

# City of **PLATTEVILLE**

Adopted November 28<sup>th</sup>, 2017

## 2018 Annual Budget



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# Executive Summary



On behalf of all of the City's operating departments, we are pleased to be able to present the 2018 budget, which is based on best practices outlined by the Government Finance Officers Association (GFOA). We hope that you will find it both informative and useful.

There were many exciting improvements in our community over the last year:

- Our new 22,000 sq. ft. public library, as well as a 72-room Holiday Inn Express and new space for the Neighborhood Health Partners Clinic, opened in downtown. All were components of the library block redevelopment agreement signed in late 2015. The redevelopment project won a Community Economic Development Award in the public-private partnership category from the Wisconsin Economic Development Association.
- A redevelopment agreement for the former Pioneer Ford site on the east end of downtown was completed. Construction on an 11 million dollar mixed-use development will begin in spring 2018. The development will include market rate and affordable apartments, as well as 4,000 sq. ft. of commercial space.
- A redevelopment agreement for the St. Augustine housing project was completed. Construction on the 44-unit apartment building will begin in spring 2018.
- Property was sold in the Industrial Park for the development of a cold storage facility.
- The Rountree Branch Trail won the 2017 Wisconsin Rural Partners Development Initiative Award and a national award from the Coalition for Recreational Trails. A new outdoor fitness center was constructed near the Rountree Branch Trail using private funds. The Platteville to Belmont trail extension was completed.
- Street reconstruction projects were completed for Elm, Laura and Ellen Streets.
- 162 lead service lines on private property were replaced as a result of a grant awarded from the Department of Natural Resources. The value of the funds was over \$179,000.
- Significant internal projects were completed including the launch of a new website, implementation of a Voice Over Internet Phone (VOIP) system and the sale of City-owned lots.
- Twelve employees were hired or promoted, largely due to retirements.

# Executive Summary

During the 2017 budget process, a two-year plan was formulated to address the financial challenges posed by escalating debt service payments. Completed action steps during 2017 (and reflected in the 2018 budget) include:

- Completion of a long-range financial plan.
- Restructure of existing debt in October 2017.
- Reduction of 2.5 FTEs in the City Manager's Office, Museum and Public Works.
- Restructure of the financial model for both the Museum and Senior Center to incorporate outside funding sources.

These difficult but necessary changes were intended to assist the community in moving towards greater fiscal sustainability, as defined in the box to the right. As a result of these actions, fiscal sustainability was improved in the following areas:

- The projected increase in debt service payments over the next five years was reduced from approximately \$538,000 to \$75,000.
- Funding for the Capital Improvement Plan from the General Fund was increased from zero in the 2017 budget to \$472,443 in the 2018 budget.
- The City was able to implement the compensation plan developed in 2016 and provide employees with a modest wage increase. This follows a wage freeze in 2017.
- Small contingency funds were maintained.
- The City was able to exceed its policy for an Unassigned General Fund balance of 20% of budgeted General Fund expenditures by \$927,126 and maintain its AA- bond rating.

For the City of Platteville, fiscal sustainability is defined as:

- The City follows sound financial policies,
- The City is not unduly burdened by its debt and has a reasonable path to pay off the debt. Debt is reserved for large capital projects that have an extended life,
- The City ensures revenues will cover ongoing expenses,
- The City retains sufficient cash reserves,
- The City's infrastructure is being maintained in a manner that will maximize its life expectancy,
- Ongoing funding sources exist for the predictable replacement of equipment and repair of buildings,
- Contingency funds exist within the budget for unexpected expenses and opportunities,
- The City can pay a market competitive wage to attract talent and is known as a good, stable employer.

# Executive Summary

2018 will be an exciting year for capital improvements. Using a combination of funding sources, the City will be able to complete some long overdue infrastructure projects including:

- Resurfacing of airport runway and possible replacement of airport fuel farm,
- Reconstruction of Pine Street (Water to Virgin), Virgin Avenue (Main to Business 151) and Lutheran Street (Mineral to Furnace),
- Reconstruction of the Mineral Street (between 3<sup>rd</sup> and 4<sup>th</sup> Street) and Legion Field parking lots,
- Reconstruction of Hillside Cemetery Road, and
- Completion of Phase 1 of Prairie View Park soccer fields.



The City is also supporting fundraising efforts for new pickleball courts and the replacement of the Art Hall in Legion Park. City staff will continue to work on the goals established in the 2017-2019 strategic plan and identified in the 2018 City Work Plan. During 2018, there will be a special emphasis on completing a housing study, refreshing the downtown streetscape, establishing an internal building maintenance team, and orienting several new team members. Elected officials and City staff are also continuing to explore how to plan for future improvements needed for City Hall.



# Executive Summary

Elected officials and City staff will continue to monitor two legislative issues that are currently impacting and could significantly impact the City's budget:

- *Dark Store Tax* - A legislative fix is necessary to overturn recent court cases which struck down the use of the income approach for property valuation when no comparable building sales exist. In essence, big box retailers have successfully argued that their properties should be valued as if they were vacant or a "dark store". Platteville has multiple big box stores and has begun to encounter challenges to the tax assessments for these properties. This has the potential to lower revenue for Tax Increment District 5 and Tax Increment District 7 (donation recipient of TID 5). It will also likely shift taxes from these large commercial properties to homeowners and small businesses, resulting in even greater sensitivity to future tax increases.
- *Wheel Tax* – There is proposed legislation that would require a retroactive referendum to continue with a wheel tax. Wheel taxes are an additional fee added by a local government unit to motor vehicle registration fees. The revenue generated can only be used for transportation-related improvements. The City instituted a wheel tax in 2017 to provide an ongoing revenue stream for much needed street repairs.

On behalf of all City of Platteville employees, it has been a pleasure to serve the community. We look forward to a productive year ahead.



Karen M. Kurt  
City Manager

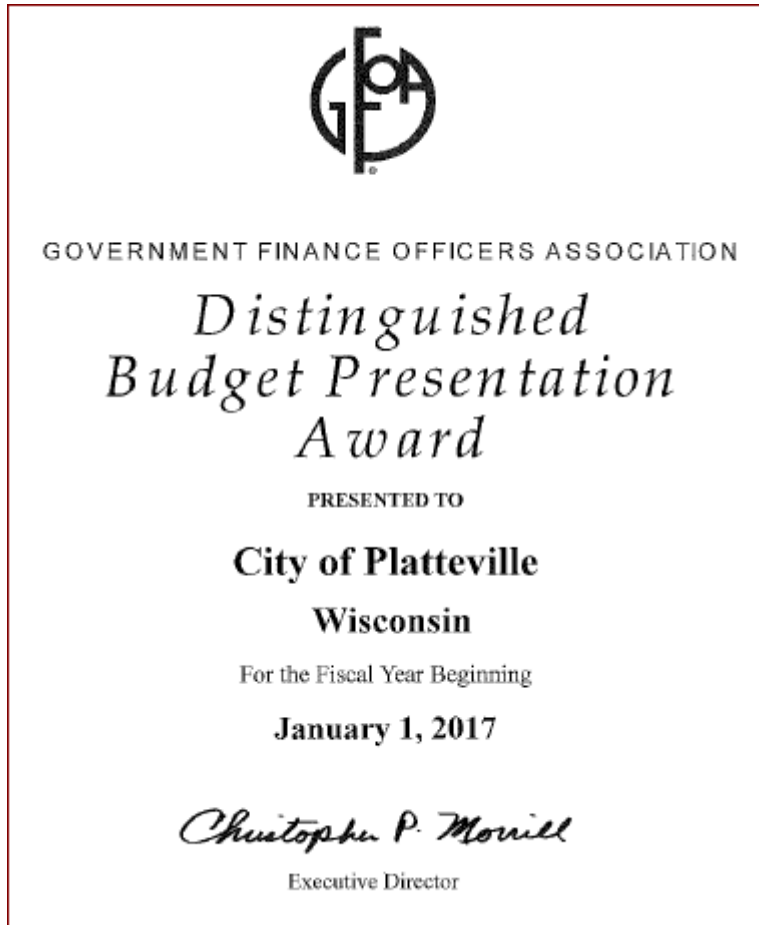


Nicola Maurer  
Administration Director





# GFOA Distinguished Budget Award



The Distinguished Budget Presentation Awards Program was developed by the Government Finance Officers Association as a tool to help local governments prepare budgets of the highest quality.

The goal is for the budget document to become an invaluable instrument for users both inside and outside the government entity. The document is evaluated by three separate reviewers based on twenty seven specific criteria.

City of Platteville staff prepared the 2017 Budget Document according to these criteria for the first time, and were successful in achieving the Distinguished Budget Presentation Award.

This budget document has been prepared according to the same criteria and will be submitted for the 2018 Budget Award.

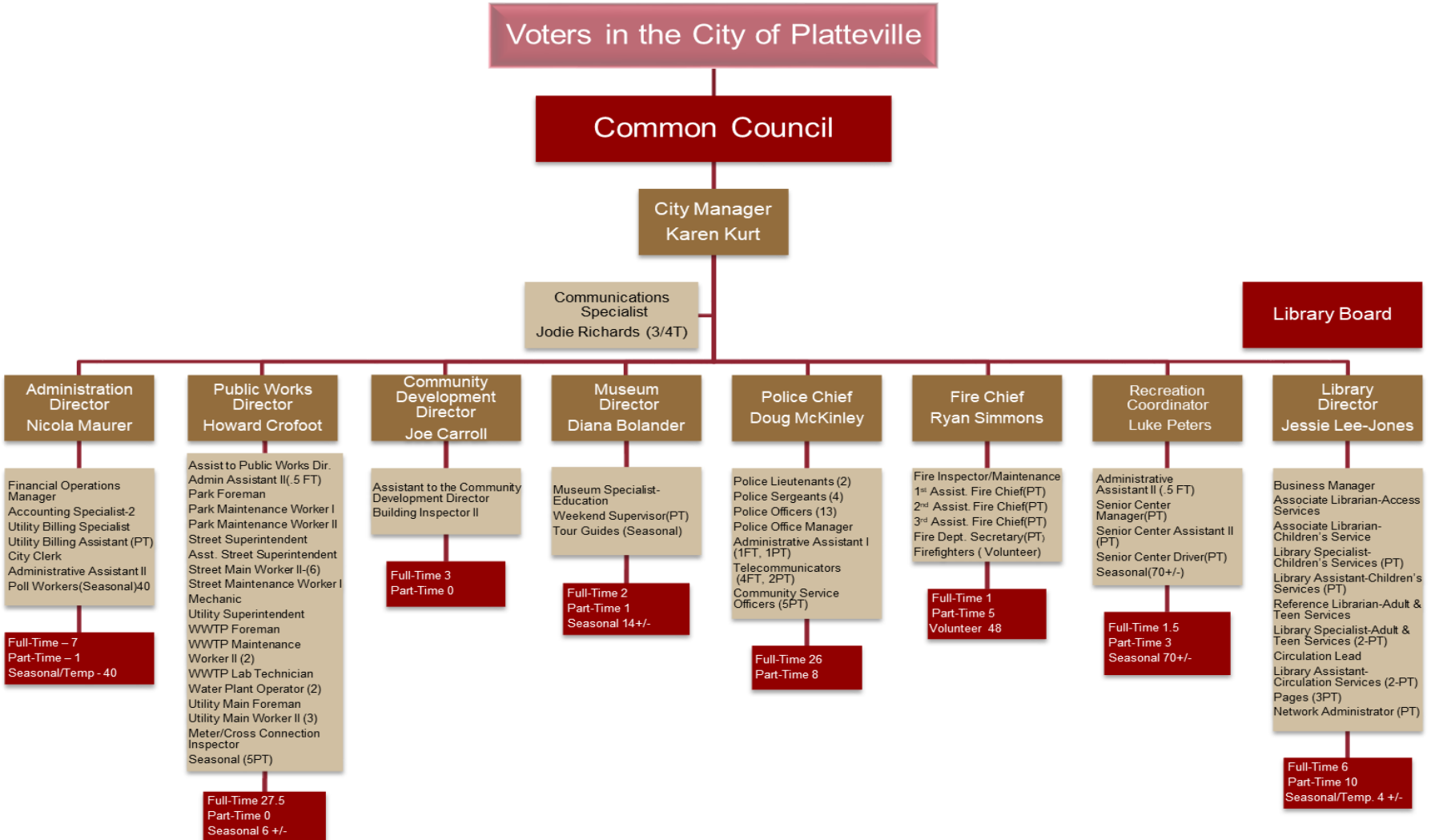
# City Officials and Administration



City of Platteville Common Council	
Eileen Nickels	Council President
Barbara Daus	Council Pro-Tem
Ken Kilian	Council Alderperson
Barbara Stockhausen	Council Alderperson
Katherine Westaby	Council Alderperson
Don Francis	Council Alderperson
Tom Nall	Council Alderperson

City Administration	
Karen Kurt	City Manager
Nicola Maurer	Administration Director
Howard Crofoot	Public Works Director
Joe Carroll	Community Development Director
Doug McKinley	Police Chief
Ryan Simmons	Fire Chief
Luke Peters	Recreation Coordinator
Jessie Lee-Jones	Library Director
Diana Bolander	Museum Director

# Organizational Chart



# City Employment



The attached table is a summary of budgeted (FTE) positions for the City of Platteville by department over the last five years.

An FTE is equal to a standard work year; however, the number of hours can differ by year. For 2018, there are 2088 working hours.

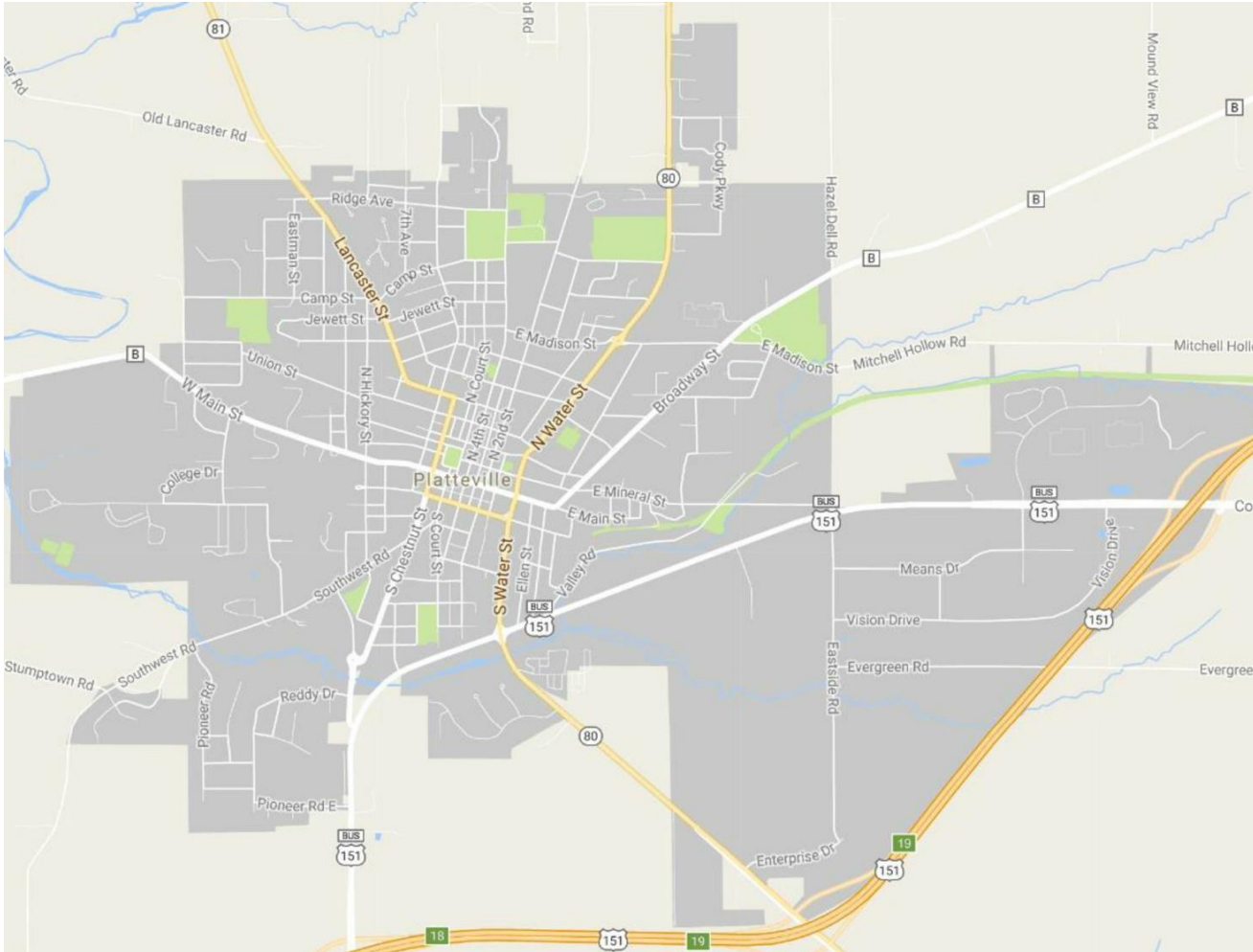
Please note, permanent part-time employees are converted to the decimal equivalent position based on the total number of hours budgeted per year.

The 2018 budget reflects the following staff changes:

- Reduction in Street Division staff

	2014	2015	2016	2017	2018
<b>Administration</b>	<b>5.78</b>	<b>6.00</b>	<b>6.13</b>	<b>6.00</b>	<b>5.75</b>
Administration	1.00	1.00	1.04	1.00	1.00
City Clerk	1.93	2.00	2.00	2.00	1.75
Finance	2.85	3.00	3.09	3.00	3.00
<b>City Manager</b>	<b>2.50</b>	<b>2.32</b>	<b>2.32</b>	<b>1.90</b>	<b>2.00</b>
City Manager	1.50	1.50	1.50	1.08	1.25
Communications	1.00	0.82	0.82	0.82	0.75
<b>Community Development</b>	<b>2.85</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>
Building Inspection	1.39	1.50	1.50	1.50	1.50
Community Development	1.46	1.50	1.50	1.50	1.50
<b>Engineering/Public Works</b>	<b>14.91</b>	<b>15.91</b>	<b>15.40</b>	<b>15.90</b>	<b>14.27</b>
Cemetery	1.33	1.25	1.25	1.25	1.25
City Hall/Engineering	2.53	2.66	2.65	2.50	2.50
Parks	2.69	2.90	2.40	2.90	2.90
Recycling	1.44	1.55	1.55	1.55	1.55
Streets	6.93	7.55	7.55	7.70	6.07
<b>Library</b>	<b>10.60</b>	<b>10.28</b>	<b>10.56</b>	<b>11.15</b>	<b>11.13</b>
Library Services	10.60	10.28	10.56	11.15	11.13
<b>Museum</b>	<b>2.85</b>	<b>3.00</b>	<b>3.00</b>	<b>2.67</b>	<b>2.60</b>
Museum Services	2.85	3.00	3.00	2.67	2.60
<b>Public Safety</b>	<b>31.93</b>	<b>30.83</b>	<b>30.51</b>	<b>30.87</b>	<b>30.63</b>
Fire	1.43	1.50	1.50	1.49	1.60
Police	25.30	23.83	23.62	23.87	23.53
Dispatchers	5.20	5.50	5.39	5.50	5.50
<b>Recreation</b>	<b>3.53</b>	<b>4.16</b>	<b>3.80</b>	<b>3.63</b>	<b>3.64</b>
Recreation	1.46	1.50	1.50	1.50	1.52
Pool	0.53	0.53	0.39	0.41	0.41
Senior Center	1.54	2.12	1.90	1.71	1.70
<b>Total FTE's</b>	<b>74.94</b>	<b>75.50</b>	<b>74.71</b>	<b>75.11</b>	<b>73.01</b>

# Location



Platteville, WI is located in the Hollow Region, as named by early southern miners, in the rolling hills of southwestern Wisconsin.

The City of Platteville has a total area of 5.45 square miles.

Platteville is serviced by Wisconsin State Highways 80 and 81, as well as U.S. Highway 151. Originally, U.S. 151 went through the valley that made up the southern border of the city limits, but with the completion of the four-lane limited-access superhighway, traffic has been rerouted and now loops south of the city.

The City of Platteville has an estimated population of 12,417 and is the home of the University of Wisconsin-Platteville.

# City History

The community of Platteville began in 1827 when the first miners clustered around the lead mines near the creek, among them John Hawkins Rountree, the “father” of Platteville. Rountree and his partner, J.B. Campbell, took possession of their diggings, the Rountree lode, in November of 1827. First known as the Platte River Digs, the City grew with the addition of a furnace for smelting lead ore and a store. According to one account, “the town site was really a thicket of hazel bush with most of the buildings along the road running from Rountree’s residence to his furnace.”

Two years later, in 1829, John Rountree was appointed postmaster. At that time, the community applied for a post office under the name Lebanon, but since another town already picked that name, the City went with its second choice, Platteville.

In 1835, the City was surveyed and 19 lots laid out in addition to City Park. The surveyor, Thomas Hugill Sr., came from a mining City in Yorkshire, England and it is said he laid out Platteville to replicate his native City of narrow streets, small blocks and a small public square. The irregularity of the streets can be explained in part by the fact that Platteville started out as a mining town. When surveying the streets, it was necessary to move and jog stretches of the streets to avoid mine shafts. Other concerns were the creek, its steep ravine, and Rountree Branch.

Unlike many mining towns, Platteville continued to grow even when mining was no longer the most important industry. The presence of the Academy, which developed into the Normal School, and the success of agriculture in the area allowed Platteville to become an important center that could support a large number of businesses. Over time the first log buildings were replaced with frame buildings. Several fires over the years, especially the disastrous fire of 1874, encouraged landowners to build with brick. Hotels, banks, merchants, churches, and factories found a home in downtown Platteville.





# City History

Residents, often the merchants who ran shops, lived above the stores. Social organizations like the Masons and the Knights of Pythias met in halls downtown. There were changes over the years: the arrival of the railroad, spurred new growth in the 1870s and 1880s, the zinc industry revitalized the city in the late 19th century, new businesses like the movie theaters, the growing number of students, and parking for cars instead of hitches for horses. Although mining continued in the area until 1979, it was Platteville's ability to shift its economic base that kept it from becoming a ghost town, the fate of many mining communities.

Before designation as a Commercial Historic District in 1990, several buildings were torn down in order to accommodate for parking and "modernization." During that time, Platteville lost a theater, the Masonic Temple, two hotels, a clock tower church and several smaller buildings, c 1880. Thanks to the foresight of Joanne (Eastlick) Reese, the district is now protected by a Historic Preservation Ordinance and Historic Preservation Commission. The community of Platteville owes a debt of gratitude to Joanne for her diligence and love of her childhood home.

Today, the Main Street District remains the center of the community as it continues to provide businesses and commercial services to fulfill the needs of the city, the surrounding farms and the university; its governmental buildings continue to serve the city from this district; and it is home to two museums, a gallery, and the municipal auditorium...all of which provide gathering places for visitors and community members alike.

Today, Platteville offers "big city" lodging and dining choices at small town prices. The largest community in Grant County, Platteville is a great regional retail center, with a wide variety of unique shopping choices.





# Community Profile

<p><b>Date Incorporated:</b> 1880</p> <p><b>Population:</b> 12,417 (2017 estimate)</p> <p><b>Population by Gender:</b></p> <ul style="list-style-type: none"> <li>• Male: 56.51%</li> <li>• Female: 43.49%</li> </ul> <p><b>Number of Housing Units (%):</b></p> <ul style="list-style-type: none"> <li>• Owner-occupied: 46.8%</li> <li>• Median value of owner-occupied units: 150,600</li> </ul>	<p><b>Population by Race:</b></p> <ul style="list-style-type: none"> <li>• White: 11,597/ 93.4%</li> <li>• Black: 236/ 1.9%</li> <li>• American Indian: 62/ 0.5%</li> <li>• Asian: 149/ 1.2%</li> <li>• Native Hawaiian: 0/ 0%</li> <li>• Hispanic: 125/ 1.0%</li> <li>• 2+ races/Other: 248/ 2.0%</li> </ul> <p><b>Population by Age:</b></p> <ul style="list-style-type: none"> <li>• 0-4 years: 360</li> <li>• 5-17 years: 1,130</li> <li>• 18-64 years: 9,735</li> <li>• 65 years and older: 1,192</li> </ul>	<p><b>Personal Income:</b></p> <ul style="list-style-type: none"> <li>• Median household income (2016): 41,583</li> <li>• Per capita income (2010-2016): 16,784</li> </ul> <p><b>Community Recreation:</b></p> <ul style="list-style-type: none"> <li>• Acres of parkland: 97.2</li> <li>• Number of City parks: 14</li> </ul>
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<http://censusviewer.com/city/WI/Platteville>

<http://www.census.gov/quickfacts/table/PST045215/5563250>

<http://www.doa.wi.gov/Documents/DIR/Demographic%20Services%20Center/Estimates/FinalEstsMuni2016.pdf>

Five Largest Tax Payers			Five Largest Employers		
Taxpayer	2017 Assessed Value	Total Tax Bill	Employer	Type of Business	Estim. Employees
Wal-Mart	\$12,648,200	\$289,237.79	UW-Platteville	Education	750+ employees
Emmi Roth	\$12,530,100	\$286,536.45	Southwest Health	Medical	500-550 employees
Menards, Inc.	\$8,450,000	\$193,211.03	Heartland Health Care	Nursing Home	250-299 employees
Senior Village	\$8,398,400	\$192,030.77	Platteville Schools	Education	250-299 employees
Southwest Health	\$8,324,800	\$190,270.28	Esterline Avista	Software	200 employees

# Budget Process



The City of Platteville's budget process typically begins after the prior year's audit is complete. The City Manager, Administration Director and Financial Operations Manager meet in July to draft a Budget Timeline. The draft timeline is shared with the Council President to ensure all scheduled budget meetings work with the majority of the Council Members. During August, the City Manager meets with Department Heads and the Common Council for goal-setting sessions for the upcoming budget year.

In mid-August, the Financial Operations Manager provides Department Heads with instructions on completion of individual and CIP budgets in Excel spreadsheets, as well as any additional information needed for the upcoming budget. Additional information may include specific departmental goals and performance measures. Generally, Department Heads are asked to keep their budgets at a 0% increase outside of any planned capital projects and pre-approved staffing changes. The Finance office provides the salary and benefit information for budgets, as well as two prior years of actual, current year-to-date actual and current year budget information. Department budgets are returned to the Financial Operations Manager in early September, who compiles the data and uploads them into the City general ledger system.

Mid-September, the City Manager, Administration Director and Financial Operations Manager meet with Department Heads to review their budgets and CIP requests. After reviewing all department requests and analysis provided by the Administration Director, the City Manager develops a balanced budget for presentation to the Common Council at the first council meeting in October. The Common Council then convenes for budget review sessions, on an as needed basis, to study the City Manager's proposed budget and discuss any sought after changes. These meetings are open to the public. The result of the budget review session(s) is the Common Council proposed budget.

The Common Council proposed budget is presented to the public at a public hearing usually held on the last Tuesday in November. At least fifteen days before the public hearing, the Financial Operations Manager sends a publication notice of public hearing to the local newspaper which includes a summary of the Council proposed budget. The proposed budget is also available for public inspection. Prior to the public hearing, if needed a budget presentation meeting is held to serve as an informational opportunity for the public to learn more about the proposed budget. At the public hearing, any updates to the published summary are documented and explained. The public is given an opportunity to make comments for or against any aspect of the budget. The budget is then adopted by action of the Common Council. After adoption, the budget may be amended by a 2/3<sup>rd</sup> majority vote of the Common Council.

# 2018 Budget Timeline

August 14	Distribute budgeting instructions, budget & CIP worksheets to Department Heads via email.
August 15	Common Council goal setting session – 6pm start
August 22	Common Council 2018 goals finalized
September 8	2018-2022 CIP and 2018 department budget proposals due to Financial Operations Manager
September 18-22	City Manager, Financial Operations Manager & Administration Director review department budgets with Department Heads
October 3	Common Council budget review session (CIP) – 6 pm start
October 10	2018 City Manager budget presented and handed out at Council Meeting
October 17	Common Council budget review session – 6 pm start
November 6	Publication of notice of public hearing for 2018 budget due to Platteville Journal
November 6	Send press release for Financial Operations Manager budget presentation
November 21	Financial Operations Manager budget presentation for public – 7 pm Police Conference Room
November 22	2018 Council proposed budget due for Council packet
November 28	Public hearing for 2018 City of Platteville Budget and adoption of both the 2018 Budget and 2018-2022 CIP

# Notice of Public Hearing



NOTICE OF PUBLIC HEARING AND  
SUMMARY OF PROPOSED COUNCIL BUDGET FOR 2018  
CITY OF PLATTEVILLE

A Public Hearing on the proposed budget of the City of Platteville for 2018 will be held by the Common Council of the City of Platteville on Tuesday, November 28th at 7:00 P.M. in the Council Chambers of the Municipal Building, 75 N. Bonson St., Platteville, WI. A summary of the proposed Council Budget is shown below. The entire proposed budget is available for public inspection during business hours in the office of the City Manager, Municipal Building, 75 N. Bonson St., Platteville, WI, and also at the Platteville Public Library and on the City website at [www.platteville.org](http://www.platteville.org).

If the proposed City Budget is adopted as proposed, the City's equalized tax rate for the City Budget will be \$7.28 per \$1,000 equalized valuation. Last year the equalized tax rate was \$7.23 per \$1,000 equalized valuation. The assessed tax rate is estimated to be \$8.13 per \$1,000 assessed value, a 2.16% increase from last year. The assessed tax rate was \$7.96 per \$1,000 assessed valuation last year.

	2017 BUDGET	2018 PROPOSED BUDGET	Percent Change
<b>REVENUES:</b>			
Property Taxes	\$ 2,415,802	\$ 2,585,636	
Other Taxes	\$ 604,170	\$ 609,242	
Special Assessments	\$ 15,880	\$ 9,380	
Intergovernmental Revenues	\$ 3,710,728	\$ 3,820,747	
Licenses & Permits	\$ 227,230	\$ 228,130	
Fines, Forfeits, & Penalties	\$ 161,500	\$ 160,000	
Public Charges For Services	\$ 549,668	\$ 551,875	
Intergovernmental Charges	\$ 63,880	\$ 62,400	
Miscellaneous Revenues	\$ 302,900	\$ 88,100	
Other Financing Sources	\$ 150,000	\$ 31,065	
<b>TOTAL GENERAL FUND</b>	<b>\$ 8,201,758</b>	<b>\$ 8,146,575</b>	<b>-0.67%</b>
Property Taxes	\$ 43,000	\$ 41,638	
Intergovernmental Revenues	\$ 375,852	\$ 375,562	
Public Charges For Services	\$ 413	\$ 1,000	
Intergovernmental Charges	\$ 153,940	\$ 149,000	
Miscellaneous Revenues	\$ -	\$ -	
<b>TOTAL TAXI/BUS FUND</b>	<b>\$ 573,205</b>	<b>\$ 567,200</b>	<b>-1.05%</b>
Property Taxes	\$ 1,473,517	\$ 1,226,854	
Other Revenues	\$ -	\$ 30,460	
<b>TOTAL DEBT SERVICE FUND</b>	<b>\$ 1,473,517</b>	<b>\$ 1,257,314</b>	<b>-14.67%</b>
Property Taxes	\$ 226,500	\$ 405,000	
Other Revenues	\$ 2,512,626	\$ 2,333,553	
<b>TOTAL CAPITAL PROJECTS FUND</b>	<b>\$ 2,739,126</b>	<b>\$ 2,738,553</b>	<b>-0.02%</b>

# Notice of Public Hearing



	2017 BUDGET	2018 PROPOSED BUDGET	Percent Change
Total TIF #4 Ind. Park Phase 2	\$ 186,713	\$ 183,211	
Total TIF #5 Menards/Walmart	\$ 1,022,737	\$ 916,634	
Total TIF #6 Eastside & Evergreen Rd, Etc.	\$ 642,862	\$ 664,016	
Total TIF #7 Downtown Area	\$ 1,523,927	\$ 676,534	
Total Redevelopment Authority	\$ 328,234	\$ 51,427	
<b>TOTAL REVENUES</b>	<b>\$ 16,692,079</b>	<b>\$ 15,201,464</b>	-8.93%
<b>TOTAL PROPERTY TAXES</b>	\$ 4,158,819	\$ 4,259,128	2.41%
<b>EXPENSES:</b>			
General Government	\$ 1,213,642	\$ 1,249,123	
Public Safety	\$ 3,255,736	\$ 3,324,721	
Public Works	\$ 1,752,367	\$ 1,558,070	
Health & Human Services	\$ 117,732	\$ 125,582	
Culture and Recreation	\$ 1,587,734	\$ 1,620,635	
Conservation & Development	\$ 274,547	\$ 268,444	
<b>TOTAL GENERAL FUND</b>	<b>\$ 8,201,758</b>	<b>\$ 8,146,575</b>	-0.67%
Total Taxi/Bus Special Revenue Fund	\$ 573,205	\$ 567,200	
Total Debt Service Fund	\$ 1,473,517	\$ 1,257,314	
Total Capital Projects Fund	\$ 2,739,126	\$ 2,738,553	
Total TIF #4 Ind. Park Phase 2	\$ 186,713	\$ 183,211	
Total TIF #5 Menards/Walmart	\$ 1,022,737	\$ 916,634	
Total TIF #6 Eastside & Evergreen Rd, Etc.	\$ 642,862	\$ 664,016	
Total TIF #7 Downtown Area	\$ 1,523,927	\$ 676,534	
Total Redevelopment Authority	\$ 328,234	\$ 51,427	
<b>TOTAL EXPENSES</b>	<b>\$ 16,692,079</b>	<b>\$ 15,201,464</b>	-8.93%
<b>FUND BALANCES:</b>			
	12/31/2016	12/31/2017 Est.	
General Fund Balance	\$ 4,081,536	\$ 4,480,673	
Taxi/Bus Fund Balance	\$ 21,464	\$ 47,640	
Debt Service Fund Balance	\$ 55,632	\$ 96,520	
Capital Projects Fund Balance	\$ 275,814	\$ 262,531	
TIF #4 Ind. Park Phase 2 Fund Balance	\$ 75,456	\$ 67,438	
TIF #5 Menards/Walmart Fund Balance	\$ 7,354	\$ 7,354	
TIF #6 Eastside Rd, Evergreen Rd, Etc. Fund Balance	\$ (116,928)	\$ (116,928)	
TIF #7 Downtown Area Fund Balance	\$ (1,165,877)	\$ (1,165,877)	
Redevelopment Authority Fund Balance	\$ 137,467	\$ 131,335	

*The City of Platteville on December 31, 2017 is expected to have a total general obligation debt of \$20,572,731. Per State Statutes, the City of Platteville will be at 61.98% of its borrowing capacity.*

# Budget Resolution



**RESOLUTION NO. 17-23**

**RESOLUTION APPROPRIATING THE NECESSARY FUNDS FOR THE OPERATION AND ADMINISTRATION OF  
THE CITY OF PLATTEVILLE FOR THE YEAR 2018**

**REVENUES:**

Property Taxes	\$	2,585,636
Other Taxes	\$	609,242
Special Assessments	\$	9,380
Intergovernmental Revenues	\$	3,820,747
Licenses & Permits	\$	228,130
Forfeits & Penalties	\$	160,000
Public Charges For Services	\$	551,875
Intergovernmental Charges	\$	62,400
Miscellaneous Revenues	\$	90,620
Other Financing Sources	\$	31,065
<b>TOTAL GENERAL FUND</b>	<b>\$</b>	<b>8,149,095</b>
Taxi/Bus Special Revenue - Property Taxes	\$	41,638
Taxi/Bus Special Revenue - Other	\$	525,562
<b>TOTAL TAXI/BUS SPECIAL REVENUE FUND</b>	<b>\$</b>	<b>567,200</b>
Debt Service Fund - Property Taxes	\$	1,226,854
Debt Service Fund - Other	\$	30,460
<b>TOTAL DEBT SERVICE</b>	<b>\$</b>	<b>1,257,314</b>
Capital Projects Fund - Property Taxes	\$	405,000
Capital Projects Fund - Other	\$	2,333,553
<b>TOTAL CAPITAL PROJECTS</b>	<b>\$</b>	<b>2,738,553</b>
TIF District #4 Fund (Ind. Park Phase 2)	\$	183,211
TIF District #5 Fund (Menards, Walmart, Etc.)	\$	916,634
TIF District #6 Fund (Eastside Rd, Evergreen Rd, Etc.)	\$	664,016
TIF District #7 Fund (Downtown Area)	\$	1,976,534
Redevelopment Authority Fund	\$	51,427
<b>GRAND TOTAL REVENUES:</b>	<b>\$</b>	<b>16,503,983</b>

# Budget Resolution



<u>EXPENDITURES:</u>	
General Government	\$ 1,237,150
Public Safety	\$ 3,322,149
Public Works	\$ 1,565,778
Health & Human Services	\$ 116,148
Culture, Recreation, & Education	\$ 1,639,578
Conservation & Development	\$ 268,292
<b>Total General Fund</b>	<b>\$ 8,149,095</b>
Taxi/Bus Special Revenue Fund	\$ 567,200
Debt Service Fund	\$ 1,257,314
Capital Projects Fund	\$ 2,738,553
TIF District #4 Fund (Ind. Park Phase 2)	\$ 183,211
TIF District #5 Fund (Menards, Walmart, Etc.)	\$ 916,634
TIF District #6 Fund (Eastside Rd, Evergreen Rd, Etc.)	\$ 664,016
TIF District #7 Fund (Downtown Area)	\$ 1,976,534
Redevelopment Authority Fund	\$ 51,427
<b>GRAND TOTAL EXPENDITURES:</b>	<b>\$ 16,503,983</b>

There is hereby levied a tax of **\$4,259,128** upon all the taxable property in the City of Platteville as returned by the City Assessor in the year 2017 for the purposes set forth in said budget.

The City Treasurer is hereby directed and authorized to spread the said tax upon the current tax roll of the City of Platteville.

This Resolution shall take effect and be in force from and after it's passage and publication.

Approved and adopted by the Common Council of the City of Platteville this 28th day of November, 2017.

  
 \_\_\_\_\_  
 Eileen Nickels, President

ATTEST:   
 \_\_\_\_\_  
 Jan Martin, City Clerk



# 2017- 2019 Strategic Plan

# Process Summary

In the fall of 2016, the Common Council and City leadership embarked on a strategic planning process for the period from 2017 through 2019. The process entailed four steps:

Session 1 (July 26): The process was introduced and key stakeholder groups were identified. Those stakeholder groups included businesses, homeowners, renters, developers, education institutions and employees. Teams were identified to conduct stakeholder interviews regarding Platteville’s strengths, opportunities, results and values.

Session 2 (August 23): Participants shared the results of their stakeholder interviews and summarized the findings related to strengths, opportunities and results. The teams then developed opportunity statements that reflected the underlying needs of the stakeholder group.

Session 3 (August 30): Four focus areas were identified based on overlapping opportunity statements. Those focus areas were businesses, housing, marketing and connections. Measurable results for the areas were also identified. Participants brainstormed ideas to address the opportunity statements in each area and then “voted” on the ideas based on importance and ease of implementation.

## COMMUNITY VALUES

- We believe in a path to a successful, quality life for all ages,
- We value welcoming, collaborative community relationships,
- We value a safe place to live, work and play,
- We value quality education accessible to all,
- We believe in respect and transparency in how we govern,
- We value the youthful energy and intellect that comes with being a college town,
- We believe in planning and making thoughtful investments to secure our future, and
- We value our area’s history and the individual stories that have collectively made us what we are today.

# Process Summary

Session 4 (September 13): The following steps remain in the process -

- Review and refine the draft document
- Test the document with stakeholder groups
- Identify related capital projects (October 3)
- Complete employee portion of the process

## Participants

Eileen Nickels, Common Council President  
Barb Daus, Common Council President, Pro-temp  
Ken Kilian, Council Member  
Amy Seeboth-Wilson, Council Member  
Tom Nall, Council Member  
Don Francis, Council Member  
Katherine Westaby, Council Member  
Karen Kurt, City Manager  
Howard Crofoot, Public Works Director  
Doug McKinley, Police Chief  
Joe Carroll, Community Development Director  
Ryan Simmons, Fire Chief  
Valerie Martin/Barb Johnson (Acting), Administration Director  
Luke Peters, Recreation Coordinator  
Jessie Lee Jones/Erin Isabel (Acting), Library Director  
Diana Bolander, Museum Director

## COMMUNITY STRENGTHS

- We believe in a path to a successful, quality life for all ages,
- We value welcoming, collaborative community relationships,
- We value a safe place to live, work and play,
- We value quality education accessible to all,
- We believe in respect and transparency in how we govern,
- We value the youthful energy and intellect that comes with being a college town,
- We believe in planning and making thoughtful investments to secure our future, and
- We value our area's history and the individual stories that have collectively made us what we are today.

# Process Summary

## EMPLOYEE VALUES

### How the Plan Will Be Used

This document is intended to provide guidance during the annual City and department level goal-setting process for the 2017-2019 budget periods. It is intended that the Common Council and staff will review and adjust this plan, if necessary, during the annual goal setting process for each year of the plan.

While the themes are expected to be consistent for the three-year period, specific goals within each theme will need to be more fully vetted. In addition, the performance measures outlined may need to be further refined.

The first four themes (Business, Marketing, Connections and Housing,) were developed through the council-staff strategic planning process. The last two themes (Employee Relations and Fiscal Sustainability) were developed internally by staff.

The community values and strengths are intended to provide guidance while making community decisions.

The employee values are intended to serve as the anchor of the City's human resources function and will be integrated into the new hire process, new employee orientation and performance reviews.

- Having a Positive Impact on Our Community
- Treating our Customers with Care
- Working Cooperatively Together
- Doing Quality Work
- Demonstrating Integrity on the Job
- Showing Flexibility and a "Can Do Spirit"
- Acting as Good Stewards of the City's Resources
- Ensuring Our Safety and the Safety of Others

# Performance Management System



# Strategic Plan Themes

BUSINESS	
Opportunity Areas	Measures
<ul style="list-style-type: none"> <li>• Attract more retail, restaurant and industry businesses which will draw more potential customers and increase the workforce.</li> <li>• Attract more small business owners and potential owners</li> <li>• Attract top tier employers</li> <li>• Increase jobs with higher skill level/pay</li> <li>• Develop additional support mechanisms for the businesses and industries already here</li> </ul>	<ul style="list-style-type: none"> <li>• Growth in Industry Park</li> <li>• Increase in employment</li> <li>• Decrease in vacant commercial buildings</li> </ul>
Themes and Possible Goals	
Support	<ul style="list-style-type: none"> <li>• Provide additional small business support</li> <li>• Downtown incubator for small businesses</li> <li>• Mentor program for new and existing businesses</li> <li>• One stop shop or new business or business looking to expand</li> <li>• Start-up grants for new businesses</li> </ul>
Infrastructure	<ul style="list-style-type: none"> <li>• Sidewalks on Business 151</li> <li>• Complete Vision Drive</li> <li>• Community Center with after school daycare</li> </ul>
Connections	<ul style="list-style-type: none"> <li>• Annual business retention survey</li> <li>• Business luncheons to highlight needs, plans, ideas to grow and retain businesses</li> <li>• Foster more co-op and internship programs with UWP students</li> </ul>
Celebrate	<ul style="list-style-type: none"> <li>• Advertise that we are a gigabit City</li> <li>• Celebrate successes</li> </ul>

# Strategic Plan Themes

MARKETING	
Opportunity Areas	Measures
<ul style="list-style-type: none"> <li>• Improve the marketing of UWP and Platteville to attract and retain staff, faculty, students and residents.</li> <li>• Encourage Platteville as a place to live work and play</li> </ul>	<ul style="list-style-type: none"> <li>• Participation #s in recreation, services etc.</li> <li>• More people/families choosing to live in Platteville versus surrounding communities</li> </ul>
Themes and Possible Goals	
Brand	<ul style="list-style-type: none"> <li>• Brand Platteville – define what sets us apart from everyone else</li> <li>• Identify and market the positive reasons for living in Platteville</li> <li>• Market Platteville as the center of business in SW Wisconsin; sell Platteville as a regional shopping destination</li> </ul>
Beautify	<ul style="list-style-type: none"> <li>• Beautify entry points and support downtown streetscape</li> </ul>
Promote City Services	<ul style="list-style-type: none"> <li>• City Hall open house</li> <li>• Employee spotlights</li> <li>• Maps of bike routes</li> <li>• Community calendar</li> <li>• Update City website</li> <li>• Get to know your city staff, city council, “town hall” meetings with public</li> <li>• “City Hall to go” - mobile services on Saturdays</li> </ul>



# Strategic Plan Themes

CONNECTIONS	
Opportunity Areas	Measures
<ul style="list-style-type: none"> <li>• Foster community connections (e.g. UWP/City/Chamber, community events, neighborhoods)</li> <li>• Facilitate connections between “lifers” and “newbies”</li> <li>• Strengthen relationship between City and School Board</li> <li>• Establish public/private partnerships</li> </ul>	<ul style="list-style-type: none"> <li>• Social media engagement</li> <li>• Surveys/Polls</li> <li>• More people embracing change in our community – new people feel welcome; lifers feel respected</li> </ul>
Themes and Possible Goals	
Communicate with Partners	<ul style="list-style-type: none"> <li>• Have council member at School Board and vice versa</li> <li>• Send City updates to school board</li> <li>• Quarterly meetings with legislators</li> <li>• RoundTable meetings between city and education institutions</li> </ul>
Community Building Events	<ul style="list-style-type: none"> <li>• Organize neighborhood day, sponsor neighborhood associations/meetings/block parties</li> <li>• More free community events</li> <li>• Create and deliver a Platteville Pride program (see Distinctively Dubuque as an example)</li> </ul>

# Strategic Plan Themes

HOUSING	
Opportunity Areas	Measures
<ul style="list-style-type: none"> <li>• Create more diverse housing options for renters</li> <li>• Add more housing</li> <li>• Increase access to affordable housing for families</li> <li>• Encourage a range of quality affordable housing</li> </ul>	<ul style="list-style-type: none"> <li>• Population growth</li> <li>• Filled housing rental properties</li> <li>• Fewer calls to police and housing inspector</li> <li>• Residential housing growth</li> </ul>
Themes and Possible Goals	
Understand	<ul style="list-style-type: none"> <li>• Housing Study</li> </ul>
Market	<ul style="list-style-type: none"> <li>• Designate Platteville neighborhoods</li> <li>• One stop shop for available rentals</li> <li>• Realtor forum</li> </ul>
Improve Existing Stock	<ul style="list-style-type: none"> <li>• Hold landlord accountable for tenant complaints</li> <li>• Incentives to convert rental to single family housing</li> <li>• Award program for best rental housing</li> </ul>
New Development	<ul style="list-style-type: none"> <li>• Create small lot residential housing district</li> <li>• Finish former Pioneer Ford redevelopment project</li> <li>• Implement developer incentive program</li> </ul>

# Strategic Plan Themes

EMPLOYEE RELATIONS	
Opportunity Areas	Measures
<ul style="list-style-type: none"> <li>• Connect employees with the City’s mission and vision</li> <li>• Document and educate on policies and procedures</li> <li>• Offer market competitive wages and benefits</li> <li>• Improve collaboration and communication between employees/departments</li> <li>• Grow relationship between Council and staff</li> </ul>	<ul style="list-style-type: none"> <li>• Staff turnover</li> <li>• Employee surveys</li> <li>• Number of job applicants</li> <li>• Department productivity measures</li> </ul>
Themes and Possible Goals	
Formalize	<ul style="list-style-type: none"> <li>• More consistency in SharePoint</li> <li>• Make sure each department has manual/book of procedures</li> <li>• Update employee handbook/manual</li> </ul>
Educate	<ul style="list-style-type: none"> <li>• Weekly update sent to all employees</li> <li>• City Manager/Admin do formal new employee orientations</li> <li>• Share adopted strategic plan with all employees</li> <li>• Integrate employee values into new hire process, orientation and performance review process</li> </ul>
Build Relationships	<ul style="list-style-type: none"> <li>• Invite Council to employee grill fest</li> </ul>
Continue Progress on Compensation and Benefits	<ul style="list-style-type: none"> <li>• Adopt carry over vacation policy</li> <li>• Fully implement the compensation study and similar plan for union employees</li> </ul>

# Strategic Plan Themes

FISCAL SUSTAINABILITY	
Opportunity Areas	Measures
<ul style="list-style-type: none"> <li>• Provide ongoing funding for routine capital and equipment needs</li> <li>• Address the City’s long term capital needs</li> <li>• Achieve market-competitive compensation for staff</li> </ul>	<ul style="list-style-type: none"> <li>• Reserve balance</li> <li>• Debt load</li> <li>• Levy support for CIP</li> </ul>
Themes and Possible Goals	
Formalize	<ul style="list-style-type: none"> <li>• Develop long range financial plan</li> <li>• Develop equipment replacement schedule</li> <li>• Meet Government Finance Officer Association (GFOA) standard for distinguished budget</li> </ul>
Realign Services	<ul style="list-style-type: none"> <li>• Review non-core services for potential realignment</li> </ul>
Recovery	<ul style="list-style-type: none"> <li>• Consider new cost-recovery options</li> </ul>

# 2018 City Goals

# City of Platteville Goals



Over 90% of the City's human and financial resources are dedicated to the delivery of services for Platteville residents and businesses. Those services include, but are not limited to:

- Protecting the safety of residents and visitors by responding to calls for police and fire services, engaging in crime or fire prevention activities and enforcing building codes,
- Maintaining the City's street, trail and sidewalk network and public transportation system,
- Ensuring that residents have access to reliable and safe water and sewer services,
- Promoting the health, well-being and enrichment of residents by maintaining city parks, operating the aquatic and senior facilities, managing library resources and providing educational and recreational programming,
- Supporting our democracy with open decision-making, citizen outreach, transparent records, fair elections and by adhering to city, state and federal laws,
- Protecting property values through the enforcement of zoning and property maintenance codes,
- Promoting the region's history and assisting with building tourism,
- Supporting economic development initiatives, and
- Planning for future infrastructure needs.

The 2017 and 2018 budgets call for funding reductions in certain service areas due to the City's financial condition and the pressing need to adequately fund the City's capital improvement plan. Most of the budget reductions are targeted for 2018 to give staff and citizen advisory boards adequate time to plan. City staff will report on the progress in each of the following service areas targeted for reduction in 2018:

1. Museum
2. Senior Center
3. Street Division

# City of Platteville Goals



## Strategic Priorities

The Common Council partnered with City staff to create a three-year strategic plan for 2017-2019 period. The plan identifies six priority areas for the City's limited discretionary time and money. The areas are business, marketing, connections, housing, employee relations and fiscal sustainability. The 2018 goals and capital projects related to these strategic priorities are identified below, along with some additional 2018 City Goals.

### Strategic Goals

#### **Business**

- Implement recommendations of Downtown Parking Task Force.
- Apply for grant for Business Hwy 151 sidewalk improvements.
- Quarterly library programs that target individuals seeking to start or grow a business or job seekers.

#### **Marketing**

- Pursue PATH project funded through NEA "Our Town" grant.
- Implement branding with new park signs, banners and hanging baskets.
- Develop at least two "contests" to promote the City.
- Develop testimonials to promote on social media and website

#### **Connections**

- Schedule roundtable meetings with key partner groups.
- Host first Community Involvement Fair to promote connections and volunteerism.
- Hold first annual "State of the City" presentation and reception with key community stakeholders.
- Develop three new events for City Hall auditorium designed to attract different audiences.

#### **Housing**

- Continue work on the redevelopment of former Pioneer Ford site.
- Complete housing study.
- Reinvest available housing funds based on housing study recommendations.



# City of Platteville Goals



## Strategic Goals (cont.)

### Employee Relations

- Update employee handbook and related policies.
- Review paid leave benefits.
- Recruit and onboard anticipated vacancies due to retirements.

### Fiscal Sustainability

- Conduct training for staff on use of state purchasing contracts.
- Develop a city-wide equipment replacement schedule.
- Evaluate automated time and attendance module for payroll for potential implementation.
- Review student process studies for purchasing, rental inspections and seasonal employee onboarding and implement related changes.
- Potentially lease City Hall space currently housing clinic.

### Other

- Complete Parks Master Plan.
- Continue implementation of lead service line replacement loan forgiveness program.
- Evaluate grants for Rountree Branch flooding, Business Hwy 151 sidewalks, Public Transportation Bus Replacement.

## Regulatory Compliance

- Implement MS4 stormwater regulations.
- Complete revaluation process for City tax assessments.

# City of Platteville Goals



## Capital Projects

- Airport Runway Resurface
- Airport Fuel Farm
- Reconstruction of Pine Street (Water to Virgin)
- Reconstruction of Virgin Avenue (Main to Business 151)
- Reconstruction of Lutheran Street (Mineral to Furnace)
- Mineral Street Parking Lot
- Legion Field Parking Lot
- Hillside Cemetery Street
- Prairie View Soccer – Phase 1
- Art Hall Challenge
- Bike Lanes
- Pickle Ball Courts
- City Hall Exterior Stone Work
- City Hall Interior Remodel Work

# Financial Structure

- Fund Descriptions and Structure
- Department/Fund Relationship
- Basis of Budgeting

# Fund Descriptions and Structure



The City of Platteville maintains individual funds, each of which is considered to be a separate accounting entity. The funds are categorized between governmental and proprietary fund types. Governmental funds are used to account for activities generally financed through taxes, intergovernmental revenues, and other nonexchange revenues. Proprietary funds are used to account for activities generally financed in whole or in part by fees charged to external parties for goods or services. Each fund is accounted for by providing a separate set of self-balancing accounts, which constitute its assets, liabilities, net position/fund equity, revenues, and expenditure/expenses.

The City's funds are grouped as follows:

## Governmental Funds

**General Fund (Major)** – Accounts for the City's primary operating activities. It is used to account for all financial resources except those required to be accounted for in another fund.

**Capital Improvements Fund (Major)** – Accounts for financial resources to be used for the acquisition or construction of equipment and/or major capital facilities.

**Community Development Block Grant (CDBG) Fund** – Accounts for financial resources to be used to provide financial assistance to develop communities by providing housing.

**TIF District Funds 4, 5, 6 & 7 (7 Major)** – Account for the activity of tax incremental districts, including the payment of general long-term debt principal, interest and related costs.

**Debt Service Fund** – Accounts for the accumulation of resources for, and the payment of, general long-term debt principal, interest and related costs.

# Fund Descriptions and Structure



## Governmental Funds (cont.)

**Special Revenue Funds** – Accounts for the proceeds of specific revenue sources (other than major capital projects) that are legally restricted to expenditures for specified purposes:

- Airport**
- Redevelopment Authority**
- Housing Conservation Program**
- Library (Littlefield)**
- Ziegert Trust**
- Boll Cemetery**
- Taxi/Bus**

**Permanent Funds** – Accounts for resources that are legally restricted to the extent that only earnings, and not principal, may be used for purposes that support the City's programs:

- Cemetery perpetual care**

## Proprietary Fund

**Water and Sewer Utility** – Accounts for operations of the water and sewer system.

# Department/Fund Relationship



The relationship between Major and Non-Major funds and City departments is depicted in the chart below:

	Common Council	City Manager	Administration	Police	Fire	Public Works	Library	Museum	Recreation	Community Development
<b>Major Governmental</b>										
General Fund	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Capital Improvement Fund		✓	✓	✓	✓	✓	✓	✓	✓	✓
CDBG Fund		✓								✓
TIF #7 Fund		✓	✓							✓
Debt Service Fund			✓							
<b>Major Enterprise</b>										
Water & Sewer Utility		✓	✓			✓				
<b>Non-Major Governmental</b>										
Airport Fund		✓	✓							
Redevelopment Fund		✓	✓							✓
Housing Conservation Program Fund		✓	✓							✓
Library (Littlefield)		✓	✓				✓			
Ziegert Trust Fund			✓			✓				
Boll Cemetery Fund			✓			✓				
Taxi/Bus Fund		✓	✓			✓				
TIF Funds 4,5 & 6			✓			✓				✓

# Basis of Budgeting



For budgeting, the City of Platteville uses two different accounting measures:

## Governmental Fund Budgets

Governmental funds are budgeted using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are budgeted when they are expected to be both measurable and available. Available means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. For this purpose, the city considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures are budgeted for when the related fund liability will be incurred, except for unmatured interest on long-term debt, claims, judgments, compensated absences, and pension expenditures.

Property taxes are budgeted as revenues in the year after they are levied, when services financed by the levy are being provided. Intergovernmental aids and grants are budgeted as revenues in the period the city is entitled to the resources and the amounts are anticipated to be available.

Special assessments and other general revenues such as fines and forfeitures, inspection fees, and recreation fees are budgeted as revenues when they are expected to become measurable and available as current assets.

## Proprietary Fund Budgets

The Water and Sewer Utility proprietary fund is budgeted using the economic resources measurement focus and the accrual basis of accounting. Revenues are budgeted when they are expected to be earned and/or the services provided, and expenses are budgeted when the liability is expected to be incurred or economic asset used.

The basis of accounting used for the City's governmental and proprietary fund audited financial statements is the same as described above.

# Financial Policies

- Internal Controls
- Debt Management
- Capital Improvement
- Fund Balance
- Land Use and Growth
- Tax Rate Stability
- Investment
- Purchasing
- Payment of Bills
- General Fund Balance



# Financial Policies



## **POLICY III-12. FINANCIAL MANAGEMENT POLICIES**

Overview: To guide the decision making by both the elected and appointed officials and their consultants and to provide continuity as staff and council members change; to provide a cohesive framework upon which the decisions are made; to maintain the financial integrity of the City of Platteville.

Policy: The Common Council has overall responsibility for the enforcement of this plan with the City Manager and Administration Director having staff responsibility. (Reference: Wisconsin State Statutes Chapter 65, Municipal Budgets; Chapter 67, Municipal Borrowing and Municipal Bonds)

### **Internal Controls**

City staff shall establish a system of internal controls designed to prevent losses of City funds arising from fraud, misrepresentation by third parties, unanticipated changes in financial markets, employee error or imprudent actions by employees. Each year, as part of the City's annual audit by an external auditing firm, there will be an independent review. This review will provide internal control by assuring compliance with this policy.

### **Debt Management Policy**

The City recognizes that the foundation of any well-managed program of capital financing is a comprehensive debt management plan. This plan helps set forth the parameters for issuing debt and managing outstanding debt. It also provides guidance to decision makers regarding the timing and purposes for which debt may be issued, types and amounts of permissible debt, method of sale that may be used and structural features that may be incorporated.

The City will confine long-term borrowing to projects and equipment that cannot be financed from current revenues. Generally, projects with a useful life of five years or less will not be funded from long-term debt. The term of any debt obligations issued by the City should not exceed the economic life of the improvements that they finance. If financially feasible, the term should be shorter than the projected economic life. Whenever possible, the term of obligations issued will be ten years or less. The City will borrow no more than 75% of annual Capital Improvements.

# Financial Policies



## **Debt Management Policy (cont.)**

Debt obligations issued by the City will carry a fixed interest rate. If, in consultation with its Financial Advisor, the City determines that a variable interest rate offers specific advantages, it may choose to issue securities that pay a rate of interest that varies according to a predetermined formula or results from a periodic remarketing of securities.

The total principal amount outstanding of debt obligations carrying the G.O. pledge of the City may not exceed an amount equal to 5% of the City's equalized value (including any tax increments) as determined by the Wisconsin Department of Revenue. The City has further identified a targeted maximum direct debt burden of 3.5%, which is equivalent to utilization of no more than 70% of its statutorily allowed debt capacity.

Currently, all City debt is general obligation debt except for revenue bonds issued by the Water & Sewer Department and Tax Incremental Districts. The water and sewer debt is supported by utility revenue, while the TID revenue bonds are supported by tax increment from their respective districts. Mortgage revenue bonds do not count against the state debt limit.

Prior to adopting the annual capital budget, the City will evaluate the impact of the proposed issuance on the stated goals as well as the impact on the debt level. When possible, the tax levy will be replaced with special assessments, water and sewer revenues, TID Increments, or other revenues as a source for repaying the debt.

Debt obligations may be issued by the City under the authority of, and for the purposes defined in the following Chapters or Sections of the Wisconsin Statutes: Chapter 67 – G.O. Bonds and Notes, Section 66.0621 – Revenue Obligations, Section 66.1335 – Housing and Community Development, Section 66.0701 through 66.0733 – Special Assessment B Bonds. Prior to issuing bonds other than general obligation bonds, an analysis will be performed to determine the risks and benefits of the alternative financing and the impact of the financing on the City's credit position.

# Financial Policies



## Capital Improvement Plan

Capital improvements and capital expenditures are any items which are expected to have a useful life of three years or more and costing over \$10,000. Items generally under \$10,000 will be paid for by tax levy; items over \$10,000 may be borrowed for. Capital improvements include:

- Capital equipment
- Utility improvements
- Public Works improvements
- Public buildings and grounds

Department Heads will work with the City Manager to propose a five-year capital improvement program for their respective departments. The City Manager will submit the combined five-year capital improvement plan to the Common Council for review and approval during the City's budget process. The capital improvement plan will include the description of each project, estimate timing for each project and describe how the project will be funded, whether through levy support, debt or other financing sources.

The City's goal is to budget enough funds necessary to cover any predictable infrastructure maintenance and equipment costs. The City intends to utilize its borrowing power primarily for projects that would involve replacement or installation of new infrastructure. This protects the City's borrowing power and allows the City the opportunity to focus on borrowing for projects that could be considered an investment by yielding returns in the form of additional tax base or maintenance of values.

# Financial Policies

## **Fund Balance Policy**

Fund balance is an important measure of financial condition that represents the difference between a fund's assets and liabilities. In accordance with the requirements of GASB 54, fund balances shall be classified as follows: non-spendable, restricted, committed, assigned and unassigned.

Non-spendable fund balances include amounts that are not in a spendable form (such as inventory) or are required to be maintained intact.

Restricted fund balances include amounts constrained to specific purposes by their providers (such as grantors, bondholders, and higher levels of government) through constitutional provisions, or by enabling legislation.

Committed fund balances include amounts constrained to specific purposes by the City Council, using its highest level of decision-making authority; to be reported as committed, amounts cannot be used for any other purpose unless the City Council takes the same highest level action to remove or change the constraint.

Assigned fund balances include amounts the City Council intends to use for a specific purpose; intent can be expressed by the City Council or by an official or body to which the City Council delegates the authority. All remaining positive spendable amounts in governmental funds, other than the general fund, that are neither restricted nor committed may be assigned. Assignments may take place after the end of the reporting period.

Unassigned fund balances include residual positive fund balance within the general fund which has not been classified within the other above mentioned categories. Unassigned fund balance may also include negative balances for any governmental fund if expenditures exceed amounts restricted, committed, or assigned for those purposes.

# Financial Policies



## **Fund Balance Policy (cont.)**

Fund balances should be maintained at a level which provides funds sufficient to pay City expenses without being subject to short-term borrowing. The City receives approximately one-third of the City's tax levy in late August, and 85% of the State Shared Revenues are received in late November. The City commits to strive for a general undesignated fund balance equal to 20% of the general fund budget. When the fund balance exceeds 20% of the operating expenses, City staff should consider reducing the amount of borrowing for capital projects in that given fiscal year or for any expenditure authorized by the City Manager and Common Council. Temporary noncompliance with established minimums is permissible with the authorization of City Council through the budget adoption process or specific City Council action. Minimum fund balance is recorded as unassigned in the general fund. All other governmental funds shall report minimum balances as assigned due to the nature and purpose of the fund to exist for its intended purpose. If short term loans are needed by any fund, such monies may be borrowed from another city fund through the end of the current year. Interest charged will be equal to the current investment interest rate available to the City, but not lower than 3%.

## **Land Use And Growth Policy**

It is the policy of the City of Platteville to welcome new growth and development to the City if it conforms to the City's Comprehensive Plan. If incentives can be provided, they should be extended to development based upon its projected return to the City.

## **Tax Rate Stability Policy**

The City recognizes a long-range financial plan is important for tax rate stability. The City is committed to developing and monitoring a long-range forecast for revenues, expenditures, debt and capital needs to help avoid major tax increases in any single year.

# Financial Policies



## Investment Policy

It is the policy of the City of Platteville to invest public funds in a legal and safe manner which will provide the highest investment return with regard to maximum safety, while conforming to applicable state and local Statutes governing investment of public funds.

The primary objectives of the City's investment activities shall be: safety, liquidity, yield and ethics and conflicts of interest.

Safety of principal is the foremost objective of the investment program. Investments of the City shall be undertaken in a manner that seeks to ensure the preservation of capital in the overall portfolio. Diversification may be a mechanism to achieve this goal. A second method to insure safety is to collateralize certain investments. Diversifying the investment portfolio so that the impact of potential losses from any one type of investment or from any one individual issuer will be minimized.

The City's investment portfolio shall remain sufficiently liquid to enable the City to meet all operating requirements, which may be reasonably anticipated.

The City's investment portfolio shall be designed with the objective of attaining a rate of return that meets the constraints of this policy and market conditions and should only include authorized investments. Authorized investments include any investment stipulated in Wisconsin statute 66.0603 (1m). In accordance with Wisconsin Statutes 34.01 (5) and 34.09, all Wisconsin banks, state or federal chartered, as well as the Wisconsin local government pooled- investment fund, are authorized depositories. All banks designated as authorized depositories must be members of the Federal Deposit Insurance Corporation (FDIC) and be defined as "well capitalized" by the FDIC. The City shall minimize interest rate risk, which is the risk that the market value of securities in the portfolio will fall due to changes in market interest rates, by structuring the investment portfolio so that securities mature to meet cash requirements for ongoing operations, thereby avoiding the need to sell securities on the open market prior to maturity. No investment shall have a maturity greater than 5 years from the purchase/settlement date. Investments considered or defined as "derivatives" are prohibited, including but not limited to Mortgaged Back Securities (MBS), Collateralized Mortgage Obligations (CMO), Asset Backed Securities (ABS) and Interest Rate Swaps.

# Financial Policies

## **Investment Policy (cont.)**

Officers and employees involved in the investment process shall refrain from personal business activity that could conflict with proper execution of the investment program or which could impair their ability to make impartial investment decisions. Employees and investment officials shall disclose to the City of Platteville Common Council any material financial interests in financial institutions that conduct business within this jurisdiction, and they shall further disclose any large personal financial or investment positions that could be related to the performance of the City, particularly regarding the time of purchases and sales. Management and administrative responsibility for the investment program of the City is entrusted to the City Manager under the direction of the City Council. Individuals authorized to engage in investment transactions on behalf of the City are the City Manager and Director of Administration.

Investments shall be diversified by limiting investments to avoid over concentration in securities from a specific issuer, industry or business sector, excluding U.S. Treasury obligations, investing in securities with varying maturities and continuously investing a portion of the investment portfolio in readily available funds such as local government investment pools, money market accounts or money market mutual funds permissible under state statute.

The Treasurer shall include an investment summary report within the monthly Financial Report given to the Common Council.

Please see attachment A for a list of authorized financial institutions.

The principles outlined above are intended to set forth the City's philosophy related to fiscal management. The Common Council and City Manager recognize that circumstances change and that these principles must be reviewed annually. However, it is the intent of the City of Platteville to follow these general guidelines to assure fiscal integrity and to maintain a high credit rating.

# Financial Policies

## **POLICY III-5. PURCHASING POLICY**

1. The Common Council has the responsibility of approving and establishing the expenditure levels for the City and each department through their approval of the annual budget. The City Manager and department heads have the responsibility of making purchases and keeping purchases within the scope of the budget. As per Wisconsin Statute 43.58, the Library Board has exclusive control of the expenditures of all moneys collected, donated, or appropriated for the library fund, and is therefore exempt from City purchasing guidelines.
2. All purchases shall demonstrate a reasonable and good faith effort to obtain goods and services at the lowest possible cost consistent with the quality and service needed to maintain efficient operations of the City. Within these parameters, efforts will be made to purchase materials and services locally when possible. A purchase order will not be necessary for monthly, bimonthly, or quarterly maintenance or utility bills. A purchase order also will not be necessary if a contract has been signed by the City Manager and a copy of the contract (or an appropriate section thereof) is attached to the bill.
3. For all other purchases over \$5,000.00, department heads must submit a purchase requisition form to the City Manager. If the purchase requisition is approved by the City Manager, a purchase order is prepared for the City Manager to sign.
  - a. After the City Manager has approved a purchase order, the original and the pink copy are sent to the department head. The yellow copy and the purchase requisition are submitted to the Finance Office. The department head then sends the original purchase order to the vendor if required.
  - b. Upon receipt of the purchase, the department head submits the pink copy to the Finance Office along with the invoice that the department head has approved for payment. The Finance Office then returns the yellow copy to the department, indicating the date paid and the amount paid if different from the purchase order.
  - c. In an emergency situation, the purchase order should be processed as soon as possible. Approval of the purchase order would proceed with the normal purchase order process.



# Financial Policies

## **POLICY III-5. PURCHASING POLICY (cont.)**

4. Purchases in excess of \$5,000.00 but less than \$25,000.00 shall require competitive quotations. Quotations may be obtained in writing, by telephone, or from a website or current catalog lists. Quotations shall be solicited from at least three vendors.  
Exceptions to the requirement of obtaining competitive quotations may be made for the following reasons:
  - a. Participation in an intergovernmental cooperative purchasing program.
  - b. The vendor is the sole source from whom it is feasible to obtain the purchase, due to location or the ability to provide maintenance after purchase.
  - c. Emergency circumstances necessitate immediate purchase, not allowing time to seek quotations.
5. Local vendors will always be given a chance to bid on any good or service the City is seeking.
6. Purchases in excess of \$25,000.00 shall require sealed bids.
  - a. Send notice to bidders, official newspaper, and bid-related publications, and post to the City's website.
  - b. The Department issuing the bid provides the City Manager's Office with a copy of the bid notice before publication.
  - c. Bids received in the City Manager's office will be held by the City Managers' staff until the time of opening.
7. Per Wisconsin Statutes Section 62.15(1), any public construction project whose estimated cost will exceed \$25,000 shall be let by contract to the lowest responsible bidder. City policy is that such contracts be awarded by the Common Council.
8. Legal, financial, engineering and consulting services or any other service that may be considered complex or technical in nature: A Request for Proposals shall be used when the cost is expected to exceed \$25,000 in order to gain information from potential service providers. Evaluation criteria shall include but not be limited to price, ability to perform, experience, technical expertise, and availability. Exception: A Request for Proposals shall not be required for ongoing and continuous services, such as legal services provided by the City Attorney, unless requested by the Council.

# Financial Policies

## **POLICY III-5. PURCHASING POLICY (cont.)**

9. Purchases shall be awarded to the low bidder unless there is a valid reason for doing otherwise. Valid reasons may include:
  - a. The low bidder has proven, from past experience, to provide goods or services that are inferior in quality.
  - b. The low bidder has, from past experience, had problems with late delivery, failure to meet specifications and/or not providing the necessary maintenance or service.
  - c. An award may be made to a local vendor that is not the low bidder if the ability to provide timely maintenance for an item is a significant concern, and the local vendor's ability to provide timely maintenance significantly exceeds that of the low bidder.
10. The City may refuse all or any part of a bid when it is felt that such refusal is in the best interest of the City.
11. No city employee shall derive a financial gain from any purchase or contract issued by the City. Accepting gratuities in exchange for preferential treatment is strictly prohibited.
12. The City Manager is responsible for the execution of this policy.

# Financial Policies



## **POLICY III-8. PAYMENT OF BILLS**

Overview: In 1998, the Common Council requested that they authorize payment of bills at each of the monthly Council meetings.

Policy: The Common Council authorizes payment of bills before checks are distributed to vendors

First monthly meeting and second monthly meeting of Council: For the most part, the run of bills at the first Council meeting each month will be when most of the bills will be paid.

The run of bills at the second Council meeting will be for bills arriving too late for the first meeting, those registrations needed for meetings or conferences that are found out at a date after the first Council meeting, flex plan payments, and for other purchases which need to be paid for in a short period of time.

The second run of bills is not intended to be similar in size to the first run of bills. If you have a bill that is not routine and needs to be approved with the second run of bills (i.e. cannot wait until the first meeting of the following month), make sure Finance understands that this is to be paid at the second meeting. Otherwise the bill will be processed and paid at the first meeting of the following month.

Submittal to Finance Department: Any bills that departments wish to be considered for payment should be in the Finance office by the Tuesday prior to the Council meeting.

# Financial Policies

## **POLICY III-14. FUND BALANCE POLICY FOR THE GENERAL FUND**

Overview: This Fund Balance Policy establishes the procedures for reporting unrestricted fund balance in the General Fund financial statements. Certain commitments and assignments of fund balance will help ensure that there will be adequate financial resources to protect the City against unforeseen circumstances and events such as revenue shortfalls and unanticipated expenditures.

The policy also authorizes and directs the Financial Operations Manager to prepare financial reports which accurately categorize fund balance as per Governmental Accounting Standards Board (GASB) Statement No. 54, Fund Balance Reporting and Governmental Fund Type Definitions.

Policy: Fund balance is essentially the difference between the assets and liabilities reported in a governmental fund. There are five separate components of fund balance, each of which identifies the extent to which the City is bound to honor constraints on the specific purpose for which amounts can be spent.

- Nonspendable fund balance consists of funds that cannot be spent due to their form (e.g. inventories) or funds that legally or contractually must be maintained intact.
- Restricted fund balance consists of funds that are mandated for a specific purpose by external parties, constitutional provisions or enabling legislation.
- Committed fund balance (self-imposed limitations on use)
- Assigned fund balance (limitation resulting from intended use)
- Unassigned fund balance (residual net resources)

The first two components listed above are not addressed in this policy due to the nature of their restrictions. An example of a nonspendable fund balance is inventory. Restricted fund balance is either imposed by law or constrained by grantors, contributors, or laws or regulations of other governments. This policy is focused on the financial reporting of unrestricted fund balance, or the last three components listed above.

# Five-Year Financial Management Plan

# Five-Year Financial Plan

In December 2016, the City engaged with a municipal advisor to prepare a comprehensive five-year financial management plan. Development and refinement of the plan was facilitated by a series of workshops with the Common Council. During the workshops, City officials were briefed on the current status of the City's financial position; historical and projected valuation trends; capital financing alternatives; tax rate projections for operating, capital and debt service expenditures; and cash flow projections for the City's Tax Incremental Districts.

The following is a summary of key conclusions and observations developed as a result of the modeling and workshop process and the development of the Financial Management Plan:

- Current favorable indicators for the City are a strong General Fund balance, strong management, good financial policies and conservative budgeting practices. The City has an elevated debt burden, but has and will remain within its financial management policy. The City has maintained compliance with its fund balance policy.
- The primary challenges going forward will be:
  - Finding the appropriate balance between keeping taxes manageable, replacing aging infrastructure and implementing improvements to enhance quality of life in the community.
  - Maintaining and improving revenue sources to abate the property tax levy from debt service, including TIF revenues.
- Continuation of the annual update to the Capital Improvement Plan for maintaining a planning horizon, and accurately reflecting planned projects and associated costs. As capital needs continue to mount, maintaining an updated CIP will be crucial to the City's ability to manage and allocate resources. The City has adopted a policy to finance projects with the amount of debt issues being no greater than the amount of levy supported principal debt retiring annually. The debt is being amortized over a 15-year term or 20-year term. This has the effect of reducing the City's debt burden.

# Five-Year Financial Plan

- State imposed levy limits, in their present form, are not expected to be a constraining factor for the City. Due to the manner in which debt service adjustments are made on the current levy limit worksheet, the City's projected tax levy will be far below the amounts that it could levy under the limits. Future levy limits could become a constraining factor for the City, particularly if the current adjustments allowed for debt service were to be eliminated.
- Qualification for Expenditure Restraint Program (ERP) payments from the State may be a constraining factor over the next 5 years. A projection developed as part of the planning model indicated that the City may have difficulty qualifying for the ERP payment with the 2019 budget. However, the City was able to incorporate a manageable growth in General Fund expenditures in the 2018 budget which, combined with a higher-than-expected Consumer Price Index adjustment, has helped to alleviate this constraint. The City will utilize a contingency account and fund balance to maximize the ERP program in years after 2019.
- Closure of Tax Increment District No. 5 will have a positive impact on the City's financial position. Currently this is projected to occur in 2025 and is expected to increase the City's tax base by as much \$39 million. This additional tax base will allow the City to increase its tax levy, reduce its tax rate, or likely some combination of both (levy limit legislation, if still in effect, may restrict or limit the City's options in this regard). A larger tax base will also reduce the tax rate impact of future capital financing needs.
- The City will review the status of financial indicators in conjunction with proposed debt financings. As new debt issues are considered, their impact will be evaluated both in the context of the Debt Management policy and on future year debt service capacity.
- The City will update the five-year financial management plan periodically to reflect changes in variables such as economic conditions, local priorities, state legislation and City fiscal actions.

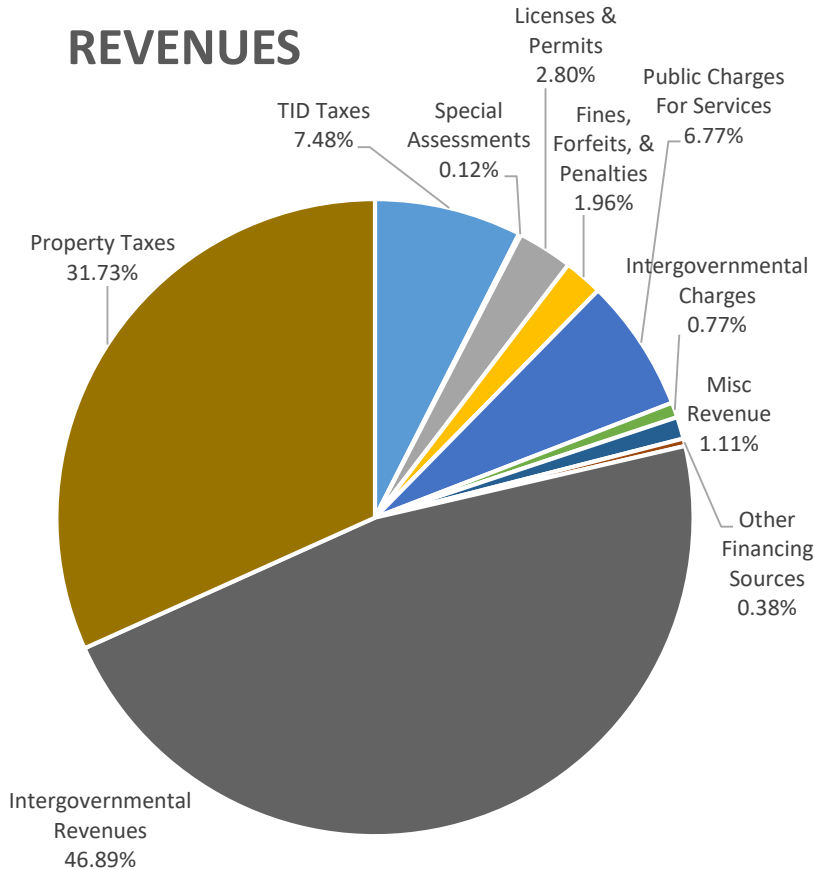
# 2018 Budget Overview



# Summary of Revenues

The following graph shows the budget distribution for the City's General Fund revenues and summaries of the revenue categories.

## GENERAL FUND REVENUES



Taxes –includes property tax revenues, local room tax revenues, municipal owned utility revenue and PILOT agreements.

Intergovernmental Revenue – revenues provided by other governments usually in the form of grants.

Special Assessments –includes items billed to residents, such as: snow, ice and weed control bills and weights and measure bills.

Intergovernmental Charges - charges assessed to other government entities for services provided. An example of this would be revenue received from townships for their share of the fire department's fixed costs.

Licenses & Permits –includes fees assessed as part of tracking and regulatory purposes with the main revenues in this category being building inspection permits and rental unit licenses.

Fines, Forfeitures & Penalties – includes citation revenue and court penalties.

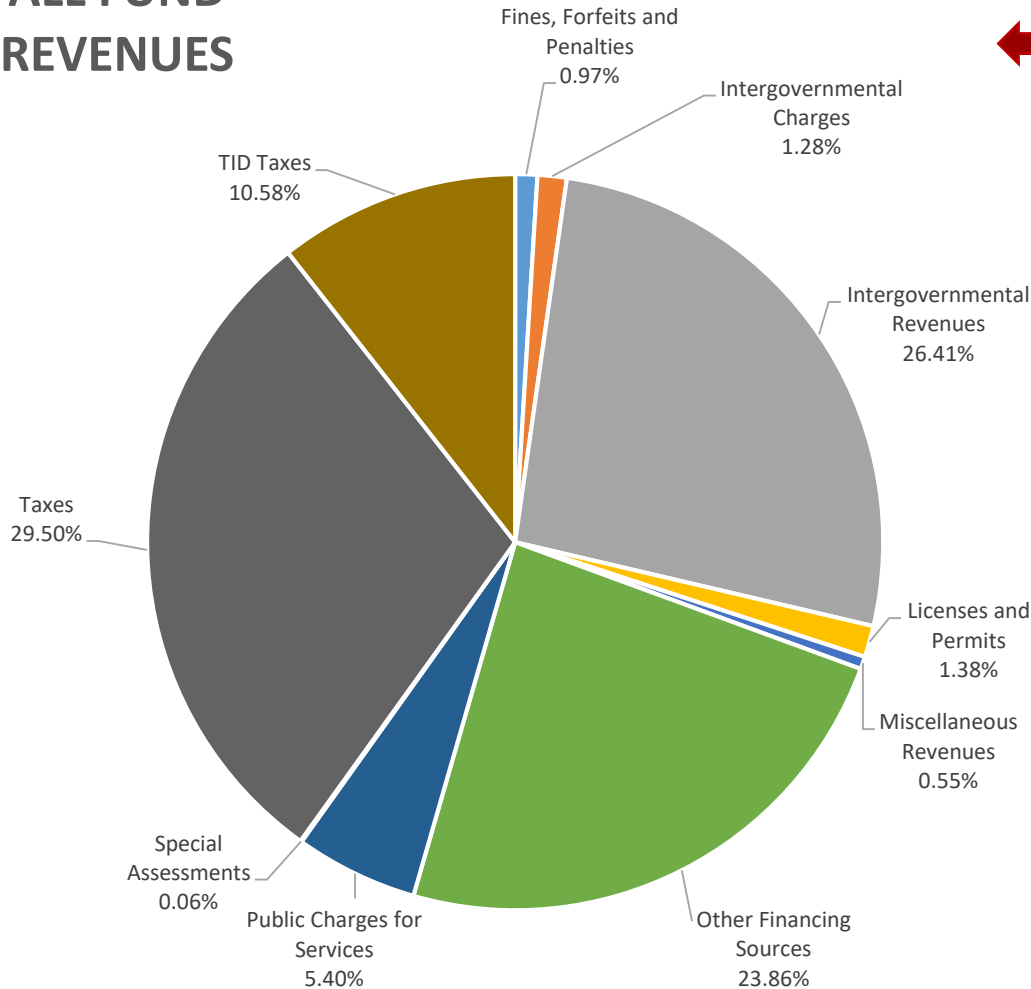
Public Charges for Service – includes revenues for which is intended to cover the cost of the service provided, for example the Ambulance Service Fee.

Miscellaneous Revenues - revenues which do not fall into one of the other categories, examples include: interest income, rent of City properties and donations.

Other Financing Sources - transfers from other funds / City accounts or the budgeted use of fund balance reserves.

# Summary of Revenues

## ALL FUND REVENUES



The graph to the left shows the revenue budget distribution (by percentage) for City government funds.

Below, you will see the general fund budgets and overall City Budget totals for the past four years.



Year	General Fund Budget	Total Budget	% Change (Gen Fund)
2018	8,149,095	16,503,983	.09%
2017	8,141,758	16,686,579	-.91%
2016	8,216,340	17,280,144	-.88%
2015	8,289,598	18,677,653	-

# Summary of Revenues



General Fund	2015	2016	2017	2018	% Change
	ACTUAL	ACTUAL	BUDGET	BUDGET	2015-2018
Taxes	2,850,612	3,126,344	2,976,472	3,194,878	
Special Assessments	17,473	23,876	15,880	9,380	
Intergovernmental Revenues	3,860,855	3,787,445	3,710,728	3,820,747	
Licenses & Permits	245,854	238,532	227,230	228,130	
Fines, Forfeits, & Penalties	142,047	125,151	161,500	160,000	
Public Charges For Services	814,110	479,872	549,668	551,875	
Intergovernmental Charges	65,648	61,747	63,880	62,400	
Miscellaneous Revenues	308,922	312,848	286,399	90,619	
Other Financing Sources	16,159	214,733	150,001	31,065	
<b>TOTAL GENERAL FUND (100)</b>	<b>8,321,680</b>	<b>8,370,547</b>	<b>8,141,758</b>	<b>8,149,094</b>	<b>-2.07%</b>

Taxi/Bus Fund	2015	2016	2017	2018	% Change
	ACTUAL	ACTUAL	BUDGET	BUDGET	2015-2018
Taxes	40,783	45,569	43,000	41,638	
Intergovernmental Revenues	282,476	353,954	375,852	375,562	
Public Charges For Services	475	1,125	413	1,000	
Intergovernmental Charges	86,749	138,713	153,940	149,000	
Miscellaneous Revenues	768	-	-	-	
<b>TOTAL TAXI/BUS FUND (101)</b>	<b>411,251</b>	<b>539,361</b>	<b>573,205</b>	<b>567,200</b>	<b>37.92%</b>

Debt Service Fund	2015	2016	2017	2018	% Change
	ACTUAL	ACTUAL	BUDGET	BUDGET	2015-2018
Taxes	816,952	1,269,107	1,473,517	1,226,854	
Miscellaneous Revenues	189,452	824	-	-	
Other Financing Sources	1,111,436	17,100	-	30,460	
<b>TOTAL DEBT SERVICE FUND (105)</b>	<b>2,117,840</b>	<b>1,287,031</b>	<b>1,473,517</b>	<b>1,257,314</b>	<b>-40.63%</b>

The General Fund is the primary operating fund of the City. This fund accounts for the financial resources of the City that are not accounted for in any other fund. Principal revenue sources are property tax, license & permits and state shared revenues.

The Taxi/Bus Fund is a special revenue fund for the Taxi/Bus service. This fund was created during budget year 2015. Major revenues in this fund come from intergovernmental revenues, which include Federal and State Taxi Grants.

The Debt Service Fund is used to account for all revenues used to pay principal and interest payments on debt taken out for general capital purposes. Payments for principal and interest are funded through the annual tax levy.

# Summary of Revenues



The Capital Project fund is used to account for the City's major capital acquisition and construction activities (streets, vehicles, equipment, etc.). Grants, shared revenues for capital acquisition and borrowed funds for capital projects are accounted for in this fund. The 2018 Budget includes borrowing \$1,210,000. This will be used to pay for the Street Reconstruction and Storm Sewer costs for Pine Street, Virgin Avenue and Lutheran Street. The Motor Vehicle Registration Fee (Wheel Tax), will be used for street repair/maintenance, specifically street overlay.

## TIF DISTRICTS 4-7

Revenues and expenditures related to economic development and construction within the specific boundaries of the TID are accounted for within their respective fund. Revenues are generated through a tax increment which support economic development and debt service payments on debt issued for specific projects within the TID boundaries.

Capital Projects Fund	2015	2016	2017	2018	% Change
	ACTUAL	ACTUAL	BUDGET	BUDGET	2015-2018
Taxes	839,545	184,678	266,500	405,000	
Intergovernmental Revenues	357,401	285,291	34,500	150,688	
Public Charges For Services	-	-	100,000	120,000	
Miscellaneous Revenues	206,087	520,000	520,000	218,422	
Other Financing Sources	1,500,304	2,339,000	1,872,626	1,844,443	
<b>TOTAL CAPITAL PROJECTS FUND (110)</b>	<b>2,903,337</b>	<b>3,328,969</b>	<b>2,793,626</b>	<b>2,738,553</b>	<b>-5.68%</b>

TID #4	2015	2016	2017	2018	% Change
	ACTUAL	ACTUAL	BUDGET	BUDGET	2015-2018
Taxes	182,096	183,078	161,537	167,222	
Intergovernmental Revenues	551,419	355	479	470	
Miscellaneous Revenues	1,297	-	-	-	
Other Financing Sources	-	6,778	24,697	15,519	
<b>TOTAL TID #4 (124)</b>	<b>734,812</b>	<b>190,211</b>	<b>186,713</b>	<b>183,211</b>	<b>-75.07%</b>

TID #5	2015	2016	2017	2018	% Change
	ACTUAL	ACTUAL	BUDGET	BUDGET	2015-2018
Taxes	925,549	980,904	1,015,590	909,623	
Intergovernmental Revenues	-	-	-	-	
Other Financing Sources	8,387	8,863	7,147	7,011	
<b>TOTAL TID #5 (125)</b>	<b>933,936</b>	<b>989,767</b>	<b>1,022,737</b>	<b>916,634</b>	<b>-1.85%</b>

# Summary of Revenues



TID #6	2015	2016	2017	2018	% Change
	ACTUAL	ACTUAL	BUDGET	BUDGET	2015-2018
Taxes	629,176	491,304	482,366	513,435	
Intergovernmental Revenues	74	1,600	1,008	989	
Miscellaneous Revenues	-	-	-	-	
Other Financing Sources	-	186,655	159,488	149,592	
<b>TOTAL TID #6 (126)</b>	<b>629,250</b>	<b>679,559</b>	<b>642,862</b>	<b>664,016</b>	<b>5.52%</b>

TID #7	2015	2016	2017	2018	% Change
	ACTUAL	ACTUAL	BUDGET	BUDGET	2015-2018
Taxes	46,454	212,564	107,566	156,608	
Intergovernmental Revenues	3,499	2,847	3,894	3,819	
Miscellaneous Revenues	368,398	-	-	-	
Other Financing Sources	2,697,854	924,005	1,412,467	1,816,107	
<b>TOTAL TID #7 (127)</b>	<b>3,116,205</b>	<b>1,139,416</b>	<b>1,523,927</b>	<b>1,976,534</b>	<b>-36.57%</b>

Redevelopment Authority	2015	2016	2017	2018	% Change
	ACTUAL	ACTUAL	BUDGET	BUDGET	2015-2018
Other Financing Sources	282,841	84,929	328,234	51,427	
<b>TOTAL RDA (130)</b>	<b>282,841</b>	<b>84,929</b>	<b>328,234</b>	<b>51,427</b>	<b>-81.82%</b>

<b>TOTAL REVENUES</b>	<b>19,451,150</b>	<b>16,609,791</b>	<b>16,686,579</b>	<b>16,503,983</b>	<b>-15.15%</b>
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The RDA fund is used to improve the physical and economic condition of the downtown area. The revenue recorded in this fund represents the loan (principal and interest) payments for loans made to developers.

# Property Taxes



Property taxes are levied upon all City property owners at a calculated rate per \$1,000 of assessed property valuation on both real and personal property. The City's tax levy is established during the annual budget process and the overall mill rate includes five taxing jurisdictions, City of Platteville, State of Wisconsin, Grant County, Southwest Technical College and Platteville School District.





After a budget is finalized and the tax levy is established, taxes are submitted to the State each December. The taxes due are calculated by applying the mill rate against a property's assessed value, which is established by the City Assessor on January 1st of each year. The taxes are not due until the following year.

2017 real estate taxes, payable in 2018, may be paid using the installment method with the first half due January 31, 2018 at the City Treasurer's office and the second half due July 31, 2018 to the County Treasurer's office. Special Charges and Personal Property Taxes are due in full January 31, 2018.

The overall assessed tax rate for the 2018 tax bills for city residents decreased from \$22.95 to \$22.87 per \$1,000 of assessed value. The equalized (full value) tax rate decreased from \$20.62 to \$20.47 per \$1,000 of equalized value. Tax amounts levied for each taxing jurisdictions varied in comparison to last year. The Platteville School District levy is \$5,895,066.32 (up 1.87%). The Grant County tax levy is \$2,117,800.33 (down 0.79%). The State of Wisconsin tax levy is \$0.00 (down 100.00%). The City of Platteville tax levy is \$4,259,128.00 (up 2.50%). The Southwest Wisconsin Technical College tax levy is \$712,931.81 (down 0.96%). Taxes collected for the City of Platteville TIF Districts are \$1,743,848.62 (up 1.70%).

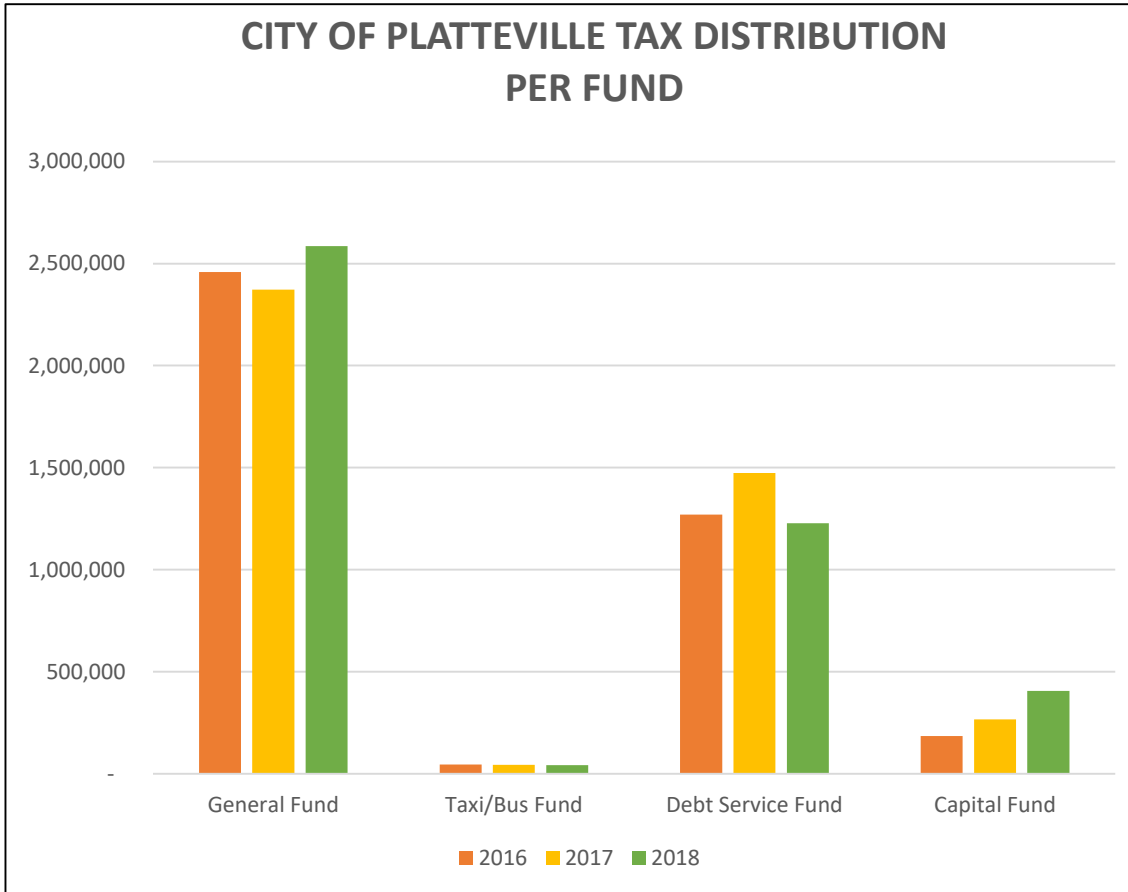
The City is subject to property tax levy limits, as are all Wisconsin municipalities. Increases in the City's tax levy (excluding debt) are limited to net new construction growth, with the option to adjust the levy for debt service on any debt issued after 2005.

# Where Does Your Tax Dollar Go?

<p><b>State of Wisconsin</b></p>	<p><b>Grant County</b></p> 	<p><b>City of Platteville</b></p> 	<p><b>Platteville Schools</b></p> 
<p><b>Southwest Technical College</b></p> 			

For the 2018 Budget, the City of Platteville will receive 33 cents of each property tax dollar collected. The remainder is split between the Platteville School District (45 cents), Grant County (16 cents) and Southwest Technical College (5 cents). The State of Wisconsin eliminated the state portion of the property tax levy.

# City Tax Levy Distribution



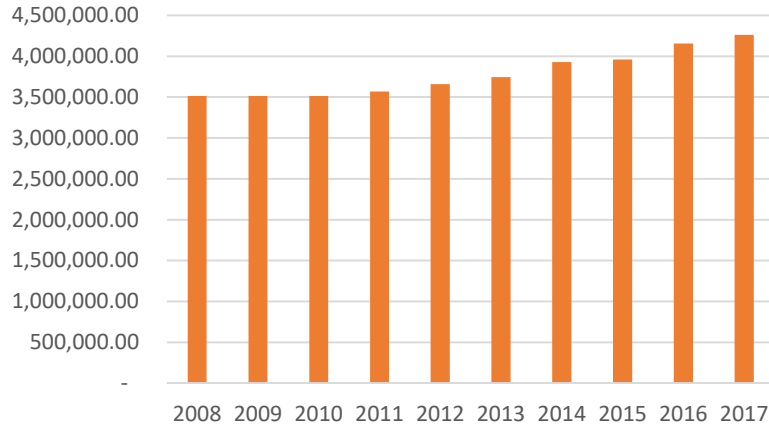
The majority of the City's tax levy is used to pay for operating expenses, recorded in the General Fund; however, as demonstrated by the chart to the left, the amount of tax levy which must be applied to debt service payments has been growing. Debt service had been increasing due to a few loans which were originally structured with increasing principal payments throughout the terms of the loans. In 2017, one of these bond issues was refinanced to lower the annual payments, which helped decrease debt service needs for 2018.

The City is borrows annually to fund street reconstruction projects. Under the City's newly adopted guideline, new debt issues will be no greater than the amount of levy-supported principal being retired annually. This will help the City meet future debt service needs.



# Tax Levy Graphs

**City Tax Levy (in dollars)  
Tax Years 2008-2017**



**Total Tax Levy (in dollars)  
Tax Years 2008-2017**

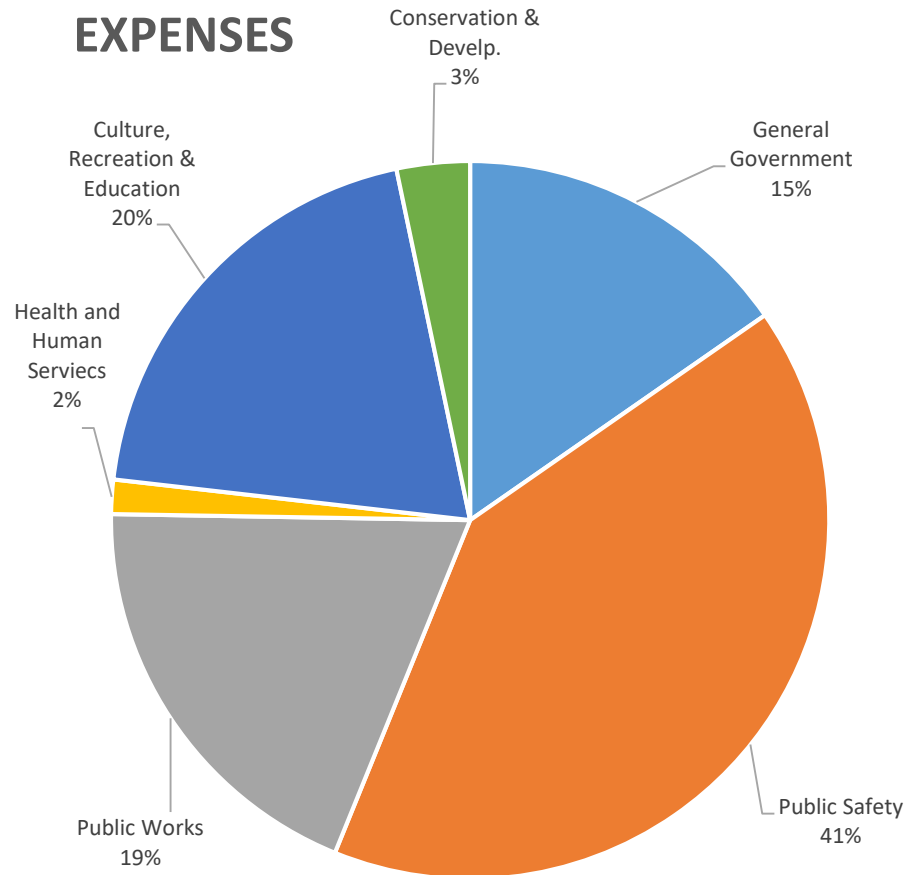


**Property Taxes Levied For Tax Years 2007 - 2016 (Budget Years 2008 - 2017)**

Tax Year	Budget Year	School	City	County	TIF Dist.	Vo-Tech	State	Total
2008	2009	4,966,122.48	3,514,365.00	1,778,294.84	1,391,409.55	917,867.96	92,669.24	12,660,729.07
2009	2010	5,319,496.81	3,514,365.00	1,814,234.74	1,651,262.05	1,051,279.23	95,596.83	13,446,234.66
2010	2011	5,428,970.59	3,514,365.00	1,845,592.52	1,846,992.07	1,037,409.35	95,862.45	13,769,191.98
2011	2012	5,508,021.55	3,566,816.00	1,857,394.09	1,726,249.99	1,037,330.75	94,672.14	13,790,484.52
2012	2013	5,553,795.59	3,657,286.00	1,889,070.24	1,441,263.34	1,052,519.64	93,587.45	13,687,522.26
2013	2014	5,604,961.75	3,745,170.00	1,961,069.93	1,536,021.89	1,068,026.42	94,166.46	14,009,416.45
2014	2015	5,842,641.09	3,926,194.00	2,097,696.08	1,783,472.18	682,170.58	105,521.90	14,437,695.83
2015	2016	5,997,219.35	3,957,447.00	2,073,477.90	1,867,850.59	687,808.01	107,487.78	14,691,290.63
2016	2017	5,786,633.64	4,155,319.00	2,134,674.82	1,714,678.68	719,857.47	110,632.24	14,621,795.85
2017	2018	5,895,066.32	4,259,128.00	2,117,800.33	1,743,848.62	712,931.81	-	14,728,775.08
<b>2008-2017 % Change</b>		<b>18.71%</b>	<b>21.19%</b>	<b>19.09%</b>	<b>25.33%</b>	<b>-22.33%</b>	<b>-100.00%</b>	<b>16.33%</b>

# Summary of Expenses

## GENERAL FUND EXPENSES

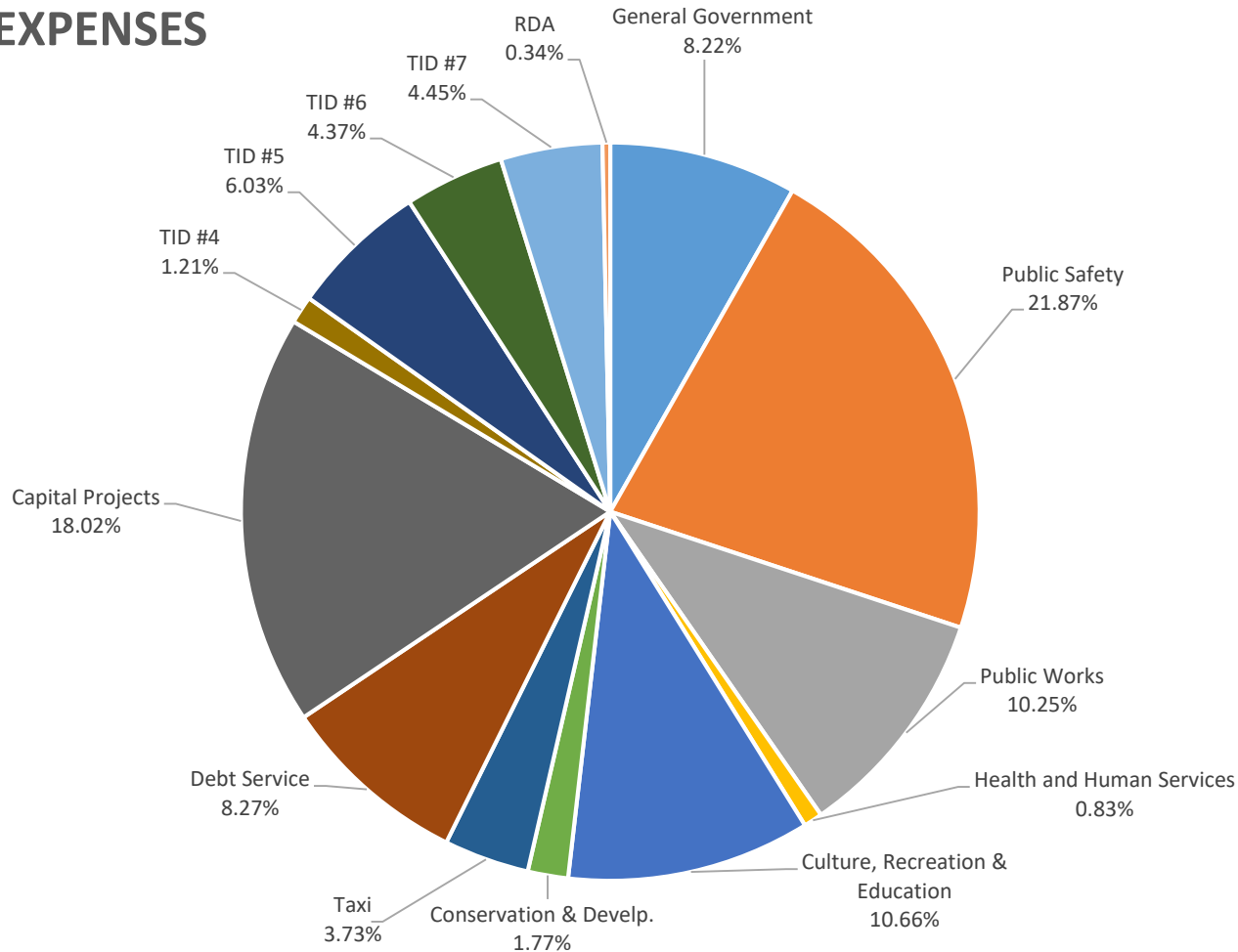


The following graph shows the budget distribution for the City's General Fund expenses and summaries of the expense categories.

- General Government –expenses incurred for administration of the City as a whole or any function that does not fit into any other category
- Public Safety – includes costs for police, fire, ambulance fee to Southwest Health
- Public Works – maintenance costs associated with the City's streets, recycling, cemeteries
- Culture, Recreation & Education – costs of providing a sense of community to residents, including recreational programming and the maintenance of shared public areas.
- Economic development – expenses associated with increasing the economic development within the City of Platteville
- Human & Health Services – costs associated with providing awareness and providing programs which help improve the mental and physical lives of our residents.

# Summary of Expenses

## CITY OF PLATTEVILLE EXPENSES



# Summary of Expenses



	2015	2016	2017	2018	% Change
	ACTUAL	ACTUAL	BUDGET	BUDGET	2015-2018
General Government	1,133,372	1,100,664	1,213,642	1,237,150	
Public Safety	3,236,224	2,963,263	3,255,736	3,322,149	
Public Works	1,610,920	1,533,343	1,752,367	1,565,778	
Health & Human Services	94,314	103,037	117,732	116,148	
Culture and Recreation	1,530,497	1,642,474	1,587,734	1,639,578	
Conservation & Development	287,377	376,160	274,547	268,292	
<b>TOTAL GENERAL FUND (100)</b>	<b>7,892,704</b>	<b>7,718,941</b>	<b>8,201,758</b>	<b>8,149,095</b>	<b>3.25%</b>

The General Fund is the primary operating fund of the City. The majority of the expenses in this fund go towards labor and everyday operating costs. Public Safety and Public Works make up 60% of the general fund expenses.

	2015	2016	2017	2018	% Change
	ACTUAL	ACTUAL	BUDGET	BUDGET	2015-2018
Total Taxi/Bus (101)	399,122	529,099	573,205	567,200	
Total Debt Service (105)	1,039,844	2,350,543	1,473,517	1,257,314	
Total Capital Projects(110)	2,976,079	2,982,610	2,739,126	2,738,553	
Total TIF #4 (124)	1,415,327	392,516	186,713	183,211	
Total TIF #5 (125)	917,391	1,028,746	1,022,737	916,634	
Total TIF #6(126)	820,605	612,584	642,862	664,016	
Total TIF #7 (127)	1,038,790	3,003,952	1,523,927	1,976,534	
Total RDA (130)	230,658	204,942	328,234	51,427	
<b>TOTAL EXPENSES</b>	<b>16,730,520</b>	<b>18,823,933</b>	<b>16,692,079</b>	<b>16,503,983</b>	<b>-1.35%</b>

Debt Service payments are fully funded by the tax levy, while Capital projects are funded by grants, donations, tax levy and borrowing. The capital projects for 2018 include: street reconstruction work (Pine, Virgin, Lutheran), Street Dept equipment, Fire Dept equipment, Legion Field parking lot, Mineral Street parking lot, Police Dept vehicle and IT infrastructure upgrades.

# 2018 Budget General Fund Fund 100

## COMMON COUNCIL

### Department Summary:

The major responsibilities of the Common Council are:

- Set strategic direction of community.
- Identify priorities, goals and services.
- Enact ordinances and policies.
- Approve budget, tax levy and fees.
- Approve contracts.
- Provide oversight through the City Manager.

Common Council members are elected by the residents of Platteville and serve for a term of three years.

### Expenses:

		2016	2017	2017 YTD	2017	2018 Dept.	2018 Executive	2018 Approved
Account Number	Account Title	Actual	Budget	Actual	Estimate	Budget	Budget	Budget
100-51100-110-000	COUNCIL: SALARIES	18,000	-	-	-	-	-	-
100-51100-132-000	COUNCIL: SOC SECURITY	1,116	-	-	-	-	-	-
100-51100-133-000	COUNCIL: MEDICARE	261	-	-	-	-	-	-
100-51100-210-000	COUNCIL: PROF SERVICES	-	1,000	-	-	-	-	-
100-51100-309-000	COUNCIL: POSTAGE	286	250	156	207	250	250	250
100-51100-320-000	COUNCIL: SUBSCRIPTION & DUES	3,483	3,200	3,172	4,230	3,200	3,200	3,200
100-51100-330-000	COUNCIL: TRAVEL & CONFERENCES	1,194	4,000	233	311	4,000	4,000	4,000
100-51100-340-000	COUNCIL: OPERATING SUPPLIES	735	900	450	600	1,600	1,600	1,600
100-51100-341-000	COUNCIL: ADV & PUB	2,912	2,800	1,681	2,242	2,800	2,800	2,800
	<b>TOTAL EXPENSES COUNCIL</b>	<b>27,988</b>	<b>12,150</b>	<b>5,692</b>	<b>7,590</b>	<b>11,850</b>	<b>11,850</b>	<b>11,850</b>

## CITY MANAGER OFFICE

City Manager: Karen Kurt

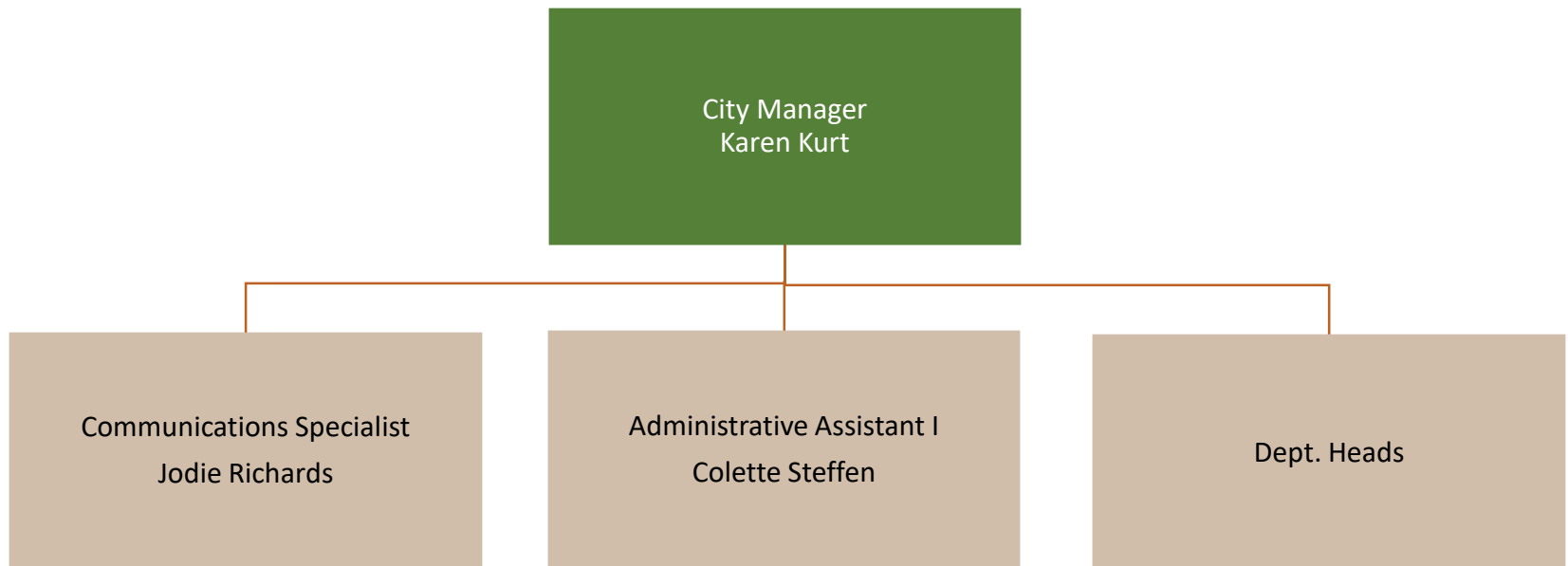
### Department Summary:

The City Manager is the Chief Executive Officer of the City and provides management and supervision of the City organization under the control of the Common Council.

### Specific responsibilities of the City Manager include:

- Assisting the Common Council in determining strategic priorities for the community.
- Providing technical expertise to assist Common Council in vetting policy decisions.
- Implement policy decisions and legislative actions taken by the City Council.
- Provide direction to the Department Heads in accordance with policies established by the Common Council and ensures that the City operations are conducted in an economic, efficient and effective manner.
- In cooperation with Department Heads, prepares and administers the annual operating budget and a five-year Capital Improvement Plan and makes recommendations to maintain and improve the long term fiscal health of the community.
- Provides policy advice and research data to the Common Council, community organizations and boards; prepares and distributes Common Council agendas and schedules boards and commission calendars.
- Develops a high performance organization. Recruits, hires, and supervises City staff, promotes economic development and provides public relations services.
- Publishes/updates ordinance book, personnel policy and other documents as required. Acts as liaison with other communities, state and federal agencies, local school district and the University of Wisconsin–Platteville.
- Represents and/or advocates for the City with intergovernmental partners and stakeholders.
- Monitors legislative activity that may impact City.
- Oversee internal and external communications, economic development initiatives, and organization development strategies, including labor contract negotiations.

# City Manager Office





# City Manager Office

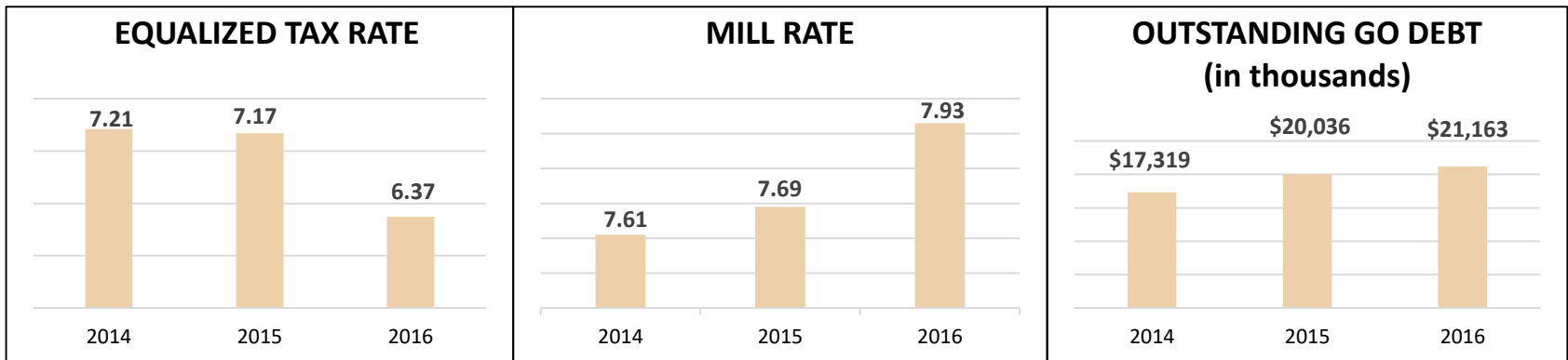
## 2017 Accomplishments:

- Completed Library Block project – new library opened in June 2017. The project won a Community and Economic Development Award in the public-private partnership category from the Wisconsin Economic Development Association (WEDA). Completed development agreement for former Pioneer Ford site.
- Implementation of the 2017 budget, including completing a long range financial plan, staff restructuring, and assisting with changes resulting from the shift in funding models for Rountree Gallery, Senior Center and Museum.
- Launched new City website.
- Recruitment and onboarding of record number of employees due to retirements. Positions included Administration Director, Street Superintendent, Waster Water Treatment Plan Foreman, Water Plant Operator, Street Division Worker (2), Mechanic, City Clerk, Administrative Assistant and Fire Inspector.

## 2018 Goals:

- Redevelopment of the former Pioneer Ford site.
- Implement downtown parking and branding changes.
- Complete housing study.
- Update employee handbook, design new employee training and continue staff restructuring.
- Finalize design plans for City Hall that can be implemented in phases.

## Performance Measures:



# City Manager Office

Expenses:

Account Number	Account Title	2016 Actual	2017 Budget	2017 YTD Actual	2017 Estimate	2018 Dept. Budget	2018 Executive Budget	2018 Approved Budget
100-51410-110-000	CITY MGR: SALARIES	109,998	109,574	80,074	106,765	109,996	82,496	84,564
100-51410-111-000	CITY MGR: CAR ALLOWANCE	1,200	1,200	874	1,165	1,200	1,200	1,200
100-51410-120-000	CITY MGR: OTHER WAGES	15,062	2,621	2,902	3,869	9,248	9,307	9,307
100-51410-131-000	CITY MGR: WRS (ERS)	7,268	7,451	5,445	7,260	7,990	6,151	6,290
100-51410-132-000	CITY MGR: SOC SECURITY	7,782	7,030	5,156	6,875	7,467	5,766	5,894
100-51410-133-000	CITY MGR: MEDICARE	1,820	1,644	1,206	1,608	1,746	1,348	1,378
100-51410-134-000	CITY MGR: LIFE INSURANCE	348	365	261	348	401	309	317
100-51410-135-000	CITY MGR: HEALTH INS PREMIUMS	5,855	6,359	4,769	6,359	11,735	10,034	10,034
100-51410-137-000	CITY MGR: HEALTH INS. CLAIMS	1,018	1,950	173	231	2,595	2,145	2,145
100-51410-138-000	CITY MGR: DENTAL INSURANCE	401	387	290	387	756	654	593
100-51410-139-000	CITY MGR: LONG TERM DISABILITY	946	942	707	942	1,026	789	807
100-51410-300-000	CITY MGR: TELEPHONE	601	600	451	601	600	600	600
100-51410-309-000	CITY MGR: POSTAGE	37	400	30	40	400	400	400
100-51410-310-000	CITY MGR: OFFICE SUPPLIES	763	900	76	101	900	900	900
100-51410-320-000	CITY MGR: SUBSCRIPTION & DUES	1,430	1,500	1,707	2,277	1,750	1,750	1,750
100-51410-327-000	CITY MGR: GRANT WRITING	225	10,000	750	1,000	10,000	10,000	10,000
100-51410-330-000	CITY MGR: TRAVEL & CONFERENCES	3,588	5,000	3,135	4,180	5,000	5,000	5,000
100-51410-345-000	CITY MGR: DATA PROCESSING	30	-	-	-	-	-	-
100-51410-346-000	CITY MGR: COPY MACHINES	5,301	3,300	2,454	3,272	3,300	3,300	3,300
100-51410-419-000	CITY MGR: EMPLOYEE MERIT	5,000	-	-	-	-	-	-
100-51410-420-000	CITY MGR: SUNSHINE FUND	1,566	2,500	2,185	2,913	2,700	2,700	2,700
100-51410-998-000	CITY MGR: WAGE/BNFT CONTINGENCY	-	20,000	5,276	7,035	-	-	20,000
100-51410-999-000	CITY MGR: CONTINGENCY FUND	-	24,969	-	-	25,000	44,450	16,564
	<b>TOTAL EXPENSES CITY MANAGER</b>	<b>170,239</b>	<b>208,692</b>	<b>117,920</b>	<b>157,227</b>	<b>203,810</b>	<b>189,299</b>	<b>183,743</b>

# City Manager Office



		2016	2017	2017 YTD	2017	2018 Dept.	2018 Executive	2018 Approved
Account Number	Account Title	Actual	Budget	Actual	Estimate	Budget	Budget	Budget
100-51411-120-000	COMMUNICATIONS: OTHER WAGES	33,393	34,635	24,952	33,270	36,015	36,024	36,024
100-51411-131-000	COMMUNICATIONS: WRS (ERS)	2,041	2,256	1,681	2,242	2,317	2,317	2,317
100-51411-132-000	COMMUNICATIONS: SOC SECURITY	2,033	2,147	1,491	1,988	2,233	2,233	2,233
100-51411-133-000	COMMUNICATIONS: MEDICARE	476	502	349	465	522	522	522
100-51411-134-000	COMMUNICATIONS: LIFE INSURANCE	24	41	22	29	44	44	44
100-51411-139-000	COMMUNICATIONS: LONG TERM DIS	264	285	214	285	297	297	297
100-51411-320-000	COMMUNICATIONS: SUB & DUES	-	400	-	-	400	400	400
100-51411-364-000	COMMUNICATIONS: MARKETING	4,827	10,000	5,587	7,449	10,000	10,000	10,000
	<b>TOTAL EXPENSES COMMUNICATIONS</b>	<b>43,058</b>	<b>50,266</b>	<b>34,296</b>	<b>45,728</b>	<b>73,735</b>	<b>73,744</b>	<b>73,626</b>

		2016	2017	2017 YTD	2017	2018 Dept.	2018 Executive	2018 Approved
Account Number	Account Title	Actual	Budget	Actual	Estimate	Budget	Budget	Budget
100-52900-300-000	EMERG MGMT: TELEPHONE	1,706	1,700	1,294	1,726	1,700	1,700	1,700
100-52900-314-000	EMERG MGMT: UTILITY, REFUSE	109	110	74	98	110	110	110
100-52900-344-000	EMERG MGMT: REPAIR & MAINTENAN	1,728	2,500	11,322	15,096	2,500	2,500	2,500
	<b>TOTAL EXPENSES EMERG MGMT</b>	<b>3,543</b>	<b>4,310</b>	<b>12,690</b>	<b>16,920</b>	<b>4,310</b>	<b>4,310</b>	<b>4,310</b>

		2016	2017	2017 YTD	2017	2018 Dept.	2018 Executive	2018 Approved
Account Number	Account Title	Actual	Budget	Actual	Estimate	Budget	Budget	Budget
100-51300-210-000	ATTORNEY: PROF SERVICES	41,698	55,000	25,928	34,570	60,000	60,000	60,000
100-51300-215-000	ATTORNEY: SPECIAL COUNSEL	6,800	10,000	506	675	10,000	10,000	10,000
	<b>TOTAL EXPENSES ATTORNEY</b>	<b>48,498</b>	<b>65,000</b>	<b>26,434</b>	<b>35,245</b>	<b>70,000</b>	<b>70,000</b>	<b>70,000</b>

## ADMINISTRATION DEPARTMENT

Department Head: Nicola Maurer

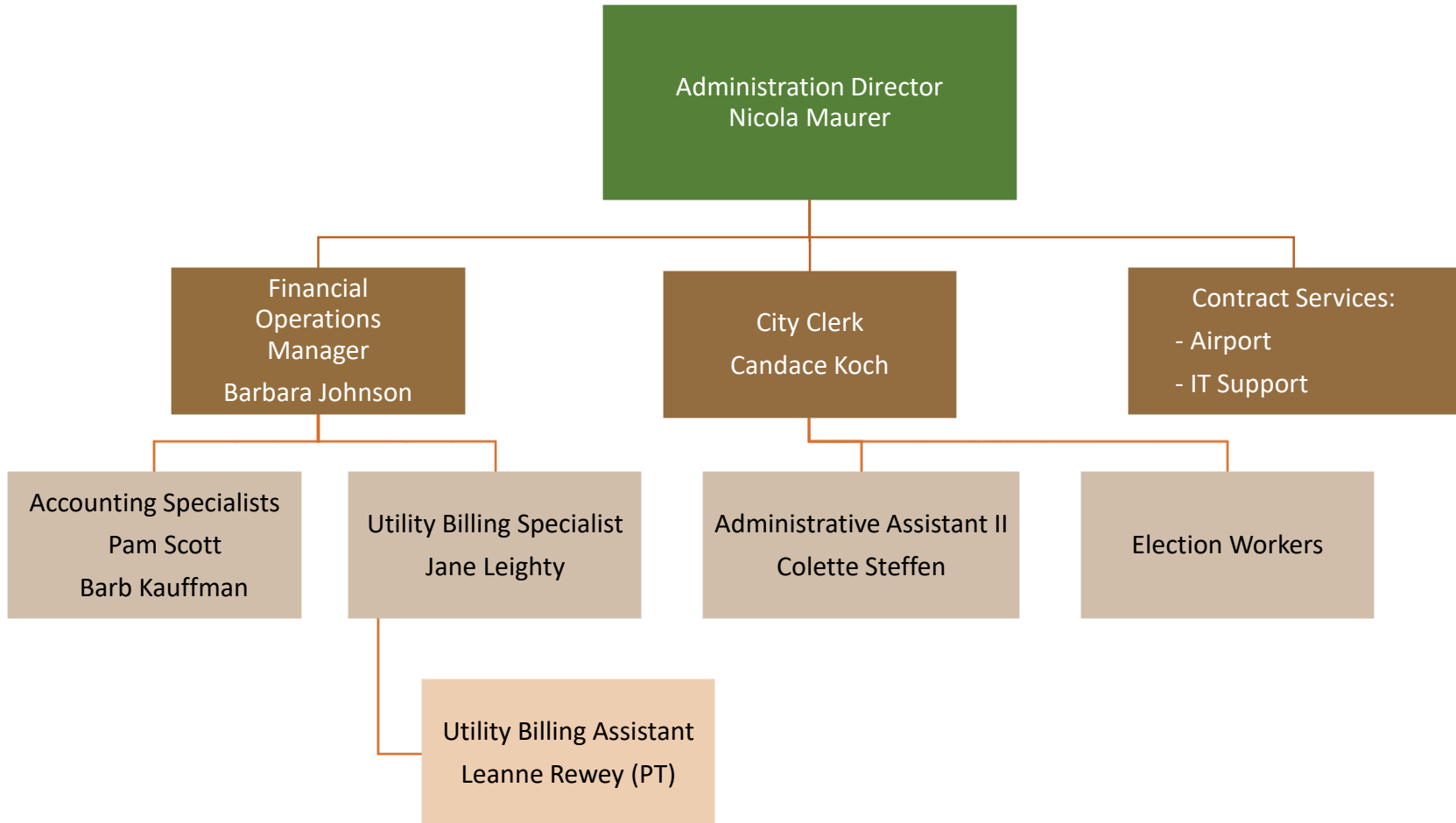
### Department Summary:

The Administration Department is dedicated to providing excellent administrative support services to the City of Platteville, employing a service-oriented, team approach to providing financial information, systems, and policies that meet fiduciary and regulatory responsibilities. The department seeks to address the administrative needs of the City's departments, and serve the needs of the City's taxpayers, employees and guests. The Department oversees the functional areas of Finance, City Treasurer, City Clerk and IT support services.

### Major responsibilities include:

- Finance functions including general ledger management, accounts payable and receivable, utility billing and payroll.
- Cash management and investments.
- Assistance in development of budget, tax levy and fees annually for recommendation to the Common Council.
- Fiscal, administrative and human resource policy development and management.
- Contract administration.
- Financial reporting and audit compliance, including TIF district reporting.
- Benefit administration.
- IT support services management.
- Debt management including bonding.
- Risk management including property and liability, worker's comp. and vehicle insurance.
- Preservation and protection of the public record including agendas and proceedings of the Common Council.
- Administration of federal, state and local elections.
- City licenses and permits.
- Utility billing and collections.
- Airport liaison.

# Administration Department



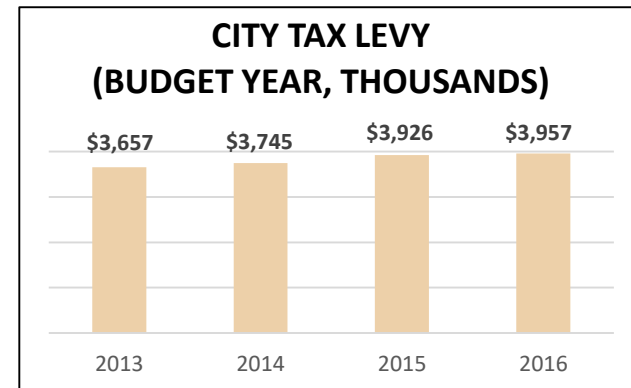
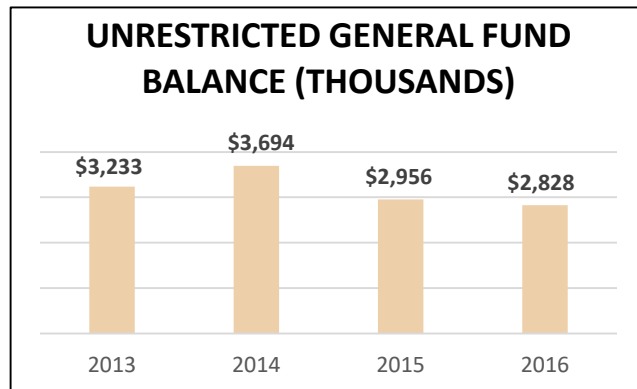
# Administration Department

## 2017 Accomplishments:

- Revised City investment policy and placed \$3,750,000 into longer-term investments.
- In conjunction with Council and Financial Advisor, established five-year financial plan.
- Transitioned to Voice over IP phone system for enhanced capabilities and cost savings.
- Received GFOA Distinguished Budget Award for 2017 Budget.
- Developed RFP for City Attorney and assisted with selection process.
- Recruitment and onboarding of City Clerk.
- Issuance of \$1.395M of G.O. Street Improvement bonds.
- Restructure of a portion of City debt via \$2.975M Refunding Bond issue.

## 2018 Goals:

- Update and restructure employee handbook and related policies.
- Review and revise paid leave benefits.
- Assess and streamline onboarding process for full-time and seasonal employees.
- Issue \$1.13M of G.O. Street Improvement bonds.
- Achieve GFOA Distinguished Budget Award for 2018 Budget (2<sup>nd</sup> year).
- Coordinate use of State contracts for City-wide purchasing.
- Evaluate automated time/attendance payroll module for implementation.
- Completion of Rountree Hall Note amendment and allocation of repaid funds.



# Administration Department

## Expenses:

		2016	2017	2017 YTD	2017	2018 Dept.	2018 Executive	2018 Approved
Account Number	Account Title	Actual	Budget	Actual	Estimate	Budget	Budget	Budget
100-51451-110-000	DIRECTOR OF ADM: SALARIES	100,210	67,829	57,662	74,654	75,278	50,448	50,429
100-51451-131-000	DIRECTOR OF ADM: WRS (ERS)	4,719	4,612	3,886	5,181	5,044	3,380	3,379
100-51451-132-000	DIRECTOR OF ADM: SOC SECURITY	5,732	4,205	3,140	4,187	4,667	3,128	3,127
100-51451-133-000	DIRECTOR OF ADM: MEDICARE	1,340	984	735	979	1,092	732	731
100-51451-134-000	DIRECTOR OF ADM: LIFE INSURANCE	210	63	49	65	255	171	171
100-51451-135-000	DIRECTOR OF ADM: HEALTH INS PR	19,015	18,441	16,904	22,538	19,728	13,159	13,152
100-51451-137-000	DIRECTOR OF ADM: HEALTH INS.CL	4,851	3,750	5,477	7,303	5,800	4,601	4,600
100-51451-138-000	DIRECTOR OF ADM: DENTAL INSUR	1,244	1,332	1,221	1,628	1,399	933	844
100-51451-139-000	DIRECTOR OF ADM: LONG TERM DIS	617	583	450	600	647	434	434
100-51451-320-000	DIRECTOR OF ADM: SUBSCR/DUES	40	600	65	87	100	100	100
100-51451-330-000	DIRECTOR OF ADM: TRAVEL/CONF.	290	1,500	725	967	1,500	1,500	1,500
100-51451-340-000	DIRECTOR OF ADM: SUPPLIES	9,508	7,500	4,258	5,677	7,500	7,500	7,500
	<b>TOTAL EXPENSES DIR OF ADMIN</b>	<b>147,777</b>	<b>111,399</b>	<b>94,571</b>	<b>123,866</b>	<b>123,010</b>	<b>86,086</b>	<b>85,967</b>

		2016	2017	2017 YTD	2017	2018 Dept.	2018 Executive	2018 Approved
Account Number	Account Title	Actual	Budget	Actual	Estimate	Budget	Budget	Budget
100-54100-210-000	ANIMAL: MISCELLANEOUS	1,004	1,255	-	-	1,255	1,255	1,320
100-54100-375-000	ANIMAL: PETPOURRI	311	400	86	115	400	400	400
100-54100-376-000	ANIMAL: ADOPTION ANNCEMNT	279	500	38	51	500	500	500
100-54100-377-000	ANIMAL: EDUCATION MATERIALS	121	75	-	-	75	75	75
100-54100-462-000	ANIMAL: DONATIONS	100	100	-	-	100	100	100
100-54100-475-000	ANIMAL: KENNEL LICENSE-ST REQ.	125	125	-	-	125	125	125
	<b>TOTAL EXPENSES ANIMAL</b>	<b>1,940</b>	<b>2,455</b>	<b>125</b>	<b>166</b>	<b>2,455</b>	<b>2,455</b>	<b>2,520</b>

# Administration Department

		2016	2017	2017 YTD	2017	2018 Dept.	2018 Executive	2018 Approved
Account Number	Account Title	Actual	Budget	Actual	Estimate	Budget	Budget	Budget
100-56300-341-000	PCAN PAYMENT	7,500	7,500	7,500	7,500	7,500	7,500	7,500
	<b>TOTAL EXPENSES PCAN</b>	<b>7,500</b>	<b>7,500</b>	<b>7,500</b>	<b>7,500</b>	<b>7,500</b>	<b>7,500</b>	<b>7,500</b>

		2016	2017	2017 YTD	2017	2018 Dept.	2018 Executive	2018 Approved
Account Number	Account Title	Actual	Budget	Actual	Estimate	Budget	Budget	Budget
100-56615-340-000	URBAN DEV - KALL.OPER.SUPPLIES	371	371	247	330	371	371	371
	<b>TOTAL EXPENSES URBAN DEV</b>	<b>371</b>	<b>371</b>	<b>247</b>	<b>330</b>	<b>371</b>	<b>371</b>	<b>371</b>

## Revenues:

		2016	2017	2017 YTD	2017	2018 Dept.	2018 Executive	2018 Approved
Account Number	Account Title	Actual	Budget	Actual	Estimate	Budget	Budget	Budget
100-41100-100-000	GENERAL PROPERTY TAXES	2,458,093	2,372,302	2,372,303	2,372,303	2,372,302	2,585,636	2,585,636
100-41210-135-000	LOCAL ROOM TAX	115,804	109,000	56,827	75,769	112,000	112,000	112,000
100-41310-140-000	MUNICIPAL OWNED UTILITY	397,742	391,955	291,969	389,292	389,292	389,292	389,292
100-41321-150-000	PAYMENTS IN LIEU OF TAXES	153,717	102,315	103,537	103,537	107,050	107,050	107,050
100-41400-170-000	LAND USE VALUE TAX PENALTY	178	100	600	799	100	100	100
100-41800-160-000	INTEREST ON TAXES	810	800	1,036	1,381	800	800	800
100-43410-230-000	STATE SHARED REVENUES	2,472,351	2,472,305	370,846	2,472,305	2,472,294	2,472,294	2,472,294
100-43410-231-000	EXPENDITURE RESTRAINT PAY	93,361	94,980	94,980	94,980	97,038	97,038	97,038
100-43410-232-000	STATE AID EXEMPT COMPUTER	8,977	8,977	10,052	10,052	10,200	10,200	10,200
100-43531-260-000	GENERAL TRANS. AIDS	742,414	699,946	523,824	698,432	700,000	700,000	700,000
100-43533-270-000	CONNECTING HIGHWAY AIDS	45,311	45,912	34,434	45,912	46,000	46,000	46,000
100-43610-300-000	ST. AID MUN. SERVICE PMT.	206,071	205,000	195,484	195,484	265,500	265,500	265,500
100-44100-614-000	TELEVISION FRANCHISE	34,587	31,000	17,515	23,353	35,000	35,000	35,000
100-48500-700-000	TRANS. FROM FREUDENREICH FUNDS	1,940	2,455	2,455	3,273	-	-	2,520
100-49200-718-000	TRANS FROM AMBUL SINKING FUND	79,000	97,707	-	-	15,000	15,000	15,000
	<b>TOTAL REVENUES ADMINISTRATION</b>	<b>6,810,356</b>	<b>6,634,754</b>	<b>4,075,862</b>	<b>6,486,872</b>	<b>6,622,576</b>	<b>6,835,910</b>	<b>6,838,430</b>



## CITY CLERK DIVISION

### Department Summary:

The City Clerk Division oversees City records and facilitates fair and impartial elections at the federal, state and local levels of government. The Division also issues occupational and event licenses and permits. The Division oversees assessing services which are provided through an independent contractor. The Assessor establishes fair and equitable assessed values and maintains current and accurate property records for all properties within the City of Platteville.

### Specific responsibilities of the City Clerk include:

- Serves as custodian of official City records.
- Administers oaths; notarizes; maintains custody of the City seal.
- Records and preserves the legislative actions of the City Council and Plan Commission including maintaining minutes, ordinances, resolutions and preparing common Council agenda packets.
- Oversees Licenses (beer, liquor, wine, bartender/operator, tobacco, taxi, and Permits (parade, run/walk, banner, street closing, direct seller, fireworks).
- Administers federal, state and local elections across the City.
- Oversees assessing services and administers the annual Board of Review.
- Certifies information for annual Statement of Assessment and TIDs Statement of Assessment.
- Coordinates insurance policy coverages.

# Administration Dept. - City Clerk

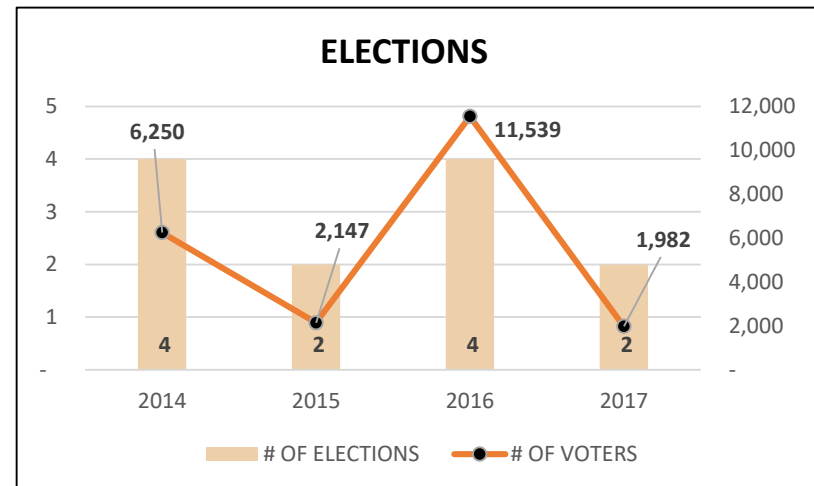
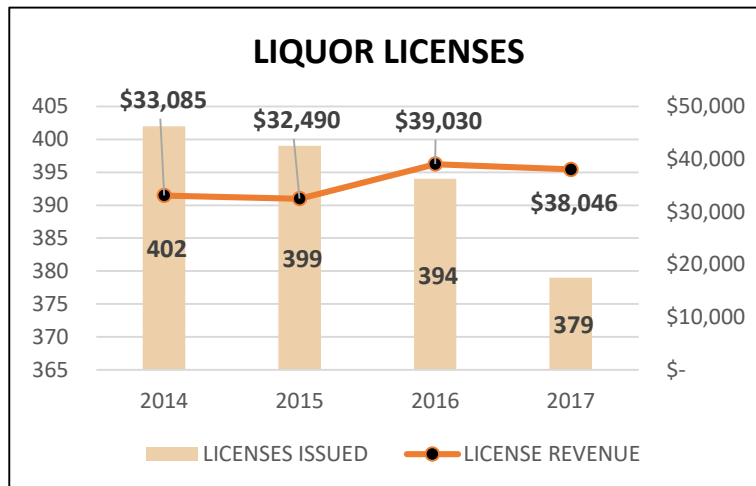
## 2017 Accomplishments:

- Updated Deputy Clerk procedures into manual format to aid in personnel transition.
- Update outdated Retention Schedule.
- Scanned ten years' worth of minutes and agendas into Laserfische.

## 2018 Goals:

- Develop recurring file maintenance system based on Wisconsin State Statutes, retention times, type and need of file.
- Evaluate Laserfiche technology for incorporation into City records system.
- Implement State approved retention schedule for all City records.
- Support revaluation process for City tax assessments.
- Develop centralized coordination of property/liability insurance coverages and claims.

## Performance Measures:



# Administration Dept.- City Clerk

Expenses:

		2016	2017	2017 YTD	2017	2018 Dept.	2018 Executive	2018 Approved
<u>Account Number</u>	<u>Account Title</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Estimate</u>	<u>Budget</u>	<u>Budget</u>	<u>Budget</u>
100-51420-110-000	CITY CLERK: SALARIES	61,511	61,277	44,779	59,706	73,432	74,050	74,050
100-51420-120-000	CITY CLERK: OTHER WAGES	42,929	42,765	27,685	36,914	27,744	27,922	27,922
100-51420-124-000	CITY CLERK: OVERTIME	46	-	-	-	-	-	-
100-51420-131-000	CITY CLERK: WRS (ERS)	6,904	7,075	4,928	6,570	6,030	6,084	6,084
100-51420-132-000	CITY CLERK: SOC SECURITY	5,876	6,450	4,161	5,548	6,273	6,322	6,322
100-51420-133-000	CITY CLERK: MEDICARE	1,374	1,509	973	1,298	1,467	1,478	1,478
100-51420-134-000	CITY CLERK: LIFE INSURANCE	456	709	273	363	240	242	242
100-51420-135-000	CITY CLERK: HEALTH INS PREMIUM	27,777	24,800	24,640	32,854	35,743	35,743	35,743
100-51420-137-000	CITY CLERK: HEALTH INS. CLAIMS	5,419	5,850	6,378	8,504	9,845	9,845	9,845
100-51420-138-000	CITY CLERK: DENTAL INSURANCE	1,785	1,719	1,762	2,349	2,565	2,565	2,565
100-51420-139-000	CITY CLERK: LONG TERM DISABILITY	898	895	613	817	808	814	814
100-51420-300-000	CITY CLERK: TELEPHONE	1	-	1	1	-	-	-
100-51420-309-000	CITY CLERK: POSTAGE	456	375	216	288	375	375	375
100-51420-320-000	CITY CLERK: SUBSCRIPTION & DUE	160	160	102	136	170	170	170
100-51420-330-000	CITY CLERK: TRAVEL & CONFERENCE	1,072	1,000	1,016	1,355	2,500	2,500	2,500
100-51420-340-000	CITY CLERK: OPERATING SUPPLIES	523	500	237	316	500	500	500
100-51420-345-000	CITY CLERK: DATA PROCESSING	155	1,385	654	872	675	675	675
100-51420-346-000	CITY CLERK: COPY MACHINES	350	360	270	360	360	360	360
100-51420-381-000	CITY CLERK: LICENSE PUBLICATION	295	300	256	341	300	300	300
	<b>TOTAL EXPENSES CITY CLERK</b>	<b>157,987</b>	<b>157,129</b>	<b>118,944</b>	<b>158,592</b>	<b>169,027</b>	<b>169,945</b>	<b>169,702</b>

# Administration Dept. – City Clerk

		2016	2017	2017 YTD	2017	2018 Dept.	2018 Executive	2018 Approved
Account Number	Account Title	Actual	Budget	Actual	Estimate	Budget	Budget	Budget
100-51440-120-000	ELECTIONS: OTHER WAGES	14,480	6,000	3,661	4,882	17,726	17,726	17,726
100-51440-131-000	ELECTIONS: WRS (ERS)	11	-	-	-	-	-	-
100-51440-132-000	ELECTIONS: SOC SECURITY	23	55	-	-	75	75	75
100-51440-133-000	ELECTIONS: MEDICARE	5	13	-	-	25	25	25
100-51440-309-000	ELECTIONS: POSTAGE	734	250	332	442	750	750	750
100-51440-311-000	ELECTIONS: VOTING MACH. MAINT.	2,760	2,600	2,280	2,280	2,515	2,515	2,515
100-51440-330-000	ELECTIONS: TRAVEL/CONFERENCES	720	100	215	287	100	100	100
100-51440-340-000	ELECTIONS: OPERATING SUPPLIES	6,025	4,000	1,938	2,585	6,000	6,000	6,000
100-51440-341-000	ELECTIONS: ADV & PUB	692	500	467	623	700	700	700
	<b>TOTAL EXPENSES ELECTIONS</b>	<b>25,451</b>	<b>13,518</b>	<b>8,894</b>	<b>11,098</b>	<b>27,891</b>	<b>27,891</b>	<b>27,891</b>

		2016	2017	2017 YTD	2017	2018 Dept.	2018 Executive	2018 Approved
Account Number	Account Title	Actual	Budget	Actual	Estimate	Budget	Budget	Budget
100-51530-126-000	ASSESSOR: BOARD OF REVIEW WAGE	38	100	-	-	100	100	100
100-51530-132-000	ASSESSOR: SOC SECURITY	2	6	-	-	6	6	6
100-51530-133-000	ASSESSOR: MEDICARE	1	1	-	-	1	1	1
100-51530-210-000	ASSESSOR: PROF SERVICES	15,000	46,500	46,500	46,500	46,500	46,500	46,500
100-51530-309-000	ASSESSOR: POSTAGE	3	-	-	-	-	-	-
100-51530-330-000	ASSESSOR: TRAVEL & CONFERENCES	85	100	17	23	100	100	100
100-51530-341-000	ASSESSOR: ADV & PUB	254	260	253	337	260	260	260
100-51530-412-000	ASSESSOR:ST. MANUFACTURING FEE	387	400	397	530	400	400	400
	<b>TOTAL EXPENSES ASSESSOR</b>	<b>15,770</b>	<b>47,367</b>	<b>47,167</b>	<b>47,390</b>	<b>47,367</b>	<b>47,367</b>	<b>47,367</b>

# Administration Dept. – City Clerk

Revenues:

		2016	2017	2017 YTD	2017	2018 Dept.	2018 Executive	2018 Approved
Account Number	Account Title	Actual	Budget	Actual	Estimate	Budget	Budget	Budget
100-44100-610-000	LIQUOR & MALT LICENSES	33,039	25,000	32,321	43,095	22,100	22,100	22,100
100-44100-611-000	OPERATOR'S LICENSES	5,720	5,500	4,480	5,973	5,500	5,500	5,500
100-44100-612-000	BUSINESS & OCCUPATIONAL LICENSE	540	400	410	547	380	380	380
100-44100-613-000	CIGARETTE LICENSES	1,500	1,500	1,300	1,733	1,300	1,300	1,300
100-44100-615-000	SOLICITORS/VENDORS PERMITS	300	100	400	533	100	100	100
100-46100-652-000	LICENSE PUBLICATION FEES	660	675	595	793	650	650	650
	<b>TOTAL REVENUES CITY CLERK</b>	<b>41,759</b>	<b>33,175</b>	<b>39,506</b>	<b>52,674</b>	<b>30,030</b>	<b>30,030</b>	<b>30,030</b>

## FINANCE DIVISION

### Department Summary:

The Finance Department manages the financial resources of, and the accounting for, the City. The Finance Department also encompasses the City Treasurer function, and Water/Sewer utility billing and financial reporting.

### Specific responsibilities of the Finance Division include:

- Processing City payroll and City bills, include Water/Sewer and Airport payables.
- Water/Sewer utility billing and collections.
- Processing and collecting real estate and personal property taxes.
- Compilation of City and Water/Sewer budgets.
- Reconciliation of all City and Water/Sewer accounts.
- Preparation and collection of special assessments.
- Issuance of cemetery deeds, lot sales and maintenance of cemetery records.
- Providing monthly Airport, Water/Sewer, and City financial reports.
- Filing sales tax and room tax.
- Completion of annual City and Water/Sewer audits.
- Cash management services.

# Administration Dept. - Finance

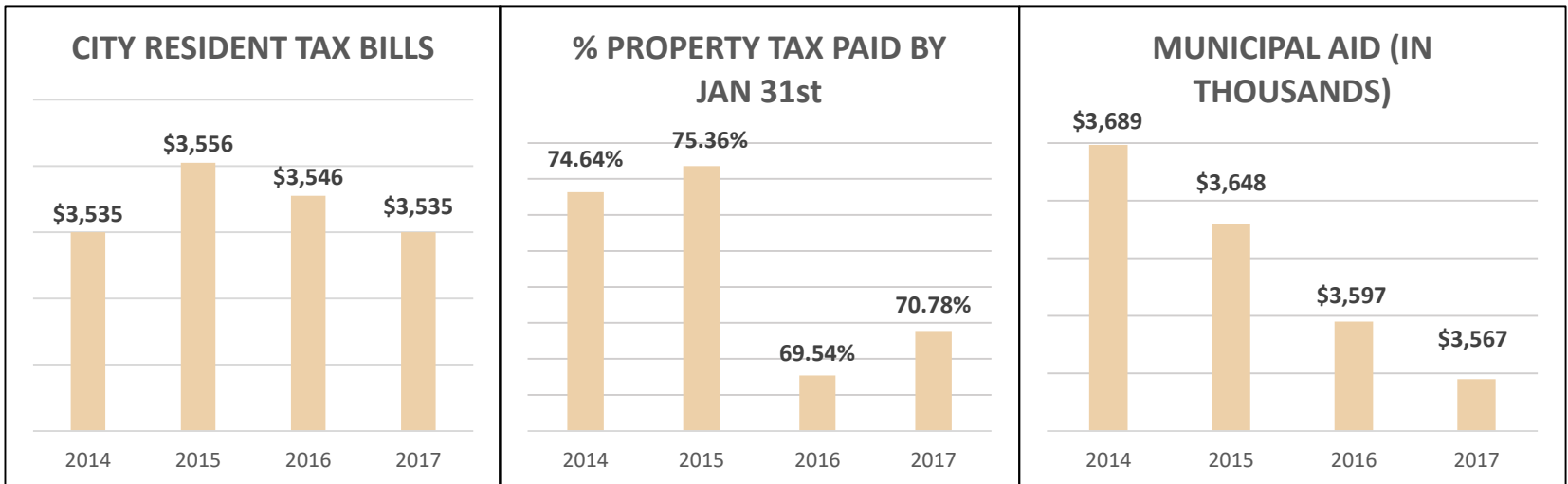
## 2017 Accomplishments:

- Conducted request for proposal for banking services.
- Met GFOA criteria for Distinguished Budget Award.
- Incorporated \$3,750,000 of new CD investments into monthly reconciliation process.

## 2018 Goals:

- Meet GFOA criteria for 2018 Distinguished Budget Award (2<sup>nd</sup> year).
- Evaluate automated time/attendance payroll module for implementation.
- Set up payroll allocation for Administrative expenses to Water/Sewer accounts.
- Review and update Greenwood and Hillside cemetery record.

## Performance Measures:



# Administration Dept.— Finance

## Expenses:

		2016	2017	2017 YTD	2017	2018 Dept.	2018 Executive	2018 Approved
Account Number	Account Title	Actual	Budget	Actual	Estimate	Budget	Budget	Budget
100-51510-110-000	CITY TREAS: SALARIES	62,512	59,779	43,685	58,246	61,270	30,709	30,709
100-51510-120-000	CITY TREAS: OTHER WAGES	84,606	84,323	61,621	82,161	86,100	86,550	86,550
100-51510-124-000	CITY TREAS: OVERTIME	-	200	-	-	200	200	200
100-51510-131-000	CITY TREAS: WRS (ERS)	9,721	9,813	7,161	9,548	9,887	7,869	7,870
100-51510-132-000	CITY TREAS: SOC SECURITY	8,562	8,946	6,254	8,339	9,149	8,092	7,282
100-51510-133-000	CITY TREAS: MEDICARE	2,002	2,093	1,463	1,950	2,139	1,703	1,703
100-51510-134-000	CITY TREAS: LIFE INSURANCE	643	937	615	820	957	776	775
100-51510-135-000	CITY TREAS: HEALTH INS PREMIUM	32,801	26,390	19,792	26,389	28,232	24,830	24,831
100-51510-137-000	CITY TREAS: HEALTH INS. CLAIMS	6,924	4,815	5,379	7,172	6,570	5,775	5,775
100-51510-138-000	CITY TREAS: DENTAL INSURANCE	1,903	1,519	1,138	1,518	1,594	1,391	1,260
100-51510-139-000	CITY TREAS: LONG TERM DISABILITY	1,222	1,240	929	1,239	1,268	1,009	1,009
100-51510-210-000	CITY TREAS: PROF SERVICES	19,050	20,000	16,950	22,600	18,000	18,000	18,000
100-51510-309-000	CITY TREAS: POSTAGE	3,911	4,000	1,141	1,522	4,000	4,000	4,000
100-51510-320-000	CITY TREAS: SUBSCRIPTION & DUE	55	500	367	489	500	500	500
100-51510-327-000	CITY TREAS: SUPPORT USER FEES	8,872	8,752	9,097	9,097	9,747	9,747	9,747
100-51510-330-000	CITY TREAS: TRAVEL & CONFERENCE	725	2,250	510	680	2,000	2,000	2,000
100-51510-340-000	CITY TREAS: OPERATING SUPPLIES	2,629	3,000	1,176	1,569	3,000	3,000	3,000
100-51510-346-000	CITY TREAS: COPY MACHINES	494	600	234	312	600	600	600
100-51510-500-000	CITY TREAS: OUTLAY	-	-	-	-	4,150	4,150	4,150
	<b>TOTAL EXPENSES CITY TREASURER</b>	<b>246,632</b>	<b>239,157</b>	<b>177,513</b>	<b>233,651</b>	<b>249,263</b>	<b>210,801</b>	<b>209,861</b>

		2016	2017	2017 YTD	2017	2018 Dept.	2018 Executive	2018 Approved
Account Number	Account Title	Actual	Budget	Actual	Estimate	Budget	Budget	Budget
100-51452-300-000	TELEPHONE	7,640	7,500	5,612	7,482	7,300	5,840	5,840
	<b>TOTAL EXPENSES TELEPHONE</b>	<b>7,640</b>	<b>7,500</b>	<b>5,612</b>	<b>7,482</b>	<b>7,300</b>	<b>5,840</b>	<b>5,840</b>



# Administration Dept.— Finance

		2016	2017	2017 YTD	2017	2018 Dept.	2018 Executive	2018 Approved
Account Number	Account Title	Actual	Budget	Actual	Estimate	Budget	Budget	Budget
100-51930-380-000	INS: PROPERTY & LIABILITY INSUR	81,428	84,000	85,182	85,182	86,000	86,000	86,000
100-51930-390-000	INS: WORKERS COMPENSATION	66,892	66,000	69,383	69,383	70,000	70,000	70,000
100-51930-400-000	INS: EMPLOYEES BOND	570	1,600	1,595	1,595	1,600	1,600	1,600
100-51930-415-000	INS: FLEX SYSTEM & HRA SETUP	-	6,900	5,870	7,826	6,900	6,900	6,900
	<b>TOTAL EXPENSES INSURANCE</b>	<b>148,889</b>	<b>158,500</b>	<b>162,029</b>	<b>163,986</b>	<b>164,500</b>	<b>164,500</b>	<b>164,500</b>

		2016	2017	2017 YTD	2017	2018 Dept.	2018 Executive	2018 Approved
Account Number	Account Title	Actual	Budget	Actual	Estimate	Budget	Budget	Budget
100-52410-343-000	SEALER WEIGHTS & MEASURES	3,200	3,200	3,200	3,200	3,200	3,200	3,200
100-56600-650-000	ROOM TAX ENTITY	82,718	83,000	40,565	54,086	78,400	78,400	78,400
100-56666-720-000	ANNEXED PROPERTY (TAXES)	87	1,135	1,135	1,513	1,184	1,184	1,184
100-51910-008-000	ERRONEOUS TAXES	-	600	-	-	600	600	600
100-51920-001-000	JUDGMENTS & LOSSES	(295)	3,000	(1,215)	(1,621)	1,000	1,000	1,000
	<b>TOTAL EXPENSES MISC TREASURER</b>	<b>85,710</b>	<b>90,935</b>	<b>43,685</b>	<b>57,178</b>	<b>84,384</b>	<b>84,384</b>	<b>84,384</b>

## Revenues:

		2016	2017	2017 YTD	2017	2018 Dept.	2018 Executive	2018 Approved
Account Number	Account Title	Actual	Budget	Actual	Estimate	Budget	Budget	Budget
100-42000-608-000	WEIGHTS & MEASURES	3,680	3,680	3,680	4,907	3,680	3,680	3,680
100-46100-695-000	PROPERTY SEARCH CHARGE	3,900	3,000	2,825	3,767	3,000	3,000	3,000
100-48110-810-000	INTEREST GENERAL FUND	25,015	20,000	27,337	36,450	20,000	20,000	20,000
100-48110-815-000	INTEREST GREENWOOD CEMETERY	650	1,000	2,028	2,704	1,000	1,000	1,000
100-48110-817-000	INTEREST HILLSIDE CEMETERY	596	400	752	1,003	400	400	400
100-48130-820-000	INTEREST SPECIAL ASSESSMENT	902	-	-	-	-	-	-
100-48130-822-000	INTEREST ON SNOW BILLS	341	300	91	121	100	100	100
100-49210-800-000	GRANT PLATTEVILLE, INC LOAN	11,518	12,565	9,424	12,565	12,565	12,565	12,565
	<b>TOTAL REVENUES TREASURER</b>	<b>56,617</b>	<b>52,945</b>	<b>53,439</b>	<b>71,253</b>	<b>50,745</b>	<b>50,745</b>	<b>50,745</b>

## INFORMATION TECHNOLOGY

### Summary:

The City of Platteville currently outsources information technology services. The Information Technology budget encompasses IT costs for the entire City and covers computer replacement, software licenses, troubleshooting, firewall support, network administration, certain software upgrades and wireless maintenance. The City's subscriptions to Microsoft Office 365 and WiscNet and membership in PCAN (Platteville Community Area Network) are also included in this budget.

### 2017 Accomplishments:

- In conjunction with CenturyLink, implementation of VoIP (Voice over IP) for City-wide phone service.
- Support for 911 System upgrade.
- Support for new City website launch.

### 2018 Goals:

- Implement enterprise-grade wireless, leveraging hardware donated by UWP Real Estate Foundation.
- Upgrade Ethernet switches to increase performance and functionality, and eliminate fail risk of unsupported hardware.
- Replace inferior firewall with Palo Alto next generation firewall, donated by UWP Real Estate Foundation.

### Expenses:

		2016	2017	2017 YTD	2017	2018 Dept.	2018 Executive	2018 Approved
Account Number	Account Title	Actual	Budget	Actual	Estimate	Budget	Budget	Budget
100-51450-210-000	INFO TECH: PROFESS SERVICES	82,428	81,000	75,141	100,187	107,400	77,400	77,400
100-51450-340-000	INFO TECH: OPERATING SUPPLIES	-	-	-	-	5,000	5,000	5,000
100-51450-345-000	INFO TECH: DATA PROCESSING	26,078	26,400	10,535	14,047	16,800	16,800	16,800
100-51450-500-000	INFO TECH: OUTLAY	9,512	12,000	1,825	12,000	12,000	12,000	12,000
	<b>TOTAL EXPENSES INFO TECH</b>	<b>118,017</b>	<b>119,400</b>	<b>87,501</b>	<b>126,234</b>	<b>141,200</b>	<b>111,200</b>	<b>111,200</b>

# Administration Dept. – Ambulance



## AMBULANCE PAYMENT

### Summary:

With the Ambulance Service now at Southwest Health Center, the City of Platteville is incurring a yearly Annual Support Fee to help support some of the anticipated unreimbursed costs related to capital expenses. Per the agreement with Southwest Health Center, this Annual Support Fee will continue until December 31, 2034. Starting in 2017, the City of Platteville established an Ambulance Service Fee, which will cover 100% of the City’s Annual Support Fee to Southwest Health Center.

### Expenses:

		2016	2017	2017 YTD	2017	2018 Dept.	2018 Executive	2018 Approved
Account Number	Account Title	Actual	Budget	Actual	Estimate	Budget	Budget	Budget
100-52300-900-000	AMBULANCE: PAYMENT TO SWHC	79,000	117,658	-	-	118,000	118,000	118,000
	<b>TOTAL EXPENSE AMBULANCE</b>	<b>79,000</b>	<b>117,658</b>	<b>-</b>	<b>-</b>	<b>118,000</b>	<b>118,000</b>	<b>118,000</b>

### Revenues:

		2016	2017	2017 YTD	2017	2018 Dept.	2018 Executive	2018 Approved
Account Number	Account Title	Actual	Budget	Actual	Estimate	Budget	Budget	Budget
100-46230-665-000	AMBULANCE SPECIAL CHARGE	-	117,658	88,073	117,431	103,000	103,000	103,000
	<b>TOTAL REVENUE AMBULANCE</b>	<b>-</b>	<b>117,658</b>	<b>88,073</b>	<b>117,431</b>	<b>103,000</b>	<b>103,000</b>	<b>103,000</b>

## POLICE DEPARTMENT

Department Head/Police Chief: Doug McKinley

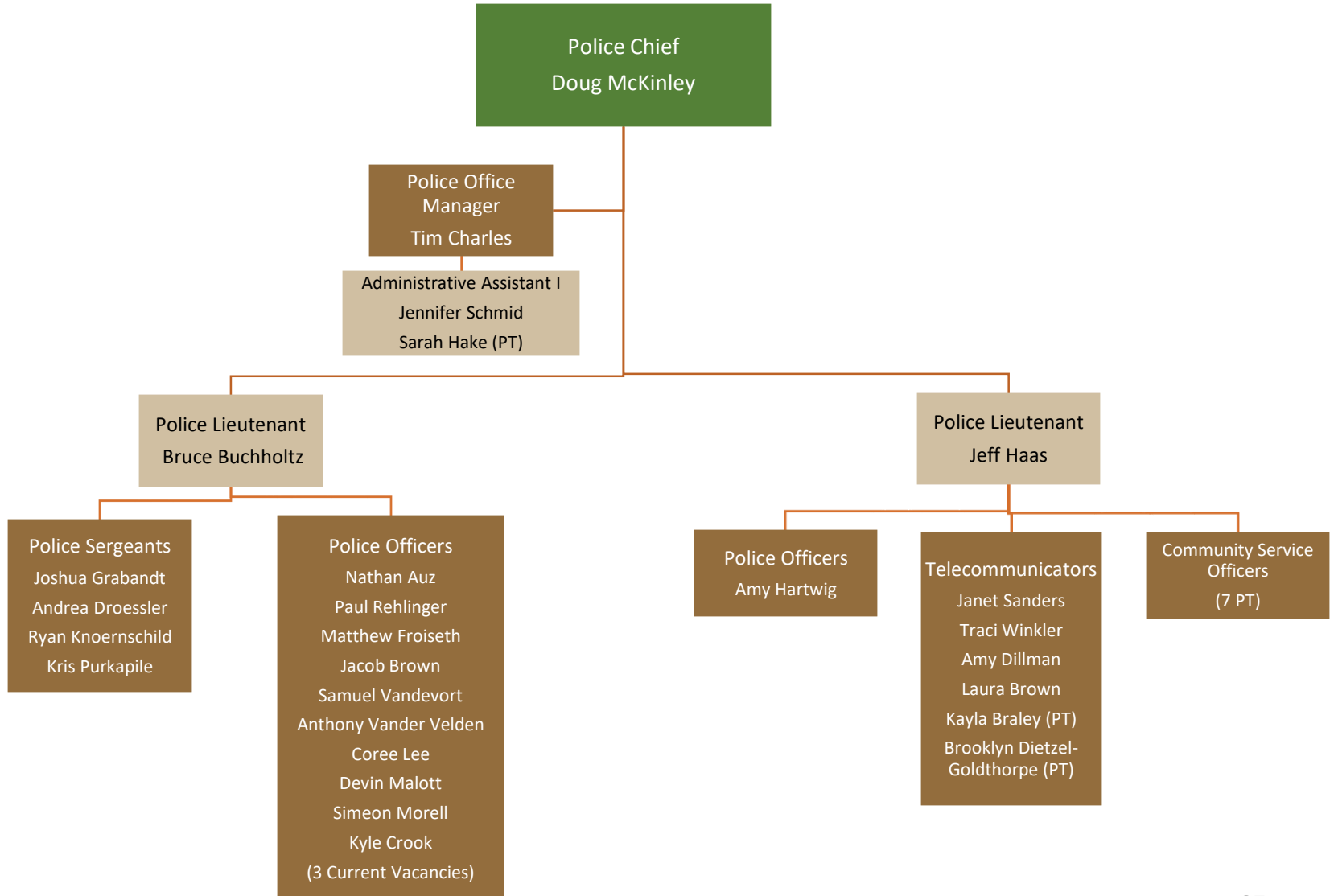
### Department Summary:

The Police Department provides 24/7 police and dispatch Services to the City of Platteville. The Police Department is the face of the City and City Government for many in the community since we are frequently the first point of contact.

### Specific responsibilities of the Police Department include:

- 911 emergency service.
- Enforcement of state laws and local ordinances.
- Traffic and parking enforcement.
- Dispatching of emergency and non-emergency calls for service for the Platteville PD, the Platteville FD, EMS and the UW-Platteville PD.
- Preventative patrol.
- Community engagement and education.

# Police Department



# Police Department



## 2017 Accomplishments:

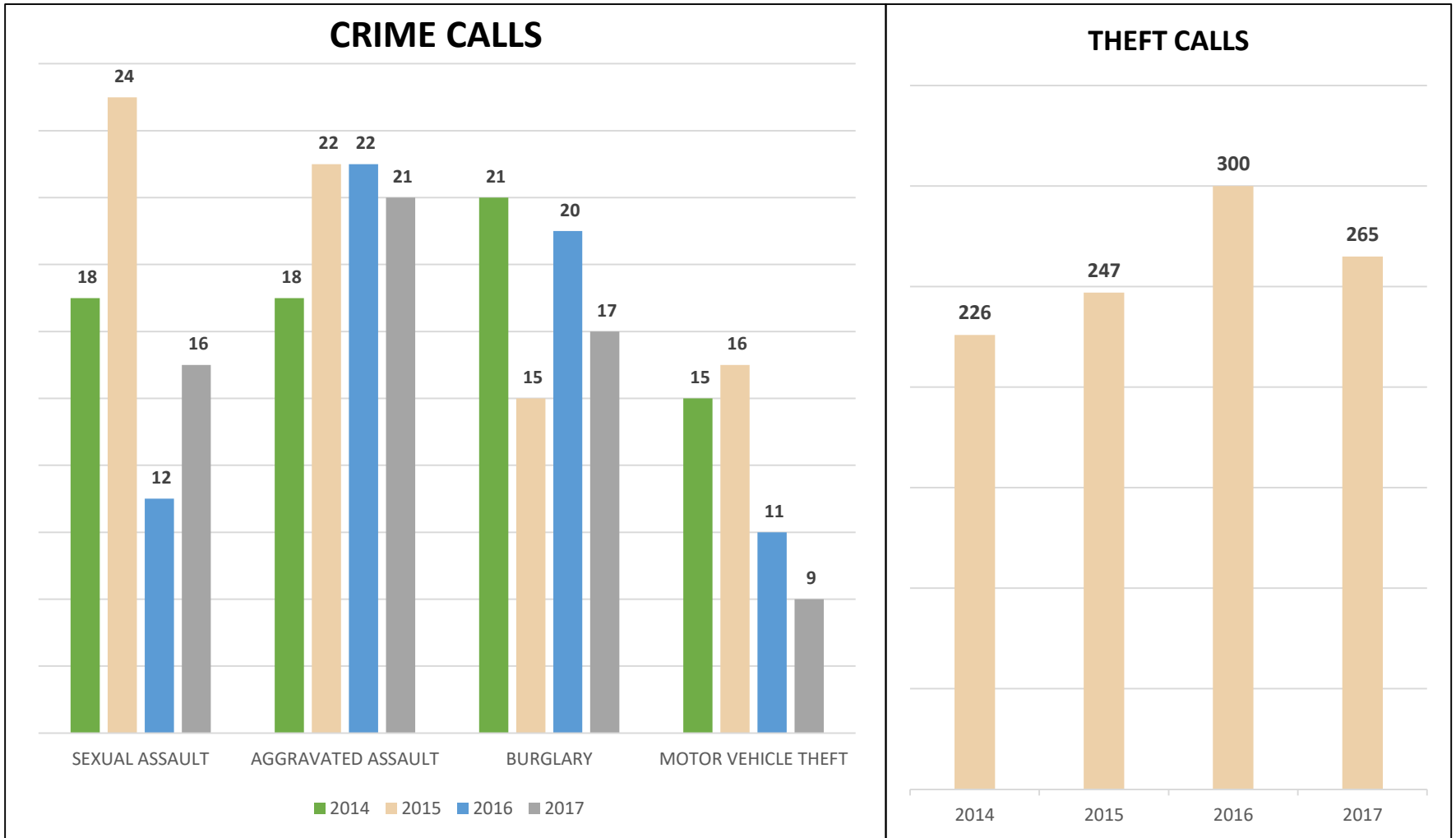
- NIMS/EOC Training was held for City Staff.
- The Lexipol policy manual update/overhaul started and significant progress has been made.
- A new 911 system and a new call logger were installed and staff has been trained on the systems and adapted to them well.
- A sexual assault from 2009 was resolved due to a DNA and the suspect has been convicted in court.
- A new mission statement and Department goals were adopted. An employee/citizen committee worked on this project.
- Dept. Staff now has access to Narcan kits in case of an accidental exposure to opium or fentanyl.
- A bank robbery occurred in Platteville. A suspect is in custody in Iowa and charges are pending from the Grant Co. D.A.
- The 10th Annual Shop with a Cop program was held.
- FaceBook was used to connect with the public and multiple crime suspects were identified through the use of social media.

## 2018 Goals:

- Pursue Accreditation for the Department.
- Conduct Lieutenant and Sergeant selection processes to establish 3 year promotion pools in case of a vacancy at these ranks.
- Hire a Police Office Coordinator to replace our retiring Office Manager.
- Develop a successor program to our existing multi emergency service Citizens' Academy.
- Conduct a hiring process to fill existing vacancies and potentially establish a hiring pool in the event of future vacancies.

# Police Department

Performance Measures:



# Police Department



## Expenses:

		2016	2017	2017 YTD	2017	2018 Dept.	2018	2018
Account Number	Account Title	Actual	Budget	Actual	Estimate	Budget	Executive	Approved
							Budget	Budget
100-52100-110-000	POLICE: SALARIES	196,933	199,615	142,963	190,618	199,891	200,580	200,580
100-52100-111-000	POLICE: CAR ALLOWANCE (CHIEF)	2,300	2,300	1,674	2,232	2,300	2,300	2,300
100-52100-114-000	POLICE: OTHER POLICE OFF. WAGE	990,455	1,059,757	760,271	1,013,694	1,085,638	1,090,619	1,090,619
100-52100-115-000	POLICE: OVERTIME POLICE WAGES	25,504	24,250	16,306	21,742	24,250	24,250	24,250
100-52100-117-000	POLICE: DISPATCHER WAGES	228,144	221,540	165,576	220,768	224,641	225,586	225,586
100-52100-118-000	POLICE: DISPATCHER OVERTIME WA	6,207	7,000	3,103	4,138	7,000	7,000	7,000
100-52100-119-000	POLICE: SCHOOL PATROL WAGES	4,807	5,000	3,029	4,038	5,000	5,000	5,000
100-52100-120-000	POLICE: OTHER WAGES	18,002	18,507	8,190	10,920	18,507	23,507	23,510
100-52100-124-000	POLICE: OVERTIME	7	500	-	-	500	500	500
100-52100-129-000	POLICE: PROT. WRF (ERS)	103,601	126,268	91,868	122,491	130,785	131,374	131,374
100-52100-131-000	POLICE: WRS (ERS)	23,762	22,752	16,063	21,417	23,139	23,224	23,224
100-52100-132-000	POLICE: SOC SECURITY	85,616	95,386	63,839	85,119	97,194	97,608	97,920
100-52100-133-000	POLICE: MEDICARE	20,023	22,309	14,930	19,907	22,735	22,825	22,897
100-52100-134-000	POLICE: LIFE INSURANCE	2,398	2,757	1,901	2,535	3,422	3,431	3,431
100-52100-135-000	POLICE: HEALTH INS PREMIUMS	373,891	408,572	285,038	380,050	435,201	435,201	435,201
100-52100-137-000	POLICE: HEALTH INS. CLAIMS CUR	42,404	59,005	46,100	61,467	55,415	55,415	55,415
100-52100-138-000	POLICE: DENTAL INSURANCE	25,328	28,011	19,207	25,609	28,600	28,600	25,882
100-52100-139-000	POLICE: LONG TERM DISABILITY	11,653	12,411	9,188	12,251	12,714	12,778	12,778
100-52100-210-000	POLICE: PROF SERVICES	36,650	33,000	27,152	36,203	37,300	37,300	37,300
100-52100-221-000	POLICE: GAS & OIL	18,003	54,000	16,260	21,679	54,000	49,000	49,000
100-52100-230-000	POLICE: REPAIR OF VEHICLES	5,973	14,500	7,782	10,377	15,000	15,000	15,000
100-52100-259-000	POLICE: WITNESS FEES	319	500	88	118	500	500	500
100-52100-260-000	POLICE: MISCELLANEOUS	4,298	5,000	2,636	3,515	5,000	5,000	5,000
100-52100-263-000	POLICE: POLICE & FIRE COMMISSION	5,958	5,000	3,852	5,136	5,000	5,000	5,000
100-52100-300-000	POLICE: TELEPHONE	21,959	20,000	16,198	21,598	25,000	25,000	25,000



# Police Department



		2016	2017	2017 YTD	2017	2018 Dept.	2018 Executive	2018 Approved
Account Number	Account Title	Actual	Budget	Actual	Estimate	Budget	Budget	Budget
100-52100-310-000	POLICE: OFFICE SUPPLIES	8,079	9,000	6,882	9,175	9,000	9,000	9,000
100-52100-311-000	POLICE: RADIO MAINTENANCE	13,598	14,500	6,484	8,646	14,500	14,500	14,500
100-52100-312-000	POLICE: TIME SYSTEM TERMINAL	10,574	16,000	6,597	8,796	16,000	16,000	16,000
100-52100-314-000	POLICE: UTILITIES & REFUSE	40,939	43,000	25,890	34,520	43,000	43,000	43,000
100-52100-330-000	POLICE: TRAINING, TRAVEL, CONF	10,452	14,500	9,801	13,068	14,500	14,500	14,500
100-52100-334-000	POLICE: ORDNANCE/MUNITION	8,442	8,000	1,772	2,362	8,000	8,000	8,000
100-52100-335-000	POLICE: UNIFORM ALLOWANCE	17,900	14,000	11,895	15,861	14,000	14,000	14,000
100-52100-340-000	POLICE: OPERATING SUPPLIES	14,534	10,000	6,202	8,270	15,000	15,000	15,000
100-52100-345-000	POLICE: DATA PROCESSING	9,825	8,000	4,317	5,756	11,000	11,000	11,000
100-52100-350-000	POLICE: BUILDING,GROUND	7,483	10,000	7,730	10,307	11,500	11,500	11,500
100-52100-360-000	POLICE: TOWING	2,046	5,000	1,440	1,920	4,000	4,000	4,000
100-52100-370-000	POLICE: PARKING ENFORCEMENT	1,826	4,000	2,525	3,366	4,300	4,300	4,300
100-52100-380-000	POLICE: VEHICLE INSURANCE	7,695	8,500	-	-	8,500	8,500	8,500
100-52100-401-000	POLICE: ANIMAL CONTROL	2,879	2,000	416	555	2,000	2,000	2,000
100-52100-409-000	POLICE: COMMUNITY POLICING	994	1,000	290	387	1,000	1,000	1,000
100-52100-444-000	POLICE: UNEMP COMP	2,943	-	2,605	3,474	-	-	-
100-52100-500-000	POLICE: OUTLAY	40,171	30,000	18,112	24,149	35,000	35,000	35,000
	<b>TOTAL EXPENSES POLICE</b>	<b>2,454,573</b>	<b>2,645,440</b>	<b>1,836,175</b>	<b>2,448,233</b>	<b>2,730,032</b>	<b>2,737,898</b>	<b>2,735,567</b>

# Police Department

## Revenues:

		2016	2017	2017 YTD	2017	2018 Dept.	2018 Executive	2018 Approved
Account Number	Account Title	Actual	Budget	Actual	Estimate	Budget	Budget	Budget
100-43210-250-000	POLICE GRANTS (FEDERAL)	2,596	-	2,185	2,913	-	-	-
100-43521-250-000	POLICE GRANTS (STATE)	8,072	-	6,880	9,173	-	-	-
100-44200-620-000	BICYCLE LICENSES	60	30	65	87	50	50	50
100-44200-621-000	DOG LICENSES	1,067	1,200	1,017	1,356	1,200	1,200	1,200
100-45100-640-000	COURT PENALTIES & COSTS	62,824	75,000	53,604	71,473	75,000	75,000	75,000
100-45100-641-000	PARKING VIOLATIONS	59,907	85,000	49,270	65,694	85,000	85,000	85,000
100-45100-643-000	UW-P PARKING CITATION VIOLATIO	2,420	1,500	-	-	-	-	-
100-46210-659-000	POLICE OTHER (SALES, ETC.)	3,296	4,000	2,782	3,709	4,000	4,000	4,000
100-46210-660-000	POLICE COPIES	739	1,000	654	872	1,000	1,000	1,000
100-46210-661-000	TOWING	2,258	4,000	1,013	1,350	4,000	4,000	4,000
100-46210-664-000	POLICE DONATIONS	1,755	-	-	-	4,000	4,000	4,000
100-46210-706-000	UW-P PARKING PERMIT FEES	20,000	20,000	-	-	20,000	20,000	20,000
100-47310-521-000	CROSSING GUARD SCHOOL REIMB.	2,587	2,600	-	-	2,600	2,600	2,600
100-47320-705-000	POLICE TRAINING REIMB.	-	-	-	-	-	-	-
100-48309-883-000	SALE OF POLICE VEHICLES	1,460	-	1,477	1,970	-	-	-
100-48400-400-000	INSURANCE-POLICE PROP. LOSS	1,724	-	-	-	-	-	-
	<b>TOTAL REVENUE POLICE</b>	<b>170,765</b>	<b>194,330</b>	<b>118,947</b>	<b>158,597</b>	<b>196,850</b>	<b>196,850</b>	<b>196,850</b>

## FIRE DEPARTMENT

Department Head/Fire Chief: Ryan Simmons

### Department Summary:

The Platteville Fire Department is committed to protecting the people and property within our fire district. The Fire Department provides fire protection, rescue, hazmat & prevention to all those within our fire district, as well as assisting police department with traffic control, missing person searches and anything else the fire department is requested to assist with. The Fire Department also provides fire inspection services for the City of Platteville along with fire prevention.

### Specific responsibilities of the Fire Department include:

- We will be responsive to the needs of our citizens by providing rapid, professional, humanitarian services essential to the health, safety, and well-being of the citizens we protect.
- We will achieve our mission through prevention, education, fire suppression, rescue and other emergency services.
- We will actively participate in our community, serve as role models, and strive to effectively and efficiently utilize all of the necessary resources at our command to provide a quality of service deemed excellent by our citizens with "Courage, Integrity and Honor."

# Fire Department



# Fire Department



## 2017 Accomplishments:

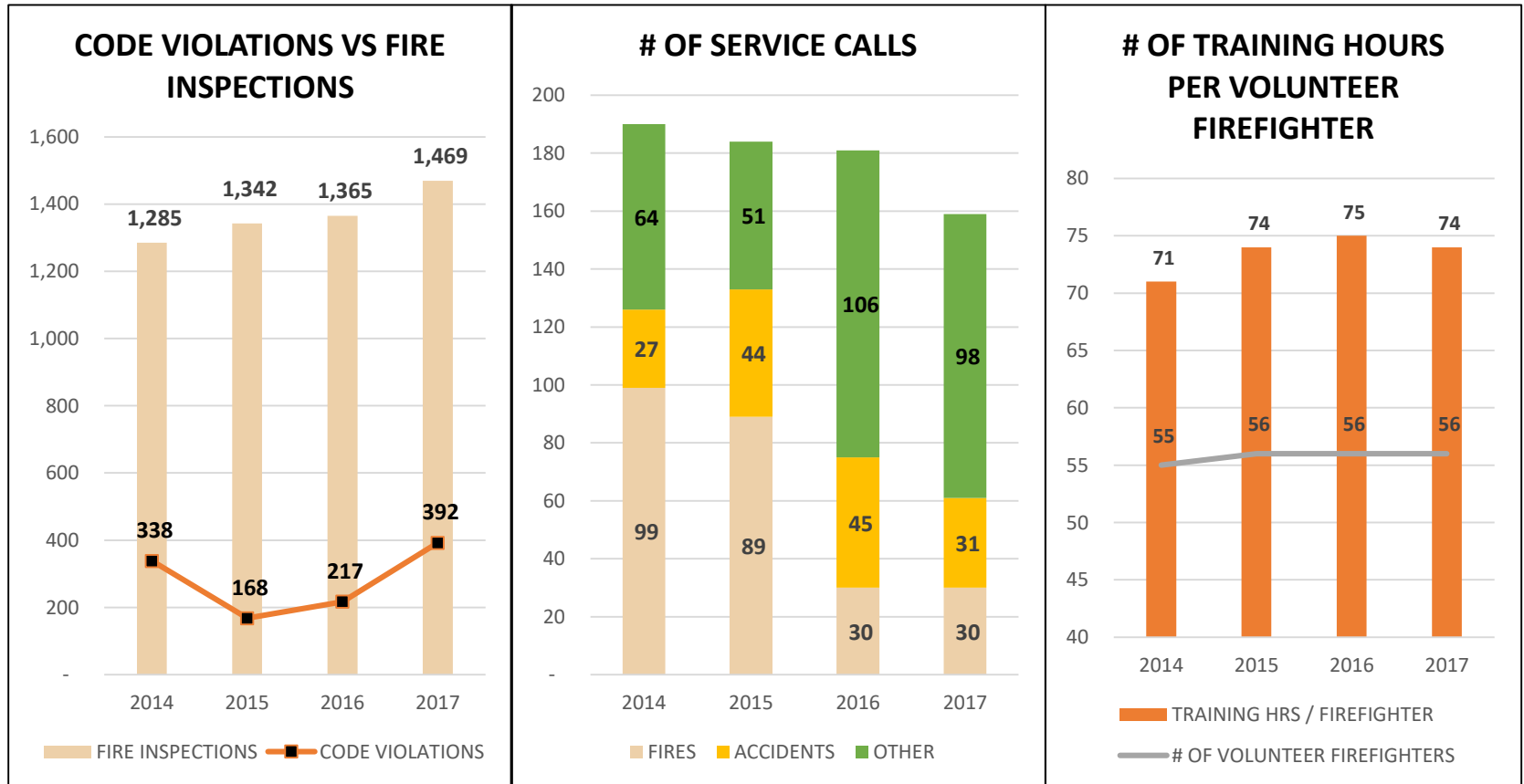
- Took acquisition of new Fire Engine, trained personnel on apparatus functionality and put in service as City's primary Fire Engine.
- Continued development of department policies and operating guidelines to create standardization and unity within department.
- Completed over 1500 fire prevention inspections within the city.

## 2018 Goals:

- Facilitate the Fire Chief position changing from a half-time position to a full-time position.
- Complete over 1500 fire prevention inspections.
- Facilitate the purchase of adjacent properties to the fire station property for future expansion of the fire department while additionally allowing for the renewed image of the area of Main St. & Water St.
- Continued marketing of the department to increase the membership from 56 volunteers to 60 volunteers.
- Facilitate the purchase of (2) department support vehicles to replace existing fire inspector vehicle and adding department's quick response/brush truck.
- Hire, train and transition a new Fire Inspector for the City of Platteville as current Fire Inspector is retiring after 17 years of service.

# Fire Department

Performance Measures:



# Fire Department

Expenses:

		2016	2017	2017 YTD	2017	2018 Dept.	2018 Executive	2018 Approved
Account Number	Account Title	Actual	Budget	Actual	Estimate	Budget	Budget	Budget
100-52200-120-000	FIRE DEPT: OTHER WAGES	77,721	82,260	51,346	68,461	137,536	97,654	97,654
100-52200-124-000	FIRE DEPT: OVERTIME	27	-	-	-	-	-	-
100-52200-131-000	FIRE DEPT: WRS (ERS)	2,801	2,936	2,003	2,671	3,349	3,351	3,351
100-52200-132-000	FIRE DEPT: SOC SECURITY	4,597	5,101	2,979	3,972	8,528	6,056	6,056
100-52200-133-000	FIRE DEPT: MEDICARE	1,075	1,193	697	929	1,995	1,417	1,417
100-52200-134-000	FIRE DEPT: LIFE INSURANCE	280	366	228	304	238	150	150
100-52200-135-000	FIRE DEPT: HEALTH INS PREMIUMS	15,313	13,672	10,254	13,671	36,792	22,166	22,166
100-52200-137-000	FIRE DEPT: HEALTH INS. CLAIMS	1,592	3,875	2,103	2,840	9,540	6,360	6,360
100-52200-138-000	FIRE DEPT: DENTAL INSURANCE	773	745	558	744	2,311	1,529	1,384
100-52200-139-000	FIRE DEPT: LONG TERM DISABILITY	340	347	260	347	991	380	380
100-52200-205-000	FIRE DEPT: CONTRACTUAL	13,310	15,000	12,676	16,901	15,000	15,000	15,000
100-52200-211-000	FIRE DEPT: SMALL EQUIP. & SUPP	2,935	3,000	2,408	3,211	3,000	3,000	3,000
100-52200-221-000	FIRE DEPT: GAS & OIL	7,187	7,500	6,337	8,449	7,500	7,500	7,500
100-52200-230-000	FIRE DEPT: REPAIR OF VEHICLES	7,571	7,000	7,024	9,365	7,500	7,500	7,500
100-52200-300-000	FIRE DEPT: TELEPHONE	3,548	3,500	1,779	2,2372	3,500	3,500	3,500
100-52200-308-000	FIRE DEPT: PUBLICATIONS	393	500	41	55	500	500	500
100-52200-310-000	FIRE DEPT: OFFICE SUPPLIES	802	1,000	589	785	1,000	1,000	1,000
100-52200-311-000	FIRE DEPT: RADIO MAINTENANCE	3,188	3,500	1,482	1,976	3,500	3,500	3,500
100-52200-314-000	FIRE DEPT: UTILITIES & REFUSE	11,661	12,500	7,573	10,098	12,000	12,000	12,000
100-52200-330-000	FIRE DEPT: TRAVEL & CONFERENCE	3,684	3,500	1,973	2,630	4,000	4,000	4,000
100-52200-335-000	FIRE DEPT: UNIFORM ALLOWANCE	1,388	1,200	398	531	1,200	1,200	1,200
100-52200-340-000	FIRE DEPT: OPERATING SUPPLIES	4,949	5,200	2,044	2,725	5,200	5,200	5,200
100-52200-345-000	FIRE DEPT: DATA PROCESSING	1,175	1,000	661	882	1,000	1,000	1,000
100-52200-350-000	FIRE DEPT: BUILDINGS & GROUNDS	3,591	4,200	1,425	1,900	4,200	4,200	4,200
100-52200-355-000	FIRE DEPT: SAFETY ITEMS	-	250	-	-	250	250	250
100-52200-356-000	FIRE DEPT: ROPES/RESCUE EQUIPM	842	850	-	-	850	850	850
100-52200-380-000	FIRE DEPT: VEHICLE INSURANCE	9,085	9,100	10,195	13,593	10,200	10,200	10,200
100-52200-402-000	FIRE DEPT: WI ST FIREMEN INS	1,400	1,400	1,325	1,767	1,400	1,400	1,400
100-52200-406-000	FIRE DEPT: HEPATITIS SHOTS	1,105	1,000	-	-	1,000	1,000	1,000

# Fire Department

## Expenses:

		2016	2017	2017 YTD	2017	2018 Dept.	2018 Executive	2018 Approved
Account Number	Account Title	Actual	Budget	Actual	Estimate	Budget	Budget	Budget
100-52200-442-000	FIRE DEPT: LENGTH OF SERVICE A	6,000	6,000	-	-	3,500	3,500	3,500
100-52200-460-000	FIRE DEPT: MEMBER APPRECIATION	15,500	15,500	15,500	20,667	15,500	15,500	15,500
100-52200-470-000	FIRE DEPT: FIRE PREVENTION	3,470	3,500	-	-	3,500	3,500	3,500
100-52200-500-000	FIRE DEPT: OUTLAY	11,180	11,500	6,546	8,728	12,000	12,000	12,000
100-52200-501-000	FIRE DEPT: SAFETY UNIFORMS OUT	15,070	13,500	8,310	11,080	14,000	14,000	14,000
	<b>TOTAL EXPENSES FIRE</b>	<b>233,554</b>	<b>241,695</b>	<b>158,712</b>	<b>211,615</b>	<b>342,848</b>	<b>272,863</b>	<b>272,718</b>

## Revenues:

		2016	2017	2017 YTD	2017	2018 Dept.	2018 Executive	2018 Approved
Account Number	Account Title	Actual	Budget	Actual	Estimate	Budget	Budget	Budget
100-43420-240-000	2% FIRE INS. DUES STATE	28,307	29,300	30,583	40,778	30,500	30,500	30,500
100-46220-638-000	FIRE INSPECTIONS	33,055	33,500	17,983	23,977	34,000	34,000	34,000
100-47300-240-000	2% FIRE INS. DUES TOWNSHIPS	10,353	10,000	8,987	11,982	10,500	10,500	10,500
100-47300-480-000	FIRE DEPT. INS PMTS.	2,601	-	-	-	-	-	-
100-47300-481-000	FIRE DEPT. FIXED COSTS	42,028	46,500	-	-	45,000	45,000	45,000
100-47300-482-000	FIRE PER CALL CHARGES (450)	3,150	4,000	2,700	3,600	4,000	4,000	4,000
	<b>TOTAL REVENUE FIRE</b>	<b>119,494</b>	<b>123,300</b>	<b>60,253</b>	<b>80,337</b>	<b>124,000</b>	<b>124,000</b>	<b>124,000</b>



## PUBLIC WORKS DEPARTMENT

Department Head: Howard Crofoot

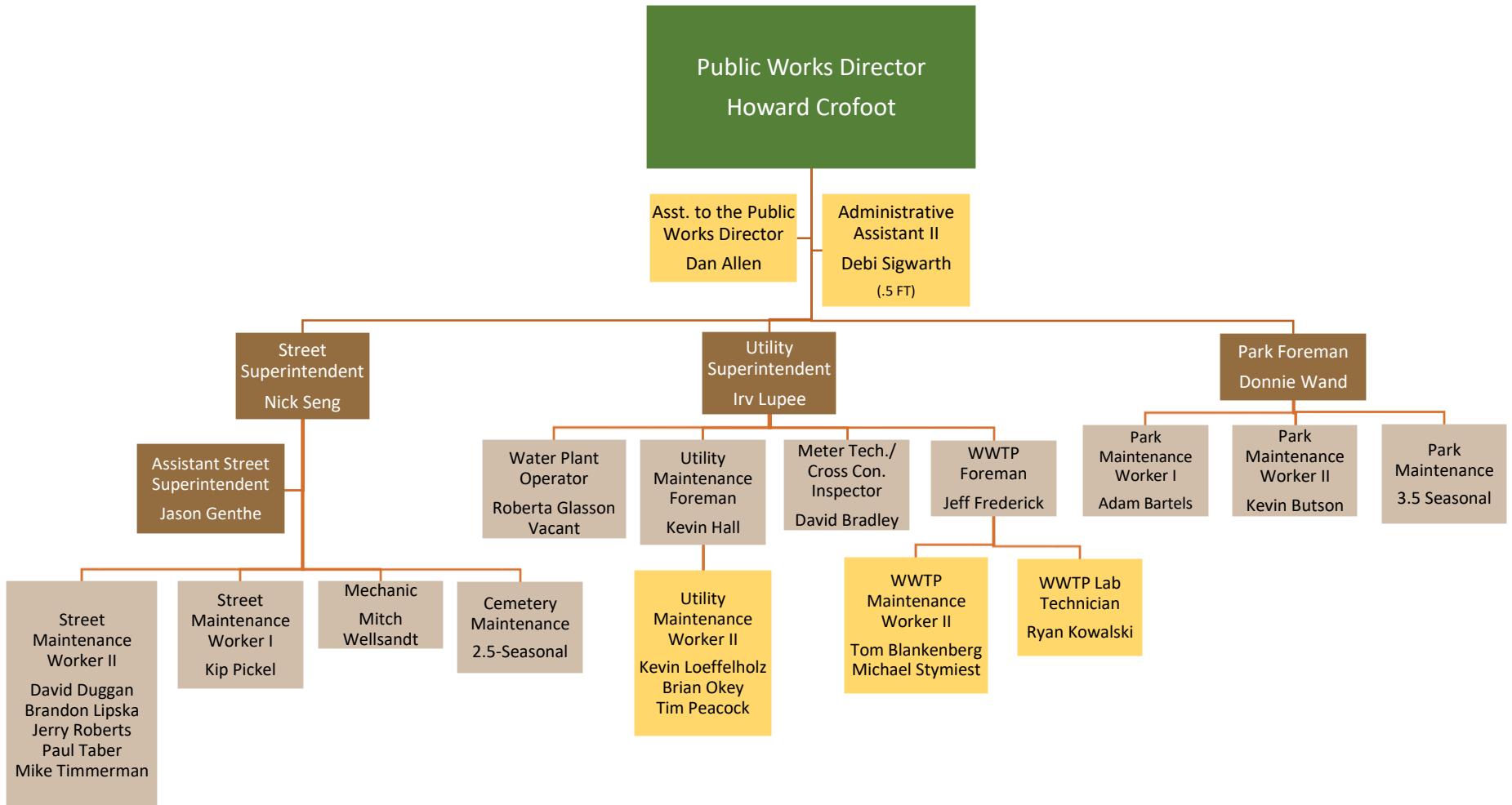
### Department Summary:

The Department of Public Works mission is to support and enhance a high quality of life for the City's residents, businesses and visitors by providing well planned, environmentally sensitive, cost effective infrastructure and services to promote public health, personal safety, transportation, economic growth and civic vitality. The Department strives to preserve and protect the City's major investment in its infrastructure and to maximize the life of its intended purpose. The Department oversees the functional areas of Water and Sewer, Streets and Parks Maintenance.

### Major responsibilities include:

- Provide building and grounds maintenance for City Hall, Police Department, Library.
- Coordinate refuse, recycling, mowing and snow removal contracts.
- Coordinate Engineering contracts for design and construction of City projects including, but not limited to, street construction, water, sanitary sewer and storm sewer construction.
- Provide management of other associated projects and areas including Lead Water Service Line replacement and Platteville Public Transportation.

# Public Works Department



# Public Works Department



## 2017 Accomplishments:

- Received two awards on behalf of the City for the Rountree Branch Trail.
- Reconstructed Elm, Ellen and Laura Streets.
- Awarded a second grant of \$200,000 grant for replacement of lead service lines. Received 317 requests out of over 500 known lead service line locations. 179 lines complete as of Nov 30 with nearly \$200,000 in reimbursements.
- Served as City liaison for the construction of the Library Block project.
- Completed DOT audit of taxi/bus service and re-bid out contracts.
- Submitted grant request for over \$400,000 over 3 years for bus replacements.

## 2018 Goals:

- Continue lead service line replacement grant and implementation.
- Complete 2018 street construction projects and miscellaneous parking lots and basketball courts.
- Complete Well #4 replacement.
- Submit Highway Safety Improvement Program grant for Business 151 corridor to include vehicle improvements and bicycle/pedestrian improvements.

# Public Works Department – Municipal Building



## Expenses:

		2016	2017	2017 YTD	2017	2018 Dept.	2018 Executive	2018 Approved
Account Number	Account Title	Actual	Budget	Actual	Estimate	Budget	Budget	Budget
100-51600-120-000	MUNICIPAL BLDG: OTHER WAGES	2,175	-	3,180	4,240	-	-	-
100-51600-131-000	MUNICIPAL BLDG: WRS (ERS)	139	-	205	274	-	-	-
100-51600-132-000	MUNICIPAL BLDG: SOC SEC	124	-	183	244	-	-	-
100-51600-133-000	MUNICIPAL BLDG: MEDICARE	29	-	43	57	-	-	-
100-51600-134-000	MUNICIPAL BLDG: LIFE INS	6	-	-	-	-	-	-
100-51600-135-000	MUNICIPAL BLDG: HEALTH INS PRE	2,538	-	-	-	-	-	-
100-51600-137-000	MUNICIPAL BLDG: HEALTH INS. CL	238	-	48	64	-	-	-
100-51600-138-000	MUNICIPAL BLDG: DENTAL INS	207	-	-	-	-	-	-
100-51600-139-000	MUNICIPAL BLDG: LONG TERM DIS	57	-	-	-	-	-	-
100-51600-210-000	MUNICIPAL BLDG: PROF SERVICES	29,857	40,000	22,280	29,706	35,000	35,000	35,000
100-51600-314-000	MUNICIPAL BLDG: UTILITY, REFUSE	25,593	24,000	17,151	22,868	24,000	24,000	24,000
100-51600-340-000	MUNICIPAL BLDG: OPERAT SUPPLY	236	500	112	149	-	-	-
100-51600-350-000	MUNICIPAL BLDG: BLDG, GROUND	8,273	7,500	3,273	4,364	5,000	5,000	5,000
100-51600-500-000	MUNICIPAL BLDG: OUTLAY	14,873	5,000	-	-	15,000	15,000	15,000
	<b>TOTAL EXPENSES MUNICIPAL BLDG</b>	<b>84,344</b>	<b>77,000</b>	<b>46,474</b>	<b>61,965</b>	<b>79,000</b>	<b>79,000</b>	<b>79,000</b>

## Revenues:

		2016	2017	2017 YTD	2017	2018 Dept.	2018 Executive	2018 Approved
Account Number	Account Title	Actual	Budget	Actual	Estimate	Budget	Budget	Budget
100-48200-830-000	RENT OF CITY PROPERTIES	10,015	12,000	7,302	9,736	10,000	10,000	10,000
	<b>TOTAL REVENUE MUNICIPAL BLDG</b>	<b>10,015</b>	<b>12,000</b>	<b>7,302</b>	<b>9,736</b>	<b>10,000</b>	<b>10,000</b>	<b>10,000</b>

## STREET DIVISION

### Department Summary:

The Street Division performs maintenance of streets (local and state highways), cemeteries, street lights and storm sewers.

### Specific responsibilities of the Street Division include:

- Plowing roads in the winter.
- Maintenance of traffic signals and signs.
- Street sweeping and patching of streets.
- Cleaning and repairing storm sewers.
- Mowing and maintenance of Hillside and Greenwood Cemeteries.
- Grave digging and restoring landscape after burials.

### 2017 Accomplishments:

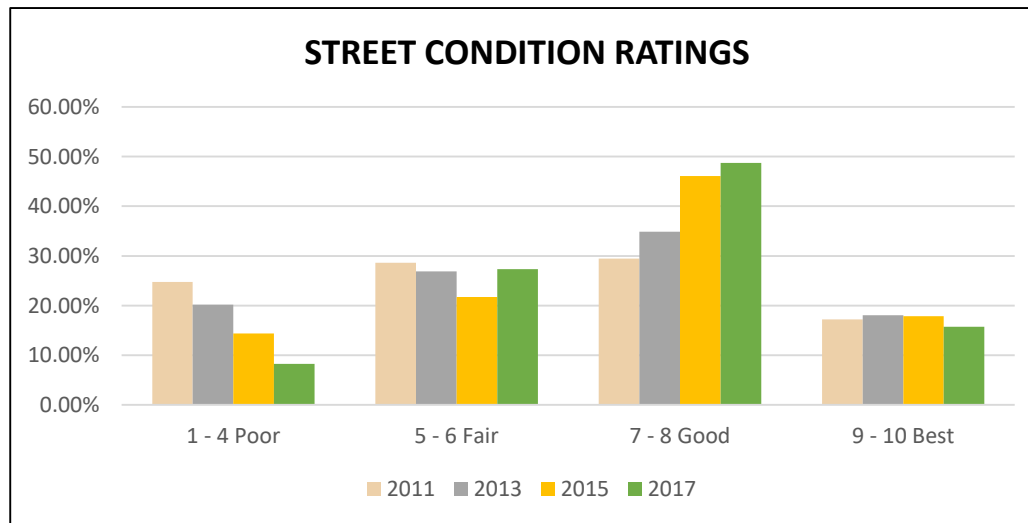
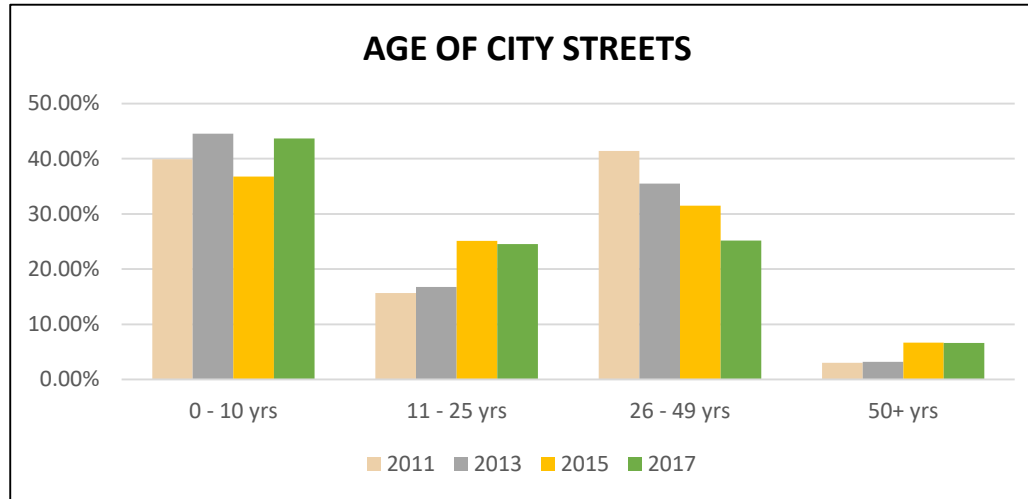
- Street maintenance.
- Rountree Branch Trail support.
- Storm sewer maintenance.
- Cemetery maintenance.

### 2018 Goals:

- Implement reduction of services to correspond with the equivalent of one FTE within the division.
- Implement procedures for training new staff (2 promotions and 3 new hires in the last half of 2017).

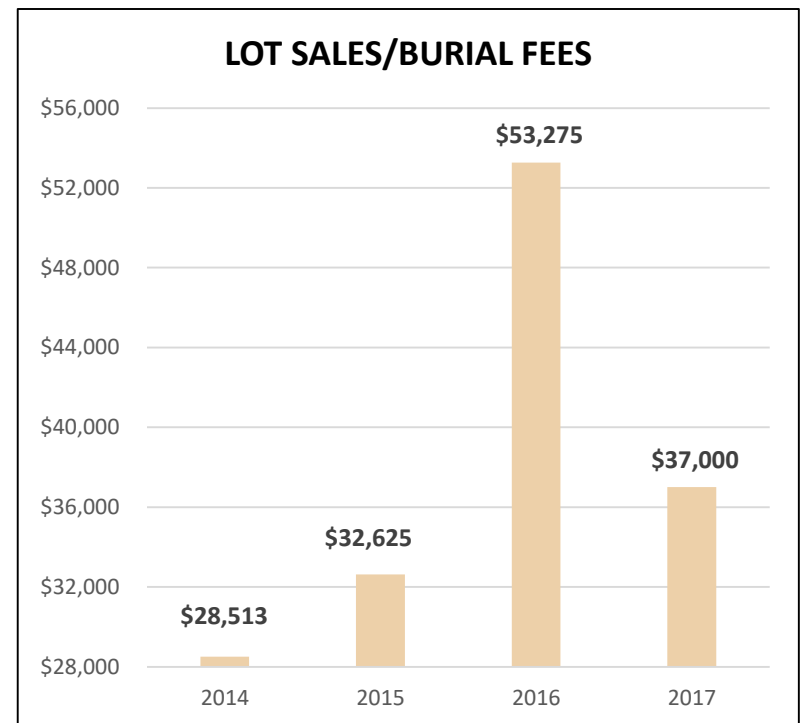
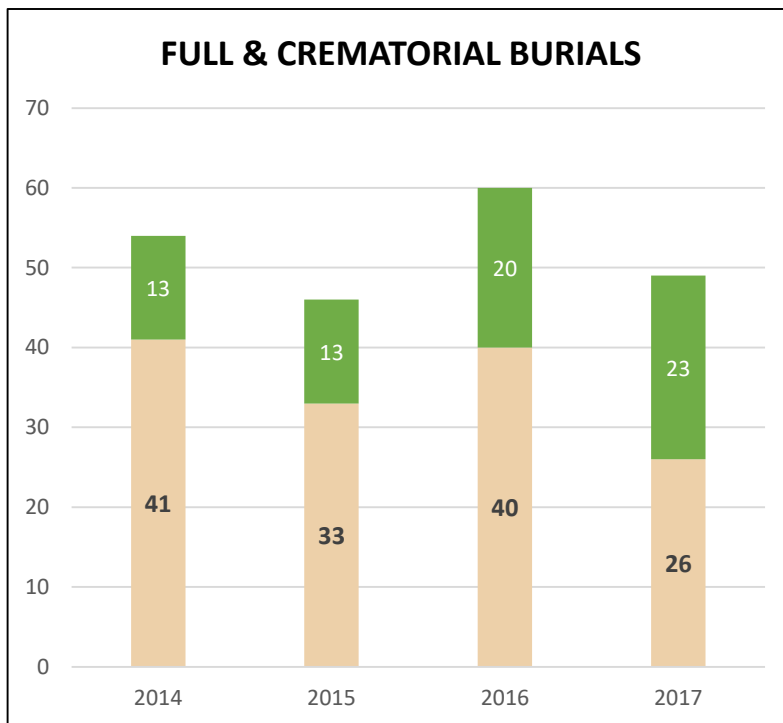
# Public Works Department - Streets

## Street Division Performance Measures:



# Public Works Department - Streets

## Street Division Performance Measures:



# Public Works Department - Streets

## Expenses:

		2016	2017	2017 YTD	2017	2018 Dept.	2018 Executive	2018 Approved
Account Number	Account Title	Actual	Budget	Actual	Estimate	Budget	Budget	Budget
100-53100-110-000	STR ADMIN: SALARIES	78,380	78,832	56,547	75,396	79,219	39,990	39,989
100-53100-111-000	STR ADMIN: CAR ALLOWANCE	1,427	1,427	1,039	1,385	1,427	1,427	1,427
100-53100-120-000	STR ADMIN: OTHER WAGES	71,873	71,687	52,387	69,849	76,894	29,501	38,656
100-53100-124-000	STR ADMIN: OVERTIME	69	-	-	-	-	-	-
100-53100-131-000	STR ADMIN: WRS (ERS)	9,933	10,236	7,408	9,877	10,214	4,410	5,146
100-53100-132-000	STR ADMIN: SOC SECURITY	8,703	9,421	6,348	8,464	9,767	4,169	4,963
100-53100-133-000	STR ADMIN: MEDICARE	2,035	2,203	1,485	1,980	2,285	975	1,162
100-53100-134-000	STR ADMIN: LIFE INSURANCE	850	940	659	878	957	454	485
100-53100-135-000	STR ADMIN: HEALTH INS PREMIUMS	43,624	38,949	29,211	38,947	44,827	17,176	22,414
100-53100-137-000	STR ADMIN: HEALTH INS. CLAIMS	6,049	5,520	4,304	5,739	8,280	2,760	4,140
100-53100-138-000	STR ADMIN: DENTAL INSURANCE	2,662	2,565	1,923	2,563	2,924	1,089	1,324
100-53100-139-000	STR ADMIN: LONG TERM DISABILITY	1,300	1,295	971	1,295	1,318	566	672
100-53100-210-000	STR ADMIN: PROF SERVICES	30	500	-	-	500	500	500
100-53100-220-000	STR ADMIN: GAS, OIL, & REPAIRS	169	200	59	79	100	100	100
100-53100-300-000	STR ADMIN: TELEPHONE	1	1	1	1	1	1	1
100-53100-309-000	STR ADMIN: POSTAGE	141	125	374	499	400	400	400
100-53100-310-000	STR ADMIN: OFFICE SUPPLIES	130	300	228	303	300	300	300
100-53100-313-000	STR ADMIN: OFFICE EQUIPMENT MA	411	350	429	572	400	400	400
100-53100-320-000	STR ADMIN: SUBSCRIPTION & DUES	465	500	37	49	500	500	500
100-53100-330-000	STR ADMIN: TRAVEL & CONFERENCE	1,291	2,500	1,463	1,951	2,500	2,500	2,500
100-53100-340-000	STR ADMIN: OPERATING SUPPLIES	2,001	2,500	680	906	1,500	1,500	1,500
100-53100-345-000	STR ADMIN: DATA PROCESSING	-	20,000	-	-	-	20,000	20,000
100-53100-380-000	STR ADMIN: VEHICLE INSURANCE	570	600	548	731	600	600	600
100-53100-500-000	STR ADMIN: OUTLAY	7,749	5,000	-	-	2,000	2,000	2,000
	<b>TOTAL EXPENSES STREET ADMIN</b>	<b>239,862</b>	<b>255,651</b>	<b>166,098</b>	<b>221,464</b>	<b>246,913</b>	<b>131,318</b>	<b>149,179</b>



# Public Works Department - Streets

		2016	2017	2017 YTD	2017	2018 Dept.	2018 Executive	2018 Approved
Account Number	Account Title	Actual	Budget	Actual	Estimate	Budget	Budget	Budget
100-53301-110-000	STR MAINT: SALARIES	34,508	34,377	24,845	33,126	34,992	35,198	35,198
100-53301-119-000	STR MAINT: CONSTRUCT. WAGES	-	8,000	-	-	8,000	8,000	8,000
100-53301-120-000	STR MAINT: MAINTENANCEWAGES	264,409	279,072	181,697	242,263	233,504	235,289	236,067
100-53301-121-000	STR MAINT: SERVICE OTHER DEPTS	1,785	2,500	158	210	2,500	2,500	2,500
100-53301-124-000	STR MAINT: OVERTIME	1,898	12,798	245	327	12,798	12,798	12,798
100-53301-127-000	STR MAINT: SERVICE OTHER PT	-	500	-	-	500	500	500
100-53301-131-000	STR MAINT: WRS (ERS)	19,895	22,933	14,049	18,733	19,585	19,717	19,769
100-53301-132-000	STR MAINT: SOC SECURITY	17,592	20,910	12,031	16,041	18,122	18,246	18,294
100-53301-133-000	STR MAINT: MEDICARE	4,114	4,890	2,814	3,752	4,238	4,268	4,279
100-53301-134-000	STR MAINT: LIFE INSURANCE	936	1,144	678	903	658	661	659
100-53301-135-000	STR MAINT: HEALTH INS PREMIUMS	103,503	106,990	75,532	100,709	97,926	97,926	84,660
100-53301-137-000	STR MAINT: HEALTH INS. CLAIMS	17,204	16,408	13,388	17,851	17,404	17,404	14,434
100-53301-138-000	STR MAINT: DENTAL INSURANCE	7,549	7,325	5,223	6,964	6,651	6,651	5,202
100-53301-139-000	STR MAINT: LONG TERM DISABILITY	2,634	2,680	1,914	2,552	2,288	2,306	2,286
100-53301-198-000	STR MAINT: DOWNTOWN PARKING	-	500	-	-	2,000	2,000	2,000
100-53301-199-000	STR MAINT: EQUIPMENT REPAIRS	31,225	35,000	15,495	20,660	30,000	30,000	30,000
100-53301-200-000	STR MAINT: MATERIAL & SUPPLIES	47,301	35,000	30,210	40,280	40,000	40,000	40,000
100-53301-202-000	STR MAINT: CURB & GUTTER	350	1,500	-	-	1,500	1,500	1,500
100-53301-203-000	STR MAINT: SALT	86,366	80,000	60,109	80,145	100,000	90,000	90,000
100-53301-204-000	STR MAINT: STREET CRACK FILLIN	286	2,500	-	-	2,500	2,500	2,500
100-53301-206-000	STR MAINT: BLACKTOP PATCH	3,267	4,000	1,116	1,488	2,000	2,000	2,000
100-53301-207-000	STR MAINT: SAFETY EQUIPMENT	1,859	2,500	770	1,026	2,500	2,500	2,500
100-53301-208-000	STR MAINT: STREET SIGNS	6,273	12,000	8,502	11,336	12,000	12,000	12,000
100-53301-209-000	STR MAINT: BLACK TOP HOT MIX	13,218	12,000	712	949	12,000	12,000	12,000
100-53301-221-000	STR MAINT: GAS & OIL	31,138	30,000	10,488	13,984	25,000	25,000	25,000
100-53301-300-000	STR MAINT: TELEPHONE	1,864	2,000	1,943	2,591	2,500	2,500	2,500
100-53301-314-000	STR MAINT: UTILITIES & REFUSE	7,803	7,000	5,886	7,847	8,000	8,000	8,000
100-53301-330-000	STR MAINT: TRAVEL & CONFERENCE	134	1,000	750	1,000	3,000	3,000	3,000

# Public Works Department - Streets

		2016	2017	2017 YTD	2017	2018 Dept.	2018	2018
Account Number	Account Title	Actual	Budget	Actual	Estimate	Budget	Executive	Approved
100-53301-335-000	STR MAINT: UNIFORM ALLOWANCE	1,666	1,500	564	752	2,500	2,500	2,500
100-53301-350-000	STR MAINT: BUILDINGS & GROUNDS	191	2,000	-	-	2,000	2,000	2,000
100-53301-380-000	STR MAINT: VEHICLE INSURANCE	10,029	10,500	11,524	15,365	12,000	12,000	12,000
100-53301-500-000	STR MAINT: OUTLAY	-	12,500	805	1,074	10,000	10,000	10,000
100-53301-525-000	STR MAINT: RENTAL	6,000	6,000	3,000	4,000	-	-	-
100-53301-530-000	STR MAINT: SNOW & ICE CONTRACT	15,781	15,000	540	720	2,000	2,000	2,000
100-53301-531-000	STR MAINT: CITY/UWP AGREEMENT	7,547	7,500	-	-	7,000	7,000	7,000
100-53301-534-000	STR MAINT: CONTRACT STREET REP	2,000	2,000	2,000	2,667	2,000	2,000	2,000
	<b>TOTAL EXPENSES STREET MAINT</b>	<b>750,324</b>	<b>802,527</b>	<b>486,985</b>	<b>649,314</b>	<b>739,666</b>	<b>731,964</b>	<b>715,146</b>

		2016	2017	2017 YTD	2017	2018 Dept.	2018	2018
Account Number	Account Title	Actual	Budget	Actual	Estimate	Budget	Executive	Approved
100-53320-110-000	STATE HWY: SALARIES	6,274	6,250	4,517	6,023	6,365	6,402	6,402
100-53320-124-000	STATE HWY: OVERTIME	-	500	-	-	500	500	500
100-53320-131-000	STATE HWY: WRS (ERS)	429	459	302	403	460	463	463
100-53320-132-000	STATE HWY: SOC SECURITY	394	419	273	364	426	428	428
100-53320-133-000	STATE HWY: MEDICARE	92	98	64	85	99	100	100
100-53320-134-000	STATE HWY: LIFE INSURANCE	40	54	23	30	8	8	8
100-53320-135-000	STATE HWY: HEALTH INS PREMIUMS	585	636	371	495	1,973	1,973	1,973
100-53320-137-000	STATE HWY: HEALTH CLAIMS	78	111	69	92	407	407	407
100-53320-138-000	STATE HWY: DENTAL INSURANCE	40	39	45	60	140	140	127
100-53320-139-000	STATE HWY: LONG TERM DISABILITY	54	54	40	54	55	55	55
100-53320-200-000	STATE HWY: MATERIAL & SUPPLIES	3,582	2,000	74	99	2,000	2,000	2,000
100-53320-220-000	STATE HWY: GAS, OIL, & REPAIRS	3,600	2,500	-	-	2,500	2,500	2,500
	<b>TOTAL EXPENSES STATE HWY</b>	<b>15,170</b>	<b>13,120</b>	<b>5,779</b>	<b>7,705</b>	<b>14,933</b>	<b>14,976</b>	<b>14,963</b>

# Public Works Department - Streets

		2016	2017	2017 YTD	2017	2018 Dept.	2018 Executive	2018 Approved
Account Number	Account Title	Actual	Budget	Actual	Estimate	Budget	Budget	Budget
100-53420-435-000	STR LTG: DECORATIVE LIGHT MAINT	4,668	1,500	9,725	12,967	5,000	5,000	5,000
100-53420-502-000	STR LTG: STREET LIGHTING	104,084	95,000	68,184	90,912	110,000	110,000	110,000
100-53420-503-000	STR LTG: STOP LIGHTS	14,862	11,000	8,824	11,765	13,000	13,000	13,000
100-53420-504-000	STR LTG: STOP LIGHT MAINTENANCE	14,496	5,000	4,850	6,467	15,000	15,000	15,000
100-53420-505-000	STR LTG: TRAIL LIGHTING	925	1,500	2,093	2,790	3,000	3,000	3,000
	<b>TOTAL EXPENSES STREET LIGHTING</b>	<b>139,035</b>	<b>114,000</b>	<b>93,676</b>	<b>124,902</b>	<b>146,000</b>	<b>146,000</b>	<b>146,000</b>

		2016	2017	2017 YTD	2017	2018 Dept.	2018 Executive	2018 Approved
Account Number	Account Title	Actual	Budget	Actual	Estimate	Budget	Budget	Budget
100-53441-110-000	STM SWR MAINT: SALARIES	3,137	3,125	2,259	3,011	3,167	3,186	3,186
100-53441-119-000	STM SWR MAINT: CONST WAGES	-	3,000	-	-	3,000	3,000	3,000
100-53441-120-000	STM SWR MAINT: MAINT WAGES	2,152	19,485	5,585	7,446	19,601	19,822	19,822
100-53441-124-000	STM SWR MAINT: OVERTIME	-	6,786	-	-	6,786	6,786	6,786
100-53441-131-000	STM SWR MAINT: WRS (ERS)	356	2,203	531	708	2,181	2,197	2,197
100-53441-132-000	STM SWR MAINT: SOC SECURITY	327	2,009	469	625	2,018	2,034	2,034
100-53441-133-000	STM SWR MAINT: MEDICARE	77	469	110	146	472	475	475
100-53441-134-000	STM SWR MAINT: LIFE INSURANCE	111	109	65	87	145	146	146
100-53441-135-000	STM SWR MAINT: HEALTH INS PREM	8,753	9,539	7,562	10,082	10,850	10,850	10,850
100-53441-137-000	STM SWR MAINT: HEALTH INS. CLA	1,587	2,000	1,567	2,089	2,004	2,004	2,004
100-53441-138-000	STM SWR MAINT: DENTAL INSUR	712	685	522	696	770	770	696
100-53441-139-000	STM SWR MAINT: LONG TERM DISAB	221	220	165	220	221	223	223
100-53441-200-000	STM SWR MAINT: MATERIAL & SUPP	1,915	2,500	881	1,175	2,000	2,000	2,000
100-53441-205-000	STM SWR MAINT: CONTRACTUAL	336	2,000	-	-	2,000	2,000	2,000
100-53441-210-000	STM SWR MAINT: PROF SERVICES	1,500	50,000	18,259	24,345	30,000	30,000	30,000
	<b>TTL EXPENSES STORM SEWER MAINT</b>	<b>21,183</b>	<b>104,130</b>	<b>37,974</b>	<b>50,631</b>	<b>85,215</b>	<b>85,493</b>	<b>85,419</b>

# Public Works Department - Streets

		2016	2017	2017 YTD	2017	2018 Dept.	2018 Executive	2018 Approved
Account Number	Account Title	Actual	Budget	Actual	Estimate	Budget	Budget	Budget
100-53620-002-000	REFUSE: COLLECTIONS	193,779	200,000	130,459	173,946	200,000	200,000	200,000
	<b>TOTAL EXPENSES REFUSE</b>	<b>193,779</b>	<b>200,000</b>	<b>130,459</b>	<b>173,946</b>	<b>200,000</b>	<b>200,000</b>	<b>200,000</b>

		2016	2017	2017 YTD	2017	2018 Dept.	2018 Executive	2018 Approved
Account Number	Account Title	Actual	Budget	Actual	Estimate	Budget	Budget	Budget
100-53635-110-000	RECYCLE: SALARIES	3,137	3,125	2,259	3,011	3,167	3,186	3,186
100-53635-120-000	RECYCLE: OTHER WAGES	86,874	66,477	57,945	77,260	67,850	68,181	68,181
100-53635-124-000	RECYCLE: OVERTIME	-	2,409	-	-	2,409	2,409	2,409
100-53635-131-000	RECYCLE: WRS (ERS)	5,960	4,897	4,091	5,455	4,919	4,942	4,942
100-53635-132-000	RECYCLE: SOC SEC	5,275	4,465	3,506	4,674	4,551	4,574	4,574
100-53635-133-000	RECYCLE: MEDICARE	1,234	1,044	820	1,093	1,065	1,070	1,070
100-53635-134-000	RECYCLE: LIFE INSURANCE	229	261	170	227	297	297	297
100-53635-135-000	RECYCLE: HEALTH INS PREMIUMS	27,241	25,595	16,554	22,072	24,116	24,116	30,578
100-53635-137-000	RECYCLE: HEALTH INS. CLAIMS	3,511	2,595	3,479	4,638	4,659	4,659	4,659
100-53635-138-000	RECYCLE: DENTAL INSURANCE	1,790	1,724	1,116	1,555	1,672	1,672	1,962
100-53635-139-000	RECYCLE: LONG TERM DISABILITY	601	598	449	599	611	613	613
100-53635-205-000	RECYCLE: CONTRACTUAL	124,274	113,600	74,448	99,264	190,000	120,000	120,000
100-53635-214-000	RECYCLE: BAGS & BAG SORTING	152	1,000	174	232	500	500	500
100-53635-220-000	RECYCLE: GAS, OIL, & REPAIRS	8,156	7,000	4,800	6,400	8,000	8,000	8,000
100-53635-290-000	RECYCLE: PRINTING & ADVERTISING	-	100	-	-	-	-	-
100-53635-316-000	RECYCLE: RECYCLING BINS	1,730	1,800	-	-	-	-	-
100-53635-340-000	RECYCLE: OPERATING SUPPLIES	860	1,200	2,483	3,311	1,000	1,000	1,000
	<b>TOTAL EXPENSES RECYCLE</b>	<b>271,025</b>	<b>237,890</b>	<b>172,344</b>	<b>229,791</b>	<b>314,816</b>	<b>245,219</b>	<b>251,971</b>

# Public Works Department - Streets

		2016	2017	2017 YTD	2017	2018 Dept.	2018 Executive	2018 Approved
Account Number	Account Title	Actual	Budget	Actual	Estimate	Budget	Budget	Budget
100-53640-309-000	WEED: POSTAGE	109	100	106	141	100	100	100
100-53640-531-000	WEED: CONTRACTUAL	2,696	2,500	3,721	4,961	3,000	3,000	3,000
	<b>TOTAL EXPENSES WEED</b>	<b>2,806</b>	<b>2,600</b>	<b>3,827</b>	<b>5,102</b>	<b>3,100</b>	<b>3,100</b>	<b>3,100</b>

		2016	2017	2017 YTD	2017	2018 Dept.	2018 Executive	2018 Approved
Account Number	Account Title	Actual	Budget	Actual	Estimate	Budget	Budget	Budget
100-54910-110-000	CEMETERIES: SALARIES	15,685	15,626	11,293	15,057	15,897	15,991	15,991
100-54910-119-000	CEMETERIES: CONSTRUCT WAGES	22	500	86	115	500	500	500
100-54910-120-000	CEMETERIES: MAINT WAGES	51,517	57,360	45,421	60,561	60,236	60,274	52,094
100-54910-124-000	CEMETERIES: OVERTIME	-	653	-	-	653	653	653
100-54910-131-000	CEMETERIES: WRS (ERS)	3,786	5,042	3,174	4,232	5,179	5,187	4,564
100-54910-132-000	CEMETERIES: SOC SEC	4,025	4,597	3,321	4,428	4,791	4,799	4,292
100-54910-133-000	CEMETERIES: MEDICARE	941	1,075	777	1,035	1,120	1,122	1,004
100-54910-134-000	CEMETERIES: LIFE INSURANCE	127	155	77	103	56	56	56
100-54910-135-000	CEMETERIES: HEALTH INS PREMIUM	8,586	7,949	6,465	8,620	11,735	11,735	11,735
100-54910-137-000	CEMETERIES: HEALTH INS. CLAIMS	2,088	2,011	1,973	2,631	2,818	2,818	2,818
100-54910-138-000	CEMETERIES: DENTAL INSURANCE	502	484	402	536	756	756	685
100-54910-139-000	CEMETERIES: LONG TERM DISABILITY	424	422	317	422	435	436	436
100-54910-200-000	CEMETERIES: MATERIAL & SUPPLIES	8,924	10,000	4,850	6,466	10,000	10,000	10,000
100-54910-220-000	CEMETERIES: GAS, OIL, & REPAIR	3,645	3,000	2,195	2,927	3,000	3,000	3,000
100-54910-314-000	CEMETERIES: UTILITIES & REFUSE	349	300	222	297	300	300	300
100-54910-340-000	CEMETERIES: OPERATING SUPPLIES	475	750	1,498	1,998	2,000	2,000	2,000
100-54910-500-000	CEMETERIES: OUTLAY	-	2,500	-	-	2,500	2,500	2,500
100-54910-585-000	CEMETERIES: ZIEGERT TRUST OUTLAY	-	1,000	-	-	1,000	1,000	1,000
	<b>TOTAL EXPENSES CEMETERIES</b>	<b>101,097</b>	<b>113,424</b>	<b>82,071</b>	<b>109,428</b>	<b>122,976</b>	<b>123,127</b>	<b>113,628</b>

# Public Works Department - Streets

## Revenues:

		2016	2017	2017 YTD	2017	2018 Dept.	2018	2018
Account Number	Account Title	Actual	Budget	Actual	Estimate	Budget	Executive	Approved
							Budget	Budget
100-42000-600-000	STR ADMIN: SNOW & ICE	16,831	10,000	1,270	1,693	2,200	2,200	2,200
100-46310-430-000	STREET DEPARTMENT	22,265	2,500	8,988	11,984	10,000	10,000	10,000
100-43710-330-000	STREET MATCHING FUNDS-COUNTY	4,000	4,000	-	-	4,000	4,000	4,000
110-43715-335-000	UW-P STORMWATER MGT	-	-	-	-	-	-	-
100-42000-605-000	REFUSE: GARBAGE BILLINGS	156	200	585	781	300	300	300
100-46100-656-000	REFUSE: SALE OF GARBAGE BAGS	2,053	1,500	1,769	2,359	2,000	2,000	2,000
100-46420-464-000	REFUSE: GARBAGE FEE ON TAXBILL	154,560	155,000	155,100	155,100	155,000	155,000	155,000
100-47230-536-000	UW-P GARBAGE ADM FEE	300	-	200	267	300	300	300
100-43540-282-000	RECYCLE: RECYCLING GRANT	41,592	40,000	43,835	58,447	43,000	43,000	43,000
100-48309-682-000	RECYCLE: SALE OF RECYCLE BINS	945	500	630	840	600	600	600
100-42000-601-000	WEED CONTROL	3,209	2,000	4,478	5,971	3,200	3,200	3,200
100-46540-007-000	GREENWOOD CEM. DON.,CNTY.	176	175	176	234	175	175	175
100-46540-008-000	GREENWOOD CEM. LOT SALES	6,825	2,500	3,150	4,200	2,500	2,500	2,500
100-46540-009-000	GREENWOOD CEM. BURIAL FEE	21,850	12,000	11,050	14,733	12,000	12,000	12,000
100-46540-010-000	HILLSIDE CEM. BURIAL FEES	18,300	13,000	6,800	9,067	13,000	13,000	13,000
100-46540-011-000	HILLSIDE CEM. LOT SALES	6,300	6,000	2,100	2,800	6,000	6,000	6,000
100-46540-012-000	HILLSIDE CEM. DON.,CNTY.P	252	250	252	336	250	250	250
100-49200-723-000	ZIEGERT TRUST TRANSFER	-	-	-	-	-	-	-
	<b>TOTAL REVENUE STREETS</b>	<b>299,614</b>	<b>249,625</b>	<b>238,483</b>	<b>268,812</b>	<b>254,525</b>	<b>254,525</b>	<b>254,525</b>

## PARKS DIVISION

### Department Summary:

The Parks Division supports the health and well-being of Platteville residents by providing outstanding parks, athletic fields and recreation facilities. It division also contributes to the beauty of our community through the maintenance of city grounds.

### Specific responsibilities of the Parks Department include:

- Maintain parks grounds, buildings and athletic fields.
- Maintain grounds at City Hall, Police Department, Library and Museums.
- Work with community partners and athletic associations to host events at city parks.
- Maintain pool and ensure water quality standards are met.
- Removes snow from sidewalks in and around parks, City Hall, Library, Museums and other assigned locations.

### 2017 Accomplishments:

- Successful support of Dairy Days and other special events.
- Installed retaining walls at the Museums to support landscaping.
- Cross trained with street division.
- Began recycling in selected park locations.
- Repaired pool and painted bottom.

### 2018 Goals:

- Improve landscaping in Downtown with additional seasonal staff.
- Continue cross training to assist street division.
- Continue recycling in selected park locations.

# Public Works Department - Parks



## Expenses:

		2016	2017	2017 YTD	2017	2018 Dept.	2018 Executive	2018 Approved
Account Number	Account Title	Actual	Budget	Actual	Estimate	Budget	Budget	Budget
100-55200-120-000	PARKS: OTHER WAGES	161,360	154,298	108,867	145,157	159,540	160,096	163,901
100-55200-124-000	PARKS: OVERTIME	7,778	4,552	1,367	1,822	4,552	4,552	4,552
100-55200-131-000	PARKS: WRS (ERS)	8,787	10,802	6,192	8,256	10,396	10,433	11,211
100-55200-132-000	PARKS: SOC SEC	10,223	9,849	6,594	8,792	10,174	10,209	10,445
100-55200-133-000	PARKS: MEDICARE	2,391	2,303	1,542	2,056	2,380	2,388	2,443
100-55200-134-000	PARKS: LIFE INSURANCE	487	564	294	391	554	558	558
100-55200-135-000	PARKS: HEALTH INS PREMIUMS	25,349	25,754	19,315	25,753	27,552	27,552	27,552
100-55200-137-000	PARKS: HEALTH INS. CLAIMS CURR	4,600	3,948	3,794	5,058	5,382	5,382	5,382
100-55200-138-000	PARKS: DENTAL INSURANCE	1,440	1,480	1,109	1,479	1,553	1,553	1,407
100-55200-139-000	PARKS: LONG TERM DISABILITY	935	1,055	792	1,055	1,077	1,082	1,082
100-55200-220-000	PARKS: GAS, OIL, & REPAIRS	15,047	10,000	9,941	13,254	12,000	12,000	12,000
100-55200-300-000	PARKS: TELEPHONE	977	750	726	968	1,000	1,000	1,000
100-55200-314-000	PARKS: UTILITIES & REFUSE	28,007	20,000	19,890	26,520	25,000	25,000	25,000
100-55200-330-000	PARKS: TRAVEL & CONFERENCES	-	100	604	806	250	250	250
100-55200-335-000	PARKS: UNIFORM ALLOWANCE	256	250	-	-	500	500	500
100-55200-338-000	PARKS: CAMPGROUND LICENSE	254	175	175	233	175	175	175
100-55200-349-000	PARKS: LEASED EQUIPMENT	2,600	2,600	1,300	1,733	-	-	-
100-55200-350-000	PARKS: BUILDINGS & GROUNDS	14,167	14,000	13,695	18,260	17,000	17,000	17,000
100-55200-351-000	PARKS: TRAIL MAINTENANCE	-	2,500	2,161	2,882	2,000	2,000	2,000
100-55200-380-000	PARKS: VEHICLE INSURANCE	1,351	1,500	1,364	1,819	1,400	1,400	1,400
100-55200-444-000	PARKS: UNEMP COMPENSATION	870	2,000	876	1,168	1,500	1,500	1,500
100-55200-460-000	PARKS: GRANTS SPENT	1,440	-	-	-	-	-	-
100-55200-500-000	PARKS: OUTLAY	1,953	5,000	179	239	5,000	5,000	5,000
	<b>TOTAL EXPENSES PARKS</b>	<b>290,273</b>	<b>273,480</b>	<b>200,776</b>	<b>267,701</b>	<b>288,985</b>	<b>289,630</b>	<b>304,358</b>



# Public Works Department - Parks



Revenues:

		2016	2017	2017 YTD	2017	2018 Dept.	2018 Executive	2018 Approved
Account Number	Account Title	Actual	Budget	Actual	Estimate	Budget	Budget	Budget
100-46720-670-000	PARK CAMPING FEES	3,683	2,000	3,550	4,733	2,500	2,500	2,500
100-46750-686-000	PARK DONATIONS	20	-	-	-	-	-	-
100-48200-841-000	SHELTER, ART HALL RENT	5,505	6,000	5,895	7,860	6,000	6,000	6,000
	<b>TOTAL REVENUE PARKS</b>	<b>9,208</b>	<b>8,000</b>	<b>9,445</b>	<b>12,593</b>	<b>8,500</b>	<b>8,500</b>	<b>8,500</b>

[ No 2017 performance measures due to transition in leadership. Will be added in 2018. ]

# Library Department



## LIBRARY DEPARTMENT

Department Head: Jessie Lee-Jones

### Department Summary:

The mission of the Platteville Public Library is to empower and connect our diverse community by providing equal access to resources that educate, enrich, and entertain. The Library staff works to enable people in our community to access or obtain information, resources and education through a full range of library services including programming, physical and digital resources, and research expertise.

Within the Library, there are four departments that serve the public:

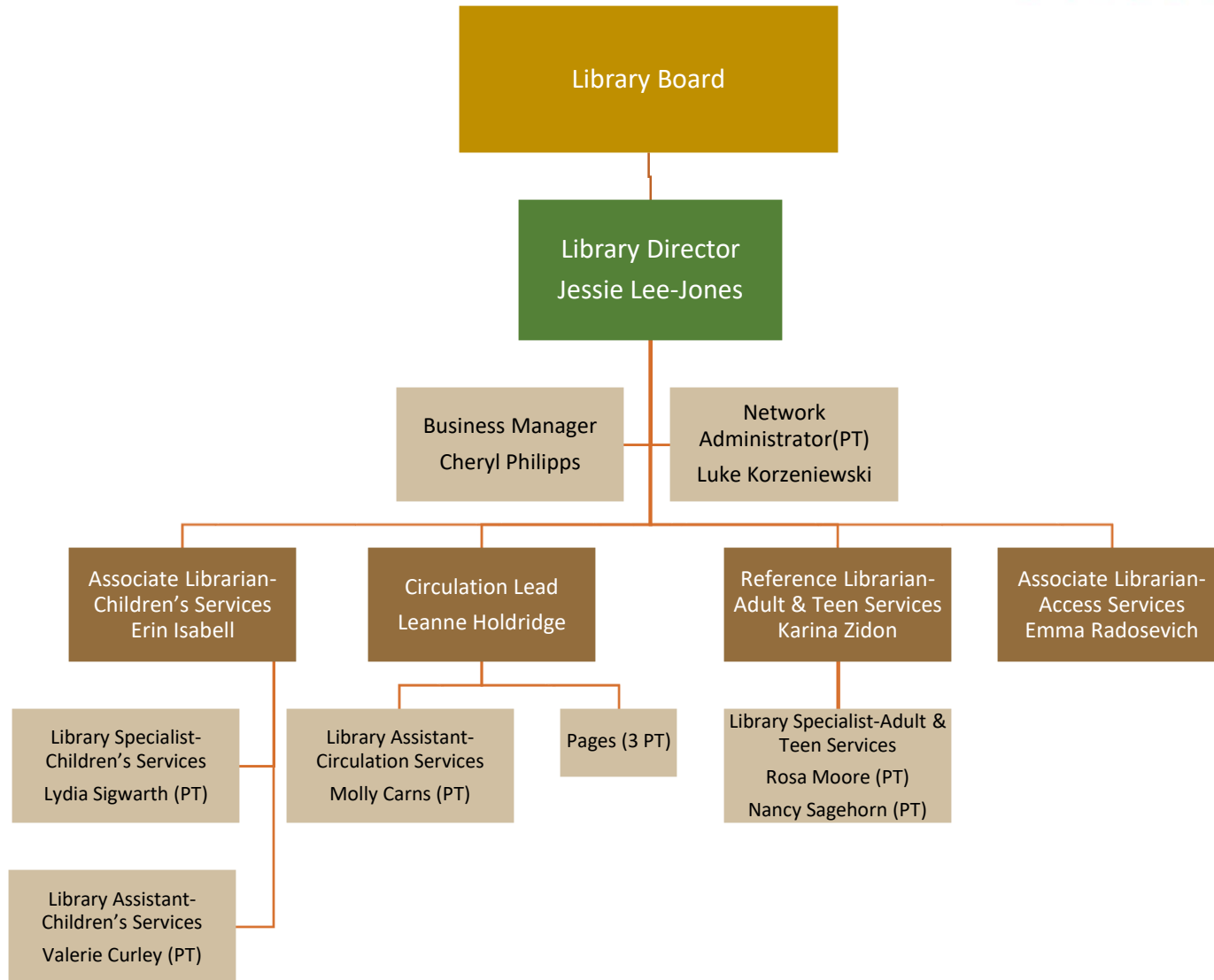
Children's: Orders and processes books, audio/visual materials, and provides in-house technology for children birth-12. Provides entertaining and educational programming with a literary focus. Partners with the Platteville School District, homeschool associations, and a variety of service groups to expand our literacy initiatives throughout the community.

Teens: Orders and processes books, audio/visual materials, and provides in-house technology for teens 12-18. Provides programming in a safe, trusted environment. Partners with the Platteville School District to increase our impact within Platteville and the surrounding region. Our Teen librarians work closely with area school librarians to ensure that our collection meets and can supplement curriculum.

Reference and Adult Services: Orders and process books, audio/visual materials, periodicals/newspapers, and provides in-house technology for adults. This team also provides a variety of technology and "maker" classes, and provides research assistance. Our Adult Services Outreach Librarian delivers library materials to homebound adults and residents in assisted living facilities. Offers book clubs on and off-site, fiction readers advisory, and works with a variety of community service groups to promote the library and form partnerships.

Circulation: Checking in/out materials, sorting deliveries of library materials, communicating with patrons regarding their library accounts. Works with City's Finance Dept. on TRIP records. Coordinates volunteers. Educates staff regarding Southwest Wisconsin Library System "Best Practices" for using our online integrated library system (catalog).

# Library Department



# Library Department



## 2017 Accomplishments:

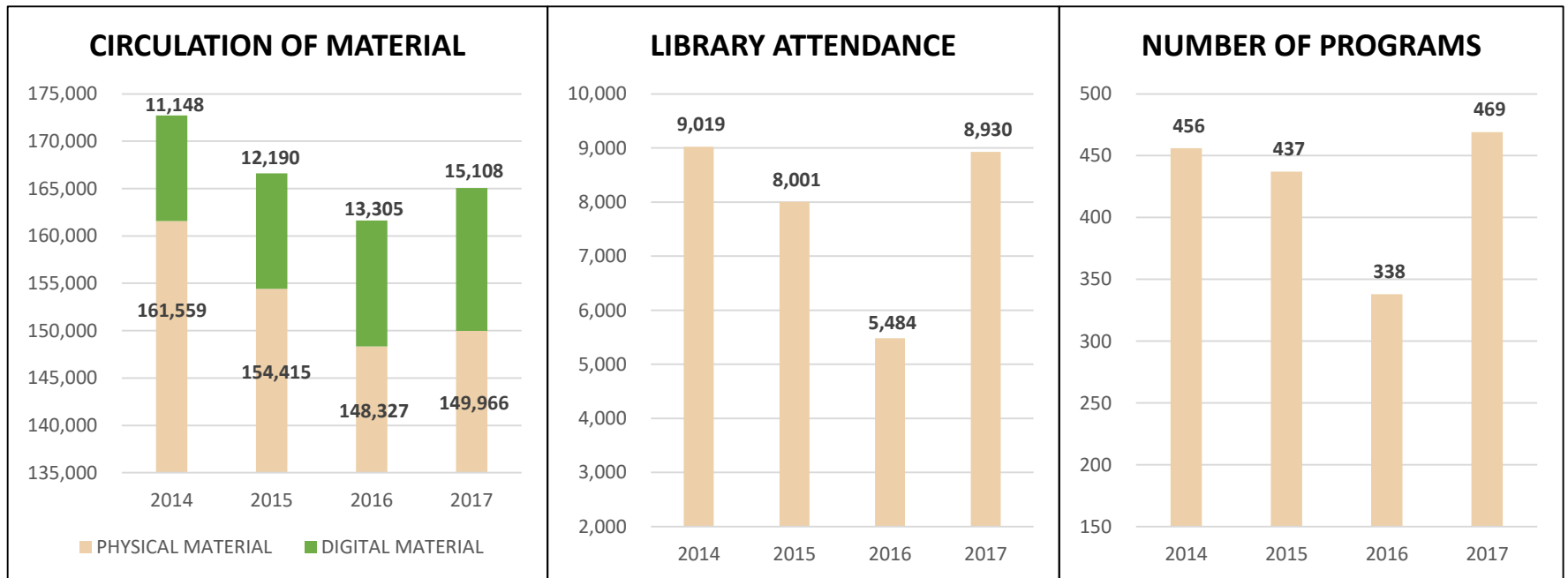
- Hosted a Final Farewell Party at old library, moved to the new library in June.
- Provided tours of the new facility to community organizations and every Platteville Public Schools class, grades K-8.
- Implemented new policies to make the library more user-friendly.
- Increased circulation of library materials by weeding our collections, adding popular titles, and promoting unique resources.

## 2018 Goals:

- Complete Strategic Plan and share with the community.
- Hire Custodians, Library Assistants, and Library Pages to create sustainable staffing levels.
- Create an ongoing building maintenance plan.
- Develop and promote a volunteer program.

# Library Department

Performance Measures:



# Library Department

**Expenses:**

		2016	2017	2017 YTD	2017	2018 Dept.	2018 Executive	2018 Approved
Account Number	Account Title	Actual	Budget	Actual	Estimate	Budget	Budget	Budget
100-55110-110-000	LIBRARY: SALARIES	56,311	61,277	44,779	59,706	61,674	62,149	62,149
100-55110-120-000	LIBRARY: OTHER WAGES	296,187	311,455	226,250	301,667	316,338	317,593	317,593
100-55110-124-000	LIBRARY: OVERTIME	15	-	-	-	-	-	-
100-55110-131-000	LIBRARY: WRS (ERS)	21,203	22,343	16,348	21,797	22,325	22,436	22,436
100-55110-132-000	LIBRARY: SOC SECURITY	20,829	23,109	15,447	20,596	23,438	23,546	23,546
100-55110-133-000	LIBRARY: MEDICARE	4,871	5,406	3,612	4,817	5,481	5,506	5,506
100-55110-134-000	LIBRARY: LIFE INSURANCE	732	960	647	863	973	978	978
100-55110-135-000	LIBRARY: HEALTH INS PREMIUMS	37,483	44,846	59,722	79,629	89,159	89,159	89,159
100-55110-137-000	LIBRARY: HEALTH INS. CLAIMS	4,330	9,735	6,920	9,227	16,560	16,560	16,560
100-55110-138-000	LIBRARY: DENTAL INSURANCE	3,912	4,457	4,226	5,635	5,918	5,918	5,357
100-55110-139-000	LIBRARY: LONG TERM DISABILITY	2,380	2,399	1,799	2,398	2,435	2,449	2,449
100-55110-212-000	LIBRARY: CUSTODIAL SUPPLIES	-	-	-	-	-	-	-
100-55110-240-500	LIBRARY: BOOKS-RESOURCELIBRARY	3,996	3,000	1,748	2,331	3,000	3,000	3,000
100-55110-240-900	LIBRARY: BOOKS-DIR.DISCR.FUND	1,749	-	-	-	-	-	-
100-55110-250-200	LIBRARY: PERIODICALS-CHILDREN	404	500	33	44	500	500	500
100-55110-250-400	LIBRARY: PERIODICALSYOUNGADULT	128	225	11	15	225	225	225
100-55110-250-600	LIBRARY: PERIODICALS-ADULT	3,510	2,275	958	1,277	2,275	2,275	2,275
100-55110-250-900	LIBRARY: PERIODICALS-PROFESS.	520	1,068	79	105	1,000	1,000	1,000
100-55110-300-000	LIBRARY: TELEPHONE	1,420	4,000	1,300	1,733	4,000	4,000	4,000
100-55110-309-000	LIBRARY: POSTAGE	1,984	2,000	67	90	2,000	2,000	2,000
100-55110-313-000	LIBRARY: OFFICE EQUIPMENT MAINT	2,940	3,000	1,183	1,577	3,000	3,000	3,000
100-55110-314-000	LIBRARY: UTILITIES & REFUSE	15,742	34,000	15,368	20,491	34,000	34,000	34,000
100-55110-340-000	LIBRARY: OPERATING SUPPLIES	-	1,500	-	-	1,500	1,500	1,500
100-55110-341-000	LIBRARY: ADV & PUB	568	1,700	1,072	1,429	1,700	1,700	1,700
100-55110-342-800	LIBRARY: AV-DIGITAL MEDIA	6,867	5,000	3,949	5,265	5,000	5,000	5,000
100-55110-350-000	LIBRARY: BUILDINGS & GROUNDS	14,866	10,000	1,531	2,042	26,430	26,430	26,430
100-55110-500-000	LIBRARY: OUTLAY	5,570	16,430	10,197	13,596	-	-	-

# Library Department

## Expenses offset by County Funding:

		2016	2017	2017 YTD	2017	2018 Dept.	2018 Executive	2018 Approved
Account Number	Account Title	Actual	Budget	Actual	Estimate	Budget	Budget	Budget
100-55110-600-005	CTY FUND-PROF SERVICES	44,578	40,000	47,472	63,296	56,137	56,137	56,137
100-55110-600-010	CTY FUND-CHILDREN'S BOOK MAT'L	10,689	10,000	4,678	6,237	10,000	10,000	10,000
100-55110-600-015	CTY FUND-YNG ADULT BOOK MAT'L	2,482	2,000	584	778	2,000	2,000	2,000
100-55110-600-020	CTY FUND-ADULT FICTION MAT'L	12,030	10,000	7,699	10,266	10,000	10,000	10,000
100-55110-600-025	CTY FUND-ADULT NON FICT MAT'L	10,751	9,700	2,763	3,684	9,000	9,000	9,000
100-55110-600-030	CTY FUND-DIRECT DISCRETIONARY	70	175	136	181	175	175	175
100-55110-600-035	CTY FUND-OFFICE SUPPLIES	6,977	5,000	3,949	5,266	5,000	5,000	5,000
100-55110-600-045	CTY FUND-SUBSCRIPTION & DUES	330	800	111	148	800	800	800
100-55110-600-050	CTY FUND-CHILDREN'S PROGRAM	2,023	2,000	1,401	1,868	2,000	2,000	2,000
100-55110-600-055	CTY FUND-YOUNG ADULT PROGRAM	793	800	381	509	800	800	800
100-55110-600-060	CTY FUND-ADULT PROGRAM	808	800	430	573	800	800	800
100-55110-600-065	CTY FUND-DIRECT PROGRAM	1,504	1,200	707	942	1,200	1,200	1,200
100-55110-600-070	CTY FUND-JUVENILE AV	2,139	1,500	840	1,119	1,500	1,500	1,500
100-55110-600-075	CTY FUND-ADULT AV	6,968	5,300	1,291	1,722	5,000	5,000	5,000
100-55110-600-080	CTY FUND-DATA PROCESSING	20,805	15,000	4,496	5,994	15,000	15,000	15,000
100-55110-600-090	CTY FUND-OPERATING SUPPLIES	2,032	1,500	415	553	1,500	1,500	1,500
100-55110-600-095	CTY FUND-TRAVEL & CONFERENCE	1,828	1,500	802	1,069	1,500	1,500	1,500
	<b>TOTAL EXPENSES LIBRARY</b>	<b>635,325</b>	<b>677,960</b>	<b>495,401</b>	<b>660,535</b>	<b>751,343</b>	<b>753,336</b>	<b>752,775</b>

## Revenues:

		2016	2017	2017 YTD	2017	2018 Dept.	2018 Executive	2018 Approved
Account Number	Account Title	Actual	Budget	Actual	Estimate	Budget	Budget	Budget
100-43570-285-000	S.W.L.S. LIBRARY GRANT	3,000	3,000	3,000	3,000	3,000	3,000	3,000
100-43720-551-000	COUNTY LIBRARY FUNDING	128,852	107,269	107,269	107,269	122,405	122,405	122,405
100-46710-450-000	LIBRARY	7,025	8,000	5,486	7,314	8,000	8,000	8,000
100-46710-451-000	LIBRARY TAXABLE	3,834	5,000	3,336	4,449	5,000	5,000	5,000
	<b>TOTAL REVENUE LIBRARY</b>	<b>142,711</b>	<b>123,269</b>	<b>119,091</b>	<b>122,032</b>	<b>138,405</b>	<b>138,405</b>	<b>138,405</b>

## MUSEUM DEPARTMENT

Department Head: Diana Bolander

### Department Summary:

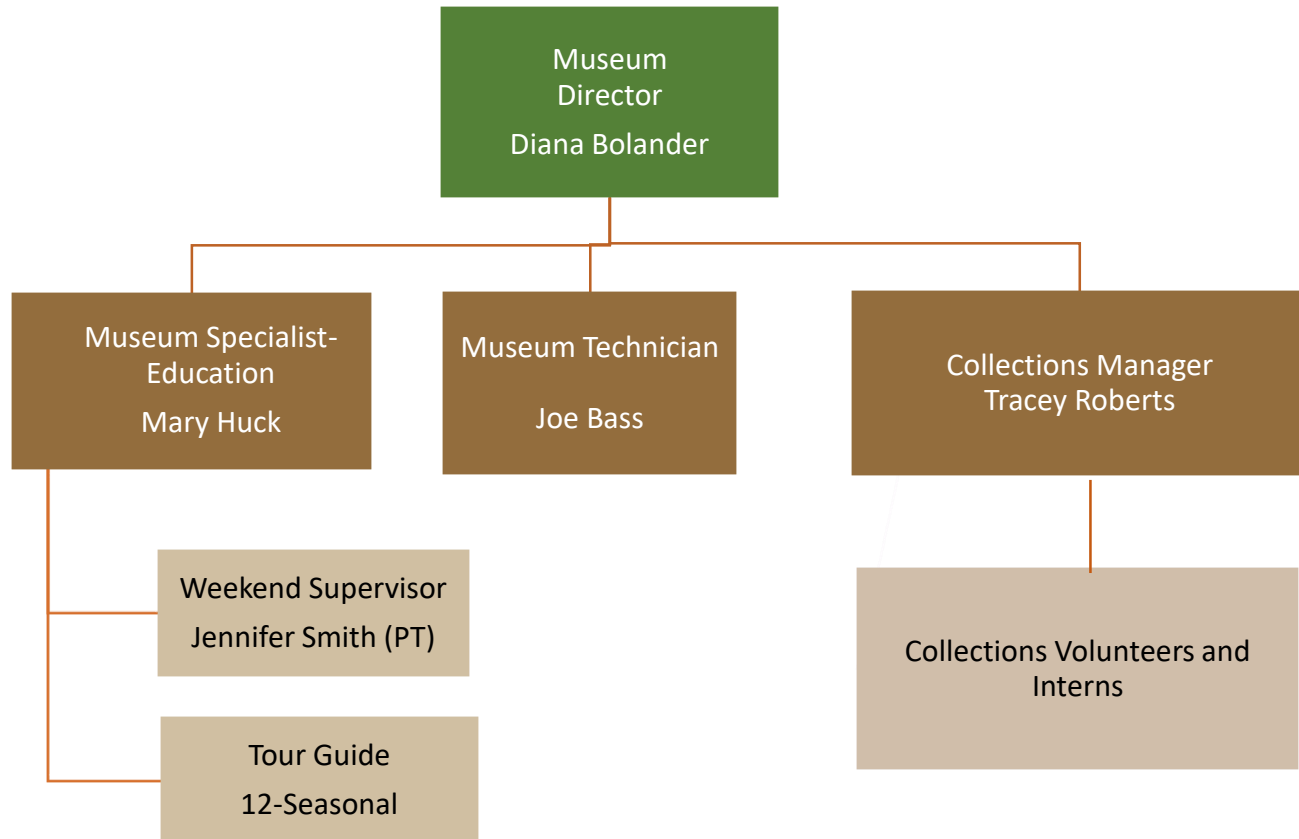
The mission of the Mining & Rollo Jamison Museums is to continue in the pursuit of excellence in the areas of regional and mining history. To achieve that purpose, the museums are commissioned to be custodians of the past; to interpret the rich lead and zinc mining heritage of the region, as well as to preserve, interpret, and display the artifacts which help define Southwest Wisconsin.

### Major activities include:

- Offer meaningful permanent and temporary exhibits that relate to our mission to the public year round.
- Offer public tours of the 1845 Bevans Lead Mine between the months of May through October.
- Offer special events that relate to our mission throughout the year.
- Write grants and pursue donations to cover the costs of programs and events as appropriate.
- Work with local tourism entities to enhance the Platteville area for both tourists and residents.
- Provide safe and accessible spaces for museum collections so that our artifacts are available to staff, researchers, and the public.
- Partner with other nonprofits, city departments, businesses and others as appropriate.



# Museum Department



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# Museum Department



## 2017 Accomplishments:

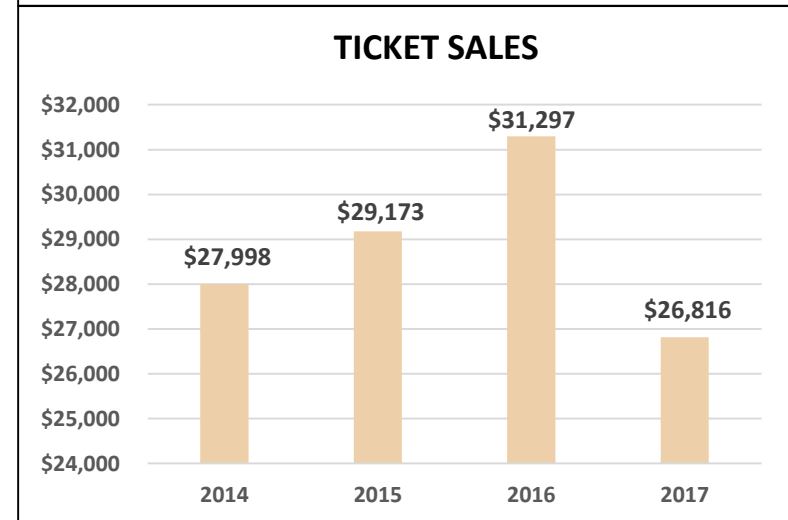
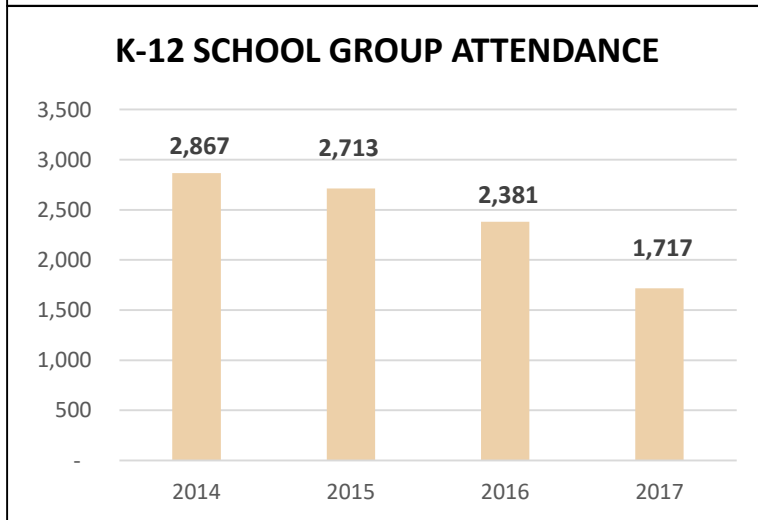
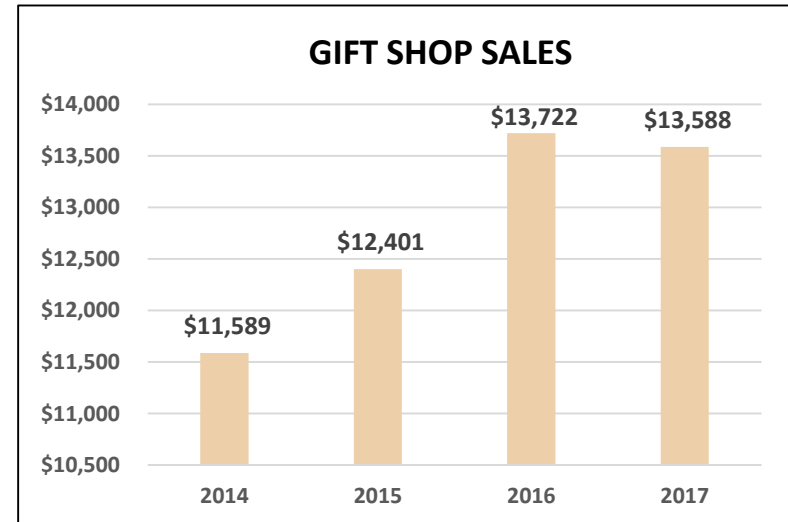
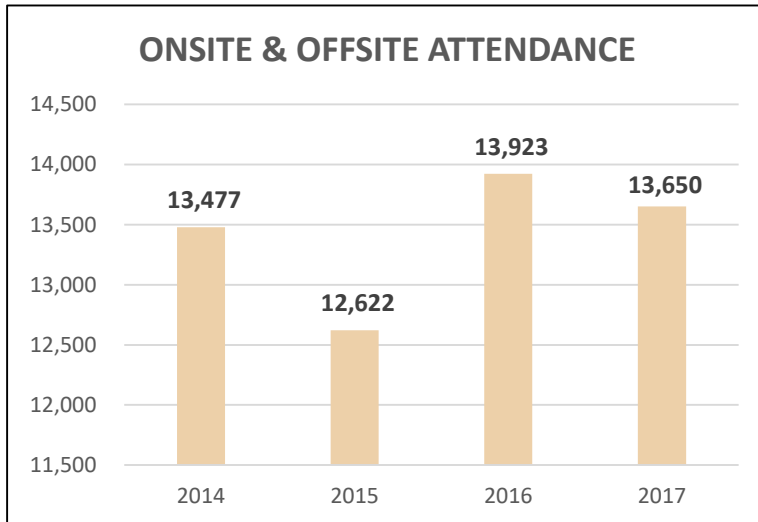
- Completed the American Alliance of Museums' Museum Assessment Program.
- Awarded an Institute for Museum and Library Services grant of \$24,954 for collections care. Hired a part-time collections manager using this grant money.
- Awarded a National Endowment for the Arts Our Town Grant of \$25,000 to create an arts and culture plan for the city.
- Many strides were made to improve collections spaces. Volunteers and staff cataloged over 2700 objects in PastPerfect. A new collections storage space was organized on the second floor of the Rock School for the museum's fragile textile collection. A work day with University students cleared non-collections objects from collections spaces.
- Mining Exhibits were moved from the Rock School to the Hanmer Robbins building to make the site more manageable with reduced staffing and to put our mining exhibits front and center for visitors.
- We have been implementing a 3-year strategic plan that was developed in 2015 and are making headway on our goals. Updates on strategic plan progress are sent to the Museum Board and the City Council monthly.

## 2018 Goals:

- Continue to engage at least 10,000 visitors per year and meet our admissions revenue goal of \$27,000.
- Catalogue a minimum of 2,000 items from the collection in PastPerfect.
- Undergo Strategic planning and create a three- or five-year strategic plan.

# Museum Department

## Performance Measures:



# Museum Department

Expenses:

		2016	2017	2017 YTD	2017	2018 Dept.	2018 Executive	2018 Approved
Account Number	Account Title	Actual	Budget	Actual	Estimate	Budget	Budget	Budget
100-55120-110-000	MUSEUM: SALARIES	51,406	52,104	38,076	50,768	53,496	53,714	53,714
100-55120-120-000	MUSEUM: OTHER WAGES	119,607	105,303	79,039	105,386	89,769	90,091	90,091
100-55120-124-000	MUSEUM: OVERTIME	35	100	328	437	100	100	100
100-55120-125-000	MUSEUM: WORK STUDY	-	600	-	-	600	600	600
100-55120-131-000	MUSEUM: WRS (ERS)	10,414	10,195	7,357	9,809	7,574	7,611	7,611
100-55120-132-000	MUSEUM: SOC SECURITY	10,276	9,765	6,790	9,053	8,888	8,921	8,921
100-55120-133-000	MUSEUM: MEDICARE	2,403	2,284	1,588	2,117	2,079	2,086	2,086
100-55120-134-000	MUSEUM: LIFE INSURANCE	615	746	499	665	543	545	545
100-55120-135-000	MUSEUM: HEALTH INS PREMIUMS	21,130	29,039	23,368	31,158	6,803	6,803	6,803
100-55120-137-000	MUSEUM: HEALTH INS. CLAIMS	2,857	5,325	4,220	5,627	1,590	1,590	1,590
100-55120-138-000	MUSEUM: DENTAL INSURANCE	1,985	2,276	1,847	2,463	1,805	1,805	1,634
100-55120-139-000	MUSEUM: LONG TERM DISABILITY	1,180	1,082	907	1,209	846	851	851
100-55120-212-000	MUSEUM: CUSTODIAL SUPPLIES	1,270	800	44	539	800	800	800
100-55120-220-000	MUSEUM: GAS, OIL, & REPAIRS	819	600	705	941	600	600	600
100-55120-300-000	MUSEUM: TELEPHONE	689	600	456	608	600	600	600
100-55120-309-000	MUSEUM: POSTAGE	309	300	189	252	300	300	300
100-55120-310-000	MUSEUM: OFFICE SUPPLIES	806	975	855	1,140	1,000	1,000	1,000
100-55120-314-000	MUSEUM: UTILITIES & REFUSE	14,946	15,774	9,655	12,873	20,000	20,000	20,000
100-55120-319-000	MUSEUM: PROF DUES	535	541	220	293	541	541	541
100-55120-330-000	MUSEUM: TRAVEL & CONFERENCES	803	300	115	153	600	600	600
100-55120-340-000	MUSEUM: OPERATING SUPPLIES	3,243	2,000	484	645	2,500	2,500	2,500
100-55120-341-000	MUSEUM: ADV & PUB	6,408	7,870	3,430	4,574	9,000	9,000	9,000
100-55120-345-000	MUSEUM: DATA PROCESSING	667	500	132	176	1,000	1,000	1,000
100-55120-350-000	MUSEUM: BUILDINGS & GROUNDS	6,378	6,500	4,088	5,451	7,500	7,500	7,500
100-55120-380-000	MUSEUM: VEHICLE INSURANCE	714	32	38	51	45	45	45
100-55120-500-000	MUSEUM: OUTLAY	4,499	2,415	-	-	548	548	548
100-55120-505-000	MUSEUM: HISTORIC RE-ENACTMENT	5,000	5,000	5,000	6,667	4,200	4,200	4,200
	<b>TOTAL EXPENSES MUSEUM</b>	<b>268,993</b>	<b>263,026</b>	<b>189,791</b>	<b>253,055</b>	<b>223,327</b>	<b>223,951</b>	<b>223,780</b>

# Museum Department



Revenues:

		2016	2017	2017 YTD	2017	2018 Dept.	2018	2018
Account Number	Account Title	Actual	Budget	Actual	Estimate	Budget	Executive	Approved
							Budget	Budget
100-43570-287-000	MUSEUM GRANT	-	-	-	27,000	27,000	14,810	14,810
100-46750-672-000	MUSEUM	31,297	27,000	22,222	29,629	27,000	27,000	27,000
100-48500-551-000	MUSEUM DONATIONS	-	-	-	-	50,000	50,000	50,000
	<b>TOTAL REVENUE MUSEUM</b>	<b>31,297</b>	<b>27,000</b>	<b>22,222</b>	<b>56,629</b>	<b>104,000</b>	<b>91,810</b>	<b>91,810</b>

## RECREATION DEPARTMENT

Department Head: Luke Peters

### Department Summary:

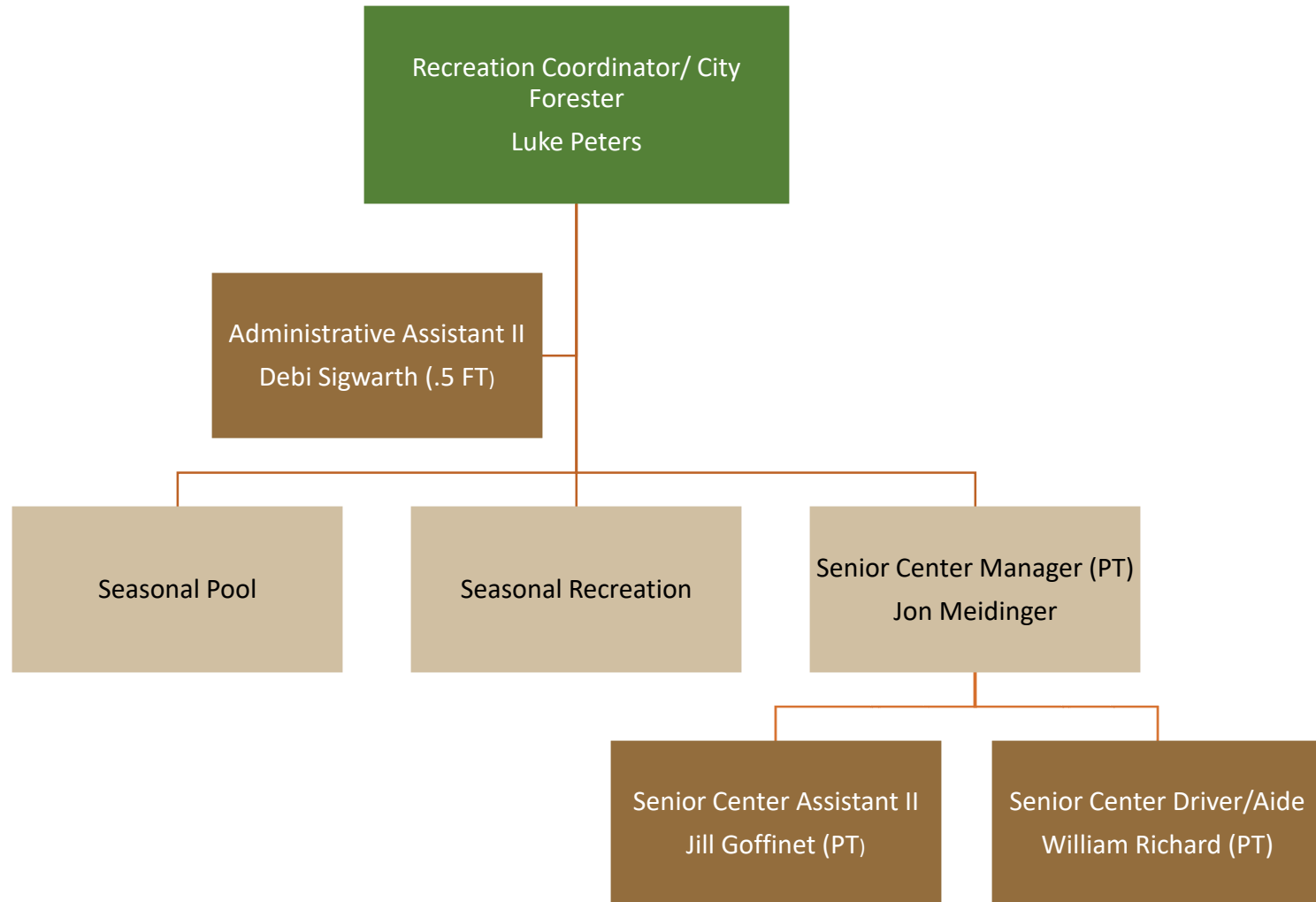
Recreation Administration serves as administrative support for Parks, Forestry, Recreation, Senior Center and Pool. Additionally, they work with local clubs and service organizations, Platteville School District, and UW-Platteville to maximize resources for recreational opportunities.

Some of the responsibilities include:

- Hiring, training, and evaluating staff.
- Plan, promote, and register participants for upcoming programming.
- Facility reservation for city hall, park shelters, ballfields, private pool parties, and senior center rental.
- Primary source of contact for Park & Recreation Departments.

Recreation Programming provides athletic and enrichment programming for residents and visitors. Programming is designed to improve the quality of life and make our community a better place to live, work, and play. We strive to provide creative, fun-filled activities the entire family can enjoy. 2017 programming included, Volleyball, Dance: Ballet & Beyond, Introduction to Sports, Golf, Soccer, T-Ball, Tennis, Basketball, NFL Flag Football, Youth Camps, plus adult offerings of Basketball, Softball, and Volleyball.

# Recreation Department



# Recreation Department



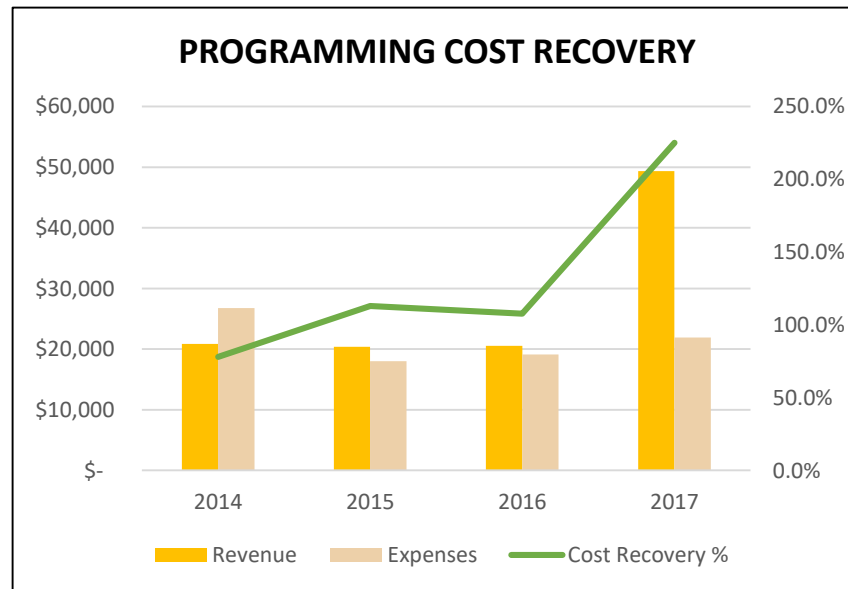
## 2017 Accomplishments:

- Recognized as a Playful City USA.
- Formed a partnership Platteville Optimist Club to bring in the National Mississippi River Museum.
- Worked with the Museums Department to participate in Young Professional’s Week. For the event the Museum hosted a Business Afterhours Social and the Recreation Department hosted a Kickball Cookout.
- A group of citizens worked to fund and install the Nutrition World Platteville Outdoor Fitness Center along the David Canny Rountree Branch Trail.

## 2018 Goals:

- Hire and train an Administrative Assistant. Hiring should occur in Q4 of 2017 with training sessions taking place in all quarters of 2018.
- Complete Phase 1 of Prairie View Park soccer fields.
- Identify alternative recreation space given limited Amory availability.
- Oversee reconstruction of Smith Park and Valley View Park basketball courts.
- Begin replacement of park signs.

## Performance Measures:





# Recreation Department

Expenses:

		2016	2017	2017 YTD	2017	2018 Dept.	2018 Executive	2018 Approved
Account Number	Account Title	Actual	Budget	Actual	Estimate	Budget	Budget	Budget
100-55300-110-000	REC ADMIN: SALARIES	45,183	48,173	35,203	46,938	48,999	49,315	49,315
100-55300-120-000	REC ADMIN: OTHER WAGES	20,904	20,914	15,284	20,378	25,628	25,637	25,637
100-55300-124-000	REC ADMIN: OVERTIME	69	500	-	-	500	500	500
100-55300-131-000	REC ADMIN: WRS (ERS)	4,372	4,732	3,433	4,577	4,788	4,810	4,810
100-55300-132-000	REC ADMIN: SOC SECURITY	3,977	4,315	3,051	4,068	4,658	4,679	4,679
100-55300-133-000	REC ADMIN: MEDICARE	930	1,009	714	951	1,089	1,094	1,094
100-55300-134-000	REC ADMIN: LIFE INSURANCE	173	224	146	195	115	115	115
100-55300-135-000	REC ADMIN: HEALTH INS PREMIUMS	7,656	6,836	5,127	6,836	10,473	10,473	10,473
100-55300-137-000	REC ADMIN: HEALTH INS. CLAIMS	1,347	1,440	297	397	2,760	2,760	2,760
100-55300-138-000	REC ADMIN: DENTAL INSURANCE	506	488	365	487	743	743	672
100-55300-139-000	REC ADMIN: LONG TERM DISABILITY	599	625	468	624	648	650	650
100-55300-210-000	REC ADMIN: PROF SERVICES	4,761	3,250	2,767	3,690	4,000	4,000	4,000
100-55300-300-000	REC ADMIN: TELEPHONE	582	500	320	426	500	500	500
100-55300-309-000	REC ADMIN: POSTAGE	233	300	173	231	300	300	300
100-55300-310-000	REC ADMIN: OFFICE SUPPLIES	757	750	596	795	750	750	750
100-55300-320-000	REC ADMIN: SUBSCRIPTION & DUJES	-	220	-	-	-	-	-
100-55300-341-000	REC ADMIN: ADV & PUB	1,527	-	-	-	-	-	-
	<b>TOTAL EXPENSES REC ADMIN</b>	<b>93,578</b>	<b>94,276</b>	<b>67,945</b>	<b>90,593</b>	<b>105,951</b>	<b>106,326</b>	<b>106,255</b>

# Recreation Department



		2016	2017	2017 YTD	2017	2018 Dept.	2018 Executive	2018 Approved
Account Number	Account Title	Actual	Budget	Actual	Estimate	Budget	Budget	Budget
100-55301-120-000	REC PRGM: OTHER WAGES	8,890	15,570	8,004	10,673	15,570	15,570	15,570
100-55301-131-000	REC PRGM: WRS (ERS	17	-	6	8	-	-	-
100-55301-132-000	REC PRGM: SOC SEC	551	965	496	662	965	965	965
100-55301-133-000	REC PRGM: MEDICARE	129	226	116	155	226	226	226
100-55301-340-000	REC PRGM: OPERATING SUPPLIES	1,287	1,000	728	971	1,000	1,000	1,000
100-55301-359-000	REC PRGM: SOCCER (YOUTH)	2,361	2,000	1,751	2,335	2,000	2,000	2,000
100-55301-361-000	REC PRGM: BASEBALL (YOUTH)	393	100	59	79	100	100	100
100-55301-366-000	REC PRGM: CAMPS (YOUTH)	407	500	163	217	-	-	-
100-55301-367-000	REC PRGM: BASKETBALL (YOUTH)	-	100	-	-	100	100	100
100-55301-372-000	REC PRGM: VOLLEYBALL (ADULT)	420	350	418	557	350	350	350
100-55301-373-000	REC PRGM: SAND VBALL (ADULT)	-	250	170	227	250	250	250
100-55301-374-000	REC PRGM: SOFTBALL (ADULT)	1,693	1,000	1,015	1,353	1,000	1,000	1,000
100-55301-382-000	REC PRGM: FOOTBALL (YOUTH)	2,325	3,000	2,425	3,233	3,000	3,000	3,000
100-55301-389-000	REC PRGM: TENNIS (YOUTH)	-	100	-	-	-	-	-
100-55301-399-000	REC PRGM: GOLF (YOUTH)	2,073	2,500	3,210	4,279	3,000	3,000	3,000
	<b>TOTAL EXPENSES REC PROGRAM</b>	<b>20,546</b>	<b>27,661</b>	<b>18,560</b>	<b>24,747</b>	<b>27,561</b>	<b>27,561</b>	<b>27,561</b>

# Recreation Department



## Revenues:

		2016	2017	2017 YTD	2017	2018 Dept.	2018 Executive	2018 Approved
Account Number	Account Title	Actual	Budget	Actual	Estimate	Budget	Budget	Budget
100-46750-675-359	SOCCER (YOUTH)	7,863	7,500	7,162	9,549	7,500	7,500	7,500
100-46750-675-361	TBALL (YOUTH)	200	200	245	327	500	500	500
100-46750-675-362	YOUTH DIAMOND SPORTS	6,467	5,000	5,705	7,607	5,500	5,500	5,500
100-46750-675-363	YOUTH DIAMOND SPORTS LATE FEES	345	-	255	340	250	250	250
100-46750-675-366	ENRICHMENT (YOUTH)	1,864	1,500	934	1,245	-	-	-
100-46750-675-374	BASKETBALL (YOUTH)	750	600	435	580	500	500	500
100-46750-675-389	TENNIS (YOUTH)	470	750	420	560	500	500	500
100-46750-675-393	DANCE (YOUTH)	1,139	1,000	1,600	2,133	1,250	1,250	1,250
100-46750-675-399	GOLF (YOUTH)	2,774	2,500	3,895	5,193	3,500	3,500	3,500
100-46750-675-436	LATE FEES	445	400	515	687	400	400	400
100-46750-676-377	INDOOR VOLLEYBALL (YOUTH)	252	250	255	340	250	250	250
100-46750-676-382	FOOTBALL (YOUTH)	4,162	4,000	4,678	6,237	4,500	4,500	4,500
100-46750-676-384	GYMNASTICS (YOUTH)	102	-	165	220	150	150	150
100-46750-676-385	INTRO TO SPORTS (YOUTH)	544	500	730	973	700	700	700
100-46750-677-500	PICKLEBALL (ADULT)	886	500	1,226	1,634	1,000	1,000	1,000
100-46750-677-501	SOFTBALL (ADULT)	6,650	5,000	5,425	7,233	4,500	4,500	4,500
100-46750-677-504	INDOOR VOLLEYBALL (ADULT)	4,126	3,500	3,370	4,493	3,500	3,500	3,500
100-46750-677-505	SAND VOLLEYBALL (ADULT)	2,400	2,500	2,100	2,800	2,250	2,250	2,250
100-46750-677-508	HORSESHOE ASSOCIATION (ADULT)	765	800	850	1,133	800	800	800
100-46750-677-524	BASKETBALL (ADULT)	884	350	180	240	500	500	500
100-46750-685-000	RECREATION DONATIONS	8,465	8,500	8,120	10,827	8,000	8,000	8,000
	<b>TOTAL REVENUE REC PROGRAM</b>	<b>51,553</b>	<b>45,350</b>	<b>48,265</b>	<b>64,351</b>	<b>46,050</b>	<b>46,050</b>	<b>46,050</b>

# Recreation Department - Senior Center

## SENIOR CENTER

### Department Summary

The Platteville Senior Center's overarching mission is to keep area senior citizens – a significant and growing part of our population - engaged in our community. We accomplish this by ensuring that this all too often marginalized demographic maintains access to cultural, educational, recreational, and social opportunities. Major activities include providing a wide variety of programming, transportation, and supporting an ADRC meal site.

### 2017 Accomplishments:

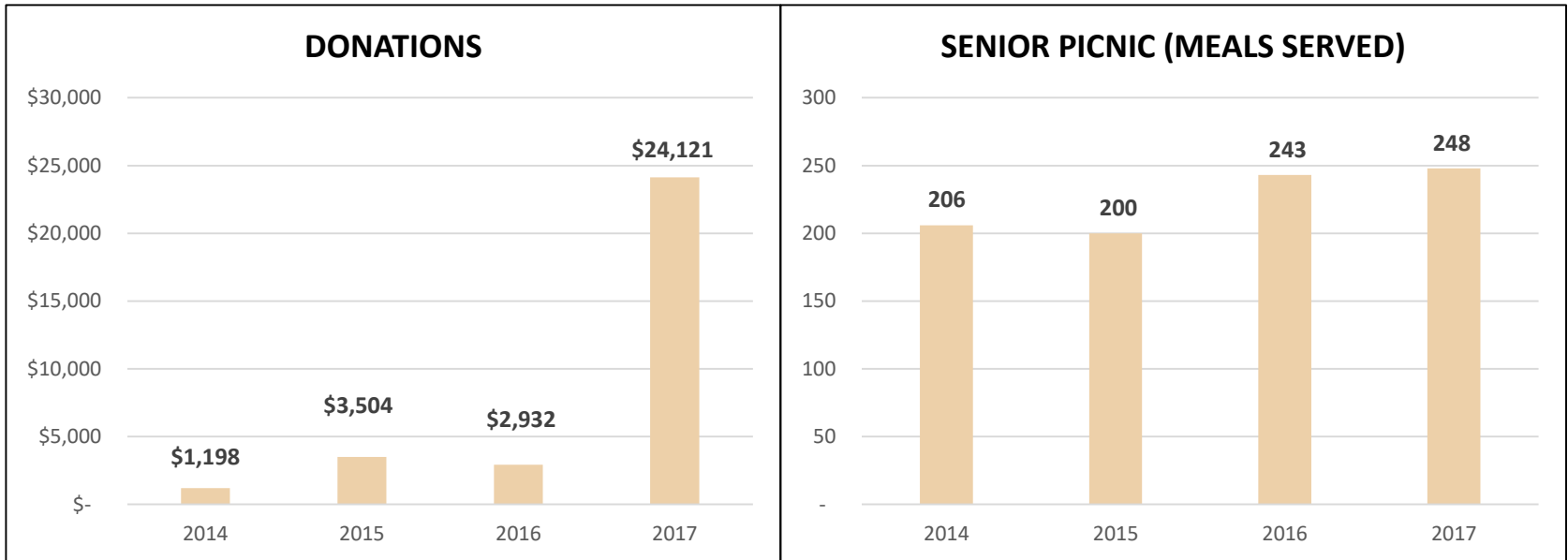
- Moved operations to OE Gray, incurring significant savings.
- Traded, at no cost to the Center, our expensive to operate minibus for a brand new, warrantied minivan.
- Facilitated the creation of Platteville Area Senior Services (PASS), a funding and fundraising entity for the Center.
- Expanded intergenerational programming including ongoing interactions with Head Start.
- Established a fitness program including yoga, strength training, pickleball, and cardio/dance.

### 2018 Goals:

- Further develop travel program.
- Grow burgeoning fitness program.
- Implement paid membership.
- Transition from a transportation provider to a transportation facilitator.
- Expand intergenerational opportunities.

# Recreation Department - Senior Center

Performance Measures:



# Recreation Department - Senior Center

## Expenses:

		2016	2017	2017 YTD	2017	2018 Dept.	2018 Executive	2018 Approved
Account Number	Account Title	Actual	Budget	Actual	Estimate	Budget	Budget	Budget
100-55190-120-000	SR CTR: OTHER WAGES	56,672	55,680	45,412	60,549	57,095	57,267	57,286
100-55190-131-000	SR CTR: WRS (ERS)	3,626	1,899	3,088	4,117	3,826	3,837	3,838
100-55190-132-000	SR CTR: SOC SECURITY	3,514	3,452	2,816	3,754	3,540	3,550	3,551
100-55190-133-000	SR CTR: MEDICARE	822	806	659	878	827	830	831
100-55190-134-000	SR CTR: LIFE INSURANCE	146	237	133	177	257	258	258
100-55190-210-000	SR CTR: PROF SERVICES	4,167	3,000	2,429	3,239	2,500	2,500	2,500
100-55190-220-000	SR CTR: GAS, OIL, & REPAIRS	4,564	3,724	1,888	2,517	2,000	2,000	2,000
100-55190-300-000	SR CTR: TELEPHONE	489	499	285	380	400	400	400
100-55190-310-000	SR CTR: OFFICE SUPPLIES	1,069	-	-	-	-	-	-
100-55190-314-000	SR CTR: UTILITIES & REFUSE	9,831	8,500	5,965	7,954	-	-	-
100-55190-327-000	SR CTR: GRANT EXPENSES	7,775	2,203	2,187	2,916	-	-	-
100-55190-330-000	SR CTR: TRAVEL & CONFERENCES	40	-	-	-	-	-	-
100-55190-340-000	SR CTR: OPERATING SUPPLIES	2,067	1,800	1,277	1,703	1,000	1,000	1,000
100-55190-350-000	SR CTR: BUILDINGS & GROUNDS	573	500	400	533	-	-	-
100-55190-380-000	SR CTR: VEHICLE INSURANCE	1,137	1,200	1,144	1,525	750	750	750
100-55190-460-000	SR CTR: DONATIONS SPENT	1,500	-	-	-	-	-	-
100-55190-500-000	SR CTR: OUTLAY	1,000	-	-	-	-	-	-
	<b>TOTAL EXPENSES SR CENTER</b>	<b>98,991</b>	<b>83,500</b>	<b>67,682</b>	<b>90,242</b>	<b>72,195</b>	<b>72,392</b>	<b>72,414</b>

## Revenues:

		2016	2017	2017 YTD	2017	2018 Dept.	2018 Executive	2018 Approved
Account Number	Account Title	Actual	Budget	Actual	Estimate	Budget	Budget	Budget
100-43551-256-000	SR CENTER GRANT	2,500	-	15,000	15,000	12,000	12,000	12,000
100-46350-100-000	SR CENTER FARE REVENUE	-	-	571	761	7,500	7,500	7,500
100-47355-190-000	SR CENTER-GRANT CTY(MEAL DEL)	728	780	-	-	-	-	-
100-48500-846-000	SR CENTER BUS DONATIONS	-	-	-	-	-	-	-
100-48500-847-000	SR CENTER DONATIONS	378	-	94	126	-	-	-
	<b>TOTAL REVENUE SR CENTER</b>	<b>3,606</b>	<b>780</b>	<b>15,665</b>	<b>15,887</b>	<b>19,500</b>	<b>19,500</b>	<b>19,500</b>

# Recreation Dept. - Aquatic Center

## AQUATIC CENTER

### Department Summary

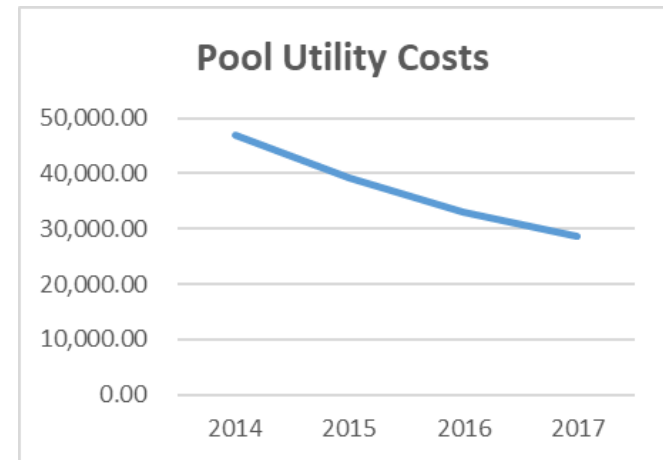
The Platteville Family Aquatic Center features a zero depth entry, water slide, diving board, lap swimming, and “Big Dig” sand play area. The Aquatic Center also offers a number of special programs throughout the summer season including: Swimming Lessons, Swim Team, Aqua Zumba, Water Aerobics, Flick ‘n’ Floats, Noodle Nights, Group Canopies, and Private Parties.

### 2017 Accomplishments:

- Since the installation of the Variable Frequency Drive in 2014 our utility costs have shown a significant savings (see chart).
- Our Park Foreman was certified as an Aquatics Facility Operator.
- Hosted an Introduction to Lifeguarding course with eight students.
- Obtained a matching grant to help fund a new Tot Slide.
- The walls in the bath house were repainted by a group of volunteers.

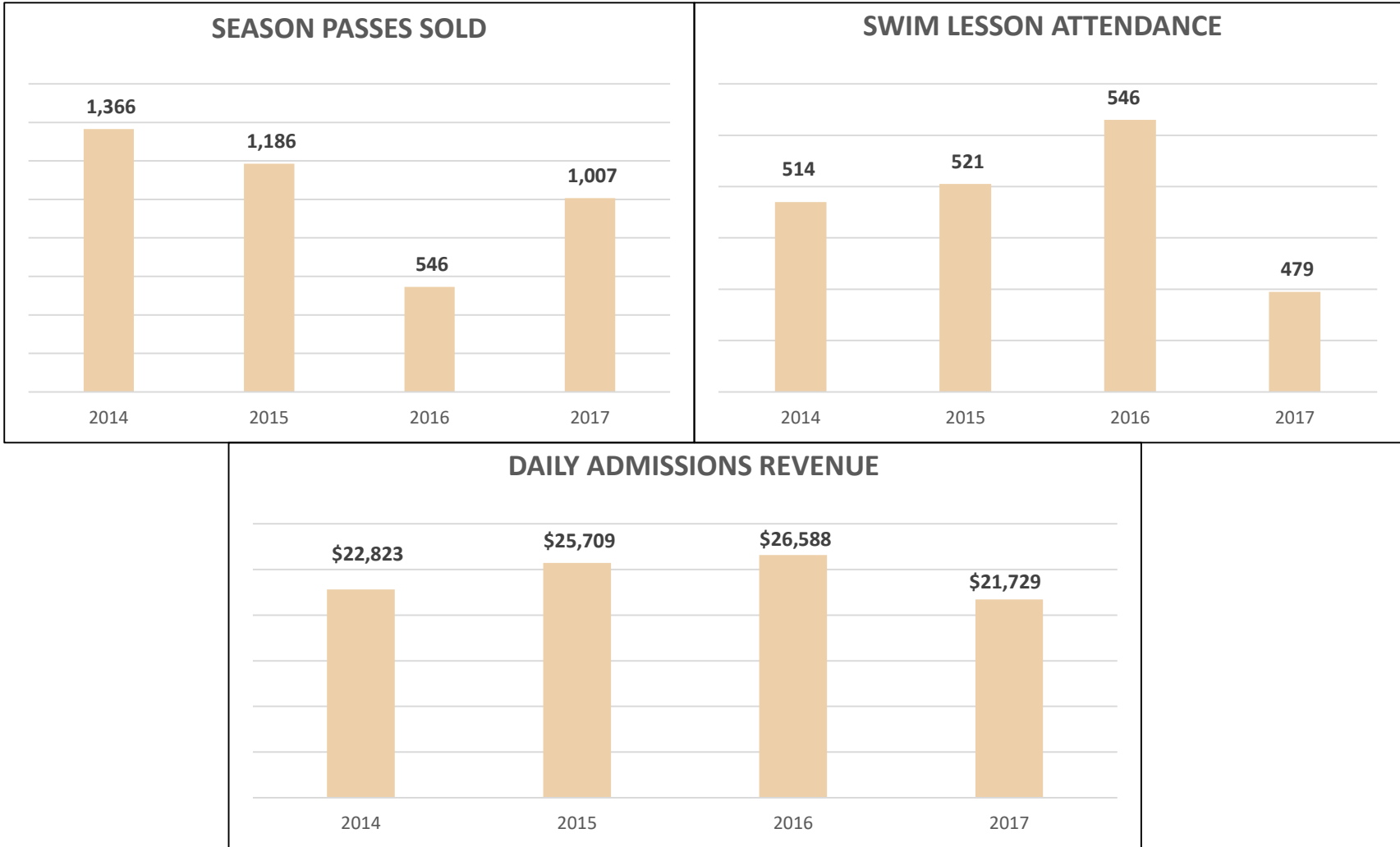
### 2018 Goals:

- Find a solution to the black markings on the bath house floor by Q2.
- Send out a fundraising request to match the Tot Slide grant by Q1.



# Recreation Dept. – Aquatic Center

Performance Measures:





# Recreation Dept. – Aquatic Center

Expenses:

		2016	2017	2017 YTD	2017	2018 Dept.	2018 Executive	2018 Approved
Account Number	Account Title	Actual	Budget	Actual	Estimate	Budget	Budget	Budget
100-55420-112-000	POOL: SWIM POOL WAGES	66,417	70,000	70,815	70,815	70,000	70,000	70,000
100-55420-113-000	POOL: SWIM TEAM INSTRUCTOR SAL	5,169	5,200	4,412	4,412	5,200	5,200	5,200
100-55420-120-000	POOL: OTHER WAGES	5,666	4,955	3,628	3,628	5,114	5,128	5,128
100-55420-131-000	POOL: WRS (ERS)	259	1,005	247	247	1,001	1,002	1,002
100-55420-132-000	POOL: SOC SECURITY	4,786	4,969	4,883	4,883	4,979	4,980	4,980
100-55420-133-000	POOL: MEDICARE	1,119	1,162	1,142	1,142	1,164	1,164	1,164
100-55420-134-000	POOL: LIFE INSURANCE	6	20	6	6	20	20	20
100-55420-135-000	POOL: HEALTH INS PREMIUMS	495	636	477	477	680	680	680
100-55420-137-000	POOL: HEALTH INS. CLAIMS	211	188	84	84	180	180	180
100-55420-138-000	POOL: DENTAL INSURANCE	33	39	29	29	41	41	37
100-55420-139-000	POOL: LONG TERM DISABILITY	32	43	32	32	44	44	44
100-55420-201-000	POOL: POOL CHEMICALS	8,925	9,000	8,662	8,662	9,000	9,000	9,000
100-55420-300-000	POOL: TELEPHONE	829	1,000	788	788	1,000	1,000	1,000
100-55420-314-000	POOL: UTILITIES & REFUSE	32,952	30,000	25,487	25,487	30,000	30,000	30,000
100-55420-340-000	POOL: OPERATING SUPPLIES	5,621	5,000	6,590	6,590	5,000	5,000	5,000
100-55420-350-000	POOL: BUILDINGS & GROUNDS	3,314	3,000	1,358	1,358	3,000	3,000	3,000
100-55420-410-000	POOL: SWIM TEAM	1,390	1,500	-	-	1,000	1,000	1,000
100-55420-500-000	POOL: OUTLAY	1,857	10,000	133	133	10,000	10,000	10,000
100-55420-514-000	POOL: CONCESSION EXPENSES	-	-	-	-	-	-	-
100-55420-515-000	POOL: TRAINING REIMBURSEMENT	-	-	-	-	-	-	-
	<b>TOTAL EXPENSES POOL</b>	<b>139,080</b>	<b>147,717</b>	<b>129,115</b>	<b>129,115</b>	<b>147,423</b>	<b>147,439</b>	<b>147,435</b>

# Recreation Dept. – Aquatic Center

Revenues:

		2016	2017	2017 YTD	2017	2018 Dept.	2018 Executive	2018 Approved
Account Number	Account Title	Actual	Budget	Actual	Estimate	Budget	Budget	Budget
100-46750-673-000	SWIMMING POOL REVENUE	(3,800)	-	(3,241)	(4,322)	-	-	-
100-46750-673-100	POOL: DAILY ADMISSIONS	26,588	25,000	21,729	28,972	22,500	22,500	22,500
100-46750-673-101	POOL: SEASONAL PASSES	27,411	28,000	27,628	36,837	28,000	28,000	28,000
100-46750-673-102	POOL: LESSONS	19,427	19,500	16,673	22,230	17,500	17,500	17,500
100-46750-673-103	POOL: LIFEGUARD SUPPLIES	210	500	1,635	2,180	1,000	1,000	1,000
100-46750-673-104	POOL: MISCELLANEOUS	281	2,000	890	1,187	2,000	2,000	2,000
100-46750-673-105	POOL: AEROBICS	355	350	45	60	-	-	-
100-46750-673-106	POOL: ZUMBA	1,187	-	790	1,053	750	750	750
100-46750-674-000	MUNICIPAL POOL SALES/VEND	2,000	2,000	2,000	2,667	2,000	2,000	2,000
100-46750-676-387	SWIM TEAM (YOUTH)	6,037	6,000	-	-	6,000	6,000	6,000
100-46750-684-000	POOL RENTAL/LIFEGUARD SERVICE	3,300	-	980	1,307	-	-	-
	<b>TOTAL REVENUE POOL</b>	<b>82,806</b>	<b>83,350</b>	<b>69,129</b>	<b>92,171</b>	<b>79,750</b>	<b>79,750</b>	<b>79,750</b>

# Recreation Department - Forestry

## FORESTRY

### Department Summary

The Forestry Department manages the City's urban forest.

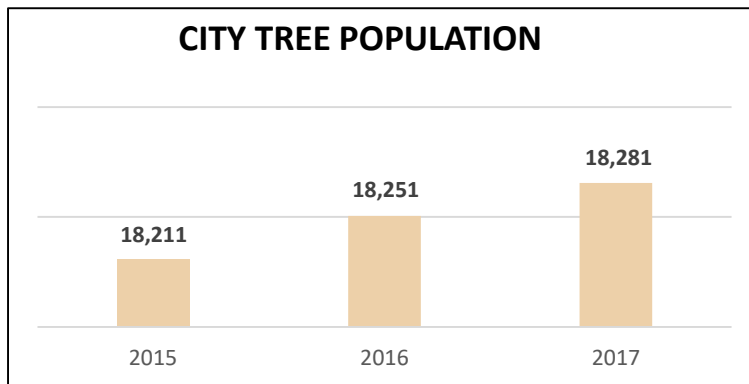
### 2017 Accomplishments:

- Applied and awarded status as a Tree City USA (2016).
- Created a forestry page on the City's website.
- Planted 30 new trees. Including finishing off our arborvitae screening in Hillside Cemetery.
- Converted Knoll Wood Park to low mow turf.

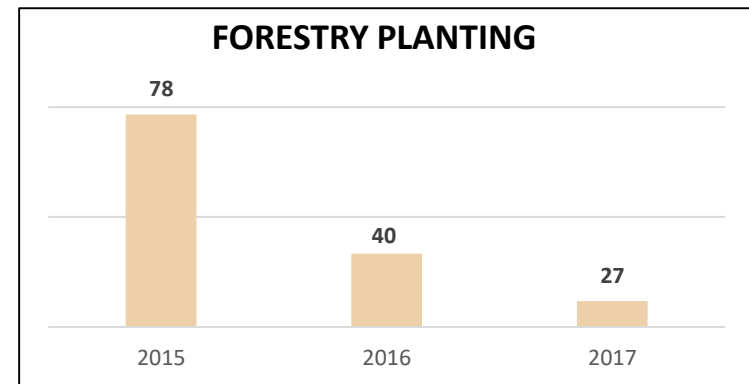
### 2018 Goals:

- Apply for and be awarded Tree City USA distinction.
- Hold an Arbor Day celebration.
- Complete updates for removals and plantings on GIS.

### Performance Measures:



*Our tree survey was conducted by Davey Consulting in 2010. From 2010 to 2015 this data was not updated. Our goal is to have the data fully updated for removals & plantings at the end of Q4 2017.*



# Recreation Department - Forestry

Expenses:

		2016	2017	2017 YTD	2017	2018 Dept.	2018	2018
Account Number	Account Title	Actual	Budget	Actual	Estimate	Budget	Executive	Approved
							Budget	Budget
100-56110-120-000	FORESTRY: OTHER WAGES	3,535	3,515	2,570	3,427	3,529	3,529	3,529
100-56110-131-000	FORESTRY: WRS (ERS)	234	239	175	233	236	236	236
100-56110-132-000	FORESTRY: SOC SECURITY	219	218	159	212	219	219	219
100-56110-133-000	FORESTRY: MEDICARE	51	51	37	50	51	51	51
100-56110-210-000	FORESTRY: PROF SERVICES	1,020	1,000	43	57	1,000	1,000	1,000
100-56110-330-000	FORESTRY: TRAVEL & CONFERENCES	-	250	-	-	-	-	-
100-56110-340-000	FORESTRY: MATERIALS/SUPPLIES	4,506	5,000	1,752	2,337	5,000	5,000	5,000
100-56110-341-000	FORESTRY: STUMP GRINDING	725	2,000	-	-	2,000	2,000	2,000
	<b>TOTAL EXPENSES FORESTRY</b>	<b>10,289</b>	<b>12,273</b>	<b>4,737</b>	<b>6,316</b>	<b>12,035</b>	<b>12,035</b>	<b>12,035</b>

## COMMUNITY DEVELOPMENT DEPARTMENT

Department Head: Joe Carroll

### Department Summary:

Our mission is to plan for and guide the development of the Community's built environment, so that present and future needs may be determined and addressed. The Department encompasses the overall administration of the following divisions: Building Inspection, Planning and Zoning, Housing Division. The Department also supports the Historic Preservation Commission, Planning Commission, Zoning Board of Appeals, Joint ET Committee, ET Zoning Board of Appeals, Economic Development Advisory Council, Redevelopment Authority and the Council.

### 2017 Accomplishments:

- Completed zoning approvals and development agreement for the former Pioneer Ford properties.
- Successfully administered the CDBG and SAG grants for the former Pioneer Ford properties.
- Completed the historic review and drafted Memorandum of Agreement for the former Gates Hotel property.
- Developed a Request for Proposals and completed the sale for the former EMS garage property and potentially other City-owned properties.

### 2018 Goals:

- Complete the sale of the former Pioneer Ford properties.
- Work on zoning ordinance updates and changes.
- Develop a Request for Proposals for, and provide assistance with, the completion of a housing study.
- Update the electronic and paper copies of the zoning map.
- Develop a Request for Proposals and complete the sale of the former Senior Center property.
- Review the rental inspection procedures for potential changes.
- Develop a department procedure and policy book.
- Work on rental housing conversion and other housing improvement initiatives recommended in the housing study.
- Review the department fee schedule, compare with other communities, and consider changes.

# Community Development Department



# Community Development Department



Expenses:

		2016	2017	2017 YTD	2017	2018 Dept.	2018 Executive	2018 Approved
Account Number	Account Title	Actual	Budget	Actual	Estimate	Budget	Budget	Budget
100-56900-110-000	COMM P&D: SALARIES	75,583	75,296	55,024	73,365	76,470	76,585	76,585
100-56900-120-000	COMM P&D: OTHER WAGES	24,753	24,658	18,020	24,026	25,539	25,565	25,565
100-56900-124-000	COMM P&D: OVERTIME	224	500	-	-	500	500	500
100-56900-131-000	COMM P&D: WRS (ERS)	6,645	6,831	4,967	6,623	6,868	6,878	6,878
100-56900-132-000	COMM P&D: SOC SECURITY	5,982	6,228	4,348	5,797	6,355	6,364	6,364
100-56900-133-000	COMM P&D: MEDICARE	1,399	1,457	1,017	1,356	1,486	1,488	1,488
100-56900-134-000	COMM P&D: LIFE INSURANCE	413	477	311	415	487	488	488
100-56900-135-000	COMM P&D: HEALTH INS PREMIUMS	24,216	21,621	16,215	21,620	23,130	23,130	23,130
100-56900-137-000	COMM P&D: HEALTH INS. CLAIMS	6,337	3,705	3,855	5,140	4,500	4,500	4,500
100-56900-138-000	COMM P&D: DENTAL INSURANCE	1,584	1,526	1,144	1,525	1,602	1,602	1,450
100-56900-139-000	COMM P&D: LONG TERM DISABILITY	863	860	645	860	878	879	879
100-56900-210-000	COMM P&D: PROF SERVICES	2,200	-	1,788	2,384	-	-	-
100-56900-300-000	COMM P&D: TELEPHONE	-	50	-	-	50	50	50
100-56900-309-000	COMM P&D: POSTAGE	776	500	888	1,184	800	800	800
100-56900-310-000	COMM P&D: OFFICE SUPPLIES	1,120	1,500	312	416	1,200	1,200	1,200
100-56900-320-000	COMM P&D: SUBSCRIPTION & DUES	18	25	19	25	25	25	25
100-56900-330-000	COMM P&D: TRAVEL & CONF	-	250	245	327	250	250	250
100-56900-346-000	COMM P&D: COPY MACHINES	2,299	2,000	1,170	1,559	2,000	2,000	2,000
100-56900-403-000	COMM P&D: ZONING & PLANNING IN	1,427	1,500	1,268	1,690	1,500	1,500	1,500
100-56900-486-000	COMM P&D: HISTORIC PRESERV	480	500	258	344	1,000	1,000	1,000
100-56900-900-000	COMM P&D: DEVELOPER INCENTIVE	100,000	-	-	-	-	-	-
	<b>TOTAL EXPENSES COMM P&amp;D</b>	<b>256,319</b>	<b>149,484</b>	<b>111,491</b>	<b>148,655</b>	<b>154,640</b>	<b>154,804</b>	<b>154,652</b>

# Community Development Department



		2016	2017	2017 YTD	2017	2018 Dept.	2018 Executive	2018 Approved
Account Number	Account Title	Actual	Budget	Actual	Estimate	Budget	Budget	Budget
100-56615-340-000	URBAN DEV - KALL.OPER.SUPPLIES	371	371	247	330	371	371	371
100-56666-720-000	ANNEXED PROPERTY (TAXES)	1,135	1,184	1,184	1,578	1,184	1,184	1,184
100-56800-210-000	HSG DIV: PROF SERVICES	17,827	14,000	10,319	13,758	14,000	14,000	14,000
100-56800-340-000	HSG DIV: OPERATING SUPPLIES	-	50	-	-	50	50	50
100-56800-477-000	HSG DIV: HOUSING PROGRAMS INFO	1	100	-	-	100	100	100
	<b>TOTAL EXPENSES HOUSING</b>	<b>19,334</b>	<b>15,705</b>	<b>11,750</b>	<b>15,666</b>	<b>15,705</b>	<b>15,705</b>	<b>15,705</b>



## BUILDING INSPECTION DIVISION

### Division Summary:

The Building Inspection Department provides building inspection services, administers building permits and rental licenses.

### Specific responsibilities include:

- Enforce Chapter 5 – Property Maintenance Standards.
- Enforce Chapter 22 – Zoning Ordinance.
- Enforce Chapter 23 – Building Codes.
- Provide assistance to Historic Preservation Commission – Chapter 27.
- Enforce Chapter 33 – Rental Codes.
- Enforce Chapter 46 – Erosion Control.

### 2017 Accomplishments:

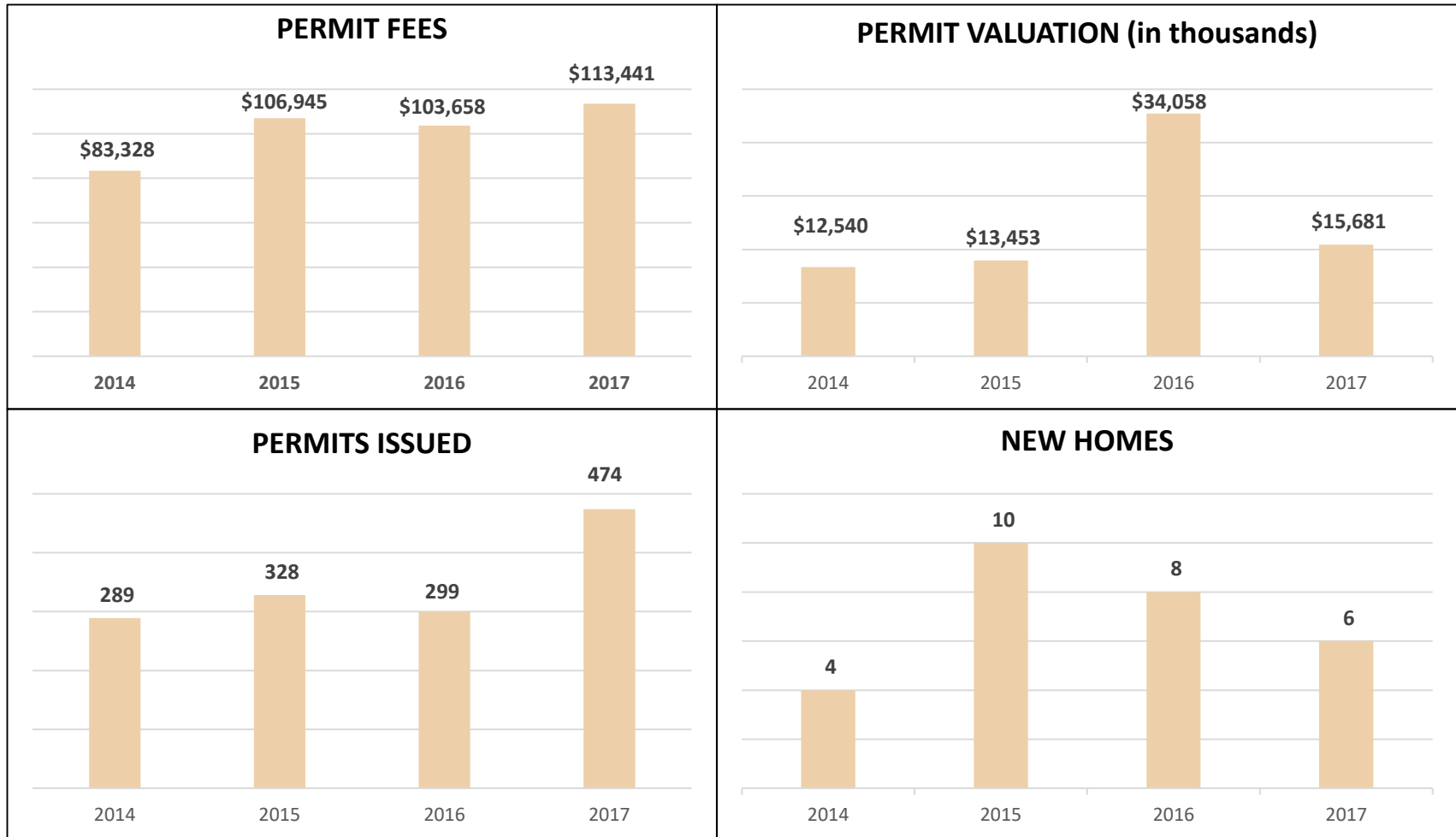
- Increased enforcement of property maintenance standards.

### 2018 Goals:

- Maintain workload with anticipated increase in construction activity.
- Establish enforcement standards for property maintenance codes.

# CD Department – Building Inspection

Performance Measures:



# CD Department – Building Inspection

## Expenses:

		2016	2017	2017 YTD	2017	2018 Dept.	2018 Executive	2018 Approved
Account Number	Account Title	Actual	Budget	Actual	Estimate	Budget	Budget	Budget
100-52400-111-000	BLDG INSP: CAR ALLOWANCE	1,205	1,200	877	1,169	1,200	1,200	1,200
100-52400-120-000	BLDG INSP: OTHER WAGES	77,267	76,970	56,644	75,525	78,185	78,697	78,697
100-52400-124-000	BLDG INSP: OVERTIME	3,217	4,000	1,764	2,352	4,000	4,000	4,000
100-52400-131-000	BLDG INSP: WRS (ERS)	5,318	5,506	3,972	5,296	5,506	5,541	5,541
100-52400-132-000	BLDG INSP: SOC SECURITY	4,900	5,094	3,556	4,742	5,169	5,201	5,201
100-52400-133-000	BLDG INSP: MEDICARE	1,146	1,192	832	1,109	1,208	1,216	1,216
100-52400-134-000	BLDG INSP: LIFE INSURANCE	633	701	477	636	710	715	715
100-52400-135-000	BLDG INSP: HEALTH INS PREMIUMS	18,874	16,852	12,638	16,851	18,028	18,028	18,028
100-52400-137-000	BLDG INSP: HEALTH INS. CLAIMS	1,594	3,225	2,431	3,242	3,765	3,765	3,765
100-52400-138-000	BLDG INSP: DENTAL INSURANCE	974	939	703	938	985	985	892
100-52400-139-000	BLDG INSP: LONG TERM DISABILITY	664	662	496	662	673	677	677
100-52400-210-000	BLDG INSP: PROFESSIONAL SVC	37,443	65,000	34,728	46,304	65,000	65,000	65,000
100-52400-261-000	BLDG INSP: INSPECTOR CERTIFICATE	140	200	-	-	200	200	200
100-52400-300-000	BLDG INSP: TELEPHONE	-	50	-	-	50	50	50
100-52400-309-000	BLDG INSP: POSTAGE	521	750	-	-	750	750	750
100-52400-310-000	BLDG INSP: OFFICE SUPPLIES	1,066	1,000	1,109	1,479	1,000	1,000	1,000
100-52400-320-000	BLDG INSP: SUBSCRIPTION & DUES	208	225	139	185	225	225	225
100-52400-330-000	BLDG INSP: TRAVEL & CONFERENCE	615	1,000	-	-	1,000	1,000	1,000
100-52400-346-000	BLDG INSP: COPY MACHINES	-	200	-	-	200	200	200
100-52400-380-000	BLDG INSP: VEHICLE INSURANCE	333	-	336	448	-	-	-
	<b>TOTAL EXPENSES BLDG INSP</b>	<b>156,117</b>	<b>184,766</b>	<b>120,702</b>	<b>160,936</b>	<b>187,854</b>	<b>188,450</b>	<b>188,357</b>

## Revenues:

		2016	2017	2017 YTD	2017	2018 Dept.	2018 Executive	2018 Approved
Account Number	Account Title	Actual	Budget	Actual	Estimate	Budget	Budget	Budget
100-44300-630-000	BUILDING INSPECTION PERMIT	101,759	90,000	88,714	118,286	90,000	90,000	90,000
100-44100-616-000	RENTAL UNIT LICENSE FEE	58,415	70,000	31,968	42,624	70,000	70,000	70,000
	<b>TOTAL REVENUE BLDG INSP</b>	<b>160,174</b>	<b>160,000</b>	<b>120,682</b>	<b>160,910</b>	<b>160,000</b>	<b>160,000</b>	<b>160,000</b>

# 2018 Budget Taxi/Bus Fund Fund 101

## TAXI/BUS FUND

### Fund Summary:

The mission of the Taxi/Bus service is to provide public transportation for all citizens of Platteville.

Platteville Public Transportation is comprised of two services, a bus system and a shared-ride taxi service. During the University of Wisconsin-Platteville academic year, the bus has three routes that operate on thirty minute loops. Rides access the bus service at specified stops. The expected annual ridership of the bus service is 54,000. The City has a contract for bus service operation with Stratton Buses, Inc.

The shared ride taxi service provides door-to-door on-call service. Riders are picked up at their homes and delivered to the door of their destination, although stops for other riders may be made enroute. The expected annual ridership of the shared ride taxi is 33,000. The City has a contract for the shared ride taxi service with Running Inc.

The City receives an annual grant front from the Wisconsin Department of Transportation that provides both state and federal funding for transit operations. UW-P also contributes to the cost of transit operations and UW-P students ride the bus system for free.

# Taxi/Bus

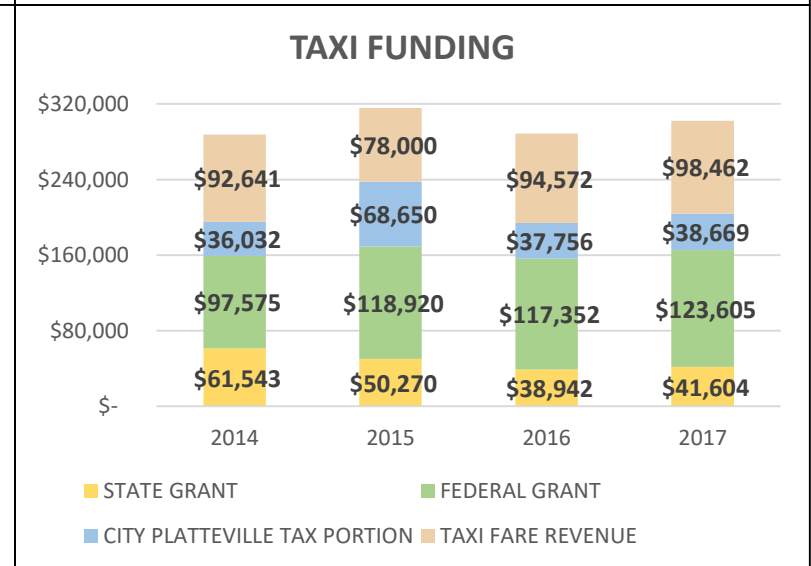
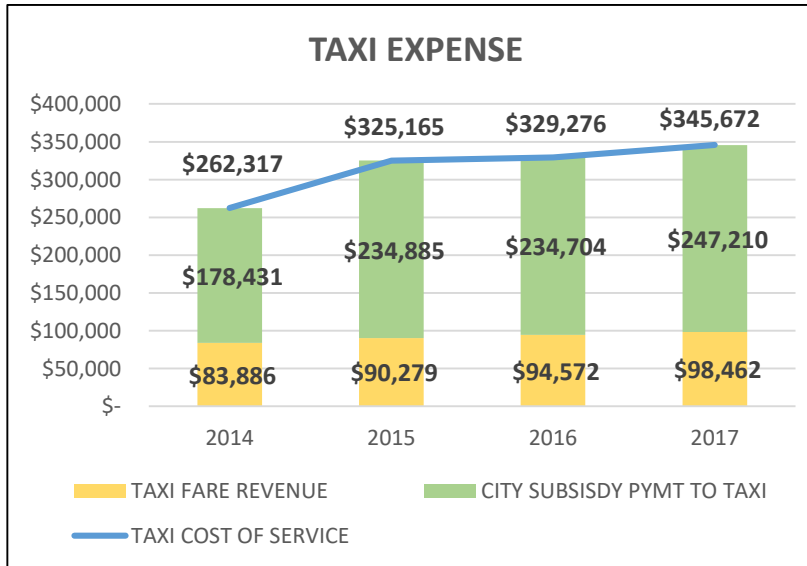
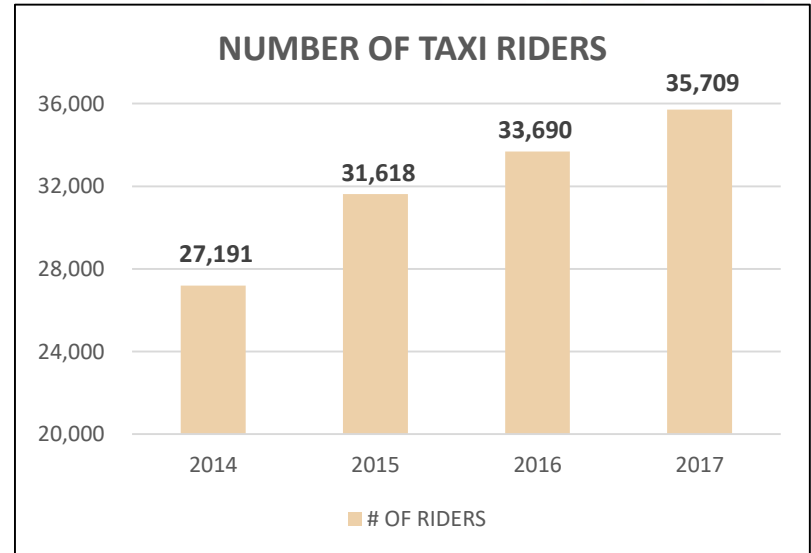
## 2017 Accomplishments:

- Acquired grant to replace 2010 taxi van.
- Use UW-P Student group to develop bus route optimization focused on Low-Moderate income populations.
- Submitted grant request for 5339 funding for new buses.
- Completed ADA plan.
- Conducted procurement process for 2018 – 2022 services.

## 2018 Goals:

- Better marketing to non-UW-P students for bus service.
- Adjust routes to increase ridership of bus (if needed).

## Performance Measures:



# Taxi/Bus

## Expenses:

		2016	2017	2017 YTD	2017	2018 Dept.	2018 Executive	2018 Approved
Account Number	Account Title	Actual	Budget	Actual	Estimate	Budget	Budget	Budget
101-53521-621-000	TAXI SERVICE EXPENSES	235,626	254,605	167,941	251,912	262,813	262,813	262,813
101-53521-622-000	BUS SERVICE EXPENSES	293,405	317,100	165,903	285,903	303,312	303,312	303,312
101-53521-623-000	BUS PASS PRINTING EXPENSES	69	-	-	-	75	75	75
101-53521-624-000	BUS ADMIN EXPENSES	-	1,500	-	-	1,000	1,000	1,000
	<b>TOTAL EXPENSES TRANSPORTATION</b>	<b>529,099</b>	<b>573,205</b>	<b>333,844</b>	<b>537,815</b>	<b>567,200</b>	<b>567,200</b>	<b>567,200</b>

## Revenues:

		2016	2017	2017 YTD	2017	2018 Dept.	2018 Executive	2018 Approved
Account Number	Account Title	Actual	Budget	Actual	Estimate	Budget	Budget	Budget
101-41100-100-000	GENERAL PROPERTY TAXES	45,569	43,000	43,000	43,000	41,638	41,638	41,638
101-43229-225-000	FEDERAL TAX/BUS GRANT	264,074	285,852	-	285,852	282,562	282,562	282,562
101-43537-226-000	STATE TAXI/BUS GRANT	89,880	90,000	84,329	84,329	93,000	93,000	93,000
101-46350-100-000	FARE REVENUE	1,125	413	608	810	1,000	1,000	1,000
101-47230-536-000	UW-P ADMIN CHARGES	-	-	-	-	-	-	-
101-47230-621-000	UWP SHARE OF TAXI/BUS	138,713	153,940	112,500	150,000	149,000	149,000	149,000
	<b>TOTAL REVENUE TRANSPORTATION</b>	<b>539,361</b>	<b>573,205</b>	<b>240,437</b>	<b>563,991</b>	<b>567,200</b>	<b>567,200</b>	<b>567,200</b>

# 2018 Budget Debt Service Fund Fund 105

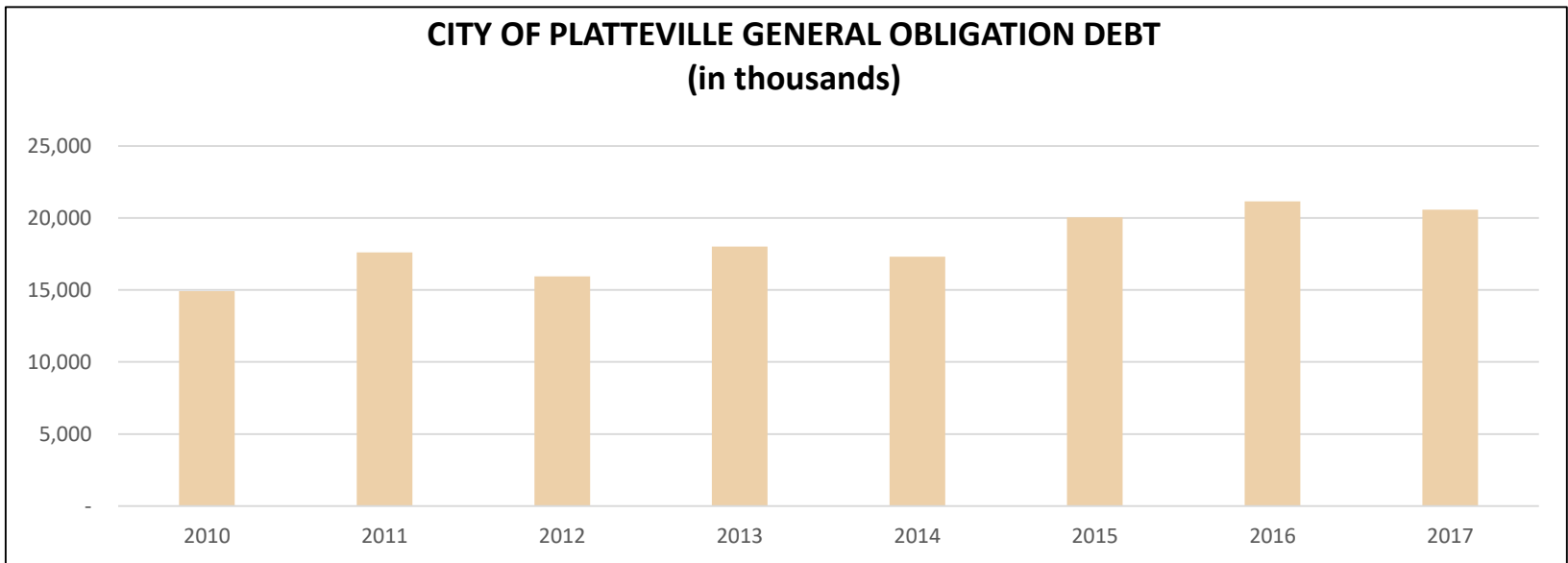


# Outstanding Debt

The City of Platteville confines long-term borrowing for projects and equipment that cannot be financed from current revenues. Generally, projects with a useful life of five years or less will not be funded from long-term debt.

As of 12/31/2016, the City of Platteville had outstanding General Obligation debt of \$21,162,648.

The unaudited outstanding General Obligation Debt as of 12/31/2017 is \$20,572,731.



The total amount of all City outstanding debt (including TID revenue bonds) at 12/31/2016 was \$25,037,456.

# Outstanding Debt

Below is the City of Platteville's outstanding G.O debt:

Loan Date	Loan Amount	Loan Purpose	Principal Remaining 12/31/2017
4/15/2009	5,765,000	<ul style="list-style-type: none"> <li>Refund 4/1/99 Loan 1,580,000</li> <li>Refund 10/10/06 NAN 2,670,000</li> <li>Borrow for 2009 CIP 1,511,643 (College Drive, Pine Street, Hickory Street, Elm Street, Eastman Street, Elmer Street and Center Street)</li> </ul>	150,000
10/1/2013	5,045,000	<ul style="list-style-type: none"> <li>1,070,000 for land purchase in Industry Park (TID#6) but paid through General Fund</li> <li>3,975,000 - Paying of Note Anticipation Note of loan dated 3/22/2011 due 12/1/2015 for Street Construction Projects)</li> </ul>	3,175,000
2/12/2014	5,115,000	<ul style="list-style-type: none"> <li>3,800,000 - Refinance of BABS loan (3/24/10) Build America Bonds - Original Purpose (Police Building 3,100,000/ Street Department 1,600,000). Partial advance refunding 10/04/2017.</li> </ul>	1,170,000
12/29/2015	1,095,000	<ul style="list-style-type: none"> <li>Refund of Taxable NAN dated 10/1/13 (1,070,000)</li> </ul>	980,000
6/2/2016	1,715,000	<ul style="list-style-type: none"> <li>2016 CIP Street Construction Projects (Cedar, Furnace, Richard, Short)</li> <li>New Fire Truck</li> </ul>	1,630,000
6/1/2017	1,375,000	<ul style="list-style-type: none"> <li>2017 CIP Street Construction Projects (Elm, Laura/Ellen, 3<sup>rd</sup> St. parking)</li> </ul>	1,375,000
10/4/2017	2,720,000	<ul style="list-style-type: none"> <li>Advance refunding of 2/12/14 BABS debt refinance</li> </ul>	2,720,000
<b>TOTAL</b>	<b>22,830,000</b>		<b>11,200,000</b>

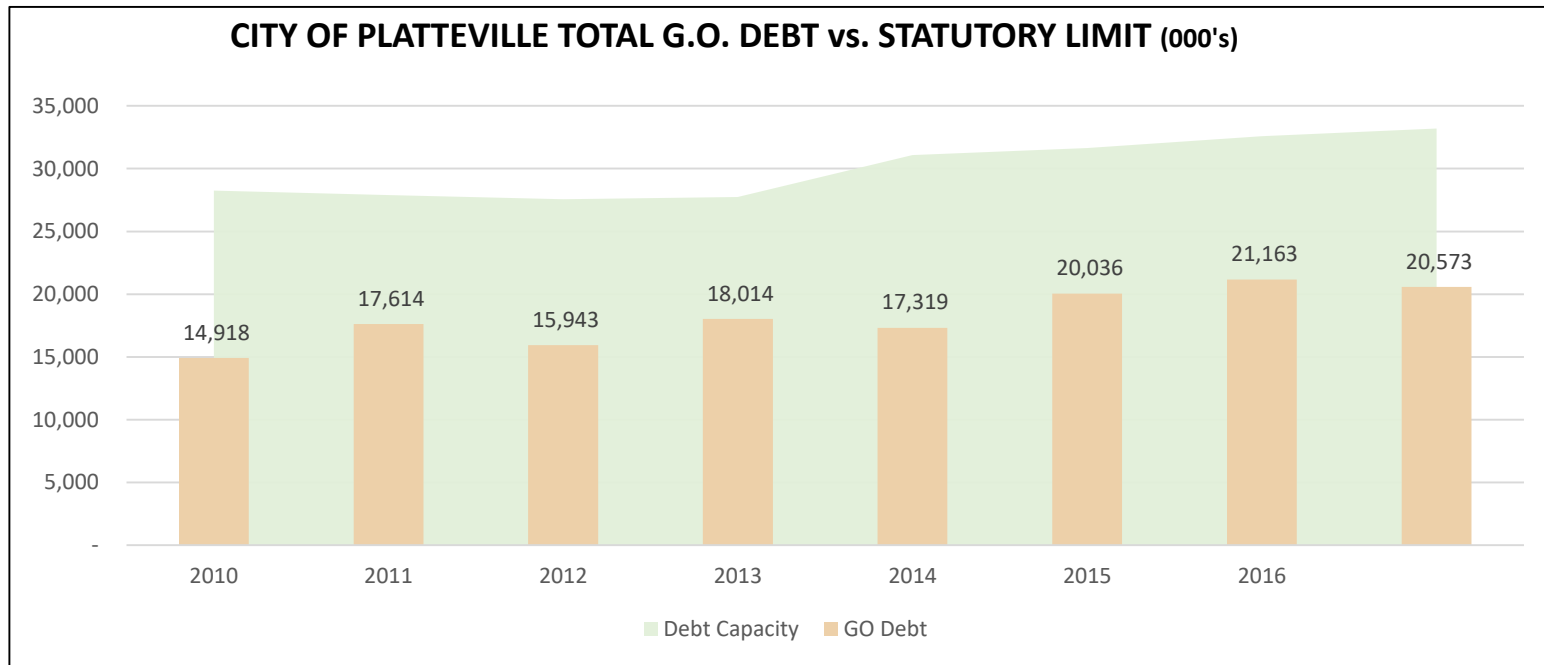
# Outstanding Debt

Below is the City of Platteville's TID and RDA debt:

TID #	Loan Date	Loan Amount	Loan Purpose	Principal Remaining 12/31/2017
TID #4	10/1/2013	1,025,000	• Improvements to land purchased in TID #6	375,000
TID #5 Revenue Bond	2/3/2014	3,700,000	• Pay off TID #5 Developer for TID infrastructure	1,895,000
TID #6	3/28/2013	3,220,000	• Evergreen Road Project • Funds available for 4/15 and 5/15/2013 calls of 5,765,000 GO Promissory Notes dates 4/15/2009 (partial calls of the 2013 and 2014 maturities)	3,190,000
TID #6 Revenue Bond	9/12/2013	2,000,000	• Emmi Roth Developer Incentive	1,496,603
TID #6	10/4/2017	255,000	• Advance refunding of 02/12/2014 bonds for Stormwater	255,000
TID #7	3/7/2012	1,725,000	• Refinancing of 9/15/2007 NAN which were used for 2007 Main Street Project	1,450,000
TID #7	3/28/2013	450,000	• Funds available for 4/15 and 5/15/2013 calls of 5,765,000 GO Promissory Notes dates 4/15/2009 (partial calls of the 2013 and 2014 maturities)	450,000
TID #7	12/29/2015	2,695,000	• Library Block Developer Incentive • Pioneer Ford Property Acquisition	2,695,000
TID #7	6/2/2016	805,000	• Bonson Street Project	805,000
<b>TOTAL</b>		<b>15,875,000</b>		<b>12,611,603</b>

# Debt Capacity

According to Wisconsin state law, the outstanding general obligation (G.O.) debt of a city cannot be greater than 5% of the city's last equalized valuation. The Equalized Value is the estimated value of all taxable real and personal property in the taxation district and is determined by the state. The City of Platteville's 2017 equalized value is \$663,801,600. This yields a statutory G.O. debt limit of \$33,190,080. As of December 31, 2017 the City has used 61.98% (unaudited) of its statutory G.O. debt capacity.



The City approved a Financial Management Plan in 2012. In this plan, the City established a more conservative debt limit of 3.50% of equalized valuation. Based on the 2017 equalized value of \$663,801,600, this policy yields a limit of \$23,233,056. As of December 31, 2017, the City has used 88.55% (unaudited) of this limit. (Refer to [page 40](#) for the City's Debt Policy).

# Debt Payments

## Expenses:

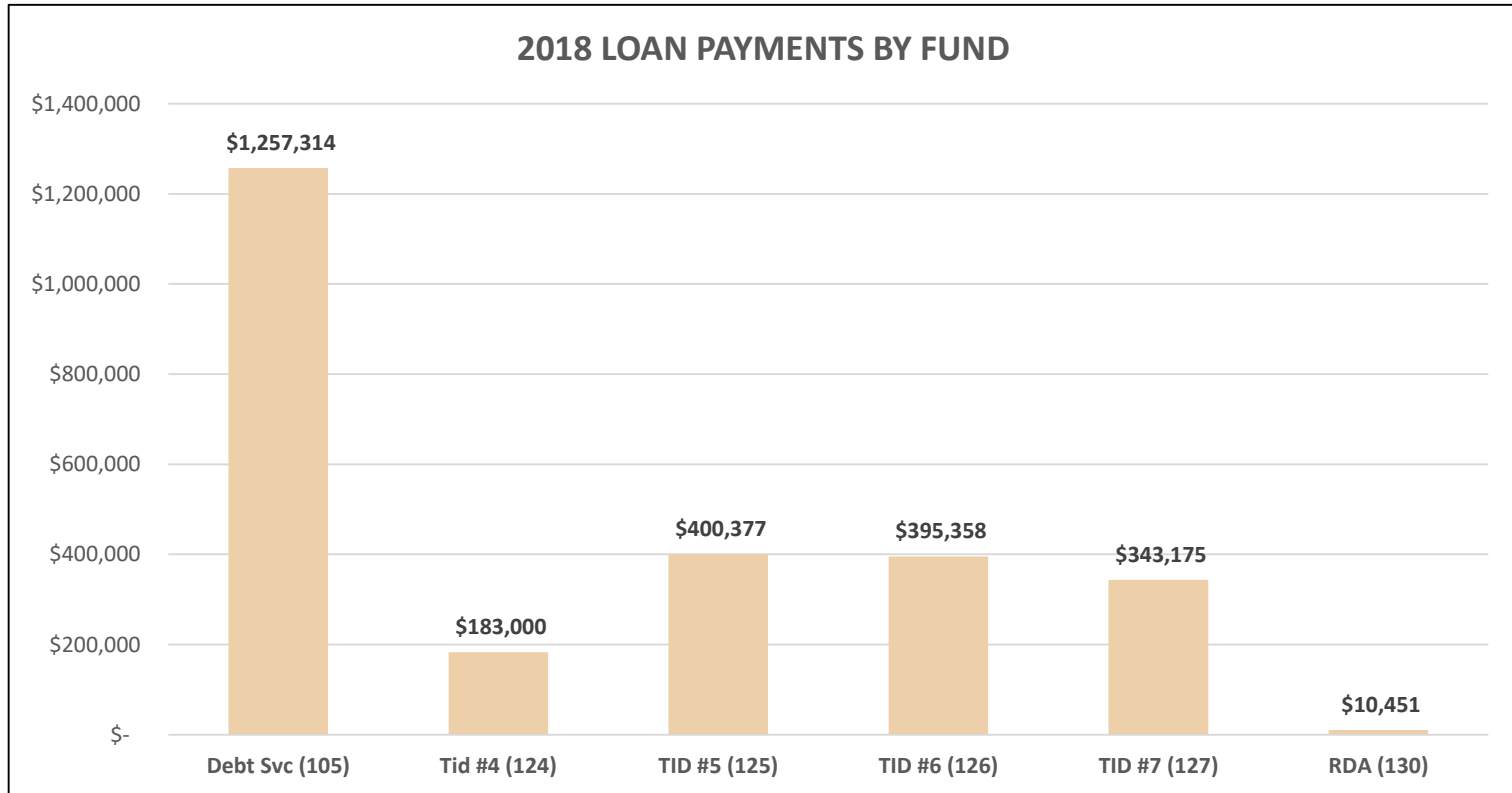
		2016	2017	2017 YTD	2017	2018 Dept.	2018 Executive	2018 Approved
Account Number	Account Title	Actual	Budget	Actual	Estimate	Budget	Budget	Budget
105-58100-013-000	PRINCIPAL LONG TERM NOTES	2,105,000	1,215,000	1,130,000	1,215,000	1,050,000	1,050,000	1,050,000
105-58200-005-000	INTEREST ON LONG TERM NOT	245,543	258,517	246,807	258,517	207,314	207,314	207,314
105-58200-625-000	LEGAL AND ISSUANCE COSTS	31,404	-	-	-	-	-	-
	<b>TOTAL EXPENSES DEBT SERVICE</b>	<b>2,381,947</b>	<b>1,473,517</b>	<b>1,376,807</b>	<b>1,473,517</b>	<b>1,257,314</b>	<b>1,257,314</b>	<b>1,257,314</b>

## Revenues:

		2016	2017	2017 YTD	2017	2018 Dept.	2018 Executive	2018 Approved
Account Number	Account Title	Actual	Budget	Actual	Estimate	Budget	Budget	Budget
105-41100-100-000	GENERAL PROPERTY TAXES	1,269,107	1,473,517	1,473,517	1,473,517	1,226,854	1,226,854	1,226,854
105-48110-818-000	INTEREST FROM BONDS	824	-	4,481	5,975	-	-	-
105-48500-850-000	TIF 5 DEVELOPER PAYMENT	-	-	-	-	-	-	-
105-49120-940-000	LONG-TERM LOANS	-	-	13,360	17,813	-	-	-
105-49200-711-000	AIRPORT LOAN REPAYMENT	17,100	-	12,825	17,100	17,100	17,100	17,100
	<b>TOTAL REVENUE DEBT SERVICE</b>	<b>1,287,031</b>	<b>1,473,517</b>	<b>1,504,183</b>	<b>1,514,405</b>	<b>1,257,314</b>	<b>1,257,314</b>	<b>1,257,314</b>

These debt payments only include principal and interest payments recorded in the Debt Service Fund. Please see the other individual funds for their respective debt payments.

# Debt Payments



The 2018 debt payments total \$2,589,673, comprising of \$2,022,167 principal and \$567,508 interest.

# 2018 Budget Capital Improvements Fund 110

# Capital Improvement Fund



Capital Improvements and Capital Expenditures are any items which are expected to have a useful life of 3 years or more and cost over \$10,000. Items generally under \$10,000 will be paid for by a tax levy; items over \$10,000 may be funded through borrowing.

Capital improvements include:

- Capital Equipment.
- Utility improvements.
- Public Works improvements.
- Public buildings and grounds.

Department Heads work with the City Manager and Administration Director to outline a five-year capital improvement program for their department. These five-year plans are submitted to the City Manager and ultimately to the Common Council during budget work sessions. The capital improvements are subdivided according to the associated funding source – tax levy, other revenue source or debt.

The City's goal is to cover general equipment maintenance costs and equipment replacement through tax levy and other revenue sources. The City intends to utilize its borrowing power primarily for projects that would include replacement of infrastructure or installation of new infrastructure.



# Capital Improvement Fund

2018							
CAPITAL PROJECT SUMMARY							
	TOTAL	TAX LEVY	GO NOTES	TID INCREMENT	OTHER REVENUES	SEWER BONDS	WATER BONDS
<b><u>AIRPORT</u></b>							
Runway 7-25 and Ramp Resurface	1,800,000	-	-	-	1,800,000	-	-
Fuel Farm Construction	750,000	-	-	-	750,000	-	-
Total	2,550,000	-	-	-	2,550,000	-	-
<b><u>FIRE DEPARTMENT</u></b>							
Replace Quick Attack Mini-Pumper – Truck 5	200,000	153,000	-	-	47,000	-	-
Replaces Fire Inspector’s Vehicle	37,000	37,000	-	-	-	-	-
Total	237,000	190,000	-	-	47,000	-	-
<b><u>CITY HALL</u></b>							
City Hall Stonework Maintenance	15,000	15,000	-	-	-	-	-
City Hall Interior Remodel Work	25,000	25,000	-	-	-	-	-
Total	40,000	40,000	-	-	-	-	-
<b><u>INFO TECH</u></b>							
Enterprise Wireless / Firewall Upgrade	16,640	16,640	-	-	-	-	-
Switch Upgrade	21,803	21,803	-	-	-	-	-
Total	38,443	38,443	-	-	-	-	-
<b><u>PARKS DEPARTMENT</u></b>							
Prairie View Soccer – Phase 1	35,000	-	-	-	35,000	-	-
Replace 2013 Parks Tractor / Mower	30,000	30,000	-	-	-	-	-
Camp Street Bikes Lanes	12,000	7,000	-	-	5,000	-	-
Legion Park Parking Lot	80,000	-	80,000	-	-	-	-
Pickleball Courts	40,000	-	-	-	40,000	-	-
Art Hall Structure Replacement	200,000	50,000	-	-	150,000	-	-
Park Signs	10,000	10,000	-	-	-	-	-
Total	407,000	97,000	80,000	-	230,000	-	-

# Capital Improvement Fund

2018 CAPITAL PROJECT SUMMARY							
	TOTAL	TAX LEVY	GO NOTES	TID INCREMENT	OTHER REVENUES	SEWER BONDS	WATER BONDS
<b><u>POLICE DEPARTMENT</u></b>							
Squad Replacement	36,000	36,000	-	-	-	-	-
Total	36,000	36,000	-	-	-	-	-
<b><u>PUBLIC WORKS, WATER &amp; SEWER UTILITIES</u></b>							
Street Sweeper (#11)	260,000	260,000	-	-	-	-	-
End Loader w/plow (#17)	68,000	68,000	-	-	-	-	-
Total	328,000	328,000	-	-	-	-	-
<b><u>PUBLIC WORKS, WATER &amp; SEWER UTILITIES</u></b>							
1 - Pine St (Water to Virgin) 528 feet	500,000	-	280,000	-	-	100,000	120,000
2 - Virgin Ave (Main to Bus 151) 1,953 feet	1,275,000	-	750,000	-	-	255,000	270,000
3 - Lutheran St (Mineral to Furnace) 264 feet	190,000	-	100,000	-	-	40,000	50,000
Downtown Parking Lots	100,000	55,000	-	-	45,000	-	-
Street & Utility Program Subtotal	2,065,000	55,000	1,130,000	-	45,000	395,000	440,000
Sidewalk Repair	25,000	25,000	-	-	-	-	-
Street Repairs & Maintenance Program	150,000	30,000	-	-	120,000	-	-
Highway Striping	30,000	30,000	-	-	-	-	-
Public Transportation – Taxi vehicle	40,000	8,000	-	-	32,000	-	-
Public Transportation – 5339 Grant – Year 1	142,110	-	-	-	142,110	-	-
Hillside Cemetery Streets	35,000	-	-	-	35,000	-	-
Subtotal	422,110	93,000	-	-	329,110	-	-
Total	2,487,110	148,000	1,130,000	-	374,110	395,000	440,000
<b>GRAND TOTAL</b>	<b>6,123,553</b>	<b>877,443</b>	<b>1,210,000</b>	<b>-</b>	<b>3,201,110</b>	<b>395,000</b>	<b>440,000</b>

# Capital Improvement Fund



## Budgeted Expenses:

		2016	2017	2017 YTD	2017	2018 Dept.	2018 Executive	2018 Approved
Account Number	Account Title	Actual	Budget	Actual	Estimate	Budget	Budget	Budget
110-60001-514-000	CAP PRJ: VOTING EQUIPMENT	-	36,500	-	-	-	-	-
110-60001-517-000	CAP PRJ: ADMINISTRATION CIP	17,200	-	-	-	-	-	-
110-60001-518-000	CAP PRJ: CITY HALL	-	55,000	-	-	40,000	40,000	40,000
110-60001-521-000	CAP PRJ: POLICE DEPT.	48,280	72,000	-	-	36,000	36,000	36,000
110-60001-522-000	CAP PRJ: FIRE DEPT. CIP	579,615	-	-	-	237,000	237,000	237,000
110-60001-533-000	CAP PRJ: STREET EQUIPMENT CIP	191,098	17,500	17,500	17,500	328,000	328,000	328,000
110-60001-534-000	CAP PRJ: CONTRACT STREET REPAIRS	228,661	105,000	-	-	180,000	180,000	180,000
110-60001-535-000	CAP PRJ: SIDEWALK (NEW)	-	10,000	-	-	-	-	-
110-60001-536-000	CAP PRJ: SIDEWALK (REPAIRS)	40,128	-	12,180	16,240	25,000	25,000	25,000
110-60001-541-000	CAP PRJ: INFORMATIONAL TECH.	-	-	-	-	38,443	38,443	38,443
110-60001-549-000	CAP PRJ: CEMETERY	-	-	-	-	35,000	35,000	35,000
110-60001-551-000	CAP PRJ: PCA MOVING OUTDOORS	650,794	-	2,024	2,024	-	-	-
110-60001-552-000	CAP PRJ: PARK & REC CIP	31,471	51,000	46,014	46,014	372,000	372,000	407,000
110-60001-553-000	CAP PRJ: MUSEUM	-	14,500	3,500	14,500	-	-	-
110-60001-559-000	CAP PRJ: PARK & ENTRANCE SIGNS	14,378	-	-	-	-	-	-
110-60001-911-000	CAP PRJ: STREET CONSTRUCTION	592,395	1,390,000	525,856	1,390,000	1,230,000	1,230,000	1,230,000
110-60001-934-000	CAP PRJ: LIBRARY	104,212	520,000	385,807	520,000	-	-	-
110-60001-935-000	CAP PRJ: LIBRARY BLDG FUND	73,902	164,126	70,463	164,126	-	-	-
110-60001-939-000	CAP PRJ: STORM SEWER	410,477	340,000	222,088	296,117	-	-	-
110-60001-947-000	CAP PRJ: TAXI VEHICLE	-	40,000	34,086	34,086	182,110	182,110	182,110
	<b>TOTAL EXPENSES CAPITAL PROJECTS</b>	<b>2,982,610</b>	<b>2,815,626</b>	<b>1,319,517</b>	<b>2,500,607</b>	<b>2,703,553</b>	<b>2,703,553</b>	<b>2,738,553</b>

# Capital Improvement Fund



## Budgeted Revenues:

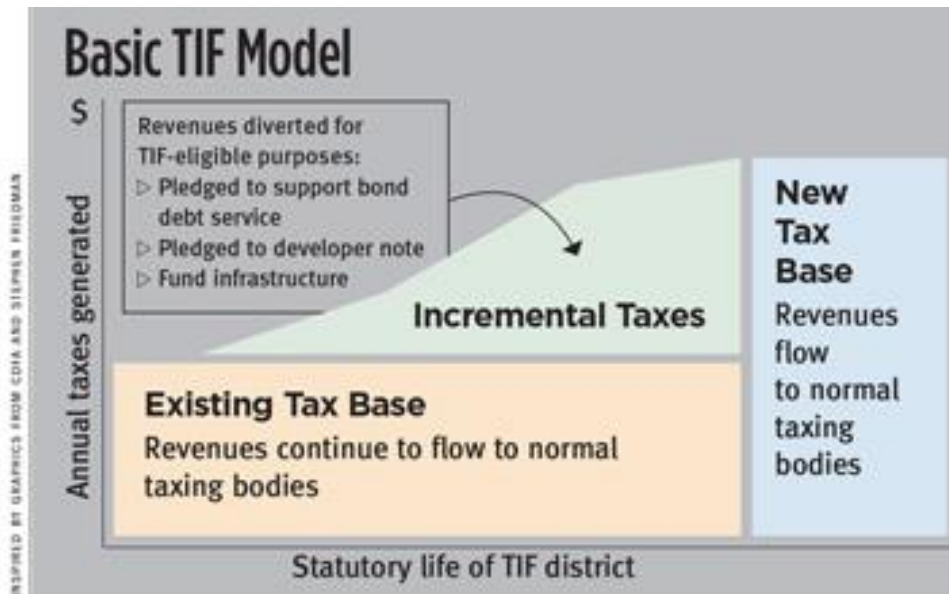
		2016	2017	2017 YTD	2017	2018 Dept.	2018 Executive	2018 Approved
Account Number	Account Title	Actual	Budget	Actual	Estimate	Budget	Budget	Budget
110-41100-100-000	GENERAL PROPERTY TAXES	184,678	266,500	266,500	266,500	877,443	405,000	405,000
110-43229-225-000	FEDERAL TAXI GRANT(VEHICLE)	-	32,000	26,310	26,310	145,688	145,688	145,688
110-43570-286-000	DNR GRANT	285,291	-	-	-	-	-	-
110-43570-287-000	MUSEUM GRANT	-	2,500	-	-	-	-	-
110-43581-290-000	COMMUNITY FUND GRANT	-	-	-	-	-	-	5,000
110-43581-297-000	FOCUS ON ENERGY GRANT	-	-	-	-	5,000	5,000	-
110-46300-100-000	MOTOR VEHICLE REGISTRATION	-	100,000	56,998	96,998	120,000	120,000	120,000
110-48110-811-000	INTEREST LIBRARY FUNDS	743	-	1,010	1,347	-	-	-
110-48309-680-000	SALE OF CITY PROPERTIES	-	-	29,390	29,390	-	-	-
110-48500-840-000	UW-PLATTEVILLE DONATION	-	-	-	-	28,422	28,422	28,422
110-48500-842-000	TENNIS/PBALL COURT DONATIONS	-	-	-	-	-	40,000	40,000
110-48500-847-000	CIP: LIBRARY DONATIONS	104,212	520,000	395,788	520,000	-	-	-
110-48552-552-000	CIP PARK DONATIONS	-	-	-	-	150,000	150,000	150,000
110-48552-553-000	PCA TRAIL DONATIONS	327,853	-	-	-	-	-	-
110-49120-940-000	LONG-TERM LOANS	1,715,000	1,700,000	1,375,000	1,375,000	1,210,000	1,210,000	1,210,000
110-49200-722-000	CEMETERY TRUST FUND TRANSFER	-	-	-	-	35,000	35,000	35,000
110-49200-723-000	MUSEUM REVOLVING FUND	-	8,500	-	-	-	-	-
110-49300-552-000	PARK IMPACT FEES TRANSFER	19,980	-	-	-	-	-	35,000
110-49600-522-000	TRANSFER FROM FIRE DEPT TRUST	-	-	-	-	47,000	47,000	47,000
110-49999-997-000	CIP FUND BAL TRANSFER	182,265	164,126	-	-	45,000	45,000	45,000
110-49999-999-000	TRANSFER GENERAL FUND	450,000	-	-	-	-	472,443	472,443
	<b>TOTAL REVENUE CAPITAL PROJECTS</b>	<b>3,270,022</b>	<b>2,793,626</b>	<b>2,150,996</b>	<b>2,315,545</b>	<b>2,663,553</b>	<b>2,703,553</b>	<b>2,738,553</b>

# 2018 Budget TID Districts Funds 124-127

# Tax Incremental Districts

Tax Incremental Districts (TIDs) are defined geographic areas where Tax Increment Financing (TIF) is being used to spur economic development. TIDs allow the City to make investments and to pay for those investments through growth in the tax base within that specific district. TIDs do involve risk as the projected growth may not materialize or come at a slower pace than anticipated. Strict laws govern how TIDs operate. The City has four active TIDs that are presented in the following pages.

TIDs operate as separate funds with their own revenues (primarily incremental taxes) and expenses. Incremental taxes for the TID include all of the taxing jurisdictions, not just the City. TID revenues must go to qualified expenses in the TID area and incremental taxes stay within the TID until the TID closes, and cannot be used for other City operations.

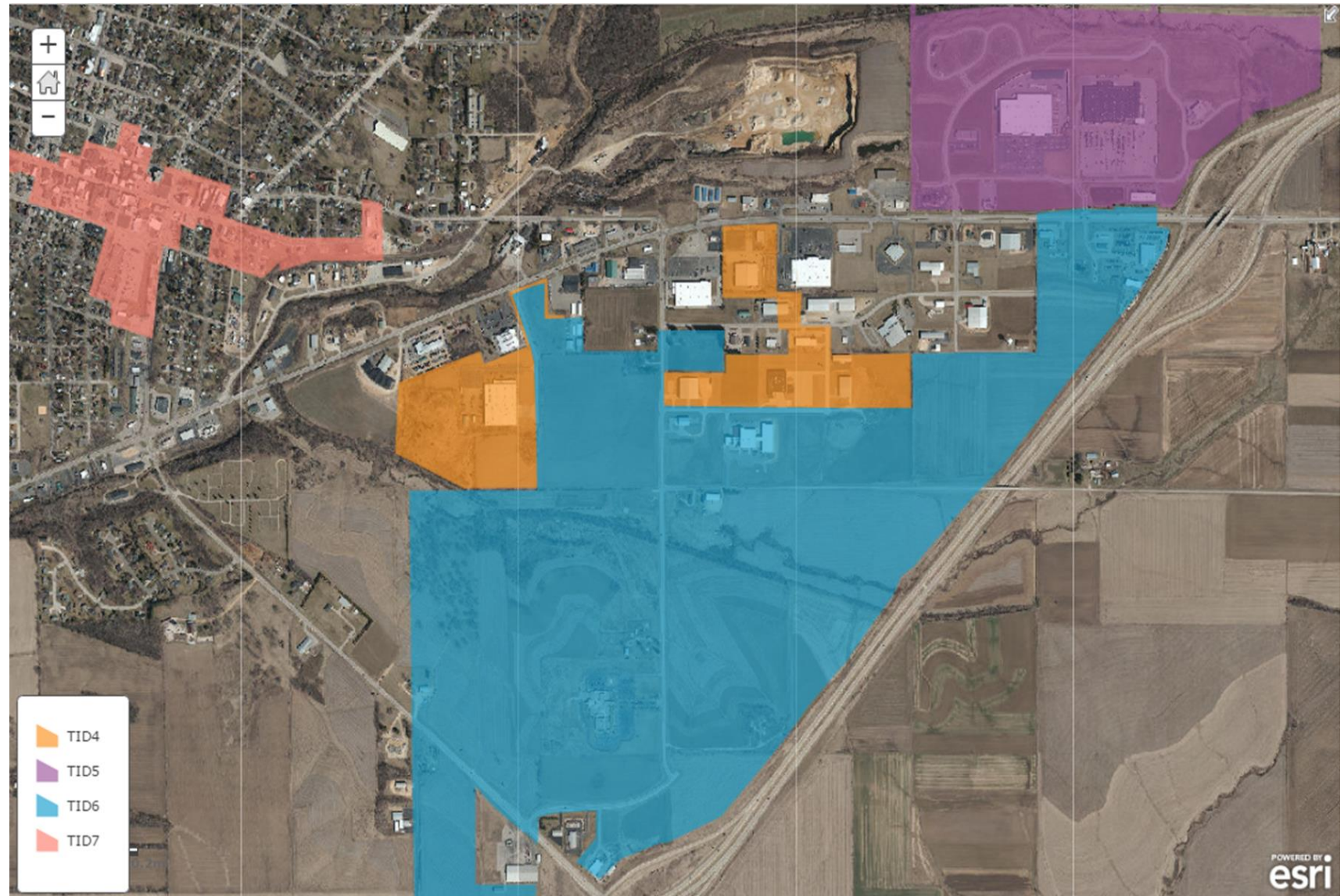


State law enables TIDs with surplus revenue to “donate” to under-performing TIDs under certain circumstances, including TIDs with blighted property. This law recognizes that redevelopment is generally harder and more costly than “green field” development.

In Platteville, TID 5 (Walmart/Menards area) has been established as a donor district to TID 7 (Downtown). As such, revenues from TID 5 can help offset costs incurred in TID 7 as long as all of TID 5’s expenses are covered. It is not permissible, under current laws, for the City to use TID 5 revenue to directly offset costs in TIDs 4 or 6 or the General Fund.



# Tax Incremental Districts



# TID #4 – Industry Park Phase 2



Creation Date	Last Date to Incur Project Charges	Final Dissolution Date	Type	Maximum Life	Extension Eligible
11/12/1996	11/12/2014	11/12/2019	Industrial (pre 10/1/04)	23	3 years



# TID #4 – Industry Park Phase 2



## TID #4 Outstanding Loans (Principal)

	<u>Original Amt Borrowed</u>	<u>Repaid</u>	<u>Balance 12/31/16</u>
2001 & 2002 Borrowing	705,399	705,399	-
2013 Borrowing	1,025,000	475,000	550,000
<b>TOTAL</b>	<b>1,730,399</b>	<b>1,005,399</b>	<b>550,000</b>

<u>Project Revenues</u>	<u>Year Ending 2016</u>	<u>Since Creation</u>
Tax Increments	183,078	2,403,752
Interest Income	-	3,302
EDA Grant	146,519	1,350,874
Exempt Computer Aid	355	23,546
<b>TOTAL</b>	<b>329,952</b>	<b>3,781,474</b>

TID 4's main revenue sources are tax increment & EDA grant.

<u>Project Expenses</u>	<u>Year Ending 2016</u>	<u>Since Creation</u>
Site Preparation	-	29,993
Infrastructure for Development	196,191	3,216,099
Real Estate Acquisition	-	151,964
Administrative Costs	618	34,473
TIF Organizational Costs	5,707	30,168
Financing Costs (interest)	15,000	202,717
<b>TOTAL</b>	<b>217,516</b>	<b>4,256,018</b>

TID 4's main expense has been infrastructure.

# TID #4 – Industry Park Phase 2



## Expenses:

		2016	2017	2017 YTD	2017	2018 Dept.	2018 Executive	2018 Approved
Account Number	Account Title	Actual	Budget	Actual	Estimate	Budget	Budget	Budget
124-51300-210-000	ATTORNEY: PROF SERVICES	405	-	-	-	-	-	-
124-51530-412-000	ASSESSOR:ST. MANUFACTURING FEE	63	63	61	61	61	61	61
124-56600-290-000	TAX INCREMENT DISTRICT FEES	150	150	150	150	150	150	150
124-56700-005-000	INT. ON SPECIAL BUILDING	-	-	-	-	-	-	-
124-56721-509-000	PLATTEVILLE BUS. INCUBATOR	-	-	-	-	-	-	-
124-58100-018-000	PRINCIPAL ON TIF#4 NOTES	175,000	175,000	175,000	175,000	175,000	175,000	175,000
124-58200-019-000	INTEREST ON TIF#4 NOTES	15,000	11,500	11,500	11,500	8,000	8,000	8,000
124-60004-340-000	TIF #4: OPERATING SUPPLIES	-	-	-	-	-	-	-
124-60004-506-000	GRANT CO. ECON. DEV. CORP	-	-	-	-	-	-	-
124-60004-567-000	PLAT. AREA IND. DEV.	-	-	-	-	-	-	-
124-60004-575-000	TIF #4 - ORGANIZATIONAL COSTS	5,707	-	-	-	-	-	-
124-60004-600-000	TIF #4 - ENGINEERING	8,089	-	-	-	-	-	-
124-60004-700-000	TIF #4 - INFRASTRUCTURE	188,103	-	-	-	-	-	-
124-60004-701-000	TIF #4 - INFRA-LAND ACQUISITION	-	-	-	-	-	-	-
	<b>TOTAL EXPENSES TIF#4</b>	<b>392,516</b>	<b>186,713</b>	<b>186,711</b>	<b>186,711</b>	<b>183,211</b>	<b>183,211</b>	<b>183,211</b>

## Revenues:

		2016	2017	2017 YTD	2017	2018 Dept.	2018 Executive	2018 Approved
Account Number	Account Title	Actual	Budget	Actual	Estimate	Budget	Budget	Budget
124-41120-115-000	TIF #4 DISTRICT TAXES	183,078	161,537	162,560	162,560	167,222	167,222	167,222
124-43100-217-000	E.D.A. GRANT	146,519	-	15,670	15,670	-	-	-
124-43410-234-000	TIF#4 EXEMPT COMPUTER ST.	355	479	463	463	470	470	470
124-48110-816-000	INTEREST FROM TIF#4 BOND	-	-	-	-	-	-	-
124-49200-999-000	ADVANCE FROM GENERAL FUND	-	-	-	-	-	-	-
124-49999-998-000	TIF FUND BAL. CARRYOVER	-	24,697	-	-	15,519	15,519	15,519
	<b>TOTAL REVENUE TIF#4</b>	<b>329,952</b>	<b>186,713</b>	<b>178,693</b>	<b>178,693</b>	<b>183,211</b>	<b>183,211</b>	<b>183,211</b>

# TID #5 – Keystone Development



Creation Date	Last Date to Incur Project Charges	Final Dissolution Date	Type	Maximum Life	Extension Eligibility
6/28/2005	6/28/2020	6/28/2025	Mixed-Use	20	3 years

# TID #5 – Keystone Development



## TID #5 Outstanding Loans (Principal)

	<u>Original Amt Borrowed</u>	<u>Repaid</u>	<u>Balance 12/31/16</u>
2014 Borrowing	3,700,000	1,455,000	2,245,000

<u>Project Revenues</u>	<u>Year Ending 2016</u>	<u>Since Creation</u>
Tax Increments	980,904	7,878,719
Misc Income	-	24,198
Exempt Computer Aid	8,853	84,863
<b>TOTAL</b>	<b>989,757</b>	<b>7,987,780</b>

TID 5's main revenue source is tax increment.

<u>Project Expenses</u>	<u>Year Ending 2016</u>	<u>Since Creation</u>
Site Preparation	-	13,665
Infrastructure	103	6,861,703
Promotion and Development	-	636
Administrative Costs	150	25,834
TIF Organizational Costs	-	40,069
Professional Consultants	-	800,286
Capitalized Interest	-	102,620
Financing Costs (interest)	78,493	2,380,612
<b>TOTAL</b>	<b>78,746</b>	<b>10,225,426</b>

TID 5's main expense has been infrastructure.

# TID #5 – Keystone Development



## Expenses:

		2016	2017	2017 YTD	2017	2018 Dept.	2018 Executive	2018 Approved
Account Number	Account Title	Actual	Budget	Actual	Estimate	Budget	Budget	Budget
125-51300-210-000	ATTORNEY: PROF SERVICES	-	-	300	300	-	-	-
125-56600-290-000	TAX INCREMENT DISTRICT FEES	150	150	150	150	150	150	150
125-58100-018-000	PRINCIPAL ON TIF#5 NOTES	950,000	350,000	350,000	350,000	350,000	350,000	350,000
125-58200-019-000	INTEREST ON TIF#5 NOTES	78,493	59,331	60,149	60,149	50,377	50,377	50,377
125-60005-551-000	PCA MOVING OUTDOORS PROJECT	-	-	-	-	-	-	-
125-60005-575-000	TIF #5 - ORGANIZATIONAL COSTS	-	-	-	-	-	-	-
125-60005-600-000	TIF #5 - ENGINEERING	103	-	-	-	-	-	-
125-60005-700-000	TIF #5 - INFRASTRUCTURE	-	-	-	-	-	-	-
125-60005-800-000	PAYMENT TO TIF#5 DEVELOPER	-	-	-	-	-	-	-
125-60005-801-000	PAYMENT TO WATER & SEWER	-	-	-	-	-	-	-
125-60005-802-000	PAYMENT TO TID #7	-	613,256	-	578,120	516,107	516,107	516,107
	<b>TOTAL EXPENSES TIF#5</b>	<b>1,028,746</b>	<b>1,022,737</b>	<b>410,599</b>	<b>988,719</b>	<b>916,634</b>	<b>916,634</b>	<b>916,634</b>

## Revenues:

		2016	2017	2017 YTD	2017	2018 Dept.	2018 Executive	2018 Approved
Account Number	Account Title	Actual	Budget	Actual	Estimate	Budget	Budget	Budget
125-41120-115-000	TIF #5 DISTRICT TAXES	980,904	1,015,590	981,810	981,810	909,623	909,623	909,623
125-43410-234-000	TIF#5 EXEMPT COMPUTER ST.	8,853	7,147	6,909	6,909	7,011	7,011	7,011
125-49120-940-000	LONG-TERM LOANS	-	-	-	-	-	-	-
	<b>TOTAL REVENUE TIF#5</b>	<b>989,757</b>	<b>1,022,737</b>	<b>988,719</b>	<b>988,719</b>	<b>916,634</b>	<b>916,634</b>	<b>916,634</b>



# TID #6 – Southeast Area



Creation Date	Last Date to Incur Project Charges	Final Dissolution Date	Type	Maximum Life	Extension Eligibility
03/28/2006	03/28/2021	03/28/2026	Mixed Use	23	3 years

# TID #6 – Southeast Area



## TID #6 Outstanding Loans (Principal)

	<u>Original Amt Borrowed</u>	<u>Repaid</u>	<u>Balance 12/31/16</u>
2006 Borrowing	2,850,000	2,850,000	-
2009 Borrowing	2,255,000	2,255,000	-
2013 Borrowing	3,220,000	-	3,220,000
2013 Borrowing (Emmi Roth)	2,000,000	370,192	1,629,808
2014 Borrowing	385,000	80,000	305,000
<b>TOTAL</b>	<b>10,710,000</b>	<b>5,555,192</b>	<b>5,154,808</b>

# TID #6 – Southeast Area



<u>Project Revenues</u>	<u>Year Ending 2016</u>	<u>Since Creation</u>
Tax Increments	491,304	1,900,639
Interest Income	-	215,010
Grants	-	382,667
Exempt Computer Aid	1,598	2,468
Assisted Appreciation Fee	-	150
Payment Per Developer Agreement	-	112,247
<b>TOTAL</b>	<b>492,902</b>	<b>2,613,181</b>

TID 6's main revenue source is tax increment.

<u>Project Expenses</u>	<u>Year Ending 2016</u>	<u>Since Creation</u>
Infrastructure	64,573	3,677,961
Redevelopment Funds (Fund Private Infrastructure)	84,289	2,225,252
Discretionary Payments	-	2,549
Administration Costs	127,720	692,022
TIF Organizational Costs	-	31,070
Financing Costs (Int. less Cap. Int., Financing Fees)	166,911	1,015,193
Capitalized Interest	-	240,869
<b>TOTAL</b>	<b>443,493</b>	<b>7,884,916</b>

TID 6's main expense has been costs associated with expanding the industrial park. Moving forward, the main expense will be debt service.



# TID #6 – Southeast Area



## Expenses:

		2016	2017	2017 YTD	2017	2018 Dept.	2018 Executive	2018 Approved
Account Number	Account Title	Actual	Budget	Actual	Estimate	Budget	Budget	Budget
126-51300-210-000	ATTORNEY: PROF SERVICES	75	-	-	-	-	-	-
126-51530-412-000	ASSESSOR:ST. MANUFACTURING FEE	1,286	1,300	1,182	1,182	1,300	1,300	1,300
126-56600-290-000	TAX INCREMENT DISTRICT FEES	150	150	150	150	150	150	150
126-56721-509-000	PLATTEVILLE INCUBATOR	30,000	30,000	30,000	30,000	30,000	30,000	30,000
126-56721-510-000	GRANT CTY ECONDEV	19,159	19,159	19,159	19,159	19,159	19,159	19,159
126-58100-018-000	PRINCIPAL ON TIF#6 NOTES	168,386	203,910	202,577	202,577	239,672	239,672	239,672
126-58200-019-000	INTEREST ON TIF#6 NOTES	167,617	161,292	162,626	162,626	155,685	155,685	155,685
126-60006-567-000	TIF#6 - PLAT.AREA IND.DEV.	77,050	77,050	77,050	77,050	77,050	77,050	77,050
126-60006-594-000	TIF#6 – DEVELOPMENT EXPENSE	(934)	-	-	-	-	-	-
126-60006-800-000	TAX INCREMENTS TO UBERSOX	65,508	65,000	64,532	64,532	66,000	66,000	66,000
126-60006-801-000	TAX INCREMENTS TO EMMI ROTH	84,289	85,000	75,024	75,024	75,000	75,000	75,000
	<b>TOTAL EXPENSES TIF#6</b>	<b>612,584</b>	<b>642,862</b>	<b>632,299</b>	<b>632,299</b>	<b>664,016</b>	<b>664,016</b>	<b>664,016</b>

## Revenues:

		2016	2017	2017 YTD	2017	2018 Dept.	2018 Executive	2018 Approved
Account Number	Account Title	Actual	Budget	Actual	Estimate	Budget	Budget	Budget
126-41120-115-000	TIF #6 DISTRICT TAXES	491,304	482,366	466,321	466,321	513,435	513,435	513,435
126-43100-217-000	E.D.A. GRANT	-	-	-	-	-	-	-
126-43410-234-000	TIF#6 EXEMPT COMPUTER ST.	1,598	1,008	975	975	989	989	989
126-48500-533-000	EMMI ROTH PMT LIEU OF TAXES	-	-	-	-	-	-	-
126-49120-940-000	LONG-TERM LOANS	-	-	-	-	-	-	-
126-49200-999-000	ADVANCE FROM GENERAL FUND	-	159,488	-	165,003	149,592	149,592	149,592
126-49999-998-000	TIF FUND BAL. CARRYOVER	-	-	-	-	-	-	-
	<b>TOTAL REVENUE TIF#6</b>	<b>492,902</b>	<b>642,862</b>	<b>467,296</b>	<b>632,299</b>	<b>664,016</b>	<b>664,016</b>	<b>664,016</b>

# TID #7 – Downtown Area



Creation Date	Last Date to Incur Project Charges	Final Dissolution Date	Type	Maximum Life	Extension Eligibility
3/28/2006	3/28/2028	3/28/2033	Blight	27	3 years

# TID #7 – Downtown Area



## TID #7 Outstanding Loans (Principal)

	<u>Original Amt Borrowed</u>	<u>Repaid</u>	<u>Balance 12/31/16</u>
2006 Borrowing	540,000	540,000	-
2007 Borrowing	1,620,000	1,620,000	-
2009 Borrowing	390,000	390,000	-
2012 Borrowing	1,725,000	100,000	1,625,000
2013 Borrowing	450,000	-	450,000
2015 Borrowing	2,695,000	-	2,695,000
2016 Borrowing	805,000	-	805,000
<b>TOTAL</b>	<b>8,225,000</b>	<b>2,650,000</b>	<b>5,575,000</b>

<u>Project Revenues</u>	<u>Year Ending 2016</u>	<u>Since Creation</u>
Tax increments	212,564	766,839
Interest income	-	90,148
Assistance Application Fees	-	150
Exempt Computer State Aid	2,844	36,061
Insurance Payments	-	12,356
Grants	149,000	1,146,954
Donations	-	95,000
Developer Agreement Payments	-	129,250
<b>TOTAL</b>	<b>364,408</b>	<b>2,276,759</b>

TID 7's main revenue sources are grants & tax increments.

<u>Project Expenses</u>	<u>Year Ending 2016</u>	<u>Since Creation</u>
Capital Costs	298,080	1,238,819
Infrastructure	434,002	4,472,095
Administration Costs	62,509	481,561
TIF Organizational Costs	-	20,906
Financing Costs (Int. Less Cap. Int., Financing Fees)	124,102	690,139
Capitalized Interest	-	114,116
Redevelopment Funds (Fund Private Infrastructure)	2,000,000	2,000,000
<b>TOTAL</b>	<b>2,918,693</b>	<b>9,017,636</b>

TID 7's main expense has been infrastructure. Moving forward, developer loans and lease payments on parking structure will be the main expenses.

# TID #7 – Downtown Area

## Expenses:

		2016	2017	2017 YTD	2017	2018 Dept.	2018 Executive	2018 Approved
Account Number	Account Title	Actual	Budget	Actual	Estimate	Budget	Budget	Budget
127-51300-210-000	ATTORNEY: PROF SERVICES	1,485	-	1,905	1,905	-	-	-
127-51530-412-000	ASSESSOR:ST. MANUFACTURING FEE	16	16	16	16	16	16	16
127-56600-290-000	TAX INCREMENT DISTRICT FEES	150	150	150	150	150	150	150
127-56900-568-000	TIF #7 MAIN STREET PROGRAM	37,500	37,500	37,500	37,500	40,000	40,000	37,500
127-58100-018-000	PRINCIPAL ON TIF#7 NOTES	100,000	175,000	175,000	175,000	200,000	200,000	20,000
127-58200-019-000	INTEREST ON TIF#7 NOTES	109,361	153,002	146,891	153,002	143,175	143,175	143,175
127-60007-210-000	TIF #7 - PROF SERVICES	23,357	-	8,973	8,973	-	-	-
127-60007-625-000	TIF #7 – LEGAL & ISSUANCE COSTS	-	-	-	-	-	-	-
127-60007-700-000	TIF #7 - INFRASTRUCTURE	434,002	-	-	-	-	-	-
127-60007-701-000	TIF #7 INFRA-LAND ACQUISITION	298,080	-	-	-	-	-	-
127-60007-802-000	LEASE PMTS TO DEVELOPER	-	164,997	59,888	114,887	220,000	220,000	220,000
127-60007-810-000	DEVELOPMENT INCENTIVE	2,000,000	800,000	-	-	-	-	1,300,000
127-60007-900-000	REIMBURSEMENT TO CITY	-	193,262	-	244,170	73,193	73,193	75,693
	<b>TOTAL EXPENSES TIF#7</b>	<b>3,003,952</b>	<b>1,523,927</b>	<b>430,322</b>	<b>735,602</b>	<b>676,534</b>	<b>676,534</b>	<b>1,976,534</b>

## Revenues:

		2016	2017	2017 YTD	2017	2018 Dept.	2018 Executive	2018 Approved
Account Number	Account Title	Actual	Budget	Actual	Estimate	Budget	Budget	Budget
127-41120-115-000	TIF #7 DISTRICT TAXES	212,564	107,566	103,988	103,988	156,608	156,608	156,608
127-43410-234-000	TIF#7 EXEMPT COMPUTER ST.	2,844	3,894	3,764	3,764	3,819	3,819	3,819
127-43530-283-000	CDBG MAIN STREET GRANT	149,000	-	-	-	-	-	-
127-48110-817-000	INTEREST FROM TIF #7 BOND	-	-	182	243	-	-	-
127-48500-850-000	WANGARD DEV. AGREE. PMT	-	-	49,487	49,487	-	-	-
127-49120-940-000	LONG-TERM LOANS	805,000	800,000	-	-	-	-	1,300,000
127-49200-989-000	ADVANCE FROM TID #5	-	612,467	-	587,120	516,107	516,107	516,107
127-49200-999-000	ADVANCE FROM GENERAL FUND	-	-	-	-	-	-	-
	<b>TOTAL REVENUE TIF#7</b>	<b>1,169,408</b>	<b>1,523,927</b>	<b>157,421</b>	<b>735,602</b>	<b>676,534</b>	<b>676,534</b>	<b>1,976,534</b>

# 2018 Budget Redevelopment Authority Fund 130

## RDA FUND – FUND 130

### Fund Summary:

The Redevelopment Authority (RDA) was formed by resolution of the Common Council with the purpose of improving the physical and economic condition of the downtown area. The RDA provides financial assistance that encourages downtown building owners to fix up their buildings in the form of two programs: low-interest loans for renovating deteriorated, vacant, or underutilized buildings for new and higher economic uses and matching grants of up to \$1,000 to assist with smaller projects that improve the exterior appearance of properties.

Funding for the RDA programs thus far has come from the \$150,000 the City received from the sale of the East Main Street property. The larger assistance loans have been borrowed by the City from local banks with loan payments and passed on to the building owner. In 2008, the \$87,680 in funds in the City's economic development revolving loan funds were transferred to the RDA. These funds will still be utilized in the form of a revolving loan program, but the program will now focus on the downtown building improvements that the RDA oversees.

The proposed operating funds for 2017 will come from the repayment of the loans, with no additional funds from the tax levy.

# Redevelopment Authority



## Expenses:

		2016	2017	2017 YTD	2017	2018 Dept.	2018 Executive	2018 Approved
Account Number	Account Title	Actual	Budget	Actual	Estimate	Budget	Budget	Budget
130-56900-210-000	RDA: ATTORNEY-PROF SERVICE	-	-	293	390	-	-	-
130-56900-712-000	RDA: LOANS - OTHER	-	33,562	-	-	50,000	8,028	8,028
130-56900-714-000	RDA: LOAN-LMN INVESTMENTS PROP	151,367	-	-	-	-	-	-
130-56900-800-000	RDA: GRANTS	498	8,500	1,000	1,000	6,000	6,000	6,000
130-56900-805-000	RDA: TAX PENALTY REIMBURSEMENT	-	-	-	-	-	-	-
130-56900-921-000	RDA: CITY LOAN PMTS-BAYLEY GRP	14,300	248,773	239,528	239,528	-	-	-
130-56900-922-000	RDA: CITY LOAN PMTS-STATE THTR	24,774	27,026	73,023	73,023	27,026	27,026	27,026
130-56900-923-000	RDA: CITY LOAN PMTS-LMN INVEST	14,003	10,373	16,938	22,584	10,373	10,373	10,373
130-56900-998-000	RDA: CONTINGENT ACCT	-	-	-	-	-	-	-
	<b>TOTAL EXPENSES RDA</b>	<b>204,942</b>	<b>328,234</b>	<b>330,782</b>	<b>336,525</b>	<b>93,339</b>	<b>51,427</b>	<b>51,427</b>

## Revenues:

		2016	2017	2017 YTD	2017	2018 Dept.	2018 Executive	2018 Approved
Account Number	Account Title	Actual	Budget	Actual	Estimate	Budget	Budget	Budget
130-49210-921-000	BAYLEY GROUP LOAN PMT	19,095	275,531	275,355	275,355	-	-	-
130-49210-923-000	OTHER RDA LOANS PAID	-	-	-	-	-	-	-
130-49210-924-000	DRIFTLESS MARKET LOAN PMT	6,585	6,585	4,938	6,585	6,585	6,585	6,585
130-49210-925-000	IHM LOAN PAYMENT	-	-	-	-	-	-	-
130-49210-927-000	JOE UDELHOVEN LOAN PMT	3,110	-	-	-	-	-	-
130-49210-928-000	STATE THEATRES LLC	27,980	27,980	20,985	27,980	27,980	27,980	27,980
130-49210-929-000	MOUNDSDIE BAKERY LOAN PMT	2,086	2,276	3,459	4,611	1,000	1,000	1,000
130-49210-930-000	LMN INVESTMENT LOAN PMT.	15,862	15,862	11,896	15,862	15,862	15,862	15,862
130-49275-275-000	NON-PERFORM.PENALTY	852	-	-	-	-	-	-
	<b>TOTAL REVENUE RDA</b>	<b>75,569</b>	<b>328,234</b>	<b>316,633</b>	<b>330,393</b>	<b>51,427</b>	<b>51,427</b>	<b>51,427</b>

# Fund Balance



# Fund Balance

Fund balance is the accumulation of income over expenses in a governmental fund and is a measure of the financial resources available in the fund. There are five separate categories of fund balance, as defined on the following page. Non-spendable, restricted, committed, and assigned fund balance have varying levels of availability for use. Unassigned fund balance is not limited in its use.

Availability of committed and assigned fund balance is constrained only by the government itself, and so these two categories, along with unassigned fund balance are together referred to as unrestricted fund balance.

Fund balances should be maintained at a level which provide funds sufficient to pay City expenses without being subject to short-term borrowing. The City receives part of its tax levy in late August, and the majority of the State Shared Revenues are received in late November. The City commits to strive for a general unassigned fund balance equal to 20% of the general fund budget. Fund balance in excess of 20% of the operating expenses should be used to offset capital project costs.

# Fund Balance

## Breakdown of General Fund Balance:

Per the Financial Management Plan, the City strives for a general unassigned fund balance equal to 20% of budgeted general fund expenditures. The table below demonstrates the City's Unassigned General Fund balance in excess of the 20% threshold.

<u>Creation Date</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>
Nonspendable	662,587	837,748	959,425
Restricted	495,412	478,364	293,263
Assigned	1,379,137	912,951	273,370
<b>Unassigned</b>	<b>2,314,941</b>	<b>2,043,323</b>	<b>2,555,478</b>
Total	4,852,077	4,272,386	4,081,536
General Fund Budget	8,117,571	8,289,598	8,216,340
<b>20%</b>	<b>1,623,514</b>	<b>1,657,920</b>	<b>1,643,268</b>
Excess	691,427	385,403	912,210

## Categories:

Non-Spendable – includes amounts that are not in a spendable form (such as long-term advances to other funds or inventory) or are required to be maintained intact.

Restricted – includes amounts constrained to specific purposes by their providers (such as grantors, bondholders, and higher levels of government) through constitutional provisions, or by enabling legislation.

Committed – includes amounts constrained to specific purposes by the City Council, using its highest level of decision-making authority; to be reported as committed, amounts cannot be used for any other purpose unless the City Council takes the same highest level action to remove or change the constraint.

Assigned – includes amounts the City Council intends to use for a specific purpose; intent can be expressed by the City Council or by an official or body to which the City Council delegates the authority. All remaining positive spendable amounts in governmental funds, other than the general fund, that are neither restricted nor committed may be assigned. Assignments may take place after the end of the reporting period.

Unassigned – includes residual positive fund balance within the general fund which has not been classified within the other above mentioned categories.

# Fund Balance

## Fund Balance Overview

Below is a table of ending fund balances for 2014, 2015 and 2016 with a projection of 2017 fund balances.

<u>Fund</u>	<u>12/31/2014</u> <u>Balance</u>	<u>12/31/201</u> <u>5 Balance</u>	<u>12/31/2016</u> <u>Balance</u>	<u>2017</u> <u>Preliminary</u> <u>Revenues</u>	<u>2017</u> <u>Preliminary</u> <u>Expenditures</u>	<u>Increase/</u> <u>(Decrease)</u>	<u>12/31/2017</u> <u>Preliminary</u> <u>Balance **</u>
General Fund	4,852,077	4,272,386	4,081,536	7,766,299	7,958,799	(192,500)	3,889,036
Taxi/Bus Fund	0	12,129	21,464	475,635	550,366	(74,731)	(53,267)
Debt Service	96,676	1,162,872	55,632	4,380,823	4,343,011	37,812	93,444
Capital Projects	486,304	124,667	275,814	2,194,154	2,251,592	(57,438)	218,376
TID 4	818,535	138,020	75,456	178,693	186,711	(8,018)	67,438
TID 5	(216,159)	46,342	7,354	988,719	988,719	-	7,354
TID 6	194,109	2,755	(116,928)	736,303	904,146	(167,843)	(284,771)
TID 7	(1,452,877)	683,407	(1,165,877)	735,656	735,656	-	(1,165,877)
RDA	214,657	266,838	137,467	330,272	335,025	(4,753)	132,714

\*\* Preliminary balances only, not all 2017 transactions have been recorded.

# 2019 – 2022 Capital Improvement Plan

# 2019 - 2022 Capital Improvement Plan

2019							
CAPITAL PROJECT SUMMARY							
	TOTAL	TAX LEVY	GO NOTES	TID INCREMENT	OTHER REVENUES	SEWER BONDS	WATER BONDS
<b>FIRE DEPARTMENT</b>							
Acquisition of land adjacent to fire station	370,000	370,000	-	-	-	-	-
Total	370,000	370,000	-	-	-	-	-
<b>PARKS DEPARTMENT</b>							
Utility Vehicle	15,000	15,000	-	-	-	-	-
Replace 2014 Parks Tractor / Mower	30,000	30,000	-	-	-	-	-
Legion Parking Lot	30,000	15,000	-	-	15,000	-	-
Total	75,000	60,000	-	-	15,000	-	-
<b>POLICE DEPARTMENT</b>							
Squad Replacement	36,000	36,000	-	-	-	-	-
Dispatch Study	20,000	20,000	-	-	-	-	-
Total	56,000	56,000	-	-	-	-	-
<b>PUBLIC WORKS/W&amp;S EQUIPMENT</b>							
End Loader w/Plow & Wing (#19)	70,000	70,000	-	-	-	-	-
1 Ton Dump Truck 4 x 4 (#1)	50,000	50,000	-	-	-	-	-
Replace 2009 Leaf Blower	35,000	35,000	-	-	-	-	-
Paint Machine	25,000	25,000	-	-	-	-	-
Total	180,000	180,000	-	-	-	-	-

# 2019 - 2022 Capital Improvement Plan

2019							
CAPITAL PROJECT SUMMARY							
	TOTAL	TAX LEVY	GO NOTES	TID INCREMENT	OTHER REVENUES	SEWER BONDS	WATER BONDS
<b>PUBLIC WORKS, WATER &amp; SEWER UTILITIES</b>							
Market St (Chestnut to Hickory) 1,320 feet	1,120,000	-	730,000	-	-	180,000	210,000
Lewis St (Water to Court) 1,584 feet	998,000	-	563,000	-	-	215,000	220,000
Court St (Jewett to Lewis) 1,319 feet	832,000	-	462,000	-	-	180,000	190,000
Business Hwy 151 Sidewalks	660,000	300,000	-	-	360,000	-	-
Street & Utility Program Subtotal	3,610,000	300,000	1,755,000	-	360,000	575,000	620,000
Sidewalk Repair	30,000	30,000	-	-	-	-	-
Street Repairs & Maintenance Program	120,000	120,000	-	-	-	-	-
Public Transportation - 5339 Grant - Year 2 - (Federal Grant)	167,110	33,422	-	-	133,688	-	-
Highway Striping	30,000	30,000	-	-	-	-	-
Rountree Branch Streambank Restoration	85,000	15,000	-	-	70,000	-	-
Subtotal	432,110	228,422	-	-	203,688	-	-
<b>TOTAL</b>	<b>4,042,110</b>	<b>528,422</b>	<b>1,755,000</b>	<b>-</b>	<b>563,688</b>	<b>575,000</b>	<b>620,000</b>
<b>GRAND TOTAL</b>	<b>4,723,110</b>	<b>1,194,422</b>	<b>1,755,000</b>	<b>-</b>	<b>578,688</b>	<b>575,000</b>	<b>620,000</b>
<b>PUBLIC WORKS, WATER &amp; SEWER UTILITIES</b>							

# 2019 - 2022 Capital Improvement Plan

## 2020

### CAPITAL PROJECT SUMMARY

	TOTAL	TAX LEVY	GO NOTES	TID INCREMENT	OTHER REVENUES	SEWER BONDS	WATER BONDS
<b>FIRE DEPARTMENT</b>							
Renovation & Expansion of Fire Station	3,750,000	-	2,850,000	-	900,000	-	-
Total	3,750,000	-	2,850,000	-	900,000	-	-
<b>PARKS DEPARTMENT</b>							
Prairie View Soccer - Phase 2 (parking lot)	20,000	-	-	-	20,000	-	-
Parks - Benches, Grills, Picnic tables	12,500	12,500	-	-	-	-	-
Parks - City park lights	45,000	45,000	-	-	-	-	-
2008 Parks Pickup	30,000	30,000	-	-	-	-	-
2017 Parks Tractor / Mower	30,000	30,000	-	-	-	-	-
Total	137,500	117,500	-	-	20,000	-	-
<b>POLICE DEPARTMENT</b>							
Squad Replacement	36,000	36,000	-	-	-	-	-
Downtown Camera System	15,000	15,000	-	-	-	-	-
Total	51,000	51,000	-	-	-	-	-
<b>PUBLIC WORKS / W&amp;S EQUIPMENT</b>							
Backhoe (#18)	18,800	18,800	-	-	-	-	-
2 ½ ton Dump Truck (#42)	150,000	150,000	-	-	-	-	-
½ ton Pick Up Truck (#96)	26,000	26,000	-	-	-	-	-
Total	194,800	194,800	-	-	-	-	-

# 2019 - 2022 Capital Improvement Plan

2020							
CAPITAL PROJECT SUMMARY							
	TOTAL	TAX LEVY	GO NOTES	TID INCREMENT	OTHER REVENUES	SEWER BONDS	WATER BONDS
<b>PUBLIC WORKS, WATER &amp; SEWER UTILITIES</b>							
Irene St (Hickory to Bradford) 317 feet	225,000	120,000	-	-	-	45,000	60,000
Dewey St (Water to Elm) 2,218 feet	1,463,000	803,000	-	-	-	310,000	350,000
Bradford St (Main to Irene) 1,161 feet	800,000	435,000	-	-	-	165,000	200,000
Furnace St (Water to Lutheran) 585 feet	405,000	220,000	-	-	-	85,000	100,000
Street & Utility Program Subtotal	2,893,000	1,578,000	-	-	-	605,000	710,000
Sidewalk Repair	30,000	30,000	-	-	-	-	-
Street Repairs & Maintenance Program	120,000	120,000	-	-	-	-	-
Public Transportation – 5339 Grant – Year 3	167,110	33,422	-	-	133,688	-	-
Highway Striping	30,000	30,000	-	-	-	-	-
Subtotal	347,110	213,422	-	-	133,688	-	-
<b>TOTAL</b>	<b>3,240,110</b>	<b>1,791,422</b>	<b>-</b>	<b>-</b>	<b>133,688</b>	<b>605,000</b>	<b>710,000</b>
<b>GRAND TOTAL</b>	<b>7,373,410</b>	<b>2,154,722</b>	<b>2,850,000</b>	<b>-</b>	<b>1,053,688</b>	<b>605,000</b>	<b>710,000</b>



# 2019 - 2022 Capital Improvement Plan

2021							
CAPITAL PROJECT SUMMARY							
	TOTAL	TAX LEVY	GO NOTES	TID INCREMENT	OTHER REVENUES	SEWER BONDS	WATER BONDS
<b>FIRE DEPARTMENT</b>							
Upgrade/Expansion of Severe Weather Warning System	250,000	250,000	-	-	-	-	-
Total	250,000	250,000	-	-	-	-	-
<b>PARKS DEPARTMENT</b>							
Jenor Tower Park lights	25,000	25,000	-	-	-	-	-
Legion Park Playground	100,000	50,000	-	-	50,000	-	-
1998 Parks Pickup	25,000	25,000	-	-	-	-	-
2018 Parks Tractor / Mower	30,000	30,000	-	-	-	-	-
Total	180,000	130,000	-	-	50,000	-	-
<b>POLICE DEPARTMENT</b>							
Detective Car Replacement	23,000	23,000	-	-	-	-	-
Live Scan Fingerprint System	14,000	14,000	-	-	-	-	-
Interview Room camera system	25,000	25,000	-	-	-	-	-
Total	62,000	62,000	-	-	-	-	-
<b>PUBLIC WORKS/ W&amp;S EQUIPMENT</b>							
1 Ton Cargo Truck (#90)	48,000	48,000	-	-	-	-	-
Aerial Bucket Truck (#13)	75,000	75,000	-	-	-	-	-
Total	123,000	123,000	-	-	-	-	-

# 2019 - 2022 Capital Improvement Plan

2021							
CAPITAL PROJECT SUMMARY							
	TOTAL	TAX LEVY	GO NOTES	TID INCREMENT	OTHER REVENUES	SEWER BONDS	WATER BONDS
<b>PUBLIC WORKS, WATER &amp; SEWER UTILITIES</b>							
Jefferson St (Cedar to north cul-de-sac) 2,692 feet	3,132,000	1,025,000	1,257,000	-	-	400,000	450,000
Cedar St (Chestnut to Hickory) 1,425 feet	1,030,000	550,000	-	-	-	230,000	250,000
Street & Utility Program Subtotal	4,162,000	1,575,000	1,257,000	-	-	630,000	700,000
Sidewalk Repair	30,000	30,000	-	-	-	-	-
Street Repairs & Maintenance Program	120,000	120,000	-	-	-	-	-
Highway Striping	30,000	30,000	-	-	-	-	-
Subtotal	<b>180,000</b>	<b>180,000</b>	-	-	-	-	-
Total	<b>4,342,000</b>	<b>1,755,000</b>	<b>1,257,000</b>	-	-	<b>630,000</b>	<b>700,000</b>
<b>GRAND TOTAL</b>	<b>4,957,000</b>	<b>2,320,000</b>	<b>1,257,000</b>	-	<b>50,000</b>	<b>630,000</b>	<b>700,000</b>

# 2019 - 2022 Capital Improvement Plan

2022							
CAPITAL PROJECT SUMMARY							
	TOTAL	TAX LEVY	GO NOTES	TID INCREMENT	OTHER REVENUES	SEWER BONDS	WATER BONDS
<b>FIRE DEPARTMENT</b>							
Replace Firefighter Air Packs	202,500	202,500	-	-	-	-	-
Total	<b>202,500</b>	<b>202,500</b>	-	-	-	-	-
<b>PARKS DEPARTMENT</b>							
Replace 2019 Parks Tractor / Mower	32,000	32,000	-	-	-	-	-
Total	<b>32,000</b>	<b>32,000</b>	-	-	-	-	-
<b>POLICE DEPARTMENT</b>							
Squad Replacement	36,000	36,000	-	-	-	-	-
Total	<b>36,000</b>	<b>36,000</b>	-	-	-	-	-
<b>PUBLIC WORKS/ W&amp;S EQUIPMENT</b>							
2 ½ ton Dump Truck (#62)	160,000	160,000	-	-	-	-	-
Total	<b>160,000</b>	<b>160,000</b>	-	-	-	-	-
<b>PUBLIC WORKS, WATER &amp; SEWER UTILITIES</b>							
Greenwood Ave (College to Longhorn) 739 feet	570,000	300,000	-	-	-	120,000	150,000
Madison St (Water to Second) 1,426 feet	1,085,000	575,000	-	-	-	230,000	280,000
Oak St (Mineral to Furnace) 317 feet	240,000	130,000	-	-	-	50,000	60,000
Perry Dr (Main to Union) 1,320 feet	995,000	530,000	-	-	-	215,000	250,000
University Plaza (College to end of street) 422 feet	320,000	170,000	-	-	-	70,000	80,000
Street & Utility Program Subtotal	<b>3,210,000</b>	<b>1,705,000</b>	-	-	-	<b>685,000</b>	<b>820,000</b>

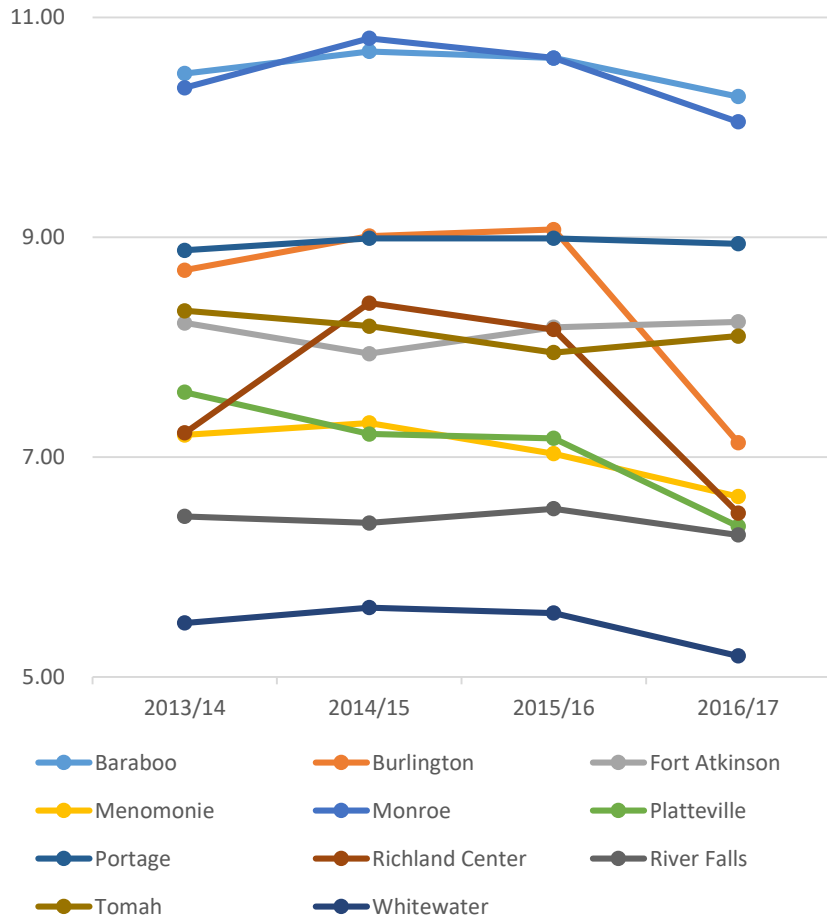
# 2019 - 2022 Capital Improvement Plan

2022							
CAPITAL PROJECT SUMMARY							
	TOTAL	TAX LEVY	GO NOTES	TID INCREMENT	OTHER REVENUES	SEWER BONDS	WATER BONDS
Sidewalk Repair	30,000	30,000	-	-	-	-	-
Street Repairs & Maintenance Program	120,000	120,000	-	-	-	-	-
Highway Striping	30,000	30,000	-	-	-	-	-
Subtotal	<b>180,000</b>	<b>180,000</b>	-	-	-	-	-
Total	<b>3,390,000</b>	<b>1,885,000</b>	-	-	-	<b>685,000</b>	<b>820,000</b>
<b>GRAND TOTAL</b>	<b>3,820,500</b>	<b>2,315,500</b>	-	-	-	<b>685,000</b>	<b>820,000</b>

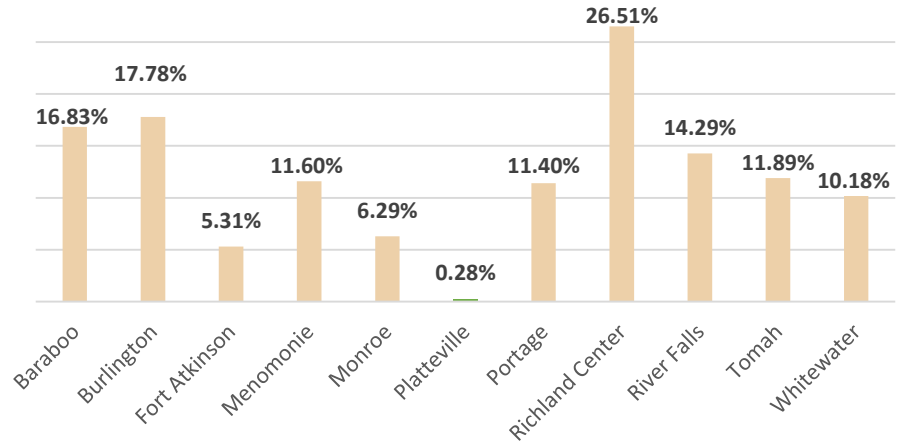
# Peer City Comparisons

# Peer City Comparisons

**PROPERTY TAX RATE COMPARISON  
2013-2017**



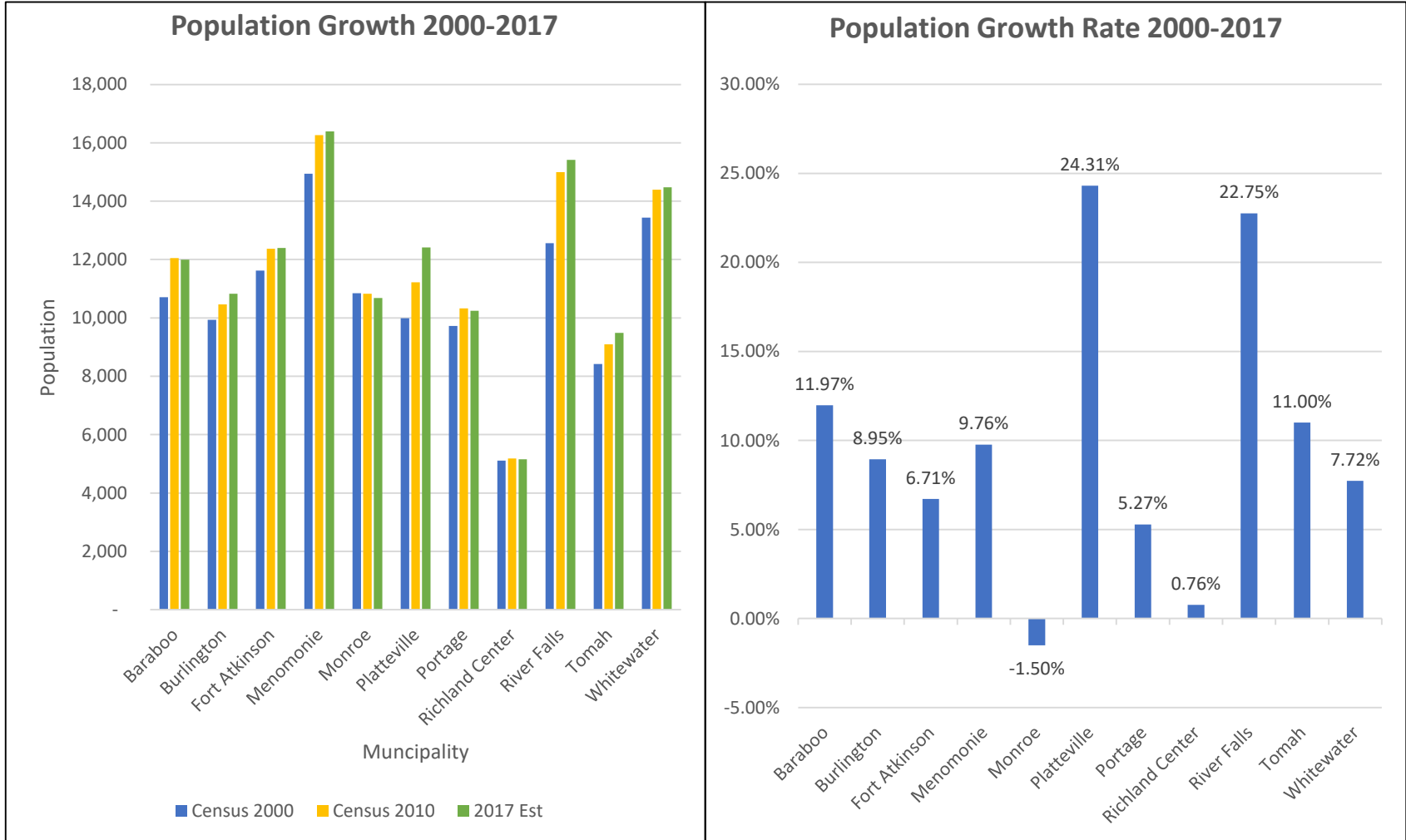
**MUNICIPAL PROPERTY TAX RATE GROWTH  
SINCE 2011**



**EQUALIZED TAX RATE COMPARISON 2014-2017**

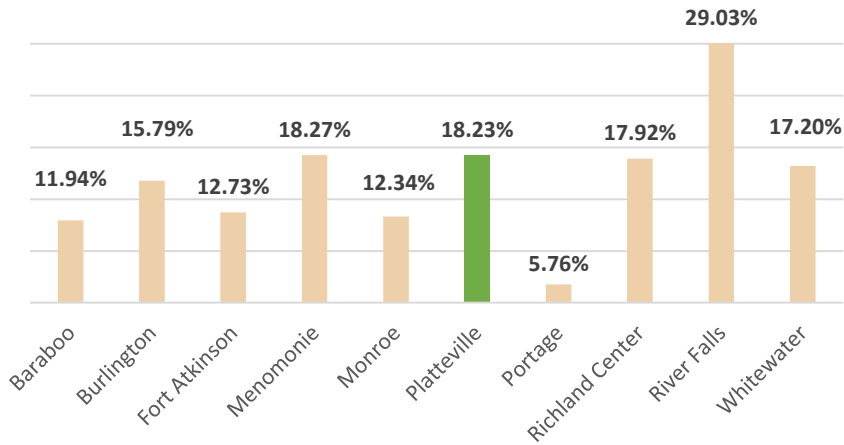
City	2013/14	2014/15	2015/16	2016/17
Baraboo	10.49	10.69	10.63	10.28
Burlington	8.70	9.01	9.07	7.13
Fort Atkinson	8.22	7.94	8.18	8.23
Menomonie	7.20	7.31	7.03	6.64
Monroe	10.36	10.81	10.63	10.05
<b>Platteville</b>	<b>7.59</b>	<b>7.21</b>	<b>7.17</b>	<b>6.37</b>
Portage	8.88	8.99	8.99	8.94
Richland Center	7.22	8.40	8.16	6.49
River Falls	6.46	6.40	6.53	6.29
Tomah	8.33	8.19	7.95	8.10
Whitewater	5.49	5.63	5.58	5.19

# Peer City Comparisons

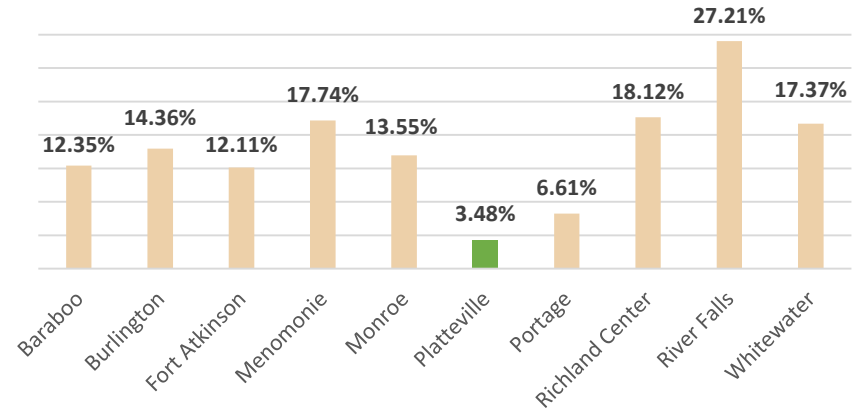


# Peer City Comparisons

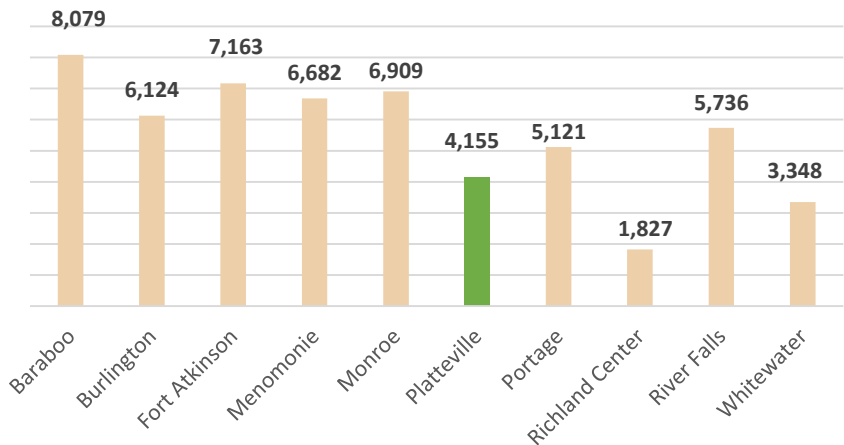
**MUNICIPAL TAX LEVY GROWTH 2011-2017**



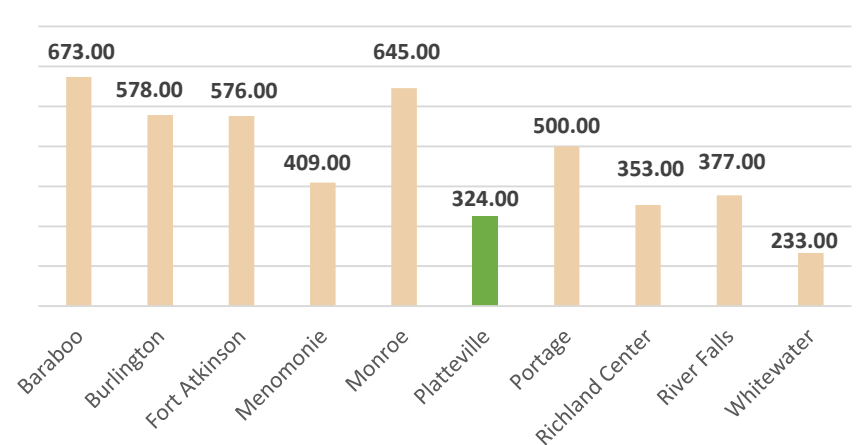
**MUNICIPAL TAX LEVY PER CAPITA GROWTH 2011-2017**



**MUNICIPAL TAX LEVY (in thousands)**

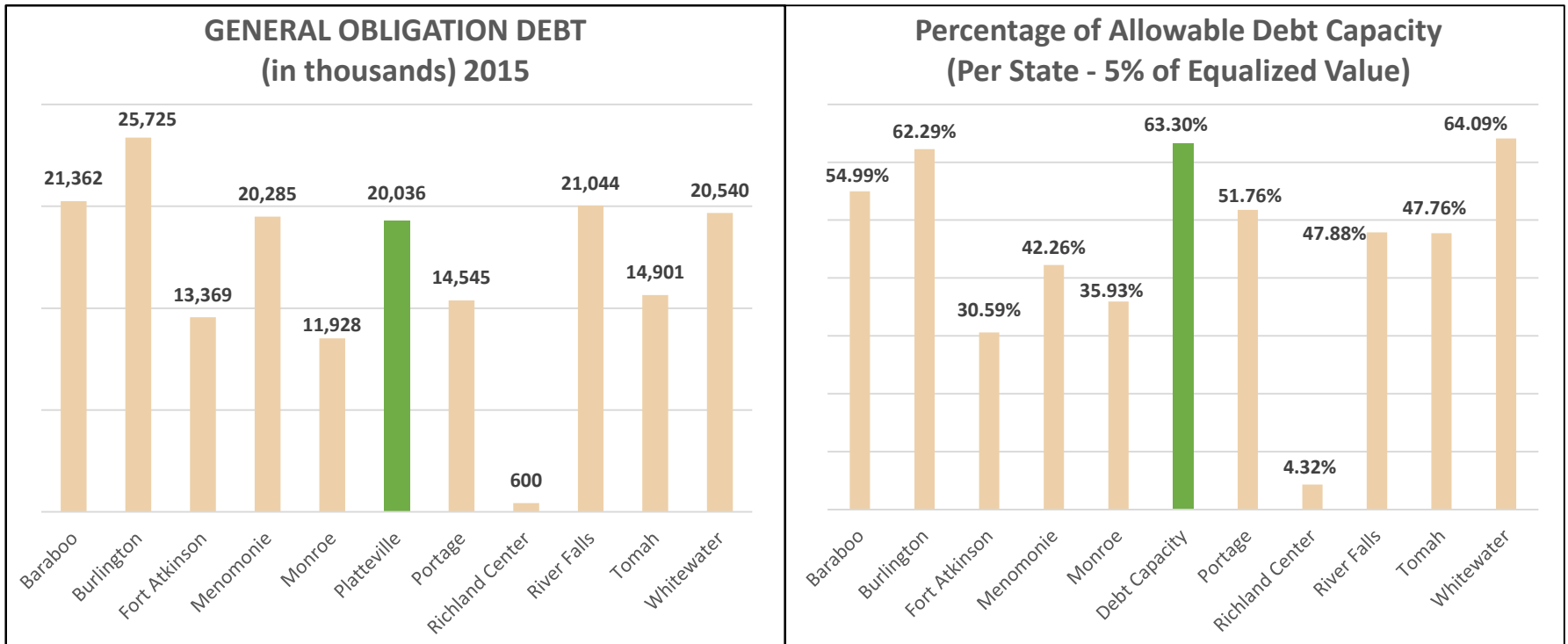


**MUNICIPAL PROPERTY TAX LEVY per CAPITA**





# Peer City Comparisons



# Glossary

# Glossary of Terms



**Appropriation** – A legal authorization granted by the governing body which permits public officials to incur obligations and make expenditures up to the amount of money allocated and within time limits set by the governing body. Does not mean it will be fully expended.

**Assessed Value** – The estimated value placed upon real and personal property by the City Assessors for purposes of levying property taxes.

**Balanced Budget** – refers to a budget in which revenues are equal to expenditures. The City requires that department budgets be balanced.

**Bond** – A debt instrument created for the purpose of raising capital, representing a loan agreement between the issuer and purchaser. The issue is obligated to repay the loan amount (principal) at specified future dates along with interest (coupon).

**Budget** – A financial plan to provide services and make capital purchases along with the proposed means of financing for a given period of time.

**Capital Project (Capital Improvement Plan)**– Major construction, acquisition, or renovation activities that add value to the City’s physical assets or significantly increase their useful life.

**Contingency** – Funds set aside but not appropriated or approved for future use. These funds could be used for unanticipated expenditures, new programs, or to absorb unexpected revenue losses.

**Debt Service** – Amount of cash flow payments of principal and interest to holders to of the City’s debt instruments.

**Deficit** – Excess of an entity’s liabilities overs its assets (a negative fund balance). The term may also be used to describe when expenditures exceed program revenues.

**Department** – A major organizational unit in the City comprised of related work activities aimed at accomplishing a major service or regulatory program.

**Employee Benefits** – Contributions made by the City to designated funds to meet commitments or obligations for employee fringe benefits, including Social Security, the Wisconsin Retirement System, and other medical, disability, and life insurance plans.

**Equalized Value** – The estimated value placed upon real and personal property by the State Department of Revenue. Equalized values estimate the total value of all taxable property in a municipality and are the basis upon which County and School District tax levies are distributed to each municipality.

**Expenses**– For funds using the modified accrual basis of accounting, the cost of goods received and services rendered are recognized when measurable and reflect near-term outflows of cash. For funds using full accrual accounting, the costs of operations, capital outlay, and debt service are accounted as soon as the underlying event or transaction occurs.

**Full-time Equivalent (FTE) Positions** – Each FTE is equal to a standard work year or 2,080 hours. Part-time and seasonal positions are converted to the decimal equivalent position based on total hours per year.

**Fund** – An independent fiscal and accounting entity with a self-balancing set of accounts recording cash and/or other resources together with all related liabilities, obligations, reserves, and equities segregated for the purpose of carrying on specific activities or attaining certain objectives.

**Fund Balance** – The excess of an entity’s assets over its liabilities. A negative fund balance is sometimes called a deficit.

# Glossary of Terms

**General Fund** – The fund supported by taxes, fees, and other revenues that may be used for any lawful purpose. The general fund accounts for all City operations that are not specifically accounted for in another fund.

**General Fund (Operating) Budget** – A plan of financial operation embodying proposed expenditures for a given period, typically a fiscal year, and the means of financing them (revenue estimates). The term is also used to denote the officially approved expenditure ceiling under which the City and its departments operate.

**General Obligation Bonds** – Long-term debt obligations that are backed by the full faith and credit of the City.

**Governmental Fund** – fund type used to account for most of a government’s activities which are financed through taxes, intergovernmental revenues, and other nonexchange revenues.

**Grants** – Contributions, gifts of cash, or other assets from another governmental entity to be used or expended for a specific purpose, activity, or facility.

**Intergovernmental Revenue** – A contribution of assets by one governmental unit or another. Typically, these contributions are made to local governments from the State and Federal governments.

**Mill Rate** – The property tax rate stated in terms of dollars and cents for every 1,000 of assessed property value.

**Outlay** – Payment for purchase or construction of any item having a unit cost of \$5,000 and less than \$10,000, or a useful life of more than one year. These expenses are allocated to the general fund.

**Payment in lieu of taxes (PILOT)** – Charges to an enterprise fund that the City would receive in property taxes if the enterprise were a private sector operation. Some enterprise funds are assessed a payment in lieu of property tax based on the value of the real property assets of the fund.

**Revenue** – Income derived from taxes, fees, and other charges. This term refers to all government income, regardless of source, used to fund services.

**Revenue Bonds** – A bond that is payable from a specific source of revenue and to which the full faith and credit of the City is not pledged.

**Special Assessment** – A compulsory levy made against certain properties to defray part or all of the cost of a specific improvement of service deemed to primarily benefit those properties.

**Tax Incremental Financing District (TIF or TID)** – A geographical area designated for public and private development. Public improvements are funded by debt that is repaid by segregating the increased property taxes resulting from private development within the district.

**Tax Levy** – The total amount of property taxes imposed by a government.

**Tax Rate** – The amount of tax stated in terms of a unit of the tax base. The tax rate is expressed in terms of “mills”, with one mill equivalent to 1 of tax for every 1,000 of assessed value.