

City of **PLATTEVILLE**



2019 Annual Budget

Adopted November 27th, 2018

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Executive Summary

On behalf of all of the City's operating departments, we are pleased to be able to present the 2019 budget, which is based on best practices outlined by the Government Finance Officers Association (GFOA). We hope that you will find it both informative and useful.

2018 Accomplishments

Redevelopment work has continued in the greater downtown area. Construction began on Ruxton Apartments located on the former Pioneer Ford site. The \$11 million mixed-use development includes market rate and affordable apartments, as well as 4,000 sq. ft. of commercial space. The project is expected to be completed in summer 2019. Newman Heights, a 44-unit apartment building adjacent to the University of Wisconsin-Platteville, opened in fall of 2018.



Based on recommendations of the Downtown Parking Task Force, the reserved parking program was revised and more reserved stalls were added. The Mineral Street parking lot was reconstructed. New branded parking lot signs were installed at all lot locations. Street banners designed by high school students and new flags were placed along Main Street. With the assistance of local donors and parks division staff, the popular hanging flower baskets were also brought back to Main Street.

A new 10,800 sq. ft. multi-tenant commercial building opened off the Business Highway 151 corridor. Moundview Cheese, located in the former Stoneman's Mill building, began operations in the Industry Park. Emmi Roth USA added a bio-digester and solar panels to their plant. Skyway Precision relocated from the township into a remodeled building on Eastside Road.

Executive Summary

2018 Accomplishments (cont.)

Street reconstruction projects were completed on Pine Street (Water to Virgin Streets), Virgin Avenue (Main Street to Business Highway 151) and Lutheran Street (Mineral to Furnace Streets). Dirt from the street projects was used to begin the development of Prairie View Park as a soccer complex. A runway was resurfaced at the Platteville Airport. The project was largely funded through Federal Airport Improvement and State Bureau of Aeronautics funds. The City continued its efforts to replace lead water service lines on private property. As of year-end, 374 of the City's 566 known lines had been replaced. The lead service line replacement program is being funded with two loan-forgiveness grants from the Wisconsin Department of National Resources valued at \$510,000.



The City partnered with the Platteville School District, Platteville Area Industrial Development Corporation (PAIDC), Southwest Health and local banks to conduct a housing study. The study will be completed in the first quarter of 2019. Staff also rewrote the employee handbook, which is expected to be approved by the Common Council in February 2019.

Executive Summary

2018 Accomplishments (cont.)

Twenty-one regular full-time or part-time employees were hired or promoted, largely due to retirements. In conjunction with the retirements, some positions were configured to better address current needs. The position of Assistant to the Public Works Director was eliminated and replaced with a Building Maintenance Specialist. The part-time position of Administrative Assistant in the Police Department was eliminated and replaced with a part-time Code Enforcement Officer, and the position of Assistant to the Community Development Director was eliminated and replaced with a Community Development Specialist/Planner. The City ended its custodial cleaning contract and brought the service in-house by hiring three part-time custodians.

2019 Goals

2019 will be an exciting year for capital improvements, including work on some important buildings. The first phase of a three-year plan to remodel the interior of City Hall and replace the HVAC system will begin. A private fundraising group intends to build a new event center for Legion Park and to gift the structure to the City at the end of the year. The event center will replace the dilapidated Art Hall. The \$600,000 project was started with a \$50,000 challenge included as part of the City's 2018 budget.

The City will also be partnering with the State of Wisconsin to reconfigure traffic lanes on Business Highway 151 and add pedestrian improvements. Ninety percent of this \$1.2 million project will be funded through a state grant. Design work will be completed in 2019 with construction starting in 2020.

City staff will be putting together an action plan following the completion of the housing study in early 2019. The City plans to take advantage of a one-year TID extension newly permitted under Wisconsin state law to extend the TID 4 closure to 2020. The one-year extension is allowed for expenses related to affordable housing related initiatives.



Executive Summary



2019 Goals (cont.)

Additional capital projects include:

- Replacement of the airport fuel farm and completion of an airport master plan.
- Reconstruction of Court Street (Madison to Lewis Streets) and Lewis Street (Water to Court Streets).
- Addition of a sidewalk on Camp Street between Elm Street and Lancaster Road, and
- Streambank restoration near the Platteville Area Chamber of Commerce building.

The Common Council and City staff will develop a strategic plan for 2020-2023 in the fall of 2019. In addition, staff will work with community partners to create an inclusivity plan for the city.

2019 Budget

Increasing debt payments and reduced state funding made the 2019 Budget challenging. Major changes to the budget are as follows:

- 2% (\$70,000) compensation increase for city staff,
- 4.5% (\$40,000) increase in health insurance costs,
- \$260,000 increase in debt service payments,
- \$135,000 decrease in state aids for transportation and municipal services,
- \$30,000 decrease in stormwater management and GIS-related expenditures.

As a result of the changes noted above, tax levy support for the Capital Improvement Plan (CIP) was reduced from \$405,000 in 2018 to \$196,000 in 2019, a 52% reduction. Additional funding for the 2019 CIP is coming from the following sources:

- \$104,000 Ambulance account
- \$101,000 Sale of the former senior center building
- \$388,000 Unassigned fund balance

Executive Summary

2019 Budget (cont.)

Consistent with the City's long-range financial plan, the amount of general obligation debt being issued in 2019 is equal to the amount being retired. The total capital investment in 2019, including grants and other sources, will exceed \$2.9 million.

The current unassigned fund balance is bolstered by the repayment of funds owed by TID 7 to the general fund. These monies are projected to be completely paid by 2020, after which the City expects transfers from the unassigned fund balance to the CIP to be much lower.

A City-wide revaluation was conducted for the purposes of tax assessment in 2018. Overall assessed property value in the City increased by \$71.8 million, which caused the mil rate for 2019 to drop from \$8.13/\$1,000 to \$7.73/\$1,000 even though the levy increased by 4.5%.

The City maintained its AA- bond rating in 2018. Staff will be working with an outside consultant to update the long-range financial plan this year.

On behalf of all City of Platteville employees, it has been a pleasure to serve the community. We look forward to a productive year ahead.

Karen M. Kurt
City Manager



Nicola Maurer
Administration Director



GFOA Distinguished Budget Award



GOVERNMENT FINANCE OFFICERS ASSOCIATION

Distinguished Budget Presentation Award

PRESENTED TO

**City of Platteville
Wisconsin**

For the Fiscal Year Beginning

January 1, 2018

Christopher P. Morrill

Executive Director

The Distinguished Budget Presentation Awards Program was developed by the Government Finance Officers Association as a tool to help local governments prepare budgets of the highest quality.

The goal is for the budget document to become an invaluable instrument for users both inside and outside the government entity. The document is evaluated by three separate reviewers based on twenty seven specific criteria.

City of Platteville staff prepared the 2017 Budget Document according to these criteria for the first time, and were successful in achieving the Distinguished Budget Presentation Award.

The 2018 budget document was prepared according to the same criteria with some enhancements based on GFOA reviewer feedback. The City of Platteville received the Distinguished Budget Presentation Award for the second year. This budget document will be submitted for the 2019 Budget Award.

City Officials and Administration

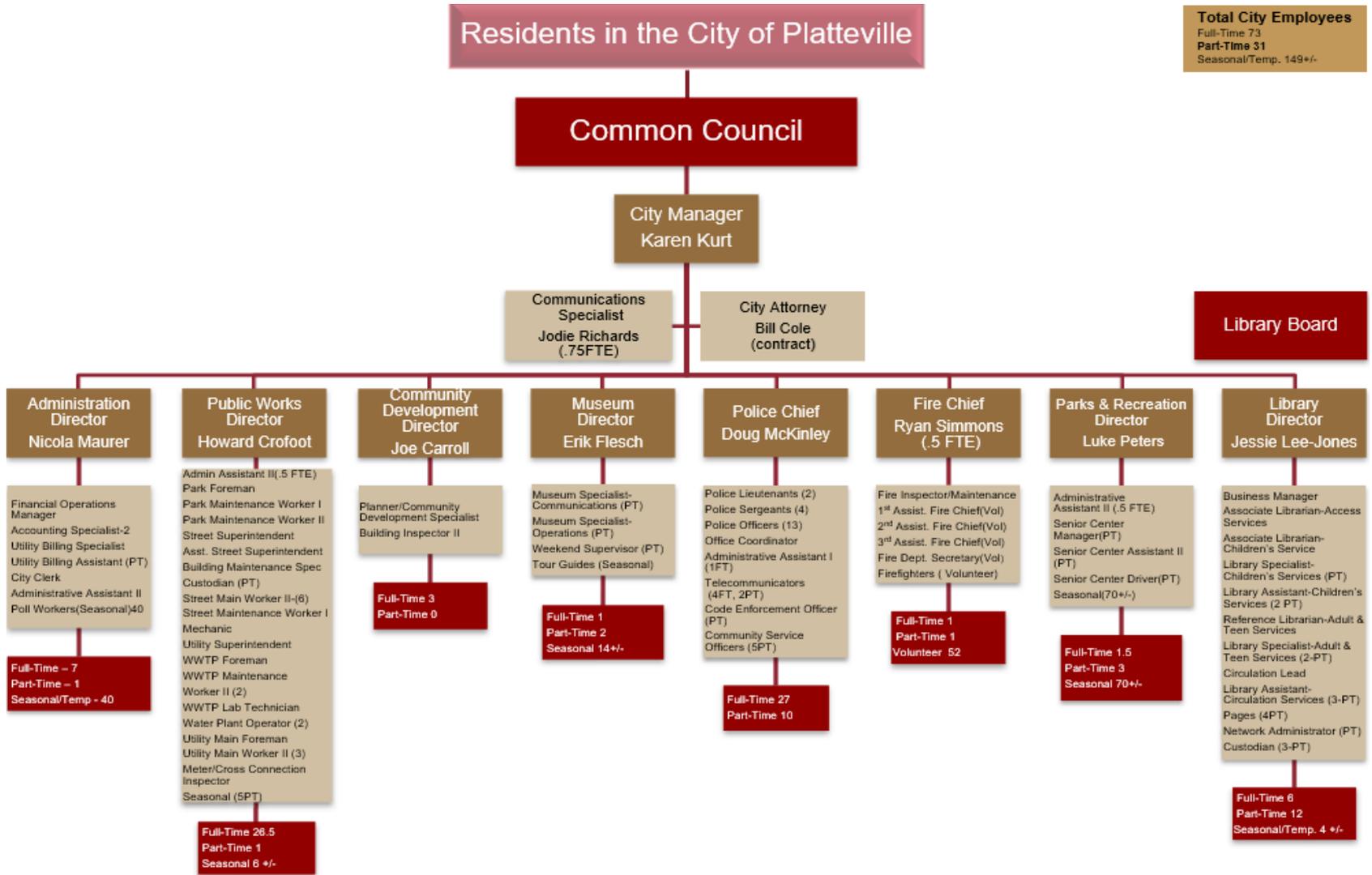


City of Platteville Common Council	
Eileen Nickels	Council President
Barbara Daus	Council Pro Tem
Ken Kilian	Council Alderperson
Barbara Stockhausen	Council Alderperson
Robin Cline	Council Alderperson
Don Francis	Council Alderperson
Cena Sharp	Council Alderperson

City Administration	
Karen Kurt	City Manager
Nicola Maurer	Administration Director
Howard Crofoot	Public Works Director
Joe Carroll	Community Development Director
Doug McKinley	Police Chief
Ryan Simmons	Fire Chief
Luke Peters	Parks & Recreation Director
Jessie Lee-Jones	Library Director
Erik Flesch	Museum Director

Organizational Chart

Total City Employees
 Full-Time 73
 Part-Time 31
 Seasonal/Temp. 149 +/-



City Employment



The attached table is a summary of budgeted (FTE) positions for the City of Platteville by department over the last five years.

An FTE is equal to a standard work year; however, the number of hours can differ by year. For 2019, there are 2088 working hours.

Please note, permanent part-time employees are converted to the decimal equivalent position based on the total number of hours budgeted per year.

	2015	2016	2017	2018	2019
Administration	6.0	6.1	6.0	5.8	4.9
Administration	1.0	1.0	1.0	1.0	0.7
City Clerk	2.0	2.0	2.0	1.8	1.8
Finance	3.0	3.1	3.0	3.0	2.5
City Manager	2.3	2.3	1.9	2.0	1.8
City Manager	1.5	1.5	1.1	1.3	1.0
Communications	0.8	0.8	0.8	0.8	0.8
Community Development	3.0	3.0	3.0	3.0	2.7
Building Inspection	1.5	1.5	1.5	1.5	1.3
Community Development	1.5	1.5	1.5	1.5	1.4
Engineering/Public Works	15.9	15.4	15.9	14.3	14.2
Cemetery	1.3	1.2	1.3	1.3	1.3
City Hall/Engineering	2.7	2.6	2.5	2.5	1.4
Parks	2.9	2.4	2.9	2.9	2.9
Recycling	1.5	1.6	1.6	1.5	1.6
Streets	7.5	7.6	7.7	6.1	7.1
Library	10.3	10.6	11.2	11.1	12.0
Library Services	10.3	10.6	11.2	11.1	12.0
Museum	3.0	3.0	2.7	2.6	3.4
Museum Services	3.0	3.0	2.7	2.6	3.4
Public Safety	30.8	30.5	30.9	30.6	30.8
Fire	1.5	1.5	1.5	1.6	1.5
Police	23.8	23.6	23.9	23.5	23.8
Dispatchers	5.5	5.4	5.5	5.5	5.5
Recreation	4.2	3.8	3.6	3.6	3.7
Recreation	1.5	1.5	1.5	1.5	1.5
Pool	0.5	0.4	0.4	0.4	0.4
Senior Center	2.1	1.9	1.7	1.7	1.8
Total FTE's	75.5	74.7	75.1	73.0	73.4

Location



Platteville, WI is located in the Hollow Region, as named by early southern miners, in the rolling hills of southwestern Wisconsin.

The City of Platteville has a total area of 5.45 square miles.

Platteville is serviced by Wisconsin State Highways 80 and 81, as well as U.S. Highway 151. Originally, U.S. 151 went through the valley that made up the southern border of the city limits, but with the completion of the four-lane limited-access superhighway, traffic has been rerouted and now loops south of the city.

The City of Platteville has an estimated population of 12,457 and is the home of the University of Wisconsin-Platteville.

City History

The community of Platteville began in 1827 when the first miners clustered around the lead mines near the creek, among them John Hawkins Rountree, the “father” of Platteville. Rountree and his partner, J.B. Campbell, took possession of their diggings, the Rountree lode, in November of 1827. First known as the Platte River Digs, the City grew with the addition of a furnace for smelting lead ore and a store. According to one account, “the town site was really a thicket of hazel bush with most of the buildings along the road running from Rountree’s residence to his furnace.”

Two years later, in 1829, John Rountree was appointed postmaster. At that time, the community applied for a post office under the name Lebanon, but since another town already picked that name, the City went with its second choice, Platteville.

In 1835, the City was surveyed and 19 lots laid out in addition to City Park. The surveyor, Thomas Hugill Sr., came from a mining City in Yorkshire, England and it is said he laid out Platteville to replicate his native City of narrow streets, small blocks and a small public square. The irregularity of the streets can be explained in part by the fact that Platteville started out as a mining town. When surveying the streets, it was necessary to move and jog stretches of the streets to avoid mine shafts. Other concerns were the creek, its steep ravine, and Rountree Branch.

Unlike many mining towns, Platteville continued to grow even when mining was no longer the most important industry. The presence of the Academy, which developed into the Normal School, and the success of agriculture in the area allowed Platteville to become an important center that could support a large number of businesses. Over time the first log buildings were replaced with frame buildings. Several fires over the years, especially the disastrous fire of 1874, encouraged landowners to build with brick. Hotels, banks, merchants, churches, and factories found a home in downtown Platteville.



City History

Residents, often the merchants who ran shops, lived above the stores. Social organizations like the Masons and the Knights of Pythias met in halls downtown. There were changes over the years: the arrival of the railroad, spurred new growth in the 1870s and 1880s, the zinc industry revitalized the city in the late 19th century, new businesses like the movie theaters, the growing number of students, and parking for cars instead of hitches for horses. Although mining continued in the area until 1979, it was Platteville's ability to shift its economic base that kept it from becoming a ghost town, the fate of many mining communities.

Before designation as a Commercial Historic District in 1990, several buildings were torn down in order to accommodate for parking and "modernization." During that time, Platteville lost a theater, the Masonic Temple, two hotels, a clock tower church and several smaller buildings, c 1880. Thanks to the foresight of Joanne (Eastlick) Reese, the district is now protected by a Historic Preservation Ordinance and Historic Preservation Commission. The community of Platteville owes a debt of gratitude to Joanne for her diligence and love of her childhood home.

Today, the Main Street District remains the center of the community as it continues to provide businesses and commercial services to fulfill the needs of the city, the surrounding farms and the university; its governmental buildings continue to serve the city from this district; and it is home to two museums, a gallery, and the municipal auditorium...all of which provide gathering places for visitors and community members alike.

Today, Platteville offers "big city" lodging and dining choices at small town prices. The largest community in Grant County, Platteville is a great regional retail center, with a wide variety of unique shopping choices.



Community Profile

<p>Date Incorporated: 1880</p> <p>Population: 12,457 (2018 estimate)</p> <p>Population by Gender:</p> <ul style="list-style-type: none"> • Male: 56.70% • Female: 43.30% <p>Number of Housing Units (%):</p> <ul style="list-style-type: none"> • Owner-occupied: 47.0% • Median value of owner-occupied units: 149,000 	<p>Population by Race:</p> <ul style="list-style-type: none"> • White: 11,697/ 93.9% • Black: 299/ 2.4% • American Indian: 62/ 0.5% • Asian: 137/ 1.1% • Native Hawaiian: 0/ 0% • Hispanic: 187/ 1.5% • 2+ races/Other: 75/ 0.6% <p>Population by Age:</p> <ul style="list-style-type: none"> • 0-4 years: 424 • 5-17 years: 1,495 • 18-64 years: 9,305 • 65 years and older: 1,233 	<p>Personal Income:</p> <ul style="list-style-type: none"> • Median household income (2017): 41,867 • Per capita income (2012-2017): 17,235 <p>Community Recreation:</p> <ul style="list-style-type: none"> • Acres of parkland: 97.2 • Number of City parks: 14
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<https://www.census.gov/quickfacts/plattevillecitywisconsin>

Five Largest Tax Payers (Real and Personal Property)			Five Largest Employers		
Taxpayer	2018 Assessed Value	Total Tax Bill	Employer	Type of Business	Estim. Employees
Emmi Roth	\$13,660,200	\$291,874.58	UW-Platteville	Education	750+ employees
Wal-Mart	\$13,541,300	\$289,333.48	Southwest Health	Medical	500-550 employees
Senior Village	\$10,337,200	\$220,856.33	Heartland Health Care	Nursing Home	250-299 employees
Menards	\$9,867,200	\$210,811.65	Platteville Schools	Education	250-299 employees
Miners Development	\$9,124,600	\$194,940.99	Esterline Avista	Software	200 employees

Budget Process



The City of Platteville's budget process typically begins after the prior year's audit is complete. The City Manager, Administration Director and Financial Operations Manager meet in July to draft a budget timeline. The draft timeline is shared with the Council President to ensure all scheduled budget meetings work with the majority of the Council Members. During August, the City Manager meets with Department Directors and the Common Council to set goals for the upcoming budget year. These goals drive budget priorities and serve as a starting framework for development of CIP and department budgets.

In August, the Financial Operations Manager distributes budget spreadsheets and budgeting guidelines to Department Directors. Additional information from Department Directors may include specific departmental goals and performance measures. Generally, Department Directors are asked to keep their budgets at a 0% increase outside of any planned capital projects and pre-approved staffing changes. The Finance division provides the salary and benefit information for budgets, as well as two prior years of actual, current year-to-date actual and current year budget information. Department budgets are returned to the Financial Operations Manager in early September, who compiles the data and uploads it into the City general ledger system.

Mid-September, the City Manager, Administration Director and Financial Operations Manager meet with Department Directors to review their budgets and CIP requests. After reviewing all department requests and analysis provided by the Administration Director, the City Manager develops a balanced budget for presentation to the Common Council at the first council meeting in October. The Common Council then convenes for budget review sessions on an as needed basis to study the City Manager's proposed budget and discuss any sought after changes. These meetings are open to the public. The result of the budget review session(s) is the Common Council proposed budget.

The Common Council proposed budget is presented to the public at a public hearing usually held on the last Tuesday in November. At least fifteen days before the public hearing, the Financial Operations Manager publishes the notice of public hearing in the local newspaper which includes a summary of the Council proposed budget. The proposed budget is also available for public inspection. Prior to the public hearing, if needed, a budget presentation meeting is held to serve as an informational opportunity for the public to learn more about the proposed budget. At the public hearing, any updates to the published summary are documented and explained. The public is given an opportunity to make comments for or against any aspect of the budget. The budget is then adopted by action of the Common Council. After adoption, the budget may be amended by a two-third majority vote of the Common Council.

2019 Budget Timeline

August 13	Distribute budgeting instructions, budget & CIP worksheets to Department Heads via email.
August 21	Common Council goal setting session – 6pm start
August 28	Common Council 2019 goals finalized
September 7	2019-2023 CIP and 2019 department budget proposals due to Financial Operations Manager
September 17-21	City Manager, Financial Operations Manager & Administration Director review department budgets with Department Heads
October 2	Common Council budget review session (CIP) – 6 pm start
October 9	2019 City Manager budget presented and handed out at Council Meeting
October 16	Common Council budget review session – 6 pm start
October 30	Common Council budget review session – 6 pm start (if needed)
November 1	Publication of notice of public hearing for 2019 budget due to Platteville Journal
November 19	Financial Operations Manager budget presentation for public – 5 pm Police Conference Room
November 20	2019 Council proposed budget due for Council packet
November 27	Public hearing for 2019 City of Platteville Budget and adoption of both the 2019 Budget and 2019-2023 CIP

Notice of Public Hearing



NOTICE OF PUBLIC HEARING AND
SUMMARY OF COUNCIL PROPOSED BUDGET FOR 2019
CITY OF PLATTEVILLE

A Public Hearing on the proposed budget of the City of Platteville for 2019 will be held by the Common Council of the City of Platteville on Tuesday, November 27th at 7:00 P.M. in the Council Chambers of the Municipal Building, 75 N. Bonson St., Platteville, WI. A summary of the proposed Council Budget is shown below. The entire proposed budget is available for public inspection during business hours in the office of the City Manager, Municipal Building, 75 N. Bonson St., Platteville, WI, and also at the Platteville Public Library and on the City website at www.platteville.org.

If the City Budget is adopted as proposed, the City's equalized tax rate for the City Budget will be \$7.42 per \$1,000 equalized valuation. Last year the equalized tax rate was \$7.28 per \$1,000 equalized valuation. The assessed tax rate will be \$7.73 per \$1,000 assessed value, a 4.9% decrease from last year. The actual assessed tax rate was \$8.13 per \$1,000 assessed valuation last year.

	2018 ADOPTED BUDGET	2019 PROPOSED BUDGET	Percent Change
REVENUES:			
Property Taxes	\$ 2,585,636	\$ 2,735,546	
Other Taxes	\$ 609,242	\$ 651,640	
Special Assessments	\$ 9,380	\$ 12,680	
Intergovernmental Revenues	\$ 3,820,747	\$ 3,833,168	
Licenses & Permits	\$ 228,130	\$ 163,200	
Fines, Forfeits, & Penalties	\$ 160,000	\$ 162,500	
Public Charges For Services	\$ 551,875	\$ 559,097	
Intergovernmental Charges	\$ 62,400	\$ 61,100	
Miscellaneous Revenues	\$ 90,620	\$ 197,830	
Other Financing Sources	\$ 31,065	\$ 16,065	
TOTAL GENERAL FUND	\$ 8,149,095	\$ 8,392,826	2.99%
Property Taxes	\$ 41,638	\$ 44,647	
Intergovernmental Revenues	\$ 375,562	\$ 373,690	
Public Charges For Services	\$ 1,000	\$ 1,100	
Intergovernmental Charges	\$ 149,000	\$ 155,000	
Miscellaneous Revenues	\$ -	\$ -	
TOTAL TAXI/BUS FUND	\$ 567,200	\$ 574,437	1.28%
Property Taxes	\$ 1,226,854	\$ 1,486,964	
Other Revenues	\$ 30,460	\$ -	
TOTAL DEBT SERVICE FUND	\$ 1,257,314	\$ 1,486,964	18.27%
Property Taxes	\$ 405,000	\$ 183,600	
Other Revenues	\$ 2,333,553	\$ 2,067,125	
TOTAL CAPITAL PROJECTS FUND	\$ 2,738,553	\$ 2,250,725	-17.81%

Notice of Public Hearing

	2018 ADOPTED BUDGET	2019 PROPOSED BUDGET	Percent Change
Total TIF #4 Ind. Park Phase 2	\$ 183,211	\$ 204,711	
Total TIF #5 Menards/Walmart	\$ 916,634	\$ 969,052	
Total TIF #6 Eastside & Evergreen Rd, Etc.	\$ 664,016	\$ 592,481	
Total TIF #7 Downtown Area	\$ 1,976,534	\$ 1,017,752	
Total Redevelopment Authority	\$ 51,427	\$ 46,662	
TOTAL REVENUES	\$ 16,503,984	\$ 15,535,610	-5.87%
TOTAL PROPERTY TAXES	\$ 4,259,128	\$ 4,450,757	4.50%
EXPENSES:			
General Government	\$ 1,237,150	\$ 1,281,914	
Public Safety	\$ 3,322,149	\$ 3,271,821	
Public Works	\$ 1,565,778	\$ 1,613,877	
Health & Human Services	\$ 116,148	\$ 158,524	
Culture and Recreation	\$ 1,639,578	\$ 1,736,001	
Conservation & Development	\$ 268,292	\$ 330,689	
TOTAL GENERAL FUND	\$ 8,149,095	\$ 8,392,826	2.99%
Total Taxi/Bus Special Revenue Fund	\$ 567,200	\$ 574,437	
Total Debt Service Fund	\$ 1,257,314	\$ 1,486,964	
Total Capital Projects Fund	\$ 2,738,553	\$ 2,250,725	
Total TIF #4 Ind. Park Phase 2	\$ 183,211	\$ 204,711	
Total TIF #5 Menards/Walmart	\$ 916,634	\$ 969,052	
Total TIF #6 Eastside & Evergreen Rd, Etc.	\$ 664,016	\$ 592,481	
Total TIF #7 Downtown Area	\$ 1,976,534	\$ 1,017,752	
Total Redevelopment Authority	\$ 51,427	\$ 46,662	
TOTAL EXPENSES	\$ 16,503,984	\$ 15,535,610	-5.87%
FUND BALANCES:			
	12/31/2017	12/31/2018 Est.	
General Fund Balance	\$ 4,306,565	\$ 4,787,289	
Taxi/Bus Fund Balance	\$ 26,225	\$ 23,299	
Debt Service Fund Balance	\$ 90,154	\$ 69,318	
Capital Projects Fund Balance	\$ 191,918	\$ 117,730	
TIF #4 Ind. Park Phase 2 Fund Balance	\$ 67,438	\$ 51,629	
TIF #5 Menards/Walmart Fund Balance	\$ 7,354	\$ 7,354	
TIF #6 Eastside Rd, Evergreen Rd, Etc. Fund Balance	\$ (284,770)	\$ (284,770)	
TIF #7 Downtown Area Fund Balance	\$ (943,770)	\$ (943,770)	
Redevelopment Authority Fund Balance	\$ 137,467	\$ 153,185	

The City of Platteville on December 31, 2018 is expected to have a total general obligation debt of \$21,585,370. Per State Statutes, the City of Platteville will be at 62.18% of its borrowing capacity.

Budget Resolution



RESOLUTION NO: 18-24

RESOLUTION APPROPRIATING THE NECESSARY FUNDS FOR THE OPERATION AND ADMINISTRATION OF
THE CITY OF PLATTEVILLE FOR THE YEAR 2019

REVENUES:

Property Taxes	\$	2,722,546
Other Taxes	\$	651,640
Special Assessments	\$	12,680
Intergovernmental Revenues	\$	3,833,168
Licenses & Permits	\$	163,200
Forfeits & Penalties	\$	162,500
Public Charges For Services	\$	559,097
Intergovernmental Charges	\$	61,100
Miscellaneous Revenues	\$	197,830
Other Financing Sources	\$	16,065
TOTAL GENERAL FUND	\$	8,379,826
Taxi/Bus Special Revenue - Property Taxes	\$	44,647
Taxi/Bus Special Revenue - Other	\$	529,790
TOTAL TAXI/BUS SPECIAL REVENUE FUND	\$	574,437
Debt Service Fund - Property Taxes	\$	1,486,964
Debt Service Fund - Other	\$	-
TOTAL DEBT SERVICE	\$	1,486,964
Capital Projects Fund - Property Taxes	\$	196,600
Capital Projects Fund - Other	\$	2,067,125
TOTAL CAPITAL PROJECTS	\$	2,263,725
TIF District #4 Fund (Ind. Park Phase 2)	\$	204,711
TIF District #5 Fund (Menards, Walmart, Etc.)	\$	969,052
TIF District #6 Fund (Eastside Rd, Evergreen Rd, Etc.)	\$	592,481
TIF District #7 Fund (Downtown Area)	\$	1,017,752
Redevelopment Authority Fund	\$	46,662
GRAND TOTAL REVENUES:	\$	15,535,610

Budget Resolution

EXPENDITURES:

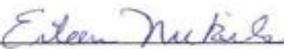
General Government	\$	1,268,914
Public Safety	\$	3,271,821
Public Works	\$	1,613,877
Health & Human Services	\$	158,524
Culture, Recreation, & Education	\$	1,736,001
Conservation & Development	\$	330,689
Total General Fund	\$	8,379,826
Taxi/Bus Special Revenue Fund	\$	574,437
Debt Service Fund	\$	1,486,964
Capital Projects Fund	\$	2,263,725
TIF District #4 Fund (Ind. Park Phase 2)	\$	204,711
TIF District #5 Fund (Menards, Walmart, Etc.)	\$	969,052
TIF District #6 Fund (Eastside Rd, Evergreen Rd, Etc.)	\$	592,481
TIF District #7 Fund (Downtown Area)	\$	1,017,752
Redevelopment Authority Fund	\$	46,662
GRAND TOTAL EXPENDITURES:	\$	15,535,610

There is hereby levied a tax of **\$4,450,757** upon all the taxable property in the City of Platteville as returned by the City Assessor in the year 2018 for the purposes set forth in said budget.

The City Treasurer is hereby directed and authorized to spread the said tax upon the current tax roll of the City of Platteville.

This Resolution shall take effect and be in force from and after its passage and publication.

Approved and adopted by the Common Council of the City of Platteville this 27th day of November, 2018.


Eileen Nickels, President

ATTEST:

Candace Koch, City Clerk

2017- 2019 Strategic Plan

Process Summary

In the fall of 2016, the Common Council and City leadership embarked on a strategic planning process for the period from 2017 through 2019. The process entailed four steps:

Session 1 (July 26)

The process was introduced and key stakeholder groups were identified. Those stakeholder groups included businesses, homeowners, renters, developers, education institutions and employees. Teams were identified to conduct stakeholder interviews regarding Platteville’s strengths, opportunities, results and values.

Session 2 (August 23)

Participants shared the results of their stakeholder interviews and summarized the findings related to strengths, opportunities and results. The teams then developed opportunity statements that reflected the underlying needs of the stakeholder group.

Session 3 (August 30)

Four focus areas were identified based on overlapping opportunity statements. Those focus areas were businesses, housing, marketing and connections. Measurable results for the areas were also identified. Participants brainstormed ideas to address the opportunity statements in each area and then “voted” on the ideas based on importance and ease of implementation.

COMMUNITY VALUES

- We believe in a path to a successful, quality life for all ages,
- We value welcoming, collaborative community relationships,
- We value a safe place to live, work and play,
- We value quality education accessible to all,
- We believe in respect and transparency in how we govern,
- We value the youthful energy and intellect that comes with being a college town,
- We believe in planning and making thoughtful investments to secure our future, and
- We value our area’s history and the individual stories that have collectively made us what we are today.

Process Summary

Session 4 (September 13)

The following steps completed the strategic planning process:

Reviewed and refined the draft document

Tested the document with stakeholder groups

Identified related capital projects (October 3)

Completed the employee portion of the process

Participants

Eileen Nickels, Common Council President

Barb Daus, Common Council President, Pro Tem

Ken Kilian, Council Member

Amy Seeboth-Wilson, Council Member

Tom Nall, Council Member

Don Francis, Council Member

Katherine Westaby, Council Member

Karen Kurt, City Manager

Howard Crofoot, Public Works Director

Doug McKinley, Police Chief

Joe Carroll, Community Development Director

Ryan Simmons, Fire Chief

Valerie Martin/Barb Johnson (Acting), Administration Director

Luke Peters, Recreation Coordinator

Jessie Lee Jones/Erin Isabel (Acting), Library Director

Diana Bolander, Museum Director

COMMUNITY STRENGTHS

- School systems (K12 and UWP)
- Growing community
- Community size (Large enough to offer attractions but small enough to connect with neighbors and leaders)
- Safe
- Good city services/City officials who care about the community
- Recreation and cultural opportunities
- Community partnerships and volunteer spirit

Process Summary

How the Plan Will Be Used

The document is intended to provide guidance during the annual City and department level goal-setting process for the 2017-2019 budget periods. It is intended that the Common Council and staff will review and adjust this plan, if necessary, during the annual goal setting process for each year of the plan.

While the themes are expected to be consistent for the three-year period, specific goals within each theme will need to be more fully vetted. In addition, the performance measures outlined may need to be further refined.

The first four themes (Business, Marketing, Connections and Housing,) were developed through the council-staff strategic planning process. The last two themes (Employee Relations and Fiscal Sustainability) were developed internally by staff.

The community values and strengths are intended to provide guidance while making community decisions.

The employee values are intended to serve as the anchor of the City's human resources function and will be integrated into the new hire process, new employee orientation and performance reviews.

EMPLOYEE VALUES

- Having a Positive Impact on Our Community
- Treating our Customers with Care
- Working Cooperatively Together
- Doing Quality Work
- Demonstrating Integrity on the Job
- Showing Flexibility and a "Can Do Spirit"
- Acting as Good Stewards of the City's Resources
- Ensuring Our Safety and the Safety of Others

Performance Management System



Strategic Plan Themes

BUSINESS	
Opportunity Areas	Measures
<ul style="list-style-type: none"> • Attract more retail, restaurant and industry businesses which will draw more potential customers and increase the workforce. • Attract more small business owners and potential owners • Attract top tier employers • Increase jobs with higher skill level/pay • Develop additional support mechanisms for the businesses and industries already here 	<ul style="list-style-type: none"> • Growth in Industry Park • Increase in employment • Decrease in vacant commercial buildings
Themes and Possible Goals	
Support	<ul style="list-style-type: none"> • Provide additional small business support • Downtown incubator for small businesses • Mentor program for new and existing businesses • One stop shop or new business or business looking to expand • Start-up grants for new businesses
Infrastructure	<ul style="list-style-type: none"> • Sidewalks on Business 151 • Complete Vision Drive • Community Center with after school daycare
Connections	<ul style="list-style-type: none"> • Annual business retention survey • Business luncheons to highlight needs, plans, ideas to grow and retain businesses • Foster more co-op and internship programs with UWP students
Celebrate	<ul style="list-style-type: none"> • Advertise that we are a gigabit City • Celebrate successes

Strategic Plan Themes

MARKETING	
Opportunity Areas	Measures
<ul style="list-style-type: none"> • Improve the marketing of UWP and Platteville to attract and retain staff, faculty, students and residents. • Encourage Platteville as a place to live work and play 	<ul style="list-style-type: none"> • Participation #s in recreation, services etc. • More people/families choosing to live in Platteville versus surrounding communities
Themes and Possible Goals	
Brand	<ul style="list-style-type: none"> • Brand Platteville – define what sets us apart from everyone else • Identify and market the positive reasons for living in Platteville • Market Platteville as the center of business in SW Wisconsin; sell Platteville as a regional shopping destination
Beautify	<ul style="list-style-type: none"> • Beautify entry points and support downtown streetscape
Promote City Services	<ul style="list-style-type: none"> • City Hall open house • Employee spotlights • Maps of bike routes • Community calendar • Update City website • Get to know your city staff, city council, “town hall” meetings with public • “City Hall to go” - mobile services on Saturdays

Strategic Plan Themes

CONNECTIONS	
Opportunity Areas	Measures
<ul style="list-style-type: none"> • Foster community connections (e.g. UWP/City/Chamber, community events, neighborhoods) • Facilitate connections between “lifers” and “newbies” • Strengthen relationship between City and School Board • Establish public/private partnerships 	<ul style="list-style-type: none"> • Social media engagement • Surveys/Polls • More people embracing change in our community – new people feel welcome; lifers feel respected
Themes and Possible Goals	
Communicate with Partners	<ul style="list-style-type: none"> • Have council member at School Board and vice versa • Send City updates to school board • Quarterly meetings with legislators • RoundTable meetings between city and education institutions
Community Building Events	<ul style="list-style-type: none"> • Organize neighborhood day, sponsor neighborhood associations/meetings/block parties • More free community events • Create and deliver a Platteville Pride program (see Distinctively Dubuque as an example)

Strategic Plan Themes

HOUSING	
Opportunity Areas	Measures
<ul style="list-style-type: none"> • Create more diverse housing options for renters • Add more housing • Increase access to affordable housing for families • Encourage a range of quality affordable housing 	<ul style="list-style-type: none"> • Population growth • Filled housing rental properties • Fewer calls to police and housing inspector • Residential housing growth
Themes and Possible Goals	
Understand	<ul style="list-style-type: none"> • Housing Study
Market	<ul style="list-style-type: none"> • Designate Platteville neighborhoods • One stop shop for available rentals • Realtor forum
Improve Existing Stock	<ul style="list-style-type: none"> • Hold landlord accountable for tenant complaints • Incentives to convert rental to single family housing • Award program for best rental housing
New Development	<ul style="list-style-type: none"> • Create small lot residential housing district • Finish former Pioneer Ford redevelopment project • Implement developer incentive program

Strategic Plan Themes

EMPLOYEE RELATIONS	
Opportunity Areas	Measures
<ul style="list-style-type: none"> • Connect employees with the City’s mission and vision • Document and educate on policies and procedures • Offer market competitive wages and benefits • Improve collaboration and communication between employees/departments • Grow relationship between Council and staff 	<ul style="list-style-type: none"> • Staff turnover • Employee surveys • Number of job applicants • Department productivity measures
Themes and Possible Goals	
Formalize	<ul style="list-style-type: none"> • More consistency in SharePoint • Make sure each department has manual/book of procedures • Update employee handbook/manual
Educate	<ul style="list-style-type: none"> • Weekly update sent to all employees • City Manager/Admin do formal new employee orientations • Share adopted strategic plan with all employees • Integrate employee values into new hire process, orientation and performance review process
Build Relationships	<ul style="list-style-type: none"> • Invite Council to employee grill fest
Continue Progress on Compensation and Benefits	<ul style="list-style-type: none"> • Adopt carry over vacation policy • Fully implement the compensation study and similar plan for union employees

Strategic Plan Themes

FISCAL SUSTAINABILITY	
Opportunity Areas	Measures
<ul style="list-style-type: none"> • Provide ongoing funding for routine capital and equipment needs • Address the City’s long term capital needs • Achieve market-competitive compensation for staff 	<ul style="list-style-type: none"> • Reserve balance • Debt load • Levy support for CIP
Themes and Possible Goals	
Formalize	<ul style="list-style-type: none"> • Develop long range financial plan • Develop equipment replacement schedule • Meet Government Finance Officer Association (GFOA) standard for distinguished budget
Realign Services	<ul style="list-style-type: none"> • Review non-core services for potential realignment
Recovery	<ul style="list-style-type: none"> • Consider new cost-recovery options

2017 Strategic Goals and Progress

City of Platteville Strategic Goals



Over 90% of the City's human and financial resources are dedicated to the delivery of services for Platteville residents and businesses. Those services include, but are not limited to:

- Protecting the safety of residents and visitors by responding to calls for police and fire services, engaging in crime or fire prevention activities and enforcing building codes,
- Maintaining the City's street, trail and sidewalk network and public transportation system,
- Ensuring that residents have access to reliable and safe water and sewer services,
- Promoting the health, well-being and enrichment of residents by maintaining city parks, operating the aquatic and senior facilities, managing library resources and providing educational and recreational programming,
- Supporting our democracy with open decision-making, citizen outreach, transparent records, fair elections and by adhering to city, state and federal laws,
- Protecting property values through the enforcement of zoning and property maintenance codes,
- Promoting the region's history and assisting with building tourism,
- Supporting economic development initiatives, and
- Planning for future infrastructure needs.

Each year, as an initial step in the budget process, the Common Council and City staff partner together to establish goals for the coming year which align with the City's strategic priorities and the services outlined above.

2017 Strategic Goals

2017 Targeted Area Goals

The 2017 and projected 2018 budgets call for funding reductions in certain service areas due to the City's financial condition and the pressing need to adequately fund the City's capital improvement plan. Most of the budget reductions are targeted for 2018 to give staff and citizen advisory boards adequate time to plan. City staff will report on the progress in each of the following service areas targeted for reduction:

Targeted Area	Year End Progress
City Manager Office	The FT Deputy City Clerk and PT Executive Assistant roles have been combined into one position, resulting in the reduction of .5 FTE.
Rountree Gallery	The Rountree Gallery has ceased as a City function and is reforming as a non-profit entity. The Gallery has left the Rock School and has office space in City Hall. Exhibition rails in the new library are being used as display space. Once the appropriate governance structure is in place, City staff recommends that ownership of the collection and related trust monies be transitioned to the new entity.
Senior Center	The Senior Center has relocated to the OE Gray building in September. To date, the Senior Center and Platteville Area Senior Services (PASS) have raised \$23,000 towards rent and other expenses at the new building. The Senior Center received a \$5,000 grant to assist with renovations at the new space and a \$15,000 grant from the Eckstein Foundation to offset transportation expenses.

2017 Strategic Goals



2017 Targeted Area Goals (cont.)

Targeted Area	Year End Progress
Museum	<p>The Museum reviewed their plans for 2018 operations during a council work session on February 14. The plan outlines four strategic areas: maintaining education programs, updating collection storage and data, emphasizing the uniqueness of 2017 City Goals – Q4 Report 2 Page the mine and fundraising. The Museums completed a review by the American Alliance of Museums, which identified possible goals to improve operations. Museum Curator Stephanie Saager-Bourret will retire at the end of October. To date, \$46,000 of the \$50,000 museum fundraising goal has been raised. Museum hours have been adjusted for the winter season. The annual Christmas program and train exhibit were discontinued so that staff could focus on the Museums’ core mission and collection care.</p>
Street Division	<p>Nick Seng was hired as the new Street Superintendent. Two staff retired this fall and one position was not replaced. CDL licensure was added as a requirement to the cemetery position to help with snow removal. The City Manager and Public Works Director will be working more closely with this team to address work planning.</p>

2017 Strategic Goals



2017 Operational Goals

In addition, the City must comply with new MS4 storm water regulations now that the City’s population exceeds 10,000. As part of the effort to improve the City’s financial performance two additional initiatives are underway. The City is converting its phone system to VOIP (voice over internet protocol). This change will both improve service and reduce costs starting in 2018. The City is revising its financial policy and engaging an investment services manager to improve the performance of the City’s financial portfolio.

Operational Goals	Year End Progress
NEW: Implement MS4 Storm Water Regulations	Basic ordinances related to Erosion Control, Post Construction Storm Water Control and Illicit Discharge were passed on February 14 with fees and penalties on February 28. The first Annual Report was submitted on March 31. Staff attended training on storm water inspection techniques. Delta 3 has created forms and they are being used. Delta 3 and our GIS consultant, Symbiont, have updated the GIS layers. Delta 3 has conducted inspections and has provided a draft copy to Staff for review prior to submitting to the DNR. Emma Cleveland has been hired to assist with developing a storm water education plan and related documents.
NEW: Convert to VOIP phone system	The transition to the new VOIP phone system is complete. Staff are continuing to work with Century Link to resolve billing issues and eliminate unnecessary lines.
NEW: Move to managed investment services	Council approved a revised investment policy in July and \$3,750,000 has been placed with Ehlers for longer-term investment

2017 Strategic Goals



2017 Strategic Goals

The Common Council partnered with City staff to create a three-year strategic plan for 2017-2019 period. The plan identifies six priority areas for the City’s limited discretionary time and money. The areas are financial sustainability, business, marketing, connections, housing and employee relations. The 2017 goals related to these strategic priorities are highlighted in the table below:

Strategic Goals	Year End Progress
Complete long range financial plan.	The Common Council has held five work sessions on the long range financial plan this year. As a result of the planning process, the Common Council approved a bond issue to restructure some of the existing City debt.
Complete budget that meets Government Finance Officers Association (GFOA) criteria for “Distinguished Budget Presentation Award”	The budget document is completed and posted on the City’s website. The City received the Government Finance Officers Association’s (GFOA) "Distinguished Budget Presentation Award” in August.
Continue work with Downtown Parking Task Force.	The DT Parking Task Force worked with a UW-P senior design team to update the 2012 parking study in light of new and proposed developments. Staff presented these recommendations as well as draft marketing materials to the Council in June. An open house on the proposed changes was held October 19, in addition to an online survey. The Common Council approved some recommendations in December but tabled the Mineral Street lot for consideration in January 2018.

2017 Strategic Goals



2017 Strategic Goals (cont.)

Strategic Goals	Year End Progress
Complete build out of City website, including community calendar and email list service.	The Common Council has held five work sessions on the long range financial plan this year. As a result of the planning process, the Common Council approved a bond issue to restructure some of the existing City debt.
Complete budget that meets Government Finance Officers Association (GFOA) criteria for “Distinguished Budget Presentation Award”	The City’s new website was launched in January. Staff continues to add content and promote special features, such as the community calendar and email subscription service.
Initiate branding efforts through NEA “Our Town” grant (if grant awarded).	The City was notified it received the grant in June. Angie Wright has been hired as project coordinator. Communitywide data on Platteville’s assets is being collected.
Schedule roundtable meetings with key partner groups.	A joint work session with UW-P staff was held in September. A joint session with the School Board was held in December
Develop community event aimed at building connections between different types of residents.	Platteville participated in YP (Young Professionals) Week. The City sponsored a kickball tournament, Business After Hours at the Museum and a trail clean-up project. The National Mississippi River Museum and Aquarium will be holding special events in our auditorium starting this fall.
Host “Involvement Fair” to promote connections and volunteerism.	The Library is intending to host a fair on January 27, 2018. Staff will be promoting the event by visiting with local service organizations and community groups.

2017 Strategic Goals

2017 Strategic Goals (cont.)

Strategic Goals	Year End Progress
Continue work on the redevelopment of former Pioneer Ford site.	The City signed an agreement with General Capital for 71- unit mixed-use apartment building. The project received WHEDA tax credits and is moving forward with construction expected to start in early 2018. Site demolition has started and will be completed in early 2018.
Explore sale of City-owned lots.	The lots were sold to developer Dan Wedig to construct a duplex. Construction started this fall. Proceeds from the sale were used to compensate townships for their portion of the EMS building and to partially fund a housing study.
Update employee handbook and related policies.	Staff has begun to review the current handbook.
Review paid leave benefits.	Staff have made some adjustment to the paid leave policy, instead of accruing vacation “up front”, new hires will earn vacation each pay period (similar to sick leave).
Develop community event aimed at building connections between different types of residents.	Platteville participated in YP (Young Professionals) Week. The City sponsored a kickball tournament, Business After Hours at the Museum and a trail clean-up project. The National Mississippi River Museum and Aquarium will be holding special events in our auditorium starting this fall.
Host “Involvement Fair” to promote connections and volunteerism.	The Library is intending to host a fair on January 27, 2018. Staff will be promoting the event by visiting with local service organizations and community groups.

2017 Strategic Goals



2017 Capital Projects

Capital Projects	Year End Progress
Completion of the Library Block.	The Library opened in late June; the hotel and clinic opened in October.
Reconstruction of Ellen and Laura Streets.	Street reconstruction is completed. The Fire Station driveway was also replaced as part of the project.
Reconstruction of Elm Street.	Street reconstruction is completed.
Implementation of the lead service line removal grant.	The Council approved the general policy in March and over 321 homeowners have signed up for the program. 186 owners have completed the program and received reimbursement. The City received the second round of grants for a total of \$510,000.
Installation of air exchangers in City Hall.	Not started. Staff are currently reviewing this project in light of future City Hall remodeling plans.
Reconstruction of Water Well #4.	Engineering proposals have been received (April 3). Strand Associates has begun design work. Staff and Strand met with PSC and DNR to begin the approval process.
NEW: Outdoor Fitness Center.	The Council approved the addition of an outdoor fitness center on city property adjacent to the Rountree Branch Trail. The Fitness Center was completed in June. The Fitness Center was privately funded and installed as a gift to the city.
NEW: Reconstruction of Mineral Street Parking Lot.	The Council added this to the City's 2017 capital plans. Based on high bids due to late-in-the-season timing, staff is recommending that this project be deferred to 2018.

2018 Strategic Goals and Progress

2018 Strategic Goals

2018 Targeted Area Goals

The 2017 and 2018 budgets called for funding reductions in certain service areas due to the City’s financial condition and the pressing need to adequately fund the City’s capital improvement plan. Most of the budget reductions were targeted for 2018 to give staff and citizen advisory boards adequate time to plan. Below is the report on the progress in each of the following service areas targeted for reduction:

Targeted Area	Year End Progress
Rountree Gallery	The Rountree Gallery ceased as a City function in 2017, and reformed as a non-profit entity. The Gallery has temporary office space in City Hall. Exhibition rails in the new library are being used as display space. In 2018, a new governance structure was put in place, and ownership of the collection and related trust monies was transitioned to the new entity.
Senior Center	The restructuring at the Senior Center is completed. The Senior Center moved to OE Gray School in the Fall of 2017. The Center is being renamed to PEAK – Platteville Enrichment Activity and Kinship this spring 2018 to reflect the broader range of programming in the new space. Staff have completed a tentative plan to restructure the Senior Center transportation model for 2019. In this new model City staff would assist patrons with accessing public transportation, but not provide direct transportation. The new model would enable the City to leverage state and federal matching funds. Staff have also applied for transportation funding from the Eckstein Grant and Southwest Health.

2018 Strategic Goals



2018 Targeted Area Goals (cont.)

Targeted Area	Year End Progress
Museum	<p>The restructuring at the Museum is largely considered to be completed. Museum staff consolidated exhibits into the brick Hanmer Robbins building and has transferred fragile collections requiring conditioned air to the upper level of the Rock School. New hours winters went into effect in fall of 2017, which allowed staff to spend more time on collections care, program planning, and promotion. Staff has received approval from the Museums Board to spend \$16,000 on architectural concepts for modifications to the Rock School and Museum campus. Once the concepts are completed, initiating a capital campaign will be considered. The “Miners Ball” is being brought back in winter of 2019 as a fundraising event. As of December 31, \$35,063.03 was raised towards the 2018 year end fundraising goal.</p>
Street Division	<p>The restructuring in the Street Division is completed. Several street division vacancies were filled last fall. As part of the process, Street Maintenance Worker I (cemetery) position was revised to include a CDL. The Building Maintenance Specialist position also requires a CDL and will assist with snow removal in the winter months. Staff are continuing to evaluate time-saving measures in light of reduced staffing.</p>

2018 Strategic Goals

2018 Strategic Goals - Business

The Common Council partnered with City staff to create a three-year strategic plan for 2017-2019 period. The plan identifies six priority areas for the City’s limited discretionary time and money. The areas are financial sustainability, business, marketing, connections, housing and employee relations. The 2018 goals related to these strategic priorities are highlighted in the table below:

Strategic Goals - Business	Year End Progress
Implement recommendations of Downtown Parking Task Force.	Common Council action resulted in the redistribution of reserved/paid parking stalls between the downtown lots. The new parking policy appear to be successful. As of December 31, 30 of the 37 available stalls are rented compared to 14 under the previous program.
Apply for grant for Business Hwy 151 sidewalk improvements.	Staff worked with DOT and submitted a Highway Safety Improvement Program (HSIP) grant request to address safety issues on Business Highway 151. The proposed safety improvements would include modifying the road to 3 lanes (like Water Street) from Staley Avenue to the divided 4 lane at A&W. There would also be pedestrian crossings at Water Street and Eastside Road and a new trail (like the one on Eastside Road) from the MPO trail at NOVUS to Eastside Road. The total project cost is projected to be \$1.152 million, of which, 10% or about \$115,200 would be funded by the City. The City has signed the State-Municipality Agreement. Design work is scheduled to be done in 2019 with construction in 2020.
Quarterly library programs that target individuals seeking to start or grow a business or job seekers.	Five participants attended "Starting a business" with Kate Koziol from the Business Incubator on Tuesday, June 12. Upcoming summer sessions include "Why Incubators Launch More Successful Businesses" and "My Small Business Success Story". The Library has offered several classes on Microsoft Office suite and the Google suite, and a recent workshop on using Facebook for business.

2018 Strategic Goals



2018 Strategic Goals - Marketing

Strategic Goals - Marketing	Year End Progress
Pursue PATH project funded through NEA “Our Town” grant.	The PATH project team finished data gathering on community assets and values through surveys and focus groups in March 2018. The core group identified themes and patterns in the data and presented a resulting Draft Creative Community Plan at Community Meeting on November 14 at the Platteville Municipal Auditorium. Over the next few months, PATH will work with community groups to plan an event, activity, or element to celebrate the completion of the Creative Community Plan. The Celebration Project will occur or be unveiled in Summer 2019.
Implement branding with new park signs, banners and hanging baskets.	High school students designed art for new Main Street banners. New banners, flower baskets and flags were hung in mid-May. A ribbon-cutting was held on May 25. We are currently working with a sign company to produce a new sign for the Platteville Family Aquatic Center and select park locations. Two sizing options have been designed and 10-15 signs will be created over the winter of 2018-2019. This is considered the slow time for our vendors and they are offering a discount if the work is completed at that time. Installation will occur in the spring of 2019.
Develop at least two “contests” to promote the city.	The street banners mentioned above represents one contest (although staff elected to use all of the submittals). A halloween “best costume” contest was also held on Facebook.
Develop testimonials to promote on social media and website.	Intern Annucia Martins began work on employment section of our website. Testimonials have been collected and Jodie is working on the page.

2018 Strategic Goals



2018 Strategic Goals – Connections

Strategic Goals - Connections	Year End Progress
Schedule roundtable meetings with key partner groups.	A joint meeting with the Township of Platteville was held on June 26. Staff have reached out to schedule meetings with UW-P and the School District for this winter.
Host first community involvement fair.	The first involvement fair was held in January. Approximately 30 organizations participated and about 120 people attended. A second fair is being planned for January 2019.
Hold first annual “State of City” presentation and reception with key community stakeholders.	Originally, the breakfast scheduled for UW-P homecoming week was suggested by the Chamber. After further conversation with UW-P, they decided to stay with the current format. “Focus on the Future” will be held at the Platteville Country Club on January 31 and feature a brief presentation by the City, School District, Chamber, Main Street, PAIDC, Incubator, Southwest Health and UW-P.
Develop three new auditorium events designed to attract different audiences.	There have been several new events in the auditorium with the assistance of City staff including, but not limited to, the Mississippi River Museum series, the Mining & Rollo Jamison Museums Winter Lyceum lecture series, the Around the Corner with John McGivern preview and “The Big Secret at City Hall” bluegrass concerts organized by local businessman Nick Pease.

2018 Strategic Goals

2018 Strategic Goals – Housing

Strategic Goals - Housing	Year End Progress
Continue work on the redevelopment of former Pioneer Ford site.	The property was sold at the end of April. Interior demolition of the former dealership building has been completed, the footing and foundation work for the new building addition has been completed and construction of the addition is underway. Due to weather delays, construction is now expected to be completed in summer 2019. General Capital will begin leasing in January 2019.
Complete housing study.	Vierbicher has completed the draft housing study document, which is being reviewed by the steering committee. A public forum and review of the study results will be scheduled for the first quarter of 2019.
Reinvest available housing funds based on housing study recommendations.	The note amendment with the Rountree Hall management company is now complete, resulting in a note payment of \$200,000. Preliminary results of the Housing Study do not identify additional income - qualified rental housing as priority. Staff will be bringing a recommendation to the Council to transfer the \$200,000 to TID 7 to reimburse for City-expenses related to Pioneer Ford redevelopment which will be providing affordable rental housing.

2018 Strategic Goals

2018 Strategic Goals – Employee Relations

Strategic Goals – Employee Relations	Year End Progress
Update employee handbook and related policies.	The revised handbook has been reviewed by Department Directors, City Attorney and Finance staff. After review by HR Advisory Team the revised handbook will be presented to the Council in February 2019.
Review paid leave benefits.	Staff switched the “front loaded” vacation accrual system to a pay-period accrual system for new hires. Paid leave benefits were reviewed in conjunction with the handbook and have been updated in accordance with current practice.
Recruit and onboard anticipated vacancies due to retirements.	New staff members have started in the positions of Fire Inspector, Police Office Coordinator, Code Enforcement Officer, Museum Director, Dispatcher, Utility Worker and Accounting Specialist. Two museum positions are in the process of being filled. The position of Utility Foreman was filled with an internal promotion.
Restructure building maintenance operations.	The City and Library discontinued the contract with a cleaning contract provider and elected to hire part-time city employees as custodians. Three staff members have been hired and cleaning has improved greatly. The position of Assistant to the Public Works Director was eliminated and the position of Building Maintenance Specialist was created. Shannon Butson started in the new position at the end of March.

2018 Strategic Goals

2018 Strategic Goals – Fiscal Sustainability

Strategic Goals – Fiscal Sustainability	Year End Progress
Conduct training for staff on use of state purchasing contracts.	Staff have conducted research and review of the state contract system, VendorNet, and have utilized it as part of some City purchases. Due to the complexities of the State system, City-wide use of state purchasing contracts would require a purchasing coordinator function. Administration staff will continue to provide assistance for state contract purchases on a case by case basis, particularly in the purchase of CIP equipment.
Develop a city-wide equipment replacement schedule.	Staff has begun to gather and compile current department schedules. The project will continue into 2019 after completion of the handbook revision.
Evaluate automated time and attendance module for payroll for potential implementation.	Upgrade of current system is needed before adding time and attendance module. Upgrade implementation is scheduled for July 12th. Civic miTime module was reviewed in July and pricing was received on the recommended Tyler Technologies ExecuTime. Demo of ExecuTime is postponed as the project was not included in the 2019 CIP budget.
Review student process studies for purchasing, rental inspections, and seasonal employee onboarding and implement related changes.	Seasonal employee onboarding study did not have implementable recommendations. Project will be reviewed on completion of the handbook revision. Due to changes in the State law, the recommendations regarding rental inspection procedures are no longer relevant.

2018 Strategic Goals



2018 Strategic Goals – Fiscal Sustainability (cont.)

Strategic Goals – Fiscal Sustainability (cont.)	Year End Progress
Potentially lease City Hall Space currently housing clinic.	Not likely to be pursued this year due to anticipated HVAC work. Staff will need to relocate into space while work is being completed.
Complete sale of former senior center property.	The Council approved the sale of the property to RJAJ Properties for the price of \$151,000. A portion of the sale proceeds were included in the year's CIP. Fifty thousand is being held for a senior-related project.

2018 Strategic Goals

2018 Strategic Goals – Other

Strategic Goals – Other	Year End Progress
Complete Parks Master Plan.	A visioning session was held December 2017. Staff completed survey process with 80 surveys returned (not including high school students). All of the data collected will be used as part of the planning process. Katherine Westaby has helped to organize the survey data in usable graphs and has created a template for the new master plan. Completion of the Parks Master Plan is expected in 2019.
Continue implementation lead service line replacement loan forgiveness program.	The Lead Service Line PR campaign has continued to bring in more requests for funding. The total known residential lead service lines stands at 566. Additionally, more people have sent in their reservation forms. We are now up to 430 locations with \$475,890 reserved. Staff estimates there is sufficient funding left for 20 homes. There have been 372 lines that have been completed with a total of \$412,987.34 distributed.
Evaluate grants for Rountree Branch flooding, Business Hwy 151 sidewalks, Public Transportation Bus Replacement.	See notes on Business Highway 151 above. The DNR approved the streambank erosion project. The City and UW-P partnered on this 50% grant. It will only reduce erosion, not prevent flooding. The new ADA taxi arrived in July. The old one is being used as a maintenance spare. DOT recently announced that there will be \$5 million in statewide federal grants for buses. Staff requested funding in December 2018 for bus replacement in 2019.

2018 Strategic Goals

2018 Strategic Goals – Other (cont.)

Strategic Goals – Other (cont.)	Year End Progress
Respond to legislative restrictions on rental licensing and inspection programs.	Due to recent legislative changes, the Council decided the City’s rental inspection and licensing program is no longer viable. Staff notified all the rental property owners. Staff will still maintain the rental database, and the intent is to perform rental inspections if a complaint is received. Additional changes to Chapter 33 will need to be completed. Staff will review the ordinance for changes in late 2018 and early 2019.
Pursue Police Department accreditation through Wisconsin Law Enforcement Accreditation Group.	This is a two to three year process. The Department is currently investigating the standards and revising policies in preparation. The process of linking accreditation standards, department policies, and documenting the associated proofs is significantly underway.

2018 Strategic Goals

2018 Capital Projects

Capital Projects	Year End Progress
Airport Runway Resurface	The resurfacing project is completed and came in under budget.
Airport Fuel Farms	<p>The Airport Commission has received word that the Bureau of Aeronautics has approved \$300,000 of funding for the Fuel Farm project. In conjunction with the State, Omni Engineering will place the project out for bid.</p> <p>Update: the State agreed to fund the project at 80% with a 20% match from the Airport Fund. The winning bidders were Garsite for the tanks and Metco for the installation. The total cost to the airport, including the concrete pad and initial electrical work, will be approximately \$160,000 with the State contributing just under \$500,000. Anticipated installation is Spring 2019.</p>
Reconstruction of Pine Street	Street reconstruction of Pine Street from Water to Virgin is completed.
Reconstruction of Virgin Avenue	Street reconstruction of Virgin Avenue from Main to Bus. 151 is completed.
Reconstruction of Lutheran Street	Street reconstruction of Lutheran Street from Mineral to Furnace is completed.
Reconstruction of Mineral Street Parking Lot	Street reconstruction of the Mineral Street Parking Lot is completed.
Reconstruction of Legion Field Parking Lot	Contract approved. Construction expected to take place September-October. Also included in the bid was the repaving of one of the basketball courts in Smith Park. Construction has started on the parking lot but has been terminated for the winter. Paving will occur in spring 2019. The basketball court project has also been delayed until the spring of 2019.

2018 Strategic Goals



2018 Capital Projects (cont.)

Capital Projects	Year End Progress
Reconstruction of Hillside Cemetery street	Not started – will be delayed to spring of 2019. Members of the Street Division will be doing some site preparation to reduce project costs.
Prairie View Soccer - Phase 1	Excess soil from street projects was used as fill for project. Fine grading and seeding took place this fall/early winter. Seeding should grow in spring 2019.
Art Hall Challenge	A conceptual design has been drafted with the volunteer services of Steve Swift. Inspiring Community has agreed to assist with grant writing and project mentorship. A public meeting was held in September and from this a Steering Committee has been formed. The committee has a concept building that is expected to cost between \$500,000-\$600,000. Additionally, \$140,000+ has been raised towards the construction of a new event center (in addition to \$50,000 commitment from the City).
Bike Lanes	A community meeting was held. The Committee has recommended finishing the sidewalk along Camp Street and purchasing “yield to pedestrian” signs at key intersections. The sidewalk project has been included in the 2019 CIP.
Pickle Ball Courts	Pledges in the amount of \$7,000-8,000 have been received for the project. The City received notification that the Dubuque Racing Association and AARP grants were not funded. The Walmart grant was only partially funded. Because of this, staff has explored alternatives including the installation of pickleball courts on the existing basketball courts at Memorial Park at UW-Platteville. This is looking like a possibility and lines should be added in the spring of 2019.

2018 Strategic Goals



2018 Capital Projects (cont.)

Capital Projects	Year End Progress
City Hall Exterior Stone Work	Most of the work was completed. The contractor will replace the missing piece and seal the stonework in the spring.
City Hall Interior Remodel Work	A space use plan for City Hall was developed Delta 3 architect Tammy Black and reviewed with the Common Council at the June 12 work session. After receiving estimates for a three-year phased approach, staff have proposed HVAC work in conjunction with space use retrofit for the first floor south (City Manager) area and second floor HVAC for 2019.

2018 Regulatory Compliance

Targeted Area	Year End Progress
Implement MS4 Stormwater Regulations	No additional progress. The City requested a permit renewal from the DNR by November 1, 2018.
Complete revaluation process for City tax assessments	The assessment roll is complete. The only objection presented to the Board of Review was from Walmart, and it has been referred to circuit court.

2019 Strategic Goals

2019 Strategic Goals

2019 Strategic Goals

The Common Council partnered with City staff to create a three-year strategic plan for 2017-2019 period. The plan identified six priority areas for the City's limited discretionary time and money. The areas are financial sustainability, business, marketing, connections, housing and employee relations. The 2019 strategic priorities were modified to: Infrastructure, Marketing, Connections, Housing and Employee Relations. The City will continue to be actively involved in business support but the realignment recognizes that the majority of the support is provided by the City's economic development partners. Work towards financial sustainability will continue to be important, but the key initiatives in this area were completed in 2017 and 2018.

Strategic Goals

Infrastructure

- City Hall – Complete HVAC work for Phase 1 and 2 and space use plan for Phase 1.
- Complete design work for Business Hwy 151 improvements.
- Support private fundraising efforts to replace the Art Hall in Legion Park.
- Complete the Parks Master Plan.
- Complete the first phase of the Airport Master Plan.
- Complete Camp Street sidewalk connection (Elm Street to Lancaster Road).
- Complete implementation of the lead service line replacement loan forgiveness program.
- Complete water and sewer main projects - Pitt Street from Second to Mound View; water only
- Alden Ave from Water to Campbell; water and sewer
- Complete Well 6 project.
- Complete wastewater treatment plant projects - clean and inspect digesters
 - diffuser replacement in aeration basin
 - chemical upgrades for phosphorous reduction
 - replace chlorination and dechlorination systems

2019 Strategic Goals

2019 Strategic Goals (cont.)

Strategic Goals

Infrastructure (cont.)

- Complete Museum projects - restore and add UV filters to Hanmer Robbins Building 2nd floor windows
 - repair Hanmer Robbins Building roof
 - construct exterior signage
- Work with school district and UW-P to complete roundabout landscaping.
- Complete street reconstruction projects - Court Street from Madison to Lewis
 - Lewis Street from Water to Court
- Complete deferred 2018 capital projects - Hillside Cemetery street
 - Legion Field parking lot
 - Smith Park basketball court
 - park signs
- Implement DNR grant received for Emerald Ash Borer to replace an estimated 20 public and 40 private trees

Marketing

- Support PATH project funded through NEA “Our Town” grant
- Install first phase of new park signs.
- Develop and implement shared logo with PAIDC and Platteville Incubator.

2019 Strategic Goals

2019 Strategic Goals (cont.)

Strategic Goals

Connections

- Schedule roundtable meetings with key partner groups.
- Host second Community Involvement Fair.
- Hold first annual “State of the City” presentation and reception with key community stakeholders.
- Facilitate next strategic plan (2020 – 2022).
- Begin inclusivity conversations with goal of developing an inclusivity plan.

Housing

- Continue work on the redevelopment of former Pioneer Ford site.
- Complete housing study.
- Expand existing and establish additional home rehabilitation programs.
- Review the development regulations for changes that would allow more opportunities for multi-family housing development, allow smaller lot sizes, and allow other varieties of housing.
- Prepare for TID 4 extension to support housing. Identify use for related funds.

Employee Relations

- Adopt new employee handbook and related policies.
- Develop and implement employee “shared expectation” training.

Other

- Complete Rountree streambank restoration near Chamber of Commerce building.
- Update long range financial plan with assistance from Ehlers.

Financial Structure

- Fund Descriptions and Structure
- Department/Fund Relationship
- Basis of Budgeting

Fund Descriptions and Structure



The City of Platteville maintains individual funds, each of which is considered to be a separate accounting entity. The funds are categorized between governmental and proprietary fund types. Governmental funds are used to account for activities generally financed through taxes, intergovernmental revenues, and other nonexchange revenues. Proprietary funds are used to account for activities generally financed in whole or in part by fees charged to external parties for goods or services. Each fund is accounted for by providing a separate set of self-balancing accounts, which constitute its assets, liabilities, net position/fund equity, revenues, and expenditure/expenses.

The City's funds are grouped as follows:

Governmental Funds

General Fund (Major) – Accounts for the City's primary operating activities. It is used to account for all financial resources except those required to be accounted for in another fund.

Capital Improvements Fund (Major) – Accounts for financial resources to be used for the acquisition or construction of equipment and/or major capital facilities.

Community Development Block Grant (CDBG) Fund – Accounts for financial resources to be used to provide financial assistance to develop communities by providing housing.

TIF District Funds 4, 5, 6 & 7 (7 Major) – Account for the activity of tax incremental districts, including the payment of general long-term debt principal, interest and related costs.

Debt Service Fund (Major) – Accounts for the accumulation of resources for, and the payment of, general long-term debt principal, interest and related costs.

Fund Descriptions and Structure



Governmental Funds (cont.)

Special Revenue Funds – Accounts for the proceeds of specific revenue sources (other than major capital projects) that are legally restricted to expenditures for specified purposes:

- Airport**
- Redevelopment Authority**
- Housing Conservation Program**
- Library (Littlefield)**
- Ziegert Trust**
- Boll Cemetery**
- Taxi/Bus**

Permanent Funds – Accounts for resources that are legally restricted to the extent that only earnings, and not principal, may be used for purposes that support the City's programs:

- Cemetery perpetual care**

Proprietary Fund

Water and Sewer Utility (Major) – Accounts for operations of the water and sewer system.

Department/Fund Relationship

The relationship between Major and Non-Major funds and City departments is depicted in the chart below:

	Common Council	City Manager	Administration	Police	Fire	Public Works	Library	Museum	Recreation	Community Development
Major Governmental										
General Fund	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Capital Improvement Fund		✓	✓	✓	✓	✓	✓	✓	✓	✓
CDBG Fund		✓	✓							✓
TIF #7 Fund		✓	✓							✓
Debt Service Fund			✓							
Major Enterprise										
Water & Sewer Utility		✓	✓			✓				
Non-Major Governmental										
Airport Fund		✓	✓							
Redevelopment Fund		✓	✓							✓
Housing Conservation Program Fund		✓	✓							✓
Library (Littlefield)		✓	✓				✓			
Ziegert Trust Fund			✓			✓				
Boll Cemetery Fund			✓			✓				
Taxi/Bus Fund		✓	✓			✓				
TIF Funds #4, #5 & #6			✓			✓				✓

Basis of Budgeting

For budgeting, the City of Platteville uses two different accounting measures:

Governmental Fund Budgets

Governmental funds are budgeted using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are budgeted when they are expected to be both measurable and available. Available means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. For this purpose, the city considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures are budgeted for when the related fund liability will be incurred, except for unmatured interest on long-term debt, claims, judgments, compensated absences, and pension expenditures.

Property taxes are budgeted as revenues in the year after they are levied, when services financed by the levy are being provided. Intergovernmental aids and grants are budgeted as revenues in the period the city is entitled to the resources and the amounts are anticipated to be available.

Special assessments and other general revenues such as fines and forfeitures, inspection fees, and recreation fees are budgeted as revenues when they are expected to become measurable and available as current assets.

Proprietary Fund Budgets

The Water and Sewer Utility proprietary fund is budgeted using the economic resources measurement focus and the accrual basis of accounting. Revenues are budgeted when they are expected to be earned and/or the services provided, and expenses are budgeted when the liability is expected to be incurred or economic asset used.

The basis of accounting used for the City's governmental and proprietary fund audited financial statements is the same as described above.

Financial Policies

- Internal Controls
- Debt Management
- Capital Improvement
- Budget Administration
- Fund Balance
- Land Use and Growth
- Tax Rate Stability
- Investment
- Purchasing
- Payment of Bills
- General Fund Balance

Financial Policies



Internal Controls

City staff shall establish a system of internal controls designed to prevent losses of City funds arising from fraud, misrepresentation by third parties, unanticipated changes in financial markets, employee error or imprudent actions by employees. Each year, as part of the City's annual audit by an external auditing firm, there will be an independent review. This review will provide internal control by assuring compliance with this policy.

Debt Management Policy

The City recognizes that the foundation of any well-managed program of capital financing is a comprehensive debt management plan. This plan helps set forth the parameters for issuing debt and managing outstanding debt. It also provides guidance to decision makers regarding the timing and purposes for which debt may be issued, types and amounts of permissible debt, method of sale that may be used and structural features that may be incorporated.

The City will confine long-term borrowing to projects and equipment that cannot be financed from current revenues. Generally, projects with a useful life of five years or less will not be funded from long-term debt. The term of any debt obligations issued by the City should not exceed the economic life of the improvements that they finance. If financially feasible, the term should be shorter than the projected economic life. Whenever possible, the term of obligations issued will be ten years or less. The City will borrow no more than 75% of annual Capital Improvements.

Financial Policies



Debt Management Policy (cont.)

Debt obligations issued by the City will carry a fixed interest rate. If, in consultation with its Financial Advisor, the City determines that a variable interest rate offers specific advantages, it may choose to issue securities that pay a rate of interest that varies according to a predetermined formula or results from a periodic remarketing of securities.

The total principal amount outstanding of debt obligations carrying the G.O. pledge of the City may not exceed an amount equal to 5% of the City's equalized value (including any tax increments) as determined by the Wisconsin Department of Revenue. The City has further identified a targeted maximum direct debt burden of 3.5%, which is equivalent to utilization of no more than 70% of its statutorily allowed debt capacity.

Currently, all City debt is general obligation debt except for revenue bonds issued by the Water & Sewer Department and Tax Incremental Districts. The water and sewer debt is supported by utility revenue, while the TID revenue bonds are supported by tax increment from their respective districts. Mortgage revenue bonds do not count against the state debt limit.

Prior to adopting the annual capital budget, the City will evaluate the impact of the proposed issuance on the stated goals as well as the impact on the debt level. When possible, the tax levy will be replaced with special assessments, water and sewer revenues, TID Increments, or other revenues as a source for repaying the debt.

Debt obligations may be issued by the City under the authority of, and for the purposes defined in the following Chapters or Sections of the Wisconsin Statutes: Chapter 67 – G.O. Bonds and Notes, Section 66.0621 – Revenue Obligations, Section 66.1335 – Housing and Community Development, Section 66.0701 through 66.0733 – Special Assessment B Bonds. Prior to issuing bonds other than general obligation bonds, an analysis will be performed to determine the risks and benefits of the alternative financing and the impact of the financing on the City's credit position.

Financial Policies



Capital Improvement Plan

Capital improvements and capital expenditures are any items which are expected to have a useful life of three years or more and costing over \$10,000. Items generally under \$10,000 will be paid for by tax levy; items over \$10,000 may be borrowed for. Capital improvements include:

- Capital equipment
- Utility improvements
- Public Works improvements
- Public buildings and grounds

Department Heads will work with the City Manager to propose a five-year capital improvement program for their respective departments. The City Manager will submit the combined five-year capital improvement plan to the Common Council for review and approval during the City's budget process. The capital improvement plan will include the description of each project, estimate timing for each project and describe how the project will be funded, whether through levy support, debt or other financing sources.

The City's goal is to budget enough funds necessary to cover any predictable infrastructure maintenance and equipment costs. The City intends to utilize its borrowing power primarily for projects that would involve replacement or installation of new infrastructure. This protects the City's borrowing power and allows the City the opportunity to focus on borrowing for projects that could be considered an investment by yielding returns in the form of additional tax base or maintenance of values.

Financial Policies



Budget Administration Policy

Responsibilities

All expenditures of the City of Platteville shall be made in accordance with the annual budget. Department Heads are responsible for managing their respective budgets. Budgetary control is maintained at the line item level. Each Department is responsible for reviewing purchases and payment requests for compliance with City rules, regulations, and budgetary limits.

The Administration Department oversees the finances of the City including the following:

- Administering the City's payment system to review, process, and pay purchasing transactions and expense claims,
- Receiving and depositing all City receipts, which are invested by the City Treasurer,
- Maintaining records for all these transactions and monitoring their effect on cash balances, and
- Administering the City's payroll system to process personnel transactions and to review and pay personnel expenses.

Reporting

Monthly detail budget reports shall be prepared and distributed to the City Council, Department Heads and support staff. These reports shall be organized by department, division, and line item showing the authorized budget amount as well as expenditures and encumbrances to date.

Functional Expenditure Categories

Wisconsin State Statute requires expenditures to be grouped into functional expenditure categories. The General Fund functional expenditure category levels, with related departments, are summarized in the table below.

For funds other than the General Fund, the functional expenditure category level is the total budget of the fund.

Financial Policies

Budget Administration Policy (cont.)

Functional Expenditure Category	Budget Section
General Government	Council City Attorney City Manager Communications City Clerk, including Elections and City Assessor Municipal Building Insurance Administration IT
Public Safety	Police Fire Ambulance Fee Emergency Management Building Inspection
Public Works	Streets Storm Sewer Refuse, Recycling and Weeds
Health and Human Services	Freudenreich Animal Trust Fund Cemeteries
Culture, Recreation and Education	Library Museum Senior Center Recreation Parks
Conservation and Development	Forestry PCAN Housing Community Planning & Development

Financial Policies

Budget Administration Policy (cont.)

Amendments

Budget amendments may be executed with the approval of the individuals or groups outlined in the table below.

	Admin. Director	City Manager	Common Council*
General Fund			
Transfers between line items within a department	✓		
Transfers between departments within a functional expenditure category		✓	
Transfers between functional expenditure categories			✓
Other Funds			
Transfers between line items		✓	
Transfers between funds			✓

* Under Wisconsin State Statute 65.90(5), amendments made by the governing body must receive a 2/3-majority vote.

Wages and Benefits

Regular full-time and part-time positions are approved through the budget. The number of regular full-time and part-time positions cannot be increased without Common Council approval. As vacancies occur, regular full-time and part-time positions may be reallocated at the discretion of the City Manager based on organization needs. Any additional expense or saving resulting from staffing changes (i.e. lower or higher compensation and benefit costs) will be managed on an organization-wide basis. Anticipated budget savings due to an employee vacancy or change in a position may not be used to supplement expenditures without City Manager approval.

Part-time (less than 20 hours/week), Temporary or Seasonal (PTS) employees will be designated as a separate budget line item for each department. Department Heads can determine the right complement of PTS workforce required, both in terms of the number of employees and hours, as long as the total wages remain within the budgeted amount.

Financial Policies



Fund Balance Policy

Fund balance is an important measure of financial condition that represents the difference between a fund's assets and liabilities. In accordance with the requirements of GASB 54, fund balances shall be classified as follows: non-spendable, restricted, committed, assigned and unassigned.

Non-spendable fund balances include amounts that are not in a spendable form (such as inventory) or are required to be maintained intact.

Restricted fund balances include amounts constrained to specific purposes by their providers (such as grantors, bondholders, and higher levels of government) through constitutional provisions, or by enabling legislation.

Committed fund balances include amounts constrained to specific purposes by the City Council, using its highest level of decision-making authority; to be reported as committed, amounts cannot be used for any other purpose unless the City Council takes the same highest level action to remove or change the constraint.

Assigned fund balances include amounts the City Council intends to use for a specific purpose; intent can be expressed by the City Council or by an official or body to which the City Council delegates the authority. All remaining positive spendable amounts in governmental funds, other than the general fund, that are neither restricted nor committed may be assigned. Assignments may take place after the end of the reporting period.

Unassigned fund balances include residual positive fund balance within the general fund which has not been classified within the other above mentioned categories. Unassigned fund balance may also include negative balances for any governmental fund if expenditures exceed amounts restricted, committed, or assigned for those purposes.

Financial Policies



Fund Balance Policy (cont.)

Fund balances should be maintained at a level which provides funds sufficient to pay City expenses without being subject to short-term borrowing. The City receives approximately one-third of the City's tax levy in late August, and 85% of the State Shared Revenues are received in late November. The City commits to strive for a general undesignated fund balance equal to 20% of the general fund budget. When the fund balance exceeds 20% of the operating expenses, City staff should consider reducing the amount of borrowing for capital projects in that given fiscal year or for any expenditure authorized by the City Manager and Common Council. Temporary noncompliance with established minimums is permissible with the authorization of City Council through the budget adoption process or specific City Council action. Minimum fund balance is recorded as unassigned in the general fund. All other governmental funds shall report minimum balances as assigned due to the nature and purpose of the fund to exist for its intended purpose. If short term loans are needed by any fund, such monies may be borrowed from another city fund through the end of the current year. Interest charged will be equal to the current investment interest rate available to the City, but not lower than 3%.

Land Use And Growth Policy

It is the policy of the City of Platteville to welcome new growth and development to the City if it conforms to the City's Comprehensive Plan. If incentives can be provided, they should be extended to development based upon its projected return to the City.

Tax Rate Stability Policy

The City recognizes a long-range financial plan is important for tax rate stability. The City is committed to developing and monitoring a long-range forecast for revenues, expenditures, debt and capital needs to help avoid major tax increases in any single year.

Financial Policies

Investment Policy

It is the policy of the City of Platteville to invest public funds in a legal and safe manner which will provide the highest investment return with regard to maximum safety, while conforming to applicable state and local Statutes governing investment of public funds.

The primary objectives of the City's investment activities shall be: safety, liquidity, yield and ethics and conflicts of interest.

Safety of principal is the foremost objective of the investment program. Investments of the City shall be undertaken in a manner that seeks to ensure the preservation of capital in the overall portfolio. Diversification may be a mechanism to achieve this goal. A second method to insure safety is to collateralize certain investments. Diversifying the investment portfolio so that the impact of potential losses from any one type of investment or from any one individual issuer will be minimized.

The City's investment portfolio shall remain sufficiently liquid to enable the City to meet all operating requirements, which may be reasonably anticipated.

The City's investment portfolio shall be designed with the objective of attaining a rate of return that meets the constraints of this policy and market conditions and should only include authorized investments. Authorized investments include any investment stipulated in Wisconsin statute 66.0603 (1m). In accordance with Wisconsin Statutes 34.01 (5) and 34.09, all Wisconsin banks, state or federal chartered, as well as the Wisconsin local government pooled- investment fund, are authorized depositories. All banks designated as authorized depositories must be members of the Federal Deposit Insurance Corporation (FDIC) and be defined as "well capitalized" by the FDIC. The City shall minimize interest rate risk, which is the risk that the market value of securities in the portfolio will fall due to changes in market interest rates, by structuring the investment portfolio so that securities mature to meet cash requirements for ongoing operations, thereby avoiding the need to sell securities on the open market prior to maturity. No investment shall have a maturity greater than 5 years from the purchase/settlement date. Investments considered or defined as "derivatives" are prohibited, including but not limited to Mortgaged Back Securities (MBS), Collateralized Mortgage Obligations (CMO), Asset Backed Securities (ABS) and Interest Rate Swaps.

Financial Policies

Investment Policy (cont.)

Officers and employees involved in the investment process shall refrain from personal business activity that could conflict with proper execution of the investment program or which could impair their ability to make impartial investment decisions. Employees and investment officials shall disclose to the City of Platteville Common Council any material financial interests in financial institutions that conduct business within this jurisdiction, and they shall further disclose any large personal financial or investment positions that could be related to the performance of the City, particularly regarding the time of purchases and sales. Management and administrative responsibility for the investment program of the City is entrusted to the City Manager under the direction of the City Council. Individuals authorized to engage in investment transactions on behalf of the City are the City Manager and Administration Director.

Investments shall be diversified by limiting investments to avoid over concentration in securities from a specific issuer, industry or business sector, excluding U.S. Treasury obligations, investing in securities with varying maturities and continuously investing a portion of the investment portfolio in readily available funds such as local government investment pools, money market accounts or money market mutual funds permissible under state statute.

The Treasurer shall include an investment summary report within the monthly Financial Report given to the Common Council.

The principles outlined above are intended to set forth the City's philosophy related to fiscal management. The Common Council and City Manager recognize that circumstances change and that these principles must be reviewed annually. However, it is the intent of the City of Platteville to follow these general guidelines to assure fiscal integrity and to maintain a high credit rating.

Financial Policies

Purchasing Policy

1. The Common Council has the responsibility of approving and establishing the expenditure levels for the City and each department through their approval of the annual budget. The City Manager and department heads have the responsibility of making purchases and keeping purchases within the scope of the budget. As per Wisconsin Statute 43.58, the Library Board has exclusive control of the expenditures of all moneys collected, donated, or appropriated for the library fund, and is therefore exempt from City purchasing guidelines.
2. All purchases shall demonstrate a reasonable and good faith effort to obtain goods and services at the lowest possible cost consistent with the quality and service needed to maintain efficient operations of the City. Within these parameters, efforts will be made to purchase materials and services locally when possible. A purchase order will not be necessary for monthly, bimonthly, or quarterly maintenance or utility bills. A purchase order also will not be necessary if a contract has been signed by the City Manager and a copy of the contract (or an appropriate section thereof) is attached to the bill.
3. For all other purchases over \$5,000.00, department heads must submit a purchase requisition form to the City Manager. If the purchase requisition is approved by the City Manager, a purchase order is prepared for the City Manager to sign.
 - a. After the City Manager has approved a purchase order, the original and the pink copy are sent to the department head. The yellow copy and the purchase requisition are submitted to the Finance Office. The department head then sends the original purchase order to the vendor if required.
 - b. Upon receipt of the purchase, the department head submits the pink copy to the Finance Office along with the invoice that the department head has approved for payment. The Finance Office then returns the yellow copy to the department, indicating the date paid and the amount paid if different from the purchase order.
 - c. In an emergency situation, the purchase order should be processed as soon as possible. Approval of the purchase order would proceed with the normal purchase order process.

Financial Policies

Purchasing Policy (cont.)

4. Purchases in excess of \$5,000.00 but less than \$25,000.00 shall require competitive quotations. Quotations may be obtained in writing, by telephone, or from a website or current catalog lists. Quotations shall be solicited from at least three vendors.
Exceptions to the requirement of obtaining competitive quotations may be made for the following reasons:
 - a. Participation in an intergovernmental cooperative purchasing program.
 - b. The vendor is the sole source from whom it is feasible to obtain the purchase, due to location or the ability to provide maintenance after purchase.
 - c. Emergency circumstances necessitate immediate purchase, not allowing time to seek quotations.
5. Local vendors will always be given a chance to bid on any good or service the City is seeking.
6. Purchases in excess of \$25,000.00 shall require sealed bids.
 - a. Send notice to bidders, official newspaper, and bid-related publications, and post to the City's website.
 - b. The Department issuing the bid provides the City Manager's Office with a copy of the bid notice before publication.
 - c. Bids received in the City Manager's office will be held by the City Managers' staff until the time of opening.
7. Per Wisconsin Statutes Section 62.15(1), any public construction project whose estimated cost will exceed \$25,000 shall be let by contract to the lowest responsible bidder. City policy is that such contracts be awarded by the Common Council.
8. Legal, financial, engineering and consulting services or any other service that may be considered complex or technical in nature: A Request for Proposals shall be used when the cost is expected to exceed \$25,000 in order to gain information from potential service providers. Evaluation criteria shall include but not be limited to price, ability to perform, experience, technical expertise, and availability. Exception: A Request for Proposals shall not be required for ongoing and continuous services, such as legal services provided by the City Attorney, unless requested by the Council.

Financial Policies

Purchasing Policy (cont.)

9. Purchases shall be awarded to the low bidder unless there is a valid reason for doing otherwise. Valid reasons may include:
 - a. The low bidder has proven, from past experience, to provide goods or services that are inferior in quality.
 - b. The low bidder has, from past experience, had problems with late delivery, failure to meet specifications and/or not providing the necessary maintenance or service.
 - c. An award may be made to a local vendor that is not the low bidder if the ability to provide timely maintenance for an item is a significant concern, and the local vendor's ability to provide timely maintenance significantly exceeds that of the low bidder.
10. The City may refuse all or any part of a bid when it is felt that such refusal is in the best interest of the City.
11. No city employee shall derive a financial gain from any purchase or contract issued by the City. Accepting gratuities in exchange for preferential treatment is strictly prohibited.
12. The City Manager is responsible for the execution of this policy.

Financial Policies



Payment Of Bills

Overview: In 1998, the Common Council requested that they authorize payment of bills at each of the monthly Council meetings.

Policy: The Common Council authorizes payment of bills before checks are distributed to vendors

First monthly meeting and second monthly meeting of Council: For the most part, the run of bills at the first Council meeting each month will be when most of the bills will be paid.

The run of bills at the second Council meeting will be for bills arriving too late for the first meeting, those registrations needed for meetings or conferences that are found out at a date after the first Council meeting, flex plan payments, and for other purchases which need to be paid for in a short period of time.

The second run of bills is not intended to be similar in size to the first run of bills. If you have a bill that is not routine and needs to be approved with the second run of bills (i.e. cannot wait until the first meeting of the following month), make sure Finance understands that this is to be paid at the second meeting. Otherwise the bill will be processed and paid at the first meeting of the following month.

Submittal to Finance Department: Any bills that departments wish to be considered for payment should be in the Finance office by the Tuesday prior to the Council meeting.

Financial Policies

Fund Balance Policy For The General Fund

Overview: This Fund Balance Policy establishes the procedures for reporting unrestricted fund balance in the General Fund financial statements. Certain commitments and assignments of fund balance will help ensure that there will be adequate financial resources to protect the City against unforeseen circumstances and events such as revenue shortfalls and unanticipated expenditures.

The policy also authorizes and directs the Financial Operations Manager to prepare financial reports which accurately categorize fund balance as per Governmental Accounting Standards Board (GASB) Statement No. 54, Fund Balance Reporting and Governmental Fund Type Definitions.

Policy: Fund balance is essentially the difference between the assets and liabilities reported in a governmental fund. There are five separate components of fund balance, each of which identifies the extent to which the City is bound to honor constraints on the specific purpose for which amounts can be spent.

- Nonspendable fund balance consists of funds that cannot be spent due to their form (e.g. inventories) or funds that legally or contractually must be maintained intact.
- Restricted fund balance consists of funds that are mandated for a specific purpose by external parties, constitutional provisions or enabling legislation.
- Committed fund balance (self-imposed limitations on use)
- Assigned fund balance (limitation resulting from intended use)
- Unassigned fund balance (residual net resources)

The first two components listed above are not addressed in this policy due to the nature of their restrictions. An example of a nonspendable fund balance is inventory. Restricted fund balance is either imposed by law or constrained by grantors, contributors, or laws or regulations of other governments. This policy is focused on the financial reporting of unrestricted fund balance, or the last three components listed above.

Five-Year Financial Management Plan

Five-Year Financial Plan

In December 2016, the City engaged with a municipal advisor to prepare a comprehensive five-year financial management plan. Development and refinement of the plan was facilitated by a series of workshops with the Common Council. During the workshops, City officials were briefed on the current status of the City's financial position; historical and projected valuation trends; capital financing alternatives; tax rate projections for operating, capital and debt service expenditures; and cash flow projections for the City's Tax Incremental Districts.

The following is a summary of key conclusions and observations developed as a result of the modeling and workshop process and the development of the Financial Management Plan:

- Current favorable indicators for the City are a strong General Fund balance, strong management, good financial policies and conservative budgeting practices. The City has an elevated debt burden, but has and will remain within its financial management policy. The City has maintained compliance with its fund balance policy.
- The primary challenges going forward will be:
 - Finding the appropriate balance between keeping taxes manageable, replacing aging infrastructure and implementing improvements to enhance quality of life in the community.
 - Maintaining and improving revenue sources to abate the property tax levy from debt service, including TIF revenues.
- Continuation of the annual update to the Capital Improvement Plan for maintaining a planning horizon, and accurately reflecting planned projects and associated costs. As capital needs continue to mount, maintaining an updated CIP will be crucial to the City's ability to manage and allocate resources. The City has adopted a policy to finance projects with the amount of debt issues being no greater than the amount of levy supported principal debt retiring annually. The debt is being amortized over a 15-year term or 20-year term. This has the effect of reducing the City's debt burden.

Five-Year Financial Plan

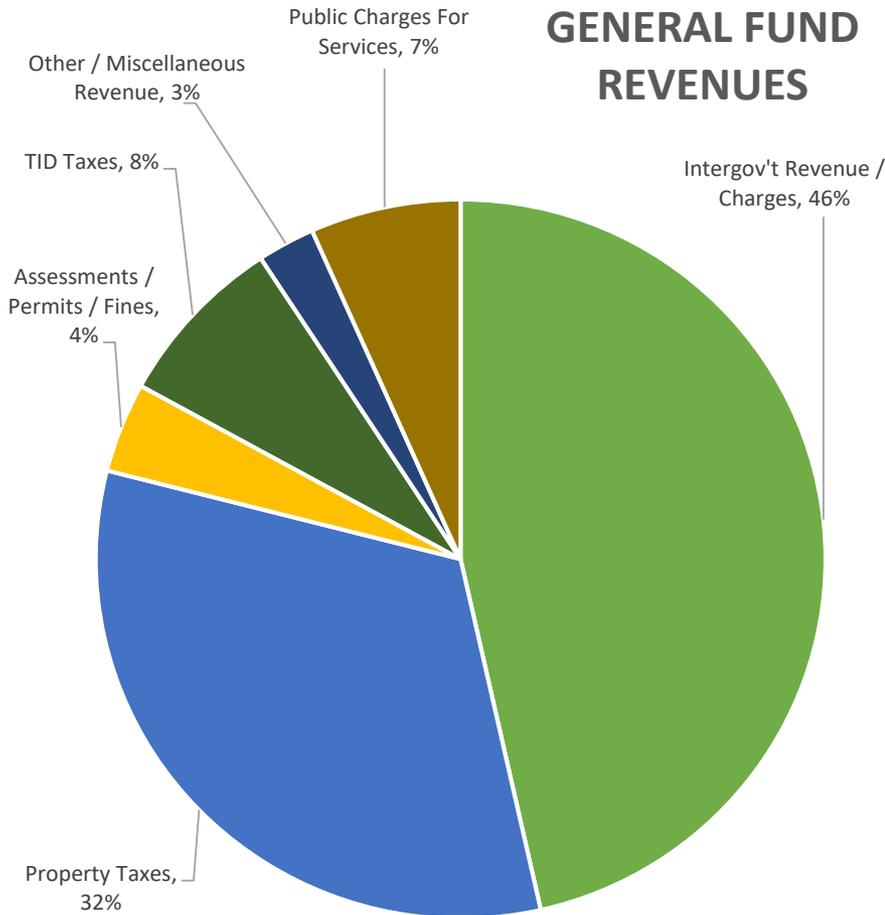
- State imposed levy limits, in their present form, are not expected to be a constraining factor for the City. Due to the manner in which debt service adjustments are made on the current levy limit worksheet, the City's projected tax levy will be far below the amounts that it could levy under the limits. Future levy limits could become a constraining factor for the City, particularly if the current adjustments allowed for debt service were to be eliminated.
- Qualification for Expenditure Restraint Program (ERP) payments from the State may be a constraining factor over the next 5 years. A projection developed as part of the planning model indicated that the City may have difficulty qualifying for the ERP payment with the 2019 budget. However, the City was able to incorporate a manageable growth in General Fund expenditures in the 2018 budget which, combined with a higher-than-expected Consumer Price Index adjustment, has helped to alleviate this constraint. The City will utilize a contingency account and fund balance to maximize the ERP program in years after 2019.
- Closure of Tax Increment District No. 5 will have a positive impact on the City's financial position. Currently this is projected to occur in 2025 and is expected to increase the City's tax base by as much \$39 million. This additional tax base will allow the City to increase its tax levy, reduce its tax rate, or likely some combination of both (levy limit legislation, if still in effect, may restrict or limit the City's options in this regard). A larger tax base will also reduce the tax rate impact of future capital financing needs.
- The City will review the status of financial indicators in conjunction with proposed debt financings. As new debt issues are considered, their impact will be evaluated both in the context of the Debt Management policy and on future year debt service capacity.
- The City will update the five-year financial management plan periodically to reflect changes in variables such as economic conditions, local priorities, state legislation and City fiscal actions.

2019 Budget Overview

Summary of Revenues

The following graph shows the budget distribution for the City's General Fund revenues and summaries of the revenue categories.

GENERAL FUND REVENUES



Taxes –includes property tax revenues, local room tax revenues, municipal owned utility revenue and PILOT agreements.

Intergovernmental Revenue – revenues provided by other governments usually in the form of grants.

Special Assessments –includes items billed to residents, such as: snow, ice and weed control bills and weights and measure bills.

Intergovernmental Charges - charges assessed to other government entities for services provided. An example of this would be revenue received from townships for their share of the fire department's fixed costs.

Licenses & Permits –includes fees assessed as part of tracking and regulatory purposes with the main revenues in this category being building inspection permits and rental unit licenses.

Fines, Forfeitures & Penalties – includes citation revenue and court penalties.

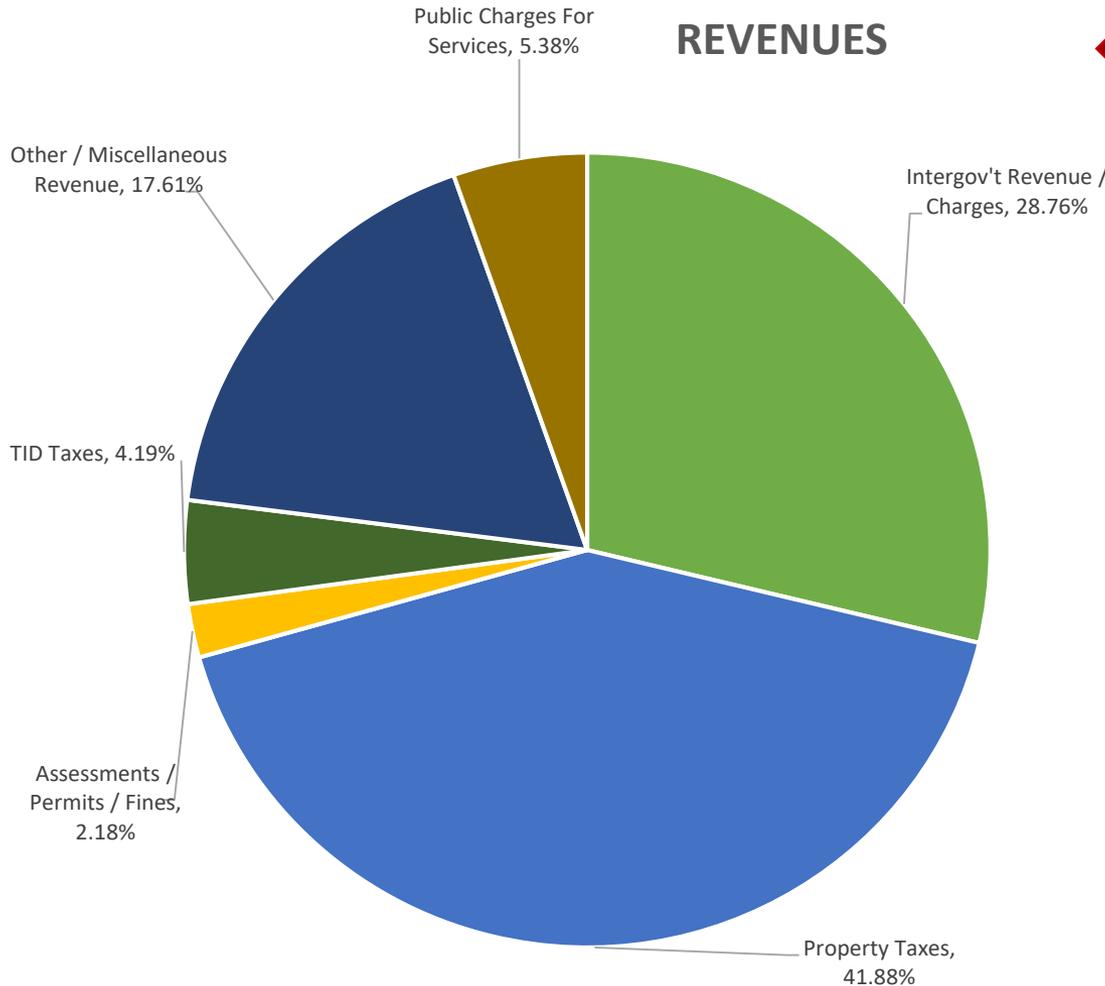
Public Charges for Service – includes revenues for which is intended to cover the cost of the service provided, for example the Ambulance Service Fee.

Miscellaneous Revenues - revenues which do not fall into one of the other categories, examples include: interest income, rent of City properties and donations.

Other Financing Sources - transfers from other funds / City accounts or the budgeted use of fund balance reserves.

Summary of Revenues

TOTAL REVENUES



The graph to the left shows the revenue budget distribution (by percentage) for City government funds.

Below, you will see the general fund budgets and overall City Budget totals for the past four years.



Year	General Fund Budget	Total Budget	% Change (Gen Fund)
2019	8,379,826	15,535,610	2.83%
2018	8,149,095	16,503,983	.09%
2017	8,141,758	16,686,579	-.91%
2016	8,216,340	17,280,144	-

Summary of Revenues

General Fund	2016 ACTUAL	2017 ACTUAL	2018 ADOPTED BUDGET	2019 ADOPTED BUDGET	% Change 2016-2019
Taxes	3,126,344	2,996,043	3,194,878	3,374,186	
Special Assessments	23,876	8,964	9,380	12,680	
Intergovernmental Revenues	3,787,445	3,937,911	3,820,747	3,833,168	
Licenses & Permits	238,532	238,086	228,130	163,200	
Fines, Forfeits, & Penalties	125,151	154,459	160,000	162,500	
Public Charges For Services	479,872	561,112	551,875	559,097	
Intergovernmental Charges	61,747	55,388	62,400	61,100	
Miscellaneous Revenues	312,848	298,823	90,619	197,830	
Other Financing Sources	214,733	15,239	31,065	16,065	
TOTAL GENERAL FUND (100)	8,370,547	8,266,025	8,149,094	8,379,826	2.83%

The General Fund is the primary operating fund of the City. This fund accounts for the financial resources of the City that are not accounted for in any other fund. Principal revenue sources are property tax, license & permits and state shared revenues.

Taxi/Bus Fund	2016 ACTUAL	2017 ACTUAL	2018 ADOPTED BUDGET	2019 ADOPTED BUDGET	% Change 2016-2019
Taxes	45,569	43,000	41,638	44,647	
Intergovernmental Revenues	353,954	356,394	375,562	373,690	
Public Charges For Services	1,125	733	1,000	1,100	
Intergovernmental Charges	138,713	155,000	149,000	155,000	
Miscellaneous Revenues	-	-	-	-	
TOTAL TAXI/BUS FUND (101)	539,361	555,127	567,200	574,437	1.28%

The Taxi/Bus Fund is a special revenue fund for the Taxi/Bus service. This fund was created during budget year 2015. Major revenues in this fund come from intergovernmental revenues, which include Federal and State Taxi Grants.

Debt Service Fund	2016 ACTUAL	2017 ACTUAL	2018 ADOPTED BUDGET	2019 ADOPTED BUDGET	% Change 2016-2019
Taxes	1,269,107	1,473,517	1,226,854	1,486,964	
Miscellaneous Revenues	824	7,436	-	-	
Other Financing Sources	17,100	2,724,229	30,460	-	
TOTAL DEBT SERVICE FUND (105)	1,287,031	4,205,182	1,257,314	1,486,964	18.27%

The Debt Service Fund is used to account for all revenues used to pay principal and interest payments on debt taken out for general capital purposes. Payments for principal and interest are funded through the annual tax levy.

Summary of Revenues



	2016 ACTUAL	2017 ACTUAL	2018 ADOPTED BUDGET	2019 ADOPTED BUDGET	% Change 2016-2019
Capital Projects Fund					
Taxes	184,678	266,500	405,000	196,600	
Intergovernmental Revenues	285,291	28,810	150,688	174,925	
Public Charges For Services	-	102,347	120,000	120,000	
Miscellaneous Revenues	520,000	406,122	218,422	54,167	
Other Financing Sources	2,339,000	1,454,352	1,844,443	1,718,033	
TOTAL CAPITAL PROJECTS FUND (110)	3,328,969	2,258,131	2,738,553	2,263,725	-17.34%

	2016 ACTUAL	2017 ACTUAL	2018 ADOPTED BUDGET	2019 ADOPTED BUDGET	% Change 2016-2019
TID #4					
Taxes	183,078	162,560	167,222	170,675	
Intergovernmental Revenues	355	16,133	470	2,324	
Miscellaneous Revenues	-	-	-	-	
Other Financing Sources	6,778	-	15,519	31,712	
TOTAL TID #4 (124)	190,211	178,693	183,211	204,711	11.74%

	2016 ACTUAL	2017 ACTUAL	2018 ADOPTED BUDGET	2019 ADOPTED BUDGET	% Change 2016-2019
TID #5					
Taxes	980,904	981,810	909,623	956,672	
Intergovernmental Revenues	-	-	-	-	
Other Financing Sources	8,863	6,909	7,011	12,380	
TOTAL TID #5 (125)	989,767	988,719	916,634	969,052	5.72%

The Capital Project fund is used to account for the City's major capital acquisition and construction activities (streets, vehicles, equipment, etc.). Grants, shared revenues for capital acquisition and borrowed funds for capital projects are accounted for in this fund. The 2019 Budget includes borrowing \$1,095,000. This will be used to pay for the Street Reconstruction and Storm Sewer costs for Lewis Street and Court Street. The Motor Vehicle Registration Fee (Wheel Tax), will be used for street repair/maintenance, specifically street overlay.

TIF DISTRICTS 4-7

Revenues and expenditures related to economic development and construction within the specific boundaries of the TID are accounted for within their respective fund. Revenues are generated through a tax increment which support economic development and debt service payments on debt issued for specific projects within the TID boundaries.

Summary of Revenues

TID #6	2016 ACTUAL	2017 ACTUAL	2018 ADOPTED BUDGET	2019 ADOPTED BUDGET	% Change 2016-2019
Taxes	491,304	466,321	513,435	538,892	
Intergovernmental Revenues	1,600	975	989	3,990	
Miscellaneous Revenues	-	-	-	-	
Other Financing Sources	186,655	255,000	149,592	49,599	
TOTAL TID #6 (126)	679,559	722,296	664,016	592,481	-10.77%

TID #7	2016 ACTUAL	2017 ACTUAL	2018 ADOPTED BUDGET	2019 ADOPTED BUDGET	% Change 2016-2019
Taxes	212,564	103,988	156,608	389,843	
Intergovernmental Revenues	2,847	3,764	3,819	6,387	
Miscellaneous Revenues	-	-	-	20,684	
Other Financing Sources	924,005	627,904	1,816,107	600,838	
TOTAL TID #7 (127)	1,139,416	735,656	1,976,534	1,017,752	-48.51%

Redevelopment Authority	2016 ACTUAL	2017 ACTUAL	2018 ADOPTED BUDGET	2019 ADOPTED BUDGET	% Change 2016-2019
Other Financing Sources	84,929	330,272	51,427	46,662	
TOTAL RDA (130)	84,929	330,272	51,427	46,662	-9.27%

TOTAL REVENUES	16,609,791	18,240,101	16,503,984	15,535,610	-5.87%
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The RDA fund is used to improve the physical and economic condition of the downtown area. The revenue recorded in this fund represents the loan (principal and interest) payments for loans made to developers.

Property Taxes



Property taxes are levied upon all City property owners at a calculated rate per \$1,000 of assessed property valuation on both real and personal property. The City's tax levy is established during the annual budget process and the overall mill rate includes five taxing jurisdictions, City of Platteville, State of Wisconsin, Grant County, Southwest Technical College and Platteville School District.

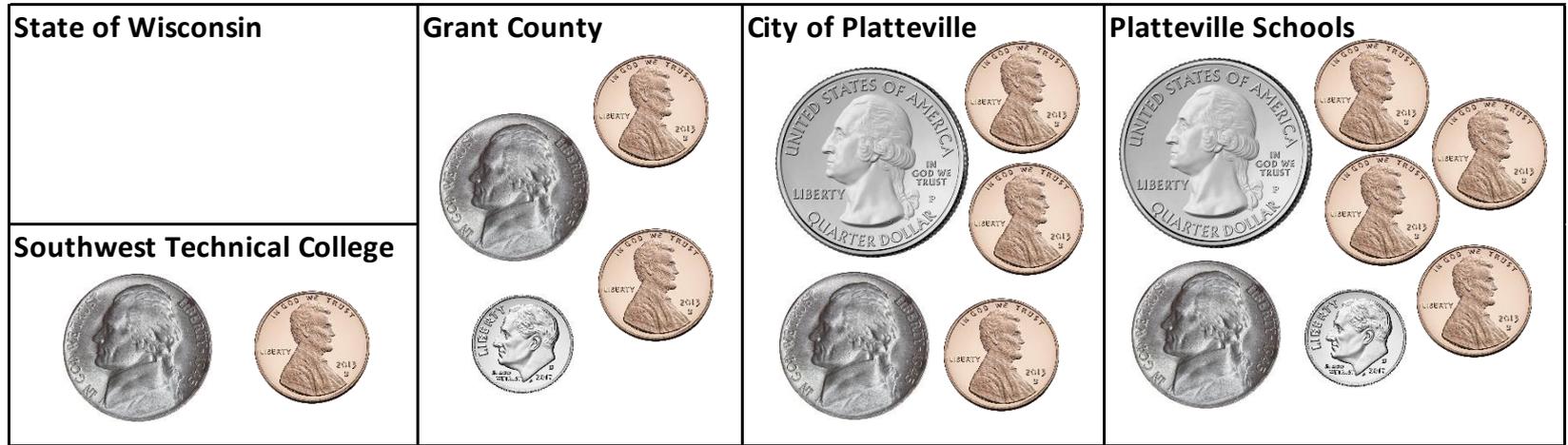
After a budget is finalized and the tax levy is established, taxes are submitted to the State each December. The taxes due are calculated by applying the mill rate against a property's assessed value, which is established by the City Assessor on January 1st of each year. The taxes are not due until the following year.

2018 real estate taxes, payable in 2019, may be paid using the installment method with the first half due January 31, 2019 at the City Treasurer's office and the second half due July 31, 2019 to the County Treasurer's office. Special Charges and Personal Property Taxes are due in full January 31, 2019.

The overall assessed tax rate for the 2019 tax bills for city residents decreased from \$22.87 to \$21.37 per \$1,000 of assessed value. The equalized (full value) tax rate increased from \$20.47 to \$20.50 per \$1,000 of equalized value. Tax amounts levied for each taxing jurisdictions varied in comparison to last year. The Platteville School District levy is \$5,779,638.64 (down 1.96%). The Grant County tax levy is \$2,296,889.91 (up 8.46%). The State of Wisconsin tax levy is \$0.00. The City of Platteville tax levy is \$4,450,757.00 (up 4.50%). The Southwest Wisconsin Technical College tax levy is \$748,126.28 (up 4.94%). Taxes collected for the City of Platteville TIF Districts are \$2,084,631.20 (up 19.54%).

The City is subject to property tax levy limits, as are all Wisconsin municipalities. Increases in the City's tax levy would be limited to net new construction growth, except for the option to adjust the levy for debt service on any debt issued after 2005. Because of this option the State imposed levy limits, in their present form, are not expected to be a constraining factor for the City. With the available debt service adjustment, the City's projected tax levy will be far below the amounts that it could levy under the limits. Future levy limits could become a constraining factor for the City, however, if the current adjustments allowed for debt service were to be eliminated by the State.

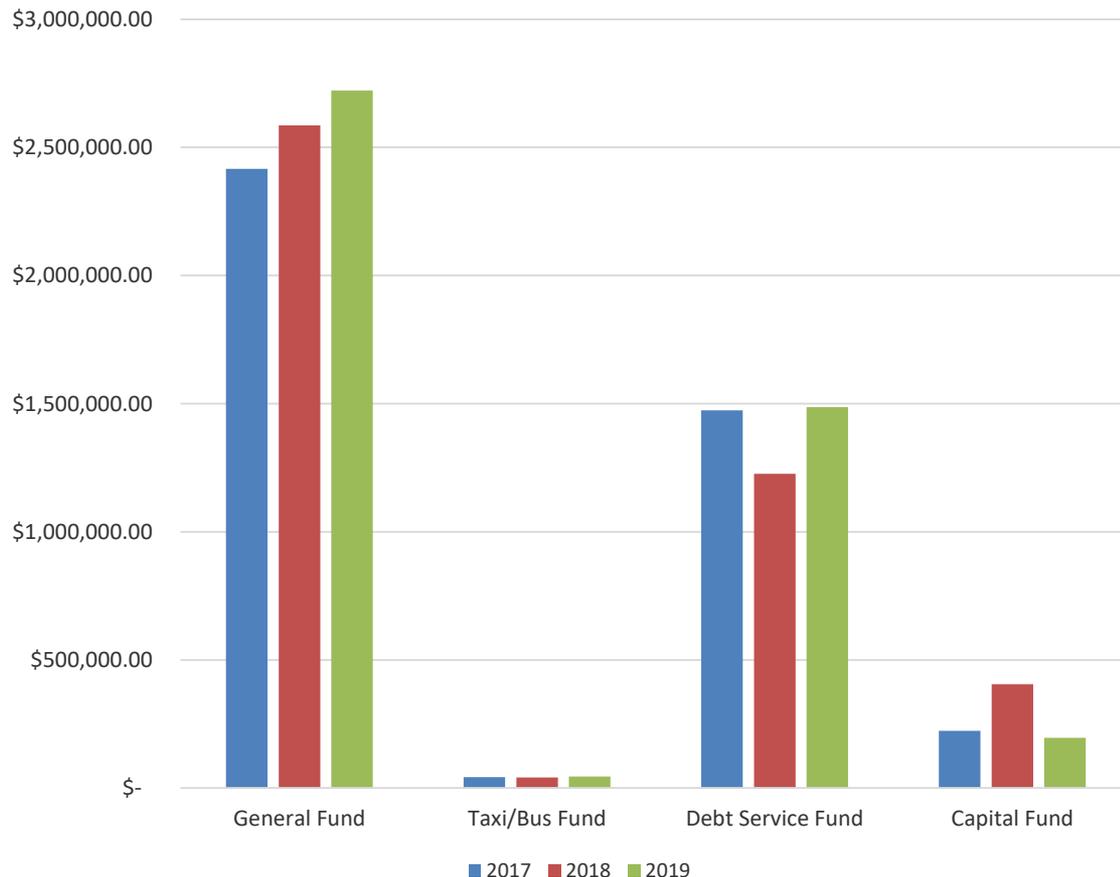
Where Does Your Tax Dollar Go?



For the 2019 Budget, the City of Platteville will receive 33 cents of each property tax dollar collected. The remainder is split between the Platteville School District (44 cents), Grant County (17 cents) and Southwest Technical College (6 cents). The State of Wisconsin eliminated the state portion of the property tax levy.

City Tax Levy Distribution

**CITY OF PLATTEVILLE TAX DISTRIBUTION -
 PER FUND**

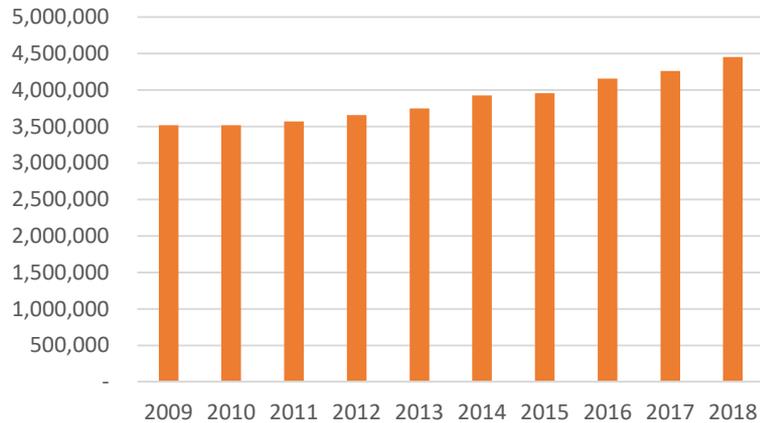


The majority of the City's tax levy is used to pay for operating expenses, recorded in the General Fund; however, as demonstrated by the chart to the left, the amount of tax levy which must be applied to debt service payments has been growing. Debt service had been increasing due to a few loans which were originally structured with increasing principal payments throughout the terms of the loans. In 2018, one of these bond issues was refinanced to lower the annual payments, which helped decrease debt service needs for 2019 and beyond.

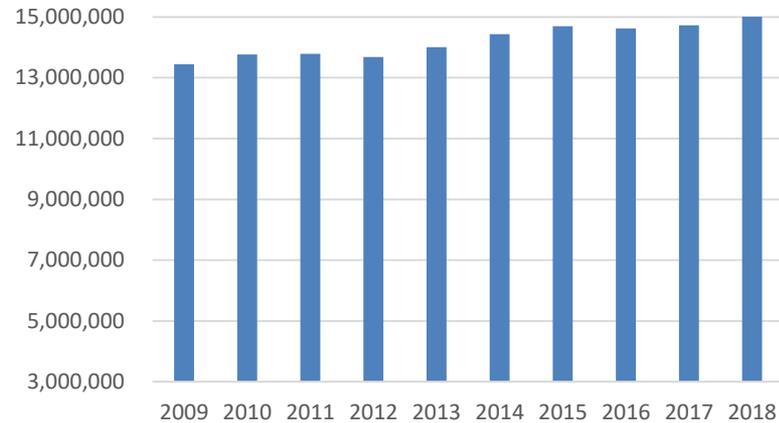
The City borrows annually to fund street reconstruction projects. Under the City's newly adopted guideline, new debt issues will be no greater than the amount of levy-supported principal being retired annually. This will help the City meet future debt service needs.

Tax Levy Graphs

City Tax Levy (in dollars)
 Tax Years 2009-2018



Total Tax Levy (in dollars)
 Tax Years 2009-2018

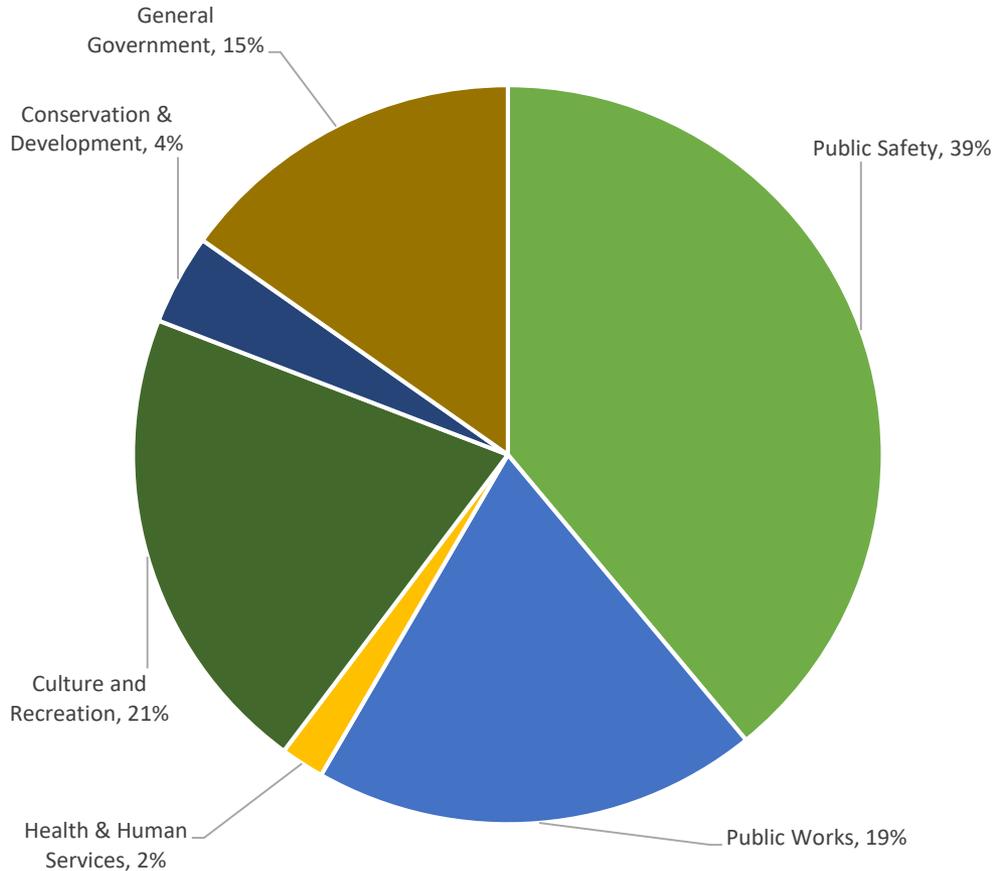


Property Taxes Levied For Tax Years 2009 - 2018 (Budget Years 2010 - 2019)

Tax Year	Budget Year	School	City	County	TIF Dist.	Vo-Tech	State	Total
2009	2010	5,319,496.81	3,514,365.00	1,814,234.74	1,651,262.05	1,051,279.23	95,596.83	13,446,234.66
2010	2011	5,428,970.59	3,514,365.00	1,845,592.52	1,846,992.07	1,037,409.35	95,862.45	13,769,191.98
2011	2012	5,508,021.55	3,566,816.00	1,857,394.09	1,726,249.99	1,037,330.75	94,672.14	13,790,484.52
2012	2013	5,553,795.59	3,657,286.00	1,889,070.24	1,441,263.34	1,052,519.64	93,587.45	13,687,522.26
2013	2014	5,604,961.75	3,745,170.00	1,961,069.93	1,536,021.89	1,068,026.42	94,166.46	14,009,416.45
2014	2015	5,842,641.09	3,926,194.00	2,097,696.08	1,783,472.18	682,170.58	105,521.90	14,437,695.83
2015	2016	5,997,219.35	3,957,447.00	2,073,477.90	1,867,850.59	687,808.01	107,487.78	14,691,290.63
2016	2017	5,786,633.64	4,155,319.00	2,134,674.82	1,714,678.68	719,857.47	110,632.24	14,621,795.85
2017	2018	5,895,066.32	4,259,128.00	2,117,800.33	1,743,848.62	712,931.81	-	14,728,775.08
2018	2019	5,779,638.64	4,450,757.00	2,296,889.91	2,084,631.20	748,126.28	-	15,360,043.03
2009-2018 % Change		8.65%	26.64%	26.60%	26.24%	-28.84%	-100.00%	14.23%

Summary of Expenses

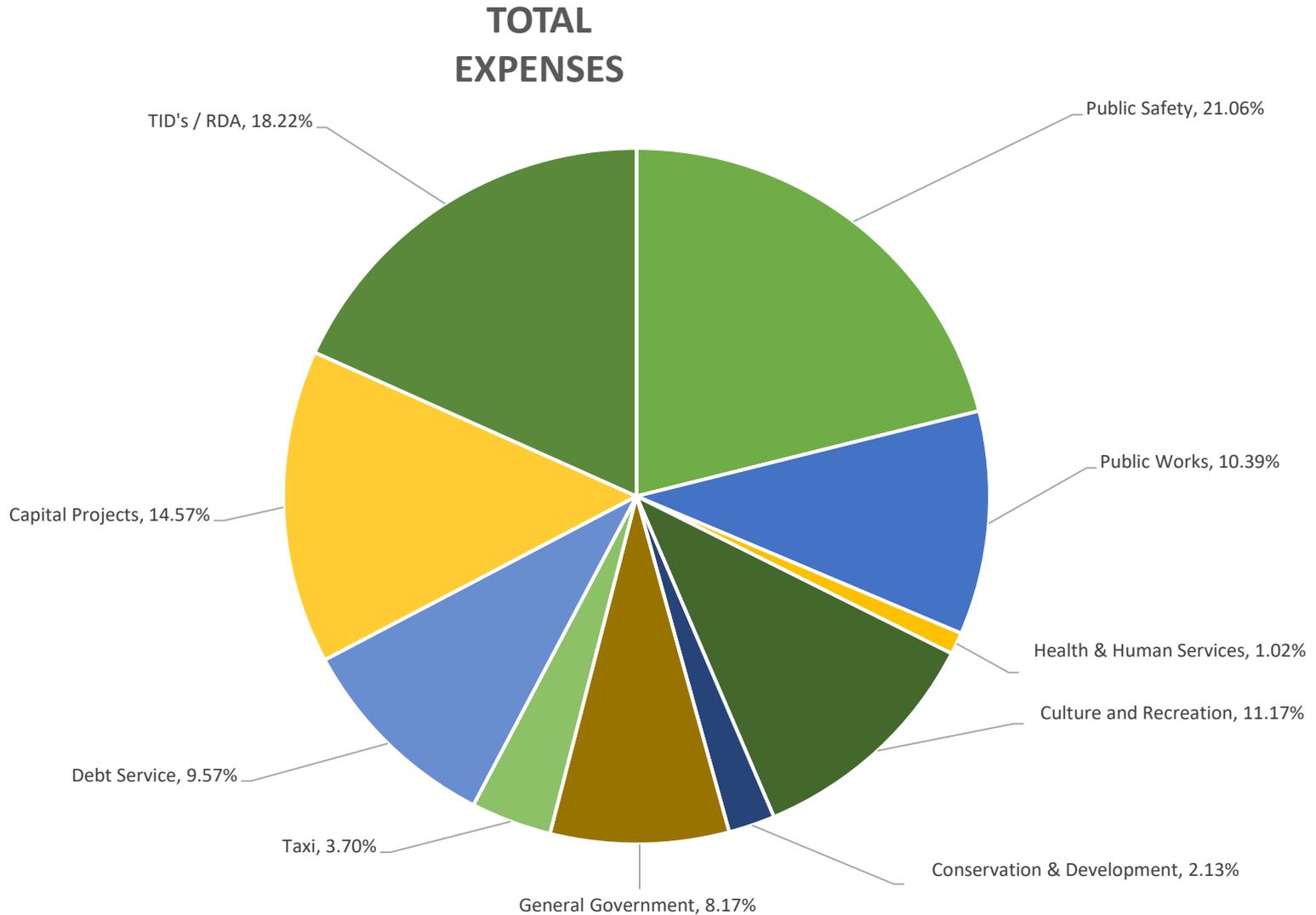
GENERAL FUND EXPENSES



The following graph shows the budget distribution for the City's General Fund expenses and summaries of the expense categories.

- General Government –expenses incurred for administration of the City as a whole or any function that does not fit into any other category
- Public Safety – includes costs for police, fire, ambulance fee to Southwest Health
- Public Works – maintenance costs associated with the City's streets, recycling, cemeteries
- Culture, Recreation & Education – costs of providing a sense of community to residents, including recreational programming and the maintenance of shared public areas.
- Economic development – expenses associated with increasing the economic development within the City of Platteville
- Human & Health Services – costs associated with providing awareness and providing programs which help improve the mental and physical lives of our residents.

Summary of Expenses



Summary of Expenses



	2016 ACTUAL	2017 ACTUAL	2018 ADOPTED BUDGET	2019 ADOPTED BUDGET	% Change 2016-2019
General Government	1,100,664	1,216,723	1,237,150	1,268,914	
Public Safety	2,963,263	2,892,748	3,322,149	3,271,821	
Public Works	1,533,343	1,951,963	1,565,778	1,613,877	
Health & Human Services	103,037	100,126	116,148	158,524	
Culture and Recreation	1,642,474	1,626,475	1,639,578	1,736,001	
Conservation & Development	376,160	272,092	268,292	330,689	
TOTAL GENERAL FUND (100)	7,718,941	8,060,127	8,149,095	8,379,826	2.83%

The General Fund is the primary operating fund of the City. The majority of the expenses in this fund go towards labor and everyday operating costs. Public Safety and Public Works make up 58% of the general fund expenses.

	2016 ACTUAL	2017 ACTUAL	2018 ADOPTED BUDGET	2019 ADOPTED BUDGET	% Change 2016-2019
Total Taxi/Bus (101)	529,099	550,366	567,200	574,437	
Total Debt Service (105)	2,350,543	1,541,182	1,257,314	1,486,964	
Total Capital Projects(110)	2,982,610	2,223,769	2,738,553	2,263,725	
Total TIF #4 (124)	392,516	186,711	183,211	204,711	
Total TIF #5 (125)	1,028,746	988,719	916,634	969,052	
Total TIF #6(126)	612,584	635,506	664,016	592,481	
Total TIF #7 (127)	3,003,952	595,345	1,976,534	1,017,752	
Total RDA (130)	204,942	335,025	51,427	46,662	
TOTAL EXPENSES	18,823,933	15,116,750	16,503,984	15,535,610	-5.87%

Debt Service payments are fully funded by the tax levy, while Capital projects are funded by grants, donations, tax levy and borrowing. A complete listing of the capital projects for 2019 can be found on page 203.

2019 Budget General Fund 100

COMMON COUNCIL

Department Summary:

The major responsibilities of the Common Council are:

- Set strategic direction of community.
- Identify priorities, goals and services.
- Enact ordinances and policies.
- Approve budget, tax levy and fees.
- Approve contracts.
- Provide oversight through the City Manager.

Common Council members are elected by the residents of Platteville and serve for a term of three years.

Expenses:

Account Number	Account Title	2017 Actual	2018 Adopted Budget	2018 YTD Actual	2018 Current Estimate	2019 Adopted Budget
100-51100-309-000	COUNCIL: POSTAGE	210	250	347	-	-
100-51100-320-000	COUNCIL: SUBSCRIPTION & DUES	3,518	3,200	2,894	4,000	3,500
100-51100-330-000	COUNCIL: TRAVEL & CONFERENCES	1,265	4,000	257	400	3,500
100-51100-340-000	COUNCIL: OPERATING SUPPLIES	925	1,600	1,854	2,800	1,600
100-51100-341-000	COUNCIL: ADV & PUB	2,970	2,800	1,368	2,000	3,000
	TOTAL EXPENSES COUNCIL	8,889	11,850	6,719	9,200	11,600

CITY MANAGER OFFICE

City Manager: Karen Kurt

Department Summary:

The City Manager is the Chief Executive Officer of the City and provides management and supervision of the City organization under the control of the Common Council.

Specific responsibilities of the City Manager include:

- Assisting the Common Council in determining strategic priorities for the community.
- Providing technical expertise to assist Common Council in vetting policy decisions.
- Implement policy decisions and legislative actions taken by the City Council.
- Provide direction to the Department Heads in accordance with policies established by the Common Council and ensures that the City operations are conducted in an economic, efficient and effective manner.
- In cooperation with Department Heads, prepares and administers the annual operating budget and a five-year Capital Improvement Plan and makes recommendations to maintain and improve the long-term fiscal health of the community.
- Provides policy advice and research data to the Common Council, community organizations and boards; prepares and distributes Common Council agendas and schedules boards and commission calendars.
- Develops a high performance organization. Recruits, hires, and supervises City staff, promotes economic development and provides public relations services.
- Publishes/updates ordinance book, personnel policy and other documents as required. Acts as liaison with other communities, state and federal agencies, local school district and the University of Wisconsin–Platteville.
- Represents and/or advocates for the City with intergovernmental partners and stakeholders.
- Monitors legislative activity that may impact City.
- Oversee internal and external communications, economic development initiatives, and organization development strategies, including labor contract negotiations.

City Manager Office



City Manager Office

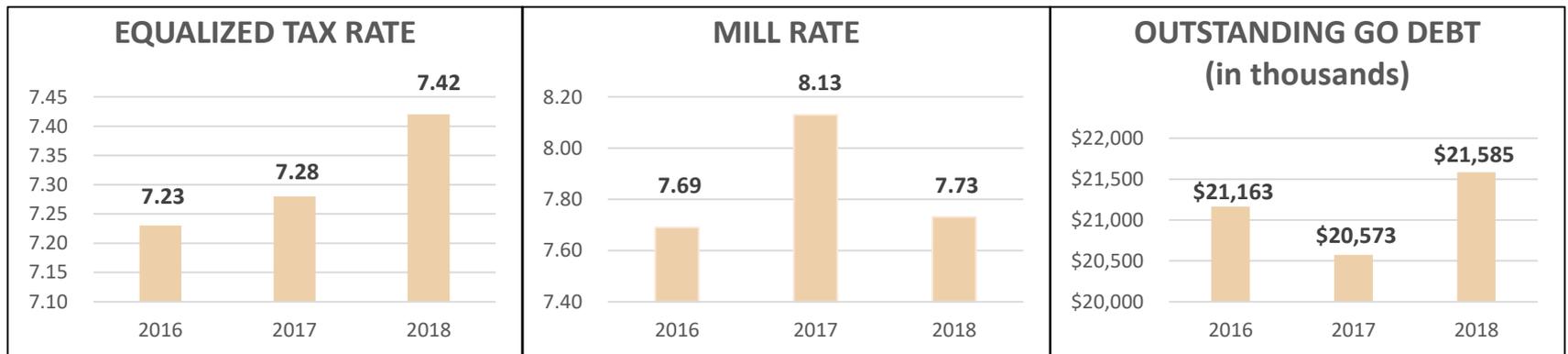
2018 Accomplishments:

- Completed redevelopment agreement with General Capital for mixed-use development that includes 72 apartments on the former Pioneer Ford site. Construction is expected to be completed in summer of 2019.
- Developed remodeling plan for City Hall. Assisted with planning and fundraising efforts for Legion Park Event Center.
- Restructured existing positions to add building maintenance specialist, planner/GIS and code enforcement positions.
- Implemented recommendations of Downtown Parking Task Force, which included reconfiguring the leased stall program and adding new signage. Coordinated new hanging baskets, flags and banners for Main Street.
- Secured funding for housing study with local partners and assisted with coordination of the study.
- Assisted with rewrite of the employee handbook.

2019 Goals:

- Complete housing study and plan strategy for funds from TID 4 extension.
- Begin first phase of City Hall remodel. Assist with plans to build the new Legion Park Event Center.
- Complete retail study and reach out to high-potential prospects.
- Facilitate 2020-2023 strategic plan.
- Develop inclusivity plan.

Performance Measures:



City Manager Office

Expenses:

Account Number	Account Title	2017 Actual	2018 Adopted Budget	2018 YTD Actual	2018 Current Estimate	2019 Adopted Budget
100-51300-210-000	ATTORNEY: PROFESSIONAL SERVICES	40,124	60,000	22,972	40,000	60,000
100-51300-215-000	ATTORNEY: SPECIAL COUNSEL	1,034	10,000	704	5,000	10,000
	TOTAL EXPENSES ATTORNEY	41,158	70,000	23,676	45,000	70,000
100-51410-110-000	CITY MGR: SALARIES	109,574	84,564	55,077	83,000	86,255
100-51410-111-000	CITY MGR: CAR ALLOWANCE	1,200	1,200	754	1,200	1,200
100-51410-120-000	CITY MGR: OTHER WAGES	4,207	9,307	8,426	9,000	9,673
100-51410-131-000	CITY MGR: WRS (ERS)	7,447	6,290	4,101	6,200	6,284
100-51410-132-000	CITY MGR: SOCIAL SECURITY	7,082	5,894	3,916	6,000	6,022
100-51410-133-000	CITY MGR: MEDICARE	1,656	1,378	916	1,400	1,408
100-51410-134-000	CITY MGR: LIFE INSURANCE	348	317	185	300	537
100-51410-135-000	CITY MGR: HEALTH INS PREMIUMS	6,359	10,034	6,689	10,000	10,486
100-51410-137-000	CITY MGR: HEALTH INS. CLAIMS	725	2,145	606	1,000	2,145
100-51410-138-000	CITY MGR: DENTAL INSURANCE	385	593	302	450	593
100-51410-139-000	CITY MGR: LONG TERM DISABILITY	942	807	539	800	825
100-51410-300-000	CITY MGR: TELEPHONE	601	600	600	900	900
100-51410-309-000	CITY MGR: POSTAGE	128	400	58	100	400
100-51410-310-000	CITY MGR: OFFICE SUPPLIES	107	900	560	900	900
100-51410-320-000	CITY MGR: SUBSCRIPTION & DUES	1,707	1,750	1,965	2,000	1,750
100-51410-327-000	CITY MGR: GRANT WRITING	750	10,000	1,925	2,000	7,000
100-51410-330-000	CITY MGR: TRAVEL & CONFERENCES	3,765	5,000	3,274	4,000	5,000
100-51410-346-000	CITY MGR: COPY MACHINES	3,266	3,300	2,449	3,500	3,300
100-51410-420-000	CITY MGR: SUNSHINE FUND	3,016	2,700	2,613	3,500	3,000
100-51410-998-000	CITY MGR: WAGE/BNFT CONTINGENCY	10,067	12,000	7,730	16,000	6,657
100-51410-999-000	CITY MGR: CONTINGENCY FUND	4,401	16,564	1,837	2,000	27,856
	TOTAL EXPENSES CITY MANAGER	153,267	147,179	94,957	154,250	182,191

City Manager Office

Account Number	Account Title	2017 Actual	2018 Adopted Budget	2018 YTD Actual	2018 Current Estimate	2019 Adopted Budget
100-51411-120-000	COMMUNICATION: OTHER WAGES	34,388	36,024	23,260	35,000	36,738
100-51411-131-000	COMMUNICATION: WRS (ERS)	2,313	2,317	1,536	2,300	2,312
100-51411-132-000	COMMUNICATION: SOCIAL SECURITY	1,989	2,233	1,200	1,800	2,277
100-51411-133-000	COMMUNICATION: MEDICARE	465	522	281	400	533
100-51411-134-000	COMMUNICATION: LIFE INSURANCE	31	44	25	40	45
100-51411-135-000	COMMUNICATION: HEALTH INS PREMIUM	5,448	17,487	11,657	18,000	18,273
100-51411-137-000	COMMUNICATION: HLTH INS CLAIM	106	3,180	-	-	3,180
100-51411-138-000	COMMUNICATION: DENTAL INSURANCE	389	1,122	748	1,100	1,122
100-51411-139-000	COMMUNICATION: LONG TERM DISABILITY	285	297	198	300	304
100-51411-320-000	COMMUNICATION: SUBSCRIPTION & DUES	-	400	-	400	400
100-51411-364-000	COMMUNICATION: MARKETING	10,207	10,000	5,230	10,000	10,000
100-51411-500-000	COMMUNICATION: OUTLAY	-	-	-	-	7,000
	TOTAL EXPENSES COMMUNICATIONS	55,620	73,626	44,136	69,340	82,184
100-52900-300-000	EMERG MGMT: TELEPHONE	1,743	1,700	1,164	1,700	-
100-52900-314-000	EMERG MGMT: UTILITY, REFUSE	108	110	50	75	110
100-52900-344-000	EMERG MGMT: REPAIR & MAINTENANCE	11,322	2,500	3,636	5,500	1,750
	TOTAL EXPENSES EMERG MGMT	13,173	4,310	4,850	7,275	1,860
100-51300-210-000	ATTORNEY: PROFESSIONAL SERVICES	40,124	60,000	22,972	40,000	60,000
100-51300-215-000	ATTORNEY: SPECIAL COUNSEL	1,034	10,000	704	5,000	10,000
	TOTAL EXPENSES ATTORNEY	41,158	70,000	23,676	45,000	70,000

ADMINISTRATION DEPARTMENT

Department Director: Nicola Maurer

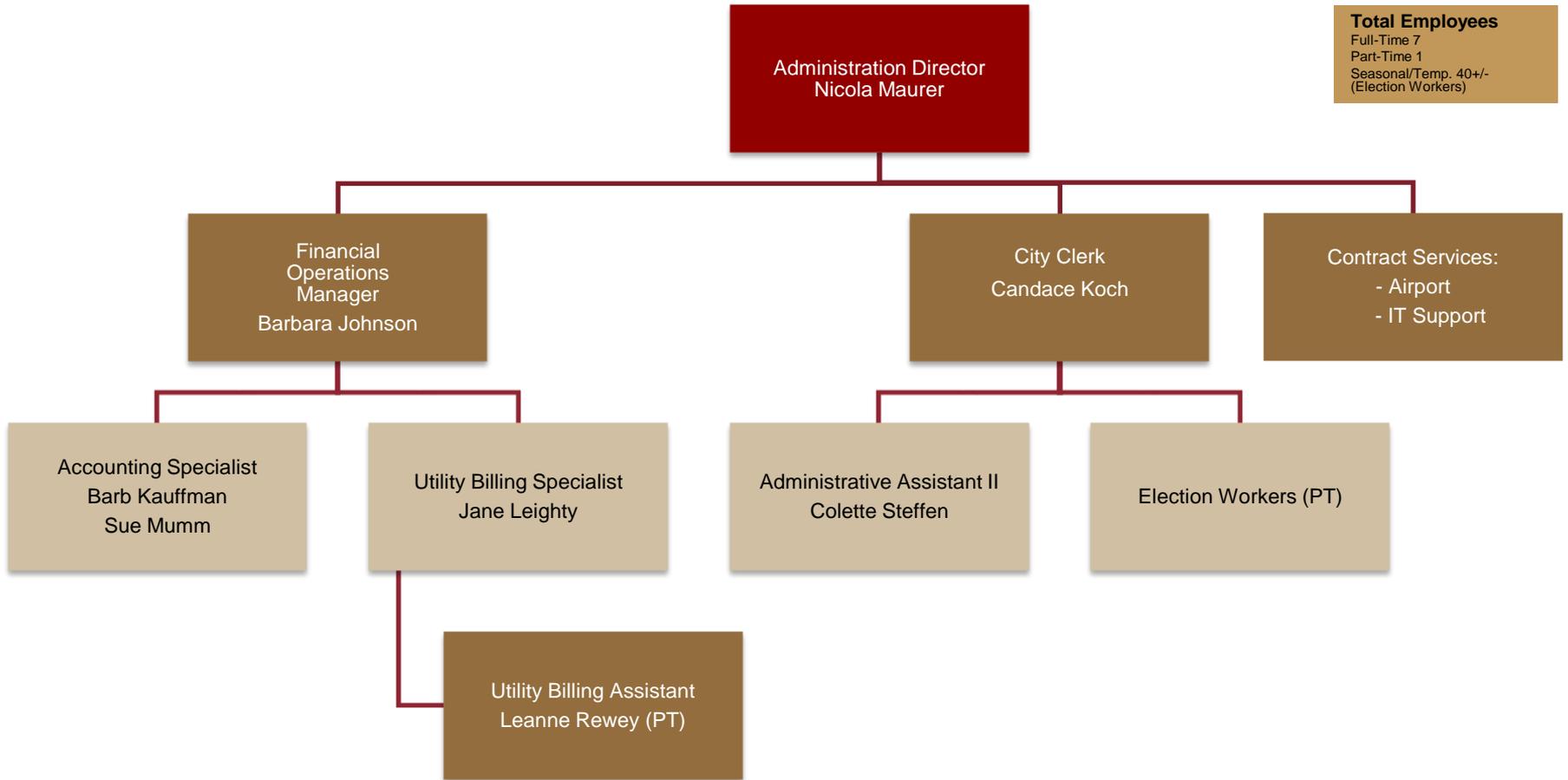
Department Summary:

The Administration Department is dedicated to providing excellent administrative support services to the City of Platteville, employing a service-oriented, team approach to providing financial information, systems, and policies that meet fiduciary and regulatory responsibilities. The department seeks to address the administrative needs of the City's departments, and serve the needs of the City's taxpayers, employees and guests. The Department oversees the functional areas of Finance, City Treasurer, City Clerk, Risk Management and IT support services and supports the HR functions of policy development and implementation, benefit administration and onboarding coordination.

Major responsibilities include:

- Finance functions including general ledger management, accounts payable and receivable, utility billing and payroll.
- Cash management and investments.
- Assistance in development of budget, tax levy and fees annually for recommendation to the Common Council.
- Fiscal, administrative and human resource policy development and management.
- Contract administration.
- Financial reporting and audit compliance, including TIF district reporting.
- Benefit administration.
- IT support services management and phone system management.
- Debt management including bonding.
- Risk management including property and liability, worker's comp. and vehicle insurance.
- Preservation and protection of the public record including agendas and proceedings of the Common Council.
- Administration of federal, state and local elections.
- City licenses and permits.
- Utility billing and collections.
- Airport liaison.

Administration Department



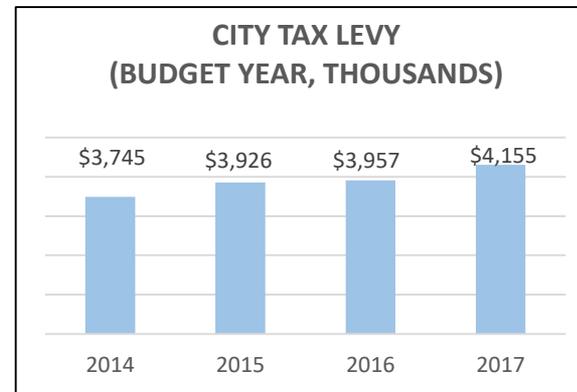
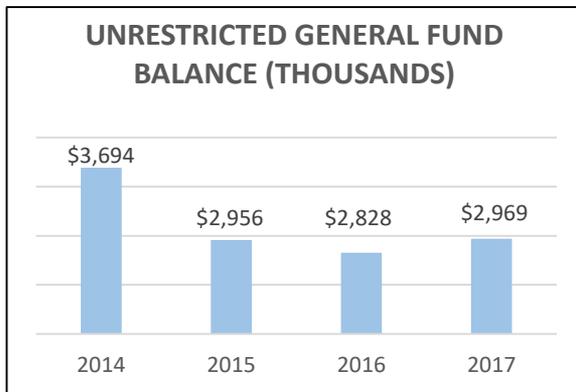
Administration Department

2018 Accomplishments:

- Revised and restructured employee handbook and related policies including review and revision of paid leave benefits. Adoption by Council anticipated for February 2019.
- Completed and enhanced 2018 Budget Book and received GFOA Distinguished Budget Award for 2018 Budget (2nd year).
- Completion of Rountree Hall Note negotiation and amendment, and allocation of repaid funds.
- Issuance of \$1.3M of G.O. Street Improvement bonds, \$1.3M TID7 Trust Fund loan and \$1.72M TID5 bond refinancing.
- Provided support and development for City Clerk position.

2019 Goals:

- Complete employee handbook revision through adoption including HR Advisory Team and Council input.
- Assess and streamline onboarding process for full-time and seasonal employees.
- Issue \$1.1M of G.O. Street Improvement bonds and coordinate assessment of Utility bonds and bond issuance.
- Complete 2019 Budget Book with enhancements and submit for GFOA Distinguished Budget Award.
- Coordinate and assist in records retention/purging for Admin. divisions.
- Assist in planning/coordination of City Hall remodel and move to swing space.
- Develop and coordinate RFPs for assessor services and IT services.
- Assist with TID 4 extension and submission of qualifying project
- Assist with development and implementation of employee “shared expectation” training.



Administration Department

Expenses:

Account Number	Account Title	2017 Actual	2018 Adopted Budget	2018 YTD Actual	2018 Current Estimate	2019 Adopted Budget
100-51451-110-000	DIRECTOR OF ADM: SALARIES	77,491	50,429	32,589	50,429	52,140
100-51451-131-000	DIRECTOR OF ADM: WRS (ERS)	5,231	3,379	2,183	3,379	3,415
100-51451-132-000	DIRECTOR OF ADM: SOCIAL SECURITY	4,301	3,127	1,871	3,127	3,233
100-51451-133-000	DIRECTOR OF ADM: MEDICARE	1,006	731	438	731	756
100-51451-134-000	DIRECTOR OF ADM: LIFE INSURANCE	81	171	75	171	174
100-51451-135-000	DIRECTOR OF ADM: HEALTH INS PREMIUMS	19,977	13,152	8,772	13,152	13,744
100-51451-137-000	DIRECTOR OF ADM: HEALTH INS.CLAIMS	7,071	4,600	1,989	4,600	4,600
100-51451-138-000	DIRECTOR OF ADM: DENTAL INSURANCE	1,437	844	563	844	844
100-51451-139-000	DIRECTOR OF ADM: LONG TERM DISABILITY	608	434	286	434	448
100-51451-320-000	DIRECTOR OF ADM: SUBSCRIPTIONS & DUES	65	100	470	500	500
100-51451-330-000	DIRECTOR OF ADM: TRAVEL/CONFERENCE	1,408	1,500	25	750	1,500
100-51451-340-000	DIRECTOR OF ADM: SUPPLIES	7,131	7,500	4,455	7,500	7,500
100-51451-500-000	DIRECTOR OF ADM: OUTLAY	18,000	-	-	-	7,000
	TOTAL EXPENSES DIR OF ADMIN	143,808	85,967	53,717	85,617	95,854

100-54100-210-000	ANIMAL: PROFESSIONAL SERVICES	-	1,092	-	1,820	1,195
100-54100-340-000	ANIMAL: OPERATING SUPPLIES	-	521	-	521	-
100-54100-375-000	ANIMAL: PETPOURRI	357	400	166	400	400
100-54100-376-000	ANIMAL: ADOPTION ANNOUNCEMENTS	276	500	377	500	500
100-54100-377-000	ANIMAL: EDUCATION MATERIALS	-	75	-	75	75
100-54100-462-000	ANIMAL: DONATIONS	175	1,328	-	600	200
100-54100-475-000	ANIMAL: KENNEL LICENSE-ST REQ.	125	125	-	125	150
	TOTAL EXPENSES ANIMAL	934	4,041	544	4,041	2,520

Administration Department

Account Number	Account Title	2017 Actual	2018 Adopted Budget	2018 YTD Actual	2018 Current Estimate	2019 Adopted Budget
100-56300-341-000	PCAN PAYMENT	7,500	7,500	7,500	7,500	7,500
	TOTAL EXPENSES PCAN	7,500	7,500	7,500	7,500	7,500
100-56615-340-000	URBAN DEV – KALLENBACH OPER SUPPLIES	345	371	144	371	371
	TOTAL EXPENSES URBAN DEV	345	371	144	371	371

Revenues:

Account Number	Account Title	2017 Actual	2018 Adopted Budget	2018 YTD Actual	2018 Current Estimate	2019 Adopted Budget
100-41100-100-000	GENERAL PROPERTY TAXES	2,372,303	2,585,636	2,585,636	2,585,636	2,722,546
100-41310-140-000	MUNICIPAL OWNED UTILITY	389,292	389,292	266,922	400,320	400,320
100-41321-150-000	PAYMENTS IN LIEU OF TAXES	103,537	107,050	107,515	107,515	110,420
100-41400-170-000	LAND USE VALUE TAX PENALTY	600	100	-	100	100
100-41800-160-000	INTEREST ON TAXES	1,487	800	397	800	800
100-43410-230-000	STATE SHARED REVENUES	2,469,906	2,472,294	370,844	2,472,299	2,471,207
100-43410-231-000	EXPENDITURE RESTRAINT PAY	94,980	97,038	97,038	97,038	98,203
100-43410-232-000	STATE AID EXEMPT COMPUTER	10,052	10,200	10,200	10,200	10,350
100-43531-260-000	GENERAL TRANSPORTATION AIDS	698,432	700,000	529,248	705,664	635,000
100-43533-270-000	CONNECTING HIGHWAY AIDS	45,912	46,000	34,623	46,000	46,000
100-43610-300-000	STATE AID MUNICIPAL SERVICE PAYMENT	195,484	265,500	256,319	256,319	192,000
100-44100-614-000	TELEVISION FRANCHISE	35,118	35,000	16,263	32,526	30,000
100-49200-718-000	TRANS FROM AMBULANCE SINKING FUND	-	15,000	-	-	-
	TOTAL REVENUES ADMINISTRATION	6,417,103	6,723,910	4,275,007	6,714,417	6,731,454

CITY CLERK DIVISION

Department Summary:

The City Clerk Division oversees City records and facilitates fair and impartial elections at the federal, state and local levels of government. The Division also issues occupational and event licenses and permits. The Division oversees assessing services which are provided through an independent contractor. The Assessor establishes fair and equitable assessed values and maintains current and accurate property records for all properties within the City of Platteville.

Specific responsibilities of the City Clerk include:

- Serves as custodian of official City records including management of records retention schedule.
- Administers oaths; notarizes; maintains custody of the City seal.
- Records and preserves the legislative actions of the City Council and Plan Commission including maintaining minutes, ordinances, resolutions and preparing common Council agenda packets.
- Oversees Licenses (beer, liquor, wine, bartender/operator, tobacco, taxi, and Permits (parade, run/walk, banner, street closing, direct seller, fireworks).
- Administers federal, state and local elections across the City.
- Oversees assessing services and administers the annual Board of Review.
- Certifies information for annual Statement of Assessment and TIDs Statement of Assessment.

Administration Dept. – City Clerk

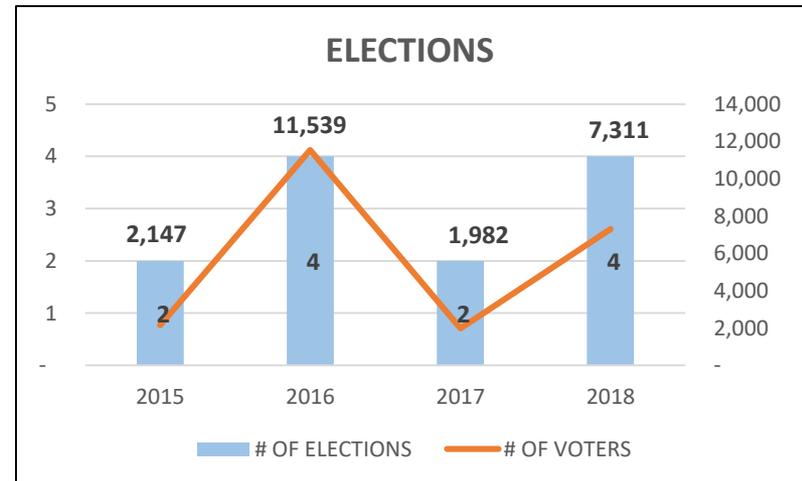
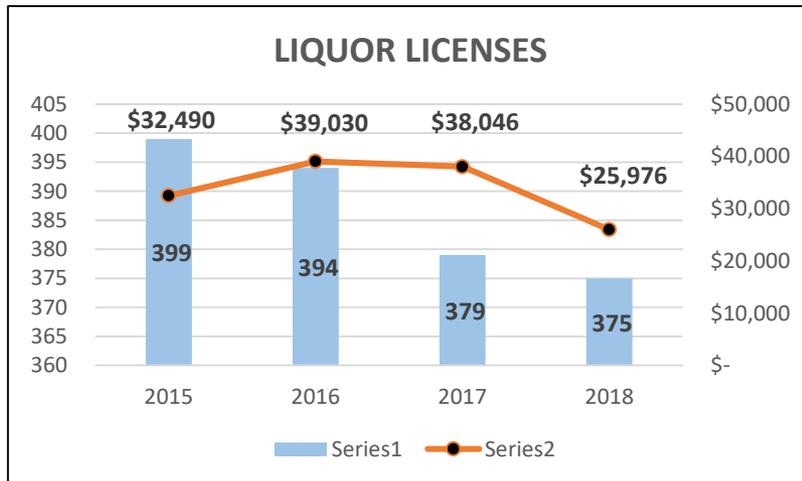
2018 Accomplishments:

- Supported revaluation process for City tax assessments.
- Evaluated Laserfiche technology for incorporation into City records system.
- Developed training manual for election volunteers.
- Administered four elections including management of concerns with and potential relocation of polling station.

2019 Goals:

- Develop recurring file maintenance system based on Wisconsin State Statutes, retention times, type and need of file.
- Implement State approved retention schedule for all City records.
- Plan and implement City Clerk division move to swing space.
- Assist with RFP for assessor services.
- Administer Spring 2019 election.

Performance Measures:



Administration Dept. – City Clerk

Expenses:

Account Number	Account Title	2017 Actual	2018 Adopted Budget	2018 YTD Actual	2018 Current Estimate	2019 Adopted Budget
100-51420-110-000	CITY CLERK: SALARIES	71,338	74,050	51,037	72,000	61,262
100-51420-120-000	CITY CLERK: OTHER WAGES	28,301	27,922	18,380	25,000	29,018
100-51420-131-000	CITY CLERK: WRS (ERS)	5,887	6,084	3,862	5,000	5,914
100-51420-132-000	CITY CLERK: SOCIAL SECURITY	5,780	6,322	4,043	5,000	5,597
100-51420-133-000	CITY CLERK: MEDICARE	1,352	1,478	946	1,000	1,309
100-51420-134-000	CITY CLERK: LIFE INSURANCE	95	242	63	120	167
100-51420-135-000	CITY CLERK: HEALTH INS PREMIUM	30,641	35,743	20,833	30,000	30,746
100-51420-137-000	CITY CLERK: HEALTH INS. CLAIMS	6,529	9,845	4,955	5,000	7,765
100-51420-138-000	CITY CLERK: DENTAL INSURANCE	1,486	2,322	1,001	1,500	1,876
100-51420-139-000	CITY CLERK: LONG TERM DISABILITY	743	814	495	750	779
100-51420-300-000	CITY CLERK: TELEPHONE	36	-	-	-	-
100-51420-309-000	CITY CLERK: POSTAGE	282	375	209	350	375
100-51420-320-000	CITY CLERK: SUBSCRIPTION & DUES	75	170	75	120	170
100-51420-330-000	CITY CLERK: TRAVEL & CONFERENCE	3,106	2,500	2,552	2,600	2,500
100-51420-340-000	CITY CLERK: OPERATING SUPPLIES	608	500	590	700	500
100-51420-345-000	CITY CLERK: DATA PROCESSING	654	675	654	800	675
100-51420-346-000	CITY CLERK: COPY MACHINES	506	360	240	400	360
100-51420-381-000	CITY CLERK: LICENSE PUBLICATION	253	300	253	300	300
TOTAL EXPENSES CITY CLERK		157,671	169,702	110,190	150,640	149,313

Administration Dept. – City Clerk

Account Number	Account Title	2017 Actual	2018 Adopted Budget	2018 YTD Actual	2018 Current Estimate	2019 Adopted Budget
100-51440-120-000	ELECTIONS: OTHER WAGES	15,344	17,726	8,415	14,000	10,000
100-51440-132-000	ELECTIONS: SOCIAL SECURITY	92	75	6	20	75
100-51440-133-000	ELECTIONS: MEDICARE	22	25	1	5	25
100-51440-309-000	ELECTIONS: POSTAGE	590	750	330	400	400
100-51440-311-000	ELECTIONS: VOTING MACHINE MAINT	1,620	2,515	-	-	1,620
100-51440-330-000	ELECTIONS: TRAVEL/CONFERENCES	105	100	105	120	100
100-51440-340-000	ELECTIONS: OPERATING SUPPLIES	3,180	6,000	1,891	2,400	3,000
100-51440-341-000	ELECTIONS: ADV & PUB	149	700	119	200	550
	TOTAL EXPENSES ELECTIONS	21,104	27,891	10,866	17,145	15,770
100-51530-126-000	ASSESSOR: BOARD OF REVIEW WAGE	-	100	-	100	100
100-51530-132-000	ASSESSOR: SOCIAL SECURITY	-	6	-	6	6
100-51530-133-000	ASSESSOR: MEDICARE	-	1	-	1	1
100-51530-210-000	ASSESSOR: PROFESSIONAL SERVICES	55,300	46,500	32,550	46,500	44,000
100-51530-330-000	ASSESSOR: TRAVEL & CONFERENCES	51	100	45	50	50
100-51530-341-000	ASSESSOR: ADV & PUB	268	260	268	280	260
100-51530-412-000	ASSESSOR: STATE MANUFACTURING FEE	385	400	385	400	400
	TOTAL EXPENSES ASSESSOR	56,008	47,367	33,248	47,337	44,817

Revenues:

Account Number	Account Title	2017 Actual	2018 Adopted Budget	2018 YTD Actual	2018 Current Estimate	2019 Adopted Budget
100-44100-610-000	LIQUOR & MALT LICENSES	21,176	22,100	21,761	21,761	22,100
100-44100-611-000	OPERATOR'S LICENSES	4,800	5,500	3,790	3,790	5,500
100-44100-612-000	BUSINESS & OCCUPATIONAL LICENSE	1,200	380	920	920	-
100-44100-613-000	CIGARETTE LICENSES	1,200	1,300	1,200	1,200	1,300
100-44100-615-000	SOLICITORS/VENDORS PERMITS	400	100	400	400	300
100-46100-652-000	LICENSE PUBLICATION FEES	540	650	540	540	300
	TOTAL REVENUES CITY CLERK	29,316	30,030	28,611	28,611	29,500

FINANCE DIVISION

Department Summary:

The Finance Division manages the financial resources of, and the accounting for, the City. The Finance Division also encompasses the City Treasurer function, and Water/Sewer utility billing and financial reporting.

Specific responsibilities of the Finance Division include:

- Processing City payroll and City bills, include Water/Sewer and Airport payables.
- Water/Sewer utility billing and collections.
- Processing and collecting real estate and personal property taxes.
- Compilation of City and Water/Sewer budgets.
- Reconciliation of all City and Water/Sewer accounts.
- Preparation and collection of special assessments.
- Issuance of cemetery deeds, lot sales and maintenance of cemetery records.
- Providing monthly Airport, Water/Sewer, and City financial reports.
- Filing sales tax and room tax.
- Completion of annual City and Water/Sewer audits.
- Cash management services.

Administration Dept. – Finance

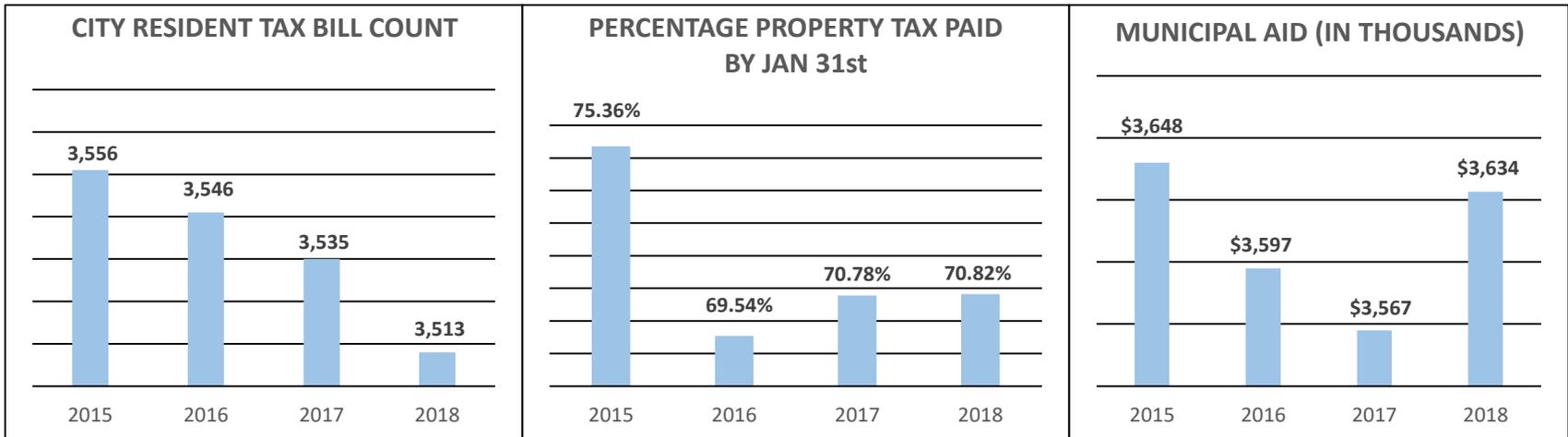
2018 Accomplishments:

- Established allocation through payroll for administrative expenses to utility.
- Assisted in completion of 2018 Budget Book and received GFOA Distinguished Budget Award for 2018 Budget (2nd year).
- Reviewed and update Greenwood and Hillside cemetery records, including assistance with GIS mapping.

2019 Goals:

- Meet GFOA criteria for 2019 Distinguished Budget Award (3rd year).
- Coordinate Sensus water utility software upgrade.
- Plan for Finance division move to new office space.
- Research and implement dog license issuance and tracking system.
- Assist with development and implementation of Fraud Incident Management Protocol.

Performance Measures:



Administration Dept. – Finance

Expenses:

Account Number	Account Title	2017 Actual	2018 Adopted Budget	2018 YTD Actual	2018 Current Estimate	2019 Adopted Budget
100-51510-110-000	CITY TREAS: SALARIES	59,779	30,709	19,944	30,000	31,456
100-51510-120-000	CITY TREAS: OTHER WAGES	84,343	86,550	56,089	91,566	86,945
100-51510-124-000	CITY TREAS: OVERTIME	-	200	-	-	200
100-51510-131-000	CITY TREAS: WRS (ERS)	9,795	7,870	5,093	8,200	7,768
100-51510-132-000	CITY TREAS: SOCIAL SECURITY	8,574	7,282	4,592	7,550	7,353
100-51510-133-000	CITY TREAS: MEDICARE	2,005	1,703	1,074	1,770	1,720
100-51510-134-000	CITY TREAS: LIFE INSURANCE	834	775	474	805	496
100-51510-135-000	CITY TREAS: HEALTH INS PREMIUM	26,389	24,831	16,553	24,830	31,280
100-51510-137-000	CITY TREAS: HEALTH INS. CLAIMS	6,637	5,775	5,555	8,000	7,975
100-51510-138-000	CITY TREAS: DENTAL INSURANCE	1,511	1,260	839	1,260	1,818
100-51510-139-000	CITY TREAS: LONG TERM DISABILITY	1,239	1,009	667	1,000	1,019
100-51510-210-000	CITY TREAS: PROFESSIONAL SERVICES	19,594	18,000	21,541	18,000	18,000
100-51510-309-000	CITY TREAS: POSTAGE	2,842	4,000	958	3,000	4,000
100-51510-320-000	CITY TREAS: SUBSCRIPTION & DUE	367	500	55	300	500
100-51510-327-000	CITY TREAS: SUPPORT USER FEES	9,097	9,747	9,314	9,531	9,500
100-51510-330-000	CITY TREAS: TRAVEL & CONFERENCE	527	2,000	1,074	2,000	2,000
100-51510-340-000	CITY TREAS: OPERATING SUPPLIES	1,343	3,000	508	1,500	1,500
100-51510-346-000	CITY TREAS: COPY MACHINES	457	500	243	500	500
100-51510-500-000	CITY TREAS: OUTLAY	-	4,150	287	400	500
	TOTAL EXPENSES CITY TREASURER	235,332	209,861	144,861	210,212	214,530
100-51452-300-000	TELEPHONE	7,033	5,840	3,336	5,000	5,000
	TOTAL EXPENSES TELEPHONE	7,033	5,840	3,336	5,000	5,000

Administration Dept. – Finance

Account Number	Account Title	2017 Actual	2018 Adopted Budget	2018 YTD Actual	2018 Current Estimate	2019 Adopted Budget
100-51930-380-000	INS: PROPERTY & LIABILITY INSURANCE	78,127	86,000	83,468	83,468	85,000
100-51930-390-000	INS: WORKERS COMPENSATION	69,383	70,000	61,786	61,786	62,000
100-51930-400-000	INS: EMPLOYEES BOND	1,595	1,600	517	580	1,000
100-51930-415-000	INS: FLEX SYSTEM & HRA SETUP	8,204	6,900	4,195	6,200	6,200
	TOTAL EXPENSES INSURANCE	157,308	164,500	149,966	152,034	154,200
100-52410-343-000	SEALER WEIGHTS & MEASURES	3,200	3,200	3,200	3,200	3,200
100-56600-650-000	ROOM TAX ENTITY	92,018	78,400	58,305	115,500	98,000
100-56666-720-000	ANNEXED PROPERTY (TAXES)	1,184	1,184	1,184	1,184	1,184
100-51910-008-000	ERRONEOUS TAXES	-	600	-	600	600
100-51920-001-000	JUDGMENTS & LOSSES	543	1,000	(579)	275	275
	TOTAL EXPENSES MISC TREASURER	96,945	84,384	62,110	120,759	103,259

Revenues:

Account Number	Account Title	2017 Actual	2018 Adopted Budget	2018 YTD Actual	2018 Current Estimate	2019 Adopted Budget
100-41210-135-000	LOCAL ROOM TAX	128,825	112,000	81,626	165,000	140,000
100-42000-608-000	WEIGHTS & MEASURES	3,680	3,680	-	3,680	3,680
100-46100-646-000	CLERK DEPT FEES	-	-	535	535	-
100-46100-647-000	FINANCE DEPT FEES	4	-	35	35	-
100-46100-648-000	COBRA INS ADMIN FEE	13	-	46	70	72
100-46100-695-000	PROPERTY SEARCH CHARGE	4,125	3,000	2,750	4,000	3,500
100-48110-810-000	INTEREST GENERAL FUND	33,954	20,000	58,348	90,000	85,000
100-48110-822-000	INTEREST ON SNOW BILLS	76	100	91	90	90
100-48110-823-000	INTEREST ON WEED BILLS	11	-	40	40	-
100-48130-824-000	INTEREST ON GARBAGE BILLS	2	-	16	16	-
100-48800-880-000	JURY DUTY (PER DIEM)	50	-	50	50	-
100-49210-800-000	GRANT PLATTEVILLE, INC LOAN	12,565	12,565	8,377	12,565	12,565
	TOTAL REVENUES TREASURER	183,304	151,345	151,914	276,081	244,907

INFORMATION TECHNOLOGY

Summary:

The City of Platteville currently outsources information technology services. The Information Technology budget encompasses IT costs for the entire City and covers computer replacement, software licenses, troubleshooting, firewall support, network administration, certain software upgrades and wireless maintenance. The City's subscriptions to Microsoft Office 365 and WiscNet and membership in PCAN (Platteville Community Area Network) are also included in this budget.

2018 Accomplishments:

- Implemented enterprise-grade wireless, leveraging hardware donated by UWP Real Estate Foundation.
- Upgraded Ethernet switches to increase performance and functionality, and eliminate fail risk of unsupported hardware.
- Replaced inferior firewall with Palo Alto next generation firewall, donated by UWP Real Estate Foundation.

2019 Goals:

- Prepare swing space for use by City Hall departments and assist in move of work-stations to the temporary offices.
- Participate in planning and installation of IT infrastructure in remodeled City Hall spaces.
- Install equipment in coordination with PCAN to bring Wifi to Legion Park.

Expenses:

Account Number	Account Title	2017 Actual	2018 Adopted Budget	2018 YTD Actual	2018 Current Estimate	2019 Adopted Budget
100-51450-210-000	INFO TECH: PROFESSIONAL SERVICES	72,690	77,400	73,251	91,098	67,300
100-51450-340-000	INFO TECH: OPERATING SUPPLIES	-	5,000	5,652	6,000	850
100-51450-345-000	INFO TECH: DATA PROCESSING	15,693	16,800	11,220	17,316	20,600
100-51450-500-000	INFO TECH: OUTLAY	26,432	12,000	2,527	12,000	12,000
	TOTAL EXPENSES INFO TECH	114,815	111,200	92,650	126,414	100,750

Administration Dept. – Ambulance



AMBULANCE PAYMENT

Summary:

With the Ambulance Service now at Southwest Health Center, the City of Platteville is incurring a yearly Annual Support Fee to help support some of the anticipated unreimbursed costs related to capital expenses. Per the agreement with Southwest Health Center, this Annual Support Fee will continue until December 31, 2034. Starting in 2017, the City of Platteville established an Ambulance Service Fee, which will cover 100% of the City’s Annual Support Fee to Southwest Health Center.

Expenses:

Account Number	Account Title	2017 Actual	2018 Adopted Budget	2018 YTD Actual	2018 Current Estimate	2019 Adopted Budget
100-52300-900-000	AMBULANCE: PAYMENT TO SWHC	113,606	-	-	115,000	118,000
	TOTAL EXPENSE AMBULANCE	113,606	-	-	115,000	118,000

Revenues:

Account Number	Account Title	2017 Actual	2018 Adopted Budget	2018 YTD Actual	2018 Current Estimate	2019 Adopted Budget
100-46230-665-000	AMBULANCE SPECIAL CHARGE	117,086	103,000	77,678	115,000	115,000
	TOTAL REVENUE AMBULANCE	117,086	103,000	77,678	115,000	115,000

POLICE DEPARTMENT

Department Director/Police Chief: Doug McKinley

Department Summary:

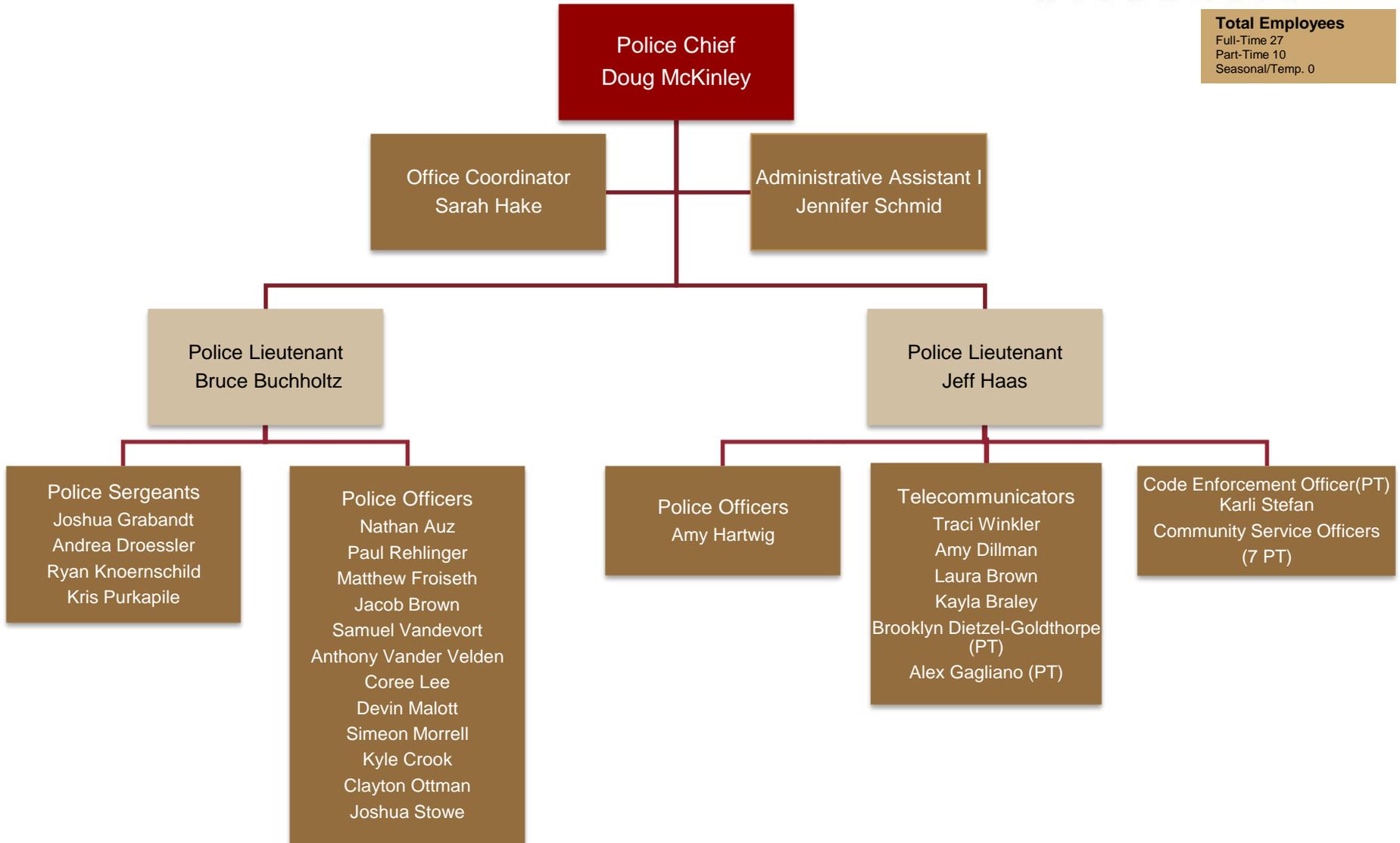
The Police Department provides 24/7 police and dispatch Services to the City of Platteville. The Police Department is the face of the City and City Government for many in the community since we are frequently the first point of contact.

Specific responsibilities of the Police Department include:

- 911 emergency service.
- Enforcement of state laws and local ordinances.
- Traffic and parking enforcement.
- Dispatching of emergency and non-emergency calls for service for the Platteville PD, the Platteville FD, EMS and the UW-Platteville PD.
- Preventative patrol.
- Community engagement and education.

Police Department

Total Employees
 Full-Time 27
 Part-Time 10
 Seasonal/Temp. 0



Police Department



2018 Accomplishments:

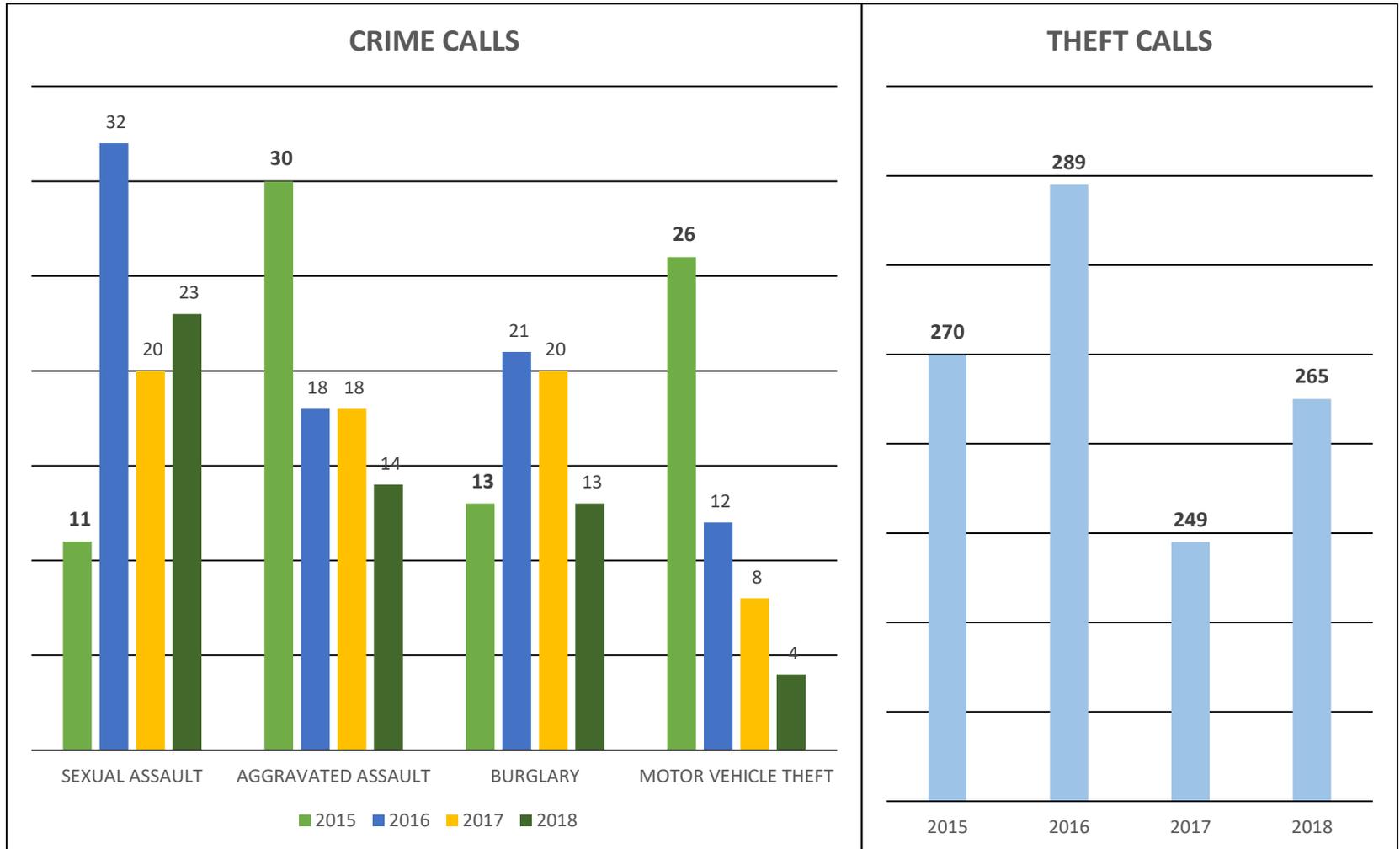
- The Police Department has begun the process of pursuing accreditation. Portions of several training days have been dedicated to this goal.
- Promotion processes for the positions of Lieutenant and Sergeant were held and names have been included in the pool for each position. This positions the department well for succession planning if a vacancy at either rank occurs.
- A new position of Office Coordinator was created and was filled through an internal promotion. Numerous cost savings measures have already been identified and implemented as a result.
- The Department is currently fully staffed at 20 sworn officers. Several hiring processes were needed to fill two vacancies with one applicant having been added to the hiring pool.
- A Code Enforcement Officer position was created and filled. The position has been an asset to the city in the areas of tall grass/weed enforcement and parking enforcement and has added consistency to the enforcement of other city codes.
- The Police Department researched the issue of ATV/UTV routes, drafted an ordinance, surveyed comparable communities with ATV/UTV routes and responded to FAQ's from the public on this topic. Ultimately limited ATV/UTV routes were authorized by the Common Council.

2019 Goals:

- Finish the update of the Department's policy manual.
- Continue to pursue Accreditation for the Department.
- Hold an Open House Event at the Police Department.
- Conduct hiring processes as needed to fill vacancies and establish a hiring pool.
- Examine updating and potentially expanding the Police Department's use of surveillance cameras.

Police Department

Performance Measures:



Police Department

Expenses:

Account Number	Account Title	2017 Actual	2018 Adopted Budget	2018 YTD Actual	2018 Current Estimate	2019 Adopted Budget
100-52100-110-000	POLICE: SALARIES	195,589	200,580	130,837	196,000	190,364
100-52100-111-000	POLICE: CAR ALLOWANCE (CHIEF)	2,300	2,300	1,445	2,000	2,300
100-52100-114-000	POLICE: OTHER POLICE OFF. WAGE	1,051,093	1,090,619	656,146	1,000,000	1,110,417
100-52100-115-000	POLICE: OVERTIME POLICE WAGES	24,392	24,250	16,083	24,000	24,250
100-52100-117-000	POLICE: DISPATCHER WAGES	230,818	225,586	150,110	230,000	226,219
100-52100-118-000	POLICE: DISPATCHER OVERTIME WAGES	4,221	7,000	4,318	6,500	7,000
100-52100-119-000	POLICE: SCHOOL PATROL WAGES	4,863	5,000	2,782	5,000	5,000
100-52100-120-000	POLICE: OTHER WAGES	12,669	23,510	7,772	12,000	23,510
100-52100-124-000	POLICE: OVERTIME	13	500	8	200	500
100-52100-129-000	POLICE: PROTECTIVE WRS (ERS)	126,755	131,374	79,343	120,000	131,227
100-52100-131-000	POLICE: WRS (ERS)	22,705	23,224	13,741	21,000	20,818
100-52100-132-000	POLICE: SOCIAL SECURITY	88,830	97,920	56,189	85,000	98,555
100-52100-133-000	POLICE: MEDICARE	20,775	22,897	13,141	20,000	23,047
100-52100-134-000	POLICE: LIFE INSURANCE	2,551	3,431	1,458	2,500	2,676
100-52100-135-000	POLICE: HEALTH INS PREMIUMS	383,963	435,201	250,530	385,000	460,564
100-52100-137-000	POLICE: HEALTH INS. CLAIMS	56,556	55,415	37,965	58,000	54,795
100-52100-138-000	POLICE: DENTAL INSURANCE	25,747	25,882	15,671	25,000	25,823
100-52100-139-000	POLICE: LONG TERM DISABILITY	12,301	12,778	7,764	12,000	12,485
100-52100-210-000	POLICE: PROFESSIONAL SERVICES	35,953	37,300	23,410	37,300	44,300
100-52100-221-000	POLICE: GAS & OIL	22,299	49,000	14,544	49,000	40,000
100-52100-230-000	POLICE: REPAIR OF VEHICLES	10,114	15,000	2,412	15,000	12,000
100-52100-259-000	POLICE: WITNESS FEES	152	500	-	500	500
100-52100-260-000	POLICE: MISCELLANEOUS	5,272	5,000	1,082	5,000	5,000
100-52100-263-000	POLICE: POLICE & FIRE COMMISSION	6,346	5,000	5,440	7,500	6,000
100-52100-300-000	POLICE: TELEPHONE	21,081	25,000	13,287	25,000	25,000

Police Department



Account Number	Account Title	2017 Actual	2018 Adopted Budget	2018 YTD Actual	2018 Current Estimate	2019 Adopted Budget
100-52100-310-000	POLICE: OFFICE SUPPLIES	9,504	9,000	6,371	9,000	9,000
100-52100-311-000	POLICE: RADIO MAINTENANCE	8,320	14,500	7,064	14,500	14,500
100-52100-312-000	POLICE: TIME SYSTEM TERMINAL	8,796	16,000	6,750	16,000	16,000
100-52100-314-000	POLICE: UTILITIES & REFUSE	38,865	43,000	23,377	43,000	43,000
100-52100-330-000	POLICE: TRAINING, TRAVEL, CONFERENCE	14,271	14,500	7,374	14,500	14,500
100-52100-334-000	POLICE: ORDINANCE/AMMUNITION	4,896	8,000	2,938	8,000	8,000
100-52100-335-000	POLICE: UNIFORM ALLOWANCE	16,809	14,000	7,809	14,000	14,000
100-52100-340-000	POLICE: OPERATING SUPPLIES	10,841	15,000	12,452	15,000	15,000
100-52100-345-000	POLICE: DATA PROCESSING	4,401	11,000	2,485	11,000	11,000
100-52100-350-000	POLICE: BUILDING,GROUND	10,473	11,500	3,384	11,500	11,500
100-52100-360-000	POLICE: TOWING	1,910	4,000	1,550	4,000	4,000
100-52100-370-000	POLICE: PARKING ENFORCEMENT	2,924	4,300	2,148	4,300	4,300
100-52100-380-000	POLICE: VEHICLE INSURANCE	7,055	8,500	7,900	9,350	8,500
100-52100-401-000	POLICE: ANIMAL CONTROL	1,744	2,000	2,217	2,500	2,000
100-52100-409-000	POLICE: COMMUNITY POLICING	498	1,000	-	1,000	1,000
100-52100-444-000	POLICE: UNEMP COMP	2,605	-	-	-	-
100-52100-460-000	POLICE: DONATIONS SPENT	-	-	504	504	-
100-52100-500-000	POLICE: OUTLAY	31,192	35,000	9,043	35,000	28,000
	TOTAL EXPENSES POLICE	2,542,459	2,735,567	1,608,845	2,556,654	2,756,650

Police Department

Revenues:

Account Number	Account Title	2017 Actual	2018 Adopted Budget	2018 YTD Actual	2018 Current Estimate	2019 Adopted Budget
100-43210-250-000	POLICE GRANTS (FEDERAL)	2,832	-	-	-	-
100-43521-250-000	POLICE GRANTS (STATE)	6,880	-	-	-	-
100-44200-620-000	BICYCLE LICENSES	65	50	35	40	50
100-44200-621-000	DOG LICENSES	1,058	1,200	732	900	1,200
100-45100-640-000	COURT PENALTIES & COSTS	78,105	75,000	46,881	56,250	75,000
100-45100-641-000	PARKING VIOLATIONS	73,394	85,000	38,904	63,750	85,000
100-45100-643-000	UW-P PARKING CITATION VIOLATION	2,960	-	-	2,500	2,500
100-46210-659-000	POLICE OTHER (SALES, ETC.)	4,942	4,000	1,553	3,000	4,000
100-46210-660-000	POLICE COPIES	878	1,000	377	750	1,000
100-46210-661-000	TOWING	1,528	4,000	1,143	3,000	4,000
100-46210-664-000	POLICE DONATIONS	-	4,000	1,000	3,000	4,000
100-46210-706-000	UW-P PARKING PERMIT FEES	21,600	20,000	-	21,600	21,600
100-47310-521-000	CROSSING GUARD SCHOOL REIMBURSE	2,912	2,600	-	2,600	2,600
100-48309-883-000	SALE OF POLICE VEHICLES	1,477	-	400	-	-
100-48800-881-000	WITNESS FEES	-	-	21	-	-
	TOTAL REVENUE POLICE	198,630	196,850	91,046	157,390	200,950

FIRE DEPARTMENT

Department Director/Fire Chief: Ryan Simmons

Department Summary:

The Platteville Fire Department is committed to protecting the people and property within our fire district. The Fire Department provides fire protection, rescue, hazmat & prevention to all those within our fire district, as well as assisting police department with traffic control, missing person searches and anything else the fire department is requested to assist with. The Fire Department also provides fire inspection services for the City of Platteville along with fire prevention.

Specific responsibilities of the Fire Department include:

- We will be responsive to the needs of our citizens by providing rapid, professional, humanitarian services essential to the health, safety, and well-being of the citizens we protect.
- We will achieve our mission through prevention, education, fire suppression, rescue and other emergency services.
- We will actively participate in our community, serve as role models, and strive to effectively and efficiently utilize all of the necessary resources at our command to provide a quality of service deemed excellent by our citizens with "Courage, Integrity and Honor."

Fire Department

Total Employees

Full-Time 1
 Part-Time 5
 Volunteer 51

Fire Chief

**Ryan Simmons
 (.5 FTE)**

**Fire Inspector/
 Maintenance
 Casey Pickel**

**1st Assistant Fire Chief
 Dave Langkamp (Vol)**

Firefighters(Volunteer)
 Dick Klinger
 Ron Boldt
 Darrell Browning
 Stan Boldt
 Dave Schmoekel
 Keith Hinkins
 Dave Wetter
 Joe Udelhoven
 Dave Izzard
 Dean Simmons
 Larry Pink
 Mike Chase
 Shannon VonGlahn
 Dave Dean
 Melissa Lovell
 Jason Fiedler
 Al Woolford

**2nd Assistant Fire Chief
 Tom Covert (Vol)**

Firefighters(Volunteer)
 Wayne Abing
 Kurt Tuescher
 Mike Bartelme
 Ed Averkamp
 Nick Roepsch
 Kevin Schroeder
 Pete Janisch
 Andy Barth
 Nathan Manwiller
 Scott McPhail
 Brandon Weigel
 Jason McCartney
 Joe Maluchnik
 Chad Pohle
 Kathy Woolford
 Cole Cooper
 Blake Womack

**3rd Assistant Fire Chief
 Casey Pickel (Vol)**

Firefighters(Volunteer)
 Jimmy Bogardus
 Dalton Makovsky
 Brad Dean
 Chris Hansin
 Emily Simmons
 Juan Monjarrez
 Chris Boigenzahn
 Steve Strobl
 Samuel Gomez
 Brian Griffey
 Hunter Durian
 Mitchell Knegendorf
 Joshua Stowe
 Isaac Weber
 Jason Pothour

**Fire Department
 Secretary
 Brian Kitelinger (PT)**

Fire Department



2018 Accomplishments:

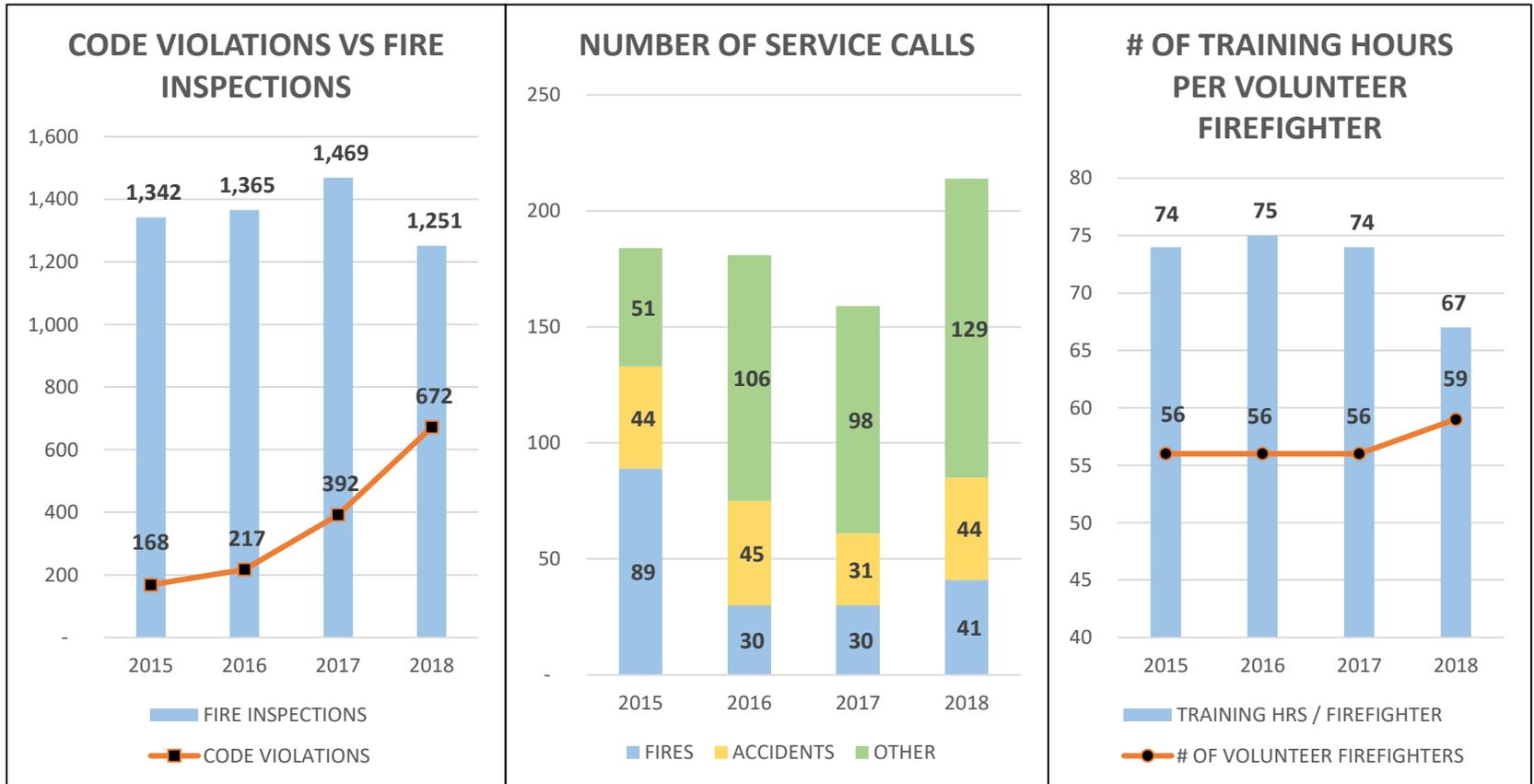
- Converted fire inspections from paper forms to electronic records and completed 1251 fire inspection throughout the fire department's service area.
- Hired new Fire Inspector for retiring Inspector and worked with new Inspector to become WI Certified Fire Inspector.
- Took acquisition of new Quick Response Fire Truck 5, facilitated member training on new apparatus and put into service.
- Took acquisition of new Fire Inspector vehicle and facilitated equipping of unit to allow it to be put into service.

2019 Goals:

- Facilitate the purchase and construction of replacement Fire Engine to be purchased by the Townships protected by the Platteville Fire Department.
- Equip, train and establish a Rescue Task Force jointly with the Platteville Police Department, Fire Department and Southwest Health EMS to ensure we have the capability to respond to active shooter incidents.
- Ensure that all Fire Officers receive training to be compliant with updated WI Administrative Code changes effective October 1, 2018.
- Facilitate equipment purchase and distribution for FEMA Assistance To Firefighters Grant that was awarded to Platteville Fire for Wildland Firefighting Gear for the amount of \$97,790.

Fire Department

Performance Measures:



Fire Department

Expenses:

Account Number	Account Title	2017 Actual	2018 Adopted Budget	2018 YTD Actual	2018 Current Estimate	2019 Adopted Budget
100-52200-120-000	FIRE DEPT: OTHER WAGES	82,261	97,654	58,689	88,000	87,918
100-52200-131-000	FIRE DEPT: WRS (ERS)	3,095	3,351	1,882	3,000	3,229
100-52200-132-000	FIRE DEPT: SOCIAL SECURITY	4,840	6,056	3,513	5,200	5,452
100-52200-133-000	FIRE DEPT: MEDICARE	1,132	1,417	822	1,200	1,275
100-52200-134-000	FIRE DEPT: LIFE INSURANCE	311	150	58	89	70
100-52200-135-000	FIRE DEPT: HEALTH INS PREMIUMS	13,671	22,166	13,946	21,000	20,616
100-52200-137-000	FIRE DEPT: HEALTH INS. CLAIMS	1,997	6,360	2,081	3,000	3,180
100-52200-138-000	FIRE DEPT: DENTAL INSURANCE	741	1,384	856	1,300	1,266
100-52200-139-000	FIRE DEPT: LONG TERM DISABILITY	347	380	239	360	379
100-52200-205-000	FIRE DEPT: CONTRACTUAL	14,497	15,000	12,039	15,400	15,500
100-52200-211-000	FIRE DEPT: SMALL EQUIP. & SUPP	2,686	3,000	2,932	3,000	3,000
100-52200-221-000	FIRE DEPT: GAS & OIL	8,431	7,500	4,847	8,200	7,750
100-52200-230-000	FIRE DEPT: REPAIR OF VEHICLES	9,778	7,500	2,869	8,000	7,500
100-52200-300-000	FIRE DEPT: TELEPHONE	2,148	3,500	576	3,000	1,600
100-52200-308-000	FIRE DEPT: PUBLICATIONS	257	500	202	450	500
100-52200-310-000	FIRE DEPT: OFFICE SUPPLIES	756	1,000	781	850	1,000
100-52200-311-000	FIRE DEPT: RADIO MAINTENANCE	3,155	3,500	908	3,300	3,500
100-52200-314-000	FIRE DEPT: UTILITIES & REFUSE	11,525	12,000	6,790	12,000	12,000
100-52200-330-000	FIRE DEPT: TRAVEL & CONFERENCE	3,343	4,000	1,075	3,800	4,000
100-52200-335-000	FIRE DEPT: UNIFORM ALLOWANCE	2,248	1,200	363	1,500	1,500
100-52200-340-000	FIRE DEPT: OPERATING SUPPLIES	3,766	5,200	2,175	5,000	5,200
100-52200-345-000	FIRE DEPT: DATA PROCESSING	1,199	1,000	862	1,200	1,200
100-52200-350-000	FIRE DEPT: BUILDINGS & GROUNDS	3,624	4,200	3,095	4,500	4,500
100-52200-355-000	FIRE DEPT: SAFETY ITEMS	-	250	159	250	250
100-52200-356-000	FIRE DEPT: ROPES/RESCUE EQUIPMENT	-	850	86	850	850
100-52200-380-000	FIRE DEPT: VEHICLE INSURANCE	10,195	10,200	10,654	10,800	10,800
100-52200-402-000	FIRE DEPT: WI ST FIREMEN INSURANCE	1,325	1,400	1,375	1,375	1,500
100-52200-406-000	FIRE DEPT: HEPATITIS SHOTS	967	1,000	-	1,000	1,000

Fire Department

Expenses:

Account Number	Account Title	2017 Actual	2018 Adopted Budget	2018 YTD Actual	2018 Current Estimate	2019 Adopted Budget
100-52200-442-000	FIRE DEPT: LENGTH OF SERVICE AWARD	6,000	6,000	-	6,000	6,000
100-52200-460-000	FIRE DEPT: MEMBER APPRECIATION	15,500	15,500	-	15,500	15,500
100-52200-470-000	FIRE DEPT: FIRE PREVENTION	2,323	3,500	110	3,500	3,500
100-52200-500-000	FIRE DEPT: OUTLAY	10,856	12,000	8,544	13,000	12,500
100-52200-501-000	FIRE DEPT: SAFETY UNIFORMS OUT	13,707	14,000	11,762	14,500	14,500
100-52200-999-000	FIRE DEPT: CONTINGENCY	-	-	-	-	15,000
	TOTAL EXPENSES FIRE	236,682	272,718	154,290	260,124	273,535

Revenues:

Account Number	Account Title	2017 Actual	2018 Adopted Budget	2018 YTD Actual	2018 Current Estimate	2019 Adopted Budget
100-43420-240-000	2% FIRE INS. DUES STATE	30,583	30,500	29,546	29,546	30,500
100-46220-638-000	FIRE INSPECTIONS	32,648	34,000	21,445	34,000	34,250
100-47300-240-000	2% FIRE INS. DUES TOWNSHIPS	11,196	10,500	2,490	11,000	10,750
100-47300-480-000	FIRE DEPT. INS PMTS.	2,855	-	-	3,000	3,000
100-47300-481-000	FIRE DEPT. FIXED COSTS	32,726	45,000	-	33,000	40,000
100-47300-482-000	FIRE PER CALL CHARGES (450)	5,400	4,000	4,050	5,400	4,450
	TOTAL REVENUE FIRE	115,407	124,000	57,532	115,946	122,950

PUBLIC WORKS DEPARTMENT

Department Director: Howard Crofoot

Department Summary:

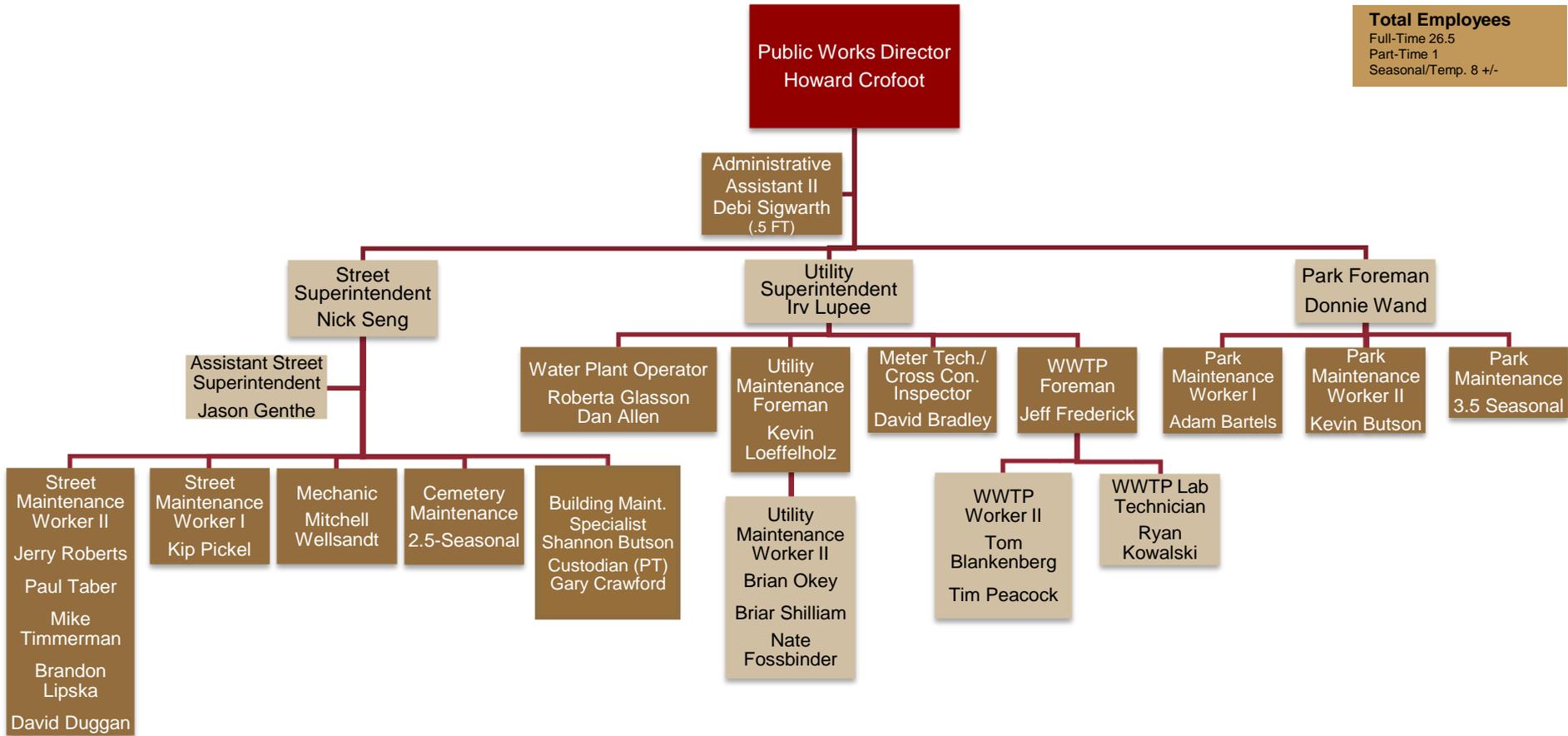
The Department of Public Works mission is to support and enhance a high quality of life for the City's residents, businesses and visitors by providing well planned, environmentally sensitive, cost effective infrastructure and services to promote public health, personal safety, transportation, economic growth and civic vitality. The Department strives to preserve and protect the City's major investment in its infrastructure and to maximize the life of its intended purpose. The Department oversees the functional areas of Water and Sewer, Streets and Parks Maintenance.

Major responsibilities include:

- Provide building and grounds maintenance for City Hall, Police Department, Library.
- Coordinate refuse, recycling, mowing and snow removal contracts.
- Coordinate Engineering contracts for design and construction of City projects including, but not limited to, street construction, water, sanitary sewer and storm sewer construction.
- Provide management of other associated projects and areas including Lead Water Service Line replacement and Platteville Public Transportation.

Public Works Department

Total Employees
 Full-Time 26.5
 Part-Time 1
 Seasonal/Temp. 8 +/-



Public Works Department



2018 Accomplishments:

- Awarded DNR grant of \$75,000 for Rountree Branch bank stabilization.
- Completed three street projects, Lutheran, Pine and Virgin, and reconstructed two parking lots.
- Prepared park land in Prairie View Subdivision for future soccer fields.
- Department has received 430 requests out of over 550 known lead service line locations. As of December 31, 374 lines have been completed with nearly \$413,000 paid in reimbursements.
- Awarded Highway Safety Improvement Project (HSIP) grant of over \$900,000 for the Business 151 corridor, with design work to be conducted in 2019 and construction in 2020.
- Implemented staffing realignment to include Building Maintenance Specialist and Custodian.
- Implemented new reserved parking program in the downtown.
- Responded to two extreme rain events in a two-week period.

2019 Goals:

- Complete lead service line replacement grant and implementation.
- Complete 2018 street construction projects that were suspended due to weather (Legion Field parking lot, basketball courts, thin overlays and Hillside Cemetery street paving).
- Complete Well #4 replacement with drilling of new Well #6.
- Submit Highway Safety Improvement Program grant for Business 151 corridor to include vehicle improvements and bicycle/pedestrian improvements, with design work to be conducted in 2019.
- Complete Phase 1 City Hall HVAC and remodel projects.
- Review city storm water watersheds for areas of improvement.
- Review policy for disposal of trees at City dump site.

Public Works Dept. – Municipal Building

Expenses:

Account Number	Account Title	2017 Actual	2018 Adopted Budget	2018 YTD Actual	2018 Current Estimate	2019 Adopted Budget
100-51600-120-000	MUNICIPAL BLDG: OTHER WAGES	3,368	-	26,980	51,000	60,268
100-51600-131-000	MUNICIPAL BLDG: WRS (ERS)	218	-	1,489	3,000	3,254
100-51600-132-000	MUNICIPAL BLDG: SOCIAL SECURITY	194	-	1,674	3,200	3,737
100-51600-133-000	MUNICIPAL BLDG: MEDICARE	45	-	391	800	874
100-51600-134-000	MUNICIPAL BLDG: LIFE INSURANCE	-	-	35	70	170
100-51600-137-000	MUNICIPAL BLDG: HEALTH INS. CLAIMS	48	-	-	-	-
100-51600-139-000	MUNICIPAL BLDG: LONG TERM DISABILITY	-	-	139	250	427
100-51600-210-000	MUNICIPAL BLDG: PROFESSIONAL SERVICES	28,935	35,000	12,935	15,000	15,000
100-51600-300-000	MUNICIPAL BLDG: TELEPHONE	-	-	345	500	600
100-51600-314-000	MUNICIPAL BLDG: UTILITY, REFUSE	25,688	24,000	16,323	25,000	25,000
100-51600-340-000	MUNICIPAL BLDG: OPERATING SUPPLIES	133	0	494	500	2,500
100-51600-350-000	MUNICIPAL BLDG: BUILDING & GROUNDS	4,295	5,000	11,446	18,000	12,000
100-51600-500-000	MUNICIPAL BLDG: OUTLAY	624	23,000	20,929	30,000	18,000
	TOTAL EXPENSES MUNICIPAL BLDG	63,550	87,000	93,177	147,320	141,830

Revenues:

Account Number	Account Title	2017 Actual	2018 Adopted Budget	2018 YTD Actual	2018 Current Estimate	2019 Adopted Budget
100-48200-830-000	CITY BUILDING RENTAL	9,728	10,000	8,462	10,000	10,000
	TOTAL REVENUE MUNICIPAL BLDG	9,728	10,000	8,462	10,000	10,000

STREET DIVISION

Department Summary:

The Street Division performs maintenance of streets (local and state highways), cemeteries, street lights and storm sewers.

Specific responsibilities of the Street Division include:

- Plowing roads in the winter.
- Maintenance of traffic signals and signs.
- Street sweeping and patching of streets.
- Cleaning and repairing storm sewers.
- Mowing and maintenance of Hillside and Greenwood Cemeteries.
- Grave digging and restoring landscape after burials.

2018 Accomplishments:

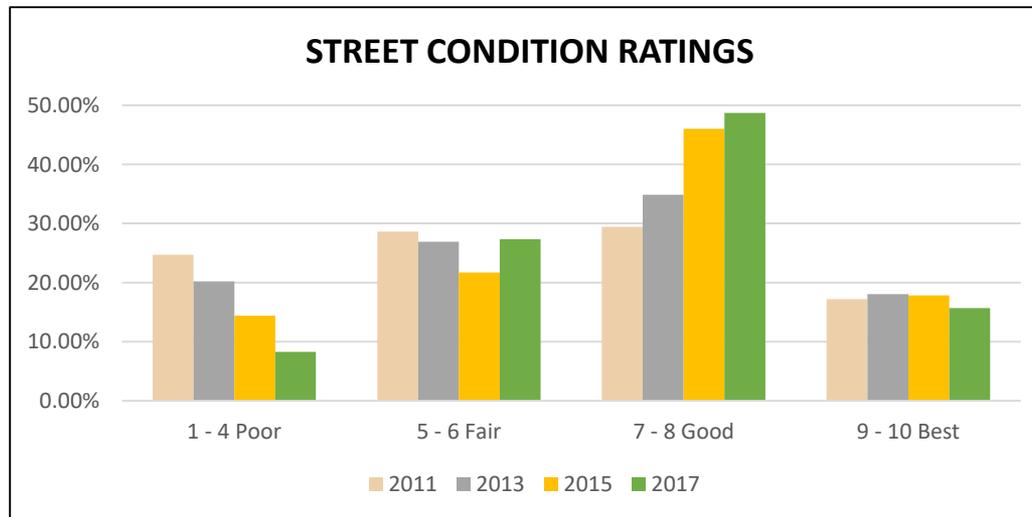
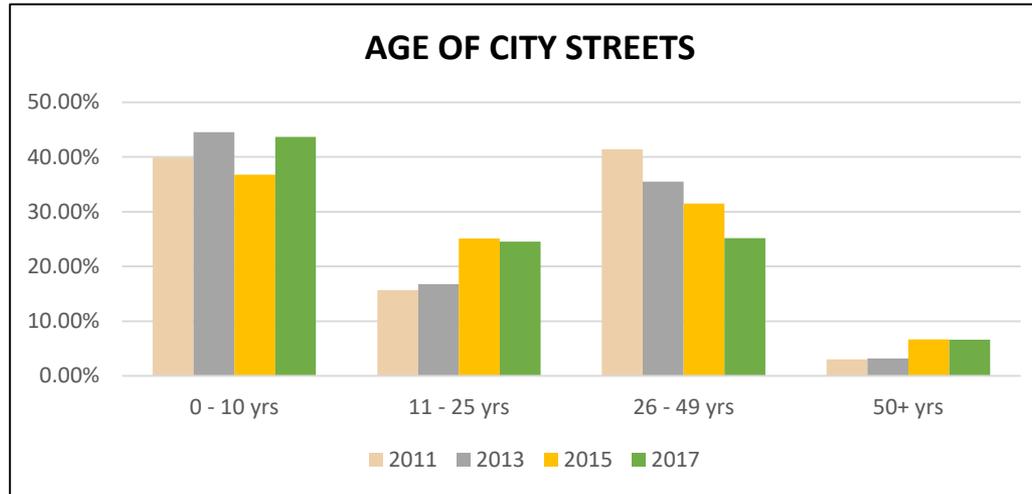
- Street maintenance.
- Rountree Branch Trail support, especially after extreme rain events.
- Storm sewer maintenance.
- Cemetery maintenance.
- Implemented reduction of services to correspond with the equivalent of one FTE within the division.
- Trained new staff and cross-trained Building Maintenance Specialist to assist with snow plowing.

2019 Goals:

- New GIS mapping in both cemeteries.
- Support roundabout landscaping.
- Remove and replace ash trees in public rights-of-way.

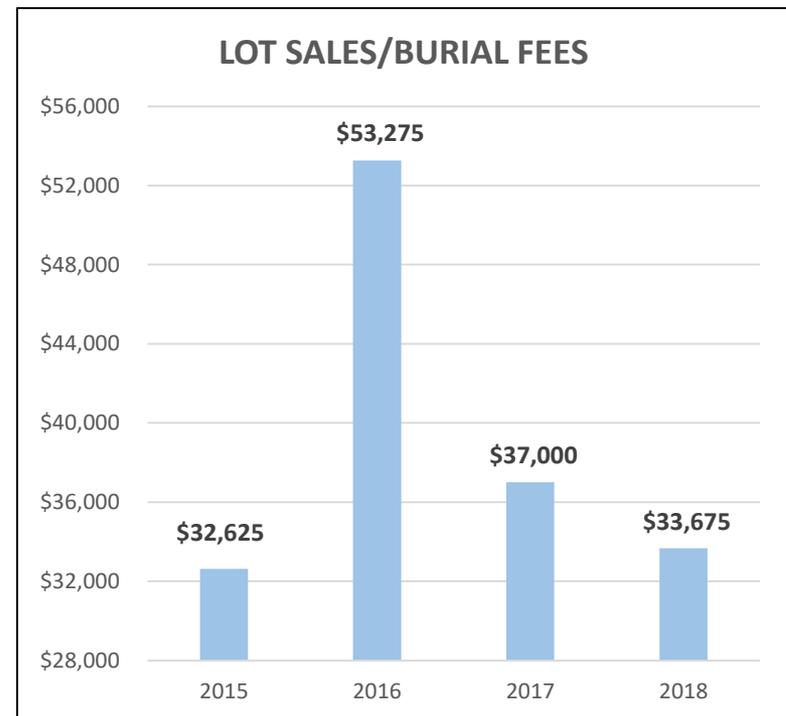
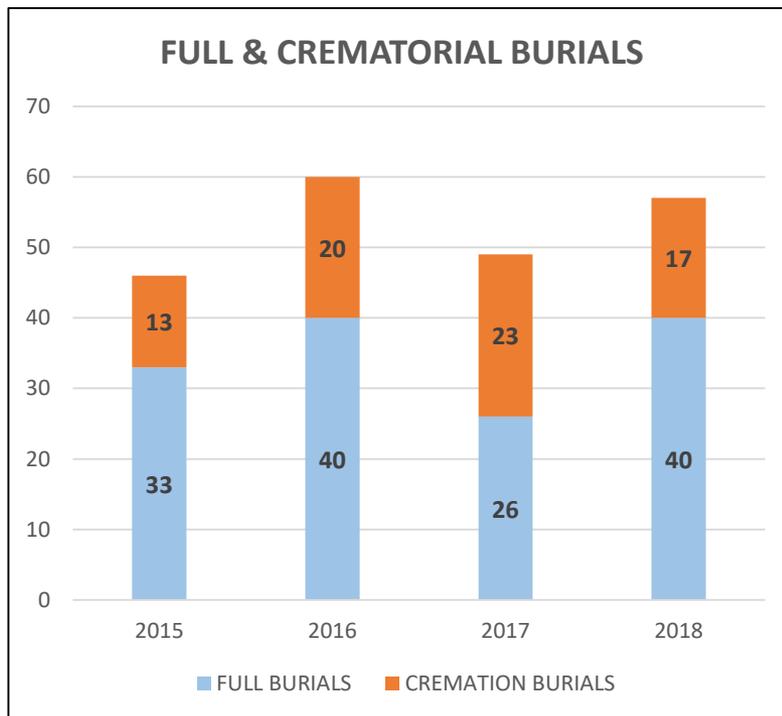
Public Works Dept. – Streets

Street Division Performance Measures:



Public Works Dept. – Streets

Street Division Performance Measures:



Public Works Dept. – Streets

Expenses:

Account Number	Account Title	2017 Actual	2018 Adopted Budget	2018 YTD Actual	2018 Current Estimate	2019 Adopted Budget
100-53100-110-000	STR ADMIN: SALARIES	75,459	39,989	25,866	40,000	46,653
100-53100-111-000	STR ADMIN: CAR ALLOWANCE	1,427	1,427	897	1,427	1,427
100-53100-120-000	STR ADMIN: OTHER WAGES	71,572	38,686	11,143	17,000	9,401
100-53100-124-000	STR ADMIN: OVERTIME	47	-	-	-	-
100-53100-131-000	STR ADMIN: WRS (ERS)	9,996	5,146	2,359	3,600	3,672
100-53100-132-000	STR ADMIN: SOCIAL SECURITY	8,597	4,963	2,200	3,500	3,563
100-53100-133-000	STR ADMIN: MEDICARE	2,011	1,162	515	800	834
100-53100-134-000	STR ADMIN: LIFE INSURANCE	878	485	164	300	320
100-53100-135-000	STR ADMIN: HEALTH INS PREMIUMS	38,947	22,414	7,170	12,000	11,482
100-53100-137-000	STR ADMIN: HEALTH INS. CLAIMS	6,757	4,140	1,583	2,500	2,255
100-53100-138-000	STR ADMIN: DENTAL INSURANCE	2,553	1,324	373	600	573
100-53100-139-000	STR ADMIN: LONG TERM DISABILITY	1,295	672	293	400	482
100-53100-210-000	STR ADMIN: PROFESSIONAL SERVICES	-	500	674	650	500
100-53100-220-000	STR ADMIN: GAS, OIL, & REPAIRS	86	100	89	100	100
100-53100-300-000	STR ADMIN: TELEPHONE	1	1	1	1	1
100-53100-309-000	STR ADMIN: POSTAGE	503	400	317	500	500
100-53100-310-000	STR ADMIN: OFFICE SUPPLIES	256	300	58	100	100
100-53100-313-000	STR ADMIN: OFFICE EQUIPMENT MAINT	535	400	205	400	400
100-53100-320-000	STR ADMIN: SUBSCRIPTION & DUES	248	500	268	450	450
100-53100-330-000	STR ADMIN: TRAVEL & CONFERENCE	1,485	2,500	454	1,000	1,000
100-53100-340-000	STR ADMIN: OPERATING SUPPLIES	1,341	1,500	23	100	250
100-53100-345-000	STR ADMIN: DATA PROCESSING	34,233	20,000	13,864	20,000	5,000
100-53100-380-000	STR ADMIN: VEHICLE INSURANCE	548	600	543	543	550
100-53100-500-000	STR ADMIN: OUTLAY	3,141	2,000	745	745	1,000
	TOTAL EXPENSES STREET ADMIN	261,915	149,179	69,803	106,716	90,513

Public Works Dept. – Streets

Account Number	Account Title	2017 Actual	2018 Adopted Budget	2018 YTD Actual	2018 Current Estimate	2019 Adopted Budget
100-53301-110-000	STR MAINT: SALARIES	34,281	35,198	22,713	34,000	36,446
100-53301-112-000	STR MAINT: SEASONAL	-	9,598	-	-	-
100-53301-119-000	STR MAINT: CONSTRUCTION WAGES	-	8,000	-	-	8,000
100-53301-120-000	STR MAINT: MAINTENANCE WAGES	239,805	222,627	160,629	240,000	229,635
100-53301-121-000	STR MAINT: SERVICE OTHER DEPTS	158	2,500	-	-	2,500
100-53301-124-000	STR MAINT: OVERTIME	2,456	12,798	956	1,500	12,798
100-53301-127-000	STR MAINT: SERVICE OTHER PT	-	500	-	-	500
100-53301-131-000	STR MAINT: WRS (ERS)	18,764	19,769	12,488	18,000	18,987
100-53301-132-000	STR MAINT: SOCIAL SECURITY	16,165	18,294	10,684	16,000	17,973
100-53301-133-000	STR MAINT: MEDICARE	3,781	4,279	2,499	3,800	4,202
100-53301-134-000	STR MAINT: LIFE INSURANCE	801	659	200	300	420
100-53301-135-000	STR MAINT: HEALTH INS PREMIUMS	95,686	84,660	51,707	75,000	83,142
100-53301-137-000	STR MAINT: HEALTH INS. CLAIMS	18,260	14,434	9,381	15,000	14,434
100-53301-138-000	STR MAINT: DENTAL INSURANCE	6,524	5,202	3,120	4,500	4,644
100-53301-139-000	STR MAINT: LONG TERM DISABILITY	2,540	2,286	1,498	2,500	2,357
100-53301-198-000	STR MAINT: DOWNTOWN PARKING	-	2,000	1,832	3,000	2,000
100-53301-199-000	STR MAINT: EQUIPMENT REPAIRS	22,785	30,000	13,697	27,000	30,000
100-53301-200-000	STR MAINT: MATERIAL & SUPPLIES	34,875	40,000	26,632	40,000	41,000
100-53301-202-000	STR MAINT: CURB & GUTTER	28	1,500	-	-	1,500
100-53301-203-000	STR MAINT: SALT	50,846	90,000	105,585	125,000	100,000
100-53301-204-000	STR MAINT: STREET CRACK FILLIN	-	2,500	-	2,300	3,500
100-53301-206-000	STR MAINT: BLACKTOP PATCH	1,677	2,000	773	1,900	2,000
100-53301-207-000	STR MAINT: SAFETY EQUIPMENT	2,327	2,500	587	2,200	2,500
100-53301-208-000	STR MAINT: STREET SIGNS	11,810	12,000	5,563	11,000	12,000
100-53301-209-000	STR MAINT: BLACK TOP HOT MIX	2,128	12,000	2,099	6,000	12,000
100-53301-221-000	STR MAINT: GAS & OIL	24,905	25,000	25,582	40,000	38,000
100-53301-300-000	STR MAINT: TELEPHONE	2,597	2,500	990	1,800	1,521
100-53301-314-000	STR MAINT: UTILITIES & REFUSE	8,384	8,000	6,042	9,100	9,000
100-53301-330-000	STR MAINT: TRAVEL & CONFERENCE	750	3,000	1,325	3,000	3,000

Public Works Dept. – Streets

Account Number	Account Title	2017 Actual	2018 Adopted Budget	2018 YTD Actual	2018 Current Estimate	2019 Adopted Budget
100-53301-335-000	STR MAINT: UNIFORM ALLOWANCE	2,180	2,500	936	2,500	2,800
100-53301-350-000	STR MAINT: BUILDINGS & GROUNDS	1,209	2,000	-	2,000	3,000
100-53301-380-000	STR MAINT: VEHICLE INSURANCE	11,524	12,000	10,564	10,564	11,000
100-53301-444-000	STR MAINT: UNEMP COMP	-	-	2,116	-	-
100-53301-500-000	STR MAINT: OUTLAY	11,640	10,000	-	10,000	10,000
100-53301-525-000	STR MAINT: RENTAL	3,000	-	-	-	-
100-53301-530-000	STR MAINT: SNOW & ICE CONTRACT	540	2,000	4,463	5,000	5,000
100-53301-531-000	STR MAINT: CITY/UWP AGREEMENT	7,100	7,000	-	7,138	7,100
100-53301-534-000	STR MAINT: CONTRACT STREET REPAIR	2,000	2,000	2,000	2,000	2,000
	TOTAL EXPENSES STREET MAINT	641,524	711,304	486,660	722,102	734,959

Account Number	Account Title	2017 Actual	2018 Adopted Budget	2018 YTD Actual	2018 Current Estimate	2019 Adopted Budget
100-53320-110-000	STATE HWY: SALARIES	6,233	6,402	4,130	6,000	6,629
100-53320-124-000	STATE HWY: OVERTIME	-	500	-	-	-
100-53320-131-000	STATE HWY: WRS (ERS)	416	463	277	400	434
100-53320-132-000	STATE HWY: SOCIAL SECURITY	374	428	240	400	411
100-53320-133-000	STATE HWY: MEDICARE	88	100	56	80	96
100-53320-134-000	STATE HWY: LIFE INSURANCE	24	8	3	5	9
100-53320-135-000	STATE HWY: HEALTH INS PREMIUMS	371	1,973	1,315	2,000	2,062
100-53320-137-000	STATE HWY: HEALTH CLAIMS	100	407	343	500	407
100-53320-138-000	STATE HWY: DENTAL INSURANCE	77	127	84	120	127
100-53320-139-000	STATE HWY: LONG TERM DISABILITY	54	55	36	50	57
100-53320-200-000	STATE HWY: MATERIAL & SUPPLIES	74	2,000	900	1,900	2,000
100-53320-220-000	STATE HWY: GAS, OIL, & REPAIRS	-	2,500	-	2,500	2,500
	TOTAL EXPENSES STATE HWY	7,811	14,963	7,386	13,955	14,732

Public Works Dept. – Streets

Account Number	Account Title	2017 Actual	2018 Adopted Budget	2018 YTD Actual	2018 Current Estimate	2019 Adopted Budget
100-53420-435-000	STR LTG: DECORATIVE LIGHT MAINTENANCE	10,162	5,000	294	3,500	5,000
100-53420-502-000	STR LTG: STREET LIGHTING	102,891	110,000	29,678	100,000	101,000
100-53420-503-000	STR LTG: STOP LIGHTS	12,633	13,000	5,811	12,000	13,000
100-53420-504-000	STR LTG: STOP LIGHT MAINTENANCE	4,346	15,000	2,728	12,000	15,000
100-53420-505-000	STR LTG: TRAIL LIGHTING	2,692	3,000	942	2,600	2,800
	TOTAL EXPENSES STREET LIGHTING	132,723	146,000	39,454	130,100	136,800

Account Number	Account Title	2017 Actual	2018 Adopted Budget	2018 YTD Actual	2018 Current Estimate	2019 Adopted Budget
100-53441-110-000	STM SWR MAINT: SALARIES	3,116	3,186	2,065	3,100	3,331
100-53441-119-000	STM SWR MAINT: CONST WAGES	-	3,000	-	-	3,000
100-53441-120-000	STM SWR MAINT: MAINT WAGES	10,571	19,822	9,554	14,000	20,824
100-53441-124-000	STM SWR MAINT: OVERTIME	-	6,786	-	-	6,786
100-53441-131-000	STM SWR MAINT: WRS (ERS)	927	2,197	779	1,000	2,222
100-53441-132-000	STM SWR MAINT: SOCIAL SECURITY	812	2,034	662	900	2,104
100-53441-133-000	STM SWR MAINT: MEDICARE	190	475	155	200	491
100-53441-134-000	STM SWR MAINT: LIFE INSURANCE	84	146	50	70	151
100-53441-135-000	STM SWR MAINT: HEALTH INS PREMIUM	10,558	10,850	6,808	10,000	8,674
100-53441-137-000	STM SWR MAINT: HEALTH INS. CLAIMS	1,876	2,004	1,231	2,000	2,004
100-53441-138-000	STM SWR MAINT: DENTAL INSURANCE	702	696	417	700	417
100-53441-139-000	STM SWR MAINT: LONG TERM DISABILITY	220	223	148	200	234
100-53441-200-000	STM SWR MAINT: MATERIAL & SUPPLIES	1,295	2,000	441	1,400	2,000
100-53441-205-000	STM SWR MAINT: CONTRACTUAL	-	2,000	-	250	2,000
100-53441-210-000	STM SWR MAINT: PROFESSIONAL SERVICES	18,259	30,000	4,082	15,000	15,000
	TOTAL EXPENSES STORM SEWER MAINT	48,612	85,419	26,392	48,820	69,238

Public Works Dept. – Streets



Account Number	Account Title	2017 Actual	2018 Adopted Budget	2018 YTD Actual	2018 Current Estimate	2019 Adopted Budget
100-53620-002-000	REFUSE: COLLECTIONS	195,601	200,000	116,110	200,000	200,000
	TOTAL EXPENSES REFUSE	195,601	200,000	116,110	200,000	200,000

Account Number	Account Title	2017 Actual	2018 Adopted Budget	2018 YTD Actual	2018 Current Estimate	2019 Adopted Budget
100-53635-110-000	RECYCLE: SALARIES	3,116	3,186	2,065	3,100	3,331
100-53635-120-000	RECYCLE: OTHER WAGES	87,583	68,181	29,909	45,000	68,507
100-53635-124-000	RECYCLE: OVERTIME	-	2,409	-	-	2,409
100-53635-131-000	RECYCLE: WRS (ERS)	6,162	4,942	2,142	3,000	4,863
100-53635-132-000	RECYCLE: SOCIAL SECURITY	5,280	4,574	1,835	2,800	4,603
100-53635-133-000	RECYCLE: MEDICARE	1,235	1,070	429	600	1,076
100-53635-134-000	RECYCLE: LIFE INSURANCE	185	297	46	70	117
100-53635-135-000	RECYCLE: HEALTH INS PREMIUMS	22,189	30,578	16,077	24,000	29,290
100-53635-137-000	RECYCLE: HEALTH INS. CLAIMS	3,914	4,659	2,997	4,500	4,659
100-53635-138-000	RECYCLE: DENTAL INSURANCE	1,558	1,962	1,008	1,500	1,683
100-53635-139-000	RECYCLE: LONG TERM DISABILITY	596	613	393	600	618
100-53635-205-000	RECYCLE: CONTRACTUAL	122,322	120,000	66,168	128,500	123,750
100-53635-214-000	RECYCLE: BAGS & BAG SORTING	174	500	-	200	1,000
100-53635-220-000	RECYCLE: GAS, OIL, & REPAIRS	6,912	8,000	4,013	6,100	8,000
100-53635-340-000	RECYCLE: OPERATING SUPPLIES	2,644	1,000	448	950	1,000
	TOTAL EXPENSES RECYCLE	263,871	251,971	127,528	220,920	254,906

Public Works Dept. – Streets

Account Number	Account Title	2017 Actual	2018 Adopted Budget	2018 YTD Actual	2018 Current Estimate	2019 Adopted Budget
100-53640-309-000	WEED: POSTAGE	107	100	-	-	-
100-53640-531-000	WEED: CONTRACTUAL	3,721	3,000	178	178	-
	TOTAL EXPENSES WEED	3,828	3,100	178	178	-

Account Number	Account Title	2017 Actual	2018 Adopted Budget	2018 YTD Actual	2018 Current Estimate	2019 Adopted Budget
100-54910-110-000	CEMETERIES: SALARIES	15,582	15,991	10,405	16,000	19,134
100-54910-112-000	CEMETERIES: SEASONAL	-	17,920	11,511	18,000	28,000
100-54910-119-000	CEMETERIES: CONSTRUCTION WAGES	86	500	-	-	500
100-54910-120-000	CEMETERIES: MAINT WAGES	52,474	34,174	28,833	40,000	39,256
100-54910-124-000	CEMETERIES: OVERTIME	-	653	654	650	653
100-54910-126-000	CEMETERIES: SEASONAL OVERTIME	-	-	99	-	-
100-54910-131-000	CEMETERIES: WRS (ERS)	3,839	4,564	2,668	3,000	5,661
100-54910-132-000	CEMETERIES: SOCIAL SECURITY	3,985	4,292	3,030	4,500	5,428
100-54910-133-000	CEMETERIES: MEDICARE	932	1,004	709	1,000	1,268
100-54910-134-000	CEMETERIES: LIFE INSURANCE	85	56	33	50	67
100-54910-135-000	CEMETERIES: HEALTH INS PREMIUM	8,147	11,735	14,796	23,000	26,801
100-54910-137-000	CEMETERIES: HEALTH INS. CLAIMS	2,049	2,818	1,863	3,000	4,768
100-54910-138-000	CEMETERIES: DENTAL INSURANCE	516	685	949	1,400	1,646
100-54910-139-000	CEMETERIES: LONG TERM DISABILITY	374	436	280	400	507
100-54910-200-000	CEMETERIES: MATERIAL & SUPPLIES	6,705	10,000	5,238	10,000	10,000
100-54910-220-000	CEMETERIES: GAS, OIL, & REPAIR	2,478	3,000	1,839	2,800	3,000
100-54910-314-000	CEMETERIES: UTILITIES & REFUSE	308	300	226	350	315
100-54910-340-000	CEMETERIES: OPERATING SUPPLIES	1,633	2,000	33	1,500	4,000
100-54910-500-000	CEMETERIES: OUTLAY	-	5,000	3,405	5,000	5,000
100-54910-585-000	CEMETERIES: ZIEGERT TRUST OUTLAY	-	1,000	-	-	-
	TOTAL EXPENSES CEMETERIES	99,192	116,128	86,572	130,650	156,004

Public Works Dept. – Streets

Revenues:

Account Number	Account Title	2017 Actual	2018 Adopted Budget	2018 YTD Actual	2018 Current Estimate	2019 Adopted Budget
100-42000-600-000	STR MAINT: SNOW & ICE	1,055	2,200	5,143	5,500	5,500
100-42000-601-000	WEEDS: ENFORCEMENT REVENUE	3,633	3,200	2,959	3,000	3,000
100-42000-605-000	REFUSE: GARBAGE BILLINGS	596	300	466	500	500
100-43540-282-000	RECYCLE: RECYCLING GRANT	43,835	43,000	43,859	43,859	43,800
100-43630-310-000	STR ADMIN: LIEU OF TAXES DNR	39	-	39	39	39
100-43710-330-000	STR MAINT: STR MATCHING FUNDS-COUNTY	4,000	4,000	-	4,000	4,000
100-44300-632-000	STR MAINT: EXCAVATING PERMITS	150	-	180	-	-
100-44900-600-000	STM SEWER: STORM WATER PERMIT	675	-	300	500	500
100-44900-610-000	STM SEWER: EROSION CONTROL PERMIT	-	-	650	1,000	750
100-46100-425-000	STR ADMIN: ENGINEERING DEPARTMENT	1	-	-	-	-
100-46100-653-000	STR ADMIN: SALE OF EQUIP/SUPPLIES	123	-	1,543	1,543	100
100-46100-656-000	REFUSE: SALE OF GARBAGE BAGS	1,912	2,000	1,769	2,000	2,000
100-46310-430-000	STR MAINT: STREET DEPARTMENT	12,714	10,000	4,240	5,000	10,000
100-46420-464-000	REFUSE: GARBAGE FEE ON TAXBILL	155,100	155,000	156,240	156,240	156,000
100-46540-007-000	CEMETERIES: GREENWOOD VETERANS CTY	176	175	176	176	175
100-46540-008-000	CEMETERIES: GREENWOOD LOT SALES	5,250	2,500	1,575	2,000	2,000
100-46540-009-000	CEMETERIES: GREENWOOD BURIAL FEE	18,250	12,000	12,850	10,000	15,000
100-46540-010-000	CEMETERIES: HILLSIDE BURIAL FEES	11,400	13,000	7,075	3,000	10,000
100-46540-011-000	CEMETERIES: HILLSIDE LOT SALES	2,100	6,000	1,575	2,000	2,000
100-46540-012-000	CEMETERIES: HILLSIDE VETERANS CTY	252	250	252	252	250
100-47230-536-000	REFUSE: UW-P GARBAGE ADM FEE	300	300	175	300	300
100-48110-815-000	CEMETERIES: GREENWOOD INTEREST	529	1,000	93	500	500
100-48110-817-000	CEMETERIES: HILLSIDE INTEREST	1,021	400	(272)	500	500
100-48309-682-000	RECYCLE: SALE OF RECYCLE BINS	810	600	592	600	600
100-48309-683-000	STR MAINT: SALE OF STREET DEPT ITEMS	363	-	2,075	2,100	-
	TOTAL REVENUE STREETS	264,284	255,925	243,554	244,609	257,514

PARKS MAINTENANCE DIVISION

Department Summary:

The Parks Division supports the health and well-being of Platteville residents by providing outstanding parks, athletic fields and recreation facilities. It division also contributes to the beauty of our community through the maintenance of city grounds.

Specific responsibilities of the Parks Department include:

- Maintain parks grounds, buildings and athletic fields.
- Maintain grounds at City Hall, Police Department, Library and Museums.
- Work with community partners and athletic associations to host events at city parks.
- Maintain pool and ensure water quality standards are met.
- Removes snow from sidewalks in and around parks, City Hall, Library, Museums and other assigned locations.

2018 Accomplishments:

- Successful support of Dairy Days and other special events.
- Completed installation of retaining walls at the Museums to support landscaping.
- Cross trained with street division for snow plowing support.
- Improved landscaping in downtown to include parking lots and planters on Main Street light poles.

2019 Goals:

- Coordinate for new park sign installations.
- Support roundabout landscaping.
- Remove and replace ash trees in parks.

Public Works Dept. – Parks Maint.

Expenses:

Account Number	Account Title	2017 Actual	2018 Adopted Budget	2018 YTD Actual	2018 Current Estimate	2019 Adopted Budget
100-55200-112-000	PARKS: SEASONAL	-	41,922	23,799	36,000	41,740
100-55200-120-000	PARKS: OTHER WAGES	149,310	125,821	81,533	122,300	129,533
100-55200-124-000	PARKS: OVERTIME	6,220	4,552	2,635	4,000	4,552
100-55200-126-000	PARKS: SEASONAL OVERTIME	-	-	108	160	-
100-55200-131-000	PARKS: WRS (ERS)	8,765	11,211	5,648	8,500	8,783
100-55200-132-000	PARKS: SOCIAL SECURITY	9,361	10,445	6,399	9,600	10,900
100-55200-133-000	PARKS: MEDICARE	2,189	2,443	1,497	2,300	2,549
100-55200-134-000	PARKS: LIFE INSURANCE	404	558	316	470	564
100-55200-135-000	PARKS: HEALTH INS PREMIUMS	25,753	27,552	19,541	29,000	36,151
100-55200-137-000	PARKS: HEALTH INS. CLAIMS	4,262	5,382	2,466	3,700	6,624
100-55200-138-000	PARKS: DENTAL INSURANCE	1,473	1,407	937	1,500	1,407
100-55200-139-000	PARKS: LONG TERM DISABILITY	1,055	1,082	715	1,000	1,114
100-55200-220-000	PARKS: GAS, OIL, & REPAIRS	14,010	12,00	11,717	15,000	15,000
100-55200-300-000	PARKS: TELEPHONE	946	1,000	478	1,000	1,000
100-55200-314-000	PARKS: UTILITIES & REFUSE	23,285	25,000	15,073	25,000	25,000
100-55200-330-000	PARKS: TRAVEL & CONFERENCES	604	250	238	250	500
100-55200-335-000	PARKS: UNIFORM ALLOWANCE	239	500	142	500	500
100-55200-338-000	PARKS: CAMPGROUND LICENSE	175	175	180	180	180
100-55200-349-000	PARKS: LEASED EQUIPMENT	1,300	-	-	-	-
100-55200-350-000	PARKS: BUILDINGS & GROUNDS	16,754	17,000	16,716	20,000	20,000
100-55200-351-000	PARKS: TRAIL MAINTENANCE	2,161	2,000	1,587	2,000	2,000
100-55200-380-000	PARKS: VEHICLE INSURANCE	1,364	1,400	1,368	1,368	1,400
100-55200-444-000	PARKS: UNEMP COMPENSATION	876	1,500	2,098	3,000	3,000
100-55200-500-000	PARKS: OUTLAY	4,354	15,000	13,405	15,000	15,000
	TOTAL EXPENSES PARKS	279,861	308,200	208,595	301,828	327,497

Public Works Dept. – Parks Maint.



Revenues:

Account Number	Account Title	2017 Actual	2018 Adopted Budget	2018 YTD Actual	2018 Current Estimate	2019 Adopted Budget
100-46720-670-000	PARK CAMPING FEES	4,310	2,500	4,673	5,000	4,000
100-46750-686-000	PARK DONATIONS	70	-	-	-	3,000
100-48200-841-000	SHELTER RENTAL	6,120	6,000	5,375	6,000	6,000
	TOTAL REVENUE PARKS	10,500	8,500	10,048	11,000	13,000

Library Department



LIBRARY DEPARTMENT

Department Director: Jessie Lee-Jones

Department Summary:

The mission of the Platteville Public Library is to empower and connect our diverse community by providing equal access to resources that educate, enrich, and entertain. The Library staff works to enable people in our community to access or obtain information, resources and education through a full range of library services including programming, physical and digital resources, and research expertise.

Within the Library, there are four departments that serve the public:

Children's: Orders and processes books, audio/visual materials, and provides in-house technology for children birth-12. Provides entertaining and educational programming with a literary focus. Partners with the Platteville School District, homeschool associations, and a variety of service groups to expand our literacy initiatives throughout the community.

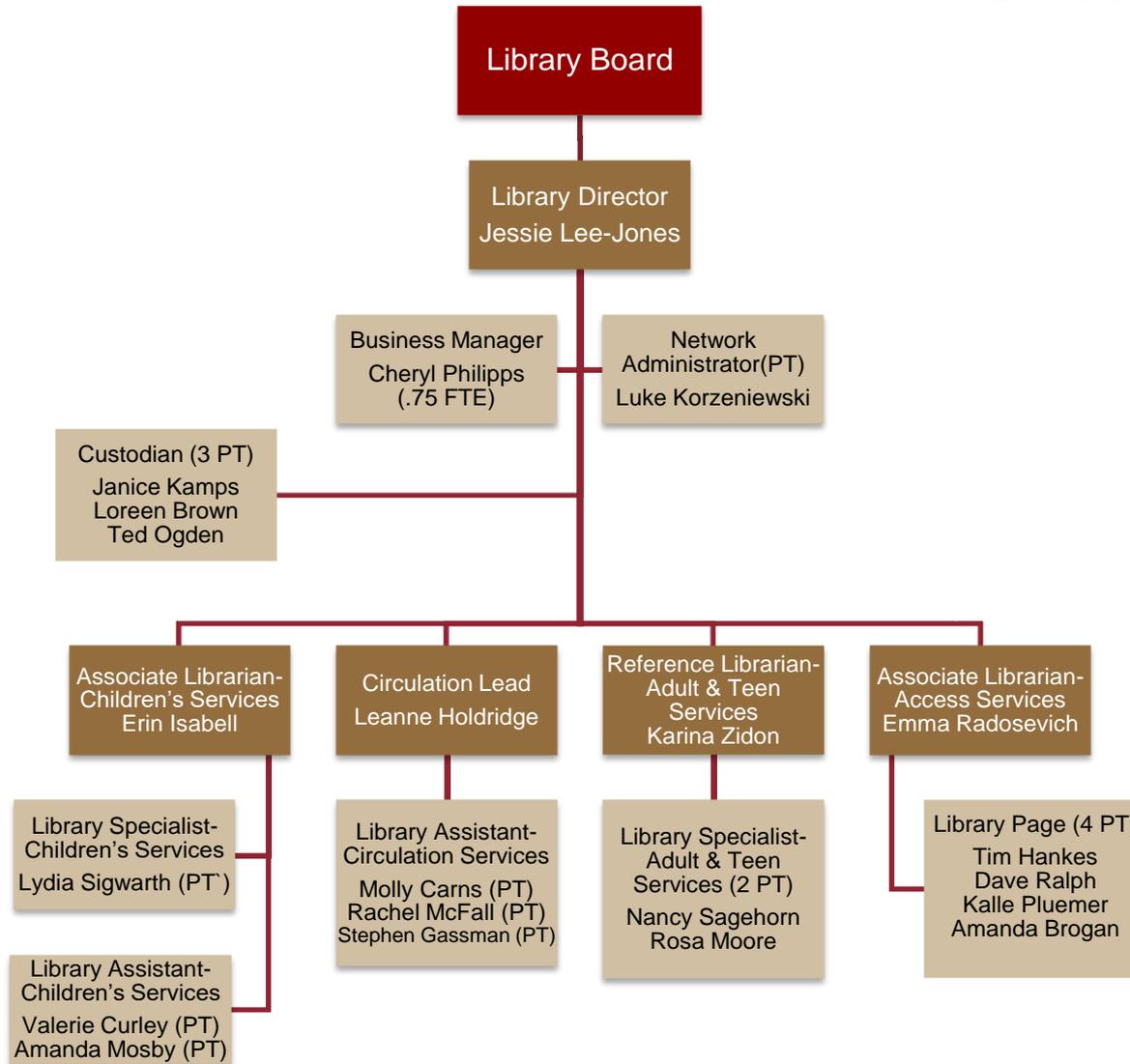
Teens: Orders and processes books, audio/visual materials, and provides in-house technology for teens 12-18. Provides programming in a safe, trusted environment. Partners with the Platteville School District to increase our impact within Platteville and the surrounding region. Our Teen librarians work closely with area school librarians to ensure that our collection meets and can supplement curriculum.

Reference and Adult Services: Orders and process books, audio/visual materials, periodicals/newspapers, and provides in-house technology for adults. This team also provides a variety of technology and "maker" classes, and provides research assistance. Our Adult Services Outreach Librarian delivers library materials to homebound adults and residents in assisted living facilities. Offers book clubs on and off-site, fiction readers advisory, and works with a variety of community service groups to promote the library and form partnerships.

Circulation: Checking in/out materials, sorting deliveries of library materials, communicating with patrons regarding their library accounts. Works with City's Finance Dept. on TRIP records. Coordinates volunteers. Educates staff regarding Southwest Wisconsin Library System "Best Practices" for using our online integrated library system (catalog).

Library Department

Total Employees
 Full-Time - 6
 Part-Time - 12
 Seasonal/Temp. - 4 +/-



Library Department



2018 Accomplishments:

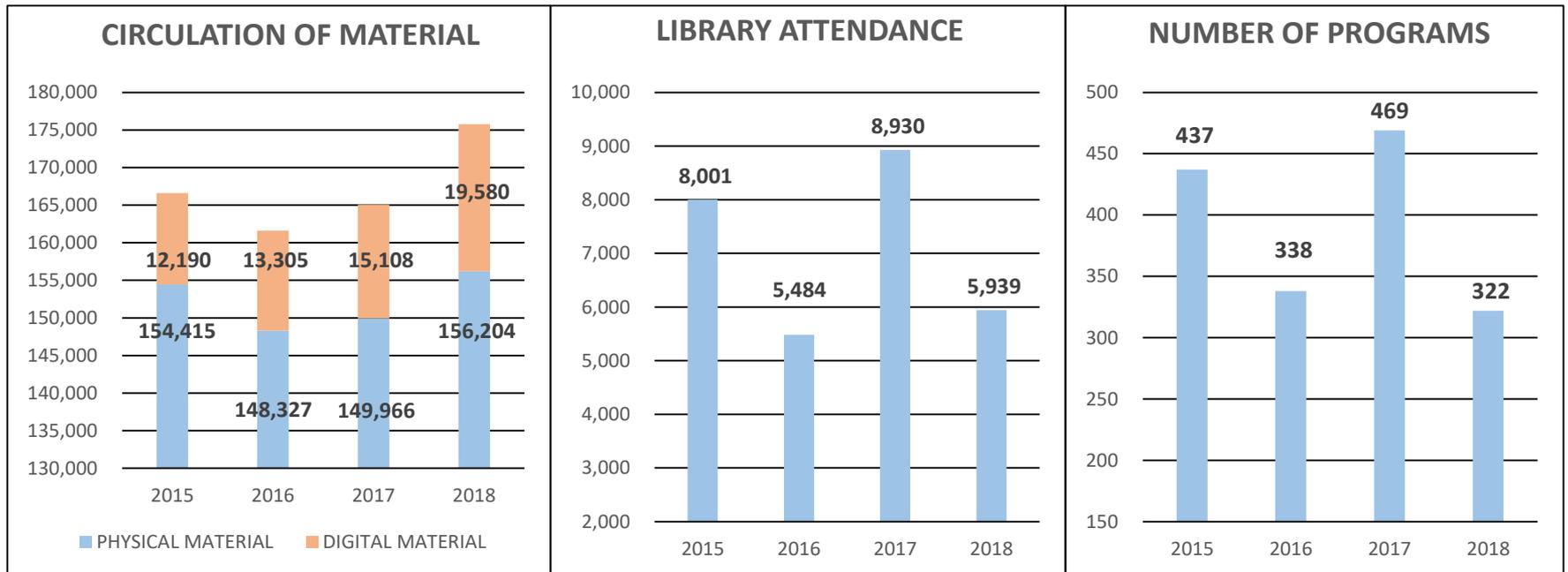
- Conducted community surveys and listening sessions, completed the 2018-2022 Library Strategic Plan.
- Hired Custodians, Library Assistants, and Library Pages to create a sustainable staffing level.
- Provided six all-staff in-service days and several off-site learning opportunities for library supervisors.
- Worked with contractor, developer, and city staff to correct outstanding building punch-list items.
- Revised volunteer policy, created an online volunteer sign-up form, and provided a variety of ongoing and one-time volunteer opportunities.
- Created Security Camera Policy, and Confidentiality/Privacy Policy.
- Coordinated workforce development quarterly programs including a small business series in partnership with the Platteville Business Incubator.

2019 Goals:

- Update staff personnel policy to reflect City Employee Handbook changes.
- Revise the Library Program Policy to reflect current practices.
- Review the Inclusive Services checklist from DPI and implement changes based on these recommendations. Partner with other City staff on developing a city-wide inclusivity plan.
- Review the WI Public Library Standards checklist and implement changes based on these recommendations.
- Strengthen customer service and increase customer engagement.
- Provide opportunities for staff development through in-service and visiting neighboring libraries.
- Work with Foundation to create a plan for funding ongoing needs and special programs, recruit 1-2 additional board members.
- Increase community awareness of the library's resources through "welcome" tours, newsletter, open house, social media and pop-up library at community events.

Library Department

Performance Measures:



Library Department

Expenses:

Account Number	Account Title	2017 Actual	2018 Adopted Budget	2018 YTD Actual	2018 Current Estimate	2019 Adopted Budget
100-55110-110-000	LIBRARY: SALARIES	61,277	62,149	40,460	60,600	63,517
100-55110-120-000	LIBRARY: OTHER WAGES	313,370	341,093	217,440	326,200	367,159
100-55110-124-000	LIBRARY: OVERTIME	-	-	27	40	-
100-55110-131-000	LIBRARY: WRS (ERS)	22,296	22,436	13,530	20,300	21,852
100-55110-132-000	LIBRARY: SOCIAL SECURITY	21,420	23,546	15,039	22,560	26,700
100-55110-133-000	LIBRARY: MEDICARE	5,009	5,506	3,517	5,300	6,247
100-55110-134-000	LIBRARY: LIFE INSURANCE	856	978	471	700	783
100-55110-135-000	LIBRARY: HEALTH INS PREMIUMS	79,629	89,159	48,331	72,500	80,203
100-55110-137-000	LIBRARY: HEALTH INS. CLAIMS	8,254	16,560	5,191	7,800	13,800
100-55110-138-000	LIBRARY: DENTAL INSURANCE	5,611	5,357	2,917	4,400	4,379
100-55110-139-000	LIBRARY: LONG TERM DISABILITY	2,398	2,449	1,490	2,250	2,309
100-55110-240-500	LIBRARY: BOOKS-RESOURCE LIBRARY	2,898	3,000	1,348	2,000	3,000
100-55110-250-200	LIBRARY: PERIODICALS-CHILDREN	479	500	-	500	500
100-55110-250-400	LIBRARY: PERIODICALS YOUNG ADULT	148	225	-	200	150
100-55110-250-600	LIBRARY: PERIODICALS-ADULT	4,171	2,275	1,057	1,600	3,300
100-55110-250-900	LIBRARY: PERIODICALS-PROFESSIONAL	926	1,000	-	1,000	1,000
100-55110-300-000	LIBRARY: TELEPHONE	1,523	4,000	471	700	2,200
100-55110-309-000	LIBRARY: POSTAGE	1,890	2,000	64	100	800
100-55110-313-000	LIBRARY: OFFICE EQUIPMENT MAINT	3,055	3,000	2,496	3,750	3,000
100-55110-314-000	LIBRARY: UTILITIES & REFUSE	26,977	34,000	26,118	40,000	34,000
100-55110-327-000	LIBRARY: GRANT/DONATION	352	-	2,913	3,000	-
100-55110-340-000	LIBRARY: OPERATING SUPPLIES	833	1,500	198	200	1,500
100-55110-341-000	LIBRARY: ADV & PUB	1,929	1,700	522	1,500	1,700
100-55110-342-800	LIBRARY: AV-DIGITAL MEDIA	3,949	5,000	4,014	5,000	5,000
100-55110-350-000	LIBRARY: BUILDINGS & GROUNDS	12,379	10,430	11,943	15,000	10,000
100-55110-500-000	LIBRARY: OUTLAY	14,869	-	-	-	-

Library Department

Expenses offset by County Funding:

Account Number	Account Title	2017 Actual	2018 Adopted Budget	2018 YTD Actual	2018 Current Estimate	2019 Adopted Budget
100-55110-600-005	CTY FUND-PROFESSIONAL SERVICES	58,108	48,637	37,315	55,000	55,000
100-55110-600-010	CTY FUND-CHILDREN'S BOOK MATERIAL	9,903	10,000	6,060	9,000	10,000
100-55110-600-015	CTY FUND-YOUNG ADULT BOOK MATERIAL	1,975	2,000	753	1,200	2,000
100-55110-600-020	CTY FUND-ADULT FICTION MATERIAL	11,017	10,000	5,642	8,500	10,000
100-55110-600-025	CTY FUND-ADULT NON FICT MATERIAL	7,678	9,000	4,415	6,700	9,000
100-55110-600-030	CTY FUND-DIRECT DISCRETIONARY	136	175	333	500	175
100-55110-600-035	CTY FUND-OFFICE SUPPLIES	5,518	5,000	4,313	6,500	5,000
100-55110-600-037	CTY FUND-UTILITIES & REFUSE	-	-	-	-	8,557
100-55110-600-045	CTY FUND-SUBSCRIPTION & DUES	865	800	65	100	800
100-55110-600-050	CTY FUND-CHILDREN'S PROGRAM	2,040	2,000	1,004	1,500	2,000
100-55110-600-055	CTY FUND-YOUNG ADULT PROGRAM	713	800	259	300	800
100-55110-600-060	CTY FUND-ADULT PROGRAM	847	800	315	450	800
100-55110-600-065	CTY FUND-DIRECT PROGRAM	1,202	1,200	119	200	1,200
100-55110-600-070	CTY FUND-JUVENILE AUDIO/VIDEO	1,248	1,500	727	1,000	1,500
100-55110-600-075	CTY FUND-ADULT AUDIO/VIDEO	5,330	5,000	1,600	2,500	5,000
100-55110-600-080	CTY FUND-DATA PROCESSING	17,572	15,000	11,664	15,000	15,000
100-55110-600-090	CTY FUND-OPERATING SUPPLIES	1,495	1,500	567	1,000	1,500
100-55110-600-095	CTY FUND-TRAVEL & CONFERENCE	2,790	1,500	1,324	1,500	1,500
	TOTAL EXPENSES LIBRARY	724,937	752,775	476,028	708,150	782,931

Library Department



Revenues:

Account Number	Account Title	2017 Actual	2018 Adopted Budget	2018 YTD Actual	2018 Current Estimate	2019 Adopted Budget
100-43551-257-000	LIBRARY GRANT	-	-	4,611	4,611	-
100-43570-285-000	S.W.L.S. LIBRARY GRANT	3,000	3,000	3,000	3,000	3,000
100-43720-551-000	COUNTY LIBRARY FUNDING	107,269	122,405	123,768	123,768	129,832
100-46710-450-000	LIBRARY: FINES / LOST MATERIAL	7,325	8,000	7,700	9,000	8,000
100-46710-451-000	LIBRARY: TAXABLE	4,596	5,000	3,550	5,000	5,000
100-48500-835-000	LIBRARY: DONATIONS	6,633	-	-	-	-
	TOTAL REVENUE LIBRARY	128,823	138,405	142,628	145,379	145,832

Restricted/Assigned Accounts:

Account Number	Account Title	2017 Actual	2018 Actual
100-23360-000-000	LIBRARY: BUILDING FUND	25,134	18,448
	TOTAL RESTRICTED/ASSIGNED LIBRARY	25,134	18,448

MUSEUM DEPARTMENT

Department Director: Erik Flesch

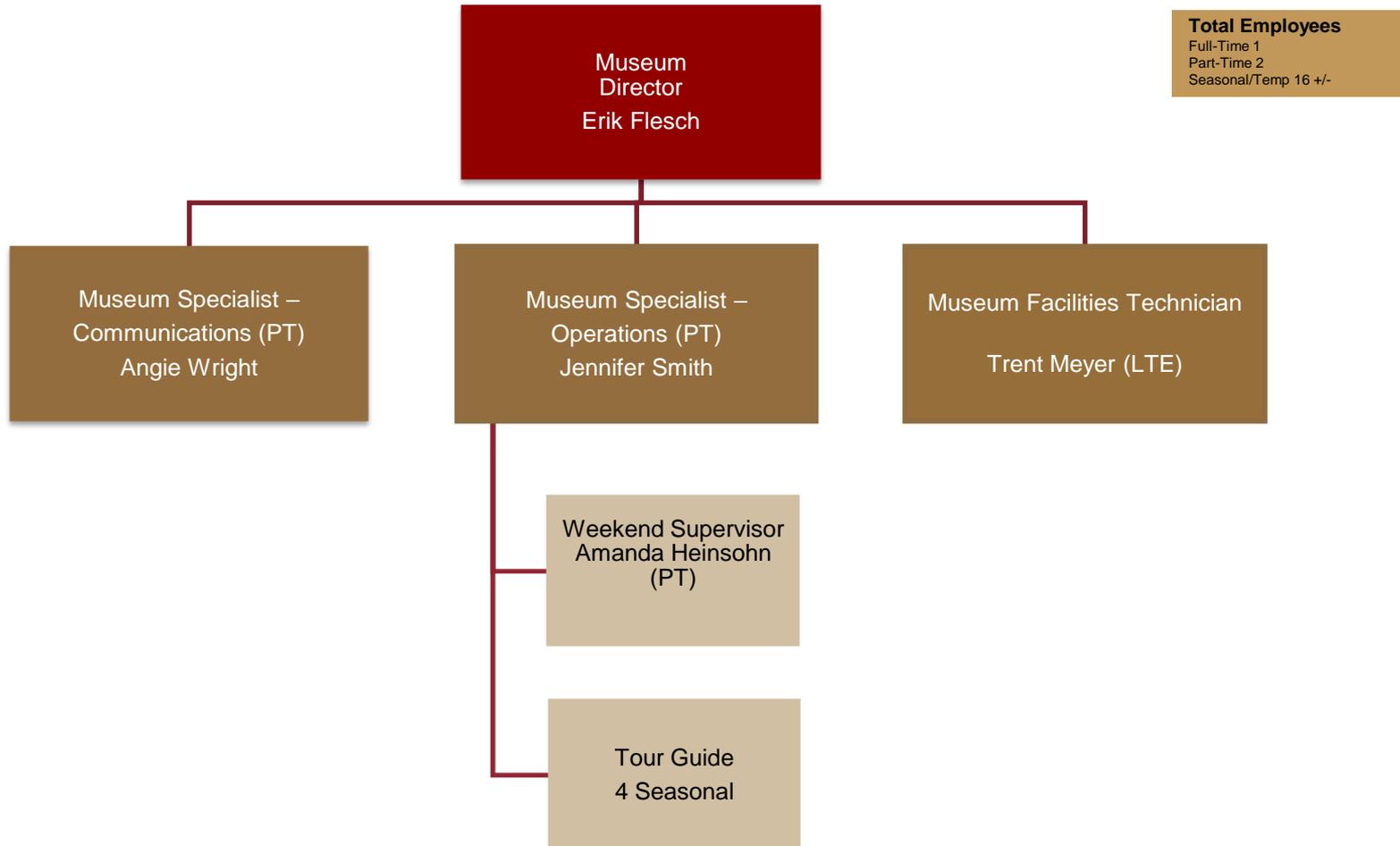
Department Summary:

The mission of the Mining & Rollo Jamison Museums is to continue in the pursuit of excellence in the areas of regional and mining history. To achieve that purpose, the museums are commissioned to be custodians of the past; to interpret the rich lead and zinc mining heritage of the region, as well as to preserve, interpret, and display the artifacts which help define Southwestern Wisconsin.

Major activities include:

- Offering mission-driven educational programming and special events throughout the year.
 - Offering public, private, group, and school tours of the underground 1845 Bevans Mine and museum exhibits.
- 2019 Museum hours are:
- May-October, open daily 10:00 a.m. – 5:00 p.m.
 - November-April, tours available by advance reservation Monday-Friday 10:00 a.m. – 4:00 p.m.
 - Tour/program descriptions and reservations available at (608) 348-3301 or at mining.jamison.museum.
 - Offering meaningful exhibits that exemplify the breadth and depth of the Museums' mission and collections.
 - Developing a base of philanthropic support to support programming and operations.
 - Working with regional entities to enhance Platteville-area tourism infrastructure for visitors and residents.
 - Stewarding the Museums' collections and providing safe and accessible spaces so that collections objects are available to staff, researchers, and the public.
 - Stewarding museum architecture above ground and below, and facilitating its preservation.
 - Partnering with other entities, public and private, to promote the mission and interests of the Museums.

Museum Department



Museum Department



2018 Accomplishments:

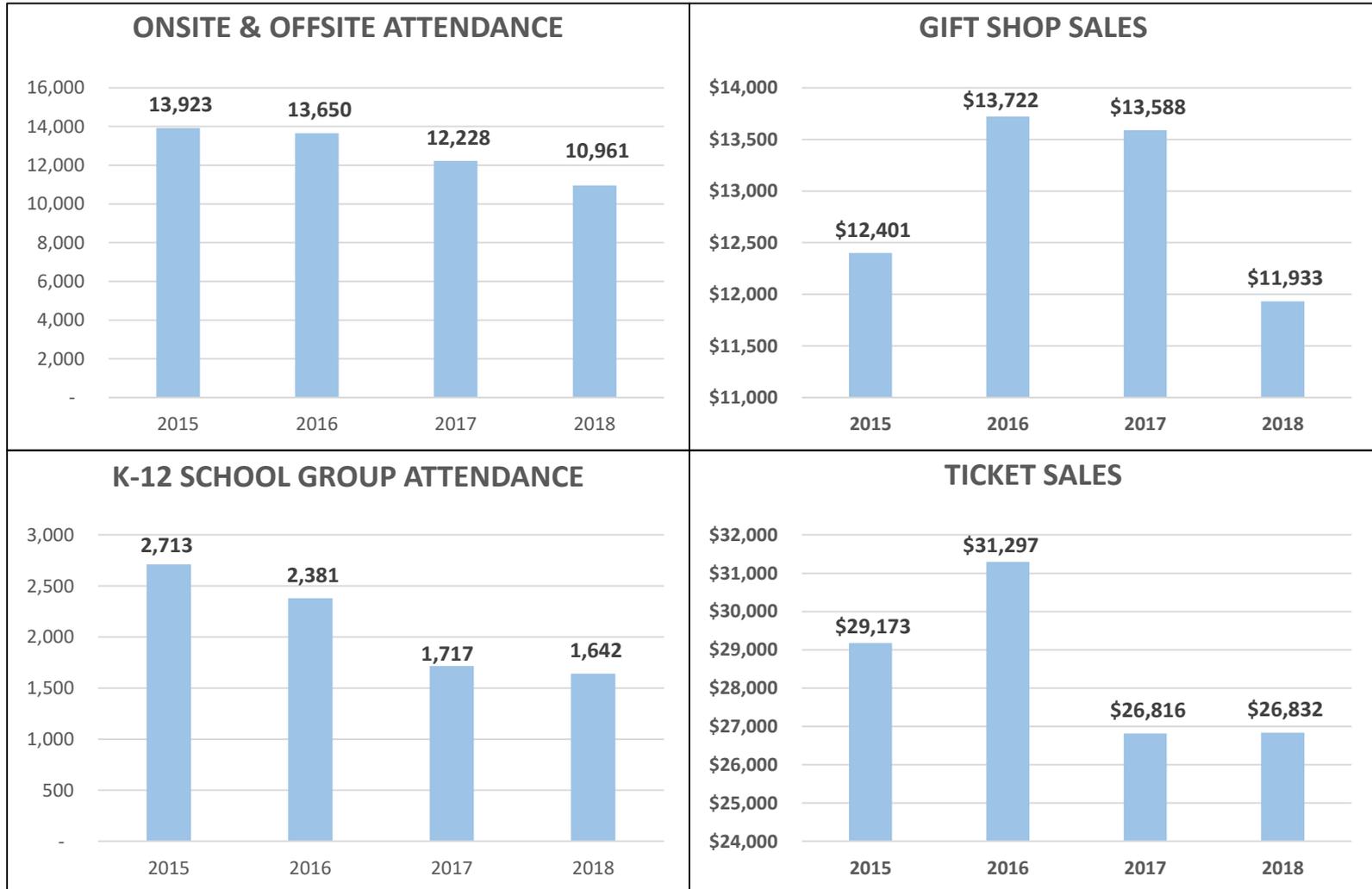
- Adopted a 5-year strategic plan and began making headway on goals. Updates on strategic plan progress are sent to the Museum Board and City Council monthly.
- Hosted/participated in 17 programs and launched online ticketing on the Museums' website, www.mining.jamison.museum.
- Wrapped up an IMLS grant-funded collections care project, with collections manager, interns and more than 10 volunteers helping to clean, inventory, digitally catalog, and rehouse items in the Museum collections as needed. An IMLS grant allowed a half-time collections manager to oversee the work. Nearly 5,000 objects are now cataloged in the PastPerfect database. Applied for new grant funding to continue the project.
- Completed facilities improvements, including replacement of handrails and lighting in incline stairs that access underground mine.
- Organized volunteer clean-up days with Sigma Pi fraternity in April, Cummins Emission Solutions in July, Introduction to College Life class on eMbrace Citizenship Day in September, and Sigma Pi again in November, resulting in assistance with repurposing, reorganizing, and cleaning behind-the-scenes spaces used for collections storage, educational and program materials storage, and shop.
- Partnered with senior design students of Pamela M. Tas, Ph.D., Assistant Professor Sustainable and Renewable Energy Systems on building efficiency and Museum campus planning. Launched conversion of mine lighting to LED for energy efficiency.
- Partnered with Southwest Health to display artifacts in cases around the hospital.
- Unveiled World War I exhibit and hosted programs commemorating the centenary of Armistice Day.
- Conducted Arts Our Town Grant-funded Platteville Arts, Trails and History (PATH) project and drafted arts and culture plan for the City of Platteville.

2019 Goals:

- Continue implementing 5-year Strategic Plan adopted in 2018.
- Continue to engage at least 10,000 visitors per year and meet our admissions revenue goal of \$30,000.
- Pursue grant support to extend collections care and digital database project.
- Implement budgeted buildings and grounds improvements and lay groundwork for developing a facilities plan.

Museum Department

Performance Measures:



Museum Department

Expenses:

Account Number	Account Title	2017 Actual	2018 Adopted Budget	2018 YTD Actual	2018 Current Estimate	2019 Adopted Budget
100-55120-110-000	MUSEUM: SALARIES	52,104	53,714	32,442	50,000	54,106
100-55120-112-000	MUSEUM: SEASONAL	-	26,764	32,332	50,000	46,278
100-55120-120-000	MUSEUM: OTHER WAGES	115,021	63,327	29,213	43,000	59,635
100-55120-124-000	MUSEUM: OVERTIME	328	100	95	100	100
100-55120-125-000	MUSEUM: WORK STUDY	-	600	264	300	1,800
100-55120-131-000	MUSEUM: WRS (ERS)	9,577	7,611	4,627	7,000	7,636
100-55120-132-000	MUSEUM: SOCIAL SECURITY	9,743	8,921	5,777	8,700	9,927
100-55120-133-000	MUSEUM: MEDICARE	2,279	2,086	1,351	2,000	2,321
100-55120-134-000	MUSEUM: LIFE INSURANCE	584	545	196	300	202
100-55120-135-000	MUSEUM: HEALTH INS PREMIUMS	30,098	6,83	5,754	8,600	22,986
100-55120-137-000	MUSEUM: HEALTH INS. CLAIMS	4,363	1,590	1,542	2,300	5,660
100-55120-138-000	MUSEUM: DENTAL INSURANCE	2,332	1,634	245	400	1,107
100-55120-139-000	MUSEUM: LONG TERM DISABILITY	1,146	851	445	800	870
100-55120-212-000	MUSEUM: CUSTODIAL SUPPLIES	947	800	220	800	800
100-55120-220-000	MUSEUM: GAS, OIL, & REPAIRS	705	600	353	700	600
100-55120-300-000	MUSEUM: TELEPHONE	503	600	482	600	1,008
100-55120-309-000	MUSEUM: POSTAGE	280	300	243	300	300
100-55120-310-000	MUSEUM: OFFICE SUPPLIES	1,051	1,000	391	975	1,000
100-55120-314-000	MUSEUM: UTILITIES & REFUSE	15,464	20,000	9,452	15,774	20,000
100-55120-319-000	MUSEUM: PROFESSIONAL DUES	535	541	387	541	612
100-55120-330-000	MUSEUM: TRAVEL & CONFERENCES	295	600	20	300	600
100-55120-340-000	MUSEUM: OPERATING SUPPLIES	2,110	2,500	1,401	2,000	2,500
100-55120-341-000	MUSEUM: ADV & PUB	7,613	9,000	4,406	7,870	9,000

Museum Department

Expenses (cont.):

Account Number	Account Title	2017 Actual	2018 Adopted Budget	2018 YTD Actual	2018 Current Estimate	2019 Adopted Budget
100-55120-345-000	MUSEUM: DATA PROCESSING	357	1,000	40	500	1,000
100-55120-350-000	MUSEUM: BUILDINGS & GROUNDS	7,384	7,500	3,271	6,500	7,500
100-55120-380-000	MUSEUM: VEHICLE INSURANCE	38	45	39	38	45
100-55120-500-000	MUSEUM: OUTLAY	1,465	548	548	5,415	1,700
100-55120-505-000	MUSEUM: HISTORIC RE-ENACTMENT	5,000	4,200	4,200	5,000	4,200
	TOTAL EXPENSES MUSEUM	271,323	223,780	139,733	220,813	263,493

Revenues:

Account Number	Account Title	2017 Actual	2018 Adopted Budget	2018 YTD Actual	2018 Current Estimate	2019 Adopted Budget
100-43570-287-000	MUSEUM: GRANTS	-	14,810	9,039	27,000	27,000
100-46750-672-000	MUSEUM: TOUR ADMISSION	26,816	27,000	19,356	27,000	30,000
100-48500-551-000	MUSEUM: DONATIONS	-	50,000	-	50,000	50,000
	TOTAL REVENUE MUSEUM	26,816	91,810	28,395	104,000	107,000

Museum Department



Restricted/Assigned Accounts:

Account Number	Account Title	2017 Actual	2018 Actual
100-23370-000-000	MUSEUM: BEINING TRUST	44,303	1,000
100-23371-000-000	MUSEUM: REVOLVING FUND	55,876	46,224
100-23372-000-000	MUSEUM: TRUST FUND	73,433	32,755
100-23373-000-000	MUSEUM: JAMISON FUND	372	395
100-23375-000-000	MUSEUM: PATH PROJECT FUND	(5,050)	(18,635)
	TOTAL RESTRICTED/ASSIGNED MUSEUM	168,934	105,043

Beining Trust – Funds provided to the Museums in 2013 from the Carmen Beining Trust.

Revolving Fund – Sales of retail merchandise at the Museums. Balance is used to replenish merchandise and to fund smaller projects.

Trust Fund – Unused balance of donations to the Museum in past years. The majority of current donations are made directly to the Friends of the Mining & Rollo Jamison Museums and are maintained by the Jamison Museum Association.

Jamison Fund – Used for small projects and purchases which are reimbursed by the Jamison Museum Association.

Path Project Fund – Platteville Arts, Trails and History (PATH) project to draft arts and culture plan for the City of Platteville. Expenses are pending reimbursement by the Arts Our Town Grant.

PARKS & RECREATION DEPARTMENT

Department Director: Luke Peters

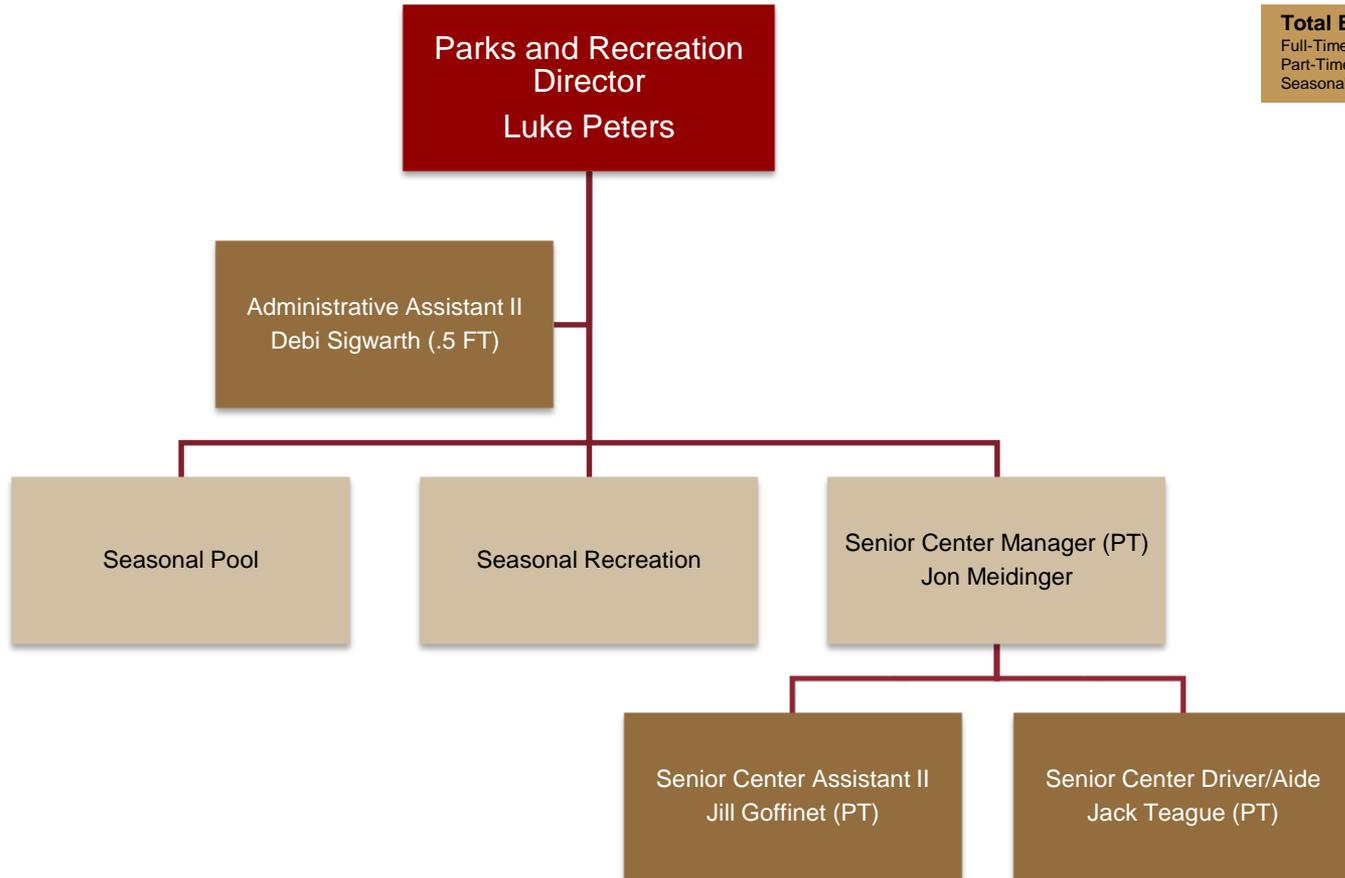
Department Summary:

The Parks & Recreation Department is committed to enhancing the quality of life for residents by providing welcoming spaces and rewarding programming for people of all ages. The department includes the following divisions: Parks, Recreation Programming, Senior Center, Aquatic Center, and Forestry. Some of the responsibilities include:

- Updating the Comprehensive Outdoor Recreation Plan.
- Hiring, training, and evaluating staff.
- Planning, promoting, and registering participants for upcoming programming.
- Development of natural space and recreational opportunities.
- Facility reservation for city hall, park shelters, ballfields, private pool parties, and senior center rental.
- Primary source of contact for Park & Recreation Departments.

Recreation Programming provides athletic and enrichment programming for residents and visitors. Programming is designed to improve the quality of life and make our community a better place to live, work, and play. We strive to provide creative, fun-filled activities the entire family can enjoy. Programming includes Volleyball, Dance: Ballet & Beyond, Introduction to Sports, Golf, Soccer, T-Ball, Tennis, Basketball, NFL Flag Football, Youth Camps, plus adult offerings of Basketball, Softball, and Volleyball.

Parks & Recreation Department



Total Employees
Full-Time 1.5
Part-Time 3
Seasonal/Temp. 70 +/-

Parks & Recreation Department



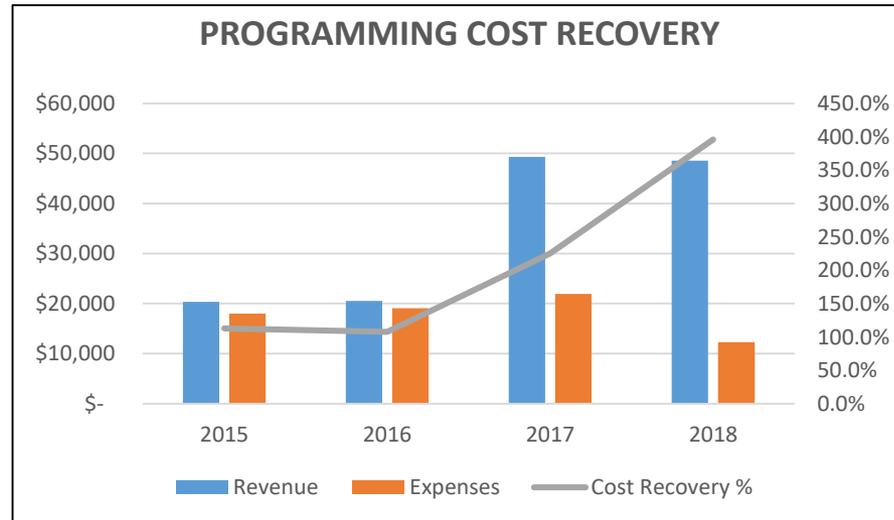
2018 Accomplishments:

- Hired and trained a new Administrative Assistant.
- Completed the first phase of Prairie View soccer fields.
- Strengthened partnership with the Platteville School District to assure ongoing access to indoor recreation space, should the Armory ever not be available.
- Designed and purchased new park signs.

2019 Goals:

- A number of 2018 fall projects were delayed due to extreme rain, including the installation of new park signs, repaving the parking lot in Legion Park, and redoing the basketball court in Smith Park. These projects will be completed in 2019.
- Work with UW-Platteville to line three pickleball courts on the basketball courts in Memorial Park by the end of Q2.
- Aid the Legion Park Event Center Committee in funding and building a new event space in Legion Park. The committee's goal is to have the fundraising efforts completed in Q1 and the new space built by the end of Q3.

Performance Measures:



Parks & Recreation Department

Expenses:

Account Number	Account Title	2017 Actual	2018 Adopted Budget	2018 YTD Actual	2018 Current Estimate	2019 Adopted Budget
100-55300-110-000	REC ADMIN: SALARIES	48,173	49,315	32,614	49,000	54,100
100-55300-120-000	REC ADMIN: OTHER WAGES	20,796	25,637	16,371	25,000	18,802
100-55300-124-000	REC ADMIN: OVERTIME	47	500	-	-	500
100-55300-131-000	REC ADMIN: WRS (ERS)	4,690	4,810	3,040	4,500	4,809
100-55300-132-000	REC ADMIN: SOCIAL SECURITY	4,173	4,679	3,009	4,500	4,5551
100-55300-133-000	REC ADMIN: MEDICARE	976	1,094	704	1,000	1,064
100-55300-134-000	REC ADMIN: LIFE INSURANCE	197	115	44	100	85
100-55300-135-000	REC ADMIN: HEALTH INS PREMIUMS	6,836	10,473	2,594	3,900	3,555
100-55300-137-000	REC ADMIN: HEALTH INS. CLAIMS	475	2,760	114	1,000	1,030
100-55300-138-000	REC ADMIN: DENTAL INSURANCE	485	672	146	250	184
100-55300-139-000	REC ADMIN: LONG TERM DISABILITY	624	650	392	650	676
100-55300-210-000	REC ADMIN: PROFESSIONAL SERVICES	2,882	4,000	2,349	4,000	4,000
100-55300-300-000	REC ADMIN: TELEPHONE	320	500	-	500	171
100-55300-309-000	REC ADMIN: POSTAGE	204	300	197	300	300
100-55300-310-000	REC ADMIN: OFFICE SUPPLIES	830	750	409	750	750
	TOTAL EXPENSES REC ADMIN	91,709	106,255	61,983	95,450	94,577

Parks & Recreation Department



Account Number	Account Title	2017 Actual	2018 Adopted Budget	2018 YTD Actual	2018 Current Estimate	2019 Adopted Budget
100-55301-112-000	REC PRGM: SEASONAL	-	15,570	4,587	14,000	12,500
100-55301-120-000	REC PRGM: OTHER WAGES	9,898	-	-	-	-
100-55301-131-000	REC PRGM: WRS (ERS)	12	-	6	18	-
100-55301-132-000	REC PRGM: SOCIAL SECURITY	614	965	284	900	775
100-55301-133-000	REC PRGM: MEDICARE	143	226	67	225	181
100-55301-340-000	REC PRGM: OPERATING SUPPLIES	897	1,000	4,503	9,000	1,000
100-55301-359-000	REC PRGM: SOCCER (YOUTH)	2,043	2,000	2,037	2,037	2,000
100-55301-361-000	REC PRGM: BASEBALL (YOUTH)	59	100	-	-	100
100-55301-366-000	REC PRGM: CAMPS (YOUTH)	163	-	-	-	-
100-55301-367-000	REC PRGM: BASKETBALL (YOUTH)	94	100	-	-	100
100-55301-372-000	REC PRGM: VOLLEYBALL (ADULT)	881	350	171	350	350
100-55301-373-000	REC PRGM: SAND VBALL (ADULT)	170	250	-	250	250
100-55301-374-000	REC PRGM: SOFTBALL (ADULT)	1,015	1,000	85	500	1,000
100-55301-382-000	REC PRGM: FOOTBALL (YOUTH)	2,732	3,000	-	2,750	3,000
100-55301-399-000	REC PRGM: GOLF (YOUTH)	3,210	3,000	327	2,750	5,000
100-55301-530-000	REC PRGM: RENT EXPENSE	-	-	-	-	9,000
	TOTAL EXPENSES REC PROGRAM	21,931	27,561	12,066	32,780	35,256

Parks & Recreation Department



Revenues:

Account Number	Account Title	2017 Actual	2018 Adopted Budget	2018 YTD Actual	2018 Current Estimate	2019 Adopted Budget
100-46750-675-359	SOCCER (YOUTH)	7,272	7,500	6,634	6,529	7,000
100-46750-675-361	TBALL (YOUTH)	245	500	345	345	400
100-46750-675-362	YOUTH DIAMOND SPORTS	5,705	5,500	4,745	4,745	5,000
100-46750-675-363	YOUTH DIAMOND SPORTS LATE FEES	255	250	425	425	250
100-46750-675-366	ENRICHMENT (YOUTH)	934	-	-	-	-
100-46750-675-374	BASKETBALL (YOUTH)	435	500	465	465	500
100-46750-675-389	TENNIS (YOUTH)	420	500	365	500	500
100-46750-675-393	DANCE (YOUTH)	1,625	1,250	1,125	1,250	1,250
100-46750-675-399	GOLF (YOUTH)	3,895	3,500	3,035	3,035	3,000
100-46750-675-436	LATE FEES	525	400	345	400	400
100-46750-676-377	INDOOR VOLLEYBALL (YOUTH)	255	250	75	250	250
100-46750-676-382	FOOTBALL (YOUTH)	4,678	4,500	4,627	4,750	4,500
100-46750-676-384	GYMNASTICS (YOUTH)	165	150	215	215	200
100-46750-676-385	INTRO TO SPORTS (YOUTH)	730	700	495	500	500
100-46750-677-000	RECREATION TAXABLE	(900)	-	(355)	-	-
100-46750-677-500	PICKLEBALL (ADULT)	2,108	1,000	1,476	1,500	1,500
100-46750-677-501	SOFTBALL (ADULT)	5,425	4,500	2,975	3,000	3,500
100-46750-677-504	INDOOR VOLLEYBALL (ADULT)	3,439	3,500	3,275	3,500	3,500
100-46750-677-505	SAND VOLLEYBALL (ADULT)	2,100	2,250	2,550	2,550	2,250
100-46750-677-508	HORSESHOE ASSOCIATION (ADULT)	850	800	646	646	700
100-46750-677-524	BASKETBALL (ADULT)	857	500	511	750	500
100-46750-685-000	RECREATION DONATIONS	8,150	8,000	10,003	9,478	8,000
	TOTAL REVENUE REC PROGRAM	49,167	46,050	43,976	44,833	43,700

SENIOR CENTER

Department Summary

The Platteville Senior Center's overarching mission is to keep area senior citizens – a significant and growing part of the City's population - engaged in our community. We accomplish this by ensuring that this all too often marginalized demographic maintains access to cultural, educational, recreational, and social opportunities. Major activities include providing a wide variety of programming, transportation, and supporting an ADRC meal site.

2018 Accomplishments:

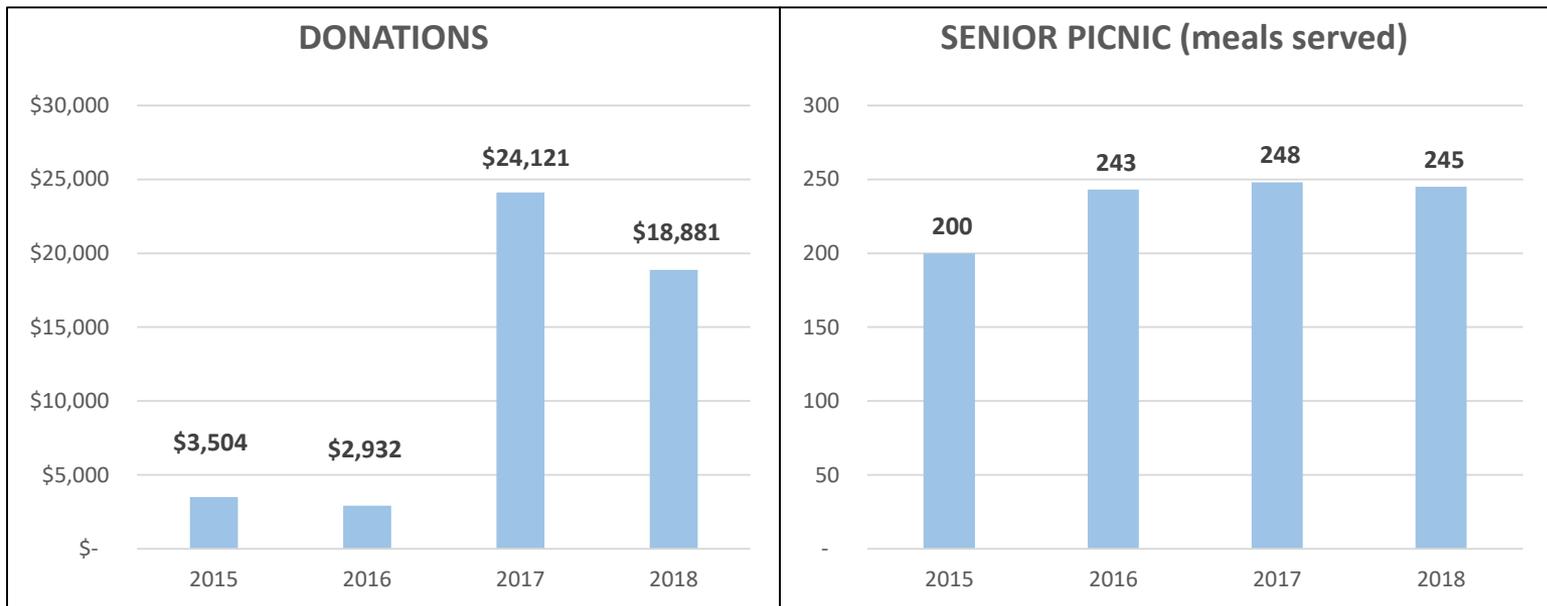
- Partnered with WARCO on five sold out and revenue generating day trips.
- Fitness program grown to 40-50 exercise participants every week. Equipment for both exercise classes as well as cardio room was purchased with a grant from the Green Bay Packers Foundation.
- Received a donation specifically to pay for a member database program which will make implementation, payment, and tracking much more efficient.
- Met with Taxi Service to discuss options for assistance with transportation. A trial program will be setup in early 2019.
- Held regular intergenerational programs ranging from Head Start through University students. A highlight has been the development of an ongoing annual project with Platteville 6th Graders in which they meet with and interview Center participants over a period of weeks, culminating in the students recording, editing, and publishing personal oral histories provided by their senior partners.

2019 Goals:

- Grow off-site participation, for example the collaboration with the Elks to do a monthly dance at their facility.
- Continue efforts to facilitate transportation to the center.
- Develop an annual fundraising event.
- Grow membership and capacity in Platteville Area Senior Services (PASS), our "friends" group.
- Accelerate our rebranding from a typical senior center to PEAK - a more positive, active, and social take on aging in Platteville.

Parks & Recreation Dept. – Senior Center

Performance Measures:



Parks & Recreation Dept. – Senior Center

Expenses:

Account Number	Account Title	2017 Actual	2018 Adopted Budget	2018 YTD Actual	2018 Current Estimate	2019 Adopted Budget
100-55190-120-000	SR CTR: OTHER WAGES	62,781	59,261	43,937	62,000	62,532
100-55190-131-000	SR CTR: WRS (ERS)	4,267	3,838	2,847	3,800	3,865
100-55190-132-000	SR CTR: SOCIAL SECURITY	3,892	3,551	2,724	3,800	3,877
100-55190-133-000	SR CTR: MEDICARE	910	831	637	900	907
100-55190-134-000	SR CTR: LIFE INSURANCE	188	258	157	300	293
100-55190-210-000	SR CTR: PROFESSIONAL SERVICES	3,263	525	525	525	-
100-55190-220-000	SR CTR: GAS, OIL, & REPAIRS	2,292	2,000	862	1,500	1,500
100-55190-300-000	SR CTR: TELEPHONE	290	400	115	120	171
100-55190-314-000	SR CTR: UTILITIES & REFUSE	6,539	-	-	-	-
100-55190-327-000	SR CTR: GRANT EXPENSES	2,187	-	1,944	3,500	-
100-55190-340-000	SR CTR: OPERATING SUPPLIES	1,526	1,000	1,076	1,076	1,000
100-55190-350-000	SR CTR: BUILDINGS & GROUNDS	608	-	-	-	-
100-55190-380-000	SR CTR: VEHICLE INSURANCE	999	750	585	585	60
100-55190-460-000	SR CTR: DONATIONS SPENT	2,800	-	-	-	-
100-55190-530-000	SR CTR: RENT EXPENSE	-	-	-	-	9,120
	TOTAL EXPENSES SR CENTER	92,542	72,414	55,409	78,106	83,865

Revenues:

Account Number	Account Title	2017 Actual	2018 Adopted Budget	2018 YTD Actual	2018 Current Estimate	2019 Adopted Budget
100-43551-256-000	SR CENTER GRANT	15,000	12,000	14,458	10,958	15,000
100-46350-100-000	SR CENTER FARE REVENUE	2,356	7,500	974	1,200	1,200
100-48200-850-000	SR CENTER RENT REVENUE	-	-	4,560	4,560	9,120
100-48500-847-000	SR CENTER DONATIONS	2,894	-	2,000	2,000	-
	TOTAL REVENUE SR CENTER	20,250	19,500	21,992	18,718	25,320

Parks & Recreation Dept. – Senior Center

Restricted/Assigned Accounts:

Account Number	Account Title	2017 Actual	2018 Actual
100-23574-000-000	SR CENTER: TRIPS	1,968	3,717
100-23575-000-000	SR CENTER: BUS DONATIONS	617	115
100-23576-000-000	SR CENTER: DONATIONS	12,484	36,695
100-23577-000-000	SR CENTER: PICNICS	3,119	1,899
100-23578-000-000	SUPPORT OUR SENIORS DONATIONS	429	(166)
	TOTAL RESTRICTED/ASSIGNED SR CENTER	18,617	42,260

Trips – Receipts from participants on trips used to pay for trip costs.

Bus Donations – Unused balance of bus donations made in past years, used to fund small repair expenses. Future donations will be recorded in the Bus Donation revenue account.

Donations – Donations and grants made to the Senior Center, used to fund various expenses.

Picnics – Donations and purchases for the Senior Center Picnic.

Support Our Seniors Donations – Unused balance of Support Our Seniors fund drive, used for small purchases.

AQUATIC CENTER

Department Summary

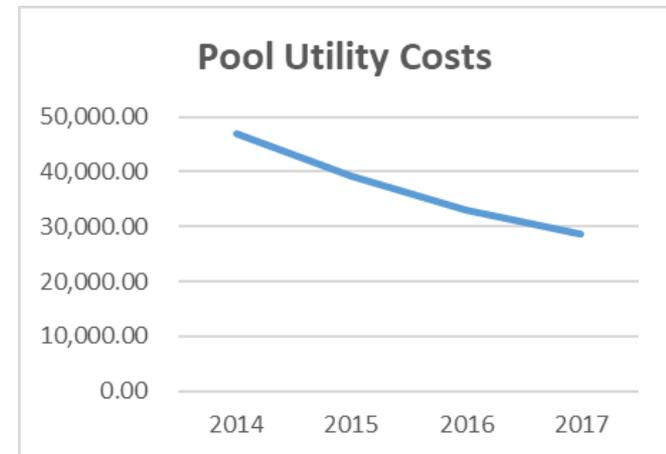
The Platteville Family Aquatic Center features a zero depth entry, water slide, diving board, lap swimming, and “Big Dig” sand play area. The Aquatic Center also offers a number of special programs throughout the summer season including: Swimming Lessons, Swim Team, Aqua Zumba, Water Aerobics, Flick ‘n’ Floats, Noodle Nights, Group Canopies, and Private Parties.

2018 Accomplishments:

- Painted the shower area of the bath house with no-slip epoxy paint.
- New mats were ordered to replace the mats believed to be causing some of the black markings on the bath house floor.
- The tot slide was successfully funded and has been a welcome addition to the zero-depth section of our pool.

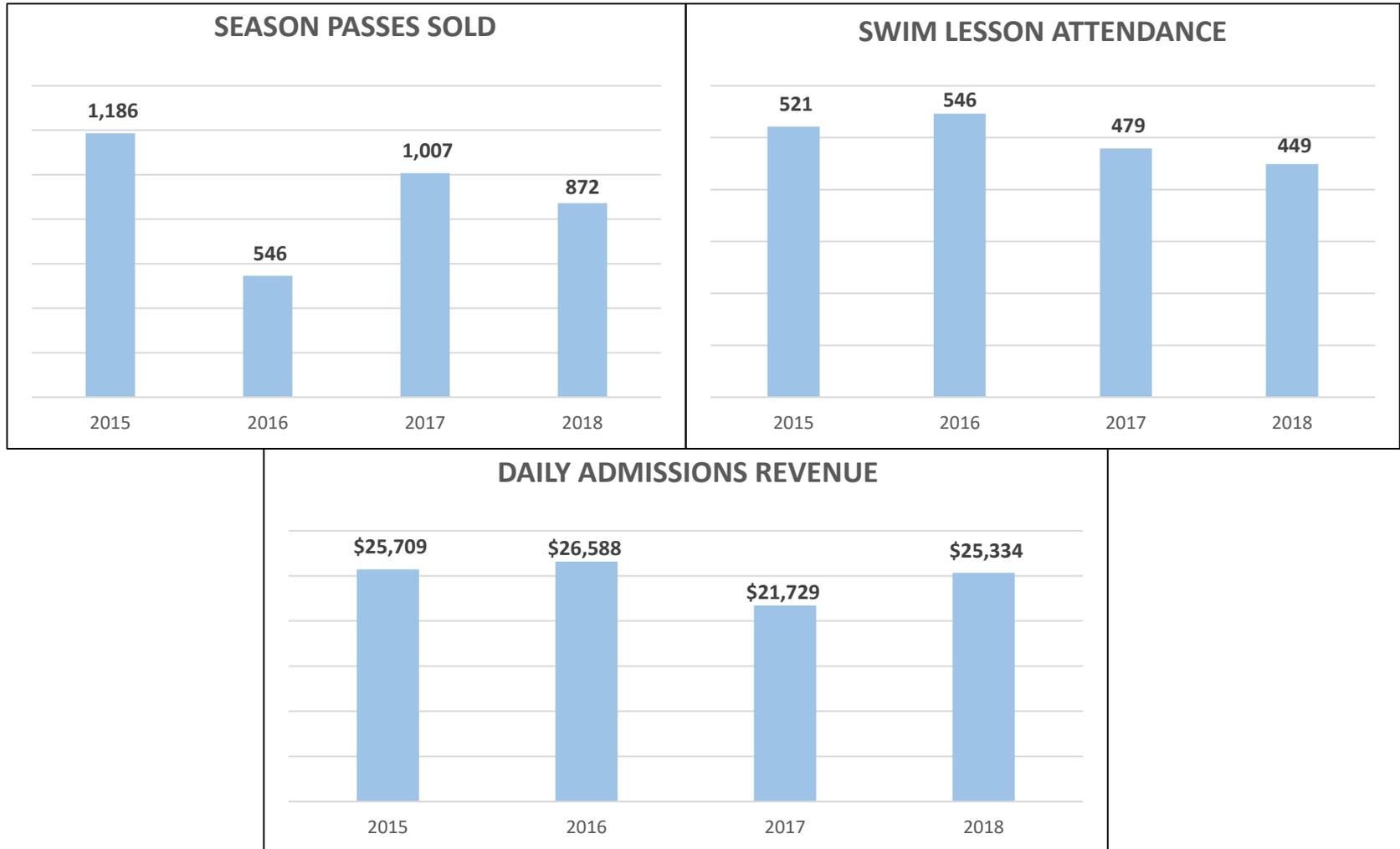
2019 Goals:

- Conduct a minimum of two training sessions with the new pool leadership team in Q2.
- Repair the pool boiler’s heat exchanger using outlay funds in Q1.



Parks & Recreation Dept. – Aquatic Center

Performance Measures:



Parks & Recreation Dept. – Aquatic Center

Expenses:

Account Number	Account Title	2017 Actual	2018 Adopted Budget	2018 YTD Actual	2018 Current Estimate	2019 Adopted Budget
100-55420-112-000	POOL: SWIM POOL WAGES	70,815	70,000	64,453	65,500	70,000
100-55420-113-000	POOL: SWIM TEAM INSTRUCTOR SALARY	4,412	5,200	3,942	4,000	5,200
100-55420-120-000	POOL: OTHER WAGES	4,961	5,128	3,325	4,000	5,269
100-55420-131-000	POOL: WRS (ERS)	337	1,002	223	250	345
100-55420-132-000	POOL: SOCIAL SECURITY	4,965	4,980	4,441	4,550	4,989
100-55420-133-000	POOL: MEDICARE	1,161	1,164	1,039	1,100	1,166
100-55420-134-000	POOL: LIFE INSURANCE	9	20	8	10	21
100-55420-135-000	POOL: HEALTH INS PREMIUMS	636	680	584	750	1,529
100-55420-137-000	POOL: HEALTH INS. CLAIMS	136	180	5	5	360
100-55420-138-000	POOL: DENTAL INSURANCE	38	37	24	30	37
100-55420-139-000	POOL: LONG TERM DISABILITY	43	44	29	45	45
100-55420-201-000	POOL: POOL CHEMICALS	8,662	9,000	8,709	9,750	10,000
100-55420-300-000	POOL: TELEPHONE	1,108	1,000	769	769	171
100-55420-314-000	POOL: UTILITIES & REFUSE	34,673	30,000	17,051	30,000	30,000
100-55420-330-000	POOL: TRAVEL & CONFERENCES	285	-	-	-	250
100-55420-340-000	POOL: OPERATING SUPPLIES	6,590	5,000	4,689	5,000	5,000
100-55420-350-000	POOL: BUILDINGS & GROUNDS	1,358	3,000	869	3,000	3,000
100-55420-410-000	POOL: SWIM TEAM	-	1,000	793	-	1,000
100-55420-500-000	POOL: OUTLAY	4,277	10,000	2,869	-	10,000
	TOTAL EXPENSES POOL	144,465	147,435	113,822	128,759	148,382

Parks & Recreation Dept. – Aquatic Center



Revenues:

Account Number	Account Title	2017 Actual	2018 Adopted Budget	2018 YTD Actual	2018 Current Estimate	2019 Adopted Budget
100-46750-673-000	SWIMMING POOL REVENUE	(3,247)	-	(1,772)	-	-
100-46750-673-100	POOL: DAILY ADMISSIONS	21,729	22,500	25,334	25,334	25,000
100-46750-673-101	POOL: SEASONAL PASSES	27,848	28,000	24,324	24,324	25,000
100-46750-673-102	POOL: LESSONS	16,673	17,500	15,837	15,837	16,000
100-46750-673-103	POOL: LIFEGUARD SUPPLIES	1,635	1,000	505	505	750
100-46750-673-104	POOL: MISCELLANEOUS	990	2,000	810	1,710	1,750
100-46750-673-105	POOL: AEROBICS	45	-	5	-	-
100-46750-673-106	POOL: ZUMBA	790	750	941	941	900
100-46750-674-000	MUNICIPAL POOL SALES/VENDING	2,000	2,000	2,000	2,000	2,000
100-46750-676-387	SWIM TEAM (YOUTH)	4,905	6,000	5,530	5,530	6,000
100-46750-684-000	POOL RENTAL/LIFEGUARD SERVICE	980	-	900	-	-
	TOTAL REVENUE POOL	74,347	79,750	74,414	76,181	77,400

Parks & Recreation Dept. – Forestry



FORESTRY

Department Summary

The Forestry Department manages the City’s urban forest.

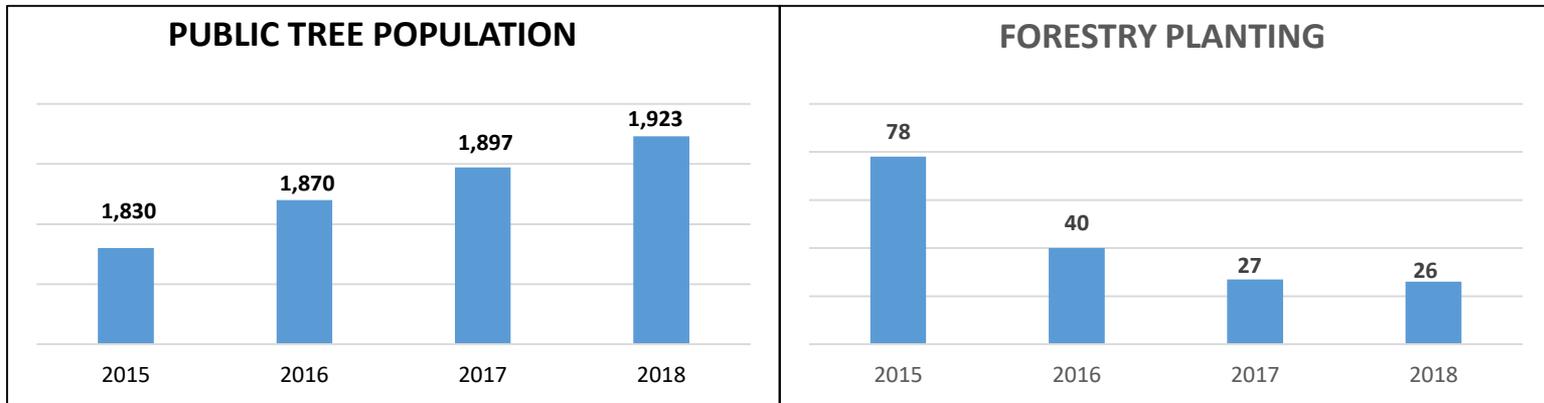
2018 Accomplishments:

- Applied and awarded status as a Tree City USA.
- Held an Arbor Day in April and celebrated with the 4th grade classes from Westview School.
- Established a public/private tree planting partnership for the areas most affected by the tornados of 2014.
- Applied for and received a forestry grant from the WI-DNR in the amount of \$18,500.

2019 Goals:

- With the confirmation of Emerald Ash Borer (EAB) in 2018, staff will begin removals of public ash trees in 2019. A minimum of 20 trees will be removed including all critical and poor condition trees.
- Manage the \$18,500 grant, which will be used to aid the removal and replacement of ash trees on private property. The goal is to remove and replace 40 private trees by the end of Q4.
- Apply and receive Tree City USA Recognition by the end of Q4.
- Hold an Arbor Day and celebrate trees with the 4th grade classes in the beginning of Q2.

Performance Measures:



Parks & Recreation Dept. – Forestry

Expenses:

Account Number	Account Title	2017 Actual	2018 Adopted Budget	2018 YTD Actual	2018 Current Estimate	2019 Adopted Budget
100-56110-120-000	FORESTRY: OTHER WAGES	3,517	3,529	2,308	3,500	3,529
100-56110-131-000	FORESTRY: WRS (ERS)	239	236	155	230	231
100-56110-132-000	FORESTRY: SOCIAL SECURITY	218	219	143	200	219
100-56110-133-000	FORESTRY: MEDICARE	51	51	34	50	51
100-56110-210-000	FORESTRY: PROFESSIONAL SERVICES	43	1,000	1,092	1,092	-
100-56110-340-000	FORESTRY: MATERIALS/SUPPLIES	1,752	5,000	1,142	5,000	18,500
100-56110-341-000	FORESTRY: STUMP GRINDING	-	2,000	-	2,000	2,000
100-56110-342-000	FORESTRY: CHIPPING	-	-	-	-	15,000
	TOTAL EXPENSES FORESTRY	5,820	12,035	4,873	12,072	39,530

Revenues:

Account Number	Account Title	2017 Actual	2018 Adopted Budget	2018 YTD Actual	2018 Current Estimate	2019 Adopted Budget
100-48500-553-000	FORESTRY: GRANTS	-	-	-	-	15,000
	TOTAL REVENUES FORESTRY	-	-	-	-	15,000

Community Development Department

COMMUNITY DEVELOPMENT DEPARTMENT

Department Director: Joe Carroll

Department Summary

Our mission is to plan for and guide the development of the Community's built environment, so that present and future needs may be determined and addressed. The Department encompasses the overall administration of the following divisions: Building Inspection, Planning and Zoning, Housing Division. The Department also supports the Historic Preservation Commission, Planning Commission, Zoning Board of Appeals, Joint ET Committee, ET Zoning Board of Appeals, Economic Development Advisory Council, Redevelopment Authority and the Council.

2018 Accomplishments:

- Completed the sale of the former Pioneer Ford properties.
- Administered several grants that assisted with the redevelopment of the former Pioneer Ford properties.
- Assisted in the selection of a consultant and the completion of a housing study and needs analysis.
- Updated the electronic and paper copies of the zoning map.
- Developed a Request for Proposals and completed the sale of the former Senior Center property.
- Wrote an application for a historic preservation fund grant that would assist with nominating nine properties to the National Register of Historic Places.
- Updated the route maps for the Platteville Transit System.

2019 Goals:

- Work on zoning ordinance updates for Conditional Use Permits to reflect State law changes.
- Assist with the completion of the Housing Study.
- Update the municipal code - Chapter 6 Animals related to kennels and exotic animals.
- Work on rental housing conversion and other housing improvement initiatives recommended in the housing study.
- Prepare for TID 4 extension to support housing. Identify use for related funds.
- Work with U-Haul to develop a plan that accommodates storage and retail uses on the former Kmart property.
- Update and expand the base layers for the GIS.

Community Development Department



Total Employees
Full-Time 3
Part-Time 0
Seasonal/Temp. 0

Community Development Department

Expenses:

Account Number	Account Title	2017 Actual	2018 Adopted Budget	2018 YTD Actual	2018 Current Estimate	2019 Adopted Budget
100-56900-110-000	COMM P&D: SALARIES	75,296	76,585	50,684	85,000	99,271
100-56900-120-000	COMM P&D: OTHER WAGES	24,658	25,565	17,647	18,000	-
100-56900-124-000	COMM P&D: OVERTIME	245	500	18	20	-
100-56900-131-000	COMM P&D: WRS (ERS)	6,810	6,878	4,128	6,500	6,502
100-56900-132-000	COMM P&D: SOCIAL SECURITY	5,990	6,364	4,076	6,000	6,155
100-56900-133-000	COMM P&D: MEDICARE	1,401	1,488	953	1,400	1,439
100-56900-134-000	COMM P&D: LIFE INSURANCE	416	488	234	400	284
100-56900-135-000	COMM P&D: HEALTH INS PREMIUMS	21,620	23,130	14,853	23,000	28,862
100-56900-137-000	COMM P&D: HEALTH INS. CLAIMS	4,420	4,500	2,263	4,000	5,040
100-56900-138-000	COMM P&D: DENTAL INSURANCE	1,519	1,450	935	1,500	1,772
100-56900-139-000	COMM P&D: LONG TERM DISABILITY	860	879	528	800	854
100-56900-210-000	COMM P&D: PROFESSIONAL SERVICES	2,488	-	-	-	15,000
100-56900-300-000	COMM P&D: TELEPHONE	-	50	-	-	-
100-56900-309-000	COMM P&D: POSTAGE	1,197	800	679	1,000	1,000
100-56900-310-000	COMM P&D: OFFICE SUPPLIES	405	1,200	519	1,000	1,000
100-56900-320-000	COMM P&D: SUBSCRIPTION & DUES	19	25	-	25	25
100-56900-330-000	COMM P&D: TRAVEL & CONF	530	250	-	200	1,000
100-56900-346-000	COMM P&D: COPY MACHINES	1,706	2,000	985	1,500	1,750
100-56900-403-000	COMM P&D: ZONING & PLANNING	1,645	1,500	1,139	1,500	1,500
100-56900-486-000	COMM P&D: HISTORIC PRESERVATION	258	1,000	72	600	500
	TOTAL EXPENSES COMM P&D	151,482	154,652	99,714	152,445	171,954

Community Development Department



Expenses:

Account Number	Account Title	2017 Actual	2018 Adopted Budget	2018 YTD Actual	2018 Current Estimate	2019 Adopted Budget
100-56615-340-000	URBAN DEV – KALLENBACH OPER SUPPLIES	345	371	144	371	371
100-56666-720-000	ANNEXED PROPERTY (TAXES)	1,184	1,184	1,184	1,184	1,184
100-56800-210-000	HSG DIV: PROFESSIONAL SERVICES	13,743	14,000	5,756	9,000	12,000
100-56800-340-000	HSG DIV: OPERATING SUPPLIES	-	50	-	50	50
100-56800-477-000	HSG DIV: HOUSING PROGRAMS INFO	-	100	-	100	100
	TOTAL EXPENSES HOUSING	13,743	14,150	5,756	9,150	12,150

BUILDING INSPECTION DIVISION

Division Summary:

The Building Inspection Department provides building inspection services and administers building permits.

Specific responsibilities include:

- Enforce Chapter 5 – Property Maintenance Standards.
- Enforce Chapter 22 – Zoning Ordinance.
- Enforce Chapter 23 – Building Codes.
- Provide assistance to Historic Preservation Commission – Chapter 27.
- Enforce Chapter 46 – Erosion Control.
- Enforce Chapter 47 – Storm Water.

2018 Accomplishments:

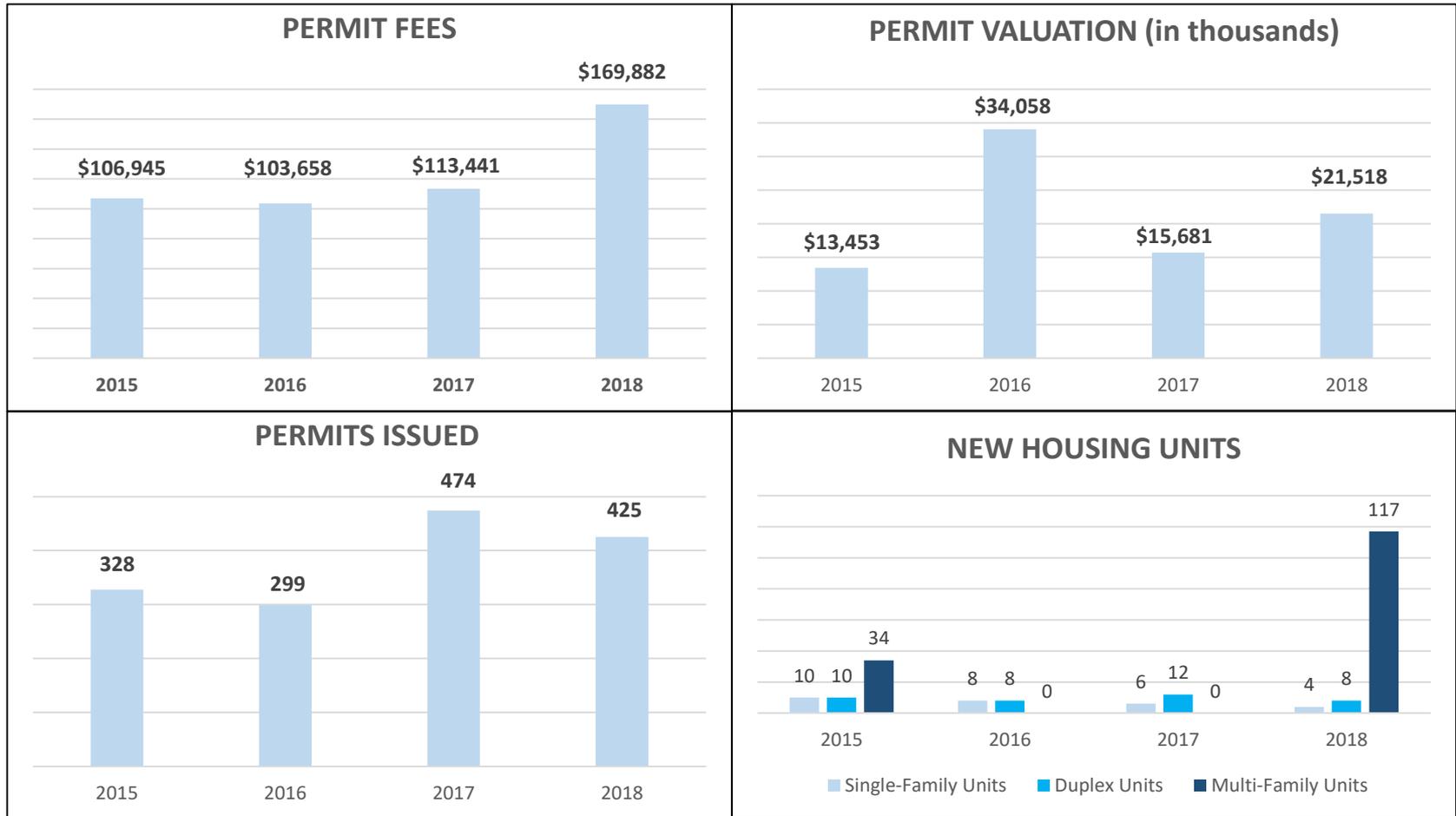
- Worked with the Police Department Code Enforcement Officer on changes to property maintenance enforcement.
- Began process of converting inspection records to digital format.
- Successfully maintained department operations during staff transition period.

2019 Goals:

- Maintain workload and inspection activities during office relocation period.
- Assist with several municipal code updates.

Community Develop. – Building Inspection

Performance Measures:



Community Develop. – Building Inspection

Expenses:

Account Number	Account Title	2017 Actual	2018 Adopted Budget	2018 YTD Actual	2018 Current Estimate	2019 Adopted Budget
100-52400-110-000	BLDG INSP: SALARIES	-	-	667	1,200	15,838
100-52400-111-000	BLDG INSP: CAR ALLOWANCE	1,200	1,200	754	1,200	1,200
100-52400-120-000	BLDG INSP: OTHER WAGES	77,367	78,697	52,258	78,000	55,520
100-52400-124-000	BLDG INSP: OVERTIME	3,725	4,000	3,028	4,500	4,000
100-52400-131-000	BLDG INSP: WRS (ERS)	5,511	5,541	3,273	5,000	4,936
100-52400-132-000	BLDG INSP: SOCIAL SECURITY	4,963	5,201	3,411	5,000	4,746
100-52400-133-000	BLDG INSP: MEDICARE	1,161	1,216	798	1,200	1,110
100-52400-134-000	BLDG INSP: LIFE INSURANCE	636	715	382	570	520
100-52400-135-000	BLDG INSP: HEALTH INS PREMIUMS	16,851	18,028	11,451	18,000	21,470
100-52400-137-000	BLDG INSP: HEALTH INS. CLAIMS	3,050	3,765	2,799	4,200	4,260
100-52400-138-000	BLDG INSP: DENTAL INSURANCE	934	892	563	850	1,088
100-52400-139-000	BLDG INSP: LONG TERM DISABILITY	662	677	394	600	613
100-52400-210-000	BLDG INSP: PROFESSIONAL SERVICES	52,189	65,000	2,838	11,057	-
100-52400-261-000	BLDG INSP: INSPECTOR CERTIFICATE	-	200	144	150	150
100-52400-300-000	BLDG INSP: TELEPHONE	-	50	-	-	-
100-52400-309-000	BLDG INSP: POSTAGE	-	750	-	-	500
100-52400-310-000	BLDG INSP: OFFICE SUPPLIES	1,202	1,000	1,006	1,200	1,200
100-52400-320-000	BLDG INSP: SUBSCRIPTION & DUES	179	225	158	225	225
100-52400-330-000	BLDG INSP: TRAVEL & CONFERENCE	2,468	1,000	-	500	1,000
100-52400-346-000	BLDG INSP: COPY MACHINES	-	200	-	100	200
100-52400-380-000	BLDG INSP: VEHICLE INSURANCE	336	-	340	-	-
	TOTAL EXPENSES BLDG INSP	172,433	188,357	84,263	133,552	118,576

Community Develop. – Building Inspection

Revenues:

Account Number	Account Title	2017 Actual	2018 Adopted Budget	2018 YTD Actual	2018 Current Estimate	2019 Adopted Budget
100-44100-616-000	RENTAL UNIT LICENSE FEE	49,858	70,000	9,155	9,155	-
100-44300-630-000	BUILDING INSPECTION PERMIT	109,261	90,000	123,253	150,000	100,000
100-44300-631-000	BANNER PERMITS	-	-	50	50	-
	TOTAL REVENUE BLDG INSP	159,119	160,000	132,458	159,205	100,000

2019 Budget Taxi/Bus Fund Fund 101

TAXI/BUS FUND

Fund Summary:

The mission of the Taxi/Bus service is to provide public transportation for all citizens of Platteville.

Platteville Public Transportation is comprised of two services, a bus system and a shared-ride taxi service. During the University of Wisconsin-Platteville academic year, the bus has three routes that operate on thirty minute loops. Rides access the bus service at specified stops. The expected annual ridership of the bus service is 56,000. The City has a contract for bus service operation with Stratton Buses, Inc.

The shared ride taxi service provides door-to-door on-call service. Riders are picked up at their homes and delivered to the door of their destination, although stops for other riders may be made enroute. The expected annual ridership of the shared ride taxi is 35,000. The City has a contract for the shared ride taxi service with Running Inc.

The City receives an annual grant front from the Wisconsin Department of Transportation that provides both state and federal funding for transit operations. UW-P also contributes to the cost of transit operations and UW-P students ride the bus system for free.

Taxi/Bus

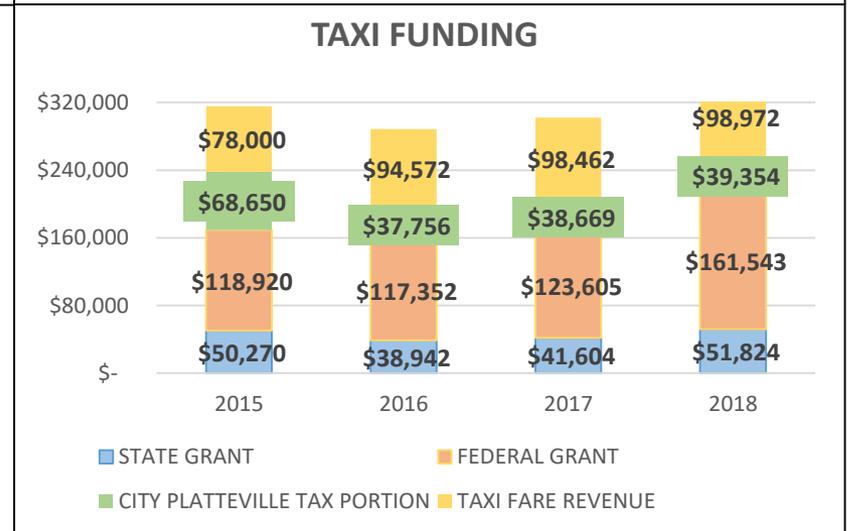
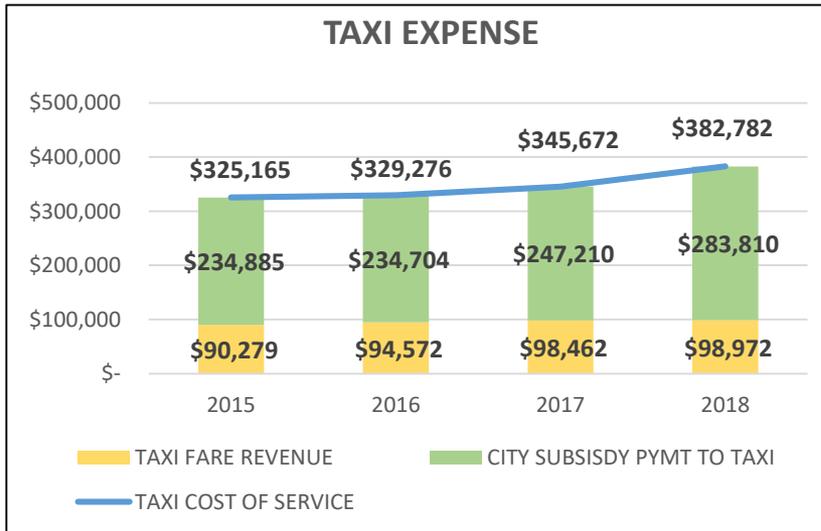
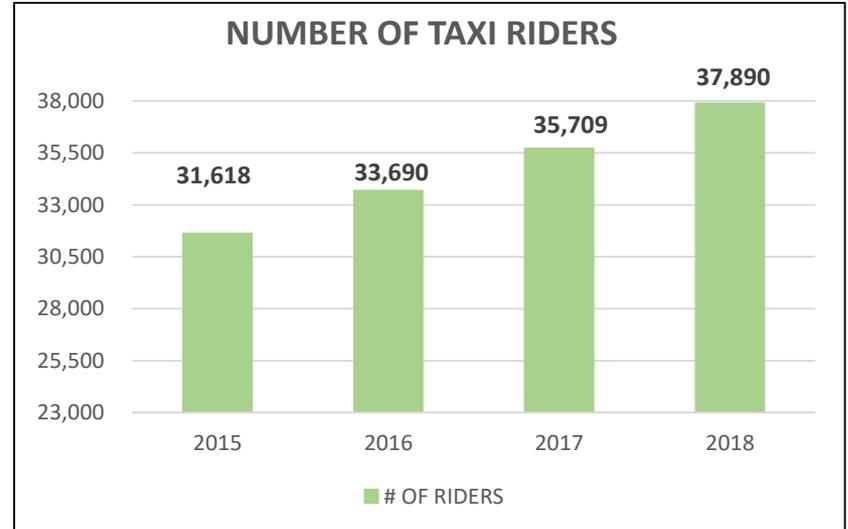
2018 Accomplishments:

- Replaced 2010 taxi van.
- Used UW-P Student group to develop bus route optimization to focus on Low-Moderate income populations – adjusted to add stop at Aldi and eliminate stop at Country Kitchen.
- Submitted grant request for replacement bus using 5311 funds
- Submitted grant request for replacement of 2011 taxi van.

2019 Goals:

- Better marketing to non-UW-P students for bus service.
- Adjust routes to increase ridership of bus (if needed).
- Increase taxi service hours from 13,000 to 14,000.

Performance Measures:



Taxi/Bus

Expenses:

Account Number	Account Title	2017 Actual	2018 Adopted Budget	2018 YTD Actual	2018 Current Estimate	2019 Adopted Budget
101-53521-120-000	TAXI: OTHER WAGES	3,373	-	731	2,000	2,640
101-53521-131-000	TAXI: WRS (ERS)	229	-	49	120	173
101-53521-132-000	TAXI: SOCIAL SECURITY	197	-	42	120	164
101-53521-133-000	TAXI: MEDICARE	46	-	10	40	38
101-53521-134-000	TAXI: LIFE INSURANCE	-	-	-	-	4
101-53521-135-000	TAXI: HEALTH INS PREMIUMS	-	-	-	-	1,031
101-53521-137-000	TAXI: HEALTH INS CLAIMS	-	-	-	-	180
101-53521-138-000	TAXI: DENTAL INSURANCE	-	-	-	-	63
101-53521-139-000	TAXI: LONG TERM DISABILITY	-	-	-	-	23
101-53521-621-000	TAXI SERVICE EXPENSES	248,899	262,813	169,743	292,000	301,760
101-53521-622-000	BUS SERVICE EXPENSES	297,534	303,312	141,591	270,000	268,286
101-53521-623-000	BUS PASS PRINTING EXPENSES	88	75	-	50	75
101-53521-624-000	BUS ADMIN EXPENSES	-	1,000	-	-	-
	TOTAL EXPENSES TRANSPORTATION	550,366	567,200	312,167	564,330	574,437

Revenues:

Account Number	Account Title	2017 Actual	2018 Adopted Budget	2018 YTD Actual	2018 Current Estimate	2019 Adopted Budget
101-41100-100-000	GENERAL PROPERTY TAXES	43,000	41,638	41,638	41,638	44,647
101-43229-225-000	FEDERAL TAX/BUS GRANT	272,065	282,562	-	275,336	280,935
101-43537-226-000	STATE TAXI/BUS GRANT	84,329	93,000	87,498	88,330	92,755
101-46350-100-000	FARE REVENUE	733	1,000	1,025	1,100	1,100
101-47230-536-000	UW-P ADMIN CHARGES	5,000	-	-	5,000	5,000
101-47230-621-000	UWP SHARE OF TAXI/BUS	150,000	149,000	112,500	150,000	150,000
	TOTAL REVENUE TRANSPORTATION	555,127	567,200	242,661	561,404	574,437

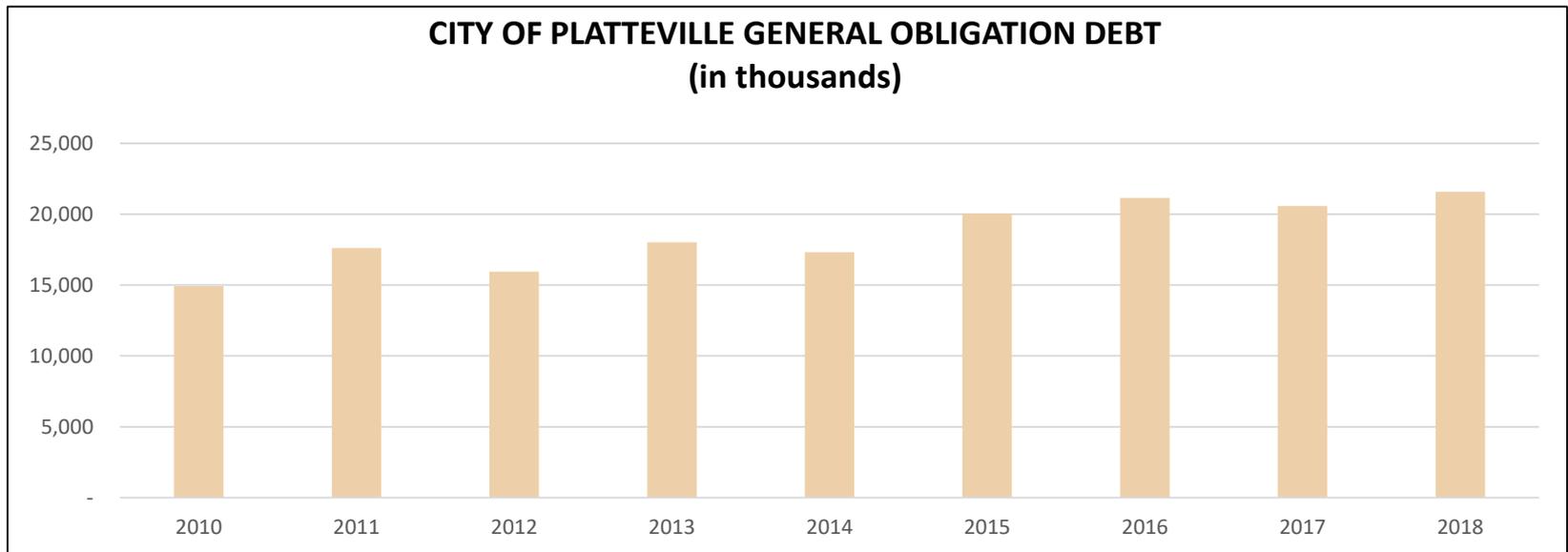
2019 Budget Debt Service Fund Fund 105

Outstanding Debt

The City of Platteville confines long-term borrowing for projects and equipment that cannot be financed from current revenues. Generally, projects with a useful life of five years or less will not be funded from long-term debt.

As of 12/31/2017, the City of Platteville had outstanding General Obligation debt of \$20,572,865.

The unaudited outstanding General Obligation Debt as of 12/31/2018 is \$21,585,370.



The total amount of City outstanding debt including TID revenue bonds at 12/31/2017 was \$23,965,801.

Outstanding Debt

Below is the City of Platteville's outstanding G.O debt in the General Fund:

Date	Amount	Purpose for Borrowing	Principal Remaining 12/31/2018
10/1/2013	4,020,000	<ul style="list-style-type: none"> 1,070,000 for land purchase in Industry Park (TID#6) but paid through General Fund 3,975,000 - Paying of Note Anticipation Note of loan dated 3/22/2011 due 12/1/2015 for Street Construction Projects) 	2,775,000
2/12/2014	5,115,000	<ul style="list-style-type: none"> 3,800,000 - Refinance of BABS loan (3/24/10) Build America Bonds - Original Purpose (Police Building 3,100,000/ Street Department 1,600,000). Partial advance refunding 10/04/2017. 	920,000
12/29/2015	1,095,000	<ul style="list-style-type: none"> Refund of Taxable NAN dated 10/1/13 (1,070,000) 	865,000
6/2/2016	1,715,000	<ul style="list-style-type: none"> 2016 CIP Street Construction Projects (Cedar, Furnace, Richard, Short) New Fire Truck 	1,495,000
6/1/2017	1,375,000	<ul style="list-style-type: none"> 2017 CIP Street Construction Projects (Elm, Laura/Ellen, 3rd St. parking) 	1,375,000
10/4/2017	2,720,000	<ul style="list-style-type: none"> Advance refunding of 2/12/14 BABS debt refinance 	2,720,000
5/10/2018	1,245,000	<ul style="list-style-type: none"> 2018 CIP Street Construction Projects (Lewis, Court) 	1,245,000
TOTAL	17,285,000		11,395,000

Outstanding Debt

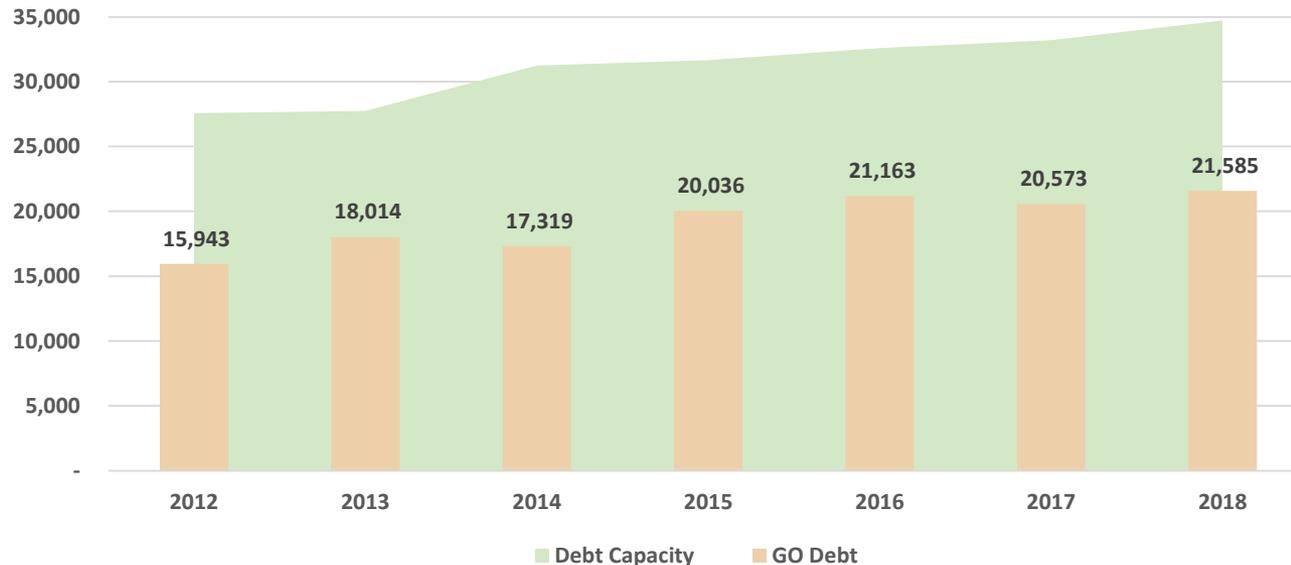
Below is the City of Platteville's TID debt:

TID #	Date	Amount	Purpose for Borrowing	Principal Remaining 12/31/2018
TID #4	10/1/2013	1,025,000	• Improvements to land purchased in TID #6	200,000
TID #5 Revenue Bond	3/29/2018	1,720,000	• Pay off TID #5 Developer for TID infrastructure (refinancing)	1,557,675
TID #6	3/28/2013	3,220,000	• Evergreen Road Project • Funds available for 4/15 and 5/15/2013 calls of 5,765,000 GO Promissory Notes dates 4/15/2009 (partial calls of the 2013 and 2014 maturities)	3,090,000
TID #6 Revenue Bond	9/12/2013	2,000,000	• Emmi Roth Developer Incentive	1,358,264
TID #6	10/4/2017	255,000	• Advance refunding of 02/12/2014 bonds for Stormwater	255,000
TID #7	3/7/2012	1,725,000	• Refinancing of 9/15/2007 NAN which were used for 2007 Main Street Project	1,250,000
TID #7	3/28/2013	450,000	• Funds available for 4/15 and 5/15/2013 calls of 5,765,000 GO Promissory Notes dates 4/15/2009 (partial calls of the 2013 and 2014 maturities)	450,000
TID #7	12/29/2015	2,695,000	• Library Block Developer Incentive • Pioneer Ford Property Acquisition	2,695,000
TID #7	6/2/2016	805,000	• Bonson Street Project	805,000
TID #7	4/27/2018	1,300,000	• Pioneer Ford/Ruxton Developer Incentive	1,300,000
TOTAL		15,195,000		12,960,939

Debt Capacity

According to Wisconsin state law, the outstanding general obligation (G.O.) debt of a city cannot be greater than 5% of the city's last equalized valuation. The Equalized Value is the estimated value of all taxable real and personal property in the taxation district and is determined by the state. The City of Platteville's 2018 equalized value is \$694,228,000. This yields a statutory G.O. debt limit of \$34,711,400. As of December 31, 2018 the City has used 62.19% (unaudited) of its statutory G.O. debt capacity.

CITY OF PLATTEVILLE TOTAL G.O. DEBT vs. STATUTORY LIMIT (000's)



The City approved a Financial Management Plan in 2012. In this plan, the City established a more conservative debt limit of 3.50% of equalized valuation. Based on the 2018 equalized value of \$694,228,000, this policy yields a limit of \$24,297,980. As of December 31, 2018, the City has used 88.84% (unaudited) of this limit. (Refer to [page 68](#) for the City's Debt Policy).

Debt Payments

Expenses:

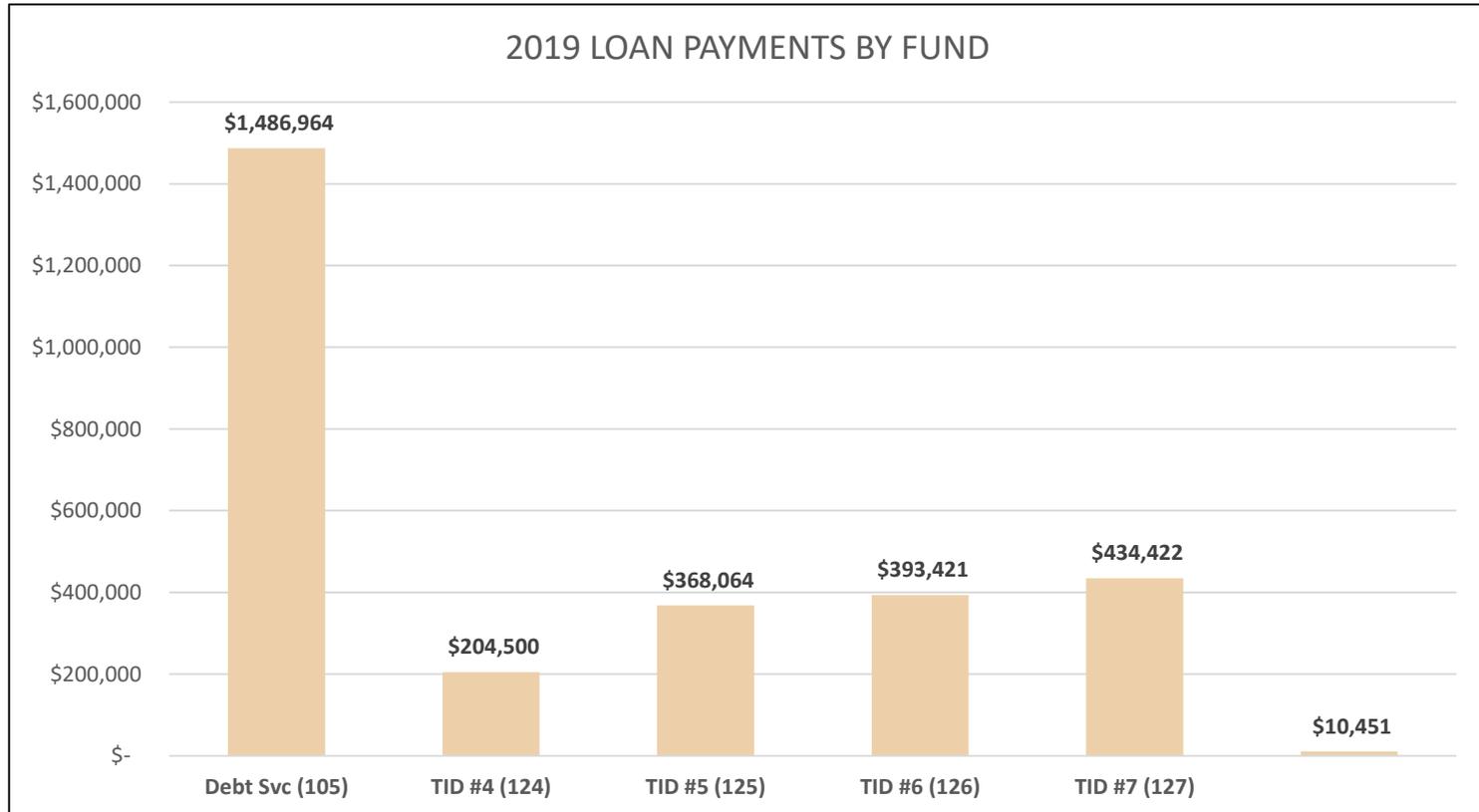
Account Number	Account Title	2017 Actual	2018 Adopted Budget	2018 YTD Actual	2018 Current Estimate	2019 Adopted Budget
105-58100-013-000	PRINCIPAL LONG TERM NOTES	1,215,000	1,050,000	115,000	1,050,000	1,190,000
105-58200-005-000	INTEREST ON LONG TERM NOTES	258,517	277,375	173,761	277,375	296,964
105-58200-620-000	PAYING AGENT FEE	-	-	350	-	-
	TOTAL EXPENSES DEBT SERVICE	1,473,517	1,327,375	289,111	1,327,375	1,486,964

Revenues:

Account Number	Account Title	2017 Actual	2018 Adopted Budget	2018 YTD Actual	2018 Current Estimate	2019 Adopted Budget
105-41100-100-000	GENERAL PROPERTY TAXES	1,473,517	1,226,854	1,226,854	1,226,854	1,486,964
105-48110-818-000	INTEREST FROM BONDS	7,436	-	3,191	3,191	-
105-49120-940-000	LONG-TERM LOANS	2,720,000	-	-	-	-
105-49200-711-000	AIRPORT LOAN REPAYMENT	4,229	17,100	2,504	3,755	-
105-49800-998-000	DEBT SERVICE CARRYOVER	-	13,360	-	-	-
105-4999-999-000	GENERAL FUND TRANSFER	-	70,061	70,061	70,061	-
	TOTAL REVENUE DEBT SERVICE	4,377,533	1,327,375	1,305,287	1,306,539	1,486,964

These debt payments only include principal and interest payments recorded in the Debt Service Fund. Please see the other individual funds for their respective debt payments.

Debt Payments



The 2019 debt payments total \$2,897,822, comprising of \$2,224,034 principal and \$673,788 interest.

2019 Budget Capital Improvements Fund 110

Capital Improvement Fund



Capital Improvements and Capital Expenditures are any items which are expected to have a useful life of 3 years or more and cost over \$10,000. Items generally under \$10,000 will be paid for by a tax levy; items over \$10,000 may be funded through borrowing.

Capital improvements include:

- Capital Equipment.
- Utility improvements.
- Public Works improvements.
- Public buildings and grounds.

Department Heads work with the City Manager and Administration Director to outline a five-year capital improvement program for their department. These five-year plans are submitted to the City Manager and ultimately to the Common Council during budget work sessions. The capital improvements are subdivided according to the associated funding source – tax levy, other revenue source or debt.

The City's goal is to cover general equipment maintenance costs and equipment replacement through tax levy and other revenue sources. The City intends to utilize its borrowing power primarily for projects that would include replacement of infrastructure or installation of new infrastructure.

Capital Improvement Fund

2019							
CAPITAL PROJECT SUMMARY							
	TOTAL	TAX LEVY	GO NOTES	TID INCREMENT	OTHER REVENUES	SEWER BONDS	WATER BONDS
<u>AIRPORT</u>							
Airport Master Plan	270,000	-	-	-	270,000	-	-
Fuel Farm Construction – Scenario A	400,000	-	-	-	400,000	-	-
Total	670,000	-	-	-	670,000	-	-
<u>CITY HALL</u>							
City Hall Phase 1 – HVAC & 1 st Floor South	360,000	360,000	-	-	-	-	-
City Hall Phase 2 – Design	13,000	13,000	-	-	-	-	-
Total	373,000	373,000	-	-	-	-	-
<u>MUSEUM</u>							
Sign & UV Protection installation	26,000	23,000	-	-	3,000	-	-
Total	26,000	23,000	-	-	3,000	-	-
<u>PARKS</u>							
Replace 2014 Parks Tractor / Mower	30,000	30,000	-	-	-	-	-
Replace 2008 4WD Ranger	40,400	40,400	-	-	-	-	-
Total	70,400	70,400	-	-	-	-	-
<u>PUBLIC WORKS</u>							
Pavement Router	16,800	16,800	-	-	-	-	-
Replace 2005 – 2 ½ Ton Plow Truck (#41)	170,000	170,000	-	-	-	-	-
Total	186,800	186,800	-	-	-	-	-

Capital Improvement Fund

2019 CAPITAL PROJECT SUMMARY							
	TOTAL	TAX LEVY	GO NOTES	TID INCREMENT	OTHER REVENUES	SEWER BONDS	WATER BONDS
PUBLIC WORKS, WATER & SEWER UTILITIES							
1 – Lewis St (Water to Court) 1,584 feet	1,330,000	-	685,000	-	-	280,000	365,000
2 – Court St (Madison to Lewis) 897 feet (Option A)	790,000	-	410,000	-	-	170,000	210,000
Camp St Sidewalk	60,000	48,000	-	-	12,000	-	-
Street & Utility Program Subtotal	2,180,000	48,000	1,095,000	-	12,000	450,000	575,000
Sidewalk Repair	30,000	30,000	-	-	-	-	-
Street Repairs & Maintenance Program – (Wheel Tax \$120,000)	120,000	-	-	-	120,000	-	-
Highway Striping	30,000	10,000	-	-	20,000	-	-
Public Transportation – Taxi vehicle – Federal Grant	38,000	7,600	-	-	30,400	-	-
Rountree Branch Streambank Restoration	150,000	25,833	-	-	124,167	-	-
Bus Hwy 151 Safety Improvements	84,525	15,000	-	-	69,525	-	-
Subtotal	452,525	88,433	-	-	364,092	-	-
Total	2,632,525	136,433	1,095,000	-	376,092	450,000	575,000
GRAND TOTAL	3,958,725	789,633	1,095,000	-	1,049,092	450,000	575,000

Capital Improvement Fund

Expenses:

Account Number	Account Title	2017 Actual	2018 Adopted Budget	2018 YTD Actual	2018 Current Estimate	2019 Adopted Budget
110-60001-514-000	CAP PRJ: VOTING EQUIPMENT	36,600	-	-	-	-
110-60001-518-000	CAP PRJ: CITY HALL	7,165	105,460	19,595	87,835	373,000
110-60001-521-000	CAP PRJ: POLICE DEPT.	70,774	36,000	6,625	36,000	-
110-60001-522-000	CAP PRJ: FIRE DEPT.	-	237,000	233,408	237,000	-
110-60001-533-000	CAP PRJ: STREET EQUIPMENT	17,570	310,375	59,947	328,000	186,800
110-60001-534-000	CAP PRJ: CONTRACT STREET REPAIRS	117,545	180,000	8,500	180,000	150,000
110-60001-535-000	CAP PRJ: SIDEWALK (NEW)	-	-	-	-	60,000
110-60001-536-000	CAP PRJ: SIDEWALK (REPAIRS)	11,578	25,000	821	25,000	30,000
110-60001-541-000	CAP PRJ: INFORMATIONAL TECH.	-	38,443	38,003	38,443	-
110-60001-551-000	CAP PRJ: PCA MOVING OUTDOORS	2,024	-	-	-	-
110-60001-552-000	CAP PRJ: PARK & REC	45,964	529,014	38,459	529,014	70,400
110-60001-553-000	CAP PRJ: MUSEUM	11,038	-	-	-	26,000
110-60001-911-000	CAP PRJ: STREET CONSTRUCTION	1,032,568	1,209,339	651,767	1,209,339	905,775
110-60001-934-000	CAP PRJ: LIBRARY	397,808	-	1,209	-	-
110-60001-935-000	CAP PRJ: LIBRARY BLDG FUND	91,220	-	2,181	-	-
110-60001-939-000	CAP PRJ: STORM SEWER	347,831	-	218,951	-	423,750
110-60001-947-000	CAP PRJ: TAXI VEHICLE	34,086	182,110	34,078	182,110	38,000
	TOTAL EXPENSES CAPITAL PROJECTS	2,223,769	2,852,741	1,313,544	2,852,741	2,263,725

Capital Improvement Fund

Revenues:

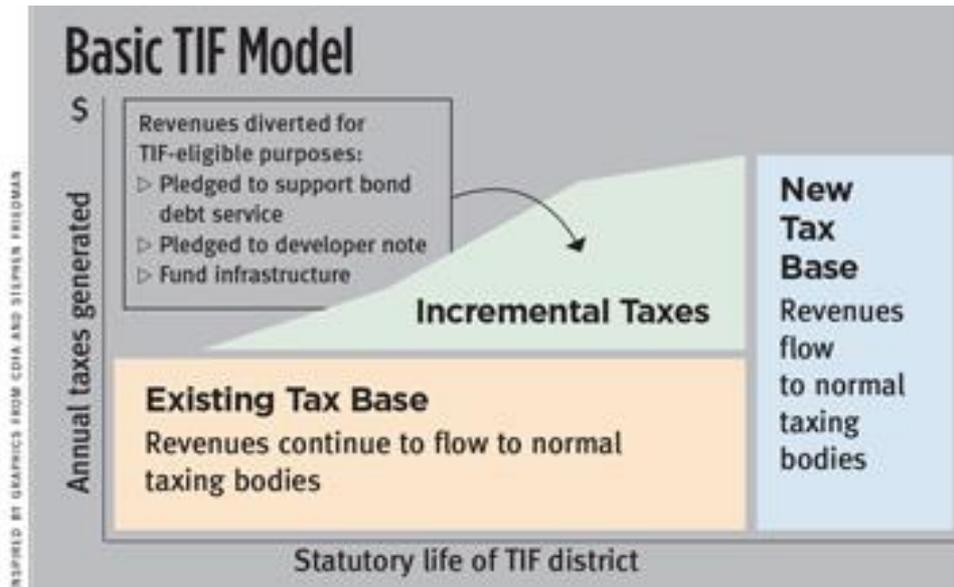
Account Number	Account Title	2017 Actual	2018 Adopted Budget	2018 YTD Actual	2018 Current Estimate	2019 Adopted Budget
110-41100-100-000	GENERAL PROPERTY TAXES	266,500	405,000	405,000	405,000	196,600
110-43229-225-000	FEDERAL TAXI GRANT(VEHICLE)	26,310	145,688	26,574	145,688	30,400
110-43534-276-000	DOT HIGHWAY GRANT	-	-	-	-	69,525
110-43570-286-000	DNR GRANT	-	-	-	-	75,000
110-43581-290-000	COMMUNITY FUND GRANT	-	5,000	-	5,000	-
110-46300-100-000	MOTOR VEHICLE REGISTRATION	102,347	120,000	72,444	120,000	120,000
110-48110-811-000	INTEREST LIBRARY FUNDS	1,517	-	434	-	-
110-48500-830-000	SCHOOL DONATIONS	-	-	-	-	5,000
110-48500-840-000	UW-PLATTEVILLE DONATION	-	28,422	-	28,422	49,167
110-48500-842-000	TENNIS/PBALL COURT DONATIONS	-	40,000	-	40,000	-
110-48500-847-000	CIP: LIBRARY DONATIONS	395,788	-	7,750	-	-
110-49120-940-000	LONG-TERM LOANS	1,375,000	1,210,000	1,245,000	1,210,000	1,095,000
110-49200-723-000	MUSEUM REVOLVING FUND	5,038	-	-	-	3,000
110-49300-552-000	PARK IMPACT FEES TRANSFER	-	35,000	-	35,000	-
110-49600-522-000	TRANSFER FROM FIRE DEPT TRUST	-	47,000	-	47,000	-
110-49999-997-000	CIP FUND BAL TRANSFER	74,314	120,000	120,000	120,000	27,000
110-49999-999-000	TRANSFER GENERAL FUND	-	472,443	-	472,443	593,033
	TOTAL REVENUE CAPITAL PROJECTS	2,246,813	2,628,553	1,877,202	2,628,553	2,263,725

2019 Budget TIF Districts Funds 124-127

Tax Increment Districts

Tax Increment Districts (TIDs) are defined geographic areas where Tax Increment Financing (TIF) is being used to spur economic development. TIDs allow the City to make investments and to pay for those investments through growth in the tax base within that specific district. TIDs do involve risk as the projected growth may not materialize or may come at a slower pace that anticipated. Strict laws govern how TIDs operate. The City has four active TIDs that are presented in the following pages.

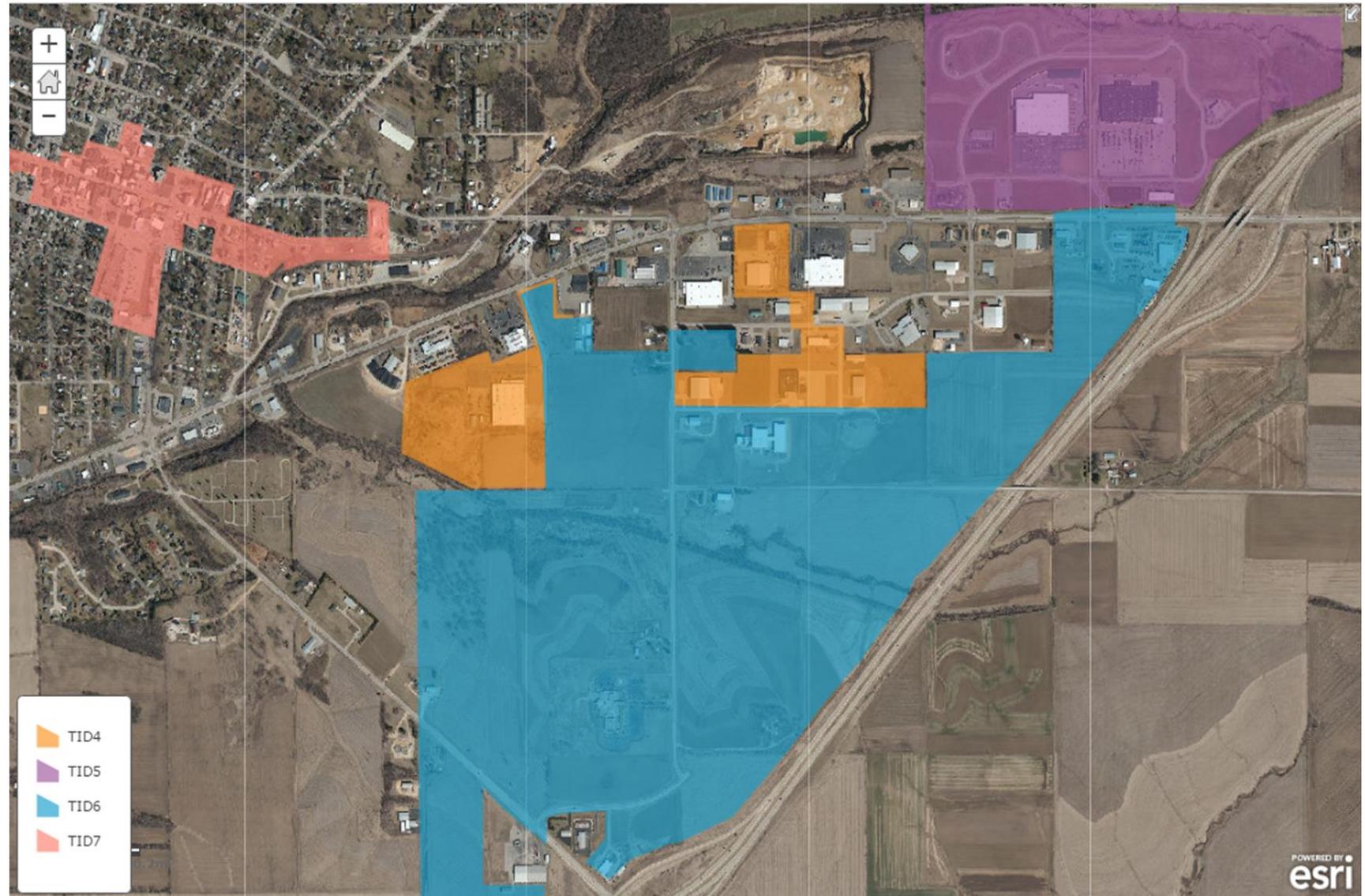
TIDs operate as separate funds with their own revenues (primarily incremental taxes) and expenses. Incremental taxes for the TID include all of the taxing jurisdictions, not just the City. TID revenues must be applied to qualified expenses within the TID. Incremental taxes stay within the TID until the TID closes and cannot be used for other City operations.



State law enables TIDs with surplus revenue to “donate” to under-performing TIDs under certain circumstances, including TIDs with blighted property. This law recognizes that redevelopment is generally harder and more costly than “green field” development.

In Platteville, TID 5 (Walmart/Menards area) has been established as a donor district to TID 7 (Downtown). As such, revenues from TID 5 can help offset costs incurred in TID 7 as long as all of TID 5’s expenses are covered. It is not permissible, under current laws, for the City to use TID 5 revenue to directly offset costs in TIDs 4 or 6 or in the General Fund.

Tax Incremental Districts



TID #4 – Industry Park Phase 2



Creation Date	Last Date to Incur Project Charges	Dissolution Date	Type	Maximum Life	Extension Eligible
11/12/1996	11/12/2014	11/12/2019	Industrial (pre 10/1/04)	23	1 year

TID #4 – Industry Park Phase 2



TID #4 Outstanding Loans (Principal)

	Original Amt Borrowed	Repaid	Balance 12/31/18
2001 & 2002 Borrowing	705,399	705,399	-
2013 Borrowing	1,025,000	825,000	200,000
TOTAL	1,730,399	1,530,399	200,000

Project Revenues	Year Ending 2018	Since Creation
Tax Increments	166,931	2,733,243
Interest Income	-	3,302
EDA Grant	-	1,366,544
Exempt Computer Aid	470	24,479
TOTAL	167,401	4,127,568

TID 4's main revenue sources are tax increment & EDA grant.

Project Expenses	Year Ending 2018	Since Creation
Site Preparation	-	29,993
Infrastructure for Development	-	3,216,099
Promotion and Development	-	590,604
Real Estate Acquisition	-	151,964
Administrative Costs	211	34,895
TIF Organizational Costs	-	30,168
Financing Costs (interest)	8,000	222,217
TOTAL	8,211	4,275,940

TID 4's main expense has been infrastructure.

TID #4 – Industry Park Phase 2

Projection Through Close

Type: Industrial (pre 10/1/04)	Creation Date	11/12/1996	Last Project Cost Date	11/12/2014	Dissolution	11/12/2019
		From Creation Through 2017	Actual 2018	Projected 2019	Housing Ext. 2020	Projected Total Through End
SOURCES OF FUNDS						
Tax increments		2,566,312	166,931	173,045	173,045	3,079,333
Proceeds from long-term debt		1,730,399				1,730,399
EDA Grant		1,366,544				1,366,544
Other		27,311	470	470	470	28,721
Total Sources of Funds		5,690,566	167,401	173,515	173,515	6,204,997
USES OF FUNDS						
Real Estate/Infrastructure/Site Development		3,398,056				3,398,056
Promotion/Development/Organizational costs		620,772			173,045	793,817
Administrative Costs		34,684	211	211	6,976	42,082
Debt service		1,569,616	183,000	204,500		1,957,116
Total Uses of Funds		5,623,128	183,211	204,711	180,021	6,191,071
ENDING FUND BALANCE (DEFICIT)		67,438	51,628	20,432	13,926	13,926

	Base	Added value			
		1/1/2015	1/1/2016	1/1/2017	1/1/2018
TID 4 Equalized Value	3,204,600	11,155,700	10,507,500	10,727,900	11,025,700
			-6%	2%	3%

Debt service payments end in 2019. An Affordable Housing Extension would provide one more year of increment in 2020 to help finance an improvement project related to affordable housing and would postpone closure until 2020.

TID #4 – Industry Park Phase 2

Expenses:

Account Number	Account Title	2017 Actual	2018 Adopted Budget	2018 YTD Actual	2018 Current Estimate	2019 Adopted Budget
124-51530-412-000	ASSESSOR: STATE MANUFACTURING FEE	61	61	-	60	61
124-56600-290-000	TAX INCREMENT DISTRICT FEES	150	150	150	150	150
124-58100-018-000	PRINCIPAL ON TIF #4 NOTES	175,000	175,000	-	175,000	200,000
124-58200-019-000	INTEREST ON TIF #4 NOTES	11,500	8,000	4,000	8,000	4,500
	TOTAL EXPENSES TIF #4	186,711	183,211	4,150	183,210	204,711

Revenues:

Account Number	Account Title	2017 Actual	2018 Adopted Budget	2018 YTD Actual	2018 Current Estimate	2019 Adopted Budget
124-41120-115-000	TIF #4 DISTRICT TAXES	162,560	167,222	166,931	166,931	170,675
124-43100-217-000	E.D.A. GRANT	15,670	-	-	-	-
124-43410-234-000	TIF #4 EXEMPT COMPUTER ST.	463	470	470	470	470
124-43410-235-000	TIF #4 EXEMPT PERSONAL PROPERTY AID	-	-	-	-	1,854
124-49999-998-000	TIF FUND BAL. CARRYOVER	-	15,519	-	-	31,712
	TOTAL REVENUE TIF #4	178,693	183,211	167,401	167,401	204,711

TID #5 – Keystone Development



Creation Date	Last Date to Incur Project Charges	Dissolution Date	Type	Maximum Life	Extension Potential
6/28/2005	6/28/2020	6/28/2025	Mixed-Use	20	1 year

TID #5 – Keystone Development

TID #5 Outstanding Loans (Principal)

	Original Amt Borrowed	Repaid	Balance 12/31/18
2014 Borrowing	3,700,000	3,700,000	-
2018 Refinance	1,720,000	162,325	1,557,675

Project Revenues	Year Ending 2018	Since Creation
Tax Increments	908,041	9,768,570
Misc Income	-	24,198
Exempt Computer Aid	7,011	98,783
TOTAL	915,052	13,591,551

TID 5's main revenue source is tax increment.

Project Expenses	Year Ending 2018	Since Creation
Site Preparation	-	13,665
Infrastructure	-	6,861,703
Promotion and Development	-	636
Administrative Costs	3,650	29,934
TIF Organizational Costs	-	40,070
Professional Consultants	-	800,286
Capitalized Interest	-	102,620
Financing Costs (interest)	47,750	2,488,511
TOTAL	51,400	10,337,425

TID 5's main expense has been infrastructure.

TID #5 – Keystone Development

Five Year Projection

Type: Mixed-Use	Creation Date	6/28/2005	Last Project Cost Date			6/28/2020	Dissolution		6/28/2025
SOURCES OF FUNDS	From Creation Through 2017	Actual	Projected						
			2018	2019	2020	2021	2022	2023	
Tax increments	8,860,529	908,041	956,672	956,672	956,672	956,672	956,672	956,672	
Proceeds from long-term debt	3,700,000								
Other	115,970	7,011	7,011	7,011	7,011	7,011	7,011	7,011	
Total Sources of Funds	12,676,499	915,052	963,683	963,683	963,683	963,683	963,683	963,683	
USES OF FUNDS									
Real Estate/Infrastructure/Site Development	6,875,368								
Promotion/Development/Organizational costs	840,992								
Administrative Costs	26,284	3,650	3,650	3,650	3,650	3,650	3,650	3,650	
Debt service	4,348,381	385,075	368,064	368,064	368,064	368,064	368,064	184,039	
Revenue sharing with TID 7	578,120	526,327	591,969	591,969	591,969	591,969	591,969	775,994	
Total Uses of Funds	12,669,145	915,052	963,683	963,683	963,683	963,683	963,683	963,683	
ENDING FUND BALANCE (DEFICIT)	7,354	7,354	7,354	7,354	7,354	7,354	7,354	7,354	

	Base	Added value			
		1/1/2015	1/1/2016	1/1/2017	1/1/2018
TID 5 Equalized Value	29,500	42,600,800	44,107,200	40,953,400	43,868,600
			4%	-7%	7%

The last tax increment will be received in 2026.

TID #5 – Keystone Development

Expenses:

Account Number	Account Title	2017 Actual	2018 Adopted Budget	2018 YTD Actual	2018 Current Estimate	2019 Adopted Budget
125-51300-210-000	ATTORNEY: PROFESSIONAL SERVICES	300	-	3,500	5,000	-
125-56600-290-000	TAX INCREMENT DISTRICT FEES	150	150	150	150	150
125-58100-018-000	PRINCIPAL ON TIF #5 NOTES	350,000	350,000	175,000	350,000	331,334
125-58200-019-000	INTEREST ON TIF #5 NOTES	60,149	50,377	26,043	50,377	36,730
125-60005-802-000	PAYMENT TO TIF #7	578,120	516,107	-	509,525	600,838
	TOTAL EXPENSES TIF #5	988,719	916,634	204,693	915,052	969,052

Revenues:

Account Number	Account Title	2017 Actual	2018 Adopted Budget	2018 YTD Actual	2018 Current Estimate	2019 Adopted Budget
125-41120-115-000	TIF #5 DISTRICT TAXES	981,810	909,623	908,041	908,041	956,672
125-43410-234-000	TIF #5 EXEMPT COMPUTER ST.	6,909	7,011	7,011	7,011	7,011
125-43410-235-000	TIF #5 EXEMPT PERSONAL PROPERTY AID	-	-	-	-	5,369
	TOTAL REVENUE TIF #5	988,719	916,634	915,052	915,052	969,052

TID #6 – Southeast Area



Creation Date	Last Date to Incur Project Charges	Dissolution Date	Type	Maximum Life	Extension Eligibility
03/28/2006	03/28/2021	03/28/2026	Mixed Use	23	6 years

TID #6 – Southeast Area



TID #6 Outstanding Loans (Principal)

	Original Amt Borrowed	Repaid	Balance 12/31/18
2006 Borrowing	2,850,000	2,850,000	-
2009 Borrowing	2,255,000	2,255,000	-
2013 Borrowing	3,220,000	130,000	3,090,000
2013 Borrowing (Emmi Roth)	2,000,000	641,735	1,358,265
2014 Borrowing	385,000	385,000	-
2017 Refunding of 2014 issue	255,000	-	255,000
TOTAL	10,965,000	6,261,735	4,703,265

TID #6 – Southeast Area



Project Revenues	Year Ending 2018	Since Creation
Tax Increments	512,541	2,879,501
Interest Income	-	215,010
Grants	-	382,667
Exempt Computer Aid	989	4,432
Assisted Appreciation Fee	-	150
Payment Per Developer Agreement	-	112,247
TOTAL	513,530	3,608,014

TID 6's main revenue source is tax increment.

Project Expenses	Year Ending 2018	Since Creation
Infrastructure	64,227	3,808,303
Redevelopment Funds (Fund Private Infrastructure)	70,097	2,370,373
Discretionary Payments	-	2,549
Administration Costs	131,161	952,348
TIF Organizational Costs	-	31,070
Financing Costs (Int. less Cap. Int., Financing Fees)	156,777	1,338,941
Capitalized Interest	-	240,869
TOTAL	422,262	8,744,453

TID 6's main expense has been costs associated with expanding the industrial park. Moving forward, the main expense will be debt service.

TID #6 – Southeast Area



Five Year Projection

Type: Mixed-Use	Creation Date	3/28/2006	Last Project Cost Date			3/28/2021	Dissolution	3/28/2026
SOURCES OF FUNDS	From Creation	Actual	Projected					
	Through 2017		2018	2019	2020	2021	2022	2023
Tax increments	2,366,960	512,541	546,375	568,500	568,500	568,500	568,500	
Proceeds from long-term debt	10,979,007							
Other	713,517	989	989	989	989	989	989	
Total Sources of Funds	14,059,484	513,530	547,364	569,489	569,489	569,489	569,489	
USES OF FUNDS								
Real Estate/Infrastructure/Site Development	3,744,076	64,227						
Promotion/Development/Organizational costs	2,333,895	70,097	70,097	70,097	70,097	70,097	70,097	
Administrative Costs	821,186	131,161	131,161	131,161	131,161	131,161	131,161	
Debt service	7,445,097	395,357	393,422	391,421	479,297	679,347	684,746	
Total Uses of Funds	14,344,254	660,842	594,680	592,679	680,555	880,605	886,004	
ENDING FUND BALANCE (DEFICIT)	(284,770)	(432,082)	(479,398)	(502,588)	(613,654)	(924,770)	(1,241,285)	

	Base	Added value			
		1/1/2015	1/1/2016	1/1/2017	1/1/2018
TID 6 Equalized Value	7,740,400	29,077,800	28,689,600	30,839,800	32,434,900
			-1%	7%	5%

Developer payments to Ubersox ended in 2018, having met the ten year timeframe.

U&P Enterprises office/retail unit, estimated value \$1M, will increase the increment received in 2020.

Increasing debt service and significant administrative costs are creating a deficit which has to be covered through a Gen. Fund advance or other revenues such as tax levy.

Administrative costs include PAIDC at \$77,050, Platteville Incubator at \$30,000, and Grant County Economic Development at \$19,159.

TID #6 – Southeast Area

Expenses:

Account Number	Account Title	2017 Actual	2018 Adopted Budget	2018 YTD Actual	2018 Current Estimate	2019 Adopted Budget
126-51300-210-000	ATTORNEY: PROFESSIONAL SERVICES	1,124	-	-	-	-
126-51510-210-000	AUDITOR: PROFESSIONAL SERVICES	150	-	-	-	-
126-51530-412-000	ASSESSOR: STATE MANUFACTURING FEE	1,182	1,300	1,282	1,282	1,300
126-56600-290-000	TAX INCREMENT DISTRICT FEES	150	150	150	150	150
126-56721-509-000	PLATTEVILLE INCUBATOR	30,000	30,000	30,000	30,000	30,000
126-56721-510-000	GRANT CTY ECONOMIC DEVELOPMENT	19,159	19,159	19,159	19,159	19,159
126-58100-018-000	PRINCIPAL ON TIF #6 NOTES	201,872	239,672	-	239,672	245,683
126-58200-019-000	INTEREST ON TIF #6 NOTES	163,331	155,685	45,611	155,685	147,739
126-58200-625-000	LEGAL & ISSUANCE COSTS	6,324	-	-	-	-
126-59500-690-000	PYMT REFUNDING BOND ESCROW AGENT	262,315	-	-	-	-
126-60006-314-000	TIF #6 – UTILITIES & REFUSE	350	-	160	320	400
126-60006-567-000	TIF #6 – PLATTEVILLE AREA IND DEVELOP	77,050	77,050	77,050	77,050	77,050
126-60006-600-000	TIF #6 – ENGINEERING	1,583	-	-	-	-
126-60006-800-000	TAX INCREMENTS TO UBERSOX	64,532	66,000	64,227	64,227	-
126-60006-801-000	TAX INCREMENTS TO EMMI ROTH	75,024	75,000	70,097	70,097	71,000
	TOTAL EXPENSES TIF #6	904,146	664,016	307,736	657,642	592,481

TID #6 – Southeast Area

Revenues:

Account Number	Account Title	2017 Actual	2018 Adopted Budget	2018 YTD Actual	2018 Current Estimate	2019 Adopted Budget
126-41120-115-000	TIF #6 DISTRICT TAXES	466,321	513,435	512,541	512,541	538,892
126-43410-234-000	TIF #6 EXEMPT COMPUTER ST.	975	989	989	989	989
126-43410-235-000	TIF #6 EXEMPT PERSONAL PROPERTY AID	-	-	-	-	3,001
126-49120-940-000	LONG-TERM LOANS	255,000	-	-	-	-
126-49120-941-000	BOND PREMIUM	14,007	-	-	-	-
126-49200-999-000	ADVANCE FROM GENERAL FUND	-	149,592	-	144,112	49,599
	TOTAL REVENUE TIF #6	736,303	664,016	513,531	657,642	592,481

TID #7 – Downtown Area



Creation Date	Last Date to Incur Project Charges	Dissolution Date	Type	Maximum Life	Extension Eligibility
3/28/2006	3/28/2028	3/28/2033	Blight	27	6 years

TID #7 – Downtown Area



TID #7 Outstanding Loans (Principal)

	Original Amt Borrowed	Repaid	Balance 12/31/18
2006 Borrowing	540,000	540,000	-
2007 Borrowing	1,620,000	1,620,000	-
2009 Borrowing	390,000	390,000	-
2012 Borrowing	1,725,000	475,000	1,250,000
2013 Borrowing	450,000	-	450,000
2015 Borrowing	2,695,000	-	2,695,000
2016 Borrowing	805,000	-	805,000
2018 Borrowing	1,300,000	-	1,300,000
TOTAL	9,525,000	3,025,000	6,500,000

Project Revenues	Year Ending 2018	Since Creation
Tax increments	156,336	1,027,163
Interest income	778	91,223
Assistance Application Fees	-	150
Exempt Computer State Aid	3,819	43,644
Insurance Payments	-	12,356
Grants	9,335	1,238,084
Donations	-	95,000
Developer Agreement Payments	82,177	260,914
TOTAL	252,445	2,768,534

TID 7's main revenue sources are grants, tax increments and developer payments.

Project Expenses	Year Ending 2018	Since Creation
Capital Costs	-	1,238,819
Infrastructure	-	4,478,137
Administration Costs	98,426	726,400
Economic Development	24,675	24,675
TIF Organizational Costs	-	20,906
Financing Costs (Int., Fees)	143,175	986,316
Capitalized Interest	-	114,116
Lease Payments to Developer	219,996	334,883
Redevelopment Funds (Fund Private Infrastructure)	1,300,000	3,300,000
TOTAL	1,786,272	11,224,252

TID 7's main expense has been infrastructure. Moving forward, developer loans and lease payments on parking structure will be the main expenses.

TID #7 – Downtown Area



Five Year Projection

Type: Blight	Creation Date	3/28/2006	Last Project Cost Date			3/28/2028	Dissolution		3/28/2033
SOURCES OF FUNDS	From Creation Through 2017	Actual			Projected				
		2018	2019	2020	2021	2022	2023		
Tax increments	870,827	156,336	389,843	389,843	506,559	506,559	506,559		
Proceeds from long-term debt	8,225,000	1,300,000							
Other	1,466,525	213,933	3,819	3,819	3,819	3,819	3,819		
Guarantee payments per Developer Agreement	178,737	82,177	150,993	150,118	26,750	25,875			
Revenue sharing from TID 5	578,120	526,327	591,969	591,969	591,969	591,969	775,994		
Total Sources of Funds	11,319,209	2,278,773	1,136,624	1,135,749	1,129,097	1,128,222	1,286,372		
USES OF FUNDS									
Real Estate/Infrastructure/Site Development	5,716,955								
Develop. Grants, Loans & Loan Guarantees	2,000,000	1,300,000							
Promotion/Development/Organizational costs	20,906	24,675							
Administrative Costs	627,975	98,426	40,166	40,166	40,166	40,166	40,166		
Debt service	3,782,257	343,175	434,422	480,172	723,566	757,268	788,122		
Lease Payments to Developer	114,887	219,996	219,996	219,996	219,996	219,996	219,996		
Total Uses of Funds	12,262,980	1,986,272	694,584	740,334	983,728	1,017,430	1,048,284		
ENDING FUND BALANCE (DEFICIT)	(943,771)	(651,270)	(209,230)	186,185	331,555	442,347	680,435		

	Base	Added value			
		1/1/2015	1/1/2016	1/1/2017	1/1/2018
TID 7 Equalized Value	29,515,000	38,746,700	34,186,600	36,560,800	47,679,400
			-12%	7%	30%

The increment received will increase in 2021 for Pioneer Ford/Ruxton redevelopment, here included at the minimum of \$117,000. The increment received will decrease in 2027 by approx. \$90,000 when ownership of the Library transfers to the City. Administrative costs include the Main Street program for \$37,666.

TID #7 – Downtown Area

Expenses:

Account Number	Account Title	2017 Actual	2018 Adopted Budget	2018 YTD Actual	2018 Current Estimate	2019 Adopted Budget
127-51300-210-000	ATTORNEY: PROFESSIONAL SERVICES	2,475	-	2,646	2,646	2,500
127-51530-412-000	ASSESSOR: STATE MANUFACTURING FEE	16	16	16	16	16
127-56600-290-000	TAX INCREMENT DISTRICT FEES	150	150	150	150	150
127-56900-568-000	TIF #7 MAIN STREET PROGRAM	37,500	37,500	37,500	37,500	37,500
127-58100-018-000	PRINCIPAL ON TIF #7 NOTES	175,000	200,000	200,000	200,000	249,373
127-58200-019-000	INTEREST ON TIF #7 NOTES	153,002	143,175	130,814	143,175	185,049
127-60007-210-000	TIF #7 - PROFESSIONAL SERVICES	106,122	-	56,860	56,860	-
127-60007-700-000	TIF #7 - INFRASTRUCTURE	6,042	-	-	-	-
127-60007-802-000	LEASE PAYMENTS TO DEVELOPER	114,887	220,000	146,664	220,000	220,000
127-60007-810-000	DEVELOPMENT INCENTIVE	-	1,300,000	1,300,000	1,300,000	-
127-60007-900-000	REIMBURSEMENT TO CITY	-	75,693	-	348,769	323,164
	TOTAL EXPENSES TIF #7	595,195	1,976,534	1,874,65	2,309,116	1,017,752

TID #7 – Downtown Area

Revenues:

Account Number	Account Title	2017 Actual	2018 Adopted Budget	2018 YTD Actual	2018 Current Estimate	2019 Adopted Budget
127-41120-115-000	TIF #7 DISTRICT TAXES	103,988	156,608	156,336	156,336	389,843
127-43410-234-000	TIF #7 EXEMPT COMPUTER ST.	3,764	3,819	3,819	3,819	3,819
127-43410-235-000	TIF #7 EXEMPT PERSONAL PROPERTY AID	-	-	-	-	2,568
127-43530-284-000	SAG GRANT	81,795	-	9,335	56,860	-
127-48110-817-000	INTEREST FROM TIF #7 BOND	297	-	399	399	684
127-48500-840-000	DEVELOPER GUARANTEE	-	-	-	52,823	-
127-48500-850-000	PJR PROPERTY DEVELOPER AGREE. PYMT	49,487	-	29,354	29,354	20,000
127-49000-490-000	OTHER FINANCING SOURCES	-	-	200,001	200,000	-
127-49120-940-000	LONG-TERM LOANS	-	1,300,000	1,300,000	1,300,000	-
127-49200-989-000	ADVANCE FROM TID #5	578,120	516,107	-	509,525	600,838
	TOTAL REVENUE TIF #7	817,451	1,976,534	1,699,244	2,309,116	1,017,752

2019 Budget Redevelopment Authority Fund 130

RDA FUND – FUND 130

Fund Summary:

The Redevelopment Authority (RDA) was formed by resolution of the Common Council with the purpose of improving the physical and economic condition of the downtown area. The RDA provides financial assistance that encourages downtown building owners to fix up their buildings in the form of two programs: low-interest loans for renovating deteriorated, vacant, or underutilized buildings for new and higher economic uses and matching grants of up to \$1,000 to assist with smaller projects that improve the exterior appearance of properties.

Funding for the RDA programs thus far has come from the \$150,000 the City received from the sale of the East Main Street property. The larger assistance loans have been borrowed by the City from local banks with loan payments and passed on to the building owner. In 2008, the \$87,680 in funds in the City's economic development revolving loan funds were transferred to the RDA. These funds will still be utilized in the form of a revolving loan program, but the program will now focus on the downtown building improvements that the RDA oversees.

The proposed operating funds for 2019 will come from the repayment of the loans, with no additional funds from the tax levy.

Redevelopment Authority



Expenses:

Account Number	Account Title	2017 Actual	2018 Adopted Budget	2018 YTD Actual	2018 Current Estimate	2019 Adopted Budget
130-56900-210-000	RDA: ATTORNEY-PROFESSIOANL SERVICES	293	-	53	200	200
130-56900-710-000	RDA: LOANS – LOS AMIGOS MARKET	-	-	23,151	23,636	-
130-56900-712-000	RDA: LOANS - OTHER	-	8,028	-	-	31,011
130-56900-800-000	RDA: GRANTS	2,631	6,000	-	500	5,000
130-56900-921-000	RDA: CITY LOAN PMTS-BAYLEY GRP	248,628	-	-	-	-
130-56900-922-000	RDA: CITY LOAN PMTS-STATE THEATRE	73,023	27,026	-	-	-
130-56900-923-000	RDA: CITY LOAN PMTS-LMN INVESTMENTS	10,451	10,373	6,967	10,373	10,451
	TOTAL EXPENSES RDA	335,025	51,427	30,171	34,709	46,662

Revenues:

Account Number	Account Title	2017 Actual	2018 Adopted Budget	2018 YTD Actual	2018 Current Estimate	2019 Adopted Budget
130-49210-920-000	LOS AMIGOS MARKET LOAN	-	-	-	-	4,800
130-49210-921-000	BAYLEY GROUP LOAN PMT	275,355	-	-	-	-
130-49210-924-000	DRIFTLESS MARKET LOAN PMT	6,585	6,585	4,089	6,585	5,600
130-49210-928-000	STATE THEATRES LLC	27,980	27,980	18,653	27,980	20,400
130-49210-929-000	MOUNDSIDE BAKERY LOAN PMT	4,491	1,000	-	-	-
130-49210-930-000	LMN INVESTMENT LOAN PMT	15,862	15,862	11,896	15,862	15,862
	TOTAL REVENUES RDA	330,272	51,427	34,639	50,427	46,662

Fund Balance

Fund Balance

Fund balance is the accumulation of income over expenses in a governmental fund and is a measure of the financial resources available in the fund. There are five separate categories of fund balance, as defined on the following page. Non-spendable, restricted, committed, and assigned fund balance have varying levels of availability for use. Unassigned fund balance is not limited in its use.

Availability of committed and assigned fund balance is constrained only by the government itself, and so these two categories, along with unassigned fund balance are together referred to as unrestricted fund balance.

Fund balances should be maintained at a level which provide funds sufficient to pay City expenses without being subject to short-term borrowing. The City receives part of its tax levy in late August, and the majority of the State Shared Revenues are received in late November. The City commits to strive for a general unassigned fund balance equal to 20% of the general fund budget. Fund balance in excess of 20% of the operating expenses should be used to offset capital project costs.

Fund Balance



Breakdown of General Fund Balance:

Per the Financial Management Plan, the City strives for a general unassigned fund balance equal to 20% of budgeted general fund expenditures. The table below demonstrates the City’s Unassigned General Fund balance in excess of the 20% threshold.

Creation Date	2014	2015	2016	2017
Nonspendable	662,587	837,748	959,425	938,373
Restricted	495,412	478,364	293,263	399,182
Assigned	1,379,137	912,951	273,370	652,688
Unassigned	2,314,941	2,043,323	2,555,478	2,316,322
Total	4,852,077	4,272,386	4,081,536	4,306,565
General Fund Budget	8,117,571	8,289,598	8,216,340	8,141,758
20%	1,623,514	1,657,920	1,643,268	1,628,352
Excess	691,427	385,403	912,210	687,970

Categories:

Non-Spendable – includes amounts that are not in a spendable form (such as long-term advances to other funds or inventory) or are required to be maintained intact.

Restricted – includes amounts constrained to specific purposes by their providers (such as grantors, bondholders, and higher levels of government) through constitutional provisions, or by enabling legislation.

Committed – includes amounts constrained to specific purposes by the City Council, using its highest level of decision-making authority; to be reported as committed, amounts cannot be used for any other purpose unless the City Council takes the same highest level action to remove or change the constraint.

Assigned – includes amounts the City Council intends to use for a specific purpose; intent can be expressed by the City Council or by an official or body to which the City Council delegates the authority. All remaining positive spendable amounts in governmental funds, other than the general fund, that are neither restricted nor committed may be assigned. Assignments may take place after the end of the reporting period.

Unassigned – includes residual positive fund balance within the general fund which has not been classified within the other above mentioned categories.

Fund Balance

Fund Balance Overview

Below is a table of ending fund balances for 2015 - 2017 with a preliminary projection of 2018 fund balances.

Fund	12/31/2015 Balance	12/31/2016 Balance	12/31/2017 Balance	2018 Preliminary Revenues	2018 Preliminary Expenditures	Increase/ (Decrease)	12/31/2018 Preliminary Balance **
General Fund	4,272,386	4,081,536	4,306,565	8,597,426	7,827,139	770,286	5,076,851
Taxi/Bus Fund	12,129	21,464	26,225	468,173	553,092	(84,919)	(58,694)
Debt Service	1,162,872	55,632	90,154	1,310,002	1,331,525	(21,523)	68,631
Capital Projects	124,667	275,814	191,918	2,095,036	2,237,941	(142,905)	49,013
TID 4	138,020	75,456	67,438	167,401	183,150	(15,749)	51,689
TID 5	46,342	7,354	7,354	915,052	915,052	-	7,354
TID 6	2,755	(116,928)	(284,770)	513,531	660,843	(147,312)	(432,082)
TID 7	683,407	(1,165,877)	(943,770)	2,253,434	1,961,597	291,837	(651,933)
RDA	266,838	137,467	132,714	55,514	35,962	19,551	152,265

** Preliminary balances only, not all 2018 transactions have been recorded.

2020 – 2023 Capital Improvement Plan

2020 - 2023 Capital Improvement Plan

2020							
CAPITAL PROJECT SUMMARY							
	TOTAL	TAX LEVY	GO NOTES	TID INCREMENT	OTHER REVENUES	SEWER BONDS	WATER BONDS
CITY HALL							
City Hall Phase 2 – 2 nd Floor	255,000	255,000	-	-	-	-	-
Total	255,000	255,000	-	-	-	-	-
PARKS DEPARTMENT							
Benches, Grills, and Picnic Tables	12,500	12,500	-	-	-	-	-
Replace 2000 2WD pickup with a 4WD pickup	37,000	37,000	-	-	-	-	-
Replace 2017 Parks Tractor / Mower	30,000	30,000	-	-	-	-	-
Replace 2010 Kromer B100 Striping machine	27,000	27,000	-	-	-	-	-
Total	106,500	106,500	-	-	-	-	-
POLICE DEPARTMENT							
Detective Car Replacement	21,000	21,000	-	-	-	-	-
Downtown Camera System	15,000	15,000	-	-	-	-	-
Squad Replacement	45,000	45,000	-	-	-	-	-
Total	81,000	81,000	-	-	-	-	-
PUBLIC WORKS							
Replace 2008 ½ Ton pickup 4 x 4 (#97)	28,000	28,000	-	-	-	-	-
Replace 2008 1 Ton Flatbed Truck 2 x 4 (#10)	40,000	40,000	-	-	-	-	-
Replace 2007 2 ½ Ton Plow Truck (#42)	170,000	170,000	-	-	-	-	-
Replace 2017 Backhoe (#18)	18,800	18,800	-	-	-	-	-
Total	256,800	256,800	-	-	-	-	-

2020 - 2023 Capital Improvement Plan

2020							
CAPITAL PROJECT SUMMARY							
	TOTAL	TAX LEVY	GO NOTES	TID INCREMENT	OTHER REVENUES	SEWER BONDS	WATER BONDS
PUBLIC WORKS, WATER & SEWER UTILITIES							
Market St (Chestnut to Hickory) 1,320 feet	1,270,000	-	700,000	-	-	280,000	290,000
Bradford St (Main to Irene) 1,161 feet	1,110,000	270,000	330,000	-	-	250,000	260,000
Irene St (Hickory to Bradford) 317 feet	315,000	-	170,000	-	-	70,000	75,000
Business Hwy 151 Sidewalks	1,120,000	151,878	-	-	968,122	-	-
Pine St Parking Lot	175,000	175,000	-	-	-	-	-
Street & Utility Program Subtotal	3,990,000	596,878	1,200,000	-	968,122	600,000	625,000
Sidewalk Repair	30,000	30,000	-	-	-	-	-
Street Repairs & Maintenance Program	120,000	120,000	-	-	-	-	-
Highway Striping	30,000	30,000	-	-	-	-	-
Subtotal	180,000	180,000	-	-	-	-	-
TOTAL	4,170,000	776,878	1,200,000	-	968,122	600,000	625,000
GRAND TOTAL	4,869,300	1,476,178	1,200,000	-	968,122	600,000	625,000

2020 - 2023 Capital Improvement Plan

2021							
CAPITAL PROJECT SUMMARY							
	TOTAL	TAX LEVY	GO NOTES	TID INCREMENT	OTHER REVENUES	SEWER BONDS	WATER BONDS
FIRE DEPARTMENT							
Renovation & Expansion of Fire Station	3,750,000	3,750,000	-	-	-	-	-
Total	3,750,000	3,750,000	-	-	-	-	-
CITY HALL							
City Hall Phase 3 – Design & 1 st Floor North	140,000	140,000	-	-	-	-	-
Total	140,000	140,000	-	-	-	-	-
PARKS DEPARTMENT							
Replace 1998 2WD pickup	30,000	30,000	-	-	-	-	-
Replace 2018 UTV	30,000	30,000	-	-	-	-	-
Total	60,000	60,000	-	-	-	-	-
POLICE DEPARTMENT							
Live Scan Fingerprint System	15,000	15,000	-	-	-	-	-
Interview Room Camera System	25,000	25,000	-	-	-	-	-
Squad Replacement	45,000	45,000	-	-	-	-	-
Total	85,000	85,000	-	-	-	-	-
PUBLIC WORKS							
Replace 2017 Backhoe (#18)	70,000	70,000	-	-	-	-	-
Replace 2007 2 ½ ton Dump Truck (#42)	35,000	35,000	-	-	-	-	-
Replace 2006 Aerial Bucket (#5)	115,000	115,000	-	-	-	-	-
Total	220,000	220,000	-	-	-	-	-

2020 - 2023 Capital Improvement Plan

2021							
CAPITAL PROJECT SUMMARY							
	TOTAL	TAX LEVY	GO NOTES	TID INCREMENT	OTHER REVENUES	SEWER BONDS	WATER BONDS
PUBLIC WORKS, WATER & SEWER UTILITIES							
Dewey St (Water to Elm) 2,218 feet	2,250,000	-	1,200,000	-	-	500,000	550,000
Street & Utility Program Subtotal	2,250,000	-	1,200,000	-	-	500,000	550,000
Sidewalk Repair	30,000	30,000	-	-	-	-	-
Street Repairs & Maintenance Program	120,000	120,000	-	-	-	-	-
Public Transportation - Taxi Vehicle - Federal Grant	38,000	7,600	-	-	30,400	-	-
Trail Paving & Lighting – Part 1	110,000	110,000	-	-	-	-	-
Highway Striping	30,000	30,000	-	-	-	-	-
Subtotal	328,000	297,600	-	-	30,400	-	-
TOTAL	2,578,000	297,600	1,200,000	-	3,400	500,000	550,000
GRAND TOTAL	6,833,000	4,552,600	1,200,000	-	30,400	500,000	550,000

2020 - 2023 Capital Improvement Plan

2022							
CAPITAL PROJECT SUMMARY							
	TOTAL	TAX LEVY	GO NOTES	TID INCREMENT	OTHER REVENUES	SEWER BONDS	WATER BONDS
FIRE DEPARTMENT							
Upgrade/Expansion of Severe Weather Warning System	250,000	250,000	-	-	-	-	-
Total	250,000	250,000	-	-	-	-	-
PARKS DEPARTMENT							
Replace 2001 1 Ton Dump Truck	55,000	55,000	-	-	-	-	-
Replace 2019 Parks Tractor / Mower	32,000	32,000	-	-	-	-	-
Total	87,000	87,000	-	-	-	-	-
POLICE DEPARTMENT							
Squad Replacement	45,000	45,000	-	-	-	-	-
Squad Replacement	45,000	45,000	-	-	-	-	-
Total	90,000	90,000	-	-	-	-	-
PUBLIC WORKS							
Replace 2010 2 ½ Ton Dump Truck (#62)	175,000	175,000	-	-	-	-	-
Replace 2018 End Loader (#19)	70,000	70,000	-	-	-	-	-
Replace 2015 Pavement Cutter	13,000	13,000	-	-	-	-	-
Total	258,000	258,000	-	-	-	-	-

2020 - 2023 Capital Improvement Plan

2022							
CAPITAL PROJECT SUMMARY							
	TOTAL	TAX LEVY	GO NOTES	TID INCREMENT	OTHER REVENUES	SEWER BONDS	WATER BONDS
PUBLIC WORKS, WATER & SEWER UTILITIES							
Pitt St (Water to Second) 1,848 feet (DOT STP Grant)	2,400,000	550,000	-	-	550,000	630,000	670,000
Cedar St (Chestnut to Hickory) 1,425 feet	1,480,000	-	800,000	-	-	330,000	350,000
Street & Utility Program Subtotal	3,880,000	550,000	800,000	-	550,000	960,000	1,020,000
Sidewalk Repair	30,000	30,000	-	-	-	-	-
Street Repairs & Maintenance Program	120,000	120,000	-	-	-	-	-
Public Transportation – Taxi Vehicle – Federal Grant	40,000	32,000	-	-	8,000	-	-
Highway Striping	30,000	30,000	-	-	-	-	-
Subtotal	220,000	212,000	-	-	8,000	-	-
Total	4,100,000	762,000	800,000	-	558,000	960,000	1,020,000
GRAND TOTAL	4,785,000	1,447,000	800,000	-	558,000	960,000	1,020,000

2020 - 2023 Capital Improvement Plan

2023							
CAPITAL PROJECT SUMMARY							
	TOTAL	TAX LEVY	GO NOTES	TID INCREMENT	OTHER REVENUES	SEWER BONDS	WATER BONDS
FIRE DEPARTMENT							
Replace Firefighter Air Packs	202,500	202,500	-	-	-	-	-
Total	202,500	202,500	-	-	-	-	-
PARKS DEPARTMENT							
Replace 2020 Parks Tractor / Mower	33,000	33,000	-	-	-	-	-
Total	33,000	33,000	-	-	-	-	-
POLICE DEPARTMENT							
Squad Replacement	45,000	45,000	-	-	-	-	-
Total	45,000	45,000	-	-	-	-	-
PUBLIC WORKS							
Replace 2013 1 Ton Flat Bed Truck 2 x 4 (#90)	45,000	45,000	-	-	-	-	-
Replace 2006 Aerial Bucket (#13)	170,000	170,000	-	-	-	-	-
Replace 2020 Backhoe (#18)	20,000	20,000	-	-	-	-	-
Replace 2011 Snow Blower (#12)	120,000	120,000	-	-	-	-	-
Replace 2008 Tar Kettle	26,000	26,000	-	-	-	-	-
Replace 2015 Wood Chipper	35,000	35,000	-	-	-	-	-
Total	416,000	416,000	-	-	-	-	-

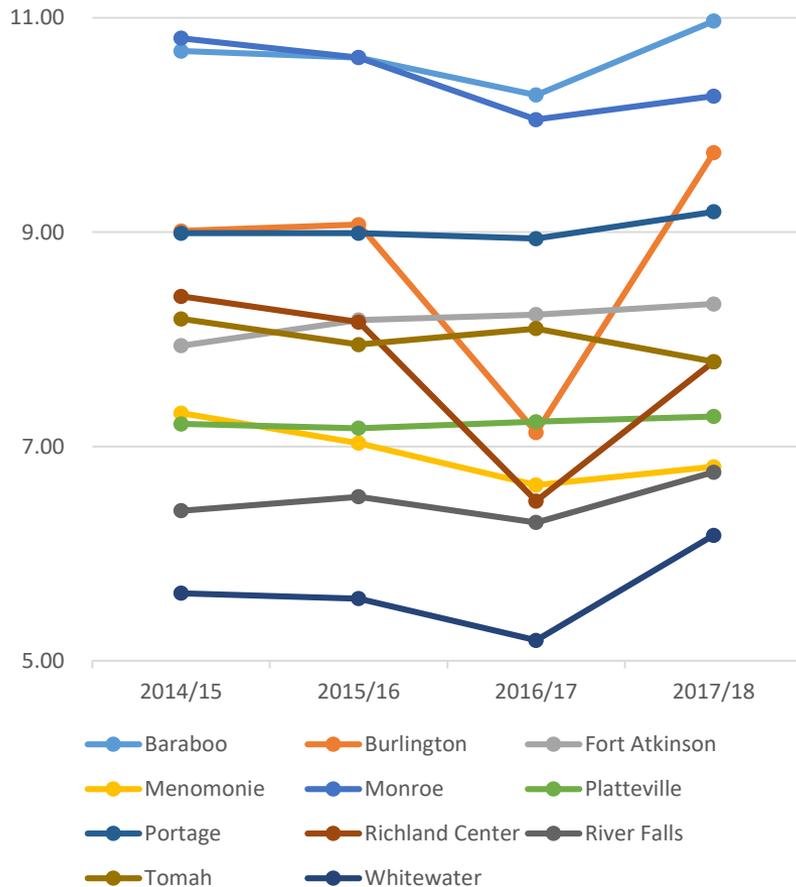
2020 - 2023 Capital Improvement Plan

2023 CAPITAL PROJECT SUMMARY							
	TOTAL	TAX LEVY	GO NOTES	TID INCREMENT	OTHER REVENUES	SEWER BONDS	WATER BONDS
PUBLIC WORKS, WATER & SEWER UTILITIES							
Jefferson St (Cedar to cul-de-sac) 2,692 feet	2,825,000	475,000	1,050,000	-	-	630,000	670,000
Street & Utility Program Subtotal	2,825,000	475,000	1,050,000	-	-	630,000	670,000
Sidewalk Repair	30,000	30,000	-	-	-	-	-
Street Repairs & Maintenance Program	120,000	120,000	-	-	-	-	-
Trail Paving & Lighting – Part 2	130,000	130,000	-	-	-	-	-
Highway Striping	30,000	30,000	-	-	-	-	-
Subtotal	310,000	310,000	-	-	-	-	-
Total	3,135,000	785,000	1,050,000	-	-	630,000	670,000
GRAND TOTAL	3,831,500	1,481,500	1,050,000	-	-	630,000	670,000

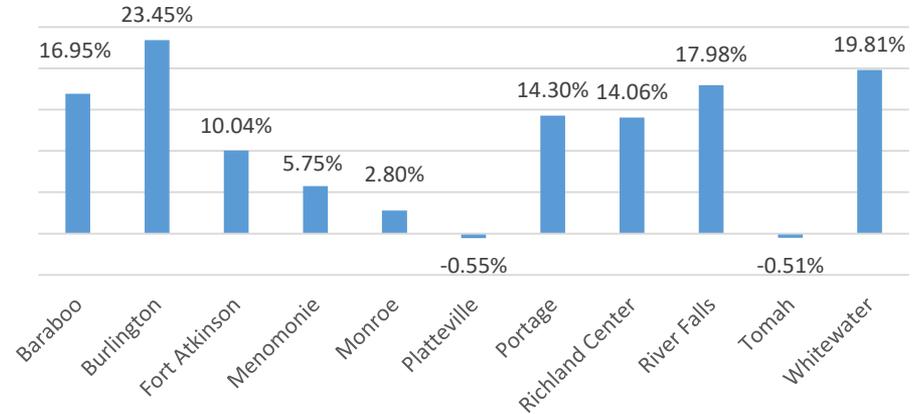
Peer City Comparisons

Peer City Comparisons

**PROPERTY TAX RATE COMPARISON
2015-2018**



**MUNICIPAL PROPERTY TAX RATE GROWTH
SINCE 2011**

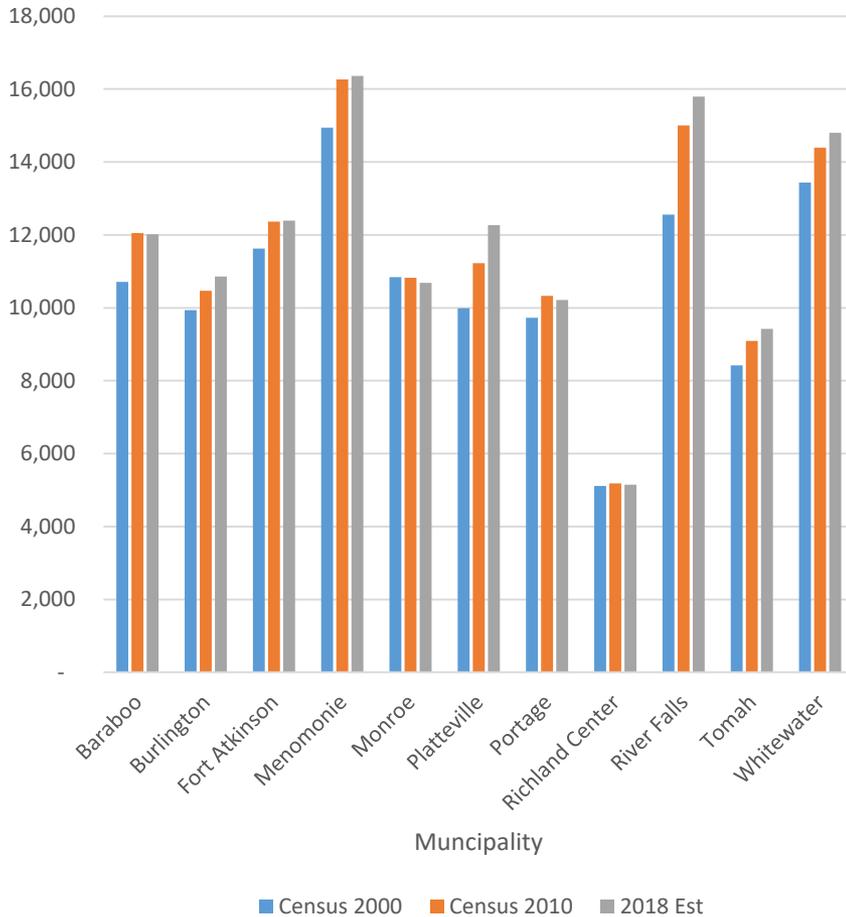


EQUALIZED TAX RATE COMPARISON 2015-2018

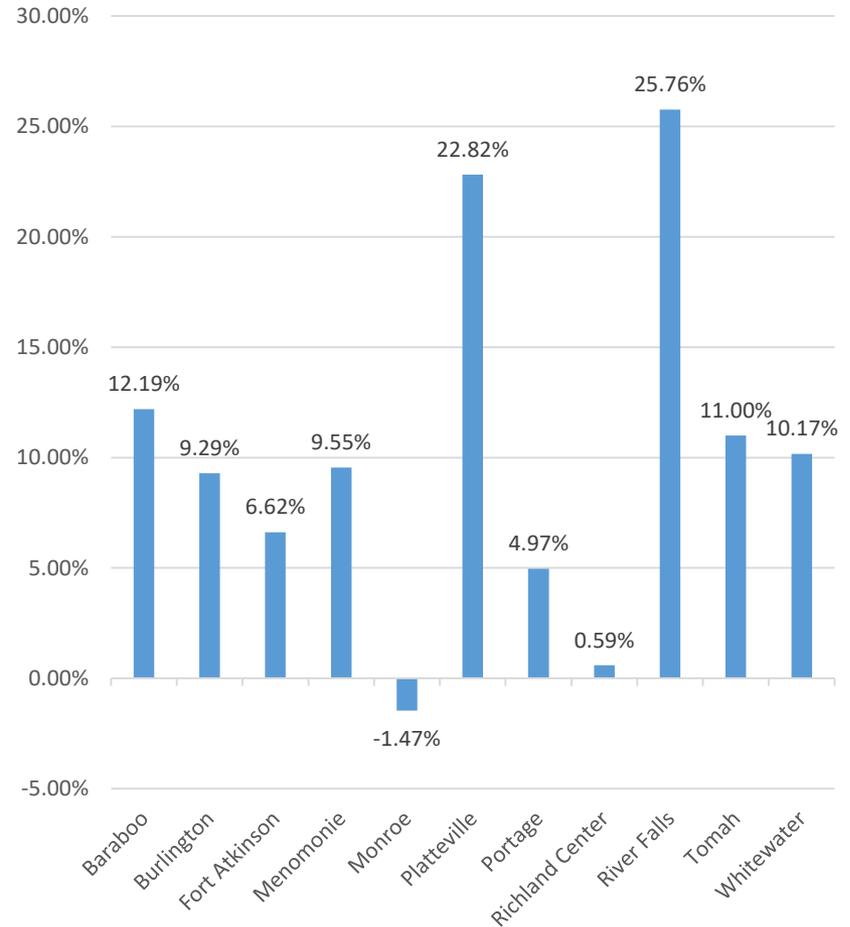
City	2014/15	2015/16	2016/17	2017/18
Baraboo	10.69	10.63	10.28	10.97
Burlington	9.01	9.07	7.13	9.74
Fort Atkinson	7.94	8.18	8.23	8.33
Menomonie	7.31	7.03	6.64	6.81
Monroe	10.81	10.63	10.05	10.27
Platteville	7.21	7.17	7.23	7.28
Portage	8.99	8.99	8.94	9.19
Richland Center	8.40	8.16	6.49	7.79
River Falls	6.40	6.53	6.29	6.76
Tomah	8.19	7.95	8.10	7.79
Whitewater	5.63	5.58	5.19	6.17

Peer City Comparisons

POPULATION GROWTH 2000-2018

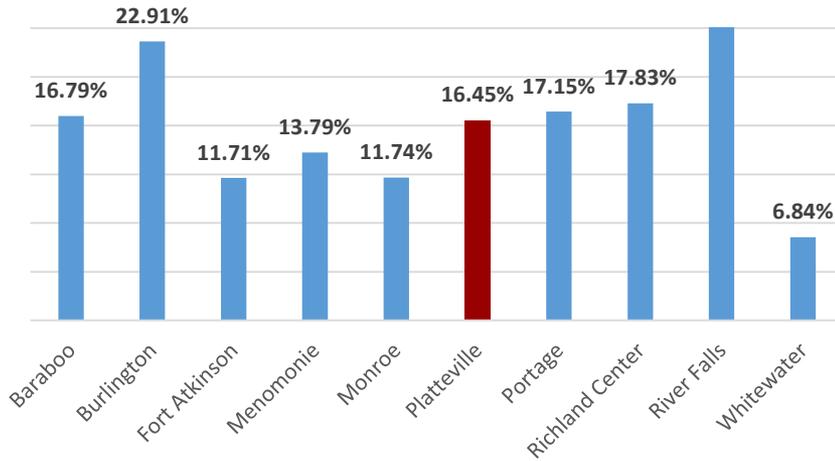


POPULATION GROWTH RATE 2000-2018

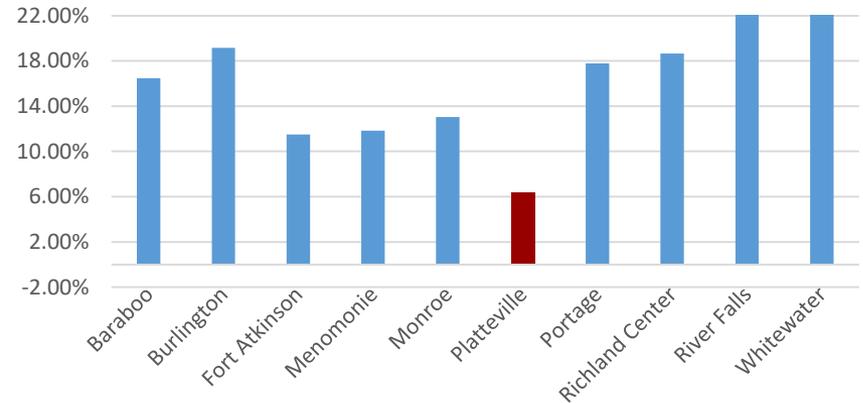


Peer City Comparisons

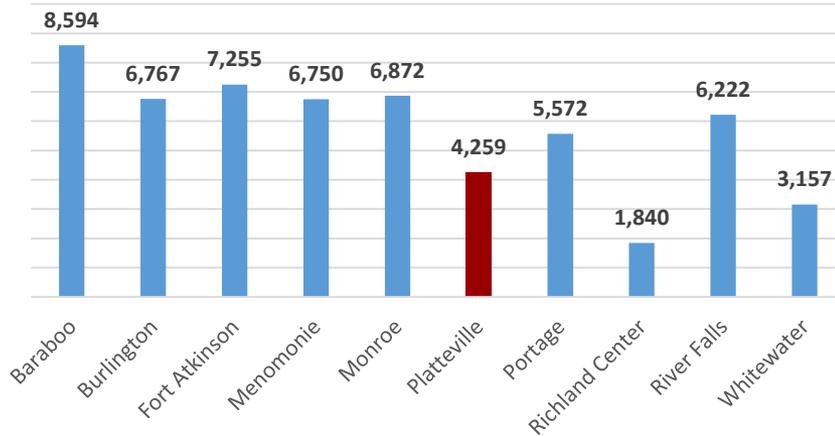
MUNICIPAL TAX LEVY GROWTH 2013-2018



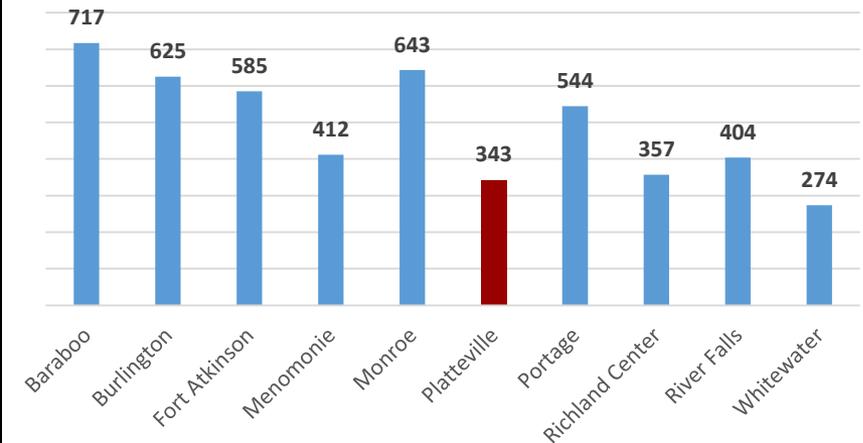
MUNICIPAL TAX LEVY PER CAPITA GROWTH 2013-2018



Municipal Tax Levy (in thousands)

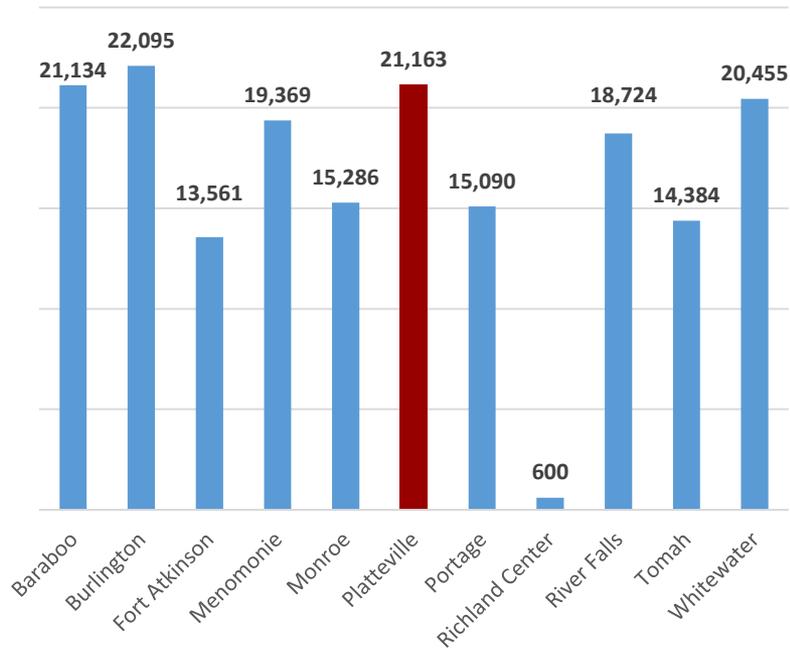


Municipal Property Tax Levy per Capita

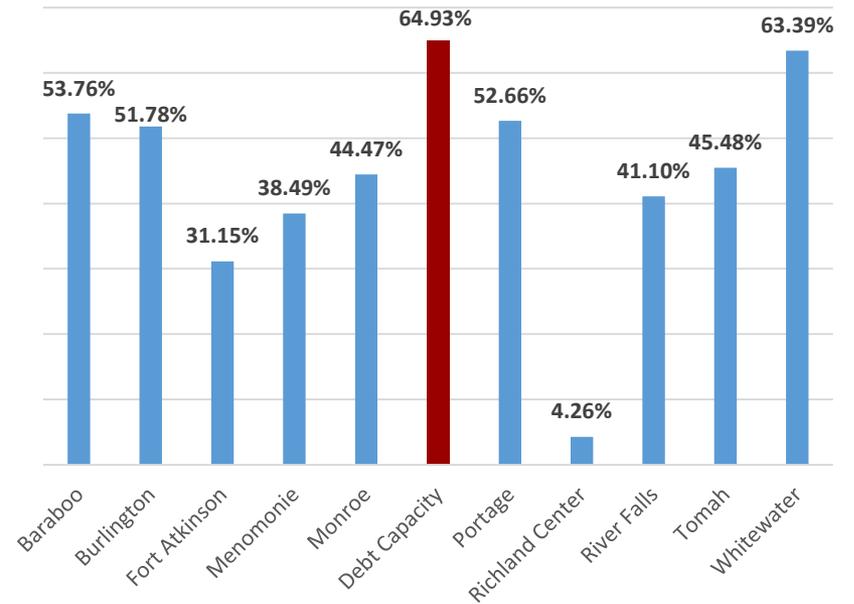


Peer City Comparisons

General Obligation Debt (in thousands)



Percentage of Allowable Debt Capacity
 (Per State - 5% of Equalized Value)



Glossary

Glossary of Terms

Accrual Basis of Accounting – A method of accounting in which revenues are recognized when they are earned and become measurable and expenses are recognized in the period they are incurred, if measurable.

Appropriation – A legal authorization granted by the governing body which permits public officials to incur obligations and make expenditures up to the amount of money allocated and within time limits set by the governing body. Does not mean it will be fully expended.

Assessed Value – The estimated value placed upon real and personal property by the City Assessors for purposes of levying property taxes.

Audit – An independent, objective evaluation of the fairness by which a company's financial reports are presented by its management.

Balanced Budget – refers to a budget in which revenues are equal to expenditures. The City requires that department budgets be balanced.

Bond – A debt instrument created for the purpose of raising capital, representing a loan agreement between the issuer and purchaser. The issuer is obligated to repay the loan amount (principal) at specified future dates along with interest (coupon).

Budget – A financial plan to provide services and make capital purchases along with the proposed means of financing for a given period of time.

Capital Project (Capital Improvement Plan)– Major construction, acquisition, or renovation activities that add value to the City's physical assets or significantly increase their useful life.

Contingency – Funds set aside but not appropriated or approved for future use. These funds could be used for unanticipated expenditures, new programs, or to absorb unexpected revenue losses.

Debt Service – Amount of cash flow payments of principal and interest to holders to of the City's debt instruments.

Deficit – Excess of an entity's liabilities over its assets (a negative fund balance). The term may also be used to describe when expenditures exceed program revenues.

Department – A major organizational unit in the City comprised of related work activities aimed at accomplishing a major service or regulatory program.

Employee Benefits – Contributions made by the City to designated funds to meet commitments or obligations for employee fringe benefits, including Social Security, the Wisconsin Retirement System, and other medical, disability, and life insurance plans.

Equalized Value – The estimated value placed upon real and personal property by the State Department of Revenue. Equalized values estimate the total value of all taxable property in a municipality and are the basis upon which County and School District tax levies are distributed to each municipality.

Expenses– For funds using the modified accrual basis of accounting, the cost of goods received and services rendered are recognized when measurable and reflect near-term outflows of cash. For funds using full accrual accounting, the costs of operations, capital outlay, and debt service are accounted as soon as the underlying event or transaction occurs.

Full-time Equivalent (FTE) Positions – Each FTE is equal to a standard work year or 2,080 hours. Part-time and seasonal positions are converted to the decimal equivalent position based on total hours per year.

Glossary of Terms

Fund – An independent fiscal and accounting entity with a self-balancing set of accounts recording cash and/or other resources together with all related liabilities, obligations, reserves, and equities segregated for the purpose of carrying on specific activities or attaining certain objectives.

Fund Balance – The excess of an entity’s assets over its liabilities. A negative fund balance is sometimes called a deficit.

General Fund – The fund supported by taxes, fees, and other revenues that may be used for any lawful purpose. The general fund accounts for all City operations that are not specifically accounted for in another fund.

General Fund (Operating) Budget – A plan of financial operation embodying proposed expenditures for a given period, typically a fiscal year, and the means of financing them (revenue estimates). The term is also used to denote the officially approved expenditure ceiling under which the City and its departments operate.

General Obligation Bonds – Long-term debt obligations that are backed by the full faith and credit of the City.

Governmental Fund – fund type used to account for most of a government’s activities which are financed through taxes, intergovernmental revenues, and other nonexchange revenues.

Grants – Contributions, gifts of cash, or other assets from another governmental entity to be used or expended for a specific purpose, activity, or facility.

Intergovernmental Revenue – A contribution of assets by one governmental unit or another. Typically, these contributions are made to local governments from the State and Federal governments.

Major Fund – A major fund is a) the primary operating fund (i.e. the general fund); b) other governmental funds and enterprise funds if the total assets, deferred outflows, liabilities, deferred inflows, revenues, or expenditures/expenses of that individual governmental or enterprise fund are at least 10 percent of the corresponding total for all funds of that category and at least 5 percent of the corresponding total for all governmental and proprietary funds combined; or c) any other funds that public officials believe are particularly important to financial statement users.

Mill Rate – The property tax rate stated in terms of dollars and cents for every 1,000 of assessed property value.

Non-major Fund – Any fund that is not a major fund.

Outlay – Payment for purchase or construction of any item having a unit cost of \$5,000 and less than \$10,000, or a useful life of more than one year. These expenses are allocated to the general fund.

Payment in lieu of taxes (PILOT) – Charges to an enterprise fund that the City would receive in property taxes if the enterprise were a private sector operation. Some enterprise funds are assessed a payment in lieu of property tax based on the value of the real property assets of the fund.

Permanent Fund – fund type used to account for resources legally held in trust for specific functions, normally provided by governments. In most cases, only the earnings of the principal can be spent.

Proprietary Fund – Enterprise and internal service funds that account for operations that are financed in a manner similar to private business enterprise.

Glossary of Terms

Revenue – Income derived from taxes, fees, and other charges. This term refers to all government income, regardless of source, used to fund services.

Revenue Bonds – A bond that is payable from a specific source of revenue and to which the full faith and credit of the City is not pledged.

Special Assessment – A compulsory levy made against certain properties to defray part or all of the cost of a specific improvement of service deemed to primarily benefit those properties.

Special Revenue Fund – fund type established to segregate resources designated to expenditures for a specific purpose.

Tax Incremental Financing District (TIF or TID) – A geographical area designated for public and private development. Public improvements are funded by debt that is repaid by segregating the increased property taxes resulting from private development within the district.

Tax Levy – The total amount of property taxes imposed by a government.

Tax Rate – The amount of tax stated in terms of a unit of the tax base. The tax rate is expressed in terms of “mills”, with one mill equivalent to 1 of tax for every 1,000 of assessed value.