

# 2021 Annual Budget

Adopted November 24<sup>th</sup>, 2020



CITY OF

PLATTEVILLE



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PLATTEVILLE

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# Executive Summary – Pioneering Past COVID-19



January 1, 2021

**Dear Honorable President, Council Members, and Citizenry of Platteville:**

Herein provided is the operating budget for the City of Platteville's Fiscal Year 2021. This budget represents a tremendous amount of work by an extremely talented group of finance professionals, department directors, city employees and committed committee and council volunteers. 2020 was especially challenging as the City continues to respond to the COVID-19 pandemic. The City of Platteville owes a huge debt of gratitude to all our staff, committee and council members who were a tremendous asset during this process.

In crafting the operating budget for 2021 one of the overreaching concerns was making sure we were managing the impacts of the pandemic on our operations and trying to predict the long-term impacts to our organization. The City's leadership team has been in a state of "learning to ride a bike without training wheels" ever since the COVID-19 pandemic became prevalent in Platteville. This current state-of-affairs is reflected within our operating budget where department directors were asked to maintain 2020 Operating budget funding levels as much as possible while also looking towards the future needs of the City of Platteville.

The Operating Budget is not only a tabulation of revenues and expenditures the City anticipates; rather, this document serves as a public education tool that not only identifies "how much", but also articulates "what goods and services our taxpayers receive. Platteville City government represents a great "value-proposition" to our taxpayers. The City of Platteville is a full-service government providing a comprehensive array of public services and amenities.

The City of Platteville 2021 Operating Budget is truly a policy document. It is a representation of the values of our community as expressed by our City Leaders. The values are expressed in terms of the number of resources committed to City programs, departments and personnel.

While the 2021 Budget is a forward-looking plan document, it is equally important to recap the organizational outcomes leading up to this budget's adoption.

# Executive Summary – Looking Back



The City of Platteville was presented with a 2020 Community and Economic Development Award (CEDA) for the Pioneer Square project. Platteville won the CEDA award in the Public Private Partnership category, which recognizes projects, programs or initiatives that have been successful due to exceptional collaboration between the public and private sectors.



The redevelopment project consists of the 71-unit Ruxton mixed-income apartments and 2,500 square feet of commercial space, occupied by Southwest Wisconsin Technical College's outreach site. This \$14 million project was made possible with the use of WHEDA Low Income Housing Tax Credits, CDBG funding, WEDC grants and tax increment financing.



# Executive Summary – Looking Back



Opened in 2020, the Broske Center has been designed in the style of a barn, to honor the agriculture roots of the surrounding community. The Broske Center is the perfect destination venue for family gatherings, graduation parties, birthday parties, holiday parties, corporate retreats, and weddings.

The facility features two event halls which are separated by a retractable wall. When the wall is open for larger functions the combined event space is 6,000 ft<sup>2</sup>, which is large enough to comfortably seat 300 guests. Each hall rental includes 12 round tables and 120 chairs.

This project represents another successful public-private partnership with the City which benefits the Platteville community. This concept began as a \$50,000 challenge included as part of the City's 2018 budget and has evolved into the completion of a million-dollar facility, funded through benefactors.





# Executive Summary – Looking Back



Reconstruction was done on Market, Bradford & Irene Streets to include water, sewer, sanitary sewer, storm sewer, street and sidewalk replacement.



In a cooperative effort between UW-Platteville, the DNR and the City, rip rap was installed, and protective matting was placed on shoreline of an ongoing Rountree Branch Streambank Stabilization Project.



# Executive Summary – Looking Back



Renovation of the second floor of City Hall was completed and staff moved into the new area. The layout provides better collaboration with having most of the offices on one floor, which includes a consolidated reception area.





# Executive Summary – Looking Forward

During 2020, nineteen regular full-time or part-time employees were hired or promoted. 2020 saw the start of a new City Manager and Officer Joshua Stowe was hired in the newly created position of Platteville School District Community Resource Officer.

## 2021 Goals and Budget: Capital Improvement Plan

The 2021 budget incorporates and funds an array of strategic goals established by the Council and city staff. In the forefront of these is the capital projects budget which includes parks department improvements to our municipal run campground, sheds and tennis courts. Funding for exterior maintenance is another component in the efforts to renovate and extend the historical significance of city hall.

The City is partnering with the State of Wisconsin to reconfigure traffic lanes on Business Highway 151 and add pedestrian improvements. Ninety percent of this \$2.2 million project will be funded through a state grant. This budget provides funding for the City match for the construction which was postponed responding to community input related to bicycle access. The WI Dept of Transportation approved the project amendment allowing design work to go ahead, with construction scheduled for 2021.

Another City/State partnership reflected in this budget involves the funding of CIP supported projects at the Airport. These projects, totaling \$750,000, are funded 90% through the Federal Aviation Administration, 5% from the Wisconsin Bureau of Aeronautics and 5% from the City. The City's portion is provided in part through the Airport Special Revenue fund with the remaining portion through tax revenues.



# Executive Summary – Looking Forward

The 2021 CIP budget includes reconstruction of 2,175 feet of street of Dewey Street., Deborah Court storm sewer ditch repairs and the city portion of Business Highway 151. These projects will be funded through the issuance of \$2.1M of general obligation bonds.

Additional capital projects include:

- Upgrade of police department camera systems
- Replacement of vehicles and equipment for Public Works, Parks and Police
- Roof and train repairs at the Museums
- Network infrastructure refresh

Overall, tax levy support for the Capital Improvement Plan (CIP) is increasing from \$355,990 in 2020 to \$364,185. In keeping with the practice of previous years, the City is supplementing the CIP budget using \$300,000 of available Unassigned Fund Balance. After this transfer, the Unassigned Fund Balance will remain well above the 20% of budgeted expenditures prescribed in the City fund balance policy.



## 2021 Goals and Budget: Operations

The 2021 operational budget was developed using a combination of trend analysis, estimates based on anticipated changes and known amounts where available. Key budget drivers are:

- a 1% wage increase for all employees - \$25,000
- transitioning the Communication Specialist position to full-time - \$17,000
- creation of an HR Specialist position - \$62,000
- increase in IT Service - \$21,000

Significant expenditure decreases in fringe benefit reductions from position retirements contributed to a reduction of \$56,000; and room tax allocation decline due to COVID-19 resulted in a reduction of \$42,000. Improvements to switching Street Lighting to LED resulted in a reduction of \$20,000.

# Executive Summary – Looking Forward



Revenues are amplified in 2021 through an increase in two fees. The CRO reimbursement received from the Platteville School District and the Utility Fund increase for payment in lieu of taxes.

### 2021 Goals and Budget: Other

Due to Coronavirus relief funding, no levy support will be required for the Taxi/Bus special revenue fund which normally is tax levy supported by \$45,000.

Due to reimbursement of economic development costs to TID 6 by TID 5 and 7, levy support will not be needed for TID 6 in 2021.

After extending Tax Incremental Financing District #4 by one year to take advantage of the Affordable Housing extension, in 2021 TID 4 closed which resulted in approximately \$13.7M of value being added to the tax base. City staff have developed a program to utilize the extended increment for providing loans and grants for qualifying property improvements. The City transferred approximately \$236,197 into a special revenue fund for the creation of a new affordable housing program.



# Executive Summary – Looking Forward



Staff are pleased to present a budget that aligns with our long-range financial strategy, maintaining our commitment to managing our debt service while investing in our future and developing partnerships for the benefit of the community as whole.

This budget would not have been possible without the talent, effort and dedication of the City’s Department Directors and staff.

A handwritten signature in black ink on a light-colored background. The signature is cursive and appears to read "Adam Ruechel".

Adam Ruechel  
Platteville City Manager

# GFOA Distinguished Budget Award



The Distinguished Budget Presentation Awards Program was developed by the Government Finance Officers Association as a tool to help local governments prepare budgets of the highest quality.

The goal is for the budget document to become an invaluable instrument for users both inside and outside the government entity. The document is evaluated by three separate reviewers based on twenty-seven specific criteria.

City of Platteville staff were successful in achieving the Distinguished Budget Presentation Award for the 2017, 2018 and 2019 Budgets.

The 2020 budget document was prepared according to the same criteria with some enhancements based on GFOA reviewer feedback. The City of Platteville achieved the Distinguished Budget Presentation Award for the fourth consecutive year for the 2020 Budget. Upon completion, this 2021 budget document will be submitted for the Award.



# City Officials and Administration



City of Platteville Common Council	
Barbara Daus	Council President
Eileen Nickels	Council Pro-Tempore
Ken Kilian	Council Alderperson
Robin Cline	Council Alderperson
Isaac Shanley	Council Alderperson
Jason Artz	Council Alderperson
Kathy Kopp	Council Alderperson
City Administration	
Adam Ruechel	City Manager
Nicola Maurer	Administration Director
Howard Crofoot	Public Works Director
Joe Carroll	Community Development Director
Doug McKinley	Police Chief
Ryan Simmons	Fire Chief
Luke Peters	Parks & Recreation Director
Jessie Lee-Jones	Library Director
Erik Flesch	Museum Director

# Organizational Chart



**Total City Employees**  
 Regular Full-Time 72  
 Regular Part-Time 16  
 Part-Time/Seasonal 140 +/-

Residents in the City of Platteville

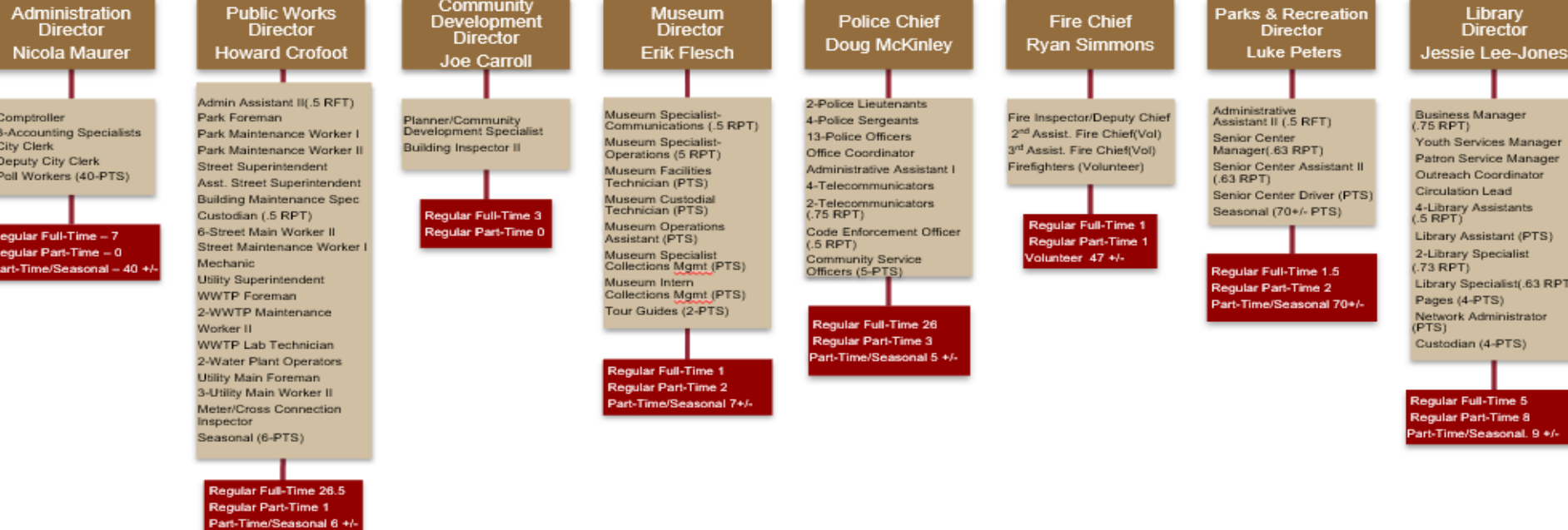
**Common Council**

City Manager  
 Adam Ruechel

Communications Specialist  
 Jodie Richards

City Attorney  
 Bill Cole (contract)

**Library Board**



# City Employment

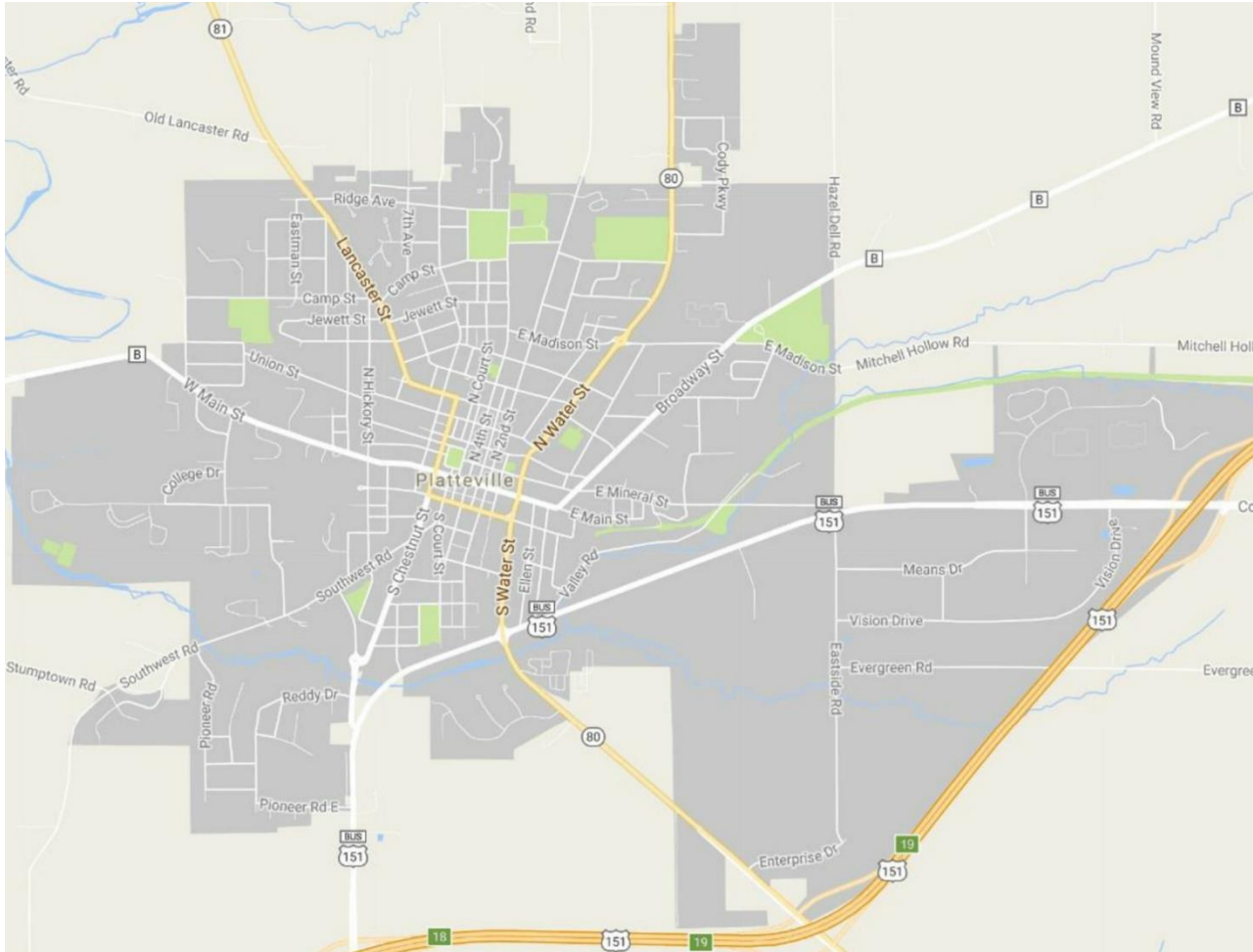
The attached table is a summary of budgeted full-time equivalent (FTE) positions for the City of Platteville by department over the last five years.

In this count, part-time employees are converted to the decimal equivalent position based on the total number of hours budgeted per year.

The 2021 Budget includes an increase in the Communications position from 30 hours to full-time, an increase in part-time hours at the museum, and the addition of an HR Specialist position.

	2017	2018	2019	2020	2021
<b>Administration</b>	<b>6.0</b>	<b>5.8</b>	<b>4.9</b>	<b>4.9</b>	<b>5.2</b>
Administration	1.0	1.0	0.7	0.7	0.7
City Clerk	2.0	1.8	1.8	1.8	1.8
Finance	3.0	3.0	2.5	2.5	2.8
<b>City Manager</b>	<b>1.9</b>	<b>2.0</b>	<b>1.8</b>	<b>1.8</b>	<b>3.0</b>
City Manager	1.1	1.3	1.0	1.0	1.0
Human Resources					1.0
Communications	0.8	0.8	0.8	0.8	1.0
<b>Community Development</b>	<b>3.0</b>	<b>3.0</b>	<b>2.7</b>	<b>2.7</b>	<b>2.7</b>
Building Inspection	1.5	1.5	1.3	1.3	1.3
Community Development	1.5	1.5	1.4	1.4	1.4
<b>Engineering/Public Works</b>	<b>15.9</b>	<b>14.3</b>	<b>14.2</b>	<b>14.2</b>	<b>14.2</b>
Cemetery	1.3	1.3	1.3	1.3	1.3
City Hall/Engineering	2.5	2.5	1.4	1.4	1.4
Parks	2.9	2.9	2.9	2.9	2.9
Recycling	1.6	1.5	1.6	1.6	1.6
Streets	7.7	6.1	7.1	7.0	7.0
<b>Library</b>	<b>11.2</b>	<b>11.1</b>	<b>12.0</b>	<b>12.8</b>	<b>13.0</b>
Library Services	11.2	11.1	12.0	12.8	13.0
<b>Museum</b>	<b>2.7</b>	<b>2.6</b>	<b>3.4</b>	<b>3.0</b>	<b>3.6</b>
Museum Services	2.7	2.6	3.4	3.0	3.6
<b>Public Safety</b>	<b>30.9</b>	<b>30.6</b>	<b>30.8</b>	<b>31.2</b>	<b>31.0</b>
Fire	1.5	1.6	1.5	2.0	2.0
Police	23.9	23.5	23.8	23.7	23.7
Dispatchers	5.5	5.5	5.5	5.5	5.3
<b>Recreation</b>	<b>3.6</b>	<b>3.6</b>	<b>3.7</b>	<b>3.7</b>	<b>3.4</b>
Recreation	1.5	1.5	1.5	1.5	1.5
Pool	0.4	0.4	0.4	0.4	0.1
Senior Center	1.7	1.7	1.8	1.8	1.8
<b>Total FTE's</b>	<b>75.1</b>	<b>73.0</b>	<b>73.4</b>	<b>74.2</b>	<b>76.0</b>

# Location



Platteville, WI is located in the Hollow Region, as named by early southern miners, in the rolling hills of southwestern Wisconsin.

The City of Platteville has a total area of 5.45 square miles.

Platteville is serviced by Wisconsin State Highways 80 and 81, as well as U.S. Highway 151. Originally, U.S. 151 went through the valley that made up the southern border of the city limits, but with the completion of the four-lane limited-access superhighway, traffic has been rerouted and now loops south of the city.

The City of Platteville has an estimated population of 12,326 and is the home of the University of Wisconsin-Platteville.

# City History



The community of Platteville began in 1827 when the first miners clustered around the lead mines near the creek, among them John Hawkins Rountree, the “father” of Platteville. Rountree and his partner, J.B. Campbell, took possession of their diggings, the Rountree lode, in November of 1827. First known as the Platte River Digs, the City grew with the addition of a furnace for smelting lead ore and a store. According to one account, “the town site was really a thicket of hazel bush with most of the buildings along the road running from Rountree’s residence to his furnace.”

Two years later, in 1829, John Rountree was appointed postmaster. At that time, the community applied for a post office under the name Lebanon, but since another town already picked that name, the City went with its second choice, Platteville.



In 1835, the City was surveyed, and 19 lots laid out in addition to City Park. The surveyor, Thomas Hugill Sr., came from a mining City in Yorkshire, England and it is said he laid out Platteville to replicate his native City of narrow streets, small blocks and a small public square. The irregularity of the streets can be explained in part by the fact that Platteville started out as a mining town. When surveying the streets, it was necessary to move and jog stretches of the streets to avoid mine shafts. Other concerns were the creek, its steep ravine, and Rountree Branch.

Unlike many mining towns, Platteville continued to grow even when mining was no longer the most important industry. The presence of the Academy, which developed into the Normal School, and the success of agriculture in the area allowed Platteville to become an important center that could support a large number of businesses. Over time the first log buildings were replaced with frame buildings. Several fires over the years, especially the disastrous fire of 1874, encouraged landowners to build with brick. Hotels, banks, merchants, churches, and factories found a home in downtown Platteville.



# City History



Residents, often the merchants who ran shops, lived above the stores. Social organizations like the Masons and the Knights of Pythias met in halls downtown. There were changes over the years: the arrival of the railroad, spurred new growth in the 1870s and 1880s, the zinc industry revitalized the city in the late 19th century, new businesses like the movie theaters, the growing number of students, and parking for cars instead of hitches for horses. Although mining continued in the area until 1979, it was Platteville’s ability to shift its economic base that kept it from becoming a ghost town, the fate of many mining communities.

Before designation as a Commercial Historic District in 1990, several buildings were torn down in order to accommodate for parking and “modernization.” During that time, Platteville lost a theater, the Masonic Temple, two hotels, a clock tower church and several smaller buildings, c 1880. Thanks to the foresight of Joanne (Eastlick) Reese, the district is now protected by a Historic Preservation Ordinance and Historic Preservation Commission. The community of Platteville owes a debt of gratitude to Joanne for her diligence and love of her childhood home.

Today, the Main Street District remains the center of the community as it continues to provide businesses and commercial services to fulfill the needs of the city, the surrounding farms and the university; its governmental buildings continue to serve the city from this district; and it is home to two museums, a gallery, and the municipal auditorium...all of which provide gathering places for visitors and community members alike.

Today, Platteville offers “big city” lodging and dining choices at small town prices. The largest community in Grant County, Platteville is a great regional retail center, with a wide variety of unique shopping choices.

# Community Profile

**Date Incorporated:** 1880

**Population:** 12,087 (2019 estimate)

**Population by Gender:**

- Male: 54.5%
- Female: 45.5%

**Number of Housing Units (%):**

- Owner-occupied: 46.4%
- Median value of owner-occupied units: \$152,400

**Population by Race:**

- White: 91.1%
- Black: 3.0%
- Asian: 2.7%
- Hispanic Latino: 2.3%
- American Indian: 0.4%
- Native Hawaiian: 0.0%
- 2 or more races: 0.7%

**Population by Age:**

- 0-4 years: 3.8%
- 5-17 years: 12.0%
- 18-64 years: 73.1%
- 65 years and older: 11.1%

**Personal Income:**

- Median household income (2019): \$46,690
- Per capita income (2015-2019): \$21,127

**Community Recreation:**

- Acres of parkland: 97.2
- Number of City parks: 14

<https://www.census.gov/quickfacts/plattevillecitywisconsin>

## Five Largest Tax Payers (Real and Personal Property)

<u>Taxpayer</u>	<u>2019 Equalized Value</u>	<u>% of Total City Equalized Value</u>
Emmi Roth	\$14,394,634	2.03%
Wal-Mart	\$14,329,352	2.02%
Menards	\$11,264,500	1.59%
Senior Village	\$10,891,870	1.54%
Miners Development	\$9,607,513	1.36%

## Five Largest Employers

<u>Employer</u>	<u>Type of Business</u>	<u>Estim. Employees</u>
UW-Platteville	Education	1,000 – 1,250
Wal-Mart	Retail	300 – 350
Southwest Health	Medical	250 – 299
Platteville Schools	Education	200 – 249
Hypro Inc.	Machining	150 – 199



# Budget Process



The City of Platteville’s budget process typically begins after the prior year’s audit is complete. The City Manager, Administration Director and Comptroller meet in July to draft a budget timeline. The draft timeline is shared with the Council President to ensure all scheduled budget meetings work with the majority of the Council Members. During August, the City Manager meets with Department Directors and the Common Council to set goals for the upcoming budget year. These goals drive budget priorities and serve as a starting framework for development of CIP and department budgets.

Also in August, the Comptroller distributes budget spreadsheets and budgeting guidelines to Department Directors. Additional information from Department Directors may include specific departmental goals and performance measures. The Finance division provides the salary and benefit information for budgets, as well as two prior years of actual, current year-to-date actual and current year budget information. Department budgets are returned to the Comptroller in early September, who compiles the data and uploads it into the City general ledger system. The Administration Director and Comptroller review the compiled data for accuracy and completeness.

Mid-September, the Administration Director provides the City Manager with an overview of the major budget drivers and department requests. The City Manager, Administration Director and Comptroller then meet with Department Directors to review their budgets and CIP requests. After reviewing all department requests in conjunction with analysis provided by the Administration Director, the City Manager develops a balanced budget for presentation to the Common Council at the first council meeting in October. The Common Council then convenes for budget sessions on an as needed basis to review the City Manager’s proposed budget and discuss any sought-after changes. These meetings are open to the public. The result of the budget review session(s) is the Common Council proposed budget.

The Common Council proposed budget is presented to the public at a public hearing usually held on the last Tuesday in November. At least fifteen days before the public hearing, the Comptroller publishes the notice of public hearing in the local newspaper which includes a summary of the Council proposed budget. The proposed budget is also available for public inspection. Prior to the public hearing, if needed, a budget presentation meeting is held to serve as an informational opportunity for the public to learn more about the proposed budget. At the public hearing, any updates to the published summary are documented and explained. The public is given an opportunity to make comments for or against any aspect of the budget. The budget is then adopted by action of the Common Council. After adoption, the budget may be amended by a two-third majority vote of the Common Council.

# Budget Timeline

July	All weeks	Distribute budgeting instructions, budget & CIP worksheets to departments
August	Week 1	Water/Sewer Utility budget submitted to Finance
	Week 2	Airport draft budget review by Airport Commission
	Week 3	Common Council goal setting session for budget year
	Week 4	Common Council budget year goals finalized Water/Sewer Utility draft budget review by Water and Sewer Commission Department budgets submitted to Finance
September	Week 1	Finance preliminary review and compilation of department budgets
	Week 2	Finalized Airport and Utility budgets presented to Commissions
	Week 3	City Manager review of budgets with staff
October	Week 1	Common Council review session – CIP Budget
	Week 2	Presentation of City Manager budget at regularly scheduled Council meeting
	Week 3	Common Council review session – Department Operational Budgets
	Week 4	Common Council budget review session (if needed)
November	Week 1	Publication of notice of public hearing for the budget
	Week 3	Comptroller budget presentation to the public
	Week 4	Public hearing for City of Platteville Budget and Council adoption of the Budget

# Notice of Public Hearing



## NOTICE OF PUBLIC HEARING AND SUMMARY OF COUNCIL PROPOSED BUDGET FOR 2021 CITY OF PLATTEVILLE

A Public Hearing on the proposed budget of the City of Platteville for 2021 will be held by the Common Council of the City of Platteville on Tuesday, November 24th at 7:00 P.M. in the Council Chambers of the Municipal Building, 75 N. Bonson St., Platteville, WI. A summary of the proposed Council Budget is shown below. The entire proposed budget is available for public inspection during business hours in the office of the City Manager, Municipal Building, 75 N. Bonson St., Platteville, WI, and also at the Platteville Public Library and on the City website at [www.platteville.org](http://www.platteville.org).

If the City Budget is adopted as proposed, the City's equalized tax rate for the City Budget will be \$7.46 per \$1,000 equalized valuation. Last year the equalized tax rate was \$7.52 per \$1,000 equalized valuation. The assessed tax rate is estimated at \$8.02 per \$1,000 assessed value, a 1.77% increase from last year. The actual assessed tax rate was \$7.89 per \$1,000 assessed valuation last year.

	2020 ADOPTED BUDGET	2021 PROPOSED BUDGET	Percent Change
<b>REVENUES:</b>			
Property Taxes	\$ 2,718,027	\$ 2,849,626	
Other Taxes	\$ 678,324	\$ 638,546	
Special Assessments	\$ 12,680	\$ 18,680	
Intergovernmental Revenues	\$ 3,775,562	\$ 3,802,857	
Licenses & Permits	\$ 156,200	\$ 105,540	
Fines, Forfeits, & Penalties	\$ 162,500	\$ 77,500	
Public Charges For Services	\$ 632,697	\$ 589,400	
Intergovernmental Charges	\$ 62,000	\$ 138,995	
Miscellaneous Revenues	\$ 175,055	\$ 150,615	
Other Financing Sources	\$ 16,065	\$ 13,265	
<b>TOTAL GENERAL FUND</b>	<b>\$ 8,389,110</b>	<b>\$ 8,385,024</b>	<b>-0.05%</b>
Property Taxes	\$ 44,781	\$ -	
Intergovernmental Revenues	\$ 373,690	\$ 500,000	
Public Charges For Services	\$ 1,100	\$ 58,250	
Intergovernmental Charges	\$ 155,000	\$ 80,000	
Miscellaneous Revenues	\$ -	\$ 6	
<b>TOTAL TAXI/BUS FUND</b>	<b>\$ 574,571</b>	<b>\$ 638,256</b>	<b>11.08%</b>
Property Taxes	\$ 1,501,998	\$ 1,527,955	
Other Revenues	\$ 45,413	\$ 36,814	
<b>TOTAL DEBT SERVICE FUND</b>	<b>\$ 1,547,411</b>	<b>\$ 1,564,769</b>	<b>1.12%</b>
Property Taxes	\$ 355,990	\$ 364,185	
Other Revenues	\$ 2,174,278	\$ 4,369,640	
<b>TOTAL CAPITAL PROJECTS FUND</b>	<b>\$ 2,530,268</b>	<b>\$ 4,733,825</b>	<b>87.09%</b>

# Notice of Public Hearing



	2020 ADOPTED BUDGET	2021 PROPOSED BUDGET	Percent Change
Total TIF #4 Ind. Park Phase 2	\$ 236,546	\$ -	
Total TIF #5 Menards/Walmart	\$ 904,091	\$ 939,280	
Total TIF #6 Eastside & Evergreen Rd, Etc.	\$ 590,480	\$ 589,859	
Total TIF #7 Downtown Area	\$ 935,915	\$ 1,031,641	
Total Redevelopment Authority	\$ 46,662	\$ 15,312	
Total Affordable Housing	\$ -	\$ 5,000	
Total Broske Center	\$ 10,000	\$ 12,500	
<b>TOTAL REVENUES</b>	<b>\$ 15,765,054</b>	<b>\$ 17,915,466</b>	<b>13.64%</b>
<b>TOTAL PROPERTY TAXES</b>	<b>\$ 4,620,796</b>	<b>\$ 4,741,766</b>	<b>2.62%</b>
<b>EXPENSES:</b>			
General Government	\$ 1,266,376	\$ 1,319,824	
Public Safety	\$ 3,318,942	\$ 3,290,716	
Public Works	\$ 1,557,298	\$ 1,595,940	
Health & Human Services	\$ 160,000	\$ 136,657	
Culture and Recreation	\$ 1,744,261	\$ 1,775,581	
Conservation & Development	\$ 334,233	\$ 266,306	
<b>TOTAL GENERAL FUND</b>	<b>\$ 8,381,110</b>	<b>\$ 8,385,024</b>	<b>0.05%</b>
Total Taxi/Bus Special Revenue Fund	\$ 574,571	\$ 638,239	
Total Debt Service Fund	\$ 1,547,411	\$ 1,564,769	
Total Capital Projects Fund	\$ 2,530,268	\$ 4,733,825	
Total TIF #4 Ind. Park Phase 2	\$ 236,546	\$ -	
Total TIF #5 Menards/Walmart	\$ 904,091	\$ 939,280	
Total TIF #6 Eastside & Evergreen Rd, Etc.	\$ 590,480	\$ 646,533	
Total TIF #7 Downtown Area	\$ 935,915	\$ 985,185	
Total Redevelopment Authority	\$ 46,662	\$ 15,312	
Total Affordable Housing	\$ -	\$ 56,000	
Total Broske Center	\$ 10,000	\$ 12,500	
<b>TOTAL EXPENSES</b>	<b>\$ 15,757,054</b>	<b>\$ 17,976,667</b>	<b>14.09%</b>
<b>FUND BALANCES:</b>			
	12/31/2019	12/31/2020 Est.	
General Fund Balance	\$ 4,333,911	\$ 4,859,261	
Taxi/Bus Fund Balance	\$ 41,364	\$ 23,552	
Debt Service Fund Balance	\$ 155,534	\$ 158,797	
Capital Projects Fund Balance	\$ 327,279	\$ 327,279	
TIF #4 Ind. Park Phase 2 Fund Balance	\$ 16,012	\$ -	
TIF #5 Menards/Walmart Fund Balance	\$ 7,354	\$ 7,354	
TIF #6 Eastside Rd, Evergreen Rd, Etc. Fund Balance	\$ (444,682)	\$ (434,108)	
TIF #7 Downtown Area Fund Balance	\$ (192,357)	\$ (182,064)	
Redevelopment Authority Fund Balance	\$ 193,147	\$ 65,915	
Broske Center Fund Balance	\$ -	\$ (5,000)	

*The City of Platteville on December 31, 2020 is expected to have a total general obligation debt of \$20,549,966. Per State Statutes, the City of Platteville will be at 56.6% of its borrowing capacity.*

# Strategic Plan: 2021-2023



City of Platteville,  
Wisconsin

Created in coordination with the residents, Common Council, and City Staff



# Introduction



## Brief History



Platteville is nestled in the Driftless Area of the Upper Mississippi Valley Mining District, the present-day area encompassing the City of Platteville was home to the Mesquaki, Sauk, Ho-Chunk, and Dakota peoples long before the first permanent Euro-American settlers arrived in the area in the 1820s. In the spring of 1827, a few miners arrived following reports from prospectors who had noted lead deposits in the region.

The village economy continued to rely on the lead mines through about 1850 when reduced lead production and the draw of the California gold rush caused mining activity to rapidly diminish. The community continued to prosper, however, due to a transition to zinc mining and production. The community was enhanced with flourishing agriculture in the surrounding area and the establishment of the Platteville Academy and the Wisconsin Mining Trade School (the combination of which is today's University of Wisconsin-Platteville), which drew students from throughout the region.

The Main Street district is the center of the community. It continues to provide businesses and commercial services to fulfill the needs of the City, the surrounding farms and the UW-Platteville. Its governmental buildings continue to serve the City from this district, and it is home to the Public Library, The Mining & Rollo Jamison Museums, historic Second Street restaurants and bars, and numerous small businesses – all of which provide atmospheric gathering places for visitors and community members alike.



## Inclusivity Statement

The employees, volunteers and elected officials of Platteville are committed to a community governance and work environment that values and supports equity, diversity, and inclusion.

We believe in equity. We work to break down systems of oppression, bias and hate to achieve a society where everyone has the opportunity to thrive.

We believe in diversity because our commonalities and differences are both assets. We reject barriers that limit and divide us, and we reject bias against any person or group.

We believe in inclusion. We believe the best outcomes will be achieved when community members participate in the decision-making process.

We support the creation of a task force to discuss issues of equity, diversity, and inclusion. Such a task force will be an incubator for policy and decision-making recommendations to be reviewed by employees, volunteers, and elected officials of Platteville.

Collectively we will strive to learn about equity, diversity, and inclusion; and promote acceptance of the differences of others within our workforce and our community.



The City of Platteville affirms its dedication and commitment to equity, diversity and inclusion because these values make us a desirable and strong community



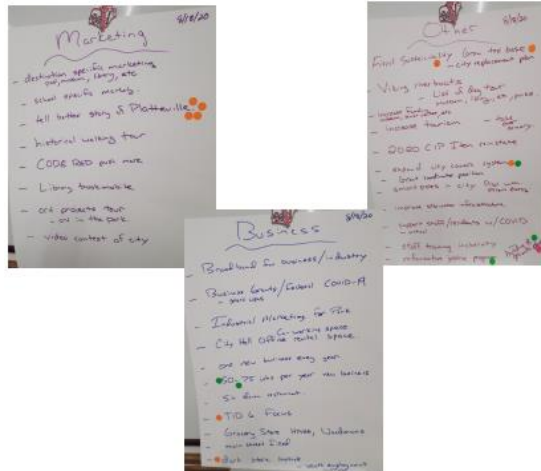
# Creating The Plan



## Creating The Plan

### Community Engagement

On August 4, 2020, the City of Platteville hosted a Community Engagement Session to hear what the community members thought should be city goals for the next 3 years. In the meeting, community members could express what they felt were important values for our community in different areas. City Staff and Council Members held a special Common Council work session on August 18, 2020 where they reviewed the feedback expressed by community members, had an opportunity to provide their own ideas and vote on items which were established into the final city goals.



#### Strategy Brainstorming

- Review Other Strategic Plans
- Develop City Goals
- Identify Community Strengths

Phase  
**01**  
July-August

#### Community Dialogue

- City Survey
- Community Dialogue Session
- Reevaluate City Goals

Phase  
**02**  
August-Sept.

#### Finalizing Plan

- Finalize City Goals
- Develop Milestones to Hit
- Communicate Plan to Stakeholders

Phase  
**03**  
Sept.- Oct.

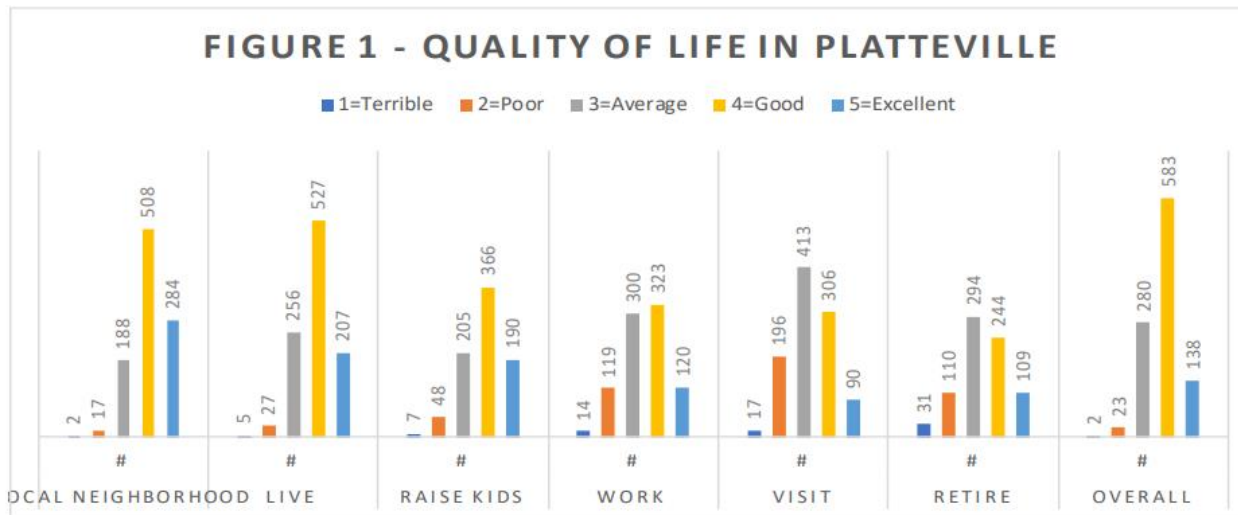


# Community Survey



## Survey Results

For over a month, the City of Platteville conducted a city survey to increase community engagement. Dr. Will LeSuer with UW-Platteville was instrumental in helping the City with the creation of the survey and also continuing to provide updates to staff and the common council on the results with updated graphs and information which has been incorporated into this final document. The survey asked residents, college students and business owners to rank areas of Platteville. Under quality of life in Platteville 50.9% of survey takers ranked local neighborhood as being good for Platteville regarding and 51.6% ranked Platteville as a good place to live. An area of emphasis to improve would be the perception of Platteville as a place to visit which received the lowest average total of 3.25 out of 5.



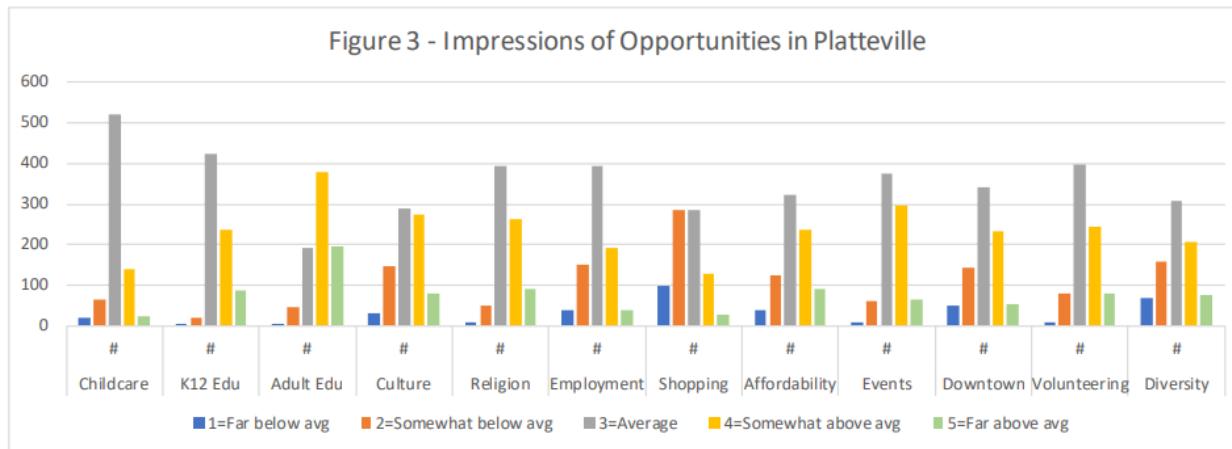
# Community Survey



## Community Survey

### Survey Results

Survey respondents were also asked to provide their impressions on opportunities available in Platteville and rank certain areas from 1 being far below average to 5 being far above average. Opportunities for adult education and K12 education received the highest average ranking at 3.87 & 3.46 out of 5. An area requiring future emphasis will be on the opportunity for shopping which received an average ranking of 2.63 out of 5.

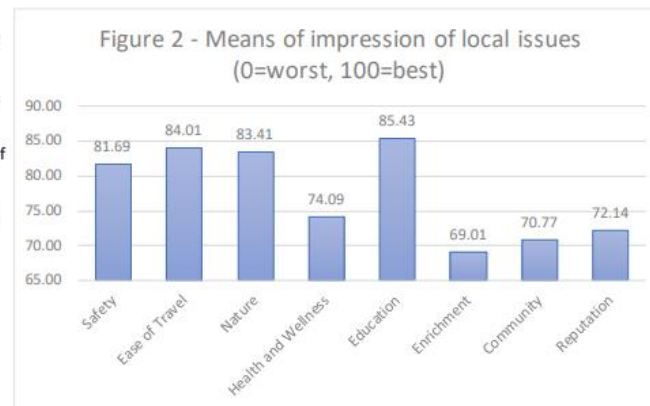


# Community Survey



## Survey Results

- Survey respondents when asked to provide their impression on local issues ranked education, safety and ease of travel above 80 on a scale of 0 being the worst and 100 being the best.
- Areas of emphasis to improve on would be enrichment, community and reputation which received the lowest rankings.
- Respondents overall were satisfied with services provided in Platteville. No service averaged below 3.0 out of 5. Fire, Trash and Library were highest on the satisfaction scale. Code enforcement ranked among the lowest and is an area of future emphasis for the city.
- Most respondents wanted to be updated via Facebook (49%), emails (50%) and the website (39%)
- Respondents who reported demographic information:
  - 96.4% identified their race/ethnicity as white
  - 53% of respondents were men and 45% were women
  - 50% of respondents identified in the age group of 18-24
  - 20% of respondents identified in the age group of 35-54
  - 2/3 of respondents lived in the city and 1/4 of respondents lived on campus
  - Respondents who rent or own were split 50-50
  - 2/3 of respondents lived in one-family households
  - About half of respondents live with a spouse, about 1/5 of respondents live with children
  - 70% of respondents work in the city.







# Strategic Planning Framework



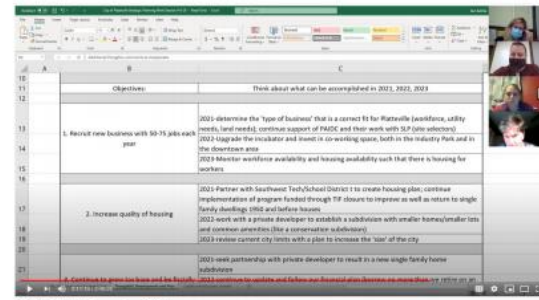
During the September 8, 2020 Common Council meeting a work session was held to establish the strategic planning framework. Based on feedback received during the community engagement sessions, strategic planning survey and council/city staff work session, the city manager provided the common council with draft critical success factors, and a list of strategic initiatives.

The community value success factor created were:

- Safe, Welcoming and Engaged Community
- Thoughtful Development and Prosperous Economy
- Quality Infrastructure, Amenities, and Services

Led by the City Manager, staff organized priorities for each critical success factor, and developed action steps to achieve each of these important organizational goals. This action plan identifies key tasks necessary to accomplish each initiative, and establishes a timeline for major milestones.

The resulting Strategic Action Plan was formally adopted by the Common Council on TBD.



09-08-2020 Platteville Common Council Meeting



# Community Value Success Factors



## Community Value Success Factors: Safe, Welcoming and Engaged Community

### Goal

We are a City that : commits to being a family-oriented, inclusive City; prides itself on engaging community stakeholders; creates a small town feel with medium sized amenities; employs proven and innovative public safety techniques; and ensures community aesthetics that are not only environmentally mindful, but that also maintain and enhance property values.

#### 1. New/Updated Fire Station

**2021-** Complete Fire Department Analysis and start implementing recommendations. Promote findings to the community and gather input. Start fundraising discussions with local grass roots organizations, state and federal legislators

**2022-** Complete fundraising campaign, Solicit bidders through RFP Process.

**2023-** Begin construction or set deadline for construction



#### 3. Create Inclusivity/Diversity Committee

**2021-** Recruit volunteers from a broad perspective to serve on this committee: minorities; elderly, youth, businesses, faith community and educators.

**2022-** Set goals to move the community ahead in all areas of inclusivity and diversity. Set objectives/timelines to accomplish goals.

**2023-** Host an event to recognize city volunteers, feature volunteers in city communications.

#### 2. Tell Better Story of Platteville

**2021-** Coordinate a community-wide marketing theme by organizing a subcommittee with community partners such as UWP, School District, Main Street, Platteville Regional Chamber of Commerce, PAIDC, Platteville Incubator and local businesses

**2022-** Continue to update/revise community marketing approach. Look at budgets to coordinate shared marketing campaign

**2023-** Involve volunteers in telling our story-actively seek articles/vignettes from volunteers, create potential in service days to build cohesion

#### 4. Increase Focus on Promoting Platteville History/Historical Preservation

**2021-** Work on a marketing/mission statement plan that will increase the visibility of the importance of our history. Celebrate Historic Preservation Week.

**2022-** Develop a storyline that can be incorporated into a flyer and posted on all websites that highlights various components of our history.

**2023-** Develop a budget line item to coordinate and promote our history and emphasis on historic preservation



# Community Value Success Factors



## Community Value Success Factors: Thoughtful Development and Prosperous Economy

### Goal

We are an economic development organization that: fosters relationships with both existing and newly-emerging business sectors; encourages & attracts new business start-ups of any scale; prioritizes appropriateness of land use in our economic development decisions; and leverages our existing economic assets wherever we can.

#### 1. Recruit new business with 50-75 jobs each year

**2021**– Determine the 'type of business' that is a correct fit for Platteville (workforce, utility needs, land needs); continue support of PAIDC and Grant County Economic Development and their work with SLP (site selectors)

**2022**- Upgrade the incubator and invest in co-working space

**2023**- Monitor workforce availability and housing availability such that there is quality housing for workers

#### 3. Continue to grow tax base and be fiscally responsible.

**2021**- Seek partnership with private developer to result in a new single family home subdivision

**2022**– Continue to update and follow our financial plan (borrow no more than we retire on an annual basis)

**2023**– Seek technologies that help to streamline work such that additional staff are not required

#### 2. Increase quality of housing

**2021**- Partner with Southwest Tech/School District to create housing plan; continue implementation of program funded through TIF closure to improve as well as return homes to single family dwellings built before 1950. Create Task Force for new homes/subdivisions.

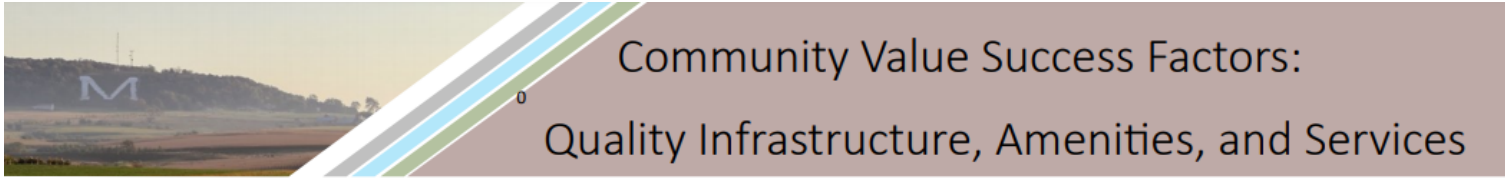
**2022**-Work with a private developer to establish a subdivision with smaller homes/smaller lots and common amenities

**2023**-Review current city limits and establish a growth plan to increase the 'size' of the city.





# Community Value Success Factors



## Goal

We are an organization that: leverages our current proximity to , yet seeks to enhance, multi-modal transportation in the future; supports and improves our existing roadways and capital assets; strives to provide a comprehensive range of public service at the best possible value-proposition achievable; and invests in community facilities that both increase aesthetics of the City and demonstrate an optimal quality of life experience for our residents.

### 1. Community Center for Seniors/Youth

**2021**-Create Community Center Steering Committee to 'define' community center. Review potential to start Supervised Playground Program similar to City of Green Bay.

**2022**-Develop business plan for community center to include funding plan to develop center and ongoing plan to keep the center solvent (income must balance with expense); seek start-up funding

**2023**-Determine potential location for community center and set date for opening.

### 2. Improve Broadband Services

**2021**- Develop an in-depth understanding of PCAN including what is and/or is not possible through this community access network; 'court' additional broadband vendors

**2022**-Work with legislators/state government to create laws that give the public more options (ie, breakup the current monopolies and territories)

**2023**-Have high speed internet available to every home in the City, at a reasonable cost

### 3. Museum Upgrades

**2021**-Re-Roof the Hamner Robbins building; get historic designation at both the federal and state level for both building on the campus

**2022**-Continue collection documentation and develop a list of 'needed' items to complete the collection (while decommissioning items that don't fit)

**2023**-Develop additional inground mine and hands on displays.

### 4. Expand City Camera Systems

**2021**- Interview experts on city camera systems with the goal of formulating a plan to expand the city camera system. Upgrade cameras planned in 2020 capital budget

**2022**- Create long term city camera system upgrade plan

**2023**- Roll out addition of camera system upgrades.

# 2020 Strategic Goals with Progress

# City of Platteville Strategic Goals



Over 90% of the City's human and financial resources are dedicated to the delivery of services for Platteville residents and businesses. Those services include, but are not limited to:

- Protecting the safety of residents and visitors by responding to calls for police and fire services, engaging in crime or fire prevention activities and enforcing building codes,
- Maintaining the City's street, trail and sidewalk network and public transportation system,
- Ensuring that residents have access to reliable and safe water and sewer services,
- Promoting the health, well-being and enrichment of residents by maintaining city parks, operating the aquatic and senior facilities, managing library resources and providing educational and recreational programming,
- Supporting our democracy with open decision-making, citizen outreach, transparent records, fair elections and by adhering to city, state and federal laws,
- Protecting property values through the enforcement of zoning and property maintenance codes,
- Promoting the region's history and assisting with building tourism,
- Supporting economic development initiatives, and
- Planning for future infrastructure needs.

Each year, as an initial step in the budget process, the Common Council and City staff partner together to establish goals for the coming year which align with the City's strategic priorities and the services outlined above.

# 2020 Strategic Goals



The Common Council partnered with City staff to create a three-year strategic plan for 2017-2019 period. The plan identified six priority areas for the City’s limited discretionary time and money. The areas were financial sustainability, business, marketing, connections, housing, and employee relations. The 2019 strategic priorities were modified to: Infrastructure, Marketing, Connections, Housing and Employee Relations. A new strategic planning process was scheduled to be conducted in 2019 but was postponed until the transition in City Managers was completed. The strategic priorities from the previous plan form the basis for the goals highlighted in the table below.

Strategic Goals	
Infrastructure	
City Hall - Complete HVAC work, space use plan and furniture installation for Phase 2	Work has been completed and finalized on Phase 2 of the city hall renovation project.
Complete design work for Business Hwy 151 improvements	Design Work Completed.
Complete Oak St Parking Lot reconstruction	Contract awarded on March 10. Project was completed.
Complete second phase of Airport Master Plan	Airport commission has included Phase 2 of the Master Plan within their six-year CIP.
Complete water and sewer street projects: <ul style="list-style-type: none"> <li>• Third Street - water only</li> </ul>	Contract awarded March 11. Project completed.
Complete wastewater treatment plant projects: <ul style="list-style-type: none"> <li>• Aeration system – Blowers and MCC</li> <li>• Standby generator - design</li> <li>• Manhole replacement – industrial park</li> </ul>	Aeration System and Standby Generator have been designed and incorporated into the 5-year CIP for water and sewer. All manholes within the industrial park have been replaced and Emmi Roth did reimburse the City of Platteville for manholes directly linked towards their facility.

# 2020 Strategic Goals-Infrastructure



<p>Complete street reconstruction projects:</p> <ul style="list-style-type: none"> <li>• Bradford St (Pine to Irene)</li> <li>• Market St (Chestnut to Hickory)</li> <li>• Irene St (Hickory to Bradford)</li> </ul>	<p>Bid opening and awarding of contracts occurred in March and April. Projects have been completed.</p>
<p>Fire Station Comprehensive Plan and Conceptual Planning</p>	<p>Public Administration Associates have been awarded the contract and are actively working on completion. City Staff is anticipating a draft version of the study to be provided before Thanksgiving and final completion to occur before end of the year.</p>
<p>Support private construction of the Legion Park Event Center in Legion Park</p>	<p>The Broske Center has been officially turned over to the City of Platteville and has hosted a variety of events in 2020.</p>
<p>Implement DNR grant received for Emerald Ash Borer to remove and replace ash trees on private property</p>	<p>The DNR has extended the grant through the end of 2020. Residents interested in the cost share program can reserve up to \$250 for the removal and replacement of an ash tree on their property.</p>



# 2020 Strategic Goal- Housing



Housing	
Work on zoning ordinance modifications as recommended in the housing study to facilitate housing development	Community Development Department has been working on a variety of zoning changes throughout 2020. Multiple changes to Chapter 22- Zoning were approved by common council on October 13th.
Develop rental housing conversion, housing rehab and other housing improvement initiatives recommended in the housing study with TID 4 extension funding	City staff has created a loan program and a grant program for the refurbishment of older homes in the community to assist buyers and rental convertors. City staff will continue to advocate for this program.
Review the development regulations for changes that would allow more opportunities for multi-family housing development, allow smaller lot sizes, and allow other varieties of housing	The Planning Commission at their November 2 meeting started the conversation of a conservation subdivision. The proposed changes to allow for this type of housing development will be incorporated in Chapter 22 and again presented back to the commission.

# 2020 Strategic Goal-Employee Relations



Employee Relations	
Update City administrative policies and procedures to align with employee handbook and roll-out to staff	Due to COVID-19 this has been delayed but city staff continue to review policies and procedures to be incorporated into the handbook.
Complete and implement streamlined and enhanced onboarding of new employees	Official new onboarding process has been created and is being piloted on new employees.

# 2020 Strategic Goal-Marketing



Marketing	
Explore feasibility of Highway 151 billboards to promote the Museums	Have been offered use of H&R Block billboard on Bus. 151 and Chestnut. Reviewing other options outside of city.
Install landscaping around the new park signs	Landscaping has taken place.
Official roll out of the newly designed City logos	City Manager continues to work with Communication Specialist on logo roll out, marketing and apparel campaigns.

# 2020 Strategic Goal-Business



Business	
<p>Work to encourage the redevelopment of the vacant commercial sites: former McDonald's property, former Swiss Valley property, former truck stop property, Browning motors property, former Steve's Pizza building</p>	<p>Community Development continues to work with potential interested investors regarding the available properties. Former McDonald's lot has seen the completion of the Laundromat. Further discussions continue with economic development partners for other sites.</p>
<p>Collaborate with PAIDC on Industrial Recruiter initiative to facilitate development in the industry park</p>	<p>City Staff worked with PAIDC on being a part of a variety of site selector zoom conversations regarding development within our industrial park. Currently reviewing potential leads.</p>

## 2020-Strategic Plan-Connections/Other



Connections	
Schedule roundtable meetings with key partner groups	City Manager continues to meet on a regular basis with UW-P, Platteville School District, PAIDC, Platteville Incubator and Platteville chamber of commerce.
Host third community involvement fair	Community Involvement Fair was held on January 27, 2020 in which City Manager and various council members attended. Well over 30 different groups and organizations attended.

Other	
Complete Rountree streambank restoration near Chamber of Commerce building	Project has been completed.
Establish Solid Waste/Recycling Task Force for the development and implementation of a plan to address garbage/recycling collection and processing	Task Force continues to meet monthly and plan to continue conversations into 2021.



# 2021 Strategic Goals

# 2021 Strategic Goals



## 2021 Strategic Goals

The Common Council partnered with City staff to create a three-year strategic plan for 2021-2023. Based on feedback received during the community engagement sessions, strategic planning survey and council/staff work session community value success factors were established. The community value success factors created were: Safe, Welcoming and Engaged Community, Thoughtful Development and Prosperous Economy, and Quality Infrastructure, Amenities, and Services. Led by the City Manager, staff organized priorities for each critical success factor, and developed goals to achieve each of these important organizational factors.

<b>Community Value Success Factor</b>
<b>Safe, Welcoming and Engaged Community</b>
<ul style="list-style-type: none"><li>• Complete Fire Department Analysis</li></ul>
<ul style="list-style-type: none"><li>• Create timeline to implement Fire Department Analysis recommendations.</li></ul>
<ul style="list-style-type: none"><li>• Create marketing campaign for Fire Department Analysis to provide findings to community.</li></ul>
<ul style="list-style-type: none"><li>• Start New/Update Fire Department fundraising discussions with local grass roots organizations, county, state, and federal legislators.</li></ul>
<ul style="list-style-type: none"><li>• Hold monthly TIDE (Taskforce for Inclusivity, Diversity and Equity) Meetings.</li></ul>
<ul style="list-style-type: none"><li>• Begin conversation of TIDE hosted event in 2022.</li></ul>
<ul style="list-style-type: none"><li>• Create a marketing/mission statement that will increase the visibility of the importance of our history.</li></ul>

# 2021 Strategic Goals



## 2020 Strategic Goals (cont.)

### Community Value Success Factor

#### Safe, Welcoming and Engaged Community

- Celebrate Historic Preservation Week.
- Coordinate a community-wide marketing theme by organizing a subcommittee with community partners such as UW-P, School District, Main Street, Platteville Regional Chamber of Commerce, PAIDC, Platteville Incubator and local businesses.
- Being discussions of 2022 City of Platteville History Flyer and information to publish on city website.

# 2021 Strategic Goals



## Community Value Success Factor

### Thoughtful Development and Prosperous Economy

- Continue Support of PAIDC and Grant County Economic Development and their work with SLP (site selectors).
- Begin discussion with Platteville Incubator on upgrades to facility with focus on creating co-working space.
- Have Planning Commission partner with task force for updates to homes/subdivisions regulations.
- Begin discussions of RFP process to partner with developers on creation of new single family home subdivision.
- Continue implementation of program funded through TIF closure to improve as well as return homes to single family dwellings built before 1950.
- Work with PAIDC and Grant County Economic Development to bring new business to industrial park.
- Completion of Financial Software System Upgrade.
  
- Begin review of CIP process/Budget process to incorporate updates and procedures into budget process.

# 2021 Strategic Goals



## Community Value Success Factor

### Quality Infrastructure, Amenities, and Services

- Create Community Center Steering Committee to 'define' community center.
- Review potential to start Supervised Playground Program like City of Green Bay.
- Re-roof the Hanmer Robbins School Building.
- Apply for historic designation at both federal and state level for Museum campus buildings.
- Create official city message to send to broadband providers for recruitment.
- Have PCAN present during a work session to common council to gain better understanding of community access network.
- Upgrade cameras planned in 2020 Capital Improvement Budget.
- Interview experts on city camera systems and potentials.



# 2021 Strategic Goals



## Community Value Success Factor

### Quality Infrastructure, Amenities, and Services

- Begin discussions towards a long-term plan to expand the city camera system.
- Complete the hiring and onboarding of HR Specialist Position.
- Completion of Campground Improvements & Expansion.
- Completion of Dairy Day Shed Improvements.
- Completion of Tennis Court Resurfacing.
- Completion of Dewey Street Repair.
- Completion of Deborah Court Storm Sewer Ditch Restoration.
- Completion of Business Highway 151 Project.
- Completion of Museum Train Safety Rail Replacement.

# Financial Structure

- Fund Descriptions and Structure
- Department/Fund Relationship
- Basis of Budgeting

# Fund Descriptions and Structure



The City of Platteville maintains individual funds, each of which is considered to be a separate accounting entity. The funds are categorized between governmental and proprietary fund types. Governmental funds are used to account for activities generally financed through taxes, intergovernmental revenues, and other nonexchange revenues. Proprietary funds are used to account for activities generally financed in whole or in part by fees charged to external parties for goods or services. Each fund is accounted for by providing a separate set of self-balancing accounts, which constitute its assets, liabilities, net position/fund equity, revenues, and expenditure/expenses.

The City's funds are grouped as follows:

## Governmental Funds

**General Fund (Major)** – Accounts for the City's primary operating activities. It is used to account for all financial resources except those required to be accounted for in another fund.

**Capital Improvements Fund (Major)** – Accounts for financial resources to be used for the acquisition or construction of equipment and/or major capital facilities.

**Community Development Block Grant (CDBG) Fund** – Accounts for financial resources to be used to provide financial assistance to develop communities by providing housing.

**TIF District Funds 5, 6 & 7** – Account for the activity of tax incremental districts, including the payment of general long-term debt principal, interest and related costs.

**Debt Service Fund (Major)** – Accounts for the accumulation of resources for, and the payment of, general long-term debt principal, interest and related costs.

# Fund Descriptions and Structure



## Governmental Funds (cont.)

**Special Revenue Funds** – Accounts for the proceeds of specific revenue sources (other than major capital projects) that are legally restricted to expenditures for specified purposes:

- Airport**
- Redevelopment Authority**
- Broske Event Center**
- Affordable Housing Program**
- Housing Conservation Program**
- Library (Littlefield)**
- Ziegert Trust**
- Boll Cemetery**
- Taxi/Bus**

**Permanent Funds** – Accounts for resources that are legally restricted to the extent that only earnings, and not principal, may be used for purposes that support the City's programs:

- Cemetery perpetual care**

## Proprietary Fund

**Water and Sewer Utility (Major)** – Accounts for operations of the water and sewer system.

# Department/Fund Relationship



The relationship between Major and Non-Major funds and City departments is depicted in the chart below:

	Common Council	City Manager	Administration	Police	Fire	Public Works	Library	Museum	Parks and Recreation	Community Development
<b>Major Governmental</b>										
General Fund	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Capital Improvement Fund		✓	✓	✓	✓	✓	✓	✓	✓	✓
CDBG Fund		✓	✓							✓
Debt Service Fund			✓							
<b>Major Enterprise</b>										
Water & Sewer Utility		✓	✓			✓				
<b>Non-Major Governmental</b>										
Airport Fund		✓	✓							
Redevelopment Fund		✓	✓							✓
Affordable Housing Fund		✓	✓							✓
Broske Event Center		✓	✓						✓	
Housing Conservation Program Fund		✓	✓							✓
Library (Littlefield)		✓	✓				✓			
Ziegert Trust Fund			✓			✓				
Boll Cemetery Fund			✓			✓				
Taxi/Bus Fund		✓	✓			✓				
TIF Funds 5, 6 and 7			✓			✓				✓



# Basis of Budgeting



For budgeting, the City of Platteville uses two different accounting measures:

## Governmental Fund Budgets

Governmental funds are budgeted using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are budgeted when they are expected to be both measurable and available. Available means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. For this purpose, the city considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures are budgeted for when the related fund liability will be incurred, except for unmatured interest on long-term debt, claims, judgments, compensated absences, and pension expenditures.

Property taxes are budgeted as revenues in the year after they are levied, when services financed by the levy are being provided. Intergovernmental aids and grants are budgeted as revenues in the period the city is entitled to the resources and the amounts are anticipated to be available.

Special assessments and other general revenues such as fines and forfeitures, inspection fees, and recreation fees are budgeted as revenues when they are expected to become measurable and available as current assets.

## Proprietary Fund Budgets

The Water and Sewer Utility proprietary fund is budgeted using the economic resources measurement focus and the accrual basis of accounting. Revenues are budgeted when they are expected to be earned and/or the services provided, and expenses are budgeted when the liability is expected to be incurred or economic asset used.

The basis of accounting used for the City's governmental and proprietary fund audited financial statements is the same as described above.

# Financial Policies

- Internal Controls
- Debt Management
- Capital Improvement
- Budget Administration
- Fund Balance
- Land Use and Growth
- Tax Rate Stability
- Investment
- Purchasing
- Payment of Bills
- General Fund Balance

# Financial Policies



## Internal Controls

City staff shall establish a system of internal controls designed to prevent losses of City funds arising from fraud, misrepresentation by third parties, unanticipated changes in financial markets, employee error or imprudent actions by employees. Each year, as part of the City's annual audit by an external auditing firm, there will be an independent review. This review will provide internal control by assuring compliance with this policy.

## Debt Management Policy

The City recognizes that the foundation of any well-managed program of capital financing is a comprehensive debt management plan. This plan helps set forth the parameters for issuing debt and managing outstanding debt. It also provides guidance to decision makers regarding the timing and purposes for which debt may be issued, types and amounts of permissible debt, method of sale that may be used and structural features that may be incorporated.

The City will confine long-term borrowing to projects and equipment that cannot be financed from current revenues. Generally, projects with a useful life of five years or less will not be funded from long-term debt. The term of any debt obligations issued by the City should not exceed the economic life of the improvements that they finance. If financially feasible, the term should be shorter than the projected economic life. Whenever possible, the term of obligations issued will be ten years or less. The City will borrow no more than 75% of annual Capital Improvements.

# Financial Policies



## Debt Management Policy (cont.)

Debt obligations issued by the City will carry a fixed interest rate. If, in consultation with its Financial Advisor, the City determines that a variable interest rate offers specific advantages, it may choose to issue securities that pay a rate of interest that varies according to a predetermined formula or results from a periodic remarketing of securities.

The total principal amount outstanding of debt obligations carrying the G.O. pledge of the City may not exceed an amount equal to 5% of the City's equalized value (including any tax increments) as determined by the Wisconsin Department of Revenue. The City has further identified a targeted maximum direct debt burden of 3.5%, which is equivalent to utilization of no more than 70% of its statutorily allowed debt capacity.

Currently, all City debt is general obligation debt except for revenue bonds issued by the Water & Sewer Department and Tax Incremental Districts. The water and sewer debt is supported by utility revenue, while the TID revenue bonds are supported by tax increment from their respective districts. Mortgage revenue bonds do not count against the state debt limit.

Prior to adopting the annual capital budget, the City will evaluate the impact of the proposed issuance on the stated goals as well as the impact on the debt level. When possible, the tax levy will be replaced with special assessments, water and sewer revenues, TID Increments, or other revenues as a source for repaying the debt.

Debt obligations may be issued by the City under the authority of, and for the purposes defined in the following Chapters or Sections of the Wisconsin Statutes: Chapter 67 – G.O. Bonds and Notes, Section 66.0621 – Revenue Obligations, Section 66.1335 – Housing and Community Development, Section 66.0701 through 66.0733 – Special Assessment B Bonds. Prior to issuing bonds other than general obligation bonds, an analysis will be performed to determine the risks and benefits of the alternative financing and the impact of the financing on the City's credit position.

# Financial Policies



## Capital Improvement Plan

Capital improvements and capital expenditures are any items which are expected to have a useful life of three years or more and costing over \$10,000. Items generally under \$10,000 will be paid for by tax levy; items over \$10,000 may be borrowed for. Capital improvements include:

- Capital equipment
- Utility improvements
- Public Works improvements
- Public buildings and grounds

Department Heads will work with the City Manager to propose a five-year capital improvement program for their respective departments. The City Manager will submit the combined five-year capital improvement plan to the Common Council for review and approval during the City's budget process. The capital improvement plan will include the description of each project, estimate timing for each project and describe how the project will be funded, whether through levy support, debt or other financing sources.

The City's goal is to budget enough funds necessary to cover any predictable infrastructure maintenance and equipment costs. The City intends to utilize its borrowing power primarily for projects that would involve replacement or installation of new infrastructure. This protects the City's borrowing power and allows the City the opportunity to focus on borrowing for projects that could be considered an investment by yielding returns in the form of additional tax base or maintenance of values.



# Financial Policies



## Budget Administration Policy

### **Responsibilities**

All expenditures of the City of Platteville shall be made in accordance with the annual budget. Department Heads are responsible for managing their respective budgets. Budgetary control is maintained at the line item level. Each Department is responsible for reviewing purchases and payment requests for compliance with City rules, regulations, and budgetary limits.

The Administration Department oversees the finances of the City including the following:

- Administering the City's payment system to review, process, and pay purchasing transactions and expense claims,
- Receiving and depositing all City receipts, which are invested by the City Treasurer,
- Maintaining records for all these transactions and monitoring their effect on cash balances, and
- Administering the City's payroll system to process personnel transactions and to review and pay personnel expenses.

### **Reporting**

Monthly detail budget reports shall be prepared and distributed to the City Council, Department Heads and support staff. These reports shall be organized by department, division, and line item showing the authorized budget amount as well as expenditures and encumbrances to date.

### **Functional Expenditure Categories**

Wisconsin State Statute requires expenditures to be grouped into functional expenditure categories. The General Fund functional expenditure category levels, with related departments, are summarized in the table below.

For funds other than the General Fund, the functional expenditure category level is the total budget of the fund.

# Financial Policies



## Budget Administration Policy (cont.)

Functional Expenditure Category	Budget Section
General Government	Council City Attorney City Manager Communications City Clerk, including Elections and City Assessor Municipal Building Insurance Administration IT
Public Safety	Police Fire Ambulance Fee Emergency Management Building Inspection
Public Works	Streets Storm Sewer Refuse, Recycling and Weeds
Health and Human Services	Freudenreich Animal Trust Fund Cemeteries
Culture, Recreation and Education	Library Museum Senior Center Recreation Parks
Conservation and Development	Forestry PCAN Housing Community Planning & Development

# Financial Policies

## Budget Administration Policy (cont.)

### **Amendments**

Budget amendments may be executed with the approval of the individuals or groups outlined in the table below.

	Admin. Director	City Manager	Common Council*
<b>General Fund</b>			
Transfers between line items within a department	✓		
Transfers between departments within a functional expenditure category		✓	
Transfers between functional expenditure categories			✓
<b>Other Funds</b>			
Transfers between line items		✓	
Transfers between funds			✓

\* Under Wisconsin State Statute 65.90(5), amendments made by the governing body must receive a 2/3-majority vote.

### **Wages and Benefits**

Regular full-time and part-time positions are approved through the budget. The number of regular full-time and part-time positions cannot be increased without Common Council approval. As vacancies occur, regular full-time and part-time positions may be reallocated at the discretion of the City Manager based on organization needs. Any additional expense or saving resulting from staffing changes (i.e. lower or higher compensation and benefit costs) will be managed on an organization-wide basis. Anticipated budget savings due to an employee vacancy or change in a position may not be used to supplement expenditures without City Manager approval.

Part-time (less than 20 hours/week), Temporary or Seasonal (PTS) employees will be designated as a separate budget line item for each department. Department Heads can determine the right complement of PTS workforce required, both in terms of the number of employees and hours, as long as the total wages remain within the budgeted amount.

# Financial Policies



## Fund Balance Policy

Fund balance is an important measure of financial condition that represents the difference between a fund's assets and liabilities. In accordance with the requirements of GASB 54, fund balances shall be classified as follows: non-spendable, restricted, committed, assigned and unassigned.

Non-spendable fund balances include amounts that are not in a spendable form (such as inventory) or are required to be maintained intact.

Restricted fund balances include amounts constrained to specific purposes by their providers (such as grantors, bondholders, and higher levels of government) through constitutional provisions, or by enabling legislation.

Committed fund balances include amounts constrained to specific purposes by the City Council, using its highest level of decision-making authority; to be reported as committed, amounts cannot be used for any other purpose unless the City Council takes the same highest level action to remove or change the constraint.

Assigned fund balances include amounts the City Council intends to use for a specific purpose; intent can be expressed by the City Council or by an official or body to which the City Council delegates the authority. All remaining positive spendable amounts in governmental funds, other than the general fund, that are neither restricted nor committed may be assigned. Assignments may take place after the end of the reporting period.

Unassigned fund balances include residual positive fund balance within the general fund which has not been classified within the other above mentioned categories. Unassigned fund balance may also include negative balances for any governmental fund if expenditures exceed amounts restricted, committed, or assigned for those purposes.

# Financial Policies



## Fund Balance Policy (cont.)

Fund balances should be maintained at a level which provides funds sufficient to pay City expenses without being subject to short-term borrowing. The City receives approximately one-third of the City's tax levy in late August, and 85% of the State Shared Revenues are received in late November. The City commits to strive for a general undesignated fund balance equal to 20% of the general fund budget. When the fund balance exceeds 20% of the operating expenses, City staff should consider reducing the amount of borrowing for capital projects in that given fiscal year or for any expenditure authorized by the City Manager and Common Council. Temporary noncompliance with established minimums is permissible with the authorization of City Council through the budget adoption process or specific City Council action. Minimum fund balance is recorded as unassigned in the general fund. All other governmental funds shall report minimum balances as assigned due to the nature and purpose of the fund to exist for its intended purpose. If short term loans are needed by any fund, such monies may be borrowed from another city fund through the end of the current year. Interest charged will be equal to the current investment interest rate available to the City, but not lower than 3%.

## Land Use And Growth Policy

It is the policy of the City of Platteville to welcome new growth and development to the City if it conforms to the City's Comprehensive Plan. If incentives can be provided, they should be extended to development based upon its projected return to the City.

## Tax Rate Stability Policy

The City recognizes a long-range financial plan is important for tax rate stability. The City is committed to developing and monitoring a long-range forecast for revenues, expenditures, debt and capital needs to help avoid major tax increases in any single year.



# Financial Policies



## Investment Policy

It is the policy of the City of Platteville to invest public funds in a legal and safe manner which will provide the highest investment return with regard to maximum safety, while conforming to applicable state and local Statutes governing investment of public funds.

The primary objectives of the City's investment activities shall be: safety, liquidity, yield and ethics and conflicts of interest.

Safety of principal is the foremost objective of the investment program. Investments of the City shall be undertaken in a manner that seeks to ensure the preservation of capital in the overall portfolio. Diversification may be a mechanism to achieve this goal. A second method to ensure safety is to collateralize certain investments. Diversifying the investment portfolio so that the impact of potential losses from any one type of investment or from any one individual issuer will be minimized.

The City's investment portfolio shall remain sufficiently liquid to enable the City to meet all operating requirements, which may be reasonably anticipated.

The City's investment portfolio shall be designed with the objective of attaining a rate of return that meets the constraints of this policy and market conditions and should only include authorized investments. Authorized investments include any investment stipulated in Wisconsin statute 66.0603 (1m). In accordance with Wisconsin Statutes 34.01 (5) and 34.09, all Wisconsin banks, state or federal chartered, as well as the Wisconsin local government pooled- investment fund, are authorized depositories. All banks designated as authorized depositories must be members of the Federal Deposit Insurance Corporation (FDIC) and be defined as "well capitalized" by the FDIC. The City shall minimize interest rate risk, which is the risk that the market value of securities in the portfolio will fall due to changes in market interest rates, by structuring the investment portfolio so that securities mature to meet cash requirements for ongoing operations, thereby avoiding the need to sell securities on the open market prior to maturity. No investment shall have a maturity greater than 5 years from the purchase/settlement date. Investments considered or defined as "derivatives" are prohibited, including but not limited to Mortgaged Back Securities (MBS), Collateralized Mortgage Obligations (CMO), Asset Backed Securities (ABS) and Interest Rate Swaps.

# Financial Policies



## Investment Policy (cont.)

Officers and employees involved in the investment process shall refrain from personal business activity that could conflict with proper execution of the investment program or which could impair their ability to make impartial investment decisions. Employees and investment officials shall disclose to the City of Platteville Common Council any material financial interests in financial institutions that conduct business within this jurisdiction, and they shall further disclose any large personal financial or investment positions that could be related to the performance of the City, particularly regarding the time of purchases and sales. Management and administrative responsibility for the investment program of the City is entrusted to the City Manager under the direction of the City Council. Individuals authorized to engage in investment transactions on behalf of the City are the City Manager and Administration Director.

Investments shall be diversified by limiting investments to avoid over concentration in securities from a specific issuer, industry or business sector, excluding U.S. Treasury obligations, investing in securities with varying maturities and continuously investing a portion of the investment portfolio in readily available funds such as local government investment pools, money market accounts or money market mutual funds permissible under state statute.

The Treasurer shall include an investment summary report within the monthly Financial Report given to the Common Council.

The principles outlined above are intended to set forth the City's philosophy related to fiscal management. The Common Council and City Manager recognize that circumstances change and that these principles must be reviewed annually. However, it is the intent of the City of Platteville to follow these general guidelines to assure fiscal integrity and to maintain a high credit rating.

# Financial Policies



## Purchasing Policy

1. The Common Council has the responsibility of approving and establishing the expenditure levels for the City and each department through their approval of the annual budget. The City Manager and department heads have the responsibility of making purchases and keeping purchases within the scope of the budget. As per Wisconsin Statute 43.58, the Library Board has exclusive control of the expenditures of all moneys collected, donated, or appropriated for the library fund, and is therefore exempt from City purchasing guidelines.
2. All purchases shall demonstrate a reasonable and good faith effort to obtain goods and services at the lowest possible cost consistent with the quality and service needed to maintain efficient operations of the City. Within these parameters, efforts will be made to purchase materials and services locally when possible. A purchase order will not be necessary for monthly, bimonthly, or quarterly maintenance or utility bills. A purchase order also will not be necessary if a contract has been signed by the City Manager and a copy of the contract (or an appropriate section thereof) is attached to the bill.
3. For all other purchases over \$5,000, department heads must submit a purchase requisition form to the City Manager. If the purchase requisition is approved by the City Manager, a purchase order is prepared for the City Manager to sign.
  - a. After the City Manager has approved a purchase order, the original and the pink copy are sent to the department head. The yellow copy and the purchase requisition are submitted to the Finance Office. The department head then sends the original purchase order to the vendor if required.
  - b. Upon receipt of the purchase, the department head submits the pink copy to the Finance Office along with the invoice that the department head has approved for payment. The Finance Office then returns the yellow copy to the department, indicating the date paid and the amount paid if different from the purchase order.
  - c. In an emergency situation, the purchase order should be processed as soon as possible. Approval of the purchase order would proceed with the normal purchase order process.

# Financial Policies



## Purchasing Policy (cont.)

4. Purchases in excess of \$5,000.00 but less than \$25,000.00 shall require competitive quotations. Quotations may be obtained in writing, by telephone, or from a website or current catalog lists. Quotations shall be solicited from at least three vendors.

Exceptions to the requirement of obtaining competitive quotations may be made for the following reasons:

- a. Participation in an intergovernmental cooperative purchasing program.
  - b. The vendor is the sole source from whom it is feasible to obtain the purchase, due to location or the ability to provide maintenance after purchase.
  - c. Emergency circumstances necessitate immediate purchase, not allowing time to seek quotations.
5. Local vendors will always be given a chance to bid on any good or service the City is seeking.
  6. Purchases in excess of \$25,000.00 shall require sealed bids.
    - a. Send notice to bidders, official newspaper, and bid-related publications, and post to the City's website.
    - b. The Department issuing the bid provides the City Manager's Office with a copy of the bid notice before publication.
    - c. Bids received in the City Manager's office will be held by the City Managers' staff until the time of opening.
  7. Per Wisconsin Statutes Section 62.15(1), any public construction project whose estimated cost will exceed \$25,000 shall be let by contract to the lowest responsible bidder. City policy is that such contracts be awarded by the Common Council.
  8. Legal, financial, engineering and consulting services or any other service that may be considered complex or technical in nature: A Request for Proposals shall be used when the cost is expected to exceed \$25,000 in order to gain information from potential service providers. Evaluation criteria shall include but not be limited to price, ability to perform, experience, technical expertise, and availability. Exception: A Request for Proposals shall not be required for ongoing and continuous services, such as legal services provided by the City Attorney, unless requested by the Council.

# Financial Policies



## Purchasing Policy (cont.)

9. Purchases shall be awarded to the low bidder unless there is a valid reason for doing otherwise. Valid reasons may include:
  - a. The low bidder has proven, from past experience, to provide goods or services that are inferior in quality.
  - b. The low bidder has, from past experience, had problems with late delivery, failure to meet specifications and/or not providing the necessary maintenance or service.
  - c. An award may be made to a local vendor that is not the low bidder if the ability to provide timely maintenance for an item is a significant concern, and the local vendor's ability to provide timely maintenance significantly exceeds that of the low bidder.
10. The City may refuse all or any part of a bid when it is felt that such refusal is in the best interest of the City.
11. No city employee shall derive a financial gain from any purchase or contract issued by the City. Accepting gratuities in exchange for preferential treatment is strictly prohibited.
12. The City Manager is responsible for the execution of this policy.



# Financial Policies

## Payment Of Bills

**Overview:** In 1998, the Common Council requested that they authorize payment of bills at each of the monthly Council meetings.

**Policy:** The Common Council authorizes payment of bills before checks are distributed to vendors

**First monthly meeting and second monthly meeting of Council:** For the most part, the run of bills at the first Council meeting each month will be when most of the bills will be paid.

The run of bills at the second Council meeting will be for bills arriving too late for the first meeting, those registrations needed for meetings or conferences that are found out at a date after the first Council meeting, flex plan payments, and for other purchases which need to be paid for in a short period of time.

The second run of bills is not intended to be similar in size to the first run of bills. If you have a bill that is not routine and needs to be approved with the second run of bills (i.e. cannot wait until the first meeting of the following month), make sure Finance understands that this is to be paid at the second meeting. Otherwise the bill will be processed and paid at the first meeting of the following month.

**Submittal to Finance Department:** Any bills that departments wish to be considered for payment should be in the Finance office by the Tuesday prior to the Council meeting.

# Financial Policies

## Fund Balance Policy For The General Fund

**Overview:** This Fund Balance Policy establishes the procedures for reporting unrestricted fund balance in the General Fund financial statements. Certain commitments and assignments of fund balance will help ensure that there will be adequate financial resources to protect the City against unforeseen circumstances and events such as revenue shortfalls and unanticipated expenditures.

The policy also authorizes and directs the Financial Operations Manager to prepare financial reports which accurately categorize fund balance as per Governmental Accounting Standards Board (GASB) Statement No. 54, Fund Balance Reporting and Governmental Fund Type Definitions.

**Policy:** Fund balance is essentially the difference between the assets and liabilities reported in a governmental fund. There are five separate components of fund balance, each of which identifies the extent to which the City is bound to honor constraints on the specific purpose for which amounts can be spent.

- Nonspendable fund balance consists of funds that cannot be spent due to their form (e.g. inventories) or funds that legally or contractually must be maintained intact.
- Restricted fund balance consists of funds that are mandated for a specific purpose by external parties, constitutional provisions or enabling legislation.
- Committed fund balance (self-imposed limitations on use)
- Assigned fund balance (limitation resulting from intended use)
- Unassigned fund balance (residual net resources)

The first two components listed above are not addressed in this policy due to the nature of their restrictions. An example of a nonspendable fund balance is inventory. Restricted fund balance is either imposed by law or constrained by grantors, contributors, or laws or regulations of other governments. This policy is focused on the financial reporting of unrestricted fund balance, or the last three components listed above.

# Five-Year Financial Management Plan

# Five-Year Financial Plan



In December 2016, the City engaged with a municipal advisor to prepare its first comprehensive five-year financial management plan. Development and refinement of the plan was facilitated by a series of workshops with the Common Council. During the workshops, City officials were briefed on the current status of the City's financial position; historical and projected valuation trends; capital financing alternatives; tax rate projections for operating, capital and debt service expenditures; and cash flow projections for the City's Tax Incremental Districts.

Key conclusions and observations developed as a result of the modeling and workshop process and the development of the initial Financial Management Plan were:

- Favorable indicators for the City; strong General Fund balance, strong management, good financial policies and conservative budgeting practices. An elevated debt burden but the City has remained within its financial management policy. The City has maintained compliance with its fund balance policy.
- Primary challenges for the years 2017 to 2021:
  - Finding the appropriate balance between keeping taxes manageable, replacing aging infrastructure and implementing improvements to enhance quality of life in the community.
  - Maintaining and improving revenue sources to abate the property tax levy from debt service, including TIF revenues.
- Continuation of the annual update to the Capital Improvement Plan for maintaining a planning horizon, and accurately reflecting planned projects and associated costs. As capital needs continue to mount, maintaining an updated CIP was viewed as crucial to the City's ability to manage and allocate resources. The City had adopted a policy to finance projects with the amount of debt issues being no greater than the amount of levy supported principal debt retiring annually. Debt is amortized over a 15-year term or 20-year term which has the effect of reducing the City's debt burden.

# Five-Year Financial Plan

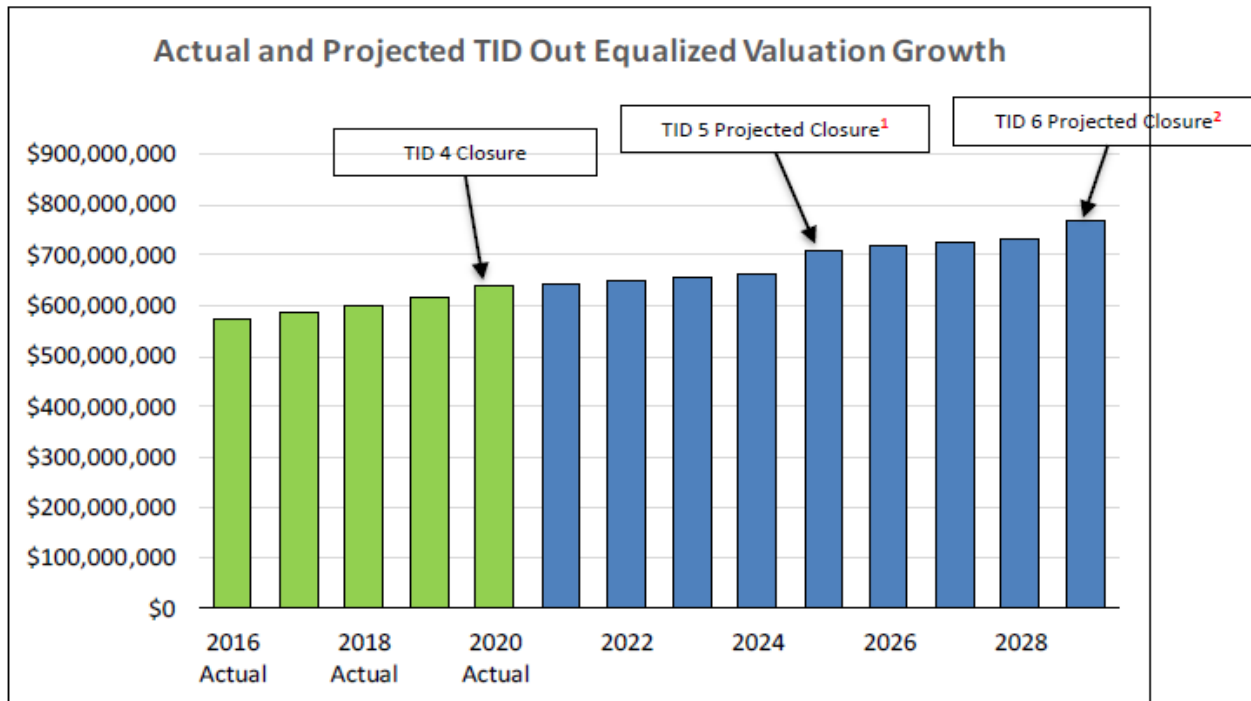


- State imposed levy limits were not expected to be a constraining factor for the City. Due to the manner in which debt service adjustments are made on the current levy limit worksheet, the City's projected tax levy was projected to be below the amounts that it can levy under the limits for the years 2017 to 2021. Future levy limits could become a constraining factor for the City, particularly if the current adjustments allowed for debt service were to be eliminated or when they have been fully utilized.
- Qualification for Expenditure Restraint Program (ERP) payments from the State may be a constraining factor over the coming years. The City will utilize a contingency account and fund balance to maximize the ERP program in years after 2019.
- Closure of Tax Increment District 5 will have a positive impact on the City's financial position. Closure was projected to occur in 2025 with an anticipated increase to the City's tax base by as much \$43 million. The additional tax base would allow the City to increase its tax levy, reduce its tax rate, or likely some combination of both (levy limit legislation, if still in effect, may restrict or limit the City's options in this regard). A larger tax base would also reduce the tax rate impact of future capital financing needs.

# Five-Year Financial Plan

During 2019 and 2020, the City engaged with its municipal advisor to update its long-range financial plan. City staff worked with the advisor to develop the plan and present it to the City Council for review. The plan will guide the City’s budgeting process in the coming years and provide analysis of the impact of borrowing and use of reserves on CIP spending, debt service and the tax rate.

The following pages highlight the models which were developed along with key indicators for the years 2021 through 2025. The first model charts the anticipated growth in equalized value, with the impact of TID closures demonstrated in years 2020, 2025 and 2029.



<sup>1</sup> - Forecasted close for TID 5 unless the City approves extension for one year for an affordable housing program.  
<sup>2</sup> - Forecasted close for TID 6 unless the City approves extension for one year for an affordable housing program.



# Five-Year Financial Plan

## General Fund

General Fund expenditures are projected using annual increases of 0.5% for commodities, services and utilities; 2.0% for wages/taxes and 5.0% for employee benefits.

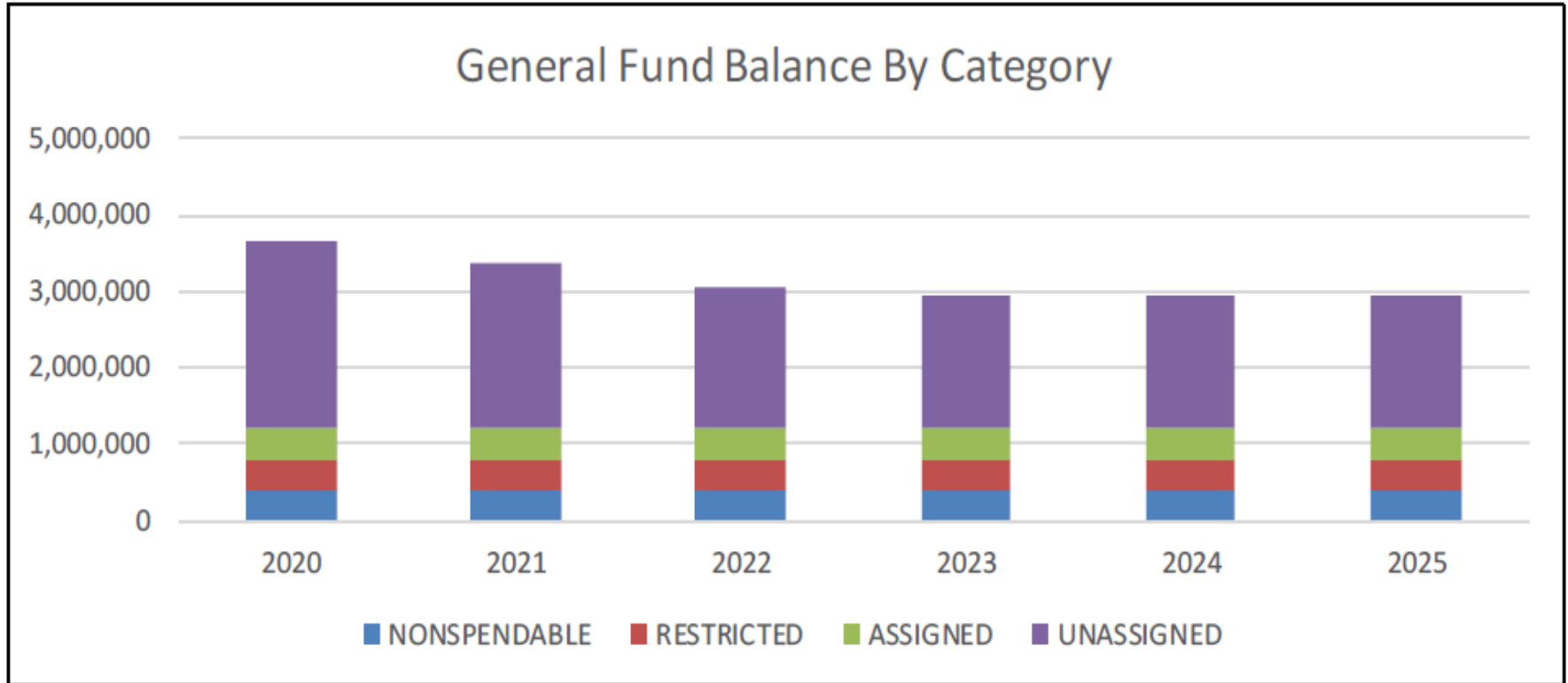
Trend analysis is utilized to project revenues. Property tax levels are determined by the revenue needed to cover operational expenses after application of all other revenue sources.

Transfers out represent funding for capital spending from General Fund unassigned fund balance. The limitation on this source for capital spending is shown by the declining surplus reserves in the bottom row, however any prior year budgetary surplus is not incorporated into this model.

	2019 ACTUAL	2020 PROJECTED	2021 PROJECTED	2022 PROJECTED	2023 PROJECTED	2024 PROJECTED	2025 PROJECTED
<b>REVENUE</b>							
Local property taxes	\$ 2,722,545	\$ 2,718,027	\$ 3,000,558	\$ 3,142,915	\$ 3,411,513	\$ 3,706,973	\$ 3,949,286
Other taxes	284,851	211,359	211,615	286,615	286,615	286,615	286,615
Special assessments	14,891	12,880	14,425	14,425	14,425	14,425	14,425
Intergovernmental revenues	3,805,192	3,775,523	3,754,762	3,631,824	3,515,076	3,404,210	3,298,933
Licenses and permits	105,553	80,200	73,063	133,023	133,023	133,023	133,023
Fines and forfeitures	129,611	82,500	82,500	139,896	139,896	139,896	139,896
Public charges for service	700,031	589,854	715,654	716,501	717,363	718,243	719,140
Investment income	153,729	51,590	51,590	51,590	51,590	51,590	51,590
Miscellaneous	229,234	102,985	103,170	103,170	103,170	103,170	103,170
Transfers in	457,005	428,278	417,889	426,192	434,661	443,299	452,110
<b>TOTAL REVENUE</b>	<b>8,602,642</b>	<b>8,052,996</b>	<b>8,425,226</b>	<b>8,646,151</b>	<b>8,807,332</b>	<b>9,001,444</b>	<b>9,148,188</b>
<b>EXPENDITURES</b>							
General Government	1,162,404	1,269,913	1,261,738	1,288,559	1,303,977	1,348,014	1,347,020
Public Safety	3,140,725	3,273,182	3,365,070	3,440,265	3,517,765	3,597,657	3,679,823
Public Works	1,469,067	1,557,298	1,572,301	1,596,468	1,621,323	1,646,892	1,673,059
Health & Human Services	148,501	160,000	162,162	166,021	170,004	174,118	178,338
Culture, Recreation & Education	1,898,011	1,702,186	1,768,978	1,802,752	1,837,426	1,873,029	1,903,212
Conservation and Development	322,336	292,233	294,977	352,086	356,837	361,734	366,736
Transfers out <sup>1</sup>	557,848	479,753	300,000	300,000	96,110	-	-
<b>TOTAL EXPENDITURES</b>	<b>8,756,753</b>	<b>8,734,565</b>	<b>8,725,226</b>	<b>8,946,151</b>	<b>8,903,442</b>	<b>9,001,444</b>	<b>9,148,188</b>
<b>Percentage change</b>	<b>0.25%</b>	<b>-0.25%</b>	<b>-0.11%</b>	<b>2.53%</b>	<b>-0.48%</b>	<b>1.10%</b>	<b>1.63%</b>
<b>Net Change</b>	<b>(154,111)</b>	<b>(681,569)</b>	<b>(300,000)</b>	<b>(300,000)</b>	<b>(96,110)</b>	<b>-</b>	<b>-</b>
<b>FUND BALANCE</b>							
<b>BEGINNING FUND BALANCE</b>	<b>4,488,022</b>	<b>4,333,911</b>	<b>3,652,342</b>	<b>3,352,342</b>	<b>3,052,342</b>	<b>2,956,232</b>	<b>2,956,232</b>
<b>YEAR END BALANCE</b>	<b>\$ 4,333,911</b>	<b>\$ 3,652,342</b>	<b>\$ 3,352,342</b>	<b>\$ 3,052,342</b>	<b>\$ 2,956,232</b>	<b>\$ 2,956,232</b>	<b>\$ 2,956,232</b>
<b>COMPONENTS OF FUND BALANCE</b>							
<b>NONSPENDABLE</b>	<b>\$ 390,838</b>	<b>\$ 390,838</b>	<b>\$ 390,838</b>	<b>\$ 390,838</b>	<b>\$ 390,838</b>	<b>\$ 390,838</b>	<b>\$ 390,838</b>
<b>RESTRICTED</b>	<b>404,072</b>	<b>404,072</b>	<b>404,072</b>	<b>404,072</b>	<b>404,072</b>	<b>404,072</b>	<b>404,072</b>
<b>ASSIGNED</b>	<b>579,608</b>	<b>399,855</b>	<b>399,855</b>	<b>399,855</b>	<b>399,855</b>	<b>399,855</b>	<b>399,855</b>
<b>UNASSIGNED</b>	<b>2,959,393</b>	<b>2,457,577</b>	<b>2,157,577</b>	<b>1,857,577</b>	<b>1,761,467</b>	<b>1,761,467</b>	<b>1,761,467</b>
<b>TOTAL FUND BALANCE</b>	<b>\$ 4,333,911</b>	<b>\$ 3,652,342</b>	<b>\$ 3,352,342</b>	<b>\$ 3,052,342</b>	<b>\$ 2,956,232</b>	<b>\$ 2,956,232</b>	<b>\$ 2,956,232</b>
<b>Percentage change in levy</b>	<b>5.29%</b>	<b>-0.17%</b>	<b>10.39%</b>	<b>4.74%</b>	<b>8.55%</b>	<b>8.66%</b>	<b>6.54%</b>
<b>Unassigned fund balance % of expenditures before transfers</b>	<b>36%</b>	<b>30%</b>	<b>26%</b>	<b>21%</b>	<b>20%</b>	<b>20%</b>	<b>19%</b>
<b>Amount of unassigned fund balance over policy</b>	<b>1,281,571</b>	<b>846,978</b>	<b>472,532</b>	<b>128,347</b>	<b>1</b>	<b>-</b>	<b>-</b>

NOTES: <sup>1</sup> Assumes using General Fund reserves and does not account for any prior year budgetary surplus.

# Five-Year Financial Plan



Note: Assumes that surplus from General Fund is used for Capital and does not account for any prior year budgetary surplus.

The five-year plan incorporates use of General Fund unassigned fund balance to support capital spending. The chart above demonstrates that while this is not a long-term solution, it does provide short-term funding for CIP while City tax levy resources are diverted to supporting debt service needs.

# Five-Year Financial Plan

## Capital Fund

Capital Fund expenditures are drawn from the City's five-year capital spending plan. The City is currently limiting new borrowing to the amount of levy-supported principal retired in the previous year. Public Works projects requiring borrowing are therefore limited in scope, with the unfunded amount shown separately.

Revenues are also drawn from the capital spending plan and represent known sources such as the wheel tax, grants and debt proceeds. Property taxes are determined as the amount needed to fully fund the planned spending.

	2021	2022	2023	2024	2025
<b>REVENUE</b>					
Local property taxes	\$ 295,000	\$ 585,500	\$ 882,390	\$ 325,000	\$ 325,000
Wheel tax	120,000	120,000	120,000	120,000	120,000
Intergovernmental revenues	-	550,000	-	-	-
Investment income	6,100	5,375	5,750	31,400	6,125
Miscellaneous	1,235,000	32,000	-	1,430,000	-
Bond proceeds	1,275,000	1,130,000	1,210,000	6,405,000	1,280,000
Transfers in (from General Fund reserves) <sup>1</sup>	300,000	300,000	96,110	-	-
<b>TOTAL REVENUE</b>	<b>3,231,100</b>	<b>2,722,875</b>	<b>2,314,250</b>	<b>8,311,400</b>	<b>1,731,125</b>
<b>EXPENDITURES</b>					
General Government	-	-	-	-	-
Public Safety	165,000	467,500	344,500	6,588,900	85,000
Public Works	3,176,112	2,386,100	2,253,175	1,627,687	1,627,575
Funded Bond Projects	1,220,000	1,075,000	1,150,000	1,210,000	1,225,000
Unfunded (Surplus) Bond Projects	230,000	275,000	375,000	55,000	40,000
Health & Human Services	-	-	-	-	-
Culture, Recreation & Education	60,000	87,000	33,000	-	-
Conservation and Development	-	-	-	-	-
Total Projects	3,401,112	2,940,600	2,630,675	8,216,587	1,712,575
Debt service					
Issuance costs	59,988	57,275	58,575	149,813	58,550
<b>TOTAL EXPENDITURES</b>	<b>3,461,100</b>	<b>2,997,875</b>	<b>2,689,250</b>	<b>8,366,400</b>	<b>1,771,125</b>
<b>Percentage change</b>	<b>66.80%</b>	<b>-13.38%</b>	<b>-10.29%</b>	<b>211.11%</b>	<b>-78.83%</b>
<b>Net Change</b>	<b>(230,000)</b>	<b>(275,000)</b>	<b>(375,000)</b>	<b>(55,000)</b>	<b>(40,000)</b>
<b>BEGINNING OF YEAR UNFUNDED PROJECTS</b>	<b>-</b>	<b>(230,000)</b>	<b>(505,000)</b>	<b>(880,000)</b>	<b>(935,000)</b>
<b>END OF YEAR UNFUNDED PROJECTS</b>	<b>\$ (230,000)</b>	<b>\$ (505,000)</b>	<b>\$ (880,000)</b>	<b>\$ (935,000)</b>	<b>\$ (975,000)</b>

NOTES: <sup>1</sup> Assumes using General Fund reserves and does not account for any prior year budgetary surplus.

# Five-Year Financial Plan

## Debt Service Fund

Debt service needs are projected based on the City's current outstanding debt, with new debt service from future capital project borrowing illustrated in the highlighted columns.

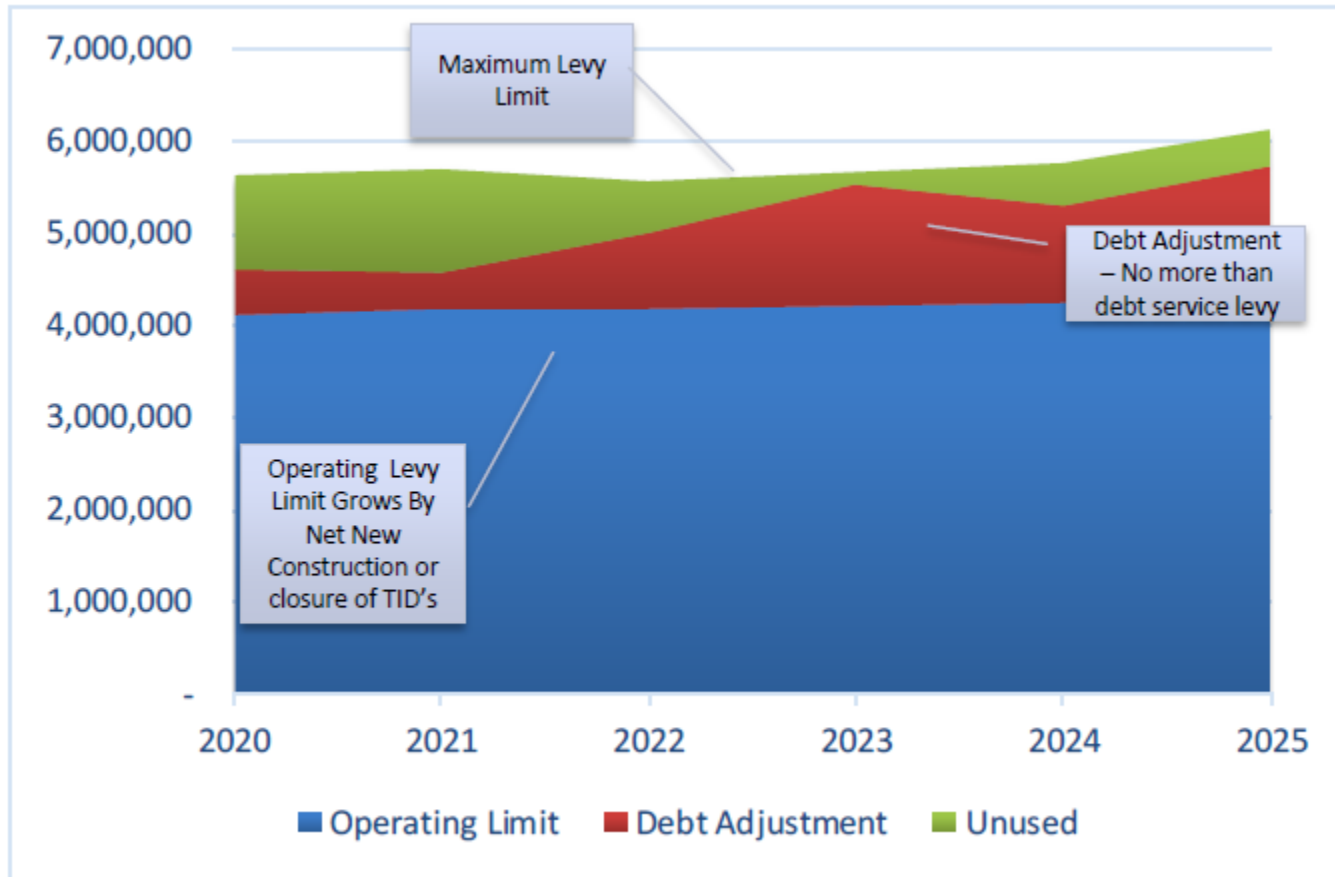
Existing General Obligation Debt Only							Projected Debt Service					Debt Service Tax Rate @ 1.00% Growth	YEAR	
YEAR	Equalized Value Projection	Change in Equalized Value Projections	Total Payment (P&I)	Total Less Non Levy Revenues	Net Debt Service Levy	Debt Service Tax Rate	Capital Plan Debt Service			Net Debt Service Levy	Levy Change			
YEAR	Principal	Interest	Total									YEAR		
2019	600,008,900	2.53%	2,325,686	(838,723)	1,486,964	2.48	2019				1,486,964	260,110	2.48	2019
2020	614,977,400	2.49%	2,225,384	(723,386)	1,501,998	2.44	2020				1,501,998	15,035	2.44	2020
2021	635,806,300	3.39%	2,560,077	(972,122)	1,587,955	2.50	2021				1,587,955	85,956	2.50	2021
2022	642,164,363	1.00%	2,707,005	(1,103,451)	1,603,554	2.50	2022	25,000	19,075	44,075	1,647,629	59,674	2.57	2022
2023	648,586,007	1.00%	2,645,191	(1,011,450)	1,633,741	2.52	2023	50,000	35,522	85,522	1,719,263	71,634	2.65	2023
2024	655,071,867	1.00%	2,249,249	(820,819)	1,428,430	2.18	2024	275,000	56,519	331,519	1,759,949	40,687	2.69	2024
2025	661,622,585	1.00%	2,253,188	(810,195)	1,442,993	2.18	2025	430,000	231,567	661,567	2,104,559	344,610	3.18	2025
2026	711,135,911	7.48%	2,189,180	(817,440)	1,371,740	1.93	2026	640,000	223,344	863,344	2,235,084	130,524	3.14	2026
2027	718,247,270	1.00%	1,868,183	(918,758)	949,425	1.32	2027	810,000	206,584	1,016,584	1,966,009	(269,075)	2.74	2027
2028	725,429,743	1.00%	1,739,365	(772,890)	966,475	1.33	2028	725,000	195,688	920,688	1,887,163	(78,846)	2.60	2028
2029	732,684,040	1.00%	1,210,435	(354,335)	856,100	1.17	2029	735,000	184,610	919,610	1,775,710	(111,453)	2.42	2029
2030	767,081,781	4.69%	831,268	(350,193)	481,075	0.63	2030	745,000	172,480	917,480	1,398,555	(377,155)	1.82	2030
2031	793,116,724	3.39%	830,990	(355,390)	475,600	0.60	2031	755,000	159,311	914,311	1,389,911	(8,644)	1.75	2031
2032	801,047,891	1.00%	794,580	(345,005)	449,575	0.56	2032	765,000	145,090	910,090	1,359,665	(30,246)	1.70	2032
2033	809,058,370	1.00%	777,275	(339,250)	438,025	0.54	2033	775,000	129,798	904,798	1,342,823	(16,843)	1.66	2033
2034	817,148,954	1.00%	514,400	(83,000)	431,400	0.53	2034	765,000	113,455	878,455	1,309,855	(32,968)	1.60	2034
2035	825,320,443	1.00%	289,125	(81,425)	207,700	0.25	2035	565,000	98,300	663,300	871,000	(438,855)	1.06	2035
2036	833,573,647	1.00%	188,070	(84,720)	103,350	0.12	2036	570,000	84,401	654,401	757,751	(113,249)	0.91	2036
2037	841,909,384	1.00%	82,880		82,880	0.10	2037	470,000	71,123	541,123	624,003	(133,749)	0.74	2037
2038	850,328,478	1.00%	80,960		80,960	0.10	2038	375,000	59,961	434,961	515,921	(108,081)	0.61	2038
<b>TOTALS</b>			<b>30,417,777</b>	<b>(11,610,984)</b>	<b>18,806,793</b>		<b>TOTALS</b>	<b>11,300,000</b>	<b>2,361,931</b>	<b>13,661,931</b>	<b>32,468,724</b>			<b>TOTALS</b>

NOTES

# Five-Year Financial Plan

## Levy Limit

Under Wisconsin law, increases in the City's tax levy are limited to net new construction growth, plus an adjustment for debt service on any debt issued after 2005. The City began utilizing the debt service adjustment in 2017. The chart below demonstrates the availability of the debt service adjustment through 2025.



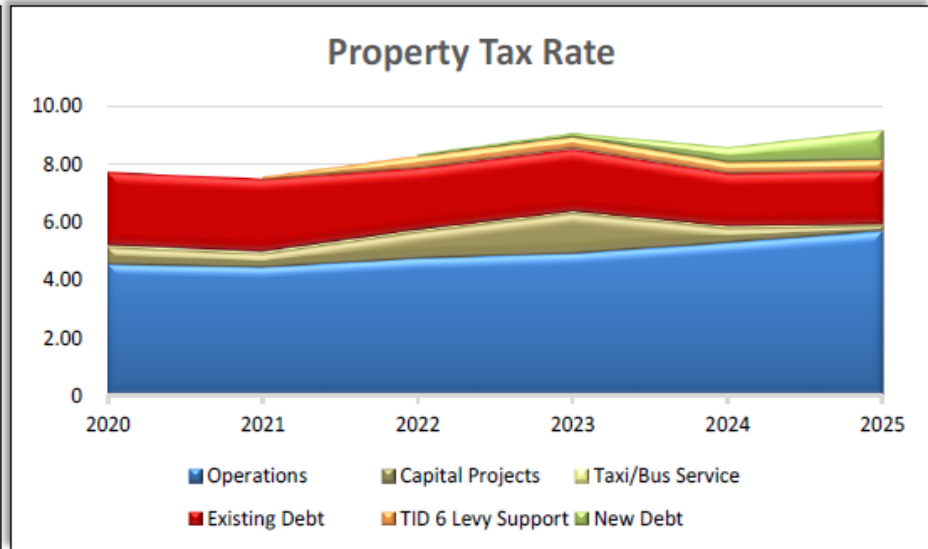
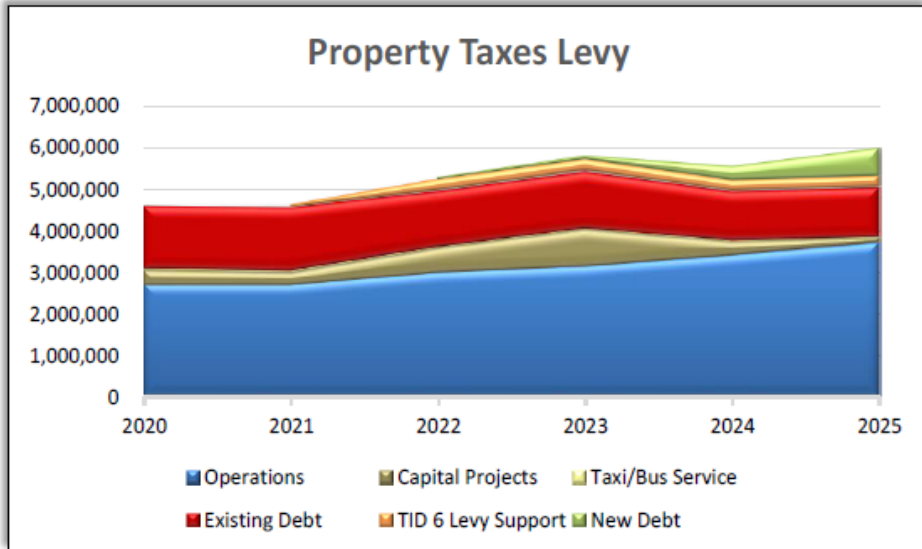


# Five-Year Financial Plan

## Projected Levy

Combining the anticipated levy needs for operations, capital projects, debt service on existing and new debt, and forecasted levy support for TID 6 provides the total projected levy and tax rate through 2025. Due to a recent major development in TID 6, levy support for the TID will likely not now be needed.

Year	Operations		Capital Projects		Taxi/Bus Service		Existing Debt		TID 6 Levy Support		New Debt		Total	
2019	\$ 2,722,545	\$ 4.65	\$ 196,600	\$ 0.34	\$ 44,647	\$ 0.08	\$ 1,486,964	\$ 2.54	\$ 0	\$ 0	\$ 0	\$ 0	\$ 4,450,756	\$ 7.61
2020	2,718,027	4.53	355,990	0.59	44,781	0.07	1,501,998	2.50	0	0	0	0	4,620,796	7.70
2021	2,718,027	4.42	295,000	0.48	45,046	0.07	1,527,955	2.48	60,000	0.10	0	0	4,646,028	7.55
2022	3,000,558	4.72	585,500	0.92	45,377	0.07	1,343,554	2.11	260,000	0.41	44,075	0.07	5,279,064	8.30
2023	3,142,915	4.89	882,390	1.37	45,714	0.07	1,368,741	2.13	265,000	0.41	85,522	0.13	5,790,282	9.02
2024	3,411,513	5.26	325,000	0.50	46,057	0.07	1,183,430	1.82	245,000	0.38	331,519	0.51	5,542,519	8.55
2025	3,706,973	5.66	120,000	0.18	46,057	0.07	1,197,993	1.83	245,000	0.37	661,567	1.01	5,977,589	9.13





# 2021 Budget Overview

# Budget Resolution



## RESOLUTION NO: 20-28

### RESOLUTION APPROPRIATING THE NECESSARY FUNDS FOR THE OPERATION AND ADMINISTRATION OF THE CITY OF PLATTEVILLE FOR THE YEAR 2021

<u>REVENUES:</u>	
Property Taxes	\$ 2,841,426
Other Taxes	\$ 638,546
Special Assessments	\$ 18,680
Intergovernmental Revenues	\$ 3,802,857
Licenses & Permits	\$ 105,540
Forfeits & Penalties	\$ 84,700
Public Charges For Services	\$ 590,400
Intergovernmental Charges	\$ 138,995
Miscellaneous Revenues	\$ 150,615
Other Financing Sources	\$ 13,265
<b>TOTAL GENERAL FUND</b>	<b>\$ 8,385,024</b>
Taxi/Bus Special Revenue - Property Taxes	\$ -
Taxi/Bus Special Revenue - Other	\$ 638,256
<b>TOTAL TAXI/BUS SPECIAL REVENUE FUND</b>	<b>\$ 638,256</b>
Debt Service Fund - Property Taxes	\$ 1,527,955
Debt Service Fund - Other	\$ 36,814
<b>TOTAL DEBT SERVICE</b>	<b>\$ 1,564,769</b>
Capital Projects Fund - Property Taxes	\$ 364,185
Capital Projects Fund - Other	\$ 4,423,880
<b>TOTAL CAPITAL PROJECTS</b>	<b>\$ 4,788,065</b>
TIF District #4 Fund (Ind. Park Phase 2)	\$ -
TIF District #5 Fund (Menards, Walmart, Etc.)	\$ 939,280
TIF District #6 Fund (Eastside Rd, Evergreen Rd, Etc.)	\$ 589,859
TIF District #7 Fund (Downtown Area)	\$ 1,031,641
Redevelopment Authority Fund	\$ 15,312
Affordable Housing	\$ 5,000
Broske Center	\$ 12,500
<b>GRAND TOTAL REVENUES:</b>	<b>\$ 17,969,706</b>

# Budget Resolution



**EXPENDITURES:**


General Government	\$	1,319,824
Public Safety	\$	3,290,716
Public Works	\$	1,595,940
Health & Human Services	\$	136,657
Culture, Recreation, & Education	\$	1,775,581
Conservation & Development	\$	266,306
<b>Total General Fund</b>	<b>\$</b>	<b>8,385,024</b>
<b>Taxi/Bus Special Revenue Fund</b>	<b>\$</b>	<b>638,239</b>
<b>Debt Service Fund</b>	<b>\$</b>	<b>1,564,769</b>
<b>Capital Projects Fund</b>	<b>\$</b>	<b>4,788,065</b>
<b>TIF District #4 Fund (Ind. Park Phase 2)</b>	<b>\$</b>	<b>-</b>
<b>TIF District #5 Fund (Menards, Walmart, Etc.)</b>	<b>\$</b>	<b>939,280</b>
<b>TIF District #6 Fund (Eastside Rd, Evergreen Rd, Etc.)</b>	<b>\$</b>	<b>646,533</b>
<b>TIF District #7 Fund (Downtown Area)</b>	<b>\$</b>	<b>985,185</b>
<b>Redevelopment Authority Fund</b>	<b>\$</b>	<b>15,312</b>
<b>Affordable Housing</b>	<b>\$</b>	<b>56,000</b>
<b>Broske Center</b>	<b>\$</b>	<b>12,500</b>
<b>GRAND TOTAL EXPENDITURES:</b>	<b>\$</b>	<b>18,030,907</b>

There is hereby levied a tax of \$4,733,566 upon all the taxable property in the City of Platteville as returned by the City Assessor in the year 2020 for the purposes set forth in said budget.

The City Treasurer is hereby directed and authorized to spread the said tax upon the current tax roll of the City of Platteville.

This Resolution shall take effect and be in force from and after its passage and publication.

Approved and adopted by the Common Council of the City of Platteville this 24th day of November, 2020.

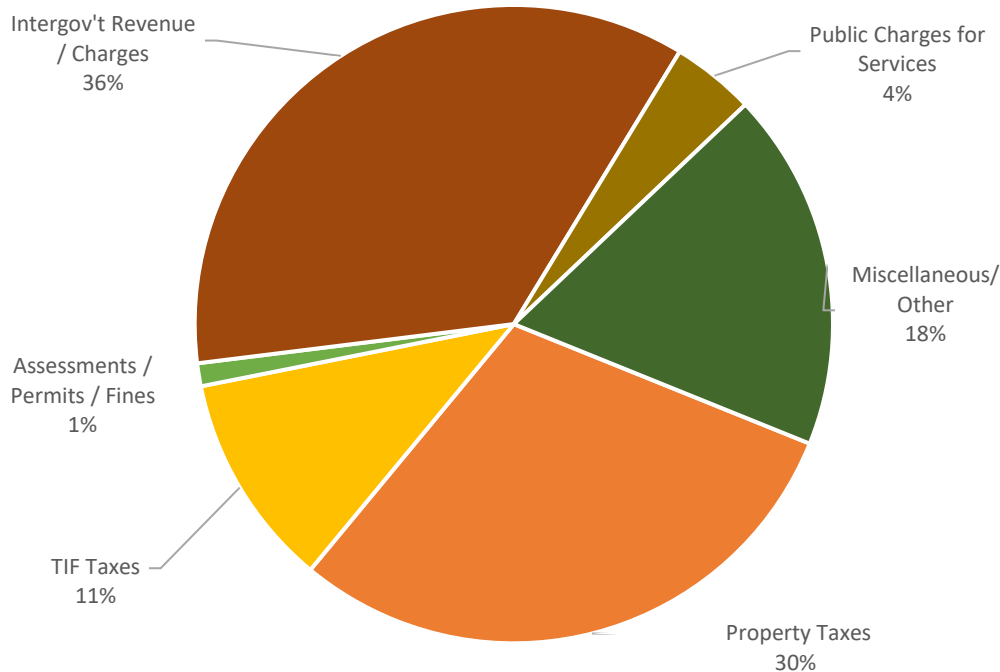
  
Barbara Daus, President

ATTEST:   
Candace Klaas, City Clerk

# Summary of Revenues

## Total Governmental Revenues

The distribution of revenues for all City government funds by category is demonstrated below, along with category descriptions.



Taxes –includes property tax revenues, local room tax revenues, municipal owned utility revenue and PILOT agreements.

Intergovernmental Revenue – revenues provided by other governments usually in the form of grants.

Special Assessments –includes items billed to residents, such as: snow, ice and weed control bills and weights and measure bills.

Intergovernmental Charges - charges assessed to other government entities for services provided. An example of this would be revenue received from townships for their share of the fire department’s fixed costs.

Licenses & Permits –includes fees assessed as part of tracking and regulatory purposes with the main revenues in this category being building inspection permits and rental unit licenses.

Fines, Forfeitures & Penalties – includes citation revenue and court penalties.

Public Charges for Service – includes revenues for which is intended to cover the cost of the service provided, for example the Ambulance Service Fee.

Miscellaneous Revenues - revenues which do not fall into one of the other categories, examples include: interest income, rent of City properties and donations.

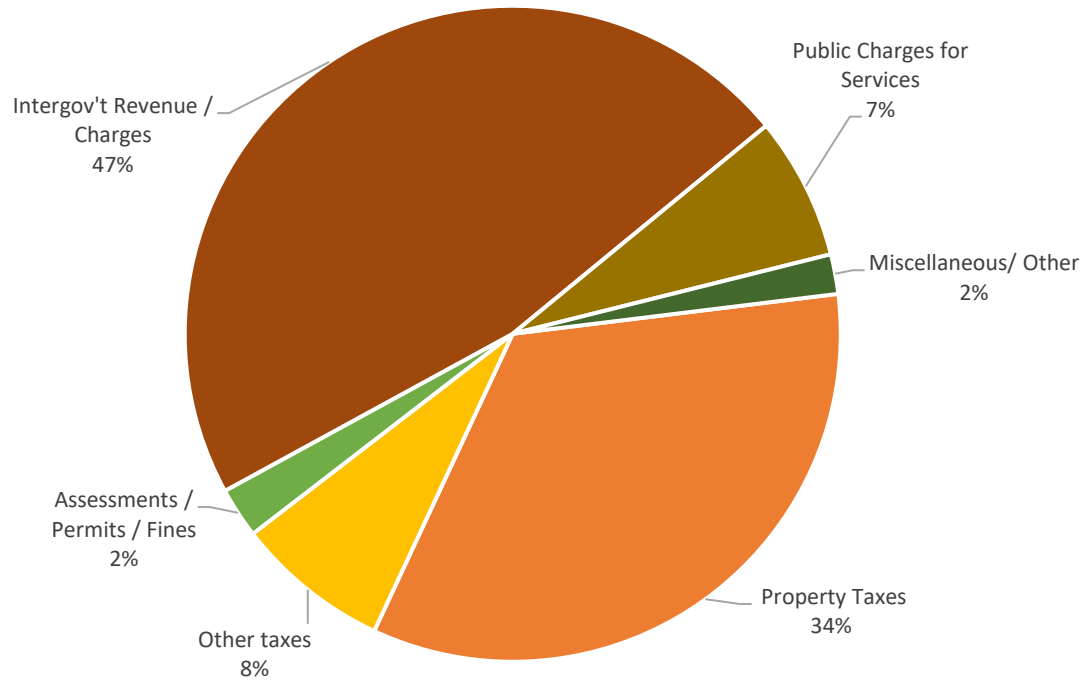
Other Financing Sources - transfers from other funds / City accounts or the budgeted use of fund balance reserves.

# Summary of Revenues



## General Fund Revenues

The pie below shows the distribution by category of the City's General Fund budgeted revenues.



# Summary of Revenues



The General Fund is the primary operating fund of the City. This fund accounts for the financial resources of the City that are not accounted for in any other fund. Principal revenue sources are property tax, license & permits and state shared revenues.

General Fund	2018 ACTUAL	2019 ACTUAL	2020 ADOPTED BUDGET	2021 ADOPTED BUDGET	% Change 2020-2021
Taxes	3,278,858	3,414,362	3,396,351	3,479,972	
Special Assessments	10,429	10,242	12,680	18,680	
Intergovernmental Revenues	4,058,411	3,803,803	3,775,562	3,802,857	
Licenses & Permits	215,773	105,553	156,200	105,540	
Fines, Forfeits, & Penalties	149,535	126,594	162,500	84,700	
Public Charges For Services	566,077	598,631	632,697	590,400	
Intergovernmental Charges	70,381	59,827	62,000	138,995	
Miscellaneous Revenues	229,618	300,140	175,055	150,615	
Other Financing Sources	37,687	70,798	16,065	13,265	
<b>TOTAL GENERAL FUND (100)</b>	<b>8,616,768</b>	<b>8,489,949</b>	<b>8,389,110</b>	<b>8,385,024</b>	<b>-0.1%</b>

The Taxi/Bus Fund is a special revenue fund for the Taxi/Bus service. This fund was created during budget year 2015. Major revenues in this fund come from intergovernmental revenues, which include Federal and State Tax Grants. Additional grant revenues were received by the fund in 2020 related to the pandemic, and additional grant revenues are budgeted in 2021 for the same purpose.

Taxi/Bus Fund	2018 ACTUAL	2019 ACTUAL	2020 ADOPTED BUDGET	2021 ADOPTED BUDGET	% Change 2020-2021
Taxes	41,638	44,647	44,781	-	
Intergovernmental Revenues	345,636	372,644	373,690	500,000	
Public Charges For Services	1,925	1,600	1,100	58,250	
Intergovernmental Charges	155,000	155,000	155,000	80,000	
Miscellaneous Revenues	-	-	-	6	
<b>TOTAL TAXI/BUS FUND (101)</b>	<b>544,199</b>	<b>573,891</b>	<b>574,571</b>	<b>638,256</b>	<b>11.1%</b>



# Summary of Revenues

The Debt Service Fund is used to account for all revenues used to pay principal and interest payments on debt taken out for general capital purposes. Payments for principal and interest are funded through the annual tax levy.

	2018 ACTUAL	2019 ACTUAL	2020 ADOPTED BUDGET	2021 ADOPTED BUDGET	% Change 2020-2021
<b>Debt Service Fund</b>					
Taxes	1,226,854	1,486,964	1,501,998	1,527,955	
Miscellaneous Revenues	13,853	17,784	-	-	
Other Financing Sources	76,397	74,829	45,413	36,814	
<b>TOTAL DEBT SERVICE FUND (105)</b>	<b>1,317,104</b>	<b>1,579,577</b>	<b>1,547,411</b>	<b>1,564,769</b>	<b>1.1%</b>

The Capital Project fund is used to account for the City's major capital acquisition and construction activities (streets, vehicles, equipment etc.). Grants, shared revenues for capital acquisition and borrowed funds for capital projects are accounted for in this fund. The 2021 Budget includes borrowing \$2,085,488 to fund the Dewey Street Street Reconstruction, the City portion of the Business Hwy 151 Safety Improvements and the Deborah Court Storm Sewer Ditch. The Motor Vehicle Registration Fees (Wheel Tax) will be used for street repair/maintenance, specifically street overlay.

	2018 ACTUAL	2019 ACTUAL	2020 ADOPTED BUDGET	2021 ADOPTED BUDGET	% Change 2020-2021
<b>Capital Projects Fund</b>					
Taxes	405,000	196,600	355,990	364,185	
Intergovernmental Revenues	26,574	103,028	162,000	1,862,392	
Public Charges For Services	115,028	112,882	120,000	21,000	
Miscellaneous Revenues	101,000	8,009	-	-	
Other Financing Sources	1,917,959	1,874,473	1,892,278	2,430,488	
<b>TOTAL CAPITAL PROJECTS FUND (110)</b>	<b>2,565,560</b>	<b>2,294,992</b>	<b>2,530,268</b>	<b>4,788,065</b>	<b>89.2%</b>

# Summary of Revenues



## TIF DISTRICTS 4, 5, 6 and 7

Revenues and expenditures related to economic development and construction within the specific boundaries of the TID are accounted for within their respective fund. Revenues are generated through tax increment which supports economic development and debt service payments on debt issued for specific projects within the TID boundaries.

TID 4 was extended by one year under the Affordable Housing extension. Under this program, the 2020 increment was transferred to a new fund to support an affordable housing program developed for this purpose. TID 4 was then closed in 2020 and will not appear in future budget documents.

TID #4	2018 ACTUAL	2018 ACTUAL	2020 ADOPTED BUDGET	2021 ADOPTED BUDGET	% Change 2020-2021
Taxes	166,931	173,045	232,289	-	
Intergovernmental Revenues	470	2,335	4,257	-	
Miscellaneous Revenues	-	-	-	-	
Other Financing Sources	-	-	-	-	
<b>TOTAL TID #4 (124)</b>	<b>167,401</b>	<b>175,380</b>	<b>236,546</b>	<b>-</b>	<b>-100.0%</b>

TID #5	2018 ACTUAL	2019 ACTUAL	2020 ADOPTED BUDGET	2021 ADOPTED BUDGET	% Change 2020-2021
Taxes	908,041	969,956	892,793	927,812	
Intergovernmental Revenues	7,011	12,550	11,298	11,468	
Other Financing Sources	-	-	-	-	
<b>TOTAL TID #5 (125)</b>	<b>915,052</b>	<b>982,506</b>	<b>904,091</b>	<b>939,280</b>	<b>3.9%</b>

TID #6	2018 ACTUAL	2019 ACTUAL	2020 ADOPTED BUDGET	2021 ADOPTED BUDGET	% Change 2020-2021
Taxes	512,541	546,375	565,737	585,511	
Intergovernmental Revenues	989	4,014	3,305	3,329	
Miscellaneous Revenues	-	1,019	-	1,019	
Other Financing Sources	-	-	21,438	-	
<b>TOTAL TID #6 (126)</b>	<b>513,531</b>	<b>551,408</b>	<b>590,480</b>	<b>589,859</b>	<b>-0.1%</b>

TID #7	2018 ACTUAL	2019 ACTUAL	2020 ADOPTED BUDGET	2021 ADOPTED BUDGET	% Change 2020-2021
Taxes	156,336	395,256	362,112	439,627	
Intergovernmental Revenues	13,154	248,759	10,242	10,335	
Miscellaneous Revenues	282,955	173,782	27,684	27,000	
Other Financing Sources	1,826,327	594,530	535,877	554,679	
<b>TOTAL TID #7 (127)</b>	<b>2,278,772</b>	<b>1,412,326</b>	<b>935,915</b>	<b>1,031,641</b>	<b>10.2%</b>

# Summary of Revenues

The RDA fund is used to improve the physical and economic condition of the downtown area. The revenue recorded in this fund represents the loan (principal and interest) payments for loans made to developers.

	2018 ACTUAL	2019 ACTUAL	2020 ADOPTED BUDGET	2021 ADOPTED BUDGET	% Change 2020-2021
Redevelopment Authority					
Other Financing Sources	60,554	52,737	46,662	15,312	
<b>TOTAL RDA (130)</b>	<b>60,554</b>	<b>52,737</b>	<b>46,662</b>	<b>15,312</b>	<b>-67.2</b>

The Affordable Housing fund was created and funded by tax increment from TIF 4 under the Affordable Housing extension. An affordable housing program was developed in 2019 and 2020 to provide grants and loans for qualifying improvements of old housing stock in the City. Revenues represent repayments on loans.

	2018 ACTUAL	2019 ACTUAL	2020 ADOPTED BUDGET	2021 ADOPTED BUDGET	% Change 2020-2021
Affordable Housing					
Other Financing Sources	-	-	-	5,000	
<b>TOTAL AFFORDABLE HOUSING (135)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>5,000</b>	<b>100.0%</b>

The Broske Event Center was constructed by a community committee using donated funds including a donation from the City. Ownership of the building was transferred to the City in 2020. The City will operate the Center which is be available to rent for private events.

	2018 ACTUAL	2019 ACTUAL	2020 ADOPTED BUDGET	2021 ADOPTED BUDGET	% Change 2020-2021
Broske Event Center					
Other Financing Sources	-	-	10,000	12,500	
<b>TOTAL BROSKE EVENT CENTER (140)</b>	<b>-</b>	<b>-</b>	<b>10,000</b>	<b>12,500</b>	<b>25.0%</b>

# Property Taxes



Property taxes are levied upon all City property owners at a calculated rate per \$1,000 of assessed property valuation on both real and personal property. The City's tax levy is established during the annual budget process and the overall mill rate includes five taxing jurisdictions, City of Platteville, State of Wisconsin, Grant County, Southwest Technical College and Platteville School District.

After a budget is finalized and the tax levy is established, taxes are submitted to the State each December. The taxes due are calculated by applying the mill rate against a property's assessed value, which is established by the City Assessor on January 1 of each year. The taxes are not due until the following year.

Real estate taxes may be paid using the installment method with the first half due January 31 at the City Treasurer's office and the second half due July 31 to the County Treasurer's office. Special Charges and Personal Property Taxes are due in full by January 31.

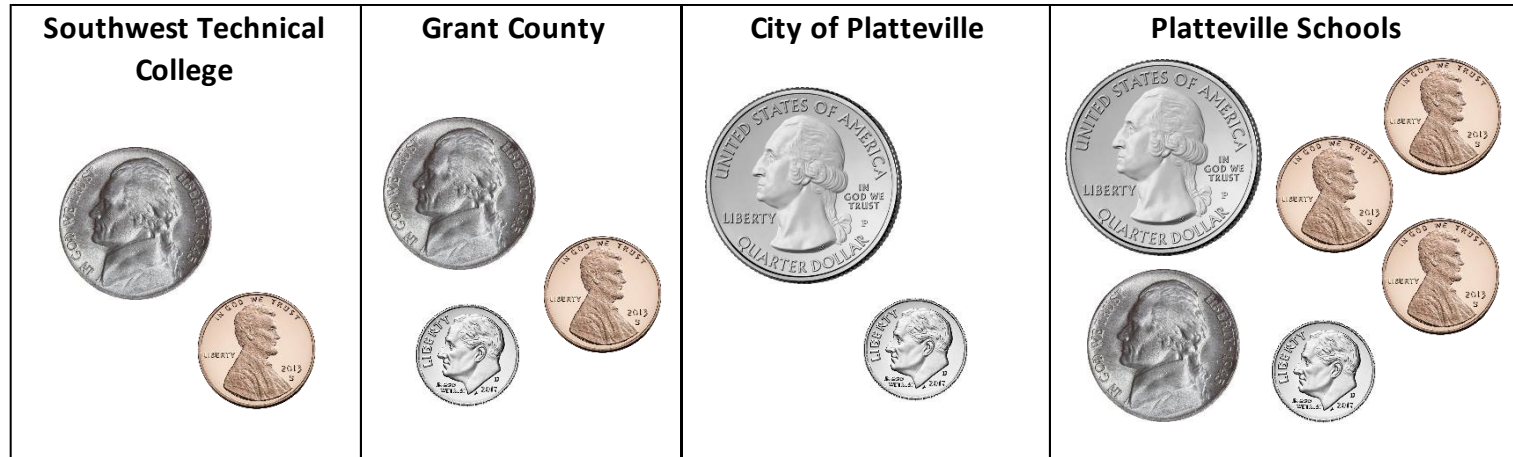
The overall assessed tax rate for the 2021 tax bills decreased from \$21.37 to \$21.14 per \$1,000 of assessed value. The equalized (full value) tax rate decreased from \$20.50 to \$19.63 per \$1,000 of equalized value.

Tax amounts levied for each taxing jurisdiction varied in comparison to last year:

- Platteville School District levy decreased by 2.47% to \$5,764,556.
- Grant County levy decreased by 4.62% to \$2,185,446
- City of Platteville levy increased by 2.44% to \$4,733,566
- Southwest Wisconsin Technical College levy increased by 0.91% to \$750,940

The City is subject to property tax levy limits, as are all Wisconsin municipalities. Increases in the City's tax levy would be limited to net new construction growth, except for the option to adjust the levy for debt service on any debt issued after 2005. Because of this option the State imposed levy limits, in their present form, are not currently a constraining factor for the City. With the available debt service adjustment, the City's tax levy is below the amount that it could levy under the limits. Future levy limits could become a constraining factor for the City, however, if the current adjustments allowed for debt service were to be eliminated by the State, or when the adjustment has been fully utilized.

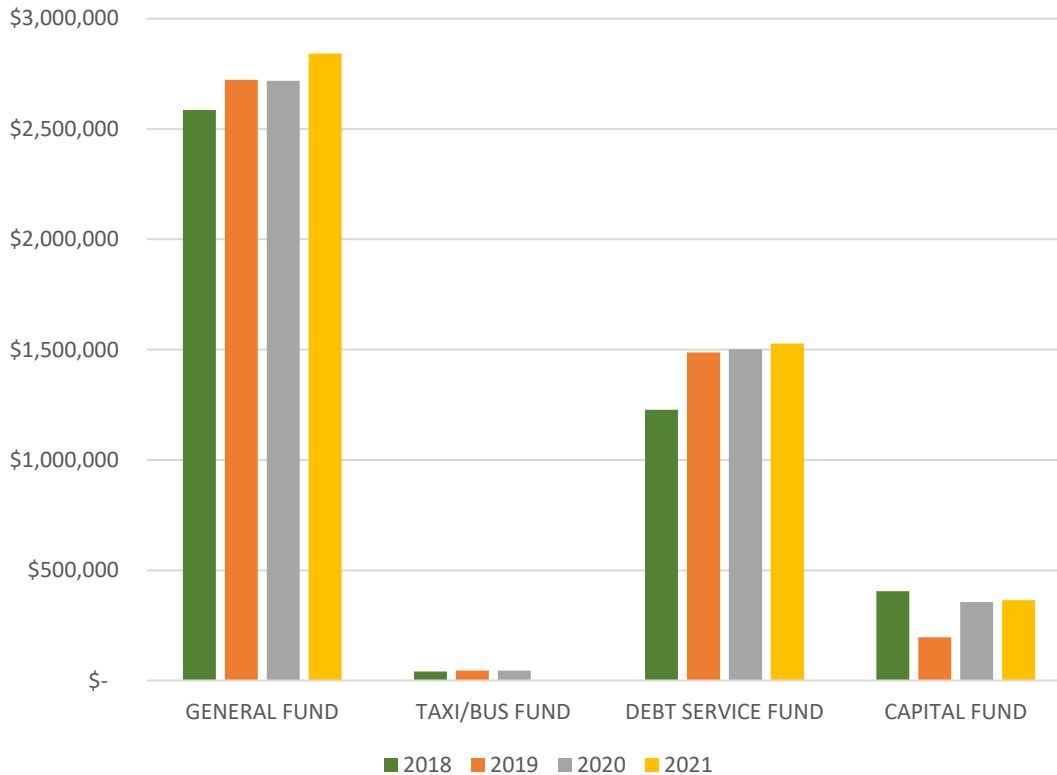
# Where Does Your Tax Dollar Go?



For the 2021 Budget, the City of Platteville will receive 35 cents of each property tax dollar collected. The remainder is split between the Platteville School District (43 cents), Grant County (16 cents) and Southwest Technical College (6 cents).

# City Tax Levy Distribution

**CITY OF PLATTEVILLE TAX LEVY DISTRIBUTION BY FUND**



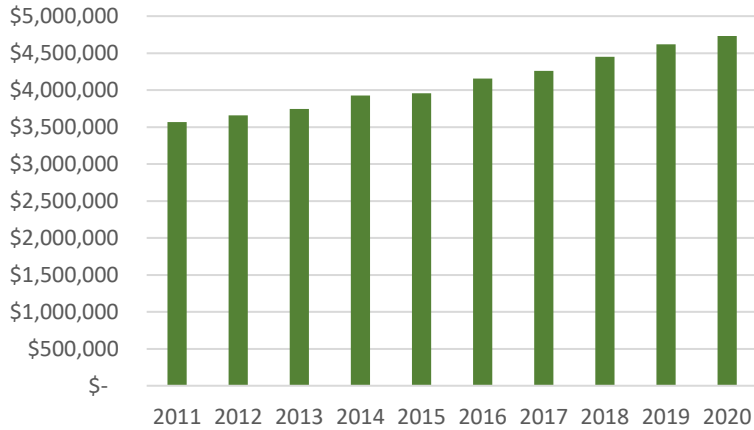
The majority of the City's tax levy is used to pay for operating expenses, recorded in the General Fund; however, as demonstrated by the chart to the left, the amount of tax levy which must be applied to debt service payments has been growing. Debt service needs were increasing due to debt which was originally structured with principal payments that were weighted towards the ends of the terms. As result of the introduced financial planning process, one bond issue was refinanced to lower the annual payments, which helped flatten debt service needs for 2019 and beyond.

The City borrows annually to fund street reconstruction projects. Under the City's newly adopted guideline, new debt issues will be no greater than the amount of levy-supported principal being retired annually. This will help the City meet future debt service needs, and can be reviewed once debt service requirements have stabilized.

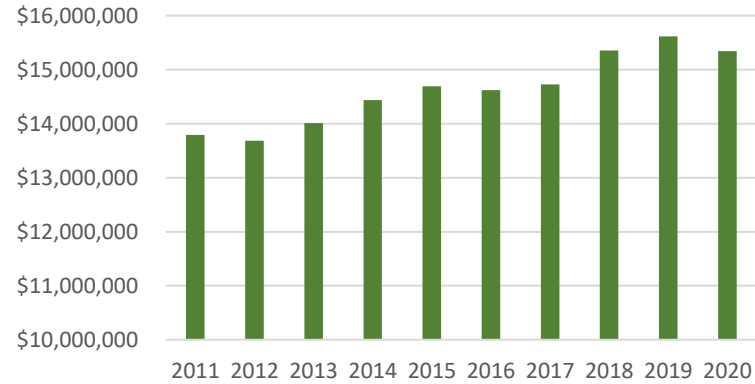


# Tax Levy Graphs

City Tax Levy  
Tax Years 2011-2020



Combined Tax Levy  
(all taxing jurisdictions)  
Tax Years 2011-2020



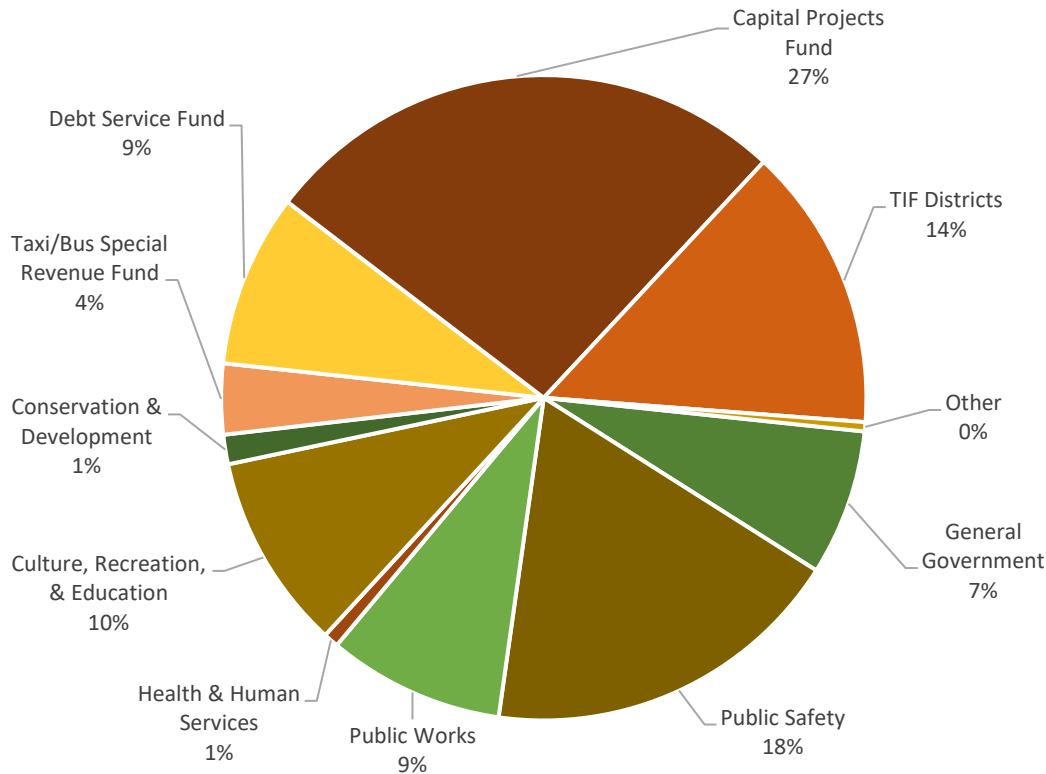
Property Taxes Levied For Tax Years 2010 - 2019 (Budget Years 2011 - 2020)

Tax Year	Budget Year	School	City	County	TIF Dist.	Vo-Tech	State	Total
2011	2012	5,508,022	3,566,816	1,857,394	1,726,250	1,037,331	94,672	13,790,485
2012	2013	5,553,796	3,657,286	1,889,070	1,441,263	1,052,520	93,587	13,687,522
2013	2014	5,604,962	3,745,170	1,961,070	1,536,022	1,068,026	94,166	14,009,416
2014	2015	5,842,641	3,926,194	2,097,696	1,783,472	682,171	105,522	14,437,696
2015	2016	5,997,219	3,957,447	2,073,478	1,867,851	687,808	107,488	14,691,291
2016	2017	5,786,634	4,155,319	2,134,675	1,714,679	719,857	110,632	14,621,796
2017	2018	5,895,066	4,259,128	2,117,800	1,743,849	712,932	-	14,728,775
2018	2019	5,779,639	4,450,757	2,296,890	2,084,631	748,126	-	15,360,043
2019	2020	5,910,659	4,620,796	2,291,241	2,049,756	744,192	-	15,616,643
2020	2021	5,764,556	4,733,566	2,185,446	1,907,901	750,940	-	15,342,409
<b>2011-2020 % Change</b>		<b>4.66%</b>	<b>32.71%</b>	<b>17.66%</b>	<b>10.52%</b>	<b>-27.61%</b>	<b>-100.00%</b>	<b>11.25%</b>

# Summary of Expenses

## Total Governmental Expenses

The distribution of expenses for all City government expenditures by fund is demonstrated below.



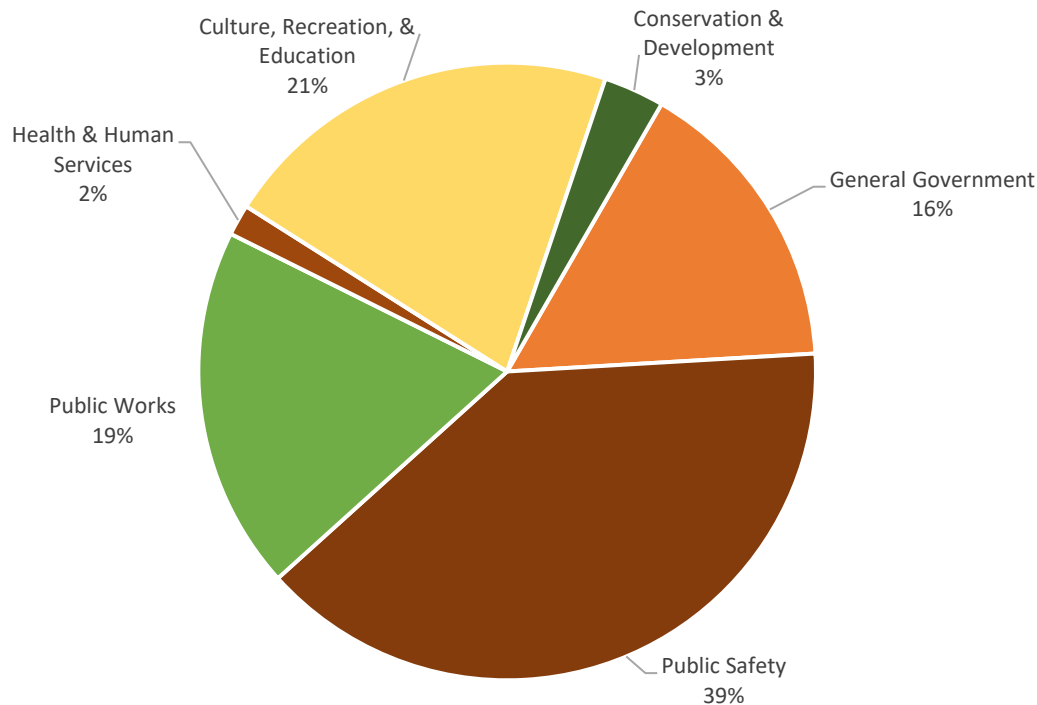
- General Government – expenses incurred for administration of the City as a whole or any function that does not fit into any other category
- Public Safety – includes costs for police, fire, ambulance fee to Southwest Health
- Public Works – maintenance costs associated with the City’s streets, recycling, cemeteries
- Culture, Recreation & Education – costs of providing a sense of community to residents, including recreational programming and the maintenance of shared public areas.
- Economic development – expenses associated with increasing the economic development within the City of Platteville
- Human & Health Services – costs associated with providing awareness and providing programs which help improve the mental and physical lives of our residents.

# Summary of Expenses



## General Fund Expenses

The distribution of expenses for General Fund expenditures by category is demonstrated below.



- General Government – expenses incurred for administration of the City as a whole or any function that does not fit into any other category
- Public Safety – includes costs for police, fire, ambulance fee to Southwest Health
- Public Works – maintenance costs associated with the City’s streets, recycling, cemeteries
- Culture, Recreation & Education – costs of providing a sense of community to residents, including recreational programming and the maintenance of shared public areas.
- Economic development – expenses associated with increasing the economic development within the City of Platteville
- Human & Health Services – costs associated with providing awareness and providing programs which help improve the mental and physical lives of our residents.

# Summary of Expenses



	2018 ACTUAL	2019 ACTUAL	2020 ADOPTED BUDGET	2021 ADOPTED BUDGET	% Change 2020-2021
General Government	1,191,817	1,166,990	1,274,376	1,319,823	
Public Safety	3,062,885	3,133,964	3,318,942	3,290,716	
Public Works	1,560,979	1,522,279	1,557,298	1,595,940	
Health & Human Services	124,869	148,501	160,000	136,657	
Culture and Recreation	1,628,358	1,756,411	1,744,261	1,775,581	
Conservation & Development	332,734	322,336	334,233	266,306	
<b>TOTAL GENERAL FUND (100)</b>	<b>7,901,641</b>	<b>8,050,481</b>	<b>8,389,110</b>	<b>8,385,023</b>	<b>-0.05%</b>

The General Fund is the primary operating fund of the City. The majority of the expenses in this fund go towards labor and everyday operating costs. Public Safety and Public Works make up 58% of the general fund expenses.

	2018 ACTUAL	2018 ACTUAL	2020 ADOPTED BUDGET	2021 ADOPTED BUDGET	% Change 2020-2021
Taxi/Bus (101)	553,092	549,858	574,571	638,239	
Debt Service (105)	1,331,525	1,499,776	1,547,411	1,564,769	
Capital Projects(110)	2,222,590	2,159,180	2,530,268	4,788,065	
TIF #4 (124)	183,150	204,650	236,546	-	
TIF #5 (125)	988,719	916,634	904,091	939,280	
TIF #6(126)	660,843	564,007	590,480	646,533	
TIF #7 (127)	1,986,272	953,413	935,915	985,185	
RDA (130)	35,962	16,894	46,662	15,312	
Affordable Housing(135)	-	-	-	56,000	
Broske Event Center (140)	-	-	10,000	12,500	
<b>TOTAL OTHER FUNDS</b>	<b>7,962,153</b>	<b>6,864,412</b>	<b>7,375,944</b>	<b>9,645,883</b>	<b>30.8%</b>

Debt Service payments are fully funded by the tax levy, while Capital projects are funded by grants, donations, tax levy and borrowing. A complete listing of the capital projects for 2021 can be found on pages 213 and 214.

# 2021 Budget General Fund 100

# Common Council



## COMMON COUNCIL

### Department Summary:

The major responsibilities of the Common Council are:

- Set strategic direction of community.
- Identify priorities, goals and services.
- Enact ordinances and policies.
- Approve budget, tax levy and fees.
- Approve contracts.
- Provide oversight through the City Manager.

Common Council members are elected by the residents of Platteville and serve for a term of three years.

### Expenses:

		2019	2020	2020	2021
<u>Account Number</u>	<u>Account Title</u>	<u>Actual</u>	<u>Adopted Budget</u>	<u>Curr Year Estimate</u>	<u>Proposed Budget</u>
100-51100-309-000	COUNCIL: POSTAGE	119	-	131	-
100-51100-320-000	COUNCIL: SUBSCRIPTION & DUES	3,617	3,500	3,710	3,500
100-51100-330-000	COUNCIL: TRAVEL & CONFERENCES	465	3,500	41	3,500
100-51100-340-000	COUNCIL: OPERATING SUPPLIES	1,830	1,600	340	3,500
100-51100-341-000	COUNCIL: ADV & PUB	1,549	3,000	1,397	2,000
100-51100-500-000	COUNCIL: OUTLAY	-	-	-	-
	<b>TOTAL EXPENSES COUNCIL</b>	<b>7,580</b>	<b>11,600</b>	<b>5,619</b>	<b>12,500</b>
	<b>Tax Levy Support</b>	<b>7,580</b>	<b>11,600</b>	<b>5,619</b>	<b>12,500</b>



# City Manager Office



## CITY MANAGER OFFICE

City Manager: Adam Ruechel

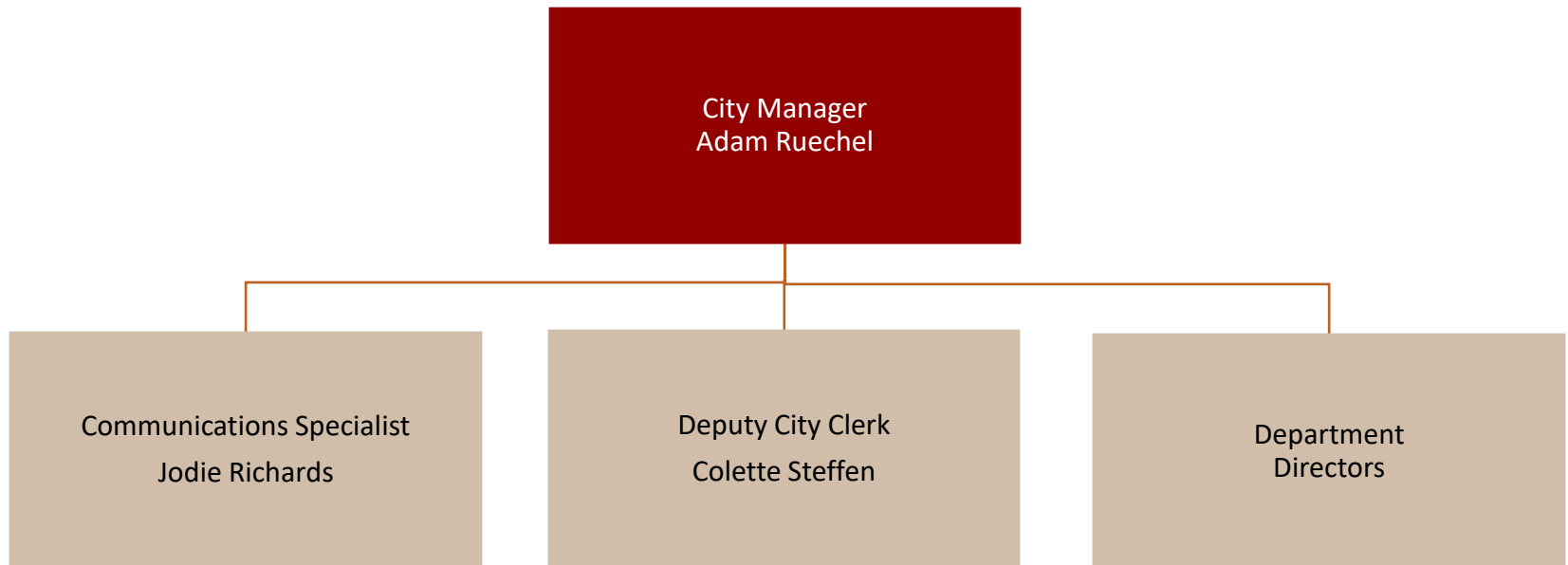
### Department Summary:

The City Manager is the Chief Executive Officer of the City and provides management and supervision of the City organization under the control of the Common Council.

### Specific responsibilities of the City Manager include:

- Assisting the Common Council in determining strategic priorities for the community.
- Providing technical expertise to assist Common Council in vetting policy decisions.
- Implement policy decisions and legislative actions taken by the City Council.
- Provide direction to the Department Heads in accordance with policies established by the Common Council and ensures that the City operations are conducted in an economic, efficient and effective manner.
- In cooperation with Department Heads, prepares and administers the annual operating budget and a five-year Capital Improvement Plan and makes recommendations to maintain and improve the long-term fiscal health of the community.
- Provides policy advice and research data to the Common Council, community organizations and boards; prepares and distributes Common Council agendas and schedules boards and commission calendars.
- Develops a high-performance organization. Recruits, hires, and supervises City staff, promotes economic development and provides public relations services.
- Publishes/updates ordinance book, personnel policy and other documents as required. Acts as liaison with other communities, state and federal agencies, local school district and the University of Wisconsin–Platteville.
- Represents and/or advocates for the City with intergovernmental partners and stakeholders.
- Monitors legislative activity that may impact City.
- Oversee internal and external communications, economic development initiatives, and organization development strategies, including labor contract negotiations.

# City Manager Office



# City Manager Office

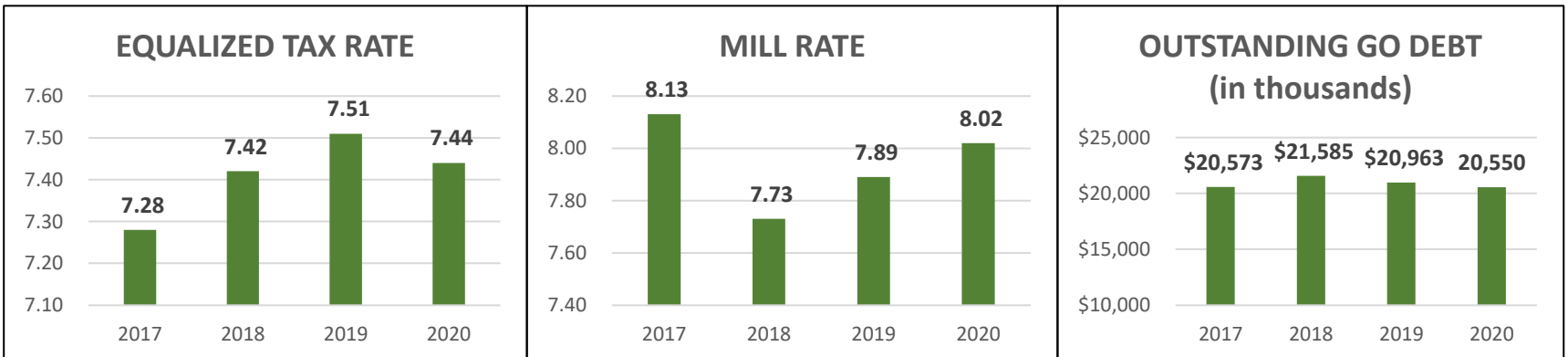
## 2020 Accomplishments:

- Completed phase 2 of City Hall remodel and relocation of City Hall team to new office space.
- Created RFP for Fire Department Comprehensive Analysis and project is ongoing.
- Officially took ownership of new Legion Park Broske Event Center.
- Began inclusivity conversations and developed working inclusivity, equity and diversity statement.
- Facilitated creation of 2021-2023 Strategic Plan.
- Created COVID-19 specific grant programs to assist local businesses.

## 2021 Goals:

- Complete Fire Department Comprehensive Analysis and start implementing recommendations.
- Hold monthly meetings of Taskforce on Inclusion, Diversity and Equity.
- Create Marketing/Mission Statement for City.
- Create a community wide marketing theme for City.
- Onboard Human Resource Specialist Position.
- Begin broadband discussions with various providers for improvements.
- Update current City of Platteville CIP process.

## Performance Measures:



# City Manager Office



## Expenses:

Account Number	Account Title	2019	2020	2020	2021
		Actual	Adopted Budget	Curr Year Estimate	Proposed Budget
100-51300-210-000	ATTORNEY: PROF SERVICES	33,113	60,000	27,483	40,000
100-51300-215-000	ATTORNEY: SPECIAL COUNSEL	8,938	10,000	11,488	12,000
	<b>TOTAL EXPENSES ATTORNEY</b>	<b>42,050</b>	<b>70,000</b>	<b>38,971</b>	<b>52,000</b>
100-51410-110-000	CITY MGR: SALARIES	64,924	80,251	55,536	79,944
100-51410-111-000	CITY MGR: CAR ALLOWANCE	800	1,200	1,200	1,200
100-51410-120-000	CITY MGR: OTHER WAGES	12,240	9,904	10,353	11,348
100-51410-124-000	CITY MGR: OVERTIME	2	-	331	-
100-51410-131-000	CITY MGR: WRS (ERS	4,821	6,085	4,375	6,162
100-51410-132-000	CITY MGR: SOC SEC	4,723	5,664	4,263	5,735
100-51410-133-000	CITY MGR: MEDICARE	1,105	1,325	997	1,341
100-51410-134-000	CITY MGR: LIFE INS	212	124	105	128
100-51410-135-000	CITY MGR: HEALTH INS PREMIUMS	8,708	19,999	18,316	18,706
100-51410-137-000	CITY MGR: HEALTH INS. CLAIMS C	1,607	3,495	629	3,495
100-51410-138-000	CITY MGR: DENTAL INS	360	1,195	1,152	1,195
100-51410-139-000	CITY MGR: LONG TERM DISABILITY	577	775	723	786
100-51410-210-000	CITY MGR: PROF SERVICES	11,417	-	-	-
100-51410-300-000	CITY MGR: TELEPHONE	767	900	725	800
100-51410-309-000	CITY MGR: POSTAGE	37	400	29	100
100-51410-310-000	CITY MGR: OFFICE SUPPLIES	475	900	92	500
100-51410-320-000	CITY MGR: SUBSCRIPTION & DUES	1,225	1,750	1,496	1,750
100-51410-327-000	CITY MGR: GRANT WRITING	-	5,000	2,810	5,000
100-51410-330-000	CITY MGR: TRAVEL & CONFERENCES	4,170	5,000	501	5,000
100-51410-345-000	CITY MGR: DATA PROCESSING	179	-	-	-
100-51410-346-000	CITY MGR: COPY MACHINES	3,976	3,300	3,918	230
100-51410-407-000	CITY MGR: MOVING EXPENSES	-	-	3,584	-
100-51410-420-000	CITY MGR: SUNSHINE FUND	2,705	3,000	2,910	3,000
100-51410-998-000	CITY MGR: WAGE/BNFT CONTINGEN	-	-	-	1,000
100-51410-999-000	CITY MGR: CONTINGENCY FUND	11,160	29,463	9,100	11,546
	<b>TOTAL EXPENSES CITY MANAGER</b>	<b>136,192</b>	<b>179,730</b>	<b>123,146</b>	<b>158,966</b>

# City Manager Office



## Expenses (cont.):

<u>Account Number</u>	<u>Account Title</u>	2019	2020	2020	2021
		<u>Actual</u>	<u>Adopted Budget</u>	<u>Curr Year Estimate</u>	<u>Proposed Budget</u>
100-51411-120-000	COMMUNICATION: OTHER WAGES	35,984	37,580	33,411	49,923
100-51411-131-000	COMMUNICATION: WRS (ERS)	2,325	2,439	2,250	3,273
100-51411-132-000	COMMUNICATION: SOC SEC	1,855	2,330	1,757	3,095
100-51411-133-000	COMMUNICATION: MEDICARE	434	545	411	724
100-51411-134-000	COMMUNICATION: LIFE INS	40	46	41	91
100-51411-135-000	COMMUNICATION: HEALTH INS PREM	18,273	17,725	17,725	19,998
100-51411-137-000	COMMUNICATION: HLTH INS CLAIM	2,469	3,180	3,244	3,180
100-51411-138-000	COMMUNICATION: DENTAL INS	1,122	1,189	1,139	1,342
100-51411-139-000	COMMUNICATION: LONG TERM DIS	302	311	308	417
100-51411-320-000	COMMUNICATION: SUB & DUES	-	400	-	400
100-51411-364-000	COMMUNICATION: MARKETING	7,801	10,000	7,578	10,000
100-51411-500-000	COMMUNICATION: OUTLAY	-	7,000	-	1,000
	<b>TOTAL EXPENSES COMMUNICATIONS</b>	<b>70,605</b>	<b>82,745</b>	<b>67,864</b>	<b>93,443</b>
100-52900-300-000	EMERG MGMT: TELEPHONE	-	-	-	-
100-52900-314-000	EMERG MGMT: UTILITY, REFUSE	110	110	56	110
100-52900-344-000	EMERG MGMT: REPAIR & MAINTENAN	1,491	2,500	-	2,500
100-52900-500-000	EMERG MGMT: OUTLAY	-	-	-	-
	<b>TOTAL EXPENSES EMERG MGMT</b>	<b>1,601</b>	<b>2,610</b>	<b>56</b>	<b>2,610</b>

## Revenues:

100-48500-510-000	INTERNSHIP GRANTS	2,000	-	-	-
	<b>TOTAL REVENUES CITY MANAGER</b>	<b>2,000</b>	<b>-</b>	<b>-</b>	<b>-</b>

# Administration Department



## ADMINISTRATION DEPARTMENT

Department Director: Nicola Maurer

### Department Summary:

The Administration Department is dedicated to providing excellent administrative support services to the City of Platteville, employing a service-oriented, team approach to providing financial information, systems, and policies that meet fiduciary and regulatory responsibilities. The department seeks to address the administrative needs of the City's departments, and serve the needs of the City's taxpayers, employees and guests. The Department oversees the functional areas of Finance, City Treasurer, City Clerk, Risk Management and IT support services and supports the HR functions of policy development and implementation, benefit administration and onboarding coordination.

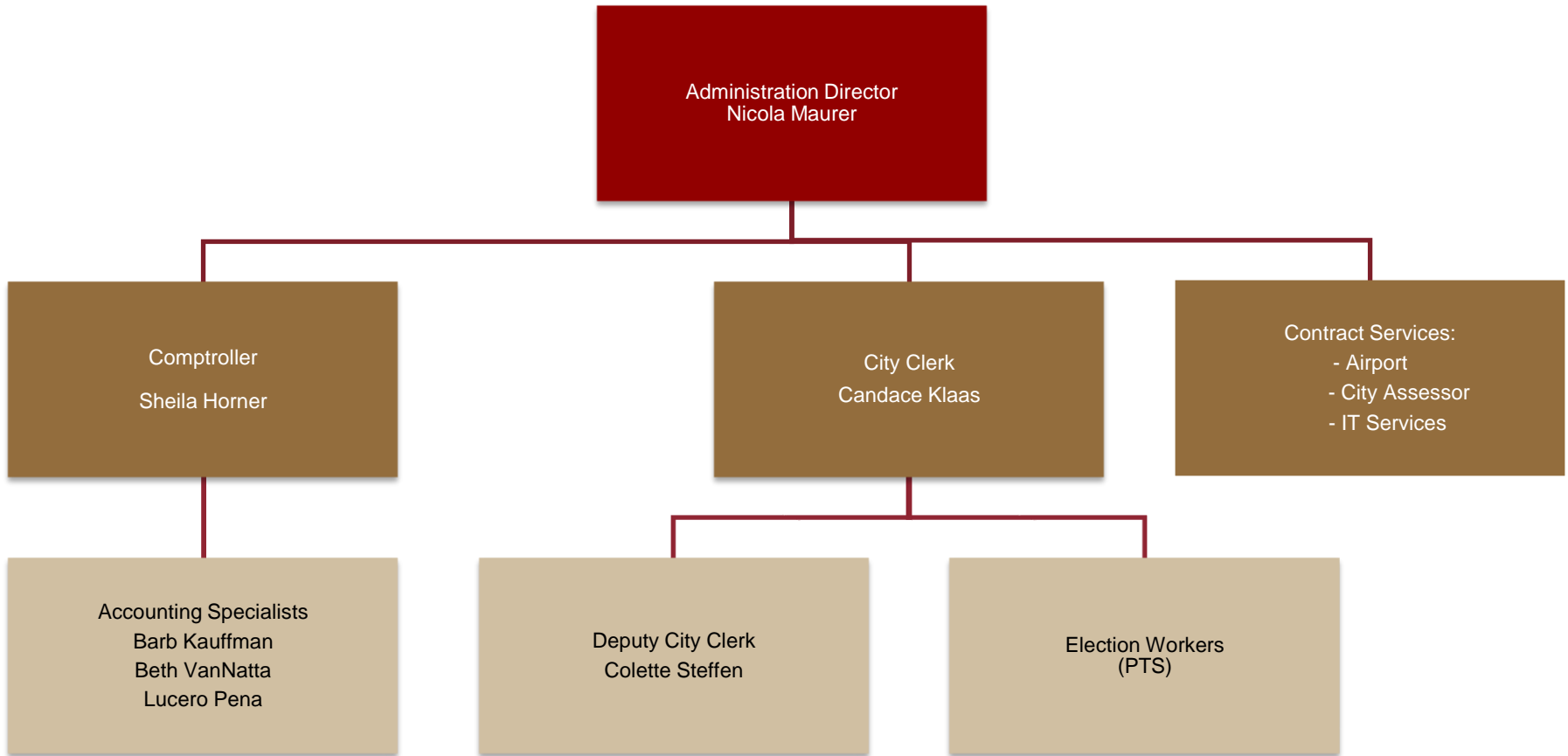
### Major responsibilities include:

- Finance functions including general ledger management, accounts payable and receivable, utility billing and payroll.
- Cash management and investments.
- Assistance in development of budget, tax levy and fees annually for recommendation to the Common Council.
- Fiscal, administrative and human resource policy development and management.
- Contract administration.
- Financial reporting and audit compliance, including TIF district reporting.
- Utility finance.
- Benefit administration.
- IT support services management and phone system management.
- Debt management including bonding.
- Risk management including property and liability, worker's comp. and vehicle insurance.
- Preservation and protection of the public record including agendas and proceedings of the Common Council.
- Administration of federal, state and local elections.
- City licenses and permits.
- Airport liaison.

# Administration Department



**Total Employees**  
Regular Full-Time 7  
Regular Part-Time 0  
Part-time/Seasonal. 40+/-





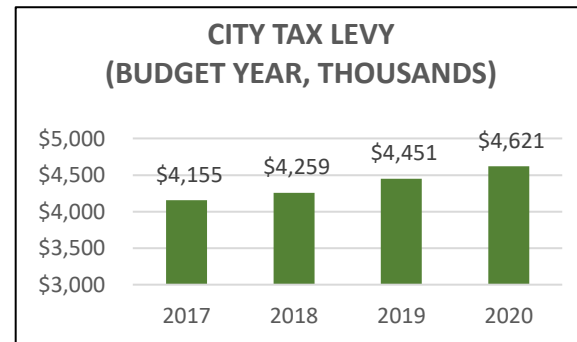
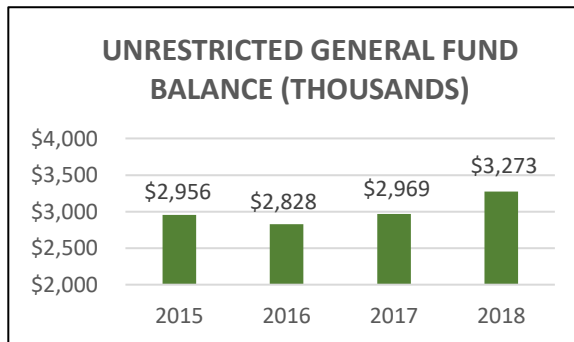
# Administration Department

## 2020 Accomplishments:

- Issued of \$1.27M Taxable Refunding Bonds, \$1.17M G.O. Street Improvement bonds and \$1.42M of Utility Revenue bonds.
- Completed 2020 Budget Book with enhancements and received GFOA Distinguished Budget Award for fourth year.
- Facilitated and developed intergovernmental agreement with the University of Wisconsin – Platteville for the delivery of IT services.
- Closure of TID 4 with related accounting and distribution of fund balance to taxing jurisdictions.
- Update of long-range financial plan including water/sewer utility.
- City-wide COVID-19 expenditure tracking and submission of various grants resulting in the award of \$240,000 in grant funds.
- Implementation of City-wide COVID-19 employee policies and compliance with the Families First Coronavirus Response Act.
- Delivery of successful 2020 Presidential election cycle incorporating safety protocols and drive-through voting.

## 2021 Goals:

- Issue G.O. Street Improvement bonds and Utility Revenue bonds to fund 2021 CIP projects.
- Complete 2021 Budget Book and submit for GFOA Distinguished Budget Award.
- Transition to new IT services delivery from UW-Platteville.
- Seek Joint Review Board approval for extension to TIF Districts 6.
- Implementation of improved CIP budget process and presentation.
- Implementation of updated A/P and Budget modules of ERP system.
- New HR Specialist position and new Comptroller recruitment and training.
- Implementation of new employee evaluation process for Finance and City Clerk teams.



# Administration Department



## Expenses:

		2019	2020	2020	2021
<u>Account Number</u>	<u>Account Title</u>	<u>Actual</u>	<u>Adopted Budget</u>	<u>Curr Year Estimate</u>	<u>Proposed Budget</u>
100-51451-110-000	ADMIN DIRECTOR: SALARIES	52,082	53,376	42,744	53,714
100-51451-120-000	ADMIN DIRECTOR: OTHER WAGES	-	-	-	36,306
100-51451-131-000	ADMIN DIRECTOR: WRS (ERS)	3,408	3,603	2,890	6,077
100-51451-132-000	ADMIN DIRECTOR: SOC SEC	3,038	3,309	2,499	5,581
100-51451-133-000	ADMIN DIRECTOR: MEDICARE	711	774	584	1,305
100-51451-134-000	ADMIN DIRECTOR: LIFE INS	159	174	173	403
100-51451-135-000	ADMIN DIRECTOR: HEALTH INS PRE	13,751	13,332	13,338	29,330
100-51451-137-000	ADMIN DIRECTOR: HEALTH INS CLM	4,737	4,200	2,665	5,280
100-51451-138-000	ADMIN DIRECTOR: DENTAL INS	844	895	857	1,969
100-51451-139-000	ADMIN DIRECTOR: LONG TERM DIS	447	459	455	774
100-51451-210-000	ADMIN DIRECTOR: PROF SERVICES	-	-	-	2,500
100-51451-320-000	ADMIN DIRECTOR: SUBSCR/DUES	357	500	570	600
100-51451-330-000	ADMIN DIRECTOR: TRAVEL/CONF.	1,325	1,500	52	1,500
100-51451-340-000	ADMIN DIRECTOR: SUPPLIES	7,564	7,500	6,172	8,250
100-51451-500-000	ADMIN DIRECTOR: OUTLAY	3,750	7,000	2,500	5,000
	<b>TOTAL EXPENSES ADMIN DIRECTOR</b>	<b>92,172</b>	<b>96,622</b>	<b>75,500</b>	<b>158,589</b>

# Administration Department



## Expenses (cont.):

<u>Account Number</u>	<u>Account Title</u>	<b>2019</b> <u>Actual</u>	<b>2020</b> <u>Adopted Budget</u>	<b>2020</b> <u>Curr Year Estimate</u>	<b>2021</b> <u>Proposed Budget</u>
100-51452-300-000	TELEPHONE	4,878	5,000	5,454	5,000
	<b>TOTAL EXPENSES TELEPHONE</b>	<b>4,878</b>	<b>5,000</b>	<b>5,454</b>	<b>5,000</b>
100-51930-380-000	INS: PROPERTY & LIABILITY INSU	85,073	85,000	85,080	87,000
100-51930-390-000	INS: WORKERS COMPENSATION	61,556	59,000	60,275	62,000
100-51930-400-000	INS: EMPLOYEES BOND	1,705	1,000	450	1,000
100-51930-415-000	INS: FLEX SYSTEM & HRA SETUP	6,377	6,200	5,470	6,200
	<b>TOTAL EXPENSES INSURANCE</b>	<b>154,711</b>	<b>151,200</b>	<b>151,275</b>	<b>156,200</b>
100-56300-341-000	PCAN PAYMENT	7,500	7,500	7,500	7,500
	<b>TOTAL EXPENSES PCAN</b>	<b>7,500</b>	<b>7,500</b>	<b>7,500</b>	<b>7,500</b>
100-54100-210-000	FREUDENRICH: PROF SERVICES	1,944	1,445	826	1,470
100-54100-340-000	FREUDENRICH: OPER SUPPLIES	-	-	-	-
100-54100-375-000	FREUDENRICH: PETPOURRI	240	300	693	1,000
100-54100-376-000	FREUDENRICH: ADOPTION NOTICES	312	300	286	325
100-54100-377-000	FREUDENRICH: EDUCATION MAT'L	72	75	75	75
100-54100-462-000	FREUDENRICH: DONATIONS	200	500	500	450
100-54100-475-000	FREUDENRICH: KENNEL LICENSE	125	125	125	125
	<b>TOTAL EXPENSES FREUDENRICH</b>	<b>2,892</b>	<b>2,745</b>	<b>2,506</b>	<b>3,445</b>

# Administration Department



## Revenues:

<u>Account Number</u>	<u>Account Title</u>	2019	2020	2020	2021
		<u>Actual</u>	<u>Adopted Budget</u>	<u>Curr Year Estimate</u>	<u>Proposed Budget</u>
100-41100-100-000	GENERAL PROPERTY TAXES	2,722,545	2,718,027	2,702,040	2,718,027
100-41310-140-000	MUNICIPAL OWNED UTILITY	407,005	407,004	425,533	425,532
100-41321-150-000	PAYMENTS IN LIEU OF TAXES	108,143	110,420	112,114	112,114
100-41400-170-000	LAND USE VALUE TAX PENALTY	-	100	103	100
100-41800-160-000	INTEREST ON TAXES	696	800	640	800
100-43410-230-000	STATE SHARED REVENUES	2,471,364	2,471,207	2,471,565	2,471,091
100-43410-231-000	EXPENDITURE RESTRAINT PAY	100,534	109,770	112,099	113,944
100-43410-232-000	STATE AID EXEMPT COMPUTER	10,447	10,350	10,447	10,350
100-43410-233-000	PERSONAL PROPERTY AID	14,508	16,457	16,457	18,405
100-43531-260-000	GENERAL TRANS. AIDS	635,098	667,100	666,195	632,126
100-43533-270-000	CONNECTING HIGHWAY AIDS	46,133	46,000	46,018	46,218
100-43610-300-000	ST. AID MUN. SERVICE PMT.	192,084	200,000	201,689	182,421
100-44100-614-000	TELEVISION FRANCHISE	18,871	23,000	15,681	6,290
100-48900-860-000	TIF WAGE/FRINGE ALLOCATION	6,032	-	448	-
	<b>TOTAL REVENUES ADMINISTRATION</b>	<b>6,733,459</b>	<b>6,780,235</b>	<b>6,781,030</b>	<b>6,737,418</b>
100-48500-700-000	TRANS. FROM FREUDENRICH FUNDS	2,892	2,745	2,745	2,745
100-49200-013-000	TRANSFER FROM OTHER FUNDS	-	-	-	700
	<b>TOTAL REVENUES FREUDENRICH</b>	<b>2,892</b>	<b>2,745</b>	<b>2,745</b>	<b>3,445</b>



## CITY CLERK DIVISION

### Department Summary:

The City Clerk Division oversees City records and facilitates fair and impartial elections at the federal, state and local levels of government. The Division also issues occupational and event licenses and permits. The Division oversees assessing services which are provided through an independent contractor. The Assessor establishes fair and equitable assessed values and maintains current and accurate property records for all properties within the City of Platteville.

### Specific responsibilities of the City Clerk include:

- Serves as custodian of official City records including management of records retention schedule.
- Administers oaths; notarizes; maintains custody of the City seal.
- Records and preserves the legislative actions of the City Council and Plan Commission including maintaining minutes, ordinances, resolutions and preparing common Council agenda packets.
- Oversees licensing (beer, liquor, wine, bartender/operator, tobacco, taxi) and permitting (parade, run/walk, banner, street closing, direct seller, fireworks).
- Administers federal, state and local elections across the City.
- Oversees assessing services and administers the annual Board of Review.
- Certifies information for annual Statement of Assessment and TIDs Statement of Assessment.

# Administration Dept. – City Clerk

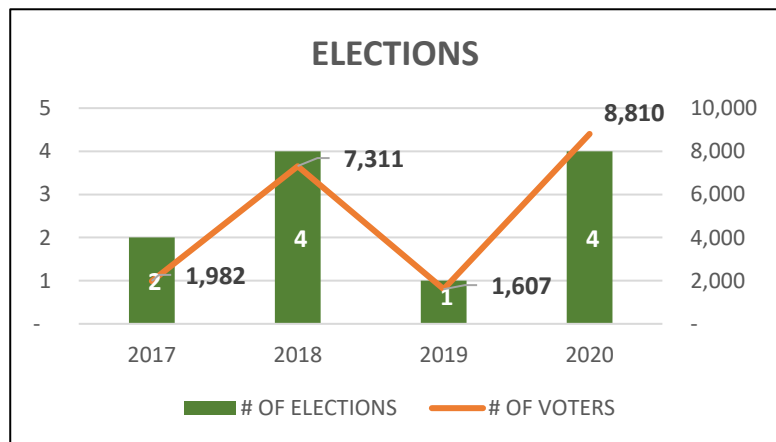
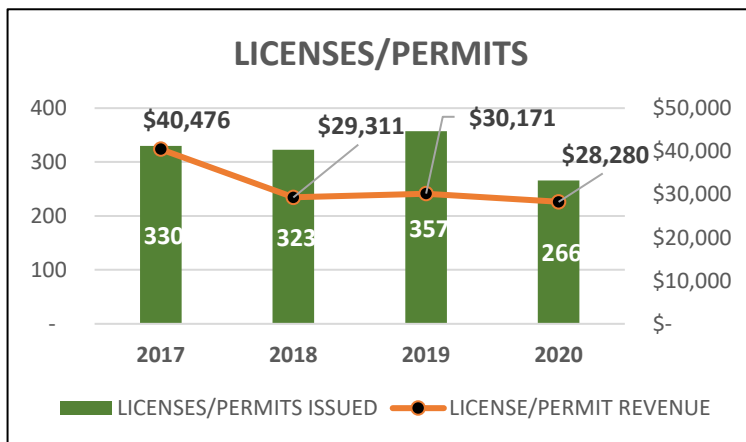
## 2020 Accomplishments:

- Administer four elections, coordinating relocation of main polling station to new city event center, processing unprecedented amounts of absentee ballots, implementing procedures for COVID-19 compliance and maintaining election security.
- Move of City Clerk division to newly remodeled office space.
- Made progress in streamlining licensing by introducing new procedures for renewals and provided enhanced assistance for license holders in response to the pandemic.
- Made progress on transition to paperless record keeping.

## 2021 Goals:

- Research and recommend meeting agenda/packet software for inclusion in the 2022 budget.
- Research and present new copier/printer/fax equipment options for inclusion in the 2022 budget.
- Identify and implement improvements to licensing and record-keeping systems.
- Develop and implement enhanced engagement measures with Chief Inspectors and Election Workers.
- Improve website content and structure to deliver a better user experience.

## Performance Measures:



# Administration Dept. – City Clerk



## Expenses:

<u>Account Number</u>	<u>Account Title</u>	<u>Actual</u>	<u>Adopted Budget</u>	<u>Curr Year Estimate</u>	<u>Proposed Budget</u>
100-51420-110-000	CITY CLERK: SALARIES	61,423	62,733	59,478	63,120
100-51420-120-000	CITY CLERK: OTHER WAGES	29,018	29,711	38,851	34,045
100-51420-124-000	CITY CLERK: OVERTIME	7	-	1,017	-
100-51420-131-000	CITY CLERK: WRS (ERS	5,919	6,239	6,420	6,559
100-51420-132-000	CITY CLERK: SOC SEC	5,120	5,731	5,560	6,024
100-51420-133-000	CITY CLERK: MEDICARE	1,197	1,341	1,300	1,409
100-51420-134-000	CITY CLERK: LIFE INS	122	170	148	186
100-51420-135-000	CITY CLERK: HEALTH INS PREMIUM	33,856	34,997	33,702	31,118
100-51420-137-000	CITY CLERK: HEALTH INS. CLAIMS	8,240	7,765	5,017	7,765
100-51420-138-000	CITY CLERK: DENTAL INS	1,654	1,905	2,102	1,905
100-51420-139-000	CITY CLERK: LONG TERM DISABILI	773	785	807	822
100-51420-300-000	CITY CLERK: TELEPHONE	149	-	160	150
100-51420-309-000	CITY CLERK: POSTAGE	222	375	149	375
100-51420-320-000	CITY CLERK: SUBSCRIPTION & DUE	65	170	65	170
100-51420-330-000	CITY CLERK: TRAVEL & CONFERENC	3,258	2,500	1,089	2,000
100-51420-340-000	CITY CLERK: OPERATING SUPPLIES	647	500	307	500
100-51420-345-000	CITY CLERK: DATA PROCESSING	754	675	965	800
100-51420-346-000	CITY CLERK: COPY MACHINES	360	360	360	2,070
100-51420-381-000	CITY CLERK: LICENSE PUBLICATIO	304	300	328	300
	<b>TOTAL EXPENSES CITY CLERK</b>	<b>153,089</b>	<b>156,257</b>	<b>157,826</b>	<b>159,318</b>



# Administration Dept. – City Clerk

## Expenses (cont.):

<u>Account Number</u>	<u>Account Title</u>	<u>Actual</u>	<u>Adopted Budget</u>	<u>Curr Year Estimate</u>	<u>Proposed Budget</u>
100-51440-120-000	ELECTIONS: OTHER WAGES	2,677	21,400	22,076	4,000
100-51440-131-000	ELECTIONS: WRS (ERS)	-	-	92	-
100-51440-132-000	ELECTIONS: SOC SEC	7	75	84	75
100-51440-133-000	ELECTIONS: MEDICARE	2	25	20	25
100-51440-309-000	ELECTIONS: POSTAGE	238	800	5,562	1,000
100-51440-311-000	ELECTIONS: VOTING MACH. MAINT.	2,532	2,000	2,532	2,000
100-51440-330-000	ELECTIONS: TRAVEL/CONFERENCES	-	750	149	300
100-51440-340-000	ELECTIONS: OPERATING SUPPLIES	3,590	7,000	6,739	4,000
100-51440-341-000	ELECTIONS: ADV & PUB	297	725	1,139	400
	<b>TOTAL EXPENSES ELECTIONS</b>	<b>9,342</b>	<b>32,775</b>	<b>38,393</b>	<b>11,800</b>
100-51530-126-000	ASSESSOR: BOARD OF REVIEW WAG	-	100	-	100
100-51530-132-000	ASSESSOR: SOC SEC	-	6	-	6
100-51530-133-000	ASSESSOR: MEDICARE	-	1	-	1
100-51530-210-000	ASSESSOR: PROF SERVICES	44,000	22,800	22,800	22,800
100-51530-309-000	ASSESSOR: POSTAGE	-	-	-	-
100-51530-310-000	ASSESSOR: OFFICE SUPPLIES	-	-	-	-
100-51530-330-000	ASSESSOR: TRAVEL & CONFERENCE	60	50	-	50
100-51530-341-000	ASSESSOR: ADV & PUB	332	260	228	350
100-51530-412-000	ASSESSOR:ST. MANUFACTURING FE	432	400	425	450
	<b>TOTAL EXPENSES ASSESSOR</b>	<b>44,824</b>	<b>23,617</b>	<b>23,453</b>	<b>23,757</b>

# Administration Dept. – City Clerk

## Revenues:

		2019	2020	2020	2021
<u>Account Number</u>	<u>Account Title</u>	<u>Actual</u>	<u>Adopted Budget</u>	<u>Curr Year Estimate</u>	<u>Proposed Budget</u>
100-44100-610-000	LIQUOR & MALT LICENSES	21,712	22,100	21,073	22,100
100-44100-611-000	OPERATOR'S LICENSES	5,990	5,500	4,947	5,500
100-44100-612-000	BUSINESS & OCCUPATIONAL L	490	-	710	400
100-44100-613-000	CIGARETTE LICENSES	1,379	1,300	1,500	1,400
100-44100-615-000	SOLICITORS/VENDORS PERMITS	100	300	50	300
100-46100-646-000	CLERK DEPT. FEES	500	-	-	500
100-46100-652-000	LICENSE PUBLICATION FEES	625	300	601	600
	<b>TOTAL REVENUES CITY CLERK</b>	<b>30,796</b>	<b>29,500</b>	<b>28,881</b>	<b>30,800</b>
	<b>Tax Levy Support</b>	<b>176,459</b>	<b>183,149</b>	<b>190,791</b>	<b>164,075</b>

## FINANCE DIVISION

### Department Summary:

The Finance Division manages the financial resources of, and the accounting for, the City. The Finance Division also encompasses the City Treasurer function, and Water/Sewer utility billing and financial reporting.

### Specific responsibilities of the Finance Division include:

- Processing City payroll and City bills, including Water/Sewer and Airport payables.
- Water/Sewer utility billing and collections.
- Processing and collecting real estate and personal property taxes.
- Compilation of City and Water/Sewer budgets.
- Reconciliation of all City and Water/Sewer accounts.
- Preparation and collection of special assessments.
- Issuance of cemetery deeds, lot sales and maintenance of cemetery records.
- Providing monthly Airport, Water/Sewer, and City financial reports.
- Filing sales tax and room tax.
- Completion of annual City and Water/Sewer audits.
- Cash management services.
- Processing dog licenses.

# Administration Dept. – Finance

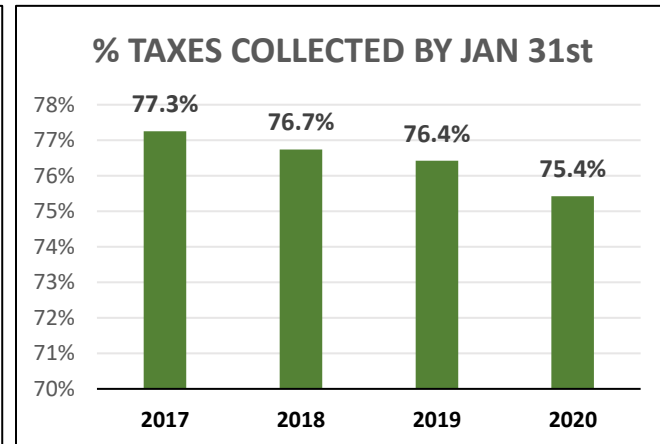
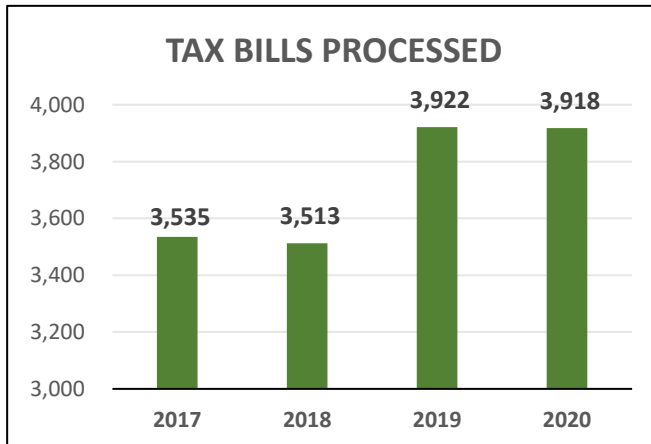
## 2020 Accomplishments:

- Met GFOA criteria for 2020 Distinguished Budget Award (4th year).
- Maintained City-wide COVID-19 expenditure tracking and grant submission resulting in the award of over \$240,000 in grant funds.
- Recruited, on-boarded and trained new Accounting Specialists for Accounts Payable/Receivable and Utility Billing
- Incorporated new payroll measures for Coronavirus Response Act compliance and tracked employee use of emergency sick leave

## 2021 Goals:

- Meet GFOA criteria for 2021 Distinguished Budget Award (5th year).
- Collaborate with Public Works and Community Dev. to address cemetery record maintenance and service delivery.
- Implementation of improved CIP budget process and presentation.
- Implementation of updated A/P and Budget modules of ERP system.
- Implementation of new employee evaluation process for Finance team.

## Performance Measures:



# Administration Dept. – Finance



## Expenses:

		2019	2020	2020	2021
<u>Account Number</u>	<u>Account Title</u>	<u>Actual</u>	<u>Adopted Budget</u>	<u>Curr Year Estimate</u>	<u>Proposed Budget</u>
100-51510-110-000	CITY TREAS: SALARIES	31,411	32,205	36,066	32,406
100-51510-120-000	CITY TREAS: OTHER WAGES	88,199	90,254	82,058	101,415
100-51510-124-000	CITY TREAS: OVERTIME	-	200	1,990	200
100-51510-131-000	CITY TREAS: WRS (ERS)	7,827	8,280	7,568	9,046
100-51510-132-000	CITY TREAS: SOC SEC	7,103	7,604	7,243	8,309
100-51510-133-000	CITY TREAS: MEDICARE	1,661	1,779	1,694	1,943
100-51510-134-000	CITY TREAS: LIFE INS	641	775	453	645
100-51510-135-000	CITY TREAS: HEALTH INS PREMIUM	25,948	25,170	12,814	12,068
100-51510-137-000	CITY TREAS: HEALTH INS. CLAIMS	4,040	5,775	3,170	3,045
100-51510-138-000	CITY TREAS: DENTAL INS	1,258	1,335	960	1,073
100-51510-139-000	CITY TREAS: LONG TERM DISABILI	1,025	1,054	952	1,151
100-51510-210-000	CITY TREAS: PROF SERVICES	20,665	18,000	21,765	20,000
100-51510-309-000	CITY TREAS: POSTAGE	2,781	4,000	3,001	3,000
100-51510-320-000	CITY TREAS: SUBSCRIPTION & DUE	55	500	55	100
100-51510-327-000	CITY TREAS: SUPPORT USER FEES	9,939	9,500	10,518	13,475
100-51510-330-000	CITY TREAS: TRAVEL & CONFERENC	1,222	2,000	295	1,000
100-51510-340-000	CITY TREAS: OPERATING SUPPLIES	991	1,500	4,137	1,000
100-51510-345-000	CITY TREAS: DATA PROCESSING	38	-	-	50
100-51510-346-000	CITY TREAS: COPY MACHINES	560	500	1,018	800
100-51510-500-000	CITY TREAS: OUTLAY	405	500	-	17,500
	<b>TOTAL EXPENSES CITY TREASURER</b>	<b>205,766</b>	<b>210,931</b>	<b>195,757</b>	<b>228,226</b>

# Administration Dept. – Finance

## Expenses (cont.):

Account Number	Account Title	2019 Actual	2020 Adopted Budget	2020 Curr Year Estimate	2021 Proposed Budget
100-51910-008-000	ERRONEOUS TAXES	397	600	-	600
100-51920-001-000	JUDGMENTS & LOSSES	3,182	275	(9,155)	275
<b>TOTAL EXPENSES ERRONEOUS TAX &amp; JUDGEMENTS</b>		<b>3,580</b>	<b>875</b>	<b>(9,155)</b>	<b>875</b>
100-52410-343-000	WEIGHTS & MEASURES	3,200	3,200	3,200	3,200
<b>TOTAL EXPENSES WEIGHTS / MEASURES</b>		<b>3,200</b>	<b>3,200</b>	<b>3,200</b>	<b>3,200</b>
100-56600-650-000	ROOM TAX ENTITY	125,244	112,000	78,497	70,000
<b>TOTAL EXPENSES ROOM TAX</b>		<b>125,244</b>	<b>112,000</b>	<b>78,497</b>	<b>70,000</b>
100-56666-720-000	ANNEXED PROPERTY (TAXES)	1,184	1,184	1,556	1,500
<b>TOTAL EXPENSES ANNEXED PROPERTY (TAXES)</b>		<b>1,184</b>	<b>1,184</b>	<b>1,556</b>	<b>1,500</b>

## Revenues:

100-41210-135-000	LOCAL ROOM TAX	175,973	160,000	110,483	100,000
100-42000-608-000	WEIGHTS & MEASURES	3,765	3,680	3,680	3,680
100-44200-621-000	DOG LICENSES	860	1,200	934	1,200
100-46100-647-000	FINANCE DEPT. FEES	15	-	73	-
100-46100-648-000	COBRA INS ADMIN FEE	1,591	72	539	-
100-46100-695-000	PROPERTY SEARCH CHARGE	4,250	3,500	4,975	4,000
100-48110-810-000	INTEREST GENERAL FUND	125,505	85,000	54,019	65,000
100-48130-820-000	INTEREST SPECIAL ASSESSMENT	-	-	-	-
100-48800-880-000	JURY DUTY (PER DIEM)	100	-	-	-
100-48900-870-000	WATER/SEWER CHARGES	5,810	-	3,243	6,000
100-49210-800-000	GRANT PLATTEVILLE, INC LOAN	12,565	12,565	12,565	12,565
<b>TOTAL REVENUES CITY TREASURER</b>		<b>330,435</b>	<b>266,017</b>	<b>190,511</b>	<b>192,445</b>
<b>Tax Levy Support</b>		<b>8,538</b>	<b>62,173</b>	<b>79,343</b>	<b>111,356</b>

## INFORMATION TECHNOLOGY

### Summary:

The City of Platteville currently outsources information technology services. The Information Technology budget encompasses IT costs for the entire City and covers computer replacement, software licenses, troubleshooting, firewall support, network administration, certain software upgrades and wireless maintenance. The City's subscriptions to Microsoft Office 365 and WiscNet and membership in PCAN (Platteville Community Area Network) are also included in this budget.

### 2020 Accomplishments:

- Assisted in move of work-stations to the newly remodeled 2<sup>nd</sup> floor of City Hall.
- Installed equipment in coordination with PCAN to provide wifi service to Legion Park and the Broske Event Center.
- Implemented phishing security awareness training program.
- Upgraded all Windows server operating systems to latest application level for enhanced security.

### 2021 Goals:

- Complete CIP project to replace core and edge switches and upgrade City building wifi network.
- Transition to new IT service delivery model via intergovernmental agreement with UW-Platteville.



# Administration Dept. – Info. Tech.

## Expenses:

		2019	2020	2020	2021
<u>Account Number</u>	<u>Account Title</u>	<u>Actual</u>	<u>Adopted Budget</u>	<u>Curr Year Estimate</u>	<u>Proposed Budget</u>
100-51450-210-000	INFO TECH: PROFESS SERVICES	87,758	70,990	88,738	85,666
100-51450-240-000	INFO TECH: REPAIR & MAINT	1,224	-	220	-
100-51450-340-000	INFO TECH: OPERATING SUPPLIES	-	9,451	15,101	14,539
100-51450-345-000	INFO TECH: DATA PROCESSING	21,543	16,213	18,939	18,903
100-51450-500-000	INFO TECH: OUTLAY	8,975	12,000	18,030	10,800
	<b>TOTAL EXPENSES INFO TECH</b>	<b>119,500</b>	<b>108,654</b>	<b>141,029</b>	<b>129,908</b>

## Revenues:

100-48400-418-000	INSURANCE-INFO TECH PROP LOSS	24,740	-	-	-
	<b>TOTAL EXPENSES INFO TECH</b>	<b>24,740</b>	-	-	-
	<b>Tax Levy Support</b>	<b>94,760</b>	<b>108,654</b>	<b>141,029</b>	<b>129,908</b>

# Administration Dept. – Ambulance



## AMBULANCE SERVICES PAYMENT

With the Ambulance Service now at Southwest Health Center, the City of Platteville is incurring a yearly Annual Support Fee to help support some of the anticipated unreimbursed costs related to capital expenses. Per the agreement with Southwest Health Center, this Annual Support Fee will continue until December 31, 2034. Starting in 2017, the City of Platteville established an Ambulance Service Fee, which will cover 100% of the City’s Annual Support Fee to Southwest Health Center.

### Expenses:

<u>Account Number</u>	<u>Account Title</u>	2019	2020	2020	2021
		<u>Actual</u>	<u>Adopted Budget</u>	<u>Curr Year Estimate</u>	<u>Proposed Budget</u>
100-52300-900-000	AMBULANCE: PAYMENT TO SWHC	115,348	118,000	116,000	118,000
	<b>TOTAL EXPENSES AMBULANCE PYMT</b>	<b>115,348</b>	<b>118,000</b>	<b>116,000</b>	<b>118,000</b>

### Revenues:

100-43521-257-000	STATE AMBULANCE GRANT	-	-	-	-
100-46230-665-000	AMBULANCE SPECIAL CHARGE	117,762	117,000	119,376	118,000
	<b>TOTAL REVENUES AMBULANCE</b>	<b>117,762</b>	<b>117,000</b>	<b>119,376</b>	<b>118,000</b>

# Police Department



## POLICE DEPARTMENT

Department Director/Police Chief: Doug McKinley

### Department Summary:

The Police Department provides 24/7 police and dispatch Services to the City of Platteville. The Police Department is the face of the City and City Government for many in the community since we are frequently the first point of contact.

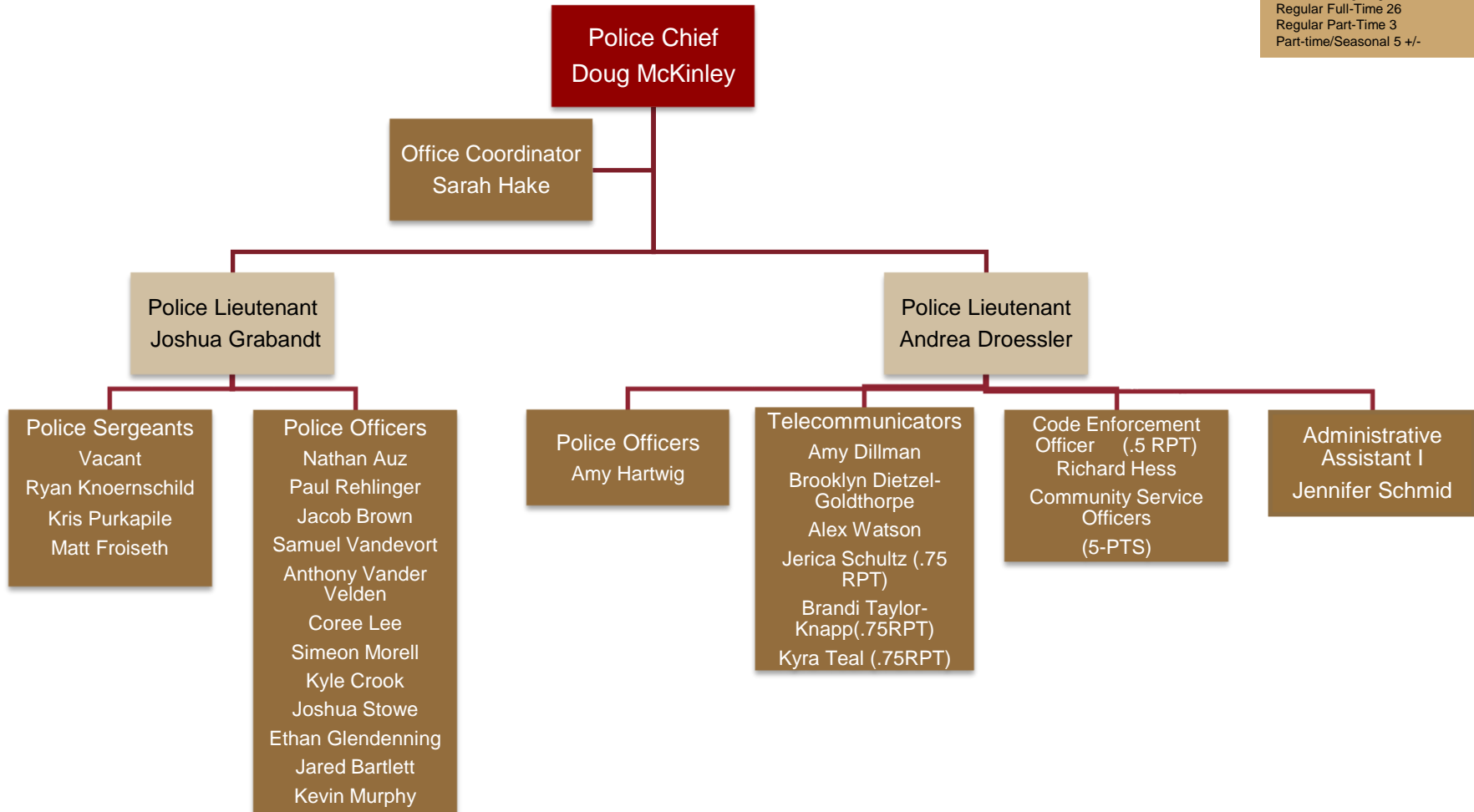
### Specific responsibilities of the Police Department include:

- 911 emergency service.
- Enforcement of state laws and local ordinances.
- Traffic and parking enforcement.
- Dispatching of emergency and non-emergency calls for service for the Platteville PD, the Platteville FD, EMS and the UW-Platteville PD.
- Preventative patrol.
- Community engagement and education.

# Police Department



**Total Employees**  
 Regular Full-Time 26  
 Regular Part-Time 3  
 Part-time/Seasonal 5 +/-



# Police Department



## 2020 Accomplishments:

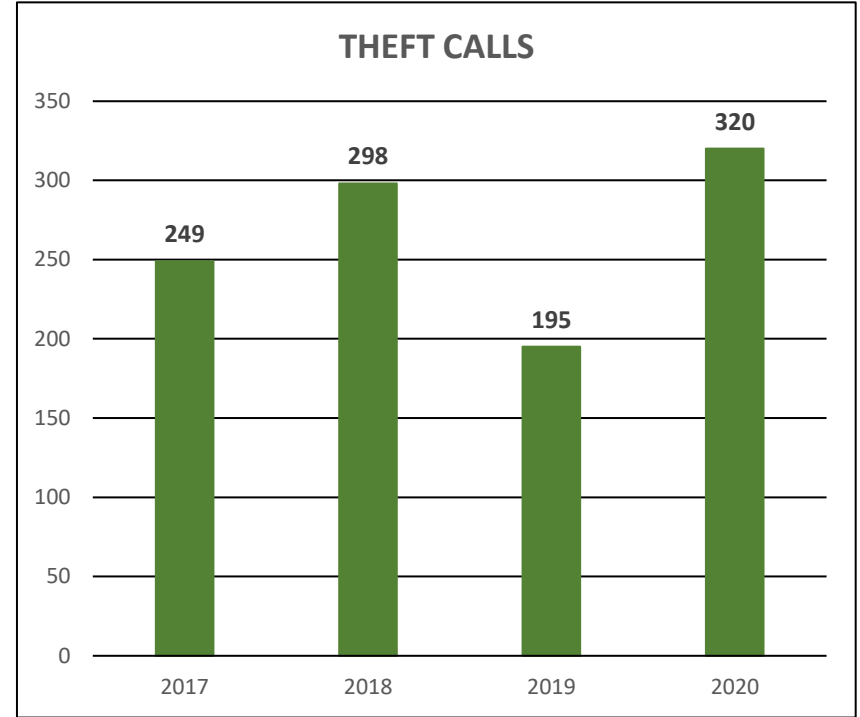
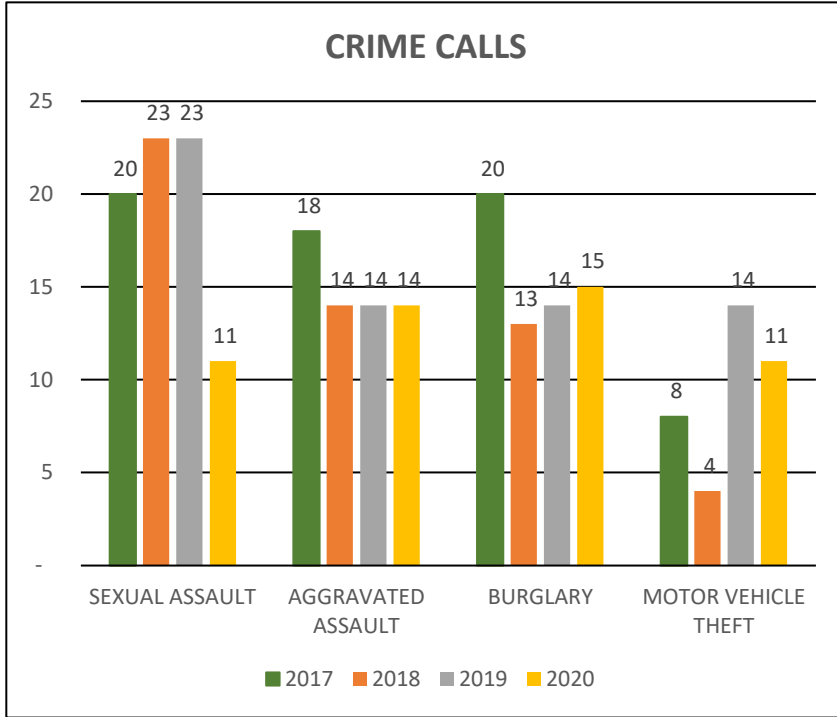
- Succession planning for two retirements by long tenured members of the Department
- Creation of the Community Resource Officer position via cooperation with the School District
- The entire Police Department adapted and coped with a rapidly changing landscape due to the pandemic and the many challenges associated with it
- Significant progress made towards complete accreditation

## 2021 Goals:

- Accreditation through the Wisconsin Law Enforcement Group
- Host virtual training sessions or “ask a Cop” sessions on Face Book and the PD website
- Roll out the annual performance review process

# Police Department

Performance Measures:



# Police Department



## Expenses:

<u>Account Number</u>	<u>Account Title</u>	2019	2020	2020	2021
		<u>Actual</u>	<u>Adopted Budget</u>	<u>Curr Year Estimate</u>	<u>Proposed Budget</u>
100-52100-110-000	POLICE: SALARIES	190,217	195,285	184,164	196,195
100-52100-111-000	POLICE: CAR ALLOWANCE(CHIEF)	2,300	2,300	2,300	2,300
100-52100-114-000	POLICE: OTHER POLICE OFF. WAGE	1,079,555	1,148,439	1,133,549	1,147,900
100-52100-115-000	POLICE: OVERTIME POLICE WAGES	40,100	24,250	43,874	24,250
100-52100-117-000	POLICE: DISPATCHER WAGES	240,419	225,783	227,744	211,664
100-52100-118-000	POLICE: DISPATCHER OVERTIME WA	15,013	7,000	11,186	7,000
100-52100-119-000	POLICE: SCHOOL PATROL WAGES	3,644	5,000	1,881	5,000
100-52100-120-000	POLICE: OTHER WAGES	10,952	23,510	7,829	23,510
100-52100-124-000	POLICE: OVERTIME	9	500	3	500
100-52100-129-000	POLICE: PROT. WRF (ERS)	129,574	148,430	144,610	148,433
100-52100-131-000	POLICE: WRS (ERS)	21,449	21,560	21,094	20,644
100-52100-132-000	POLICE: SOC SEC	92,615	101,190	95,385	100,336
100-52100-133-000	POLICE: MEDICARE	21,660	23,667	22,308	23,465
100-52100-134-000	POLICE: LIFE INS	2,232	2,763	2,148	2,358
100-52100-135-000	POLICE: HEALTH INS PREMIUMS	394,497	403,398	383,166	398,116
100-52100-137-000	POLICE: HEALTH INS. CLAIMS CUR	44,484	54,920	44,676	53,680
100-52100-138-000	POLICE: DENTAL INS	24,643	27,880	25,236	28,168
100-52100-139-000	POLICE: LONG TERM DISABILITY	12,422	12,841	12,590	12,719
100-52100-210-000	POLICE: PROF SERVICES	38,612	44,300	36,289	44,300
100-52100-221-000	POLICE: GAS & OIL	23,134	40,000	12,363	30,000
100-52100-230-000	POLICE: REPAIR OF VEHICLES	15,184	12,000	15,598	14,500
100-52100-259-000	POLICE: WITNESS FEES	-	500	-	500
100-52100-260-000	POLICE: MISCELLANEOUS	1,826	5,000	4,410	5,000



# Police Department



## Expenses (cont.):

		2019	2020	2020	2021
<u>Account Number</u>	<u>Account Title</u>	<u>Actual</u>	<u>Adopted Budget</u>	<u>Curr Year Estimate</u>	<u>Proposed Budget</u>
100-52100-263-000	POLICE: POLICE & FIRE COMMISSI	6,413	6,000	5,773	6,000
100-52100-300-000	POLICE: TELEPHONE	24,469	25,000	24,827	25,000
100-52100-310-000	POLICE: OFFICE SUPPLIES	7,871	9,000	7,912	9,000
100-52100-311-000	POLICE: RADIO MAINTENANCE	8,081	14,500	9,132	14,500
100-52100-312-000	POLICE: TIME SYSTEM TERMINAL	11,661	16,000	11,150	16,000
100-52100-314-000	POLICE: UTILITIES & REFUSE	39,427	43,000	36,093	43,000
100-52100-330-000	POLICE: TRAINING, TRAVEL, CONF	17,134	14,500	13,734	14,500
100-52100-334-000	POLICE: ORDNANCE/MUNITION	7,947	8,000	7,957	8,000
100-52100-335-000	POLICE: UNIFORM ALLOWANCE	13,650	14,000	13,024	15,300
100-52100-340-000	POLICE: OPERATING SUPPLIES	21,282	15,000	11,186	15,000
100-52100-345-000	POLICE: DATA PROCESSING	9,800	11,000	14,073	11,000
100-52100-350-000	POLICE: BUILDING, GROUND	8,849	11,500	10,136	11,500
100-52100-360-000	POLICE: TOWING	1,974	4,000	1,696	3,000
100-52100-370-000	POLICE: PARKING ENFORCEMENT	1,899	4,300	671	4,300
100-52100-380-000	POLICE: VEHICLE INSURANCE	7,788	8,500	7,780	8,500
100-52100-401-000	POLICE: ANIMAL CONTROL	2,000	2,000	2,000	2,000
100-52100-409-000	POLICE: COMMUNITY POLICING	649	1,000	682	1,000
100-52100-444-000	POLICE: UNEMP COMP	3,691	-	196	-
100-52100-460-000	POLICE: DONATIONS SPENT	3,899	-	4,552	-
100-52100-500-000	POLICE: OUTLAY	30,686	28,000	28,961	26,700
	<b>TOTAL EXPENSES POLICE</b>	<b>2,633,712</b>	<b>2,765,816</b>	<b>2,643,933</b>	<b>2,734,838</b>

# Police Department



## Revenues:

<u>Account Number</u>	<u>Account Title</u>	<u>2019 Actual</u>	<u>2020 Adopted Budget</u>	<u>2020 Curr Year Estimate</u>	<u>2021 Proposed Budget</u>
100-43210-250-000	POLICE GRANTS (FEDERAL)	2,624	-	450	-
100-43521-250-000	POLICE GRANTS (STATE)	22,740	-	14,089	-
100-44200-620-000	BICYCLE LICENSES	20	50	35	50
100-45100-640-000	COURT PENALTIES & COSTS	61,701	75,000	51,529	45,000
100-45100-641-000	PARKING VIOLATIONS	63,729	85,000	39,146	37,200
100-45100-643-000	UW-P PARKING CITATION VIOLATIO	1,165	2,500	1,055	2,500
100-46210-659-000	POLICE OTHER-SALES, ETC.	7,587	4,000	2,525	4,000
100-46210-660-000	POLICE COPIES	1,412	1,000	1,097	1,000
100-46210-661-000	TOWING	1,370	4,000	986	3,000
100-46210-662-000	POLICE OTHER-BACKGROUND CHECKS	-	-	1,701	1,200
100-46210-664-000	POLICE DONATIONS	3,899	4,000	-	4,000
100-46210-706-000	UW-P PARKING PERMIT FEES	21,600	21,600	21,600	21,600
100-46210-730-000	POLICE ANIMAL CONTROL	500	-	-	-
100-47305-552-000	SCHOOL/CITY CONTRACT	-	-	25,071	76,578
100-47310-521-000	CROSSING GUARD SCHOOL REIMB.	4,880	2,600	1,182	2,600
100-48309-883-000	SALE OF POLICE VEHICLES	4,614	-	-	-
100-48400-400-000	INSURANCE-POLICE PROP. LOSS	2,504	-	7,188	-
100-48800-881-000	WITNESS FEES	-	-	-	-
	<b>TOTAL REVENUES POLICE</b>	<b>200,345</b>	<b>199,750</b>	<b>167,654</b>	<b>198,728</b>
	<b>Tax Levy Support</b>	<b>2,433,367</b>	<b>2,566,066</b>	<b>2,476,279</b>	<b>2,536,110</b>

# Fire Department



## FIRE DEPARTMENT

Department Director/Fire Chief: Ryan Simmons

### Department Summary:

The Platteville Fire Department is committed to protecting the people and property within our fire district. The Fire Department provides fire protection, rescue, hazmat & prevention to all those within our fire district, as well as assisting police department with traffic control, missing person searches and anything else the fire department is requested to assist with. The Fire Department also provides fire inspection services for the City of Platteville along with fire prevention.

### Specific responsibilities of the Fire Department include:

- We will be responsive to the needs of our citizens by providing rapid, professional, humanitarian services essential to the health, safety, and well-being of the citizens we protect.
- We will achieve our mission through prevention, education, fire suppression, rescue and other emergency services.
- We will actively participate in our community, serve as role models, and strive to effectively and efficiently utilize all of the necessary resources at our command to provide a quality of service deemed excellent by our citizens with "Courage, Integrity and Honor."

# Fire Department



**Total Employees**  
 Regular Full-Time 2  
 Volunteer 47 +/-



# Fire Department



## 2020 Accomplishments:

- Established a Rescue Task Force of fire department members and began training with a member of the Grant County Sheriff's tactical response team on working with law enforcement and training of a Rescue Task Force in response to active shooter incidents.
- A Fire Department Comprehensive Analysis RFP to provide the City with information to develop a plan to update the Fire Station facility was bid and awarded with a target completion date of December 31, 2020.
- Fire Department was able to acquire and establish an adequate supply of Personal Protective Equipment to protect responders from the COVID-19 pandemic. This initiative allowed the department to operate with no personnel deficiencies.
- Created and implemented new department Standard Operating Procedures and Guidelines to address contagious viruses and department response to incidents to ensure responders and public protected against cross contamination.

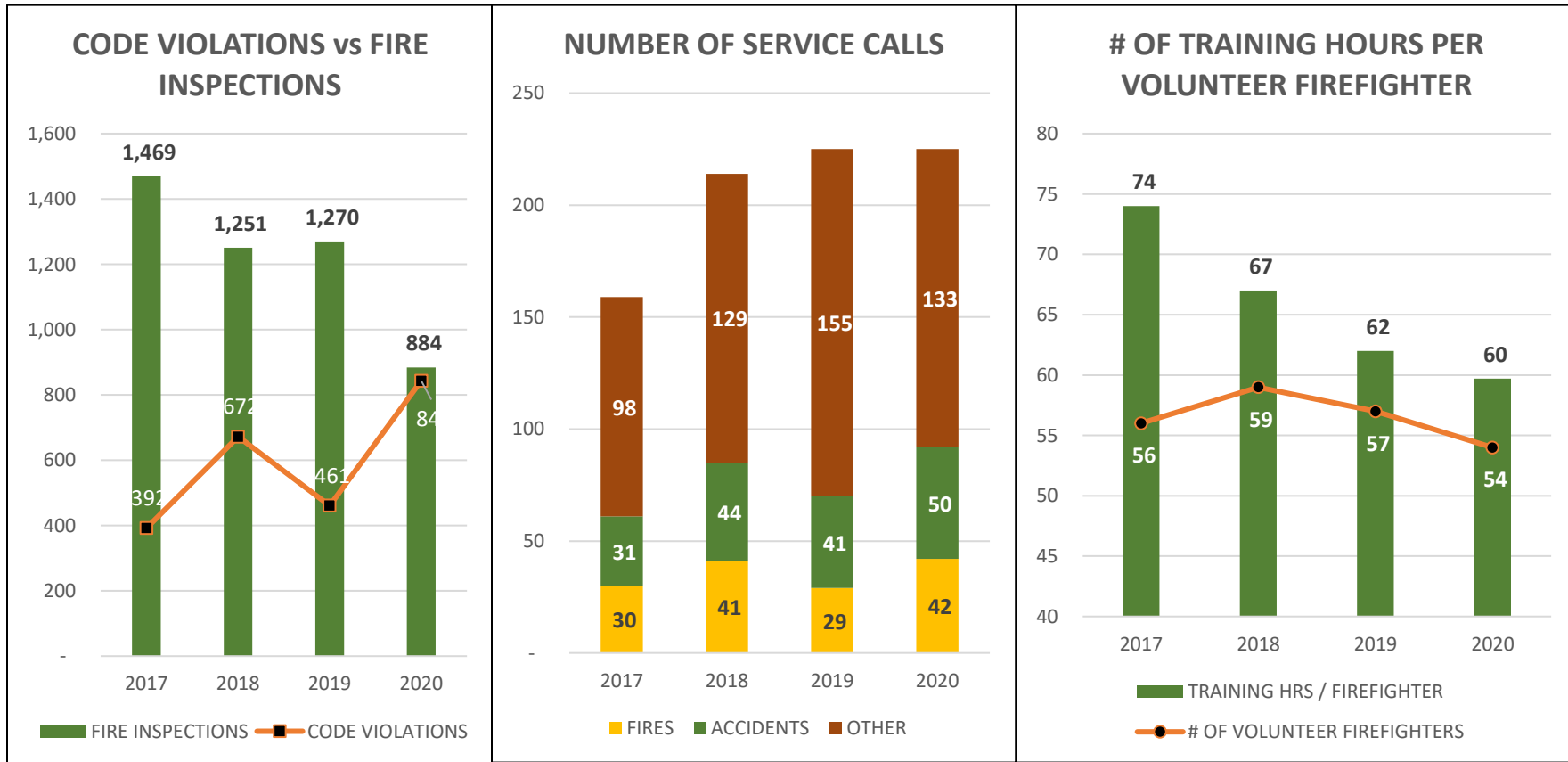
## 2021 Goals:

- Establish a timeline and "next steps" for update/replacement of fire department facility by using final report from completed Fire Department Comprehensive Study.
- Renew agreement between the City of Platteville and Platteville Fire Department, Inc. for which labor services for fire protection services are provided.
- Renew Fire Agreements with seven townships for which fire protection services are provided, for all or parts of their township sections.
- Review and update Department Standard Operating Procedures and Guidelines ensure they are current and appropriate for fire department operations.

# Fire Department



## Performance Measures:



# Fire Department

## Expenses:

<u>Account Number</u>	<u>Account Title</u>	2019	2020	2020	2021
		<u>Actual</u>	<u>Adopted Budget</u>	<u>Curr Year Estimate</u>	<u>Proposed Budget</u>
100-52200-120-000	FIRE DEPT: OTHER WAGES	87,866	119,508	11,606	120,235
100-52200-124-000	FIRE DEPT: OVERTIME	-	-	-	-
100-52200-129-000	FIRE DEPT: PROT. WRF (ERS)	337	8,297	840	8,349
100-52200-131-000	FIRE DEPT: WRS (ERS)	3,224	3,045	305	3,064
100-52200-132-000	FIRE DEPT: SOC SEC	5,250	7,410	683	7,454
100-52200-133-000	FIRE DEPT: MEDICARE	1,228	1,733	160	1,743
100-52200-134-000	FIRE DEPT: LIFE INS	61	187	29	188
100-52200-135-000	FIRE DEPT: HEALTH INS PREMIUMS	20,616	26,894	4,482	26,894
100-52200-137-000	FIRE DEPT: HEALTH INS. CLAIMS	938	4,770	-	4,770
100-52200-138-000	FIRE DEPT: DENTAL INS	1,265	1,732	288	1,732
100-52200-139-000	FIRE DEPT: LONG TERM DISABILIT	377	996	166	1,002
100-52200-205-000	FIRE DEPT: CONTRACTUAL	16,291	15,500	4,127	15,500
100-52200-211-000	FIRE DEPT: SMALL EQUIP. & SUPP	2,932	3,000	864	3,100
100-52200-221-000	FIRE DEPT: GAS & OIL	6,885	7,750	169	7,750
100-52200-230-000	FIRE DEPT: REPAIR OF VEHICLES	10,049	7,500	1,073	8,500
100-52200-300-000	FIRE DEPT: TELEPHONE	2,379	1,600	256	3,500
100-52200-308-000	FIRE DEPT: PUBLICATIONS	339	500	95	500
100-52200-310-000	FIRE DEPT: OFFICE SUPPLIES	1,167	1,000	34	1,100
100-52200-311-000	FIRE DEPT: RADIO MAINTENANCE	2,336	3,500	1,574	3,500
100-52200-314-000	FIRE DEPT: UTILITIES & REFUSE	11,350	12,000	1,107	12,000
100-52200-330-000	FIRE DEPT: TRAVEL & CONFERENCE	2,616	4,000	-	4,000
100-52200-335-000	FIRE DEPT: UNIFORM ALLOWANCE	1,254	1,500	-	1,500
100-52200-340-000	FIRE DEPT: OPERATING SUPPLIES	3,576	5,200	135	5,000



# Fire Department



## Expenses (cont.):

<u>Account Number</u>	<u>Account Title</u>	2019	2020	2020	2021
		<u>Actual</u>	<u>Adopted Budget</u>	<u>Curr Year Estimate</u>	<u>Proposed Budget</u>
100-52200-345-000	FIRE DEPT: DATA PROCESSING	1,193	1,200	-	1,200
100-52200-350-000	FIRE DEPT: BUILDINGS & GROUNDS	12,093	4,500	134	4,500
100-52200-355-000	FIRE DEPT: SAFETY ITEMS	191	250	-	250
100-52200-356-000	FIRE DEPT: ROPES/RESCUE EQUIPM	795	850	-	850
100-52200-380-000	FIRE DEPT: VEHICLE INSURANCE	11,875	10,800	7,629	11,680
100-52200-402-000	FIRE DEPT: WI ST FIREMEN INS	1,325	1,500	-	1,500
100-52200-406-000	FIRE DEPT: HEPATITIS SHOTS	612	1,000	-	1,500
100-52200-442-000	FIRE DEPT: LENGTH OF SERVICE A	6,000	6,000	-	7,365
100-52200-460-000	FIRE DEPT: MEMBER APPRECIATION	15,500	15,500	-	17,750
100-52200-470-000	FIRE DEPT: FIRE PREVENTION	2,607	3,500	125	3,500
100-52200-500-000	FIRE DEPT: OUTLAY	9,273	12,500	1,951	12,500
100-52200-501-000	FIRE DEPT: SAFETY UNIFORMS OUT	16,122	14,500	73	16,000
100-52200-999-000	FIRE DEPT: CONTINGENCY	12,023	-	-	-
	<b>TOTAL EXPENSES FIRE</b>	<b>271,944</b>	<b>309,722</b>	<b>37,906</b>	<b>319,976</b>

## Revenues:

100-43420-240-000	2% FIRE INS. DUES STATE	32,625	30,500	-	31,900
100-46220-638-000	FIRE INSPECTIONS	35,255	77,000	-	77,000
100-47300-240-000	2% FIRE INS. DUES TOWNSHIPS	9,521	11,650	-	9,500
100-47300-480-000	FIRE DEPT. INS PMTS.	3,069	3,000	-	4,617
100-47300-481-000	FIRE DEPT. FIXED COSTS	35,307	40,000	-	40,000
100-47300-482-000	FIRE PER CALL CHARGES (\$450)	6,750	4,450	-	5,400
	<b>TOTAL REVENUES FIRE</b>	<b>122,528</b>	<b>166,600</b>	<b>-</b>	<b>168,417</b>
	<b>Tax Levy Support</b>	<b>151,017</b>	<b>145,732</b>	<b>37,961</b>	<b>154,169</b>

# Public Works Department



## PUBLIC WORKS DEPARTMENT

Department Director: Howard Crofoot

### Department Summary:

The Department of Public Works mission is to support and enhance a high quality of life for the City's residents, businesses and visitors by providing well planned, environmentally sensitive, cost effective infrastructure and services to promote public health, personal safety, transportation, economic growth and civic vitality. The Department strives to preserve and protect the City's major investment in its infrastructure and to maximize the life of its intended purpose. The Department oversees the functional areas of Water and Sewer, Streets and Parks Maintenance.

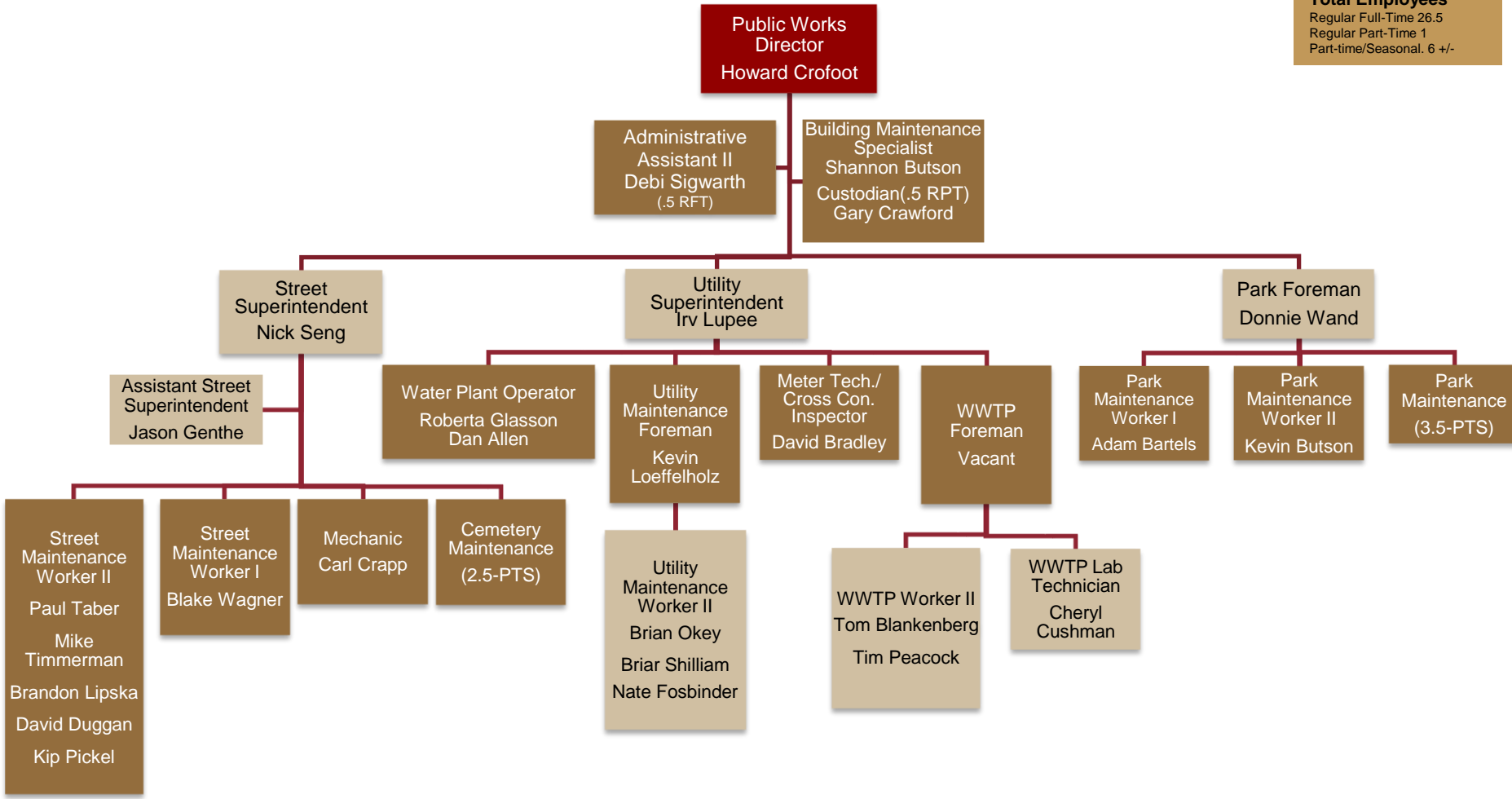
### Major responsibilities include:

- Provide building and grounds maintenance for City Hall, Police Department, Library.
- Coordinate refuse, recycling, mowing and snow removal contracts.
- Coordinate Engineering contracts for design and construction of City projects including, but not limited to, street construction, water, sanitary sewer and storm sewer construction.
- Provide management of other associated projects and areas including Lead Water Service Line replacement and Platteville Public Transportation.

# Public Works Department



**Total Employees**  
 Regular Full-Time 26.5  
 Regular Part-Time 1  
 Part-time/Seasonal 6 +/-



# Public Works Department



## 2020 Accomplishments:

- Completed 2019 street construction project paving and landscaping that was suspended due to early snow.
- Completed 2020 street construction projects (Market St., Bradford St., Irene St., Oak St. parking lot)
- Completed lead service line project and close out after DNR reimbursement.
- Completed Highway Safety Improvement Program for Business 151 corridor: design phase.
- Executed City Hall HVAC and remodel projects Phase 2 construction and furniture purchase plus move.
- Continue implementation of MS4 stormwater regulations.
- Solid Waste/Recycling Task Force implementation.
- Conducted RFP for city engineering services.

## 2021 Goals:

- Complete 2021 street construction project (Dewey St)
- Complete Highway Safety Improvement Program for Business 151 corridor: construction phase.
- Complete Business 151 sidewalk installation
- Complete Deborah Court drainage repair.
- Complete 2021 lead service line project and close out after DNR reimbursement.
- Continue implementation of MS4 stormwater regulations.
- Develop stormwater public relations/involvement program.
- Solid Waste/Recycling Task Force implementation of recommendations to include the first “City Swap”.

# Public Works Dept. – Municipal Building

## Expenses:

<u>Account Number</u>	<u>Account Title</u>	2019	2020	2020	2021
		<u>Actual</u>	<u>Adopted Budget</u>	<u>Curr Year Estimate</u>	<u>Proposed Budget</u>
100-51600-120-000	BLDG SVCS: OTHER WAGES	60,352	62,448	59,529	62,817
100-51600-124-000	BLDG SVCS: OVERTIME	143	-	1,317	-
100-51600-131-000	BLDG SVCS: WRS (ERS)	3,220	3,434	3,477	3,454
100-51600-132-000	BLDG SVCS: SOC SEC	3,758	3,872	3,763	3,895
100-51600-133-000	BLDG SVCS: MEDICARE	879	906	880	911
100-51600-134-000	BLDG SVCS: LIFE INS	85	173	128	174
100-51600-135-000	BLDG SVCS: HLTH INS PREM	-	-	-	-
100-51600-137-000	BLDG SVCS: HLTH INS CLAIM	-	-	-	-
100-51600-138-000	BLDG SVCS: DENTAL INS	-	-	-	-
100-51600-139-000	BLDG SVCS: LONG TERM DIS	426	437	434	440
100-51600-210-000	BLDG SVCS: PROF SERVICES	8,333	15,000	15,681	10,000
100-51600-220-000	BLDG SVCS: GAS,OIL,REPAIR	34	-	253	300
100-51600-300-000	BLDG SVCS: TELEPHONE	709	600	817	700
100-51600-314-000	BLDG SVCS: UTILITY,REFUSE	20,579	25,000	18,813	22,000
100-51600-340-000	BLDG SVCS: OPERAT. SUPPLY	2,791	2,500	2,343	2,500
100-51600-350-000	BLDG SVCS: BLDG & GROUNDS	12,320	12,000	14,092	12,000
100-51600-380-000	BLDG SVCS: VEHICLE INS	632	-	-	50
100-51600-444-000	BLDG SVCS: UNEMP COMP	325	-	-	-
100-51600-500-000	BLDG SVCS: OUTLAY	9,340	18,000	8,828	10,000
	<b>TOTAL EXPENSES MUNICIPAL BLDG</b>	<b>123,926</b>	<b>144,370</b>	<b>130,354</b>	<b>129,241</b>

# Public Works Dept. – Municipal Building

## Revenues:

		2019	2020	2020	2021
<u>Account Number</u>	<u>Account Title</u>	<u>Actual</u>	<u>Adopted Budget</u>	<u>Curr Year Estimate</u>	<u>Proposed Budget</u>
100-48200-830-000	CITY BUILDING RENTAL	7,840	8,000	4,870	1,000
100-48200-831-000	CITY BUILDING RENTAL TAXABLE	2,903	2,000	779	250
	<b><i>TOTAL REVENUES MUNICIPAL BLDG</i></b>	<b>10,743</b>	<b>10,000</b>	<b>5,649</b>	<b>1,250</b>
	<b><i>Tax Levy Support</i></b>	<b>113,184</b>	<b>134,370</b>	<b>124,705</b>	<b>127,991</b>

# Public Works Dept. – Streets



## STREET DIVISION

### Department Summary:

The Street Division performs maintenance of streets (local and state highways), cemeteries, street-lights and storm sewers.

### Specific responsibilities of the Street Division include:

- Plowing roads in the winter.
- Maintenance of traffic signals and signs.
- Street sweeping and patching of streets.
- Cleaning and repairing storm sewers.
- Mowing and maintenance of Hillside and Greenwood Cemeteries.
- Grave digging and restoring landscape after burials.

### 2020 Accomplishments:

- Completed 2019 street construction project paving and landscaping that was suspended due to early snow.
- Completed 2020 street construction projects (Market St., Bradford St., Irene St., Oak St. parking lot)
- Remove and replace ash trees in public rights-of-way.

### 2021 Goals:

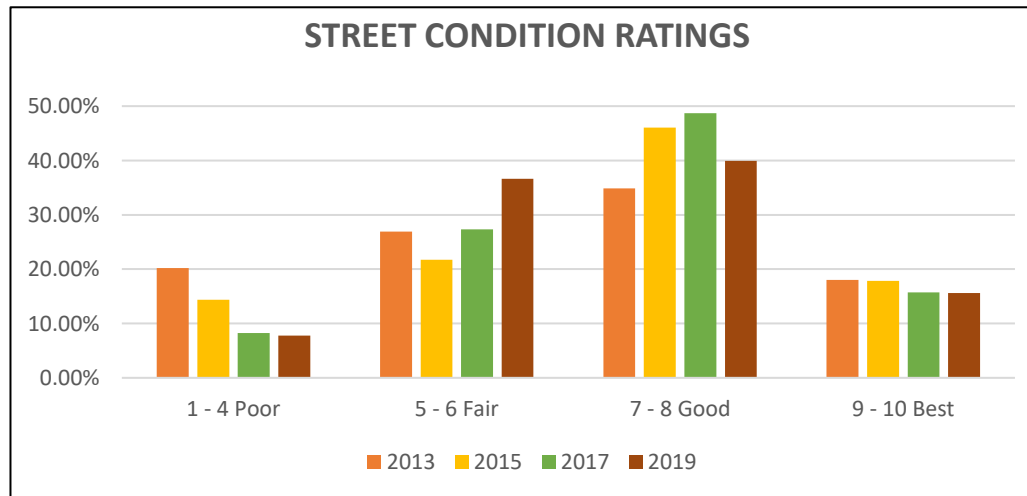
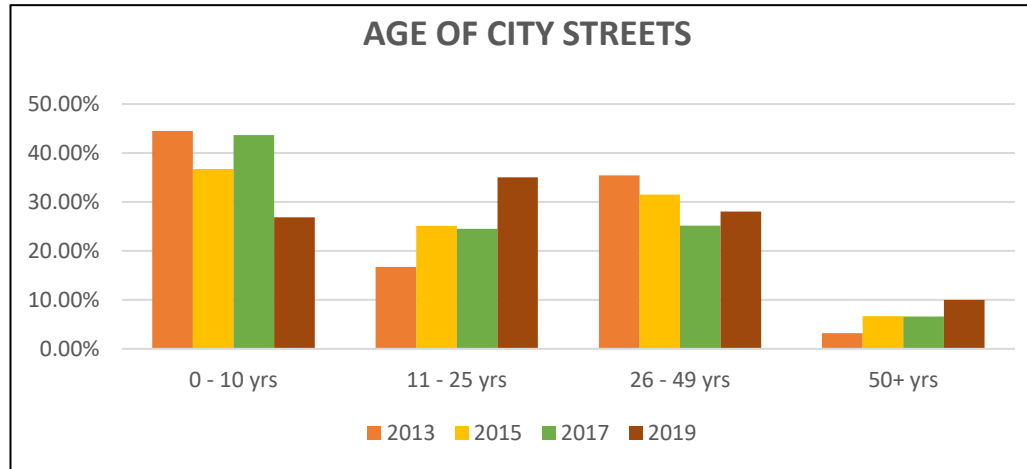
- Complete 2021 street construction project (Dewey St.)
- Complete Highway Safety Improvement Program for Business 151 corridor: construction phase.
- Complete Business 151 sidewalk installation
- Complete Deborah Court drainage repair.
- Remove and replace ash trees in public rights-of-way.



# Public Works Dept. – Streets



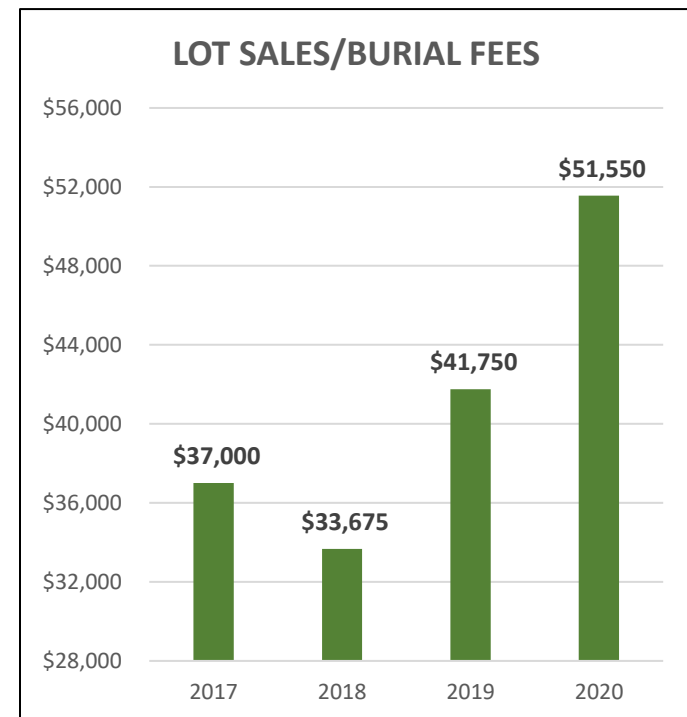
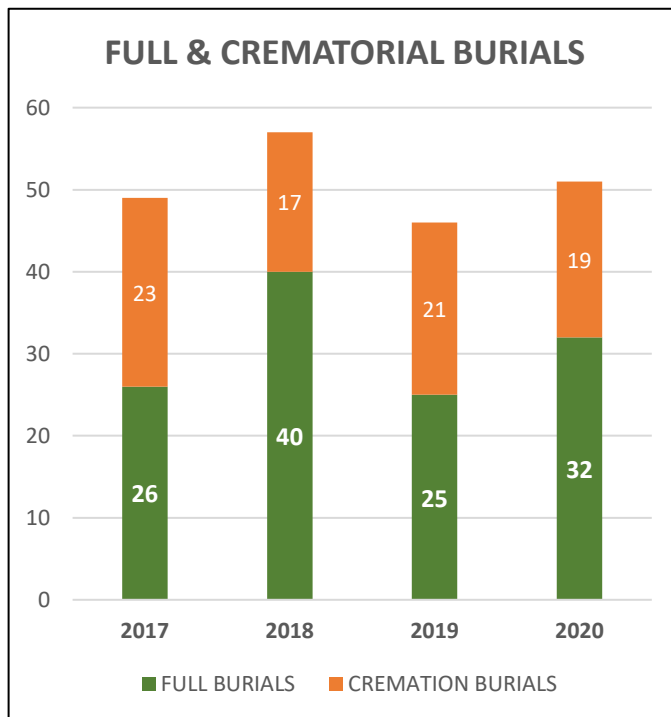
Street Division Performance Measures:  
(Data is updated in alternating years )



# Public Works Dept. – Streets



## Street Division Performance Measures:



# Public Works Dept. – Streets

## Street Administration Expenses:

<u>Account Number</u>	<u>Account Title</u>	2019	2020	2020	2021
		<u>Actual</u>	<u>Adopted Budget</u>	<u>Curr Year Estimate</u>	<u>Proposed Budget</u>
100-53100-110-000	STR ADMIN: SALARIES	45,333	47,884	45,567	48,191
100-53100-111-000	STR ADMIN: CAR ALLOWANCE	1,427	1,427	1,427	1,427
100-53100-120-000	STR ADMIN: OTHER WAGES	9,401	9,626	8,619	9,959
100-53100-131-000	STR ADMIN: WRS (ERS)	3,573	3,882	3,666	3,925
100-53100-132-000	STR ADMIN: SOC SEC	3,317	3,653	3,284	3,693
100-53100-133-000	STR ADMIN: MEDICARE	776	855	768	864
100-53100-134-000	STR ADMIN: LIFE INS	267	322	299	342
100-53100-135-000	STR ADMIN: HEALTH INS PREMIUMS	10,965	11,137	9,137	9,137
100-53100-137-000	STR ADMIN: HEALTH INS. CLAIMS	1,146	2,085	1,300	1,725
100-53100-138-000	STR ADMIN: DENTAL INS	445	607	452	473
100-53100-139-000	STR ADMIN: LONG TERM DISABILIT	469	495	486	500
100-53100-210-000	STR ADMIN: PROF SERVICES	2,347	500	138	500
100-53100-220-000	STR ADMIN: GAS, OIL, & REPAIRS	1,684	100	-	100
100-53100-300-000	STR ADMIN: TELEPHONE	1	1	1	1
100-53100-309-000	STR ADMIN: POSTAGE	199	500	132	200
100-53100-310-000	STR ADMIN: OFFICE SUPPLIES	137	100	296	100
100-53100-313-000	STR ADMIN: OFFICE EQUIPMENT MA	565	400	354	400
100-53100-320-000	STR ADMIN: SUBSCRIPTION & DUES	901	450	285	900
100-53100-330-000	STR ADMIN: TRAVEL & CONFERENCE	723	1,000	350	750
100-53100-340-000	STR ADMIN: OPERATING SUPPLIES	186	250	316	350
100-53100-345-000	STR ADMIN: DATA PROCESSING	4,927	5,000	5,692	2,000
100-53100-380-000	STR ADMIN: VEHICLE INSURANCE	2	550	-	25
100-53100-500-000	STR ADMIN: OUTLAY	-	1,000	1,000	1,000
	<b>TOTAL EXPENSES STREET ADMIN</b>	<b>88,792</b>	<b>91,824</b>	<b>83,569</b>	<b>86,562</b>

# Public Works Dept. – Streets



## Street Administration Expenses (cont.):

<u>Account Number</u>	<u>Account Title</u>	<b>2019</b> <u>Actual</u>	<b>2020</b> <u>Adopted Budget</u>	<b>2020</b> <u>Curr Year Estimate</u>	<b>2021</b> <u>Proposed Budget</u>
100-53300-999-000	LEAD SERVICE LINES - REIMBURS	57,861	-	22,885	50,000
	<b>TOTAL EXPENSES LEAD SERVICE LINES</b>	<b>57,861</b>	<b>-</b>	<b>22,885</b>	<b>50,000</b>

## Street Administration Revenues:

100-43630-310-000	LIEU OF TAXES DNR	39	39	39	39
100-46100-653-000	SALE OF EQUIPMENT & SUPPLIES	1	100	30	50
	<b>TOTAL REVENUES STREET ADMIN</b>	<b>40</b>	<b>139</b>	<b>69</b>	<b>89</b>
100-43530-100-000	LEAD SERVICE LINES - DNR GRANT	59,001	-	22,885	50,000
	<b>TOTAL REVENUES LEAD SERVICE LINES</b>	<b>59,001</b>	<b>-</b>	<b>22,885</b>	<b>50,000</b>
	<b>Tax Levy Support</b>	<b>87,612</b>	<b>91,685</b>	<b>83,500</b>	<b>86,473</b>

# Public Works Dept. – Streets

## Street Maintenance Expenses:

		12/31/2019	12/31/2020	12/31/2020	12/31/2021
		2019	2020	2020	2021
<u>Account Number</u>	<u>Account Title</u>	<u>Actual</u>	<u>Adopted Budget</u>	<u>Curr Year Estimate</u>	<u>Proposed Budget</u>
100-53301-110-000	STR MAINT: SALARIES	36,187	37,300	37,470	37,505
100-53301-119-000	STR MAINT: CONSTRUCT. WAGES	-	8,000	-	8,000
100-53301-120-000	STR MAINT: MAINTENANCEWAGES	264,055	235,324	256,030	234,156
100-53301-121-000	STR MAINT: SERVICE OTHER DEPTS	-	2,500	-	2,500
100-53301-124-000	STR MAINT: OVERTIME	9,192	12,798	2,282	12,798
100-53301-127-000	STR MAINT: SERVICE OTHER PARTI	-	500	-	500
100-53301-131-000	STR MAINT: WRS (ERS)	20,374	20,010	20,192	19,944
100-53301-132-000	STR MAINT: SOC SEC	17,861	18,378	17,318	18,318
100-53301-133-000	STR MAINT: MEDICARE	4,177	4,299	4,050	4,284
100-53301-134-000	STR MAINT: LIFE INS	347	469	404	491
100-53301-135-000	STR MAINT: HEALTH INS PREMIUMS	84,250	88,405	68,404	88,405
100-53301-137-000	STR MAINT: HEALTH INS. CLAIMS	15,627	14,434	11,581	13,944
100-53301-138-000	STR MAINT: DENTAL INS	4,757	5,810	5,342	5,810
100-53301-139-000	STR MAINT: LONG TERM DISABILIT	2,348	2,414	2,301	2,405
100-53301-198-000	STR MAINT: DOWNTOWN PARKING	6	2,000	-	
100-53301-199-000	STR MAINT: EQUIPMENT REPAIRS	36,329	30,000	55,002	40,000
100-53301-200-000	STR MAINT: MATERIAL & SUPPLIES	45,345	41,000	39,510	48,000
100-53301-202-000	STR MAINT: CURB & GUTTER	1,759	1,500	-	1,500
100-53301-203-000	STR MAINT: SALT	101,229	100,000	66,962	100,000
100-53301-204-000	STR MAINT: STREET CRACK FILLIN	3,500	3,500	-	3,500
100-53301-206-000	STR MAINT: BLACKTOP PATCH (COL	3,969	2,000	1,702	2,500
100-53301-207-000	STR MAINT: SAFETY EQUIPMENT	2,513	2,500	1,372	2,500
100-53301-208-000	STR MAINT: STREET SIGNS	8,317	12,000	8,166	12,000
100-53301-209-000	STR MAINT: BLACK TOP HOT MIX	4,651	12,000	1,752	5,000
100-53301-221-000	STR MAINT: GAS & OIL	39,024	38,000	20,713	40,000
100-53301-300-000	STR MAINT: TELEPHONE	1,997	1,521	2,350	2,400

# Public Works Dept. – Streets

## Street Maintenance Expenses (cont.):

<u>Account Number</u>	<u>Account Title</u>	2019	2020	2020	2021
		<u>Actual</u>	<u>Adopted Budget</u>	<u>Curr Year Estimate</u>	<u>Proposed Budget</u>
100-53301-314-000	STR MAINT: UTILITIES & REFUSE	9,081	9,000	8,705	9,200
100-53301-330-000	STR MAINT: TRAVEL & CONFERENCE	1,440	3,000	1,545	3,000
100-53301-335-000	STR MAINT: UNIFORM ALLOWANCE	2,905	2,800	2,763	2,800
100-53301-350-000	STR MAINT: BUILDINGS & GROUNDS	2,983	3,000	1,897	3,000
100-53301-380-000	STR MAINT: VEHICLE INSURANCE	10,825	11,000	10,456	11,000
100-53301-444-000	STR MAINT: UNEMP COMP	1,202	-	-	-
100-53301-500-000	STR MAINT: OUTLAY	-	-	-	10,000
100-53301-530-000	STR MAINT: SNOW & ICE CONTRACT	2,439	5,000	12,094	9,000
100-53301-531-000	STR MAINT: CITY/UWP AGREEMENT	6,424	7,100	6,748	6,400
100-53301-534-000	STR MAINT: CONTRACT STREET REP	2,000	2,000	-	2,000
	<b>TOTAL EXPENSES STREET MAINT</b>	<b>747,114</b>	<b>739,562</b>	<b>667,112</b>	<b>762,860</b>

## Street Maintenance Revenues:

100-42000-600-000	STR ADMIN: SNOW & ICE	3,268	5,500	12,485	10,000
100-42000-602-000	CURB & GUTTER	631	-	734	-
100-42000-603-000	SIDEWALKS & DRIVEWAYS	1,060	-	-	-
100-42000-606-000	ROUNABOUT LANDSCAPING	(1,649)	-	-	-
100-43710-330-000	STREET MATCHING FUNDS-COUNTY	4,000	4,000	4,000	4,000
100-44300-632-000	STREET EXCAVATING PERMITS	(30)	-	-	-
100-46310-430-000	STREET DEPARTMENT	3,837	10,000	1,397	3,000
100-48130-822-000	INTEREST ON SNOW BILLS	102	90	84	100
100-48309-683-000	SALE OF STREET DEPT ITEMS	68	-	221	-
	<b>TOTAL REVENUES STREET MAINT</b>	<b>11,286</b>	<b>19,590</b>	<b>18,922</b>	<b>17,100</b>
	<b>Tax Levy Support</b>	<b>735,827</b>	<b>719,972</b>	<b>648,190</b>	<b>745,760</b>

# Public Works Dept. – Streets



## State Highway Expenses:

<u>Account Number</u>	<u>Account Title</u>	<u>2019 Actual</u>	<u>2020 Adopted Budget</u>	<u>2020 Curr Year Estimate</u>	<u>2021 Proposed Budget</u>
100-53320-110-000	STATE HWY: SALARIES	6,580	6,761	6,813	6,828
100-53320-131-000	STATE HWY: WRS (ERS)	431	456	460	461
100-53320-132-000	STATE HWY: SOC SEC	388	419	403	423
100-53320-133-000	STATE HWY: MEDICARE	91	98	94	99
100-53320-134-000	STATE HWY: LIFE INS	6	9	7	9
100-53320-135-000	STATE HWY: HEALTH INS PREMIUMS	2,062	2,000	2,000	2,000
100-53320-137-000	STATE HWY: HEALTH CLAIMS	253	407	134	318
100-53320-138-000	STATE HWY: DENTAL INS	127	134	129	134
100-53320-139-000	STATE HWY: LONG TERM DISABILIT	57	58	58	59
100-53320-200-000	STATE HWY: MATERIAL & SUPPLIES	648	2,000	1,357	2,000
100-53320-220-000	STATE HWY: GAS, OIL, & REPAIRS	-	2,500	-	1,500
	<b>TOTAL EXPENSES STATE HWY</b>	<b>10,641</b>	<b>14,842</b>	<b>11,454</b>	<b>13,831</b>
	<b>Tax Levy Support</b>	<b>10,641</b>	<b>14,842</b>	<b>11,454</b>	<b>13,831</b>



# Public Works Dept. – Streets



## Street Lighting Expenses:

		2019	2020	2020	2021
<u>Account Number</u>	<u>Account Title</u>	<u>Actual</u>	<u>Adopted Budget</u>	<u>Curr Year Estimate</u>	<u>Proposed Budget</u>
100-53420-435-000	STR LTG: DECORATIVE LIGHT MAIN	10,943	5,000	4,405	5,000
100-53420-502-000	STR LTG: STREET LIGHTING	99,604	110,000	91,992	90,000
100-53420-503-000	STR LTG: STOP LIGHTS	10,142	13,000	7,611	10,000
100-53420-504-000	STR LTG: STOP LIGHT MAINTENANC	12,476	15,000	9,903	11,000
100-53420-505-000	STR LTG: TRAIL LIGHTING	1,657	1,800	1,251	1,600
	<b><i>TOTAL EXPENSES STREET LIGHTING</i></b>	<b>134,821</b>	<b>144,800</b>	<b>115,161</b>	<b>117,600</b>
	<b><i>Tax Levy Support</i></b>	<b>134,821</b>	<b>144,800</b>	<b>115,161</b>	<b>117,600</b>

# Public Works Dept. – Streets

## Storm Sewer Expenses:

<u>Account Number</u>	<u>Account Title</u>	<u>2019</u> <u>Actual</u>	<u>2020</u> <u>Adopted</u> <u>Budget</u>	<u>2020</u> <u>Curr Year</u> <u>Estimate</u>	<u>2021</u> <u>Proposed</u> <u>Budget</u>
100-53441-110-000	STM SWR MAINT: SALARIES	3,290	3,397	3,406	3,398
100-53441-119-000	STM SWR MAINT: CONSTRUCT WAGES	-	3,000	-	3,000
100-53441-120-000	STM SWR MAINT: MAINT WAGES	13,778	21,397	13,190	21,544
100-53441-124-000	STM SWR MAINT: OVERTIME	-	6,786	-	6,786
100-53441-131-000	STM SWR MAINT: WRS (ERS)	1,118	2,334	1,120	2,344
100-53441-132-000	STM SWR MAINT: SOC SEC	981	2,145	953	2,154
100-53441-133-000	STM SWR MAINT: MEDICARE	229	501	223	503
100-53441-134-000	STM SWR MAINT: LIFE INS	110	156	138	156
100-53441-135-000	STM SWR MAINT: HEALTH INS PREM	8,673	8,413	8,413	8,413
100-53441-137-000	STM SWR MAINT: HEALTH INS. CLA	1,979	2,004	1,723	1,959
100-53441-138-000	STM SWR MAINT: DENTAL INS	417	442	423	442
100-53441-139-000	STM SWR MAINT: LONG TERM DISAB	232	239	237	240
100-53441-200-000	STM SWR MAINT: MATERIAL & SUPP	6,546	2,000	1,982	2,500
100-53441-205-000	STM SWR MAINT: CONTRACTUAL	1,274	2,000	3,100	1,500
100-53441-210-000	STM SWR MAINT: PROF SERVICES	12,681	15,000	8,073	14,000
	<b>TOTAL EXPENSES STORM SEWER MAINT</b>	<b>51,308</b>	<b>69,814</b>	<b>42,982</b>	<b>68,939</b>

## Storm Sewer Revenues:

100-44900-600-000	STORM WATER PERMIT	425	500	1,450	1,000
100-44900-610-000	EROSION CONTROL PERMIT	600	750	1,525	1,000
	<b>TOTAL REVENUES STORM SEWER MAINT</b>	<b>1,025</b>	<b>1,250</b>	<b>2,975</b>	<b>2,000</b>
	<b>Tax Levy Support</b>	<b>50,283</b>	<b>68,564</b>	<b>40,007</b>	<b>66,939</b>

# Public Works Dept. – Streets



## Refuse Expenses:

		2019	2020	2020	2021
<u>Account Number</u>	<u>Account Title</u>	<u>Actual</u>	<u>Adopted Budget</u>	<u>Curr Year Estimate</u>	<u>Proposed Budget</u>
100-53620-002-000	REFUSE: COLLECTIONS	200,815	202,248	201,314	210,000
	<b>TOTAL EXPENSES REFUSE</b>	<b>200,815</b>	<b>202,248</b>	<b>201,314</b>	<b>210,000</b>

## Refuse Revenues:

<b>REVENUES</b>					
100-42000-605-000	REFUSE: GARBAGE BILLINGS	-	500	40	-
100-46100-656-000	REFUSE: SALE OF GARBAGE BAGS	2,366	2,000	2,357	2,000
100-46420-464-000	REFUSE: GARBAGE FEE/TAXBILL	157,262	159,000	158,160	159,000
100-47230-536-000	UW-P GARBAGE ADM FEE	300	300	300	300
100-48130-824-000	INTEREST ON GARBAGE BILLS	9	-	(18)	-
	<b>TOTAL REVENUES REFUSE</b>	<b>159,937</b>	<b>161,800</b>	<b>160,839</b>	<b>161,300</b>
	<b>Tax Levy Support</b>	<b>40,878</b>	<b>40,448</b>	<b>40,475</b>	<b>48,700</b>

# Public Works Dept. – Streets

## Recycle Expenses:

<u>Account Number</u>	<u>Account Title</u>	2018	2019	2020	2020	2021
		<u>Actual</u>	<u>Actual</u>	<u>Adopted Budget</u>	<u>Curr Year Estimate</u>	<u>Proposed Budget</u>
100-53635-110-000	RECYCLE: SALARIES	3,194	3,290	3,397	3,407	3,398
100-53635-120-000	RECYCLE: OTHER WAGES	52,879	50,680	70,153	43,873	65,986
100-53635-124-000	RECYCLE: OVERTIME	-	-	2,409	-	2,409
100-53635-131-000	RECYCLE: WRS (ERS	3,757	3,533	5,127	3,195	4,846
100-53635-132-000	RECYCLE: SOC SEC	3,216	3,071	4,709	2,689	4,451
100-53635-133-000	RECYCLE: MEDICARE	752	718	1,101	629	1,041
100-53635-134-000	RECYCLE: LIFE INS	69	90	120	89	80
100-53635-135-000	RECYCLE: HEALTH INS PREMIUMS	25,420	29,511	30,997	30,996	30,997
100-53635-137-000	RECYCLE: HEALTH INS. CLAIMS CU	3,773	4,466	4,659	5,338	4,614
100-53635-138-000	RECYCLE: DENTAL INS	1,569	1,705	2,080	1,992	2,080
100-53635-139-000	RECYCLE: LONG TERM DISABILITY	593	615	632	579	596
100-53635-205-000	RECYCLE: CONTRACTUAL	127,430	123,984	148,824	148,038	153,000
100-53635-214-000	RECYCLE: BAGS & BAG SORTING	146	167	1,000	207	1,000
100-53635-220-000	RECYCLE: GAS, OIL, & REPAIRS	7,685	6,845	8,000	3,110	8,000
100-53635-316-000	RECYCLE: RECYCLING BINS	-	2,056	-	-	2,500
100-53635-340-000	RECYCLE: OPERATING SUPPLIES	560	152	1,000	94	1,000
	<b>TOTAL EXPENSES RECYCLE</b>	<b>231,043</b>	<b>230,884</b>	<b>284,208</b>	<b>244,235</b>	<b>285,998</b>

## Recycle Revenues:

100-43540-282-000	RECYCLE: RECYCLING GRANT	43,859	43,898	43,800	43,880	43,800
100-46430-464-000	RECYCLE: RECYCLE FEE/TAXBILL	-	-	23,850	-	-
100-48309-682-000	RECYCLE: SALE OF RECYCLE BINS	882	590	600	490	400
	<b>TOTAL REVENUES RECYCLE</b>	<b>44,741</b>	<b>44,488</b>	<b>68,250</b>	<b>44,370</b>	<b>44,200</b>
	<b>Tax Levy Support</b>		<b>186,396</b>	<b>215,958</b>	<b>199,865</b>	<b>241,798</b>

# Public Works Dept. – Streets



## Weeds Expenses:

		2019	2020	2020	2021
<u>Account Number</u>	<u>Account Title</u>	<u>Actual</u>	<u>Adopted Budget</u>	<u>Curr Year Estimate</u>	<u>Proposed Budget</u>
100-53640-309-000	WEEDS: POSTAGE	-	-	-	-
100-53640-310-000	WEEDS: OFFICE SUPPLIES	43	-	163	150
100-53640-531-000	WEEDS: CONTRACTUAL	-	-	-	-
	<b>TOTAL EXPENSES WEEDS</b>	<b>43</b>	<b>-</b>	<b>163</b>	<b>150</b>

## Weeds Revenues:

100-42000-601-000	WEEDS: ENFORCEMENT REVENUE	3,167	3,000	3,307	5,000
100-48130-823-000	INTEREST ON WEED BILLS	13	-	37	-
	<b>TOTAL REVENUES WEEDS</b>	<b>3,180</b>	<b>3,000</b>	<b>3,344</b>	<b>5,000</b>
	<b>Tax Levy Support</b>	<b>(3,138)</b>	<b>(3,000)</b>	<b>(3,181)</b>	<b>(4,850)</b>

# Public Works Dept. – Streets

## Cemetery Expenses:

		2019	2020	2020	2021
<u>Account Number</u>	<u>Account Title</u>	<u>Actual</u>	<u>Adopted Budget</u>	<u>Curr Year Estimate</u>	<u>Proposed Budget</u>
100-54910-110-000	CEMETERIES: SALARIES	18,428	19,726	19,621	19,828
100-54910-112-000	CEMETERIES: SEASONAL	25,080	28,000	17,433	28,000
100-54910-119-000	CEMETERIES: CONSTRUCT WAGES	-	500	-	500
100-54910-120-000	CEMETERIES: MAINT WAGES	36,470	40,204	30,632	38,427
100-54910-124-000	CEMETERIES: OVERTIME	308	653	29	653
100-54910-126-000	CEMETERIES: SEASONAL OVERTIME	144	-	131	200
100-54910-131-000	CEMETERIES: WRS (ERS	3,609	5,937	3,399	5,824
100-54910-132-000	CEMETERIES: SOC SEC	4,696	5,523	3,929	5,430
100-54910-133-000	CEMETERIES: MEDICARE	1,098	1,291	919	1,269
100-54910-134-000	CEMETERIES: LIFE INS	57	75	49	58
100-54910-135-000	CEMETERIES: HEALTH INS PREMIUM	26,543	25,998	20,572	11,896
100-54910-137-000	CEMETERIES: HEALTH INS. CLAIMS	4,333	4,768	3,188	2,595
100-54910-138-000	CEMETERIES: DENTAL INS	1,582	1,745	1,304	726
100-54910-139-000	CEMETERIES: LONG TERM DISABILI	499	520	454	506
100-54910-200-000	CEMETERIES: MATERIAL & SUPPLIE	6,337	10,000	10,036	7,000
100-54910-220-000	CEMETERIES: GAS, OIL, & REPAIR	2,868	3,000	1,281	2,000
100-54910-314-000	CEMETERIES: UTILITIES & REFUSE	267	315	253	300
100-54910-340-000	CEMETERIES: OPERATING SUPPLIES	3,011	4,000	3,423	3,000
100-54910-500-000	CEMETERIES: OUTLAY	10,280	-	-	5,000
	<b>TOTAL EXPENSES CEMETERIES</b>	<b>145,609</b>	<b>152,255</b>	<b>116,653</b>	<b>133,212</b>

# Public Works Dept. – Streets



## Cemetery Revenues:

<u>Account Number</u>	<u>Account Title</u>	<u>2019 Actual</u>	<u>2020 Adopted Budget</u>	<u>2020 Curr Year Estimate</u>	<u>2021 Proposed Budget</u>
100-46540-007-000	GREENWOOD CEM. DON.,CNTY.	176	175	-	100
100-46540-008-000	GREENWOOD CEM. LOT SALES	3,550	2,000	9,450	2,500
100-46540-009-000	GREENWOOD CEM. BURIAL FEE	17,400	15,000	18,975	15,000
100-46540-010-000	HILLSIDE CEM. BURIAL FEES	16,075	10,000	18,925	12,000
100-46540-011-000	HILLSIDE CEM. LOT SALES	2,625	2,000	4,200	1,000
100-46540-012-000	HILLSIDE CEM. DON.,CNTY.P	252	250	-	200
100-48110-815-000	INTEREST GREENWOOD CEMETERY	11,931	500	4,907	5,000
100-48110-817-000	INTEREST HILLSIDE CEMETERY	4,315	1,000	2,462	3,000
	<b><i>TOTAL REVENUES CEMETERIES</i></b>	<b>56,323</b>	<b>30,925</b>	<b>58,919</b>	<b>38,800</b>
	<b><i>Tax Levy Support</i></b>	<b>89,286</b>	<b>121,330</b>	<b>57,734</b>	<b>94,412</b>



## PARKS MAINTENANCE DIVISION

### Department Summary:

The Parks Division supports the health and well-being of Platteville residents by providing outstanding parks, athletic fields and recreation facilities. This division also contributes to the beauty of our community through the maintenance of city grounds.

### Specific responsibilities of the Parks Department include:

- Maintain parks grounds, buildings and athletic fields.
- Maintain grounds at City Hall, Police Department, Library and Museums.
- Work with community partners and athletic associations to host events at city parks.
- Maintain pool and ensure water quality standards are met.
- Removes snow from sidewalks in and around parks, City Hall, Library, Museums and other assigned locations.

### 2020 Accomplishments:

- Continued downtown landscaping.
- Installed signage at the Museums.
- Installed signage at parks and landscaped around signs.
- Continue removal and replacement of ash trees in parks.

### 2021 Goals:

- Continue downtown landscaping.
- Continue removal and replacement of ash trees in parks.

# Public Works Dept. – Parks Maint.

## Expenses:

<u>Account Number</u>	<u>Account Title</u>	2019	2020	2020	2021
		<u>Actual</u>	<u>Adopted Budget</u>	<u>Curr Year Estimate</u>	<u>Proposed Budget</u>
100-55200-112-000	PARKS: SEASONAL	34,749	41,740	28,892	41,740
100-55200-120-000	PARKS: OTHER WAGES	128,736	132,649	130,131	133,446
100-55200-124-000	PARKS: OVERTIME	10,539	4,552	8,984	4,552
100-55200-126-000	PARKS: SEASONAL OVERTIME	252	-	270	-
100-55200-131-000	PARKS: WRS (ERS	9,145	9,261	9,427	9,314
100-55200-132-000	PARKS: SOC SEC	10,300	11,093	9,988	11,143
100-55200-133-000	PARKS: MEDICARE	2,409	2,594	2,336	2,607
100-55200-134-000	PARKS: LIFE INS	532	576	551	643
100-55200-135-000	PARKS: HEALTH INS PREMIUMS	36,149	35,065	35,064	35,065
100-55200-137-000	PARKS: HEALTH INS. CLAIMS CURR	5,919	6,834	4,961	6,834
100-55200-138-000	PARKS: DENTAL INS	1,405	1,491	1,427	1,491
100-55200-139-000	PARKS: LONG TERM DISABILITY	1,110	1,141	1,132	1,148
100-55200-220-000	PARKS: GAS, OIL, & REPAIRS	18,265	15,000	17,131	15,000
100-55200-300-000	PARKS: TELEPHONE	367	1,000	364	350
100-55200-314-000	PARKS: UTILITIES & REFUSE	25,745	23,000	20,116	20,000
100-55200-330-000	PARKS: TRAVEL & CONFERENCES	-	500	-	-
100-55200-335-000	PARKS: UNIFORM ALLOWANCE	102	500	462	500
100-55200-338-000	PARKS: CAMPGROUND LICENSE	175	180	180	180
100-55200-350-000	PARKS: BUILDINGS & GROUNDS	21,982	18,000	15,505	18,000
100-55200-351-000	PARKS: TRAIL MAINTENANCE	19,937	2,000	120	2,000
100-55200-380-000	PARKS: VEHICLE INSURANCE	1,696	1,400	2,520	2,500
100-55200-444-000	PARKS: UNEMP COMP	4,284	3,000	4,358	4,500
100-55200-500-000	PARKS: OUTLAY	9,537	15,000	16,970	10,000
100-55200-720-000	PARKS: INSPIRING COMMUNITY	50,000	-	-	-
	<b>TOTAL EXPENSES PARKS</b>	<b>393,334</b>	<b>326,576</b>	<b>310,891</b>	<b>321,013</b>

# Public Works Dept. – Parks Maint.



## Revenues:

<u>Account Number</u>	<u>Account Title</u>	<u>2019 Actual</u>	<u>2020 Adopted Budget</u>	<u>2020 Curr Year Estimate</u>	<u>2021 Proposed Budget</u>
100-46720-670-000	PARK CAMPING FEES	(30)	-	685	-
100-46720-671-000	PARK CAMPING FEES TAXABLE	9,008	6,000	8,105	6,000
100-46750-686-000	PARK DONATIONS	1,543	3,000	120	100
100-46750-679-000	VENDING SALES	6	-	-	-
100-48200-840-000	SHELTER RENTAL TAXABLE	4,527	4,000	4,178	4,000
100-48200-841-000	SHELTER RENTAL	307	-	300	-
100-48309-684-000	SALE OF PARK DEPT ITEMS	-	-	-	-
	<b>TOTAL REVENUES PARKS</b>	<b>15,360</b>	<b>13,000</b>	<b>13,388</b>	<b>10,100</b>
	<b>Tax Levy Support</b>	<b>377,974</b>	<b>313,576</b>	<b>297,503</b>	<b>310,913</b>

# Library Department



## LIBRARY DEPARTMENT

Department Director: Jessie Lee-Jones

### Department Summary:

The mission of the Platteville Public Library is to empower and connect our diverse community by providing equal access to resources that educate, enrich, and entertain. The Library staff works to enable people in our community to access or obtain information, resources and education through a full range of library services including programming, physical and digital resources, and research expertise.

Within the Library, there are four departments that serve the public:

Children's: Orders and processes books, audio/visual materials, and provides in-house technology for children birth-12. Provides entertaining and educational programming with a literary focus. Partners with the Platteville School District, homeschool associations, and a variety of service groups to expand our literacy initiatives throughout the community.

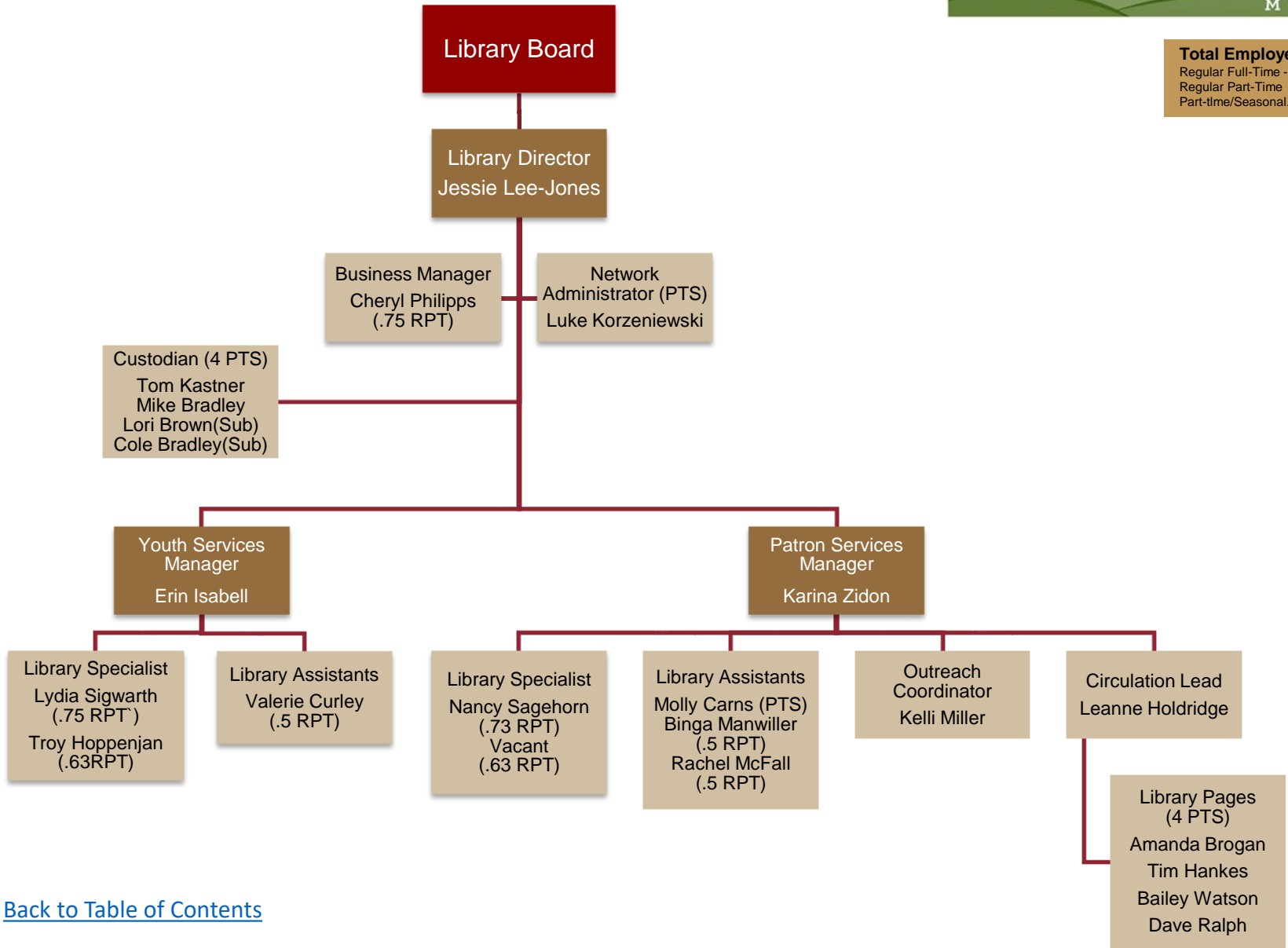
Teens: Orders and processes books, audio/visual materials, and provides in-house technology for teens 12-18. Provides programming in a safe, trusted environment. Partners with the Platteville School District to increase our impact within Platteville and the surrounding region. Our Teen librarians work closely with area school librarians to ensure that our collection meets and can supplement curriculum.

Reference and Adult Services: Orders and process books, audio/visual materials, periodicals/newspapers, and provides in-house technology for adults. This team also provides a variety of technology and "maker" classes and provides research assistance. Our Adult Services Outreach Librarian delivers library materials to homebound adults and residents in assisted living facilities. Offers book clubs on and off-site, fiction readers advisory, and works with a variety of community service groups to promote the library and form partnerships.

Circulation: Checking in/out materials, sorting deliveries of library materials, communicating with patrons regarding their library accounts. Works with City's Finance Dept. on TRIP records. Coordinates volunteers. Educates staff regarding Southwest Wisconsin Library System "Best Practices" for using our online integrated library system (catalog).

# Library Department

**Total Employees**  
 Regular Full-Time - 5  
 Regular Part-Time - 8  
 Part-time/Seasonal. - 9 +/-



# Library Department



## 2020 Accomplishments:

- Increased community awareness of the library's resources, services, and policies through social media, signage, and targeted marketing efforts
- Rearranged the building to create a COVID safe environment for staff and patrons,
- Implemented curbside pickup service
- Offered virtual and in-person learning opportunities to reach new and infrequent users and build stronger community connections
- Removed a barrier to access services and resources for patrons by eliminating fines for overdue materials

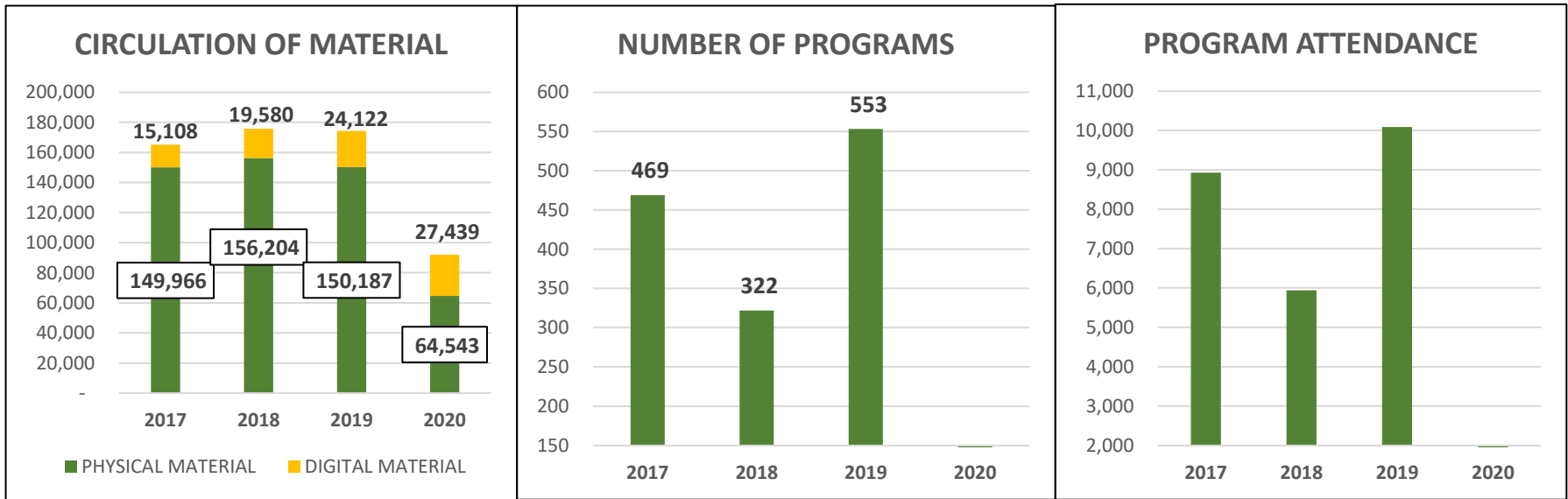
## 2021 Goals:

- Build and enhance targeted partnerships within the community
- Increase community awareness of the library's resources, services, and policies.
- Implement a book delivery service for homebound patrons
- Expand community outreach efforts
- Improve internal workflow procedures
- Provide continuing education and development opportunities for all staff

# Library Department



Performance Measures:



# Library Department



## Expenses:

Account Number	Account Title	2019	2020	2020	2021
		Actual	Adopted Budget	Curr Year Estimate	Proposed Budget
100-55110-110-000	LIBRARY: SALARIES	63,517	63,517	64,791	65,438
100-55110-120-000	LIBRARY: OTHER WAGES	348,285	367,159	335,316	386,408
100-55110-124-000	LIBRARY: OVERTIME	232	-	18	-
100-55110-131-000	LIBRARY: WRS (ERS)	21,518	21,852	22,269	23,208
100-55110-132-000	LIBRARY: SOC SEC	24,076	26,700	23,600	28,013
100-55110-133-000	LIBRARY: MEDICARE	5,631	6,247	5,518	6,551
100-55110-134-000	LIBRARY: LIFE INS	734	783	759	1,095
100-55110-135-000	LIBRARY: HEALTH INS PREMIUMS	79,016	80,203	57,798	57,800
100-55110-137-000	LIBRARY: HEALTH INS. CLAIMS CU	7,139	13,800	7,889	11,040
100-55110-138-000	LIBRARY: DENTAL INS	4,314	4,379	4,445	4,641
100-55110-139-000	LIBRARY: LONG TERM DISABILITY	2,214	2,309	2,345	2,377
100-55110-240-000	LIBRARY: BOOKS	-	-	-	-
100-55110-240-500	LIBRARY: BOOKS-RESOURCELIBRARY	3,018	3,000	2,944	3,000
100-55110-240-600	LIBRARY: SWLS DISCRETIONARY	-	-	1,674	2,000
100-55110-240-800	LIBRARY: RESOURCE AUDIOBOOKS	-	-	5,706	4,000
100-55110-250-200	LIBRARY: PERIODICALS-CHILDREN	416	500	461	500
100-55110-250-400	LIBRARY: PERIODICALSYOUNGADULT	150	150	165	150
100-55110-250-600	LIBRARY: PERIODICALS-ADULT	3,297	3,300	1,988	3,300
100-55110-250-900	LIBRARY: PERIODICALS-PROFESS.	1,000	1,000	731	1,000
100-55110-300-000	LIBRARY: TELEPHONE	2,215	2,200	2,206	2,200
100-55110-309-000	LIBRARY: POSTAGE	281	800	776	800
100-55110-313-000	LIBRARY: OFFICE EQUIPMENT MAIN	3,195	3,000	2,969	3,000
100-55110-314-000	LIBRARY: UTILITIES & REFUSE	34,000	34,000	31,297	34,000
100-55110-327-000	LIBRARY: GRANT/DONATION EXP	3,816	-	15,222	-
100-55110-340-000	LIBRARY: OPERATING SUPPLIES	1,504	1,500	1,253	1,500
100-55110-341-000	LIBRARY: ADV & PUB	1,570	1,700	1,105	1,700
100-55110-342-800	LIBRARY: AV-DIGITAL MEDIA	5,120	5,000	5,028	5,000
100-55110-350-000	LIBRARY: BUILDINGS & GROUNDS	8,129	10,000	11,108	10,000



# Library Department



## Expenses offset by County Funding:

<u>Account Number</u>	<u>Account Title</u>	2019	2020	2020	2021
		<u>Actual</u>	<u>Adopted Budget</u>	<u>Curr Year Estimate</u>	<u>Proposed Budget</u>
100-55110-600-005	CTY FUND-PROF SERVICES	54,160	55,000	63,269	62,001
100-55110-600-010	CTY FUND-CHILDREN'S BOOK MAT	10,008	10,000	10,717	11,000
100-55110-600-015	CTY FUND-YNG ADULT BOOK MAT	1,983	2,000	2,412	2,500
100-55110-600-020	CTY FUND-ADULT FICTION MAT	10,235	10,000	10,403	11,000
100-55110-600-025	CTY FUND-ADULT NON FICT MAT	8,843	9,000	8,877	10,000
100-55110-600-030	CTY FUND-DIRECT DISCRETIONARY	106	175	365	375
100-55110-600-035	CTY FUND-OFFICE SUPPLIES	5,063	5,000	6,495	6,500
100-55110-600-037	CTY FUND-UTILITIES & REFUSE	11,288	8,557	-	8,557
100-55110-600-045	CTY FUND-SUBSCRIPTION & DUES	475	800	1,132	800
100-55110-600-050	CTY FUND-CHILDREN'S PROGRAMMIN	2,043	2,000	2,822	3,000
100-55110-600-055	CTY FUND-YOUNG ADULT PROGRAM	457	800	982	1,000
100-55110-600-060	CTY FUND-ADULT PROGRAMMING	695	800	2,896	3,000
100-55110-600-065	CTY FUND-DIRECT PROGRAM BUDGET	1,026	1,200	-	-
100-55110-600-070	CTY FUND-JUVENILE AV	1,432	1,500	1,485	1,500
100-55110-600-075	CTY FUND-ADULT AV	5,010	5,000	5,853	6,000
100-55110-600-080	CTY FUND-DATA PROCESSING	14,270	15,000	16,519	15,000
100-55110-600-090	CTY FUND-OPERATING SUPPLIES	1,608	1,500	2,011	2,000
100-55110-600-095	CTY FUND-TRAVEL & CONF	2,832	1,500	1,603	3,000
	<b>TOTAL EXPENSES LIBRARY</b>	<b>755,920</b>	<b>782,931</b>	<b>747,220</b>	<b>805,954</b>

# Library Department



## Revenues:

		2019	2020	2020	2021
<u>Account Number</u>	<u>Account Title</u>	<u>Actual</u>	<u>Adopted Budget</u>	<u>Curr Year Estimate</u>	<u>Proposed Budget</u>
100-55110-600-005	CTY FUND-PROF SERVICES	54,160	55,000	63,269	62,001
100-55110-600-010	CTY FUND-CHILDREN'S BOOK MAT	10,008	10,000	10,717	11,000
100-55110-600-015	CTY FUND-YNG ADULT BOOK MAT	1,983	2,000	2,412	2,500
100-55110-600-020	CTY FUND-ADULT FICTION MAT	10,235	10,000	10,403	11,000
100-43551-257-000	LIBRARY GRANT	3,774	-	10,440	-
100-43570-280-000	LIBRARY: SWLS GRANT AUDIOBOOKS	-	-	5,625	4,000
100-43570-285-000	S.W.L.S. LIBRARY GRANT	3,000	3,000	5,425	5,000
100-43720-551-000	COUNTY LIBRARY FUNDING	129,832	129,832	152,339	156,870
100-46710-450-000	LIBRARY: FINES / LOST BOOKS	8,843	8,000	1,915	-
100-46710-451-000	LIBRARY: TAXABLE	5,747	5,000	2,068	5,000
100-48110-811-000	INTEREST LIBRARY FUNDS	503	-	113	-
100-48500-835-000	LIBRARY: DONATIONS	-	-	-	-
	<b>TOTAL REVENUES LIBRARY</b>	<b>151,700</b>	<b>145,832</b>	<b>177,924</b>	<b>170,870</b>
	<b>Tax Levy Support</b>	<b>604,220</b>	<b>637,099</b>	<b>569,296</b>	<b>635,084</b>

# Museum Department



## MUSEUM DEPARTMENT

Department Director: Erik Flesch

### Department Summary:

The mission of the Mining & Rollo Jamison Museums is to continue in the pursuit of excellence in the areas of regional and mining history. To achieve that purpose, the museums are commissioned to be custodians of the past; to interpret the rich lead and zinc mining heritage of the region, as well as to preserve, interpret, and display the artifacts which help define Southwestern Wisconsin.

Our vision is to be the premiere mining and regional history museum in the Upper Midwest and to instill an appreciation of the past and a sense of place for the future.

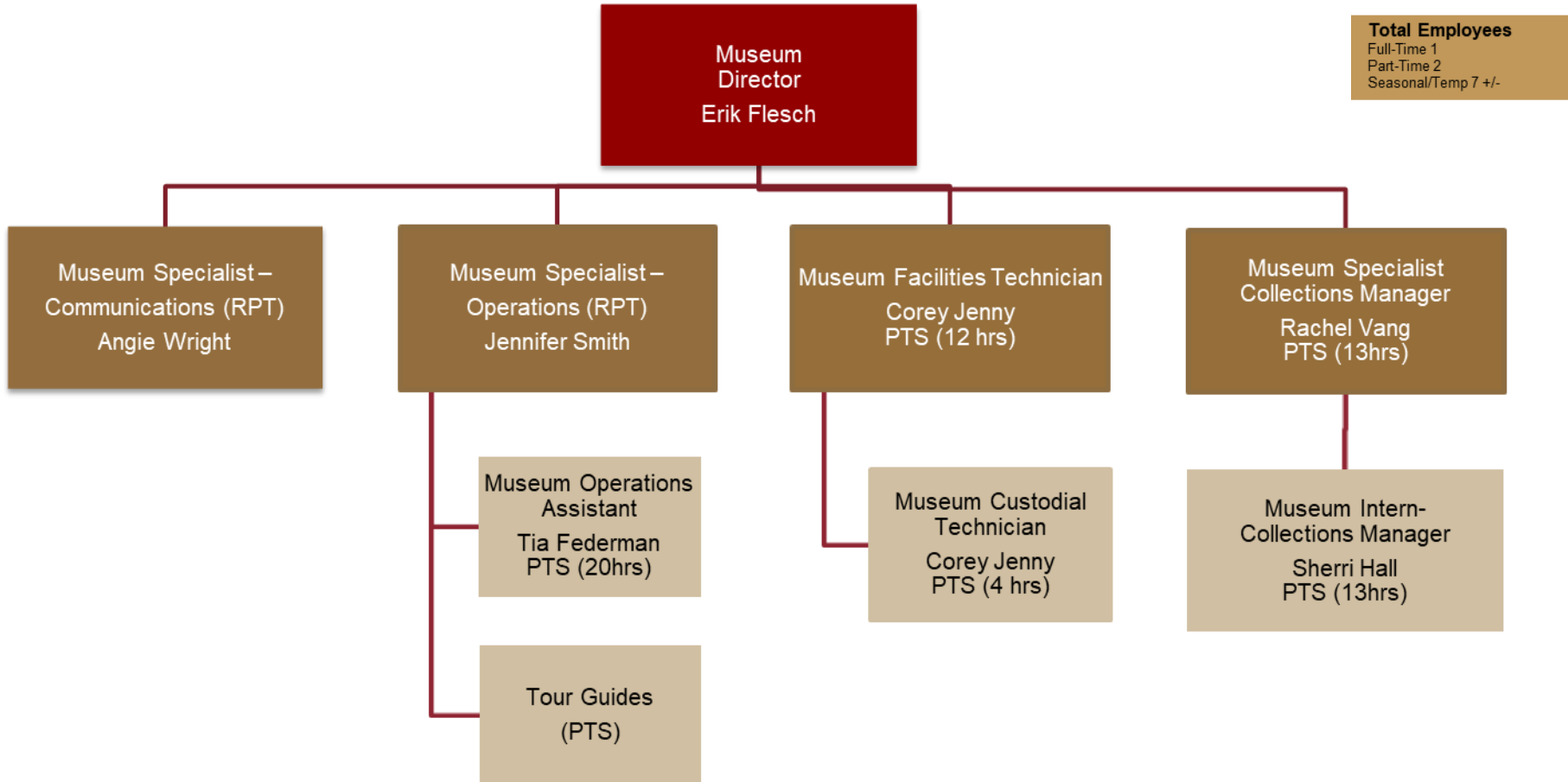
### Visitor Information:

- Offering in-person and virtual educational programming and special events throughout the year. Register online at [www.mining.jamison.museum](http://www.mining.jamison.museum) or call (608) 348-3301.
- Offering admission, guided tours of the underground 1845 Bevans Mine, and rides on the 1931 mine train during the tour season of May through October. In 2021, hours are TBD based upon public health circumstances. (Please call for latest hours.)
- Shop for merchandise online at [www.mining.jamison.museum/shop](http://www.mining.jamison.museum/shop). We offer year-round in-store or curbside pickup.
- Explore virtual tours, programs and exhibitions online at [www.mining.jamison.museum](http://www.mining.jamison.museum).

### Initiatives:

- Stewarding the Museums' heritage collections and building a digital database to make them more accessible to all.
- Preserving the 3-acre museum campus, including the 1860 Rock School, 1905 Hanmer Robbins School, and 1845 Bevans Mine.
- Curating lifelong learning through intergenerational programs and exhibitions that exemplify the breadth and depth of the Museums' mission and collections.
- Completing comprehensive planning and interpretive planning to ensure the long-term viability of the Museums.
- Collaborating with regional entities to enhance Platteville-area tourism infrastructure for visitors and residents.
- Partnering with other entities, public and private, to promote the mission and interests of the Museums.

# Museum Department



# Museum Department



## 2020 Accomplishments:

### **Operations, Programs & Collections:**

- Received grant awards from the Wisconsin Humanities Council and National Endowment for the Humanities.
- Awarded a two-year IMLS Inspire! Grant for Small Museums for Improving Collections Care & Public Access.
- Created a slate of free online programs, virtual tours, and a Virtual School Field trip that have extended our educational reach further than ever, while simultaneously opening to the public July 1 for Self-Guided Museum Tours & Train Rides.
- Introduced a new website enabling unprecedented content access and virtual program participation.
- Launched the first-ever Virtual School Field Trip for 4th graders to reach students digitally wherever they learn.
- Produced a free 360-degree Google Virtual Tour available free on our website for visitors around the world to discover.
- Released 26 educational videos for Virtual Heritage Day, watched by 12,000+ viewers since July 4.
- Hosted the 2nd Annual Miners Ball Sept. 5 as a successful “No Show” gala program and fundraiser.
- Adapted our “African American Miners in the Lead Mine District” exhibit to our website and Vamonde.
- Created the 1st in a series of STEAM virtual programs for middle school students on SeeSaw and FlipGrid.
- Offered a popular series of lectures on Slavery in Platteville via Zoom.
- Conducted a popular social media learning series highlighting our collections and mining history.

### **Buildings & Grounds:**

- Received a mine inspection report confirming structural longevity and safety of the Bevans Mine.
- Sandblasted and repainted the 1931 Whitcomb mine train for the first time since 1978, and mechanically restored its engine.
- Planted 300 native plants along Virgin Ave as part of the newly inaugurated Gail & Wesley E. Kopp Memorial Pollinator Garden.
- Added metal plant labels as Phase 1 of interpretive signage to Kopp Memorial Pollinator Garden with AARP grant support.
- Refreshed our curb appeal with three new fully-lit exterior signs.
- Replaced all overhead mine light fixtures with donated LED bulbs.

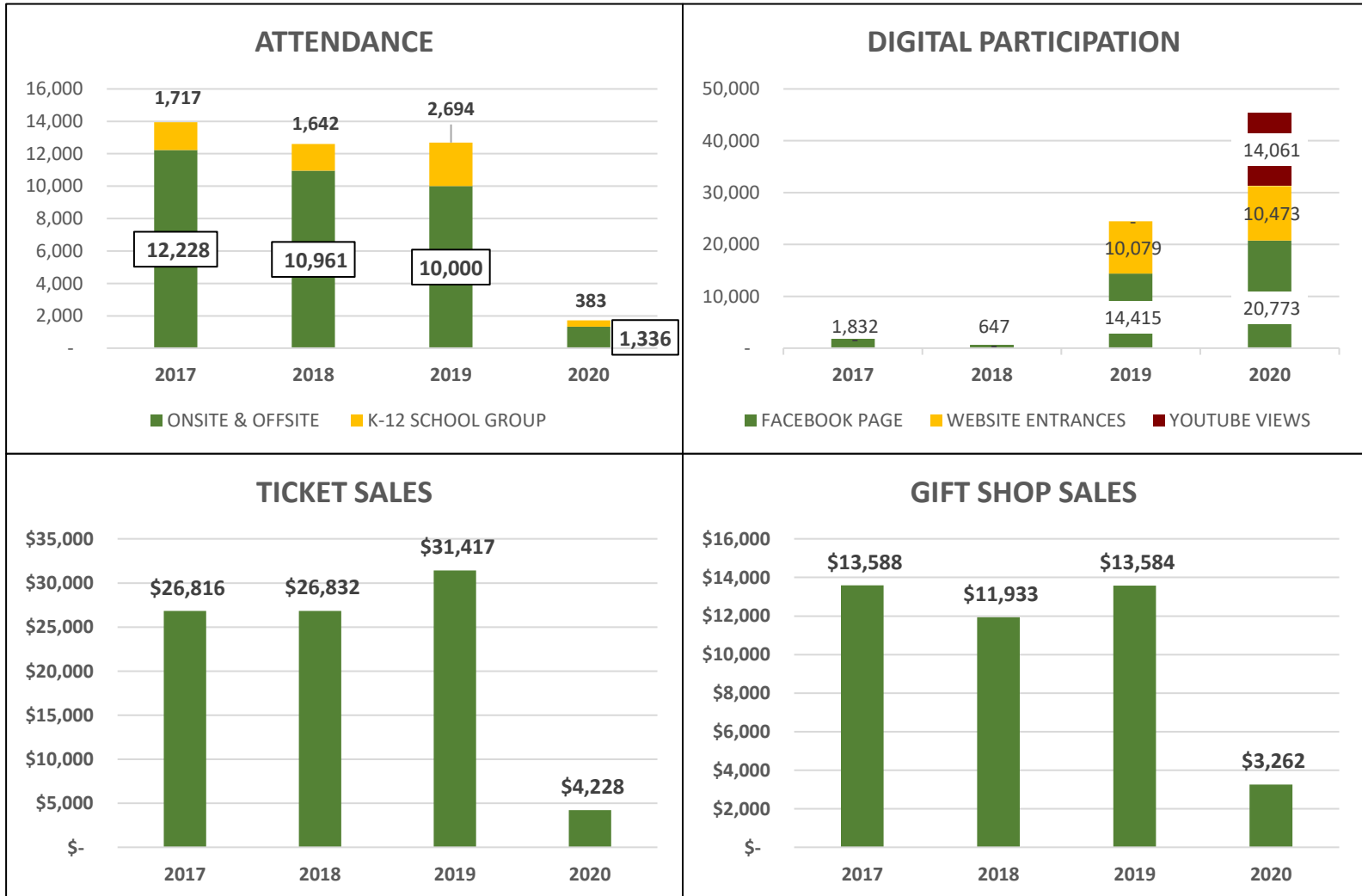
## 2021 Goals:

- Celebrate the 50th anniversary of the Mining Museum opening (1971), the 45th Anniversary of the opening of the Bevans Lead Mine to the public (1976) and the 40th Anniversary of the opening of the Rollo Jamison Museum in Platteville (1981).
- Complete a Comprehensive Plan for buildings and grounds with The Kubala Washatko Architects.
- Replace leaking 1957 roof on Hanmer Robbins School building with grant funding.
- Replace railroad surround fence.
- Complete Rock School waterproofing projects (roof recoating, gutter installation, ground-level tuckpointing).

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# Museum Department

## Performance Measures:



# Museum Department



## Expenses:

		<b>2019</b>	<b>2020</b>	<b>2020</b>	<b>2021</b>
<b><u>Account Number</u></b>	<b><u>Account Title</u></b>	<b><u>Actual</u></b>	<b><u>Adopted Budget</u></b>	<b><u>Curr Year Estimate</u></b>	<b><u>Proposed Budget</u></b>
100-55120-110-000	MUSEUM: SALARIES	54,614	56,760	45,576	57,107
100-55120-112-000	MUSEUM: SEASONAL	38,429	40,988	32,965	75,930
100-55120-120-000	MUSEUM: OTHER WAGES	65,045	48,120	41,774	48,484
100-55120-124-000	MUSEUM: OVERTIME	772	100	414	100
100-55120-125-000	MUSEUM: WORK STUDY	-	-	-	-
100-55120-126-000	MUSEUM: SEASONAL OVERTIME	-	-	158	-
100-55120-131-000	MUSEUM: WRS (ERS	5,595	5,461	4,479	5,498
100-55120-132-000	MUSEUM: SOC SEC	9,699	9,049	7,391	11,260
100-55120-133-000	MUSEUM: MEDICARE	2,268	2,117	1,728	2,634
100-55120-134-000	MUSEUM: LIFE INS	88	132	111	132
100-55120-135-000	MUSEUM: HEALTH INS PREMIUMS	15,877	14,826	14,826	14,826
100-55120-137-000	MUSEUM: HEALTH INS. CLAIMS CUR	3,704	3,860	1,924	3,860
100-55120-138-000	MUSEUM: DENTAL INS	738	750	718	750
100-55120-139-000	MUSEUM: LONG TERM DISABILITY	502	488	484	491
100-55120-212-000	MUSEUM: CUSTODIAL SUPPLIES	656	800	552	800
100-55120-220-000	MUSEUM: GAS, OIL, & REPAIRS	432	600	114	600
100-55120-300-000	MUSEUM: TELEPHONE	1,138	1,008	1,014	1,008
100-55120-309-000	MUSEUM: POSTAGE	291	300	240	300
100-55120-310-000	MUSEUM: OFFICE SUPPLIES	930	1,000	832	1,000

# Museum Department



## Expenses (cont.):

<u>Account Number</u>	<u>Account Title</u>	2019	2020	2020	2021
		<u>Actual</u>	<u>Adopted Budget</u>	<u>Curr Year Estimate</u>	<u>Proposed Budget</u>
100-55120-314-000	MUSEUM: UTILITIES & REFUSE	18,425	20,000	16,034	20,000
100-55120-319-000	MUSEUM: PROF DUES	738	612	452	612
100-55120-330-000	MUSEUM: TRAVEL & CONFERENCES	543	600	50	600
100-55120-340-000	MUSEUM: OPERATING SUPPLIES	2,583	2,500	1,793	2,500
100-55120-341-000	MUSEUM: ADV & PUB	9,375	9,000	8,238	9,000
100-55120-345-000	MUSEUM: DATA PROCESSING	6,437	1,000	478	1,000
100-55120-350-000	MUSEUM: BUILDINGS & GROUNDS	18,956	7,500	6,390	7,500
100-55120-380-000	MUSEUM: VEHICLE INSURANCE	40	45	41	45
100-55120-390-000	MUSEUM: STORE EXPENSES	7,785	-	266	-
100-55120-391-000	MUSEUM: PROGRAM EXPENSES	3,353	-	1,214	-
100-55120-500-000	MUSEUM: OUTLAY	1,032	1,700	1,020	1,700
100-55120-505-000	MUSEUM: HISTORIC RE-ENACTMENT	4,200	4,200	-	4,200
100-55120-650-000	MUSEUM: AID TO MUSEUM	-	-	-	-
100-55120-720-000	MUSEUM: GRANTS	-	-	8,122	-
	<b>TOTAL EXPENSES MUSEUM</b>	<b>274,246</b>	<b>233,516</b>	<b>199,397</b>	<b>271,937</b>

## Revenues:

100-43570-287-000	MUSEUM: GRANT	-	-	55,114	22,693
100-46750-670-000	MUSEUM: STORE SALES TAXABLE	13,584	-	3,262	-
100-46750-671-000	MUSEUM: PROGRAM FEES	4,723	-	2,220	-
100-46750-672-000	MUSEUM: TOUR ADMISSION	26,694	30,000	3,014	30,000
100-48400-412-000	INSURANCE-MUSEUM PROP. LOSS	14,214	-	531	-
100-48500-551-000	MUSEUM: DONATIONS	50,000	47,000	44,000	47,000
	<b>TOTAL REVENUES MUSEUM</b>	<b>109,216</b>	<b>77,000</b>	<b>108,141</b>	<b>99,693</b>
	<b>Tax Levy Support</b>	<b>165,030</b>	<b>156,516</b>	<b>91,256</b>	<b>172,244</b>



# Museum Department



## Restricted/Assigned Accounts:

				2020
				<u>Curr Year</u>
				<u>Estimate</u>
100-23370-000-000	MUSEUM BEINING TRUST			20,452
100-23371-000-000	MUSEUM REVOLVING FUND			44,255
100-23372-000-000	MUSEUM TRUST FUND			23,649
100-23373-000-000	JAMISON FUND			415
100-23374-000-000	MUSEUM BILLBOARD ADVERTISING			-
100-23375-000-000	MUSEUM PATH PROJECT FUND			397
100-23376-000-000	MUSEUM: DONATIONS			-

Beining Trust – Funds provided to the Museums in 2013 from the Carmen Beining Trust.

Revolving Fund – Sales of retail merchandise at the Museums. Balance is used to replenish merchandise and to fund smaller projects.

Trust Fund – Unused balance of donations to the Museum in past years. The majority of current donations are made directly to the Friends of the Mining & Rollo Jamison Museums and are maintained by the Jamison Museum Association.

Jamison Fund – Used for small projects and purchases which are reimbursed by the Jamison Museum Association.

Path Project Fund – Platteville Arts, Trails and History (PATH) project to draft arts and culture plan for the City of Platteville. Expenses are pending reimbursement by the Arts Our Town Grant.

# Parks & Recreation Department



## PARKS & RECREATION DEPARTMENT

Department Director: Luke Peters

### Department Summary:

The Parks & Recreation Department is committed to enhancing the quality of life for residents by providing welcoming spaces and rewarding programming for people of all ages. The department includes the following divisions: Parks, Recreation Programming, Senior Center, Aquatic Center, and Forestry. Some of the responsibilities include:

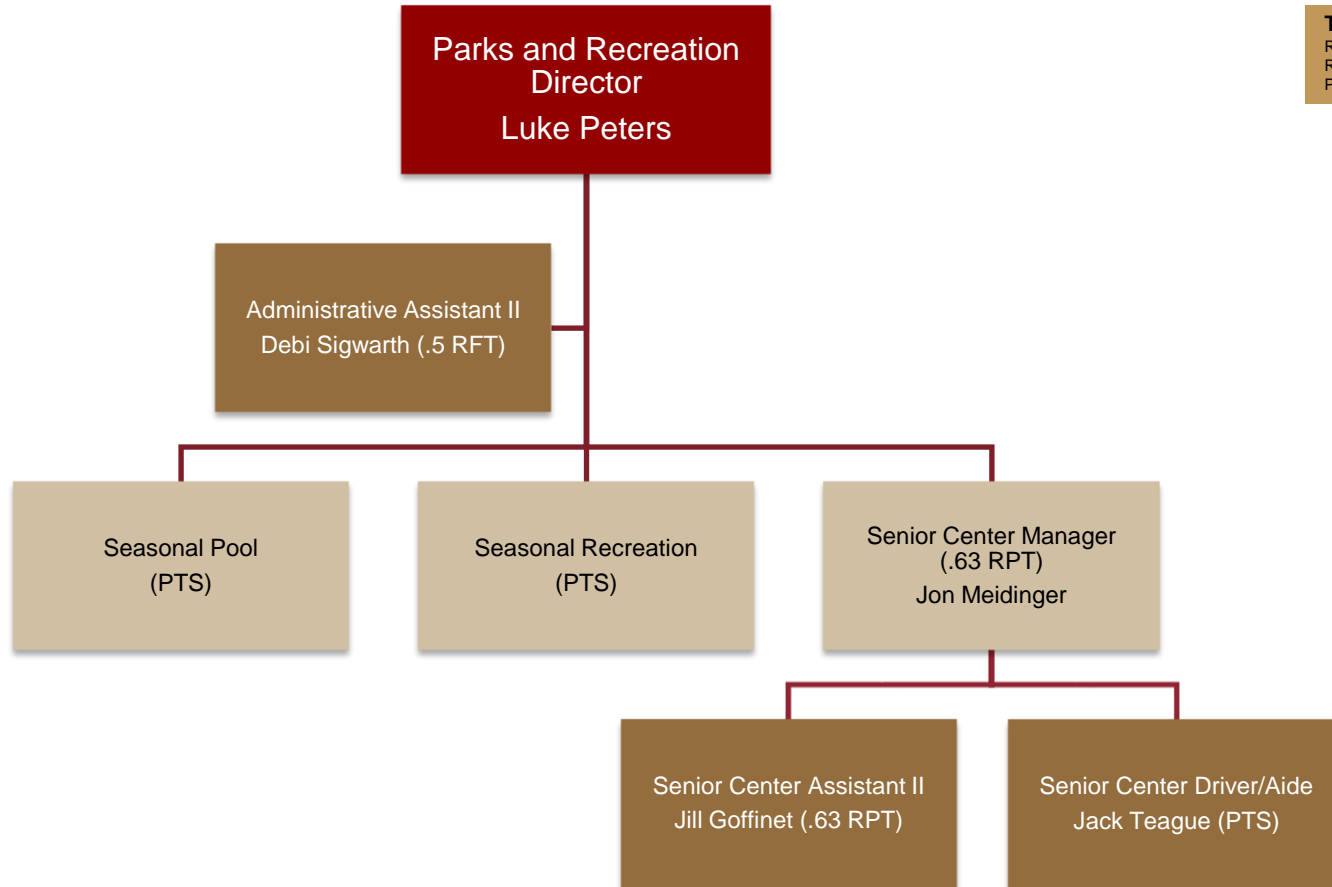
- Updating the Comprehensive Outdoor Recreation Plan.
- Hiring, training, and evaluating staff.
- Planning, promoting, and registering participants for upcoming programming.
- Development of natural space and recreational opportunities.
- Facility reservation for city hall, park shelters, ballfields, private pool parties, and senior center rental.
- Primary source of contact for Park & Recreation Departments.

Recreation Programming provides athletic and enrichment programming for residents and visitors. Programming is designed to improve the quality of life and make our community a better place to live, work, and play. We strive to provide creative, fun-filled activities the entire family can enjoy. Programming includes Volleyball, Dance: Ballet & Beyond, Introduction to Sports, Golf, Soccer, T-Ball, Tennis, Basketball, NFL Flag Football, Youth Camps, plus adult offerings of Basketball, Softball, and Volleyball.

# Parks & Recreation Department



**Total Employees**  
Regular Full-Time 1.5  
Regular Part-Time 2  
Part-time/Seasonal. 70 +/-



# Parks & Recreation Department



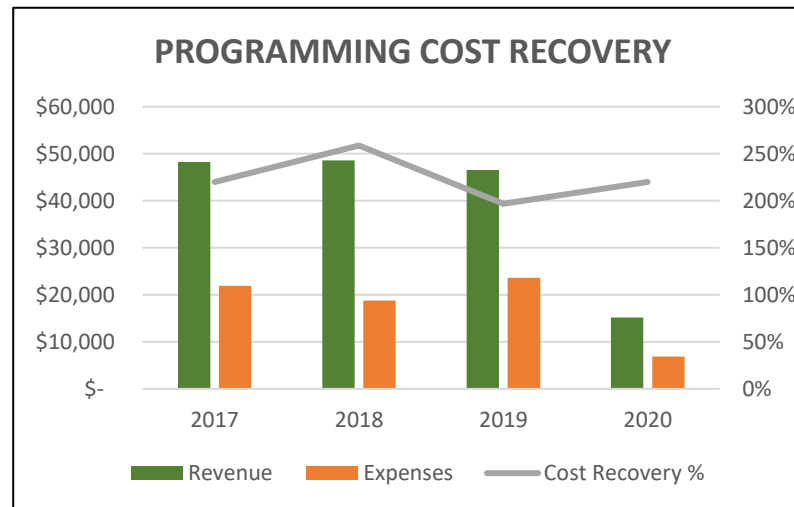
## 2020 Accomplishments:

- Spring and Summer programming was able to run with safety adaptations. Some fall programming took place, but we ended up cancelling NFL Flag Football, due to a high percentage of participants traveling from out of town. All in-person Winter Programming was cancelled.
- Hosted the Driveway Doodles program, where boxes of chalk were delivered to interested parties to decorate their driveways and walkways with pictures of hope and encouragement.
- Landscaping has been placed around all the new park signs.

## 2021 Goals:

- As COVID-19 safety precautions allow, resume in-person recreation programming in Q2.
- Expand the campground in Mound View Park in Q2 and Q3.
- Work with the Platteville Area Pickleball Association to build a new pickleball complex in Legion Park. The goal is to open during Q3.

## Performance Measures:



# Parks & Recreation Department



## Expenses - Recreation Administration:

<u>Account Number</u>	<u>Account Title</u>	<u>2019 Actual</u>	<u>2020 Adopted Budget</u>	<u>2020 Curr Year Estimate</u>	<u>2021 Proposed Budget</u>
100-55300-110-000	REC ADMIN: SALARIES	55,463	56,760	55,440	57,107
100-55300-120-000	REC ADMIN: OTHER WAGES	18,802	19,252	17,238	19,917
100-55300-124-000	REC ADMIN: OVERTIME	-	500	-	500
100-55300-131-000	REC ADMIN: WRS (ERS	4,860	5,164	4,912	5,233
100-55300-132-000	REC ADMIN: SOC SEC	4,562	4,744	4,471	4,807
100-55300-133-000	REC ADMIN: MEDICARE	1,067	1,109	1,046	1,124
100-55300-134-000	REC ADMIN: LIFE INS	73	89	74	85
100-55300-135-000	REC ADMIN: HEALTH INS PREMIUMS	3,555	3,448	3,448	3,448
100-55300-137-000	REC ADMIN: HEALTH INS. CLAIMS	-	690	876	690
100-55300-138-000	REC ADMIN: DENTAL INS	184	195	187	195
100-55300-139-000	REC ADMIN: LONG TERM DISABIL	666	698	688	701
100-55300-210-000	REC ADMIN: PROF SERVICES	2,537	4,000	1,747	3,000
100-55300-300-000	REC ADMIN: TELEPHONE	-	171	-	-
100-55300-309-000	REC ADMIN: POSTAGE	203	300	115	300
100-55300-310-000	REC ADMIN: OFFICE SUPPLIES	1,013	750	619	750
	<b>TOTAL EXPENSES REC ADMIN</b>	<b>92,985</b>	<b>97,870</b>	<b>90,861</b>	<b>97,857</b>
	<b>Tax Levy Support</b>	<b>92,985</b>	<b>97,870</b>	<b>90,861</b>	<b>97,857</b>

# Parks & Recreation Department



## Expenses - Recreation Programming:

<u>Account Number</u>	<u>Account Title</u>	2019	2020	2020	2021
		<u>Actual</u>	<u>Adopted Budget</u>	<u>Curr Year Estimate</u>	<u>Proposed Budget</u>
100-55301-112-000	REC PRGM: SEASONAL	5,511	12,500	1,315	12,500
100-55301-131-000	REC PRGM: WRS (ERS	1	-	-	-
100-55301-132-000	REC PRGM: SOC SEC	342	775	82	775
100-55301-133-000	REC PRGM: MEDICARE	80	181	19	181
100-55301-340-000	REC PRGM: OPERATING SUPPLIES	1,881	1,000	565	1,000
100-55301-359-000	REC PRGM: SOCCER (YOUTH)	2,604	2,000	93	2,000
100-55301-361-000	REC PRGM: BASEBALL (YOUTH)	204	100	-	100
100-55301-367-000	REC PRGM: BASKETBALL (YOUTH)	231	100	-	100
100-55301-372-000	REC PRGM: VOLLEYBALL (ADULT)	598	350	378	350
100-55301-373-000	REC PRGM: SAND VBALL (ADULT)	309	250	-	250
100-55301-374-000	REC PRGM: SOFTBALL (ADULT)	781	1,000	-	500
100-55301-382-000	REC PRGM: FOOTBALL (YOUTH)	2,919	3,000	-	3,000
100-55301-389-000	REC PRGM: TENNIS (YOUTH)	-	-	1	100
100-55301-399-000	REC PRGM: GOLF (YOUTH)	2,437	5,000	-	2,500
100-55301-530-000	REC PRGM: RENT EXPENSE	5,749	9,000	4,445	5,000
	<b>TOTAL EXPENSES REC PROGRAM</b>	<b>23,647</b>	<b>35,256</b>	<b>6,898</b>	<b>28,356</b>

# Parks & Recreation Department



## Revenues - Recreation Programming:

<u>Account Number</u>	<u>Account Title</u>	2019	2020	2020	2021
		<u>Actual</u>	<u>Adopted Budget</u>	<u>Curr Year Estimate</u>	<u>Proposed Budget</u>
100-46750-675-356	RECREATION (OTHER SUMMER)	110	-	-	-
100-46750-675-359	SOCCER (YOUTH)	7,575	7,000	4,514	7,000
100-46750-675-361	TBALL (YOUTH)	255	400	60	300
100-46750-675-362	YOUTH DIAMOND SPORTS	4,185	5,000	2,314	5,000
100-46750-675-363	YOUTH DIAMOND SPORTS LATE FEES	285	250	45	250
100-46750-675-374	BASKETBALL (YOUTH)	405	500	-	400
100-46750-675-389	TENNIS (YOUTH)	240	500	260	250
100-46750-675-393	DANCE (YOUTH)	1,370	1,250	360	1,250
100-46750-675-399	GOLF (YOUTH)	3,190	3,000	145	3,000
100-46750-675-436	LATE FEES	510	400	70	400
100-46750-676-377	INDOOR VOLLEYBALL (YOUTH)	225	250	30	250
100-46750-676-382	FOOTBALL (YOUTH)	4,910	4,500	(128)	4,000
100-46750-676-384	GYMNASTICS (YOUTH)	-	200	-	200
100-46750-676-385	INTRO TO SPORTS (YOUTH)	1,005	500	375	1,000
100-46750-677-000	RECREATION TAXABLE	(720)	-	(20)	-
100-46750-677-500	PICKLEBALL (ADULT)	2,894	1,500	381	2,500
100-46750-677-501	SOFTBALL (ADULT)	1,935	3,500	-	2,000
100-46750-677-504	INDOOR VOLLEYBALL (ADULT)	3,638	3,500	-	3,500
100-46750-677-505	SAND VOLLEYBALL (ADULT)	1,950	2,250	1,200	2,000
100-46750-677-508	HORSESHOE ASSOCIATION (ADULT)	697	700	-	500
100-46750-677-524	BASKETBALL (ADULT)	667	500	244	250
100-46750-677-527	RENT REVENUE (TAXABLE)	2,336	-	-	-
100-46750-685-000	RECREATION DONATIONS	8,875	8,000	5,566	7,500
	<b>TOTAL REVENUES REC PROGRAM</b>	<b>46,536</b>	<b>43,700</b>	<b>15,417</b>	<b>41,550</b>
	<b>Tax Levy Support</b>	<b>(22,890)</b>	<b>(8,444)</b>	<b>(8,518)</b>	<b>(13,194)</b>

# Parks & Recreation Dept. – Senior Center

## SENIOR CENTER

### Department Summary

The Platteville Senior Center's overarching mission is to keep area senior citizens – a significant and growing part of the City's population - engaged in our community. We accomplish this by ensuring that this all too often marginalized demographic maintains access to cultural, educational, recreational, and social opportunities. Major activities include providing a wide variety of programming, transportation, and supporting an ADRC meal site.

### 2020 Accomplishments:

- Utilized targeted donations and repurposed grant money to shift our efforts to ensuring seniors' basic needs are met during the COVID-19 pandemic by providing, regardless of ability to pay:
  - Food, toiletries, and other necessities
  - Grocery shopping and delivery services
  - Food bank distribution pick-up and delivery
  - Assistance with “Meals on Wheels” delivery
  - Telephone and properly socially distanced in-person welfare checks
  - Prescription pick-up and delivery
  - Time-sensitive document delivery
  - Transport to medical appointments
  - Masks, filters, hand sanitizer, etc.
- Began digitally delivering programming via the internet.
- Remade our physical space to focus on social interaction and attraction of a new generation of seniors.
- Transformed our friends group into a far more focused and autonomous entity, better capable of raising funds through a greater variety of mechanisms.

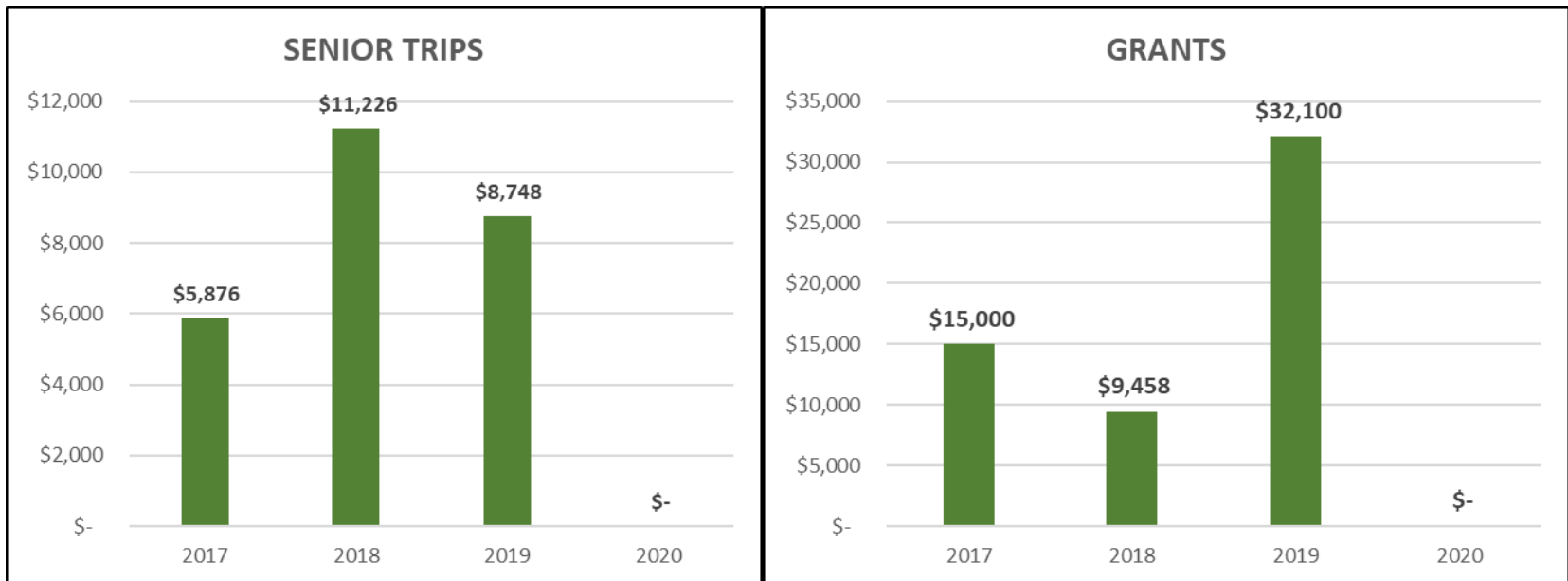
### 2021 Goals:

- Grow non-tax funded revenues: donations, grants, fees.
- Remake the physical environment of the Senior Center to match our rebranding as a program geared towards active aging.
- Develop additional off-site and after-hours programming.
- Increase technology usage among participants and provide programs via tech platforms.
- Increase efforts to provide for those struggling to meet their basic needs.



# Parks & Recreation Dept. – Senior Center

Performance Measures:



\* due to pandemic no trips in 2020

- 2020 grant funds routed through Platteville Area Senior Support (PASS)

# Parks & Recreation Dept. – Senior Center

## Expenses:

<u>Account Number</u>	<u>Account Title</u>	2019	2020	2020	2021
		<u>Actual</u>	<u>Adopted Budget</u>	<u>Curr Year Estimate</u>	<u>Proposed Budget</u>
100-55190-120-000	SR CTR: OTHER WAGES	62,308	62,757	31,210	63,383
100-55190-131-000	SR CTR: WRS (ERS	3,240	3,275	1,759	3,307
100-55190-132-000	SR CTR: SOC SEC	3,873	3,891	1,935	3,930
100-55190-133-000	SR CTR: MEDICARE	906	911	452	918
100-55190-134-000	SR CTR: LIFE INS	120	145	124	146
100-55190-210-000	SR CTR: PROF SERVICES	23	-	-	-
100-55190-220-000	SR CTR: GAS, OIL, & REPAIRS	1,245	1,500	1,391	1,500
100-55190-300-000	SR CTR: TELEPHONE	186	171	184	171
100-55190-327-000	SR CTR: GRANT EXPENSES	10,768	-	4,486	10,000
100-55190-340-000	SR CTR: OPERATING SUPPLIES	1,606	1,000	926	1,000
100-55190-380-000	SR CTR: VEHICLE INSURANCE	594	600	592	600
100-55190-460-000	SR CTR: DONATIONS SPENT	-	-	-	-
100-55190-500-000	SR CTR: OUTLAY	-	-	-	-
100-55190-530-000	SR CTR: RENT EXPENSE	13,680	9,120	10,920	15,120
	<b>TOTAL EXPENSES SENIOR CENTER</b>	<b>98,549</b>	<b>83,370</b>	<b>53,981</b>	<b>100,075</b>

## Revenues:

100-43551-256-000	SENIOR CENTER GRANT	32,100	15,000	7,841	10,000
100-46350-100-000	SEN CTR FARE REVENUE	1,065	1,200	341	1,200
100-47355-190-000	SNR CENTER-GRANT CTY(MEAL DEL)	-	-	-	-
100-48200-850-000	SENIOR CENTER RENT REVENUE	9,120	9,120	10,920	15,120
100-48500-846-000	SENIOR CENTER BUS DONATIONS	-	-	-	-
100-48500-847-000	SENIOR CENTER DONATIONS	1,000	-	-	-
	<b>TOTAL REVENUES SENIOR CENTER</b>	<b>43,285</b>	<b>25,320</b>	<b>19,102</b>	<b>26,320</b>
	<b>Tax Levy Support</b>	<b>55,264</b>	<b>58,050</b>	<b>34,879</b>	<b>73,755</b>

# Parks & Recreation Dept. – Senior Center

## Restricted/Assigned Accounts:

		2019	2020
<u>Account Number</u>	<u>Account Title</u>	<u>Actual</u>	<u>Curr Year Estimate</u>
100-23574-000-000	SENIOR CENTER TRIPS	4,870	4,870
100-23575-000-000	SENIOR CENTER BUS DONATIONS	-	-
100-23576-000-000	SENIOR CENTER DONATIONS	15,473	34,987
100-23577-000-000	SENIOR CENTER PICNICS	917	917
100-23578-000-000	SUPPORT OUR SENIORS DONATIONS	(166)	(166)
100-23579-000-000	SENIOR CENTER BUILDING SALE	48,979	48,979
<b><i>TOTAL RESTRICTED/ASSIGNED SENIOR CENTER</i></b>		<b>70,073</b>	<b>89,587</b>

Trips – Receipts from participants on trips used to pay for trip costs.

Bus Donations – Unused balance of bus donations made in past years, used to fund small repair expenses. Future donations will be recorded in the Bus Donation revenue account.

Donations – Donations and grants made to the Senior Center, used to fund various expenses.

Picnics – Donations and purchases for the Senior Center Picnic.

Support Our Seniors Donations – Unused balance of Support Our Seniors fund drive, used for small purchases.

Building Sale – Proceeds from sale of Senior Center building designated to support Senior Center.

# Parks & Recreation Dept. – Aquatic Center

## AQUATIC CENTER

### Department Summary

The Platteville Family Aquatic Center features a zero-depth entry, water slide, diving board, lap swimming, and “Big Dig” sand play area. The Aquatic Center also offers a number of special programs throughout the summer season including: Swimming Lessons, Swim Team, Aqua Zumba, Water Aerobics, Flick ‘n’ Floats, Noodle Nights, Group Canopies, and Private Parties.

### 2020 Accomplishments:

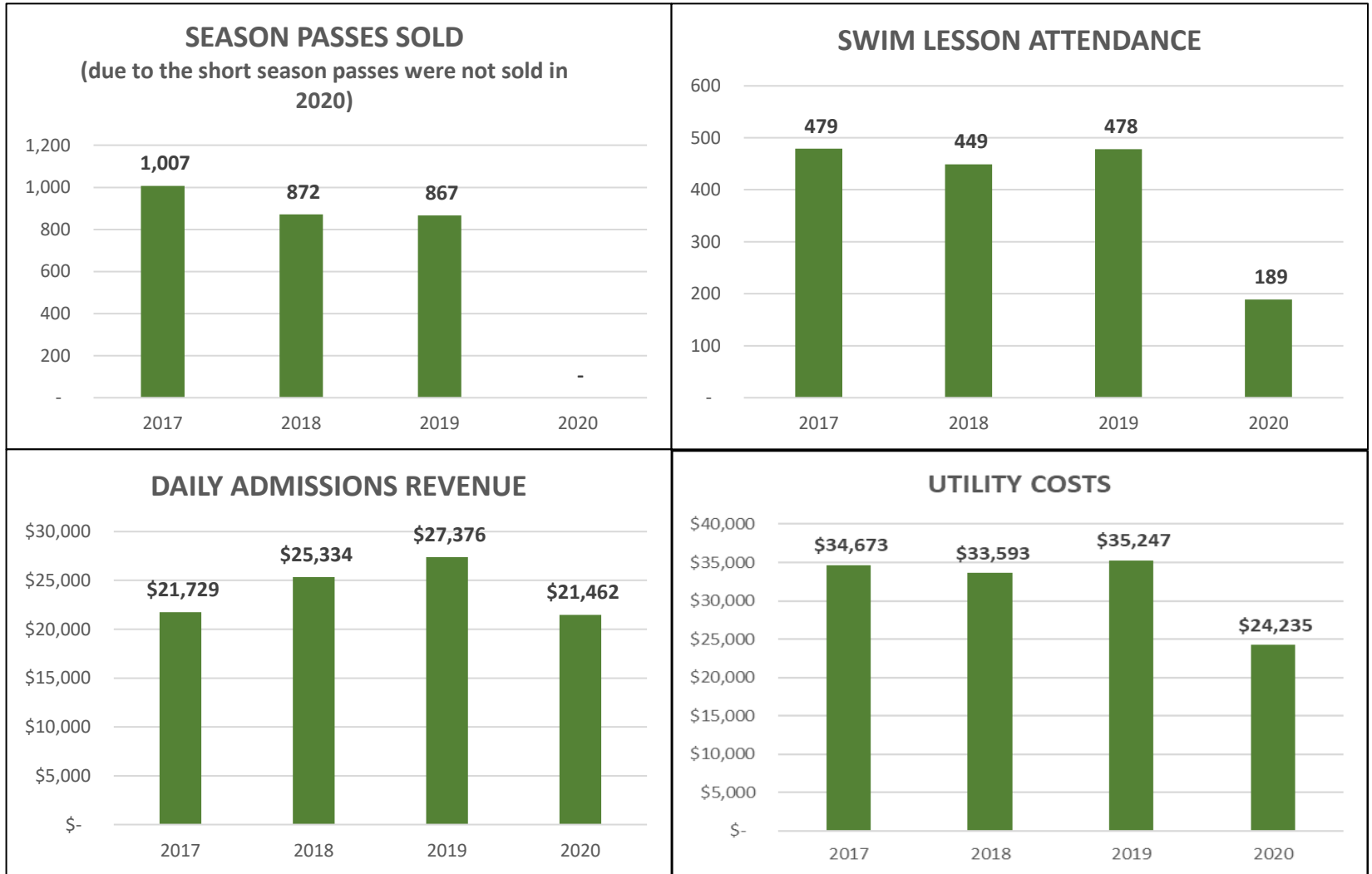
- Unlike many pools in the area, we were able to open for the season. New rules were put in place to help keep patrons and staff safe.
- Our Pool Manager was certified as a Lifeguard Instructor. She was able to hold certification courses for all staff members.

### 2021 Goals:

- Hold a lifeguard certification course in Q2.
- Complete changes to the chemical room as required by the State by Q2.

# Parks & Recreation Dept. – Aquatic Center

## Performance Measures:



# Parks & Recreation Dept. – Aquatic Center

## Expenses:

<u>Account Number</u>	<u>Account Title</u>	<u>2019 Actual</u>	<u>2020 Adopted Budget</u>	<u>2020 Curr Year Estimate</u>	<u>2021 Proposed Budget</u>
100-55420-112-000	POOL: SWIM POOL WAGES	80,272	70,000	51,170	70,164
100-55420-113-000	POOL: SWIM TEAM INSTRUCTOR SAL	3,210	5,200	2,451	5,200
100-55420-120-000	POOL: OTHER WAGES	5,211	5,373	5,348	5,428
100-55420-131-000	POOL: WRS (ERS	341	363	361	366
100-55420-132-000	POOL: SOC SEC	5,482	4,995	3,643	5,009
100-55420-133-000	POOL: MEDICARE	1,282	1,168	852	1,172
100-55420-134-000	POOL: LIFE INS	17	21	18	21
100-55420-135-000	POOL: HEALTH INS PREMIUMS	1,528	1,483	1,483	1,483
100-55420-137-000	POOL: HEALTH INS. CLAIMS CURRE	176	360	175	360
100-55420-138-000	POOL: DENTAL INS	37	39	37	39
100-55420-139-000	POOL: LONG TERM DISABILITY	45	46	46	47
100-55420-201-000	POOL: POOL CHEMICALS	8,703	10,000	11,567	12,000
100-55420-300-000	POOL: TELEPHONE	171	171	171	100
100-55420-314-000	POOL: UTILITIES & REFUSE	35,247	30,000	24,235	30,000
100-55420-330-000	POOL: TRAVEL & CONFERENCES	1,008	250	968	-
100-55420-340-000	POOL: OPERATING SUPPLIES	7,564	5,000	2,837	5,000
100-55420-350-000	POOL: BUILDINGS & GROUNDS	-	3,000	-	3,000
100-55420-410-000	POOL: SWIM TEAM	2,186	1,000	-	1,000
100-55420-500-000	POOL: OUTLAY	14,254	10,000	2,793	10,000
100-55420-515-000	POOL: EXERCISE/TRAINING	998	-	-	-
	<b>TOTAL EXPENSES POOL</b>	<b>167,731</b>	<b>148,469</b>	<b>108,155</b>	<b>150,389</b>

# Parks & Recreation Dept. – Aquatic Center

## Revenues:

<u>Account Number</u>	<u>Account Title</u>	<u>2019 Actual</u>	<u>2020 Adopted Budget</u>	<u>2020 Curr Year Estimate</u>	<u>2021 Proposed Budget</u>
100-46750-673-000	SWIMMING POOL REVENUE	(1,498)	-	96	-
100-46750-673-100	POOL: DAILY ADMISSIONS	27,376	25,000	21,462	25,000
100-46750-673-101	POOL: SEASONAL PASSES	25,521	25,000	344	25,000
100-46750-673-102	POOL: LESSONS	17,391	16,000	7,269	15,000
100-46750-673-103	POOL: LIFEGUARD SUPPLIES	770	750	720	750
100-46750-673-104	POOL: MISCELLANEOUS	682	1,750	69	1,750
100-46750-673-105	POOL: AEROBICS	-	-	-	-
100-46750-673-106	POOL: ZUMBA	1,430	900	-	900
100-46750-674-000	MUNICIPAL POOL SALES/VEND	2,000	2,000	-	2,000
100-46750-676-387	SWIM TEAM (YOUTH)	5,679	6,000	3,225	5,500
100-46750-684-000	POOL RENTAL/LIFEGUARD SER	900	-	1,445	-
100-46750-684-100	LIFEGUARD TRAINING	-	-	195	-
	<b>TOTAL REVENUES POOL</b>	<b>80,251</b>	<b>77,400</b>	<b>34,824</b>	<b>75,900</b>
	<b>Tax Levy Support</b>	<b>87,480</b>	<b>71,069</b>	<b>73,331</b>	<b>74,489</b>

# Parks & Recreation Dept. – Forestry

## FORESTRY

### Department Summary

The Forestry Department manages the City’s urban forest.

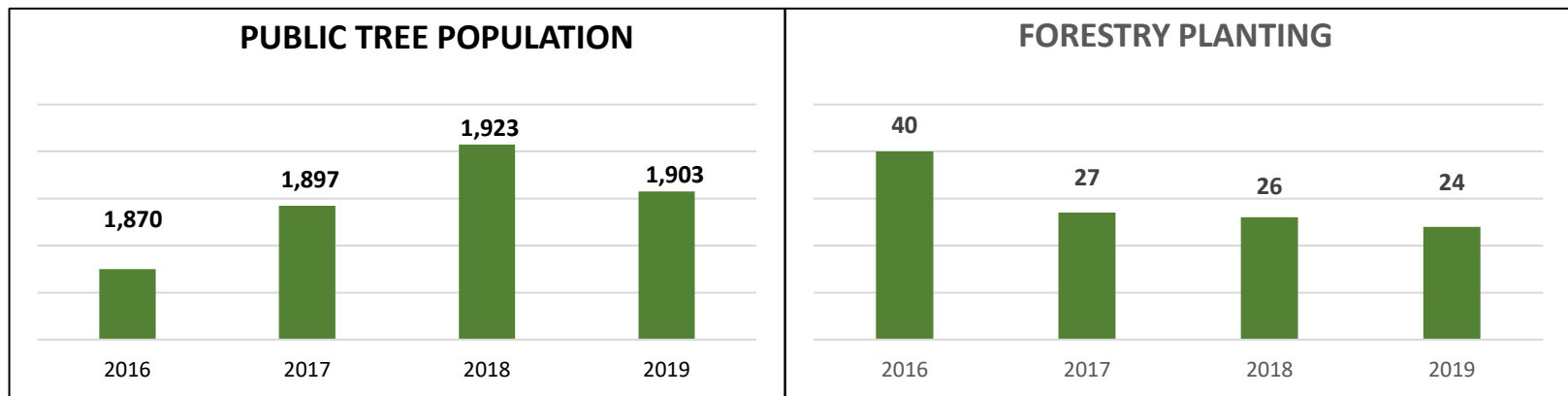
### 2020 Accomplishments:

- Applied for Tree City USA recognition.
- Despite COVID-19 we were able to celebrate Arbor Day with the 4<sup>th</sup> grade classes by delivering white pine trees to all students.

### 2021 Goals:

- We have received a second extension for the DNR grant to remove and replace ash trees on private property. We will continue to promote the program to residents in Q1 and Q2. In Q3 and Q4 we will communicate with homeowners the deadline to complete their work for reimbursement.
- Continue with the removal of ash trees on public property through all quarters.
- Apply and receive Tree City USA Recognition by the end of Q4.
- Hold an Arbor Day and celebrate trees with the 4<sup>th</sup> grade classes in the beginning of Q2.

### Performance Measures:





# Parks & Recreation Dept. – Forestry

## Expenses:

<u>Account Number</u>	<u>Account Title</u>	2019	2020	2020	2021
		<u>Actual</u>	<u>Adopted Budget</u>	<u>Curr Year Estimate</u>	<u>Proposed Budget</u>
100-56110-120-000	FORESTRY: OTHER WAGES	3,529	3,529	543	3,529
100-56110-131-000	FORESTRY: WRS (ERS	231	238	37	238
100-56110-132-000	FORESTRY: SOC SEC	219	219	34	219
100-56110-133-000	FORESTRY: MEDICARE	51	51	8	51
100-56110-210-000	FORESTRY: PROF SERVICES	345	-	-	-
100-56110-330-000	FORESTRY: TRAVEL & CONFERENCES	292	-	-	-
100-56110-340-000	FORESTRY: MATERIALS/SUPPLIES	8,294	5,000	-	5,000
100-56110-341-000	FORESTRY: STUMP GRINDING	1,323	2,000	-	2,000
100-56110-342-000	FORESTRY: CHIPPING	22,850	15,000	-	20,000
	<b><i>TOTAL EXPENSES FORESTRY</i></b>	<b>37,134</b>	<b>26,037</b>	<b>621</b>	<b>31,037</b>

## Revenues:

100-48500-553-000	FORESTRY GRANTS	18,500	-	-	1,000
	<b><i>TOTAL REVENUES FORESTRY</i></b>	<b>18,500</b>	<b>-</b>	<b>-</b>	<b>1,000</b>
	<b><i>Tax Levy Support</i></b>	<b>18,634</b>	<b>26,037</b>	<b>621</b>	<b>30,037</b>

# Community Development Department

## COMMUNITY DEVELOPMENT DEPARTMENT

Department Director: Joe Carroll

### Department Summary

Our mission is to plan for and guide the development of the Community's built environment, so that present and future needs may be determined and addressed. The Department encompasses the overall administration of the following divisions: Building Inspection, Planning and Zoning, Housing Division. The Department also supports the Historic Preservation Commission, Planning Commission, Zoning Board of Appeals, Joint ET Committee, ET Zoning Board of Appeals, Economic Development Advisory Council, Redevelopment Authority and the Council.

### 2020 Accomplishments:

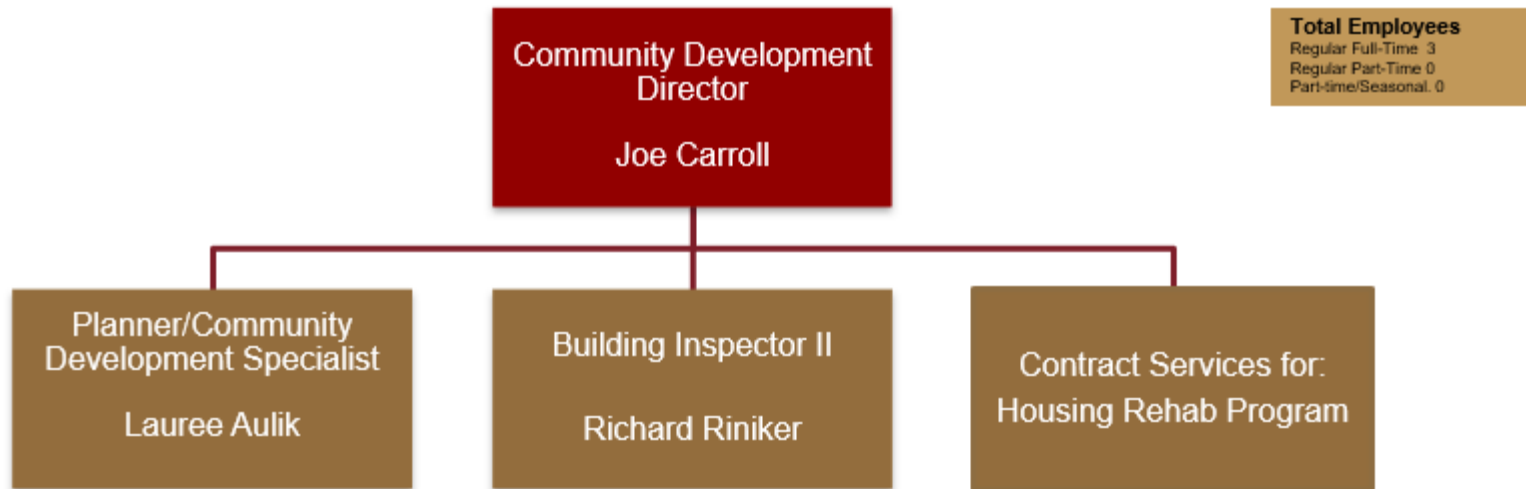
Completed zoning ordinance updates for Conditional Use Permits to reflect State law changes.

- Completed ordinance modifications to Chapter 6 Animals related to kennels and exotic animals.
- Implemented the affordable housing improvement initiatives using TID 4 affordable housing extension increment.
- Completed zoning ordinance modifications related to housing development as recommended in the housing study.
- Updated the base layers for the GIS.

### 2021 Goals:

- Work on potential ordinance changes related to short term housing rentals.
- Work on ordinance updates and amendments to Chapter 21 the subdivision ordinance.
- Update the City and Town of Platteville Intergovernmental planning agreement.
- Implement an official annual review process for all community development employees.
- Assist with updating the cemetery mapping system.

# Community Development Department



# Community Development Department



## Expenses:

<u>Account Number</u>	<u>Account Title</u>	2019	2020	2020	2021
		<u>Actual</u>	<u>Adopted Budget</u>	<u>Curr Year Estimate</u>	<u>Proposed Budget</u>
100-56900-110-000	COMM P&D: SALARIES	94,017	102,200	100,222	102,785
100-56900-120-000	COMM P&D: OTHER WAGES	-	-	-	-
100-56900-124-000	COMM P&D: OVERTIME	-	-	-	-
100-56900-131-000	COMM P&D: WRS (ERS)	6,118	6,899	6,772	6,938
100-56900-132-000	COMM P&D: SOC SEC	5,506	6,337	5,820	6,373
100-56900-133-000	COMM P&D: MEDICARE	1,288	1,482	1,361	1,490
100-56900-134-000	COMM P&D: LIFE INS	255	503	367	506
100-56900-135-000	COMM P&D: HEALTH INS PREMIUMS	26,801	27,997	19,997	19,998
100-56900-137-000	COMM P&D: HEALTH INS. CLAIMS C	2,516	5,040	3,578	3,600
100-56900-138-000	COMM P&D: DENTAL INS	1,265	1,879	1,285	1,342
100-56900-139-000	COMM P&D: LONG TERM DISABILITY	806	879	851	884
100-56900-210-000	COMM P&D: PROF SERVICES	-	15,000	12,800	-
100-56900-309-000	COMM P&D: POSTAGE	398	1,000	538	500
100-56900-310-000	COMM P&D: OFFICE SUPPLIES	181	1,000	504	500
100-56900-320-000	COMM P&D: SUBSCRIPTION & DUES	-	25	-	105
100-56900-330-000	COMM P&D: TRAVEL & CONFERENCES	804	1,000	380	800
100-56900-346-000	COMM P&D: COPY MACHINES	967	1,750	24	-
100-56900-403-000	COMM P&D: ZONING & PLANNING IN	1,591	1,500	2,287	1,600
100-56900-486-000	COMM P&D: HISTORIC PRESERVATIO	500	500	118	500
	<b>TOTAL EXPENSES COMM P&amp;D</b>	<b>143,012</b>	<b>174,991</b>	<b>156,904</b>	<b>147,921</b>

# Community Development Department



## Revenues:

<u>Account Number</u>	<u>Account Title</u>	<b>2019</b> <u>Actual</u>	<b>2020</b> <u>Adopted Budget</u>	<b>2020</b> <u>Curr Year Estimate</u>	<b>2021</b> <u>Proposed Budget</u>
100-44300-633-000	PLANNING COMMISSION	1,300	1,500	1,100	1,300
100-46100-649-000	COMM. PLANNING/DEVELOPMEN	-	50	-	-
100-46100-650-000	ZONING BOOKS & BD. OF APP	750	1,500	1,500	900
100-48500-486-000	HISTORIC PRESERVATION	-	15,000	14,000	-
100-49275-275-000	NON-PERFORMANCE PENALTY	3,017	-	(1,945)	-
	<b>TOTAL REVENUES COMM P&amp;D</b>	<b>5,067</b>	<b>18,050</b>	<b>14,655</b>	<b>2,200</b>
	<b>Tax Levy Support</b>	<b>139,995</b>	<b>174,991</b>	<b>158,849</b>	<b>147,921</b>

# Community Develop. – Building Inspection

## BUILDING INSPECTION DIVISION

### Division Summary:

The Building Inspection Department provides building inspection services and administers building permits.

### Specific responsibilities include:

- Enforce Chapter 5 – Property Maintenance Standards.
- Enforce Chapter 22 – Zoning Ordinance.
- Enforce Chapter 23 – Building Codes.
- Provide assistance to Historic Preservation Commission – Chapter 27.
- Enforce Chapter 46 – Erosion Control.
- Enforce Chapter 47 – Storm Water.

### 2020 Accomplishments:

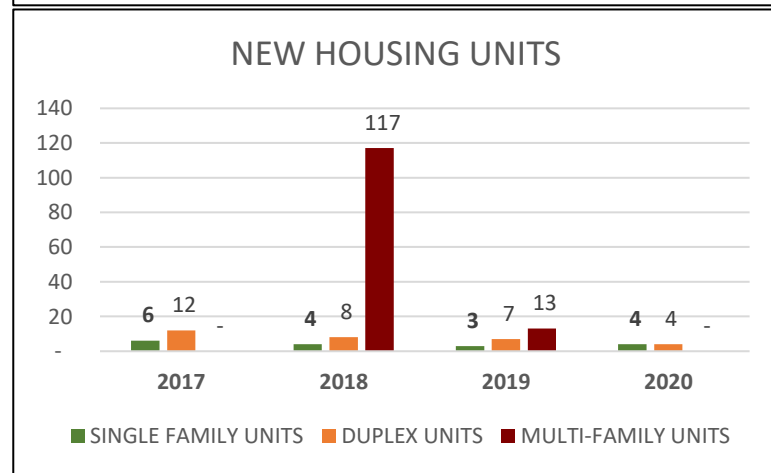
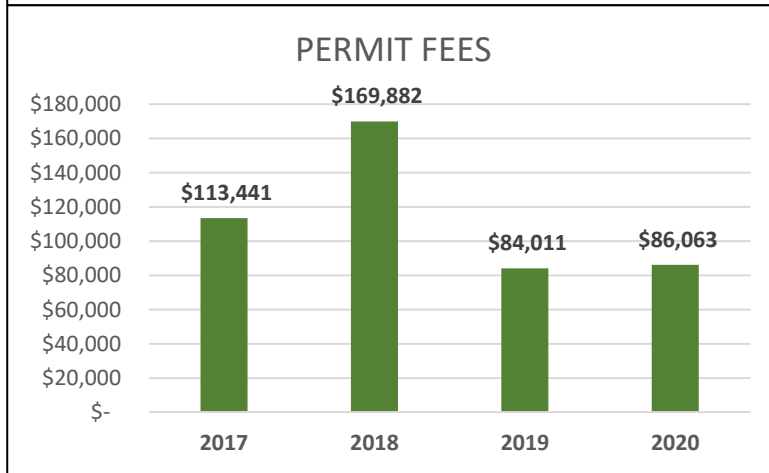
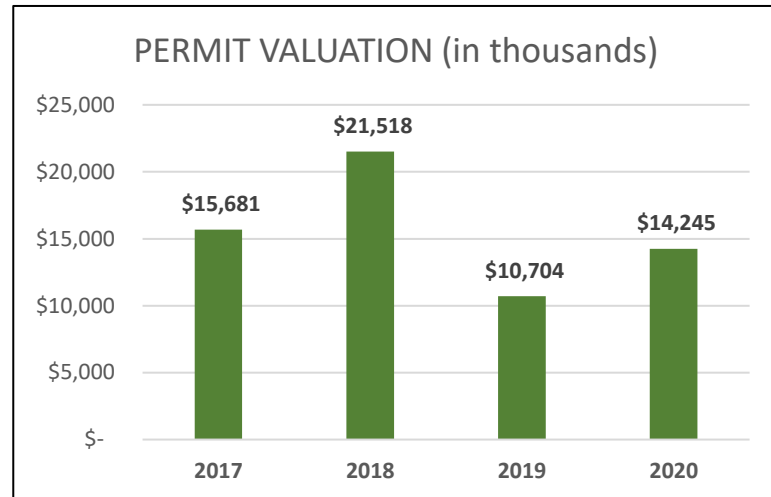
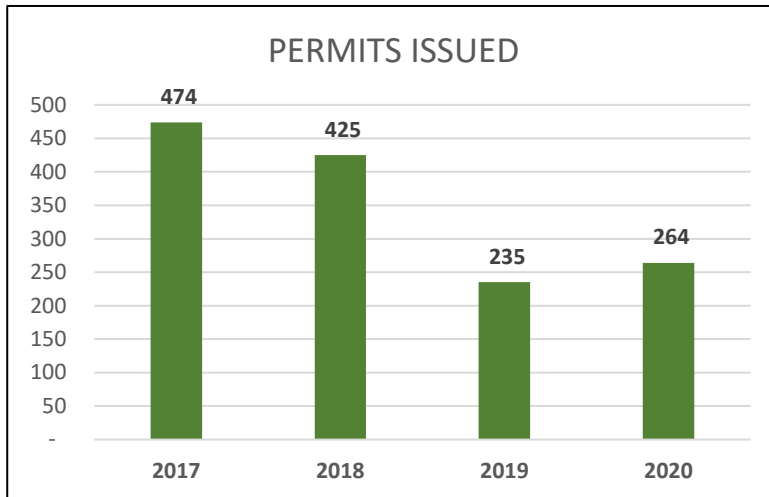
- Converted building application and permits to digital format and modified the permitting process to allow more electronic and mail-based processing.
- Assisted with ongoing municipal code updates.

### 2021 Goals:

- Complete maximum occupancy calculations for all businesses with public access.
- Update the property addressing system.

# Community Develop. – Building Inspection

## Performance Measures:



# Community Develop. – Building Inspection

## Expenses:

<u>Account Number</u>	<u>Account Title</u>	2019	2020	2020	2021
		<u>Actual</u>	<u>Adopted Budget</u>	<u>Curr Year Estimate</u>	<u>Proposed Budget</u>
100-52400-110-000	BLDG INSP: SALARIES	11,876	16,624	15,534	16,698
100-52400-111-000	BLDG INSP: CAR ALLOWANCE	1,200	1,200	1,200	1,200
100-52400-120-000	BLDG INSP: OTHER WAGES	55,493	56,844	56,844	57,190
100-52400-124-000	BLDG INSP: OVERTIME	3,438	4,000	5,207	4,000
100-52400-131-000	BLDG INSP: WRS (ERS	4,608	5,229	5,242	5,257
100-52400-132-000	BLDG INSP: SOC SEC	4,299	4,877	4,660	4,903
100-52400-133-000	BLDG INSP: MEDICARE	1,006	1,140	1,090	1,146
100-52400-134-000	BLDG INSP: LIFE INS	442	535	7	19
100-52400-135-000	BLDG INSP: HEALTH INS PREMIUMS	19,923	20,825	14,826	14,826
100-52400-137-000	BLDG INSP: HEALTH INS. CLAIMS	2,545	4,260	2,306	3,180
100-52400-138-000	BLDG INSP: DENTAL INS	707	1,153	718	750
100-52400-139-000	BLDG INSP: LONG TERM DISABILIT	578	632	612	636
100-52400-210-000	BLDG INSP: PROFESSIONAL SVC	-	-	-	-
100-52400-261-000	BLDG INSP: INSPECTOR CERTIFICA	-	150	122	150
100-52400-309-000	BLDG INSP: POSTAGE	0	500	-	-
100-52400-310-000	BLDG INSP: OFFICE SUPPLIES	488	1,200	115	-
100-52400-320-000	BLDG INSP: SUBSCRIPTION & DUES	200	225	419	350
100-52400-330-000	BLDG INSP: TRAVEL & CONFERENCE	1,357	1,000	1,237	1,000
100-52400-345-000	BLDG INSP: DATA PROCESSING	-	-	-	-
100-52400-346-000	BLDG INSP: COPY MACHINES	-	200	-	-
100-52400-380-000	BLDG INSP: VEHICLE INSURANCE	-	-	-	-
	<b>TOTAL EXPENSES BLDG INSP</b>	<b>108,159</b>	<b>120,594</b>	<b>110,140</b>	<b>111,305</b>



# Community Develop. – Building Inspection

## Revenues:

		2019	2020	2020	2021
<u>Account Number</u>	<u>Account Title</u>	<u>Actual</u>	<u>Adopted Budget</u>	<u>Curr Year Estimate</u>	<u>Proposed Budget</u>
100-44100-616-000	RENTAL UNIT LICENSE FEE	-	-	-	-
100-44300-630-000	BUILDING INSPECTION PERMIT	53,506	100,000	82,768	65,000
100-44300-631-000	BANNER PERMITS	-	-	-	-
	<b><i>TOTAL REVENUES BLDG INSP</i></b>	<b>53,506</b>	<b>100,000</b>	<b>82,768</b>	<b>65,000</b>
	<b><i>Tax Levy Support</i></b>	<b>54,653</b>	<b>20,594</b>	<b>27,372</b>	<b>46,305</b>

# 2021 Budget Taxi/Bus Fund Fund 101

## TAXI/BUS FUND

### Fund Summary:

The mission of the Taxi/Bus service is to provide public transportation for all citizens of Platteville.

Platteville Public Transportation is comprised of two services, a bus system and a shared-ride taxi service. During the University of Wisconsin-Platteville academic year, the bus has three routes that operate on thirty-minute loops. Rides access the bus service at specified stops. The expected annual ridership of the bus service is 56,000. The City has a contract for bus service operation with Stratton Buses, Inc.

The shared ride taxi service provides door-to-door on-call service. Riders are picked up at their homes and delivered to the door of their destination, although stops for other riders may be made enroute. The expected annual ridership of the shared ride taxi is 35,000. The City has a contract for the shared ride taxi service with Running Inc.

The City receives an annual grant front from the Wisconsin Department of Transportation that provides both state and federal funding for transit operations. UW-P also contributes to the cost of transit operations and UW-P students ride the bus system for free.

# Taxi/Bus

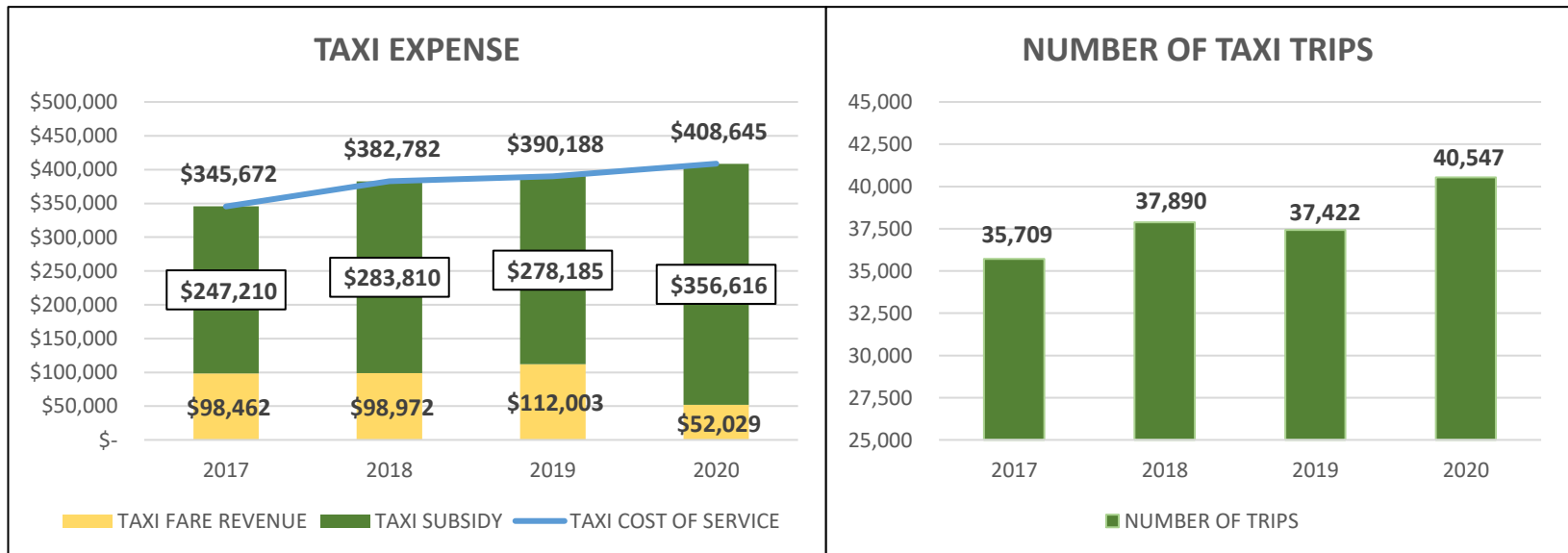
## 2020 Accomplishments:

- Replaced 2015 taxi van.
- Replaced 2012 bus.
- Added bus stop at Bonson & Main.

## 2021 Goals:

- Purchase new bus.
- Purchase new passenger shelter(s).
- Continue responding to pandemic challenges through collaboration with vendors and UW-Platteville.

## Performance Measures:



# Taxi/Bus



## Expenses:

		12/31/2019	12/31/2020	12/31/2020	12/31/2021
		2019	2020	2020	2021
<u>Account Number</u>	<u>Account Title</u>	<u>Actual</u>	<u>Adopted Budget</u>	<u>Curr Year Estimate</u>	<u>Proposed Budget</u>
101-53521-120-000	TAXI: OTHER WAGES	2,100	2,775	2,589	2,774
101-53521-131-000	TAXI: WRS (ERS	133	187	175	187
101-53521-132-000	TAXI: SOC SEC	124	172	144	172
101-53521-133-000	TAXI: MEDICARE	29	40	34	40
101-53521-134-000	TAXI: LIFE INS	1	5	1	5
101-53521-135-000	TAXI: HEALTH INS PREMIUM	773	1,000	-	-
101-53521-137-000	TAXI: HEALTH INS CLAIMS	5	180	-	-
101-53521-138-000	TAXI: DENTAL INS	-	67	-	-
101-53521-139-000	TAXI: LONG TERM DISABILITY	17	24	21	24
101-53521-621-000	TAXI SERVICE EXPENSES	281,619	301,760	356,376	410,819
101-53521-622-000	BUS SERVICE EXPENSES	264,825	268,286	201,942	224,160
101-53521-623-000	BUS PASS PRINTING EXPENSES	84	75	5	50
101-53521-624-000	BUS ADMIN EXPENSES	148	-	-	25
	<b>TOTAL EXPENSES TAXI / BUS</b>	<b>549,858</b>	<b>574,571</b>	<b>359,340</b>	<b>638,256</b>

# Taxi/Bus



## Revenues:

		2019	2020	2020	2021
<u>Account Number</u>	<u>Account Title</u>	<u>Actual</u>	<u>Adopted Budget</u>	<u>Curr Year Estimate</u>	<u>Proposed Budget</u>
101-41100-100-000	GENERAL PROPERTY TAXES	44,647	44,781	44,781	-
101-43229-225-000	FEDERAL TAXI/BUS GRANT	268,293	280,935	305,040	400,000
101-43537-226-000	STATE TAXI/BUS GRANT	104,351	92,755	103,322	100,000
101-46350-100-000	BUS PASS SALES	1,600	1,100	375	250
101-46350-110-000	TAXI FARES	-	-	-	58,000
101-47230-536-000	UW-P ADMIN CHARGES	5,000	5,000	-	5,000
101-47230-621-000	UWP SHARE OF TAXI/BUS	150,000	150,000	72,923	75,000
101-48200-830-000	TAXI PROPERTY RENT	-	-	12	6
	<b>TOTAL REVENUES TAXI / BUS</b>	<b>573,891</b>	<b>574,571</b>	<b>526,453</b>	<b>638,256</b>
	<b>To (From) Fund Balance</b>	<b>(24,033)</b>	<b>-</b>	<b>(167,113)</b>	<b>-</b>

# 2021 Budget Debt Service Fund Fund 105

# Outstanding Debt

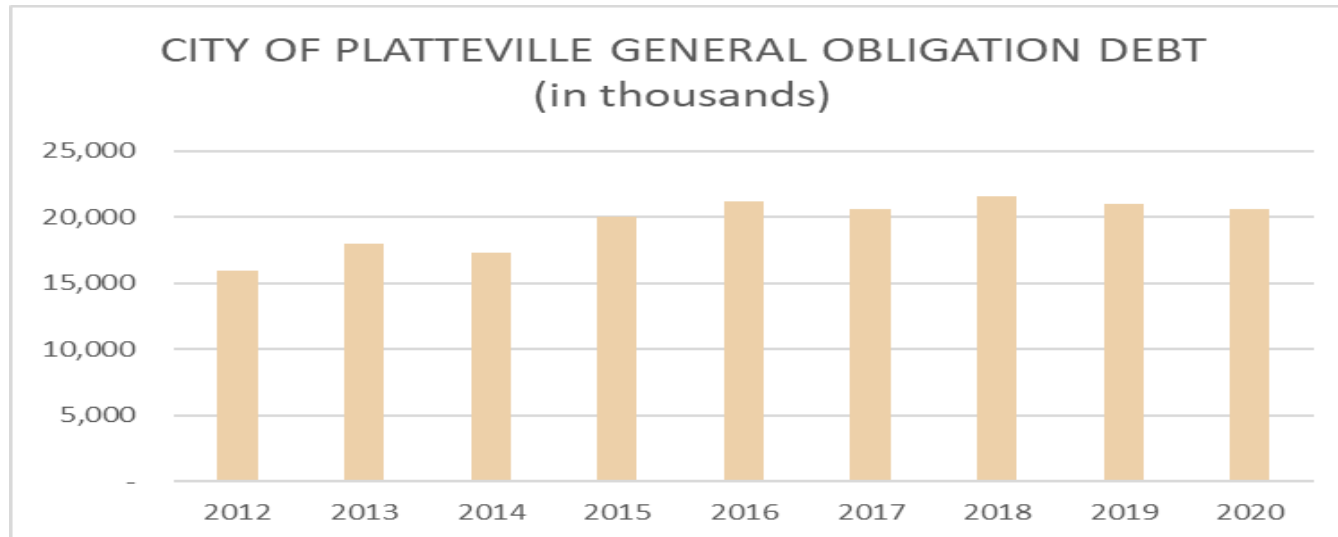


The City of Platteville confines long-term borrowing to projects and equipment that cannot be financed from current revenues. Generally, projects with a useful life of five years or less will not be funded from long-term debt.

As of 12/31/2019, the City of Platteville had outstanding General Obligation debt of \$20,963,389, which represents 59.2% of the state statutorily allowed limit of 5% of equalized value.

The City's bond rating agency, Standard & Poors, has consistently rated the City's debt at AA-/Stable.

The unaudited outstanding General Obligation Debt as of 12/31/2020 is \$20,549,966.



The total amount of City outstanding debt including TID revenue bonds at 12/31/2019 was \$24,502,446.



# Outstanding Debt



Below is the City of Platteville's outstanding General Obligation debt:

Date	Loan Amount	Purpose for Borrowing	Principal Remaining 12/31/2020
10/1/2013	4,020,000	<ul style="list-style-type: none"> <li>1,070,000 for land purchase in Industry Park (TID#6) but paid through General Fund</li> <li>3,975,000 - Paying of Note Anticipation Note (NAN) of loan dated 3/22/2011 due 12/1/2015 for Street Construction Projects)</li> </ul>	1,775,000
12/29/2015	1,095,000	<ul style="list-style-type: none"> <li>Refund of Taxable NAN dated 10/1/13 (1,070,000)</li> </ul>	640,000
6/2/2016	1,715,000	<ul style="list-style-type: none"> <li>2016 CIP Street Construction Projects (Cedar, Furnace, Richard, Short)</li> <li>New Fire Truck</li> </ul>	1,210,000
6/1/2017	1,375,000	<ul style="list-style-type: none"> <li>2017 CIP Street Construction Projects (Elm, Laura/Ellen, 3<sup>rd</sup> St. parking)</li> </ul>	1,375,000
10/4/2017	2,720,000	<ul style="list-style-type: none"> <li>Advance refunding of 2/12/14 BABS debt refinance</li> </ul>	2,720,000
5/10/2018	1,245,000	<ul style="list-style-type: none"> <li>2018 Street/Parking Lot Construction (Virgin Ave, Lutheran St, Legion Park, Mineral St)</li> </ul>	1,245,000
5/30/2019	1,125,000	<ul style="list-style-type: none"> <li>2019 CIP Street Construction Projects (Lewis, Court)</li> </ul>	1,125,000
9/10/2020	1,170,000	<ul style="list-style-type: none"> <li>2020 CIP Street Construction Projects (Bradford, Market, Irene)</li> </ul>	1,170,000
<b>TOTAL</b>	<b>14,465,000</b>		<b>11,260,000</b>

# Outstanding Debt



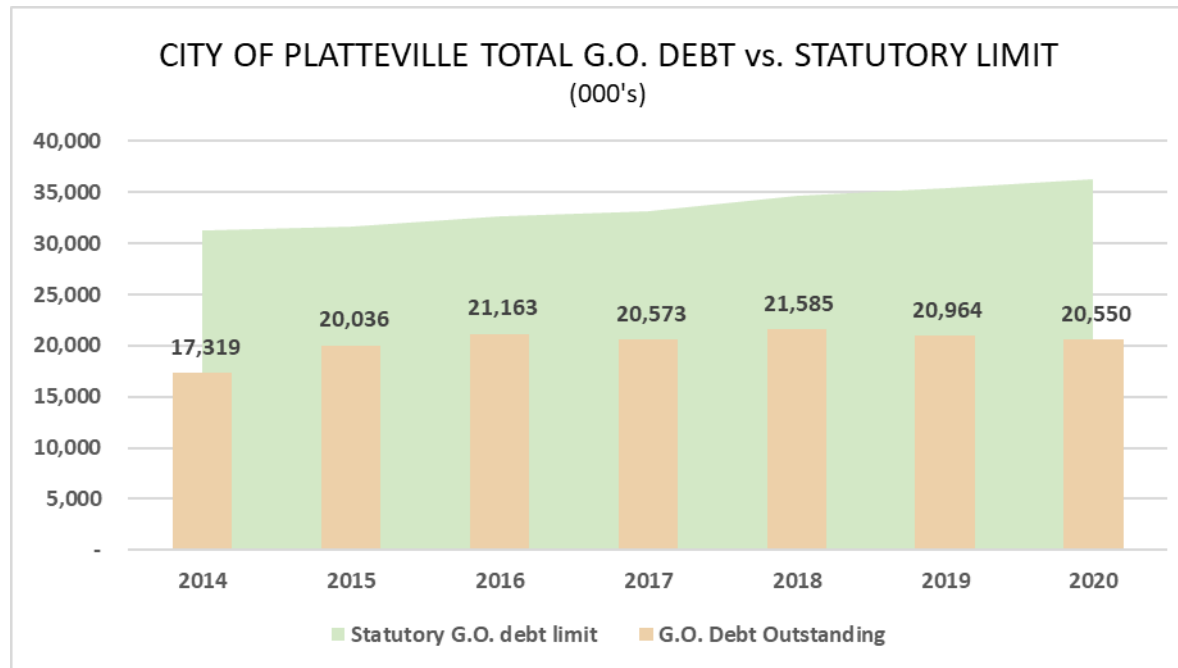
Below is the City of Platteville's TID debt:

TID #	Date	Amount	Purpose for Borrowing	Principal Remaining 12/31/2019
TID #5 Revenue Bond	3/29/2018	1,720,000	<ul style="list-style-type: none"> <li>Pay off TID #5 Developer for TID infrastructure (refinancing)</li> </ul>	886,791
TID #6	3/28/2013	3,220,000	<ul style="list-style-type: none"> <li>Evergreen Road Project</li> <li>Funds available for 4/15 and 5/15/2013 calls of 5,765,000 GO Promissory Notes dates 4/15/2009 (partial calls of the 2013 and 2014 maturities)</li> </ul>	2,890,000
TID #6 Revenue Bond	9/12/2013	2,000,000	<ul style="list-style-type: none"> <li>Emmi Roth Developer Incentive</li> </ul>	1,061,723
TID #6	10/4/2017	255,000	<ul style="list-style-type: none"> <li>Advance refunding of 02/12/2014 bonds for Stormwater</li> </ul>	255,000
TID #7	3/7/2012	1,725,000	<ul style="list-style-type: none"> <li>Refinancing of 9/15/2007 NAN which were used for 2007 Main Street Project</li> </ul>	825,000
TID #7	3/28/2013	450,000	<ul style="list-style-type: none"> <li>Funds available for 4/15 and 5/15/2013 calls of 5,765,000 GO Promissory Notes dates 4/15/2009 (partial calls of the 2013 and 2014 maturities)</li> </ul>	450,000
TID #7	12/29/2015	2,695,000	<ul style="list-style-type: none"> <li>Library Block Developer Incentive</li> <li>Pioneer Ford Property Acquisition</li> </ul>	2,695,000
TID #7	6/2/2016	805,000	<ul style="list-style-type: none"> <li>Bonson Street Project</li> </ul>	780,000
TID #7	7/30/2020	1,265,000	<ul style="list-style-type: none"> <li>Refunded Pioneer Ford/Ruxton Developer Incentive</li> </ul>	1,265,000
<b>TOTAL</b>		<b>14,135,000</b>		<b>11,108,514</b>

# Debt Capacity



According to Wisconsin state law, the outstanding general obligation (G.O.) debt of a city cannot be greater than 5% of the city's last equalized valuation. The Equalized Value is the estimated value of all taxable real and personal property in the taxation district and is determined by the state. The City of Platteville's 2020 equalized value is \$726,100,300. This yields a statutory G.O. debt limit of \$35,305,015. As of December 31, 2020 the City has used 56.60% (unaudited) of its statutory G.O. debt capacity.



The City approved a Financial Management Plan in 2012. In this plan, the City established a more conservative debt limit of 3.50% of equalized valuation. Based on the 2020 equalized value of \$726,100,300, this policy yields a limit of \$25,413,511. As of December 31, 2020, the City has used 80.9% (unaudited) of this limit. The City continues to approach borrowing conservatively but has available capacity to borrow beyond normal practice if a need arose.

# Debt Payments

## Expenses:

		2019	2020	2020	2021
<u>Account Number</u>	<u>Account Title</u>	<u>Actual</u>	<u>Adopted Budget</u>	<u>Curr Year Estimate</u>	<u>Proposed Budget</u>
105-58100-013-000	PRINCIPAL LONG TERM NOTES	1,190,000	1,240,000	1,240,000	1,275,000
105-58200-005-000	INTEREST ON LONG TERM NOT	296,964	307,411	307,411	289,769
105-58200-210-000	PROF SERVICES	3,800	-	3,800	-
105-58200-620-000	PAYING AGENT FEE	800	-	800	-
105-58200-625-000	LEGAL AND ISSUANCE COSTS	8,213	-	11,309	-
105-59200-126-000	TRANSFER TO TID 6	-	-	-	-
	<b>TOTAL EXPENSES PRINCIPAL / INTEREST</b>	<b>1,499,776</b>	<b>1,547,411</b>	<b>1,563,320</b>	<b>1,564,769</b>

## Revenues:

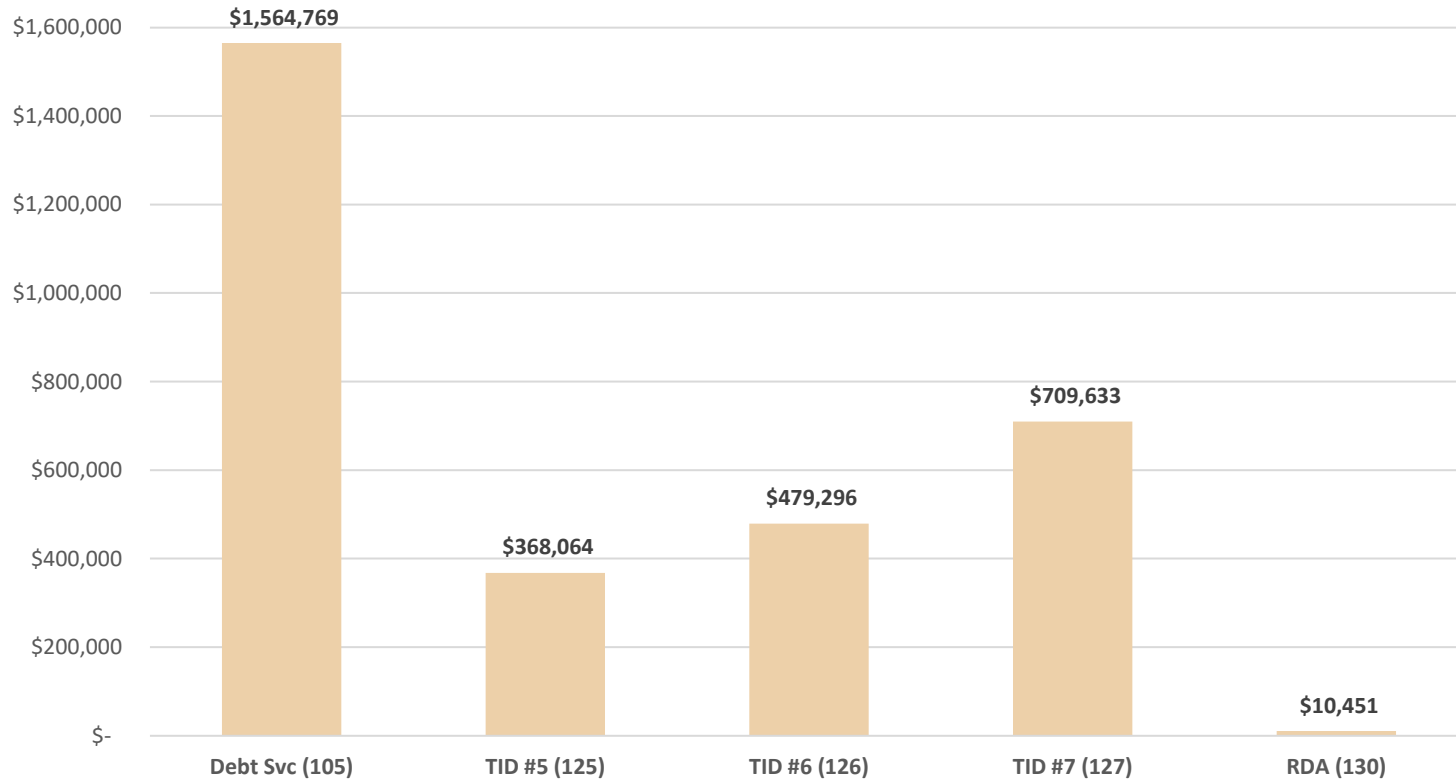
105-41100-100-000	GENERAL PROPERTY TAXES	1,486,964	1,501,998	1,501,998	1,527,955
105-48110-818-000	INTEREST FROM BONDS	17,784	-	1,928	-
105-49120-940-000	LONG-TERM LOANS	-	-	-	-
105-49120-941-000	BOND PREMIUM	71,768	-	68,203	-
105-49200-711-000	AIRPORT LOAN REPAYMENT	3,061	-	2,438	-
105-49800-998-000	DEBT SERVICE CARRYOVER	-	45,413	-	36,814
105-49999-999-000	GENERAL FUND TRANSFER	-	-	-	-
	<b>TOTAL REVENUES DEBT FUND</b>	<b>1,579,577</b>	<b>1,547,411</b>	<b>1,574,566</b>	<b>1,564,769</b>
	<b>From (To) Fund Balance</b>	<b>(79,801)</b>	<b>(0)</b>	<b>(11,247)</b>	<b>(0)</b>

These schedules only include principal and interest payments recorded in the Debt Service Fund. Please see the other individual funds for their respective debt payments.

# Debt Payments



## 2021 DEBT PAYMENTS BY FUND



The 2021 debt payments total \$3,132,212, comprising of \$2,539,586 principal and \$592,627 interest.

# 2021 Budget Capital Improvements Fund 110

# Capital Improvement Fund



Capital Improvements and Capital Expenditures are any items which are expected to have a useful life of 3 years or more and cost over \$10,000. Items generally under \$10,000 will be paid for by a tax levy; items over \$10,000 may be funded through borrowing.

Capital improvements include:

- Capital Equipment.
- Utility improvements.
- Public Works improvements.
- Public buildings and grounds.

Department Directors work with the City Manager and Administration Director to outline a five-year capital improvement program for their department. These five-year plans are submitted to the City Manager and ultimately to the Common Council during budget work sessions. The capital improvements are subdivided according to the associated funding source – tax levy, other revenue source or debt.

The City's goal is to cover general equipment maintenance costs and equipment replacement through tax levy and other revenue sources. The City intends to utilize its borrowing power primarily for projects that would include replacement of infrastructure or installation of new infrastructure.

**Impact of Capital Improvements on Operating Budget:** The planned capital improvement expenditures in the 2021 CIP budget are of a recurring type such as equipment replacement and scheduled road reconstruction. These expenditures will not impact the operating budget.

# Capital Improvement Fund



	TOTAL	SOURCE OF FUNDING					
		TAX LEVY & RESERVES	GO NOTES	TID INCREMENT	OTHER REVENUES	SEWER BONDS	WATER BONDS
<b>AIRPORT</b>							
Recurring CIP Project Support for Local Match	\$ 750,000	\$ 15,000	\$ -	\$ -	\$ 735,000	\$ -	\$ -
Total	<u>\$ 750,000</u>	<u>\$ 15,000</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 735,000</u>	<u>\$ -</u>	<u>\$ -</u>
<b>INFO TECH</b>							
Network Infrastructure Refresh	\$ 59,585	\$ 59,585	\$ -	\$ -	\$ -	\$ -	\$ -
Total	<u>\$ 59,585</u>	<u>\$ 59,585</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
<b>MUNICIPAL</b>							
City Hall Exterior Maintenance	\$ 15,000	\$ 15,000	\$ -	\$ -	\$ -	\$ -	\$ -
Total	<u>\$ 15,000</u>	<u>\$ 15,000</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
<b>MUSEUM</b>							
Hanmer Robbins School Building Roof Replace	\$ 295,480	\$ -	\$ -	\$ -	\$ 295,480	\$ -	\$ -
Train Safety Fence Replacement	\$ 35,000	\$ 35,000	\$ -	\$ -	\$ -	\$ -	\$ -
Total	<u>\$ 330,480</u>	<u>\$ 35,000</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 295,480</u>	<u>\$ -</u>	<u>\$ -</u>
<b>PARKS DEPARTMENT</b>							
Campground Improvements & Expansion	\$ 25,000	\$ 15,000	\$ -	\$ -	\$ 10,000	\$ -	\$ -
Dairy Days Shed Improvements	\$ 18,000	\$ 12,000	\$ -	\$ -	\$ 6,000	\$ -	\$ -
Replace 1998 2WD pickup	\$ 30,000	\$ 30,000	\$ -	\$ -	\$ -	\$ -	\$ -
Tennis Court Resurface	\$ 25,000	\$ 25,000	\$ -	\$ -	\$ -	\$ -	\$ -
Total	<u>\$ 98,000</u>	<u>\$ 82,000</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 16,000</u>	<u>\$ -</u>	<u>\$ -</u>



# Capital Improvement Fund



	TOTAL	SOURCE OF FUNDING					
		TAX LEVY & RESERVES	GO NOTES	TID INCREMENT	OTHER REVENUES	SEWER BONDS	WATER BONDS
<b>POLICE DEPARTMENT</b>							
Camera System Server	\$ 20,000	\$ 5,000	\$ -	\$ -	\$ 15,000	\$ -	\$ -
Interview Room Camera System	\$ 25,000	\$ 25,000	\$ -	\$ -	\$ -	\$ -	\$ -
Marked Squad	\$ 50,000	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ -
Total	<b>\$ 95,000</b>	<b>\$ 80,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 15,000</b>	<b>\$ -</b>	<b>\$ -</b>
<b>PUBLIC WORKS EQUIPMENT</b>							
1 - Replace 2006 Aerial Bucket Truck (#5)	\$ 138,000	\$ 138,000	\$ -	\$ -	\$ -	\$ -	\$ -
2 - Replace 2009 - 1.5 Ton F550 Dump Truck (#1)	\$ 12,000	\$ 12,000	\$ -	\$ -	\$ -	\$ -	\$ -
3 - Replace 2017 JD 310B Backhoe (#18)	\$ 45,000	\$ 45,000	\$ -	\$ -	\$ -	\$ -	\$ -
4 - Replace 2016 End Loader (#17)	\$ 75,000	\$ 75,000	\$ -	\$ -	\$ -	\$ -	\$ -
Total	<b>\$ 270,000</b>	<b>\$ 270,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>PUBLIC WORKS, WATER &amp; SEWER UTILITIES</b>							
2 - Dewey St (Water to Elm) 2,218 feet	\$ 2,250,000	\$ -	\$ 1,200,000	\$ -	\$ -	\$ 500,000	\$ 550,000
9 - Deborah Ct Storm Sewer Ditch	\$ 75,000	\$ -	\$ 75,000	\$ -	\$ -	\$ -	\$ -
Street & Utility Program Subtotal	\$ 2,325,000	\$ -	\$ 1,275,000	\$ -	\$ -	\$ 500,000	\$ 550,000
<b>1 - Business Hwy 151 Safety Improvements (DOT Grant)</b>							
1 - Business Hwy 151 Safety Improvements (DOT Grant)	\$ 2,267,000	\$ -	\$ 810,488	\$ -	\$ 1,426,512	\$ 10,000	\$ 20,000
<b>3 - Street Repairs &amp; Maintenance Program - (Wheel Tax)</b>							
3 - Street Repairs & Maintenance Program - (Wheel Tax)	\$ 110,000	\$ -	\$ -	\$ -	\$ 110,000	\$ -	\$ -
<b>4 - Sidewalk Repair</b>							
4 - Sidewalk Repair	\$ 30,000	\$ 10,000	\$ -	\$ -	\$ 20,000	\$ -	\$ -
<b>5 - Highway Striping</b>							
5 - Highway Striping	\$ 30,000	\$ 30,000	\$ -	\$ -	\$ -	\$ -	\$ -
<b>6 - Business Hwy 151 Sidewalks (Owner contribution)</b>							
6 - Business Hwy 151 Sidewalks (Owner contribution)	\$ 75,000	\$ 60,000	\$ -	\$ -	\$ 15,000	\$ -	\$ -
<b>Public Transportation - Bus Vehicle - (Federal Grant)</b>							
Public Transportation - Bus Vehicle - (Federal Grant)	\$ 110,000	\$ -	\$ -	\$ -	\$ 110,000	\$ -	\$ -
<b>Public Transportation - Taxi Vehicle</b>							
Public Transportation - Taxi Vehicle	\$ 38,000	\$ 7,600	\$ -	\$ -	\$ 30,400	\$ -	\$ -
Subtotal	\$ 2,660,000	\$ 107,600	\$ 810,488	\$ -	\$ 1,711,912	\$ 10,000	\$ 20,000
Total Public Works/Utilities	<b>\$ 4,985,000</b>	<b>\$ 107,600</b>	<b>\$ 2,085,488</b>	<b>\$ -</b>	<b>\$ 1,711,912</b>	<b>\$ 510,000</b>	<b>\$ 570,000</b>
					\$ 3,905,000		\$ 1,080,000
<b>GRAND TOTAL</b>	<b>\$ 6,603,065</b>	<b>\$ 664,185</b>	<b>\$ 2,085,488</b>	<b>\$ -</b>	<b>\$ 2,773,392</b>	<b>\$ 510,000</b>	<b>\$ 570,000</b>

# Capital Improvement Fund



## Expenses:

<u>Account Number</u>	<u>Account Title</u>	<u>2019 Actual</u>	<u>2019 Adopted Budget</u>	<u>2020 Curr Year Estimate</u>	<u>2021 Proposed Budget</u>
110-59200-915-000	TRANSFER TO GENERAL FUND	-	-	-	-
110-60001-518-000	CAP PRJ: CITY HALL	323,213	393,272	385,613	15,000
110-60001-521-000	CAP PRJ: POLICE DEPT.	619	-	48,000	95,000
110-60001-522-000	CAP PRJ: FIRE DEPT. CIP	-	-	15,918	-
110-60001-533-000	CAP PRJ: STREET EQUIPMENT CIP	5,162	186,800	345,641	270,000
110-60001-534-000	CAP PRJ: CONTRACT STREET REPAI	244,607	293,000	162,152	140,000
110-60001-535-000	CAP PRJ: SIDEWALK (NEW)	60,925	60,000	1,902	75,000
110-60001-536-000	CAP PRJ: SIDEWALK (REPAIRS)	6,587	30,000	25,628	30,000
110-60001-541-000	CAP PRJ: INFORMATIONAL TECH.	-	-	40,957	59,585
110-60001-552-000	CAP PRJ: PARK & REC CIP	153,636	141,753	30,607	98,000
110-60001-553-000	CAP PRJ: MUSEUM	24,373	36,500	13,192	330,480
110-60001-911-000	CAP PRJ: STREET CONSTRUCTION	696,617	905,775	912,583	3,512,000
110-60001-939-000	CAP PRJ: STORM SEWER	437,721	423,750	280,213	-
110-60001-942-000	CAP PRJ: AIRPORT	-	-	-	15,000
110-60001-947-000	CAP PRJ: TAXI VEHICLE	128,232	38,000	-	148,000
	<b>TOTAL EXPENSES CAPITAL PROJECTS</b>	<b>2,081,691</b>	<b>2,508,850</b>	<b>2,262,404</b>	<b>4,788,065</b>

# Capital Improvement Fund



## Revenues:

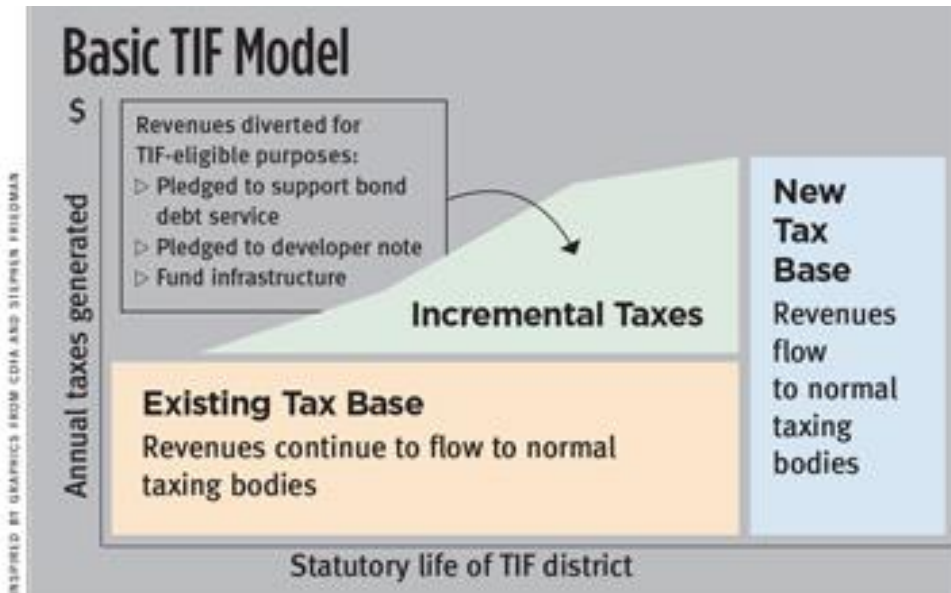
		2019	2019	2020	2021
<u>Account Number</u>	<u>Account Title</u>	<u>Actual</u>	<u>Adopted Budget</u>	<u>Curr Year Estimate</u>	<u>Proposed Budget</u>
110-41100-100-000	GENERAL PROPERTY TAXES	196,600	196,600	355,990	364,185
110-43229-225-000	FEDERAL TAXI GRANT(VEHICLE)	102,348	30,400	-	140,400
110-43534-276-000	DOT HIGHWAY GRANT	-	69,525	-	1,426,512
110-43570-286-000	DNR GRANT	-	75,000	-	-
110-43581-290-000	COMMUNITY FUND GRANT	680	-	-	295,480
110-46300-100-000	WHEEL TAX-VEHICLE REG FEE	112,882	120,000	112,047	110,000
110-48110-818-000	INTEREST FROM BONDS	-	-	-	-
110-48309-522-000	SALE OF FIRE DEPT. VEHICLES	8,009	-	-	-
110-48500-830-000	SCHOOL DONATIONS	-	5,000	-	-
110-48500-840-000	UW-PLATTEVILLE DONATION	-	49,167	47,535	-
110-48500-841-000	DEVELOPER AGRMENT (DNKN DNNTS)	-	-	-	15,000
110-48552-552-000	CIP PARK DONATIONS	-	-	-	6,000
110-49120-940-000	LONG-TERM LOANS	1,125,000	1,095,000	1,170,000	2,085,488
110-49200-720-000	CYRIL CLAYTON TRUST	11,353	11,353	-	-
110-49200-723-000	MUSEUM REVOLVING FUND TRANSFER	2,650	10,500	-	-
110-49300-552-000	PARK IMPACT FEES TRANSFER	20,902	-	-	10,000
110-49500-495-000	TRANSFER FROM PARKING FUND	-	-	-	-
110-49999-997-000	CIP FUND BAL TRANSFER	180,272	250,272	453,514	35,000
110-49999-999-000	TRANS.FR.GENERAL FUND	492,033	593,033	14,200	300,000
	<b>TOTAL REVENUE CAPITAL PROJECTS</b>	<b>2,252,728</b>	<b>2,505,850</b>	<b>2,163,286</b>	<b>4,788,065</b>

# 2021 Budget TIF Districts Funds 124-127

# Tax Increment Districts

Tax Increment Districts (TIDs) are defined geographic areas where Tax Increment Financing (TIF) is being used to spur economic development. TIDs allow the City to make investments and to pay for those investments through growth in the tax base within that specific district. TIDs do involve risk as the projected growth may not materialize or may come at a slower pace that anticipated. Strict laws govern how TIDs operate. The City has four active TIDs that are presented in the following pages.

TIDs operate as separate funds with their own revenues (primarily incremental taxes) and expenses. Incremental taxes for the TID include all of the taxing jurisdictions, not just the City. TID revenues must be applied to qualified expenses within the TID. Incremental taxes stay within the TID until the TID closes and cannot be used for other City operations.

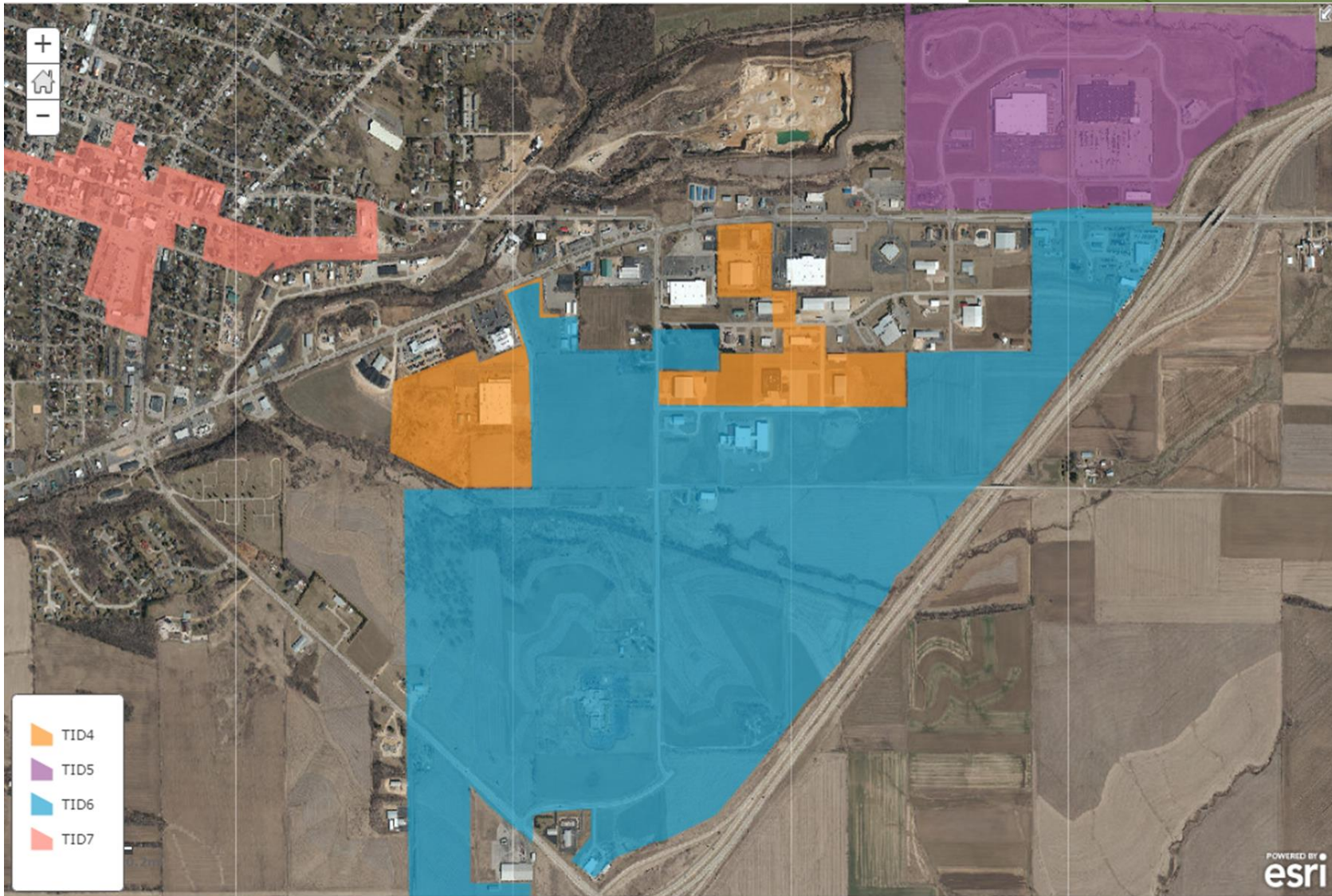


State law enables TIDs with surplus revenue to “donate” to under-performing TIDs under certain circumstances, including TIDs with blighted property. This law recognizes that redevelopment is generally harder and more costly than “green field” development.

In Platteville, TID 5 (Walmart/Menards area) has been established as a donor district to TID 7 (Downtown). As such, revenues from TID 5 can help offset costs incurred in TID 7 as long as all of TID 5’s expenses are covered. It is not permissible, under current laws, for the City to use TID 5 revenue to directly offset costs in TID 6 or in the General Fund.



# Tax Incremental Districts



# TID #4 – Industry Park Phase 2



Creation Date	Last Date to Incur Project Charges	Dissolution Date	Type	Maximum Life	Extension
11/12/1996	11/12/2014	03/24/2020	Industrial (pre 10/1/04)	23	1 year



# TID #4 – Industry Park Phase 2



## TID #4 Outstanding Loans (Principal)

	Original Amt Borrowed	Repaid	Balance 12/31/20
2001 & 2002 Borrowing	705,399	705,399	-
2013 Borrowing	1,025,000	1,025,000	-
<b>TOTAL</b>	<b>1,730,399</b>	<b>1,730,399</b>	<b>-</b>

TID 4 closed in 2020 and therefore no budget was drafted for 2021.

Project Revenues	Year Ending 2020	Since Creation
Tax Increments	231,929	3,138,217
Interest Income	-	3,302
EDA Grant	-	1,366,544
Exempt Aid	4,268	31,082
<b>TOTAL</b>	<b>236,197</b>	<b>4,539,145</b>

TID 4's main revenue sources are tax increment & EDA grant.

Project Expenses	Year Ending 2020	Since Creation
Site Preparation	-	29,993
Infrastructure for Development	-	3,216,099
Promotion and Development	-	590,604
Real Estate Acquisition	-	151,964
Administrative Costs	1,416	42,807
TIF Organizational Costs	-	30,168
Financing Costs (interest)	-	226,717
<b>TOTAL</b>	<b>1,416</b>	<b>4,288,352</b>

TID 4's main expense has been infrastructure.



# TID #4 – Industry Park Phase 2

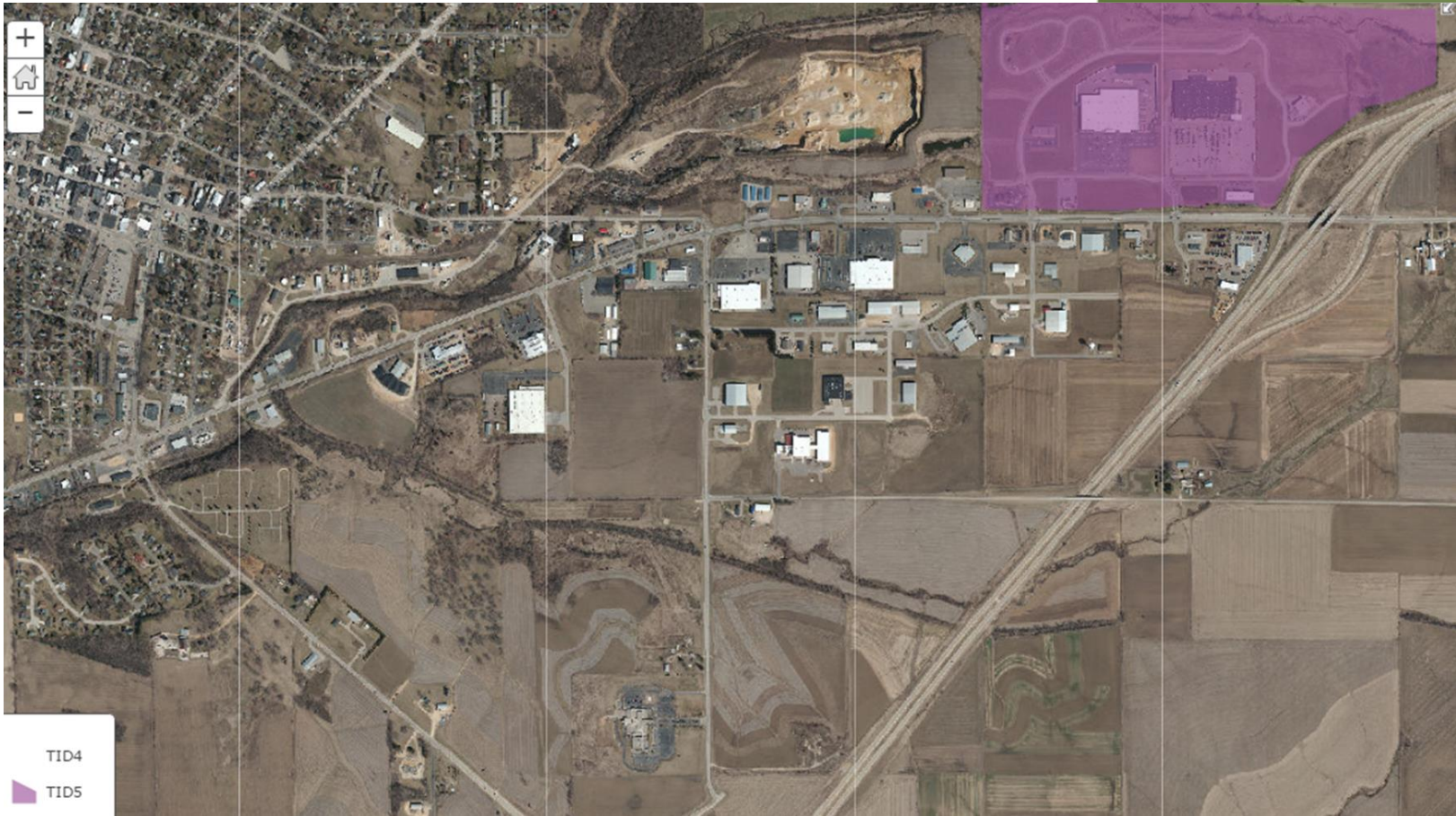
## Closing Statement

Type: Industrial (pre 10/1/04)	Creation Date	11/12/1996	Dissolution	3/24/2020
		From Creation Through 2019	Actual 2020	Actual Total Through End
<b>SOURCES OF FUNDS</b>				
Tax increments		2,906,288	231,929	3,138,217
Proceeds from long-term debt		1,730,399		1,730,399
EDA Grant		1,366,544		1,366,544
Other		30,116	4,268	34,384
<b>Total Sources of Funds</b>		<b>6,033,347</b>	<b>236,197</b>	<b>6,269,544</b>
<b>USES OF FUNDS</b>				
Real Estate/Infrastructure/Site Development		3,398,056		3,398,056
Promotion/Development/Organizational costs		620,772	-	620,772
Administrative Costs		41,391	1,416	42,807
Debt service		1,957,116		1,957,116
Transfer to Affordable Housing Fund		-	236,197	236,197
Distribution of Fund Balance		-	14,596	14,596
<b>Total Uses of Funds</b>		<b>6,017,335</b>	<b>252,209</b>	<b>6,269,544</b>
<b>ENDING FUND BALANCE (DEFICIT)</b>		<b>16,012</b>	<b>0</b>	<b>0</b>

	Base	Added value				
		1/1/2015	1/1/2016	1/1/2017	1/1/2018	1/1/2019
TID 4 Equalized Value	3,204,600	11,155,700	10,507,500	10,727,900	11,025,700	13,717,800
			-6%	2%	3%	24%

Debt service payments ended in 2019. The TID was extended one year under the Affordable Housing Extension. The increment generated was transferred to a separate fund to help finance the affordable housing improvement program, and then the TID closed.

# TID #5 – Keystone Development



Creation Date	Last Date to Incur Project Charges	Dissolution Date	Type	Maximum Life	Extension Potential
6/28/2005	6/28/2020	6/28/2025	Mixed-Use	20	1 year

# TID #5 – Keystone Development



## TID #5 Outstanding Loans (Principal)

	Original Amt Borrowed	Repaid	Balance 12/31/20
2014 Borrowing	3,700,000	3,700,000	-
2018 Refinance	1,720,000	833,209	886,791

Project Revenues	Year Ending 2020	Since Creation
Tax Increments	891,412	11,629,938
Misc Income	-	24,198
Exempt Aid	11,468	122,801
<b>TOTAL</b>	<b>902,881</b>	<b>11,776,937</b>

TID 5's main revenue source is tax increment.

Project Expenses	Year Ending 2020	Since Creation
Site Preparation	-	13,665
Infrastructure	-	6,861,703
Promotion and Development	81,931	98,954
Administrative Costs	3,353	33,459
TIF Organizational Costs	-	40,070
Professional Consultants	-	800,286
Capitalized Interest	-	102,620
Financing Costs (interest)	28,513	2,553,754
<b>TOTAL</b>	<b>113,797</b>	<b>10,507,511</b>

TID 5's main expense has been infrastructure.

# TID #5 – Keystone Development

## Projection Through Anticipated Close

Type: Mixed-Use	Creation Date	6/28/2005	1st Project Cost Date	6/28/2020	Dissolution	6/28/2025			Projected Total at Termination*
		From Creation Through 2019	Actual 2020	2021	2022	2023	2024	2025	
<b>SOURCES OF FUNDS</b>									
Tax increments		10,738,526	891,412	906,411	906,411	906,411	906,411	906,411	16,161,993
Proceeds from long-term debt		3,700,000							3,700,000
Other		135,531	11,468	11,468	11,468	11,468	11,468	11,468	204,339
<b>Total Sources of Funds</b>		<b>14,574,057</b>	<b>902,880</b>	<b>917,879</b>	<b>917,879</b>	<b>917,879</b>	<b>917,879</b>	<b>917,879</b>	<b>20,066,332</b>
<b>USES OF FUNDS</b>									
Real Estate/Infrastructure/Site Development		6,875,368							6,875,368
Promotion/Development/Organizational costs		857,379	81,931	16,387	16,387	16,387	16,387	16,387	1,021,245
Administrative Costs		33,459	3,353	3,353	3,353	3,353	3,353	3,353	53,577
Debt service		5,101,520	368,064	368,064	368,064	184,039	-	-	6,389,751
Revenue sharing with TID 7		1,698,977	449,532	530,075	530,075	714,100	898,139	898,139	5,719,037
<b>Total Uses of Funds</b>		<b>14,566,703</b>	<b>902,880</b>	<b>917,879</b>	<b>917,879</b>	<b>917,879</b>	<b>917,879</b>	<b>917,879</b>	<b>20,058,978</b>
<b>ENDING FUND BALANCE (DEFICIT)</b>		<b>7,354</b>	<b>7,354</b>	<b>7,354</b>	<b>7,354</b>	<b>7,354</b>	<b>7,354</b>	<b>7,354</b>	<b>7,354</b>

	Base	Added value				
		1/1/2016	1/1/2017	1/1/2018	1/1/2019	1/1/2019
TID 5 Equalized Value	29,500	44,107,200	40,953,400	43,868,600	40,436,600	42,926,600
			-7%	7%	-8%	6%

# TID #5 – Keystone Development

## Expenses:

<u>Account Number</u>	<u>Account Title</u>	2019	2020	2020	2021
		<u>Actual</u>	<u>Adopted Budget</u>	<u>Curr Year Estimate</u>	<u>Proposed Budget</u>
125-51300-210-000	ATTORNEY: PROF SERVICES	-	-	37	-
125-56600-290-000	TAX INCREMENT DISTRICT FEES	150	150	150	150
125-58100-018-000	PRINCIPAL ON TIF#5 NOTES	331,334	339,551	339,551	348,143
125-58200-019-000	INTEREST ON TIF#5 NOTES	36,730	28,513	28,513	19,921
125-56721-509-000	PLATTEVILLE INCUBATOR	6,387	-	50,000	10,000
125-56721-510-000	GRANT CTY ECON DEV	10,000	-	31,932	6,387
125-60005-210-000	PROFESSIONAL SERVICES	3,375	-	3,167	-
125-60005-600-000	ENGINEERING	-	-	-	-
125-60005-700-000	INFRASTRUCTURE	-	-	-	-
125-60005-802-000	PAYMENT TO TID #7	594,530	535,877	449,531	554,679
	<b>TOTAL EXPENSES TIF#5</b>	<b>982,506</b>	<b>904,091</b>	<b>902,880</b>	<b>939,280</b>

## Revenues:

125-41120-115-000	TIF #5 DISTRICT TAXES	969,956	892,793	891,412	927,812
125-43410-234-000	TIF#5 EXEMPT COMPUTER ST.	7,181	7,011	7,181	7,181
125-43410-235-000	TIF#5 EXEMPT PERS PROP AID	5,369	4,287	4,287	4,287
	<b>TOTAL REVENUE TIF#5</b>	<b>982,506</b>	<b>904,091</b>	<b>902,880</b>	<b>939,280</b>
	<b>From (To) Fund Balance</b>	-	-	-	-



# TID #6 – Southeast Area



Creation Date	Last Date to Incur Project Charges	Dissolution Date	Type	Maximum Life	Extension Eligibility
03/28/2006	03/28/2021	03/28/2026	Mixed Use	23	6 years

# TID #6 – Southeast Area



## TID #6 Outstanding Loans (Principal)

	Original Amt Borrowed	Repaid	Balance 12/31/20
2006 Borrowing	2,850,000	2,850,000	-
2009 Borrowing	2,255,000	2,255,000	-
2013 Borrowing	3,220,000	330,000	2,890,000
2013 Borrowing (Emmi Roth)	2,000,000	938,277	1,061,723
2014 Borrowing	385,000	385,000	-
2017 Refunding of 2014 issue	255,000	-	255,000
<b>TOTAL</b>	<b>10,965,000</b>	<b>6,758,277</b>	<b>4,206,723</b>

# TID #6 – Southeast Area



Project Revenues	Year Ending 2020	Since Creation
Tax Increments	564,862	3,990,738
Interest Income	-	215,010
Grants	-	382,667
Exempt Aid	3,329	11,775
Assisted Appreciation Fee	-	150
Payment Per Developer Agreement	-	112,247
Debt Premium	-	14,007
Other	1,019	1,019
<b>TOTAL</b>	<b>569,210</b>	<b>4,726,594</b>

TID 6's main revenue source is tax increment.

Project Expenses	Year Ending 2020	Since Creation
Infrastructure	-	3,808,303
Promotion & Development	16,386	32,772
Redevelopment Funds (Fund Private Infrastructure)	72,003	2,512,619
Discretionary Payments	-	2,549
Administration Costs	79,034	1,115,340
TIF Organizational Costs	-	31,070
Financing Costs (Int. less Cap. Int., Financing Fees)	140,582	1,628,139
Capitalized Interest	-	240,869
<b>TOTAL</b>	<b>308,005</b>	<b>9,371,661</b>

TID 6's main expense has been costs associated with expanding the industrial park. Moving forward, the main expense will be debt service.



# TID #6 – Southeast Area



## Projection Through Anticipated Close

Type: Mixed-Use	Creation Date	3/28/2006	Last Project Cost Date				3/28/2021	Dissolution			3/28/2026	Standard Extension	Projected Total at Termination*	
SOURCES OF FUNDS	From Creation Through 2019	Actual	Projected									2027	2028	
		2020	2021	2022	2023	2024	2025	2026	2027	2028				
Tax increments	3,425,876	564,862	572,005	572,005	782,005	992,005	992,005	992,005	992,005	992,005	992,005	992,005	10,876,777	
Proceeds from long-term debt	10,979,007												10,979,007	
Other	719,539	135,440	4,348	4,348	4,348	4,348	4,348	4,348	4,348	4,348	4,348	4,348	889,763	
<b>Total Sources of Funds</b>	<b>15,124,422</b>	<b>700,302</b>	<b>576,353</b>	<b>576,353</b>	<b>786,353</b>	<b>996,353</b>	<b>996,353</b>	<b>996,353</b>	<b>996,353</b>	<b>996,353</b>	<b>996,353</b>	<b>996,353</b>	<b>22,745,547</b>	
<b>USES OF FUNDS</b>														
Real Estate/Infrastructure/Site Dev	3,808,303												3,808,303	
Promotion/Development/Org costs	2,474,235	72,003	72,003	72,003	72,003	72,003	72,003	72,003	72,003	72,003	72,003	72,003	3,122,262	
Administrative Costs	1,052,691	95,421	95,421	95,421	95,421	95,421	95,421	95,421	95,421	95,421	95,421	95,421	1,911,480	
Debt service	8,233,875	391,422	479,297	679,347	684,746	664,571	654,572	643,571	478,500	515,000			13,424,901	
<b>Total Uses of Funds</b>	<b>15,569,104</b>	<b>558,846</b>	<b>646,721</b>	<b>846,771</b>	<b>852,170</b>	<b>831,995</b>	<b>821,996</b>	<b>810,995</b>	<b>645,924</b>	<b>682,424</b>			<b>22,266,946</b>	
Projected City Support (Reimbursement)	444,276			199,330	65,817	(160,000)	(175,000)	(185,000)	(189,423)	-			(444,276)	
<b>ENDING FUND BALANCE (DEFICIT)</b>				<b>(444,682)</b>	<b>(444,682)</b>	<b>(440,324)</b>	<b>(440,968)</b>	<b>(440,610)</b>	<b>(279,604)</b>	<b>34,325</b>			<b>34,325</b>	

	Base	Added Value					
		1/1/2015	1/1/2016	1/1/2017	1/1/2018	1/1/2019	1/1/2020
<b>TID 6 Equalized Value</b>	<b>7,740,400</b>	<b>29,077,800</b>	<b>28,689,600</b>	<b>30,839,800</b>	<b>32,434,900</b>	<b>33,345,200</b>	<b>34,811,300</b>
			<b>-1%</b>	<b>7%</b>	<b>5%</b>	<b>3%</b>	<b>4%</b>

Anticipated \$20M warehouse/distribution center to be completed Spring 2022 will generate sufficient increment for the TID to close in the second year of the Standard extension.

Support for Platteville Incubator and Grant Co. Economic Development Corporation now shared with TID 5 and 7 with this allocation being retroactively applied for 2015 to 2018.

# TID #6 – Southeast Area

## Expenses:

<u>Account Number</u>	<u>Account Title</u>	<b>2019</b> <u>Actual</u>	<b>2020</b> <u>Adopted</u> <u>Budget</u>	<b>2020</b> <u>Curr Year</u> <u>Estimate</u>	<b>2021</b> <u>Proposed</u> <u>Budget</u>
126-51300-210-000	ATTORNEY: PROF SERVICES	2,717	-	37	-
126-51510-210-000	PROFESSIONAL SERVICES	-	-	-	-
126-51530-412-000	ASSESSOR:ST. MANUFACTURING FEE	1,297	1,300	1,276	1,300
126-56600-290-000	TAX INCREMENT DISTRICT FEES	150	150	150	150
126-56721-509-000	PLATTEVILLE INCUBATOR	10,000	30,000	10,000	10,000
126-56721-510-000	GRANT CTY ECON DEV	6,386	19,159	6,386	6,386
126-58100-018-000	PRINCIPAL ON TIF#6 NOTES	244,805	251,951	250,840	348,490
126-58200-019-000	INTEREST ON TIF#6 NOTES	148,616	139,470	140,582	130,807
126-58200-625-000	LEGAL AND ISSUANCE COSTS	-	-	-	-
126-59500-690-000	PYMT REFUNDING BOND ESC AGENT	-	-	-	-
126-60006-210-000	TIF #6: PROFESSIONAL SERVICES	1,375	-	167	-
126-60006-314-000	TIF #6: UTILITIES AND REFUSE	344	400	355	350
126-60006-567-000	TIF #6: PVILLE AREA IND DEV CO	77,050	77,050	77,050	77,050
126-60006-600-000	TIF #6: ENGINEERING	-	-	-	-
126-60006-701-000	TIF #6: INFRA-LAND ACQUISITION	1,025	-	-	-
126-60006-801-000	TAX INCREMENTS TO EMMI ROTH	70,243	71,000	72,003	72,000
	<b>TOTAL EXPENSES TIF#6</b>	<b>564,007</b>	<b>590,480</b>	<b>558,845</b>	<b>646,533</b>

## Revenues:

126-41120-115-000	TIF #6 DISTRICT TAXES	546,375	565,737	564,862	585,511
126-43410-234-000	EXEMPT COMPUTER AID	1,013	989	1,013	1,013
126-43410-235-000	EXEMPT PERSONAL PROPERTY AID	3,001	2,316	2,316	2,316
126-46850-530-000	GRASS HARVESTING	1,019	-	1,019	1,019
126-49120-940-000	LONG-TERM LOANS	-	-	-	-
126-49120-941-000	BOND PREMIUM	-	-	-	-
126-49200-999-000	ADVANCE FROM GENERAL FUND	-	21,438	-	-
	<b>TOTAL REVENUE TIF#6</b>	<b>551,408</b>	<b>590,480</b>	<b>569,211</b>	<b>589,859</b>
	<b>From (To) Fund Balance</b>	<b>12,599</b>	<b>-</b>	<b>(10,366)</b>	<b>56,674</b>

# TID #7 – Downtown Area



Creation Date	Last Date to Incur Project Charges	Dissolution Date	Type	Maximum Life	Extension Eligibility
3/28/2006	3/28/2028	3/28/2033	Blight	27	6 years

# TID #7 – Downtown Area



## TID #7 Outstanding Loans (Principal)

	Original Amt Borrowed	Repaid	Balance 12/31/20
2006 Borrowing	540,000	540,000	-
2007 Borrowing	1,620,000	1,620,000	-
2009 Borrowing	390,000	390,000	-
2012 Borrowing	1,725,000	900,000	825,000
2013 Borrowing	450,000	-	450,000
2015 Borrowing	2,695,000	-	2,695,000
2016 Borrowing	805,000	25,000	780,000
2018 Borrowing*	1,300,000	1,300,000	-
2020 Borrowing	1,265,000	-	1,265,000
<b>TOTAL</b>	<b>9,525,000</b>	<b>3,274,373</b>	<b>6,250,627</b>

\*Refunded in 2020

Project Revenues	Year Ending 2020	Since Creation
Tax increments	361,552	1,783,971
Interest income	211	92,375
Exempt Aid	10,335	60,459
Insurance Payments	-	12,356
Grants	7,721	1,488,084
Donations	-	95,000
Developer Agreement Payments	57,696	491,451
Other	-	200,151
<b>TOTAL</b>	<b>437,515</b>	<b>4,223,847</b>

TID 7's main revenue sources are grants, tax increments and developer payments.

Project Expenses	Year Ending 2020	Since Creation
Capital Costs	-	1,238,819
Infrastructure	4,305	4,482,442
Promotion & Development	119,431	197,992
Administration Costs	3,478	732,709
TIF Organizational Costs	-	20,906
Financing Costs (Int., Fees)	244,546	1,415,911
Capitalized Interest	-	114,116
Lease Payments to Developer	219,996	774,875
Redevelopment Funds (Fund Private Infrastructure)	7,721	3,550,000
<b>TOTAL</b>	<b>599,477</b>	<b>12,527,770</b>

Main expenses are developer loans and lease payments.

# TID #7 – Downtown Area

## Five Year Projection with Projected Totals at Termination

Type: Blight	Creation Date	3/28/2006	ast Project Cost Date	3/28/2028	Dissolution	3/28/2033		Projected Total at Termination*
	From Creation Through 2019	Actual 2020	2021	2022	Projected 2023	2024	2025	
<b>SOURCES OF FUNDS</b>								
Tax increments	1,422,419	361,552	429,486	429,486	429,486	429,486	429,486	6,856,202
Proceeds from long-term debt	9,525,000	1,265,000						10,790,000
Other	1,930,158	18,267	10,546	10,546	10,546	10,546	10,546	2,085,523
Guarantee payments per Developer Agreement	433,755	57,696	53,500	25,875				570,826
Revenue sharing from TID 5	1,698,977	449,532	530,075	530,075	714,100	898,139	898,139	5,719,037
<b>Total Sources of Funds</b>	<b>15,010,309</b>	<b>2,152,047</b>	<b>1,023,607</b>	<b>995,982</b>	<b>1,154,132</b>	<b>1,338,171</b>	<b>1,338,171</b>	<b>26,021,588</b>
<b>USES OF FUNDS</b>								
Real Estate/Infrastructure/Site Development	5,716,955	4,305						5,721,260
Develop. Grants, Loans & Loan Guarantees	3,542,279	7,721						3,550,000
Promotion/Development/Organizational costs	99,467	119,431	53,886	53,886	53,886	53,886	53,886	684,964
Administrative Costs	729,231	3,478	1,666	1,666	1,666	1,666	1,666	754,367
Debt service	4,559,854	1,745,173	709,633	746,255	776,671	605,319	604,695	13,360,846
Lease Payments to Developer	554,879	219,996	219,996	219,996	219,996	219,996	114,887	1,769,746
<b>Total Uses of Funds</b>	<b>15,202,665</b>	<b>2,100,104</b>	<b>985,181</b>	<b>1,021,803</b>	<b>1,052,219</b>	<b>880,867</b>	<b>775,134</b>	<b>25,841,183</b>
<b>ENDING FUND BALANCE (DEFICIT)</b>	<b>(192,356)</b>	<b>(140,413)</b>	<b>(101,987)</b>	<b>(127,808)</b>	<b>(25,895)</b>	<b>431,409</b>	<b>994,446</b>	<b>180,405</b>

\*Current projection shows termination in 2033

	Base	Added value				
		1/1/2016	1/1/2017	1/1/2018	1/1/2019	1/1/2020
TID 7 Equalized Value	29,515,000	34,186,600	36,560,800	47,379,400	45,903,900	49,841,000
			7%	30%	-3%	9%

The increment received will decrease in 2027 by approx. \$90,000 when ownership of the Library transfers to the City. Administrative costs include the Main Street program for \$37,666.

# TID #7 – Downtown Area

## Expenses:

<u>Account Number</u>	<u>Account Title</u>	<b>2019</b> <u>Actual</u>	<b>2020</b> <u>Adopted Budget</u>	<b>2020</b> <u>Curr Year Estimate</u>	<b>2021</b> <u>Proposed Budget</u>
127-51300-210-000	ATTORNEY: PROF SERVICES	1,290	2,500	1,045	1,500
127-51510-210-000	PROFESSIONAL SERVICES	-	-	2,100	-
127-51530-412-000	ASSESSOR:ST. MANUFACTURING FEE	15	16	16	16
127-56600-290-000	TAX INCREMENT DISTRICT FEES	150	150	150	150
127-56721-509-000	PLATTEVILLE INCUBATOR	6,386	-	50,000	10,000
127-56721-510-000	GRANT CTY ECON DEV	10,000	-	31,931	6,386
127-56900-511-000	TIF #7 ECONOMIC DEVELOPMENT	-	-	-	-
127-56900-541-000	TIF #7 GEN CAP RUXTON APTS	242,279	-	7,721	-
127-56900-568-000	TIF #7 MAIN STREET PROGRAM	37,500	37,500	37,500	37,500
127-58100-018-000	PRINCIPAL ON TIF#7 NOTES	249,373	295,085	1,500,627	560,000
127-58200-019-000	INTEREST ON TIF#7 NOTES	185,049	185,087	205,565	149,633
127-60007-210-000	PROFESSIONAL SERVICES	1,375	-	167	-
127-60007-700-000	TIF #7 - INFRASTRUCTURE	-	-	4,305	-
127-60007-701-000	TIF #7 INFRA-LAND ACQUISITION	-	-	-	-
127-60007-802-000	LEASE PMTS TO DEVELOPER	219,996	220,000	219,996	220,000
127-60007-810-000	DEVELOPMENT INCENTIVE	-	-	-	-
127-60007-811-000	REIMBURSEMENT TO WATER/SEWER	-	106,150	-	-
127-60007-900-000	REIMBURSEMENT TO CITY	-	89,427	-	-
	<b>TOTAL EXPENSES TIF#7</b>	<b>953,413</b>	<b>935,915</b>	<b>2,061,122</b>	<b>985,185</b>



# TID #7 – Downtown Area



## Revenues:

<u>Account Number</u>	<u>Account Title</u>	<b>2019</b> <u>Actual</u>	<b>2020</b> <u>Adopted</u> <u>Budget</u>	<b>2020</b> <u>Curr Year</u> <u>Estimate</u>	<b>2021</b> <u>Proposed</u> <u>Budget</u>
127-41120-115-000	TIF #7 DISTRICT TAXES	395,256	362,112	361,552	439,627
127-43410-234-000	TIF#7 EXEMPT COMPUTER ST.	3,912	3,819	3,912	3,912
127-43410-235-000	TIF#7 EXEMPT PERS PROP AID	2,568	6,423	6,423	6,423
127-43530-283-000	CDBG GRANT	-	-	-	-
127-43530-284-000	SAG GRANT	242,279	-	7,721	-
127-48110-817-000	INTEREST FROM TIF#7 BOND	941	684	211	-
127-48500-840-000	DEVELOPER GUARANTEE	116,716	-	57,696	-
127-48500-850-000	PJR PROP DEV AGREE PMT	56,125	27,000	-	27,000
127-49120-940-000	LONG-TERM LOANS	-	-	1,265,000	-
127-49200-989-000	ADVANCE FROM TID#5	594,530	535,877	-	554,679
	<b>TOTAL REVENUE TIF#7</b>	<b>1,412,326</b>	<b>935,915</b>	<b>1,702,514</b>	<b>1,031,641</b>
	<b>From (To) Fund Balance</b>	<b>(458,914)</b>	<b>-</b>	<b>358,608</b>	<b>(46,456)</b>

# 2021 Budget Redevelopment Authority Fund 130



# Redevelopment Authority



## RDA FUND – FUND 130

### Fund Summary:

The Redevelopment Authority (RDA) was formed by resolution of the Common Council with the purpose of improving the physical and economic condition of the downtown area. The RDA provides financial assistance that encourages downtown building owners to fix up their buildings in the form of two programs: low-interest loans for renovating deteriorated, vacant, or underutilized buildings for new and higher economic uses and matching grants of up to \$1,000 to assist with smaller projects that improve the exterior appearance of properties.

Funding for the RDA programs thus far has come from the \$150,000 the City received from the sale of the East Main Street property. The larger assistance loans have been borrowed by the City from local banks with loan payments and passed on to the building owner. In 2008, the \$87,680 in funds in the City's economic development revolving loan funds were transferred to the RDA. These funds will still be utilized in the form of a revolving loan program, but the program will now focus on the downtown building improvements that the RDA oversees.

The proposed operating funds will come from the repayment of the loans, with no additional funds from the tax levy.

# Redevelopment Authority

## Expenses:

<u>Account Number</u>	<u>Account Title</u>	<b>2019</b> <u>Actual</u>	<b>2020</b> <u>Adopted Budget</u>	<b>2020</b> <u>Curr Year Estimate</u>	<b>2021</b> <u>Proposed Budget</u>
130-56900-210-000	RDA: ATTORNEY-PROF SERVICE	659	200	(51)	500
130-56900-340-000	RDA: OPERATING SUPPLIES	-	-	40	50
130-56900-710-000	RDA: LOANS - LOS AMIGOS MARKET	-	-	-	-
130-56900-712-000	RDA: LOANS - OTHER	-	31,011	100,000	1,311
130-56900-800-000	RDA: GRANTS	5,785	5,000	2,299	3,000
130-56900-923-000	RDA: CITY LOAN PMTS-LMN INV	10,451	10,451	10,451	10,451
	<b>TOTAL EXPENSES RDA</b>	<b>16,894</b>	<b>46,662</b>	<b>112,738</b>	<b>15,312</b>

## Revenues:

130-49210-920-000	LOS AMIGOS MKT LOAN	4,800	4,800	4,800	4,800
130-49210-924-000	DRIFTLESS MARKET LOAN PMT	7,258	5,600	8,752	10,512
130-49210-928-000	STATE THEATRES LLC	20,985	20,400	-	-
130-49210-930-000	LMN INVESTMENT LOAN PMT.	16,586	15,862	4,333	-
130-49275-275-000	NON-PERFORMANCE PENALTY	3,108	-	(229)	-
	<b>TOTAL REVENUES RDA</b>	<b>52,737</b>	<b>46,662</b>	<b>17,657</b>	<b>15,312</b>
	<b>From (To) Fund Balance</b>	<b>(35,843)</b>	<b>-</b>	<b>95,081</b>	<b>(0)</b>

# 2021 Budget Affordable Housing Program Fund 135

# Affordable Housing Program



## AFFORDABLE HOUSING PROGRAM – FUND 135

### Fund Summary:

In 2019, the City of Platteville, in partnership with the Platteville School District, Platteville Area Industrial Development Corporation, Southwest Health and local banks, contracted with Vierbicher Associates to complete a Housing Study. After completion of the study, a subgroup conducted additional interviews, including outreach to other cities with housing programs. While the study indicated continued demand for all types of housing, the group assumed that recent investments in large multi-family complexes and lower UW-P enrollments would make large multi-family complexes a lower priority. In general, the team felt that rebalancing the renter/owner-occupied ratio within the community by growing home ownership would be desirable.

During a work session, the Council decided that the preferred housing programs would be incentives in the form of loans to home buyers who purchase pre-1950's affordable houses which are in need of rehabilitation, and grants for conversion of pre-1950's single-family (college type) rentals back to affordable owner-occupied homes.

One source of financing for these programs was for the City to extend the life of TID 4 for one year in support of affordable housing. This resulted in approximately \$236,000 of funding which was utilized to establish the Affordable Housing Fund in 2020.

Two avenues were developed to promote affordable home improvement; a no-interest home improvement loan for up to \$25,000 to assist with eligible improvements to pre-1950 single-family owner-occupied homes; and a rental conversion matching grant of up to \$10,000 for the conversion of rental properties back to single-family homes by the owner-occupier.

# Affordable Housing Program



## Expenses:

<u>Account Number</u>	<u>Account Title</u>	<b>2019</b> <u>Actual</u>	<b>2020</b> <u>Adopted Budget</u>	<b>2020</b> <u>Curr Year Estimate</u>	<b>2021</b> <u>Proposed Budget</u>
135-56900-210-000	AFFORD HOUSING: ATTY-PROF SVC	-	-	2,744	1,000
135-56900-712-000	AFFORD HOUSING: LOANS	-	-	-	25,000
135-56900-800-000	AFFORD HOUSING: GRANTS	-	-	3,032	30,000
	<b><i>TOTAL EXPENSES AFFORDABLE HOUSING</i></b>	-	-	<b>5,776</b>	<b>56,000</b>

## Revenues:

135-49200-013-000	TRANSFER FROM OTHER FUNDS	-	-	236,197	-
135-49210-920-000	AFFORD HOUSING: LOANS	-	-	-	5,000
	<b><i>TOTAL REVENUES AFFORDABLE HOUSING</i></b>	-	-	<b>236,197</b>	<b>5,000</b>
	<b><i>From (To) Fund Balance</i></b>	-	-	<b>(230,421)</b>	<b>51,000</b>

# 2021 Budget Broske Center Fund 140

# Parks & Recreation Dept. – Broske Center

## **BROSKE CENTER**

### Fund Summary

The Broske Center is the outstanding result of a public-private partnership between the City and community benefactors to provide a gathering place for special occasions and events. The center is intended for family gatherings, graduation parties, birthday parties, holiday parties, corporate retreats, and weddings. Opened in 2020, the Broske Center has been designed in the style of a barn, to honor the agriculture roots of the surrounding community. The facility features two event halls which are separated by a retractable wall. When the wall is open for larger functions the combined event space is 6,000 ft<sup>2</sup>, which is large enough to comfortably seat 300 guests.

### 2020 Accomplishments:

- Completed the construction of the Broske Center.
- Created a policy book for the Broske Center.

### 2021 Goals:

- Increase rental revenue for the Broske Center in all four quarters.

# Parks & Recreation Dept. – Broske Center

## Expenses:

		2019	2020	2020	2021
<u>Account Number</u>	<u>Account Title</u>	<u>Actual</u>	<u>Adopted Budget</u>	<u>Curr Year Estimate</u>	<u>Proposed Budget</u>
140-55130-314-000	BROSKE CENTER: UTILITY/REFUSE	-	9,500	3,794	7,500
140-55130-340-000	BROSKE CENTER: OPER SUPPLIES	-	500	3,655	2,000
140-55130-500-000	BROSKE CENTER: OUTLAY	-	-	-	3,000
	<b>TOTAL EXPENSES EVENT CENTER</b>	-	<b>10,000</b>	<b>7,448</b>	<b>12,500</b>

## Revenues:

		2019	2020	2020	2021
<u>Account Number</u>	<u>Account Title</u>	<u>Actual</u>	<u>Adopted Budget</u>	<u>Curr Year Estimate</u>	<u>Proposed Budget</u>
140-46740-670-000	BROSKE CENTER: RENTAL	-	-	(1,000)	-
140-46740-671-000	BROSKE CENTER: RENTAL TAXABLE	-	10,000	5,620	12,500
	<b>TOTAL REVENUES EVENT CENTER</b>	-	<b>10,000</b>	<b>4,620</b>	<b>12,500</b>
	<b>From (To) Fund Balance</b>		-	<b>2,828</b>	-



# 2021 Budget Platteville Municipal Airport Fund 200

# Platteville Municipal Airport

## PLATTEVILLE MUNICIPAL AIRPORT

### Fund Summary

The Platteville Municipal Airport (KPVV) is located 3 miles south of the City of Platteville. The airport is home to 35 based aircraft including 4 turbo-props and 2 jets. Approximately 13,000 operations were recorded in 2020, most of them the result of local business activity, flight training, crop dusting, medivac, and recreation. A full service FBO, A&A Aviation, is also located on the airport providing aircraft maintenance, flight training, and aircraft rental. A&A Aviation serves as the contracted Airport Manager for the City.

The airport itself sits on approximately 532 acres, 459 of which are rented to local farmers. This in combination with hangar rent and fuel sales results in the airport operating budget being completely self-funded.

### 2020 Accomplishments:

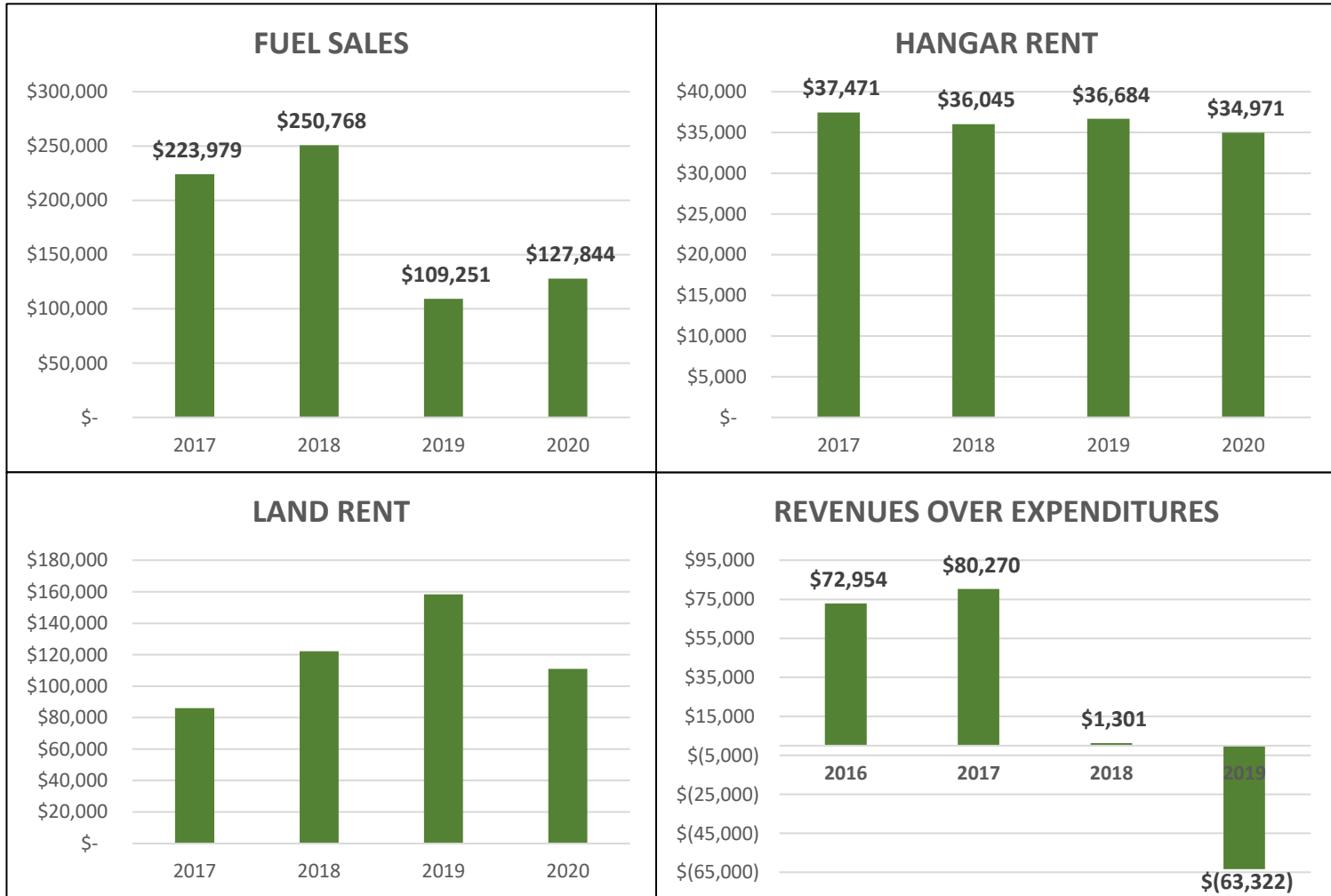
- Finalized Fuel Farm Project including coordinating with Bureau of Aeronautics and vendor to resolve functional issues.
- Redeveloped and renegotiated Airport Manager contract to more accurately reflect manager responsibilities in collaboration with A&A Aviation.
- Completion and presentation of Airport Master Plan Phase 1.
- Implementation of an Automatic Dependent Surveillance-Broadcast (ADS-B) system resulting in the measurement of a significantly higher number of monthly operations than was previously thought.

### 2021 Goals:

- Completion and presentation of Airport Master Plan Phase 2.
- Receive and deploy new Snow Removal Equipment.
- Complete design phase of hangar construction project and establish funding mechanism.
- Implement marketing strategies to return airport fuel sales to pre-fuel farm replacement and pre-pandemic levels.

# Platteville Municipal Airport

## Performance Measures:



# Platteville Municipal Airport

## Expenses:

<u>Account Number</u>	<u>Account Title</u>	<b>2019</b> <u>Actual</u>	<b>2020</b> <u>Adopted</u> <u>Budget</u>	<b>2020</b> <u>Curr Year</u> <u>Estimate</u>	<b>2021</b> <u>Proposed</u> <u>Budget</u>
200-53510-120-000	AIRPORT: OTHER WAGES	68	-	711	-
200-53510-132-000	AIRPORT: SOC SEC	4	-	44	-
200-53510-133-000	AIRPORT: MEDICARE	1	-	10	-
200-53510-804-000	AIRPORT: ATTORNEY FEES	2,621	1,500	550	1,500
200-53510-805-000	AIRPORT: FUEL 100LL	67,029	70,200	85,956	66,500
200-53510-806-000	AIRPORT: FUEL JET-A PURCHASE	46,824	58,500	32,955	52,000
200-53510-807-000	AIRPORT: FUEL MAINTENANCE	1,899	2,000	1,531	1,000
200-53510-808-000	AIRPORT: NEW FUEL FARM	118,043	-	-	-
200-53510-809-000	AIRPORT: FAHERTY RECYCLING	708	700	897	708
200-53510-810-000	AIRPORT: BUILDINGS & GROUNDS	20,365	85,000	12,116	10,000
200-53510-813-000	AIRPORT: 10 BAY HANGAR LOAN	3,061	17,100	2,438	17,100
200-53510-814-000	AIRPORT: FUEL PURCHASES	4,163	4,500	2,650	4,000
200-53510-815-000	AIRPORT: FUEL FLOWAGE (TO MGR-	13,168	7,400	11,594	9,000
200-53510-816-000	AIRPORT: FED/WI GRANT PROJECTS	8,031	13,000	85,765	85,750
200-53510-817-000	AIRPORT: CREDIT CARD FEES	1,313	2,000	1,150	1,400
200-53510-820-000	AIRPORT: GENERAL SUPPLIES	2,561	2,000	1,642	2,000
200-53510-821-000	AIRPORT: PROPANE	1,880	2,500	1,580	2,000
200-53510-822-000	AIRPORT: CONTRACT MAINTENANCE	-	2,600	-	-
200-53510-823-000	AIRPORT: LIABILITY INS	5,022	6,800	6,135	6,800
200-53510-824-000	AIRPORT: AIRPORT MGR'S CONTRAC	70,000	70,000	87,250	96,000

# Platteville Municipal Airport

## Expenses (cont):

<u>Account Number</u>	<u>Account Title</u>	<b>2019</b> <u>Actual</u>	<b>2020</b> <u>Adopted</u> <u>Budget</u>	<b>2020</b> <u>Curr Year</u> <u>Estimate</u>	<b>2021</b> <u>Proposed</u> <u>Budget</u>
200-53510-827-000	AIRPORT: POSTAGE	55	100	75	60
200-53510-828-000	AIRPORT: PR & ADVERTISING	196	500	-	500
200-53510-829-000	AIRPORT: RUNWAY LIGHTING	-	1,500	-	-
200-53510-830-000	AIRPORT: SALES TAX	1,868	2,000	1,783	2,000
200-53510-831-000	AIRPORT: CONTINGENCY	-	-	-	-
200-53510-833-000	AIRPORT: TELEPHONE	2,761	2,800	2,885	2,800
200-53510-836-000	AIRPORT: ALLIANT	8,128	7,000	7,623	9,500
200-53510-837-000	AIRPORT: ALLIANT - HANGARS	-	-	33	-
200-53510-838-000	AIRPORT: ALLIANT - BEACON/RUNW	-	-	211	-
200-53510-841-000	AIRPORT: TRAVEL & CONFERENCES	458	800	100	-
200-53510-845-000	AIRPORT: ALLIANT- AIRPORT SIGN	-	-	19	-
200-53510-846-000	AIRPORT: ALLIANT- WELL & LIGHT	-	-	19	-
200-53510-847-000	AIRPORT: AVIATION FUEL TAX	1,776	2,600	2,267	2,500
200-53510-848-000	AIRPORT: EQUIPMENT EXPENSES	4,452	5,000	3,739	5,000
200-53510-850-000	AIRPORT: AIRPORT OUTLAY	-	-	-	-
	<b><i>TOTAL EXPENSES AIRPORT</i></b>	<b>386,381</b>	<b>368,100</b>	<b>352,963</b>	<b>378,118</b>

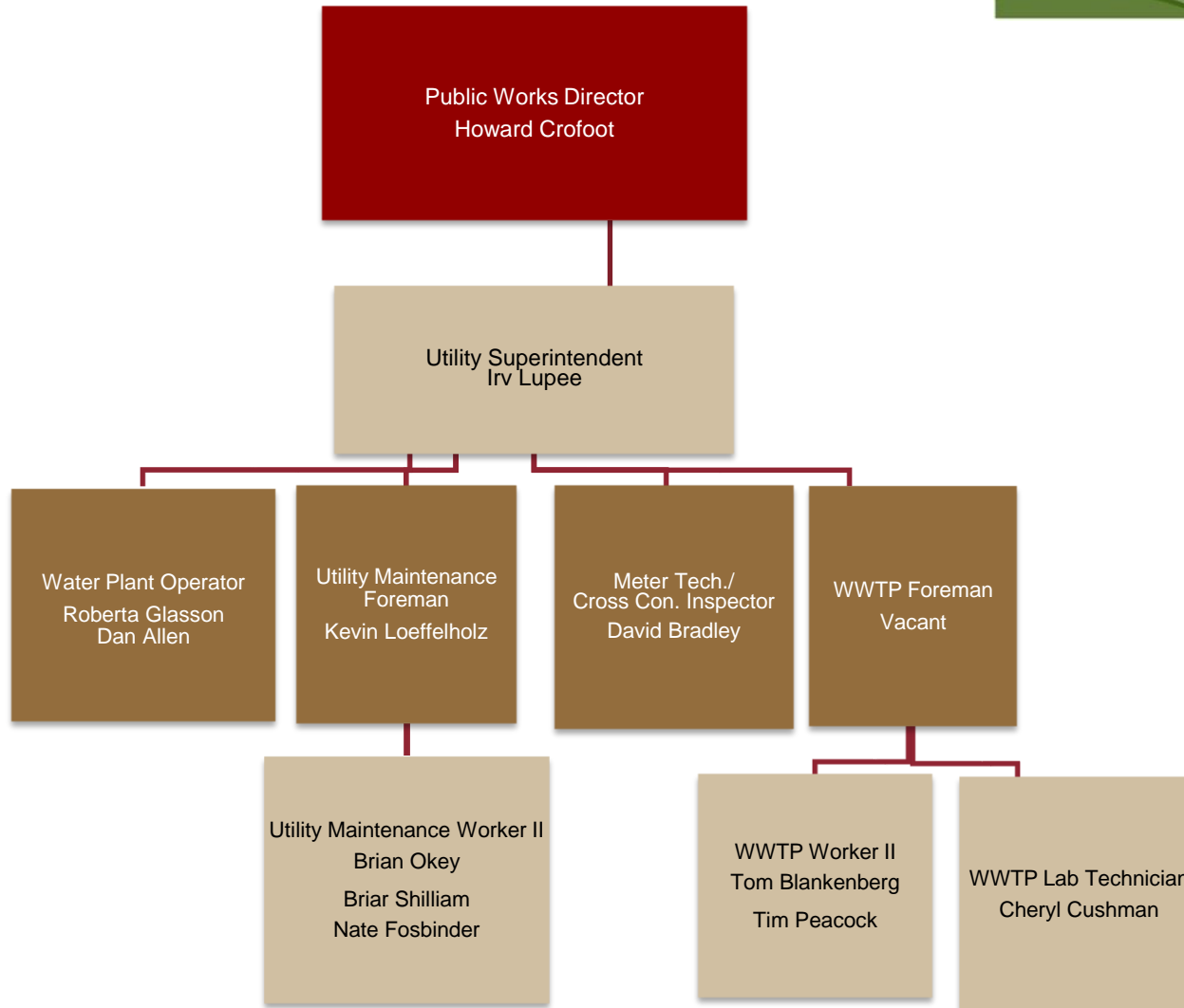
# Platteville Municipal Airport

## Revenues:

<u>Account Number</u>	<u>Account Title</u>	2019	2020	2020	2021
		<u>Actual</u>	<u>Adopted Budget</u>	<u>Curr Year Estimate</u>	<u>Proposed Budget</u>
200-46340-260-000	AIRPORT: DONATIONS	-	-	125	-
200-46340-460-000	AVIATION FUEL CASH SALES	65,892	68,050	81,026	76,125
200-46340-461-000	AVIATION FUEL CREDIT CARD	43,359	68,050	46,818	76,125
200-46340-463-000	LAND RENT FOR PRIVATE HANGARS	2,877	2,877	1,107	3,762
200-46340-464-000	HANGAR RENT	36,684	37,500	34,971	41,000
200-46340-466-000	INTEREST AIRPORT INVESTMENT	192	160	43	-
200-46340-467-000	INTEREST - NOW ACCOUNT	7,588	1,500	3,069	1,200
200-46340-468-000	LAND RENTAL PARCEL A	150,230	110,000	102,822	90,500
200-46340-469-000	LAND RENTAL - MISCELLANEOUS	80	-	-	-
200-46340-470-000	LAND RENTAL PARCEL B	7,395	7,395	7,395	7,395
200-46340-471-000	LAND RENTAL PARCEL C	795	795	795	795
200-46340-473-000	MISCELLANEOUS	-	-	-	30,000
200-46340-475-000	INS PAYMENTS	6,585	-	6,180	-
200-46340-479-000	SALE OF VEHICLES	-	-	1,500	-
200-46340-480-000	A & A HANGAR RENT	1,455	1,455	1,485	1,455
200-46340-485-000	CIP PAYMENT FROM CITY	-	-	-	19,750
	<b>TOTAL REVENUE AIRPORT</b>	<b>323,132</b>	<b>297,782</b>	<b>287,336</b>	<b>348,107</b>
	<b>From (To) Fund Balance</b>	<b>63,249</b>	<b>70,318</b>	<b>65,627</b>	<b>30,011</b>

# 2021 Budget Water & Sewer Utility Fund 600

# Water and Sewer Utility





# Water and Sewer Utility

## WATER AND SEWER UTILITY

Department Director: Howard Crofoot

### Department Summary:

The water and sewer mission is to support and enhance a high quality of life for the City's residents, businesses and visitors by providing clean safe drinking water and returning safe, treated wastewater to the environment. The Utility strives to preserve and protect the City's major investment in the utility's infrastructure and maximize its lifecycle. The Utility is composed of office staff, a water division, a wastewater division and a maintenance division. The last three divisions are under the direction of the Utility Superintendent. In 2012, the City constructed Well 5 to supply up to 1 million gallons of water per day. In 2019, the City completed construction of Well 6 to supply up to 1 million gallons of water per day to replace a well that was failing before the end of its normal life cycle.

### Major responsibilities include:

- Providing safe drinking water to over 4,000 metered customers from three wells, one ground level and two elevated water storage tanks and over 58 miles of water mains. The utility provides approximately 900,000 gallons of water daily with a capacity of over 3.7 million gallons per day.
- Providing water supply for fire suppression including via over 600 fire hydrants.
- Producing environmentally safe, treated wastewater from all residential, commercial and industrial customers in the City. The treatment plant treats an average of 1 million gallons per day with a capacity of over 2 million gallons per day.
- Maintenance of the water and sewer infrastructure which includes the water and wastewater plants, 52+ miles of sanitary sewer mains, 1,000+ manholes and four sewage lift stations in addition to the water mains, meters and storage facilities.
- Providing building and grounds maintenance for utility owned properties and structures.
- Planning, budgeting and implementing capital improvement projects

# Water and Sewer Utility

## 2020 Accomplishments:

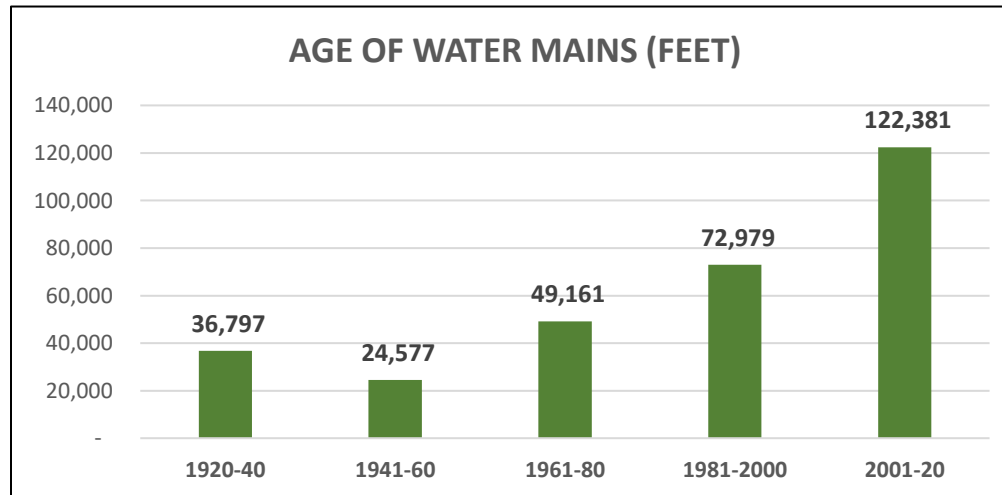
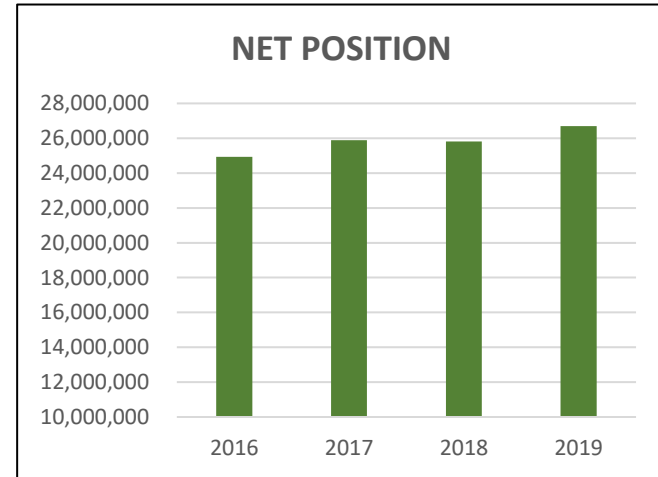
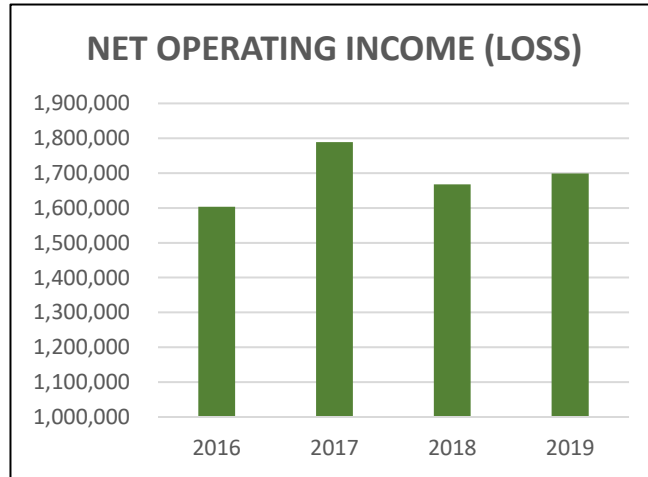
- Continued to provide safe drinking water and return safe, treated wastewater while addressing the challenges presented by the COVID-19 pandemic.
- Volunteered to provide wastewater samples to State public health authorities to document COVID-19 in wastewater.
- Managed capital improvement projects including wastewater plant aeration basin diffuser replacement and utility line replacement on Bradford St, Irene St, and Market St.
- Managed manhole replacement project to reduce inflow and infiltration in 12 manholes in a drainage ditch.
- Managed second manhole replacement project in coordination with an industrial customer to replace manholes damaged by the industrial wastes.

## 2021 Goals:

- Conduct employee recruitment and training to replace two employees with a combined experience of over 75 years of service in the wastewater plant.
- Oversee capital improvement projects to replace aeration blowers and phosphate analyzers at the wastewater plant.
- Oversee capital improvement projects to replace water and sanitary sewer lines on just under 0.5 miles of Dewey Street.
- Coordinate design engineering for wastewater plant emergency generator replacement in 2022.
- Coordinate design engineering for wastewater plant sludge boiler heating system in 2022.

# Water and Sewer Utility

## Performance Measures:



# Water and Sewer Utility

## Revenues:

REVENUES				
	2019 ACTUAL	2020 BUDGET	2020 ESTIMATE	2021 BUDGET
<b>WATER</b>				
WATER METERED SALES	\$ 1,599,512	\$ 1,540,000	\$ 1,519,850	\$ 1,629,895
FIRE PROTECTION	\$ 712,332	\$ 695,000	\$ 714,254	\$ 712,220
WATER PROPERTY RENT	\$ 85,229	\$ 78,900	\$ 83,563	\$ 80,000
WATER INTEREST	\$ 38,690	\$ 25,000	\$ 13,598	\$ 8,000
OTHER	\$ 108,708	\$ 73,100	\$ 94,960	\$ 57,286
<b>TOTAL WATER REVENUES</b>	<b>\$ 2,544,471</b>	<b>\$ 2,412,000</b>	<b>\$ 2,426,225</b>	<b>\$ 2,487,401</b>
<b>SEWER</b>				
GENERAL SEWER REVENUES	\$ 2,359,273	\$ 2,313,000	\$ 2,285,341	\$ 2,424,431
SEWER INTEREST	\$ 113,092	\$ 48,000	\$ 31,746	\$ 19,000
SEWER AMORTIZATION	\$ 88,037	\$ -	\$ 462,513	\$ -
SEWER OTHER	\$ 10,373	\$ 10,800	\$ 48,556	\$ 10,813
<b>TOTAL SEWER REVENUES</b>	<b>\$ 2,570,777</b>	<b>\$ 2,371,800</b>	<b>\$ 2,828,157</b>	<b>\$ 2,454,244</b>
NON-OPERATING REVENUES	\$ 151,782			
<b>TOTAL REVENUES</b>	<b>\$ 5,267,030</b>	<b>\$ 4,783,800</b>	<b>\$ 5,254,382</b>	<b>\$ 4,941,645</b>

# Water and Sewer Utility

## Expenses:

	2019 ACTUAL	2020 BUDGET	2020 ESTIMATE	2021 BUDGET
<b>WATER</b>				
EXPENSES - LOANS & TAXES	\$ 547,344	\$ 1,124,468	\$ 1,231,370	\$ 1,124,196
PUMPING EXPENSES	\$ 178,701	\$ 188,039	\$ 251,564	\$ 170,824
WATER TREATMENT EXPENSES	\$ 106,758	\$ 99,268	\$ 117,840	\$ 111,826
TRANSMISSION & DISTRIBUTION EXPENSES	\$ 172,331	\$ 677,772	\$ 400,276	\$ 164,968
CUSTOMER ACCOUNTS EXPENSE	\$ 44,311	\$ 55,461	\$ 51,083	\$ 53,809
ADMINISTRATIVE & GENERAL EXPENSES	\$ 332,510	\$ 308,167	\$ 272,581	\$ 308,904
<b>TOTAL WATER EXPENSES</b>	<b>\$ 1,381,955</b>	<b>\$ 2,453,175</b>	<b>\$ 2,324,714</b>	<b>\$ 1,934,527</b>
<b>SEWER</b>				
EXPENSES - LOANS & TAXES	\$ 660,152	\$ 935,444	\$ 911,405	\$ 934,770
OPERATION EXPENSES	\$ 479,629	\$ 553,500	\$ 473,082	\$ 507,705
MAINTENANCE EXPENSES	\$ 186,617	\$ 131,567	\$ 167,301	\$ 127,085
CUSTOMER ACCOUNTS EXPENSE	\$ 13,018	\$ 47,097	\$ 38,481	\$ 43,456
ADMINISTRATIVE & GENERAL EXPENSES	\$ 427,624	\$ 435,790	\$ 357,380	\$ 409,815
<b>TOTAL SEWER EXPENSES</b>	<b>\$ 1,767,040</b>	<b>\$ 2,103,398</b>	<b>\$ 1,947,649</b>	<b>\$ 2,022,830</b>
NON-OPERATING EXPENSES	\$ 926,002			
<b>TOTAL EXPENSES</b>	<b>\$ 4,074,997</b>	<b>\$ 4,556,573</b>	<b>\$ 4,272,363</b>	<b>\$ 3,957,357</b>
<b>INCOME (LOSS)</b>	<b>\$ 1,192,033</b>	<b>\$ 227,227</b>	<b>\$ 982,019</b>	<b>\$ 984,288</b>

# Fund Balance with Projected Changes

# Fund Balance



Fund balance is the accumulation of income over expenses in a governmental fund and is a measure of the financial resources available in the fund. There are five separate categories of fund balance, as defined on the following page. Non-spendable, restricted, committed, and assigned fund balance have varying levels of availability for use. Unassigned fund balance is not limited in its use.

Availability of committed and assigned fund balance is constrained only by the government itself, and so these two categories, along with unassigned fund balance are together referred to as unrestricted fund balance.

Fund balances should be maintained at a level which provide funds sufficient to pay City expenses without being subject to short-term borrowing. The City receives part of its tax levy in late August, and the majority of the State Shared Revenues are received in late November. The City commits to strive for a general unassigned fund balance equal to 20% of the general fund budget. Fund balance in excess of 20% of the operating expenses should be used to offset capital project costs.

# Fund Balance



## Breakdown of General Fund Balance:

Per the Financial Management Plan, the City strives for a general unassigned fund balance equal to 20% of budgeted general fund expenditures. The table below demonstrates the City’s Unassigned General Fund balance in excess of the 20% threshold.

Creation Date	2016	2017	2018	2019
Nonspendable	959,425	938,373	799,482	390,838
Restricted	293,263	399,182	415,542	404,072
Assigned	273,370	652,688	689,492	579,608
<b>Unassigned</b>	<b>2,555,478</b>	<b>2,316,322</b>	<b>2,583,506</b>	<b>2,959,393</b>
Total	4,081,536	4,306,565	4,488,022	4,333,911
General Fund Budget	8,216,340	8,141,758	8,149,095	8,379,826
<b>20%</b>	<b>1,643,268</b>	<b>1,628,352</b>	<b>1,629,819</b>	<b>1,675,965</b>
Excess	912,210	687,970	953,687	1,283,428

## Categories:

**Non-Spendable** – includes amounts that are not in a spendable form (such as long-term advances to other funds or inventory) or are required to be maintained intact.

**Restricted** – includes amounts constrained to specific purposes by their providers (such as grantors, bondholders, and higher levels of government) through constitutional provisions, or by enabling legislation.

**Committed** – includes amounts constrained to specific purposes by the City Council, using its highest level of decision-making authority; to be reported as committed, amounts cannot be used for any other purpose unless the City Council takes the same highest level action to remove or change the constraint.

**Assigned** – includes amounts the City Council intends to use for a specific purpose; intent can be expressed by the City Council or by an official or body to which the City Council delegates the authority. All remaining positive spendable amounts in governmental funds, other than the general fund, that are neither restricted nor committed may be assigned. Assignments may take place after the end of the reporting period.

**Unassigned** – includes residual positive fund balance within the general fund which has not been classified within the other above-mentioned categories.



# Fund Balance – Projected Changes



**Fund Balance Overview:** The table below displays ending fund balances for 2017 - 2019 with draft ending fund balances for 2020.

Fund	12/31/2017 Balance	12/31/2018 Balance	12/31/2019 Balance	2020 Draft Revenues	2020 Draft Expenditures	Increase/ (Decrease)	12/31/2020 Draft Balance
General Fund	4,306,565	4,488,022	4,333,911	8,433,177	7,801,067	632,110	4,966,021
Taxi/Bus Fund	26,225	17,332	41,364	526,453	561,287	(34,834)	6,530
Debt Service	90,154	75,733	155,534	1,574,566	1,563,320	11,247	166,781
Capital Projects	191,918	414,888	327,279	2,568,286	2,398,836	169,450	496,729
TID 4	67,438	51,689	16,012	236,197	252,209	(16,012)	-
TID 5	7,354	7,354	7,354	902,881	902,881	-	7,354
TID 6	(284,770)	(432,082)	(444,682)	700,302	558,846	141,456	(303,226)
TID 7	(943,770)	(651,271)	(192,357)	2,152,047	2,100,104	51,943	(140,414)
RDA	132,714	157,305	193,147	17,941	152,738	(134,798)	58,349
Affordable Housing	-	-	-	236,197	21,434	214,763	214,763
Broske Center	-	-	-	7,745	7,448	297	297
Airport	230,665	231,966	168,644	287,336	352,963	(65,627)	103,017
Water/Sewer Utility	25,882,105	26,702,192	27,626,581	5,254,382	4,272,363	982,019	28,608,600

# Fund Balance – Projected Changes



2021 Budgeted Fund Balance: The table below displays projected ending fund balances for 2021.

Fund	Draft 2021 Beginning Fund Balance	2021 Budgeted Revenues	2021 Budgeted Expenditures	Increase/ (Decrease)	Projected 2021 Ending Fund Balance
General Fund	4,966,021	8,385,024	8,385,024	-	4,966,021
Taxi/Bus Fund	6,530	638,256	638,256	-	59,568
Debt Service	166,781	1,564,769	1,564,769	-	166,781
Capital Projects	496,729	4,788,065	4,788,065	-	496,729
TID 5	7,354	939,280	939,280	-	7,354
TID 6	(303,226)	589,859	646,533	(56,674)	(359,603)
TID 7	(140,414)	1,031,641	985,185	46,456	(93,958)
RDA	58,349	15,312	15,312	-	58,349
Affordable Housing	214,763	5,000	56,000	(51,000)	163,763
Broske Center	297	12,500	12,500	-	297
Airport	103,017	348,107	378,118	(30,011)	73,006
Water/Sewer Utility	28,608,600	4,941,645	3,957,357	984,288	29,592,888

# 2022 – 2025 Capital Improvement Plan

# 2022 - 2025 Capital Improvement Plan

2022 CAPITAL PROJECT SUMMARY	TOTAL	SOURCE OF FUNDING					
		TAX LEVY & RESERVES	GO NOTES	TID INCREMENT	OTHER REVENUES	SEWER BONDS	WATER BONDS
<b>FIRE DEPARTMENT</b>							
Replacement of Firefighter Air Packs	\$ 292,500	\$ 292,500	\$ -	\$ -	\$ -	\$ -	\$ -
Total	<b>\$ 292,500</b>	<b>\$ 292,500</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>PARKS DEPARTMENT</b>							
Replace 2001 - 1 Ton Dump Truck	\$ 55,000	\$ 55,000	\$ -	\$ -	\$ -	\$ -	\$ -
Replace 2019 Parks Tractor / Mower	\$ 32,000	\$ 32,000	\$ -	\$ -	\$ -	\$ -	\$ -
Total	<b>\$ 87,000</b>	<b>\$ 87,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>POLICE DEPARTMENT</b>							
Marked Squad	\$ 50,000	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ -
Record Management System	\$ 125,000	\$ 125,000	\$ -	\$ -	\$ -	\$ -	\$ -
Total	<b>\$ 175,000</b>	<b>\$ 175,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>PUBLIC WORKS</b>							
Replace 2015 Pavement Cutter	\$ 13,000	\$ 13,000	\$ -	\$ -	\$ -	\$ -	\$ -
Replace 2010 - 2 1/2 Ton Dump Truck (#62)	\$ 180,000	\$ 180,000	\$ -	\$ -	\$ -	\$ -	\$ -
Replace 2018 End Loader (#19)	\$ 70,000	\$ 70,000	\$ -	\$ -	\$ -	\$ -	\$ -
Total	<b>\$ 263,000</b>	<b>\$ 263,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>PUBLIC WORKS, WATER &amp; SEWER UTILITIES</b>							
Cedar St (Chestnut to Hickory) 1,425 feet	\$ 1,605,000	\$ -	\$ 800,000	\$ -	\$ -	\$ 330,000	\$ 475,000
Street & Utility Program Subtotal	\$ 1,605,000	\$ -	\$ 800,000	\$ -	\$ -	\$ 330,000	\$ 475,000
Sidewalk Repair	\$ 30,000	\$ 30,000	\$ -	\$ -	\$ -	\$ -	\$ -
Street Repairs & Maintenance Program - (Wheel Tax)	\$ 120,000	\$ -	\$ -	\$ -	\$ 120,000	\$ -	\$ -
Highway Striping	\$ 30,000	\$ 30,000	\$ -	\$ -	\$ -	\$ -	\$ -
Public Transportation - Taxi Vehicle - (Federal Grant)	\$ 40,000	\$ 8,000	\$ -	\$ -	\$ 32,000	\$ -	\$ -
Subtotal	\$ 220,000	\$ 68,000	\$ -	\$ -	\$ 152,000	\$ -	\$ -
Total	<b>\$ 1,825,000</b>	<b>\$ 68,000</b>	<b>\$ 800,000</b>	<b>\$ -</b>	<b>\$ 152,000</b>	<b>\$ 330,000</b>	<b>\$ 475,000</b>
					\$ 1,020,000		\$ 805,000
<b>GRAND TOTAL</b>	<b>\$ 2,642,500</b>	<b>\$ 885,500</b>	<b>\$ 800,000</b>	<b>\$ -</b>	<b>\$ 152,000</b>	<b>\$ 330,000</b>	<b>\$ 475,000</b>

# 2022 - 2025 Capital Improvement Plan

2023 CAPITAL PROJECT SUMMARY	TOTAL	SOURCE OF FUNDING					
		TAX LEVY & RESERVES	GO NOTES	TID INCREMENT	OTHER REVENUES	SEWER BONDS	WATER BONDS
<b>FIRE DEPARTMENT</b>							
Upgrade / expansion of Sirens	\$ 262,500	\$ 262,500	\$ -	\$ -	\$ -	\$ -	\$ -
Total	<b>\$ 262,500</b>	<b>\$ 262,500</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>PARKS DEPARTMENT</b>							
Replace 2020 Lawn Tractor	\$ 33,000	\$ 33,000	\$ -	\$ -	\$ -	\$ -	\$ -
Total	<b>\$ 33,000</b>	<b>\$ 33,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>POLICE DEPARTMENT</b>							
Dispatch Radio System Computers	\$ 30,000	\$ 30,000	\$ -	\$ -	\$ -	\$ -	\$ -
Marked Squad	\$ 52,000	\$ 52,000	\$ -	\$ -	\$ -	\$ -	\$ -
Total	<b>\$ 82,000</b>	<b>\$ 82,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>PUBLIC WORKS</b>							
Replace 2011 Snow Blower (#12)	\$ 120,000	\$ 120,000	\$ -	\$ -	\$ -	\$ -	\$ -
Replace 2006 Aerial Bucket (#13)	\$ 170,000	\$ 170,000	\$ -	\$ -	\$ -	\$ -	\$ -
Replace 2013 1 Ton Flat Bed Truck 2 x 4 (#90)	\$ 60,000	\$ 60,000	\$ -	\$ -	\$ -	\$ -	\$ -
Replace 2008 Tar Kettle	\$ 26,000	\$ 26,000	\$ -	\$ -	\$ -	\$ -	\$ -
Replace 2015 Wood Chipper	\$ 35,000	\$ 35,000	\$ -	\$ -	\$ -	\$ -	\$ -
Total	<b>\$ 411,000</b>	<b>\$ 411,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>PUBLIC WORKS, WATER &amp; SEWER UTILITIES</b>							
Jefferson St (Cedar to cul-de-sac) 2,692 feet	\$ 2,825,000	\$ 475,000	\$ 1,050,000	\$ -	\$ -	\$ 630,000	\$ 670,000
Street & Utility Program Subtotal	\$ 2,825,000	\$ 475,000	\$ 1,050,000	\$ -	\$ -	\$ 630,000	\$ 670,000
Sidewalk Repair	\$ 30,000	\$ 30,000	\$ -	\$ -	\$ -	\$ -	\$ -
Street Repairs & Maintenance Program - (Wheel Tax \$120,000)	\$ 120,000	\$ -	\$ -	\$ -	\$ 120,000	\$ -	\$ -
Highway Striping	\$ 30,000	\$ 30,000	\$ -	\$ -	\$ -	\$ -	\$ -
Trail Paving & Lighting - Part 3	\$ 130,000	\$ 130,000	\$ -	\$ -	\$ -	\$ -	\$ -
Subtotal	\$ 310,000	\$ 190,000	\$ -	\$ -	\$ 120,000	\$ -	\$ -
TOTAL	<b>\$ 3,135,000</b>	<b>\$ 665,000</b>	<b>\$ 1,050,000</b>	<b>\$ -</b>	<b>\$ 120,000</b>	<b>\$ 630,000</b>	<b>\$ 670,000</b>
					\$ 1,835,000		\$ 1,300,000
<b>GRAND TOTAL</b>	<b>\$ 3,923,500</b>	<b>\$ 1,453,500</b>	<b>\$ 1,050,000</b>	<b>\$ -</b>	<b>\$ 120,000</b>	<b>\$ 630,000</b>	<b>\$ 670,000</b>

# 2022 - 2025 Capital Improvement Plan

2024 CAPITAL PROJECT SUMMARY	TOTAL	SOURCE OF FUNDING					
		TAX LEVY & RESERVES	GO NOTES	TID INCREMENT	OTHER REVENUES	SEWER BONDS	WATER BONDS
<b>FIRE DEPARTMENT</b>							
Renovation & Expansion of Fire Station	\$ 6,500,000	\$ -	\$ 5,070,000	\$ -	\$ 1,430,000	\$ -	\$ -
Total	<b>\$ 6,500,000</b>	<b>\$ -</b>	<b>\$ 5,070,000</b>	<b>\$ -</b>	<b>\$ 1,430,000</b>	<b>\$ -</b>	<b>\$ -</b>
<b>PARKS DEPARTMENT</b>							
Replace 2018 Utility Vehicle	\$ 30,000	\$ 30,000	\$ -	\$ -	\$ -	\$ -	\$ -
Total	<b>\$ 30,000</b>	<b>\$ 30,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>POLICE DEPARTMENT</b>							
Live Scan Fingerprint System	\$ 15,000	\$ 15,000	\$ -	\$ -	\$ -	\$ -	\$ -
Unmarked Sedan Squad	\$ 45,000	\$ 45,000	\$ -	\$ -	\$ -	\$ -	\$ -
Detective Car	\$ 25,000	\$ 25,000	\$ -	\$ -	\$ -	\$ -	\$ -
Total	<b>\$ 85,000</b>	<b>\$ 85,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>PUBLIC WORKS</b>							
Replace 2013 2 1/2 Ton Dump Truck (#44)	\$ 180,000	\$ 180,000	\$ -	\$ -	\$ -	\$ -	\$ -
Total	<b>\$ 180,000</b>	<b>\$ 180,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>PUBLIC WORKS, WATER &amp; SEWER UTILITIES</b>							
Sowden St (Grace to Water) 792 feet	\$ 880,000	\$ -	\$ 475,000	\$ -	\$ -	\$ 195,000	\$ 210,000
Grace St (Madison to cul-de-sac) 634 feet	\$ 710,000	\$ -	\$ 380,000	\$ -	\$ -	\$ 160,000	\$ 170,000
Henry St (Jewett to Camp) 687 feet	\$ 770,000	\$ -	\$ 410,000	\$ -	\$ -	\$ 175,000	\$ 185,000
Street & Utility Program Subtotal	\$ 2,360,000	\$ -	\$ 1,265,000	\$ -	\$ -	\$ 530,000	\$ 565,000
Sidewalk Repair	\$ 30,000	\$ 30,000	\$ -	\$ -	\$ -	\$ -	\$ -
Street Repairs & Maintenance Program - (Wheel Tax \$120,000)	\$ 120,000	\$ -	\$ -	\$ -	\$ 120,000	\$ -	\$ -
Highway Striping	\$ 30,000	\$ 30,000	\$ -	\$ -	\$ -	\$ -	\$ -
Subtotal	\$ 180,000	\$ 60,000	\$ -	\$ -	\$ 120,000	\$ -	\$ -
<b>TOTAL</b>	<b>\$ 2,540,000</b>	<b>\$ 60,000</b>	<b>\$ 1,265,000</b>	<b>\$ -</b>	<b>\$ 120,000</b>	<b>\$ 530,000</b>	<b>\$ 565,000</b>
					\$ 1,445,000		\$ 1,095,000
<b>GRAND TOTAL</b>	<b>\$ 9,335,000</b>	<b>\$ 355,000</b>	<b>\$ 6,335,000</b>	<b>\$ -</b>	<b>\$ 1,550,000</b>	<b>\$ 530,000</b>	<b>\$ 565,000</b>

# 2022 - 2025 Capital Improvement Plan

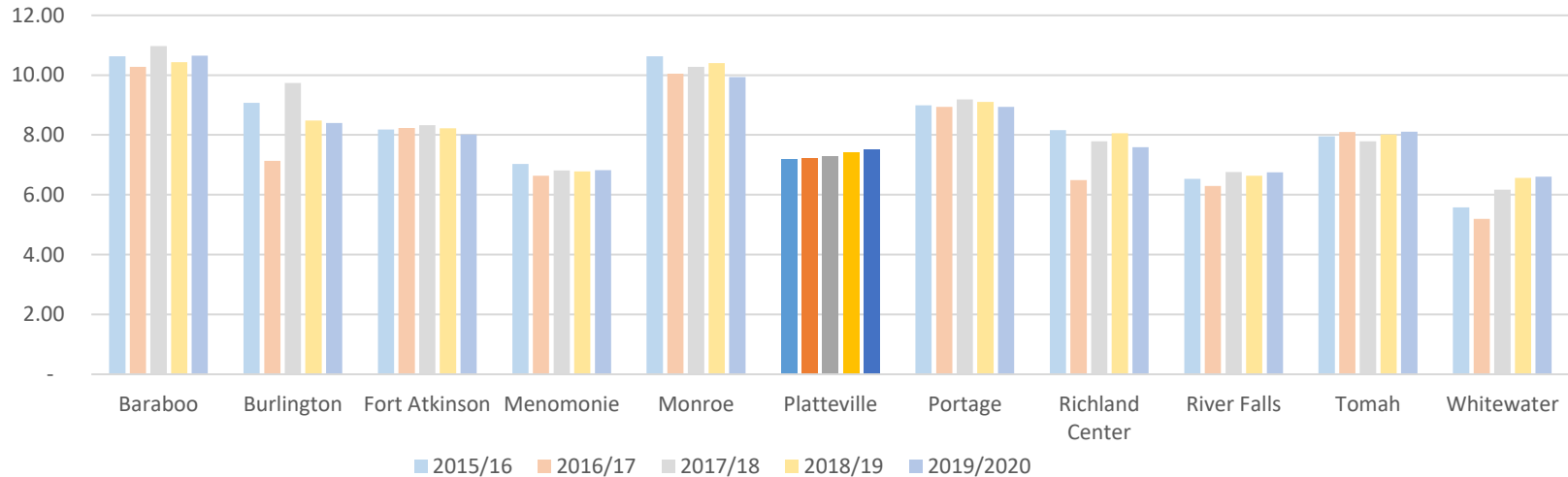
2025 CAPITAL PROJECT SUMMARY	TOTAL	SOURCE OF FUNDING					
		TAX LEVY & RESERVES	GO NOTES	TID INCREMENT	OTHER REVENUES	SEWER FUNDS	WATER FUNDS
<b>FIRE DEPARTMENT</b>							
Fire Rescue UTV Replacement	\$ 31,500	\$ 23,625	\$ -	\$ -	\$ 7,875	\$ -	\$ -
Total	<b>\$ 31,500</b>	<b>\$ 23,625</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 7,875</b>	<b>\$ -</b>	<b>\$ -</b>
<b>POLICE DEPARTMENT</b>							
Marked Squad	\$ 52,000	\$ 52,000	\$ -	\$ -	\$ -	\$ -	\$ -
Total	<b>\$ 52,000</b>	<b>\$ 52,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>PUBLIC WORKS, WATER &amp; SEWER UTILITIES</b>							
Division St (Hickory to Chestnut) 898 feet	\$ 1,028,210	\$ -	\$ 556,760	\$ -	\$ -	\$ 228,990	\$ 242,460
Ann St (Main to Mineral) 475 feet	\$ 543,875	\$ -	\$ 294,500	\$ -	\$ -	\$ 121,125	\$ 128,250
Water St (Business 151 to Pine)	\$ 10,000,000	\$ -	\$ 9,000,000	\$ -	\$ -	\$ 500,000	\$ 500,000
Union St (Hickory to Washington) 370 feet	\$ 423,650	\$ -	\$ 229,400	\$ -	\$ -	\$ 94,350	\$ 99,900
Street & Utility Program Subtotal	\$ 11,995,735	\$ -	\$ 10,080,660	\$ -	\$ -	\$ 944,465	\$ 970,610
Aerial Photos	\$ 50,000	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ -
Highway Striping	\$ 30,000	\$ 30,000	\$ -	\$ -	\$ -	\$ -	\$ -
Sidewalk Repair	\$ 30,000	\$ 30,000	\$ -	\$ -	\$ -	\$ -	\$ -
Street Repairs & Maintenance Program - (Wheel Tax \$120,000)	\$ 120,000	\$ -	\$ -	\$ -	\$ 120,000	\$ -	\$ -
Subtotal	\$ 230,000	\$ 110,000	\$ -	\$ -	\$ 120,000	\$ -	\$ -
Total	<b>\$ 12,225,735</b>	<b>\$ 110,000</b>	<b>\$ 10,080,660</b>	<b>\$ -</b>	<b>\$ 120,000</b>	<b>\$ 944,465</b>	<b>\$ 970,610</b>
					\$ 10,310,660		\$ 1,915,075
<b>GRAND TOTAL</b>	<b>\$ 13,118,820</b>	<b>\$ 260,210</b>	<b>\$ 10,080,660</b>	<b>\$ -</b>	<b>\$ 862,875</b>	<b>\$ 944,465</b>	<b>\$ 970,610</b>

# Peer City Comparisons



# Peer City Comparisons

## Municipal Equalized Tax Rate

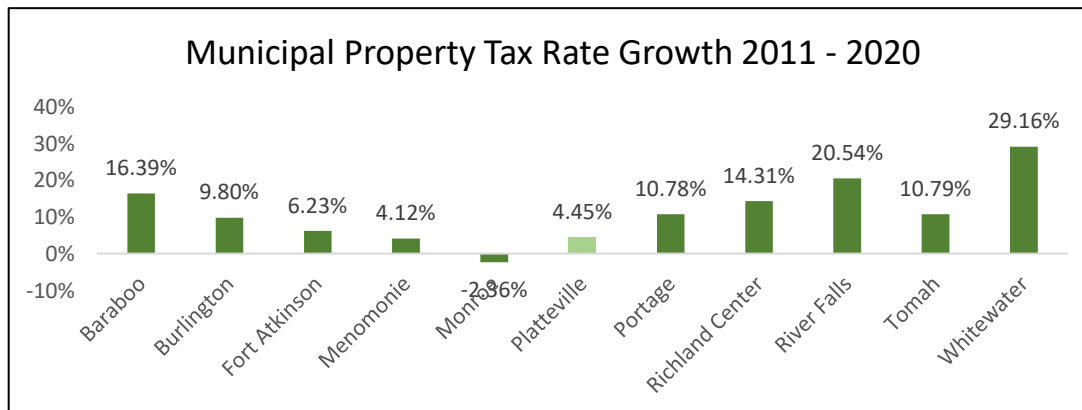
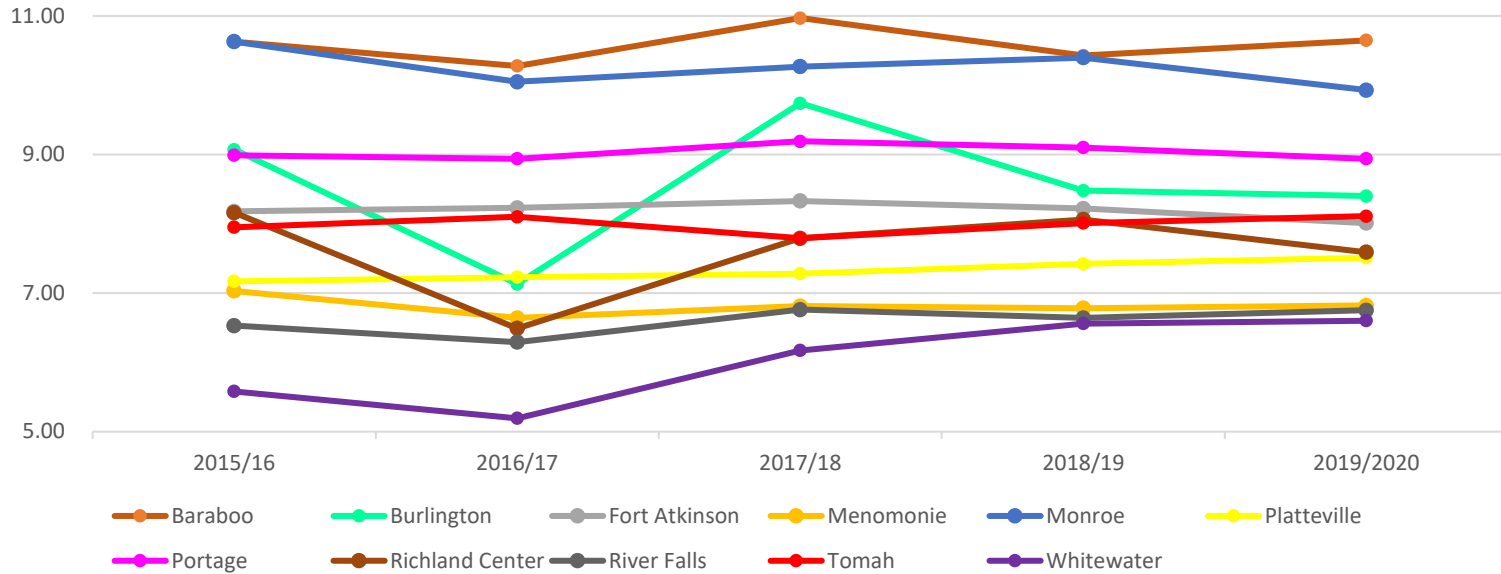


## Equalized Tax Rate Comparison 2016-2020

City	2015/16	2016/17	2017/18	2018/19	2019/2020
Baraboo	10.63	10.28	10.97	10.43	10.65
Burlington	9.07	7.13	9.74	8.48	8.40
Fort Atkinson	8.18	8.23	8.33	8.22	8.01
Menomonie	7.03	6.64	6.81	6.78	6.82
Monroe	10.63	10.05	10.27	10.40	9.93
<b>Platteville</b>	<b>7.17</b>	<b>7.23</b>	<b>7.28</b>	<b>7.42</b>	<b>7.51</b>
Portage	8.99	8.94	9.19	9.10	8.94
Richland Center	8.16	6.49	7.79	8.06	7.59
River Falls	6.53	6.29	6.76	6.64	6.75
Tomah	7.95	8.10	7.79	8.01	8.11
Whitewater	5.58	5.19	6.17	6.56	6.60

# Peer City Comparisons

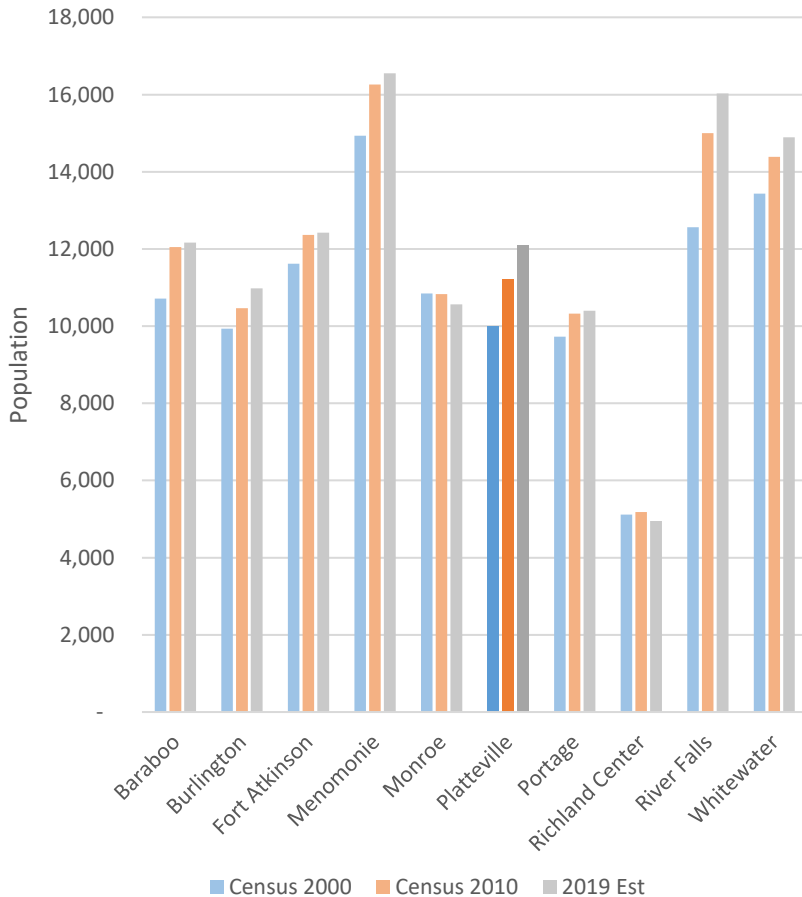
## Property Tax Rate Comparison 2016-2020



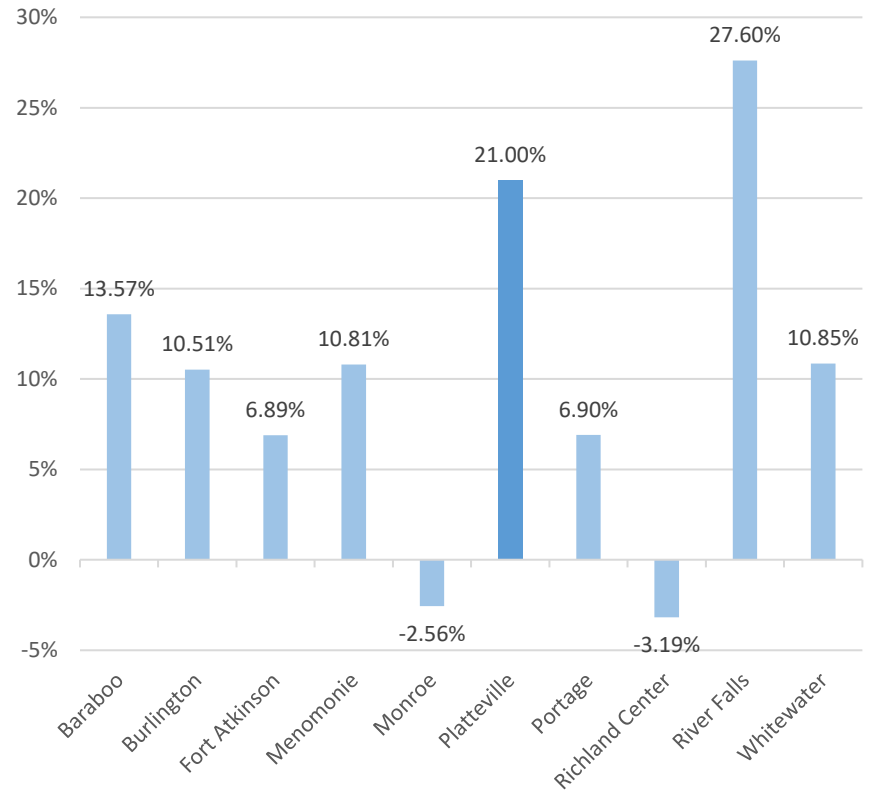
# Peer City Comparisons



Population Growth  
2000-2019

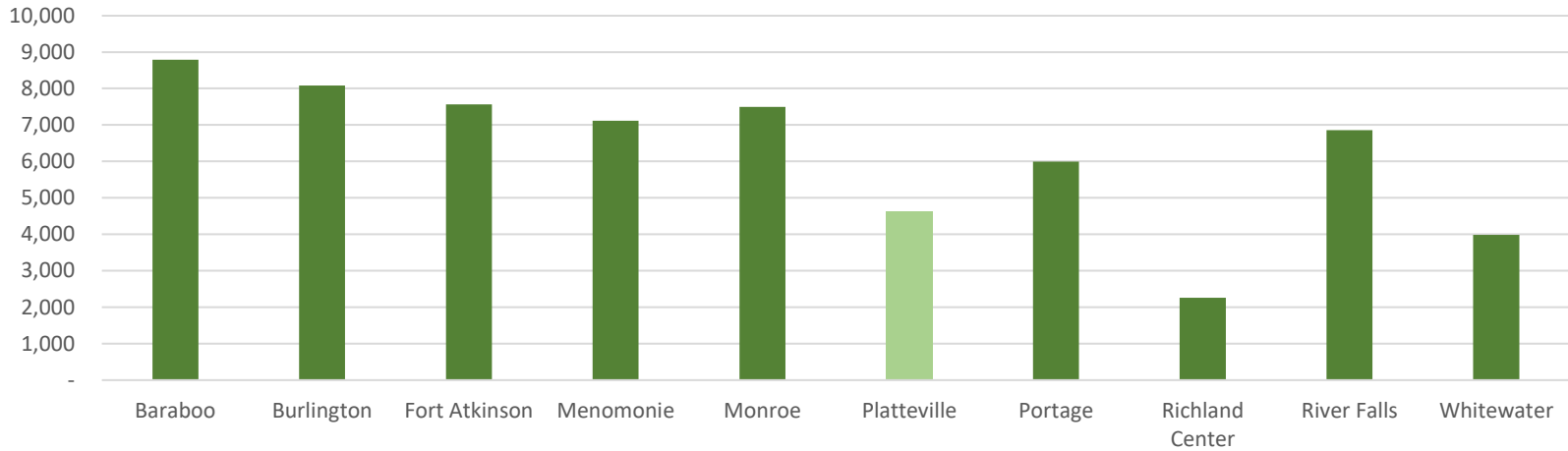


Population Growth Rate  
2000-2019

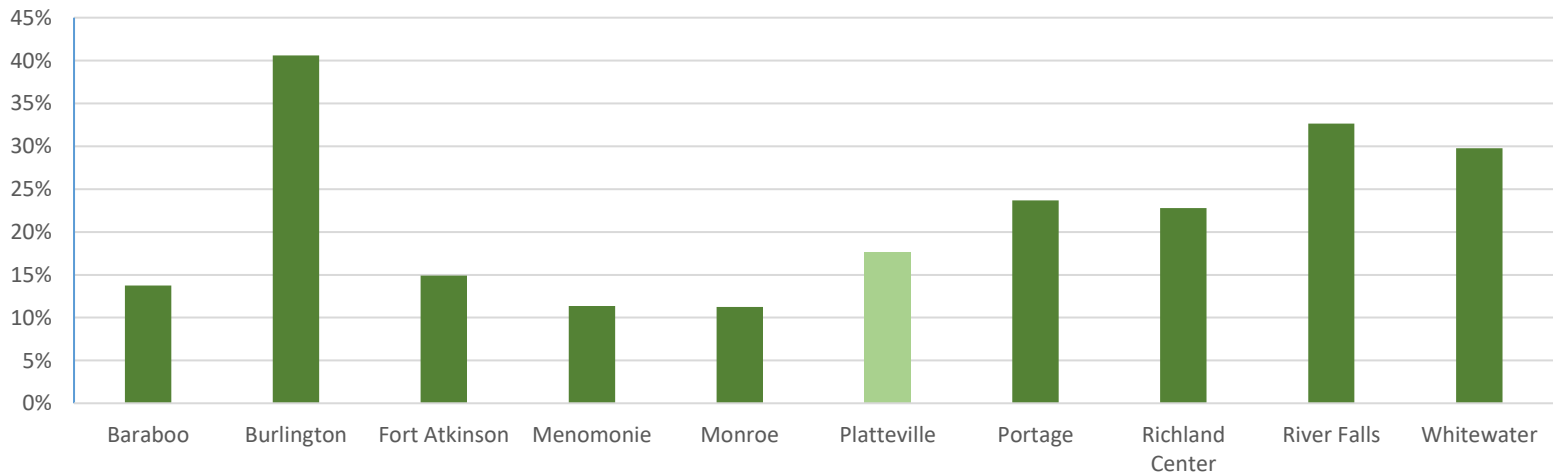


# Peer City Comparisons

Tax Levy (in thousands)



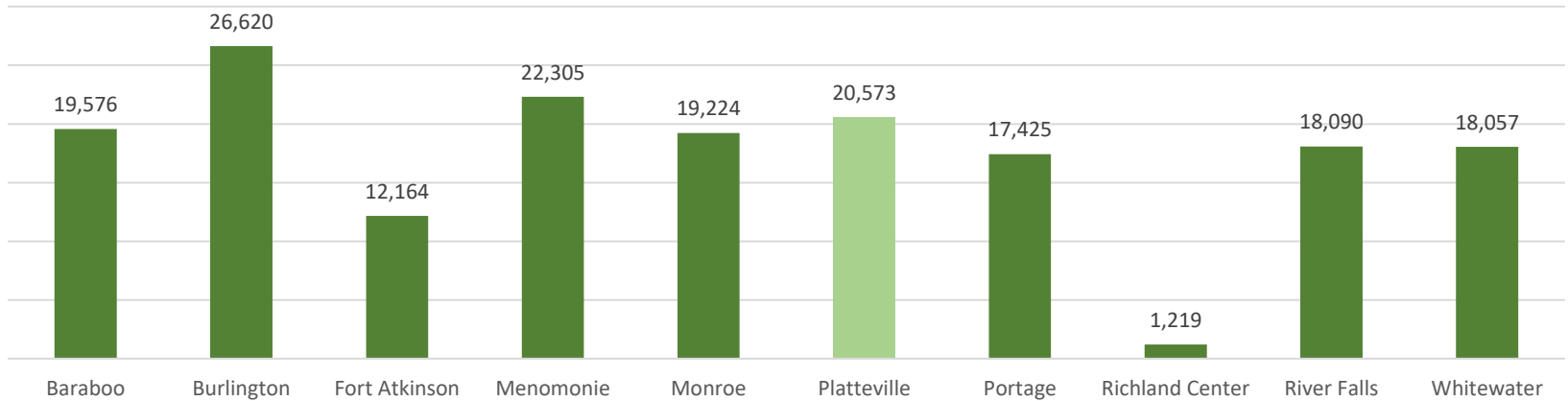
Tax Levy Growth 2014-2019



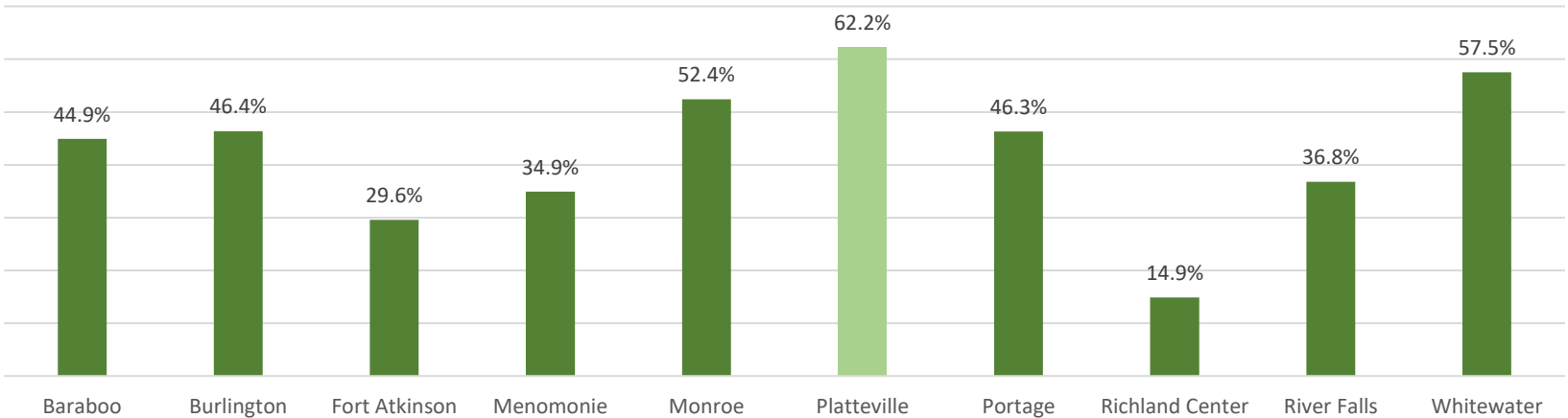
# Peer City Comparisons



General Obligation Debt (in thousands)



Percentage of Allowable Debt Capacity (Per State - 5% of Equalized Value)



# Glossary

# Glossary of Terms



**Accrual Basis of Accounting** – A method of accounting in which revenues are recognized when they are earned and become measurable and expenses are recognized in the period they are incurred, if measurable.

**Appropriation** – A legal authorization granted by the governing body which permits public officials to incur obligations and make expenditures up to the amount of money allocated and within time limits set by the governing body. Does not mean it will be fully expended.

**Assessed Value** – The estimated value placed upon real and personal property by the City Assessors for purposes of levying property taxes.

**Audit** – An independent, objective evaluation of the fairness by which a company's financial reports are presented by its management.

**Balanced Budget** – refers to a budget in which revenues are equal to expenditures. The City requires that department budgets be balanced.

**Bond** – A debt instrument created for the purpose of raising capital, representing a loan agreement between the issuer and purchaser. The issuer is obligated to repay the loan amount (principal) at specified future dates along with interest (coupon).

**Budget** – A financial plan to provide services and make capital purchases along with the proposed means of financing for a given period of time.

**Capital Project (Capital Improvement Plan)**– Major construction, acquisition, or renovation activities that add value to the City's physical assets or significantly increase their useful life.

**CDL** – Commercial Drivers License.

**Contingency** – Funds set aside but not appropriated or approved for future use. These funds could be used for unanticipated expenditures, new programs, or to absorb unexpected revenue losses.

**Debt Service** – Amount of cash flow payments of principal and interest to holders to of the City's debt instruments.

**Deficit** – Excess of an entity's liabilities over its assets (a negative fund balance). The term may also be used to describe when expenditures exceed program revenues.

**Department** – A major organizational unit in the City comprised of related work activities aimed at accomplishing a major service or regulatory program.

**DNR** – Wisconsin Department of Natural Resources.

**DOR** – Wisconsin Department of Revenue

**DOT** – Wisconsin Department of Transportation

**Employee Benefits** – Contributions made by the City to designated funds to meet commitments or obligations for employee fringe benefits, including Social Security, the Wisconsin Retirement System, and other medical, disability, and life insurance plans.

**Equalized Value** – The estimated value placed upon real and personal property by the State Department of Revenue. Equalized values estimate the total value of all taxable property in a municipality and are the basis upon which County and School District tax levies are distributed to each municipality.

# Glossary of Terms



**Expenses**– For funds using the modified accrual basis of accounting, the cost of goods received and services rendered are recognized when measurable and reflect near-term outflows of cash. For funds using full accrual accounting, the costs of operations, capital outlay, and debt service are accounted as soon as the underlying event or transaction occurs.

**Full-time Equivalent (FTE) Positions** – Each FTE is equal to a standard work year or 2,080 hours. Part-time and seasonal positions are converted to the decimal equivalent position based on total hours per year.

**Fund** – An independent fiscal and accounting entity with a self-balancing set of accounts recording cash and/or other resources together with all related liabilities, obligations, reserves, and equities segregated for the purpose of carrying on specific activities or attaining certain objectives.

**Fund Balance** – The excess of an entity’s assets over its liabilities. A negative fund balance is sometimes called a deficit.

**General Fund** – The fund supported by taxes, fees, and other revenues that may be used for any lawful purpose. The general fund accounts for all City operations that are not specifically accounted for in another fund.

**General Fund (Operating) Budget** – A plan of financial operation embodying proposed expenditures for a given period, typically a fiscal year, and the means of financing them (revenue estimates). The term is also used to denote the officially approved expenditure ceiling under which the City and its departments operate.

**General Obligation Bonds** – Long-term debt obligations that are backed by the full faith and credit of the City.

**GFOA** – Government Finance Officers Association

**GIS** – Geographic Information System

**GO** – General Obligation

**Governmental Fund** – fund type used to account for most of a government’s activities which are financed through taxes, intergovernmental revenues, and other nonexchange revenues.

**Grants** – Contributions, gifts of cash, or other assets from another governmental entity to be used or expended for a specific purpose, activity, or facility.

**Intergovernmental Revenue** – A contribution of assets by one governmental unit or another. Typically, these contributions are made to local governments from the State and Federal governments.

**IT** – Information Technology

**Major Fund** – A major fund is a) the primary operating fund (i.e. the general fund); b) other governmental funds and enterprise funds if the total assets, deferred outflows, liabilities, deferred inflows, revenues, or expenditures/expenses of that individual governmental or enterprise fund are at least 10 percent of the corresponding total for all funds of that category and at least 5 percent of the corresponding total for all governmental and proprietary funds combined; or c) any other funds that public officials believe are particularly important to financial statement users.

**Mill Rate** – The property tax rate stated in terms of dollars and cents for every 1,000 of assessed property value.



# Glossary of Terms



**MPO** – Moving Platteville Outdoors

**Non-major Fund** – Any fund that is not a major fund.

**Outlay** – Payment for purchase or construction of any item having a unit cost of \$5,000 and less than \$10,000, or a useful life of more than one year. These expenses are allocated to the general fund.

**PAIDC** – Platteville Area Industrial Development Corporation

**PATH** – Platteville Arts Trail and History

**Payment in lieu of taxes (PILOT)** – Charges to an enterprise fund that the City would receive in property taxes if the enterprise were a private sector operation. Some enterprise funds are assessed a payment in lieu of property tax based on the value of the real property assets of the fund.

**Permanent Fund** – fund type used to account for resources legally held in trust for specific functions, normally provided by governments. In most cases, only the earnings of the principal can be spent.

**Proprietary Fund** – Enterprise and internal service funds that account for operations that are financed in a manner similar to private business enterprise.

**PSC** – Public Service Commission

**Revenue** – Income derived from taxes, fees, and other charges. This term refers to all government income, regardless of source, used to fund services.

**Revenue Bonds** – A bond that is payable from a specific source of revenue and to which the full faith and credit of the City is not pledged.

**RDA** – Redevelopment Authority

**RFP** – Request for Proposal

**Special Assessment** – A compulsory levy made against certain properties to defray part or all of the cost of a specific improvement of service deemed to primarily benefit those properties.

**Special Revenue Fund** – fund type established to segregate resources designated to expenditures for a specific purpose.

**Tax Incremental Financing District (TIF or TID)** – A geographical area designated for public and private development. Public improvements are funded by debt that is repaid by segregating the increased property taxes resulting from private development within the district.

**Tax Levy** – The total amount of property taxes imposed by a government.

**Tax Rate** – The amount of tax stated in terms of a unit of the tax base. The tax rate is expressed in terms of “mills”, with one mill equivalent to 1 of tax for every 1,000 of assessed value.

**VOIP** – Voice Over Internet Phone

**WHEDA** – Wisconsin Housing and Economic Development Authority