I. Commission Meeting Call to Order: by Kloster, Chairman @ 6:00 pm
   a. Quorum achieved
   b. Attendance, Commission Members: Dennis Cooley (A), Barb Daus (City of Platteville Common Council, Airport Representative) (A), Doug Du Plessis (P), Bill Kloster (P), Steve Pluska (A), Doug Stephens (P), Danny Xiao (P). Others: Alaine Olthafer (A&A Aviation, Airport Management), Nicola Maurer (City of Platteville, Administrative Director).
   c. Other in attendance: Tim Weigel, Gretchen Kamps.

II. Approval of Minutes, September 9th, 2019: Stephens, Secretary.
   a. Motion by Du Plessis to approve the September 9th minutes as read. 2nd by Xiao. Passes unanimously.

III. Citizen’s Comments, Observations and Petitions: Kloster, Chairman.

IV. Fuel Farm Status Update: Kloster, Chairman
   a. An open house/dedication was held since the last meeting.
   b. There is a problem with the flow valve, as it does not start slow slowing the fuel flow down, it slams off.
   c. The card reader is not working properly, it may be a relay.
   d. The Variable Frequency Drive (VFD) is not remembering the motors. It has been fixed.
   e. The 100 LL system is very loud. Stephens note that the loud operation may be a precursor to mechanical failure.
   f. Kloster asked how fuel operations were going and Olthafer said good.
   g. Currently under budget, currently includes 50% of snow removal equipment to be paid through the City budget (CIP Budget).
   h. Kloster completed updates to the manager’s contract, will give A&A a review copy. The only change was regarding fuel flowage.

V. Pasture Land Rental: Kloster, Chairman
   a. Two guests in attendance: Tim Weigel and Gretchen Kamps. Weigel borders to the North, wanted to see what we were thinking regarding land rental. He had rented land from the airport for several years and would like the opportunity to rent again. Kamps had spoken to Lange about pasture and lease. Kamps suggested the Commission think about a longer lease term. A longer lease term helps, as losing a lease hurts a farmer’s operation.
b. Kloster said that the Commission received information from our attorney. We can change the lease or extend the rental term to the existing renter. Olthafer stated that it is good to have a consistent renter, as far as fencing and capital improvements.

c. Weigel said that he had spent a lot on that pasture, cleaning up tree tops and granting access through their land for logging. Fencing is also a consideration.

d. Kloster noted that it may cost several thousand dollars to re-do the fencing, but we may only get several hundred for rent. Currently the pasture lease term is 3-years, but we just decided to make the crop land term longer. Weigel suggested allowing the current renter at the time, the opportunity to exceed the high bid. Olthafer spoke about the opportunity to renew with a renter.

e. Weigel stated that pasture land leases typically require that the cattle be off the pasture Nov. 1st though Apr. 15th, (for the health of the pasture).

f. Kloster asked when the lease expires, it expires Dec. 31st. Du Plessis said that Commission needs more information, we usually bid in September. Kamps advised that she needs to know by April. Kloster stated that Commission needs to know by now an Nov. 1st.

g. Olthafer spoke about the benefit of working with Schweigert (leases crop land), and how they helped re-do the waterways. Lange’s philosophy is that longer-term relationships/contracts are better. Olthafer asked if the City could consider another factor. Weigel had asked about logging/cleaning up dead trees, as in the past he could take down a tree with permission. Lange had noted that there were a lot of trees down, and they need to be taken care of.

h. Kloster asked for a motion to table the discussion, until the Commission has enough information. Motion by Du Plessis “to defer the topic until we have research done and a committee chair”. 2nd by Xiao. Passes unanimously.

i. Weigel stated that a longer lease term is helpful to farmers, and to be careful about the rental price. Kamps suggested a five-year lease term.

j. Kloster stated the small pasture may become solar, and if this happens, it won’t be rented for pasture.

VI. Phase I Master Plan, September 24th Meeting: Kloster, Chairman

a. The potential runway extension project is not looking promising. Du Plessis stated the data was enlightening, and that it would be an uphill battle to extend the runway, based on existing aircraft. We will probably be focused on other things, such as hangers, going forward.

b. Du Plessis advised that Airport needs to figure out what the Airport wants to be. We would have a lot of GA (General Aviation) traffic, even if just for fuel sales. We are set up right to be medium-sized airport.

VII. Treasurer’s Report – September 2019: Du Plessis, Treasurer


c. Monthly Invoice Payment, from Financial Report: $45,957.68

d. The second lease installment payment of $75,000 will be coming in shortly for Parcel A (cropland).
e. Motion by Du Plessis to approve the treasurer’s report and pay the bills. Second by Stephens. Passes unanimously.

VIII. Manager’s Report: Manager
   a. General Airfield Operations:
   b. Flight Operations:

<table>
<thead>
<tr>
<th>Flight Activity September 2019</th>
<th>Flight Activity September 2018</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total Flights 554</td>
<td>Total Flights 680</td>
</tr>
<tr>
<td>Personal 82</td>
<td>Personal 106</td>
</tr>
<tr>
<td>Business 102</td>
<td>Business 158</td>
</tr>
<tr>
<td>Instruction 370</td>
<td>Instruction 416</td>
</tr>
</tbody>
</table>

c. Fuel Sales:

<table>
<thead>
<tr>
<th>Fuel Sales for Sept 2019</th>
<th>Fuel Sales for Sept 2018</th>
</tr>
</thead>
<tbody>
<tr>
<td>100LL 672 Gallons</td>
<td>100LL 1,274 Gallons</td>
</tr>
<tr>
<td>JetA 2,074 Gallons</td>
<td>JetA 3,872 Gallons</td>
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</tbody>
</table>

d. Fuel Purchased and Current Price:

<table>
<thead>
<tr>
<th>Fuel Type</th>
<th>Quan. Purchased</th>
<th>Current Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>100LL</td>
<td>0</td>
<td>$4.40</td>
</tr>
<tr>
<td>JetA</td>
<td>0</td>
<td>$4.00</td>
</tr>
</tbody>
</table>

Hanger Status: One available this month.

Notes: Started pumping fuel mid-month

IX. November Commission Elections and Commission Members Terms
   b. Stephens confirmed that he would continue on with another 3-year Commission term, and would continue fulfilling the role of Commission Secretary.

X. Adjournment: Kloster, Chairman
   a. Motion to Adjourn by Du Plessis, 2nd by Stephens. Adjourned at 7:22 PM