Approved Minutes of Jan. 13th, 2020
Submitted by Doug Stephens Mar. 4th, 2020

Airport Commission Meeting
Jan. 13th, 2020, 6:00 pm
Platteville Municipal Airport
5157 Highway 80, Platteville, Wisconsin 53818

I. Commission Meeting Call to Order: by Cooley, Chairman @ 6:00 pm

a. Quorum achieved
b. Attendance, Commission Members: Dennis Cooley (P), Barb Daus (City of Platteville Common Council, Airport Representative) (A), Doug Du Plessis (P), Bill Kloster (A), Chuck Runde (P), Doug Stephens (P), Danny Xiao (A). Others: Alaine Olthafer and Andy Lange (A&A Aviation, Airport Management), Josh Holbrook (Wisconsin Dept. of Transportation, Bureau of Aeronautics, Airport Development Engineer), Adam Ruechel (Platteville City Manager)

II. Approval of Minutes, December 9th, 2019: Stephens, Secretary

a. Cooley noted that in II.C. the acronym for PAIDC was misspelled/typo.
b. Motion by Runde to approve the Dec. 9th minutes as amended. 2nd by Du Plessis. Passes unanimously.

III. Citizen’s Comments, Observations and Petitions: Cooley, Chairman

a. Adam Ruechel, the new City Manager was introduced.
b. Cooley and Ruechel discussed the opportunity for an upcoming City and Airport work session. Brandon Herbert (Civil Engineer, Strand Associates) will be presenting the Airport Master Plan at the upcoming work session (Tuesday, Feb. 11th, 5:30 pm - 6:30 pm at the City of Platteville Police Dept. conference room).
c. The City will be doing a 3-year plan (2021-24). The Airport may mirror what the City is doing, and may try to do one for 2021-24

IV. Fuel Farm Update: Cooley, Chairman

a. Josh Holbrook distributed a hard copy letter dated 1/7/2020, that he developed and sent to Chip Marty of METCO (the vendor of the Airport’s troubled new fuel system). The letter instructs METCO to have the fuel system fully functional by 1/31/2020, and that METCO provide a progress schedule to BoA to show how meeting this date will be accomplished.
b. As a result of the letter, METCO was at the Airport today, and worked to rebuild one of the new fuel pumps. Lange observed the work and stated that after the rebuilt the pump now leaks somewhere else. Multiple problems with the fuel system exist in addition to the leaking pump, including but not limited to: (1) light indicator is not working correctly, (2) the pump will shut off suddenly during operation sometimes, (3) the pump suddenly won’t shut off at other times, (4) pump is extremely loud to the point of the operator needing hearing protection, (5) the new fueling system is wholly unreliable, to the point where Lange takes it upon himself to physically fuel airport tenants himself because the system is not working right. As a result of the METCO
unreliable failed new fuel system, Lange has come to the Airport at 4:00 am in the dead of winter to fuel tenants aircraft, and has also had to leave during his family’s Christmas gathering to respond to the failed new system, (6) the new above-ground fuel tanks installed in Fall 2019 are showing corrosion already (much too soon).

c. Lange is hoping something will happen in the next few weeks to reach resolution. The Platteville Airport needs fuel, otherwise there is no reason for pilots to use the airport.

d. Lange stated that the fuel system valves are engineered differently then what was spec’d. Holbrook spoke about going after METCO’s performance bond. Olthafer stated that Lange knows more about the issues than others do. Lange stated that the M4000 credit card machine (card reader on the fuel system) may be part of the problem.

e. Olthafer noted that the lack of 3-Phase power at the airport was the initial problem at the start, but that the phase converters are working now. Olthafer stated that there were certain things spec’d in the project that are unique.

f. Holbrook stated that it seems that the fuel system was never tested. Olthafer noted that it was like it never went through a QA process, and that even the fuel hose reel freezes up because there was no gasket involved.

g. Stephens asked if METCO promoted their warranty during their sales pitch, and if they did, but are now not standing behind their warranty it might be constructive fraud.

h. Runde asked if the Commission needed to direct Holbrook to go after METCO’s performance bond. Holbrook stated that by Feb. 10th (2020) we should know more.

i. Cooley thanked Lange, Olthafer and Holbrook for their work thus far.

j. Cooley stated to Ruechel that the Airport had a problem with support recently. When the Airport needed help, the City was silent. Holbrook said that the fuel system litigation may go through the state.

V. Airport Manager Contract, Discussion and Action: Cooley, Chairman

a. Olthafer stated that it has been three years since A&A started as airport manager, and hopes that people have seen a change since that time.

b. Olthafer noted that the City and local area is supposed to be a sponsor of the Airport. The City has liked the Airport but has not been a financial sponsor. Olthafer emphasized that she and Andy have carried the Airport and had left their home in Colorado to come here. It felt like an insult that people never followed up when the Commission was supposed to look at other airport manager’s contracts.

c. Olthafer handed out hardcopies of Airport Manager Contract Comparisons, emphasizing that A&A is displeased with their current contact and airport situation. The document compared the contracts of the following airport managers: Platteville, Monroe, Iowa County, and Clinton. Olthafer stated that this documented data shows A&A Aviation as being undercompensated. The lack of fuel flowage is a major issue. The Commission did provide some relief for lack of fuel flowage due to the Airport’s failed fuel system, but there are other significant issues.

d. Runde acknowledged the hours of uncompensated overtime. This figure was stated in A&A’s Airport Manager Contract Comparisons document as 3,510 hours at a current contract rate of $38.00 per hour, totaling $133,380. Du Plessis noted that there are many other things that A&A
covers that the Commission would need to pay for otherwise. Olthafer note that as of today (Monday, January 13th) that A&A almost has all their 25 hours/week in, and it is supposed to snow three more times this week. A&A feels like they are the personal sponsor of the Airport, including their time, that they cover some of the things financially, and uncompensated overtime.

e. A&A gave written “Examples of Added Value of Going Above and Beyond”. Du Plessis noted that there seems to be a disconnect between the existing contract and what additional things A&A is providing. Cooley stated that we need a win-win approach, to protect the Airport, City and A&A. Du Plessis asked about maybe providing funding for annual maintenance hours. Cooley said that the Commission would discuss this in Closed Session at the February meeting. Du Plessis noted that we did one time 64,000 for fuel flowage. Runde and Du Plessis asked what our fuel flowage would be if our fuel system was working properly. Olthafer stated that her best guess would be that the fuel flowage would be cut in half because PSSI is gone. Olthafer also stated that in the past, there was no incentive for more fuel flowage. A&A has worked for improving flowage. PSSI had told A&A that there was so much that A&A had done that was above and beyond, and that PSSI felt bad that they were leaving.

f. Motion by Runde to table the discussion. 2nd by Runde. Passes unanimously.

VI. Update and Possible Action on Hanger Leases: Manager

a. Olthafer sent out an edited hanger lease via email. The Commission will discuss next month.

b. Discussion and Action: Motion by Runde to table the discussion until next month, with possible action on hanger leases. 2nd by Du Plessis. Motion passes unanimously.

VII. Update of Final Draft of Airport Master Plan: Cooley, Chairman

a. Cooley mentioned Brandon Herbert of Strand Associates. At a future meeting, Josh Holbrook (WDOT, Bureau of Aeronautics (BoA), Airport Development Engineer) may bring Mark Graczykowski (WDOT, BoA, Airport Development Engineer) along.

b. Cooley stated that the City’s work session/planning meeting is 5:30 PM – 6:30 PM on Tuesday Feb. 11th, at the City of Platteville police Station Conference Room. The regular council meeting will follow.

c. Holbrook said that we are just at the apex right now (in context of planning), and we will be what we can be).

d. Olthafer stated that send a picture in for the airport brochure.

VIII. Treasurer’s Report – December 31st, 2019: Du Plessis, Treasurer


d. Du Plessis noted that we are ending the year with a ($65,055.56) balance, which is the hanger loan balance. We ran under target for fuel sales. Note that under the Manager’s Contract there is one month that is booked, so this is not truly a year-end report, there are some other things still out there, there will be some more expense. Olthafer stated that there is still December
income coming in from December fuel sales. Du Plessis noted that we may be close toward breaking even.
e. Motion to by Du Plessis to amend and approve the Treasurer’s Report and pay the vouchers. 2\textsuperscript{nd} by Runde. Passes unanimously.

IX. Manager’s Report: Manager
a. General Airfield Operations: Olthafer stated that we are getting more fuel delivered tomorrow. We are Planning for an Airport Poker Run in June, to entice flying into the Platteville Airport. Will be a very fun event. Runde asked if the low lead pump is still making noise. Olthafer confirmed that it is.

b. Flight Operations:

<table>
<thead>
<tr>
<th>Flight Activity December 2019</th>
<th>Flight Activity December 2018</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total Flights 504</td>
<td>Total Flights 440</td>
</tr>
<tr>
<td>Personal 74</td>
<td>Personal 60</td>
</tr>
<tr>
<td>Business 68</td>
<td>Business 02</td>
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<tr>
<td>Instruction 362</td>
<td>Instruction 288</td>
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c. Fuel Sales:

<table>
<thead>
<tr>
<th>Fuel Sales December 2019</th>
<th>Fuel Sales for December 2018</th>
</tr>
</thead>
<tbody>
<tr>
<td>100LL 670 Gallons</td>
<td>100LL 848 Gallons</td>
</tr>
<tr>
<td>JetA 2,241 Gallons</td>
<td>JetA 2,509 Gallons</td>
</tr>
</tbody>
</table>

d. Fuel Purchased and Current Price:

<table>
<thead>
<tr>
<th>Fuel Type</th>
<th>Quan. Purchased</th>
<th>Current Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>100LL</td>
<td>0</td>
<td>$4.40</td>
</tr>
<tr>
<td>JetA</td>
<td>0</td>
<td>$4.00</td>
</tr>
</tbody>
</table>

Hanger Status: One available this month.

Events: Ski Plane Chili Feed – February 15\textsuperscript{th}, 11:00 am – 2:00 pm. Will feature Culver’s Chili and homemade desserts.
WI Airport Poker Run- June 2020, exact dates TBD

X. Adjournment: Cooley, Chairman

a. Motion to Adjourn by Runde, 2\textsuperscript{nd} by Du Plessis. Adjourned at 7:16 PM