

DRAFT Minutes of April 12th, 2021

As Submitted by Doug Stephens, May 7th, 2021

Meeting was held via Zoom. Please see documented access information at the end of these minutes.

Airport Commission Meeting

April 12th, 2021, 6:00 pm

Meeting held via Zoom

- I. Commission Meeting Call to Order: by Cooley, Chairman @ 6:01 pm
 - a. Quorum achieved.
 - b. Attendance, Commission Members: Dennis Cooley (P), Doug Du Plessis (P), Kathy Kopp (P, City of Platteville Common Council, Airport Representative) (P), Chuck Runde (P), Joe Sener (P), Doug Stephens (P), Danny Xiao (P). Others: Alaine Olthafer-Lange (A&A Aviation, Airport Management), Nicola Maurer (City of Platteville Administrative Director), Adam Ruechel (Platteville City Manager).
- II. Approval of Minutes, March 8th, 2021: Stephens, Secretary
 - a. Motion to approve the March 8th minutes by Runde, 2nd by Du Plessis. Passes unanimously.
- III. Citizen's Comments, Observations and Petitions: Cooley, Chairman
 - a. No citizen comments, observations, or petitions were noted.
- IV. Sub-Committee Meetings: Cooley, Chairman
 - a. Cooley noted that he wanted to push this, and requested that the Operations Sub-Committee to meet between now and July
- V. Airport Masterplan and Hangar Project Update: Cooley, Chairman
 - Council Meeting – Tuesday, April 13th @ 7:00 PM. Airport is on the agenda. Ruechel said that it is to inform the Council about the bidding process. Cooley stated that if anyone has any questions to speak up and let him know. We are going forward with what we agreed to earlier.
 - Runde asked about the width of the taxiway, and if he missed anything, as the request still includes modification of the taxiway. Olthafer-Lange said that they went over and measured the door width on Kaiser's Hangar, and it is 70' wide, but now it seems unlikely that we can have modification to widen the taxiway. Bids will be coming in soon.
*To attend via Zoom, please email cityofplatteville@platteville.org with your request to obtain the meeting link. The request must include your name, Street Address, Email Address and Reason for Wishing to Attend. Registration would be required by 3:00 pm on Tuesday, April 13th, 2021.
- VI. Treasurer's Report, March 31st, 2021: Du Plessis, Treasurer
 - Du Plessis stated that we are at 23% of our annual revenue run rate, with a target of 25%.

- a. Monthly Income, from Financial Report: \$9,562.05
- b. Monthly Expense, from Financial Report: \$12,766.16
- c. Monthly Invoice Payments: \$17,277.09
- d. Status of Project Payments
- f. Motion by Du Plessis to approve the Treasurer’s Report and pay the vouchers. 2nd by Senser. Passes unanimously.

VII. Manager’s Report: A&A Aviation Manager

- Olthafer-Lange stated there was nothing out of the ordinary for the month. They will likely start mowing grass tomorrow.
- Pancake breakfast is August 8th, 7:00 am – noon.
- EAA Flying Start @ DBQ – May 15th
- EAA Oshkosh is scheduled this year
- PVB Summer Poker Run
- All hangars are full. Three people are on the waiting list.
- Runde asked if A&A has increased the fuel price yet. Olthafer-Lange noted that they have not, but will update following the next purchase, and that a going-forward price may be approaching \$5.00.
- Fuel sales are on track, with good JetA fuel sales. Business Operations are up. The tracker is really helping. Training does generate a lot of operations however training flights are not counted toward business operations numbers. Du Plessis shared an output from the month of March KPVB Operations.
- Sener stated that we are on the EAA marketing list. Du Plessis said that for hotels, we could advertise an airport/hotel shuttle service. Runde mentioned offering a discount for pilots that stop and stay in a hotel.
- Cooley mentioned that he would like the CIP Report ready for discussion at the next meeting. We picked up \$90,000 from Bureau of Aviation (BoA) in the first quarter.
- Notes: One year after the start of COVID, it is interesting to see how things have changed.
- Olthafer-Lange noted that the mower equipment contract has been signed, we are waiting for the ADO office. Another CARES Act may be coming through.
- General Airfield Operations:
 - Flight Operations:

Flight Activity Mar. 2021		Flight Activity Mar. 2020	
Total Flights 1698		Total Flights 356	
Personal	182	Personal	96
Business	84	Business	38
Instruction	1432	Instruction	222

- Fuel Sales:

Fuel Sales Mar. 2021	Fuel Sales for Mar. 2020
100LL 1321 Gallons	100LL 1224 Gallons
JetA 1704 Gallons	JetA 1302 Gallons

- Fuel Purchased and Current Price (Mar. 2021):

Fuel Type	Quan. Purchased	Current Price
100LL	0	\$4.05
JetA	0	\$3.00

VIII. Adjournment: Cooley, Chairman

- Motion to adjourn by Senser, 2nd by Runde. Passes unanimously. Adjourned at 6:29 PM

Access Information from April 12th, 2021 published meeting agenda:

To join the Airport Commission Meeting via Zoom please visit:

<https://us02web.zoom.us/j/81756201731?pwd=U3Byd1F2bGIGUHNUQ2UreTZTc0c2QT09>

Meeting ID: 817 5620 1731

Passcode: 848076

Or connect by phone: 877-853-5257 US Toll-free or 888-475-4499 US Toll-free