

Minutes of Nov. 8th, 2021

As Amended and Approved Dec. 13th, 2021. Submitted by Doug Stephens, Dec. 29th, 2021.

Airport Commission Meeting
Nov. 8th, 2021, 6:00 pm
Meeting held in person at the Platteville Airport

- I. Commission Meeting Call to Order: by Du Plessis, Acting Chairman @ 6:03 pm
 - a. Quorum achieved.
 - b. Attendance, Commission Members: Dennis Cooley (A), Doug Du Plessis (P), Chuck Runde (P), Joe Sener (P), Doug Stephens (P), Danny Xiao (P). Others: Kathy Kopp (City of Platteville Common Council, Airport Representative), Alaine Olthafer-Lange (A&A Aviation, Airport Management), Adam Ruechel (City of Platteville Manager).

- II. Approval of Minutes, Oct. 11th: Du Plessis, Acting Chair
 - a. Motion by Sener to approve the minutes, 2nd by Runde. Passes unanimously.

- III. Citizen's Comments, Observations and Petitions: Du Plessis, Acting Chair
 - a. None.

- IV. Master Plan: Du Plessis, Acting Chair
 - a. Report on subcommittee meeting held 11/2/21. Olthafer-Lange said that she, Mike Dmyterko (Coffman Associates), Brandon Herbert (Strand Associates), and Josh Holbrook (Wisconsin Dept. of Transportation, Bureau of Aeronautics) reviewed the Master Plan maps. There is no eminent domain involved in this. The Airport needs to have a public hearing before the Airport can provide further guidance on the master plan. Coffman Associates will be at the Public Hearing.
 - b. Runde asked about the older, pre-existing plan, and Stephens said that he would check his files for it.
 - c. Sener stated that a lot of airports are not doing well, and are being hit for infringement, etc.
 - d. Olthafer-Lange spoke about the Airport's old Remote Communications Outlet (RCO). It is outdated and could be removed. Olthafer-Lange stated that she owes Coffman an email.

Du Plessis requested that Agenda Item V. Approval of the 10-bay Hangar Loan Payoff discussion be placed after Agenda Item VI. Treasurer's Report. No objections from Commission.

- V. Treasurer's Report, Oct. 31, 2021: Du Plessis, Treasurer
 - a. Monthly Income, from Financial Report: \$36,378.58
 - b. Monthly Expense, from Financial Report: \$23,606.86
 - c. Monthly Invoice Payments: \$36,161.44
 - d. Brief discussion of CIP 27 and what was in the Restricted balance.
 - e. Revenue is strong. Have received \$117,000 in land rent, and another check will be coming in. Olthafer-Lange stated that the Airport will be getting a rental payment in December for Parcel A. We are doing really well on land rental income, and it depends on the price of corn. We also had

a favorable miss in Jet-A fuel sales volume (sales exceeded estimate). We might need another load of 100 LL fuel.

- f. Motion by Runde to approve the Treasurer’s Report and pay the vouchers. 2nd by Sener. Passes unanimously.

VI. Approval of the 10-bay hangar loan pay-off: Du Plessis, Acting Chair

- a. Balance of 10-bay hangar loan is \$33,998.89.
- b. Motion by Runde to approve payoff of the 10-bay hangar loan. 2nd by Stephens. Passes unanimously.

VII. Manager’s Report: A&A Aviation Manager

a. General Airfield Operations:

- The PC12 is flying more. Aviation is picking up all over.
- Runde asked Olthafer-Lange if the Airport keeps track of crop spraying fuel sales, so we could do projections. Olthafer-Lange stated that we do give fuel discount, like we would for a base tenant.
- Olthafer-Lange stated that we had meeting with Fox Valley Tech. They are doing a lot of flight work and will operate as a remote ground school. It is good that Fox Valley Tech wants to share. Fox Valley Tech cannot handle the demand, so they are going the remote ground school route.
- Hangar status: one on the waiting list
- Events: December 13, 5:00-6:00 PM, open house for public feedback on Master Plan.

b. Flight Operations

Flight Activity Oct. 2021		Flight Activity Oct. 2020	
Total Flights 1260		Total Flights 1458	
Personal	154	Personal	206
Business	64	Business	72
Instruction 1042		Instruction 1180	

c. Fuel Sales:

Fuel Sales Oct. 2021		Fuel Sales for Oct. 2020	
100LL 1451 Gallons		100LL 1393 Gallons	
JetA	2455 Gallons	JetA	942 Gallons

d. Fuel Purchased and Current Price (Oct. 2021):

Fuel Type	Quan. Purchased	Current Price
100LL	0	\$4.60
JetA	7500	\$3.75

e. FVT Meeting Oct. 13th follow-up

f. CIP with BOA Update: Everything highlighted in green has been completed. We are currently waiting for another snow blade. For 2023-24 there is not a lot shown in the CIP. We will need to sit down with Josh Holbrook and talk about what we want to do.

VIII. Adjournment: Du Plessis, Acting Chairman

a. Motion to adjourn by Xiao, 2nd by Runde. Passes unanimously. Adjourned at 6:50 PM

If attendance requires special accommodation needs, please contact (608)348-9741, ext. 2238