

Minutes of Jan. 10th, 2022
As Approved Feb. 14th, 2022
Submitted by Doug Stephens, Mar. 1st, 2022

Airport Commission Meeting

Jan. 10th, 2022, 6:00 pm

Meeting held in person at Platteville Municipal Airport 5157 Highway 80, and also via Zoom
See Zoom link info at the end of this document.

- I. Commission Meeting Call to Order: by Cooley, Chair @ 6:00 pm
 - a. Quorum achieved.
 - b. Attendance, Commission Members: Dennis Cooley (P), Doug Du Plessis (P), Chuck Runde (P), Joe Sener (P), Doug Stephens (P), Danny Xiao (A). Others: Nicola Maurer (Administration Director), Alaine Olthafer-Lange (A&A Aviation, Airport Management), Adam Ruechel (City of Platteville Manager), Josh Holbrook (BoA), Brandon Herbert (Strand Associates), Mike Dalecki (guest).

- II. Approval of Minutes, Dec. 13th: Cooley, Chair
 - a. Olthafer-Lange noted that she had sent Stephens some incorrect data in the Dec. Manager's Report, which was then carried into the DRAFT Minutes. Olthafer-Lange will send Stephens the correct data so he can amend the Dec. minutes.
 - b. Motion by Runde to approve the Dec. minutes with amendments, 2nd by Du Plessis. Passes unanimously.

- III. Citizen's Comments, Observations and Petitions: Cooley, Chair
 - a. None.

- IV. Treasurer's Report, Dec. 31, 2021: Du Plessis, Treasurer
 - a. Monthly Income, from Financial Report: \$64,148.34
 - b. Monthly Expense, from Financial Report: \$48,278.40
 - c. Monthly Invoice Payments: \$17,741.44
 - d. Hangar Loan is still showing, and not closed yet.
 - e. Aviation fuel sales was up \$43,000.
 - f. Up 76% above budget in Land Rental income. This was due to the increase in the price of corn. Olthafer-Lange noted that the last check for Parcel A was over \$50,000.
 - g. Total Revenues are up. This included business fuel specific to crop dusters. Fuel is 61% ahead of budget (purchases).
 - h. Maurer stated that fuel inventory is adjusted at the end of the year. Olthafer-Lange noted that fuel invoices need to be booked for 2021.
 - i. Du Plessis noted that the Airport has had a lot blessings, including the increased fuel sales, and the increased price of corn, which drives land rental income.
 - j. Motion by Du Plessis to pay the vouchers and approve the Treasurer's Report. 2nd by Sener. Passes unanimously.

- V. Manager's Report: A&A Aviation Manager

a. General Airfield Operations:

- The fuel sales need to be updated from the December minutes. Olthafer-Lange will send Stephens the right numbers for December.
- Helicopter training at the University of Dubuque is way down.
- Added a second person to the hangar wait list. Hangar Status: 2 on waiting list.
- Events: IFR Club – First Meeting Feb 2nd. Will be every month, first Wednesday of the month.
- Doing another engineering Senior Design Project with UW-Platteville, which will be design a new FBO/Hangar combination this semester.
- The PC12 airplane is being set up with a Dry Lease instead of a Charter Agreement (Olthafer-Lange explained that a Dry Lease requires 3 separate payments to lease the airplane: 1 payment for the pilot, 1 payment for the airplane, and 1 payment for the fuel) which is a good affordable approach in some circumstances, as compared to Charter Agreement. The PC12 has a 6 + 2 capacity.
- Total fuel sales are running strong.
- Colley noted that sometime someone from Grant County will come back to us to connect the fiber.

b. Flight Operations

Flight Activity Dec. 2021	Flight Activity Dec. 2020
Total Flights 698	Total Flights 972
Personal 98	Personal 120
Business 48	Business 38
Instruction 552	Instruction 814

c. Fuel Sales:

Fuel Sales Dec. 2021	Fuel Sales for Dec. 2020
100LL 900 Gallons	100LL 845 Gallons
JetA 2031 Gallons	JetA 1152 Gallons

d. Fuel Purchased and Current Price (Dec. 2021):

Fuel Type	Quan. Purchased	Current Price
100LL	0	\$4.60
JetA	0	\$3.75

e. FVT Meeting Oct. 13th follow-up

f. CIP with BOA Update:

VI. Master Plan Open House Discussion: Cooley, Chair

a. Potential RCO Decommissioning

- The Remote Communications Outlet (RCO) will be decommissioned. We look at the amount of land it takes up. Hopefully it can be torn down. This topic ties into the next agenda item of CIP. If we can get the RCO out of the way, then we can have more hangar development space and taxiway access.
- The topic of land acquisition was brought up by Olthafer-Lange, in the context of adding hangars along the west runway (Runway 15-33), etc.
- Herbert noted that Mike Dmyterko from Coffman Associates couldn't make it to tonight's meeting as he is at a conference. Herbert said soon we need a recommendation on remove the RCO and move the Automated Weather Observation System (AWOS) station, so we can get moving on this.
- Cooley stated that we want a 1,000 ft extension added to one end of Runway 15-33. Du Plessis noted that we didn't talk about adding a taxiway to Runway 15-33. Sener suggested sending out an email ballot. Du Plessis asked about an offset or T-Crossing taxiway. Herbert noted that they needed to be offset, and that we need two (2) 90-degree turns to access the runway. Cooley asked Holbrook if there was anything that was giving him heartburn/immediate concern, and Holbrook replied, no.
- Du Plessis asked if there is anything we could give provisional approval to now. Dalecki noted that if the topic was not noticed in the Agenda, the Commission should not be voting on the topic. Runde suggested voting at next month's meeting. Cooley stated that we are informing the process. Cooley clarified to Herbert that we are considering a 1,000 ft runway addition, so Herbert can keep moving with drawings. At our next meeting, there will be a vote for approval.
- Cooley asked if there is anything else regarding the Open House event, and there was nothing.

VII. Airport CIP Plan: Cooley, Chair

a. Open Discussion, how to use entitlement

- Cooley spoke about bringing the CIP back. Olthafer-Lange talked about really diving into the topic in February. The figure of \$159,000 per year, for 5 years, was mentioned. Cooley asked about funding uses, in terms of restrictions. It seems the funding has AIP rules. Cooley asked Holbrook when the most recent CIP was. Holbrook replied that the spreadsheet is blank because he had just erased it.
- As an overview, \$159,000 per year, plus our other Airport entitlements effectively means we are getting double entitlements for the next 5 years.

b. Extra funding from Infrastructure Legislation

- Cooley noted that we are sitting on about \$5 million and need to get the Master Plan

completed by May. Olthafer-Lange stated that we have a good problem to have. Cooley stated that next month is a pivotal month for us. Maurer asked if there was a matching percentage requirement on the money, and the response was that there is.

- Cooley asked if we could meet again in February. Du Plessis asked about what bids expired. Holbrook stated that we had rejected the bids, so they are done.
- Holbrook stated that ALP could be approved after it goes to the FAA, more than 6 months or more, hoping that it happens in 2022.
- Cooley advised that we send this to our projects committee. Du Plessis checked his calendar, and suggested the dates of Jan. 24th, 26th, and 27th, for a Zoom mtg. Cooley thanked Holbrook for helping to get us in this position.

VIII. Adjournment: Cooley, Chair

- a. Motion to adjourn by Runde, 2nd by Sener. Passes unanimously. Adjourned at 7:12 PM

Join Zoom Meeting

<https://us02web.zoom.us/j/82387748255>

Meeting ID: 823 8774 8255

If attendance requires special accommodation needs, please contact (608)348-9741, ext. 2238