

Minutes of Apr. 11th, 2022

As Approved May 9th, Submitted by Doug Stephens, May 10th, 2022

Airport Commission Meeting
April 11th, 2022, 6:00 pm
Meeting held in-person, at the Platteville Airport

- I. Commission Meeting Call to Order: by Cooley, Chair @ 6:02 pm
 - a. Quorum achieved.
 - b. Attendance, Commission Members: Dennis Cooley (P), Doug Du Plessis (P), Chuck Runde (P), Joe Sener (P), Doug Stephens (P), Danny Xiao (P). Others: Nicola Maurer (Administration Director), Kathy Kopp (Council Representative), Andy Lange (Airport Management). Guests: Brittany Boxrucker (Airport Management Help), Mike Dalecki.

- II. Approval of Minutes, Mar. 21st: Stephens, Secretary
 - a. Motion by Runde to approve the Mar. 21st minutes. 2nd by Du Plessis. Passes unanimously.

- III. Citizen's Comments, Observations and Petitions: Cooley, Chair
 - a. Kopp stated that the Airport needs a new Airport courtesy car, as the existing one is very deteriorated and disgusting looking. Lange stated that the Airport's other courtesy car, the Chevy Impala, is completely done for. Cooley asked Maurer about the City's vehicle lease program with Enterprise. Maurer stated that there may be some other possibilities. The secondary car market is very strong right now, used cars are very expensive. Nicola will reach out to Adam Ruechel (City of Platteville Manager) and Howard Crofoot (City of Platteville Public Works Director) to see if anything is available. Lange stated that the courtesy car is used 3 or 4 times a week, and it is not worth repairing. Cooley stated the goal of getting a replacement car figured out by June or July. Cooley asked Maurer if the Airport could sponsorship with a dealership. Maurer stated that she would need to check with the City's legal council.

- IV. Treasurer's Report, March 31st, 2022: Du Plessis, Treasurer
 - a. Monthly Income, from Financial Report: \$81,813.04
 - b. Monthly Expense, from Financial Report: \$4,786.27
 - c. Monthly Invoice Payments: \$49,165.37
 - d. Status of Project Payments: We now have a zero balance for the hangar loan.
 - e. Lange stated that the Airport did buy a full load of Jet-A fuel
 - f. Motion by Du Plessis to pay the vouchers and approve the Treasurer's Report. 2nd by Sener. Passes unanimously.

- V. Manager's Report: Lange, A&A Aviation Manager
 - a. General Airfield Operations:
 - March was a good month. Had a good crew in here, with the helicopters doing surveying.
 - Spoke about RCO (Remote Communications Outlet) decommissioning. The Airport would like to have this happen. Lange distributed hardcopies of a document received from the U.S. Department of Transportation, Federal Aviation Administration, Air Traffic Organization,

Central Service Center. This document was titled AIRSPACE CASE NUMBER 21-AGL-378-NR, addressed to “All Interested Parties”, and publicly states the Proposal “The Federal Aviation Administration (FAA) has received a request to decommission a Remote Communications Outlet (RCO) located on the Platteville Municipal Airport (PVB) near Platteville, Wisconsin”. The intent of FAA’s posting is to provide the public with the opportunity to review and comment on the effect this proposal may have on the aeronautical activity.

- The pasture land lease needs to be renewed in October. Have not gotten in contact with the current lease holder yet.
- Lange introduced Britany Boxrucker, who has been working to help A&A Aviation for a while. Boxrucker is student at Southwest Wisconsin Technical College and is in the first year of the two-year Business Administration program. She is also working on earning her pilot’s instrumentation certification. She stated that she would like to be a corporate pilot. Her interest in flying was sparked years ago, as she attended a pancake breakfast hosted at the Platteville Airport and participated in youth flight that day.
- Lange stated that he has not set a date yet for the Airport Pancake Breakfast.
- Lange would be interested in securing additional help at the Airport via a UW-Platteville student internship.
- Lange stated that he had not gotten a chance to talk to Josh Holbrook. Cooley stated that he would like to update the CIP every quarter.
- Cooley asked when the Kaiser Hangar comes online, as far as rent payments. Could be December 2022.
- Lange stated that we are super-competitive on fuel prices and are making some money. He has never seen the fuel market like it is currently. The price of fuel fell 60 cents per gallon the day after we purchased a load.
- There may be up to three different outfits coming here for crop dusting this summer.

b. Flight Operations

| Flight Activity Mar. 2022 | | Flight Activity Mar. 2021 | |
|---------------------------|------|---------------------------|------|
| Total Flights | 1297 | Total Flights | 1698 |
| Personal | 107 | Personal | 182 |
| Business | 180 | Business | 84 |
| Instruction | 1010 | Instruction | 1432 |

c. Fuel Sales:

| Fuel Sales Mar. 2022 | | Fuel Sales for Mar. 2021 | |
|----------------------|--------------|--------------------------|--------------|
| 100LL | 2158 Gallons | 100LL | 1321 Gallons |

| | |
|-------------------|-------------------|
| JetA 3887 Gallons | JetA 1704 Gallons |
|-------------------|-------------------|

d. Fuel Purchased and Current Price (Mar. 2022):

| Fuel Type | Quan. Purchased | Current Price |
|-----------|-----------------|---------------|
| 100LL | 0 | \$5.00 |
| JetA | 7573 | \$5.75 |

- e. FVT Meeting October 13th follow-up
- f. CIP with BOA Update
- g. Hangar Status: Full, one on waiting list.

VI. Master Plan – other project updates if any: Cooley, Chair

- a. Cooley stated that he has no update on Master Plan, and that Brandon Herbert will be at our next meeting.

VII. Airport CIP Plan: Cooley, Chair

- a. Open Discussion, how to use entitlement:
 - Cooley asked the Commission if there is any reason we should deviate from the plan? Commission members stated no.
 - Cooley stated that there may be possibility of people who would like to pump some money into the Airport. The Youth Apprenticeship Program (pilots license) was mentioned, and funding coming from the state. We will know more on Thursday. Du Plessis stated that he would like to participate via Zoom. Will potentially help us fund the main building.
- b. Extra funding from Infrastructure Legislation:
 - CIP in extra funding. Aircraft Owners and Pilots Association (AOPA) had a discussion with Joe Sener. Sener noted that virtually every airport is struggling, and every airport is trying to increase their volume. Sener stated that AOPA is a very large organization and has 162,000 members.
 - Cooley mentioned the group Wisconsin Flying Farmers. Mentioned facility support and a classroom. Cooley said they want a tri-state approach. Will have a final number for bid soon.

VIII. Internship possibilities: Chair/Xiao

- a. Xiao stated that he has spoken to Les Hollingsworth (UW-Platteville, School of Business Director & Associate Professor) regarding the possibility of a creating business student internship at the Airport. Now is the time to look for a student for summer. An internship agreement is required. An internship requires a minimum of 240 hours. A pay rate of \$15 per hour has mentioned, and there would need to be a supervisor identified at the airport. A UW-Platteville School of Business professor would be the coordinator, not the supervisor. An internship is considered an academic course, and as such, requires a minimum of 240 hours. The Airport could hire the student/ keep

them on after the internship.

- Du Plessis stated that the Airport could potentially have rotating/on-going internships. Cooley asked about three aspects: (1) Business, (2) Accounting, and (3) Marketing. Du Plessis mentioned that potentially the Airport could offer projects/ongoing work as part of their internship term. Runde stated that we don't want a "one and done" scenario regarding internships. Du Plessis stated that he would like to see it be more fluid with the University.

IX. Avionics/WEDC/CESA 3: Chair

a. Grant opportunities

- Cooley said that we could help prove the concept of avionics, could be UW-Platteville, SWTC, etc.
- Lange stated that he had spoken to Dakota, and also Levi Davis (Levi crop sprays). Both are willing to go to high schools to talk about careers in aviation. Cooley stated that getting the University of Dubuque (UD) involved would be a key piece. Du Plessis noted that UD is pretty rigid. Lange confirmed that UD does have Avionics Management as a major. UD does not have an Avionics Mechanics major. Cooley mentioned that NICC is popping through on Aviation Mechanics. Cooley stated that we want partnerships where everyone is putting everything on the table, and people not keeping things to themselves. We want to prove the youth internship model. We are preparing students to meet a need, and train for a trade. The Platteville niche is agriculture, tourism, and also business. As an example, Boscobel's niche is outdoor recreation, as a sportsman's niche. Cooley will reach out to Mark Graczykowski (Wisconsin Bureau of Aeronautics).
- Cooley stated that he thinks this could be a youth hub. Xiao stated that we need to get an internship job description developed now. Du Plessis asked if we are in a position to give a really useful internship. Cooley advised that it is important to have things ready to go.
- Cooley asked what is on our agenda for next month and he stated the following: Job description for internship and keep it within the constraints of our current budget. Du Plessis noted that we need a schedule of work items for the internship, and it needs to be solid, so it doesn't crash. Sener noted three categories: (1) business, (2) marketing, and (3) management and logistics. Sener also noted that we need billing help the most. Marketing for the Oshkosh EAA is important. Du Plessis said that the operations side should be easy to get going. Cooley stated that our goal is that five years from now the apprenticeship will be a feeder for airport managers that the industry needs.
- Items for the next meeting agenda: (1) approve internships/those applying. (2) approve job descriptions and make sure the pieces align with the A&A contract, and what is coming out. (3) Get Chuck here from the Youth Apprenticeship Program. (4) Bring back the CIP. (5) Update on bids, Brandon Herbert will give an update. Cooley mention that Mt. Horeb had a Friends of the Fire Dept. (501c3), that helped the Mt. Horeb fund a new fire department.

X. Adjournment: Cooley, Chair

- a. Motion to adjourn by Du Plessis, 2nd by Runde. Passes unanimously. Adjourned at 7:24 PM

If attendance requires special accommodation needs, please contact (608)348-9741, ext. 2238