

Minutes of June 13th, 2022, as Recorded by Danny Xiao.
As Approved July 11th, 2022. Submitted by Doug Stephens, July 14th, 2022

Airport Commission Meeting Monday
June 13th, 2022, 6:00 pm
Meeting held in-person, at the Platteville Airport, 5157 HWY 80, Platteville WI.

- I. Commission Meeting Call to Order: by Cooley, Chair @ 6:00 pm
 - a. Quorum achieved.
 - b. Attendance, Commission Members: Dennis Cooley (P), Doug Du Plessis (P), Chuck Runde (A), Joe Sener (P), Doug Stephens (A), Danny Xiao (P). Others: Adam Ruechel (City Manager), Nicola Maurer (Administration Director), Kathy Kopp (Council Representative). Guests: Brittany Boxrucker (Airport Management Help), Taylor Gilbert (summer intern), Oliver Barnes (summer intern), Josh Holbrook (Wisconsin Dept. of Transportation, Bureau of Aeronautics), Brandon Herbert (Strand Associates).
- II. Approval of Minutes, May 9, 2022
 - a. Motion by Sener to approve the May 9th minutes. 2nd by Du Plessis. Passes unanimously.
- III. Citizens Comments, Observations and Petitions: Cooley, Chair
 - a. A pilot from Illinois, will move from Florida to Dubuque area. Served on EAA Board. He is interested in renting or investing in a hangar. RV-10 airplane, 30'*35' hangar size.
 - b. Brittany Boxrucker, Southwest Tech business major, is working as Airport Management help, and will help with mowing and plowing.
 - c. Oliver Barnes, Business Administration intern, will help with finance, and will be working on payment schedule for hangar loan, 5-year profitability, 5-year treasure report.
 - d. Taylor Gilbert, Marketing intern, will be working on events for the airport, 6-month Marketing Plan.
- IV. Update on Youth Apprenticeship/Educational Opportunities: Cooley
 - a. CESA 3 (Cooperative Educational Service Agency, District 3 consists of 31 Southwest Wisconsin School Districts).
- V. Update, Discussion and Possible Action on Bid Documents for New Hangar Project: Cooley/Herbert
 - a. Herbert: two bids were received for the 70*70 box hangar. Both bids are valid for 120 days.
 - b. Oliver Barnes showed the loan payment schedule.
 - c. Motion by Cooley to accept the lower bid from Tricon \$957,600, pending the City's approval to finance \$600,000. 2nd by Sener. Passes unanimously.
 - d. Cooley will work with the City to provide a letter of financial support, send it to BoA so that the bid can be officially accepted.
- VI. Update on Governmental Affairs Plan: Cooley
 - a. Taylor Gilbert will work on a marketing plan to spread the words of the upcoming \$1M hangar project.
 - b. Motion by Du Plessis, 2nd by Sener. Passes unanimously.
- VII. Treasurer's Report, May 31, 2022: Treasurer Du Plessis.
 - a. Monthly Income Review, from Financial Report: \$27,268.05
 - b. Monthly Expenses Review, from Financial Report: \$17,098.66

- c. Monthly Invoice Payments, from Financial Report: \$27,621.73
- d. Status of Project Payments

VIII. Manager’s Report: Brittany Boxrucker (Airport Management Help)

- a. General Airfield Operations: DNR was spraying bugs this month. The pancake breakfast will take place July 31st. That is the last day of EAA AirVenture Oshkosh 2022.

b. Flight Operations

Flight Activity May 2022		Flight Activity May 2021	
Total Flights	1624	Total Flights	1828
Personal	125	Personal	202
Business	73	Business	70
Instruction	1426	Instruction	1556

c. Fuel Sales

Fuel Sale May 2022		Fuel Sale May 2021	
100LL	1949 Gallons	100LL	1527 Gallons
JetA	3660 Gallons	JetA	1766 Gallons

d. Fuel Prices

Fuel Type	Quan. Purchased	Current Price
100LL	0	\$6.75
JetA	0	\$5.75

- e. FVT Meeting October 13th follow-up: A&A Aviation signed a contract with Fox Valley Technical College. Students from FVTC will take flights at Platteville Airport.
- f. CIP with BOA Update: Refer to Section IX.
- g. Update on interns: Interns are doing well.
- h. Simulator update: The flight simulator has been ordered.
- i. Hangar Status: One open, one on waiting list for new hangars

IX. Airport CIP Plan: Cooley

- a. Open Discussion, how to use entitlement
- b. Extra funding from Infrastructure Legislation
- c. To-do: The Commission will call for a meeting soon to develop a 20-years Master Plan, which will list desirable projects for the coming 20 years and prioritize them. The list will be sent to Brandon Herbert in August.

X. Adjournment: Cooley, Chair

- a. Motion to adjourn by Du Plessis, 2nd by Sener. Pass unanimously. Adjourned at 6:53pm

If attendance requires special accommodation needs, please contact (608)348-9741, ext. 2238