

Minutes of August 8th, 2022, as Recorded by Danny Xiao
As Approved Sept. 12, 2022. Submitted by Doug Stephens Sept. 13th, 2022

Airport Commission Meeting
August 8th, 2022, 6:00 pm

Meeting held in-person, at the Platteville Airport, 5157 HWY 80, Platteville WI.

- I. Commission Meeting Call to Order: by Cooley, Chair @ 6:02 pm
 - a. Quorum achieved.
 - b. Attendance, Commission Members: Dennis Cooley (P-Zoom), Doug Du Plessis (P), Chuck Runde (P-Zoom), Joe Sener (P), Doug Stephens (A), Danny Xiao (P). Others: Adam Ruechel (City Manager), Nicola Maurer (Administration Director), Kathy Kopp (Council Representative), Andy Lange (Airport Management). Guests: Brittany Boxrucker (Airport Management Help), Brandon Herbert (Strand Associates).
 - c. **To-do list: the City will set up Zoom options for future airport commission meetings.** Future meetings will be hybrid format (in-person and via Zoom).
- II. Approval of Minutes, July 11th
 - a. Motion by Du Plessis to approve the July 11th minutes. 2nd by Sener. Passes unanimously.
- III. Citizens Comments, Observations and Petitions: Cooley, Chair
 - a. None
- IV. Update, Discussion and Possible Action on Financing plans for New Hangar Project: Cooley/Herbert
 - a. Everything is good on the City side. Cooley has submitted the business plan to Josh Holbrook at BOA. Brandon Herbert reported that the award is in process. Very likely the contractor will build the foundation this fall, perform concrete this fall, and erect the steel structure next spring. Cooley reiterated that all early activities (before official contract is awarded) are on the contractor; the City has no obligation for any payment for early works. In summary, the project is expected to be completed by August 2023.
- V. Update on flight simulator: Du Plessis/Cooley
 - a. Setting usage rates and scheduling: Du Plessis reported that the simulator is working great. The tentative rate of \$60/hr is half of the airplane rent and is reasonable. Students will need an instructor by side to use the simulator. A document (log book) is needed to sign in of simulator usage. A tutorial is needed for general use.
- VI. Discussion and Set Date for Sub-Committee meetings and strategic planning sessions: Cooley/Kopp:
 - a. "Party for the Port 2023" will go together with the Scouts' pancake event. Saturday will be better than Sunday. **To-do list: Andy Lange will talk with Scouts for possible dates.**
 - b. Hangar availability marketing: currently by word of mouth.
 - c. Project subcommittee: needs to complete the 20 years CIP for the Master Plan. **To-do list: Dennis Cooley will set up a meeting on Sept. 15, 1-3pm for the subcommittee.**
 - d. A car show event at the airport: may attract 400~ cars. October after harvest will be a good time.
 - e. Fly-in before EAA: July 24~30, 2023.

- f. Movie at the airport.
- g. Santa Fly-in.
- h. Fly school graduates, photos, announcements, gatherings.

VII. Discussion and Possible Action of Creation of Friends of Platteville Municipal Airport Group: Sener/Cooley

- a. Sener shared some preliminary purpose of the Group. Name and purpose need to be determined. **To-do list: Sener will send a draft to the Commission members for comments.**

VIII. Treasurer’s Report, July 31, 2022: Du Plessis, Treasurer

- a. Monthly Income, from Financial Report: \$122,122.15
- b. Monthly Expense, from Financial Report: \$47,435.98
- c. Monthly Invoice Payments: \$90,829.35
- d. Status of Project Payments:
- e. Motion by Du Plessis to pay the vouchers and approve the Treasurer’s Report. 2nd by Sener. Passes unanimously.

IX. Manager’s Report:

- a. General Airfield Operations:
- b. Flight Operations:

Flight Activity July 2022		Flight Activity July 2021	
Total Flights	1644	Total Flights	1826
Personal	187	Personal	286
Business	217	Business	192
Instruction	1240	Instruction	1348

c. Fuel Sales:

Fuel Sales July 2022		Fuel Sales for July 2021	
100LL	4412 Gallons	100LL	6421 Gallons
JetA	6228 Gallons	JetA	5524 Gallons

d. Fuel Purchased and Current Price (July 2022):

Fuel Type	Quan. Purchased	Current Price
100LL	3,894	\$6.75

JetA	11,365	\$5.75
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- f. Hangar status: One open, three on waiting list for new hangars
- g. Lightning strike on Aug. 3rd – working with insurance company to remedy it.

X. Pasture ground bid:

- a. Lange reported that Ads on newspaper. Bid open in Sept. 3 years lease.

XI. Possible action on Manager's Contract

- b. Du Plessis reported that the contract will be restructured. **To-do list: A draft contract will be ready for action by next meeting.**

XI. Adjournment: Cooley, Chair

- c. Motion to adjourn by Kopp, 2nd by Sener. Passes unanimously. Adjourned at 7:18PM

If attendance requires special accommodation needs, please contact (608)348-9741, ext. 2238