

Minutes of Sept. 12<sup>th</sup>, 2022

As Approved Oct. 10<sup>th</sup>, 2022. Submitted by Doug Stephens, Oct. 12<sup>th</sup>, 2022

Airport Commission Meeting

Sept. 12<sup>th</sup>, 2022, 6:00 pm

Meeting held in-person, at the Platteville Airport, 5157 HWY 80, Platteville WI.

- I. Commission Meeting Call to Order: by Cooley, Chair @ 6:05 pm
  - a. Quorum achieved.
  - b. Attendance, Commission Members: Dennis Cooley (P), Doug Du Plessis (P), Chuck Runde (P), Joe Sener (P), Doug Stephens (P), Danny Xiao (P). Others: Adam Ruechel (City Manager), Nicola Maurer (Administration Director), Kathy Kopp (Council Representative), Andy Lange (Airport Management). Guests: Brittany Boxrucker (Airport Management Help), Gretchen Kamps
- II. Approval of Minutes, August 8<sup>th</sup>, and Sept. 6<sup>th</sup> Special Meeting 2022: Stephens, Secretary
  - a. Motion by Sener to approve the Aug. 8<sup>th</sup>, and Sept. 6<sup>th</sup> minutes. 2<sup>nd</sup> by Xiao. Passes unanimously.
- III. Citizens Comments, Observations and Petitions: Cooley, Chair
  - a. None
- IV. Update, Discussion on New Hangar Project: Cooley/Herbert
  - a. The A/E does not have an executed contract yet, but the A/E is moving ahead at their own risk to keep the project moving forward. Tri-Con has not been approved by BoA yet.
- V. Car-Related Event at PVB: Du Plessis/Lange
  - a. The Wings and Wheels Radar Run will be held Sat. Oct. 15<sup>th</sup>. The event has no rain date, it either all or nothing. The website shows that 482 people are interested in the event, with 71 confirmed going. The event is set for a 5-hour long period and includes a ¼ mile radar run. There will be a prize for best Halloween themed entry. The cost is \$10 to attend the car/airplane show, and \$15 to participate in the radar run. There will be no alcohol served. The show organizer will contract for porta-potties. Lange stated that people will park out in the big grass area, and overflow parking will be by the Avista hangar. There will be some sorting necessary for those who are attending versus those who are there for the radar run. Lange asked about having police help for traffic control safety from Hwy 80.
  - b. Lange stated that the event will be NOTAM'd that both runways will be closed due to the event. Coley asked Du Plessis if there is an agreement between the Airport and event organizer. Du Plessis asked who should received the donation from the event. Kopp suggested the New Fire Station. Du Plessis stated that the amount of money to be donated would not be material. Cooley mentioned Friends of the Platteville Airport group could be worthy cause. Cooley also mentioned Project Lead the Way. Could be used for seed money for aviation programs in schools. Du Plessis stated that he would like to use the donation to fund aviation interest in local schools. Using the donation to offset the cost of Airport's new Flight Simulator was mentioned.
- VI. Update on flight simulator: Du Plessis
  - a. Du Plessis stated that some more assembly is required and should not be difficult. Cooley asked if the simulator had been used yet. A couple of people/flight instructors have already logged some time on it.

- b. Du Plessis stated that they are purchasing a couple of speakers to place in the Airport, so people can listen to airport radio traffic. A possibility of adding a speaker in the pavilion was mentioned.
- c. Cooley asked about the concept/possibility of drone racing in UW-Platteville's Pioneer Stadium, as there is a Drone Club at UW-Platteville. Cooley stated that he would like to get a drone club connected to/associated with the Platteville Airport. For commercial drone flight a PART 107 Certificate is required (\$72). Recreational drone use is limited to no more than 400' high. Cooley asked if the Platteville Airport could be place to get trained/licensed for flying drones. This could be a pathway to help expose people, including youth, to aviation.

VII. Discussion and Set Date for Sub-Committee meetings: Cooley

- a. No discussion.

VIII. Update and Discussion on Creation of Friends of the Platteville Municipal Airport Group : Sener/Cooley

- a. Adding value is a key concept. The Arcadia Airport in Florida was mentioned as an example, as it more than an airport. It is a former military airport, and currently has a camping environment. The Thanesville Arkansas Airport was also mentioned, as it connected with Outdoor and Guide Services. Sener stated hat he would like to concepts documented on one sheet of paper.
- b. Cooley stated that he had talked to Dale Walker of Fox Valley Aviation. Mentioned a youth apprenticeship program and 3o school districts. We have a large percentage of students per capita looking at aviation. Cooley mentioned Jamie Nutter(CESA 3), and other educational pathways. Cooley mentioned NICC, located in Peosta, and spoke about aviation, avionics, and piloting. Fox Valley Technical College is doing things in Brillion, WI. It would be great to tie into UW-Platteville via educational pathways, and a cohort for credit program.

IX. Treasurer's Report, August 31, 2022: Du Plessis, Treasurer

- a. Monthly Income, from Financial Report: \$49,504.16
- b. Monthly Expense, from Financial Report: \$91,262.21
- c. Monthly Invoice Payments: \$62,485.71
- d. Status of Project Payments:
- e. Motion by Du Plessis to pay the vouchers and approve the Treasurer's Report. 2<sup>nd</sup> by Sener. Passes unanimously.
- f. Maurer asked about budget review. This will be brought back at the October meeting for approval. Maurer stated that she sent the 2023 template to Du Plessis and said that it should not be complicated. Du Plessis stated that the fuel sales and land leases would be the largest components. Du Plessis stated that he did find the email with template attachment from Maurer. Maurer said that she has looked at how the City wraps its arms around its budget. Oct 10<sup>th</sup> is the next Airport Commission Meeting, and we may need a budget meeting between now and then.
- g. Cooley asked Lange about how he thinks we should forecast the budget for fuel sales. Lange stated that he does not foresee 100LL demand coming back. Du Plessis stated that it is difficult to forecast demand and price. Lange said that it not so much volume for piston aircraft, but more jet aircraft traffic (Jet A Fuel)

IX. Manager's Report:

- a. General Airfield Operations: Operations are down. The flight tracking device also seems to have hit by a lightning strike, is not working, and operations have been missed/not recorded from Sept. 3<sup>rd</sup> through Sept. 8<sup>th</sup>. The flight tracking device has been submitted via insurance claim. Hopes to have an answer in a few/3 weeks, via Highway Lighting Company (does runway lights). Currently have approx. 30 runway lights not functional.

- b. Flight Operations:

Flight Activity Aug 2022		Flight Activity Aug 2021	
Total Flights	1188	Total Flights	1748
Personal	140	Personal	202
Business	123	Business	210
Instruction	925	Instruction	1336

- c. Fuel Sales:

Fuel Sales Aug 2022		Fuel Sales for Aug 2021	
100LL	1845 Gallons	100LL	3970 Gallons
JetA	8178 Gallons	JetA	5553 Gallons

- d. Fuel Purchased and Current Price:

Fuel Type	Quan. Purchased	Current Price
100LL	3,635	\$6.75
JetA	7241	\$5.75

- h. Hangar status: The old hangar is available, but no one wants it. We have three on the waiting list for the new hangar.
- i. Lightning strike on Aug. 3<sup>rd</sup> – working with insurance company to remedy it.

X. Pasture ground bid: Cooley, Chair

- a. Gretchen Kamps asked if the Airport's pasture ground lease would be automatically renewed. Cooley asked Kamps if she would be interested in renewing. Cooley asked Lange his thoughts. Kamps stated that she would like enough notice if the Airport pasture ground is going out for bid. Ruechel advised that it go out for bid, and that the Airport can choose any bid, regardless of the amount. The current 3-year contract runs until the end of 2022. A 3-year term is typical for farmland leases. Cooley stated that the Commission wishes to make a decision at the Monday,

Oct. 10<sup>th</sup> meeting. Lange handed out a hardcopy of advertisement for bids at the meeting for Parcel B and Parcel C.

- c. In the context of technical difficulties with Zoom web meeting logistics occurring at the moment, Cooley stated that the Commission won't be doing a joint in-person and Zoom meeting again, because it is not working out connection-wise, because people cannot log into the Zoom connection.

XI. Other Business:

- a. Xiao asked about the possibility for a Zoom meeting for next time, stating that it is important for those in Madison. Ruechel stated that it is important to City that meetings be in person, but we can do special Zoom links for specific people. Du Plessis stated that he would like a better set up at the Airport for Zoom meetings, including a monitor video screen and video web camera, and sound bar/conference microphone. The next Commission meeting will be linked via a private link to those people in Madison.
- b. Commission Member terms expiring:
  - Runde completes his first term, and Stephens his second term on 11/1/2022.
  - Sener completes his first term, and Du Plessis his second term on 11/1/2023.
  - Cooley and Xiao both complete their second terms on 11/1/2024.

XII. Adjournment: Cooley, Chair

- a. Motion to adjourn by Runde, 2nd by Xiao. Passes unanimously. Adjourned at 7:31 PM

If attendance requires special accommodation needs, please contact (608)348-9741, ext. 2238