

Minutes of Oct. 10th, 2022

Submitted by Doug Stephens, Nov. 4th, 2022

Airport Commission Meeting

Oct. 10th, 2022, 6:00 pm

Meeting held in-person, at the Platteville Airport, 5157 HWY 80, Platteville WI.

- I. Commission Meeting Call to Order: by Cooley, Chair @ 6:00 pm
 - a. Quorum achieved.
 - b. Attendance, Commission Members: Dennis Cooley (P), Doug Du Plessis (P), Chuck Runde (P), Joe Sener (P), Doug Stephens (P), Danny Xiao (P). Others: Adam Ruechel (City Manager), Nicola Maurer (Administration Director), Kathy Kopp (Council Representative), Andy Lange (Airport Management). Guests: Brittany Boxrucker (Airport Management Help), Josh Holbrook (Wi. DoT, Bureau of Aviation), Gretchen Kamps.

- II. Approval of Minutes, Sept. 6th, and Sept. 12th: Stephens, Secretary
 - a. Motion by Du Plessis to approve the Sept. 6th, and Sept. 12th minutes. 2nd by Kopp. Passes unanimously.

- III. Citizens Comments, Observations and Petitions: Cooley, Chair
 - a. Josh Holbrook stated that his last day with the Wi. DoT, Bureau of Aviation, is Oct. 28th. He stated that he had submitted his resignation today. It was noted that Josh had received the Wisconsin Airport Management Association (WAMA) Person of the Year Award. Holbrook noted that he has trained three people, and we likely get a seasoned person as his replacement. Cooley asked about when the BOA would re-issue people, Holbrook responded that it should be soon.
 - b. It was stated that Chuck Runde won't be renewing his Airport Commission Member Term. Cooley stated that Mike Dalecki may be interested in serving on the Commission.
 - c. Kathy Kopp stated that John Fick, from UW-Platteville, was at a recent employer fair at UW-Platteville, and noted that Tesla had flown in. The question was asked what airport did Tesla use?

- IV. BOA/Airport Engineer Update, if present: Holbrook/Herbert
 - a. Josh Holbrook was present, Brandon Herbert was not. Holbrook noted that the pre-construction meeting is coming up (is on Holbrook's calendar as tentative). The contractor will be there. The meeting is scheduled for Oct. 19th, at 2:00 PM at the Airport. Xiao stated that he will attend also. Holbrook stated that he had applied for the first round of funding.

- V. Updates; Cooley, Chair
 - a. Progress on setup of Flight Simulator
 - Progress has been made. Waiting to start using until it is completely set up. Have yet to mount the control panel and put procedures in place. Xiao asked questions about the flight simulator, and also spoke about the UW-Platteville Drone Club. Xiao stated that the Airport should show the Drone Club our Flight Simulator. Lange stated that the simulator should be ready by Saturday. Cooley for suggested that sometime Jan. 23rd to Mid-Feb. would be good

availability for time for students to come see the simulator, and that the Drone Club's Faculty Advisor, and Club President could come out for an upcoming commission meeting.

- b. Creation of Friends of the Platteville Municipal Airport Group: Sener stated that he is guidance from the City's legal council. Sener asked "who should we invite? He would like ten names. Cooley recommended Dick Schumacher's name.
- c. New Hangar Project: Cooley stated that this was already talked about. Sener spoke about storm resistant hangars, emphasizing how it important it is for hangars to be designed and constructed to be able to withstand certain levels of storms, due to the value to aircraft sheltered in the hangars.
- d. Need to Sub-Committee meetings to be scheduled: Cooley stated that a Budget Meeting would be a face-to-face meeting held Thurs. Oct. 13th, 6:00PM at the Airport. Lange stated that he would be there. Xiao asked about Airport Master Planning, and Cooley mentioned the agenda for a the Master Plan.
- e. Speed Trial event update and discussion about event insurance: Du Plessis stated that approx. 700 people have expressed interest via Facebook regarding the speed trial event. Du Plessis stated that the event revenue will be split 70%/30%, with the event company getting the 70%. The Airport is getting some help from the City regarding barricades and traffic control. The event will be from Noon – 5:00 PM on Sat. Oct. 15th. Maurer stated that she is not sure how much the City of Platteville Police Dept can help, due to UW-Platteville's Homecoming occurring at the same time. Ruechel stated that City Officers will be busy, and the Police are not sure how much help they can be due their already helping with Homecoming. Ruechel spoke about the Speed Trial event company's need to carry insurance. The City would try to require events to carry insurance. Ruechel mentioned the figure \$1,000,000 liability coverage. Stephens asked what the name of the Speed Trial event company was, Du Plessis stated the company has successfully done speed trial events and car shows at other airports and the name of the company is Low Standards. Ruechel asked for Proof of Insurance. Kopp asked about having a photographer at the event, saying it would be good publicity for the Airport.
- f. Update on Fox Valley Tech Initiative: Cooley stated that Olivia Conklin is back with the Fox Valley Initiative.

VI. Treasure's Report, September 30, 2022: Du Plessis

- Du Plessis that there was a \$50,000 overrun for fuel sales, which is good. The Land Lease account had a good overrun. We are at a 115% budget on revenue, vs. a 75% run rate. There was a \$38,000 overrun on our fuel expense. There is \$9,000 in Buildings and Grounds, and bill is coming in on QT for the fuel farm. The Manager's Contract has a significant remaining balance yet to go. Overall, we are at 100%of our budget on expense
- a. Monthly Income, from Financial Report: \$66,643.78
 - b. Monthly Expense, from Financial Report: \$62,955.63
 - c. Monthly Invoice Payments: \$19,821.07
 - d. Status of Project Payments:
 - e. Motion by Du Plessis to pay the vouchers and approve the Treasurer's Report. 2nd by Sener. Passes unanimously.

VII. Manager's Report:

a. General Airfield Operations: Lange stated that it was fairly good month, but things are starting to go slower. It was an average month for fuel sales. Waiting for a vendor quote regarding ADB. Lange stated that the old hangars are hard to rent out, as people don't want them. Du Plessis mentioned that we leave/allocate money in the budget to maintain the T-hangars, to repair the doors, seals, door motors, bird-proofing, threshold repairs, water intrusion prevention (frequently stormwater/snowmelt water flows back into the old hangars and freezes). Du Plessis mentioned a campaign to work around the open hangars to make the necessary fixes. Cooley suggested establishing a sinking fund, for hangar upkeep, and this sounds like a subcommittee meeting, and wants to make sure we are doing things correctly. Cooley asked for volunteers to serve on the subcommittee meeting. Sener and Du Plessis volunteered.

b. Flight Operations:

Flight Activity Sept. 2022		Flight Activity Sept. 2021	
Total Flights	1480	Total Flights	1622
Personal	153	Personal	150
Business	47	Business	104
Instruction	1280	Instruction	1368

c. Fuel Sales:

Fuel Sales Sept. 2022		Fuel Sales for Sept. 2021	
100LL	1473 Gallons	100LL	1651 Gallons
JetA	1982 Gallons	JetA	2281 Gallons

d. Fuel Purchased and Current Price:

Fuel Type	Quan. Purchased	Current Price
100LL	0	\$6.75
JetA	0	\$5.75

f. Hangar status: The old hangar has two hangars available, but no one wants to be in the old hangar. We have two on the waiting list for new hangars.

g. Lightning strike on Aug. 3rd – working with insurance company to remedy it.

VIII. Opening, possible action on Bids for Pasture Land: Cooley/Lange

- a. Three bidders submitted bids. Bids were opened and read for Parcels B + C, for the years 2023-25. Gretchen Kamps was the highest bidder at an overall sum of \$26,352. Jim Gratz's bid sum was \$25,620. Tim Weigel's bid sum was \$21,960.
- b. The Commission discussed that in the future, the Commission would want to look at fences, and maybe tree clean-up. Lange stated that fencing replacement would be a large undertaking.
- c. Motion by Stephens to award the lease to Gretchen Kamps. 2nd by Du Plessis.

IX. Discussion about Airport Manager's Contract for 2023: Cooley

- a. Action expected at November meeting
- b. Cooley asked Du Plessis if he and Lange had talked this through. Du Plessis stated that his budget is pretty close to what Lange had in there. \$85,000 was a placeholder.

X. Adjournment: Cooley

- a. Sener stated that the EPA preliminary process to remove Low Lead Fuel has started. It is a 90-day process. This is currently the largest source of lead in the environment. There is lots of pressure on the FAA to take 100 Low Lead Fuel out of service. GAMI is coming with a blended mechanism.
- b. Motion to adjourn by Sener, 2nd by Xiao. Passes unanimously. Adjourned at 7:14 PM

If attendance requires special accommodation needs, please contact (608)348-9741, ext. 2238