

Minutes of Nov. 14th, 2022

Submitted by Danny Xiao, Nov. 15th, 2022

Airport Commission Meeting

Nov. 14, 2022, 6:00 pm

Meeting held in-person, at the Platteville Airport, 5157 HWY 80, Platteville WI.

- I. Commission Meeting Call to Order: by Cooley, Chair @ 6:00pm
  - a. Quorum achieved.
  - b. Attendance, Commission Members: Dennis Cooley (P), Doug Du Plessis (P), Joe Sener (P), Danny Xiao (P). Others: Adam Ruechel (City Manager), Nicola Maurer (Administration Director), Kathy Kopp (Council Representative), Andy Lange (Airport Management). Guests: Brandon Herbert (Strand Associates), Mike Dalecki, City Attorney Bill Cole, Leslie Sammon, Attorney Tia Graves Fischer, Attorney Allison A. Markoski
  
- II. Approval of Minutes, October 10 & November 7: Cooley, Chair
  - a. Motion by Sener to approve the minutes of Oct. 10 and Nov. 7, 2<sup>nd</sup> by Du Plessis. Passes unanimously.
  
- III. Citizens Comments, Observations and Petitions: Cooley, Chair
  - a. None
  
- IV. Update, Discussion and Possible Action: New Hangar Project: Cooley, Chair
  - a. Color scheme for 70x70 Box Hangar
    - Brandon: some footings are poured today, more footings and walls, foundation and other underground items, including septic tank will be completed this winter.
    - All paperworks with BOA were completed.
    - Color: Walls, doors, trim, light color for the building.
    - **Action Item:** Engineers will bring back a few options in the Dec. meeting
  
- V. Updates: Cooley, Chair
  - a. Current Setup, completion timeline for Flight Simulator: Du Plessis
    - The setup is complete, the simulator is operational, need a guidebook, no waiting list at this moment. Need to advertise and connect with UWP drone club.
  - b. Setting flight simulator usage rates and scheduling
    - Need to determine who to charge, how much to charge, etc. Some charge is needed to reflect its value.
  - c. Car Time Trials Event (DuPlessis):
    - 100ish cars, great attendance, sold out of food. Expect to continue this event next year. Can improve on marketing, need more help hands in logistics during the event.
  - d. Friends of the Platteville Municipal Airport Group (Sener)
    - Joe has been provided with a list of contacts to reach out to about interest in participating.
  - e. Need for Sub-Committee Meetings
    - Discussion was had about meetings for 2023.
  
- VI. Treasurer's Report, October 31, 2022: Du Plessis, Treasurer
  - The major invoice for this period is the two loads of Jet A Fuel on 11/14/2022 with a total of

\$49,200.32

- a. Monthly Income Review, from Financial Report: \$ 38,101.19
- b. Monthly Expenses Review, from Financial Report: \$ 20,483.41
- c. Monthly Invoice Payments, from Financial Report: \$ 66,771.99
- d. Status of Project Payments
- e. Motion by Sener to pay the vouchers and approve the Treasurer's Report. 2<sup>nd</sup> by Xiao. Passes unanimously

VII. Manager's Report: Lange, Manager

- a. General Airfield Operations: Lange stated that October was a really good month for Jet A fuel sale. Total flights and instruction were normal, personal flight was down and business flight was up. All equipment are ready for snow season.

b. Flight Operations

Flight activity Oct. 2022	Flight activity Oct. 2021
Total Flights 1843	Total Flights 1260
Personal 108	Personal 154
Business 132	Business 64
Instruction 1603	Instruction 1042

c. Fuel Sales

Fuel sales for Oct. 2022	Fuel sales for Oct. 2021
100LL 1156 Gallons	100LL Gallons 1451
Jet A 6147 Gallons	Jet A Gallons 2455

d. Fuel Prices

Fuel sales for Oct. 2022	Quantity purchases	Current Price
100LL	0	\$6.75
Jet A	4001 gallons	\$5.75

VIII. Discussion on active airport manager contract

- a. Attorney Allison A. Markoski handed out a confidential document to commission members.

IX. Motion to go into CLOSED SESSION per Wisconsin Statute 19.85(1)(e) - Chair Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session – Airport Management Contract

- a. Motion by Sener to go into CLOSED SESSION per Wisconsin Statute 19.85(1)(e), 2<sup>nd</sup> by Kopp. Passes unanimously.

X. Motion to return to Open Session

- a. Motion by Xiao to return to Open Session, 2<sup>nd</sup> by Kopp. Passes unanimously.

XI. Possible action on Airport Manager's Contract

- a. "A&A Airport Management is relieved of duties as airport manager effective 8:00 pm November 14, 2022. City of Platteville Airport Commission will pay out the remainder of the management contract through December 10, including prorated fuel flowage." Motioned by Sener, 2<sup>nd</sup> by Kopp. Passes unanimously.

- b. "City staff is hereby authorized and directed to take all action necessary to engage an interim airport manager at their earliest convenience." Motion by Sener, 2<sup>nd</sup> by Du Plessis. Passes unanimously.

XII. Adjournment: Cooley

- a. Motion to adjourn by Kopp, 2<sup>nd</sup> by Sener, Passes unanimously. Adjourned at 7:59pm.

End of this meeting minutes.