

Airport Commission Meeting
August 14, 2023, 6:00 pm
Meeting held in-person, at the Platteville Airport, 5157 HWY 80, Platteville WI.

- I. **Commission Meeting Call to Order:** by Cooley, Chair @ 6:00pm
 - a. Quorum achieved.
 - b. Attendance, Commission Members: Dennis Cooley (P), Doug Du Plessis (A), Joe Sener (P), Danny Xiao (P), Bill Kloster (P), Mike Dalecki (P). Others: Britney Boxrucker (Airport Assistant). Guests: Bob Gates (City Council Representative), Nicola Maurer (Administration Director), Clinton Langreck (City Manager)

- II. **Approval of Minutes, July 17 & 31, 2023**
 - a. Motion by Kloster, 2nd by Gates to approve the minutes of July 17 & 31. Motion passed unanimously.

- III. **Citizens Comments, Observations and Petitions**
 - a. None.

- IV. **Discussion and Possible Action on Emergency Response Plan**
 - a. Motion by Kloster to authorize the subcommittee to proceed with tabletop exercise and make revisions if needed, then send a final plan to the Commission for approval. 2nd by Xiao. Motion passed unanimously.

- V. **Discussion and Possible action on Minimum Standards**
 - a. Sener explained details about the Minimum Standards.
 - b. Motion by Kloster to approve the Minimum Standards with changes as read. 2nd by Dalecki. Motion passed unanimously.

- VI. **Discussion and Possible Action on Flight Simulator Pricing**
 - a. Boxrucker presented pricing in nearby airports (Wausau, Juneau, UD)
 - b. Boxrucker presented a pricing strategy (base price \$50/hr, 10 hour punch card \$400, intro price \$30 for the first hour)
 - c. Motion by Dalecki to approve and adopt the pricing strategy. 2nd by Kloster with addition of “re-evaluate the pricing strategy every 6 months”. Motion passed unanimously.

- VII. **Discussion on Runway Object Free Area**
 - a. Boxrucker explained the issue.

- VIII. **Discussion and Possible Action on Offer for Hangar No. 4 Lease Remedy**
 - a. Cooley explained the topic about Hangar No. 4 lease.

- IX. **Discussion and Possible Action on Private Box Hangar Purchase**

- a. Boxrucker explained the availability of a private box hangar, Size 80*80 box hangar. Heated, with bathroom. Cost about \$750,000
- b. The Commission will look more into this topic.

X. Discussion and Possible Action on Bolstering Security System

- a. Cooley will explore this topic more with professionals and present to the Commission in Sept. meeting.

XI. Discussion and Possible Action on RFP Terms and Timeline

- a. Kloster presented the draft RFP.
- b. Motion by Xiao to authorize the subcommittee to polish/complete the RFP and publish it before August 31. 2nd by Sener. Motion passed unanimously.

XII. Discussion and Possible Action on New Box Hangar Pricing

- a. Boxrucker presented pricing in nearby airports (Maquoketa, Lancaster, Iowa County)
- b. Boxrucker presented a pricing strategy (\$600 per month)
- a. Motion by Kloster to set the price at \$600 per month through Jan. 1, 2024. 2nd by Sener. Motion passed unanimously.
- b. Cooley will discuss with BOA about the option of selling the box hangar.

XIII. Treasurer’s Report, July 31, 2023

- Delayed to September meeting.

- a. Kloster moved to pay the bills \$ 90,154.72, 2nd by Xiao. Motion passed unanimously.

XIV. Manager’s Report Manager

- General Airfield Operations
- Flight Operations

Flight activity July 2022		Flight activity July 2023	
Total Flights	1644	Total Flights	1926
Personal	187	Personal	316
Business	217	Business	167
Instruction	1240	Instruction	1443

- Fuel Sales

Fuel sales for July 2022		Fuel sales for July 2023	
100LL	4412 Gallons	100LL	6559 Gallons
Jet A	6228 Gallons	Jet A	3771 Gallons

- Fuel Prices

	Quantity purchases	Current Price
100LL	7885	\$5.35
Jet A	3601	\$4.50

XV. **Adjournment** Chair

- a. Dalecki moved to adjourn, 2nd by Sener, Motion passed unanimously at 7:50pm

End of this meeting minutes.