

Airport Commission Meeting

April 8, 2024, 6:00 p.m.

Meeting held in-person at the Platteville Airport, 5157 HWY 80, Platteville, WI

- I. Commission Meeting Call to Order - Chair @ 6:00 p.m.**
 - a. Attendance – Commission Members: Jim Berglund (P), Dennis Cooley (P), Mike Dalecki (P), Bill Kloster (P), Brian Whisenant (A). Others: Bob Gates (City Council Representative), Nicola Maurer (Staff Liaison to the Airport Commission), Clint Langreck (City Manager) Guests: Doug Stephens
 - b. Quorum achieved.

- II. Approval of Minutes - Secretary**
 - a. Motion by Cooley to approve the minutes of March 18, 2024 with corrections to Mike's last name in items VI and XIV; 2nd by Dalecki. Motion passed unanimously.

- III. Citizens Comments, Observations and Petitions - Chair**
 - a. Doug Stephens was curious about the status of his hangar rent. Nicola noted that he has paid through May.
 - b. Doug Stephens also mentioned that Britt Solverson, a commercial pilot, was at the airport and would like to get his 14-year old started in flight training. Bill is going to contact Britt.

- IV. Cropland Reduction for Compliance with BOA -Chair**
 - a. Bill has been working with Joe Schweigert and the BOA. Based on the new “centerline” measurement, we would lose 43-50 acres of land that we are currently renting, resulting in a loss of \$15-25K in income. The BOA is adamant that we not farm this land, stating that it is agricultural operations, not the height of the crop, that is against FFA regulations. However, If we plant grass and cut it, that is technically the same as maintenance. Since beans are of a similar height to grass, why couldn't we just plant beans as we would only have to close the airport for a few hours during planting, spraying and harvesting. Hal Davis is probably not going to agree with this logic, but we are going to pursue it.
 - b. If we don't farm this land, we will still have to seed it for grass to prevent erosion.

- V. Wings and Wheels Event - Chair**
 - a. The Wings & Wheels organizers had not contacted Kyle the last time that Bill spoke with Kyle. Kyle and Rison agree that we are not in a position to host such an event yet, but it appears that Wings & Wheels has decided to hold the event in Iowa County.

VI. Draft Hangar Lease Approval - Chair

- a. Motion by Gates to approve the lease with a modification that tenants may pay the yearly lease total up-front with the condition that a refund will be made if the lease is ended before year-end abiding by the 60-day clause; 2nd by Dalecki. Motion passed unanimously.

VII. Updates

a. Pastureland Lease - Chair

- i. Bill went through the lease line-by-line with the tenants and they are fine with everything in the lease. The lease has been signed, but we are waiting for the tenants to procure the million-dollar insurance policy.

b. City Matters - City Liaison

- i. No updates.

VIII. Treasurer's Report - Treasurer

- a. Monthly Income Review
- b. Monthly Expenses Review
- c. Monthly Invoice Payments
- d. Status of Project Payments
- e. We still haven't paid the BOA for the box hangar.
- f. We received a payment of \$14,295.92 for previously purchased fuel in 2023-24.
- g. We received \$4,380 from Scott Implement for two bucket loaders.
- h. We need to look at charging another account for the cameras or we may need to amend the budget.
- i. \$168.75 was charged for fuel delivery because nobody from the airport was present at the time of delivery.
- j. Motion by Dalecki to pay the bills in the amount of \$54,828.61; 2nd by Gates. Motion passed unanimously.

IX. Manager's Report - APEXEJC

a. General Airfield Operations

- i. 2024 Hangar Leases – As soon as the lease agreement is approved, Kyle is going to send them to the tenants.
- ii. Hangar Inspections – Kyle plans to get going on this soon.

b. Flight Operations

- i. Response to Aircraft Emergency – Rison and his friend dealt with the pilot and removed the plane from the runway.

c. PVP Airport meeting handout (attached pdf).

- i. Kyle would like to see changes to our accounting system in "real time," so we are going to see if the necessary changes are possible.

d. Fuel Sales

- i. At least eleven fuel cards were still out, but they have all been deactivated.

- ii. Fuel must now be paid for at the pump.
- e. **Fuel prices – no discussion.**
- f. **Missing Fuel**
 - i. We had a discussion on fuel that went missing under prior management. Chief of Police McKinley does not believe that there is enough evidence to pursue the missing fuel as a crime through the police department. Therefore, our best option would be to file an insurance claim and have a forensic audit completed to determine if there was a loss of inventory. As we are not certain if the City's insurance provider will cover the loss if the person against whom we file the claim was a contractor rather than an employee, we decided to wait until the next meeting to take action on this issue . At that time we should know what the ramifications are if we decide to file a claim.

X. CLOSED SESSION per Wisconsin Statute 19.85(1)(c) - Chair

Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility – Performance Evaluation of Airport Management

- a. Motion by Dalecki to go to Closed Session, including the Director of Administration and the City Manager; 2nd by Berglun. Motion passed unanimously.

XI. Motion to return to Open Session

- a. Motion by Dalecki to return to Open Session; 2nd by Cooley. Motion passed unanimously.

XII. Action from CLOSED SESSION, if Necessary - Chair

- a. Motion by Dilecky to terminate the contract as Apex is not meeting the terms of the contract. No second. Motion died.

XIII. Adjournment - Chair

- a. Motion by Dilecki to adjourn; 2nd by Cooley. Motion passed unanimously at 8:00 pm.

End of this meeting's minutes.