

## Meeting Minutes for 5/11/26's Airport Commission Meeting

### Attendance & Call to Order

- **Present:** Lynette, Brian, James, Kaleb, Nathan, George, Chairman, City Liaison
- **Approval of Minutes:** Lynette motioned to approve the April minutes. Brian seconded the motion. **Motion passed.**

### Citizen's Comments

- **Update:** Received an AEC Airport Car Show update from the President of the AEC. Good feedback back to AEC. Final Proposal to be sent to Airport Manager for final details before June's meeting.
- **Petition:** Presented a Build-to-Suit Ground Lease Incentive Policy for PVB. No discussion on this item.

### New Business: Aerobatic Competition at PVB

- **Alcohol Policy Waiver:** The Chairman drafted specific waiver language for approval at this meeting. James motioned to pass the waiver to the city for approval; Kaleb seconded. **Motion passed.**
- **Fuel Waiver:** Nathan advised that a fuel waiver is not necessary.
- **Legal Clarification:** It was noted that this event legally *cannot* be advertised to the public as an "air show." It must be strictly framed as an **Aerobatic Competition.**

### Flight School Update

- **Marketing:** Social media presence is performing well. The team is actively looking for more marketing opportunities as they arise.
- **Events:** The STEM EXPO airplane was noted as a fun success for the presenter and Nathan.
- **Operations:** Logged **20 hours** of instruction time.

### Activity Updates

- **UTV Purchase:** The Monticello vehicle is currently the top candidate. The team is specifically looking for a diesel-type model.
- **Sinkhole:** The Chairman provided a couple of contacts to assist. This item remains on the active to-do list.

- **Box Hangar Project Status:** Scheduled on the October list to receive an invoice for **\$112,000**.
- **Crack Seal Program:** PVB is *not* on the list for this program for the current year.
- **City Matters:** None reported.

#### **Treasurer's Report**

- **Financial Approvals:** Kaleb motioned to approve expenditures totaling **\$13,429.70**. Brian seconded. **All approved.**
- **Budget Inquiry:** Kaleb questioned a budget payment regarding Parcel B and Parcel C. The City Liaison will look into the matter. Update in June.

#### **Manager's Report**

- **Outreach:** Green Bay Outreach took place on April 17th.
- **Operations:**
  - Inclement weather vehicle parking was a success, with several local businesses taking advantage of space.
  - The new mowing arrangement is working well.
  - Fuel prices remain highly competitive for the area.
- **Maintenance:** Fuel farm filter replacements are scheduled for **May 21st**. Al's Aerial Spraying will be on-site through the third week in May.
- **Leases:** Two leases are up for renewal at the end of FY26.
- **Upcoming Events:**
  - **Aerobatics Competition:** June 11th – June 14th
  - **Pancake Breakfast:** July 26<sup>th</sup>
  - **EAA Airventure:** July 20<sup>th</sup> to 26<sup>th</sup>

#### **Adjournment**

- James motioned to adjourn the meeting at **7:25 PM**. George seconded. **Meeting adjourned.**