

MUNICIPAL AIRPORT COMMISSION

Regular Board Meeting Minutes

- **Date:** August 10, 2026
- **Time:** 6:01 PM – 7:06 PM
- **Presiding:** William Kloster (Board Chair)
- **Secretary:** Kaleb Regoli

Attendance:

Board Members Present:

- William Kloster (Board Chair)
- Kaleb Regoli (Secretary)
- James Berglund (Treasurer)
- Brian Whisenant (Council Representative)
- Dustan Duggan
- Lynnette Dornak
- George Krueger

Staff & Liaisons Present:

- Nate (Airport Manager)
- Nicola Maurer (Staff Liaison)

Guests:

- Ahna (Flight School Instructor / Tenant)

1. Administrative & Procedural

- **Call to Order:** The meeting was called to order at 6:01 PM by Board Chair William Kloster.
- **Communications Update:** Updates were shared regarding the Airport rough draft, and a Press Release has been published on the Airport Page and Facebook.
- **Minutes Corrections:** Name corrections on the previous meeting's minutes were acknowledged and have been corrected for the upcoming month.

- **Approval of July 13 Minutes:** Kaleb Regoli motioned to approve the minutes from July 13, 2026. Dustan Duggan seconded the motion. The motion carried unanimously.

2. Citizen & Public Comments

- Chair William Kloster opened the floor for citizen comments.
- No members of the public were present, and no comments were submitted.

3. Airport Operations & New Business

Box Hangar Rental & Improvements

- A new tenant agreement was discussed for the box hangar at a rate of \$1,500.
- The new tenant (who owns a New Piper aircraft) requested the installation of a boiler.
- The commission agreed to lease the necessary propane tank for the heating system.
- The Airport Manager is actively working on the request to have maintenance available on the field, noting it "would be nice to have."
- **Motion:** Kaleb Regoli motioned to proceed with the lease agreement and allocate a budget of up to \$10,000 to install a boiler, pending the receipt of two additional concurrent quotes. Brian Whisenant seconded the motion. The motion carried unanimously.

Bulk Fuel Discount for Commercial Use

- The board discussed offering a bulk fuel discount for agricultural use, floating a potential discount of \$0.50 per gallon.
- Future considerations regarding drone agricultural-spreading were discussed, specifically how the transition away from 100LL fuel by 2030 will impact fuel usage and sales.
- **Directive:** The commission gave Airport Manager Nathan authorization to proceed with negotiating the agricultural fuel contract.

EAA Activity: Pancake Breakfast After-Action Review

- The recent Pancake Breakfast went well overall, though bad weather led to a lower-than-expected turnout.
- Ahna did not conduct any flights during the event due to the weather conditions.

- Operational improvements for next year include bringing in fans for better air circulation and using pool noodles to cover sharp edges.
- The commission discussed the possibility of hosting the upcoming chili fly-in in partnership with the Boy Scouts instead of running it exclusively through the Airport, as there is currently no official EAA Chapter on the field.

Activity Updates & Sinkhole Remediation

- The sinkhole has been covered in concrete and adjustments were made to the drainage.
- The area requires continued monitoring to ensure stability.
- The current setup is insufficient for heavy rain; a higher curb needs to be considered to manage the higher water flow during thunderstorms.
- Kaleb Regoli proposed using sandbags along the side as a temporary, regular maintenance solution for the time being.
- City Liaison Nicola Maurer reported no new updates regarding City matters.

4. Financials & Manager's Report

Treasurer's Report (July 2026)

- Treasurer James Berglund presented a review of the monthly income, monthly expenses, monthly invoice payments, and the status of ongoing project payments.
- **Motion:** Brian Whisenant motioned to approve the payment of bills totaling \$92,099.89 and to approve the Treasurer's Report. Lynnette Dornak seconded the motion. The motion carried unanimously.

Airport Manager's Report

- **Budget Planning:** An all-around discussion took place regarding necessary improvements on the field, recapping the past couple of years and looking forward to increasing sales next year. Nathan will draft and present a formal budget to the commission.
- **Operations / Flight School Activity:** The airport saw a random but substantial amount of positive activity in July.
- **Equipment Status:** The ADS-B tracker was worked on for offline maintenance. This resulted in it being down for some maintenance, resulting in lower-than-expected flights in July even though we had record fuel sales.

- **Community Outreach:** The airport is looking to initiate conversations with local high schools and Parent-Teacher Organizations (PTOs) to increase engagement for a potential Ground School.
- **Facilities:** William Kloster suggested utilizing the Rountree Commons Classroom for future activities and educational outreach.
- **Marketing & Sales:** Topics were introduced for future ongoing development.

5. Adjournment & Upcoming Schedule

- **Motion:** George Krueger has motioned to adjourn the meeting. Brian Whisenant seconded the motion. The motion carried unanimously.
- **Adjournment:** The meeting was officially adjourned at 7:06 PM.
- **Next Meeting:** The next regular board meeting is scheduled for September 14, 2026.
- **October Absence Note:** Board Chair William Kloster noted he will be absent for the October meeting, during which the board will be preparing the budget for recognition.

William Kloster, Board Chair

Municipal Airport Commission

Kaleb Regoli

Secretary