



Platteville Airport Commission Meeting

Monday, January 9, 2023, 6:00 PM

Meeting will be held in person at
Platteville Municipal Airport
5157 Highway 80, Platteville, WI

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| I. Commission Meeting Call to Order | Chair |
| II. Approval of Minutes, December 12, 2022 | Secretary |
| III. Citizens Comments, Observations and Petitions | Chair |
| IV. Fuel Farm Update & Sales Tax Discover | Manager |
| V. Discussion and Action on Fuel Farm Audit | Chair |
| VI. Discussion and Possible Action on WAMA Membership | Chair |
| VII. Discussion and set date for Strategic Planning session for Commission | Chair |
| VIII. Discussion and Action on Airport Management Concept-
(January to June 20, 2023) | Chair |
| IX. Updates | Chair |
| <ul style="list-style-type: none">• FVTC discussions• Introduction on Creative Solutions Concept | |
| X. Treasurer's Report, December 31, 2022 | Treasurer |
| <ul style="list-style-type: none">• Monthly Income Review• Monthly Expenses Review• Monthly Invoice Payments• Status of Project Payments | |
| Manager's Report | Manager |
| <ul style="list-style-type: none">○ General Airfield Operations○ Flight Operations○ Fuel Sales○ Fuel Prices | |

**Platteville Airport Commission Meeting
Monday, January 9, 2023, 6:00 PM**

Meeting will be held in person at
Platteville Municipal Airport
5157 Highway 80, Platteville, WI

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| XI. Discussion on Airport Hangar Leases | Chair |
| XII. Motion to go into CLOSED SESSION per Wisconsin Statute 19.85(1)(e) -
Deliberating or negotiating the purchasing of public properties,
the investing of public funds, or conducting other specified public business,
whenever competitive or bargaining reasons require a closed session –
Airport Hangar Leases | Chair |
| XIII. Motion to return to Open Session | Chair |
| XIV. Possible action on Airport Hangar Leases | Chair |
| XV. Adjournment | Chair |

Airport Commission Meeting
Dec. 12, 2022, 6:00 pm
Meeting held in-person, at the Platteville Airport, 5157 HWY 80, Platteville WI.

- I. Commission Meeting Call to Order: by Cooley, Chair @ 6:00pm
 - a. Quorum achieved.
 - b. Attendance, Commission Members: Dennis Cooley (P), Doug Du Plessis (P), Joe Sener (P), Danny Xiao (P), Bill Kloster, Mike Dalecki. Others: Adam Ruechel (City Manager), Nicola Maurer (Administration Director), Kathy Kopp (Council Representative), Bob O'Brien (Interim Airport Management). Guests: Brandon Herbert (Strand Associates), 10 students from University of Dubuque
- II. Approval of Minutes, Nov. 14: Cooley, Chair
 - a. Motion by Sener to approve the minutes of Nov. 14, 2nd by Du Plessis. Motion passed unanimously.
- III. Citizens Comments, Observations and Petitions: Cooley, Chair
 - a. 10 students from University of Dubuque introduced themselves (name, major, hometown, and career plan). Per their curriculum, they are required to observe an airport commission meeting.
- IV. Introduction of new Commission member Bill Kloster & Mike Dalecki: Cooley, Chair
 - a. Kloster has served on the Airport Commission for many years, rotated off, and now come back to serve on the Commission again. Thanks for your service!
 - b. Dalecki is a retired professor from UW-Platteville. He recently earned his pilot certificate in March 2021.
- V. Discussion and Action on Interim Airport Manager's Contract: Cooley, Chair
 - a. Bob O'Brien introduced himself. After military service, trained in airport firefighting, managed the Madison airport for 7 years, then Green Bay airport, Dubuque airport, IA, Springfield Airport, IL, and Rockford, IL. He also served as Wisconsin Airport Management Association (WAMA) executive director for 8 years before retiring on June 30th, 2020.
 - b. Sener moved to approve hiring Bob O'Brien as the Interim Airport Manager with the same pay rate as A&A Aviation Management LLC, 2nd by Xiao. Motion passed unanimously.
- VI. Discussion and Possible Action: New Hangar Project: Cooley, Chair
 - a. Color scheme for 70x70 Box Hangar
Brandon Herbert handed the color option to the commission.
Du Plessis moved to approve selecting light stone as the main color and autumn red for the accents. 2nd by Sener. Motion passed unanimously.
 - b. Brandon Herbert shared the option of a heated floor for the hanger
Bob O'Brien recommended to install pipes in the floor before concrete is poured so that a heated floor can be an option in the future.
- VII. Discussion and Possible Action on Fuel System Audit: Cooley, Chair
 - a. Bob O'Brien reported that the software for our fuel system has many potentials that have not been utilized. 2/3 sales were paid through credit card, and 1/3 were through proprietary cards. Bob

- O'Brien recommended a formal audit. Reconcile is needed.
- b. Reserve the data on 12/31/2022. A fresh start on 1/1/2023.
- c. Information such as auditing companies may be obtained from WAMA. WAMA membership fee is \$100 per year.
- d. To-do: Bob O'Brien will find some price for the formal audit and present to the Commission in Jan. meeting.
- e. To-do: Bob O'Brien will download the data on 12/31/2022. A fresh start on 1/1/2023.

VIII. Discussion and Action on RFP for Airport Manager: Cooley, Chair

- a. Bob O'Brien reported that one option is to debundle the contract. Tasks can be outlined with hourly rate for bid.
- b. Cooley mentioned Jan. 1 ~ July 1, 2023 will be a transition time. Hopefully the new full-time airport manager will start working and be ready for EAA 2023 (end of July).
- c. Bob O'Brien reported a common practice for fuel quality check is twice per week. Tested and logged for the best safety/service of the public.

IX. Updates: Cooley, Chair

- a. Current Setup, completion timeline for Flight Simulator
 - Setting flight simulator usage rates and scheduling
 - DuPluess: The guide provided by the equipment manufacture is not sufficient. Need to continue working on it. In addition, need to convert two doors (the conference room) to keypad knock so the Flight Simulator room is accessible.
- b. Insurance claim for damage to runway lights
 - Bob O'Brien: lightning happened on Aug. 3rd. The delivery of lights was delayed due to supply chain issues. It will be installed shortly in December.
- c. Need for Sub-Committee Meetings
 - Cooley: Jan. meeting will be officer approval.

X. Treasurer's Report, November 30, 2022: Du Plessis, Treasurer

- Monthly Income Review, from Financial Report: \$ 30,946.79
- Monthly Expenses Review, from Financial Report: \$ 67,255.57
- Monthly Invoice Payments, from Financial Report: \$ 23,666.05
- Status of Project Payments
- a. Dalecki moved to approve Treasurer's report, and pay the bills \$23,666.05, 2nd by Sener. Motion passed unanimously.
- b. Du Plessis moved to pay AVFuel bill \$36,677.30, 2nd by Sener. Motion passed unanimously.

Manager's Report

Manager

- General Airfield Operations
- Flight Operations

Flight activity Nov. 2022		Flight activity Nov. 2022	
Total Flights	900	Total Flights	1260
Personal	81	Personal	154
Business	43	Business	64
Instruction	776	Instruction	1042

○ Fuel Sales

Fuel sales for Nov. 2022		Fuel sales for Nov. 2021	
100LL	525 Gallons	100LL	1191 Gallons
Jet A	3208 Gallons	Jet A	1370 Gallons

○ Fuel Prices

Fuel sales for Nov. 2022	Quantity purchases	Current Price
100LL	8314	\$6.75
Jet A	0	\$5.75

- c. Bob O’Brien recommended to purchase a full-load of Jet-A at low price right now. Price normally goes up after January based on history data.
- d. Bob O’Brien recommended to not only apply fuel discount but also create a pilot reward program to encourage fuel sale.
- e. There are currently 3 individuals on the hanger waiting list.

XI. Discussion on Airport Hangar Leases: Cooley, Chair

- a. Nicola Maurer reported that the formal leases are sporadic. Needs to tight up on annual lease renewal. All current leases (not all leases are available) were digitalized and stored by the City.
- b. Bob O’Brien acknowledged the great contribution from Nicola Maurer, Adam Ruechel, and other City staff during this transition time.

XII. Motion to go into CLOSED SESSION per Wisconsin Statute 19.85(1)(e) - Chair

Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session – Hangar Leases

- a. Kopp moved to close session. 2nd by Sener. Motion passed unanimously.

XIII. Motion to return to Open Session Chair

- a. Kloster moved to return to Open session. 2nd by Du Plessis. Motion passed unanimously.

XIV. Possible action on Airport Hangar Leases

- a. Xiao moved the motion: **The Interim Airport Manager will send a “Notice of Hanger Lease Renewal” to all leases in the week of Dec. 12, 2022. All leases will be renewed annually effective Jan. 1, 2023 with registration number (tail number) included in the contract. Lease rate in 2023 will be the same as 2022.** 2nd by Du Plessis. Motion passed unanimously.
- b. Xiao moved the motion: **The Interim Airport Manager will talk with A & A Aviation about lease renewal for the main hangar. A special commission meeting will be summoned to decide the lease contract for the main hangar in the week of Dec. 26, 2022.** 2nd by Sener. Motion passed unanimously.

XV. Adjournment Chair

- a. Sener moved to adjourn, 2nd by Kloster, Motion passed unanimously at 9:01pm

End of this meeting minutes.

CITY OF PLATTEVILLE AIRPORT COMMISSION
FINANCIAL REPORT
DECEMBER 31, 2022

CITY OF PLATTEVILLE

BALANCE SHEET
DECEMBER 31, 2022

FUND 200 - AIRPORT FUND

		BEGINNING BALANCE	CURRENT ACTIVITY	YTD ACTIVITY	ENDING BALANCE
<u>ASSETS</u>					
200-10001-000-000	ALLOCATED CASH	.00	.00	.00	.00
200-10002-000-000	TREASURER'S CASH	262,268.76	23,440.20	84,079.26	346,348.02
200-10003-000-000	AIRPORT CASH - RESTRICTED BAL	38,234.85	.00	.00	38,234.85
200-11110-000-000	AIRPORT INVESTMENTS	8,770.78	.00	110.10	8,880.88
200-13911-000-000	ACCOUNTS RECEIVABLE MISC.	50,035.15	2,287.88	(47,747.27)	2,287.88
200-16120-000-000	AIRPORT FUEL INVENTORY	39,678.87	.00	.00	39,678.87
200-17238-000-000	AIRPORT LOAN RECEIVABLE	.00	.00	.00	.00
	TOTAL ASSETS	398,988.41	25,728.08	36,442.09	435,430.50
<u>LIABILITIES AND EQUITY</u>					
<u>LIABILITIES</u>					
200-21211-000-000	VOUCHERS PAYABLE	(17,056.64)	.00	17,056.64	.00
200-21220-000-000	WAGES PAYABLE CLEARING	.00	.00	.00	.00
200-21313-000-000	6.20% SOC. SEC. EES	.00	.00	.00	.00
200-21314-000-000	1.45% SOC. SEC. EES	.00	.00	.00	.00
200-21315-000-000	6.20% SOC. SEC. ERS	.00	.00	.00	.00
200-21316-000-000	1.45% SOC. SEC. ERS	.00	.00	.00	.00
200-21700-000-000	1.45% SOC. SEC. ERS	.00	.00	.00	.00
200-23160-000-000	PREPAYMENTS	.00	.00	.00	.00
200-26000-000-000	DEFERRED (PREPAID) REVENUE	.00	.00	.00	.00
200-27015-000-000	ADVANCE FROM GENERAL FUND	(32,697.20)	.00	32,697.20	.00
200-27238-000-000	AIRPORT SHORT-TERM LOAN	.00	.00	.00	.00
	TOTAL LIABILITIES	(49,753.84)	.00	49,753.84	.00
<u>FUND EQUITY</u>					
200-30000-000-000	BUDGET VARIANCE	.00	.00	.00	.00
200-31110-000-000	AIRPORT FUND BALANCE	(349,234.57)	.00	.00	(349,234.57)
200-34000-000-000	RESERVE FOR ADV. FROM GEN	.00	.00	.00	.00
200-34110-000-000	P.O. ENCUMBRANCE	.00	.00	.00	.00
	NET INCOME/LOSS	.00	(25,728.08)	(86,195.93)	(86,195.93)
	TOTAL FUND EQUITY	(349,234.57)	(25,728.08)	(86,195.93)	(435,430.50)
	TOTAL LIABILITIES AND EQUITY	(398,988.41)	(25,728.08)	(36,442.09)	(435,430.50)

CITY OF PLATTEVILLE
 DETAIL REVENUES WITH COMPARISON TO BUDGET
 FOR THE 12 MONTHS ENDING DECEMBER 31, 2022

FUND 200 - AIRPORT FUND

	PERIOD		BUDGET		% OF	ENC	UNENC
	ACTUAL	YTD ACTUAL	AMOUNT	VARIANCE	BUDGET	BALANCE	BALANCE
<u>PUBLIC CHARGES FOR SERVICE</u>							
200-46340-460-000	AVIATION FUEL CASH SALES	3,724.13	146,973.27	84,000.00	62,973.27	174.97	.00 62,973.27
200-46340-461-000	AVIATION FUEL CREDIT CARD	12,097.95	184,065.64	120,000.00	64,065.64	153.39	.00 64,065.64
200-46340-463-000	LAND RENT FOR PRIVATE HANGA	5,070.00	6,177.00	7,900.00	(1,723.00)	78.19	.00 (1,723.00)
200-46340-464-000	HANGAR RENT	351.63	35,840.49	36,000.00	(159.51)	99.56	.00 (159.51)
200-46340-466-000	INTEREST AIRPORT INVESTMENT	.00	110.10	.00	110.10	.00	.00 110.10
200-46340-467-000	INTEREST - NOW ACCOUNT	996.87	4,487.57	1,200.00	3,287.57	373.96	.00 3,287.57
200-46340-468-000	LAND RENTAL PARCEL A	60,012.36	185,315.04	90,500.00	94,815.04	204.77	.00 94,815.04
200-46340-470-000	LAND RENTAL PARCEL B	3,697.50	7,395.00	7,395.00	.00	100.00	.00 .00
200-46340-471-000	LAND RENTAL PARCEL C	397.50	795.00	795.00	.00	100.00	.00 .00
200-46340-473-000	MISCELLANEOUS	.00	2,560.00	.00	2,560.00	.00	.00 2,560.00
200-46340-480-000	A & A HANGAR RENT	.00	1,455.32	1,455.00	.32	100.02	.00 .32
200-46340-485-000	CIP PAYMENT FROM CITY	.00	.00	15,000.00	(15,000.00)	.00	.00 (15,000.00)
	TOTAL PUBLIC CHARGES FOR SE	86,347.94	575,174.43	364,245.00	210,929.43	157.91	.00 210,929.43
	TOTAL FUND REVENUE	86,347.94	575,174.43	364,245.00	210,929.43	157.91	.00 210,929.43

CITY OF PLATTEVILLE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2022

FUND 200 - AIRPORT FUND

	PERIOD		BUDGET		% OF	ENC	UNENC
	ACTUAL	YTD ACTUAL	AMOUNT	VARIANCE	BUDGET	BALANCE	BALANCE
<u>AIRPORT</u>							
200-53510-120-000	AIRPORT: OTHER WAGES	.00	7,492.50	.00 (7,492.50)	.00	.00 (7,492.50)	
200-53510-132-000	AIRPORT: SOC SEC	.00	464.56	.00 (464.56)	.00	.00 (464.56)	
200-53510-133-000	AIRPORT: MEDICARE	.00	108.65	.00 (108.65)	.00	.00 (108.65)	
200-53510-803-000	AIRPORT:PROFESSIONAL SERVIC	.00	500.00	.00 (500.00)	.00	.00 (500.00)	
200-53510-804-000	AIRPORT: ATTORNEY FEES	3,378.75	3,895.75	1,500.00 (2,395.75)	259.72	.00 (2,395.75)	
200-53510-805-000	AIRPORT: FUEL 100LL	36,677.30	110,511.65	80,000.00 (30,511.65)	138.14	.00 (30,511.65)	
200-53510-806-000	AIRPORT: FUEL JET-A PURCHASE	.00	176,489.90	82,500.00 (93,989.90)	213.93	.00 (93,989.90)	
200-53510-807-000	AIRPORT: FUEL MAINTENANCE	.00	1,953.50	1,500.00 (453.50)	130.23	.00 (453.50)	
200-53510-809-000	AIRPORT: FAHERTY RECYCLING	65.65	747.15	708.00 (39.15)	105.53	.00 (39.15)	
200-53510-810-000	AIRPORT: BUILDINGS & GROUND	.00	1,700.31	10,000.00 8,299.69	17.00	.00 8,299.69	
200-53510-813-000	AIRPORT: 10 BAY HANGAR LOAN	.00 (123.31)	.00 123.31	.00	.00 123.31	
200-53510-814-000	AIRPORT: FUEL PURCHASES	356.69	5,776.48	4,000.00 (1,776.48)	144.41	.00 (1,776.48)	
200-53510-815-000	AIRPORT: FUEL FLOWAGE (TO M	882.21	13,364.99	10,000.00 (3,364.99)	133.65	.00 (3,364.99)	
200-53510-816-000	AIRPORT: FED/WI GRANT PROJEC	.00	15,091.92	15,000.00 (91.92)	100.61	.00 (91.92)	
200-53510-817-000	AIRPORT: CREDIT CARD FEES	276.51	4,462.11	1,400.00 (3,062.11)	318.72	.00 (3,062.11)	
200-53510-820-000	AIRPORT: GENERAL SUPPLIES	20.44	747.69	2,000.00 1,252.31	37.38	.00 1,252.31	
200-53510-821-000	AIRPORT: PROPANE	.00	4,312.43	2,000.00 (2,312.43)	215.62	.00 (2,312.43)	
200-53510-823-000	AIRPORT: LIABILITY INS	.00	7,728.00	6,800.00 (928.00)	113.65	.00 (928.00)	
200-53510-824-000	AIRPORT: AIRPORT MGR'S CONT	17,589.87	100,089.87	99,000.00 (1,089.87)	101.10	.00 (1,089.87)	
200-53510-827-000	AIRPORT: POSTAGE	7.20	55.18	75.00 19.82	73.57	.00 19.82	
200-53510-828-000	AIRPORT: PR & ADVERTISING	.00	515.88	500.00 (15.88)	103.18	.00 (15.88)	
200-53510-830-000	AIRPORT: SALES TAX	155.21	1,815.50	2,000.00 184.50	90.78	.00 184.50	
200-53510-833-000	AIRPORT: TELEPHONE	516.73	3,764.24	2,800.00 (964.24)	134.44	.00 (964.24)	
200-53510-836-000	AIRPORT: ALLIANT	693.30	7,761.35	9,500.00 1,738.65	81.70	.00 1,738.65	
200-53510-847-000	AIRPORT: AVIATION FUEL TAX	.00	2,935.74	2,500.00 (435.74)	117.43	.00 (435.74)	
200-53510-848-000	AIRPORT: EQUIPMENT EXPENSES	.00	16,816.46	5,000.00 (11,816.46)	336.33	.00 (11,816.46)	
	TOTAL AIRPORT	60,619.86	488,978.50	338,783.00 (150,195.50)	144.33	.00 (150,195.50)	
	TOTAL FUND EXPENDITURES	60,619.86	488,978.50	338,783.00 (150,195.50)	144.33	.00 (150,195.50)	
	NET REV OVER EXP	25,728.08	86,195.93	25,462.00 60,733.93	338.53	.00 86,195.93	

Report Criteria:
 Report type: GL detail
 Bank.Bank Number = 2

GL Period	Check Issue Date	Check Number	Payee	Description	Invoice Number	Inv Seq	Invoice Amount	Check Amount
92821								
01/23	01/09/2023	92821	A & A AIRPORT MANAGE	25 CENTS PER GALLON OF FUEL SOLD	12/31/2022	1	192.78	192.78
01/23	01/09/2023	92821	A & A AIRPORT MANAGE	AIRPORT MANAGERS PYMT	DEC 2022	1	2,661.29	2,661.29
Total 92821:								2,854.07
92822								
01/23	01/09/2023	92822	AIRPORT MANAGEMENT	INTERIM MANAGER PAYMENT	12.31.2022	1	7,140.00	7,140.00
01/23	01/09/2023	92822	AIRPORT MANAGEMENT	SUPPLIES	12.31.2022	2	104.13	104.13
01/23	01/09/2023	92822	AIRPORT MANAGEMENT	SUPPLIES	12.31.2022	3	107.55	107.55
01/23	01/09/2023	92822	AIRPORT MANAGEMENT	SUPPLIES	12.31.2022	4	226.26	226.26
01/23	01/09/2023	92822	AIRPORT MANAGEMENT	TEST FUEL	12.31.2022	5	42.66	42.66
01/23	01/09/2023	92822	AIRPORT MANAGEMENT	TEST FUEL	12.31.2022	6	991.00	991.00
Total 92822:								8,611.60
92823								
01/23	01/09/2023	92823	ALLEGIAN OIL LLC	AIRPORT CHARGES	306928	1	1,190.77	1,190.77
Total 92823:								1,190.77
92824								
01/23	01/09/2023	92824	ALLIANT ENERGY/WP&L	AIRPORT ELECTRIC SERVICES	01.09.2023	1	28.03	28.03
01/23	01/09/2023	92824	ALLIANT ENERGY/WP&L	AIR SIGN-AIRPORT	01.09.2023	2	21.08	21.08
01/23	01/09/2023	92824	ALLIANT ENERGY/WP&L	OFFICE-AIRPORT	01.09.2023	3	77.87	77.87
01/23	01/09/2023	92824	ALLIANT ENERGY/WP&L	WELL-AIRPORT	01.09.2023	4	20.34	20.34
01/23	01/09/2023	92824	ALLIANT ENERGY/WP&L	FUEL PUMP-AIRPORT	01.09.2023	5	186.32	186.32
01/23	01/09/2023	92824	ALLIANT ENERGY/WP&L	BEACON-AIRPORT	01.09.2023	6	336.28	336.28
01/23	01/09/2023	92824	ALLIANT ENERGY/WP&L	WEATHER-AIRPORT	01.09.2023	7	38.21	38.21
01/23	01/09/2023	92824	ALLIANT ENERGY/WP&L	FUEL ISLAND-AIRPORT	01.09.2023	8	106.73	106.73
Total 92824:								814.86
92825								
01/23	01/09/2023	92825	AVFUEL CORPORATION	JET A FUEL	017950057	1	31,463.94	31,463.94
Total 92825:								31,463.94
92826								
01/23	01/09/2023	92826	CITY OF PLATTEVILLE	WAGES-AIRPORT	25522	1	203.04	203.04
01/23	01/09/2023	92826	CITY OF PLATTEVILLE	WAGES-AIRPORT	25522	2	133.32	133.32
01/23	01/09/2023	92826	CITY OF PLATTEVILLE	WAGES-AIRPORT	25522	3	40.05	40.05
01/23	01/09/2023	92826	CITY OF PLATTEVILLE	WAGES-AIRPORT	25522	4	48.68	48.68
01/23	01/09/2023	92826	CITY OF PLATTEVILLE	MEDICARE TAXES-AIRPORT	25522	5	17.29	17.29
01/23	01/09/2023	92826	CITY OF PLATTEVILLE	SOCIAL SECURITY TAXES-AIRPORT	25522	6	73.94	73.94
01/23	01/09/2023	92826	CITY OF PLATTEVILLE	WAGES-AIRPORT	25522	7	1,192.50	1,192.50
01/23	01/09/2023	92826	CITY OF PLATTEVILLE	MILAGE	25522	8	5.00	5.00

GL Period	Check Issue Date	Check Number	Payee	Description	Invoice Number	Inv Seq	Invoice Amount	Check Amount
01/23	01/09/2023	92826	CITY OF PLATTEVILLE	WAGES-AIRPORT	25522	9	56.32	56.32
01/23	01/09/2023	92826	CITY OF PLATTEVILLE	WAGES-AIRPORT	25522	10	56.32	56.32
01/23	01/09/2023	92826	CITY OF PLATTEVILLE	QUICKBOOKS	25522	11	9.00	9.00
01/23	01/09/2023	92826	CITY OF PLATTEVILLE	AXLEY AIRPORT	25522	12	7,684.50	7,684.50
01/23	01/09/2023	92826	CITY OF PLATTEVILLE	AXLEY AIRPORT	25522	13	2,068.00	2,068.00
01/23	01/09/2023	92826	CITY OF PLATTEVILLE	GAS/DIESEL FUEL	25522	14	135.04	135.04
01/23	01/09/2023	92826	CITY OF PLATTEVILLE	CENTURYLINK	25522	15	.16	.16
01/23	01/09/2023	92826	CITY OF PLATTEVILLE	SALES TAX-AIRPORT	25522	16	21.98	21.98
01/23	01/09/2023	92826	CITY OF PLATTEVILLE	SALES TAX-AIRPORT	25522	17	157.43	157.43
01/23	01/09/2023	92826	CITY OF PLATTEVILLE	POSTAGE-AIRPORT	25522	18	6.27	6.27
01/23	01/09/2023	92826	CITY OF PLATTEVILLE	US CELLULAR PHONE BILL	25522	19	31.09	31.09
Total 92826:								11,939.93
92827								
01/23	01/09/2023	92827	FAHERTY INC	GARBAGE AIRPORT	335276	1	65.65	65.65
Total 92827:								65.65
92828								
01/23	01/09/2023	92828	MAST WATER TECHNOL	YEARLY RENTAL-AIRPORT	PREPAY 202	1	125.40	125.40
Total 92828:								125.40
92829								
01/23	01/09/2023	92829	NAPA AUTO PARTS-PLAT	AIRPORT CHARGES	890973	1	407.96	407.96
Total 92829:								407.96
92830								
01/23	01/09/2023	92830	QT PETROLEUM ON DEM	AIRPORT CHARGES	2626	1	651.05	651.05
Total 92830:								651.05
92831								
01/23	01/09/2023	92831	WI DEPT OF REVENUE	AVIATION FUEL TAX	AV DEC 202	1	798.84	798.84
Total 92831:								798.84
92832								
01/23	01/09/2023	92832	WI DEPT OF TRANSPORT	AIRPORT ENGINEERING & CONSTRUCTION	395-0000286	1	2,022.54	2,022.54
Total 92832:								2,022.54
Grand Totals:								60,946.61

Report Criteria:

Report type: Summary
Bank.Bank Number = 2

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Amount
01/23	01/09/2023	92821	31404	A & A AIRPORT MANAGEMENT LLC	2,854.07
01/23	01/09/2023	92822	32866	AIRPORT MANAGEMENT SERVICES &	8,611.60
01/23	01/09/2023	92823	26366	ALLEGIANT OIL LLC	1,190.77
01/23	01/09/2023	92824	425	ALLIANT ENERGY/WP&L	814.86
01/23	01/09/2023	92825	32169	AVFUEL CORPORATION	31,463.94
01/23	01/09/2023	92826	3415	CITY OF PLATTEVILLE	11,939.93
01/23	01/09/2023	92827	6395	FAHERTY INC	65.65
01/23	01/09/2023	92828	12765	MAST WATER TECHNOLOGY	125.40
01/23	01/09/2023	92829	15860	NAPA AUTO PARTS-PLATTEVILLE	407.96
01/23	01/09/2023	92830	27294	QT PETROLEUM ON DEMAND	651.05
01/23	01/09/2023	92831	23110	WI DEPT OF REVENUE	798.84
01/23	01/09/2023	92832	22635	WI DEPT OF TRANSPORTATION	2,022.54
Grand Totals:					<u>60,946.61</u>

The above listed bills are OK for payment and are thus recommended to the Airport Commission for payment. Exceptions are noted and may be discussed at the Airport Commission meeting.

_____ Date: _____ Dennis R. Cooley, Chairman

_____ Date: _____ Doug DuPlessis, Treasurer

_____ Date: _____ Adam Ruechel, City Manager

Platteville Airport Manager's Report

December 2022

Fuel Sales for December 2022

100LL 213 Gallons

Jet A 2065 Gallons

Fuel Sales for December 2021

100LL 900 Gallons

Jet A 2031 Gallons

Flight Activity December 2022

Total Flights 455

Personal 40

Business 53

Instruction 362

Flight Activity December 2021

Total Flights 698

Personal 98

Business 48

Instruction 552

Fuel Purchased/Delivered & Current Price

100LL 0 \$6.13

Jet A 0 \$5.75

Hangar Status

Two (2) on waiting list (in no particular order):

Jack (608-778-7796) Previous hangar #13 "understanding"

Mike (608-732-7336)

Willie Rigdon (previously on the waiting list) was contacted but is no longer interested because he now has a hangar in Dubuque. (563-580-8922)

Two (2) tenants have decided to terminate their hangar rent agreements:

Chuck Helm (New 6 Bay #5) last day: January 31

Levi Davis (10 Bay #22) last day: December 31

He built a private hangar on his farm and transferred aircraft there.

Other Notable Issues:

Quarterly Fuel Tax

We discovered the potential double payment on Wisconsin general aviation fuel tax. Subsequent conversations with the State Department of Revenue are underway, and we will update when we hear more.

Fuel pump issues

On December 21st, we became aware of issues with the fuel terminal keypad and the JetA pump. The keys were sticking/unusable and the JetA pump would click, but not turn on. We ordered new parts for the terminal and discovered the pump issues were weather-related. The pump froze due to the extreme cold and began working properly again on December 26th.

Snow removal update

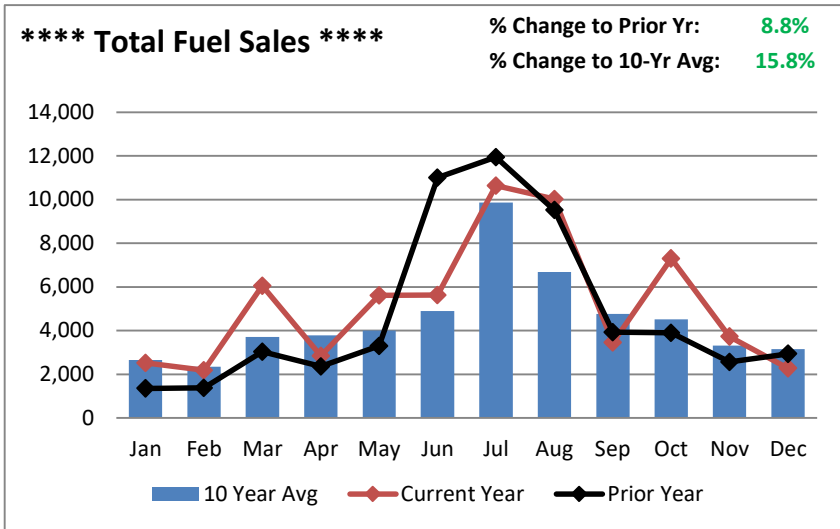
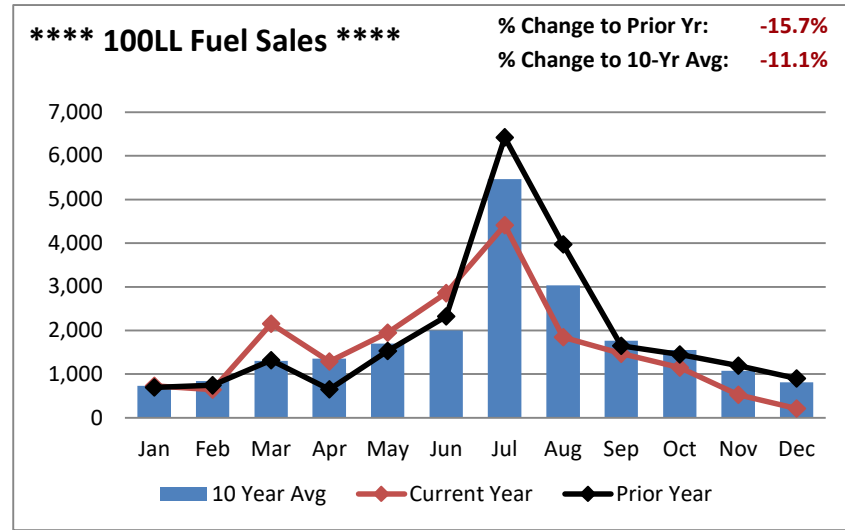
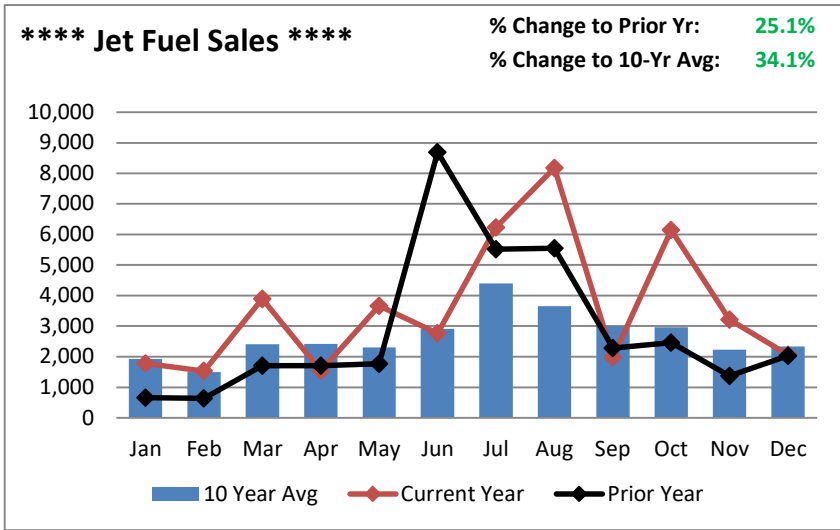
During the month, Platteville had multiple significant snow events. We used the Ford truck with the plow and the CAT end loader to complete the snow removal. The new plow blade was used for the first time for heavy snow removal after the defective cylinder was repaired.

Airfield Lightning

All necessary materials to begin this project will at long last be here next week. We permit the project to be completed by mid-January.

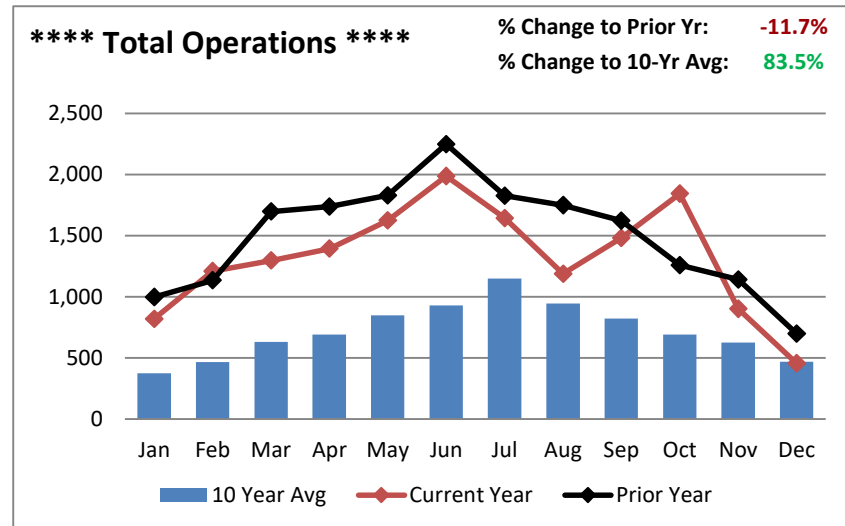
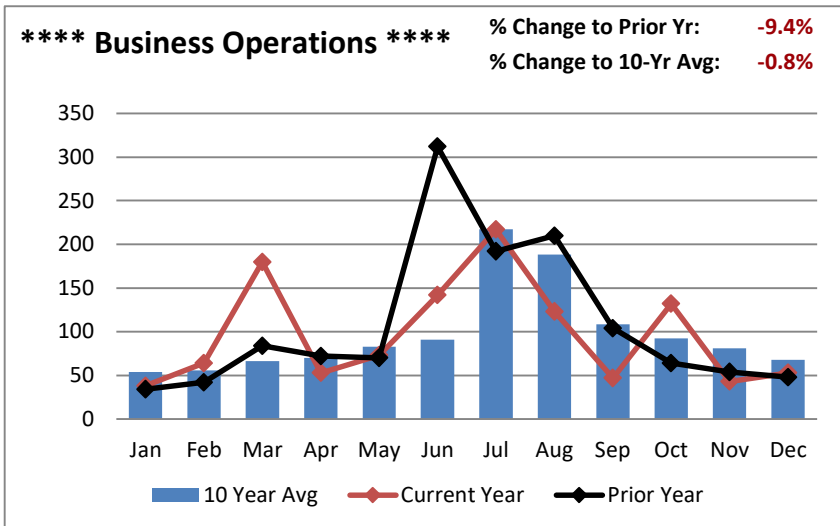
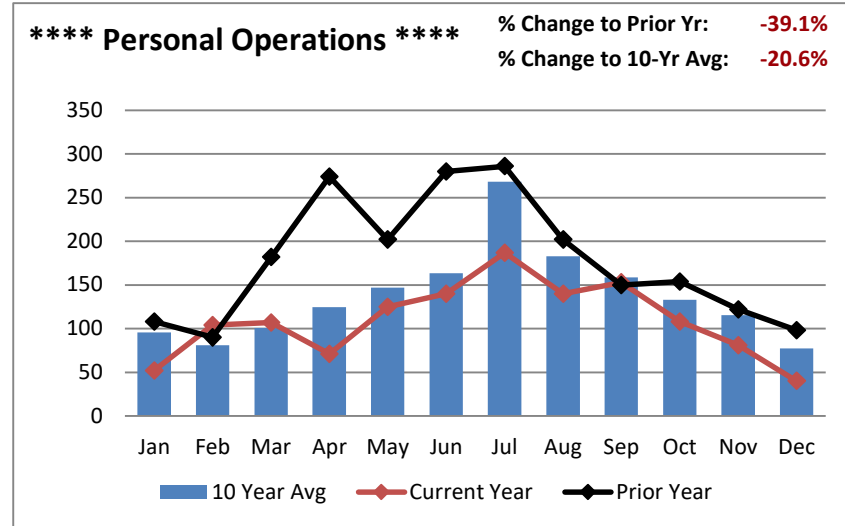
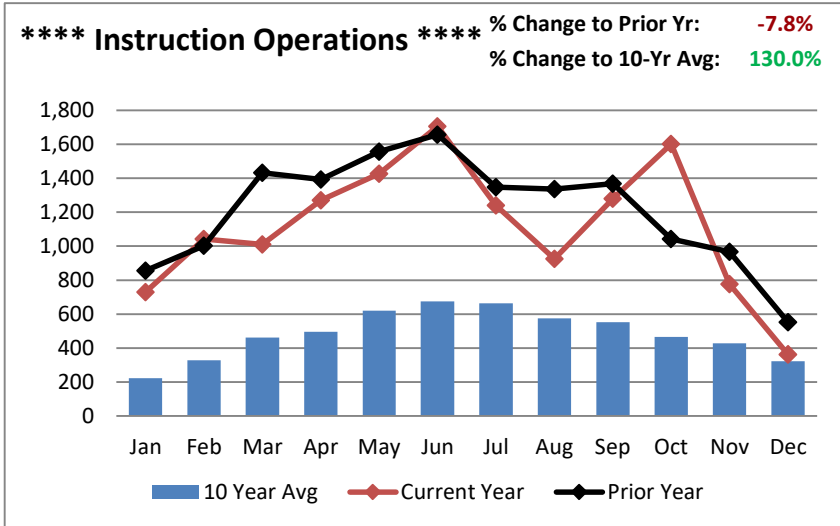
**Platteville Municipal Airport
Interim, Airport Management**

As of Dec-2022



**Platteville Municipal Airport
Interim, Airport Management**

As of Dec-2022



2022	Name	Rate	January	February	March	April	May	June	July	August	September	October	November	December	Total
10 BAY															
13	Stader, Noah	142.43	142.38	142.38	142.43	142.43	142.43	142.43	142.43	142.43	142.43	142.43	142.43	142.43	1,709.06
14	Headings, Ben	142.43	139.58	139.58	139.58	139.58	139.58	139.58	139.58	139.58	139.57	139.57	139.57	139.57	1,674.92
15	Sener, Joe	142.43	139.66	139.66	139.66	139.66	139.66	139.66	139.66	139.66	139.66	139.66	139.66	138.66	1,674.92
16	Helm, Chuck	142.43	142.50	142.50	142.5	142.5	142.5	142.50	142.5	142.5	142.50	142.5	142.5	142.5	1,710.00
17	Doug Bartlett	142.43	142.43	142.43	142.43	142.43	142.43	142.43	142.43	142.43	142.43	142.43	142.43	142.43	1,709.16
18	Burbach, Dave	142.43	139.66	139.66	139.66	139.66	139.66	139.66	139.66	139.66	139.66	139.66	139.66	138.66	1,674.92
19	Adams, Brian	142.43	142.43	142.43	142.43	142.43	142.43	142.43	142.43	142.43	142.43	142.43	142.43	142.43	1,709.16
20	Korndorf, Nick/Brim Aviation	142.43	142.43	142.43	142.43	142.43	142.43	142.43	142.43	142.43	142.43	172.05			1,453.92
21	Newt, Gary	142.43	139.66	139.66	139.66	139.66	139.66	139.66	139.66	139.66	139.66	139.66	139.66	138.66	1,674.92
22	Levi Davis	142.43	139.66	139.66	139.66	139.66	139.66	139.66	139.66	139.66	139.66	139.66	139.66	138.66	1,674.92
10 West End	Jordon, Jim	52.75	52.75	52.75	52.75	52.75	52.75	52.75	52.75	52.75	52.75	52.75	52.75	52.75	633.00
10 East End	Olthafer, Joe	52.75	51.70	51.70	51.70	51.70	51.70	51.70	51.70	51.70	51.70	51.70	51.70	51.64	620.34
NEW 6 BAY															
4	A&A AVIATION	142.43	139.58	139.58	139.58	139.58	139.58	139.58	139.58	139.58	139.58	139.58	139.58	139.54	1,674.92
5	Olthafer, Joe	142.43	139.66	139.66	139.66	139.66	139.66	139.66	139.66	139.66	139.66	139.66	139.66	138.66	1,674.92
6	Olthafer, Joe	142.43	139.66	139.66	139.66	139.66	139.66	139.66	139.66	139.66	139.66	139.66	139.66	138.66	1,674.92
10	Miller, Jamie	142.43	142.43	142.43	142.43	142.43	142.43	142.43	142.43	142.43	142.43	142.43	142.43	142.43	1,709.16
11	McWethy, Erik	142.43	142.43	142.43	142.43	142.43	142.43	142.43	142.43	142.43	142.43	142.43	142.43		1,566.73
12	Utley, John	142.43	142.43	142.43	142.43	142.43	142.43	142.43	142.43	142.43	142.43	142.43	142.43	142.43	1,709.16
6 West End	Barnet, Greg	84.40	84.40	84.40	84.40	84.40	84.40	84.40	84.40	84.40	84.40	84.40	84.40	84.40	1,012.80
6 East End	Stephens, Doug	84.40	84.40	84.40	84.40	84.40	84.40	84.80	84.40	84.40	84.4	84.4	84.4	84.4	1,013.20
OLD 6 BAY															
1	FITCH & BERNING	94.61	94.61	94.61	94.61	94.61	94.61	94.61	94.61	94.61	94.61	94.61	94.61	94.61	1,135.32
2	Paul Lindholm	94.61	94.61	94.61	94.61	94.61	94.61	94.61	94.61	94.62	94.62	94.62	94.62	94.62	1,135.38
3	Tom Kleiber	94.61	94.61	94.61	94.61	94.61	94.61	94.61	94.61	94.61	94.61	94.61	94.61	94.61	1,135.32
8	Tracy Wiegel	94.61	94.61	94.61	94.61	94.61	94.61	94.61	94.61	94.61	94.61	94.61	94.6	94.6	1,135.30
9		94.61													0.00
7	Isaac Deters	94.61	94.61	94.61	94.61										283.83
End Storage	Harkness, Dana	52.75	52.75	52.75	52.75	52.75	52.75	52.75	52.75	52.75	52.75	52.75	52.75	52.75	633.00
Total	200.46340.464.000		3055.63	3055.63	3055.68	2961.07	2961.07	2961.47	2961.08	2961.08	2961.07	2990.69	2818.63	2670.1	35,413.20
Private Hangar Land Lease - annual pmt	Newt, Gary	468.00	39	39	39	39	39	39	39	39	39	39	39	39	468.00
	Kaiser	3300.00													0.00
	Jet Services of IA	1770.00												1770	1,770.00
	Klovning, Jason	639.00	53.25	53.25	53.25	53.25	53.25	53.25	53.25	53.25	53.25	53.25	53.25	53.25	639.00
Total	200.46340.463.000														35,952.80
Main Hangar	A & A 200.46340.480.000	123.75	121.27	121.27	121.27	121.27	121.28	121.28	121.28	121.28	121.28	121.28	121.28	121.28	1,455.32

January	July
February	August
March	Sept
April	October
May	November
June	December

color corresponds to month payment was received

35,840.49
427.29

2020	Name	Rate	January	February	March	April	May	June	July	August	September	October	November	December	Total
10 BAY															
13	Stader, Noah	142.43	142.43	142.43	142.43	142.43									569.72
14	Headings, Ben	142.43													0.00
15	Sener, Joe	142.43													0.00
16	Helm, Chuck	142.43													0.00
17	Doug Bartlett	142.43	142.43	142.43	142.43	27									454.29
18	Burbach, Dave	142.43													0.00
19	Adams, Brian	142.43													0.00
20	Korndorf, Nick/Brim Aviator	142.43													0.00
21	Newt, Gary	142.43													0.00
22	Levi Davis	142.43													0.00
10 West End	Jordon, Jim	52.75													0.00
10 East End	Olthafer, Joe	52.75													0.00
NEW 6 BAY															
4	A&A AVIATION	142.43													0.00
5	Olthafer, Joe	142.43													0.00
6	Olthafer, Joe	142.43													0.00
10	Miller, Jamie	142.43													0.00
11	McWethy, Erik	142.43													0.00
12	Utley, John	142.43													0.00
6 West End	Barnet, Greg	84.40	84.40	84.40	84.40	84.40	84.40	84.40	84.40	84.40	84.40	84.40	84.40	84.40	1,012.80
6 East End	Stephens, Doug	84.40													0.00
OLD 6 BAY															
1	FITCH & BERNING	94.61													0.00
2	Paul Lindholm	94.61													0.00
3	Tom Kleiber	94.61	94.61	94.61											189.22
8	Tracy Wiegel	94.61	94.61	94.61	94.61	66.55									350.38
9															0.00
7	Isaac Deters	94.61													0.00
End Storage	Harkness, Dana	52.75	52.75	52.75	52.75	52.75	52.75	52.75	52.75	52.75	52.75	52.75	52.75	52.75	633.00
Total	200.46340.464.000		611.23	611.23	516.62	373.13	137.15	137.15	137.15	137.15	137.15	137.15	137.15	137.15	3,209.41
Private Hangar Land Lease - annual pmt															
	Newt, Gary	468.00													0.00
	Kaiser	3300.00													0.00
	Jet Services of IA	1770.00													0.00
	Klovning, Jason	639.00													0.00
Total	200.46340.463.000														3,559.79
Main Hangar	A & A 200.46340.480.000	123.75													0.00

January July
 February August
 March Sept
 April October
 May November
 June December
 2022 carry over

color corresponds to month payment was received

3,209.41

0.00