



Platteville Airport Commission Meeting
Monday, September 18, 2023, 6:00 PM
Meeting will be held in person at
Platteville Municipal Airport
5157 HWY 80, Platteville, WI

- | | | |
|--------------|--|------------------|
| I. | Commission Meeting Call to Order | Chair |
| II. | Approval of Minutes, August 14, 2023 | Secretary |
| III. | Citizens Comments, Observations and Petitions | Chair |
| IV. | Discussion and Possible Action on Runway Object Free Area | Manager |
| V. | Discussion and Possible Action on Overdue Hangar Rent | Chair |
| VI. | Discussion and Possible Action on Private Box Hangar Purchase Exploration | Chair |
| VII. | Discussion and Possible Action on Bolstering Security System | Chair |
| VIII. | Discussion and Possible Action on RFP for Airport Management, others | Chair |
| IX. | Discussion and Possible Action on Late Payment Fee Policy | Chair |
| X. | Update on Fuel Loss Investigation | Chair |
| XI. | Discussion and Action on Resignation of Airport Assistant | Chair |
| XII. | Discussion and Possible Action on 2024 Budget | Treasurer |
| XIII. | Updates <ul style="list-style-type: none">• Emergency Plan | |
| XIV. | Treasurer's Report, July 31 & August 31, 2023 <ul style="list-style-type: none">a. Monthly Income Reviewb. Monthly Expenses Reviewc. Monthly Invoice Paymentsd. Status of Project Payments | Treasurer |
| XV. | Manager's Report <ul style="list-style-type: none">a. General Airfield Operationsb. Flight Operationsc. Fuel Salesd. Fuel Prices | Manager |

**Platteville Airport Commission Meeting
Monday, September 18, 2023, 6:00 PM**

**Meeting will be held in person at
Platteville Municipal Airport
5157 HWY 80, Platteville, WI**

XVI. Adjournment

Chair

DRAFT Minutes of August 14, 2023

Submitted by Danny Xiao, August 14, 2023

Airport Commission Meeting

August 14, 2023, 6:00 pm

Meeting held in-person, at the Platteville Airport, 5157 HWY 80, Platteville WI.

- I. **Commission Meeting Call to Order:** by Cooley, Chair @ 6:00pm
 - a. Quorum achieved.
 - b. Attendance, Commission Members: Dennis Cooley (P), Doug Du Plessis (A), Joe Sener (P), Danny Xiao (P), Bill Kloster (P), Mike Dalecki (P). Others: Britney Boxrucker (Airport Assistant). Guests: Bob Gates (City Council Representative), Nicola Maurer (Administration Director), Clinton Langreck (City Manager)
- II. **Approval of Minutes, July 17 & 31, 2023**
 - a. Motion by Kloster, 2nd by Gates to approve the minutes of July 17 & 31. Motion passed unanimously.
- III. **Citizens Comments, Observations and Petitions**
 - a. None.
- IV. **Discussion and Possible Action on Emergency Response Plan**
 - a. Motion by Kloster to authorize the subcommittee to proceed with tabletop exercise and make revisions if needed, then send a final plan to the Commission for approval. 2nd by Xiao. Motion passed unanimously.
- V. **Discussion and Possible action on Minimum Standards**
 - a. Sener explained details about the Minimum Standards.
 - b. Motion by Kloster to approve the Minimum Standards with changes as read. 2nd by Dalecki. Motion passed unanimously.
- VI. **Discussion and Possible Action on Flight Simulator Pricing**
 - a. Boxrucker presented pricing in nearby airports (Wausau, Juneau, UD)
 - b. Boxrucker presented a pricing strategy (base price \$50/hr, 10 hour punch card \$400, intro price \$30 for the first hour)
 - c. Motion by Dalecki to approve and adopt the pricing strategy. 2nd by Kloster with addition of “re-evaluate the pricing strategy every 6 months”. Motion passed unanimously.
- VII. **Discussion on Runway Object Free Area**
 - a. Boxrucker explained the issue.
- VIII. **Discussion and Possible Action on Offer for Hangar No. 4 Lease Remedy**
 - a. Cooley explained the topic about Hangar No. 4 lease.
- IX. **Discussion and Possible Action on Private Box Hangar Purchase**

- a. Boxrucker explained the availability of a private box hangar, Size 80*80 box hangar. Heated, with bathroom. Cost about \$750,000
- b. The Commission will look more into this topic.

X. Discussion and Possible Action on Bolstering Security System

- a. Cooley will explore this topic more with professionals and present to the Commission in Sept. meeting.

XI. Discussion and Possible Action on RFP Terms and Timeline

- a. Kloster presented the draft RFP.
- b. Motion by Xiao to authorize the subcommittee to polish/complete the RFP and publish it before August 31. 2nd by Sener. Motion passed unanimously.

XII. Discussion and Possible Action on New Box Hangar Pricing

- a. Boxrucker presented pricing in nearby airports (Maquoketa, Lancaster, Iowa County)
- b. Boxrucker presented a pricing strategy (\$600 per month)
- a. Motion by Kloster to set the price at \$600 per month through Jan. 1, 2024. 2nd by Sener. Motion passed unanimously.
- b. Cooley will discuss with BOA about the option of selling the box hangar.

XIII. Treasurer's Report, July 31, 2023

- Delayed to September meeting.
- a. Kloster moved to pay the bills \$ 90,154.72, 2nd by Xiao. Motion passed unanimously.

XIV. Manager's Report Manager

- General Airfield Operations
- Flight Operations

Flight activity July 2022		Flight activity July 2023	
Total Flights	1644	Total Flights	1926
Personal	187	Personal	316
Business	217	Business	167
Instruction	1240	Instruction	1443

- Fuel Sales

Fuel sales for July 2022		Fuel sales for July 2023	
100LL	4412 Gallons	100LL	6559 Gallons
Jet A	6228 Gallons	Jet A	3771 Gallons

- Fuel Prices

	Quantity purchases	Current Price
100LL	7885	\$5.35
Jet A	3601	\$4.50

XV. **Adjournment** Chair

- a. Dalecki moved to adjourn, 2nd by Sener, Motion passed unanimously at 7:50pm

End of this meeting minutes.

CITY OF PLATTEVILLE AIRPORT COMMISSION
FINANCIAL REPORT
AUGUST 31, 2023

CITY OF PLATTEVILLE

BALANCE SHEET
AUGUST 31, 2023

FUND 200 - AIRPORT FUND

	BEGINNING BALANCE	CURRENT ACTIVITY	YTD ACTIVITY	ENDING BALANCE
<u>ASSETS</u>				
200-10001-000-000 ALLOCATED CASH	.00	.00	2,898.52	2,898.52
200-10002-000-000 TREASURER'S CASH	346,348.02	5,029.02 (244,171.19)	102,176.83
200-10003-000-000 AIRPORT CASH - RESTRICTED BAL	38,234.85	.00	.00	38,234.85
200-11110-000-000 AIRPORT INVESTMENTS	8,911.44	597.62	304,145.10	313,056.54
200-13911-000-000 ACCOUNTS RECEIVABLE MISC.	25,516.08	.00 (25,516.08)	.00
200-16120-000-000 AIRPORT FUEL INVENTORY	49,275.85	.00 (49,275.85)	.00
200-17238-000-000 AIRPORT LOAN RECEIVABLE	.00	.00	.00	.00
TOTAL ASSETS	468,286.24	5,626.64 (11,919.50)	456,366.74
<u>LIABILITIES AND EQUITY</u>				
<u>LIABILITIES</u>				
200-21211-000-000 VOUCHERS PAYABLE	(29,628.06)	.00	29,628.06	.00
200-21220-000-000 WAGES PAYABLE CLEARING	.00	.00	.00	.00
200-21313-000-000 6.20% SOC. SEC. EES	.00	.00	.00	.00
200-21314-000-000 1.45% SOC. SEC. EES	.00	.00	.00	.00
200-21315-000-000 6.20% SOC. SEC. ERS	.00	.00	.00	.00
200-21316-000-000 1.45% SOC. SEC. ERS	.00	.00	.00	.00
200-21700-000-000 1.45% SOC. SEC. ERS	.00	.00	.00	.00
200-23160-000-000 PREPAYMENTS	.00	.00	.00	.00
200-26000-000-000 DEFERRED (PREPAID) REVENUE	.00	.00	.00	.00
200-27015-000-000 ADVANCE FROM GENERAL FUND	.00	.00	.00	.00
200-27238-000-000 AIRPORT SHORT-TERM LOAN	.00	.00	.00	.00
TOTAL LIABILITIES	(29,628.06)	.00	29,628.06	.00
<u>FUND EQUITY</u>				
200-30000-000-000 BUDGET VARIANCE	.00	.00	.00	.00
200-31110-000-000 AIRPORT FUND BALANCE	(438,658.18)	.00	.00 (438,658.18)
200-34000-000-000 RESERVE FOR ADV. FROM GEN	.00	.00	.00	.00
200-34110-000-000 P.O. ENCUMBRANCE	.00	.00	.00	.00
NET INCOME/LOSS	.00 (5,626.64)	(17,708.56)	(17,708.56)
TOTAL FUND EQUITY	(438,658.18)	(5,626.64)	(17,708.56)	(456,366.74)
TOTAL LIABILITIES AND EQUITY	(468,286.24)	(5,626.64)	11,919.50	(456,366.74)

CITY OF PLATTEVILLE
 DETAIL REVENUES WITH COMPARISON TO BUDGET
 FOR THE 8 MONTHS ENDING AUGUST 31, 2023

FUND 200 - AIRPORT FUND

		PERIOD		BUDGET		% OF	ENC	UNENC
		ACTUAL	YTD ACTUAL	AMOUNT	VARIANCE	BUDGET	BALANCE	BALANCE
<u>PUBLIC CHARGES FOR SERVICE</u>								
200-46340-460-000	AVIATION FUEL CASH SALES	10,758.83	63,838.37	123,378.00	(59,539.63)	51.74	.00	(59,539.63)
200-46340-461-000	AVIATION FUEL CREDIT CARD	27,869.84	107,856.06	185,068.00	(77,211.94)	58.28	.00	(77,211.94)
200-46340-462-000	CORPORATE HANGAR	.00	350.00	.00	350.00	.00	.00	350.00
200-46340-463-000	LAND RENT FOR PRIVATE HANGA	912.00	1,380.00	6,177.00	(4,797.00)	22.34	.00	(4,797.00)
200-46340-464-000	HANGAR RENT	949.19	29,572.02	36,000.00	(6,427.98)	82.14	.00	(6,427.98)
200-46340-466-000	INTEREST AIRPORT INVESTMENT	597.62	4,145.10	.00	4,145.10	.00	.00	4,145.10
200-46340-467-000	INTEREST - NOW ACCOUNT	471.33	2,796.07	3,132.00	(335.93)	89.27	.00	(335.93)
200-46340-468-000	LAND RENTAL PARCEL A	53,952.48	116,115.12	134,500.00	(18,384.88)	86.33	.00	(18,384.88)
200-46340-470-000	LAND RENTAL PARCEL B	.00	4,132.50	7,400.00	(3,267.50)	55.84	.00	(3,267.50)
200-46340-471-000	LAND RENTAL PARCEL C	.00	503.50	795.00	(291.50)	63.33	.00	(291.50)
200-46340-473-000	MISCELLANEOUS	.00	60.00	.00	60.00	.00	.00	60.00
200-46340-475-000	INS PAYMENTS	.00	12,383.79	.00	12,383.79	.00	.00	12,383.79
200-46340-480-000	A & A HANGAR RENT	760.00	2,323.07	1,455.00	868.07	159.66	.00	868.07
200-46340-485-000	CIP PAYMENT FROM CITY	.00	.00	15,000.00	(15,000.00)	.00	.00	(15,000.00)
200-46340-679-000	VENDING SALES	.00	40.27	.00	40.27	.00	.00	40.27
200-46750-675-000	AIRPORT VENDING SALES	215.60	500.92	.00	500.92	.00	.00	500.92
TOTAL PUBLIC CHARGES FOR SE		96,486.89	345,996.79	512,905.00	(166,908.21)	67.46	.00	(166,908.21)
TOTAL FUND REVENUE		96,486.89	345,996.79	512,905.00	(166,908.21)	67.46	.00	(166,908.21)

CITY OF PLATTEVILLE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2023

FUND 200 - AIRPORT FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET	ENC BALANCE	UNENC BALANCE
	<u>AIRPORT</u>							
200-53510-120-000	AIRPORT: OTHER WAGES	4,868.13	22,930.65	10,000.00	(12,930.65)	229.31	.00	(12,930.65)
200-53510-132-000	AIRPORT: SOC SEC	301.83	1,421.72	600.00	(821.72)	236.95	.00	(821.72)
200-53510-133-000	AIRPORT: MEDICARE	70.60	332.52	150.00	(182.52)	221.68	.00	(182.52)
200-53510-804-000	AIRPORT: ATTORNEY FEES	1,701.80	4,773.00	1,500.00	(3,273.00)	318.20	.00	(3,273.00)
200-53510-805-000	AIRPORT: FUEL 100LL	19,857.88	76,193.54	113,012.00	36,818.46	67.42	.00	36,818.46
200-53510-806-000	AIRPORT: FUEL JET-A PURCHASE	40,773.21	105,656.44	161,065.00	55,408.56	65.60	.00	55,408.56
200-53510-807-000	AIRPORT: FUEL MAINTENANCE	239.39	12,606.25	1,100.00	(11,506.25)	1,146.02	.00	(11,506.25)
200-53510-809-000	AIRPORT: FAHERTY RECYCLING	69.00	513.00	700.00	187.00	73.29	.00	187.00
200-53510-810-000	AIRPORT: BUILDINGS & GROUND	1,428.30	28,759.39	60,000.00	31,240.61	47.93	.00	31,240.61
200-53510-814-000	AIRPORT: FUEL PURCHASES	122.74	1,622.49	6,400.00	4,777.51	25.35	.00	4,777.51
200-53510-815-000	AIRPORT: FUEL FLOWAGE (TO M	.00	.00	10,000.00	10,000.00	.00	.00	10,000.00
200-53510-816-000	AIRPORT: FED/WI GRANT PROJEC	6,550.86	7,612.01	10,000.00	2,387.99	76.12	.00	2,387.99
200-53510-817-000	AIRPORT: CREDIT CARD FEES	705.53	2,734.26	4,000.00	1,265.74	68.36	.00	1,265.74
200-53510-820-000	AIRPORT: GENERAL SUPPLIES	327.65	4,558.61	600.00	(3,958.61)	759.77	.00	(3,958.61)
200-53510-821-000	AIRPORT: PROPANE	.00	1,924.00	6,500.00	4,576.00	29.60	.00	4,576.00
200-53510-823-000	AIRPORT: LIABILITY INS	.00	6,342.00	6,800.00	458.00	93.26	.00	458.00
200-53510-824-000	AIRPORT: AIRPORT MGR'S CONT	.00	7,575.00	85,000.00	77,425.00	8.91	.00	77,425.00
200-53510-827-000	AIRPORT: POSTAGE	12.60	50.13	50.00	(.13)	100.26	.00	(.13)
200-53510-828-000	AIRPORT: PR & ADVERTISING	.00	50.20	500.00	449.80	10.04	.00	449.80
200-53510-830-000	AIRPORT: SALES TAX	80.31	1,486.18	2,500.00	1,013.82	59.45	.00	1,013.82
200-53510-833-000	AIRPORT: TELEPHONE	357.50	2,570.47	3,000.00	429.53	85.68	.00	429.53
200-53510-836-000	AIRPORT: ALLIANT	702.14	5,435.12	7,600.00	2,164.88	71.51	.00	2,164.88
200-53510-841-000	AIRPORT: TRAVEL & CONFERENC	.00	757.90	.00	(757.90)	.00	.00	(757.90)
200-53510-847-000	AIRPORT: AVIATION FUEL TAX	.00	.00	2,500.00	2,500.00	.00	.00	2,500.00
200-53510-848-000	AIRPORT: EQUIPMENT EXPENSES	61.28	7,124.35	15,000.00	7,875.65	47.50	.00	7,875.65
200-53510-850-000	AIRPORT: AIRPORT OUTLAY	12,629.50	25,259.00	.00	(25,259.00)	.00	.00	(25,259.00)
	TOTAL AIRPORT	90,860.25	328,288.23	508,577.00	180,288.77	64.55	.00	180,288.77
	TOTAL FUND EXPENDITURES	90,860.25	328,288.23	508,577.00	180,288.77	64.55	.00	180,288.77
	NET REV OVER EXP	5,626.64	17,708.56	4,328.00	13,380.56	409.16	.00	17,708.56

Report Criteria:

Report type: GL detail

Bank.Bank Number = 2

GL Period	Check Issue Date	Check Number	Payee	Description	Invoice Number	Inv Seq	Invoice Amount	Check Amount
1006								
09/23	09/18/2023	1006	FAHERTY INC	DISPOSAL-AIRPORT	370538	1	69.00	69.00
Total 1006:								69.00
1007								
09/23	09/18/2023	1007	FIRE & SAFETY EQUIP III	AIRPORT CHARGES	75699	1	583.00	583.00
Total 1007:								583.00
1008								
09/23	09/18/2023	1008	PARTS AUTHORITY	AIRPORT	431-406855	1	10.42	10.42
Total 1008:								10.42
1009								
09/23	09/18/2023	1009	TRICOR INC	AIRPORT RADAR RUN EVENT	48892	1	1,542.00	1,542.00
Total 1009:								1,542.00
92920								
09/23	09/18/2023	92920	ALLIANT ENERGY/WP&L	AIRPORT ELECTRIC SERVICES	Sept2023	1	105.90	105.90
09/23	09/18/2023	92920	ALLIANT ENERGY/WP&L	AIR SIGN-AIRPORT	Sept2023	2	21.06	21.06
09/23	09/18/2023	92920	ALLIANT ENERGY/WP&L	OFFICE-AIRPORT	Sept2023	3	191.70	191.70
09/23	09/18/2023	92920	ALLIANT ENERGY/WP&L	WELL-AIRPORT	Sept2023	4	21.33	21.33
09/23	09/18/2023	92920	ALLIANT ENERGY/WP&L	FUEL PUMP-AIRPORT	Sept2023	5	78.81	78.81
09/23	09/18/2023	92920	ALLIANT ENERGY/WP&L	BEACON-AIRPORT	Sept2023	6	273.30	273.30
09/23	09/18/2023	92920	ALLIANT ENERGY/WP&L	WEATHER-AIRPORT	Sept2023	7	30.85	30.85
09/23	09/18/2023	92920	ALLIANT ENERGY/WP&L	FUEL ISLAND-AIRPORT	Sept2023	8	52.60	52.60
09/23	09/18/2023	92920	ALLIANT ENERGY/WP&L	BOX HANGAR - AIRPORT	Sept2023	9	68.37	68.37
Total 92920:								843.92
92921								
09/23	09/18/2023	92921	AMAZON CAPITAL SERVI	AIRPORT CHARGES	1J6G-9H3G-	1	30.59	30.59
Total 92921:								30.59
92922								
09/23	09/18/2023	92922	AVFUEL CORPORATION	100LL AVIATION FUEL	019139899	1	21,151.03	21,151.03
Total 92922:								21,151.03
92923								
09/23	09/18/2023	92923	BOXRUCKER, BRITNEY	AIRPORT REFUND	09-07-2023	1	240.88	240.88
09/23	09/18/2023	92923	BOXRUCKER, BRITNEY	AIRPORT REFUND	09-07-2023	2	29.00	29.00
Total 92923:								269.88
92924								
09/23	09/18/2023	92924	CITY OF PLATTEVILLE	US CELLULAR PHONE				

GL Period	Check Issue Date	Check Number	Payee	Description	Invoice Number	Inv Seq	Invoice Amount	Check Amount
09/23	09/18/2023	92924	CITY OF PLATTEVILLE	BILL	26333	1	35.72	35.72
09/23	09/18/2023	92924	CITY OF PLATTEVILLE	SALES TAX-AIRPORT	26333	2	48.76	48.76
09/23	09/18/2023	92924	CITY OF PLATTEVILLE	PHONE BILLS-AIRPORT	26333	3	246.20	246.20
09/23	09/18/2023	92924	CITY OF PLATTEVILLE	LONG DISTANCE	26333	4	.16	.16
09/23	09/18/2023	92924	CITY OF PLATTEVILLE	PAYROLL	26333	5	5,106.25	5,106.25
09/23	09/18/2023	92924	CITY OF PLATTEVILLE	PAYROLL	26333	6	600.00	600.00
09/23	09/18/2023	92924	CITY OF PLATTEVILLE	SOCIAL SECURITY TAXES-AIRPORT	26333	7	316.59	316.59
09/23	09/18/2023	92924	CITY OF PLATTEVILLE	SOCIAL SECURITY TAXES-AIRPORT	26333	8	37.20	37.20
09/23	09/18/2023	92924	CITY OF PLATTEVILLE	MEDICARE TAXES-AIRPORT	26333	9	74.04	74.04
09/23	09/18/2023	92924	CITY OF PLATTEVILLE	MEDICARE TAXES-AIRPORT	26333	10	8.70	8.70
09/23	09/18/2023	92924	CITY OF PLATTEVILLE	AXLEY AIRPORT	26333	11	1,955.80	1,955.80
09/23	09/18/2023	92924	CITY OF PLATTEVILLE	POSTAGE-AIRPORT	26333	12	7.63	7.63
Total 92924:								8,437.05
92925								
09/23	09/18/2023	92925	COMELEC INTERNET SE	WIRELESS INTERNET-AIRPORT	80618	1	80.00	80.00
Total 92925:								80.00
92926								
09/23	09/18/2023	92926	MENARDS	AIRPORT CHARGES	19043	1	7.85	7.85
09/23	09/18/2023	92926	MENARDS	AIRPORT CHARGES	19323	1	54.00	54.00
09/23	09/18/2023	92926	MENARDS	AIRPORT CHARGES	19642	1	54.00-	54.00-
09/23	09/18/2023	92926	MENARDS	AIRPORT CHARGES	19915	1	33.44	33.44
09/23	09/18/2023	92926	MENARDS	AIRPORT CHARGES	20309	1	24.96	24.96
09/23	09/18/2023	92926	MENARDS	AIRPORT CHARGES	20592	1	191.96	191.96
09/23	09/18/2023	92926	MENARDS	AIRPORT CHARGES	20742	1	146.97-	146.97-
09/23	09/18/2023	92926	MENARDS	AIRPORT CHARGES	20743	1	24.35	24.35
09/23	09/18/2023	92926	MENARDS	AIRPORT CHARGES	20913	1	59.02	59.02
Total 92926:								194.61
92927								
09/23	09/18/2023	92927	QT PETROLEUM ON DEM	AIRPORT CHARGES	4132	1	219.46	219.46
Total 92927:								219.46
92928								
09/23	09/18/2023	92928	WALMART COMMUNITY/	AIRPORT CHARGES	611062409	1	172.75	172.75
09/23	09/18/2023	92928	WALMART COMMUNITY/	AIRPORT CHARGES	613312847	1	38.10	38.10
09/23	09/18/2023	92928	WALMART COMMUNITY/	AIRPORT CHARGES	614632733	1	115.39	115.39
Total 92928:								326.24
Grand Totals:								33,757.20

Report Criteria:

Report type: Summary

Bank.Bank Number = 2

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Amount
09/23	09/18/2023	1006	6395	FAHERTY INC	69.00
09/23	09/18/2023	1007	6745	FIRE & SAFETY EQUIP III LLC	583.00
09/23	09/18/2023	1008	32649	PARTS AUTHORITY	10.42
09/23	09/18/2023	1009	20810	TRICOR INC	1,542.00
09/23	09/18/2023	92920	425	ALLIANT ENERGY/WP&L	843.92
09/23	09/18/2023	92921	32508	AMAZON CAPITAL SERVICES	30.59
09/23	09/18/2023	92922	32169	AVFUEL CORPORATION	21,151.03
09/23	09/18/2023	92923	32911	BOXRUCKER, BRITNEY	269.88
09/23	09/18/2023	92924	3415	CITY OF PLATTEVILLE	8,437.05
09/23	09/18/2023	92925	31193	COMELEC INTERNET SERVICES LLC	80.00
09/23	09/18/2023	92926	25566	MENARDS	194.61
09/23	09/18/2023	92927	27294	QT PETROLEUM ON DEMAND	219.46
09/23	09/18/2023	92928	21950	WALMART COMMUNITY/CAPITAL ONE	326.24
Grand Totals:					33,757.20

The above listed bills are OK for payment and are thus recommended to the Airport Commission for payment. Exceptions are noted and may be discussed at the Airport Commission meeting.

____ Date: _____ Dennis R. Cooley, Chairman

____ Date: _____ Doug DuPlessis, Treasurer

____ Date: _____ Clinton Langreck, City Manager

Platteville Airport Manager's Report

August 2023

Fuel Sales for August 2022

100LL 1845 Gallons

Jet A 8178 Gallons

Fuel Sales for August 2023

100LL 3208 Gallons

Jet A 2998 Gallons

Flight Activity August 2022

Total Flights 1188

Personal 140

Business 123

Instruction 925

Flight Activity August 2023

Total Flights 1799

Personal 208

Business 109

Instruction 1482

Fuel Purchased/Delivered & Current Price

100LL 3900 \$5.62

Jet A 7607 \$4.50

Hangar Status

Two old 6 bay hangars available (one needs maintenance on bifold doors)

Three on waiting list:

Mike Dalecki (608)732-7336

Jim Duggan (786) 238-4800

Nick Helgersen (563) 552-6897

Other Notable Issues

Fuel Reconciliation

For JetA, the difference in dispensed fuel and sold fuel is -1.13 gallons (-0.038%). For 100LL, the difference in dispensed fuel and sold fuel is 2.16 gallons (0.067%).

Fuel Farm Inspection

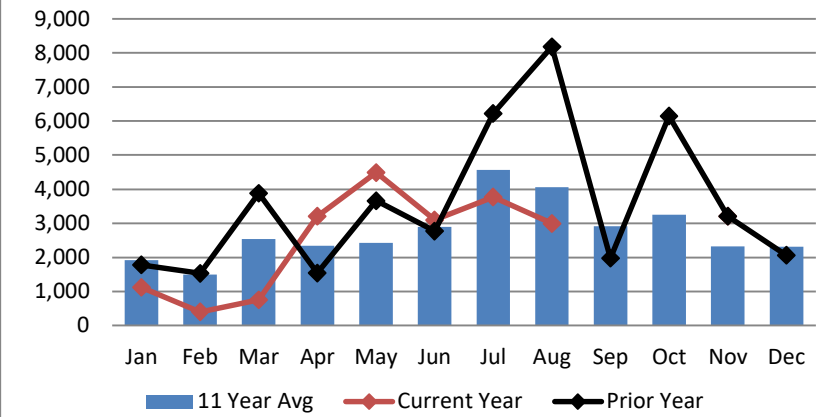
On August 23rd an inspector from the Wisconsin Bureau of Weights and Measures inspected the fuel farm and took samples of JetA and 100LL for testing, as required for above-ground fuel tanks at least every five years. Upon inspection, the inspector stated that a fire extinguisher needs to be installed by each fuel shutoff, leaving Platteville Airport out of compliance. If another fire extinguisher wasn't installed by September 7th, the fuel farm would be tagged, preventing us from receiving any fuel loads. On August 25th, Fire & Safety Equipment installed an additional fire extinguisher and cabinet, totaling \$583. The Platteville Airport fuel farm is now in compliance and has received documentation stating that.

Platteville Municipal Airport Airport Management

As of Aug-2023

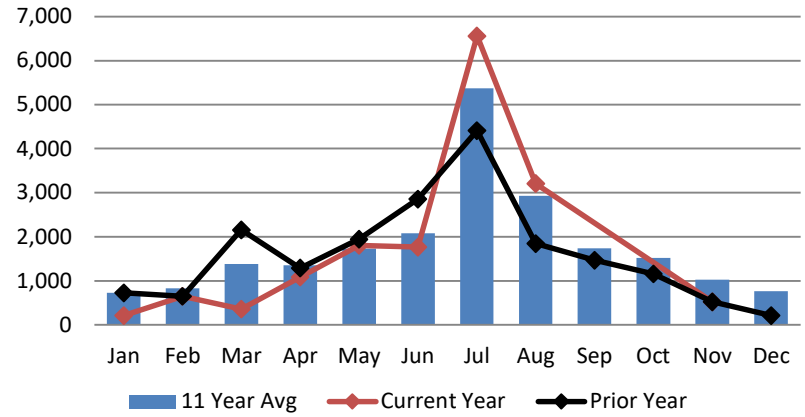
**** Jet Fuel Sales ****

% Change to Prior Yr: **-63.3%**
 % Change to 11-Yr Avg: **-26.3%**



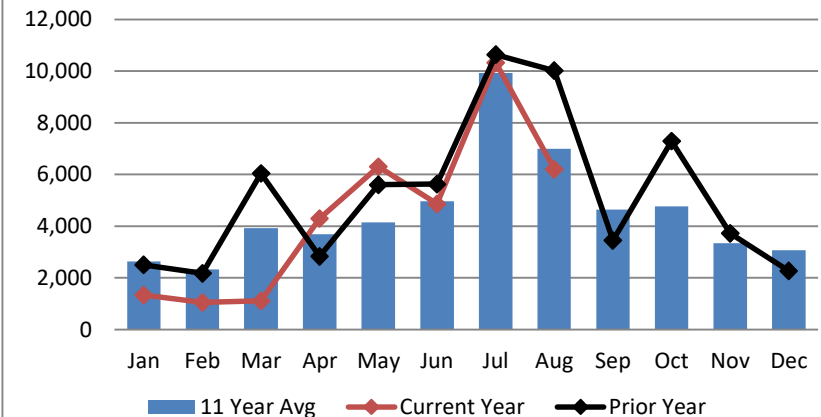
**** 100LL Fuel Sales ****

% Change to Prior Yr: **73.9%**
 % Change to 11-Yr Avg: **9.6%**



**** Total Fuel Sales ****

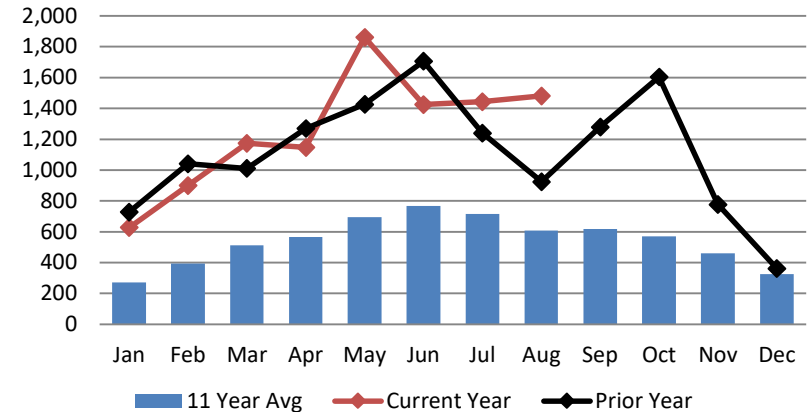
% Change to Prior Yr: **-38.1%**
 % Change to 11-Yr Avg: **-11.3%**



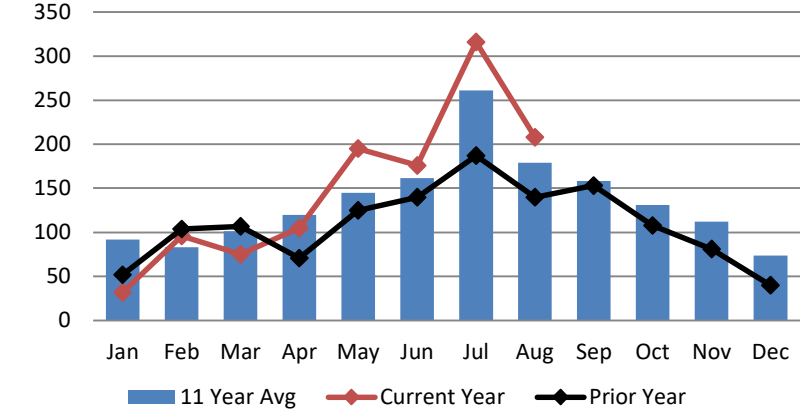
Platteville Municipal Airport Airport Management

As of Aug-2023

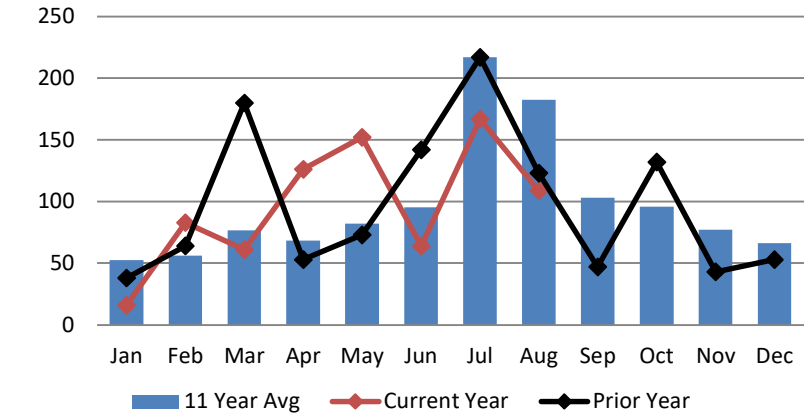
**** **Instruction Operations** ****
 % Change to Prior Yr: 60.2%
 % Change to 11-Yr Avg: 144.6%



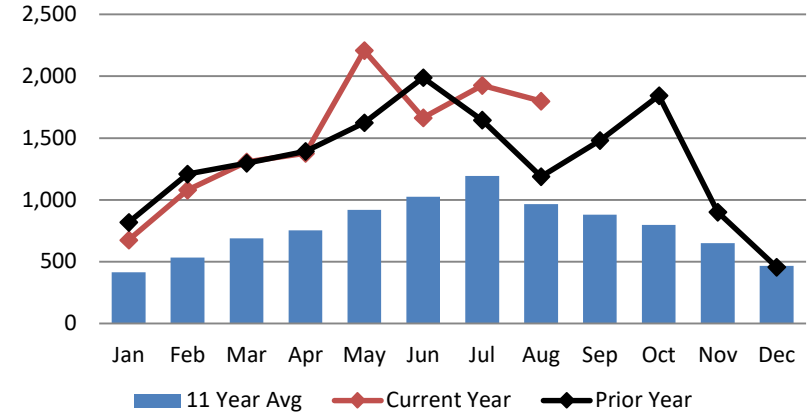
**** **Personal Operations** ****
 % Change to Prior Yr: 48.6%
 % Change to 11-Yr Avg: 16.3%



**** **Business Operations** ****
 % Change to Prior Yr: -11.4%
 % Change to 11-Yr Avg: -40.3%



**** **Total Operations** ****
 % Change to Prior Yr: 51.4%
 % Change to 11-Yr Avg: 86.0%



2023

Hanger	Name	Rate	January	February	March	April	May	June	July	August	September	October	November	December	Total
10 Bay No.-13	Noah Stader	\$ 142.43	\$ 142.43	\$ 142.43	\$ 142.43	\$ 142.43	\$ 142.43	\$ 142.43	\$ 142.43	\$ 142.43	\$ 142.43	\$ 142.43			\$ 1,424.30
10 Bay No.-14	Patrick Holcomb	\$ 142.43	\$ 142.43	\$ 142.43	\$ 142.43	\$ 142.43	\$ 142.43	\$ 142.43							\$ 854.58
10 Bay No.-15	Joe Sener	\$ 142.43	\$ 139.58	\$ 139.58	\$ 139.58	\$ 139.58	\$ 139.58	\$ 139.58	\$ 139.58	\$ 139.58	\$ 139.57	\$ 139.57	\$ 139.57	\$ 139.57	\$ 1,674.92
10 Bay No.-16	Joe Olthafer	\$ 142.43	\$ 139.58	\$ 139.58	\$ 139.58	\$ 139.58	\$ 139.58	\$ 139.58	\$ 139.58	\$ 139.58	\$ 139.57	\$ 139.57	\$ 139.57	\$ 139.57	\$ 1,674.92
10 Bay No.-17	Doug Bartlett	\$ 142.43	\$ 149.18	\$ 149.18	\$ 149.18	\$ 139.57	\$ 139.57	\$ 139.57	\$ 139.57	\$ 139.58	\$ 139.58	\$ 139.58	\$ 139.58	\$ 139.58	\$ 1,703.72
10 Bay No.-18	Burbach	\$ 142.43	\$ 142.43	\$ 142.43	\$ 142.43	\$ 142.42	\$ 142.42	\$ 142.43	\$ 142.43	\$ 142.43	\$ 142.42	\$ 142.42	\$ 142.42	\$ 142.42	\$ 1,709.10
10 Bay No.-19	Brian Adams	\$ 142.43	\$ 142.43	\$ 142.43	\$ 142.43	\$ 142.43	\$ 142.43	\$ 142.43	\$ 142.43	\$ 142.43	\$ 142.43	\$ 142.43			\$ 1,424.30
10 Bay No.-20	Gavin Mewhirter	\$ 142.43	\$ 142.43	\$ 142.42	\$ 136.73	\$ 142.43	\$ 142.43	\$ 142.43	\$ 142.43	\$ 142.43					\$ 1,133.73
10 Bay No.-21	Gary Newt	\$ 142.43	\$ 142.43	\$ 142.43	\$ 142.43	\$ 142.43	\$ 142.43	\$ 142.43	\$ 142.43	\$ 142.43	\$ 142.43	\$ 142.43	\$ 142.43	\$ 108.19	\$ 1,674.92
10 Bay No.-22	Nathan Knutson	\$ 142.43		\$ 106.82	\$ 142.43	\$ 142.43	\$ 142.43	\$ 142.43	\$ 142.43	\$ 142.43	\$ 142.43				\$ 1,103.83
10 Bay West End	Jim Jordon	\$ 52.75	\$ 51.70	\$ 51.70	\$ 51.70	\$ 51.70	\$ 51.70	\$ 51.70	\$ 51.69	\$ 51.69	\$ 51.69	\$ 51.69	\$ 51.69	\$ 51.69	\$ 620.34
10 Bay East. End	Joe Olthafer	\$ 52.75	\$ 51.70	\$ 51.70	\$ 51.70	\$ 51.70	\$ 51.70	\$ 51.70	\$ 51.69	\$ 51.69	\$ 51.69	\$ 51.69	\$ 51.69	\$ 51.69	\$ 620.34
New 6 Bay Hangars															
6 Bay No.-4	A&A Aviation	\$ 142.43	\$ 142.43	\$ 142.43	\$ 142.43										\$ 427.29
6 Bay No.-5	Jack Momchilovich	\$ 142.43	\$ 142.50	\$ 139.57	\$ 139.57	\$ 139.57	\$ 139.57	\$ 139.58	\$ 139.58	\$ 139.58	\$ 139.58	\$ 139.58	\$ 139.58	\$ 139.58	\$ 1,677.84
6 Bay No.-6	Joe Olthafer	\$ 142.43	\$ 139.58	\$ 139.58	\$ 139.58	\$ 139.58	\$ 139.58	\$ 139.58	\$ 139.58	\$ 139.58	\$ 139.57	\$ 139.57	\$ 139.57	\$ 139.57	\$ 1,674.92
6 Bay No.-10	Jamie Miller	\$ 142.43	\$ 142.43	\$ 142.43	\$ 142.43	\$ 142.43	\$ 142.43	\$ 142.43	\$ 142.43	\$ 142.43	\$ 142.43				\$ 1,281.87
6 Bay No.-11	Eric McWethy	\$ 142.43	\$ 139.58	\$ 139.58	\$ 139.58	\$ 139.58	\$ 139.58	\$ 139.58	\$ 139.58	\$ 139.58	\$ 139.58	\$ 139.58	\$ 139.58	\$ 139.58	\$ 1,674.96
6 Bay No.-12	John Utley	\$ 142.43	\$ 142.43	\$ 142.43	\$ 142.43	\$ 142.43	\$ 142.43	\$ 142.43	\$ 142.43	\$ 142.43	\$ 142.43	\$ 142.43	\$ 142.43	\$ 142.43	\$ 1,709.16
6 W. End	Greg Barnet	\$ 84.40	\$ 84.40	\$ 84.40	\$ 84.40	\$ 84.40	\$ 84.40	\$ 84.40	\$ 84.40	\$ 84.40	\$ 84.40	\$ 84.40	\$ 84.40	\$ 84.40	\$ 1,012.80
6 E. End	Doug Stephens	\$ 84.40	\$ 84.40	\$ 84.40	\$ 84.40	\$ 84.40	\$ 84.40	\$ 84.40	\$ 84.40	\$ 84.40	\$ 84.40				\$ 759.60
Old 6 Bay Hangars															
6 Bay No.-1	Bill Fitch	\$ 94.61	\$ 94.61	\$ 94.61	\$ 94.61	\$ 94.61	\$ 94.61	\$ 94.61	\$ 94.61	\$ 94.61					\$ 756.88
6 Bay No.-2	Paul Lindholm	\$ 94.61	\$ 94.61	\$ 94.61	\$ 142.50	\$ 46.72	\$ 94.61	\$ 94.61	\$ 94.61	\$ 94.61	\$ 94.61	\$ 94.61	\$ 94.61	\$ 94.61	\$ 1,135.32
6 Bay No.-3	Tom Kleiber	\$ 94.61	\$ 94.61	\$ 94.61	\$ 92.72	\$ 92.72	\$ 92.72	\$ 92.72	\$ 92.72	\$ 92.72	\$ 92.72	\$ 92.72	\$ 92.72	\$ 92.72	\$ 1,116.42
6 Bay No.-8	Tracy Wiegel	\$ 94.61	\$ 94.61	\$ 94.61	\$ 94.61	\$ 94.05	\$ 92.72	\$ 92.72	\$ 92.72	\$ 92.72	\$ 92.72	\$ 92.72	\$ 92.72	\$ 92.72	\$ 1,119.64
6 Bay No.-9	**Unusable**	\$ 94.61													\$ -
6 Bay No.-7	**Available**	\$ 94.61													\$ -
End Storage	Dana Harkness	\$ 52.75	\$ 52.75	\$ 52.75	\$ 52.75	\$ 52.75	\$ 52.75	\$ 52.75	\$ 52.75	\$ 52.75	\$ 52.75	\$ 52.75	\$ 52.75	\$ 52.75	\$ 633.00
Main Hangar															
		\$ 123.75	\$ 123.75	\$ 139.32	\$ 150.00	\$ 150.00		\$ 300.00	\$ 350.00						\$ 1,213.07
Total															\$ 31,811.77

Private Hangar Land Lease

	Rate	Date Due	Paid?
Gary Newt	\$468.00	6/1/2022	Paid
Kaiser	\$3,300.00	12/1/2022	
Jet Services of Iowa	\$1,770.00	12/1/2022	
Jason Klovning	\$639.00	9/1/2022	Paid

Waiting List

Mike
Jim Duggan (786)238-4800
Nick Helgersen (563)552-6897

Fuel Reconciliation - August 2023

JetA

Veeder-Root
Inventory
Report (TC
gallons)

8/1/2023 3954

8/31/2023 8665

Difference 2896

Gallons
Received

7607

Meter
Reading at
Dispenser

8/1/2023 123278.65

8/31/2023 126278.25

Gallons Dispensed 2999.6

Difference= -1.13

QT Pod
Recorded
Sales to
Date

8/1/2023 119984.04

8/31/2023 122982.51

Gallons Sold 2998.47

-0.0377%

Credit Card Sales 5
Proprietary Card Sales 43
Net Sales \$13,684.06

Unpaid Proprietary Card
Statements 4

Fuel Reconciliation - August 2023

100LL

Veeder- Root Inventory Report (TC gallons)	8/1/2023	4320		
	8/31/2023	5051	Difference	3169
Gallons Received		3900		

Meter Reading at Dispenser	8/1/2023	82315.16		
	8/31/2023	85520.48	Gallons Dispensed	3205.32
			Difference=	2.16

QT Pod Recorded Sales to Date	8/1/2023	78720.77		
	8/31/2023	81928.25	Gallons Sold	3207.48

Credit Card Sales	111
Proprietary Card Sales	6
Net Sales	\$17,274.30

Unpaid Proprietary Card Statements	2
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