

PLATTEVILLE COMMON COUNCIL PROCEEDINGS
January 24, 2017

The regular meeting of the Common Council of the City of Platteville was called to order by Council President Nickels at 7:02 PM in the Council Chambers of the Municipal Building.

ROLL CALL

Present: President Eileen Nickels, Tom Nall, Ken Kilian, Katherine Westaby, Don Francis and Barbara Daus.

Excused: Amy Seebboth-Wilson

Absent: None

Karen Kurt, City Manager, introduced the new Spring intern, Spencer Wingert. He is a UW-P student majoring in Political Science and Criminal Justice. He is doing this as a course credit as part of his degree program and will work 8-10 hours per week finishing in April. This is an unpaid position.

PUBLIC HEARING

Resolution 17-02 Platteville Municipal Airport Six Year Project Plan – President Nickels called the Public Hearing to order. Airport Commission Chairman Bill Kloster, 975 Highbury Circle, Platteville, explained that the Wisconsin State Statutes require a public hearing to adopt a resolution petitioning the Secretary of Transportation in order to plan for improvements at the airport. This resolution would not commit the City to these projects, but would put the City in line for funding when it becomes available. Airport Chairman Kloster and Alaine Olthafer, Airport Manager, 14922 Field Drive Rd, Belmont, gave a brief rundown of past improvements at the airport and future changes they would like to see. Airport Chairman Kloster and Manager Olthafer answered numerous questions by the Common Council. There were no Public Statements in Favor, Against, or in General. Motion by Daus, second by Kilian to close the public hearing. Motion carried 6-0 on roll call vote. Motion by Daus, second by Kilian to adopt Resolution 17-02 Petitioning the Secretary of Transportation for Airport Improvement Aid as presented. Motion carried 6-0 on roll call vote.

Ordinance 17-02 Planned Unit Development – 1445 Cody Parkway – President Nickels called the Public Hearing to order. City Manager Kurt explained this concerns a 0.51-acre section of land. It would involve construction of two duplex residential condominium buildings of which each would be two bedrooms and an attached 2-car garage. The driveway would be shared with the apartment building to the south. This property is currently zoned R-3 Multi-family Residential. Up to a 6-unit building could be legally constructed on the property. The applicant is requesting approval of the Planned Unit Development in one step. The Plan Commission recommended approval of this project for a one-step PUD as requested at their January 9th meeting. As there were no Public Statements in Favor, Against, or in General, President Nickels asked for a Motion to close the Public Hearing. Motion by Daus, second by Kilian to close the public hearing. Motion carried 6-0 on roll call vote. Motion by Kilian, second by Francis to approve Ordinance 17-02 Planned Unit Development for 1445 Cody Parkway for the construction of two duplex residential buildings on one lot as presented. Motion carried 6-0 on roll call vote.

CONSIDERATION OF CONSENT

Motion by Daus, second by Kilian to approve the consent calendar as follows: January 10, 2017 Regular Council minutes with the addition of wording to include *President Nickels called the public hearing to order*; Payment of Bills in the amount of \$3,603,697.93; Taxi Driver license to Stacy R Bams, Carl H Coates, John W Gard, Thomas Genthe, Robert F Hinderman, Sally A Kirschbaum, Luke A Kuepers, and John H Risic; and Taxi Vehicle License to Stratton Buses for a 2012 Ford StarCraft-Plate 18713B, 2012 Ford StarCraft-Plate #18714B, and 2016 Ford StarCraft-Plate 22135B. Motion carried 6-0 on roll call vote.

CITIZEN'S COMMENTS, OBSERVATIONS AND PRITITIONS, if any,
None.

REPORTS

- A. Boards/Commission/Committee Minutes – Meeting reports were submitted by the Museum Board, Community Safe Routes Committee, Library Board and Plan Commission.

ACTION

- A. *2017-2019 Assessment Services Contract – Accurate Appraisal LLC* – Administration Director Valerie Martin explained this item is a 3-year renewal of the assessment contract with Accurate Appraisal LLC. It will include physical inspection of the interior and exterior of 100% of all properties. This will involve inspection of 50% of the property being evaluated in 2017 and 50% in 2018, with a revaluation completed by 2018. Regular maintenance will be performed in 2019. The total cost of the project will be \$139,500. This cost will be divided between the 3-years with \$46,500 billed each year. Motion by Daus, second by Westaby to approve the 3-year assessment services contract with Accurate Appraisal LLC in the amount of \$46,500 per year for 3 years from 2017 to 2019 as presented. Motion carried 6-0 on roll call vote.
- B. *2017 City Goals* – City Manager Kurt explained this project concerns the 2017 and projected 2018/2019 budgets, which concerns reductions in certain service areas due to the City's financial condition. Most of the budget reductions will be targeted for 2018 in order to give staff and citizens adequate time to plan for these reductions. Motion by Daus, second by Kilian to approve the 2017 City Goals as presented by City Manager Karen Kurt. Motion carried 6-0 on roll call vote.

INFORMATION AND DISCUSSION

- A. *Chapter 46 Construction Site Erosion and Sediment Control* – Public Works Director Crofoot explained this is the first of three Ordinances required by the Wisconsin Department of Natural Resources under the storm water permit issued last year. This would change Chapter 46 from Filling, Excavating and Erosion Control to Construction Site Erosion and Sediment Control. Ric Riniker, Building Inspector, would administer and enforce this ordinance and issue at the same time a Building Permit is obtained. Council questioned the fee schedule. This item will be brought back to the Council at the February 14 Council meeting for action.
- B. *Chapter 47 Post Construction Storm Water Management* – Public Works Director Crofoot explained this is the second of the three Ordinances required by the Wisconsin Department of Natural Resources under the storm water permit. These Ordinances must be adopted by the end of February, 2017. This will be a new Ordinance and will regulate how the storm water is controlled for the life of the construction project. The Director of Public Works will review, approve, and administer this Ordinance. This project will affect larger projects. Most homeowners will be exempt. Staff recommends approval of Chapter 47, Post-Construction Storm Water Management ordinance, and recommend a fee schedule similar to the Monroe fee schedule, plus cost of any consultant work. This item will be brought back to the February 14 Council meeting for approval.
- C. *Chapter 48 Storm Sewer Illicit Discharge and Connection* – Public Works Director Crofoot explained this item is the third Ordinance required by the Wisconsin Department of Natural Resources under the storm water permit. This will be another new Ordinance that will prohibit people dumping contaminated water into the gutters and storm sewers and prohibit connecting lines with sewage to the storm sewer. The Director of Public Works will review,

approve or contract for outside support. Staff recommends approval of Chapter 48, Storm Sewer Illicit Discharge and Connection Ordinance and will be brought back before the February 14 City Council meeting for approval.

- D. *Repeal Ordinance Establishing the Rountree Gallery Board* - City Manager Kurt explained this Ordinance will eliminate funding for the Rountree Gallery staff and programming ending city-sponsorship. This action will allow the Friends of Our Gallery Board Members, Gallery Board Members, and community members to move forward to transition the Rountree Gallery to a private, nonprofit independent of city funding or staffing. This item will be brought back to the February 8 Council meeting for approval.
- E. Ordinance Amending Section 24.05 (b) Application for Fire Burning Permit – City Manager Kurt explained when Chapter 24 Fire Prevention was repealed and recreated, the paragraph concerning application fees was taken from an outdated version of the Code. This Ordinance would correct the dollar amount of the permit application fees to read “a fee in the amount established from time to time by a resolution of the Common Council”. This will follow the practice of not listing individual fees within the Municipal Code. This item will be brought back before the Common Council at their February 14 meeting.

WORK SESSION

Long Range Financial Plan – The City Council had their first work session with Ehler’s Associates with respect to the long- range financial plan. Dawn Gunderson from Ehler’s and Associates led the discussion and used the first workshop as an opportunity to discuss the tax supported funds model overview, review the City’s credit rating and how it compares to other cities of our size, review the capital financing model and structure for issuing debt, go over key assumptions and discuss the timeline of the long-range financial plan process. The City currently has a strong credit rating of AA-, which falls within the average range of many of the comparable cities we have used for comparison purposes in the past. For example, Fort Atkinson, Burlington, Baraboo, Monroe and Whitewater all have the same rating as the City of Platteville. Dawn discussed the City’s debt burden and how this affects ratings. She also discussed the weaknesses of the City with respect to our rating report, and of those weaknesses, which ones we can control and which ones we cannot. Debt structure was discussed and the implications that it has on our levy, especially when it comes to determining the length and payment structure of loans. Forecast Assumptions were generalized, with the understanding that Ehler’s would be working closely with the City Manager and Director of Administration to confirm the desired percentages and to make sure all future known changes in revenues and/or expenditures are accounted for. Details on what to expect in workshop #2 were discussed and the February 21st date was confirmed.

ADJOURNMENT

Motion by Daus, second by Nall to adjourn. Motion carried 6-0 on roll call vote. The meeting was adjourned at 9:35 PM.

Respectfully Submitted,

Kim Lowery, Deputy City Clerk