

**PLATTEVILLE COMMON COUNCIL PROCEEDINGS
DECEMBER 22, 2014**

The regular meeting of the Common Council of the City of Platteville was called to order by Council President Eileen Nickels at 7:00 PM in the Council Chambers of the Municipal Building.

ROLL CALL

Present: Dick Bonin, Barbara Daus, Mike Denn, Ken Kilian, Council President Eileen Nickels, Amy Seeboth-Wilson, and Barbara Stockhausen. Absent: None.

CONSIDERATION OF CONSENT CALENDAR

Motion by Bonin, second by Seeboth-Wilson to approve the consent calendar as follows: December 9, 2014 Special and amended Regular Council Meeting Minutes; Payment of Bills in the amount of \$1,047,639.30; One-Year Operator License to Emily A Combs and Stephanie L Roberts; Two-Year Operator License to Erika M Koehler and Cassandra P Walsh; Taxi Driver Licenses to William R Beinborn, Norman L Guild, Danyel M Hargrove, Angela L Rice, and Paul G Roggenbeck; Taxi Vehicle License to Platteville Shared Ride Taxi for 2011 Dodge Caravan – Municipal Plate #82781, 2010 Dodge Grand Caravan – Municipal Plate #79709, and 2014 Dodge Caravan – Municipal Plate #89064; and 10K Run Permit to Platteville Community Arboretum for May 2, 2015. Motion carried 7-0 on a roll call vote.

CITIZENS' COMMENTS, OBSERVATIONS AND PETITIONS, if any.

REPORTS

- A. Committee Reports – Meeting reports were submitted by the Airport Commission, Library Board, Redevelopment Authority, Historic Preservation Commission, and Extraterritorial Board of Zoning Appeals.
- B. Other Reports
 - 1) Department Progress Reports – Written progress reports of department operations and activities were submitted by the Library, City Attorney, Senior Center, Museum, EMS, Director of Administration, Public Works, and Community Planning & Development.

Daus noted that a public information meeting was held on December 18 to go over the preliminary designs for the upcoming Fourth Street reconstruction starting in April/May and Madison to Camp Street. The presentation will be available on the City website.

ACTION

- A. *Resolution 14-33 Adopting the 2015 Fee Schedule* – Motion by Daus, second by Denn to adopt Resolution 14-33 Adopting the 2015 Fee Schedule as proposed, noting that the Fire Dept township fire call fees will be included pending approval of the Fire Service Agreements later in the meeting. Motion carried 7-0 on a roll call vote.

- B. *Contract 6-14 – Shared Ride Taxi Service* – Director of Public Works Howard Crofoot explained that Staff received one proposal for the shared ride taxi service and that the current shared ride taxi provider declined to submit a proposal. The contract called for a fixed price through December 31, 2016 and the amount came in slightly higher than anticipated, increasing the local share by \$4,250. Crofoot noted that the bus contract came in lower than anticipated and that savings could be used to subsidize the taxi portion. The Evaluation Committee (required by DOT) met and recommended awarding the contract to Running, Inc. David Lowe from Running, Inc., answered questions from the Council regarding recordkeeping and safety. Motion by Daus, second by Denn to award Contract 6-14 Taxi Service to Running, Inc. at the contract price of \$26.88 per hour starting January 1, 2015 and if extended, through 2019, noting that this contract includes extended Sunday hours. Motion carried 7-0 on a roll call vote.

- C. *Contract 14-14 – MPO Trail Paving and Lighting Engineering Proposal* – Public Works Director Howard Crofoot reviewed that a joint engineering services proposal from IIW/Delta Engineering was received for design of the Moving Platteville Outdoors (MPO) paving and lighting project. The Platteville Community Arboretum (PCA) has been the lead agency among many that is sponsoring the project and recommends award of the contract. The MPO project has been tentatively awarded a grant of over \$642,000 from the DNR, with an additional Federal grant of \$45,000. Crofoot noted that the City is the sponsor for this because municipalities are the only ones eligible for these types of grants. The project will be done by the City for the community members of the MPO project. The City has pledged \$200,000 toward the project as local match against the grants and to provide trail maintenance for all trails, including the MPO trail. The PCA pledged to reimburse the City for half the cost of the MPO trail paving maintenance up to \$2,500 annually. In response to a question from Stockhausen, Gene Weber on behalf of PCA responded that State Representatives Travis Tranel and Howard Marklein have been involved with the project all along. Kilian questioned the engineering of the trail and liability on the part of the City. Motion by Daus, second by Bonin to award Contract 14-14 MPO Trail Paving and Lighting Engineering, in accordance with the recommendations of the PCA Committee, to the joint venture of IIW and Delta 3 Engineering for a price of \$219,852 as presented. Motion carried 7-0 on a roll call vote.
- D. *5 Year Fire Service Agreements* – Motion by Denn, second by Kilian to take this item off the table. Motion carried 7-0 on a roll call vote. Fire Chief Ryan Simmons stated that questions from the townships have been answered and asked the Council to approve the agreements so they can go ahead and get the agreements out to the townships for them to take to their boards. Motion by Denn, second by Bonin to approve the 5-year fire service agreements with the townships as presented. Motion carried 7-0 on a roll call vote.

INFORMATION AND DISCUSSION

- A. *Intergovernmental Agreement for Taxi/Bus Service* – Public Works Director Howard Crofoot presented the proposed intergovernmental agreement between the City of Platteville and the University of Wisconsin-Platteville for a Platteville Transit System (combined taxi and bus service) and noted that a correction will be made on page 12 for the next meeting. A portion of the Agreement spells out that the contractors pay for all operational costs whether the vehicles are owned by the System or by the contractor. Denn stated that he believes the University should be paying more than \$150,000 per year (\$30 per student fee) since the City is providing them a service, which in turn would lower the City taxpayer share. Crofoot responded that this was based on money they (UW) currently pay the shuttle bus contractor, not what the students were paying. Daus was adamant that the annual administrative costs should be higher than the 12 hours listed and questioned what the federal rate for contract administration was. Other questions included the length of the agreement, the function of the joint City/University committee, and what revenue was based on – experience or estimates. Action at next meeting.
- B. *Contract 6-14 – Bus Service* – One proposal from Russ Stratton Buses, Inc. was received for the fixed route bus service which is expected to start on May 16, 2015. In response to a question regarding ridership data, Russ Stratton stated that currently his shuttle bus service has a card reader for student riders, that they don't keep track of any data (the UW does), and anticipates a citizen would buy a card from the City and swipe into the system that is already in place. Discussion was held about whether cash would be accepted. Seeboth-Wilson stated that these are the types of questions that will be gone over by the joint committee over the next few months. Stockhausen questioned Seeboth-Wilson on her role. City Manager Larry Bierke suggested that Seeboth-Wilson, who is also the Transportation Coordinator for the University, separate herself from the Council on this topic when she is acting on behalf of the University, so as to not create a conflict of interest. Seeboth-Wilson agreed and withdrew herself from the discussion. Other questions included where cards for the community would be purchased, who would be paying for the decisions being made by the joint committee, the RFP process, ridership data reports, where route

schedules would be posted, advertising, etc. Stockhausen stated that the combined taxi/bus system is a tough concept to review, but definitely necessary. Action at next meeting.

- C. *Timeline for Hiring an Executive Search Firm* – President Nickels handed out to the Council a proposed timeline to engage a recruitment firm for a new city manager and noted that the Council would review the RFPs and engage a firm by January 27, 2015. Action at the January 27, 2015 meeting.

ADJOURNMENT

Motion by Daus, second by Denn to adjourn. Motion carried 7-0 on roll call vote. The meeting was adjourned at 8:41 PM.

Respectfully submitted,

Jan Martin
City Clerk