

PLATTEVILLE COMMON COUNCIL PROCEEDINGS
May 8, 2018

The regular meeting of the Common Council of the City of Platteville was called to order by Council President Nickels at 7:00 PM in the Council Chambers of the Municipal Building.

ROLL CALL

Present: Barbara Daus, Ken Kilian, Eileen Nickels, Don Francis, Cena Sharp, Robin Cline, and Barbara Stockhausen. Absent: None

SPECIAL PRESENTATION

Ceremonial Swearing in of New Police Officer – Clayton Ottman – City Clerk Candace Koch swore in Clayton Ottman as a new police officer for the City of Platteville.

CONSIDERATION OF CONSENT CALENDAR

Motion by Stockhausen, second by Kilian to approve the consent calendar as follows: April 17 Organizational and April 24 Regular Council Minutes; Payment of Bills in the amount of \$1,930,089.34; Appointment to Boards and Commissions, Temporary Class “B”/”Class B” to sell Fermented Malt Beverages & Wine, Platteville Dairy Days for Incubator Fest on Thursday, May 17; One Year Operator License, Samantha M Evans and Meghan C. Wellnitz; Two Year Operator License, Andrew K Devroy, Nicole A Fritz, Kami R Kastner, Thomas J Koeller, Sage D Schroeder, and Shawn W Timmerman; Renewal of Memorandum of Understanding Between the City of Platteville and Southwest Health Center. Motion carried 7-0 on a roll call vote.

CITIZENS’ COMMENTS, OBSERVATIONS AND PETITIONS, if any.

REPORTS

- A. Board/Commission/Committee Minutes – Library Board, Commission on Aging, Museum Board, Housing Authority Board, and Historic Preservation Commission.
- B. Other Reports – Water & Sewer Financial Report, Airport Financial Report, and Department Progress Report.

ACTION

- A. *Ordinance 18-05 Repealing Parking Restrictions on N Chestnut Street* – Motion by Daus, second by Sharp to approve Ordinance 18-05 repealing parking restrictions on N Chestnut Street. Motion carries 7-0 on a roll call vote.
- B. *Award Contract 5-18 Weed and Grass Mowing* – City Manager Karen Kurt presented 3 options to the Council for weed and grass mowing. Option 1 - award the bid to Four Seasons Landscaping. Option 2 - reject the bid and direct staff to rebid the contract and in the interim, city staff would mow the non-compliant lawns. Option 3 - reject the bid and redirect staff to hire seasonal help as needed to ensure compliance. Motion by Daus, second by Kilian to reject all bids and to direct staff to provide the service for 2018 on a trial basis, for the cost of \$92.00 for residential type lawns, plus the \$50.00 administrative fee, and the review the program during the fall/winter season for 2019. Motion carries 7-0 on a roll call vote.
- C. *Contract 20-18 Fuel Supply Contract 2018-2019* – Motion by Kilian, second by Sharp to award Contract 20-18, Fuel Supply Contract 2018-2019 to Mulgrew Oil & Propane at the bid prices of \$0.04 above wholesale. Motion carries 7-0 on a roll call vote.
- D. *Removal of Fund Balance Policy for the General Fund from City Administrative Policies and Procedures* – Administration Director Nicola Maurer presented the request to remove the Fund

Balance Policy from the City's Administrative Policies and Procedures. The policy is no longer needed due to the modified and restructured Financial Management Policy, which was updated in conjunction with work on the Long Range Financial Plan. Motion by Daus, second by Kilian to remove the Fund Balance Policy for the General Fund from the City's Administrative Policies and Procedures. Motion carries 7-0 on a roll call vote.

INFORMATION AND DISCUSSION

- A. *Post-Issuance Compliance Policy for Tax-Exempt and Tax-Advantaged Obligations and Continuing Disclosure* – Administration Director Nicola Maurer presented a Post-Issuance Compliance Policy for tax-exempt and tax-advantaged obligations and continuing disclosure. The City already complies with the procedures put forth by the IRS for tax-exempt obligations and engages with Ehlers to serve as the City's dissemination agent for continuing disclosure. Staff is recommending adopting a post-issuance compliance policy as best practice which designates a Compliance Officer and lays out the procedures to be followed by that officer.
- B. *Budget Administration Update to Financial Management Policy* – Administration Director Nicola Maurer informed the Council that the current City of Platteville Financial Management Policy does not address the administration of the City budget. Maurer presented proposed procedures for budget administration which will provide clarity on how budgets should be implemented and amended in accordance with State Statute and City policy.
- C. *Planned Unit Development – 555 N Chestnut Street and 540 N Court Street* – Community Development Director Joe Carroll presented staff recommendations to approve the request to combine the two parcels into one lot, contingent upon the creation and recording of a formal Certified Survey Map. Staff also recommends approval of the proposed Planned Unit Development to allow the conversion of the former nursing home into a 4-unit apartment building.
- D. *Armory Land Division – 475 N Water Street* – Community Development Director Joe Carroll presented that the National Guard is going to be selling the Armory and would like to separate the City's water booster station from the property of the Armory prior to sale. Staff recommends approval of the request to divide the lot, contingent upon the creation and recording of a formal Certified Survey Map.
- E. *Naming of the Platteville to Belmont Trail* – City Manager Karen Kurt explained that the DNR would like a Resolution from the three local partners (City of Platteville, Grant County, and Lafayette County) regarding the naming of the recently completed trail between Platteville and Belmont. Crofoot presented Resolution 18-15 naming the trail the Mound View State Trail. City staff and members of the PCA and MPO Steering group have no objections to the name.
- F. *Mortgage Adjustment for City and RDA Loan – 25 E Main Street* – Community Development Director Joe Carroll presented approving a request to subordinate the City's loan for the property at 25 E Main Street to a private first mortgage in the amount of \$320,000. This approval would allow the applicant to obtain more private funds to assist with the renovation project to 25 E Main Street. No additional City funds are being requested. The request will place the existing loans from the City and RDA in a less secure position. The RDA will consider this request prior to Council action.

WORK SESSION

- A. *PCAN (Platteville Community Area Network) Update* – The purpose of PCAN is the establishment of a fiber optic cable network to ensure the community has the connectivity it needs to be competitive and provide a starting point to address future community needs. PCAN

was created from pooled assets of the City, Platteville School District, and UW-Platteville. Other members are the Platteville Business Incubator, the Platteville Real Estate Foundation, Southwest Health and Inspiring Community. Grant funds have also been utilized to further develop and tie the loop together around the City. PCAN provides the fiber-optic infrastructure for internet connection service for non-profits. Identified areas of need include wireless at Legion Field – a City facility, service to the City water tower at the Industrial Park, conduit to /in newly acquired Industrial Park expansion, and conduit installation during street reconstruction.

- B. *Citywide Wireless* - CompuNet presented on a vision for a shared wireless network amongst some PCAN partners.

ADJOURNMENT

Motion by Daus, second by Stockhausen to adjourn. Motion carried 7-0 on a roll call vote. The meeting was adjourned at 9:02 PM.

Respectfully submitted,

Candace Koch, City Clerk