

PLATTEVILLE COMMON COUNCIL PROCEEDINGS
November 22, 2022

The regular meeting of the Common Council of the City of Platteville was called to order by Council President Barbara Daus at 6:00 PM in the Council Chambers of the Municipal Building.

ROLL CALL

Present: Barbara Daus, Eileen Nickels, Kathy Kopp, Todd Kasper, Jason Artz, Lynne Parrott, and Ken Kilian. Excused: None.

PUBLIC HEARING

A. *Resolution 22-25 – Street Discontinuance – Amar Drive and Part of Calhoun Drive* – Community Development Director Joe Carroll explained that a request for a street discontinuance within the Golden Heights Estates Subdivision has been submitted. The request is to discontinue the entirety of Amar Drive and a portion of Calhoun Drive. Discontinuing the streets will have a minor positive budget impact due to the additional land area added to the tax base. The Plan Commission considered this item at their November 7th meeting and recommended approval. Staff recommended approval of the street discontinuance as proposed. Brian Laufenberg spoke as the applicant in favor. Motion by Kilian, second by Nickels to close the public hearing. Motion carried 7-0 on a roll call vote. Motion by Kasper, second by Kopp to approve the discontinuance of the entirety of Amar Drive and a portion of Calhoun Drive as proposed. Motion carried 7-0 on a roll call vote.

B. *2023 Budget Hearing*

1. *Resolution 22-26 Appropriating the Necessary Funds for the Operation and Administration of the City of Platteville for the Year 2023* – Administration Director Nicola Maurer explained that the 2023 City of Platteville budget, as proposed by the Common Council, has a Revenue and Expense Budget for the General Fund of \$9,317,696. The Revenue and Expense Budget for all funds, excluding the Airport and Utilities, is \$24,965,922. Staff recommends approval of the 2023 Budget Resolution in the amount of \$24,965,922. Motion by Artz, second by Kilian to close the public hearing. Motion carried 7-0 on a roll call vote. Motion by Nickels, second by Kopp to adopt Resolution 22-26 Appropriating the Necessary Funds for the Operation and Administration of the City of Platteville for the Year 2023 in the amount of \$24,965,922 as presented. Motion carried 7-0 on a roll call vote.

2. *Resolution 22-27 Authorizing the Salaries and Rates of Pay of the Permanent Employees, Excluding Union and Library Personnel, and City Manager, for the Year 2023* – Administration Director Nicola Maurer explained that the 2023 Salary Resolution reflects a 5% base increase to the City of Platteville Compensation Plan. A step increase for all eligible employees is included in the proposed 2023 Budget to continue the City's implementation of the 2016 City of Platteville Compensation Plan. The proposed budget also includes a wage increase of 5% for police officers as part of the Wisconsin Professional Police Association contract, which will aid in recruitment and retention initiatives. Staff recommends the Common Council make a motion to approve Resolution 22-27 authorizing the salaries and rates of pay for employees for the year 2023. Motion by Artz, second by Kilian to close the public hearing. Motion carried 7-0 on a roll call vote. Motion by Kasper, second by Parrott to adopt Resolution 22-27 Authorizing the Salaries and Rates of Pay of Permanent Employees, excluding union and library personnel and the City Manager, for the Year 2023. Motion carried 7-0 on a roll call vote.

CONSIDERATION OF CONSENT AGENDA

Motion by Kilian, second by Nickels to approve the consent agenda as follows: Council Minutes – 11/8/22 Regular; Payment of Bills in the amount of \$469,110.54; Appointments to Boards and Commissions, William Kloster and Mike Dalecki to Airport Commission; One-Year Operator License to Sell/Serve Alcohol, Stacie L McNutt; Two-Year Operator License to Sell/Serve Alcohol, Jamie A Josund; Taxi Driver License, Devon D Vaassen and Robert F Wedige; Banner Permit – November 23 to December 2 for Wisconsin Badger Camp. Motion carried 7-0 on a roll call vote.

CITIZENS' COMMENTS, OBSERVATIONS AND PETITIONS, if any.

Council President Daus complimented staff and Building Maintenance Specialist Shannon Butson for the Holiday decorations on Main Street and City Hall.

Council Alderperson Kopp thanked emergency services for a job well done during a very difficult incident.

REPORTS

- A. Board/Commission/Committee Minutes – Plan Commission and Museum Board.

ACTION

- A. *Five Bugles Design – Presentation of Concept Plan for Fire Station* – William Kloster of 975 Highbury Circle spoke in favor. Deb Rice of 975 Highbury Circle registered in favor. Motion by Nickels, second by Kilian to authorize Five Bugles Design to move forward with the schematic design of the concept plan for the new City of Platteville Fire Station to be located at the former OE Gray Learning Center property. Motion carried 7-0 on a roll call vote.
- B. *Senior Center City Hall Discussion* – Motion by Kopp, second by Artz to authorize City Staff to develop a finalized site plan for the City Hall swing space to be utilized by the Platteville Senior Center and to allocate the money from the Senior Center building sales to assist in Phase 1 of construction. Motion carried 7-0 on a roll call vote.
- C. *Set Public Hearing on January 10, 2023, for Street Discontinuance – Jones Street* – Motion by Kasper, second by Kopp to approve setting a public hearing for January 10, 2023 to consider the discontinuance of Jones Street.

INFORMATION AND DISCUSSION

- A. *Amendments to Chapter 21 – Subdivision Regulations* – Community Development Director Joe Carroll explained that the proposed changes to the ordinance are related to the regulations that determine when a Certified Survey Map may be used to divide land instead of a Preliminary Plat/Final Plat. The ordinance currently requires a Plat when the division creates more than two parcels. The proposed language requires a plat when the division creates more than four parcels. The ordinance also currently requires approval of a CSM with any lot consolidations. This is a requirement that is not commonly found in other ordinances for other communities. Allowing the CSM document and approval process to be used rather than the Plat document and approval process will reduce the approval time and reduce the application fees, surveyor's cost, and recording cost for the applicant. The proposed change will also make our ordinance consistent with the Grant County regulations and make the language consistent with Wisconsin

Statutes Chapter 236, related to platting lands. These changes are also consistent with previous actions the City has been taking to encourage more housing development and to reduce the cost of housing development.

- B. *Contract 10-22 A (Taxi) and Contract 10-22 B (Bus) for 2023-2027 Service* – Public Works Director Howard Crofoot explained that the DOT requires a Request for Proposal (RFP) process every 5 years for public transportation contracts. Staff put out the taxi contract (10-22 A) and the bus contract (10-22 B) for proposals on September 28, 2022. The RFP is based on standard State boilerplate and the proposals were due on November 4, 2022. This will be a two-year contract with a fixed price per service hour and up to 3 each one-year extension with the contract price increasing in accordance with the Consumer Price Index (CPI). We received one proposal each for Contract 10-22 A and 10-22 B from our current providers: Running, Inc. for the taxi and Russ Stratton Buses, inc. for the bus service. An Evaluation Committee has been formed and will review the proposals on technical criteria as listed in the RFP and make a formal recommendation.
- C. *Set Taxi and Bus Fees 2023* – Public Works Director Howard Crofoot explained that the DOT requires any significant change in the operations of the transportation system to be set through a Public Hearing. One of those significant changes is to the fares. The City of Platteville last changed fares effective January 1, 2022. Staff are proposing to increase fares again as of January 1, 2023. In 2022 there was only an increase in the taxi fares. Staff recommends increasing both taxi and bus fares.
- D. *RFP Auditing Services* – City Manager Adam Ruechel explained that the City of Platteville currently contracts with Johnson Block for the duties of the City's municipal financial auditing services. The City of Platteville is requesting qualified independent accountants that are licensed to practice in the State of Wisconsin, to submit proposals to conduct an audit of its accounts and records. The City of Platteville received submissions from the following firms: Johnson Block CPA's, Kerber Rose, Bauman Associates Ltd., and Lauterbach & Amen, LLP. To review the 4 firms and provide a formal recommendation to the Common Council a subcommittee has been formed consisting of the City Manager, Administration Director, and the Comptroller. The subcommittee first met on Monday, November 21, 2022, to review the proposals. The subcommittee will then be looking to try and narrow the firms down to two and conduct zoom interviews with the firms during the week of November 28 and December 5. The goal will be to make a formal recommendation to the Common Council to consider for action during the December 13, 2022, Common Council meeting.

Motion by Artz, second by Kasper to go into closed session with no action taken during closed session. Motion carried 7-0 on a roll call vote.

CLOSED SESSION per Wisconsin Statute 19.85(1)(e) - Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session – Development Agreement

CLOSED SESSION per Wisconsin Statute 19.85(1)(c) - Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility – 2023 Employee Compensation/Staffing Information

ADJOURNMENT

Motion by Kopp, second by Artz to adjourn. Motion carried 7-0 on a roll call vote. The meeting was adjourned at 9:00 PM.

Respectfully submitted,

Candace Klaas, City Clerk