

PLATTEVILLE COMMON COUNCIL PROCEEDINGS
July 25, 2023

The regular meeting of the Common Council of the City of Platteville was called to order by Council President Barbara Daus at 6:00 PM in the Council Chambers of the Municipal Building.

ROLL CALL

Present: Todd Kasper, Kathy Kopp, Ken Kilian, Barbara Daus, Lynne Parrott, Bob Gates, and Jason Artz.

Excused: None.

ADMINISTER OATH OF OFFICE/APPOINTMENT TO BOARDS AND COMMISSIONS – Bob Gates was sworn in as Alderperson District 3. Council President Daus appointed Gates to Airport Commission, Museum Board, and Taskforce for Inclusion, Diversity, and Equity (TIDE).

PUBLIC HEARING – *Ordinance 23-06 Zoning Amendment – Petition to Expand Limited Occupancy Overlay District* – Community Development Director Joe Carroll explained that the zoning ordinance currently includes a Limited Occupancy Overlay District, which places restrictions on the number of occupants that are permitted to live in a residential housing unit located within that district. The ordinance also allows for the expansion of the designation to additional properties through a petition process. A petition has now been submitted that has been signed by the owners of 23 properties requesting the addition of the overlay district designation on their properties. The properties in question are currently zoned R-1 Single Family Residential. The petition requests that the properties also be rezoned to include the R-LO Limited Occupancy Residential overlay zoning designation. With this designation, the property can be used as an owner-occupied residence, and as rental property, but is limited to the number of unrelated individuals that can live there. According to the requirements of the R-LO designation, the house can be occupied by any number of individuals that compose a family (as defined by the code), but it would be limited to a maximum of 2 individuals that are unrelated. Staff has some concerns related to the ability to enforce the R-LO ordinance but has no concerns with the proposed request to rezone the properties to include the R-LO designation. Motion by Kopp, second by Kilian to close the public hearing. Motion carried 7-0 on a roll call vote. Motion by Kopp, second by Kilian to approve Ordinance 23-06 the request to expand the R-LO overlay district designation for the 23 properties included in the petition. Motion carried 7-0 on a roll call vote.

CONSIDERATION OF CONSENT AGENDA

Motion by Kopp, second by Artz to approve the consent agenda as follows: Council Minutes – 7/11/23 Special and Regular; Payment of Bills in the amount of \$652,906.10; Appointments to Boards and Commissions, Kathy Kopp to Water & Sewer Commission and Lucas Dresden to Parks, Forestry, & Recreation Committee and Taskforce for Inclusion, Diversity, and Equity (TIDE); One-Year Operator License – Scott Frommelt and Jordan R.K. Morthland; Two-Year Operator License – Modesto Cardoza Martinez - Guadalupe Correa Martinez - Logan R Page - John Patakos - Mackensie K Renkes - Andrew J Udelhofen - Megan M Guthrie - Lauren R Kershner; Banner Permit – September 18 (or sooner if possible) through October 8 for UW-Platteville Homecoming Parade on October 7; It was requested by Kopp to remove Ordinance 23-05 Amending Speed Limits Adjacent to City Park and to only take action on the other items on the consent agenda. Motion carried 7-0 on a roll call vote.

Ordinance 23-05 was read out loud and it was discovered that there was an error in the Ordinance. This will not be voted on tonight. This will be corrected and brought back before the Council at the next regular meeting.

CITIZENS' COMMENTS, OBSERVATIONS AND PETITIONS, if any. Pro Tem Kopp made an announcement of the Platteville Municipal Airport's Annual Fly-in Breakfast Sunday, July 30 from 7:00 A.M. to 12:00 P.M.

REPORTS

- A. Board/Commission/Committee Minutes – Historical Preservation Commission and Community Safe Routes Committee.

ACTION

- A. *Ordinance 23-07 Prohibiting Parking on Camp Street from Kelly Avenue to Western Avenue by Westview Elementary School* – Motion by Kasper, second by Kopp to approve, Per the City Attorney, State law requires that the near side (south side) of Camp Street is No Parking from 7:30 AM to 4:30 PM. Since State law requires parking restrictions on the south side, there is no option to allow drop-off/pickup on that side of the street. Motion by Artz, second by Kopp to amend the motion to include that signage shall be posted on the north side of Camp Street to indicate No Drop Off Zone to people who may be bringing kids to the Westview School. Motion carried 5-2 on a roll call vote with Gates and Kilian voting against.
- B. *Resolution 23-23 Proposed Tax Increment Finance District* – Dan Dreessens of Delta 3 gave a short presentation. Motion by Kasper, second by Parrott to approve Resolution 23-23 Proposed Tax Increment Finance District. Motion carried 7-0 on a roll call vote.
- C. *2024 Proposed Budget Timeline* – Motion by Artz, second by Kilian to adopt 2024 Proposed Budget Timeline. Motion carried 7-0 on a roll call vote.
- D. *HVAC – Budget Amendment* – Motion by Kilian, second by Kopp move to approve Budget Amendment #4 to use General Fund reserves in the amount of \$24,725.00 for HVAC controls replacement at the Police Department. Motion carried 7-0 on a roll call vote.

INFORMATION AND DISCUSSION

- A. *2023 Quarterly City Goals Update* – City Manager Clint Langreck presented a quarterly report on the status of 2023 City Goals – Action Steps. Many of the initiatives are well under development and progressing toward completion. However, many of the initiatives are currently paused to accommodate for the transition and training of the new City Manager. This item is brought forward to allow for the Council to discuss and express their personal opinions. Pending discussion points raised by the Council, either a quarterly report will be brought forward in August or a policy to amendment.
- B. *2024 Strategic Plan* – City Manager Clint Langreck explained that a proposal will be brought forth in August to establish 2024 as a reset year. Recognizing the recent leadership changes in the role of city manager, and several new common council members, the City Manager is advocating the delay of the creation of a subsequent plan. It is the City Manager's recommendation to pause, review, and complete the desirable and unfinished goals of the existing 2021-2023 plan.

- C. *Complaint Policy* – City Manager Clint Langreck presented an administrative policy regarding formal complaints and reporting mismanagement for the common council’s review and discussion. The policy is drafted with the intension of increasing effective communication and transparency in the management of staff and operations. The two purposes of the policy are to: 1) allow staff to submit a formal, written complaint concern without the fear of prejudice or retaliation for reporting their complaint concern and to allow management and administration to formally respond; and 2) allow staff to report mismanagement without fear of prejudice or retaliation; and to allow City leadership to formally respond.

ADJOURNMENT

Motion by Kopp, second by Parrott to adjourn. Motion carried 7-0 on a roll call vote. The meeting was adjourned at 7:34 PM.

Respectfully submitted,

Candace Klaas, City Clerk