

**PLATTEVILLE COMMON COUNCIL PROCEEDINGS**  
**August 26, 2025**

The regular meeting of the Common Council of the City of Platteville was called to order by Council President Barbara Daus at 6:05 PM in the Council Chambers of the Municipal Building.

ROLL CALL

Present: Barbara Daus, Kathy Kopp, Ken Kilian, Lynne Parrott, Tony McFall, and Bob Gates

Excused: None

PUBLIC HEARING – *Resolution 25-10 for Conditional Use Permit – Home Occupation at 150 Rountree Avenue*– Community Development Director Joe Carroll presented the request for the Conditional Use Permit for Home Occupation at 150 Rountree Avenue. The applicant, Amanda Reitz from Milwaukee, WI, spoke about her intention to hold events that would help share the property with others and potentially bring in tourism. Gordon Reitz, 403 Putter Trail, Nekoosa, WI, Alan Klein, 70 Jewett Street, and Lilliane Neil, 630 Pioneer Road, registered in favor. Michael Osterholz, 295 Bayley Avenue, Penny Roberts, 415 N 2<sup>nd</sup> Street, Monica and David Miller, 150 Rountree Avenue, Laura Reitz, 403 Putter Trail, Nekoosa, WI, Julie Klein, 70 Jewett Street, Diana Terrell, 845 S. Chestnut Street, and Jenna Marshall, 403 Putter Trail, Nekoosa, WI, spoke in favor. Ruth Jones, 185 Bayley Avenue, spoke against and presented the Council members with pictures of the proximity of her house to the property. Motion by Gates, second by Kopp to close the Public Hearing. Motion carried 6-0 on a roll call vote. Motion by Kopp, second by Parrott, to approve a Conditional Use Permit for a Type 3 Home Occupation at 150 Rountree Avenue to allow a small event center with the following conditions: interior activities shall be limited to the hours between 7:00 AM and 10:00 PM, and exterior activities shall be limited to the hours between 8:00 AM and 8:00 PM., business activities on the property shall be limited to the interior parlors and dining areas, to the exterior courtyard defined by the house, garage and fence, and to the east porch and lawn areas located east of the south driveway, the Conditional Use Permit shall be limited to the current applicant, any subsequent owner would need to reapply, no amplified sound shall be allowed on the courtyard or outside areas, there shall be a 2-year review of the permit, there should be a maximum occupancy limit of 75 people for the events held on the property. Motion carried 6-0 on a roll call vote.

CONSIDERATION OF CONSENT AGENDA

Motion by Gates, second by Kopp to approve the consent agenda as follows: Council Minutes – 8/12/25 Regular; Payment of Bills in the amount of \$638,751.16; Appointments to Boards and Commissions: Connie Gronemus to Community Safe Routes Committee, Bill Kloster to a partial term on the Board of Appeals; One-Year Operator Licenses - Paul G Moraga; Two-Year Operator Licenses - Modesto Cardoza Martinez, Guadalupe Correa Martinez, Jalen L Grady; Temporary Class “B” to serve Fermented Malt Beverages to Friends of Our Gallery at 120 West Main Street on Friday, October 3 from 4:00 PM to 7:00 PM for Artist Reception, Friends of Our Gallery at 120 West Main Street on Sunday, November 30, from 11:00 AM to 2:00 PM for Artist Sunday, Friends of Our Gallery at 120 West Main Street on Friday, December 5, from 4:00 PM to 7:00 PM for Artist Reception; Platteville High School Homecoming Parade on Friday, September 26, from 1:45 PM to 2:45 PM; Street Closing Permit on Hickory Street between West Pine Street and Greenwood Avenue on Wednesday, September 3, 2025, from 9:00 AM to 8:00 PM for the Newman Block Party; and Halloween Trick or Treat Hours. Motion carried 6-0 on a roll call vote.

## REPORTS

- A. Board/Commission/Committee Minutes – Airport Commission, Parks, Forestry, & Recreation Committee, Board of Appeals, Housing Authority Board, and Community Safe Routes Committee

## ACTION

- A. *Awarding Contract for Restoration Design Services from Hail Damage- Motion* by Parrott, second by Kilian, to authorize the City Manager to execute a contract with Specialty Engineering Group LLC for roof, siding, and window design services related to hail damage restoration. Motion carried 6-0 on a roll call vote.
- B. *Commitment to State Highway 80/81 Reconstruction Project- Motion* by Kopp, second by Gates, to approve the WisDOT proposal for 2033 State Highway 81 improvements with funding as proposed by staff, with a commitment made by staff to always include in the CIP. Motion carried 6-0 on a roll call vote. Staff is committed to making the STH 80/81 project a top priority
- C. *Commitment to East Mineral Street Reconstruction Project- Motion* by Gates, second by Parrott, to direct Staff to prepare an STP-U grant request for East Mineral Street from Broadway to Business 151 for the upcoming cycle. Motion carried 6-0 on a roll call vote.
- D. *Determination on East Main Street Reconstruction Project- Motion* by McFall, second by Parrott, to approve Option 1: Full culvert reconstruction, including acquisition of 250 E. Main Street and demolition. Motion carried 6-0 on a roll call vote. Staff is committed to making the East Main Street project a top priority.
- E. *Recreational Trail Prioritization – Christina Burr, 6826 Woodlawn Road, Sue Oxenford, 1480 Jody Circle, registered in favor. Motion* by Kopp, second by Gates, to direct Staff to prepare a TAP grant request for Moundview Trail – Phase 2. Motion carried 6-0 on a roll call vote.

## INFORMATION AND DISCUSSION

- A. *Ordinance Amending the Official Traffic Map – No Parking on the East Side of Seventh Avenue from Camp Street to Ridge Avenue.* Director of Public Works Howard Crofoot explained that the City reconstructed Seventh Avenue between Camp Street and Ridge Avenue. In doing so, the street was narrowed and a sidewalk was installed on the west side. To eliminate confusion and maintain two lanes of traffic on the street, it is desired to eliminate parking on one side of the street. Since the sidewalk is on the west side, it is more desirable to allow parking there and make the east side No Parking.
- B. *Awarding of Pool Demolition Contract – Parks, Forestry, & Recreation Director Robert Lowe* presented that the City of Platteville has issued a Request for Proposals (RFP) for demolition services in preparation for the reconstruction of the Platteville Aquatic Center. This demolition will focus on the removal and disposal of structures and surfaces detailed within the plan documents. This package will be bid on as a lump sum cost and will be subcontracted through the Construction Manager as the Constructor, Epic Construction. Bids will be opened on Wednesday, August 27, 2025, at 2 PM, and staff anticipate bringing forward a recommendation for awarding the bid at the September 9, 2025, Common Council meeting. Alderperson Gates

requested that a special meeting of the Common Council be scheduled before the next regular Common Council meeting to approve the contract to expedite the demolition timeline.

C. *Procedure for Filling Alderperson At-Large Position* – Administration Director Nicola Maurer explained that Alderperson At-Large, Tom Nall resigned on Tuesday, July 22, 2025. This At-Large term expires in April 2027. This leaves a vacancy of almost two years. A special election is not required, and the position can be filled through an appointment by the Council. Staff have taken action to solicit candidates to serve the remainder of the term. There were two applications submitted. Interviews with the Common Council will be held on the evening of September 9. Candidates are invited to make a five-minute presentation for the interview, followed by answering 5-10 minutes of questions from the Council. Appointment by the Council is planned for September 9, with the new member swearing-in and orientation at the September 23 meeting. President Daus suggested a 5:30 PM special Common Council meeting on September 9 for the candidate interviews.

Motion by Gates, second by Parrott to go into a Closed Session. Motion carried 6-0 on a roll call vote.

CLOSED SESSION - per Wisconsin Statute 19.85(1)(e) – Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved – Wal-Mart Litigation

#### ADJOURNMENT

Motion by Gates, second by Parrott to adjourn. Motion carried 6-0 on a voice vote. The meeting was adjourned at 8:42 P.M.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Colette Steffen', written in a cursive style.

Colette Steffen, City Clerk