

**PLATTEVILLE COMMON COUNCIL PROCEEDINGS**  
**November 25, 2025**

The regular meeting of the Common Council of the City of Platteville was called to order by Council President Barbara Daus at 6:00 PM in the Council Chambers of the Municipal Building.

ROLL CALL

Present: Barbara Daus, Kathy Kopp, Lynne Parrott, Tony McFall, Steven Badger, and Bob Gates  
Excused: none

PUBLIC HEARING

*2025 Budget Hearing* – Administration Director Nicola Maurer presented the proposed budget, and Gene Tesdahl, 130 N Hickory Street registered to speak for informational purposes. Motion by Kopp, second by Parrott to close the public hearing. Motion carried 6-0 on a roll call vote.

- A. *Resolution 25-18 Appropriating the Necessary Funds for the Operation and Administration of the City of Platteville for the Year 2026 -* Motion by Gates, second by Parrott to adopt Resolution 25-18 Appropriating the Necessary Funds for the Operation and Administration of the City of Platteville for the Year 2026 in the amount of \$24,502,993 as presented. Motion carried 6-0 on a roll call vote.
- B. *Resolution 25-19 Authorizing the Wage Rates of the Permanent Employees, Excluding Union and Library Personnel, and City Manager, for the Year 2026* – Alderperson Kopp asked that next year the base increase and the step increases be presented separately. Motion by Badger, second by Parrott to adopt Resolution 25-19 Authorizing the Wage Rates of Permanent Employees, excluding union and library personnel and the City Manager, for the Year 2026. Motion carried 6-0 on a roll call vote.

CONSIDERATION OF CONSENT AGENDA

Motion by Kopp, second by Gates to approve the consent agenda as follows: Council Minutes – 11/10/25 Regular; Payment of Bills in the amount of \$1,883,542.28; Appointments to Boards and Commissions: Bridget Wallace; One-Year Operator License - William R Houlihan; Two-Year Operator Licenses - Christopher G Lehman; Taxi Driver Licenses - William R Beinborn, Danyel M Hargrove, and Gordon L Hellwig; Street Closing Permit – Main Street from Court Street to Oak Street, Court Street from Main Street to Irving Place, and Bonson Street from Main Street to Irving Place on Friday, December 12, 2025, from 4:00 PM to 8:00 PM for Holiday Magic on Main. Motion carried 6-0 on a roll call vote.

CITIZENS' COMMENTS, OBSERVATIONS AND PETITIONS, if any.

Common Council President Daus acknowledged City Manager Clinton Langreck's resignation and thanked him for his service. City Manager Langreck announced that each Alderperson received Thank You cards from the local kindergarten class.

REPORTS

- A. Board/Commission/Committee Minutes – Airport Commission, Community Safe Routes Committee, and Museum Board
- B. Other Reports - CIP Quarterly Status Report – 10/31/25

## ACTION

- A. *Resolution 25-20 City of Platteville 2026 Fee Schedule* – Motion by Gates, second by Badger, to approve Resolution 25-20 Amending the City of Platteville Fee Schedule for 2026. Motion carried 6-0 on a roll call vote.
- B. *Modification to the Maximum Value Limit for the Affordable Housing Program* - Motion by Kopp, second by Parrott, to approve an increase in the maximum assessed property value to be eligible for the Affordable Home Improvement Programs to \$185,000. Motion carried 6-0 on a roll call vote.
- C. *Adjusting District 4 Alderperson Appointment Process*- Motion by Gates, second by McFall, to invite the District 4 Alderperson candidates to participate in a panel discussion during a special City Council meeting to be determined in the Council Chambers. The Council determined that this meeting would take place on Thursday, December 4, at 5:00 P.M.

## INFORMATION AND DISCUSSION

Council President Daus moved agenda item VIII.E. to be presented first

- E. *Assignment of Contract 20-25, Solid Waste and Recycling Contract 2026-2030* – Director of Public Works Howard Crofoot explained that the contract with Faherty, Inc. was recently renewed to provide solid waste and recycling for the City of Platteville from January 1, 2026, to December 31, 2030. Faherty's has sold their business to Republic and is requesting the City's consent to assign the contract to Republic. The contract would be under the same terms and conditions as signed by all parties last month. Staff recommends approval of the Assignment of Contract 20-25, Solid Waste and Recycling Contract 2026 – 2030 to Republic. Ed and Greg Faherty, owners of Faherty Inc., spoke about the 54 years of service they provided the city of Platteville. They thanked the Common Council and Public Works Director Howard Crofoot for working with them and trusting them to provide the waste and recycling service for the City.
- A. *Ordinance Creating Section 41.20 Special Event Permit* – City Manager Clinton Langreck explained that the goal in creating this Special Event permit is to ensure event organizers have considered all city-related implications of their event, and to provide applicants with a comprehensive event resource guide. The guide offers numerous areas for event organizers to consider when planning a safe and well-organized event. It also provides directions on which City departments manage various City resources and advises on separate licensing or permitting requirements that may apply. The application can serve as a checklist for the organizer when planning the event. A meeting was held on Thursday, November 6, 2025, with the local organizers to introduce the Special Event Permit and allow for open discussion with the goal of identifying unclear sections, gathering ideas for usability improvements, and assessing support needs. Staff took the suggestions from that meeting and implemented them into the guide. The Special Event Fee would be \$10. The License Committee discussed this at their November 18 meeting and recommended that the Common Council approve the Special Event Permit. Staff recommend approving the Ordinance to create a Special Event Permit. Michael Walsh, 435 W Madison Street, Director of the Main Street Program, spoke for informational purposes. Council President Daus requested that the permit be presented at the

Parks, Forestry, and Recreation Committee for review and to develop an intentional connection between the Parks and Recreation Department and the Clerks Department in educating the user of the potential need for a Special Event Permit.

- B. *Ordinance Creating Section 41.19 Mobile Food Vending Permit* – City Clerk Colette Steffen stated that in recent years, the number of mobile food vendors operating in the city has increased. A request has been made to develop a mobile food vending ordinance to ensure that those serving food to the public are licensed, insured, and following food safety standards. The Fire Inspector has requested that this ordinance include the requirement of a fire inspection, which local mobile food vendors are already required to have. The ordinance outlines the requirements of operating a mobile food vendor in the city, defines what a mobile food vendor is and explains when a permit is needed. The application process would include gathering the name and contact information of applicants, a copy of their food and beverage license issued by the State of Wisconsin, a driver's license, and proof of insurance. It would provide guidelines on where the mobile food vendors can operate, which will protect local restaurants and require permission to operate in City Parks. Upon receipt of an application, the City Clerk will conduct a background check on the owner and contact the Police and Fire Departments. The Fire Inspector will inspect the mobile food establishment. The City Clerk can issue the permit after the fee is paid, proof of insurance is provided, and all inspections are completed. If the permit is denied, an appeal process will be provided. Charitable organizations could request a waiver of fees. The fee for the permit would be \$25 for a daily permit, \$75 for a month, and \$300 for a year ending December 31. The License Committee discussed this at their November 18 meeting and recommended that the Common Council approve the Mobile Food Vending Permit. Staff recommends approving the ordinance creating a Mobile Food Vending Permit. Council President Daus requested that Clerk Steffen confirm that out-of-state food trucks need to have a Wisconsin Food Truck License to operate in the state and to provide the reasoning used for the fee amounts.
- C. *Fiscal Year 2026 Interoperable Radio Grant Program Resolution Committing Funds for a Local Match* – Police Chief Doug McKinley stated that the Platteville Police Department is applying for a radio equipment grant offered by the Wisconsin Office of Emergency Communications. The department seeks \$50,000 to buy mobile and portable radios, which are fully compatible with the WISCOM system used by the state, to ensure interoperability between local agencies during emergency response. The grant stipulates a 20% local match requirement for any funds received through the grant. If awarded, the local match would be \$10,000, the full amount applied for. In our 2026 Police Department budget, the Police Department is requesting a \$10,000 Capital Improvement Project to purchase a combination of several mobile and portable radios. If awarded funds through this grant, the intent would be to use the CIP funds as the local match to leverage \$40,000 of additional funding to purchase mobile and portable radios. Approve a Council resolution in support of the Platteville Police Department's grant application and commit funds to the local match required by this grant.
- D. *Funding for Cemetery Management Software – 2025 Budget Amendment #3* – Administration Director Nicola Maurer presented that the 2025 CIP Budget included a project to purchase and implement cemetery management and mapping software. The current process for tracking,

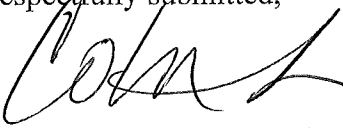
mapping, and recording cemetery data is manual, time-consuming, and difficult to utilize to provide the information requested by patrons. The estimated cost is \$35,000 for licensing and setup. It was anticipated that cemetery perpetual care funds and donated funds would be available to be used for this cemetery maintenance and improvement software, which was how the project was funded in the capital budget. Staff have conducted research to find and review legacy documents and files, and have made a determination of what funds are available. Based on this information, there are ample funds to pay for the Greenwood portion of the project, but only \$5,691 is available for the Hillside portion. The allocation of cost between the Greenwood and Hillside cemeteries will be based on the number of gravesites and the time required to set up each cemetery in the software. Using this allocation approach, it is anticipated that Greenwood will have a larger share of the cost. Staff are requesting Council approval to complete the project using General Fund reserves. The use of General Fund reserves is estimated at not larger than \$12,000. The available Greenwood and Hillside trust fund balances will be used to fund the project, with the shortfall for the Hillside share being funded by General Fund reserves. Staff recommends approval of the budget amendment.

- F. *City Manager Transition Plan* – City Manager Clinton Langreck stated that the current City Manager, Clint Langreck, has submitted his resignation, with his last working day scheduled for December 19. Clint will be assuming the role of Iowa County Administrator following his departure. Given the current scale and complexity of ongoing City projects, the City Manager strongly recommends that the Common Council consider contracting external support for both: Interim City Manager Services and Recruitment of a Permanent City Manager. To move expeditiously, an informal Request for Proposals (RFP) was solicited from three qualified vendors to provide these services. This approach aims to ensure continuity in leadership and minimize disruption to city operations and our partners during the transition period. Staff seek Council feedback on this proposed transition process, and if there is consent, staff would collaborate with Council leadership to review the submitted proposals, conduct necessary interviews, reference reviews, and bring a formal recommendation to the Council for consideration at the December 9 meeting. Council consensus was to move forward with the transition process as proposed.

#### ADJOURNMENT

Motion by Badger, second by Parrott to adjourn. Motion carried 6-0 on a roll call vote. The meeting was adjourned at 8:22 PM.

Respectfully submitted,



Colette Steffen, City Clerk