

**PLATTEVILLE COMMON COUNCIL PROCEEDINGS  
NOVEMBER 1, 2016**

The special meeting of the Common Council of the City of Platteville was called to order by Council President Eileen Nickels at 7:02 PM in the Police Department Conference Room at 165 N 4<sup>th</sup> Street.

**ROLL CALL**

Present: Barbara Daus, Don Francis, Ken Kilian, President Eileen Nickels, Amy Seeboth-Wilson, and Katherine Westaby. Tom Nall arrived at 7:13 PM.

**WORK SESSION**

*2017 Budget Review Session*

- *Cleaning Contract* – Public Works Director Howard Crofoot addressed Kilian’s question from the 10/25/16 Council meeting on whether the City should have an employee on staff rather than a contracted service for cleaning and maintenance. Crofoot stated that the City could employ 2 part-time custodians (25 hrs/week at \$13/hr) at a cost of \$45,000, but the City would have to additionally take on the responsibility of purchasing cleaning equipment and supplies and have a vehicle to transport the cleaning equipment and supplies to the various sites, which is currently part of the cleaning contract. He noted that the University’s starting wage was \$11.50/hr and they have problems retaining staff. Discussion was held regarding custodial/cleaning duties vs. maintenance duties. Action at the 11/8/16 Council meeting.
- *Ambulance Fee* – Administration Director Valerie Martin addressed the proposed \$117,658 ambulance fee for 2017 and solicited Council direction for implementation of the fee. Martin explained that the fee could go on water/sewer bills as a non-utility charge, but would not be able to be put on the property tax roll at the end of the year if delinquent, instead needing to go through collections. Two options were presented – equally split among all water/sewer customers (\$33.32/yr or \$2.78/mo) or split by type of water/sewer customers (commercial, industrial, multifamily, public authority, and residential) with four scenarios presented for the split by type. Much discussion was held regarding the split by customer type option and problem with being able to treat all customers equally. *It was the consensus of the Council to use the split by type of water/sewer customers (commercial \$10/mo, industrial \$10/mo, multifamily \$10/mo, public authority \$10/mo, and residential \$1.64/mo).*

City Manager Karen Kurt updated the Council on the following budget items:

- Information Technology – CompuNet contract increase – 100-51450-210-000 from \$75,000 to \$81,000 (+\$6,000)
- Administration – Add new account to outsource flexible benefits (+\$6,000)
- Common Council – Decrease Council salaries 100-51100-110-000 from \$18,000 to \$0 (-\$18,000)  
100-51100-132-000 from \$1,116 to \$0 (-\$1,116)  
100-51100-133-000 from \$261 to \$0 (-\$261)
- Health Insurance – Possible significant savings with health insurance change to Unity Insurance rather than offering the choice of Dean Insurance or Medical Associates Insurance (-\$130,000). Kurt was meeting with TriCor later this week to review the specifics and will also meet with the City’s HR team. Noted that this would be a one year savings, that the projected increase would be approximately 9% in 2018.

Kurt asked for direction from the Council regarding the CIP in the event that the health insurance savings works out. An updated 2017 Capital Project Summary was distributed, along with an Unfunded Capital Project Summary (doesn’t include underfunded). Discussion included options for the backhoe replacement for the Public Works/W&S Equipment (determined to stay with the current schedule), sidewalk repair added back in, street overlays added back in, assessor services for city wide reevaluation (options provided

at next meeting), contingency fund, Airport runway and ramp resurface, Museum handicap accessible doors, and creating a contingency fund. No consensus was reached by the Council.

There will be a Budget Review work session after the next Council meeting on November 8.

ADJOURN

Motion by Nall, second by Seeboth-Wilson to adjourn. Motion carried 7-0 on a roll call vote. The meeting was adjourned at 8:45 PM.

Respectfully submitted,

Jan Martin, City Clerk