

**PLATTEVILLE COMMON COUNCIL PROCEEDINGS
NOVEMBER 8, 2016**

The regular meeting of the Common Council of the City of Platteville was called to order by Council President Nickels at 7:00 PM in the Council Chambers of the Municipal Building.

President Nickels mentioned the election was still going on and that everyone should get out and vote and that the budget is on the City website for anyone interested.

ROLL CALL

Present: Eileen Nickels, Barbara Daus, Katherine Westaby, Ken Kilian, Don Francis, and Tom Nall. Amy Seeboth-Wilson arrived just after roll call was taken. Absent: None

CONSIDERATION OF CONSENT CALENDAR

Motion by Kilian, second by Daus to approve the consent calendar as follows: October 17 Special and October 25 Regular Council Minutes: Payment of Bills in the amount of \$864,281.41; October Financial Report; Appointment of Lynn Verger to the Community Safe Routes Committee (3 year term) and Karen Lynch to the Redevelopment Authority Board (5 year term); One-Year Operator License to Elliot A Christiansen, Jennifer S Fure, and Haley E Koehn; and Two-Year Operator License to Mark E Palmer and Domingo R Vidal; Street Closing Permit for the Regional Chamber on Saturday, July 29, 2017 from Noon – 2:30 AM for Southwest Music Festival; and a Letter Opposing Proposed Platteville Route for the Cardinal-Hickory Creek Transmission Line. Motion carried 7-0 on roll call vote.

CITIZENS' COMMENTS, OBSERVATIONS and Petitions, IF ANY.

None.

REPORTS

- A. Board/Commission/Committee Reports – Meeting reports were submitted by the Museum Board and the Historic Preservation Commission. Alderperson Kilian commented on last weekend's open house of 5-6 houses. He commented the residence at Main & Elm was extraordinary.
- B. Other Reports – Reports were submitted by the City Attorney, Water and Sewer Financial Report, Airport Financial Report and Department Progress Reports. Alderman Kilian questioned the Police Department Progress report as he would like further information on the new 911 equipment and software upgrade. Police Chief McKinley stated this project is a carryover project from last year and involves the CIP. Alderperson Kilian also questioned the downtown tenant parking availability.

ACTION

- A. *Ordinance 16-17 Creating Section 3.48 Providing for a Motor Vehicle Registration Fee.* Administration Director Martin stated this involves a Motor Vehicle Registration Fee (Wheel Tax) which will begin in March, 2017. Bicycles and motorcycles are exempt from this fee. This will be a \$5.00 per wheel tax which would be a \$20.00 per vehicle. Automobiles and trucks weighing under 8,000 lbs and kept within the city limits are subject to this tax. WI DOT will collect this fee with each new registration and every subsequent renewal registration. Motion by Daus, second by Francis to approve Ordinance 16-17 Creating Section 3.48 Providing for a \$20 Motor Vehicle Registration fee. Motion carried 7-0 on roll call vote.

- B. *Contract 14-16 – Cleaning Services for 2017-2019.* Public Works Director Crofoot explained the Request for Proposal for Cleaning Services included City Hall, Library (current building and new building) and Senior Center for calendar years 2017-2019. This would be a 3 year fixed contract price. Alternate bids were also requested for the Police Department and Museum properties. Five bids were received. The Police Department is satisfied with their current cleaning service and will stay with them. The Mining Museum has their own staff do the cleaning. The low bid was \$4,400.00 per month for the three facilities. Motion by Daus, second by Seeboth-Wilson to award the 3-year contract to Sparkling Clean Cleaning Service for \$4,400.00 per month for all three facilities. Motion carried 5-2 on roll call vote with Francis and Nall voting in the negative.

INFORMATION AND DISCUSSION

- A. *Contract 13-16 Snow & Ice Removal and Related Sidewalk Snow Removal Policy.* Public Works Director Crofoot commented that every year the City contracts out for the removal of snow and ice on sidewalks in front of properties that don't shovel their walks. The snow/ice removal charge plus a \$20 administrative fee is then billed to the property owner. One bid was received from Four Seasons Landscaping. Staff recommends award of Contract 13-16 Snow & Ice Removal to Four Seasons Landscaping at the bid price of \$.20 per square foot or \$40 minimum for snow only. The price for hard packed snow & ice removal is \$.25 per square foot or \$55 minimum. Action at next meeting.
- B. *Ordinance Amending Section 2.05 Council Salaries.* City Attorney McGraw commented that at the 10/17/16 Budget Work Session, it was the general consensus of the Common Council to eliminate the Council salaries in good faith in order to help with the budget issues. This change would take effect thirty days before the next taxable year and would need to be filed every year after. Action at next meeting.
- C. *Ambulance Service Fee Policy & Allocation.* Director of Administration Martin explained a service fee is being proposed for the 2017 Budget. This would be billed monthly to the Water and Sewer invoice, but is not part of the water and sewer fee schedule. This fee would help support the annual support fee the City pays to the Southwest Health Center. This fee will be billed to residents on water and sewer invoices beginning the last week of December, 2016 and will be due the 20th of January, just like the water and sewer fees. Action at next meeting.

WORK SESSION

Budget Review Session - The Council discussed the following:

Health Insurance Savings – City Manager Karen Kurt discussed transitioning health insurance from Dean Health Plans and Medical Associates Inc to Unity Health Insurance. It is estimated to save the City \$125,000 in the budget year 2017. The new coverage is similar to the City's current coverage with the exception of the prescription drug coverage. The savings would be distributed as follows:

- \$50,000 – line item adjustments in the 2017 budget
 - \$ 6,000 – CompuNet – professional services
 - \$ 6,000 – FLEX/HRA benefit outsourcing
 - \$ 6,000 – salary adjustment
 - \$32,000 – contingency for terminated staff, long term financial plan, other transitions & unexpected costs
- \$75,000 – CIP expenditures
 - \$10,000 – sidewalk repair
 - \$30,000 – increase to street overlays
 - \$31,500 – re-assessment process
 - \$ 3,500 – museum doors

Sidewalk repair / street overlays – funds to be used to maintain yearly improvement to the City’s sidewalks and streets. Sidewalk repair was initially not funded. This action would increase the funding by \$10,000 from \$0 to \$10,000. Street Overlays was initially cut back to \$75,000. This action would increase the funding for street overlays by \$30,000 from \$75,000 to \$105,000.

Re-assessment process – Jim Danielson from Accurate handed out options for Assessment Services and Pricing to bring the City back into compliance per State Guidelines. The City is 3 years out of compliance for Commercial Market Revaluation. The Revaluation will be completed for each home-owner and commercial business, and will bring the assessed value of each property up to date. 4 options were presented for the current contract for 2017-2018. The Council requested a 5th option (Option E) – which would be Option D (\$124,600 – Regular Maintenance and Full Revaluation) plus another year of Regular Maintenance and disburse the cost over 3 years. Option E would be a total of \$139,600 (approximately \$46,500 per year).

Museum doors – Discussion took place to keep the museum doors in the budget. Reducing the number of doors from 5 to 4. Diana will get a new quote. Monies for the doors will come from the Museum Community Fund, Grants, and City Funds. Council approved \$3,500 from the City.

Senior Center update – There was discussion regarding the increase in expenses over the years, with minimal increases to revenue, with the exception of a \$12,000 grant received in 2014. The \$10,000 reduction in the 2017 budget is a reduction in hours for one employee.

It was the consensus of the Council to distribute the estimated savings from transitioning health insurance carriers as listed above in the 2017 proposed budget.

ADJOURNMENT

Motion by Seeboth-Wilson, seconded by Westaby to adjourn. Motion carried 7-0 on a voice vote. The meeting was adjourned at 9:10 PM.

Respectfully submitted,

Kim Lowery
Deputy City Clerk