

PUBLIC NOTICE

PUBLIC NOTICE is hereby given that a regular meeting of the Common Council of the City of Platteville shall be held on Tuesday, August 26, 2014 at 7:00 PM in the Council Chambers at 75 North Bonson Street, Platteville, WI.

COMMON COUNCIL AGENDA

I. CALL TO ORDER

II. ROLL CALL

III. CONSIDERATION OF CONSENT CALENDAR – The following items may be approved on a single motion and vote due to their routine nature or previous discussion. Please indicate to the Council President if you would prefer separate discussion and action.

- A. Minutes – 8/12/14 Regular Council Meeting & 7/15/14 Special Council Meeting
- B. Payment of Bills
- C. Appointments to Boards & Commissions
- D. Licenses
 - 1. “Class A” Beer & Liquor License for Julie G Loeffelholz, Platteville, for premises at 110 W Main Street (Julie’s Da Vine Wine & Stein)
 - 2. Temporary Class “B” Beer License for Platteville Jaycees at Legion Park for Dairy Days September 4-7
 - 3. One and/or Two Year Operators’ Licenses
- E. Permits
 - 1. Banner Permit for UW-Platteville Homecoming on October 1-12
 - 2. Banner Permit for Platteville Elks Lodge on September 8-17

IV. CITIZENS’ COMMENTS, OBSERVATIONS and PETITIONS, if any – Please limit comments to no more than five minutes

V. REPORTS –

- A. Committee Reports (Council or Staff Representative)
 - 1. Historic Preservation Commission (Kilian) 5/16/14
 - 2. Library Board (Nickels) 6/3/14
 - 3. Water and Sewer Commission (Bonin, Stockhausen) 7/14/14
 - 4. Freudenreich Committee (Stockhausen) 8/4/14
 - 5. Forestry, Parks and Recreation Committee (Seeboth-Wilson) 5/19/14
- B. Other Reports
 - 1. Building Inspectors Report
 - 2. Department Progress Reports
 - 3. 2013 Single Audit Report

VI. ACTION ITEMS

- A. Contract 15-14 Street Repairs and Maintenance [8/12/14]
- B. Contract 9-14 TID #5 Bike Trail [8/12/14]
- C. Kallembach Housing Bids [8/12/14]

VII. INFORMATION AND DISCUSSION

- A. Public Transportation Hours and Schedule (Taxi and Shuttle)
- B. EMS/Hospital Discussion
- C. Downtown Parking Time Restriction Ordinance
- D. Downtown Parking Citation Change Ordinance
- E. Revenue Ideas Researched Information

VIII. CLOSED SESSION

- A. Per Wisconsin State Statute 19.85(1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session –
Considering the Purchase of Downtown Properties

IX. ADJOURNMENT

If your attendance requires special accommodation, write City Clerk, P.O. Box 780, Platteville, WI 53818 or call (608) 348-9741 Option 6.

**PLATTEVILLE COMMON COUNCIL PROCEEDINGS
AUGUST 12, 2014**

The regular meeting of the Common Council of the City of Platteville was called to order by Council President Eileen Nickels at 7:15 PM in the Council Chambers of the Municipal Building.

ROLL CALL

Present: Barb Stockhausen, Mike Denn, Council President Eileen Nickels, Ken Kilian, and Dick Bonin.
Excused: Barb Daus. Absent: Amy Seebth-Wilson.

City Manager Bierke introduced Angie Wright and Gene Weber to give an update on the Moving Platteville Outdoors Grant. Angie Wright spoke on the grant as far as the Rountree Branch Trail. She explained this is to expand and improve the trail so the current trail links to the trail behind Menards. \$633,330 was pledged by the DNR for the trail. She thanked the different groups and individuals that helped with the trail. Gene Weber also thanked all the groups and individuals who helped with this project. He commented there were numerous local businesses that donated a portion of their food sales and made monetary donations. There must be a total community collaboration to accomplish this project and Platteville exceeded. City Manager Bierke commented the City of Platteville application received the highest score on their application in an eleven County area and that because we received such a high score, Platteville received all of the DNR funding. The DNR is seeking an additional \$45,000 from the Federal government on Platteville's behalf.

CONSIDERATION OF CONSENT CALENDAR

Motion by Bonin, second by Denn to approve the consent calendar as follows: July 22, 2014 Regular Council Meeting Minutes; Payment of Bills in the amount of \$680,553.09; Financial Report for July; Appointment of Garry Prohaska to fill the remainder of term for the Historic Preservation Commission which expires 05/01/15; One-Year Operator License to David M Duggan and Alyssa M Hanson; Two-Year Operator License to Cole J Cooper, Jessica M Dill, Grace A Friederick, Samantha J Glowacki, Katherine M Macco-Webster, Vanessa S Mislivecek, Jacob J Semann, and Bridger R White; "Class A" Combination Beer & Liquor license to ADH MOR, LLC (Nick Pease, Agent) for premises at 280 W Main St (The Local Beer & Spirits); Street Closing of Alley between 2nd Street and Oak Street on Sept 12-Sept 14; Parade Permit – Dairy Days Parade on September 6th at 9:30 AM; Banner Permit – Dairy Days from Aug 13 to Sept 7th; Ordinance 14-14 Creating Section 43.50 of the Municipal Code – Annexation of 1536 County Hwy B. Motion carried 5-0 on roll call vote.

Aldersperson Kilian requested the July 15, 2014 Special Council Meeting Minutes be amended per his changes to his comments on the proposed 2015-2019 Capital Improvement Projects and brought back to the August 26 Council meeting for approval.

CITIZENS' COMMENTS, OBSERVATIONS AND PETITIONS, if any.

Arlene Siss, 130 N Hickory St, announced the Stone Cottage will be holding an Art & Music event on Sunday, August 24th, from 1:00 to 3:30 PM. It will consist of an arts and crafts fair, food and ice cream, Farmer's Market, tours of Stone Cottage, recognition of the volunteers who helped clean up at Hillside Cemetery and music by Class Brass Quintet from 1:00 to 2:30 PM. All are welcome.

Christina Curras commented on the tornado recovery at the Platteville University. The recovery is proceeding and the facilities are almost all repaired. Students will be able to move in, dining services will be up and running within a week, pre-season sports events will be held at other locations until their athletic fields are repaired with hopes that the September 13th football game will be held in its regular location, glass and debris still needs to be removed from the grounds, Memorial Park is currently off limits and marked off, and work on the stadium will continue.

David Nevins announced there will be a Welcome Weekend and Fest at the University on 29th and the campus and surrounding area will be extremely busy with all the students coming back and moving into the dorms. 1,600 students will be moving in on August 29th with more the next few days. The Welcome Fest will consist of an outdoor band, "The Cab", which will be at 8:00 PM. The headline band is "A Great Big World" and will play from approximately 9:00 PM to no later than 10:30PM. A few of the events will include zip line, rock climb, and the Great Mascot Race. Tickets are on sale. This year they have a cover for the outdoor stage shows.

Kathy Austin of 1503 Austin Rd, owner/operator of Cuttin Up Hair Salon, commented five of her customers recently received \$20 parking tickets when they were receiving services at her salon that lasted over the two hour parking allowances. There are probably other customers that received tickets, but didn't say anything to her. She is requesting the parking be changed from two hours to three hours and possibly lowering the fine to \$5 or \$10. There are six salons in the downtown area and she is sure other salons have had this issue. She wasn't able to do anything about the tickets the customers received, but did issue them a credit on their next salon service.

Jack Luedtke, 20 S Fourth Street, Executive Director of the Main Street Program, commented other merchants on Main Street have told him of the same issue. He agrees with Ms Austin and thinks the change to three hours would help business on Main Street. He felt the expense of changing the signage would be minimal and his Board of Directors approve of this action. President Nickels will have staff look at possible changes and bring back to the Council.

Richard Christensen, 10 S Third Street, commented that the change to three hours for downtown parking may create other problems due to people taking spaces away from customers. He also spoke on the July 22nd Special Presentation concerning the Southwest Wisconsin Regional Plan Commission Taxi Consolidation Feasibility Study. He commented the Council should have cancelled this presentation as he felt the report was unacceptable. He felt the report was jumbled and a mess and had nothing to do with the local taxi service and all to do with the Platteville Shuttle service. He commented that Amy Seeboth-Wilson should have abstained from voting on this item as he considered it a conflict of interest. President Nickels asked DPW Crofoot to do further research in to this and bring it back to the Council if it warrants further action.

REPORTS

- A. Committee Reports – Meeting reports were submitted by the Extraterritorial Board of Zoning Appeals, Airport Commission, Board of Zoning Appeals, Tourism Committee, Redevelopment Authority, Commission on Aging, and Water and Sewer Commission.
- B. Other Reports
 1. Airport Financial Report for July
 2. City Attorney Itemized Statement
 3. Water/Sewer Revenue and Expenditures for July
 4. Department Progress Reports – Written progress reports of department operations and activities were submitted by the City Manager, Police Department, Director of Administration, Public Works, City Attorney, Museum Department & Rountree Gallery, Senior Center, and EMS.

INFORMATION AND DISCUSSION

- A. Kallembach Housing Bids. Director Carroll gave a summary of the proposals in written information to the Council and also gave them a flash drive with the complete proposals of each property. After a brief discussion on the condition of the houses, whether to demolish or repair, and comments, President Nickels asked Council members to go over the written information

- Director Carroll had in the Council packet, look at the flash drive, and then come back to the next meeting with proposals for possible action.
- B. 85 N Water, 222 N Elm, and 160 E Mineral Next Steps. City Manager Bierke explained one of these three properties is near the EMS, one is near Jenor Park and the third is on the corner of Water St and Mineral St. If left empty during the winter, they will just deteriorate more, could become nuisance properties, and maintenance for lawn mowing and snow removal could become an issue. Demolition of all three properties was suggested. President Nickels felt we should solicit bids for demolition with separate bids and brought to the next meeting.
 - C. Contract 15-14 Street Repairs and Maintenance. DPW Crofoot stated this is for a thin overlay of streets in need of maintenance as previously done by Iverson Construction. City has budgeted \$200,000 for this line item. The bid by Iverson Construction came in at \$145,293. Alderperson Denn asked about crack filling. DPW Crofoot stated that this will also be hired out and be charged against this budget line item. Alderperson Denn questioned why the City crew couldn't do this since the City has equipment and materials necessary. DPW Crofoot stated the City crew does not have the time needed or the man power necessary to do this in a timely fashion. It would be much more effective and efficient to hire this out. Action will be taken at the next meeting.
 - D. Contract 9-14 TID #5 Bike Trail. DPW Crofoot stated this is a connecting trail to Wal-Mart/Menards. Currently, the Moving Platteville Outdoors and the Platteville – Belmont trails join at another trail constructed by the Keystone Developer. This trail in the Keystone Development is a switch-back trail that connects the old railroad bed trails to Keystone Parkway. This project will connect from the end of that trail up to Wal-Mart. Wal-Mart has provided \$24,000 and an easement toward the construction of this bike/pedestrian path. The developer for Keystone properties in TIF #5 will provide \$18,550 and an easement. The remaining amount of \$32,450 (total \$75,000) was budgeted as a TIF #5 expense. A delay on the bidding was due to the DNR having issues with the ADA guidelines for this trail. Bidding resulted in three bids. The lowest bid was received from Iowa-Grant Trucking for \$90,553, which is \$15,553 more than originally budgeted. DPW Crofoot suggested two options. One would be to award the contract to Iowa-Grant Trucking for \$90,553 with the additional \$48,553 paid from TIF #5 Fund Balance. The second option is reject all bids and direct Staff to re-bid in the spring of 2015. President Nickels stated this item should be brought back to the next Council meeting for action.
 - E. Schedule Special Meetings for Discussions Related to 2015 Budget. After further discussion, it was decided the 2015 Budget meeting will be held October 1 at the Police Department at 6:00 PM. Department Heads should attend.

ADJOURNMENT

Motion by Denn, second by Bonin to adjourn. Motion carried 5-0 on roll call vote. The meeting was adjourned at 8:38 PM.

Respectfully submitted,

Kim Lowery
Deputy City Clerk

PLATTEVILLE COMMON COUNCIL PROCEEDINGS
JULY 15, 2014

The special meeting of the Common Council of the City of Platteville was called to order by Council President Eileen Nickels at 8:00 PM in the Council Chambers of the Municipal Building.

ROLL CALL

Present: Dick Bonin, Ken Kilian, Council President Eileen Nickels, Amy Seeboth, and Barb Stockhausen.
Excused: Barbara Daus. Mike Denn arrived at 8:10 PM.

WORK SESSION

A. *Proposed 2015-2019 Capital Improvement Projects (CIP)* – Council President Nickels asked other Council members what they wanted to start with. Kilian commented he would like to start with the property at 790 S Court Street. A letter by the owner had been received. This property may now be torn down. This property has problems with water drainage and topsoil loss due to no curb & gutter or storm sewer catch basin at the end of the street. Another ~~issue on this property is the erosion caused by stormwater drainage from the large tube under Harrison Park and the tube carrying stormwater from Straw Avenue. Both of these tubes drain onto this property. property with issues is south of Harrison Park between the Park and Business Hwy 151. Because of the tornado and the number of trees lost during that storm, this property has issues with overland surface flow from large water storms.~~ Comments were made by other council members concerning helping one citizen and not others, with many other citizens having the same kind of problems since the tornados. Director of Public Works Crofoot stated the property at 790 S Court St would qualify as a CIP item. The Council asked DPW Crofoot to obtain a budget estimate for both projects: storm water runoff onto the property at 790 S. Court and the erosion between Harrison Park and Business 151 and bring it to the next Council meeting.

Seeboth asked to review the Strategic Planning Goals. The affordable housing situation in Platteville is an issue. With the new dorms at UWP, rentals by landlords is becoming a problem. Local landlords have many more empty apartments due to this. President Nickels suggested this item be set aside for future discussion.

Under the Fire and EMS category, the Fire Department is in need of more space and their current facility does not have the door entrance capacity for the new fire truck. The decision was to move forward with the remodeling as far as the garage doors and the hood over the kitchen stove. The EMS is in discussions with the local hospital for services.

CIP Review:

- Parks and Recreation – decision was to delay the Mineral St East bike trail and add \$30,000 for engineering study under TIF #5. Council would like further information on cost for bike trail.
- Airport – decision was to leave the \$40,000 for now until discussion is had with Airport as how to handle the funding. The construction of the 10-Unit Hanger is funded 10% by the City and the rest is funded by Federal/State Grant.
- City Hall – The Building Inspector is in need of a more efficient truck. The current truck will be transferred to the Parks Department and the Building Inspector will receive a used truck from the Street Department that will be 4-wheel drive and much more usable for his purposes. DPW Crofoot is to check the condition of the truck. The remodeling of City Hall and Election Voting Machines are approved.

- Police Department – CSO truck replacement – Police Chief is open to the possibility of purchasing a used vehicle for this. The Council would like someone to look into the policy of keeping vehicles for 8-12 years and possibly trading in sooner. This should be brought back at a later date.
- Public Works, Water & Sewer Utilities – Council would like to look at the ordinance on waiver of sidewalk repairs although this item was approved. The Aerial Overhead Photos cost was questioned but approved. Council would like further information on the Broadway Project costs.

B. *Strategic Planning Goals* – City Manager Bierke was asked by the Council to present a listing of ways to increase revenue for the City. Following are the items the Council showed interest in:

- Impact Fees – more fees when new building permit applied for.
- “City Services Bill” – Six month or quarterly charge for public fire protection, street lighting, or street frontage assessment. Would result in lower water bill.
- Bid out City Contracts – possibility of engineering, garbage disposal, or liability insurance.
- Combine Economic Development efforts – Save \$ but not create new.
- Referendum – Choose to raise taxes via referendum to cover costs associated with street repair.
- Subscriptions – sell subscriptions for people who want to use “Platteville Places” – GIS.
- Parking – restrict free downtown parking.
- Charge Utilities – Level of payment to City budget from Utility budget.
- Sell Compost, wood chips, and fertilizer – feasibility study would be required.
- Selling Parking Permits – Charge fee for current two permits to dwelling units.

Items Council wanted further information on were:

- Bill TID’s for Services – Charge TIDs for Attorney, engineer, City Manager, DPW Director, Finance, and Police fees.
- Fee for Home Security checks – Home visits by PD when owner on vacation.
- Annexation of City Airport – generate small increase in taxes paid to City.
- Fee for Vehicle Lock outs – apply fee when City assists in vehicle lock outs.
- Title Searches – charge title companies for requests.
- Fee for False Alarms – implement enforcement or modify fee for responses to false fire or home security calls.
- Fire Department Calls Charge – implement fee for fire calls in city limits.
- Fire Inspection Fees – change fee structure to a more structure specific/time demand schedule.
- Early Retirement offers – some long time employees may consider early retirement if it is beneficial to them which would leave open option to City of not filling position or restructuring.

Items Council removed from listing were:

- Streetlight Assessment – charge a resident user fee.
- Room Tax – no additional increase after the 01/01/15 increase.
- Increase Deductibles and Self Insure – Council felt employees were still feeling pinch from hours change.
- Health Savings Account – too costly overall.
- Transportation Assessment – assess residents per lineal foot of street frontage.

ADJOURNMENT

Motion by Stockhausen, second by Seeboth to adjourn. Motion carried unanimously. The meeting was adjourned at 10:30 p.m.

Respectfully submitted,

Kim Lowery
Deputy City Clerk

DRAFT

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ADJOURNMENT

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Respectfully submitted,

Kim Lowery
Deputy City Clerk

DRAFT

SCHEDULE OF BILLS

MOUND CITY BANK:

| | | | | |
|-----------|------------------------|-----------------|----|-------------------|
| 8/8/2014 | Payroll (Net Checks) | (56134-56144) | \$ | 5,075.35 |
| 8/8/2014 | Payroll (ACH Deposits) | (136160-136338) | \$ | 119,550.45 |
| 8/8/2014 | Schedule of Bills | (56145-56153) | \$ | 81,086.76 |
| 8/15/2014 | Schedule of Bills | (56154-56171) | \$ | 35,165.37 |
| 8/20/2014 | Schedule of Bills | (56172-56281) | \$ | 172,672.79 |
| | Total | | \$ | <u>413,550.72</u> |

The above listed bills are OK for payment and are thus recommended to the Council for payment. Exceptions are noted and may be discussed at the Council meeting.

Check Issue Date(s): 08/07/2014 - 08/20/2014

Report Criteria:

Check.Bank No = 1

| Per | Date | Check No | Payee | Invoice Description | Invoice No | Seq | Seq Amount | Check Amount |
|-------------|------------|----------|-----------------------|--|------------|-----|------------|--------------|
| 08/14 | 08/08/2014 | 56145 | AFLAC | MONTHLY PREMIUMS FLEX AFLAC Pay Period: 08/02/2014 | PR0802140 | 1 | 489.81 | |
| | | | | MONTHLY PREMIUMS NON FLEX AFLAC INSURANCE Pay Period: 08/02/2014 | PR0802140 | 2 | 405.22 | 895.03 |
| Total 56145 | | | | | | | 895.03 | |
| 08/14 | 08/08/2014 | 56146 | GRANT CTY CLERK OF CI | FINES & FORFEITURES | 3027076 | 1 | 568.00 | 568.00 |
| 08/14 | 08/08/2014 | 56147 | INTERNAL REVENUE SER | FEDERAL INCOME TAX SOCIAL SECURITY Pay Period: 08/02/2014 | PR0802140 | 1 | 11,132.99 | |
| | | | | FEDERAL INCOME TAX SOCIAL SECURITY Pay Period: 08/02/2014 | PR0802140 | 2 | 11,132.99 | |
| | | | | FEDERAL INCOME TAX MEDICARE Pay Period: 08/02/2014 | PR0802140 | 3 | 2,603.63 | |
| | | | | FEDERAL INCOME TAX MEDICARE Pay Period: 08/02/2014 | PR0802140 | 4 | 2,603.63 | |
| | | | | FEDERAL INCOME TAX FEDERAL WITHHOLDING TAX Pay Period: 08/02/2014 | PR0802140 | 5 | 16,863.16 | 44,336.40 |
| Total 56147 | | | | | | | 44,336.40 | |
| 08/14 | 08/08/2014 | 56148 | VANTAGE TRANSFER AG | ICMA DEFERRED COMP ICMA RETIREMENT Pay Period: 08/02/2014 | PR0802140 | 1 | 270.00 | 270.00 |
| 08/14 | 08/08/2014 | 56149 | WI DEFERRED COMP BO/ | DEFERRED COMPENSATION DEFERRED COMPENSATION Pay Period: 08/02/2014 | PR0802140 | 1 | 2,820.00 | |
| | | | | DEFERRED COMPENSATION WI DEF-ROTH Pay Period: 08/02/2014 | PR0802140 | 2 | 225.00 | 3,045.00 |
| Total 56149 | | | | | | | 3,045.00 | |
| 08/14 | 08/08/2014 | 56150 | WI DEPT OF REVENUE | STATE INCOME TAX STATE WITHHOLDING TAX Pay Period: 08/02/2014 | PR0802140 | 1 | 7,579.60 | 7,579.60 |
| 08/14 | 08/08/2014 | 56151 | WI RETIREMENT SYSTEM | WRS RETIREMENT ADDL RETIREMENT WITHHELD Pay Period: 08/02/2014 | PR0802140 | 1 | 25.00 | |
| | | | | WRS RETIREMENT | | | | |

Check Issue Date(s): 08/07/2014 - 08/20/2014

| Per | Date | Check No | Payee | Invoice Description | Invoice No | Seq | Seq Amount | Check Amount |
|-------------|------------|----------|----------------------|--|------------|-----|------------|--------------|
| | | | | EERC GEN RETIRE Pay Period: 08/02/2014 | PR0802140 | 2 | 6,590.89 | |
| | | | | WRS RETIREMENT EERC PROT RETIRE Pay Period: 08/02/2014 | PR0802140 | 3 | 2,952.82 | |
| | | | | WRS RETIREMENT EERC W/S RETIRE Pay Period: 08/02/2014 | PR0802140 | 4 | 1,568.17 | |
| | | | | WRS RETIREMENT ERRC GEN RETIRE Pay Period: 08/02/2014 | PR0802140 | 5 | 6,590.89 | |
| | | | | WRS RETIREMENT ERRC PROT RETIRE Pay Period: 08/02/2014 | PR0802140 | 6 | 4,349.04 | |
| | | | | WRS RETIREMENT ERRC W/S RETIRE Pay Period: 08/02/2014 | PR0802140 | 7 | 1,568.17 | 23,644.98 |
| Total 56151 | | | | | | | 23,644.98 | |
| 08/14 | 08/08/2014 | 56152 | WI SCTF | CHILD SUPPORT CHILD SUPPORT-WI SCTF Pay Period: 08/02/2014 | PR0802140 | 1 | 218.00 | 218.00 |
| 08/14 | 08/08/2014 | 56153 | WPPA/LEER | UNION DUES POLICE UNION DUES Pay Period: 08/02/2014 | PR0802140 | 1 | 529.75 | 529.75 |
| 08/14 | 08/15/2014 | 56154 | ALLIANT ENERGY/WP&L | ELECTRIC/HEATING-CITY HALL | 8/15/2014 | 1 | 1,323.02 | |
| | | | | ELECTRIC/HEATING-POLI DEPT | 8/15/2014 | 2 | 52.75 | |
| | | | | ELECTRIC/HEATING-POLI DEPT | 8/15/2014 | 3 | 2,647.53 | |
| | | | | ELECTRIC/HEATING-FIRE DEPT | 8/15/2014 | 4 | 1,006.75 | |
| | | | | ELECTRIC/HEATING-EME MNGMT | 8/15/2014 | 5 | 8.97 | |
| | | | | ELECTRIC/HEATING-EMS DEPT | 8/15/2014 | 6 | 206.23 | |
| | | | | ELECTRIC/HEATING-STRI DEPT | 8/15/2014 | 7 | 479.54 | |
| | | | | ELECTRIC/HEATING-STRI LIGHTING | 8/15/2014 | 8 | 7,600.63 | |
| | | | | ELECTRIC/HEATING-STOI LIGHTS | 8/15/2014 | 9 | 900.32 | |
| | | | | ELECTRIC/HEATING-LIBR DEPT | 8/15/2014 | 10 | 1,137.19 | |
| | | | | ELECTRIC/HEATING-MUS DEPT | 8/15/2014 | 11 | 991.02 | |
| | | | | ELECTRIC/HEATING-SR CENTER | 8/15/2014 | 12 | 314.31 | |
| | | | | ELECTRIC/HEATING-PARI DEPT | 8/15/2014 | 13 | 1,385.86 | |
| | | | | ELECTRIC/HEATING-POO DEPT | 8/15/2014 | 14 | 7,973.42 | 26,027.54 |
| Total 56154 | | | | | | | 26,027.54 | |
| 08/14 | 08/15/2014 | 56155 | BARD MATERIALS | CONCRETE-STREET DEPT | 130172 | 1 | 174.80 | 174.80 |
| 08/14 | 08/15/2014 | 56156 | CHIROPRACTIC ASSOCIA | CHIRO CHGS | 081514 | 1 | 135.00 | 135.00 |
| 08/14 | 08/15/2014 | 56157 | DEAN CLINIC | ACCT #101084424 | 081514 | 1 | 1,763.95 | |
| | | | | ACCT #101083436 | 081514 | 2 | 52.53 | |

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| | | | | ACCT #100293943 | 081514 | 3 | 56.97 | 1,873.45 |
| | | Total 56157 | | | | | 1,873.45 | |
| 08/14 | 08/15/2014 | 56158 | DEPT OF JUSTICE | REGISTRATION-POLICE DEPT | REG | 1 | 695.00 | 695.00 |
| 08/14 | 08/15/2014 | 56159 | DUBUQUE INTERNAL MEI | ACCT #00000012245 | 04/07/11 | 1 | 272.80 | 272.80 |
| 08/14 | 08/15/2014 | 56160 | GRANT CTY CLERK OF C | BOND-AARON J VAASSEN | 12532021 | 1 | 263.50 | |
| | | | | BOND-JONATHAN FRANK LEY | 8/7/2014 | 1 | 150.00 | |
| | | | | BOND-BRANDON L BURDICK | 8/7/2014 | 2 | 263.50 | 677.00 |
| | | Total 56160 | | | | | 677.00 | |
| 08/14 | 08/15/2014 | 56161 | HARTIG DRUG CO | PRESCRIPTION CO-PAY | 073114 | 1 | 30.80 | |
| | | | | PRESCRIPTION CO-PAY | 073114 | 2 | 13.00 | |
| | | | | PRESCRIPTION CO-PAY | 073114 | 3 | 1.40 | 45.20 |
| | | Total 56161 | | | | | 45.20 | |
| 08/14 | 08/15/2014 | 56162 | KAUFFMAN, BARBARA | FLEX MEDICAL CLAIM R | 08154 | 1 | 65.00 | |
| | | | | MEDICAL CLAIM REIMB. | 08154 | 2 | 219.39 | 284.39 |
| | | Total 56162 | | | | | 284.39 | |
| 08/14 | 08/15/2014 | 56163 | KOCH, CANDACE | FLEX MEDICAL CLAIM REIMB | 081514 | 1 | 16.79 | |
| | | | | REIMB PRESCRIPTION CHG | 081514 | 2 | 1.00 | 17.79 |
| | | Total 56163 | | | | | 17.79 | |
| 08/14 | 08/15/2014 | 56164 | MADISON RADIOLOGISTS | ACCT #64577 | 081514 | 1 | 131.49 | |
| | | | | ACCT #69842 | 081514 | 2 | 145.60 | |
| | | | | ACCT #85693 | 081514 | 3 | 13.60 | |
| | | | | ACCT #96800 | 081514 | 4 | 151.31 | |
| | | | | ACCT #83934 | 081514 | 5 | 50.91 | 492.91 |
| | | Total 56164 | | | | | 492.91 | |
| 08/14 | 08/15/2014 | 56165 | MASKI & MASKI MD | ACCT #17858 | 081514 | 1 | 302.62 | |
| | | | | ACCT #4079 | 081514 | 2 | 420.00 | 722.62 |
| | | Total 56165 | | | | | 722.62 | |
| 08/14 | 08/15/2014 | 56166 | MEDICAL ASSOCIATES CI | ACCT #67-33174 | 06/23-25 | 1 | 105.97 | |
| | | | | ACCT #65-93230 | 06/23-25 | 2 | 257.85 | |
| | | | | ACCT #65-93230 | 06/23-25 | 3 | 257.84 | 621.66 |
| | | Total 56166 | | | | | 621.66 | |
| 08/14 | 08/15/2014 | 56167 | SCHUCK, STEVEN P | MEDICAL PMT | 041514 | 1 | 1,175.00 | 1,175.00 |
| 08/14 | 08/15/2014 | 56168 | SOUTHWEST HEALTH CE | ACCT #845545 | 081514 | 1 | 226.86 | |
| | | | | ACCT #867663 | 081514 | 2 | 96.28 | |
| | | | | ACCT #873085 | 081514 | 3 | 98.24 | |

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| | | | | ACCT #890565 | 081514 | 4 | 17.78 | |
| | | | | ACCT #861242 | 081514 | 5 | 125.00 | |
| | | | | ACCT #866162 | 081514 | 6 | 10.00 | |
| | | | | ACCT #851247 | 081514 | 7 | 62.25 | |
| | | | | ACCT #870274 | 081514 | 8 | 212.31 | 848.72 |
| | | Total 56168 | | | | | 848.72 | |
| 08/14 | 08/15/2014 | 56169 | ST MARYS DEAN VENTUF | ACCT #900120619 | 071114 | 1 | 40.00 | 40.00 |
| 08/14 | 08/15/2014 | 56170 | ST MARYS DEAN VENTUF | ACCT #500225703 | 550209874 | 1 | 336.05 | |
| | | | | ACCT #500235751 | 550245697 | 1 | 46.92 | |
| | | | | ACCT #500127715 | 550253404 | 1 | 365.28 | |
| | | | | ACCT #500164764 | 550259023 | 1 | 27.04 | |
| | | | | ACCT #500230607 | 880189911 | 1 | 132.50 | 907.79 |
| | | Total 56170 | | | | | 907.79 | |
| 08/14 | 08/15/2014 | 56171 | UPLAND HILLS ANESTHE: | ACCT #XE10840 | 062714 | 1 | 153.70 | 153.70 |
| 08/14 | 08/20/2014 | 56172 | ADDOCO INC | PLAYGROUND MULCH | 39321 | 1 | 1,080.00 | 1,080.00 |
| 08/14 | 08/20/2014 | 56173 | ADVANTAGE COPY & PRI | COUPON BOOKS-PARKS ENDOW FUND | 30257 | 1 | 267.85 | 267.85 |
| 08/14 | 08/20/2014 | 56174 | ALLIANT ENERGY/WP&L | ELECTRIC/HEATING-POLI DEPT | 8/20/2014 | 1 | 48.07 | |
| | | | | ELECTRIC/HEATING-EMS | 8/20/2014 | 2 | 217.12 | |
| | | | | ELECTRIC/HEATING-STRI LIGHTING | 8/20/2014 | 3 | 36.28 | |
| | | | | ELECTRIC/HEATING-LIBR | 8/20/2014 | 4 | 1,073.98 | |
| | | | | ELECTRIC/HEATING-PARI | 8/20/2014 | 5 | 73.28 | 1,448.73 |
| | | Total 56174 | | | | | 1,448.73 | |
| 08/14 | 08/20/2014 | 56175 | AMERICAN ASSN ST & LC | MEMBERSHIP RENEWAL-MUSEUM | MEMB 2014 | 1 | 103.50 | 103.50 |
| 08/14 | 08/20/2014 | 56176 | AMERICAN BANK & TRUS | REFUND DAMAGE DEPOSIT | 2000414.002 | 1 | 50.00 | 50.00 |
| 08/14 | 08/20/2014 | 56177 | BADGER WELDING SUPP | REFILL OXYGEN - EMS | 224330 | 1 | 21.10 | |
| | | | | REFILL OXYGEN - PD | 224380 | 1 | 29.25 | |
| | | | | MONTHLY CYLINDER RENTAL-EMS | 3228448 | 1 | 12.40 | |
| | | | | MONTHLY CYLINDER RENTAL-POLICE | 3228450 | 1 | 2.79 | |
| | | | | OXYGEN & REFILL OXYGEN-EMS | 3229924 | 1 | 58.11 | 123.65 |
| | | Total 56177 | | | | | 123.65 | |
| 08/14 | 08/20/2014 | 56178 | BIERKE, LARRY | MILEAGE | 7/14/2014 | 1 | 16.80 | |
| | | | | MILEAGE | 7/22 & 7/25/2014 | 1 | 173.60 | 190.40 |
| | | Total 56178 | | | | | 190.40 | |
| 08/14 | 08/20/2014 | 56179 | BLATTNER, STEVE | MUSEUM HISTORIC RE ENACTMENT | 08/18/2014 | 1 | 450.00 | 450.00 |
| 08/14 | 08/20/2014 | 56180 | BORGEN, DUANE | TRAVEL REIMB | 8/19/2014 | 1 | 45.92 | 45.92 |
| 08/14 | 08/20/2014 | 56181 | BUCHHOLTZ, BRUCE | MISCELLANEOUS SUPPLIES-POLICE DEPT | 8/18/2014 | 1 | 28.45 | 28.45 |
| 08/14 | 08/20/2014 | 56182 | CAMACHO, SAL | MUSEUM HISTORIC RE | | | | |

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| | | | | ENACTMENT | 08/18/2014 | 1 | 500.00 | 500.00 |
| 08/14 | 08/20/2014 | 56183 | Information Only Check | | .00 | | | V |
| 08/14 | 08/20/2014 | 56184 | CARDMEMBER SERVICE | POLICE DEPT CHARGES | 7/3-8/1/2014 | 1 | 2.32 | |
| | | | | POLICE DEPT CHARGES | 7/3-8/1/2014 | 2 | 190.00 | |
| | | | | POLICE DEPT CHARGES | 7/3-8/1/2014 | 3 | 1,254.82 | |
| | | | | POLICE DEPT CHARGES | 7/3-8/1/2014 | 4 | 254.90 | |
| | | | | FIRE DEPT CHARGES | 7/3-8/1/2014 | 5 | 4.15 | |
| | | | | FIRE DEPT CHARGES | 7/3-8/1/2014 | 6 | 890.93 | |
| | | | | RECREATION DEPT CHARGES | 7/3-8/1/2014 | 7 | 90.61 | |
| | | | | RECREATION DEPT CHARGES | 7/3-8/1/2014 | 8 | 436.56 | |
| | | | | RECREATION DEPT CHARGES | 7/3-8/1/2014 | 9 | 27.95 | |
| | | | | RECREATION DEPT CHARGES | 7/3-8/1/2014 | 10 | 152.40 | |
| | | | | RECREATION DEPT CHARGES | 7/3-8/1/2014 | 11 | 152.40 | |
| | | | | POOL CHARGES | 7/3-8/1/2014 | 12 | 12.99 | |
| | | | | POOL CHARGES | 7/3-8/1/2014 | 13 | 254.38 | |
| | | | | POOL CHARGES | 7/3-8/1/2014 | 14 | 535.63 | |
| | | | | CITY MANAGER CHARGES | 7/3-8/1/2014 | 15 | 8.27 | |
| | | | | ELECTION CHARGES | 7/3-8/1/2014 | 16 | 10.15 | |
| | | | | ADMINISTRATION CHARGES | 7/3-8/1/2014 | 17 | 97.32 | |
| | | | | COMMUNICATION SPECIALIST CHARGES | 7/3-8/1/2014 | 18 | 1,335.27 | |
| | | | | STREET DEPT CHARGES | 7/3-8/1/2014 | 19 | 289.32 | |
| | | | | STREET DEPT CHARGES | 7/3-8/1/2014 | 20 | 46.98 | |
| | | | | STREET DEPT CHARGES | 7/3-8/1/2014 | 21 | 20.36 | |
| | | | | CEMETERY CHARGES | 7/3-8/1/2014 | 22 | 93.18 | |
| | | | | LIBRARY CHARGES | 7/3-8/1/2014 | 23 | 151.99 | |
| | | | | LIBRARY CHARGES | 7/3-8/1/2014 | 24 | 77.45 | |
| | | | | LIBRARY CHARGES | 7/3-8/1/2014 | 25 | 70.28 | |
| | | | | SENIOR CENTER CHARGES | 7/3-8/1/2014 | 26 | 1.36 | |
| | | | | WATER AND SEWER CHARGES | 7/3-8/1/2014 | 27 | 139.63 | |
| | | | | AIRPORT CHARGES | 7/3-8/1/2014 | 28 | 48.61 | |
| | | | | FINANCE CHARGES | 7/3-8/1/2014 | 29 | 139.62 | |
| | | | | LIBRARY CHARGES | 7/3-8/1/2014 | 30 | 71.12 | |
| | | | | MUSEUM CHARGES | 7/3-8/1/2014 | 31 | 108.00 | 5,187.09 |
| Total 56184 | | | | | | | 5,187.09 | |
| 08/14 | 08/20/2014 | 56185 | CARRICO AQUATIC RESC | WATER MANAGEMENT CONTRACT | 20143292 | 1 | 7,560.00 | 7,560.00 |
| 08/14 | 08/20/2014 | 56186 | CENTURYLINK | PHONE CHARGES-ADMIN | 8/03/2014 | 1 | 615.84 | |
| | | | | PHONE CHARGES-POLICE DEPT | 8/03/2014 | 2 | 1,003.11 | |
| | | | | PHONE CHARGES-FIRE DEPT | 8/03/2014 | 3 | 143.52 | |
| | | | | PHONE CHARGES-EMS | 8/03/2014 | 4 | 41.20 | |
| | | | | PHONE CHARGES-EMERGENCY | | | | |

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| | | | | MANAGEMENT | 8/03/2014 | 5 | 138.03 | | | |
| | | | | PHONE | 8/03/2014 | 6 | 92.38 | | | |
| | | | | CHARGES-STREET DEPT | | | | | | |
| | | | | PHONE | 8/03/2014 | 7 | 46.45 | | | |
| | | | | CHARGES-MUSEUM | | | | | | |
| | | | | PHONE | 8/03/2014 | 8 | 36.38 | | | |
| | | | | CHARGES-ROUNTREE | | | | | | |
| | | | | GALLERY | | | | | | |
| | | | | PHONE | 8/03/2014 | 9 | 37.28 | | | |
| | | | | CHARGES-SENIOR CTR | | | | | | |
| | | | | PHONE | 8/03/2014 | 10 | 50.85 | | | |
| | | | | CHARGES-PARKS | | | | | | |
| | | | | PHONE CHARGES-POOL | 8/03/2014 | 11 | 143.13 | | | |
| | | | | PHONE | 8/03/2014 | 12 | 44.39 | | | |
| | | | | CHARGES-RECREATION | | | | | | |
| | | | | PHONE | 8/03/2014 | 13 | 137.60 | | | |
| | | | | CHARGES-LIBRARY | | | | | | |
| | | | | PHONE | 8/03/2014 | 14 | 227.36 | 2,757.52 | | |
| | | | | CHARGES-AIRPORT | | | | | | |
| | | | | <hr/> | | | | | | |
| | | | Total 56186 | | | | 2,757.52 | | | |
| 08/14 | 08/20/2014 | 56187 | CENTURYLINK | AIRPORT LONG | 7/31/2014 | 1 | .14 | | | |
| | | | | DISTANCE | | | | | | |
| | | | | GALLERY LONG | 7/31/2014 | 2 | 2.17 | | | |
| | | | | DISTANCE | | | | | | |
| | | | | RECREATION LONG | 7/31/2014 | 3 | .07 | | | |
| | | | | DISTANCE | | | | | | |
| | | | | CITY MANAGER LONG | 7/31/2014 | 4 | .05 | | | |
| | | | | DISTANCE | | | | | | |
| | | | | CITY CLERK LONG | 7/31/2014 | 5 | .05 | | | |
| | | | | DISTANCE | | | | | | |
| | | | | EMS LONG DISTANCE | 7/31/2014 | 6 | 6.21 | | | |
| | | | | ENGINEERING LONG | 7/31/2014 | 7 | .07 | | | |
| | | | | DISTANCE | | | | | | |
| | | | | FIRE DEPT LONG | 7/31/2014 | 8 | .07 | | | |
| | | | | DISTANCE | | | | | | |
| | | | | LIBRARY LONG | 7/31/2014 | 9 | .23 | | | |
| | | | | DISTANCE | | | | | | |
| | | | | MUSEUM LONG | 7/31/2014 | 10 | .24 | | | |
| | | | | DISTANCE | | | | | | |
| | | | | PARKS DEPT LONG | 7/31/2014 | 11 | .22 | | | |
| | | | | DISTANCE | | | | | | |
| | | | | POLICE DEPT LONG | 7/31/2014 | 12 | 62.92 | | | |
| | | | | DISTANCE | | | | | | |
| | | | | POOL LONG DISTANCE | 7/31/2014 | 13 | .29 | | | |
| | | | | RECREATION LONG | 7/31/2014 | 14 | .07 | | | |
| | | | | DISTANCE | | | | | | |
| | | | | SENIOR CENTER LONG | 7/31/2014 | 15 | 1.99 | | | |
| | | | | DISTANCE | | | | | | |
| | | | | WATER & SEWER LONG | 7/31/2014 | 16 | .63 | 75.42 | | |
| | | | | DISTANCE | | | | | | |
| | | | | <hr/> | | | | | | |
| | | | Total 56187 | | | | 75.42 | | | |
| 08/14 | 08/20/2014 | 56188 | CHIROPRACTIC ASSOCIA | CHIRO CHGS | 06/14 | 1 | 59.68 | 59.68 | | |
| 08/14 | 08/20/2014 | 56189 | COMELEC SERVICES INC | POLICE DEPT CHARGE | 430228-IN | 1 | 63.50 | | | |

M = Manual Check, V = Void Check

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| | | | | POLICE DEPT CHARGE | 430229-IN | 1 | 54.50 | 118.00 |
| | | Total 56189 | | | | | 118.00 | |
| 08/14 | 08/20/2014 | 56190 | COMMUNITY FOUNDATIO | PARKS ENDOWMENT FUND | 8/13/2014 | 1 | 5,070.00 | 5,070.00 |
| 08/14 | 08/20/2014 | 56191 | CUBA CITY CHIROPRACT | CHIRO CHGS | 053114 | 1 | 29.84 | 29.84 |
| 08/14 | 08/20/2014 | 56192 | CVIKOTA COMPANY,THE | EMS COLLECTIONS | 12048 | 1 | 2,700.80 | 2,700.80 |
| 08/14 | 08/20/2014 | 56193 | DEAN CLINIC | ACCT #100977326 | 042314 | 1 | 122.28 | |
| | | | | ACCT #100301783 | 062614 | 1 | 1,469.43 | 1,591.71 |
| | | Total 56193 | | | | | 1,591.71 | |
| 08/14 | 08/20/2014 | 56194 | DEFINITELY DE PERE | SNC SUMMIT FEES-CITY MANAGER | REG | 1 | 50.00 | 50.00 |
| 08/14 | 08/20/2014 | 56195 | DEPT OF TRANSPORTATI | TIME SYSTEM-POLICE DEPT | 08/08/2014 | 1 | 1,000.00 | 1,000.00 |
| 08/14 | 08/20/2014 | 56196 | DROESSLER, ANDREA | FLEX DEPENDENT CARE REIMB | 082014 | 1 | 288.00 | 288.00 |
| 08/14 | 08/20/2014 | 56197 | DUBUQUE ANESTHESIA S | ACCT #DAS-38960 | 060714 | 1 | 1,610.80 | 1,610.80 |
| 08/14 | 08/20/2014 | 56198 | EASTMAN CARTWRIGHT | CONCRETE MIX-MUSEUM | 20012280 | 1 | 14.85 | |
| | | | | CONCRETE MIX-MUSEUM | 20012281 | 1 | 4.95 | 19.80 |
| | | Total 56198 | | | | | 19.80 | |
| 08/14 | 08/20/2014 | 56199 | ED M FELD EQUIP CO INC | FIRE DEPT CHARGES | 0265782-IN | 1 | 117.00 | 117.00 |
| 08/14 | 08/20/2014 | 56200 | EDINGER, MARIANNE | MUSEUM HISTORIC RE ENACTMENT | 8/18/2014 | 1 | 495.00 | 495.00 |
| 08/14 | 08/20/2014 | 56201 | EMERGENCY MEDICAL PI | AMBULANCE SUPPLIES | 1666718 | 1 | 14.95 | |
| | | | | AED EQUIPMENT | 1668287 | 1 | 719.85 | |
| | | | | AMBULANCE SUPPLIES | 1668287 | 2 | 176.24 | 911.04 |
| | | Total 56201 | | | | | 911.04 | |
| 08/14 | 08/20/2014 | 56202 | FAHRNI, SHARON | MUSEUM HISTORIC RE ENACTMENT | 08/18/2014 | 1 | 500.00 | 500.00 |
| 08/14 | 08/20/2014 | 56203 | FIRE & SAFETY EQUIP III | FIRE EXTINGUISHERS RECHARGE-PD | 42145 | 1 | 14.50 | 14.50 |
| 08/14 | 08/20/2014 | 56204 | FOSTER COACH SALES II | PARTS - EMS | 9444 | 1 | 136.92 | 136.92 |
| 08/14 | 08/20/2014 | 56205 | GORDON FLESCH COMP/ | COPIES-CLERK | IN10875007 | 1 | 30.00 | |
| | | | | COPIES-COUNCIL | IN10875007 | 2 | 15.00 | |
| | | | | COPIES-CITY MANAGER | IN10875007 | 3 | 220.84 | 265.84 |
| | | Total 56205 | | | | | 265.84 | |
| 08/14 | 08/20/2014 | 56206 | GRANT CTY CLERK OF Ct | BOND-JONATHAN R LEVERTON DUERST | 12514450 | 1 | 263.50 | |
| | | | | FORFEITURES | 8/14/2014 | 1 | 210.50 | |
| | | | | FORFEITURES | 8/18/2014 | 1 | 947.00 | |
| | | | | FORFEITURES | 8/19/2014 | 1 | 737.50 | 2,158.50 |
| | | Total 56206 | | | | | 2,158.50 | |
| 08/14 | 08/20/2014 | 56207 | GUNDERSEN HEALTH SY | DRUG & ALCOHOL TESTING-STREETS | 40000000048 | 1 | 60.00 | 60.00 |

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| 08/14 | 08/20/2014 | 56208 | HAAS, JEFFERY | FLEX MEDICAL CLAIM REIMB. | 082014 | 1 | 5.00 | |
| | | | | REIMB DRUG COST | 082014 | 2 | 12.24 | 17.24 |
| | | Total 56208 | | | | | 17.24 | |
| 08/14 | 08/20/2014 | 56209 | HACKMAN, GARY | MUSEUM HISTORIC RE ENACTMENT | 8/18/2014 | 1 | 495.00 | 495.00 |
| 08/14 | 08/20/2014 | 56210 | HEISER HARDWARE | FIRE DEPT CHARGES | 72484 | 1 | 19.98 | |
| | | | | FIRE DEPT CHARGES | 78156 | 1 | 14.96 | 34.94 |
| | | Total 56210 | | | | | 34.94 | |
| 08/14 | 08/20/2014 | 56211 | HIRSCH, MARK | PURCHASE ARTWORK-GALLERY | 8/19/2014 | 1 | 425.00 | 425.00 |
| 08/14 | 08/20/2014 | 56212 | INTERSTATE LOGOS - WI | ADVERTISING-MUSEUM | 1996 82014 | 1 | 120.00 | |
| | | | | ADVERTISING-MUSEUM | 1997 82014 | 1 | 120.00 | |
| | | | | ADVERTISING-MUSEUM | 1998 82014 | 1 | 120.00 | |
| | | | | ADVERTISING-MUSEUM | 1999 82014 | 1 | 120.00 | 480.00 |
| | | Total 56212 | | | | | 480.00 | |
| 08/14 | 08/20/2014 | 56213 | IWI MOTOR PARTS | SUPPLIES-STREET DEPT | S1-772545 | 1 | 83.15 | |
| | | | | SUPPLIES-STREET DEPT | S1-806519 | 1 | 153.18 | 236.33 |
| | | Total 56213 | | | | | 236.33 | |
| 08/14 | 08/20/2014 | 56214 | JOHANNA, ELIZABETH | MILEAGE-GALLERY | 7/27/2014 #2 | 1 | 25.20 | 25.20 |
| 08/14 | 08/20/2014 | 56215 | JOHNSON BLOCK & CO IN | AUDIT CHGS | 416650 | 1 | 1,425.00 | 1,425.00 |
| 08/14 | 08/20/2014 | 56216 | KAUFFMAN, BARBARA | CHAIR-FINANCE DEPT | 8/12/2014 | 1 | 96.29 | 96.29 |
| 08/14 | 08/20/2014 | 56217 | KITELINGER, BRIAN K | PICNIC SUPPLIES-EMS | 8/15/2014 | 1 | 89.85 | 89.85 |
| 08/14 | 08/20/2014 | 56218 | KITELINGER, MICHELLE | UNIFORM ITEM-EMS | 8/15/2014 | 1 | 40.00 | 40.00 |
| 08/14 | 08/20/2014 | 56219 | LANGUAGE LINE SERVICE | LANGUAGE INTERPRETATION-POLICE DEPT | 3421067 | 1 | 225.18 | 225.18 |
| 08/14 | 08/20/2014 | 56220 | LAUFENBERG & LARSON | CURB APPEAL GRANT FOR 64 1/2 W MAIN | RDA 8/7/2014 | 1 | 500.00 | 500.00 |
| 08/14 | 08/20/2014 | 56221 | LAWRENCE, RICHARD | FINAL FLEX MEDICAL CLAIM REIMB | 082014 | 1 | 200.16 | 200.16 |
| 08/14 | 08/20/2014 | 56222 | MADISON RADIOLOGISTS | ACCT #94738 | 060114 | 1 | 17.60 | 17.60 |
| 08/14 | 08/20/2014 | 56223 | MCKINLEY, DOUGLAS | TRAINING REIMB. | 8/10-8/13/14 | 1 | 448.56 | 448.56 |
| 08/14 | 08/20/2014 | 56224 | MEDICAL ASSOCIATES CI | ACCT #72-52042 | 06/14 CHGS | 1 | 243.97 | |
| | | | | ACCT #77-20451 | 06/14 CHGS | 2 | 145.83 | 389.80 |
| | | Total 56224 | | | | | 389.80 | |
| 08/14 | 08/20/2014 | 56225 | MIDWEST BUSINESS PRC | COPIES-ENG | 275255 | 1 | 71.74 | |
| | | | | COPIES-REC | 275255 | 2 | 74.86 | 146.60 |
| | | Total 56225 | | | | | 146.60 | |
| 08/14 | 08/20/2014 | 56226 | MILLER, RANDALL | MUSEUM HISTORIC RE ENACTMENT | 08/18/2014 | 1 | 500.00 | 500.00 |
| 08/14 | 08/20/2014 | 56227 | MINOR, SUSAN | MUSEUM HISTORIC RE ENACTMENT | 08/18/2014 | 1 | 225.00 | 225.00 |
| 08/14 | 08/20/2014 | 56228 | MORRISSEY PRINTING IN | ENVELOPES-FIRE DEPT | 32227 | 1 | 127.75 | 127.75 |
| 08/14 | 08/20/2014 | 56229 | MOTION INDUSTRIES INC | PARTS-STREET DEPT | IA18-456136 | 1 | 171.83 | 171.83 |

M = Manual Check, V = Void Check

Check Issue Date(s): 08/07/2014 - 08/20/2014

| Per | Date | Check No | Payee | Invoice Description | Invoice No | Seq | Seq Amount | Check Amount |
|-------|------------|-------------|------------------------|----------------------------------|-------------|-----|------------|--------------|
| 08/14 | 08/20/2014 | 56230 | MOUND CITY BANK | INTEREST TIF #7 | SEPT 1 | 1 | 20,125.00 | 20,125.00 |
| 08/14 | 08/20/2014 | 56231 | MURASKI, JEREMY | MUSEUM HISTORIC RE ENACTMENT | 08/18/2014 | 1 | 495.00 | 495.00 |
| 08/14 | 08/20/2014 | 56232 | MV SERVICE & CONSULT | RENTAL INSPECTIONS | 5295 | 1 | 3,329.00 | 3,329.00 |
| 08/14 | 08/20/2014 | 56233 | MY TIRES INC | REPAIR FLAT-ST | 91167 | 1 | 50.31 | 50.31 |
| 08/14 | 08/20/2014 | 56234 | NORTHERN SAFETY CO I | SAFETY VESTS | 901031079 | 1 | 424.64 | 424.64 |
| 08/14 | 08/20/2014 | 56235 | OFFICE DEPOT | OFFICE SUPPLIES-PD | 72352256200 | 1 | 105.97 | 105.97 |
| 08/14 | 08/20/2014 | 56236 | OFFICE SUPPLIES 2 U IN | OFFICE SUPPLIES-REC | WO-6011307- | 1 | 9.05 | |
| | | | | OFFICE SUPPLIES-DPW | WO-6011307- | 2 | 9.06 | |
| | | | | OFFICE SUPPLIES-REC | WO-6012762- | 1 | 13.97 | |
| | | | | OFFICE SUPPLIES-DPW | WO-6012762- | 2 | 13.98 | |
| | | | | OFFICE SUPPLIES-REC | WO-6013108- | 1 | 23.00 | |
| | | | | OFFICE SUPPLIES-REC | WO-6013382- | 1 | 12.89 | |
| | | | | OFFICE SUPPLIES-DPW | WO-6013382- | 2 | 12.90 | |
| | | | | OFFICE SUPPLIES-REC | WO-6013797- | 1 | 13.69 | 108.54 |
| | | Total 56236 | | | | | 108.54 | |
| 08/14 | 08/20/2014 | 56237 | PARTY JUMP INFLATABLE | 3 BOUNCE HOUSES FOR JULY 4TH | 303837 | 1 | 625.00 | 625.00 |
| 08/14 | 08/20/2014 | 56238 | PETTY CASH/TREASUREI | POSTAGE | 8/20/2014 | 1 | 13.47 | |
| | | | | POLL WORKER(S) EXP-ELECTION | 8/20/2014 | 2 | 13.98 | |
| | | | | WORK PERMIT-LIBRARY | 8/20/2014 | 3 | 10.00 | 37.45 |
| | | Total 56238 | | | | | 37.45 | |
| 08/14 | 08/20/2014 | 56239 | PIONEER FORD SALES L1 | POLICE CHARGE | 21185 CREDI | 1 | 12.13 | |
| | | | | AMBULANCE WORK | 90762 | 1 | 127.13 | |
| | | | | AMBULANCE WORK | 90762 | 2 | 226.75 | 341.75 |
| | | Total 56239 | | | | | 341.75 | |
| 08/14 | 08/20/2014 | 56240 | PLATTEVILLE CLEANERS | FIRE DEPT CHARGES | 3147 | 1 | 2.60 | |
| | | | | FIRE DEPT CHARGES | 3181 | 1 | 5.20 | |
| | | | | FIRE DEPT CHARGES | 3189 | 1 | 17.50 | |
| | | | | FIRE DEPT CHARGES | 16433 | 1 | 12.63 | 37.93 |
| | | Total 56240 | | | | | 37.93 | |
| 08/14 | 08/20/2014 | 56241 | PLATTEVILLE DAIRY QUE | DILLY BARS-SWIM TEAM MEET | 189 | 1 | 48.00 | 48.00 |
| 08/14 | 08/20/2014 | 56242 | PLATTEVILLE GOLF SHOF | LESSON REGISTRATION SPLIT-REC | 08/20/2014 | 1 | 474.65 | 474.65 |
| 08/14 | 08/20/2014 | 56243 | PLATTEVILLE JOURNAL, * | ADVERTISING-MUSEUM | JULY 2014 | 1 | 90.00 | |
| | | | | JULY 4TH | JULY 2014 | 2 | 200.00 | |
| | | | | ADVERTISING-COUNCIL | JULY 2014 | 3 | 458.03 | |
| | | | | ADVERTISING-POLICE DEPT | JULY 2014 | 4 | 108.90 | |
| | | | | ADVERTISING-ENGINEER | JULY 2014 | 5 | 400.30 | |
| | | | | ADVERTISING-RECREATI | JULY 2014 | 6 | 96.00 | |
| | | | | ADVERTISING-COMMUNI | JULY 2014 | 7 | 326.70 | |
| | | | | PLANNING | | | | |
| | | | | ADVERTISING-FREUDENF | JULY 2014 | 8 | 30.00 | 1,709.93 |
| | | | | ANIMAL FUND | | | | |

Check Issue Date(s): 08/07/2014 - 08/20/2014

| Per | Date | Check No | Payee | Invoice Description | Invoice No | Seq | Seq Amount | Check Amount |
|-------------|------------|----------|------------------------|--------------------------------------|--------------|-----|------------|--------------|
| Total 56243 | | | | | | | 1,709.93 | |
| 08/14 | 08/20/2014 | 56244 | PLATTEVILLE MAIN ST PF | UNSPENT DONATIONS PARTY IN THE PARK | 08/07/2014 | 1 | 827.21 | 827.21 |
| 08/14 | 08/20/2014 | 56245 | PLATTEVILLE REGIONAL | GIFT CERTS-POLL WORKERS | 10508-14 | 1 | 250.00 | 250.00 |
| 08/14 | 08/20/2014 | 56246 | PSYCHOLOGY CENTER S | ACCT #46425 | 05-06/14 | 1 | 42.70 | 42.70 |
| 08/14 | 08/20/2014 | 56247 | P-VILLE TORNADO RELIE | DONATION FROM PVILLE SWIM TEAM | DONATION | 1 | 1,804.55 | 1,804.55 |
| 08/14 | 08/20/2014 | 56248 | QUEENB RADIO WISCON: | ADVERTISING-HERITAGE DAYS | 1079-49-1 | 1 | 40.00 | |
| | | | | ADVERTISING-HERITAGE DAYS | 1079-50 | 1 | 40.00 | 80.00 |
| Total 56248 | | | | | | | 80.00 | |
| 08/14 | 08/20/2014 | 56249 | QUILL CORPORATION | RETURN CHAIR | 4803509 CR | 1 | 205.99 | |
| | | | | OFFICE SUPPLIES-ADMIN | 4962597 | 1 | 179.99 | |
| | | | | OFFICE SUPPLIES-FINANCE DEPT | 4996028 | 1 | 169.89 | |
| | | | | OFFICE SUPPLIES-CLERK | 4998616 | 1 | 331.97 | |
| | | | | OFFICE SUPPLIES-ADMIN | 5044165 | 1 | 31.48 | |
| | | | | OFFICE SUPPLIES-ADMIN | 5244652 | 1 | 40.99 | |
| | | | | OFFICE SUPPLIES-EMERGENCY MANAGEMENT | 5244652 | 2 | 71.97 | |
| | | | | OFFICE SUPPLIES-CITY MANAGER | 5244652 | 3 | 51.96 | 672.26 |
| Total 56249 | | | | | | | 672.26 | |
| 08/14 | 08/20/2014 | 56250 | REHLINGER, PAUL | REIMB FLEX CHILD CARE EXPENSES | 082014 | 1 | 575.00 | 575.00 |
| 08/14 | 08/20/2014 | 56251 | RICHARDS, JUSTIN | MINI EXCAVATOR RENTAL | 536 | 1 | 1,120.00 | 1,120.00 |
| 08/14 | 08/20/2014 | 56252 | RIVER VALLEY NEWSPAF | ADVERTISEMENT KALLEMBACH PROPERTIES | 30276245 | 1 | 91.66 | 91.66 |
| 08/14 | 08/20/2014 | 56253 | ROGOVICH, PAUL OR DAI | MUSEUM HISTORIC RE ENACTMENT | 08/18/14 | 1 | 350.00 | 350.00 |
| 08/14 | 08/20/2014 | 56254 | RULE CONSTRUCTION LT | STONEBRIDGE RD | 4-13 RETAIN/ | 1 | 660.67 | |
| | | | | STONEBRIDGE RD | 4-13 RETAIN/ | 2 | 1,046.04 | 1,706.71 |
| Total 56254 | | | | | | | 1,706.71 | |
| 08/14 | 08/20/2014 | 56255 | SCHMIDT ELECTRICAL C | POOL VFD INSTALLATION | 1079-3162 #2 | 1 | 3,431.83 | 3,431.83 |
| 08/14 | 08/20/2014 | 56256 | SHARP ELECTRONICS CC | COPIER MAINTENANCE-CD&P | 10033051 | 1 | 173.91 | 173.91 |
| 08/14 | 08/20/2014 | 56257 | SHERWIN WILLIAMS | GLASS BEADS & PAINT - STREET DEPT | 4962-1 | 1 | 637.30 | |
| | | | | SUPPLIES-STREET DEPT | 6118-2 | 1 | 11.38 | 648.68 |

Check Issue Date(s): 08/07/2014 - 08/20/2014

| Per | Date | Check No | Payee | Invoice Description | Invoice No | Seq | Seq Amount | Check Amount |
|-------------|------------|----------|-----------------------|--|------------|-----|-------------|--------------|
| Total 56257 | | | | | | | 648.68 | |
| 08/14 | 08/20/2014 | 56258 | SIGNS TO GO! INC | NAME PLATE | 18902 | 1 | 15.00 | 15.00 |
| 08/14 | 08/20/2014 | 56259 | SIPIN, JOANNE | MUSEUM HISTORIC RE ENACTMENT | 8/18/2014 | 1 | 495.00 | 495.00 |
| 08/14 | 08/20/2014 | 56260 | SOUTHWEST HEALTH CE | ACCT #886355 | 2014 | 1 | 889.18 | |
| | | | | ACCT #852408 | 2014 | 2 | 38.47 | |
| | | | | ACCT #547253 | 2014 | 3 | 59.86 | |
| | | | | ACCT #853165 | 2014 | 4 | 81.52 | |
| | | | | ACCT #867062 | 2014 | 5 | 419.09 | 1,488.12 |
| Total 56260 | | | | | | | 1,488.12 | |
| 08/14 | 08/20/2014 | 56261 | SOUTHWEST OPPORTUN | JANITORIAL SERVICES-POLICE DEPT | 15688 | 1 | 1,687.25 | 1,687.25 |
| 08/14 | 08/20/2014 | 56262 | ST MARYS DEAN VENTUF | ACCT #900066209 | 051914 | 1 | 17.31 | 17.31 |
| 08/14 | 08/20/2014 | 56263 | ST MARYS DEAN VENTUF | ACCT #500061690 | 550228525 | 1 | 375.01 | |
| | | | | ACCT #500053179 | 550262892 | 1 | 46.53 | 421.54 |
| Total 56263 | | | | | | | 421.54 | |
| 08/14 | 08/20/2014 | 56264 | ST MARY'S HOSPITAL | ACCT #40955018 | 070214 | 1 | 489.57 | 489.57 |
| 08/14 | 08/20/2014 | 56265 | STETSON BUILDING PRO | SUPPLIES-STREET DEPT | 1226806-00 | 1 | 83.63 | 83.63 |
| 08/14 | 08/20/2014 | 56266 | STRAIGHT, PEGGY | MUSEUM HISTORIC RE ENACTMENT | 8/18/2014 | 1 | 495.00 | 495.00 |
| 08/14 | 08/20/2014 | 56267 | SW WI COMM ACT PROG | CDBG MONTHLY EXPENSES | 6341 | 1 | 1,473.49 | 1,473.49 |
| 08/14 | 08/20/2014 | 56268 | SYMBIONT | TORNADO MAPPING | 42732 | 1 | 675.00 | 675.00 |
| 08/14 | 08/20/2014 | 56269 | TITAN MACHINERY | NEW CASE 621 F END LOADER | 84737 | 1 | 139,528.00 | |
| | | | | TRADE-IN 2008 CASE 621 E | 84737 | 2 | 91,000.00 - | 48,528.00 |
| Total 56269 | | | | | | | 48,528.00 | |
| 08/14 | 08/20/2014 | 56270 | TOP HAT INC | FARES-SENIOR CENTER | 1703 | 1 | 2.50 | 2.50 |
| 08/14 | 08/20/2014 | 56271 | TRICOM INC/RADIO SHAC | FIRE DEPT CHARGE | 10288568 | 1 | 679.57 | |
| | | | | FIRE DEPT CHARGE | 10288775 | 1 | 8.99 | 688.56 |
| Total 56271 | | | | | | | 688.56 | |
| 08/14 | 08/20/2014 | 56272 | TRICOR INC | KALLEMBACH PROPERTIES | 9107 | 1 | 1,737.00 | |
| | | | | KALLEMBACH PROPERTIES | 9122 | 1 | 895.00 | 2,632.00 |
| Total 56272 | | | | | | | 2,632.00 | |
| 08/14 | 08/20/2014 | 56273 | TRI-STATE ADJUSTMENT | AMBULANCE COLLECTIONS | 7/31/2014 | 1 | 162.62 | 162.62 |
| 08/14 | 08/20/2014 | 56274 | UBERSOX CHRYSLER LLC | TIF #6 TAX INCREMENT | SEPT 1 | 1 | 25,629.44 | 25,629.44 |
| 08/14 | 08/20/2014 | 56275 | UNITED HEALTHCARE CC | REFUND OVERPYMT- CAROLYN TRUITT | 8/6/2014 | 1 | 74.05 | 74.05 |
| 08/14 | 08/20/2014 | 56276 | US CELLULAR | CELL PHONE CHGS-PARKS CELL PHONE | 49551886 | 1 | 26.16 | |

Check Issue Date(s): 08/07/2014 - 08/20/2014

| Per | Date | Check No | Payee | Invoice Description | Invoice No | Seq | Seq Amount | Check Amount |
|-------|------------|-------------|----------------------|--------------------------------------|------------|-----|-------------------|-------------------|
| | | | | CHGS-AIRPORT | 49551886 | 2 | 26.16 | |
| | | | | CELL PHONE CHGS. - FIRE | 49551886 | 3 | 26.16 | |
| | | | | CELL PHONE CHGS.-ST | 49551886 | 4 | 52.32 | |
| | | | | CELL PHONE CHGS.-PD | 49551886 | 5 | 233.13 | |
| | | | | CELL PHONE CHGS-WATER & SEWER | 49551886 | 6 | 211.63 | 575.56 |
| | | | | | | | <u>575.56</u> | |
| | | Total 56276 | | | | | | |
| 08/14 | 08/20/2014 | 56277 | VON BRIESEN & ROPER | PERSONNEL | 9421 | 1 | 193.50 | 193.50 |
| 08/14 | 08/20/2014 | 56278 | WEYGANT'S APPLIANCE | SERVICE CALL-FIRE DEPT | 15245 | 1 | 89.68 | 89.68 |
| 08/14 | 08/20/2014 | 56279 | WI CTR FOR PERFORMAN | REGISTRATION-ADMIN DIRECTOR | REG | 1 | 185.00 | 185.00 |
| 08/14 | 08/20/2014 | 56280 | WISNET | BROADBAND MEMBERSHIP | 3358 | 1 | 1,500.00 | 1,500.00 |
| 08/14 | 08/20/2014 | 56281 | WRIGHT, ANGELA | GRANT FORESTRY CATASTROPHIC STORM | 14 | 1 | 2,000.00 | 2,000.00 |
| | | Totals: | | | | | <u>288,924.92</u> | <u>288,924.92</u> |

Report Criteria:
Check.Bank No = 1



BOARDS AND COMMISSIONS VACANCIES LIST
As of 8/13/14

Historic Preservation Commission Alternate (partial – term expires 5/1/15)
Museum Board (4-year term)
Board of Appeals (ET Zoning) Alternate (partial –term expires 4/1/16)

Upcoming in September:

Community Safe Routes Committee (3-year term) 4 positions

Application forms for the City of Platteville Boards and Commissions are available in the City Clerk's office in the Municipal Building at 75 N Bonson Street, Platteville, WI or online at www.platteville.org. Please note that most positions require City residency.

PROPOSED LICENSES

August 26, 2014

"Class A" Combination Beer & Liquor – contingent upon passing all inspections

- Julie G Loeffelholz, Platteville, for premises at 110 W Main Street (Julie's Da Vine Wine & Stein)

Temporary Class "B" Retailers License to Serve Fermented Malt Beverages

- Platteville Jaycees for Platteville Dairy Days in the Legion Park on September 5-7

One-Year Operators License

- Karlie L Miller
- Jonathan R Yogerst

Two-Year Operators License

- Whitney M Wiederholt

CITY OF PLATTEVILLE

BANNER PERMIT

Date Permit Requested 8/15/14

Name of Organization Requesting Permit Campus Programming & Relations-UW Platteville

Address 1 University Plaza, UW-Platteville, Platteville WI, 53818

Contact Person Kassandra Martin

Phone Number 608-342-1497

Dates for Banner to Be Displayed Wednesday, October 1, 2014 - Sunday, October 12, 2014

Text of Message to Be Displayed UW-Platteville Homecoming - Sun. Oct. 5 - Sat. Oct. 11

Signature of Person Requesting Permit **Kassandra Martin**

\$125.00 Fee Accompanies This Application*

Request \$125.00 Fee to Be Waived*

Date Approved by Common Council _____

Issued By _____
City Clerk

Fee (if charged) \$ _____

Receipt # _____

* Note Regarding City Banner Permit Fee: The City has determined that the actual cost to the City to erect and take down banners, in terms of the cost of personnel in wages/benefits and the cost of operating City equipment, is approximately \$221.00 (estimated 2002 cost). The Common Council has decided to charge a lesser fee to organizations requesting this permission.

CITY OF PLATTEVILLE

BANNER PERMIT

Date Permit Requested 8-14-14

Name of Organization Requesting Permit PLATTEVILLE ELKS Lodge
#1460

Address 50 S. OAK ST

Contact Person Tom FEDLER

Phone Number 608-778-7276

Dates for Banner to Be Displayed 9-10-14 - 9-8-14

Text of Message to Be Displayed 9-17-14

WELCOME WISC ELKS

Signature of Person Requesting Permit [Signature]

\$125.00 Fee Accompanies This Application*

Request \$125.00 Fee to Be Waived*

Date Approved by Common Council _____

Issued By _____
City Clerk

Fee (if charged) \$ _____

Receipt # _____

* Note Regarding City Banner Permit Fee: The City has determined that the actual cost to the City to erect and take down banners, in terms of the cost of personnel in wages/benefits and the cost of operating City equipment, is approximately \$221.00 (estimated 2002 cost). The Common Council has decided to charge a lesser fee to organizations requesting this permission.

MINUTES
PLATTEVILLE HISTORIC PRESERVATION COMMISSION

June 10, 2014 at 5:45 p.m.
Council Chambers at City Hall

MEMBERS PRESENT: Ken Kilian, Arlene Siss, Tammy Black

ALTERNATE MEMBERS PRESENT: None

MEMBERS ABSENT: None

MEMBERS EXCUSED: Troy Maggied

STAFF PRESENT: Joe Carroll, Ric Riniker

OTHERS PRESENT: Joe Udelhoven

APPROVAL OF MINUTES

May 27, 2014: Motion by Siss to approve the minutes. Second by Black. Motion approved.

CERTIFICATE OF APPROPRIATENESS

116 W. Main Street

The applicant is proposing to install new windows to replace the existing windows for the second floor apartments in this building. The windows would be the same size as the windows to be replaced, which are not original to the building. The windows will be a dark brown vinyl (Dark Chocolate). The existing brown metal infill surrounding the windows will be replaced with a lighter brown vinyl siding (American Walnut).

Concerns were raised regarding the fact that the windows do not fill the masonry opening. Some of the original masonry openings were modified when the windows were replaced previously, so it would be difficult to return to the original masonry size. Changing the window sizes would also require additional work on the inside. The main concern was the windows on the Main Street facade, but there is no good alternatives to the infill areas. There was a discussion regarding the best color for the vinyl siding. The Commission wants to have the vinyl match the color of the brick as close as possible.

Motion by Siss to approve the windows as requested. Second by Black. Motion approved.

The Commission further discussed the desire to see additional samples of siding that may better match the brick.

Motion by Siss to have the siding brought back for consideration. Second by Black. Motion approved.

SIGN GUIDELINES/STANDARDS

The Commission finished reviewing the proposed signage standards for the historic district, which included some additional changes. There was a suggestion to include pictures in the final version.

ANNOUNCEMENTS

Siss mentioned that the Stone Cottage is having some upcoming events on June 22nd, including Classic Car Displays, tours, and vendors.

Siss also mentioned there will be a speaker at the Badger Bar on June 24th regarding the historic taverns of Southwest Wisconsin.

Carroll mentioned that the Library Block project will be on for preliminary discussion at the July 7th Plan Commission meeting.

ADJOURNMENT

Motion by Black to adjourn. Second by Siss. Motion approved.

Submitted by Joe Carroll

MINUTES FROM THE JULY 1, 2014, MEETING OF THE LIBRARY BOARD OF TRUSTEES

Attending: Rosemary Anderson, Tim Durst, April Fuhr, Marilyn Gottschalk, Page Leahy, Eileen Nickels, Carol Ann Hood, and Director, Carolyn Schuler. Absent: Matt Sexton

President Tim Durst called the meeting to order at 5:04 pm.

The Consent Agenda was approved with the correction to the minutes from June 3, 2014 to remove April Fuhr from the attending list. (Fuhr/Nickels)

There were no Citizens' comments, observations or petitions.

BUSINESS

The June 2014 bills were approved as submitted. Director Schuler pointed out a few of the unusual bills that were sent to the City for payment. The \$1,071 bill from Braun ThyssenKrupp Elevator for the elevator service required because of issues related to the tornado was submitted as a line 100-55110-740-000. The CDW-G bill of \$3,152.02 was for data processing (scheduled computer replacements, software, memory and locks for the cables to prevent patrons from unplugging them.) (Anderson/Hood)

The Board heard the director's presentation for the 2015 City Budget due to the Finance director by August 1st. The budget reflects a \$20,479.39 reduction in funds from the County in 2015, an increase in salary for the new director, the reduction of one Page position, and a few salary adjustments due to a shift in personnel. Professional Services fees (currently in the County Funding line) will increase by \$4,825. Overall, the budget is increased by \$18,254 which is slightly less than a 3% difference in the total request. After a discussion, it was moved and seconded to accept the 2015 Library Budget as prepared. Motion carried (Leahy/Fuhr)

A preliminary discussion regarding the proposed multi-use redevelopment of the block bounded by Pine Street, Elm Street, Main Street and Chestnut Street will be on the agenda at the Plan Commission meeting on July 7, 2014, at 7pm in Council Chambers, City Hall. All Board members are encouraged to attend to hear the architect and contractor who will introduce the plan. The presentation is for information only. No action will take place.

All applications for the director position were received by the June 30th deadline. Any that are received after that date will be dated as a point of reference. Director Schuler reported that, as of July 1st, there were 17 library director positions in Wisconsin. The Search Committee will meet this week to work on questions and select candidates to interview. Rosemary Anderson requested that Marilyn Gottschalk be added to the Search Committee. No objections were voiced.

The Board voted on a Resolution to address wage increases of library employees which was discussed at previous meetings. The motion was seconded and accepted. The motion carried. (Gottschalk/Hood)

REPORTS

The Municipal Financial Report was reviewed. In most cases spending is on target. Some line items will not reflect actual cost because they are end of year costs (magazines, conferences, etc.) Advertising and Building and Grounds may exceed their budgeted amounts this year.

The Director's Report included a comprehensive summary of the buildings and grounds issues from the previous month. There were also some issues due to the tornado and severe thunderstorm that followed a few days later. M. Gottschalk asked about the inclusion of *Illustrative Meetings* that were included in the report. The meetings are listed partly as accountability for work done/time outside the library and reflects a similar progress report prepared by Department Heads.

City Council Report. City Manager, Larry Bierke, presented a commemorative plaque signed by Governor Scott Walker to Director Schuler who will be retiring on July 25th. The commendation highlighted 50 years of service to the library field.

Foundation Report: The Foundation Board and Library Board members who are able will attend the second interview for the Fundraiser position on July 8th at 6 pm in the conference room at Karmann Library. This interview was originally scheduled for June 17th, but had to be cancelled because of the tornado and power outage at the library.

Citizens' Comments, Observations or Petitions: None

The meeting adjourned at 6:12 pm (Nickels/Hood)

Respectfully submitted,
Carolyn Schuler

The next meeting will be August 5, 2014, in the meeting room at the library. Please contact President Durst with any agenda items. Acting Director, Erin Isabell, will represent staff at the meeting.

WATER & SEWER COMMISSION MINUTES
MONDAY, July 14, 2014
4:00 P.M.

President Mark Meyers called the Regular Meeting of the City of Platteville Water and Sewer Commission to order on Monday, July 14, 2014 at 4:00 p.m. in the Council Chambers of the Municipal Building.

The following members were present: Mark Meyers, Caroline Kroll, Sara Fosbinder, Dick Bonin and Barbara Stockhausen. City Staff also present: DPW Howard Crofoot and Director of Administration Duane Borgen.

The Consent Calendar was presented for consideration. **Motion by Stockhausen and seconded by Kroll to approve the Consent Calendar as presented:** June 9, 2014 Minutes, June Financial Report, June Bank Reconciliation and Investments Report, Payment of Bills (June 6, 2014 – July 10, 2014) and June Water Quality Report. **Motion carried.**

Borgen discussed the need for an upgrade to the current finance and utility billing software. After receiving quotes and demos from three different vendors, the Springbrook Software was presented and approved by the City Council. The total cost of the software and costs from our IT Contractor is expected to total \$56,360, which is \$4,560 more than the amount budgeted by the City and by the Water & Sewer Department. The recommendation is for the additional \$2,280 needed by Water & Sewer Department to come from the Water & Sewer Fund Balance. Following a brief discussion, **motion was made by Bonin and seconded by Kroll to purchase the software and pay the related IT expenses, coming from the budgeted amount plus the \$2,280 transfer amount as presented. Motion carried.**

Crofoot discussed the Broadway Street Reconstruction project. Everything is going well, with only a couple Water & Sewer items to complete, including installing a new hydrant at Mound View Park. Homeowners are all on the new lines.

Crofoot mentioned that Well #4 at Westview Park has had some problems with cloudy water indicating air in the water. It may be a pump problem, but they plan on televising to see if they can find the problem. Normally it should last quite a while between major maintenance, but problems arose after eleven years, then seven years, and now five years later. A shiny spot where the casing changes size may be the location of the problem, but it is not known for sure at this time.

Crofoot presented the Water & Sewer five year Capital Improvement Plan. In 2015 the current plan is for a Water & Sewer Construction project on Fourth Street from Camp Street to Main Street. This is about .69 miles. Crofoot would prefer doing about 1.5 miles (40 year cycle) or at least 1 mile (50 year cycle). The Council questioned whether Water & Sewer could afford to borrow for doing more miles of construction. With no borrowing by Water & Sewer in 2013 and 2014, approximately \$1.2 million principal in loans have been paid off. In addition, the rates of return by Water & Sewer for the past two years have been sufficient so that there has been no need for doing even a Simplified Rate Increase. The consensus was that this plan will be reviewed and discussed in more detail at the next meeting after the City Council has determined the 2015 street construction projects.

Motion made by Bonin and seconded by Fosbinder to adjourn. Motion carried. Meeting adjourned at 4:55 p.m.

Respectfully Submitted:

Duane H. Borgen
Director of Administration

FREUDENREICH ANIMAL CARE TRUST FUND COMMITTEE MINUTES
Monday, August 4, 2014

The Freudenreich Animal Care Trust Fund Committee met at 4:30 p.m. Monday, August 4, 2014 in the Council Chambers at City Hall. Members present were Dr. Jeff Rolwes, Dr. Jacquelyn Kieler, Marcia Cordts, and ex-officio members Council Representative Barb Stockhausen and Director of Administration Duane Borgen.

The March 3, 2014 minutes were reviewed. Motion was made by Kieler to approve the minutes. Cordts seconded. Motion carried.

The 2014 Financial report showed \$539.77 spent from the \$1,000.00 budget. The Financial report showed that the Petpourri expenses were \$287.99 and the Adoption Announcements totaled \$251.78. Motion was made by Cordts to accept the Financial Report. Kieler seconded. Motion carried.

Upcoming Petpourri articles were discussed. Due to the amount spent already exceeding the budgeted amount, it was decided to only have one more Petpourri article in late November or early December on Winter Tips. The amount over in this line of the budget would be offset by a decrease in the expenses for education materials.

The 2015 budget was then discussed. Due to the limited amount of funds available, it was decided to leave the budget numbers the same as 2014. With most of the funds transferred to the Community Foundation of Wisconsin, it is hopeful that the amount available for this committee starting in 2016 will increase.

A brief discussion then took place on stray cats. Apparently the police department is now picking up stray cats in 2014. At the end of 2013 the police department was no longer picking up cats because there was no money left in their budget.

The next meeting is scheduled for Monday, December 1st. Motion was made by Kieler to adjourn. Cordts seconded. Motion carried.

Respectfully Submitted,

Duane H. Borgen
Director of Administration

PARKS, FORESTRY, & RECREATION COMMITTEE

May 19, 2014 Minutes

The regular meeting of the Platteville Parks, Forestry, and Recreation Committee of the City of Platteville was called to order by Brian Laufenberg at 7:00 p.m. in the G.A.R. Room of City Hall.

ROLL CALL

Present: Brian Laufenberg, Hap Daus, Jason Thompson, Caitlin Rosemeyer, Jason Zeitler, Amy Seeboth, and Melissa Gormley.

Others in Attendance: Luke Peters, Howard Crofoot, Marcia Cordts, Steve Prestegard, Joe Nolan, Tim Ingram, Les Hollingsworth, Jason Tyson, Kyle Ebbe, Jessie Goodwin, Brian Everhart, John Gile, and Ron Weier

NEW BUSINESS

- a. **Moving Platteville Outdoors Update:** Howard Crofoot provided the Committee with a brief update and overview of the Moving Platteville Outdoors project. He noted that the DNR grant had been submitted.
- b. **New Fence in Dog Park:** Marcia Cordts from the Platteville Community Arboretum presented a proposal to expand the existing Dog Park with an additional 90' x 39' enclosure. The additional enclosure would provide a second enclosure for small dogs or dogs in training. Funding has been secured. Melissa Gormley made a motion to approve the enclosure, seconded by Jason Zeitler. Motion carried.

OLD BUSINESS

- a. **Responses to Urban Forestry Questions:** Included in the Committee packet were answers to Ken Kilian's questions related to Urban Forestry. In addition to those written answers Howard Crofoot noted that the City had recently received a donation of ten sapling oak trees. Hap Daus noted that there was a partially cut tree that might be a safety hazard in Knoll Wood Park and question the planting of six trees along Rountree Avenue stating that the location would not provide proper water to support tree growth.
- b. **Intoxicants in Public Parks:** Luke Peters provided the Committee an update on his work on the Intoxicants regulations. Instead of drafting additional proposals Luke noted that he would instead work with the License Committee and Common Council to discuss what they would like included in the ordinance.
- c. **Knoll Wood Single Track Trail:** Following a brief review of the proposed single Track Trail by Joe Nolan, the committee heard a history of Knoll Wood Park / Greenspace by Luke Peters. Luke stated that the park was "dedicated to the City for park and drainage". The Committee then listened to citizen comments against, in favor, and in general regarding the proposed trail. Those against the trail said that they were concerned about privacy and that there was already an existing paved trail. They added that when moving to the area it was their understanding that this land was

“greenspace” versus “recreation space”, adding that those that residents in the new subdivision knew about the existing trail. Those in support of the trail noted that the trail would be a low cost amenity that would benefit the residents as a whole versus providing a “private natural buffer” for residents. Less Hollingsworth with Platteville Human Powered Trails added that their organization understands many of the concerns raised by the local residents. He added that “go or no go” was not the right way to look at the proposal. Instead he would like to work with residents to correct any misinformation and see how they can work with local residents. Member of PHPT noted that the trail would be installed to the standards of the International Mountain Bike Association and that it is also in their best interest to address concerns of erosion, tree damage, wildlife disturbance, and privacy--they don’t want to have a trail that encroaches on existing houses. Following citizen comments the Committee discussed the impact of past single track trails including the Hirsch Farm and Mound View Park. Jason Thompson stated that in his walking of the trails he had not noticed any issues with erosion or tree loss. Hap Daus asked member of PHPT if they would be willing to install plantings as natural barriers at the request of existing homeowners. Jason Tyson thanked him for asking the question and noted that they have already met with some homeowners and would continue to work with homeowners to provide natural plantings. Following discussion Jason Zeitler, made a motion to recommend the construction of the proposed single track trail in Knoll Wood Park / Greenspace, seconded by Melissa Gormley. Amy Seeboth made a motion to amend the original motion, adding a 10’ minimum setback from existing lot lines, seconded by Hap Daus. Amendment carried. The Committee then voted to recommend the construction of the proposed single track trail in Knoll Wood Park / Greenspace with a 10’ minimum setback from existing lot lines. Motioned carried.

NEXT MEETING

Next meeting will be on Monday, June 16, 2014 at 7:00 p.m. in the GAR Room of City Hall.

ADJOURNMENT

A motion was made at 8:15pm by Hap Daus, seconded by Jason Thompson to adjourn. Motion carried.

Submitted by,

Luke Peters
Recreation Coordinator

BUILDING PERMITS - 2014

| # | NAME | ADDRESS | CLASS | VALUE | REVIEW | BUILDING | SEAL | PLB | ELECT | HVAC | SIGN | RAZING | OCCY | EROSION/ IMPACT/MOVE | DATE | WORK_DONE |
|---------------------------------------|--------------------------|--------------------------|-------|-----------------|----------|-------------|---------|------------|-------------|-------------|----------|----------|----------|-------------------------|----------|--------------------------|
| 157 | ROSALIO PACHECO | 105 W BUS HWY 151 | 327 | \$15,000.00 | | \$52.50 | | | | | | | | | 07/01/14 | OPEN ROOF STR/ 5 WINDOWS |
| 158 | BRIAN DAILEY RENTALS LLC | 525 N COURT ST | 434 | \$2,800.00 | | \$25.00 | | | | | | | | | 07/01/14 | 8 WINDOWS/2 DOORS |
| 159 | JEFF KUNKEL | 250 LUTJEN ST | 437 | \$1,000.00 | | \$25.00 | | | | | | | | | 07/01/14 | EGRESS WINDOW |
| 160 | MIKE DALECKI | 675 STALEY AVE | 434 | \$23,504.00 | | \$100.00 | | | | | | | | | 07/07/14 | SIDING & REROOF |
| 161 | KWIK TRIP INC | 430 S WATER ST | 006 | \$2,500.00 | | | | | | | \$50.00 | | | | 07/08/14 | SIGNAGE |
| 162 | TIMMERMAN TALENTS | 640 STRAW AVE | 002 | \$9,981.00 | | | | | \$50.00 | | | | | | 07/08/14 | REPLACE SOLAR PANELS |
| 163 | JOE UDELHOVEN | 55 W MAIN ST | 006 | \$500.00 | | | | | | | \$50.00 | | | | 07/09/14 | SIGNAGE |
| 164 | UBERSOX PROPERTIES | 1950 UBERSOX DR | 001 | \$13,500.00 | | | | | \$140.00 | | | | | | 07/10/14 | ELECT FOR ADDITION |
| 165 | ROSALIO PACHECO | 105 W BUS HWY 151 | 001 | \$2,000.00 | | | | | \$25.00 | | | | | | 07/10/14 | WRING FOR PAVILIAN |
| 166 | FIRST CAPITAL AG | 147 KEYSTONE PKWY | 006 | \$4,986.00 | | | | | | | \$50.00 | | | | 07/14/14 | SIGNAGE |
| 167 | TOM BUSSE | 210 W CEDAR ST | 434 | \$5,400.00 | | \$25.00 | | | \$25.00 | | | | | | 07/14/14 | REMODEL/ELECT TO POND |
| 168 | BROWNING FAMILY PRT | 750/760 STALEY AVE | 434 | \$2,000.00 | | \$25.00 | | | | | | | | | 07/14/14 | REROOF/GUTTERS/MIN/SHED |
| 169 | BROWNING FAMILY PRT | 780 STALEY AVE | 434 | \$1,500.00 | | \$25.00 | | | | | | | | | 07/14/14 | REROOF GARAGE/GUTTERS |
| 170 | BROWNING FAMILY PRT | 730 STALEY AVE | 434 | \$10,000.00 | | \$50.00 | | | | | | | | | 07/14/14 | ROOFING/ SIDING /GUTTERS |
| 171 | JEFFREY BECKER | 710 STALEY AVE | 434 | \$100,000.00 | | \$100.00 | | \$25.00 | \$50.00 | \$25.00 | | | | | 07/14/14 | STORM DAMAGE REMODEL |
| 172 | HOLLY ZIABRD | 580 N FOURTH ST | 434 | \$23,000.00 | | \$100.00 | | | | | | | | | 07/15/14 | REMODEL KITCHEN |
| 173 | TIM & ANNE DONOVAN | 35 ALDEN AVE | 434 | \$3,257.00 | | \$25.00 | | | | | | | | | 07/15/14 | PARTIAL REROOF |
| 174 | R&M J&S RENTALS LLC | 540 W MINERAL ST | 434 | \$18,500.00 | | \$50.00 | | \$25.00 | | \$25.00 | | | | | 07/16/14 | SIDING & REMODELING |
| 175 | NORMANDY PARTNERS | 20 COLLEGE DR | 437 | \$25,000.00 | | \$87.50 | | | | | | | | | 07/16/14 | PARTIAL REROOF/DOORS |
| 176 | JOSH PROPST | 580 BOLDT ST | 001 | \$800.00 | | | | | \$25.00 | | | | | | 07/16/14 | SERVICE UPDATE |
| 177 | BRUCE JOHNSON | 55 S BONSON ST | 437 | \$3,000.00 | | \$25.00 | | | | | | | | | 07/21/14 | REROOF |
| 178 | BEVERLY MILES | 775 E MADISON ST | 434 | \$3,950.00 | | \$25.00 | | \$25.00 | | \$25.00 | | | | | 07/21/14 | FURN/WATER HTR/INSULATE |
| 179 | PETER CARROLL | 750 BROADWAY ST | 434 | \$3,000.00 | | \$25.00 | | | | | | | | | 07/21/14 | REROOF |
| 180 | BRIAN SHERMAN | 230 RICHARDS ST | 434 | \$6,900.00 | | \$50.00 | | | | | | | | | 07/23/14 | REROOF |
| 181 | SHANLEY PROPERTIES | 270 RICHARDS ST | 001 | \$7,290.00 | | | | | \$50.00 | | | | | | 07/24/14 | STORM DAMAGE REMODEL |
| 182 | DAN BRUNTON | 240 N SECOND ST | 001 | \$1,200.00 | | | | | \$25.00 | | | | | | 07/28/14 | SERVICE UPDATE |
| 183 | GUERDON BROWNING | 785 S CHESTNUT ST | 437 | \$10,000.00 | | \$35.00 | | | | | | | | | 07/28/14 | REROOF |
| 184 | FRANCIS DAILEY | 675 UNION ST | 434 | \$5,000.00 | | \$25.00 | | | | | | | | | 07/28/14 | ENCLOSE PATIO |
| 185 | PLATTEVILLE DELEFIELD | 720/740/760 E MINERAL ST | 437 | \$93,000.00 | | \$325.50 | | | | | | | | | 07/29/14 | SIDING |
| JULY TOTALS (CITY) | | | | \$398,568.00 | \$0.00 | \$1,200.50 | \$0.00 | \$75.00 | \$390.00 | \$75.00 | \$150.00 | \$0.00 | \$0.00 | \$0.00 | | |
| JULY TOTALS (E-T) | | | | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | | |
| JULY TOTALS (CITY & E-T) | | | | \$398,568.00 | \$0.00 | \$1,200.50 | \$0.00 | \$75.00 | \$390.00 | \$75.00 | \$150.00 | \$0.00 | \$0.00 | \$0.00 | | |
| 2014 YEAR-TO-DATE TOTALS (CITY & E-T) | | | | \$10,489,472.91 | \$230.00 | \$26,789.84 | \$90.00 | \$6,758.76 | \$15,752.76 | \$12,847.76 | \$825.00 | \$100.00 | \$600.00 | \$2,735.00 | | |

BUILDING INSPECTION DEPT.
CITATIONS ISSUED

| CITATION # | LAST NAME | FIRST NAME | M | VIOLATION ADDRESS | VIOLATION | CITATION SENT | FINE | CURRENT STATUS 08/15/14 |
|------------|--------------------|------------|---|--------------------|---------------------------|---------------|----------|-------------------------|
| 1580DCL4GD | BONIN | RICHARD | P | 310 W ADAMS STREET | BLIGHTING INFLUENCE | 7/30/2014 | \$200.50 | INTAKE 8/25/14 |
| 1580DCL4GF | WILSON ENTERPRISES | | | 225 E MAIN STREET | PROPERTY MAINTENANCE CODE | 7/30/2014 | \$200.50 | INTAKE 8/25/14 |
| 1580DCL4GJ | PAULY | REGINA | R | 45 N SECOND ST | GARBAGE/RUBBISH | 8/5/2014 | \$200.50 | INTAKE 8/25/14 |
| 1580DCL4GK | IHM | MARK | H | 105 E MAIN ST | GARBAGE/RUBBISH | 8/13/2014 | \$200.50 | INTAKE 9/8/14 |
| 1580DCL4GL | MAIN PROP LLC | | | 40/50 W MAIN ST | GARBAGE/RUBBISH | 8/13/2014 | \$200.50 | INTAKE 9/8/14 |
| 1580DCL4GM | BAYLEY GROUP | | | 85 E MAIN ST | GARBAGE/RUBBISH | 8/13/2014 | \$200.50 | INTAKE 9/8/14 |
| 1580DCL4GN | BONIN | RICHARD | P | 310 W ADAMS ST | BLIGHTING INFLUENCE | 8/15/2014 | \$263.50 | INTAKE 8/25/14 |
| 1580DCL4GP | WILSON ENTERPRISES | | | 225 E MAIN STREET | PROPERTY MAINTENANCE CODE | 8/15/2014 | \$263.50 | INTAKE 8/25/14 |

PLATTEVILLE PUBLIC LIBRARY

Director's Report

VALIDATIONS

Inadequate, but enthusiastic thanks go out to library staff who stepped forward to keep library operations intact after the tornado. While closed to the public on Tuesday and Wednesday until noon because of power outages, they dealt with a variety of alarms going off, kept the book drop cleared several times, attended to tasks that affected other member libraries (pull list prepared for Wednesday's delivery), processed Inter-library Loans, shelved materials, etc. Other members helped with physical building issues and others assisted City emergency operations personnel at the high school. Some programs had to be cancelled and attendees notified, and network operations were attended to as quickly as possible after the power returned. Patrons experienced minimal interruption of service the entire time thanks to those staff members who saw a need and simply addressed it.

BUILDING & GROUNDS

Building problems continue to take administrative time in order to resolve the issues. Rather than spend a lot of time reporting at the Board meeting, I will summarize events here.

Ingersoll replaced a baseboard heater in the elevator pit.

Both Tuesday and when the power was restored on Wednesday morning, June 18th, the fire alarm was triggered. We contacted Security Products in Dubuque who worked with us to reset the silent alarms. However, it would not reset. It was at this time that we detected smoke and a burning smell in the elevator shaft. The fire department was called and responded quickly. I thought that perhaps the sump pump had burned out, or that the new baseboard heater that was installed in the elevator pit was on fire, but it turned out that a ballast in the light of the elevator car had burned out. Thus the haze and the burning smell. The fire inspector noted that the battery that controls the alarm for the elevator failed and needed to be replaced which is why the reset failed. Erin Isabell went to Dubuque to pick up a special replacement battery and once that was installed, the system restored. So we are all up to speed on fire alarm and safety issues.

In meetings with the team for the block redevelopment this past year, I learned that there is a 9-foot slope in the grade from Main Street to Pine Street. While watching the torrential rain from my office window last Thursday and worrying about more water in the basement, I observed a turbulent river running into the drain/sewer at the edge of the sidewalk. Is this the possible cause of all of the rain in the basement? I went downstairs to check the mechanical room to find water was running through the electrical box and noted the wet walls and the puddle on the floor. This happened during a previous heavy rainfall and was checked out by Schmidt Electric, so I knew what I was seeing and that there was no danger there. I also, once again, heard the sound of water rushing like a river under the elevator car. Previous results from hearing this have resulted in baseboard burnouts and expensive oil return equipment so I was a little concerned and called Ingersoll for a preventative check. The elevator technician had just completed the monthly inspection and reported a dry pit floor the previous week. The elevator pit did indeed have a layer of water on the floor and about 6" up the walls all around were wet which made me think of the 9' slope in grade again. Is this the source of the water?

We are sort of between a rock and a hard place. Options include having a contractor look at the pit floor and walls, installing an alarm to alert us about water encroaching the oil return pump again, etc. - all expensive propositions - or holding out to see how the block development progresses. We have replaced the oil return pump twice in 2 years at \$864 plus labor. We have also replaced the baseboard heater and the sump pump. The sump pump burned out from excessive water drainage which we believe was a combination of a neighbor's pool emptied into the library parking lot and into the drain at the end of the back sidewalk followed by heavy rain.

The Simplex Grinnell inspector performed 90 minute tests on 6 exit and 21 emergency lights and noted that the battery on 1 emergency light failed and that the all 6 exit lights were dim and barely passed inspection. We will try to have those batteries replaced locally to avoid the expense of Simplex Grinnell staff doing the work. While trying to identify the one failed emergency light battery, 4 of us separately walked through the building with the floor plan for both floors and could only locate 20 emergency lights. With the renovation in 2001, perhaps one was removed but never noted on the original contract, so we will look into that with Simplex Grinnell to update either their or our records. We did locate the failed light and will also have the batteries in the emergency lights replaced.

The problem with the front door quickly slamming shut can be resolved with the replacement of weather stripping, which has worn down. It was not the upper spring that was causing the slamming of the door. With my limited knowledge of doors and such, I am in the process of trying to identify a source to purchase the parts and have the strips installed. There is also a problem with the outer automatic door in the back entrance, so I am investigating a company that can help up with this issue, starting with local companies. It, too, may be a battery, but I do not know how to determine that. In the meantime, we are assisting patrons and the delivery drivers with openings and closings.

Luke helped replace the telephone back-up battery for us. It ran out of juice when the power was off so long, but it is a rechargeable battery and corrected itself when the power was restored.

One neighbor who hosted a grand graduation part the 1st weekend in June felt entitled to use the library dumpster for all of the beer containers, paper products, Styrofoam carton parts, etc. We had to call Faherty's for a special pick-up – an extra cost - since we use the dumpster on a daily basis and it fills quickly.

TECHNOLOGY

Luke worked on creating our first public Windows 8.1 computer. It will replace the email computer. Windows 8.1 is different than Windows 7; however, from a desktop standpoint it looks similar. The new computer is also a touch screen which helps with the Windows 8 accessibility.

Early in June a patron unplugged the public wireless network cable in the basement. This is not the first incident of this kind. Luke has ordered and installed locks on those cables to prevent future unplugging activity. Once unplugged, the wireless for the entire building goes down.

LEGISLATIVE UPDATE

Wisconsin

No update as the Legislature has recessed for the year.

Federal

Net Neutrality

Rep. Doris Matsui (D-CA) introduced the Online Competition and Consumer Choice Act of 2014 on June 17, 2014. This net neutrality bill would prohibit Internet service providers from giving preferential treatment to the traffic of online content, applications, services or devices. ALA is rallying librarians to support this legislation.

IMLS Funding

The U.S. Senate Appropriations Subcommittee on Labor, Health and Human Services, Education, and Related Agencies (LHHS) marked-up a FY 2015 spending bill Tuesday, June 10. This spending bill includes several important programs for American's libraries, including LSTA and IAL (Innovative Approaches to Literacy). In this bill, LSTA has been funded at **\$180.9 million**, the same level as in FY 2014. IAL was also level funded within the bill's report language, funding this program at **\$25 million** for FY 2015. A minimum of half of the money appropriated to IAL must go to a competitive grant for low-income school libraries.

A full committee mark-up has not been scheduled. No action has been taken in the U.S. House on the LHHS Appropriations bill.

I have written letters to our representatives to urge them to support the passage of the *Workforce Innovation and Opportunity Act* (WIOA). This legislation is a bipartisan agreement that would reauthorize the *Workforce Investment Act* (WIA). WIOA, which is expected to be on the Senate floor sometime the week of **6-23** and has the following provisions supporting public libraries:

Title I – Workforce Development Activities

- **Allows public libraries to be considered additional One-Stop partners.** Meaning that Libraries will now have access to federal funding for job training and job search programs.
- **Functions of the State and Local Workforce Development Board.** State and Local Workforce Boards must include plans to improve digital literacy skills at One-Stop delivery systems.
- **Prohibits federal supervision or control over selection of library resources.**
- **Allowable Statewide Employment and Training Activities.** Authorizes adult education and literacy activities provided by public libraries as an allowable statewide employment and training activity.

Title II – Adult Education and Literacy

- **Definition of Workforce Preparation Activities.** Includes a definition of “workforce preparation activities” that specifically includes digital literacy skills.

PERSONNEL

Holly Feuling, Children's Services, has tendered her resignation as of August 15, 2014. She will be moving to Hawaii. We have promoted Lydia Sigwarth to that position and will begin a search for her replacement. The new hire will be Technician I/Children's Services and Lydia's current assignments will be redistributed.

Elizabeth Klar, a Page since 2009, will resign from her position on July 5th to take an internship in Dodgeville in order to complete her college degree.

Cheryl Philipps has worked extra hours at City Hall to assist staff while Jane Leighty shifts her responsibilities to Water & Sewer and Jodie Richards is on maternity leave.

PROGRAMMING

Children's Services (Erin Isabell, Holly Feuling, Lydia Sigwarth)

In 2012, we had 239 people registered for summer reading programs. In 2013, we had 303 people register. So far we have 341 for this summer. Erin, Holly and Lydia have really ramped up the programming for all ages. Registration numbers speak for themselves.

June 4- 5th grade visit- 51 (2 sessions)
June 12- Mad Science kick off- 100
June 21- Lego movie- 21 (2 sessions)
June 24- Book club- 3
June 25- Summer school outreach @ PMS- 25 (2 sessions)
June 28- Bubble-ology- (2 sessions) *TBA
Infant/Toddler- 94 (4 sessions)
Preschool- 39 (3 sessions)
Lunch Bunch- 18 (2 sessions)

Adult/Young Adult (Karina Zidon / Nancy Sagehorn)

6/9/2014 Make it Monday: Tyvek wallets – 3 adults, 2 teens
6/18/2014 In Stitches (open craft night) – 1 adult, 1 teen
6/25/2014 Chemical Reactions: Ice Cream – 4 teens
6/25/2014 All About Little Free Libraries – 5 adults, 2 teens, 1 volunteer presenter

Adult/Outreach Services (Deb Burkholder)

- 10 members at the Senior Book Club
- 5 members met and discussed Apr House by Sara Gruen for Deb's Bookclub
- Outreach services to 45 people at 9 various senior living places
- 233 items were taken to individuals at the homes

ILLUSTRATIVE MEETINGS

June 4 Larry Bierke, Howard Crofoot, Joe Carroll, Erin Isabell
Troy Hoekstra, Larry Bierke, architects from Plunkett Raysich,
Scott Kramer and Michael Brush, Architect
Jodi Sweeney, Fundraiser interview

June 5 Larry Bierke
Cindy Tang, Foundation

June 6 Cheryl Philipps

June 9 Erin Isabell and Karina Zidon

June 10 SWLS Cataloguing Committee
Common Council

June 11 Larry Bierke, Howard Crofoot, Joe Carroll, Erin Isabell
Sarah Strange

June 13 SWLS Tech committee

June 14 Luke Korzeniewski

Tuesday, June 17 and June 18, EOC work as Volunteer Coordinator following the 2 tornadoes that touched down in Platteville. I was joined by Cheryl Philipps who was instrumental in helping to organize volunteer registration. Erin Isabell stepped up and handled the activity at the library during this time of unknown happenstance.

June 17 EOC Volunteer Coordinator activities

June 18 EOC activities and managing the issues at the library
Development meeting with Scott Kramer, Troy Hoekstra, & Fire Dept.

June 19 EOC meeting

June 23 Erin Isabell, Cheryl Philipps

June 25 Department Heads
Larry Bierke, Howard Crofoot, Erin Isabell

June 26 EOC review session

June 27 SWLS PLAC/NetSW meeting

June 30 Erin Isabell

Upcoming for the Board

Meetings for Director Search Committee to review Director candidates, choose interview and reference questions and arrange for candidates to come to Platteville.

City of Platteville
DEPARTMENT PROGRESS REPORT
Senior Center

Week Ending: August 16, 2014

ACCOMPLISHMENTS

- Cindy Busch, UW-Extension Nutrition Educator presented a program on “Dining Out” 8/5
- Mike Mair spoke to the Senior Reading Club about his book *Kaiten* 8/6
- Senior Bingo 8/6
- “Just Ask Judy” with Judy Pearce RN BSN presented a program on Dealing with the Heat 8/8
- Commission on Aging members, Senior Center Association members, Councilman Dick Bonin, and Senior Center staff visited 3 Senior Centers of similar size: Monona, Stoughton, and Oregon. The purpose of this visit was to compare offerings, determine what we could implement here in Platteville to improve our center, and to help us recognize what we are doing right. 8/13
- Twister Trivia 8/15
- Meetings: Senior Citizens Association 8/8, Wisconsin Association of Senior Centers District Meeting 8/15, Common Council 8/12
- Regular Activities: Music w/Vera 8/6, 8/13, Exercise Classes, Bridge/Smear, Euchre, 500/Solo, Cribbage, Sheepshead, What’s in the Bag?, Mystery Person

MAJOR OBJECTIVES FOR THE COMING MONTH

- SC Policy Development – ongoing
- Interior improvement planning & cost estimates
- Install hand rail at Bonson Street entrance and replace the rotted transition piece at the service entrance.
- Seal entrance doors for improved energy conservation.

PUBLIC INFORMATION ITEMS

- Those who participated in the Stepping On program earlier this year are invited to a reunion September 2 from 1-3pm.
- Billy Feitlinger, Executive Director of the Wisconsin Alliance for Retired Americans (WIARA) will visit the center on September 15 at 11am to discuss earned retirement programs such as strengthening and protecting the State of Wisconsin Homestead Tax Credit, Medicare and Social Security.

THINGS THAT NEED ATTENTION (City Manager/City Council)

COMMITTEE REPORT

The Commission on Aging (COA) was formed by resolution of the Common Council. The Commission's function is to determine the needs of Platteville senior citizens, to create community awareness of these needs, and to develop resources and services to meet these needs. This is accomplished by working with other area agencies and organizations.

Next meeting will be held on Friday, August 22, 2014 at the Platteville Senior Center @ 9am.
Approved meeting minutes are available at www.platteville.org/commissiononaging .

City of Platteville

DEPARTMENT PROGRESS REPORT

**Brian M Allen, EMS Administrator
Platteville Emergency Medical Service**

Period ending: 19 August 2014

ACCOMPLISHMENTS

- Ambulance calls for August – 46 (as of 08/18)
- ALS Ambulance calls for August – 16 (as of 08/18)
- Meeting with City Manager
- Conducted CPR training for 2 library staff
- Attended EMS Discussion Meetings
- Conducted background investigations on potential employees
- Attended Department Meeting
- Working on revisions to Emergency Operations Plan
- Ambulance calls/assist

MAJOR OBJECTIVES FOR THE COMING MONTH

- Continued AEMT level success and Quality Assurance/Quality Improvement

PUBLIC INFORMATION ITEMS

- EMS calls for 2013 –653 (as of 08/18)
 - ALS level calls – 221 (as of 08/18)
- EMS Calls for 2014 – 720 (as of 08/18)
 - ALS level calls – 206 (as of 08/18)

THINGS THAT NEED ATTENTION (City Manager/City Council)

COMMITTEE REPORT

City of Platteville
DEPARTMENT PROGRESS REPORT
Luke Peters
Recreation Coordinator

Week Ending: Aug. 5, 2014

ACCOMPLISHMENTS

- VFD paperwork has been submitted to the State Energy Office and Alliant Energy
- Bike rack paperwork has been submitted to the Community Fund
- Attended Strawberry Festival: It was nice to see the event become more health focused
- Attended the special budgeting session of the Common Council
- Attended the Tourism Committee Meeting
- Ran CAT5 wiring from the parks maintenance router to the BECS controller
- Met with Carl from Carrico to setup the web interface for the BECS controller, but we were unable to solve the network issues that day. CompuNet is requesting some additional information.
- Received high water usage report from the new 3" valve at the pool. Following the testing of the water valve, I will present options to our park staff that will include: hiring a diver, testing in the deep end this winter, or waiting and seeing if the joint repair, scheduled this fall, solves the issue.
- Analyzing the VFD log though the first 20 days we are able to tell that our pool motors are "overworking". The two 20hp motors are not producing the flow we expect to see. As such we are also not seeing the savings we were projecting with the VFD. I have been talking with Carrico and Neptune-Benson to help diagnose the problem. We will be scheduling a video scope to inspect the impellers as a bad impeller is the most likely cause.
- Ordered replacement pressure gauges for the pool. Without the working gauges it is impossible to calculate and calibrate our actual flow rate.
- Issues with radio controller on the lights at Legion Park
- Fall / Winter City Newsletter has been approved for printing
- 2015 Department Budget has been submitted
- Facilitated the end of season soccer tournament for U7, U9, and U11 teams
- Since the last Progress Report we have collected \$2,444 in registration fees

MAJOR OBJECTIVES FOR THE COMING MONTH

- Receive and distribute the Fall / Winter City Newsletter
- Follow up with Carrico and CompuNet on setting up web interface on the BECS
- Continue to work with Parks and Water & Sewer to solve high water usage at the pool
- Schedule video scope inspection of the pool impellers
- Prepare and facilitate the Platteville Triathlon

PUBLIC INFORMATION ITEMS

THINGS THAT NEED ATTENTION (City Manager/City Council)

COMITTEE REPORTS

- **Community Safe Routes Committee (CSRC):** Next meeting will be on Monday, August 18, 2014 at 6:00 p.m. in the GAR Room of City Hall.
- **Parks, Forestry & Recreation Committee:** Next meeting will be on Monday, August 18, 2014 at 7:00 p.m. in the GAR Room of City Hall.

City of Platteville
DEPARTMENT PROGRESS REPORT
Luke Peters
Recreation Coordinator

Week Ending: Aug. 19, 2014

ACCOMPLISHMENTS

- For the second month pool attendance is down from 2013 to 2014. The sharpest decline in attendance is from 6:15pm to 8:15pm, down 33%. I have asked the pool manager, when possible, to reduce staff during these times to help offset this loss of revenue.
- Held the final Flick N Float for the season at the Platteville Family Aquatic Center.
- Facilitated the 11th Platteville Triathlon. This year's race featured a new route and was well received. Registration was up 34 participants (52%) from 2013. Profits from the event will be contributed to the Platteville Parks Endowment Fund.
- Wrapped up Adult Sports programming for 2014 including final games for Men's Softball, Coed Softball, Women's Sand Volleyball, and Coed Sand Volleyball. Team registration for the season was down 5 teams (10%) from 2013.
- Conducted the captains meeting for Fall Coed Softball. Team registration is up 3 teams (43%) from 2013.
- Attended the meeting of the Common Council.
- Registered to attend the Wisconsin Community Tree Management Institute.

MAJOR OBJECTIVES FOR THE COMING MONTH

- Receive and distribute the Fall / Winter City Newsletter
- Follow up with Carrico and CompuNet on setting up web interface on the BECS
- Continue to work with Parks and Water & Sewer to solve high water usage at the pool
- Schedule video scope inspection of the pool impellers
- Hire staff for Tennis, NFL Flag Football and Soccer all starting the week of Sept. 7 – 13.

PUBLIC INFORMATION ITEMS

THINGS THAT NEED ATTENTION (City Manager/City Council)

COMITTEE REPORTS

- **Community Safe Routes Committee (CSRC):** Please see Director of Public Works report. Next meeting will be on Monday, September 15, 2014 at 6:00 p.m. in the GAR Room of City Hall.
- **Parks, Forestry & Recreation Committee:** Luke Peters presented the Committee on updates to Capitol Project at Mound View Park. Howard announce that the City was applying for Catastrophic Storm Forestry Grant to replace park trees lost in the tornadoes. Luke Peters updated the Committee on fundraising efforts for the Platteville Parks Endowment Fund. Raising \$5,000 from the Platteville Triathlon and Pizza for Parks. Luke Peters presented an update to the intoxicants in public places ordinance. The Council passed a revision that included allowing alcohol to be consumed by registered campers in Mound View Park. Howard Crofoot announced that Platteville has been selected to receive \$633,000 from a DNR Trail Grant. Next meeting will be on Monday, September 15, 2014 at 7:00 p.m. in the GAR Room of City Hall.

DEPARTMENT PROGRESS REPORT
Community Planning & Development



Week Ending: August 8, 2014

ACCOMPLISHMENTS

- Worked on the property sale and development proposals and reviewed all of the submittals.
- Continued to work with property owners regarding repairs needed as a result of the storms.
- Processed several curb appeal grants on behalf of the RDA.
- Completed the 2015 department budget.
- Worked on articles for the City newsletter.
- Continued to work on property maintenance issues.

MAJOR OBJECTIVES FOR THE COMING MONTH

- Investigate the potential creation of a TIF district in the area most damaged by the storms.
- Finish the design standards for signage in the downtown historic district.
- Work on a database of zoning information for use in the GIS system.
- Continue working on the property sale and development proposals.

PUBLIC INFORMATION ITEMS

- None

THINGS THAT NEED ATTENTION (City Manager/City Council)

- None

OTHER INFORMATION

- None

City of Platteville
DEPARTMENT PROGRESS REPORT
Director of Administration

August 19, 2014

ACCOMPLISHMENTS

- Filed Tornado Damage Expenses with EMC Insurance
- Filed Tornado Damage Expenses Not Paid By Insurance with Wisconsin Disaster Fund
- Primary Election Completed, Voting by Approximately 14% of the Registered Voters
- Received Eva Beining Estate Funds for Rountree Gallery
- Tax Settlement with County Treasurer
- Sent Out RSP for Auditing Services
- Compiling 2015 Budget
- Process Payment to TIF Developer Per Agreement
- Processed City Council Minutes and W&S Commission Minutes
- Processed Health Insurance Claims and Flex Reimbursements
- Processed Workers Compensation Claims
- Prepared Ordinance & Resolutions, and Published as Required
- Processed City and W&S Payrolls and Payments of Bills
- Cemetery Lot Sales and Burials Processed
- Attended Numerous Local Meetings and an Insurance Seminar

MAJOR OBJECTIVES FOR THE COMING MONTH

- Work with Compunet on the G Drive Restructure and Clean Up
- CIP to be Adopted by Water & Sewer Commission
- Airport Construction Proceeding, Estimated Completion Early October
- Finalize Proposed 2015 Budget
- Continue with TID #8 Termination Process
- Process Payrolls and Payments of Bills
- Continue Personal Property Taxes Collection Process

PUBLIC INFORMATIONAL ITEMS

- W&S Information on City website
- Preliminary Census Report from the State shows City of Platteville population is 12,433
- 2014 Equalized Value for City of Platteville is \$621,792,200, up 12% from last year
- November 4 – General Election (7 AM – 8 PM)

THINGS THAT NEED ATTENTION (City Manager/City Council)

- N/A

COMMITTEE REPORT

- N/A

City of Platteville

DEPARTMENT PROGRESS REPORT

**Department of Public Works
Howard B. Crofoot, P.E.**

Period Ending: August 19, 2014

ACCOMPLISHMENTS

- Broadway Project is ongoing.
- GIS project on hold due to funding.
- Training at DOT HQ in Madison on August 11 on the new Taxi grant computer application process.

MAJOR OBJECTIVES FOR THE COMING MONTH

- Taxi RFP
- Continue Broadway project
- Complete designs on remaining 2014 projects
- Sidewalk grinding to begin late this week and sidewalk replacement soon after.
- EDA Project

PUBLIC INFORMATION ITEMS

- Broadway project is ongoing. Phase 2 is ongoing. It will be late.
- Wednesday August 20, 2014 – there will be work on the driveway going into the commercial area on N. Water Street between Legion Field and TriCor to expand the driveway to the south. Persons may have to use the TriCor driveway temporarily on that day. Sometime later, the area will have concrete apron poured.

THINGS THAT NEED ATTENTION (City Manager/City Council)

- Review Contract 9-14, Wal-Mart Bike Path and either reject bids or accept bid that is over budget.
- Approve Contract 12-14, Street Maintenance for Thin Overlays.
- Set Public Hearing for Public Transportation for September 23, 2014 to determine IF the City wishes to combine the taxi and Shuttle systems and/or expand taxi service as of January 1, 2015.

COMMITTEE REPORT

- **Community Safe Routes Committee (CRSC):** The last meeting was on August 18, 2014. The next meeting will be September 15, 2014.
- **Park, Forestry & Recreation Committee (PFR):** The last meeting was on August 18. Next meeting will be on September 15, 2014.
- **Water & Sewer Commission:** See minutes.

Project Update

08/19/2014

Pool Joint Repair & VFD Pumps: This project will repair the construction/expansion joints in the pool bottom and replace pumps with Variable Frequency Drive (VFD) pumps to save energy. We received a grant (written by Luke Peters) to install the energy saving pumps. The VFD and BECS controller have been installed. The joint repairs will take place in the fall.

Broadway: Bids were opened on February 18, 2014 and awarded on March 11, 2014. The Contract will be to reconstruct the street using concrete, do Alternate A - Grant Street and Alternate D - Pedestrian/Bike path in Mound View Park. We held a Public Information Meeting on March 31. Phase 1 work is complete. We are on Phase 2 work. Water & sewer is complete except for one hydrant to be installed at Moundview Park. All customers are on the new water & sewer lines. Work has been delayed on the Phase 2 portion. The Madison Street intersection will NOT be complete before school starts. It is unclear if the section near Neal Wilkins will be complete before school starts. There is a \$1,000 per day liquidated damages clause that will be enforced for Phase 2 not being complete beginning August 29. Asphalt on Grant & May Streets is scheduled for August 21 or 22. Concrete by Neal Wilkins will be poured August 20, August 22 and hopefully early next week. It is unknown when sidewalks will be completed.

Industry Park Expansion: This is a 2014 project to use TIF 4 funding as match for grants to do some infrastructure work in the new 39 acre Industry Park Expansion area formerly owned by Rosemeyer. TIF 4 funding will close in November 2014. We purchased the land for the storm water pond expansion and submitted a grant request to EDA. The grant was approved as explained by Ed White. The Council has approved a contract with Delta 3 Engineering - subject to EDA approval. EDA has some delays in providing paperwork and approvals.

Wal-Mart Bike Path: This is a 2014 project to connect the existing bike path at Keystone Parkway behind Wal-Mart to Progressive Parkway in front of Wal-Mart. The path will be on an easement along the lot line between Wal-Mart and Menards. Bid opening was on July 29. This project is up for action at this Common Council meeting.

Elm Street Lift Station & Force Main: This is a Water & Sewer project to rehabilitate the pumps & electrical systems for the Lift Station at the corner of North Elm Street and West Golf Drive. It will also look at rehab or replacement of the force main (pressure pipe) that goes from the lift station to the gravity sewer line on Ridge Avenue. Delta 3 made a presentation to the Water & Sewer Commission. The consensus was to replace the Lift Station in its current location and replace at least the first 100 - 200 feet of force main and evaluate the rest of the force main for possible replacement next year.

PCA Trail Paving & Lighting: The Common Council approved the total pledge of \$200,000 (\$50,000 from a previous pledge) and the City sponsored a grant request to the DNR. The project would pave and install lighting on the PCA trail from the Chestnut Street bridge out to the end of the Platteville - Belmont Trail behind Menards. The DNR recently awarded a matching grant of over \$633,000 and has submitted a grant to the Federal Government on our behalf for an additional \$45,000. The PCA and others are continuing to raise funds for the local share. This project will take place in 2015.

Platteville - Belmont Trail: This would finish the non-motorized trail between Platteville & Belmont. Lafayette County is the agent for this. It is proceeding. This year is dedicated to final design, environmental reviews and land purchases/swaps. Construction in 2015. No lighting. It appears that the supplemental grant request was not approved by the DOT. Our legislators worked to allow the original funding to be used to complete the project. There will be a conference call on August 20 to determine the next steps.

City of Platteville
DEPARTMENT PROGRESS REPORT
CITY MANAGER'S OFFICE

August 6, 2014 – August 19, 2014

ACCOMPLISHMENTS

- Hired Lois Oiler as new Administrative Assistant
- Various staff and department meetings.
- Met with Developer regarding possible project on Chestnut Street.
- Conference calls with CompuNet
- Meeting to discuss implementing free downtown WIFI
- Lunch meetings with Melissa Pahl, Dick Bonin, & Brian Fritz
- Rotary, UNITE, PCAN, & PAIDC Meetings.

MAJOR OBJECTIVES FOR THE COMING MONTH

- Assembling the draft 2015 City Budget
- Further work on the Library Block Development Project
- Hiring an Executive Director for PAIDC

PUBLIC INFORMATION ITEMS

- The City of Platteville has increased its Equalized Value by 12%, increasing from \$554,879,900 to \$621,792,200, an increase of \$66,912,300 to our tax base.
- The City of Platteville has had a 4.69% increase in net new construction in 2014. This is \$26,044,000 in new development added to the City's tax base.
- Wisconsin DOA is estimating the City of Platteville has grown by 10.77% in population since the 2010 census. We are now at 12,433 people.

THINGS THAT NEED CITY COUNCIL ATTENTION:

- The City Council needs to weigh in on the EMS discussions with SW Health. Should the City contract out the provision of EMS services?
- The City Council needs to provide direction to staff on museum changes. The Implementation Task Force has not met, or reported since their appointment in December 2013.
- The City's 2011 Downtown Plan needs to be revisited, as action taken on 4/17/12 by the City Council removed several projects from implementation consideration.

REPORTS OF PUBLIC CONCERN:

- Complaint received about residents using blue tarps and appearance thereof.
- Crosswalk & Intersection improvement request for Bus 151 & Water Avenue.

CITY OF PLATTEVILLE

DEPARTMENT PROGRESS REPORT

CITY ATTORNEY

Week Ending: August 15, 2014

ACCOMPLISHMENTS

- Conferred with police officers on pending cases.
- Conferred with police command staff on pending cases.
- Conferred with several Department Heads and City Manager on various matters.
- Continued to process cases set for trial in August, September and October, 2014.
- Continued with effort to resolve problems with Senior Citizen Center bus.
- Revised Resolution and Agreement regarding wireless internet services in the downtown area; discussed same with City Manager.
- Conferred with Howard Crofoot and Lieutenant Buchholtz regarding grass clippings blown into street
- Reviewed Ordinance regarding Fire Department Response Fees; conferred with City Manager; contacted Department of Revenue and discussed proposed ordinance; sent email to Wisconsin League of Municipalities staff attorneys regarding same.
- Reviewed and revised Third Amendment to Verizon Tower Space Lease.
- Conferred with Luke Peters regarding notice to remove dangerous tree.
- Reviewed correspondence regarding Notice to Broadway Street Contractor.
- Assisted Staff in responding to Open Records request – utility billing records.
- Conferred with Attorney Pelletier and City Manager regarding Leonard Kallembach LLC's request for stay sale of three of the Kallembach properties.
- Conferred with Duane Borgen regarding implementation of property search fee.
- Reviewed two memos and two ordinances revising downtown parking limitations and reducing the penalty for parking violations.

MAJOR OBJECTIVES FOR THE COMING MONTH

Attend Council meetings as needed

PUBLIC INFORMATION ITEMS

None

THINGS THAT NEED ATTENTION (City Manager/City Council)

None

COMMITTEE REPORT

N/A

CITY OF PLATTEVILLE, WISCONSIN

REPORTS REQUIRED BY THE
SINGLE AUDIT ACT

DECEMBER 31, 2013

CITY OF PLATTEVILLE, WISCONSIN
ADDITIONAL REPORTS AND SCHEDULES REQUIRED BY OMB A-133
FOR THE YEAR ENDED DECEMBER 31, 2013
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Johnson & Block
AND COMPANY, INC.

Certified Public Accountants

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Report on Internal Control Over Financial Reporting
and on Compliance and Other Matters Based on an Audit of Financial Statements
Performed in accordance with *Government Auditing Standards*

Independent Auditor's Report

To the City Council
City of Platteville, Wisconsin

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United State, the financial statements of the governmental activities, the business-type activities, the discretely presented component unit, each major fund and the aggregate remaining fund information of the City of Platteville, Wisconsin, as of and for the year ended December 31, 2013, and the related notes to the financial statements, which collectively comprise the City of Platteville, Wisconsin's basic financial statements and have issued our report thereon dated June 6, 2014.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the City's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the City's internal control. Accordingly, we do not express an opinion on the effectiveness of the City's internal control over financial reporting.

Our consideration of internal control was for the limited purpose described in the preceding paragraph and was not designed to identify all deficiencies in internal control over financial reporting that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. However, as described in the accompanying schedule of findings and questioned costs, we identified certain deficiencies in internal control that we consider to be material weaknesses and significant deficiencies.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. We consider the deficiency described in the accompanying schedule of findings and questioned costs as item #2013-001 to be a material weakness.

A *significant deficiency in internal control* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance. We consider the deficiency described in the accompanying schedule of findings and questioned costs as item #2013-002 to be a significant deficiency.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the City's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests did not disclose instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

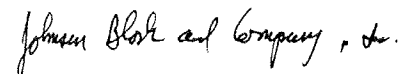
City of Platteville, Wisconsin's Response to Findings

The City's responses to the findings identified in our audit are described in the accompanying schedule of findings and questioned costs. The City's responses were not subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on them.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Johnson Block and Company, Inc.



Mineral Point, Wisconsin
June 6, 2014



Johnson & Block
AND COMPANY, INC.

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REPORT ON COMPLIANCE FOR EACH MAJOR FEDERAL AND STATE PROGRAM;
AND REPORT ON THE SCHEDULES OF EXPENDITURES OF FEDERAL AND STATE AWARDS
REQUIRED BY OMB CIRCULAR A-133
AND THE STATE SINGLE
AUDIT GUIDELINES

Independent Auditor's Report

The City Council
City of Platteville, Wisconsin

Report on Compliance for Each Major Federal and State Program

We have audited the City of Platteville, Wisconsin's compliance with the types of compliance requirements described in the *OMB Circular A-133 Compliance Supplement* and the *State Single Audit Guidelines*, issued by the Wisconsin Department of Administration that could have a direct and material effect on each of the City of Platteville Wisconsin's major federal and state programs for the year ended December 31, 2013. The City's major federal and state programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

Management's Responsibility

Management is responsible for compliance with the requirements of laws, regulations, contracts and grants applicable to its federal and state programs.

Auditor's Responsibility

Our responsibility is to express an opinion on compliance for each of the City of Platteville Wisconsin's major federal and state programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*, and the *State Single Audit Guidelines*, issued by the Wisconsin Department of Administration. Those standards, OMB Circular A-133 and the State Single Audit Guidelines require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal or state program occurred. An audit includes examining on a test basis, evidence about the City's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal and state program. However, our audit does not provide a legal determination of the City of Platteville, Wisconsin's compliance with those requirements.

Opinion on Each Major Federal and State Program

In our opinion, the City of Platteville, Wisconsin complied, in all material respects, with the requirements referred to above that could have a direct and material effect on each of its major federal and state programs for the year ended December 31, 2013.

Other Matters

The results of our auditing procedures disclosed an instance of noncompliance, which is required to be reported in accordance with the State Single Audit Guidelines and which is described in the accompanying schedule of findings and questioned costs as item #2013-003. Our opinion on each major state program is not modified with respect to this matter.

Report on Internal Control Over Compliance

Management of the City of Platteville, Wisconsin is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered the City of Platteville, Wisconsin's internal control over compliance with the requirements that could have a direct and material effect on a major federal or state program in order to determine our auditing procedures for the purpose of expressing our opinion on compliance, and to test and report on internal control over compliance in accordance with OMB Circular A-133 and the State Single Audit Guidelines, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the City's internal control over compliance.

Our consideration of internal control over compliance was for the limited purpose described in the preceding paragraph and was not designed to identify all deficiencies in internal control over compliance that might be significant deficiencies or material weaknesses and therefore, material weaknesses or significant deficiencies may exist that were not identified. However, as discussed below, we identified certain deficiencies in internal control over compliance that we consider to be material weaknesses and significant deficiencies.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal or state program on a timely basis. *A material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal or state program will not be prevented, or detected and corrected, on a timely basis. We consider the deficiency in internal control over compliance described in the accompanying schedule of findings and questioned costs as item #2013-001 to be a material weakness.

A significant deficiency in internal control over compliance is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal or state program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance. We consider the deficiency in internal control over compliance described in the accompanying schedule of findings and questioned costs as item #2013-002 to be a significant deficiency.

City of Platteville's Response to Findings

The City of Platteville, Wisconsin's responses to the internal control and compliance findings identified in our audit are described in the accompanying schedule of findings and questioned costs. The City of Platteville, Wisconsin's responses were not subjected to the auditing procedures applied in the audit of compliance and, accordingly, we express no opinion on the responses.

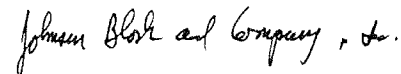
Purpose of Report

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of OMB Circular A-133 and the State Single Audit Guidelines, issue by the Wisconsin Department of Administration. Accordingly, this report is not suitable for any other purpose.

Report on Schedules of Expenditures of Federal and State Awards Required by OMB Circular A-133 and the Wisconsin State Single Audit Guidelines

We have audited the financial statements of the governmental activities, the aggregate discretely presented component unit, each major fund, and the aggregate remaining fund information of the City of Platteville, Wisconsin, as of and for the year ended December 31, 2013, and the related notes to the financial statements, which collectively comprise the City of Platteville Wisconsin's basic financial statements. We issued our report thereon dated June 6, 2014, which contained unqualified opinions on those financial statements. Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the basic financial statements. The accompanying schedules of expenditures of federal and state awards are presented for purposes of additional analysis as required by OMB Circular A-133 and the State Single Audit Guidelines and are not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the schedules of expenditures of federal and state awards are fairly stated in all material respects in relation to the financial statements as a whole.

Johnson Block and Company, Inc.



July 25, 2014
Mineral Point, Wisconsin

Exhibit C-1
City of Platteville, Wisconsin
Schedule of Expenditures of Federal Awards
For the Year Ended December 31, 2013

| Federal Agency/ Pass-Through Agency/State Agency/ Program Title | Federal CFDA Number | State Grant/ Pass Through Program Number | Revenues | | | Total Revenues | Total Expenditures |
|---|---------------------------|---|---|------------------|--|-------------------|-----------------------|
| | | | (Accrued) Deferred Beginning Balance | Cash Received | Accrued (Deferred) Ending Balance | | |
| <u>U.S. Department of Housing and Urban Development</u> | | | | | | | |
| Section 8 Housing Choice Vouchers | 14.871 | | \$ | \$ 418,344 | \$ | \$ 418,344 | \$ 418,344 |
| Passed Through Program From: | | | | | | | |
| Wisconsin Department of Administration | | | | | | | |
| Community Development Block Grant-Small Cities | 14.228 | | (168,615) | 203,808 | | 35,193 | 35,193 |
| Total - U.S. Department of Housing and Urban Development | | | (168,615) | 622,152 | | 453,537 | 453,537 |
| <u>U.S. Department of Transportation</u> | | | | | | | |
| Passed Through Program From: | | | | | | | |
| State of Wisconsin - Department of Transportation: | | | | | | | |
| Formula Grants for Other than Urbanized Areas | 20.509 | | (15,763) | 93,051 | 19,328 | 96,616 | 96,616 |
| State and Community Safety | 20.600 | | | 14,682 | | 14,682 | 14,682 |
| Total - U.S. Department of Transportation | | | (15,763) | 107,733 | 19,328 | 111,298 | 111,298 |
| <u>U.S. Department of Justice</u> | | | | | | | |
| Passed Through Program From: | | | | | | | |
| State of Wisconsin - Department of Justice : | | | | | | | |
| Edward Bryne Memorial Justice Assistance Grant Progi | 16.738 | | (4,713) | 4,713 | | | |
| Total - U.S. Department of Justice | | | (4,713) | 4,713 | | | |
| <u>U.S. Institute of Museum and Library Services</u> | | | | | | | |
| Passed Through Program From: | | | | | | | |
| Wisconsin Department of Instruction: | | | | | | | |
| Library Services and Technology Act | 45.310 | | | 1,677 | | 1,677 | 1,677 |
| Total - U.S. Institute of Muscum and Library Services | | | | 1,677 | | 1,677 | 1,677 |
| <u>U.S. Department of Commerce</u> | | | | | | | |
| <u>Economic Development Administration</u> | | | | | | | |
| Economic Adjustment Assistance | 11.307 | | (222,667) | 222,667 | | | |
| Total - U.S. Department of Commerce | | | (222,667) | 222,667 | | | |
| Total - Federal Awards | | | \$ (411,758) | \$ 958,942 | \$ 19,328 | \$ 566,512 | \$ 566,512 |

Exhibit C-2
City of Platteville, Wisconsin
Schedule of Expenditures of State Awards
For The Year Ended December 31, 2013

| Federal Agency/ Pass-Through Agency/State Agency/ Program Title | Federal CFDA Number | State Grant/ Pass Through Program Number | Revenues | | | Total Revenues | Total Expenditures |
|---|---------------------------|---|---|------------------|--|-------------------|-----------------------|
| | | | (Accrued) Deferred Beginning Balance | Cash Received | Accrued (Deferred) Ending Balance | | |
| | | | | | | | |
| <u>Wisconsin Department of Transportation</u> | | | | | | | |
| Transportation Facilities Economic Assistance and Development Proj | 395.510 | | \$ | \$ | \$ 160,000 | \$ 160,000 | \$ 160,000 |
| Public Transportation for Non-urbanized Areas | 395.106 | | (10,910) | 48,722 | 16,323 | 54,135 | 54,135 |
| Total - U.S. Department of Transportation | | | (10,910) | 48,722 | 176,323 | 214,135 | 214,135 |
| <u>Wisconsin Department of Natural Resources</u> | | | | | | | |
| Recycling Programs | | 370.670 | | 43,977 | | 43,977 | 43,977 |
| Total - All State Awards | | | \$ (10,910) | \$ 92,699 | \$ 176,323 | \$ 258,112 | \$ 258,112 |

City of Platteville, Wisconsin
Schedule of Findings and Questioned Costs
For the Year Ended December 31, 2013

Section I - Summary of Auditor's Results

Financial Statements

Type of auditor's report issued:

Unmodified

Internal control over financial reporting:

- Material weakness (es) identified? Yes No
- Control deficiency (ies) identified that are not considered to be material weaknesses? Yes No
- Noncompliance material to financial statements noted? Yes No

Federal Awards

Internal Control over major programs:

- Material weakness(es) identified? Yes No
- Control deficiency (ies) identified that are not considered to be material weakness(es)? Yes No

Type of auditor's report issued on compliance for major programs:

Unmodified

Any audit findings disclosed that are required to be reported in accordance with section 510(a) of Circular A-133?

Yes No

Identification of major programs:

| <u>CFDA Number(s)</u> | <u>Name of Federal Program or Cluster</u> |
|-----------------------|---|
| 14.871 | Section 8 Housing Choice Vouchers |

Dollar threshold used to distinguish between type A and type B programs:

\$300,000

Auditee qualified as low-risk auditee?

Yes No

State Awards

Internal Control over major programs:

- Material weakness(es) identified? Yes No
- Control deficiency (ies) identified that are not considered to be material weakness(es)? Yes No

Type of auditor's report issued on compliance for major programs:

Unmodified

Any audit findings disclosed that are required to be reported in accordance with the State Single Audit Guidelines

Yes No

Identification of major state programs:

| <u>State Number(s)</u> | <u>Name of State Program or Cluster</u> |
|------------------------|---|
| 395.510 | Transportation Facilities Economic Assistance and Development Program |

City of Platteville, Wisconsin
Schedule of Findings and Questioned Costs
For the Year Ended December 31, 2013

Section II - Financial Statement Findings

#2013-001 Segregation of Duties

Condition: The available office staff precludes a proper segregation of duties in the control areas reviewed.

Criteria: Internal controls should be in place that provide adequate segregation of duties.

Effect: Because of the lack of segregation of duties, errors or irregularities could occur and not be detected on a timely basis.

Questioned Costs: N/A

Recommendation: Procedures should be implemented segregating duties among different employees. Management should continue to maintain a working knowledge of matters relating to the City's operations.

Response: See corrective action plan.

#2013-002 - Preparation of Financial Statements

Condition: Preparation of financial statements with accompanying notes and the schedules of expenditures of federal and state awards is not performed by City staff. It has designated an individual responsible for reviewing and accepting the financial statements with accompanying notes and the schedules.

Criteria: Financial statements with accompanying notes and schedules of expenditures of federal and state awards should be prepared by City staff. This control deficiency could result in a material misstatement to the report that would not be prevented or detected.

Effect: Possibility of undetected misstatements.

Questioned Costs: N/A

Recommendation: The preparation of the financial statements with accompanying notes and the schedule of expenditures of federal and state awards would require more training for City staff. The City does use external auditors to prepare the financial statements with notes and the schedules as a competent individual is designated by the City to review and accept these. We suggest the City continue this arrangement.

Response: See corrective action plan.

Section III - Federal Award Findings and Questioned Costs

#2013-001 and #2013-002 in Section II also apply to internal control procedures over federal award programs.

City of Platteville, Wisconsin
Schedule of Findings and Questioned Costs
For the Year Ended December 31, 2013

Section IV - State Award Findings and Questioned Costs

#2013-001 and #2013-002 in Section II also apply to internal control procedures over state award programs.

Finding #2013-003

Awarding Agency: Wisconsin Department of Transportation

State Program ID#: 395.106

Condition: As of the date of the audit, the City had not received an audit report of the subrecipient for the year ended December 31, 2013.

Cause: The State of Wisconsin performs an audit of the subrecipient which has not yet been performed

Criteria: City must monitor subrecipients of the grant for compliance. As such, the City should be obtaining an audit of the subrecipient's record for the year.

Effect: Repayment of grant money due to noncompliance.

Questioned Costs: Unknown

Recommendation: The City obtain an audit report of the subrecipient for the year ended December 31, 2013.

Response: The Wisconsin Department of Transportation will be conducting an audit of the subrecipient for the year ended December 31, 2013.

City of Platteville, Wisconsin
Notes to the Schedule of Expenditures of Federal and State Awards
For the Year Ended December 31, 2013

NOTE 1 BASIS OF PRESENTATION

The accompanying schedules of expenditures of federal and state awards includes the federal and state grant activity of the City of Platteville, Wisconsin and is presented on the accrual basis of accounting. The information in this schedule is presented in accordance with the requirements of OMB Circular A-133, Audits of States, Local Governments, and Non-Profit Organizations. Therefore, some amounts presented in this schedule may differ from amounts presented in, or used in the preparation of the financial statements.

NOTE 2 SUBRECIPIENTS

The City of Platteville provided federal and state awards to subrecipients as follows:

| <u>Program Title</u> | <u>Federal CFDA Number</u> | <u>State Number</u> | <u>Federal Amount Provided</u> | <u>State Amount Provided</u> |
|--|------------------------------------|-------------------------|--|----------------------------------|
| Public Transportation for Non-Urbanized Areas | 20.509 | 395.106 | \$ 96,616 | \$ 54,135 |

NOTE 3 PLATTEVILLE HOUSING AUTHORITY

The Section 8 cluster programs are administered by the Platteville Housing Authority.

NOTE 4 PRIOR YEAR PRESENTATION

The beginning accounts receivable balance of the CDBG-Small Cities Program (CFDA #14.228) in the Schedule of Expenditures of Federal Awards has been adjusted from the prior year. \$168,615 was reflected as cash received in the prior year but should have been reflected as a receivable at 12/31/12.

City of Platteville, Wisconsin
Summary Schedule of Prior Audit Findings
For the Year Ended December 31, 2013

- #12-1 Still a finding. See Finding #2013-001
- #12-2 Still a finding. See Finding #2013-002
- #12-3 An audit has not yet been completed. See also Finding #2013-003

**City of Platteville
STAFF REPORT AND FISCAL
NOTE**

Original Update

Title:

Contract 15-14, Street Repairs & Maintenance

Policy Analysis Statement:

Brief Description And Analysis Of Proposal:

The Common Council has allocated \$200,000 toward street maintenance. Staff has solicited bids for the 0.75 inch overlay as in the past. These are done by Iverson Construction. On July 22, 2014 Staff opened one bid from Iverson Construction for this work. The Bid Tab is enclosed.

Staff solicited for a certain number of streets. Some are in prime condition for full 8 – 10 year life span. Others are in poor condition and will be used to extend the life for a few years until full reconstruction can be done. The remainder of the funding will be used in the fall for crack filling and spot repairs.

Recommendation:

Staff recommends award of Contract 15-14, Street Repairs & Maintenance to Iverson Construction for the bid price of \$145,293.00.

Impact Of Adopting Proposal:

This work will maintain the life of the streets listed for 5 – 10 years depending on the underlying condition of the street. This will allow us to stretch our dollars accordingly.

Fiscal Estimate:

Fiscal Effect (check/circle all that apply)

- No fiscal effect
- Creates new expenditure account
- Creates new revenue account
- Increases expenditures
- Increases revenues
- Increases/decreases fund balance - _____ Fund

Budget Effect:

- Expenditure authorized in budget
- No change to budget required
- Expenditure not authorized in budget
- Budget amendment required

Vote Required:

- Majority
- Two-Thirds

Narrative/assumptions About Long Range Fiscal Effect:

This will postpone the need for full reconstruction of these streets.

Expenditure/Revenue Changes:

| Budget Amendment No. _____ | | | | No Budget Amendment Required | | | | |
|----------------------------|----|---------|--------|------------------------------|------------------------|-------|--------|----------------|
| Account Number | | | | Account Name | Budget Prior to Change | Debit | Credit | Amended Budget |
| Fund | CC | Account | Object | | | | | |
| | | | | | | | | |
| | | | | | | | | |
| | | | | | | | | |
| Totals | | | | | | | | |

Prepared By:

Department: Public Works

Prepared By: 
Howard B. Crofoot, P.E.

Date: July 24, 2014

| | A | B | C | D | E |
|----|---|----------------------|------------|-----------|----------------|
| 1 | Streets to consider for thin overlay - 2014 | | | | |
| 2 | | | | | |
| 3 | Thin Overlay | | | | |
| 4 | Joseph Ct | all- incl cul-de-sac | 282 | 34 | 1065.33 |
| 5 | Maple Dr | Lincoln to Lincoln | 1311 | 34 | 4952.67 |
| 6 | Maple Ct | all - cul-de sac | 106 | 40 | 471.11 |
| 7 | Southwest Road | Chestnut to Markee | 1531 | 36 | 6124.00 |
| 8 | Southwest Road | Markee to Longhorn | 1000 | 36 | 4000.00 |
| 9 | Perry Drive | all | 1320 | 24 | 3520.00 |
| 10 | Biarritz Blvd | all | 475 | 34 | 1794.44 |
| 11 | DeValera Dr | all | 634 | 34 | 2395.11 |
| 12 | Second St | Furnace to Madison | 2010 | 24 | 5360.00 |
| 13 | Elmwood Dr | all | 211 | 34 | 797.11 |
| 14 | Midvale Ave | all | 264 | 34 | 997.33 |
| 15 | Pleasant Valley | all | 979 | 22 | 2393.11 |
| 16 | Mineral St | Water to Bonson | 1003 | 28 | 3120.44 |
| 17 | Commerce St | all | 350 | 32 | 1244.44 |
| 18 | | | | | 38235 |
| 19 | | | | | |
| 20 | Streets above are in priority order and will only be done within the constraints of the budget. | | | | |

**City of Platteville
STAFF REPORT AND FISCAL
NOTE**

| | |
|-----------------------------------|--|
| <input type="checkbox"/> Original | <input checked="" type="checkbox"/> Update |
|-----------------------------------|--|

Title:
Contract 9-14, Wal-Mart Bike Trail

Policy Analysis Statement:

Brief Description And Analysis Of Proposal:

The Common Council originally budgeted \$75,000 toward the installation of a trail from the north side of Keystone Parkway to Progressive Parkway. This amount was decreased by \$23,000 (to \$52,000) for the Moving Platteville Outdoors (MPO) trail. The Wal-Mart trail will connect Wal-Mart and Menards with the switchback trail down to the railroad corridor (see map). The switchback trail is at the intersection of where the PCA's MPO trail lighting & paving project ends and the Belmont – Platteville trail begins. The trail will allow people to walk or bike to the Wal-Mart or Menards buildings using the trail system.

Wal-Mart provided \$24,000 and an easement toward the construction of this shared use bike/pedestrian path. The developer for Keystone properties in TIF #5 will be providing \$18,550 and an easement. The remaining amount of the \$75,000 – or \$32,450 was budgeted as a TIF #5 expense.

The bidding of the contract was delayed by staff because there was discussion by the DNR that the switchback trail may need to be relocated to meet ADA guidelines for the Belmont – Platteville trail. With the delays on that project, we decided to finally release it for bid.

On July 29, Delta 3 Engineering opened 3 bids for the project. See the bid tabulation enclosed. The lowest bid was from Iowa-Grant Trucking for \$90,553.00. This is \$15,553 more than what was originally budgeted and \$38,553 more than what is currently budgeted.

Council asked for additional information on the bidding. Traffic Control and Landscaping are the main items that appear to be over the Engineering Estimate for the project. Traffic Control was bid at \$5,000 lump sum while Broadway was listed as \$3,000 lump sum – a much larger and more complex project. Landscaping was listed as \$4.00/SY while Broadway was listed as \$3.10/SY. These 2 items alone make up over \$6,000 more than the estimate. If all the unit prices except Mobilization were the same as on the Broadway project, the bids would be just under budget.

If this project is bid out in the spring, in conjunction with another project, it is likely that the unit prices could be lower.

Recommendation:

Staff recommends one of two possible courses of action.

1. Award the bid to Iowa-Grant Trucking for \$90,553.00. The additional \$38,553 to be paid from TIF #5 Fund Balance. If no payments are made in 2014 for the MPO trail project, there will be a sufficient Fund Balance to cover this project.
2. Reject all bids and direct Staff to re-bid the project in the spring of 2015.

Impact Of Adopting Proposal:

1. The impact of awarding the bid would be to have the trail constructed this year. A significant portion of the funding comes from Wal-Mart and the developer. The down side is that it will increase the costs attributed to TIF #5.
2. The impact of rejecting the bids is that the project would not be completed until next year. The gamble is that bids would come in lower at the beginning of the year. There is no **guarantee** of lower bids.

Fiscal Estimate:

Fiscal Effect (check/circle all that apply)

- No fiscal effect
- Creates new expenditure account
- Creates new revenue account
- Increases expenditures
- Increases revenues
- Increases/decreases fund balance - _____ Fund

Budget Effect:

- Expenditure authorized in budget
- No change to budget required
- Expenditure not authorized in budget
- Budget amendment required

Vote Required:

- Majority
- Two-Thirds

Narrative/assumptions About Long Range Fiscal Effect:

This will increase the number of trails in the City requiring maintenance.

Expenditure/Revenue Changes:

| Budget Amendment No. | | | | No Budget Amendment Required | | | | |
|----------------------|----|---------|--------|------------------------------|------------------------|-------------|-------------|----------------|
| Account Number | | | | Account Name | Budget Prior to Change | Increase | Decrease | Amended Budget |
| Fund | CC | Account | Object | | | | | |
| 125 | | 60005 | 700 | TIF #5 Infrastructure | \$52,000.00 | \$38,553.00 | | \$90,553.00 |
| | | | | TIF #5 Fund Balance | | | \$38,553.00 | |
| | | | | | | | | |
| | | | | Totals | | | | |

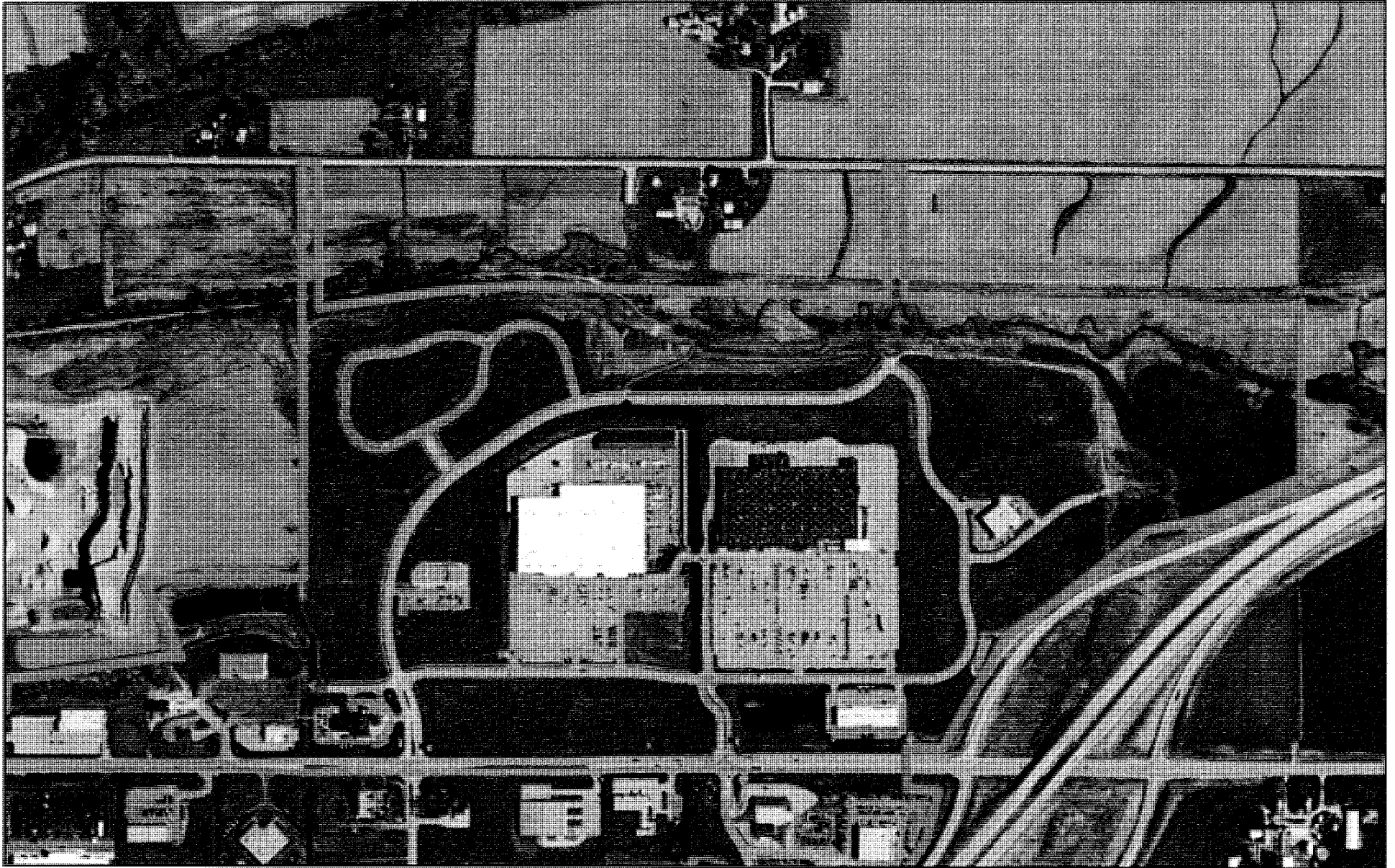
Prepared By:

Department: Public Works

Prepared By:
Howard B. Crofoot, P.E.

Date: August 20, 2014

Wal-Mart Bike Trail



August 5, 2014

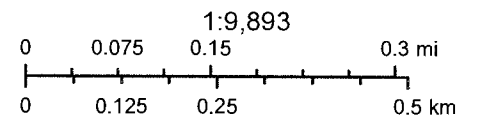
Voting Precinct

Masher



Municipal Boundary

- Proposed Trail



Source: Esri, DigitalGlobe, GeoEye, i-cubed, Earthstar Geographics, CNES/Airbus DS, USDA, USGS, AEX, Getmapping, Aerogrid, IGN, IGP,

Sources: USGS, FAO, NPS, EPA, ESRI, DeLorme, TANA, and other suppliers

Keystone – Wal-Mart Bike Path

Contract #9-14

Owner: City of Platteville

Bid Opening: July 29, 2014

Time: 1:00 p.m.

Location: City of Platteville Municipal Building

75 N. Bonson Street, Platteville, WI 53818

| BIDDER | ADDENDUM | CONTRACT #9-14 |
|--|-----------------|---------------------------|
| 1. Rural Excavating (Bid Bond) | | \$93,687.82 |
| 2. Iowa-Grant Trucking (Bid Bond) | | \$90,553.00 |
| 3. New Age Construction, LLC (Bid Bond) (Certified Check) | | \$92,297.42 |
| 4. (Bid Bond) | | |
| 5. (Bid Bond) | | |
| 6. (Bid Bond) | | |
| 7. (Bid Bond) | | |
| 8. (Bid Bond) | | |

Memorandum

To: City Manager
From: Finance Department
Date: 8/20/14
Re: Funding Shortfall in Bike Trail Project

Our recommended option is to delay the TIF #5 payment of \$105,000 to MPO until 2015 since the project isn't actually taking place until 2015. A related issue with this is that the Council approved two other payments to MPO in 2014; \$20,000 from Park Impact Fees and \$25,000 from the Park CIP. You would need to decide if you want to continue with these payments in 2014 or carry over to 2015.

Two other options if the \$105,000 payment is made to MPO in 2014, resulting in a deficit of about \$55,000, could be:

- Use Park Impact Fees (\$41,000 balance) for part of the shortfall; use general fund balance for the rest of the balance
- Use Graham Fund monies (\$39,000 balance) for part of the shortfall; use general fund balance for the rest of the balance

Per our Financial Management Plan, any fund balance in excess of 20% of our operating expenses should be transferred to the CIP for the following year. At the end of 2013, the excess amount available to transfer was \$1,084,493. With the adoption of the 2015-2019 CIP, the Council agreed to transfer \$1,063,408 to the 2015 budget, resulting in a balance of \$21,085 still available.

**City of Platteville
STAFF REPORT AND FISCAL NOTE**

| | |
|--|--|
| <input type="checkbox"/> Original <input checked="" type="checkbox"/> Update | |
|--|--|

Title:
Property Sale and Redevelopment RFP

Policy Analysis Statement:

Brief Description And Analysis Of Proposal:

The City Council previously approved issuing a Request for Proposals regarding the sale and development of the 12 residential rental properties that were obtained through a legal judgment as listed below.

- 565 W. Cedar Street
- 185 Center Street
- 260 S. Chestnut Street
- 430 S. Chestnut Street
- 255 Division Street
- 335 Division Street
- 310 W. Gridley Avenue
- 375 Irene Street
- 420 Southwest Road
- 440 Southwest Road
- 235 Third Street
- 1536 County Highway B

These proposals were due on July 31st at 3:00 p.m. All of the properties received at least 4 bids, with some properties receiving up to 14 bids. Several bidders were interested in all of the properties, while other bidders were interested in only one property. A summary of the proposals is included on the attached sheets. Staff is reviewing the proposals and will provide additional information in the near future, along with an electronic copy of all the proposals.

Recommendation:

Staff will continue to review the proposals and work with the Council to select the proposals that are the most advantageous to the community.

Impact Of Adopting Proposal:

The impact of selecting a proposal for each property will allow the properties to be sold and improved.

Fiscal Estimate:

Fiscal Effect (check/circle all that apply)

- No fiscal effect
- Creates new expenditure account
- Creates new revenue account
- Increases expenditures
- Increases revenues
- Increases/decreases fund balance - _____ Fund

Budget Effect:

- Expenditure authorized in budget
- No change to budget required
- Expenditure not authorized in budget
- Budget amendment required

Vote Required:

- Majority
- Two-Thirds

Narrative/assumptions About Long Range Fiscal Effect:

The sale of the properties will bring in additional revenue to off-set the costs incurred in obtaining the properties.

Expenditure/Revenue Changes:

| | | | | | | | | |
|-----------------------------|-----------|----------------|---------------|---|---------------------------------------|--------------|---------------|---------------------------|
| Budget Amendment No. | | | | No Budget Amendment Required <input checked="" type="checkbox"/> | | | | |
| Account Number | | | | Account Name | Budget Prior to Change | Debit | Credit | Amended Budget |
| Fund | CC | Account | Object | | | | | |
| | | | | | | | | |
| | | | | | | | | |
| | | | | | | | | |
| | | | | | | | | |
| | | | | Totals | | | | |

Prepared By:

| | |
|---|-----------------------------|
| Department: Community Planning & Development | Date: August 5, 2014 |
| Prepared By: Joe Carroll | |

Property Purchase & Redevelopment Proposals

565 W. Cedar Street

Base Bid: \$14,000

| Bidder | Bid Amount* | Project Description Summary |
|-----------------------------|--------------|--|
| Rigafellers Enterprises LLC | \$ 21,750 | Renovate and restore the property for rental or for sale as a single-family home. |
| River to Valley Initiatives | \$ 20,349.76 | Demolish the structure and replace with a new affordable single-family residence for sale to an owner-occupied resident. |
| John & Dustan Duggan | \$ 15,001 | Renovate and restore the property. |
| Leonard Kallembach | \$ 15,000 | Renovate and restore the property as a single-family rental. |
| JPC Castle Enterprises Inc. | \$ 8,000 | Renovate and restore the property for sale as a single-family home, or construct a new building, or rehab and restore for rental purposes. |

185 Center Street

Base Bid: \$13,000

| Bidder | Bid Amount* | Project Description Summary |
|-----------------------------|--------------|--|
| Rigafellers Enterprises LLC | \$ 21,750 | Renovate and restore the property for rental or for sale as a single-family home. |
| River to Valley Initiatives | \$ 19,896.17 | Demolish the structure and replace with a new affordable single-family residence for sale to an owner-occupied LMI resident. |
| John & Dustan Duggan | \$ 15,001 | Renovate and restore the property. |
| Droessler Properties LLC | \$ 15,000 | Demolish the structure and construct a new single-family rental property. |
| Leonard Kallembach | \$ 14,000 | Renovate and restore the property as a single-family rental. |
| JPC Castle Enterprises Inc. | \$ 5,000 | Renovate and restore the property for sale as a single-family home, or construct a new building, or rehab and restore for rental purposes. |

260 S. Chestnut Street

Base Bid: \$27,000

| Bidder | Bid Amount* | Project Description Summary |
|-----------------------------|-------------|--|
| Rigafellers Enterprises LLC | \$ 33,750 | Renovate and restore the property for rental or for sale as a single-family home. |
| River to Valley Initiatives | \$ 30,369 | Renovate and repair the structure for use as an affordable single-family residence for sale to an owner-occupied LMI resident. |
| John & Dustan Duggan | \$ 27,001 | Renovate and restore the property. |
| JPC Castle Enterprises Inc. | \$ 15,000 | Renovate and restore the property for sale as a single-family home, or construct a new building, or rehab and restore for rental purposes. |

430 S. Chestnut Street**Base Bid: \$14,000**

| Bidder | Bid Amount* | Project Description Summary |
|-----------------------------|--------------------|--|
| Rigafellers Enterprises LLC | \$ 26,250 | Renovate and restore the property for rental or for sale as a single-family home. |
| River to Valley Initiatives | \$ 24,000 | Renovate and repair the structure, including an addition, for use as an affordable single-family residence for sale to an owner-occupied LMI resident. |
| Leonard Kallembach | \$ 15,000 | Renovate and restore the property as a single-family rental. |
| John & Dustan Duggan | \$ 14,001 | Renovate and restore the property. |
| Droessler Properties LLC | \$ 14,000 | Demolish the existing structure and construct a new single-family rental home. |
| JPC Castle Enterprises Inc. | \$ 3,000 | Renovate and restore the property for sale as a single-family home, or construct a new building, or rehab and restore for rental purposes. |

255 Division Street**Base Bid: \$17,000**

| Bidder | Bid Amount* | Project Description Summary |
|-----------------------------|--------------------|--|
| Rigafellers Enterprises LLC | \$ 30,250 | Renovate and restore the property for rental or for sale as a single-family home. |
| River to Valley Initiatives | \$ 22,974 | Demolish the structure and replace with a new affordable single-family residence for sale to an owner-occupied LMI resident. |
| John & Dustan Duggan | \$ 17,541 | Renovate and restore the property. |
| David Anderson | \$ 16,000 | Demolish the house and rehab the garage for personal use as an extension of the property at 275 Division St. Long-range plan would be to build a new house on the lot. |
| JPC Castle Enterprises Inc. | \$ 5,000 | Renovate and restore the property for sale as a single-family home, or construct a new building, or rehab and restore for rental purposes. |

335 Division Street**Base Bid: \$23,000**

| Bidder | Bid Amount* | Project Description Summary |
|-----------------------------|--------------------|--|
| Rigafellers Enterprises LLC | \$ 32,250 | Renovate and restore the property for rental or for sale as a single-family home. |
| River to Valley Initiatives | \$ 27,758 | Renovate and repair the structure for use as an affordable single-family residence for sale to an owner-occupied LMI resident. |
| John & Dustan Duggan | \$ 23,010 | Renovate and restore the property. |
| JPC Castle Enterprises Inc. | \$ 8,000 | Renovate and restore the property for sale as a single-family home, or construct a new building, or rehab and restore for rental purposes. |

310 W. Gridley Avenue**Base Bid: \$22,000**

| Bidder | Bid Amount* | Project Description Summary |
|-----------------------------|--------------------|--|
| Rigafellers Enterprises LLC | \$ 30,250 | Renovate and restore the property for rental or for sale as a single-family home. |
| River to Valley Initiatives | \$ 27,051 | Renovate the property, including a second and third floor addition, for use as a 3-unit rental. |
| Maria Hechanova | \$ 22,500 | Repair and renovate for a single-family home. |
| John & Dustan Duggan | \$ 22,401 | Renovate and restore the property. |
| Taylor Caygill | \$ 22,300 | Renovate and restore the property for rental or for sale as a single-family home. |
| Professional Properties LLC | \$ 22,000 | Repair and renovate the structure for sale as an affordable, owner-occupied home. |
| Duane Wagner | \$ 13,000 | Renovate and restore the property for sale as a single-family home, or for a rental if selling proves difficult. |
| R. Nick Klaas | \$ 12,000 | Repair and renovate for a rental property. |
| JPC Castle Enterprises Inc. | \$ 8,000 | Renovate and restore the property for sale as a single-family home, or construct a new building, or rehab and restore for rental purposes. |
| Leonard Kallembach | \$ 2,500 | Renovate and restore the property as a single-family rental. |

375 Irene Street**Base Bid: \$17,000**

| Bidder | Bid Amount* | Project Description Summary |
|------------------------------------|--------------------|--|
| Rigafellers Enterprises LLC | \$ 33,250 | Renovate and restore the property for rental or for sale as a single-family home. |
| River to Valley Initiatives | \$ 27,944 | Demolish the existing structure and replace with a new duplex for sale to an owner-occupied resident. |
| Dave & Judy Irish | \$ 25,000 | Demolish the existing structure and replace with a new 4-bedroom rental house. |
| John & Dustan Duggan | \$ 21,400 | Renovate and restore the property. |
| Daniel Anderson | \$ 20,000 | Renovate and repair the structure for use as a single-family owner-occupied home. |
| Laufenberg & Larson Properties LLC | \$ 20,000 | Renovate and repair the structure for a rental property. |
| Leonard Kallembach | \$ 18,000 | Renovate and restore the property as a single-family rental. |
| JPC Castle Enterprises Inc. | \$ 7,000 | Renovate and restore the property for sale as a single-family home, or construct a new building, or rehab and restore for rental purposes. |

420 Southwest Road**Base Bid: \$19,000**

| Bidder | Bid Amount* | Project Description Summary |
|------------------------------------|--------------------|--|
| Droessler Properties LLC | \$ 35,000 | Option 1: Repair and renovate the structure as a rental property. |
| Casey Kerkenbush | \$ 31,100 | Repair and renovate the structure as a rental property. |
| River to Valley Initiatives | \$ 24,716 | Demolish the structure and combine with 440 SW Road to construct a new 3-unit townhouse building. |
| Rigafellers Enterprises LLC | \$ 21,250 | Renovate and restore the property for rental or for sale as a single-family home. |
| Leonard Kallembach | \$ 19,500 | Renovate and restore the property as a single-family rental. |
| John & Dustan Duggan | \$ 19,100 | Renovate and restore the property. |
| Droessler Properties LLC | \$ 19,000 | Option 2: Combine with 440 SW Road and demolish both structures to allow for the construction of a new duplex rental. |
| Laufenberg & Larson Properties LLC | \$ 10,000 | Repair and renovate the structure as a rental property. |
| JPC Castle Enterprises Inc. | \$ 10,000 | Renovate and restore the property for sale as a single-family home, or construct a new building, or rehab for rental purposes. |

440 Southwest Road**Base Bid: \$25,000**

| Bidder | Bid Amount* | Project Description Summary |
|------------------------------------|--------------------|--|
| Taylor Caygill | \$ 56,500 | Repair and renovate as a single-family home for the bidder. |
| Droessler Properties LLC | \$ 47,000 | Option 1: Repair and renovate the structure as a rental property. |
| Casey Kerkenbush | \$ 41,100 | Repair and renovate the structure as a rental property. |
| Rick & Betty Sautter | \$ 37,000 | Repair and renovate as a single-family home for the bidder. |
| John & Dustan Duggan | \$ 35,010 | Renovate and restore the property. |
| Dalecki Property LLC | \$ 35,000 | Renovate and restore the property to sell as an affordable owner-occupied home. |
| Duane Wagner | \$ 31,000 | Renovate and restore the property for sale as a single-family home, or for a rental if selling proves difficult. |
| Laufenberg & Larson Properties LLC | \$ 30,000 | Repair and renovate the structure as a rental property. |
| River to Valley Initiatives | \$ 29,411 | Demolish the structure and combine with 420 SW Road to construct a new 3-unit townhouse building. |
| Rigafellers Enterprises LLC | \$ 28,250 | Renovate and restore the property for rental or for sale as a single-family home. |
| Leonard Kallembach | \$ 25,500 | Renovate and restore the property as a single-family rental. |
| Steve Schreiber | \$ 25,000 | Repair and renovate as a single-family home for the bidder. |
| Professional Properties LLC | \$ 25,000 | Repair and renovate the structure for sale as an affordable, owner-occupied home. |
| Droessler Properties LLC | \$ 20,000 | Option 2: Combine with 420 SW Road and demolish both structures to allow for the construction of a new duplex rental. |
| JPC Castle Enterprises Inc. | \$ 10,000 | Renovate and restore the property for sale as a single-family home, or construct a new building, or rehab for rental purposes. |

235 Third Street**Base Bid: \$15,000**

| Bidder | Bid Amount* | Project Description Summary |
|-----------------------------|--------------------|--|
| Rigafellers Enterprises LLC | \$ 35,250 | Renovate and restore the property for rental or for sale as a single-family home. |
| River to Valley Initiatives | \$ 25,000 | Renovate and repair the structure, including an addition, for use as an affordable single-family residence for sale to an owner-occupied LMI resident. |
| John & Dustan Duggan | \$ 18,010 | Renovate and restore the property. |
| Leonard Kallembach | \$ 16,000 | Renovate and restore the property as a single-family rental. |
| JPC Castle Enterprises Inc. | \$ 3,000 | Renovate and restore the property for sale as a single-family home, or construct a new building, or rehab and restore for rental purposes. |

1536 County Highway B**Base Bid: \$30,000**

| Bidder | Bid Amount* | Project Description Summary |
|-----------------------------|--------------------|---|
| Duane Wagner | \$ 51,500 | Renovate and restore the property for sale as a single-family home, or for a rental if selling proves difficult. |
| John & Dustan Duggan | \$ 45,010 | Renovate and restore the property. |
| River to Valley Initiatives | \$ 40,000 | Demolish the structure and replace with a new affordable single-family residence for sale to an owner-occupied resident. |
| Myron Tranel | \$ 38,700 | Repair and renovate the structure as a single-family home. |
| Rigafellers Enterprises LLC | \$ 35,250 | Renovate and restore the property for rental or for sale as a single-family home. |
| Lucila Hechanova | \$ 31,000 | Repair and renovate the structure as a single-family home. |
| Leonard Kallembach | \$ 31,000 | Renovate and restore the property as a single-family rental. |
| Silas & Becca Langlois | \$ 30,000 | Repair and renovate the structure as a single-family home to be occupied by the bidder. |
| Professional Properties LLC | \$ 30,000 | Repair and renovate the structure for sale as an affordable, owner-occupied home. |
| Terence Klaas | \$15,001 | Repair and renovate the structure into a duplex; part to be rented (\$1,000 per out and part to be occupied by the bidder. year for 15 years) |
| JPC Castle Enterprises Inc. | \$ 15,000 | Renovate and restore the property for sale as a single-family home, or construct a new building, or rehab and restore for rental purposes. |

All 12 Properties

Base Bid: \$236,000

| Bidder | Bid Amount* | Project Description Summary |
|---|--------------------|--|
| Wisconsin Partnership for Housing Development | \$ 236,000 | Repair and renovate the structures, or demolish and build new, with the goal of creating affordable single-family housing. |
| Professional Properties LLC | \$ 120,000 | Repair and renovate all of the structure for sale as affordable, owner-occupied homes. |

* The City will select the proposals that are determined to be the most advantageous to the community. This may include proposals that do not include the highest bid amount.

BIDDER INFORMATION

Rigafellers Enterprises, LLC

Ronald Riege
3081 Vinburn Road
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608-220-6043
mrriege@gmail.com

Droessler Properties, LLC

Zachary Droessler
PO Box 357
Kieler, WI 53812
563-451-2070
droessler.cs@gmail.com

River to Valley Initiatives, Inc.

Judith A Wall
109 E. Blackhawk Avenue
Prairie Du Chien, WI 53821
608-412-1271
www.rivervi.com

Professional Properties, LLC

James T Schneller Jr.
147 Keystone Parkway
Suite 115
Platteville, WI 53818
608-348-3225
jim.schneller@plattevildevelopment.com

Laufenberg & Larson Properties, LLC

Brian Laufenberg
585 Rountree Avenue
PO Box 345
Platteville, WI 53818
608-214-0315

Terence J. Klaas

224-456-8980
terence.klaas@gmail.com

Duane Wagner

2159 Louisburg Road
Cuba City, WI 53807
563-543-5746

Taylor Caygill

608-574-9197
tcaygill1@gmail.com

Maria Hechanova

608-642-0245

JPC Castle Enterprises Incorporated

Jeff LeConte
608-341-9473

R. Nick Klaas

Rountree Holdings, LLC
Karen M Klaas
1303 Harley Road
Platteville, WI 53818
608-778-1007

Rick & Betty Sautter

1430 Lincoln Avenue
Fennimore, WI 53809
608-988-7888

Steve Schreiber

30 Broadway Street
Platteville, WI 53818
920-901-1245

Casey Kerkenbush

40 E. Furnace Street
Platteville, WI 53818
608-386-4638

Dalecki Property, LLC

Michael G Dalecki
1530 Deborah Court
Platteville, WI 53818
608-732-7336
dalecki@uwplatt.edu

The Wisconsin Partnership for Housing Development, Inc.

William C Perkins
Katherine Kamp, Executive Director
121 S. Pinckney Street
Suite 420
Madison, WI 53703
608-258-5560
www.wphd.org

Myron J. Tranel

Century 21 Southwestern Realty
530 S. Water Street
Platteville, WI 53818
608-778-5642
tranelmy@uwplatt.edu

Silas & Becca Langlois

1413 1/2
Lincoln Avenue
Dubuque, IA 52001
563-258-0145

Dave & Judy Irish

127 Milke Drive
Potosi, WI 53820
608-763-2009

Daniel Scott Anderson

5325 Classic Lane Lot 21
Platteville, WI 53818
608-712-1351

Lucila S. Hechanova

5355 Classic Lane
Platteville, WI 53818
608-348-2993

David Anderson

295 Division Street
Platteville, WI 53818
608-778-3985

John & Dustan Duggan

63 Means Drive
Platteville, WI 53818
608-348-2381
belairedustan@gmail.com

Leonard Kallembach

966-3557

**City of Platteville
STAFF REPORT AND
FISCAL NOTE**

Original Update

Title: Public Transportation in Platteville

Policy Analysis Statement:

Brief Description And Analysis Of Proposal:

Currently there is a Shared Ride Taxi system in Platteville. It is funded partially by fares. The remainder of the cost of service is subsidized by Federal, State and City tax money. There is another taxi system that is completely funded by fare revenue.

The University of Wisconsin – Platteville (University) instituted a shuttle bus service primarily to serve the students, but it is also open to the public. The cost of service is funded from Student Fees and from the occasional public rider fares.

The City and University have determined that both systems may be combined into a single public transportation system in Platteville and be eligible for Federal and State subsidies. The WI DOT funded a study with an 80% grant to look at the feasibility of combining the systems. The remaining 20% local share is split between the City and University. This study was conducted by the Southwest Wisconsin Regional Planning Commission (SWWRPC).

At the August 12, 2014 Common Council meeting, James Winters presented the preliminary findings of the SWWRPC study. Subsequently, he has presented these findings to University stakeholders. His findings show that it is feasible to combine the two systems to improve public transportation in Platteville. He presented two (2) basic scenarios for combining the systems.

1. Combine the two systems, keep the level of service the same as it is now and receive additional Federal and State tax funded subsidies to **reduce** the tax burden on City taxes and to **reduce** the amount of Student Fees necessary to support the system. SWWRPC estimated that the maximum savings could be just under \$91,000 to be allocated between the City and University.
2. Combine the two systems, keep the funding level by the City and University the same as 2014 and leverage this local funding to **increase** service levels for the combined system. This would allow the shuttle bus to have additional stops that may be more convenient for City residents. It would allow the taxi to expand hours – especially on Sunday afternoon.

Mr. Winters also identified that the City and University may adopt a combination of the two ideas which would result in some local tax savings and some increases in service.

Staff is in the process of developing a Request for Proposal (RFP) for renewal of the Shared Ride Taxi system starting on January 1, 2015. If we were to combine the two systems, we would need to include the Shuttle in the RFP. Staff is researching the feasibility of having a separate RFP to begin shuttle service as of June or July 1. DOT has already said it would be OK to word a combined RFP to allow bidding by one firm for both services OR separate bids for taxi and shuttle. Although it would be easier to coordinate with just one provider, it might allow more competition from local vendors if they were separate bids.

In any case, WI DOT requires a Public Hearing before approval of any significant changes to funding or service levels.

Recommendation:

That the Common Council establish September 23, 2014 as the date of a Public Hearing to discuss and potentially approve changes in the Public Transportation system in Platteville. This could include separate discussion and actions to combine the two systems and/or make changes to the existing shared ride taxi service hours – especially on Sunday afternoon.

Impact Of Adopting Proposal:

Combining the two systems could result in increased service and/or decreased local tax support for the public transportation system. It would increase the amount of Federal and State taxes allocated to Platteville. Increasing the service hours of the Shared Ride Taxi on Sunday afternoon would allow segments of the population to have more mobility to visit friends and family after church services.

Fiscal Estimate:

Fiscal Effect (check/circle all that apply)

- No fiscal effect
 - Creates new expenditure account
 - Creates new revenue account
 - Increases expenditures
 - Increases revenues
 - Increases/decreases fund balance - _____
- Fund _____

Budget Effect:

- Expenditure authorized in budget
- No change to budget required
- Expenditure not authorized in budget
- Budget amendment required

Vote Required:

- Majority
- Two-Thirds

Narrative/assumptions About Long Range Fiscal Effect:

Any changes to service hours or types of service will change the amount of Federal, State and local subsidies needed. WI DOT generally works with a set amount of Federal and State funding. When a Municipality requests additional funding – such as with this request – DOT will reduce the percentage of funding to all. This may result in lower than expected funding. These amounts are not finalized until the contracts are sent out in May of the contract year. Changes to routes and schedules may also impact funding needed. The SWWRPC study cannot account for reductions of funding percentages due to increased funding requests.

Expenditure/Revenue Changes:

| | | | | | | | | |
|-----------------------------|-----------|----------------|---------------|---|-------------------------------|--------------|---------------|-----------------------|
| Budget Amendment No. | | | | No Budget Amendment Required <input checked="" type="checkbox"/> | | | | |
| Account Number | | | | Account Name | Budget Prior to Change | Debit | Credit | Amended Budget |
| Fund | CC | Account | Object | | | | | |
| | | | | | | | | |
| | | | | | | | | |
| | | | | Totals | | | | |

Prepared By:

| | |
|--|------------------------------|
| Department: Public Works | |
| Prepared By: Howard B. Crofoot, P.E. | Date: August 19, 2014 |



To: Platteville Common Council Members

From: Brian M Allen, MS, NRP
EMS Administrator-City of Platteville

Memorandum

Date: August 20, 2014

Ref: Pros and Cons of City/Hospital based EMS

Below are the pros and cons that have been identified by myself and the Assistant EMS Administrator. This listing brings up many points, but I would not consider it to be an exhaustive listing of the pros and cons.

Pros & Cons

Hospital Based (Paramedic)

Pros:

- Paramedic Level
- No building/facility costs
- More prepared for changes in healthcare
- Smaller deficit/stipend
- Redevelopment of existing EMS facility site
- Benefit outlying communities/residents through intercepts
- Bring more jobs to the city
- Critical Care transports/Nurse transports
- Backing/Support of Health Care entity - main purpose is to provide health care
- Education center for EMS (In House)

Cons:

- City loses final say in EMS activities
- Contract with hospital – fee for services provided to the city

City Based (Paramedic)

Pros:

- Paramedic Level
- City maintains control
- Benefit outlying communities/residents through intercepts
- Bring more jobs to the city

Cons:

- Expense of a facility
- Potentially large deficit for an unknown number of years
- More staff required to be put on City payroll & Benefits
- Additional ambulance(s) needed
- City's main purpose isn't health care
- Education Expenses

City Based (AEMT) – Current Level

Pros:

- Budget Neutral (currently – see third bulleted point under Cons)
- City maintains control

Cons:

- New facility needed
- Paramedic Level service not available except by private services from Dubuque, Madison or Prairie du Chien
- Concern – with increasing call volumes and decreasing “volunteerism” for EMS; it is going to be hard to continue to run without a paid service
- City's main purpose isn't health care
- Unknown health care changes

**City of Platteville
STAFF REPORT AND FISCAL
NOTE**

Original Update

Title: Ordinance 14-XX – Amending the Official Traffic Map – Downtown Parking

Policy Analysis Statement:

Brief Description And Analysis Of Proposal:

The Platteville Main Street Program has requested the following change to the Official Traffic Map.

Re-designate **40 signs on streets** in the Downtown area that currently read “No Parking 3 AM to 6AM and 2 Hour Parking from 9 AM to 5:30 PM” to read “No Parking 3 AM to 6AM and 3 hour parking from 9 AM to 5:30 PM”. There are 7 additional signs in parking lots that designate 2 hour parking that are not included in this proposal.

At the August 11, 2014 Common Council meeting a business owner asked that the current 2 hour parking be extended to 3 hour parking in the Downtown Area. Additionally she asked that the citation for violation of the Ordinance be reduced from the current \$20. Jack Luedtke, Platteville Main Street Program Executive Director asked the Common Council to direct Staff to develop appropriate Ordinances to change the parking from 2 hour to 3 hour parking and to reduce the forfeiture from \$20 to \$10.

There is a similar Ordinance being drafted for consideration to amend Chapter 39 to change the forfeiture for a violation of that Chapter from \$20 to \$10. A separate action will be forthcoming to align Chapter 39 and Chapter 1 forfeiture amounts.

Some businesses require longer service to customers than 2 hours. Currently, these customers either interrupt their service to move their car, they park further away in a space designated for extended time parking or they are subject to receiving a citation. In some cases the local business reimburses the customer for the cost of the forfeiture. In some cases, a citation will cause the customer to seek future service elsewhere causing a loss of revenue for Downtown business.

The 2 hour parking Ordinance is a compromise. It is designed to allow maximum use of prime parking spaces by customers during the day with appropriate turn over. Lengthening the time allowed to park and reducing the forfeiture could cause employees and tenants to take up valuable spaces that could be used by customers. They could make the calculation that the chances of being cited are lower with the extended time limit and even if they were cited, the cost of the forfeiture is relatively small.

Recommendation:

Adopt the enclosed Ordinance authorizing the changing of signs on streets in the Downtown area to reflect 3 hour parking from 9 AM to 5:30 PM.

Impact Of Adopting Proposal:

It will create the legal authority to make necessary changes in the signage.

Fiscal Estimate:

Fiscal Effect (check/circle all that apply)

- No fiscal effect
- Creates new expenditure account
- Creates new revenue account
- Increases expenditures
- Increases revenues
- Increases/decreases fund balance - _____ Fund

Budget Effect:

- Expenditure authorized in budget
- No change to budget required
- Expenditure not authorized in budget
- Budget amendment required

Vote Required:

- Majority
- Two-Thirds

Narrative/assumptions About Long Range Fiscal Effect:

Expenditure/Revenue Changes:

| Budget Amendment No. _____ | | | | No Budget Amendment Required <input checked="" type="checkbox"/> | | | | |
|----------------------------|----|---------|--------|--|------------------------|-------|--------|----------------|
| Account Number | | | | Account Name | Budget Prior to Change | Debit | Credit | Amended Budget |
| Fund | CC | Account | Object | | | | | |
| | | | | Totals | | | | |

Prepared By:

Department: Public Works

Prepared By:

Howard B. Crofoot, P.E.

Date: August 13, 2014

ORDINANCE NO. _____

AN ORDINANCE AMENDING THE OFFICIAL TRAFFIC MAP

The Common Council of the City of Platteville do ordain as follows:

Section 1. In accordance with Section 38.02 (2) (d) the Official Traffic Map is amended as follows:

Re-designate the existing “No Parking 3 AM to 6AM and 2 Hour Parking from 9 AM to 5:30 PM” to read “No Parking 3 AM to 6AM and 3 hour parking from 9 AM to 5:30 PM” for the 40 signs on streets in the Downtown Area.

There are six (6) signs on the south side of Main Street between Elm and Oak Streets.

There are five (5) signs on the north side of Main Street between Oak and Chestnut Streets.

There is one (1) sign on the west side of South Chestnut Street between Main and Pine Streets.

There is one (1) sign on the west side of North Court Street between Irving Place and Main Street.

There are three (3) signs on the west side of South Court Street between Main and Pine Streets.

There are two (2) signs on the north side of Irving Place between Park Place and Bonson Street.

There is one (1) sign on the east side of North Bonson Street between Main Street and Irving Place.

There are three (3) signs on the west side of South Bonson Street between Pine and Main Streets.

There is one (1) sign on the west side of North Fourth Street between Mineral and Main Streets.

There is one (1) sign on the west side of South Fourth Street between Main and Pine Streets.

There is one (1) sign on the east side of North Third Street between Main and Mineral Streets.

There is one (1) sign on the east side of South Third Street between Pine and Main Streets.

There is one (1) sign on the east side of North Second Street between Main and Mineral Streets.

There is one (1) sign on the west side of South Second Street between Pine and Main Streets.

There are two (2) Signs on the west side and one (1) sign on the east side of North Oak Street between Main and Mineral Streets.

There are three (3) signs on the west side and two (2) signs on the east side of South Oak Street between Main and Pine Streets.

There are two (2) signs on the north side and two (2) signs on the south side of East Mineral Street between Oak and Third Streets.

Section 2. All other terms and provisions of Section 38 shall remain in full force and effect unless specifically modified herein.

Section 3. This ordinance shall be in full force and effect from and after its passage and publication as required by law.

Approved and adopted by the Common Council of the City of Platteville on a vote of ___ to ___ this ___ day of September, 2014.

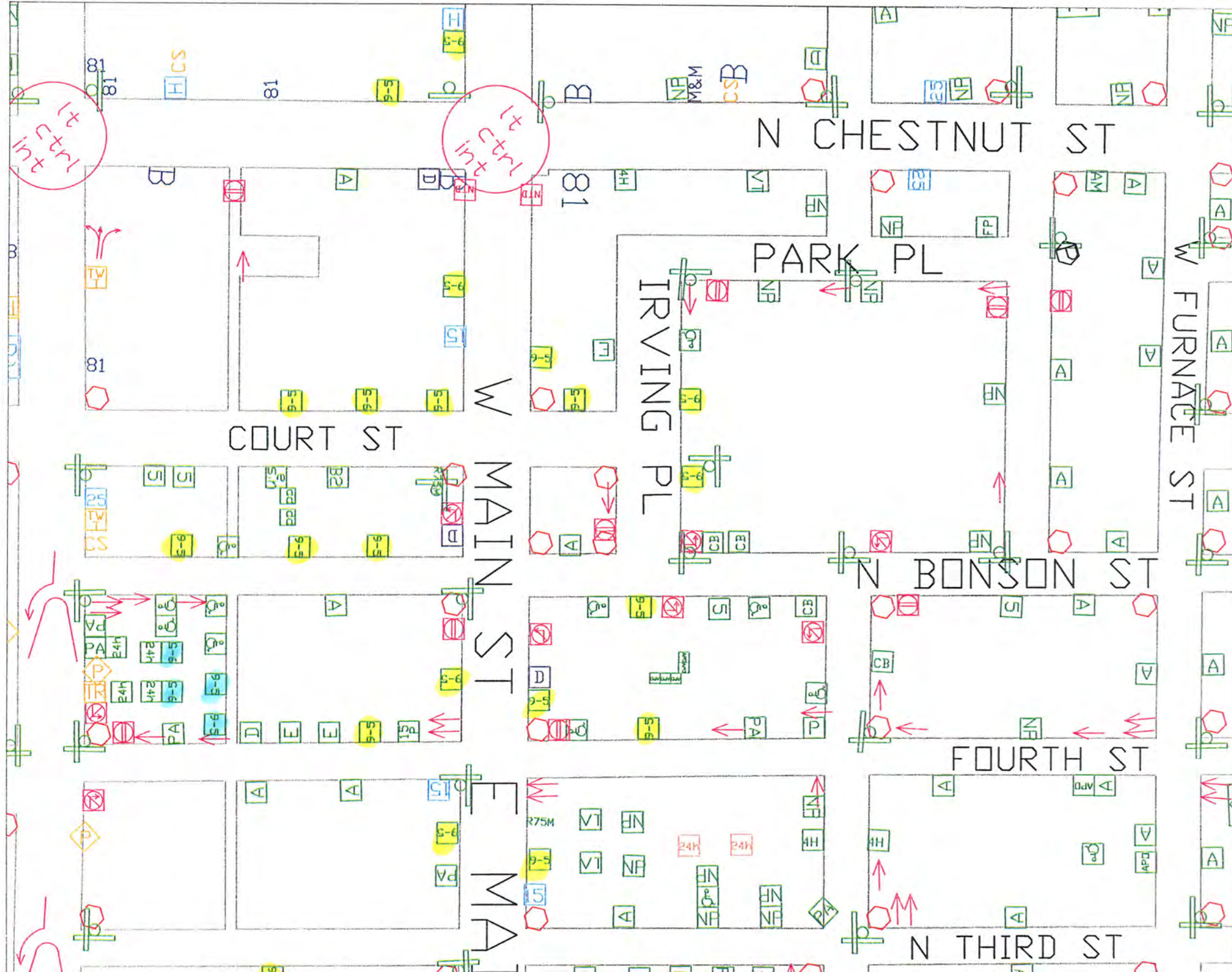
CITY OF PLATTEVILLE

By: Eileen Nickels, Council President

Attest:

Jan Martin, City Clerk

Published:



**City of Platteville
STAFF REPORT AND FISCAL
NOTE**

| | |
|--|---------------------------------|
| <input checked="" type="checkbox"/> Original | <input type="checkbox"/> Update |
|--|---------------------------------|

Title: Ordinance 14-XX – Amending Section 39.50 of the Municipal Code

Policy Analysis Statement:

Brief Description And Analysis Of Proposal:

The Platteville Main Street Program has requested the following change to the Ordinance regarding citations for violation of Chapter 39.07 Limited Time Parking in the Downtown Area.

Reduce the forfeiture for a violation of the Ordinance restricting parking to 3 hours between the hours of 9 AM and 5:30 PM from \$20.00 to \$10.00

At the August 11, 2014 Common Council meeting a business owner asked that the current 2 hour parking be extended to 3 hour parking in the Downtown Area. Additionally she asked that the citation for violation of the Ordinance be reduced from the current \$20. Jack Luedtke, Platteville Main Street Program Executive Director asked the Common Council to direct Staff to develop appropriate Ordinances to change the parking from 2 hour to 3 hour parking and to reduce the forfeiture from \$20 to \$10.

There is a similar Ordinance being drafted for consideration to amend the Official Traffic Map to authorize signage change from 2 hour to 3 hour parking. This Ordinance would change the forfeiture for a violation of that Ordinance from \$20 to \$10. All other sections of the Ordinance would remain the same.

Some businesses require longer service to customers than 2 hours. Currently, these customers either interrupt their service to move their car, they park further away in a space designated for extended time parking or they are subject to receiving a citation. In some cases the local business reimburses the customer for the cost of the forfeiture. In some cases, a citation will cause the customer to seek future service elsewhere causing a loss of revenue for Downtown business.

The 2 hour parking Ordinance is a compromise. It is designed to allow maximum use of prime parking spaces by customers during the day with appropriate turn over. Lengthening the time allowed to park and reducing the forfeiture could cause employees and tenants to take up valuable spaces that could be used by customers. They could make the calculation that the chances of being cited are lower with the extended time limit and even if they were cited, the cost of the forfeiture is relatively small.

Recommendation:

Adopt the enclosed Ordinance reducing the forfeiture for violation of the 3 hour parking time limit from \$20 to \$10.

Impact Of Adopting Proposal:

It will create the legal authority to make necessary changes.

Fiscal Estimate:

Fiscal Effect (check/circle all that apply)

- No fiscal effect
- Creates new expenditure account
- Creates new revenue account
- Increases expenditures
- Increases revenues
- Increases/decreases fund balance - _____ Fund

Budget Effect:

- Expenditure authorized in budget
- No change to budget required
- Expenditure not authorized in budget
- Budget amendment required

Vote Required:

- Majority
- Two-Thirds

Narrative/assumptions About Long Range Fiscal Effect:

It may reduce revenue from citations in the Downtown Area.

Expenditure/Revenue Changes:

| Budget Amendment No. | | | | No Budget Amendment Required | | X | | | |
|----------------------|----|---------|--------|------------------------------|--|------------------------|-------|--------|----------------|
| Account Number | | | | Account Name | | Budget Prior to Change | Debit | Credit | Amended Budget |
| Fund | CC | Account | Object | | | | | | |
| | | | | Totals | | | | | |

Prepared By:

Department: Public Works

Prepared By:

Howard B. Crofoot, P.E.

Date: August 13, 2014

DRAFT

ORDINANCE NO. ____

AN ORDINANCE AMENDING THE OFFICIAL TRAFFIC MAP

The Common Council of the City of Platteville do ordain as follows:

Section 1. Section 39.50 (3) (a) is amended as follows:

(3) Forfeitures for Parking Violations.

(a) Forfeiture for Overtime Parking. Forfeitures for violation of the provisions of Section 39.07 shall be:

Upon issuance of a parking citation for violation of 3 Hour Parking, \$10.

Upon issuance of a parking citation for all other violations, \$20.

Upon issuance of the first warning letter, which will be sent no later than 10 days after the parking citation was issued, \$20.

Upon issuance of a second warning letter, which will be sent no sooner than 10 days after the first warning letter is issued, \$30.

Upon notification to the State Department of Transportation of an unpaid parking citation after the first and second notices are sent, but no sooner than 28 days after issuance of the parking citation, \$30 plus the processing fees charged by the State of Wisconsin.

Maximum forfeiture, \$50.

Section 2. All other terms and provisions of Section 39 shall remain in full force and effect unless specifically modified herein.

Section 3. This ordinance shall be in full force and effect from and after its passage and publication as required by law.

Approved and adopted by the Common Council of the City of Platteville on a vote of ___ to ___ this ___ day of September, 2014.

CITY OF PLATTEVILLE

By: Eileen Nickels, Council President

Attest:

Jan Martin, City Clerk

Published:

DRAFT

**City of Platteville
STAFF REPORT AND
FISCAL NOTE**

Original Update

Title: Revenue Ideas

Policy Analysis Statement:

Brief Description And Analysis Of Proposal:

At the City Council's May 20th, 2014 Strategic Planning Session, it was decided that the City would pursue five priorities going forward in 2015. Those five were:

- 1) Increase Affordable housing options.
- 2) Decide what will happen with the Fire/EMS Building issue and City Hall.
- 3) Focus on Street Improvements
- 4) Increase Revenues
- 5) Communication and Marketing the City.

The City subsequently held another meeting on July 15th to review the attached list of revenue generating ideas and to provide guidance to staff. At that time it was asked that the following ideas be researched further.

- A. Billing TID's for services – The City Auditors would prefer that the City have some justification for why each TID is covering portions of administrative time. For example, staff would need to record on their timecards what time they spent working on each TID so that the costs could be accurately assigned. It is unknown how much staff time is actually spent working on TIDs. We could adopt a policy and try this for a year or two in an effort to determine the impacts such a change would make.
- B. Establishing a fee for Home Security Checks – please see attached memo from Police Chief Doug McKinley.
- C. Annexation of the City Airport – Director of Administration, Duane Borgen is currently doing an analysis of the impacts annexation would have on the City's budget. He has also sought out an estimate from Delta 3 Engineering to determine what a complete survey of the site would cost, as a survey is required for annexation.
- D. Establishing a fee for Vehicle lock outs – please see attached memo from Police Chief Doug McKinley. Apparently many Police Departments have moved away from this in recent years. If implemented, City fee would need to be higher than competing private businesses.
- E. Establishing a fee for Title Searches – Attached is a memo from Director of Administration, Duane Borgen with a draft ordinance and draft resolution that could be used to establish the fee.
- F. Establishing a fee for False Alarms - please see attached memo from Police Chief Doug McKinley. City has ordinance 41.12 that is not utilized.
- G. Establishing a fee for fire calls – City Attorney has opined that State Statute 66.0602(2m(b)) would require that the City's tax levy be reduced in an amount equal to the revenue from a fee established to provide fire protection.
- H. Increasing and restructuring the Fire Inspection fees – A memo from the Fire Chief, Ryan Simmons is attached as well as a sample inspection fee schedule.
- I. Implementation of Early Retirement offers – Additional research is being completed on this idea and will be reported at a future date.

Recommendation:

The fee ideas requested for further investigation are certainly worth pursuing. However the goal of generating additional revenue was established to support the other four strategic goals that are currently unfunded. The fees being reviewed will not generate enough additional revenue to accomplish most of the goals individually or combined.

Staff recommends that the City Council begins to review income source options that will generate enough funds to assist with street construction costs, affordable housing incentive programs, or construction of EMS/Fire building or City Hall remodeling.

Impact Of Adopting Proposal:

Current request was for additional information and research. Staff awaits direction as to what should be included in a proposal for City Council consideration.

Fiscal Estimate:

| | |
|--|---|
| <u>Fiscal Effect (check/circle all that apply)</u> <input type="checkbox"/> No fiscal effect <input type="checkbox"/> Creates new expenditure account <input type="checkbox"/> Creates new revenue account <input type="checkbox"/> Decreases expenditures <input checked="" type="checkbox"/> Increases revenues <input type="checkbox"/> Decreases fund balance | <u>Budget Effect:</u> <input type="checkbox"/> Expenditure authorized in budget <input type="checkbox"/> No change to budget required <input type="checkbox"/> Expenditure not authorized in budget <input type="checkbox"/> Budget amendment required <u>Vote Required:</u> <input type="checkbox"/> Majority <input type="checkbox"/> Two-Thirds |
|--|---|

Expenditure/Revenue Changes:

| Budget Amendment No. | | | | No Budget Amendment Required | | | | |
|----------------------|----|---------|--------|------------------------------|------------------------|-------|--------|----------------|
| Account Number | | | | Account Name | Budget Prior to Change | Debit | Credit | Amended Budget |
| Fund | CC | Account | Object | | | | | |
| | | | | | | | | |
| | | | | | | | | |
| | | | | Totals | | | | |

Prepared By

| | |
|----------------------------------|-----------------------|
| Department: City Manager. | |
| Prepared By: Larry Bierke | Date: 08.20.14 |



PROFESSIONAL SERVICES

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MEMO

To: Larry Bierke, City Manager
City Council

From: David L Berner

Subject: City Council Strategic Planning Work Session held May 20th, 2014

Date: May 27th, 2014

On May 20th, I was consulted to facilitate a strategic planning work session with the City Council. Having recently served as City Manager until my retirement in 2011, I enjoyed the opportunity to facilitate the process this year in the comfortable environment of the conference room of our new Police Department Building.

The purpose of Strategic planning is to determine where the City government is going and **how** it's going to get there. The City Councils job in this undertaking is make the big decisions about where the City government is going over the next year or more. The City Managers job, with expert assistance by Department Heads, is to work with the Council on how these goals are going to be accomplished. The how, or methods of accomplishing strategic goals, results from a work plan that is developed through a cooperative effort between the Council and City Manager.

The process is focused on the City organization, however, as we know, the responsibility of governing the City is an integral part of the community and therefore how well the City functions in carrying out its core purposes makes a difference in the communities quality of life. This statement has a great deal of meaning in my opinion; we are managing a City and building a community. This is the context upon which we are building a strategic plan.

We may conduct a sort of scan, or review to carefully consider what the various driving forces are in the City environment or what is impacting the City, for example reduction of State aid, economic development, implications of Act 10 or the growth of the University. Including consideration of the various strengths, weaknesses, opportunities and threats regarding the City. I explained in our session that such a scan was outside the scope of my services and to stay within the timeline allotted we would accept Councilor's conclusions about what the City must do as a result of the major issues and opportunities facing the City and focus on articulating what the strategic goals should be.

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MEMO

May 21, 2014

Said conclusions lead to what are the accomplishments or strategic goals the City should achieve and the overall methods to achieve these accomplishments. Goals need to be designed and worded as much as possible to be specific, measurable, realistic, timely, and rewarding to them that are working to achieve the goals. Although this distinguished order was not achievable in this session it will be developed later as the Manager works with the Council and Department Heads in compiling his work plans.

Therefore our purpose for this session was to facilitate a process that results in a strategic direction to the City Manager and management team that addresses the major issues and opportunities facing the City. The City Manager and management team will take the strategic goals from the Council and develop a work plan that will carefully lay out how the goals will be accomplished including specific objectives with each goal and assign responsibilities and timelines or, who needs to do what by when. The Manager's report to the Council will include methods to monitor and evaluate the plan. These work plans will be then be incorporated into the annual Budget and Capital Improvement Program.

It was agreed, after review of the written reports from Department Heads and Councilors, and briefing by the City Manager, that Councilor's each (we had six of seven participate) identify their top three (3) goals, explain rational to support their reasoning, and then by discussion and consensus determine what the top goals are as a group. Some identified more than three that were considered relevant in our discussions of the overall priorities.

After compiling a complete list we focused on goals that should be listed as top priorities and through consensus the Council landed on the following five strategic goals:

1. Address housing needs for affordable single and multi-family owner occupied and rental properties
2. Address Fire and EMS facility needs
3. Continue Street improvements on a 50 year replacement cycle
4. City fiscal position assessment and analysis of ways to Increase revenues
5. Improve communication and marketing of the City

We discussed the disposal of the Kallemback Properties and decided it is appropriately within the strategic goal for addressing housing needs. All the goals identified are important however the Council's task was to determine which ones are the top priorities? In discussing the goals for the Mining Museum, City Hall, auditorium and I would suggest you include public works facilities, It was agreed they should be viewed in context with all the building needs of the City and therefore when you look at these building related challenges as a group, the need to address the Fire and EMS is of more priority. Also, although there were not as many votes for street improvements, in retrospective discussions Council decided that street improvements on a 50-year cycle should remain one of the top priorities.

MEMO

May 21, 2014

A few of the goals identified I would view as ideas for methods towards accomplishing the goals listed above. For example, attracting value added agriculture manufacturing; hiring a graphic design company to improve the web site, etc.; doing a better job of highlighting sustainability initiatives in marketing the City or partnering with the University, public schools and business owners to help with attracting businesses to Platteville should all be part of the work plan under the strategic goal of overall communication and marketing of the community. The idea of gifting from Business Park TIF #5 to downtown TIF #7 to improve streets should be part of the work plan under the strategic goal of continued Street Improvement on a 50-year replacement cycle. And, finally, all the strategic goals by necessity require fiscal assessment and analysis as to how they will be funded. In addition to that requirement, Council is looking for an extraordinary effort by the City Manager and staff to study ideas for increasing revenues.

Before the Council adjourned it was agreed to have another meeting before the fall Budget workshops June 15th to review and discuss our reports.

As we discussed, I'm available to assist in any way that you decide would be beneficial. If you would like me to attend any meetings I will make myself available at your convenience. Should you have any questions please feel free to contact me. I can be reached on my cell phone at 608-332-7603 or email dberner@msa-ps.com.

Thank you for the opportunity to serve the City of Platteville once again.

Other Goals

- Explore how the City can partner with Public Schools, UW-P and business owners to address issues that are limiting Platteville as a location for new and/or expanding businesses.
- Target and attract value-added agricultural manufacturing to the City (to capitalize on our local assets and a growing industry)
- Hire graphic design company to improve City's marketing and communication (overhaul website... again) As an example, this local company is quite affordable and produces high quality work: <http://kristinmitchelldesign.com/>
- Prioritize sustainability initiatives as part of our identity and use it as a branding/marketing tool for our community – once we have more communication methods down, we can use sustainability as part of our branding, we already do so much for sustainability (trail, bike racks, energy audits) it would be nice to communicate this better as part of our identity too, again, better retain employees to live in Platteville.
- Help to make sure we get the Library block ground broken in 2015, no later.
- Do major street repair within one-half mile of TIF#7 with money transferred from TIF#5.
- Take care of our shortfall and failure to update our computer system and equipment in full. No more piecemeal work.
- Treat all people in Platteville the same – individuals and developers. No more special favors for a select few, then you won't get into trouble.
- Improve City Hall Building.
- Hire architect to study remodel of Municipal Building.
- Matching grant to remodeling Mining Museum displays (JMA).
- Capital Improvements to the Museum building such as flower boxes or build retaining wall, entry way remodeling, new doors, etc.
- Money to clean Auditorium and basement of Municipal Building.
- Continue to keep houses that can be used at a future time (convert to parking lots) to help with financing. (This refers to potential use of Kallemback Properties)

To: Platteville City Council
From: Lawrence F. Bierke, City Manager
Date: June 5, 2014
Re: Increasing Revenue

The Platteville City Council had a Strategic Planning Session on May 20th, 2014. At this meeting, the Council set five goals or directions for the City to pursue over the next year. Many of those goals were dependent upon "Goal #4 Increasing Revenue" to the City. As this issue has been addressed in the past, I have attached the list of ideas from 2011 for your review (implemented ideas have been stricken through).

Below are new ideas for both revenue generation and a few for cutting expenses that City Department Heads and I have generated after several weeks of brainstorming:

- A. **Impact Fees** – The City could look at implementing a series of fees that are paid at the time new building permits are taken out. They would need to be used for covering the increases in size for new buildings or expansions. Possibilities include Fire Station, Art Hall, EMS building expansion, or a new sports complex..
- B. **Streetlight Assessment** – The cost of street lighting for the City is near \$115,000 per year. The City could make this a user fee.
- C. **Room Tax** – the City could increase the room tax again.
- D. The City may want to consider doing a 6 month or quarterly "**City Services Bill**". This could include the public fire protection charges, street lighting charge, and street frontage assessment. Residents would see a lower water bill, and would generate a better understanding of the costs associated with other municipal services.
- E. **Increase Deductibles and Self Insure** for Health Insurance policies or our Liability Policies to reduce costs.
- F. **Bid out City Contracts** – By Bidding out the Assessor service, we were able to save quite a bit of money. This could be considered for Engineering, Garbage Disposal, or Liability Insurance.
- G. **Combine Economic Development Efforts** – The City currently covers portions of the budgets for GCEDC, the Chamber, the Main Street Program, and PAIDC.
- H. Explore **Health Savings Accounts (HSA)** for City Employees.
- I. **Transportation Assessment** – Since we are in great need for funds to cover our infrastructure costs, it is possible to assess residents \$2 per lineal foot of street frontage. This could generate over one million dollars, but City would also need to contribute for municipal buildings and parkland frontage.
- J. **Referendum**. Council could choose to raise taxes via referendum to cover the costs associated with street repair.
- K. **Subscriptions**. Sell subscriptions for people who want to use "Platteville Places".
- L. **Parking**. Eliminate or substantially restrict the amount of free public parking the City offers in our parking lots.
- M. **Charge Utilities**. The City can make the assumption that there are currently undiscovered leaking water mains out there and that a portion of those leaks are

currently using City storm water pipes and basins. An appropriate level of payment could be made from the Utility to the City budget to cover expense of managing that water.

- N. **Sell Compost, wood chips, and fertilizer.** This would require a feasibility study and some planning. The City of Adams sells compost. How profitable they are, I am not sure.
- O. **Bill TID's for Services.** – Specific services can be attributed to our TIDs. In other communities, I've seen a portion of Attorney, engineer, City Manager, DPW Director, Finance positions all attribute time toward TID projects and maintenance. The PD could also add costs of additional downtown foot patrol or new security checks as a TID expense.
- P. **Selling Parking Permits** – In areas of town where we currently issue two permits to each dwelling unit, the City could consider selling or charging a small fee for each of these permits. Examples from other Cities could be found.
- Q. **Fee for Home Security checks** – the PD will visit homes when people are on vacation to make sure the property is secure. They could charge a fee for this service.
- R. **Annexation of the City Airport** – would generate a small increase in taxes paid to the City.
- S. **Fee for Vehicle Lock outs** – when residents lock their keys in their car, the City will assist them. Many departments charge a fee for this service. This may also encourage public to seek private companies to do the work instead of relying on city service.
- T. **Title Searches** – the City could charge title companies for their requests on delinquent special assessments, special charges, or water and sewer charges and other unpaid property bills. Many cities charge \$25-30 per request.
- U. **Fee For False Alarms** – the city could implement enforcement or modify the fee for responses to false fire or home security calls.
- V. **Fire Department Calls Charge** – All fire calls in the townships are charged a fee. The Fire Department could implement a fee for calls within the City limits. It is suspected that Lancaster currently does this and it is likely that individual property insurance coverage may cover the charge.
- W. **Fire Inspection Fees** – Right now it costs a developer the same to have a 1-story 1500sqft commercial property inspected as it does a 6-story 600 bed housing project. We could change fee structure to a more structure specific/time demand schedule.

[[Act 20](#) creates Wis. Stat. sec. 66.0602(2m)(b), which requires a municipality to reduce its allowable levy by the estimated amount of fee revenue it collects for providing garbage collection, fire protection, snow plowing, street sweeping, or storm water management if those services were funded in 2013 by the property tax levy.]

To: File
From: Lawrence F. Bierke, City Manager
Date: 02.21.11
Re: Budget Changes

The following are conceptual ideas for implementing changes to the 2012 budget as a result of State Aid funding cuts (shared revenue).

1. ~~Increase various fees across the board.~~

~~This would raise additional revenue, but only minimally. (Conditional Use permit, Building Permit, Rezoning Permit, Cemetery Fees)~~

2. Study the use of Impact Fees to help pay for various building projects.

If the City were planning new buildings within the next five years, this is a great way of ensuring that new properties are contributing their "fair share" to the project. Unfortunately, the number of new homes and buildings in Platteville would only result in minimal revenue.

3. Reduce Debt to lower future debt payments.

The City has used a significant amount of it's allotted debt. This results in significant debt payments from the debt service fund and out of our annual tax revenue. We may want to slow down and reduce the size of our annual borrowings.

4. ~~Reduce frequency of brush pick up.~~

~~I suggest that the City establish a schedule for 2012 that includes one pick up a month for June, July, and August, and two pick up's in May and September. Reducing the current schedule from 20+ down to 7 days will cut down in man hours. Each pick up includes two guys and a truck. The schedule could be posted to our webpage, put on our cable channel, and distributed with tax statement and water bills.~~

5. Discontinue salting downtown crosswalks.

After each snow fall, it is common to see two public works employees hand salting the cross walks downtown. I have never seen that before. I suspect that this is a level of service that the City could cut back on. An alternative could be that when the salt trucks drive on the cross walks, they spread salt at a great rate

6. Discontinue trucking snow away from non essential areas.

The City currently allows parking on some pretty narrow streets in winter. As a result, staff feels obligated to haul snow away from the street terraces to ensure that the driving lane is wide enough for emergency vehicles. Too much snow narrows the driving lanes. The City could eliminate parking on these streets and save the staff time and expenses of blowing snow into trucks and hauling it away. Please see attached map.

7. Start a Tax Refund Intercept Program.

Brian Allen, EMS Director, is currently working on implementation of this program offered by the state of Wisconsin. Staff enters uncollected debts into a data base with the State. When someone files their annual taxes and is due a refund from the State, bills entered into this database are collected before any refunds are paid out. The current level of uncollected debt is near \$200,000.

8. Contract out Custodial Services.

The City currently staffs two custodians and provides full benefits to them. By contracting out to a cleaning service, the City could realize a savings of up to \$9999 annually.

9. Transfer Building and Grounds staff to Public Works Department and layoff an employee.

The intent would be that the Public Works Department would have additional guys that could "fill in" when help in Building and Grounds is needed. This could be part of a much larger restructuring program.

10. Reduce work week to 35 hrs per week. (\$300,000 - \$350,000 savings)

This was discussed at a Department Head meeting and got mixed reviews. Some departments have their busy days on Friday, others thought this would be well received by staff. The idea of going to four 10 hour days was also suggested, as was four 9 hour days. In summary, I believe this could be accomplished as a cost savings.

11. Cut Employer contributions to pension. (\$150,000 savings)

The State of Wisconsin Budget Repair Bill, if it passes requires that employees pay the "employee share" of their retirement contribution. This is a 5.8% savings in employee WRS contributions. The unionized police officers may be due back pay for this if implemented before a new contract is negotiated.

12. Early Retirement offers.

There are a couple of employees that may consider taking retirement rather than deal with the new rules, regulation changes, and reduction in benefits. By encouraging them to retire the City may have an option to leave a position vacant, or restructure to save money. If you would like to do this, I'd have to begin looking at comparable programs used by other communities.

13. Begin using Special Assessments to pay for a portion of street reconstruction costs.

Many Cities and Villages in Wisconsin do charge property owners for the added benefit of newly reconstructed streets. Platteville may want to amend their ordinances to ensure a "portion" of these costs are paid for by the property owners.

14. Transfer the cost of Garbage Collections to the Utility Bill.

Current structure has the garbage fees included within each property owners taxes. The City could absorb a loss in revenue by transferring these charges to the utility bills. This would be considered a more equitable way of charging non profits for the service. A negative to this is that property owners may not be able to include this charge as part of their annual income tax filing.

15. Invest in a Time Card Computer Program

A program that allows employees to fill out timesheets over the internet could reduce the time spent by staff collecting and signing off on timesheets. The data would not need to be entered into the computer in the Finance Department, but rather the data could be imported to the payroll program.

16. Increase Parking Ticket Fee

Currently parking tickets cost \$10. It could be increased to \$20 to act more as a deterrent.

17. Cut the position of Engineering Aid and add a less expensive position to code enforcement.

A code enforcement position could make an impact on improving Platteville aesthetics. The current position spends many hours every week looking for community property violations now. Our Engineering is now done through Delta 3 and the City could develop a relationship with Regional Planning to support Engineering with any of the remaining tasks completed by the Engineering Aid.

18. Police Officer Hiring

The City is experiencing a retirement in the Police Department in 2011 and again in 2012. The City could delay hiring a police officer in 2011, or the Administrative Assistant in 2012 or could hire part time employee to reduce costs.

19. Compost Site

The City's current compost site is located near the City limits. By moving the site, or adding a 2nd site, the City might be able to do brush burning and thereby reduce the costs of composting. Initial investment costs would take a few years of savings to recover.

20. Move Senior Center to City Hall.

The City Could sell the existing building to a private business. The space in the old police station could be remodeled, or the City Council chambers and kitchen could be remodeled to house the group. 2nd floor restrooms would also be needed.

21. Use TID funds for Water and Sewer Improvements

Water and Sewer Improvements within a TID are a TID eligible cost. If the TID were to reimburse the Water and Sewer Utility, the costs of operating

~~the utility could be lowered. A TID may take longer to close if costs were reimbursed. Funding would come from all taxing jurisdictions, not just City taxpayer.~~

22. Ask the State Representatives for exemptions to County Tax for Sherriff's Department, Dispatch Services, Elections and Park Expenses.

23. Stormwater Utility

The City incurs cost relative to stormwater management that could be appropriated to a Stormwater Utility. This could be a more equitable way of distributing the costs to local non profits and reducing the costs to area taxpayers.

What is going to happen needs to be decided quickly. The fear of the unknown. Staff need direction as soon as possible and a commitment on when things will be implemented. What is off the table?

Memo

To: City Manager Larry Bierke
From: Doug McKinley, Chief of Police
Re: Police Department Revenue Ideas
Date: July 29, 2014

Based on my research on the assigned topic of fees for Vehicle Lock-outs I have the following information to report:

- In 2013 we averaged approximately 48 vehicle and/or private residence lock-outs per month for a total of 571. We categorize these calls together so it is not feasible to break them down separately without looking at each individual call for service. The vast majority involve vehicle lock-outs as opposed to residence lock-outs. In 2014 YTD we have 319 lock-out calls for an average of just under 46 per month.
- I have not located a single police agency that charges for the service of unlocking vehicle doors.
- The more frequent issue regarding vehicle lock-outs is whether a given police agency will perform this service absent an emergency (like a young child present in the vehicle).
- Some police agencies do not assist with vehicle lock-outs because they do not wish to compete with local locksmiths and tow services who perform this service at a fee (generally anywhere from \$45 to \$100 depending on the time of day, location and the type of vehicle involved).
- I'm not sure how we would handle billing for this service or what we would do in the event that a person refused to pay the service after entry was gained to the vehicle.
- Other police agencies do not assist with vehicle lock-outs because they do not wish to be associated with the potential liability if an officer were to damage a vehicle during the process of unlocking it.
- Currently the Platteville PD provides this service to the community without charging a fee. It is viewed as a service and calls of this nature are handled if and when officers are not engaged with higher priority calls for service.
- When performing this task, our officers and Community Service Officers (CSO's) have the vehicle owner or operator sign a liability waiver in the event that damage results during the door unlock process. If we began charging for this service, I anticipate that we would be exposed to increased liability since we would then be performing this service on a for-profit basis.
- I would consider ending the practice of assisting with vehicle lockouts without charging a fee if and when we begin to see complaints from private businesses who provide this service and charge a fee for it.

- I believe if we began charging a fee for this service, we would hear criticism from the private sector. Currently I believe there is recognition that we are providing this service as a goodwill gesture and truthfully, these calls for service are one of the few times that people are happy to see our officers arrive on scene.

Based on my research on the assigned topic of fees for Home Security checks these are my findings and my take-a-ways:

- In 2013 we conducted approximately 121 home security checks on private residences. In 2014 so far we have done approximately 90 home security checks on private residences.
- Our current practice consists of residents who contact the PD and request that we perform security checks on their homes while they are out of town. They provide us with the dates they'll be gone and a contact name and phone number for us to call in the event we encounter a break-in or other issue at their home. We generate a sheet and document the dates and times when we check the residence and we send this form back to the resident when they have returned home.
- I could not locate a single police agency that charges for the service of checking vacant private residences.
- A decision about what fee to charge would be needed. Do we charge for the number of security checks performed during the owner's absence or do we charge a fee based on the length of their absence. Home security checks are low priority calls and it's possible that a residence might only be checked once or twice during an extended absence if higher priority issues continually took precedence.
- Our officers and CSO's currently make a practice of checking the doors and exteriors of businesses after their usual closing hours and we do not charge for this service.
- I anticipate a significant reduction in the number of requested home security checks once residents learn that a fee is charged for this service.
- A more common tactic than charging for security checks is for police and fire agencies to utilize ordinances which prohibit false alarms. Currently we have an ordinance (41.12 (D) 1.) which provides for a penalty for responses (in excess of two in a 12 month period) to alarms deemed to be false in nature. Currently this ordinance has not been utilized or applied to businesses or residences with home security systems and we have not made a practice of enforcing this ordinance during my tenure here.
- Before the Police Department begins applying this ordinance actively, I would like to have the Council weigh in on the issue to ensure that they support the enforcement of this ordinance. I would also recommend a significant media and public awareness campaign prior to the point that this ordinance is actively enforced so the public is notified of the impending enforcement and the reasons behind it.

citymanager

From: Borgen, Duane
Sent: Monday, August 18, 2014 11:12 AM
To: citymanager
Cc: Valerie Martin
Subject: RE: Airport Annexation

Larry,

The estimated equalized value for the three private hangars at the airport at the end of 2013 was \$404,430. A new hangar is being built in 2014, but I have no idea what the value will be. The added tax revenue per year would be about \$3,068.41 ($\$404,430 \times .007586998$). The levy limit would increase by the amount of the annual town taxes which was \$877.38. The borrowing limit would increase \$14,155 ($\$404,430 \times .035\%$). The payments to the townships would be \$877.38 per year for 5 years. I have not yet received a quote from Delta 3 for the survey, but Joe estimated the cost to be between \$5,000 and \$7,500 and Howard thought it would be less than those amounts.

Duane

E

DATE: August 20, 2014
MEMO TO: Larry Bierke, City Manager
FROM: Duane Borgen, Director of Administration
REF: Property Information Search Fees

Annually the Finance Department has over 100 requests to find out if there are any unpaid special assessments, unpaid special charges, unpaid water & sewer bills, or any required repairs or planned public improvements that may result in a special charge or special assessment. Based upon 100 requests and a \$25.00 fee per request, this will result in \$2,500.00 annually of additional revenue. \$1,250.00 would go to the City and \$1,250.00 would be for the Water & Sewer Department.

RESOLUTION ____

AMENDING THE 2014 FEE SCHEDULE – PROPERTY INFORMATION SEARCH FEES

WHEREAS, the City of Platteville approved the 2014 Fee Schedule on September 24, 2013; and

WHEREAS, during the 2015 - 2019 capital improvements and 2015 budget work sessions, the Common Council discussed options for increasing revenues; and

WHEREAS, the Finance Department receives numerous requests to see if there are any unpaid special assessments or special charges, unpaid water & sewer bills, or any required repairs or planned public improvements that may result in a special charge or special assessment;

WHEREAS, the Common Council hereby directs that the 2014 Fee Schedule be amended as follows:

| | |
|----------------------------------|---------|
| Property Information Search Fees | \$25.00 |
|----------------------------------|---------|

PASSED BY THE COMMON COUNCIL on the ____ day of _____, 2014.

Eileen Nickels, Council President

ATTEST:

Jan Martin, City Clerk

F, H

Chief
Ryan Simmons



Secretary/Treasurer
Dave Schmoekel

1st Assistant
Dave Langkamp

2nd Assistant
Tom Covert

3rd Assistant
Casey Pickel

Platteville Fire Department, Inc.

Pride in Volunteering, Established 1874

Memorandum

TO: Larry Bierke, City Manager
FROM: Ryan Simmons, Fire Chief
SUBJECT: Increased Revenue Options
DATE: August 5, 2014

Below is the information you requested on revenue sources from the Fire Department. The items you requested information on are Fee For False Alarms, Fire Department Call Charges and New Construction Fire Inspection Fees.

Fire Department Charge for Calls – Fire calls in the townships are currently charged a fee for a fire department response. I would propose charging for calls in the City of Platteville as well. Communities that I am aware of that charge for calls currently are Lancaster, Cuba City, Boscobel and Darlington. I estimate that revenue from charging for calls in the City of Platteville would generate \$15,000 - \$20,000 per year. For the calls as of July 28th, 2014 we would have billed out \$9,250.

Fee For False Alarms – This would be figured into the Fire Department Charge for Calls and would have generated approximately \$1,000 of the \$9,250 listed above.

New Construction Inspection Fees – I have attached my suggestion for inspection fee charges for new construction projects. I feel that these fees are very reasonable and we have been undercharging for the inspection services. I am not sure of how much revenue this would generate on a yearly basis but would anticipate \$2,000 - \$5,000 per year based on the number of construction projects.

A

**Chief
Ryan Simmons**



**Secretary/Treasurer
Dave Schmoekel**

**1st Assistant
Dave Langkamp**

**2nd Assistant
Tom Covert**

**3rd Assistant
Casey Pickel**

Platteville Fire Department, Inc.

Pride in Volunteering, Established 1874

New Construction Inspection Fee Schedule Version 2

Base Construction – No Alarm & No Sprinkler (No change to current fee)

Includes the following:

- Plan Review
- During Construction Inspection
- Final Pre-Occupancy Inspection
- (1) Re-Inspection (if needed)

Alarm System & No Sprinkler (Additional \$250.00 Fee)

Includes the following:

- Plan Review
- During Construction Inspection
- Alarm System Inspection**
- Final Pre-Occupancy Inspection
- (1) Re-Inspection (if needed)

Sprinkler System with Basic Monitoring for Sprinkler System (Additional \$400.00 Fee)

Includes the following:

- Plan Review
- During Construction Inspection
- Sprinkler System Hydro Inspection**
- Sprinkler System Flow Inspection**
- Overall Sprinkler System Inspection
- Monitoring Inspection
- Final Pre-Occupancy Inspection
- (1) Re-Inspection (if needed)

Alarm System & Sprinkler System (Additional \$650.00 Fee)

Includes the following:

- Plan Review
- During Construction Inspection
- Alarm System Inspection**
- Sprinkler System Hydro Inspection**
- Sprinkler System Flow Inspection**
- Overall Sprinkler System Inspection
- Final Pre-Occupancy Inspection
- (1) Re-Inspection (if needed)

**** Includes up to (2) zones or floors, any additional zones or floors are \$250.00 additional each.**