

## PUBLIC NOTICE

PUBLIC NOTICE is hereby given that a regular meeting of the Common Council of the City of Platteville shall be held on Tuesday, June 27, 2017 at 7:00 PM in the Council Chambers at 75 North Bonson Street, Platteville, WI.

### COMMON COUNCIL AGENDA

#### I. CALL TO ORDER

#### II. ROLL CALL

#### III. SPECIAL PRESENTATION – 2016 Audited Financial Statements – Johnson Block and Company, Inc.

#### IV. PUBLIC HEARING – Ordinance 17-10 Amending the Zoning Map Planned Unit Development – 545 W Adams Street

1. Staff Presentation	5. Public Statements in General
2. Applicant Statement	6. Council Discussion
3. Public Statements in Favor	7. Close Public Hearing
4. Public Statements Against	8. Common Council Action

#### V. CONSIDERATION OF CONSENT CALENDAR – The following items may be approved on a single motion and vote due to their routine nature or previous discussion. Please indicate to the Council President if you would prefer separate discussion and action.

- A. Council Minutes – 6/13/17 Special & Regular
- B. Payment of Bills
- C. Appointments to Boards and Commissions
- D. Licenses
  - 1. Junk Dealer License
  - 2. One-Year and Two-Year Operator License to Sell/Serve Alcohol

#### VI. CITIZENS' COMMENTS, OBSERVATIONS and PETITIONS, if any – Please limit comments to no more than five minutes.

#### VII. REPORTS

- A. Board/Commission/Committee Minutes (Council Representative)
  - 1. Police & Fire Commission (Nickels) 3/7/17
  - 2. Community Safe Routes Committee (Francis) 4/17/17
  - 3. Museum Board (Westaby) 4/19/17
  - 4. Historic Preservation Commission (Kilian) 5/2/17 & 6/6/17
  - 5. Library Board (Nickels) 5/4/17
  - 6. Water & Sewer Commission (Kilian, Nall, Stockhausen) 5/8/17
  - 7. Parks, Forestry, & Recreation Committee (Francis) 5/15/17 & 5/25/17
  - 8. Commission on Aging (Nall) 5/18/17

## **VIII. ACTION**

- A. Land Donation – Lot 21 Oakhaven Subdivision [6/13/17]
- B. Resolution 17-15 Approving 2016 Compliance Maintenance Annual Report (CMAR) [6/13/17]

## **IX. INFORMATION AND DISCUSSION**

- A. Downtown Parking Task Force Overview
- B. Downtown Parking Task Force Recommendations
  - 1. Post Office Parking Lot Modifications
  - 2. Third Street Modifications
  - 3. Bonson Street Parking Reassignment
  - 4. Crosswalk Across Chestnut Street at West Mineral Street
  - 5. Market Street Parking Reassignment
  - 6. Third Street/Mineral Street Parking Lot Configuration
- C. Contract 13-17 Third Street Parking Lot Reconstruction
- D. 2018 Proposed Budget Timeline
- E. Baseball/Softball Hitting Stations

## **X. ADJOURNMENT**

*If your attendance requires special accommodation, write City Clerk, P.O. Box 780, Platteville, WI 53818 or call (608) 348-9741 Option 6.*

**CITY OF PLATTEVILLE, WISCONSIN**

**FINANCIAL STATEMENTS**

Including Independent Auditor's Report

As of and for the year ended December 31, 2016

Johnson Block & Company, Inc.  
Certified Public Accountants  
2500 Business Park Road  
Mineral Point, Wisconsin 53565  
(608) 987-2206  
Fax: (608) 987-3391

CITY OF PLATTEVILLE, WISCONSIN  
DECEMBER 31, 2016

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**Johnson & Block**  
AND COMPANY, INC.

**Certified Public Accountants**

2500 Business Park Road ▲ Mineral Point, Wisconsin 53565 ▲ TEL 608-987-2206 ▲ FAX 608-987-3391

## **INDEPENDENT AUDITOR'S REPORT**

To the City Council  
City of Platteville, Wisconsin

We have audited the accompanying financial statements of the governmental activities, the business-type activities, the discretely presented component unit, each major fund and the aggregate remaining fund information of the City of Platteville, Wisconsin ("City"), as of and for the year ended December 31, 2016, and the related notes to the financial statements, which collectively comprise the City's basic financial statements as listed in the table of contents.

### **Management's Responsibility for the Financial Statements**

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### **Auditor's Responsibility**

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

## **Opinions**

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, the discretely presented component unit, each major fund, and the aggregate remaining fund information of the City, as of December 31, 2016, and the respective changes in financial position and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

## **Other-Matters**

### *Required Supplementary Information*

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis on pages 4 through 13, and the budgetary comparison information and Wisconsin Retirement System schedules on pages 61 through 63, be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

## **Other Information**

### *Prior Year Summarized Information*

We have previously audited the City's 2015 financial statements, and we expressed unmodified audit opinions on the respective financial statements of the governmental activities, the business-type activities, the discretely presented component unit, each major fund, and the aggregate remaining fund information in our report dated May 5, 2016. In our opinion, the summarized comparative information presented herein as of and for the year ended December 31, 2015, is consistent, in all material respects, with the audited financial statements from which it has been derived.

### *Other Supplementary Information*

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the City of Platteville, Wisconsin's basic financial statements. The combining and individual nonmajor fund financial statements are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The supplementary information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the financial statements as a whole.

**Other Information (Continued)**

The schedules of insurance and other utility information have not been subjected to the auditing procedures applied in the audit of the basic financial statements, and accordingly, we do not express an opinion or provide any assurance on them.

*Johnson Block & Company, Inc.*

Johnson Block & Company, Inc.  
June 14, 2017  
Mineral Point, Wisconsin

## Management's Discussion and Analysis

On behalf of Platteville’s management team, I am pleased to offer readers of the City's financial statements this narrative overview and analysis of the financial activities of the City for the fiscal year ended December 31, 2016. We encourage readers to consider the information presented here in conjunction with additional information that can be found in our annual audit report issued by Johnson Block and Company, Inc. Copies may be obtained at the Municipal Building at 75 North Bonson St. or the City Web Site at [www.platteville.org](http://www.platteville.org).

### Financial Highlights

- The assets of the City of Platteville again exceeded its liabilities as of December 31, 2016. The total net position of the City are categorized by investment in capital assets (i.e. land, buildings, infrastructure, machinery and equipment), net of related debt used to acquire these assets still outstanding, restricted net position (resources subject to external restrictions on how they may be used) and unrestricted net position (may be used to meet the City’s ongoing obligations to citizens and creditors). Over the last two years, the following changes have occurred:

<u>Year</u>	<u>Net Position*</u>	<u>\$ Change (+/-)</u>
2016	\$67,032,975	(\$ 732,756)
2015	\$67,765,731	\$ 158,665

*\*see net position-pg 15*

- As of December 31, 2016, the City of Platteville's governmental activities reported total current assets of \$11,090,976 (page 14, Exhibit A-1). This compares to the prior year as follows:

<u>Year</u>	<u>Current Assets</u>	<u>\$ Change (+/-)</u>
2016	\$11,090,976	(\$ 548,511)
2015	\$11,639,487	\$ 81,107

About 54.1 percent of this total, or \$6,002,061 represents cash and investments.

- The city’s general fund balance decreased by \$190,850 from 2015 to 2016. In the past 2 years, changes have been as follows:

<u>Year</u>	<u>General Fund Bal.</u>	<u>% Change (+/-)</u>
2016	\$4,081,536	(4.5%)
2015	\$4,272,386	(11.9%)

*\*Exhibit A-3, Page 17*

- In 2016, the city’s long-term obligations decreased by \$1,767,048, as compared to an increase of \$3,044,850 during 2015 (page 44). General obligation bonds totaling \$2,520,000 were issued in 2016.



## Overview of the Financial Statements

This discussion and analysis is intended to serve as an overview of the City of Platteville's basic financial statements. These basic financial statements are comprised of three components: 1) government-wide financial statements, 2) fund financial statements, and 3) notes to the financial statements. In addition, this report contains supplementary information.

**Government-wide financial statements.** The *government-wide financial statements* are designed to provide readers with a broad overview of the City of Platteville's finances, in a manner similar to a private-sector business.

The *statement of net position (Exhibit A-1)* presents information on all of the City of Platteville's assets and liabilities, with the difference between the two reported as *net position (page 15)*. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position of the City of Platteville is improving or deteriorating.

The *statement of activities (Exhibit A-2)* presents information showing how the government's net assets changed during the most recent fiscal year. All changes in net assets are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods (e.g., uncollected taxes and earned but unused vacation and sick leave).

Both of the government-wide financial statements distinguish functions of the City of Platteville that are principally supported by taxes and intergovernmental revenues (*governmental activities*) from other functions that are intended to recover all or a significant portion of their costs through user fees and charges (*business-type activities*). The governmental activities of the City of Platteville include general government, public safety, public works, community enrichment services, and conservation and development. The business-type activities of the City of Platteville include the Water and Wastewater Utility.

The government-wide financial statements include not only the City of Platteville itself (known as the *primary government*), but also a legally separate Housing Authority for which the City of Platteville is financially accountable. Financial information for this *component unit* is reported separately from the financial information presented for the primary government itself.

The government-wide financial statements can be found on pages 14-16 of this report. Supplementary information is included starting on page 64.

**Fund financial statements.** A *fund* is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The City of Platteville, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. All of the funds of the City of Platteville can be divided into three categories: governmental funds, proprietary funds, and fiduciary funds.

**Governmental funds.** *Governmental funds* are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on *near-term inflows and outflows of spendable resources*, as well as on *balances of spendable resources* available at the end of the fiscal year. Such information may be useful in evaluating a government's near-term financing requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for *governmental funds* with similar information presented for *governmental activities* in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the government's near-term financing decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures, and changes in fund balances provide a reconciliation to facilitate this comparison between *governmental funds* and *governmental activities*.

The City of Platteville maintains several individual governmental funds. Information is presented separately in the governmental fund balance sheet and in the governmental fund statement of revenues, expenditures, and changes in fund balances. Major categories include the General Fund, the Capital Projects Fund, the Community Development Block Grant fund, TIF No. 7, and the Debt Service Fund.

The basic governmental fund financial statements can be found on pages 17-21 of this report.

**Proprietary funds.** Proprietary funds are used to report the same functions presented as *business-type activities* in the government-wide financial statements. Proprietary funds provide the same type of information as the government-wide financial statements, only in more detail. The proprietary fund financial statements provide separate information for the Platteville Water and Wastewater Utility, which is considered to be a major fund of the City of Platteville.

The basic proprietary fund financial statements can be found on pages 22-26 of this report.

**Fiduciary funds.** Fiduciary funds are used to account for resources held for the benefit of parties outside the government. Fiduciary funds are not reflected in the government-wide financial statement because the resources of those funds are not available to support the City of Platteville's programs. The fiduciary fund maintained by the City of Platteville is the Tax Collection Fund which records the tax roll and tax collections for other taxing jurisdictions within the City of Platteville.

The basic fiduciary fund financial statements can be found on page 27 of this report.

**Notes to the financial statements.** The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements. The notes to the financial statements can be found on pages 28-60 of this report.

**Other information.** In addition to the basic financial statements and accompanying notes, *required supplementary information* presents a detailed budgetary comparison schedule for the General Fund and information on the Wisconsin Retirement System pension plan. The budgetary comparison schedules and Wisconsin Retirement System Schedules are on pages 61-63. The budgetary comparison schedules demonstrate compliance with the budget and complements the statement included in the basic governmental fund financial statements. The Wisconsin Retirement System schedules present 10-year pension plan trend information.

The combining statements referred to earlier in connection with non-major governmental funds and other information related to the individual funds is presented immediately following the required supplementary information. Individual fund statements and schedules can be found on pages 64-65 of this report.

### **Government-wide Financial Analysis**

Changes in net position can serve as a useful indicator of a government's financial position over time. In the case of the City of Platteville, assets and deferred outflows of resources exceeded liabilities and deferred inflow of resources by \$67,765,731 at the close of 2015, which decreased to \$67,032,975 by the end of 2016.

TABLE 1: CITY OF PLATTEVILLE'S NET POSITION

	Governmental Activities		Business-Type Activities		Total	
	2016	2015	2016	2015	2016	2015
Current/other assets	\$ 13,830,582	\$ 17,900,460	\$ 6,915,779	\$ 6,969,048	\$ 20,746,361	\$ 24,869,508
Capital Assets	59,598,031	59,157,510	34,154,646	33,692,370	93,752,677	92,849,880
Total Assets	\$ 73,428,613	\$ 77,057,970	\$ 41,070,425	\$ 40,661,418	\$114,499,038	\$117,719,388
Deferred outflows of resources	\$ 2,372,280	\$ 694,370	\$ 624,719	\$ 188,757	\$ 2,996,999	\$ 883,127
Current Liabilities	\$ 3,313,981	\$ 4,058,428	\$ 895,544	\$ 984,554	\$ 4,209,525	\$ 5,042,982
Other Liabilities	23,454,544	23,550,496	15,651,156	16,257,810	39,105,700	39,808,306
Total Liabilities	\$ 26,768,525	\$ 27,608,924	\$ 16,546,700	\$ 17,242,364	\$ 43,315,225	\$ 44,851,288
Deferred inflows of resources	\$ 6,923,563	\$ 5,985,496	\$ 224,274		\$ 7,147,837	\$ 5,985,496
Net Position:						
Net investment						
In capital assets	\$ 38,826,135	\$ 37,377,510	\$ 18,356,617	\$ 17,176,558	\$ 57,182,752	\$ 54,554,068
Restricted	2,925,308	6,744,674	4,631,578	4,879,391	7,556,886	11,624,065
Unrestricted	357,362	35,736	1,935,975	1,551,862	2,293,37	1,587,598
Total Net Position	\$ 42,108,805	\$ 44,157,920	\$ 24,924,170	\$ 23,607,811	\$ 67,032,975	\$ 67,765,731

Source: Rows 1-3 Exhibit A-1 page 14, Rows 4-6 page 15, Rows 7-10 page 15

The largest portion of the City of Platteville's net position reflects its investment in capital assets (e.g., land, buildings, infrastructure, machinery, and equipment) less any related outstanding debt against those assets (approximately 85 percent). The city uses these capital assets to provide services to citizens; subsequently these assets are not available for future spending. Although Platteville's investment in its capital assets is reported net of related debt, it should be noted that the resources needed to repay this debt must come from other sources, since the capital assets themselves cannot be used to liquidate these liabilities.

An additional portion of the City of Platteville's net position (approximately 11 percent) represents resources that are subject to external restrictions on how they may be used. The remaining balance of unrestricted net position (\$2,293,337) may be used to meet the city's ongoing obligations to citizens and creditors.

**Governmental Activities.** Governmental activities have the potential to increase or decrease the city’s net position during the course of the year. The following chart establishes baseline numbers for comparison in future years.

TABLE 2: CITY OF PLATTEVILLE’S PRIMARY GOVERNMENT STATEMENT OF ACTIVITIES

	Governmental Activities		Business-Type Activities		Total	
	2016	2015	2016	2015	2016	2015
Revenues						
Program Revenues						
Charges for Service	\$ 1,487,169	\$ 1,763,581	\$ 4,666,457	\$ 4,554,663	\$ 6,153,626	\$ 6,318,244
Operating grants and contributions	2,251,817	1,949,774			2,251,817	1,949,774
Capital grants and contributions	580,810	1,539,983		859	580,810	1,540,842
Property taxes	5,825,298	5,740,580			5,825,298	5,740,580
Other taxes	220,549	222,171			220,549	222,171
Intergovernmental rev’s not restricted to specific programs	2,588,339	2,594,260			2,588,339	2,594,260
Investment income	39,133	30,196	24,586	13,253	63,719	43,449
Other	(335,838)	(904,071)	18,753	8,531	(317,085)	(895,540)
Total revenues	12,657,277	12,936,474	4,709,796	4,577,306	17,367,073	17,513,780
Expenses						
General Gov’t	1,190,535	1,107,524			1,190,535	1,107,524
Public safety	3,407,446	3,631,010			3,407,446	3,631,010
Public works	5,305,381	5,027,159			5,305,381	5,027,159
Hlth & Hum Serv.	109,016	101,497			109,016	101,497
Leisure Activities	1,912,514	1,780,965			1,912,514	1,780,965
Conservation and Development	1,953,480	1,424,503			1,953,480	1,424,503
Interest and Fiscal Charges	652,761	663,710			652,761	663,710
Water and Sewer			3,568,696	3,618,747	3,568,696	3,618,747
Total expenses	14,531,133	13,736,368	3,568,696	3,618,747	18,099,829	17,355,115
Incr.(Decr.) in net position before Transfers	(1,873,856)	(799,894)	1,141,100	958,559	(732,756)	158,665
Transfers	(175,259)	397,742	175,259	(397,742)		
Incr.(Decr.) in net position	(2,049,115)	(402,152)	1,316,359	560,817	(732,756)	158,665
Net position – beginning	44,157,920	44,560,072	23,607,811	23,046,994	67,765,731	67,607,066
Net position – end of year	\$ 42,108,805	\$ 44,157,920	\$ 24,924,170	\$ 23,607,811	\$ 67,032,975	\$ 67,765,731

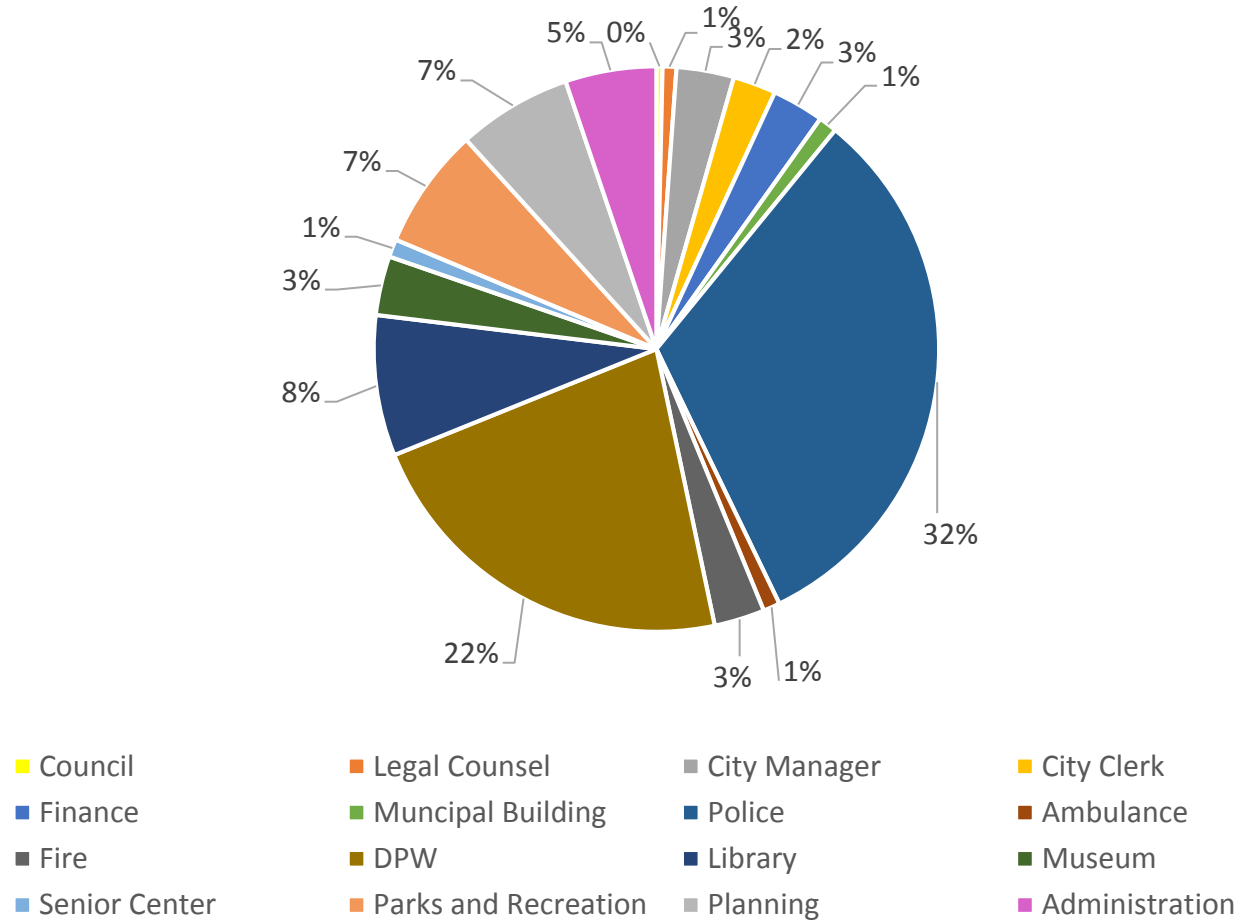
Source: Exhibit A-2, Page 16

Public safety activities accounted for 23 percent of the total expenses within the governmental activities of the City of Platteville, as compared to 26 percent in the prior year. This includes police, fire, and ambulance services. Expenses in this area decreased by approximately \$223,564 from 2015.

Conservation and development expenses increased by approximately \$528,977 or 37% from 2015. Health and Human Services expenses increased by \$7,519, or 7% from 2015.

Public works expenditures increased by approximately \$278,222, or 6% from 2015. General Government increased by approximately \$83,011, or 7% from 2015.

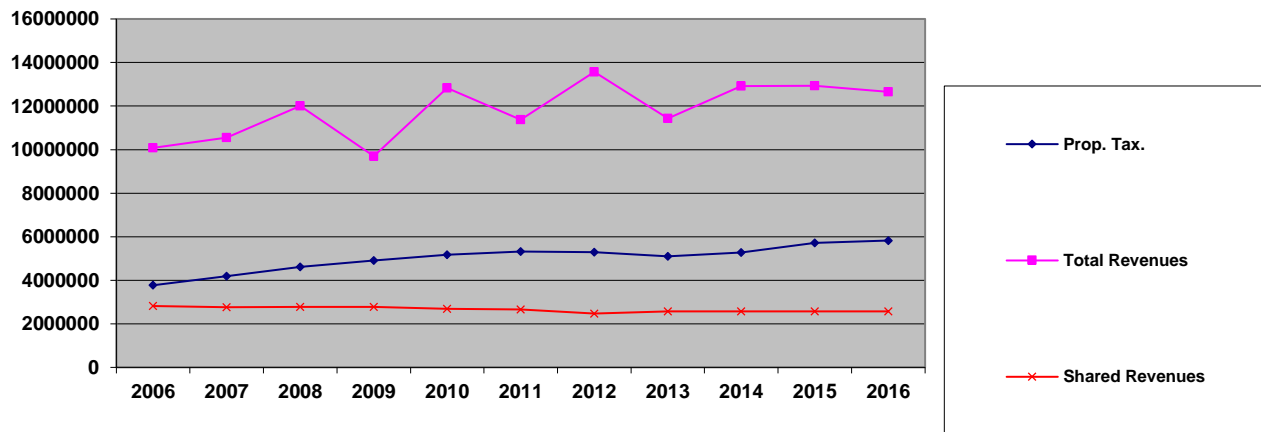
**Figure 1: Municipal Expenditures by Major Department as a Percentage Share of Total 2016 Budget**



Source: City of Platteville 2016 Budget

In recent years, property taxes have been the largest revenue source for governmental activities, followed closely by state shared revenue. Property taxes accounted for approximately 44.1% of total revenues in 2015, and 46.0% in 2016.

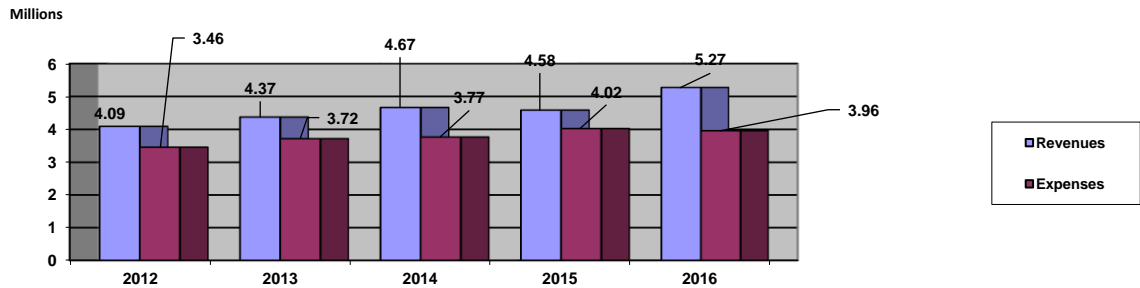
**Figure 2: Property Tax Revenue As Compared to Total Revenue**



**Business-type activities (Proprietary Funds).**

In 2016, net position in the proprietary funds increased by \$1,316,359. This compares to an \$560,817 increase in 2015. Major water and sewer line replacements and improvements and upgrades to the utility’s facilities increased net position. The Platteville Water and Wastewater Utility is fairly unique in that it is a combined utility. While rates are established separately for water and sewer, revenues and expenses are combined into a single operating unit. Rates are monitored and set according to the policies of the Wisconsin Public Service Commission. A sewer rate increase took effect on August 15, 2016. The last time the PSC allowed a water rate increase was on January 15, 2013.

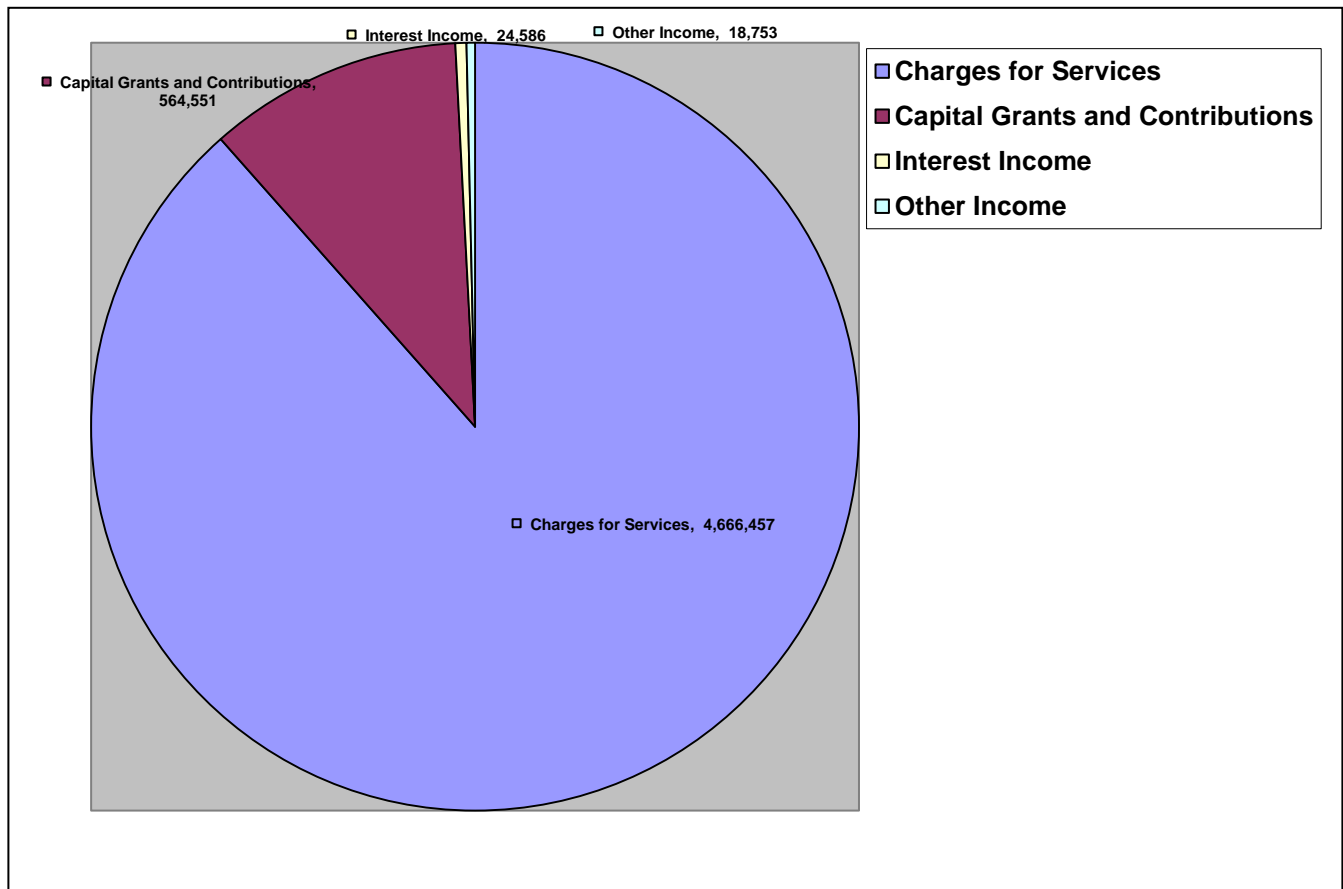
**Figure 3: Comparison of Utility Revenues to Expenses, By Year**



Source: Exhibit A-2, Page 16

As shown on the following chart, the revenues of the Platteville Water and Wastewater Utility included capital grants and contributions in addition to charges for services (operating revenues). Any investment income and miscellaneous revenues are not identified specifically to an individual program but to the fund as a whole.

**Figure 4: Revenues by Source - Business-type Activities**



Source: Exhibit A-2, Page 16

## Financial Analysis of the Government's Funds

As noted earlier, the City of Platteville uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

**Governmental funds.** The focus of the City of Platteville's *governmental funds* is to provide information on near-term inflows, outflows, and balances of spendable resources. Such information is useful in assessing the City of Platteville's financing requirements. In particular, unassigned fund balance may serve as a useful measure of a government's net resources available for spending at the end of the fiscal year. Please note that major funds may change from year to year depending on whether the fund meets the definition of major fund for the year or established by GASB Statement No. 34.

Over the last 2 years, the governmental funds have reported the following balances (*Exhibit A-5, page 19*):

<u>Year</u>	<u>Governmental Fund Balance*</u>	<u>\$ Change (+/-)</u>
2016	\$4,126,896	(\$3,302,754)
2015	\$7,429,650	\$1,722,175

*\*As of the end of the year.*

The fund balance gives the overall total funds, and includes positive and negative balances in individual allocations. This is a useful tool for examining the fiscal changes in the city's major funds, which may otherwise be masked by being included in totals. The primary reason for the decrease in fund balance as of December 31, 2016 was due to receipt of loan proceeds in December 2015 for which the related payments were not made until January 2016. In January 2016, using December 2015 loans proceeds, the City paid off \$1,070,000 of taxable note anticipation notes and paid a tax incremental incentive of \$2,000,000 to a developer.

The *General Fund* is the main operating fund of the City of Platteville. In the past two years this fund has seen the following changes (*Exhibit A-5, page 19*):

<u>Year</u>	<u>General Fund Balance*</u>	<u>\$ Change (+/-)</u>
2016	\$4,081,536	(\$ 190,850)
2015	\$4,272,386	(\$ 579,691)

*\*As of the end of the year.*

The balance in the general fund accounts for 99% of the overall governmental funds balance.

The *Capital Projects Fund* provides funding for capital projects of the City of Platteville or other unique expenditures, which are not normal operating or maintenance type expenditures reportable within the general fund or other governmental funds (example-large equipment acquisition). The total fund balance as of December 31, 2016, is \$275,814. This is an increase of \$151,147 from 2015 (*Exhibit A-5, page 19*).

**Proprietary fund.** The City of Platteville's proprietary funds provide the same type of information found in the government-wide financial statements, but in more detail.

The net position of the Water and Wastewater Utility at the end of 2016 amounted to \$24,924,170, up \$1,316,359 from the year before.

The financial statements and a statement of cash flows for the enterprise funds can be found on pages 22-26 of this report.

## General Fund Budgetary Highlights

Differences between the original budget and the final amended budget were relatively minor. Actual revenue exceeded budget by \$228,100. Actual expenditures were under budget by \$557,350.

## Capital Asset and Debt Administration

**Capital assets-** The City of Platteville's investment in capital assets for its governmental and business type activities is considerable. Recent changes are as follows (*Notes to Financial Statements-Page 42-43*):

<u>Year</u>	<u>Capital Assets</u>	<u>\$ Change (+/-)</u>
2016	\$93,752,677	\$ 902,797
2015	\$92,849,880	+\$ 42,543

Capital assets include land, buildings, improvements other than buildings, machinery and equipment, infrastructure, and construction in progress.

**TABLE 3: CITY OF PLATTEVILLE'S GOVERNMENTAL CAPITAL ASSETS**

	Governmental Activities		Business Activities		Total	
	2016	2015	2016	2015	2016	2015
Land**	\$ 3,502,492	\$ 3,148,378			\$ 3,502,492	\$ 3,148,378
Land improvements	3,621,841	3,607,463			3,621,841	3,607,463
Buildings and improvements	9,550,768	9,472,244			9,550,768	9,472,244
Machinery and Equipment	4,481,468	4,308,708			4,481,468	4,308,708
Vehicles	4,111,402	3,489,624			4,111,402	3,489,624
Infrastructure	60,526,245	57,393,976			60,526,245	57,393,976
Intangible Plant			8,978	8,978	8,978	8,978
Land & Land Rights			40,345	40,345	40,345	40,345
Const. in Progress	30,600	1,453,142	28,251	13,152	58,851	1,466,294
Water:						
Source of supply			765,539	765,539	765,539	765,539
Pumping			2,067,302	2,067,302	2,067,302	2,067,302
Water treatment			1,413,693	1,413,693	1,413,693	1,413,693
Transmis. & Distr.			18,468,996	17,733,401	18,468,996	17,733,401
General plant			769,004	733,909	769,004	733,909
Sewer:						
Collection system			15,501,959	15,016,641	15,501,959	15,016,641
Treatment and disp.			10,441,802	10,315,567	10,441,802	10,315,567
General plant			966,477	938,035	966,477	938,035
Total capital assets	85,824,816	82,873,535	50,472,346	49,046,562	136,297,162	131,920,097
Less accumulated depreciation	(26,226,785)	(23,716,025)	(16,317,700)	(15,354,192)	(42,544,485)	(39,070,217)
Capital assets net of depreciation	\$ 59,598,031	\$ 59,157,510	\$ 34,154,646	\$ 33,692,370	\$ 93,752,677	\$ 93,849,880

Source: *Notes to the Basic Financial Statements-Note 4, pages 42-43*

\*\*Note that land is not depreciated.

The total increase in the City of Platteville's governmental-type activities capital assets totals \$440,521 net of depreciation, or a < 1% increase.



In Business Type Activities, the biggest gains have been seen in the investment in to the water distribution system and sewer collection and treatment systems. Water transmission and distribution plant accounted for \$735,596 of additions, while sewer collection system accounted for \$485,318.

**Long-term debt.** At the end of 2016, the City of Platteville had total bonded debt outstanding of \$21,162,648 entirely backed by the full faith and credit of the government (general obligation bonds).

The City of Platteville issued debt in 2016, in the amount of \$2,520,000. This debt was issued to finance the purchase of a fire truck and street projects.

**TABLE 4: CITY OF PLATTEVILLE OUTSTANDING DEBT**

	Governmental Activities		Business-Type Activities		Total	
	2016	2015	2016	2015	2016	2015
G.O. debt	\$ 21,162,648	\$ 20,035,520	\$	\$	\$21,162,648	\$20,035,520
Revenue Bonds –						
Utility			15,798,029	16,515,812	15,798,029	16,515,812
Tax Increment	3,874,808	4,953,900			3,874,808	4,953,900
Anticipation notes						
Taxable note		1,070,000				1,070,000
Other Long-term						
Liabilities	429,010	468,888	151,496	138,919	580,506	607,807
<b>Total</b>	<b>\$ 25,466,466</b>	<b>\$ 26,528,308</b>	<b>\$15,949,525</b>	<b>\$16,654,731</b>	<b>\$41,415,991</b>	<b>\$43,183,039</b>

Source: Notes to the Basic Financial Statements, Note 5, pages 44-46

The City of Platteville maintains an "AA-" rating from Standards and Poor's for general obligation debt.

State statutes limit the amount of general obligation debt a governmental entity may issue to 5 percent of its total equalized valuation. The debt limitation as of 12/31/16 for the City of Platteville was \$32,595,265, which significantly exceeds the City of Platteville's current outstanding general obligation debt. As of December 31, 2016, the City of Platteville's outstanding general obligation debt equaled 64.9 percent of the state authorized debt limit.

The Platteville Water and Wastewater Utility generally have used borrowed funds for capital improvements. A replacement fund that was established as part of the 1982 bond issue will be continued voluntarily, and proceeds from it are used to pay for allowable costs of maintenance and improvement. This allows the utility to do larger projects while reducing debt load.

Additional information of the City of Platteville's long-term debt can be found in note 5 beginning on page 44.

**Economic Factors and Next Year's Budgets and Rates**

- The unemployment rate as of December 2016, for Grant County, which includes the City of Platteville, was 3.4 percent. This compares to a rate of 4.1 percent for the State of Wisconsin. (Source: Bureau of Labor Statistics)
- The rate of inflation for 2016 was 2.1 percent before seasonal adjustment. The equalized tax rate for taxes collected for 2017 operations (2016 tax bill) increased from 7.17 to 7.23 per thousand of equalized valuation. The taxes to be collected increased by 5% percent.

**Requests for Information**

This financial report is designed to provide a general overview of the City of Platteville's finances for all those with an interest in the government's finances. Questions concerning any of the information provided in this report or requests for additional financial information should be addressed to the Office of the Administration Director or the Office of the City Manager, 75 N. Bonson Street, PO Box 780, Platteville, WI 53818. General information relating to the City of Platteville, Wisconsin, can be found at the City's website, <http://www.platteville.org>.

## BASIC FINANCIAL STATEMENTS

Exhibit A-1  
City of Platteville, Wisconsin  
Statement of Net Position  
December 31, 2016  
(With summarized financial information as of December 31, 2015)

	Governmental Activities	Business-Type Activities	Total Governmental and Business-Type activities		Component Unit Housing Authority	
			2016	2015	2016	2015
<b>ASSETS</b>						
Current assets:						
Cash and investments	\$ 6,002,061	\$ 1,007,442	\$ 7,009,503	\$ 7,516,657	\$ 19,335	\$ 2,597
Receivables						
Taxes	3,991,150		3,991,150	4,246,941		
Customer		704,058	704,058	685,276		
Due from other governmental units	1,118,599		1,118,599	1,174,403		
Other	505,216	2,453	507,669	68,551	5,492	5,729
Special assessments	13,613		13,613	13,066		
Prepaid expenses					268	115
Internal balances	(539,663)	539,663				
Materials and supplies		30,585	30,585	24,250		
Total current assets	11,090,976	2,284,201	13,375,177	13,729,144	25,095	8,441
Noncurrent assets:						
Restricted assets:						
Net pension asset				819,799		
Cash and investments	158,104	4,631,578	4,789,682	7,819,123	43,299	1,367
Other assets:						
Mortgages receivable	1,720,313		1,720,313	1,717,825		
Loans receivable	861,189		861,189	783,617		
Capital assets:	85,824,816	50,472,346	136,297,162	131,920,097	7,820	7,820
Less: Accumulated depreciation	26,226,785	16,317,700	42,544,485	39,070,217	7,820	7,820
Net book value of capital assets	59,598,031	34,154,646	93,752,677	92,849,880		
Total noncurrent assets	62,337,637	38,786,224	101,123,861	103,990,244	43,299	1,367
Total assets	73,428,613	41,070,425	114,499,038	117,719,388	68,394	9,808
<b>DEFERRED OUTFLOWS OF RESOURCES</b>						
Deferred pension outflows	2,372,280	593,516	2,965,796	836,322		
Unamortized well rehabilitation costs		31,203	31,203	46,805		
Total deferred outflows of resources	2,372,280	624,719	2,996,999	883,127		
Total assets and deferred outflows of resources	\$ 75,800,893	\$ 41,695,144	\$ 117,496,037	\$ 118,602,515	\$ 68,394	\$ 9,808

Exhibit A-1 (Continued)  
City of Platteville, Wisconsin  
Statement of Net Position  
December 31, 2016  
(With summarized financial information as of December 31, 2015)

	Governmental Activities	Business-Type Activities	Total Governmental and Business-Type activities		Component Unit Housing Authority	
			2016	2015	2016	2015
<b>LIABILITIES</b>						
Current liabilities:						
Accounts payable	\$ 540,253	\$ 70,672	\$ 610,925	\$ 903,209	\$ 437	\$ 395
Accrued wages	163,603	28,257	191,860	165,529	1,609	1,908
Accrued interest	149,857	82,202	232,059	236,443		
Unearned revenue	1,645		1,645	11,101		
Current portion of:						
Long-term debt	2,397,484	704,788	3,102,272	3,656,460		
Compensated absences	60,889	9,625	70,514	69,920		
Deposits	250		250	320		
Total current liabilities	3,313,981	895,544	4,209,525	5,042,982	2,046	2,303
Noncurrent liabilities:						
General obligation debt	21,162,648		21,162,648	20,035,520		
Taxable note anticipation notes				1,070,000		
Tax increment revenue bonds	3,874,808		3,874,808	4,953,900		
Water and Sewer revenue bonds		15,798,029	15,798,029	16,515,812		
Unamortized bond premium	20,389	309,448	329,837	351,647		
Net pension liability	426,062	106,596	532,658			
Compensated absences	429,010	151,496	580,506	607,807		
Less current portion of long-term debt	(2,458,373)	(714,413)	(3,172,786)	(3,726,380)		
Total noncurrent liabilities	23,454,544	15,651,156	39,105,700	39,808,306		
Total liabilities	26,768,525	16,546,700	43,315,225	44,851,288	2,046	2,303
<b>DEFERRED INFLOWS OF RESOURCES</b>						
Deferred pension inflows	896,422	224,274	1,120,696			
Deferred revenue	6,027,141		6,027,141	5,985,496	42,149	
Total deferred inflows of resources	6,923,563	224,274	7,147,837	5,985,496	42,149	
<b>NET POSITION</b>						
Net investment in capital assets	38,826,135	18,356,617	57,182,752	54,554,068		
Restricted	2,925,308	4,631,578	7,556,886	11,624,065	5,332	1,367
Unrestricted	357,362	1,935,975	2,293,337	1,587,598	18,867	6,138
Total net position	42,108,805	24,924,170	67,032,975	67,765,731	24,199	7,505
Total liabilities, deferred inflows of resources, and net position	\$ 75,800,893	\$ 41,695,144	\$ 117,496,037	\$ 118,602,515	\$ 68,394	\$ 9,808

Exhibit A-2  
City of Platteville, Wisconsin  
Statement of Activities  
For the Year Ended December 31, 2016  
(With summarized financial information for the year ended December 31, 2015)

Functions/Programs	Expenses	Program Revenues			Net (Expenses) Revenue and Changes in Net Position			Component Unit Housing Authority		
		Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions	Governmental Activities	Business Type Activities	Totals		2016	2015
							2016	2015		
Primary Government:										
Governmental activities:										
General government	\$ 1,190,535	\$ 242,834	\$ 4,565	\$	\$ (943,136)	\$	\$ (943,136)	\$	\$ (840,684)	
Public safety	3,407,446	254,340	265,728		(2,887,378)		(2,887,378)		(2,740,978)	
Public works	5,305,381	664,716	1,698,837	295,519	(2,646,309)		(2,646,309)		(2,009,053)	
Health and human services	109,016	60,498	1,710		(46,808)		(46,808)		(63,531)	
Leisure activities	1,912,514	216,299	280,977	285,291	(1,129,947)		(1,129,947)		(979,972)	
Conservation and development	1,953,480	48,482			(1,904,998)		(1,904,998)		(1,185,102)	
Interest and fiscal charges	652,761				(652,761)		(652,761)		(663,710)	
Total governmental activities	14,531,133	1,487,169	2,251,817	580,810	(10,211,337)		(10,211,337)		(8,483,030)	
Business-type activities:										
Water and sewer	3,568,696	4,666,457			1,097,761		1,097,761		936,775	
Total business-type activities	3,568,696	4,666,457			1,097,761		1,097,761		936,775	
Total primary government	\$ 18,099,829	\$ 6,153,626	\$ 2,251,817	\$ 580,810	(10,211,337)		(9,113,576)		(7,546,255)	
Component Unit:										
Housing Authority	467,588		476,809						9,221 (6,991)	
Total component unit	467,588		476,809						9,221 (6,991)	
General revenues:										
Property taxes										
General purposes					2,688,340		2,688,340		3,140,353	
Debt service					1,269,107		1,269,107		816,952	
Tax Increments					1,867,851		1,867,851		1,783,275	
Other taxes					220,549		220,549		222,171	
Federal and State aid not restricted for specific purposes										
General					2,588,339		2,588,339		2,594,260	
Interest and investment earnings					39,133	24,586	63,719		43,449	
Loss on sale/disposal of fixed assets					(352,733)		(352,733)		(933,496)	
Miscellaneous					16,895	18,753	35,648		37,956	
Transfers					(175,259)	175,259			7,439	
Total general revenues					8,162,222	218,598	8,380,820		7,704,920	
Changes in net position					(2,049,115)	1,316,359	(732,756)		158,665	
Net position - beginning					44,157,920	23,607,811	67,765,731		67,607,066	
Net position-end of year					\$ 42,108,805	\$ 24,924,170	\$ 67,032,975		\$ 67,765,731	
					\$	\$	\$	\$	\$	

Exhibit A-3  
City of Platteville, Wisconsin  
Balance Sheet  
Governmental Funds  
December 31, 2016

(With summarized financial information as of December 31, 2015)

	General	Capital Projects	Community Development Block Grant	TIF No. 7	Debt Service
<b>ASSETS</b>					
Cash and investments	\$ 4,929,026		\$ 61,178		\$
Restricted cash and investments		117,421		40,683	
Receivables:					
Taxes	2,276,471			103,988	
Customer					
Other accounts	67,407	435,410			
Other governments	72,552	366,346		550,208	
Special assessments	13,613				
Mortgages			1,648,500		
Loans	256,955				
Due from other funds	896,522				
Advances to other funds	950,817				103,025
<b>Total assets</b>	<b>\$ 9,463,363</b>	<b>\$ 919,177</b>	<b>\$ 1,709,678</b>	<b>\$ 694,879</b>	<b>\$ 103,025</b>
<b>LIABILITIES</b>					
Accounts payable	\$ 251,310	\$ 239,339		\$ 1,879	
Accrued payroll	163,603				
Due to other funds	7,955	404,024	23,967		47,393
Advances from other funds				1,754,889	
Unearned revenue					
Deposits	250				
<b>Total liabilities</b>	<b>423,118</b>	<b>643,363</b>	<b>23,967</b>	<b>1,756,768</b>	<b>47,393</b>
<b>DEFERRED INFLOWS OF RESOURCES</b>					
Deferred revenues	4,958,709		1,648,500	103,988	
<b>FUND BALANCES</b>					
Nonspendable	959,425				55,632
Restricted	293,263	117,421	37,211		
Assigned	273,370	158,393			
Unassigned (Deficit)	2,555,478			(1,165,877)	
<b>Total fund balance</b>	<b>4,081,536</b>	<b>275,814</b>	<b>37,211</b>	<b>(1,165,877)</b>	<b>55,632</b>
<b>Total liabilities, deferred outflow of resources and fund balance</b>	<b>\$ 9,463,363</b>	<b>\$ 919,177</b>	<b>\$ 1,709,678</b>	<b>\$ 694,879</b>	<b>\$ 103,025</b>

Other Governmental Funds	Total Governmental Funds	
	2016	2015
\$ 1,011,857	\$ 6,002,061	\$ 6,656,912
	158,104	3,078,879
1,610,691	3,991,150	4,246,941
		15,244
2,399	505,216	62,942
129,493	1,118,599	1,174,403
	13,613	13,066
71,813	1,720,313	1,717,825
604,234	861,189	783,617
	896,522	777,845
	1,053,842	948,291
<u>\$ 3,430,487</u>	<u>\$ 16,320,609</u>	<u>\$ 19,475,965</u>
\$ 47,725	\$ 540,253	\$ 750,213
	163,603	143,843
31,846	515,185	386,868
219,953	1,974,842	1,869,290
1,645	1,645	11,101
	250	320
<u>301,169</u>	<u>3,195,778</u>	<u>3,161,635</u>
2,286,738	8,997,935	8,884,680
	1,015,057	953,097
959,508	1,407,403	4,962,687
	431,763	1,037,618
(116,928)	1,272,673	476,248
<u>842,580</u>	<u>4,126,896</u>	<u>7,429,650</u>
<u>\$ 3,430,487</u>	<u>\$ 16,320,609</u>	<u>\$ 19,475,965</u>

Exhibit A-4  
City of Platteville, Wisconsin  
Reconciliation of the Governmental Funds Balance Sheet  
with the Statement of Net Position  
December 31, 2016  
(With summarized financial information as of December 31, 2015)

	2016	2015
Total fund balances-governmental funds:	\$ 4,126,896	\$ 7,429,650
<p>Amounts reported for governmental activities in the statement of net position are different because:</p>		
<p>Capital assets used in governmental funds are not financial resources and therefore are not reported in the fund statements. Amounts reported for governmental activities in the statement of net position:</p>		
Governmental capital asset	85,824,816	82,873,535
Governmental accumulated depreciation	<u>(26,226,785)</u>	<u>(23,716,025)</u>
	59,598,031	59,157,510
<p>The net pension asset is not a current financial resource and is, therefore, not reported in the fund statements</p>		
		680,652
<p>Pension deferred outflows of resources and deferred inflows of resources are actuarially determined by the defined benefit pension plan. These items are reflected in the statement of net position and are being amortized with pension expense in the statement of activities. The deferred outflows of resources and deferred inflows of resources are not financial resources or uses and therefore are not reported in the fund statements.</p>		
Deferred outflows of resources	2,372,280	694,370
Deferred inflows of resources	(896,422)	
<p>Other long-term assets that are not available to pay for current-period expenditures and therefore are deferred in the funds.</p>		
Long-term notes and loans	2,581,502	2,501,443
Subsequent year tax equivalent from utility	389,292	397,742
<p>Long-term liabilities, including bonds payable, are not due and payable in the current period and therefore are not reported in the funds statements. Long-term liabilities reported in the statement of net position that are not reported in the funds balance sheet are:</p>		
Bonds and notes payable	(21,162,648)	(20,035,520)
Taxable note anticipation notes		(1,070,000)
Tax increment revenue bonds	(3,874,808)	(4,953,900)
Bond premium	(20,389)	(23,447)
Accrued interest	(149,857)	(151,692)
Net pension liability	(426,062)	
Compensated absences	<u>(429,010)</u>	<u>(468,888)</u>
Net position of governmental activities	<u>\$ 42,108,805</u>	<u>\$ 44,157,920</u>



Exhibit A-5  
City of Platteville, Wisconsin  
Statement of Revenues, Expenditures and Changes in Fund Balances  
Governmental Funds  
For the Year Ended December 31, 2016  
(With summarized financial information for the year ended December 31, 2015)

	General	Capital Projects	Community Development Block Grant	TIF No. 7	Debt Service
<b>REVENUES</b>					
Taxes	\$ 2,678,642	\$ 184,678	\$	\$ 212,564	\$ 1,269,107
Special assessments	23,876				
Intergovernmental	3,794,346	331,291		151,844	
Licenses and permits	238,532				
Fines and forfeitures	125,151				
Public charges for services	614,217				
Interest income	29,445	743	400		824
Loan repayments	11,518		3,511		
Miscellaneous	75,319	432,065			4,776
<b>Total revenues</b>	<b>7,591,046</b>	<b>948,777</b>	<b>3,911</b>	<b>364,408</b>	<b>1,274,707</b>
<b>EXPENDITURES</b>					
Current:					
General government	1,100,664				
Public safety	2,963,263				
Public works	1,533,343				
Health and social services	103,037				
Leisure activities	1,642,474				
Conservation and development	376,160		46,195	2,062,508	
Capital outlay		2,982,610		732,082	
Debt service:					
Principal retirement				100,000	2,105,000
Interest and fiscal charges				109,361	245,543
Debt issuance costs				14,741	31,404
<b>Total expenditures</b>	<b>7,718,941</b>	<b>2,982,610</b>	<b>46,195</b>	<b>3,018,692</b>	<b>2,381,947</b>
Excess (deficiency) of revenues over over expenditures	(127,895)	(2,033,833)	(42,284)	(2,654,284)	(1,107,240)
<b>OTHER FINANCING SOURCES (USES)</b>					
Long-term debt proceeds		1,715,000		805,000	
Proceeds from sale of capital assets	9,283				
Insurance proceeds					
Transfer to other funds	(469,980)				
Transfer from other funds		469,980			
Transfer from utility-tax equivalent	397,742				
<b>Total other financing sources (uses)</b>	<b>(62,955)</b>	<b>2,184,980</b>		<b>805,000</b>	
Net change in fund balances	(190,850)	151,147	(42,284)	(1,849,284)	(1,107,240)
Fund balance-beginning of year	4,272,386	124,667	79,495	683,407	1,162,872
Fund balance-end of year	<u>\$ 4,081,536</u>	<u>\$ 275,814</u>	<u>\$ 37,211</u>	<u>\$ (1,165,877)</u>	<u>\$ 55,632</u>

Other Governmental Funds	Total Governmental Funds	
	2016	2015
\$ 1,700,855	\$ 6,045,846	\$ 5,962,752
	23,876	17,473
649,993	4,927,474	5,558,790
	238,532	245,854
853	126,004	144,891
469,889	1,084,106	1,588,574
2,945	34,357	24,896
74,717	89,746	124,849
	512,160	253,037
<hr/> 2,899,252	<hr/> 13,082,101	<hr/> 13,921,116
6,262	1,106,926	1,010,523
	2,963,263	3,238,998
932,140	2,465,483	2,190,345
	103,037	95,315
	1,642,474	1,582,395
51,848	2,536,711	660,703
591,674	4,306,366	5,475,593
1,336,964	3,541,964	1,663,209
270,607	625,511	621,433
	46,145	59,973
<hr/> 3,189,495	<hr/> 19,337,880	<hr/> 16,598,487
(290,243)	(6,255,779)	(2,677,371)
	2,520,000	3,962,000
26,000	35,283	11,122
		32,970
	(469,980)	(1,316,253)
	469,980	1,316,253
	397,742	393,454
<hr/> 26,000	<hr/> 2,953,025	<hr/> 4,399,546
(264,243)	(3,302,754)	1,722,175
1,106,823	7,429,650	5,707,475
<hr/> \$ 842,580	<hr/> \$ 4,126,896	<hr/> \$ 7,429,650

Exhibit A-6  
City of Platteville, Wisconsin  
Reconciliation of Statement of Revenues, Expenditures and Changes  
in Fund Balance of Governmental Funds to the Statement of Activities  
For the Year Ended December 31, 2016  
(With summarized financial information for the year ended December 31, 2015)

	2016	2015
Net change in fund balances-total governmental funds	\$ (3,302,754)	\$ 1,722,175
Amounts reported for governmental activities in the statement of activities are different because:		
The acquisition of capital assets are reported in the governmental funds as expenditures. However, for governmental activities those costs are shown in the statement of net position and allocated over their estimated useful lives as annual depreciation expenses in the statement of activities.		
Capital outlay reported in governmental fund statements	3,757,668	3,562,548
Depreciation expenses reported in the statement of activities	<u>(2,839,561)</u>	<u>(2,953,573)</u>
Amount by which capital outlays are greater (less) than depreciation in the current period.	918,107	608,975
The net effect of various miscellaneous transactions involving capital assets (i.e. sales, trade-ins, donations, and disposals) is to increase/decrease net position:		
	(477,586)	(921,293)
Compensated absences are reported in the governmental funds when amounts are paid. The statement of activities reports the amount earned during the year. The difference between the amount paid and earned was:		
	39,878	(2,054)
Repayment of principal on long-term debt is reported in the governmental funds as an expenditure, but is reported as a reduction in long-term debt in the statement of net position and does not affect the statement of activities		
The amount of long-term debt principal payments in the current year is:	3,541,964	1,663,209
The issuance of long-term debt (e.g. bonds, notes) provides current financial resources to governmental funds but does not affect the statement of activities		
	(2,520,000)	(3,962,000)
Repayments of economic development loans receivable are reflected as revenue in governmental funds, but are reported as a reduction of notes receivable in the statement of net position and does not affect the statement of activities		
	(69,041)	(107,442)
Economic development loans written off are reflected as a reduction of deferred revenue in governmental funds but are reported as an expense in the statement of net position.		
	(24,064)	
Additional economic development loans are reflected as expenditures in governmental funds, but are reported as additions to loans receivable in statement of net position and does not affect the statement of activities.		
	173,165	577,040

Exhibit A-6 (Continued)  
City of Platteville, Wisconsin  
Reconciliation of Statement of Revenues, Expenditures and Changes  
in Fund Balance of Governmental Funds to the Statement of Activities  
For the Year Ended December 31, 2016  
(With summarized financial information for the year ended December 31, 2015)

	2016	2015
Debt premiums are reported in the governmental funds as revenues when those amounts are received. However, the premium is shown in the statement of net position and allocated over the life of the debt issue as amortization expense in the statement of activities		
Amount of debt premium amortized in the current year	3,058	3,058
In governmental funds, the current year utility tax equivalent is deferred and recognized as revenue in the subsequent year. In the statement of activities, this amount is recognized as a transfer in the year accrued.		
2015 utility tax equivalent recognized as revenue in 2016 in the governmental funds	(397,742)	(393,454)
2016 utility tax equivalent recognized as a transfer in for the statement of activities	389,292	397,742
	(8,450)	4,288
In governmental funds, interest payments on outstanding debt are reported as an expenditure when paid. In the statement of activities, interest is reported as incurred.		
The amount of interest paid during the current period	625,512	620,227
The amount of interest accrued during the current period	(623,677)	(612,555)
Interest paid is greater (less) than interest expensed by	1,835	7,672
Pension expense reported in the governmental funds represents current year required contributions into the defined benefit pension plan. Pension expense in the statement of activities is actuarially determined by the defined benefit pension plan as the difference between the net pension liability from the prior year to the current year, with some adjustments.		
Difference between the required contributions into the defined benefit plan and the actuarially determined change in net pension liability between years, with adjustments.	(325,227)	4,220
Change in net position-governmental activities	\$ (2,049,115)	\$ (402,152)

Exhibit A-7  
City of Platteville, Wisconsin  
Statement of Net Position  
Proprietary Funds  
December 31, 2016

(With summarized financial information as of December 31, 2015)

	Water and Sewer Utility	
	2016	2015
<b>ASSETS</b>		
Current assets:		
Cash	\$ 1,007,242	\$ 859,420
Petty cash	200	325
Customer accounts receivable	704,058	670,032
Other accounts receivable	2,453	5,609
Due from other funds	7,955	6,764
Inventories	30,585	24,250
Total current assets	1,752,493	1,566,400
Non-current assets:		
Restricted assets:		
Net pension asset		139,147
Cash and Investments:		
Replacement fund	2,020,965	1,642,114
Depreciation fund	1,569,160	2,060,993
Debt reserve fund	1,041,453	1,037,137
Total restricted assets	4,631,578	4,879,391
Capital assets:		
Property and plant	50,472,346	49,046,562
Less: accumulated provision for depreciation	16,317,700	15,354,192
Net property and plant	34,154,646	33,692,370
Other assets:		
Advances due from other funds	921,000	920,999
Total non-current assets	39,707,224	39,492,760
<b>DEFERRED OUTFLOWS OF RESOURCES</b>		
Deferred pension outflows	593,516	141,952
Unamortized well rehabilitation costs	31,203	46,805
Total deferred outflows of resources	624,719	188,757
Total assets and deferred outflows of resources	\$ 42,084,436	\$ 41,247,917

Exhibit A-7 (Continued)  
City of Platteville, Wisconsin  
Statement of Net Position  
Proprietary Funds  
December 31, 2016

(With summarized financial information as of December 31, 2015)

	Water and Sewer Utility	
	2016	2015
<b>LIABILITIES</b>		
Current liabilities:		
Accounts payable	\$ 70,672	\$ 152,996
Accrued payroll	28,257	21,686
Accrued interest	82,202	84,751
Current portion of:		
Revenue bonds	704,788	717,783
Compensated absences	9,625	7,338
Due to other funds	389,292	397,742
Total current liabilities	1,284,836	1,382,296
Non-current liabilities		
General obligation notes		
Revenue bonds	15,798,029	16,515,812
Unamortized bond premium	309,448	328,200
Net pension liability	106,596	
Compensated absences	151,496	138,919
Less current portion of long-term debt	(714,413)	(725,121)
Total non-current liabilities	15,651,156	16,257,810
<b>DEFERRED INFLOWS OF RESOURCES</b>		
Deferred pension inflows	224,274	
<b>NET POSITION</b>		
Net investment in capital assets	18,356,617	17,176,558
Restricted	4,631,578	4,879,391
Unrestricted	1,935,975	1,551,862
Total net position	24,924,170	23,607,811
Total liabilities, deferred inflows of resources, and net position	\$ 42,084,436	\$ 41,247,917

Exhibit A-8  
City of Platteville, Wisconsin  
Statement of Revenues, Expenses and Changes in Fund Net Position  
Proprietary Funds  
For the Year Ended December 31, 2016  
(With summarized financial information for the year ended December 31, 2015)

	Water	Sewer	Total	
			2016	2015
<b>OPERATING REVENUES</b>				
Metered sales	\$ 1,291,195	\$	\$ 1,291,195	\$ 1,285,675
Private fire protection	86,638		86,638	87,239
Public fire protection	616,810		616,810	615,231
Public authorities	244,085		244,085	249,285
Measured sewer service		2,236,740	2,236,740	2,137,623
Forfeited discounts	8,168	7,988	16,156	16,336
Miscellaneous	165,473	9,360	174,833	163,274
<b>Total operating revenues</b>	<b>2,412,369</b>	<b>2,254,088</b>	<b>4,666,457</b>	<b>4,554,663</b>
<b>OPERATING EXPENDITURES</b>				
Pumping expenses	190,754		190,754	212,816
Treatment expenses	97,101	399,800	496,901	485,665
Transmission and distribution	214,402		214,402	201,168
Customer accounts expense	38,007	10,317	48,324	68,150
Administrative and general	297,694	465,060	762,754	703,462
Rent	1,080	6,342	7,422	6,907
Transportation expenses	323	24,598	24,921	20,663
Maintenance of sewage system		141,181	141,181	227,994
Depreciation	497,433	614,933	1,112,366	1,133,572
Taxes	13,572	50,831	64,403	61,186
<b>Total operating expenses</b>	<b>1,350,366</b>	<b>1,713,062</b>	<b>3,063,428</b>	<b>3,121,583</b>
<b>Operating income</b>	<b>\$ 1,062,003</b>	<b>\$ 541,026</b>	<b>1,603,029</b>	<b>1,433,080</b>
<b>NONOPERATING REVENUES (EXPENSES)</b>				
*Interest and dividends on investments			24,586	13,253
*Interest expense			(505,268)	(497,164)
*Amortization of debt premium			18,753	16,162
*Loss on sale of fixed assets				(7,631)
*Transfer of tax equivalent			(389,292)	(397,742)
<b>Total nonoperating revenues (expenses)</b>			<b>(851,221)</b>	<b>(873,122)</b>
Income before contributions			751,808	559,958
*Capital contributions			564,551	859
Change in net position			1,316,359	560,817
Net position - beginning			23,607,811	23,046,994
Net position-end of year			<b>\$ 24,924,170</b>	<b>\$ 23,607,811</b>
* Not allocated				

Exhibit A-9  
City of Platteville, Wisconsin  
Statement of Cash Flows  
Proprietary Funds  
For the Year Ended December 31, 2016  
(With summarized financial information for the year ended December 31, 2015)

	2016	2015
<b>CASH FLOWS FROM (USED BY) OPERATING ACTIVITIES</b>		
Received from customers	\$ 4,635,587	\$ 4,554,325
Payments to employees	(621,959)	(633,516)
Payment for employee benefits	(373,342)	(361,223)
Payment to suppliers	(1,000,859)	(920,390)
	2,639,427	2,639,196
Net cash flows from operating activities		
<b>CASH FLOWS (USED BY) NONCAPITAL FINANCING ACTIVITIES</b>		
Paid to municipality for tax equivalent	(389,292)	(397,742)
	(389,292)	(397,742)
Net cash flows (used by) noncapital financing activities:		
<b>CASH FLOWS FROM (USED BY) CAPITAL AND RELATED FINANCING ACTIVITIES</b>		
Acquisition and construction of capital assets	(1,010,092)	(1,487,107)
Contributed capital		859
Sale of capital assets		2,537
Cost of removals		(11,495)
Proceeds from bonds, including premiums		5,535,097
Debt retired	(717,783)	(4,680,943)
Interest paid	(507,815)	(479,984)
	(2,235,690)	(1,121,036)
Net cash flows (used by) capital and related financing activities		
<b>CASH FLOWS FROM (USED BY) INVESTING ACTIVITIES</b>		
Purchase of investments	(500,000)	(500,000)
Receipt of investments maturing	500,000	500,000
Investment income	24,586	13,253
	24,586	13,253
Net cash flows from investing activities		
Net change in cash and cash equivalents	39,031	1,133,671
Cash and cash equivalents - beginning of year	5,099,989	3,966,318
Cash and cash equivalents - end of year	\$ 5,139,020	\$ 5,099,989
<b>Reconciliation of cash and cash equivalents to statement of net position accounts</b>		
Cash	\$ 1,007,242	\$ 859,420
Petty cash	200	325
Restricted cash and investments	4,631,578	4,740,244
Less: long-term investments	(500,000)	(500,000)
	\$ 5,139,020	\$ 5,099,989
Total cash and cash equivalents		



Exhibit A-9 (Continued)  
City of Platteville, Wisconsin  
Statement of Cash Flows  
Proprietary Funds

For the Year Ended December 31, 2016

(With summarized financial information for the year ended December 31, 2015)

	2016	2015
<b>Reconciliation of operating income to net cash provided by operating activities:</b>		
Operating income	\$ 1,603,029	\$ 1,433,080
Adjustments to reconcile operating income to net cash provided by operating activities:		
Depreciation expense	1,112,366	1,133,572
Pension expense	18,453	(863)
Amortization of major repairs	15,602	15,602
Changes in assets and liabilities:		
(Increase) decrease in customer accounts receivable	(34,026)	(8,108)
(Increase) decrease in other accounts receivable	3,156	7,770
(Increase) decrease in due from other funds	(1,192)	255,165
(Increase) decrease in inventories	(6,335)	4,838
Increase (decrease) in accounts payable	(82,324)	10,012
Increase (decrease) in accrued payroll	6,571	3,225
Increase (decrease) in due other funds	(8,450)	(215,044)
Increase (decrease) in compensated absences	12,577	(53)
	<b>\$ 2,639,427</b>	<b>\$ 2,639,196</b>
 <b>SUPPLEMENTAL SCHEDULE OF NONCASH INVESTING CAPITAL AND FINANCING ACTIVITIES</b>		
Capital additions financed by TIF Districts	<b>\$ 564,551</b>	

Exhibit A-10  
City of Platteville, Wisconsin  
Statement of Net Position  
Fiduciary Funds  
December 31, 2016

(With summarized financial information as of December 31, 2015)

	Tax Collection Fund	Total	
		2016	2015
<b>ASSETS</b>			
Cash and investments	\$ 3,057,208	\$ 3,057,208	\$ 2,661,503
Taxes receivable	5,694,590	5,694,590	6,204,490
Total assets	\$ 8,751,798	\$ 8,751,798	\$ 8,865,993
<b>LIABILITIES</b>			
Due to other taxing units	\$ 8,751,798	\$ 8,751,798	\$ 8,865,993
Total liabilities	\$ 8,751,798	\$ 8,751,798	\$ 8,865,993

NOTES TO THE BASIC FINANCIAL STATEMENTS

City of Platteville, Wisconsin  
December 31, 2016  
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City of Platteville, Wisconsin  
Notes to the Basic Financial Statements  
December 31, 2016

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NOTE 1

SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The financial statements of the City of Platteville, Wisconsin have been prepared in conformity with accounting principles generally accepted in the United States of America (GAAP) as applied to governmental units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The significant accounting principles and policies utilized by the City are described below:

A. Reporting Entity

The City is a municipal corporation governed by an elected seven-member council. This report includes all of the funds of the City of Platteville. The reporting entity for the City consists of the (a) the primary government, (b) organizations for which the primary government is financially accountable, and (c) other organizations for which the nature and significance of their relationship with the primary government are such that their exclusion would cause the reporting entity's financial statements to be misleading or incomplete. Component units are legally separate organizations for which the elected officials of the primary government are financially accountable. The primary government is financially accountable if it appoints a voting majority of the organization's governing body and (1) it is able to impose its will on that organization or (2) there is a potential for the organization to provide specific financial benefits to or burdens on the primary government. The primary government may be financially accountable if an organization is fiscally dependent on the primary government. The City has identified the following component unit that is required to be included in the financial statements in accordance with standards established in GASB standards.

Discretely Presented Component Unit

The Platteville Housing Authority was created by the City of Platteville under the provisions of Section 66.40 to 66.404 of the Wisconsin Statutes. The central purpose of the Platteville Housing Authority is to provide the opportunity for the City of Platteville residents to live in decent, affordable and standard housing. The programs at the Platteville Housing Authority are created to enable Platteville families to improve their housing conditions. Its governing board is appointed by the City Council.

Separate audited financial statements of the Platteville Housing Authority may be obtained at City Hall of the City of Platteville.

B. Government-Wide and Fund Financial Statements

The statement of net position and statement of activities display information about the reporting government as a whole. They include all funds of the reporting entity except for fiduciary funds. The statements distinguish between governmental and business-type activities. Governmental activities generally are financed through taxes, intergovernmental revenues, and other nonexchange revenues. Business-type activities are financed in whole or in part by fees charged to external parties for goods or services. Likewise, the primary government is reported separately from a legally separate component unit for which the primary government is financially accountable.

The statement of activities demonstrates the degree to which the direct expenses of a given function or segment are offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function or segment. The city does not allocate indirect expenses to functions in the statement of activities. Program revenues include (1) charges to customers or applicants who purchase, use or directly benefit from goods, services, or privileges provided by a given function or segment, and (2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Taxes and other items not included among program revenues are reported as general revenues. Internally dedicated resources are reported as general revenues rather than as program revenues.

City of Platteville, Wisconsin  
Notes to the Basic Financial Statements  
December 31, 2016

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NOTE 1

SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

B. Government-Wide and Fund Financial Statements (Continued)

**Fund Financial Statements**

Financial statements of the reporting entity are organized into funds, each of which is considered to be a separate accounting entity. Each fund is accounted for by providing a separate set of self-balancing accounts, which constitute its assets, liabilities, net position/fund equity, revenues, and expenditure/expenses.

Separate financial statements are provided for governmental funds, proprietary funds, and fiduciary funds, even though the latter are excluded from the government-wide financial statements. Major individual governmental funds and major individual enterprise funds are reported as separate columns in the fund financial statements.

Funds are organized in major funds or non-major funds within the governmental and proprietary statements. An emphasis is placed on major funds within the governmental and proprietary categories. A fund is considered major if it is the primary operating fund of the city or meets the following criteria:

- a. Total assets and deferred outflows of resources, liabilities and deferred inflows of resources, revenues, or expenditures/expenses of that individual governmental or enterprise fund are at least 10 percent of the corresponding total for all funds of that category or type, and
- b. The same element of the individual governmental fund or enterprise fund that met the 10 percent test is at least 5 percent of the corresponding total for all governmental and enterprise funds combined.
- c. In addition, any other governmental or proprietary fund that the City believes is particularly important to financial statement users may be reported as a major fund.

Major Governmental Funds:

The City reports the following major governmental funds:

General Fund – Accounts for the City’s primary operating activities. It is used to account for all financial resources except those required to be accounted for in another fund.

Capital Improvements Capital Project Fund – Accounts for financial resources to be used for the acquisition or construction of equipment and/or major capital facilities.

Community Development Block Grant Fund – Accounts for financial resources to be used to provide financial assistance to develop communities by providing housing.

TIF District No. 7 – Accounts for the activity of tax incremental district No. 7, including the payment of general long-term debt principal, interest and related costs.

General Debt Service Fund – Accounts for the accumulation of resources for, and the payment of, general long-term debt principal, interest and related costs.

City of Platteville, Wisconsin  
Notes to the Basic Financial Statements  
December 31, 2016

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NOTE 1                      SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

B. Government-Wide and Fund Financial Statements (Continued)

Major Enterprise Funds:

The City reports the following major enterprise funds:

Water and Sewer Utility – Accounts for operations of the water and sewer system

Non-Major Governmental Funds:

The City reports the following non-major governmental funds:

Special Revenue Funds – Accounts for the proceeds of specific revenue sources (other than major capital projects) that are legally restricted to expenditures for specified purposes.

Airport  
Redevelopment Authority  
Housing Conservation Program  
Library (Littlefield)  
Zeigert Trust  
Boll Cemetery  
Taxi/Bus

TIF District No. 4 – Accounts for the activity of tax incremental district No. 4, including the payment of general long-term debt principal, interest and related costs.

TIF District No. 6 – Accounts for the activity of tax incremental district No. 6, including the payment of general long-term debt principal, interest and related costs.

TIF District No. 5 – Accounts for the activity of tax incremental district No. 5, including the payment of general long-term debt principal, interest and related costs.

Permanent Funds – Are used to account for resources that are legally restricted to the extent that only earnings, and not principal, may be used for purposes that support the City's programs.

-Cemetery perpetual care

In addition, the City reports the following fund types:

Agency Fund - Accounts for assets held by the City in a trustee capacity or as an agent for individuals, private organizations, and/or other governmental units.

-Tax agency

City of Platteville, Wisconsin  
Notes to the Basic Financial Statements  
December 31, 2016

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NOTE 1

SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

C. Measurement Focus, Basis of Accounting, and Financial Statement Presentation

**Government-Wide Financial Statements**

The government-wide statement of net position and statement of activities are reported using the economic resources measurement focus and the accrual basis of accounting. Under the accrual basis of accounting, revenues are recognized when earned and expenses are recorded when the liability is incurred or economic asset used. Revenues, expenses, gains, losses, assets, and liabilities resulting from exchange and exchange-like transactions are recognized when the exchange takes place. Property taxes are recognized as revenues in the year for which they are levied. Taxes receivable for the following year are recorded as receivables and deferred inflows of resources. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider are met. Special assessments are recorded as revenue when earned. Unbilled receivables are recorded as revenues when services are provided.

As a general rule, the effect of interfund activity has been eliminated from the government-wide financial statements. Exceptions to this general rule are charges between the city's water and sewer utility and various other functions of the government. Elimination of these charges would distort the direct costs and program revenues reported for the various functions concerned.

Amounts reported as program revenues include 1) charges to customers or applicants for goods, services, or privileges provided, 2) operating grants and contributions, and 3) capital grants and contributions. Internally dedicated resources are reported as general revenues rather than as program revenues. Likewise, general revenues include all taxes.

**Fund Financial Statements**

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recorded when they are both measurable and available. Available means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. For this purpose, the city considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures are recorded when the related fund liability is incurred, except for unmatured interest on long-term debt, claims, judgments, compensated absences, and pension expenditures, which are recorded as a fund liability when expected to be paid with expendable available financial resources.

Property taxes are recorded in the year levied as receivables and deferred inflows of resources. They are recognized as revenues in the succeeding year when services financed by the levy are being provided.

Intergovernmental aids and grants are recognized as revenues in the period the city is entitled the resources and the amounts are available. Amounts owed to the city which are not available are recorded as receivables and deferred inflows of resources. Amounts received prior to the entitlement period are also recorded as deferred inflows of resources.



City of Platteville, Wisconsin  
Notes to the Basic Financial Statements  
December 31, 2016

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NOTE 1

SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

C. Measurement Focus, Basis of Accounting, and Financial Statement Presentation (Continued)

Special assessments are recorded as revenues when they become measurable and available as current assets. Annual installments due in future years are reflected as receivables and deferred inflows of resources.

Revenues susceptible to accrual include property taxes, miscellaneous taxes, public charges for services, special assessments and interest. Other general revenues such as fines and forfeitures, inspection fees, recreation fees and miscellaneous revenues are recognized when received in cash or when measurable and available under the criteria described above.

The City reports deferred inflows of resources on its governmental funds balance sheet. Deferred inflows of resources arise from taxes levied in the current year, which are for subsequent year's operations. For governmental fund financial statements, deferred inflows of resources arise when a potential revenue does not meet both the "measurable" and "available" criteria for recognition in the current period. Deferred inflows of resources also arise when resources are received before the city has a legal claim to them, as when grant monies are received prior to the incurrence of qualifying expenditures. In subsequent periods, when both revenue recognition criteria are met, or when the city has a legal claim to the resources, the liability for deferred inflows of resources are removed from the balance sheet and revenue is recognized.

Proprietary and fiduciary fund financial statements are reported using the economic resources measurement focus and the accrual basis of accounting, as described previously in this note.

The proprietary funds distinguish *operating* revenues and expenses from *nonoperating* items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with a proprietary fund's principal ongoing operations. The principal operating revenues of the water and sewer utility are charges to customers for sales and services. Operating expenses for proprietary funds include the cost of sales and services, administration expenses, and depreciation on capital assets. All revenues and expenses not meeting this definition are reported as nonoperating revenues and expenses.

Revenues and expenditures arising from non-exchange transactions, such as property and sales taxes, fines, and grants are recorded according to the standards in Governmental Accounting Standards.

The preparation of financial statements in conformity with U.S. generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenditures/expenses during the reporting period. Actual results could differ from those estimates.

City of Platteville, Wisconsin  
Notes to the Basic Financial Statements  
December 31, 2016

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NOTE 1

SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

D. Cash and Cash Equivalent/Investments

All deposits of the City are made in board designated official depositories and are secured as required by State Statute. The City may designate, as an official depository, any bank or savings association. Also the City may establish time deposit accounts such as NOW and SuperNOW accounts, money market accounts, and certificates of deposit.

Investments with remaining maturities at the time of purchase of one year or less are stated at amortized cost, which approximates fair value. Investments with a maturity of more than one year at acquisition and non-money market investments are carried at fair value as determined by quoted market prices.

For purposes of the statement of cash flows, all cash deposits and highly liquid investments with an original maturity of three months or less (including restricted assets) are considered to be cash equivalents.

E. Receivables

Property taxes are levied in December on the assessed value as of the prior January 1. In addition to property taxes for the city, taxes are collected for and remitted to the state and county governments as well as the local school district and technical college district. Taxes for all state and local governmental units billed in the current year for the succeeding year are reflected as receivables and due to other taxing units in the accompanying agency fund balance sheet.

Property tax calendar - 2016 tax roll:

Lien date and levy date	December 2016
Tax bills mailed	December 2016
Payment in full, or	January 31, 2017
First installment due	January 31, 2017
Second installment due	July 31, 2017
Personal property taxes in full	January 31, 2017
Tax sale- 2016 delinquent real estate taxes	October 2019

No provision for uncollectible accounts receivable has been made for customer accounts receivable since the Water and Sewer Utility has the right by law to place delinquent bills on the tax roll.

During the course of operations, transactions occur between individual funds that may result in amounts owed between funds. Short-term interfund loans are reported as "due to and from other funds," long-term interfund loans (noncurrent portion) are reported as "advances from and to other funds," interfund receivables and payables between funds within governmental activities are eliminated in the statement of net position, any residual balances outstanding between the governmental activities and business-type activities are reported in the government-wide financial statements as "internal balances."

In the governmental fund financial statements, advances to other funds are offset equally by nonspendable fund balance which indicates that they do not constitute expendable available financial resources and, therefore, are not available for appropriation.

City of Platteville, Wisconsin  
Notes to the Basic Financial Statements  
December 31, 2016

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NOTE 1

SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

F. Inventories and Prepaid Items

Inventories of governmental fund types consist of expendable supplies held for consumption. Such items, which are not material, are considered expenditures when purchased and, accordingly, are not reflected on the Balance Sheet-Governmental Funds.

Inventories of proprietary fund types are valued at cost using the first-in, first-out method and are charged as expenses or are capitalized when used.

G. Restricted Assets

Mandatory segregations of assets are presented as restricted assets. Such segregations are required by bond agreements and other external parties. Current liabilities payable from these restricted assets are so classified. The excess of restricted assets over current liabilities payable from restricted assets will be used first for retirement of related long-term debt. The remainder, if generated from earnings, is shown as restricted net position.

H. Capital Assets

**Government-Wide Statements**

In the government-wide financial statements, fixed assets are accounted for as capital assets. Capital assets are defined by the government as assets with an initial cost of more than \$10,000 and an estimated useful life in excess of one year. All capital assets are valued at historical cost, or estimated historical cost if actual amounts are unavailable. Donated fixed assets are reported at acquisition value.

Additions to and replacements of capital assets of business-type activities are recorded at original cost, which includes material, labor, overhead, and an allowance for the cost of funds used during construction when significant. For tax-exempt debt, the amount of interest capitalized equals the interest expense incurred during construction netted against any interest revenue from temporary investment of borrowed fund proceeds. No net interest was capitalized during the current year. The cost of renewals and betterments relating to retirement units is added to plant accounts. The cost of property replaced, retired or otherwise disposed of, is deducted from plant accounts and, generally, together with removal costs less salvage, is charged to accumulated depreciation.

Depreciation of all exhaustible fixed assets is recorded as an allocated expense in the statement of activities, with accumulated depreciation reflected in the statement of net position. Depreciation is provided over the assets' estimated useful lives using the straight-line method of depreciation. The range of estimated useful lives by type of asset is as follows:

Buildings	20-50 Years
Machinery and Equipment	3-40 Years
Utility System	10-100 Years

**Fund Financial Statements**

In the fund financial statements, fixed assets used in governmental fund operations are accounted for as capital outlay expenditures of the governmental fund upon acquisition. Fixed assets used in proprietary fund operations are accounted for the same way as in the government-wide statements.

City of Platteville, Wisconsin  
Notes to the Basic Financial Statements  
December 31, 2016

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NOTE 1

SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

I. Compensated Absences

Under terms of employment, employees are granted sick leave and vacations in varying amounts. Only benefits considered to be vested are disclosed in these statements.

All vested vacation and sick leave pay is accrued when incurred in the government-wide and proprietary fund financial statements. A liability for these amounts is reported in governmental funds only if they have matured, for example, as a result of employee resignations and retirements, or are payable with expendable available resources.

Payments for vacation and sick leave will be made at rates in effect when the benefits are used. Accumulated vacation and sick leave liabilities at December 31, 2016 are determined on the basis of current salary rates and include salary related payments.

J. Long-Term Obligations/Conduit Debt

All long-term obligations to be repaid from governmental and business-type resources are reported as liabilities in the government-wide statements. The long-term obligations consist primarily of notes and bonds payable, and accrued compensated absences.

Long-term obligations for governmental funds are not reported as liabilities in the fund financial statements. The face value of debts (plus any premiums) are reported as other financing sources and payments of principal and interest are reported as expenditures. The accounting in proprietary funds is the same as it is in the government-wide statements.

The city has approved the issuance of industrial revenue bonds (IRB) for the benefit of private business enterprises. IRB's are secured by mortgages or revenue agreements on the associated projects, and do not constitute indebtedness of the city. Accordingly, the bonds are not reported as liabilities in the accompanying financial statements. The total amount of IRB's outstanding at the end of the year is approximately \$25,107,929, made up of two issues.

K. Claims and Judgments

Claims and judgments are recorded as liabilities if all the conditions of Governmental Accounting Standards Board pronouncements are met. Claims and judgments that would normally be liquidated with expendable available financial resources are recorded during the year as expenditures in the governmental funds. If they are not to be liquidated with expendable available financial resources, no liability is recognized in the governmental fund statements. The related expenditure is recognized when the liability is liquidated. Claims and judgments are recorded in the government-wide statements and proprietary funds as expenses when the related liabilities are incurred.

L. Risk Management

The City is exposed to various risks of loss related to tort; theft of, damage to, and destruction of assets; errors and omission; injuries to employees; and natural disasters. The City maintains commercial insurance coverage covering each of those risks of loss. Management believes such coverage is sufficient to preclude any significant uninsured losses to the City. Settled claims have not exceeded this commercial coverage in any of the past three fiscal years.

City of Platteville, Wisconsin  
Notes to the Basic Financial Statements  
December 31, 2016

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NOTE 1

SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

M. Equity Classifications

**Government-Wide Statements**

Equity is classified as net position and displayed in three components:

- a. Net investment in capital assets - Consists of capital assets including restricted capital assets, net of accumulated depreciation and reduced by the outstanding balances of any bonds, mortgages, notes, or other borrowings that are attributable to the acquisition, construction, or improvement of those assets. If there are significant unspent related debt proceeds at year-end, the portion of the debt attributable to the unspent proceeds are not included in the calculation of net investment in capital assets.
- b. Restricted net position - Consists of net position with constraints placed on their use either by 1) external groups such as creditors, grantors, contributors, or laws or regulations of other governments or, 2) law through constitutional provisions or enabling legislation.
- c. Unrestricted net position - All other net position that does not meet the definition of "restricted" or "net investment in capital assets."

When both restricted and unrestricted resources are available for use, it is the city's policy to use restricted resources first, then unrestricted resources as they are needed.

**Fund Statements**

The following classifications describe the relative strength of the spending constraints placed on the purposes for which resources can be used:

- Non-Spendable – includes amounts that are not in a spendable form (such as inventory) or are required to be maintained intact.
- Restricted – includes amounts constrained to specific purposes by their providers (such as grantors, bondholders, and higher levels of government) through constitutional provisions, or by enabling legislation.
- Committed – includes amounts constrained to specific purposes by the City Council, using its highest level of decision-making authority; to be reported as committed, amounts cannot be used for any other purpose unless the City Council takes the same highest level action to remove or change the constraint.
- Assigned – includes amounts the City Council intends to use for a specific purpose; intent can be expressed by the City Council or by an official or body to which the City Council delegates the authority. All remaining positive spendable amounts in governmental funds, other than the general fund, that are neither restricted nor committed may be assigned. Assignments may take place after the end of the reporting period.
- Unassigned – includes residual positive fund balance within the general fund which has not been classified within the other above mentioned categories. Unassigned fund balance may also include negative balances for any governmental fund if expenditures exceed amounts restricted, committed, or assigned for those purposes.

The City's fund balance policy establishes a minimum unassigned fund balance equal to 20% of total General Fund expenditures. In the event that the balance drops below the established minimum level, the Council will develop a plan to replenish the fund balance at a rate of one percent annually, each year.

The Council may, from time to time, commit additional amounts of fund balance to a specific purpose. Such action shall be taken in open meeting and require the approval of a majority of the Council. Commitments of fund balance, once made, can be modified only by majority vote of the Council.

City of Platteville, Wisconsin  
Notes to the Basic Financial Statements  
December 31, 2016

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NOTE 1

SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

M. Equity Classifications (Continued)

When an expenditure is incurred for purposes for which both restricted and unrestricted (committed, assigned, or unassigned) amounts are available, it shall be the policy of the City to consider restricted amounts to have been reduced first. When an expenditure is incurred for purposes for which amounts in any of the unrestricted fund balance classifications could be used, it shall be the policy of the City that committed amounts would be reduced first, followed by assigned amounts and then unassigned amounts.

N. Transfers

Transfers include the payment in lieu of taxes from the water and sewer utility to the general fund.

O. Housing Conservation and Community Development Block Grant

Long-term loans receivable under the Housing Conservation and Community Development Block Program are shown as loans receivable and deferred inflows of resources in the governmental fund statements.

P. Summarized Comparative Information

The basic financial statements include certain prior year summarized comparative information in total, but not at the level of detail for a presentation in conformity with accounting principles generally accepted in the United States of America. Accordingly, such information should be read in conjunction with the government's financial statements for the year ended December 31, 2015, from which the summarized information was derived.

Q. Pensions

For purposes of measuring the net pension liability (asset), deferred outflows of resources, and deferred inflows of resources related to pensions, pension expense, information about the fiduciary net position of the Wisconsin Retirement System (WRS) and additions to/deductions from WRS' fiduciary net position have been determined on the same basis as they are reported for WRS. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefits terms. Investments are reported at fair value.

R. Deferred Outflows and Inflows of Resources

In addition to assets, the statement of net position reports a separate section for deferred outflows of resources. This separate financial statement element represents a consumption of net position that applies to a future period and will not be recognized as an outflow of resources (expenditure) until then. The City has two items that qualify for reporting in this category. The deferred outflows of resources were derived from the WRS pension system and the Wisconsin Public Service Commission. The deferred outflows of resources for the WRS pension system are discussed in Note 7. The Wisconsin Public Service Commission authorized amortization of \$78,008 in well rehabilitation costs over five years. The unamortized balance at December 31, 2016 was \$31,203 which is reported in deferred outflows of resources.

In addition to liabilities, the statement of net position reports a separate section for deferred inflows of resources. This separate financial statement element represents an acquisition of net position that applies to a future period and will not be recognized as an inflow of resources (revenue) until then. The City has two items that qualify for reporting in this category. Deferred inflows of resources related to the WRS pension system are discussed in Note 7 and the remaining deferred inflows of resources are discussed in Note 12.

City of Platteville, Wisconsin  
Notes to the Basic Financial Statements  
December 31, 2016

NOTE 2 EXPLANATION OF CERTAIN DIFFERENCES BETWEEN GOVERNMENTAL FUND STATEMENTS  
AND GOVERNMENT-WIDE STATEMENTS

Due to the differences in the measurement focus and basis of accounting used on the government fund statements and district-wide statements certain financial transactions are treated differently. The basic financial statements contain a full reconciliation of these items.

**Explanation of Differences between Governmental Funds Statement of Revenues, Expenditures and Changes in Fund Balances and the Statement of Activities**

Differences between the governmental funds statement of revenues, expenditures and changes in fund balance and the statement of activities fall into one of three broad categories.

- a. Long-term revenue differences arise because governmental funds report revenues only when they are considered “available”, whereas the statement of activities reports revenues when earned. Differences in long-term expenses arise because governmental funds report on a modified accrual basis whereas the accrual basis of accounting is used on the statement of activities.
- b. Capital related differences include (1) the difference between proceeds for the sale of capital assets reported on governmental fund statements and the gain or loss on the sale of assets as reported on the statement of activities, and (2) the difference between recording an expenditure for the purchase of capital items in the governmental fund statements, and capitalization and recording depreciation expense on those items as recorded in the statement of activities.
- c. Long-term debt transaction differences occur because long-term debt proceeds are recorded as revenue and both interest and principal payments are recorded as expenditures in the governmental fund statements. In the statement of activities, long-term debt proceeds are recorded as a liability, interest expense is recorded as incurred, and principal payments are recorded as a reduction of liabilities.

NOTE 3 CASH AND INVESTMENTS

At December 31, 2016, the cash and investments included the following:

Deposits with financial institutions	\$ 5,499,206
Wisconsin Local Government Investment Pool	9,355,969
Petty cash	<u>1,218</u>
Total	<u><u>\$ 14,856,393</u></u>

Cash and investments as of December 31, 2016 are classified in the accompanying financial statements as follows:

Exhibit A-1:	
Cash and investments	\$ 7,009,503
Restricted cash and investments	4,789,682
Exhibit A-10:	
Cash and investments	<u>3,057,208</u>
Total cash and investments	<u><u>\$ 14,856,393</u></u>

City of Platteville, Wisconsin  
Notes to the Basic Financial Statements  
December 31, 2016

NOTE 3

CASH AND INVESTMENTS (CONTINUED)

Investments Authorized by Wisconsin State Statutes

Investment of City funds is restricted by state statutes. Available investments are limited to:

- Time deposits in any credit union, bank, savings bank, trust company or savings and loan association maturing in three years or less.
- Bonds are securities of any county, city, drainage district, technical college district, village, town, or school district of the state. Also, bonds issued by a local exposition district, a local professional baseball park district, or by the University of Wisconsin Hospitals and Clinics Authority.
- Bonds or securities issued or guaranteed by the federal government.
- The local government investment pool.
- Any security maturing in seven years or less and having the highest or second highest rating category of a nationally recognized rating agency.
- Securities of an open-end management investment company or investment trust, subject to various conditions and investment options.
- Repurchase agreements with public depositories, with certain conditions.
- Bond issued by a local football stadium district.
- Bonds issued by a local arts district.
- Bonds issued by the Wisconsin Aerospace Authority.

Interest Rate Risk

Interest rate risk is the risk that changes in market interest rates will adversely affect the fair value of an investment. Generally, the longer the maturity of an investment, the greater the sensitivity of its fair value to changes in market interest rates.

The City's investment policy limits investments to securities with maturities of less than three years from the date of purchase.

Information about the sensitivity of the fair values of the City's investments to market interest rate fluctuations is provided by the following table that shows the distribution of the City's investments by maturity:

Investment Type	Amount	12 months or less	13-24 months
Certificates of deposit	\$ 1,578,047	\$ 1,447,975	\$ 130,072
Local Government Investment Pool	9,355,969	9,355,969	
Totals	\$ 10,934,016	\$ 10,803,944	\$ 130,072

Credit Risk

Generally, credit risk is the risk that an issuer of an investment will not fulfill its obligation to the holder of the investment. State law limits investments in commercial paper, corporate bonds and mutual bond funds to the top two ratings issued by nationally recognized statistical rating organizations. The City's investment policy limits investments to those authorized by Wisconsin State Statutes. As of December 31, 2016, the City's investments were rated as follows:

	Amount	Rating
Wisconsin Local Government Investment Pool	\$ 9,355,969	Not Rated



City of Platteville, Wisconsin  
Notes to the Basic Financial Statements  
December 31, 2016

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NOTE 3

CASH AND INVESTMENTS (CONTINUED)

Custodial Credit Risk

Custodial credit risk for deposits is the risk that, in the event of the failure of a depository financial institution, the City would not be able to recover its deposits or will not be able to recover collateral securities that are in the possession of an outside party. The custodial risk for investments is the risk that, in the event of failure of the counterparty (e.g. broker-dealer) to a transaction, the City would not be able to recover the value of its investment of collateral securities that are in possession of another party.

*Federal Deposit Insurance Corporation (FDIC) Insurance*

The insurance coverage of public unit accounts depends upon the type of deposit and the location of the insured depository institution. All time and savings deposits owned by a public unit and held by the public unit's official custodian in an insured depository institution within the State in which the public unit is located are added together and insured up to \$250,000. Separately, all demand deposits owned by a public unit and held by the public unit's official custodian in an insured depository institution within the State in which the public unit is located are added together and insured up to \$250,000. For the purpose of these rules, the term 'time and savings deposits' includes NOW accounts and money market deposit accounts but does not include interest bearing demand deposit accounts. The term 'demand deposits' means both interest-bearing and noninterest-bearing deposits that are payable on demand and for which the depository institution does not reserve the right to require advance notice of an intended withdrawal.

*Collateralization of Public Unit Deposits*

Depending on applicable state or federal law, public unit deposits may be secured by collateral or assets of the bank. In the event of the failure of the bank, the FDIC will honor the collateralization agreement if the agreement is valid and enforceable under applicable law. The FDIC does not guarantee, however, that the collateral will be sufficient to cover the amount of the uninsured funds. As such, although it does not increase the insurance coverage of the public unit deposits, collateralization provides an avenue of recovery in the event of the failure of an insured bank.

Bank accounts and the local government investment pool are also insured by the State Deposit Guarantee Fund in the amount of \$400,000. However, due to the relatively small size of the Guarantee Fund in relationship to the total deposits covered and other legal implications, recovery of material principal losses may be significant to individual organizations. Additionally, deposits in each local and area credit union are insured by the NCUA in the amount of \$250,000 for interest bearing accounts and \$250,000 for non-interest bearing accounts.

The City's investment policy requires collateralization on certificate of deposits which exceed the FDIC and State Deposit Guaranty Fund insurance limits and on repurchase agreements. The collateral is limited to securities of the U.S. Treasury and its agencies.

As of December 31, 2016, \$1,845,982 of the City's deposits were insured by the FDIC or NCUA, \$2,031,643 were insured by collateral pledged at a local financial institution, and \$25 were in excess of federal depository insurance limits, national credit union insurance limits, and pledged collateral. The Wisconsin State Guaranty Fund would provide coverage for this amount, providing funds are available at the time of any potential loss.

Fluctuating cash flows during the year due to tax collections, receipt of state aids and proceeds from borrowing may have resulted in temporary balances during the year significantly exceeding uninsured amounts at the balance sheet date.

City of Platteville, Wisconsin  
Notes to the Basic Financial Statements  
December 31, 2016

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NOTE 3

CASH AND INVESTMENTS (CONTINUED)

*Wisconsin Local Government Investment Pool*

The Wisconsin Local Government Investment Pool (LGIP) is part of the State Investment Fund (SIF), and is managed by the State of Wisconsin Investment Board (SWIB). The SIF is not registered with the Securities and Exchange Commission, but operates under the statutory authority of Wisconsin Chapter 25. The SIF reports the fair value of its underlying assets annually. All investments are valued at amortized cost by the SIF for purposes of calculating earnings to each participant. Specifically, the SIF distributes income to pool participants monthly, based on their average daily share balance. Distributions include interest income based on stated rates (both paid and accrued), amortization of discounts and premiums on a straight-line basis, realized investment gains and losses calculated on an amortized cost basis, and investment expenses. This method does not distribute to participants any unrealized gains or losses generated by the pool's investments. Detailed information about the SIF is available in separately issued financial statements available at <http://www.doa.state.wi.us/Divisions/Budget-and-Finance/LGIP>. Participants in the LGIP have the right to withdraw their funds in total on one day's notice. At December 31, 2016, the fair value of the City's share of the LGIP's assets was substantially equal to the amount reported above. Information on derivatives was not available to the City.

SWIB may invest in obligations of the U.S. Treasury and its agencies, Commercial Paper, Bank Time Deposits/Certificates of Deposit, Bankers' Acceptances, Asset Backed Securities and Repurchase Agreements secured by the U.S. Government or its agencies and other instruments authorized under State Investment Fund Investment guidelines.

Investment allocation in the local government investment pool as of December 31, 2016 was: 95.50% in U.S. Government Securities, 0.93% in Bankers' Acceptances and 3.57% in commercial paper and corporate notes. The Wisconsin State Treasurer updates the investment allocations on a monthly basis.

Concentration of Credit Risk

The City places no limit on the amount the City may invest in any one issuer.

City of Platteville, Wisconsin  
Notes to the Basic Financial Statements  
December 31, 2016

NOTE 4

CAPITAL ASSETS

Capital asset activity for the year ended December 31, 2016 was as follows:

	Balance 1/1/16	Additions	Deletions	Balance 12/31/16
<b><u>Governmental Activities:</u></b>				
Capital assets not being depreciated:				
Land	\$ 3,148,378	\$ 354,114		\$ 3,502,492
Construction in progress	1,453,142	30,600	(1,453,142)	30,600
Total capital asset not being depreciated	<u>4,601,520</u>	<u>384,714</u>	<u>(1,453,142)</u>	<u>3,533,092</u>
Other capital assets				
Land improvements	3,607,463	14,378		3,621,841
Buildings and improvements	9,472,244	78,524		9,550,768
Machinery and equipment	4,308,708	390,795	(218,035)	4,481,468
Vehicles	3,489,624	670,562	(48,784)	4,111,402
Infrastructure	57,393,976	3,671,837	(539,568)	60,526,245
Total other capital assets at historical costs	<u>78,272,015</u>	<u>4,826,096</u>	<u>(806,387)</u>	<u>82,291,724</u>
Less accumulated depreciation for:				
Land improvements	440,366	163,496		603,862
Buildings and improvements	3,721,462	249,833		3,971,295
Machinery and equipment	1,686,032	247,254	(101,464)	1,831,822
Vehicles	1,940,829	228,544	(44,713)	2,124,660
Infrastructure	15,927,336	1,950,434	(182,624)	17,695,146
Total accumulated depreciation	<u>23,716,025</u>	<u>2,839,561</u>	<u>(328,801)</u>	<u>26,226,785</u>
Net other capital assets	<u>54,555,990</u>	<u>1,986,535</u>	<u>(477,586)</u>	<u>56,064,939</u>
Total net capital assets	<u>\$ 59,157,510</u>	<u>\$ 2,371,249</u>	<u>\$(1,930,728)</u>	<u>\$ 59,598,031</u>

Depreciation expense was charged to functions as follows:

<b>Governmental Activities</b>	
General government	\$ 58,336
Public safety	260,330
Transportation, which includes the depreciation of infrastructure	2,319,849
Leisure activities	191,604
Health and human services	5,523
Industrial development	3,919
Total governmental activities depreciation expense	<u>\$ 2,839,561</u>

City of Platteville, Wisconsin  
Notes to the Basic Financial Statements  
December 31, 2016

NOTE 4

CAPITAL ASSETS (CONTINUED)

	Beginning Balance	Additions	Salvage	Removals	Ending Balance
<b><u>Business-type Activities:</u></b>					
Capital assets not being depreciated:					
Intangible plant	\$ 8,978	\$	\$	\$	\$ 8,978
Land and land rights	40,345				40,345
Construction in progress	13,152	28,251		(13,152)	28,251
Total capital assets not being depreciated	62,475	28,251		(13,152)	77,574
Capital assets being depreciated:					
Water:					
Source of supply	765,539				765,539
Pumping	2,067,302				2,067,302
Water treatment	1,413,693				1,413,693
Transmission and distribution	17,733,401	838,782		(103,187)	18,468,996
General plant	733,909	35,095			769,004
Sewer:					
Collection system	15,016,641	542,090		(56,772)	15,501,959
Treatment and disposal	10,315,567	126,235			10,441,802
General plant	938,035	28,442			966,477
Total capital assets being depreciated	48,984,087	1,570,644		(159,959)	50,394,772
Less: accumulated depreciation for:					
Water:					
Source of supply	204,663	21,906			226,569
Pumping	846,875	67,324			914,199
Water treatment	232,631	46,142			278,773
Transmission and distribution	3,735,800	342,848		(103,187)	3,975,461
General plant	649,171	55,894	8,350		713,415
Sewer:					
Collection system	1,544,403	177,393		(56,772)	1,665,024
Treatment and disposal	7,630,163	300,398			7,930,561
General plant	510,486	100,461	2,751		613,698
Total accumulated depreciation	15,354,192	1,112,366	11,101	(159,959)	16,317,700
Net capital assets being depreciated	33,629,895	458,278	(11,101)		34,077,072
Total net capital assets	\$ 33,692,370	\$ 486,529	\$ (11,101)	\$ (13,152)	\$ 34,154,646

Depreciation expense consisted of the following:

**Business-Type Activities:**

Water and sewer depreciation \$1,112,366

City of Platteville, Wisconsin  
Notes to the Basic Financial Statements  
December 31, 2016

NOTE 5

LONG-TERM OBLIGATIONS

Long-term obligations activity for the year ended December 31, 2016 was as follows:

	Beginning Balance	Increases	Decreases	Ending Balance	Amounts Due within One Year
<b><u>Governmental Activities</u></b>					
Bonds and notes payable					
General obligation debt	\$ 20,035,520	\$ 2,520,000	\$ (1,392,873)	\$ 21,162,648	\$ 1,913,574
Tax increment revenue bonds	4,953,900		(1,079,091)	3,874,808	483,910
Taxable note anticipation notes	1,070,000		(1,070,000)		
Other liabilities:					
Compensated absences	468,888		(39,878)	429,010	60,889
Total governmental activities					
long-term liabilities	\$ 26,528,308	\$ 2,520,000	\$ (3,581,842)	\$ 25,466,466	\$ 2,458,373
<b><u>Business-type Activities</u></b>					
Revenue bonds	\$ 16,515,812	\$	\$ (717,783)	\$ 15,798,029	\$ 704,788
Other liabilities:					
Compensated absences	138,919	12,577		151,496	9,625
Total business-type activities					
long-term liabilities	\$ 16,654,731	\$ 12,577	\$ (717,783)	\$ 15,949,525	\$ 714,413

All general obligation notes and bonds payable are backed by the full faith and credit of the City. In accordance with Wisconsin statutes, notes and bonds in the governmental funds will be retired by future property tax levies or tax increments. Business-type activities debt is payable by revenues from user fees of those funds or, if the revenues are not sufficient, by future tax levies.

In accordance with Wisconsin Statutes, total general obligation indebtedness of the City may not exceed 5% of the equalized value of taxable property within the city's jurisdiction. The debt limit per Wisconsin Statutes as of December 31, 2016 was \$32,595,265. Total general obligation debt outstanding at year-end was \$21,162,648. City policy limits general obligation indebtedness to 3.5% of the equalized value of taxable property within the city's jurisdiction, or \$22,816,686. As of December 31, 2016, outstanding general obligation debt was within the limits established by Wisconsin Statutes and City policy.

City of Platteville, Wisconsin  
Notes to the Basic Financial Statements  
December 31, 2016

NOTE 5

LONG-TERM OBLIGATIONS (CONTINUED)

	Date of Issue	Final Maturity	Interest Rates	Original Amount	Balance 12/31/2016
<u>Governmental Activities</u>					
General obligation debt:					
General obligation notes	4/15/2009	10/1/2018	3.3-3.5	\$ 5,435,786	\$ 275,000
General obligation bonds	3/7/2012	3/1/2023	2.0-3.0	1,725,000	1,625,000
General obligation notes	8/14/2012	9/10/2019	2.20	175,000	72,023
General obligation notes	3/28/2013	10/1/2021	2.0-2.25	935,000	555,000
General obligation bonds	3/28/2013	10/1/2028	2.25-3.0	3,240,000	3,220,000
General obligation notes	10/1/2013	10/1/2023	2.0-3.25	5,000,000	4,025,000
General obligation notes	2/12/2014	10/1/2023	2.0-2.75	5,000,000	4,675,000
General obligation notes	4/6/2015	4/6/2022	1.98	172,000	160,080
General obligation notes	9/15/2015	8/15/2017	2.00	260,970	245,545
General obligation bonds	12/29/2015	3/1/1933	1.0-3.8	3,790,000	3,790,000
General obligation bonds	6/2/2016	12/1/2025	0.8-1.85	2,520,000	2,520,000
Total governmental activities – general obligation debt					<u>\$ 21,162,648</u>

Debt service requirements to maturity are as follows:

Years	Governmental Activities General Obligation Debt	
	Principal	Interest
2017	\$ 1,913,574	\$ 523,546
2018	1,858,754	467,573
2019	1,977,726	430,238
2020	1,867,797	390,777
2021	2,177,953	350,014
2022-2026	8,621,844	959,494
2027-2031	2,245,000	244,838
2032-2033	500,000	18,875
Totals	<u>\$ 21,162,648</u>	<u>\$ 3,385,355</u>

In June 2016, the City issued general obligation bonds of \$2,520,000. As of December 31, 2016, there is \$158,104 of unspent bond proceeds. The unspent bond proceeds are presented with restricted cash and investments in the governmental activities statement of net position and governmental funds balance sheet.

Tax Increment Revenue Bonds

Tax increment revenue bonds are not a general obligation of the City and are payable solely from available tax increments. Available tax increments consist of the annual gross tax increment revenue which is generated by the increment value of the property (as noted in the development agreements underlying the bond issues) in the Tax Incremental Districts which said revenue is in excess value of the property plus any supplemental payment as defined in the development agreements.

City of Platteville, Wisconsin  
Notes to the Basic Financial Statements  
December 31, 2016

NOTE 5

LONG-TERM OBLIGATIONS (CONTINUED)

Tax increment revenue bonds payable at December 31, 2016 consist of the following:

	Date of Issue	Final Maturity	Interest Rates	Original Amount	Balance 12/31/2016
Tax increment revenue bonds	9/12/2013	9/12/2026	4.303%	\$ 2,000,000	\$ 1,629,808
Tax increment revenue bonds	2/3/2014	9/30/2025	2.75%	3,700,000	2,245,000
Total governmental activities – tax increment revenue bonds					<u>\$ 3,874,808</u>

Debt service requirements to maturity are as follows:

Years	Governmental Activities Tax Increment Revenue Debt		
	Principal	Interest	Total
2017	\$ 483,910	\$ 129,492	\$ 613,402
2018	489,672	114,105	603,777
2019	495,683	98,470	594,153
2020	501,951	82,576	584,527
2021	508,490	66,413	574,903
2022-2026	1,395,102	132,749	1,527,851
Totals	<u>\$ 3,874,808</u>	<u>\$ 623,805</u>	<u>\$ 4,498,613</u>

Water and Sewer Revenue Debt

Revenue bonds are payable only from revenues derived from the operation of the utility. Revenue debt payable at December 31, 2016 consists of the following:

	Date of Issue	Final Maturity	Interest Rates	Original Amount	Balance 12/31/2016
Clean water revenue bonds	12/10/2008	5/1/2028	2.339%	\$ 2,264,019	\$ 1,630,668
Clean water revenue bonds	11/1/2010	5/1/2030	2.428%	3,964,010	2,967,361
Revenue bonds	3/7/2012	5/1/2032	2.0-4.0	6,750,000	6,000,000
Revenue bonds	6/24/2015	5/1/2035	2.0-4.0	5,425,000	5,200,000
Total					<u>\$ 15,798,029</u>

Debt service requirements to maturity are as follows:

Years	Business-type Activities Revenue Debt		
	Principal	Interest	Total
2017	\$ 704,788	\$ 492,428	\$ 1,197,216
2018	741,961	475,644	1,217,605
2019	754,305	457,212	1,211,517
2020	791,825	437,027	1,228,852
2021	804,526	415,059	1,219,585
2022-2026	4,534,737	1,711,663	6,246,400
2027-2031	5,355,886	922,440	6,278,326
2032-2035	2,110,001	127,000	2,237,001
Totals	<u>\$ 15,798,029</u>	<u>\$ 5,038,473</u>	<u>\$ 20,836,502</u>

City of Platteville, Wisconsin  
Notes to the Basic Financial Statements  
December 31, 2016

NOTE 5

LONG-TERM OBLIGATIONS (CONTINUED)

Water and Sewer System Mortgage Revenue Bonds

Under the terms of the bond resolutions, local officials must comply with certain requirements specified therein as discussed below:

Section 4 provides that income and revenues of the water and sewer utility shall be set aside into separate and special funds as follows:

Account	Amount	Purpose
Operation and Maintenance Fund		Paying current expenses in the operation and maintenance of system.
Special Redemption Fund	Amount sufficient to pay principal and interest on all revenue bonds and notes and to meet the reserve requirement.	Paying current interest and principal on bonds and maintaining minimum reserve requirement.
Depreciation Fund	Amount determined by the Governing Body to be sufficient to provide a proper and adequate depreciation account for the system.	New construction, repairs, replacements, extensions, or additions to the system

Section 6 requires that the "net revenues" of the system for each year be not less than 1.25 times the sum of the annual debt service requirement and the annual debt service on all other revenue bonds and notes. For the year ended December 31, 2016, the "net revenues" of the system were \$2,739,981 or 2.29 times the annual debt service requirement.

Other Debt Information

Estimated payments of compensated absences are not included in the debt service requirement schedules. The compensated absences liability attributable to governmental activities will be liquidated primarily by the general fund.



City of Platteville, Wisconsin  
Notes to the Basic Financial Statements  
December 31, 2016

NOTE 6

LONG-TERM ADVANCES

The following is a schedule of interfund advances at December 31, 2016:

Receivable Fund	Payable Fund	Amount
Debt service	Airport	\$ 103,025
General	TIF #7	899,441
General	TIF #6	51,376
Water and sewer utility	TIF #6	65,552
Water and sewer utility	TIF #7	855,448
	<u>Total</u>	<u>\$ 1,974,842</u>

On December 31, 2016 the airport was obligated to the debt service fund for \$103,025 on long-term advances for improvements which matures as follows:

Year	Principal	Interest	Total
2017	\$ 12,871	\$ 4,229	\$ 17,100
2018	13,442	3,658	17,100
2019	14,039	3,061	17,100
2020	14,662	2,438	17,100
2021	15,314	1,786	17,100
2022-2023	32,697	1,503	34,200
Total	<u>\$ 103,025</u>	<u>\$ 16,675</u>	<u>\$ 119,700</u>

The final payment on the \$103,025 advance is due December 1, 2023 with monthly payments of \$1,425 at 4.35% interest until maturity.

The City has also advanced funds to the TIF districts to pay for project costs incurred over and above amounts that had been originally borrowed to pay for these project costs. No repayment schedule has been established for these advances. The repayment of these advances is subject to the tax incremental financing districts generating sufficient increments to pay the debt service for funds borrowed and advanced.

NOTE 7

DEFINED BENEFIT PENSION PLAN

**Plan description.** The WRS is a cost-sharing multiple-employer defined benefit pension plan. WRS benefits and other plan provisions are established by Chapter 40 of the Wisconsin Statutes. Benefit terms may only be modified by the legislature. The retirement system is administered by the Wisconsin Department of Employee Trust Funds (ETF). The system provides coverage to all eligible State of Wisconsin, local government and other public employees. All employees, initially employed by a participating WRS employer on or after July 1, 2011, and expected to work at least 1200 hours a year (880 hours for teachers and school district educational support employees) and expected to be employed for at least one year from employee's date of hire are eligible to participate in the WRS.

ETF issues a standalone Comprehensive Annual Financial Report (CAFR), which can be found at <http://etf.wi.gov/publications/cafr.htm>.

**Accounting Changes.** The WRS adopted GASB Statement No. 82, Pension Issues, an amendment of GASB No. 67, No. 68, and No. 73 during the year ended December 31, 2015. Statement No. 82 addresses the presentation of payroll-related measures in the Required Supplementary Information, the selection of assumptions used in determining the total pension liability and related measures, and the classification of employer-paid member contributions.

City of Platteville, Wisconsin  
Notes to the Basic Financial Statements  
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NOTE 7

DEFINED BENEFIT PENSION PLAN (CONTINUED)

**Vesting.** For employees beginning participation on or after January 1, 1990, and no longer actively employed on or after April 24, 1998, creditable service in each of five years is required for eligibility for a retirement annuity. Participants employed prior to 1990 and on or after April 24, 1998, and prior to July 1, 2011, are immediately vested. Participants who initially became WRS eligible on or after July 1, 2011, must have five years of creditable service to be vested.

**Benefits provided.** Employees who retire at or after age 65 (54 for protective occupation employees, 62 for elected officials and State executive participants) are entitled to receive an unreduced retirement benefit. The factors influencing the benefit are: (1) final average earnings, (2) years of creditable service, and (3) a formula factor.

Final average earnings is the average of the participant's three highest years' earnings. Creditable service is the creditable current and prior service expressed in years or decimal equivalents of partial years for which a participant receives earnings and makes contributions as required. The formula factor is a standard percentage based on employment category.

Employees may retire at age 55 (50 for protective occupation employees) and receive reduced benefits. Employees terminating covered employment before becoming eligible for a retirement benefit may withdraw their contributions and forfeit all rights to any subsequent benefits.

The WRS also provides death and disability benefits for employees.

**Post-Retirement Adjustments.** The Employee Trust Funds Board may periodically adjust annuity payments from the retirement system based on annual investment performance in accordance with s. 40.27, Wis. Stat. An increase (or decrease) in annuity payments may result when investment gains (losses), together with other actuarial experience factors, create a surplus (shortfall) in the reserves, as determined by the system's consulting actuary. Annuity increases are not based on cost of living or other similar factors. For Core annuities, decreases may be applied only to previously granted increases. By law, Core annuities cannot be reduced to an amount below the original, guaranteed amount (the "floor") set at retirement. The Core and Variable annuity adjustments granted during recent years are as follows:

Year	Core Fund Adjustment	Variable Fund Adjustment
2006	0.8	3
2007	3.0	10
2008	6.6	0
2009	(2.1)	(42)
2010	(1.3)	22
2011	(1.2)	11
2012	(7.0)	(7)
2013	(9.6)	9
2014	4.7	25
2015	2.9	2

**Contributions.** Required contributions are determined by an annual actuarial valuation in accordance with Chapter 40 of the Wisconsin Statutes. The employee required contribution is one-half of the actuarially determined contribution rate for general category employees, including teachers, and executives and elected officials. Required contributions for protective employees are the same rate as general employees. Employers are required to contribute the remainder of the actuarially determined contribution rate. The employer may not pay the employee required contribution unless provided for by an existing collective bargaining agreement.

City of Platteville, Wisconsin  
Notes to the Basic Financial Statements  
December 31, 2016

NOTE 7

DEFINED BENEFIT PENSION PLAN (CONTINUED)

During the reporting period, the WRS recognized \$311,632 in contributions from the employer.

Contribution rates as of December 31, 2016 are:

	2016	
	Employee	Employer
General (including teachers)	6.60%	6.60%
Executive & elected officials	6.60%	6.60%
Protective with social security	6.60%	9.40%
Protective without social security	6.60%	13.20%

***Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions***

At December 31, 2016, the City reported a liability of \$532,658 for its proportionate share of the net pension liability. The net pension liability was measured as of December 31, 2015, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of December 31, 2014 rolled forward to December 31, 2015. No material changes in assumptions or benefit terms occurred between the actuarial valuation date and the measurement date. The City's proportion of the net pension liability was based on the City's share of contributions to the pension plan relative to the contributions of all participating employers. At December 31, 2015, the City's proportion was 0.03277933%, which was a decrease of 0.00059642% from its proportion measured as of December 31, 2014.

For the year ended December 31, 2016, the City recognized pension expense of \$647,447.

Pension amounts have been allocated to the proprietary funds and business-type activities. Allocations were based on the proportionate share of current year contributions to the pension plan made by the proprietary funds and business-type activities relative to the total contributions made by the City.

At December 31, 2016, the City reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	<b>Deferred Outflows of Resources</b>	<b>Deferred Inflows of Resources</b>
Differences between expected and actual experience	\$ 90,110	\$ 1,120,696
Changes of assumptions	372,671	
Net differences between projected and actual earnings on pension plan investments	2,180,853	
Changes in proportion and differences between employer contributions and proportionate share of contributions	20,437	
Employer contributions subsequent to the measurement date	301,725	
Total	\$ 2,965,796	\$ 1,120,696

City of Platteville, Wisconsin  
Notes to the Basic Financial Statements  
December 31, 2016

NOTE 7

DEFINED BENEFIT PENSION PLAN (CONTINUED)

\$301,725 reported as deferred outflows related to pension resulting from the WRS Employer's contributions subsequent to the measurement date will be recognized as an increase or reduction of the net pension asset in the year ended December 31, 2017. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pension will be recognized in pension expense as follows:

Year ended December 31:	<b>Deferred Outflows of Resources</b>	<b>Deferred Inflows of Resources</b>
2017	\$ 691,641	\$ 271,277
2018	691,641	271,277
2019	691,641	271,277
2020	576,754	271,277
2021	12,394	35,588
Total	\$ 2,664,071	\$ 1,120,696

**Actuarial assumptions.** The total pension liability in the December 31, 2015 actuarial valuation was determined using the following actuarial assumptions, applied to all periods included in the measurement:

Actuarial Valuation Date:	December 31, 2014
Measurement Date of Net Pension Liability (Asset)	December 31, 2015
Actuarial Cost Method:	Entry Age
Asset Valuation Method:	Fair Market Value
Long-Term Expected Rate of Return:	7.2%
Discount Rate:	7.2%
Salary Increases:	
Inflation	3.2%
Seniority/Merit	0.2% - 5.6%
Mortality:	Wisconsin 2012 Mortality Table
Post-retirement Adjustments*	2.1%

\* No post-retirement adjustment is guaranteed. Actual adjustments are based on recognized investment return, actuarial experience and other factors. 2.1% is the assumed annual adjustment based on the investment return assumption and the post-retirement discount rate. Starting with 2015, this item includes the impact of known Market Recognition Account deferred gains/losses on the liability for dividend payments.

Actuarial assumptions are based upon an experience study conducted in 2012 using experience from 2009 – 2011. The total pension liability for December 31, 2015 is based upon a roll-forward of the liability calculated from the December 31, 2014 actuarial valuation.

City of Platteville, Wisconsin  
Notes to the Basic Financial Statements  
December 31, 2016

NOTE 7

DEFINED BENEFIT PENSION PLAN (CONTINUED)

**Long-term expected Return on Plan Assets.** The long-term expected rate of return on pension plan investments was determined using a building-block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. The target allocation and best estimates of arithmetic real rates of return for each major asset class are summarized in the following table:

<b>Retirement Funds</b>								
<b>Asset Allocation Targets and Expected Returns</b>								
As of December 31, 2015								
Core Fund Asset Class	Current Asset Allocation %		Destination Target Asset Allocation %		Long-Term Expected Nominal Rate of Return %		Long-Term Expected Real Rate of Return %	
U.S. Equities	27	%	23	%	7.6	%	4.7	%
International Equities	24.5		22		8.5		5.6	
Fixed Income	27.5		37		4.4		1.6	
Inflation Sensitive Assets	10		20		4.2		1.4	
Real Estate	7		7		6.5		3.6	
Private Equity/Debt	7		7		9.4		6.5	
Multi-Asset	4		4		6.7		3.8	
<b>Total Core Fund</b>	<b>107</b>	<b>%</b>	<b>120</b>	<b>%</b>	<b>7.4</b>	<b>%</b>	<b>4.5</b>	<b>%</b>
 <b>Variable Fund Asset Class</b>								
U.S. Equities	70	%	70	%	7.6	%	4.7	%
International Equities	30		30		8.5		5.6	
<b>Total Variable Fund</b>	<b>100</b>	<b>%</b>	<b>100</b>	<b>%</b>	<b>7.9</b>	<b>%</b>	<b>5.0</b>	<b>%</b>
<p>New England Pension Consultants Long Term US CPI (Inflation) Forecast: 2.75% Asset Allocations are managed within established ranges, target percentages may differ from actual monthly allocations</p>								

**Single Discount rate.** A single discount rate of 7.20% was used to measure the total pension liability. This single discount rate was based on the expected rate of return on pension plan investments of 7.20% and a long term bond rate of 3.57%. Because of the unique structure of WRS, the 7.20% expected rate of return implies that a dividend of approximately 2.1% will always be paid. For purposes of the single discount rate, it was assumed that the dividend would always be paid. The projection of cash flows used to determine this single discount rate assumed that plan member contributions will be made at the current contribution rate and that employer contributions will be made at rates equal to the difference between actuarially determined contribution rates and the member rate. Based on these assumptions, the pension plan's fiduciary net position was projected to be available to make all projected future benefit payments (including expected dividends) of current plan members. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

City of Platteville, Wisconsin  
Notes to the Basic Financial Statements  
December 31, 2016

NOTE 7

DEFINED BENEFIT PENSION PLAN (CONTINUED)

***Sensitivity of the City of Platteville's proportionate share of the net pension liability (asset) to changes in the discount rate.*** The following presents the City's proportionate share of the net pension liability (asset) calculated using the discount rate of 7.20 percent, as well as what the City's proportionate share of the net pension liability (asset) would be if it were calculated using a discount rate that is 1-percentage-point lower (6.20 percent) or 1-percentage-point higher (8.20 percent) than the current rate:

	<b>1% Decrease to Discount Rate (6.20%)</b>	<b>Current Discount Rate (7.20%)</b>	<b>1% Increase to Discount Rate (8.20%)</b>
City's proportionate share of the net pension liability (asset)	\$3,736,072	\$532,658	(\$1,969,266)

***Pension plan fiduciary net position.*** Detailed information about the pension plan's fiduciary net position is available in separately issued financial statements available at <http://etf.wi.gov/publications/cafr.htm>.

NOTE 8

CONTINGENT LIABILITIES

The City has identified the following items as potential liabilities not recorded on the financial statements:

1. The City participates in a number of federal and state assistance programs. These programs are subject to program compliance audits by the grantors or their representatives. Accordingly, the City's compliance with applicable grant requirements will be established at some future date. The amount of expenditures which may be disallowed by the granting agencies cannot be determined at this time although the City expects such amounts, if any, to be immaterial.
2. From time to time, the City is party to various claims and legal proceedings. Although the outcome of such matters cannot be forecast with certainty, it is the opinion of management and the City Attorney that the likelihood is remote that any such claims or proceedings will have a material adverse effect on the City's financial position or results of operations.

NOTE 9

COMPENSATED ABSENCES

Under terms of employment, employees are granted sick leave and vacations in varying amounts. Upon termination or retirement, a City employee is paid any vested accrued vacation or sick leave benefits. As of December 31, 2016, the compensated absences consisted of:

Sick leave	\$ 509,992
Vacation	70,514
Total	\$ 580,506

City of Platteville, Wisconsin  
Notes to the Basic Financial Statements  
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NOTE 10

TAX INCREMENTAL DISTRICTS

Transactions of the tax incremental district to December 31, 2016 are summarized below:

	TIF #4	TIF #5	TIF #6	TIF #7
Project costs to 12/31/16	\$ 4,256,018	\$ 10,225,426	\$ 7,884,918	\$ 9,017,635
Accumulated credits to project costs:				
Tax increments collected	2,403,752	7,878,719	1,900,640	766,838
Developer agreement payments			112,247	129,251
EDA grant	1,350,873		382,667	178,808
Community development block grant				909,276
SAG grant				58,870
Tax exempt computer aid	23,546	84,863	2,468	36,061
Interest income			215,010	90,148
Miscellaneous income	3,303	24,198	150	107,506
Total accumulated credits	3,781,474	7,987,780	2,613,182	2,276,758
Excess of project costs over accumulated credits to 12/31/16	\$ 474,544	\$ 2,237,646	\$ 5,271,736	\$ 6,740,877
Notes payable				
outstanding 12/31/16	\$ 550,000	\$ 2,245,000	\$ 5,154,808	\$ 5,575,000
Fund balance (positive) 12/31/16	(75,456)	(7,354)	116,928	1,165,877
Project costs to be recovered subsequent to 12/31/16	\$ 474,544	\$ 2,237,646	\$ 5,271,736	\$ 6,740,877

Tax Incremental Financing Districts were created under the provisions of Wisconsin Statute Section 66.46. The purpose of that section is to allow a municipality to recover development and improvements costs in a designated area from the property taxes generated on the increased value of the property after the creation date of the district. The tax on the increased value is called a tax increment.

Project costs may be incurred up to five years before the District's mandatory termination date. The statutes allow the municipality to collect tax increments until the net project cost has been fully recovered, or for a maximum of years. Project cost uncollected at the dissolution date are absorbed by the municipality.

	Creation Date	Last Date to Incur Project Costs	Final Dissolution Date
District #4	11/12/96	11/12/14	11/12/19
District #5	6/28/05	6/28/20	6/28/25
District #6	3/28/06	3/28/21	3/28/26
District #7	3/28/06	3/28/28	3/28/33

In 2017, TIF #5 will begin increment sharing with TIF #7

City of Platteville, Wisconsin  
Notes to the Basic Financial Statements  
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NOTE 11

GOVERNMENTAL ACTIVITIES NET POSITION/FUND BALANCES

Governmental activities net position reported on the government wide statement of net position at December 31, 2016 includes the following:

**GOVERNMENTAL ACTIVITIES**

Net investment in capital assets	
Land and construction work in progress	\$ 3,533,092
Other capital assets, net of accumulated depreciation	56,064,939
Less: long-term capital debt outstanding	<u>(20,771,896)</u>
Total net investment in capital assets	<u>38,826,135</u>
Restricted for:	
Redevelopment authority	264,053
Housing conservation	84,124
Donor specified	230,452
Impact fees	60,605
Community development grant restricted	1,624,533
Library endowment	5,911
Perpetual care	549,150
EMS service	2,206
Taxi/Bus	21,464
TIF expenditures	<u>82,810</u>
Total restricted	<u>2,925,308</u>
Unrestricted	<u>357,362</u>
Total governmental activities net position	<u>\$ 42,108,805</u>

**GOVERNMENTAL FUND BALANCES**

Governmental fund balances reported on the fund financial statements at December 31, 2016 includes the following:

Nonspendable:	
Advances to other funds	\$ 1,006,449
Delinquent taxes	<u>8,608</u>
Total nonspendable	<u>\$ 1,015,057</u>



City of Platteville, Wisconsin  
Notes to the Basic Financial Statements  
December 31, 2016

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NOTE 11      GOVERNMENTAL ACTIVITIES NET POSITION/FUND BALANCES (CONTINUED)

**GOVERNMENTAL FUND BALANCES (Continued)**

Restricted:

**Major Funds:**

General Fund:

Donor restricted:

Ice rink	\$        225
Parking spaces	5,760
Parks Beining Trust:	
Parks	27,632
Museum	44,303
Art Gallery	44,303
New park	7,295
M. Harrison Trust	650
Swim team	20,828
Senior center bus	1,705
Legion Park Trust	23,957
Tree	300
Automated external defibrillator	321
Skateboard park	6
Recreation scholarships	4,208
Sports Complex	240
Family theatre	500
Fireworks	4,000
Police	11,900
Cyril Clayton Trust	4,447
Cemetery	5,691
Senior Center	9,124
Historic Preservation Community	984
Roundtree Eva Beining Trust	8,599
Animal care	1,661
Auditorium and parks	1,813
Park impact fees	60,605
EMS township payments	2,206
Total General Fund	293,263
Capital projects	117,421
Community development block grant	37,211
Total Major Funds	447,895

City of Platteville, Wisconsin  
Notes to the Basic Financial Statements  
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NOTE 11      GOVERNMENTAL ACTIVITIES NET POSITION/FUND BALANCES (CONTINUED)

**GOVERNMENTAL FUND BALANCES (Continued)**

Restricted (Continued):

**Non-Major Funds:**

Airport	150,395
Redevelopment authority	137,467
Perpetual care	549,150
Housing conservation	12,311
Library	5,911
Taxi/Bus	21,464
TIF District No. 4	75,456
TIF District No. 5	7,354
Total Non-Major Funds	959,508
Total restricted	\$ 1,407,403

Assigned:

Major Funds:

General Fund:

Police explorers	\$ 1,632
Museum funds	115,075
Ambulance outlay	124,624
Arts gallery	5,983
Fire department	13,688
Senior center grant expenses	2,203
Library: books - resource library	4,430
Clerk: data processing	735
Capital outlay	5,000
Capital Projects:	158,393
Total assigned	\$ 431,763

The following funds had (deficit) unassigned fund balances at December 31, 2016:

Major Funds:

TIF District No. 7      \$ (1,165,877)

Non-Major Funds:

TIF District No. 6      (116,928)

Total (deficit)      \$ (1,282,805)

City of Platteville, Wisconsin  
Notes to the Basic Financial Statements  
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NOTE 12

DEFERRED INFLOWS OF RESOURCES

Governmental funds report deferred inflows of resources in connection with receivables for revenues that are not considered to be available to liquidate liabilities of the current period. Property taxes receivable for the subsequent year are not earned and cannot be used to liquidate liabilities of the current period. Governmental funds also defer revenue recognition in connection with resources that have been received, but not yet earned. At December 31, 2016 the various components of deferred inflows of resources reported in the governmental funds were as follows:

Property tax receivable	\$ 4,312,462
Tax increment receivable	1,714,679
Tax Equivalent	389,292
Loans receivable	861,189
Mortgages receivable	<u>1,720,313</u>
Total deferred inflow of resources for government funds	<u>\$ 8,997,935</u>

The mortgages receivable of \$1,720,313 represent loans to local businesses originally financed from economic development grants received by the city from the State of Wisconsin. Repayment of principal and interest on the mortgages is recorded as revenue in the community development block grant and housing conservation program special revenue funds and is used to finance additional development loans.

The loans receivable of \$861,189 represents various economic development loans that are being paid to the City, including interest, on an installment basis. Repayment of principal and interest on the loans is recorded as revenue when received in the funds statements.

NOTE 13

RESTRICTED ASSETS

DNR Replacement Account

The Wisconsin Department of Natural Resources required as a condition of the sewer grant that a replacement fund be established and funded on an annual basis. The balance in this account at December 31, 2016 was \$2,020,965.

Tax Incremental Financing and Capital Projects Fund Borrowed Funds

Restricted cash and investments in the governmental activities and governmental fund statements represents funds that were borrowed by Tax Incremental Financing District #7 and the Capital Projects Fund which have yet to be expended.

City of Platteville, Wisconsin  
Notes to the Basic Financial Statements  
December 31, 2016

NOTE 14

INTERFUND RECEIVABLES/PAYABLES AND TRANSFERS

The following is a schedule of interfund receivables and payables including any overdrafts on pooled cash and investment accounts:

Receivable Fund	Payable Fund	Amount
Governmental Funds:		
General	Water and sewer	\$ 389,292
General	Housing conservation	248
General	Community Development Block Grant	23,967
General	Capital projects	404,024
General	Debt service	47,393
General	Taxi/bus	31,598
	Total	<u>\$ 896,522</u>
Enterprise Funds:		
Water and sewer	General Fund	<u>\$ 7,955</u>

For the statement of net position, interfund balances which are owned within the governmental activities or business-type activities are netted and eliminated.

The following is a schedule of interfund transfers:

Fund Transfer To	Fund Transfer From	Amount
Governmental Funds:		
Capital projects	General	<u>\$ 469,980</u>
Proprietary Funds		
General	Water utility	<u>\$ 389,292</u>

Generally, transfers are used to (1) move revenues from the fund that collects them to the fund that the budget requires to expend them, (2) use unrestricted revenues collected in the general fund to finance various programs accounted for in other funds in accordance with budgetary authorizations and (3) move fund balances whose designated purpose has been removed.

NOTE 15

COMMITMENTS/ SUBSEQUENT EVENTS

The following items were approved and will be purchased or completed subsequent to December 31, 2016:

1. Replacement of Well #4 for approximately \$600,000.
2. Contract for Elm Street reconstruction for \$467,704.
3. Contract for Ellen and Laura Street reconstruction for \$1,521,102.

The City received a \$310,000 Safe Drinking Water Principal forgiveness loan for the replacement of lead service lines.

City of Platteville, Wisconsin  
Notes to the Basic Financial Statements  
December 31, 2016

NOTE 15

COMMITMENTS/ SUBSEQUENT EVENTS (CONTINUED)

On May 9, 2017, the City issued \$1,375,000 of General Obligation Street Improvement Bonds with interest rates of 1.55 – 3.35%. Debt requirements are as follows:

Year	Principal	Interest	Total
2018	\$	\$ 49,688	\$ 49,688
2019		39,750	39,750
2020		39,750	39,750
2021	50,000	39,750	89,750
2022	50,000	38,975	88,975
2023-2027	375,000	176,850	551,850
2028-2032	500,000	110,250	610,250
2023-2036	400,000	33,150	433,150
Totals	<u>\$ 1,375,000</u>	<u>\$ 528,163</u>	<u>\$ 1,903,163</u>

NOTE 16

COMPONENT UNIT

A. Cash and Investments

At year-end, the carrying amount of the housing authority's deposits was \$62,634 and the bank balance was \$64,962. All the bank balance was covered by federal depository insurance.

B. Changes in Fixed Assets

A summary of changes in the housing authority's fixed assets is as follows:

	Balance 1/1/16	Additions	Retirements	Balance 12/31/16
Cost:				
Land, structures, equipment	\$ 7,820	\$	\$	\$ 7,820
Accumulated depreciation	\$ 7,820	\$	\$	\$ 7,820

C. Line of Credit

The Housing Authority has a \$10,000 line of credit with a local bank. No draws on the line of credit were made during the year.

NOTE 17 EFFECT OF NEW ACCOUNTING STANDARDS ON CURRENT PERIOD FINANCIAL STATEMENTS

GASB has approved GASB Statement No. 75, *Accounting and Financial Reporting for Postemployment Benefits Other than Pensions*. When it becomes effective, application of the standard may restate portions of these financial statements.

Required Supplementary Information

Exhibit B-1  
Required Supplementary Information

City of Platteville, Wisconsin  
Budgetary Comparison Schedule for the General Fund  
For the Year Ended December 31, 2016

	Budgeted Amounts		Actual	Variances-	
				Original	Final
	Original	Final	Actual	Original to Actual	Final to Actual
<b>REVENUES</b>					
Taxes	\$ 2,660,993	\$ 2,660,993	\$ 2,678,642	\$ 17,649	\$ 17,649
Special assessments	14,750	14,750	23,876	9,126	9,126
Intergovernmental	3,769,137	3,769,137	3,794,346	25,209	25,209
Licenses and permits	235,375	235,375	238,532	3,157	3,157
Fines and forfeitures	161,500	161,500	125,151	(36,349)	(36,349)
Public charges for services	473,628	473,628	614,217	140,589	140,589
Interest income	12,910	12,910	29,445	16,535	16,535
Loan repayments	12,565	12,565	11,518	(1,047)	(1,047)
Miscellaneous	22,088	22,088	75,319	53,231	53,231
Total revenues	<u>7,362,946</u>	<u>7,362,946</u>	<u>7,591,046</u>	<u>228,100</u>	<u>228,100</u>
<b>EXPENDITURES</b>					
General government	1,199,248	1,199,248	1,100,664	98,584	98,584
Public safety	3,278,155	3,278,155	2,963,263	314,892	314,892
Public Works	1,599,379	1,599,379	1,533,343	66,036	66,036
Health and social services	113,616	113,616	103,037	10,579	10,579
Leisure activities	1,711,683	1,711,683	1,642,474	69,209	69,209
Conservation and development	374,210	374,210	376,160	(1,950)	(1,950)
Total expenditures	<u>8,276,291</u>	<u>8,276,291</u>	<u>7,718,941</u>	<u>557,350</u>	<u>557,350</u>
Excess (deficiency) of revenues over over expenditures	(913,345)	(913,345)	(127,895)	785,450	785,450
<b>OTHER FINANCING SOURCES (USES)</b>					
Proceeds from sale of capital assets			9,283	9,283	9,283
Transfer to other funds	(469,980)	(469,980)	(469,980)		
Transfer from other funds	6,940	6,940		(6,940)	(6,940)
Transfer from utility-tax equivalent	393,454	393,454	397,742	4,288	4,288
Total other financing sources (uses)	<u>(69,586)</u>	<u>(69,586)</u>	<u>(62,955)</u>	<u>6,631</u>	<u>6,631</u>
Net change in fund balances	(982,931)	(982,931)	(190,850)	792,081	792,081
Fund balance-beginning of year	4,272,386	4,272,386	4,272,386		
Fund balance-end of year	<u>\$ 3,289,455</u>	<u>\$ 3,289,455</u>	<u>\$ 4,081,536</u>	<u>\$ 792,081</u>	<u>\$ 792,081</u>

Exhibit B-2  
City of Platteville, Wisconsin  
Wisconsin Retirement System Schedules  
December 31, 2016

**SCHEDULE OF PROPORTIONATE SHARE OF THE NET PENSION LIABILITY (ASSET)**  
Last 10 Calendar Years\*

Year ended December 31,	Proportion of the net pension liability (asset)	Proportionate share of the net pension liability (asset)	Covered- employee payroll	Proportionate share of the net pension liability (asset) as a percentage of its covered-employee payroll	Plan fiduciary net position as a percentage of the total pension liability (asset)
2015	0.03277933%	\$ 532,658	\$ 4,139,057	12.87%	98.20%
2014	(0.03337575%)	(819,574)	4,080,595	(20.08%)	102.74%

\*The proportionate share of the net pension liability (asset) and other amounts presented above for each year were determined as of the calendar year-end that occurred 12 months prior to the financial reporting period.

**SCHEDULE OF CONTRIBUTIONS**  
Last 10 Calendar Years\*\*

Year ended December 31,	Contractually required contributions	Contributions in relation to the contractually required contributions	Contribution deficiency (excess)	Covered- employee payroll	Contributions as a percentage of covered- employee payroll
2016	\$ 301,725	\$ (301,725)		\$ 4,094,108	7.37%
2015	313,084	(313,084)		4,139,057	7.56%

\*\*The contribution and other amounts presented above for each calendar year are based on information that occurred during that calendar year.



City of Platteville, Wisconsin  
Notes to the Required Supplementary Information  
December 31, 2016

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NOTE 1

BUDGET SCHEDULE

Budgetary information is derived from the annual operating budget and is presented using the same basis of accounting for each fund as described in Note 1(C).

The City budget is adopted in accordance with state law. Budget amounts in the financial statements include appropriations authorized in the original budget resolution, assigned carryovers from prior years, and subsequent revisions authorized by the City Council. Such revisions are required by a statutory provision which states that no expenditure can be made from an expired appropriation. The statutes also require publication of these budget revisions. Changes to the overall budget must be approved by a two-thirds vote of the Common Council.

Control for the TIF district funds (capital projects funds) are maintained by comparison to the project plan. Budgetary comparisons are not required for proprietary funds.

Encumbrance accounting is not used by the City to record commitments related to unperformed contracts for goods or services.

NOTE 2

WISCONSIN RETIREMENT SYSTEM SCHEDULES

Governmental Accounting Standards Board Statement No. 68 requirements have been implemented prospectively; therefore, the illustrations do not present similar information for the 8 preceding years.

*Changes of benefit terms.* There were no changes of benefit terms for any participating employer in WRS.

*Changes of assumptions.* Rates used in mortality tables were updated based on actual WRS experience and adjusted for future mortality improvements using the MP-2015 fully generational improvement scale (multiplied by 50%). The mortality table was adopted by the Board in connection with the 2012-2014 Experience Study. This assumption is used to measure the probabilities of participants dying before retirement and the probabilities of each benefit payment being made after retirement.

NOTE 3

EXCESS EXPENDITURES OVER APPROPRIATIONS

The following expenditures exceeded budget appropriations in the general fund:

Expenditure	Excess Expenditure
Conservation and development	\$ 1,950

## Supplementary Information

Exhibit C-1  
City of Platteville, Wisconsin  
Combining Balance Sheet  
Nonmajor Governmental Funds  
December 31, 2016

	Special Revenue Funds						
	Airport	Redevelopment Authority	Housing Conservation Program	Library (Littlefield)	Zeigert Trust	Boll Cemetery	Taxi/Bus
<b>ASSETS</b>							
Cash and investments	\$ 263,373	\$ 136,615	\$ 12,559	\$ 5,911	\$ 152,987	\$ 130,458	\$
Receivables:							
Taxes							
Other accounts	1,547	852					
Other governments							90,532
Mortgages			71,813				
Loans		604,234					
<b>Total assets</b>	<b>\$ 264,920</b>	<b>\$ 741,701</b>	<b>\$ 84,372</b>	<b>\$ 5,911</b>	<b>\$ 152,987</b>	<b>\$ 130,458</b>	<b>\$ 90,532</b>
<b>LIABILITIES</b>							
Accounts payable	\$ 9,855		\$		\$		\$ 37,470
Due to other funds			248				31,598
Advances from other funds	103,025						
Unearned revenue	1,645						
<b>Total liabilities</b>	<b>114,525</b>		<b>248</b>				<b>69,068</b>
<b>DEFERRED INFLOWS OF RESOURCES</b>							
Deferred revenue		604,234	71,813				
<b>FUND BALANCES</b>							
Restricted	150,395	137,467	12,311	5,911	152,987	130,458	21,464
Unassigned (deficit)							
<b>Total fund balances</b>	<b>150,395</b>	<b>137,467</b>	<b>12,311</b>	<b>5,911</b>	<b>152,987</b>	<b>130,458</b>	<b>21,464</b>
<b>Total liabilities, deferred inflows of resources, and fund balances</b>	<b>\$ 264,920</b>	<b>\$ 741,701</b>	<b>\$ 84,372</b>	<b>\$ 5,911</b>	<b>\$ 152,987</b>	<b>\$ 130,458</b>	<b>\$ 90,532</b>

Capital Projects Funds			Permanent Fund	Total
TIF No. 4	TIF No. 6	TIF No. 5	Cemetery Perpetual Care	Non-Major Governmental Funds
\$ 36,895	\$	\$ 7,354	\$ 265,705	\$ 1,011,857
162,560	466,321	981,810		1,610,691
38,961				2,399
				129,493
				71,813
				604,234
<u>\$ 238,416</u>	<u>\$ 466,321</u>	<u>\$ 989,164</u>	<u>\$ 265,705</u>	<u>\$ 3,430,487</u>
\$ 400	\$	\$	\$	\$ 47,725
	116,928			31,846
				219,953
				1,645
400	116,928			301,169
162,560	466,321	981,810		2,286,738
75,456		7,354	265,705	959,508
	(116,928)			(116,928)
75,456	(116,928)	7,354	265,705	842,580
<u>\$ 238,416</u>	<u>\$ 466,321</u>	<u>\$ 989,164</u>	<u>\$ 265,705</u>	<u>\$ 3,430,487</u>

Exhibit C-2  
City of Platteville, Wisconsin  
Combining Statement of Revenues, Expenditures and Changes in Fund Balances  
Nonmajor Governmental Funds  
For the Year Ended December 31, 2016

	Special Revenue Funds						
	Airport	Redevelopment Authority	Housing Conservation Program	Library (Littlefield)	Zeigert Trust	Boll Cemetery	Taxi/Bus
<b>REVENUES</b>							
Taxes	\$	\$	\$	\$	\$	\$	\$ 45,569
Intergovernmental							492,667
Public charges for services	464,390						1,125
Interest Income	1,345		79	484	491	546	
Fines and forfeitures		853					
Loan repayments		74,717					
<b>Total revenues</b>	<b>465,735</b>	<b>75,570</b>	<b>79</b>	<b>484</b>	<b>491</b>	<b>546</b>	<b>539,361</b>
<b>EXPENDITURES</b>							
Current:							
General government							
Public works	402,114						530,026
Conservation and development			1,900				
Capital outlay	16,667	151,865					
Debt service:							
Principal retirement		42,873					
Interest and fiscal charges		10,203					
<b>Total expenditures</b>	<b>418,781</b>	<b>204,941</b>	<b>1,900</b>				<b>530,026</b>
Excess (deficiency) of revenues over expenditures	46,954	(129,371)	(1,821)	484	491	546	9,335
<b>OTHER FINANCING SOURCES (USES)</b>							
Proceeds from sale of capital assets	26,000						
<b>Net change in fund balances</b>	<b>72,954</b>	<b>(129,371)</b>	<b>(1,821)</b>	<b>484</b>	<b>491</b>	<b>546</b>	<b>9,335</b>
Fund balance-beginning of year	77,441	266,838	14,132	5,427	152,496	129,912	12,129
<b>Fund balance-End of year</b>	<b>\$ 150,395</b>	<b>\$ 137,467</b>	<b>\$ 12,311</b>	<b>\$ 5,911</b>	<b>\$ 152,987</b>	<b>\$ 130,458</b>	<b>\$ 21,464</b>

Capital Projects Funds			Permanent Fund	Total
TIF No. 4	TIF No. 6	TIF No. 5	Cemetery Perpetual Care	Nonmajor Governmental Funds
\$ 183,078	\$ 491,304	\$ 980,904	\$	\$ 1,700,855
146,874	1,598	8,854		649,993
			4,374	469,889
				2,945
				853
				74,717
329,952	492,902	989,758	4,374	2,899,252
6,262				6,262
63	49,735	150		932,140
196,191	226,848	103		51,848
				591,674
175,000	169,091	950,000		1,336,964
15,000	166,911	78,493		270,607
392,516	612,585	1,028,746		3,189,495
(62,564)	(119,683)	(38,988)	4,374	(290,243)
				26,000
(62,564)	(119,683)	(38,988)	4,374	(264,243)
138,020	2,755	46,342	261,331	1,106,823
\$ 75,456	\$ (116,928)	\$ 7,354	\$ 265,705	\$ 842,580

City of Platteville, Wisconsin Schedule of Insurance  
December 31, 2016

Company	Type	Coverage	Term
Employers	Workers Compensation	\$500,000/Accident \$500,000/Disease/Employee \$500,000 Disease/Policy Limit	1/1/16-12/31/16
Employers	Inland Marine	\$1,132,672 Contractors Eqpmt \$240,000 Fine Arts \$75,000 Miscellaneous Property	1/1/16-12/31/16
Employers	Linebacker	\$1,000,000 Each Loss \$1,000,000 Aggregate \$3,000 Deductible	1/1/16-12/31/16
Employers	Umbrella Liability	\$8,000,000 Occurrence \$8,000,000 Aggregate \$0 Retained Limit	1/1/16-12/31/16
Employers	General Liability	\$1,000,000 Each Occurrence \$300,000 Damage to Premises Rented to You \$1,000,000 Personal/Advertising Injury \$2,000,000 General Aggregate \$2,000,000 Products/Completed Operations Aggregate	1/1/16-12/31/16
Employers	Automobile	\$1,000,000 Liability \$10,000 Medical Payment \$500,000 Uninsured Motorists \$500,000 Underinsured Motorists \$1000 Deductible Comprehensive \$1000 Deductible Collision Hired Autos; Non-Owned Auto Liability	1/1/16-12/31/16
Employers	Property	\$38,692,316 Blanket Building \$8,303,811 Blanket Business Personal Property & Property in the Open \$55,000 Blanket Personal Property of Others	1/1/16-12/31/16
Employers	Garage	\$100,000 Each Accident, \$250 Deductible Each Claim	1/1/16-12/31/16
Employers	Commercial Crime	\$100,000 Employee Theft \$25,000 Theft of Money Securities Inside; \$25,000 Outside \$100,000 Computer/Funds Transfer Fraud	1/1/16-12/31/16
Ohio Casualty	Fidelity Bond	\$10,000 Chief of Police \$10,000 City Clerk \$10,000 City Assessor \$250,000 Finance Director	6/1/15-6/1/17
Employers	Employee Benefit Liability	\$1,000,000 Each Employee \$2,000,000 Aggregate \$1,000 Deductible Each Employee	1/1/16-12/31/16
Employers	Law Enforcement Liability	\$1,000,000 Occurrence \$1,000,000 Aggregate \$2,500 Deductible Per Loss	1/1/16-12/31/16
Employers	Data Compromise	\$100,000 Response Expense \$100,000 Defense & Liability \$25,000 Identity Recovery	1/1/16-12/31/16

Schedule 2  
 Platteville Water and Sewer Utility  
 Other Information  
 December 31, 2016

1. The number of customers at the end of the year and usage were as follows:

	2016	2015
Residential	3,071	3,009
Commercial	338	337
Multifamily residential	65	75
Public authority	85	80
Industrial	7	7
Interdepartmental	3	1
Total	3,569	3,509

2. Volume of water used as a basis for computing the sewer service charge was as follows:

Gallons	
2016	2015
259,136,000	245,065,000





**Johnson & Block**  
AND COMPANY, INC.

**Certified Public Accountants**

2500 Business Park Road ▲ Mineral Point, Wisconsin 53565 ▲ TEL 608-987-2206 ▲ FAX 608-987-3391

COMMUNICATION OF SIGNIFICANT DEFICIENCIES AND MATERIAL WEAKNESSES

To the City Council  
City of Platteville, Wisconsin

In planning and performing our audit of the financial statements of the governmental activities, the business-type activities, the discretely presented component unit, each major fund and the aggregate remaining fund information of the City of Platteville, Wisconsin as of and for the year ended December 31, 2016, in accordance with auditing standards generally accepted in the United States of America, we considered the City's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the City's internal control. Accordingly, we do not express an opinion on the effectiveness of the City's internal control.

Our consideration of internal control was for the limited purpose described in the preceding paragraph and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. However, as discussed below, we identified certain deficiencies in internal control that we consider to be material weaknesses and other deficiencies that we consider to be significant deficiencies.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A material weakness is a deficiency, or combination of deficiencies in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. We did not identify any deficiencies in internal control that we consider to be a material weakness.

A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance. We consider the following deficiencies in the City's internal control to be significant deficiencies:

#### Segregation of Duties

The size of the office staff precludes a proper segregation of functions to assure adequate internal control. All internal control duties can be classified into four broad categories: authorization, custody, recordkeeping, and reconciliation. No one person should have control of two or more of these four categories for any one cycle. Overlapping duties were identified in the disbursement cycle and revenue cycle:

- Disbursement cycle: The Deputy Treasurer and the Accounting Assistant/Benefit Specialist each have the authority to enter invoices into the system, print checks, and have access to the electronic signatures. Preferably, the check cutting process would separate the entering of payment information into the system and the ability to print signed checks.
- The Deputy Treasurer create deposits and make deposits with the bank. Although not the standard procedure, the Deputy Treasurer has the authority to collect cash receipts. Ideally, separate individuals would collect cash and make deposits.

Overlapping internal control duties is not unusual in organizations of your size, but management should continue to be aware of this condition and realize that the concentration of duties and responsibilities in a limited number of individuals is not desirable from a control point of view. Under these conditions, the most effective controls lie in management's knowledge and monitoring of matters relating to the City's operations.

#### Preparation of Financial Statements

City staff does not prepare the financial statements and accompanying notes. The City has designated an individual responsible for reviewing and accepting the financial statements and related notes.

This communication is intended solely for the information and use of management, the City Council, and others within the administration, and is not intended to be and should not be used by anyone other than these specified parties.

*Johnson Block & Company, Inc.*

Johnson Block and Company, Inc.  
June 14, 2017  
Mineral Point, Wisconsin



# Johnson & Block AND COMPANY, INC.

Certified Public Accountants

2500 Business Park Road ▲ Mineral Point, Wisconsin 53565 ▲ TEL 608-987-2206 ▲ FAX 608-987-3391

## Communication With Audit Committee

The City Council  
Platteville, Wisconsin

We have audited the financial statements of the governmental activities, the business-type activities, the discretely presented component unit, each major fund and the aggregate remaining fund information of the City of Platteville, Wisconsin for the year ended December 31, 2016, and have issued our report thereon dated June 14, 2017. Professional standards require that we provide you with information about our responsibilities under generally accepted auditing standards, as well as certain information related to the planned scope and timing of our audit. We have communicated such information in our letter dated November 4, 2014. Professional standards require that we provide you with the following information related to our audit.

### Significant Audit Findings

#### *Qualitative Aspect of Accounting Practices*

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by the City are described in Note 1 to the financial statements. No new accounting policies were adopted and the application of existing policies was not changed during 2016. We noted no transactions entered into by the City during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period.

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. The most sensitive estimates affecting the financial statements were:

1. Management's estimate of the pension liability and deferred outflows and inflows of resources are based on various factors. These estimates were computed by the pension plan administrator. We evaluated the key factors and assumptions used to develop these amounts in determining that they are reasonable in relation to the financial statements.
2. Management's estimate of the useful lives and salvage values for capital assets are based on various factors. These estimates were determined by the Director of Administration and Finance Director. We evaluated the key factors and assumptions used to develop these estimates in determining that they are reasonable in relation to the financial statements.

The financial statement disclosures are neutral, consistent, and clear.

#### *Difficulties Encountered in Performing the Audit*

We encountered no significant difficulties in dealing with management in performing and completing our audit.

### *Corrected and Uncorrected Misstatements*

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are clearly trivial, and communicate them to the appropriate level of management. The attached schedule summarizes uncorrected misstatements of the financial statements. Management has determined that their effects are immaterial, both individually and in the aggregate, to the financial statements taken as a whole. The following material misstatements detected as a result of audit procedures were corrected by management:

- Record additional grant receivables and accounts receivable for overpayment
- Record utility fixed asset additions for Bonson Street and Vision Street
- Adjust water utility fixed asset and related depreciation accounts
- Adjust CDBG loans receivable and related deferred revenue
- Record December 2016 utility bills
- Adjust administrative cost allocation between utility and City
- Reclassify utility loan repayment

### *Disagreements with Management*

For purposes of this letter, a disagreement with management is a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

### *Management Representations*

We have requested certain representations from management that are included in the management representation letter dated June 14, 2017.

### *Management Consultations with Other Independent Accountants*

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the City's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

### *Other Audit Findings or Issues*

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the City's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

### Other Matters

We applied certain limited procedures to the Budgetary Comparison Schedule and the Wisconsin Retirement System schedules, which are required supplementary information (RSI) that supplement the basic financial statements. Our procedures consisted of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements and other knowledge we obtained during our audit of the basic financial statements. We did not audit the RSI and do not express an opinion or provide any assurance on the RSI.

We were engaged to report on combining schedules for the non-major governmental funds, which accompany the financial statements but are not RSI. With respect to this supplementary information, we made certain inquiries of management and evaluated the form, content, and methods of preparing the information to determine that the information complies with accounting principles generally accepted in the United States of America, the method of preparing it has not changed from the prior period, and the information is appropriate and complete in relation to our audit of the financial statements. We compared and reconciled the supplementary information to the underlying accounting records used to prepare the financial statements or to the financial statements themselves.

We were not engaged to report on the schedules of insurance and other utility information, which accompany the financial statements but are not RSI. Such information has not been subjected to the auditing procedures applied in the audit of the basic financial statements, and accordingly, we do not express an opinion or provide any assurance on it.

### Restriction on Use

This information is intended solely for the use of management, the City Council and others within the administration and is not intended to be, and should not be, used by anyone other than those specified parties.

*Johnson Block & Company, Inc.*

Johnson Block and Company, Inc.  
June 14, 2017  
Mineral Point, WI

**City of Platteville, Wisconsin**  
**December 31, 2016**

Account	Description	Debit	Credit
<b>Proposed JE # 6001</b>			
Record estimate of unbilled revenue at 12/31/16.			
600-61142-000-000	CUSTOMER ACCT RECEIVABLE	60,708.00	
600-62142-000-000	CUSTOMER ACCT RECEIVABLE	96,982.00	
600-61461-100-000	RESIDENTIAL-METER WATER SALES		1,760.00
600-62622-000-000	GEN CUST SEWAGE REVENUE		13,749.00
600-63216-010-000	W & S-UNAPPROP SURPLUS-EARNING		58,948.00
600-63216-010-000	W & S-UNAPPROP SURPLUS-EARNING		83,233.00
<b>Total</b>		<b><u>157,690.00</u></b>	<b><u>157,690.00</u></b>
<b>Proposed JE # 6002</b>			
Record interest on CDs			
100-10001-000-000	TREASURERS CASH	1,203.00	
100-48110-810-000	INTEREST GENERAL FUND		1,203.00
<b>Total</b>		<b><u>1,203.00</u></b>	<b><u>1,203.00</u></b>
<b>Proposed JE # 6003</b>			
Record airport fuel inventory balance as of 12/31/16.			
200-14000-000-000	Fuel Inventory	43,525.00	
200-31110-000-000	AIRPORT FUND BALANCE		26,265.00
200-53510-816-000	AIRPORT: FUEL PURCHASES		17,260.00
<b>Total</b>		<b><u>43,525.00</u></b>	<b><u>43,525.00</u></b>
<b>Proposed JE # 6004</b>			
Adjust SAG receivable @ 12/31/16.			
127-31000-000-000	FUND BALANCE	23,646.98	
127-13911-000-000	ACCOUNTS RECEIVABLE MISC.		23,646.98
<b>Total</b>		<b><u>23,646.98</u></b>	<b><u>23,646.98</u></b>

RECOMMENDATIONS AND INFORMATIONAL POINTS TO MANAGEMENT  
THAT ARE NOT MATERIAL WEAKNESSES OR SIGNIFICANT DEFICIENCIES

### Tax Incremental Financing Law Changes

The State of Wisconsin passed bills into law that affect Tax Incremental Financing Districts (TID). Some provisions that may affect the City are as follows:

1. Effective October 1, 2016:
  - Requires Joint Review Board to meet July 1 each year or as soon as the updated annual report is available to review
  - The Joint Review Board will remain in existence the entire time the TID exists with the same taxing jurisdictions.
  - Municipality must submit an electronic annual report of each existing TID to each overlying-taxing jurisdiction. Annual reports must be submitted to the WI Department of Revenue (DOR) beginning July 1, 2017. Any late reports will be assessed \$100 per day.
2. Municipalities may amend a TID project plan and request a three-year extension of the TID's life if the tax increments were impacted by the 2013 Act 145 which increased state aid to technical colleges.

We are available to discuss the impact of these law changes on the City's TIDs.

### Grant Claims

During 2016, claims were not regularly filed for several grants. Grant receivables of \$812,684 are recorded as of December 31, 2016 for claims not filed regularly. To provide sufficient cash flow, we recommend claims be filed at least quarterly.



**City of Platteville  
STAFF REPORT AND FISCAL NOTE**

<input type="checkbox"/> Original <input checked="" type="checkbox"/> Update
--

**Title:**

Planned Unit Development – 545 W. Adams Street

**Policy Analysis Statement:**

**Brief Description And Analysis Of Proposal:**

The project site is a vacant parcel located at the far west end of Adams Street. The property is 0.67 acres (29,344 sq. ft.) in size and has frontage onto Adams Street and Hickory Street.

The proposed project would involve the construction of two duplex residential apartment buildings, which will each be 1,992 sq. ft. in area. Each building will have an upper unit and a lower unit, and each unit will have an attached 2-car garage. The buildings will be accessed via a shared driveway that will connect to Adams Street.

The current R-2 zoning allows the proposed duplex residential use as proposed. However, the two duplexes on one lot doesn't meet the code requirements. The 29,344 sq. ft. of lot area is large enough to allow for two duplexes (minimum of 12,000 sq. ft. of lot area per duplex), but the property doesn't have enough frontage to meet the required 100 feet of frontage for each duplex. Therefore, there is not an option to split the property into two lots. Instead, the applicant is proposing to construct both duplexes on one lot.

The applicant submitted a similar proposal in September of 2016. The Plan Commission recommended denial of that request on a 4-2 vote. The Council voted to deny the request on a 5-1 vote.

The difference between this proposal and the prior submittal is related to the occupancy of the proposed units. There was some concern expressed last time from the neighbors regarding the number of tenants that would be living on the property. In response, the applicant is now proposing to allow the property to have the R-LO Limited Occupancy Residential Overlay District designation placed on the property. This designation places a limit of a maximum of 2 unrelated individuals that can live in each unit.

**Recommendation:**

The Plan Commission considered this request at their June 5<sup>th</sup> meeting and recommended denial on a 3 to 2 vote.

Staff recommends approval of the Planned Unit Development – General Development Plan with some suggestions:

- Staff would prefer to see some modifications to the on-site parking layout to allow better access to the parking spaces and better on-site circulation.
- Staff would like to see some sidewalks connecting the parking areas to the building and the buildings to the street.
- Depending on the height of the retaining walls, there may be a need for fencing or other barriers to prevent someone from accidentally walking over the walls.
- Some landscaping and screening should be provided between the development and surrounding properties.
- Additional information on the building design and materials should be provided.

**Impact Of Adopting Proposal:**

The impact of adopting the request will allow the construction of two duplex residential buildings on the lot.

**Fiscal Estimate:**

**Fiscal Effect (check/circle all that apply)**

- No fiscal effect
- Creates new expenditure account
- Creates new revenue account
- Decreases expenditures
- Increases revenues
- Increases/decreases fund balance - \_\_\_\_\_ Fund

**Budget Effect:**

- Expenditure authorized in budget
- No change to budget required
- Expenditure not authorized in budget
- Budget amendment required

**Vote Required:**

- Majority      Two-Thirds

**Narrative/assumptions About Long Range Fiscal Effect:**

Approval of the request will result in an increase in the tax value of the property after the development is completed.

**Expenditure/Revenue Changes:**

<b>Budget Amendment No.</b> _____				<b>No Budget Amendment Required</b> <input checked="" type="checkbox"/> <b>X</b>				
Account Number				Account Name	Budget Prior to Change	Debit	Credit	Amended Budget
Fund	CC	Account	Object					
				<b>Totals</b>				

**Prepared By:**

<b>Department:</b> Community Planning & Development	
<b>Prepared By:</b> Joe Carroll	

**ORDINANCE NO. 17-10**

**ORDINANCE AMENDING THE ZONING MAP WHICH IS PART OF THE OFFICIAL  
ZONING ORDINANCE OF THE CITY OF PLATTEVILLE**

The Common Council of the City of Platteville do ordain as follows:

Section 1. The Zoning Map, which is part of the Official Zoning Ordinance of the City of Platteville, is hereby amended as follows:

The following described area which was zoned R-2 One and Two-family Residential district is hereby rezoned to Planned Unit Development – General Development Plan district (PUD/GDP).

Lot 1 of Certified Survey Map #1797, which is located in the NW ¼ of the NW ¼ of Section 15, T3N R1W, being a replat of Lot 3 of Block 49 of the Assessor's Plat of the City of Platteville, and Lot 1 of Block 4 of Hillside Addition to the City of Platteville, Grant County, Wisconsin.

The property is located at 545 W. Adams Street in the City of Platteville.

Section 2. This Ordinance shall be in full force and effect from and after its passage and publication as required by law.

Approved and adopted by the Common Council of the City of Platteville on a vote of \_ to \_ on this 27th day of June, 2017.

CITY OF PLATTEVILLE

\_\_\_\_\_  
Eileen Nickels, Council President

Attest:

\_\_\_\_\_  
Jan Martin, City Clerk

Published: \_\_\_\_\_, 2017

## STAFF REPORT

# CITY OF PLATTEVILLE

Community Planning & Development Department



**Meeting Dates:** Plan Commission – June 5, 2017  
Common Council – June 13, 2017 (Information)  
Common Council – June 27, 2017 (Action)

**Re:** Planned Unit Development

**Case #:** PC17-PUD03-07

**Applicant:** Dan Wedig

**Location:** 545 W. Adams Street

### Surrounding Uses and Zoning:

Direction	Land Use	Zoning	Comprehensive Plan
Property in Question	Vacant	R-2	Medium Density Residential
North	Residential	R-2	Medium Density Residential
South	Residential	R-2	Medium Density Residential
East	Residential	R-2	Medium Density Residential
West	Residential/Miners Field	R-2/C-1	Medium Density Residential/Conservancy

### BACKGROUND

1. The applicant would like approval of a Planned Unit Development to construct two duplex residential buildings on one lot. Generally, PUD's are reviewed and approved in two stages; first is a General Development Plan and later comes the Specific Implementation Plan. The General Development Plan establishes the land uses, the permissible densities, the general land plan, the general building design, and other general plan details. The second step is approval of a Specific Implementation Plan, which provides more information and detail on the project, primarily the specific building design and materials, landscaping plans, final grading, utilities, and other site details.
2. The applicant submitted a similar proposal in September of 2016. The Plan Commission recommended denial of that request on a 4-2 vote. The Council voted to deny the request on a 5-1 vote.

## PROJECT DESCRIPTION

3. The project site is located at the far west end of Adams Street, and the property also has a small amount of frontage on Hickory Street. The property is 0.67 acres (29,344 sq. ft.) in size. The site is currently vacant, except for a small garage building, which will be removed as part of the project.
4. The proposed project would involve the construction of two duplex residential apartment buildings, which will each be 1,992 sq. ft. in area. Each building will have an upper unit and a lower unit, and each unit will have an attached 2-car garage. The buildings will be accessed via a shared driveway that will connect to Adams Street.
5. The difference between this proposal and the prior submittal is related to the occupancy of the proposed units. There was some concern expressed last time from the neighbors regarding the number of tenants that would be living on the property. In response, the applicant is now proposing to allow the property to have the R-LO Limited Occupancy Residential Overlay District designation placed on the property. This designation places a limit of a maximum of 2 unrelated individuals that can live in each unit.

In the R-LO Limited Occupancy Residential Overlay District the definition of “family” as set forth in Platteville Municipal Ordinance Section 22.15 Definitions shall be modified within the overlay district boundary. This definition is used to determine the allowable number of persons that can legally reside in a dwelling unit. The definition to be used within the district is set forth below.

“Family” shall mean one of the following groups of individuals, but not more than one group at a time:

- (1) Any number of persons, all of whom are related to each other by blood, adoption, marriage, domestic partnership formed under Wis. Stats. 770, or legal guardianship, along with up to one (1) roomer or boarder not so related, living together in one dwelling unit as a single housekeeping entity; or
- (2) Not more than two (2) persons who are not related by blood, adoption, or marriage, living together in one dwelling unit as a single housekeeping entity; or
- (3) Two (2) unrelated individuals and any children of either or both of them living as a single-housekeeping unit.

For purposes of the definition of family, the term “related” shall mean a spouse, parent, child, stepchild, child of a parent in a domestic partnership, grandparent, grandchild, brother, sister, uncle, aunt, nephew, niece, great-grandparent, and great-grandchild, or a child, grandparent, grandchild, brother, sister, uncle, aunt, nephew, niece, great-grandparent, or great-grandchild of a person in a domestic partnership. The term “related” does not include other, more distant relationships such as cousins.

The definition of family includes up to two (2) guests if the guests live and cook together with the family in a single dwelling unit and do not pay rent or give other consideration for the privilege of staying with the family. The definition of “guest” under this section is defined as a person who stays with a family for a period of less than thirty days within any rolling one-year period and does not utilize the dwelling as a legal address for any purpose.

## **STAFF ANALYSIS**

6. The current R-2 zoning allows the proposed duplex residential use as proposed. However, the two duplexes on one lot doesn't meet the code requirements. The 29,344 sq. ft. of lot area is large enough to allow for two duplexes (minimum of 12,000 sq. ft. of lot area per duplex), but the property doesn't have enough frontage to meet the required 100 feet of frontage for each duplex. Therefore, there is not an option to split the property into two lots. Instead, the applicant is proposing to construct both duplexes on one lot.

## **STAFF RECOMMENDATION**

7. Because the lot is large enough to accommodate two duplexes, Staff is generally in favor of this proposed redevelopment project. However, Staff has a few concerns related to the project, as described below:
  - a. It appears there will be adequate parking on site to meet the code requirements, but some of it will be stacked parking, which requires moving a vehicle to allow another vehicle to move. Due to the limited amount of street frontage, this could create some issues. Staff would prefer to see some modifications to the on-site parking layout to allow better access to the parking spaces and better on-site circulation.
  - b. Staff would like to see some sidewalks connecting the parking areas to the building and the buildings to the street.
  - c. Depending on the height of the retaining walls, there may be a need for fencing or other barriers to prevent someone from accidentally walking over the walls.
  - d. Some landscaping and screening should be provided between the parking areas and surrounding properties, and surrounding the buildings.
  - e. Additional information on the building design and materials should be provided.

If the General Development Plan is approved, these details and other information can be reviewed as part of the SIP approval.

## **ATTACHMENTS:**

1. Site Plan and Project Information

APPLICATION FOR  
**PLANNED UNIT DEVELOPMENT**  
 CITY OF PLATTEVILLE, WISCONSIN



**General Information** (please type or print clearly)

	Applicant/Agent	Owner
Name	Daniel Wedig	Daniel Wedig
Address	214 Mineral St Mineral Point	214 Mineral St Mineral Point, WI 53575
Phone	608 574 2760	→
Fax	—	→

**Property Information** (Attach additional sheets if necessary)

Address of Proposed Use: 545 West Adams St Platteville, WI

Legal Description: Lot 1 of CSM #1797

Zoning of Property: R-2

Comprehensive Plan Designation: \_\_\_\_\_

Current Use of Property: Vacant

Proposed Use of Property: Proposed duplexes / I am agreeable to being subject to "Limited Occupancy Zoning" to preserve the integrity of the neighborhood + limit traffic, noise, parking, nuisance issues

**Signatures**

The undersigned person(s) hereby petition the Common Council of the City of Platteville, Wisconsin, to issue a Planned Unit Development/Conditional Use Permit as described above.

APPLICANT: D. Wedig

DATE: 4-12-17

APPLICANT: \_\_\_\_\_

DATE: \_\_\_\_\_

**OFFICE USE ONLY**

Date Application Filed: 4-17-17

File Number: PC17-PUD03-07

Fee Paid/Receipt #: \_\_\_\_\_

Plan Commission Action & Date: \_\_\_\_\_

Conditions: \_\_\_\_\_

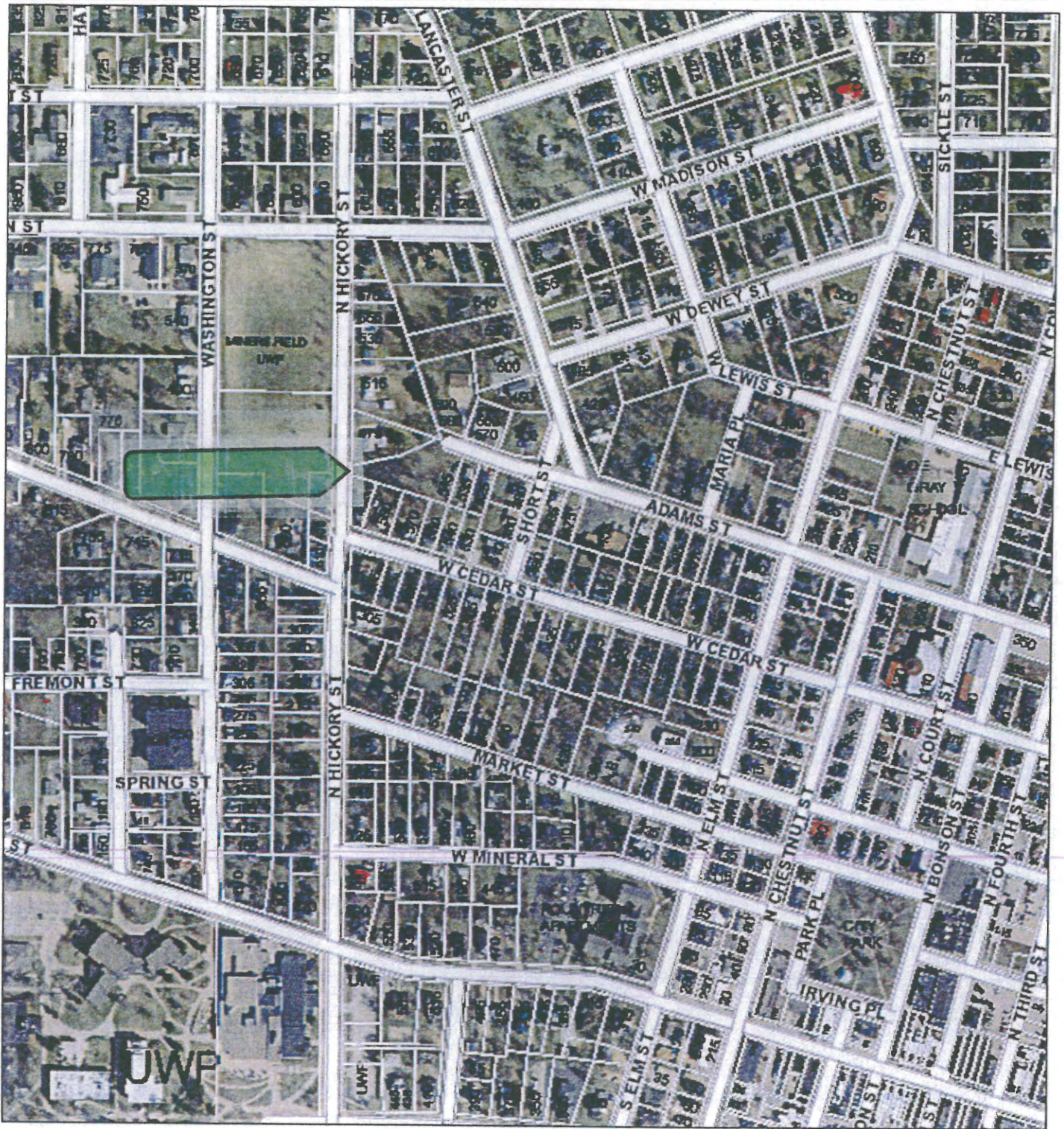
Council Action & Date: \_\_\_\_\_

Conditions: \_\_\_\_\_

Permit Issued On (date/by whom): \_\_\_\_\_

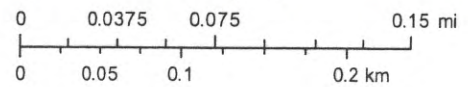
Permit Expires On: \_\_\_\_\_

# City of Platteville GIS



September 6, 2016

1:4,514

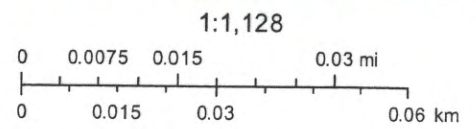




City of Platteville GIS



September 6, 2016

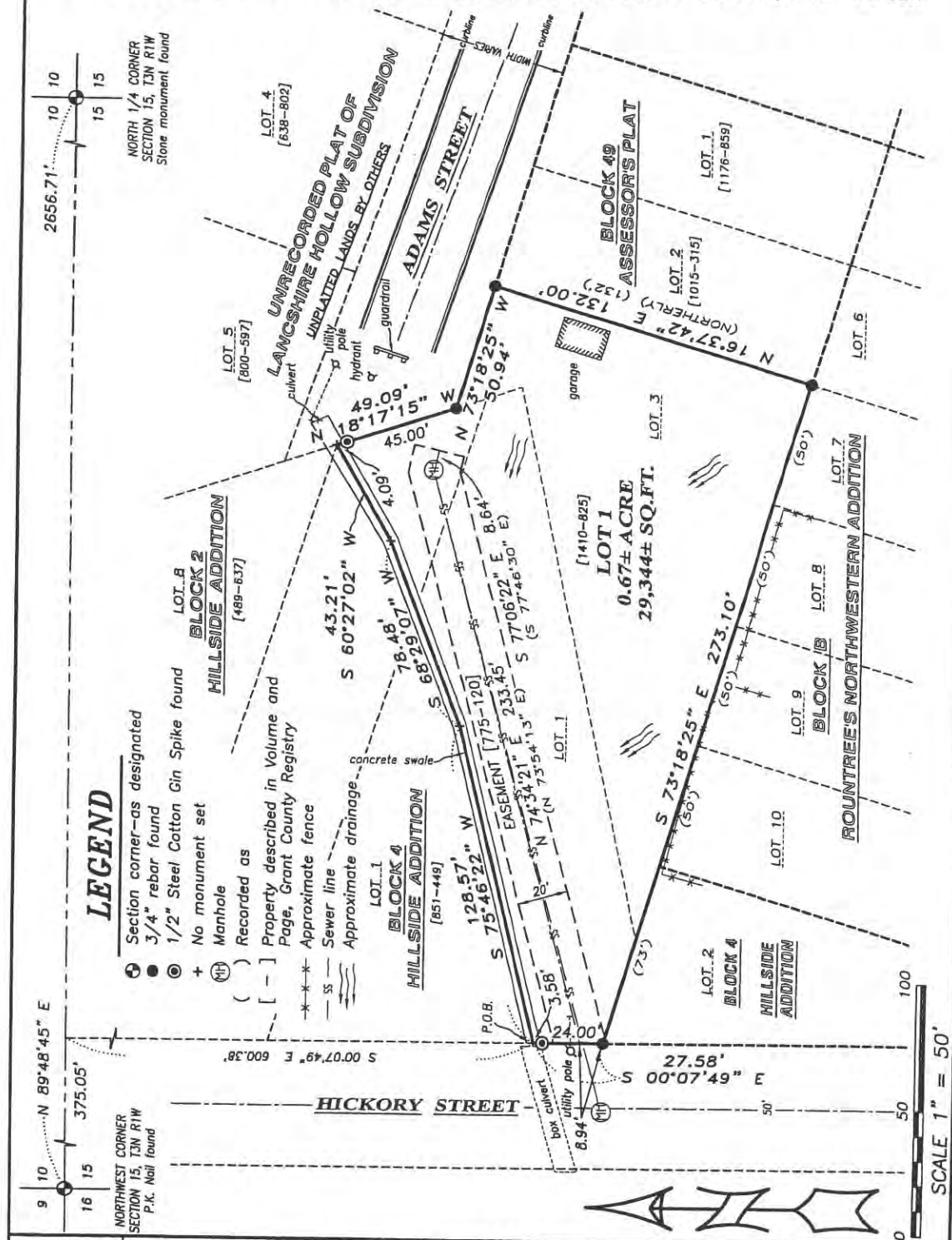


Your Copy

# CERTIFIED SURVEY MAP

C.S.M. NO. \_\_\_\_\_ VOLUME \_\_\_\_\_ PAGE \_\_\_\_\_ DOCUMENT NO. \_\_\_\_\_

LOCATED IN THE NW 1/4 OF THE NW 1/4 OF SECTION 15, T3N R1W, BEING A REPLAT OF LOT 3 OF BLOCK 49, A.P. AND LOT 1 OF BLOCK 4, HILLSIDE ADDITION TO THE CITY OF PLATTEVILLE, GRANT COUNTY, WISCONSIN



## LEGEND

- ⊕ Section corner—as designated
- 3/4" rebar found
- ⊙ 1/2" Steel Cotton Gin Spike found
- + No monument set
- (M) Manhole
- ( ) Recorded as
- [ - ] Property described in Volume and Page, Grant County Registry
- \* - \* - Approximate fence
- S - Sewer line
- - - Approximate drainage
- - - concrete swale

2656.71' ±  
 NORTH 1/4 CORNER  
 SECTION 15, T3N R1W  
 Stone monument found

375.05'  
 NORTHWEST CORNER  
 SECTION 15, T3N R1W  
 P.K. Nail found

**Austin Engineering LLC**  
 austinengineeringllc.com  
 4211 HWY 81 E, LANCASTER, WI 53813  
 PHONE: 608-723-6363 FAX: 608-723-6702

Prepared for: DAN WEDIG

JOB NO: 14s232  
 H:CRD\14s232  
 H:PLAT\PLVILLE\HILLSIDE\14s232-WEDIG

FIELDBOOK: TDSR  
 DRAWN BY: AJ AUSTIN  
 CREW: SW AUSTIN

### Wedig Planned Unit Development

The proposed development is on the end of Adams Street. Currently the property is vacant and has a small drainage way along the northerly line of the property. The parcel is approximately 29,344 square feet. It is currently zoned residential, but many of surrounding homes at this time appear to be rental property being owned by various LLC's

Dan is proposing to build two duplexes of 1992 square feet each. The parcel has adequate lot area but does not have adequate frontage for the proposed development. The proposed site will roughly be 11,750 square feet of impervious surface which is roughly 40% of the lot which is well under the 70% allowed for current residential zoning.

The development will have off street parking and garages due to limited frontage along Adams Street. The existing drainage way will not be disturbed and rain gardens will be installed to treat additional storm water from proposed duplexes. The access drives will require small retaining walls to be built along some of the property, in these areas fencing or landscaping will be installed for screening purposes.

The project should have little impact to surrounding properties. All setback will be maintained and the proposed use fits in with other surrounding properties. Over all the project should be a nice infill for the City of Platteville on property that is currently vacant.

REGISTERED PROFESSIONAL ENGINEER  
 STATE OF WISCONSIN  
 PROFESSIONAL NO. 45185  
 AIR DAM DRESSERS, P.E.  
 DELTA 3 ENGINEERING, INC.  
 TELEPHONE: (608) 788-5555

CONSENT STATEMENT  
 ALL INFORMATION CONTAINED HEREIN IS THE PROPERTY OF DELTA 3 ENGINEERING, INC. AND IS TO BE USED ONLY FOR THE PROJECT AND SITE SPECIFICALLY IDENTIFIED ON THE PLANS. NO PART OF THIS DOCUMENT IS TO BE REPRODUCED OR TRANSMITTED IN ANY FORM OR BY ANY MEANS, ELECTRONIC OR MECHANICAL, INCLUDING PHOTOCOPYING, RECORDING, OR BY ANY INFORMATION STORAGE AND RETRIEVAL SYSTEM, WITHOUT THE WRITTEN PERMISSION OF DELTA 3 ENGINEERING, INC.

WEDIG PLANNED UNIT DEVELOPMENT  
 ADAMS STREET

PROJECT LOCATION: ADAMS STREET, PLATTEVILLE, WISCONSIN  
 OWNER: DAM DRESSERS

NO.	DATE	DESCRIPTION
1		
2		
3		
4		
5		
6		
7		
8		
9		
10		

P.L.D.	
PROJECT	DIG-06
SCALE	AS SHOWN
DATE	10/11/17
BY	AD
CHECKED BY	AD
TITLE	SITE LAYOUT
DATE	10/11/17

SHEET NUMBER 100  
 SHEET NUMBER #1 OF 2



NOT INFORMATION  
 ZONING: R-2  
 LOT: 11.5' x 29.34' ST  
 SETBACKS: FRONT: 25'  
 SIDE: 25'  
 REAR: 10'  
 UNITS: 10  
 DIMITRIYEV  
 101 CEDAR ST  
 IMPERIOUS

1997-S

MR. DAN GREENBERG, P.E.  
DELTA 3 ENGINEERING, INC.  
TELEPHONE: (900) 348-5355

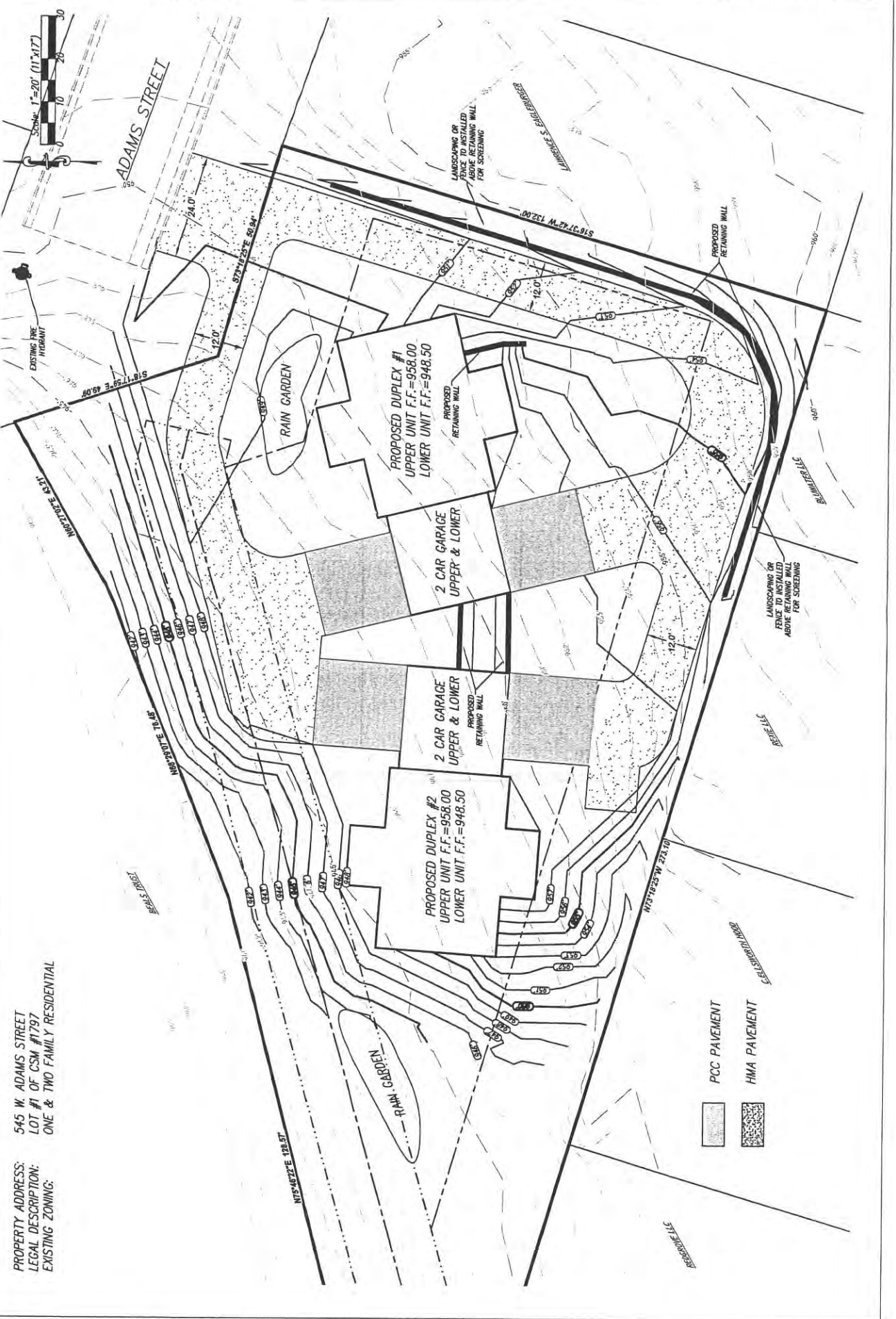
**CONSENT STATEMENT**  
I, THE UNDERSIGNED, AS REGISTERED PROFESSIONAL ENGINEER, DO HEREBY CERTIFY THAT THE INFORMATION CONTAINED ON THIS PLAN WAS PREPARED BY ME OR UNDER MY CLOSE PERSONAL SUPERVISION AND THAT I AM A duly Licensed Professional Engineer in the State of Wisconsin, and that I am duly Licensed in the State of Wisconsin, and that I am duly Licensed in the State of Wisconsin, and that I am duly Licensed in the State of Wisconsin, and that I am duly Licensed in the State of Wisconsin.

WEDIG PLANNED UNIT DEVELOPMENT  
ADAMS STREET  
PROJECT LOCATION: ADAMS STREET PLATVILLE, WISCONSIN

NO.	DATE	DESCRIPTION

P.L.D.	
DESIGNED	DIG-046
DRAWN	MARC-17-2017
CHECKED	
DATE	JUNE 17, 2018
SCALE	AS SHOWN
PROJECT	GRADING PLAN

SHEET TITLE: **101**  
SHEET NUMBER: **2 of 2**



PROPERTY ADDRESS: 545 W ADAMS STREET  
LEGAL DESCRIPTION: LOT #1 OF CSM #1797  
EXISTING ZONING: ONE & TWO FAMILY RESIDENTIAL

POC PAVEMENT  
HMA PAVEMENT

RAIN GARDEN  
PROPOSED DUPLEX #1  
UPPER UNIT F.F.=958.00  
LOWER UNIT F.F.=948.50  
PROPOSED RETAINING WALL

2 CAR GARAGE  
UPPER & LOWER  
PROPOSED RETAINING WALL

2 CAR GARAGE  
UPPER & LOWER  
PROPOSED RETAINING WALL

PROPOSED DUPLEX #2  
UPPER UNIT F.F.=956.00  
LOWER UNIT F.F.=948.50  
PROPOSED RETAINING WALL

RAIN GARDEN

ADAMS STREET

EXISTING FIRE HYDRANT

SCALE: 1"=20' (11"x17")

POC PAVEMENT

HMA PAVEMENT

On Adams Street





Southeast Corner Lot Looking North (towards Adams Street)





Hickory Street Looking East



Center of Lot Looking North



Center of Lot Looking East



Center of Lot Looking North



**PLATTEVILLE COMMON COUNCIL PROCEEDINGS**  
**JUNE 13, 2017**

The special joint meeting of the Common Council of the City of Platteville and the Water & Sewer Commission was called to order by Council President Eileen Nickels at 6:15 PM in the Police Department Community Room at 165 N 4<sup>th</sup> Street.

**ROLL CALL**

Council Present: Don Francis, Ken Kilian, Tom Nall, Eileen Nickels, Barbara Stockhausen, and Katherine Westaby. Excused: Barbara Daus. Absent: None.

Water & Sewer Commission Present: Sarah Fosbinder, Max Anderson, Peter Davis, Austin Polebitski, Tom Nall, Barbara Stockhausen, and Ken Kilian. Absent: None.

**WORK SESSION**

*Long Range Financial Plan* – This was the 4th work session with Ehler’s Associates with respect to the long-range financial management plan. Municipal Advisor Jon Cameron from Ehler’s provided a Powerpoint presentation and distributed a handout which modeled out the financial situation for Platteville Water and Sewer Utilities using the Utilities’ planned future projects. Cameron provided a projected financing plan, sanitary sewer model and cash flow analysis, and water model and cash flow analysis. Administration Director Valerie Martin pointed out that the Utilities CIP used did not include equipment and will need to be modified. Cameron noted the City’s water and sewer utility is in very good shape, explained the differences between revenue bond vs. general obligation bonds, and advised the City to continue implementing rate increases as allowed by the PSC.

**ADJOURN**

Motion by Nall, second by Westaby to adjourn. Motion carried 7-0 on a roll call vote. The meeting was adjourned at 6:55 PM.

Respectfully submitted,

Jan Martin, City Clerk

**PLATTEVILLE COMMON COUNCIL PROCEEDINGS**  
**JUNE 13, 2017**

The regular meeting of the Common Council of the City of Platteville was called to order by Council President Nickels at 7:00 PM in the Council Chambers of the Municipal Building.

ROLL CALL

Present: Don Francis, Ken Kilian, Tom Nall, President Eileen Nickels, Barbara Stockhausen, and Katherine Westaby. Excused: Barbara Daus. Absent: None.

CONSIDERATION OF CONSENT CALENDAR

Motion by Stockhausen, second by Nall to approve the consent calendar as follows: May 23 Regular Council Minutes; Payment of Bills in the amount of \$669,880.17; May Financial Report; Appointment of Duane Borgen and Josh Savoy to the Parks, Forestry and Recreation Committee (3 year term??); Temporary Class "B" License to serve fermented malt beverages to Platteville Jaycees at Legion Field on July 4; One-year Operator License to Bo D Bertolini, Zachary T Clement, Janet L Garthwaite, Mark S Hoffman, Samuel A Konen, Joseph A Lapastora, Brittany L Miller, and Adam J Shanley; Two-year Operator License to Renee E Abing, Tracy L Banfield, Carla S Holloway, Carol A Hood, Mary A Huck, Danial L Johnson, Alex B Knutson, Gregory G Larsen, David L McCabe, Alex J Mijal, Ann B Mowbray, Michelle L Pluemer, Jacqueline M Pulvermacher, Jason R Reed, Steven W Reed, Eric R Rohn, Sarah A Starzynski, Joshua A Stresing, Karen M Thome, Nancy L Timmerman, Austin G Wagner, and Taylor J Wescott; "Class A" Combination Beer & Liquor to Abian Designs LLC, Platteville (Jacklyn A Baumgart, Agent), for premises at 280 W Main Street (The Local Beer & Spirits), Aldi Inc Wisconsin, Oak Creek (Ellen M Kruser, Agent), for premises at 1530 E Business Hwy 151 (Aldi #78), Janet A Cortez, Platteville, for premises at 1350 E Business Highway 151 (Alexandra's Mexican Store), Hartig Drug Company Corporation, Dubuque, IA (Ann B Mowbray, Agent), for premises at 180 W Pine Street (Hartig Drug #15), Kwik Trip Inc., La Crosse (Kara L Loeffelholz, Agent), for premises at 430 S Water Street (Kwik Trip #795), Piggly Wiggly Midwest LLC, Sheboygan (Mark S Hoffman, Agent), for premises at 255 McGregor Plaza (Piggly Wiggly Supermarket #401), Platteville Gas LLC, Platteville (Michael J Alt, Agent), for premises at 1840 Ubersox Dr (Platteville Gas), Stop-N-Go of Madison Inc., Madison (Andrew J Bowman, Agent), for premises at 795 N Water Street (Stop-N-Go #229), Walgreen Co., Deerfield, IL (Zachary Schrab, Agent), for premises at 675 S Water Street (Walgreens #12498), and Wal-Mart Stores East LP, Bentonville, AR (Ryan S Langenecker, Agent), for premises at 1800 Progressive Pkwy (Walmart #958); Class "A" Beer to Jeff's Mini-Mart Inc., Platteville (Jeff L Pluemer, Agent), for premises at 820 Mason Street (Jeff's Mini Mart); "Class B" Combination Beer & Liquor to ADH MOR LLC, Platteville (Nick W Pease, Agent), for premises at 74 N Second Street (Nick's), Ryan D Banfield, Platteville, for premises at 60 N Second Street (Char-Bar), Becker & Zmina Holdings LLC, Platteville (Stephanie A Becker, Agent), for premises at 92 E Main Street, Kevin D Cardin, Platteville, for premises at 35 N Second Street (Badger Bar), Chandler's Bar & Grill LLC, Platteville (Willard J Chandler, Agent), for premises at 60 E Mineral Street (Red N Deb's Bar & Grill), Down at the Boondock LLC, Platteville (Angel C Henry, Agent), for premises at 70 N Second Street (Down at the Boondocks), Fiesta Cancun Authentic Mexican Restaurant Inc., Platteville (Ervin Estudillo, Agent), for premises at 105 W Business Hwy 151 (Fiesta Cancun), Gary II LTD, Platteville (John R Utley, Agent), for premises at 155 W Business Hwy 151 (Pizzeria Uno), Gary II LTD, Platteville (John R Utley, Agent), for premises at 175 W Business Hwy 151 (Pizzeria Uno Annex), Gina's Restaurant & Bar LLC, Platteville (Regina R Pauly, Agent), for premises at 45 N Second Street (Gina's Restaurant & Bar), Half-Brothers LLC, Platteville (Thomas C Schmid, Agent), for premises at 30 N Second Street (Orville T's), Las Palmas Mexican Restaurant LLC, Platteville (Vicente Cazares, Agent), for premises at 300 W Business Hwy 151 (Las Palmas), Julie G Loeffelholz, Platteville, for premises at 110 W Main Street (Julie's Da Vine Wine & Stein), Mike and Dale, LLC, Platteville (Dale R Jacobs, Agent), for premises at 90 N Second Street (Brothers on 2<sup>nd</sup>), Mike and Dale LLC, Platteville (Dale R Jacobs, Agent), for premises at 55 & 65 N Second Street (Camaraderie/School Girlz), Mike and Dale LLC, Platteville (Dale R Jacobs, Agent), for premises at 50 E Mineral Street (Players), Parking Space LLC, Platteville (Julie A Klein, Agent), for premises

at 1621 Progressive Pkwy (Benvenuto's Italian Grill), Pioneer Lanes LLC, Platteville (Joseph W Haack, Agent), for premises at 1185 E Business Hwy 151 (Pioneer Lanes), Platteville CK LLC, Platteville (Chad E Holstein, Agent), for premises at 65 E Business Hwy 151 (Country Kitchen), Platteville Elks Lodge 1460 LTD, Platteville (Lori Anne Baker, Agent), for premises at 50 S Oak Street (Platteville Elks Lodge #1460), Richard Enterprises LLC, Platteville (Allison F Richard, Agent), for premises at 60 S Court Street (The Ticket Bar & Grill), Steve's Pizza Palace Inc., Platteville (John Patakos, Agent), for premises at 175 W Main Street (Steve's Pizza Palace), and Tina Marie Lynch, Platteville, for premises at 110 E Mineral Street (VFW Club Bar Grill); RESERVE "Class B" Combination Beer & Liquor to Restaurante Los Amigos LLC, Platteville (German Vasquez Hernandez, Agent), for premises at 135 E Main Street (Los Amigos) and Tina Marie Jerrett, Platteville, for premises at 75-95 N Second Street (City Bar); Class "B" Beer & "Class C" Wine to L&M Asian Café Inc., Platteville (Hui Lin, Agent), Platteville, for premises at 300 McGregor Plaza (Asian Café) and Pizza Hut of Platteville Inc., Madison (Charles L Price, Agent), for premises at 230 Dubuque Road (Pizza Hut); and Fireworks Permit to the 4<sup>th</sup> of July Committee for July 4 Fireworks at Legion Field as presented. Motion carried 6-0 on a roll call vote.

CITIZENS' COMMENTS, OBSERVATIONS AND PETITIONS, if any.  
None.

#### REPORTS

- A. Board/Commission/Committee Reports – Meeting reports were submitted by the Tourism Committee, Historic Preservation Commission, and Plan Commission.
- B. Other Reports – Other reports submitted included May City Attorney Itemized Statement, May Water & Sewer Financial Report, May Airport Financial Report, and Department Progress Reports.

#### ACTION

- A. *Election of Replacement Council Representative to Plan Commission* – Council Representative Barbara Stockhausen resigned from the Plan Commission (including the Board of Appeals) on June 6. President Nickels requested nominations for a new representative. Westaby nominated Tom Nall and Kilian nominated Don Francis. Ballots were provided to all members to vote and the City Clerk announced that Tom Nall received 4 votes, Don Francis received 1 vote, and Ken Kilian received 1 vote. Tom Nall was announced the Plan Commission and Board of Appeals Council Representative for the remainder of the term.

#### INFORMATION AND DISCUSSION

- A. *Planned Unit Development – 545 W Adams Street* – Request is for a Planned Unit Development (PUD) to construct two duplex residential apartment buildings on one lot and allow the property to have the R-LO Limited Occupancy Residential Overlay District designation limiting a maximum of 2 unrelated individuals that can live in each unit. Staff recommends approval with suggestions. Ellsworth Hood of 580 W Cedar Street spoke against the development. Public hearing and action at next meeting.
- B. *Land Donation – Lot 21 Oakhaven Subdivision* – Request is to donate an unbuildable lot in the Oakhaven subdivision to the City for green space. The Plan Commission recommended denial and the Parks, Forestry and Recreation Committee recommended acceptance only if the current owner “cleans it” with said “cleaning” meaning removal of foreign matter and dead trees. Staff recommends denial, however if the Council wishes to accept the property, that the current owner cleans the property prior to acceptance. Bruce Schmidt of 190 W Knollwood Way spoke in favor of the land donation and offered to accept a quitclaim deed for the mowable area to remove the maintenance burden from the City. Action at next meeting.

- C. *2016 Compliance Maintenance Annual Report (CMAR)* – Request is to approve a resolution required by the DNR to demonstrate that the Council has reviewed and approve the submission of the CMAR for the City’s Wastewater Treatment Plant for the calendar year 2016. Action at next meeting.
- D. *Financial Management Policy* – Proposed changes to Financial Management Plan III-12 modify certain areas of the policy, including the title, and adds information regarding internal controls, long range financial planning and investments. Action at next meeting.

CLOSED SESSION

Motion by Nall, second by Stockhausen to adjourn to closed session per Wisconsin Statute 19.85(1)(e) deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session – *RFPs for Vacant Land at 200/230 N Elm Street*. Motion carried 6-0 on a roll call vote.

ADJOURNMENT

Motion by Kilian, second by Stockhausen to reconvene to open session to adjourn. Motion carried 6-0 on a voice vote. The meeting was adjourned at 8:05 PM.

Respectfully submitted,

Jan Martin, City Clerk

DRAFT

## SCHEDULE OF BILLS

**MOUND CITY BANK:**

6/9/2017	Schedule of Bills (ACH payments)	1770-1773	\$	50,320.47
6/9/2017	Schedule of Bills	64670-64672	\$	1,019.99
6/9/2017	Payroll (ACH Deposits)	146396-146510	\$	165,263.56
6/9/2017	Payroll	Expense reimbursement	\$	-
6/16/2017	Schedule of Bills	64673-64683	\$	1,938.81
6/21/2017	Schedule of Bills (ACH payments)	1774-1805	\$	102,582.92
6/21/2017	Schedule of Bills	64684-64747	\$	98,684.27

(W/S Bills now paid with City Bills)	\$	(50,604.56)
Total	\$	<u>369,205.46</u>

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**06/09/2017 Travel Reimbursements**

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GL Period	Check Issue Date	Check Number	Payee	Description	Invoice Number	Invoice Seq	Invoice Amount	Check Amount	
<b>1770</b>									
06/17	06/09/2017	1770	INTERNAL REVENUE SE	FEDERAL INCOME TAX F	PR0603171	1	15,079.45	15,079.45	M
06/17	06/09/2017	1770	INTERNAL REVENUE SE	FEDERAL INCOME TAX S	PR0603171	2	9,569.70	9,569.70	M
06/17	06/09/2017	1770	INTERNAL REVENUE SE	FEDERAL INCOME TAX S	PR0603171	3	9,569.70	9,569.70	M
06/17	06/09/2017	1770	INTERNAL REVENUE SE	FEDERAL INCOME TAX	PR0603171	4	2,238.11	2,238.11	M
06/17	06/09/2017	1770	INTERNAL REVENUE SE	FEDERAL INCOME TAX	PR0603171	5	2,238.11	2,238.11	M
Total 1770:								38,695.07	
<b>1771</b>									
06/17	06/09/2017	1771	WI DEFERRED COMP BO	DEFERRED COMPENSAT	PR0603171	1	4,187.30	4,187.30	M
06/17	06/09/2017	1771	WI DEFERRED COMP BO	DEFERRED COMPENSAT	PR0603171	2	330.00	330.00	M
Total 1771:								4,517.30	
<b>1772</b>									
06/17	06/09/2017	1772	WI DEPT OF REVENUE	STATE INCOME TAX STA	PR0603171	1	7,035.35	7,035.35	M
Total 1772:								7,035.35	
<b>1773</b>									
06/17	06/09/2017	1773	WI SCTF	CHILD SUPPORT CHILD	PR0603171	1	72.75	72.75	M
Total 1773:								72.75	
<b>1774</b>									
06/17	06/21/2017	1774	5 ALARM FIRE & SAFETY	SUPPLIES-FIRE DEPT	167574-1	1	1,286.25	1,286.25	
Total 1774:								1,286.25	
<b>1775</b>									
06/17	06/21/2017	1775	BADGER WELDING SUPP	SEWER DEPT CHARGES	3410779	1	1.60	1.60	
06/17	06/21/2017	1775	BADGER WELDING SUPP	REFILL OXYGEN-POLICE	3412200	1	33.25	33.25	
Total 1775:								34.85	
<b>1776</b>									
06/17	06/21/2017	1776	CDW GOVERNMENT INC	COMPUTER SUPPLIES-C	HZQ3767	1	664.48	664.48	
06/17	06/21/2017	1776	CDW GOVERNMENT INC	COMPUTER SUPPLIES-LI	JBZ5234	1	401.63	401.63	
06/17	06/21/2017	1776	CDW GOVERNMENT INC	COMPUTER SUPPLIES-LI	JCB1308	1	98.51	98.51	
06/17	06/21/2017	1776	CDW GOVERNMENT INC	COMPUTER SUPPLIES-LI	JCH5640	1	896.02	896.02	
Total 1776:								2,060.64	
<b>1777</b>									
06/17	06/21/2017	1777	COMPUNET INTERNATIO	IT SERVICES	44858	1	5,666.67	5,666.67	
06/17	06/21/2017	1777	COMPUNET INTERNATIO	COMPUTER SUPPLIES-W	44863	1	158.49	158.49	
06/17	06/21/2017	1777	COMPUNET INTERNATIO	COMPUTER SUPPLIES-S	44863	2	158.49	158.49	
06/17	06/21/2017	1777	COMPUNET INTERNATIO	COMPUTER SUPPLIES	44864	1	339.98	339.98	
Total 1777:								6,323.63	
<b>1778</b>									
06/17	06/21/2017	1778	DAVY LABORATORIES	WATER DEPT CHARGES	17F0212	1	1,791.00	1,791.00	
06/17	06/21/2017	1778	DAVY LABORATORIES	WATER DEPT CHARGES	17F0213	1	1,631.00	1,631.00	
06/17	06/21/2017	1778	DAVY LABORATORIES	WATER DEPT CHARGES	17F0234	1	1,826.00	1,826.00	

GL Period	Check Issue Date	Check Number	Payee	Description	Invoice Number	Invoice Seq	Invoice Amount	Check Amount
06/17	06/21/2017	1778	DAVY LABORATORIES	SEWER DEPT CHARGES	17F0315	1	727.10	727.10
Total 1778:								5,975.10
<b>1779</b>								
06/17	06/21/2017	1779	DIGGERS HOTLINE INC	PREPAY LOCATES	170670801 P	1	611.20	611.20
06/17	06/21/2017	1779	DIGGERS HOTLINE INC	PREPAY LOCATES	170670801 P	2	305.60	305.60
06/17	06/21/2017	1779	DIGGERS HOTLINE INC	PREPAY LOCATES	170670801 P	3	305.60	305.60
Total 1779:								1,222.40
<b>1780</b>								
06/17	06/21/2017	1780	DIGITAL ALLY	POLICE DEPT CHARGES	1094451	1	4,190.00	4,190.00
Total 1780:								4,190.00
<b>1781</b>								
06/17	06/21/2017	1781	DROESSLER, ANDREA	TRAINING REIMB-POLIC	6/4-6/9/2017	1	103.75	103.75
Total 1781:								103.75
<b>1782</b>								
06/17	06/21/2017	1782	FASTENAL COMPANY	WATER DEPT CHARGES	WIPIA87574	1	73.75	73.75
06/17	06/21/2017	1782	FASTENAL COMPANY	WATER DEPT CHARGES	WIPIA87607	1	39.27	39.27
Total 1782:								113.02
<b>1783</b>								
06/17	06/21/2017	1783	GALE/CENGAGE LEARNI	BOOKS-LIBRARY	60669829	1	38.92	38.92
Total 1783:								38.92
<b>1784</b>								
06/17	06/21/2017	1784	GORDON FLESCH COMP	COPIES-CITY MANAGER	IN11874763	1	421.50	421.50
06/17	06/21/2017	1784	GORDON FLESCH COMP	COPIES-MUSEUM	IN11934641	1	40.00	40.00
06/17	06/21/2017	1784	GORDON FLESCH COMP	COPIES-MUSEUM	IN11934641	2	3.81	3.81
06/17	06/21/2017	1784	GORDON FLESCH COMP	COPIES-SEWER DEPT	IN11936900	1	.60	.60
Total 1784:								465.91
<b>1785</b>								
06/17	06/21/2017	1785	HARLEYS CAR CARE & T	TOW TO IMPOUND-PD	3432	1	50.00	50.00
Total 1785:								50.00
<b>1786</b>								
06/17	06/21/2017	1786	IVERSON CONSTRUCTIO	HOT MIX-WATER DEPT	5100008691	1	707.23	707.23
Total 1786:								707.23
<b>1787</b>								
06/17	06/21/2017	1787	J & R SUPPLY INC	1" FORD FITTING	1706559-IN	1	300.00	300.00
06/17	06/21/2017	1787	J & R SUPPLY INC	1" CURB CORPORATION	1706559-IN	2	940.00	940.00
06/17	06/21/2017	1787	J & R SUPPLY INC	1" CORP STOP	1706559-IN	3	420.00	420.00
06/17	06/21/2017	1787	J & R SUPPLY INC	4X1 CCT SADDLE	1706559-IN	4	260.00	260.00
06/17	06/21/2017	1787	J & R SUPPLY INC	6X1 CCT SADDLE	1706559-IN	5	260.00	260.00

GL Period	Check Issue Date	Check Number	Payee	Description	Invoice Number	Invoice Seq	Invoice Amount	Check Amount
06/17	06/21/2017	1787	J & R SUPPLY INC	1" CTS	1706559-IN	6	150.00	150.00
06/17	06/21/2017	1787	J & R SUPPLY INC	4" PVC SEWER PIPE	1706559-IN	7	28.00	28.00
06/17	06/21/2017	1787	J & R SUPPLY INC	8" PVC SEWER PIPE	1706559-IN	8	98.00	98.00
06/17	06/21/2017	1787	J & R SUPPLY INC	4" X 4" CLAY TO PVC	1706559-IN	9	64.00	64.00
06/17	06/21/2017	1787	J & R SUPPLY INC	4" PXP COUPLING	1706559-IN	10	60.00	60.00
06/17	06/21/2017	1787	J & R SUPPLY INC	2.5" TRACER WIRE BOX	1706559-IN	11	375.00	375.00
06/17	06/21/2017	1787	J & R SUPPLY INC	STOP BOX TOP 24"	1706559-IN	12	183.75	183.75
06/17	06/21/2017	1787	J & R SUPPLY INC	STOP BOX TOP 30T	1706559-IN	13	164.00	164.00
06/17	06/21/2017	1787	J & R SUPPLY INC	STOP BOX EXTENSION 2	1706559-IN	14	264.00	264.00
06/17	06/21/2017	1787	J & R SUPPLY INC	STOP BOX EXT 152 EXT	1706559-IN	15	200.00	200.00
06/17	06/21/2017	1787	J & R SUPPLY INC	STOP BOX EXT BOTTOM	1706559-IN	16	125.00	125.00
06/17	06/21/2017	1787	J & R SUPPLY INC	6" PVC/DI MEGA LUG	1706559-IN	17	72.00	72.00
06/17	06/21/2017	1787	J & R SUPPLY INC	WATER DEPT CHARGES	1706559-IN	18	175.00	175.00
06/17	06/21/2017	1787	J & R SUPPLY INC	WWTP SUPPLIES	1706559-IN	19	300.00	300.00
Total 1787:								4,438.75
<b>1788</b>								
06/17	06/21/2017	1788	JOHNSON BLOCK & CO I	AUDIT & FINANCIAL SER	441083	1	2,550.00	2,550.00
06/17	06/21/2017	1788	JOHNSON BLOCK & CO I	AUDIT & FINANCIAL SER	441083	2	275.00	275.00
06/17	06/21/2017	1788	JOHNSON BLOCK & CO I	AUDIT & FINANCIAL SER	441083	3	275.00	275.00
Total 1788:								3,100.00
<b>1789</b>								
06/17	06/21/2017	1789	KEMIRA WATER SOLUTI	FERRIC CHLORIDE SOLU	9017546765	1	5,054.47	5,054.47
Total 1789:								5,054.47
<b>1790</b>								
06/17	06/21/2017	1790	L W ALLEN INC	WATER DEPT CHARGES	103574	1	801.90	801.90
Total 1790:								801.90
<b>1791</b>								
06/17	06/21/2017	1791	LIBRARY FURNITURE INT	LIBRARY FURNITURE	5543	1	26,928.00	26,928.00
06/17	06/21/2017	1791	LIBRARY FURNITURE INT	LIBRARY FURNITURE	5544	1	31,024.00	31,024.00
Total 1791:								57,952.00
<b>1792</b>								
06/17	06/21/2017	1792	NCL OF WISCONSIN INC	SEWER DEPT CHARGES	390666	1	425.93	425.93
06/17	06/21/2017	1792	NCL OF WISCONSIN INC	SEWER DEPT CHARGES	390917	1	166.23	166.23
06/17	06/21/2017	1792	NCL OF WISCONSIN INC	SEWER DEPT CHARGES	391173	1	278.25	278.25
Total 1792:								870.41
<b>1793</b>								
06/17	06/21/2017	1793	OBRION AGENCY LLC, T	PAPER-ADMIN	56474	1	80.00	80.00
Total 1793:								80.00
<b>1794</b>								
06/17	06/21/2017	1794	PLATTEVILLE AUTO SUP	SUPPLIES-MAINTENANC	MAY 31 2017	1	95.77	95.77
06/17	06/21/2017	1794	PLATTEVILLE AUTO SUP	SUPPLIES-POLICE DEPT	MAY 31 2017	2	137.89	137.89
06/17	06/21/2017	1794	PLATTEVILLE AUTO SUP	SUPPLIES-FIRE DEPT	MAY 31 2017	3	90.07	90.07

GL Period	Check Issue Date	Check Number	Payee	Description	Invoice Number	Invoice Seq	Invoice Amount	Check Amount
06/17	06/21/2017	1794	PLATTEVILLE AUTO SUP	SUPPLIES-STREET DEPT	MAY 31 2017	4	7.50	7.50
06/17	06/21/2017	1794	PLATTEVILLE AUTO SUP	SUPPLIES-STREET DEPT	MAY 31 2017	5	80.01	80.01
06/17	06/21/2017	1794	PLATTEVILLE AUTO SUP	SUPPLIES-WATER DEPT	MAY 31 2017	6	101.95	101.95
06/17	06/21/2017	1794	PLATTEVILLE AUTO SUP	SUPPLIES-WATER DEPT	MAY 31 2017	7	5.69	5.69
06/17	06/21/2017	1794	PLATTEVILLE AUTO SUP	SUPPLIES-SEWER DEPT	MAY 31 2017	8	19.95	19.95
Total 1794:								538.83
<b>1795</b>								
06/17	06/21/2017	1795	RICOH USA INC	COPIES-ENGINEERING	5048526960	1	163.59	163.59
06/17	06/21/2017	1795	RICOH USA INC	COPIES-RECREATION	5048526960	2	163.59	163.59
06/17	06/21/2017	1795	RICOH USA INC	COPIES-CITY MANAGER	5048917192	1	170.96	170.96
Total 1795:								498.14
<b>1796</b>								
06/17	06/21/2017	1796	SCHUMACHER ELEVATO	EOM MAINTENANCE-SR	90413752	1	210.00	210.00
Total 1796:								210.00
<b>1797</b>								
06/17	06/21/2017	1797	SOUTHWEST OPPORTU	JANITORIAL SERVICES-P	18755	1	1,652.50	1,652.50
Total 1797:								1,652.50
<b>1798</b>								
06/17	06/21/2017	1798	SYMBIONT	GEOGRAPHIC INFO SYS	45805	1	1,231.00	1,231.00
Total 1798:								1,231.00
<b>1799</b>								
06/17	06/21/2017	1799	TABER, PAUL	WORK BOOTS	JUNE 6 2017	1	120.00	120.00
Total 1799:								120.00
<b>1800</b>								
06/17	06/21/2017	1800	TRICOM INC/RADIO SHA	FIRE DEPT CHARGE	10346345	1	9.83	9.83
Total 1800:								9.83
<b>1801</b>								
06/17	06/21/2017	1801	USABLUBOOK	SEWER DEPT CHARGES	280409	1	87.38	87.38
Total 1801:								87.38
<b>1802</b>								
06/17	06/21/2017	1802	VIEWPOINT SCREEN PRI	SHIRTS TO SALE-MUSEU	6/6/2017 12:	1	390.75	390.75
Total 1802:								390.75
<b>1803</b>								
06/17	06/21/2017	1803	WALKERS CLOTHING & S	BOOTS WATER DEPT-PIC	8579	1	159.99	159.99
06/17	06/21/2017	1803	WALKERS CLOTHING & S	BOOTS SEWER DEPT-ST	8579	2	98.99	98.99
06/17	06/21/2017	1803	WALKERS CLOTHING & S	BOOTS SEWER DEPT-BL	8579	3	168.99	168.99

GL Period	Check Issue Date	Check Number	Payee	Description	Invoice Number	Invoice Seq	Invoice Amount	Check Amount
Total 1803:								427.97
<b>1804</b>								
06/17	06/21/2017	1804	WEBER PAPER COMPAN	SUPPLIES-POOL	D026496	1	571.85	571.85
06/17	06/21/2017	1804	WEBER PAPER COMPAN	SUPPLIES-POOL	D026890	1	86.70	86.70
06/17	06/21/2017	1804	WEBER PAPER COMPAN	SUPPLIES-POOL	D028756A	1	123.60	123.60
06/17	06/21/2017	1804	WEBER PAPER COMPAN	SUPPLIES-POOL	D028880	1	21.27	21.27
06/17	06/21/2017	1804	WEBER PAPER COMPAN	SUPPLIES-POOL	D029651	1	108.84	108.84
06/17	06/21/2017	1804	WEBER PAPER COMPAN	SUPPLIES-POOL	D030253	1	135.03	135.03
Total 1804:								1,047.29
<b>1805</b>								
06/17	06/21/2017	1805	WISNET	BROADBAND NETWORK	10709	1	1,500.00	1,500.00
Total 1805:								1,500.00
<b>64670</b>								
06/17	06/09/2017	64670	VANTAGE TRANSFER AG	ICMA DEFERRED COMP	PR0603171	1	250.00	250.00
Total 64670:								250.00
<b>64671</b>								
06/17	06/09/2017	64671	WPPA/LEER	UNION DUES POLICE U	PR0603171	1	501.60	501.60
Total 64671:								501.60
<b>64672</b>								
06/17	06/09/2017	64672	TABER, MICHAEL	PAYROLL 32 HRS @10.00	PAYROLL 06/	1	268.39	268.39
Total 64672:								268.39
<b>64673</b>								
06/17	06/16/2017	64673	FELLER, KEYTON	REFUND OVRPYMT WAT	38-0975-04	1	147.45	147.45
Total 64673:								147.45
<b>64674</b>								
06/17	06/16/2017	64674	GRANT CTY CLERK OF C	FORFEITURES & FINES	06/09/2017	1	436.20	436.20
06/17	06/16/2017	64674	GRANT CTY CLERK OF C	BOND-JESSICA J WRIGH	20556202	1	150.00	150.00
Total 64674:								586.20
<b>64675</b>								
06/17	06/16/2017	64675	HING LLC	REFUND OVRPYMT WAT	30-0470-19	1	35.70	35.70
Total 64675:								35.70
<b>64676</b>								
06/17	06/16/2017	64676	LANGE, ROGER	REFUND OVRPYMT WAT	22-0570-03	1	70.27	70.27
Total 64676:								70.27
<b>64677</b>								
06/17	06/16/2017	64677	MEDICAL ASSOCIATES C	353844 ACCT	06/16/2017	1	70.05	70.05

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06/17	06/16/2017	64677	MEDICAL ASSOCIATES C	353844 ACCT	06/16/2017	2	70.05	70.05
Total 64677:								140.10
<b>64678</b>								
06/17	06/16/2017	64678	MEIBORG, TRAVIS	REFUND LATE FEE-POLI	1580FLM89R	1	10.00	10.00
Total 64678:								10.00
<b>64679</b>								
06/17	06/16/2017	64679	MEISTER, DAVID	REFUND OVRPYMT WAT	5-0800-14	1	101.49	101.49
Total 64679:								101.49
<b>64680</b>								
06/17	06/16/2017	64680	MEMORIAL HOSPITAL OF	1007360 ACCT	06/16/2017	1	495.52	495.52
Total 64680:								495.52
<b>64681</b>								
06/17	06/16/2017	64681	ST CROIX HOSPICE	REFUND OVRPYMT WAT	10-0810-03	1	88.58	88.58
Total 64681:								88.58
<b>64682</b>								
06/17	06/16/2017	64682	GRANT CTY CLERK OF C	BOND-COURTNEY GROO	2010271	1	253.50	253.50
Total 64682:								253.50
<b>64683</b>								
06/17	06/16/2017	64683	GRANT CTY CLERK OF C	BOND-COURTNEY GROO	CR 2010271	1	10.00	10.00
Total 64683:								10.00
<b>64684</b>								
06/17	06/21/2017	64684	ALLIANT ENERGY/WP&L	ELECTRIC/HEATING-POLI	JUNE 21 201	1	38.01	38.01
06/17	06/21/2017	64684	ALLIANT ENERGY/WP&L	ELECTRIC/HEATING-EME	JUNE 21 201	2	1.39	1.39
06/17	06/21/2017	64684	ALLIANT ENERGY/WP&L	ELECTRIC/HEATING-STR	JUNE 21 201	3	98.81	98.81
06/17	06/21/2017	64684	ALLIANT ENERGY/WP&L	ELECTRIC/HEATING-LIBR	JUNE 21 201	4	1,236.67	1,236.67
06/17	06/21/2017	64684	ALLIANT ENERGY/WP&L	ELECTRIC/HEATING-PAR	JUNE 21 201	5	1,103.90	1,103.90
06/17	06/21/2017	64684	ALLIANT ENERGY/WP&L	ELECTRIC/HEATING-POO	JUNE 21 201	6	34.07	34.07
06/17	06/21/2017	64684	ALLIANT ENERGY/WP&L	ELECTRIC/HEATING-CITY	JUNE 21 201	7	42.89	42.89
06/17	06/21/2017	64684	ALLIANT ENERGY/WP&L	ELECTRIC-WATER	JUNE 21 201	8	15.79	15.79
06/17	06/21/2017	64684	ALLIANT ENERGY/WP&L	GAS/HEATING-WATER	JUNE 21 201	9	5.65	5.65
06/17	06/21/2017	64684	ALLIANT ENERGY/WP&L	ELECTRIC-SEWER	JUNE 21 201	10	15.78	15.78
06/17	06/21/2017	64684	ALLIANT ENERGY/WP&L	GAS/HEATING-SEWER	JUNE 21 201	11	5.66	5.66
06/17	06/21/2017	64684	ALLIANT ENERGY/WP&L	ELECTRIC-WATER	JUNE 21 201	12	117.48	117.48
06/17	06/21/2017	64684	ALLIANT ENERGY/WP&L	GAS/HEATING-WATER	JUNE 21 201	13	32.89	32.89
06/17	06/21/2017	64684	ALLIANT ENERGY/WP&L	ELECTRIC-SEWER	JUNE 21 201	14	55.67	55.67
Total 64684:								2,804.66
<b>64685</b>								
06/17	06/21/2017	64685	APPLIED MICRO INC	SEWER DEPT SUPPLIES	103886	1	369.99	369.99

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Total 64685:								369.99
<b>64686</b>								
06/17	06/21/2017	64686	AQUAFIX INC	SEWER DEPT CHARGES	21524	1	803.34	803.34
Total 64686:								803.34
<b>64687</b>								
06/17	06/21/2017	64687	ATMOSPHERE COMMER	LIBRARY CHARGES	870417	1	15,307.03	15,307.03
Total 64687:								15,307.03
<b>64688</b>								
06/17	06/21/2017	64688	BEAR GRAPHICS INC	CHECKS-FINANCE DEPT	772862	1	675.33	675.33
Total 64688:								675.33
<b>64689</b>								
06/17	06/21/2017	64689	BRUCE EQUIPMENT	STREET DEPT CHARGES	P03552	1	549.38	549.38
06/17	06/21/2017	64689	BRUCE EQUIPMENT	STREET DEPT CHARGES	P03565	1	70.54	70.54
06/17	06/21/2017	64689	BRUCE EQUIPMENT	STREET DEPT CHARGES	P03582	1	31.32	31.32
06/17	06/21/2017	64689	BRUCE EQUIPMENT	STREET DEPT CHARGES	P03658	1	444.69	444.69
06/17	06/21/2017	64689	BRUCE EQUIPMENT	STREET DEPT CHARGES	W00813	1	1,622.33	1,622.33
Total 64689:								2,718.26
<b>64690</b>								
06/17	06/21/2017	64690	CARDMEMBER SERVICE	FIRE DEPT CHARGES	5/3 - 6/1/17	1	60.00	60.00
06/17	06/21/2017	64690	CARDMEMBER SERVICE	RECREATION CHARGES	5/3 - 6/1/17	2	651.44	651.44
06/17	06/21/2017	64690	CARDMEMBER SERVICE	RECREATION CHARGES	5/3 - 6/1/17	3	285.00	285.00
06/17	06/21/2017	64690	CARDMEMBER SERVICE	RECREATION CHARGES	5/3 - 6/1/17	4	1,595.42	1,595.42
06/17	06/21/2017	64690	CARDMEMBER SERVICE	COUNCIL CHARGES	5/3 - 6/1/17	5	16.87	16.87
06/17	06/21/2017	64690	CARDMEMBER SERVICE	CLERK CHARGES	5/3 - 6/1/17	6	2.03	2.03
06/17	06/21/2017	64690	CARDMEMBER SERVICE	CLERK CHARGES	5/3 - 6/1/17	7	75.00	75.00
06/17	06/21/2017	64690	CARDMEMBER SERVICE	ELECTION CHARGES	5/3 - 6/1/17	8	129.00	129.00
06/17	06/21/2017	64690	CARDMEMBER SERVICE	ELECTION CHARGES	5/3 - 6/1/17	9	100.00	100.00
06/17	06/21/2017	64690	CARDMEMBER SERVICE	COMPUTER CHARGES	5/3 - 6/1/17	10	12.10-	12.10-
06/17	06/21/2017	64690	CARDMEMBER SERVICE	ADMINISTRATION CHAR	5/3 - 6/1/17	11	94.75	94.75
06/17	06/21/2017	64690	CARDMEMBER SERVICE	FINANCE DEPT CHARGE	5/3 - 6/1/17	12	.49	.49
06/17	06/21/2017	64690	CARDMEMBER SERVICE	POLICE DEPT CHARGES	5/3 - 6/1/17	13	1.47	1.47
06/17	06/21/2017	64690	CARDMEMBER SERVICE	ENGINEERING CHARGE	5/3 - 6/1/17	14	24.73	24.73
06/17	06/21/2017	64690	CARDMEMBER SERVICE	MUSEUM CHARGES	5/3 - 6/1/17	15	1.47	1.47
06/17	06/21/2017	64690	CARDMEMBER SERVICE	COMMUNITY PLANNING	5/3 - 6/1/17	16	.98	.98
06/17	06/21/2017	64690	CARDMEMBER SERVICE	WATER DEPT CHARGES	5/3 - 6/1/17	17	2.70	2.70
06/17	06/21/2017	64690	CARDMEMBER SERVICE	SEWER DEPT CHARGES	5/3 - 6/1/17	18	2.69	2.69
06/17	06/21/2017	64690	CARDMEMBER SERVICE	BUILDING INSPECTOR C	5/3 - 6/1/17	19	244.80	244.80
06/17	06/21/2017	64690	CARDMEMBER SERVICE	LIBRARY CHARGES	5/3 - 6/1/17	20	35.95-	35.95-
06/17	06/21/2017	64690	CARDMEMBER SERVICE	LIBRARY CHARGES	5/3 - 6/1/17	21	1,458.00	1,458.00
06/17	06/21/2017	64690	CARDMEMBER SERVICE	PARKS CHARGES	5/3 - 6/1/17	22	1,114.89	1,114.89
06/17	06/21/2017	64690	CARDMEMBER SERVICE	POOL CHARGES	5/3 - 6/1/17	23	578.82	578.82
06/17	06/21/2017	64690	CARDMEMBER SERVICE	PARKS CHARGES	5/3 - 6/1/17	24	199.37	199.37
06/17	06/21/2017	64690	CARDMEMBER SERVICE	PARKS CHARGES	5/3 - 6/1/17	25	612.30	612.30
06/17	06/21/2017	64690	CARDMEMBER SERVICE	LIBRARY CHARGES	5/3 - 6/1/17	26	32.97	32.97
06/17	06/21/2017	64690	CARDMEMBER SERVICE	LIBRARY CHARGES	5/3 - 6/1/17	27	12.50-	12.50-
06/17	06/21/2017	64690	CARDMEMBER SERVICE	LIBRARY CHARGES	5/3 - 6/1/17	28	388.35	388.35

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06/17	06/21/2017	64690	CARDMEMBER SERVICE	MUSEUM CHARGES	5/3 - 6/1/17	29	172.56	172.56
06/17	06/21/2017	64690	CARDMEMBER SERVICE	SWIM TEAM CHARGES	5/3 - 6/1/17	30	2,540.30	2,540.30
06/17	06/21/2017	64690	CARDMEMBER SERVICE	ADMINISTRATION CHAR	5/3 - 6/1/17	31	25.00	25.00
06/17	06/21/2017	64690	CARDMEMBER SERVICE	FIRE DEPT CHARGES	5/3 - 6/1/17	32	413.46	413.46
06/17	06/21/2017	64690	CARDMEMBER SERVICE	FIRE DEPT CHARGES	5/3 - 6/1/17	33	104.90	104.90
06/17	06/21/2017	64690	CARDMEMBER SERVICE	FIRE DEPT CHARGES	5/3 - 6/1/17	34	546.48	546.48
06/17	06/21/2017	64690	CARDMEMBER SERVICE	MUSEUM CHARGES	5/3 - 6/1/17	35	1,437.00	1,437.00
06/17	06/21/2017	64690	CARDMEMBER SERVICE	MUSEUM CHARGES	5/3 - 6/1/17	36	737.32	737.32
06/17	06/21/2017	64690	CARDMEMBER SERVICE	MUSEUM CHARGES	5/3 - 6/1/17	37	31.71	31.71
06/17	06/21/2017	64690	CARDMEMBER SERVICE	COUNCIL CHARGES	5/3 - 6/1/17	38	9.00	9.00
06/17	06/21/2017	64690	CARDMEMBER SERVICE	COMPUTER CHARGES	5/3 - 6/1/17	39	1,299.65	1,299.65
06/17	06/21/2017	64690	CARDMEMBER SERVICE	MAINTENANCE DEPT CH	5/3 - 6/1/17	40	304.85	304.85
06/17	06/21/2017	64690	CARDMEMBER SERVICE	SENIOR CENTER CHARG	5/3 - 6/1/17	41	81.52	81.52
06/17	06/21/2017	64690	CARDMEMBER SERVICE	ENGINEERING CHARGE	5/3 - 6/1/17	42	758.86	758.86
06/17	06/21/2017	64690	CARDMEMBER SERVICE	POLICE DEPT CHARGES	5/3 - 6/1/17	43	6.99	6.99
06/17	06/21/2017	64690	CARDMEMBER SERVICE	POLICE DEPT CHARGES	5/3 - 6/1/17	44	4.50	4.50
06/17	06/21/2017	64690	CARDMEMBER SERVICE	POLICE DEPT CHARGES	5/3 - 6/1/17	45	545.00	545.00
06/17	06/21/2017	64690	CARDMEMBER SERVICE	UNIFORM ITEMS-MALOT	5/3 - 6/1/17	46	39.99	39.99
06/17	06/21/2017	64690	CARDMEMBER SERVICE	POLICE DEPT CHARGES	5/3 - 6/1/17	47	12.50	12.50
06/17	06/21/2017	64690	CARDMEMBER SERVICE	POLICE DEPT CHARGES	5/3 - 6/1/17	48	248.77	248.77
06/17	06/21/2017	64690	CARDMEMBER SERVICE	POLICE DEPT CHARGES	5/3 - 6/1/17	49	.04-	.04-
06/17	06/21/2017	64690	CARDMEMBER SERVICE	POLICE DEPT CHARGES	5/3 - 6/1/17	50	31.80	31.80
06/17	06/21/2017	64690	CARDMEMBER SERVICE	PCA MOVING OUTDOOR	5/3 - 6/1/17	51	2,023.94	2,023.94
Total 64690:								18,989.05
<b>64691</b>								
06/17	06/21/2017	64691	CENTURYLINK	ADMIN PHONE CHARGE	JUNE 3 2017	1	638.89	638.89
06/17	06/21/2017	64691	CENTURYLINK	POLICE PHONE CHARGE	JUNE 3 2017	2	1,020.59	1,020.59
06/17	06/21/2017	64691	CENTURYLINK	FIRE DEPT PHONE CHAR	JUNE 3 2017	3	153.76	153.76
06/17	06/21/2017	64691	CENTURYLINK	EMERGENCY MNGMNT P	JUNE 3 2017	4	142.38	142.38
06/17	06/21/2017	64691	CENTURYLINK	STREET DEPT PHONE C	JUNE 3 2017	5	98.50	98.50
06/17	06/21/2017	64691	CENTURYLINK	MUSEUM DEPT PHONE C	JUNE 3 2017	6	49.57	49.57
06/17	06/21/2017	64691	CENTURYLINK	SENIOR CENTER PHONE	JUNE 3 2017	7	39.76	39.76
06/17	06/21/2017	64691	CENTURYLINK	PARKS DEPT PHONE CH	JUNE 3 2017	8	52.21	52.21
06/17	06/21/2017	64691	CENTURYLINK	POOL PHONE CHARGES	JUNE 3 2017	9	268.36	268.36
06/17	06/21/2017	64691	CENTURYLINK	RECREATION PHONE CH	JUNE 3 2017	10	48.51	48.51
06/17	06/21/2017	64691	CENTURYLINK	LIBRARY PHONE CHARG	JUNE 3 2017	11	318.22	318.22
06/17	06/21/2017	64691	CENTURYLINK	AIRPORT PHONE CHARG	JUNE 3 2017	12	183.27	183.27
06/17	06/21/2017	64691	CENTURYLINK	WATER DEPT PHONE CH	JUNE 3 2017	13	232.85	232.85
06/17	06/21/2017	64691	CENTURYLINK	SEWER DEPT PHONE CH	JUNE 3 2017	14	199.36	199.36
Total 64691:								3,446.23
<b>64692</b>								
06/17	06/21/2017	64692	CENTURYLINK	AIRPORT LONG DISTANC	MAY 31 2017	1	.14	.14
06/17	06/21/2017	64692	CENTURYLINK	RECREATION LONG DIST	MAY 31 2017	2	.07	.07
06/17	06/21/2017	64692	CENTURYLINK	CITY MANAGER LONG DI	MAY 31 2017	3	.12	.12
06/17	06/21/2017	64692	CENTURYLINK	CITY CLERK LONG DISTA	MAY 31 2017	4	.12	.12
06/17	06/21/2017	64692	CENTURYLINK	ENGINEERING LONG DIS	MAY 31 2017	5	.07	.07
06/17	06/21/2017	64692	CENTURYLINK	FIRE DEPT LONG DISTAN	MAY 31 2017	6	.07	.07
06/17	06/21/2017	64692	CENTURYLINK	LIBRARY LONG DISTANC	MAY 31 2017	7	3.93	3.93
06/17	06/21/2017	64692	CENTURYLINK	MUSEUM LONG DISTANC	MAY 31 2017	8	.07	.07
06/17	06/21/2017	64692	CENTURYLINK	PARKS DEPT LONG DIST	MAY 31 2017	9	.07	.07
06/17	06/21/2017	64692	CENTURYLINK	POLICE DEPT LONG DIST	MAY 31 2017	10	71.07	71.07
06/17	06/21/2017	64692	CENTURYLINK	RECREATION LONG DIST	MAY 31 2017	11	.07	.07



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06/17	06/21/2017	64692	CENTURYLINK	SENIOR CENTER LONG	MAY 31 2017	12	.55	.55
06/17	06/21/2017	64692	CENTURYLINK	WATER LONG DISTANCE	MAY 31 2017	13	.28	.28
06/17	06/21/2017	64692	CENTURYLINK	SEWER LONG DISTANCE	MAY 31 2017	14	.28	.28
Total 64692:								76.91
<b>64693</b>								
06/17	06/21/2017	64693	CINTAS CORPORATION #	CLEANING SUPPLIES-PO	446224289	1	138.60	138.60
06/17	06/21/2017	64693	CINTAS CORPORATION #	BROWN MATS-POLICE D	446224289	2	18.83	18.83
Total 64693:								157.43
<b>64694</b>								
06/17	06/21/2017	64694	CUMMINS N POWER LLC	WATER DEPT CHARGES	805-49708	1	813.09	813.09
Total 64694:								813.09
<b>64695</b>								
06/17	06/21/2017	64695	DORNER COMPANY	SEWER DEPT CHARGES	138322-IN	1	234.00	234.00
06/17	06/21/2017	64695	DORNER COMPANY	INFLUENT PUMP VALVES	138420-IN	1	16,172.00	16,172.00
Total 64695:								16,406.00
<b>64696</b>								
06/17	06/21/2017	64696	DREESSENS, DAN	REFUND DAMAGE DEPO	2000616.002	1	50.00	50.00
Total 64696:								50.00
<b>64697</b>								
06/17	06/21/2017	64697	EASTMAN CARTWRIGHT	WATER DEPT CHARGES	20016686	1	12.84	12.84
Total 64697:								12.84
<b>64698</b>								
06/17	06/21/2017	64698	FIRST SUPPLY LLC-PLAT	SUPPLIES-WATER DEPT	10583328-00	1	638.13	638.13
06/17	06/21/2017	64698	FIRST SUPPLY LLC-PLAT	SUPPLIES-WATER DEPT	1546405-00	1	339.31	339.31
06/17	06/21/2017	64698	FIRST SUPPLY LLC-PLAT	SUPPLIES-WATER DEPT	1546405-01	1	353.18	353.18
06/17	06/21/2017	64698	FIRST SUPPLY LLC-PLAT	SUPPLIES-WATER DEPT	1546517-00	1	38.11	38.11
06/17	06/21/2017	64698	FIRST SUPPLY LLC-PLAT	SUPPLIES-WATER DEPT	1547836-00	1	220.56	220.56
06/17	06/21/2017	64698	FIRST SUPPLY LLC-PLAT	SUPPLIES-WATER DEPT	1548127-00	1	60.67	60.67
Total 64698:								1,649.96
<b>64699</b>								
06/17	06/21/2017	64699	FOUR SEASONS LANDS	MUSEUM CHARGES	29239	1	112.50	112.50
Total 64699:								112.50
<b>64700</b>								
06/17	06/21/2017	64700	GAUL, BRIAN	REFUND OVRPYMT WAT	38-1410-10	1	53.30	53.30
Total 64700:								53.30
<b>64701</b>								
06/17	06/21/2017	64701	GRANT CTY CLERK OF C	FORFEITURES & FINES	6/20/2017	1	10.00	10.00

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Total 64701:								10.00
<b>64702</b>								
06/17	06/21/2017	64702	GREEN, VALERIE	REFUND OVRPYMT WAT	9-0730-10	1	129.76	129.76
Total 64702:								129.76
<b>64703</b>								
06/17	06/21/2017	64703	GUNDERSEN HEALTH S	NEW HIRE TESTING-WAT	4-482 6/6/17	1	35.00	35.00
Total 64703:								35.00
<b>64704</b>								
06/17	06/21/2017	64704	HD SUPPLY WATERWOR	METERS	G971873	1	493.48	493.48
Total 64704:								493.48
<b>64705</b>								
06/17	06/21/2017	64705	IWI MOTOR PARTS	SUPPLIES-STREET DEPT	1232884	1	4.29	4.29
06/17	06/21/2017	64705	IWI MOTOR PARTS	SUPPLIES-STREET DEPT	1232885	1	124.99	124.99
06/17	06/21/2017	64705	IWI MOTOR PARTS	SUPPLIES-STREET DEPT	1233480	1	253.57	253.57
06/17	06/21/2017	64705	IWI MOTOR PARTS	SUPPLIES-STREET DEPT	1233932	1	105.36	105.36
06/17	06/21/2017	64705	IWI MOTOR PARTS	SUPPLIES-STREET DEPT	1237130	1	10.68	10.68
Total 64705:								498.89
<b>64706</b>								
06/17	06/21/2017	64706	JOHNSON CONTROLS	POLICE DEPT CHARGES	1-512016490	1	2,067.37	2,067.37
Total 64706:								2,067.37
<b>64707</b>								
06/17	06/21/2017	64707	KS STATE BANK	VOICE LOGGING SYSTE	3349998 201	1	4,619.00	4,619.00
Total 64707:								4,619.00
<b>64708</b>								
06/17	06/21/2017	64708	LEIBFRIED FEED SERVIC	PARKS DEPT CHARGES	16345	1	348.00	348.00
Total 64708:								348.00
<b>64709</b>								
06/17	06/21/2017	64709	MCMULLEN, MARIAH	REFUND OVRPYMT WAT	38-1421-08	1	102.85	102.85
Total 64709:								102.85
<b>64710</b>								
06/17	06/21/2017	64710	MENARDS	SUPPLIES-FIRE DEPT	2125	1	69.94	69.94
Total 64710:								69.94
<b>64711</b>								
06/17	06/21/2017	64711	MIDWEST BUSINESS PR	COPIES-MUSEUM	357088	1	12.12	12.12
06/17	06/21/2017	64711	MIDWEST BUSINESS PR	COPIES-POLICE DEPT	357430	1	180.36	180.36

GL Period	Check Issue Date	Check Number	Payee	Description	Invoice Number	Invoice Seq	Invoice Amount	Check Amount
Total 64711:								192.48
<b>64712</b>								
06/17	06/21/2017	64712	MILESTONE MATERIALS	SEWER DEPT CHARGES	3500045452	1	400.34	400.34
Total 64712:								400.34
<b>64713</b>								
06/17	06/21/2017	64713	MILLER, AMY	REFUND DAMAGE DEPO	2000617.002	1	50.00	50.00
Total 64713:								50.00
<b>64714</b>								
06/17	06/21/2017	64714	MKES ENGINE WORKS	FIRE DEPT CHARGES	JUNE 14 201	1	161.65	161.65
Total 64714:								161.65
<b>64715</b>								
06/17	06/21/2017	64715	MORRISSEY PRINTING I	JMA NEWSLETTER-MUS	37805	1	197.50	197.50
06/17	06/21/2017	64715	MORRISSEY PRINTING I	POSTERS-MUSEUM	37816	1	45.00	45.00
Total 64715:								242.50
<b>64716</b>								
06/17	06/21/2017	64716	OFFICE DEPOT	OFFICE SUPPLIES-POLIC	9337915100	1	106.25	106.25
06/17	06/21/2017	64716	OFFICE DEPOT	OFFICE SUPPLIES-POLIC	9344573580	1	272.76	272.76
06/17	06/21/2017	64716	OFFICE DEPOT	OFFICE SUPPLIES-POLIC	9356665990	1	27.96	27.96
Total 64716:								406.97
<b>64717</b>								
06/17	06/21/2017	64717	PERSONNEL EVALUATIO	POLICE DEPT CHARGES	23715	1	320.00	320.00
Total 64717:								320.00
<b>64718</b>								
06/17	06/21/2017	64718	PETTY CASH/TREASURE	WORK PERMIT-CEMETE	JUNE 21 201	1	20.00	20.00
06/17	06/21/2017	64718	PETTY CASH/TREASURE	WORK PERMIT-RECREAT	JUNE 21 201	2	50.00	50.00
Total 64718:								70.00
<b>64719</b>								
06/17	06/21/2017	64719	PITZEN, MELISSA	REFUND CREDIT BALAN	2000623.002	1	43.00	43.00
Total 64719:								43.00
<b>64720</b>								
06/17	06/21/2017	64720	PLATTEVILLE JOURNAL,	SUBSCRIPTION-BLDG IN	3107 7/2/17	1	18.50	18.50
06/17	06/21/2017	64720	PLATTEVILLE JOURNAL,	SUBSCRIPTION-COMMU	3107 7/2/17	2	18.50	18.50
06/17	06/21/2017	64720	PLATTEVILLE JOURNAL,	ADVERTISING-MUSEUM	MAY 2017	1	171.00	171.00
06/17	06/21/2017	64720	PLATTEVILLE JOURNAL,	ADVERTISING-COUNCIL	MAY 2017	2	197.84	197.84
06/17	06/21/2017	64720	PLATTEVILLE JOURNAL,	ADVERTISING-CLERK DE	MAY 2017	3	224.00	224.00
06/17	06/21/2017	64720	PLATTEVILLE JOURNAL,	ADVERTISING-ADMINIST	MAY 2017	4	65.60	65.60
06/17	06/21/2017	64720	PLATTEVILLE JOURNAL,	ADVERTISING-POLICE D	MAY 2017	5	196.80	196.80
06/17	06/21/2017	64720	PLATTEVILLE JOURNAL,	ADVERTISING-FREUDEN	MAY 2017	6	86.40	86.40

GL Period	Check Issue Date	Check Number	Payee	Description	Invoice Number	Invoice Seq	Invoice Amount	Check Amount
06/17	06/21/2017	64720	PLATTEVILLE JOURNAL,	ADVERTISING-FREUDEN	MAY 2017	7	38.40	38.40
06/17	06/21/2017	64720	PLATTEVILLE JOURNAL,	ADVERTISING-MUSEUM	MAY 2017	8	303.40	303.40
06/17	06/21/2017	64720	PLATTEVILLE JOURNAL,	ADVERTISING-COMMUNI	MAY 2017	9	204.80	204.80
06/17	06/21/2017	64720	PLATTEVILLE JOURNAL,	ADVERTISING-STREET D	MAY 2017	10	131.20	131.20
Total 64720:								1,656.44
<b>64721</b>								
06/17	06/21/2017	64721	POTEMPA, CHRISTINA	REFUND OVRPYMT WAT	16-0530-09	1	121.77	121.77
Total 64721:								121.77
<b>64722</b>								
06/17	06/21/2017	64722	PROHASKA, GARRY C	REIMB CONFERENCE EX	APRIL 28 & 2	1	218.00	218.00
Total 64722:								218.00
<b>64723</b>								
06/17	06/21/2017	64723	REINDERS INC	PARKS DEPT CHARGES	2255793-00	1	900.00	900.00
Total 64723:								900.00
<b>64724</b>								
06/17	06/21/2017	64724	RICE, CATHY	REFUND RENTAL FEE-PA	1729	1	50.00	50.00
Total 64724:								50.00
<b>64725</b>								
06/17	06/21/2017	64725	ROTARY CLUB OF SW WI	ANNUAL MEMBERSHIP D	13	1	200.00	200.00
Total 64725:								200.00
<b>64726</b>								
06/17	06/21/2017	64726	RUNDE, RUTH	REFUND DAMAGE DEPO	2000624.002	1	50.00	50.00
Total 64726:								50.00
<b>64727</b>								
06/17	06/21/2017	64727	SCOTT IMPLEMENT	RECYCLING CHARGES	16417	1	39.90	39.90
06/17	06/21/2017	64727	SCOTT IMPLEMENT	CEMETERY CHARGES	17163	1	148.75	148.75
Total 64727:								188.65
<b>64728</b>								
06/17	06/21/2017	64728	SHARP ELECTRONICS C	COPIES-COMM DEV & PL	11180648	1	155.00	155.00
Total 64728:								155.00
<b>64729</b>								
06/17	06/21/2017	64729	SHERWIN WILLIAMS	STREET DEPT CHARGES	1367-6	1	703.50	703.50
06/17	06/21/2017	64729	SHERWIN WILLIAMS	STREET DEPT CHARGES	1474-0	1	2,212.50	2,212.50
06/17	06/21/2017	64729	SHERWIN WILLIAMS	STREET DEPT CHARGES	8561-1	1	82.50	82.50
06/17	06/21/2017	64729	SHERWIN WILLIAMS	STREET DEPT CHARGES	8563-7	1	942.50	942.50
Total 64729:								3,941.00

GL Period	Check Issue Date	Check Number	Payee	Description	Invoice Number	Invoice Seq	Invoice Amount	Check Amount
<b>64730</b>								
06/17	06/21/2017	64730	SOUTHWEST HEALTH CE	POLICE DEPT CHARGES	825289-6/11/	1	70.00	70.00
06/17	06/21/2017	64730	SOUTHWEST HEALTH CE	RANDOM DRUG & ALCO	850225-6/11/	1	23.00	23.00
Total 64730:								93.00
<b>64731</b>								
06/17	06/21/2017	64731	SOUTHWEST LAWNCAR	LAWN MOWING & TRIMM	1797	1	2,641.40	2,641.40
Total 64731:								2,641.40
<b>64732</b>								
06/17	06/21/2017	64732	SOUTHWEST TECHNICA	FIRE DEPT CHARGES	15713	1	80.00	80.00
06/17	06/21/2017	64732	SOUTHWEST TECHNICA	FIRE DEPT CHARGES	15956	1	59.14	59.14
06/17	06/21/2017	64732	SOUTHWEST TECHNICA	FIRE DEPT CHARGES	15957	1	59.14	59.14
Total 64732:								198.28
<b>64733</b>								
06/17	06/21/2017	64733	SPEE-DEE	FREIGHT WATER DEPT	3296364	1	12.66	12.66
06/17	06/21/2017	64733	SPEE-DEE	FREIGHT WATER DEPT	3307153	1	17.39	17.39
Total 64733:								30.05
<b>64734</b>								
06/17	06/21/2017	64734	STRAND ASSOCIATES IN	SCADA	129502	1	1,257.42	1,257.42
Total 64734:								1,257.42
<b>64735</b>								
06/17	06/21/2017	64735	SUGAR RIVER RAPIDS S	SWIM TEAM CHARGES	TEAM FEES	1	150.00	150.00
Total 64735:								150.00
<b>64736</b>								
06/17	06/21/2017	64736	SW WI COMM ACT PROG	CDBG MONTHLY EXPEN	7283	1	1,374.11	1,374.11
Total 64736:								1,374.11
<b>64737</b>								
06/17	06/21/2017	64737	TRANEL, KYLE	REFUND OVRPYMT WAT	14-0030-02	1	77.68	77.68
Total 64737:								77.68
<b>64738</b>								
06/17	06/21/2017	64738	US CELLULAR	CELL PHONE CHARGES-	195745026	1	179.71	179.71
06/17	06/21/2017	64738	US CELLULAR	CELL PHONE CHARGES-	195745026	2	179.72	179.72
06/17	06/21/2017	64738	US CELLULAR	CELL PHONE CHARGES-	195771912	1	30.83	30.83
06/17	06/21/2017	64738	US CELLULAR	CELL PHONE CHARGES-	195771912	2	30.83	30.83
06/17	06/21/2017	64738	US CELLULAR	CELL PHONE CHARGES-	195771912	3	165.58	165.58
06/17	06/21/2017	64738	US CELLULAR	CELL PHONE CHARGES-	195771912	4	321.92	321.92
Total 64738:								908.59
<b>64739</b>								
06/17	06/21/2017	64739	VON GLAHN AUTO SALE	SERVICE/REPAIRS-FIRE	15507	1	129.75	129.75

GL Period	Check Issue Date	Check Number	Payee	Description	Invoice Number	Invoice Seq	Invoice Amount	Check Amount
06/17	06/21/2017	64739	VON GLAHN AUTO SALE	SERVICE/REPAIRS-FIRE	15509	1	113.08	113.08
Total 64739:								242.83
<b>64740</b>								
06/17	06/21/2017	64740	WARD, MARILYN	REFUND DAMAGE DEPO	2000609.002	1	50.00	50.00
Total 64740:								50.00
<b>64741</b>								
06/17	06/21/2017	64741	WESTPHAL & COMPANY I	SEWER DEPT CHARGES	38185	1	404.00	404.00
Total 64741:								404.00
<b>64742</b>								
06/17	06/21/2017	64742	WEYGANTS APPLIANCE I	SERVICE/REPAIRS-WATE	34363	1	64.95	64.95
Total 64742:								64.95
<b>64743</b>								
06/17	06/21/2017	64743	WISCONSIN DNR	WASTEWATER LAB CERT	122003310-2	1	3,550.54	3,550.54
06/17	06/21/2017	64743	WISCONSIN DNR	STORMWATER MUNICIPA	122066120-2	1	1,500.00	1,500.00
Total 64743:								5,050.54
<b>64744</b>								
06/17	06/21/2017	64744	WISCONSIN PUBLIC RAD	ADVERTISING-SENIOR C	IN-11705270	1	70.00	70.00
Total 64744:								70.00
<b>64745</b>								
06/17	06/21/2017	64745	WN HARNESS SHOP	WATER DEPT CHARGES	844015	1	82.50	82.50
Total 64745:								82.50
<b>64746</b>								
06/17	06/21/2017	64746	WOODWARD COMMUNIT	ADVERTISING-POLICE D	153811-1705	1	616.80	616.80
06/17	06/21/2017	64746	WOODWARD COMMUNIT	ADVERTISING-COMMUNI	153811-1705	2	1,511.01	1,511.01
06/17	06/21/2017	64746	WOODWARD COMMUNIT	ADVERTISING-MUSEUM	153811-1705	3	479.20	479.20
06/17	06/21/2017	64746	WOODWARD COMMUNIT	ADVERTISING-ADMINIST	153811-1705	4	187.00	187.00
06/17	06/21/2017	64746	WOODWARD COMMUNIT	ADVERTISING-SR CTR	174596-1705	1	66.40	66.40
Total 64746:								2,860.41
<b>64747</b>								
06/17	06/21/2017	64747	ZIEBELL WATER SERVIC	WATER DEPT CHARGES	237631-000	1	940.50	940.50
Total 64747:								940.50
Grand Totals:								254,546.46



## **BOARDS AND COMMISSIONS VACANCIES LIST**

As of 6/14/17

- Board of Appeal (ET Zoning)** (3 year terms ending 4/1/20)
- Historic Preservation Commission Alternate** (partial term ending 5/1/18)
- Parks, Forestry & Recreation Committee** (partial term ending 6/1/18)
- Commission on Aging** (2 - 3 year terms ending 7/1/20)
- Museum Board** (4 year term ending 7/1/21)
- Redevelopment Authority Board** (2 - 5 year terms ending 7/1/22)

### **UPCOMING VACANCIES - August 1, 2017**

None

Application forms for the City of Platteville Boards and Commissions are available in the City Clerk's office in the Municipal Building at 75 N Bonson Street, Platteville, WI or online at [www.platteville.org](http://www.platteville.org). Please note that most positions require City residency.

# PROPOSED LICENSES

June 27, 2017

## Junk Yard License

- Pauline Chandler & Sons at 670 N Court Street

## 1 Year Operator License

- Kyle J Albrecht
- Eleanor A Clement
- Jennifer S Fure
- Amanda S Mixdorf
- Blake R Nyffenegger
- Mary A Schleicher
- Ethan W Zielinski

## 2 Year Operator License

- Krystal M Francis
- Lori K Gratz
- Michelle E Gunzel
- Craig R Klein
- Kimberly B Minett
- Denise M Mulholland
- Karla M Pluemer
- Elizabeth T Reuter
- Morton E Stephens
- Nickolas B Vance
- Becki L Voigts



Police & Fire Commission  
Regular Meeting Minutes  
March 7, 2017  
Platteville Fire Department  
275 E. Main St., Platteville, WI

Roll Call: Tim Boldt, Jane Peoples, Bob Weier, Mike Dalecki, Council Liaison Eileen Nickels, Fire Chief Ryan Simmons, Chief of Police Doug McKinley

- The meeting was called to order at 5:05 p.m. by President Boldt
- The meeting minutes from the regular meeting of the PFC on December 6, 2016 were approved unanimously (motion by Peoples, 2<sup>nd</sup> by Weier).
- There were no Citizen Comments or Observations
- Fire Department Update: membership is at 58 of an authorized strength of 60; the current group of recruits is finishing their training in April-members are currently in Fire Fighter I, Fire Fighter II, and Entry Level Fire Fighter training; most of their UW-P members will remain in the area for the summer; the FD had 181 calls in 2016; on 3/13 the annual retiree dinner will also feature invitations to local law enforcement members and EMS crew members; Dave Niehaus will be retiring on 2/3/18; the position will be filled by the City and the position description will be updated as needed; the new Engine #9 has arrived and the old Engine #9 will be donated to SWTC after approx. 35 years of service
- Police Department Update: Field Training is still underway for Officers Simeon Morell and Quinten Strand; the PD is prepping for the installation of new 911 equipment and software; a new call logger will be installed soon as well; alcohol enforcement at licensed establishments was also discussed, particularly as it relates to underage persons in restaurants which have Class B Liquor Licenses.
- The meeting then formally adjourned at 5:33 p.m. (motion by Peoples, 2<sup>nd</sup> by Dalecki) and the attendees received a tour of the new Engine #9.

Respectfully Submitted,

Doug McKinley  
Chief of Police

**Community Safe Routes Committee**  
**April 17, 2017**  
**6:00 p.m.**  
**75 North Bonson Street, Platteville, WI**  
**G.A.R. – City Hall**

MINUTES

Attendees: Kristina Fields, Don Francis, Lynn Verger, Cindy Tang

Staff attendees: Howard Crofoot, Luke Peters

1. Call to order at 6:00 pm
2. Approval of Minutes — March 20, 2017 – motion to approve, as written, by Lynn, second by Don, motion passed unanimously.
3. Citizen Comments, Observations & Petitions
  - a. Don is working with Southwest Wisconsin Regional Planning Commission (SWWRPC) on keeping an updated link for the Platteville Safe Routes to School (SRTS) plan and work that had been done in the past. Currently there is a link on the City website that links to the approved Safe Routes to School Plan, maps, and documents that have been created. It links to the Southwest Wisconsin Regional Planning site on Safe Routes to School for the region, followed by another link for the City of Platteville. From there, one can find the Platteville SRTS and other bike/ped projects that we have worked on with the help of SWWRPC.
  - b. Cindy said that she is met with Marklein and Tranel to raise their awareness of the importance of improving the bike/pedestrian accessibility of the signalized intersection of Water St. and Business 151 and to be on the lookout for potential funding opportunities.
  - c. Luke is working on a single track bike trail map for Platteville.
  - d. Kristina noted that the City bus is speeding down Camp Street.
4. New Business
  - a. Details of North Platteville Loop Bicycle Lanes
    - 1) Cross section discussions
    - 2) Draft letter discussion
    - 3) Timeline – will request to present idea, map, cross sections to Council for May 9 meeting and after council's feedback, CSRC will discuss next steps.
    - 4) Public meeting location, date, time
    - 5) Draft letter to public
5. Old Business
  - a. WisDOT teaching safe cycling, 9 am – 4 pm Saturday, April 29, see flier
  - b. Feel free to distribute, RSVPs required, free
6. Adjourn

Minutes submitted by Kristina Fields, 4/25/17

If attendance requires special accommodation, Please contact (608)348-9741, Ext. 2238

**MINUTES**  
**PLATTEVILLE HISTORIC PRESERVATION COMMISSION**  
**May 2, 2017 - 6:00 PM**  
**Council Chambers at City Hall**

MEMBERS PRESENT: Ken Kilian, Arlene Siss  
ALTERNATES PRESENT: Garry Prohaska  
MEMBERS ABSENT: Tammy Black, Paul Mariskanish  
STAFF PRESENT: Ric Riniker, Building Inspector  
OTHERS PRESENT: Garret Hefter

DISCUSSION

Garry Prohaska would desire becoming a regular member of HPC rather than an alternate member of HPC. If this would happen, the HPC would need to find two alternate members to serve.

MINUTES

Motion by Siss, second by Prohaska, to approve the minutes of the April 25, 2017 meeting as printed.  
Motion carried.

HP17-02

Motion by Siss, second by Prohaska, to table action on this request because no one was present to answer questions. Motion carried. It was noted that the HPC would only take action on this request at a regular meeting, not at any special meeting.

DISCUSSION

It was noted that Commission members need copies and information when the City receives or responds to agencies pertaining to historic preservation. This would allow Commission members to respond also.

It was also noted that "MOA" is a memorandum of agreement and that HPC wants to be involved in each of these.

A copy of the reply that the City received, per Karen Kurt, shall be supplied to the HPC as soon as possible.

Discussion also led to the Advisory Council, which is at the Federal level. This group is known as the "big dog". HPC can go to them if needed, but should go to the State first. The Advisory Council is within the Standards of Rehabilitation which is part of the National Park Service.

WAHPC (conference update) continued. Garry discussed historic tax credits stating that HUD projects for affordable housing that use historic tax credits are moved to the top of the list for State consideration. He also ordered booklets from HUD which he will give to each City of Platteville Council member and Historic Preservation Commission members. Prohaska also submitted his conference expenses to the City for reimbursement.

Gates Hotel - Discussion again led to the previous discussion that HPC wants to stay informed immediately of all incoming and outgoing information to other agencies or committees.

Regarding historic property identification and identification process, Joe Derosé needs to be added to our electronic database. He should receive a copy of all HPC agendas. This information should be sent in a timely manner.

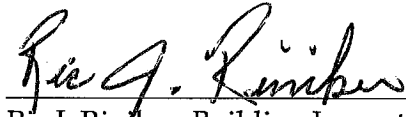
ANNOUNCEMENTS

Arlene Siss informed members of the "soon to begin" replacement of the front entrance platform at Stone Cottage.

ADJOURNMENT

Motion by Siss, second by Prohaska, to adjourn. Motion carried.

Respectfully submitted,



\_\_\_\_\_  
Ric J. Riniker, Building Inspector

\_\_\_\_\_  
June 6, 2017

Date Approved



## Platteville Museum Board Minutes April 19, 2017

**Board Members Present:** Tracey Roberts, Garrett Jones, Bill Van Deest, Marilyn Gottschalk, Dee Woolf, Herb Reichelt

**Absent:** none.

**Others Present:** Diana Bolander (Board Liaison), Katherine Westaby

**Call to order** at 4:03 by Board President Roberts

**Minutes** of March 15, 2017 Museum Board meetings approved on motion by Bill, seconded by Dee.

**Accessions/Deaccessions** – none

**Director's Monthly Report** – see attached.

There are now 153 items processed in Past Perfect software. We've raised \$17,762 toward our \$50,000 goal.

**Collections Management Report** – see attached

One recently removed (and one slated to be removed) "Welcome to Platteville" signs were proposed for accession.

Board decided to not accession these signs on motion made by Garrett, seconded by Herb. The board does not believe these signs fit within the collections policy.

Insulation panels have been installed in the southeast room of collections storage to upgrade and protect artifacts from UV radiation and ranges in temperature and humidity.

**JMA Monthly Report** – see attached

### **Subcommittees**

Volunteer Program Subcommittee

Goal is to put together a handbook to clarify expectations for volunteer workers before summer. Committee has met twice, meeting again April 20 at 11:00 a.m.

### **MAP Committee**

MAP reviewer has been chosen; she is affiliated with Log Cabin Village in Fort Worth, TX, an institution that has been through personnel and financial transitions similar to those currently facing our Museums. She will be in town on August 2 and 3, 2017. The MAP committee met recently to continue the MAP analysis in preparation for her visit.

### **Old Business**

Discussion of the future and potential options regarding the Christmas program and Classic Toy Train show, two programs that are particularly time-intensive and financially burdensome. There was consensus that continuing the Christmas program in its current format is not viable. The Board decided that we will not hold a Christmas program this year, on motion from Bill, second from Marilyn.

The Board supports a revision of the train show to shorten the total length of the program (set up to take down), make it more hands-on and user-friendly, and generate more revenue; passed on motion of Bill, and second from Marilyn.

### **New Business**

Annual Museums' Report Draft accepted, with revisions, on motion from Bill, second from Dee.

MAP Financial Analysis, completed by Diana, was briefly examined. We will hold a separate meeting sometime before the MAP program deadline to discuss this further.

### **Announcements**

April 25, 2017 5:00-7:00 p.m. -- Business After Hours at the Museums for Young Professionals Week

April 30, 2017 3:00-5:00 p.m. -- "Big Badger Fair" Exhibit Opening, Members Reception

May 6, 2017 11:00 am – 2:00 p.m. -- Big Badger Fair Family Day

May 13, 2017, 11:00 a.m. and 3:00 p.m. -- Lead Pour

May 17, 2017 4:00 p.m. – Next Museum Board Meeting

May 20, 2017, 11:00 a.m. - 2:00 p.m. -- Mining Family Day

**Adjournment** at 5:33 on motion by Bill, second from Garrett.

Submitted by Garrett Jones, Board Secretary

**MINUTES**  
**PLATTEVILLE HISTORIC PRESERVATION COMMISSION**

June 6, 2017 at 6:00 p.m.  
Council Chambers at City Hall

MEMBERS PRESENT: Ken Kilian, Arlene Siss, Bill Cramer, Tammy Black  
ALTERNATE MEMBERS PRESENT: Garry Prohaska  
MEMBERS ABSENT: None  
MEMBERS EXCUSED: Paul Mariskanish  
STAFF PRESENT: Joe Carroll, Ric Riniker  
OTHERS PRESENT: Elyssa Vondra – Intern for Platteville Journal, Barb Browning

**APPROVAL OF MINUTES**

May 2, 2017: Prohaska had some recommended changes.

Motion by Prohaska to approve the minutes as presented.modified. Second by .Siss. Motion approved.

**GATES HOTEL – UPDATE**

Kilian mentioned that the last item he received was a letter from the City dated May 17<sup>th</sup>.

Carroll provided an update regarding the property status.

General Capital has been informed by WHEDA that they will be awarded the low-income housing tax credits for the redevelopment project. They are now working on the remaining financing.

The City had been informed by HUD that the City is required to contact all the Native American Tribes that were historically present in the area and allow them to consult on the redevelopment project. All eleven of the Tribes have been contacted and they have 30 days to inform the City if they wish to consult on the project, which would be June 19th.

Carroll handed out a letter from the Advisory Council on Historic Preservation (ACHP), dated June 5, 2017. The letter states that according to the criteria for Council involvement in their regulations, the need for ACHP review does not apply to this undertaking. Because of that determination, they will no longer be participating in the consultation. This would only change if one of the other consulting parties requested their involvement.

Kilian asked about the negotiations with General Capital. Carroll responded that since they just recently were notified of the tax credits, that conversation has not taken place yet. That is step one of the proposed action plan, so that will be coming in the near future.

Prohaska asked that the Commission be notified in a timely manner regarding those negotiations. Kilian asked what form that meeting will take and if the Commission can be involved. Carroll will discuss this with the City Manager.

There was a discussion regarding the four proposed action steps. Prohaska mentioned that the building would need to be moved in two parts, which would be expensive and difficult. The building would maintain its historic value if relocated anywhere within the City. It doesn't have to be in the downtown

area or have the same orientation. Having it nearby would be preferred. Carroll mentioned there are two vacant lots that the City owns, which were formerly Kallembach houses. These would be potential locations.

Anyone that wants the building would be responsible for the costs of moving. There was a suggestion to ask General Capital if they would cover part of the cost of moving, but consensus is that is not likely to happen.

Kilian commented about the letter from the Main Street program to the Council regarding the building. He disagreed with the comment that the Main Street program has faith in the Council to do what is best. He disagrees because the Council is not doing what is best and feels that the Council is biased against historic preservation.

There was a discussion regarding what the Commission can do now. Kilian proposed meeting again on June 20<sup>th</sup>. Prohaska asked about next week. The 15<sup>th</sup> at 6:00 pm was suggested. Black needed to check her calendar, and Kilian would check with Mariskanish.

## **GRANT APPLICATION – DETERMINATION OF HISTORIC SIGNIFICANCE OF BUILDINGS**

Kilian and Prohaska had already discussed some potential buildings that could be considered for additional research. Kilian has already thought of a few buildings that could be threatened. Prohaska talked to Tim Heggland and Joe DeRose. DeRose suggested considering applying for a grant that would focus on identifying potentially significant buildings. The grant could cover the costs of updating the survey and researching the properties. The City would write the grant application. Kilian suggested that we don't need a general update, we need information on particular buildings.

Prohaska talked about getting volunteers to do some of the research. James Hibbard could provide some guidance on the process. The grant would cover applying for designation for particular buildings. While we are waiting for the grant, volunteers could do some basic research in preparation for the consultant. We would focus on buildings that have not had adequate research, and buildings that are most likely to be threatened. This process should reduce some of the costs of the consultant, which would allow more buildings to be included.

Carroll will contact Joe DeRose regarding the grant application.

Cramer mentioned that the senior center did a mapping project for downtown. They got a grant to do some of this work, and they have some relevant information through that project.

Prohaska mentioned some work he has been doing with UWP students on finding and mapping native burial grounds in the City. He has heard that there may be three potential locations for burial grounds in the City – Indian Park, Legion Field, and one other location. He is also looking into location for the Block House and Fort Dodbe that were in Platteville.

## **2018 WAHPC CONFERENCE**

April 20<sup>th</sup> and 21<sup>st</sup> is the date of the conference. There were about 50 people attending the recent conference in Reedsburg. The museum would be a good location for some events, that way people could also view the exhibits. Tours are usually included on the second day, and the Stone Cottage

could be one of the sites to visit. We should begin reserving a block of rooms. Checking with more than one hotel would be good to determine the rates. About half the people may be likely to stay overnight. Friday night usually includes a dinner (pay your own) and an awards ceremony. Some catering during the Saturday event would be included. Additional details will need to be figured out at a later meeting.

## **ANNOUNCEMENTS**

Barb Browning mentioned some concerns with the house next to her property at 335 Division Street. There has been no activity on the construction recently, and she is concerned about the appearance of the property. Riniker mentioned that the property owner has received citations for other properties, but is not sure of the status of the permit for this project. Carroll and Riniker both agreed that this was not a Historic Preservation Commission issue. Staff will check on the status of the permit and pursue enforcement if warranted.

Siss mentioned a notice that she received regarding a building demolition for a house at 495 W. Mineral Street, which is in the West Main Historic District. The house is old but not in very good condition.

The Stone Cottage is working on events for the summer. They have been open on Saturday and Sunday from 1 to 4. Also looking at times by appointment. Some building improvements have been done recently.

Prohaska asked Riniker about getting a list of building demolitions that could be used to update the historic survey. Also possibly any buildings that were moved.

Cramer mentioned a Facebook page called Historic Platteville Images, which is used to provide information on the history of Platteville. The information from the previous mapping work at the senior center is also on there.

## **ADJOURN**

Motion by Siss to adjourn. Second by Cramer. Motion approved.

Submitted by Joe Carroll



**Minutes of the Platteville Public Library Board of Trustees Board Meeting**  
**Thursday, May 4 2017**  
**6:00 P.M. City Hall**

In attendance: Eileen Nichols, James Swenson, Page Leahy, Anne Otto, Kelly Podach Francis, Betsy Ralph-Tollefson, and Director Lee-Jones

- I. **CALL TO ORDER:** The meeting was called to order at 6:10 by Betsy Ralph-Tollefson
  
- II. **ELECTIONS AND APPOINTMENTS**
  - A. **Officer Appointments**
    1. Motion by Tollefson/Leahy for Kelly Podach-Francis as President, motion passed
    2. Motion by Podach-Francis/Tollefson for Leahy as Vice President/Treasurer, motion passed
    3. Motion by Leahy/Swenson for Otto as secretary, motion passed
  - B. **Meeting time and day**

Motion by Leahy/Podach-Francis to continue with meetings on 1st Tuesday at 6:00, motion passed
  - C. **Committee Appointments**
    1. Tollefson - personnel
    2. Podach-Francis - building and grounds
    3. Leahy and Ralph-Tollefson - personnel
    4. Swenson - technology
  
- III. **CONSIDERATION OF CONSENT AGENDA:** Motion to approve by Swenson/Leahy, motion carried.
  
- IV. **CITIZENS' COMMENTS, OBSERVATIONS and PETITIONS, if any:** none
  
- V. **REPORTS**
  - A. Municipal Financial Report
  - B. Director's Report
  - C. City Council Report
  - D. Foundation Report - They treated the staff to lunch today. Fundraising is going well, messaging will soon transition to "The next chapter", and capital campaign will no longer be the focus. Any additional funds will go to keeping the new building operational. Gala is tentatively scheduled for September 16th.
  
- V. **BUSINESS**
  - A. Approval of April Bills- Motion to approve by Otto/Tollefson, motion carried.
  - B. Donor Wall - Donor tree is the library's responsibility, we have received two quotes. We will wait to see what the Foundation is doing with the major donor wall before we begin designing the 500 Friends and Families donor tree.
  - C. Meeting Room Policy - A special committee will meet to fine-tune the details of the Room Use Policy. Suggestions from the Board included:
    - Community Room
      - City room rental fees will be a starting point for private/profit fees.
      - There may be additional charges for excessive damage which needs to be added to contract.
      - Profit vs. non-profit use of the conference room was discussed in detail.

- No fees for use of equipment.
- 7 A.M. to 10 P.M. are the hours that people can rent.
- Reserved four times a month.
- Reserve a year out.

Large group study room

- Reserved four times a month. Reserve a year out.

Study Rooms

- Two hour limit.
  - Free. Use as many times you want a month.
  - Reserve a year out.
  - Rooms not reserved are a first come/first serve basis.
- D. Patron Behavior Policy - Discussion included how to handle unsupervised children, the age of requirement for the care of young children in the library. Director Lee-Jones is proposing that a caregiver must be 14 or older, rather than our current policy of 16 or older. The Board will revisit and modify the policy at the next regular meeting.
- E. New Library discussion – The Board discussed a safety concern regarding the 2<sup>nd</sup> floor stair rail. Electrical outlets under the stairwell, and A/V details were discussed.

**ADJOURNMENT** - Motion to Adjourn at 7:27 - Francis Podach, seconded by Tollefson, motion carried.

**Next Library Board Meeting: June 6, 2017 6:00 PM**

Minutes respectfully submitted, Anne Otto

**WATER & SEWER COMMISSION MINUTES**  
**MONDAY, May 8<sup>th</sup>, 2017**  
**4:00 PM**

Water and Sewer Commission Secretary Davis called the Regular Meeting of the City of Platteville Water and Sewer Commission to order on Monday, May 8th at 4:00 pm in the Council Chambers of the Municipal Building.

**W/S Commission members present:** Pete Davis, Max Anderson, Sarah Fosbinder, Ken Kilian, Tom Nall, Barb Stockhausen

**W/S Commission members excused:** Austin Polebitski

**W/S Commission members absent:**

**City Staff present:** Director of Public Works - Howard Crofoot, Utility Superintendent - Irv Lupee, and Financial Operations Manager - Barb Johnson

**City Staff absent:**

**Citizens' Comments – NONE**

The Consent Calendar was presented for consideration. **Motion by Nall, seconded by Kilian to approve the Consent Calendar as presented:** April 10<sup>th</sup>, 2017 Minutes, April Financial Report, April Bank Reconciliation and Investments Report, Payment of Bills (4/6/2017 – 5/3/2017), April Water Quality Report. Discussion on Symbiont invoice – company contracted to help with updating lead service line customers – approximately 377 customers. **Motion carried.**

**ACTION ITEMS:**

**NONE**

**ITEMS OF DISCUSSION:**

**Elm Street Update** – Crofoot stated the portion from Pine to Main underground is done. Work on the curb and gutter will begin May 9, 2017. Then they will start on the water main starting north of Main.

**Ellen / Laura Street Update** – Crofoot stated that Alliant started moving and replacing gas lines. Work starting their portion of the project between May 15 – May 25. They will start at Anytime Fitness and work their way North. Lead service lines will be replaced during the project.

In addition to the items on the agenda, there was discussion regarding the lead service line replacement. This is not mandatory, but we are encouraging residents to have them replaced. As of May 8<sup>th</sup>, each property can receive up to \$1,140.

**Motion made by Fosbinder to adjourn, seconded by Stockhausen. Motion carried.**

Meeting adjourned at 4:15 pm.

Respectfully Submitted:

Barb Johnson  
Financial Operations Manager

## **PARKS, FORESTRY, & RECREATION COMMITTEE**

### **May 15, 2017 Minutes**

The regular meeting of the Platteville Parks, Forestry, and Recreation Committee of the City of Platteville was called to order by Brian Laufenberg at 7:00 p.m. at in the GAR Room of City Hall.

#### **ROLL CALL**

Present: Brian Laufenberg, Rachel Culbertson, Don Francis, and Jaime Keef

Not Present: Hap Daus, Jessica Schulenburg, and Molly Zuehlke

Others in Attendance: Howard Crofoot, Luke Peters, and Carley Borcharding.

#### **APPROVAL OF MINUTES**

A motion was made by Rachel Culbertson to approve the minutes from March 20, 2017, second by Jaime Keef. Motion carried.

#### **CITIZEN COMMENT**

- a. Carley Borcharding from 160 W Knoll Wood Way spoke to the committee regarding a proposal from Bob Cody to donate the property at 250 W Knoll Wood Way to the City of Platteville. She was not in favor of accepting the property as-is, but would instead like for Mr. Cody to clean up the property before the City would accept it as a donation.

#### **NEW BUSINESS**

- a. **Park Master Plan:** Luke Peters announced to the committee that in the upcoming meetings we would be working on updating the Parks Master Plan. At this point this was just an announcement so the committee could start gathering ideas.
- b. **Elect New President:** With several members absent there was no discussion or action.

#### **OLD BUSINESS**

- a. **Park Naturalization Update:** Luke Peters provided an update on the processes that had been made on naturalizing Knoll Wood Park. After a letter was sent out to neighboring residents the proposal was brought before the Common Council. The Council approved the naturalization and work will begin shortly.

#### **NEXT MEETING**

Next meeting will be a special Meeting on May 25, 2017 at 5pm at 250 W Knoll Wood Way.

#### **ADJOURNMENT**

A motion to adjourn was made at 7:35 p.m. by Jaime Keef, seconded by Rachel Culbertson. Motion carried.

Minutes submitted by Luke Peters

## **PARKS, FORESTRY, & RECREATION COMMITTEE**

### **May 25, 2017 Minutes**

The special meeting of the Platteville Parks, Forestry, and Recreation Committee of the City of Platteville was called to order by Brian Laufenberg at 5:00 p.m. at 250 W. Knollwood Way.

#### **ROLL CALL**

Present: Brian Laufenberg, Rachel Culbertson, Hap Daus, Don Francis, Jaime Keef, Jessica Schulenburg and Molly Zuehlke,

Not Present: None

Others in Attendance: Howard Crofoot, Carley Borcharding – 160 W Knollwood Way, Bruce Schmidt – 190 W. Knollwood Way

#### **NEW BUSINESS**

##### **a. Cody Property Donation:**

Discussion took place regarding Mr. Cody's proposal to donate the property at 250 W. Knollwood Way to the City of Platteville. There is a small flat area that was filled in over the years. There is a steep portion to the rear (north) of the property. Mr. Cody has not been able to sell it due to the steep slopes. He tried to sell to the adjoining properties and was unable to do so. He would like to donate it to the City for Parks/greenspace.

Committee members looked at the property and were invited by Mr. Bruce Schmidt, neighbor to the east at 190 W. Knollwood Way, to cross his property to view the Cody parcel from the trail. Mr. Schmidt believes the property is an eyesore and says there is junk and other construction debris on the parcel. Ms. Carley Borcharding had no comments.

Staff presented that it could only be used as greenspace. It would increase City costs for maintenance of the portion that is flat near Knollwood Way.

Hap Daus made a motion that the parcel NOT be accepted by the City. Motion failed for lack of Second.

After discussion & revision, Jaime Keef made a Motion to accept the property only if the current owner "cleans" it. Said "cleaning" means removal of foreign matter and dead trees. Molly Zuehlke Seconded the Motion. Motion Passed with no dissent.

#### **ADJOURNMENT**

A motion to adjourn was made at 5:20 p.m. by Jaime Keef, seconded by Hap Daus. Motion carried.

Minutes respectfully submitted by Howard B. Crofoot

**Commission On Aging**  
**May 18, 2017**  
**Platteville Senior Center**

Present: Linda Appenzeller, Dick Bonin, Debara Browning, Bill Cramer, Pauline Gerhardt, Josephine Kischer, John Klosterman, Sr.Ctr.Mgr. Jon Meidinger, Tom Nall, and Jill Goffinet

Not present: Luke Peters, Janet Sudmeier

- I. Meeting is called to order by Dick Bonin at 9:05 a.m.
- II. Welcome Tom Nall, who is newly appointed liaison to the City Council.
- III. Secretary points out that In the Minutes of April 21<sup>st</sup> the last paragraph of III. a. needs to be corrected to “In response to Bill Cramer’s question on “what if the school district **does** want to sell.... (take out **not**), and in VI. “Warco” Transportation. Motion by Bill Cramer to accept Minutes as corrected, second Linda Appenzeller, all in favor, Minutes approved.
- IV. Reports:
  - a. Jon Meidinger: Update on transition to O.E.Gray building - A letter of Intent between the City and PASS was presented to the Council and it should be considered at next Tuesday’s meeting.  
Jon and Jill attended Angie Donovan’s class on marketing at Laura’s College. They have developed an excellent plan for the Senior Center. Jon had an interview with WGLR which will be aired in early June. Jon and others met with representatives from the School District to determine what needs to be done to prepare the facility for the Senior Center’s move.  
Jill mentioned the many activities that have been taking place at the Senior Center. There will be a Brat Sale at Heiser’s on June 10<sup>th</sup> and the Senior Center will have a stand at the Farmers’ Market on May 19<sup>th</sup> from 8:00 a.m. until Noon.

- b. Tom Nall:
    - He asks us to give him any questions we may have for the Council, so he can get them answered for us at their next Meeting.
    - He does not expect any problems with the plans for our move to O.E.Gray.
    - The apartment project (at the Ford site) is progressing and so far the tear down may happen at the end of August. They are still considering alternatives for the Gates Hotel, but at this point the developer is planning to tear it down. The cost of renovation and the need for parking has to be a consideration here.
    - Tom thinks the new Library may open the first of June and the hotel in September.
  - c. Bill Cramer reports that he, Jon Meidinger and Bill Richards went to the Clinton IA Community Center to get some ideas on self-funding.
- V. Business:
- a. Jon reviews the Commission's Mission statement and thinks we may have been too exclusive to the Senior Center and should get more involved with other Senior issues. For example: it is noted that there are no benches or other accommodations at the Bus stops and Seniors have to wait standing, which is very difficult for many. Debara noted that the buses don't wait for anyone to exit a building where they may have been waiting; the drivers stop, look around and then take off. It does not give anyone a chance to exit the building and board the bus. It is suggested that there could be a sign to indicate when someone is waiting so the bus would stop long enough. Also, during the summer months there is only one bus operating and the wait is up to an hour.
  - b. We may want to consider a different location for our meetings and their frequency to accommodate branching out into other areas concerning senior citizens.
- VI. Pauline and Linda are going off the Commission, with their last meeting being in June. They can reapply and join again after one year.
- VII. Next meeting is on June 16<sup>th</sup> at 9:00 a.m.
- VIII. Motion to adjourn Bill Cramer, second Josephine, all in favor, meeting adjourns at 10:35 a.m.

Submitted by Josephine Kischer, Secretary

**City of Platteville**

**STAFF REPORT AND FISCAL NOTE**

Original       Update

**Title:**

Land Donation – Lot 21 Oakhaven Subdivision

**Policy Analysis Statement:**

**Brief Description And Analysis Of Proposal:**

Bob Cody, the developer of the Oakhaven subdivision, still owns one vacant lot remaining in that development. Mr. Cody believes that the lot is not buildable due to the steep slope of the property. Rather than sell it at a discount to someone that may end up having problems constructing a home, he is interested in donating the lot to the City.

The lot is 19,781 sq. ft. in area, and has 125' of frontage onto Knoll Wood Way. The lot has access to water and sewer in the street and within a utility easement that runs along the southern boundary of the lot. The lot is adjacent to City-owned greenspace, which includes a bike/walking trail. Due to the slope, size and location of the lot, this property is only suitable for green space, rather than active recreation or other uses.

**Recommendation:**

The Plan Commission considered this request at their June 5<sup>th</sup> meeting and recommended denial.

The Parks, Forestry and Recreation Committee approved a Motion to accept the property only if the current owner “cleans” it. Said “cleaning” means removal of foreign matter and dead trees.

Staff recommends denial; however, if the Plan Commission/Common Council wish to accept the property, that the current owner cleans the property prior to acceptance. Said cleaning should be well defined to allow no ambiguities. Also, that Staff be directed to determine if one or more of the adjoining property owners would accept a quitclaim deed for the mowable area to remove the maintenance burden from the City. The remaining area with steep slopes would remain natural with no City maintenance.

**Impact Of Adopting Proposal:**

The impact of adopting the request will allow the land to be donated to the City.

**Fiscal Estimate:**

**Fiscal Effect (check/circle all that apply)**

- No fiscal effect
- Creates new expenditure account
- Creates new revenue account
- Decreases revenues
- Increases expenses
- Increases/decreases fund balance - \_\_\_\_\_ Fund

**Budget Effect:**

- Expenditure authorized in budget
- No change to budget required
- Expenditure not authorized in budget
- Budget amendment required

**Vote Required:**

- Majority       Two-Thirds

**Narrative/assumptions About Long Range Fiscal Effect:**

Approval of the request will result in a slight decrease in the tax base if the property is owned by the City. There will be some maintenance expenses associated with owning the property.

**Expenditure/Revenue Changes:**

Budget Amendment No.				No Budget Amendment Required <input checked="" type="checkbox"/>				
Account Number				Account Name	Budget Prior to Change	Debit	Credit	Amended Budget
Fund	CC	Account	Object					
<b>Totals</b>								

**Prepared By:**

**Department:** Community Planning & Development

**Prepared By:** Joe Carroll

**Date:** June 6, 2017



## STAFF REPORT

# CITY OF PLATTEVILLE

Community Planning & Development Department



**Meeting Date:** June 5, 2017  
**Re:** Donation of property to the City.  
**Case #:** PC17-MI01-09  
**Applicant:** Bob Cody/City of Platteville  
**Location:** 250 Knoll Wood Way  
**Surrounding Uses and Zoning:**

Direction	Land Use	Zoning	Comprehensive Plan
Property in Question	Vacant	R-1	Low Density Residential
North	Residential	R-1	Low Density Residential
South	Residential	R-1	Low Density Residential
East	Vacant	C-1	Conservancy
West	Residential	R-1	Low Density Residential

### I. BACKGROUND

1. Bob Cody, the developer of the Oakhaven subdivision, still owns one vacant lot remaining in that development. Mr. Cody believes that the lot is not buildable due to the steep slope of the property. Rather than sell it at a discount to someone that may end up having problems constructing a home, he is interested in donating the lot to the City.
2. Per Section 62.23(5) of Wisconsin Statutes, the Plan Commission must review and make a recommendation on acceptance of lands for parks and other public purposes.
3. At the May 3<sup>rd</sup> meeting, the Plan Commission tabled the request and asked that the Parks, Forestry and Recreation Committee provide a recommendation regarding the donation and a recommendation regarding what work would need to be done on the property.

### II. PROJECT DESCRIPTION

4. The attached maps identify the property, which is Lot 21 of the Oakhaven Subdivision. The lot is 19,781 sq. ft. in area, and has 125' of frontage onto Knoll Wood Way. The lot has access to water and sewer in the street and within a utility

easement that runs along the southern boundary of the lot. The lot is adjacent to City-owned greenspace, which includes a bike/walking trail.

### **III. STAFF ANALYSIS**

5. Due to the slope, size and location of the lot, this property is most suitable for green space, rather than active recreation or other uses. This property would also allow a connection to the bike trail.
6. The downside of the request, is that the property would no longer be a taxable property, and would provide little benefit to the City. There would also be some ongoing maintenance required, primarily mowing.

### **IV. RECOMMENDATION**

7. The Parks, Forestry and Recreation Committee approved a Motion to accept the property only if the current owner "cleans" it. Said "cleaning" means removal of foreign matter and dead trees.
8. Staff recommends denial; however, if the Plan Commission/Common Council wish to accept the property, that the current owner cleans the property prior to acceptance. Said cleaning should be well defined to allow no ambiguities. Also, that Staff be directed to determine if one or more of the adjoining property owners would accept a quitclaim deed for the mowable area to remove the maintenance burden from the City. The remaining area with steep slopes would remain natural with no City maintenance.

### **ATTACHMENTS:**

1. Location maps
2. Draft minutes from May 25<sup>th</sup> Parks, Forestry & Recreation Committee meeting

## **PARKS, FORESTRY, & RECREATION COMMITTEE**

**May 25, 2017 Minutes**

The special meeting of the Platteville Parks, Forestry, and Recreation Committee of the City of Platteville was called to order by Brian Laufenberg at 5:00 p.m. at 250 W. Knollwood Way.

### **ROLL CALL**

Present: Brian Laufenberg, Rachel Culbertson, Hap Daus, Don Francis, Jaime Keef, Jessica Schulenburg and Molly Zuehlke,

Not Present: None

Others in Attendance: Howard Crofoot, Carley Borcharding – 160 W Knollwood Way, Bruce Schmidt – 190 W. Knollwood Way

### **NEW BUSINESS**

#### **a. Cody Property Donation:**

Discussion took place regarding Mr. Cody's proposal to donate the property at 250 W. Knollwood Way to the City of Platteville. There is a small flat area that was filled in over the years. There is a steep portion to the rear (north) of the property. Mr. Cody has not been able to sell it due to the steep slopes. He tried to sell to the adjoining properties and was unable to do so. He would like to donate it to the City for Parks/greenspace.

Committee members looked at the property and were invited by Mr. Bruce Schmidt, neighbor to the east at 190 W. Knollwood Way, to cross his property to view the Cody parcel from the trail. Mr. Schmidt believes the property is an eyesore and says there is junk and other construction debris on the parcel. Ms. Carley Borcharding had no comments.

Staff presented that it could only be used as greenspace. It would increase City costs for maintenance of the portion that is flat near Knollwood Way.

Hap Daus made a motion that the parcel NOT be accepted by the City. Motion failed for lack of Second.

After discussion & revision, Jaime Keef made a Motion to accept the property only if the current owner "cleans" it. Said "cleaning" means removal of foreign matter and dead trees. Molly Zuehlke Seconded the Motion. Motion Passed with no dissent.

### **ADJOURNMENT**

A motion to adjourn was made at 5:20 p.m. by Jaime Keef, seconded by Hap Daus. Motion carried.

Minutes respectfully submitted by Howard B. Crofoot

To: The City of Platteville,

R. Cody Real Estate Development, LLC wishes to donate to the city of Platteville lot 21 of Oak Haven Subdivision.

The city of Platteville may use this lot for green space or as a rest area for bikers and walkers. The lot has city water and sewer and could be used for bathroom facilities.

Regards,

A handwritten signature in black ink that reads "Robert P. Cody". The signature is written in a cursive style with a large, stylized 'R' and 'C'.

R.Cody Real Estate Development, LLC

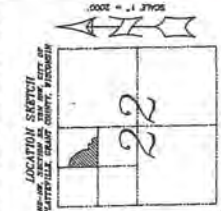
Robert P Cody

# OAKHAVEN SUBDIVISION

BEING A REPLAT OF LOTS 11-40, VACATED HILLOCK COURT, WYWOOD DRIVE AND PART OF KNOLLWOOD WAY, ALL IN THE PLAT OF KNOLL WOOD, BEING LOCATED IN THE NE 1/4 OF THE NW 1/4 OF SECTION 22, T3N R1W, CITY OF PLATTEVILLE, GRANT COUNTY, WISCONSIN

CHUCKY TABLE

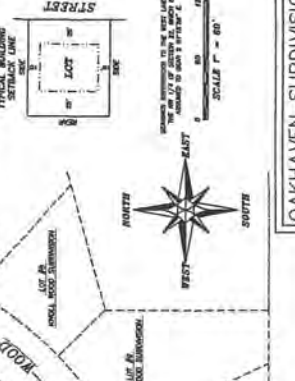
CHUCKY NUMBER	CHUCKY AREA	CHUCKY PERCENTAGE
1	0.0000	0.00%
2	0.0000	0.00%
3	0.0000	0.00%
4	0.0000	0.00%
5	0.0000	0.00%
6	0.0000	0.00%
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37	0.0000	0.00%
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40	0.0000	0.00%



LINE TABLE

LINE NUMBER	LINE LENGTH	LINE BEARING
1	100.00	N 00° 00' 00" E
2	100.00	N 00° 00' 00" E
3	100.00	N 00° 00' 00" E
4	100.00	N 00° 00' 00" E
5	100.00	N 00° 00' 00" E
6	100.00	N 00° 00' 00" E
7	100.00	N 00° 00' 00" E
8	100.00	N 00° 00' 00" E
9	100.00	N 00° 00' 00" E
10	100.00	N 00° 00' 00" E
11	100.00	N 00° 00' 00" E
12	100.00	N 00° 00' 00" E
13	100.00	N 00° 00' 00" E
14	100.00	N 00° 00' 00" E
15	100.00	N 00° 00' 00" E
16	100.00	N 00° 00' 00" E
17	100.00	N 00° 00' 00" E
18	100.00	N 00° 00' 00" E
19	100.00	N 00° 00' 00" E
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33	100.00	N 00° 00' 00" E
34	100.00	N 00° 00' 00" E
35	100.00	N 00° 00' 00" E
36	100.00	N 00° 00' 00" E
37	100.00	N 00° 00' 00" E
38	100.00	N 00° 00' 00" E
39	100.00	N 00° 00' 00" E
40	100.00	N 00° 00' 00" E

- LEGEND
- 1. Proposed lot lines
  - 2. Existing lot lines
  - 3. Proposed street lines
  - 4. Existing street lines
  - 5. Proposed easement lines
  - 6. Existing easement lines
  - 7. Proposed utility lines
  - 8. Existing utility lines
  - 9. Proposed building footprints
  - 10. Existing building footprints
  - 11. Proposed set-back lines
  - 12. Existing set-back lines
  - 13. Proposed corner markers
  - 14. Existing corner markers
  - 15. Proposed survey points
  - 16. Existing survey points
  - 17. Proposed boundary lines
  - 18. Existing boundary lines
  - 19. Proposed area lines
  - 20. Existing area lines



**OAKHAVEN SUBDIVISION**

PLAT OF

PLATTEVILLE GRANT COUNTY, WISCONSIN

Surveyed and Platted by

**W. J. JENSEN**

Professional Engineer No. 10000

WISCONSIN

DATE OF SURVEY: 10/15/2010



DATE OF PLATTING: 10/15/2010

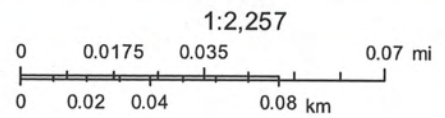
Approved

# City of Platteville GIS

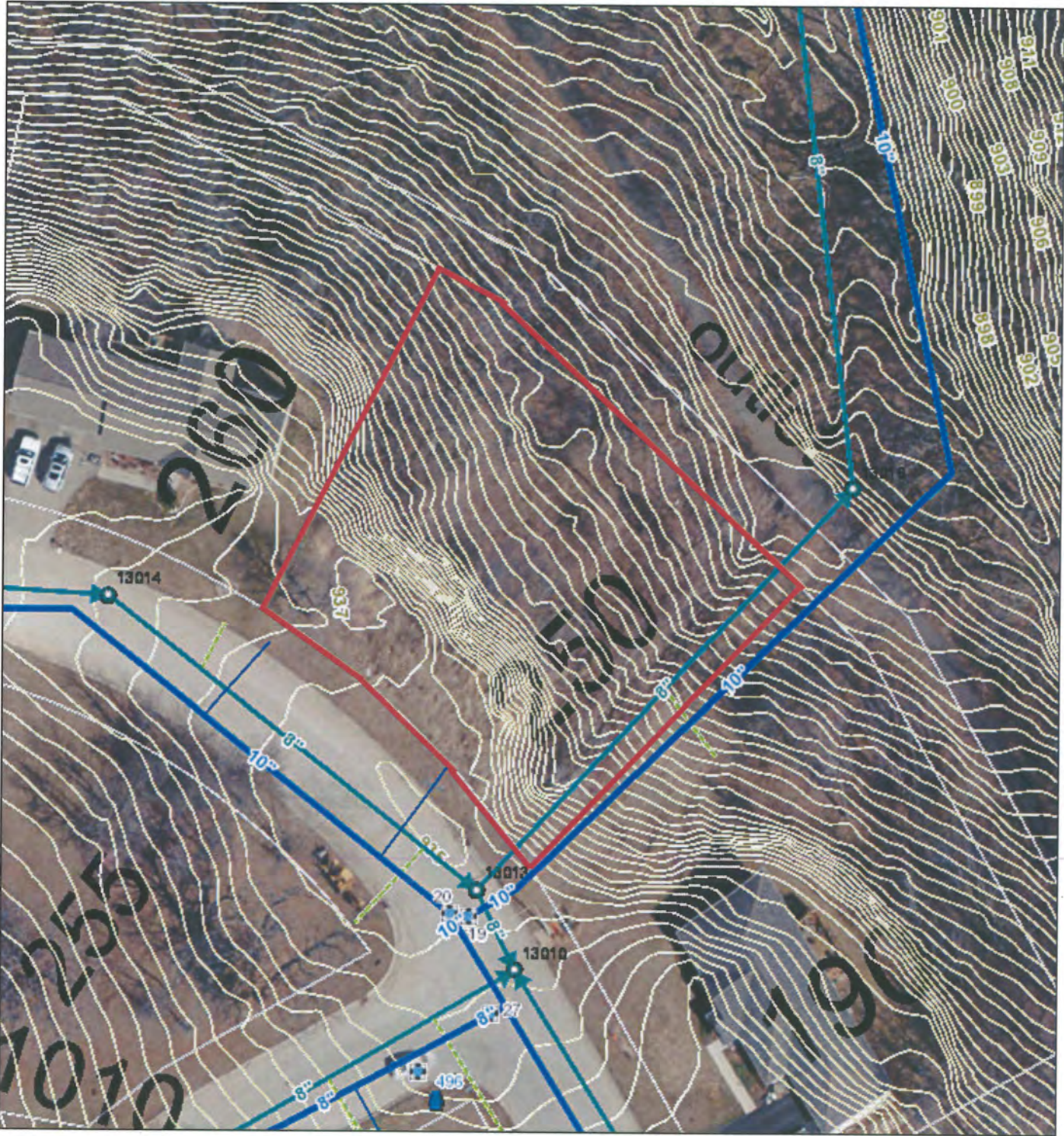


April 20, 2017

-  Municipal Boundary
-  Parcel2016

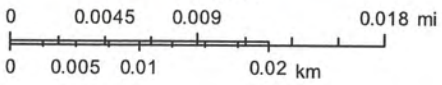


# City of Platteville GIS



April 20, 2017

1:564



- |  |                |  |                     |  |                  |
|--|----------------|--|---------------------|--|------------------|
|  | wSystemValve   |  | wHydrantPrivate     |  | wHIGH_LOW        |
|  | wCurbstopValve |  | wSystemValvePrivate |  | ssManhole        |
|  | wControlValve  |  | wMain               |  | ssCleanout       |
|  | wHydrant       |  | wService            |  | ssLiftStations   |
|  | wWaterStorage  |  | wPrivate_Line       |  | ssManholePrivate |
|  | wWells         |  | wHydrantLead        |  | ssGravityMain    |

**City of Platteville  
STAFF REPORT AND FISCAL  
NOTE**

Original       Update

**Title: Compliance Annual Maintenance Report – (CMAR) 2016**

**Policy Analysis Statement:**

**Brief Description And Analysis Of Proposal:**

The Compliance Maintenance Annual Report (CMAR) for calendar year 2016 for the City’s Wastewater Treatment Plant is enclosed. The CMAR is required to be submitted annually by June 30 to the DNR. It is a self-report on the condition of our treatment plant, the collection system, the experience of our operations personnel and our financial and managerial capacity to run the system.

The Wastewater Treatment Plant is in excellent condition and is operated by an experienced staff. 2 of our 4 operators each have over 30 years of experience.

Our system is graded an “A” in all areas for 2016. The place where we have traditionally NOT had an “A” is in the collection system due to sewer overflows. For 2016, there were no reportable overflows in the system. Our financial condition is stable and our management procedures are in place.

Also enclosed is a Resolution that is required by the DNR to demonstrate that the Common Council has reviewed and approve the submission of the CMAR for calendar year 2016. The Water & Sewer Commission has reviewed the CMAR and recommends the Common Council approve the Resolution.

**Recommendation:**

**Staff and the Water & Sewer Commission recommend the Common Council approve the enclosed Resolution authorizing staff to submit the enclosed CMAR for 2016.**

**Impact Of Adopting Proposal:**

The City of Platteville will meet the DNR requirement for submitting this report.

**Fiscal Estimate:**

**Fiscal Effect (check/circle all that apply)**

- No fiscal effect
- Creates new expenditure account
- Creates new revenue account
- Increases expenditures
- Increases revenues
- Increases/decreases fund balance - \_\_\_\_\_ Fund

**Budget Effect:**

- Expenditure authorized in budget
- No change to budget required
- Expenditure not authorized in budget
- Budget amendment required

**Vote Required:**

- Majority
- Two-Thirds

**Narrative/assumptions About Long Range Fiscal Effect:**

None

**Expenditure/Revenue Changes:**

<b>Budget Amendment No.</b>				<b>No Budget Amendment Required <input checked="" type="checkbox"/></b>				
<b>Account Number</b>				<b>Account Name</b>	<b>Budget Prior to Change</b>	<b>Decrease</b>	<b>Increase</b>	<b>Amended Budget</b>
<b>Fund</b>	<b>CC</b>	<b>Account</b>	<b>Object</b>					

**Prepared By:**

**Department: Public Works**

**Prepared By: Howard B. Crofoot, P.E.**

**Date: June 5, 2017**



**RESOLUTION NO. 17-15**

**2016 COMPLIANCE MAINTENANCE ANNUAL REPORT**

**WHEREAS**, the Compliance Maintenance Annual Report describes wastewater management activities, physical conditions and performance of the treatment works during the previous calendar year; and

**WHEREAS**, State Statues Chapter 283, Department of Natural Resources Administrative Code NR 208 requires the Common Council adopt a resolution accepting the Compliance Maintenance Report prepared by the Water and Sewer Department; and

**WHEREAS**, a copy of the report is attached.

**NOW, THEREFORE, BE IT RESOLVED**, by the Common Council of the City of Platteville that the attached report is hereby approved.

Adopted this 27th day of June, 2017.

BY ORDER OF THE COMMON COUNCIL  
CITY OF PLATTEVILLE, WISCONSIN

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Eileen Nickels  
Council President

ATTEST:

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Jan Martin  
City Clerk

# Compliance Maintenance Annual Report

Platteville Wastewater Treatment Facility

Last Updated: Reporting For:  
6/8/2017 2016

## Influent Flow and Loading

### 1. Monthly Average Flows and (C)BOD Loadings

1.1 Verify the following monthly flows and (C)BOD loadings to your facility.

Outfall No. 701	Influent Monthly Average Flow, MGD	x	Influent Monthly Average (C)BOD Concentration mg/L	x	8.34	=	Influent Monthly Average (C)BOD Loading, lbs/day
January	0.8181	x	320	x	8.34	=	2,183
February	1.0441	x	322	x	8.34	=	2,807
March	1.1740	x	240	x	8.34	=	2,348
April	1.1270	x	205	x	8.34	=	1,931
May	1.0750	x	272	x	8.34	=	2,441
June	1.1129	x	241	x	8.34	=	2,236
July	1.1301	x	270	x	8.34	=	2,544
August	1.1515	x	227	x	8.34	=	2,183
September	1.1940	x	276	x	8.34	=	2,749
October	1.0818	x	257	x	8.34	=	2,319
November	1.0284	x	252	x	8.34	=	2,161
December	0.9737	x	261	x	8.34	=	2,116

### 2. Maximum Monthly Design Flow and Design (C)BOD Loading

2.1 Verify the design flow and loading for your facility.

Design	Design Factor	x	%	=	% of Design
Max Month Design Flow, MGD	2.05	x	90	=	1.845
		x	100	=	2.05
Design (C)BOD, lbs/day	3833	x	90	=	3449.7
		x	100	=	3833

2.2 Verify the number of times the flow and (C)BOD exceeded 90% or 100% of design, points earned, and score:

	Months of Influent	Number of times flow was greater than 90% of	Number of times flow was greater than 100% of	Number of times (C)BOD was greater than 90% of design	Number of times (C)BOD was greater than 100% of design
January	1	0	0	0	0
February	1	0	0	0	0
March	1	0	0	0	0
April	1	0	0	0	0
May	1	0	0	0	0
June	1	0	0	0	0
July	1	0	0	0	0
August	1	0	0	0	0
September	1	0	0	0	0
October	1	0	0	0	0
November	1	0	0	0	0
December	1	0	0	0	0
Points per each		2	1	3	2
Exceedances		0	0	0	0
Points		0	0	0	0
<b>Total Number of Points</b>					<b>0</b>

# Compliance Maintenance Annual Report

Platteville Wastewater Treatment Facility

Last Updated: Reporting For:  
6/8/2017 2016

### 3. Flow Meter

3.1 Was the influent flow meter calibrated in the last year?

- Yes Enter last calibration date (MM/DD/YYYY)

No

If No, please explain:

### 4. Sewer Use Ordinance

4.1 Did your community have a sewer use ordinance that limited or prohibited the discharge of excessive conventional pollutants ((C)BOD, SS, or pH) or toxic substances to the sewer from industries, commercial users, hauled waste, or residences?

- Yes
- No

If No, please explain:

4.2 Was it necessary to enforce the ordinance?

- Yes
- No

If Yes, please explain:

### 5. Septage Receiving

5.1 Did you have requests to receive septage at your facility?

- | Septic Tanks                         | Holding Tanks                        | Grease Traps                        |
|--------------------------------------|--------------------------------------|-------------------------------------|
| <input checked="" type="radio"/> Yes | <input checked="" type="radio"/> Yes | <input type="radio"/> Yes           |
| <input type="radio"/> No             | <input type="radio"/> No             | <input checked="" type="radio"/> No |

5.2 Did you receive septage at your facility? If yes, indicate volume in gallons.

Septic Tanks  
 Yes  gallons

No

Holding Tanks  
 Yes  gallons

No

Grease Traps  
 Yes  gallons

No

5.2.1 If yes to any of the above, please explain if plant performance is affected when receiving any of these wastes.

### 6. Pretreatment

6.1 Did your facility experience operational problems, permit violations, biosolids quality concerns, or hazardous situations in the sewer system or treatment plant that were attributable to commercial or industrial discharges in the last year?

- Yes
- No

If yes, describe the situation and your community's response.

# Compliance Maintenance Annual Report

Platteville Wastewater Treatment Facility

Last Updated: Reporting For:  
6/8/2017 2016

<p><input type="radio"/> Yes</p> <p><input checked="" type="radio"/> No</p> <p>If yes, describe the types of wastes received and any procedures or other restrictions that were in place to protect the facility from the discharge of hauled industrial wastes.</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div>	
--	--

<b>Total Points Generated</b>	0
<b>Score (100 - Total Points Generated)</b>	100
<b>Section Grade</b>	<b>A</b>

# Compliance Maintenance Annual Report

Platteville Wastewater Treatment Facility

Last Updated: Reporting For:  
6/8/2017 **2016**

## Effluent Quality and Plant Performance (BOD/CBOD)

### 1. Effluent (C)BOD Results

1.1 Verify the following monthly average effluent values, exceedances, and points for BOD or CBOD

Outfall No. 001	Monthly Average Limit (mg/L)	90% of Permit Limit > 10 (mg/L)	Effluent Monthly Average (mg/L)	Months of Discharge with a Limit	Permit Limit Exceedance	90% Permit Limit Exceedance
January	30	27	3	1	0	0
February	30	27	2	1	0	0
March	30	27	3	1	0	0
April	30	27	1	1	0	0
May	15	13.5	0	1	0	0
June	15	13.5	0	1	0	0
July	15	13.5	0	1	0	0
August	15	13.5	0	1	0	0
September	15	13.5	0	1	0	0
October	15	13.5	0	1	0	0
November	30	27	0	1	0	0
December	30	27	1	1	0	0

\* Equals limit if limit is <= 10

Months of discharge/yr	12		
Points per each exceedance with 12 months of discharge		7	3
Exceedances		0	0
Points		0	0
<b>Total number of points</b>			<b>0</b>

NOTE: For systems that discharge intermittently to state waters, the points per monthly exceedance for this section shall be based upon a multiplication factor of 12 months divided by the number of months of discharge. Example: For a wastewater facility discharging only 6 months of the year, the multiplication factor is 12/6 = 2.0

1.2 If any violations occurred, what action was taken to regain compliance?

### 2. Flow Meter Calibration

2.1 Was the effluent flow meter calibrated in the last year?

- Yes Enter last calibration date (MM/DD/YYYY)  
2016-10-06

No

If No, please explain:

### 3. Treatment Problems

3.1 What problems, if any, were experienced over the last year that threatened treatment?

None

### 4. Other Monitoring and Limits

4.1 At any time in the past year was there an exceedance of a permit limit for any other pollutants such as chlorides, pH, residual chlorine, fecal coliform, or metals?

- Yes

# Compliance Maintenance Annual Report

Platteville Wastewater Treatment Facility

Last Updated: Reporting For:  
6/8/2017 2016

If Yes, please explain:

4.2 At any time in the past year was there a failure of an effluent acute or chronic whole effluent toxicity (WET) test?  
 Yes  
 No

If Yes, please explain:

4.3 If the biomonitoring (WET) test did not pass, were steps taken to identify and/or reduce source(s) of toxicity?  
 Yes  
 No  
 N/A

Please explain unless not applicable:

<b>Total Points Generated</b>	0
<b>Score (100 - Total Points Generated)</b>	100
<b>Section Grade</b>	<b>A</b>

# Compliance Maintenance Annual Report

Platteville Wastewater Treatment Facility

Last Updated: Reporting For:  
6/8/2017 2016

## Effluent Quality and Plant Performance (Total Suspended Solids)

### 1. Effluent Total Suspended Solids Results

1.1 Verify the following monthly average effluent values, exceedances, and points for TSS:

Outfall No. 001	Monthly Average Limit (mg/L)	90% of Permit Limit >10 (mg/L)	Effluent Monthly Average (mg/L)	Months of Discharge with a Limit	Permit Limit Exceedance	90% Permit Limit Exceedance
January	30	27	4	1	0	0
February	30	27	4	1	0	0
March	30	27	9	1	0	0
April	30	27	4	1	0	0
May	15	13.5	4	1	0	0
June	15	13.5	3	1	0	0
July	15	13.5	2	1	0	0
August	15	13.5	1	1	0	0
September	15	13.5	1	1	0	0
October	15	13.5	1	1	0	0
November	30	27	2	1	0	0
December	30	27	2	1	0	0

\* Equals limit if limit is <= 10

Months of Discharge/yr	12		
<b>Points per each exceedance with 12 months of discharge:</b>	<b>7</b>	<b>3</b>	
Exceedances	0	0	
Points	0	0	
<b>Total Number of Points</b>		<b>0</b>	

NOTE: For systems that discharge intermittently to state waters, the points per monthly exceedance for this section shall be based upon a multiplication factor of 12 months divided by the number of months of discharge.

Example: For a wastewater facility discharging only 6 months of the year, the multiplication factor is  $12/6 = 2.0$

1.2 If any violations occurred, what action was taken to regain compliance?

--

<b>Total Points Generated</b>	0
<b>Score (100 - Total Points Generated)</b>	100
<b>Section Grade</b>	<b>A</b>

# Compliance Maintenance Annual Report

Platteville Wastewater Treatment Facility

Last Updated: Reporting For:  
6/8/2017 2016

## Effluent Quality and Plant Performance (Ammonia - NH3)

### 1. Effluent Ammonia Results

1.1 Verify the following monthly and weekly average effluent values, exceedances and points for ammonia

Outfall No. 001	Monthly Average NH3 Limit (mg/L)	Weekly Average NH3 Limit (mg/L)	Effluent Monthly Average NH3 (mg/L)	Monthly Permit Limit Exceedance	Effluent Weekly Average for Week 1	Effluent Weekly Average for Week 2	Effluent Weekly Average for Week 3	Effluent Weekly Average for Week 4	Weekly Permit Limit Exceedance
January	4.6		.682380952	0					
February	4.6		.103333333	0					
March	4.6		.068333333	0					
April	2.9		.055238095	0					
May	1.5		.016956522	0					
June	1.5		.029090909	0					
July	1.5		.075714286	0					
August	1.5		.047391304	0					
September	1.5		.296086957	0					
October	4.6		.054782609	0					
November	4.6		.051363636	0					
December	4.6		.066190476	0					

Points per each exceedance of Monthly average: 10

Exceedances, Monthly: 0

Points: 0

Points per each exceedance of weekly average (when there is no monthly average): 2.5

Exceedances, Weekly: 0

Points: 0

**Total Number of Points** 0

NOTE: Limit exceedances are considered for monthly OR weekly averages but not both. When a monthly average limit exists it will be used to determine exceedances and generate points. This will be true even if a weekly limit also exists. When a weekly average limit exists and a monthly limit does not exist, the weekly limit will be used to determine exceedances and generate points.

1.2 If any violations occurred, what action was taken to regain compliance?

<b>Total Points Generated</b>	0
<b>Score (100 - Total Points Generated)</b>	100
<b>Section Grade</b>	<b>A</b>



# Compliance Maintenance Annual Report

Platteville Wastewater Treatment Facility

Last Updated: Reporting For:  
6/8/2017 2016

## Effluent Quality and Plant Performance (Phosphorus)

1. Effluent Phosphorus Results

1.1 Verify the following monthly average effluent values, exceedances, and points for Phosphorus

Outfall No. 001	Monthly Average phosphorus Limit (mg/L)	Effluent Monthly Average phosphorus (mg/L)	Months of Discharge with a Limit	Permit Limit Exceedance
January	1	0.7	1	0
February	1	0.5	1	0
March	1	0.6	1	0
April	1	0.6	1	0
May	1	0.3	1	0
June	1	0.7	1	0
July	1	0.4	1	0
August	1	0.5	1	0
September	1	0.4	1	0
October	1	0.7	1	0
November	1	0.7	1	0
December	1	0.5	1	0
Months of Discharge/yr			12	
<b>Points per each exceedance with 12 months of discharge:</b>				<b>10</b>
Exceedances				0
<b>Total Number of Points</b>				<b>0</b>

NOTE: For systems that discharge intermittently to waters of the state, the points per monthly exceedance for this section shall be based upon a multiplication factor of 12 months divided by the number of months of discharge.  
Example: For a wastewater facility discharging only 6 months of the year, the multiplication factor is  $12/6 = 2.0$

1.2 If any violations occurred, what action was taken to regain compliance?

<b>Total Points Generated</b>	0
<b>Score (100 - Total Points Generated)</b>	100
<b>Section Grade</b>	<b>A</b>



# Compliance Maintenance Annual Report

Platteville Wastewater Treatment Facility

Last Updated: Reporting For:

6/8/2017

2016

## Outfall No. 003 - CAKE SLUDGE

Parameter	80% of Limit	H.Q. Limit	Ceiling Limit	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	80% Value	High Quality	Ceiling
Arsenic		41	75						7.64								0	0
Cadmium		39	85						13.4								0	0
Copper		1500	4300						654								0	0
Lead		300	840						34.7								0	0
Mercury		17	57						1.07								0	0
Molybdenum	60		75						6.57							0		0
Nickel	336		420						20.5							0		0
Selenium	80		100						3.64							0		0
Zinc		2800	7500						1390								0	0

3.1.1 Number of times any of the metals exceeded the high quality limits OR 80% of the limit for molybdenum, nickel, or selenium = 0

Exceedence Points

- 0 (0 Points)
- 1-2 (10 Points)
- > 2 (15 Points)

3.1.2 If you exceeded the high quality limits, did you cumulatively track the metals loading at each land application site? (check applicable box)

- Yes
- No (10 points)
- N/A - Did not exceed limits or no HQ limit applies (0 points)
- N/A - Did not land apply biosolids until limit was met (0 points)

3.1.3 Number of times any of the metals exceeded the ceiling limits = 0

Exceedence Points

- 0 (0 Points)
- 1 (10 Points)
- > 1 (15 Points)

3.1.4 Were biosolids land applied which exceeded the ceiling limit?

- Yes (20 Points)
- No (0 Points)

3.1.5 If any metal limit (high quality or ceiling) was exceeded at any time, what action was taken? Has the source of the metals been identified?

## 4. Pathogen Control (per outfall):

4.1 Verify the following information. If any information is incorrect, use the Report Issue button under the Options header in the left-side menu.

Outfall Number:	003
Biosolids Class:	B
Bacteria Type and Limit:	
Sample Dates:	01/01/2016 - 12/31/2016
Density:	
Sample Concentration Amount:	
Requirement Met:	Yes
Land Applied:	Yes
Process:	Anaerobic Digestion
Process Description:	Primary digester 477,000 gals. Temp 96 Temp 96

# Compliance Maintenance Annual Report

Platteville Wastewater Treatment Facility

Last Updated: Reporting For:  
6/8/2017 2016

<p>4.2 If exceeded Class B limit or did not meet the process criteria at the time of land application.</p> <p>4.2.1 Was the limit exceeded or the process criteria not met at the time of land application?</p> <p><input type="radio"/> Yes (40 Points)</p> <p><input checked="" type="radio"/> No</p> <p>If yes, what action was taken?</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div>	<b>0</b>														
<p>5. Vector Attraction Reduction (per outfall):</p> <p>5.1 Verify the following information. If any of the information is incorrect, use the Report Issue button under the Options header in the left-side menu.</p> <table border="1" style="width: 100%; border-collapse: collapse; margin-bottom: 10px;"> <tr> <td style="width: 40%;">Outfall Number:</td> <td style="text-align: center;"><b>003</b></td> </tr> <tr> <td>Method Date:</td> <td style="text-align: center;">07/19/2016</td> </tr> <tr> <td>Option Used To Satisfy Requirement:</td> <td style="text-align: center;">Volatile Solids Reduction</td> </tr> <tr> <td>Requirement Met:</td> <td style="text-align: center;">Yes</td> </tr> <tr> <td>Land Applied:</td> <td style="text-align: center;">Yes</td> </tr> <tr> <td>Limit (if applicable):</td> <td style="text-align: center;">&gt;=38</td> </tr> <tr> <td>Results (if applicable):</td> <td style="text-align: center;">47.10</td> </tr> </table> <p>5.2 Was the limit exceeded or the process criteria not met at the time of land application?</p> <p><input type="radio"/> Yes (40 Points)</p> <p><input checked="" type="radio"/> No</p> <p>If yes, what action was taken?</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div>	Outfall Number:	<b>003</b>	Method Date:	07/19/2016	Option Used To Satisfy Requirement:	Volatile Solids Reduction	Requirement Met:	Yes	Land Applied:	Yes	Limit (if applicable):	>=38	Results (if applicable):	47.10	<b>0</b>
Outfall Number:	<b>003</b>														
Method Date:	07/19/2016														
Option Used To Satisfy Requirement:	Volatile Solids Reduction														
Requirement Met:	Yes														
Land Applied:	Yes														
Limit (if applicable):	>=38														
Results (if applicable):	47.10														
<p>6. Biosolids Storage</p> <p>6.1 How many days of actual, current biosolids storage capacity did your wastewater treatment facility have either on-site or off-site?</p> <p><input checked="" type="radio"/> &gt;= 180 days (0 Points)</p> <p><input type="radio"/> 150 - 179 days (10 Points)</p> <p><input type="radio"/> 120 - 149 days (20 Points)</p> <p><input type="radio"/> 90 - 119 days (30 Points)</p> <p><input type="radio"/> &lt; 90 days (40 Points)</p> <p><input type="radio"/> N/A (0 Points)</p> <p>6.2 If you checked N/A above, explain why.</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div>	<b>0</b>														
<p>7. Issues</p> <p>7.1 Describe any outstanding biosolids issues with treatment, use or overall management:</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div>															

<b>Total Points Generated</b>	0
<b>Score (100 - Total Points Generated)</b>	100
<b>Section Grade</b>	<b>A</b>

# Compliance Maintenance Annual Report

Platteville Wastewater Treatment Facility

Last Updated: Reporting For:  
6/8/2017 2016

## Staffing and Preventative Maintenance (All Treatment Plants)

<p>1. Plant Staffing</p> <p>1.1 Was your wastewater treatment plant adequately staffed last year?</p> <ul style="list-style-type: none"><li><input checked="" type="radio"/> Yes</li><li><input type="radio"/> No</li></ul> <p>If No, please explain:</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div> <p>Could use more help/staff for:</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div> <p>1.2 Did your wastewater staff have adequate time to properly operate and maintain the plant and fulfill all wastewater management tasks including recordkeeping?</p> <ul style="list-style-type: none"><li><input checked="" type="radio"/> Yes</li><li><input type="radio"/> No</li></ul> <p>If No, please explain:</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div>	
<p>2. Preventative Maintenance</p> <p>2.1 Did your plant have a documented AND implemented plan for preventative maintenance on major equipment items?</p> <ul style="list-style-type: none"><li><input checked="" type="radio"/> Yes (Continue with question 2)</li><li><input type="radio"/> No (40 points)</li></ul> <p>If No, please explain, then go to question 3:</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div> <p>2.2 Did this preventative maintenance program depict frequency of intervals, types of lubrication, and other tasks necessary for each piece of equipment?</p> <ul style="list-style-type: none"><li><input checked="" type="radio"/> Yes</li><li><input type="radio"/> No (10 points)</li></ul> <p>2.3 Were these preventative maintenance tasks, as well as major equipment repairs, recorded and filed so future maintenance problems can be assessed properly?</p> <ul style="list-style-type: none"><li><input checked="" type="radio"/> Yes<ul style="list-style-type: none"><li><input type="radio"/> Paper file system</li><li><input type="radio"/> Computer system</li></ul></li><li><input checked="" type="radio"/> Both paper and computer system</li><li><input type="radio"/> No (10 points)</li></ul>	0
<p>3. O&amp;M Manual</p> <p>3.1 Does your plant have a detailed O&amp;M and Manufacturer Equipment Manuals that can be used as a reference when needed?</p> <ul style="list-style-type: none"><li><input checked="" type="radio"/> Yes</li><li><input type="radio"/> No</li></ul>	
<p>4. Overall Maintenance /Repairs</p> <p>4.1 Rate the overall maintenance of your wastewater plant.</p> <ul style="list-style-type: none"><li><input checked="" type="radio"/> Excellent</li><li><input type="radio"/> Very good</li><li><input type="radio"/> Good</li><li><input type="radio"/> Fair</li><li><input type="radio"/> Poor</li></ul> <p>Describe your rating:</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div>	

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<b>Total Points Generated</b>	<b>0</b>
<b>Score (100 - Total Points Generated)</b>	<b>100</b>
<b>Section Grade</b>	<b>A</b>

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6/8/2017 **2016**

## Operator Certification and Education

### 1. Operator-In-Charge

1.1 Did you have a designated operator-in-charge during the report year?

- Yes (0 points)
- No (20 points)

Name:

JEFFREY W FREDERICK

Certification No:

08696

0

### 2. Certification Requirements

2.1 In accordance with Chapter NR 114.56 and 114.57, Wisconsin Administrative Code, what level and subclass(es) were required for the operator-in-charge (OIC) to operate the wastewater treatment plant and what level and subclass(es) were held by the operator-in-charge?

Sub Class	SubClass Description	WWTP	OIC		
		Advanced	OIT	Basic	Advanced
A1	Suspended Growth Processes	X			X
A2	Attached Growth Processes	X			X
A3	Recirculating Media Filters				
A4	Ponds, Lagoons and Natural				
A5	Anaerobic Treatment Of Liquid				
B	Solids Separation	X			X
C	Biological Solids/Sludges	X			X
P	Total Phosphorus	X			X
N	Total Nitrogen				
D	Disinfection	X			X
L	Laboratory	X			X
U	Unique Treatment Systems				
SS	Sanitary Sewage Collection	X	NA	NA	NA

0

2.2 Was the operator-in-charge certified at the appropriate level and subclass(es) to operate this plant? (Note: Certification in subclass SS, N and A5 not required in 2016; subclass SS is basic level only.)

- Yes (0 points)
- No (20 points)

### 3. Succession Planning

3.1 In the event of the loss of your designated operator-in-charge, did you have a contingency plan to ensure the continued proper operation and maintenance of the plant that includes one or more of the following options (check all that apply)?

- One or more additional certified operators on staff
- An arrangement with another certified operator
- An arrangement with another community with a certified operator
- An operator on staff who has an operator-in-training certificate for your plant and is expected to be certified within one year
- A consultant to serve as your certified operator
- None of the above (20 points)

If "None of the above" is selected, please explain:

0

### 4. Continuing Education Credits

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4.1 If you had a designated operator-in-charge, was the operator-in-charge earning Continuing Education Credits at the following rates? OIT and Basic Certification: <input type="radio"/> Averaging 6 or more CECs per year. <input type="radio"/> Averaging less than 6 CECs per year. Advanced Certification: <input checked="" type="radio"/> Averaging 8 or more CECs per year. <input type="radio"/> Averaging less than 8 CECs per year.	
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<b>Total Points Generated</b>	0
<b>Score (100 - Total Points Generated)</b>	100
<b>Section Grade</b>	<b>A</b>



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## Financial Management

<p>1. Provider of Financial Information</p> <p>Name: <input style="width: 150px;" type="text" value="Barb Johnson"/></p> <p>Telephone: <input style="width: 150px;" type="text" value="608-348-1822"/> (XXX) XXX-XXXX</p> <p>E-Mail Address (optional): <input style="width: 300px;" type="text" value="johnsonb@platteville.org"/></p>																	
<p>2. Treatment Works Operating Revenues</p> <p>2.1 Are User Charges or other revenues sufficient to cover O&amp;M expenses for your wastewater treatment plant AND/OR collection system ?</p> <p><input checked="" type="radio"/> Yes (0 points)</p> <p><input type="radio"/> No (40 points)</p> <p>If No, please explain:</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div> <p>2.2 When was the User Charge System or other revenue source(s) last reviewed and/or revised?</p> <p>Year: <input style="width: 100px;" type="text" value="2016"/></p> <p><input checked="" type="radio"/> 0-2 years ago (0 points)</p> <p><input type="radio"/> 3 or more years ago (20 points)</p> <p><input type="radio"/> N/A (private facility)</p> <p>2.3 Did you have a special account (e.g., CWFP required segregated Replacement Fund, etc.) or financial resources available for repairing or replacing equipment for your wastewater treatment plant and/or collection system?</p> <p><input checked="" type="radio"/> Yes (0 points)</p> <p><input type="radio"/> No (40 points)</p>	0																
<p><b>REPLACEMENT FUNDS [PUBLIC MUNICIPAL FACILITIES SHALL COMPLETE QUESTION 3]</b></p>																	
<p>3. Equipment Replacement Funds</p> <p>3.1 When was the Equipment Replacement Fund last reviewed and/or revised?</p> <p>Year: <input style="width: 100px;" type="text" value="2016"/></p> <p><input checked="" type="radio"/> 1-2 years ago (0 points)</p> <p><input type="radio"/> 3 or more years ago (20 points)</p> <p><input type="radio"/> N/A</p> <p>If N/A, please explain:</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div> <p>3.2 Equipment Replacement Fund Activity</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;"><b>3.2.1 Ending Balance Reported on Last Year's CMAR</b></td> <td style="width: 5%;"></td> <td style="width: 5%; text-align: right;">\$</td> <td style="width: 30%; text-align: right;"><input style="width: 150px;" type="text" value="1,573,001.68"/></td> </tr> <tr> <td>3.2.2 Adjustments - if necessary (e.g. earned interest, audit correction, withdrawal of excess funds, increase making up previous shortfall, etc.)</td> <td style="text-align: center;">+</td> <td style="text-align: right;">\$</td> <td style="text-align: right;"><input style="width: 150px;" type="text" value="319,112.80"/></td> </tr> <tr> <td>3.2.3 Adjusted January 1st Beginning Balance</td> <td></td> <td style="text-align: right;">\$</td> <td style="text-align: right;"><input style="width: 150px;" type="text" value="1,892,114.48"/></td> </tr> <tr> <td>3.2.4 Additions to Fund (e.g. portion of User Fee, earned interest, etc.)</td> <td style="text-align: center;">+</td> <td style="text-align: right;">\$</td> <td style="text-align: right;"><input style="width: 150px;" type="text" value="256,832.67"/></td> </tr> </table>	<b>3.2.1 Ending Balance Reported on Last Year's CMAR</b>		\$	<input style="width: 150px;" type="text" value="1,573,001.68"/>	3.2.2 Adjustments - if necessary (e.g. earned interest, audit correction, withdrawal of excess funds, increase making up previous shortfall, etc.)	+	\$	<input style="width: 150px;" type="text" value="319,112.80"/>	3.2.3 Adjusted January 1st Beginning Balance		\$	<input style="width: 150px;" type="text" value="1,892,114.48"/>	3.2.4 Additions to Fund (e.g. portion of User Fee, earned interest, etc.)	+	\$	<input style="width: 150px;" type="text" value="256,832.67"/>	
<b>3.2.1 Ending Balance Reported on Last Year's CMAR</b>		\$	<input style="width: 150px;" type="text" value="1,573,001.68"/>														
3.2.2 Adjustments - if necessary (e.g. earned interest, audit correction, withdrawal of excess funds, increase making up previous shortfall, etc.)	+	\$	<input style="width: 150px;" type="text" value="319,112.80"/>														
3.2.3 Adjusted January 1st Beginning Balance		\$	<input style="width: 150px;" type="text" value="1,892,114.48"/>														
3.2.4 Additions to Fund (e.g. portion of User Fee, earned interest, etc.)	+	\$	<input style="width: 150px;" type="text" value="256,832.67"/>														

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3.2.5 Subtractions from Fund (e.g., equipment replacement, major repairs - use description box 3.2.6.1 below\*)

\$ 127,982.60

3.2.6 Ending Balance as of December 31st for CMAR Reporting Year

\$ 2,020,964.55

All Sources: This ending balance should include all Equipment Replacement Funds whether held in a bank account(s), certificate(s) of deposit, etc.

3.2.6.1 Indicate adjustments, equipment purchases, and/or major repairs from 3.2.5 above.

SCADA Computer Update, Paving, Intermediate Clarifier, Butterfly Valve

3.3 What amount should be in your Replacement Fund?

\$ 285,049.52

0

Please note: If you had a CWFP loan, this amount was originally based on the Financial Assistance Agreement (FAA) and should be regularly updated as needed. Further calculation instructions and an example can be found by clicking the SectionInstructions link under Info header in the left-side menu.

3.3.1 Is the December 31 Ending Balance in your Replacement Fund above, (#3.2.6) equal to, or greater than the amount that should be in it (#3.3)?

Yes

No

If No, please explain.

## 4. Future Planning

4.1 During the next ten years, will you be involved in formal planning for upgrading, rehabilitating, or new construction of your treatment facility or collection system?

Yes - If Yes, please provide major project information, if not already listed below.

No

Project #	Project Description	Estimated Cost	Approximate Construction Year
1	WWTP Filter Tower Media Replacement	535125	2017
2	WWTP Valve replacements	20000	2020
3	Non-potable water systems control	10000	2017
4	WWTP Valve replacement	20000	2021
5	WWTP Valve Replacement	20000	2018
6	Intermediate Clarifier#2 rebuild	120000	2018
7	WWTP Valve replacement	20000	2019

## 5. Financial Management General Comments

### ENERGY EFFICIENCY AND USE

## 6. Collection System

### 6.1 Energy Usage

6.1.1 Enter the monthly energy usage from the different energy sources:

#### **COLLECTION SYSTEM PUMPAGE: Total Power Consumed**

Number of Municipally Owned Pump/Lift Stations:

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	Electricity Consumed (kWh)	Natural Gas Consumed (therms)
January	2,496	
February	2,520	
March	2,547	
April	2,656	
May	2,516	
June	2,329	
July	2,023	
August	2,568	
September	2,353	
October	2,176	
November	2,009	
December	2,572	
<b>Total</b>	<b>28,765</b>	<b>0</b>
<b>Average</b>	<b>2,397</b>	<b>0</b>

6.1.2 Comments:

## 6.2 Energy Related Processes and Equipment

6.2.1 Indicate equipment and practices utilized at your pump/lift stations (Check all that apply):

- Comminution or Screening
- Extended Shaft Pumps
- Flow Metering and Recording
- Pneumatic Pumping
- SCADA System
- Self-Priming Pumps
- Submersible Pumps
- Variable Speed Drives
- Other:

6.2.2 Comments:

6.3 Has an Energy Study been performed for your pump/lift stations?

- No
- Yes

Year:

By Whom:

Describe and Comment:

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## 6.4 Future Energy Related Equipment

6.4.1 What energy efficient equipment or practices do you have planned for the future for your pump/lift stations?

Update equipment as needed.

## 7. Treatment Facility

### 7.1 Energy Usage

7.1.1 Enter the monthly energy usage from the different energy sources:

#### TREATMENT PLANT: Total Power Consumed/Month

	Electricity Consumed (kWh)	Total Influent Flow (MG)	Electricity Consumed/Flow (kWh/MG)	Total Influent BOD (1000 lbs)	Electricity Consumed/Total Influent BOD (kWh/1000lbs)	Natural Gas Consumed (therms)
January	87,600	25.36	3,454	67.67	1,295	3,268
February	81,600	30.28	2,695	81.40	1,002	3,145
March	80,000	36.39	2,198	72.79	1,099	1,330
April	81,600	33.81	2,413	57.93	1,409	577
May	84,800	33.33	2,544	75.67	1,121	96
June	62,000	33.39	1,857	67.08	924	29
July	66,800	35.03	1,907	78.86	847	30
August	62,000	35.70	1,737	67.67	916	46
September	75,600	35.82	2,111	82.47	917	39
October	71,600	33.54	2,135	71.89	996	73
November	85,200	30.85	2,762	64.83	1,314	152
December	88,400	30.18	2,929	65.60	1,348	2,398
<b>Total</b>	<b>927,200</b>	<b>393.68</b>		<b>853.86</b>		<b>11,183</b>
<b>Average</b>	<b>77,267</b>	<b>32.81</b>	<b>2,395</b>	<b>71.16</b>	<b>1,099</b>	<b>932</b>

7.1.2 Comments:

### 7.2 Energy Related Processes and Equipment

7.2.1 Indicate equipment and practices utilized at your treatment facility (Check all that apply):

- Aerobic Digestion
- Anaerobic Digestion
- Biological Phosphorus Removal
- Coarse Bubble Diffusers
- Dissolved O2 Monitoring and Aeration Control
- Effluent Pumping
- Fine Bubble Diffusers
- Mechanical Sludge Processing
- Nitrification
- SCADA System
- UV Disinfection
- Variable Speed Drives
- Other:

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7.2.2 Comments:

## 7.3 Future Energy Related Equipment

7.3.1 What energy efficient equipment or practices do you have planned for the future for your treatment facility?

## 8. Biogas Generation

8.1 Do you generate/produce biogas at your facility?

No

Yes

If Yes, how is the biogas used (Check all that apply):

Flared Off

Building Heat

Process Heat

Generate Electricity

Other:

## 9. Energy Efficiency Study

9.1 Has an Energy Study been performed for your treatment facility?

No

Yes

Entire facility

Year:

By Whom:

Describe and Comment:

Part of the facility

Year:

By Whom:

Describe and Comment:

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<b>Total Points Generated</b>	0
<b>Score (100 - Total Points Generated)</b>	100
<b>Section Grade</b>	<b>A</b>

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## Sanitary Sewer Collection Systems

### 1. Capacity, Management, Operation, and Maintenance (CMOM) Program

#### 1.1 Do you have a CMOM program that is being implemented?

- Yes
- No

If No, explain:

#### 1.2 Do you have a CMOM program that contains all the applicable components and items according to Wisc. Adm Code NR 210.23 (4)?

- Yes
- No (30 points)
- N/A

If No or N/A, explain:

#### 1.3 Does your CMOM program contain the following components and items? (check the components and items that apply)

##### Goals [NR 210.23 (4)(a)]

Describe the major goals you had for your collection system last year:

Reconstruct .57 miles of main and manholes.

Did you accomplish them?

- Yes
- No

If No, explain:

##### Organization [NR 210.23 (4) (b)]

Does this chapter of your CMOM include:

- Organizational structure and positions (eg. organizational chart and position descriptions)
- Internal and external lines of communication responsibilities
- Person(s) responsible for reporting overflow events to the department and the public

##### Legal Authority [NR 210.23 (4) (c)]

What is the legally binding document that regulates the use of your sewer system?

Sewer use ordinance

If you have a Sewer Use Ordinance or other similar document, when was it last reviewed and revised? (MM/DD/YYYY) 1985-05-21

Does your sewer use ordinance or other legally binding document address the following:

- Private property inflow and infiltration
- New sewer and building sewer design, construction, installation, testing and inspection
- Rehabilitated sewer and lift station installation, testing and inspection
- Sewage flows satellite system and large private users are monitored and controlled, as necessary
- Fat, oil and grease control
- Enforcement procedures for sewer use non-compliance

##### Operation and Maintenance [NR 210.23 (4) (d)]

Does your operation and maintenance program and equipment include the following:

- Equipment and replacement part inventories
- Up-to-date sewer system map
- A management system (computer database and/or file system) for collection system

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- A description of routine operation and maintenance activities (see question 2 below)
- Capacity assessment program
- Basement back assessment and correction
- Regular O&M training

Design and Performance Provisions [NR 210.23 (4) (e)]

What standards and procedures are established for the design, construction, and inspection of the sewer collection system, including building sewers and interceptor sewers on private property?

- State Plumbing Code, DNR NR 110 Standards and/or local Municipal Code Requirements
- Construction, Inspection, and Testing
- Others:

Platteville water and sewer construction standards.

Overflow Emergency Response Plan [NR 210.23 (4) (f)]

Does your emergency response capability include:

- Responsible personnel communication procedures
- Response order, timing and clean-up
- Public notification protocols
- Training

- Emergency operation protocols and implementation procedures

Annual Self-Auditing of your CMOM Program [NR 210.23 (5)]

Special Studies Last Year (check only those that apply):

- Infiltration/Inflow (I/I) Analysis
- Sewer System Evaluation Survey (SSES)
- Sewer Evaluation and Capacity Management Plan (SECAP)
- Lift Station Evaluation Report
- Others:

## 2. Operation and Maintenance

2.1 Did your sanitary sewer collection system maintenance program include the following maintenance activities? Complete all that apply and indicate the amount maintained.

Cleaning	22	% of system/year
Root removal	1	% of system/year
Flow monitoring	0	% of system/year
Smoke testing	0	% of system/year
Sewer line televising	22	% of system/year
Manhole inspections	50	% of system/year
Lift station O&M	52	# per L.S./year
Manhole rehabilitation	0	% of manholes rehabbed
Mainline rehabilitation	0	% of sewer lines rehabbed
Private sewer inspections	10	% of system/year
Private sewer I/I		



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River or water crossings  % of pipe crossings evaluated or maintained  
Please include additional comments about your sanitary sewer collection system below:

### 3. Performance Indicators

3.1 Provide the following collection system and flow information for the past year.

<input type="text" value="38.69"/>	Total actual amount of precipitation last year in inches
<input type="text" value="36"/>	Annual average precipitation (for your location)
<input type="text" value="52"/>	Miles of sanitary sewer
<input type="text" value="4"/>	Number of lift stations
<input type="text" value="0"/>	Number of lift station failures
<input type="text" value="0"/>	Number of sewer pipe failures
<input type="text" value="0"/>	Number of basement backup occurrences
<input type="text" value="0"/>	Number of complaints
<input type="text" value="1.073"/>	Average daily flow in MGD (if available)
<input type="text" value="1.194"/>	Peak monthly flow in MGD (if available)
<input type="text"/>	Peak hourly flow in MGD (if available)

3.2 Performance ratios for the past year:

<input type="text" value="0.00"/>	Lift station failures (failures/year)
<input type="text" value="0.00"/>	Sewer pipe failures (pipe failures/sewer mile/yr)
<input type="text" value="0.00"/>	Sanitary sewer overflows (number/sewer mile/yr)
<input type="text" value="0.00"/>	Basement backups (number/sewer mile)
<input type="text" value="0.00"/>	Complaints (number/sewer mile)
<input type="text" value="1.1"/>	Peaking factor ratio (Peak Monthly:Annual Daily Avg)
<input type="text" value="0.0"/>	Peaking factor ratio (Peak Hourly:Annual Daily Avg)

### 4. Overflows

LIST OF SANITARY SEWER (SSO) AND TREATMENT FACILITY (TFO) OFERFLOWS REPORTED **				
Date	Location	Cause	Estimated Volume (MG)	
None reported				

\*\* If there were any SSOs or TFOs that are not listed above, please contact the DNR and stop work on this section until corrected.

### 5. Infiltration / Inflow (I/I)

5.1 Was infiltration/inflow (I/I) significant in your community last year?

- Yes
- No

If Yes, please describe:

5.2 Has infiltration/inflow and resultant high flows affected performance or created problems in your collection system, lift stations, or treatment plant at any time in the past year?

- Yes
- No

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5.3 Explain any infiltration/inflow (I/I) changes this year from previous years:	
Less I/I directly related to sewer main replacement.	
5.4 What is being done to address infiltration/inflow in your collection system?	
Home inspections for sump pumps. Replacement program.	

<b>Total Points Generated</b>	0
<b>Score (100 - Total Points Generated)</b>	100
<b>Section Grade</b>	<b>A</b>

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## Grading Summary

WPDES No: 0020435

SECTIONS	LETTER GRADE	GRADE POINTS	WEIGHTING FACTORS	SECTION POINTS
Influent	A	4	3	12
BOD/CBOD	A	4	10	40
TSS	A	4	5	20
Ammonia	A	4	5	20
Phosphorus	A	4	3	12
Biosolids	A	4	5	20
Staffing/PM	A	4	1	4
OpCert	A	4	1	4
Financial	A	4	1	4
Collection	A	4	3	12
<b>TOTALS</b>			<b>37</b>	<b>148</b>
<b>GRADE POINT AVERAGE (GPA) = 4.00</b>				

### Notes:

- A = Voluntary Range (Response Optional)
- B = Voluntary Range (Response Optional)
- C = Recommendation Range (Response Required)
- D = Action Range (Response Required)
- F = Action Range (Response Required)

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## Resolution or Owner's Statement

Name of Governing Body or Owner:	<input type="text"/>
Date of Resolution or Action Taken:	<input type="text"/>
Resolution Number:	<input type="text"/>
Date of Submittal:	<input type="text"/>
<b>ACTIONS SET FORTH BY THE GOVERNING BODY OR OWNER RELATING TO SPECIFIC CMAR SECTIONS (Optional for grade A or B. Required for grade C, D, or F):</b>	
Influent Flow and Loadings: Grade = A	<input type="text"/>
Effluent Quality: BOD: Grade = A	<input type="text"/>
Effluent Quality: TSS: Grade = A	<input type="text"/>
Effluent Quality: Ammonia: Grade = A	<input type="text"/>
Effluent Quality: Phosphorus: Grade = A	<input type="text"/>
Biosolids Quality and Management: Grade = A	<input type="text"/>
Staffing: Grade = A	<input type="text"/>
Operator Certification: Grade = A	<input type="text"/>
Financial Management: Grade = A	<input type="text"/>
Collection Systems: Grade = A (Regardless of grade, response required for Collection Systems if SSOs were reported)	<input type="text"/>
<b>ACTIONS SET FORTH BY THE GOVERNING BODY OR OWNER RELATING TO THE OVERALL GRADE POINT AVERAGE AND ANY GENERAL COMMENTS</b> (Optional for G.P.A. greater than or equal to 3.00, required for G.P.A. less than 3.00) <b>G.P.A. = 4.00</b>	
<input type="text"/>	

**City of Platteville  
STAFF REPORT AND FISCAL NOTE**

___ Original	___ Update	
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**Title: Downtown Parking Task Force Overview**

**Policy Analysis Statement:**

**Brief Description And Analysis Of Proposal:**

City Manager Karen Kurt will give a brief presentation on the downtown parking task force purpose and progress.

**Recommendation:**

**Impact Of Adopting Proposal:**

Each recommendation will be presented separated as individual action items

**Fiscal Estimate:**

**Fiscal Effect (check/circle all that apply):**

- No fiscal effect
- Creates new expenditure account
- Creates new revenue account
- Increases expenditures
- Increases revenues
- Increases/decreases fund balance - \_\_\_\_\_  
Fund

**Budget Effect:**

- Expenditure authorized in budget – No change to budget required
- Expenditure not authorized in budget – Budget amendment required

**Vote Required:**

- Majority
- Two-Thirds

**Narrative/assumptions About Long Range Fiscal Effect:**

**Expenditure/Revenue Changes:**

Budget Amendment No. _____				No Budget Amendment Required _____				
Account Number				Account Name	Budget Prior to Change	Debit	Credit	Amended Budget
Fund	CC	Account	Object					
<b>Totals</b>								

**Prepared By**

<b>Department:</b>	
<b>Prepared By: Karen Kurt, City Manager</b>	<b>Date: June 27, 2017</b>



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DOWNTOWN PARKING TASK FORCE UPDATE

JUNE 27, 2017

# Historic Downtowns

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- ❖ Built in a different era – not designed to accommodate today's auto-centric environment
- ❖ Different uses in a concentrated area
- ❖ Uses in the area evolve over time – not a static environment
- ❖ Shared parking arrangements
- ❖ More public sector involvement

What makes  
downtowns  
challenging also  
makes them  
unique....

And increasingly  
popular.





# Changing Dynamic in Our Downtown

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## 1. Significant construction anticipated during 2016, 2017 and 2018

- ❖ Lane and parking space closures
- ❖ Dust and noise
- ❖ Shifts in employee and customer parking during construction period

## 2. Intensification of use near Main and Chestnut

- ❖ Hotel, new library and expanded Steve's Pizza
- ❖ How will these changes impact parking?



# Intensification of Use Near Chestnut and Main

- ❖ Study parking demand with new changes in use
- ❖ Study intersection movement for possible turning lane additions



# Downtown Parking Task Force

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- ❖ Review existing space/time allocations and make recommendations for adjustments. Make recommendations with respect to business requests for changes to space/time allocations.
- ❖ Develop methodology for soliciting feedback from broader public with respect to proposed parking changes.
- ❖ Draft education campaign with respect to employee parking with the assistance of Main Street.
- ❖ Make recommendations regarding signage and marketing of existing City-owned lots with the assistance of City staff. Review layout and condition of existing lots and make recommendations for future improvements.
- ❖ Identify under-utilized private parking in the area for possible joint parking arrangements.
- ❖ Make recommendations with respect to parking enforcement.
- ❖ Identify possible future locations of surface parking lots.

# Downtown Parking Task Force

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Task Force met 8 times.

Difficult to get all members to meetings. One member only attended once.

Requested that UW-P Senior Engineering Design Team Update the 2012 Downtown Parking Study.

## **Appointed Members:**

- ❖ Bill McBeth – Driftless Market
- ❖ Natasha Geyer – Netux Solutions
- ❖ Brian Laufenberg – Landowner
- ❖ Carlos Hernandez – Los Amigos
- ❖ Nick Pease – Nick's and The Local

## **Other Participants:**

- ❖ Jack Luedtke - Main Street Director
- ❖ Katrina Hecimovic - Southwest Regional Planning

# Downtown Parking Task Force

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## Guiding Principles

- ❖ Users\* should be able to access downtown through a variety of transportation options (ie: driving, biking, walking and transit).
- ❖ Customers should be able to find parking within three blocks of their destination. Employees should be able to find parking within five blocks of their destination. Parking on Main Street (Water to Elm Streets) and cross streets (Pine to Mineral Streets) is reserved for customers only.
- ❖ When making decisions regarding parking, the needs of the downtown district should carry more weight than the needs of an individual business.
- ❖ To the extent possible, existing public and private parking lots should be shared to maximize use during day and evening hours.

*Users are defined as customers, employees and residents.*

# Downtown Parking Task Force

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## Guiding Principles (continued)

- ❖ Parking options should be clearly posted using outdoor signs. Customers and residents should be able to easily access information on parking on the Main Street and City of Platteville websites. Businesses and landlords have a responsibility to communicate parking requirements/options to their employees and tenants.
- ❖ Downtown residents should not expect free overnight parking unless provided by the landlord. To the extent possible, public parking options should be made available for downtown residents/landlords at a reasonable cost.
- ❖ Existing parking lots should be brought up to retail standards before investing in additional parking is considered.

# Downtown Parking Study

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## Objectives

- ❖ Evaluate current parking usage, pedestrian and traffic in DT area
- ❖ Evaluate the effect future development will have on parking and traffic flow
- ❖ Conduct a survey of DT users to understand their concerns about parking
- ❖ Provide recommendations

Findings were similar to previous 2012 study:  
Adequate parking exists except for 24-hour parking.



# Downtown Parking Task Force

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## **UW-P Senior Engineering Design Team and Task Force Recommendations:**

- ❖ Make 24 hour parking leased parking in Mineral Street and Post Office Lots,
- ❖ Convert parking on west side of Bonson Street from city-business only to 3 hour timed parking,
- ❖ Make 3<sup>rd</sup> Street between Main and Furnace Streets a one-way street (north-bound) and add 10 parking stalls on east side of street, and
- ❖ Add pedestrian crossing on Chestnut Street at Furnace Street.

## **Additional Task Force Recommendations:**

- ❖ Add timed stalls on Market Street
- ❖ Reconfigure Mineral Street lot





**Park**  
**PLATTEVILLE**

Marketing Examples

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# Downtown Employees



Customers access is vital for the success of our downtown businesses.

Employees are asked to reserve on-street parking on Main Street and side streets between Pine and Mineral Streets for customers only.

Employee parking is available in city parking lots or outside the customer area. Visit [www.platteville.org/parking](http://www.platteville.org/parking) for information on leased parking spaces.



*Thank you for your supporting the vitality of our downtown!*

# Downtown Residents



City parking lots and on street parking in downtown are reserved for customers and employees of local businesses.

Assigned parking stalls are available for residents for monthly fee. Visit [www.platteville.org/parking](http://www.platteville.org/parking) for more information.

Platteville Public Transit is another option to maintaining a car onsite.



*Thank you for your supporting the vitality of our downtown!*

# Why Haven't We SOLVED the Parking Problem?

Parking is always on the agenda of successful downtown districts.

Dynamic environments require dynamic solutions. Adapting to change is the key to success.



You asked. We listened.

## PARKING IN SALEM

Stressed About Parking?

We have solutions!

- What Are the Benefits?
- What's Right for Me?
- Sign Up for New Parking Passes
- Schedule of Changes
- Download Helpful Information
- Questions / Feedback / Contact
- Pay Parking Tickets Online



### Purposes of the new Policies - 2009

- To establish guidelines, expectations, and procedures for the enforcement of Municipal Parking Lots usage in downtown Xenia – for residents, shoppers, visitors and employees **in an equitable manner**.
- To provide attractive, safe, and coordinated parking for shoppers and merchants visiting downtown. (In accordance with 2008 Downtown Strategic Plan.)
- To provide clearer guidance for the police department in enforcing Downtown City Parking Ordinances.

XENIA

Downtown Parking

**City of Platteville  
STAFF REPORT AND FISCAL  
NOTE**

Original       Update

**Title: Post Office Parking Lot Modification**

**Policy Analysis Statement:**

**Brief Description And Analysis Of Proposal:**

Enclosed is a map of the current configuration of Lot #5 – Post Office Parking Lot. There are 26 stalls designated for 24-hour parking in the two rows closest to Pine Street. There are 21 3-hour parking stalls and 4 handicapped parking stalls.

The Downtown Parking Task Force recommends that we initially convert the 26 existing 24-hour parking stalls to Assigned (Leased) Parking. The Task Force recommends that the cost initially be \$30.00 per month with proceeds to go into a separate fund for parking maintenance and improvements. There is an Enclosed map with the proposed configuration. These stalls would be numbered 33 to 58 to work with the existing lot numbering system.

Staff recommends that all stalls be designated as 3 Hour Parking until assigned (leased). Staff would assign spaces along the fence on Pine Street – stalls 46-58 initially.

**Recommendation:**

Staff recommends that the Common Council pass enclosed Resolution 17-\_\_ authorizing the expansion of the current Assigned Parking program effective this upcoming school year.

**Impact Of Adopting Proposal:**

Adopting this Resolution would change the nature of the current overnight parking in the Post Office Parking Lot from “no cost” to assigned stalls as they are leased. While waiting to be assigned, they will be used for 3 Hour parking.

**Fiscal Estimate:**

**Fiscal Effect (check/circle all that apply)**

- No fiscal effect
- Creates new expenditure account
- Creates new revenue account
- Increases expenditures
- Increases revenues
- Increases/decreases fund balance - \_\_\_\_\_ Fund

**Budget Effect:**

- Expenditure authorized in budget
- No change to budget required
- Expenditure not authorized in budget
- Budget amendment required

**Vote Required:**

- Majority
- Two-Thirds

**Narrative/assumptions About Long Range Fiscal Effect:**

There would be some initial costs to change the current signage, plus ongoing administrative costs to manage the expanded program. It could also increase parking revenues by up to \$360 per stall per year, or a maximum of \$9,360.

**Expenditure/Revenue Changes:**

Budget Amendment No. _____				No Budget Amendment Required _____				
Account Number				Account Name	Budget Prior to Change	Debit	Credit	Amended Budget
Fund	CC	Account	Object					
<b>Totals</b>								

**Department: Public Works**

**Prepared By: Howard B. Crofoot, P.E.  
Director of Public Works**

**Date: June 20, 2017**

# Lot 5

Bonson Street

Fourth Street

33	34	35	36	37	38	39	40	41	42	43	44	45

58	57	56	55	54	53	52	51	50	49	48	47	46

Pine Street

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**RESOLUTION NO. \_\_\_\_\_**

A Resolution Establishing Restrictions and Time Limitations for Parking on the Post Office Municipal Parking Lot.

WHEREAS, Sections 39.01 and 39.07 authorizes the Council by resolution to establish prohibitions, restrictions and specific time limitations for parking on municipal parking lots, with such prohibitions, restrictions and limitations being noted on the Official Traffic Map and in signage posted on such lots;

NOW, THEREFORE, BE IT RESOLVED that the Council determines that parking spaces at the post office parking lot designated as "Reserved" are restricted to assigned (leased) parking only. All other non-designated spaces are Three (3) Hour Parking from 9:00 a.m. to 5:30 p.m. and No Parking from 3:00 a.m. to 6:00 a.m.

BE IT FURTHER RESOLVED that the Director of Public Works shall note such restrictions and limitations upon the Official Traffic Map and by signage posted on the post office municipal parking lot.

BE IT FURTHER RESOLVED that the effective date for this action shall be September 1, 2017.

Approved and adopted by the Common Council of the City of Platteville by a vote of \_\_\_\_\_ to \_\_\_\_\_ this \_\_\_\_\_ day of \_\_\_\_\_, 2017.

CITY OF PLATTEVILLE,

\_\_\_\_\_  
By: Eileen Nickels, Council President

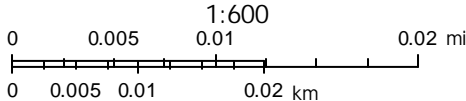
ATTEST:

\_\_\_\_\_  
Jan Martin, City Clerk

# Current Parking - Post Office Lot



June 16, 2017

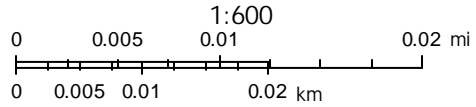




# Proposed Parking - Post Office Lot



June 16, 2017



**City of Platteville  
STAFF REPORT AND FISCAL  
NOTE**

Original       Update

**Title: Third Street Modification**

**Policy Analysis Statement:**

**Brief Description And Analysis Of Proposal:**

The Downtown Parking Task Force recommends that the City convert Third Street from Main Street to Furnace Street to one-way northbound. This would allow for up to 10 parking stalls on the east side of Third Street between Main Street and Furnace Street. The intent of the additional parking stalls would be for timed parking for customers from Main Street to Mineral Street. Staff proposes that these stalls be marked as 3-hour parking and no overnight parking like on Main Street. The block from Mineral to Furnace should allow for all day parking (no overnight parking) to give flexibility for customers, employees and others who need to park for extended periods.

Pro:

- This takes a narrow, lightly traveled street, makes it one-way to allow enough width for additional parking.
- Student calculations believe we could get up to ten (10) parking stalls
- This would add customer parking within 2 blocks of Main Street

Con:

- This would add another one-way street in Downtown. Many visitors get confused and go the wrong way. (See map).
- It does not consider the block from Pine to Main. The street is the same width as north of Main. It has two-way traffic (barely) and parking on the east side. Any changes to this block would impact the Mound City Bank motor branch.

**Recommendation:**

Staff recommends that the Common Council pass enclosed Ordinance 17-\_\_ making the change to the Official Traffic Map to designate Third Street as one-way northbound between Main Street and Furnace Street. The Ordinance also directs Staff to designate up to ten (10) parking stalls on the east side of Third Street. Those parking stalls created between Main and Mineral Streets (4) shall be designated "Three (3) Hour Parking between the hours of 9:00 A.M. and 5:30 P.M. and No Parking from 3:00 A.M. to 6:00 A.M." Those parking stalls created between Mineral and Furnace Streets (6) shall be "No Parking from 3:00 A.M. to 6:00 A.M."

**Impact Of Adopting Proposal:**

Adopting this Ordinance would change traffic patterns in the Downtown and add customer oriented parking.

**Fiscal Estimate:**

**Fiscal Effect (check/circle all that apply)**

- No fiscal effect
- Creates new expenditure account
- Creates new revenue account
- Increases expenditures
- Increases revenues
- Increases/decreases fund balance - \_\_\_\_\_ Fund

**Budget Effect:**

- Expenditure authorized in budget
- No change to budget required
- Expenditure not authorized in budget
- Budget amendment required

**Vote Required:**

- Majority
- Two-Thirds

**Narrative/assumptions About Long Range Fiscal Effect:**

There would be some initial costs to change the current signage.

**Expenditure/Revenue Changes:**

Budget Amendment No. _____				No Budget Amendment Required _____				
Account Number				Account Name	Budget Prior to Change	Debit	Credit	Amended Budget
Fund	CC	Account	Object					
				<b>Totals</b>				

**Department: Public Works**

**Prepared By: Howard B. Crofoot, P.E.**

**Date: June 20, 2017**

**ORDINANCE NO. 17-**

**AN ORDINANCE AMENDING THE OFFICIAL TRAFFIC MAP**

The Common Council of the City of Platteville do ordain as follows:

Section 1. In accordance with Section 38.02 (2) (d) the Official Traffic Map is amended as follows:

Designate Third Street between Main Street and Furnace Street as one-way northbound.

Create up to ten (10) parking stalls on the east side of Third Street between Main Street and Furnace Street.

Designate the new parking stalls between Main Street and Mineral Street as “Three (3) Hour Parking from 9:00 a.m. to 5:30 p.m. and No Parking from 3:00 a.m. to 6:00 a.m.”

Designate the new parking stalls between Mineral Street and Furnace Street as “No Parking from 3:00 a.m. to 6:00 a.m.”

Section 2. All other terms and provisions of Section 38 shall remain in full force and effect unless specifically modified herein.

Section 3. This ordinance shall be in full force and effect from and after its passage and publication as required by law.

Approved and adopted by the Common Council of the City of Platteville on a vote of \_\_\_ to \_\_\_ this \_\_\_ day of July, 2017.

CITY OF PLATTEVILLE

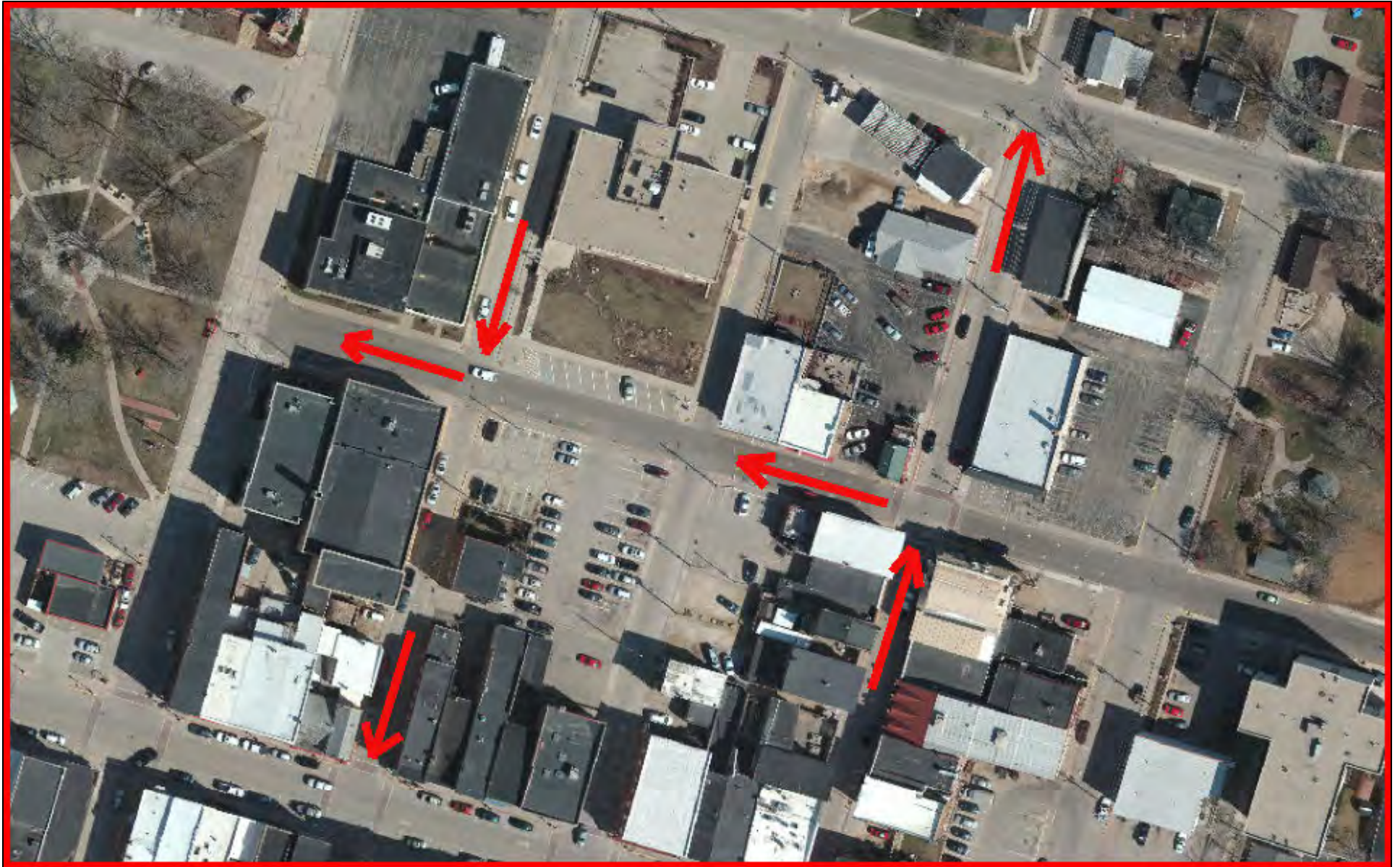
\_\_\_\_\_  
By: Eileen Nickels, Council President

Attest:

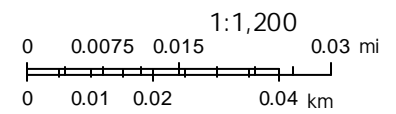
\_\_\_\_\_  
Jan Martin, City Clerk

Published:

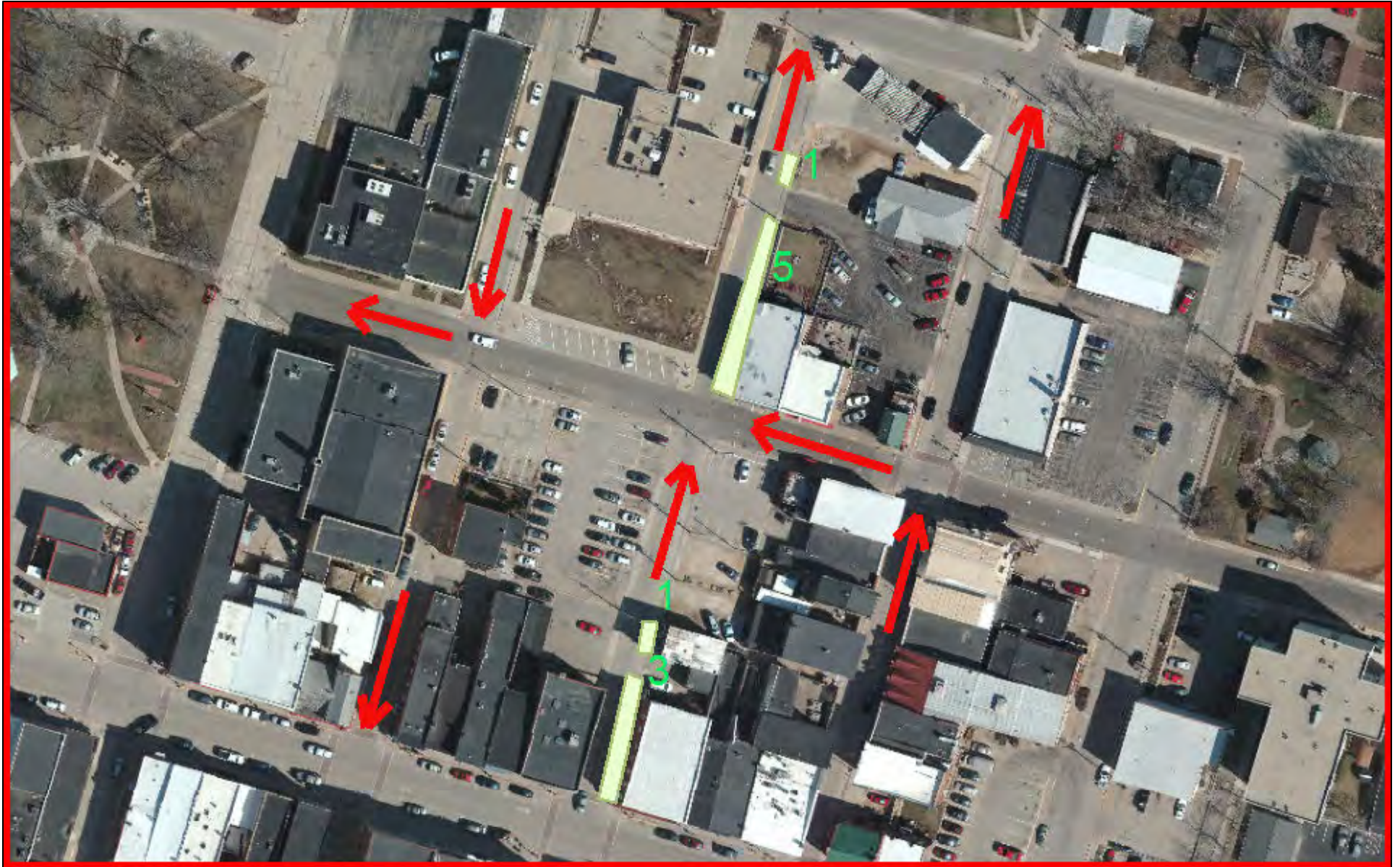
# Third St - Existing



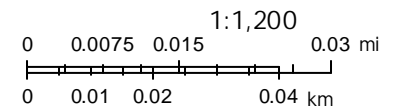
June 16, 2017



# Third St - Proposed



June 16, 2017



**City of Platteville  
STAFF REPORT AND FISCAL  
NOTE**

Original       Update

**Title: Bonson Street Parking Reassignment**

**Policy Analysis Statement:**

**Brief Description And Analysis Of Proposal:**

The Downtown Parking Task Force recommends that the City reassign the five (5) parking stalls on the west side of Bonson across from City Hall next to City Park from "Parking for City Business Only" to "Three (3) Hour Parking between the hours of 9:00 A.M. and 5:30 P.M. and No Parking from 3:00 A.M. to 6:00 A.M."

Pro:

- This designates five (5) parking stalls to be used for any business/customer in Downtown, not just City Hall.

Con:

- This would no longer reserve these five (5) parking stalls for citizens conducting business at City Hall. There is one designated parking stall on Mineral Street and two (2) handicapped stalls for that purpose.

**Recommendation:**

Staff recommends that the Common Council pass enclosed Ordinance 17-\_\_ making the change to the Official Traffic Map to designate five (5) parking stalls on the west side of Bonson Street between Mineral and Irving for "Three (3) Hour Parking between the hours of 9:00 A.M. and 5:30 P.M. and No Parking from 3:00 A.M. to 6:00 A.M."

**Impact Of Adopting Proposal:**

Adopting this Ordinance would add customer oriented parking.

**Fiscal Estimate:**

**Fiscal Effect (check/circle all that apply)**

- No fiscal effect
- Creates new expenditure account
- Creates new revenue account
- Increases expenditures
- Increases revenues
- Increases/decreases fund balance - \_\_\_\_\_ Fund

**Budget Effect:**

- Expenditure authorized in budget
- No change to budget required
- Expenditure not authorized in budget
- Budget amendment required

**Vote Required:**

- Majority
- Two-Thirds

**Narrative/assumptions About Long Range Fiscal Effect:**

There would be some initial costs to change the current signage. This would be absorbed in the Street Department sign budget.

**Expenditure/Revenue Changes:**

Budget Amendment No. _____				No Budget Amendment Required _____				
Account Number				Account Name	Budget Prior to Change	Debit	Credit	Amended Budget
Fund	CC	Account	Object					
				<b>Totals</b>				

**Department: Public Works**

**Prepared By: Howard B. Crofoot, P.E.  
Director of Public Works**

**Date: June 20, 2017**

**ORDINANCE NO. 17-**

**AN ORDINANCE AMENDING THE OFFICIAL TRAFFIC MAP**

The Common Council of the City of Platteville do ordain as follows:

Section 1. In accordance with Section 38.02 (2) (d) the Official Traffic Map is amended as follows:

Designate five (5) parking stalls on the west side of North Bonson Street between West Mineral Street and Irving Place as “Three (3) Hour Parking between the hours of 9:00 A.M. and 5:30 P.M. and No Parking from 3:00 A.M. to 6:00 A.M.”

Section 2. All other terms and provisions of Section 38 shall remain in full force and effect unless specifically modified herein.

Section 3. This ordinance shall be in full force and effect from and after its passage and publication as required by law.

Approved and adopted by the Common Council of the City of Platteville on a vote of \_\_\_ to \_\_\_ this \_\_\_ day of July, 2017.

CITY OF PLATTEVILLE

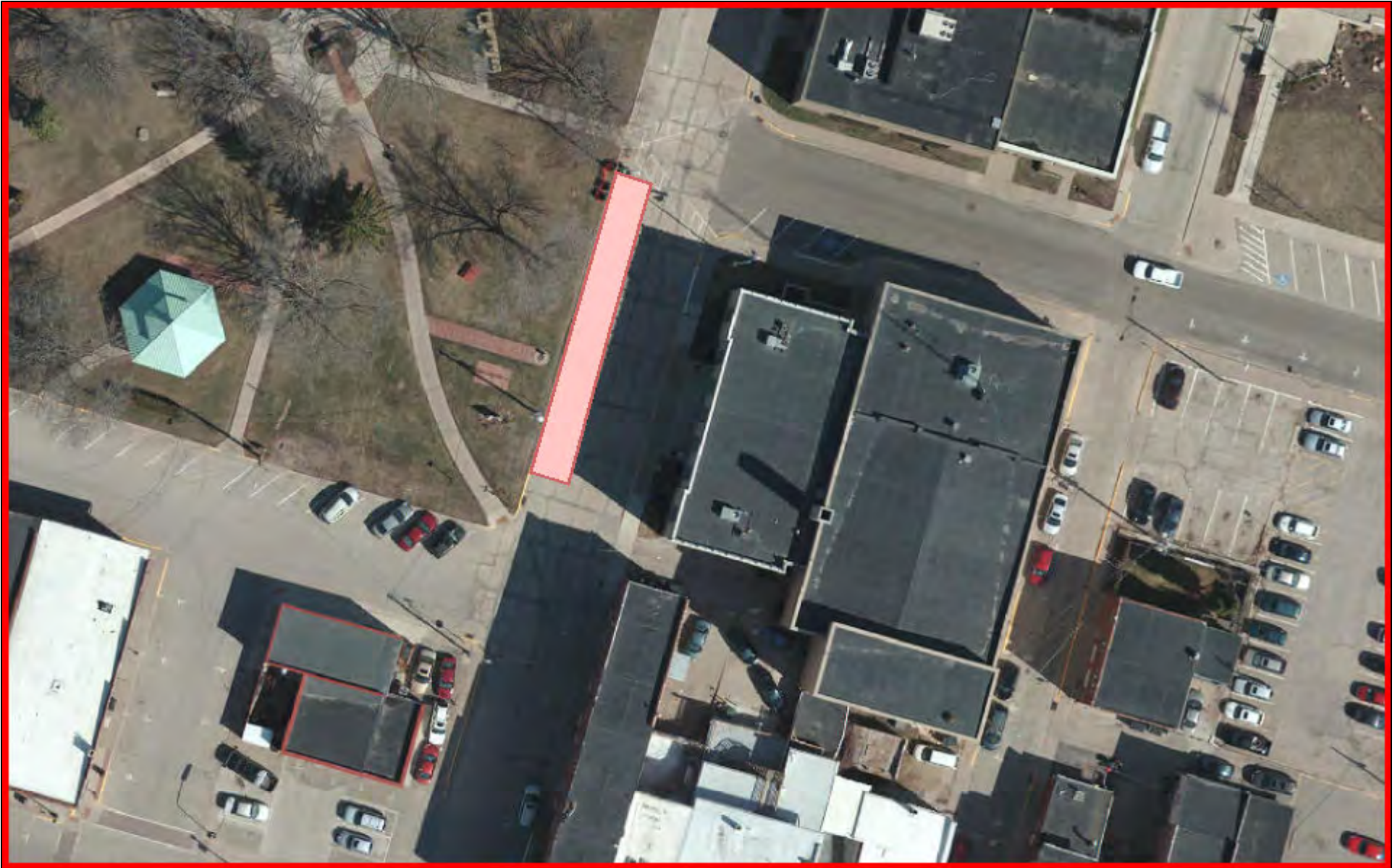
\_\_\_\_\_  
By: Eileen Nickels, Council President

Attest:

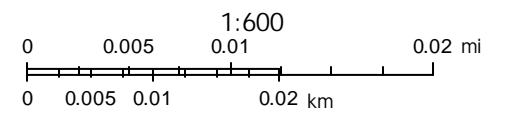
\_\_\_\_\_  
Jan Martin, City Clerk

Published:

# Bonson St Parking Reassignment



June 16, 2017





**City of Platteville  
STAFF REPORT AND FISCAL  
NOTE**

Original       Update

**Title: Crosswalk on Chestnut Street at Mineral Street**

**Policy Analysis Statement:**

**Brief Description And Analysis Of Proposal:**

The Downtown Parking Task Force recommends that the City sign and paint a designated crosswalk across North Chestnut Street at West Mineral Street. Students heading to/from the University from the northeast use Mineral Street to cross Chestnut Street instead of crossing with the signal lights at Main Street.

**Pro:**

- This involves the installation of two (2) crossing signs – one in each direction on North Chestnut Street – and the painting of a crosswalk at that location.
- The student study noted a significant number of students cross at this intersection instead of walking approximately 300 feet to the signal crossing.
- Identifying this as a crosswalk may alert drivers to potential pedestrians crossing here and decrease the probability of crashes.

**Con:**

- It becomes a maintenance item for painting.
- There is a designated crossing with pedestrian crossing signals one block south at Main Street.
- It could cause traffic concerns during heavy traffic to yield to pedestrians one block north of the traffic signal.
- Until the street is worked on, the existing handicapped ramps are facing N-S. A person would need to go out the ramp headed south, then turn and cross Chestnut Street, not an ideal way for a person with visual impairments.

**Recommendation:**

Staff recommends that the Common Council pass enclosed Ordinance 17-\_\_ making the change to the Official Traffic Map to designate a crosswalk on North Chestnut Street at West Mineral Street with the appropriate signs and painted crosswalk.

**Impact Of Adopting Proposal:**

Adopting this Ordinance would add signs and a painted crosswalk where students are currently crossing.

**Fiscal Estimate:**

**Fiscal Effect (check/circle all that apply)**

- No fiscal effect
- Creates new expenditure account
- Creates new revenue account
- Increases expenditures
- Increases revenues
- Increases/decreases fund balance - \_\_\_\_\_ Fund

**Budget Effect:**

- Expenditure authorized in budget
- No change to budget required
- Expenditure not authorized in budget
- Budget amendment required

**Vote Required:**

- Majority
- Two-Thirds

**Narrative/assumptions About Long Range Fiscal Effect:**

There would be some initial costs to change the current signage. This would be absorbed in the Street Department sign budget.

**Expenditure/Revenue Changes:**

Budget Amendment No. _____				No Budget Amendment Required _____					
Account Number				Account Name		Budget Prior to Change	Debit	Credit	Amended Budget
Fund	CC	Account	Object						
				<b>Totals</b>					

**Department: Public Works**

**Prepared By: Howard B. Crofoot, P.E.  
Director of Public Works**

**Date: June 20, 2017**

**ORDINANCE NO. 17-**

**AN ORDINANCE AMENDING THE OFFICIAL TRAFFIC MAP**

The Common Council of the City of Platteville do ordain as follows:

Section 1. In accordance with Section 38.02 (2) (d) the Official Traffic Map is amended as follows:

Designate a crosswalk on North Chestnut Street at West Mineral Street.

Section 2. All other terms and provisions of Section 38 shall remain in full force and effect unless specifically modified herein.

Section 3. This ordinance shall be in full force and effect from and after its passage and publication as required by law.

Approved and adopted by the Common Council of the City of Platteville on a vote of \_\_\_ to \_\_\_ this \_\_\_ day of July, 2017.

CITY OF PLATTEVILLE

\_\_\_\_\_  
By: Eileen Nickels, Council President

Attest:

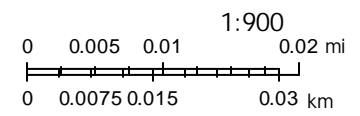
\_\_\_\_\_  
Jan Martin, City Clerk

Published:

# Crosswalk on Chestnut



June 16, 2017



**City of Platteville  
STAFF REPORT AND FISCAL  
NOTE**

Original       Update

**Title: Market Street Parking Reassignment**

**Policy Analysis Statement:**

**Brief Description And Analysis Of Proposal:**

Based on the request of a local business, the Downtown Parking Task Force recommends that the City designate up to four (4) stalls as “Three (3) Hour Parking between the hours of 9:00 A.M. and 5:30 P.M. and No Parking from 3:00 A.M. to 6:00 A.M.”. Crews would create a sign like the ones throughout Downtown with an arrow pointing west to show that those 4 stalls only are designated in this manner. There are currently 18 stalls on the north side of City Park.

**Pro:**

- This designates four (4) parking stalls to be available with turnover of parking during the day.

**Con:**

- This would remove stalls for up to four (4) people who currently park there all day.
- It would create additional signage for maintenance.
- It could cause confusion as to which stalls are timed and which are all day parking.

**Recommendation:**

Staff recommends that the Common Council pass enclosed Ordinance 17-\_\_ making the change to the Official Traffic Map to designate the four (4) parking stalls on the south side of Market Street immediately east of Park Place for “Three (3) Hour Parking between the hours of 9:00 A.M. and 5:30 P.M. and No Parking from 3:00 A.M. to 6:00 A.M.”

**Impact Of Adopting Proposal:**

Adopting this Ordinance would add customer oriented parking.

**Fiscal Estimate:**

**Fiscal Effect (check/circle all that apply)**

- No fiscal effect
- Creates new expenditure account
- Creates new revenue account
- Increases expenditures
- Increases revenues
- Increases/decreases fund balance - \_\_\_\_\_ Fund

**Budget Effect:**

- Expenditure authorized in budget
- No change to budget required
- Expenditure not authorized in budget
- Budget amendment required

**Vote Required:**

- Majority
- Two-Thirds

**Narrative/assumptions About Long Range Fiscal Effect:**

There would be some initial costs to change the current signage. This would be absorbed in the Street Department sign budget.

**Expenditure/Revenue Changes:**

Budget Amendment No. _____				No Budget Amendment Required _____					
Account Number				Account Name		Budget Prior to Change	Debit	Credit	Amended Budget
Fund	CC	Account	Object						
<b>Totals</b>									

**Department: Public Works**

**Prepared By: Howard B. Crofoot, P.E.  
Director of Public Works**

**Date: June 16, 2017**

**ORDINANCE NO. 17-**

**AN ORDINANCE AMENDING THE OFFICIAL TRAFFIC MAP**

The Common Council of the City of Platteville do ordain as follows:

Section 1. In accordance with Section 38.02 (2) (d) the Official Traffic Map is amended as follows:

Designate four (4) parking stalls on the south side of Market Street immediately east of Park Place for “Three (3) Hour Parking between the hours of 9:00 A.M. and 5:30 P.M. and No Parking from 3:00 A.M. to 6:00 A.M.”

Section 2. All other terms and provisions of Section 38 shall remain in full force and effect unless specifically modified herein.

Section 3. This ordinance shall be in full force and effect from and after its passage and publication as required by law.

Approved and adopted by the Common Council of the City of Platteville on a vote of \_\_\_ to \_\_\_ this \_\_\_ day of July, 2017.

CITY OF PLATTEVILLE

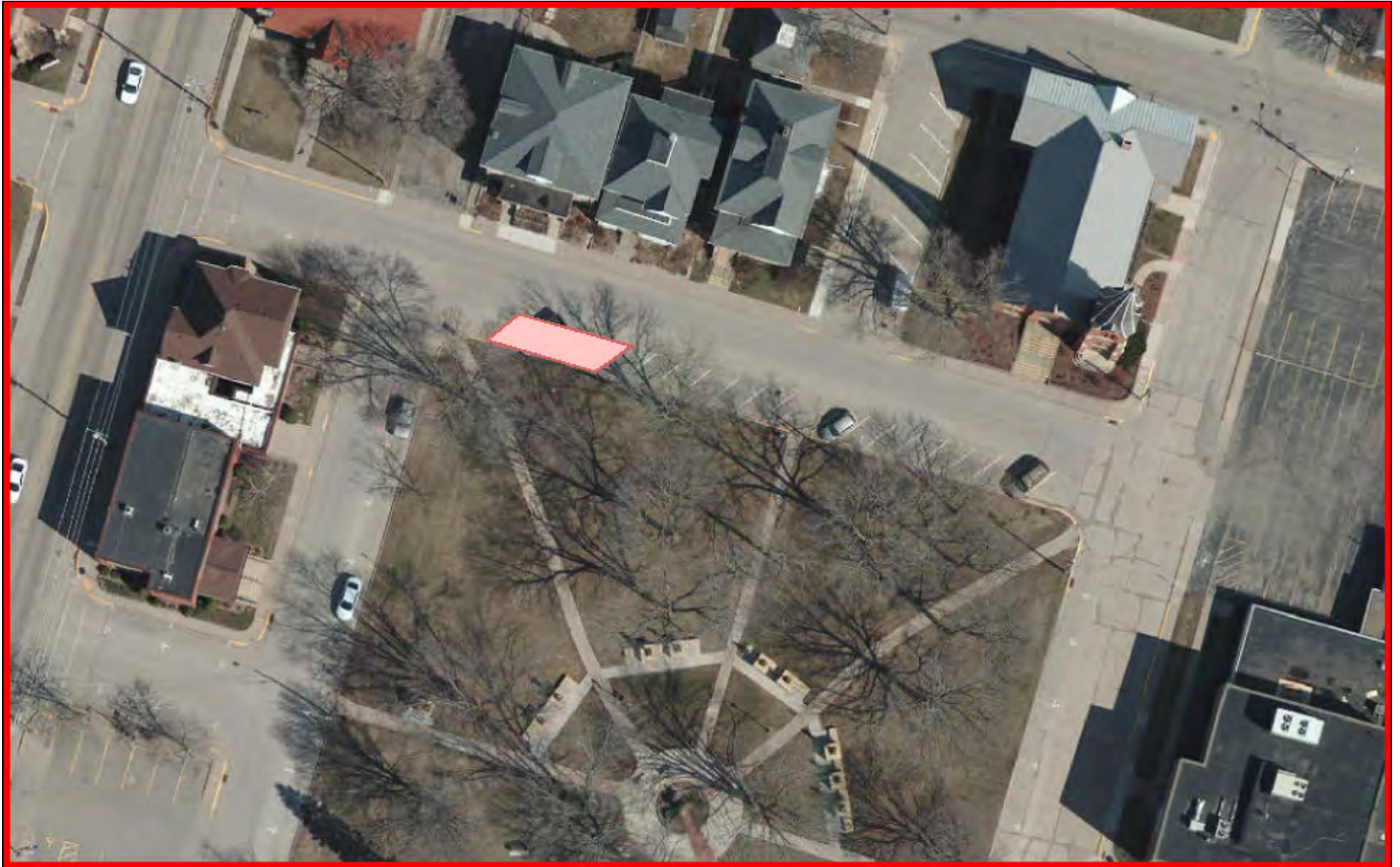
\_\_\_\_\_  
By: Eileen Nickels, Council President

Attest:

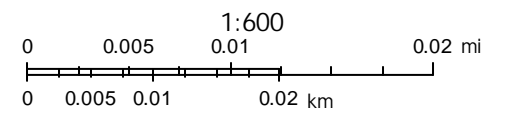
\_\_\_\_\_  
Jan Martin, City Clerk

Published:

# Market St Parking



June 16, 2017



**City of Platteville  
STAFF REPORT AND FISCAL  
NOTE**

Original       Update

**Title: Third Street Parking Lot Configuration**

**Policy Analysis Statement:**

**Brief Description And Analysis Of Proposal:**

Enclosed is a map showing the current configuration of the Third Street Parking Lot. It is a City owned parking Lot #2 bounded by Third Street, Mineral Street and Fourth Street immediately east of City Hall. There are 3 entrances, one from each of the streets. There are 41 regular parking stalls, plus one Handicapped stall – total 42 stalls. The current configuration has eleven (11) stalls that directly access Third Street. There are potential safety concerns with individual cars backing out across a sidewalk. Stalls are generally 10 feet wide.

Enclosed is a copy of the proposed configuration. This configuration was proposed by Delta 3 Engineering with input from the Downtown Parking Task Force. The parking stalls are a combination of 9 feet and 9.5 feet wide. There are 41 regular parking stalls, plus 2 Handicapped stalls – total 43 stalls.

The Downtown Parking Task Force recommends that the City accept the proposed configuration. They recommend that the 15 stalls that are adjacent to Mineral Street be designated as either 24-hour parking or assigned (leased) parking. The remaining 26 stalls should be designated as no overnight parking.

Pro:

- This designates the same number of stalls for all day parking.
- This designates an equivalent number of stalls for overnight parking and makes them available for possible leasing options.
- This improves a safety concern with possible vehicle – pedestrian crashes.
- This would allow areas for fencing and other decorative features.

Con: Two adjacent businesses have identified the following concerns:

- Narrower stalls
- Access issues
- Snow removal

**Recommendation:**

Staff recommends that the Common Council move to approve the proposed parking lot configuration and designate 15 stalls adjacent to Mineral Street for availability as assigned (leased) parking.

**Impact Of Adopting Proposal:**

Adopting this proposal would allow the lot to be configured in an efficient manner upon completion of the reconstruction project.

**Fiscal Estimate:**

**Fiscal Effect (check/circle all that apply)**

- No fiscal effect
- Creates new expenditure account
- Creates new revenue account
- Increases expenditures
- Increases revenues
- Increases/decreases fund balance - \_\_\_\_\_ Fund

**Budget Effect:**

- Expenditure authorized in budget
- No change to budget required
- Expenditure not authorized in budget
- Budget amendment required

**Vote Required:**

- Majority
- Two-Thirds

**Narrative/assumptions About Long Range Fiscal Effect:**

This reconstructs a Downtown parking lot per the revised CIP. It reconfigures for better safety and less maintenance.

**Expenditure/Revenue Changes:**

Budget Amendment No. _____	No Budget Amendment Required _____	Budget		Amended

Account Number				Account Name	Prior to Change	Debit	Credit	Budget
Fund	CC	Account	Object					
<b>Totals</b>								

<b>Department: Public Works</b>	
<b>Prepared By: Howard B. Crofoot, P.E. Director of Public Works</b>	<b>Date: June 20, 2017</b>



**RESOLUTION NO. \_\_\_\_\_**

A Resolution Establishing Restrictions and Time Limitations for Parking on the 3<sup>rd</sup> Street Municipal Parking Lot.

WHEREAS, Sections 39.01 and 39.07 authorizes the Council by resolution to establish prohibitions, restrictions and specific time limitations for parking on municipal parking lots, with such prohibitions, restrictions and limitations being noted on the Official Traffic Map and in signage posted on such lots;

NOW, THEREFORE, BE IT RESOLVED that the Council determines that parking spaces at the 3<sup>rd</sup> Street parking lot designated as “Reserved” are restricted to assigned (leased) parking only. All other non-designated spaces are No Parking from 3:00 a.m. to 6:00 a.m.

BE IT FURTHER RESOLVED that the Director of Public Works shall note such restrictions and limitations upon the Official Traffic Map and by signage posted on the 3<sup>rd</sup> Street municipal parking lots.

BE IT FURTHER RESOLVED that the effective date for this action shall be September 1, 2017.

Approved and adopted by the Common Council of the City of Platteville by a vote of \_\_\_\_\_ to \_\_\_\_\_ this \_\_\_\_\_ day of \_\_\_\_\_, 2017.

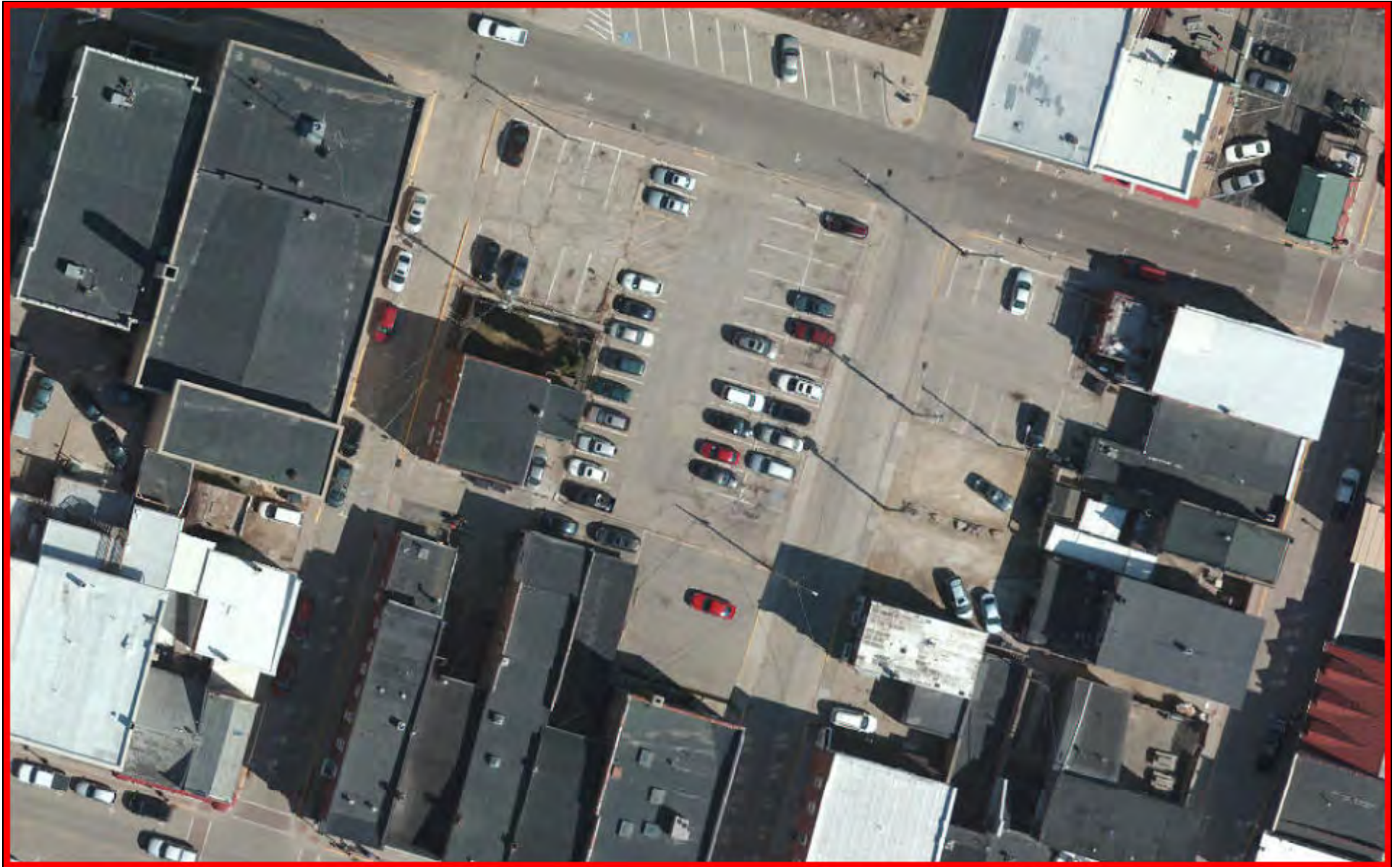
CITY OF PLATTEVILLE,

\_\_\_\_\_  
By: Eileen Nickels, Council President

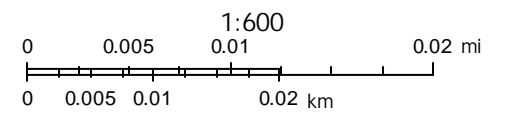
ATTEST:

\_\_\_\_\_  
Jan Martin, City Clerk

# Third St Parking Lot - Current



June 16, 2017



FOR QUESTIONS REGARDING THIS PROJECT, PLEASE CONTACT:

MR. DAN J. DREESSENS  
 DELTA 3 ENGINEERING, INC.  
 TELEPHONE: (608) 349-5355

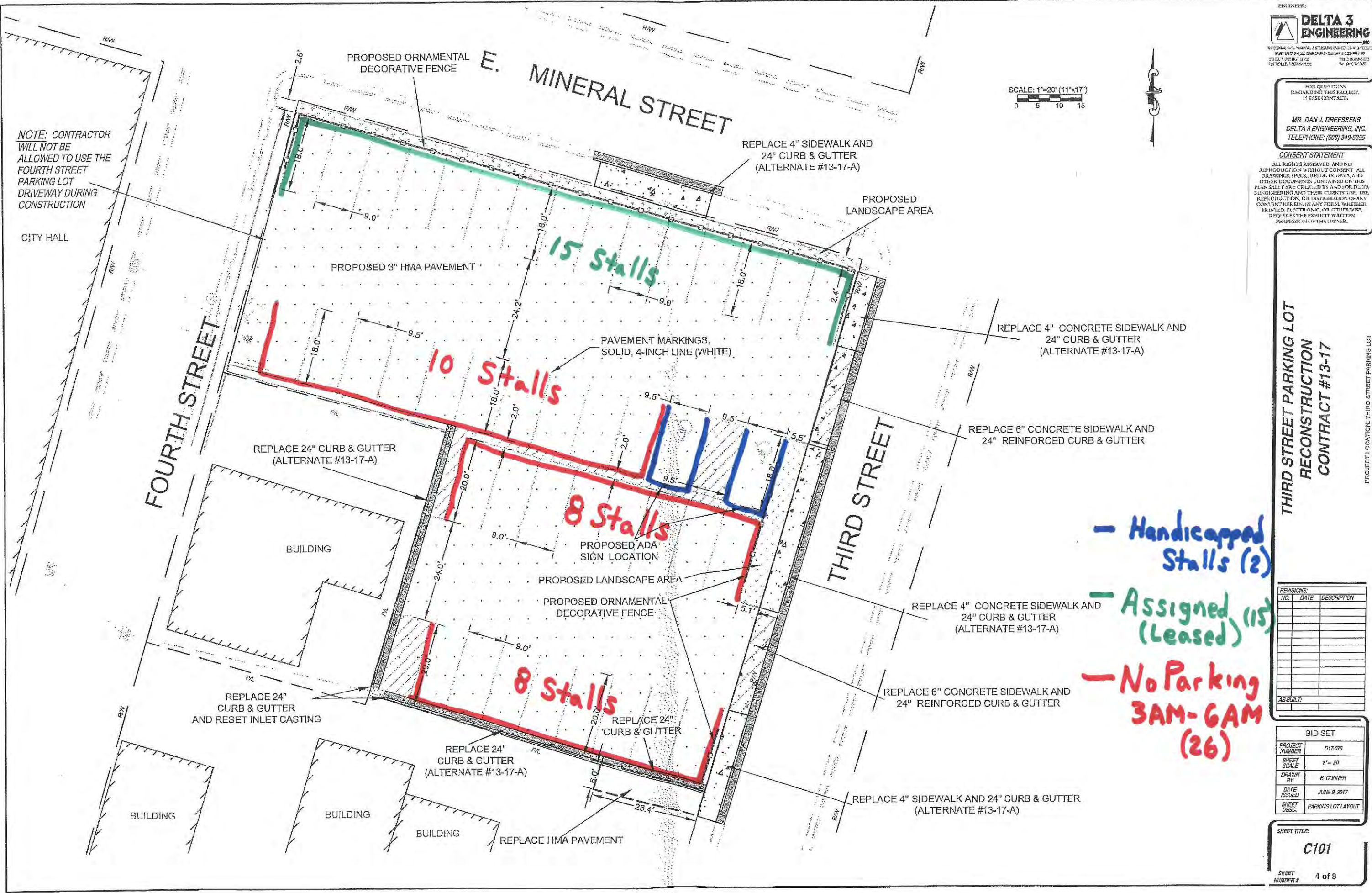
**CONSENT STATEMENT**  
 ALL RIGHTS RESERVED AND NO REPRODUCTION WITHOUT CONSENT. ALL DRAWINGS, SPECS., REPORTS, DATA, AND OTHER DOCUMENTS CONTAINED ON THIS PLAN SHEET ARE CREATED BY AND FOR DELTA 3 ENGINEERING AND THEIR CLIENTS' USE. USE, REPRODUCTION, OR DISTRIBUTION OF ANY CONTENT HEREON IN ANY FORM, WHETHER PRINTED, ELECTRONIC, OR OTHERWISE, REQUIRES THE EXPLICIT WRITTEN PERMISSION OF THE OWNER.

SCALE: 1"=20' (11"x17")  
 0 5 10 15



NOTE: CONTRACTOR WILL NOT BE ALLOWED TO USE THE FOURTH STREET PARKING LOT DRIVEWAY DURING CONSTRUCTION

CITY HALL



THIRD STREET PARKING LOT  
 RECONSTRUCTION  
 CONTRACT #13-17

PROJECT LOCATION: THIRD STREET PARKING LOT  
 OWNER: CITY OF PLATTEVILLE, WI

- Handicapped Stalls (2)  
 - Assigned (Leased) (15)  
 - No Parking 3AM-6AM (26)

REVISIONS:		
NO.	DATE	DESCRIPTION

BID SET	
PROJECT NUMBER	D17-070
SHEET SCALE	1" = 20'
DRAWN BY	B. CORNER
DATE ISSUED	JUNE 8, 2017
SHEET DESC.	PARKING LOT LAYOUT

SHEET TITLE:  
**C101**  
 SHEET NUMBER # 4 of 8

**City of Platteville  
STAFF REPORT AND FISCAL  
NOTE**

Original       Update

**Title: Contract 13-17 Third Street Parking Lot Reconstruction**

**Policy Analysis Statement:**

**Brief Description And Analysis Of Proposal:**

On June 20, 2017, Staff and Delta 3 Engineering opened one (1) bid for Contract 13-17, Third Street Parking Lot Reconstruction. The bid was by Rule Construction for \$108,897.50. There was an Alternate Bid for doing additional sidewalk and curb for an additional cost of \$9,660.00. Total with the Alternate Bid is \$118,557.50. When the parking lot was considered, there was a cost estimate by Delta 3 Engineering of \$63,550.00. The bid is nearly double the original estimate.

Staff believes that bidding later in the year means that most contractors have already scheduled work for this timeframe. The fact that only one bidder bid on the project when at least four bidders considered bidding also tends to confirm that the other contractors are busy.

If these funds can be carried over to 2018, then we can re-bid the project in late winter with other City projects. Prices should be more competitive. We would schedule the project to begin around mid-May when students leave for the summer and be completed by the end of July for Hometown Festival. This allows plenty of time for a contractor to schedule the work.

**Recommendation:**

Staff recommends that the Common Council reject the bid.

**Impact Of Adopting Proposal:**

Rejecting the bid will allow the City to rebid the project and potentially get better prices.

**Fiscal Estimate:**

**Fiscal Effect (check/circle all that apply)**

- No fiscal effect
- Creates new expenditure account
- Creates new revenue account
- Increases expenditures
- Increases revenues
- Increases/decreases fund balance - \_\_\_\_\_ Fund

**Budget Effect:**

- Expenditure authorized in budget
- No change to budget required
- Expenditure not authorized in budget
- Budget amendment required

**Vote Required:**

- Majority
- Two-Thirds

**Narrative/assumptions About Long Range Fiscal Effect:**

**Expenditure/Revenue Changes:**

Budget Amendment No. _____				No Budget Amendment Required _____				
Account Number				Account Name	Budget Prior to Change	Debit	Credit	Amended Budget
Fund	CC	Account	Object					
				<b>Totals</b>				

**Department: Public Works**

**Prepared By: Howard B. Crofoot, P.E.  
Director of Public Works**

**Date: June 20, 2017**



# DELTA 3 ENGINEERING INC

June 20, 2017

Mr. Howard Crofoot, P.E.  
Director of Public Works  
City of Platteville  
75 N. Bonson Street  
Platteville, Wisconsin 53818

Re: Recommendation of Award of Bid  
Third Street Parking Lot Reconstruction, Contract #13-17  
City of Platteville

Dear Howard,

On Tuesday, June 20, 2017 bids were received for the Third Street Parking Lot Reconstruction project, Contract #13-17. A single bid was received, opened, and publically read aloud for the project, which consisted of a single contract plus one alternate. The low bidder was Rule Construction, Ltd of Dodgeville, Wisconsin. Their bid was as follows:

Contract #13-17: Third Street Parking Lot Reconstruction	= \$	108,897.50
Alternate #13-17-A: Additional Sidewalk and Curb & Gutter Replacement	= \$	9,660.00
<hr/>		
Total	= \$	118,557.50

The original construction budget for this project was \$63,500 and Rule Construction's base bid submittal is nearly double the budget.

In discussing the bid with Rule Construction and other prospective bidders (who did not submit a bid) the reasons for the higher bid amount were: timeline to complete the work (work could not start until after the Southwest Music Festival on July 29<sup>th</sup> and needed to be completed by Labor Day) and the large volume of work that local contractors already have.

There was also "scope creep" for this project where items were added to the original project. For example, the Downtown Parking Task Force recommended adding a decorative fence to separate portions of the parking lot from the adjacent sidewalk along E. Mineral Street, Third Street, and Fourth Street. This added over \$15,000 to the project.

Phone: (608) 348-5355 • Fax: (608) 348-5455 • Email: [mail@delta3eng.biz](mailto:mail@delta3eng.biz)

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875 South Chestnut Street • Platteville, Wisconsin 53818 • Website: [www.delta3eng.biz](http://www.delta3eng.biz)

Therefore, our recommendation is for the City of Platteville to reject the bid of Rule Construction, Ltd. and re-bid this project in early 2018 if the City still wishes to proceed with this project. By re-bidding this project, there will be more time to complete project between the end of the 2018 spring semester at UW-Platteville (mid-May) and the Southwest Music Festival (end of July). Local contractors will also be looking for work at that time of year instead of having all of their work secured.

If you have any questions regarding this project or need any further information, please feel free to contact me at (608) 348-5355 at any time.

Sincerely,

**DELTA 3 ENGINEERING, INC.**

A handwritten signature in black ink, appearing to read 'D. Dreessens', with a stylized flourish at the end.

Daniel J. Dreessens, P.E.  
Civil Engineer / Vice-President

DD:dd  
Enclosures

cc: Mr. David Rule, Rule Construction, Ltd.

**City of Platteville  
STAFF REPORT AND FISCAL  
NOTE**

Original  Update

**Title:** 2018 Proposed Budget Timeline

**Policy Analysis Statement:**

**Brief Description and Analysis of Proposal:**

Proposed Budget Timeline for the City of Platteville 2018 Budget and 2018-2022 CIP.

**Recommendation:**

Approve the proposed budget timeline

**Impact of Adopting Proposal:**

Proposed schedule for budget process for Common Council, Department Heads, and Public Hearings

**Fiscal Estimate:**

**Fiscal Effect (check/circle all that apply)**

- No fiscal effect
- Creates new expenditure account
- Creates new revenue account
- Increases expenditures
- Increases revenues
- Increases/decreases fund balance -  Fund

**Budget Effect:**

- Expenditure authorized in budget
- No change to budget required
- Expenditure not authorized in budget
- Budget amendment required

**Vote Required:**

- Majority
- Two-Thirds

**Narrative/assumptions About Long Range Fiscal Effect:**

**Expenditure/Revenue Changes:**

Budget Amendment No. _____				No Budget Amendment Required _____				
Account Number				Account Name	Budget Prior to Change	Debit	Credit	Amended Budget
Fund	CC	Account	Object					
				<b>Totals</b>				

**Prepared By:**

Department: Finance  
Prepared By: Barb Johnson

Date: June 20, 2017

## 2018 Proposed Budget Timeline



August 8	Common Council goal setting session – 5pm start (dinner provided)
August 9	Meet with department heads about budget expectations/narratives needed
August 11	Distribute budgeting instructions, budget & CIP worksheets to department heads via email
August 22	Common Council 2018 goals finalized (TBD)
September 8	2018-2022 CIP and 2018 department budget proposals due to Financial Operations Manager
September 18-22	City Manager, Financial Operations Manager & Administration Director review department budgets w/ department heads
October 3	Common Council budget review session (CIP) – 6 pm start
October 10	2018 City Manager budget presented and handed out at Council Meeting
October 17	Common Council budget review session – 6 pm start
October 31	Common Council budget review session – 6 pm start (if needed)
November 6	Publication of notice of public hearing for 2018 budget due to Platteville Journal
November 6	Send press release for Financial Operations Manager budget presentation
November 21	Financial Operations Manager budget presentation for public – 7 pm Police Conference Room
November 22	2018 Council proposed budget due for Council packet
November 28	Public hearing for 2018 City of Platteville Budget and adoption of both the 2018 Budget and 2018-2022 CIP

\*\*Colored rows indicate public meetings. Rows highlighted in orange are not regularly scheduled Common Council meeting dates.



**City of Platteville  
STAFF REPORT AND FISCAL  
NOTE**

<input checked="" type="checkbox"/> Original <input type="checkbox"/> Update	
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**Title:**  
Baseball / Softball Hitting Stations

**Policy Analysis Statement:**

**Brief Description And Analysis Of Proposal:**

During the June 19, 2017 meeting of the Parks, Forestry, and Recreation Committee, Justin Donahoe presented a proposal on behalf of Platteville Youth Diamond Sports to install five hitting stations to the immediate east of batting cages at Legion Park. The hitting stations would be poured concrete with fencing separating each station. Each station would have an anchored batting tee and players would hit balls into a net to avoid damaging the existing batting cage fence. Pictures of the hitting stations at Fennimore have been attached. They are asking to spend up to \$6,000 from the LEGION PARK ADV TRUST. The current balance of this account is \$18,685.59. This is money raised from the sale of outfield signs on the ballfields and can only be spent on baseball / softball related projects within Legion Park.

**Recommendation:**

The Parks, Forestry, and Recreation Committee has recommended approval of this expenditure.

**Fiscal Estimate:**

**Fiscal Effect (check/circle all that apply)**

- No fiscal effect
- Creates new expenditure account
- Creates new revenue account
- Increases expenditures
- Increases revenues
- Increases/decreases fund balance - \_\_\_\_\_ Fund

**Budget Effect:**

- Expenditure authorized in budget
- No change to budget required
- Expenditure not authorized in budget
- Budget amendment required

**Vote Required:**

- Majority
- Two-Thirds

**Narrative/assumptions About Long Range Fiscal Effect:**

**Prepared By:**

<b>Department: Recreation</b>  <b>Prepared By: Luke Peters</b>	<b>Date: June 21, 2017</b>
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