

## PUBLIC NOTICE

PUBLIC NOTICE is hereby given that a regular meeting of the Common Council of the City of Platteville shall be held on Tuesday, April 14, 2015 at 7:00 PM in the Council Chambers at 75 North Bonson Street, Platteville, WI.

### COMMON COUNCIL AGENDA

#### I. CALL TO ORDER

#### II. ROLL CALL

#### III. SPECIAL PRESENTATION

- A. Platteville Area Industrial Development Corporation – Ela Kakde

#### IV. CONSIDERATION OF CONSENT CALENDAR – The following items may be approved on a single motion and vote due to their routine nature or previous discussion. Please indicate to the Council President if you would prefer separate discussion and action.

- A. Minutes – 3/24/15 Regular Council Meeting and 3/27/15 Special Meeting
- B. Payment of Bills
- C. Financial Report for March
- D. Appointments to Boards & Commissions
- E. Licenses
  - 1. “Class B” Combination Beer & Liquor – Julie G Loeffelholz, Platteville,, for premises at 110 W. Main St. (Julie’s De Vine Wine & Stein) contingent upon surrender of license held by Randall Grimes.
  - 2. Change of Agent – Walgreen Co., Deerfield, (Zachary Schrab, Agent) for premises at 675 S. Water St. (Walgreens #12498)
  - 3. Temporary Class “B” and “Class B” to serve Fermented Malt Beverages and Wine - St Augustine University Parish for premises at 135 S Hickory Street on April 16 from 5 PM – 11:59 PM for Irish Fest and September 25 from 3 PM – 11:59 PM
  - 4. Extension of Licensed Premises to Include City Parking Lots - Nick’s at 74 N Second Street on May 2
  - 5. One-Year and Two-Year Operators Licenses
  - 6. Taxi Driver License
- F. Permits
  - 1. Street Closing
    - a. Nick’s (Platteville Derby Days) Festival on May 2
    - b. St Augustine University Parish – Hickory Street from Greenwood Ave to Pine St – April 16 and September 25
  - 2. Parade – Chamber Of Commerce (Platteville Derby Days Festival) on May 2
- G. Resolution Amending 2015 Fee Schedule – Recycling Bins

#### V. CITIZENS’ COMMENTS, OBSERVATIONS and PETITIONS, if any – Please limit comments to no more than five minutes.

#### VI. REPORTS

[ ] Indicates Date of Previous Referenced Council Meeting

Posted: 4/9/2015

- A. Committee Reports (Council or Staff Representative)
  - 1. Platteville Museum Board (Stockhausen) 2/18/15
  - 2. Commission on Aging (Bonin) 2/20/15
  - 3. Community Safe Routes (Seeboth-Wilson) 11/17/14
  - 4. Police and Fire Commission (Denn) 3/3/15
  - 5. Freudenreich Animal Care Trust Fund Committee (Stockhausen) 3/30/15
  - 6. Redevelopment Authority Board (Daus) 2/23/15
  - 7. Historic Preservation Commission (Kilian) 3/10/15 and 4/1/15
- B. Other Reports
  - 1. City Attorney Itemized Statement
  - 2. Water and Sewer Financial Report
  - 3. Airport Financial Report
  - 4. Department Progress Reports
  - 5. 2014 Tax Incremental Financing (TIF) Districts 4,5,6,7, & 8 Reports

**VII. ACTION**

- A. Platteville Public Transportation Committee Recommendations [3/24/15]
- B. CompuNET– IT Needs [3/24/15]
- C. Ordinance – Pit Bull Dogs [3/10/15]
- D. Library Block Façade Approval

**VIII. INFORMATION AND DISCUSSION**

- A. Health Insurance Portability and Accountability Act (HIPPA) Update – EMS
- B. Contract 4-15 – Weed and Grass Mowing
- C. Contract 5-15 – Sidewalk Repair
- D. Resolution 15-04 – Change to Platteville Housing Authority Board Terms
- E. Rezoning – 1205 Union Street
- F. Sidewalk Waiver – Proposed Sherwin Williams Store on Progressive Parkway

**IX. CLOSED SESSION** – Per Wisconsin Statute 19.85(1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.

- A. To Negotiate Ambulance Service Agreement with Southwest Health System [3/10/15]
- B. Library Block Development Negotiations [3/24/15]
- C. Possible Land Acquisition [3/24/15]

**X. ACTION ON CLOSED SESSION**

**XI. ADJOURNMENT**

*If your attendance requires special accommodation, write City Clerk, P.O. Box 780, Platteville, WI 53818 or call (608) 348-9741 Option 6.*

**PLATTEVILLE COMMON COUNCIL PROCEEDINGS  
MARCH 24, 2015**

The regular meeting of the Common Council of the City of Platteville was called to order by Council President Eileen Nickels at 7:00 PM in the Council Chambers of the Municipal Building.

ROLL CALL

Present: Dick Bonin, Barbara Daus, Mike Denn, Ken Kilian, Council President Eileen Nickels, Amy Seeboth-Wilson, and Barbara Stockhausen. Absent: None.

PUBLIC HEARING

*Ordinance 15-04 Amending Sections 22.09(I)(1)(b)&(c) Bicycle Parking Requirements* – President Nickels opened the public hearing. Recreation Director Luke Peters explained that the proposed change to the ordinance clarifies bicycle parking requirement language to make sure all new bicycle racks support a bicycle upright by its frame at two points of contact to prevent bicycles from pivoting or falling over. The Plan Commission approved this at their April 6, 2015 meeting. Bonin asked if the new bicycle racks on Main Street comply with this ordinance to which Peters said they did. No public statements in favor, against, or in general. Motion by Daus, second by Denn to close the public hearing. Motion carried 7-0 on a roll call vote. Motion by Daus, second by Denn to adopt Ordinance 15-04 Amending Sections 22.09(I)(1)(b)&(c) Bicycle Parking Requirements as presented. Motion carried 7-0 on a roll call vote.

SPECIAL PRESENTATIONS

- A. *CompuNet – Update on IT Needs* – TJ Carter from CompuNet presented a recommendation to implement an updated server/storage system to meet the City's technology needs. Project costs are \$37,500 to \$40,000 with an estimated City/PD breakdown of 40/60. Action at next meeting.
- B. *School Superintendent Regarding Building Referendum Questions* – Superintendent Connie Valenza from the Platteville School District gave a presentation on the importance of passing the \$15 million school referendum at the April 7 Spring Election and the impact it will have on the school district and community.

CONSIDERATION OF CONSENT CALENDAR

Motion by Bonin, second by Daus to approve the consent calendar as follows: March 10 Regular Council Meeting Minutes; Payment of Bills in the amount of \$829,558.18; Appointment of Jennifer Long to the Historic Preservation Commission (3 year term), Betsy Ralph-Tollefson to the Library Board (remainder of term of Rosemary Anderson), Liz Throop to the Housing Authority (5 year term), and reappointment of Christine Wunderlin to the Housing Authority (2<sup>nd</sup> 5 year term); Temporary Class "B" License to serve Fermented Malt Beverages to Delta Sigma Phi Fraternity for Delta Fest on April 18; Two-Year Operator License to Taylor L Dora, LeeAnn M Schulz, Brandon C Weigel, and Paige R Winkler; Run Permit to Southwest Health Center's Nightingales 5K on May 9; Street Closing Permit to Delta Sigma Phi for Bradford and West Pine St on April 18, UWP/Francis Steck for Keystone Pkwy and Cornerstone Circle on May 2, and Farmers Market for Market Street on Saturday AM from May through October; and Cancel Uncollectible Bills (for 2014 budget year) as presented. Motion carried 7-0 on a roll call vote.

CITIZENS' COMMENTS, OBSERVATIONS AND PETITIONS, if any.

Cheryl Schmieder, President of the Friends of the Municipal Auditorium, thanked the Council and gave a special thank you to City Manager Larry Bierke for his significant role in the creation of the group and their fundraising efforts to make updates to the Municipal Auditorium allowing it to be in use regularly by many organizations.

Jackie Cruse of 2319 County O, Tawney Denn of Morengo, IL, Carla Holloway of 75 E Gridley St, Ryan Tredinnick of 155 W Main St, and Kieryn Aigner of 652 Jefferson St spoke against the proposed ordinance banning pit bulls citing that the City should rather have a comprehensive dangerous dog ordinance, no bad

dogs – just bad owners – punish the owner rather than the breed, and presented the results of a Facebook petition (28,577 worldwide with 856 in WI and 338 in Platteville) against the proposed ordinance.

Ryan Tredinnick of 155 W Main St spoke against a draft social host ordinance that was given to the University to review stating that the fine proposed was extremely harsh and would create an undue hardship for students.

## REPORTS

- A. Committee Reports – Meeting reports were submitted by the Airport Commission, Platteville Transit System Joint Committee, Water & Sewer Commission, Museum Board, and Library Board. Daus reminded the public of the March 29 Lyceum program at the Museum and Fire Department Pancake Breakfast.
- B. Other Reports – Department Progress Reports – Written progress reports of department operations and activities were submitted by Public Works, Director of Administration, City Attorney, Community Planning & Development, EMS, and Senior Center. City Clerk Jan Martin announced the last day for absentee voting in the Clerk's Office for the April 7 Election was Friday, April 3.

## ACTION

- A. *Reconsideration of Appeal of Certificate of Appropriateness Denial – 130 Market Street – Motion* by Kilian to reconsider action taken March 10 on the Appeal of Certificate of Appropriateness Denial for 130 Market Street. Motion died for lack of a second.
- B. *Contract 1-15 Fourth Street Reconstruction – Motion* by Daus, second by Bonin to award Contract 1-15 Fourth Street Reconstruction to Maddrell Excavating, including Alternates A (reconstruction of 2 parking lots on the corner of Furnace and Fourth) & C (colored concrete between the sidewalk and curb from Main to Furnace) for a total contract price of \$1,857,332.30 with the City portion being \$1,084,348.30. Motion carried 6-0 on a roll call vote.
- C. *Ordinance 15-05 Amending Section 2.01 Aldermanic District #4 and Election Ward Eight due to Annexation of Property – Motion* by Daus, second by Seeboth-Wilson to adopt Ordinance 15-05 Amending Section 2.01 District #4 and Election Ward Eight due to the annexation of 680 E Business Hwy 151 as presented. Motion carried 7-0 on a roll call vote.
- D. *Lease of City Hall Space with Main Street Program – Motion* by Seeboth-Wilson to approve the lease of the former police department space in City Hall with the Main Street Program with a change from \$200 to \$100/month in Section 2 regarding subleasing. Motion died for lack of a second. After discussion, it was moved by Seeboth-Wilson, second by Daus to approve the lease of the former police department space in City Hall to the Main Street Program with a revision in Section 2 stating that the Tenant may not lease any portion of the premises to a subtenant for free. Motion carried 7-0 on a roll call vote.
- E. *Appeal of Plat Restriction/Sidewalk Waiver – 1775 Progressive Parkway – Motion* by Denn, second by Bonin to waive the restriction on the plat for 1775 Progressive Parkway to allow a driveway connection from 1775 Progressive Parkway to Commercial Drive with the condition that the driveway is limited to exit traffic only and a sidewalk waiver to allow for a partial installation as proposed on the site plan. Motion by Daus, second by Stockhausen to amend the motion to require that a corridor be retained for the area of a sidewalk and that the developer pays for and installs the sidewalk if the City requires it in the future. Motion to amend carried 6-1 on a roll call vote with Seeboth-Wilson voting against. The original motion including the amendment carried 6-1 on a roll call vote with Seeboth-Wilson voting against.

- F. *Public Building Design Approval – Library Block Project* – The Library Block Redevelopment Project proposes to redevelop a city block bordered by Elm, Chestnut, Main and Pine Street with a 2-story public library and 4-story 72-unit Holiday Inn Express hotel, and repurposes the current library building for a SWCAP health clinic/office space. The intent of the project is to address the underutilized, blighted properties on the block and create a new, expanded public library. The project is a public-private partnership. The Plan Commission approved the building design as presented at their March 2 meeting. They also suggested that the project include a hotel entrance onto Chestnut Street, a rooftop garden or plantings, and planters/landscaping along the street frontage. Garry Prohaska of 280 Division St and Arlene Siss of 130 N Hickory St expressed concern that the proposed building façade doesn't fit with the downtown area (staggered windows) and that the developers didn't approach the Historic Preservation Commission to discuss the design. Kilian proposed a new façade and thought the Council should take the time to look at the downtown design standards and negotiate a new design with the developer. City Manager Larry Bierke noted that the design has been paid for by the developer. Jack Luedtke of Main Street Program stated that they had submitted some of the pictures to the state through the Main Street Committee Design Committee and they said that the current presentation fits very well into the concept of infill into historic districts. He thought Councilor Killian made a good point with some façade ideas that may not cost a lot, that the architect may be willing to incorporate. Discussion ensued. Motion by Stockhausen, second by Bonin to approve the proposed public library building design subject to final zoning approval and a development agreement. Motion by Kilian, second by Denn to amend the motion to approve the building design except for the façade on Main Street and Chestnut Street, and to have the developer rework the façade design with final approval by the Council. Motion to amend carried 4-3 with Stockhausen, Bonin, and Nickels voting against. The original motion including the amendment carried 7-0 on a roll call vote.

#### INFORMATION AND DISCUSSION

- A. *Platteville Public Transportation Committee Recommendations* – Director of Public Works Howard Crofoot explained the following recommendations from the Platteville Transit System Joint Committee: 1) name of the system "Platteville Public Transportation"; 2) logo; 3) fare; 4) fare collection system; and 5) bus routes. Discussion was held regarding the type of data and statistics that need to be collected for the shared ride taxi grant. Crofoot will provide that information for the next meeting. Action at next meeting.

#### CLOSED SESSION

Motion by Denn, second by Daus to adjourn to closed session per Wisconsin Statute 19.85(1)(e) deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session: a) *Library Block Development Incentives* and b) *Possible Land Acquisition*. Motion carried 7-0 on a roll call vote. The Council reconvened in open session at 11:10 PM.

#### ACTION ON CLOSED SESSION

None.

#### ADJOURNMENT

Motion by Stockhausen, second by Bonin to adjourn. Motion carried 7-0 on a roll call vote. The meeting was adjourned at 11:10 PM.

Respectfully submitted,

Jan Martin, City Clerk

**PLATTEVILLE COMMON COUNCIL PROCEEDINGS  
MARCH 27, 2015**

The special meeting of the Common Council of the City of Platteville was called to order by Council President Eileen Nickels at 11:00 AM in the Police Department Community Room at 165 N 4<sup>th</sup> Street.

ROLL CALL

Present: Dick Bonin, Barbara Daus, Mike Denn, Ken Kilian, Council President Eileen Nickels, Amy Seeboth-Wilson, and Barbara Stockhausen. Absent: None.

Present from Public Administration Associates: Bill and Denise Fuehr, Kevin Brunner

CLOSED SESSION

Motion by Dick Bonin, second by Barbara Stockhausen to adjourn to closed session per Wisconsin Statute 19.85(1)(c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility – *Review City Manager Applications*. Motion carried 7-0 on a roll call vote.

The Council reconvened to open session at 1:00 PM.

ACTION ON CLOSED SESSION

None.

ADJOURNMENT

Motion by Mike Denn, second by Dick Bonin to adjourn. Motion carried 7-0 on a roll call vote. The meeting was adjourned at 1:01 PM.

Respectfully submitted,

Barbara Daus, Common Council

## SCHEDULE OF BILLS

### MOUND CITY BANK:

|           |                        |                 |                      |
|-----------|------------------------|-----------------|----------------------|
| 3/20/2015 | Schedule of Bills      | (58147-58154)   | \$ 74,382.92         |
| 3/20/2015 | Payroll (ACH Deposits) | (138458-138592) | \$ 109,424.55        |
| 3/27/2015 | Schedule of Bills      | (58155-58178)   | \$ 11,673.14         |
| 4/3/2015  | Schedule of Bills      | (58179-58207)   | \$ 85,585.62         |
| 4/3/2015  | Payroll (ACH Deposits) | (138593-138736) | \$ 109,015.64        |
| 4/8/2015  | Schedule of Bills      | (58208-58338)   | \$ 345,368.28        |
|           | Total                  |                 | <b>\$ 735,450.15</b> |

Check Issue Date(s): 03/19/2015 - 04/08/2015

## Report Criteria:

Check.Bank No = 1

| Per         | Date       | Check No | Payee                 | Invoice Description  | Invoice No | Seq | Seq Amount | Check Amount |
|-------------|------------|----------|-----------------------|--|------------|-----|------------|--------------|
| 03/15       | 03/20/2015 | 58147    | AFLAC                 | MONTHLY PREMIUMS<br>FLEX AFLAC Pay Period:<br>03/14/2015                       | PR0314150  | 1   | 538.29     |              |
|             |            |          |                       | MONTHLY PREMIUMS<br>NON FLEX AFLAC<br>INSURANCE Pay Period:<br>03/14/2015      | PR0314150  | 2   | 380.99     | 919.28       |
| Total 58147 |            |          |                       |  |            |     | 919.28     |              |
| 03/15       | 03/20/2015 | 58148    | GRANT CTY CLERK OF Ct | BOND-DARRELL, C.<br>SIMMS  | 2008891    | 1   | 263.50     | 263.50       |
| 03/15       | 03/20/2015 | 58149    | INTERNAL REVENUE SER  | FEDERAL INCOME TAX<br>SOCIAL SECURITY Pay<br>Period: 03/14/2015                | PR0314150  | 1   | 9,850.04   |              |
|             |            |          |                       | FEDERAL INCOME TAX<br>SOCIAL SECURITY Pay<br>Period: 03/14/2015                | PR0314150  | 2   | 9,850.04   |              |
|             |            |          |                       | FEDERAL INCOME TAX<br>MEDICARE Pay Period:<br>03/14/2015                       | PR0314150  | 3   | 2,303.63   |              |
|             |            |          |                       | FEDERAL INCOME TAX<br>MEDICARE Pay Period:<br>03/14/2015                       | PR0314150  | 4   | 2,303.63   |              |
|             |            |          |                       | FEDERAL INCOME TAX<br>FEDERAL WITHHOLDING<br>TAX Pay Period:<br>03/14/2015     | PR0314150  | 5   | 15,141.84  | 39,449.18    |
| Total 58149 |            |          |                       |  |            |     | 39,449.18  |              |
| 03/15       | 03/20/2015 | 58150    | VANTAGE TRANSFER AG   | ICMA DEFERRED COMP<br>ICMA RETIREMENT Pay<br>Period: 03/14/2015                | PR0314150  | 1   | 270.00     | 270.00       |
| 03/15       | 03/20/2015 | 58151    | WI DEFERRED COMP BO,  | DEFERRED<br>COMPENSATION<br>DEFERRED<br>COMPENSATION Pay<br>Period: 03/14/2015 | PR0314150  | 1   | 2,947.30   |              |
|             |            |          |                       | DEFERRED<br>COMPENSATION WI<br>DEF-ROTH Pay Period:<br>03/14/2015              | PR0314150  | 2   | 235.00     | 3,182.30     |
| Total 58151 |            |          |                       |  |            |     | 3,182.30   |              |
| 03/15       | 03/20/2015 | 58152    | WI DEPT OF REVENUE    | STATE INCOME TAX<br>STATE WITHHOLDING<br>TAX Pay Period:<br>03/14/2015         | PR0314150  | 1   | 7,129.52   | 7,129.52     |
| 03/15       | 03/20/2015 | 58153    | WI RETIREMENT SYSTEM  | WRS RETIREMENT<br>ADDL RETIREMENT<br>WITHHELD Pay Period:<br>03/14/2015        | PR0314150  | 1   | 25.00      |              |



Check Issue Date(s): 03/19/2015 - 04/08/2015

| Per         | Date       | Check No | Payee                | Invoice Description  | Invoice No | Seq | Seq Amount | Check Amount |
|-------------|------------|----------|----------------------|--|------------|-----|------------|--------------|
|             |            |          |                      | WRS RETIREMENT<br>EERC GEN RETIRE Pay<br>Period: 03/14/2015      | PR0314150  | 2   | 6,227.22   |              |
|             |            |          |                      | WRS RETIREMENT<br>EERC PROT RETIRE<br>Pay Period: 03/14/2015     | PR0314150  | 3   | 2,967.43   |              |
|             |            |          |                      | WRS RETIREMENT<br>EERC W/S RETIRE Pay<br>Period: 03/14/2015      | PR0314150  | 4   | 1,650.94   |              |
|             |            |          |                      | WRS RETIREMENT<br>ERRC GEN RETIRE Pay<br>Period: 03/14/2015      | PR0314150  | 5   | 6,227.22   |              |
|             |            |          |                      | WRS RETIREMENT<br>ERRC PROT RETIRE<br>Pay Period: 03/14/2015     | PR0314150  | 6   | 4,202.39   |              |
|             |            |          |                      | WRS RETIREMENT<br>ERRC W/S RETIRE Pay<br>Period: 03/14/2015      | PR0314150  | 7   | 1,650.94   | 22,951.14    |
| Total 58153 |            |          |                      |  |            |     | 22,951.14  |              |
| 03/15       | 03/20/2015 | 58154    | WI SCTF              | CHILD SUPPORT CHILD<br>SUPPORT-WI SCTF Pay<br>Period: 03/14/2015 | PR0314150  | 1   | 218.00     | 218.00       |
| 03/15       | 03/27/2015 | 58155    | AFLAC                | ADDITIONAL PREMIUMS  | MARCH 2015 | 1   | 6.46       | 6.46         |
| 03/15       | 03/27/2015 | 58156    | ALERE HOME MONITORIN | ACCT #202855   | 012915     | 1   | 158.77     | 158.77       |
| 03/15       | 03/27/2015 | 58157    | ALLEN, DANIEL        | FLEX MEDICAL CLAIM<br>REIMB.                                     | 032715     | 1   | 75.00      | 75.00        |
| 03/15       | 03/27/2015 | 58158    | CENTURYLINK          | AIRPORT LONG<br>DISTANCE   | 02/28/2015 | 1   | .14        |              |
|             |            |          |                      | GALLERY LONG<br>DISTANCE   | 02/28/2015 | 2   | .07        |              |
|             |            |          |                      | RECREATION LONG<br>DISTANCE                                      | 02/28/2015 | 3   | .07        |              |
|             |            |          |                      | CITY MANAGER LONG<br>DISTANCE                                    | 02/28/2015 | 4   | .05        |              |
|             |            |          |                      | CITY CLERK LONG<br>DISTANCE                                      | 02/28/2015 | 5   | .05        |              |
|             |            |          |                      | EMS LONG DISTANCE  | 02/28/2015 | 6   | 3.02       |              |
|             |            |          |                      | ENGINEERING LONG<br>DISTANCE                                     | 02/28/2015 | 7   | .12        |              |
|             |            |          |                      | FIRE DEPT LONG<br>DISTANCE                                       | 02/28/2015 | 8   | .11        |              |
|             |            |          |                      | LIBRARY LONG<br>DISTANCE   | 02/28/2015 | 9   | .21        |              |
|             |            |          |                      | MUSEUM LONG<br>DISTANCE  | 02/28/2015 | 10  | .14        |              |
|             |            |          |                      | PARKS DEPT LONG<br>DISTANCE                                      | 02/28/2015 | 11  | .07        |              |
|             |            |          |                      | POLICE DEPT LONG<br>DISTANCE                                     | 02/28/2015 | 12  | 76.14      |              |
|             |            |          |                      | RECREATION LONG<br>DISTANCE                                      | 02/28/2015 | 13  | .07        |              |
|             |            |          |                      | SENIOR CENTER LONG<br>DISTANCE                                   | 02/28/2015 | 14  | .45        |              |
|             |            |          |                      | WATER & SEWER LONG<br>DISTANCE                                   | 02/28/2015 | 15  | .80        | 81.51        |

Check Issue Date(s): 03/19/2015 - 04/08/2015

| Per         | Date       | Check No | Payee                 | Invoice Description                      | Invoice No | Seq | Seq Amount | Check Amount |
|-------------|------------|----------|-----------------------|--|------------|-----|------------|--------------|
| Total 58158 |            |          |                       |  |            |     | 81.51      |              |
| 03/15       | 03/27/2015 | 58159    | DEAN CLINIC           | ACCT #100620237                          | 011315     | 1   | 430.92     |              |
|             |            |          |                       | ACCT #100265270                          | 011315     | 2   | 186.73     |              |
|             |            |          |                       | ACCT #100620237                          | 122214     | 1   | 187.40     | 805.05       |
| Total 58159 |            |          |                       |  |            |     | 805.05     |              |
| 03/15       | 03/27/2015 | 58160    | DILLMAN, AMY          | FLEX MEDICAL CLAIM REIMB                 | 032615     | 1   | 1,097.90   |              |
|             |            |          |                       | FINAL FLEX MEDICAL CLAIM REIMB           | 032715     | 1   | 540.00     | 1,637.90     |
| Total 58160 |            |          |                       |  |            |     | 1,637.90   |              |
| 03/15       | 03/27/2015 | 58161    | DUGGAN, DAVE          | FINAL FLEX MEDICAL CLAIM REIMB           | 032715     | 1   | 500.16     | 500.16       |
| 03/15       | 03/27/2015 | 58162    | GLASSON, ROBERTA      | FLEX MEDICAL CLAIM REIMB                 | 032715     | 1   | 30.00      | 30.00        |
| 03/15       | 03/27/2015 | 58163    | GRANT CTY CLERK OF Ct | FORFEITURES                              | 03/26/2015 | 1   | 360.60     |              |
|             |            |          |                       | BOND-BRONSON H UBERSOX                   | 13878286   | 1   | 111.50     |              |
|             |            |          |                       | FORFEITURES                              | 3/19/2015  | 1   | 10.00      |              |
|             |            |          |                       | FORFEITURES                              | 3/20/2015  | 1   | 200.50     |              |
|             |            |          |                       | FORFEITURES                              | 3/23/2015  | 1   | 464.00     |              |
|             |            |          |                       | FORFEITURES                              | 3/24/2015  | 1   | 716.00     |              |
|             |            |          |                       | FORFEITURES                              | 3/26/2015  | 1   | 263.50     | 2,126.10     |
| Total 58163 |            |          |                       |  |            |     | 2,126.10   |              |
| 03/15       | 03/27/2015 | 58164    | HALL, KEVIN           | FLEX MEDICAL CLAIM REIMB.                | 032715     | 1   | 51.14      | 51.14        |
| 03/15       | 03/27/2015 | 58165    | JOHNSON, BILL         | FLEX MEDICAL CLAIM REIMB                 | 032715     | 1   | 25.00      | 25.00        |
| 03/15       | 03/27/2015 | 58166    | KAUFFMAN, BARBARA     | FLEX MEDICAL CLAIM R                     | 032615     | 1   | 17.79      |              |
|             |            |          |                       | MEDICAL CLAIM REIMB.                     | 032615     | 2   | 40.71      |              |
|             |            |          |                       | MEDICAL CLAIM REIMB.                     | 032715     | 1   | 76.76      |              |
|             |            |          |                       | PAYROLL DIRECT DEPOSIT THAT WAS RETURNED | ACH RETURN | 1   | 25.00      | 160.26       |
| Total 58166 |            |          |                       |  |            |     | 160.26     |              |
| 03/15       | 03/27/2015 | 58167    | KNOERNSCHILD, RYAN    | FINAL FLEX MEDICAL CLAIM REIMB           | 032715     | 1   | 200.16     | 200.16       |
| 03/15       | 03/27/2015 | 58168    | KONECNY, MONIE        | FLEX MEDICAL CLAIM R                     | 032715     | 1   | 387.00     | 387.00       |
| 03/15       | 03/27/2015 | 58169    | MADISON RADIOLOGISTS  | ACCT #100000                             | 011715     | 1   | 83.00      |              |
|             |            |          |                       | ACCT #42019                              | 102314     | 1   | 83.00      | 166.00       |
| Total 58169 |            |          |                       |  |            |     | 166.00     |              |
| 03/15       | 03/27/2015 | 58170    | MASKI & MASKI MD      | ACCT #228                                | 8/9/10     | 1   | 145.97     |              |
|             |            |          |                       | ACCT #517                                | 8/9/10     | 2   | 54.99      | 200.96       |

Check Issue Date(s): 03/19/2015 - 04/08/2015

| Per         | Date       | Check No | Payee                 | Invoice Description  | Invoice No   | Seq | Seq Amount | Check Amount |
|-------------|------------|----------|-----------------------|--|--------------|-----|------------|--------------|
| Total 58170 |            |          |                       |  |              |     | 200.96     |              |
| 03/15       | 03/27/2015 | 58171    | MEDICAL ASSOCIATES C  | ACCT #86-58791   | 032715       | 1   | 189.10     | 217.00       |
|             |            |          |                       | ACCT #86-58791   | 050114       | 1   | 27.90      |              |
| Total 58171 |            |          |                       |  |              |     | 217.00     |              |
| 03/15       | 03/27/2015 | 58172    | PETTY CASH/MUSEUM     | ITEMS FOR TRAIN EXHIBIT-MUSEUM                                   | 3/27/2015    | 1   | 200.00     | 226.34       |
|             |            |          |                       | SUPPLIES FOR GIFT SHOP-MUSEUM                                    | 3/27/2015    | 2   | 17.09      |              |
|             |            |          |                       | SUPPLIES   | 3/27/2015    | 3   | 2.55       |              |
|             |            |          |                       | POSTAGE  | 3/27/2015    | 4   | 6.70       |              |
| Total 58172 |            |          |                       |  |              |     | 226.34     |              |
| 03/15       | 03/27/2015 | 58173    | PLATTEVILLE PODIATRY  | ACCT #1581   | 012715       | 1   | 307.00     | 307.00       |
| 03/15       | 03/27/2015 | 58174    | ROBBINS, JENNIFER     | REFUND PARKING TICKET FINE-POLICE DEPT                           | C112832      | 1   | 65.00      | 65.00        |
| 03/15       | 03/27/2015 | 58175    | SOUTHWEST HEALTH CE   | ACCT #868251   | 032715       | 1   | 1,597.86   | 3,689.72     |
|             |            |          |                       | ACCT #958145   | 032715       | 2   | 144.82     |              |
|             |            |          |                       | ACCT #866428   | 032715       | 3   | 374.49     |              |
|             |            |          |                       | ACCT #847253   | 032715       | 4   | 144.82     |              |
|             |            |          |                       | ACCT #938174   | 032715       | 5   | 144.82     |              |
|             |            |          |                       | ACCT #844771   | 032715       | 6   | 136.98     |              |
|             |            |          |                       | ACCT #866162   | 032715       | 7   | 525.66     |              |
|             |            |          |                       | ACCT #846695   | 032715       | 8   | 210.02     |              |
|             |            |          |                       | ACCT #846695   | 032715       | 9   | 210.03     |              |
|             |            |          |                       | ACCT #845122   | 032715       | 10  | 167.55     |              |
|             |            |          |                       | ACCT #867663   | 100614       | 1   | 32.67      |              |
| Total 58175 |            |          |                       |  |              |     | 3,689.72   |              |
| 03/15       | 03/27/2015 | 58176    | ST. MARYS/DEAN VENTU  | ACCT #900047158  | 120414       | 1   | 5.07       | 5.07         |
| 03/15       | 03/27/2015 | 58177    | UNIV OF WI HOSPITAL & | ACCT #A-1346665  | 011615       | 1   | 172.90     | 172.90       |
| 03/15       | 03/27/2015 | 58178    | WKM PSYCHOLOGY        | ACCT #16756721WM   | 1/23-2/5     | 1   | 378.64     | 378.64       |
| 04/15       | 04/03/2015 | 58179    | AFLAC                 | MONTHLY PREMIUMS FLEX AFLAC Pay Period: 03/28/2015               | PR0328150    | 1   | 539.05     | 885.12       |
|             |            |          |                       | MONTHLY PREMIUMS NON FLEX AFLAC INSURANCE Pay Period: 03/28/2015 | PR0328150    | 2   | 346.07     |              |
| Total 58179 |            |          |                       |  |              |     | 885.12     |              |
| 04/15       | 04/03/2015 | 58180    | AFLAC                 | ADDITIONAL PREMIUM OWED JAN/FEB                                  | 416425/8531E | 1   | 22.96      | 32.82        |
|             |            |          |                       | ADDITIONAL PREMIUM OWED JAN/FEB                                  | 416425/8531E | 2   | 9.86       |              |
| Total 58180 |            |          |                       |  |              |     | 32.82      |              |
| 04/15       | 04/03/2015 | 58181    | INTERNAL REVENUE SER  | FEDERAL INCOME TAX SOCIAL SECURITY Pay                           |              |     |            |              |

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|       |            |          |                      | Period: 03/28/2015   | PR0328150  | 1   | 9,953.96   |              |
|       |            |          |                      | FEDERAL INCOME TAX<br>SOCIAL SECURITY Pay<br>Period: 03/28/2015                | PR0328150  | 2   | 9,953.96   |              |
|       |            |          |                      | FEDERAL INCOME TAX<br>MEDICARE Pay Period:<br>03/28/2015                       | PR0328150  | 3   | 2,327.93   |              |
|       |            |          |                      | FEDERAL INCOME TAX<br>MEDICARE Pay Period:<br>03/28/2015                       | PR0328150  | 4   | 2,327.93   |              |
|       |            |          |                      | FEDERAL INCOME TAX<br>FEDERAL WITHHOLDING<br>TAX Pay Period:<br>03/28/2015     | PR0328150  | 5   | 15,319.37  | 39,883.15    |
|       |            |          |                      |  |            |     | <hr/>      |              |
|       |            |          |                      | Total 58181  |            |     | 39,883.15  |              |
| 04/15 | 04/03/2015 | 58182    | VANTAGE TRANSFER AG  | ICMA DEFERRED COMP<br>ICMA RETIREMENT Pay<br>Period: 03/28/2015                | PR0328150  | 1   | 270.00     | 270.00       |
| 04/15 | 04/03/2015 | 58183    | WI DEFERRED COMP BO, | DEFERRED<br>COMPENSATION<br>DEFERRED<br>COMPENSATION Pay<br>Period: 03/28/2015 | PR0328150  | 1   | 3,027.30   |              |
|       |            |          |                      | DEFERRED<br>COMPENSATION WI<br>DEF-ROTH Pay Period:<br>03/28/2015              | PR0328150  | 2   | 260.00     | 3,287.30     |
|       |            |          |                      |  |            |     | <hr/>      |              |
|       |            |          |                      | Total 58183  |            |     | 3,287.30   |              |
| 04/15 | 04/03/2015 | 58184    | WI DEPT OF REVENUE   | STATE INCOME TAX<br>STATE WITHHOLDING<br>TAX Pay Period:<br>03/28/2015         | PR0328150  | 1   | 7,186.81   | 7,186.81     |
| 04/15 | 04/03/2015 | 58185    | WI RETIREMENT SYSTEM | WRS RETIREMENT<br>ADDL RETIREMENT<br>WITHHELD Pay Period:<br>03/28/2015        | PR0328150  | 1   | 25.00      |              |
|       |            |          |                      | WRS RETIREMENT<br>EERC GEN RETIRE Pay<br>Period: 03/28/2015                    | PR0328150  | 2   | 6,229.41   |              |
|       |            |          |                      | WRS RETIREMENT<br>EERC PROT RETIRE<br>Pay Period: 03/28/2015                   | PR0328150  | 3   | 3,009.60   |              |
|       |            |          |                      | WRS RETIREMENT<br>EERC W/S RETIRE Pay<br>Period: 03/28/2015                    | PR0328150  | 4   | 1,638.01   |              |
|       |            |          |                      | WRS RETIREMENT<br>ERRC GEN RETIRE Pay<br>Period: 03/28/2015                    | PR0328150  | 5   | 6,229.41   |              |
|       |            |          |                      | WRS RETIREMENT<br>ERRC PROT RETIRE<br>Pay Period: 03/28/2015                   | PR0328150  | 6   | 4,262.14   |              |
|       |            |          |                      | WRS RETIREMENT<br>ERRC W/S RETIRE Pay  |            |     |            |              |

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|-------|------------|-------------|-----------------------|--|------------|-----|------------|--------------|
|       |            |             |                       | Period: 03/28/2015   | PR0328150  | 7   | 1,638.01   | 23,031.58    |
|       |            | Total 58185 |                       |  |            |     | 23,031.58  |              |
| 04/15 | 04/03/2015 | 58186       | WI SCTF               | CHILD SUPPORT CHILD<br>SUPPORT-WI SCTF Pay<br>Period: 03/28/2015 | PR0328150  | 1   | 218.00     | 218.00       |
| 04/15 | 04/03/2015 | 58187       | WPPA/LEER             | UNION DUES POLICE<br>UNION DUES Pay<br>Period: 03/28/2015        | PR0328150  | 1   | 489.00     | 489.00       |
| 04/15 | 04/03/2015 | 58188       | BORGEN, DUANE         | FLEX MEDICAL CLAIM R   | 040315     | 1   | 358.08     | 358.08       |
| 04/15 | 04/03/2015 | 58189       | CHIROPRACTIC ASSOCIA  | ACCT #4621-MED ASSOC   | 040315     | 1   | 44.84      |              |
|       |            |             |                       | ACCT #5439-MED ASSOC<br>HMO                                      | 040315     | 2   | 119.36     |              |
|       |            |             |                       | ACCT #9007-MED ASSOC<br>HMO                                      | 040315     | 3   | 59.68      |              |
|       |            |             |                       | ACCT #9415-DEAN<br>HEALTH  | 040315     | 4   | 47.00      |              |
|       |            |             |                       | ACCT #9202-DEAN  | 040315     | 5   | 92.00      | 362.88       |
|       |            | Total 58189 |                       |  |            |     | 362.88     |              |
| 04/15 | 04/03/2015 | 58190       | CIESLEWICZ, PATRICK   | FINAL FLEX MEDICAL<br>CLAIM REIMB                                | 040315     | 1   | 600.00     | 600.00       |
| 04/15 | 04/03/2015 | 58191       | CINTAS CORPORATION #  | BROWN MATS - POLICE<br>DEPT                                      | 446645293  | 1   | 96.68      | 96.68        |
| 04/15 | 04/03/2015 | 58192       | CROFOOT, HOWARD       | FLEX MEDICAL CLAIM R   | 040315     | 1   | 108.00     | 108.00       |
| 04/15 | 04/03/2015 | 58193       | DEAN CLINIC           | ACCT #100293943  | 020215     | 1   | 111.08     | 111.08       |
| 04/15 | 04/03/2015 | 58194       | GRABANDT, JOSHUA      | FLEX MEDICAL CLAIM R   | 040315     | 1   | 621.00     | 621.00       |
| 04/15 | 04/03/2015 | 58195       | GRANT CTY CLERK OF CI | FORFEITURES  | 03/30/2015 | 1   | 210.00     |              |
|       |            |             |                       | FORFEITURES  | 03/31/2015 | 1   | 263.50     |              |
|       |            |             |                       | BOND-MASON R HEROLT  | 04/01/2015 | 1   | 10.00      |              |
|       |            |             |                       | BOND-CAMERON JAMES<br>SCHICKERT                                  | 04/01/2015 | 2   | 10.00      |              |
|       |            |             |                       | BOND-ALEXANDER<br>TEICH  | 04/03/2015 | 1   | 263.50     |              |
|       |            |             |                       | BOND-GARETT JOESPH<br>CARY                                       | 04/03/2015 | 2   | 175.30     |              |
|       |            |             |                       | BOND-BLAKE S.<br>GARDNER   | 13929447   | 1   | 679.00     |              |
|       |            |             |                       | FORFEITURES  | 4/2/2015   | 1   | 263.50     | 1,874.80     |
|       |            | Total 58195 |                       |  |            |     | 1,874.80   |              |
| 04/15 | 04/03/2015 | 58196       | GULER & GULER CHIRO   | ACCT #2550   | 012615     | 1   | 43.00      | 43.00        |
| 04/15 | 04/03/2015 | 58197       | HARTWIG, AMY          | FINAL FLEX MEDICAL<br>CLAIM REIMB                                | 040315     | 1   | 600.00     | 600.00       |
| 04/15 | 04/03/2015 | 58198       | JOHNSON, BILL         | FLEX MEDICAL CLAIM<br>REIMB                                      | 040315     | 1   | 55.00      | 55.00        |
| 04/15 | 04/03/2015 | 58199       | LAWRENCE, RICHARD     | REIMB DEDUCTIBLE<br>OVERPMT                                      | 040315     | 1   | 125.00     | 125.00       |
| 04/15 | 04/03/2015 | 58200       | LUPEE, IRVIN          | FLEX MEDICAL CLAIM<br>REIMB                                      | 040315     | 1   | 600.00     | 600.00       |
| 04/15 | 04/03/2015 | 58201       | MASKI & MASKI MD      | ACCT #477  | 011915     | 1   | 130.00     | 130.00       |
| 04/15 | 04/03/2015 | 58202       | MEDICAL ASSOCIATES C  | ACCT #779-21828  | 040315     | 1   | 317.28     |              |
|       |            |             |                       | ACCT #72-52042   | 040315     | 2   | 250.68     |              |
|       |            |             |                       | ACCT #74-93885   | 040315     | 3   | 98.59      |              |

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|       |            |             |                       | ACCT #74-93885                 | 040315       | 4   | 558.65     | 1,225.20     |
|       |            | Total 58202 |                       |                                |              |     | 1,225.20   |              |
| 04/15 | 04/03/2015 | 58203       | MOUND CITY BANK       | A CLAYTON TRUST                | 04/01/2015   | 1   | 1,000.00   | 1,000.00     |
| 04/15 | 04/03/2015 | 58204       | NIEHAUS, DAVE         | REIMB PRESCRIPTION OVERPMT     | 040315       | 1   | 122.14     |              |
|       |            |             |                       | FLEX MEDICAL CLAIM REIMB       | 040315       | 2   | 108.15     | 230.29       |
|       |            | Total 58204 |                       |                                |              |     | 230.29     |              |
| 04/15 | 04/03/2015 | 58205       | SOUTHWEST HEALTH CE   | ACCT #844305                   | 040315       | 1   | 29.44      |              |
|       |            |             |                       | ACCT #954590                   | 040315       | 2   | 341.57     |              |
|       |            |             |                       | ACCT #859577                   | 040315       | 3   | 311.98     |              |
|       |            |             |                       | ACCT #844771                   | 040315       | 4   | 387.92     | 1,070.91     |
|       |            | Total 58205 |                       |                                |              |     | 1,070.91   |              |
| 04/15 | 04/03/2015 | 58206       | TRI-STATE SURGERY CEI | ACCT #58127                    | 021915       | 1   | 884.42     | 884.42       |
| 04/15 | 04/03/2015 | 58207       | WI CITY/CTY MANAGEME  | REG-CITY MGR                   | 1100325889-6 | 1   | 205.50     | 205.50       |
| 04/15 | 04/08/2015 | 58208       | ALLIANT ENERGY/WP&L   | ELECTRIC/HEATING-CITY HALL     | 4/8/2015     | 1   | 2,704.93   |              |
|       |            |             |                       | ELECTRIC/HEATING-POLI DEPT     | 4/8/2015     | 2   | 3,506.01   |              |
|       |            |             |                       | ELECTRIC/HEATING-FIRE DEPT     | 4/8/2015     | 3   | 943.30     |              |
|       |            |             |                       | ELECTRIC/HEATING-EME MNGMT     | 4/8/2015     | 4   | 2.62       |              |
|       |            |             |                       | ELECTRIC/HEATING-STRI DEPT     | 4/8/2015     | 5   | 1,004.28   |              |
|       |            |             |                       | ELECTRIC/HEATING-STRI LIGHTING | 4/8/2015     | 6   | 7,919.42   |              |
|       |            |             |                       | ELECTRIC/HEATING-STOI LIGHTS   | 4/8/2015     | 7   | 907.29     |              |
|       |            |             |                       | ELECTRIC/HEATING-MUS CENTER    | 4/8/2015     | 8   | 1,114.99   |              |
|       |            |             |                       | ELECTRIC/HEATING-SR            | 4/8/2015     | 9   | 862.43     |              |
|       |            |             |                       | ELECTRIC/HEATING-PARI          | 4/8/2015     | 10  | 91.19      |              |
|       |            |             |                       | ELECTRIC/HEATING-POO           | 4/8/2015     | 11  | 412.13     | 19,468.59    |
|       |            | Total 58208 |                       |                                |              |     | 19,468.59  |              |
| 04/15 | 04/08/2015 | 58209       | AL'S ELECTRIC INC     | FIRE DEPT CHARGES              | 315-94       | 1   | 440.25     |              |
|       |            |             |                       | FIRE DEPT CHARGES              | 315-95       | 1   | 499.00     | 939.25       |
|       |            | Total 58209 |                       |                                |              |     | 939.25     |              |
| 04/15 | 04/08/2015 | 58210       | AMERITAS LIFE INSURAN | DENTAL INSURANCE PREMIUM       | 10-30043 APF | 1   | 36.92      |              |
|       |            |             |                       | DENTAL INSURANCE PREMIUM       | 10-30043 APF | 2   | 164.18     |              |
|       |            |             |                       | DENTAL INSURANCE PREMIUM       | 10-30043 APF | 3   | 71.10      |              |
|       |            |             |                       | DENTAL INSURANCE PREMIUM       | 10-30043 APF | 4   | 235.28     |              |
|       |            |             |                       | DENTAL INSURANCE               |              |     |            |              |

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|       |            |          |                       | PREMIUM                           | 10-30043 APF | 5   | 19.09           |              |
|       |            |          |                       | DENTAL INSURANCE<br>PREMIUM       | 10-30043 APF | 6   | 2,529.90        |              |
|       |            |          |                       | DENTAL INSURANCE<br>PREMIUM       | 10-30043 APF | 7   | 71.10           |              |
|       |            |          |                       | DENTAL INSURANCE<br>PREMIUM       | 10-30043 APF | 8   | 36.92           |              |
|       |            |          |                       | DENTAL INSURANCE<br>PREMIUM       | 10-30043 APF | 9   | 89.56           |              |
|       |            |          |                       | DENTAL INSURANCE<br>PREMIUM       | 10-30043 APF | 10  | 244.90          |              |
|       |            |          |                       | DENTAL INSURANCE<br>PREMIUM       | 10-30043 APF | 11  | 829.78          |              |
|       |            |          |                       | DENTAL INSURANCE<br>PREMIUM       | 10-30043 APF | 12  | 3.69            |              |
|       |            |          |                       | DENTAL INSURANCE<br>PREMIUM       | 10-30043 APF | 13  | 65.48           |              |
|       |            |          |                       | DENTAL INSURANCE<br>PREMIUM       | 10-30043 APF | 14  | 37.40           |              |
|       |            |          |                       | DENTAL INSURANCE<br>PREMIUM       | 10-30043 APF | 15  | 46.14           |              |
|       |            |          |                       | DENTAL INSURANCE<br>PREMIUM       | 10-30043 APF | 16  | 327.14          |              |
|       |            |          |                       | DENTAL INSURANCE<br>PREMIUM       | 10-30043 APF | 17  | 201.10          |              |
|       |            |          |                       | DENTAL INSURANCE<br>PREMIUM       | 10-30043 APF | 18  | 172.01          |              |
|       |            |          |                       | DENTAL INSURANCE<br>PREMIUM       | 10-30043 APF | 19  | 46.54           |              |
|       |            |          |                       | DENTAL INSURANCE<br>PREMIUM       | 10-30043 APF | 20  | 7.11            |              |
|       |            |          |                       | DENTAL INSURANCE<br>PREMIUM       | 10-30043 APF | 21  | 145.72          |              |
|       |            |          |                       | DENTAL INSURANCE<br>PREMIUM       | 10-30043 APF | 22  | 1,395.56        |              |
|       |            |          |                       | DENTAL INSURANCE<br>PREMIUM       | 10-30043 APF | 23  | 928.18          |              |
|       |            |          |                       | DENTAL INSURANCE<br>PREMIUM       | 10-30043 APF | 24  | 164.72          | 7,869.52     |
|       |            |          |                       |                                   |              |     | <u>7,869.52</u> |              |
|       |            |          |                       | Total 58210                       |              |     |                 |              |
| 04/15 | 04/08/2015 | 58211    | ARCADIA PUBLISHING IN | SUPPLIES-MUSEUM                   | 20584747     | 1   | 112.05          | 112.05       |
| 04/15 | 04/08/2015 | 58212    | ASSOC OF MIDWEST MU:  | MEMBERSHIP<br>RENEWAL-MUSEUM      | MEM 2015     | 1   | 90.00           | 90.00        |
| 04/15 | 04/08/2015 | 58213    | AWE DIGITAL LEARNING  | SUPPLIES-LIBRARY                  | PLAT15001-1  | 1   | 2,890.00        | 2,890.00     |
| 04/15 | 04/08/2015 | 58214    | AYRES ASSOCIATES INC  | PIONEER FORD<br>BROWNFIELD        | 157626       | 1   | 1,385.32        | 1,385.32     |
| 04/15 | 04/08/2015 | 58215    | BADGER WELDING SUPP   | OXYGEN & REFILL<br>OXYGEN-EMS     | 230120       | 1   | 41.81           |              |
|       |            |          |                       | REFILL OXYGEN - EMS               | 230153       | 1   | 29.25           |              |
|       |            |          |                       | REFILL OXYGEN - PD                | 230154       | 1   | 37.40           |              |
|       |            |          |                       | MONTHLY CYLINDER<br>RENTAL-EMS    | 3271811      | 1   | 12.40           |              |
|       |            |          |                       | MONTHLY CYLINDER<br>RENTAL-POLICE | 3271813      | 1   | 2.79            | 123.65       |

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| Total 58215 |            |          |                        |                              |              |     | 123.65     |              |
| 04/15       | 04/08/2015 | 58216    | BAKER & TAYLOR         | BOOKS-LIBRARY                | MARCH 2015   | 1   | 176.99     |              |
|             |            |          |                        | BOOKS-LIBRARY                | MARCH 2015   | 2   | 611.25     |              |
|             |            |          |                        | BOOKS-LIBRARY                | MARCH 2015   | 3   | 99.00      |              |
|             |            |          |                        | BOOKS-LIBRARY                | MARCH 2015   | 4   | 746.14     |              |
|             |            |          |                        | BOOKS-LIBRARY                | MARCH 2015   | 5   | 1,561.41   | 3,194.79     |
| Total 58216 |            |          |                        |                              |              |     | 3,194.79   |              |
| 04/15       | 04/08/2015 | 58217    | BAKER IRON WORKS LLC   | TAIL GATES-STREET DEPT       | 67062        | 1   | 1,900.00   | 1,900.00     |
| 04/15       | 04/08/2015 | 58218    | BERTELSON ONE SOURC    | OFFICE SUPPLIES-POLICE DEPT  | OE-389415-1  | 1   | 122.70     |              |
|             |            |          |                        | OFFICE SUPPLIES-POLICE DEPT  | OE-389797-1  | 1   | 53.98      | 176.68       |
| Total 58218 |            |          |                        |                              |              |     | 176.68     |              |
| 04/15       | 04/08/2015 | 58219    | BIERKE, LARRY          | MILEAGE                      | 3/20/2015    | 1   | 118.45     |              |
|             |            |          |                        | MILEAGE                      | 3/4-3/6/15   | 1   | 95.45      | 213.90       |
| Total 58219 |            |          |                        |                              |              |     | 213.90     |              |
| 04/15       | 04/08/2015 | 58220    | BILL'S PLUMBING & HEAT | EMS CHARGES                  | 25816        | 1   | 341.16     | 341.16       |
| 04/15       | 04/08/2015 | 58221    | BOHN, TREVOR           | WINTER LYCEUM-MUSEUM         | 4/1/2015     | 1   | 25.00      | 25.00        |
| 04/15       | 04/08/2015 | 58222    | BONIN, DICK            | REIMB COUNCIL EXPENSES       | 3/30/2015    | 1   | 30.95      | 30.95        |
| 04/15       | 04/08/2015 | 58223    | BRAUN THYSSENKRUPP     | ELEVATOR MAINTENANCE-LIBRARY | 105049       | 1   | 2,501.27   | 2,501.27     |
| 04/15       | 04/08/2015 | 58224    | BROWN, JACOB           | UNIFORM ITEMS-POLICE DEPT    | 3/18/2015    | 1   | 31.93      | 31.93        |
| 04/15       | 04/08/2015 | 58225    | BRUCE MUNICIPAL EQUIF  | SUPPLIES-STREET              | 5151217      | 1   | 174.11     |              |
|             |            |          |                        | SUPPLIES-STREET              | 5151315      | 1   | 970.78     | 1,144.89     |
| Total 58225 |            |          |                        |                              |              |     | 1,144.89   |              |
| 04/15       | 04/08/2015 | 58226    | CARDMEMBER SERVICE     | POLICE DEPT CHARGES          | 3/3-4/1/2015 | 1   | 319.60     |              |
|             |            |          |                        | POLICE DEPT CHARGES          | 3/3-4/1/2015 | 2   | 1,087.20   |              |
|             |            |          |                        | POLICE DEPT CHARGES          | 3/3-4/1/2015 | 3   | 134.04     |              |
|             |            |          |                        | POLICE DEPT CHARGES          | 3/3-4/1/2015 | 4   | 52.74      |              |
|             |            |          |                        | FIRE DEPT CHARGES            | 3/3-4/1/2015 | 5   | 82.72      |              |
|             |            |          |                        | FIRE DEPT CHARGES            | 3/3-4/1/2015 | 6   | 43.75      |              |
|             |            |          |                        | EMS CHARGES                  | 3/3-4/1/2015 | 7   | 103.75     |              |
|             |            |          |                        | EMS CHARGES                  | 3/3-4/1/2015 | 8   | 89.00      |              |
|             |            |          |                        | EMS CHARGES                  | 3/3-4/1/2015 | 9   | 124.26     |              |
|             |            |          |                        | EMS CHARGES                  | 3/3-4/1/2015 | 10  | 1,043.49   |              |
|             |            |          |                        | CLERK CHARGES                | 3/3-4/1/2015 | 11  | 135.00     |              |
|             |            |          |                        | ADMINISTRATION CHARGES       | 3/3-4/1/2015 | 12  | 906.98 -   |              |
|             |            |          |                        | CITY MANAGER CHARGES         | 3/3-4/1/2015 | 13  | 176.28     |              |
|             |            |          |                        | COMPUTER CHARGES             | 3/3-4/1/2015 | 14  | 1,396.65   |              |
|             |            |          |                        | STREET DEPT CHARGES          | 3/3-4/1/2015 | 15  | 129.16     |              |
|             |            |          |                        | STREET DEPT CHARGES          | 3/3-4/1/2015 | 16  | 99.98      |              |



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|       |            |          |                          | LIBRARY CHARGES                | 3/3-4/1/2015 | 17  | 120.00     |              |
|       |            |          |                          | SENIOR CENTER CHARGES          | 3/3-4/1/2015 | 18  | 15.00      |              |
|       |            |          |                          | AIRPORT CHARGES                | 3/3-4/1/2015 | 19  | 48.61      |              |
|       |            |          |                          | LIBRARY CHARGES                | 3/3-4/1/2015 | 20  | 11.00      |              |
|       |            |          |                          | MUSEUM CHARGES                 | 3/3-4/1/2015 | 21  | 775.77     |              |
|       |            |          |                          | MUSEUM CHARGES                 | 3/3-4/1/2015 | 22  | 133.93     | 5,214.95     |
|       |            |          |                          | Total 58226                    |              |     | 5,214.95   |              |
| 04/15 | 04/08/2015 | 58227    | CARQUEST AUTO PARTS      | SUPPLIES-EMS                   | MARCH 2015   | 1   | 95.62      |              |
|       |            |          |                          | SUPPLIES-STREET DEPT           | MARCH 2015   | 2   | 171.87     |              |
|       |            |          |                          | SUPPLIES-SENIOR CENTER         | MARCH 2015   | 3   | 268.02     | 535.51       |
|       |            |          |                          | Total 58227                    |              |     | 535.51     |              |
| 04/15 | 04/08/2015 | 58228    | CDW GOVERNMENT INC       | COMPUTER SUPPLIES-LIBRARY      | TJ70712      | 1   | 1,950.78   |              |
|       |            |          |                          | COMPUTER SUPPLIES-LIBRARY      | TM90953      | 1   | 68.80      | 2,019.58     |
|       |            |          |                          | Total 58228                    |              |     | 2,019.58   |              |
| 04/15 | 04/08/2015 | 58229    | CHERRY LAKE PUBLISHING   | LIBRARY SUPPLIES               | 58503        | 1   | 14.99      | 14.99        |
| 04/15 | 04/08/2015 | 58230    | CINTAS CORPORATION #     | BROWN MATS - POLICE DEPT       | 446668525    | 1   | 96.68      | 96.68        |
| 04/15 | 04/08/2015 | 58231    | COLLECTION SPECIALIST    | COLLECTION FEES-EMS            | 3/31/2015    | 1   | 6.70       | 6.70         |
| 04/15 | 04/08/2015 | 58232    | COLONIAL LIFE & ACCIDENT | INSURANCE PREMIUMS             | 7228216-0415 | 1   | 43.36      | 43.36        |
| 04/15 | 04/08/2015 | 58233    | COMELEC SERVICES INC     | RADIO MAINTENANCE - FIRE DEPT. | 435980-IN    | 1   | 962.55     |              |
|       |            |          |                          | RADIO MAINTENANCE-POLICE DEPT  | 435981-IN    | 1   | 2,177.55   | 3,140.10     |
|       |            |          |                          | Total 58233                    |              |     | 3,140.10   |              |
| 04/15 | 04/08/2015 | 58234    | COMPUNET INTERNATIONAL   | IT SERVICES                    | 44378        | 1   | 3,750.00   | 3,750.00     |
| 04/15 | 04/08/2015 | 58235    | CRABTREE PUBLISHING      | LIBRARY SUPPLIES               | IN475431     | 1   | 19.95      | 19.95        |
| 04/15 | 04/08/2015 | 58236    | CVIKOTA COMPANY,THE      | EMS COLLECTIONS                | 12558        | 1   | 3,000.60   | 3,000.60     |
| 04/15 | 04/08/2015 | 58237    | DEAN HEALTH PLAN         | HEALTH INSURANCE PREMIUM-COBRA | 2189391 COE  | 1   | 625.07     |              |
|       |            |          |                          | HEALTH INSURANCE PREMIUM       | 2189391 GEN  | 1   | 550.07     |              |
|       |            |          |                          | HEALTH INSURANCE PREMIUM       | 2189391 GEN  | 2   | 2,145.25   |              |
|       |            |          |                          | HEALTH INSURANCE PREMIUM       | 2189391 GEN  | 3   | 2,777.82   |              |
|       |            |          |                          | HEALTH INSURANCE PREMIUM       | 2189391 GEN  | 4   | 15,698.96  |              |
|       |            |          |                          | HEALTH INSURANCE PREMIUM       | 2189391 GEN  | 5   | 1,182.64   |              |
|       |            |          |                          | HEALTH INSURANCE PREMIUM       | 2189391 GEN  | 6   | 1,457.68   |              |
|       |            |          |                          | HEALTH INSURANCE PREMIUM       | 2189391 GEN  | 7   | 1,773.96   |              |
|       |            |          |                          | HEALTH INSURANCE               |              |     |            |              |

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|       |            |             |                        | PREMIUM                               | 2189391 GEN | 8   | 4,785.54   |              |
|       |            |             |                        | HEALTH INSURANCE<br>PREMIUM           | 2189391 GEN | 9   | 550.07     |              |
|       |            |             |                        | HEALTH INSURANCE<br>PREMIUM           | 2189391 GEN | 10  | 2,282.78   |              |
|       |            |             |                        | HEALTH INSURANCE<br>PREMIUM           | 2189391 GEN | 11  | 1,650.21   |              |
|       |            |             |                        | HEALTH INSURANCE<br>PREMIUM           | 2189391 GEN | 12  | 1,182.64   |              |
|       |            |             |                        | HEALTH INSURANCE<br>PREMIUM           | 2189391 GEN | 13  | 591.32     |              |
|       |            |             |                        | HEALTH INSURANCE<br>PREMIUM           | 2189391 GEN | 14  | 1,870.21   |              |
|       |            |             |                        | HEALTH INSURANCE<br>PREMIUM           | 2189391 GEN | 15  | 9,516.10   |              |
|       |            |             |                        | HEALTH INSURANCE<br>PREMIUM           | 2189391 GEN | 16  | 6,772.08   |              |
|       |            |             |                        | HEALTH INSURANCE<br>PREMIUM-RETIREEES | 2189391 RET | 1   | 1,250.14   | 56,662.54    |
|       |            | Total 58237 |                        |                                       |             |     | 56,662.54  |              |
| 04/15 | 04/08/2015 | 58238       | DELTA 3 ENGINEERING IN | INDUSTRY PARK<br>IMPROVEMENTS         | 10221       | 1   | 13,600.75  |              |
|       |            |             |                        | FOURTH ST<br>RECONSTRUCTION           | 10224       | 1   | 2,703.06   |              |
|       |            |             |                        | FOURTH ST<br>RECONSTRUCTION           | 10224       | 2   | 2,703.06   | 19,006.87    |
|       |            | Total 58238 |                        |                                       |             |     | 19,006.87  |              |
| 04/15 | 04/08/2015 | 58239       | DEMCO                  | LIBRARY SUPPLIES                      | 5541879     | 1   | 177.96     |              |
|       |            |             |                        | SUPPLIES-MUSEUM                       | 5562813     | 1   | 307.00     | 484.96       |
|       |            | Total 58239 |                        |                                       |             |     | 484.96     |              |
| 04/15 | 04/08/2015 | 58240       | DIAMOND LAKE BOOK CC   | BOOKS-LIBRARY                         | 54907       | 1   | 131.67     | 131.67       |
| 04/15 | 04/08/2015 | 58241       | DOCTORS PARK PHARM/    | PRESCRIPTION CO-PAYS                  | 03/15       | 1   | 35.70      |              |
|       |            |             |                        | PRESCRIPTION CO-PAYS                  | 03/15       | 2   | 216.12     |              |
|       |            |             |                        | PRESCRIPTION CO-PAYS                  | 03/15       | 3   | 34.00      |              |
|       |            |             |                        | PRESCRIPTION CO-PAYS                  | 03/15       | 4   | 15.00      |              |
|       |            |             |                        | PRESCRIPTION CO-PAYS                  | 03/15       | 5   | 63.00      |              |
|       |            |             |                        | PRESCRIPTION CO-PAYS                  | 03/15       | 6   | 18.46      | 382.28       |
|       |            | Total 58241 |                        |                                       |             |     | 382.28     |              |
| 04/15 | 04/08/2015 | 58242       | DOVER PUBLICATIONS     | GIFT SHOP<br>SUPPLIES-MUSEUM          | 92049774    | 1   | 301.78     | 301.78       |
| 04/15 | 04/08/2015 | 58243       | DUBUQUE ENT HEAD & N   | ACCT #105463                          | 021315      | 1   | 277.87     |              |
|       |            |             |                        | ACCT #105463                          | 021315      | 2   | 277.87     | 555.74       |
|       |            | Total 58243 |                        |                                       |             |     | 555.74     |              |
| 04/15 | 04/08/2015 | 58244       | DUBUQUE HOSE & HYDR.   | SUPPLIES/REPAIRS-ST                   | 434762      | 1   | 15.99      | 15.99        |
| 04/15 | 04/08/2015 | 58245       | ED M FELD EQUIP CO INC | FIRE DEPT CHARGES                     | 276628-IN   | 1   | 38.50      | 38.50        |
| 04/15 | 04/08/2015 | 58246       | EMERGENCY MEDICAL PI   | AMBULANCE SUPPLIES                    | 1724384     | 1   | 309.93     |              |
|       |            |             |                        | AMBULANCE SUPPLIES                    | 1724738     | 1   | 120.75     |              |

M = Manual Check, V = Void Check

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|       |            |             |                       | AMBULANCE SUPPLIES                                 | 1726606    | 1   | 14.95      |              |
|       |            |             |                       | AMBULANCE SUPPLIES                                 | 1727316    | 1   | 182.39     |              |
|       |            |             |                       | RETURN<br>SUPPLIES-AMBULANCE                       | RGA033605  | 1   | 144.50     | 483.52       |
|       |            | Total 58246 |                       |  |            |     | 483.52     |              |
| 04/15 | 04/08/2015 | 58247       | ENTERPRISE LIGHTING L | REPLACEMENT ITEMS<br>DAMAGED BY<br>ACCIDENT-STREET | E8733      | 1   | 2,102.42   | 2,102.42     |
| 04/15 | 04/08/2015 | 58248       | ERSCHEN'S FLORIST     | SYMPATHY<br>ARRANGEMENT-POLICE<br>DEPT             | 03/13/2015 | 1   | 50.00      | 50.00        |
| 04/15 | 04/08/2015 | 58249       | FAHERTY INC           | GARBAGE &<br>RECYCLING-POLICE<br>DEPT              | 99405      | 1   | 80.31      |              |
|       |            |             |                       | UWP GARBAGE<br>SERVICE                             | 99616      | 1   | 8,991.52   |              |
|       |            |             |                       | RECYCLING CHGS.                                    | 99617      | 1   | 9,153.48   |              |
|       |            |             |                       | GARBAGE SERVICE                                    | 99617      | 2   | 16,050.64  | 34,275.95    |
|       |            | Total 58249 |                       |  |            |     | 34,275.95  |              |
| 04/15 | 04/08/2015 | 58250       | FASTENAL COMPANY      | SUPPLIES-STREET DEPT                               | WIPIA72662 | 1   | 84.25      | 84.25        |
| 04/15 | 04/08/2015 | 58251       | FIRE SAFETY USA INC   | FIRE DEPT CHARGES                                  | 77508      | 1   | 322.00     | 322.00       |
| 04/15 | 04/08/2015 | 58252       | GALE/CENGAGE LEARNIN  | BOOKS-LIBRARY                                      | 54726251   | 1   | 70.17      |              |
|       |            |             |                       | BOOKS-LIBRARY                                      | 54803603   | 1   | 22.74      |              |
|       |            |             |                       | BOOKS-LIBRARY                                      | 54821740   | 1   | 38.92      |              |
|       |            |             |                       | BOOKS-LIBRARY                                      | 54859579   | 1   | 93.56      | 225.39       |
|       |            | Total 58252 |                       |  |            |     | 225.39     |              |
| 04/15 | 04/08/2015 | 58253       | GALENA GAZETTE, THE   | ADVERTISING-MUSEUM                                 | 41879      | 1   | 574.75     | 574.75       |
| 04/15 | 04/08/2015 | 58254       | GARDNER MEDIA LLC     | BOOKS-LIBRARY                                      | 02-6334    | 1   | 212.91     | 212.91       |
| 04/15 | 04/08/2015 | 58255       | GEIER HOMAR & ROY LLL | LIBRARY BLOCK<br>PROJECT                           | 1925       | 1   | 3,800.00   | 3,800.00     |
| 04/15 | 04/08/2015 | 58256       | GOFFINET, JILL        | SUPPLIES-SENIOR CTR                                | 4/6/15     | 1   | 31.45      |              |
|       |            |             |                       | SUPPLIES-SENIOR CTR                                | 4/6/2015   | 1   | 50.14      | 81.59        |
|       |            | Total 58256 |                       |  |            |     | 81.59      |              |
| 04/15 | 04/08/2015 | 58257       | GORDON FLESCH COMP/   | COPIES/LIBRARY                                     | IN11114329 | 1   | 128.63     | 128.63       |
| 04/15 | 04/08/2015 | 58258       | GRABHORN, CODY        | WINTER<br>LYCEUM-MUSEUM                            | 4/1/2015   | 1   | 25.00      | 25.00        |
| 04/15 | 04/08/2015 | 58259       | GRANT COUNTY          | LEAN MANAGEMENT<br>SUPPLIES                        | 03/24/2015 | 1   | 16.50      |              |
|       |            |             |                       | LEAN MANAGEMENT<br>SUPPLIES                        | 03/24/2015 | 2   | 5.50       | 22.00        |
|       |            | Total 58259 |                       |  |            |     | 22.00      |              |
| 04/15 | 04/08/2015 | 58260       | GRANT CTY CLERK       | DOG LICENSE REPORT                                 | 4/6/2015   | 1   | 164.00     | 164.00       |
| 04/15 | 04/08/2015 | 58261       | GRANT CTY CLERK OF CI | BOND-ROYCE S KIES                                  | 13968122   | 1   | 150.00     |              |
|       |            |             |                       | FORFEITURES  | 4/3/2015   | 1   | 263.50     |              |
|       |            |             |                       | FORFEITURES  | 4/6/2015   | 1   | 527.00     | 940.50       |

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| Total 58261 |            |          |                          |                                     |                |     | 940.50     |              |
| 04/15       | 04/08/2015 | 58262    | GRANT EQUIPMENT COM      | PARTS-STREET DEPT.                  | 118845         | 1   | 64.91      | 64.91        |
| 04/15       | 04/08/2015 | 58263    | HAAS, JEFFERY            | TRAINING REIMB.                     | 3/5-6 & 3/15-2 | 1   | 123.46     | 123.46       |
| 04/15       | 04/08/2015 | 58264    | HEER OIL CO INC          | MISC - STREET                       | 1208           | 1   | 44.00      |              |
|             |            |          |                          | MISC-PARKS                          | 1231           | 1   | 32.00      |              |
|             |            |          |                          | FUEL - ST                           | 1234           | 1   | 1,340.40   |              |
|             |            |          |                          | DIESEL-STREET                       | 1235           | 1   | 2,191.64   |              |
|             |            |          |                          | MISC - STREET                       | 1255           | 1   | 120.00     |              |
|             |            |          |                          | DIESEL-STREET                       | 1619           | 1   | 1,429.35   |              |
|             |            |          |                          | FUEL - ST                           | 1620           | 1   | 1,234.56   |              |
|             |            |          |                          | FUEL OIL-PARKS                      | 2344           | 1   | 155.22     | 6,547.17     |
| Total 58264 |            |          |                          |                                     |                |     | 6,547.17   |              |
| 04/15       | 04/08/2015 | 58265    | HEISER HARDWARE          | FIRE DEPT CHARGES                   | 3/29/2015      | 1   | 5.25       |              |
|             |            |          |                          | FIRE DEPT CHARGES                   | 3/29/2015      | 2   | 26.99      |              |
|             |            |          |                          | FIRE DEPT CHARGES                   | 3/29/2015      | 3   | 8.78       |              |
|             |            |          |                          | MAINTENANCE CHARGES                 | 3/29/2015      | 4   | 2.58       |              |
|             |            |          |                          | POLICE CHARGES                      | 3/29/2015      | 5   | 8.48       |              |
|             |            |          |                          | POLICE CHARGES                      | 3/29/2015      | 6   | 3.79       |              |
|             |            |          |                          | POLICE CHARGES                      | 3/29/2015      | 7   | 39.99      |              |
|             |            |          |                          | EMS CHARGE                          | 3/29/2015      | 8   | 67.74      |              |
|             |            |          |                          | EMS CHARGE                          | 3/29/2015      | 9   | 7.99       |              |
|             |            |          |                          | STREET DEPT CHARGES                 | 3/29/2015      | 10  | 130.85     |              |
|             |            |          |                          | CEMETERY CHARGES                    | 3/29/2015      | 11  | 72.28      |              |
|             |            |          |                          | PCA MOVING                          | 3/29/2015      | 12  | 121.90     |              |
|             |            |          |                          | OUTDOORS EXPENSES                   |                |     |            |              |
|             |            |          |                          | CEMETERY CHARGES                    | 3/29/2015      | 13  | 5.38       |              |
|             |            |          |                          | PARK DEPT CHARGES                   | 3/29/2015      | 14  | 63.36      | 537.04       |
| Total 58265 |            |          |                          |                                     |                |     | 537.04     |              |
| 04/15       | 04/08/2015 | 58266    | IMAGE TREND INC          | ANNUAL FIELD BRIDGE SUPPORT-EMS     | 32904          | 1   | 800.00     | 800.00       |
| 04/15       | 04/08/2015 | 58267    | INGERSOLL PLUMBING/H     | SERVICE CALL LIBRARY                | 9440           | 1   | 360.00     | 360.00       |
| 04/15       | 04/08/2015 | 58268    | IOD INCORPORATED         | POLICE DEPT CHARGES                 | 30892147       | 1   | 25.31      | 25.31        |
| 04/15       | 04/08/2015 | 58269    | JULIE'S DA VINE WINE & : | REFUND PART CLASS B ALCOHOL LICENSE | 04/15/2015     | 1   | 472.32     | 472.32       |
| 04/15       | 04/08/2015 | 58270    | KING, STEFFANY           | ART JUROR STIPEND-GALLERY           | 04/07/2015     | 1   | 100.00     | 100.00       |
| 04/15       | 04/08/2015 | 58271    | K-MART PHARMACY          | PRESCRIPTION CO-PAYS                | 040815         | 1   | 21.00      |              |
|             |            |          |                          | PRESCRIPTION CO-PAYS                | 040815         | 2   | 34.00      | 55.00        |
| Total 58271 |            |          |                          |                                     |                |     | 55.00      |              |
| 04/15       | 04/08/2015 | 58272    | KNOERNSCHILD, RYAN       | POLICE DEPT EXERCISE EQUIPMENT      | 3/25/2015      | 1   | 125.00     | 125.00       |
| 04/15       | 04/08/2015 | 58273    | LEVIT, CHRISTINA         | REFUND OVERPAYMENT-EMS              | 4/6/2015       | 1   | 266.11     | 266.11       |
| 04/15       | 04/08/2015 | 58274    | LIFELINE AUDIO VIDEO TI  | SUPPLIES-FIRE DEPT                  | 57439          | 1   | 46.60      | 46.60        |
| 04/15       | 04/08/2015 | 58275    | LMN INVESTMENTS PROF     | RDA LOAN REDEV 25 E MAIN            | RDA LOAN       | 1   | 48,924.00  | 48,924.00    |
| 04/15       | 04/08/2015 | 58276    | MABAS DIVISION 108       | YEARLY MEMBERSHIP FEE-EMS           | 108-2015-001   | 1   | 25.00      |              |

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|       |            |             |                       | YEARLY MEMBERSHIP<br>FEE-FIRE    | 108-2015-001 | 1   | 25.00      | 50.00        |
|       |            | Total 58276 |                       |                                  |              |     | 50.00      |              |
| 04/15 | 04/08/2015 | 58277       | MADISON NATIONAL LIFE | MONTHLY DISABILITY<br>INSURANCE  | 19686 APRIL  | 1   | 71.80      |              |
|       |            |             |                       | MONTHLY DISABILITY<br>INSURANCE  | 19686 APRIL  | 2   | 17.09      |              |
|       |            |             |                       | MONTHLY DISABILITY<br>INSURANCE  | 19686 APRIL  | 3   | 74.12      |              |
|       |            |             |                       | MONTHLY DISABILITY<br>INSURANCE  | 19686 APRIL  | 4   | 56.01      |              |
|       |            |             |                       | MONTHLY DISABILITY<br>INSURANCE  | 19686 APRIL  | 5   | 97.22      |              |
|       |            |             |                       | MONTHLY DISABILITY<br>INSURANCE  | 19686 APRIL  | 6   | 4.70       |              |
|       |            |             |                       | MONTHLY DISABILITY<br>INSURANCE  | 19686 APRIL  | 7   | 998.20     |              |
|       |            |             |                       | MONTHLY DISABILITY<br>INSURANCE  | 19686 APRIL  | 8   | 27.34      |              |
|       |            |             |                       | MONTHLY DISABILITY<br>INSURANCE  | 19686 APRIL  | 9   | 35.40      |              |
|       |            |             |                       | MONTHLY DISABILITY<br>INSURANCE  | 19686 APRIL  | 10  | 54.83      |              |
|       |            |             |                       | MONTHLY DISABILITY<br>INSURANCE  | 19686 APRIL  | 11  | 108.24     |              |
|       |            |             |                       | MONTHLY DISABILITY<br>INSURANCE  | 19686 APRIL  | 12  | 248.70     |              |
|       |            |             |                       | MONTHLY DISABILITY<br>INSURANCE  | 19686 APRIL  | 13  | 4.45       |              |
|       |            |             |                       | MONTHLY DISABILITY<br>INSURANCE  | 19686 APRIL  | 14  | 18.25      |              |
|       |            |             |                       | MONTHLY DISABILITY<br>INSURANCE  | 19686 APRIL  | 15  | 18.25      |              |
|       |            |             |                       | MONTHLY DISABILITY<br>INSURANCE  | 19686 APRIL  | 16  | 34.99      |              |
|       |            |             |                       | MONTHLY DISABILITY<br>INSURANCE  | 19686 APRIL  | 17  | 203.24     |              |
|       |            |             |                       | MONTHLY DISABILITY<br>INSURANCE  | 19686 APRIL  | 18  | 100.38     |              |
|       |            |             |                       | MONTHLY DISABILITY<br>INSURANCE  | 19686 APRIL  | 19  | 90.63      |              |
|       |            |             |                       | MONTHLY DISABILITY<br>INSURANCE  | 19686 APRIL  | 20  | 47.20      |              |
|       |            |             |                       | MONTHLY DISABILITY<br>INSURANCE  | 19686 APRIL  | 21  | 3.64       |              |
|       |            |             |                       | MONTHLY DISABILITY<br>INSURANCE  | 19686 APRIL  | 22  | 71.20      |              |
|       |            |             |                       | MONTHLY DISABILITY<br>INSURANCE  | 19686 APRIL  | 23  | 449.41     | 2,835.29     |
|       |            | Total 58277 |                       |                                  |              |     | 2,835.29   |              |
| 04/15 | 04/08/2015 | 58278       | MADISON RADIOLOGISTS  | ACCT #31805                      | 020615       | 1   | 18.13      | 18.13        |
| 04/15 | 04/08/2015 | 58279       | MAILFINANCE           | LEASE PAYMENT<br>POSTAGE MACHINE | N5247162     | 1   | 360.60     | 360.60       |

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| 04/15       | 04/08/2015 | 58280    | MCGRAW, BRIAN         | MONTHLY LEGAL FEES                       | 3/31/2015  | 1   | 6,798.96   |              |
|             |            |          |                       | MONTHLY LEGAL FEES                       | 3/31/2015  | 2   | 465.00     | 7,263.96     |
| Total 58280 |            |          |                       |  |            |     | 7,263.96   |              |
| 04/15       | 04/08/2015 | 58281    | MCKINLEY, DOUGLAS     | TRAVEL REIMB                             | 3/25/2015  | 1   | 10.50      | 10.50        |
| 04/15       | 04/08/2015 | 58282    | MEDICAL ASSOCIATES C  | ACCT #71-58835                           | 040815     | 1   | 310.27     |              |
|             |            |          |                       | ACCT #71-58835                           | 040815     | 2   | 34.48      |              |
|             |            |          |                       | ACCT #65-98502                           | 040815     | 3   | 301.81     |              |
|             |            |          |                       | ACCT #83-55174                           | 040815     | 4   | 440.43     |              |
|             |            |          |                       | ACCT #67-33174                           | 040815     | 5   | 421.10     |              |
|             |            |          |                       | ACCT #77-20451                           | 040815     | 6   | 169.53     |              |
|             |            |          |                       | ACCT #84-00715                           | 040815     | 7   | 52.88      |              |
|             |            |          |                       | ACCT #84-00715                           | 040815     | 8   | 52.88      | 1,783.38     |
| Total 58282 |            |          |                       |  |            |     | 1,783.38   |              |
| 04/15       | 04/08/2015 | 58283    | MEDICAL ASSOCIATES HI | HEALTH INSURANCE PREMIUMS                | 101076708  | 1   | 990.05     |              |
|             |            |          |                       | HEALTH INSURANCE PREMIUMS                | 101076708  | 2   | 460.49     |              |
|             |            |          |                       | HEALTH INSURANCE PREMIUMS                | 101076708  | 3   | 199.62     |              |
|             |            |          |                       | HEALTH INSURANCE PREMIUMS                | 101076708  | 4   | 16,067.54  |              |
|             |            |          |                       | HEALTH INSURANCE PREMIUMS                | 101076708  | 5   | 460.49     |              |
|             |            |          |                       | HEALTH INSURANCE PREMIUMS                | 101076708  | 6   | 1,330.80   |              |
|             |            |          |                       | HEALTH INSURANCE PREMIUMS                | 101076708  | 7   | 5,206.48   |              |
|             |            |          |                       | HEALTH INSURANCE PREMIUMS                | 101076708  | 8   | 46.05      |              |
|             |            |          |                       | HEALTH INSURANCE PREMIUMS                | 101076708  | 9   | 688.42     |              |
|             |            |          |                       | HEALTH INSURANCE PREMIUMS                | 101076708  | 10  | 518.04     |              |
|             |            |          |                       | HEALTH INSURANCE PREMIUMS                | 101076708  | 11  | 115.13     |              |
|             |            |          |                       | HEALTH INSURANCE PREMIUMS                | 101076708  | 12  | 765.03     |              |
|             |            |          |                       | HEALTH INSURANCE PREMIUMS                | 101076708  | 13  | 1,351.54   |              |
|             |            |          |                       | HEALTH INSURANCE PREMIUMS                | 101076708  | 14  | 99.00      |              |
|             |            |          |                       | HEALTH INSURANCE PREMIUMS                | 101076708  | 15  | 7,984.80   |              |
|             |            |          |                       | HEALTH INSURANCE PREMIUMS                | 101076708  | 16  | 4,898.18   |              |
|             |            |          |                       | HEALTH INSURANCE PREMIUMS-RETIREEES      | 101076709  | 1   | 1,046.54   | 42,228.20    |
| Total 58283 |            |          |                       |  |            |     | 42,228.20  |              |
| 04/15       | 04/08/2015 | 58284    | MENARDS               | SUPPLIES FOR PCA MOVING OUTDOORS PROJECT | 55634      | 1   | 4.99       | 4.99         |

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| 04/15       | 04/08/2015 | 58285    | MIDWEST ALARM SERVIC  | SERVICE<br>CALL/PARTS-POLICE<br>DEPT | 254628           | 1      | 56.88           |              |
|             |            |          |                       | SERVICE<br>CALL/PARTS-POLICE<br>DEPT | 254629           | 1      | 116.88          | 173.76       |
| Total 58285 |            |          |                       |                                      |                  |        | 173.76          |              |
| 04/15       | 04/08/2015 | 58286    | MIDWEST BUSINESS PRC  | COPIES - MUSEUM<br>COPIES - PD       | 291779<br>291937 | 1<br>1 | 26.21<br>287.56 | 313.77       |
| Total 58286 |            |          |                       |                                      |                  |        | 313.77          |              |
| 04/15       | 04/08/2015 | 58287    | MIDWEST RADAR & EQUI  | RADAR CERTS. - PD                    | 151546           | 1      | 200.00          | 200.00       |
| 04/15       | 04/08/2015 | 58288    | MINNESOTA LIFE INSURA | MONTHLY LIFE INS<br>PREMIUM          | 047102 MAY .     | 1      | 8.32            |              |
|             |            |          |                       | MONTHLY LIFE INS<br>PREMIUM          | 047102 MAY .     | 2      | 2.01            |              |
|             |            |          |                       | MONTHLY LIFE INS<br>PREMIUM          | 047102 MAY .     | 3      | 36.51           |              |
|             |            |          |                       | MONTHLY LIFE INS<br>PREMIUM          | 047102 MAY .     | 4      | 44.10           |              |
|             |            |          |                       | MONTHLY LIFE INS<br>PREMIUM          | 047102 MAY .     | 5      | 32.48           |              |
|             |            |          |                       | MONTHLY LIFE INS<br>PREMIUM          | 047102 MAY .     | 6      | .67             |              |
|             |            |          |                       | MONTHLY LIFE INS<br>PREMIUM          | 047102 MAY .     | 7      | 190.80          |              |
|             |            |          |                       | MONTHLY LIFE INS<br>PREMIUM          | 047102 MAY .     | 8      | 22.93           |              |
|             |            |          |                       | MONTHLY LIFE INS<br>PREMIUM          | 047102 MAY .     | 9      | 18.71           |              |
|             |            |          |                       | MONTHLY LIFE INS<br>PREMIUM          | 047102 MAY .     | 10     | 47.04           |              |
|             |            |          |                       | MONTHLY LIFE INS<br>PREMIUM          | 047102 MAY .     | 11     | 56.90           |              |
|             |            |          |                       | MONTHLY LIFE INS<br>PREMIUM          | 047102 MAY .     | 12     | 76.38           |              |
|             |            |          |                       | MONTHLY LIFE INS<br>PREMIUM          | 047102 MAY .     | 13     | 2.81            |              |
|             |            |          |                       | MONTHLY LIFE INS<br>PREMIUM          | 047102 MAY .     | 14     | 8.75            |              |
|             |            |          |                       | MONTHLY LIFE INS<br>PREMIUM          | 047102 MAY .     | 15     | 14.62           |              |
|             |            |          |                       | MONTHLY LIFE INS<br>PREMIUM          | 047102 MAY .     | 16     | 9.32            |              |
|             |            |          |                       | MONTHLY LIFE INS<br>PREMIUM          | 047102 MAY .     | 17     | 66.04           |              |
|             |            |          |                       | MONTHLY LIFE INS<br>PREMIUM          | 047102 MAY .     | 18     | 79.23           |              |
|             |            |          |                       | MONTHLY LIFE INS<br>PREMIUM          | 047102 MAY .     | 19     | 16.75           |              |
|             |            |          |                       | MONTHLY LIFE INS<br>PREMIUM          | 047102 MAY .     | 20     | 54.12           |              |
|             |            |          |                       | MONTHLY LIFE INS<br>PREMIUM          | 047102 MAY .     | 21     | 12.60           |              |

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|       |            |             |                       | MONTHLY LIFE INS PREMIUM     | 047102 MAY | 22  | 31.09 -    |              |
|       |            |             |                       | MONTHLY LIFE INS PREMIUM     | 047102 MAY | 23  | 25.07      |              |
|       |            |             |                       | MONTHLY LIFE INS PREMIUM     | 047102 MAY | 24  | 153.61     |              |
|       |            |             |                       | MONTHLY LIFE INS PREMIUM     | 047102 MAY | 25  | 231.98     |              |
|       |            |             |                       | MONTHLY LIFE INS PREMIUM     | 047102 MAY | 26  | 773.94     |              |
|       |            |             |                       | MONTHLY LIFE INS PREMIUM     | 047102 MAY | 27  | 152.25     | 2,106.85     |
|       |            | Total 58288 |                       |                              |            |     | 2,106.85   |              |
| 04/15 | 04/08/2015 | 58289       | MOOR HYDRAULIC INC    | STREET DEPT CHARGE           | 443628     | 1   | 195.73     | 195.73       |
| 04/15 | 04/08/2015 | 58290       | MY TIRES INC          | TIRES -PD                    | 95285      | 1   | 1,001.52   | 1,001.52     |
| 04/15 | 04/08/2015 | 58291       | NETUX SOLUTIONS LLC   | ANNUAL WEB HOSTING FEE       | 11940      | 1   | 99.95      | 99.95        |
| 04/15 | 04/08/2015 | 58292       | PATHOLOGY ASSOCIATE   | ACCT #45723                  | 03/15      | 1   | 98.42      |              |
|       |            |             |                       | ACCT #56772                  | 03/15      | 2   | 5.28       |              |
|       |            |             |                       | ACCT #56772                  | 03/15      | 3   | 5.29       | 108.99       |
|       |            | Total 58292 |                       |                              |            |     | 108.99     |              |
| 04/15 | 04/08/2015 | 58293       | PLATTEVILLE AUTO SUPP | SUPPLIES-FIRE DEPT           | MARCH 2015 | 1   | 385.06     |              |
|       |            |             |                       | SUPPLIES-FIRE DEPT           | MARCH 2015 | 2   | 14.99      |              |
|       |            |             |                       | SUPPLIES-STREET DEPT         | MARCH 2015 | 3   | 125.24     |              |
|       |            |             |                       | SUPPLIES-STREET DEPT         | MARCH 2015 | 4   | 12.58      |              |
|       |            |             |                       | SUPPLIES-SENIOR CENTER       | MARCH 2015 | 5   | 18.85      | 556.72       |
|       |            | Total 58293 |                       |                              |            |     | 556.72     |              |
| 04/15 | 04/08/2015 | 58294       | PLATTEVILLE JOURNAL,  | ADVERTISING-WATER & SEWER    | MARCH 2015 | 1   | 73.81      |              |
|       |            |             |                       | ADVERTISING-MUSEUM           | MARCH 2015 | 2   | 195.00     |              |
|       |            |             |                       | ADVERTISING-COUNCIL          | MARCH 2015 | 3   | 57.08      |              |
|       |            |             |                       | ADVERTISING-CLERK            | MARCH 2015 | 4   | 30.75      |              |
|       |            |             |                       | ADVERTISING-POLICE DEPT      | MARCH 2015 | 5   | 48.00      |              |
|       |            |             |                       | ADVERTISING-WEED CONTRACTUAL | MARCH 2015 | 6   | 159.90     |              |
|       |            |             |                       | ADVERTISING-CEMETER`         | MARCH 2015 | 7   | 39.98      |              |
|       |            |             |                       | ADVERTISING-MUSEUM           | MARCH 2015 | 8   | 342.00     |              |
|       |            |             |                       | ADVERTISING-GALLERY          | MARCH 2015 | 9   | 110.70     |              |
|       |            |             |                       | ADVERTISING-RECREATI         | MARCH 2015 | 10  | 114.00     |              |
|       |            |             |                       | ADVERTISING-COMMUNI          | MARCH 2015 | 11  | 98.40      |              |
|       |            |             |                       | PLANNING                     |            |     |            |              |
|       |            |             |                       | ADVERTISING-STREET           | MARCH 2015 | 12  | 98.40      |              |
|       |            |             |                       | ADVERTISING-SIDEWALK REPAIRS | MARCH 2015 | 13  | 196.80     | 1,564.82     |
|       |            | Total 58294 |                       |                              |            |     | 1,564.82   |              |
| 04/15 | 04/08/2015 | 58295       | PLATTEVILLE REGIONAL  | GIFT CERTS-POLL WORKERS      | 1019-15    | 1   | 150.00     |              |



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|       |            |             |                       | GIFT CERTS-POLL WORKERS               | 1020-15    | 1   | 75.00      | 225.00       |
|       |            | Total 58295 |                       |                                       |            |     | 225.00     |              |
| 04/15 | 04/08/2015 | 58296       | PLATTEVILLE VETERINAF | MONTHLY CHARGES-POLICE DEPT           | 3/25/2015  | 1   | 85.20      | 85.20        |
| 04/15 | 04/08/2015 | 58297       | PLATTEVILLE WATER & S | DELINQUENT UTILITY CHARGES            | 115533     | 1   | 95.40      |              |
|       |            |             |                       | WATER/SEWER-CITY HALL                 | 3/31/2015  | 1   | 142.90     |              |
|       |            |             |                       | WATER/SEWER-POLICE                    | 3/31/2015  | 2   | 160.93     |              |
|       |            |             |                       | WATER/SEWER-FIRE DEPT                 | 3/31/2015  | 3   | 89.83      |              |
|       |            |             |                       | WATER/SEWER-EMS                       | 3/31/2015  | 4   | 67.58      |              |
|       |            |             |                       | WATER/SEWER-STREET DEPT               | 3/31/2015  | 5   | 71.02      |              |
|       |            |             |                       | WATER/SEWER-CEMETE                    | 3/31/2015  | 6   | 18.80      |              |
|       |            |             |                       | WATER/SEWER-LIBRARY                   | 3/31/2015  | 7   | 138.36     |              |
|       |            |             |                       | WATER/SEWER-MUSEUM                    | 3/31/2015  | 8   | 189.31     |              |
|       |            |             |                       | WATER/SEWER-SR CTR                    | 3/31/2015  | 9   | 102.45     |              |
|       |            |             |                       | WATER/SEWER-PARKS                     | 3/31/2015  | 10  | 677.10     |              |
|       |            |             |                       | WATER/SEWER-POOL                      | 3/31/2015  | 11  | 586.13     |              |
|       |            |             |                       | WATER/SEWER-OLD KALLEMBACH PROPERTIES | 3/31/2015  | 12  | 30.90      | 2,370.71     |
|       |            | Total 58297 |                       |                                       |            |     | 2,370.71   |              |
| 04/15 | 04/08/2015 | 58298       | QUILL CORPORATION     | OFFICE SUPPLIES-COMM PLAN & DEV       | 2561324    | 1   | 13.56      |              |
|       |            |             |                       | OFFICE SUPPLIES-COMM PLAN & DEV       | 2564050    | 1   | 3.99       |              |
|       |            |             |                       | OFFICE SUPPLIES-BLDG INSPECTION       | 2597457    | 1   | 23.99      |              |
|       |            |             |                       | OFFICE SUPPLIES-COMM PLAN & DEV       | 2597457    | 2   | 23.99      |              |
|       |            |             |                       | OFFICE SUPPLIES-ADMIN                 | 2599827    | 1   | 10.99      |              |
|       |            |             |                       | OFFICE SUPPLIES-CLERK                 | 2599827    | 2   | 109.64     |              |
|       |            |             |                       | OFFICE SUPPLIES-ADMIN                 | 2670781    | 1   | 39.95      |              |
|       |            |             |                       | OFFICE SUPPLIES-BLDG INSPECTION       | 2735724    | 1   | 13.73      |              |
|       |            |             |                       | OFFICE SUPPLIES-COMM PLAN & DEV       | 2735724    | 2   | 13.73      |              |
|       |            |             |                       | LIBRARY OFFICE SUPPLIES               | 2735995    | 1   | 81.34      |              |
|       |            |             |                       | OFFICE SUPPLIES-BLDG INSPECTION       | 2808903    | 1   | 22.99      | 357.90       |

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| Total 58298 |            |          |                       |                                      |            |     | 357.90     |              |
| 04/15       | 04/08/2015 | 58299    | RELIABLE OFFICE SUPPL | LIBRARY OFFICE SUPPLIES              | BBV90100   | 1   | 84.55      | 84.55        |
| 04/15       | 04/08/2015 | 58300    | RICOH USA INC         | COPIES-MUSEUM                        | 5035203237 | 1   | 35.00      |              |
|             |            |          |                       | COPIES-MUSEUM                        | 5035203237 | 2   | 35.00      |              |
|             |            |          |                       | COPIES-CLERK                         | 5035203237 | 3   | 8.86       |              |
|             |            |          |                       | COPIES-FINANCE DEPT                  | 5035203237 | 4   | 80.69      | 159.55       |
| Total 58300 |            |          |                       |                                      |            |     | 159.55     |              |
| 04/15       | 04/08/2015 | 58301    | RUNDE CHEVROLET BUIK  | EMS CHARGES                          | 353095     | 1   | 473.92     | 473.92       |
| 04/15       | 04/08/2015 | 58302    | RUNNING INC           | MONTHLY SHARED RIDE TAXI SERVICE     | 12417      | 1   | 19,747.59  | 19,747.59    |
| 04/15       | 04/08/2015 | 58303    | S & A CLEANING        | MONTHLY CLEANING SERVICES-AUDITORIUM | 352517     | 1   | 36.00      |              |
|             |            |          |                       | MONTHLY CLEANING SERVICES-CITY HALL  | 352517     | 2   | 1,712.20   |              |
|             |            |          |                       | MONTHLY CLEANING SERVICES-LIBRARY    | 352517     | 3   | 1,311.52   |              |
|             |            |          |                       | MONTHLY CLEANING SERVICES-SENIOR CTR | 352517     | 4   | 233.10     | 3,292.82     |
| Total 58303 |            |          |                       |                                      |            |     | 3,292.82   |              |
| 04/15       | 04/08/2015 | 58304    | SAM'S CLUB            | MEMBERSHIP DUES-MUSEUM               | MEM DUES 2 | 1   | 45.00      | 45.00        |
| 04/15       | 04/08/2015 | 58305    | SCENIC RIVERS ENERGY  | SERVICES                             | 04/01/2015 | 1   | 399.32     | 399.32       |
| 04/15       | 04/08/2015 | 58306    | SCOTT IMPLEMENT       | SUPPLIES-STREET DEPT                 | 91063      | 1   | 27.34      | 27.34        |
| 04/15       | 04/08/2015 | 58307    | SECURITY PRODUCTS OF  | QTRLY ALARM MONITORING-MUSEUM        | 436200-IN  | 1   | 81.00      | 81.00        |
| 04/15       | 04/08/2015 | 58308    | SHARP ELECTRONICS CC  | COPIER MAINTENANCE-CD&P              | 10331980   | 1   | 119.53     | 119.53       |
| 04/15       | 04/08/2015 | 58309    | SOUTHWEST HEALTH CE   | ACCT #868163                         | 01-15      | 1   | 1,223.82   | 1,223.82     |
| 04/15       | 04/08/2015 | 58310    | SOUTHWEST OPPORTUN    | JANITORIAL SERVICES-POLICE DEPT      | 16290      | 1   | 1,669.23   | 1,669.23     |
| 04/15       | 04/08/2015 | 58311    | SOUTHWEST TECHNICAL   | FIRE DEPT CHARGE                     | 10301      | 1   | 60.00      | 60.00        |
| 04/15       | 04/08/2015 | 58312    | ST MARYS DEAN VENTUF  | ACCT #900005181                      | 122214     | 1   | 86.55      | 86.55        |
| 04/15       | 04/08/2015 | 58313    | STEINHOFF, CONNIE     | SUPPLIES-SR CTR                      | 3/26/2015  | 1   | 11.99      | 11.99        |
| 04/15       | 04/08/2015 | 58314    | SW WI COMM ACT PROG   | CDBG MONTHLY EXPENSES                | 6546       | 1   | 2,172.02   | 2,172.02     |
| 04/15       | 04/08/2015 | 58315    | SYNCB/AMAZON          | LIBRARY BOOKS                        | 3/10/2015  | 1   | 13.08      |              |
|             |            |          |                       | LIBRARY AUDIO VISUAL                 | 3/10/2015  | 2   | 32.03      |              |
|             |            |          |                       | LIBRARY AUDIO VISUAL                 | 3/10/2015  | 3   | 524.55     | 569.66       |
| Total 58315 |            |          |                       |                                      |            |     | 569.66     |              |
| 04/15       | 04/08/2015 | 58316    | TDS MEDIA DIRECT INC  | ADVERTISING-MUSEUM                   | 3/23/2015  | 1   | 214.00     | 214.00       |
| 04/15       | 04/08/2015 | 58317    | TESDAHL, DR EUGENE    | PROGRAM FEE-MUSEUM WINTER LYCEUM     | 3/29/2015  | 1   | 200.00     | 200.00       |
| 04/15       | 04/08/2015 | 58318    | TRICOM INC/RADIO SHAC | POLICE DEPT CHARGE                   | 10301581   | 1   | 469.97     |              |
|             |            |          |                       | FIRE DEPT CHARGE                     | 10302069   | 1   | 14.98      |              |
|             |            |          |                       | POLICE DEPT CHARGE                   | 20011387   | 1   | 460.59 -   | 24.36        |

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| Total 58318 |            |          |                                |                                |               |     | 24.36      |              |
| 04/15       | 04/08/2015 | 58319    | TRI-COUNTY TITLE SERV          | 25 & 29 E MAIN/LMN INVESTMENTS | TC-4536       | 1   | 1,076.00   | 1,076.00     |
| 04/15       | 04/08/2015 | 58320    | TRI-STATE ADJUSTMENT           | AMBULANCE COLLECTIONS          | 3/31/2015     | 1   | 151.10     | 151.10       |
| 04/15       | 04/08/2015 | 58321    | TRUCK COUNTRY OF IOWA          | PARTS-STREET DEPT              | X101318226:(  | 1   | 249.30     |              |
|             |            |          |                                | PARTS-STREET DEPT              | X102059786:(  | 1   | 11.86      | 261.16       |
| Total 58321 |            |          |                                |                                |               |     | 261.16     |              |
| 04/15       | 04/08/2015 | 58322    | UNEMPLOYMENT INSURANCE         | UNEMPLOYMENT - PARKS           | 6782646       | 1   | 548.06     |              |
|             |            |          |                                | UNEMPLOYMENT - CEMETERY        | 6782646       | 2   | 480.00     | 1,028.06     |
| Total 58322 |            |          |                                |                                |               |     | 1,028.06   |              |
| 04/15       | 04/08/2015 | 58323    | UNITED CLINICAL LABS           | ACCT #66545                    | 012815        | 1   | 39.74      | 39.74        |
| 04/15       | 04/08/2015 | 58324    | UNIV OF WI HOSPITAL & CLINIC   | ACCT #A-719912                 | 021115        | 1   | 133.50     | 133.50       |
| 04/15       | 04/08/2015 | 58325    | US CELLULAR                    | CELL PHONE CHGS. - PD          | 78097439      | 1   | 166.50     |              |
|             |            |          |                                | CELL PHONE CHGS. - EMS         | 79163983      | 1   | 11.35      | 177.85       |
| Total 58325 |            |          |                                |                                |               |     | 177.85     |              |
| 04/15       | 04/08/2015 | 58326    | VISION MARKETING               | EMS - NAME TAGS                | 1474          | 1   | 95.45      | 95.45        |
| 04/15       | 04/08/2015 | 58327    | W S DARLEY & COMPANY           | FIRE DEPT CHARGES              | 17182037      | 1   | 967.60     | 967.60       |
| 04/15       | 04/08/2015 | 58328    | WALKER'S CLOTHING & SHIRT      | UNIFORM BOOTS-PARKS            | 7894          | 1   | 156.99     | 156.99       |
| 04/15       | 04/08/2015 | 58329    | WALMART COMMUNITY/CENTRE       | SUPPLIES-EMS                   | 3/16/2015 GE  | 1   | 73.44      |              |
|             |            |          |                                | SUPPLIES-EMS                   | 3/16/2015 GE  | 2   | 60.58      |              |
|             |            |          |                                | SUPPLIES-EMS                   | 3/16/2015 GE  | 3   | 26.78      |              |
|             |            |          |                                | SUPPLIES-SR CENTER             | 3/16/2015 GE  | 4   | 15.99      |              |
|             |            |          |                                | SUPPLIES-FIRE DEPT             | 3/16/2015 GE  | 5   | 147.67     | 324.46       |
| Total 58329 |            |          |                                |                                |               |     | 324.46     |              |
| 04/15       | 04/08/2015 | 58330    | WALMART COMMUNITY/CENTRE       | SUPPLIES-LIBRARY               | 3/16/2015 LIB | 1   | 39.75      |              |
|             |            |          |                                | SUPPLIES-LIBRARY               | 3/16/2015 LIB | 2   | 21.71      |              |
|             |            |          |                                | SUPPLIES-LIBRARY               | 3/16/2015 LIB | 3   | 3.77       | 65.23        |
| Total 58330 |            |          |                                |                                |               |     | 65.23      |              |
| 04/15       | 04/08/2015 | 58331    | WAUKESHA CTY TECHNICAL COLLEGE | TUITION - POLICE DEPT          | S0588321      | 1   | 400.00     | 400.00       |
| 04/15       | 04/08/2015 | 58332    | WI DEPT OF REVENUE             | SALES TAX                      | MARCH 2015    | 1   | 378.88     |              |
|             |            |          |                                | SALES TAX                      | MARCH 2015    | 2   | 14.77      |              |
|             |            |          |                                | SALES TAX                      | MARCH 2015    | 3   | 2.27       |              |
|             |            |          |                                | SALES TAX                      | MARCH 2015    | 4   | 4.81       |              |
|             |            |          |                                | SALES TAX                      | MARCH 2015    | 5   | 16.70      |              |
|             |            |          |                                | SALES TAX                      | MARCH 2015    | 6   | 432.72     |              |
|             |            |          |                                | SALES TAX                      | MARCH 2015    | 7   | .15        | 850.30       |
| Total 58332 |            |          |                                |                                |               |     | 850.30     |              |
| 04/15       | 04/08/2015 | 58333    | WISCNET                        | BROADBAND NETWORK ACCESS FEE   | 5087          | 1   | 1,500.00   | 1,500.00     |

Check Issue Date(s): 03/19/2015 - 04/08/2015

| Per         | Date       | Check No | Payee             | Invoice Description                            | Invoice No   | Seq | Seq Amount | Check Amount |
|-------------|------------|----------|-------------------|--|--------------|-----|------------|--------------|
| 04/15       | 04/08/2015 | 58334    | WKM PSYCHOLOGY    | ACCT #16756721WM                               | 021915       | 1   | 189.32     | 189.32       |
| 04/15       | 04/08/2015 | 58335    | WOODWARD COMMUNIT | ADVERTISING-POLICE                             | 156043-1503  | 1   | 176.20     | 176.20       |
| 04/15       | 04/08/2015 | 58336    | WOOLFORD, KATHY   | TRAINING REIMB -FIRE DEPT                      | 2/20-2/21/15 | 1   | 124.37     | 124.37       |
| 04/15       | 04/08/2015 | 58337    | WRIGHT, ANGELA    | GRANT LIBRARY BLOCK                            | 28           | 1   | 220.20     |              |
|             |            |          |                   | NAT'L ENDOWMENT FOR HUMANITIES CHALLENGE GRANT | 29           | 1   | 2,852.00   | 3,072.20     |
| Total 58337 |            |          |                   |  |              |     | 3,072.20   |              |
| 04/15       | 04/08/2015 | 58338    | XTREME FD LLC     | FIRE DEPT CHARGES                              | 52           | 1   | 199.00     | 199.00       |
| Totals:     |            |          |                   |  |              |     | 517,009.96 | 517,009.96   |

Report Criteria:

Check.Bank No = 1

**CITY OF PLATTEVILLE**

**FINANCIAL REPORT**

**MARCH 2015**

FUND 100 - GENERAL FUND  
FUND 101 - TAXI/BUS FUND  
FUND 105 - DEBT SERVICE FUND  
FUND 110 - CAPITAL PROJECTS FUND  
FUND 124 - TIF DISTRICT #4  
FUND 125 - TIF DISTRICT #5  
FUND 126 - TIF DISTRICT #6  
FUND 127 - TIF DISTRICT #7  
FUND 130 - REDEVELOPMENT AUTHORITY (RDA)

# CITY OF PLATTEVILLE

BALANCE SHEET

MARCH 31, 2015

## FUND 100 - GENERAL FUND

|               |                                | BEGINNING<br>BALANCE   | CURRENT<br>ACTIVITY   | YTD<br>ACTIVITY     | ENDING<br>BALANCE    |
|---------------|--------------------------------|------------------------|-----------------------|---------------------|----------------------|
| <u>ASSETS</u> |                                |                        |                       |                     |                      |
| 100-10001     | TREASURER'S CASH               | 71,016.68              | 436,530.62            | 738,481.10          | 809,497.78           |
| 100-10091     | PETTY CASH                     | 1,148.00               | .00 (                 | 448.00 )            | 700.00               |
| 100-11111     | GENERAL INVESTMENTS            | 8,473,365.93 (         | 896,803.31 ) (        | 1,940,903.05 )      | 6,532,462.88         |
| 100-11112     | GREENWOOD CEMETERY INVEST      | 404,188.44             | 40.89                 | 107.60              | 404,296.04           |
| 100-11113     | HILLSIDE CEMETERY INVESTM      | 140,149.35             | 14.18                 | 37.31               | 140,186.66           |
| 100-11115     | PARKING FUND                   | .00                    | .00                   | .00                 | .00                  |
| 100-11405     | HILLSIDE-A. CLAYTON EST. MEM.  | 1,000.00               | .00                   | .00                 | 1,000.00             |
| 100-12111     | TAXES RECEIVABLE               | .00 (                  | 714.40 )              | 1,042,733.14        | 1,042,733.14         |
| 100-12115     | COUNTY UNPAID PRIOR YR TAXROLL | 8,658.32 (             | 120.00 ) (            | 4,858.96 )          | 3,799.36             |
| 100-12311     | DELINQUENT PER. PROP. TAX      | 412.62 (               | 3,827.71 )            | 12,752.09           | 13,164.71            |
| 100-13900     | ESTIMATED UNCOLLECTIBLE R      | .00                    | .00                   | .00                 | .00                  |
| 100-13901     | EST. AMBULANCE UNCOLLECTI      | ( 30,000.00 )          | .00                   | .00 (               | 30,000.00 )          |
| 100-13911     | ACCOUNTS RECEIVABLE MISC.      | 344,500.84             | 5,711.05 (            | 312,185.31 )        | 32,315.53            |
| 100-13912     | AMBULANCE FEES RECEIVABLE      | 137,102.08 (           | 42,269.10 ) (         | 88,138.34 )         | 48,963.74            |
| 100-13913     | SPEC.CHGS.(SNOW,WEED,GARBAGE)  | 13,678.67 (            | 4,791.15 ) (          | 5,576.74 )          | 8,101.93             |
| 100-14111     | SUBSEQUENT YEAR BUDGET IT      | .00                    | .00                   | .00                 | .00                  |
| 100-15000     | DUE FROM WATER/SEWER           | .00                    | 164.29                | 807.00              | 807.00               |
| 100-15001     | DUE FROM WATER/SEWER-MEDICAL   | 8,854.54               | 3,707.23 (            | 8,464.15 )          | 390.39               |
| 100-15010     | DUE FROM AIRPORT - OTHER       | .00 (                  | 443.13 )              | 177.40              | 177.40               |
| 100-15020     | DUE FROM COMMUNITY DEVELOPMENT | .00                    | .00                   | .00                 | .00                  |
| 100-15030     | DUE FROM HOUSING AUTHORITY     | .00                    | .00                   | .00                 | .00                  |
| 100-15112     | SPEC-ASSESS-CURB/GUTTER/S      | .00                    | .00                   | .00                 | .00                  |
| 100-15800     | FREUDENREICH ANIMAL CARE       | .00                    | .00                   | .00                 | .00                  |
| 100-17103     | LONG-TERM ADVANCE TIF #3       | .00                    | .00                   | .00                 | .00                  |
| 100-17104     | LONG-TERM ADVANCE TIF #4       | .00                    | .00                   | .00                 | .00                  |
| 100-17105     | LONG-TERM ADVANCE TIF #5       | .00                    | .00                   | .00                 | .00                  |
| 100-17106     | LONG-TERM ADVANCE TIF #6       | .00                    | .00                   | .00                 | .00                  |
| 100-17107     | LONG-TERM ADVANCE TIF #7       | 593,515.59             | .00                   | .00                 | 593,515.59           |
| 100-17108     | LONG-TERM ADVANCE TIF #8       | .00                    | .00                   | .00                 | .00                  |
| 100-17200     | NOTES REC. ECON. DEV.          | .00                    | .00                   | .00                 | .00                  |
| 100-17201     | NOTES REC. PAIDC               | .00                    | .00                   | .00                 | .00                  |
| 100-17202     | NOTES REC. AIRPORT             | 60,000.00              | .00                   | .00                 | 60,000.00            |
| 100-17203     | NOTES REC. REV. LOAN ROUN      | .00                    | .00                   | .00                 | .00                  |
| 100-18000     | CAPITAL ASSETS                 | 58,250,669.20          | .00                   | .00                 | 58,250,669.20        |
| 100-19900     | COMPENSATED ABSENCES           | 415,323.93             | .00                   | .00                 | 415,323.93           |
|               | <b>TOTAL ASSETS</b>            | <b>68,893,584.19 (</b> | <b>502,800.54 ) (</b> | <b>565,478.91 )</b> | <b>68,328,105.28</b> |

# CITY OF PLATTEVILLE

BALANCE SHEET

MARCH 31, 2015

## FUND 100 - GENERAL FUND

|                               |                              | BEGINNING<br>BALANCE | CURRENT<br>ACTIVITY | YTD<br>ACTIVITY  | ENDING<br>BALANCE |
|-------------------------------|------------------------------|----------------------|---------------------|------------------|-------------------|
| <u>LIABILITIES AND EQUITY</u> |                              |                      |                     |                  |                   |
| <u>LIABILITIES</u>            |                              |                      |                     |                  |                   |
| 100-21211                     | VOUCHERS PAYABLE             | ( 325,707.38 )       | 7,652.30            | 327,061.30       | 1,353.92          |
| 100-21220                     | WAGES PAYABLE CLEARING       | ( 131,027.08 )       | .00                 | 131,027.08       | .00               |
| 100-21291                     | DELINQ.-UTIL BILL ON TAX     | ( 4,486.57 )         | .00                 | ( 7,940.47 )     | ( 12,427.04 )     |
| 100-21311                     | FEDERAL TAX W/H PAYABLE      | .00                  | .00                 | .00              | .00               |
| 100-21312                     | STATE TAX W/H PAYABLE        | .00                  | .00                 | .00              | .00               |
| 100-21313                     | 6.20% SOC. SEC. EES          | .00                  | .00                 | .00              | .00               |
| 100-21314                     | 1.45% SOC. SEC. EES          | .00                  | .00                 | .00              | .00               |
| 100-21315                     | 6.20% SOC. SEC. ERS          | .00                  | .00                 | .00              | .00               |
| 100-21316                     | 1.45% SOC. SEC. ERS          | .00                  | .00                 | .00              | .00               |
| 100-21341                     | WATER & SEWER BENEFIT TRU    | .00                  | .00                 | .00              | .00               |
| 100-21343                     | W/S HEALTH INS. ERS          | .00                  | .00                 | .00              | .00               |
| 100-21520                     | GEN WRF EES                  | .00                  | .00                 | .00              | .00               |
| 100-21521                     | W/S WRF EES                  | .00                  | .00                 | .00              | .00               |
| 100-21522                     | GEN WRF ERS                  | .00                  | .00                 | .00              | .00               |
| 100-21523                     | W/S WRF ERS                  | .00                  | .00                 | .00              | .00               |
| 100-21524                     | WRF PROTECTIVE EES           | .00                  | .00                 | .00              | .00               |
| 100-21525                     | WRF PROTECTIVE ERS           | .00                  | .00                 | .00              | .00               |
| 100-21528                     | SUPPLEMENTAL LIFE            | .00                  | ( 28.38 )           | .00              | .00               |
| 100-21529                     | ADDITIONAL LIFE              | .00                  | 16.48               | 14.04            | 14.04             |
| 100-21530                     | DENTAL INS                   | .00                  | .00                 | .00              | .00               |
| 100-21531                     | HEALTH INS (EES)             | .00                  | 137.52              | 137.52           | 137.52            |
| 100-21532                     | DEPENDENT LIFE INS. EES      | ( 3.50 )             | .00                 | 3.50             | .00               |
| 100-21533                     | W/S LIFE INS. ERS            | .00                  | .00                 | .00              | .00               |
| 100-21534                     | HEALTH INS PREMIUMS DUE      | 36.54                | ( 963.81 )          | ( 278.94 )       | ( 242.40 )        |
| 100-21536                     | COLONIAL LIFE INS.           | .00                  | .00                 | .00              | .00               |
| 100-21537                     | AMERICAN FAMILY LIFE ASSU    | .00                  | 6.46                | 6.46             | 6.46              |
| 100-21538                     | ITT LIFE INS                 | .00                  | .00                 | .00              | .00               |
| 100-21551                     | UNION DUES DED PAYABLE       | .00                  | .00                 | .00              | .00               |
| 100-21555                     | FORFEITURES                  | .00                  | ( 298.20 )          | ( 473.50 )       | ( 473.50 )        |
| 100-21562                     | CREDIT UNION DED PAYABLE     | .00                  | .00                 | .00              | .00               |
| 100-21563                     | ADDITIONAL RETIREMENT WIT    | .00                  | .00                 | .00              | .00               |
| 100-21571                     | DEFERRED COMP DED PAYABLE    | .00                  | .00                 | .00              | .00               |
| 100-21575                     | DIRECT DEPOSIT               | .00                  | .00                 | .00              | .00               |
| 100-21582                     | MISC DEDUCTIONS PAYABLE      | .00                  | .00                 | .00              | .00               |
| 100-21585                     | UNITED WAY                   | .00                  | .00                 | .00              | .00               |
| 100-21586                     | NEW YORK LIFE INS.           | .00                  | .00                 | .00              | .00               |
| 100-21587                     | UNIFORM ALLOWANCES           | .00                  | .00                 | .00              | .00               |
| 100-21588                     | COLONIAL DIS./CANCER         | .00                  | .00                 | .00              | .00               |
| 100-21589                     | DENTAL INS ERS PORT          | .00                  | .00                 | .00              | .00               |
| 100-21590                     | MEDICAL/DAY CARE REIMBURS    | ( 1,052.16 )         | ( 1,640.15 )        | 3,076.89         | 2,024.73          |
| 100-21592                     | FLEX PLAN 2 MONTH FEE        | .00                  | .00                 | .00              | .00               |
| 100-21611                     | COUNTY & STATE TAXES         | .00                  | .00                 | ( 690,078.44 )   | ( 690,078.44 )    |
| 100-21612                     | COUNTY-FAILED LOTTERY CREDIT | ( 115.04 )           | .00                 | .00              | ( 115.04 )        |
| 100-21700                     | 0                            | .00                  | .00                 | .00              | .00               |
| 100-21711                     | PLATTEVILLE SCHOOL DIST.     | .00                  | .00                 | ( 1,828,781.92 ) | ( 1,828,781.92 )  |
| 100-21712                     | VO-TECH SCHOOL TAXES         | .00                  | .00                 | ( 213,523.50 )   | ( 213,523.50 )    |
| 100-21835                     | D. KIEFFER INS. ESCROW AC    | .00                  | .00                 | .00              | .00               |
| 100-21836                     | B.HOLZER INS. ESCROW ACCOUNT | .00                  | .00                 | .00              | .00               |
| 100-21837                     | P.ELLEFSON INS. ESCROW ACCT  | .00                  | .00                 | .00              | .00               |
| 100-21838                     | S.UDELHOFEN INS. ESCROW ACCT | .00                  | .00                 | .00              | .00               |
| 100-21840                     | H. MCPHAIL                   | .00                  | .00                 | .00              | .00               |
| 100-22211                     | ADVANCE TAX COLLECTIONS      | ( 4,369,839.04 )     | .00                 | 4,369,839.04     | .00               |
| 100-22215                     | ADVANCE HEALTH INS. DEDUC    | .00                  | .00                 | .00              | .00               |
| 100-23141                     | MUN. UTILITY AVAILABLE BA    | .00                  | .00                 | .00              | .00               |

# CITY OF PLATTEVILLE

BALANCE SHEET

MARCH 31, 2015

## FUND 100 - GENERAL FUND

|  | BEGINNING<br>BALANCE | CURRENT<br>ACTIVITY | YTD<br>ACTIVITY | ENDING<br>BALANCE |
|--|----------------------|---------------------|-----------------|-------------------|
| 100-23142 AIRPORT COMMISSION             | .00                  | .00                 | .00             | .00               |
| 100-23200 PARKING SPACE FEES             | ( 6,540.00 )         | .00                 | ( 180.00 )      | ( 6,720.00 )      |
| 100-23221 AIRPORT SALES TAX ACCOUNT      | .00                  | .00                 | .00             | .00               |
| 100-23235 UW-P GARBAGE BILL REIMB.       | .00                  | .00                 | .00             | .00               |
| 100-23347 M HARRISON MEMORIAL TRUST      | .00                  | .00                 | ( 650.00 )      | ( 650.00 )        |
| 100-23348 PARKS BEINING TRUST            | ( 29,855.48 )        | .00                 | ( 150.00 )      | ( 30,005.48 )     |
| 100-23349 ICE RINK DONATIONS             | ( 224.90 )           | .00                 | .00             | ( 224.90 )        |
| 100-23350 TEEN CENTER NEG. TRUST BAL.    | .00                  | .00                 | .00             | .00               |
| 100-23351 NEW PARK DONATIONS             | ( 7,205.11 )         | .00                 | .00             | ( 7,205.11 )      |
| 100-23352 SWIM TEAM DONATIONS TRUST ACCT | ( 18,991.63 )        | ( 980.00 )          | ( 980.00 )      | ( 19,971.63 )     |
| 100-23353 TENNIS ASSOC. DONATIONS        | .00                  | .00                 | .00             | .00               |
| 100-23354 TREE DONATIONS                 | ( 300.00 )           | .00                 | .00             | ( 300.00 )        |
| 100-23355 LEGION PARK ADV TRUST          | ( 13,850.00 )        | 5,101.91            | 3,701.91        | ( 10,148.09 )     |
| 100-23370 MUSEUM BEINING TRUST           | ( 44,303.34 )        | .00                 | .00             | ( 44,303.34 )     |
| 100-23371 MUSEUM REVOLVING FUND          | ( 65,846.85 )        | ( 228.84 )          | ( 818.48 )      | ( 66,665.33 )     |
| 100-23372 MUSEUM TRUST FUND              | ( 33,774.09 )        | 418.29              | ( 9.58 )        | ( 33,783.67 )     |
| 100-23373 JAMISON FUND                   | ( 2,111.88 )         | 115.00              | ( 128.46 )      | ( 2,240.34 )      |
| 100-23374 MUSEUM BILLBOARD ADVERTISING   | ( 3,185.53 )         | .00                 | 480.00          | ( 2,705.53 )      |
| 100-23377 FAMILY THEATRE DONATIONS       | ( 500.00 )           | .00                 | .00             | ( 500.00 )        |
| 100-23378 EMS TOWNSHIP PMTS FOR BLDG     | ( 2,205.73 )         | .00                 | .00             | ( 2,205.73 )      |
| 100-23379 AUTO PULSE DONATIONS           | 5,251.97             | ( 1,000.00 )        | ( 6,300.00 )    | ( 1,048.03 )      |
| 100-23380 EMS DONATION/SUPPLY FUND       | ( 14,693.78 )        | .00                 | .00             | ( 14,693.78 )     |
| 100-23381 EMS MEMBERS FUND               | ( 1,968.85 )         | .00                 | ( 70.00 )       | ( 2,038.85 )      |
| 100-23382 EMS AED FUND                   | ( 1,376.51 )         | .00                 | ( 50.00 )       | ( 1,426.51 )      |
| 100-23383 BATTLE OF THE BANDS TRUST ACCT | .00                  | .00                 | .00             | .00               |
| 100-23384 SAFE CNTY SCHOLARSHIPS (REC)   | .00                  | .00                 | .00             | .00               |
| 100-23385 FIREWORKS FUND                 | ( 634.42 )           | .00                 | .00             | ( 634.42 )        |
| 100-23386 SPLASH PLAYGROUND DONATIONS    | .00                  | .00                 | .00             | .00               |
| 100-23387 SKATEBOARD PARK DONATIONS      | ( 110.06 )           | .00                 | .00             | ( 110.06 )        |
| 100-23388 K TARRELL SPORTS COMPLEX       | ( 5,643.40 )         | ( 300.00 )          | ( 300.00 )      | ( 5,943.40 )      |
| 100-23389 YOUTH COMMISSION TRUST AC      | .00                  | .00                 | .00             | .00               |
| 100-23390 CONCERTS IN THE PARK TRUS      | .00                  | .00                 | .00             | .00               |
| 100-23391 RECREATION SCHOLARSHIPS        | ( 2,100.36 )         | ( 50.00 )           | ( 463.00 )      | ( 2,563.36 )      |
| 100-23392 BLEACHER FUND                  | .00                  | .00                 | .00             | .00               |
| 100-23393 PARK FEES IN NEW SUBDIVIS      | .00                  | .00                 | .00             | .00               |
| 100-23394 MOUNDVIEW PARK TRUST FUND      | .00                  | .00                 | .00             | .00               |
| 100-23395 IMPACT FEES FOR PARKS          | ( 102,019.92 )       | .00                 | .00             | ( 102,019.92 )    |
| 100-23396 FRIENDS OF ROUNTREE BRANC      | .00                  | .00                 | .00             | .00               |
| 100-23397 GREENWOOD CEM (ESTHER BOL      | ( 129,626.47 )       | .00                 | .00             | ( 129,626.47 )    |
| 100-23398 GREENWOOD CEM (RINDLAUB)       | .00                  | .00                 | .00             | .00               |
| 100-23399 GREENWOOD CEM (ZIEGERT) T      | ( 152,161.37 )       | .00                 | .00             | ( 152,161.37 )    |
| 100-23400 GREENWOOD CEM. PERPETUAL       | ( 107,642.27 )       | .00                 | .00             | ( 107,642.27 )    |
| 100-23401 HILLSIDE CEM. PERPETUAL C      | ( 135,834.15 )       | .00                 | ( 1,678.92 )    | ( 137,513.07 )    |
| 100-23402 HILLSIDE CEM., NOT PERPET      | ( 5,690.72 )         | .00                 | .00             | ( 5,690.72 )      |
| 100-23403 GREENWOOD CEM. (KEIZER)        | ( 15,000.00 )        | .00                 | .00             | ( 15,000.00 )     |
| 100-23405 A. CLAYTON MEMORIAL ESTAT      | ( 1,000.00 )         | .00                 | .00             | ( 1,000.00 )      |
| 100-23450 FIRE DEPT DESIGNATED FUND      | ( 12,709.58 )        | ( 300.00 )          | ( 600.00 )      | ( 13,309.58 )     |
| 100-23500 PROJECT D.A.R.E. DONATION      | .00                  | .00                 | .00             | .00               |
| 100-23505 NAT.NIGHT OUT (POLICE DEPT)    | .00                  | .00                 | .00             | .00               |
| 100-23510 GOVERNMENT CASH DEPOSITS       | .00                  | .00                 | .00             | .00               |
| 100-23520 POLICE DONATIONS               | ( 10,895.84 )        | .00                 | .00             | ( 10,895.84 )     |
| 100-23521 POLICE EXPLORERS FUND          | ( 3,155.59 )         | 150.00              | ( 166.50 )      | ( 3,322.09 )      |
| 100-23522 POLICE POP MACHINE             | .00                  | .00                 | .00             | .00               |
| 100-23530 AMBULANCE ACT 102 FUNDS        | ( 5,461.80 )         | .00                 | 881.42          | ( 4,580.38 )      |
| 100-23531 AMBULANCE GRIBBLE TRUST        | .00                  | .00                 | .00             | .00               |
| 100-23532 AMBULANCE LOVELAND TRUST       | .00                  | .00                 | .00             | .00               |
| 100-23533 AMBULANCE HARTSHORN TRUST      | .00                  | .00                 | .00             | .00               |
| 100-23534 AMBULANCE BEINING TRUST        | ( 36,526.35 )        | .00                 | .00             | ( 36,526.35 )     |
| 100-23550 ARTS BOARD PAINT COLLECTION    | .00                  | .00                 | .00             | .00               |
| 100-23551 ARTS BOARD                     | .00                  | .00                 | .00             | .00               |



# CITY OF PLATTEVILLE

BALANCE SHEET

MARCH 31, 2015

## FUND 100 - GENERAL FUND

|  | BEGINNING<br>BALANCE | CURRENT<br>ACTIVITY | YTD<br>ACTIVITY  | ENDING<br>BALANCE |
|--|----------------------|---------------------|------------------|-------------------|
| 100-23552 ROUNTREE ART GALLERY           | ( 5,782.95 )         | .00                 | .00              | ( 5,782.95 )      |
| 100-23553 ROUNTREE CARMEN BEINING TRUST  | ( 44,303.33 )        | .00                 | .00              | ( 44,303.33 )     |
| 100-23554 ROUNTREE EVA BEINING TRUST     | ( 8,599.10 )         | .00                 | .00              | ( 8,599.10 )      |
| 100-23555 HISTORIC PRESERVATION COMM.    | ( 984.21 )           | .00                 | .00              | ( 984.21 )        |
| 100-23574 SENIOR CENTER TRIPS            | .00                  | .00                 | .00              | .00               |
| 100-23575 SENIOR CENTER BUS DONATIONS    | ( 1,959.99 )         | .00                 | .00              | ( 1,959.99 )      |
| 100-23576 SENIOR CENTER DONATIONS        | ( 2,299.15 )         | .00                 | ( 1,000.00 )     | ( 3,299.15 )      |
| 100-23577 SENIOR CENTER PICNICS          | ( 2,206.11 )         | .00                 | .00              | ( 2,206.11 )      |
| 100-23600 UW-P R.E.FOUNDATION TRUST      | ( 25,000.00 )        | .00                 | ( 25,000.00 )    | ( 50,000.00 )     |
| 100-23610 RESERVE LIQUOR LICENSE (13MO)  | .00                  | .00                 | .00              | .00               |
| 100-23626 COMMUNITY POLICING PROGRA      | .00                  | .00                 | .00              | .00               |
| 100-23700 TAXI FUNDS PENDING STATE AUDIT | .00                  | .00                 | .00              | .00               |
| 100-25112 POSTPONED SPEC-ASSES-C/G/      | .00                  | .00                 | .00              | .00               |
| 100-26000 DEFERRED (PREPAID) REVENUE     | .00                  | .00                 | .00              | .00               |
| 100-27000 NOTES ADV. ECON DEVELOPME      | .00                  | .00                 | .00              | .00               |
| 100-27001 NOTES ADVANCED PAIDC           | .00                  | .00                 | .00              | .00               |
| 100-27002 NOTES ADVANCE AIRPORT          | ( 60,000.00 )        | .00                 | .00              | ( 60,000.00 )     |
| 100-27013 LONG-TERM ADV. TO TIF#3        | .00                  | .00                 | .00              | .00               |
| 100-27014 LONG-TERM ADV. TO TIF#4        | .00                  | .00                 | .00              | .00               |
| 100-27015 LONG-TERM ADV. TO TIF#5        | .00                  | .00                 | .00              | .00               |
| 100-27016 LONG-TERM ADV. TO TIF#6        | .00                  | .00                 | .00              | .00               |
| 100-27017 LONG-TERM ADV. TO TIF #7       | ( 593,515.59 )       | .00                 | .00              | ( 593,515.59 )    |
| 100-27018 LONG-TERM ADV. TO TIF #8       | .00                  | .00                 | .00              | .00               |
| 100-27180 RESERVE FOR NEW AMBULANCE      | ( 179,162.04 )       | .00                 | .00              | ( 179,162.04 )    |
| 100-27192 LEGION FIELD DAMAGE DEPOS      | ( 100.00 )           | ( 50.00 )           | ( 300.00 )       | ( 400.00 )        |
| 100-27193 CITY HALL DAMAGE DEPOSITS      | ( 120.00 )           | .00                 | .00              | ( 120.00 )        |
| 100-27315 PARKING FUND                   | .00                  | .00                 | .00              | .00               |
| 100-29102 CORPORATE PURPOSE REDEMP.      | .00                  | .00                 | .00              | .00               |
| 100-29620 ACCRUED EMPLOYEE BENEFITS      | ( 415,323.93 )       | .00                 | .00              | ( 415,323.93 )    |
| 100-30000 BUDGET VARIANCE                | .00                  | .00                 | .00              | .00               |
| TOTAL LIABILITIES                        | ( 7,139,444.64 )     | 7,758.58            | 2,056,307.45     | ( 5,083,137.19 )  |
| <u>FUND EQUITY</u>                       |                      |                     |                  |                   |
| 100-31000 FUND BALANCE                   | ( 3,503,470.35 )     | .00                 | .00              | ( 3,503,470.35 )  |
| 100-32000 CONTINGENCY RESERVE            | .00                  | .00                 | .00              | .00               |
| 100-33000 INVESTMENT IN CAPITAL ASSETS   | ( 58,250,669.20 )    | .00                 | .00              | ( 58,250,669.20 ) |
| 100-34110 P.O. ENCUMBRANCE               | .00                  | .00                 | .00              | .00               |
| 100-34133 LONG-TERM ADV. TO TIF #3       | .00                  | .00                 | .00              | .00               |
| 100-34134 LONG-TERM ADV. TO TIF #4       | .00                  | .00                 | .00              | .00               |
| 100-34135 LONG-TERM ADV. TO TIF #5       | .00                  | .00                 | .00              | .00               |
| 100-34136 LONG-TERM ADV. TO TIF #6       | .00                  | .00                 | .00              | .00               |
| 100-34137 LONG-TERM ADV. TO TIF #7       | .00                  | .00                 | .00              | .00               |
| 100-34138 LONG-TERM ADV. TO TIF #8       | .00                  | .00                 | .00              | .00               |
| NET INCOME/LOSS                          | .00                  | 495,041.96          | ( 1,490,828.54 ) | ( 1,490,828.54 )  |
| TOTAL FUND EQUITY                        | ( 61,754,139.55 )    | 495,041.96          | ( 1,490,828.54 ) | ( 63,244,968.09 ) |
| TOTAL LIABILITIES AND EQUITY             | ( 68,893,584.19 )    | 502,800.54          | 565,478.91       | ( 68,328,105.28 ) |

**CITY OF PLATTEVILLE**  
 DETAIL REVENUES WITH COMPARISON TO BUDGET  
 FOR THE 3 MONTHS ENDING MARCH 31, 2015

**FUND 100 - GENERAL FUND**

|                                  | PERIOD<br>ACTUAL  | YTD ACTUAL          | BUDGET<br>AMOUNT      | VARIANCE            | % OF<br>BUDGET | ENC<br>BALANCE | UNENC<br>BALANCE    |
|----------------------------------|-------------------|---------------------|-----------------------|---------------------|----------------|----------------|---------------------|
| <u>TAXES</u>                     |                   |                     |                       |                     |                |                |                     |
| 100-41100-100-000                |                   |                     |                       |                     |                |                |                     |
| GENERAL PROPERTY TAXES           | .00               | 2,229,111.91        | 2,228,914.00          | 197.91              | 100.01         | .00            | 197.91              |
| 100-41100-101-000                |                   |                     |                       |                     |                |                |                     |
| OMITTED TAXES                    | 30,913.24         | 30,913.24           | .00                   | 30,913.24           | .00            | .00            | 30,913.24           |
| 100-41140-130-000                |                   |                     |                       |                     |                |                |                     |
| MOBILE HOME TAXES                | .00               | .00                 | .00                   | .00                 | .00            | .00            | .00                 |
| 100-41210-135-000                |                   |                     |                       |                     |                |                |                     |
| LOCAL ROOM TAX                   | .00               | .00                 | 98,438.00 (           | 98,438.00 )         | .00            | .00 (          | 98,438.00 )         |
| 100-41310-140-000                |                   |                     |                       |                     |                |                |                     |
| MUNICIPAL OWNED UTILITY          | .00               | .00                 | 415,000.00 (          | 415,000.00 )        | .00            | .00 (          | 415,000.00 )        |
| 100-41321-150-000                |                   |                     |                       |                     |                |                |                     |
| PAYMENTS IN LIEU OF TAXES        | .00               | 76,300.00           | 78,520.00 (           | 2,220.00 )          | 97.17          | .00 (          | 2,220.00 )          |
| 100-41400-170-000                |                   |                     |                       |                     |                |                |                     |
| LAND USE VALUE TAX PENALTY       | .00               | .00                 | .00                   | .00                 | .00            | .00            | .00                 |
| 100-41800-160-000                |                   |                     |                       |                     |                |                |                     |
| INTEREST ON TAXES                | 95.12             | 340.42              | 400.00 (              | 59.58 )             | 85.11          | .00 (          | 59.58 )             |
| <b>TOTAL TAXES</b>               | <b>31,008.36</b>  | <b>2,336,665.57</b> | <b>2,821,272.00 (</b> | <b>484,606.43 )</b> | <b>82.82</b>   | <b>.00 (</b>   | <b>484,606.43 )</b> |
| <u>SPECIAL ASSESSMENTS</u>       |                   |                     |                       |                     |                |                |                     |
| 100-42000-600-000                |                   |                     |                       |                     |                |                |                     |
| SNOW & ICE                       | ( 209.00 )        | 12,861.60           | 7,000.00              | 5,861.60            | 183.74         | .00            | 5,861.60            |
| 100-42000-601-000                |                   |                     |                       |                     |                |                |                     |
| WEED CONTROL                     | .00               | 479.00              | 2,000.00 (            | 1,521.00 )          | 23.95          | .00 (          | 1,521.00 )          |
| 100-42000-602-000                |                   |                     |                       |                     |                |                |                     |
| CURB & GUTTER                    | .00               | .00                 | .00                   | .00                 | .00            | .00            | .00                 |
| 100-42000-603-000                |                   |                     |                       |                     |                |                |                     |
| SIDEWALKS & DRIVEWAYS            | .00               | .00                 | .00                   | .00                 | .00            | .00            | .00                 |
| 100-42000-605-000                |                   |                     |                       |                     |                |                |                     |
| GARBAGE BILLINGS                 | .00               | .00                 | 200.00 (              | 200.00 )            | .00            | .00 (          | 200.00 )            |
| 100-42000-606-000                |                   |                     |                       |                     |                |                |                     |
| STREET IMPROVEMENTS              | .00               | .00                 | .00                   | .00                 | .00            | .00            | .00                 |
| 100-42000-608-000                |                   |                     |                       |                     |                |                |                     |
| WEIGHTS & MEASURES               | .00               | .00                 | 3,500.00 (            | 3,500.00 )          | .00            | .00 (          | 3,500.00 )          |
| <b>TOTAL SPECIAL ASSESSMENTS</b> | <b>( 209.00 )</b> | <b>13,340.60</b>    | <b>12,700.00</b>      | <b>640.60</b>       | <b>105.04</b>  | <b>.00</b>     | <b>640.60</b>       |

**CITY OF PLATTEVILLE**  
 DETAIL REVENUES WITH COMPARISON TO BUDGET  
 FOR THE 3 MONTHS ENDING MARCH 31, 2015

**FUND 100 - GENERAL FUND**

|                                  | PERIOD<br>ACTUAL             | YTD ACTUAL | BUDGET<br>AMOUNT | VARIANCE     | % OF<br>BUDGET   | ENC<br>BALANCE | UNENC<br>BALANCE |
|----------------------------------|------------------------------|------------|------------------|--------------|------------------|----------------|------------------|
| <u>INTERGOVERNMENTAL REVENUE</u> |                              |            |                  |              |                  |                |                  |
| 100-43100-214-000                | F.E.M.A. GRANT               | .00        | .00              | .00          | .00              | .00            | .00              |
| 100-43210-250-000                | POLICE GRANTS (FEDERAL)      | .00        | 865.00           | .00          | 865.00           | .00            | 865.00           |
| 100-43229-225-000                | FEDERAL TAXI GRANT           | .00        | .00              | .00          | .00              | .00            | .00              |
| 100-43260-236-000                | FEDERAL BROADBAND GRANT      | .00        | .00              | .00          | .00              | .00            | .00              |
| 100-43271-210-000                | HOUS. AUTH. REIMBURSEMENT    | .00        | .00              | .00          | .00              | .00            | .00              |
| 100-43410-230-000                | STATE SHARED REVENUES        | .00        | .00              | 2,472,779.00 | ( 2,472,779.00 ) | .00            | ( 2,472,779.00 ) |
| 100-43410-231-000                | EXPENDITURE RESTRAINT PAY    | .00        | .00              | 100,887.00   | ( 100,887.00 )   | .00            | ( 100,887.00 )   |
| 100-43410-232-000                | STATE AID EXEMPT COMPUTER    | .00        | .00              | 9,491.00     | ( 9,491.00 )     | .00            | ( 9,491.00 )     |
| 100-43420-240-000                | 2% FIRE INS. DUES STATE      | .00        | .00              | 23,500.00    | ( 23,500.00 )    | .00            | ( 23,500.00 )    |
| 100-43520-522-000                | STATE FIRE DEPT. GRANTS      | .00        | .00              | .00          | .00              | .00            | .00              |
| 100-43521-249-000                | COPS FAST, COPS IN SHOPS     | .00        | .00              | .00          | .00              | .00            | .00              |
| 100-43521-250-000                | POLICE GRANTS (STATE)        | .00        | .00              | .00          | .00              | .00            | .00              |
| 100-43521-251-000                | AMBULANCE ACT 102 GRANT      | .00        | .00              | .00          | .00              | .00            | .00              |
| 100-43521-252-000                | WISCONSIN DISASTER FUND      | .00        | .00              | .00          | .00              | .00            | .00              |
| 100-43521-257-000                | STATE AMBULANCE GRANT        | .00        | .00              | .00          | .00              | .00            | .00              |
| 100-43531-260-000                | GENERAL TRANS. AIDS          | .00        | 193,379.85       | 775,019.00   | ( 581,639.15 )   | 24.95          | ( 581,639.15 )   |
| 100-43533-270-000                | CONNECTING HIGHWAY AIDS      | .00        | 11,360.75        | 45,443.00    | ( 34,082.25 )    | 25.00          | ( 34,082.25 )    |
| 100-43537-226-000                | STATE TAXI GRANT             | .00        | .00              | .00          | .00              | .00            | .00              |
| 100-43540-282-000                | RECYCLING GRANT              | .00        | .00              | 43,871.00    | ( 43,871.00 )    | .00            | ( 43,871.00 )    |
| 100-43550-255-000                | NUTRIT.PHYS.ACT.OBESITY GRAN | .00        | .00              | .00          | .00              | .00            | .00              |
| 100-43550-565-000                | ENERGY INDEPENDENT GRANT     | .00        | .00              | .00          | .00              | .00            | .00              |
| 100-43551-256-000                | SENIOR CENTER GRANT          | .00        | .00              | .00          | .00              | .00            | .00              |
| 100-43570-280-000                | STATE LIBRARY GRANT          | .00        | .00              | .00          | .00              | .00            | .00              |
| 100-43570-285-000                | S.W.L.S. LIBRARY GRANT       | 3,000.00   | 3,000.00         | 3,000.00     | .00              | 100.00         | .00              |
| 100-43570-286-000                | DNR GRANT                    | .00        | .00              | 19,493.00    | ( 19,493.00 )    | .00            | ( 19,493.00 )    |
| 100-43570-288-000                | C.A.R.E (AFTER SCHOOL)       | .00        | .00              | .00          | .00              | .00            | .00              |
| 100-43570-290-000                | STATE ROUNDTREE GALLERY GRAI | .00        | .00              | .00          | .00              | .00            | .00              |
| 100-43580-292-000                | COMM. PLAN. DEV. ST. GRANT   | .00        | .00              | .00          | .00              | .00            | .00              |
| 100-43581-296-000                | STATE HISTORICAL STUDY GRANT | .00        | .00              | .00          | .00              | .00            | .00              |
| 100-43590-294-000                | STATE ELECTION GRANT         | .00        | .00              | .00          | .00              | .00            | .00              |
| 100-43610-300-000                | ST. AID MUN. SERVICE PMT.    | .00        | 203,702.32       | 204,400.00   | ( 697.68 )       | 99.66          | ( 697.68 )       |
| 100-43630-310-000                | LIEU OF TAXES DNR            | .00        | .00              | 39.00        | ( 39.00 )        | .00            | ( 39.00 )        |
| 100-43710-330-000                | STREET MATCHING FUNDS (CO    | .00        | .00              | 4,000.00     | ( 4,000.00 )     | .00            | ( 4,000.00 )     |
| 100-43715-331-000                | UWP-REFUSE COLLECTIONS       | .00        | .00              | .00          | .00              | .00            | .00              |
| 100-43720-551-000                | COUNTY LIBRARY FUNDING       | 17,056.62  | 131,456.61       | 131,456.00   | .61              | 100.00         | .61              |
| 100-43725-521-000                | COUNTY POLICE GRANT          | .00        | .00              | .00          | .00              | .00            | .00              |
| 100-43730-332-000                | AMBULANCE TOWNSHIPS          | .00        | .00              | .00          | .00              | .00            | .00              |
| 100-43740-332-000                | UWP-PLATTEVILLE COMM. SURVE  | .00        | .00              | .00          | .00              | .00            | .00              |
| 100-43740-552-000                | UWP-MUSEUM PACCE INTER       | .00        | .00              | .00          | .00              | .00            | .00              |
| TOTAL INTERGOVERNMENTAL RE'      |                              | 20,056.62  | 543,764.53       | 3,833,378.00 | ( 3,289,613.47 ) | 14.18          | ( 3,289,613.47 ) |

**CITY OF PLATTEVILLE**  
 DETAIL REVENUES WITH COMPARISON TO BUDGET  
 FOR THE 3 MONTHS ENDING MARCH 31, 2015

**FUND 100 - GENERAL FUND**

|   | PERIOD<br>ACTUAL | YTD ACTUAL       | BUDGET<br>AMOUNT  | VARIANCE              | % OF<br>BUDGET | ENC<br>BALANCE | UNENC<br>BALANCE      |
|---|------------------|------------------|-------------------|-----------------------|----------------|----------------|-----------------------|
| <u>LICENSES &amp; PERMITS</u>                   |                  |                  |                   |                       |                |                |                       |
| 100-44100-610-000 LIQUOR & MALT LICENSES        | 630.00           | 791.52           | 23,000.00         | ( 22,208.48 )         | 3.44           | .00            | ( 22,208.48 )         |
| 100-44100-611-000 OPERATOR'S LICENSES           | 300.00           | 795.00           | 6,000.00          | ( 5,205.00 )          | 13.25          | .00            | ( 5,205.00 )          |
| 100-44100-612-000 BUSINESS & OCCUPATIONAL L     | 20.00            | 70.00            | 60.00             | 10.00                 | 116.67         | .00            | 10.00                 |
| 100-44100-613-000 CIGARETTE LICENSES            | .00              | .00              | 1,500.00          | ( 1,500.00 )          | .00            | .00            | ( 1,500.00 )          |
| 100-44100-614-000 TELEVISION FRANCHISE          | .00              | .00              | 32,000.00         | ( 32,000.00 )         | .00            | .00            | ( 32,000.00 )         |
| 100-44100-615-000 SOLICITORS/VENDORS PERMITS    | .00              | .00              | 10.00             | ( 10.00 )             | .00            | .00            | ( 10.00 )             |
| 100-44100-616-000 RENTAL UNIT LICENSE FEE       | 2,530.00         | 8,025.00         | 55,000.00         | ( 46,975.00 )         | 14.59          | .00            | ( 46,975.00 )         |
| 100-44200-620-000 BICYCLE LICENSES              | 1.00             | 1.00             | 25.00             | ( 24.00 )             | 4.00           | .00            | ( 24.00 )             |
| 100-44200-621-000 DOG LICENSES                  | 757.50           | 1,135.50         | 800.00            | 335.50                | 141.94         | .00            | 335.50                |
| 100-44300-630-000 BUILDING INSPECTION PERMI     | 3,033.64         | 8,760.56         | 135,000.00        | ( 126,239.44 )        | 6.49           | .00            | ( 126,239.44 )        |
| 100-44300-631-000 BANNER PERMITS                | .00              | .00              | .00               | .00                   | .00            | .00            | .00                   |
| 100-44300-632-000 STREET EXCAVATING PERMITS     | .00              | .00              | .00               | .00                   | .00            | .00            | .00                   |
| 100-44300-633-000 PLANNING COMMISSION           | 350.00           | 650.00           | 2,000.00          | ( 1,350.00 )          | 32.50          | .00            | ( 1,350.00 )          |
| 100-44300-634-000 BEE KEEPING PERMITS           | .00              | .00              | .00               | .00                   | .00            | .00            | .00                   |
| <b>TOTAL LICENSES &amp; PERMITS</b>             | <b>7,622.14</b>  | <b>20,228.58</b> | <b>255,395.00</b> | <b>( 235,166.42 )</b> | <b>7.92</b>    | <b>.00</b>     | <b>( 235,166.42 )</b> |
| <u>FINES &amp; FORFEITURES</u>                  |                  |                  |                   |                       |                |                |                       |
| 100-45100-640-000 COURT PENALTIES & COSTS       | 6,186.63         | 10,801.48        | 75,000.00         | ( 64,198.52 )         | 14.40          | .00            | ( 64,198.52 )         |
| 100-45100-641-000 PARKING VIOLATIONS            | 9,060.00         | 29,840.00        | 85,000.00         | ( 55,160.00 )         | 35.11          | .00            | ( 55,160.00 )         |
| 100-45100-643-000 UW-P PARKING CITATION VIOLATI | .00              | .00              | 3,500.00          | ( 3,500.00 )          | .00            | .00            | ( 3,500.00 )          |
| 100-45190-642-000 RENTAL LICENSE FINES(KAL.PROF | .00              | .00              | .00               | .00                   | .00            | .00            | .00                   |
| 100-45221-400-000 JUDGEMENTS & DAMAGES - PO     | .00              | .00              | .00               | .00                   | .00            | .00            | .00                   |
| 100-45222-410-000 JUDGEMENTS & DAMAGES - HI     | .00              | .00              | .00               | .00                   | .00            | .00            | .00                   |
| 100-45223-420-000 JUDGEMENTS & DAMAGES - OT     | .00              | .00              | .00               | .00                   | .00            | .00            | .00                   |
| <b>TOTAL FINES &amp; FORFEITURES</b>            | <b>15,246.63</b> | <b>40,641.48</b> | <b>163,500.00</b> | <b>( 122,858.52 )</b> | <b>24.86</b>   | <b>.00</b>     | <b>( 122,858.52 )</b> |
| <u>PUBLIC CHARGES FOR SERVICE</u>               |                  |                  |                   |                       |                |                |                       |
| 100-46100-425-000 ENGINEERING DEPARTMENT        | 2.50             | 6.25             | 20.00             | ( 13.75 )             | 31.25          | .00            | ( 13.75 )             |
| 100-46100-646-000 CLERK DEPT. FEES              | .00              | .00              | 10.00             | ( 10.00 )             | .00            | .00            | ( 10.00 )             |
| 100-46100-647-000 FINANCE DEPT. FEES            | .00              | .00              | .00               | .00                   | .00            | .00            | .00                   |
| 100-46100-649-000 COMM. PLANNING/DEVELOPMEN     | 30.00            | 30.00            | .00               | 30.00                 | .00            | .00            | 30.00                 |
| 100-46100-650-000 ZONING BOOKS & BD. OF APP     | .00              | .00              | 1,800.00          | ( 1,800.00 )          | .00            | .00            | ( 1,800.00 )          |
| 100-46100-652-000 LICENSE PUBLICATION FEES      | 25.00            | 50.00            | 655.00            | ( 605.00 )            | 7.63           | .00            | ( 605.00 )            |
| 100-46100-653-000 SALE OF EQUIPMENT & SUPPLIES  | .00              | 28.48            | .00               | 28.48                 | .00            | .00            | 28.48                 |
| 100-46100-654-000 SALE OF EMS COPIES, ETC.      | 43.98            | 43.98            | .00               | 43.98                 | .00            | .00            | 43.98                 |
| 100-46100-656-000 SALE OF GARBAGE BAGS          | 4.00             | 4.00             | 1,000.00          | ( 996.00 )            | .40            | .00            | ( 996.00 )            |
| 100-46100-657-000 ART GALLERY CLASS FEES        | .00              | .00              | .00               | .00                   | .00            | .00            | .00                   |
| 100-46100-658-000 ART GALLERY CONSIGNMENTS      | .00              | .00              | .00               | .00                   | .00            | .00            | .00                   |
| 100-46100-685-000 ARTS BOARD                    | .00              | .00              | .00               | .00                   | .00            | .00            | .00                   |
| 100-46100-695-000 PROPERTY SEARCH CHARGE        | 250.00           | 525.00           | 1,400.00          | ( 875.00 )            | 37.50          | .00            | ( 875.00 )            |
| 100-46210-659-000 POLICE OTHER (SALES, ETC.     | 547.84           | 926.37           | 5,000.00          | ( 4,073.63 )          | 18.53          | .00            | ( 4,073.63 )          |
| 100-46210-660-000 POLICE COPIES                 | 92.04            | 258.07           | 1,000.00          | ( 741.93 )            | 25.81          | .00            | ( 741.93 )            |
| 100-46210-661-000 TOWING                        | 100.00           | 500.00           | 4,000.00          | ( 3,500.00 )          | 12.50          | .00            | ( 3,500.00 )          |
| 100-46210-664-000 POLICE DONATIONS              | .00              | .00              | .00               | .00                   | .00            | .00            | .00                   |
| 100-46210-665-000 D.A.R.E. DONATIONS            | .00              | .00              | .00               | .00                   | .00            | .00            | .00                   |
| 100-46210-667-000 POLICE RANGE DONATIONS        | .00              | .00              | .00               | .00                   | .00            | .00            | .00                   |
| 100-46210-706-000 UW-P PARKING PERMIT FEES      | .00              | .00              | 20,000.00         | ( 20,000.00 )         | .00            | .00            | ( 20,000.00 )         |

**CITY OF PLATTEVILLE**  
 DETAIL REVENUES WITH COMPARISON TO BUDGET  
 FOR THE 3 MONTHS ENDING MARCH 31, 2015

**FUND 100 - GENERAL FUND**

|                              | PERIOD                      |            | BUDGET     |              | % OF         | ENC     | UNENC              |
|------------------------------|-----------------------------|------------|------------|--------------|--------------|---------|--------------------|
|                              | ACTUAL                      | YTD ACTUAL | AMOUNT     | VARIANCE     | BUDGET       | BALANCE | BALANCE            |
| 100-46210-707-000            | VEHICLE REGISTRATION FEES   | .00        | .00        | .00          | .00          | .00     | .00                |
| 100-46210-708-000            | COMMUNITY POLICING DONATION | .00        | .00        | .00          | .00          | .00     | .00                |
| 100-46210-730-000            | POLICE ANIMAL CONTROL       | .00        | .00        | .00          | .00          | .00     | .00                |
| 100-46220-638-000            | FIRE INSPECTIONS            | .00        | 1,070.00   | 32,060.00 (  | 30,990.00 )  | 3.34    | .00 ( 30,990.00 )  |
| 100-46230-662-000            | AMBULANCE                   | .00        | 36,738.88  | 468,288.00 ( | 431,549.12 ) | 7.85    | .00 ( 431,549.12 ) |
| 100-46230-663-000            | E. M. T. SERVICES           | .00        | .00        | 5,500.00 (   | 5,500.00 )   | .00     | .00 ( 5,500.00 )   |
| 100-46230-664-000            | AMBULANCE DONATIONS         | .00        | .00        | .00          | .00          | .00     | .00                |
| 100-46310-430-000            | STREET DEPARTMENT           | 2,538.34   | 2,732.54   | 2,500.00     | 232.54       | 109.30  | .00 232.54         |
| 100-46324-324-000            | STORM WATER UTILITY CHG     | .00        | .00        | .00          | .00          | .00     | .00                |
| 100-46420-464-000            | GARBAGE FEES ON TAXBILLS    | .00        | 153,840.00 | 154,200.00 ( | 360.00 )     | 99.77   | .00 ( 360.00 )     |
| 100-46490-440-000            | LIFT STATION FEES           | .00        | .00        | .00          | .00          | .00     | .00                |
| 100-46540-007-000            | GREENWOOD CEM. DON.,CNTY.   | 175.50     | 175.50     | 175.00       | .50          | 100.29  | .00 .50            |
| 100-46540-008-000            | GREENWOOD CEM. LOT SALES    | .00        | .00        | 3,000.00 (   | 3,000.00 )   | .00     | .00 ( 3,000.00 )   |
| 100-46540-009-000            | GREENWOOD CEM. BURIAL FEE   | 2,800.00   | 4,100.00   | 11,300.00 (  | 7,200.00 )   | 36.28   | .00 ( 7,200.00 )   |
| 100-46540-010-000            | HILLSIDE CEM. BURIAL FEES   | 1,400.00   | 4,300.00   | 7,300.00 (   | 3,000.00 )   | 58.90   | .00 ( 3,000.00 )   |
| 100-46540-011-000            | HILLSIDE CEM. LOT SALES     | .00        | .00        | 3,000.00 (   | 3,000.00 )   | .00     | .00 ( 3,000.00 )   |
| 100-46540-012-000            | HILLSIDE CEM. DON.,CNTY.P   | 252.00     | 252.00     | 250.00       | 2.00         | 100.80  | .00 2.00           |
| 100-46710-450-000            | LIBRARY                     | 797.53     | 2,491.44   | 4,000.00 (   | 1,508.56 )   | 62.29   | .00 ( 1,508.56 )   |
| 100-46710-451-000            | LIBRARY TAXABLE             | 311.34     | 821.17     | 4,200.00 (   | 3,378.83 )   | 19.55   | .00 ( 3,378.83 )   |
| 100-46720-670-000            | PARK CAMPING FEES           | .00        | .00        | 600.00 (     | 600.00 )     | .00     | .00 ( 600.00 )     |
| 100-46720-671-000            | PARK POP CONCESSIONS        | .00        | .00        | .00          | .00          | .00     | .00                |
| 100-46750-672-000            | MUSEUM                      | 112.00     | 923.00     | 25,000.00 (  | 24,077.00 )  | 3.69    | .00 ( 24,077.00 )  |
| 100-46750-673-000            | SWIMMING POOL               | 8,398.00   | 8,556.57   | 76,550.00 (  | 67,993.43 )  | 11.18   | .00 ( 67,993.43 )  |
| 100-46750-674-000            | MUNICIPAL POOL SALES/VEND   | .00        | .00        | 2,000.00 (   | 2,000.00 )   | .00     | .00 ( 2,000.00 )   |
| 100-46750-675-000            | SUMMER RECREATION           | 9,044.00   | 9,367.00   | 17,550.00 (  | 8,183.00 )   | 53.37   | .00 ( 8,183.00 )   |
| 100-46750-676-000            | WINTER RECREATION           | 500.00     | 515.00     | 9,700.00 (   | 9,185.00 )   | 5.31    | .00 ( 9,185.00 )   |
| 100-46750-677-000            | RECREATION TAXABLE          | 2.86       | 5.86       | 12,850.00 (  | 12,844.14 )  | .05     | .00 ( 12,844.14 )  |
| 100-46750-679-000            | VENDING SALES               | .00        | .00        | .00          | .00          | .00     | .00                |
| 100-46750-683-000            | WPRA TICKET SALES           | .00        | .00        | .00          | .00          | .00     | .00                |
| 100-46750-684-000            | POOL RENTAL/LIFEGUARD SER   | .00        | .00        | 1,500.00 (   | 1,500.00 )   | .00     | .00 ( 1,500.00 )   |
| 100-46750-685-000            | RECREATION DONATIONS        | 1,050.00   | 8,366.00   | .00          | 8,366.00     | .00     | .00 8,366.00       |
| 100-46750-686-000            | PARK DONATIONS              | .00        | .00        | .00          | .00          | .00     | .00                |
| 100-46750-703-000            | MUSIC IN THE PARK DONATIO   | .00        | .00        | .00          | .00          | .00     | .00                |
| 100-46750-704-000            | FAMILY THEATRE DONATIONS    | .00        | .00        | .00          | .00          | .00     | .00                |
| 100-46755-441-000            | TEEN DANCES                 | .00        | .00        | .00          | .00          | .00     | .00                |
| TOTAL PUBLIC CHARGES FOR SEF |                             | 28,476.93  | 236,627.11 | 876,408.00 ( | 639,780.89 ) | 27.00   | .00 ( 639,780.89 ) |

**CITY OF PLATTEVILLE**  
 DETAIL REVENUES WITH COMPARISON TO BUDGET  
 FOR THE 3 MONTHS ENDING MARCH 31, 2015

**FUND 100 - GENERAL FUND**

|                                  | PERIOD<br>ACTUAL              | YTD ACTUAL | BUDGET<br>AMOUNT | VARIANCE    | % OF<br>BUDGET | ENC<br>BALANCE | UNENC<br>BALANCE  |
|----------------------------------|-------------------------------|------------|------------------|-------------|----------------|----------------|-------------------|
| <u>INTERGOVERNMENTAL CHARGES</u> |                               |            |                  |             |                |                |                   |
| 100-47230-536-000                | UW-P GARBAGE ADM FEE          | 25.00      | 50.00            | .00         | 50.00          | .00            | 50.00             |
| 100-47300-240-000                | 2% FIRE INS. DUES TOWNSHIPS   | .00        | .00              | 8,000.00 (  | 8,000.00 )     | .00            | .00 ( 8,000.00 )  |
| 100-47300-480-000                | FIRE DEPT. INS PMTS.          | .00        | .00              | 2,282.00 (  | 2,282.00 )     | .00            | .00 ( 2,282.00 )  |
| 100-47300-481-000                | FIRE DEPT. FIXED COSTS        | .00        | .00              | 27,500.00 ( | 27,500.00 )    | .00            | .00 ( 27,500.00 ) |
| 100-47300-482-000                | FIRE PER CALL CHARGES (\$450) | 450.00     | 900.00           | 3,300.00 (  | 2,400.00 )     | 27.27          | .00 ( 2,400.00 )  |
| 100-47300-483-000                | FIRE DEPT EQUIPMENT           | .00        | .00              | .00         | .00            | .00            | .00               |
| 100-47302-485-000                | EMS CHARGES (SWTC)            | .00        | .00              | .00         | .00            | .00            | .00               |
| 100-47305-552-000                | SCHOOL/CITY CONTRACT          | .00        | .00              | .00         | .00            | .00            | .00               |
| 100-47310-521-000                | CROSSING GUARD SCHOOL REIME   | .00        | .00              | 2,600.00 (  | 2,600.00 )     | .00            | .00 ( 2,600.00 )  |
| 100-47320-622-000                | POLICE FIRING RANGE           | .00        | .00              | .00         | .00            | .00            | .00               |
| 100-47320-700-000                | POLICE OFFICER ASSISTANCE     | .00        | .00              | .00         | .00            | .00            | .00               |
| 100-47320-705-000                | POLICE TRAINING REIMB.        | .00        | .00              | .00         | .00            | .00            | .00               |
| 100-47320-706-000                | POLICE 1ST RESPONDER FEES     | .00        | .00              | .00         | .00            | .00            | .00               |
| 100-47355-190-000                | SNR CENTER-GRANT CTY(MEAL D   | .00        | .00              | 750.00 (    | 750.00 )       | .00            | .00 ( 750.00 )    |
| TOTAL INTERGOVERNMENTAL CH.      |                               | 475.00     | 950.00           | 44,432.00 ( | 43,482.00 )    | 2.14           | .00 ( 43,482.00 ) |

**CITY OF PLATTEVILLE**  
 DETAIL REVENUES WITH COMPARISON TO BUDGET  
 FOR THE 3 MONTHS ENDING MARCH 31, 2015

**FUND 100 - GENERAL FUND**

|                                    | PERIOD<br>ACTUAL             | YTD ACTUAL      | BUDGET<br>AMOUNT | VARIANCE                         | % OF<br>BUDGET | ENC<br>BALANCE            | UNENC<br>BALANCE |
|------------------------------------|------------------------------|-----------------|------------------|----------------------------------|----------------|---------------------------|------------------|
| <u>MISCELLANEOUS REVENUE</u>       |                              |                 |                  |                                  |                |                           |                  |
| 100-48100-806-000                  | PAIDC LOAN INT(ALLIANT PD)   | .00             | .00              | .00                              | .00            | .00                       | .00              |
| 100-48110-810-000                  | INTEREST GENERAL FUND        | 1,782.75        | 3,864.31         | 13,250.00 ( 9,385.69 )           | 29.16          | .00 ( 9,385.69 )          |                  |
| 100-48110-811-000                  | INTEREST LIBRARY FUNDS       | 14.62           | 38.48            | 110.00 ( 71.52 )                 | 34.98          | .00 ( 71.52 )             |                  |
| 100-48110-815-000                  | INTEREST GREENWOOD CEMETE    | 40.89           | 107.60           | 305.00 ( 197.40 )                | 35.28          | .00 ( 197.40 )            |                  |
| 100-48110-817-000                  | INTEREST HILLSIDE CEMETER    | 14.18           | 37.31            | 110.00 ( 72.69 )                 | 33.92          | .00 ( 72.69 )             |                  |
| 100-48130-820-000                  | INTEREST SPECIAL ASSESME     | .00             | .00              | .00                              | .00            | .00                       | .00              |
| 100-48130-822-000                  | INTEREST ON SNOW BILLS       | 25.61           | 102.46           | 300.00 ( 197.54 )                | 34.15          | .00 ( 197.54 )            |                  |
| 100-48130-823-000                  | INTEREST ON WEED BILLS       | .39             | 1.95             | .00 1.95                         | .00            | .00 1.95                  |                  |
| 100-48130-824-000                  | INTEREST ON GARBAGE BILLS    | .00             | .00              | .00                              | .00            | .00                       | .00              |
| 100-48200-830-000                  | RENT OF CITY PROPERTIES      | 660.00          | 1,735.00         | 12,138.00 ( 10,403.00 )          | 14.29          | .00 ( 10,403.00 )         |                  |
| 100-48200-835-000                  | UBERSOX LEASE PMTS.          | .00             | .00              | .00                              | .00            | .00                       | .00              |
| 100-48200-841-000                  | SHELTER, ART HALL RENT       | 385.00          | 2,000.00         | 6,000.00 ( 4,000.00 )            | 33.33          | .00 ( 4,000.00 )          |                  |
| 100-48309-680-000                  | SALE OF OTHER ITEMS          | .00             | .00              | .00                              | .00            | .00                       | .00              |
| 100-48309-681-000                  | SALE OF INDUSTRIAL PARK L    | .00             | .00              | .00                              | .00            | .00                       | .00              |
| 100-48309-682-000                  | SALE OF RECYCLING BINS       | 18.00           | 72.00            | 300.00 ( 228.00 )                | 24.00          | .00 ( 228.00 )            |                  |
| 100-48309-683-000                  | SALE OF STREET DEPT ITEMS    | .00             | 255.09           | .00 255.09                       | .00            | .00 255.09                |                  |
| 100-48309-883-000                  | SALE OF POLICE VEHICLES      | .00             | .00              | .00                              | .00            | .00                       | .00              |
| 100-48309-884-000                  | SALE OF EMS EQUIPMENT        | .00             | .00              | .00                              | .00            | .00                       | .00              |
| 100-48400-400-000                  | INSURANCE-POLICE PROP. LOSS  | .00             | .00              | .00                              | .00            | .00                       | .00              |
| 100-48400-410-000                  | INSURANCE-STREET PROP. LOSS  | .00             | .00              | .00                              | .00            | .00                       | .00              |
| 100-48400-415-000                  | INSURANCE-AMBULANCE PROP LC  | .00             | .00              | .00                              | .00            | .00                       | .00              |
| 100-48400-417-000                  | INSURANCE-FIRE DEPT PROP LOS | .00             | .00              | .00                              | .00            | .00                       | .00              |
| 100-48400-420-000                  | INSURANCE-OTHER PROP. LOSS   | .00             | .00              | .00                              | .00            | .00                       | .00              |
| 100-48500-486-000                  | HISTORIC PRESERVATION        | .00             | .00              | .00                              | .00            | .00                       | .00              |
| 100-48500-510-000                  | ADMINISTRATION GRANTS        | .00             | .00              | .00                              | .00            | .00                       | .00              |
| 100-48500-551-000                  | MUSEUM DONATIONS             | .00             | .00              | .00                              | .00            | .00                       | .00              |
| 100-48500-552-000                  | PARK GRANTS                  | .00             | .00              | .00                              | .00            | .00                       | .00              |
| 100-48500-554-000                  | POOL GRANTS/DONATIONS        | .00             | .00              | .00                              | .00            | .00                       | .00              |
| 100-48500-801-000                  | ROUNTREE COMMONS EXP REIMB   | .00             | .00              | .00                              | .00            | .00                       | .00              |
| 100-48500-835-000                  | LIBRARY DONATIONS            | .00             | .00              | .00                              | .00            | .00                       | .00              |
| 100-48500-846-000                  | SENIOR CENTER BUS DONATIONS  | .00             | .00              | .00                              | .00            | .00                       | .00              |
| 100-48500-847-000                  | SENIOR CENTER DONATIONS      | .00             | 340.00           | 10,000.00 ( 9,660.00 )           | 3.40           | .00 ( 9,660.00 )          |                  |
| 100-48500-848-000                  | ROUNTREE GALLERY DONATIONS   | .00             | .00              | .00                              | .00            | .00                       | .00              |
| 100-48600-522-000                  | FIRE DEPT. GREYHOUND GRANT   | .00             | .00              | .00                              | .00            | .00                       | .00              |
| 100-48800-880-000                  | JURY DUTY (PER DIEM)         | .00             | .00              | .00                              | .00            | .00                       | .00              |
| 100-48800-881-000                  | WITNESS FEES                 | .00             | .00              | .00                              | .00            | .00                       | .00              |
| 100-48900-870-000                  | WATER/SEWER CHARGES          | .00             | .00              | 224,000.00 ( 224,000.00 )        | .00            | .00 ( 224,000.00 )        |                  |
| <b>TOTAL MISCELLANEOUS REVENUE</b> |                              | <b>2,941.44</b> | <b>8,554.20</b>  | <b>266,513.00 ( 257,958.80 )</b> | <b>3.21</b>    | <b>.00 ( 257,958.80 )</b> |                  |

**CITY OF PLATTEVILLE**  
 DETAIL REVENUES WITH COMPARISON TO BUDGET  
 FOR THE 3 MONTHS ENDING MARCH 31, 2015

**FUND 100 - GENERAL FUND**

|                                | PERIOD<br>ACTUAL             | YTD ACTUAL | BUDGET<br>AMOUNT | VARIANCE       | % OF<br>BUDGET | ENC<br>BALANCE | UNENC<br>BALANCE |
|--------------------------------|------------------------------|------------|------------------|----------------|----------------|----------------|------------------|
| <u>OTHER FINANCING SOURCES</u> |                              |            |                  |                |                |                |                  |
| 100-49120-940-000              | LONG-TERM LOANS              | .00        | .00              | .00            | .00            | .00            | .00              |
| 100-49200-013-000              | TRANSFER FROM OTHER FUNDS    | .00        | .00              | .00            | .00            | .00            | .00              |
| 100-49200-102-000              | TRANS. FROM FREUDENREICH FU  | .00        | .00              | 1,000.00 (     | 1,000.00 )     | .00            | .00 (            |
| 100-49200-110-000              | TRANSFER FROM CIP TO GEN.FUN | .00        | .00              | .00            | .00            | .00            | .00              |
| 100-49200-713-000              | COMMUNITY DEVELOPMENT TRA    | .00        | .00              | .00            | .00            | .00            | .00              |
| 100-49200-714-000              | TRANS UNDESIGNATED WHNCP F   | .00        | .00              | 5,000.00 (     | 5,000.00 )     | .00            | .00 (            |
| 100-49200-723-000              | ZIEGERT TRUST TRANSFER       | .00        | .00              | .00            | .00            | .00            | .00              |
| 100-49200-727-000              | TIF #3 (FUND 105)            | .00        | .00              | .00            | .00            | .00            | .00              |
| 100-49210-900-000              | JOHN STREICH                 | .00        | .00              | .00            | .00            | .00            | .00              |
| 100-49210-901-000              | MILLENNIUM THREE CORP.       | .00        | .00              | .00            | .00            | .00            | .00              |
| 100-49210-904-000              | AIRPORT LOANS                | .00        | .00              | .00            | .00            | .00            | .00              |
| 100-49210-905-000              | BLACKHAWK ENGINEERING        | .00        | .00              | .00            | .00            | .00            | .00              |
| 100-49210-907-000              | GARY DALEO                   | .00        | .00              | .00            | .00            | .00            | .00              |
| 100-49210-908-000              | MEANS TRUCKING               | .00        | .00              | .00            | .00            | .00            | .00              |
| 100-49210-909-000              | T S & T, LLC                 | .00        | .00              | .00            | .00            | .00            | .00              |
| 100-49210-910-000              | MICHAEL & BRENDA ALLBEE      | .00        | .00              | .00            | .00            | .00            | .00              |
| 100-49300-552-000              | PARK IMPACT FEES TRANSFER    | .00        | .00              | .00            | .00            | .00            | .00              |
| 100-49600-551-000              | COUNTY LIBRARY FUND TRANSFE  | .00        | .00              | .00            | .00            | .00            | .00              |
| 100-49999-998-000              | TIF FUND BAL. CARRYOVER      | .00        | .00              | .00            | .00            | .00            | .00              |
| 100-49999-999-000              | GENERAL FUND TRANSFER        | .00        | .00              | 10,000.00 (    | 10,000.00 )    | .00            | .00 (            |
| TOTAL OTHER FINANCING SOURC    |                              | .00        | .00              | 16,000.00 (    | 16,000.00 )    | .00            | .00 (            |
| TOTAL FUND REVENUE             |                              | 105,618.12 | 3,200,772.07     | 8,289,598.00 ( | 5,088,825.93 ) | 38.61          | .00 (            |



**CITY OF PLATTEVILLE**  
 DETAIL EXPENDITURES WITH COMPARISON TO BUDGET  
 FOR THE 3 MONTHS ENDING MARCH 31, 2015

FUND 100 - GENERAL FUND

|                       | PERIOD<br>ACTUAL             | YTD ACTUAL | BUDGET<br>AMOUNT | VARIANCE  | % OF<br>BUDGET | ENC<br>BALANCE | UNENC<br>BALANCE |           |
|-----------------------|------------------------------|------------|------------------|-----------|----------------|----------------|------------------|-----------|
| <u>COMMON COUNCIL</u> |                              |            |                  |           |                |                |                  |           |
| 100-51100-110-000     | COUNCIL: SALARIES            | 1,500.00   | 4,500.00         | 18,000.00 | 13,500.00      | 25.00          | .00              | 13,500.00 |
| 100-51100-132-000     | COUNCIL: SOC SEC             | 93.00      | 279.00           | 1,116.00  | 837.00         | 25.00          | .00              | 837.00    |
| 100-51100-133-000     | COUNCIL: MEDICARE            | 21.75      | 65.25            | 261.00    | 195.75         | 25.00          | .00              | 195.75    |
| 100-51100-210-000     | COUNCIL: PROF SERVICES       | .00        | .00              | 1,000.00  | 1,000.00       | .00            | .00              | 1,000.00  |
| 100-51100-309-000     | COUNCIL: POSTAGE             | 10.54      | 34.89            | 250.00    | 215.11         | 13.96          | .00              | 215.11    |
| 100-51100-320-000     | COUNCIL: SUBSCRIPTION & DUES | .00        | 2,672.65         | 2,600.00  | ( 72.65 )      | 102.79         | .00              | ( 72.65 ) |
| 100-51100-330-000     | COUNCIL: TRAVEL & CONFERENCI | 50.08      | 50.08            | 1,000.00  | 949.92         | 5.01           | .00              | 949.92    |
| 100-51100-340-000     | COUNCIL: OPERATING SUPPLIES  | 17.99      | 81.25            | 900.00    | 818.75         | 9.03           | .00              | 818.75    |
| 100-51100-341-000     | COUNCIL: ADV & PUB           | 273.74     | 273.74           | 3,900.00  | 3,626.26       | 7.02           | .00              | 3,626.26  |
| 100-51100-500-000     | COUNCIL: OUTLAY              | .00        | .00              | .00       | .00            | .00            | .00              | .00       |
| TOTAL COMMON COUNCIL  |                              | 1,967.10   | 7,956.86         | 29,027.00 | 21,070.14      | 27.41          | .00              | 21,070.14 |
| <u>ATTORNEY</u>       |                              |            |                  |           |                |                |                  |           |
| 100-51300-210-000     | ATTORNEY: PROF SERVICES      | 7,267.48   | 12,721.02        | 50,000.00 | 37,278.98      | 25.44          | .00              | 37,278.98 |
| 100-51300-215-000     | ATTORNEY: SPECIAL COUNSEL    | .00        | .00              | 15,000.00 | 15,000.00      | .00            | .00              | 15,000.00 |
| TOTAL ATTORNEY        |                              | 7,267.48   | 12,721.02        | 65,000.00 | 52,278.98      | 19.57          | .00              | 52,278.98 |

**CITY OF PLATTEVILLE**  
 DETAIL EXPENDITURES WITH COMPARISON TO BUDGET  
 FOR THE 3 MONTHS ENDING MARCH 31, 2015

FUND 100 - GENERAL FUND

|                              | PERIOD<br>ACTUAL               | YTD ACTUAL | BUDGET<br>AMOUNT | VARIANCE   | % OF<br>BUDGET | ENC<br>BALANCE | UNENC<br>BALANCE |            |
|------------------------------|--------------------------------|------------|------------------|------------|----------------|----------------|------------------|------------|
| <u>CITY MANAGER'S OFFICE</u> |                                |            |                  |            |                |                |                  |            |
| 100-51410-110-000            | CITY MGR: SALARIES             | 7,584.68   | 19,720.15        | 98,980.00  | 79,259.85      | 19.92          | .00              | 79,259.85  |
| 100-51410-111-000            | CITY MGR: CAR ALLOWANCE        | 91.96      | 239.10           | 1,200.00   | 960.90         | 19.92          | .00              | 960.90     |
| 100-51410-120-000            | CITY MGR: OTHER WAGES          | 1,056.00   | 2,692.80         | 13,781.00  | 11,088.20      | 19.54          | .00              | 11,088.20  |
| 100-51410-124-000            | CITY MGR: OVERTIME             | .00        | .00              | .00        | .00            | .00            | .00              | .00        |
| 100-51410-125-000            | CITY MGR: WORK STUDY           | .00        | .00              | .00        | .00            | .00            | .00              | .00        |
| 100-51410-130-000            | CITY MGR: WRS (EES             | .00        | .00              | .00        | .00            | .00            | .00              | .00        |
| 100-51410-131-000            | CITY MGR: WRS (ERS             | 515.76     | 1,340.98         | 6,731.00   | 5,390.02       | 19.92          | .00              | 5,390.02   |
| 100-51410-132-000            | CITY MGR: SOC SEC              | 536.46     | 1,389.54         | 7,065.00   | 5,675.46       | 19.67          | .00              | 5,675.46   |
| 100-51410-133-000            | CITY MGR: MEDICARE             | 125.48     | 325.00           | 1,652.00   | 1,327.00       | 19.67          | .00              | 1,327.00   |
| 100-51410-134-000            | CITY MGR: LIFE INS             | 8.32       | 24.96            | 107.00     | 82.04          | 23.33          | .00              | 82.04      |
| 100-51410-135-000            | CITY MGR: HEALTH INS PREMIUMS  | 550.07     | 1,650.21         | 6,601.00   | 4,950.79       | 25.00          | .00              | 4,950.79   |
| 100-51410-137-000            | CITY MGR: HEALTH INS. CLAIMS C | .00        | .00              | 900.00     | 900.00         | .00            | .00              | 900.00     |
| 100-51410-138-000            | CITY MGR: DENTAL INS           | 36.92      | 110.76           | 444.00     | 333.24         | 24.95          | .00              | 333.24     |
| 100-51410-139-000            | CITY MGR: LONG TERM DISABILITY | 71.80      | 215.40           | 862.00     | 646.60         | 24.99          | .00              | 646.60     |
| 100-51410-210-000            | CITY MGR: PROF SERVICES        | .00        | .00              | .00        | .00            | .00            | .00              | .00        |
| 100-51410-300-000            | CITY MGR: TELEPHONE            | .05        | .10              | 150.00     | 149.90         | .07            | .00              | 149.90     |
| 100-51410-309-000            | CITY MGR: POSTAGE              | .50        | 3.63             | 1,000.00   | 996.37         | .36            | .00              | 996.37     |
| 100-51410-310-000            | CITY MGR: OFFICE SUPPLIES      | .00        | 32.77            | 500.00     | 467.23         | 6.55           | .00              | 467.23     |
| 100-51410-320-000            | CITY MGR: SUBSCRIPTION & DUES  | 147.00     | 147.00           | 1,280.00   | 1,133.00       | 11.48          | .00              | 1,133.00   |
| 100-51410-325-000            | CITY MGR: CITY NEWSLETTER      | .00        | .00              | .00        | .00            | .00            | .00              | .00        |
| 100-51410-327-000            | CITY MGR: GRANT WRITING        | 450.00     | 1,888.00         | 10,000.00  | 8,112.00       | 18.88          | .00              | 8,112.00   |
| 100-51410-330-000            | CITY MGR: TRAVEL & CONFERENC   | 28.21      | 678.72           | 5,000.00   | 4,321.28       | 13.57          | .00              | 4,321.28   |
| 100-51410-345-000            | CITY MGR: DATA PROCESSING      | .00        | .00              | .00        | .00            | .00            | .00              | .00        |
| 100-51410-346-000            | CITY MGR: COPY MACHINES        | 98.44      | 302.57           | 1,000.00   | 697.43         | 30.26          | .00              | 697.43     |
| 100-51410-407-000            | CITY MGR: MOVING EXPENSES      | .00        | .00              | .00        | .00            | .00            | .00              | .00        |
| 100-51410-419-000            | CITY MGR: EMPLOYEE MERIT       | .00        | .00              | 10,000.00  | 10,000.00      | .00            | .00              | 10,000.00  |
| 100-51410-420-000            | CITY MGR: SUNSHINE FUND        | 99.17      | 149.17           | 2,500.00   | 2,350.83       | 5.97           | .00              | 2,350.83   |
| 100-51410-500-000            | CITY MGR: OUTLAY               | .00        | .00              | .00        | .00            | .00            | .00              | .00        |
| TOTAL CITY MANAGER'S OFFICE  |                                | 11,400.82  | 30,910.86        | 169,753.00 | 138,842.14     | 18.21          | .00              | 138,842.14 |
| <u>COMMUNICATIONS</u>        |                                |            |                  |            |                |                |                  |            |
| 100-51411-110-000            | COMMUNICATIONS: SALARIES       | .00        | .00              | .00        | .00            | .00            | .00              | .00        |
| 100-51411-120-000            | COMMUNICATIONS: OTHER WAGE     | 1,877.60   | 4,757.88         | 25,304.00  | 20,546.12      | 18.80          | .00              | 20,546.12  |
| 100-51411-124-000            | COMMUNICATIONS: OVERTIME       | .00        | .00              | .00        | .00            | .00            | .00              | .00        |
| 100-51411-131-000            | COMMUNICATIONS: WRS (ERS       | 124.28     | 316.91           | 1,622.00   | 1,305.09       | 19.54          | .00              | 1,305.09   |
| 100-51411-132-000            | COMMUNICATIONS: SOC SEC        | 116.42     | 295.02           | 1,569.00   | 1,273.98       | 18.80          | .00              | 1,273.98   |
| 100-51411-133-000            | COMMUNICATIONS: MEDICARE       | 27.23      | 68.99            | 367.00     | 298.01         | 18.80          | .00              | 298.01     |
| 100-51411-134-000            | COMMUNICATIONS: LIFE INS       | 2.01       | 6.03             | 27.00      | 20.97          | 22.33          | .00              | 20.97      |
| 100-51411-135-000            | COMMUNICA: HEALTH INS PREMIU   | .00        | .00              | .00        | .00            | .00            | .00              | .00        |
| 100-51411-137-000            | COMMUNIC: HEALTH INS. CLAIMS C | .00        | .00              | .00        | .00            | .00            | .00              | .00        |
| 100-51411-138-000            | COMMUNICATIONS: DENTAL INS     | .00        | .00              | .00        | .00            | .00            | .00              | .00        |
| 100-51411-139-000            | COMMUNIC: LONG TERM DISABILIT  | 17.09      | 51.27            | 205.00     | 153.73         | 25.01          | .00              | 153.73     |
| 100-51411-210-000            | COMMUNICATIONS: PROF SERVI     | .00        | .00              | .00        | .00            | .00            | .00              | .00        |
| 100-51411-364-000            | COMMUNICATIONS:MARKETING       | .00        | .00              | 6,500.00   | 6,500.00       | .00            | .00              | 6,500.00   |
| TOTAL COMMUNICATIONS         |                                | 2,164.63   | 5,496.10         | 35,594.00  | 30,097.90      | 15.44          | .00              | 30,097.90  |

**CITY OF PLATTEVILLE**  
 DETAIL EXPENDITURES WITH COMPARISON TO BUDGET  
 FOR THE 3 MONTHS ENDING MARCH 31, 2015

**FUND 100 - GENERAL FUND**

|                            | PERIOD<br>ACTUAL               | YTD ACTUAL | BUDGET<br>AMOUNT | VARIANCE   | % OF<br>BUDGET | ENC<br>BALANCE | UNENC<br>BALANCE |            |
|----------------------------|--------------------------------|------------|------------------|------------|----------------|----------------|------------------|------------|
| <u>CITY CLERK'S OFFICE</u> |                                |            |                  |            |                |                |                  |            |
| 100-51420-110-000          | CITY CLERK: SALARIES           | 4,666.66   | 12,155.21        | 60,900.00  | 48,744.79      | 19.96          | .00              | 48,744.79  |
| 100-51420-120-000          | CITY CLERK: OTHER WAGES        | 3,257.60   | 8,306.88         | 42,512.00  | 34,205.12      | 19.54          | .00              | 34,205.12  |
| 100-51420-124-000          | CITY CLERK: OVERTIME           | 213.78     | 213.78           | .00        | ( 213.78 )     | .00            | .00              | ( 213.78 ) |
| 100-51420-130-000          | CITY CLERK: WRS (EES           | .00        | .00              | .00        | .00            | .00            | .00              | .00        |
| 100-51420-131-000          | CITY CLERK: WRS (ERS           | 553.40     | 1,405.98         | 7,032.00   | 5,626.02       | 19.99          | .00              | 5,626.02   |
| 100-51420-132-000          | CITY CLERK: SOC SEC            | 465.66     | 1,165.21         | 6,412.00   | 5,246.79       | 18.17          | .00              | 5,246.79   |
| 100-51420-133-000          | CITY CLERK: MEDICARE           | 108.90     | 272.52           | 1,499.00   | 1,226.48       | 18.18          | .00              | 1,226.48   |
| 100-51420-134-000          | CITY CLERK: LIFE INS           | 36.51      | 109.53           | 478.00     | 368.47         | 22.91          | .00              | 368.47     |
| 100-51420-135-000          | CITY CLERK: HEALTH INS PREMIU  | 2,145.25   | 6,435.75         | 25,744.00  | 19,308.25      | 25.00          | .00              | 19,308.25  |
| 100-51420-137-000          | CITY CLERK: HEALTH INS. CLAIMS | 899.11     | 51.06            | 5,850.00   | 5,798.94       | .87            | .00              | 5,798.94   |
| 100-51420-138-000          | CITY CLERK: DENTAL INS         | 164.18     | 492.54           | 1,972.00   | 1,479.46       | 24.98          | .00              | 1,479.46   |
| 100-51420-139-000          | CITY CLERK: LONG TERM DISABILI | 74.12      | 222.36           | 890.00     | 667.64         | 24.98          | .00              | 667.64     |
| 100-51420-216-000          | CITY CLERK: (W/S ASSISTANCE)   | .00        | .00              | .00        | .00            | .00            | .00              | .00        |
| 100-51420-220-000          | CITY CLERK: GAS, OIL, & REPAIR | .00        | .00              | .00        | .00            | .00            | .00              | .00        |
| 100-51420-300-000          | CITY CLERK: TELEPHONE          | .05        | .10              | 5.00       | 4.90           | 2.00           | .00              | 4.90       |
| 100-51420-309-000          | CITY CLERK: POSTAGE            | 37.21      | 60.73            | 400.00     | 339.27         | 15.18          | .00              | 339.27     |
| 100-51420-320-000          | CITY CLERK: SUBSCRIPTION & DUI | 65.00      | 101.00           | 132.00     | 31.00          | 76.52          | .00              | 31.00      |
| 100-51420-330-000          | CITY CLERK: TRAVEL & CONFERE   | 27.00      | 27.00            | 1,500.00   | 1,473.00       | 1.80           | .00              | 1,473.00   |
| 100-51420-340-000          | CITY CLERK: OPERATING SUPPLIE  | .00        | 148.11           | 560.00     | 411.89         | 26.45          | .00              | 411.89     |
| 100-51420-345-000          | CITY CLERK: DATA PROCESSING    | .00        | .00              | 10,000.00  | 10,000.00      | .00            | .00              | 10,000.00  |
| 100-51420-346-000          | CITY CLERK: COPY MACHINES      | 30.00      | 60.00            | 360.00     | 300.00         | 16.67          | .00              | 300.00     |
| 100-51420-381-000          | CITY CLERK: LICENSE PUBLICATIC | 30.75      | 30.75            | 300.00     | 269.25         | 10.25          | .00              | 269.25     |
| 100-51420-500-000          | CITY CLERK: OUTLAY             | .00        | .00              | .00        | .00            | .00            | .00              | .00        |
| TOTAL CITY CLERK'S OFFICE  |                                | 12,775.18  | 31,258.51        | 166,546.00 | 135,287.49     | 18.77          | .00              | 135,287.49 |
| <u>ELECTIONS</u>           |                                |            |                  |            |                |                |                  |            |
| 100-51440-120-000          | ELECTIONS: OTHER WAGES         | 1,962.99   | 1,995.61         | 4,500.00   | 2,504.39       | 44.35          | .00              | 2,504.39   |
| 100-51440-130-000          | ELECTIONS: WRS (EES            | .00        | .00              | .00        | .00            | .00            | .00              | .00        |
| 100-51440-131-000          | ELECTIONS: WRS (ERS            | .00        | .00              | .00        | .00            | .00            | .00              | .00        |
| 100-51440-132-000          | ELECTIONS: SOC SEC             | .00        | .00              | 55.00      | 55.00          | .00            | .00              | 55.00      |
| 100-51440-133-000          | ELECTIONS: MEDICARE            | .00        | .00              | 13.00      | 13.00          | .00            | .00              | 13.00      |
| 100-51440-210-000          | ELECTIONS: PROF SERVICES       | .00        | .00              | .00        | .00            | .00            | .00              | .00        |
| 100-51440-309-000          | ELECTIONS: POSTAGE             | 15.68      | 126.68           | .00        | ( 126.68 )     | .00            | .00              | ( 126.68 ) |
| 100-51440-311-000          | ELECTIONS: VOTING MACH. MAINT. | .00        | 2,200.00         | 2,200.00   | .00            | 100.00         | .00              | .00        |
| 100-51440-330-000          | ELECTION: TRAVEL & CONFERENC   | .00        | .00              | 200.00     | 200.00         | .00            | .00              | 200.00     |
| 100-51440-340-000          | ELECTIONS: OPERATING SUPPLIE   | 2,569.65   | 3,105.80         | 3,500.00   | 394.20         | 88.74          | .00              | 394.20     |
| 100-51440-341-000          | ELECTIONS: ADV & PUB           | 571.95     | 602.70           | 1,345.00   | 742.30         | 44.81          | .00              | 742.30     |
| 100-51440-500-000          | ELECTIONS: OUTLAY              | .00        | .00              | .00        | .00            | .00            | .00              | .00        |
| TOTAL ELECTIONS            |                                | 5,120.27   | 8,030.79         | 11,813.00  | 3,782.21       | 67.98          | .00              | 3,782.21   |

**CITY OF PLATTEVILLE**  
 DETAIL EXPENDITURES WITH COMPARISON TO BUDGET  
 FOR THE 3 MONTHS ENDING MARCH 31, 2015

**FUND 100 - GENERAL FUND**

|                                     | PERIOD<br>ACTUAL              | YTD ACTUAL      | BUDGET<br>AMOUNT | VARIANCE          | % OF<br>BUDGET   | ENC<br>BALANCE | UNENC<br>BALANCE |
|-------------------------------------|-------------------------------|-----------------|------------------|-------------------|------------------|----------------|------------------|
| <u>INFORMATION TECHNOLOGY</u>       |                               |                 |                  |                   |                  |                |                  |
| 100-51450-120-000                   | INFO TECH: OTHER WAGES        | .00             | .00              | .00               | .00              | .00            | .00              |
| 100-51450-130-000                   | INFO TECH: WRS (EES)          | .00             | .00              | .00               | .00              | .00            | .00              |
| 100-51450-131-000                   | INFO TECH: WRS (ERS)          | .00 (           | .01 )            | .00               | .01              | .00            | .01              |
| 100-51450-132-000                   | INFO TECH: SOC SEC            | .00 (           | .68 )            | .00               | .68              | .00            | .68              |
| 100-51450-133-000                   | INFO TECH: MEDICARE           | .00 (           | .16 )            | .00               | .16              | .00            | .16              |
| 100-51450-210-000                   | INFO TECH: PROF SERVICES      | 3,750.00        | 11,250.00        | 45,000.00         | 33,750.00        | 25.00          | .00              |
| 100-51450-345-000                   | INFO TECH: DATA PROCESSING    | 2,281.10        | 4,141.64         | 30,000.00         | 25,858.36        | 13.81          | .00              |
| 100-51450-500-000                   | INFO TECH: OUTLAY             | .00             | 774.50           | 15,000.00         | 14,225.50        | 5.16           | .00              |
| <b>TOTAL INFORMATION TECHNOLOGY</b> |                               | <b>6,031.10</b> | <b>16,165.29</b> | <b>90,000.00</b>  | <b>73,834.71</b> | <b>17.96</b>   | <b>.00</b>       |
| <u>ADMINISTRATION</u>               |                               |                 |                  |                   |                  |                |                  |
| 100-51451-110-000                   | DIRECTOR OF ADM: SALARIES     | 5,988.32        | 15,513.51        | 78,148.00         | 62,634.49        | 19.85          | .00              |
| 100-51451-131-000                   | DIRECTOR OF ADM: WRS (ERS)    | 407.20          | 1,054.90         | 5,314.00          | 4,259.10         | 19.85          | .00              |
| 100-51451-132-000                   | DIRECTOR OF ADM: SOC SEC      | 357.34          | 920.03           | 4,845.00          | 3,924.97         | 18.99          | .00              |
| 100-51451-133-000                   | DIRECTOR OF ADM: MEDICARE     | 83.58           | 215.18           | 1,133.00          | 917.82           | 18.99          | .00              |
| 100-51451-134-000                   | DIRECTOR OF ADM: LIFE INS     | 44.10           | 132.30           | 586.00            | 453.70           | 22.58          | .00              |
| 100-51451-135-000                   | DIRECTOR OF ADM: HEALTH INS P | 990.05          | 2,970.15         | 11,881.00         | 8,910.85         | 25.00          | .00              |
| 100-51451-137-000                   | DIRECTOR OF ADM: HEALTH INS.C | .00             | 2.67             | 3,600.00          | 3,597.33         | .07            | .00              |
| 100-51451-138-000                   | DIRECTOR OF ADM: DENTAL INS   | 71.10           | 213.30           | 854.00            | 640.70           | 24.98          | .00              |
| 100-51451-139-000                   | DIRECTOR OF ADM: LONG TERM D  | 56.01           | 168.03           | 672.00            | 503.97           | 25.00          | .00              |
| 100-51451-220-000                   | ADMINISTRATIVE:VEHICLE        | .00             | .00              | .00               | .00              | .00            | .00              |
| 100-51451-320-000                   | DIRECTOR OF ADM: SUBSCR/DUES  | .00             | 25.00            | 600.00            | 575.00           | 4.17           | .00              |
| 100-51451-330-000                   | DIRECTOR OF ADM: TRAVEL/CONF  | .00             | .00              | 350.00            | 350.00           | .00            | .00              |
| 100-51451-340-000                   | ADMINISTRATIVE:SUPPLIES       | 906.98          | 1,691.87         | 10,000.00         | 8,308.13         | 16.92          | .00              |
| 100-51451-444-000                   | ADMINISTRATIVE: UNEMP COMP    | .00             | .00              | .00               | .00              | .00            | .00              |
| 100-51451-500-000                   | ADMINISTRATIVE:OUTLAY         | .00             | .00              | .00               | .00              | .00            | .00              |
| 100-51451-740-000                   | ADMIN: TORNADO EXPENSES       | .00             | .00              | .00               | .00              | .00            | .00              |
| <b>TOTAL ADMINISTRATION</b>         |                               | <b>8,904.68</b> | <b>22,906.94</b> | <b>117,983.00</b> | <b>95,076.06</b> | <b>19.42</b>   | <b>.00</b>       |
| <u>ADMINISTRATIVE TELEPHONE</u>     |                               |                 |                  |                   |                  |                |                  |
| 100-51452-300-000                   | TELEPHONE                     | 617.61          | 1,864.73         | 7,800.00          | 5,935.27         | 23.91          | .00              |
| <b>TOTAL ADMINISTRATIVE TELEPHO</b> |                               | <b>617.61</b>   | <b>1,864.73</b>  | <b>7,800.00</b>   | <b>5,935.27</b>  | <b>23.91</b>   | <b>.00</b>       |

**CITY OF PLATTEVILLE**  
 DETAIL EXPENDITURES WITH COMPARISON TO BUDGET  
 FOR THE 3 MONTHS ENDING MARCH 31, 2015

**FUND 100 - GENERAL FUND**

|                             | PERIOD<br>ACTUAL               | YTD ACTUAL       | BUDGET<br>AMOUNT | VARIANCE          | % OF<br>BUDGET    | ENC<br>BALANCE | UNENC<br>BALANCE |                   |
|-----------------------------|--------------------------------|------------------|------------------|-------------------|-------------------|----------------|------------------|-------------------|
| <u>CITY TREASURER</u>       |                                |                  |                  |                   |                   |                |                  |                   |
| 100-51510-110-000           | CITY TREAS: SALARIES           | 3,978.34         | 10,244.23        | 51,917.00         | 41,672.77         | 19.73          | .00              | 41,672.77         |
| 100-51510-120-000           | CITY TREAS: OTHER WAGES        | 6,416.01         | 16,375.19        | 83,129.00         | 66,753.81         | 19.70          | .00              | 66,753.81         |
| 100-51510-124-000           | CITY TREAS: OVERTIME           | .00              | .00              | 200.00            | 200.00            | .00            | .00              | 200.00            |
| 100-51510-130-000           | CITY TREAS: WRS (EES           | .00              | .00              | .00               | .00               | .00            | .00              | .00               |
| 100-51510-131-000           | CITY TREAS: WRS (ERS           | 706.82           | 1,810.13         | 9,238.00          | 7,427.87          | 19.59          | .00              | 7,427.87          |
| 100-51510-132-000           | CITY TREAS: SOC SEC            | 575.82           | 1,444.51         | 8,422.00          | 6,977.49          | 17.15          | .00              | 6,977.49          |
| 100-51510-133-000           | CITY TREAS: MEDICARE           | 134.68           | 337.85           | 1,970.00          | 1,632.15          | 17.15          | .00              | 1,632.15          |
| 100-51510-134-000           | CITY TREAS: LIFE INS           | 32.48            | 97.44            | 433.00            | 335.56            | 22.50          | .00              | 335.56            |
| 100-51510-135-000           | CITY TREAS: HEALTH INS PREMIU  | 3,238.31         | 9,714.93         | 38,861.00         | 29,146.07         | 25.00          | .00              | 29,146.07         |
| 100-51510-137-000           | CITY TREAS: HEALTH INS. CLAIMS | 620.02           | 621.02           | 5,940.00          | 5,318.98          | 10.45          | .00              | 5,318.98          |
| 100-51510-138-000           | CITY TREAS: DENTAL INS         | 235.28           | 705.84           | 2,826.00          | 2,120.16          | 24.98          | .00              | 2,120.16          |
| 100-51510-139-000           | CITY TREAS: LONG TERM DISABILI | 97.22            | 291.66           | 1,166.00          | 874.34            | 25.01          | .00              | 874.34            |
| 100-51510-210-000           | CITY TREAS: PROF SERVICES      | 1,775.00         | 1,775.00         | 14,650.00         | 12,875.00         | 12.12          | .00              | 12,875.00         |
| 100-51510-220-000           | CITY TREAS: GAS, OIL, & REPAIR | .00              | .00              | .00               | .00               | .00            | .00              | .00               |
| 100-51510-300-000           | CITY TREAS: TELEPHONE          | .00              | .00              | 15.00             | 15.00             | .00            | .00              | 15.00             |
| 100-51510-309-000           | CITY TREAS: POSTAGE            | 234.19           | 540.45           | 4,000.00          | 3,459.55          | 13.51          | .00              | 3,459.55          |
| 100-51510-320-000           | CITY TREAS: SUBSCRIPTION & DU  | .00              | .00              | 1,500.00          | 1,500.00          | .00            | .00              | 1,500.00          |
| 100-51510-327-000           | CITY TREAS: SUPPORT USER FEE:  | .00              | 4,322.00         | 9,211.00          | 4,889.00          | 46.92          | .00              | 4,889.00          |
| 100-51510-330-000           | CITY TREAS: TRAVEL & CONFEREI  | 18.40            | 65.59            | 2,000.00          | 1,934.41          | 3.28           | .00              | 1,934.41          |
| 100-51510-340-000           | CITY TREAS: OPERATING SUPPLIE  | 71.84            | 630.86           | 3,000.00          | 2,369.14          | 21.03          | .00              | 2,369.14          |
| 100-51510-345-000           | CITY TREAS: DATA PROCESSING    | .00              | .00              | .00               | .00               | .00            | .00              | .00               |
| 100-51510-346-000           | CITY TREAS: COPY MACHINES      | .00              | .00              | 600.00            | 600.00            | .00            | .00              | 600.00            |
| 100-51510-444-000           | CITY TREAS: UNEMP COMP         | .00              | .00              | .00               | .00               | .00            | .00              | .00               |
| 100-51510-500-000           | CITY TREAS: OUTLAY             | .00              | .00              | .00               | .00               | .00            | .00              | .00               |
| <b>TOTAL CITY TREASURER</b> |                                | <b>18,134.41</b> | <b>48,976.70</b> | <b>239,078.00</b> | <b>190,101.30</b> | <b>20.49</b>   | <b>.00</b>       | <b>190,101.30</b> |
| <u>ASSESSOR</u>             |                                |                  |                  |                   |                   |                |                  |                   |
| 100-51530-126-000           | ASSESSOR: BOARD OF REVIEW W    | .00              | .00              | 435.00            | 435.00            | .00            | .00              | 435.00            |
| 100-51530-132-000           | ASSESSOR: SOC SEC              | .00              | .00              | 27.00             | 27.00             | .00            | .00              | 27.00             |
| 100-51530-133-000           | ASSESSOR: MEDICARE             | .00              | .00              | 6.00              | 6.00              | .00            | .00              | 6.00              |
| 100-51530-210-000           | ASSESSOR: PROF SERVICES        | .00              | 1,490.00         | 14,900.00         | 13,410.00         | 10.00          | .00              | 13,410.00         |
| 100-51530-300-000           | ASSESSOR: TELEPHONE            | .00              | .00              | .00               | .00               | .00            | .00              | .00               |
| 100-51530-309-000           | ASSESSOR: POSTAGE              | .00              | .00              | 15.00             | 15.00             | .00            | .00              | 15.00             |
| 100-51530-310-000           | ASSESSOR: OFFICE SUPPLIES      | .00              | .00              | .00               | .00               | .00            | .00              | .00               |
| 100-51530-320-000           | ASSESSOR: SUBSCRIPTION & DUE   | .00              | .00              | .00               | .00               | .00            | .00              | .00               |
| 100-51530-330-000           | ASSESSOR: TRAVEL & CONFEREN    | .00              | .00              | 100.00            | 100.00            | .00            | .00              | 100.00            |
| 100-51530-341-000           | ASSESSOR: ADV & PUB            | .00              | .00              | 175.00            | 175.00            | .00            | .00              | 175.00            |
| 100-51530-345-000           | ASSESSOR: DATA PROCESSING      | .00              | .00              | .00               | .00               | .00            | .00              | .00               |
| 100-51530-346-000           | ASSESSOR: COPY MACHINES        | .00              | .00              | .00               | .00               | .00            | .00              | .00               |
| 100-51530-412-000           | ASSESSOR:ST. MANUFACTURING     | .00              | 363.89           | 1,000.00          | 636.11            | 36.39          | .00              | 636.11            |
| 100-51530-445-000           | 0                              | .00              | .00              | .00               | .00               | .00            | .00              | .00               |
| <b>TOTAL ASSESSOR</b>       |                                | <b>.00</b>       | <b>1,853.89</b>  | <b>16,658.00</b>  | <b>14,804.11</b>  | <b>11.13</b>   | <b>.00</b>       | <b>14,804.11</b>  |

**CITY OF PLATTEVILLE**  
 DETAIL EXPENDITURES WITH COMPARISON TO BUDGET  
 FOR THE 3 MONTHS ENDING MARCH 31, 2015

**FUND 100 - GENERAL FUND**

|                                | PERIOD<br>ACTUAL                     | YTD ACTUAL      | BUDGET<br>AMOUNT  | VARIANCE            | % OF<br>BUDGET     | ENC<br>BALANCE | UNENC<br>BALANCE     |                  |
|--------------------------------|--------------------------------------|-----------------|-------------------|---------------------|--------------------|----------------|----------------------|------------------|
| <u>MUNICIPAL BUILDING</u>      |                                      |                 |                   |                     |                    |                |                      |                  |
| 100-51600-110-000              | MUNICIPAL BLDG:SALARIES              | .00             | .00               | .00                 | .00                | .00            | .00                  |                  |
| 100-51600-120-000              | MUNICIPAL BLDG:OTHER WAGES           | 125.64          | 787.66            | 6,554.00            | 5,766.34           | 12.02          | 5,766.34             |                  |
| 100-51600-124-000              | MUNICIPAL BLDG: OVERTIME             | .00             | .00               | .00                 | .00                | .00            | .00                  |                  |
| 100-51600-125-000              | MUNICIPAL BLDG: WORK STUDY           | .00             | .00               | .00                 | .00                | .00            | .00                  |                  |
| 100-51600-130-000              | MUNICIPAL BLDG: WRS (EES)            | .00             | .00               | .00                 | .00                | .00            | .00                  |                  |
| 100-51600-131-000              | MUNICIPAL BLDG: WRS (ERS)            | 8.54            | 60.65             | 446.00              | 385.35             | 13.60          | 385.35               |                  |
| 100-51600-132-000              | MUNICIPAL BLDG: SOC SEC              | 7.16            | 50.83             | 406.00              | 355.17             | 12.52          | 355.17               |                  |
| 100-51600-133-000              | MUNICIPAL BLDG: MEDICARE             | 1.68            | 11.91             | 95.00               | 83.09              | 12.54          | 83.09                |                  |
| 100-51600-134-000              | MUNICIPAL BLDG: LIFE INS             | .67             | 2.01              | 7.00                | 4.99               | 28.71          | 4.99                 |                  |
| 100-51600-135-000              | MUNICIPAL BLDG: HEALTH INS PRI       | 199.62          | 598.86            | 2,396.00            | 1,797.14           | 24.99          | 1,797.14             |                  |
| 100-51600-137-000              | MUNICIPAL BLDG: HEALTH INS. CL (     | 90.00 )         | ( 43.64 )         | 288.00              | 331.64 (           | 15.15 )        | .00                  | 331.64           |
| 100-51600-138-000              | MUNICIPAL BLDG: DENTAL INS           | 19.09           | 57.27             | 230.00              | 172.73             | 24.90          | 172.73               |                  |
| 100-51600-139-000              | MUNICIPAL BLDG: LONG TERM DIS        | 4.70            | 14.10             | 56.00               | 41.90              | 25.18          | 41.90                |                  |
| 100-51600-145-000              | MUNICIPAL BLDG: H. INS.PR.TRUS       | .00             | .00               | .00                 | .00                | .00            | .00                  |                  |
| 100-51600-210-000              | MUNICIPAL BLDG: PROF SERVICES        | 1,712.20        | 10,705.25         | 35,000.00           | 24,294.75          | 30.59          | 24,294.75            |                  |
| 100-51600-220-000              | MUNICIPAL BLDG: GAS,OIL,REPAIR       | .00             | .00               | .00                 | .00                | .00            | .00                  |                  |
| 100-51600-314-000              | MUNICIPAL BLDG:UTILITY, REFUSE       | 3,193.14        | 6,756.87          | 24,000.00           | 17,243.13          | 28.15          | 17,243.13            |                  |
| 100-51600-335-000              | MUNICIPAL BLDG: UNIFORM ALLOV        | .00             | .00               | .00                 | .00                | .00            | .00                  |                  |
| 100-51600-340-000              | MUNICIPAL BLDG: OPERAT. SUPPL        | .00             | .00               | 1,000.00            | 1,000.00           | .00            | 1,000.00             |                  |
| 100-51600-350-000              | MUNICIPAL BLDG:BUILDING,GROU         | 286.35          | 912.07            | 7,500.00            | 6,587.93           | 12.16          | 6,587.93             |                  |
| 100-51600-444-000              | MUNICIPAL BLDG: UNEMP COMP           | .00             | .00               | .00                 | .00                | .00            | .00                  |                  |
| 100-51600-500-000              | MUNICIPAL BLDG: OUTLAY               | 2,474.50        | 2,474.50          | 7,500.00            | 5,025.50           | 32.99          | 5,025.50             |                  |
|                                | <b>TOTAL MUNICIPAL BUILDING</b>      | <b>7,943.29</b> | <b>22,388.34</b>  | <b>85,478.00</b>    | <b>63,089.66</b>   | <b>26.19</b>   | <b>.00</b>           | <b>63,089.66</b> |
| <u>ERRONEOUS TAXES</u>         |                                      |                 |                   |                     |                    |                |                      |                  |
| 100-51910-008-000              | ERRONEOUS TAXES                      | .00             | .00               | 600.00              | 600.00             | .00            | 600.00               |                  |
|                                | <b>TOTAL ERRONEOUS TAXES</b>         | <b>.00</b>      | <b>.00</b>        | <b>600.00</b>       | <b>600.00</b>      | <b>.00</b>     | <b>600.00</b>        |                  |
| <u>JUDGEMENTS &amp; LOSSES</u> |                                      |                 |                   |                     |                    |                |                      |                  |
| 100-51920-001-000              | JUDGMENTS & LOSSES                   | .00             | .00               | 3,000.00            | 3,000.00           | .00            | 3,000.00             |                  |
|                                | <b>TOTAL JUDGEMENTS &amp; LOSSES</b> | <b>.00</b>      | <b>.00</b>        | <b>3,000.00</b>     | <b>3,000.00</b>    | <b>.00</b>     | <b>3,000.00</b>      |                  |
| <u>INSURANCES</u>              |                                      |                 |                   |                     |                    |                |                      |                  |
| 100-51930-380-000              | INS: PROPERTY & LIABILITY INSU       | .00             | 75,560.00         | 84,000.00           | 8,440.00           | 89.95          | 8,440.00             |                  |
| 100-51930-390-000              | INS: WORKERS COMPENSATION            | .00             | 75,944.00         | 55,000.00 (         | 20,944.00 )        | 138.08         | ( 20,944.00 )        |                  |
| 100-51930-400-000              | INS: EMPLOYEES BOND                  | 1,057.00        | 1,378.00          | 1,900.00            | 522.00             | 72.53          | 522.00               |                  |
| 100-51930-415-000              | INS: FLEX SYSTEM & HRA SETUP         | .00             | 867.00            | 900.00              | 33.00              | 96.33          | 33.00                |                  |
|                                | <b>TOTAL INSURANCES</b>              | <b>1,057.00</b> | <b>153,749.00</b> | <b>141,800.00 (</b> | <b>11,949.00 )</b> | <b>108.43</b>  | <b>( 11,949.00 )</b> |                  |
| <u>POLICE DEPARTMENT</u>       |                                      |                 |                   |                     |                    |                |                      |                  |
| 100-52100-110-000              | POLICE: SALARIES                     | 14,780.86       | 38,295.69         | 194,628.00          | 156,332.31         | 19.68          | 156,332.31           |                  |

**CITY OF PLATTEVILLE**  
 DETAIL EXPENDITURES WITH COMPARISON TO BUDGET  
 FOR THE 3 MONTHS ENDING MARCH 31, 2015

FUND 100 - GENERAL FUND

|                         | PERIOD                         |            | BUDGET     |              | % OF         | ENC     | UNENC   |              |
|-------------------------|--------------------------------|------------|------------|--------------|--------------|---------|---------|--------------|
|                         | ACTUAL                         | YTD ACTUAL | AMOUNT     | VARIANCE     | BUDGET       | BALANCE | BALANCE |              |
| 100-52100-111-000       | POLICE: CAR ALLOWANCE(CHIEF)   | 176.24     | 458.22     | 2,300.00     | 1,841.78     | 19.92   | .00     | 1,841.78     |
| 100-52100-114-000       | POLICE: OTHER POLICE OFF. WAG  | 78,646.67  | 206,768.97 | 1,039,369.00 | 832,600.03   | 19.89   | .00     | 832,600.03   |
| 100-52100-115-000       | POLICE: OVERTIME POLICE WAGE   | 1,624.73   | 2,456.26   | 24,250.00    | 21,793.74    | 10.13   | .00     | 21,793.74    |
| 100-52100-117-000       | POLICE: DISPATCHER WAGES       | 21,412.80  | 49,284.11  | 204,489.00   | 155,204.89   | 24.10   | .00     | 155,204.89   |
| 100-52100-118-000       | POLICE: DISPATCHER OVERTIME \  | 959.08     | 1,819.66   | 7,000.00     | 5,180.34     | 26.00   | .00     | 5,180.34     |
| 100-52100-119-000       | POLICE: SCHOOL PATROL WAGES    | 571.01     | 1,320.76   | 5,000.00     | 3,679.24     | 26.42   | .00     | 3,679.24     |
| 100-52100-120-000       | POLICE: OTHER WAGES            | 1,376.38   | 3,512.83   | 18,507.00    | 14,994.17    | 18.98   | .00     | 14,994.17    |
| 100-52100-124-000       | POLICE: OVERTIME               | 6.51       | 6.51       | 500.00       | 493.49       | 1.30    | .00     | 493.49       |
| 100-52100-125-000       | POLICE: WORK STUDY             | .00        | .00        | .00          | .00          | .00     | .00     | .00          |
| 100-52100-128-000       | POLICE: PROT. WRF (EES)        | .00        | .00        | .00          | .00          | .00     | .00     | .00          |
| 100-52100-129-000       | POLICE: PROT. WRF (ERS)        | 8,353.72   | 21,769.75  | 110,564.00   | 88,794.25    | 19.69   | .00     | 88,794.25    |
| 100-52100-130-000       | POLICE: WRS (EES)              | .00        | .00        | .00          | .00          | .00     | .00     | .00          |
| 100-52100-131-000       | POLICE: WRS (ERS)              | 1,662.01   | 4,510.24   | 23,125.00    | 18,614.76    | 19.50   | .00     | 18,614.76    |
| 100-52100-132-000       | POLICE: SOC SEC                | 6,859.85   | 17,175.47  | 93,866.00    | 76,690.53    | 18.30   | .00     | 76,690.53    |
| 100-52100-133-000       | POLICE: MEDICARE               | 1,604.29   | 4,016.80   | 21,950.00    | 17,933.20    | 18.30   | .00     | 17,933.20    |
| 100-52100-134-000       | POLICE: LIFE INS               | 190.80     | 578.28     | 2,652.00     | 2,073.72     | 21.81   | .00     | 2,073.72     |
| 100-52100-135-000       | POLICE: HEALTH INS PREMIUMS    | 32,741.60  | 97,212.25  | 400,270.00   | 303,057.75   | 24.29   | .00     | 303,057.75   |
| 100-52100-137-000       | POLICE: HEALTH INS. CLAIMS CUR | 4,609.30   | 3,195.25   | 50,685.00    | 47,489.75    | 6.30    | .00     | 47,489.75    |
| 100-52100-138-000       | POLICE: DENTAL INS             | 2,602.62   | 7,835.58   | 33,848.00    | 26,012.42    | 23.15   | .00     | 26,012.42    |
| 100-52100-139-000       | POLICE: LONG TERM DISABILITY   | 998.20     | 3,003.14   | 12,279.00    | 9,275.86     | 24.46   | .00     | 9,275.86     |
| 100-52100-140-000       | POLICE: ITT INS                | .00        | .00        | .00          | .00          | .00     | .00     | .00          |
| 100-52100-145-000       | POLICE: HEALTH INS. PREM. TRUS | .00        | .00        | .00          | .00          | .00     | .00     | .00          |
| 100-52100-210-000       | POLICE: PROFESSIONAL SERVICE:  | 4,512.50   | 6,337.93   | 27,000.00    | 20,662.07    | 23.47   | .00     | 20,662.07    |
| 100-52100-221-000       | POLICE: GAS & OIL              | 1,193.91   | 3,933.71   | 54,000.00    | 50,066.29    | 7.28    | .00     | 50,066.29    |
| 100-52100-224-000       | POLICE: CHIEF'S VEHICLE EXP.   | .00        | .00        | .00          | .00          | .00     | .00     | .00          |
| 100-52100-230-000       | POLICE: REPAIR OF VEHICLES     | 457.07     | 895.62     | 14,500.00    | 13,604.38    | 6.18    | .00     | 13,604.38    |
| 100-52100-259-000       | POLICE: WITNESS FEES           | 40.00      | 40.00      | 500.00       | 460.00       | 8.00    | .00     | 460.00       |
| 100-52100-260-000       | POLICE: MISCELLANEOUS          | 222.70     | 520.06     | 5,000.00     | 4,479.94     | 10.40   | .00     | 4,479.94     |
| 100-52100-263-000       | POLICE: POLICE & FIRE COMMISSI | 235.25     | 608.45     | 4,000.00     | 3,391.55     | 15.21   | .00     | 3,391.55     |
| 100-52100-300-000       | POLICE: TELEPHONE              | 2,246.89   | 4,719.68   | 20,000.00    | 15,280.32    | 23.60   | .00     | 15,280.32    |
| 100-52100-310-000       | POLICE: OFFICE SUPPLIES        | 708.19     | 2,536.52   | 9,000.00     | 6,463.48     | 28.18   | .00     | 6,463.48     |
| 100-52100-311-000       | POLICE: RADIO MAINTENANCE      | .00        | 2,177.55   | 14,500.00    | 12,322.45    | 15.02   | .00     | 12,322.45    |
| 100-52100-312-000       | POLICE: TIME SYSTEM TERMINAL   | .00        | 2,209.50   | 16,000.00    | 13,790.50    | 13.81   | .00     | 13,790.50    |
| 100-52100-314-000       | POLICE: UTILITIES & REFUSE     | 4,056.81   | 8,170.96   | 43,000.00    | 34,829.04    | 19.00   | .00     | 34,829.04    |
| 100-52100-330-000       | TRAINING, TRAVEL, & CONFERENC  | 308.52     | 1,895.42   | 14,500.00    | 12,604.58    | 13.07   | .00     | 12,604.58    |
| 100-52100-334-000       | POLICE: ORDNANCE/MUNITION (    | 220.04)    | 129.90     | 8,000.00     | 7,870.10     | 1.62    | .00     | 7,870.10     |
| 100-52100-335-000       | POLICE: UNIFORM ALLOWANCE      | 606.55     | 1,348.57   | 14,000.00    | 12,651.43    | 9.63    | .00     | 12,651.43    |
| 100-52100-340-000       | POLICE: OPERATING SUPPLIES     | 703.19     | 2,967.45   | 10,000.00    | 7,032.55     | 29.67   | .00     | 7,032.55     |
| 100-52100-345-000       | POLICE: DATA PROCESSING        | 1,785.00   | 1,785.00   | 10,000.00    | 8,215.00     | 17.85   | .00     | 8,215.00     |
| 100-52100-350-000       | POLICE:BUILDING,GROUND         | .00        | 430.32     | 10,000.00    | 9,569.68     | 4.30    | .00     | 9,569.68     |
| 100-52100-360-000       | POLICE: TOWING                 | 100.00     | 576.00     | 5,000.00     | 4,424.00     | 11.52   | .00     | 4,424.00     |
| 100-52100-370-000       | POLICE: PARKING ENFORCEMENT    | 1,114.45   | 1,256.74   | 4,000.00     | 2,743.26     | 31.42   | .00     | 2,743.26     |
| 100-52100-380-000       | POLICE: VEHICLE INSURANCE      | .00        | 7,350.00   | 7,200.00 (   | 150.00)      | 102.08  | (       | 150.00)      |
| 100-52100-401-000       | POLICE: ANIMAL CONTROL         | 165.80     | 335.58     | 2,000.00     | 1,664.42     | 16.78   | .00     | 1,664.42     |
| 100-52100-409-000       | POLICE: COMMUNITY POLICING     | .00        | .00        | 1,000.00     | 1,000.00     | .00     | .00     | 1,000.00     |
| 100-52100-444-000       | POLICE: UNEMP COMP             | .00        | .00        | .00          | .00          | .00     | .00     | .00          |
| 100-52100-460-000       | POLICE: DONATIONS SPENT        | .00        | .00        | .00          | .00          | .00     | .00     | .00          |
| 100-52100-500-000       | POLICE: OUTLAY                 | .00        | .00        | 16,500.00    | 16,500.00    | .00     | .00     | 16,500.00    |
| 100-52100-740-000       | POLICE: TORNADO EXPENSES       | .00        | .00        | .00          | .00          | .00     | .00     | .00          |
| TOTAL POLICE DEPARTMENT |                                | 197,413.46 | 513,444.73 | 2,554,982.00 | 2,041,537.27 | 20.10   | .00     | 2,041,537.27 |

**CITY OF PLATTEVILLE**  
 DETAIL EXPENDITURES WITH COMPARISON TO BUDGET  
 FOR THE 3 MONTHS ENDING MARCH 31, 2015

**FUND 100 - GENERAL FUND**

|                              | PERIOD<br>ACTUAL               | YTD ACTUAL       | BUDGET<br>AMOUNT | VARIANCE          | % OF<br>BUDGET    | ENC<br>BALANCE | UNENC<br>BALANCE |
|------------------------------|--------------------------------|------------------|------------------|-------------------|-------------------|----------------|------------------|
| <u>FIRE DEPARTMENT</u>       |                                |                  |                  |                   |                   |                |                  |
| 100-52200-111-000            | FIRE DEPT: CAR ALLOWANCE       | .00              | .00              | .00               | .00               | .00            | .00              |
| 100-52200-120-000            | FIRE DEPT: OTHER WAGES         | 4,619.12         | 11,866.82        | 72,278.00         | 60,411.18         | 16.42          | 60,411.18        |
| 100-52200-124-000            | FIRE DEPT: OVERTIME            | 27.41            | 27.41            | .00               | ( 27.41 )         | .00            | ( 27.41 )        |
| 100-52200-128-000            | FIRE DEPT: PROT. WRF (EES)     | .00              | .00              | .00               | .00               | .00            | .00              |
| 100-52200-129-000            | FIRE DEPT: PROT. WRF (ERS)     | .00              | .00              | .00               | .00               | .00            | .00              |
| 100-52200-130-000            | FIRE DEPT: WRS (EES)           | .00              | .00              | .00               | .00               | .00            | .00              |
| 100-52200-131-000            | FIRE DEPT: WRS (ERS)           | 200.64           | 511.86           | 2,594.00          | 2,082.14          | 19.73          | 2,082.14         |
| 100-52200-132-000            | FIRE DEPT: SOC SEC             | 271.90           | 688.88           | 4,482.00          | 3,793.12          | 15.37          | 3,793.12         |
| 100-52200-133-000            | FIRE DEPT: MEDICARE            | 63.60            | 161.13           | 1,048.00          | 886.87            | 15.37          | 886.87           |
| 100-52200-134-000            | FIRE DEPT: LIFE INS            | 22.93            | 68.79            | 290.00            | 221.21            | 23.72          | 221.21           |
| 100-52200-135-000            | FIRE DEPT: HEALTH INS PREMIUM: | 1,182.64         | 3,547.92         | 14,192.00         | 10,644.08         | 25.00          | 10,644.08        |
| 100-52200-137-000            | FIRE DEPT: HEALTH INS. CLAIMS  | 937.05           | 405.72           | 3,875.00          | 3,469.28          | 10.47          | 3,469.28         |
| 100-52200-138-000            | FIRE DEPT: DENTAL INS          | 71.10            | 213.30           | 854.00            | 640.70            | 24.98          | 640.70           |
| 100-52200-139-000            | FIRE DEPT: LONG TERM DISABILIT | 27.34            | 82.02            | 328.00            | 245.98            | 25.01          | 245.98           |
| 100-52200-205-000            | FIRE DEPT: CONTRACTUAL         | 2,561.50         | 3,564.05         | 14,000.00         | 10,435.95         | 25.46          | 10,435.95        |
| 100-52200-211-000            | FIRE DEPT: SMALL EQUIP. & SUPP | 868.47           | 1,028.76         | 2,500.00          | 1,471.24          | 41.15          | 1,471.24         |
| 100-52200-220-000            | VOIDED ACT : GAS, OIL, REPAIRS | .00              | .00              | .00               | .00               | .00            | .00              |
| 100-52200-221-000            | FIRE DEPT: GAS & OIL           | 89.74            | 648.70           | 7,500.00          | 6,851.30          | 8.65           | 6,851.30         |
| 100-52200-230-000            | FIRE DEPT: REPAIR OF VEHICLES  | 220.65           | 465.56           | 6,500.00          | 6,034.44          | 7.16           | 6,034.44         |
| 100-52200-300-000            | FIRE DEPT: TELEPHONE           | 190.67           | 517.44           | 2,500.00          | 1,982.56          | 20.70          | 1,982.56         |
| 100-52200-308-000            | FIRE DEPT: PUBLICATIONS        | 19.44            | 19.44            | 500.00            | 480.56            | 3.89           | 480.56           |
| 100-52200-310-000            | FIRE DEPT: OFFICE SUPPLIES     | .00              | 155.33           | 800.00            | 644.67            | 19.42          | 644.67           |
| 100-52200-311-000            | FIRE DEPT: RADIO MAINTENANCE   | 177.50           | 177.50           | 3,000.00          | 2,822.50          | 5.92           | 2,822.50         |
| 100-52200-314-000            | FIRE DEPT: UTILITIES & REFUSE  | 1,373.96         | 2,748.77         | 13,500.00         | 10,751.23         | 20.36          | 10,751.23        |
| 100-52200-330-000            | FIRE DEPT: TRAVEL & CONFERENCE | 290.00           | 310.00           | 3,000.00          | 2,690.00          | 10.33          | 2,690.00         |
| 100-52200-331-000            | FIRE DEPT: CHIEF'S MILEAGE REI | .00              | .00              | .00               | .00               | .00            | .00              |
| 100-52200-335-000            | FIRE DEPT: UNIFORM ALLOWANCE   | 17.59            | 304.58           | 1,000.00          | 695.42            | 30.46          | 695.42           |
| 100-52200-340-000            | FIRE DEPT: OPERATING SUPPLIES  | 651.19           | 807.28           | 4,500.00          | 3,692.72          | 17.94          | 3,692.72         |
| 100-52200-345-000            | FIRE DEPT: DATA PROCESSING     | .00              | 57.98            | 800.00            | 742.02            | 7.25           | 742.02           |
| 100-52200-350-000            | FIRE DEPT: BUILDINGS & GROUND  | 305.05           | 2,755.62         | 3,500.00          | 744.38            | 78.73          | 744.38           |
| 100-52200-355-000            | FIRE DEPT: SAFETY ITEMS        | .00              | .00              | 200.00            | 200.00            | .00            | 200.00           |
| 100-52200-356-000            | FIRE DEPT: ROPES/RESCUE EQUIP  | .00              | .00              | 800.00            | 800.00            | .00            | 800.00           |
| 100-52200-380-000            | FIRE DEPT: VEHICLE INSURANCE   | .00              | 8,636.00         | 7,730.00          | ( 906.00 )        | 111.72         | ( 906.00 )       |
| 100-52200-402-000            | FIRE DEPT: INS                 | .00              | .00              | 1,200.00          | 1,200.00          | .00            | 1,200.00         |
| 100-52200-406-000            | FIRE DEPT: HEPATITIS SHOTS     | .00              | .00              | 1,200.00          | 1,200.00          | .00            | 1,200.00         |
| 100-52200-442-000            | FIRE DEPT: LENGTH OF SERVICE / | .00              | .00              | 6,000.00          | 6,000.00          | .00            | 6,000.00         |
| 100-52200-444-000            | FIRE DEPT: UNEMP COMP          | .00              | .00              | .00               | .00               | .00            | .00              |
| 100-52200-460-000            | FIRE DEPT: MEMBER APPRECIATIC  | .00              | .00              | 15,500.00         | 15,500.00         | .00            | 15,500.00        |
| 100-52200-470-000            | FIRE DEPT: FIRE PREVENTION     | .00              | 406.94           | 3,500.00          | 3,093.06          | 11.63          | 3,093.06         |
| 100-52200-500-000            | FIRE DEPT: OUTLAY              | .00              | .00              | 12,000.00         | 12,000.00         | .00            | 12,000.00        |
| 100-52200-501-000            | FIRE DEPT: SAFETY UNIFORMS OL  | 2.60             | 393.08           | 13,000.00         | 12,606.92         | 3.02           | 12,606.92        |
| 100-52200-740-000            | FIRE DEPT: TORNADO EXPENSES    | .00              | .00              | .00               | .00               | .00            | .00              |
| <b>TOTAL FIRE DEPARTMENT</b> |                                | <b>14,192.09</b> | <b>40,570.88</b> | <b>224,671.00</b> | <b>184,100.12</b> | <b>18.06</b>   | <b>.00</b>       |



**CITY OF PLATTEVILLE**  
 DETAIL EXPENDITURES WITH COMPARISON TO BUDGET  
 FOR THE 3 MONTHS ENDING MARCH 31, 2015

FUND 100 - GENERAL FUND

|                        | PERIOD<br>ACTUAL              | YTD ACTUAL       | BUDGET<br>AMOUNT | VARIANCE          | % OF<br>BUDGET    | ENC<br>BALANCE | UNENC<br>BALANCE |                   |
|------------------------|-------------------------------|------------------|------------------|-------------------|-------------------|----------------|------------------|-------------------|
| <u>AMBULANCE</u>       |                               |                  |                  |                   |                   |                |                  |                   |
| 100-52300-101-000      | AMBULANCE: AMBULANCE WAGES    | 11,479.72        | 30,295.44        | 140,161.00        | 109,865.56        | 21.61          | .00              | 109,865.56        |
| 100-52300-110-000      | AMBULANCE: SALARIES           | 3,785.53         | 9,694.52         | 49,401.00         | 39,706.48         | 19.62          | .00              | 39,706.48         |
| 100-52300-120-000      | AMBULANCE: OTHER WAGES        | 1,450.43         | 3,507.80         | 34,752.00         | 31,244.20         | 10.09          | .00              | 31,244.20         |
| 100-52300-124-000      | AMBULANCE: OVERTIME           | .00              | .00              | .00               | .00               | .00            | .00              | .00               |
| 100-52300-128-000      | AMBULANCE: PROT. WRF (EES)    | .00              | .00              | .00               | .00               | .00            | .00              | .00               |
| 100-52300-129-000      | AMBULANCE: PROT. WRF (ERS)    | .00              | .00              | .00               | .00               | .00            | .00              | .00               |
| 100-52300-130-000      | AMBULANCE: WRS (EES)          | .00              | .00              | .00               | .00               | .00            | .00              | .00               |
| 100-52300-131-000      | AMBULANCE: WRS (ERS)          | 476.07           | 1,286.83         | 9,226.00          | 7,939.17          | 13.95          | .00              | 7,939.17          |
| 100-52300-132-000      | AMBULANCE: SOC SEC            | 1,032.21         | 2,684.32         | 12,757.00         | 10,072.68         | 21.04          | .00              | 10,072.68         |
| 100-52300-133-000      | AMBULANCE: MEDICARE           | 241.40           | 627.76           | 2,984.00          | 2,356.24          | 21.04          | .00              | 2,356.24          |
| 100-52300-134-000      | AMBULANCE: LIFE INS           | 18.71            | 56.13            | 254.00            | 197.87            | 22.10          | .00              | 197.87            |
| 100-52300-135-000      | AMBULANCE: HEALTH INS PREMIU  | 460.49           | 1,381.47         | 6,601.00          | 5,219.53          | 20.93          | .00              | 5,219.53          |
| 100-52300-137-000      | AMBULANCE: HEALTH INS. CLAIMS | .00              | .00              | 1,875.00          | 1,875.00          | .00            | .00              | 1,875.00          |
| 100-52300-138-000      | AMBULANCE: DENTAL INS         | 36.92            | 110.76           | 444.00            | 333.24            | 24.95          | .00              | 333.24            |
| 100-52300-139-000      | AMBULANCE: LONG TERM DISABIL  | 35.40            | 106.20           | 425.00            | 318.80            | 24.99          | .00              | 318.80            |
| 100-52300-195-000      | AMBULANCE: BILLING SERV. FEES | 3,812.82         | 7,459.92         | 35,000.00         | 27,540.08         | 21.31          | .00              | 27,540.08         |
| 100-52300-220-000      | 0                             | .00              | .00              | .00               | .00               | .00            | .00              | .00               |
| 100-52300-221-000      | AMBULANCE: GAS & OIL          | 380.01           | 1,457.13         | 8,500.00          | 7,042.87          | 17.14          | .00              | 7,042.87          |
| 100-52300-230-000      | AMBULANCE: REPAIR OF VEHICLE  | 384.58           | 494.11           | 3,000.00          | 2,505.89          | 16.47          | .00              | 2,505.89          |
| 100-52300-235-000      | AMBULANCE: TB & VACCINATIONS  | .00              | .00              | .00               | .00               | .00            | .00              | .00               |
| 100-52300-270-000      | AMBULANCE: RUN EXPENSES       | .00              | .00              | .00               | .00               | .00            | .00              | .00               |
| 100-52300-280-000      | AMBULANCE: MEMBERSHIP APPRI   | 113.15           | 197.75           | 2,300.00          | 2,102.25          | 8.60           | .00              | 2,102.25          |
| 100-52300-300-000      | AMBULANCE: TELEPHONE          | 58.30            | 158.47           | 1,500.00          | 1,341.53          | 10.56          | .00              | 1,341.53          |
| 100-52300-310-000      | AMBULANCE: OFFICE SUPPLIES    | 4.52             | 234.51           | 500.00            | 265.49            | 46.90          | .00              | 265.49            |
| 100-52300-311-000      | AMBULANCE: RADIO MAINTENANC   | 1,208.26         | 1,392.51         | 1,500.00          | 107.49            | 92.83          | .00              | 107.49            |
| 100-52300-313-000      | AMBULANCE: OFFICE EQUIPMENT   | .00              | .00              | 1,000.00          | 1,000.00          | .00            | .00              | 1,000.00          |
| 100-52300-314-000      | AMBULANCE: UTILITIES & REFUSE | 598.33           | 1,173.70         | 5,000.00          | 3,826.30          | 23.47          | .00              | 3,826.30          |
| 100-52300-318-000      | AMBULANCE: MEDICAL OXYGEN     | 135.26           | 225.81           | 2,000.00          | 1,774.19          | 11.29          | .00              | 1,774.19          |
| 100-52300-320-000      | AMBULANCE: SUBSCRIPTION & DL  | 30.00            | 1,068.50         | 1,000.00          | ( 68.50 )         | 106.85         | ( 68.50 )        |                   |
| 100-52300-330-000      | AMBULANCE: TRAVEL & CONFERE   | 394.61           | 1,008.59         | 6,000.00          | 4,991.41          | 16.81          | .00              | 4,991.41          |
| 100-52300-335-000      | AMBULANCE: UNIFORM ALLOWAN    | .00              | .00              | 3,000.00          | 3,000.00          | .00            | .00              | 3,000.00          |
| 100-52300-340-000      | AMBULANCE: OPERATING SUPPLI   | 4,656.83         | 5,659.56         | 19,500.00         | 13,840.44         | 29.02          | .00              | 13,840.44         |
| 100-52300-345-000      | AMBULANCE: DATA PROCESSING    | .00              | .00              | 3,000.00          | 3,000.00          | .00            | .00              | 3,000.00          |
| 100-52300-348-000      | AMBULANCE: EQUIPMENT          | .00              | .00              | .00               | .00               | .00            | .00              | .00               |
| 100-52300-350-000      | AMBULANCE: BUILDINGS & GROU   | 60.72            | 453.08           | 3,000.00          | 2,546.92          | 15.10          | .00              | 2,546.92          |
| 100-52300-353-000      | AMBULANCE: DE-FIB. MAINTENAN  | .00              | .00              | 500.00            | 500.00            | .00            | .00              | 500.00            |
| 100-52300-365-000      | AMBULANCE: UNCOLLECTIBLE RE   | .00              | .00              | 30,000.00         | 30,000.00         | .00            | .00              | 30,000.00         |
| 100-52300-380-000      | AMBULANCE: PROPERTY & LIABILI | .00              | 16,357.00        | 18,000.00         | 1,643.00          | 90.87          | .00              | 1,643.00          |
| 100-52300-407-000      | AMBULANCE: MOVING EXPENSES    | .00              | .00              | .00               | .00               | .00            | .00              | .00               |
| 100-52300-425-000      | AMBULANCE: PROMOTIONAL ITEM   | .00              | .00              | 1,000.00          | 1,000.00          | .00            | .00              | 1,000.00          |
| 100-52300-444-000      | AMBULANCE: UNEMP COMP         | .00              | .00              | 1,500.00          | 1,500.00          | .00            | .00              | 1,500.00          |
| 100-52300-500-000      | AMBULANCE: OUTLAY             | .00              | .00              | 2,500.00          | 2,500.00          | .00            | .00              | 2,500.00          |
| 100-52300-510-000      | AMBULANCE:DEFIB/RADIO FUND    | .00              | .00              | .00               | .00               | .00            | .00              | .00               |
| 100-52300-520-000      | AMBULANCE: NEW AMBULANCE FI   | .00              | .00              | 67,108.00         | 67,108.00         | .00            | .00              | 67,108.00         |
| 100-52300-740-000      | AMBULANCE: TORNADO EXPENSE    | .00              | .00              | .00               | .00               | .00            | .00              | .00               |
| <b>TOTAL AMBULANCE</b> |                               | <b>30,854.27</b> | <b>87,091.87</b> | <b>475,288.00</b> | <b>388,196.13</b> | <b>18.32</b>   | <b>.00</b>       | <b>388,196.13</b> |

**CITY OF PLATTEVILLE**  
 DETAIL EXPENDITURES WITH COMPARISON TO BUDGET  
 FOR THE 3 MONTHS ENDING MARCH 31, 2015

**FUND 100 - GENERAL FUND**

|                                | PERIOD<br>ACTUAL               | YTD ACTUAL | BUDGET<br>AMOUNT | VARIANCE   | % OF<br>BUDGET | ENC<br>BALANCE | UNENC<br>BALANCE |
|--------------------------------|--------------------------------|------------|------------------|------------|----------------|----------------|------------------|
| <u>BUILDING INSPECTION</u>     |                                |            |                  |            |                |                |                  |
| 100-52400-111-000              | BLDG INSP: CAR ALLOWANCE       | 92.30      | 239.98           | 1,200.00   | 960.02         | 20.00          | .00 960.02       |
| 100-52400-120-000              | BLDG INSP: OTHER WAGES         | 5,862.41   | 14,963.70        | 76,504.00  | 61,540.30      | 19.56          | .00 61,540.30    |
| 100-52400-124-000              | BLDG INSP: OVERTIME            | .00        | .00              | 4,000.00   | 4,000.00       | .00            | .00 4,000.00     |
| 100-52400-125-000              | BLDG INSP: WORK STUDY          | .00        | .00              | .00        | .00            | .00            | .00 .00          |
| 100-52400-130-000              | BLDG INSP: WRS (EES            | .00        | .00              | .00        | .00            | .00            | .00 .00          |
| 100-52400-131-000              | BLDG INSP: WRS (ERS            | 398.64     | 1,017.52         | 5,474.00   | 4,456.48       | 18.59          | .00 4,456.48     |
| 100-52400-132-000              | BLDG INSP: SOC SEC             | 350.94     | 887.87           | 5,065.00   | 4,177.13       | 17.53          | .00 4,177.13     |
| 100-52400-133-000              | BLDG INSP: MEDICARE            | 82.06      | 207.63           | 1,184.00   | 976.37         | 17.54          | .00 976.37       |
| 100-52400-134-000              | BLDG INSP: LIFE INS            | 47.04      | 141.12           | 658.00     | 516.88         | 21.45          | .00 516.88       |
| 100-52400-135-000              | BLDG INSP: HEALTH INS PREMIUM  | 1,457.68   | 4,373.04         | 17,493.00  | 13,119.96      | 25.00          | .00 13,119.96    |
| 100-52400-137-000              | BLDG INSP: HEALTH INS. CLAIMS  | 210.02     | 166.86           | 3,225.00   | 3,058.14       | 5.17           | .00 3,058.14     |
| 100-52400-138-000              | BLDG INSP: DENTAL INS          | 89.56      | 268.68           | 1,076.00   | 807.32         | 24.97          | .00 807.32       |
| 100-52400-139-000              | BLDG INSP: LONG TERM DISABILIT | 54.83      | 164.49           | 668.00     | 503.51         | 24.62          | .00 503.51       |
| 100-52400-210-000              | BLDG INSP: PROFESSIONAL SERVI  | .00        | 1,749.00         | 55,000.00  | 53,251.00      | 3.18           | .00 53,251.00    |
| 100-52400-220-000              | BLDG INSP: GAS, OIL, & REPAIRS | .00        | .00              | .00        | .00            | .00            | .00 .00          |
| 100-52400-261-000              | BLDG INSP: INSPECTOR CERTIFIC  | .00        | 120.00           | 300.00     | 180.00         | 40.00          | .00 180.00       |
| 100-52400-300-000              | BLDG INSP: TELEPHONE           | .00        | .00              | 150.00     | 150.00         | .00            | .00 150.00       |
| 100-52400-309-000              | BLDG INSP: POSTAGE             | 40.86      | 81.80            | 1,000.00   | 918.20         | 8.18           | .00 918.20       |
| 100-52400-310-000              | BLDG INSP: OFFICE SUPPLIES     | 4.99       | 307.99           | 700.00     | 392.01         | 44.00          | .00 392.01       |
| 100-52400-320-000              | BLDG INSP: SUBSCRIPTION & DUE  | 102.00     | 132.00           | 500.00     | 368.00         | 26.40          | .00 368.00       |
| 100-52400-330-000              | BLDG INSP: TRAVEL & CONFEREN   | 36.41      | 36.41            | 1,000.00   | 963.59         | 3.64           | .00 963.59       |
| 100-52400-345-000              | BLDG INSP: DATA PROCESSING     | .00        | .00              | .00        | .00            | .00            | .00 .00          |
| 100-52400-346-000              | BLDG INSP: COPY MACHINES       | .00        | .00              | 400.00     | 400.00         | .00            | .00 400.00       |
| 100-52400-380-000              | BLDG INSP: VEHICLE INSURANCE   | .00        | 332.00           | .00        | ( 332.00 )     | .00            | .00 ( 332.00 )   |
| 100-52400-444-000              | BLDG INSP: UNEMP COMP          | .00        | .00              | .00        | .00            | .00            | .00 .00          |
| 100-52400-500-000              | BLDG INSP: OUTLAY              | .00        | .00              | .00        | .00            | .00            | .00 .00          |
| TOTAL BUILDING INSPECTION      |                                | 8,829.74   | 25,190.09        | 175,597.00 | 150,406.91     | 14.35          | .00 150,406.91   |
| <u>SEALER WEIGHTS/MEASURES</u> |                                |            |                  |            |                |                |                  |
| 100-52410-343-000              | SEALER WEIGHTS & MEASURES      | .00        | .00              | 3,200.00   | 3,200.00       | .00            | .00 3,200.00     |
| TOTAL SEALER WEIGHTS/MEASUF    |                                | .00        | .00              | 3,200.00   | 3,200.00       | .00            | .00 3,200.00     |
| <u>EMERGENCY MANAGEMENT</u>    |                                |            |                  |            |                |                |                  |
| 100-52900-300-000              | EMERG MGMT: TELEPHONE          | 138.31     | 414.88           | 1,700.00   | 1,285.12       | 24.40          | .00 1,285.12     |
| 100-52900-314-000              | EMERG MGMT: UTILITY, REFUSE    | 8.97       | 17.94            | 110.00     | 92.06          | 16.31          | .00 92.06        |
| 100-52900-340-000              | EMERG MGMT: OPERATING SUPPL    | .00        | .00              | .00        | .00            | .00            | .00 .00          |
| 100-52900-344-000              | EMERG MGMT: REPAIR & MAINTEN   | .00        | .00              | 2,890.00   | 2,890.00       | .00            | .00 2,890.00     |
| 100-52900-500-000              | EMERG MGMT: OUTLAY             | .00        | .00              | .00        | .00            | .00            | .00 .00          |
| TOTAL EMERGENCY MANAGEMEN      |                                | 147.28     | 432.82           | 4,700.00   | 4,267.18       | 9.21           | .00 4,267.18     |

**CITY OF PLATTEVILLE**  
 DETAIL EXPENDITURES WITH COMPARISON TO BUDGET  
 FOR THE 3 MONTHS ENDING MARCH 31, 2015

FUND 100 - STREET ADMINISTRATION

|                       | PERIOD<br>ACTUAL               | YTD ACTUAL | BUDGET<br>AMOUNT | VARIANCE   | % OF<br>BUDGET | ENC<br>BALANCE | UNENC<br>BALANCE |              |
|-----------------------|--------------------------------|------------|------------------|------------|----------------|----------------|------------------|--------------|
| <u>COMMON COUNCIL</u> |                                |            |                  |            |                |                |                  |              |
| 100-53100-110-000     | STR ADMIN: SALARIES            | 6,004.42   | 15,498.91        | 78,358.00  | 62,859.09      | 19.78          | .00              | 62,859.09    |
| 100-53100-111-000     | STR ADMIN: CAR ALLOWANCE       | 109.34     | 282.23           | 1,427.00   | 1,144.77       | 19.78          | .00              | 1,144.77     |
| 100-53100-120-000     | STR ADMIN: OTHER WAGES         | 5,460.01   | 13,953.24        | 71,253.00  | 57,299.76      | 19.58          | .00              | 57,299.76    |
| 100-53100-124-000     | STR ADMIN: OVERTIME            | .00        | .00              | .00        | .00            | .00            | .00              | .00          |
| 100-53100-130-000     | STR ADMIN: WRS (EES            | .00        | .00              | .00        | .00            | .00            | .00              | .00          |
| 100-53100-131-000     | STR ADMIN: WRS (ERS            | 779.56     | 2,002.69         | 10,173.00  | 8,170.31       | 19.69          | .00              | 8,170.31     |
| 100-53100-132-000     | STR ADMIN: SOC SEC             | 666.78     | 1,691.14         | 9,364.00   | 7,672.86       | 18.06          | .00              | 7,672.86     |
| 100-53100-133-000     | STR ADMIN: MEDICARE            | 155.92     | 395.48           | 2,190.00   | 1,794.52       | 18.06          | .00              | 1,794.52     |
| 100-53100-134-000     | STR ADMIN: LIFE INS            | 56.90      | 170.70           | 928.00     | 757.30         | 18.39          | .00              | 757.30       |
| 100-53100-135-000     | STR ADMIN: HEALTH INS PREMIUM  | 3,104.76   | 9,314.28         | 37,258.00  | 27,943.72      | 25.00          | .00              | 27,943.72    |
| 100-53100-137-000     | STR ADMIN: HEALTH INS. CLAIMS  | 745.76     | 751.22           | 5,400.00   | 4,648.78       | 13.91          | .00              | 4,648.78     |
| 100-53100-138-000     | STR ADMIN: DENTAL INS          | 244.90     | 734.70           | 2,941.00   | 2,206.30       | 24.98          | .00              | 2,206.30     |
| 100-53100-139-000     | STR ADMIN: LONG TERM DISABILIT | 108.24     | 324.72           | 1,299.00   | 974.28         | 25.00          | .00              | 974.28       |
| 100-53100-210-000     | STR ADMIN: PROF SERVICES       | .00        | .00              | 500.00     | 500.00         | .00            | .00              | 500.00       |
| 100-53100-220-000     | STR ADMIN: GAS, OIL, & REPAIRS | 41.18      | 76.40            | 400.00     | 323.60         | 19.10          | .00              | 323.60       |
| 100-53100-300-000     | STR ADMIN: TELEPHONE           | .12        | .21              | 20.00      | 19.79          | 1.05           | .00              | 19.79        |
| 100-53100-309-000     | STR ADMIN: POSTAGE             | 23.04      | 38.04            | 400.00     | 361.96         | 9.51           | .00              | 361.96       |
| 100-53100-310-000     | STR ADMIN: OFFICE SUPPLIES     | .00        | 59.73            | 300.00     | 240.27         | 19.91          | .00              | 240.27       |
| 100-53100-313-000     | STR ADMIN: OFFICE EQUIPMENT M  | .00        | 75.45            | 1,000.00   | 924.55         | 7.55           | .00              | 924.55       |
| 100-53100-320-000     | STR ADMIN: SUBSCRIPTION & DUE  | .00        | .00              | 50.00      | 50.00          | .00            | .00              | 50.00        |
| 100-53100-330-000     | STR ADMIN: TRAVEL & CONFEREN   | 100.00     | 625.00           | 2,500.00   | 1,875.00       | 25.00          | .00              | 1,875.00     |
| 100-53100-340-000     | STR ADMIN: OPERATING SUPPLIES  | .00        | .00              | 2,400.00   | 2,400.00       | .00            | .00              | 2,400.00     |
| 100-53100-345-000     | STR ADMIN: DATA PROCESSING     | 182.45     | 182.45           | 1,000.00   | 817.55         | 18.24          | .00              | 817.55       |
| 100-53100-380-000     | STR ADMIN: VEHICLE INSURANCE   | .00        | 1,702.00         | 600.00     | ( 1,102.00 )   | 283.67         | .00              | ( 1,102.00 ) |
| 100-53100-500-000     | STR ADMIN: OUTLAY              | 2,998.00   | 2,998.00         | 3,000.00   | 2.00           | 99.93          | .00              | 2.00         |
| 100-53100-740-000     | STREET ADMIN: TORNADO EXPEN    | .00        | .00              | .00        | .00            | .00            | .00              | .00          |
| TOTAL COMMON COUNCIL  |                                | 20,781.38  | 50,876.59        | 232,761.00 | 181,884.41     | 21.86          | .00              | 181,884.41   |

**CITY OF PLATTEVILLE**  
 DETAIL EXPENDITURES WITH COMPARISON TO BUDGET  
 FOR THE 3 MONTHS ENDING MARCH 31, 2015

FUND 100 - GENERAL FUND

|                                 | PERIOD<br>ACTUAL                | YTD ACTUAL       | BUDGET<br>AMOUNT  | VARIANCE          | % OF<br>BUDGET    | ENC<br>BALANCE | UNENC<br>BALANCE |                   |
|---------------------------------|---------------------------------|------------------|-------------------|-------------------|-------------------|----------------|------------------|-------------------|
| <u>STREET MAINTENANCE</u>       |                                 |                  |                   |                   |                   |                |                  |                   |
| 100-53301-110-000               | STR MAINT: SALARIES             | 2,617.97         | 6,806.77          | 34,153.00         | 27,346.23         | 19.93          | .00              | 27,346.23         |
| 100-53301-119-000               | STR MAINT: CONSTRUCT. WAGES     | .00              | .00               | 8,000.00          | 8,000.00          | .00            | .00              | 8,000.00          |
| 100-53301-120-000               | STR MAINT: MAINTENANCEWAGES     | 25,974.48        | 66,149.24         | 269,843.00        | 203,693.76        | 24.51          | .00              | 203,693.76        |
| 100-53301-121-000               | STR MAINT: SERVICE OTHER DEPT   | .00              | .00               | 2,500.00          | 2,500.00          | .00            | .00              | 2,500.00          |
| 100-53301-124-000               | STR MAINT: OVERTIME             | 294.35           | 2,016.26          | 12,798.00         | 10,781.74         | 15.75          | .00              | 10,781.74         |
| 100-53301-127-000               | STR MAINT: SERVICE OTHER PART   | .00              | .00               | 500.00            | 500.00            | .00            | .00              | 500.00            |
| 100-53301-130-000               | STR MAINT: WRS (EES             | .00              | .00               | .00               | .00               | .00            | .00              | .00               |
| 100-53301-131-000               | STR MAINT: WRS (ERS             | 1,964.31         | 4,789.48          | 22,289.00         | 17,499.52         | 21.49          | .00              | 17,499.52         |
| 100-53301-132-000               | STR MAINT: SOC SEC              | 1,664.98         | 4,001.21          | 20,322.00         | 16,320.79         | 19.69          | .00              | 16,320.79         |
| 100-53301-133-000               | STR MAINT: MEDICARE             | 389.40           | 935.72            | 4,753.00          | 3,817.28          | 19.69          | .00              | 3,817.28          |
| 100-53301-134-000               | STR MAINT: LIFE INS             | 76.38            | 229.14            | 1,108.00          | 878.86            | 20.68          | .00              | 878.86            |
| 100-53301-135-000               | STR MAINT: HEALTH INS PREMIUM   | 9,992.02         | 29,976.06         | 102,513.00        | 72,536.94         | 29.24          | .00              | 72,536.94         |
| 100-53301-137-000               | STR MAINT: HEALTH INS. CLAIMS ( | 144.39)          | ( 1,065.93 )      | 12,753.00         | 13,818.93 (       | 8.36)          | .00              | 13,818.93         |
| 100-53301-138-000               | STR MAINT: DENTAL INS           | 829.78           | 2,489.34          | 8,435.00          | 5,945.66          | 29.51          | .00              | 5,945.66          |
| 100-53301-139-000               | STR MAINT: LONG TERM DISABILIT  | 248.70           | 746.10            | 2,608.00          | 1,861.90          | 28.61          | .00              | 1,861.90          |
| 100-53301-145-000               | STR MAINT: HEALTH INS. PREM. T  | .00              | .00               | .00               | .00               | .00            | .00              | .00               |
| 100-53301-198-000               | STR MAINT: DOWNTOWN PARKING     | .00              | .00               | 1,000.00          | 1,000.00          | .00            | .00              | 1,000.00          |
| 100-53301-199-000               | STR MAINT: EQUIPMENT REPAIRS    | 2,250.48         | 4,174.07          | 6,000.00          | 1,825.93          | 69.57          | .00              | 1,825.93          |
| 100-53301-200-000               | STR MAINT: MATERIAL & SUPPLIES  | 1,982.86         | 6,525.78          | 38,000.00         | 31,474.22         | 17.17          | .00              | 31,474.22         |
| 100-53301-202-000               | STR MAINT: CURB & GUTTER        | .00              | .00               | 2,000.00          | 2,000.00          | .00            | .00              | 2,000.00          |
| 100-53301-203-000               | STR MAINT: SALT                 | 20,914.86        | 43,101.08         | 105,000.00        | 61,898.92         | 41.05          | 68,198.92 (      | 6,300.00)         |
| 100-53301-204-000               | STR MAINT: STREET CRACK FILLIN  | .00              | .00               | .00               | .00               | .00            | .00              | .00               |
| 100-53301-206-000               | STR MAINT: BLACKTOP PATCH (CC   | .00              | .00               | 2,000.00          | 2,000.00          | .00            | .00              | 2,000.00          |
| 100-53301-207-000               | STR MAINT: SAFETY EQUIPMENT     | .00              | .00               | 2,000.00          | 2,000.00          | .00            | .00              | 2,000.00          |
| 100-53301-208-000               | STR MAINT: STREET SIGNS         | 2,490.85         | 2,482.03          | 12,000.00         | 9,517.97          | 20.68          | .00              | 9,517.97          |
| 100-53301-209-000               | STR MAINT: BLACK TOP HOT MIX    | .00              | .00               | 8,500.00          | 8,500.00          | .00            | .00              | 8,500.00          |
| 100-53301-220-000               | ACCOUNT NO LONGER USED          | .00              | .00               | .00               | .00               | .00            | .00              | .00               |
| 100-53301-221-000               | STR MAINT: GAS & OIL            | 10,550.22        | 9,451.85          | 60,000.00         | 50,548.15         | 15.75          | .00              | 50,548.15         |
| 100-53301-300-000               | STR MAINT: TELEPHONE            | 186.04           | 423.21            | 1,500.00          | 1,076.79          | 28.21          | .00              | 1,076.79          |
| 100-53301-314-000               | STR MAINT: UTILITIES & REFUSE   | 1,204.90         | 2,359.31          | 10,000.00         | 7,640.69          | 23.59          | .00              | 7,640.69          |
| 100-53301-330-000               | STR MAINT: TRAVEL & CONFEREN    | .00              | 525.00            | 600.00            | 75.00             | 87.50          | .00              | 75.00             |
| 100-53301-335-000               | STR MAINT: UNIFORM ALLOWANCE    | .00              | 185.94            | 1,500.00          | 1,314.06          | 12.40          | .00              | 1,314.06          |
| 100-53301-350-000               | STR MAINT: BUILDINGS & GROUNCE  | .00              | .00               | 5,000.00          | 5,000.00          | .00            | .00              | 5,000.00          |
| 100-53301-380-000               | STREETS: VEHICLE INSURANCE      | .00              | 9,652.00          | 10,414.00         | 762.00            | 92.68          | .00              | 762.00            |
| 100-53301-444-000               | STR MAINT: UNEMP COMP           | .00              | .00               | .00               | .00               | .00            | .00              | .00               |
| 100-53301-500-000               | STR MAINT: OUTLAY               | .00              | .00               | 9,500.00          | 9,500.00          | .00            | .00              | 9,500.00          |
| 100-53301-525-000               | STR MAINT: RENTAL               | .00              | 3,000.00          | 6,000.00          | 3,000.00          | 50.00          | .00              | 3,000.00          |
| 100-53301-529-000               | STR MAINT: (W/S ASSISTANCE)     | .00              | .00               | .00               | .00               | .00            | .00              | .00               |
| 100-53301-530-000               | STR MAINT: SNOW & ICE CONTRA    | .00              | 10,620.00         | 5,000.00 (        | 5,620.00)         | 212.40         | .00 (            | 5,620.00)         |
| 100-53301-531-000               | STR MAINT: CITY/UWP AGREEMEN    | .00              | .00               | 7,982.00          | 7,982.00          | .00            | .00              | 7,982.00          |
| 100-53301-534-000               | STR MAINT: CONTRACT STREET R    | .00              | 2,000.00          | 2,000.00          | .00               | 100.00         | .00              | .00               |
| 100-53301-740-000               | STR MAINT: TORNADO EXPENSES     | .00              | .00               | .00               | .00               | .00            | .00              | .00               |
| <b>TOTAL STREET MAINTENANCE</b> |                                 | <b>83,488.19</b> | <b>211,573.66</b> | <b>798,571.00</b> | <b>586,997.34</b> | <b>26.49</b>   | <b>68,198.92</b> | <b>518,798.42</b> |

**CITY OF PLATTEVILLE**  
 DETAIL EXPENDITURES WITH COMPARISON TO BUDGET  
 FOR THE 3 MONTHS ENDING MARCH 31, 2015

FUND 100 - GENERAL FUND

|                        | PERIOD<br>ACTUAL                  | YTD ACTUAL       | BUDGET<br>AMOUNT | VARIANCE          | % OF<br>BUDGET    | ENC<br>BALANCE | UNENC<br>BALANCE |                   |
|------------------------|-----------------------------------|------------------|------------------|-------------------|-------------------|----------------|------------------|-------------------|
| <u>STATE HIGHWAYS</u>  |                                   |                  |                  |                   |                   |                |                  |                   |
| 100-53320-110-000      | STATE HWY: SALARIES               | 476.00           | 1,237.60         | 6,218.00          | 4,980.40          | 19.90          | .00              | 4,980.40          |
| 100-53320-119-000      | STATE HWY: CONSTRUCT. WAGES       | .00              | .00              | .00               | .00               | .00            | .00              | .00               |
| 100-53320-120-000      | STATE HWY: MAINTENANCEWAGE        | .00              | .00              | .00               | .00               | .00            | .00              | .00               |
| 100-53320-124-000      | STATE HWY: OVERTIME               | .00              | .00              | 500.00            | 500.00            | .00            | .00              | 500.00            |
| 100-53320-130-000      | STATE HWY: WRS (EES               | .00              | .00              | .00               | .00               | .00            | .00              | .00               |
| 100-53320-131-000      | STATE HWY: WRS (ERS               | 32.36            | 96.89            | 457.00            | 360.11            | 21.20          | .00              | 360.11            |
| 100-53320-132-000      | STATE HWY: SOC SEC                | 28.84            | 86.35            | 417.00            | 330.65            | 20.71          | .00              | 330.65            |
| 100-53320-133-000      | STATE HWY: MEDICARE               | 6.74             | 20.18            | 97.00             | 76.82             | 20.80          | .00              | 76.82             |
| 100-53320-134-000      | STATE HWY: LIFE INS               | 2.81             | 8.43             | 54.00             | 45.57             | 15.61          | .00              | 45.57             |
| 100-53320-135-000      | STATE HWY: HEALTH INS PREMIU      | 46.05            | 138.15           | 660.00            | 521.85            | 20.93          | .00              | 521.85            |
| 100-53320-137-000      | STATE HWY: HEALTH CLAIMS          | .00              | .00              | 90.00             | 90.00             | .00            | .00              | 90.00             |
| 100-53320-138-000      | STATE HWY: DENTAL INS             | 3.69             | 11.07            | 44.00             | 32.93             | 25.16          | .00              | 32.93             |
| 100-53320-139-000      | STATE HWY: LONG TERM DISABILI     | 4.45             | 13.35            | 53.00             | 39.65             | 25.19          | .00              | 39.65             |
| 100-53320-200-000      | STATE HWY: MATERIAL & SUPPLIE     | .00              | 166.07           | 2,500.00          | 2,333.93          | 6.64           | .00              | 2,333.93          |
| 100-53320-220-000      | STATE HWY: GAS, OIL, & REPAIRS    | .00              | 2,403.32         | 5,000.00          | 2,596.68          | 48.07          | .00              | 2,596.68          |
|                        | <b>TOTAL STATE HIGHWAYS</b>       | <b>600.94</b>    | <b>4,181.41</b>  | <b>16,090.00</b>  | <b>11,908.59</b>  | <b>25.99</b>   | <b>.00</b>       | <b>11,908.59</b>  |
| <u>STREET LIGHTING</u> |                                   |                  |                  |                   |                   |                |                  |                   |
| 100-53420-435-000      | STR LTG: DECORATIVE LIGHT MAIL    | .00              | .00              | 1,000.00          | 1,000.00          | .00            | .00              | 1,000.00          |
| 100-53420-502-000      | STR LTG: STREET LIGHTING          | 9,254.37         | 17,680.41        | 97,000.00         | 79,319.59         | 18.23          | .00              | 79,319.59         |
| 100-53420-503-000      | STR LTG: STOP LIGHTS              | 1,000.17         | 2,089.37         | 12,000.00         | 9,910.63          | 17.41          | .00              | 9,910.63          |
| 100-53420-504-000      | STR LTG: STOP LIGHT MAINTENAN     | .00              | .00              | 10,000.00         | 10,000.00         | .00            | .00              | 10,000.00         |
| 100-53420-505-000      | STR LTG: TRAIL LIGHTING           | .00              | .00              | 1,000.00          | 1,000.00          | .00            | .00              | 1,000.00          |
| 100-53420-740-000      | STR LTG: TORNADO EXPENSES         | .00              | .00              | .00               | .00               | .00            | .00              | .00               |
|                        | <b>TOTAL STREET LIGHTING</b>      | <b>10,254.54</b> | <b>19,769.78</b> | <b>121,000.00</b> | <b>101,230.22</b> | <b>16.34</b>   | <b>.00</b>       | <b>101,230.22</b> |
|                        | <b>TOTAL SIDEWALKS W/O STREET</b> | <b>.00</b>       | <b>.00</b>       | <b>.00</b>        | <b>.00</b>        | <b>.00</b>     | <b>.00</b>       | <b>.00</b>        |

**CITY OF PLATTEVILLE**  
 DETAIL EXPENDITURES WITH COMPARISON TO BUDGET  
 FOR THE 3 MONTHS ENDING MARCH 31, 2015

**FUND 100 - GENERAL FUND**

|                                | PERIOD<br>ACTUAL                   | YTD ACTUAL       | BUDGET<br>AMOUNT | VARIANCE          | % OF<br>BUDGET    | ENC<br>BALANCE | UNENC<br>BALANCE |                   |
|--------------------------------|------------------------------------|------------------|------------------|-------------------|-------------------|----------------|------------------|-------------------|
| <u>STORM SEWER MAINTENANCE</u> |                                    |                  |                  |                   |                   |                |                  |                   |
| 100-53441-110-000              | STM SWR MAINT: SALARIES            | 238.01           | 618.81           | 3,094.00          | 2,475.19          | 20.00          | .00              | 2,475.19          |
| 100-53441-119-000              | STM SWR MAINT: CONSTRUCT. WA       | .00              | .00              | 3,000.00          | 3,000.00          | .00            | .00              | 3,000.00          |
| 100-53441-120-000              | STM SWR MAINT: MAINTENAN WA        | .00              | .00              | 19,352.00         | 19,352.00         | .00            | .00              | 19,352.00         |
| 100-53441-124-000              | STM SWR MAINT: OVERTIME            | .00              | .00              | 6,786.00          | 6,786.00          | .00            | .00              | 6,786.00          |
| 100-53441-130-000              | STM SWR MAINT: WRS (EES            | .00              | .00              | .00               | .00               | .00            | .00              | .00               |
| 100-53441-131-000              | STM SWR MAINT: WRS (ERS            | 16.18            | 48.45            | 2,191.00          | 2,142.55          | 2.21           | .00              | 2,142.55          |
| 100-53441-132-000              | STM SWR MAINT: SOC SEC             | 14.42            | 43.18            | 1,999.00          | 1,955.82          | 2.16           | .00              | 1,955.82          |
| 100-53441-133-000              | STM SWR MAINT: MEDICARE            | 3.38             | 10.12            | 467.00            | 456.88            | 2.17           | .00              | 456.88            |
| 100-53441-134-000              | STM SWR MAINT: LIFE INS            | 8.75             | 26.25            | 109.00            | 82.75             | 24.08          | .00              | 82.75             |
| 100-53441-135-000              | STM SWR MAINT: HEALTH INS PRE      | 688.42           | 2,065.26         | 8,315.00          | 6,249.74          | 24.84          | .00              | 6,249.74          |
| 100-53441-137-000              | STM SWR MAINT: HEALTH INS. CL/     | 184.33           | 81.03            | 1,853.00          | 1,771.97          | 4.37           | .00              | 1,771.97          |
| 100-53441-138-000              | STM SWR MAINT: DENTAL INS          | 65.48            | 196.44           | 786.00            | 589.56            | 24.99          | .00              | 589.56            |
| 100-53441-139-000              | STM SWR MAINT: LONG TERM DIS/      | 18.25            | 54.75            | 219.00            | 164.25            | 25.00          | .00              | 164.25            |
| 100-53441-145-000              | STM SWR MAINT: HEALTH INS. PRI     | .00              | .00              | .00               | .00               | .00            | .00              | .00               |
| 100-53441-200-000              | STM SWR MAINT: MATERIAL & SUF      | 556.50           | 602.04           | 2,000.00          | 1,397.96          | 30.10          | .00              | 1,397.96          |
| 100-53441-205-000              | STM SWR MAINT: CONTRACTUAL         | .00              | .00              | 2,000.00          | 2,000.00          | .00            | .00              | 2,000.00          |
| 100-53441-210-000              | STM SWR MAINT: PROF SERVICES       | .00              | .00              | 15,000.00         | 15,000.00         | .00            | .00              | 15,000.00         |
|                                | <b>TOTAL STORM SEWER MAINTENAI</b> | <b>1,793.72</b>  | <b>3,746.33</b>  | <b>67,171.00</b>  | <b>63,424.67</b>  | <b>5.58</b>    | <b>.00</b>       | <b>63,424.67</b>  |
| <u>TAXI SERVICE EXPENSES</u>   |                                    |                  |                  |                   |                   |                |                  |                   |
| 100-53521-621-000              | TAXI SERVICE EXPENSES              | .00              | .00              | .00               | .00               | .00            | .00              | .00               |
|                                | <b>TOTAL TAXI SERVICE EXPENSES</b> | <b>.00</b>       | <b>.00</b>       | <b>.00</b>        | <b>.00</b>        | <b>.00</b>     | <b>.00</b>       | <b>.00</b>        |
| <u>REFUSE COLLECTIONS</u>      |                                    |                  |                  |                   |                   |                |                  |                   |
| 100-53620-002-000              | REFUSE COLLECTIONS                 | 16,050.64        | 32,101.28        | 195,600.00        | 163,498.72        | 16.41          | .00              | 163,498.72        |
| 100-53620-309-000              | REFUSE POSTAGE                     | .48              | .48              | 150.00            | 149.52            | .32            | .00              | 149.52            |
| 100-53620-740-000              | REFUSE: TORNADO EXPENSES           | .00              | .00              | .00               | .00               | .00            | .00              | .00               |
|                                | <b>TOTAL REFUSE COLLECTIONS</b>    | <b>16,051.12</b> | <b>32,101.76</b> | <b>195,750.00</b> | <b>163,648.24</b> | <b>16.40</b>   | <b>.00</b>       | <b>163,648.24</b> |

**CITY OF PLATTEVILLE**  
 DETAIL EXPENDITURES WITH COMPARISON TO BUDGET  
 FOR THE 3 MONTHS ENDING MARCH 31, 2015

**FUND 100 - GENERAL FUND**

|                                 | PERIOD<br>ACTUAL                    | YTD ACTUAL       | BUDGET<br>AMOUNT | VARIANCE          | % OF<br>BUDGET    | ENC<br>BALANCE | UNENC<br>BALANCE |                   |
|---------------------------------|-------------------------------------|------------------|------------------|-------------------|-------------------|----------------|------------------|-------------------|
| <u>RECYCLING PROGRAM</u>        |                                     |                  |                  |                   |                   |                |                  |                   |
| 100-53635-110-000               | RECYCLE: SALARIES                   | 238.01           | 618.81           | 3,094.00          | 2,475.19          | 20.00          | .00              | 2,475.19          |
| 100-53635-120-000               | RECYCLE: OTHER WAGES                | 1,281.51         | 2,610.01         | 66,075.00         | 63,464.99         | 3.95           | .00              | 63,464.99         |
| 100-53635-124-000               | RECYCLE: OVERTIME                   | .00              | .00              | 2,409.00          | 2,409.00          | .00            | .00              | 2,409.00          |
| 100-53635-130-000               | RECYCLE: WRS (EES                   | .00              | .00              | .00               | .00               | .00            | .00              | .00               |
| 100-53635-131-000               | RECYCLE: WRS (ERS                   | 103.32           | 322.58           | 4,867.00          | 4,544.42          | 6.63           | .00              | 4,544.42          |
| 100-53635-132-000               | RECYCLE: SOC SEC                    | 87.49            | 271.04           | 4,438.00          | 4,166.96          | 6.11           | .00              | 4,166.96          |
| 100-53635-133-000               | RECYCLE: MEDICARE                   | 20.47            | 63.41            | 1,038.00          | 974.59            | 6.11           | .00              | 974.59            |
| 100-53635-134-000               | RECYCLE: LIFE INS                   | 14.62            | 43.86            | 258.00            | 214.14            | 17.00          | .00              | 214.14            |
| 100-53635-135-000               | RECYCLE: HEALTH INS PREMIUMS        | 518.04           | 1,554.12         | 26,569.00         | 25,014.88         | 5.85           | .00              | 25,014.88         |
| 100-53635-137-000               | RECYCLE: HEALTH INS. CLAIMS CL      | .00              | .00              | 2,440.00          | 2,440.00          | .00            | .00              | 2,440.00          |
| 100-53635-138-000               | RECYCLE: DENTAL INS                 | 37.40            | 112.20           | 1,977.00          | 1,864.80          | 5.68           | .00              | 1,864.80          |
| 100-53635-139-000               | RECYCLE: LONG TERM DISABILITY       | 18.25            | 54.75            | 595.00            | 540.25            | 9.20           | .00              | 540.25            |
| 100-53635-145-000               | RECYCLE: HEALTH INS. PREM.TRL       | .00              | .00              | .00               | .00               | .00            | .00              | .00               |
| 100-53635-205-000               | RECYCLE: CONTRACTUAL                | 9,153.48         | 18,306.96        | 111,500.00        | 93,193.04         | 16.42          | .00              | 93,193.04         |
| 100-53635-214-000               | RECYCLE: BAGS & BAG SORTING         | .00              | .00              | 1,000.00          | 1,000.00          | .00            | .00              | 1,000.00          |
| 100-53635-220-000               | RECYCLE: GAS, OIL, & REPAIRS        | 284.38           | 491.72           | 7,000.00          | 6,508.28          | 7.02           | .00              | 6,508.28          |
| 100-53635-290-000               | RECYCLE: PRINTING & ADVERTISII      | .00              | .00              | 500.00            | 500.00            | .00            | .00              | 500.00            |
| 100-53635-316-000               | RECYCLE: RECYCLING BINS             | .00              | .00              | 1,000.00          | 1,000.00          | .00            | .00              | 1,000.00          |
| 100-53635-320-000               | RECYCLE: SUBSCRIPTION & DUES        | .00              | .00              | 50.00             | 50.00             | .00            | .00              | 50.00             |
| 100-53635-330-000               | RECYCLE: TRAVEL & CONFERENC         | .00              | .00              | 50.00             | 50.00             | .00            | .00              | 50.00             |
| 100-53635-340-000               | RECYCLE: OPERATING SUPPLIES         | .00              | .00              | 2,000.00          | 2,000.00          | .00            | .00              | 2,000.00          |
| 100-53635-501-000               | CLEAN SWEEP GRANT EXPENSES          | .00              | .00              | .00               | .00               | .00            | .00              | .00               |
|                                 | <b>TOTAL RECYCLING PROGRAM</b>      | <b>11,756.97</b> | <b>24,449.46</b> | <b>236,860.00</b> | <b>212,410.54</b> | <b>10.32</b>   | <b>.00</b>       | <b>212,410.54</b> |
| <u>WEED CONTRACTUAL</u>         |                                     |                  |                  |                   |                   |                |                  |                   |
| 100-53640-309-000               | WEED POSTAGE                        | .00              | .00              | 50.00             | 50.00             | .00            | .00              | 50.00             |
| 100-53640-531-000               | WEED CONTRACTUAL                    | .00              | .00              | 500.00            | 500.00            | .00            | .00              | 500.00            |
|                                 | <b>TOTAL WEED CONTRACTUAL</b>       | <b>.00</b>       | <b>.00</b>       | <b>550.00</b>     | <b>550.00</b>     | <b>.00</b>     | <b>.00</b>       | <b>550.00</b>     |
| <u>FREUDENREICH ANIMAL CARE</u> |                                     |                  |                  |                   |                   |                |                  |                   |
| 100-54100-375-000               | ANIMAL: PETPOURRI                   | .00              | .00              | 200.00            | 200.00            | .00            | .00              | 200.00            |
| 100-54100-376-000               | ANIMAL: ADOPTION ANNOUNCEME         | 126.90           | 126.90           | 500.00            | 373.10            | 25.38          | .00              | 373.10            |
| 100-54100-377-000               | ANIMAL: EDUCATION MATERIALS         | .00              | .00              | 75.00             | 75.00             | .00            | .00              | 75.00             |
| 100-54100-462-000               | ANIMAL: DONATIONS                   | .00              | .00              | 100.00            | 100.00            | .00            | .00              | 100.00            |
| 100-54100-475-000               | ANIMAL:KENNEL LICENSE (ST REC       | .00              | .00              | 125.00            | 125.00            | .00            | .00              | 125.00            |
|                                 | <b>TOTAL FREUDENREICH ANIMAL C/</b> | <b>126.90</b>    | <b>126.90</b>    | <b>1,000.00</b>   | <b>873.10</b>     | <b>12.69</b>   | <b>.00</b>       | <b>873.10</b>     |
|                                 | <b>TOTAL ANIMAL CONTROL: PIGEON</b> | <b>.00</b>       | <b>.00</b>       | <b>.00</b>        | <b>.00</b>        | <b>.00</b>     | <b>.00</b>       | <b>.00</b>        |
|                                 | <b>TOTAL FOOD PANTRY</b>            | <b>.00</b>       | <b>.00</b>       | <b>.00</b>        | <b>.00</b>        | <b>.00</b>     | <b>.00</b>       | <b>.00</b>        |

**CITY OF PLATTEVILLE**  
 DETAIL EXPENDITURES WITH COMPARISON TO BUDGET  
 FOR THE 3 MONTHS ENDING MARCH 31, 2015

FUND 100 - GENERAL FUND

|                   | PERIOD<br>ACTUAL               | YTD ACTUAL | BUDGET<br>AMOUNT | VARIANCE   | % OF<br>BUDGET | ENC<br>BALANCE | UNENC<br>BALANCE |            |
|-------------------|--------------------------------|------------|------------------|------------|----------------|----------------|------------------|------------|
| <u>CEMETERIES</u> |                                |            |                  |            |                |                |                  |            |
| 100-54910-110-000 | CEMETERIES: SALARIES           | 1,190.02   | 3,094.02         | 15,529.00  | 12,434.98      | 19.92          | .00              | 12,434.98  |
| 100-54910-119-000 | CEMETERIES:CONSTRUCT.WAGES     | .00        | .00              | 500.00     | 500.00         | .00            | .00              | 500.00     |
| 100-54910-120-000 | CEMETERIES: MAINTENAN.WAGES    | 2,876.59   | 7,625.27         | 54,545.00  | 46,919.73      | 13.98          | .00              | 46,919.73  |
| 100-54910-124-000 | CEMETERIES: OVERTIME           | .00        | .00              | 653.00     | 653.00         | .00            | .00              | 653.00     |
| 100-54910-130-000 | CEMETERIES: WRS (EES           | .00        | .00              | .00        | .00            | .00            | .00              | .00        |
| 100-54910-131-000 | CEMETERIES: WRS (ERS           | 276.55     | 908.33           | 4,843.00   | 3,934.67       | 18.76          | .00              | 3,934.67   |
| 100-54910-132-000 | CEMETERIES: SOC SEC            | 239.85     | 784.86           | 4,416.00   | 3,631.14       | 17.77          | .00              | 3,631.14   |
| 100-54910-133-000 | CEMETERIES: MEDICARE           | 56.09      | 183.55           | 1,032.00   | 848.45         | 17.79          | .00              | 848.45     |
| 100-54910-134-000 | CEMETERIES: LIFE INS           | 9.32       | 27.96            | 155.00     | 127.04         | 18.04          | .00              | 127.04     |
| 100-54910-135-000 | CEMETERIES: HEALTH INS PREMIL  | 665.20     | 1,995.60         | 8,251.00   | 6,255.40       | 24.19          | .00              | 6,255.40   |
| 100-54910-137-000 | CEMETERIES: HEALTH INS. CLAIM  | .00        | .00              | 1,073.00   | 1,073.00       | .00            | .00              | 1,073.00   |
| 100-54910-138-000 | CEMETERIES: DENTAL INS         | 46.14      | 138.42           | 555.00     | 416.58         | 24.94          | .00              | 416.58     |
| 100-54910-139-000 | CEMETERIES: LONG TERM DISABIL  | 34.99      | 104.97           | 420.00     | 315.03         | 24.99          | .00              | 315.03     |
| 100-54910-200-000 | CEMETERIES: MATERIAL & SUPPLI  | 431.42     | 741.39           | 2,500.00   | 1,758.61       | 29.66          | .00              | 1,758.61   |
| 100-54910-220-000 | CEMETERIES: GAS, OIL, & REPAIR | 39.79      | 39.79            | 3,300.00   | 3,260.21       | 1.21           | .00              | 3,260.21   |
| 100-54910-300-000 | CEMETERIES: TELEPHONE          | .00        | .00              | .00        | .00            | .00            | .00              | .00        |
| 100-54910-314-000 | CEMETERIES: UTILITIES & REFUSE | 18.80      | 37.60            | 300.00     | 262.40         | 12.53          | .00              | 262.40     |
| 100-54910-340-000 | CEMETERIES: OPERATING SUPPLI   | 6.99       | 6.99             | 400.00     | 393.01         | 1.75           | .00              | 393.01     |
| 100-54910-444-000 | CEMETERIES: UNEMP COMP         | 384.00     | 576.00           | .00        | ( 576.00 )     | .00            | .00              | ( 576.00 ) |
| 100-54910-500-000 | CEMETERIES: OUTLAY             | .00        | .00              | 4,000.00   | 4,000.00       | .00            | .00              | 4,000.00   |
| 100-54910-585-000 | CEMETERIES: ZIEGERT TRUST OU   | .00        | .00              | 1,000.00   | 1,000.00       | .00            | .00              | 1,000.00   |
| 100-54910-740-000 | CEMETERY: TORNADO EXPENSES     | .00        | .00              | .00        | .00            | .00            | .00              | .00        |
| TOTAL CEMETERIES  |                                | 6,275.75   | 16,264.75        | 103,472.00 | 87,207.25      | 15.72          | .00              | 87,207.25  |



**CITY OF PLATTEVILLE**  
 DETAIL EXPENDITURES WITH COMPARISON TO BUDGET  
 FOR THE 3 MONTHS ENDING MARCH 31, 2015

**FUND 100 - GENERAL FUND**

|                   |                                | PERIOD    |              | BUDGET     |            | % OF      | ENC     | UNENC      |
|-------------------|--------------------------------|-----------|--------------|------------|------------|-----------|---------|------------|
|                   |                                | ACTUAL    | YTD ACTUAL   | AMOUNT     | VARIANCE   | BUDGET    | BALANCE | BALANCE    |
| <b>LIBRARY</b>    |                                |           |              |            |            |           |         |            |
| 100-55110-110-000 | LIBRARY: SALARIES              | 4,666.68  | 12,133.37    | 60,900.00  | 48,766.63  | 19.92     | .00     | 48,766.63  |
| 100-55110-120-000 | LIBRARY: OTHER WAGES           | 22,269.15 | 57,807.72    | 300,996.00 | 243,188.28 | 19.21     | .00     | 243,188.28 |
| 100-55110-124-000 | LIBRARY: OVERTIME              | .00       | .00          | .00        | .00        | .00       | .00     | .00        |
| 100-55110-125-000 | LIBRARY: WORK STUDY            | .00       | .00          | .00        | .00        | .00       | .00     | .00        |
| 100-55110-130-000 | LIBRARY: WRS (EES)             | .00       | .00          | .00        | .00        | .00       | .00     | .00        |
| 100-55110-131-000 | LIBRARY: WRS (ERS)             | 1,697.65  | 4,431.37     | 23,883.00  | 19,451.63  | 18.55     | .00     | 19,451.63  |
| 100-55110-132-000 | LIBRARY: SOC SEC               | 1,601.85  | 4,131.81     | 22,437.00  | 18,305.19  | 18.42     | .00     | 18,305.19  |
| 100-55110-133-000 | LIBRARY: MEDICARE              | 374.59    | 966.20       | 5,250.00   | 4,283.80   | 18.40     | .00     | 4,283.80   |
| 100-55110-134-000 | LIBRARY: LIFE INS              | 66.04     | 198.12       | 1,185.00   | 986.88     | 16.72     | .00     | 986.88     |
| 100-55110-135-000 | LIBRARY: HEALTH INS PREMIUMS   | 3,047.81  | 9,143.43     | 45,586.00  | 36,442.57  | 20.06     | .00     | 36,442.57  |
| 100-55110-137-000 | LIBRARY: HEALTH INS. CLAIMS CU | 1.00      | ( 1,199.00 ) | 6,810.00   | 8,009.00   | ( 17.61 ) | .00     | 8,009.00   |
| 100-55110-138-000 | LIBRARY: DENTAL INS            | 327.14    | 981.42       | 4,844.00   | 3,862.58   | 20.26     | .00     | 3,862.58   |
| 100-55110-139-000 | LIBRARY: LONG TERM DISABILITY  | 203.24    | 609.72       | 2,438.00   | 1,828.28   | 25.01     | .00     | 1,828.28   |
| 100-55110-210-000 | LIBRARY: PROF SERVICES         | .00       | .00          | .00        | .00        | .00       | .00     | .00        |
| 100-55110-212-000 | LIBRARY: CUSTODIAL SUPPLIES    | .00       | .00          | 260.00     | 260.00     | .00       | .00     | 260.00     |
| 100-55110-240-000 | LIBRARY: BOOKS                 | .00       | .00          | .00        | .00        | .00       | .00     | .00        |
| 100-55110-240-200 | LIBRARY: BOOKS-CHILDRENS       | .00       | .00          | .00        | .00        | .00       | .00     | .00        |
| 100-55110-240-400 | LIBRARY: BOOKS-YOUNG ADULT     | .00       | .00          | .00        | .00        | .00       | .00     | .00        |
| 100-55110-240-500 | LIBRARY:BOOKS-RESOURCE LIBR    | 47.28     | 47.28        | 3,000.00   | 2,952.72   | 1.58      | .00     | 2,952.72   |
| 100-55110-240-600 | LIBRARY: BOOKS-ADULTNONFICTI   | .00       | .00          | .00        | .00        | .00       | .00     | .00        |
| 100-55110-240-800 | LIBRARY: BOOKS-ADULT FICTION   | .00       | .00          | .00        | .00        | .00       | .00     | .00        |
| 100-55110-240-900 | LIBRARY: BOOKS-DIR.DISCR.FUND  | .00       | .00          | 500.00     | 500.00     | .00       | .00     | 500.00     |
| 100-55110-250-000 | LIBRARY: PERIODICALS           | .00       | .00          | .00        | .00        | .00       | .00     | .00        |
| 100-55110-250-200 | LIBRARY: PERIODICALS-CHILDREN  | .00       | .00          | 500.00     | 500.00     | .00       | .00     | 500.00     |
| 100-55110-250-400 | LIBRARY: PERIODICALS-YOUNGADI  | .00       | .00          | 225.00     | 225.00     | .00       | .00     | 225.00     |
| 100-55110-250-600 | LIBRARY: PERIODICALS-ADULT     | .00       | 255.63       | 2,275.00   | 2,019.37   | 11.24     | .00     | 2,019.37   |
| 100-55110-250-900 | LIBRARY: PERIODICALS-PROFESS.  | .00       | .00          | 1,068.00   | 1,068.00   | .00       | .00     | 1,068.00   |
| 100-55110-300-000 | LIBRARY: TELEPHONE             | 138.37    | 415.96       | 2,000.00   | 1,584.04   | 20.80     | .00     | 1,584.04   |
| 100-55110-309-000 | LIBRARY: POSTAGE               | 1.44      | 6.87         | 2,000.00   | 1,993.13   | .34       | .00     | 1,993.13   |
| 100-55110-310-000 | LIBRARY: OFFICE SUPPLIES       | .00       | .00          | .00        | .00        | .00       | .00     | .00        |
| 100-55110-313-000 | LIBRARY: OFFICE EQUIPMENT MAI  | .00       | .00          | .00        | .00        | .00       | .00     | .00        |
| 100-55110-314-000 | LIBRARY: UTILITIES & REFUSE    | 3,381.34  | 5,270.30     | 17,000.00  | 11,729.70  | 31.00     | .00     | 11,729.70  |
| 100-55110-320-000 | LIBRARY: SUBSCRIPTION & DUES   | .00       | .00          | .00        | .00        | .00       | .00     | .00        |
| 100-55110-330-000 | LIBRARY: TRAVEL & CONFERENCE   | .00       | .00          | .00        | .00        | .00       | .00     | .00        |
| 100-55110-340-000 | LIBRARY: OPERATING SUPPLIES    | .00       | .00          | .00        | .00        | .00       | .00     | .00        |
| 100-55110-340-200 | LIBRARY: PROGRAM-CHILDRENS (   | 64.99 )   | .00          | .00        | .00        | .00       | .00     | .00        |
| 100-55110-340-400 | LIBRARY: PROGRAM-YOUNG ADUL    | .00       | .00          | .00        | .00        | .00       | .00     | .00        |
| 100-55110-340-600 | LIBRARY: PROGRAM-ADULT         | .00       | .00          | .00        | .00        | .00       | .00     | .00        |
| 100-55110-340-800 | LIBRARY: PROGRAM-ADULT-DB      | .00       | .00          | .00        | .00        | .00       | .00     | .00        |
| 100-55110-341-000 | LIBRARY: ADV & PUB             | .00       | .00          | 1,700.00   | 1,700.00   | .00       | .00     | 1,700.00   |
| 100-55110-342-000 | LIBRARY: AUDIO VISUAL MATERIAI | .00       | .00          | .00        | .00        | .00       | .00     | .00        |
| 100-55110-342-200 | LIBRARY: AV-JUVENILE NON-PRINT | .00       | .00          | .00        | .00        | .00       | .00     | .00        |
| 100-55110-342-700 | LIBRARY: AV-ADULT NON-PRINT    | .00       | .00          | .00        | .00        | .00       | .00     | .00        |
| 100-55110-342-800 | LIBRARY: AV-DIGITAL MEDIA      | .00       | 2,801.00     | 7,000.00   | 4,199.00   | 40.01     | .00     | 4,199.00   |
| 100-55110-345-000 | LIBRARY: DATA PROCESSING       | .00       | .00          | .00        | .00        | .00       | .00     | .00        |
| 100-55110-350-000 | LIBRARY: BUILDINGS & GROUNDS   | .00       | 324.00       | 10,000.00  | 9,676.00   | 3.24      | .00     | 9,676.00   |
| 100-55110-444-000 | LIBRARY: UNEMP COMP            | .00       | .00          | .00        | .00        | .00       | .00     | .00        |
| 100-55110-500-000 | LIBRARY: OUTLAY                | .00       | .00          | .00        | .00        | .00       | .00     | .00        |
| 100-55110-600-000 | COUNTY FUNDING EXPENSES        | .00       | .00          | .00        | .00        | .00       | .00     | .00        |
| 100-55110-600-005 | CTY FUND-PROF SERVICES         | 1,311.52  | 22,846.39    | 46,825.00  | 23,978.61  | 48.79     | .00     | 23,978.61  |
| 100-55110-600-010 | CTY FUND-CHILDREN'S BOOK MAT   | 1,481.28  | 1,970.46     | 11,000.00  | 9,029.54   | 17.91     | .00     | 9,029.54   |
| 100-55110-600-015 | CTY FUND-YNG ADULT BOOK MAT    | 140.11    | 219.92       | 2,500.00   | 2,280.08   | 8.80      | .00     | 2,280.08   |

**CITY OF PLATTEVILLE**  
 DETAIL EXPENDITURES WITH COMPARISON TO BUDGET  
 FOR THE 3 MONTHS ENDING MARCH 31, 2015

FUND 100 - GENERAL FUND

|   | PERIOD<br>ACTUAL | YTD ACTUAL        | BUDGET<br>AMOUNT  | VARIANCE          | % OF<br>BUDGET | ENC<br>BALANCE | UNENC<br>BALANCE  |
|---|------------------|-------------------|-------------------|-------------------|----------------|----------------|-------------------|
| 100-55110-600-020 CTY FUND-ADULT FICTION MAT    | 729.29           | 861.12            | 11,000.00         | 10,138.88         | 7.83           | .00            | 10,138.88         |
| 100-55110-600-025 CTY FUND-ADULT NON FICT MAT   | .00              | .00               | 11,000.00         | 11,000.00         | .00            | .00            | 11,000.00         |
| 100-55110-600-030 CTY FUND-DIRECT DISCRETIONAR  | .00              | .00               | 175.00            | 175.00            | .00            | .00            | 175.00            |
| 100-55110-600-035 CTY FUND-OFFICE SUPPLIES      | 186.10           | 280.87            | 7,000.00          | 6,719.13          | 4.01           | .00            | 6,719.13          |
| 100-55110-600-040 CTY FUND-OFFICE EQUIP MAINT   | 216.67           | 350.80            | 3,000.00          | 2,649.20          | 11.69          | .00            | 2,649.20          |
| 100-55110-600-045 CTY FUND-SUBSCRIPTION & DUES  | 50.00            | 200.00            | 800.00            | 600.00            | 25.00          | .00            | 600.00            |
| 100-55110-600-050 CTY FUND-CHILDREN'S PROGRAM   | 64.99            | 545.74            | 2,000.00          | 1,454.26          | 27.29          | .00            | 1,454.26          |
| 100-55110-600-055 CTY FUND-YOUNG ADULT PROGR    | .00              | .00               | 800.00            | 800.00            | .00            | .00            | 800.00            |
| 100-55110-600-060 CTY FUND-ADULT PROGRAMMING    | .00              | 5.50              | 800.00            | 794.50            | .69            | .00            | 794.50            |
| 100-55110-600-065 CTY FUND-DIRECT PROGRAM BUC   | 82.73            | 236.60            | 1,500.00          | 1,263.40          | 15.77          | .00            | 1,263.40          |
| 100-55110-600-070 CTY FUND-JUVENILE AV          | 62.78            | 112.75            | 2,000.00          | 1,887.25          | 5.64           | .00            | 1,887.25          |
| 100-55110-600-075 CTY FUND-ADULT AV             | 309.64           | 491.87            | 7,000.00          | 6,508.13          | 7.03           | .00            | 6,508.13          |
| 100-55110-600-080 CTY FUND-DATA PROCESSING      | .00              | 7,996.40          | 19,300.00         | 11,303.60         | 41.43          | .00            | 11,303.60         |
| 100-55110-600-085 CTY FUND-DIGITAL MEDIA        | .00              | .00               | .00               | .00               | .00            | .00            | .00               |
| 100-55110-600-090 CTY FUND-OPERATING SUPPLIES ( | 30.78 )          | 694.12            | 3,000.00          | 2,305.88          | 23.14          | .00            | 2,305.88          |
| 100-55110-600-095 CTY FUND-TRAVEL & CONF        | .00              | .00               | 1,756.00          | 1,756.00          | .00            | .00            | 1,756.00          |
| 100-55110-740-000 LIBRARY: TORNADO EXPENSES     | .00              | .00               | .00               | .00               | .00            | .00            | .00               |
| <b>TOTAL LIBRARY</b>                            | <b>42,362.92</b> | <b>135,137.74</b> | <b>653,313.00</b> | <b>518,175.26</b> | <b>20.68</b>   | <b>.00</b>     | <b>518,175.26</b> |

**CITY OF PLATTEVILLE**  
 DETAIL EXPENDITURES WITH COMPARISON TO BUDGET  
 FOR THE 3 MONTHS ENDING MARCH 31, 2015

**FUND 100 - GENERAL FUND**

|                                   | PERIOD<br>ACTUAL               | YTD ACTUAL       | BUDGET<br>AMOUNT | VARIANCE          | % OF<br>BUDGET    | ENC<br>BALANCE | UNENC<br>BALANCE |                   |
|-----------------------------------|--------------------------------|------------------|------------------|-------------------|-------------------|----------------|------------------|-------------------|
| <u>MUSEUM</u>                     |                                |                  |                  |                   |                   |                |                  |                   |
| 100-55120-110-000                 | MUSEUM: SALARIES               | 4,459.10         | 11,593.66        | 78,919.00         | 67,325.34         | 14.69          | .00              | 67,325.34         |
| 100-55120-120-000                 | MUSEUM: OTHER WAGES            | 7,100.46         | 18,925.41        | 116,607.00        | 97,681.59         | 16.23          | .00              | 97,681.59         |
| 100-55120-124-000                 | MUSEUM: OVERTIME               | .00              | .00              | 100.00            | 100.00            | .00            | .00              | 100.00            |
| 100-55120-125-000                 | MUSEUM: WORK STUDY             | .00              | .00              | 599.00            | 599.00            | .00            | .00              | 599.00            |
| 100-55120-130-000                 | MUSEUM: WRS (EES)              | .00              | .00              | .00               | .00               | .00            | .00              | .00               |
| 100-55120-131-000                 | MUSEUM: WRS (ERS)              | 782.86           | 2,032.07         | 11,288.00         | 9,255.93          | 18.00          | .00              | 9,255.93          |
| 100-55120-132-000                 | MUSEUM: SOC SEC                | 703.36           | 1,852.22         | 12,129.00         | 10,276.78         | 15.27          | .00              | 10,276.78         |
| 100-55120-133-000                 | MUSEUM: MEDICARE               | 164.50           | 433.21           | 2,838.00          | 2,404.79          | 15.26          | .00              | 2,404.79          |
| 100-55120-134-000                 | MUSEUM: LIFE INS               | 79.23            | 237.69           | 910.00            | 672.31            | 26.12          | .00              | 672.31            |
| 100-55120-135-000                 | MUSEUM: HEALTH INS PREMIUMS    | 1,650.21         | 4,950.63         | 26,075.00         | 21,124.37         | 18.99          | .00              | 21,124.37         |
| 100-55120-137-000                 | MUSEUM: HEALTH INS. CLAIMS CU  | .00              | ( 139.29 )       | 3,300.00          | 3,439.29          | ( 4.22 )       | .00              | 3,439.29          |
| 100-55120-138-000                 | MUSEUM: DENTAL INS             | 201.10           | 603.30           | 2,621.00          | 2,017.70          | 23.02          | .00              | 2,017.70          |
| 100-55120-139-000                 | MUSEUM: LONG TERM DISABILITY   | 100.38           | 301.14           | 1,041.00          | 739.86            | 28.93          | .00              | 739.86            |
| 100-55120-210-000                 | MUSEUM: PROF SERVICES          | .00              | .00              | .00               | .00               | .00            | .00              | .00               |
| 100-55120-212-000                 | MUSEUM: CUSTODIAL SUPPLIES     | 92.47            | 92.47            | 800.00            | 707.53            | 11.56          | .00              | 707.53            |
| 100-55120-220-000                 | MUSEUM: GAS, OIL, & REPAIRS    | .00              | 175.77           | 2,500.00          | 2,324.23          | 7.03           | .00              | 2,324.23          |
| 100-55120-300-000                 | MUSEUM: TELEPHONE              | 46.73            | 139.98           | 720.00            | 580.02            | 19.44          | .00              | 580.02            |
| 100-55120-309-000                 | MUSEUM: POSTAGE                | 20.98            | 28.39            | 300.00            | 271.61            | 9.46           | .00              | 271.61            |
| 100-55120-310-000                 | MUSEUM: OFFICE SUPPLIES        | 116.18           | 345.69           | 975.00            | 629.31            | 35.46          | .00              | 629.31            |
| 100-55120-314-000                 | MUSEUM: UTILITIES & REFUSE     | 1,859.80         | 3,674.28         | 15,774.00         | 12,099.72         | 23.29          | .00              | 12,099.72         |
| 100-55120-319-000                 | MUSEUM: PROF DUES              | .00              | 105.00           | 541.00            | 436.00            | 19.41          | .00              | 436.00            |
| 100-55120-330-000                 | MUSEUM: TRAVEL & CONFERENCE    | .00              | .00              | 300.00            | 300.00            | .00            | .00              | 300.00            |
| 100-55120-340-000                 | MUSEUM: OPERATING SUPPLIES     | 16.43            | 29.71            | 2,000.00          | 1,970.29          | 1.49           | .00              | 1,970.29          |
| 100-55120-341-000                 | MUSEUM: ADV & PUB              | 315.00           | 535.00           | 4,671.00          | 4,136.00          | 11.45          | .00              | 4,136.00          |
| 100-55120-345-000                 | MUSEUM: DATA PROCESSING        | .00              | 60.00            | 1,000.00          | 940.00            | 6.00           | .00              | 940.00            |
| 100-55120-350-000                 | MUSEUM: BUILDINGS & GROUNDS    | 2,400.75         | 2,490.51         | 6,500.00          | 4,009.49          | 38.32          | .00              | 4,009.49          |
| 100-55120-380-000                 | MUSEUM: VEHICLE INSURANCE      | .00              | 708.00           | 688.00            | ( 20.00 )         | 102.91         | ( 20.00 )        | .00               |
| 100-55120-444-000                 | MUSEUM: UNEMP COMP             | .00              | .00              | .00               | .00               | .00            | .00              | .00               |
| 100-55120-500-000                 | MUSEUM: OUTLAY                 | .00              | .00              | .00               | .00               | .00            | .00              | .00               |
| 100-55120-505-000                 | MUSEUM: HISTORIC RE-ENACTMEI   | .00              | .00              | 5,000.00          | 5,000.00          | .00            | .00              | 5,000.00          |
| 100-55120-650-000                 | MUSEUM: AID TO MUSEUM          | .00              | .00              | .00               | .00               | .00            | .00              | .00               |
| <b>TOTAL MUSEUM</b>               |                                | <b>20,109.54</b> | <b>49,174.84</b> | <b>298,196.00</b> | <b>249,021.16</b> | <b>16.49</b>   | <b>.00</b>       | <b>249,021.16</b> |
| <u>ROUNTREE ART GALLERY</u>       |                                |                  |                  |                   |                   |                |                  |                   |
| 100-55151-120-000                 | ART: OTHER WAGES               | 513.83           | 921.54           | 10,189.00         | 9,267.46          | 9.04           | .00              | 9,267.46          |
| 100-55151-124-000                 | ART: OVERTIME                  | .00              | .00              | .00               | .00               | .00            | .00              | .00               |
| 100-55151-130-000                 | ART: WRS (EES)                 | .00              | .00              | .00               | .00               | .00            | .00              | .00               |
| 100-55151-131-000                 | ART: WRS (ERS)                 | .00              | .00              | .00               | .00               | .00            | .00              | .00               |
| 100-55151-132-000                 | ART: SOC SEC                   | 31.86            | 57.14            | 632.00            | 574.86            | 9.04           | .00              | 574.86            |
| 100-55151-133-000                 | ART: MEDICARE                  | 7.45             | 13.36            | 147.00            | 133.64            | 9.09           | .00              | 133.64            |
| 100-55151-134-000                 | ART: LIFE INS                  | .00              | .00              | .00               | .00               | .00            | .00              | .00               |
| 100-55151-300-000                 | ART: TELEPHONE                 | 36.53            | 109.52           | 470.00            | 360.48            | 23.30          | .00              | 360.48            |
| 100-55151-310-000                 | ART: OFFICE SUPPLIES           | 17.49            | 17.49            | 500.00            | 482.51            | 3.50           | .00              | 482.51            |
| 100-55151-340-000                 | ART: OPERATING SUPPLIES        | 915.91           | 915.91           | 1,750.00          | 834.09            | 52.34          | .00              | 834.09            |
| 100-55151-341-000                 | ART: CLASS FEES                | .00              | .00              | 750.00            | 750.00            | .00            | .00              | 750.00            |
| 100-55151-380-000                 | ART: PROPERTY & LIABILITY INSU | .00              | 383.00           | 650.00            | 267.00            | 58.92          | .00              | 267.00            |
| <b>TOTAL ROUNTREE ART GALLERY</b> |                                | <b>1,523.07</b>  | <b>2,417.96</b>  | <b>15,088.00</b>  | <b>12,670.04</b>  | <b>16.03</b>   | <b>.00</b>       | <b>12,670.04</b>  |

**CITY OF PLATTEVILLE**  
 DETAIL EXPENDITURES WITH COMPARISON TO BUDGET  
 FOR THE 3 MONTHS ENDING MARCH 31, 2015

**FUND 100 - GENERAL FUND**

|                               | PERIOD<br>ACTUAL                    | YTD ACTUAL      | BUDGET<br>AMOUNT | VARIANCE         | % OF<br>BUDGET   | ENC<br>BALANCE | UNENC<br>BALANCE |
|-------------------------------|-------------------------------------|-----------------|------------------|------------------|------------------|----------------|------------------|
| <u>ARTS BOARD</u>             |                                     |                 |                  |                  |                  |                |                  |
| 100-55152-340-000             | ARTS BOARD: OPERATING SUPPLI        | .00             | .00              | .00              | .00              | .00            | .00              |
| 100-55152-500-000             | ARTS BOARD: OUTLAY                  | .00             | .00              | .00              | .00              | .00            | .00              |
|                               | <b>TOTAL ARTS BOARD</b>             | <b>.00</b>      | <b>.00</b>       | <b>.00</b>       | <b>.00</b>       | <b>.00</b>     | <b>.00</b>       |
| <u>SENIOR CITIZENS CENTER</u> |                                     |                 |                  |                  |                  |                |                  |
| 100-55190-120-000             | SR CTR: OTHER WAGES                 | 3,906.09        | 9,711.62         | 50,176.00        | 40,464.38        | 19.36          | 40,464.38        |
| 100-55190-124-000             | SR CTR: OVERTIME                    | .00             | .00              | .00              | .00              | .00            | .00              |
| 100-55190-130-000             | SR CTR: WRS (EES                    | .00             | .00              | .00              | .00              | .00            | .00              |
| 100-55190-131-000             | SR CTR: WRS (ERS                    | 219.09          | 567.19           | 2,773.00         | 2,205.81         | 20.45          | 2,205.81         |
| 100-55190-132-000             | SR CTR: SOC SEC                     | 242.18          | 602.11           | 3,112.00         | 2,509.89         | 19.35          | 2,509.89         |
| 100-55190-133-000             | SR CTR: MEDICARE                    | 56.65           | 140.83           | 727.00           | 586.17           | 19.37          | 586.17           |
| 100-55190-134-000             | SR CTR: LIFE INS                    | 16.75           | 45.46            | 286.00           | 240.54           | 15.90          | 240.54           |
| 100-55190-135-000             | SR CTR: HEALTH INS PREMIUMS         | .00             | .00              | .00              | .00              | .00            | .00              |
| 100-55190-137-000             | SR CTR: HEALTH INS. CLAIMS CUR      | .00             | .00              | .00              | .00              | .00            | .00              |
| 100-55190-138-000             | SR CTR: DENTAL INS                  | .00             | .00              | .00              | .00              | .00            | .00              |
| 100-55190-139-000             | SR CTR: LONG TERM DISABILITY        | .00             | .00              | .00              | .00              | .00            | .00              |
| 100-55190-210-000             | SR CTR: PROF SERVICES               | 616.73          | 885.83           | 5,000.00         | 4,114.17         | 17.72          | 4,114.17         |
| 100-55190-220-000             | SR CTR: GAS, OIL, & REPAIRS         | 187.74          | 663.32           | 4,776.00         | 4,112.68         | 13.89          | 4,112.68         |
| 100-55190-300-000             | SR CTR: TELEPHONE                   | 37.81           | 113.98           | 475.00           | 361.02           | 24.00          | 361.02           |
| 100-55190-310-000             | SR CTR: OFFICE SUPPLIES             | 352.18          | 352.18           | 1,250.00         | 897.82           | 28.17          | 897.82           |
| 100-55190-314-000             | SR CTR: UTILITIES & REFUSE          | 1,080.28        | 1,881.37         | 7,925.00         | 6,043.63         | 23.74          | 6,043.63         |
| 100-55190-330-000             | SR CTR: TRAVEL & CONFERENCE         | 40.00           | 40.00            | 800.00           | 760.00           | 5.00           | 760.00           |
| 100-55190-340-000             | SR CTR: OPERATING SUPPLIES          | 93.02           | 167.02           | 1,750.00         | 1,582.98         | 9.54           | 1,582.98         |
| 100-55190-350-000             | SR CTR: BUILDINGS & GROUNDS         | 142.27          | 273.10           | 1,000.00         | 726.90           | 27.31          | 726.90           |
| 100-55190-380-000             | SR CTR: VEHICLE INSURANCE           | .00             | 1,138.00         | 938.00           | ( 200.00 )       | 121.32         | ( 200.00 )       |
| 100-55190-444-000             | SR CTR: UNEMP COMP                  | .00             | .00              | .00              | .00              | .00            | .00              |
| 100-55190-460-000             | SR CTR: DONATIONS SPENT             | .00             | .00              | .00              | .00              | .00            | .00              |
| 100-55190-500-000             | SR CTR: OUTLAY                      | .00             | .00              | 1,000.00         | 1,000.00         | .00            | 1,000.00         |
|                               | <b>TOTAL SENIOR CITIZENS CENTER</b> | <b>6,990.79</b> | <b>16,582.01</b> | <b>81,988.00</b> | <b>65,405.99</b> | <b>20.22</b>   | <b>65,405.99</b> |

**CITY OF PLATTEVILLE**  
 DETAIL EXPENDITURES WITH COMPARISON TO BUDGET  
 FOR THE 3 MONTHS ENDING MARCH 31, 2015

FUND 100 - GENERAL FUND

|                               | PERIOD<br>ACTUAL               | YTD ACTUAL       | BUDGET<br>AMOUNT | VARIANCE          | % OF<br>BUDGET    | ENC<br>BALANCE | UNENC<br>BALANCE |                   |
|-------------------------------|--------------------------------|------------------|------------------|-------------------|-------------------|----------------|------------------|-------------------|
| <b>PARKS DEPARTMENT</b>       |                                |                  |                  |                   |                   |                |                  |                   |
| 100-55200-110-000             | PARKS: SALARIES                | .00              | .00              | .00               | .00               | .00            | .00              |                   |
| 100-55200-120-000             | PARKS: OTHER WAGES             | 9,630.47         | 24,269.11        | 151,661.00        | 127,391.89        | 16.00          | .00              | 127,391.89        |
| 100-55200-124-000             | PARKS: OVERTIME                | 94.51            | 1,323.02         | 4,552.00          | 3,228.98          | 29.06          | .00              | 3,228.98          |
| 100-55200-125-000             | PARKS: WORK STUDY              | .00              | .00              | .00               | .00               | .00            | .00              | .00               |
| 100-55200-130-000             | PARKS: WRS (EES                | .00              | .00              | .00               | .00               | .00            | .00              | .00               |
| 100-55200-131-000             | PARKS: WRS (ERS                | 661.31           | 1,740.30         | 10,623.00         | 8,882.70          | 16.38          | .00              | 8,882.70          |
| 100-55200-132-000             | PARKS: SOC SEC                 | 575.72           | 1,504.59         | 9,684.00          | 8,179.41          | 15.54          | .00              | 8,179.41          |
| 100-55200-133-000             | PARKS: MEDICARE                | 134.65           | 351.89           | 2,264.00          | 1,912.11          | 15.54          | .00              | 1,912.11          |
| 100-55200-134-000             | PARKS: LIFE INS                | 54.12            | 162.36           | 827.00            | 664.64            | 19.63          | .00              | 664.64            |
| 100-55200-135-000             | PARKS: HEALTH INS PREMIUMS     | 2,534.18         | 7,602.54         | 30,411.00         | 22,808.46         | 25.00          | .00              | 22,808.46         |
| 100-55200-137-000             | PARKS: HEALTH INS. CLAIMS CURI | .00              | 13.00            | 3,675.00          | 3,662.00          | .35            | .00              | 3,662.00          |
| 100-55200-138-000             | PARKS: DENTAL INS              | 172.01           | 516.03           | 2,067.00          | 1,550.97          | 24.97          | .00              | 1,550.97          |
| 100-55200-139-000             | PARKS: LONG TERM DISABILITY    | 90.63            | 271.89           | 1,087.00          | 815.11            | 25.01          | .00              | 815.11            |
| 100-55200-210-000             | PARKS: PROF SERVICES           | .00              | .00              | .00               | .00               | .00            | .00              | .00               |
| 100-55200-220-000             | PARKS: GAS, OIL, & REPAIRS     | 911.70           | 2,378.48         | 12,000.00         | 9,621.52          | 19.82          | .00              | 9,621.52          |
| 100-55200-300-000             | PARKS: TELEPHONE               | 101.74           | 231.85           | 1,000.00          | 768.15            | 23.18          | .00              | 768.15            |
| 100-55200-314-000             | PARKS: UTILITIES & REFUSE      | 1,221.84         | 2,445.54         | 22,000.00         | 19,554.46         | 11.12          | .00              | 19,554.46         |
| 100-55200-330-000             | PARKS: TRAVEL & CONFERENCES    | .00              | .00              | 200.00            | 200.00            | .00            | .00              | 200.00            |
| 100-55200-335-000             | PARKS: UNIFORM ALLOWANCE       | .00              | .00              | 250.00            | 250.00            | .00            | .00              | 250.00            |
| 100-55200-338-000             | PARKS: CAMPGROUND LICENSE      | .00              | .00              | 175.00            | 175.00            | .00            | .00              | 175.00            |
| 100-55200-345-000             | PARKS: DATA PROCESSING         | .00              | .00              | .00               | .00               | .00            | .00              | .00               |
| 100-55200-349-000             | PARKS: LEASED EQUIPMENT        | 1,300.00         | 1,300.00         | 2,600.00          | 1,300.00          | 50.00          | .00              | 1,300.00          |
| 100-55200-350-000             | PARKS: BUILDINGS & GROUNDS     | 541.28           | 768.68           | 12,000.00         | 11,231.32         | 6.41           | .00              | 11,231.32         |
| 100-55200-351-000             | PARKS: TRAIL MAINTENANCE       | .00              | .00              | 2,500.00          | 2,500.00          | .00            | .00              | 2,500.00          |
| 100-55200-380-000             | PARKS: VEHICLE INSURANCE       | .00              | 1,807.00         | 2,211.00          | 404.00            | 81.73          | .00              | 404.00            |
| 100-55200-444-000             | PARKS: UNEMP COMP              | 441.44           | 882.88           | 2,550.00          | 1,667.12          | 34.62          | .00              | 1,667.12          |
| 100-55200-460-000             | PARKS: GRANTS SPENT            | .00              | .00              | .00               | .00               | .00            | .00              | .00               |
| 100-55200-500-000             | PARKS: OUTLAY                  | .00              | .00              | 21,700.00         | 21,700.00         | .00            | .00              | 21,700.00         |
| 100-55200-514-000             | PARKS: POP CONCESSIONS         | .00              | .00              | .00               | .00               | .00            | .00              | .00               |
| 100-55200-740-000             | PARKS: TORNADO EXPENSES        | .00              | .00              | .00               | .00               | .00            | .00              | .00               |
| <b>TOTAL PARKS DEPARTMENT</b> |                                | <b>18,465.60</b> | <b>47,569.16</b> | <b>296,037.00</b> | <b>248,467.84</b> | <b>16.07</b>   | <b>.00</b>       | <b>248,467.84</b> |

**CITY OF PLATTEVILLE**  
 DETAIL EXPENDITURES WITH COMPARISON TO BUDGET  
 FOR THE 3 MONTHS ENDING MARCH 31, 2015

**FUND 100 - GENERAL FUND**

|                                    | PERIOD                        |                 | BUDGET           |                  | % OF             | ENC          | UNENC      |                  |
|------------------------------------|-------------------------------|-----------------|------------------|------------------|------------------|--------------|------------|------------------|
|                                    | ACTUAL                        | YTD ACTUAL      | AMOUNT           | VARIANCE         | BUDGET           | BALANCE      | BALANCE    |                  |
| <b>RECREATION DEPARTMENT</b>       |                               |                 |                  |                  |                  |              |            |                  |
| 100-55300-110-000                  | REC: SALARIES                 | 3,185.32        | 8,227.09         | 41,569.00        | 33,341.91        | 19.79        | .00        | 33,341.91        |
| 100-55300-111-000                  | REC: CAR ALLOWANCE            | .00             | .00              | .00              | .00              | .00          | .00        | .00              |
| 100-55300-120-000                  | REC: OTHER WAGES              | 1,592.80        | 4,061.64         | 20,786.00        | 16,724.36        | 19.54        | .00        | 16,724.36        |
| 100-55300-124-000                  | REC: OVERTIME                 | .00             | .00              | 500.00           | 500.00           | .00          | .00        | 500.00           |
| 100-55300-130-000                  | REC: WRS (EES)                | .00             | .00              | .00              | .00              | .00          | .00        | .00              |
| 100-55300-131-000                  | REC: WRS (ERS)                | 324.92          | 835.65           | 4,274.00         | 3,438.35         | 19.55        | .00        | 3,438.35         |
| 100-55300-132-000                  | REC: SOC SEC                  | 287.74          | 736.40           | 3,897.00         | 3,160.60         | 18.90        | .00        | 3,160.60         |
| 100-55300-133-000                  | REC: MEDICARE                 | 67.30           | 172.23           | 911.00           | 738.77           | 18.91        | .00        | 738.77           |
| 100-55300-134-000                  | REC: LIFE INS                 | 12.60           | 37.80            | 194.00           | 156.20           | 19.48        | .00        | 156.20           |
| 100-55300-135-000                  | REC: HEALTH INS PREMIUMS      | 591.32          | 1,773.96         | 7,096.00         | 5,322.04         | 25.00        | .00        | 5,322.04         |
| 100-55300-137-000                  | REC: HEALTH INS. CLAIMS CURRE | .50             | ( 7.04 )         | 1,440.00         | 1,447.04         | ( .49 )      | .00        | 1,447.04         |
| 100-55300-138-000                  | REC: DENTAL INS               | 46.54           | 139.62           | 559.00           | 419.38           | 24.98        | .00        | 419.38           |
| 100-55300-139-000                  | REC: LONG TERM DISABILITY     | 47.20           | 141.60           | 536.00           | 394.40           | 26.42        | .00        | 394.40           |
| 100-55300-140-000                  | REC: EMPLOYEE WELLNESS        | .00             | .00              | .00              | .00              | .00          | .00        | .00              |
| 100-55300-200-000                  | REC: MATERIAL & SUPPLIES      | .00             | .00              | .00              | .00              | .00          | .00        | .00              |
| 100-55300-210-000                  | REC: PROF SERVICES            | 267.75          | 332.31           | 3,200.00         | 2,867.69         | 10.38        | .00        | 2,867.69         |
| 100-55300-300-000                  | REC: TELEPHONE                | 44.67           | 133.87           | 600.00           | 466.13           | 22.31        | .00        | 466.13           |
| 100-55300-309-000                  | REC: POSTAGE                  | 2.13            | 42.18            | 350.00           | 307.82           | 12.05        | .00        | 307.82           |
| 100-55300-310-000                  | REC: OFFICE SUPPLIES          | .00             | 103.47           | 1,000.00         | 896.53           | 10.35        | .00        | 896.53           |
| 100-55300-320-000                  | REC: SUBSCRIPTION & DUES      | .00             | 150.00           | 220.00           | 70.00            | 68.18        | .00        | 70.00            |
| 100-55300-330-000                  | REC: TRAVEL & CONFERENCES     | .00             | .00              | 800.00           | 800.00           | .00          | .00        | 800.00           |
| 100-55300-341-000                  | REC: ADV & PUB                | 43.05           | 86.10            | 3,000.00         | 2,913.90         | 2.87         | .00        | 2,913.90         |
| 100-55300-345-000                  | REC: DATA PROCESSING          | .00             | .00              | .00              | .00              | .00          | .00        | .00              |
| 100-55300-347-000                  | REC: YOUTH COMMITTEE          | .00             | .00              | .00              | .00              | .00          | .00        | .00              |
| 100-55300-396-000                  | REC: BADGER STATE GAMES       | .00             | .00              | .00              | .00              | .00          | .00        | .00              |
| 100-55300-421-000                  | REC: KEY MAINTENANCE          | .00             | .00              | .00              | .00              | .00          | .00        | .00              |
| 100-55300-431-000                  | REC: MUSIC IN THE PARK        | .00             | .00              | .00              | .00              | .00          | .00        | .00              |
| 100-55300-441-000                  | REC: DJ FOR TEEN DANCES       | .00             | .00              | .00              | .00              | .00          | .00        | .00              |
| 100-55300-444-000                  | REC: UNEMP COMP               | .00             | .00              | .00              | .00              | .00          | .00        | .00              |
| 100-55300-500-000                  | REC: OUTLAY                   | 2,998.00        | 2,998.00         | 3,000.00         | 2.00             | 99.93        | .00        | 2.00             |
| 100-55300-980-000                  | REC: WPRA TICKET SALES        | .00             | .00              | .00              | .00              | .00          | .00        | .00              |
| <b>TOTAL RECREATION DEPARTMENT</b> |                               | <b>9,511.84</b> | <b>19,964.88</b> | <b>93,932.00</b> | <b>73,967.12</b> | <b>21.25</b> | <b>.00</b> | <b>73,967.12</b> |

**CITY OF PLATTEVILLE**  
 DETAIL EXPENDITURES WITH COMPARISON TO BUDGET  
 FOR THE 3 MONTHS ENDING MARCH 31, 2015

FUND 100 - GENERAL FUND

|                          | PERIOD<br>ACTUAL               | YTD ACTUAL | BUDGET<br>AMOUNT | VARIANCE  | % OF<br>BUDGET | ENC<br>BALANCE | UNENC<br>BALANCE |           |
|--------------------------|--------------------------------|------------|------------------|-----------|----------------|----------------|------------------|-----------|
| <u>SUMMER RECREATION</u> |                                |            |                  |           |                |                |                  |           |
| 100-55301-120-000        | SMR REC: OTHER WAGES           | .00        | .00              | 16,000.00 | 16,000.00      | .00            | .00              | 16,000.00 |
| 100-55301-130-000        | SMR REC: WRS (EES              | .00        | .00              | .00       | .00            | .00            | .00              | .00       |
| 100-55301-131-000        | SMR REC: WRS (ERS              | .00        | .00              | .00       | .00            | .00            | .00              | .00       |
| 100-55301-132-000        | SMR REC: SOC SEC               | .00        | .00              | 992.00    | 992.00         | .00            | .00              | 992.00    |
| 100-55301-133-000        | SMR REC: MEDICARE              | .00        | .00              | 232.00    | 232.00         | .00            | .00              | 232.00    |
| 100-55301-317-000        | SMR REC: TOURNAMENT EXP. (RE   | .00        | .00              | .00       | .00            | .00            | .00              | .00       |
| 100-55301-328-000        | SMR REC: SPECIAL POPULATIONS   | .00        | .00              | .00       | .00            | .00            | .00              | .00       |
| 100-55301-340-000        | SMR REC: OPERATING SUPPLIES    | .00        | .00              | 1,000.00  | 1,000.00       | .00            | .00              | 1,000.00  |
| 100-55301-357-000        | SMR REC: PEE WEE LEAGUE        | .00        | .00              | .00       | .00            | .00            | .00              | .00       |
| 100-55301-359-000        | SMR REC: SUMMER SOCCER RECI    | .00        | 161.96           | 3,000.00  | 2,838.04       | 5.40           | .00              | 2,838.04  |
| 100-55301-361-000        | SMR REC: T-BALL                | .00        | .00              | 100.00    | 100.00         | .00            | .00              | 100.00    |
| 100-55301-362-000        | SMR REC: ROOKIE LEAGUE BASEE   | .00        | .00              | .00       | .00            | .00            | .00              | .00       |
| 100-55301-363-000        | SMR REC: GIRLS SOFTBALL        | .00        | .00              | .00       | .00            | .00            | .00              | .00       |
| 100-55301-366-000        | SMR REC: YOUNG YARDMASTERS     | .00        | 13.98            | 1,500.00  | 1,486.02       | .93            | .00              | 1,486.02  |
| 100-55301-367-000        | SMR REC: DRILLS FOR SKILLS BAS | .00        | .00              | .00       | .00            | .00            | .00              | .00       |
| 100-55301-369-000        | SMR REC: WOMENS FAST PITCH S   | .00        | .00              | .00       | .00            | .00            | .00              | .00       |
| 100-55301-372-000        | SMR REC: WOMEN'S SUMMER VOL    | .00        | .00              | 250.00    | 250.00         | .00            | .00              | 250.00    |
| 100-55301-373-000        | SMR REC: COED SUMMER VOLLEY    | .00        | .00              | 250.00    | 250.00         | .00            | .00              | 250.00    |
| 100-55301-374-000        | SMR REC: MEN'S SLOW PITCH SOI  | .00        | .00              | 500.00    | 500.00         | .00            | .00              | 500.00    |
| 100-55301-389-000        | SMR REC: TENNIS                | .00        | .00              | 100.00    | 100.00         | .00            | .00              | 100.00    |
| 100-55301-393-000        | SMR REC: GYMNASTICS            | .00        | .00              | .00       | .00            | .00            | .00              | .00       |
| 100-55301-398-000        | SMR REC: SOCCER/BALL FIELD PA  | .00        | .00              | .00       | .00            | .00            | .00              | .00       |
| 100-55301-399-000        | SMR REC: JUNIOR GOLF           | .00        | .00              | 500.00    | 500.00         | .00            | .00              | 500.00    |
| 100-55301-412-000        | SMR REC: SPORT YOGA            | .00        | .00              | .00       | .00            | .00            | .00              | .00       |
| 100-55301-437-000        | SMR REC: YOUTH THEATRE         | .00        | .00              | .00       | .00            | .00            | .00              | .00       |
| 100-55301-438-000        | SMR REC: FRIDAY WORKSHOPS      | .00        | .00              | .00       | .00            | .00            | .00              | .00       |
| 100-55301-457-000        | SMR REC: VOLLEYBALL CAMP       | .00        | .00              | .00       | .00            | .00            | .00              | .00       |
| 100-55301-740-000        | SMR REC: TORNADO EXPENSES      | .00        | .00              | .00       | .00            | .00            | .00              | .00       |
| TOTAL SUMMER RECREATION  |                                | .00        | 175.94           | 24,424.00 | 24,248.06      | .72            | .00              | 24,248.06 |

**CITY OF PLATTEVILLE**  
 DETAIL EXPENDITURES WITH COMPARISON TO BUDGET  
 FOR THE 3 MONTHS ENDING MARCH 31, 2015

FUND 100 - GENERAL FUND

|                               | PERIOD<br>ACTUAL                          | YTD ACTUAL    | BUDGET<br>AMOUNT | VARIANCE        | % OF<br>BUDGET  | ENC<br>BALANCE | UNENC<br>BALANCE |                 |
|-------------------------------|---|---------------|------------------|-----------------|-----------------|----------------|------------------|-----------------|
| <u>FALL/WINTER RECREATION</u> |   |               |                  |                 |                 |                |                  |                 |
| 100-55302-120-000             | FALL/WTR REC: OTHER WAGES                 | 273.56        | 595.57           | 5,570.00        | 4,974.43        | 10.69          | .00              | 4,974.43        |
| 100-55302-130-000             | FALL/WTR REC: WRS (EES                    | .00           | .00              | .00             | .00             | .00            | .00              | .00             |
| 100-55302-131-000             | FALL/WTR REC: WRS (ERS                    | 11.22         | 14.64            | .00             | ( 14.64 )       | .00            | ( .00            | ( 14.64 )       |
| 100-55302-132-000             | FALL/WTR REC: SOC SEC                     | 16.97         | 42.01            | 345.00          | 302.99          | 12.18          | .00              | 302.99          |
| 100-55302-133-000             | FALL/WTR REC: MEDICARE                    | 3.97          | 9.82             | 81.00           | 71.18           | 12.12          | .00              | 71.18           |
| 100-55302-314-000             | FALL/WTR REC:UTILITY, REFUSE              | .00           | .00              | .00             | .00             | .00            | .00              | .00             |
| 100-55302-329-000             | FALL/WTR REC: CHEERLEADING                | .00           | .00              | .00             | .00             | .00            | .00              | .00             |
| 100-55302-332-000             | FALL/WTR REC: AEROBICS                    | .00           | .00              | .00             | .00             | .00            | .00              | .00             |
| 100-55302-336-000             | FALL/WTR REC: ADULT COED SOF              | .00           | .00              | 250.00          | 250.00          | .00            | .00              | 250.00          |
| 100-55302-337-000             | FALL/WTR REC: FALL SOCCER                 | .00           | .00              | 150.00          | 150.00          | .00            | .00              | 150.00          |
| 100-55302-340-000             | FALL/WTR REC: OPERATING SUPP              | .00           | .00              | 500.00          | 500.00          | .00            | .00              | 500.00          |
| 100-55302-382-000             | FALL/WTR REC: FLAG FOOTBALL               | .00           | .00              | 2,000.00        | 2,000.00        | .00            | .00              | 2,000.00        |
| 100-55302-383-000             | FALL/WTR REC: 1ST/4TH GRADE B             | .00           | .00              | .00             | .00             | .00            | .00              | .00             |
| 100-55302-384-000             | FALL/WTR REC: 5TH/6TH GRADE B             | .00           | .00              | .00             | .00             | .00            | .00              | .00             |
| 100-55302-385-000             | FALL/WTR REC: MEN'S BASKETBAI             | .00           | .00              | .00             | .00             | .00            | .00              | .00             |
| 100-55302-386-000             | FALL/WTR REC: WOMEN'S VOLLEY              | 170.00        | 170.00           | 250.00          | 80.00           | 68.00          | .00              | 80.00           |
| 100-55302-387-000             | FALL/WTR REC: FITNESS CLASSE              | .00           | .00              | .00             | .00             | .00            | .00              | .00             |
| 100-55302-388-000             | FALL/WTR: START SMART T-BALL              | .00           | .00              | .00             | .00             | .00            | .00              | .00             |
| 100-55302-392-000             | FALL/WTR: INTRO TO SPORTS                 | .00           | .00              | .00             | .00             | .00            | .00              | .00             |
| 100-55302-437-000             | FALL/WTR REC: YOUTH THEATRE               | .00           | .00              | .00             | .00             | .00            | .00              | .00             |
| 100-55302-438-000             | FALL/WTR REC: YOUTH CAMPS                 | .00           | .00              | 250.00          | 250.00          | .00            | .00              | 250.00          |
|                               | <b>TOTAL FALL/WINTER RECREATION</b>       | <b>475.72</b> | <b>832.04</b>    | <b>9,396.00</b> | <b>8,563.96</b> | <b>8.86</b>    | <b>.00</b>       | <b>8,563.96</b> |
|                               | <b>TOTAL CARE</b>                         | <b>.00</b>    | <b>.00</b>       | <b>.00</b>      | <b>.00</b>      | <b>.00</b>     | <b>.00</b>       | <b>.00</b>      |
|                               | <b>TOTAL PHYSICAL ACTIVITY &amp; OBEI</b> | <b>.00</b>    | <b>.00</b>       | <b>.00</b>      | <b>.00</b>      | <b>.00</b>     | <b>.00</b>       | <b>.00</b>      |



**CITY OF PLATTEVILLE**  
 DETAIL EXPENDITURES WITH COMPARISON TO BUDGET  
 FOR THE 3 MONTHS ENDING MARCH 31, 2015

**FUND 100 - GENERAL FUND**

|                            | PERIOD<br>ACTUAL               | YTD ACTUAL      | BUDGET<br>AMOUNT | VARIANCE          | % OF<br>BUDGET    | ENC<br>BALANCE | UNENC<br>BALANCE  |
|----------------------------|--------------------------------|-----------------|------------------|-------------------|-------------------|----------------|-------------------|
| <u>SWIMMING POOL</u>       |                                |                 |                  |                   |                   |                |                   |
| 100-55420-112-000          | POOL: SWIM POOL WAGES          | .00             | .00              | 64,000.00         | 64,000.00         | .00            | 64,000.00         |
| 100-55420-113-000          | POOL: SWIM TEAM INSTRUCTOR S   | .00             | .00              | 5,200.00          | 5,200.00          | .00            | 5,200.00          |
| 100-55420-120-000          | POOL: OTHER WAGES              | 386.53          | 1,001.58         | 5,081.00          | 4,079.42          | 19.71          | 4,079.42          |
| 100-55420-130-000          | POOL: WRS (EES                 | .00             | .00              | .00               | .00               | .00            | .00               |
| 100-55420-131-000          | POOL: WRS (ERS                 | 26.27           | 68.09            | 1,013.00          | 944.91            | 6.72           | 944.91            |
| 100-55420-132-000          | POOL: SOC SEC                  | 22.76           | 58.52            | 4,605.00          | 4,546.48          | 1.27           | 4,546.48          |
| 100-55420-133-000          | POOL: MEDICARE                 | 5.32            | 13.69            | 1,077.00          | 1,063.31          | 1.27           | 1,063.31          |
| 100-55420-134-000          | POOL: LIFE INS                 | 5.97            | 17.91            | 107.00            | 89.09             | 16.74          | 89.09             |
| 100-55420-135-000          | POOL: HEALTH INS PREMIUMS      | 99.00           | 297.00           | 1,188.00          | 891.00            | 25.00          | 891.00            |
| 100-55420-137-000          | POOL: HEALTH INS. CLAIMS CURRI | .00             | .00              | 276.00            | 276.00            | .00            | 276.00            |
| 100-55420-138-000          | POOL: DENTAL INS               | 7.11            | 21.33            | 85.00             | 63.67             | 25.09          | 63.67             |
| 100-55420-139-000          | POOL: LONG TERM DISABILITY     | 3.64            | 10.92            | 44.00             | 33.08             | 24.82          | 33.08             |
| 100-55420-200-000          | POOL: MATERIAL & SUPPLIES      | .00             | .00              | .00               | .00               | .00            | .00               |
| 100-55420-201-000          | POOL: POOL CHEMICALS           | .00             | .00              | 9,000.00          | 9,000.00          | .00            | 9,000.00          |
| 100-55420-300-000          | POOL: TELEPHONE                | 35.12           | 105.36           | 1,000.00          | 894.64            | 10.54          | 894.64            |
| 100-55420-314-000          | POOL: UTILITIES & REFUSE       | 1,024.42        | 2,105.27         | 30,000.00         | 27,894.73         | 7.02           | 27,894.73         |
| 100-55420-330-000          | POOL: TRAVEL & CONFERENCES     | .00             | .00              | .00               | .00               | .00            | .00               |
| 100-55420-340-000          | POOL: OPERATING SUPPLIES       | .00             | 501.48           | 4,000.00          | 3,498.52          | 12.54          | 3,498.52          |
| 100-55420-350-000          | POOL: BUILDINGS & GROUNDS      | .00             | .00              | 3,000.00          | 3,000.00          | .00            | 3,000.00          |
| 100-55420-410-000          | POOL: SWIM TEAM                | .00             | .00              | .00               | .00               | .00            | .00               |
| 100-55420-500-000          | POOL: OUTLAY                   | .00             | .00              | 2,000.00          | 2,000.00          | .00            | 2,000.00          |
| 100-55420-514-000          | POOL: CONCESSION EXPENSES      | .00             | .00              | .00               | .00               | .00            | .00               |
| <b>TOTAL SWIMMING POOL</b> |                                | <b>1,616.14</b> | <b>4,201.15</b>  | <b>131,676.00</b> | <b>127,474.85</b> | <b>3.19</b>    | <b>127,474.85</b> |
| <u>FORESTRY</u>            |                                |                 |                  |                   |                   |                |                   |
| 100-56110-120-000          | FORESTRY: OTHER WAGES          | 268.20          | 697.32           | 3,500.00          | 2,802.68          | 19.92          | 2,802.68          |
| 100-56110-124-000          | FORESTRY: OVERTIME             | .00             | .00              | .00               | .00               | .00            | .00               |
| 100-56110-130-000          | FORESTRY: WRS (EES             | .00             | .00              | .00               | .00               | .00            | .00               |
| 100-56110-131-000          | FORESTRY: WRS (ERS             | 18.24           | 47.43            | 238.00            | 190.57            | 19.93          | 190.57            |
| 100-56110-132-000          | FORESTRY: SOC SEC              | 16.64           | 43.27            | 217.00            | 173.73            | 19.94          | 173.73            |
| 100-56110-133-000          | FORESTRY: MEDICARE             | 3.90            | 10.14            | 51.00             | 40.86             | 19.88          | 40.86             |
| 100-56110-134-000          | FORESTRY: LIFE INS             | .00             | .00              | .00               | .00               | .00            | .00               |
| 100-56110-135-000          | FORESTRY: HEALTH INS PREMIUM:  | .00             | .00              | .00               | .00               | .00            | .00               |
| 100-56110-137-000          | FORESTRY: HEALTH INS CLAIMS    | .00             | .00              | .00               | .00               | .00            | .00               |
| 100-56110-138-000          | FORESTRY: DENTAL INS           | .00             | .00              | .00               | .00               | .00            | .00               |
| 100-56110-139-000          | FORESTRY: LONG TERM DISABILIT  | .00             | .00              | .00               | .00               | .00            | .00               |
| 100-56110-210-000          | FORESTRY: PROF SERVICES        | .00             | .00              | 2,000.00          | 2,000.00          | .00            | 2,000.00          |
| 100-56110-330-000          | FORESTRY: TRAVEL & CONFEREN    | .00             | 300.00           | 700.00            | 400.00            | 42.86          | 400.00            |
| 100-56110-340-000          | FORESTRY: MATERIALS/SUPPLIES   | .00             | 51.50            | 3,000.00          | 2,948.50          | 1.72           | 2,948.50          |
| 100-56110-341-000          | FORESTRY: STUMP GRINDING       | .00             | .00              | 2,000.00          | 2,000.00          | .00            | 2,000.00          |
| 100-56110-342-000          | FORESTRY: PUBLIC RELATIONS     | .00             | .00              | 750.00            | 750.00            | .00            | 750.00            |
| 100-56110-500-000          | FORESTRY: OUTLAY               | .00             | .00              | 19,493.00         | 19,493.00         | .00            | 19,493.00         |
| 100-56110-740-000          | FORESTRY: TORNADO EXPENSES     | .00             | .00              | .00               | .00               | .00            | .00               |
| <b>TOTAL FORESTRY</b>      |                                | <b>306.98</b>   | <b>1,149.66</b>  | <b>31,949.00</b>  | <b>30,799.34</b>  | <b>3.60</b>    | <b>30,799.34</b>  |

**CITY OF PLATTEVILLE**  
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 FOR THE 3 MONTHS ENDING MARCH 31, 2015

**FUND 100 - GENERAL FUND**

|                                     | PERIOD<br>ACTUAL              | YTD ACTUAL | BUDGET<br>AMOUNT | VARIANCE  | % OF<br>BUDGET | ENC<br>BALANCE | UNENC<br>BALANCE |
|-------------------------------------|-------------------------------|------------|------------------|-----------|----------------|----------------|------------------|
| <u>PCAN</u>                         |                               |            |                  |           |                |                |                  |
| 100-56300-341-000                   | PCAN PAYMENT                  | .00        | 7,178.00         | 7,100.00  | ( 78.00 )      | 101.10         | .00 ( 78.00 )    |
|                                     | TOTAL PCAN                    | .00        | 7,178.00         | 7,100.00  | ( 78.00 )      | 101.10         | .00 ( 78.00 )    |
| <u>ENERGY INDEPENDENCE GRANT</u>    |                               |            |                  |           |                |                |                  |
| 100-56500-330-000                   | OUTREACH TO COMM. WORK/TRA    | .00        | .00              | .00       | .00            | .00            | .00 .00          |
|                                     | TOTAL ENERGY INDEPENDENCE G   | .00        | .00              | .00       | .00            | .00            | .00 .00          |
| <u>ROOM TAXES</u>                   |                               |            |                  |           |                |                |                  |
| 100-56600-650-000                   | ROOM TAX ENTITY               | .00        | .00              | 70,313.00 | 70,313.00      | .00            | .00 70,313.00    |
|                                     | TOTAL ROOM TAXES              | .00        | .00              | 70,313.00 | 70,313.00      | .00            | .00 70,313.00    |
| <u>URBAN DEVELOPMENT</u>            |                               |            |                  |           |                |                |                  |
| 100-56615-340-000                   | URBAN DEV - KALL.OPER.SUPPLIE | 30.90      | 61.80            | .00       | ( 61.80 )      | .00            | .00 ( 61.80 )    |
| 100-56615-615-000                   | URBAN DEV-KALL. SATISFACTION  | .00        | .00              | .00       | .00            | .00            | .00 .00          |
| 100-56615-616-000                   | URBAN DEV-KALL.DEMOLITION     | .00        | .00              | .00       | .00            | .00            | .00 .00          |
| 100-56615-720-000                   | URBAN DEV-KALL -PROPERTY TAX  | .00        | .00              | .00       | .00            | .00            | .00 .00          |
|                                     | TOTAL URBAN DEVELOPMENT       | 30.90      | 61.80            | .00       | ( 61.80 )      | .00            | .00 ( 61.80 )    |
| <u>ANNEXED PROPERTY (TAXES)</u>     |                               |            |                  |           |                |                |                  |
| 100-56666-720-000                   | ANNEXED PROPERTY (TAXES)      | .00        | 87.21            | 87.00     | ( .21 )        | 100.24         | .00 ( .21 )      |
|                                     | TOTAL ANNEXED PROPERTY (TAX   | .00        | 87.21            | 87.00     | ( .21 )        | 100.24         | .00 ( .21 )      |
| <u>PLATTEVILLE AREA IND DEV COR</u> |                               |            |                  |           |                |                |                  |
| 100-56700-513-000                   | P.A.I.D.C. MARKETING/ADV.     | .00        | .00              | .00       | .00            | .00            | .00 .00          |
|                                     | TOTAL PLATTEVILLE AREA IND DE | .00        | .00              | .00       | .00            | .00            | .00 .00          |
|                                     | TOTAL INDUSTRIAL DEVELOPMEN   | .00        | .00              | .00       | .00            | .00            | .00 .00          |
| <u>PLATTEVILLE BUS. INCUBATOR</u>   |                               |            |                  |           |                |                |                  |
| 100-56721-509-000                   | PLATTEVILLE BUS. INCUBATOR    | .00        | .00              | .00       | .00            | .00            | .00 .00          |
|                                     | TOTAL PLATTEVILLE BUS. INCUBA | .00        | .00              | .00       | .00            | .00            | .00 .00          |

**CITY OF PLATTEVILLE**  
 DETAIL EXPENDITURES WITH COMPARISON TO BUDGET  
 FOR THE 3 MONTHS ENDING MARCH 31, 2015

FUND 100 - GENERAL FUND

|                                   | PERIOD<br>ACTUAL             | YTD ACTUAL | BUDGET<br>AMOUNT | VARIANCE  | % OF<br>BUDGET | ENC<br>BALANCE | UNENC<br>BALANCE |           |
|-----------------------------------|------------------------------|------------|------------------|-----------|----------------|----------------|------------------|-----------|
| <u>GRANT CO ECONOMIC DEVELOPM</u> |                              |            |                  |           |                |                |                  |           |
| 100-56730-506-000                 | GRANT CO. ECON. DEV. CORP    | .00        | .00              | .00       | .00            | .00            | .00              |           |
|                                   | TOTAL GRANT CO ECONOMIC DEV  | .00        | .00              | .00       | .00            | .00            | .00              |           |
| <u>MAIN STREET PROGRAM</u>        |                              |            |                  |           |                |                |                  |           |
| 100-56740-565-000                 | MAIN STREET PROGRAM          | .00        | .00              | .00       | .00            | .00            | .00              |           |
|                                   | TOTAL MAIN STREET PROGRAM    | .00        | .00              | .00       | .00            | .00            | .00              |           |
| <u>HOUSING DIVISION</u>           |                              |            |                  |           |                |                |                  |           |
| 100-56800-210-000                 | HSG DIV: PROF SERVICES       | 1,782.55   | 1,782.55         | 15,000.00 | 13,217.45      | 11.88          | .00              | 13,217.45 |
| 100-56800-330-000                 | HSG DIV: TRAVEL & CONFERENCE | .00        | .00              | .00       | .00            | .00            | .00              | .00       |
| 100-56800-340-000                 | HSG DIV: OPERATING SUPPLIES  | .00        | .00              | 250.00    | 250.00         | .00            | .00              | 250.00    |
| 100-56800-477-000                 | HSG DIV: HOUSING PROGRAMS IN | .00        | .00              | 250.00    | 250.00         | .00            | .00              | 250.00    |
|                                   | TOTAL HOUSING DIVISION       | 1,782.55   | 1,782.55         | 15,500.00 | 13,717.45      | 11.50          | .00              | 13,717.45 |
| <u>HOUSING AUTHORITY SERVICES</u> |                              |            |                  |           |                |                |                  |           |
| 100-56805-210-000                 | HOUSING AUTHORITY PROF SERV  | .00        | .00              | .00       | .00            | .00            | .00              | .00       |
|                                   | TOTAL HOUSING AUTHORITY SER  | .00        | .00              | .00       | .00            | .00            | .00              | .00       |

**CITY OF PLATTEVILLE**  
 DETAIL EXPENDITURES WITH COMPARISON TO BUDGET  
 FOR THE 3 MONTHS ENDING MARCH 31, 2015

**FUND 100 - GENERAL FUND**

|                                   | PERIOD<br>ACTUAL                      | YTD ACTUAL            | BUDGET<br>AMOUNT    | VARIANCE            | % OF<br>BUDGET      | ENC<br>BALANCE | UNENC<br>BALANCE     |                     |
|-----------------------------------|---------------------------------------|-----------------------|---------------------|---------------------|---------------------|----------------|----------------------|---------------------|
| <u>COMMUNITY PLANNING/DEVELOP</u> |                                       |                       |                     |                     |                     |                |                      |                     |
| 100-56900-110-000                 | COMM P&D: SALARIES                    | 5,734.27              | 14,909.10           | 74,832.00           | 59,922.90           | 19.92          | .00                  | 59,922.90           |
| 100-56900-120-000                 | COMM P&D: OTHER WAGES                 | 1,878.40              | 4,804.48            | 24,513.00           | 19,708.52           | 19.60          | .00                  | 19,708.52           |
| 100-56900-124-000                 | COMM P&D: OVERTIME                    | .00                   | .00                 | 500.00              | 500.00              | .00            | .00                  | 500.00              |
| 100-56900-125-000                 | COMM P&D: WORK STUDY                  | .00                   | .00                 | .00                 | .00                 | .00            | .00                  | .00                 |
| 100-56900-130-000                 | COMM P&D: WRS (EES)                   | .00                   | .00                 | .00                 | .00                 | .00            | .00                  | .00                 |
| 100-56900-131-000                 | COMM P&D: WRS (ERS)                   | 517.67                | 1,340.55            | 6,790.00            | 5,449.45            | 19.74          | .00                  | 5,449.45            |
| 100-56900-132-000                 | COMM P&D: SOC SEC                     | 449.26                | 1,154.05            | 6,191.00            | 5,036.95            | 18.64          | .00                  | 5,036.95            |
| 100-56900-133-000                 | COMM P&D: MEDICARE                    | 105.08                | 269.93              | 1,447.00            | 1,177.07            | 18.65          | .00                  | 1,177.07            |
| 100-56900-134-000                 | COMM P&D: LIFE INS                    | 25.07                 | 75.21               | 434.00              | 358.79              | 17.33          | .00                  | 358.79              |
| 100-56900-135-000                 | COMM P&D: HEALTH INS PREMIUM          | 1,870.21              | 5,610.63            | 22,444.00           | 16,833.37           | 25.00          | .00                  | 16,833.37           |
| 100-56900-137-000                 | COMM P&D: HEALTH INS. CLAIMS C        | 526.85                | 357.19              | 3,600.00            | 3,242.81            | 9.92           | .00                  | 3,242.81            |
| 100-56900-138-000                 | COMM P&D: DENTAL INS                  | 145.72                | 437.16              | 1,750.00            | 1,312.84            | 24.98          | .00                  | 1,312.84            |
| 100-56900-139-000                 | COMM P&D: LONG TERM DISABILIT         | 71.20                 | 213.60              | 855.00              | 641.40              | 24.98          | .00                  | 641.40              |
| 100-56900-210-000                 | COMM P&D: PROF SERVICES               | .00                   | .00                 | 15,000.00           | 15,000.00           | .00            | .00                  | 15,000.00           |
| 100-56900-260-000                 | RDA: MISC. LOAN EXPENSES              | .00                   | .00                 | .00                 | .00                 | .00            | .00                  | .00                 |
| 100-56900-300-000                 | COMM P&D: TELEPHONE                   | .00                   | .00                 | 250.00              | 250.00              | .00            | .00                  | 250.00              |
| 100-56900-309-000                 | COMM P&D: POSTAGE                     | 52.82                 | 75.16               | 2,000.00            | 1,924.84            | 3.76           | .00                  | 1,924.84            |
| 100-56900-310-000                 | COMM P&D: OFFICE SUPPLIES             | .00                   | .00                 | 2,500.00            | 2,500.00            | .00            | .00                  | 2,500.00            |
| 100-56900-320-000                 | COMM P&D: SUBSCRIPTION & DUE          | .00                   | .00                 | 200.00              | 200.00              | .00            | .00                  | 200.00              |
| 100-56900-330-000                 | COMM P&D: TRAVEL & CONFEREN           | .00                   | .00                 | 500.00              | 500.00              | .00            | .00                  | 500.00              |
| 100-56900-345-000                 | COMM P&D: DATA PROCESSING             | .00                   | .00                 | .00                 | .00                 | .00            | .00                  | .00                 |
| 100-56900-346-000                 | COMM P&D: COPY MACHINES               | 111.45                | 111.45              | 2,000.00            | 1,888.55            | 5.57           | .00                  | 1,888.55            |
| 100-56900-403-000                 | COMM P&D: ZONING & PLANNING I         | 30.00                 | 103.80              | 2,500.00            | 2,396.20            | 4.15           | .00                  | 2,396.20            |
| 100-56900-486-000                 | COMM P&D: HISTORIC PRESERVA           | 16.11                 | 66.22               | 500.00              | 433.78              | 13.24          | .00                  | 433.78              |
| 100-56900-500-000                 | COMM P&D: OUTLAY                      | .00                   | .00                 | .00                 | .00                 | .00            | .00                  | .00                 |
| 100-56900-501-000                 | COMM P&D: STATE HISTORIC STUI         | .00                   | .00                 | .00                 | .00                 | .00            | .00                  | .00                 |
| 100-56900-998-000                 | RDA CONTINGENT ACCOUNT                | .00                   | .00                 | .00                 | .00                 | .00            | .00                  | .00                 |
|                                   | <b>TOTAL COMMUNITY PLANNING/DE</b>    | <b>11,534.11</b>      | <b>29,528.53</b>    | <b>168,806.00</b>   | <b>139,277.47</b>   | <b>17.49</b>   | <b>.00</b>           | <b>139,277.47</b>   |
|                                   | <b>TOTAL LAND/BUILDING ACQUISITIK</b> | <b>.00</b>            | <b>.00</b>          | <b>.00</b>          | <b>.00</b>          | <b>.00</b>     | <b>.00</b>           | <b>.00</b>          |
| <u>TRANSFERS TO FUND 102</u>      |                                       |                       |                     |                     |                     |                |                      |                     |
| 100-59200-102-000                 | TRANS. TO FUND 102                    | .00                   | .00                 | .00                 | .00                 | .00            | .00                  | .00                 |
| 100-59200-110-000                 | TRANSFER TO CAPITAL PROJECTS          | .00                   | .00                 | .00                 | .00                 | .00            | .00                  | .00                 |
| 100-59200-200-000                 | TRANSFER TO AIRPORT FUND              | .00                   | .00                 | .00                 | .00                 | .00            | .00                  | .00                 |
| 100-59200-905-000                 | AIRPORT LOAN FROM CITY                | .00                   | .00                 | .00                 | .00                 | .00            | .00                  | .00                 |
|                                   | <b>TOTAL TRANSFERS TO FUND 102</b>    | <b>.00</b>            | <b>.00</b>          | <b>.00</b>          | <b>.00</b>          | <b>.00</b>     | <b>.00</b>           | <b>.00</b>          |
|                                   | <b>TOTAL FUND EXPENDITURES</b>        | <b>600,660.08</b>     | <b>1,709,943.53</b> | <b>8,289,598.00</b> | <b>6,579,654.47</b> | <b>20.63</b>   | <b>68,198.92</b>     | <b>6,511,455.55</b> |
|                                   | <b>NET REV OVER EXP</b>               | <b>( 495,041.96 )</b> | <b>1,490,828.54</b> | <b>.00</b>          | <b>1,490,828.54</b> | <b>.00</b>     | <b>( 68,198.92 )</b> | <b>1,422,629.62</b> |

BALANCE SHEET  
MARCH 31, 2015

FUND 101 - TAXI/BUS FUND

|                               | BEGINNING<br>BALANCE | CURRENT<br>ACTIVITY | YTD<br>ACTIVITY | ENDING<br>BALANCE |
|-------------------------------|----------------------|---------------------|-----------------|-------------------|
| <u>ASSETS</u>                 |                      |                     |                 |                   |
| 101-10001 TREASURER'S CASH    | .00 (                | 15,337.02 ) (       | 33,209.48 ) (   | 33,209.48 )       |
| 101-11111 GENERAL INVESTMENTS | .00                  | .00                 | .00             | .00               |
| 101-12111 TAXES RECEIVABLE    | .00                  | .00                 | 40,783.00       | 40,783.00         |
| TOTAL ASSETS                  | .00 (                | 15,337.02 )         | 7,573.52        | 7,573.52          |
| <u>LIABILITIES AND EQUITY</u> |                      |                     |                 |                   |
| <u>LIABILITIES</u>            |                      |                     |                 |                   |
| 101-21211 VOUCHERS PAYABLE    | .00                  | .00                 | .00             | .00               |
| TOTAL LIABILITIES             | .00                  | .00                 | .00             | .00               |
| <u>FUND EQUITY</u>            |                      |                     |                 |                   |
| 101-30000 BUDGET VARIANCE     | .00                  | .00                 | .00             | .00               |
| 101-31000 FUND BALANCE        | .00                  | .00                 | .00             | .00               |
| 101-34110 P.O. ENCUMBRANCE    | .00                  | .00                 | .00             | .00               |
| NET INCOME/LOSS               | .00                  | 15,337.02 (         | 7,573.52 ) (    | 7,573.52 )        |
| TOTAL FUND EQUITY             | .00                  | 15,337.02 (         | 7,573.52 ) (    | 7,573.52 )        |
| TOTAL LIABILITIES AND EQUITY  | .00                  | 15,337.02 (         | 7,573.52 ) (    | 7,573.52 )        |

DETAIL REVENUES WITH COMPARISON TO BUDGET  
FOR THE 7 MONTHS ENDING JULY 31, 2015

FUND 101 - TAXI/BUS FUND

|  | PERIOD<br>ACTUAL | YTD ACTUAL | BUDGET<br>AMOUNT | VARIANCE       | % OF<br>BUDGET | ENC<br>BALANCE | UNENC<br>BALANCE |
|--|------------------|------------|------------------|----------------|----------------|----------------|------------------|
| <u>TAXES</u>                             |                  |            |                  |                |                |                |                  |
| 101-41100-100-000 GENERAL PROPERTY TAXES | .00              | 40,783.00  | 40,783.00        | .00            | 100.00         | .00            | .00              |
| TOTAL TAXES                              | .00              | 40,783.00  | 40,783.00        | .00            | 100.00         | .00            | .00              |
| <u>INTERGOVERNMENTAL REVENUE</u>         |                  |            |                  |                |                |                |                  |
| 101-43229-225-000 FEDERAL TAX/BUS GRANT  | .00              | .00        | 198,300.00       | ( 198,300.00 ) | .00            | .00            | ( 198,300.00 )   |
| 101-43537-226-000 STATE TAXI/BUS GRANT   | .00              | .00        | 82,768.00        | ( 82,768.00 )  | .00            | .00            | ( 82,768.00 )    |
| TOTAL INTERGOVERNMENTAL RE               | .00              | .00        | 281,068.00       | ( 281,068.00 ) | .00            | .00            | ( 281,068.00 )   |
| <u>INTERGOVERNMENTAL CHARGES</u>         |                  |            |                  |                |                |                |                  |
| 101-47230-621-000 UWP SHARE OF TAXI/BUS  | .00              | .00        | 74,749.00        | ( 74,749.00 )  | .00            | .00            | ( 74,749.00 )    |
| TOTAL INTERGOVERNMENTAL CH.              | .00              | .00        | 74,749.00        | ( 74,749.00 )  | .00            | .00            | ( 74,749.00 )    |
| TOTAL FUND REVENUE                       | .00              | 40,783.00  | 396,600.00       | ( 355,817.00 ) | 10.28          | .00            | ( 355,817.00 )   |

DETAIL EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 7 MONTHS ENDING JULY 31, 2015

FUND 101 - TAXI/BUS FUND

|   | PERIOD<br>ACTUAL | YTD ACTUAL | BUDGET<br>AMOUNT | VARIANCE   | % OF<br>BUDGET | ENC<br>BALANCE | UNENC<br>BALANCE |
|---|------------------|------------|------------------|------------|----------------|----------------|------------------|
| <u>TAXI SERVICE EXPENSES</u>                |                  |            |                  |            |                |                |                  |
| 101-53521-621-000 TAXI/BUS SERVICE EXPENSES | .00              | 33,209.48  | 396,600.00       | 363,390.52 | 8.37           | .00            | 363,390.52       |
| TOTAL TAXI SERVICE EXPENSES                 | .00              | 33,209.48  | 396,600.00       | 363,390.52 | 8.37           | .00            | 363,390.52       |
| TOTAL FUND EXPENDITURES                     | .00              | 33,209.48  | 396,600.00       | 363,390.52 | 8.37           | .00            | 363,390.52       |
| NET REV OVER EXP                            | .00              | 7,573.52   | .00              | 7,573.52   | .00            | .00            | 7,573.52         |

BALANCE SHEET  
MARCH 31, 2015

FUND 105 - DEBT SERVICE FUND

|                                     | BEGINNING<br>BALANCE | CURRENT<br>ACTIVITY | YTD<br>ACTIVITY | ENDING<br>BALANCE |
|-------------------------------------|----------------------|---------------------|-----------------|-------------------|
| <u>ASSETS</u>                       |                      |                     |                 |                   |
| 105-10001 TREASURER'S CASH          | ( 30,471.76 )        | ( 129,228.13 )      | ( 126,378.13 )  | ( 156,849.89 )    |
| 105-10002 TIF #3 BOND CASH          | .00                  | .00                 | .00             | .00               |
| 105-11109 LOAN INVESTMENTS          | .00                  | .00                 | .00             | .00               |
| 105-11111 GENERAL INVESTMENTS       | .00                  | .05                 | .13             | .13               |
| 105-12111 TAXES RECEIVABLE          | .00                  | .00                 | 816,952.00      | 816,952.00        |
| 105-17103 LONG-TERM ADVANCE TO TIF  | .00                  | .00                 | .00             | .00               |
| 105-17202 NOTES REC. AIRPORT        | 127,148.29           | .00                 | .00             | 127,148.29        |
| TOTAL ASSETS                        | 96,676.53            | ( 129,228.08 )      | 690,574.00      | 787,250.53        |
| <u>LIABILITIES AND EQUITY</u>       |                      |                     |                 |                   |
| <u>LIABILITIES</u>                  |                      |                     |                 |                   |
| 105-21211 VOUCHERS PAYABLE          | .00                  | .00                 | .00             | .00               |
| 105-22212 WRF PRIOR SERVICE TRUST   | .00                  | .00                 | .00             | .00               |
| 105-27002 NOTES ADVANCE AIRPORT     | ( 127,148.29 )       | .00                 | .00             | ( 127,148.29 )    |
| 105-27013 LONG-TERM ADVANCE TO TIF  | .00                  | .00                 | .00             | .00               |
| 105-29102 CORPORATE PURPOSE REDEMP. | .00                  | .00                 | .00             | .00               |
| TOTAL LIABILITIES                   | ( 127,148.29 )       | .00                 | .00             | ( 127,148.29 )    |
| <u>FUND EQUITY</u>                  |                      |                     |                 |                   |
| 105-30000 BUDGET VARIANCE           | .00                  | .00                 | .00             | .00               |
| 105-31000 FUND BALANCE              | 30,471.76            | .00                 | .00             | 30,471.76         |
| 105-32000 TIF #3 FUND BALANCE       | .00                  | .00                 | .00             | .00               |
| NET INCOME/LOSS                     | .00                  | 129,228.08          | ( 690,574.00 )  | ( 690,574.00 )    |
| TOTAL FUND EQUITY                   | 30,471.76            | 129,228.08          | ( 690,574.00 )  | ( 660,102.24 )    |
| TOTAL LIABILITIES AND EQUITY        | ( 96,676.53 )        | 129,228.08          | ( 690,574.00 )  | ( 787,250.53 )    |



DETAIL REVENUES WITH COMPARISON TO BUDGET  
FOR THE 3 MONTHS ENDING MARCH 31, 2015

FUND 105 - DEBT SERVICE FUND

|                                  | PERIOD<br>ACTUAL                   | YTD ACTUAL      | BUDGET<br>AMOUNT  | VARIANCE            | % OF<br>BUDGET        | ENC<br>BALANCE | UNENC<br>BALANCE |                       |
|----------------------------------|------------------------------------|-----------------|-------------------|---------------------|-----------------------|----------------|------------------|-----------------------|
| <u>TAXES</u>                     |                                    |                 |                   |                     |                       |                |                  |                       |
| 105-41100-100-000                | GENERAL PROPERTY TAXES             | .00             | 816,952.00        | 816,952.00          | .00                   | 100.00         | .00              | .00                   |
| 105-41120-115-000                | TIF #3 DISTRICT TAXES              | .00             | .00               | .00                 | .00                   | .00            | .00              | .00                   |
|                                  | <b>TOTAL TAXES</b>                 | <b>.00</b>      | <b>816,952.00</b> | <b>816,952.00</b>   | <b>.00</b>            | <b>100.00</b>  | <b>.00</b>       | <b>.00</b>            |
| <u>INTERGOVERNMENTAL REVENUE</u> |                                    |                 |                   |                     |                       |                |                  |                       |
| 105-43410-235-000                | TIF #3 EXEMPT COMPUTER ST          | .00             | .00               | .00                 | .00                   | .00            | .00              | .00                   |
|                                  | <b>TOTAL INTERGOVERNMENTAL RE</b>  | <b>.00</b>      | <b>.00</b>        | <b>.00</b>          | <b>.00</b>            | <b>.00</b>     | <b>.00</b>       | <b>.00</b>            |
| <u>MISCELLANEOUS REVENUE</u>     |                                    |                 |                   |                     |                       |                |                  |                       |
| 105-48110-813-000                | INTEREST FROM TIF #3 BOND          | .00             | .00               | .00                 | .00                   | .00            | .00              | .00                   |
| 105-48110-818-000                | INTEREST FROM BONDS                | .05             | .13               | .00                 | .13                   | .00            | .00              | .13                   |
| 105-48110-820-000                | BUILD AMERICA BONDS REIMBURS       | .00             | .00               | .00                 | .00                   | .00            | .00              | .00                   |
| 105-48500-850-000                | TIF 5 DEVELOPER PAYMENT            | .00             | .00               | 189,130.00          | ( 189,130.00 )        | .00            | .00              | ( 189,130.00 )        |
|                                  | <b>TOTAL MISCELLANEOUS REVENUE</b> | <b>.05</b>      | <b>.13</b>        | <b>189,130.00</b>   | <b>( 189,129.87 )</b> | <b>.00</b>     | <b>.00</b>       | <b>( 189,129.87 )</b> |
| <u>OTHER FINANCING SOURCES</u>   |                                    |                 |                   |                     |                       |                |                  |                       |
| 105-49120-940-000                | LONG-TERM LOANS                    | .00             | .00               | .00                 | .00                   | .00            | .00              | .00                   |
| 105-49200-709-000                | WATER & SEWER LOAN PAYMEN          | .00             | .00               | .00                 | .00                   | .00            | .00              | .00                   |
| 105-49200-711-000                | AIRPORT LOAN REPAYMENT             | 1,425.00        | 4,275.00          | 17,100.00           | ( 12,825.00 )         | 25.00          | .00              | ( 12,825.00 )         |
| 105-49280-935-000                | TRANSFER FROM WRF TRUST            | .00             | .00               | .00                 | .00                   | .00            | .00              | .00                   |
| 105-49800-998-000                | DEBT SERVICE CARRYOVER             | .00             | .00               | .00                 | .00                   | .00            | .00              | .00                   |
| 105-49999-999-000                | GENERAL FUND TRANSFER              | .00             | .00               | .00                 | .00                   | .00            | .00              | .00                   |
|                                  | <b>TOTAL OTHER FINANCING SOURC</b> | <b>1,425.00</b> | <b>4,275.00</b>   | <b>17,100.00</b>    | <b>( 12,825.00 )</b>  | <b>25.00</b>   | <b>.00</b>       | <b>( 12,825.00 )</b>  |
|                                  | <b>TOTAL FUND REVENUE</b>          | <b>1,425.05</b> | <b>821,227.13</b> | <b>1,023,182.00</b> | <b>( 201,954.87 )</b> | <b>80.26</b>   | <b>.00</b>       | <b>( 201,954.87 )</b> |

DETAIL EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 3 MONTHS ENDING MARCH 31, 2015

FUND 105 - DEBT SERVICE FUND

|                                    | PERIOD<br>ACTUAL              | YTD ACTUAL     | BUDGET<br>AMOUNT | VARIANCE     | % OF<br>BUDGET | ENC<br>BALANCE | UNENC<br>BALANCE |            |
|------------------------------------|-------------------------------|----------------|------------------|--------------|----------------|----------------|------------------|------------|
| <u>PRINCIPAL ON NOTES</u>          |                               |                |                  |              |                |                |                  |            |
| 105-58100-013-000                  | PRINCIPAL LONG TERM NOTES     | .00            | .00              | 750,000.00   | 750,000.00     | .00            | .00              | 750,000.00 |
| 105-58100-016-000                  | PRINCIPAL PREPAYMENTS         | .00            | .00              | .00          | .00            | .00            | .00              | .00        |
|                                    | TOTAL PRINCIPAL ON NOTES      | .00            | .00              | 750,000.00   | 750,000.00     | .00            | .00              | 750,000.00 |
| <u>INTEREST AND FISCAL CHARGES</u> |                               |                |                  |              |                |                |                  |            |
| 105-58200-005-000                  | INTEREST ON LONG TERM NOT     | 130,653.13     | 130,653.13       | 273,182.00   | 142,528.87     | 47.83          | .00              | 142,528.87 |
| 105-58200-017-000                  | INTEREST ON TIF#3 NOTES       | .00            | .00              | .00          | .00            | .00            | .00              | .00        |
| 105-58200-620-000                  | PAYING AGENT FEE              | .00            | .00              | .00          | .00            | .00            | .00              | .00        |
|                                    | TOTAL INTEREST AND FISCAL CHA | 130,653.13     | 130,653.13       | 273,182.00   | 142,528.87     | 47.83          | .00              | 142,528.87 |
|                                    | TOTAL FUND EXPENDITURES       | 130,653.13     | 130,653.13       | 1,023,182.00 | 892,528.87     | 12.77          | .00              | 892,528.87 |
|                                    | NET REV OVER EXP              | ( 129,228.08 ) | 690,574.00       | .00          | 690,574.00     | .00            | .00              | 690,574.00 |

BALANCE SHEET  
MARCH 31, 2015

FUND 110 - CAPITAL PROJECTS FUND

|  | BEGINNING<br>BALANCE  | CURRENT<br>ACTIVITY   | YTD<br>ACTIVITY         | ENDING<br>BALANCE       |
|--|-----------------------|-----------------------|-------------------------|-------------------------|
| <u>ASSETS</u>                            |                       |                       |                         |                         |
| 110-10001 TREASURER'S CASH               | 708,557.02            | 211,956.07            | 58,748.30               | 767,305.32              |
| 110-11111 GENERAL INVESTMENTS            | 464.21                | .00                   | .00                     | 464.21                  |
| 110-12111 TAXES RECEIVABLE               | .00                   | .00                   | 839,545.00              | 839,545.00              |
| 110-13911 ACCOUNTS RECEIVABLE MISC.      | 35,759.66             | .00 (                 | 29,400.00 )             | 6,359.66                |
| 110-14111 SUBSEQUENT YEAR BUDGET IT      | .00                   | .00                   | .00                     | .00                     |
| 110-15112 SPEC-ASSESS-CURB/GUTTER/S      | .00                   | .00                   | .00                     | .00                     |
| 110-17104 LONG-TERM ADVANCE TO TIF       | .00                   | .00                   | .00                     | .00                     |
| <b>TOTAL ASSETS</b>                      | <b>744,780.89</b>     | <b>211,956.07</b>     | <b>868,893.30</b>       | <b>1,613,674.19</b>     |
| <u>LIABILITIES AND EQUITY</u>            |                       |                       |                         |                         |
| <u>LIABILITIES</u>                       |                       |                       |                         |                         |
| 110-21211 VOUCHERS PAYABLE               | ( 258,476.02 )        | 61,451.30             | 178,142.38 (            | 80,333.64 )             |
| 110-23352 KNOLLWOOD BIKE TRAIL DONATIONS | .00                   | .00                   | .00                     | .00                     |
| 110-23523 POLICE STORAGE SHED DONAT      | .00                   | .00                   | .00                     | .00                     |
| 110-24500 BROADBAND BILL BEST            | .00                   | .00                   | .00                     | .00                     |
| 110-27014 LONG-TERM ADVANCE TO TIF       | .00                   | .00                   | .00                     | .00                     |
| 110-27180 RESERVE FOR NEW AMBULANCE      | .00                   | .00                   | .00                     | .00                     |
| 110-30000 BUDGET VARIANCE                | .00                   | .00                   | .00                     | .00                     |
| 110-34110 P.O. ENCUMBRANCE               | .00                   | .00                   | .00                     | .00                     |
| <b>TOTAL LIABILITIES</b>                 | <b>( 258,476.02 )</b> | <b>61,451.30</b>      | <b>178,142.38 (</b>     | <b>80,333.64 )</b>      |
| <u>FUND EQUITY</u>                       |                       |                       |                         |                         |
| 110-31000 FUND BALANCE                   | ( 486,304.87 )        | .00                   | .00 (                   | 486,304.87 )            |
| 110-32004 TIF #4 FUND BALANCE            | .00                   | .00                   | .00                     | .00                     |
| NET INCOME/LOSS                          | .00 (                 | 273,407.37 )          | ( 1,047,035.68 )        | ( 1,047,035.68 )        |
| <b>TOTAL FUND EQUITY</b>                 | <b>( 486,304.87 )</b> | <b>( 273,407.37 )</b> | <b>( 1,047,035.68 )</b> | <b>( 1,533,340.55 )</b> |
| <b>TOTAL LIABILITIES AND EQUITY</b>      | <b>( 744,780.89 )</b> | <b>( 211,956.07 )</b> | <b>( 868,893.30 )</b>   | <b>( 1,613,674.19 )</b> |

**CITY OF PLATTEVILLE**  
 DETAIL REVENUES WITH COMPARISON TO BUDGET  
 FOR THE 3 MONTHS ENDING MARCH 31, 2015

**FUND 110 - CAPITAL PROJECTS FUND**

|  | PERIOD<br>ACTUAL | YTD ACTUAL | BUDGET<br>AMOUNT | VARIANCE       | % OF<br>BUDGET | ENC<br>BALANCE | UNENC<br>BALANCE |
|--|------------------|------------|------------------|----------------|----------------|----------------|------------------|
| <u>TAXES</u>                                   |                  |            |                  |                |                |                |                  |
| 110-41100-100-000 GENERAL PROPERTY TAXES       | .00              | 839,545.00 | 839,545.00       | .00            | 100.00         | .00            | .00              |
| 110-41120-114-000 TIF #4 DISTRICT TAXES        | .00              | .00        | .00              | .00            | .00            | .00            | .00              |
| TOTAL TAXES                                    | .00              | 839,545.00 | 839,545.00       | .00            | 100.00         | .00            | .00              |
| <u>SPECIAL ASSESSMENTS</u>                     |                  |            |                  |                |                |                |                  |
| 110-42000-603-000 SIDEWALKS & DRIVEWAYS        | .00              | .00        | .00              | .00            | .00            | .00            | .00              |
| TOTAL SPECIAL ASSESSMENTS                      | .00              | .00        | .00              | .00            | .00            | .00            | .00              |
| <u>INTERGOVERNMENTAL REVENUE</u>               |                  |            |                  |                |                |                |                  |
| 110-43100-214-000 F.E.M.A. GRANT               | .00              | .00        | .00              | .00            | .00            | .00            | .00              |
| 110-43229-225-000 FEDERAL TAXI GRANT(VEHICLE)  | .00              | .00        | .00              | .00            | .00            | .00            | .00              |
| 110-43410-234-000 TIF#4 EXEMPT COMPUTER ST.    | .00              | .00        | .00              | .00            | .00            | .00            | .00              |
| 110-43521-252-000 FEDERAL AMBULANCE GRANT      | .00              | .00        | .00              | .00            | .00            | .00            | .00              |
| 110-43531-265-000 STATE STREET CONST. GRANT    | .00              | .00        | .00              | .00            | .00            | .00            | .00              |
| 110-43534-276-000 TRANSPORTATION PLANNING G    | .00              | .00        | .00              | .00            | .00            | .00            | .00              |
| 110-43541-227-000 STORMWATER MGT. GRANT        | .00              | .00        | .00              | .00            | .00            | .00            | .00              |
| 110-43550-258-000 TENNIS COURT GRANT           | .00              | .00        | .00              | .00            | .00            | .00            | .00              |
| 110-43570-280-000 STATE LIBRARY GRANT          | .00              | .00        | .00              | .00            | .00            | .00            | .00              |
| 110-43570-285-000 S.W.L.S. LIBRARY GRANT       | .00              | .00        | .00              | .00            | .00            | .00            | .00              |
| 110-43570-286-000 DNR GRANT                    | 321,346.00       | 321,346.00 | 642,692.00       | ( 321,346.00 ) | 50.00          | .00            | ( 321,346.00 )   |
| 110-43570-554-000 STATE SWIM POOL GRANT        | .00              | .00        | .00              | .00            | .00            | .00            | .00              |
| 110-43581-281-000 BROWNFIELDS GRANT            | .00              | .00        | .00              | .00            | .00            | .00            | .00              |
| 110-43581-295-000 HISTORIC ARCHITECTURAL SURVI | .00              | .00        | .00              | .00            | .00            | .00            | .00              |
| 110-43581-297-000 FOCUS ON ENERGY GRANT        | .00              | .00        | .00              | .00            | .00            | .00            | .00              |
| 110-43715-335-000 UW-P STORMWATER MGT          | .00              | .00        | .00              | .00            | .00            | .00            | .00              |
| 110-43730-332-000 AMBULANCE TOWNSHIPS          | .00              | .00        | .00              | .00            | .00            | .00            | .00              |
| 110-43740-521-000 COUNTY GRANTS (POLICE)       | .00              | .00        | .00              | .00            | .00            | .00            | .00              |
| TOTAL INTERGOVERNMENTAL RE'                    | 321,346.00       | 321,346.00 | 642,692.00       | ( 321,346.00 ) | 50.00          | .00            | ( 321,346.00 )   |
| <u>PUBLIC CHARGES FOR SERVICE</u>              |                  |            |                  |                |                |                |                  |
| 110-46750-673-000 SWIMMING POOL                | .00              | .00        | .00              | .00            | .00            | .00            | .00              |
| 110-46750-686-000 REC. BATTING CAGE CHARGES    | .00              | .00        | .00              | .00            | .00            | .00            | .00              |
| TOTAL PUBLIC CHARGES FOR SEF                   | .00              | .00        | .00              | .00            | .00            | .00            | .00              |

**CITY OF PLATTEVILLE**  
 DETAIL REVENUES WITH COMPARISON TO BUDGET  
 FOR THE 3 MONTHS ENDING MARCH 31, 2015

**FUND 110 - CAPITAL PROJECTS FUND**

|  | PERIOD<br>ACTUAL  | YTD ACTUAL          | BUDGET<br>AMOUNT    | VARIANCE                | % OF<br>BUDGET | ENC<br>BALANCE | UNENC<br>BALANCE        |
|--|-------------------|---------------------|---------------------|-------------------------|----------------|----------------|-------------------------|
| <u>MISCELLANEOUS REVENUE</u>                   |                   |                     |                     |                         |                |                |                         |
| 110-48110-811-000 INTEREST LIBRARY FUNDS       | .00               | .00                 | .00                 | .00                     | .00            | .00            | .00                     |
| 110-48110-812-000 INTEREST ON CIP LOAN         | .00               | .00                 | .00                 | .00                     | .00            | .00            | .00                     |
| 110-48110-818-000 INTEREST FROM BONDS          | .00               | .00                 | .00                 | .00                     | .00            | .00            | .00                     |
| 110-48309-522-000 SALE OF FIRE DEPT. VEHICLES  | .00               | .00                 | .00                 | .00                     | .00            | .00            | .00                     |
| 110-48309-533-000 SALE OF STREET VEHICLES      | .00               | .00                 | .00                 | .00                     | .00            | .00            | .00                     |
| 110-48309-680-000 SALE OF CITY PROPERTIES      | .00               | .00                 | .00                 | .00                     | .00            | .00            | .00                     |
| 110-48400-420-000 INSURANCE-OTHER PROP. LOSS   | .00               | .00                 | .00                 | .00                     | .00            | .00            | .00                     |
| 110-48500-516-000 AUDITORIUM DONATIONS         | .00               | .00                 | .00                 | .00                     | .00            | .00            | .00                     |
| 110-48500-521-000 POLICE DONATIONS             | .00               | .00                 | .00                 | .00                     | .00            | .00            | .00                     |
| 110-48500-834-000 CONCESSION STAND DONATIONS   | .00               | .00                 | .00                 | .00                     | .00            | .00            | .00                     |
| 110-48500-835-000 KNOLLWOOD BIKE TRAIL DONATIC | .00               | .00                 | .00                 | .00                     | .00            | .00            | .00                     |
| 110-48500-840-000 UW-PLATTEVILLE DONATION      | .00               | .00                 | .00                 | .00                     | .00            | .00            | .00                     |
| 110-48500-841-000 DEVELOPER DONATION (PARKS)   | .00               | .00                 | .00                 | .00                     | .00            | .00            | .00                     |
| 110-48500-842-000 TENNIS COURT DONATIONS       | .00               | .00                 | .00                 | .00                     | .00            | .00            | .00                     |
| 110-48500-845-000 DEV. PMT. (FOX RIDGE)        | .00               | .00                 | .00                 | .00                     | .00            | .00            | .00                     |
| 110-48500-846-000 SENIOR CENTER BUS DONATIONS  | .00               | .00                 | .00                 | .00                     | .00            | .00            | .00                     |
| 110-48500-850-000 TIF 5 DEVELOPER PAYMENT      | .00               | .00                 | .00                 | .00                     | .00            | .00            | .00                     |
| 110-48552-552-000 CIP PARK DONATIONS           | .00               | .00                 | .00                 | .00                     | .00            | .00            | .00                     |
| 110-48552-553-000 PCA TRAIL DONATIONS          | .00               | .00                 | 492,692.00          | ( 492,692.00 )          | .00            | .00            | ( 492,692.00 )          |
| <b>TOTAL MISCELLANEOUS REVENUE</b>             | <b>.00</b>        | <b>.00</b>          | <b>492,692.00</b>   | <b>( 492,692.00 )</b>   | <b>.00</b>     | <b>.00</b>     | <b>( 492,692.00 )</b>   |
| <u>OTHER FINANCING SOURCES</u>                 |                   |                     |                     |                         |                |                |                         |
| 110-49120-940-000 LONG-TERM LOANS              | .00               | .00                 | 459,447.00          | ( 459,447.00 )          | .00            | .00            | ( 459,447.00 )          |
| 110-49200-718-000 TRANS. AMBULANCE SINKING FUN | .00               | .00                 | .00                 | .00                     | .00            | .00            | .00                     |
| 110-49200-722-000 CEMETERY TRUST FUND TRANSFI  | .00               | .00                 | .00                 | .00                     | .00            | .00            | .00                     |
| 110-49220-525-000 TRANSFER FROM TIF #5         | .00               | .00                 | 105,000.00          | ( 105,000.00 )          | .00            | .00            | ( 105,000.00 )          |
| 110-49220-528-000 TRANSFER FROM TIF #8         | .00               | .00                 | .00                 | .00                     | .00            | .00            | .00                     |
| 110-49300-552-000 PARK IMPACT FEES TRANSFER    | .00               | .00                 | 60,000.00           | ( 60,000.00 )           | .00            | .00            | ( 60,000.00 )           |
| 110-49500-495-000 TRANSFER FROM PARKING FUND   | .00               | .00                 | .00                 | .00                     | .00            | .00            | .00                     |
| 110-49600-505-000 TRANS. FROM W/S FOR ST.CONST | .00               | .00                 | .00                 | .00                     | .00            | .00            | .00                     |
| 110-49600-507-000 TRANS W/S FUEL DISP SYSTEM   | .00               | .00                 | .00                 | .00                     | .00            | .00            | .00                     |
| 110-49600-508-000 TRANS.FR.GRAHAM FUND(PARKS)  | .00               | .00                 | .00                 | .00                     | .00            | .00            | .00                     |
| 110-49600-509-000 TRANS.FR.GRAHAM FUND(THEATF  | .00               | .00                 | 30,000.00           | ( 30,000.00 )           | .00            | .00            | ( 30,000.00 )           |
| 110-49600-522-000 TRANSFER FROM FIRE DEPT. TRU | .00               | .00                 | .00                 | .00                     | .00            | .00            | .00                     |
| 110-49800-800-000 TRANSFER FROM CONT. RESERVE  | .00               | .00                 | .00                 | .00                     | .00            | .00            | .00                     |
| 110-49999-997-000 CIP FUND BAL TRANSFER        | .00               | .00                 | 262,627.00          | ( 262,627.00 )          | .00            | .00            | ( 262,627.00 )          |
| 110-49999-999-000 TRANS.FR.GENERAL FUND        | .00               | .00                 | 1,063,408.00        | ( 1,063,408.00 )        | .00            | .00            | ( 1,063,408.00 )        |
| <b>TOTAL OTHER FINANCING SOURC</b>             | <b>.00</b>        | <b>.00</b>          | <b>1,980,482.00</b> | <b>( 1,980,482.00 )</b> | <b>.00</b>     | <b>.00</b>     | <b>( 1,980,482.00 )</b> |
| <b>TOTAL FUND REVENUE</b>                      | <b>321,346.00</b> | <b>1,160,891.00</b> | <b>3,955,411.00</b> | <b>( 2,794,520.00 )</b> | <b>29.35</b>   | <b>.00</b>     | <b>( 2,794,520.00 )</b> |

**CITY OF PLATTEVILLE**  
 DETAIL EXPENDITURES WITH COMPARISON TO BUDGET  
 FOR THE 3 MONTHS ENDING MARCH 31, 2015

**FUND 110 - CAPITAL PROJECTS FUND**

|  | PERIOD<br>ACTUAL | YTD ACTUAL | BUDGET<br>AMOUNT | VARIANCE     | % OF<br>BUDGET | ENC<br>BALANCE | UNENC<br>BALANCE |
|--|------------------|------------|------------------|--------------|----------------|----------------|------------------|
| <b>TRANSFERS</b>                                 |                  |            |                  |              |                |                |                  |
| 110-59200-915-000 TRANSFER TO GENERAL FUND       | .00              | .00        | .00              | .00          | .00            | .00            | .00              |
| TOTAL TRANSFERS                                  | .00              | .00        | .00              | .00          | .00            | .00            | .00              |
| <b>CAPITAL PROJECTS</b>                          |                  |            |                  |              |                |                |                  |
| 110-60001-514-000 CAP PRJ: VOTING EQUIPMENT      | .00              | .00        | .00              | .00          | .00            | .00            | .00              |
| 110-60001-516-000 CAP PRJ: ASSESSMENT            | .00              | .00        | .00              | .00          | .00            | .00            | .00              |
| 110-60001-517-000 CAP PRJ: ADMINISTRATION CIP    | .00              | .00        | .00              | .00          | .00            | .00            | .00              |
| 110-60001-518-000 CAP PRJ: CITY HALL             | .00              | .00        | 180,000.00       | 180,000.00   | .00            | .00            | 180,000.00       |
| 110-60001-521-000 CAP PRJ: POLICE                | .00              | .00        | 30,000.00        | 30,000.00    | .00            | 24,960.00      | 5,040.00         |
| 110-60001-522-000 CAP PRJ: FIRE DEPT. CIP        | .00              | .00        | 86,000.00        | 86,000.00    | .00            | .00            | 86,000.00        |
| 110-60001-523-000 CAP PRJ: AMBULANCE DEPT. CIP   | .00              | .00        | .00              | .00          | .00            | .00            | .00              |
| 110-60001-527-000 CAP PRJ: FINANCIAL SOFTWARE    | 26,000.00        | 26,000.00  | 29,500.00        | 3,500.00     | 88.14          | .00            | 3,500.00         |
| 110-60001-529-000 CAP PRJ: SIRENS                | .00              | .00        | .00              | .00          | .00            | .00            | .00              |
| 110-60001-533-000 CAP PRJ: STREET EQUIPMENT CIP  | .00              | .00        | 108,500.00       | 108,500.00   | .00            | .00            | 108,500.00       |
| 110-60001-534-000 CAP PRJ: CONTRACT STREET REF   | .00              | .00        | 250,000.00       | 250,000.00   | .00            | .00            | 250,000.00       |
| 110-60001-535-000 CAP PRJ: SIDEWALK (NEW)        | .00              | .00        | .00              | .00          | .00            | .00            | .00              |
| 110-60001-536-000 CAP PRJ: SIDEWALK (REPAIRS)    | .00              | .00        | 40,000.00        | 40,000.00    | .00            | .00            | 40,000.00        |
| 110-60001-541-000 CAP PRJ: INFORMATIONAL TECH.   | 3,603.94         | 20,618.44  | 115,000.00       | 94,381.56    | 17.93          | .00            | 94,381.56        |
| 110-60001-542-000 CAP PRJ: CITY GARAGE           | .00              | .00        | .00              | .00          | .00            | .00            | .00              |
| 110-60001-545-000 CAP PRJ: ENGINEERING           | .00              | .00        | .00              | .00          | .00            | .00            | .00              |
| 110-60001-549-000 CAP PRJ: CEMETERY              | .00              | .00        | .00              | .00          | .00            | .00            | .00              |
| 110-60001-551-000 PCA MOVING OUTDOORS PROJEC     | .00              | .00        | 1,285,384.00     | 1,285,384.00 | .00            | .00            | 1,285,384.00     |
| 110-60001-552-000 CAP PRJ: PARK & REC CIP        | .00              | .00        | 101,300.00       | 101,300.00   | .00            | .00            | 101,300.00       |
| 110-60001-553-000 CAP PRJ: MUSEUM                | .00              | .00        | .00              | .00          | .00            | .00            | .00              |
| 110-60001-557-000 CAP PRJ: SENIOR CITIZEN CENTE  | .00              | .00        | .00              | .00          | .00            | .00            | .00              |
| 110-60001-559-000 CAP PRJ: PARK & ENTRANCE SIG   | .00              | .00        | 30,000.00        | 30,000.00    | .00            | .00            | 30,000.00        |
| 110-60001-561-000 CAP PRJ: DOWNTOWN STREETSC     | .00              | .00        | .00              | .00          | .00            | .00            | .00              |
| 110-60001-563-000 CAP PRJ: SPEC BUILDING         | .00              | .00        | .00              | .00          | .00            | .00            | .00              |
| 110-60001-564-000 CAP PRJ: STATE HISTORIC STUDY  | .00              | .00        | .00              | .00          | .00            | .00            | .00              |
| 110-60001-565-000 CAP PRJ: MAIN STREET PROGRAM   | .00              | .00        | .00              | .00          | .00            | .00            | .00              |
| 110-60001-566-000 CAP PRJ: INDUSTRIAL PARK INV.  | .00              | .00        | .00              | .00          | .00            | .00            | .00              |
| 110-60001-567-000 CAP PRJ: INDUSTRIAL PARK #2    |                  |            |                  |              |                |                |                  |
| 110-60001-568-000 CAP PRJ: INDUSTRY PARK #2 TIF  |                  |            |                  |              |                |                |                  |
| 110-60001-569-000 CAP PRJ: COMMUNITY PLAN/DEV    | .00              | .00        | .00              | .00          | .00            | .00            | .00              |
| 110-60001-570-000 CAP PRJ: PAIDC (TIF PORTION)   | .00              | .00        | .00              | .00          | .00            | .00            | .00              |
| 110-60001-571-000 CAP PRJ: ASSIST RESIDENTIAL DE | .00              | .00        | .00              | .00          | .00            | .00            | .00              |
| 110-60001-574-000 CAP PRJ: ACQUIRED PROPERTIES   | .00              | .00        | .00              | .00          | .00            | .00            | .00              |
| 110-60001-910-000 CAP PRJ: DATA PROCESSING SYS   | .00              | .00        | .00              | .00          | .00            | .00            | .00              |
| 110-60001-911-000 CAP PRJ: STREET CONSTRUCTION   | 9,263.23         | 13,714.33  | 984,620.00       | 970,905.67   | 1.39           | .00            | 970,905.67       |
| 110-60001-912-000 CAP PRJ: STREET CONST. HWY 8C  | .00              | .00        | .00              | .00          | .00            | .00            | .00              |
| 110-60001-916-000 CAP PRJ: BROADBAND INFRASTR    | .00              | .00        | .00              | .00          | .00            | .00            | .00              |
| 110-60001-934-000 CAP PRJ: LIBRARY               | .00              | .00        | .00              | .00          | .00            | .00            | .00              |
| 110-60001-935-000 CAP PRJ: LIBRARY BLDG FUND     | .00              | .00        | 178,127.00       | 178,127.00   | .00            | .00            | 178,127.00       |
| 110-60001-938-000 CAP PRJ: DRAINAGE PROGRAM      | .00              | .00        | .00              | .00          | .00            | .00            | .00              |
| 110-60001-939-000 CAP PRJ: STORM SEWER           | 9,071.46         | 13,522.55  | 496,980.00       | 483,457.45   | 2.72           | .00            | 483,457.45       |
| 110-60001-940-000 CAP PRJ: COMPREHENSIVE PLAN    | .00              | .00        | .00              | .00          | .00            | .00            | .00              |
| 110-60001-942-000 CAP PRJ: AIRPORT               | .00              | 40,000.00  | 40,000.00        | .00          | 100.00         | .00            | .00              |

**CITY OF PLATTEVILLE**  
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 FOR THE 3 MONTHS ENDING MARCH 31, 2015

**FUND 110 - CAPITAL PROJECTS FUND**

|  | PERIOD<br>ACTUAL  | YTD ACTUAL          | BUDGET<br>AMOUNT    | VARIANCE            | % OF<br>BUDGET | ENC<br>BALANCE       | UNENC<br>BALANCE    |
|--|-------------------|---------------------|---------------------|---------------------|----------------|----------------------|---------------------|
| 110-60001-947-000 CAP PRJ: TAXI VEHICLE          | .00               | .00                 | .00                 | .00                 | .00            | .00                  | .00                 |
| 110-60001-951-000 CAP PRJ: ISSUE COSTS FOR LOAN  | .00               | .00                 | .00                 | .00                 | .00            | .00                  | .00                 |
| 110-60001-952-000 CAP PRJ: ROUN. GALLERY ELEVATC | .00               | .00                 | .00                 | .00                 | .00            | .00                  | .00                 |
| 110-60001-996-000 CAP PRJ: POLICE FACILITIES     | .00               | .00                 | .00                 | .00                 | .00            | .00                  | .00                 |
| 110-60001-997-000 FIRE/EMS BUILDING              | .00               | .00                 | .00                 | .00                 | .00            | .00                  | .00                 |
| <b>TOTAL CAPITAL PROJECTS</b>                    | <b>47,938.63</b>  | <b>113,855.32</b>   | <b>3,955,411.00</b> | <b>3,841,555.68</b> | <b>2.88</b>    | <b>24,960.00</b>     | <b>3,816,595.68</b> |
| <b>TOTAL TIF #4</b>                              | <b>.00</b>        | <b>.00</b>          | <b>.00</b>          | <b>.00</b>          | <b>.00</b>     | <b>.00</b>           | <b>.00</b>          |
| <b>TOTAL TIF #6</b>                              | <b>.00</b>        | <b>.00</b>          | <b>.00</b>          | <b>.00</b>          | <b>.00</b>     | <b>.00</b>           | <b>.00</b>          |
| <b>TOTAL TIF #7</b>                              | <b>.00</b>        | <b>.00</b>          | <b>.00</b>          | <b>.00</b>          | <b>.00</b>     | <b>.00</b>           | <b>.00</b>          |
| <b>TOTAL FUND EXPENDITURES</b>                   | <b>47,938.63</b>  | <b>113,855.32</b>   | <b>3,955,411.00</b> | <b>3,841,555.68</b> | <b>2.88</b>    | <b>24,960.00</b>     | <b>3,816,595.68</b> |
| <b>NET REV OVER EXP</b>                          | <b>273,407.37</b> | <b>1,047,035.68</b> | <b>.00</b>          | <b>1,047,035.68</b> | <b>.00</b>     | <b>( 24,960.00 )</b> | <b>1,022,075.68</b> |

BALANCE SHEET  
MARCH 31, 2015

FUND 124 - TIF DISTRICT #4 FUND

|                                     | BEGINNING<br>BALANCE | CURRENT<br>ACTIVITY | YTD<br>ACTIVITY | ENDING<br>BALANCE |
|-------------------------------------|----------------------|---------------------|-----------------|-------------------|
| <u>ASSETS</u>                       |                      |                     |                 |                   |
| 124-10001 TREASURER'S CASH          | ( 161,227.72 )       | ( 22,986.38 )       | ( 68,785.05 )   | ( 230,012.77 )    |
| 124-11111 GENERAL INVESTMENTS       | 980,917.75           | 125.50              | 330.26          | 981,248.01        |
| 124-12111 TAXES RECEIVABLE          | .00                  | .00                 | 182,096.15      | 182,096.15        |
| 124-13911 ACCOUNTS RECEIVABLE MISC. | 31,980.25            | .00                 | .00             | 31,980.25         |
| 124-17106 ADVANCE DUE FROM GEN FUND | .00                  | .00                 | .00             | .00               |
| TOTAL ASSETS                        | 851,670.28           | ( 22,860.88 )       | 113,641.36      | 965,311.64        |
| <u>LIABILITIES AND EQUITY</u>       |                      |                     |                 |                   |
| <u>LIABILITIES</u>                  |                      |                     |                 |                   |
| 124-21211 VOUCHERS PAYABLE          | ( 33,135.25 )        | .00                 | 33,135.25       | .00               |
| 124-27015 LONG-TERM ADV. TO TIF#4   | .00                  | .00                 | .00             | .00               |
| TOTAL LIABILITIES                   | ( 33,135.25 )        | .00                 | 33,135.25       | .00               |
| <u>FUND EQUITY</u>                  |                      |                     |                 |                   |
| 124-30000 BUDGET VARIANCE           | .00                  | .00                 | .00             | .00               |
| 124-31000 FUND BALANCE              | ( 818,535.03 )       | .00                 | .00             | ( 818,535.03 )    |
| NET INCOME/LOSS                     | .00                  | 22,860.88           | ( 146,776.61 )  | ( 146,776.61 )    |
| TOTAL FUND EQUITY                   | ( 818,535.03 )       | 22,860.88           | ( 146,776.61 )  | ( 965,311.64 )    |
| TOTAL LIABILITIES AND EQUITY        | ( 851,670.28 )       | 22,860.88           | ( 113,641.36 )  | ( 965,311.64 )    |



DETAIL REVENUES WITH COMPARISON TO BUDGET  
FOR THE 3 MONTHS ENDING MARCH 31, 2015

FUND 124 - TIF DISTRICT #4 FUND

|   | PERIOD<br>ACTUAL | YTD ACTUAL | BUDGET<br>AMOUNT | VARIANCE         | % OF<br>BUDGET | ENC<br>BALANCE | UNENC<br>BALANCE |
|---|------------------|------------|------------------|------------------|----------------|----------------|------------------|
| <u>TAXES</u>                                |                  |            |                  |                  |                |                |                  |
| 124-41120-114-000 0                         | .00              | .00        | .00              | .00              | .00            | .00            | .00              |
| 124-41120-115-000 TIF #4 DISTRICT TAXES     | .00              | 182,096.15 | 182,116.00       | ( 19.85 )        | 99.99          | .00            | ( 19.85 )        |
| TOTAL TAXES                                 | .00              | 182,096.15 | 182,116.00       | ( 19.85 )        | 99.99          | .00            | ( 19.85 )        |
| <u>INTERGOVERNMENTAL REVENUE</u>            |                  |            |                  |                  |                |                |                  |
| 124-43100-217-000 E.D.A. GRANT              | .00              | .00        | 800,000.00       | ( 800,000.00 )   | .00            | .00            | ( 800,000.00 )   |
| 124-43410-234-000 TIF#4 EXEMPT COMPUTER ST. | .00              | .00        | 537.00           | ( 537.00 )       | .00            | .00            | ( 537.00 )       |
| TOTAL INTERGOVERNMENTAL RE                  | .00              | .00        | 800,537.00       | ( 800,537.00 )   | .00            | .00            | ( 800,537.00 )   |
| <u>TAXES</u>                                |                  |            |                  |                  |                |                |                  |
| 124-48110-816-000 INTEREST FROM TIF#4 BOND  | 125.50           | 330.26     | .00              | 330.26           | .00            | .00            | 330.26           |
| TOTAL TAXES                                 | 125.50           | 330.26     | .00              | 330.26           | .00            | .00            | 330.26           |
| <u>TAXES</u>                                |                  |            |                  |                  |                |                |                  |
| 124-49120-940-000 LONG-TERM LOANS           | .00              | .00        | .00              | .00              | .00            | .00            | .00              |
| 124-49200-999-000 ADVANCE FROM GENERAL FUND | .00              | .00        | .00              | .00              | .00            | .00            | .00              |
| 124-49999-998-000 TIF FUND BAL. CARRYOVER   | .00              | .00        | 816,761.00       | ( 816,761.00 )   | .00            | .00            | ( 816,761.00 )   |
| TOTAL TAXES                                 | .00              | .00        | 816,761.00       | ( 816,761.00 )   | .00            | .00            | ( 816,761.00 )   |
| TOTAL FUND REVENUE                          | 125.50           | 182,426.41 | 1,799,414.00     | ( 1,616,987.59 ) | 10.14          | .00            | ( 1,616,987.59 ) |

DETAIL EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 3 MONTHS ENDING MARCH 31, 2015

FUND 124 - TIF DISTRICT #4 FUND

|                                    | PERIOD<br>ACTUAL             | YTD ACTUAL | BUDGET<br>AMOUNT | VARIANCE       | % OF<br>BUDGET | ENC<br>BALANCE | UNENC<br>BALANCE |
|------------------------------------|------------------------------|------------|------------------|----------------|----------------|----------------|------------------|
| <u>ATTORNEY</u>                    |                              |            |                  |                |                |                |                  |
| 124-51300-210-000                  | ATTORNEY: PROF SERVICES      | 214.00     | 259.00           | .00 ( 259.00 ) | .00            | .00 ( 259.00 ) | .00 ( 259.00 )   |
|                                    | TOTAL ATTORNEY               | 214.00     | 259.00           | .00 ( 259.00 ) | .00            | .00 ( 259.00 ) | .00 ( 259.00 )   |
| <u>AUDITOR</u>                     |                              |            |                  |                |                |                |                  |
| 124-51510-210-000                  | AUDITOR: PROF SERVICES       | .00        | .00              | .00            | .00            | .00            | .00              |
|                                    | TOTAL AUDITOR                | .00        | .00              | .00            | .00            | .00            | .00              |
| <u>ATTORNEY</u>                    |                              |            |                  |                |                |                |                  |
| 124-51530-412-000                  | ASSESSOR:ST. MANUFACTURING   | .00        | 61.17            | .00 ( 61.17 )  | .00            | .00 ( 61.17 )  | .00 ( 61.17 )    |
|                                    | TOTAL ATTORNEY               | .00        | 61.17            | .00 ( 61.17 )  | .00            | .00 ( 61.17 )  | .00 ( 61.17 )    |
| <u>TAX INCREMENT DISTRICT FEES</u> |                              |            |                  |                |                |                |                  |
| 124-56600-290-000                  | TAX INCREMENT DISTRICT FEES  | .00        | .00              | 150.00         | 150.00         | .00            | 150.00           |
|                                    | TOTAL TAX INCREMENT DISTRICT | .00        | .00              | 150.00         | 150.00         | .00            | 150.00           |
| <u>INT. ON SPEC. BUILDING</u>      |                              |            |                  |                |                |                |                  |
| 124-56700-005-000                  | INT. ON SPEC BLDG            | .00        | .00              | .00            | .00            | .00            | .00              |
|                                    | TOTAL INT. ON SPEC. BUILDING | .00        | .00              | .00            | .00            | .00            | .00              |
| <u>BUSINESS INCUBATOR</u>          |                              |            |                  |                |                |                |                  |
| 124-56721-509-000                  | PLATTEVILLE BUS. INCUBATOR   | .00        | .00              | .00            | .00            | .00            | .00              |
|                                    | TOTAL BUSINESS INCUBATOR     | .00        | .00              | .00            | .00            | .00            | .00              |
| <u>PRINCIPAL ON NOTES</u>          |                              |            |                  |                |                |                |                  |
| 124-58100-018-000                  | PRINCIPAL ON TIF#4 NOTES     | .00        | .00              | 150,000.00     | 150,000.00     | .00            | 150,000.00       |
|                                    | TOTAL PRINCIPAL ON NOTES     | .00        | .00              | 150,000.00     | 150,000.00     | .00            | 150,000.00       |
| <u>INTEREST ON NOTES</u>           |                              |            |                  |                |                |                |                  |
| 124-58200-019-000                  | INTEREST ON TIF#4 NOTES      | 9,000.00   | 9,000.00         | 18,000.00      | 9,000.00       | 50.00          | .00              |
|                                    | TOTAL INTEREST ON NOTES      | 9,000.00   | 9,000.00         | 18,000.00      | 9,000.00       | 50.00          | .00              |

DETAIL EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 3 MONTHS ENDING MARCH 31, 2015

FUND 124 - TIF DISTRICT #4 FUND

|                         | PERIOD                         |                      | BUDGET            |                     | % OF                | ENC         | UNENC      |
|-------------------------|--------------------------------|----------------------|-------------------|---------------------|---------------------|-------------|------------|
|                         | ACTUAL                         | YTD ACTUAL           | AMOUNT            | VARIANCE            | BUDGET              | BALANCE     | BALANCE    |
| <u>CAPITAL PROJECTS</u> |                                |                      |                   |                     |                     |             |            |
| 124-60004-340-000       | TIF #4: OPERATING SUPPLIES     | .00                  | .00               | .00                 | .00                 | .00         | .00        |
| 124-60004-506-000       | GRANT CO. ECON. DEV. CORP      | .00                  | .00               | .00                 | .00                 | .00         | .00        |
| 124-60004-567-000       | PLAT. AREA IND. DEV.           | .00                  | .00               | .00                 | .00                 | .00         | .00        |
| 124-60004-575-000       | TIF #4 - ORGANIZATIONAL COSTS  | .00                  | .00               | .00                 | .00                 | .00         | .00        |
| 124-60004-600-000       | TIF #4 - ENGINEERING           | 13,397.38            | 25,954.63         | 175,400.00          | 149,445.37          | 14.80       | .00        |
| 124-60004-700-000       | TIF #4 - INFRASTRUCTURE        | 375.00               | 375.00            | 1,455,864.00        | 1,455,489.00        | .03         | .00        |
| 124-60004-701-000       | TIF #4 INFRA-LAND ACQUISITION  | .00                  | .00               | .00                 | .00                 | .00         | .00        |
|                         | <b>TOTAL CAPITAL PROJECTS</b>  | <b>13,772.38</b>     | <b>26,329.63</b>  | <b>1,631,264.00</b> | <b>1,604,934.37</b> | <b>1.61</b> | <b>.00</b> |
|                         | <b>TOTAL FUND EXPENDITURES</b> | <b>22,986.38</b>     | <b>35,649.80</b>  | <b>1,799,414.00</b> | <b>1,763,764.20</b> | <b>1.98</b> | <b>.00</b> |
|                         | <b>NET REV OVER EXP</b>        | <b>( 22,860.88 )</b> | <b>146,776.61</b> | <b>.00</b>          | <b>146,776.61</b>   | <b>.00</b>  | <b>.00</b> |

BALANCE SHEET  
MARCH 31, 2015

FUND 125 - TIF DISTRICT #5 FUND

|                                     | BEGINNING<br>BALANCE | CURRENT<br>ACTIVITY | YTD<br>ACTIVITY | ENDING<br>BALANCE |
|-------------------------------------|----------------------|---------------------|-----------------|-------------------|
| <u>ASSETS</u>                       |                      |                     |                 |                   |
| 125-10001 TREASURER'S CASH          | 29,797.27            | ( 224,841.46 )      | ( 472,002.27 )  | ( 442,205.00 )    |
| 125-11111 GENERAL INVESTMENTS       | .00                  | .00                 | .00             | .00               |
| 125-12111 TAXES RECEIVABLE          | .00                  | .00                 | 925,549.04      | 925,549.04        |
| 125-13911 ACCOUNTS RECEIVABLE MISC. | .00                  | .00                 | .00             | .00               |
| TOTAL ASSETS                        | 29,797.27            | ( 224,841.46 )      | 453,546.77      | 483,344.04        |
| <u>LIABILITIES AND EQUITY</u>       |                      |                     |                 |                   |
| <u>LIABILITIES</u>                  |                      |                     |                 |                   |
| 125-21211 VOUCHERS PAYABLE          | .00                  | .00                 | .00             | .00               |
| 125-27015 LONG-TERM ADV. TO TIF#5   | .00                  | .00                 | .00             | .00               |
| 125-27018 ADVANCE DUE TO UTILITY    | ( 245,955.63 )       | .00                 | .00             | ( 245,955.63 )    |
| TOTAL LIABILITIES                   | ( 245,955.63 )       | .00                 | .00             | ( 245,955.63 )    |
| <u>FUND EQUITY</u>                  |                      |                     |                 |                   |
| 125-30000 BUDGET VARIANCE           | .00                  | .00                 | .00             | .00               |
| 125-31000 FUND BALANCE              | 216,158.36           | .00                 | .00             | 216,158.36        |
| 125-32005 TIF #5 FUND BALANCE       | .00                  | .00                 | .00             | .00               |
| 125-34110 P.O. ENCUMBRANCE          | .00                  | .00                 | .00             | .00               |
| NET INCOME/LOSS                     | .00                  | 224,841.46          | ( 453,546.77 )  | ( 453,546.77 )    |
| TOTAL FUND EQUITY                   | 216,158.36           | 224,841.46          | ( 453,546.77 )  | ( 237,388.41 )    |
| TOTAL LIABILITIES AND EQUITY        | ( 29,797.27 )        | 224,841.46          | ( 453,546.77 )  | ( 483,344.04 )    |

DETAIL REVENUES WITH COMPARISON TO BUDGET  
FOR THE 3 MONTHS ENDING MARCH 31, 2015

FUND 125 - TIF DISTRICT #5 FUND

|   | PERIOD<br>ACTUAL | YTD ACTUAL | BUDGET<br>AMOUNT | VARIANCE     | % OF<br>BUDGET | ENC<br>BALANCE | UNENC<br>BALANCE |
|---|------------------|------------|------------------|--------------|----------------|----------------|------------------|
| <u>TAXES</u>                                |                  |            |                  |              |                |                |                  |
| 125-41120-115-000 TIF #5 DISTRICT TAXES     | .00              | 925,549.04 | 925,651.00       | ( 101.96 )   | 99.99          | .00            | ( 101.96 )       |
| TOTAL TAXES                                 | .00              | 925,549.04 | 925,651.00       | ( 101.96 )   | 99.99          | .00            | ( 101.96 )       |
| <u>INTERGOVERNMENTAL REVENUE</u>            |                  |            |                  |              |                |                |                  |
| 125-43410-234-000 TIF#5 EXEMPT COMPUTER ST. | .00              | .00        | 8,388.00         | ( 8,388.00 ) | .00            | .00            | ( 8,388.00 )     |
| TOTAL INTERGOVERNMENTAL RE                  | .00              | .00        | 8,388.00         | ( 8,388.00 ) | .00            | .00            | ( 8,388.00 )     |
| <u>TAXES</u>                                |                  |            |                  |              |                |                |                  |
| 125-48552-552-000 PARK TRAIL DONATION       | .00              | .00        | .00              | .00          | .00            | .00            | .00              |
| TOTAL TAXES                                 | .00              | .00        | .00              | .00          | .00            | .00            | .00              |
| <u>TAXES</u>                                |                  |            |                  |              |                |                |                  |
| 125-49120-940-000 LONG-TERM LOANS           | .00              | .00        | .00              | .00          | .00            | .00            | .00              |
| TOTAL TAXES                                 | .00              | .00        | .00              | .00          | .00            | .00            | .00              |
| TOTAL FUND REVENUE                          | .00              | 925,549.04 | 934,039.00       | ( 8,489.96 ) | 99.09          | .00            | ( 8,489.96 )     |

DETAIL EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 3 MONTHS ENDING MARCH 31, 2015

FUND 125 - TIF DISTRICT #5 FUND

|                                    | PERIOD<br>ACTUAL               | YTD ACTUAL | BUDGET<br>AMOUNT | VARIANCE   | % OF<br>BUDGET | ENC<br>BALANCE | UNENC<br>BALANCE |
|------------------------------------|--------------------------------|------------|------------------|------------|----------------|----------------|------------------|
| <u>ATTORNEY</u>                    |                                |            |                  |            |                |                |                  |
| 125-51300-210-000                  | ATTORNEY: PROF SERVICES        | .00        | .00              | .00        | .00            | .00            | .00              |
|                                    | TOTAL ATTORNEY                 | .00        | .00              | .00        | .00            | .00            | .00              |
| <u>CITY TREASURER</u>              |                                |            |                  |            |                |                |                  |
| 125-51510-110-000                  | CITY TREAS: SALARIES           | .00        | .00              | .00        | .00            | .00            | .00              |
| 125-51510-130-000                  | CITY TREAS: WRS (EES           | .00        | .00              | .00        | .00            | .00            | .00              |
| 125-51510-131-000                  | CITY TREAS: WRS (ERS           | .00        | .00              | .00        | .00            | .00            | .00              |
| 125-51510-132-000                  | CITY TREAS: SOC SEC            | .00        | .00              | .00        | .00            | .00            | .00              |
| 125-51510-133-000                  | CITY TREAS: MEDICARE           | .00        | .00              | .00        | .00            | .00            | .00              |
| 125-51510-134-000                  | CITY TREAS: LIFE INS           | .00        | .00              | .00        | .00            | .00            | .00              |
| 125-51510-135-000                  | CITY TREAS: HEALTH INS PREMIU  | .00        | .00              | .00        | .00            | .00            | .00              |
| 125-51510-137-000                  | CITY TREAS: HEALTH INS. CLAIMS | .00        | .00              | .00        | .00            | .00            | .00              |
| 125-51510-138-000                  | CITY TREAS: DENTAL INS         | .00        | .00              | .00        | .00            | .00            | .00              |
| 125-51510-139-000                  | CITY TREAS: LONG TERM DISABILI | .00        | .00              | .00        | .00            | .00            | .00              |
| 125-51510-210-000                  | AUDITOR: PROF SERVICES         | .00        | .00              | .00        | .00            | .00            | .00              |
|                                    | TOTAL CITY TREASURER           | .00        | .00              | .00        | .00            | .00            | .00              |
| <u>TAX INCREMENT DISTRICT FEES</u> |                                |            |                  |            |                |                |                  |
| 125-56600-290-000                  | TAX INCREMENT DISTRICT FEES    | .00        | .00              | 150.00     | 150.00         | .00            | 150.00           |
|                                    | TOTAL TAX INCREMENT DISTRICT   | .00        | .00              | 150.00     | 150.00         | .00            | 150.00           |
| <u>ANNEXED PROPERTY (TAXES)</u>    |                                |            |                  |            |                |                |                  |
| 125-56666-720-000                  | ANNEXED PROPERTY (TAXES)       | .00        | .00              | .00        | .00            | .00            | .00              |
|                                    | TOTAL ANNEXED PROPERTY (TAX    | .00        | .00              | .00        | .00            | .00            | .00              |
| <u>ATTORNEY</u>                    |                                |            |                  |            |                |                |                  |
| 125-58100-018-000                  | PRINCIPAL ON TIF#5 NOTES       | 175,000.00 | 175,000.00       | 390,000.00 | 215,000.00     | 44.87          | .00              |
|                                    | TOTAL ATTORNEY                 | 175,000.00 | 175,000.00       | 390,000.00 | 215,000.00     | 44.87          | .00              |
| <u>INTEREST ON NOTES</u>           |                                |            |                  |            |                |                |                  |
| 125-58200-019-000                  | INTEREST ON TIF#5 NOTES        | 49,841.46  | 49,841.46        | 101,728.00 | 51,886.54      | 48.99          | .00              |
|                                    | TOTAL INTEREST ON NOTES        | 49,841.46  | 49,841.46        | 101,728.00 | 51,886.54      | 48.99          | .00              |

DETAIL EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 3 MONTHS ENDING MARCH 31, 2015

FUND 125 - TIF DISTRICT #5 FUND

|                                  | PERIOD<br>ACTUAL                | YTD ACTUAL     | BUDGET<br>AMOUNT | VARIANCE   | % OF<br>BUDGET | ENC<br>BALANCE | UNENC<br>BALANCE |
|----------------------------------|---------------------------------|----------------|------------------|------------|----------------|----------------|------------------|
| <u>TIF #5 - CAPITAL PROJECTS</u> |                                 |                |                  |            |                |                |                  |
| 125-60005-500-000                | TIF #5 - SIREN                  | .00            | .00              | .00        | .00            | .00            | .00              |
| 125-60005-551-000                | PCA MOVING OUTDOORS PROJEC      | .00            | .00              | 105,000.00 | 105,000.00     | .00            | 105,000.00       |
| 125-60005-575-000                | TIF #5 - ORGANIZATIONAL COSTS   | .00            | .00              | .00        | .00            | .00            | .00              |
| 125-60005-600-000                | TIF #5 - ENGINEERING            | .00            | .00              | 10,000.00  | 10,000.00      | .00            | 10,000.00        |
| 125-60005-700-000                | TIF #5 - INFRASTRUCTURE         | .00            | .00              | 80,000.00  | 80,000.00      | .00            | 80,000.00        |
| 125-60005-800-000                | PAYMENT TO TIF#5 DEVELOPER      | .00            | .00              | .00        | .00            | .00            | .00              |
| 125-60005-801-000                | PAYMENT TO WATER & SEWER        | .00            | 247,160.81       | 247,161.00 | .19            | 100.00         | .19              |
| 125-60005-900-000                | REIMBURSEMENT TO CITY           | .00            | .00              | .00        | .00            | .00            | .00              |
|                                  | TOTAL TIF #5 - CAPITAL PROJECTS | .00            | 247,160.81       | 442,161.00 | 195,000.19     | 55.90          | .00              |
|                                  | TOTAL FUND EXPENDITURES         | 224,841.46     | 472,002.27       | 934,039.00 | 462,036.73     | 50.53          | .00              |
|                                  | NET REV OVER EXP                | ( 224,841.46 ) | 453,546.77       | .00        | 453,546.77     | .00            | .00              |

BALANCE SHEET  
MARCH 31, 2015

FUND 126 - TIF DISTRICT #6 FUND

|                                       | BEGINNING<br>BALANCE  | CURRENT<br>ACTIVITY  | YTD<br>ACTIVITY       | ENDING<br>BALANCE     |
|---------------------------------------|-----------------------|----------------------|-----------------------|-----------------------|
| <u>ASSETS</u>                         |                       |                      |                       |                       |
| 126-10001 TREASURER'S CASH            | .00                   | ( 46,165.62 )        | ( 353,501.90 )        | ( 353,501.90 )        |
| 126-11111 GENERAL INVESTMENTS         | 259,736.86            | .00                  | .00                   | 259,736.86            |
| 126-12111 TAXES RECEIVABLE            | .00                   | .00                  | 629,175.51            | 629,175.51            |
| 126-13911 ACCOUNTS RECEIVABLE MISC.   | .00                   | .00                  | .00                   | .00                   |
| 126-17106 ADVANCE DUE FROM TIF#6      | .00                   | .00                  | .00                   | .00                   |
| <b>TOTAL ASSETS</b>                   | <b>259,736.86</b>     | <b>( 46,165.62 )</b> | <b>275,673.61</b>     | <b>535,410.47</b>     |
| <u>LIABILITIES AND EQUITY</u>         |                       |                      |                       |                       |
| <u>LIABILITIES</u>                    |                       |                      |                       |                       |
| 126-21211 VOUCHERS PAYABLE            | ( 75.00 )             | .00                  | 75.00                 | .00                   |
| 126-27015 LONG-TERM ADV. TO TIF#6     | .00                   | .00                  | .00                   | .00                   |
| 126-27016 ADVANCE DUE CP FUND - TIF#6 | .00                   | .00                  | .00                   | .00                   |
| 126-27018 ADVANCE DUE TO UTILITIES    | ( 65,552.30 )         | .00                  | .00                   | ( 65,552.30 )         |
| <b>TOTAL LIABILITIES</b>              | <b>( 65,627.30 )</b>  | <b>.00</b>           | <b>75.00</b>          | <b>( 65,552.30 )</b>  |
| <u>FUND EQUITY</u>                    |                       |                      |                       |                       |
| 126-30000 BUDGET VARIANCE             | .00                   | .00                  | .00                   | .00                   |
| 126-31000 FUND BALANCE                | ( 194,109.56 )        | .00                  | .00                   | ( 194,109.56 )        |
| 126-32006 TIF #6 FUND BALANCE         | .00                   | .00                  | .00                   | .00                   |
| 126-34110 P.O. ENCUMBRANCE            | .00                   | .00                  | .00                   | .00                   |
| NET INCOME/LOSS                       | .00                   | 46,165.62            | ( 275,748.61 )        | ( 275,748.61 )        |
| <b>TOTAL FUND EQUITY</b>              | <b>( 194,109.56 )</b> | <b>46,165.62</b>     | <b>( 275,748.61 )</b> | <b>( 469,858.17 )</b> |
| <b>TOTAL LIABILITIES AND EQUITY</b>   | <b>( 259,736.86 )</b> | <b>46,165.62</b>     | <b>( 275,673.61 )</b> | <b>( 535,410.47 )</b> |



DETAIL REVENUES WITH COMPARISON TO BUDGET  
FOR THE 3 MONTHS ENDING MARCH 31, 2015

FUND 126 - TIF DISTRICT #6 FUND

|                                  | PERIOD<br>ACTUAL            | YTD ACTUAL | BUDGET<br>AMOUNT | VARIANCE   | % OF<br>BUDGET | ENC<br>BALANCE | UNENC<br>BALANCE   |
|----------------------------------|-----------------------------|------------|------------------|------------|----------------|----------------|--------------------|
| <u>TAXES</u>                     |                             |            |                  |            |                |                |                    |
| 126-41100-100-000                | GENERAL PROPERTY TAXES      | .00        | .00              | .00        | .00            | .00            | .00                |
| 126-41120-115-000                | TIF #6 DISTRICT TAXES       | .00        | 629,175.51       | 629,245.00 | ( 69.49 )      | 99.99          | .00 ( 69.49 )      |
|                                  | TOTAL TAXES                 | .00        | 629,175.51       | 629,245.00 | ( 69.49 )      | 99.99          | .00 ( 69.49 )      |
| <u>INTERGOVERNMENTAL REVENUE</u> |                             |            |                  |            |                |                |                    |
| 126-43100-217-000                | E.D.A. GRANT                | .00        | .00              | .00        | .00            | .00            | .00                |
| 126-43100-218-000                | TRANSP.ECONOMICASSIST.GRAN  | .00        | .00              | .00        | .00            | .00            | .00                |
| 126-43410-234-000                | TIF#6 EXEMPT COMPUTER ST.   | .00        | .00              | 74.00      | ( 74.00 )      | .00            | .00 ( 74.00 )      |
|                                  | TOTAL INTERGOVERNMENTAL RE  | .00        | .00              | 74.00      | ( 74.00 )      | .00            | .00 ( 74.00 )      |
| <u>LICENSES &amp; PERMITS</u>    |                             |            |                  |            |                |                |                    |
| 126-44300-635-000                | TIF #6 ASSIST. APPL. FEE    | .00        | .00              | .00        | .00            | .00            | .00                |
|                                  | TOTAL LICENSES & PERMITS    | .00        | .00              | .00        | .00            | .00            | .00                |
| <u>MISCELLANEOUS REVENUES</u>    |                             |            |                  |            |                |                |                    |
| 126-48110-816-000                | INTEREST FROM TIF#6 BOND    | .00        | .00              | .00        | .00            | .00            | .00                |
| 126-48500-533-000                | EMMI ROTH PMT LIEU OF TAXES | .00        | .00              | .00        | .00            | .00            | .00                |
|                                  | TOTAL MISCELLANEOUS REVENUI | .00        | .00              | .00        | .00            | .00            | .00                |
| <u>OTHER FINANCING SOURCES</u>   |                             |            |                  |            |                |                |                    |
| 126-49120-940-000                | LONG-TERM LOANS             | .00        | .00              | .00        | .00            | .00            | .00                |
| 126-49200-999-000                | ADVANCE FROM GENERAL FUND   | .00        | .00              | 190,944.00 | ( 190,944.00 ) | .00            | .00 ( 190,944.00 ) |
| 126-49999-998-000                | TIF FUND BAL. CARRYOVER     | .00        | .00              | .00        | .00            | .00            | .00                |
|                                  | TOTAL OTHER FINANCING SOURC | .00        | .00              | 190,944.00 | ( 190,944.00 ) | .00            | .00 ( 190,944.00 ) |
|                                  | TOTAL FUND REVENUE          | .00        | 629,175.51       | 820,263.00 | ( 191,087.49 ) | 76.70          | .00 ( 191,087.49 ) |

DETAIL EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 3 MONTHS ENDING MARCH 31, 2015

FUND 126 - TIF DISTRICT #6 FUND

|                                      | PERIOD<br>ACTUAL              | YTD ACTUAL | BUDGET<br>AMOUNT | VARIANCE         | % OF<br>BUDGET | ENC<br>BALANCE   | UNENC<br>BALANCE |
|--------------------------------------|-------------------------------|------------|------------------|------------------|----------------|------------------|------------------|
| <u>ATTORNEY</u>                      |                               |            |                  |                  |                |                  |                  |
| 126-51300-210-000                    | ATTORNEY: PROF SERVICES       | .00        | .00              | .00              | .00            | .00              | .00              |
|                                      | TOTAL ATTORNEY                | .00        | .00              | .00              | .00            | .00              | .00              |
| <u>ADMINISTRATIVE OFFICE SUPPLIE</u> |                               |            |                  |                  |                |                  |                  |
| 126-51451-500-000                    | ADMINISTRATIVE                | .00        | .00              | .00              | .00            | .00              | .00              |
|                                      | TOTAL ADMINISTRATIVE OFFICE S | .00        | .00              | .00              | .00            | .00              | .00              |
| <u>CITY TREASURER</u>                |                               |            |                  |                  |                |                  |                  |
| 126-51510-210-000                    | AUDITOR: PROF SERVICES        | .00        | .00              | .00              | .00            | .00              | .00              |
|                                      | TOTAL CITY TREASURER          | .00        | .00              | .00              | .00            | .00              | .00              |
| <u>ATTORNEY</u>                      |                               |            |                  |                  |                |                  |                  |
| 126-51530-412-000                    | ASSESSOR:ST. MANUFACTURING    | .00        | 1,390.90         | .00 ( 1,390.90 ) | .00            | .00 ( 1,390.90 ) | .00              |
|                                      | TOTAL ATTORNEY                | .00        | 1,390.90         | .00 ( 1,390.90 ) | .00            | .00 ( 1,390.90 ) | .00              |
| <u>TAX INCREMENT DISTRICT FEE</u>    |                               |            |                  |                  |                |                  |                  |
| 126-56600-290-000                    | TAX INCREMENT DISTRICT FEES   | .00        | .00              | 150.00           | 150.00         | .00              | 150.00           |
|                                      | TOTAL TAX INCREMENT DISTRICT  | .00        | .00              | 150.00           | 150.00         | .00              | 150.00           |
| <u>ANNEXED PROPERTY (TAXES)</u>      |                               |            |                  |                  |                |                  |                  |
| 126-56666-720-000                    | ANNEXED PROPERTY (TAXES)      | .00        | .00              | .00              | .00            | .00              | .00              |
|                                      | TOTAL ANNEXED PROPERTY (TAX   | .00        | .00              | .00              | .00            | .00              | .00              |
| <u>ATTORNEY</u>                      |                               |            |                  |                  |                |                  |                  |
| 126-56721-509-000                    | PLATTEVILLE INCUBATOR         | .00        | 30,000.00        | 30,000.00        | .00            | 100.00           | .00              |
| 126-56721-510-000                    | GRANT CTY ECON DEV            | .00        | 19,159.00        | 19,159.00        | .00            | 100.00           | .00              |
|                                      | TOTAL ATTORNEY                | .00        | 49,159.00        | 49,159.00        | .00            | 100.00           | .00              |
| <u>PRINCIPAL ON NOTES</u>            |                               |            |                  |                  |                |                  |                  |
| 126-58100-018-000                    | PRINCIPAL ON TIF#6 NOTES      | .00        | .00              | 293,089.00       | 293,089.00     | .00              | 293,089.00       |
|                                      | TOTAL PRINCIPAL ON NOTES      | .00        | .00              | 293,089.00       | 293,089.00     | .00              | 293,089.00       |

DETAIL EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 3 MONTHS ENDING MARCH 31, 2015

FUND 126 - TIF DISTRICT #6 FUND

|   | PERIOD<br>ACTUAL | YTD ACTUAL | BUDGET<br>AMOUNT | VARIANCE   | % OF<br>BUDGET | ENC<br>BALANCE | UNENC<br>BALANCE |
|---|------------------|------------|------------------|------------|----------------|----------------|------------------|
| <u>INTEREST ON NOTES</u>                        |                  |            |                  |            |                |                |                  |
| 126-58200-019-000 INTEREST ON TIF#6 NOTES       | 46,165.62        | 46,165.62  | 178,189.00       | 132,023.38 | 25.91          | .00            | 132,023.38       |
| TOTAL INTEREST ON NOTES                         | 46,165.62        | 46,165.62  | 178,189.00       | 132,023.38 | 25.91          | .00            | 132,023.38       |
| <u>TIF #6 CAPITAL PROJECTS</u>                  |                  |            |                  |            |                |                |                  |
| 126-60006-364-000 TIF #6- MARKETING             | .00              | .00        | .00              | .00        | .00            | .00            | .00              |
| 126-60006-500-000 TIF #6 - SIREN                | .00              | .00        | .00              | .00        | .00            | .00            | .00              |
| 126-60006-567-000 TIF#6 - PLAT.AREA IND.DEV.    | .00              | 81,050.00  | 81,050.00        | .00        | 100.00         | .00            | .00              |
| 126-60006-575-000 TIF #6 - ORGANIZATIONAL COSTS | .00              | .00        | .00              | .00        | .00            | .00            | .00              |
| 126-60006-594-000 TIF #6 - DEVELOPMENT EXPENSES | .00              | .00        | .00              | .00        | .00            | .00            | .00              |
| 126-60006-600-000 TIF #6 - ENGINEERING          | .00              | .00        | .00              | .00        | .00            | .00            | .00              |
| 126-60006-700-000 TIF #6 - INFRASTRUCTURE       | .00              | .00        | .00              | .00        | .00            | .00            | .00              |
| 126-60006-701-000 TIF #6 INFRA-LAND ACQUISITION | .00              | .00        | .00              | .00        | .00            | .00            | .00              |
| 126-60006-740-000 TIF #6 (UBERSOX COST SHARING) | .00              | .00        | .00              | .00        | .00            | .00            | .00              |
| 126-60006-750-000 EMMI ROTH GRANTS              | .00              | .00        | .00              | .00        | .00            | .00            | .00              |
| 126-60006-800-000 TAX INCREMENTS TO UBERSOX     | .00              | 34,698.20  | 77,153.00        | 42,454.80  | 44.97          | .00            | 42,454.80        |
| 126-60006-801-000 TAX INCREMENTS TO EMMI ROTH   | .00              | 140,963.18 | 141,473.00       | 509.82     | 99.64          | .00            | 509.82           |
| TOTAL TIF #6 CAPITAL PROJECTS                   | .00              | 256,711.38 | 299,676.00       | 42,964.62  | 85.66          | .00            | 42,964.62        |
| TOTAL FUND EXPENDITURES                         | 46,165.62        | 353,426.90 | 820,263.00       | 466,836.10 | 43.09          | .00            | 466,836.10       |
| NET REV OVER EXP                                | ( 46,165.62 )    | 275,748.61 | .00              | 275,748.61 | .00            | .00            | 275,748.61       |

BALANCE SHEET  
MARCH 31, 2015

FUND 127 - TIF DISTRICT #7 FUND

|                                      | BEGINNING<br>BALANCE | CURRENT<br>ACTIVITY | YTD<br>ACTIVITY | ENDING<br>BALANCE |
|--------------------------------------|----------------------|---------------------|-----------------|-------------------|
| <u>ASSETS</u>                        |                      |                     |                 |                   |
| 127-10001 TREASURER'S CASH           | .00 (                | 7,858.59 ) (        | 72,405.02 ) (   | 72,405.02 )       |
| 127-11111 GENERAL INVESTMENTS        | .00                  | .00                 | .00             | .00               |
| 127-12111 TAXES RECEIVABLE           | .00                  | .00                 | 46,453.99       | 46,453.99         |
| 127-13911 ACCOUNTS RECEIVABLE MISC.  | .00                  | .00                 | .00             | .00               |
| 127-17107 ADVANCE DUE FROM TIF #7    | .00                  | .00                 | .00             | .00               |
| TOTAL ASSETS                         | .00 (                | 7,858.59 ) (        | 25,951.03 ) (   | 25,951.03 )       |
| <u>LIABILITIES AND EQUITY</u>        |                      |                     |                 |                   |
| <u>LIABILITIES</u>                   |                      |                     |                 |                   |
| 127-21211 VOUCHERS PAYABLE           | ( 3,913.84 )         | .00                 | 3,913.84        | .00               |
| 127-27015 LONG-TERM ADV. TO TIF#7    | ( 593,515.59 )       | .00                 | .00 (           | 593,515.59 )      |
| 127-27017 ADVANCE DUE TO CP - TIF #7 | .00                  | .00                 | .00             | .00               |
| 127-27018 ADVANCE DU TO UTILITIES    | ( 855,447.51 )       | .00                 | .00 (           | 855,447.51 )      |
| TOTAL LIABILITIES                    | ( 1,452,876.94 )     | .00                 | 3,913.84 (      | 1,448,963.10 )    |
| <u>FUND EQUITY</u>                   |                      |                     |                 |                   |
| 127-30000 BUDGET VARIANCE            | .00                  | .00                 | .00             | .00               |
| 127-31000 FUND BALANCE               | 1,452,876.94         | .00                 | .00             | 1,452,876.94      |
| 127-32007 TIF #7 FUND BALANCE        | .00                  | .00                 | .00             | .00               |
| 127-34110 P.O. ENCUMBRANCE           | .00                  | .00                 | .00             | .00               |
| NET INCOME/LOSS                      | .00                  | 7,858.59            | 22,037.19       | 22,037.19         |
| TOTAL FUND EQUITY                    | 1,452,876.94         | 7,858.59            | 22,037.19       | 1,474,914.13      |
| TOTAL LIABILITIES AND EQUITY         | .00                  | 7,858.59            | 25,951.03       | 25,951.03         |

DETAIL REVENUES WITH COMPARISON TO BUDGET  
FOR THE 3 MONTHS ENDING MARCH 31, 2015

FUND 127 - TIF DISTRICT #7 FUND

|   | PERIOD<br>ACTUAL | YTD ACTUAL | BUDGET<br>AMOUNT | VARIANCE         | % OF<br>BUDGET | ENC<br>BALANCE | UNENC<br>BALANCE |
|---|------------------|------------|------------------|------------------|----------------|----------------|------------------|
| <u>TAXES</u>                                  |                  |            |                  |                  |                |                |                  |
| 127-41120-115-000 TIF #7 DISTRICT TAXES       | .00              | 46,453.99  | 46,459.00        | ( 5.01 )         | 99.99          | .00            | ( 5.01 )         |
| TOTAL TAXES                                   | .00              | 46,453.99  | 46,459.00        | ( 5.01 )         | 99.99          | .00            | ( 5.01 )         |
| <u>INTERGOVERNMENTAL REVENUE</u>              |                  |            |                  |                  |                |                |                  |
| 127-43410-234-000 TIF#7 EXEMPT COMPUTER ST.   | .00              | .00        | 3,499.00         | ( 3,499.00 )     | .00            | .00            | ( 3,499.00 )     |
| 127-43530-280-000 STATE TRANSPORTATION GRANT  | .00              | .00        | .00              | .00              | .00            | .00            | .00              |
| 127-43530-283-000 CDBG MAIN STREET GRANT      | .00              | .00        | .00              | .00              | .00            | .00            | .00              |
| TOTAL INTERGOVERNMENTAL RE                    | .00              | .00        | 3,499.00         | ( 3,499.00 )     | .00            | .00            | ( 3,499.00 )     |
| <u>LICENSES &amp; PERMITS</u>                 |                  |            |                  |                  |                |                |                  |
| 127-44300-635-000 TIF #7 ASSIST. APPL. FEE    | .00              | .00        | .00              | .00              | .00            | .00            | .00              |
| TOTAL LICENSES & PERMITS                      | .00              | .00        | .00              | .00              | .00            | .00            | .00              |
| <u>MISCELLANEOUS REVENUES</u>                 |                  |            |                  |                  |                |                |                  |
| 127-48110-817-000 INTEREST FROM TIF#7 BOND    | .00              | .00        | .00              | .00              | .00            | .00            | .00              |
| 127-48400-410-000 INSURANCE-STREET PROP. LOSS | .00              | .00        | .00              | .00              | .00            | .00            | .00              |
| 127-48500-534-000 STREET LIGHT DONATIONS      | .00              | .00        | .00              | .00              | .00            | .00            | .00              |
| 127-48500-850-000 WANGARD DEV. AGREE. PMT.    | .00              | .00        | .00              | .00              | .00            | .00            | .00              |
| TOTAL MISCELLANEOUS REVENUE                   | .00              | .00        | .00              | .00              | .00            | .00            | .00              |
| <u>OTHER FINANCING SOURCES</u>                |                  |            |                  |                  |                |                |                  |
| 127-49120-940-000 LONG-TERM LOANS             | .00              | .00        | 1,000,000.00     | ( 1,000,000.00 ) | .00            | .00            | ( 1,000,000.00 ) |
| 127-49200-999-000 ADVANCE FROM GENERAL FUND   | .00              | .00        | 96,567.00        | ( 96,567.00 )    | .00            | .00            | ( 96,567.00 )    |
| TOTAL OTHER FINANCING SOURC                   | .00              | .00        | 1,096,567.00     | ( 1,096,567.00 ) | .00            | .00            | ( 1,096,567.00 ) |
| TOTAL FUND REVENUE                            | .00              | 46,453.99  | 1,146,525.00     | ( 1,100,071.01 ) | 4.05           | .00            | ( 1,100,071.01 ) |

DETAIL EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 3 MONTHS ENDING MARCH 31, 2015

FUND 127 - TIF DISTRICT #7 FUND

|                                      | PERIOD<br>ACTUAL              | YTD ACTUAL | BUDGET<br>AMOUNT | VARIANCE            | % OF<br>BUDGET | ENC<br>BALANCE | UNENC<br>BALANCE |
|--------------------------------------|-------------------------------|------------|------------------|---------------------|----------------|----------------|------------------|
| <u>ATTORNEY</u>                      |                               |            |                  |                     |                |                |                  |
| 127-51300-210-000                    | ATTORNEY: PROF SERVICES       | .00        | 315.00           | .00 ( 315.00 )      | .00            | .00 ( 315.00 ) |                  |
|                                      | TOTAL ATTORNEY                | .00        | 315.00           | .00 ( 315.00 )      | .00            | .00 ( 315.00 ) |                  |
| <u>ADMINISTRATIVE OFFICE SUPPLIE</u> |                               |            |                  |                     |                |                |                  |
| 127-51451-500-000                    | ADMINISTRATIVE                | .00        | .00              | .00 .00             | .00            | .00 .00        | .00              |
|                                      | TOTAL ADMINISTRATIVE OFFICE S | .00        | .00              | .00 .00             | .00            | .00 .00        | .00              |
| <u>CITY TREASURER</u>                |                               |            |                  |                     |                |                |                  |
| 127-51510-210-000                    | AUDITOR: PROF SERVICES        | .00        | .00              | .00 .00             | .00            | .00 .00        | .00              |
|                                      | TOTAL CITY TREASURER          | .00        | .00              | .00 .00             | .00            | .00 .00        | .00              |
| <u>ATTORNEY</u>                      |                               |            |                  |                     |                |                |                  |
| 127-51530-412-000                    | ASSESSOR:ST. MANUFACTURING    | .00        | 15.58            | .00 ( 15.58 )       | .00            | .00 ( 15.58 )  |                  |
|                                      | TOTAL ATTORNEY                | .00        | 15.58            | .00 ( 15.58 )       | .00            | .00 ( 15.58 )  |                  |
| <u>TAX INCREMENT DISTRICT FEES</u>   |                               |            |                  |                     |                |                |                  |
| 127-56600-290-000                    | TAX INCREMENT DISTRICT FEES   | .00        | .00              | 150.00 150.00       | .00            | .00 150.00     |                  |
|                                      | TOTAL TAX INCREMENT DISTRICT  | .00        | .00              | 150.00 150.00       | .00            | .00 150.00     |                  |
| <u>COMM PLAN &amp; DEVELOPMENT</u>   |                               |            |                  |                     |                |                |                  |
| 127-56900-568-000                    | TIF #7 MAIN STREET PROGRAM    | .00        | 37,500.00        | 37,500.00 .00       | 100.00         | .00 .00        | .00              |
|                                      | TOTAL COMM PLAN & DEVELOPME   | .00        | 37,500.00        | 37,500.00 .00       | 100.00         | .00 .00        | .00              |
| <u>PRINCIPAL ON NOTES</u>            |                               |            |                  |                     |                |                |                  |
| 127-58100-018-000                    | PRINCIPAL ON TIF#7 NOTES      | .00        | .00              | 30,000.00 30,000.00 | .00            | .00 30,000.00  |                  |
|                                      | TOTAL PRINCIPAL ON NOTES      | .00        | .00              | 30,000.00 30,000.00 | .00            | .00 30,000.00  |                  |
| <u>INTEREST ON NOTES</u>             |                               |            |                  |                     |                |                |                  |
| 127-58200-019-000                    | INTEREST ON TIF#7 NOTES       | 6,250.00   | 26,375.00        | 53,875.00 27,500.00 | 48.96          | .00 27,500.00  |                  |
|                                      | TOTAL INTEREST ON NOTES       | 6,250.00   | 26,375.00        | 53,875.00 27,500.00 | 48.96          | .00 27,500.00  |                  |

DETAIL EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 3 MONTHS ENDING MARCH 31, 2015

FUND 127 - TIF DISTRICT #7 FUND

|                                | PERIOD<br>ACTUAL                     | YTD ACTUAL          | BUDGET<br>AMOUNT     | VARIANCE            | % OF<br>BUDGET       | ENC<br>BALANCE | UNENC<br>BALANCE         |
|--------------------------------|--------------------------------------|---------------------|----------------------|---------------------|----------------------|----------------|--------------------------|
| <u>TIF #7 CAPITAL PROJECTS</u> |                                      |                     |                      |                     |                      |                |                          |
| 127-60007-210-000              | TIF #7 - PROF SERVICES               | 1,608.59            | 4,285.60             | 25,000.00           | 20,714.40            | 17.14          | .00 20,714.40            |
| 127-60007-534-000              | TIF #7 - STREET LIGHTS               | .00                 | .00                  | .00                 | .00                  | .00            | .00 .00                  |
| 127-60007-575-000              | TIF #7 - ORGANIZATIONAL COSTS        | .00                 | .00                  | .00                 | .00                  | .00            | .00 .00                  |
| 127-60007-600-000              | TIF #7 - ENGINEERING                 | .00                 | .00                  | .00                 | .00                  | .00            | .00 .00                  |
| 127-60007-700-000              | TIF #7 - INFRASTRUCTURE              | .00                 | .00                  | .00                 | .00                  | .00            | .00 .00                  |
| 127-60007-750-000              | TIF #7REIMB WAANGARD PROJ CC         | .00                 | .00                  | .00                 | .00                  | .00            | .00 .00                  |
| 127-60007-810-000              | DEVELOPMENT INCENTIVE                | .00                 | .00                  | 1,000,000.00        | 1,000,000.00         | .00            | .00 1,000,000.00         |
|                                | <b>TOTAL TIF #7 CAPITAL PROJECTS</b> | <b>1,608.59</b>     | <b>4,285.60</b>      | <b>1,025,000.00</b> | <b>1,020,714.40</b>  | <b>.42</b>     | <b>.00 1,020,714.40</b>  |
|                                | <b>TOTAL FUND EXPENDITURES</b>       | <b>7,858.59</b>     | <b>68,491.18</b>     | <b>1,146,525.00</b> | <b>1,078,033.82</b>  | <b>5.97</b>    | <b>.00 1,078,033.82</b>  |
|                                | <b>NET REV OVER EXP</b>              | <b>( 7,858.59 )</b> | <b>( 22,037.19 )</b> | <b>.00</b>          | <b>( 22,037.19 )</b> | <b>.00</b>     | <b>.00 ( 22,037.19 )</b> |

BALANCE SHEET  
MARCH 31, 2015

FUND 130 - REDEVEL. AUTH (RDA) FUND

|  | BEGINNING<br>BALANCE | CURRENT<br>ACTIVITY | YTD<br>ACTIVITY | ENDING<br>BALANCE |
|--|----------------------|---------------------|-----------------|-------------------|
| <u>ASSETS</u>                          |                      |                     |                 |                   |
| 130-10001 TREASURER'S CASH             | 215,867.44           | 2,580.18 (          | 47,536.36 )     | 168,331.08        |
| 130-11111 GENERAL INVESTMENTS          | .00                  | .00                 | .00             | .00               |
| 130-13911 ACCOUNTS RECEIVABLE MISC.    | .00                  | .00                 | .00             | .00               |
| 130-17200 NOTES REC. ECON. DEV.(ALLBE) | .00                  | .00                 | .00             | .00               |
| 130-17400 RDA LOANS RECEIVABLE         | 438,838.26 (         | 6,352.40 )          | 36,976.77       | 475,815.03        |
| TOTAL ASSETS                           | 654,705.70 (         | 3,772.22 ) (        | 10,559.59 )     | 644,146.11        |
| <u>LIABILITIES AND EQUITY</u>          |                      |                     |                 |                   |
| <u>LIABILITIES</u>                     |                      |                     |                 |                   |
| 130-21211 VOUCHERS PAYABLE             | ( 1,210.00 )         | .00                 | 1,210.00        | .00               |
| 130-26000 DEFERRED (PREPAID) REVENUE   | .00                  | .00                 | .00             | .00               |
| 130-26001 RDA LOANS RECEIVABLE         | ( 438,838.26 )       | 6,352.40 (          | 36,976.77 ) (   | 475,815.03 )      |
| 130-27000 NOTES ADV. ECON DEV.(ALLBE)  | .00                  | .00                 | .00             | .00               |
| TOTAL LIABILITIES                      | ( 440,048.26 )       | 6,352.40 (          | 35,766.77 ) (   | 475,815.03 )      |
| <u>FUND EQUITY</u>                     |                      |                     |                 |                   |
| 130-30000 BUDGET VARIANCE              | .00                  | .00                 | .00             | .00               |
| 130-31000 FUND BALANCE                 | ( 214,657.44 )       | .00                 | .00 (           | 214,657.44 )      |
| 130-34110 P.O. ENCUMBRANCE             | .00                  | .00                 | .00             | .00               |
| NET INCOME/LOSS                        | .00 (                | 2,580.18 )          | 46,326.36       | 46,326.36         |
| TOTAL FUND EQUITY                      | ( 214,657.44 ) (     | 2,580.18 )          | 46,326.36 (     | 168,331.08 )      |
| TOTAL LIABILITIES AND EQUITY           | ( 654,705.70 )       | 3,772.22            | 10,559.59 (     | 644,146.11 )      |



DETAIL REVENUES WITH COMPARISON TO BUDGET  
FOR THE 3 MONTHS ENDING MARCH 31, 2015

FUND 130 - REDEVEL. AUTH (RDA) FUND

|  | PERIOD<br>ACTUAL | YTD ACTUAL | BUDGET<br>AMOUNT | VARIANCE       | % OF<br>BUDGET | ENC<br>BALANCE | UNENC<br>BALANCE |
|--|------------------|------------|------------------|----------------|----------------|----------------|------------------|
| <u>MISCELLANEOUS REVENUES</u>                |                  |            |                  |                |                |                |                  |
| 130-48309-684-000 SALE OF LAND               | .00              | .00        | .00              | .00            | .00            | .00            | .00              |
| TOTAL MISCELLANEOUS REVENUE                  | .00              | .00        | .00              | .00            | .00            | .00            | .00              |
| <u>OTHER FINANCING SOURCES</u>               |                  |            |                  |                |                |                |                  |
| 130-49120-940-000 LONG-TERM LOANS            | .00              | .00        | 260,920.00       | ( 260,920.00 ) | .00            | .00            | ( 260,920.00 )   |
| 130-49210-920-000 MAIR INVESTMENT LOAN PMT.  | .00              | .00        | .00              | .00            | .00            | .00            | .00              |
| 130-49210-921-000 BAYLEY GROUP LOAN PMT      | 1,591.22         | 4,773.66   | 19,094.00        | ( 14,320.34 )  | 25.00          | .00            | ( 14,320.34 )    |
| 130-49210-922-000 NANCY KIES LOAN PAYMENT    | .00              | .00        | .00              | .00            | .00            | .00            | .00              |
| 130-49210-923-000 OTHER RDA LOANS PAID       | .00              | .00        | .00              | .00            | .00            | .00            | .00              |
| 130-49210-924-000 DRIFTLESS MARKET LOAN PMT  | 121.37           | 364.11     | 1,456.00         | ( 1,091.89 )   | 25.01          | .00            | ( 1,091.89 )     |
| 130-49210-925-000 IHM LOAN PAYMENT           | .00              | .00        | .00              | .00            | .00            | .00            | .00              |
| 130-49210-926-000 TIM INGRAM LOAN PMT        | .00              | .00        | .00              | .00            | .00            | .00            | .00              |
| 130-49210-927-000 JOE UDELHOVEN LOAN PMT     | 3,210.86         | 3,210.86   | 3,171.00         | 39.86          | 101.26         | .00            | 39.86            |
| 130-49210-928-000 STATE THEATRES LLC         | 2,331.66         | 6,994.98   | 27,980.00        | ( 20,985.02 )  | 25.00          | .00            | ( 20,985.02 )    |
| 130-49210-929-000 MOUNDSIDE BAKERY LOAN PMT  | .00              | 379.26     | .00              | 379.26         | .00            | .00            | 379.26           |
| 130-49210-930-000 LMN INVESTMENT LOAN PMT.   | .00              | .00        | .00              | .00            | .00            | .00            | .00              |
| 130-49211-910-000 MICHAEL & BRENDA ALLBEE    | .00              | .00        | .00              | .00            | .00            | .00            | .00              |
| 130-49275-275-000 BAYLEY NON-PERFORM.PENALTY | .00              | .00        | .00              | .00            | .00            | .00            | .00              |
| 130-49358-358-000 RDA PLANNING GRANT         | .00              | .00        | .00              | .00            | .00            | .00            | .00              |
| 130-49999-120-000 ECONOMIC FUND TRANSFER     | .00              | .00        | .00              | .00            | .00            | .00            | .00              |
| 130-49999-700-000 CONTINGENCY RESERVE TRANSF | .00              | .00        | .00              | .00            | .00            | .00            | .00              |
| 130-49999-999-000 GENERAL FUND TRANSFER      | .00              | .00        | .00              | .00            | .00            | .00            | .00              |
| TOTAL OTHER FINANCING SOURC                  | 7,255.11         | 15,722.87  | 312,621.00       | ( 296,898.13 ) | 5.03           | .00            | ( 296,898.13 )   |
| TOTAL FUND REVENUE                           | 7,255.11         | 15,722.87  | 312,621.00       | ( 296,898.13 ) | 5.03           | .00            | ( 296,898.13 )   |

DETAIL EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 3 MONTHS ENDING MARCH 31, 2015

FUND 130 - REDEVEL. AUTH (RDA) FUND

|                                     | PERIOD<br>ACTUAL                        | YTD ACTUAL      | BUDGET<br>AMOUNT     | VARIANCE          | % OF<br>BUDGET       | ENC<br>BALANCE | UNENC<br>BALANCE         |
|-------------------------------------|---|-----------------|----------------------|-------------------|----------------------|----------------|--------------------------|
| <u>COMM. PLAN &amp; DEVELOPMENT</u> |   |                 |                      |                   |                      |                |                          |
| 130-56900-210-000                   | RDA ATTORNEY: PROF SERV                 | 122.78          | 392.78               | 1,000.00          | 607.22               | 39.28          | .00 607.22               |
| 130-56900-340-000                   | RDA OPERATING SUPPLIES                  | .00             | .00                  | .00               | .00                  | .00            | .00 .00                  |
| 130-56900-500-000                   | RDA COMM.PLAN. : OUTLAY                 | .00             | .00                  | .00               | .00                  | .00            | .00 .00                  |
| 130-56900-550-000                   | RDA DOWNTOWN REVIT. PLAN                | .00             | .00                  | .00               | .00                  | .00            | .00 .00                  |
| 130-56900-710-000                   | RDA LOANS - MAIR INVEST. LLC            | .00             | .00                  | .00               | .00                  | .00            | .00 .00                  |
| 130-56900-711-000                   | RDA LOAN - BAYLEY GROUP                 | .00             | .00                  | .00               | .00                  | .00            | .00 .00                  |
| 130-56900-712-000                   | RDA LOANS - OTHER                       | .00             | 50,000.00            | 10,000.00         | ( 40,000.00 )        | 500.00         | .00 ( 40,000.00 )        |
| 130-56900-713-000                   | RDA LOAN-STATE THEATRES LLC             | .00             | .00                  | .00               | .00                  | .00            | .00 .00                  |
| 130-56900-714-000                   | RDA LOAN-LMN INVESTMENTS PR             | .00             | .00                  | .00               | .00                  | .00            | .00 .00                  |
| 130-56900-800-000                   | RDA GRANTS                              | 1,000.00        | 1,000.00             | 4,576.00          | 3,576.00             | 21.85          | .00 3,576.00             |
| 130-56900-805-000                   | TAX PENALTY REIMBURSEMENT               | .00             | .00                  | .00               | .00                  | .00            | .00 .00                  |
| 130-56900-920-000                   | CITY LOAN PMTS - MAIR INVEST.           | .00             | .00                  | .00               | .00                  | .00            | .00 .00                  |
| 130-56900-921-000                   | CITY LOAN PMTS - BAYLEY GROUF           | 1,300.00        | 3,900.00             | 270,019.00        | 266,119.00           | 1.44           | .00 266,119.00           |
| 130-56900-922-000                   | CITY LOAN PMTS-STATE THEATRE            | 2,252.15        | 6,756.45             | 27,026.00         | 20,269.55            | 25.00          | .00 20,269.55            |
| 130-56900-923-000                   | CITY LOAN PMTS-LMN INVESTMEN            | .00             | .00                  | .00               | .00                  | .00            | .00 .00                  |
| 130-56900-998-000                   | RDA CONTINGENT ACCT                     | .00             | .00                  | .00               | .00                  | .00            | .00 .00                  |
|                                     | <u>TOTAL COMM. PLAN &amp; DEVELOPMI</u> | <u>4,674.93</u> | <u>62,049.23</u>     | <u>312,621.00</u> | <u>250,571.77</u>    | <u>19.85</u>   | <u>.00 250,571.77</u>    |
|                                     | <u>TOTAL FUND EXPENDITURES</u>          | <u>4,674.93</u> | <u>62,049.23</u>     | <u>312,621.00</u> | <u>250,571.77</u>    | <u>19.85</u>   | <u>.00 250,571.77</u>    |
|                                     | <u>NET REV OVER EXP</u>                 | <u>2,580.18</u> | <u>( 46,326.36 )</u> | <u>.00</u>        | <u>( 46,326.36 )</u> | <u>.00</u>     | <u>.00 ( 46,326.36 )</u> |

**BANK RECONCILIATION AND STATEMENT OF INVESTMENTS**  
**MARCH 31, 2015**

| <u>ACCOUNT</u>                                      | <u>TREASURERS<br/>BALANCE<br/>FEBRUARY 28</u> | <u>RECEIPTS</u> | <u>DISBURSEMENTS</u> | <u>TREASURERS<br/>BALANCE<br/>MARCH 31</u> | <u>OUTSTANDING<br/>CHECKS</u> | <u>OUTSTANDING<br/>DEPOSITS</u> | <u>BANK BALANCE<br/>MARCH 31</u> |
|---|---|-----------------|----------------------|--|-------------------------------|---------------------------------|----------------------------------|
| <i>MOUND CITY BANK - General Checking Accounts:</i> |   |                 |                      |  |                               |                                 |                                  |
| CITY  | \$234,233.55                                  | \$1,536,517.35  | \$1,329,162.97       | \$441,587.93                               | \$271,559.63                  | \$1,922.50                      | \$711,225.06                     |
| AIRPORT   | \$128,530.41                                  | \$12,762.95     | \$10,032.12          | \$131,261.24                               | \$0.00                        | \$0.00                          | \$131,261.24                     |
| WHNCP   | \$14,087.49                                   | \$4.32          | \$0.00               | \$14,091.81                                | \$0.00                        | \$0.00                          | \$14,091.81                      |
| COMMUNITY DEVELOPMENT                               | \$101,910.08                                  | \$31.21         | \$30.00              | \$101,911.29                               | \$0.00                        | \$0.00                          | \$101,911.29                     |
| WATER & SEWER                                       | \$905,535.87                                  | \$394,646.24    | \$149,638.65         | \$1,150,543.46                             | \$1,716.25                    | \$854.84                        | \$1,151,404.87                   |

**INVESTMENTS AS FOLLOWS:**

| <u>GENERAL:</u>                           |                |                         |              |                               |
|---|----------------|-------------------------|--------------|-------------------------------|
| American Bank CD due 9/18/15              | \$250,000.00   | Graham Fund             | \$57,578.04  | State Investment Fund #5      |
| Dupaco (High Interest Savings)            | \$249,975.00   |                         |              |                               |
| Dupaco (Savings)                          | \$25.00        | Animal Control          | \$0.00       | State Investment Fund #9      |
| MCB Nat. CD due 12/28/15                  | \$238,000.00   | Airport                 | \$8,258.15   | State Investment Fund #2      |
|   |                | Greenwood Cemetery      | \$404,296.04 | State Investment Fund #7      |
| Wisconsin Bank & Trust. CD due 12/28/15   | \$230,000.00   | Hillside Cem. (Clayton) | \$140,186.66 | State Investment Fund #8      |
| Anchor CD due 9/11/16                     | \$130,071.52   |                         | \$1,000.00   | MCB CD due 7/15/15            |
| State Investment Fund #1                  | \$5,039,779.88 | Community Development   | \$103,212.25 | State Investment Fund DOD #10 |
| State Investment Fund ('13 Borrowing) #11 | \$464.34       | Library                 | \$144,611.48 | State Investment Fund #4      |
| State Investment Fund (TIF Borrowed) #15  | \$1,240,984.87 |                         | \$4,547.65   | MCB MMIA Trust Fund           |
| Clare Bank CD due 8/4/15                  | \$250,000.00   |                         | \$610,475.00 | ClareBank CD 10/7/15          |
|   |                |                         | \$5,979.04   | ClareBank CD 9/14/15          |

**WATER AND SEWER INVESTMENTS:**

|                           |                |                              |
|---------------------------|----------------|------------------------------|
| State Investment Pool #3  | \$1,485,542.95 | (Replacement-Sewer)          |
| State Investment Pool #6  | \$175,119.22   | (Holding-Water & Sewer)      |
| State Investment Pool #12 | \$0.06         | (Depreciation-Water CIP)     |
| State Investment Pool #13 | \$899,521.23   | (Depreciation-Sewer CIP)     |
| State Investment Pool #14 | \$769,474.98   | Debt Service Reserve         |
| CD-Heartland Credit Union | \$249,975.00   | (Holding-W&S) CD Due 10/4/15 |
| CD-Heartland Credit Union | \$25.00        |                              |
| CD-Livingston State Bank  | \$250,000.00   | (Repl.-Sewer) CD due 8/24/15 |

Respectfully Submitted,

Valerie Martin  
Finance Director



## **BOARDS AND COMMISSIONS VACANCIES LIST**

As of 3/24/15

Historic Preservation Commission Alternate (partial – term expires 5/1/15)  
Board of Appeals (ET Zoning) Alternate (partial – term expires 4/1/16)  
Board of Appeals (Zoning) (3-year term)  
Community Development Board (3-year term)  
Airport Commission (partial – term expires 11/1/16)  
Commission on Aging (partial – term expires 7/1/15)  
Board of Appeals (ET Zoning) (3-year term)  
Board of Review (5-year term)  
Board of Review (Remaining 2 years of a 5-year term)

### **Upcoming in May**

Freudenreich Animal Care Trust Fund (3-year term)  
Historic Preservation Alternate (2 3-year terms)  
Historic Preservation (3-year terms)  
Library Board (3-year term)  
Plan Commission (2 3-year terms)  
Police and Fire (5-year term)

**Application forms for the City of Platteville Boards and Commissions are available in the City Clerk's office in the Municipal Building at 75 N Bonson Street, Platteville, WI or online at [www.platteville.org](http://www.platteville.org). Please note that most positions require City residency.**

## PROPOSED LICENSES

April 14, 2015

### "Class B" Combination Beer & Liquor

- Julie G Loeffelholz, Platteville, for premises at 110 W Main Street (Julie's Da Vine Wine & Stein) contingent upon surrender of license held by Randall Grimes

### Change of Agent

- Walgreen Co, Deerfield, (Zachary Schrab, Agent) for premises at 675 S Water Street (Walgreens #12498)

### Temp Class "B" and "Class B" License to serve Fermented Malt Beverages and Wine

- St Augustine University Parish for premises at 135 S Hickory Street on April 16 from 5 PM - 11:59 PM for Irish Fest
- St Augustine University Parish for premises at 135 S Hickory Street on September 25 from 5 PM - 11:59 PM for Oktoberfest

### Extension of Licensed Premises

- Nick's at 74 N Second Street to include City Parking Lots on May 3 for Platteville Derby Days Festival (see attached Staff Note and Request)

### One-Year Operators License

- Kasha L Leitzinger

### Two-Year Operators License

- Karen C Block
- Zachary T Clement
- Jade E Jandt
- Susan L Lynch
- Joseph M Mueller
- Nicole M Price

### Taxi Driver License

- Kyle W Thiel

**City of Platteville  
STAFF REPORT AND  
FISCAL NOTE**

Original       Update



**Title: Request to Extend Licensed Premises of Nick's on May 2, 2015**

**Policy Analysis Statement:**

**Brief Description And Analysis Of Proposal:**

Nick Pease, owner of Nick's has partnered with some local businesses and the Platteville Regional Chamber of Commerce for Platteville Derby Days Festival on May 2, 2015. Attached is an explanation of the event and a request to use the two public parking lots on Mineral Street. In addition to having outdoor music and festivities, he plans to sell beer outside which would require an extension of his licensed premises.

A separate street closing permit for Third Street and parade permit for a decorated horse parade will be also be submitted for Council approval.

The License Committee met and recommended approval of the request with the conditions that the lots be fenced in, security present, wristbands for 21+, and to charge a \$50 fee for the use of the public parking lots. The Committee also discussed including a fee for using public parking lots in the Fee Schedule for 2016.

**Recommendation:**

Approve the request to extend the licensed premises of Nick's at 74 North Second Street to include the two public parking lots on Mineral Street from Noon – Midnight on May 2, 2015 with the conditions set forth by the License Committee.

**Impact Of Adopting Proposal:**

Parking lots will be closed for public parking from 12 PM – 12 AM each of these dates.

**Fiscal Estimate:**

**Fiscal Effect (check/circle all that apply)**

- No fiscal effect
- Creates new expenditure account
- Creates new revenue account
- Increases expenditures
- Increases revenues
- Increases/decreases fund balance - \_\_\_\_\_ Fund

**Budget Effect:**

- Expenditure authorized in budget – No change to budget required
- Expenditure not authorized in budget – Budget amendment required

**Vote Required:**

- Majority
- Two-Thirds

**Narrative/assumptions About Long Range Fiscal Effect:**

**Expenditure/Revenue Changes:**

| Budget Amendment No. _____ |    |         |        | No Budget Amendment Required |                        |       |        |                |
|----------------------------|----|---------|--------|------------------------------|------------------------|-------|--------|----------------|
| Account Number             |    |         |        | Account Name                 | Budget Prior to Change | Debit | Credit | Amended Budget |
| Fund                       | CC | Account | Object |                              |                        |       |        |                |
|                            |    |         |        |                              |                        |       |        |                |
|                            |    |         |        |                              |                        |       |        |                |
| <b>Totals</b>              |    |         |        |                              |                        |       |        |                |

**Prepared By**

|   |              |
|---|--------------|
| Department: City Clerk<br>Prepared By: Jan Martin | Date: 4/1/15 |
|---|--------------|

**From:** nick pease  
**Sent:** Monday, March 30, 2015 1:08 PM  
**To:** Martin Jan; Lowery, Kim  
**Subject:** May 2nd

Dear Council,

I would like to use the parking lots located behind the owl cafe and Nick's bar, in order to put on a community event we are calling derby days. I have teamed up with with a few local business owners and The Platteville regional Chamber for this event. I have also spoken with police chief Doug McKinley he is completely favor of the event, I hope that helps to ease councils mind. This is our itinerary for the day. Also included is what we plan on having the back parking lot look like that saturday.

Starting at Noon.

We would be having a horse parade traveling on 3rd street and heading towards the square. This is also the first day of the farmers market we have spoke with the farmers market and they would love the exposure.

1pm - 3pm  
Adam Bartels - Playing live

3 - 6  
Kentucky Derby Auction, Pools and Live derby Showing.

6 - 8  
Micheal Alexander & Big Whiskey live music

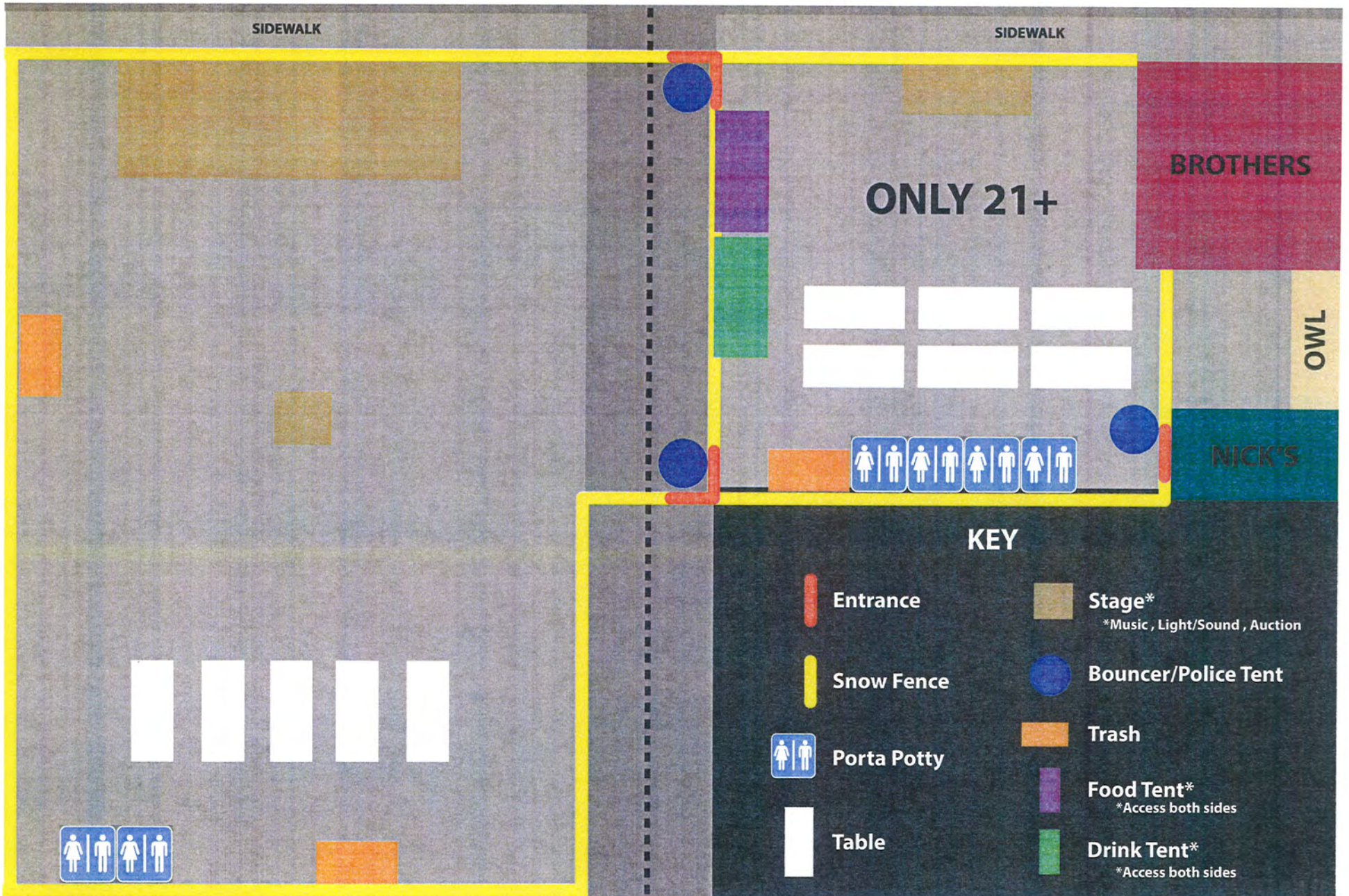
8- 10  
Wheelhouse Live music

10 - 12  
Dylan Scott (Nashville Recording Artist and itunes top 100 country artist)

12 till ? Clean up

It's my opinion that with some good community events like this we can help take some of the tarnish off of second street. Thank you for taking the time to read this.

Nick Pease



**KEY**

-  Entrance
-  Snow Fence
-  Porta Potty
-  Table
-  Stage\*  
\*Music, Light/Sound, Auction
-  Bouncer/Police Tent
-  Trash
-  Food Tent\*  
\*Access both sides
-  Drink Tent\*  
\*Access both sides



## City of Platteville Street / Alley Closing Permit Application Form

Describe Street / Alley to be Closed:  
 Third Street from main street to Mineral Street (10AM-10 PM)  
 oak street from Pine to Mineral (10-1pm)

Date(s): Saturday, May 2nd, 2015 Beginning Time: Ending Time:

List Names and Street Addresses of all Persons/Businesses Affected Below: Approval

Blue Note Music (Y) or N

Platteville Elk's Lodge Y or N

Jenar Towers Y or N

Y or N

Y or N

Y or N

**NOTE: Attach additional sheets if necessary or use back side**

Name of Requestor: Kathy Kopp, Platteville Regional Chamber

Address of Requestor: 275 Business Hwy. 151 West, Platteville

Requestor's Contact Number: 608-348-8888

Reason for Request: Derby Day Event

**NOTE:** Call the City Garage at 348-8828 to request barricades if needed. If City barricades are to be used, they **must be picked up no later than 2 PM on the Thursday** before usage! City personnel will not be called in on Friday, Saturday or Sunday if this is forgotten.

I affirm that I have checked with all of the persons that are affected by this requested street closing. The objections are listed on an attached sheet.

Signature: Kathy Kopp

Date: 4/8/15

**Do Not Write Below this Line - For Office Use Only**

Police Department Review:

Street Department Review:

Common Council Review Date:

Decision:  Approved  or  Denied

City Clerk:

Date:

# City of Platteville

## Street / Alley Closing Permit Application Form

Describe Street / Alley to be Closed:

(135 S. Hickory St.) from Greenwood Ave. to Pine St.

Date(s):

April 16, 2015

Beginning Time:

3:00 pm

Ending Time:

11:59 pm

List Names and Street Addresses of all Persons/Businesses Affected Below:

Approval

Hickory Street Housing, LLC - Fr. Faustine Ruiz - 135 S Hickory St

Y or N

St. Augustine University Parish - Fr Faustine Ruiz - 135 S. Hickory St.

Y or N

Y or N

Y or N

Y or N

Y or N

**NOTE: Attach additional sheets if necessary or use back side**

Name of Requestor:

St. Augustine University Parish

Address of Requestor:

135 S. Hickory St., Platteville WI 53818

Requestor's Contact Number:

608-348-7530

Reason for Request:

Irish Fest

**NOTE:** Call the City Garage at 348-8828 to request barricades if needed. If City barricades are to be used, they **must be picked up no later than 2 PM on the Thursday** before usage! City personnel will not be called in on Friday, Saturday or Sunday if this is forgotten.

I affirm that I have checked with all of the persons that are affected by this requested street closing. The objections are listed on an attached sheet.

Signature:



Date:

3/26/15

**Do Not Write Below this Line - For Office Use Only**

Police Department Review:

DFM # 300

Street Department Review:

Bell John

Common Council Review Date:

4-14-15

Decision:

Approved

or

Denied

City Clerk:

Date:

# City of Platteville

## Street / Alley Closing Permit Application Form

Describe Street / Alley to be Closed:

Hickory Street from Greenwood Ave. to Pine St.

Date(s):

September 25, 2015

Beginning Time:

12:00 pm (noon)

Ending Time:

11:59 pm

List Names and Street Addresses of all Persons/Businesses Affected Below:

Approval

Hickory Street Housing, LLC - Fr. Faustino Ruiz - 135 S. Hickory St

or

N

St. Augustine University Parish - Fr. Faustino Ruiz - 135 S. Hickory St.

or

N

Y

or

N

Y

or

N

Y

or

N

Y

or

N

**NOTE: Attach additional sheets if necessary or use back side**

Name of Requestor:

St. Augustine University Parish

Address of Requestor:

135 S. Hickory St.

Requestor's Contact Number:

608-348-7530

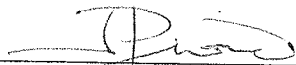
Reason for Request:

Oktoberfest

**NOTE: Call the City Garage at 348-8828 to request barricades if needed. If City barricades are to be used, they must be picked up no later than 2 PM on the Thursday before usage! City personnel will not be called in on Friday, Saturday or Sunday if this is forgotten.**

I affirm that I have checked with all of the persons that are affected by this requested street closing. The objections are listed on an attached sheet.

Signature:



Date:

3/26/15

**Do Not Write Below this Line - For Office Use Only**

Police Department Review:

DFM #300

Street Department Review:

Bill Johnson

Common Council Review Date:

4-14-15

Decision:

Approved

or

Denied

City Clerk:

Date:

Check one:  Parade  
 Walk-a-thon  
 Run  Other

CITY OF PLATTEVILLE  
PARADE, WALK-A-THON, RUN, OR OTHER SIMILAR  
PERMIT

Date permit requested 4/6/15

Name of organization requesting permit Platteville Regional Chamber

(4/8/15) Date/Time Saturday, May 2nd, 2015 - Noon

Route (or attach map) ~~3rd~~ Street from Pine to Mineral -  
to Benson to main to 3rd Street

Number of Participants 50 - Horse Parade

Amount of Liability Insurance \$1,000,000 (Policy 45-X75053-05)

Name of Insurance Company American Family Insurance

Address 3005 Water Street Certificate Received: \_\_\_\_\_ (Date)  
Platteville, WI

Name of Parade Marshal None

Address 275 Business Hwy. 151 West, Platteville, WI

Phone 608-348-5888

Assembly Area Pioneer Ford parking lot (Pine Street)

Disbanding Area Same

Name of representative of the organization who can be contacted in the event of a problem:

Kathy Kupp Phone: 348-5888

Signature of person requesting permit \_\_\_\_\_

City Ordinance 41.07 Date approved \_\_\_\_\_

\$50.00 fee accompanies this application

Approved by the City Council

Issued by \_\_\_\_\_  
City Clerk

Request fee to be waived

Fee (if charged): \$ \_\_\_\_\_

Receipt # \_\_\_\_\_

**City of Platteville  
STAFF REPORT AND FISCAL  
NOTE**

|  |                                 |
|--|---------------------------------|
| <input checked="" type="checkbox"/> Original | <input type="checkbox"/> Update |
|--|---------------------------------|

**Title: Fee Schedule - Recycle Bin Fee**

**Policy Analysis Statement:**

**Brief Description And Analysis Of Proposal:**

The City of Platteville charges individuals for the cost of Recycling Bins. These bins are purchased by the City and sold by the Finance Department. The last time we purchased bins was in 2005. The cost was established at \$6.00. We need to replenish our stock and the cost for the same size/style bins, including shipping, has increased to \$8.80 each. This is an average increase of 4.7% per year. To reduce the need to make change, Staff proposes to sell the bins for \$9.00 each.

The cost for recycling bins is established by Resolution as part of the Fee Schedule. Enclosed is a proposed Resolution amending the cost of a Recycle Bin to \$9.00 effective May 1, 2015.

**Recommendation:**

**Staff recommends approval of the enclosed Resolution amending the cost of a Recycle Bin to \$9.00 effective May 1, 2015.**

**Impact Of Adopting Proposal:**

It will cover the actual cost of providing Recycle Bins for citizens.

**Fiscal Estimate:**

**Fiscal Effect (check/circle all that apply)**

- No fiscal effect
- Creates new expenditure account
- Creates new revenue account
- Increases expenditures
- Increases revenues
- Increases/decreases fund balance - \_\_\_\_\_  
Fund

**Budget Effect:**

- Expenditure authorized in budget
- No change to budget required
- Expenditure not authorized in budget
- Budget amendment required

**Vote Required:**

- Majority
- Two-Thirds

**Narrative/assumptions About Long Range Fiscal Effect:**

This will allow the City to recover costs.

**Expenditure/Revenue Changes:**

|                             |           |                |               |   |                               |                 |                 |                       |
|-----------------------------|-----------|----------------|---------------|---|-------------------------------|-----------------|-----------------|-----------------------|
| <b>Budget Amendment No.</b> |           |                |               | <b>No Budget Amendment Required <input checked="" type="checkbox"/></b> |                               |                 |                 |                       |
| <b>Account Number</b>       |           |                |               | <b>Account Name</b>   | <b>Budget Prior to Change</b> | <b>Decrease</b> | <b>Increase</b> | <b>Amended Budget</b> |
| <b>Fund</b>                 | <b>CC</b> | <b>Account</b> | <b>Object</b> |   |                               |                 |                 |                       |
|                             |           |                |               |   |                               |                 |                 |                       |
|                             |           |                |               |   |                               |                 |                 |                       |

**Prepared By:**

|   |                            |
|---|----------------------------|
| <b>Department:</b> Public Works             |                            |
| <b>Prepared By:</b> Howard B. Crofoot, P.E. | <b>Date:</b> April 7, 2015 |

**RESOLUTION 14-08**

**AMENDING THE 2015 FEE SCHEDULE – RECYCLING BINS**

WHEREAS, the City of Platteville approved the 2015 Fee Schedule on December 22, 2014; and

WHEREAS, the costs associated with the purchase of recycling bins has increased considerably since the last purchase in 2005.

NOW, THEREFORE BE IT RESOLVED, the Common Council hereby directs that the 2015 Fee Schedule be amended, effective May 1, 2015, as follows:

**Recycling Bins - \$9.00**

PASSED BY THE COMMON COUNCIL on the \_\_\_ day of April, 2015.

\_\_\_\_\_  
Eileen Nickels, Council President

ATTEST:

\_\_\_\_\_  
Jan Martin, City Clerk

# Platteville Museum Board

February 18, 2015

## Members Present

Suzanne Buchert  
Bill Van Deest  
Marilyn Gottschalk  
John Urness  
Barb Stockhausen

## Members Absent

Eric Fatzinger  
Dave Allen

## Others Present

Steve Kleefisch

### 1. Minutes of previous meeting

There was not a quorum for the January meeting.

President Van Deest called the meeting to order at 5:01 pm

Suzanne moved with a second by Barb to approve the minutes of November and December, 2014. The motion passed.

### 2. Donations (food chopper)

Marilyn moved to accept the donation. Barb made the second. The motion collectively carried.

### 3. Annual Report

The Jamison Trust members will be added to the report.

Marilyn moved to approve the Annual Report with the addition of the Jamison Trust members.

Suzanne made the second. The motion passed

### 4. 2015 East Display exhibit schedule

The train exhibit is in the process of removal and the area will be set up for the March Lyceum programs

### 5. Classic Toy Train exhibit

The train exhibit had 815 visitors see and play with the classic trains. The exhibit took place during the first two weekends in February.

### 6. Winter Lyceum

Funds have been donated for the lyceum expenses. The lyceums are on March 8, 22 and 29.

### 7. JMA Activities

The JMA has started preparing for Heritage Day and the annual meeting.

### 8. Planning

Planning for Steve's retirement is taking place. The City of Platteville will provide a cake and money for a parting gift.

### 9. Announcements

The annual report was well done.

There will be a Trail meeting to help promote tourism.

### 10. Next Meeting

The next meeting will be on **Wednesday March 18** at 5:00 pm.

### 11. Adjournment

Marilyn moved with a second by Suzanne to adjourn. Motion passed at 5:52 pm.

John Urness  
Secretary

Spring 

## **Commission on Aging February 20, 2015**

Present: Linda Appenzeller, Dick Bonin, Pauline Gerhard, Josephine Kischer, Keith Kischer, Arlene Lee, Joyce McDermott, Delores Moen, Sr. Center Director Connie Steinhoff

- I. Meeting is called to order by Keith Kischer at 9:04 a.m.
- II. Motion to approve Minutes of January 23<sup>rd</sup> by Dick, second Arlene, Minutes approved.
- III. Reports by Connie Steinhoff:
  1. We had a Pizza and Euchre party on January 24<sup>th</sup>, sponsored by the Senior Citizens Association. They also provided prizes and meal tickets; 58 people had pizza and 40 stayed for Euchre. Another party is being planned for the fall.
  2. Initial meeting for the Sr. Picnic planning committee will be on Tuesday, Feb. 24<sup>th</sup> at Badger Brothers' at 9 a.m. Calls have been made to the radio station and the Platteville Journal and the Ubersox ad has been reserved for August 19<sup>th</sup> Keith contacted Ken Killian regarding musical entertainment; his proposal was \$500 for entertainment during the meal and afterwards. This will be presented to the planning committee on Feb. 24, 2015.
- IV. LPI started solicitation for our newsletter, which will be 8 pages long at 400 copies per month. First issue will be out in May. Ads are being bought by people and companies from all over Grant County.  
Helen Bader Foundation grant for \$25,000 over 2 years has been submitted. The grant is for ACES (Arts and Cultural Engagement for Seniors).  
Jon works at the Center Tuesday, Wednesday, and Thursday and is doing a great job. The craft workshop is now being sponsored by the Senior Citizens Association.  
  
Dick Bonin has been out of town, so there are no council reports. The city is still looking for a City Manager.
- V. Dick, Josephine and Keith will be coming off the commission this July. We will try to get Amy Seebooth - Wilson to take Dick's place as liaison to the Commission on Aging.  
The bus/taxi share agreement will take effect in May. Taxi started in January.
- VI. Agenda for next meeting: Senior Picnic; recruit Commission members.
- VII. Announcements: Zan Shields is willing to do a fundraiser for us.  
Next meeting March 20, 2015.
- VIII. Motion to adjourn by Arlene, second Joyce, meeting adjourns at 9:50 a.m.

Submitted by Josephine Kischer, Secretary



**Platteville Community Safe Routes Committee**  
**Monday, November 17, 2014**  
**6:00 p.m.**  
**75 North Bonson Street, Platteville, Wisconsin**  
**G.A.R. Room**

**MINUTES**

Respectfully submitted by Kristina Fields

Attendees:

CSRC: Councilwoman Amy Seeboth, Kristina Fields, Lynn Verger, Robin Fatzinger,  
Tim Ingram

Staff: Howard Crofoot, Luke Peters

- I. Call to order 6:00
- II. Approval of Minutes- October 20, 2014 (approved with minor edits), November 3, 2014; motion to approve by Amy Seeboth, second by Tim Ingram, motion passed.
- III. Citizen Comments, Observations & Petitions – Kristina will call Stratton Bussing to ask them to ask their drivers to drive the speed limit or lower on Camp Street. Both Kristina and Lynn have experienced some busses speeding on Camp Street in the mornings.
- IV. Old Business
  - a. PCA Trail/Grant Update
    - i) No updates
    - ii) Tour de Trail – Amy – event went well and was well attended
  - b. Benvenuto’s Custom Bike Rack
    - i) Connect Benvenuto’s, designer, fabricator
      - (a) Luke will connect with Julie Klein of Benvenuto’s and provide names of past designers and the name of past local fabricator Jeff Baker
- V. New/Continued Business
  - a. Business 151 Proposed Speed Limit Change
    - i) Howard met with Platteville Township. They agreed to go along with upcoming Grant County decision on possible speed changes.
    - ii) Howard will meet with Grant County Traffic Safety Committee on Wed., Nov. 19 to discuss the possible speed limit changes.
    - iii) Once Grant County has decided, the possible speed limit changes would likely go back to Platteville Common Council in January 2015.
  - b. City bicycle parking ordinance bike rack type – Kristina
    - i) Current bicycle parking ordinance requires that a bicycle rack provide two points of contact and provides the “U” shape rack as an example of bicycle rack type that could be used.
    - ii) Culvers installed a wave type rack, which doesn’t provide the appropriate type of two points of contact, thus the CSRC would like to modify the bicycle parking ordinance to provide improved guidance.

iii) Amy Seeboth will provide language to Luke Peters, who will draft a proposed amendment and bring to the next meeting.

c. 4<sup>th</sup> Street sidewalk project with 4<sup>th</sup> Graders at Platteville Middle School – Kristina

i) The 4<sup>th</sup> graders did an infrastructure project regarding the potential 4<sup>th</sup> Street reconstruction project/addition of sidewalk along the east side of the road. These 4<sup>th</sup> graders are now 5<sup>th</sup> graders and they would be interested in participating in the upcoming reconstruction project in some way.

ii) CSRC will brainstorm ideas in ways they could be involved. So far, ideas include:

- (1) Stamp infrastructure poem into sidewalk
- (2) Stamp measured distances in sidewalk
- (3) Calculate material quantities

VI. Adjourn at 6:30 pm.

If your attendance requires special accommodation needs  
Write or call City Manager, P.O. Box 780, Platteville, WI 53818  
608/348-9741, Ext. 2226

PFC Regular Meeting Minutes

Draft

March 3, 2015

Roll Call: April Fuhr, Mike Olds, Rosalyn Broussard, Tim Boldt, Council Liaison Mike Denn, Fire Chief Ryan Simmons, Chief of Police Doug McKinley, Absent-Mike Myers

- The meeting was called to order at 5:01 p.m. by President Olds
- The minutes from the regular meeting of the PFC on Jan 6, 2015 were approved unanimously (motion by Broussard, 2<sup>nd</sup> by Fuhr)
- There were no Citizen Comments or Observations
- Fire Department Update: Currently at 58 members, 2 short of their authorized maximum membership; They continue to receive inquiries about membership, especially from college students but the requirement that members live in the area for 1 year tends to delay some potential members; an audit of compliance with fire inspections will be held on 3/2-no problems are anticipated with this; Chief Simmons and other Dept. Heads from the City will be assisting Grant Co. Emergency Management with a presentation in Milwaukee on 3/11-this will take place at the annual Emergency Management Conference and they will present on the response to the June 2014 tornados and the lessons learned
- The PFC went into closed session per Wis. Statutes 19.85(1)(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Specifically the probationary status of Police Officer was discussed. This occurred at 5:17 p.m. on a unanimous vote (motion by Fuhr, 2<sup>nd</sup> by Broussard).
- The PFC returned to open session at 5:23 p.m. on a unanimous vote (motion by Fuhr, 2<sup>nd</sup> by Boldt).
- The PFC unanimously passed a motion stating that Officer Candace Koch has successfully completed her probationary period with the Platteville Police Department (motion by Boldt, 2<sup>nd</sup> by Broussard).
- Chief McKinley outlined the tentative timeline for the upcoming process to establish an eligibility pool for the position of Sergeant. 2/11 Letter of Intent and resumes submitted, 2/25 completion of the Command Staff Questionnaire, 2<sup>nd</sup> or 3<sup>rd</sup> week of April-written test administered, 5/5-PFC review of application materials, 6/2-PFC interviews of the applicants
- Commissioner Broussard shared the dates and topics of several upcoming movie screenings that will be held on the UW-Platteville Campus. Their central theme focusses racial issues in America in the aftermath of the Ferguson, MO police shooting and impacts on police/community relations.
- The meeting adjourned on a unanimous vote at 5:29 p.m. (motion by Fuhr, 2<sup>nd</sup> by Rosalyn)

FREUDENREICH ANIMAL CARE TRUST FUND COMMITTEE MINUTES  
Monday, March 30, 2015

The Freudenreich Animal Care Trust Fund Committee met at 4:15 p.m. Monday, March 30, 2015 in the Council Chambers at City Hall. Members present were Dr. Jeff Rolwes, Dr. Jacquelyn Kieler, Marcia Cordts, Angie Donovan, and ex-officio members Council Representative Barb Stockhausen, Police Chief Doug McKinley, and Director of Administration Duane Borgen.

The first agenda item was consideration of the Ordinance Prohibiting Pit Bull Dogs. Motion was made by Kieler and seconded by Cordts to reject #7 and reject # 8(b). Motion carried. These proposed Ordinance changes that were rejected were the following:

#7. Animal Behavior. It shall be unlawful to own, harbor or keep any animal which "Are pure bred commonly known as pit bull, pit dog, or pit bull terrier and/or includes a mixed breed of any of the following: (A) the pit bull terrier breed of dog, (B) the Staffordshire bull terrier breed of dog, (C) The American pit bull terrier breed of dog, and (D) The American Staffordshire terrier breed of dog".

#8(b). "Any vicious dog or animal which is found off the premises of its owner may be seized by any police officer and, upon establishing the vicious character of such dog or animal, may be destroyed. A police officer may kill or tranquilize a vicious dog or animal if he/she determines that it is necessary to take such action in order to prevent real and immediate personal injury to any person, including himself/herself".

The December 1, 2014 minutes were briefly reviewed. Motion was made by Kieler to approve the minutes. Cordts seconded. Motion carried.

The 2015 Financial report showed \$126.90 spent for Adoption Announcements from the \$1,000.00 budget. Motion was made by Donovan to accept the Financial Report. Kieler seconded. Motion carried.

Upcoming Petpourri articles were discussed. An article on "Heartworms, Fleas, and Ticks" is scheduled for April. A May article on the "Dog Park" is also scheduled to take place.

Cordts indicated that there may be some changes taking place with the Grant County Humane Society. She will contact them and try to get some more information from them for our Committee.

Citizen's comments were related to the proposed Ordinance Prohibiting Pit Bull Dogs. Mike Denn spoke for about 20 minutes on his reasons why this should be part of the City Animal Regulations Ordinance. Numerous questions were asked Mike Denn concerning the sources of his information, whether the dog mentioned in the Platteville incident was actually a Pit Bull Dog, etc. Discussion took place on many of the questions that were presented.

Due to questions on the information that was presented by Mike Denn and concerns about this Ordinance being acted upon by the City Council, Donovan made a motion to create a separate work group to address animal regulations. Kieler seconded. Motion carried.

The next meeting is scheduled for Monday, June 1st. Motion was made by Kieler to adjourn. Cordts seconded. Motion carried.

Respectfully Submitted,  
Duane Borgen  
Director of Administration

4/6/2015

Minutes of City of Platteville Redevelopment Authority (RDA)

Feb 23, 2015

Mound City Bank

1. Call to Order. The meeting was opened at 5:00 p.m. by Chair Daus.
2. Roll Call. Present were Cindy, John, Mike, Barb, and Larry (acting as note-taker herein). Excused were Chuck and Brian. Joe Carrol was ill/absent. Others attending: Kathy Kopp, Jack Luedtke, Mike Denn, Jessie Lee-Jones, Barb Stockhausen, Robin Roberts, Jeff Grundahl, Scott Kramer, Troy Hoekstra, Steven Roy, Larry Bierke, Rich Christensen, Jeff Belongia, Eileen Nickels, Dick Bonin.
3. Minutes of January 26, 2015, were reviewed. Motion by John, seconded by Cindy, to accept the minutes, and the vote was unanimous.
4. Financial Statement. The statement was reviewed. Only one loan was delinquent. Motion to accept the report by John, seconded by Mike, and the action was approved.
5. Project Updates.
  - a. Chicago's Best. Randy Grimes was present, as was Jack (Main Street Program). Since our last meeting things have not gone well and it does not look like the project will be built. The RDA's \$50,000 loan is at risk. Randy will work with us and there might be some residual equity in the building.
  - b. Bayley Building. Mark Ihm wants to bring additional information to the RDA's March meeting.
  - c. 25 East Main St. Nothing new; Not sold.
  - d. Library Block Project. A meeting with some members of the City Council and the development team was to follow to discuss this project. The project is to turn the existing library into a health clinic, build a 22,000 sq. ft. library, and build a 46,000 sq. ft., 72 room hotel, with parking beneath the new library and hotel buildings.

Kathy Kopp spoke for the Platteville Area Chamber of Commerce and noted that Mike Olds is the President of the Chamber. The Chamber supports the project but because the project keeps changing they have not yet written a letter of support. They want to know what they are supporting. Larry Bierke was present and said that a letter from the Chamber was not critical to the project so they should not feel pressured. Kathy asked if a feasibility study was being done and was told by Scott that there was a study being done but it was the investors' decision to go forward regardless of the study.
6. Adjourn. Motion to adjourn by John, seconded by Cincy, and the motion carried. The Meeting was adjourned at 5:45 p.m.

**MINUTES**  
**PLATTEVILLE HISTORIC PRESERVATION COMMISSION**

March 10, 2015 at 5:45 p.m.  
Council Chambers at City Hall

**MEMBERS PRESENT:** Garry Prohaska, Ken Killian, Tammy Black, Arlene Siss

**ALTERNATE MEMBERS PRESENT:** None

**MEMBERS ABSENT:** None

**MEMBERS EXCUSED:** Troy Maggied

**STAFF PRESENT:** Joe Carroll, Ric Riniker

**OTHERS PRESENT:** Senja Hines, Jack Luedtke

**APPROVAL OF MINUTES**

February 24, 2015: Motion by Prohaska to approve the minutes. Second by Black. Motion approved.

**CERTIFICATE OF APPROPRIATENESS**

**185 W. Irving Place (HP15-04)**

The applicant would like to remove an existing framed wood panel section of the wall on the South façade and install a new window. This is in area that originally had a window. The applicant would also like to replace the door on the south façade. The bottom of the door had to be cut off to allow for a new concrete floor that was poured inside the building. The existing door is metal and originally had a wood panel attached to it. The wood panel was removed when the door was shortened. The door and window would both be painted brown.

Prohaska suggested that the door be a commercial-grade door, and one that has panels rather than a flat front. He also mentioned that the window should fill the masonry opening.

The applicant stated that they would like a window that opens, so are thinking of a casement window that appears like a fixed window when closed. There were no specific examples of the door or window provided by the applicant.

The Commission had no concerns with the concept, but wanted to see the actual door and window that are being proposed.

Motion by Siss to approve the project with the condition that more information on the window and door be provided. Second by Black. Motion approved.

**130 MARKET STREET**

Prohaska provided information on the historic standards that govern rehabilitation projects. In his opinion, the standards show that the porch should be rebuilt to maintain the full size it has now. Carroll questioned the applicability of most of the standards because the evidence indicates that the current porch is not original. The Commission already voted on this request, so why are they still discussing it? Prohaska would like the Council to have this information. Kilian mentioned that the

appeal is going to the Council tonight, and that they wouldn't have time to review the information. He could ask them to table the request to provide more time to review the information.

## **CERTIFICATE OF RECOGNITION**

No action.

## **HISTORIC EASEMENTS**

No action.

## **LIBRARY BLOCK PROJECT**

Prohaska mentioned the potential need to have a memorandum of understanding regarding the impact of the project on adjacent historic properties. Luedtke mentioned that there will be a development agreement with the developer, but that is different than a memorandum of understanding with the developer regarding the historic impact. Carroll mentioned that he talked to Chip Brown from the State Historical Society about the project at the beginning and he was of the opinion that there would be no negative impact on any of the designated properties and no further action was required.

Prohaska mentioned the desire to save the Messersmith house on the corner of Elm Street and Main Street. If it was moved to an appropriate location, it could retain most of the historic value that it currently has now. He has been looking for potential locations where the structure could be moved. The property is not designated and is not located within a historic district. Luedtke mentioned that the developer would allow anyone to have the building if they wanted to move it, but there is a tight timeline. As of now there is nobody that is interested in moving the structure. The Commission discussed trying to find someone that would be interested in moving the structure. Prohaska mentioned that he has no desire to delay the Library Block project.

The architects will be making a presentation at the Council meeting tonight.

## **ANNOUNCEMENTS**

Jack mentioned that Chicago's Best will likely not be rebuilt.

## **ADJOURNMENT**

Motion by Black to adjourn. Second by Siss. Motion approved.

Submitted by Joe Carroll

**MINUTES**  
**PLATTEVILLE HISTORIC PRESERVATION COMMISSION**

April 1, 2015 at 6:00 p.m.  
Council Chambers at City Hall

**MEMBERS PRESENT:** Garry Prohaska, Ken Kilian, Arlene Siss, Troy Maggied, Tammy Black

**ALTERNATE MEMBERS PRESENT:** None

**MEMBERS ABSENT:** None

**MEMBERS EXCUSED:** None

**STAFF PRESENT:** Joe Carroll, Ric Riniker

**OTHERS PRESENT:** Jack Luedtke

**CERTIFICATE OF APPROPRIATENESS**

None

**LIBRARY BLOCK PROJECT**

Kilian provided the Commission with a copy of a letter that he drafted with comments regarding the exterior design of the proposed library. Maggied asked a question regarding if the Commission should be designing the building. It was agreed that the intent wasn't to redesign the building, but only to make suggestions so that the building fits the downtown. Prohaska also handed out a copy of a letter that he drafted regarding the design.

Kilian would like to develop recommendations that can be provided to the developer and the Council. He would like to meet again to approve the minutes regarding the recommendations and then send the minutes to the developer and the Council. The Commission should meet on Monday, the 6<sup>th</sup> to be ready for the agenda setting meeting on the 7<sup>th</sup>. These recommendations would be sent immediately to the developer and the architect. The recommendations should be reasonable, cost-effective and intended to make sure the building blends in with the downtown. The recommendations should be based on the Platteville Downtown Design Standards (adopted 2/14/12) that were developed with the intent of guiding development so it fits in with the downtown.

Jack Luedtke provided a copy of an email from Joe Lawniczak, the Main Street architect, regarding his comments on the proposed design and how it generally meets the standards for proper infill design.

There were comments that the main concern is with the library design, not the hotel design. The hotel seemed to fit in well. Luedtke mentioned that some of these comments have already been made to the architects, but they have not updated any of the drawings yet.

After discussion the Commission would like to make the following recommendations regarding the design for the library (with reference to Downtown Design Standards 2/14/12):

- Provide a base or bulkhead at the bottom of the first floor windows. (page 7)
- Provide some design/material change at the vertical support columns to break up the first floor glass, similar to storefronts. (pages 7, 18)



- Provide some break between the first floor and second floor on the non-glass portion of the Chestnut Street façade. (pages 7, 18)
- Provide signage on the Chestnut Street façade as well, which would be more visible coming up Main Street. (pages 7, 23)
- The upper floor windows at the corner (brown box area) should have windows with a scale and proportion that is more similar to the windows in the downtown area, and also tie in better with the other windows on the Main Street facade. (pages 7, 20)
- Provide a horizontal element or detail on the corner portion of the façade (brown box area) that would break up the expanse of wall, approximately in line with the other parapet wall height. (pages 7, 18, 21)
- Provide some form of cap or cornice along the top of the facades. (pages 7, 21)

The Commission would like to meet on April 6<sup>th</sup> at 5:00 p.m. to review the minutes and approve the recommendations.

## **ADJOURN**

Motion by Siss to adjourn. Second by Maggied. Motion approved.

Submitted by Joe Carroll

CITY ATTORNEY - 2015 ITEMIZED STATEMENTS

|               | <u>Pub Works</u> | <u>Police</u>     | <u>General</u>     | <u>Copies</u>   | <u>Postage</u>  | <u>Travel</u>      | <u>Total Hours</u> | <u>Misc Charges</u> |
|---------------|------------------|-------------------|--------------------|-----------------|-----------------|--------------------|--------------------|---------------------|
| December      | 0                | 0                 | 0                  | \$ -            | \$ -            | \$ -               | 0                  | \$ -                |
| November      | 0                | 0                 | 0                  | \$ -            | \$ -            | \$ -               | 0                  | \$ -                |
| October       | 0                | 0                 | 0                  | \$ -            | \$ -            | \$ -               | 0                  | \$ -                |
| September     | 0                | 0                 | 0                  | \$ -            | \$ -            | \$ -               | 0                  | \$ -                |
| August        | 0                | 0                 | 0                  | \$ -            | \$ -            | \$ -               | 0                  | \$ -                |
| July          | 0                | 0                 | 0                  | \$ -            | \$ -            | \$ -               | 0                  | \$ -                |
| June          | 0                | 0                 | 0                  | \$ -            | \$ -            | \$ -               | 0                  | \$ -                |
| May           | 0                | 0                 | 0                  | \$ -            | \$ -            | \$ -               | 0                  | \$ -                |
| April         | 0                | 0                 | 0                  | \$ -            | \$ -            | \$ -               | 0                  | \$ -                |
| March         | 2.1              | 10.4              | 34.3               | \$ 8.33         | \$ 20.63        | \$ 210.00          | 46.8               | \$ 5.00             |
| February      | 2.4              | 11.5              | 31                 | \$ 10.60        | \$ 16.66        | \$ 840.00          | 44.9               | \$ 42.00            |
| January       | 2                | 8                 | 28.9               | \$ 20.60        | \$ 9.94         | \$ 210.00          | 38.9               | \$ 8.00             |
| <b>Totals</b> | <b>6.5</b>       | <b>29.9</b>       | <b>94.2</b>        | <b>\$ 39.53</b> | <b>\$ 47.23</b> | <b>\$ 1,260.00</b> | <b>130.6</b>       | <b>\$ 55.00</b>     |
|               | <b>\$812.50</b>  | <b>\$3,737.50</b> | <b>\$11,775.00</b> |                 |                 |                    |                    |                     |

|                              |                     |
|------------------------------|---------------------|
| 130.6 Hours @ \$150/per hr = | \$ 19,590.00        |
| Misc. Chgs =                 | \$ 1,401.76         |
|                              | <u>\$ 20,991.76</u> |

CITY OF PLATTEVILLE

WATER & SEWER DEPARTMENT

FINANCIAL REPORT

MARCH 2015

# PLATTEVILLE WATER & SEWER DEPT

SUMMARY REVENUES COMPARED TO BUDGET  
FOR THE 3 MONTHS ENDING MARCH 31, 2015

## FUND 6 - WATER & SEWER FUND

|                         | <u>PERIOD ACTUAL</u> | <u>YTD ACTUAL</u> | <u>BUDGET</u>       | <u>UNEARNED</u>        | <u>PCNT</u>  |
|-------------------------|----------------------|-------------------|---------------------|------------------------|--------------|
| <u>REVENUES</u>         |                      |                   |                     |                        |              |
| <u>WATER DEPARTMENT</u> |                      |                   |                     |                        |              |
| INTEREST INCOME         | 205.64               | 1,039.81          | 2,000.00            | ( 960.19)              | 51.99        |
| NON-OPERATING INCOME    | 120.00               | 738.93            | .00                 | 738.93                 | .00          |
| WATER SALES REVENUE     | 233,009.92           | 477,343.27        | 1,907,000.00        | ( 1,429,656.73)        | 25.03        |
| MISCELLANEOUS REVENUE   | 14,362.09            | 31,332.03         | 132,850.00          | ( 101,517.97)          | 23.58        |
| TOTAL WATER REVENUE     | <u>247,697.65</u>    | <u>510,454.04</u> | <u>2,041,850.00</u> | <u>( 1,531,395.96)</u> | <u>25.00</u> |
| <u>SEWER DEPARTMENT</u> |                      |                   |                     |                        |              |
| INTEREST INCOME         | 446.84               | 3,135.63          | 4,500.00            | ( 1,364.37)            | 69.68        |
| NON-OPERATING INCOME    | .00                  | .00               | 500.00              | ( 500.00)              | .00          |
| SEWER SALES REVENUE     | 248,075.74           | 435,975.51        | 1,757,750.00        | ( 1,321,774.49)        | 24.80        |
| MISCELLANEOUS REVENUE   | 672.12               | 2,303.65          | 7,450.00            | ( 5,146.35)            | 30.92        |
| TOTAL SEWER REVENUE     | <u>249,194.70</u>    | <u>441,414.79</u> | <u>1,770,200.00</u> | <u>( 1,328,785.21)</u> | <u>24.94</u> |
| TOTAL FUND REVENUE      | <u>496,892.35</u>    | <u>951,868.83</u> | <u>3,812,050.00</u> | <u>( 2,860,181.17)</u> | <u>24.97</u> |

# PLATTEVILLE WATER & SEWER DEPT

SUMMARY EXPENDITURES COMPARED TO BUDGET  
FOR THE 3 MONTHS ENDING MARCH 31, 2015

## FUND 6 - WATER & SEWER FUND

| EXPENDITURES                   | PERIOD ACTUAL    | YTD ACTUAL        | BUDGET              | UNEXPENDED          | PCNT        |
|--------------------------------|------------------|-------------------|---------------------|---------------------|-------------|
| <u>WATER DEPARTMENT</u>        |                  |                   |                     |                     |             |
| DEPRECIATION                   | .00              | .00               | .00                 | .00                 | .00         |
| TAXES                          | 1,435.08         | 4,440.34          | 445,357.00          | 440,916.66          | 1.00        |
| BONDS / LOANS PRINCIPAL        | .00              | .00               | 2,292,970.96        | 2,292,970.96        | .00         |
| LONG TERM DEBT                 | .00              | .00               | 233,701.02          | 233,701.02          | .00         |
| DEBT DISCOUNTS                 | .00              | .00               | .00                 | .00                 | .00         |
| DEBT TO MUNICIPALITY INTEREST  | .00              | .00               | 1,781.25            | 1,781.25            | .00         |
| PUMPING SUPERVISION            | 708.66           | 1,828.73          | 8,000.00            | 6,171.27            | 22.86       |
| ELECTRICITY                    | 9,665.28         | 18,610.30         | 138,000.00          | 119,389.70          | 13.49       |
| PUMPING                        | 1,736.25         | 4,502.24          | 45,500.00           | 40,997.76           | 9.90        |
| PUMPING MISCELLANEOUS          | 2,216.77         | 3,781.08          | 21,700.00           | 17,918.92           | 17.42       |
| MAINTENANCE SUPERVISION        | 708.66           | 1,828.73          | 8,300.00            | 6,471.27            | 22.03       |
| MAINTENANCE OF STRUCTURES      | 1,978.78         | 4,128.73          | 8,000.00            | 3,871.27            | 51.61       |
| MAINTENANCE OF POWER EQUIP     | 125.40           | 125.40            | 6,000.00            | 5,874.60            | 2.09        |
| MAINTENANCE OF PUMPING EQUIP   | 1,333.64         | 1,374.99          | 6,500.00            | 5,125.01            | 21.15       |
| WATER TREATMENT SUPERVISION    | 708.67           | 1,828.73          | 8,300.00            | 6,471.27            | 22.03       |
| CHEMICALS                      | 2,447.50         | 3,126.70          | 36,000.00           | 32,873.30           | 8.69        |
| TREATMENT                      | 4,534.62         | 10,845.01         | 59,000.00           | 48,154.99           | 18.38       |
| MISCELLANEOUS TREATMENT        | .00              | .00               | 2,400.00            | 2,400.00            | .00         |
| WATER TREATMENT                | 708.66           | 1,828.72          | 8,300.00            | 6,471.28            | 22.03       |
| MAINT OF STRUCTURE IMPR        | 836.76           | 1,270.06          | 5,500.00            | 4,229.94            | 23.09       |
| MAINT OF WATER TREATMENT EQUIP | .00              | .00               | 5,000.00            | 5,000.00            | .00         |
| OPERATIONS                     | 708.65           | 1,828.71          | 8,000.00            | 6,171.29            | 22.86       |
| STORAGE FACILITIES             | .00              | .00               | 500.00              | 500.00              | .00         |
| TRANSMISSION & DISTRIBUTION    | 32.04            | 53.40             | 2,600.00            | 2,546.60            | 2.05        |
| METERS                         | 1,044.27         | 3,271.75          | 11,500.00           | 8,228.25            | 28.45       |
| CUSTOMER INSTALLATION          | 1,244.10         | 3,438.24          | 22,700.00           | 19,261.76           | 15.15       |
| MISCELLANEOUS                  | 2,470.15         | 6,500.51          | 22,000.00           | 15,499.49           | 29.55       |
| MAINTENANCE                    | 708.65           | 1,828.72          | 8,300.00            | 6,471.28            | 22.03       |
| MAINT OF RESERVOIR/TOWER       | .00              | .00               | 6,000.00            | 6,000.00            | .00         |
| MAINTENANCE OF MAINS           | 6,697.22         | 8,727.49          | 62,500.00           | 53,772.51           | 13.96       |
| MAINTENANCE OF SERVICES        | 647.08           | 469.76            | 18,000.00           | 17,530.24           | 2.61        |
| MAINTENANCE OF METERS          | 2,699.66         | 4,877.88          | 8,500.00            | 3,822.12            | 57.39       |
| MAINTENANCE OF HYDRANTS        | 51.31            | 1,915.09          | 17,500.00           | 15,584.91           | 10.94       |
| MAINTENANCE OF OTHER PLANT     | .00              | .00               | 400.00              | 400.00              | .00         |
| CUSTOMER ACCOUNTS              | 708.65           | 1,828.72          | 8,000.00            | 6,171.28            | 22.86       |
| METER READING                  | .00              | 22.62             | 250.00              | 227.38              | 9.05        |
| CUSTOMER COLLECTIONS           | 1,682.94         | 8,171.06          | 36,500.00           | 28,328.94           | 22.39       |
| UNCOLLECTIBLE ACCOUNTS         | .00              | .00               | 100.00              | 100.00              | .00         |
| ADMINISTRATIVE & GENERAL       | 879.32           | 2,223.20          | 79,050.00           | 76,826.80           | 2.81        |
| OFFICE SUPPLIES & EXPENSE      | 386.22           | 1,212.06          | 12,000.00           | 10,787.94           | 10.10       |
| OUTSIDE SERVICES EMPLOYED      | 937.50           | 937.50            | 9,500.00            | 8,562.50            | 9.87        |
| PROPERTY INSURANCE             | .00              | 12,534.75         | 14,000.00           | 1,465.25            | 89.53       |
| INJURIES & DAMAGES             | .00              | 8,360.40          | 20,000.00           | 11,639.60           | 41.80       |
| EMPLOYEE BENEFITS              | 11,113.87        | 33,710.62         | 213,000.00          | 179,289.38          | 15.83       |
| REGULATORY COMMISSION EXP      | .00              | .00               | 3,000.00            | 3,000.00            | .00         |
| MISCELLANEOUS GENERAL          | 67.91            | 1,131.12          | 3,750.00            | 2,618.88            | 30.16       |
| RENT EXPENSE                   | .00              | .00               | 1,080.00            | 1,080.00            | .00         |
| MAINTENANCE OF GENERAL PLANT   | .00              | .00               | 150.00              | 150.00              | .00         |
| TRANSPORTATION CLEARING        | 454.44           | 3,912.42          | .00                 | ( 3,912.42 )        | .00         |
| <b>TOTAL WATER DEPARTMENT</b>  | <b>61,678.71</b> | <b>166,475.78</b> | <b>3,929,190.23</b> | <b>3,762,714.45</b> | <b>4.24</b> |

# PLATTEVILLE WATER & SEWER DEPT

SUMMARY EXPENDITURES COMPARED TO BUDGET  
FOR THE 3 MONTHS ENDING MARCH 31, 2015

## FUND 6 - WATER & SEWER FUND

|                                      | PERIOD ACTUAL     | YTD ACTUAL        | BUDGET                  | UNEXPENDED          | PCNT         |
|--------------------------------------|-------------------|-------------------|-------------------------|---------------------|--------------|
| <u>SEWER DEPARTMENT</u>              |                   |                   |                         |                     |              |
| DEPRECIATION EXPENSE                 | .00               | .00               | .00                     | .00                 | .00          |
| TAX EXPENSE                          | 2,059.01          | 5,911.56          | 50,000.00               | 44,088.44           | 11.82        |
| SEWER TAPS EXPENSE                   | .00               | .00               | .00                     | .00                 | .00          |
| BONDS / LOANS PRINCIPAL              | .00               | .00               | 2,292,970.96            | 2,292,970.96        | .00          |
| LONG TERM DEBT                       | .00               | .00               | 233,701.02              | 233,701.02          | .00          |
| DEBT DISCOUNTS                       | .00               | .00               | .00                     | .00                 | .00          |
| DEBT TO MUNICIPALITY INTEREST        | .00               | .00               | 1,781.25                | 1,781.25            | .00          |
| SUPERVISION & LABOR                  | 18,830.17         | 47,695.85         | 225,000.00              | 177,304.15          | 21.20        |
| PUMPING & HEAT/LIGHTS                | 5,855.88          | 11,945.83         | 62,000.00               | 50,054.17           | 19.27        |
| AERATION EQUIPMENT                   | 2,401.16          | 4,828.14          | 28,000.00               | 23,171.86           | 17.24        |
| CHLORINE                             | .00               | .00               | 2,000.00                | 2,000.00            | .00          |
| PHOSPHORUS                           | 4,879.93          | 4,879.93          | 30,000.00               | 25,120.07           | 16.27        |
| SLUDGE CHEMICALS                     | 2,871.54          | 2,871.54          | 10,000.00               | 7,128.46            | 28.72        |
| OTHER CHEMICALS                      | .00               | .00               | 1,500.00                | 1,500.00            | .00          |
| SUPPLIES                             | 819.00            | 1,929.48          | 8,500.00                | 6,570.52            | 22.70        |
| TRANSPORTATION                       | 402.59            | 7,210.10          | 25,000.00               | 17,789.90           | 28.84        |
| MAINT OF SEWER COLLECTION            | 2,196.86          | 2,234.62          | 25,000.00               | 22,765.38           | 8.94         |
| MAINTENANCE OF LIFT STATIONS         | 85.44             | 794.32            | 15,000.00               | 14,205.68           | 5.30         |
| MAINTENANCE OF TREATMENT PLANT       | 6,810.17          | 12,686.94         | 46,000.00               | 33,313.06           | 27.58        |
| MAINTENANCE OF BLDGS & GROUNDS       | 3,737.90          | 16,120.47         | 50,000.00               | 33,879.53           | 32.24        |
| BILLING, COLLECTING, ACCTG           | 1,707.90          | 8,245.96          | 41,200.00               | 32,954.04           | 20.01        |
| METER READING                        | .00               | 22.62             | 200.00                  | 177.38              | 11.31        |
| UNCOLLECTIBLE ACCOUNTS               | .00               | .00               | 100.00                  | 100.00              | .00          |
| ADMINISTRATION & OFFICE WAGES        | 879.32            | 2,223.20          | 79,050.00               | 76,826.80           | 2.81         |
| OPERATING EXPENSES                   | 355.00            | 1,020.14          | 11,500.00               | 10,479.86           | 8.87         |
| OUTSIDE SERVICES                     | 937.50            | 937.50            | 11,000.00               | 10,062.50           | 8.52         |
| INSURANCE                            | .00               | 42,955.35         | 54,000.00               | 11,044.65           | 79.55        |
| EMPLOYEE BENEFITS                    | 11,691.50         | 34,842.89         | 213,000.00              | 178,157.11          | 16.36        |
| COMMISSION EXPENSE                   | .00               | .00               | 500.00                  | 500.00              | .00          |
| MISCELLANEOUS EXPENSE                | 4,486.95          | 8,910.66          | 49,700.00               | 40,789.34           | 17.93        |
| <b>TOTAL SEWER DEPARTMENT</b>        | <b>71,007.82</b>  | <b>218,267.10</b> | <b>3,566,703.23</b>     | <b>3,348,436.13</b> | <b>6.12</b>  |
| <b>TOTAL FUND EXPENDITURES</b>       | <b>132,686.53</b> | <b>384,742.88</b> | <b>7,495,893.46</b>     | <b>7,111,150.58</b> | <b>5.13</b>  |
| <b>NET REVENUE OVER EXPENDITURES</b> | <b>364,205.82</b> | <b>567,125.95</b> | <b>( 3,683,843.46 )</b> | <b>4,250,969.41</b> | <b>15.39</b> |

**CITY OF PLATTEVILLE AIRPORT COMMISSION**

**FINANCIAL REPORT**

**MARCH 2015**

# CITY OF PLATTEVILLE

BALANCE SHEET  
MARCH 31, 2015

## FUND 200 - AIRPORT FUND

|                               |                              | BEGINNING<br>BALANCE | CURRENT<br>ACTIVITY | YTD<br>ACTIVITY | ENDING<br>BALANCE |
|-------------------------------|------------------------------|----------------------|---------------------|-----------------|-------------------|
| <hr/>                         |                              |                      |                     |                 |                   |
| <u>ASSETS</u>                 |                              |                      |                     |                 |                   |
| 200-10000                     | ALLOCATED CASH               | .00                  | .00                 | .00             | .00               |
| 200-10001                     | TREASURER'S CASH             | 106,493.67           | 2,730.83            | 24,767.57       | 131,261.24        |
| 200-11110                     | AIRPORT INVESTMENTS          | 8,255.94             | .84                 | 2.21            | 8,258.15          |
| 200-13911                     | ACCOUNTS RECEIVABLE MISC.    | 2,047.89             | ( 135.00 )          | ( 2,924.39 )    | ( 876.50 )        |
| 200-17238                     | AIRPORT LOAN RECEIVABLE      | .00                  | .00                 | .00             | .00               |
| <hr/>                         |                              |                      |                     |                 |                   |
|                               | TOTAL ASSETS                 | 116,797.50           | 2,596.67            | 21,845.39       | 138,642.89        |
| <hr/>                         |                              |                      |                     |                 |                   |
| <u>LIABILITIES AND EQUITY</u> |                              |                      |                     |                 |                   |
| <u>LIABILITIES</u>            |                              |                      |                     |                 |                   |
| 200-21211                     | VOUCHERS PAYABLE             | ( 34,555.12 )        | .00                 | 34,555.12       | .00               |
| 200-21313                     | 6.20% SOC. SEC. EES          | .00                  | .00                 | .00             | .00               |
| 200-21314                     | 1.45% SOC. SEC. EES          | .00                  | .00                 | .00             | .00               |
| 200-21315                     | 6.20% SOC. SEC. ERS          | .00                  | .00                 | .00             | .00               |
| 200-21316                     | 1.45% SOC. SEC. ERS          | .00                  | .00                 | .00             | .00               |
| 200-21700                     | 0                            | .00                  | .00                 | .00             | .00               |
| 200-23160                     | PREPAYMENTS                  | .00                  | .00                 | .00             | .00               |
| 200-26000                     | DEFERRED (PREPAID) REVENUE   | ( 1,220.00 )         | ( 558.30 )          | 661.70          | ( 558.30 )        |
| 200-27015                     | ADVANCE FROM GENERAL FUND    | ( 127,148.29 )       | .00                 | .00             | ( 127,148.29 )    |
| 200-27238                     | AIRPORT SHORT-TERM LOAN      | ( 60,000.00 )        | .00                 | .00             | ( 60,000.00 )     |
| <hr/>                         |                              |                      |                     |                 |                   |
|                               | TOTAL LIABILITIES            | ( 222,923.41 )       | ( 558.30 )          | 35,216.82       | ( 187,706.59 )    |
| <hr/>                         |                              |                      |                     |                 |                   |
| <u>FUND EQUITY</u>            |                              |                      |                     |                 |                   |
| 200-30000                     | BUDGET VARIANCE              | .00                  | .00                 | .00             | .00               |
| 200-31110                     | AIRPORT FUND BALANCE         | 106,125.91           | .00                 | .00             | 106,125.91        |
| 200-34000                     | RESERVE FOR ADV. FROM GEN    | .00                  | .00                 | .00             | .00               |
| 200-34110                     | P.O. ENCUMBRANCE             | .00                  | .00                 | .00             | .00               |
|                               | NET INCOME/LOSS              | .00                  | ( 2,038.37 )        | ( 57,062.21 )   | ( 57,062.21 )     |
| <hr/>                         |                              |                      |                     |                 |                   |
|                               | TOTAL FUND EQUITY            | 106,125.91           | ( 2,038.37 )        | ( 57,062.21 )   | 49,063.70         |
| <hr/>                         |                              |                      |                     |                 |                   |
|                               | TOTAL LIABILITIES AND EQUITY | ( 116,797.50 )       | ( 2,596.67 )        | ( 21,845.39 )   | ( 138,642.89 )    |
| <hr/>                         |                              |                      |                     |                 |                   |



**CITY OF PLATTEVILLE**  
 DETAIL REVENUES WITH COMPARISON TO BUDGET  
 FOR THE 3 MONTHS ENDING MARCH 31, 2015

**FUND 200 - AIRPORT FUND**

|  | PERIOD<br>ACTUAL | YTD ACTUAL       | BUDGET<br>AMOUNT  | VARIANCE              | % OF<br>BUDGET | ENC<br>BALANCE | UNENC<br>BALANCE      |
|--|------------------|------------------|-------------------|-----------------------|----------------|----------------|-----------------------|
| <u>PUBLIC CHARGES FOR SERVICE</u>              |                  |                  |                   |                       |                |                |                       |
| 200-46340-460-000 AVIATION FUEL CASH SALES     | 1,499.00         | 21,823.53        | 100,000.00        | ( 78,176.47 )         | 21.82          | .00            | ( 78,176.47 )         |
| 200-46340-461-000 AVIATION FUEL CREDIT CARD    | 2,980.43         | 12,079.67        | 125,000.00        | ( 112,920.33 )        | 9.66           | .00            | ( 112,920.33 )        |
| 200-46340-463-000 LAND RENT FOR PRIVATE HANGAR | .00              | .00              | 1,240.00          | ( 1,240.00 )          | .00            | .00            | ( 1,240.00 )          |
| 200-46340-464-000 HANGAR RENT                  | 7,353.16         | 13,766.10        | 38,500.00         | ( 24,733.90 )         | 35.76          | .00            | ( 24,733.90 )         |
| 200-46340-466-000 INTEREST AT INVEST. POOL     | .84              | 2.21             | 10.00             | ( 7.79 )              | 22.10          | .00            | ( 7.79 )              |
| 200-46340-467-000 INTEREST - NOW ACCOUNT       | 39.67            | 111.43           | 400.00            | ( 288.57 )            | 27.86          | .00            | ( 288.57 )            |
| 200-46340-468-000 LANDRENT PARCELS 1,2         | .00              | .00              | 187,154.00        | ( 187,154.00 )        | .00            | .00            | ( 187,154.00 )        |
| 200-46340-470-000 LAND RENTAL PARCEL 3         | .00              | .00              | 5,307.00          | ( 5,307.00 )          | .00            | .00            | ( 5,307.00 )          |
| 200-46340-471-000 LAND RENTAL PARCEL 4         | .00              | .00              | 644.00            | ( 644.00 )            | .00            | .00            | ( 644.00 )            |
| 200-46340-473-000 MISCELLANEOUS                | 73.64            | 73.64            | .00               | 73.64                 | .00            | .00            | 73.64                 |
| 200-46340-480-000 A & A HANGAR RENT            | 123.75           | 371.25           | 1,408.00          | ( 1,036.75 )          | 26.37          | .00            | ( 1,036.75 )          |
| 200-46340-481-000 A & A PROPANE PURCHASES      | .00              | .00              | 1,000.00          | ( 1,000.00 )          | .00            | .00            | ( 1,000.00 )          |
| 200-46340-485-000 CIP PAYMENT FROM CITY        | .00              | 40,000.00        | .00               | 40,000.00             | .00            | .00            | 40,000.00             |
| <b>TOTAL PUBLIC CHARGES FOR SEF</b>            | <b>12,070.49</b> | <b>88,227.83</b> | <b>460,663.00</b> | <b>( 372,435.17 )</b> | <b>19.15</b>   | <b>.00</b>     | <b>( 372,435.17 )</b> |
| <b>TOTAL FUND REVENUE</b>                      | <b>12,070.49</b> | <b>88,227.83</b> | <b>460,663.00</b> | <b>( 372,435.17 )</b> | <b>19.15</b>   | <b>.00</b>     | <b>( 372,435.17 )</b> |

**CITY OF PLATTEVILLE**  
 DETAIL EXPENDITURES WITH COMPARISON TO BUDGET  
 FOR THE 3 MONTHS ENDING MARCH 31, 2015

**FUND 200 - AIRPORT FUND**

|                                | PERIOD<br>ACTUAL               | YTD ACTUAL       | BUDGET<br>AMOUNT | VARIANCE          | % OF<br>BUDGET    | ENC<br>BALANCE | UNENC<br>BALANCE |                   |
|--------------------------------|--------------------------------|------------------|------------------|-------------------|-------------------|----------------|------------------|-------------------|
| <u>AIRPORT</u>                 |                                |                  |                  |                   |                   |                |                  |                   |
| 200-53510-802-000              | AIRPORT:A & A AVIATION         | 833.33           | 2,499.99         | 5,833.00          | 3,333.01          | 42.86          | .00              | 3,333.01          |
| 200-53510-804-000              | AIRPORT:ATTORNEY FEES          | .00              | .00              | 1,000.00          | 1,000.00          | .00            | .00              | 1,000.00          |
| 200-53510-805-000              | AIRPORT: FUEL 100LL            | .00              | .00              | 100,000.00        | 100,000.00        | .00            | .00              | 100,000.00        |
| 200-53510-806-000              | AIRPORT: FUEL JET-A PURCHASE   | .00              | .00              | 95,000.00         | 95,000.00         | .00            | .00              | 95,000.00         |
| 200-53510-807-000              | AIRPORT: 100LL MAINTENANCE     | .00              | 216.00           | 1,000.00          | 784.00            | 21.60          | .00              | 784.00            |
| 200-53510-808-000              | AIRPORT: JET-A MAINTENANCE     | .00              | 216.00           | 1,000.00          | 784.00            | 21.60          | .00              | 784.00            |
| 200-53510-809-000              | AIRPORT: FAHERTY RECYCLING     | 54.05            | 108.10           | 500.00            | 391.90            | 21.62          | .00              | 391.90            |
| 200-53510-810-000              | AIRPORT: BUILDINGS & GROUNDS   | .00              | 9.98             | 20,000.00         | 19,990.02         | .05            | .00              | 19,990.02         |
| 200-53510-813-000              | AIRPORT:10 BAY HANGAR LOAN     | 1,425.00         | 4,275.00         | 17,100.00         | 12,825.00         | 25.00          | .00              | 12,825.00         |
| 200-53510-814-000              | AIRPORT: FUEL PURCHASES        | 377.84           | 403.91           | 5,000.00          | 4,596.09          | 8.08           | .00              | 4,596.09          |
| 200-53510-815-000              | AIRPORT: FUEL FLOWAGE (TO MG   | 291.80           | 591.80           | 12,000.00         | 11,408.20         | 4.93           | .00              | 11,408.20         |
| 200-53510-817-000              | AIRPORT: CREDIT CARD FEES      | 121.44           | 464.51           | 3,500.00          | 3,035.49          | 13.27          | .00              | 3,035.49          |
| 200-53510-820-000              | AIRPORT: GENERAL SUPPLIES      | 139.91           | 770.73           | 2,000.00          | 1,229.27          | 38.54          | .00              | 1,229.27          |
| 200-53510-821-000              | AIRPORT: PROPANE               | .00              | .00              | 4,000.00          | 4,000.00          | .00            | .00              | 4,000.00          |
| 200-53510-823-000              | AIRPORT: LIABILITY INS         | .00              | 2,922.00         | 6,500.00          | 3,578.00          | 44.95          | .00              | 3,578.00          |
| 200-53510-824-000              | AIRPORT: AIRPORT MGR'S CONTR   | 5,416.66         | 16,249.98        | 65,000.00         | 48,750.02         | 25.00          | .00              | 48,750.02         |
| 200-53510-825-000              | AIRPORT: MOWER JOHN DEERE      | .00              | .00              | 2,000.00          | 2,000.00          | .00            | .00              | 2,000.00          |
| 200-53510-827-000              | AIRPORT: POSTAGE               | 16.80            | 16.80            | 150.00            | 133.20            | 11.20          | .00              | 133.20            |
| 200-53510-828-000              | AIRPORT: PR & ADVERTISING      | .00              | .00              | 500.00            | 500.00            | .00            | .00              | 500.00            |
| 200-53510-829-000              | AIRPORT: RUNWAY LIGHTING       | .00              | .00              | 1,000.00          | 1,000.00          | .00            | .00              | 1,000.00          |
| 200-53510-830-000              | AIRPORT: SALES TAX             | 253.80           | 253.80           | 1,500.00          | 1,246.20          | 16.92          | .00              | 1,246.20          |
| 200-53510-831-000              | AIRPORT: CONTINGENCY           | .00              | .00              | 40,080.00         | 40,080.00         | .00            | .00              | 40,080.00         |
| 200-53510-833-000              | AIRPORT: TELEPHONE             | 315.24           | 362.46           | 3,000.00          | 2,637.54          | 12.08          | .00              | 2,637.54          |
| 200-53510-834-000              | AIRPORT: SNOW BLOWING          | 42.14            | 42.14            | .00               | ( 42.14 )         | .00            | ( .00 )          | ( 42.14 )         |
| 200-53510-835-000              | AIRPORT: MOWER TORO/RINO       | .00              | .00              | 500.00            | 500.00            | .00            | .00              | 500.00            |
| 200-53510-836-000              | AIRPORT: ALLIANT - OFFICE      | 101.59           | 193.86           | 1,000.00          | 806.14            | 19.39          | .00              | 806.14            |
| 200-53510-837-000              | AIRPORT: ALLIANT - HANGARS     | 283.37           | 599.42           | 2,000.00          | 1,400.58          | 29.97          | .00              | 1,400.58          |
| 200-53510-838-000              | AIRPORT: ALLIANT - BEACON/RUN  | 326.92           | 680.77           | 2,800.00          | 2,119.23          | 24.31          | .00              | 2,119.23          |
| 200-53510-841-000              | AIRPORT: TRAVEL & CONFERENCE   | .00              | .00              | 300.00            | 300.00            | .00            | .00              | 300.00            |
| 200-53510-845-000              | AIRPORT: ALLIAN - AIRPORT SIGN | 14.94            | 28.85            | 200.00            | 171.15            | 14.43          | .00              | 171.15            |
| 200-53510-846-000              | AIRPORT: ALLIANT - WELL & LIGH | 17.29            | 35.88            | 200.00            | 164.12            | 17.94          | .00              | 164.12            |
| 200-53510-847-000              | AIRPORT: AVIATION FUEL TAX     | .00              | .00              | 3,000.00          | 3,000.00          | .00            | .00              | 3,000.00          |
| 200-53510-848-000              | AIRPORT: SNOW PLOWING          | .00              | 223.64           | 3,000.00          | 2,776.36          | 7.45           | .00              | 2,776.36          |
| 200-53510-860-000              | AIRPORT: CITY LOAN PMT         | .00              | .00              | 60,000.00         | 60,000.00         | .00            | .00              | 60,000.00         |
| <b>TOTAL AIRPORT</b>           |                                | <b>10,032.12</b> | <b>31,165.62</b> | <b>460,663.00</b> | <b>429,497.38</b> | <b>6.77</b>    | <b>.00</b>       | <b>429,497.38</b> |
| <b>TOTAL FUND EXPENDITURES</b> |                                | <b>10,032.12</b> | <b>31,165.62</b> | <b>460,663.00</b> | <b>429,497.38</b> | <b>6.77</b>    | <b>.00</b>       | <b>429,497.38</b> |
| <b>NET REV OVER EXP</b>        |                                | <b>2,038.37</b>  | <b>57,062.21</b> | <b>.00</b>        | <b>57,062.21</b>  | <b>.00</b>     | <b>.00</b>       | <b>57,062.21</b>  |

**DEPARTMENT  
PROGRESS  
REPORTS**

WB

**CITY OF PLATTEVILLE**  
**DEPARTMENT PROGRESS REPORT**  
**CITY ATTORNEY**

**Week Ending: April 3, 2015**

**ACCOMPLISHMENTS**

- Conferred with police officers on pending cases.
- Conferred with police command staff on pending cases.
- Conferred with several Department Heads and City Manager on various matters.
- Continued to process cases set for trial in April, May and June, 2015.
- Continued work on trail easement acquisition; revised two easements.
- Attended Council meeting on March 24, 2015.
- Reviewed revised SWHC Ambulance Service Agreement.
- Reviewed revised lease for signage.
- Reviewed Notice of Chapter 7 Bankruptcy filing – Moundside Bakery; drafted Reaffirmation Agreement.
- Reviewed crop ground lease for Industry Park land;
- Conferred with Jan Martin regarding liquor licenses, closing parking lots and streets for events and sale and possession of alcohol at such events.
- Conferred with Jan Martin on term limits – Housing Authority Board.
- Continued work on Property Acquisition; reviewed and conferred with staff consultant and City Council on Offer Sheet for property acquisition; prepared revised Offer and Addendum. Spoke with property owner several times and presented Offer and Addendum to owner for review and comment.
- Reviewed Court of Appeals decision denying appeal of Leonard Kallembach LLC.
- Reviewed Reply Brief filed by Mr. Winch; reviewed decision of the Tax Appeals Commission denying Mr. Winch’s appeal of snow removal fee.
- Conferred with attorneys on RDA loan to Grimes.
- Reviewed and revised agreement with SWHC for EMS. Spoke with Attorney Katayama regarding revisions to same.
- Attended two Court trials on April 1, 2015.

**MAJOR OBJECTIVES FOR THE COMING MONTH**

Attend Council meetings as needed.

**PUBLIC INFORMATION ITEMS**


None

**THINGS THAT NEED ATTENTION (City Manager/City Council)**

None

**COMMITTEE REPORT**

N/A



**City of Platteville  
DEPARTMENT PROGRESS REPORT  
Senior Center**

**Week Ending: April 4, 2015**

**ACCOMPLISHMENTS**

- Social: St. Pat's Party 3/17
- Social: March Birthday Party and Bingo 3/18
- Music: Vera Sings! 3/19
- Music: Tom Bedtka 3/20
- Senior Center and Meal Site closed due to winter 3/23
- Newsletter Training 3/24
- Social: Card Bingo, Craft Workshop 3/25
- Educational: Guest Speaker Sarah Allen, St. Jude Hospice 3/26
- Social/Educational: Reading Club 3/1
- Social: Senior Bingo 4/1 (Our House sponsored)
- Social: Skunk Party 4/2
- Senior Center and Meal Site closed – Good Friday 4/3
- American Legion Rental 4/4
- Educational: Senior Reading Club 3/4
- Social: Senior Bingo 3/4 (Sienna Crest Sponsored)
- Meetings: SC Staff mtg 3/18, External Dept Head Meeting 4/1, Commission on Aging mtg 3/20, Senior Picnic 3/31
- Regular Activities: Music w/Vera 3/18, 3/25, 4/1 Exercise Classes, Bridge/Smear, Euchre, 500/Solo, Cribbage, What's in the Bag?, Mystery Person

**MAJOR OBJECTIVES FOR THE COMING MONTH**

- Publish first newsletter
- Seek grant funding
  - Doors – Angie Wright
  - Senior Picnic
  - Internet connection – structured cabling

**PUBLIC INFORMATION ITEMS**

Upcoming events at the Senior Center:

- Larry Droessler Band 4/10
- Zentangle Workshop with Rountree Gallery 4/11
- April Birthday Party & Bingo 4/15
- Kayla Leibfried – Wisconsin Badger Camp 4/17
- BP/Sugar Level Checks 4/21
- Card Bingo 4/22
- Craft Workshop 4/22
- Senior Center and Meal Site closed – Volunteer Appreciation Party 4/24
- 90+ Birthday Bruch 4/25
- Awesome Auction – sponsored by Bell Tower Retirement Village 4/27
- Fifth Wednesday Bingo sponsored by SBS 4/29

## **THINGS THAT NEED ATTENTION (City Manager/City Council)**

### **COMMITTEE REPORT**

The Commission on Aging (COA) was formed by resolution of the Common Council. The Commission's function is to determine the needs of Platteville senior citizens, to create community awareness of these needs, and to develop resources and services to meet these needs. This is accomplished by working with other area agencies and organizations.

Next meeting will be held on **Thursday April 16, 2015** at the Platteville Senior Center @ 9am. Approved meeting minutes are available at [www.platteville.org/commissiononaging](http://www.platteville.org/commissiononaging) .

City of Platteville  
DEPARTMENT PROGRESS REPORT  
MUSEUM DEPARTMENT

03/17/15 through 04/07/15

ACCOMPLISHMENTS

Museum

Worked on changes to the exhibits as called for in the Exhibit Plan.

Staff and volunteers took down the exhibit: *Life and Times of the Civil War Soldier*.

Seventy-two people attended the second Lyceum program. *Ordinary Soldiers: The Civil War Letters of John Clark Davis*.

The last Lyceum program, *Birchbark Canoes, Rapids, & Research: Adventure on the Yellow & St. Croix Rivers 1805/2013*, had an attendance of Eighty.

Gallery

Staff and volunteers have finished installing the 21st Annual Spring Exhibit.

The Director has hired two Gallery Attendants.

MAJOR OBJECTIVES FOR THE COMING MONTH

Museum

Continue with the 2015 Exhibit Plan

Work on preparing the Mine Train for the season.

Hire seasonal staff

Prepare office for new Museum Director

Gallery

Finalize the 2115 Exhibit Plan

Take down the Annual Spring Exhibit

Install the Platteville High School and Middle School Art Exhibit

PUBLIC INFORMATION ITEMS

Museum

On May 1<sup>st</sup> the museum will be open daily through October.

Gallery

**Upcoming Exhibits:**

21st Annual Spring Exhibit; April 7th- May 3rd, 2015, Reception May 3rd from 1 pm to 3 pm

Platteville High School and Middle School Art; May 5th - May 31st, reception May 10th from 1 pm -3 pm

Pinhole Photography by Cameron Gilles; June 2nd -June 28th, reception to be announced.

Sculpture and Painting by Brad Fautsch; July 1- July 26th, reception July 26th from 1 pm to 3 pm.

City of Platteville

DEPARTMENT PROGRESS REPORT

Department of Public Works  
Howard B. Crofoot, P.E.

Period Ending: April 7, 2015

**ACCOMPLISHMENTS**

- Broadway Project is complete. Funds are withheld until spring to ensure grass growth.
- Elm St Lift Station work is continuing. The generator has been installed & tested.
- Public Works has 3 people attending LEAN training in Lancaster 3 Thursdays per month from January through June.
- Fourth Street Reconstruction Public Information meeting was held on March 31, 2015.
- Grant Signing and groundbreaking for MPO project on April 1.

**MAJOR OBJECTIVES FOR THE COMING MONTH**

- Prepare Platteville Public Transportation for bus service on May 16.

**PUBLIC INFORMATION ITEMS**

- Enclosed is a report on the Taxi portion of Platteville Public Transportation. Fare revenues are higher than anticipated, thus subsidy is lower than anticipated.

**THINGS THAT NEED ATTENTION (City Manager/City Council)**

- Platteville Public Transportation: The Committee has made advisory recommendations on the name, logo, fares, fare collections and routes for the new bus system. The Council will review and hopefully approve these recommendations on April 14 so that Staff can implement prior to May 16.

**COMMITTEE REPORTS**

- **Community Safe Routes Committee (CRSC):** The last meeting was on March 30, 2015. CRSC recommended approval of sidewalks as proposed for 1775 Progressive Parkway and at the proposed Sherwin-Williams property – plus consideration of sidewalk along Business Highway 151 to facilitate connection between businesses upon completion of the final lot between Benvenutos and the proposed McDonalds. The next meeting will be April 20, 2015.
- **Park, Forestry & Recreation Committee (PFR):** The last meeting was on January 19, 2015. Next meeting will be on April 20, 2015.
- **Platteville Transit System Committee:** They held meetings on February 5 and 19, March 5 and 12, 2015. The Committee recommended a follow up meeting in early December to review the program.
- **Water & Sewer Commission:** See minutes.



Taxi Subsidy - 2015

| Month            | Driver Hours | Cost/Hr  | Total Cost    | Fare Revenue | Subsidy       | Riders | Revenue/Hr | Subsidy/Hr |
|------------------|--------------|----------|---------------|--------------|---------------|--------|------------|------------|
| January          | 976.71       | \$ 26.88 | \$ 26,253.96  | \$ 8,381.50  | \$ 17,872.46  | 2836   | \$ 8.58    | \$ 18.30   |
| February         | 882.19       | \$ 26.88 | \$ 23,713.27  | \$ 8,376.25  | \$ 15,337.02  | 2838   | \$ 9.49    | \$ 17.39   |
| March            | 1018.00      | \$ 26.88 | \$ 27,363.84  | \$ 7,616.25  | \$ 19,747.59  | 2591   | \$ 7.48    | \$ 19.40   |
| April            |              | \$ 26.88 | \$ -          |              | \$ -          |        | #DIV/0!    | #DIV/0!    |
| May              |              | \$ 26.88 | \$ -          |              | \$ -          |        | #DIV/0!    | #DIV/0!    |
| June             |              | \$ 26.88 | \$ -          |              | \$ -          |        | #DIV/0!    | #DIV/0!    |
| July             |              | \$ 26.88 | \$ -          |              | \$ -          |        | #DIV/0!    | #DIV/0!    |
| August           |              | \$ 26.88 | \$ -          |              | \$ -          |        | #DIV/0!    | #DIV/0!    |
| September        |              | \$ 26.88 | \$ -          |              | \$ -          |        | #DIV/0!    | #DIV/0!    |
| October          |              | \$ 26.88 | \$ -          |              | \$ -          |        | #DIV/0!    | #DIV/0!    |
| November         |              | \$ 26.88 | \$ -          |              | \$ -          |        | #DIV/0!    | #DIV/0!    |
| December         |              | \$ 26.88 | \$ -          |              | \$ -          |        | #DIV/0!    | #DIV/0!    |
| Total            | 2876.90      |          | \$ 77,331.07  | \$ 24,374.00 | \$ 52,957.07  | 8265   |            |            |
| Average          | 958.97       | \$ 26.88 | \$ 6,444.26   | \$ 8,124.67  | \$ 4,413.09   |        | #DIV/0!    | #DIV/0!    |
| Contract         | 11500        | \$ 26.88 | \$ 309,120.00 | \$ 78,000.00 | \$ 231,120.00 |        |            |            |
| Percent of total | 25.02%       |          | 25.02%        | 31.25%       | 22.91%        |        |            |            |
| Percent of year  | 25.00%       |          |               |              |               |        |            |            |

Comparison 2014 vs. 2015 (January - December)

|                 | 2013         | 2014         | 2015         | % Diff 14-15 |
|-----------------|--------------|--------------|--------------|--------------|
| Hours           | 2615.50      | 2859.44      | 2876.90      | 0.6%         |
| Cost            | \$ 69,284.60 | \$ 71,457.41 | \$ 77,331.07 | 8.2%         |
| Fare Revenue    | \$ 19,676.50 | \$ 23,730.25 | \$ 24,374.00 | 2.7%         |
| Subsidy Payment | \$ 49,608.10 | \$ 47,727.16 | \$ 52,957.07 | 11.0%        |
| Riders          | 7607         | 7824         | 8265         | 5.6%         |
| % of Budget hrs | 25.20%       | 25.68%       | 25.02%       |              |
| % of Year       | 25.00%       | 25.00%       | 25.00%       |              |

## Project Update

4/07/2015

### 2014 Projects

**Broadway:** Phase 2 work was complete as of October 24. This is the final date for liquidated damages. There were 56 days of liquidated damages totaling \$56,000. Substantial completion was on October 28. This is 10 days before the contract completion date of November 7 - or a 10 day early completion payment of \$10,000. We will withhold an amount until spring to ensure the landscaping grows.

**Elm Street Lift Station & Force Main:** This is a Water & Sewer project to replace the lift station at the corner of Elm Street and West Golf Drive. It will also replace about 200 feet of force main (pressure pipe) until it is out of the street. The initial phase of work is complete. The emergency generator arrived and has been installed.

### 2015 Projects

**Fourth Street:** Bid Opening was on March 3, 2015. There were 8 bidders. The Contract is up for Information and Discussion on March 10 with Award on March 24. The Pre-construction meeting and Public Information meetings were held on March 30 and March 31 respectively. There were 16 citizens at the Public Information Meeting. Project to begin on April 8 or 9 and continue until November.

**Industry Park Expansion:** This project will use TIF funding as match for grants to do some infrastructure work in the new 39 acre Industry Park Expansion area formerly owned by Rosemeyer. We purchased the land for the storm water pond expansion and submitted a grant request to EDA. The grant was approved as explained by Ed White. The Council has approved a contract with Delta 3 Engineering - subject to EDA approval. EDA finally provided the City with the contract award and we held the kick off meeting on November 7. Final project design review was held on February 6, 2015. Paperwork and plans have been submitted to EDA for review. Upon EDA approval, we will go out for Bids.

**Wastewater Treatment Plant Studies:** The Water & Sewer Commission approved a contract with MSA to conduct 3 studies. The first is to provide a Phosphorous Operational Evaluation Report (OER). This report is required by the DNR. Additionally, we are requesting a report to determine the actual capacity of the plant. Based on the

conservative nature of the design and the excellent operators, we may be eligible to get our limits adjusted administratively saving money for rate payers. The final report ties with the second. It will identify the 5 limiting processes in our plant and give us cost estimates to remove the bottlenecks. This information can be used by PAIDC when a new cheese factory or other user wants to locate here. Instead of requiring them to put in pre-treatment facilities at a cost of millions of dollars, we could offer them the opportunity to pay the City much less to increase our capacity.

**Moving Platteville Outdoors (MPO) Paving & Lighting:** The Common Council approved the total pledge of \$200,000 (\$50,000 from a previous pledge) and the City sponsored a grant request to the DNR. The project would pave and install lighting on the PCA trail from the Chestnut Street bridge out to the end of the Platteville - Belmont Trail behind Menards. The DNR recently awarded a matching grant of over \$642,000 and has submitted a grant to the Federal Government on our behalf for an additional \$45,000. The PCA and others are continuing to raise funds for the local share. There was a Public Information Meeting with property owners and businesses along the trail on February 23, 2015. There were a number of owners who attended and provided excellent feedback. There was a grant signing ceremony and groundbreaking on April 1. Plans are at DNR for review. It is anticipated that construction to begin sometime in July or August with completion in 2016.

**Platteville - Belmont Trail:** This would finish the non-motorized trail between Platteville & Belmont. Lafayette County is the agent for this. It is proceeding. This year is dedicated to final design, environmental reviews and land purchases/swaps. No lighting. It appears that the supplemental grant request was not approved by the DOT. Our legislators worked to allow the original funding to be used to complete the project. The project is still in design. Construction is now scheduled for **2016**. The Platteville terminus will be the MPO trail behind Menards.

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## DEPARTMENT PROGRESS REPORT

Period ending: 06 April 2015

### ACCOMPLISHMENTS

- Ambulance calls for March – 106
- ALS Ambulance calls for March – 26
- Ambulance calls for April – 20 (as of 04/06)
- ALS Ambulance calls for April – 4 (as of 04/06)
- Continued work on Emergency Operations Plan
- HIPAA Update/Revisions/Rewrite
- Red Flag Rules Review
- Meeting with City Manager
- Attended Department Head Meeting
- Attended PCAN/CINC meeting/tour in Eau Claire
- Disaster Drill Planning Meeting
- SH/EMS Discussions
  - Attended Conference Call
  - Research information for council
- Ambulance calls/assist

### MAJOR OBJECTIVES FOR THE COMING MONTH

- Continued AEMT level success and Quality Assurance/Quality Improvement

### PUBLIC INFORMATION ITEMS

- EMS calls for 2014 – 301 (as of 04/06)
  - ALS level calls – 79 (as of 04/06)
- EMS Calls for 2015 – 317 (as of 04/06)
  - ALS level calls – 69 (as of 04/06)

### THINGS THAT NEED ATTENTION (CITY MANAGER/CITY COUNCIL)

### COMMITTEE REPORT



Call Summary Report  
 From 03/01/15 To 03/31/15  
 Report Printed On: 04/07/2015

| Response Code                        | #          | %              |
|--------------------------------------|------------|----------------|
| Not Applicable                       | 4          | 3.77%          |
| No Lights and Sirens                 | 30         | 28.30%         |
| Lights and Sirens                    | 72         | 67.92%         |
| <b>Total</b>                         | <b>106</b> | <b>100.00%</b> |
| Transport Code                       | #          | %              |
| Not Applicable                       | 1          | 0.94%          |
| No Lights or Sirens                  | 77         | 72.64%         |
| Lights and Sirens                    | 10         | 9.43%          |
| Unknown                              | 18         | 16.98%         |
| <b>Total</b>                         | <b>106</b> | <b>100.00%</b> |
| Response Disposition                 | #          | %              |
| Treated, Transported by EMS (BLS)    | 61         | 57.55%         |
| Treated, Transported by EMS (ALS)    | 26         | 24.53%         |
| Standby Only - No Patient Contacts   | 2          | 1.89%          |
| Patient Refused Care                 | 8          | 7.55%          |
| No Patient Found                     | 1          | 0.94%          |
| Cancelled                            | 8          | 7.55%          |
| <b>Total</b>                         | <b>106</b> | <b>100.00%</b> |
| Response Request                     | #          | %              |
| Standby                              | 2          | 1.89%          |
| Medical Transport                    | 2          | 1.89%          |
| Interfacility Transfer (Unscheduled) | 17         | 16.04%         |
| 911 Response (Scene)                 | 85         | 80.19%         |
| <b>Total</b>                         | <b>106</b> | <b>100.00%</b> |
| Responding Unit                      | #          | %              |
| 7433 / 230                           | 26         | 24.53%         |
| 7435 / 231                           | 80         | 75.47%         |
| <b>Total</b>                         | <b>106</b> | <b>100.00%</b> |

| Search Criteria           |  |
|---------------------------|--|
| Dates                     | From 03/01/2015 To 03/31/2015 (mm/dd/yyyy) |
| Service                   | Platteville Emergency Medical Service      |
| Staff                     | All Active                                 |
| Unit                      | All  |
| Call Sign                 | All  |
| Zone/District             | All  |
| Type of Service Requested | All  |
| Patient Disposition       | All  |

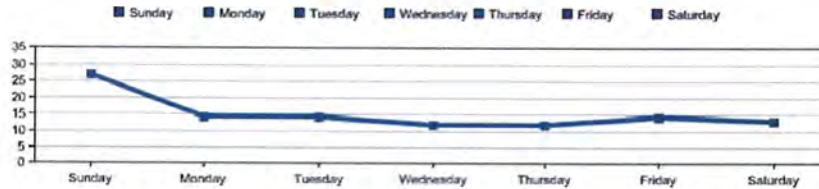


Ambulance Run Data Report  
 Platteville Emergency Medical Service  
 From 03/01/15 To 03/31/15  
 Total Number of Runs Based on Search Criteria: 106

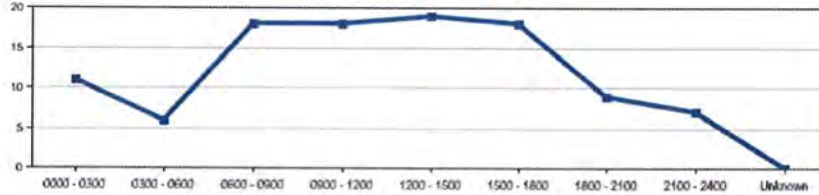
Times of Call

| Time Period  | Sunday    | Monday    | Tuesday   | Wednesday | Thursday  | Friday    | Saturday  | Total      | Percentage  |
|--------------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|------------|-------------|
| 0000 - 0300  | 6         | 0         | 1         | 2         | 0         | 1         | 1         | 11         | 10.38%      |
| 0300 - 0600  | 4         | 0         | 0         | 0         | 2         | 0         | 0         | 6          | 5.66%       |
| 0600 - 0900  | 3         | 5         | 1         | 1         | 1         | 2         | 5         | 18         | 16.98%      |
| 0900 - 1200  | 2         | 3         | 2         | 5         | 2         | 2         | 2         | 18         | 16.98%      |
| 1200 - 1500  | 2         | 1         | 7         | 2         | 2         | 3         | 2         | 19         | 17.92%      |
| 1500 - 1800  | 3         | 3         | 3         | 2         | 3         | 3         | 1         | 18         | 16.98%      |
| 1800 - 2100  | 5         | 0         | 0         | 0         | 0         | 3         | 1         | 9          | 8.49%       |
| 2100 - 2400  | 2         | 2         | 0         | 0         | 2         | 0         | 1         | 7          | 6.60%       |
| Unknown      | 0         | 0         | 0         | 0         | 0         | 0         | 0         | 0          | 0.00%       |
| <b>Total</b> | <b>27</b> | <b>14</b> | <b>14</b> | <b>12</b> | <b>12</b> | <b>14</b> | <b>13</b> | <b>106</b> | <b>100%</b> |

Call Volume by Day of Week



Call Volume by Hour of Day



Runs by Provider Impression

| Provider Impression                 | # of Times | % of Times  |
|-------------------------------------|------------|-------------|
| Abdominal Pain/Problems             | 5          | 4.72%       |
| Allergic Reaction                   | 1          | 0.94%       |
| Altered Level of Consciousness      | 7          | 6.60%       |
| Asthma                              | 1          | 0.94%       |
| Back Pain (Non-Traumatic)           | 2          | 1.89%       |
| Behavioral/Psychiatric Disorder     | 5          | 4.72%       |
| Bowel Obstruction                   | 2          | 1.89%       |
| Cancer                              | 1          | 0.94%       |
| Cardiac Arrest                      | 3          | 2.83%       |
| Cardiac Rhythm Disturbance          | 1          | 0.94%       |
| Chest Pain/Discomfort               | 3          | 2.83%       |
| CHF (Congestive Heart Failure)      | 1          | 0.94%       |
| COPD (Emphysema/Chronic Bronchitis) | 1          | 0.94%       |
| Dehydration                         | 1          | 0.94%       |
| Diabetic Hyperglycemia              | 1          | 0.94%       |
| Diabetic Symptoms (Hypoglycemia)    | 2          | 1.89%       |
| ETOH Abuse                          | 1          | 0.94%       |
| Fever                               | 2          | 1.89%       |
| G.I. Bleed                          | 1          | 0.94%       |
| Headache                            | 1          | 0.94%       |
| Hypotension                         | 1          | 0.94%       |
| No Apparent Illness/Injury          | 8          | 7.55%       |
| Other                               | 2          | 1.89%       |
| Other Endocrine/Metabolic Problem   | 1          | 0.94%       |
| Other GU Problems                   | 1          | 0.94%       |
| Pain                                | 13         | 12.26%      |
| Patient Assist Only                 | 1          | 0.94%       |
| Poisoning/Drug Ingestion            | 2          | 1.89%       |
| Respiratory Distress                | 4          | 3.77%       |
| Seizure                             | 1          | 0.94%       |
| Sepsis                              | 1          | 0.94%       |
| Substance/Drug Abuse                | 1          | 0.94%       |
| Syncopal/Fainting                   | 1          | 0.94%       |
| Traumatic Injury                    | 9          | 8.49%       |
| Weakness                            | 7          | 6.60%       |
| Unknown                             | 11         | 10.38%      |
| <b>Total</b>                        | <b>106</b> | <b>100%</b> |

*Runs by Response Request*

| Response Request                     | # of Times | % of Times  |
|--------------------------------------|------------|-------------|
| 911 Response (Scene)                 | 85         | 80.19%      |
| Interfacility Transfer (Unscheduled) | 17         | 16.04%      |
| Medical Transport                    | 2          | 1.89%       |
| Standby                              | 2          | 1.89%       |
| Unknown                              | 0          | 0.00%       |
| <b>Total</b>                         | <b>106</b> | <b>100%</b> |

*Runs by Dispatch Reason*

| Dispatch Reason                             | # of Times | % of Times  |
|---|------------|-------------|
| Abdominal Pain                              | 1          | 0.94%       |
| Alcohol Intoxication                        | 4          | 3.77%       |
| Altered Mental Status                       | 4          | 3.77%       |
| Anaphylactic Reaction                       | 1          | 0.94%       |
| Back Pain (Non-Traumatic/Non-Recent Trauma) | 2          | 1.89%       |
| Breathing Problem                           | 4          | 3.77%       |
| Cardiac Arrest                              | 1          | 0.94%       |
| Chest Pain                                  | 3          | 2.83%       |
| Choking                                     | 1          | 0.94%       |
| Diabetic Problem                            | 2          | 1.89%       |
| Fall Victim                                 | 15         | 14.15%      |
| Fever                                       | 1          | 0.94%       |
| Hemorrhage/Laceration                       | 1          | 0.94%       |
| Ingestion/Poisoning                         | 2          | 1.89%       |
| Medical Transport                           | 3          | 2.83%       |
| Other                                       | 5          | 4.72%       |
| Overdose                                    | 3          | 2.83%       |
| Pain  | 5          | 4.72%       |
| Seizure/Convulsions                         | 1          | 0.94%       |
| Sick Person                                 | 9          | 8.49%       |
| Standby                                     | 1          | 0.94%       |
| Stroke/CVA                                  | 1          | 0.94%       |
| Suicide Threat/Attempt                      | 1          | 0.94%       |
| Traffic / Transportation Accident           | 7          | 6.60%       |
| Transfer/Interfacility/Palliative Care      | 22         | 20.75%      |
| Traumatic Injury                            | 3          | 2.83%       |
| Unconscious/Fainting                        | 2          | 1.89%       |
| Unknown Problem/Man Down                    | 1          | 0.94%       |
| Unknown                                     | 0          | 0.00%       |
| <b>Total</b>                                | <b>106</b> | <b>100%</b> |

*Average Run Times*

| Enroute (Responding - Unit Notified Dispatched) |            |             | Response Time (Arrive Scene - Enroute) |            |             |
|---|------------|-------------|--|------------|-------------|
| Minutes   | # of Runs  | % of Runs   | Minutes                                | # of Runs  | % of Runs   |
| 0 - 1   | 11         | 10.38%      | 0 - 5                                  | 72         | 67.92%      |
| 2 - 3   | 10         | 9.43%       | 6 - 10                                 | 24         | 22.64%      |
| 4 - 5   | 32         | 30.19%      | 11 - 15                                | 0          | 0.00%       |
| > 5   | 46         | 43.40%      | > 15                                   | 2          | 1.89%       |
| Unknown   | 7          | 6.60%       | Unknown                                | 8          | 7.55%       |
| <b>Total</b>                                    | <b>106</b> | <b>100%</b> | <b>Total</b>                           | <b>106</b> | <b>100%</b> |

| Scene Time (Depart Scene - Arrive Scene) |            |             | Transport Time (Arrive Hospital - Depart Scene) |            |             |
|--|------------|-------------|---|------------|-------------|
| Minutes                                  | # of Runs  | % of Runs   | Minutes   | # of Runs  | % of Runs   |
| 0 - 10                                   | 25         | 23.58%      | 0 - 5   | 22         | 20.75%      |
| 11 - 20                                  | 61         | 57.55%      | 6 - 10  | 51         | 48.11%      |
| 21 - 30                                  | 7          | 6.60%       | 11 - 15   | 5          | 4.72%       |
| > 30                                     | 3          | 2.83%       | > 15  | 11         | 10.38%      |
| Unknown                                  | 10         | 9.43%       | Unknown   | 17         | 16.04%      |
| <b>Total</b>                             | <b>106</b> | <b>100%</b> | <b>Total</b>                                    | <b>106</b> | <b>100%</b> |

| Hospital Time (Depart Hospital - Arrive Hospital) |            |             | Average Run Times |                 |
|---|------------|-------------|-------------------|-----------------|
| Minutes   | # of Runs  | % of Runs   |                   |                 |
| 0 - 5   | 25         | 23.58%      | Enroute           | 00:09:19        |
| 6 - 10  | 18         | 16.98%      | To Scene          | 00:04:48        |
| 11 - 15   | 11         | 10.38%      | At Scene          | 00:14:27        |
| > 15  | 35         | 33.02%      | To Destination    | 00:14:32        |
| Unknown   | 17         | 16.04%      | Back in Service   | 00:19:04        |
| <b>Total</b>                                      | <b>106</b> | <b>100%</b> | <b>Total</b>      | <b>01:02:10</b> |

Range of Times: Lowest = 0 and Highest = 157

*Runs by Location Type*

| Location Type                                       | # of Runs | % of Runs |
|---|-----------|-----------|
| Health Care Facility (clinic, hospital)             | 34        | 32.08%    |
| Home/Residence                                      | 42        | 39.62%    |
| Public Building (schools, gov, offices)             | 3         | 2.83%     |
| Residential Institution (nursing home, jail/prison) | 10        | 9.43%     |
| Street or Highway                                   | 13        | 12.26%    |

|  |            |             |
|--|------------|-------------|
| Trade or Service (Business, bars, restaurants, etc.) | 3          | 2.83%       |
| Unspecified place                                    | 1          | 0.94%       |
| Unknown  | 0          | 0.00%       |
| <b>Total</b>   | <b>106</b> | <b>100%</b> |

Average Patient Age (based on Date of Birth)

| Age          | # of Runs  | % of Runs   |
|--------------|------------|-------------|
| Less Than 1  | 1          | 0.94%       |
| 1 - 4        | 1          | 0.94%       |
| 5 - 9        | 0          | 0.00%       |
| 10 - 14      | 0          | 0.00%       |
| 15 - 19      | 2          | 1.89%       |
| 20 - 24      | 12         | 11.32%      |
| 25 - 34      | 6          | 5.66%       |
| 35 - 44      | 3          | 2.83%       |
| 45 - 54      | 8          | 7.55%       |
| 55 - 64      | 10         | 9.43%       |
| 65 - 74      | 17         | 16.04%      |
| 75 - 84      | 14         | 13.21%      |
| 85+          | 21         | 19.81%      |
| Unknown      | 11         | 10.38%      |
| <b>Total</b> | <b>106</b> | <b>100%</b> |

Average Patient Age: 60

| Search Criteria           |  |
|---------------------------|--|
| Dates                     | From 03/01/2015 To 03/31/2015 (mm/dd/yyyy) |
| Service                   | Platteville Emergency Medical Service      |
| EMS Shift                 | All  |
| Staff                     | All Active                                 |
| Unit                      | All  |
| Call Sign                 | All  |
| Zone/District             | All  |
| Type of Service Requested | All  |
| Patient Disposition       | All  |
| Provider Impression       | All  |



MB

City of Platteville

**DEPARTMENT PROGRESS REPORT**  
**Community Planning & Development**



**Week Ending: April 10, 2015**

**ACCOMPLISHMENTS**

- Continued working on the Library Block redevelopment project.
- Working with several developers on potential commercial projects: McDonald's, Sherwin Williams, Advanced Auto Parts.
- Worked on the funding issues related to the Chicago's Best redevelopment.
- Working with the RDA on loans for some downtown projects – 25 E. Main St. and 95 W. Main St.

**MAJOR OBJECTIVES FOR THE COMING MONTH**

- Develop draft changes to the zoning ordinance related to electronic message signs.
- Continue work on the zoning review and approval process for the Library Block project.
- Begin property maintenance inspections.

**PUBLIC INFORMATION ITEMS**

- A public hearing will be held on April 28<sup>th</sup> concerning a rezoning request for the property at 1205 Union Street. The request is to rezone the property from R-1 to R-2 and to remove the R-LO overlay district.

**THINGS THAT NEED ATTENTION (City Manager/City Council)**

- None

**OTHER INFORMATION**

- None

**City of Platteville**  
**DEPARTMENT PROGRESS REPORT**  
**Director of Administration**

**April 8, 2015**

**ACCOMPLISHMENTS**

- April 7 Election
- Water & Sewer Public Service Commission Report Filed
- Completed 2014 TIF District Reports
- Freudenreich Committee Met and Made Animal Ordinance Recommendation to Council
- Processed Chargebacks to Taxing Entities for Unpaid Personal Property Taxes
- Processed City Council Minutes and W&S Commission Minutes
- Processed Health Insurance Claims and Flex Reimbursements
- Processed Workers Compensation Claims
- Prepared Ordinance & Resolutions, and Published as Required
- Processed City and W&S Payrolls and Payments of Bills
- Cemetery Lot Sales and Burials Processed
- Attended Numerous Meetings

**MAJOR OBJECTIVES FOR THE COMING MONTH**

- File Expenditure Restraint Budget Worksheet
- File 2014 Financial Report with State
- Continue Process of Old Records Disposition
- Reconcile 2014 Cemetery Reports
- Finalize 2014 Infrastructure and Fixed Assets
- Process Chargebacks for Unpaid Personal Property Taxes
- Workers Compensation Audit
- File 2014 TIF Reports with Taxing Entities
- 2014 City Audit
- 2015 Water & Sewer Borrowing
- Process May 1 Loan Payments
- Process Payrolls and Payments of Bills
- Continue Personal Property Taxes Collection Process

**PUBLIC INFORMATIONAL ITEMS**

- W&S Information on City website
- April 7th Election Results on Next Two Pages

**THINGS THAT NEED ATTENTION (City Manager/City Council)**

- N/A

**COMMITTEE REPORT**

- N/A

| <b>CITY OF PLATTEVILLE SPRING ELECTION UN-OFFICIAL RESULTS</b> |               |               |               |               |               |
|--|---------------|---------------|---------------|---------------|---------------|
| <b>NON PARTISAN</b>  |               |               |               |               |               |
| <b>April 7, 2015</b>   |               |               |               |               |               |
| <b>Dist 1-4, Wards 1-9</b>                                     |               |               |               |               |               |
| <b>JUDICIAL</b>  |               |               |               |               |               |
| <b>Justice of the Supreme Court</b>                            | <b>Dist 1</b> | <b>Dist 2</b> | <b>Dist 3</b> | <b>Dist 4</b> | <b>TOTALS</b> |
| Ann W. Bradley   | 340           | 231           | 90            | 274           | 935           |
| James P. Daley   | 151           | 105           | 31            | 109           | 396           |
| Write-In   | 3             | 0             | 0             | 1             | 4             |
| <b>TOTALS</b>  | <b>494</b>    | <b>336</b>    | <b>121</b>    | <b>384</b>    | <b>1335</b>   |
| <b>Circuit Court Judge Branch 2</b>                            | <b>Dist 1</b> | <b>Dist 2</b> | <b>Dist 3</b> | <b>Dist 4</b> | <b>TOTALS</b> |
| Craig R. Day   | 421           | 280           | 96            | 306           | 1103          |
| Write-In   | 5             | 4             | 1             | 3             | 13            |
| <b>TOTALS</b>  | <b>426</b>    | <b>284</b>    | <b>97</b>     | <b>309</b>    | <b>1116</b>   |
| <b>MUNICIPAL</b>   |               |               |               |               |               |
| <b>Aldersperson-At-Large<br/>3 Year Term</b>                   | <b>Dist 1</b> | <b>Dist 2</b> | <b>Dist 3</b> | <b>Dist 4</b> | <b>TOTALS</b> |
| Tom Nall   | 332           | 219           | 64            | 228           | 843           |
| Angie Donovan  | 170           | 118           | 56            | 146           | 490           |
| Write-In   | 3             | 0             | 1             | 3             | 7             |
| <b>TOTALS</b>  | <b>505</b>    | <b>337</b>    | <b>121</b>    | <b>377</b>    | <b>1340</b>   |
| <b>Aldersperson, District 3</b>                                | <b>Dist 1</b> | <b>Dist 2</b> | <b>Dist 3</b> | <b>Dist 4</b> | <b>TOTALS</b> |
| Barbara Daus   | X             | X             | 113           | X             | 113           |
| Write-In   | X             | X             | 2             | X             | 2             |
| <b>TOTALS</b>  | <b>X</b>      | <b>X</b>      | <b>115</b>    | <b>X</b>      | <b>115</b>    |
| <b>Aldersperson, District 4</b>                                | <b>Dist 1</b> | <b>Dist 2</b> | <b>Dist 3</b> | <b>Dist 4</b> | <b>TOTALS</b> |
| Ken Kilian   | X             | X             | X             | 321           | 321           |
| Write-In   | X             | X             | X             | 2             | 2             |
| <b>TOTALS</b>  | <b>X</b>      | <b>X</b>      | <b>X</b>      | <b>323</b>    | <b>323</b>    |
| <b>PLATTEVILLE SCHOOL DISTRICT</b>                             |               |               |               |               |               |
| <b>School Board Members<br/>at Large</b>                       | <b>Dist 1</b> | <b>Dist 2</b> | <b>Dist 3</b> | <b>Dist 4</b> | <b>TOTALS</b> |
| Curt Timlin  | 178           | 120           | 42            | 144           | 484           |
| Jamie Brogley  | 133           | 73            | 25            | 72            | 303           |
| Steve J. Obershaw  | 249           | 155           | 50            | 183           | 637           |
| Matt Zielinski   | 271           | 188           | 69            | 185           | 713           |
| Colleen McCabe   | 262           | 170           | 66            | 210           | 708           |
| Eric W. Fatzinger  | 262           | 157           | 66            | 190           | 675           |
| Write-In   | 5             | 1             | 1             | 7             | 14            |
| Write-In   | 0             | 0             | 1             | 0             | 1             |
| Write-In   | 0             | 0             | 1             | 0             | 1             |
| <b>TOTALS</b>  | <b>1360</b>   | <b>864</b>    | <b>321</b>    | <b>991</b>    | <b>3536</b>   |

| <b>REFERENDUM</b>   |               |               |               |               |               |
|---|---------------|---------------|---------------|---------------|---------------|
|   |               |               |               |               |               |
| <b>STATE</b>  |               |               |               |               |               |
|   |               |               |               |               |               |
| <b>Question 1: "Election of chief Justice.</b> Shall section 4 (2) of article VII of the constitution be amended to direct that a chief justice of the supreme court shall be elected for a two-year term by a majority of the justices then serving on the court?"   |               |               |               |               |               |
|   | <b>Dist 1</b> | <b>Dist 2</b> | <b>Dist 3</b> | <b>Dist 4</b> | <b>TOTALS</b> |
| Yes   | 256           | 157           | 58            | 170           | 641           |
| No  | 247           | 185           | 69            | 216           | 717           |
| <b>TOTALS</b>   | 503           | 342           | 127           | 386           | 1358          |
|   |               |               |               |               |               |
| <b>SCHOOL DISTRICT</b>  |               |               |               |               |               |
|   |               |               |               |               |               |
| <b>INITIAL RESOLUTION AUTHORIZING ISSUANCE OF GENERAL OBLIGATION BONDS IN AN AMOUNT NOT TO EXCEED \$15,000,000.</b> BE IT RESOLVED by the School Board of the School District of Platteville, Grant, Iowa and Lafayette Counties, Wisconsin, that there shall be issued, pursuant to Chapter 67, Wisconsin Statutes, General Obligation Bonds in an amount not to exceed \$15,000,000 for the purpose of paying the cost of constructing additions to the Westview Elementary School; STEM (science, technology, engineering and math) facilities renovations at the middle school and high school; constructing safe and secure building entrances; improvements and renovations to buildings and grounds at the high school, the middle school, Westview Elementary School and Neal Wilkins Early Learning Center; maintenance upgrades, repairs and replacements to all school buildings and technology systems; and equipment acquisition related to said projects. |               |               |               |               |               |
|   |               |               |               |               |               |
| <b>Question</b> Shall the foregoing resolution of the School Board of the School District of Platteville be approved?   |               |               |               |               |               |
|   | <b>Dist 1</b> | <b>Dist 2</b> | <b>Dist 3</b> | <b>Dist 4</b> | <b>TOTALS</b> |
| Yes   | 386           | 245           | 101           | 291           | 1023          |
| No  | 150           | 117           | 28            | 110           | 405           |
| <b>TOTALS</b>   | 536           | 362           | 129           | 401           | 1428          |
|   |               |               |               |               |               |
| <b>Number of Voters Dist #1</b>   | <b>550</b>    |               |               |               |               |
| <b>Number of Voters Dist #2</b>   | <b>374</b>    |               |               |               |               |
| <b>Number of Voters Dist #3</b>   | <b>138</b>    |               |               |               |               |
| <b>Number of Voters Dist #4</b>   | <b>419</b>    |               |               |               |               |
|   |               |               |               |               |               |
| <b>TOTAL VOTERS =</b>   | <b>1481</b>   |               |               |               |               |

**City of Platteville  
STAFF REPORT AND FISCAL  
NOTE**

Original       Update



**Title: Tax Increment Finance Reports for 12/31/2014**

**Policy Analysis Statement:**

**Brief Description And Analysis Of Proposal:**

December 31, 2014 Tax Increment Reports for TID #4, TID #5, TID #6, TID #7 and TID #8 are enclosed. Per the State of Wisconsin requirements, these reports will also be distributed to Southwest Technical College, Grant County, and the Platteville School District. These reports show the TID revenues and expenses for 2014 and from the date of creation of each TID. The net recoverable costs on page 2 of each report indicates the total amount of TID expenses that still need to be offset by the collection of TID taxes or other TID revenues. The actual total expenses for each TID compared to the project plan estimate is shown on page 4. The creation date, last date to incur costs, final dissolution date, and the long-term debt are shown on pages 5-6. Below is a brief summary of each TIF District plus a brief description of what is taking place in 2015.

As of 12/31/2014, Tax Incremental Financing District #4 (Industry Park Phase 2 – Vision Drive/Enterprise Drive) has received \$56,464.96 more in revenues than expenses to date. In 2015 a \$1,600,000 project partially paid by an \$800,000 EDA Grant will take place that will extend Vision Drive and expand the current Storm Water Pond. Loans outstanding as of 12/31/2014 for this 2015 project are \$875,000.00. TID #4 taxes for the 2015 budget are \$182,096.15. Final Dissolution Date of TID #4 is 11/11/2019.

As of 12/31/2014, Tax Incremental Financing District #5 (Keystone Development – Menards/Walmart) has had \$3,801,158.36 more expenses than revenues. Loans outstanding as of 12/31/2014 are \$3,585,000.00. In 2015, the Water & Sewer Department has been reimbursed for some prior year expenses, new bike trail expenses will take place, and part of the loan will be paid off. TID #5 taxes for the 2015 budget are \$925,549.04. Final Dissolution Date of TID #5 is 7/18/2025.

As of 12/31/2014, Tax Incremental Financing District #6 (Southeast Area) has had \$5,422,879.18 more expenses than revenues. Loans outstanding as of 12/31/2014 are \$5,616,988.74. In 2015 expenses will include loan payments and Developer Agreement payments to Emmi Roth and Ubersox. TID #6 taxes for the 2015 budget are \$629,175.51. Final Dissolution Date of TID #6 is 3/28/2026.

As of 12/31/2014, Tax Incremental Financing District #7 (Downtown Area) has had \$3,657,876.94 more expenses than revenues. Loans outstanding as of 12/31/2014 are \$2,205,000.00. In 2015 expenses will include loan payments and possible other expenses for development projects. TID #7 taxes for the 2015 budget are \$46,453.99. Final Dissolution Date of TID #7 is 3/28/2033.

As of 12/31/2014, Tax Incremental Financing District #8 (Former Hospital/Elderspan Project) has been dissolved. Expenses and Revenues for this project totaled \$1,069,643.25. TID #8 taxes for the 2014 budget were \$183,181.86, and in 2015 there are no TID #8 taxes applied toward TID #8 expenses.

**Prepared By:**

**Department: Administration**

**Prepared By: Duane H. Borgen**

**Date: March 16, 2015**

**CITY OF PLATTEVILLE**

**TAX INCREMENTAL FINANCING (TIF) DISTRICT NO. 4  
INDUSTRY PARK PHASE 2 - VISION DR./ENTERPRISE DR.**

**CITY OF PLATTEVILLE**

**December 31, 2014**

CITY OF PLATTEVILLE  
TAX INCREMENTAL DISTRICT NO. 4

HISTORICAL SUMMARY OF PROJECT COSTS, PROJECT REVENUES,  
AND NET COST TO BE RECOVERED THROUGH TAX INCREMENTS  
For the Year Ended December 31, 2014  
and From Date of Creation Through December 31, 2014

| <u>PROJECT COSTS</u>                     | <u>Year<br/>Ended</u> | <u>From Date<br/>of Creation</u> |
|--|-----------------------|----------------------------------|
| Site Development                         | \$ -                  | \$ 29,992.97                     |
| Infrastructure for Development           | \$ 63,960.51          | \$ 1,776,429.05                  |
| Real Estate Acquisition                  | \$ 151,964.15         | \$ 151,964.15                    |
| Building Construction                    | \$ -                  | \$ -                             |
| Industrial Park Entrance                 | \$ -                  | \$ -                             |
| Development Incentives                   | \$ -                  | \$ -                             |
| Develop. Grants, Loans & Loan Guarantees | \$ -                  | \$ -                             |
| Promotion and Development                | \$ 49,159.00          | \$ 590,603.97                    |
| Administrative Costs                     | \$ 9,282.81           | \$ 33,279.86                     |
| Organizational Costs                     | \$ -                  | \$ 21,187.87                     |
| Relocation Costs                         | \$ -                  | \$ -                             |
| Financing Costs (interest)               | \$ 21,000.00          | \$ 169,716.73                    |
| Total Costs                              | <u>\$ 295,366.47</u>  | <u>\$ 2,773,174.60</u>           |
| <br><u>PROJECT REVENUES</u>              |                       |                                  |
| Tax increments                           | \$ 194,050.64         | \$ 2,038,577.45                  |
| Interest income                          | \$ 1,070.67           | \$ 2,005.67                      |
| EDA Grant                                | \$ 31,980.26          | \$ 653,472.52                    |
| Exempt Computer State Aid                | \$ 722.00             | \$ 22,654.00                     |
| Total Revenues                           | <u>\$ 227,823.57</u>  | <u>\$ 2,716,709.64</u>           |
| <br>NET COST RECOVERABLE THROUGH         |                       |                                  |
| TIF INCREMENTS - DECEMBER 31, 2014       | <u>\$ 67,542.90</u>   | <u>\$ 56,464.96</u>              |

CITY OF PLATTEVILLE

TAX INCREMENTAL DISTRICT NO. 4

HISTORICAL SUMMARY OF SOURCES, USES, AND STATUS OF FUNDS

For the Year Ended December 31, 2014  
and From Date of Creation Through December 31, 2014

| <u>SOURCES OF FUNDS</u>                               | Year<br><u>Ended</u> | From Date<br><u>of Creation</u> |
|---|----------------------|---------------------------------|
| Tax increments  | \$ 194,050.64        | \$ 2,038,577.45                 |
| Proceeds from long-term debt                          | \$ -                 | \$ 1,730,398.56                 |
| Interest Income                                       | \$ 1,070.67          | \$ 2,005.67                     |
| EDA Grant   | \$ 31,980.26         | \$ 653,472.52                   |
| Exempt Computer State Aid                             | \$ 722.00            | \$ 22,654.00                    |
| <br>Total Sources                                     | <br>\$ 227,823.57    | <br>\$ 4,447,108.20             |
| <br><u>USES OF FUNDS</u>                              |                      |                                 |
| Site Development Activities                           | \$ -                 | \$ 29,992.97                    |
| Infrastructure for Development                        | \$ 63,960.51         | \$ 1,776,429.05                 |
| Real Estate Acquisition                               | \$ 151,964.15        | \$ 151,964.15                   |
| Building Construction                                 | \$ -                 | \$ -                            |
| Industrial Park Entrance                              | \$ -                 | \$ -                            |
| Development Incentives                                | \$ -                 | \$ -                            |
| Develop. Grants, Loans & Loan Guarantees              | \$ -                 | \$ -                            |
| Promotion and Development                             | \$ 49,159.00         | \$ 590,603.97                   |
| Administrative Costs                                  | \$ 9,282.81          | \$ 33,279.86                    |
| Organizational Costs                                  | \$ -                 | \$ 21,187.87                    |
| Relocation Costs                                      | \$ -                 | \$ -                            |
| Financing Costs (interest)                            | \$ 21,000.00         | \$ 169,716.73                   |
| Principal or Long-Term Debt                           | \$ 150,000.00        | \$ 855,398.48                   |
| <br>Total Uses  | <br>\$ 445,366.47    | <br>\$ 3,628,573.08             |
| <br><b>BEGINNING FUND BALANCE (DEFICIT)</b>           | <br>\$ 1,036,077.94  | <br>\$ -                        |
| <br><b>ENDING FUND BALANCE (DEFICIT)</b>              | <br>\$ 818,535.04    | <br>\$ 818,535.12               |
| <br>LONG-TERM DEBT OUTSTANDING -<br>DECEMBER 31, 2014 | <br>\$ (875,000.00)  | <br>\$ (875,000.00)             |
| <br>ADVANCES OUTSTANDING-DEC. 31, 2014                | <br>\$ (56,464.96)   | <br>\$ (56,464.96)              |



CITY OF PLATTEVILLE  
TAX INCREMENTAL DISTRICT NO. 4

DETAILED SUMMARY OF PROJECT COSTS  
From Date of Creation Through December 31, 2014

|  | <u>Actual</u>          | <u>Project<br/>Plan<br/>Estimate</u> |
|--|------------------------|--------------------------------------|
| Site Development Activities              | \$ 29,992.97           | \$ 85,000.00                         |
| Infrastructure for Development           | \$ 1,776,429.05        | \$ 2,254,000.00                      |
| Real Estate Acquisition                  | \$ 151,964.15          | \$ -                                 |
| Building Construction                    | \$ -                   | \$ 100,000.00                        |
| Industrial Park Entrance                 | \$ -                   | \$ 30,000.00                         |
| Development Incentives                   | \$ -                   | \$ 100,000.00                        |
| Develop. Grants, Loans & Loan Guarantees | \$ -                   | \$ 250,000.00                        |
| Promotion and Development                | \$ 590,603.97          | \$ 60,000.00                         |
| Administrative Costs                     | \$ 33,279.86           | \$ 50,000.00                         |
| Organizational Costs                     | \$ 21,187.87           | \$ 60,000.00                         |
| Relocation Costs                         | \$ -                   | \$ 20,000.00                         |
| Financing Costs (interest)               | \$ 169,716.73          | \$ 2,490,295.00                      |
| <b>TOTAL PROJECT COSTS</b>               | <b>\$ 2,773,174.60</b> | <b>\$ 5,499,295.00</b>               |

CITY OF PLATTEVILLE  
TAX INCREMENTAL DISTRICT NO. 4

NOTES TO TIF REPORT  
December 31, 2014

NOTE 1 - TIF District Information

The City of Platteville Tax Incremental Financing District No. 4 (the "District") was created under the provisions of Wisconsin Statute Section 66.46. The purpose of that section is to allow a municipality to recover development and improvement costs in a designated area from the property taxes generated on the increased value of the property after the creation date of the district. The tax on the increased value is called a tax increment.

Project costs may not be incurred more than eighteen years after the creation date of the district. The statutes allow the municipality to collect tax increments until the net project cost has been fully recovered or until 23 years after the creation date, whichever occurs first. Project costs uncollected at the dissolution date are absorbed by the municipality.

| <u>Creation<br/>Date</u> | <u>Last Date to Incur<br/>Project Costs</u> | <u>Final Dissolution<br/>Date</u> |
|--------------------------|---|-----------------------------------|
| 11-12-96                 | 11-11-2014                                  | 11-11-2019                        |

District #4

NOTE 2 - Long-Term Debt

All general obligation notes and bonds payable are backed by the full faith and credit of the municipality. Mortgage revenue debt is secured by the revenues derived from the operation of the City utility. Notes and bonds borrowed to finance District expenditures will be retired by tax increments accumulated by the debt service funds. If those revenues are not sufficient, payments will be made by future tax levies or utility revenues, as applicable.

|  | <u>Original<br/>Amount<br/>Borrowed</u> | <u>Repaid</u>        | <u>Balance<br/>12/31/2014</u> |
|--|---|----------------------|-------------------------------|
| Description of individual debt issues: |   |                      |                               |
| 2001 & 2002 Borrowing                  | \$ 705,398.56                           | \$ 705,398.56        | \$ -                          |
| 2013 Borrowing                         | \$ 1,025,000.00                         | \$ 150,000.00        | \$ 875,000.00                 |
| Total                                  | <u>\$ 1,730,398.56</u>                  | <u>\$ 855,398.56</u> | <u>\$ 875,000.00</u>          |

CITY OF PLATTEVILLE  
TAX INCREMENTAL DISTRICT NO. 4

NOTED TO TIF REPORT  
December 31, 2014

NOTE 2 - Long-Term Debt

Aggregate maturities of all long-term debt relating to the District as follows:

| <u>Calendar<br/>Year</u> | <u>Principal</u>       | <u>Interest</u>      | <u>Totals</u>          |
|--------------------------|------------------------|----------------------|------------------------|
| 2002                     | \$ 60,498.30           | \$ 27,437.16         | \$ 87,935.46           |
| 2003                     | \$ 71,302.94           | \$ 24,741.92         | \$ 96,044.86           |
| 2004                     | \$ 73,859.90           | \$ 22,388.66         | \$ 96,248.56           |
| 2005                     | \$ 76,399.87           | \$ 19,732.68         | \$ 96,132.55           |
| 2006                     | \$ 78,949.21           | \$ 16,985.30         | \$ 95,934.51           |
| 2007                     | \$ 79,574.54           | \$ 13,982.97         | \$ 93,557.51           |
| 2008                     | \$ 80,161.70           | \$ 10,970.04         | \$ 91,131.74           |
| 2009                     | \$ 84,885.48           | \$ 7,692.07          | \$ 92,577.55           |
| 2010                     | \$ 87,352.84           | \$ 4,121.25          | \$ 91,474.09           |
| 2011                     | \$ 6,078.91            | \$ 446.89            | \$ 6,525.80            |
| 2012                     | \$ 6,334.87            | \$ 228.05            | \$ 6,562.92            |
| 2014                     | \$ 150,000.00          | \$ 21,000.00         | \$ 171,000.00          |
| 2015                     | \$ 150,000.00          | \$ 18,000.00         | \$ 168,000.00          |
| 2016                     | \$ 175,000.00          | \$ 15,000.00         | \$ 190,000.00          |
| 2017                     | \$ 175,000.00          | \$ 11,500.00         | \$ 186,500.00          |
| 2018                     | \$ 175,000.00          | \$ 8,000.00          | \$ 183,000.00          |
| 2019                     | \$ 200,000.00          | \$ 4,500.00          | \$ 204,500.00          |
| <b>TOTALS</b>            | <b>\$ 1,730,398.56</b> | <b>\$ 226,726.99</b> | <b>\$ 1,957,125.55</b> |

NOTE 3 - TID #4 Revenues for TID #7 Public Works Project

In 2012, TID #4 & TID #7 were amended to allow the transfer of \$280,000 in TID #4 taxes to TID #7 for "Downtown Street Construction" and \$500,000 for "Parking Improvements". The \$280,000 in street construction took place in 2012 with the street construction of Second Street.

NOTE 4 - Tif #4 Amendments in 2013

In 2013, TID #4 was amended to allow the district to provide financial assistance towards infrastructure improvements in TID #6. TID #4 would no longer provide financial assistance to TID #7.

**REPORT OF**  
**TAX INCREMENTAL FINANCING (TIF) DISTRICT NO. 5**  
**KEYSTONE DEVELOPMENT - MENARDS/WALMART**  
**CITY OF PLATTEVILLE**

**December 31, 2014**

CITY OF PLATTEVILLE  
TAX INCREMENTAL DISTRICT NO. 5

HISTORICAL SUMMARY OF PROJECT COSTS, PROJECT REVENUES,  
AND NET COST TO BE RECOVERED THROUGH TAX INCREMENTS

For the Year Ended December 31, 2014  
and From Date of Creation Through December 31, 2014

| <u>PROJECT COSTS</u>  | <u>Year</u><br><u>Ended</u> | <u>From Date</u><br><u>of Creation</u> |
|---|-----------------------------|--|
| Infrastructure  | \$ 6,783.25                 | \$ 6,679,106.17                        |
| Site Preparation  | \$ -                        | \$ 13,665.48                           |
| Promotion and Development   | \$ -                        | \$ 636.10                              |
| Real Property Assembly Costs  | \$ -                        | \$ -                                   |
| Administration  | \$ 10,331.49                | \$ 25,457.85                           |
| Organizational Costs  | \$ 974.00                   | \$ 40,069.54                           |
| Professional Consultants  | \$ 1,392.00                 | \$ 800,286.44                          |
| Capitalized Interest  | \$ -                        | \$ 102,620.00                          |
| Financing   | \$ 128,127.64               | \$ 2,203,403.57                        |
| Total Costs   | \$ 147,608.38               | \$ 9,865,245.15                        |
|   |                             |  |
| <u>PROJECT REVENUES</u>   |                             |  |
| Tax increments  | \$ 933,857.60               | \$ 5,972,265.64                        |
| Miscellaneous Income  | \$ 198.15                   | \$ 24,198.15                           |
| Exempt Computer State Aid   | \$ 3,338.00                 | \$ 67,623.00                           |
| Total Revenues  | \$ 937,393.75               | \$ 6,064,086.79                        |
|   |                             |  |
| NET COSTS RECOVERABLE THROUGH<br>TIF INCREMENTS - DECEMBER 31, 2014 | \$ (789,785.37)             | \$ 3,801,158.36                        |

CITY OF PLATTEVILLE

TAX INCREMENTAL DISTRICT NO. 5

HISTORICAL SUMMARY OF SOURCES, USES, AND STATUS OF FUNDS

For the Year Ended December 31, 2014  
and From Date of Creation Through December 31, 2014

| <u>SOURCES OF FUNDS</u>                               | <u>Year<br/>Ended</u> | <u>From Date<br/>of Creation</u> |
|---|-----------------------|----------------------------------|
| Tax increments  | \$ 933,857.60         | \$ 5,972,265.64                  |
| Miscellaneous Income                                  | \$ 198.15             | \$ 24,198.15                     |
| Exempt Computer State Aid                             | \$ 3,338.00           | \$ 67,623.00                     |
| Proceeds From Long-Term Debt                          | \$ 3,700,000.00       | \$ 3,700,000.00                  |
| Total Sources   | \$ 4,637,393.75       | \$ 9,764,086.79                  |
| <br><u>USES OF FUNDS</u>                              |                       |                                  |
| Infrastructure  | \$ 6,783.25           | \$ 6,679,106.17                  |
| Site Preparation                                      | \$ -                  | \$ 13,665.48                     |
| Promotion and Development                             | \$ -                  | \$ 636.10                        |
| Real Property Assembly Costs                          | \$ -                  | \$ -                             |
| Administration  | \$ 10,331.49          | \$ 25,457.85                     |
| Organizational Costs                                  | \$ 974.00             | \$ 40,069.54                     |
| Professional Consultants                              | \$ 1,392.00           | \$ 800,286.44                    |
| Capitalized Interest                                  | \$ -                  | \$ 102,620.00                    |
| Financing   | \$ 128,127.64         | \$ 2,203,403.57                  |
| Principal on Loans                                    | \$ 115,000.00         | \$ 115,000.00                    |
| Total Uses  | \$ 262,608.38         | \$ 9,980,245.15                  |
| <br>BEGINNING FUND BALANCE (DEFICIT)                  | \$ (4,590,943.73)     | \$ -                             |
| ENDING FUND BALANCE (DEFICIT)                         | \$ (216,158.36)       | \$ (216,158.36)                  |
| <br>LONG-TERM DEBT OUTSTANDING -<br>DECEMBER 31, 2014 | \$ (3,585,000.00)     | \$ (3,585,000.00)                |
| ADVANCES OUTSTANDING DEC. 31, 2014                    | \$ (3,801,158.36)     | \$ (3,801,158.36)                |

CITY OF PLATTEVILLE  
TAX INCREMENTAL DISTRICT NO. 5

DETAILED SUMMARY OF PROJECT COSTS  
From Date of Creation Through December 31, 2014

|                              | <u>Actual</u>              | <u>Project<br/>Plan<br/>Estimate</u> |
|------------------------------|----------------------------|--------------------------------------|
| Infrastructure               | \$ 6,679,106.17            | \$ 5,088,410.00                      |
| Site Preparation             | \$ 13,665.48               | \$ 300,820.00                        |
| Promotion and Development    | \$ 636.10                  | \$ 20,000.00                         |
| Real Property Assembly Costs | \$ -                       | \$ -                                 |
| Administration               | \$ 25,457.85               | \$ 30,000.00                         |
| Organizational Costs         | \$ 40,069.54               | \$ 19,000.00                         |
| Professional Consultants     | \$ 800,286.44              | \$ 620,500.00                        |
| Discretionary Payments       | \$ -                       | \$ -                                 |
| <br>TOTAL PROJECT COSTS      | <br><u>\$ 7,559,221.58</u> | <br><u>\$ 6,078,730.00</u>           |
| <br>Capitalized Interest     | <br>\$ 102,620.00          | <br>\$ 367,178.00                    |
| Financing Costs              | \$ 2,203,403.57            | \$ 2,673,844.00                      |
| TOTAL EXPENDITURES           | \$ 9,865,245.15            | \$ 9,119,752.00                      |

CITY OF PLATTEVILLE  
TAX INCREMENTAL DISTRICT NO. 5  
NOTES TO TIF REPORT  
December 31, 2014

NOTE 1 - TIF District Information

The City of Platteville Tax Incremental Financing District No. 5 (the "District") was created under the provisions of Wisconsin Statute 66.1105. The purpose of that section is to allow a municipality to recover development and improvements costs in a designated area from the property taxes generated on the increased value of the property after the creation date of the district. The tax on the increased value is called a tax increment.

Project costs may not be incurred more than 15 years after the creation date of the district. The statutes allow the municipality to collect tax increments until the net project cost has been fully recovered or until 20 years after the creation date, whichever occurs first. Project costs uncollected at the dissolution date are absorbed by the municipality.

| Creation<br>Date | Last Date to Incur<br>Project Costs | Final Dissolution<br>Date |
|------------------|-------------------------------------|---------------------------|
| 7/18/2005        | 7/18/2020                           | 7/18/2025                 |

NOTE 2 - Payments By City and Developer

Amounts Paid By City:

|      |    |            |       |    |            |
|------|----|------------|-------|----|------------|
| 2005 | \$ | 1,143.43   |       |    |            |
| 2006 | \$ | 21,453.41  |       |    |            |
| 2007 | \$ | 10,228.77  |       |    |            |
| 2008 | \$ | 2,229.91   |       |    |            |
| 2009 | \$ | 3,451.32   |       |    |            |
| 2010 | \$ | 473.11     |       |    |            |
| 2011 | \$ | 1,414.56   |       |    |            |
| 2012 | \$ | 563.10     |       |    |            |
| 2013 | \$ | 9,523.81   |       |    |            |
| 2014 | \$ | 144,190.38 | Total | \$ | 194,671.80 |

Amounts Paid By W&S Dept.:

|      |    |            |       |    |            |
|------|----|------------|-------|----|------------|
| 2010 | \$ | 245,955.63 | Total | \$ | 245,955.63 |
|------|----|------------|-------|----|------------|

Amounts Paid By Developer:

|      |    |              |       |    |              |                 |
|------|----|--------------|-------|----|--------------|-----------------|
| 2005 | \$ | 121,565.22   |       |    |              |                 |
| 2006 | \$ | 2,970,946.51 |       |    |              |                 |
| 2007 | \$ | 2,130,717.76 |       |    |              |                 |
| 2008 | \$ | 2,184,048.88 |       |    |              |                 |
| 2009 | \$ | 813,009.03   |       |    |              |                 |
| 2010 | \$ | 367,253.71   |       |    |              |                 |
| 2011 | \$ | 262,655.65   |       |    |              |                 |
| 2012 | \$ | 391,420.43   |       |    |              |                 |
| 2013 | \$ | 179,582.53   |       |    |              |                 |
| 2014 | \$ | 3,418.00     | Total | \$ | 9,424,617.72 |                 |
|      |    |              |       |    | GRAND TOTAL  | \$ 9,865,245.15 |



NOTE 3 - Amount Paid Back To Developer From Increments & Borrowed Funds

|      |    |              |  |
|------|----|--------------|--|
| 2007 | \$ | 222,549.23   |  |
| 2008 | \$ | 541,336.48   |  |
| 2009 | \$ | 704,593.64   |  |
| 2010 | \$ | 836,676.20   |  |
| 2011 | \$ | 937,303.51   |  |
| 2012 | \$ | 925,510.04   |  |
| 2013 | \$ | 893,766.32   |  |
| 2014 | \$ | 4,391,611.33 | Principal Balance on Loan Payoff               |
| 2014 | \$ | (28,729.03)  | Developer Checking Acct. Bal. Returned to City |
|      |    |              | Total \$ 9,424,617.72                          |

NOTE 4 -TID #5 Amendments in 2013

In 2013, TID #5 was amended to allow the City to renegotiate the development agreement with the developer of TID #5, which would likely pay off the debt. The amendments also allowed the district to provide financial assistance to TID #7, possibly provide financial assistance towards infrastructure improvements in part of TID #6, and to provide funding to the various economic development groups.

NOTE 5 - City Paid Total Amount Owed to Developer in 2014

In 2014, the City of Platteville borrowed \$3,700,000 and paid the TID #5 developer the amount owed per the developer agreement.

NOTE 6 - Long-Term Debt (To Pay Off Developer Expenses)

| Description    | Amount Borrowed | Repaid        | Balance 12/31/14 |
|----------------|-----------------|---------------|------------------|
| 2014 Borrowing | \$ 3,700,000.00 | \$ 115,000.00 | \$ 3,585,000.00  |

**CITY OF PLATTEVILLE**

**TAX INCREMENTAL FINANCING (TIF) DISTRICT NO. 6**

**SOUTHEAST AREA**

**CITY OF PLATTEVILLE**

**December 31, 2014**

CITY OF PLATTEVILLE  
TAX INCREMENTAL DISTRICT NO. 6

HISTORICAL SUMMARY OF PROJECT COSTS, PROJECT REVENUES,  
AND NET COST TO BE RECOVERED THROUGH TAX INCREMENTS  
For the Year Ended December 31, 2014  
and From Date of Creation Through December 31, 2014

| <u>PROJECT COSTS</u>   | <u>Year<br/>Ended</u> | <u>From Date<br/>of Creation</u> |
|--|-----------------------|----------------------------------|
| Capital Costs  | \$ -                  | \$ -                             |
| Infrastructure   | \$ 57,196.67          | \$ 3,536,863.92                  |
| Real Property Assembly Costs                                       | \$ -                  | \$ -                             |
| Redevelopment Funds (Fund Private Infrastructure)                  | \$ -                  | \$ 2,000,000.00                  |
| Discretionary Payments   | \$ -                  | \$ 2,548.92                      |
| Administration Costs   | \$ 77,762.96          | \$ 432,462.44                    |
| TIF Organizational Costs   | \$ -                  | \$ 31,070.27                     |
| Financing Costs (Int. Less Cap. Int., Financing Fees)              | \$ 186,906.27         | \$ 670,093.87                    |
| Capitalized Interest   | \$ -                  | \$ 240,868.75                    |
|  |                       | \$ -                             |
| Total Costs  | <u>\$ 321,865.90</u>  | <u>\$ 6,913,908.17</u>           |
|  |                       |                                  |
| <u>PROJECT REVENUES</u>  |                       |                                  |
| Tax increments   | \$ 140,316.13         | \$ 780,159.18                    |
| Interest income  | \$ -                  | \$ 215,009.69                    |
| Grants   | \$ 160,000.00         | \$ 382,666.76                    |
| Exempt Computer State Aid  | \$ 125.00             | \$ 796.00                        |
| Assisted Appreciation Fee  | \$ -                  | \$ 150.00                        |
| Payment Per Developer Agreement                                    | \$ 112,247.36         | \$ 112,247.36                    |
|  |                       | \$ -                             |
| Total Revenues   | <u>\$ 412,688.49</u>  | <u>\$ 1,491,028.99</u>           |
|  |                       |                                  |
| NET COST RECOVERABLE THROUGH<br>TIF INCREMENTS - DECEMBER 31, 2014 | <u>\$ (90,822.59)</u> | <u>\$ 5,422,879.18</u>           |

CITY OF PLATTEVILLE

TAX INCREMENTAL DISTRICT NO. 6

HISTORICAL SUMMARY OF SOURCES, USES, AND STATUS OF FUNDS

For the Year Ended December 31, 2014  
and From Date of Creation Through December 31, 2014

| <u>SOURCES OF FUNDS</u>                               | <u>Year<br/>Ended</u> | <u>From Date<br/>of Creation</u> |
|---|-----------------------|----------------------------------|
| Tax increments  | \$ 140,316.13         | \$ 780,159.18                    |
| Proceeds from long-term debt                          | \$ 385,000.00         | \$ 10,710,000.00                 |
| Interest Income                                       | \$ -                  | \$ 215,009.69                    |
| Grants  | \$ 160,000.00         | \$ 382,666.76                    |
| Exempt Computer State Aid                             | \$ 125.00             | \$ 796.00                        |
| Assisted Application Fees                             | \$ -                  | \$ 150.00                        |
| Payment Per Developer Agreement                       | \$ 112,247.36         | \$ 112,247.36                    |
| <br>Total Sources                                     | <br>\$ 797,688.49     | <br>\$ 12,201,028.99             |
| <br><u>USES OF FUNDS</u>                              |                       |                                  |
| Capital Costs   | \$ -                  | \$ -                             |
| Infrastructure  | \$ 57,196.67          | \$ 3,536,863.92                  |
| Real Property Assembly Costs                          | \$ -                  | \$ -                             |
| Redevelopment Funds (Fund Private Infrastructure)     | \$ -                  | \$ 2,000,000.00                  |
| Discretionary Payments                                | \$ -                  | \$ 2,548.92                      |
| Administration Costs                                  | \$ 77,762.96          | \$ 432,462.44                    |
| TIF Organizational Costs                              | \$ -                  | \$ 31,070.27                     |
| Financing Costs (Int. Less Cap. Int., Financing Fees) | \$ 186,906.27         | \$ 670,093.87                    |
| Capitalized Interest                                  | \$ -                  | \$ 240,868.75                    |
| Principal on Loans                                    | \$ 293,011.26         | \$ 5,093,011.26                  |
| <br>Total Uses  | <br>\$ 614,877.16     | <br>\$ 12,006,919.43             |
| <br><b>BEGINNING FUND BALANCE (DEFICIT)</b>           | <br>\$ 11,298.23      | <br>\$ -                         |
| <br><b>ENDING FUND BALANCE (DEFICIT)</b>              | <br>\$ 194,109.56     | <br>\$ 194,109.56                |
| <br>LONG-TERM DEBT OUTSTANDING -<br>DECEMBER 31, 2014 | <br>\$ (5,616,988.74) | <br>\$ (5,616,988.74)            |
| <br>ADVANCES OUTSTANDING-DEC. 31, 2014                | <br>\$ (5,422,879.18) | <br>\$ (5,422,879.18)            |

CITY OF PLATTEVILLE  
TAX INCREMENTAL DISTRICT NO. 6

DETAILED SUMMARY OF PROJECT COSTS  
From Date of Creation Through December 31, 2014

|   | <u>Actual</u>          | <u>Project<br/>Plan<br/>Estimate</u> |
|---|------------------------|--------------------------------------|
| Capital Costs   | \$ -                   | \$ 90,000.00                         |
| Infrastructure  | \$ 3,536,863.92        | \$ 2,680,000.00                      |
| Real Property Assembly Costs                          | \$ -                   | \$ 1,800,000.00                      |
| Redevelopment Funds (Fund Private Infrastructure)     | \$ 2,000,000.00        | \$ 8,617,500.00                      |
| Discretionary Payments                                | \$ 2,548.92            | \$ 10,000.00                         |
| Administration Costs                                  | \$ 432,462.44          | \$ 672,884.00                        |
| TIF Organizational Costs                              | \$ 31,070.27           | \$ 41,000.00                         |
| Financing Costs (Int. Less Cap. Int., Financing Fees) | \$ 670,093.87          | \$ 1,505,485.00                      |
| Capitalized Interest                                  | \$ 240,868.75          | \$ 226,697.00                        |
| <b>TOTAL PROJECT COSTS</b>                            | <b>\$ 6,913,908.17</b> | <b>\$ 15,643,566.00</b>              |

CITY OF PLATTEVILLE  
TAX INCREMENTAL DISTRICT NO. 6

NOTES TO TIF REPORT  
December 31, 2014

NOTE 1 - TIF District Information

The City of Platteville Tax Incremental Financing District No. 4 (the "District") was created under the provisions of Wisconsin Statute Section 66.46. The purpose of that section is to allow a municipality to recover development and improvement costs in a designated area from the property taxes generated on the increased value of the property after the creation date of the district. The tax on the increased value is called a tax increment.

Project costs may not be incurred more than fifteen years after the creation date of the district. The statutes allow the municipality to collect tax increments until the net project cost has been fully recovered or until 20 years after the creation date, whichever occurs first. Project costs uncollected at the dissolution date are absorbed by the municipality.

| <u>Creation<br/>Date</u> | <u>Last Date to Incur<br/>Project Costs</u> | <u>Final Dissolution<br/>Date</u> |
|--------------------------|---|-----------------------------------|
| 3-28-2006                | 3-28-2021                                   | 3-28-2026                         |

NOTE 2 - TID #6 Amendments in 2013

In 2013, TID #4 was amended to allow the district to provide financial assistance towards infrastructure improvements in TID #6. The TID #6 boundary was amended to include several parcels currently located in TID #4 or adjacent to TID #6. The TID #6 project plan, if necessary, was amended to achieve the infrastructure improvements that are needed, and to allow for providing incentives to encourage the redevelopment of the Stoneman's Mill property.

CITY OF PLATTEVILLE  
TAX INCREMENTAL DISTRICT NO. 6

NOTED TO TIF REPORT  
December 31, 2014

NOTE 3 - Long-Term Debt

All general obligation notes and bonds payable are backed by the full faith and credit of the municipality. Mortgage revenue debt is secured by the revenues derived from the operation of the City utility. Notes and bonds borrowed to finance District expenditures will be retired by tax increments accumulated by the debt service funds. If those revenues are not sufficient, payments will be made by future tax levies or utility revenues, as applicable.

| Description of individual<br>debt issues: | Original<br>Amount<br><u>Borrowed</u> | <u>Repaid</u>   | Balance<br><u>12/31/2014</u> |
|---|---------------------------------------|-----------------|------------------------------|
| 2006 Borrowing                            | \$ 2,850,000.00                       | \$ 2,720,000.00 | \$ 130,000.00                |
| 2009 Borrowing                            | \$ 2,255,000.00                       | \$ 2,255,000.00 | \$ -                         |
| 2013 Borrowing                            | \$ 3,220,000.00                       | \$ -            | \$ 3,220,000.00              |
| 2013 Borrowing (Emmi Roth)                | \$ 2,000,000.00                       | \$ 118,011.26   | \$ 1,881,988.74              |
| 2014 Borrowing                            | <u>\$ 385,000.00</u>                  | <u>\$ -</u>     | <u>\$ 385,000.00</u>         |
|   | \$ 10,710,000.00                      | \$ 5,093,011.26 | \$ 5,616,988.74              |

Aggregate maturities of all long-term debt relating to the District as follows:

General Obligation Promissory Note  
 TIF 6 - Ubersox Portion  
 October 16, 2006

\$615,000.00

| Date             | Principal    | Interest     | Total        |
|------------------|--------------|--------------|--------------|
| June 1, 2007     | \$0.00       | \$14,968.75  | \$14,968.75  |
| December 1, 2007 | \$0.00       | \$11,975.00  | \$11,975.00  |
| June 1, 2008     | \$0.00       | \$11,975.00  | \$11,975.00  |
| December 1, 2008 | \$0.00       | \$11,975.00  | \$11,975.00  |
| June 1, 2009     | \$0.00       | \$11,975.00  | \$11,975.00  |
| December 1, 2009 | \$0.00       | \$11,975.00  | \$11,975.00  |
| June 1, 2010     | \$0.00       | \$11,975.00  | \$11,975.00  |
| December 1, 2010 | \$0.00       | \$11,975.00  | \$11,975.00  |
| June 1, 2011     | \$0.00       | \$11,975.00  | \$11,975.00  |
| December 1, 2011 | \$115,000.00 | \$11,975.00  | \$126,975.00 |
| June 1, 2012     | \$0.00       | \$9,675.00   | \$9,675.00   |
| December 1, 2012 | \$25,000.00  | \$9,675.00   | \$34,675.00  |
| June 1, 2013     | \$0.00       | \$9,118.75   | \$9,118.75   |
| December 1, 2013 | \$170,000.00 | \$9,118.75   | \$179,118.75 |
| June 1, 2014     | \$0.00       | \$5,718.75   | \$5,718.75   |
| December 1, 2014 | \$175,000.00 | \$5,718.75   | \$180,718.75 |
| June 1, 2015     | \$0.00       | \$2,437.50   | \$2,437.50   |
| December 1, 2015 | \$130,000.00 | \$2,437.50   | \$132,437.50 |
|                  | -----        | -----        | -----        |
| TOTAL            | \$615,000.00 | \$176,643.75 | \$791,643.75 |



City of Platteville

TID 6 Allocation Plus Restructure of  
 Callable 4.15.09 GOPN and \$ owed by TIDs

Debt Service Schedule

Part 1 of 2

| Date         | Principal             | Coupon   | Interest              | Total P+I             | Fiscal Total |
|--------------|-----------------------|----------|-----------------------|-----------------------|--------------|
| 03/28/2013   | -                     | -        | -                     | -                     | -            |
| 10/01/2013   | -                     | -        | 42,852.50             | 42,852.50             | 42,852.50    |
| 04/01/2014   | -                     | -        | 42,150.00             | 42,150.00             | -            |
| 10/01/2014   | -                     | -        | 42,150.00             | 42,150.00             | -            |
| 04/01/2015   | -                     | -        | 42,150.00             | 42,150.00             | 84,300.00    |
| 10/01/2015   | -                     | -        | 42,150.00             | 42,150.00             | -            |
| 04/01/2016   | -                     | -        | 42,150.00             | 42,150.00             | 84,300.00    |
| 10/01/2016   | -                     | -        | 42,150.00             | 42,150.00             | -            |
| 04/01/2017   | -                     | -        | 42,150.00             | 42,150.00             | 84,300.00    |
| 10/01/2017   | 30,000.00             | 2.000%   | 42,150.00             | 72,150.00             | -            |
| 04/01/2018   | -                     | -        | 41,850.00             | 41,850.00             | 114,300.00   |
| 10/01/2018   | 100,000.00            | 2.000%   | 41,850.00             | 141,850.00            | -            |
| 04/01/2019   | -                     | -        | 40,850.00             | 40,850.00             | 183,700.00   |
| 10/01/2019   | 100,000.00            | 2.000%   | 40,850.00             | 140,850.00            | -            |
| 04/01/2020   | -                     | -        | 39,850.00             | 39,850.00             | 181,700.00   |
| 10/01/2020   | 100,000.00            | 2.125%   | 39,850.00             | 139,850.00            | -            |
| 04/01/2021   | -                     | -        | 38,787.50             | 38,787.50             | 179,700.00   |
| 10/01/2021   | 100,000.00            | 2.250%   | 38,787.50             | 138,787.50            | -            |
| 04/01/2022   | -                     | -        | 37,662.50             | 37,662.50             | 177,575.00   |
| 10/01/2022   | 300,000.00            | 2.250%   | 37,662.50             | 337,662.50            | -            |
| 04/01/2023   | -                     | -        | 34,287.50             | 34,287.50             | 375,325.00   |
| 10/01/2023   | 340,000.00            | 2.375%   | 34,287.50             | 374,287.50            | -            |
| 04/01/2024   | -                     | -        | 30,250.00             | 30,250.00             | 408,575.00   |
| 10/01/2024   | 400,000.00            | 2.500%   | 30,250.00             | 430,250.00            | -            |
| 04/01/2025   | -                     | -        | 25,250.00             | 25,250.00             | 460,500.00   |
| 10/01/2025   | 400,000.00            | 2.750%   | 25,250.00             | 425,250.00            | -            |
| 04/01/2026   | -                     | -        | 19,750.00             | 19,750.00             | 450,500.00   |
| 10/01/2026   | 400,000.00            | 2.750%   | 19,750.00             | 419,750.00            | -            |
| 04/01/2027   | -                     | -        | 14,250.00             | 14,250.00             | 439,500.00   |
| 10/01/2027   | 450,000.00            | 3.000%   | 14,250.00             | 464,250.00            | -            |
| 04/01/2028   | -                     | -        | 7,500.00              | 7,500.00              | 478,500.00   |
| 10/01/2028   | 500,000.00            | 3.000%   | 7,500.00              | 507,500.00            | -            |
| <b>Total</b> | <b>\$3,220,000.00</b> | <b>-</b> | <b>\$1,040,627.50</b> | <b>\$4,260,627.50</b> | <b>-</b>     |

Date: 09/18/2013

*Livingston State Bank*

Page 1

Funding Date: 09/12/2013      Compounding: U.S. Rule      Principal: 2,000,000.00  
First Payment Date: 09/12/2014      Period: 30/360      Entered Rate: 4.303%  
Pmt Schedule: Annually      Pmt Amount: 204,071.26

| Payment Number | Payment Date  | Payment Amount | Interest Amount | Principal Reduction | Outstanding Balance | Equity Built   |
|----------------|---------------|----------------|-----------------|---------------------|---------------------|----------------|
| 1              | 09/12/2014    | \$204,071.26   | 86,060.00       | 118,011.26          | 1,881,988.74        | \$118,011.26   |
| 2              | 09/12/2015    | \$204,071.26   | 80,981.98       | 123,089.28          | 1,758,899.46        | \$241,100.54   |
| 3              | 09/12/2016    | \$204,071.26   | 75,685.44       | 128,385.82          | 1,630,513.64        | \$369,486.36   |
| 4              | 09/12/2017    | \$204,071.26   | 70,161.00       | 133,910.26          | 1,496,603.38        | \$503,396.62   |
| 5              | 09/12/2018    | \$204,071.26   | 64,398.84       | 139,672.42          | 1,356,930.96        | \$643,069.04   |
| 6              | 09/12/2019    | \$204,071.26   | 58,388.74       | 145,682.52          | 1,211,248.44        | \$788,751.56   |
| 7              | 09/12/2020    | \$204,071.26   | 52,120.02       | 151,951.24          | 1,059,297.20        | \$940,702.80   |
| 8              | 09/12/2021    | \$204,071.26   | 45,581.56       | 158,489.70          | 900,807.50          | \$1,099,192.50 |
| 9              | 09/12/2022    | \$204,071.26   | 38,761.75       | 165,309.51          | 735,497.99          | \$1,264,502.01 |
| 10             | 09/12/2023    | \$204,071.26   | 31,648.48       | 172,422.78          | 563,075.21          | \$1,436,924.79 |
| 11             | 09/12/2024    | \$204,071.26   | 24,229.13       | 179,842.13          | 383,233.08          | \$1,616,766.92 |
| 12             | 09/12/2025    | \$204,071.26   | 16,490.52       | 187,580.74          | 195,652.34          | \$1,804,347.66 |
| 13             | 09/12/2026    | \$204,071.26   | 8,418.92        | 195,652.34          | .00                 | \$2,000,000.00 |
| 2026           | Totals:       | 2,652,926.38   | 652,926.38      | 2,000,000.00        |                     |                |
|                | Grand Totals: | 2,652,926.38   | 652,926.38      | 2,000,000.00        |                     |                |

*This amortization schedule is provided to you for your convenience. The amortization may include estimates based upon information provided by you. Actual terms of credit offered by us may vary from this amortization schedule. The outstanding balance shown above will vary from your actual outstanding balance owed to the Bank because of the timing of payments.*

## City of Platteville

\$5,500,000 General Obligation Promissory Notes

(TID 6 Storm Water Pond Portion)

Dated/Closing: February 12, 2014

### Debt Service Schedule

| Date         | Principal           | Coupon   | Interest           | Total P+I           | Fiscal Total           |
|--------------|---------------------|----------|--------------------|---------------------|------------------------|
| 02/12/2014   | -                   | -        | -                  | -                   | -                      |
| 10/01/2014   | -                   | -        | 5,108.77           | 5,108.77            | 5,108.77               |
| 04/01/2015   | -                   | -        | 4,015.63           | 4,015.63            | -                      |
| 10/01/2015   | 40,000.00           | 1.000%   | 4,015.63           | 44,015.63           | 48,031.26 <sup>4</sup> |
| 04/01/2016   | -                   | -        | 3,815.63           | 3,815.63            | -                      |
| 10/01/2016   | 40,000.00           | 2.000%   | 3,815.63           | 43,815.63           | 47,631.26 <sup>4</sup> |
| 04/01/2017   | -                   | -        | 3,415.63           | 3,415.63            | -                      |
| 10/01/2017   | 40,000.00           | 2.000%   | 3,415.63           | 43,415.63           | 46,831.26 <sup>4</sup> |
| 04/01/2018   | -                   | -        | 3,015.63           | 3,015.63            | -                      |
| 10/01/2018   | 40,000.00           | 2.000%   | 3,015.63           | 43,015.63           | 46,031.26 <sup>4</sup> |
| 04/01/2019   | -                   | -        | 2,615.63           | 2,615.63            | -                      |
| 10/01/2019   | 45,000.00           | 2.000%   | 2,615.63           | 47,615.63           | 50,231.26 <sup>4</sup> |
| 04/01/2020   | -                   | -        | 2,165.63           | 2,165.63            | -                      |
| 10/01/2020   | 45,000.00           | 2.000%   | 2,165.63           | 47,165.63           | 49,331.26 <sup>4</sup> |
| 04/01/2021   | -                   | -        | 1,715.63           | 1,715.63            | -                      |
| 10/01/2021   | 45,000.00           | 2.375%   | 1,715.63           | 46,715.63           | 48,431.26 <sup>4</sup> |
| 04/01/2022   | -                   | -        | 1,181.25           | 1,181.25            | -                      |
| 10/01/2022   | 45,000.00           | 2.500%   | 1,181.25           | 46,181.25           | 47,362.50              |
| 04/01/2023   | -                   | -        | 618.75             | 618.75              | -                      |
| 10/01/2023   | 45,000.00           | 2.750%   | 618.75             | 45,618.75           | 46,237.50              |
| <b>Total</b> | <b>\$385,000.00</b> | <b>-</b> | <b>\$50,227.59</b> | <b>\$435,227.59</b> | <b>-</b>               |

#### Yield Statistics

|                   |             |
|-------------------|-------------|
| Bond Year Dollars | \$2,219.90  |
| Average Life      | 5.766 Years |
| Average Coupon    | 2.2626031%  |

|                                   |            |
|-----------------------------------|------------|
| Net Interest Cost (NIC)           | 2.2076052% |
| True Interest Cost (TIC)          | 2.1946707% |
| Bond Yield for Arbitrage Purposes | 1.7622851% |
| All Inclusive Cost (AIC)          | 2.1946707% |

#### IRS Form 8038

|                           |             |
|---------------------------|-------------|
| Net Interest Cost         | 1.8241588%  |
| Weighted Average Maturity | 5.754 Years |

**CITY OF PLATTEVILLE**

**TAX INCREMENTAL FINANCING (TIF) DISTRICT NO. 7**

**DOWNTOWN AREA**

**CITY OF PLATTEVILLE**

**December 31, 2014**

CITY OF PLATTEVILLE  
TAX INCREMENTAL DISTRICT NO. 7

HISTORICAL SUMMARY OF PROJECT COSTS, PROJECT REVENUES,  
AND NET COST TO BE RECOVERED THROUGH TAX INCREMENTS  
For the Year Ended December 31, 2014  
and From Date of Creation Through December 31, 2014

| <u>PROJECT COSTS</u>                                  | <u>Year<br/>Ended</u> | <u>From Date<br/>of Creation</u> |
|---|-----------------------|----------------------------------|
| Capital Costs   | \$ -                  | \$ 234,593.44                    |
| Infrastructure  | \$ 96,873.21          | \$ 4,038,014.16                  |
| Administration Costs                                  | \$ 34,952.50          | \$ 215,861.32                    |
| TIF Organizational Costs                              | \$ -                  | \$ 20,905.55                     |
| Financing Costs (Int. Less Cap. Int., Financing Fees) | \$ 54,812.50          | \$ 466,662.38                    |
| Capitalized Interest                                  | \$ -                  | \$ 114,115.81                    |
| <br>Total Costs                                       | <br>\$ 186,638.21     | <br>\$ 5,090,152.66              |

| <u>PROJECT REVENUES</u>  |                   |                     |
|--|-------------------|---------------------|
| Tax increments   | \$ 84,615.50      | \$ 507,820.95       |
| Interest income  | \$ -              | \$ 87,294.26        |
| Assistance Application Fees  | \$ -              | \$ 150.00           |
| Exempt Computer State Aid  | \$ 4,486.00       | \$ 29,718.00        |
| Insurance Payments   | \$ -              | \$ 12,356.00        |
| Grants   | \$ -              | \$ 596,746.00       |
| Donations  | \$ -              | \$ 95,000.00        |
| Developer Agreement Payments   | \$ 103,190.51     | \$ 103,190.51       |
| <br>Total Revenues   | <br>\$ 192,292.01 | <br>\$ 1,432,275.72 |
| <br>NET COST RECOVERABLE THROUGH<br>TIF INCREMENTS - DECEMBER 31, 2014 | <br>\$ (5,653.80) | <br>\$ 3,657,876.94 |

CITY OF PLATTEVILLE

TAX INCREMENTAL DISTRICT NO. 7

HISTORICAL SUMMARY OF SOURCES, USES, AND STATUS OF FUNDS

For the Year Ended December 31, 2014  
and From Date of Creation Through December 31, 2014

| <u>SOURCES OF FUNDS</u>                               | <u>Year<br/>Ended</u> | <u>From Date<br/>of Creation</u> |
|---|-----------------------|----------------------------------|
| Tax increments  | \$ 84,615.50          | \$ 507,820.95                    |
| Proceeds from long-term debt                          | \$ -                  | \$ 4,725,000.00                  |
| Interest Income                                       | \$ -                  | \$ 87,294.26                     |
| Assistance Application Fees                           | \$ -                  | \$ 150.00                        |
| Exempt Computer State Aid                             | \$ 4,486.00           | \$ 29,718.00                     |
| Insurance Payments                                    | \$ -                  | \$ 12,356.00                     |
| Grants  | \$ -                  | \$ 596,746.00                    |
| Donations   | \$ -                  | \$ 95,000.00                     |
| Payment Per Developer Agreement                       | \$ 103,190.51         | \$ 103,190.51                    |
| <br>Total Sources                                     | <br>\$ 192,292.01     | <br>\$ 6,157,275.72              |
| <br><u>USES OF FUNDS</u>                              |                       |                                  |
| Capital Costs   | \$ -                  | \$ 234,593.44                    |
| Infrastructure  | \$ 96,873.21          | \$ 4,038,014.16                  |
| Administration Costs                                  | \$ 34,952.50          | \$ 215,861.32                    |
| TIF Organizational Costs                              | \$ -                  | \$ 20,905.55                     |
| Financing Costs (Int. Less Cap. Int., Financing Fees) | \$ 54,812.50          | \$ 466,662.38                    |
| Principal on Long Term Debt                           | \$ 25,000.00          | \$ 2,520,000.00                  |
| Capitalized Interest                                  | \$ -                  | \$ 114,115.81                    |
| <br>Total Uses  | <br>\$ 211,638.21     | <br>\$ 7,610,152.66              |
| <br><b>BEGINNING FUND BALANCE (DEFICIT)</b>           | <br>\$ (1,433,530.74) | <br>\$ -                         |
| <br><b>ENDING FUND BALANCE (DEFICIT)</b>              | <br>\$ (1,452,876.94) | <br>\$ (1,452,876.94)            |
| <br>LONG-TERM DEBT OUTSTANDING -<br>DECEMBER 31, 2014 | <br>\$ (2,205,000.00) | <br>\$ (2,205,000.00)            |
| <br>ADVANCES OUTSTANDING-DEC. 31, 2014                | <br>\$ (3,657,876.94) | <br>\$ (3,657,876.94)            |

CITY OF PLATTEVILLE  
TAX INCREMENTAL DISTRICT NO. 7

DETAILED SUMMARY OF PROJECT COSTS  
From Date of Creation Through December 31, 2014

|   | <u>Actual</u>          | <u>Project<br/>Plan<br/>Estimate</u> |
|---|------------------------|--------------------------------------|
| Capital Costs   | \$ 234,593.44          | \$ 550,000.00                        |
| Infrastructure  | \$ 4,038,014.16        | \$ 2,819,700.00                      |
| Administration Costs                                  | \$ 215,861.32          | \$ 622,009.00                        |
| TIF Organizational Costs                              | \$ 20,905.55           | \$ 29,000.00                         |
| Financing Costs (Int. Less Cap. Int., Financing Fees) | \$ 466,662.38          | \$ 2,602,639.00                      |
| Capitalized Interest                                  | \$ 114,115.81          | \$ 100,298.00                        |
| <b>TOTAL PROJECT COSTS</b>                            | <b>\$ 5,090,152.66</b> | <b>\$ 6,723,646.00</b>               |

CITY OF PLATTEVILLE  
TAX INCREMENTAL DISTRICT NO. 7

NOTES TO TIF REPORT  
December 31, 2014

NOTE 1 - TIF District Information

The City of Platteville Tax Incremental Financing District No. 4 (the "District") was created under the provisions of Wisconsin Statute Section 66.46. The purpose of that section is to allow a municipality to recover development and improvement costs in a designated area from the property taxes generated on the increased value of the property after the creation date of the district. The tax on the increased value is called a tax increment.

Project costs may not be incurred more than 22 years after the creation date of the district. The statutes allow the municipality to collect tax increments until the net project cost has been fully recovered or until 27 years after the creation date, whichever occurs first. Project costs uncollected at the dissolution date are absorbed by the municipality.

| <u>Creation<br/>Date</u> | <u>Last Date to Incur<br/>Project Costs</u> | <u>Final Dissolution<br/>Date</u> |
|--------------------------|---|-----------------------------------|
| 3-28-2006                | 3-28-2028                                   | 3-28-2033                         |

NOTE 2 - TID #4 Revenues for TIF #7 Public Works Project

In 2012, TIF #4 & TIF #7 were amended to allow the transfer of \$280,000 in TIF #4 taxes to TIF #7 for "Downtown Street Construction" and \$500,000 for "Parking Improvements". The \$280,000 in street construction took place in 2012 with the street construction of Second Street.

NOTE 3 - TID #6 Amendments in 2013

In 2013 the boundary of TID #7 was amended to include several properties that were identified as redevelopment sites in the Downtown Revitalization Plan. The TID #7 project plan was amended to provide financial assistance toward the various identified redevelopment projects, and to receive assistance from TID #5.



CITY OF PLATTEVILLE  
TAX INCREMENTAL DISTRICT NO. 7

NOTED TO TIF REPORT  
December 31, 2014

NOTE 4 - Long-Term Debt

All general obligation notes and bonds payable are backed by the full faith and credit of the municipality. Mortgage revenue debt is secured by the revenues derived from the operation of the City utility. Notes and bonds borrowed to finance District expenditures will be retired by tax increments accumulated by the debt service funds. If those revenues are not sufficient, payments will be made by future tax levies or utility revenues, as applicable.

|   | Original<br>Amount<br><u>Borrowed</u> | <u>Repaid</u>   | Balance<br><u>12/31/2014</u> |
|---|---------------------------------------|-----------------|------------------------------|
| Description of individual<br>debt issues: |                                       |                 |                              |
| 2006 Borrowing                            | \$ 540,000.00                         | \$ 510,000.00   | \$ 30,000.00                 |
| 2007 Borrowing                            | \$ 1,620,000.00                       | \$ 1,620,000.00 | \$ -                         |
| 2009 Borrowing                            | \$ 390,000.00                         | \$ 390,000.00   | \$ -                         |
| 2012 Borrowing                            | \$ 1,725,000.00                       | \$ -            | \$ 1,725,000.00              |
| 2013 Borrowing                            | <u>\$ 450,000.00</u>                  | <u>\$ -</u>     | <u>\$ 450,000.00</u>         |
|   | \$ 4,725,000.00                       | \$ 2,520,000.00 | \$ 2,205,000.00              |

Aggregate maturities of all long-term debt relating to the District as follows:

# City of Platteville

## \$105,000 General Obligation Promissory Notes, Series 2006B

Dated: October 16, 2006

TID 7 - McGregor Plaza Portion

### Net Debt Service Schedule

| Date         | Principal           | Coupon   | Interest           | Total P+I           | CIF                | Net New D/S         | Fiscal Total |
|--------------|---------------------|----------|--------------------|---------------------|--------------------|---------------------|--------------|
| 10/16/2006   | -                   | -        | -                  | -                   | -                  | -                   | -            |
| 06/01/2007   | -                   | -        | 2,562.50           | 2,562.50            | (2,562.50)         | -                   | -            |
| 12/01/2007   | -                   | -        | 2,050.00           | 2,050.00            | (2,050.00)         | -                   | -            |
| 06/01/2008   | -                   | -        | 2,050.00           | 2,050.00            | (2,050.00)         | -                   | -            |
| 12/01/2008   | -                   | -        | 2,050.00           | 2,050.00            | (2,050.00)         | -                   | -            |
| 06/01/2009   | -                   | -        | 2,050.00           | 2,050.00            | (2,050.00)         | -                   | -            |
| 12/01/2009   | -                   | -        | 2,050.00           | 2,050.00            | -                  | 2,050.00            | 2,050.00     |
| 06/01/2010   | -                   | -        | 2,050.00           | 2,050.00            | -                  | 2,050.00            | -            |
| 12/01/2010   | 15,000.00           | 4.000%   | 2,050.00           | 17,050.00           | -                  | 17,050.00           | 19,100.00    |
| 06/01/2011   | -                   | -        | 1,750.00           | 1,750.00            | -                  | 1,750.00            | -            |
| 12/01/2011   | 15,000.00           | 4.000%   | 1,750.00           | 16,750.00           | -                  | 16,750.00           | 18,500.00    |
| 06/01/2012   | -                   | -        | 1,450.00           | 1,450.00            | -                  | 1,450.00            | -            |
| 12/01/2012   | 15,000.00           | 4.000%   | 1,450.00           | 16,450.00           | -                  | 16,450.00           | 17,900.00    |
| 06/01/2013   | -                   | -        | 1,150.00           | 1,150.00            | -                  | 1,150.00            | -            |
| 12/01/2013   | 20,000.00           | 4.000%   | 1,150.00           | 21,150.00           | -                  | 21,150.00           | 22,300.00    |
| 06/01/2014   | -                   | -        | 750.00             | 750.00              | -                  | 750.00              | -            |
| 12/01/2014   | 20,000.00           | 3.750%   | 750.00             | 20,750.00           | -                  | 20,750.00           | 21,500.00    |
| 06/01/2015   | -                   | -        | 375.00             | 375.00              | -                  | 375.00              | -            |
| 12/01/2015   | 20,000.00           | 3.750%   | 375.00             | 20,375.00           | -                  | 20,375.00           | 20,750.00    |
| <b>Total</b> | <b>\$105,000.00</b> | <b>-</b> | <b>\$27,862.50</b> | <b>\$132,862.50</b> | <b>(10,762.50)</b> | <b>\$122,100.00</b> | <b>-</b>     |

## City of Platteville

\$50,000 General Obligation Promissory Notes, Series 2006B

Dated: October 16, 2006

TID 7 - Main Street Engineering Portion

### Net Debt Service Schedule

| Date         | Principal          | Coupon   | Interest           | Total P+I          | Net New D/S        | Total     |
|--------------|--------------------|----------|--------------------|--------------------|--------------------|-----------|
| 10/16/2006   | -                  | -        | -                  | -                  | -                  | -         |
| 05/01/2007   | -                  | -        | 1,226.56           | 1,226.56           | 1,226.56           | -         |
| 12/01/2007   | -                  | -        | 981.25             | 981.25             | 981.25             | 2,207.81  |
| 05/01/2008   | -                  | -        | 981.25             | 981.25             | 981.25             | -         |
| 12/01/2008   | -                  | -        | 981.25             | 981.25             | 981.25             | 1,962.50  |
| 05/01/2009   | -                  | -        | 981.25             | 981.25             | 981.25             | -         |
| 12/01/2009   | 5,000.00           | 4.000%   | 981.25             | 5,981.25           | 5,981.25           | 6,962.50  |
| 05/01/2010   | -                  | -        | 881.25             | 881.25             | 881.25             | -         |
| 12/01/2010   | 10,000.00          | 4.000%   | 881.25             | 10,881.25          | 10,881.25          | 11,762.50 |
| 05/01/2011   | -                  | -        | 681.25             | 681.25             | 681.25             | -         |
| 12/01/2011   | 5,000.00           | 4.000%   | 681.25             | 5,681.25           | 5,681.25           | 6,362.50  |
| 05/01/2012   | -                  | -        | 581.25             | 581.25             | 581.25             | -         |
| 12/01/2012   | 5,000.00           | 4.000%   | 581.25             | 5,581.25           | 5,581.25           | 6,162.50  |
| 05/01/2013   | -                  | -        | 481.25             | 481.25             | 481.25             | -         |
| 12/01/2013   | 10,000.00          | 4.000%   | 481.25             | 10,481.25          | 10,481.25          | 10,962.50 |
| 05/01/2014   | -                  | -        | 281.25             | 281.25             | 281.25             | -         |
| 12/01/2014   | 5,000.00           | 3.750%   | 281.25             | 5,281.25           | 5,281.25           | 5,562.50  |
| 05/01/2015   | -                  | -        | 187.50             | 187.50             | 187.50             | -         |
| 12/01/2015   | 10,000.00          | 3.750%   | 187.50             | 10,187.50          | 10,187.50          | 10,375.00 |
| <b>Total</b> | <b>\$50,000.00</b> | <b>-</b> | <b>\$12,320.31</b> | <b>\$62,320.31</b> | <b>\$62,320.31</b> | <b>-</b>  |

City of Platteville

\$1,725,000 G.O. Refunding Bonds

Dated/Closing: March 7, 2012

Debt Service Schedule

| Date         | Principal             | Coupon   | Interest            | Total P+I             | Fiscal Total |
|--------------|-----------------------|----------|---------------------|-----------------------|--------------|
| 03/01/2012   | -                     | -        | -                   | -                     | -            |
| 09/01/2012   | -                     | -        | 19,454.17           | 19,454.17             | 19,454.17    |
| 03/01/2013   | -                     | -        | 20,125.00           | 20,125.00             | -            |
| 09/01/2013   | -                     | -        | 20,125.00           | 20,125.00             | 40,250.00    |
| 03/01/2014   | -                     | -        | 20,125.00           | 20,125.00             | -            |
| 09/01/2014   | -                     | -        | 20,125.00           | 20,125.00             | 40,250.00    |
| 03/01/2015   | -                     | -        | 20,125.00           | 20,125.00             | -            |
| 09/01/2015   | -                     | -        | 20,125.00           | 20,125.00             | 40,250.00    |
| 03/01/2016   | 100,000.00            | 2.000%   | 20,125.00           | 120,125.00            | -            |
| 09/01/2016   | -                     | -        | 19,125.00           | 19,125.00             | 139,250.00   |
| 03/01/2017   | 175,000.00            | 2.000%   | 19,125.00           | 194,125.00            | -            |
| 09/01/2017   | -                     | -        | 17,375.00           | 17,375.00             | 211,500.00   |
| 03/01/2018   | 200,000.00            | 2.000%   | 17,375.00           | 217,375.00            | -            |
| 09/01/2018   | -                     | -        | 15,375.00           | 15,375.00             | 232,750.00   |
| 03/01/2019   | 200,000.00            | 2.000%   | 15,375.00           | 215,375.00            | -            |
| 09/01/2019   | -                     | -        | 13,375.00           | 13,375.00             | 228,750.00   |
| 03/01/2020   | 225,000.00            | 2.000%   | 13,375.00           | 238,375.00            | -            |
| 09/01/2020   | -                     | -        | 11,125.00           | 11,125.00             | 249,500.00   |
| 03/01/2021   | 250,000.00            | 2.000%   | 11,125.00           | 261,125.00            | -            |
| 09/01/2021   | -                     | -        | 8,625.00            | 8,625.00              | 269,750.00   |
| 03/01/2022   | 275,000.00            | 3.000%   | 8,625.00            | 283,625.00            | -            |
| 09/01/2022   | -                     | -        | 4,500.00            | 4,500.00              | 288,125.00   |
| 03/01/2023   | 300,000.00            | 3.000%   | 4,500.00            | 304,500.00            | -            |
| 09/01/2023   | -                     | -        | -                   | -                     | 304,500.00   |
| <b>Total</b> | <b>\$1,725,000.00</b> | <b>-</b> | <b>\$339,329.17</b> | <b>\$2,064,329.17</b> | <b>-</b>     |

Yield Statistics

|                                   |             |
|-----------------------------------|-------------|
| Bond Year Dollars                 | \$13,946.25 |
| Average Life                      | 8.085 Years |
| Average Coupon                    | 2.4331212%  |
| Net Interest Cost (NIC)           | 2.1809262%  |
| True Interest Cost (TIC)          | 2.1471482%  |
| Bond Yield for Arbitrage Purposes | 1.7514794%  |
| All Inclusive Cost (AIC)          | 2.1471482%  |
| <b>IRS Form 8038</b>              |             |
| Net Interest Cost                 | 1.7903168%  |
| Weighted Average Maturity         | 8.102 Years |

City of Platteville

TID 7 Allocation of the

Restructure of the Callable 4.15.09 GOPN

Debt Service Schedule

Part 1 of 2

| Date         | Principal           | Coupon   | Interest            | Total P+I           | Fiscal Total |
|--------------|---------------------|----------|---------------------|---------------------|--------------|
| 03/28/2013   | -                   | -        | -                   | -                   | -            |
| 10/01/2013   | -                   | -        | 6,354.17            | 6,354.17            | 6,354.17     |
| 04/01/2014   | -                   | -        | 6,250.00            | 6,250.00            | -            |
| 10/01/2014   | -                   | -        | 6,250.00            | 6,250.00            | 12,500.00    |
| 04/01/2015   | -                   | -        | 6,250.00            | 6,250.00            | -            |
| 10/01/2015   | -                   | -        | 6,250.00            | 6,250.00            | 12,500.00    |
| 04/01/2016   | -                   | -        | 6,250.00            | 6,250.00            | -            |
| 10/01/2016   | -                   | -        | 6,250.00            | 6,250.00            | 12,500.00    |
| 04/01/2017   | -                   | -        | 6,250.00            | 6,250.00            | -            |
| 10/01/2017   | -                   | -        | 6,250.00            | 6,250.00            | 12,500.00    |
| 04/01/2018   | -                   | -        | 6,250.00            | 6,250.00            | -            |
| 10/01/2018   | -                   | -        | 6,250.00            | 6,250.00            | 12,500.00    |
| 04/01/2019   | -                   | -        | 6,250.00            | 6,250.00            | -            |
| 10/01/2019   | -                   | -        | 6,250.00            | 6,250.00            | 12,500.00    |
| 04/01/2020   | -                   | -        | 6,250.00            | 6,250.00            | -            |
| 10/01/2020   | -                   | -        | 6,250.00            | 6,250.00            | 12,500.00    |
| 04/01/2021   | -                   | -        | 6,250.00            | 6,250.00            | -            |
| 10/01/2021   | -                   | -        | 6,250.00            | 6,250.00            | 12,500.00    |
| 04/01/2022   | -                   | -        | 6,250.00            | 6,250.00            | -            |
| 10/01/2022   | -                   | -        | 6,250.00            | 6,250.00            | 12,500.00    |
| 04/01/2023   | -                   | -        | 6,250.00            | 6,250.00            | -            |
| 10/01/2023   | -                   | -        | 6,250.00            | 6,250.00            | 12,500.00    |
| 04/01/2024   | -                   | -        | 6,250.00            | 6,250.00            | -            |
| 10/01/2024   | 100,000.00          | -        | 6,250.00            | 106,250.00          | 112,500.00   |
| 04/01/2025   | -                   | -        | 5,000.00            | 5,000.00            | -            |
| 10/01/2025   | 100,000.00          | 2.750%   | 5,000.00            | 105,000.00          | 110,000.00   |
| 04/01/2026   | -                   | -        | 3,625.00            | 3,625.00            | -            |
| 10/01/2026   | 100,000.00          | 2.750%   | 3,625.00            | 103,625.00          | 107,250.00   |
| 04/01/2027   | -                   | -        | 2,250.00            | 2,250.00            | -            |
| 10/01/2027   | 150,000.00          | 3.000%   | 2,250.00            | 152,250.00          | 154,500.00   |
| <b>Total</b> | <b>\$450,000.00</b> | <b>-</b> | <b>\$165,604.17</b> | <b>\$615,604.17</b> | <b>-</b>     |

**CITY OF PLATTEVILLE**

**TAX INCREMENTAL FINANCING (TIF) DISTRICT NO. 8**

**FORMER HOSPITAL/ELDERSPAN PROJECT**

**CITY OF PLATTEVILLE**

**December 31, 2014**

CITY OF PLATTEVILLE  
TAX INCREMENTAL DISTRICT NO. 8

HISTORICAL SUMMARY OF PROJECT COSTS, PROJECT REVENUES,  
AND NET COST TO BE RECOVERED THROUGH TAX INCREMENTS  
For the Year Ended December 31, 2014  
and From Date of Creation Through December 31, 2014

| <u>PROJECT COSTS</u>   | <u>Year<br/>Ended</u> | <u>From Date<br/>of Creation</u> |
|--|-----------------------|----------------------------------|
| Grant To Developer   | \$ -                  | \$ 500,000.00                    |
| Infrastructure   | \$ 38.00              | \$ 366,415.22                    |
| Administration Costs   | \$ -                  | \$ 1,063.92                      |
| TIF Organizational Costs   | \$ -                  | \$ 1,122.24                      |
| Financing Costs (Int. Less Cap. Int., Financing Fees)              | \$ -                  | \$ 163,152.47                    |
| Capitalized Interest   | \$ -                  | \$ 37,889.40                     |
|  |                       | \$ -                             |
| Total Costs  | \$ 38.00              | \$ 1,069,643.25                  |
|  |                       |                                  |
| <u>PROJECT REVENUES</u>  |                       |                                  |
| Tax increments   | \$ 183,181.86         | \$ 904,797.16                    |
| Interest income  | \$ -                  | \$ 8,574.56                      |
| Developer Payments   | \$ 39,776.88          | \$ 155,948.53                    |
| Exempt Computer State Aid  | \$ 38.00              | \$ 323.00                        |
| Insurance Payments   | \$ -                  | \$ -                             |
|  |                       | \$ -                             |
| Total Revenues   | \$ 222,996.74         | \$ 1,069,643.25                  |
|  |                       |                                  |
| NET COST RECOVERABLE THROUGH<br>TIF INCREMENTS - DECEMBER 31, 2014 | \$ (222,958.74)       | \$ -                             |

CITY OF PLATTEVILLE

TAX INCREMENTAL DISTRICT NO. 8

HISTORICAL SUMMARY OF SOURCES, USES, AND STATUS OF FUNDS

For the Year Ended December 31, 2014  
and From Date of Creation Through December 31, 2014

| <u>SOURCES OF FUNDS</u>                               | <u>Year<br/>Ended</u> | <u>From Date<br/>of Creation</u> |
|---|-----------------------|----------------------------------|
| Tax increments  | \$ 183,181.86         | \$ 904,797.16                    |
| Proceeds from long-term debt                          | \$ -                  | \$ 725,000.00                    |
| Interest Income                                       | \$ -                  | \$ 8,574.56                      |
| Developer Payments                                    | \$ 39,776.88          | \$ 155,948.53                    |
| Exempt Computer State Aid                             | \$ 38.00              | \$ 323.00                        |
| Insurance Payments                                    | \$ -                  | \$ -                             |
| Total Sources   | \$ 222,996.74         | \$ 1,794,643.25                  |
| <br><u>USES OF FUNDS</u>                              |                       |                                  |
| Grant To Developer                                    | \$ -                  | \$ 500,000.00                    |
| Infrastructure  | \$ 38.00              | \$ 366,415.22                    |
| Administration Costs                                  | \$ -                  | \$ 1,063.92                      |
| TIF Organizational Costs                              | \$ -                  | \$ 1,122.24                      |
| Financing Costs (Int. Less Cap. Int., Financing Fees) | \$ -                  | \$ 163,152.47                    |
| Principal on long-term debt                           | \$ -                  | \$ 725,000.00                    |
| Capitalized Interest                                  | \$ -                  | \$ 37,889.40                     |
| Total Uses  | \$ 38.00              | \$ 1,794,643.25                  |
| <br><b>BEGINNING FUND BALANCE (DEFICIT)</b>           | \$ (222,958.74)       | \$ -                             |
| <br><b>ENDING FUND BALANCE (DEFICIT)</b>              | \$ -                  | \$ 0.00                          |
| <br>LONG-TERM DEBT OUTSTANDING -<br>DECEMBER 31, 2014 | \$ -                  | \$ -                             |
| <br>ADVANCES OUTSTANDING-DEC. 31, 2014                | \$ -                  | \$ 0.00                          |



CITY OF PLATTEVILLE  
TAX INCREMENTAL DISTRICT NO. 8

DETAILED SUMMARY OF PROJECT COSTS  
From Date of Creation Through December 31, 2014

|   | <u>Actual</u>          | <u>Project<br/>Plan<br/>Estimate</u> |
|---|------------------------|--------------------------------------|
| Grant To Developer                                    | \$ 500,000.00          | \$ 500,000.00                        |
| Infrastructure  | \$ 366,415.22          | \$ 565,000.00                        |
| Administration Costs                                  | \$ 1,063.92            | \$ -                                 |
| TIF Organizational Costs                              | \$ 1,122.24            | \$ -                                 |
| Financing Costs (Int. Less Cap. Int., Financing Fees) | \$ 163,152.47          | \$ -                                 |
| Capitalized Interest                                  | \$ 37,889.40           | \$ -                                 |
| <b>TOTAL PROJECT COSTS</b>                            | <b>\$ 1,069,643.25</b> | <b>\$ 1,065,000.00</b>               |

CITY OF PLATTEVILLE  
TAX INCREMENTAL DISTRICT NO. 8

NOTES TO TIF REPORT  
December 31, 2014

NOTE 1 - TIF District Information

The City of Platteville Tax Incremental Financing District No. 8 (the "District") was created under the provisions of Wisconsin Statute Section 66.46. The purpose of that section is to allow a municipality to recover development and improvement costs in a designated area from the property taxes generated on the increased value of the property after the creation date of the district. The tax on the increased value is called a tax increment.

Project costs may not be incurred more than 22 years after the creation date of the district. The statutes allow the municipality to collect tax increments until the net project cost has been fully recovered or until 27 years after the creation date, whichever occurs first. Project costs uncollected at the dissolution date are absorbed by the municipality.

| Creation<br>Date | Last Date to Incur<br>Project Costs | Final Dissolution<br>Date |
|------------------|-------------------------------------|---------------------------|
| 6-5-2007         | 6-5-2029                            | 6-5-2034                  |

NOTE 2 - Long-Term Debt

All general obligation notes and bonds payable are backed by the full faith and credit of the municipality. Mortgage revenue debt is secured by the revenues derived from the operation of the City utility. Notes and bonds borrowed to finance District expenditures will be retired by tax increments accumulated by the debt service funds. If those revenues are not sufficient, payments will be made by future tax levies or utility revenues, as applicable.

|   | Original<br>Amount<br>Borrowed | Repaid        | Balance<br>12/31/2014 |
|---|--------------------------------|---------------|-----------------------|
| Description of individual<br>debt issues: |                                |               |                       |
| 2007 Borrowing                            | \$ 725,000.00                  | \$ 725,000.00 | \$ -                  |

NOTE 3 - TIF District Dissolved

TIF District #8 was dissolved on 10/21/2014 when a Final Accounting Report was filed with the State of Wisconsin.

**City of Platteville  
STAFF REPORT AND FISCAL  
NOTE**

|  |                                 |
|--|---------------------------------|
| <input checked="" type="checkbox"/> Original | <input type="checkbox"/> Update |
|--|---------------------------------|

**Title: Platteville Public Transportation**

**Policy Analysis Statement:**

**Brief Description And Analysis Of Proposal:**

The Platteville Transit System Joint Committee met on February 5 and 19 and on March 5 and 12, 2015. There were 5 members appointed by the Common Council and 5 members appointed by UW-Platteville. The Committee was to make recommendations on the following items for final approval by the Common Council:

- a. Name of the system.
- b. Logo for the system.
- c. Fare for the bus portion of the system. UW-Platteville students will not be charged a fare on the bus portion of the system because the Student Fees used as Local Match cover the costs that would be collected as fares. Students DO pay normal fares for riding the taxi portion of the system.
- d. Fare Collection system. The systems looked at include cash, passes based on either a specified number of rides or a specified time period, or electronic card readers – or some combination of the above.
- e. Bus Routes:
  - 1. Academic Year Weekday: The intent is to replicate the current bus routes to cover student use and to expand where possible to accommodate non-student riders.
  - 2. Academic Year Nights: The intent is to provide late night bus service on Friday and Saturday nights during the academic year to late night entertainment venues and return riders safely to residential areas. This is an expansion of service due to the Federal and State subsidies.
  - 3. Academic Year Saturday: The intent is to provide bus service on Saturday afternoons during the academic year to shopping and entertainment locations in a similar fashion to what is currently provided by the University.
  - 4. Summer: The intent is to expand service using the Federal and State subsidies to provide bus service Monday – Friday for Platteville citizens.

**Recommendation:**

Staff recommends approval of the recommendations of the Joint Committee as follows:

- a. Name of the system. **Platteville Public Transportation**
- b. Logo for the system. **See attached logo for Bus Stops and for both Bus and Taxi vehicles.**
- c. Fare for the bus portion of the system. **\$1.00 per ride – exact change only, no transfers. \$25.00 for a monthly pass. Staff is authorized to develop discount packages for sales of multiple months, etc. Staff is authorized to solicit for advertising on the backs of monthly passes to cover the costs of printing. Passes to be sold at City Hall, UW-P information Desk and other locations as agreed upon with the business owner. Staff proposes that the policy for advertisements give preference to City of Platteville businesses and where the “majority income is not from sale of alcohol”. This would restrict advertisements for retail liquor stores and/or bars, but not restaurants that also sell alcohol.**
- d. Fare Collection system. **Drivers to collect cash fares for single rides. City to work with locations selling passes to receive and account for fare revenue. Drivers will collect ridership data based on how many riders get on at a specific stop.**
- e. Bus Routes:
  - 1. **Academic Year Weekday: See Enclosed Map of proposed Route.**
  - 2. **Academic Year Nights: See Enclosed Map of proposed Route.**
  - 3. **Academic Year Saturday: See Enclosed Map of proposed Route.**
  - 4. **Summer: See Enclosed Map of proposed Route.**

**Impact Of Adopting Proposal:**

It will allow Staff to implement the decisions and provide information to the public on these issues.

**Fiscal Estimate:**

|  |   |
|--|---|
| <b>Fiscal Effect (check/circle all that apply)</b><br><input checked="" type="checkbox"/> No fiscal effect<br><input type="checkbox"/> Creates new expenditure account<br><input type="checkbox"/> Creates new revenue account<br><input type="checkbox"/> Increases expenditures<br><input type="checkbox"/> Increases revenues<br><input type="checkbox"/> Increases/decreases fund balance - _____ Fund | <b>Budget Effect:</b><br><input checked="" type="checkbox"/> Expenditure authorized in budget<br><input type="checkbox"/> No change to budget required<br><input type="checkbox"/> Expenditure not authorized in budget<br><input type="checkbox"/> Budget amendment required<br><br><b>Vote Required:</b><br><input checked="" type="checkbox"/> Majority<br><input type="checkbox"/> Two-Thirds |
|--|---|

**Narrative/assumptions About Long Range Fiscal Effect:**  
 This project was budgeted for 2015.

**Expenditure/Revenue Changes:**

| Budget Amendment No. _____ |    |         |        | No Budget Amendment Required <input checked="" type="checkbox"/> |                        |          |          |                |
|----------------------------|----|---------|--------|--|------------------------|----------|----------|----------------|
| Account Number             |    |         |        | Account Name   | Budget Prior to Change | Decrease | Increase | Amended Budget |
| Fund                       | CC | Account | Object |  |                        |          |          |                |
|                            |    |         |        |  |                        |          |          |                |
|                            |    |         |        |  |                        |          |          |                |

**Prepared By:**

|                                      |                      |
|--------------------------------------|----------------------|
| Department: Public Works             |                      |
| Prepared By: Howard B. Crofoot, P.E. | Date: March 17, 2015 |



**PLATTEVILLE**

**PUBLIC TRANSPORTATION**

**BUS STOP**



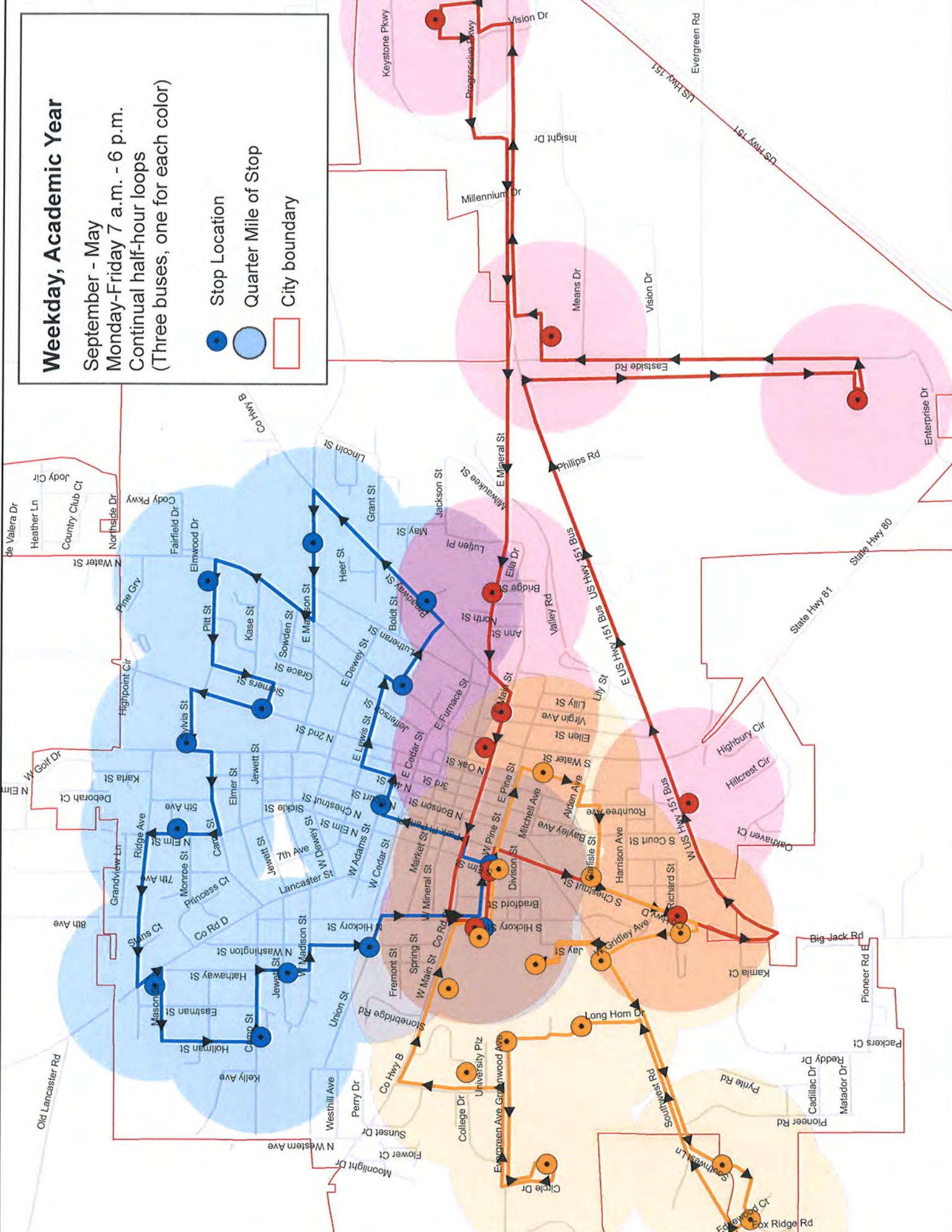
**PLATTEVILLE**

**PUBLIC TRANSPORTATION**

# Weekday, Academic Year

September - May  
Monday-Friday 7 a.m. - 6 p.m.  
Continual half-hour loops  
(Three buses, one for each color)

- Stop Location
- Quarter Mile of Stop
- City boundary

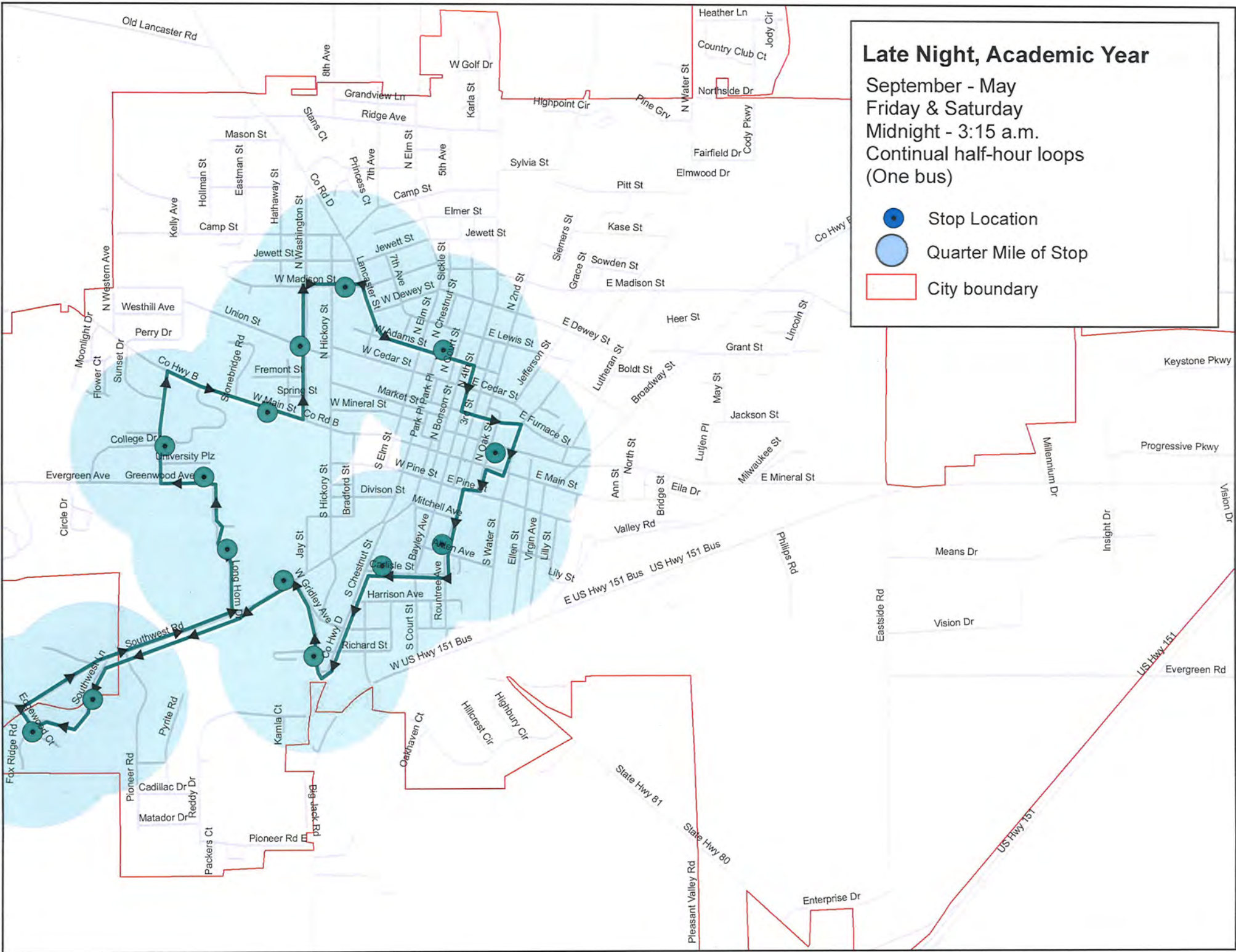




# Late Night, Academic Year

September - May  
Friday & Saturday  
Midnight - 3:15 a.m.  
Continual half-hour loops  
(One bus)

- Stop Location
- Quarter Mile of Stop
- City boundary

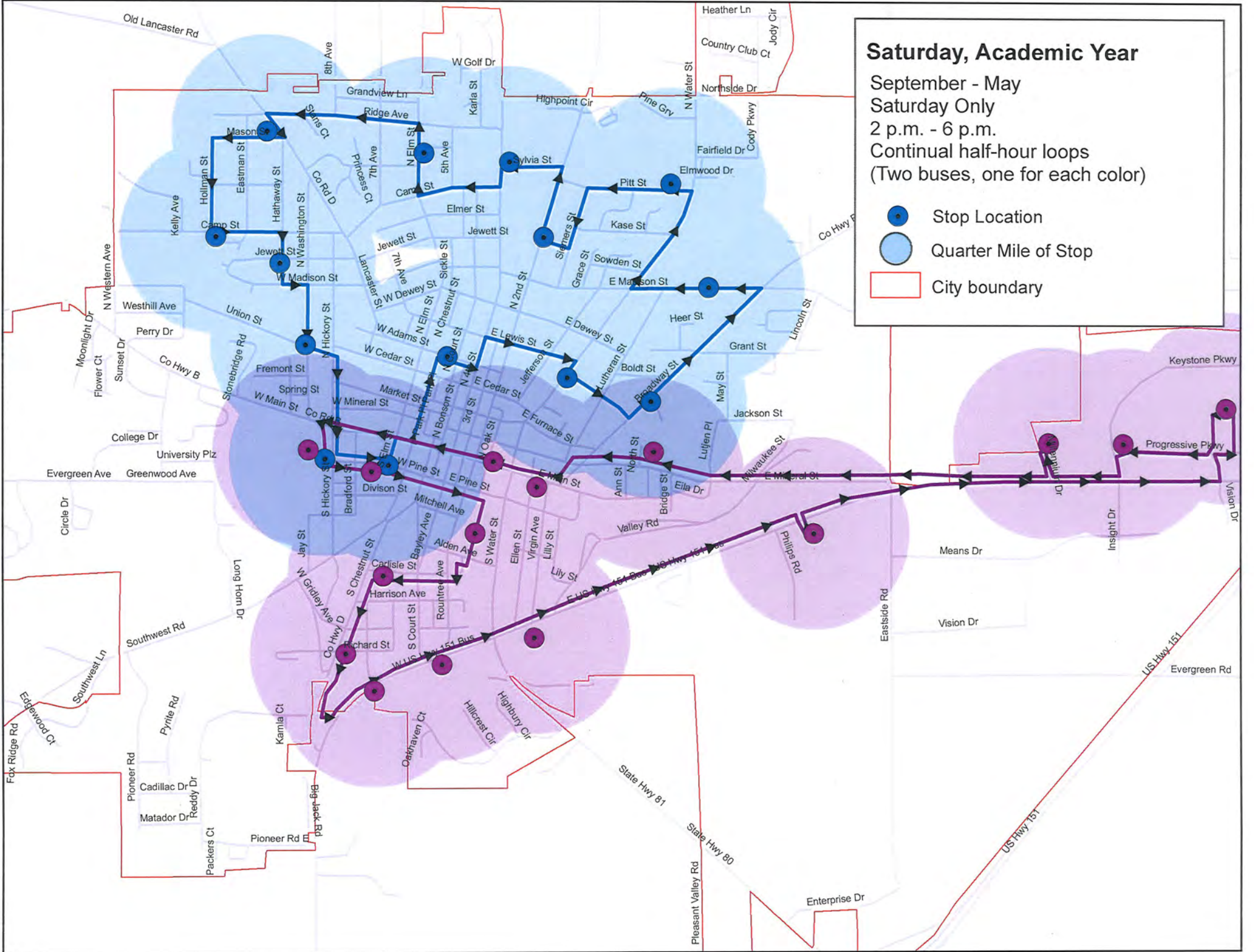




# Saturday, Academic Year

September - May  
Saturday Only  
2 p.m. - 6 p.m.  
Continual half-hour loops  
(Two buses, one for each color)

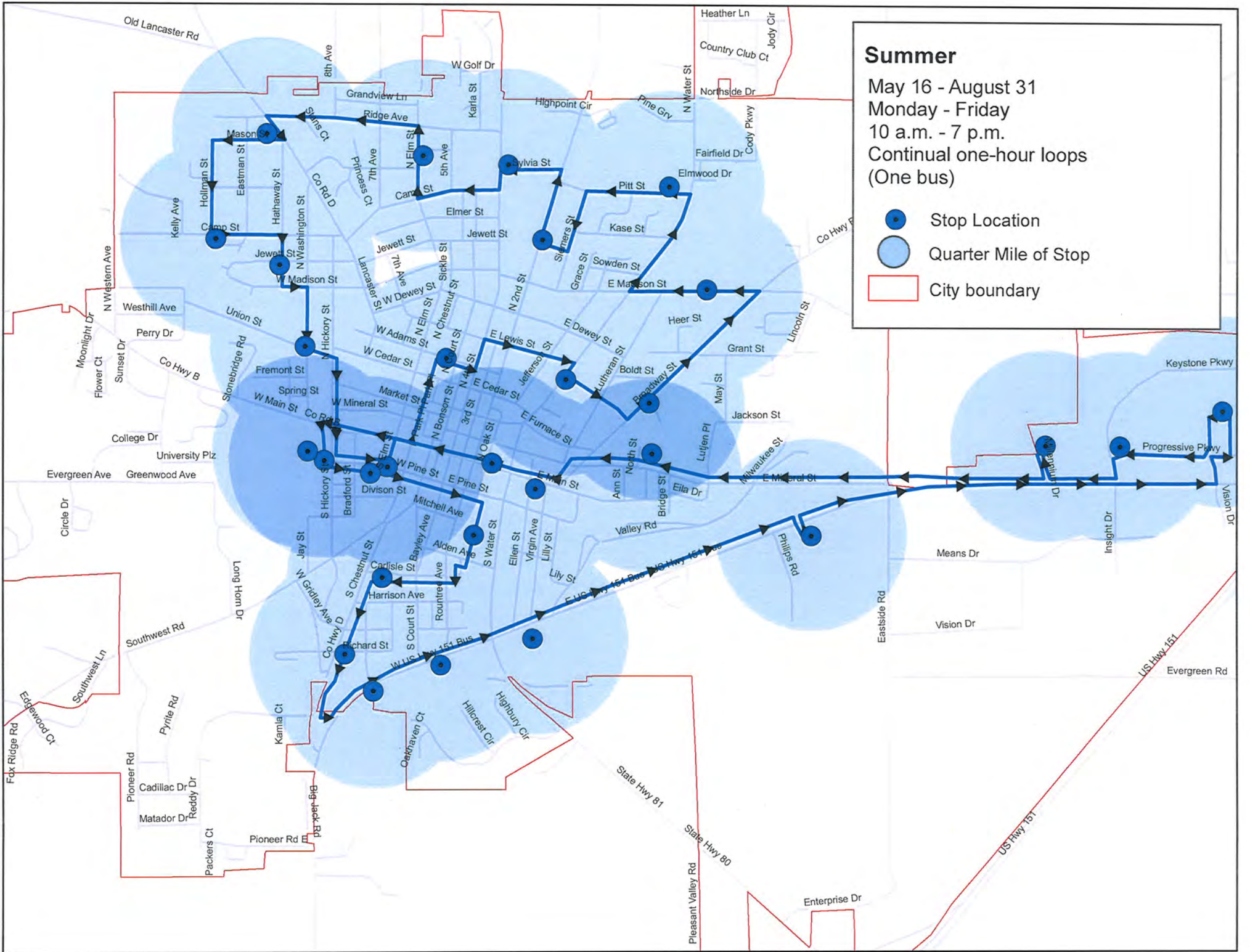
- Stop Location
- Quarter Mile of Stop
- City boundary



# Summer

May 16 - August 31  
Monday - Friday  
10 a.m. - 7 p.m.  
Continual one-hour loops  
(One bus)

- Stop Location
- Quarter Mile of Stop
- ▭ City boundary



**City of Platteville  
STAFF REPORT AND FISCAL  
NOTE**

Original       Update

**Title: IT Budget Amendment**

**Policy Analysis Statement:**

**Brief Description And Analysis Of Proposal:**

Compunet International provides the IT support for the City of Platteville. Due to some outages that have occurred, increased storage requirements, and other required upgrades, Compunet International has a Server/Storage recommendation with a projected cost of \$37,500 to \$40,000 that was not included in the 2015 budget. A presentation to the Council at their 3/24/15 meeting explained their recommendation.

**Recommendation:**

Council to approve up to \$40,000 for IT unanticipated expenses required per the recommendation from Compunet International, IT contractor for the City of Platteville. A budget amendment to transfer funds from Street Construction CIP Account in the amount of \$40,000 to Information Technology CIP account would also be required.

**Impact Of Adopting Proposal:**

Implements the Server/Storage recommendations from Compunet International costing up to \$40,000. These expenses were not budgeted in 2015.

**Fiscal Estimate:**

**Fiscal Effect (check/circle all that apply)**

- No fiscal effect
- Creates new expenditure account
- Creates new revenue account
- Increases expenditures
- Increases revenues
- Increases/decreases fund balance - \_\_\_\_\_ Fund

**Budget Effect:**

- Expenditure authorized in budget
- No change to budget required
- Expenditure not authorized in budget
- Budget amendment required

**Vote Required:**

- Majority
- Two-Thirds

**Narrative/assumptions About Long Range Fiscal Effect:**

With the bids for the Street Construction Projects less than budgeted, this lowers the Street CIP account and increases the Information Technology account to pay for the Server/Storage recommendations from Compunet International.

**Expenditure/Revenue Changes:**

| Budget Amendment No.<br>1 |    |         |        | No Budget Amendment Required _____ |                        |               |               |                  |
|---------------------------|----|---------|--------|------------------------------------|------------------------|---------------|---------------|------------------|
| Account Number            |    |         |        | Account Name                       | Budget Prior to Change | Decrease      | Increase      | Amended Budget   |
| Fund                      | CC | Account | Object |                                    |                        |               |               |                  |
| 110                       |    | 60001   | 541    | Informational Technology           | 115,000                |               | 40,000        | 155,000          |
| 110                       |    | 60001   | 911    | Street Construction                | 984,620                | 40,000        |               | 944,620          |
|                           |    |         |        |                                    |                        |               |               |                  |
|                           |    |         |        |                                    |                        |               |               |                  |
| <b>Totals</b>             |    |         |        |                                    | <b>1,099,620</b>       | <b>40,000</b> | <b>40,000</b> | <b>1,099,620</b> |

**Prepared By:**

|                                     |                            |
|-------------------------------------|----------------------------|
| <b>Department: Administration</b>   |                            |
| <b>Prepared By: Duane H. Borgen</b> |                            |
|                                     | <b>Date: April 3, 2015</b> |



## Server/Storage Recommendation

March 24<sup>th</sup>, 2015



## Current State: Servers

- Primary Applications are hosted on two 5 year old Supermicro servers and a home grown, open source Network Attached storage device. Applications:
  - Civic
  - Domain Services (DHCP, DNS, Print)
  - Tracs (Traffic and Criminal Software)
  - Video Server
  - File shares
- Recently implemented a new server for Domain Services and have been moving some apps to it:
  - Door Lock System, Tracs (in process)

## Current State: Servers (continued)

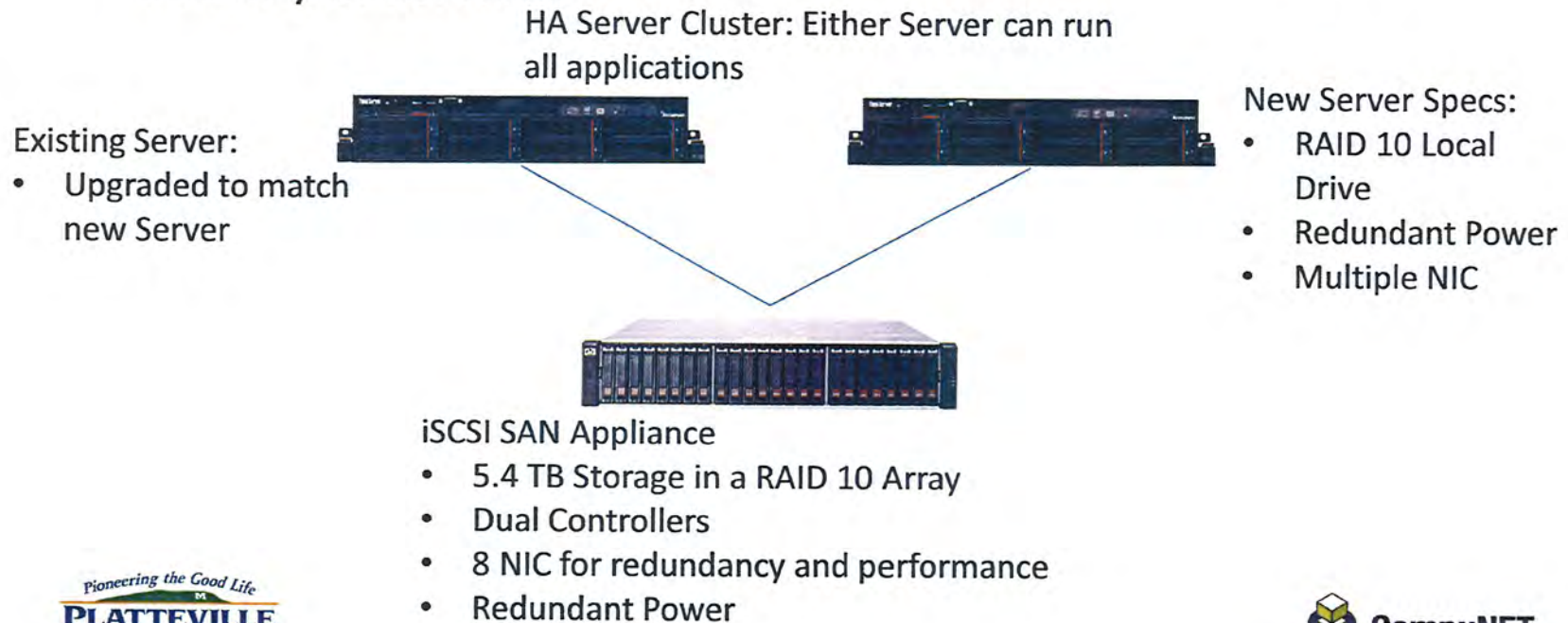
- Recently the Openfiler has started failing. Two outages in the last two months.
- Application servers utilize a single drive (single point of failure) to contain core virtualization software.
  - Drive errors are being observed
  - Best practice is to implement a RAID Array so any single (or more) drive failure does cause loss of services
- Current estimate is that it could take 7 – 10 days to rebuild things if the Openfiler or any server fails.
- Civic update requires a new server

# Requirements

- We have reviewed the situation with City Management. Driving requirements include
  - 100% availability of all applications
    - Outages of any sort are unacceptable
  - Need to plan for increased storage largely due to increasing amounts of video
    - City Cameras
    - Body Cameras
    - Car Cameras

# Recommendation

- Implement a High Available Cluster leveraging server virtualization technology and a Storage Area Network (SAN)
- No single point of failure. Server failure has no impact on delivery of services





# Cost Breakdown

| Description  | Cost             |
|--|------------------|
| <b>Hardware</b>  |                  |
| New Server: 2 x E5-2420V2 (6 Core), 64 Gb RAM, 300 GB 15K Raid 0   | \$5,000          |
| Upgrade existing server to match new   | \$2,000          |
| 5.4 G Smart Array 1040 Dual Controller   | \$12,500         |
| <b>Hardware Subtotal:</b>  | <b>\$19,500</b>  |
| <b>Software</b>  |                  |
| vSphere Essentials Plus Kit  | \$4,750          |
| MS Windows 2012 R12 and SQL Licensing  | \$4,000          |
| <b>Software Subtotal:</b>  | <b>\$8,750</b>   |
| <b>Services</b>  |                  |
| Configuration, Application Installation, Updates and Migration, Test. Includes: <ul style="list-style-type: none"> <li>• Domain Services (Shared)</li> <li>• Tracs (PD)</li> <li>• Doors/CA 3000 (Shared)</li> <li>• Video Server (PD)</li> <li>• CIVIC/CASSELLE – New Install (CITY)</li> <li>• VuVault (PD)</li> <li>• Fors or Replacement (PD)</li> <li>• Local Website Files (CITY)</li> </ul> | \$8,000-\$10,000 |

# Summary

- Project Costs: \$37,500 to \$40,000
- Estimated City/PD Breakdown is 40/60 based on:
  - PD has more Applications
  - PD applications require 24/7 availability
  - PD requires more storage
  - Offset some by CIVIC is the most complex application

### High Availability Server Refresh Warranty and On Going Support Costs

| Item              | Included in Cost                 | Yearly Support |
|-------------------|----------------------------------|----------------|
| ThinkServer RD440 | 4 Years Next Business Day Onsite | NA             |
| HP Smart Array    | 4 Years Next Business Day Onsite | NA             |
| VMWare            | 1 Year                           | \$1,124.00     |

**City of Platteville  
STAFF REPORT AND  
FISCAL NOTE**

Original       Update



**Title: Ordinance Prohibiting Pit Bull Dogs**

**Policy Analysis Statement:**

**Brief Description And Analysis Of Proposal:**

The City of Platteville does not currently restrict a dog from being in the City of Platteville based on the dogs breed. Wisconsin Statutes do provide that an animal that has “caused serious injury to a person or domestic animal on two separate occasions off the owner’s property, without reasonable cause” can be removed or euthanized.

The City’s Ordinances also grants the Platteville police authority to issue citations when an animal is not legally allowed. Sec. 6.03 lists the behaviors of a dog that makes it illegal, included “assaults or attacks any person” or “is running at large within the City” or habitually barks or howls”.

This Ordinance amendment is being drafted at the request of Councilmember Denn.

**Recommendation:**

Staff recommends that the City Council reviews the proposed attached ordinance and advises staff if further information, research, or action is needed.

**Impact Of Adopting Proposal:**

The attached proposal would ensure that Pit Bulls are listed as a prohibited dog breed in the City of Platteville. Staff would use our existing dog licenses to determine where Pit Bulls are currently living.

**Fiscal Estimate:**

|  |  |
|--|--|
| <p><b><u>Fiscal Effect (check/circle all that apply)</u></b></p> <p><input type="checkbox"/> No fiscal effect</p> <p><input type="checkbox"/> Creates new expenditure account</p> <p><input type="checkbox"/> Creates new revenue account</p> <p><input type="checkbox"/> Decreases expenditures</p> <p><input type="checkbox"/> Increases revenues</p> <p><input type="checkbox"/> Decreases fund balance</p> | <p><b><u>Budget Effect:</u></b></p> <p><input type="checkbox"/> Expenditure authorized in budget</p> <p><input checked="" type="checkbox"/> No change to budget required</p> <p><input type="checkbox"/> Expenditure not authorized in budget</p> <p><input type="checkbox"/> Budget amendment required</p> <p><b><u>Vote Required:</u></b></p> <p><input checked="" type="checkbox"/> Majority</p> <p><input type="checkbox"/> Two-Thirds</p> |
|--|--|

**Expenditure/Revenue Changes:**

| Budget Amendment No. _____ |    |         |        | No Budget Amendment Required |                        |       |        |                |
|----------------------------|----|---------|--------|------------------------------|------------------------|-------|--------|----------------|
| Account Number             |    |         |        | Account Name                 | Budget Prior to Change | Debit | Credit | Amended Budget |
| Fund                       | CC | Account | Object |                              |                        |       |        |                |
|                            |    |         |        |                              |                        |       |        |                |
|                            |    |         |        |                              |                        |       |        |                |
| <b>Totals</b>              |    |         |        |                              |                        |       |        |                |

**Prepared By**

|                                  |                       |
|----------------------------------|-----------------------|
| <b>Department:</b> City Manager. |                       |
| <b>Prepared By:</b> Larry Bierke | <b>Date:</b> 02.27.15 |

ORDINANCE NO. \_\_\_\_

AN ORDINANCE AMENDING 6.02 ANIMAL REGULATIONS

The Common Council of the City of Platteville, Wisconsin do ordain as follows:

**Section 1.** Section 6.02 is hereby amended to add as follows:

**6.02 ANIMAL REGULATIONS.**

(a) Animal Behavior. It shall be unlawful to own, harbor or keep any animal which:

1. Habitually pursues any vehicle upon any public street, alley, or highway in the City;
2. Assaults or attacks any person;
3. Runs at large within the limits of this City. Animals shall be deemed to be running at large when found on any of the public streets, alleys, parks, or other public grounds of the City or when off the premises of the owner or person having custody of said animal. Except as provided in subsection (5), an animal shall not be deemed running at large if held in leash;
4. Habitually barks, howls, yelps, growls or meows or in any manner creates continuous or intermittent noise or disturbance such as to offend the peace and quiet of any person or persons of ordinary sensibility in the neighborhood or passing the premises on the sidewalk or street;
5. Is present, whether on or off a leash, in any public park of the City, with the exception of Moundview Park or the Dog Park, where animals on a leash shall not be deemed running at large;
6. Inflicts a bite to a human being or injures, kills, or physically attacks a human being or a domesticated animal on either public or private property, or has a propensity, tendency, or disposition to attack a human being or a domesticated animal, in a manner which may cause death or injury or otherwise endanger the safety of a human being or domesticated animal. The provisions of this subsection 6 shall not be applicable under circumstances where the bite, injury, or attack was sustained by a person committing or attempting to commit a criminal violation upon a premise occupied by the owner of the animal, was abusing the animal, or who was

committing an unjustified physical attack or assault upon the owner or keeper of the animal.

7. Are pure bred commonly known as pit bull, pit dog, or pit bull terrier and/or includes a mixed breed of any of the following:

- A. the pit bull terrier breed of dog
- B. the Staffordshire bull terrier breed of dog
- C. The American pit bull terrier breed of dog
- D. The American Staffordshire terrier breed of dog

8 Is owned or harbored primarily or in part for the purpose of fighting.

(b) Any vicious dog or animal which is found off the premises of its owner may be seized by any police officer and, upon establishing the vicious character of such dog or animal, may be destroyed. A police officer may kill or tranquilize a vicious dog or animal if he/she determines that it is necessary to take such action in order to prevent real and immediate personal injury to any person, including himself/herself.

(c) No person shall cruelly treat any animal in the City in any way. Any person who performs the following shall be in violation of this article:

- 1. Inhumanely beats, underfeeds, overloads or abandons any animal.
- 2. Antagonizes animals through the cage of the owner's animal or someone else's animal.
- 3. Improperly shelters animals from year round weather elements.
- 4. Provides facilities for the animal that are not clean, or does not have control over urine and feces, whereas the animal cannot lie in a clean area.
- 5. Provides inappropriate size cage for the animal.
- 6. Does not provide proper veterinary care to sick animals.
- 7. Does not provide daily water source for animals year round.
- 8. Does not provide animal with daily contact to provide care and companionship as needed.

(d) Animals Infected with Hydrophobia.

- 1. Any police or any County Health Officer of the City may kill or impound any animal which he believes, from the appearance or conduct of such animal, to be infected with the disease known as hydrophobia or rabies.
- 2. Any person who shall suspect that any animal is infected with hydrophobia or rabies shall report his or her suspicion to the police or health authorities,

describing the animal and giving the name of the owner, if known; any such animal shall, upon demand of any police officer of the City, be delivered to such officer; if upon examination by a licensed veterinarian the animal shall exhibit symptoms or evidence of being infected with said disease, the animal shall be killed by any such officer or a veterinarian. The provisions of Wis. Stats. Section 95.21, Rabies Control Program, are hereby adopted and by this reference are incorporated herein as if set out in full.

**Section 3.** All other provisions of Chapter 6.02 shall remain in full force and effect unless specifically modified herein.

**Section 4.** This ordinance shall be in full force and effect from and after its passage and publication as required by law.

Approved and adopted by the Common Council of the City of Platteville on a vote of \_\_\_ to \_\_\_ this \_\_\_ day of \_\_\_\_\_, 2015.

\_\_\_\_\_  
Eileen Nickels, Council President

Attest:

\_\_\_\_\_  
Jan Martin, City Clerk

FREUDENREICH ANIMAL CARE TRUST FUND COMMITTEE MINUTES  
Monday, March 30, 2015

The Freudenreich Animal Care Trust Fund Committee met at 4:15 p.m. Monday, March 30, 2015 in the Council Chambers at City Hall. Members present were Dr. Jeff Rolwes, Dr. Jacquelyn Kieler, Marcia Cordts, Angie Donovan, and ex-officio members Council Representative Barb Stockhausen, Police Chief Doug McKinley, and Director of Administration Duane Borgen.

The first agenda item was consideration of the Ordinance Prohibiting Pit Bull Dogs. Motion was made by Kieler and seconded by Cordts to reject #7 and reject # 8(b). Motion carried. These proposed Ordinance changes that were rejected were the following:

#7. Animal Behavior. It shall be unlawful to own, harbor or keep any animal which "Are pure bred commonly known as pit bull, pit dog, or pit bull terrier and/or includes a mixed breed of any of the following: (A) the pit bull terrier breed of dog, (B) the Staffordshire bull terrier breed of dog, (C) The American pit bull terrier breed of dog, and (D) The American Staffordshire terrier breed of dog".

#8(b). "Any vicious dog or animal which is found off the premises of its owner may be seized by any police officer and, upon establishing the vicious character of such dog or animal, may be destroyed. A police officer may kill or tranquilize a vicious dog or animal if he/she determines that it is necessary to take such action in order to prevent real and immediate personal injury to any person, including himself/herself".

The December 1, 2014 minutes were briefly reviewed. Motion was made by Kieler to approve the minutes. Cordts seconded. Motion carried.

The 2015 Financial report showed \$126.90 spent for Adoption Announcements from the \$1,000.00 budget. Motion was made by Donovan to accept the Financial Report. Kieler seconded. Motion carried.

Upcoming Petpourri articles were discussed. An article on "Heartworms, Fleas, and Ticks" is scheduled for April. A May article on the "Dog Park" is also scheduled to take place.

Cordts indicated that there may be some changes taking place with the Grant County Humane Society. She will contact them and try to get some more information from them for our Committee.

Citizen's comments were related to the proposed Ordinance Prohibiting Pit Bull Dogs. Mike Denn spoke for about 20 minutes on his reasons why this should be part of the City Animal Regulations Ordinance. Numerous questions were asked Mike Denn concerning the sources of his information, whether the dog mentioned in the Platteville incident was actually a Pit Bull Dog, etc. Discussion took place on many of the questions that were presented.

Due to questions on the information that was presented by Mike Denn and concerns about this Ordinance being acted upon by the City Council, Donovan made a motion to create a separate work group to address animal regulations. Kieler seconded. Motion carried.

The next meeting is scheduled for Monday, June 1st. Motion was made by Kieler to adjourn. Cordts seconded. Motion carried.

Respectfully Submitted,  
Duane Borgen  
Director of Administration

4/6/2015



# Citizens of Platteville in Opposition to Breed Specific Ban

## 1. Breed Specific Legislation (BSL) does not work:

- Dog bites do not decrease in communities where breed bans and/or regulations have been passed.
  - <http://www.defendingdog.com/id39.html>
- It does not improve public safety or prevent dog bites.
  - National Canine Research Council Preliminary 2013 Update on Dog Bite-Related Fatalities, [www.nationalcanineresearchcouncil.com](http://www.nationalcanineresearchcouncil.com)
- It ignores the plight of victims and potential victims of non-targeted breeds.
- It makes targeted breeds more desirable to irresponsible and criminal owners.
- It does nothing to make irresponsible dog owners accountable.
- It punishes owners and families whose pets are not vicious.

## 2. BSL implementation is not feasible

- It is costly and will drain already over-taxed resources
- It requires each and every dog to be identified as a breed—something that has proven impossible to do accurately and objectively.
  - A Comparison of Visual and DNA Identification of Breeds of Dogs (AVMA July 2009) Victoria Voith, PhD., DVM, DACVB
  - Comparison of Adoption Agency Breed Identification and DNA Breed Identification of Dogs (Presented at ACVB/AVSAB July 2010), Victoria Voith, Ph.D., DVM, DACVB
  - Incorrect breed identification costs dogs their lives, Maddie's Fund, Feb 2012

## 3. BSL is not supported by

- American Veterinary Medical Association
- American Kennel Club
- American Bar Association
- United States Department of Justice
- Centers for Disease Control and Prevention
- Not a single canine welfare organization
- The majority of law enforcement agencies in the United States
- President Obama
  - Huffington Post 08/20/2013

## 4. Numerous states have statewide prohibitions against BSL

- The following states have repealed BSL:
  - Colorado, Florida, Illinois, Maine, Minnesota, New Jersey, New York, Oklahoma, Ohio, Utah, Pennsylvania, Texas, Virginia, Massachusetts, Nevada, Connecticut and Rhode Island
    - "Dog Breed Legislation Passes the House", Utah Political Capital, 2/21/2014
    - "New Law Means an End to Dog-Breed Bans in Utah", <http://good4utah.com>, 01/01/2015
- California prohibits most breed specific laws, but allows breed-specific spay/neuter.

## 5. The vast majority of dogs can be rehabilitated

- <http://www.barkpost.com/victory-dogs>

## 6. Actual Grant County dog-bite statistics

- 366 dog bite records dating back to 1/1/2010
- 1.9% of bites reported in Grant County were identified as involving pit bulls
- 2.2% of bites reported in Grant County were identified as a mixed breed containing some pit bull
  - Grant County Health Department, Jeff Kindrai

## Citizens of Platteville in Opposition to Breed Specific Ban

### Sources

- <http://stopbsl.org>
- <http://mabbr.org/pit-bull-ownership/breed-specific-legislation>
- <https://www.animallaw.info/article/breed-specific-legislation-united-states>
- <http://nationalcanineresearchcouncil.com/dog-legislation/breed-specific-bsl-faq/#5>
- AKC's in session, Summer 2009, Updated May 2013 Human directed aggression in domestic dogs (Canis Familiaris): Occurrence in different contexts and risk factors, Applied Animal Behavior Science, 12/26/2013
- Breed differences in canine aggression, Applied Animal Behavior Science, 4/18/2008
- Dog Bite Risk and Prevention: The role of Breed, AVMA, 3/12/2015
- Midwest Area Pit Stop MAPS Recommended Solutions  
[awos.petfinder.com/shelters/WI22.html](http://awos.petfinder.com/shelters/WI22.html)

### Respectfully Submitted by:

Rob and Jen Bendorf, 975 Mound View Ct, Platteville  
Marge Bierbrauer, 160 Preston Dr, Platteville  
Kayleigh Brooks, 317 N 4<sup>th</sup> St, Platteville  
Marcia Cordts, 725 W Camp St, Platteville  
Nancy Collins, 1120 Eastman St, Platteville  
Emily Feyen, 19901 W Mound Rd, Platteville  
Elizabeth Gates, 1205 Sunset Dr, Platteville  
Joseph and Carla Holloway, 75 E Gridley Ave, Platteville  
Patti Mitch, 1129 Walnut Dell Rd, Platteville  
Shelby Stecklein, 2477 Maple Ridge Rd, Platteville  
Philip Young, 690 N 4<sup>th</sup> St, Platteville  
Kiernyn Aigner and Dan Keil, Platteville  
Brett Bottomley, Platteville  
Kristi Lee, Platteville  
Tracey Lee, Platteville  
Kelsey Murphy, 6108 W Maple St, Lancaster  
Tawney Denn, 19602 Hevron Rd, Harvard, IL  
Kirk Halma, Woodstock, IL  
Candace Edwards  
Felicia Khaledu

### Myth: "Pit bulls" are naturally aggressive

It is important to stress that aggression is not a state of being or a temperament (which would be solely affected by genetics). Aggression is a behavior. Behavior is the product of both genetics and environment (the way a dog is or is not raised and trained, and the circumstances a dog is put in by its owner). Therefore, a dog's breed alone does not and cannot shape behavior. Socialization, training, management, and proper care—or lack thereof—can have a strong influence on a dog's behavior. Because a dog's owner determines the situations a dog faces, the dog's owner has total control over whether a dog has the opportunity or the inclination to exhibit aggression.

### Myth: A dog that shows aggression towards an animal will go after people next.

Animal aggression and human aggression are distinctly different and should not be confused. Many dogs display aggression towards other animals, such as squirrels or cats, and many breeds have been selectively bred for high prey drive. Prey drive is what encourages dogs to run, bite, chase, and shake. Many breeds, including Greyhounds, Coonhounds, Beagles, Cocker Spaniels, Border Collies, and Pointers, have intense prey drive. But no one thinks a Beagle will go after someone the first time it kills a squirrel.

## **Citizens of Platteville in Opposition to Breed Specific Ban**

### Myth: “Pit bulls” have locking jaws.

This is a completely unsubstantiated myth. There is no evidence to validate the idea that there is a unique jaw structure that would allow dogs’ jaws to lock. Even if such a feature existed, it would be completely useless. The dogs wouldn’t be able to eat, play, or engage in any normal dog behavior. Even in dog fighting, such a mechanism would be worthless. If the dog’s jaws locked, it would always die in the fighting ring, unable to release its grip.

### Myth: Certain breeds of dogs “turn” on their victims suddenly and without warning.

Such a myth indicates the average person’s complete lack of knowledge about dog behavior and body language. There is always a reason for a dog’s behavior. The lead-up to overt aggressive behavior usually proceeds in a very structured way, starting with low-level signals like flattened ears or tucked tail, proceeding through “whale eyes” or quiet growls, and if these signs are not acknowledged, the dog will resort to snapping, barking, or biting. When a person misses the early warning signs, it may appear that the dog is suddenly biting for no apparent reason. This is true for all dogs.

### Myth: Pit bull brains swell and become too large for their skull, ultimately causing the dogs to “snap” and attack people.

This particular falsehood stems from myths surrounding the Doberman in the 1960’s. There is in fact an extremely rare disease that causes a dog’s brain to swell—syringomyelia. It is most common in Cavalier King Charles Spaniels. This disease damages neurological functions and causes severe pain and partial paralysis. Dogs with syringomyelia often scratch and whimper in pain. The disease does not cause random biting, and the paralysis makes it nearly impossible for a dog to attack.

### Myth: Pit bulls have more bite force/do more damage when they bite than any other breed.

One study conducted by Dr. Brady Barr of National Geographic showed that the average domestic canine has an average bite of 320 pounds of force. In one portion of the documented study, Dr. Barr tested three dog breeds, a German Shepherd Dog (GSD), a Rottweiler and an American Pit Bull Terrier (APBT). The Rottweiler bit with 328 pounds of force, the highest pounds of force ever recorded from a domestic dog. The GSD bit with 238 pounds of force, and the APBT bit with 235 pounds of force.

### Myth: “Pit bulls” attack more people than any other breed.

As shown in the article A Closer Look At The Popular Studies, statistical data relating to dog bites are inaccurate and full of fallacies. “Pit bull” is not a breed, but rather a category in which over 20 breeds are lumped. You cannot compare that many breeds grouped under one label to the rest of the dog population. In 2004, in *Tellings v. City of Toledo*, the court found that there is no statistical evidence that indicates that pit bulls bite more frequently than some other breeds of dogs.

### Myth: There is an epidemic of severe and fatal dog attacks in the United States.

Karen Delise, author of *Fatal Dog Attacks*, founder of the National Canine Research Council, and dog bite expert, states that there has been no significant increase in the number of fatalities during this decade as compared to previous decades.

### Myth: It’s easy to identify a “pit bull.” People do it all the time.

The vagueness of the term *pit bull* contributes to the difficulty in accurately identifying one. The definition of “pit bull” varies significantly from one person to the next. What I consider a “pit bull” is not likely to be the same as what you consider to be a “pit bull.” Any short-haired dog may be considered a “pit bull” by somebody, somewhere. BSL proponents argue that breed identification is easy, because even pit bull owners know when their dog is a “pit bull.” In fact, this is not true. Most dog owners really don’t know what type of dog they own, especially if they have adopted the dog.

Source: <http://stopbsl.org>

ORDINANCE NO. \_\_\_\_

AN ORDINANCE AMENDING 6.02 ANIMAL REGULATIONS

The Common Council of the City of Platteville, Wisconsin do ordain as follows:

**Section 1.** Section 6.02 is hereby amended to add as follows:

**6.02 ANIMAL REGULATIONS.**

(a) Animal Behavior. It shall be unlawful to own, harbor or keep any animal which:

1. Habitually pursues any vehicle upon any public street, alley, or highway in the City;
2. Assaults or attacks any person;
3. Runs at large within the limits of this City. Animals shall be deemed to be running at large when found on any of the public streets, alleys, parks, or other public grounds of the City or when off the premises of the owner or person having custody of said animal. Except as provided in subsection (5), an animal shall not be deemed running at large if held in leash;
4. Habitually barks, howls, yelps, growls or meows or in any manner creates continuous or intermittent noise or disturbance such as to offend the peace and quiet of any person or persons of ordinary sensibility in the neighborhood or passing the premises on the sidewalk or street;
5. Is present, whether on or off a leash, in any public park of the City, with the exception of Moundview Park or the Dog Park, where animals on a leash shall not be deemed running at large;
6. Inflicts a bite to a human being or injures, kills, or physically attacks a human being or a domesticated animal on either public or private property, or has a propensity, tendency, or disposition to attack a human being or a domesticated animal, in a manner which may cause death or injury or otherwise endanger the safety of a human being or domesticated animal. The provisions of this subsection 6 shall not be applicable under circumstances where the bite, injury, or attach was sustained by a person committing or attempting to commit a criminal violation upon a premise occupied by the owner of the animal, was abusing the animal, or who was

committing an unjustified physical attack or assault upon the owner or keeper of the animal.

7. Are pure bred commonly known as pit bull, pit dog, or pit bull terrier and/or includes a mixed breed of any of the following:

- A. the pit bull terrier breed of dog
- B. the Staffordshire bull terrier breed of dog
- C. The American pit bull terrier breed of dog
- D. The American Staffordshire terrier breed of dog

8 Is owned or harbored primarily or in part for the purpose of fighting.

(b) Any vicious dog or animal which is found off the premises of its owner may be seized by any police officer and, upon establishing the vicious character of such dog or animal, may be destroyed. A police officer may kill or tranquilize a vicious dog or animal if he/she determines that it is necessary to take such action in order to prevent real and immediate personal injury to any person, including himself/herself.

(c) No person shall cruelly treat any animal in the City in any way. Any person who performs the following shall be in violation of this article:

1. Inhumanely beats, underfeeds, overloads or abandons any animal.
2. Antagonizes animals through the cage of the owner's animal or someone else's animal.
3. Improperly shelters animals from year round weather elements.
4. Provides facilities for the animal that are not clean, or does not have control over urine and feces, whereas the animal cannot lie in a clean area.
5. Provides inappropriate size cage for the animal.
6. Does not provide proper veterinary care to sick animals.
7. Does not provide daily water source for animals year round.
8. Does not provide animal with daily contact to provide care and companionship as needed.

(d) Animals Infected with Hydrophobia.

1. Any police or any County Health Officer of the City may kill or impound any animal which he believes, from the appearance or conduct of such animal, to be infected with the disease known as hydrophobia or rabies.
2. Any person who shall suspect that any animal is infected with hydrophobia or rabies shall report his or her suspicion to the police or health authorities,

describing the animal and giving the name of the owner, if known; any such animal shall, upon demand of any police officer of the City, be delivered to such officer; if upon examination by a licensed veterinarian the animal shall exhibit symptoms or evidence of being infected with said disease, the animal shall be killed by any such officer or a veterinarian. The provisions of Wis. Stats. Section 95.21, Rabies Control Program, are hereby adopted and by this reference are incorporated herein as if set out in full.

**Section 3.** All other provisions of Chapter 6.02 shall remain in full force and effect unless specifically modified herein.

**Section 4.** This ordinance shall be in full force and effect from and after its passage and publication as required by law.

Approved and adopted by the Common Council of the City of Platteville on a vote of \_\_\_ to \_\_\_ this \_\_\_ day of \_\_\_\_\_, 2015.

\_\_\_\_\_  
Eileen Nickels, Council President

Attest:

\_\_\_\_\_  
Jan Martin, City Clerk

MB

Memo

To: The Platteville Common Council, City Manager Larry Bierke  
From: Chief of Police Doug McKinley  
Re: Proposed Revisions to Ordinance 6.02- Animal Regulations  
Date: April 8, 2015

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I have reviewed the proposed amendments to Ordinance 6.02 regulating Animal Regulations and I have discussed this with the City Attorney. I am pleased to note the prohibition against specific dog breeds has been removed at the recommendation of the Freudenreich Animal Care Trust Fund Committee. I believe that a breed specific ban would be very unpopular and very difficult to enforce. I am also pleased that the language regarding the destruction of vicious dogs by police officers has been removed. I believe that existing State Statute adequately allows the Police Department to manage this issue and also per existing State Statute, a police officer has the privilege to use force to stop a threat against himself/herself or in the defense of another person.

I believe the City's existing ordinance regulating vicious dogs adequately addresses this issue and allows the Police Department to cite pet owners as needed and it allows us to prompt the removal of vicious dogs from the City in a timely manner.

I believe that Ordinance 41.05(52) which adopts State Statute 951.02 Mistreating Animals adequately allows the Police Department to address this issue. I am not expressly opposed to the provisions listed in the proposed revision to Ordinance 6.02(c) 1-8 but I believe that some of the prohibitions are rather subjective and lend themselves to people applying their own standards of what constitutes appropriate care and companionship for an animal.

I am not aware of any past situations regarding vicious animals or the mistreatment of animals which the Police Department was not able to address through the use of our existing ordinances governing these issues.

Respectfully,

  
Doug McKinley  
Chief of Police

**City of Platteville**  
**STAFF REPORT AND FISCAL NOTE**

\_\_\_ Original     x  Update

*B*

**Title:**  
 Public Building Design: Library Block Project

**Policy Analysis Statement:**

Brief Description And Analysis Of Proposal:

The Platteville Library Block Redevelopment Project proposes to redevelop a city block located in downtown Platteville bordered by Elm, Chestnut, Main, and Pine Streets. The purpose of the redevelopment project is to address the underutilized, blighted properties on the block and create a new, expanded public library, Neighborhood Health Clinic, and hotel. The project is a public-private partnership aimed at turning an underutilized area into a valuable community asset.

The proposed multi-use project will include the construction of a building that will house the new, expanded public library (22,412 ft<sup>2</sup>) and a 72 unit Holiday Inn Express hotel (46,012 ft<sup>2</sup>). The library will be a 2-story building and the hotel will be a 4-story building. The development will include 56 underground and 42 surface parking spaces (98 total). The existing Platteville Public Library building will be repurposed for the Southwest Wisconsin Community Action Partners (SWCAP) Neighborhood Health Clinic, which will move from its current location at the southeast corner of Main Street and Elm Street.

At the March 24<sup>th</sup> meeting, the Council voted to approve the building design subject to final zoning approval and a development agreement, and also voted to have the developer rework the façade on Main Street and Chestnut Street for final approval by the Council.

Recommendation:

The Plan Commission reviewed this request at their March 2<sup>nd</sup> meeting and recommended approval. There was also a suggestion that the project include a hotel entrance onto Chestnut Street, a rooftop garden or plantings, and planters or landscaping along the street frontage.

Staff recommends approval of the building design as presented, subject to final zoning approval and a development agreement.

The Historic Preservation Commission reviewed the building design on April 1<sup>st</sup> and April 6<sup>th</sup> and has the following recommendations regarding the façade:

- Provide a base or bulkhead at the bottom of the first floor windows.
- Provide some design/material change at the vertical support columns to break up the first floor glass, similar to storefronts.
- Provide some break between the first floor and second floor on the non-glass portion of the Chestnut Street façade.
- Provide signage on the Chestnut Street façade as well, which would be more visible coming up Main Street.
- The upper floor windows at the corner (brown box area) should have windows with a scale and proportion that is more similar to the windows in the downtown area, and also tie in better with the other windows on the Main Street facade.
- Provide a horizontal element or detail on the corner portion of the façade (brown box area) that would break up the expanse of wall, approximately in line with the other parapet wall height.
- Provide some form of cap or cornice along the top of the facades.

Impact Of Adopting Proposal:

The impact of adopting the proposal will allow the project to proceed subject to approval of a development agreement. Future approvals regarding this project include the rezoning of the property and approval of a Certified Survey Map to combine the parcels.

**Fiscal Estimate:**

**Fiscal Effect (check/circle all that apply)**

- \_\_\_ No fiscal effect  
 \_\_\_ Creates new expenditure account  
 \_\_\_ Creates new revenue account  
 \_\_\_ Increases expenditures  
 x  Increases revenues  
 \_\_\_ Increases/decreases fund balance - \_\_\_\_\_ Fund

**Budget Effect:**

- \_\_\_ Expenditure authorized in budget  
 x  No change to budget required  
 \_\_\_ Expenditure not authorized in budget  
 \_\_\_ Budget amendment required

**Vote Required:**

- x  Majority    \_\_\_ Two-Thirds

**Narrative/assumptions About Long Range Fiscal Effect:**

The approval will allow the property to be developed, which will increase the value of the property and result in more taxes being collected from the property.





# CITY OF PLATTEVILLE

*Community Planning & Development Department*

75 North Bonson Street, Platteville, WI 53818 (608)348-9741



April 7, 2015

Platteville Common Council  
Troy Hoekstra – United Development Solutions  
Michael Brush – Plunkett Raysich Architects

Re: Proposed Platteville Library

This letter is regarding the exterior design of the proposed Platteville Library, which is being considered as part of the Library Block redevelopment project. The Historic Preservation Commission met on April 1<sup>st</sup> and April 6<sup>th</sup> to review the project and determine whether or not the design complied with the Platteville Downtown Design Standards, and to ensure the building is appropriate for the downtown area. The recommendations from the Commission are identified in the attached minutes.

Any technical questions regarding the recommendation can be directed to either Tammy Black or Garry Prohaska (Commission members). The Commission would also request that they be kept informed regarding the project via communication from the Library Director, City Planner, and Main Street Director.

Should you require any clarification regarding this matter, or have any additional questions, please feel free to contact me at 608-348-9741 x 2235, or at [carrollj@platteville.org](mailto:carrollj@platteville.org).

Sincerely,

A handwritten signature in black ink that reads "Joseph R. Carroll".

Joseph R. Carroll  
Community Planning & Development Director

Attachments:

- Minutes from April 1, 2015 HPC meeting
- Photos of downtown buildings with similar features
- Platteville Downtown Design Standards (2/14/12)
- Tammy Black and Garry Prohaska resumes

cc: Jessie Lee-Jones, Platteville Library Director  
Jack Luedtke, Platteville Main Street Director

**MINUTES**  
**PLATTEVILLE HISTORIC PRESERVATION COMMISSION**

April 1, 2015 at 6:00 p.m.  
Council Chambers at City Hall

**MEMBERS PRESENT:** Garry Prohaska, Ken Kilian, Arlene Siss, Troy Maggied, Tammy Black

**ALTERNATE MEMBERS PRESENT:** None

**MEMBERS ABSENT:** None

**MEMBERS EXCUSED:** None

**STAFF PRESENT:** Joe Carroll, Ric Riniker

**OTHERS PRESENT:** Jack Luedtke

**CERTIFICATE OF APPROPRIATENESS**

None

**LIBRARY BLOCK PROJECT**

Kilian provided the Commission with a copy of a letter that he drafted with comments regarding the exterior design of the proposed library. Maggied asked a question regarding if the Commission should be designing the building. It was agreed that the intent wasn't to redesign the building, but only to make suggestions so that the building fits the downtown. Prohaska also handed out a copy of a letter that he drafted regarding the design.

Kilian would like to develop recommendations that can be provided to the developer and the Council. He would like to meet again to approve the minutes regarding the recommendations and then send the minutes to the developer and the Council. The Commission should meet on Monday, the 6<sup>th</sup> to be ready for the agenda setting meeting on the 7<sup>th</sup>. These recommendations would be sent immediately to the developer and the architect. The recommendations should be reasonable, cost-effective and intended to make sure the building blends in with the downtown. The recommendations should be based on the Platteville Downtown Design Standards (adopted 2/14/12) that were developed with the intent of guiding development so it fits in with the downtown.

Jack Luedtke provided a copy of an email from Joe Lawniczak, the Main Street architect, regarding his comments on the proposed design and how it generally meets the standards for proper infill design.

There were comments that the main concern is with the library design, not the hotel design. The hotel seemed to fit in well. Luedtke mentioned that some of these comments have already been made to the architects, but they have not updated any of the drawings yet.

After discussion the Commission would like to make the following recommendations regarding the design for the library (with reference to Downtown Design Standards 2/14/12):

- Provide a base or bulkhead at the bottom of the first floor windows. (page 7)
- Provide some design/material change at the vertical support columns to break up the first floor glass, similar to storefronts. (pages 7, 18)

- Provide some break between the first floor and second floor on the non-glass portion of the Chestnut Street façade. (pages 7, 18)
- Provide signage on the Chestnut Street façade as well, which would be more visible coming up Main Street. (pages 7, 23)
- The upper floor windows at the corner (brown box area) should have windows with a scale and proportion that is more similar to the windows in the downtown area, and also tie in better with the other windows on the Main Street facade. (pages 7, 20)
- Provide a horizontal element or detail on the corner portion of the façade (brown box area) that would break up the expanse of wall, approximately in line with the other parapet wall height. (pages 7, 18, 21)
- Provide some form of cap or cornice along the top of the facades. (pages 7, 21)

The Commission would like to meet on April 6<sup>th</sup> at 5:00 p.m. to review the minutes and approve the recommendations.

## **ADJOURN**

Motion by Siss to adjourn. Second by Maggied. Motion approved.

Submitted by Joe Carroll

# Garry Prohaska

280 Division Street, Platteville, WI

608-732-2633

---

## Work and Education:

- Owner: Landmark Restoration LLC, Licensed contractor in the State of Wisconsin – *Specializing in historic preservation, restoration, and consulting services for both residential and commercial applications. I follow “The Secretary of the Interior’s Standards for Preservation, Restoration, and Rehabilitation” and their guidelines.*
- UW-Milwaukee School of Architecture – *City and Urban Planning*
- UW-Platteville Construction Management and Design – *Bachelor’s Degree*
- East Central Intergovernmental Association (ECIA) – *Construction Inspector and Specialist, overseeing five counties in Iowa*
- City of Platteville Homeowner – 28 Years  
*Homeowner in one of Platteville’s three residential state and national historic districts*
- City of Platteville Preservation Commission Member – Approx. 16 Years
- City of Platteville Resident – 44 Years
- Landlord, City of Platteville – 11 Years
- U.S. Air Force – 4 Years

## Memberships and Organizations:

- Member of the National Trust for Historic Preservation
  - Member of the Madison Trust for Historic Preservation
  - Member of Wisconsin Historical Society
  - Member of Old House Enthusiasts Inc.
  - Member of Wisconsin Association of Historic Preservation Commissions (WAHPC)
- 

*I have had input in multiple comprehensive plans and smart growth plans for the City of Platteville as a Platteville citizen. I have a strong working knowledge of state and federal historic tax credits. I have attended numerous conventions and training conferences by the Wisconsin Historical Society and WAHPC.*

# TAMMY S. BLACK

## EDUCATION

North Dakota State University, Fargo, ND

1993 – 1998

### *Bachelor of Architecture*

- Graduated With Honor
- Thesis Award Finalist-one of five from class of 62
- Study abroad Spring 1997 in Monterrey, Mexico at ITESM (Instituto Tecnológico y de Estudios Superiores de Monterrey)-studied architecture in Spanish
- NDSU International Advisory Council-student representative
- Tau Sigma Delta Architecture Honor Society
- Blue Key National Honor Fraternity
- Mortar Board National Honor Society

## PROFESSIONAL EXPERIENCE

Delta 3 Engineering, Inc., Platteville, WI

2014 - present

### *Project Manager*

- Managed \$500,000 to \$2.5 million projects in SW Wisconsin from programming through construction administration.
- Supervised teams to produce construction documents and specifications.
- Coordinated closely with engineering and clients.
- Licensed architect in WI.

Miller Dunwiddie Architecture, Minneapolis, MN

1998 - 2005

### *Project Architect*

- Managed and supervised \$1.3 million to \$14 million projects from programming through construction administration. Projects ranged from pre-design studies and rehabilitation of historic buildings to new airport maintenance facilities.
- Oversaw production of construction drawings and specifications supervising teams of various sizes.
- Coordinated closely with consulting engineers and owner representatives.
- Completed Intern Development Program (IDP) in fall 2000 and passed all portions of Architecture Registration Exam (ARE) in 3 months.
- Licensed architect in MN since 2001.

ARY Architects, Inc., Minneapolis, MN

1995-1998

### *Intern Architect*

- Worked during three summers to acquire a basic understanding of architectural practice, to become proficient on CAD, and to learn to manage time to meet deadlines.
- Worked with a team to produce interior elevations and floor plans for a new high school.

## VOLUNTEER AND PROFESSIONAL OPPORTUNITIES

### *Platteville Historic Preservation Commission*

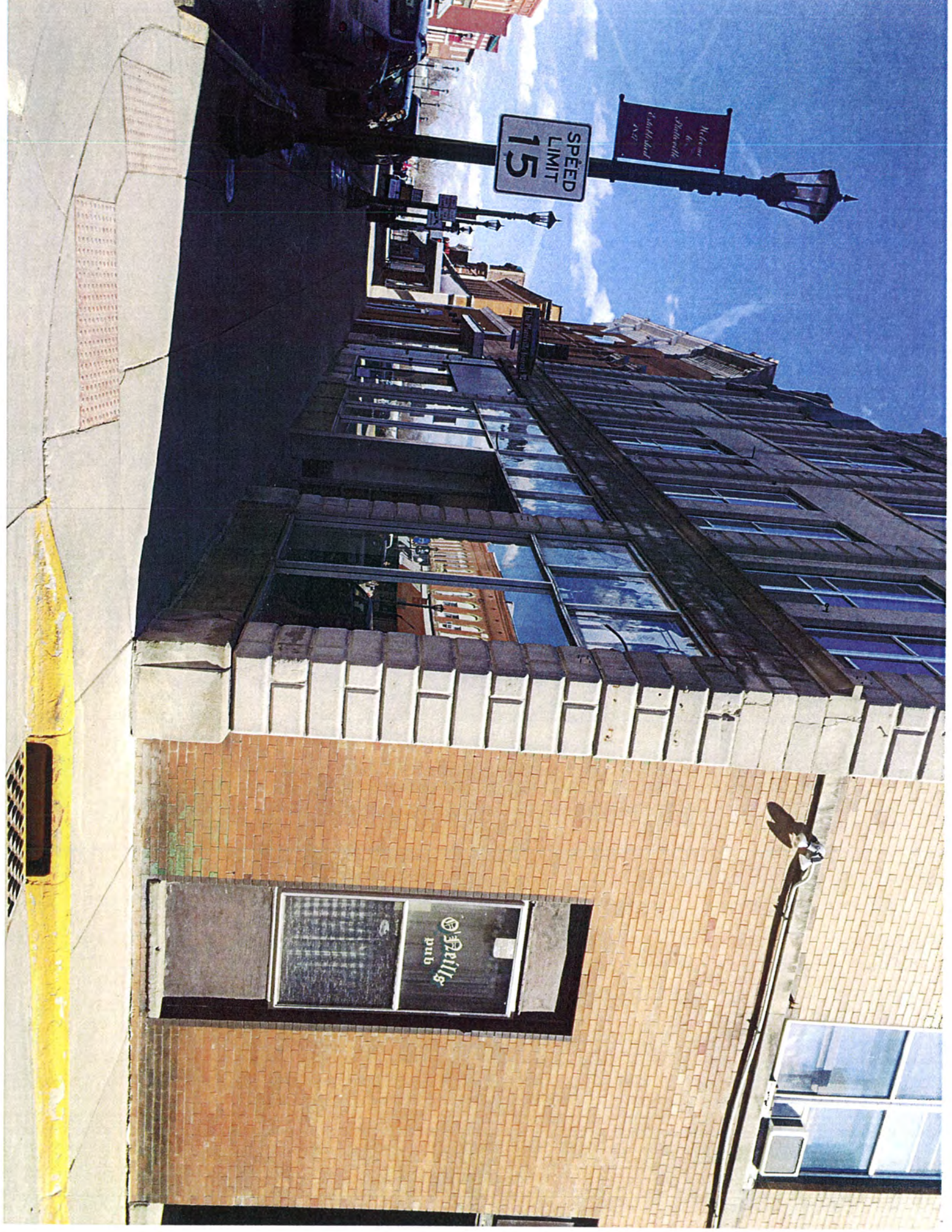
- Served on commission to review applications for changes in historic districts and educated the public about the importance of preservation.

### *AIA Minnesota IDP (Intern Development Program) Committee Co-Chair*

- Worked to educate interns and firms throughout the state to better understand the benefits and process of IDP by offering lunchtime presentations to firm principals and interns.
- Taught yearly review courses for the three graphics portions of the ARE (Architect Registration Exam).
- Presented IDP at the University of Minnesota in Professional Practice class, and at the CALA Career Fair.

### *University of Minnesota College of Architecture and Landscape Architecture (CALA) Mentor*

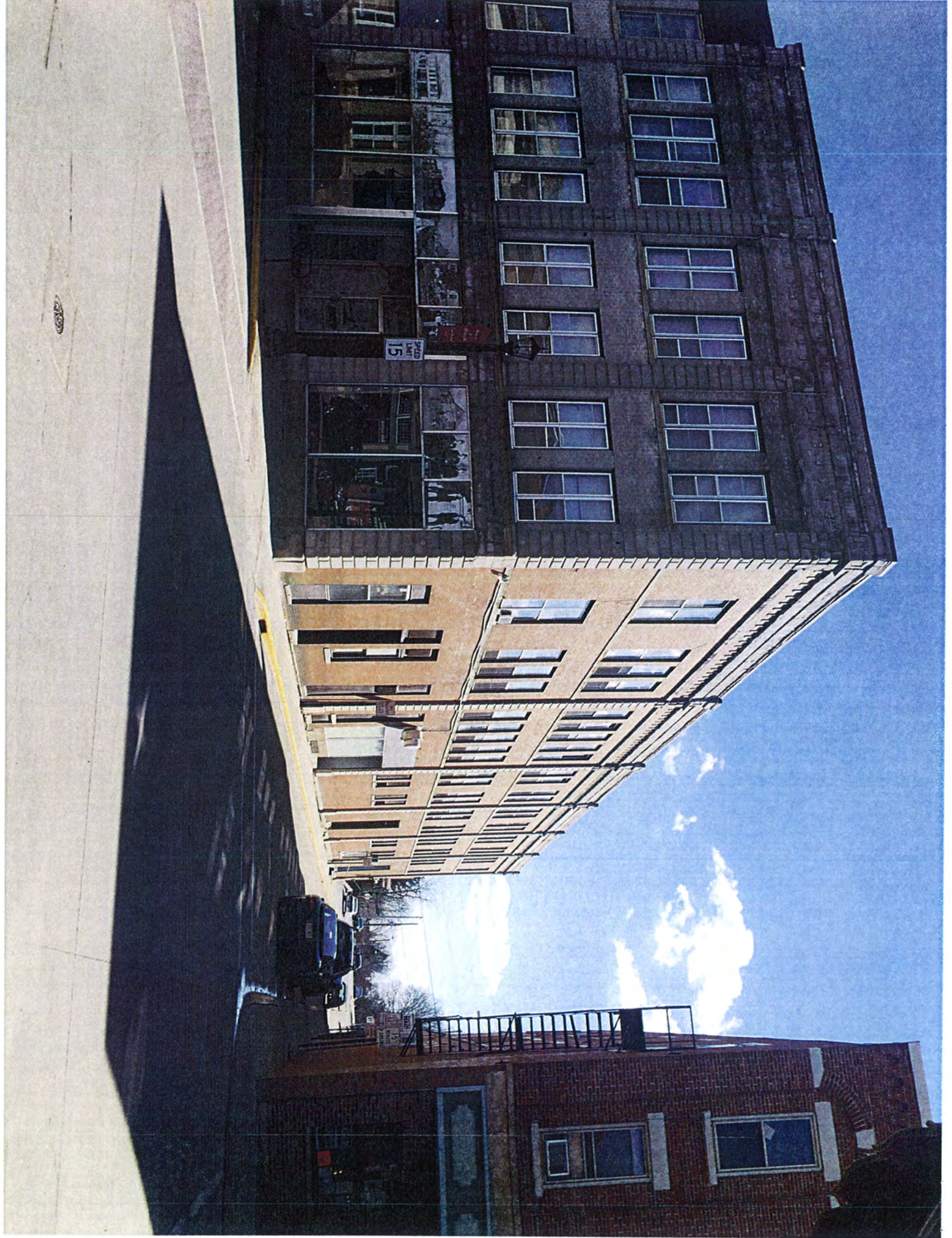
- Mentored architecture students for three years.
- Met with students in their studios, answered questions about architecture as a profession, allowed them to shadow me at work, and brought them to job sites.



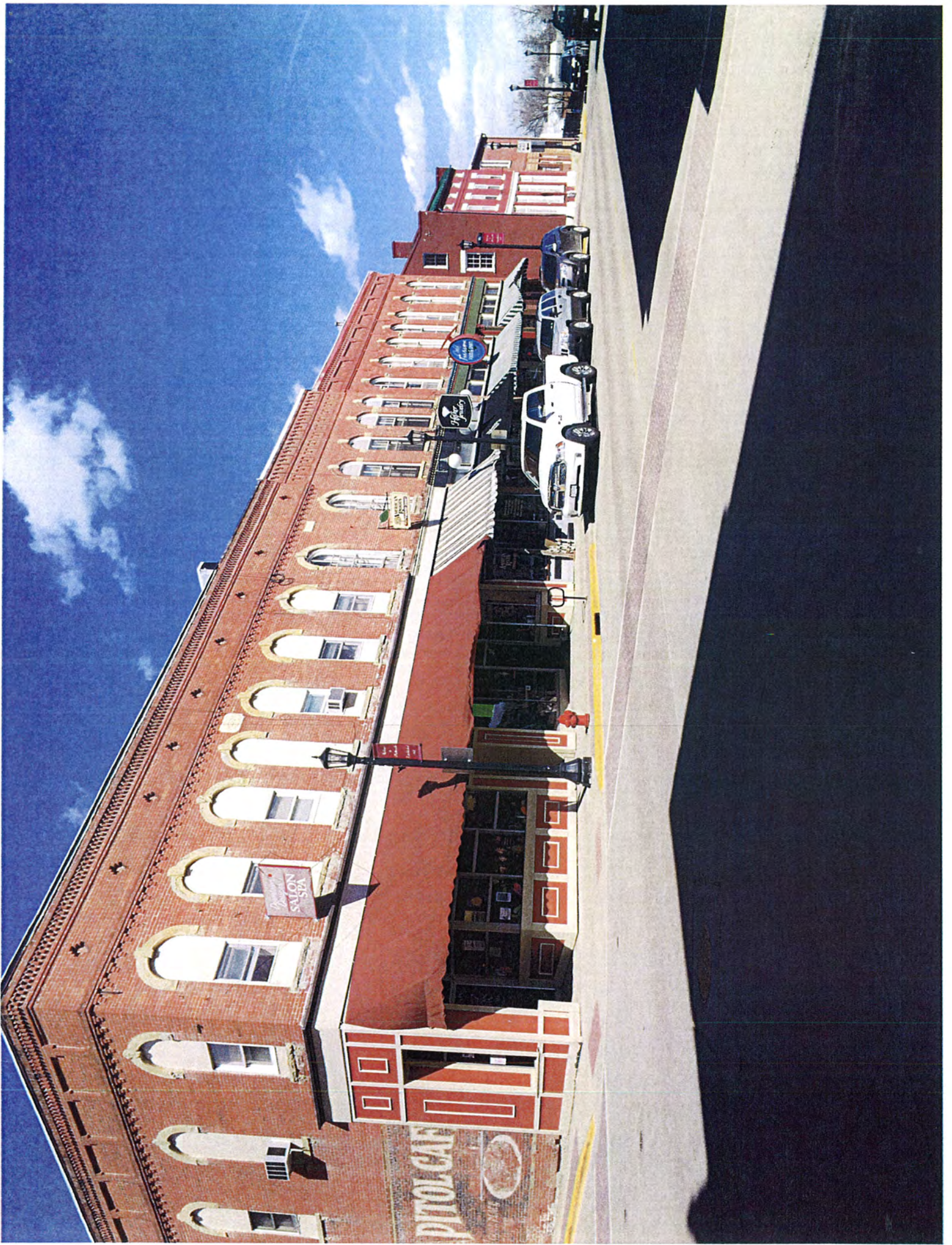
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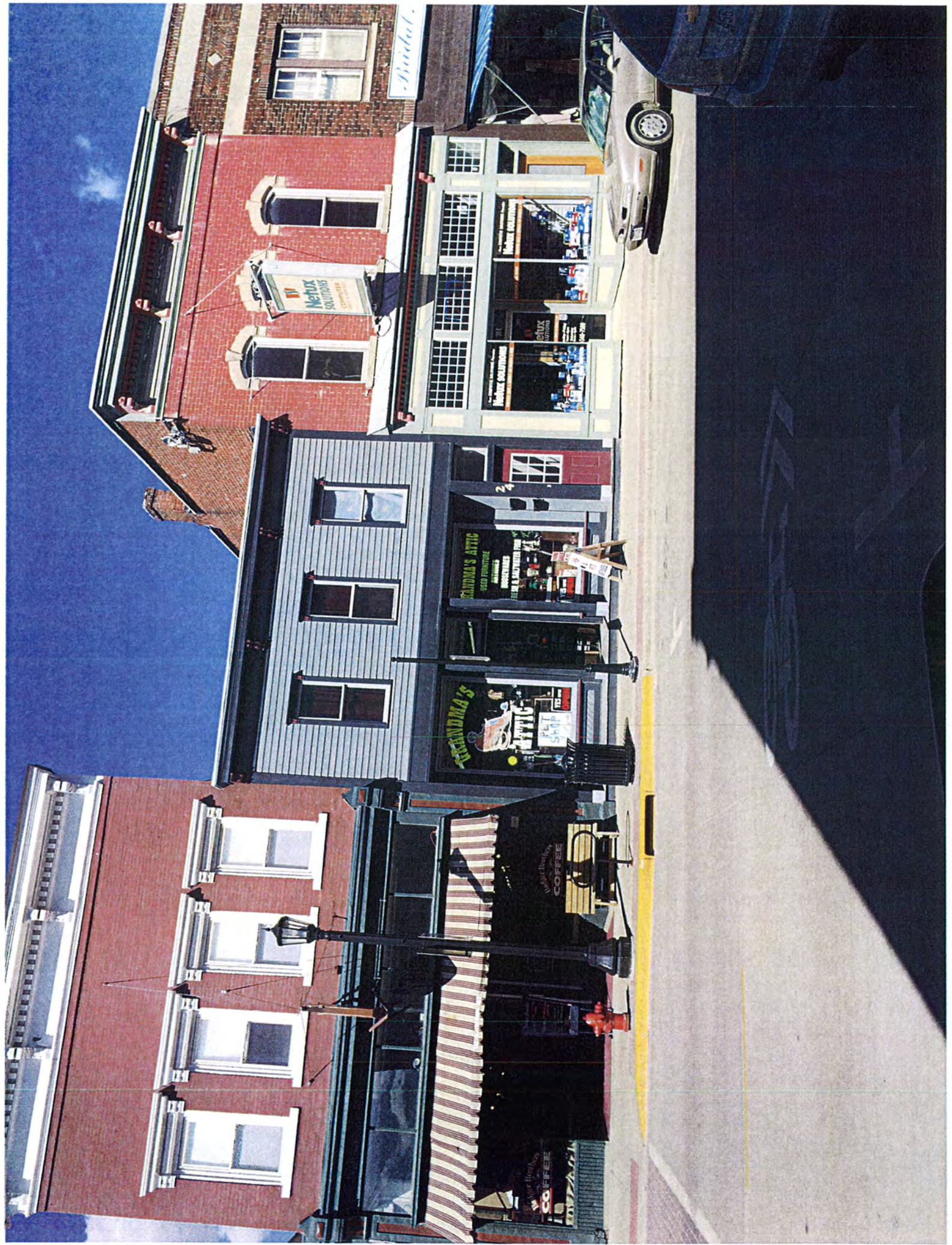
Welcome  
to the  
Historic  
Chattanooga  
Area

Pelt's  
pub











15  
TITLE SERVICES  
1000 10th St  
800-543-2700

BUDWEISER BEER

BUDWEISER BEER

**City of Platteville  
STAFF REPORT AND FISCAL  
NOTE**

Original       Update



**Title:**  
HIPAA Update

**Policy Analysis Statement:**

**Brief Description And Analysis Of Proposal:**

The current Health Insurance Portability Accountability Act (HIPAA) policy that is in effect for the City of Platteville was drafted and approved in 2010 and last revised in 2012 (periodic reviews have since been done). Changes in requirements and passage of the Health Information Technology for Economic and Clinical Health Act ("HITECH Act") makes a revision necessary. With all the changes necessary it was easier for myself to rewrite the HIPAA policy for the City of Platteville than to attempt to make the revisions to the 2010 plan (same process happened in 2010). This update to HIPAA incorporates the new requirements. Part of this update is changing the title of HIPAA Privacy/Security Officer to HIPAA Compliance Officer, which is a duty of the EMS Administrator. The new policy has been reviewed by the City Attorney.

**Recommendation:**

The recommendation is for the Council to approve the Health Insurance Portability Accountability Act Policies for the City of Platteville and Platteville Emergency Medical Service as included.

**Impact Of Adopting Proposal:**

The impact of adopting the proposal is that the City's HIPAA policy will be current and up to date as required by law.

City staff that has access to Protected Health Information (PHI) or Electronic PHI will have to undergo a training session detailing proper procedures for protecting the PHI or e-PHI.

**Fiscal Estimate:**

**Fiscal Effect (check/circle all that apply)**

- No fiscal effect
- Creates new expenditure account
- Creates new revenue account
- Increases expenditures
- Increases revenues
- Increases/decreases fund balance - \_\_\_\_\_ Fund

**Budget Effect:**

- Expenditure authorized in budget
- No change to budget required
- Expenditure not authorized in budget
- Budget amendment required

**Vote Required:**

- Majority
- Two-Thirds

**Narrative/assumptions About Long Range Fiscal Effect:**

**Expenditure/Revenue Changes:**

| Budget Amendment No. _____ |    |         |        | No Budget Amendment Required <input checked="" type="checkbox"/> |                        |       |        |                |
|----------------------------|----|---------|--------|--|------------------------|-------|--------|----------------|
| Account Number             |    |         |        | Account Name   | Budget Prior to Change | Debit | Credit | Amended Budget |
| Fund                       | CC | Account | Object |  |                        |       |        |                |
|                            |    |         |        |  |                        |       |        |                |
|                            |    |         |        |  |                        |       |        |                |
|                            |    |         |        |  |                        |       |        |                |
|                            |    |         |        |  |                        |       |        |                |
| <b>Totals</b>              |    |         |        |  |                        |       |        |                |

**Prepared By:**

|   |                                   |
|---|-----------------------------------|
| <p><b>Department:</b> Emergency Medical Service</p> <p><b>Prepared By:</b> Brian M Allen, EMS Administrator</p> | <p><b>Date:</b> 19 March 2015</p> |
|---|-----------------------------------|

*Pioneering the Good Life*

M

**CITY OF PLATTEVILLE**

**Platteville EMS**



**"We Keep The Beat"**

**HEALTH INSURANCE PORTABILITY & ACCOUNTABILITY ACT (HIPAA) POLICIES**

**CITY OF PLATTEVILLE AND PLATTEVILLE EMERGENCY MEDICAL SERVICE**

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## Definitions

Health Insurance Portability & Accountability Act of 1996 (HIPAA) – Federal legislation enacted to protect an individual’s health insurance rights and also protects an individual’s health information.

Protected Health Information (PHI) – any health care related information that is individually identifiable created by health care professionals as it relates to the past, present or future condition of the individual.

Electronic Protected Health Information (e-PHI) – Electronic version of PHI

Privacy Regulations (Privacy Rule) – Regulations in place to ensure the privacy of PHI, sets limitations and conditions on the use and disclosure of PHI.

Security Regulations (Security Rule) – Regulation that requires certain administrative, technology and physical safeguards to protect PHI and ensure the confidentiality, integrity and security of electronic information (US Department of Health & Human Services – [www.hhs.gov](http://www.hhs.gov))

City of Platteville – Government body which provides an ambulance service (Platteville Emergency Medical Service) for residents who live in the corporate limits of the City of Platteville and those residents that live in areas of surrounding towns that have contracted with the City of Platteville for ambulance services. The City of Platteville also handles insurance matters for employees.

Risk Assessment – used to identify existing and potential flaws in the security of the electronic information system and the related computer systems that are part of it.

## HIPAA Risk Analysis Policy

### Purpose

The City of Platteville is responsible, under the Health Insurance Portability and Accountability Act of 1996 (“HIPAA”), to ensure the privacy and security of all protected health information (“PHI”) that we use or disclose. The foundation of compliance with HIPAA is the completion of a “Risk Analysis” to identify existing risks and vulnerabilities in the way we create, receive, maintain or transmit our PHI. This policy describes our general approach to our HIPAA Risk Analysis.

### Scope

The City of Platteville’s HIPAA Risk Analysis includes an assessment of potential risks and vulnerabilities to the confidentiality, availability and integrity of all PHI that the City of Platteville creates, receives, maintains or transmits. This includes assessing any risks and vulnerabilities to the confidentiality, integrity and availability of non-electronic PHI (such as papers and documents) and electronic protected health information (e-PHI). At a minimum, the risk analysis will include a review of the City of Platteville’s:

- ❖ General security hardware and procedures to protect our facility, vehicles, and electronic assets;
- ❖ Computer servers (on or off-site) that store PHI;
- ❖ Computer network (including any local and wide area networks, communications servers and bandwidth connections, and storage devices and hardware);
- ❖ Databases where patient information is created, stored, and accessed by the City of Platteville, whether on or off-site;
- ❖ Electronic media that store e-PHI such as hard drives, disks, CDs, DVDs, USB drives or other storage devices, transmission media, or portable electronic media;
- ❖ Electronic devices used for processing patient information (such as laptops and field data collection devices);
- ❖ Workstations and access points where PHI is created, accessed and used;
- ❖ Policies and procedures (written and unwritten) that involve the creation, use, or access to e-PHI; and



- ❖ Vendors, billing companies, clearinghouses and others who create, receive, maintain or transmit PHI for the City of Platteville.

### **Procedure**

The HIPAA Compliance Officer will utilize the City of Platteville's HIPAA Risk Analysis Tool to identify all current and potential risks and vulnerabilities to PHI at the City of Platteville and to develop a plan to manage those risks.

### ***Annual Risk Analysis***

The City of Platteville will, on an annual basis, undertake a risk analysis that includes the following:

1. Identifying and documenting all places where the physical (paper) PHI and e-PHI is stored, received, maintained or transmitted at the City of Platteville (*i.e.*, all sources of PHI at the City of Platteville whether on or off-site).
2. Identifying and documenting all current and potential risks to the confidentiality, security, integrity and availability of all PHI sources identified at the City of Platteville.
3. Assessing the likelihood of each identified risk and assigning the risk to a "risk level" and "potential impact" category.
4. Identifying and documenting any measures that the City of Platteville currently has in place to address each identified risk, including any policies, procedures, hardware/software, security devices, etc. Then, identifying any methods that are not currently in place that may eliminate or mitigate the risk.
5. Providing recommendations to the City of Platteville that might remedy identified risks and vulnerabilities and improve the security, integrity and availability of all PHI sources identified at the City of Platteville.
6. Implementing methods that might remedy identified risks and vulnerabilities and improve the security, integrity and availability of all PHI sources identified at the City of Platteville.

### ***Implementation Specifications***

Implementation specifications under HIPAA that are "required" must be implemented and documented that they were in fact implemented, including how the specification was implemented. Implementation specifications under HIPAA that are "addressable" will be implemented as follows:

1. If the implementation specification is reasonable and appropriate, the City of Platteville will implement it.
2. If the implementation specification is determined to be inappropriate and/or unreasonable, but the security standard cannot be met without implementation of an additional security safeguard, the City of Platteville may implement an alternative measure that achieves the addressable specification.
3. If the City of Platteville meets the standard through alternative measures, the decision not to implement the specification will be documented, including the reason for the decision, the rationale, and a description of the alternative safeguard that was implemented.

## **Patient Requests for Access to Protected Health Information Policy**

### **Purpose**

The Health Insurance Portability and Accountability Act of 1996 (“HIPAA”) grants individuals the right to access their protected health information (“PHI”) contained in a designated records set (“DRS”) (See, Policy on Designated Records Sets). The City of Platteville must afford individuals this right of access in accordance with federal and state law. To ensure that the City of Platteville complies with its obligations, this policy outlines our procedures for handling requests for patient access and establishes the procedures by which patients or authorized representatives may request access to PHI.

### **Scope**

This policy applies to all the City of Platteville staff members who receive requests from patients for access to PHI. Generally, all access requests will be directed to the HIPAA Compliance Officer and it shall be the responsibility of the HIPAA Compliance Officer to handle all access requests.

### **Procedure**

#### ***Requests for Access from the Patient or the Patient’s Personal Representative***

1. Patients and their authorized representatives shall be granted a right of access to inspect and obtain a copy of their PHI contained in a DRS maintained by the City of Platteville.
2. If a patient or their authorized representative requests access to or a copy of a patient’s PHI, the requestor shall be referred to the HIPAA Compliance Officer. The HIPAA Compliance Officer shall request that the patient or authorized representative complete the City of Platteville’s “Request for Access to Protected Health Information” Form.
3. The HIPAA Compliance Officer must verify the patient’s identity, or, if the requestor is not the patient, the name and identity of the representative and whether the representative has the authority to act on the patient’s behalf. The use of a driver’s license, social security card, or other form of government-issued identification is acceptable for this purpose. If it is impossible for the requestor to physically come in to make the request and verify this information, the HIPAA Compliance Officer shall ask the requestor to verify the patient’s name, date of birth, SSN, address, and telephone number over the phone and ask the requestor to submit the “Request for Access to Protected Health Information Form” via email, mail or fax.
4. Upon receipt of the completed “Request for Access to Protected Health Information Form” and verification of the requestor’s identity, the HIPAA Compliance Officer will act

upon the request within 30 days, preferably sooner. Generally, the City of Platteville must respond to requests for access to PHI within 30 days of receipt of the access request.

5. If the City of Platteville is unable to respond to the request within these time frames, the requestor must be given a written notice no later than the initial due date for a response, explaining why the City of Platteville could not respond within the time frame, and in that case the City of Platteville may extend the response time by an additional 30 days.

#### ***Requests for Access from the Patient's Attorney***

1. If the City of Platteville receives a request for a patient's PHI from the patient's attorney, the HIPAA Compliance Officer shall verify that the patient has authorized the release of PHI. Generally, the request should be accompanied by a form or letter, signed by the patient, stating that the patient authorizes the release of the requested PHI to the attorney. If there is a signed form or letter from the patient authorizing the release of the PHI requested (or some other valid authorization from the patient), then the HIPAA Compliance Officer may release the PHI to the attorney in accordance with what the authorization states.
2. If the request from the patient's attorney is not accompanied by a signed request form or letter from the patient (or some other valid patient authorization), the HIPAA Compliance Officer shall contact the attorney and inform the attorney that the City of Platteville will not release the information without valid authorization from the patient. The City of Platteville shall not release any PHI to the attorney until the patient authorizes the release.

#### ***Approval of a Request for Access***

1. Upon approval of access, the patient or authorized representative should generally be provided the right of access in the manner requested on the Form. The City of Platteville will either provide a copy of the PHI to the requestor in the format requested or arrange for a convenient time for the patient to come into the City of Platteville to copy their PHI. If the City of Platteville uses or maintains the PHI requested electronically, the City of Platteville will provide a copy of the PHI in an electronic format if the patient or authorized representative requests an electronic copy. The City of Platteville will also transmit a copy of the PHI directly to an entity or person designated by the patient or authorized representative, provided that the written direction is signed and clearly identifies the designated party.
2. The City of Platteville will establish a reasonable charge for copying PHI for the patient or authorized representative in accordance with federal and state laws. The fee for

providing an electronic copy of PHI shall not be greater than the amounts allowed per state statute and adopted by the City of Platteville.

3. The requestor will not be given access to the actual files or systems that contain the DRS. Rather, copies of the records shall be provided for the patient or requestor to view in a confidential area under the direct supervision of a designated City staff member. UNDER NO CIRCUMSTANCES SHOULD ORIGINALS OF PHI LEAVE THE PREMISES.
4. Whenever a patient or requestor accesses a DRS, a note should be maintained in a log book indicating the time and date of the request, the date access was provided, what specific records were provided for review, and what copies were left with the patient or requestor.

### ***Denial of a Request for Access***

1. If the request for access is denied, the HIPAA Compliance Officer shall send the requestor a "Denial of Request for Access to Protected Health Information Form," outlining the reason for the denial and explaining the individual's rights regarding the denial. Patient access may be denied for the reasons listed below:
  - a. If the information the patient requested was compiled in reasonable anticipation of, or use in, a civil, criminal or administrative action or proceeding;
  - b. If the information the patient requested was obtained from someone other than a healthcare provider under a promise of confidentiality and the access requested would be reasonably likely to reveal the source of the information;
  - c. If a licensed healthcare professional has determined, in the exercise of professional judgment, that the access requested is reasonably likely to endanger the life or physical safety of the individual or another person;
  - d. If the PHI makes reference to another person (other than a healthcare provider) and a licensed health professional has determined, in the exercise of professional judgment, that the access requested is reasonably likely to cause substantial harm to that person; or
  - e. If the request for access is made by a requestor as a personal representative of the individual and a licensed health professional has determined, in the exercise of professional judgment, that access is reasonably likely to cause harm to the individual or another person.
2. If the denial of the request for access to PHI is for reasons c., d., or e. above, then the patient may request a review of the denial of access by sending a written request to the HIPAA Compliance Officer.

- a. The City of Platteville will designate a licensed health professional, who was not directly involved in the denial, to review the decision to deny the patient access. The City of Platteville will promptly refer the request to this designated review official. The review official will determine within a reasonable period of time whether the denial is appropriate. The City of Platteville will provide the patient with written notice of the determination of the designated reviewing official.
- b. The patient may also file a complaint in accordance with the City of Platteville's "Procedure for Filing Complaints About Privacy Practices" if the patient is not satisfied with the City of Platteville's determination.

## **Patient Requests for Amendment of Protected Health Information Policy**

### **Purpose**

The Health Insurance Portability and Accountability Act of 1996 ("HIPAA") grants individuals the right to request that the City of Platteville amend their protected health information ("PHI") contained in a Designated Record Set ("DRS"). (See, Policy on Designated Record Sets). The City of Platteville has an obligation to afford individuals the right to request an amendment to their PHI in accordance with federal and state law. To ensure that the City of Platteville complies with its obligations, this policy outlines procedures for handling patient requests for amendment of their PHI and establishes the procedures by which patients or authorized representatives may make a request for an amendment to PHI.

### **Scope**

This policy applies to all the City of Platteville staff members who handle requests from patients for amendment to PHI. Generally, all requests will be directed to the HIPAA Compliance Officer and it shall be the responsibility of the HIPAA Compliance Officer to handle all requests for amendment of PHI.

### **Procedure**

#### ***Requests for Amendment of PHI***

1. Patients or their authorized representatives shall be granted the right to request an amendment to a patient's PHI contained in the DRS.
2. If a patient or authorized representative requests an amendment to PHI, the requestor shall be referred to the HIPAA Compliance Officer. The HIPAA Compliance Officer shall request that the patient or authorized representative complete The City of Platteville's "Patient Request for Amendment of Protected Health Information" Form.
3. The HIPAA Compliance Officer must verify the patient's identity, or, if the requestor is not the patient, the name and identity of the representative and whether the representative has the authority to act on the patient's behalf. The use of a driver's license, social security card, or other form of government-issued identification is acceptable for this purpose. If it is impossible for the requestor to physically come in to make the request and verify this information, the HIPAA Compliance Officer shall ask the requestor to verify the patient's name, date of birth, SSN, address, and telephone number over the phone and ask the requestor to submit the "Request for Amendment of Protected Health Information Form" via email, mail or fax.
4. The City of Platteville must act upon a request for amendment of PHI within 60 days of the request. If the City of Platteville is unable to act upon the request within 60 days, it

must provide the requestor with a written statement of the reasons for the delay, and in that case may extend the time period in which to comply by an additional 30 days.

### ***Granting the Request for Amendment of PHI***

1. If the HIPAA Compliance Officer grants the request for amendment, then the requestor will receive a letter (See, "Acceptance of Patient Request for Amendment" Form), indicating that the appropriate amendment to the PHI or record that was the subject of the request has been made.
2. The letter will contain a form for the patient to complete, sign, and return to the City of Platteville. On the form, the patient must identify individuals who may need the amended PHI and sign the statement giving the City of Platteville permission to provide them with the updated PHI.
3. The City of Platteville must provide the amended information to individuals identified by the patient as well as persons or business associates that have such information and who may have relied on or could be reasonably expected to rely on the amended PHI.

### ***Denying the Request for Amendment of PHI***

1. The City of Platteville may deny a request to amend PHI for the following reasons:
  - a. If the City of Platteville did not create the PHI at issue;
  - b. The information is not part of the DRS;
  - c. The PHI is accurate and complete;
  - d. The information would not be available for inspection as provided by law; or
  - e. The information was received from someone else under a promise of confidentiality.
2. The City of Platteville must provide a written denial (See, "Denial of Patient Request for Amendment" Form), and the denial must be written in plain language and contain the following information:
  - a. The reason for the denial;
  - b. The individual's right to submit a statement disagreeing with the denial and how the individual may file such a statement;



- c. A statement that, if the individual does not submit a statement of disagreement, the individual may request that the City of Platteville provide the request for amendment and the denial with any future disclosures of the PHI; and
  - d. A statement that the individual may file a complaint with the City of Platteville or with the Office for Civil Rights of the Department of Health and Human Services.
3. The City of Platteville shall provide a copy of our "Procedure for Filing Complaints About Privacy Practices" if the requestor indicates that he or she wants to file a complaint against the City of Platteville.
  4. If the individual submits a "statement of disagreement," the City of Platteville may prepare a written rebuttal statement to the patient's statement of disagreement. The statement of disagreement will be appended to the PHI, or at the City of Platteville's option, a summary of the disagreement will be appended, along with the rebuttal statement of the City of Platteville.

#### ***Administrative Obligations***

1. If the City of Platteville receives a notice from another covered entity, such as a hospital, that the other covered entity has amended its own PHI in relation to a particular patient, the City of Platteville must amend its own PHI that may be affected by the amendments. The HIPAA Compliance Officer shall be responsible for performing this task.
2. The City of Platteville will add the "Patient Request for Amendment of Protected Health Information Form," the denial or granting of the request, as well as any statement of disagreement by the patient and any rebuttal statement by the City of Platteville to the DRS. The HIPAA Compliance Officer shall be responsible for performing this task.

## **Patient Requests for Restriction of Protected Health Information Policy**

### **Purpose**

The Health Insurance Portability and Accountability Act of 1996 (“HIPAA”) and the Health Information Technology for Economic and Clinical Health Act (“HITECH Act”) grant individuals the right to request that the City of Platteville restrict its use of PHI contained in a Designated Record Set (“DRS”). (See, Policy on Designated Record Sets). The City of Platteville has an obligation to abide by a requested restriction in accordance with federal and state law. To ensure that the City of Platteville complies with its obligations under HIPAA and the HITECH Act, this policy outlines procedures for handling requests for restrictions on the use of PHI and establishes the procedures by which patients or their authorized representatives may request a restriction on the use of PHI.

### **Scope**

This policy applies to all the City of Platteville staff members who handle requests from patients for a restriction on the use of their PHI. Generally, all requests will be directed to the HIPAA Compliance Officer and it shall be the responsibility of the HIPAA Compliance Officer to handle all requests for restrictions on the use of PHI.

### **Procedure**

#### ***Requests for Restriction***

1. The City of Platteville will permit patients to request restrictions on the use and disclosure of their PHI: (i) to carry out treatment, payment or health care operations and/or (ii) to people involved in their care or for notification purposes.
2. All requests for restriction on the use and disclosure of PHI shall be referred to the HIPAA Compliance Officer who shall request that the patient or authorized representative complete and submit the City of Platteville’s “Patient Request for Restriction of Protected Health Information” Form. All requests will be reviewed and denied or approved by the HIPAA Compliance Officer in accordance with this policy. The HIPAA Compliance Officer shall utilize the “Review of Patient Request for Restriction of Protected Health Information” Form when reviewing restriction requests.
3. The HIPAA Compliance Officer must verify the patient’s identity, or, if the requestor is not the patient, the name and identify of the representative and whether the representative has the authority to act on the patient’s behalf. The use of a driver’s license, social security card, or other form of government-issued identification is acceptable for this purpose. If it is impossible for the requestor to physically come in to make the request and verify this information, the HIPAA Compliance Officer shall ask the requestor to verify the patient’s name, date of birth, SSN, address, and telephone

number over the phone and ask the requestor to submit the "Patient Request for Restriction of Protected Health Information" Form via email, mail or fax.

4. Under most circumstances, the City of Platteville is not legally required to agree to any request to restrict the use and disclosure of PHI, and given the emergent nature of our operation, the City of Platteville generally will not agree to a restriction unless required by law to do so. However, the City of Platteville is required to abide by any restrictions that it agrees to.

### ***Granting a Request for Restriction***

1. The City of Platteville will and must comply with a requested restriction if: (i) the request concerns the disclosure of PHI to a health plan for purposes of carrying out payment or healthcare operations; and (ii) the request pertains to a service for which the City of Platteville has been paid out-of-pocket in full. In other words, the City of Platteville must grant patients the right to pay for a service out-of-pocket and abide by a request not to submit a claim to the insurer for that service.
2. If the City of Platteville receives a request from a patient or authorized representative asking the City of Platteville to refrain from submitting PHI to a health plan and the HIPAA Compliance Officer determines that the City of Platteville has either been paid in full, or that the City of Platteville has received reasonable assurances that it will be paid in full for that service, then the City of Platteville will grant the request for restriction and not submit a claim to insurance for that service. Patients must make a new request for all subsequent services.
3. If the City of Platteville agrees to a requested restriction, the HIPAA Compliance Officer shall inform the patient of that fact in writing, by sending an "Acceptance of Request for Restriction of Protected Health Information" letter to the patient. The HIPAA Compliance Officer shall also note on the "Review of Patient Request for Restriction of Protected Health Information" Form that the request was accepted and document all pertinent information regarding the request and acceptance (date, payment received, etc.).
4. The City of Platteville may not use or disclose PHI in violation of the agreed upon restriction. Notwithstanding, if the individual who requested the restriction is in need of an emergency service, and the restricted PHI is needed to provide the emergency service, then the City of Platteville may use the restricted PHI or may disclose such PHI to another healthcare provider to provide treatment to the individual.
5. The HIPAA Compliance Officer shall also inform all other necessary parties at the City of Platteville and its business associates, such as its billing company, about the accepted restriction and take all appropriate steps to ensure that those parties abide by the restriction.

6. The HIPAA Compliance Officer shall add the “Patient Request for Restriction of Protected Health Information” Form, the Acceptance letter and documentation regarding the acceptance of the request to the DRS.

#### ***Denying the Request for Restriction***

1. Unless the City of Platteville is required by law to agree to a request for restriction of PHI, the HIPAA Compliance Officer shall deny the request in writing, by dispatching a “Denial of Patient Request for Restriction of PHI” letter to the patient.
2. The HIPAA Compliance Officer shall also note on the “Patient Request for Restriction of Protected Health Information” Form that the request was denied, and document all pertinent information regarding the request and denial (date, reason for denial, etc.).

#### ***Termination of Restrictions***

1. A restriction may be terminated if the individual agrees to or requests the termination.
2. Oral agreements to terminate restrictions must be documented.
3. Most restrictions may also be terminated by the City of Platteville as long as the City of Platteville notifies the patient that PHI created or received after the restriction is removed is no longer restricted. PHI that was restricted prior to the notice voiding the restriction must continue to be treated as restricted PHI.
4. The City of Platteville should not terminate a restriction regarding PHI that pertains to a service for which the City of Platteville has been paid in full and where a patient has requested that such PHI not be disclosed to the patient’s health plan. Such restriction will only apply with respect to that service and not to subsequent services. The patient must make another request, and pay out-of-pocket for each service.

## **Requests for Accounting of Disclosures of Protected Health Information Policy**

### **Purpose**

The Health Insurance Portability and Accountability Act of 1996 (“HIPAA”) grants individuals the right to an accounting of disclosures of their protected health information (“PHI”) from paper and electronic records. The City of Platteville has an obligation to render an accounting to individuals in accordance with federal and state law. To ensure that the City of Platteville complies with its obligations, this policy outlines our procedures for handling requests for an accounting and establishes the procedures by which patients or their authorized representatives may request an accounting of disclosures of PHI from the City of Platteville.

### **Scope**

This policy applies to all the City of Platteville staff members who receive requests from patients for an accounting of disclosures of PHI. Generally, all requests will be directed to the HIPAA Compliance Officer and it shall be the responsibility of the HIPAA Compliance Officer to handle all accounting requests.

### **Procedure**

#### ***Requests for an Accounting***

1. Patients and their authorized representatives shall have a right to request an accounting of certain disclosures of PHI made by the City of Platteville.
2. If a patient or their authorized representative requests an accounting of disclosures of PHI, the requestor shall be referred to the HIPAA Compliance Officer. The HIPAA Compliance Officer shall request that the patient or authorized representative complete the City of Platteville’s “Patient Request for Accounting of Disclosures Protected Health Information” Form.
3. The HIPAA Compliance Officer must verify the patient’s identity, or, if the requestor is not the patient, the name and identity of the representative and whether the representative has the authority to act on the patient’s behalf. The use of a driver’s license, social security card, or other form of government-issued identification is acceptable for this purpose. If it is impossible for the requestor to physically come in to make the request and verify this information, the HIPAA Compliance Officer shall ask the requestor to verify the patient’s name, date of birth, SSN, address, and telephone number over the phone and ask the requestor to submit the “Patient Request for Accounting of Disclosures of Protected Health Information” Form via email, mail or fax.

4. Upon receipt of the completed "Patient Request for Accounting of Disclosures of Protected Health Information" Form and verification of the requestor's identity, the HIPAA Compliance Officer will respond to a request for an accounting of disclosures within 60 calendar days of receipt of a request, preferably sooner.
5. If the City of Platteville is unable to provide the accounting within 60 calendar days, the City of Platteville may extend the time for responding to the request by no more than 30 calendar days, provided that within the 60 day period the City of Platteville provides a written statement to the individual explaining the reasons for delay and the date by which the accounting will be provided. Only one 30-day extension may be exercised per accounting request.

### ***Fulfilling an Accounting Request***

1. The City of Platteville will provide the patient or their authorized representative with a written or electronic accounting of disclosures of their PHI made by the City of Platteville or its business associates on the City of Platteville's behalf, as required by HIPAA. The City of Platteville will render an accounting of all disclosures of PHI during the period requested by the patient or other requestor. If the requestor does not specify a time period for the accounting, the City of Platteville will render an accounting of disclosures of PHI made during the past six (6) years. The following disclosures are excluded from the HIPAA accounting requirement:
  - a. Disclosures to carry out treatment, payment or health care operations;
  - b. Disclosures made to the patient or to the patient's authorized representative;
  - c. Disclosures incident to a use or disclosure otherwise permitted or required by HIPAA;
  - d. Disclosures pursuant to the patient's authorization;
  - e. Disclosures for a facility directory or to persons involved in the patient's care;
  - f. Disclosures for national security or intelligence purposes;
  - g. Disclosures to correctional institutions or law enforcement officials to provide them with information about a person in their custody; and
  - h. Disclosure made as part of a limited data set.

The City of Platteville will not render an accounting for disclosures that are exempt from the HIPAA accounting requirement.

2. All accountings shall include the following information regarding each disclosure of PHI addressed in the accounting:
  - a. The date of the disclosure;
  - b. The name of the entity or person who received the PHI and, if known, the address of such entity or person;
  - c. A brief description of the PHI disclosed; and
  - d. A brief statement of the purpose of the disclosure that reasonably informs the patient of the basis for the disclosure.

### ***Tracking Disclosures of PHI***

1. In order to fulfill its obligations to render an accounting of disclosures of PHI under HIPAA, the City of Platteville shall track all necessary disclosures of PHI. The HIPAA Compliance Officer is responsible to ensure the City of Platteville is tracking disclosures when required by HIPAA to do so.
2. Generally the City of Platteville shall track all disclosures for or pursuant to:
  - a. Research purposes, unless authorized by the patient;
  - b. Subpoenas, court orders or discovery requests;
  - c. Abuse and neglect reporting;
  - d. Communicable disease reporting; and
  - e. Other reports to a Department of Health.

The HIPAA Compliance Officer may utilize the "Accounting Log for Disclosures of PHI" Form for this purpose and track all information required on the Form.

### ***Administrative Requirements***

The City of Platteville shall retain the following documentation, in either written or electronic form, for 6 years:

1. Written requests by an individual for an accounting of disclosures;

2. Accountings of disclosures that have been provided to an individual, including the titles of the persons and offices responsible for receiving and processing the request for accounting; and
3. Copies of any notices to the individual explaining that the City of Platteville requires an extension of time to prepare the requested accounting.



## **Patient Requests for Confidential Communications of Protected Health Information Policy**

### **Purpose**

The Health Insurance Portability and Accountability Act of 1996 ("HIPAA") grants individuals the right to request that the City of Platteville send PHI to an alternate location (*e.g.*, somewhere other than a home address), or through alternate means (*e.g.*, by email rather than regular mail). This is called the right to "confidential communications." The City of Platteville has an obligation to grant patients this right and it must abide by a request for confidential communications of PHI in accordance with federal and state law. To ensure that the City of Platteville complies with its obligations, this policy outlines procedures for handling requests for confidential communications of PHI and establishes the procedures by which patients or their authorized representatives may request confidential communications.

### **Scope**

This policy applies to all the City of Platteville staff members who handle requests from patients for confidential communications of their PHI. Generally, all requests will be directed to the HIPAA Compliance Officer and it shall be the responsibility of the HIPAA Compliance Officer to handle all requests for confidential communications.

### **Procedure**

#### ***Requests for Confidential Communications***

1. The City of Platteville will permit patients to request that the City of Platteville send PHI to individuals at an alternate location (*e.g.*, somewhere other than a home address), or in a specific manner (*e.g.*, by email rather than regular mail).
2. All requests for confidential communications PHI shall be referred to the HIPAA Compliance Officer who shall request that the patient or authorized representative complete and submit the City of Platteville's "Patient Request for Confidential Communications of Protected Health Information" Form. All requests will be reviewed and denied or approved by the HIPAA Compliance Officer in accordance with this policy. The HIPAA Compliance Officer shall utilize the "Review of Patient Request for Confidential Communications of Protected Health Information" Form when reviewing requests for confidential communications of PHI.
3. The HIPAA Compliance Officer must verify the patient's identity, or, if the requestor is not the patient, the name and identify of the representative and whether the representative has the authority to act on the patient's behalf. The use of a driver's license, social security card, or other form of government-issued identification is acceptable for this purpose. If it is impossible for the requestor to physically come in to

make the request and verify this information, the HIPAA Compliance Officer shall ask the requestor to verify the patient's name, date of birth, SSN, address, and telephone number over the phone and ask the requestor to submit the "Patient Request for Confidential Communications of Protected Health Information" Form via email, mail or fax.

4. The City of Platteville is required to and will agree to any "reasonable requests" for confidential communications.

#### ***Granting a Request for Confidential Communications***

1. The City of Platteville will and must comply with a confidential communications request if the request is "reasonable." The HIPAA Compliance Officer shall take into account logistical reasons and other factors, such as the cost of making the alternate confidential communications, when determining whether the request is reasonable.
2. If the City of Platteville receives a request from a patient or authorized representative asking the City of Platteville to communicate PHI in an alternate manner and the City of Platteville determines that the request is reasonable, it will agree to the request and the HIPAA Compliance Officer shall inform the patient of that fact, in writing, by sending an "Acceptance of Request for Confidential Communications of Protected Health Information" letter to the patient. The HIPAA Compliance Officer shall also note on the "Review of Patient Request for Confidential Communications of Protected Health Information" Form that the request was accepted and document all pertinent information regarding the request and acceptance.

#### ***Denying the Request for Confidential Communications***

1. If the HIPAA Compliance Officer determines, after taking into account logistical reasons and other factors, that the request is not reasonable, the HIPAA Compliance Officer shall deny the request, in writing, by dispatching a "Denial of Patient Request for Confidential Communications of PHI" letter to the patient.
2. The HIPAA Compliance Officer shall also note on the "Review of Patient Request for Confidential Communications of Protected Health Information" Form that the request was denied, and document all pertinent information regarding the request and denial.

## HIPAA Compliance Officer Action Plan for Patient Requests Relating to PHI

**Step 1:** Whenever a request is made regarding a patient’s PHI, the HIPAA Compliance Officer must first verify that the requestor is the patient. Or, if the requestor is not the patient, the HIPAA Compliance Officer must verify the name and identity of the requestor and verify whether the requestor has the authority to act on the patient’s behalf as a personal representative. The use of a driver’s license, social security card, or other form of government-issued identification is acceptable for making this verification. If it is impossible for the requestor to physically come in to make the request and verify this information, the HIPAA Compliance Officer shall ask the requestor to verify the patient’s name, date of birth, SSN, address, and telephone number over the phone and ask the requestor to submit the appropriate request form via email, mail or fax.

**Step 2:** The HIPAA Compliance Officer will ask the requestor what type request is being made, provide the requestor with the appropriate request form, and handle the request in accordance with the appropriate policy. The general process for handling patient requests regarding PHI is outlined in this Action Plan.

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| <p><b>Request for Access to PHI – Request Form</b></p> <p>The HIPAA Compliance Officer shall request that the patient or authorized representative complete the City of Platteville’s “Request for Access to Protected Health Information” Form.</p>                              | <p><b>Request for Access to PHI – General Procedure</b></p> <p>Upon receipt of the completed “Request for Access to Protected Health Information” Form, the HIPAA Compliance Officer will act upon the access request within 30 days, preferably sooner. The HIPAA Compliance Officer will proceed to handle the request in accordance with the City of Platteville’s “Policy on Patient Requests for Access to Protected Health Information.” Most access requests must be granted within 30 days.</p>  |
| <p><b>Request for Amendment of PHI – Request Form</b></p> <p>The HIPAA Compliance Officer shall request that the patient or authorized representative complete the City of Platteville’s “Patient Request for Amendment of Protected Health Information” Form.</p>                | <p><b>Request for Amendment of PHI – General Procedure</b></p> <p>Upon receipt of the completed “Patient Request for Amendment of Protected Health Information” Form, the HIPAA Compliance Officer must either grant or deny the patient’s amendment request within 60 days in accordance with the City of Platteville’s “Policy on Patient Requests for Amendment of Protected Health Information.” Many requests for amendment will be denied if the City of Platteville determines that the current record that the requestor is asking the City of Platteville to amend is true and correct.</p> |
| <p><b>Request for Restriction of PHI – Request Form</b></p> <p>The HIPAA Compliance Officer shall request that the patient or authorized representative complete and submit the City of Platteville’s “Patient Request for Restriction of Protected Health Information” Form.</p> | <p><b>Request for Restriction of PHI – General Procedure</b></p> <p>Upon receipt of the completed “Patient Request for Restriction of Protected Health Information” Form, the request will be reviewed and denied or approved by the HIPAA Compliance Officer in accordance with the City of Platteville’s “Policy on Patient Requests for Restriction of Protected Health Information,” as soon as possible. The HIPAA Compliance Officer shall utilize the City of Platteville’s “Review of Patient Request for Restriction of Protected Health Information” Form when reviewing</p>               |

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|   | <p>restriction requests. Under most circumstances, the City of Platteville is not legally required to agree to any request to restrict the use and disclosure of PHI and the City of Platteville generally will not agree to a restriction unless required by law to do so. The City of Platteville is required to agree to a restriction if a patient pays the City of Platteville in full for a service and requests that the City of Platteville not to submit a claim to the patient’s insurer for that service.</p>   |
| <p><b>Request for Accounting of Disclosures of PHI – Request Form</b></p> <p>The HIPAA Compliance Officer shall request that the patient or authorized representative complete the City of Platteville’s “Patient Request for Accounting of Disclosures Protected Health Information” Form.</p>   | <p><b>Request for Accounting of Disclosures of PHI – General Procedure</b></p> <p>Upon receipt of the completed “Patient Request for Accounting of Disclosures of Protected Health Information” Form, the HIPAA Compliance Officer will respond to a request for an accounting of disclosures within 60 calendar days of receipt of a request in accordance with the City of Platteville’s “Policy on Requests for Accounting of Disclosures of Protected Health Information.” The City of Platteville will render an accounting of certain disclosures of PHI during the period requested, or, if the requestor does not specify a time period for the accounting, the City of Platteville will render an accounting for certain disclosures of PHI made during the past six (6) years. However, most disclosures are excluded from the HIPAA accounting requirement, including disclosures related to treatment, payment or health care operations. The City of Platteville will not render an accounting for disclosures that are exempt from the HIPAA accounting requirement.</p> |
| <p><b>Requests for Confidential Communications – Request Form</b></p> <p>Individuals can request that the City of Platteville send PHI to an alternate location (<i>e.g.</i>, somewhere other than a home address), or through alternate means (<i>e.g.</i>, by email rather than regular mail). This is called the right to “confidential communications.” Upon receipt of a request for confidential communication of PHI, the HIPAA Compliance Officer shall request that the patient or authorized representative complete and submit the City of Platteville’s “Patient Request for Confidential Communications of Protected Health Information” Form.</p> | <p><b>Requests for Confidential Communications – General Procedure</b></p> <p>All requests for confidential communications of PHI will be reviewed and denied or approved by the HIPAA Compliance Officer in accordance with the City of Platteville’s “Policy on Patient Requests for Confidential Communications of Protected Health Information.” The HIPAA Compliance Officer shall utilize the “Review of Patient Request for Confidential Communications of Protected Health Information” Form when reviewing these requests. The City of Platteville will and must comply with a requested confidential communications request if the request is “reasonable.” If the City of Platteville agrees to the request, the HIPAA Compliance Officer shall inform the patient of that fact in writing, by sending a version of the City of Platteville’s “Acceptance of Request for Confidential Communications of Protected Health Information” letter to the patient.</p>  |

## **HIPAA Training Policy**

### **Purpose**

The Health Insurance Portability and Accountability Act of 1996 ("HIPAA") requires that members of the City of Platteville's workforce be trained on our policies and procedures regarding privacy and security. This policy is meant to ensure that all of the City of Platteville staff - including all employees, volunteers, students and trainees (collectively referred to as "staff members") - who have access to protected health information ("PHI") understand and are trained regarding the City of Platteville's HIPAA policies and procedures.

### **Scope**

This policy applies to all the City of Platteville staff members who have access to in any form.

### **Procedure**

1. All current staff members must be trained on the City of Platteville's HIPAA policies and procedures in accordance with HIPAA.
2. All new staff members will be required to undergo privacy training within a reasonable time upon association with the City of Platteville.
3. All staff members who have undergone initial HIPAA training will be required to undergo HIPAA training within a reasonable time after there is a material change to the City of Platteville's HIPAA policies and procedures.
4. The HIPAA training will be coordinated and tracked on the "HIPAA Training Log" Form by the HIPAA Compliance Officer or his or her designee. Training documentation will be maintained for six (6) years.
5. All staff members will receive copies of the City of Platteville's HIPAA policies and procedures.
6. All staff members must personally complete the HIPAA training and verify completion and agree to adhere to the City of Platteville's HIPAA policies and procedures.
7. Training will be conducted through the following method: Video, Audiotapes, DVD, Classroom and computer based. The general approach of the City will be to provide classroom (lecture) type training with use of audio and visual aids.
8. All staff members shall sign the "HIPAA Training Log" after completing HIPAA training.

## **Updating HIPAA Policies, Procedures and Procedures and Training Policy**

### **Purpose**

The Health Insurance Portability and Accountability Act of 1996 (“HIPAA”) requires the City of Platteville to ensure that its HIPAA policies, procedures and training materials are up to date and effective in safeguarding the confidentiality, integrity and availability of protected health information (“PHI”). This policy outlines our commitment to adjust and update our policies and procedures accordingly, based on periodic reviews and evaluations of our existing practices and in light of new and changing risks to PHI. The City of Platteville will also evaluate and consider new technologies and methodologies for securing PHI, as specified by guidance from the Secretary of Health and Human Services (“HHS”).

### **Scope**

This policy applies to all the City of Platteville staff members who are responsible for evaluating and updating current HIPAA policies and procedures and providing the updates to staff members. The HIPAA Compliance Officer will have the overall responsibility for monitoring all new developments in patient privacy and security of PHI and will recommend updates to our HIPAA Compliance Program, as necessary. The HIPAA Compliance Officer should perform these duties in consultation with the City of Platteville management and solicit the input of appropriate the City of Platteville staff members, when appropriate.

### **Procedure**

#### ***Maintaining Knowledge***

1. The HIPAA Compliance Officer will strive to keep current with all changes in the law and regulations that address the privacy and security of PHI.
2. The HIPAA Compliance Officer will review journals and newsletters on the subject of HIPAA, and will sign up for appropriate list-serves to obtain current information.
3. The HIPAA Compliance Officer will monitor HIPAA websites, such as the site for the Office of Civil Rights, for new information on HIPAA compliance.
4. The HIPAA Compliance Officer will participate in seminars and conferences on HIPAA as needed and as the budget allows.
5. The HIPAA Compliance Officer will consult with legal counsel as necessary to learn of new legal developments that could affect the City of Platteville with respect to HIPAA issues.

#### ***Evaluation of HIPAA Policies and Procedures***

1. On at least an annual basis, the HIPAA Compliance Officer will review all existing HIPAA policies and procedures for compliance with current HIPAA laws and regulations.
2. Any staff member may suggest changes to our HIPAA Policies or Procedures by submitting the suggestion to the HIPAA Compliance Officer for consideration.
3. The annual policy and procedure review will identify all changes that need to be made to our policies, based on the experience of staff and management, technological developments and changes in the regulatory environment during the prior year.
4. Any critical changes in the law or regulations that require a change in our privacy practices will be addressed immediately and incorporated into our privacy compliance program.
5. All complaints and concerns regarding the safeguarding of patient information will be evaluated by the HIPAA Compliance Officer to determine if policy or procedure changes need to be implemented.
6. Unwritten procedures and practices will also be reviewed to ensure compliance with HIPAA regulations.

#### ***Evaluating and Updating HIPAA Training Programs***

1. The HIPAA Compliance Officer annually reviews all HIPAA-related training materials and will update those materials and keep them current with recent changes in privacy practices as necessary.
2. Additional in-service training will be scheduled as necessary to ensure that all current staff members are kept up to date on our current HIPAA policies and procedures.

## **Contracting With Business Associates Policy**

### **Purpose**

The City of Platteville is responsible for ensuring the privacy and security of all protected health information (“PHI”) that we create, receive, maintain or transmit under the Health Insurance Portability and Accountability Act of 1996 (“HIPAA”). HIPAA requires that the City of Platteville ensure that those persons and entities that perform services on our behalf using PHI agree to protect that PHI as we would by requiring those parties to sign a “business associate agreement” (“BAA”) with the City of Platteville. This policy describes our approach to entering into business associate agreements with persons and organizations that perform services on our behalf involving the use of PHI.

### **Scope**

This policy applies to all the City of Platteville staff members who are responsible for entering into agreements with outside vendors or persons who might have access to PHI. Generally, the HIPAA Compliance Officer of the City of Platteville is responsible to initiate a business associate agreement with any person or entity that performs a service on behalf of the City of Platteville that involves the use or disclosure of PHI.

### **Procedure**

1. The HIPAA Compliance Officer is responsible for identifying persons and organizations that perform services on our behalf and who in any manner create, receive, maintain or transmit PHI about our patients. All such persons or entities are called “business associates” (“BAs”) of the City of Platteville. For example, our business associates include, but are not limited to, our outside billing company, our outside consultants, and our outside attorney. Workforce members are not business associates, nor are organizations that share a direct treatment relationship with patients to whom the City of Platteville provides services. When in doubt, the HIPAA Compliance Officer should consult qualified legal counsel when determining whether an entity meets the legal definition of a BA.
2. All identified BAs of the City of Platteville must enter into a BAA if they wish to do business with us. Even if we do not have a written services contract with a party, HIPAA requires that we have a written business associate agreement with all BAs. No disclosures of PHI will be made by the City of Platteville to a BA until the BAA has been signed.
3. Whenever possible, the City of Platteville will use its standard business associate agreement. If the BA insists on using its own business associate agreement, the HIPAA Compliance Officer must ensure that the agreement proposed by the BA conforms to HIPAA’s requirements.



4. Whenever the City of Platteville modifies its existing business associate agreement, the HIPAA Compliance Officer shall ensure that we enter into a new business associate agreement with our current BAs.
5. Whenever possible, all contracts and service agreements between the City of Platteville and any BA should include the relevant business associate language directly in the contract or service agreement. Otherwise, a stand-alone business associate agreement is required. If there is a business associate agreement separate from the main contract or service agreement, then the main agreement must specifically refer to the business associate agreement.
6. The HIPAA Compliance Officer will maintain a current list of business associates.
7. At times, the City of Platteville may be asked to enter into business associate agreements. The HIPAA Compliance Officer shall evaluate the appropriateness of the business associate agreement under the circumstances and enter into the agreement only when required by law and if the agreement meets the legal requirements under HIPAA.
8. The HIPAA Compliance Officer is responsible for maintaining BA agreements on file for periodic review and inspection.
9. With respect to a person or entity that is not a BA, but which may potentially come into contact with PHI, such as janitorial services or information technology service providers, the HIPAA Compliance Officer should seek to have a "Confidentiality Agreement" in place with the entity.

## **Workforce Sanctions for Violations of HIPAA Policies and Procedures Policy**

### **Purpose**

The City of Platteville is responsible under the Health Insurance Portability and Accountability Act of 1996 (“HIPAA”) to administer appropriate sanctions to its workforce members who violate the HIPAA policies and procedures of the organization. This policy outlines our approach to violations of our HIPAA policies and procedures and emphasizes the fact that the City of Platteville takes any breach of our policies and procedures very seriously.

### **Scope**

This policy applies to all the City of Platteville staff members, including those staff members who may learn of patient information indirectly, and even if use of this information is not part of the staff member’s responsibilities with the City of Platteville.

**NOTE:** Any sanctions under this policy or any other policy will not apply to staff members who 1) file a complaint with the federal government about potential HIPAA violations, 2) testify, assist, or participate in an investigation or compliance review proceeding or official government proceeding investigating HIPAA issues, and 3) oppose any actions by the City of Platteville that are unlawful under HIPAA, when that opposition is made with the good faith belief that the City of Platteville was violating HIPAA (as long as any opposition or filing of a complaint did not result in improper disclosure of PHI).

### **Procedure**

1. The City of Platteville will implement sanctions that are to be used when any staff member fails to comply with or violates our HIPAA policies and procedures.
2. Sanctions will be administered in a progressive manner, wherever possible. The City of Platteville will administer sanctions to the degree necessary to correct improper behavior and to ensure the protection of patient privacy. The nature of the PHI involved in the incident will be considered.

(EXAMPLE: A first time violation where an employee revealed PHI to another staff member without any need to know may receive a verbal counseling or written warning, but if a first violation resulted in revealing PHI to someone who was not a staff member or business associate, a suspension may be warranted.)

3. Progressive sanctions may include the following:
  - a. Remedial HIPAA training and education
  - b. Informal verbal counseling

- c. Formal verbal counseling with written documentation of the counseling
  - d. Written warning
  - e. Suspension
  - f. Termination from the City of Platteville
4. Staff members have an affirmative duty to report to management or the HIPAA Compliance Officer any suspected violation of our HIPAA policies and procedures.
  5. Staff members shall be educated about this policy and the serious nature of violating our HIPAA policies. Staff members will be made aware of the potential sanctions that may occur, and will be made aware of any changes to this sanction policy.
  6. A record of individual staff member sanctions will be kept in the respective staff member's file. Adherence to our HIPAA policies may also be considered as part of the staff member's performance evaluation.
  7. In the event of a suspected or reported violation of our HIPAA policies, the HIPAA Compliance Officer will initiate an objective and comprehensive investigation that will include:
    - a. Interviews of potential witnesses
    - b. Interviews of the alleged violator
    - c. Preparation of an investigative report
    - d. Presentation of the report to management with recommendations for sanctions (if any) or changes in our policies or practices
  8. At all times, whenever there is a suspected violation of our HIPAA policies or other breach of privacy, the HIPAA Compliance Officer will recommend immediate action to be taken to mitigate the violation and its impact on the City of Platteville and any other parties.

## Minimum Necessary Requirement and Role-Based Access to PHI Policy

### Purpose

Generally, the Health Insurance Portability and Accountability Act of 1996 (“HIPAA”) requires that the City of Platteville only use or disclose the minimum amount of protected health information (“PHI”) that is needed to accomplish the intended purpose for which the use or disclosure is made. This policy outlines the City of Platteville’s commitment to adhere to HIPAA’s “minimum necessary requirement.” In order to effectively meet our obligations, this policy outlines the appropriate levels of access to PHI that specific staff members of the City of Platteville should have – “Role Based Access.” This policy does not in any way limit the amount of PHI that may be exchanged between the City of Platteville staff members or between the City of Platteville staff members and other individuals during the course of treating patients.

### Scope

This policy applies to all the City of Platteville staff members who have any degree of access to PHI at the City of Platteville.

### Procedure

The City of Platteville retains strict requirements on the security, access, disclosure and use of PHI. Access, disclosure and use of PHI will be based on the role of the individual staff member in the organization, and only to the extent that the person needs to access and use the PHI to complete necessary responsibilities for the City of Platteville. When PHI is accessed, disclosed and used, the individuals involved will make every effort, except in patient care situations, to only access, use, and disclose the minimum necessary amount of information needed to accomplish the intended purpose.

### *Role Based Access*

Access to PHI will be limited to those who need access to carry out their duties. The following table describes the specific categories or types of PHI to which identified persons need access, and any conditions that would apply to such access.

---

| Job Title         | Description of PHI to Be Accessed   | Conditions of Access to PHI  |
|-------------------|---|--|
| <b>EMT/AEMT</b>   | Intake information from dispatch, patient care reports, QA and QI reports | May access only as part of completion of a patient event and post-event activities and only while actually on duty |
| <b>Crew Chief</b> | Intake information from dispatch, patient care reports, QA and QI         | May access only as part of completion of a patient event and post-event activities, as well as for quality         |

|   |  |  |
|---|--|--|
|   | reports  | assurance checks and corrective counseling of staff  |
| <b>EMS Administrator/<br/>Assistant EMS<br/>Administrator</b> | Intake information from dispatch, patient care reports, QA and QI reports, billing claim forms, remittance advice, other patient information necessary for oversight | May access only to the extent necessary to monitor compliance and to accomplish appropriate supervision and management of personnel and compliance with the law  |
| <b>Insurance Clerk/<br/>Benefits Specialist</b>               | Insurance Enrollment forms, patient care reports, explanation of benefits, remittance advice statements, medical bills, worker's compensation reports                | May access only to extent of duties to process employee claims for reimbursement or payment of medical bills or submittal of Workman's Compensation claim or to process an employee's enrollment into a health insurance company |

Access to a patient's entire file will not be allowed except when necessary for a legitimate treatment, payment, or healthcare operations-related reason.

Disclosures to and Authorizations from the Patient

The City of Platteville may freely disclose PHI to patients who are the subject of the information and we may freely use and disclose PHI to the extent authorized by a patient. The City of Platteville is required to limit disclosure to the minimum amount of information necessary when releasing it pursuant to a patient request or formal Authorization.

***City of Platteville Requests for PHI from Other Parties***

If the City of Platteville needs to request PHI from another party on a routine or recurring basis, we must limit our requests to only the minimum amount of information needed for the intended purpose, as described in the table below. For requests not addressed in the table below, the City of Platteville must make this determination individually for each request, and this determination should be made by the HIPAA Compliance Officer. For example, if the request is non-recurring or non-routine, like making a request for documents pursuant to an audit request, we must make sure our request covers only the minimum necessary amount of information needed to accomplish the purpose of the request.

| Holder of PHI                                     | Purpose of Request  | Information Reasonably Necessary   |
|---|---|--|
| <b>Skilled Nursing Facilities</b>                 | To have adequate patient records to treat the patient, determine medical necessity for service, and to properly bill for services provided    | Patient face sheets, discharge summaries, Physician Certification Statements and Statements of Medical Necessity, Mobility Assessments |
| <b>Hospitals</b>                                  | To have adequate patient records to treat the patient, determine medical necessity for service, and to properly bill for services provided    | Patient face sheets, discharge summaries, Physician Certification Statements and Statements of Medical Necessity, Mobility Assessments |
| <b>Mutual Aid Ambulance or Paramedic Services</b> | To have adequate patient records to treat the patient, conduct joint billing operations for patients mutually treated/transported by the City | Patient care reports   |

### ***PHI Requests to the City of Platteville from Other Parties***

The City of Platteville will make reasonable efforts to release only the minimum amount of PHI that is necessary to accomplish the actual purpose of a request from a third party.

### ***Incidental Disclosures***

The City of Platteville understands that there will be times when there are incidental disclosures about PHI in the context of caring for a patient. HIPAA was not intended to impede common healthcare practices that are essential in providing healthcare to the individual. Incidental disclosures are inevitable, but these will typically occur in radio or face-to-face conversations between healthcare providers, or when PHI is able to be viewed by others, despite reasonable efforts to protect the PHI from view.

But all personnel must be sensitive to avoiding incidental disclosures to other healthcare providers and others who do not have a need to know the information. The City of Platteville staff should be attentive to who is within earshot when making verbal statements about a patient's health information, and follow some of these common sense procedures for avoiding accidental or inadvertent disclosures:

### ***Measures to Protect PHI***

1. **Verbal PHI.** Staff members should only discuss PHI with those who are involved in the care of the patient, regardless of physical location. When discussing PHI with patients, staff members should make sure that there are no other persons (including other City of Platteville staff members) in the area that could overhear the discussion. If so, the patient should be brought into a screened area before engaging in discussion.
2. **Hard Copy PHI.** All paper patient care reports should be stored in safe and secure areas when not in use. No paper records concerning a patient should be left in open bins or on desktops or other surfaces. Only those with a need to have the information for the completion of their job duties should have access to any paper records. Additionally, billing records, including all notes, remittance advices, charge slips or claim forms should not be left out in the open and should be stored in files or boxes that are secure and in an area with access limited to those who need access to the information for the completion of their job duties.
3. **E-PHI.** Computer access terminals and other mobile devices should be kept secure. Staff members should be sensitive to who may be in viewing range of the monitor screen and take simple steps to shield viewing of the screen by unauthorized persons. All mobile devices such as laptops, ePCRs and cell phones should remain in the physical possession of the individual to whom they are assigned at all times.

## Designated Record Sets Policy

### Purpose

To ensure that the City of Platteville patients and their authorized representatives are granted rights regarding Protected Health Information (“PHI”) in accordance with the Health Insurance Portability and Accountability Act of 1996 (“HIPAA”), this policy establishes what protected health information (“PHI”) at the City of Platteville should be accessible to patients as part of a Designated Record Set (“DRS”). Under HIPAA, a DRS includes medical records that are created or used by the City of Platteville to make decisions about the patient.

### Scope

This policy applies to all the City of Platteville staff members responsible for the designation of PHI into designated record sets and those responsible for fulfilling patient requests pertaining to PHI. All staff members should be familiar with the types of information that will be part of a DRS. Generally, the HIPAA Compliance Officer will be responsible for fulfilling patient requests related to PHI and for ensuring that the correct information is made part of the DRS.

### Procedure

The DRS should only include PHI as defined under HIPAA, and should be comprised of individually identifiable healthcare and billing information created, received, maintained or transmitted by or on behalf of the City of Platteville that is used, in whole or in part, by the City of Platteville to make decisions about individuals. The HIPAA Compliance Officer shall be the party in charge of designating what information is part of a DRS at the City of Platteville and for ensuring that appropriate information is being maintained by the City of Platteville in its designated record sets.

### ***The Designated Record Set at the City of Platteville***

1. The DRS at the City of Platteville for any requests regarding PHI includes the following records:
  - a. Paper or electronic patient care reports (“PCR” or “ePCR”) created or received by the City of Platteville and supplementary information regarding the patient’s condition. This includes any photos, videos, monitor strips, Physician Certification Statements, Refusal of Care forms, Advance Beneficiary Notice of Noncoverage forms, or information from other source used by the City of Platteville to treat patients or bill for services.
  - b. The electronic claims records or other paper records of submission of actual claims to Medicare or other insurance companies.

- c. Any patient-specific claim and billing information, including responses from insurance payers, such as remittance advice statements, Explanation of Medicare Benefits (EOMBs), charge screens, patient account statements, and signature authorization and agreement to pay documents.
  - d. Notices from insurance companies indicating coverage determinations, documentation submitted by the patient, and copies of the patient's insurance card or policy coverage summary, that relate directly to the care of the patient or payment for that care.
  - e. Amendments to PHI, or statements of disagreement by the patient requesting the amendment when PHI is not amended upon request, or an accurate summary of the statement of disagreement.
2. The DRS should also include treatment related records created by other parties such as first responder units, assisting ambulance services, air medical services, nursing homes, hospitals, police departments, coroner's offices, etc., that are used by the City of Platteville for treatment and payment related purposes.
3. A designated record set should not include:
  - a. Quality assurance data collected and maintained for peer review purposes;
  - b. Accident reports;
  - c. Incident reports;
  - d. Duplicate information maintained in other systems;
  - e. Data collected and maintained for research;
  - f. Information compiled in reasonable anticipation of litigation or administrative action;
  - g. Employment records; or
  - h. Student records.



## **News Media Interaction Policy**

### **Purpose**

The Health Insurance Portability and Accountability Act of 1996 (“HIPAA”) establishes the circumstances under which individuals’ protected health information (“PHI”) can be disclosed. Generally, the City of Platteville may not disclose PHI to the news media without the patient’s written express authorization. In addition, state laws may also grant patients additional privacy protections and may enable parties to bring legal action for invasion of privacy or other related causes of action for improper releases of patient information to the news media – sometimes even information that might not qualify as PHI under HIPAA.

This policy establishes consistent guidelines for the City of Platteville to follow when dealing with requests from the media so that the City of Platteville respects individual privacy rights and complies with applicable federal and state law. This policy will be meant to work in conjunction with the City of Platteville’s “Action Plan on News Media Interaction.” The City of Platteville fully respects the right of the public to know about events, but we will provide information to the news media only to the extent that the law allows us and only when it would not infringe on the privacy rights of our patients.

### **Scope**

This policy applies to all the City of Platteville staff members who might come into contact with or who may be contacted by various media outlets. Generally, all requests from the media for any information about an incident involving the City of Platteville will be directed to our HIPAA Compliance Officer.

### **Procedure**

#### ***Requests from the News Media***

1. The City of Platteville staff members will at all times treat members of the media in a professional manner when a request for information is made.
2. All information requests from the news media received by any the City of Platteville staff members shall be directed to HIPAA Compliance Officer. Upon receipt of a request for information from the news media, staff members should inform the news media requestor that it is the policy of the City of Platteville that all media requests be handled by one official and staff members should provide the media requestor contact information for the HIPAA Compliance Officer. Or, the staff member may contact the HIPAA Compliance Officer to inform the Officer of the request and request authorization to release information to the media.

3. Staff members other than the City of Platteville's HIPAA Compliance Officer are not permitted to release information to the news media, unless authorized or directed by the appropriate Officer to do so.
4. The HIPAA Compliance Officer shall use discretion in handling requests from the news media and when deciding whether to release (or permit the release) of information to the media. The HIPAA Compliance Officer should only release information to the media when such release would not violate federal or state laws and when release would not infringe a patient's reasonable expectation to privacy. For example, if the City of Platteville transported a high profile member of the community, the City of Platteville should probably decline to disclose even general information that does identify the individual to the media since it is likely the patient's identity would be known to anyone hearing the report.

### ***Releasing Information to the News Media***

1. The City of Platteville may not release any PHI to the news media, absent a patient's written, signed authorization. In the event that the patient or the patient's authorized representative signs a HIPAA-compliant authorization form, disclosures of information, including PHI, may be made so long as they are done in accordance with the express terms of the written Authorization. The City of Platteville's "Authorization to Use and Disclose Protected Health Information" Form should be used for this purpose.
2. If there is no written authorization from the patient, the City of Platteville may only release information that is "de-identified." De-identified information is information that does not identify an individual and there is no reasonable basis to believe that the information can be used to identify a specific individual. The City of Platteville may only release the following types of "de-identified" information to members of the media where appropriate:
  - a. **Name of hospital.** The City of Platteville may provide the name of the hospital to which patients have been transported.
  - b. **Number of patients.** The City of Platteville may provide the total number of patients involved in an incident or transported to a facility. The City of Platteville may not indicate specifics, such as the type of vehicle a patient was driving or which patient went to a particular facility.
  - c. **Age & Gender.** The City of Platteville may provide the age of a patient and the gender of the patient, unless it could reasonably be used to identify the patient.
  - d. **Designation of crew members.** The City of Platteville may state, for example, that one paramedic and two EMTs were involved in caring for the patients involved in a

motor vehicle accident. The City of Platteville may identify the names of the personnel who responded.

- e. **Type of Transport.** The City of Platteville may indicate that a particular call was an emergency and that transportation was facilitated by ambulance or helicopter.

### Action Plan on News Media Interaction

|   |                                       |                                      |
|---|---------------------------------------|--------------------------------------|
| <p><b>Step 1:</b> Is the request asking the City of Platteville to disclose PHI? Upon receipt of a request for information from the news media, the HIPAA Compliance Officer shall determine whether the request is asking the City of Platteville to disclose PHI.</p>   | <p><b>YES</b></p> <p>Go to Step 2</p> | <p><b>NO</b></p> <p>Go to Step 3</p> |
| <p><b>Step 2:</b> The City of Platteville will not release any PHI to the news media absent a patient’s written, signed authorization. The HIPAA Compliance Officer may consider asking the patient, or the patient’s personal representative, whether they would agree to allow the City of Platteville to release the requested PHI to the news media. In the event that the patient or the patient’s authorized representative does agree to permit the City of Platteville to make the disclosure, the HIPAA Compliance Officer shall require the individual to complete and sign the City of Platteville’s “Authorization to Use and Disclose Protected Health Information” Form to permit the disclosure. The City of Platteville may only disclose PHI to the media in strict compliance with what the Authorization states.</p> |                                       |                                      |
| <p><b>Step 3:</b> The City of Platteville may release the following types of “de-identified” information to members of the media in accordance with the City of Platteville’s “Policy on News Media Interaction”:</p> <ul style="list-style-type: none"> <li>• Name of hospital</li> <li>• Number of patients</li> <li>• Age and gender of patients</li> <li>• Designation of crew members</li> <li>• Type of transport</li> </ul>  |                                       |                                      |

## **Release of Protected Health Information to Law Enforcement Without Legal Process Policy**

### **Purpose**

Protected health information (“PHI”) may only be released to law enforcement officials under specific and limited circumstances under the Health Insurance Portability and Accountability Act of 1996 (“HIPAA”). This policy provides consistent guidelines for the City of Platteville staff members to follow regarding the release of PHI to law enforcement when the law enforcement official does not serve some type of legal process, such as a summons, subpoena, or warrant, so that staff only release PHI in accordance with HIPAA. This policy will work in conjunction with the City of Platteville’s “Staff Member Action Plan for Release of PHI to Law Enforcement Without Legal Process.”

### **Scope**

This policy applies to all City of Platteville staff members who may come in contact with law enforcement including field personnel who may encounter law enforcement officials at the scene of an incident and other staff who may be approached by law enforcement directly after an incident. This policy applies to situations where law enforcement is seeking PHI from a staff member and the law enforcement official does not present the City of Platteville with legal process, such as a subpoena, summons or warrant. The City of Platteville’s Policy on Release of Protected Information Pursuant to Warrant, Subpoena, Summons or Administrative Request applies to situations where law enforcement or other parties are seeking information pursuant to legal process.

### **Procedure**

#### ***General Procedure for Handling Requests***

1. If a staff member of the City of Platteville is approached by a law enforcement official and the official makes requests a request for PHI about a patient from the staff member, the staff member should verify the identity of the law enforcement official and ask the official what is the purpose for which the request is being made.
2. If the request is being made for one of the purposes listed in this policy, then the staff member may release the PHI to the law enforcement official, in accordance with this policy. Formal written patient authorization is not required when releasing PHI pursuant to one of the purposes listed in this policy; however, where the patient is readily available and able to consent to the disclosure, verbal consent should be obtained and documented by the staff member before disclosure of PHI is made to the law enforcement official.

3. If the staff member is unsure about whether the release of PHI is proper, the staff member should contact the City of Platteville's HIPAA Compliance Officer or an immediate supervisor for guidance. Under no circumstance should any staff member release PHI to law enforcement if the staff member is unsure about the appropriateness of the disclosure.
4. If the request for PHI does not fall under one of the purposes listed in this policy, the staff member should inform the law enforcement officer that s/he is not permitted under HIPAA to release the information. The staff member may inform the law enforcement official of the following two options:
  - a. The law enforcement official may obtain legal process, such as a warrant, summons, or subpoena, to obtain the information from the City of Platteville.
  - b. The law enforcement official may obtain the information directly from the patient if the patient is stable and willing to speak with the official. Staff members should only provide this option to a law enforcement official when doing so would not impede patient care and where the patient is willing to speak with the official. For a stable patient, the staff member should first consult with the patient to determine whether the patient is willing to speak with the official. If the patient declines to speak with the official, the staff member should inform the enforcement official.
5. Staff members should record, at a minimum, the following information about all law enforcement requests that are unaccompanied by legal process:
  - a. The name of the law enforcement official;
  - b. The date and time of the request;
  - c. The purposes for which the request was made (if provided);
  - d. What information the law enforcement official requested;
  - e. Whether the patient was consulted about the request and the patient's response;
  - f. Whether the HIPAA Compliance Officer or other individual at the City of Platteville was consulted about the request;
  - g. Whether the law enforcement official made any representations to the City of Platteville;
  - h. Whether PHI was released and what PHI was released; and

- i. The reason(s) why the PHI was released.

## **Purposes for Which Disclosure Can Be Made to Law Enforcement Without Legal Process**

### ***Disclosures of PHI Required by State Reporting Law***

1. Wisconsin law requires that the City of Platteville staff members report the following types of incidents to law enforcement agencies in Wisconsin: Abuse of child (physical, sexual); neglect of child; sexual assault; animal bites; death of subject; shooting; stabbing; suicides or attempted suicide; and motor vehicle accidents including snowmobiles/ATVs on or off the roadway.
2. If there is any doubt regarding whether or not Wisconsin requires reporting of a particular injury or incident, the staff member should contact a supervisor for a list of incidents that must be reported under Wisconsin law.

### ***Disclosures of PHI to Locate or Identify a Suspect, Material Witness, Fugitive or Missing Person***

1. PHI may be disclosed to law enforcement for the purpose of locating or identifying a ***suspect, material witness, fugitive or missing person*** only upon request of a law enforcement official. The disclosure may not be initiated by the City of Platteville.
2. If a law enforcement official indicates to a staff member that they need PHI about an individual to identify or locate a ***suspect, material witness, fugitive or missing person***, the staff member should ask the law enforcement official to confirm that the *sole* purpose of the request is to locate or identify one of the listed individuals. If the law enforcement official already knows who the individual is and where the individual is located, then the staff member should not proceed to disclose PHI for this purpose.
3. Although no formal written request is required from law enforcement, the staff member should ask that the PHI request be documented in writing, preferably on the law enforcement department's letterhead. In the absence of a written request from the law enforcement agency, the staff member should, at a minimum, document that the law enforcement officer verified that the PHI was needed to identify or locate a ***suspect, material witness, fugitive or missing person***.
4. If the staff member is satisfied that law enforcement has made a good faith representation that the information requested is needed to locate or identify a ***suspect, fugitive, material witness, or missing person***, then the staff member may disclose only the following PHI about that individual to the official:
  - Name
  - Address

- Date of birth
- Place of birth
- Social Security Number
- Blood type
- Type of injury
- Date of treatment
- Time of treatment
- Description of distinguishing physical characteristics (i.e. weight, hair color, eye color, gender, facial hair, scars and tattoos)

### ***Disclosing PHI About Crime Victims***

1. PHI about crime victims may be disclosed to law enforcement only upon request of a law enforcement official. The disclosure may not be initiated by the City of Platteville.
2. If a law enforcement officer requests PHI about an individual who may be the victim of a crime, the City of Platteville staff members should first discern whether the individual is in fact a victim of a crime. Victims of a crime may include motor accident victims because often a civil or misdemeanor offense is involved (like when the accident is the result of the driver of another vehicle violating traffic laws). In many cases, the determination that a patient is or may be a crime victim can be inferred from the circumstances and the presence of law enforcement at the scene.
3. The City of Platteville may disclose PHI about a crime victim to a law enforcement official if the individual agrees to the disclosure. If the patient is conscious and alert, and it would not impede the provision of care, the staff member should ask the patient if it is acceptable to disclose the PHI to law enforcement. If the patient does not consent to the disclosure, then PHI should not be disclosed and law enforcement should be informed of that fact. If the victim does consent to the disclosure, the PHI may be released in accordance with the patient's wishes. The consent may be verbal, but it should be documented on a patient care report or other document.
4. If the patient is unable to consent, due to incapacity or other reason, the staff member should ask law enforcement if they can wait until the patient is able to consent to the release of the PHI. If the law enforcement official represents that waiting until the patient is capable of agreeing to the disclosure would compromise an immediate law enforcement activity, then PHI may be disclosed to law enforcement provided the following conditions are met:
  - a. The staff member, in the exercise of professional judgment, determines that disclosure would be in the best interests of the crime victim;
  - b. The law enforcement officer needs the information to determine whether a violation of law has occurred; and



- c. The law enforcement officer represents that the information requested is not intended to be used against the crime victim.

Representations from law enforcement may be verbal and should be documented in a patient care report or other document.

### ***Disclosing PHI Regarding Victims of Abuse, Neglect, or Domestic Violence***

1. If law enforcement makes a request for PHI regarding someone who the City of Platteville staff member reasonably believes to be the victim of violence or abuse, the City of Platteville may release PHI to law enforcement if the patient agrees to the disclosures. The staff member should first ask the patient for his/her consent to release the information. If the patient does not consent to the disclosure, no PHI should be provided to law enforcement and law enforcement should be informed of this fact. If the individual agrees to the disclosure of PHI, the staff member may give the PHI to law enforcement in accordance with the patient's consent. This consent can be verbal but it should be documented on the patient care report.
2. If the individual is unable to consent to the disclosures due to incapacity, mental condition, etc., and the laws of Wisconsin expressly authorize reporting of this type of information to law enforcement, the City of Platteville staff members may release PHI to law enforcement provided that either of the following conditions are met:
  - a. The staff member, in the exercise of professional judgment, believes that the disclosure is necessary to prevent serious harm to the patient or other potential victims; or
  - b. Law enforcement assures the staff member that the PHI will not be used against the victim and represents that an immediate law enforcement activity that depends upon the disclosure would be materially and adversely affected by waiting until the individual is able to agree to the disclosure.
3. Representations from law enforcement may be verbal and should be documented in a patient care report by the staff member along with all details regarding the disclosure including the identity of the requestor, the purpose of the request, the date and time of the request, and the PHI released about the victim.
4. If the City of Platteville discloses PHI without the patient's consent because the patient was unable to consent, the HIPAA Compliance Officer must contact the patient and alert them of the disclosure, unless the City of Platteville believes contacting the patient will only put the patient at greater risk.

### ***Disclosing PHI Regarding Decedents***

1. PHI can be released to law enforcement about decedents without a request for PHI from a law enforcement official (*i.e.*, The City of Platteville may initiate this type of disclosure).
2. The City of Platteville staff members may disclose limited PHI to law enforcement about an individual who has died when staff members have a reasonable, good faith belief that the death may have resulted from criminal conduct. The staff member does not necessarily have to come to a legal conclusion, or know with complete certainty, that the death resulted from a crime. This includes any type of crime.
3. Disclosure regarding suspected victims of a crime should be limited to basic facts about the victim and the circumstances of the death.

#### ***Disclosing PHI to Report a Crime on the City of Platteville's Premises***

1. The City of Platteville may initiate this type of disclosure to law enforcement absent a request from a law enforcement official.
2. The City of Platteville staff members may disclose to law enforcement any PHI that staff members in good faith believe constitutes evidence of a crime committed on the City of Platteville's premises. The City of Platteville's premises include the station house, headquarters, parking lot, the ambulance, etc.
3. Disclosure of PHI to report a crime on the premises should be limited to information that is necessary to alert law enforcement about the crime and to describe the crime to law enforcement.

#### ***Disclosing PHI to Report a Crime in an Emergency***

1. The City of Platteville may initiate this type of disclosure to law enforcement absent a request from a law enforcement official.
2. The City of Platteville staff members may disclose PHI to law enforcement when they believe it is necessary to alert law enforcement to:
  - The commission of a crime
  - The nature of a crime
  - The location of the crime
  - The location of a crime victim
  - The identity, description, and location of the perpetrator of a crime
3. Disclosures of PHI to report a crime in an emergency should be limited to necessary information about the nature of the crime and information about the suspect(s).

### ***Disclosure of PHI to Avert a Serious Threat to Health or Safety***

1. The City of Platteville may initiate this type of disclosure to law enforcement absent a request from a law enforcement official.
2. The City of Platteville staff members may disclose PHI to avert a serious threat to health or safety so long as a staff member believes that the disclosure is necessary to:
  - a. Avert a serious and imminent threat to a person's safety or the public at large;
  - b. Identify or apprehend an individual because that individual admitted to participating in a violent crime that may have caused serious harm to someone; or
  - c. Identify or apprehend someone who escaped from a correctional institution or from lawful custody.
3. Disclosures of PHI to prevent or lessen a serious and imminent threat to the health or safety should only be made to alert persons who are reasonably able to prevent or lessen the threat.
4. Disclosures of PHI to prevent or lessen a serious threat to health or safety should be limited to necessary information to prevent or lessen the threat, and necessary information about the individual who poses the threat.

## Staff Member Action Plan: Release of PHI to Law Enforcement Without Legal Process

|   |  |                                      |                   |   |  |
|---|--|--------------------------------------|-------------------|---|--|
| <p><b>Step 1:</b> If the request comes from law enforcement, verify the identity of the law enforcement official and ask the official what is the purpose for which the request is being made.</p>  |  |                                      |                   |   |  |
| <p><b>Step 2:</b> Is the law enforcement officer requesting information for one of the law enforcement purposes listed in this action plan?</p>   | <table border="1" style="width: 100%;"> <tr> <td style="width: 30%; text-align: center; vertical-align: top;"> <p><b>NO</b></p> <p>Go to Step 3</p> </td> <td style="text-align: center; vertical-align: top;"> <p><b>YES</b></p> </td> </tr> <tr> <td colspan="2"> <p>You may release the PHI in accordance with the corresponding guidance for each purpose, listed in the column directly across from the stated purpose. Formal written patient authorization is not required when releasing PHI pursuant to one of the purposes listed in this policy. But, if the patient is readily available and able to consent to the disclosure, verbal consent should be obtained and documented before disclosure of PHI is made to the law enforcement official. In addition, you should record, at a minimum, the following information about all law enforcement requests that are unaccompanied by legal process:</p> <ul style="list-style-type: none"> <li>• The name of the law enforcement official;</li> <li>• The date and time of the request;</li> <li>• The purposes for which the request was made (if provided);</li> <li>• What information the law enforcement official requested;</li> <li>• Whether the patient was consulted about the request and the patient's response;</li> <li>• Whether the HIPAA Compliance Officer or other individual at the City of Platteville was consulted about the request;</li> <li>• Whether the law enforcement official made any representations to the City of Platteville;</li> <li>• Whether PHI was released and what PHI was released; and</li> <li>• The reason(s) why the PHI was released.</li> </ul> </td> </tr> </table> | <p><b>NO</b></p> <p>Go to Step 3</p> | <p><b>YES</b></p> | <p>You may release the PHI in accordance with the corresponding guidance for each purpose, listed in the column directly across from the stated purpose. Formal written patient authorization is not required when releasing PHI pursuant to one of the purposes listed in this policy. But, if the patient is readily available and able to consent to the disclosure, verbal consent should be obtained and documented before disclosure of PHI is made to the law enforcement official. In addition, you should record, at a minimum, the following information about all law enforcement requests that are unaccompanied by legal process:</p> <ul style="list-style-type: none"> <li>• The name of the law enforcement official;</li> <li>• The date and time of the request;</li> <li>• The purposes for which the request was made (if provided);</li> <li>• What information the law enforcement official requested;</li> <li>• Whether the patient was consulted about the request and the patient's response;</li> <li>• Whether the HIPAA Compliance Officer or other individual at the City of Platteville was consulted about the request;</li> <li>• Whether the law enforcement official made any representations to the City of Platteville;</li> <li>• Whether PHI was released and what PHI was released; and</li> <li>• The reason(s) why the PHI was released.</li> </ul> |  |
| <p><b>NO</b></p> <p>Go to Step 3</p>  | <p><b>YES</b></p>  |                                      |                   |   |  |
| <p>You may release the PHI in accordance with the corresponding guidance for each purpose, listed in the column directly across from the stated purpose. Formal written patient authorization is not required when releasing PHI pursuant to one of the purposes listed in this policy. But, if the patient is readily available and able to consent to the disclosure, verbal consent should be obtained and documented before disclosure of PHI is made to the law enforcement official. In addition, you should record, at a minimum, the following information about all law enforcement requests that are unaccompanied by legal process:</p> <ul style="list-style-type: none"> <li>• The name of the law enforcement official;</li> <li>• The date and time of the request;</li> <li>• The purposes for which the request was made (if provided);</li> <li>• What information the law enforcement official requested;</li> <li>• Whether the patient was consulted about the request and the patient's response;</li> <li>• Whether the HIPAA Compliance Officer or other individual at the City of Platteville was consulted about the request;</li> <li>• Whether the law enforcement official made any representations to the City of Platteville;</li> <li>• Whether PHI was released and what PHI was released; and</li> <li>• The reason(s) why the PHI was released.</li> </ul> |  |                                      |                   |   |  |
| <p><b>Required by State Reporting Law</b></p> <p>The information that the law enforcement officer is asking for is required to be reported to law enforcement under state law (e.g., animal bites, gunshot wounds, burn injuries, out-of hospital deaths, vehicle accidents, etc.).</p>   | <p><b>Required by State Reporting Law</b></p> <p>You may release any PHI that is necessary to comply with state reporting law and should track the disclosure on a patient care report or other form and inform the patient about the disclosure, whenever possible.</p>   |                                      |                   |   |  |

|   |  |
|---|--|
| <p><b>Identify or Locate a Suspect, Material Witness, Fugitive, or Missing Person</b></p> <p>The information is needed by law enforcement for the sole purpose of identifying or locating a suspect, material witness, fugitive, or missing person.</p> | <p><b>Identify or Locate a Suspect, Material Witness, Fugitive, or Missing Person</b></p> <p>You may release <u>only</u> the following types of PHI about the individual to law enforcement: <i>Name; Address; Date of Birth; Place of Birth; Social Security Number; Blood Type; Type of Injury; Date of Treatment; Time of Treatment; A Description of Distinguishing Physical Characteristics.</i></p>  |
| <p><b>Crime Victims</b></p> <p>The information is needed by law enforcement about a person who is or who is suspected by the law enforcement officer to be the victim of a crime.</p>   | <p><b>Crime Victims</b></p> <p>You should first ask whether the victim agrees to the disclosure and if the victim refuses, the PHI should not be released and the officer should be informed that s/he may speak with the victim directly. If the patient agrees, information may be disclosed pursuant to the patient's wishes and the agreement should be documented along with the disclosure. If the patient is unable to agree to the disclosure because he/she is incapacitated or some other reason and the law enforcement official represents that waiting until the patient is capable of agreeing to the disclosure would compromise an immediate law enforcement activity, then you may release the PHI requested provided all the following conditions are met:</p> <ul style="list-style-type: none"> <li>• You determine that disclosure would be in the best interests of the victim;</li> <li>• The officer needs the information to determine whether a violation of law has occurred; and</li> <li>• The law enforcement officer represents that the information requested is not intended to be used against the crime victim and you document that representation.</li> </ul> |
| <p><b>Death from Criminal Activity</b></p> <p>You need to disclose PHI to law enforcement regarding a decedent because it appears that the decedent died as a result of criminal conduct.</p>   | <p><b>Death from Criminal Activity</b></p> <p>You must first have a reasonable, good faith belief that that the individual's death resulted from criminal conduct. This does not require a legal conclusion and the death may have been the result of any criminal conduct. You should only release information that is necessary to alert law enforcement about the death, such as the identity of the patient and basic facts about the circumstances of the death.</p>  |
| <p><b>Crime on Premises</b></p> <p>You need to disclose PHI to report a crime that occurred on the premises of the City of Platteville or in one of our vehicles.</p>   | <p><b>Crime on Premises</b></p> <p>You may disclose PHI to law enforcement if you believe in good faith the PHI constitutes evidence of criminal conduct on the premises of the City of Platteville's station house, headquarters, parking lot, or any vehicle. The information should be limited to basic information about the patient and circumstances about the crime.</p>  |

|   |   |
|---|---|
| <p style="text-align: center;"><b>Reporting Crime in Emergency</b></p> <p>You need to disclose PHI to report a crime in an emergency.</p>   | <p style="text-align: center;"><b>Reporting Crime in Emergency</b></p> <p>You may disclose PHI to a law enforcement official if such disclosure appears necessary to alert law enforcement to:</p> <ul style="list-style-type: none"> <li>• The commission and nature of a crime;</li> <li>• The location of the crime; and</li> <li>• The identity, description, and location of the perpetrator of such crime.</li> </ul>   |
| <p style="text-align: center;"><b>To Avert a Serious Threat to Health or Safety</b></p> <p>You need to disclose PHI to someone who is able to prevent or lessen a serious threat to health or safety.</p> | <p style="text-align: center;"><b>To Avert a Serious Threat to Health or Safety</b></p> <p>You may disclose PHI to someone who is able to prevent or lessen a threat to health or safety if you believe it is necessary to do so in order to:</p> <ul style="list-style-type: none"> <li>• Avert a serious and imminent threat to a person’s safety or the public at large;</li> <li>• Identify or apprehend an individual because that individual admitted to participating in a violent crime that may have caused serious harm to someone; or</li> <li>• Identify or apprehend someone who escaped from a correctional institution or from lawful custody.</li> </ul> <p>Disclosures of PHI to prevent or lessen a serious threat to health or safety should be limited to necessary information to prevent or lessen the threat, and necessary information about the individual who poses the threat.</p> |

**Step 3:**

If the request for PHI does not fall under one of the purposes listed in this action plan, you should inform the law enforcement official you are not permitted under HIPAA to release the information. You may inform the law enforcement official of the following two options:

- The law enforcement official may obtain legal process, such as a warrant, summons, subpoena or administrative request to obtain the information from the City of Platteville.
- The law enforcement official may obtain the information directly from the patient if the patient is stable and willing to speak with the official. You should only provide this option to a law enforcement official when doing so would not impede patient care and where the patient is willing to speak with the official. You should first consult with the patient to determine whether the patient is willing to speak with the official. If the patient declines to speak with the official, you should inform the enforcement official.

## **Release of Protected Health Information Pursuant to Legal Process Policy**

### **Purpose**

Protected health information (“PHI”) may be released pursuant to valid legal process under the Health Insurance Portability and Accountability Act of 1996 (“HIPAA”). This policy provides guidelines for the City of Platteville regarding the release of PHI pursuant to court orders, summonses, subpoenas, warrants, administrative requests, and discovery requests (collectively referred to in this policy as “legal process”), so that the City of Platteville only releases PHI in accordance with HIPAA and as required by state law. This policy will work in conjunction with the City of Platteville’s HIPAA Compliance Officer Action Plans on “Requests for PHI from Attorneys,” “Administrative Requests for PHI from Government Agencies,” and “Court-Ordered Requests for PHI.”

### **Scope**

This policy applies to all the City of Platteville staff members who may receive or respond to requests for PHI accompanied by legal process. These requests typically occur after a call is completed and are generally served on staff at the City of Platteville’s station in person or through the mail. Generally, all such requests will be directed to and handled by the HIPAA Compliance Officer.

### **Procedure**

#### ***General Procedure for Handling Requests***

1. The City of Platteville is permitted by HIPAA, and may be required by Wisconsin law and federal law, to furnish requested PHI to certain parties pursuant to a valid legal process.
2. If the City of Platteville receives a request for PHI accompanied by legal process, the request shall be directed to the HIPAA Compliance Officer.
3. The HIPAA Compliance Officer shall first determine whether the request is: (a) a court order or a court-ordered subpoena, summons or warrant (“SSW”); (b) an administrative request; or (c) a subpoena, discovery request, or other legal process issued by an attorney. When determining what type of request has been received, the HIPAA Compliance Officer shall look to the issuer of the request (*i.e.*, who the requesting party is) and keep in mind the following guidelines:
  - a. Court orders and court-ordered SSWs are issued by courts, grand juries, and administrative tribunals and signed by a judge or other judicial officer.
  - b. Administrative requests are issued by a federal, state, or local administrative agency such as a department of health, a law enforcement agency, or other similar type of

agency. Administrative agencies are permitted to issue “administrative” warrants, subpoenas, summonses or other similar type requests for information. These documents are likely to be signed by a high level official from the requesting administrative agency.

- c. Attorneys may issue subpoenas and discovery requests. These requests can usually be distinguished from other types of “official” court-ordered or administrative requests because they are signed by an attorney, not a judge, judicial officer or administrative official.

When in doubt, the HIPAA Compliance Officer should solicit the assistance of legal counsel in determining what type of request was received.

4. Patient authorization is not required when releasing PHI pursuant to a request for PHI accompanied by legal process. However, patients may need to be notified about certain requests in accordance with this policy before PHI is released.
5. All disclosures of PHI pursuant to requests accompanied by legal process must be documented by the HIPAA Compliance Officer in the City of Platteville’s “Accounting Log for Disclosures of PHI” and a copy of the request shall be maintained with that log in the patient file, along with other information required by this policy.

### ***Responding to Court-Ordered Requests***

1. If the HIPAA Compliance Officer determines that the request is a court order or a court-ordered SSW, the HIPAA Compliance Officer shall first verify that the request has been signed by a judge or other judicial officer of a court, grand jury, or administrative tribunal. If the request has not been signed by a judge or judicial officer, the HIPAA Compliance Officer shall send the requestor a letter stating that the City of Platteville will not disclose any PHI until the City of Platteville receives a court order or court-ordered SSW that is signed by the appropriate party.
2. If the request is signed by a judge or judicial officer, the City of Platteville may disclose ONLY the information that is specifically requested by the court order or court-ordered SSW. For example, the HIPAA Compliance Officer should not simply turn over a copy of all records (including records relating to prior transports and billing records) if the request asks the City of Platteville to “provide any treatment records about John Smith from April 15, 2013.” However, if the request asks the City of Platteville to provide “any and all records pertaining to John Smith,” then the City of Platteville must generally provide all PCRs, all billing records, and any other information maintained about the patient. The HIPAA Compliance Officer shall also contact the issuer of the request whenever it is unclear what PHI the City of Platteville is required to disclose. If necessary, the HIPAA Compliance Officer shall ask that the requester re-issue a more specific request.



3. The HIPAA Compliance Officer shall retain a copy of the court-ordered request and document the name of the requesting party, the date of the request, the date of disclosure, and the PHI that was disclosed.

***Responding to Administrative Requests from Government Agencies***

1. If the HIPAA Compliance Officer determines that a request for PHI qualifies as an administrative request (including an administrative subpoena or summons, a civil or an authorized investigative demand, or similar process) issued by a federal, state, or local government agency, the HIPAA Compliance Officer should first determine whether the agency has the authority to make the request and to receive the PHI requested. The HIPAA Compliance Officer should look to any statutory or regulatory authority cited in the request and consult with legal counsel when making this determination. If the HIPAA Compliance Officer determines that the agency does not have the legal authority to request and receive the PHI requested, the HIPAA Compliance Officer shall send the requestor a letter stating that the City of Platteville will not disclose any PHI until the agency provides the City of Platteville with a statement citing appropriate legal authority to request and receive the PHI requested.
2. If the HIPAA Compliance Officer determines that the agency is authorized by law to make the request, the HIPAA Compliance Officer must then verify that:
  - a. The PHI sought by the request is relevant and material to a legitimate law enforcement inquiry;
  - b. The request is specific and limited in scope to the extent reasonable and practicable in light of the purpose for which the PHI is sought; and
  - c. De-identified information could not reasonably be used.

The HIPAA Compliance Officer should look to the administrative request to determine whether these conditions are clearly met. If it is not clear from the administrative request that all three of the above-listed conditions are met, then the HIPAA Compliance Officer shall contact the administrative agency who issued the request and inform the agency that PHI will not be released until the City of Platteville receives written assurances from the requestor that the conditions are met.

3. If the HIPAA Compliance Officer determines that the above-listed conditions are met, the HIPAA Compliance Officer may release ONLY the PHI that the administrative request asks for. The HIPAA Compliance Officer shall also contact the issuer of the request whenever it is unclear what PHI the City of Platteville is required to disclose. If necessary, the HIPAA Compliance Officer shall ask that the requester re-issue a more specific request.

4. The HIPAA Compliance Officer shall retain a copy of the administrative request as well as any assurances, and document: the name of requesting party; the date of the request; the date of disclosure; and the PHI that was disclosed.

### ***Responding to Requests from Attorneys***

1. If the HIPAA Compliance Officer determines that the request is a subpoena, discovery request, or other legal process from an attorney (that is not accompanied by an official order from a court, grand jury or administrative tribunal), the HIPAA Compliance Officer shall first verify that the original subpoena, discovery request, or other legal process is enclosed with the request. References to a subpoena or other document in the request are not sufficient. If the original legal process has not been provided to the City of Platteville, the HIPAA Compliance Officer shall send the requestor a letter stating that the City of Platteville will not disclose any PHI until the original process has been provided.
2. Then, the HIPAA Compliance Officer shall verify that “satisfactory written assurances” have been provided to the City of Platteville by the requestor. This means that the City of Platteville must receive written documentation from the attorney requesting the PHI that demonstrates either of the following:
  - a. The attorney requesting the PHI made a good faith attempt to provide written notice to the patient that included information about the litigation or proceeding and the PHI request and such notice was sufficient to permit the individual the opportunity to raise an objection to the court or administrative tribunal. Additionally, the time for the patient to raise objections to the court or administrative tribunal has elapsed, and either: (i) no objections were filed; or (ii) all objections filed by the individual have been resolved by the court or the administrative tribunal and the disclosures being sought are consistent with such resolution. Documentation may include, for example, a copy of the notice mailed to the individual that includes instructions for raising an objection with the court and the deadline for doing so, and a written statement or other documentation demonstrating that no objections were raised or all objections raised were resolved and the request is consistent with the resolution. To the extent that the subpoena or other request itself demonstrates the above elements, no additional documentation is required;
  - OR**
  - b. The parties to the dispute giving rise to the request for PHI have agreed to a “qualified protective order” and have presented it to the court or administrative tribunal with jurisdiction over the dispute; or the attorney seeking the PHI has requested a qualified protective order from such court or administrative tribunal. A

“qualified protective order” is an order of a court or of an administrative tribunal or a stipulation by the parties to the litigation or administrative proceeding that: (i) prohibits the parties from using or disclosing the PHI for any purpose other than the litigation or proceeding for which such information was requested; and (ii) requires the return of the PHI or destruction of the PHI (including all copies made) at the end of the litigation or proceeding. Documentation may include, for example, a copy of the qualified protective order that the parties have agreed to and documentation or a statement that the order was presented to the court, or a copy of the motion to the court requesting a qualified protective order.

If all written assurances have not been provided to the City of Platteville, the HIPAA Compliance Officer shall send the requestor a letter stating that the City of Platteville will not disclose any PHI until the proper written assurances have been provided.

3. If the required satisfactory written assurances have been provided to the City of Platteville, then the HIPAA Compliance Officer may disclose PHI as requested in the subpoena or other legal process. The HIPAA Compliance Officer shall ONLY disclose the PHI that has been requested in the document. The HIPAA Compliance Officer shall also contact the issuer of the request whenever it is unclear what PHI the City of Platteville is required to disclose. If necessary, the HIPAA Compliance Officer shall ask that the requester re-issue a more specific request.
4. The HIPAA Compliance Officer shall retain a copy of the request from the attorney as well as the satisfactory written assurances from the attorney in the patient file. The HIPAA Compliance Officer shall also document the name of requesting party, the date of the request, the date of disclosure, and the PHI that was disclosed.

## HIPAA Compliance Officer Action Plan: Court-Ordered Requests for PHI

|  |                                       |  |
|--|---------------------------------------|--|
| <p>ordered subpoena, summons or warrant (“SSW”) of a court, grand jury or administrative tribunal?</p>   | <p><b>YES</b></p> <p>Go to Step 2</p> | <p><b>NO</b></p> <p>The HIPAA Compliance Officer should deny the request in writing stating that a court order or court-ordered SSW signed by a judge or judicial officer must be provided to the City of Platteville before the request will be considered.</p> |
| <p>judge or judicial officer, the City of Platteville may disclose ONLY the information that is specifically requested by the court order or the Officer shall also contact the issuer of the request whenever it is unclear what PHI the City of Platteville is required to disclose. If shall ask that the court, grand jury or administrative tribunal re-issue a more specific request. The HIPAA Compliance Officer shall retain patient file; track the disclosure in an accounting log, and document: the name of requesting entity; the date of the request; the date d.</p> |                                       |  |

## HIPAA Compliance Officer Action Plan: Administrative Requests for PHI from Government Agencies

|  |                                       |  |
|--|---------------------------------------|--|
| <p><b>Step 1:</b> Does the federal, state, or local government agency have the authority to make the administrative request (an administrative request can include an administrative subpoena, summons, civil or other authorized investigative demand or similar process)?<br/>The HIPAA Compliance Officer should look to any statutory or regulatory authority cited in the request and consult with legal counsel when making this determination.</p>  | <p><b>YES</b></p> <p>Go to Step 2</p> | <p><b>NO</b></p> <p>The HIPAA Compliance Officer should deny the request in writing stating that proper legal authority, demonstrating that the agency has the right to request and receive the PHI, must be provided to the City of Platteville by the administrative agency before the request will be considered.</p> |
| <p><b>Step 2:</b> Is it clear from the request that all 3 conditions below are satisfied?</p> <ol style="list-style-type: none"> <li>1. The PHI sought by the request is relevant and material to a legitimate law enforcement inquiry;</li> <li>2. The request is specific and limited in scope to the extent reasonable practicable in light of the purpose for which the PHI is sought; and</li> <li>3. De-identified information could not reasonably be used?</li> </ol>  | <p><b>YES</b></p> <p>Go to Step 3</p> | <p><b>NO</b></p> <p>The HIPAA Compliance Officer should send the requestor a letter stating that the City of Platteville will not disclose any PHI until the administrative agency certifies in writing that the three conditions have been met.</p>   |
| <p><b>Step 3:</b></p> <p>The HIPAA Compliance Officer shall ONLY disclose the PHI that has been requested in the administrative request. The HIPAA Compliance Officer shall also contact the issuer of the request whenever it is unclear what PHI the City of Platteville is required to disclose. If necessary, the HIPAA Compliance Officer shall ask the requesting agency to re-issue a more specific request. The HIPAA Compliance Officer shall retain a copy of the administrative request as well as any written assurances in the patient file. The HIPAA Compliance Officer shall also track the disclosure in an accounting log and document: the name of requesting agency; the date of the request; the date of disclosure and the PHI that was disclosed.</p> |                                       |  |

## HIPAA Compliance Officer Action Plan: Attorney-Issued Subpoenas and Discovery Requests

|  |   |   |
|--|---|---|
| <p><b>Step 1:</b> Does the request contain the original subpoena, discovery request, or other legal process? References to a subpoena or other document in the request letter are not sufficient.</p>  | <p style="text-align: center;"><b>YES</b></p> <p style="text-align: center;">Go to Step 2</p> | <p style="text-align: center;"><b>NO</b></p> <p>The HIPAA Compliance Officer should deny the request in writing stating that the original subpoena, discovery request, or other legal process must be provided to the City of Platteville before the City of Platteville will consider the request.</p> |
| <p><b>Step 2:</b> Does the request seeking PHI also contain “satisfactory written assurances?” In order to contain satisfactory written assurances, the request must include documentation that demonstrates <u>either</u> of the following:</p> <ul style="list-style-type: none"> <li>• The attorney requesting the PHI made a good faith attempt to provide written notice to the patient that included information about the litigation or proceeding <u>and</u> the PHI request, and such notice was sufficient to permit the individual the opportunity to raise an objection to the court or administrative tribunal. Additionally, the time for the patient to raise objections to the court or administrative tribunal has elapsed, and either: (i) no objections were filed; or (ii) all objections filed by the individual have been resolved by the court or the administrative tribunal and the disclosures being sought are consistent with such resolution. Documentation may include, for example, a copy of the notice mailed to the individual that includes instructions for raising an objection with the court and the deadline for doing so, and a written statement or other documentation demonstrating that no objections were raised or all objections raised were resolved and the request is consistent with the resolution. To the extent that the subpoena or other request itself demonstrates the above elements, no additional documentation is required;</li> <li><b>OR</b></li> <li>• The parties to the dispute giving rise to the request for PHI have agreed to a “qualified protective order” and have presented it to the court or administrative tribunal with jurisdiction over the dispute; <u>or</u> the attorney seeking the PHI has requested a qualified protective order from such court or administrative tribunal. A “qualified protective order” is an order of a court or of an administrative tribunal or a stipulation by the parties to the litigation or administrative proceeding that: (i) prohibits the parties from using or disclosing the PHI for any purpose other than the litigation or proceeding for</li> </ul> | <p style="text-align: center;"><b>YES</b></p> <p style="text-align: center;">Go to Step 3</p> | <p style="text-align: center;"><b>NO</b></p> <p>The HIPAA Compliance Officer should send the requestor a letter stating that the City of Platteville will not disclose any PHI until the proper satisfactory written assurances have been provided to the City of Platteville.</p>                      |

which such information was requested; and (ii) requires the return of the PHI or destruction of the PHI (including all copies made) at the end of the litigation or proceeding. Documentation may include, for example, a copy of the qualified protective order that the parties have agreed to and documentation or a statement that the order was presented to the court, or a copy of the motion to the court requesting a qualified protective order.

**Step 3:**

The HIPAA Compliance Officer shall ONLY disclose the PHI that has been requested in the subpoena. The HIPAA Compliance Officer shall also contact the issuer of the request whenever it is unclear what PHI the City of Platteville is required to disclose. If necessary, the HIPAA Compliance Officer shall ask the requesting agency to re-issue a more specific request. The HIPAA Compliance Officer shall retain a copy of the request from the attorney as well as the satisfactory written assurances in the patient file. The HIPAA Compliance Officer shall also track the disclosure in an accounting log and document: the name of requesting party; the date of the request; the date of disclosure and the PHI that was disclosed.

## **Breaches of Unsecured Protected Health Information Policy**

### **Purpose**

Under the Health Information Technology for Economic and Clinical Health Act (the "HITECH Act") the City of Platteville has an obligation, following the discovery of a breach of unsecured protected health information ("PHI"), to notify each individual whose unsecured PHI has been, or is reasonably believed to have been, accessed, acquired, used, or disclosed. The City of Platteville also has an obligation to notify the Department of Health and Human Services ("HHS") of all breaches. In some cases, the City of Platteville must notify media outlets about breaches of unsecured PHI. This policy details how the City of Platteville will handle and respond to suspected and actual breaches of unsecured PHI.

### **Scope**

This Policy applies to all the City of Platteville staff members who come into contact with PHI. All suspected breach incidents shall be brought to the attention of the HIPAA Compliance Officer and the HIPAA Compliance Officer shall investigate each incident and initiate the appropriate response to the incident.

### **Procedure**

#### ***Breach Defined***

1. A breach is the acquisition, access, use, or disclosure of unsecured PHI in a manner not permitted under the HIPAA Privacy Rule which compromises the security or privacy of the PHI.
  - a. An acquisition, access, use, or disclosure of PHI created, received, maintained or transmitted by the City of Platteville that is not permitted by HIPAA is presumed to be a breach unless the City of Platteville demonstrates that there is a low probability that the PHI has been compromised based on a "risk assessment" of at least the following factors:
    - i. The nature and extent of the PHI involved, including the types of identifiers and the likelihood of re-identification;
    - ii. The unauthorized person who used the PHI or to whom the disclosure was made;
    - iii. Whether the PHI was actually acquired or viewed; and
    - iv. The extent to which the risk to the PHI has been mitigated.



- b. *“Unsecured protected health Information”* is PHI that has not been rendered unusable, unreadable, or indecipherable to unauthorized individuals through the use of a technology or methodology specified by HHS for securing PHI - available on HHS’s website at: <http://www.hhs.gov/ocr/privacy>. Generally, PHI is “unsecured” if it is not encrypted by strong encryption technology or if it has not been properly destroyed. If the PHI is able to be used, read, or deciphered it is “unsecured.”
2. A breach does not include any of the following:
  - a. Unintentional acquisition, access, or use of unsecured PHI by a staff member at the City of Platteville or someone acting under the authority of the City of Platteville if the acquisition, access, or use was made in good faith and within that individual’s scope of authority, so long as the information was not further used or disclosed in violation of HIPAA.
  - b. Any inadvertent disclosure of PHI by a City of Platteville staff member who is generally authorized to access PHI to another person at the City of Platteville who is generally authorized to access PHI, so long as the information received as a result of such disclosure was not further used or disclosed in violation of HIPAA.
  - c. A disclosure of PHI where the City of Platteville has a good faith belief that an unauthorized person to whom the disclosure was made would not reasonably have been able to retain the information.

***Reporting a Suspected Breach Incident***

1. All the City of Platteville staff members are responsible for immediately reporting a suspected breach incident to a supervisor or the HIPAA Compliance Officer. The City of Platteville staff members shall report all known and suspected HIPAA violations.
2. The HIPAA Compliance Officer will notify management about the suspected incident.
3. The HIPAA Compliance Officer shall document the date that the suspected breach of unsecured PHI occurred (if known) and the date(s) on which the supervisor and the HIPAA Compliance Officer were notified about the incident.

***Investigating a Suspected Breach Incident***

1. The HIPAA Compliance Officer shall then initiate an investigation to determine whether an actual breach has occurred and what actions, if any, are necessary.
2. The HIPAA Compliance Officer shall interview all necessary parties who may have information about the incident. The staff member who reported the suspected incident and other members with knowledge of the incident should be asked to complete the

City of Platteville's "Internal Breach Incident Reporting Form." Staff members should be required to convey all information that they know about the incident and to cooperate in any subsequent investigation regarding the incident.

3. After gathering all available information about the incident, the HIPAA Compliance Officer shall conduct an analysis to determine whether an actual breach of unsecured PHI occurred. The City of Platteville shall consult with legal counsel whenever necessary in making this determination. The HIPAA Compliance Officer shall utilize the City of Platteville's "HIPAA Compliance Officer Action Plan: Breach Analysis Steps" in making this determination.
4. If the Compliance Officer determines that a breach of unsecured PHI has **not** occurred, the reasons behind that conclusion shall be thoroughly documented.
5. If the HIPAA Compliance Officer determines that a breach of unsecured PHI has occurred, the reasons behind that conclusion shall be thoroughly documented and the HIPAA Compliance Officer shall proceed to notify all necessary parties in accordance with this policy.

#### ***Breach Notification to Affected Individuals***

1. Following the discovery of a breach of unsecured PHI, the City of Platteville will notify each individual whose unsecured PHI has been, or is reasonably believed to have been, accessed, acquired, used, or disclosed as a result of such breach. The HIPAA Compliance Officer shall be the party who is primarily responsible to make proper notice, in consultation with the City of Platteville management.
2. A breach shall be treated as discovered by the City of Platteville as of the first day on which the breach is known, or, by exercising reasonable diligence would have been known to the City of Platteville or any person, other than the person committing the breach, who is a staff member or agent of the City of Platteville.
3. The City of Platteville shall provide the notification without unreasonable delay and in no case later than 60 calendar days after discovery of a breach.
4. If a law enforcement official states to the City of Platteville that a notification, notice, or posting would impede a criminal investigation or cause damage to national security, the City of Platteville shall:
  - a. Delay notification for the time period specified by the official if the statement is in writing and specifies the time for which a delay is required; or
  - b. If the notice is a verbal statement, delay notification temporarily, and no longer than 30 days from the date of the oral statement, unless a written statement is submitted

during that time. If the statement is made orally, the HIPAA Compliance Officer shall document the statement, including the identity of the official making the statement.

5. The City of Platteville shall provide written notification, in plain language, by first-class mail to each affected individual at the last known address of each individual. If the affected individual agreed to receive electronic notice of breaches, the City of Platteville may provide notice by electronic mail. The notification may be provided in one or more mailings as information becomes available.
6. The HIPAA Compliance Officer shall utilize the City of Platteville's "Individual Notice of Breach of Unsecured PHI" when sending notice to affected parties. The Notice shall include, to the extent possible:
  - a. A brief description of what happened, including the date of the breach and the date of the discovery of the breach, if known;
  - b. A description of the types of unsecured PHI that were involved in the breach (such as whether full name, social security number, date of birth, home address, account number, diagnosis, or other types of information were involved);
  - c. Any steps individuals should take to protect themselves from potential harm resulting from the breach;
  - d. A brief description of what the City of Platteville is doing to investigate the breach, to mitigate harm to individuals, and to protect against any further breaches; and
  - e. Contact procedures for individuals to ask questions or learn additional information about the incident from the City of Platteville. These contract procedures shall include a toll-free telephone number and an e-mail address to reach the City of Platteville's HIPAA Compliance Officer.
7. If the HIPAA Compliance Officer determines that affected individuals need to be contacted immediately to protect them from potential harm, the HIPAA Compliance Officer shall contact those individuals by telephone or other means as soon as possible. The City of Platteville shall still send written notice to these individuals about the incident.
8. If the City of Platteville knows that any affected individual is deceased and the City of Platteville has the address of the next of kin or personal representative of the individual, the City of Platteville shall provide written notification by first class mail to either the next of kin or personal representative.
9. If the City of Platteville has insufficient or out-of-date contact information for any affected individuals, the City of Platteville shall use a substitute form of notice that, in

the informed opinion of the HIPAA Compliance Officer, will reach the individual. Substitute notice is not required in cases where there is insufficient or out-of-date contact information for the next of kin or personal representative of a deceased individual. Substitute notice will be provided in the following manner:

- a. If there is insufficient or out-of-date contact information for fewer than 10 affected individuals, then substitute notice may be provided by an alternative form of written notice such as placing a notice in the newspaper, calling the patient, or other means.
- b. If there is insufficient or out-of-date contact information for 10 or more individuals, then the substitute notice shall: (i) be conspicuously posted on the City of Platteville's home page of its website for 90 days, or conspicuous notice in major print or broadcast media in geographic areas where each affected individual likely resides; and (ii) include a toll-free phone number for the City of Platteville that remains active for at least 90 days where individuals can learn whether their unsecured PHI may be included in the breach.

#### ***Breach Notification to the Media***

1. For a breach of unsecured PHI involving more than 500 residents of a single state or jurisdiction, the City of Platteville shall notify prominent media outlets serving the state or jurisdiction about the breach. The HIPAA Compliance Officer shall be the party in charge of making such notice and shall make such notification in consultation with the City of Platteville management and legal counsel.
2. Notification to the media shall be made without unreasonable delay and in no case later than 60 calendar days after discovery of the breach.
3. Notification to the media shall include all information that must be included in individual notice.

#### ***Breach Notification to HHS***

1. The City of Platteville shall notify HHS of all breaches of unsecured PHI in accordance with this policy.
  - a. For breaches of unsecured PHI involving 500 or more individuals, the City of Platteville shall provide notice to HHS when it provides notice to affected individuals. Notice must be provided in the manner specified on the HHS Website at: <http://www.hhs.gov/ocr/privacy/hipaa/administrative/breachnotificationrule/>. The HIPAA Compliance Officer shall be responsible for ensuring that such notice is submitted to HHS and must consult management before submitting the information to HHS.

- b. For breaches of unsecured PHI involving less than 500 individuals, the City of Platteville shall maintain a log of such breaches and report them to HHS on an annual basis. The HIPAA Compliance Officer shall track these breaches on the City of Platteville's "Log for Tracking Breach Incidents." The HIPAA Compliance Officer shall report these breaches to HHS annually, no later than 60 days after the end of the calendar year in which these breaches were discovered. This shall be done in the manner specified on the HHS Website at: <http://www.hhs.gov/ocr/privacy/hipaa/administrative/breachnotificationrule/>. The HIPAA Compliance Officer shall ensure that the information is submitted to HHS by March 1 of each year and must consult with management before submitting the information to HHS.

#### ***Breach Notification in Accordance with State Law***

1. The HIPAA Compliance Officer shall also determine, in consultation with legal counsel, whether the City of Platteville has any additional breach notification obligations under applicable Wisconsin laws or other state laws.
2. The City of Platteville must look to each state in which an affected individual resides when making this determination and shall consult legal counsel licensed to practice in those states.

#### ***Administrative Requirements***

1. The HIPAA Compliance Officer shall record and maintain thorough records of all activities related to suspected and actual breach incidents.
2. In the event of a suspected crime, or other unlawful activity, local, state, or federal law enforcement may need to be notified. That determination will be made by management with recommendation from the HIPAA Compliance Officer. The HIPAA Compliance Officer shall coordinate communications with outside organizations and law enforcement.
3. The City of Platteville will train all members of its staff so that they are able to identify suspected breaches of unsecured PHI and know to report all suspected breaches to the appropriate party immediately.
4. Staff members who violate this policy will be subject to disciplinary action, up to and including termination.

## HIPAA Compliance Officer Action Plan: Breach Analysis Steps

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|--|---------------------------------------|---|
| <p>cess, use or disclosure of PHI that was created, he City of Platteville? The HIPAA Compliance ctually involved in the incident, keeping in mind ble information that relates to an individual's</p>   | <p><b>YES</b></p> <p>Go to Step 2</p> | <p><b>NO</b></p> <p>There has been no breach of unsecured PHI and breach notification is unnecessary.</p>   |
| <p>incident “unsecured?” PHI involved in an incident n it is in electronic form and it is <u>not</u> encrypted in olicy on Encryption and Decryption of e-PHI.”</p>  | <p><b>YES</b></p> <p>Go to Step 3</p> | <p><b>NO</b></p> <p>If the HIPAA Compliance Officer determines that the PHI involved in the incident was secured in accordance with the City of Platteville’s policies on securing hard copy and electronic PHI, then there has been no breach of unsecured PHI and breach notification is unnecessary.</p> |
| <p>? The HIPAA Compliance Officer must make a f the HIPAA Privacy Rule. The incident must nitted by HIPAA.</p>   | <p><b>YES</b></p> <p>Go to Step 4</p> | <p><b>NO</b></p> <p>There has been no breach of unsecured PHI and breach notification is unnecessary.</p>   |
| <p>the security or privacy of the PHI involved? To ised the security or privacy of the PHI that was ce Officer must look to the 4-factors outlined</p> <p><b>Explanation</b></p> <p>e and amount of PHI involved and whether the l sensitive information. For example, credit card security numbers, or other information that could ity theft or financial fraud more likely a security of information. The same is true for on, especially detailed clinical information (e.g., ation, medical history, information, etc.)</p> | <p><b>Yes</b></p> <p>Go to Step 5</p> | <p><b>NO</b></p> <p>There has been no breach of unsecured PHI and breach notification is unnecessary.</p>   |

|   |   |  |
|---|---|--|
| <p><b>2. The person who used the PHI or to whom the disclosure was made</b> Consider whether the person who received the information has obligations to protect the information. For example, other covered entities are obligated to protect PHI that they receive in the same manner as the City of Platteville.</p> <p><b>3. Whether the PHI was actually acquired or viewed</b> Determine whether the improperly disclosed PHI was returned <i>before</i> being accessed for an improper purpose.</p> <p><b>4. The extent to which the risk to the PHI has been mitigated</b> Consider whether immediate steps were taken to mitigate the potential harm from the improper use or disclosure of the PHI.</p>  |   |  |
| <p><b>Step Five: Does a breach exception apply?</b> The HIPAA Compliance Officer must also determine whether one of the breach exceptions outlined in the Breach Notification Rule applies to the incident. If so, there is no reportable breach. The three breach exceptions are:</p> <ul style="list-style-type: none"> <li>• <b>Unintentional Access, Acquisition or Use of PHI.</b> The incident involved <i>unintentional</i> access, acquisition or use of PHI by a workforce member of the City of Platteville or someone acting under the authority of the City of Platteville. The unintentional incident must: (1) be made in good faith; (2) made within the scope of employment; and (3) not result in further improper use or disclosure of PHI.</li> <li>• <b>Inadvertent Disclosure to an Authorized Party.</b> Inadvertent disclosure between parties at the City of Platteville who are authorized to access PHI is <u>not</u> a breach if the PHI is not further used or disclosed in violation of HIPAA. "Authorized to access PHI" means that the two parties involved in the incident are authorized to access PHI <i>in general</i> - not necessarily that they are authorized to access the same type of PHI.</li> <li>• <b>Disclosure Where Retention Was Not Possible.</b> If the HIPAA Compliance Officer can demonstrate that an unauthorized recipient of the improperly disclosed PHI would not reasonably have been able to retain the PHI, this breach exception applies.</li> </ul> | <p><b>Yes</b></p> <p>The City of Platteville does not have to make breach notification.</p> | <p><b>NO</b></p> <p>The City of Platteville must make breach notification in accordance with the City of Platteville's "Policy on Breaches of Unsecured Protected Health Information."</p> |

## **Staff Member Access to e-PHI Policy**

### **Purpose**

Under the Health Insurance Portability and Accountability Act of 1996 (“HIPAA”) the City of Platteville is required to ensure that all staff members have appropriate access to e-PHI, and that his or her identity is properly verified before access to the City of Platteville’s networks, systems and applications containing e-PHI can be obtained. This policy establishes procedures to prevent staff members (including former staff members) who should not have access to e-PHI from obtaining it, and ensures that those who are authorized to have access to e-PHI obtain access in a secure fashion.

### **Scope**

This policy applies to all the City of Platteville staff members who have access to any e-PHI that is created, received, maintained or transmitted by the City of Platteville. The HIPAA Compliance Officer shall be responsible for ensuring proper administration of this policy.

### **Procedure**

#### ***Authority to Access e-PHI***

1. Staff members seeking access to any network, system, or application that contains e-PHI must satisfy a user authentication mechanism such as unique user identification and password, biometric input, or a user identification smart card to verify their identity and authority to access e-PHI.
2. Staff members seeking access to any network, system, or application must not misrepresent themselves by using another person’s User ID and password, or other authentication information.
3. Staff members should take reasonable steps to ensure that they verify the identity and correct address (digital or physical) of the receiving person or entity prior to transmitting e-PHI. This might include sending a “test email” or calling a party before a fax is sent.

#### ***Unique User Identification***

1. Any staff member or authorized user that requires access to any network, system, or application that creates, receives, maintains or transmits e-PHI at the City of Platteville must be provided with a Unique User Identification Number.



2. When requesting access to any network, system, or application that creates, receives, maintains or transmits e-PHI at the City of Platteville, a staff member or authorized user must supply their assigned Unique User Identification in conjunction with a secure password.
3. If a staff member or authorized user believes their User Identification has been comprised, they must report that incident to the appropriate supervisor or the HIPAA Compliance Officer immediately.

### ***Security Password Management***

1. All staff members must create a password in conjunction with their Unique User Identification to gain access to any network, system or application used to create, receive, maintain or transmit e-PHI at the City of Platteville.
2. A generic User Identification and password may be utilized for access to shared or common area workstations so long as the login provides no access to e-PHI. An additional Unique User Identification and password must be supplied to access networks, systems applications and database systems containing e-PHI at the City of Platteville.
3. Managers of networks, systems, or applications used to create, receive, maintain or transmit e-PHI at the City of Platteville must ensure that passwords set by staff members meet the minimum level of complexity described in this policy.
4. Managers of networks, systems, or applications used to create, receive, maintain or e-PHI are responsible for educating staff members about all password related policies and procedures, and any changes to those policies and procedures.
5. Password “aging times” (i.e., the period of time a password may be used before it must be changed) must be implemented in a manner commensurate with the criticality and sensitivity of the e-PHI contained within each network, system, application or database.
6. Staff members are responsible for the proper use and protection of their passwords and must adhere to the following guidelines:
  - a. Passwords are only to be used for legitimate access to networks, systems, or applications.
  - b. Passwords must not be disclosed to other staff members or individuals.
  - c. Staff members must not allow other staff members or individuals to use their password.

- d. Passwords must not be written down, posted, or exposed in an insecure manner such as on a notepad or posted on the workstation.
7. All passwords used to gain access to any network, system, or application used to access, transmit, receive, or store e-PHI must be of sufficient complexity to ensure that it is not easily ascertainable.
- a. Passwords should be a minimum of eight characters in length.
  - b. Passwords should incorporate three of the following characteristics:
    - i. Any lower case letters (a-z)
    - ii. Any upper case letters (A-Z)
    - iii. Any numbers (0-9)
    - iv. Any punctuation or non-alphanumeric characters found on a standard ASCII keyboard (! @ # \$ % ^ & \* ( ) \_ - + = { } [ ] ; : " ' | \ / ? < > , . ~ `).
  - c. Passwords must not include easily guessed information such as personal information, names, pets, birth dates, etc.
  - d. Passwords must not be words found in a dictionary.

### ***Emergency Access to e-PHI and PHI***

If a system, network or application contains e-PHI used to provide patient treatment, and the denial or strict access to that e-PHI could inhibit or negatively affect patient care, staff members responsible for electronic information systems must ensure that access to that system is made available to any caregiver in case of an emergency.

### ***Termination of Access***

1. All supervisors will immediately notify the HIPAA Compliance Officer when a staff member has been separated from service with the City of Platteville or when the person no longer is permitted to access e-PHI on the City of Platteville's systems, networks, or applications.
2. Staff members' access to the City of Platteville's systems, networks and applications containing e-PHI will immediately be disabled on the effective date of the separation or, if still on the staff, the effective date when authorization for access to e-PHI has ended.

3. The staff member will be removed from all information system access lists.
4. The staff member will be removed from all user accounts.
5. The staff member will turn in all keys, tokens, or access cards that allow access to the information system.
6. The "Staff Member Termination Checklist" will be completed by the supervisor the last day of the staff member's authorized access.

## Contingency Planning Policy

### Purpose

The Health Insurance Portability and Accountability Act of 1996 (“HIPAA”) requires the City of Platteville to implement a policy to ensure that we effectively protect the integrity of protected health information (“PHI”) that we hold in the event of an emergency. This policy ensures that our response to an emergency or other occurrence that threatens or damages our computer, electronic, or other information systems is appropriate and provides for the contingencies necessary to protect and preserve PHI in accordance with the HIPAA.

### Scope

This policy contains procedures for protecting the integrity of PHI (including e-PHI) and other essential patient information, billing and business information, and confidential information in the event of an emergency or other occurrence (i.e., fire, vandalism, system failure and natural disaster). The HIPAA Compliance Officer shall oversee the implementation of these procedures.

### Procedure

#### ***Applications and Data Criticality Analysis***

1. The City of Platteville will assess the relative criticality of specific applications and data within the city for purposes of developing its Data Backup Plan, its Disaster Recovery Plan and its Emergency Operations Plan.
2. The assessment of data and application criticality should be conducted periodically and at least annually as part of the Security Risk Analysis to ensure that appropriate procedures are in place for data and applications at each level of risk.

#### ***Data Backup Plan***

1. Each functional area of the City of Platteville will establish and implement a Data Backup Plan that ensures that each area of the City of Platteville will create and maintain retrievable exact copies of all PHI and other essential business information that is at a medium to high risk for destruction or disruption.
2. The Data Backup Plan must apply to all medium and high risk files, records, images, voice or video files that may contain PHI and other essential business information.

3. The Data Backup Plan must require that all media used for backing up PHI and other essential business information be stored in a physically secure environment such as a secure, off-site storage facility or cloud server. Where backup media remains on site, it will be kept in a physically secure location, different from the location of the computer systems that have been backed up.
4. If an off-site storage facility or backup service is used, a written Business Associate Agreement must be entered into with the outside party maintaining the data to ensure that the Business Associate will safeguard any PHI and other essential business information in an appropriate manner.
5. Data backup procedures and contingency plan shall be tested on a periodic basis to ensure that exact copies of PHI and other essential business information can be retrieved and made available whenever it is needed.
6. The HIPAA Compliance Officer will ensure that each functional area of the City with medium and high risk to PHI has an appropriate Data Backup Plan in place.

#### ***Disaster Recovery Plan***

1. To ensure that each functional area of the City of Platteville can recover from the loss of data due to an emergency or disaster such as fire, vandalism, terrorism, system failure, or natural disaster affecting information systems containing PHI or other essential business information, each functional area will establish and implement a Disaster Recovery Plan.
2. The Plan must ensure that each area can restore or recover any loss of this information and the systems needed to make that information available in a timely manner.
3. The Disaster Recovery Plan will include procedures to restore PHI and other essential business information from data backups in the case of a disaster causing data loss.
4. The Disaster Recovery Plan will include procedures to log system outages, failures, and data loss to critical systems, and procedures to train the appropriate personnel to implement the disaster recovery plan.
5. The Disaster Recovery Plan must be documented and easily available to the necessary personnel at all time, who should be trained to implement the Disaster Recovery Plan.

6. The disaster recovery procedures outlined in the Disaster Recovery Plan must be tested on a periodic basis to ensure that PHI and other essential business information and the systems needed to make e-PHI available can be fully restored or recovered.
7. The HIPAA Compliance Officer will ensure that each functional area of the City with medium and high risk to PHI has an appropriate Disaster Recovery Plan in place.

***Emergency Mode Operation Plan***

1. Each functional area of the City of Platteville must establish and implement (as needed) procedures to enable continuation of administrative, patient care, and billing and business processes for protection of the security of PHI and other essential business information while operating in emergency mode.
2. Emergency operation procedures outlined in the Emergency Operations Plan must be tested periodically to ensure that critical business processes can continue in a satisfactory manner while operating in emergency mode.
3. The HIPAA Compliance Officer will ensure that each functional area of the City with medium and high risk to PHI has an appropriate Emergency Operations Plan in place.

## **Disaster Management and Recovery of e-PHI Policy**

### **Purpose**

The City of Platteville is responsible under the Health Insurance Portability and Accountability Act of 1996 (“HIPAA”) for ensuring that we have a process in place to ensure that we can recover from the catastrophic disruption of our information system and loss of any data or information, especially electronic protected health information (“e-PHI”), which may be stored on that system. This policy will be followed in an emergency situation such as or disaster such as fire, vandalism, terrorism, system failure, or natural disaster.

### **Scope**

This policy applies to all the City of Platteville staff members who create, receive or use PHI and e-PHI, and any other confidential patient or business information. It is intended to cover all information system hardware, software and operational procedures. The HIPAA Compliance Officer shall be the primary party in charge of disaster management and recovery.

### **Procedure**

To ensure that the City of Platteville will be able to recover from a serious information system disruption, including situations that could lead to the loss of data in the event of an emergency or disaster (such as fire, vandalism, terrorism, system failure, or natural disaster) the following procedures are established:

1. A disaster recovery plan will be established and implemented to restore or recover any loss of e-PHI and any loss or disruption to the systems required to make e-PHI available.
2. The disaster recovery plan will be developed by staff members responsible for the maintenance of the security and integrity of the information system and will be reviewed and approved by the HIPAA Compliance Officer and senior management.
3. The disaster recovery plan must include:
  - a. A data backup plan including the storage location of backup media.
  - b. Procedures to restore e-PHI from data backups in the case of an emergency or disaster that results in a loss of critical data.

- c. Procedures to ensure the continuation of business critical functions and processes for the protection of e-PHI during emergency or disaster situations.
- d. Procedures to periodically test data backup and disaster recovery plans.
- e. Procedures to periodically perform an application and data criticality analysis establishing the specific applications and e-PHI that is necessary to maintain operation in an emergency mode.
- f. Procedures to log system outages, failures, and data loss to critical systems.
- g. Procedures to train the appropriate personnel to implement the disaster recovery plan.
- h. The disaster recovery plan must be documented and easily available to the necessary personnel at all times.



## **Physical Security of PHI and e-PHI Policy**

### **Purpose**

The City of Platteville is obligated under the Health Insurance Portability and Accountability Act of 1996 ("HIPAA") to establish physical safeguards to protect electronic protected health information ("e-PHI") and other PHI. This policy establishes our security measures to protect our electronic information systems, networks and applications and as well as buildings and equipment from natural and environmental hazards, and unauthorized intrusion.

### **Scope**

This policy applies to all the City of Platteville staff members. All staff members should be on the lookout for any potential problems that could jeopardize the security of electronically stored information, especially e-PHI. This policy describes our general approach to facility security and the steps necessary to prevent a breach in the physical security system in place. It also describes our general procedures to limit physical access to electronic information systems and the buildings and rooms in which they are housed and our general procedures on disposal or reissuance of equipment containing e-PHI.

### **Procedure**

#### ***Facility Access Controls***

1. Access to areas of our facility that contain our information system with e-PHI will be granted only to those with a verifiable and approved business need to have access.
2. All the City of Platteville staff members will be issued identification cards or badges for security purposes. These badges and identification must be displayed at all times while on the premises.
3. Access control will be established with physical hardware that prevents improper or inadvertent entry into a secure area. This hardware may include combination locks, swipe cards, smart cards and other devices on all doors housing our information system equipment.
4. Any space in a building that we share with another entity that contains PHI that we create, receive, maintain or transmit will be maintained at the same level of security as if we owned the space. Specifically, we will protect that area from access by others in the building who are not part of the City of Platteville.

5. Disabling or circumventing any of the physical security protections is strictly prohibited. Any problems with physical security measures must be reported to the HIPAA Compliance Officer immediately.

#### ***Facility Security Plan***

1. The HIPAA Compliance Officer will be responsible for developing a facility security plan that protects our buildings from unauthorized physical access, tampering, and theft.
2. The plan will incorporate hardware to limit access to our buildings to only those persons with proper keys and/or access codes.
3. The City of Platteville will maintain a current list of all staff members who have authorization to access our facilities with PHI. Where appropriate, the City of Platteville will install security systems including video surveillance to protect PHI and to ensure the security of our information systems.

#### ***Access Control and Validation Procedures***

1. The City of Platteville has established procedures for controlling and validating a staff member's access to our facilities. Access to various areas of the facilities will be based on the role of the staff person and their need to access a particular area.
2. Access to locations that house our systems, networks or applications with PHI that we create, receive, maintain or transmit will have the greatest limitations on access, and access to these critical areas will be reviewed frequently by management and the HIPAA Compliance Officer.

#### ***Maintenance Records***

1. To help ensure that our physical security systems are in continuous operation, the City of Platteville has developed a maintenance program for all security devices, including locks, keypads, and other access devices.
2. Any repairs or change outs of any security devices will be recorded.

#### ***Workstation Security and Use***

1. A "workstation" is defined as any electronic computing device, such as a desktop computer, laptop computer, mobile electronic device or any other device that is used to create, receive, maintain or transmit PHI.

2. All workstations (including fixed locations such as in our billing or business office and mobile workstations such as with portable electronic devices for field use) should be password protected so that they may not be accessed without authentication by an authorized user.
3. All workstations are set up to lock out after a set time period so that if the staff member is no longer using the workstation for a set period of time, access will not be permitted without the proper password.
4. Procedures are established for each work area, depending on the nature of the work area to limit viewing of workstation device screens to only those operating the workstation wherever possible.
  - a. In office areas, all screens should be pointed away from hallways and open areas. The screens should be pointed away from chairs or other locations where non staff members, such as patients, may be.
  - b. In field operations, ambulance personnel will need to follow procedures to ensure that the devices are not left in an open area, such as a countertop in the Emergency Department.
5. Workstations will be set so that staff members may not inadvertently change or disable security settings, or access areas of the information system they are not authorized to access.
6. Only those authorized to access and use the workstation will be permitted to use the workstation.
7. No software may be downloaded or installed on the workstation in any manner without prior authorization. (This prohibition includes computer games, screen savers, and anti-virus or anti-spam programs).
8. All staff members will log out or lock workstations whenever they are left unattended or will not be in use for an extended period of time.
9. All portable workstation devices will be physically secured wherever possible when not in use. Laptops will be locked with security cables and other mobile devices will be stored in a locked physical location or in an appropriate storage compartment when not in use.
10. Remote access to access e-PHI on our information system must be approved by the City of Platteville.

***Disposal of Hardware and Electronic Media Devices and Media Controls***

1. The City of Platteville carefully monitors and regulates the receipt and removal of hardware and electronic media that contain PHI and other patient and business information into and out of our locations and other facilities.
2. As a general rule, simple deletion of files or folders is not sufficient to ensure removal of the file or data. This simply removes the directional “pointers” that allow a user to find the file or folder more readily. Deleted files are usually completely retrievable with special software and computer system expertise.
3. The City of Platteville has in place the following procedures governing the disposal of hardware, electronic media, and e-PHI stored on hardware and other electronic media:
  - Sanitizing Hard Disk Drives. All hard disk drives that have been approved by the HIPAA Compliance Officer for removal and disposal (or taken out of active use) shall be sanitized so that all programs and data have been removed from the drive. The City of Platteville will follow industry best practices (such as the U.S. Department of Defense clearing and sanitizing standard – DoD 5220.22-M) when cleaning off hard drives.

Proper sanitizing usually involves a reformatting of the hard drive in a secure manner with an approved wipeout utility program. Degaussing software may need to be used to ensure total removal of files.

No hard drive will be reissued, sold or otherwise discarded until the drive has been sanitized.

- Media Re-Use. All e-PHI and other patient and business information shall be removed from any media devices before they are made available for reuse.
- Accountability. The City of Platteville tracks the movement of all computer hardware, workstations, and data storage devices. Movement both within the organization and outside the organization is tracked.
- Data Backup and Storage. Each information system area will create an exact copy of all e-PHI when necessary immediately prior to any movement or disposal. This procedure is in addition to the standard routine backup protocol to ensure that all e-PHI is preserved before potential compromise.
- Destruction of Paper and electronic PHI. When destroying and/or permanently removing PHI from electronic media for any purpose, the City of Platteville shall adhere to HHS’s “Guidance Specifying the Technologies and Methodologies That Render Protected Health Information Unusable,

Unreadable, or Indecipherable to Unauthorized Individuals.” In accordance with that Guidance, paper, film, or other hard copy media shall be shredded or destroyed such that the PHI cannot be read or otherwise reconstructed. Electronic PHI is considered to be destroyed or permanently removed from electronic media when the media that contain the PHI have been cleared, purged, or destroyed consistent with “NIST Special Publication 800–88, Guidelines for Media Sanitization,” such that the electronic PHI cannot be retrieved. (NIST Special Publication available at: [www.nist.gov](http://www.nist.gov)).

## **Electronic Information System Activity Review and Auditing Policy**

### **Purpose**

The Health Insurance Portability and Accountability Act of 1996 (HIPAA) requires the City of Platteville to monitor and audit its electronic information system used to create, receive, maintain or transmit electronic protected health information (“e-PHI”) so that quality assurance procedures will detect and address problems with the system. The City of Platteville needs to identify the specific actions that have taken place such as timing and completion of back-up procedures, tracking server file access, and tracking power interruptions and other unusual events that could compromise our system and threaten the integrity of e-PHI.

### **Scope**

This policy applies to all the City of Platteville staff members who are responsible for monitoring and maintaining our electronic information system or are responsible for its security. The policy also applies to staff members assisting with the audit and review process. The HIPAA Compliance Officer shall have overall responsibility for monitoring, maintaining, and overseeing the security of our electronic information system and conducting audits.

### **Procedure**

1. The HIPAA Compliance Officer will develop procedures to document the creation, receipt, maintenance and transmission of e-PHI within the information system.
2. The HIPAA Compliance Officer will review the records of information system activities, including a review of audit logs, security incident tracking reports, back-up records, etc., as necessary.
3. Uses and disclosures need not be documented for purposes of an audit trail if the use is made entirely within the internal information system and the use did not involve any outside parties.
4. Disclosures that are required to be accounted for under HIPAA shall be recorded and tracked. Generally all non-patient authorized disclosures that are not related to treatment, payment and healthcare operations will be accounted for. An accounting of these disclosures must include:
  - a. The date of the disclosure;

- b. The name and address of the organization or person receiving the disclosure (if known);
- c. A brief description of the PHI disclosed; and
- d. A brief statement of the purpose of the disclosure that reasonably informs the individual of the basis for the disclosure.

## **Third Party Access to e-PHI Policy**

### **Purpose**

The City of Platteville is required by the Health Insurance Portability and Accountability Act of 1996 (“HIPAA”) to control access to our physical locations, such as stations, buildings, garages and offices, vehicles, and secured areas where our electronic protected health information (“e-PHI”) is stored as well as system hardware, software, or other mobile electronic devices that are used to create, receive, maintain or transmit e-PHI. This policy outlines our approach to limiting third party access to our e-PHI while at the same time, permitting authorized access in the event that our contingency plan is operation.

### **Scope**

This policy applies to all the City of Platteville staff members who control third party access to our e-PHI and systems, hardware and mobile electronic devices used to create, receive, maintain or transmit e-PHI. It is intended to cover all physical locations that house our information system hardware, software and related devices and equipment that are utilized to create, receive, maintain or transmit e-PHI at the City of Platteville.

### **Procedure**

#### ***Access During Contingency Operations***

1. The HIPAA Compliance Officer will work with individuals who manage electronic information systems to determine contingency plans and procedures that should be implemented in the event of the need to restore lost data and to maintain uninterrupted access to e-PHI.
2. The HIPAA Compliance Officer will identify outside parties who have permission to access our electronic systems and secured areas in the event that restoration and preservation of data is necessary.
3. The HIPAA Compliance Officer will work with management to develop a “call list” of persons who need immediate notification when the contingency plan is in operation.

#### ***Facility Security***

1. The HIPAA Compliance Officer will work with management to determine what outside parties, in general, should have access to e-PHI and the electronic information system and determine the extent of that access.



2. The HIPAA Compliance Officer will maintain an inventory of all software, hardware and mobile electronic devices used to create, receive, maintain or transmit e-PHI at the City of Platteville. That inventory should include:
  - a. A unique identification number for hardware and other devices that are part of the electronic information system.
  - b. A file to catalog all software, hardware and mobile electronic devices with their unique identification numbers.
3. Any discrepancies in the current inventory of software, hardware and mobile electronic devices will be reported to management and will be investigated to ensure that there is a proper accounting of all items and to determine whether further action may need to be taken in response to the loss of an item (*e.g.*, breach notification in the event of a breach of unsecured PHI).
4. If the City of Platteville implements keypad access to physical facilities, the HIPAA Compliance Officer will ensure that access codes are changed or disabled when staff members leave.
5. There will be measures at the entrance to the City of Platteville's facility and at key access points that require personal identification, so that only authorized parties gain access to areas where e-PHI can be accessed. These procedures will be reviewed periodically to ensure only authorized persons with a legitimate purpose for access actually have access to the facility or secured area.

#### ***Access Control and Validation***

1. The HIPAA Compliance Officer will maintain a list of all third parties with approved access to e-PHI and the electronic information system. This list will include names of approved vendors and other outside parties who have permission to access our facilities and secure areas.
2. Software testing and other maintenance or service of the electronic information system will be carefully monitored by the HIPAA Compliance Officer to ensure that only necessary e-PHI is accessed and that e-PHI is not being improperly used or disclosed.
3. The City of Platteville will ensure that only approved parties with a legitimate need to access our electronic information system are granted access. If outside parties need physical access to an area with e-PHI, they must present valid credentials (such as a driver's license and business card or badge).

### ***Maintenance Records***

1. The HIPAA Compliance Officer will ensure that all repairs and maintenance to the electronic information system hardware, software and mobile electronic devices is properly logged and documented.
2. The repair or maintenance records will contain, at a minimum:
  - a. Name of person completing the maintenance or repair;
  - b. Purpose of the maintenance or repair;
  - c. Name of person at the City of Platteville authorizing the maintenance or repair;
  - d. Date and time the work started and ended; and
  - e. Brief description of the work completed and the outcome of it (more work required, alternative procedure to put in place, etc.)
3. The HIPAA Compliance Officer will periodically review the documentation of maintenance and repairs to determine trends or changes in procedures to e-PHI security that should be made.

### ***Accountability***

1. The City of Platteville shall have a way to record the addition or removal of any hardware, software or mobile electronic devices to or from our electronic information system as it pertains to e-PHI.
2. No hardware, software or mobile electronic devices will be added to the electronic information system without notifying the HIPAA Compliance Officer. The HIPAA Compliance Officer shall review any additions and ensure that any addition will comply with the City of Platteville's HIPAA Policies and Procedures.
3. To maintain security and to help prevent viruses from attacking our information system, no downloads or software additions are permitted without approval of management.

## **Creating Backups of e-PHI Policy**

### **Purpose**

The Health Insurance Portability and Accountability Act of 1996 (“HIPAA”) requires the City of Platteville to back up and preserve all e-PHI created, received, used, and stored by the City of Platteville in the event of an emergency or disaster. This policy outlines the procedures for preserving and protecting e-PHI and other important business information from tampering, theft, fire, flood, and other physical damage. Key to this process is the proper replication of exact copies of data in a secondary system so that if the primary system fails, the data will be completely preserved and accessible.

### **Scope**

This policy applies to all e-PHI created, received, maintained or transmitted by the City of Platteville. Creating backups will be the responsibility of the manager in charge of the particular electronic equipment for his/her area of responsibility, in close coordination with the HIPAA Compliance Officer. This policy applies to all electronic equipment and devices that are used to create, receive, maintain or transmit e-PHI at the City of Platteville. This policy applies to all staff members and vendors or contracted parties who are responsible for completing backups of the City of Platteville’s e-PHI.

### **Procedure**

#### ***Physical Access Controls***

1. All backup systems will be located in a secure area, with limited access so that only those with responsibility for the backup system will have access to it.
2. Servers, backup drives and other data and information saving hardware will be located in a locked room.
3. Only authorized parties will have access to a physical location where backup devices are stored.

#### ***Backup Schedule***

1. Data and information stored on any computers or electronic devices will, at a minimum, be backed up at sufficient intervals to ensure that critical data (especially PHI) can be restored and recovered immediately. A full system backup will be completed at least monthly.

2. The City of Platteville will verify that the backups are successfully completed at the end of each backup process to ensure that a complete replication of the data and information backed up has actually been created.

### ***Backup Schedule Logs***

1. The backup software will capture a list of all files and directories encountered and saved. Logs will be maintained and will contain information about successful backups, unsuccessful backups, backup media that was left in place and overwritten, when and where the media was sent or transmitted off-site, the success or failure of restore tests and bad media encountered which may affect our ability to obtain files from a previous backup.
2. A primary and secondary staff member will be assigned to rotate the media used for backups if the City of Platteville backs up e-PHI with physical media. This staff member will track the following information:
  - a. Whether the backup was successful;
  - b. Date and time the backup began and the date and time it was completed;
  - c. Description of any problems encountered during the backup; and
  - d. Verification that a check was made to ensure that the backup was complete.

### ***Marking and Storage of Backup Media***

1. All backup disks, drives, tapes or other physical backup media will be legibly and clearly marked that it is a backup, the date and time the backup was completed, and the initials of the staff member who completed the backup.
2. All backup tapes, drives and other physical storage media should be stored at a secure off-site location to ensure the preservation of all but the most recent data and information in the event of a catastrophic fire, flood, or other damage to the primary backup location. The media must be transported in a secure manner by a supervisor or other official. The City of Platteville may contract with a reputable vendor to manage its backup process and media storage. The vendor must execute a business associate agreement with the City of Platteville to ensure that the vendor will, among other things, protect the integrity of the data stored and protect it from improper use or disclosure. Security access controls implemented at the off-site backup and storage location must meet or exceed the security access controls of the source systems. In other words, information security at the backup storage location must equal or exceed the security where the primary computers and servers are located.

3. The City of Platteville may electronically backup PHI to a cloud server if the City of Platteville obtains a business associate agreement from the server agency and all PHI is maintained in a manner that enables the City of Platteville to meet its HIPAA compliance obligations.

#### ***Data Retention***

1. Full system backups will be copied and/or archived.
2. Archived backups must be periodically tested to ensure that they are recoverable.

#### ***Documentation***

The backup restore and recovery processes must be documented by the HIPAA Compliance Officer.

#### ***Storage of Media Other Than Backups***

Old hard drives or other media storage devices that have been removed from the information system will be handled as follows:

1. If the device is to retain PHI, it will be stored in the same fashion as the backup devices.
2. If the device is to be taken out of service and no longer used to store PHI, it shall be "sanitized" and erased prior to disposal in accordance with the City of Platteville's "Policy on Physical Security of PHI and e-PHI."

#### ***Emergency Contact information***

The City of Platteville will maintain a list of designated staff to be contacted in an emergency. A copy of this list will be kept in a secure location at the main facility and the off-site backup location (if applicable). The list must be kept up to date and readily accessible in case of an emergency. The list will also include vendor contact and support information and contacts for the off-site media storage location.

## Encryption of e-PHI Policy

### Purpose

The Health Insurance Portability and Accountability Act of 1996 ("HIPAA") requires the City of Platteville to consider encryption as a method for securing our electronic protected health information ("e-PHI") and to implement a mechanism to encrypt and decrypt e-PHI if the City of Platteville determines that doing so is reasonable and appropriate. Further, encrypting e-PHI consistent with the Department of Health and Human Services' ("HHS") "Guidance Specifying the Technologies and Methodologies That Render Protected Health Information Unusable, Unreadable, or Indecipherable to Unauthorized Individuals" will create the equivalent of a "safe harbor" for the City of Platteville in the event that there is a breach of the City of Platteville's PHI. It is the policy of the City of Platteville to use encryption consistent with HHS's Guidance wherever possible, as outlined in this policy.

### Scope

This policy applies to all the City of Platteville staff members who are responsible for the manner in which e-PHI is created, received, maintained or transmitted by the City of Platteville. The HIPAA Compliance Officer, in conjunction with appropriate information technology professionals, shall be responsible for implementing appropriate mechanisms to encrypt e-PHI consistent with this policy.

### Procedure

1. The HIPAA Compliance Officer shall, on a periodic basis, meet with appropriate parties, such as management, information technology professionals, software vendors, and others, to discuss the steps necessary to encrypt all e-PHI that the City of Platteville creates, receives, maintains or transmits consistent with HHS's Guidance at: <http://www.hhs.gov/ocr/privacy>.
  - a. The HIPAA Compliance Officer shall review or refer appropriate parties to the National Institute of Standards and Technology ("NIST") Special Publications referenced in this policy (available at: [www.nist.gov](http://www.nist.gov)) so that the City of Platteville implements appropriate technologies and methodologies to secure e-PHI as prescribed in the Publications.
  - b. The HIPAA Compliance Officer shall also annually review HHS's updated Guidance (available at: <http://www.hhs.gov/ocr/privacy>) for any additional resources referenced by HHS and ensure that those resources are furnished to appropriate parties.

2. Whenever possible, the City of Platteville shall convert all paper and hard copy PHI into electronic format and then secure it consistent with encryption methods outlined in this policy. Paper or other hard copy PHI should be scanned or otherwise converted into digital format and then the original hard copy should be shredded or destroyed in a manner that ensures that the PHI can no longer be read or otherwise reconstructed. If the City of Platteville utilizes an outside agency to shred, destroy or digitize paper and hard copy PHI, the City of Platteville shall enter into a business associate agreement with that outside party.
  
3. All e-PHI created, received, maintained or transmitted by the City of Platteville must be encrypted through the use of an algorithmic process that transforms data into a form in which there is a low probability of assigning meaning without use of a confidential process or key. All encryption keys must be stored in a different location than the data which it is meant to decrypt. The City of Platteville shall adhere to the following guidelines when encrypting PHI data in various forms:
  - a. **PHI at Rest.** For PHI data that is “at rest,” (*i.e.*, PHI in databases, file systems, stored on flash drives, electronic device memory, and other structured storage methods), the City of Platteville shall utilize encryption processes that are consistent with NIST Special Publication 800-111, “*Guide to Storage Encryption Technologies for End User Devices.*” (available at [www.nist.gov](http://www.nist.gov))
  
  - b. **PHI in Motion.** For PHI data “in motion,” (*i.e.*, PHI that is being transmitted through a network, wireless transmission, email, or other electronic transmission), the City of Platteville shall utilize encryption processes that comply with the requirements of Federal Information Processing Standards (“FIPS”) 140–2. These include standards described in NIST Special Publications 800–52, “*Guidelines for the Selection and Use of Transport Layer Security (TLS) Implementations;*” Special Publication 800–77, “*Guide to IPsec VPNs;*” or Special Publication 800–113, “*Guide to SSL VPNs;*” and may include others which are FIPS 140–2 validated. (NIST Special Publications available at: [www.nist.gov](http://www.nist.gov)).

## **Security Incident Management Policy**

### **Purpose**

The Health Insurance Portability and Accountability Act (“HIPAA”) requires the City of Platteville to track and appropriately respond to all incidents that could compromise our electronic protected health information (“e-PHI”). This policy establishes the City of Platteville’s procedures for reporting a security incident and the steps that will be taken by the City of Platteville to investigate and take action when a potential or actual security incident occurs.

### **Scope**

This policy applies to all the City of Platteville staff members who utilize the electronic information system. Everyone at the City of Platteville is responsible to know what to do when confronted with a security incident. The Security/Breach Incident Reporting Form should be used in conjunction with this policy.

### **Procedure**

#### ***Security Incident Defined***

A “security incident” is an attempted or successful unauthorized entry, breach or attack on the electronic information system that we use to create, receive, maintain or transmit e-PHI. Security incidents include unauthorized probing and browsing of the files, a disruption of service in our information system and incidents where e-PHI has been improperly altered or destroyed. Security incidents also include things such as a virus, hacking attempt or incident, “phishing” incident, malware installation, corrupt data or other similar incident involving the City of Platteville’s information system.

#### ***Reporting a Security Incident***

1. All staff members are responsible for immediately reporting a suspected security incident immediately to the HIPAA Compliance Officer or an immediate supervisor.
2. When a suspected security incident occurs, the HIPAA Compliance Officer shall have the reporting staff member and other members with knowledge of the incident complete the City of Platteville’s “Internal Breach/Security Incident Reporting Form.”
3. The HIPAA Compliance Officer will be responsible for initiating an immediate investigation to isolate the problem and take whatever action is necessary to protect the information system and e-PHI and other vital electronic information.



4. The HIPAA Compliance Officer will notify management immediately in the event the incident cannot be immediately corrected, or if any e-PHI or other vital information is altered or destroyed. Management will also be notified of any completed investigation and the outcome of the investigation.
5. In the event of unlawful activity via the use of the City of Platteville's information system, local, state, or federal law enforcement may be notified. That determination will be made by management with recommendation from the HIPAA Compliance Officer. The HIPAA Compliance Officer is responsible for coordinating communications with outside organizations and law enforcement.
6. Whenever a security incident is suspected or confirmed to have occurred, remedial action will be taken, including action against any individual staff members when it has been confirmed that they caused or contributed to the incident.

#### ***HIPAA Compliance Officer Responsibility***

The HIPAA Compliance Officer is responsible for the following:

1. Initiating the appropriate incident management action, including restoration.
2. Determining the physical and electronic evidence to be gathered as part of the incident investigation.
3. Monitoring that any damage from a security incident is repaired or mitigated and that the vulnerability is eliminated or minimized where possible.
4. Determining if a widespread communication is required, the content of the communication, and how best to distribute the communication.
5. Communicating new issues or vulnerabilities to the system vendor and working with the vendor to eliminate or mitigate the vulnerability.
6. Initiating, completing, and documenting the incident investigation.
7. Determining whether the incident may qualify as a breach of unsecured PHI requiring breach notification under the City of Platteville's "Policy on Breaches of Unsecured Protected Health Information."

## **Staff Member Electronic Communications Policy**

### **Purpose**

The City of Platteville is required under the Health Information Portability and Accountability Act of 1996 (“HIPAA”) to ensure that protected health information (“PHI”) that we create, receive, maintain or transmit is not improperly disclosed through any means, including electronic means. The purpose of this policy is to prevent the improper use or disclosure of PHI through electronic means, while staff members are on and off-duty.

### **Scope**

This policy covers any and all electronic communications of the City of Platteville staff members only when those communications involve the use or disclosure of PHI created, received, maintained or transmitted by the City of Platteville. This policy applies to all staff members both on and off duty, whether using city or personal equipment.

### **Procedure**

#### *General Rules Regarding City Equipment*

1. All PHI created, received, maintained or transmitted using any “City Equipment” is at all times the property of the City of Platteville and may be considered to be part of the official records of the City of Platteville. “City Equipment” is any electronic device that is owned, leased, controlled, or used for the benefit of the City of Platteville. This includes, but is not limited to: computers, cell phones, cameras, USB drives, and other devices that are capable of creating, capturing, storing, and/or transmitting electronic information.
2. All City Equipment shall remain at all times the property of the City of Platteville, even if being used for personal use.
3. The City of Platteville cannot guarantee the confidentiality of information stored on any City Equipment, except that it will take all steps necessary to secure the privacy of all PHI in accordance with all applicable laws. Information stored on City Equipment is subject to disclosure to law enforcement or other third parties at the sole discretion of the City of Platteville.
4. The City of Platteville may monitor activity on City Equipment, our information systems and our network(s) at any time for the purpose of ensuring that PHI is not being improperly used or disclosed. This includes the ability to monitor internet activity and email, as permitted by law.

5. All internet activity (browsing, email, etc.) using City Equipment must comport with the City of Platteville's HIPAA Policies and Procedures and staff members may not disclose PHI on the internet using City Equipment unless the disclosure is authorized by the City of Platteville, would not violate HIPAA or other applicable federal and state laws, and the disclosure is for a legitimate, business-related purpose. For example, emailing demographic information about a patient to a patient's insurer for purposes of billing may be a permissible use.

### ***General Rules Regarding Personal Equipment***

1. Staff members must comply with the City of Platteville's HIPAA Policies and Procedures when engaging in internet activity on "Personal Equipment," both on and off-duty. "Personal Equipment" includes any internet-capable device that is not owned, leased or otherwise controlled or used for the benefit of the City of Platteville.
2. Where permitted by law to do so, the City of Platteville will investigate internet activity, whether on or off-duty, and take appropriate disciplinary action against staff members whenever the City of Platteville learns about a possible or actual violation of our HIPAA Policies and Procedures.
3. Staff members should consult with the HIPAA Compliance Officer whenever there is a question regarding whether an internet posting or internet activity might violate our HIPAA Policies and Procedures.
4. The following types of activities are prohibited at all times and can result in disciplinary action:
  - a. Posting, sharing, or otherwise disseminating any PHI relating to the City of Platteville patients without authorization from the City of Platteville.
  - b. Posting, sharing or otherwise disseminating information that could potentially identify a patient, including: photos, videos or other images of a scene or patient; a description of patient injuries, or; other scene activities that could be identified with a specific scene without authorization from the City of Platteville.

### ***Use of City Electronic Mail***

1. The City of Platteville's email is intended to be used as a tool to facilitate communications on behalf of the City of Platteville.
2. All email transmissions that originate from the City of Platteville staff members

on City email must contain, at a minimum, a signature section that contains the following information:

- a. The sender's full name;
  - b. The City of Platteville's name;
  - c. The telephone number of the City of Platteville; and
  - d. An approved notice and disclaimer.
3. Below the signature section, the following notice and disclaimer must appear on all transmissions from the City of Platteville staff members in at least 10 point font:

CONFIDENTIALITY NOTICE: This e-mail message, including any attachments, is for the sole use of the intended recipient(s) and may contain confidential, proprietary, and/or privileged information protected by law. If you are not the intended recipient, you may not use, copy, or distribute this e-mail message or its attachments. If you believe you have received this e-mail message in error, please contact the sender by reply e-mail and telephone immediately and destroy all copies of the original message.

#### ***Facsimile Transmissions Using City Fax Machine***

1. The City of Platteville's fax machine is intended to be used as a tool to facilitate communications and the exchange of information, including patient information that is needed to perform our services.
2. All outgoing facsimile transmissions using the City fax machine must contain a cover sheet that includes at a minimum, the following information:
  - a. The name of the City of Platteville;
  - b. The name of the intended recipient;
  - c. The name of the sender;
  - d. Facsimile number of the recipient;
  - e. Telephone number of the sender;
  - f. Date of the transmission;

- g. The number of pages in the transmission; and
  - h. An approved notice and disclaimer.
3. At the bottom of the facsimile cover sheet, the following notice and disclaimer must appear in at least 10 point font:

Confidentiality Notice: This facsimile transmission is confidential and is intended only for the review of the party to whom it is addressed. It may contain proprietary and/or privileged information protected by law. If you are not the intended recipient, you may not use, copy or distribute this facsimile message or its attachments. If you have received this transmission in error, please immediately telephone the sender above to arrange for its return.

***Images and Videos That May Contain PHI***

1. Staff members are strictly prohibited from capturing any images or videos that could potentially identify a patient PHI while on duty without the express permission of a supervisor. Staff members may carry a personal electronic device (such as a cell phone) that is capable of capturing images; but, staff members must adhere to our HIPAA Policies and Procedures when using the device and the device may never be used to capture PHI (unless expressly permitted by a supervisor). No other personal electronic devices that function as a camera and/or video recorder shall be carried by staff members while engaged in any work activities.
2. Staff members may only capture images or video while on-duty with a city-issued device and only for legitimate business-related purposes. Staff members must be authorized by the City of Platteville to capture images or video while on duty.
3. Images or videos taken with City Equipment may only be disseminated in accordance with the City of Platteville's HIPAA Policies and Procedures and all such images and videos are the sole property of the City of Platteville.
4. Any images or videos that might identify a patient may not be posted on the internet without the express approval of the City of Platteville.

## **Staff Member Medical Records Policy**

### **Purpose**

The Health Insurance Portability and Accountability Act of 1996 (“HIPAA”) requires the City of Platteville to treat protected health information (“PHI”) contained in the medical records of our staff members with the same degree of protection as the PHI of our other patients. This policy provides guidance to management and staff concerning the privacy and security of the City of Platteville staff member medical records.

### **Scope**

This policy applies to PHI of all staff members and it applies equally to management and non-management staff members.

### **Procedure**

#### ***Distinguishing PHI and Employment Records***

1. Health information that is obtained about staff members in the course of providing ambulance or other medical services directly to them is considered to be PHI under HIPAA.
2. Health information that the City of Platteville receives in its role as an employer is not considered to be PHI. Rather, the information is an employment record to which the City of Platteville does not have an obligation to extend HIPAA protections. For example, if a staff member submits a doctor's statement to a supervisor to document an absence or tardiness from work, the City of Platteville does not need to treat that statement as PHI. Other health information that could be treated as an employment record, and not PHI, includes:
  - a. Medical information that is needed for the City of Platteville to carry out its obligations under the FMLA, ADA and similar laws;
  - b. Information related to occupational injury, disability insurance eligibility, drug screening results, workplace medical surveillance, and fitness-for-duty-tests of employees.

#### ***General Policy Regarding Staff Member's PHI***

1. The City of Platteville will, to the extent required by law, protect, use and disclose PHI it receives about staff members in accordance with HIPAA and our HIPAA Policies and Procedures.

2. Only those with a legitimate need to use or disclose PHI about staff members will have access to that information.
3. In accordance laws concerning disability discrimination, all medical records of staff will be kept in separate files apart from the employee's general employment file. These records will be secured, used and disclosed in accordance with applicable laws.

***General Policy Regarding Employment Records***

1. Employment records are not considered to be PHI. As such, the City of Platteville is not required to protect, use and disclose employment records in accordance with HIPAA.
2. Employment records that are not covered under HIPAA include, but are not limited to:
  - a. Information obtained to determine suitability to perform the job duties (such as physical examination reports);
  - b. Drug and alcohol tests obtained in the course of employment;
  - c. Doctor's excuses provided in accordance with the attendance policy;
  - d. Work-related injury and occupational exposure reports; and
  - e. Medical and laboratory reports related to such injuries or exposures, especially to the extent necessary to determine workers' compensation coverage.
3. Despite the fact that the City of Platteville is not required to protect, use and disclose employment records in accordance with HIPAA, the City of Platteville will limit the use and disclosure of these records to only those necessary to perform business-related functions authorized by law. The City of Platteville will also secure all employment records of staff members and ensure that only staff members with a legitimate need to have access to them, such as certain management staff, the City of Platteville's designated physician and state agencies pursuant to state law, have access to employment records.

## **Releasing PHI to Family Members and Others Policy**

### **Purpose**

The Health Insurance Portability and Accountability Act of 1996 (“HIPAA”) permits the City of Platteville to release protected health information (“PHI”) about patients to family members, friends and others involved in the treatment of the patient or payment for that treatment. This policy outlines our procedures for releasing PHI to family members and others involved in our patients’ care.

### **Scope**

This policy applies to all the City of Platteville staff members who receive requests from family members, friends and others for PHI of patients of the City of Platteville. This policy does not apply to formal requests from patients or their personal representatives for: access to PHI; amendment of PHI; restriction of PHI; accounting of disclosures of PHI; or confidential communications. This policy shall apply to requests for PHI from family members of the patient or others who do not qualify as the patient’s personal representative, but who are involved in the patient’s care or payment for that care.

### **Procedure**

#### ***General Procedure for Releasing PHI to Family Members and Others***

1. HIPAA permits the City of Platteville staff members to release PHI that is directly relevant to the patient’s care or payment for care to family members, friends and others involved in a patient’s care, or payment for that care, whenever releasing PHI to that individual would be in the best interest of a patient. The City of Platteville may also use or disclose PHI to notify family members or others about a patient’s location, general condition, or death.
2. If an individual other than the patient or the patient’s personal representative makes a request for PHI from a the City of Platteville staff member, the staff member shall first determine whether the patient about whom the request pertains to is present, competent and able to make healthcare decisions.
3. If the patient is present, competent and able to make healthcare decisions, the staff member should obtain the patient’s agreement to share the requested PHI with the individual, or give the patient an opportunity to object. The staff member may ask the patient whether it is okay to talk to the individual and release PHI to them. Or, the staff member can simply infer from the circumstances that the patient does not object to sharing the information with the individual. For example, if the patient’s neighbor asks to ride along in the



ambulance and the patient smiles, the staff member could infer that the patient is fine with the neighbor riding along and overhearing any PHI that is discussed. Or, if the staff member starts asking the patient about his or her medical history and the patient motions for a family member to come over, the staff member can infer that the patient wants the staff member to speak with the family member about his or her medical history.

4. If the patient is unavailable or unable to make medical decisions because of a physical or mental reason at the time of the request, then the staff member may only disclose PHI to the requestor if the requestor is involved with the patient's treatment or payment for the patient's treatment and the staff member believes that releasing PHI to the requestor is in the best interests of the patient. First, the staff member should ask the requestor what his or her relationship is to the patient. Then, the staff member should determine whether disclosure of PHI to the requestor would be in the best interest of the patient. In making this determination, the staff member should consider things such as:
  - a. Who the requestor is and what the requestor's relationship is to the patient
  - b. Whether the requestor appears to have a legitimate interest in the patient's care or payment for that care
  - c. Whether the staff member believes that the patient would want that requestor to know the PHI or whether the patient would benefit from the requestor knowing the PHI
5. If the patient is deceased, a staff member may release relevant PHI to family members and others who were involved in the deceased patient's care prior to death or payment for care, unless doing so would be inconsistent with any prior expressed preference of the patient. The staff member should only disclose PHI that is relevant to the requestor's involvement with the patient's care prior to death or payment for that care.

## **HIPAA Compliance Officer Designation**

The following individual is responsible for all aspects of the City of Platteville's HIPAA Compliance and should be contacted whenever an issue arises involving the privacy or security of PHI gathered and maintained by the City of Platteville. This person is the primary point of contact regarding all HIPAA-related inquiries, or complaints, and all parties requesting PHI or with questions regarding the use or disclosure of PHI of the City of Platteville should be referred to this individual. All known and suspected breaches of unsecured PHI shall be reported to this individual, as well as any known or suspected violations of the City of Platteville's HIPAA policies and procedures.

Brian M Allen  
75 North Bonson Street  
Post Office Box 780  
Platteville, WI 53818

608/348-1835  
[allenb@platteville.org](mailto:allenb@platteville.org)

**City of Platteville  
STAFF REPORT AND FISCAL  
NOTE**

Original       Update



**Title: Award Contract 4-15 Weed & Grass Mowing**

**Policy Analysis Statement:**

**Brief Description And Analysis Of Proposal:**

This contract will allow the City to enforce its tall grass Ordinance. The Ordinance says that lawns cannot be more than 8 inches high. If the Staff receives a complaint, it is investigated and if verified, staff mails a notice to the owner that he/she has 5 days to mow the lawn or else the City will mow it and bill the cost to the owner. If the owner does not mow the lawn, this contractor will be asked to mow the lawn so that the lawn is no more than 6 inches high. The contractor is required to take photos of the lawn before and after and log the time it takes. If there is a subsequent violation at a property during the same growing season (April 15 – October 15) the City gives the owner a citation in addition to mowing the property.

There are two parts to the contract. The first part is for mowing large areas, generally vacant parcels of an acre or more. The second part is for normal isolated, residential type lawns. Staff opened **1** bid for this work according to the enclosed bid tabulation. The low bidder was **Grasspro Lawn Care LLC**. They bid \$ **100.00** per hour or \$**100.00** minimum for Base Bid #1, large rural type areas and \$**100.00** per hour or \$ **100.00** minimum for Base Bid #2, Isolated patches and residential lawns.

4 contractors were called just shortly before the day of the bid to remind them of the bid date, but we only received 1 bid. Last year the contract prices were \$65.00 and \$35.00 for the respective base bids. In addition to the contractor's cost of service, there is a \$40.00 administration fee.

**Recommendation:**

Staff recommends that the Common Council award Contract 4-15, Weed and Grass Mowing to **Grasspro Lawn Care LLC** at the bid prices of \$**100.00** /hour or \$**100.00** minimum for Base Bid #1 and \$**100.00**/hour or \$**100.00** minimum for Base Bid #2.

**Impact Of Adopting Proposal:**

This contract will allow the City to enforce the tall grass Ordinance.

**Fiscal Estimate:**

|  |  |
|--|--|
| <p><b><u>Fiscal Effect (check/circle all that apply)</u></b></p> <p><input checked="" type="checkbox"/> No fiscal effect</p> <p><input type="checkbox"/> Creates new expenditure account</p> <p><input type="checkbox"/> Creates new revenue account</p> <p><input type="checkbox"/> Increases expenditures</p> <p><input type="checkbox"/> Increases revenues</p> <p><input type="checkbox"/> Increases/decreases fund balance - _____ Fund</p> | <p><b><u>Budget Effect:</u></b></p> <p><input checked="" type="checkbox"/> Expenditure authorized in budget</p> <p><input type="checkbox"/> No change to budget required</p> <p><input type="checkbox"/> Expenditure not authorized in budget</p> <p><input type="checkbox"/> Budget amendment required</p> <hr/> <p><b><u>Vote Required:</u></b></p> <p><input checked="" type="checkbox"/> Majority</p> <p><input type="checkbox"/> Two-Thirds</p> |
| <p><b><u>Narrative/assumptions About Long Range Fiscal Effect:</u></b></p> <p>None</p>   |  |

**Expenditure/Revenue Changes:**

| Budget Amendment No. |    |         |        | No Budget Amendment Required |  |                        |       |        |                |
|----------------------|----|---------|--------|------------------------------|--|------------------------|-------|--------|----------------|
| Account Number       |    |         |        | Account Name                 |  | Budget Prior to Change | Debit | Credit | Amended Budget |
| Fund                 | CC | Account | Object |                              |  |                        |       |        |                |
|                      |    |         |        |                              |  |                        |       |        |                |
|                      |    |         |        |                              |  |                        |       |        |                |

**Prepared By:**

|  |                                   |
|--|-----------------------------------|
| <p><b>Department:</b> Public Works</p><br><p><b>Prepared By:</b><br/>Howard B. Crofoot, P.E.</p> | <p><b>Date:</b> April 1, 2015</p> |
|--|-----------------------------------|

**CITY OF PLATTEVILLE**  
**CONTRACT 4-15 Weed & Grass Mowing**  
**BID OPENING: March 31, 2015 – 10:00 A.M. – City Hall Council Chambers**

Dustin Bollant  
 Grass Pro  
 404 Madison Street  
 Montfort, WI

|                               |  |                 |  |  |
|-------------------------------|--|-----------------|--|--|
| <b>Base Bid #1</b>            |  |                 |  |  |
| Mowing Rural Type Areas       |  | <b>\$100.00</b> |  |  |
| Minimum per Location          |  | <b>\$100.00</b> |  |  |
| <b>Base Bid #2</b>            |  |                 |  |  |
| Mowing Isolated Patches/Lawns |  | <b>\$100.00</b> |  |  |
| Minimum per Location          |  | <b>\$100.00</b> |  |  |

|                               |  |  |  |  |
|-------------------------------|--|--|--|--|
| <b>Base Bid #1</b>            |  |  |  |  |
| Mowing Rural Type Areas       |  |  |  |  |
| Minimum per Location          |  |  |  |  |
| <b>Base Bid #2</b>            |  |  |  |  |
| Mowing Isolated Patches/Lawns |  |  |  |  |
| Minimum per Location          |  |  |  |  |

**City of Platteville  
STAFF REPORT AND FISCAL  
NOTE**

Original  Update

**Title: Contract 5-15 Sidewalk Repair**

**Policy Analysis Statement:**

**Brief Description And Analysis Of Proposal:**

This project involves the repair of sidewalk areas throughout the City and grinding trip hazards on city sidewalks that aren't replaced. The Council approved the budget of \$40,000 for the total project. Staff opened four bids on March 31, 2015. The bid tabulation is enclosed. Low bidder for replacement of sidewalks is J and T Concrete Construction with a bid of \$28,289.85

The low bidder for the grinding of the sidewalk is Sidewalk Savers, LLC for 168 grinds for \$7,056.00.

**Recommendation:**

**Staff recommends award of Contract 5-15, Sidewalk Repair, to J and T Concrete Construction with a bid of \$28,289.58, and awarding the grinding of sidewalk of trip hazards to Sidewalk Savers LLC for a maximum of \$7,056.00.**

**Impact Of Adopting Proposal:**

It will allow the City to repair sidewalks throughout the City.

**Fiscal Estimate:**

**Fiscal Effect (check/circle all that apply)**

- No fiscal effect
- Creates new expenditure account
- Creates new revenue account
- Increases expenditures
- Increases revenues
- Increases/decreases fund balance - \_\_\_\_\_ Fund

**Budget Effect:**

- Expenditure authorized in budget
- No change to budget required
- Expenditure not authorized in budget
- Budget amendment required

**Vote Required:**

- Majority
- Two-Thirds

**Narrative/assumptions About Long Range Fiscal Effect:**

This project is part of our CIP and will help us get back on track with Sidewalk Repairs

**Expenditure/Revenue Changes:**

| Budget Amendment No. |    |         |        | No Budget Amendment Required <input checked="" type="checkbox"/> |                        |       |        |                |
|----------------------|----|---------|--------|--|------------------------|-------|--------|----------------|
| Account Number       |    |         |        | Account Name   | Budget Prior to Change | Debit | Credit | Amended Budget |
| Fund                 | CC | Account | Object |  |                        |       |        |                |
|                      |    |         |        |  |                        |       |        |                |
|                      |    |         |        | Totals   |                        |       |        |                |

**Prepared By:**

Department: Public Works

Prepared By:

Howard B. Crofoot, P.E.

Date: April 1, 2015

CITY OF PLATTEVILLE  
 Department of Public Works  
 Bidders' List  
 Contract: 5 – 15 Sidewalk Repair  
 Bid Opening: Tuesday, March 31, 2015 10:00 a.m.

Lawinger Brothers  
 275 Lilly Street  
 Platteville, WI 53818  
 608/348-4546

Top Notch  
 Prairie Du Chien, WI

Sidewalk Savers, LLC  
 2658 Pasadena Blvd.  
 Wauwatosa, WI 53226

J & T Concrete  
 425 West Florence  
 Livingston, WI

|                    |             |              |            |              |          |
|--------------------|-------------|--------------|------------|--------------|----------|
| Sidewalk Repair:   | \$ 32030.98 | \$ 54,338.76 | \$ No Bid  | \$ 28,289.85 | \$ _____ |
| Grinding:          | \$ No Bid   | \$ No Bid    | \$ 7056.00 | \$ No Bid    | \$ _____ |
| Total Price Quote: | \$ 32030.98 | \$ 54,338.76 | \$ 7056.00 | \$28,289.85  | \$ _____ |

**City of Platteville  
STAFF REPORT AND FISCAL  
NOTE**

Original       Update

**Title: Change to Platteville Housing Authority Board Terms**

**Policy Analysis Statement:**

**Brief Description And Analysis Of Proposal:**

The Platteville Housing Authority currently has an annual HUD funded HAP (Housing Assistance Payments) budget of \$374,125. The program holds 128 Section 8 vouchers to assist low income and extremely low income Platteville residents with rent subsidies. The program is administered by an Executive Director and a board of commissioners. The Platteville Housing Authority promotes safe, affordable, quality living conditions and economic opportunities for program participants.

**Recommendation:**

The Platteville Housing Authority would like the city council to exclude Platteville Housing Authority board members from being required to leave the board for one year between terms.

**Impact Of Adopting Proposal:**

The Platteville Housing Authority would be able to retain long term, knowledgeable board members. Board members would then acquire the experience needed to monitor and recommend policies and procedures that affect the program.

**Fiscal Estimate:**

**Fiscal Effect (check/circle all that apply)**

- No fiscal effect
- Creates new expenditure account
- Creates new revenue account
- Increases expenditures
- Increases revenues
- Increases/decreases fund balance - \_\_\_\_\_ Fund

**Budget Effect:**

- Expenditure authorized in budget
- No change to budget required
- Expenditure not authorized in budget
- Budget amendment required

**Vote Required:**

- Majority
- Two-Thirds

**Narrative/assumptions About Long Range Fiscal Effect:**

None

**Expenditure/Revenue Changes:**

| Budget Amendment No. _____ |    |         |        | No Budget Amendment Required <input checked="" type="checkbox"/> |                        |       |        |                |
|----------------------------|----|---------|--------|--|------------------------|-------|--------|----------------|
| Account Number             |    |         |        | Account Name   | Budget Prior to Change | Debit | Credit | Amended Budget |
| Fund                       | CC | Account | Object |  |                        |       |        |                |
|                            |    |         |        |  |                        |       |        |                |
|                            |    |         |        |  |                        |       |        |                |
|                            |    |         |        |  |                        |       |        |                |
|                            |    |         |        |  |                        |       |        |                |
| <b>Totals</b>              |    |         |        |  |                        |       |        |                |

**Prepared By:**

|  |                |
|--|----------------|
| Department: Platteville Housing Authority<br>Prepared By: Jennifer Weber | Date: 4/7/2015 |
|--|----------------|

**RESOLUTION 15-04**

**ELIMINATING THE ONE YEAR LAPSE OF SERVICE BETWEEN  
RE-APPOINTMENTS RESTRICTION FOR THE  
PLATTEVILLE HOUSING AUTHORITY**

WHEREAS, on June 25, 1991, the Common Council of the City of Platteville approved a Successive Appointments Policy for the City of Platteville's Boards and Commissions that restricts re-appointments to all Boards and Commissions by requiring a one year lapse of service between re-appointments; and

WHEREAS, on March 24, 2009, the Common Council took action to make an exception to allow the Platteville Housing Authority Board members to serve two consecutive five year terms; and

WHEREAS, State Statute 66.1201(5)(b) allows for a Housing Authority member to hold office until his or her successor has been appointed and has qualified; and

WHEREAS, due to the very complex State Housing Program, the Platteville Housing Authority Board is interested in retaining seasoned board members who have the experience and insight to help with the complex decisions that the Board is faced with monthly; and

WHEREAS, the Housing Authority Program requests that the one year lapse of service between re-appointments restriction be eliminated, allowing members to serve unlimited five year terms appointed by the Council President.

NOW THEREFORE BE IT RESOLVED, that the Common Council of the City of Platteville hereby eliminates the restriction requiring a one year lapse of service between re-appointments for the Platteville Housing Authority Board.

PASSED BY THE COMMON COUNCIL on the \_\_\_ day of \_\_\_\_\_, 2015.

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Eileen Nickels, Council President

ATTEST:

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Jan Martin, City Clerk



**City of Platteville**  
**STAFF REPORT AND FISCAL NOTE**

Original       Update



**Title:** Rezoning: 1205 Union Street

**Policy Analysis Statement:**

**Brief Description And Analysis Of Proposal:**

The property is currently zoned R-1 Single Family Residential, and also has an R-LO Limited Occupancy overlay zoning. With this current designation, the property can be used as an owner-occupied residence, and as a rental property, but is limited to the number of individuals that can rent the house. According to the requirements of the R-LO designation, the house can be rented to any number of individuals that compose a family (as defined by the code), but it would be limited to a maximum of 2 individuals that are unrelated. This means that if the property were to be rented to unrelated college students, there could be a maximum of two living in the house.

The applicant is requesting a change to the zoning that would rezone the property to R-2 One and Two Family Residential, and that would remove the R-LO overlay zoning designation. The proposed zoning change would make the structure eligible to be converted to a duplex, which is not permitted in the current R-1 district. Therefore, the request is to rezone the property to R-2 One & Two Family Residential, which would allow the structure to be converted to a duplex. The removal of the R-LO designation would allow the structure to be rented to a maximum of 4 unrelated individuals.

**Recommendation:**

The Plan Commission considered this request at their April 6<sup>th</sup> meeting and recommended denial of the proposed zoning change from R-1 to R-2, and also recommended denial of the proposed R-LO amendment.

Staff recommends denial of the request to rezone the property to R-2 One and Two Family Residential. Staff has no concerns with the request to remove the R-LO designation.

**Impact Of Adopting Proposal:**

Approval will change the zoning for the property.

**Fiscal Estimate:**

**Fiscal Effect (check/circle all that apply)**

- No fiscal effect
- Creates new expenditure account
- Creates new revenue account
- Increases expenditures
- Increases revenues
- Increases/decreases fund balance - \_\_\_\_\_ Fund

**Budget Effect:**

- Expenditure authorized in budget
- No change to budget required
- Expenditure not authorized in budget
- Budget amendment required

**Vote Required:**

- Majority       Two-Thirds

**Narrative/assumptions About Long Range Fiscal Effect:**

This request should have no fiscal impact.

**Expenditure/Revenue Changes:**

| Budget Amendment No. |    |         |        | No Budget Amendment Required <input checked="" type="checkbox"/> |                        |       |        |                |
|----------------------|----|---------|--------|--|------------------------|-------|--------|----------------|
| Account Number       |    |         |        | Account Name   | Budget Prior to Change | Debit | Credit | Amended Budget |
| Fund                 | CC | Account | Object |  |                        |       |        |                |
|                      |    |         |        |  |                        |       |        |                |
|                      |    |         |        |  |                        |       |        |                |
| <b>Totals</b>        |    |         |        |  |                        |       |        |                |

**Prepared By:**

**Department:** Community Planning & Development

**Prepared By:** Joe Carroll

**Date:** April 7, 2015

# STAFF REPORT

## CITY OF PLATTEVILLE

Community Planning & Development Department



Meeting Dates: Plan Commission - April 5, 2015  
Common Council - April 14, 2015 (Information)  
Common Council - April 28, 2015 (Action)

Re: Rezoning

Case #: PC15-RZ02-11

Applicant: Thomas Busse and Jodi Groom

Location: 1205 Union Street

### Surrounding Uses and Zoning:

| Direction            | Land Use                  | Zoning   | Comprehensive Plan      |
|----------------------|---------------------------|----------|-------------------------|
| Property in Question | Single-family Residential | R-1/R-LO | Low Density Residential |
| North                | Multi-family Residential  | R-1      | Low Density Residential |
| South                | Single-family Residential | R-1/R-LO | Low Density Residential |
| East                 | Single-family Residential | R-1/R-LO | Low Density Residential |
| West                 | Single-family Residential | R-1      | Low Density Residential |

### I. BACKGROUND

1. The property currently contains a single-family house, which is the home of one of the applicants. The other applicant would like to purchase the property and rezone the property to allow the house to be used as a rental property.

### II. PROJECT DESCRIPTION

2. The property is currently zoned R-1 Single Family Residential, and also has an R-LO Limited Occupancy overlay zoning. With this current designation, the property can be used as an owner-occupied residence, and as a rental property, but is limited to the number of individuals that can rent the house. According to the requirements of the R-LO designation, the house can be rented to any number of individuals that compose a family (as defined by the code), but it would be limited to a maximum of 2 individuals that are unrelated. This means that if the property were to be rented to unrelated college students, there could be a maximum of two living in the house.

3. The applicant is requesting a change to the zoning that would rezone the property to R-2 One and Two Family Residential, and that would remove the R-LO overlay zoning designation.
4. The proposed zoning change would make the structure eligible to be converted to a duplex, which is not permitted in the current R-1 district. Therefore, the request is to rezone the property to R-2 One & Two Family Residential, which would allow the structure to be converted to a duplex. The removal of the R-LO designation would allow the structure to be rented to a maximum of 4 unrelated individuals.

### III. STAFF ANALYSIS

5. The property is designated as Low Density Residential in the Comprehensive Plan. The Low Density Residential designation is intended to accommodate a net density of up to five (5) units per acre. The property is approximately 0.39 acres in area. Converting the structure to add an additional housing unit would result in a density of 5.13 units per acre, which is a little more than the recommended density in the Comprehensive Plan.
6. The comprehensive plan recommends the R-1, Planned Unit Development and Traditional Neighborhood Districts as suitable zoning for lands designated as Low Density Residential. The conversion of the structure to a duplex and the rezoning request to R-2 does not comply with the Low Density recommendation of the proposed land use plan in the Comprehensive Plan.
7. When deciding on a rezoning, consideration must be given to the impact the new zoning would have on surrounding properties. Since the request would involve the use of the existing structure, there should only be minor impacts on the surrounding properties. The potential negative impact would be associated with the additional residents that would live in the extra unit.
8. In Staff's opinion, the R-2 rezoning request is not in compliance with the recommended zoning districts for this area in the Comprehensive Plan. The requested removal of the R-LO designation would be in compliance with the Plan.

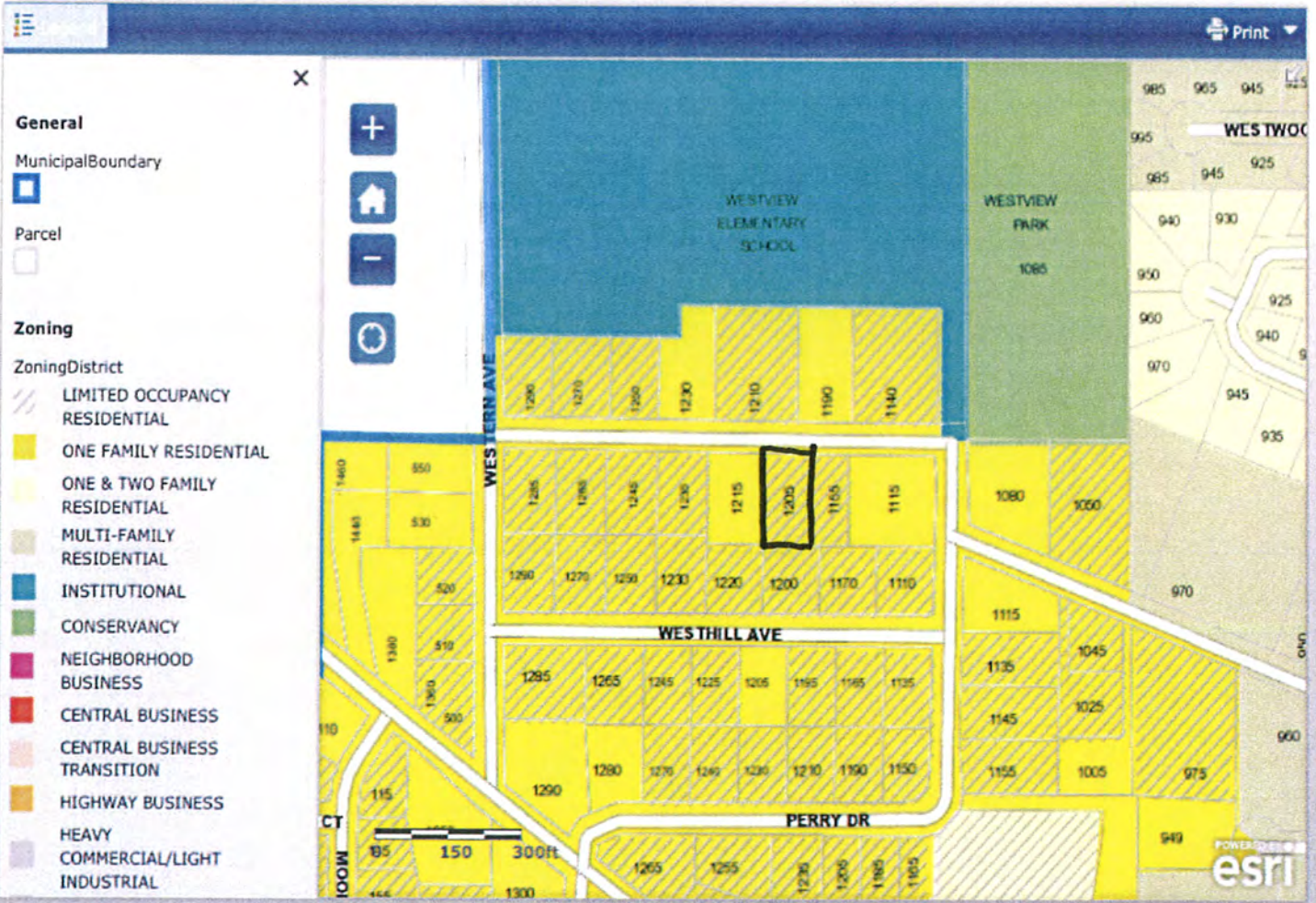
### IV. STAFF RECOMMENDATION

9. Since the request is not fully in compliance with the Comprehensive Plan, Staff recommends denial of the request to rezone the property to R-2 One and Two Family Residential.
10. Staff has no concerns with the request to remove the R-LO designation.

### ATTACHMENTS:

1. Application
2. Location Map
3. Detail of Zoning Map

# Zoning



APPLICATION FOR  
**ZONING AMENDMENT**  
 CITY OF PLATTEVILLE, WISCONSIN



**General Information** (please type or print clearly)

|                | <b>Applicant/Agent</b>                             | <b>Owner</b>                                     |
|----------------|--|--|
| <b>Name</b>    | Thomas Busse                                       | Jodi Groom                                       |
| <b>Address</b> | 210 W. Cedar Street Platteville<br>Wisconsin 53818 | 1205 Union Street Platteville<br>Wisconsin 53818 |
| <b>Phone</b>   | 224-622-2527                                       | 608-642-0710                                     |
| <b>Fax</b>     | N.A.   | N.A.   |

**Property Information** (Attach additional sheets if necessary)

Address of Property in Question: 1205 Union Street Platteville, WI

Legal Description: ASSESSMENT PLAT LOT 9 BLOCK 62

Present Zoning: R1 One Family Residential + R-LO Limited Occupancy Residential Overlay

Requested Zoning: R2 One & Two Family Residential

Comprehensive Plan Designation: Low Density Residential

Current Use of Property: Single Family Home

Proposed Use of Property: Student Housing, due to limited occupancy provided by the college and the increased living cost & tuition cost for international students in some cases excess of 32,000 per year for international students. I wish to provide a quality, lower cost housing to limit students debt upon graduation as well as to provide a healthy and safe living conditions for the tenants. If permitted an academic standard will be implemented to lessees to encourage academic success and increase retention rates at the college.

**Signatures** The undersigned person(s) hereby petition the Common Council of the City of Platteville, Wisconsin, to amend the Zoning Ordinance as requested above.

PETITIONER: Thomas Busse

DATE: 2/26/2015

PETITIONER: \_\_\_\_\_

DATE: \_\_\_\_\_

**OFFICE USE ONLY**

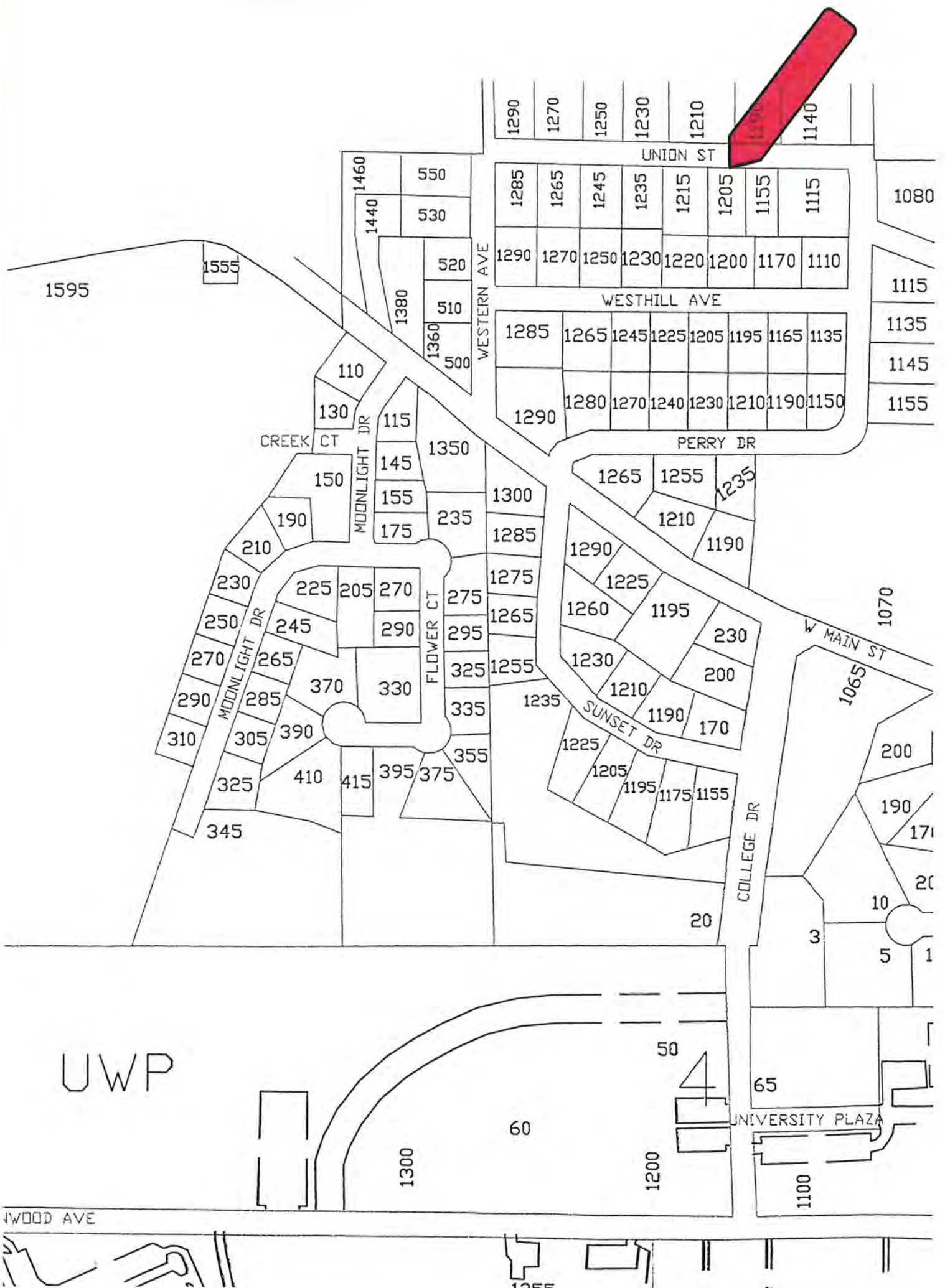
Date Application Filed: \_\_\_\_\_ File Number: PC 15-R202-10

Plan Commission Action & Date: \_\_\_\_\_ Fee Paid/Receipt #: 200/3-3-15

Conditions: \_\_\_\_\_

Council Action & Date: \_\_\_\_\_

Conditions: \_\_\_\_\_



1290 1270 1250 1230 1210 1190 1140

UNION ST

1285 1265 1245 1235 1215 1205 1155 1115

1080

1290 1270 1250 1230 1220 1200 1170 1110

1115

WESTHILL AVE

1285 1265 1245 1225 1205 1195 1165 1135

1135

1290 1280 1270 1240 1230 1210 1190 1150

1145

1155

PERRY DR

1265 1255 1235

1290 1225 1210 1190

1260 1195 230

1230 1210 200

1225 1190 170

1205 1195 1175 1155

W MAIN ST

1065

200

190

170

20

10

5

1

COLLEGE DR

20

3

50

UWP

65

UNIVERSITY PLAZA

60

1300

1200

1100

WOOD AVE

1255

**City of Platteville**  
**STAFF REPORT AND FISCAL NOTE**

Original       Update

**Title:** Sidewalk Waiver: 1741 Progressive Parkway

**Policy Analysis Statement:**

**Brief Description And Analysis Of Proposal:**

The property in question is located along Business Highway 151 and Progressive Parkway. The applicant is working on plans to construct a Sherwin Williams store on the property.

Section 22.061 of the Zoning Ordinance requires the installation of sidewalks along the frontage of the property as part of a commercial development if sidewalks are not present. Currently, there are no sidewalks present along the street frontages for this property, so the code states that sidewalk should be installed as part of this development. However, the ordinance also states that "The Council may waive this requirement if it is determined the sidewalks are not necessary to serve pedestrian traffic, or connecting sidewalks are not present or planned for on adjacent properties. If sidewalks are not required to be installed as part of the project, the City maintains the right to construct sidewalks at a future date and assess the owner(s) of the adjacent land for the costs thereof." There is a sidewalk present on the other side of Progressive Parkway, but no sidewalks along the south side of Progressive Parkway or along Bus. Hwy. 151. There will be a sidewalk installed along Progressive Parkway as part of the McDonald's development on the property to the east of this lot. The applicant is proposing to install a sidewalk along Progressive Parkway to connect with the sidewalk for McDonald's. The applicant is requesting a waiver to the requirement that a sidewalk also be installed along Bus. Hwy. 151.

**Recommendation:**

The Plan Commission considered this request at their April 6<sup>th</sup> meeting and recommended approval of the sidewalk waiver to require the installation of sidewalk only along Progressive Parkway.

Staff agrees with the Plan Commission recommendation with the understanding that the City may require the installation of the sidewalk in the future at the expense of the property owner.

**Impact Of Adopting Proposal:**

Approval will require that sidewalk only be installed along the Progressive Parkway frontage.

**Fiscal Estimate:**

**Fiscal Effect (check/circle all that apply)**

- No fiscal effect
- Creates new expenditure account
- Creates new revenue account
- Increases expenditures
- Increases revenues
- Increases/decreases fund balance - \_\_\_\_\_ Fund

**Budget Effect:**

- Expenditure authorized in budget
- No change to budget required
- Expenditure not authorized in budget
- Budget amendment required

**Vote Required:**

- Majority       Two-Thirds

**Narrative/assumptions About Long Range Fiscal Effect:**

This request should have no fiscal impact.

**Expenditure/Revenue Changes:**

| Budget Amendment No. _____ |    |         |        | No Budget Amendment Required <input checked="" type="checkbox"/> |                        |       |        |                |
|----------------------------|----|---------|--------|--|------------------------|-------|--------|----------------|
| Account Number             |    |         |        | Account Name   | Budget Prior to Change | Debit | Credit | Amended Budget |
| Fund                       | CC | Account | Object |  |                        |       |        |                |
|                            |    |         |        |  |                        |       |        |                |
|                            |    |         |        |  |                        |       |        |                |
| <b>Totals</b>              |    |         |        |  |                        |       |        |                |

**Prepared By:**

**Department:** Community Planning & Development  
**Prepared By:** Joe Carroll

**Date:** April 7, 2015

**STAFF REPORT**

**CITY OF PLATTEVILLE**

Community Planning & Development Department



**Meeting Dates:** Plan Commission – April 6, 2015

**Re:** Sidewalk Waiver

**Case #:** PC15-MI05-12

**Applicant:** MEV Platteville, LLC

**Location:** Progressive Parkway

**Surrounding Uses and Zoning:**

| Direction            | Land Use                       | Zoning | Comprehensive Plan |
|----------------------|--------------------------------|--------|--------------------|
| Property in Question | Vacant                         | B-3    | Business           |
| North                | Commercial/Vacant              | B-3    | Business           |
| South                | Commercial                     | B-3    | Business           |
| East                 | Vacant<br>(proposed McDonalds) | B-3    | Business           |
| West                 | Vacant                         | B-3    | Business           |

**BACKGROUND**

1. The applicant owns vacant land that was platted as Lot 12 of the Keystone Subdivision, which is located on the south side of Progressive Parkway, and also has frontage on Business Highway 151. The applicant is appealing the requirement that sidewalks have to be installed along all the street frontages.

**PROJECT DESCRIPTION**

2. The applicant has submitted a preliminary site plan for a Sherwin Williams store on this property. The proposed vehicular access to the property is via a driveway from Progressive Parkway.
3. Section 22.061 of the Zoning Ordinance requires the installation of sidewalks along the frontage of the property if sidewalks are not present. Currently, there are no sidewalks present along either of the two street frontages for this property, so the code requires them to be installed as part of this development. However, the ordinance also states that "The Council may waive this requirement if it is determined the sidewalks are not necessary to



serve pedestrian traffic, or connecting sidewalks are not present or planned for on adjacent properties.”

4. There is a sidewalk present along the north side of Progressive Parkway on the other side of the street from this property, but nothing on the building side. There is also a proposed sidewalk that will be installed on the property to the east as part of the McDonald’s restaurant development. There are no connecting sidewalks along Business Highway 151.
5. The proposed site plan for this development includes a sidewalk along the frontage of Progressive Parkway. Since there are no connecting sidewalks along Business Highway 151, and no pedestrian crossing facilities at the intersection of Business Highway 151 and Commercial Drive, the applicant would prefer not to provide additional sidewalks along this frontage.

**STAFF ANALYSIS**

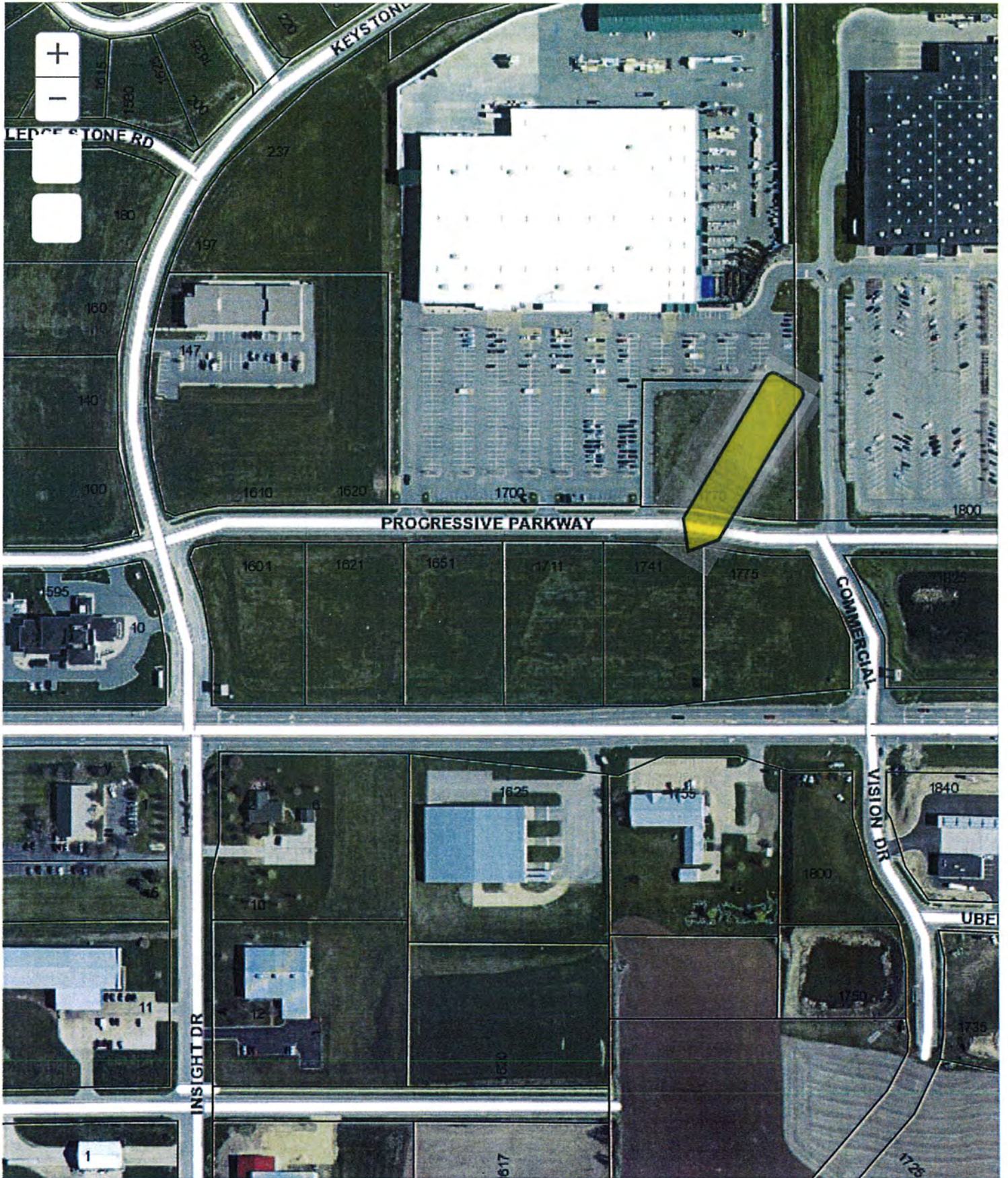
6. Since there is no existing or planned sidewalk along Business Highway, and no pedestrian crossing facilities at the intersection of Business Highway 151 and Commercial Drive, Staff doesn’t believe it is necessary to require the extension of sidewalks along the Business Highway 151 frontage. The sidewalk as proposed should be adequate to serve this proposed development.

**STAFF RECOMMENDATION**

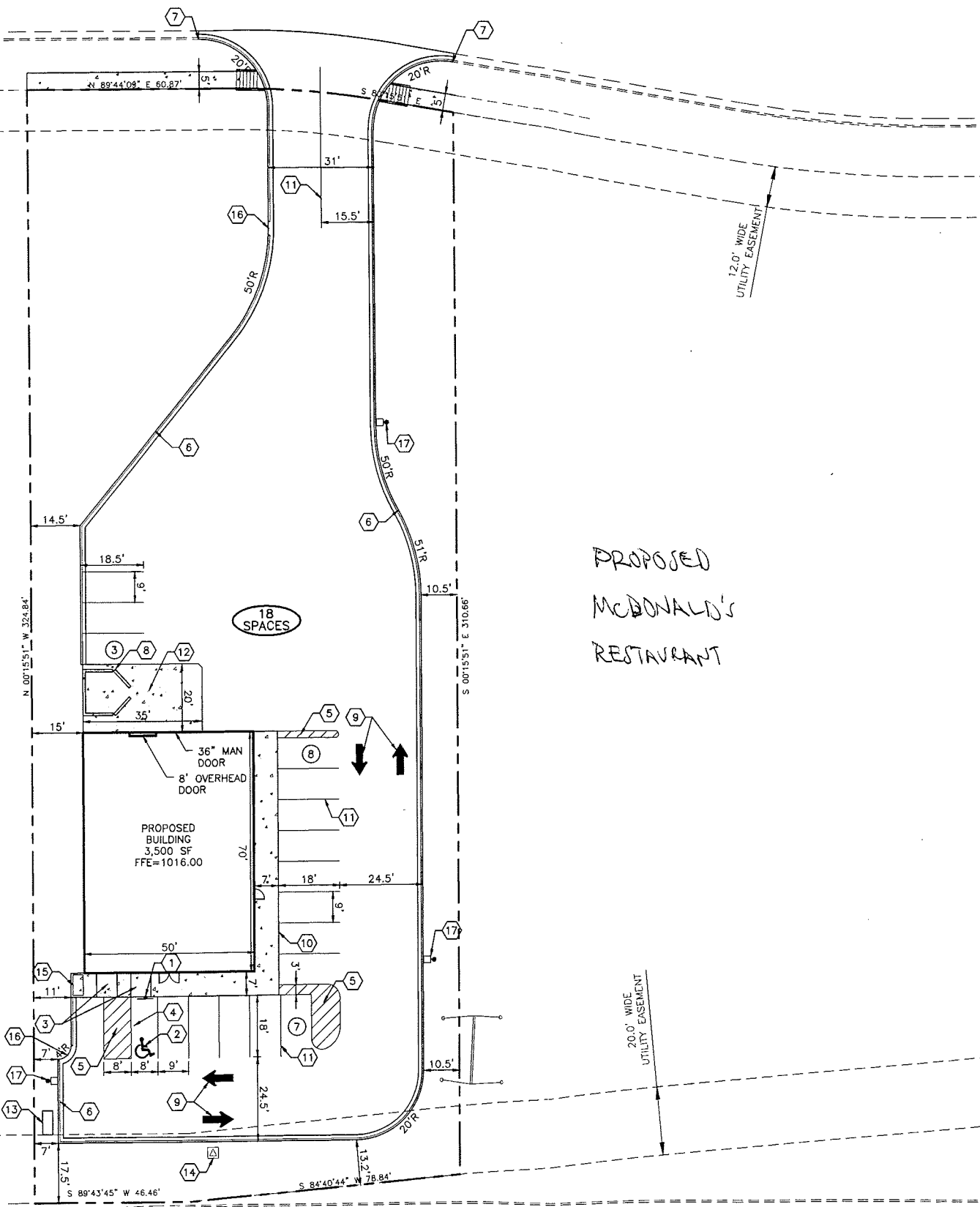
7. Staff recommends approval of a sidewalk waiver that would allow for the installation of sidewalk along Progressive Parkway, but not along Business Highway 151.

**ATTACHMENTS:**

1. Location Map
2. Proposed Site Plan



**PROGRESSIVE PARKWAY**



**SITE LEGEND**

- INDICATES NEW ASPHALT PAVEMENT
- INDICATES NEW CONCRETE PAVEMENT/SIDEWALK
- LIGHT POLES
- EXISTING CURB AND GUTTER
- PROPOSED CURB AND GUTTER
- DEPRESSED CURB AND GUTTER
- ACCESSIBLE SIDEWALK RAMP WITH DETECTABLE WARNING
- INDICATES PARKING COUNT
- INDICATES PARKING TOTAL FOR SURROUNDING AREA
- PROPERTY BOUNDARY

**SITE KEY NOTES**

- NO. DESCRIPTION
- ① ACCESSIBLE PARKING SIGN
- ② ACCESSIBLE PARKING SYMBOL
- ③ ACCESSIBLE RAMP
- ④ ACCESSIBLE PARKING SPACES & THEIR ACCESS AISLES SHALL BE 2% MAX. SLOPE IN ALL DIRECTIONS
- ⑤ PAINT 4" WIDE STRIPES @ 2'-0" O.C. @ 45° ANGLE, TRAFFIC YELLOW PAINT
- ⑥ B6.12 CURB AND GUTTER
- ⑦ BEGIN/END PROPOSED CURB AND GUTTER. SAWCUT EXISTING CURB TO PROVIDE CLEAN CONSTRUCTION JOINT.
- ⑧ DUMPSTER ENCLOSURE (SEE ARCHITECTURAL PLANS)
- ⑨ DIRECTIONAL ARROW, TRAFFIC WHITE PAINT
- ⑩ INTEGRAL CONCRETE CURB AND SIDEWALK
- ⑪ 4" YELLOW STRIPE, TYPICAL
- ⑫ CONCRETE PAVEMENT
- ⑬ MONUMENT SIGN
- ⑭ EXISTING TRANSFORMER TO REMAIN
- ⑮ BIKE RACK
- ⑯ 5" CURB CUT FOR DRAINAGE
- ⑰ LIGHT POLE LOCATION. COORDINATE WITH SITE ELECTRICAL PLAN

**SITE DATA**

|                             |               |
|-----------------------------|---------------|
| SITE AREA:                  | 0.92 ACRES    |
| ZONING:                     | C-1           |
| BUILDING AREA:              | 3,500 SQ. FT. |
| PARKING SPACES REQUIRED:    | 14 (1/250 SF) |
| PARKING SPACES PROVIDED:    | 18            |
| ACCESSIBLE SPACES REQUIRED: | 1             |
| ACCESSIBLE SPACES PROVIDED: | 1             |

**SITE NOTES**

- ALL DIMENSIONS, RADII AND COORDINATES ARE TO BACK OF CURB WHERE APPLICABLE. ALL RADII ARE 4.5' UNLESS INDICATED OTHERWISE.
- ALL PAVEMENT MARKING SHALL BE YELLOW IN COLOR UNLESS INDICATED OTHERWISE.
- ALL CONSTRUCTION ACTIVITIES SHALL CONFORM TO THE WISCONSIN DEPARTMENT TRANSPORTATION "STANDARD SPECIFICATIONS FOR ROAD AND BRIDGE CONSTRUCTION" CURRENT EDITION.



**WOOLPERT**  
 1815 South Meyers Road  
 Suite 120  
 Oakbrook Terrace, IL 60181  
 630.424.9080  
 FAX: 630.495.3731

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**PROJECT**

SHERWIN WILLIAMS  
 PLATTEVILLE, WISCONSIN  
 LOT #12, PROGRESSIVE PRKY.  
 PLATTEVILLE, WISCONSIN 53618

**PREPARED FOR**

CONTACT: MEV PLATTEVILLE, LLC  
 c/o Kevin Verrick, Verrick & Associates  
 2000 North Racine Avenue  
 Suite 2110  
 Chicago, IL 60614-4045  
 PHONE: (773) 327-0620  
 FAX: (773) 327-0622

**SHEET TITLE**

**SITE PLAN**

**SHEET INFORMATION**

|             |                    |
|-------------|--------------------|
| PROJECT NO. | 14035              |
| SCALE       | AS NOTED           |
| ISSUED FOR  | BID AND PERMIT SET |
| DATE        | 01-26-2015         |
| REVISIONS   |                    |
| 03/24/15    | ISSUED FOR BID     |

**SHEET NUMBER**

**C200**

**BUSINESS 151**



Toll Free (800) 242-8511  
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