

## **PUBLIC NOTICE**

PUBLIC NOTICE is hereby given that a regular meeting of the Common Council of the City of Platteville shall be held on Tuesday, July 28, 2015 at 7:00 PM in the Council Chambers at 75 North Bonson Street, Platteville, WI.

### **COMMON COUNCIL AGENDA**

#### **I. CALL TO ORDER**

#### **II. ROLL CALL**

#### **III. CEREMONIAL SWEARING IN OF NEW POLICE OFFICER – Coree J Lee**

#### **IV. SPECIAL PRESENTATIONS**

- A. Platteville Main Street – City Hall Lease Update
- B. EMS Transition to Southwest Health Update

#### **V. CONSIDERATION OF CONSENT CALENDAR – The following items may be approved on a single motion and vote due to their routine nature or previous discussion. Please indicate to the Council President if you would prefer separate discussion and action.**

- A. 7/14/15 Regular Meeting Minutes
- B. Payment of Bills
- C. Appointments to Boards & Commissions
- D. Licenses
  - 1. Extend Liquor License Premises to include Public Parking Lot on 8/15/15 for Nick's at 74 North Second Street
  - 2. One Year and/or Two Year Operator License to serve Alcohol
- E. Permits
  - 1. Walk/Run to Suicide Prevention Resource Center for Ben's Hope 5K Run/2 Mile Walk on 9/26/15
  - 2. Banner Permit to UW-Platteville for Homecoming 2015 from 10/2/15 to 10/11/15
- F. Resolution 15-18 2014 Compliance Maintenance Annual Report (CMAR)

#### **VI. CITIZENS' COMMENTS, OBSERVATIONS and PETITIONS, if any – Please limit comments to no more than five minutes.**

#### **VII. REPORTS**

- A. Board/Commission/Committee Reports (Council Representative)
  - 1. Library Board (Nickels) 6/2/15
  - 2. Water & Sewer Commission (Kilian, Nall, Stockhausen) 6/8/15
  - 3. Community Safe Routes Committee (Seeboth-Wilson) 6/15/15
  - 4. Parks, Forestry, & Recreation Committee (Seeboth-Wilson) 6/15/15
  - 5. Museum Board (Stockhausen) 6/17/15
  - 6. Commission on Aging (Kilian) 6/18/15
- B. Other Reports – Department Progress Reports

## **VIII. ACTION**

- A. Contract 10-15 Street Repairs and Maintenance [7/14/15]
- B. Loan and Development Agreement – 1245 North Fourth Street [7/14/15]
- C. Conditional Use Permit – 1575 Edgewood Court [7/14/15]
- D. Redevelopment Loan Extension – 85 East Main Street [7/14/15]
- E. Reconsideration of Action on Recent Sidewalk Waivers [6/23/15]

## **IX. INFORMATION AND DISCUSSION**

- A. Contract 6-15 Moving Platteville Outdoors (MPO) Bridge
- B. Contract 7-15 Circle Drive Sewer Replacement & Keystone/Walmart Bike Path Projects
- C. Moving Platteville Outdoors (MPO) Request for Funding
- D. 2016 Budget Schedule

## **X. ADJOURNMENT**

*If your attendance requires special accommodation, write City Clerk, P.O. Box 780, Platteville, WI 53818 or call (608) 348-9741 Option 6.*

**PLATTEVILLE COMMON COUNCIL PROCEEDINGS**  
**JULY 14, 2015**

The regular meeting of the Common Council of the City of Platteville was called to order by Council President Eileen Nickels at 7:00 PM in the Council Chambers of the Municipal Building.

ROLL CALL

Present: Barbara Daus, Mike Denn, Ken Kilian, Tom Nall, President Eileen Nickels, Amy Seeboth-Wilson, and Barbara Stockhausen. Absent: None.

CONSIDERATION OF CONSENT CALENDAR

Motion by Kilian, second by Denn to approve the consent calendar as follows: June 23 Regular Council Meeting Minutes; Payment of Bills in the amount of \$638,027.09; June Financial Report; Temporary “Class B” Retailer’s License to Platteville Regional Chamber on July 24 for Katie’s Garden Party; One-Year Operator License to Douglas W Arnold, Krystal M Francis, Lisa M Hinderman, Jacquelyn E Olson, Callison G Randolph, Timothy A Vodak, Amanda L Wilkinson, and Jodi L Wohlert; Two-Year Operator License to Jennifer L Albert, Jeanine M Demmer, Angella S Donovan, Susan D Droessler, Ervin Estudillo, Jacob P Forney, Randall A Freymiller, Laura M Grossman, Kyle P Holdt, Joseph A Lapastora, Wyoming L Luck, Theresa L Lynch, Jane A Middendorf, Chris S Mueller, Timothy P Parsons, Jason R Reed, Roger J Reuter, Stephanie L Roberts, Diane C Soderstrom, Carole M Tranel, Becky L Voigts, and Austin G Wagner; Election Cost Sharing Agreement with Grant County; Street Closing Permit for Division Street Block Party on July 15; and Resolution 15-17 Application for Exemption from the Levy of any County Library Tax as presented. Motion carried 7-0 on a roll call vote.

CITIZENS’ COMMENTS, OBSERVATIONS AND PETITIONS, if any.

President Nickels introduced and welcomed new City Manager, Karen Kurt.

Arlene Siss of 130 N Hickory Street announced the Ice Cream Social on Sunday, July 19 at the Stone Cottage sponsored by the Grant County Historical Society.

REPORTS

- A. Committee Reports – Meeting reports were submitted by the Water & Sewer Commission, Museum Board, Plan Commission, and Historic Preservation Commission. President Nickels noted that the Historic Preservation Commission changed their meeting dates to the 1<sup>st</sup> and 3<sup>rd</sup> Tuesday of the month and were meeting on an as needed basis.
- B. Other Reports
  1. City Attorney June Itemized Report
  2. Water & Sewer June Financial Report
  3. Airport June Financial Report
  4. Department Progress Reports – Written progress reports of department operations and activities were submitted by Administration, Community Planning & Development, Public Works, Senior Center, Museum, City Attorney, Recreation, and EMS. Community Planning & Development Director Joe Carroll informed the Council that the City received notice from Wisconsin Economic Development Corporation (WEDC) that we were awarded a site assessment grant in the amount up to \$150,000 for the Pioneer Ford property. A block grant application has also been submitted and he hopes to hear back early to mid August.

ACTION

- A. *Contract 14-14 Moving Platteville Outdoors (MPO) Trails Bid Award* – Discussion was held regarding in-kind donations for this project, with Public Works Director Howard Crofoot and City Attorney Brian McGraw clarifying that the bid specifications didn’t allow for in-kind contributions to be

factored into the bid amount. Motion by Daus, second by Denn to award Contract 14-14 MPO Paving & Lighting Installation to Rule Construction for the total contract price of \$988,227.30, subject to DNR approval. Motion carried 7-0 on a roll call vote.

#### INFORMATION AND DISCUSSION

- A. *Contract 10-15 – Street Repairs and Maintenance* – Bids were let for .75 inch thin overlay for 54,470 SY on twelve streets for 2015. Only one bid was received. Recommendation is to award the bid to Iverson Construction for \$3.73 SY for a total contract price of \$203,173.10. In response to a question by Denn, Public Works Director Howard Crofoot responded that the remainder of the \$250,000 budget will be used in the fall for striping, crack filling, and spot repairs and that the majority of the work will be completed by his staff now that they are back at on a 40 hour work week. Action at next meeting.
- B. *Loan and Development Agreement – 1245 North Fourth Street* – The Council has been asked to make a \$265,000 loan and provide a \$100,000 grant in connection with a tax credit financed low income housing project to be built by Grant Platteville Inc on the old radio station site. Discussion was held regarding the need for additional collateral vs a personal guarantee. It was the consensus of the Council that the personal guarantee of this developer would suffice. A resolution and revised loan and development agreement will be provided for action at next meeting.
- C. *Conditional Use Permit - 1575 Edgewood Court* – Request is to approve a Conditional Use Permit to allow an Intensive Home Occupation for a massage therapy business out of a residence with the applicant being the only employee. Action at next meeting.
- D. *Redevelopment Loan Extension – 85 East Main Street* – Request is to delay an August 1, 2015 balloon payment for two years, until August 1, 2017 to allow the property owner reduce the debt and increase the equity they have in the property enough to allow them to obtain conventional financing. The property is currently assessed at \$598,400 and the property owner has a total debt to the City of approximately \$290,578. A private investor has the first and fourth mortgage on the property, with the City and RDA having the second and fifth mortgage. A previous City loan to the property owner has been paid off, which was secured by a third mortgage. Community Planning & Development Director Joe Carroll noted that the RDA will be considering this request at their July 27 meeting and asked the Council if there was additional information they needed him to provide for the next meeting in order to make a decision. Denn requested additional information about the first and fourth mortgage for the next meeting. Nall stated that he had already asked for some information. President Nickels directed the Council to contact Director Carroll if they needed more information. Action at next meeting.

#### ADJOURNMENT

Motion by Nall, second by Stockhausen to adjourn. Motion carried 7-0 on a roll call vote. The meeting was adjourned at 7:40 PM.

Respectfully submitted,

Jan Martin, City Clerk

## SCHEDULE OF BILLS

### MOUND CITY BANK:

7/10/2015	Schedule of Bills	(59118-59128)	\$ 78,074.05
7/10/2015	Payroll (ACH Deposits)	(139703-139891)	\$ 121,868.21
7/15/2015	Schedule of Bills	(#58417)	\$ (213.18)
7/17/2015	Schedule of Bills	(59129-59152)	\$ 6,849.35
7/22/2015	Schedule of Bills	(59153-59224)	\$ 89,092.64
	Total		<b>\$ 295,671.07</b>

Check Issue Date(s): 07/09/2015 - 07/22/2015

Report Criteria:

Check.Bank No = 1

Per	Date	Check No	Payee	Invoice Description	Invoice No	Seq	Seq Amount	Check Amount
07/15	07/15/2015	58417	VOID - PLATTEVILLE REG	REIMB DONATIONS TRAINING SEMINAR	1/5-1/6/2015	1	213.18 -	213.18 -M
07/15	07/10/2015	59118	Void Check		.00			V
07/15	07/10/2015	59119	AFLAC	MONTHLY PREMIUMS FLEX AFLAC Pay Period: 07/04/2015	PR0704150	1	536.97	
				MONTHLY PREMIUMS NON FLEX AFLAC INSURANCE Pay Period: 07/04/2015	PR0704150	2	349.78	886.75
Total 59119							886.75	
07/15	07/10/2015	59120	GRANT CTY CLERK OF Ct	BOND-TIMOTHY J. CORNELISEN	14569737	1	263.50	
				BOND-ASHLEE STEDL	14609417	1	150.00	413.50
Total 59120							413.50	
07/15	07/10/2015	59121	INTERNAL REVENUE SER	FEDERAL INCOME TAX SOCIAL SECURITY Pay Period: 07/04/2015	PR0704150	1	10,832.92	
				FEDERAL INCOME TAX SOCIAL SECURITY Pay Period: 07/04/2015	PR0704150	2	10,832.92	
				FEDERAL INCOME TAX MEDICARE Pay Period: 07/04/2015	PR0704150	3	2,533.42	
				FEDERAL INCOME TAX MEDICARE Pay Period: 07/04/2015	PR0704150	4	2,533.42	
				FEDERAL INCOME TAX FEDERAL WITHHOLDING TAX Pay Period: 07/04/2015	PR0704150	5	15,501.80	42,234.48
Total 59121							42,234.48	
07/15	07/10/2015	59122	MILTON RECREATION	ENTRANCE FEE - SWIM TEAM	7/2/2015	1	125.00	125.00
07/15	07/10/2015	59123	VANTAGE TRANSFER AG	ICMA DEFERRED COMP ICMA RETIREMENT Pay Period: 07/04/2015	PR0704150	1	270.00	270.00
07/15	07/10/2015	59124	WI DEFERRED COMP BO,	DEFERRED COMPENSATION DEFERRED COMPENSATION Pay Period: 07/04/2015	PR0704150	1	3,152.30	
				DEFERRED COMPENSATION WI DEF-ROTH Pay Period: 07/04/2015	PR0704150	2	260.00	3,412.30

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Per	Date	Check No	Payee	Invoice Description	Invoice No	Seq	Seq Amount	Check Amount
Total 59124							3,412.30	
07/15	07/10/2015	59125	WI DEPT OF REVENUE	STATE INCOME TAX STATE WITHHOLDING TAX Pay Period: 07/04/2015	PR0704150	1	7,240.38	7,240.38
07/15	07/10/2015	59126	WI RETIREMENT SYSTEM	WRS RETIREMENT ADDL RETIREMENT WITHHELD Pay Period: 07/04/2015	PR0704150	1	25.00	
				WRS RETIREMENT EERC GEN RETIRE Pay Period: 07/04/2015	PR0704150	2	6,372.25	
				WRS RETIREMENT EERC PROT RETIRE Pay Period: 07/04/2015	PR0704150	3	2,782.93	
				WRS RETIREMENT EERC W/S RETIRE Pay Period: 07/04/2015	PR0704150	4	1,665.92	
				WRS RETIREMENT ERRC GEN RETIRE Pay Period: 07/04/2015	PR0704150	5	6,372.25	
				WRS RETIREMENT ERRC PROT RETIRE Pay Period: 07/04/2015	PR0704150	6	3,941.12	
				WRS RETIREMENT ERRC W/S RETIRE Pay Period: 07/04/2015	PR0704150	7	1,665.92	22,825.39
Total 59126							22,825.39	
07/15	07/10/2015	59127	WI SCTF	CHILD SUPPORT CHILD SUPPORT-WI SCTF Pay Period: 07/04/2015	PR0704150	1	218.00	218.00
07/15	07/10/2015	59128	WPPA/LEER	UNION DUES POLICE UNION DUES Pay Period: 07/04/2015	PR0704150	1	448.25	448.25
07/15	07/17/2015	59129	CHARLES, TIMOTHY	FINAL FLEX MEDICAL CLAIM	071715	1	460.86	460.86
07/15	07/17/2015	59130	CHIROPRACTIC ASSOCIA	ACCT #4824-DEAN	071715	1	329.50	
				ACCT #5441-MED ASSOC HMO	071715	2	119.36	
				ACCT #5439-MED ASSOC HMO	071715	3	149.20	
				ACCT #9007-MED ASSOC HMO	071715	4	179.04	
				ACCT #11782-DEAN HEALTH	071715	5	47.00	
				ACCT #18486-MED ASSOC HMO	071715	6	62.00	886.10
Total 59130							886.10	
07/15	07/17/2015	59131	DEAN CLINIC	ACCT #100430062	05/15	1	86.66	
				ACCT #100970285	05/15	2	58.60	145.26

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Per	Date	Check No	Payee	Invoice Description	Invoice No	Seq	Seq Amount	Check Amount
Total 59131							145.26	
07/15	07/17/2015	59132	DJO LLC	ACCT #892510K	052115	1	16.00	16.00
07/15	07/17/2015	59133	FRISCH, SARAH	REFUND PARKING TICKET FEE/WAS VOIDED	C115933	1	20.00	20.00
07/15	07/17/2015	59134	GRANT CTY CLERK OF Ct	BOND-DAVID M MAURIZZI	14641774	1	10.00	
				FORFEITURES	7/10/2015	1	10.00	
				FORFEITURES	7/14/2015	1	185.30	205.30
Total 59134							205.30	
07/15	07/17/2015	59135	HALL, KEVIN	FLEX MEDICAL CLAIM REIMB.	071715	1	54.19	54.19
07/15	07/17/2015	59136	JOHNSON, BILL	FLEX MEDICAL CLAIM REIMB	071715	1	50.00	50.00
07/15	07/17/2015	59137	K-MART PHARMACY	PRESCRIPTION CO-PAYS	071715	1	21.70	
				PRESCRIPTION CO-PAYS	071715	2	5.85	
				PRESCRIPTION CO-PAYS	071715	3	5.00	32.55
Total 59137							32.55	
07/15	07/17/2015	59138	KOPP, KATHY	REIMB DONATIONS TRAINING SEMINAR EXPENSES	1/5-1/6/15	1	213.18	213.18
07/15	07/17/2015	59139	LEIGHTY, JANE	CRUG CO-PAY REIMB	071715	1	13.00	13.00
07/15	07/17/2015	59140	LUPEE, IRVIN	REIMB MEDICAL COSTS	071715	1	210.00	210.00
07/15	07/17/2015	59141	MADISON RADIOLOGISTS	ACCT #85693	042315	1	50.40	50.40
07/15	07/17/2015	59142	MEDICAL ASSOCIATES C	ACCT #67-27390	071715	1	184.38	
				ACCT #87-40797	071715	2	351.71	
				ACCT #72-52042	071715	3	42.46	
				ACCT #68-75371	071715	4	105.76	684.31
Total 59142							684.31	
07/15	07/17/2015	59143	MERCY MEDICAL CENTE	ACCT #DB060309555-5153	060215	1	1,012.93	1,012.93
07/15	07/17/2015	59144	MERCY RADIOLOGISTS C	ACCT #MRD 95555153	060215	1	30.80	30.80
07/15	07/17/2015	59145	PLATTEVILLE PODIATRY	ACCT #3968	03-04	1	20.00	
				ACCT #4054	03-04	2	100.00	120.00
Total 59145							120.00	
07/15	07/17/2015	59146	PLATTEVILLE REGIONAL	REIMB DONATIONS TRAINING SEMINAR	1/05-1/06/201	1	192.28	192.28
07/15	07/17/2015	59147	SOUTHWEST HEALTH CE	ACCT #882781	071715	1	377.37	
				ACCT #859577	071715	2	422.22	
				ACCT #844771	071715	3	257.78	
				ACCT #845122	071715	4	201.65	
				ACCT #868890	071715	5	144.82	1,403.84
Total 59147							1,403.84	
07/15	07/17/2015	59148	TASHNER, GABRIEL T.	REPLACE DIRECT DEPOSIT RETURN	2009389	1	141.69	141.69



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Per	Date	Check No	Payee	Invoice Description	Invoice No	Seq	Seq Amount	Check Amount
07/15	07/17/2015	59149	TH MEDIA	SUBSCRIPTION-COMM SPECIALIST	6129611	1	8.80	8.80
07/15	07/17/2015	59150	TRI-STATE SURGERY CEI	ACCT #59303	061615	1	363.34	363.34
07/15	07/17/2015	59151	WEBER PAPER COMPAN'	SUPPLIES-MUSEUM	611279	1	68.21	68.21
07/15	07/17/2015	59152	WKM PSYCHOLOGY	ACCT #50373173	04-05	1	331.31	
				ACCT #48345381CBF	04-05	2	59.28	
				ACCT#16756721WM	04-05	3	75.72	466.31
Total 59152							466.31	
07/15	07/22/2015	59153	ALLEN, BRIAN	REIMB MEDICAL DEDUCT OVERPMT	072215	1	58.08	58.08
07/15	07/22/2015	59154	ALLIANT ENERGY/WP&L	ELECTRIC/HEATING-CITY 7/22/2015 HALL		1	9.98	
				ELECTRIC/HEATING-FIRE 7/22/2015 DEPT		2	360.04	
				ELECTRIC/HEATING-EME 7/22/2015 MNGMT		3	6.35	
				ELECTRIC/HEATING-EMS 7/22/2015		4	210.58	
				ELECTRIC/HEATING-STRI 7/22/2015 LIGHTING		5	7,755.76	
				ELECTRIC/HEATING-STOI 7/22/2015 LIGHTS		6	295.24	
				ELECTRIC/HEATING-LIBR 7/22/2015		7	1,166.51	
				ELECTRIC/HEATING-PARI 7/22/2015		8	1,516.27	
				ELECTRIC/HEATING-POO 7/22/2015		9	82.11	
				ELECTRIC/HEATING-POLI 7/22/2015 DEPT		10	23.00	11,425.84
Total 59154							11,425.84	
07/15	07/22/2015	59155	B L MURRAY CO INC	SUPPLIES-FIRE	87616	1	319.87	319.87
07/15	07/22/2015	59156	BADGER WELDING SUPP	MONTHLY CYLINDER RENTAL-EMS	3288067	1	12.00	
				MONTHLY CYLINDER RENTAL-POLICE	3288069	1	2.70	14.70
Total 59156							14.70	
07/15	07/22/2015	59157	BAKER IRON WORKS LLC	FIRE DEPT CHARGE	63646	1	20.00	20.00
07/15	07/22/2015	59158	BEACON ATHLETICS	SUPPLIES-PARK	448531-IN	1	471.84	471.84
07/15	07/22/2015	59159	BERTELSON ONE SOURC	OFFICE SUPPLIES-POLICE DEPT	OE-399564-1	1	164.97	164.97
07/15	07/22/2015	59160	BOWDEN SIGNS	PAINT PICKLEBALL COURT	10118	1	250.00	250.00
07/15	07/22/2015	59161	CARDMEMBER SERVICE	POLICE DEPT CHARGES	6/2-7/2/15	1	310.78	
				POLICE DEPT CHARGES	6/2-7/2/15	2	798.03	
				POLICE DEPT CHARGES	6/2-7/2/15	3	149.51	
				FIRE DEPT CHARGES	6/2-7/2/15	4	56.70	
				RECREATION DEPT CHARGES	6/2-7/2/15	5	78.00	
				RECREATION DEPT CHARGES	6/2-7/2/15	6	91.34	
				POOL CHARGES	6/2-7/2/15	7	32.91	
				POOL CHARGES	6/2-7/2/15	8	1,019.87	
				EMS CHARGES	6/2-7/2/15	9	34.09	
				EMS CHARGES	6/2-7/2/15	10	334.65	

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Per	Date	Check No	Payee	Invoice Description	Invoice No	Seq	Seq Amount	Check Amount
				EMS CHARGES	6/2-7/2/15	11	200.00	
				EMS CHARGES	6/2-7/2/15	12	122.85	
				COUNCIL CHARGES	6/2-7/2/15	13	10.00	
				CLERK CHARGES	6/2-7/2/15	14	285.10	
				COMPUTER CHARGES	6/2-7/2/15	15	1,416.96	
				COMMUNITY PLANNING CHARGES	6/2-7/2/15	16	1.04	
				STREET DEPT CHARGES	6/2-7/2/15	17	28.99	
				CEMETERY CHARGES	6/2-7/2/15	18	27.76	
				SWIM TEAM	6/2-7/2/15	19	95.00	
				LIBRARY CHARGES	6/2-7/2/15	20	343.00	
				LIBRARY CHARGES	6/2-7/2/15	21	76.20	
				LIBRARY CHARGES	6/2-7/2/15	22	34.06	
				LIBRARY CHARGES	6/2-7/2/15	23	31.59	
				SENIOR CENTER CHARGES	6/2-7/2/15	24	270.00	
				SENIOR CENTER CHARGES	6/2-7/2/15	25	64.98	
				SENIOR CENTER CHARGES	6/2-7/2/15	26	37.14	
				AIRPORT CHARGES	6/2-7/2/15	27	48.61	
				CITY MANAGER CHARGES	6/2-7/2/15	28	298.19	
				FIRE DEPT CHARGES	6/2-7/2/15	29	117.94	
				GALLERY CHARGES	6/2-7/2/15	30	372.24	6,787.53
							<u>6,787.53</u>	
			Total 59161					
07/15	07/22/2015	59162	CENTURYLINK	PHONE CHARGES-ADMIN	7/03/2015	1	631.34	
				PHONE CHARGES-POLICE DEPT	7/03/2015	2	1,017.18	
				PHONE CHARGES-FIRE DEPT	7/03/2015	3	148.96	
				PHONE CHARGES-EMS	7/03/2015	4	43.64	
				PHONE CHARGES-EMERGENCY MANAGEMENT	7/03/2015	5	140.55	
				PHONE CHARGES-STREET DEPT	7/03/2015	6	95.10	
				PHONE CHARGES-MUSEUM	7/03/2015	7	49.17	
				PHONE CHARGES-ROUNTREE GALLERY	7/03/2015	8	38.65	
				PHONE CHARGES-SENIOR CTR	7/03/2015	9	39.55	
				PHONE CHARGES-PARKS	7/03/2015	10	52.00	
				PHONE CHARGES-POOL	7/03/2015	11	179.44	
				PHONE CHARGES-RECREATION	7/03/2015	12	47.11	
				PHONE CHARGES-LIBRARY	7/03/2015	13	144.48	
				PHONE CHARGES-AIRPORT	7/03/2015	14	239.56	2,866.73

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Per	Date	Check No	Payee	Invoice Description	Invoice No	Seq	Seq Amount	Check Amount
Total 59162							2,866.73	
07/15	07/22/2015	59163	CENTURYLINK	AIRPORT LONG DISTANCE	6/30/2015	1	.14	
				GALLERY LONG DISTANCE	6/30/2015	2	1.09	
				RECREATION LONG DISTANCE	6/30/2015	3	.07	
				CITY MANAGER LONG DISTANCE	6/30/2015	4	.05	
				CITY CLERK LONG DISTANCE	6/30/2015	5	.04	
				EMS LONG DISTANCE	6/30/2015	6	4.29	
				ENGINEERING LONG DISTANCE	6/30/2015	7	.09	
				FIRE DEPT LONG DISTANCE	6/30/2015	8	.07	
				LIBRARY LONG DISTANCE	6/30/2015	9	.21	
				MUSEUM LONG DISTANCE	6/30/2015	10	.07	
				PARKS DEPT LONG DISTANCE	6/30/2015	11	.12	
				POLICE DEPT LONG DISTANCE	6/30/2015	12	77.84	
				RECREATION LONG DISTANCE	6/30/2015	13	.07	
				SENIOR CENTER LONG DISTANCE	6/30/2015	14	1.01	
				WATER & SEWER LONG DISTANCE	6/30/2015	15	.85	86.01
Total 59163							86.01	
07/15	07/22/2015	59164	CHIROPRACTIC ASSOCIA	ACCT #199-MED ASSOC HMO	072215	1	29.84	
				ACCT #5326-DEAN HEALTH	072215	2	109.00	138.84
Total 59164							138.84	
07/15	07/22/2015	59165	CINTAS CORPORATION #	CLEANING SUPPLIES-POLICE DEPT	446709730	1	105.29	
				BROWN MATS - POLICE DEPT	446709730	2	20.22	
				CLEANING SUPPLIES-POLICE DEPT	446712343	1	109.15	234.66
Total 59165							234.66	
07/15	07/22/2015	59166	COMELEC SERVICES INC	POLICE DEPT CHARGE	435635-IN	1	11.50	
				POLICE DEPT CHARGE	435706-IN	1	63.50	
				POLICE DEPT CHARGE	438097-IN	1	244.07	
				RADIO MAINTENANCE - FIRE DEPT.	438281-IN	1	962.55	1,281.62

Check Issue Date(s): 07/09/2015 - 07/22/2015

Per	Date	Check No	Payee	Invoice Description	Invoice No	Seq	Seq Amount	Check Amount
Total 59166							1,281.62	
07/15	07/22/2015	59167	COMPUNET INTERNATIOI	COMPUTERS/SERVER/ST DEVICES	44448	1	26,023.83	26,023.83
07/15	07/22/2015	59168	DEAN CLINIC	ACCT #10057396	072215	1	247.05	
				ACCT #101123744	072215	2	313.13	560.18
Total 59168							560.18	
07/15	07/22/2015	59169	GALLS LLC	UNIFORM ITEMS-PURKAPILE, KRIS	3726968	1	38.59	
				UNIFORM ITEMS-BROWN, JACOB	3750091	1	173.00	
				UNIFORM ITEMS-KNOERNSCHILD, RYAN	3750091	2	86.50	
				UNIFORM ITEMS-HAAS, JEFF	3750091	3	348.66	
				UNIFORM ITEMS-LEE, COREE	3758090	1	142.00	
				UNIFORM ITEMS-LEE, COREE	3786580	1	648.03	
				UNIFORM ITEMS-MALOTT	3786580	2	49.23	
				UNIFORM ITEMS-DROESSLER, ANDREA	3786580	3	230.00	
				UNIFORM ITEMS-LEE, COREE	3790542	1	83.47	1,799.48
Total 59169							1,799.48	
07/15	07/22/2015	59170	GORDON FLESCH COMP/	COPIES-CLERK	IN11225702	1	30.00	
				COPIES-COUNCIL	IN11225702	2	15.00	
				COPIES-CITY MANAGER	IN11225702	3	530.80	575.80
Total 59170							575.80	
07/15	07/22/2015	59171	GRANT CTY CLERK OF Cl	FORFEITURES	7/20/2015	1	170.00	
				FORFEITURES	7/21/2015	1	10.00	180.00
Total 59171							180.00	
07/15	07/22/2015	59172	GRANT CTY EMERGENCY	FIRE DEPT SUPPLIES	06/29/2015	1	180.00	180.00
07/15	07/22/2015	59173	GUNDERSEN HEALTH SY	DRUG & ALCOHOL TESTING-POLICE DEPT	4-3075 7/6/15	1	33.00	33.00
07/15	07/22/2015	59174	HAAS, JEFFERY	FLEX MEDICAL CLAIM REIMB.	072215	1	56.04	
				FLEX DEPENDENT CARE REIMB	072215	2	191.00	
				REIMB DRUG COST	072215	3	21.99	269.03
Total 59174							269.03	
07/15	07/22/2015	59175	HASTY AWARDS	AWARDS-SWIM TEAM	6152045	1	742.94	742.94
07/15	07/22/2015	59176	HOME HEALTH UNITED	ACCT #07255	022015	1	312.10	312.10

M = Manual Check, V = Void Check

Check Issue Date(s): 07/09/2015 - 07/22/2015

Per	Date	Check No	Payee	Invoice Description	Invoice No	Seq	Seq Amount	Check Amount
07/15	07/22/2015	59177	HUCK, MARY	REIMB YOUNG PIONEER EXPENSES	07/09/2015	1	249.69	249.69
07/15	07/22/2015	59178	I/O SOLUTIONS INC	POLICE DEPT CHARGES	C34075A	1	235.00	235.00
07/15	07/22/2015	59179	INGERSOLL PLUMBING/H	WORK AT AQUATIC CENTER	10460	1	70.00	
				CITY HALL CHARGES	10532	1	175.00	245.00
Total 59179							245.00	
07/15	07/22/2015	59180	IVERSON CONSTRUCTIOI	STREET PATCHING	5100007108	1	4,755.00	4,755.00
07/15	07/22/2015	59181	IWI MOTOR PARTS	SUPPLIES-SENIOR CTR	S10-2659305	1	144.28	
				SUPPLIES-STREET DEPT	S1-2606290	1	46.27	
				SUPPLIES-STREET DEPT	S1-2699564	1	93.87	284.42
Total 59181							284.42	
07/15	07/22/2015	59182	JOHNSON BLOCK & CO IN	AUDIT CHGS	423597 CITY	1	2,415.00	
				HOUSE AUTH AUDIT	423597 CITY	2	595.00	
				AUDIT CHGS	423597 CITY	3	900.00	3,910.00
Total 59182							3,910.00	
07/15	07/22/2015	59183	KOCH, CANDACE	FLEX CHILD CARE REIMB	072215	1	350.30	350.30
07/15	07/22/2015	59184	LANGUAGE LINE SERVICE	LANGUAGE INTERPRETATION-POLICE DEPT	3616701	1	23.42	23.42
07/15	07/22/2015	59185	MADISON MAILING EQUIP	ANNUAL MAINTENANCE AGREEMENT-POSTAGE MACHINE	37465	1	517.75	517.75
07/15	07/22/2015	59186	MADISON RADIOLOGISTS	ACCT #162100	060215	1	63.72	63.72
07/15	07/22/2015	59187	MASKI & MASKI MD	ACCT #1375	03-15	1	213.68	
				ACCT #1288	03-15	2	579.28	792.96
Total 59187							792.96	
07/15	07/22/2015	59188	MAST WATER TECHNOLC	WATER - EMS	398656	1	19.35	19.35
07/15	07/22/2015	59189	MB GOLF SHOP LLC	POOL/SWIM TEAM SUPPLIES	705113820	1	21.25	
				POOL/SWIM TEAM SUPPLIES	705113820	2	63.75	
				POOL/SWIM TEAM SUPPLIES	705113820	3	12.33	97.33
Total 59189							97.33	
07/15	07/22/2015	59190	MEDICAL ASSOCIATES CI	ACCT #82-06823	04 & 06	1	105.76	
				ACCT #87-44468	04 & 06	2	20.06	125.82
Total 59190							125.82	
07/15	07/22/2015	59191	MEIDINGER, JON	REIMB MILEAGE FIELD TRIP-SR CTR	7/14/2015	1	17.25	17.25
07/15	07/22/2015	59192	MENARDS	SUPPLIES - POLICE DEPT	62139	1	28.99	
				SUPPLIES - EMS	62468	1	11.48	40.47

Check Issue Date(s): 07/09/2015 - 07/22/2015

Per	Date	Check No	Payee	Invoice Description	Invoice No	Seq	Seq Amount	Check Amount
Total 59192							40.47	
07/15	07/22/2015	59193	MIDWEST BUSINESS PRC	TONER-PD COPIES - PD	300140 301118	1 1	18.22 113.63	131.85
Total 59193							131.85	
07/15	07/22/2015	59194	MINIMED DISTRIBUTION C	ACCT #160332	022415	1	628.92	628.92
07/15	07/22/2015	59195	ORKIN	POLICE DEPT CHARGES	JULY SERVIC	1	100.00	100.00
07/15	07/22/2015	59196	OUTDOOR HORIZONS	POSTCARDS-MUSEUM	382043	1	15.00	15.00
07/15	07/22/2015	59197	PERSONNEL EVALUATIOI	PERSONNEL EVALUATION PROFILE-POLICE DEPT	14596	1	32.00	32.00
07/15	07/22/2015	59198	PETERS, LUKE	REIMB FOR SUPPLIES-RECREATION	7/15/2015	1	171.73	171.73
07/15	07/22/2015	59199	PIGGLY WIGGLY MIDWES	MUSEUM - CHARGE	4335	1	76.50	76.50
07/15	07/22/2015	59200	PIONEER FORD SALES L	AMBULANCE WORK	96562	1	126.68	738.82
				AMBULANCE WORK	96668	1	131.58	
				AMBULANCE WORK	96815	1	132.15	
				AMBULANCE WORK	96837	1	211.73	
				POLICE CHARGE	97115	1	136.68	
Total 59200							738.82	
07/15	07/22/2015	59201	PLATTEVILLE AUTO SUPP	SUPPLIES-POLICE DEPT	JUNE 2015	1	4.79	384.57
				SUPPLIES-FIRE DEPT	JUNE 2015	2	60.35	
				SUPPLIES-FIRE DEPT	JUNE 2015	3	78.40	
				SUPPLIES-EMS	JUNE 2015	4	10.88	
				SUPPLIES-STREET DEPT	JUNE 2015	5	159.49	
				SUPPLIES-RECYCLING	JUNE 2015	6	12.98	
				SUPPLIES-CEMETERY	JUNE 2015	7	15.08	
				SUPPLIES-CEMETERY	JUNE 2015	8	24.95	
				SUPPLIES-MUSEUM	JUNE 2015	9	10.33	
				SUPPLIES-PARKS	JUNE 2015	10	7.32	
Total 59201							384.57	
07/15	07/22/2015	59202	PLATTEVILLE JOURNAL,	ADVERTISING-AIRPORT	JUNE 2015	1	63.00	1,043.21
				ADVERTISING-COUNCIL	JUNE 2015	2	176.62	
				ADVERTISING-GALLERY	JUNE 2015	3	110.70	
				ADVERTISING-COMMUNI	JUNE 2015	4	132.23	
				PLANNING				
				ADVERTISING	JUNE 2015	5	190.66	
				ADVERTISING-MPO	JUNE 2015	6	370.00	
				TRAIL				
Total 59202							1,043.21	
07/15	07/22/2015	59203	PSYCHOLOGY CENTER S	LAB-NEW HIRE(S)-POLICE DEPT	07/06/2015	1	425.00	1,250.00
				PROMOTIONAL EVALUATION-POLICE DEPT	07/06/2015	2	825.00	

Check Issue Date(s): 07/09/2015 - 07/22/2015

Per	Date	Check No	Payee	Invoice Description	Invoice No	Seq	Seq Amount	Check Amount
Total 59203							1,250.00	
07/15	07/22/2015	59204	QUEENB RADIO WISCON:	ADVERTISING-HERITAGE DAYS	1079-54	1	20.00	20.00
07/15	07/22/2015	59205	RITCHIE IMPLEMENT INC	STREET DEPT CHARGES	63813U	1	89.74	89.74
07/15	07/22/2015	59206	RIVER CITY PAVING	HOT MIX	4300011345	1	940.12	940.12
07/15	07/22/2015	59207	RURAL EXCAVATING LLC	BACKHOE	5185	1	275.00	275.00
07/15	07/22/2015	59208	SCOTT AUSTIN BUILDER	DOOR & LABOR TO INSTALL-CITY HALL	2017	1	3,581.76	3,581.76
07/15	07/22/2015	59209	SCOTT IMPLEMENT	SUPPLIES-STREET DEPT	95699	1	257.36	257.36
07/15	07/22/2015	59210	SLEEPY HOLLOW CHEV E	SERVICE TAXI	11630	1	2,632.90	2,632.90
07/15	07/22/2015	59211	SOUTHWEST HEALTH CE	ACCT #350007198	072215	1	28.26	
				ACCT #925560	072215	2	310.59	
				ACCT #873071	072215	3	238.21	577.06
Total 59211							577.06	
07/15	07/22/2015	59212	SOUTHWEST HEALTH CE	LABS-POLICE DEPT	825289 7/15/'	1	28.00	
				NEW HIRES DRUG & ALCOHOL TESTING-POLICE	825289 7/15/'	2	65.00	
				RANDOM DRUG & ALCOHOL TESTING-POLICE DEPT	825289 7/15/'	3	23.00	116.00
Total 59212							116.00	
07/15	07/22/2015	59213	SYMBIONT	GRAPHIC INFO SYSTEM MAPPING & PROGRAM SERV-ENGINEERING	43526	1	4,441.40	4,441.40
07/15	07/22/2015	59214	TESKE, SAMANTHA	BROCHURE DISTRIBUTION-MUSEUM	7/11/2015	1	70.55	70.55
07/15	07/22/2015	59215	THOMPSON INFORMATIO	FAIR LABOR STANDARDS HANDBOOK	1213598 2015	1	536.99	536.99
07/15	07/22/2015	59216	TRICOM INC/RADIO SHAC	FIRE DEPT CHARGE	10307966	1	34.98	
				FIRE DEPT CHARGE	10308213	1	95.52	
				FIRE DEPT CHARGE	10308381	1	100.00	
				STREET DEPT CHARGE	10308998	1	19.99	250.49
Total 59216							250.49	
07/15	07/22/2015	59217	US CELLULAR	CELL PHONE CHGS-PARKS	92849621	1	24.30	
				CELL PHONE CHGS-AIRPORT	92849621	2	24.30	
				CELL PHONE CHGS. - FIRE	92849621	3	24.30	
				CELL PHONE CHGS.-STREET	92849621	4	48.62	
				CELL PHONE CHGS. - PD	92849621	5	279.14	
				CELL PHONE CHGS-WATER & SEWER	92849621	6	195.15	595.81
Total 59217							595.81	
07/15	07/22/2015	59218	VIEWPOINT SCREEN PRII	SOCCER SHIRTS	7/15/2015	1	10.00	

M = Manual Check, V = Void Check

Check Issue Date(s): 07/09/2015 - 07/22/2015

Per	Date	Check No	Payee	Invoice Description	Invoice No	Seq	Seq Amount	Check Amount
				SWIM TEAM SHIRTS	7/9/2015	1	611.50	621.50
		Total 59218					621.50	
07/15	07/22/2015	59219	VON GLAHN AUTO SALES	SERVICE/REPAIRS-FIRE DEPT	12534	1	177.99	177.99
07/15	07/22/2015	59220	W L CONSTRUCTION SUP	FIRE DEPT CHARGES	7352	1	204.85	204.85
07/15	07/22/2015	59221	WALMART COMMUNITY/C	SUPPLIES-SR CENTER	7/16/2015 CIT	1	29.19	
				SUPPLIES-POOL	7/16/2015 CIT	2	39.98	
				SUPPLIES-RECREATION	7/16/2015 CIT	3	100.49	
				SUPPLIES-POLICE DEPT	7/16/2015 CIT	4	14.88	184.54
		Total 59221					184.54	
07/15	07/22/2015	59222	WEBER PAPER COMPAN	SUPPLIES-SR CTR	611770	1	139.05	
				SUPPLIES-MUSEUM	612066	1	52.10	86.95
		Total 59222					86.95	
07/15	07/22/2015	59223	WI ASSOC OF SENIOR CE	REGISTRATION-SENIOR CTR	REG 2015	1	125.00	125.00
07/15	07/22/2015	59224	WI DEPT OF JUSTICE-TIM	QUARTERLY CHARGE-POLICE DEPT	T19549	1	2,209.50	2,209.50
		Totals:					173,802.86	173,802.86

Report Criteria:

Check.Bank No = 1





## **BOARDS AND COMMISSIONS VACANCIES LIST**

As of 7/15/15

**Airport Commission** (partial term expiring 11/1/16)

**Board of Appeals (ET Zoning) Alternate** (partial term expiring 4/1/16)

**Board of Appeals (Zoning)** (3 year term)

**Commission on Aging** (3 year term)

**Commission on Aging** (3 year term)

**Historic Preservation Alternate** (3 year term)

Application forms for the City of Platteville Boards and Commissions are available in the City Clerk's office in the Municipal Building at 75 N Bonson Street, Platteville, WI or online at [www.platteville.org](http://www.platteville.org). Please note that most positions require City residency.

**City of Platteville  
STAFF REPORT AND  
FISCAL NOTE**

<input checked="" type="checkbox"/> Original	<input type="checkbox"/> Update
--	---------------------------------

**Title: Request to Extend Licensed Premises of Nick's on August 15-16, 2015**

**Policy Analysis Statement:**

**Brief Description And Analysis Of Proposal:**

Nick Pease of Nick's at 74 N Second Street has requested to extend his licensed premises on August 15-16, 2015 to cover the public parking lot for a class reunion and outdoor band from 3 PM on August 15 to 2 AM on August 16. He also requested the band be allowed to play until 12:30 PM.

**Recommendation:**

The License Committee will meet just prior to the Council meeting to provide a recommendation to the full Council.

**Impact Of Adopting Proposal:**

Parking lot will be closed for public parking from 3 PM – 2 AM.

**Fiscal Estimate:**

<p><b><u>Fiscal Effect (check/circle all that apply)</u></b>  <input checked="" type="checkbox"/> No fiscal effect  <input type="checkbox"/> Creates new expenditure account  <input type="checkbox"/> Creates new revenue account  <input type="checkbox"/> Increases expenditures  <input type="checkbox"/> Increases revenues  <input type="checkbox"/> Increases/decreases fund balance - _____  Fund</p>	<p><b><u>Budget Effect:</u></b>  <input type="checkbox"/> Expenditure authorized in budget – No change to budget required  <input type="checkbox"/> Expenditure not authorized in budget – Budget amendment required</p> <p><b><u>Vote Required:</u></b>  <input checked="" type="checkbox"/> Majority  <input type="checkbox"/> Two-Thirds</p>
---	---

**Narrative/assumptions About Long Range Fiscal Effect:**

**Expenditure/Revenue Changes:**

Budget Amendment No. _____				No Budget Amendment Required _____				
Account Number				Account Name	Budget Prior to Change	Debit	Credit	Amended Budget
Fund	CC	Account	Object					
				<b>Totals</b>				

**Prepared By**

<p>Department: City Clerk Prepared By: Jan Martin</p>	<p>Date: 7/22/15</p>
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**PROPOSED LICENSES**  
**July 28, 2015**

**One-Year Operators License**

- Dawn M Dechow
- Katrina L Ellis
- Carla S Holloway
- Emma K Schultz
- Ambrose J Ingram

**Two-Year Operators License**

- Travis A Clark
- Chad E Holstein
- Elizabeth S Rudesill
- Joshua C Rudesill
- Samantha R Vamstad
- Ariel R Helt

Check one:  Parade  
 Walk-a-thon  
 Run  Other

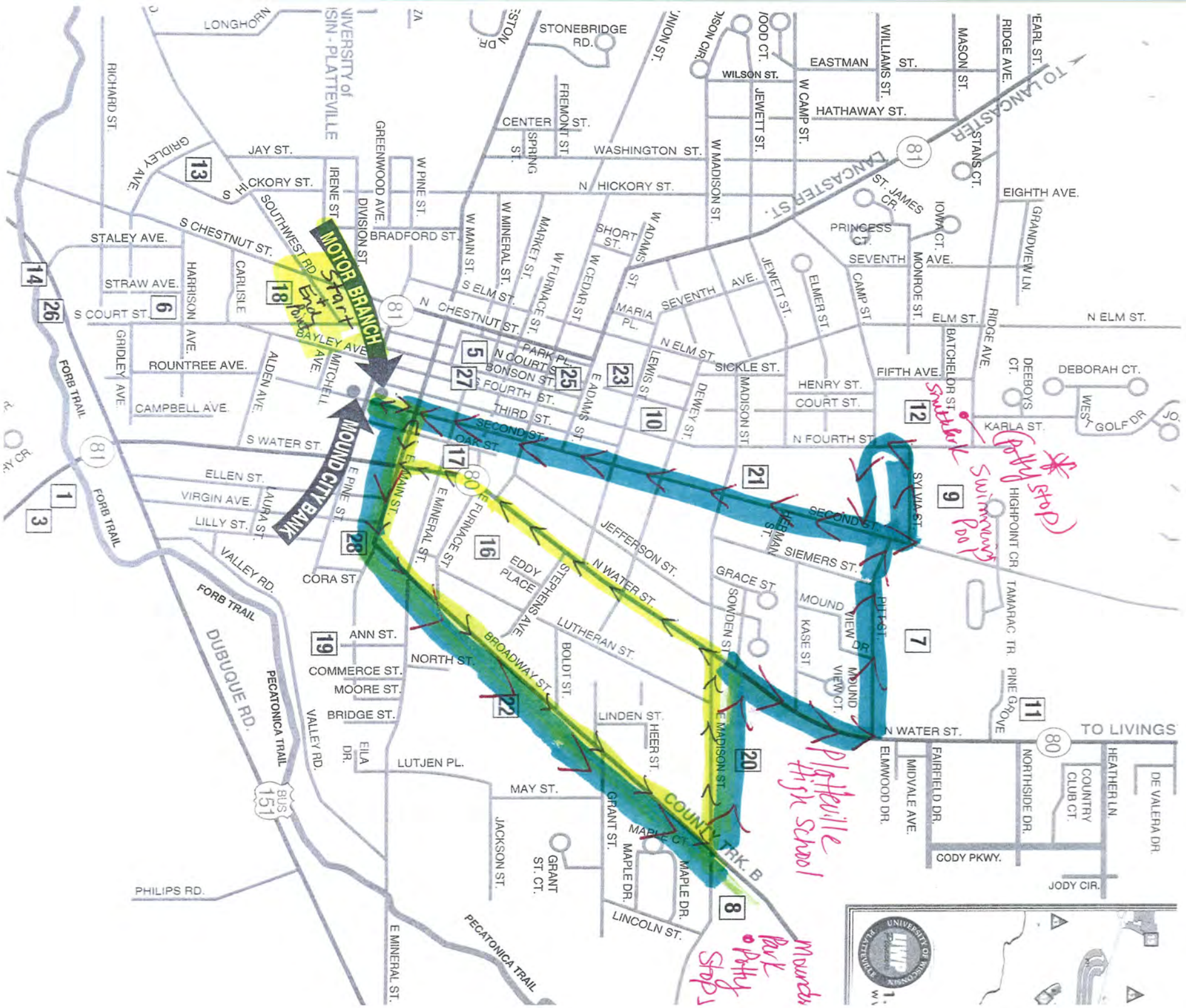
CITY OF PLATTEVILLE  
PARADE, WALK-A-THON, RUN, OR OTHER SIMILAR  
PERMIT

=====  
Date permit requested July 17, 2015  
Name of organization requesting permit Suicide Prevention Resource Center  
BENS HOPE 5K/2 mile walk  
run  
Date/Time Sept 26, 2015 (Sat) 8-100  
Route (or attach map) See attached  
Number of Participants 50-100  
Amount of Liability Insurance See attached 1,000.000  
Name of Insurance Company NSI West Bend  
Address \_\_\_\_\_ Certificate Received: 7-17-15 (Date)  
Name of Parade Marshall NA  
Address \_\_\_\_\_  
Phone \_\_\_\_\_  
Assembly Area \_\_\_\_\_  
Disbanding Area \_\_\_\_\_

Name of representative of the organization who can be contacted in the event of a problem:  
Patricia A. Cullen Phone: 608-348-2685 (w)  
608 7324728 (cell)  
Signature of person requesting permit \_\_\_\_\_

City Ordinance 41.07 Date approved \_\_\_\_\_  
 \$50.00 fee accompanies this application Approved by the City Council  
Issued by \_\_\_\_\_ City Clerk  
 Request fee to be waived Fee (if charged): \$ \_\_\_\_\_  
Receipt # \_\_\_\_\_

BENS HOPE - Suicide Awareness  
(5K Run/Walk & raffles)





# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
7/15/2015

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

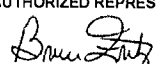
PRODUCER TRICOR, Inc. - Platteville 1370 N. Water Street Platteville, WI 53818	CONTACT NAME:	
	PHONE (A/C, No, Ext): (608) 348-2421	FAX (A/C, No): (608) 723-6440
E-MAIL ADDRESS:		
INSURER(S) AFFORDING COVERAGE		NAIC #
INSURER A : NSI / West Bend Mutual		
INSURER B :		
INSURER C :		
INSURER D :		
INSURER E :		
INSURER F :		

**COVERAGES**                                  **CERTIFICATE NUMBER:**                                  **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSTR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			A059370	09/25/2015	09/26/2015	EACH OCCURRENCE	\$ 1,000,000
							DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 100,000
							MED EXP (Any one person)	\$
							PERSONAL & ADV INJURY	\$ 1,000,000
							GENERAL AGGREGATE	\$ 2,000,000
							PRODUCTS - COMP/OP AGG	\$ 2,000,000
								\$
	AUTOMOBILE LIABILITY  <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS						COMBINED SINGLE LIMIT (Ea accident)	\$
							BODILY INJURY (Per person)	\$
							BODILY INJURY (Per accident)	\$
							PROPERTY DAMAGE (Per accident)	\$
								\$
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> RETENTION \$						EACH OCCURRENCE	\$
							AGGREGATE	\$
								\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY <input type="checkbox"/> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		N/A				PER STATUTE	OTHER
							E.L. EACH ACCIDENT	\$
							E.L. DISEASE - EA EMPLOYEE	\$
							E.L. DISEASE - POLICY LIMIT	\$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

<b>CERTIFICATE HOLDER</b>  City of Platteville	<b>CANCELLATION</b>  SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE  

CITY OF PLATTEVILLE

BANNER PERMIT

Date Permit Requested 7/22/2015

Name of Organization Requesting Permit Campus Programming & Relations;  
University of Wisconsin - Platteville

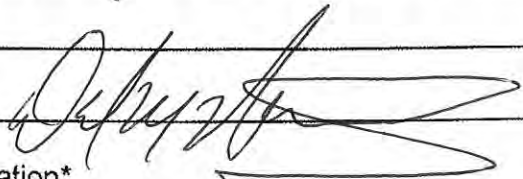
Address 1 University Plaza, Platteville, WI 53818

Contact Person David Nevins OR Hayley Gigour

Phone Number (608) 342-1483 OR (608) 342-1497

Dates for Banner to Be Displayed 10/2/2015 - 10/11/15 (approved with Brenda Denn at Claire Bank w/ United Way)

Text of Message to Be Displayed Homecoming 2015 Banner

Signature of Person Requesting Permit 

\$125.00 Fee Accompanies This Application\*

Request \$125.00 Fee to Be Waived\*

Date Approved by Common Council \_\_\_\_\_

Issued By \_\_\_\_\_  
City Clerk

Fee (if charged) \$ \_\_\_\_\_

Receipt # \_\_\_\_\_

\* Note Regarding City Banner Permit Fee: The City has determined that the actual cost to the City to erect and take down banners, in terms of the cost of personnel in wages/benefits and the cost of operating City equipment, is approximately \$221.00 (estimated 2002 cost). The Common Council has decided to charge a lesser fee to organizations requesting this permission.

City of Platteville  
**STAFF REPORT AND FISCAL  
 NOTE**

<input checked="" type="checkbox"/> Original	<input type="checkbox"/> Update
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**Title: 2014 Compliance Maintenance Annual Report – Resolution 15-18**

**Policy Analysis Statement:**

**Brief Description And Analysis Of Proposal:**

The Compliance Maintenance Annual Report describes wastewater management activities, physical conditions and performance of the treatment plant during the 2014 calendar year.

**Recommendation:**

The Compliance Maintenance Annual Report resolution has to be adopted by the Common Council per Department of Natural Resources Administrative Code NR 208.

**Impact Of Adopting Proposal:**

Approving the Compliance Maintenance Annual Report will satisfy the Department of Natural Resources regulations.

**Fiscal Estimate:**

<p><b><u>Fiscal Effect (check/circle all that apply)</u></b></p> <p><input checked="" type="checkbox"/> No fiscal effect</p> <p><input type="checkbox"/> Creates new expenditure account</p> <p><input type="checkbox"/> Creates new revenue account</p> <p><input type="checkbox"/> Increases expenditures</p> <p><input type="checkbox"/> Increases revenues</p> <p><input type="checkbox"/> Decreases fund balance</p>	<p><b><u>Budget Effect:</u></b></p> <p><input checked="" type="checkbox"/> Expenditure authorized in budget</p> <p><input type="checkbox"/> No change to budget required</p> <p><input type="checkbox"/> Expenditure not authorized in budget</p> <p><input type="checkbox"/> Budget amendment required</p> <p><b><u>Vote Required:</u></b></p> <p><input checked="" type="checkbox"/> Majority</p> <p><input type="checkbox"/> Two-Thirds</p>
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**Expenditure/Revenue Changes:**

Budget Amendment No.				No Budget Amendment Required				
Account Number				Account Name	Budget Prior to Change	Debit	Credit	Amended Budget
Fund	CC	Account	Object					
				<b>Totals</b>				

**Prepared By:**

<p><b>Department:</b> Finance Department</p> <p><b>Prepared By:</b> Valerie I. Martin</p>	<p><b>Date:</b> July 10, 2015</p>
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**RESOLUTION 15-18**

**2014 COMPLIANCE MAINTENANCE ANNUAL REPORT**

**WHEREAS**, the Compliance Maintenance Annual Report describes wastewater management activities, physical conditions and performance of the treatment works during the previous calendar year; and

**WHEREAS**, State Statutes Chapter 283, Department of Natural Resources Administrative Code NR 208 requires the Common Council adopt a resolution accepting the Compliance Maintenance Report prepared by the Water and Sewer Department; and

**WHEREAS**, a copy of the report is attached.

**NOW, THEREFORE, BE IT RESOLVED**, by the Common Council of the City of Platteville that the attached report is hereby approved.

Adopted this 28<sup>th</sup> day of July, 2015.

BY ORDER OF THE COMMON COUNCIL  
CITY OF PLATTEVILLE, WISCONSIN

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Eileen Nickels, Council President

ATTEST:

---

Jan Martin, City Clerk

# Compliance Maintenance Annual Report

Platteville Wastewater Treatment Facility

Last Updated: Reporting For:  
7/13/2015 **2014**

## Influent Flow and Loading

### 1. Monthly Average Flows and (C)BOD Loadings

1.1 Verify the following monthly flows and (C)BOD loadings to your facility.

Outfall No. 701	Influent Monthly Average Flow, MGD	x	Influent Monthly Average (C)BOD Concentration mg/L	x	8.34	=	Influent Monthly Average (C)BOD Loading, lbs/day
January	0.6635	x	310	x	8.34	=	1,717
February	0.7943	x	357	x	8.34	=	2,366
March	0.8710	x	247	x	8.34	=	1,797
April	0.9315	x	274	x	8.34	=	2,125
May	0.7266	x	294	x	8.34	=	1,782
June	0.8187	x	248	x	8.34	=	1,692
July	0.6563	x	275	x	8.34	=	1,504
August	0.6337	x	279	x	8.34	=	1,477
September	0.7800	x	303	x	8.34	=	1,968
October	0.7551	x	355	x	8.34	=	2,234
November	0.7217	x	354	x	8.34	=	2,130
December	0.6643	x	371	x	8.34	=	2,056

### 2. Maximum Month Design Flow and Design (C)BOD Loading

2.1 Verify the design flow and loading for your facility.

Design	Design Factor	x	%	=	% of Design
Max Month Design Flow, MGD	2.05	x	90	=	1.845
		x	100	=	2.05
Design (C)BOD, lbs/day	3230	x	90	=	2907
		x	100	=	3230

2.2 Verify the number of times the flow and (C)BOD exceeded 90% or 100% of design, points earned, and score:

	Months of Influent	Number of times flow was greater than 90% of	Number of times flow was greater than 100% of	Number of times (C)BOD was greater than 90% of design	Number of times (C)BOD was greater than 100% of design
January	1	0	0	0	0
February	1	0	0	0	0
March	1	0	0	0	0
April	1	0	0	0	0
May	1	0	0	0	0
June	1	0	0	0	0
July	1	0	0	0	0
August	1	0	0	0	0
September	1	0	0	0	0
October	1	0	0	0	0
November	1	0	0	0	0
December	1	0	0	0	0
Points per each		2	1	3	2
Exceedances		0	0	0	0
Points		0	0	0	0
<b>Total Number of Points</b>					<b>0</b>

0

# Compliance Maintenance Annual Report

Platteville Wastewater Treatment Facility

Last Updated: Reporting For:

7/13/2015

2014

### 3. Flow Meter

3.1 Was the influent flow meter calibrated in the last year?

Yes Enter last calibration date (MM/DD/YYYY)

No

If No, please explain:

### 4. Sewer Use Ordinance

4.1 Did your community have a sewer use ordinance that limited or prohibited the discharge of excessive conventional pollutants ((C)BOD, SS, or pH) or toxic substances to the sewer from industries, commercial users, hauled waste, or residences?

Yes

No

If No, please explain:

4.2 Was it necessary to enforce the ordinance?

Yes

No

If Yes, please explain:

### 5. Septage Receiving

5.1 Did you have requests to receive septage at your facility?

Septic Tanks                      Holding Tanks                      Grease Traps

Yes

Yes

Yes

No

No

No

5.2 Did you receive septage at your facility? If yes, indicate volume in gallons.

Septic Tanks

Yes  gallons

No

Holding Tanks

Yes  gallons

No

Grease Traps

Yes  gallons

No

5.2.1 If yes to any of the above, please explain if plant performance is affected when receiving any of these wastes.

### 6. Pretreatment

6.1 Did your facility experience operational problems, permit violations, biosolids quality concerns, or hazardous situations in the sewer system or treatment plant that were attributable to commercial or industrial discharges in the last year?

Yes

No

If yes, describe the situation and your community's response.

6.2 Did your facility accept hauled industrial wastes, landfill leachate, etc.?

Yes

# Compliance Maintenance Annual Report

Platteville Wastewater Treatment Facility

Last Updated: Reporting For:  
7/13/2015 **2014**

- No

If yes, describe the types of wastes received and any procedures or other restrictions that were in place to protect the facility from the discharge of hauled industrial wastes.

<b>Total Points Generated</b>	0
<b>Score (100 - Total Points Generated)</b>	100
<b>Section Grade</b>	<b>A</b>

# Compliance Maintenance Annual Report

Platteville Wastewater Treatment Facility

Last Updated: Reporting For:  
7/13/2015 **2014**

## Effluent Quality and Plant Performance (BOD/CBOD)

### 1. Effluent (C)BOD Results

1.1 Verify the following monthly average effluent values, exceedances, and points for BOD or CBOD

Outfall No. 001	Monthly Average Limit (mg/L)	90% of Permit Limit > 10 (mg/L)	Effluent Monthly Average (mg/L)	Months of Discharge with a Limit	Permit Limit Exceedance	90% Permit Limit Exceedance
January	30	27	4	1	0	0
February	30	27	3	1	0	0
March	30	27	2	1	0	0
April	30	27	1	1	0	0
May	15	13.5	0	1	0	0
June	15	13.5	0	1	0	0
July	15	13.5	0	1	0	0
August	15	13.5	0	1	0	0
September	15	13.5	0	1	0	0
October	15	13.5	0	1	0	0
November	30	27	1	1	0	0
December	30	27	0	1	0	0

0

\* Equals limit if limit is <= 10

Months of discharge/yr	12		
Points per each exceedance with 12 months of discharge		7	3
Exceedances		0	0
Points		0	0
<b>Total number of points</b>			<b>0</b>

NOTE: For systems that discharge intermittently to state waters, the points per monthly exceedance for this section shall be based upon a multiplication factor of 12 months divided by the number of months of discharge. Example: For a wastewater facility discharging only 6 months of the year, the multiplication factor is  $12/6 = 2.0$

1.2 If any violations occurred, what action was taken to regain compliance?

### 2. Flow Meter Calibration

2.1 Was the effluent flow meter calibrated in the last year?

- Yes      Enter last calibration date (MM/DD/YYYY)
- No

If No, please explain:

### 3. Treatment Problems

3.1 What problems, if any, were experienced over the last year that threatened treatment?

None

### 4. Other Monitoring and Limits

4.1 At any time in the past year was there an exceedance of a permit limit for any other pollutants such as chlorides, pH, residual chlorine, fecal coliform, or metals?

- Yes
- No

If Yes, please explain:

# Compliance Maintenance Annual Report

Platteville Wastewater Treatment Facility

Last Updated: Reporting For:

7/13/2015

**2014**

<p>4.2 At any time in the past year was there a failure of an effluent acute or chronic whole effluent toxicity (WET) test?</p> <p><input type="radio"/> Yes</p> <p><input checked="" type="radio"/> No</p> <p>If Yes, please explain:</p> <p>_____</p> <p>4.3 If the biomonitoring (WET) test did not pass, were steps taken to identify and/or reduce source(s) of toxicity?</p> <p><input type="radio"/> Yes</p> <p><input type="radio"/> No</p> <p><input checked="" type="radio"/> N/A</p> <p>Please explain unless not applicable:</p> <p>_____</p>
---

<b>Total Points Generated</b>	0
<b>Score (100 - Total Points Generated)</b>	100
<b>Section Grade</b>	<b>A</b>

# Compliance Maintenance Annual Report

Platteville Wastewater Treatment Facility

Last Updated: Reporting For:

7/13/2015

2014

## Effluent Quality and Plant Performance (Total Suspended Solids)

### 1. Effluent Total Suspended Solids Results

1.1 Verify the following monthly average effluent values, exceedances, and points for TSS:

Outfall No. 001	Monthly Average Limit (mg/L)	90% of Permit Limit >10 (mg/L)	Effluent Monthly Average (mg/L)	Months of Discharge with a Limit	Permit Limit Exceedance	90% Permit Limit Exceedance
January	30	27	4	1	0	0
February	30	27	3	1	0	0
March	30	27	2	1	0	0
April	30	27	2	1	0	0
May	15	13.5	12	1	0	0
June	15	13.5	2	1	0	0
July	15	13.5	1	1	0	0
August	15	13.5	1	1	0	0
September	15	13.5	1	1	0	0
October	15	13.5	2	1	0	0
November	30	27	2	1	0	0
December	30	27	2	1	0	0

\* Equals limit if limit is <= 10

Months of Discharge/yr	12		
<b>Points per each exceedance with 12 months of discharge:</b>	<b>7</b>	<b>3</b>	
Exceedances	0	0	
Points	0	0	
<b>Total Number of Points</b>		<b>0</b>	

NOTE: For systems that discharge intermittently to state waters, the points per monthly exceedance for this section shall be based upon a multiplication factor of 12 months divided by the number of months of discharge.

Example: For a wastewater facility discharging only 6 months of the year, the multiplication factor is  $12/6 = 2.0$

1.2 If any violations occurred, what action was taken to regain compliance?

0

<b>Total Points Generated</b>	0
<b>Score (100 - Total Points Generated)</b>	100
<b>Section Grade</b>	<b>A</b>

# Compliance Maintenance Annual Report

Platteville Wastewater Treatment Facility

Last Updated: Reporting For:  
7/13/2015 **2014**

## Effluent Quality and Plant Performance (Ammonia - NH3)

### 1. Effluent Ammonia Results

1.1 Verify the following monthly and weekly average effluent values, exceedances and points for NH3

Outfall No. 001	Monthly Average NH3 Limit (mg/L)	Weekly Average NH3 Limit (mg/L)	Effluent Monthly Average NH3 (mg/L)	Monthly Permit Limit Exceedance	Effluent Weekly Average for Week 1	Effluent Weekly Average for Week 2	Effluent Weekly Average for Week 3	Effluent Weekly Average for Week 4	Weekly Permit Limit Exceedance
January	4.6		1.727272727	0					
February	4.6		.0505	0					
March	4.6		.024545455	0					
April	2.9		.066363636	0					
May	1.5		.023809524	0					
June	1.5		.040909091	0					
July	1.5		.017826087	0					
August	1.5		.076363636	0					
September	1.5		.086818182	0					
October	4.6		.142272727	0					
November	4.6		.055238095	0					
December	4.6		.036956522	0					
Points per each exceedance of Monthly average:									10
Exceedances, Monthly:									0
Points:									0
Points per each exceedance of weekly average (when there is no monthly average):									2.5
Exceedances, Weekly:									0
Points:									0
<b>Total Number of Points</b>									<b>0</b>

0

NOTE: Limit exceedances are considered for monthly OR weekly averages but not both. When a monthly average limit exists it will be used to detect exceedances and generate points. This will be true even if a weekly limit also exists. When a weekly average limit exists and a monthly limit does not exist, the weekly limit will be used to detect exceedances and generate points.

1.2 If any violations occurred, what action was taken to regain compliance?

<b>Total Points Generated</b>	0
<b>Score (100 - Total Points Generated)</b>	100
<b>Section Grade</b>	<b>A</b>



# Compliance Maintenance Annual Report

Platteville Wastewater Treatment Facility

Last Updated: Reporting For:  
7/13/2015 **2014**

## Effluent Quality and Plant Performance (Phosphorus)

### 1. Effluent Phosphorus Results

1.1 Verify the following monthly average effluent values, exceedances, and points for Phosphorus

Outfall No. 001	Monthly Average phosphorus Limit (mg/L)	Effluent Monthly Average phosphorus (mg/L)	Months of Discharge with a Limit	Permit Limit Exceedance
January	1	0.3	1	0
February	1	0.3	1	0
March	1	0.4	1	0
April	1	0.4	1	0
May	1	0.5	1	0
June	1	0.5	1	0
July	1	0.5	1	0
August	1	0.4	1	0
September	1	0.6	1	0
October	1	0.6	1	0
November	1	0.4	1	0
December	1	0.6	1	0
Months of Discharge/yr			12	
<b>Points per each exceedance with 12 months of discharge:</b>				<b>10</b>
Exceedances				0
<b>Total Number of Points</b>				<b>0</b>

0

NOTE: For systems that discharge intermittently to waters of the state, the points per monthly exceedance for this section shall be based upon a multiplication factor of 12 months divided by the number of months of discharge.

Example: For a wastewater facility discharging only 6 months of the year, the multiplication factor is  $12/6 = 2.0$

1.2 If any violations occurred, what action was taken to regain compliance?

<b>Total Points Generated</b>	0
<b>Score (100 - Total Points Generated)</b>	100
<b>Section Grade</b>	<b>A</b>



# Compliance Maintenance Annual Report

Platteville Wastewater Treatment Facility

Last Updated: Reporting For:  
7/13/2015 **2014**

## Outfall No. 003 - CAKE SLUDGE

Parameter	80% of Limit	H.Q. Limit	Ceiling Limit	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	80% Value	High Quality	Ceiling
Arsenic		41	75				7.84										0	0
Cadmium		39	85				9.92										0	0
Copper		1500	4300				634										0	0
Lead		300	840				46.3										0	0
Mercury		17	57				.793										0	0
Molybdenum	60		75				8.74									0		0
Nickel	336		420				27.1									0		0
Selenium	80		100				7.17									0		0
Zinc		2800	7500				1280										0	0

3.1.1 Number of times any of the metals exceeded the high quality limits OR 80% of the limit for molybdenum, nickel, or selenium = 0

Exceedence Points

- 0 (0 Points)
- 1-2 (10 Points)
- > 2 (15 Points)

3.1.2 If you exceeded the high quality limits, did you cumulatively track the metals loading at each land application site? (check applicable box)

- Yes
- No (10 points)
- N/A - Did not exceed limits or no HQ limit applies (0 points)
- N/A - Did not land apply biosolids until limit was met (0 points)

3.1.3 Number of times any of the metals exceeded the ceiling limits = 0

Exceedence Points

- 0 (0 Points)
- 1 (10 Points)
- > 1 (15 Points)

3.1.4 Were biosolids land applied which exceeded the ceiling limit?

- Yes (20 Points)
- No (0 Points)

3.1.5 If any metal limit (high quality or ceiling) was exceeded at any time, what action was taken? Has the source of the metals been identified?

## 4. Pathogen Control (per outfall):

4.1 Verify the following information. If any information is incorrect, Contact Us.

Outfall Number:	<b>003</b>
Biosolids Class:	B
Bacteria Type and Limit:	
Sample Dates:	01/01/2014 - 12/31/2014
Density:	
Sample Concentration Amount:	
Requirement Met:	Yes
Land Applied:	Yes
Process:	ANAER
Process Description:	Primary digester 477,000 gals. Temp 96 degrees PH 7.1 Gas mixing and recirculation. Secondary Digester 189,350, Gas storage and Sludge sedimentation. Gas production both digesters

# Compliance Maintenance Annual Report

Platteville Wastewater Treatment Facility

Last Updated: Reporting For:

7/13/2015

2014

Outfall Number:	<b>003</b>
Biosolids Class:	B
Bacteria Type and Limit:	
Sample Dates:	01/01/2014 - 12/31/2014
Density:	
Sample Concentration Amount:	
Requirement Met:	Yes
Land Applied:	Yes
Process:	ANAER
Process Description:	Primary digester 477,000 gals. Temp 96 degrees PH 7.1 Gas mixing and recirculation. Secondary Digester 189,350 gals. Gas storage and Sludge sedimentation. Gas production both digester 18,00 to 20,00 cubic ft. per day.

Outfall Number:	<b>003</b>
Biosolids Class:	B
Bacteria Type and Limit:	
Sample Dates:	07/01/2014 - 12/31/2014
Density:	
Sample Concentration Amount:	
Requirement Met:	Yes
Land Applied:	Yes
Process:	ANAER
Process Description:	Primary digester 477,000 gals. Temp 96 degrees PH 7.1. Gas mixing and recirculation. Secondary Digester 189,350 gas storage and sludge sedimentation. Gas production both digesters 18,000 to 20,000 cu ft. per day.

Outfall Number:	<b>003</b>
Biosolids Class:	B
Bacteria Type and Limit:	
Sample Dates:	07/01/2014 - 12/31/2014
Density:	
Sample Concentration Amount:	
Requirement Met:	Yes
Land Applied:	Yes
Process:	ANAER
Process Description:	Primary digester 477,000 gals. Temp 96 degrees PH 7.1. Gas mixing and recirculation. Secondary Digester 189,350 Gas storage and Sludge sedimentation. Gas production both digesters 18,000 to 20,000 Cu ft/day

4.2 If exceeded Class B limit or did not meet the process criteria at the time of land application.

4.2.1 Was the limit exceeded or the process criteria not met at the time of land application?

Yes (40 Points)

No

# Compliance Maintenance Annual Report

Platteville Wastewater Treatment Facility

Last Updated: Reporting For:  
7/13/2015 **2014**

If yes, what action was taken? <div style="border: 1px solid black; height: 20px; width: 100%; margin-top: 5px;"></div>	<b>0</b>														
<b>5. Vector Attraction Reduction (per outfall):</b> 5.1 Verify the following information. If any of the information is incorrect, Contact Us.															
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr><td style="width: 40%;">Outfall Number:</td><td style="text-align: center;"><b>003</b></td></tr> <tr><td>Method Date:</td><td style="text-align: center;">05/02/2014</td></tr> <tr><td>Option Used To Satisfy Requirement:</td><td style="text-align: center;">VSR</td></tr> <tr><td>Requirement Met:</td><td style="text-align: center;">Yes</td></tr> <tr><td>Land Applied:</td><td style="text-align: center;">Yes</td></tr> <tr><td>Limit (if applicable):</td><td style="text-align: center;">38</td></tr> <tr><td>Results (if applicable):</td><td style="text-align: center;">69.10</td></tr> </table>	Outfall Number:	<b>003</b>	Method Date:	05/02/2014	Option Used To Satisfy Requirement:	VSR	Requirement Met:	Yes	Land Applied:	Yes	Limit (if applicable):	38	Results (if applicable):	69.10	<b>0</b>
Outfall Number:	<b>003</b>														
Method Date:	05/02/2014														
Option Used To Satisfy Requirement:	VSR														
Requirement Met:	Yes														
Land Applied:	Yes														
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Method Date:	05/02/2014														
Option Used To Satisfy Requirement:	VSR														
Requirement Met:	Yes														
Land Applied:	Yes														
Limit (if applicable):	38														
Results (if applicable):	69.10														
5.2 Was the limit exceeded or the process criteria not met at the time of land application? <input type="radio"/> Yes (40 Points) <input checked="" type="radio"/> No															
If yes, what action was taken? <div style="border: 1px solid black; height: 20px; width: 100%; margin-top: 5px;"></div>															
<b>6. Biosolids Storage</b> 6.1 How many days of actual, current biosolids storage capacity did your wastewater treatment facility have either on-site or off-site? <input checked="" type="radio"/> >= 180 days (0 Points) <input type="radio"/> 150 - 179 days (10 Points)															

# Compliance Maintenance Annual Report

Platteville Wastewater Treatment Facility

Last Updated: Reporting For:  
7/13/2015 **2014**

<ul style="list-style-type: none"> <li>○ 120 - 149 days (20 Points)</li> <li>○ 90 - 119 days (30 Points)</li> <li>○ &lt; 90 days (40 Points)</li> <li>○ N/A (0 Points)</li> </ul> <p>6.2 If you checked N/A above, explain why.</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div>	0
<p>7. Issues</p> <p>7.1 Describe any outstanding biosolids issues with treatment, use or overall management:</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div>	

<b>Total Points Generated</b>	0
<b>Score (100 - Total Points Generated)</b>	100
<b>Section Grade</b>	<b>A</b>

# Compliance Maintenance Annual Report

Platteville Wastewater Treatment Facility

Last Updated: Reporting For:

7/13/2015

2014

## Staffing and Preventative Maintenance (All Treatment Plants)

### 1. Plant Staffing

1.1 Was your wastewater treatment plant adequately staffed last year?

Yes

No

If No, please explain:

Could use more help/staff for:

1.2 Did your wastewater staff have adequate time to properly operate and maintain the plant and fulfill all wastewater management tasks including recordkeeping?

Yes

No

If No, please explain:

### 2. Preventative Maintenance

2.1 Did your plant have a documented AND implemented plan for preventative maintenance on major equipment items?

Yes (Continue with question 2)

No (40 points)

If No, please explain, then go to question 3:

2.2 Did this preventative maintenance program depict frequency of intervals, types of lubrication, and other tasks necessary for each piece of equipment?

Yes

No (10 points)

2.3 Were these preventative maintenance tasks, as well as major equipment repairs, recorded and filed so future maintenance problems can be assessed properly?

Yes

Paper file system

Computer system

Both paper and computer system

No (10 points)

0

### 3. O&M Manual

3.1 Does your plant have a detailed O&M Manual that can be used as a reference when needed?

Yes

No

### 4. Overall Maintenance /Repairs

4.1 Rate the overall maintenance of your wastewater plant.

Excellent

Very good

Good

Fair

Poor

Describe your rating:

We have a highly trained and competent staff.

# Compliance Maintenance Annual Report

Platteville Wastewater Treatment Facility

Last Updated: Reporting For:  
7/13/2015 **2014**

<b>Total Points Generated</b>	<b>0</b>
<b>Score (100 - Total Points Generated)</b>	<b>100</b>
<b>Section Grade</b>	<b>A</b>



# Compliance Maintenance Annual Report

Platteville Wastewater Treatment Facility

Last Updated: Reporting For:

7/13/2015

2014

## Operator Certification and Education

<p>1. Operator-In-Charge</p> <p>1.1 Did you have a designated operator-in-charge during the report year?</p> <ul style="list-style-type: none"> <li>● Yes (0 points)</li> <li>○ No (20 points)</li> </ul> <p>Name: <input type="text" value="DENNIS MOEN"/></p> <p>Certification No: <input type="text" value="01879"/></p>	0
<p>2. Certification Requirements</p> <p>2.1 In accordance with Chapter NR 114.08 and 114.09, Wisconsin Administrative Code, what grade and subclass(es) were required for the operator-in-charge to operate the wastewater treatment plant and what grade and subclass(es) were held by the operator-in-charge?</p> <p>Required:</p> <div style="border: 1px solid black; padding: 5px; margin: 5px 0;"> <p>4 - ABCEFGHIJ; A - PRIMARY SETTLING; B - TRICKLING FILTER/RBC; C - ACTIVATED SLUDGE; E - DISINFECTION; F - ANAEROBIC DIGESTION; G - MECHANICAL SLUDGE; H - FILTRATION; I - PHOSPHORUS REMOVAL; J - LABORATORY</p> </div> <p>Held:</p> <div style="border: 1px solid black; padding: 5px; margin: 5px 0;"> <p>4 - ABCEFGHIJ; 1 - D; 4 - A=PRIMARY SETTLING GRADE 4; B=TRICKLING FILTER/RBC GRADE 4; C=ACTIVATED SLUDGE GRADE 4; E=DISINFECTION GRADE 4; F=ANAEROBIC DIGESTION GRADE 4; G=MECHANICAL SLUDGE GRADE 4; H=FILTRATION GRADE 4; I=PHOSPHORUS REMOVAL GRADE 4; J=LABORATORY GRADE 4; 1 - D=PONDS/AERATED LAGOONS GRADE 1</p> </div> <p>2.2 Was the operator-in-charge certified at the appropriate level to operate this plant?</p> <ul style="list-style-type: none"> <li>● Yes (0 points)</li> <li>○ No (20 points)</li> </ul>	0
<p>3. Succession Planning</p> <p>3.1 In the event of the loss of your designated operator-in-charge, did you have a contingency plan to ensure the continued proper operation and maintenance of the plant that includes one or more of the following options (check all that apply)?</p> <ul style="list-style-type: none"> <li><input checked="" type="checkbox"/> One or more additional certified operators on staff</li> <li><input type="checkbox"/> An arrangement with another certified operator</li> <li><input type="checkbox"/> An arrangement with another community with a certified operator</li> <li><input type="checkbox"/> An operator on staff who has an operator-in-training certificate for your plant and is expected to be certified within one year</li> <li><input type="checkbox"/> A consultant to serve as your certified operator</li> <li><input type="checkbox"/> None of the above (20 points)</li> </ul> <p>If "None of the above" is selected, please explain:</p> <div style="border: 1px solid black; height: 20px; margin-top: 5px;"></div>	0
<p>4. Continuing Education Credits</p> <p>4.1 If you had a designated operator-in-charge, was the operator-in-charge earning Continuing Education Credits at the following rates?</p> <p>Grades T, 1, and 2:</p> <ul style="list-style-type: none"> <li>○ Averaging 6 or more CECs per year.</li> <li>○ Averaging less than 6 CECs per year.</li> </ul> <p>Grades 3 and 4:</p> <ul style="list-style-type: none"> <li>● Averaging 8 or more CECs per year.</li> <li>○ Averaging less than 8 CECs per year.</li> </ul>	0

<b>Total Points Generated</b>	0
<b>Score (100 - Total Points Generated)</b>	100
<b>Section Grade</b>	<b>A</b>

# Compliance Maintenance Annual Report

Platteville Wastewater Treatment Facility

Last Updated: Reporting For:

7/13/2015

2014

## Financial Management

<p>1. Provider of Financial Information</p> <p>Name: <input style="width: 150px;" type="text" value="Valerie Martin"/></p> <p>Telephone: <input style="width: 150px;" type="text" value="(608) 348-9741"/> (XXX) XXX-XXXX</p> <p>E-Mail Address (optional): <input style="width: 300px;" type="text" value="martinv@platteville.org"/></p>																									
<p>2. Treatment Works Operating Revenues</p> <p>2.1 Are User Charges or other revenues sufficient to cover O&amp;M expenses for your wastewater treatment plant AND/OR collection system ?</p> <p><input checked="" type="radio"/> Yes (0 points)</p> <p><input type="radio"/> No (40 points)</p> <p>If No, please explain:</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div> <p>2.2 When was the User Charge System or other revenue source(s) last reviewed and/or revised?</p> <p>Year: <input style="width: 100px;" type="text" value="2013"/></p> <p><input checked="" type="radio"/> 0-2 years ago (0 points)</p> <p><input type="radio"/> 3 or more years ago (20 points)</p> <p><input type="radio"/> N/A (private facility)</p> <p>2.3 Did you have a special account (e.g., CWFP required segregated Replacement Fund, etc.) or financial resources available for repairing or replacing equipment for your wastewater treatment plant and/or collection system?</p> <p><input checked="" type="radio"/> Yes (0 points)</p> <p><input type="radio"/> No (40 points)</p>	0																								
<b>REPLACEMENT FUNDS [PUBLIC MUNICIPAL FACILITIES SHALL COMPLETE QUESTION 3]</b>																									
<p>3. Equipment Replacement Funds</p> <p>3.1 When was the Equipment Replacement Fund last reviewed and/or revised?</p> <p>Year: <input style="width: 100px;" type="text" value="2014"/></p> <p><input checked="" type="radio"/> 1-2 years ago (0 points)</p> <p><input type="radio"/> 3 or more years ago (20 points)</p> <p><input type="radio"/> N/A</p> <p>If N/A, please explain:</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div>																									
<p>3.2 Equipment Replacement Fund Activity</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;"><b>3.2.1 Ending Balance Reported on Last Year's CMAR</b></td> <td style="width: 5%;"></td> <td style="width: 5%; text-align: right;">\$</td> <td style="width: 30%; text-align: right;"><input style="width: 150px;" type="text" value="1,423,664.45"/></td> </tr> <tr> <td>3.2.2 Adjustments - if necessary (e.g. earned interest, audit correction, withdrawal of excess funds, increase making up previous shortfall, etc.)</td> <td></td> <td style="text-align: right;">\$</td> <td style="text-align: right;"><input style="width: 150px;" type="text" value="0.00"/></td> </tr> <tr> <td><b>3.2.3 Adjusted January 1st Beginning Balance</b></td> <td></td> <td style="text-align: right;">\$</td> <td style="text-align: right;"><input style="width: 150px;" type="text" value="1,423,664.45"/></td> </tr> <tr> <td>3.2.4 Additions to Fund (e.g. portion of User Fee, earned interest, etc.)</td> <td style="text-align: center;">+</td> <td style="text-align: right;">\$</td> <td style="text-align: right;"><input style="width: 150px;" type="text" value="250,000.00"/></td> </tr> <tr> <td>3.2.5 Subtractions from Fund (e.g., equipment replacement, major repairs - use description box 3.2.6.1 below*)</td> <td style="text-align: center;">-</td> <td style="text-align: right;">\$</td> <td style="text-align: right;"><input style="width: 150px;" type="text" value="142,906.71"/></td> </tr> <tr> <td><b>3.2.6 Ending Balance as of December 31st for CMAR Reporting Year</b></td> <td></td> <td style="text-align: right;">\$</td> <td style="text-align: right;"><input style="width: 150px;" type="text" value="1,530,757.74"/></td> </tr> </table>	<b>3.2.1 Ending Balance Reported on Last Year's CMAR</b>		\$	<input style="width: 150px;" type="text" value="1,423,664.45"/>	3.2.2 Adjustments - if necessary (e.g. earned interest, audit correction, withdrawal of excess funds, increase making up previous shortfall, etc.)		\$	<input style="width: 150px;" type="text" value="0.00"/>	<b>3.2.3 Adjusted January 1st Beginning Balance</b>		\$	<input style="width: 150px;" type="text" value="1,423,664.45"/>	3.2.4 Additions to Fund (e.g. portion of User Fee, earned interest, etc.)	+	\$	<input style="width: 150px;" type="text" value="250,000.00"/>	3.2.5 Subtractions from Fund (e.g., equipment replacement, major repairs - use description box 3.2.6.1 below*)	-	\$	<input style="width: 150px;" type="text" value="142,906.71"/>	<b>3.2.6 Ending Balance as of December 31st for CMAR Reporting Year</b>		\$	<input style="width: 150px;" type="text" value="1,530,757.74"/>	
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# Compliance Maintenance Annual Report

Platteville Wastewater Treatment Facility

Last Updated: Reporting For:  
7/13/2015 2014

All Sources: This ending balance should include all Equipment Replacement Funds whether held in a bank account(s), certificate(s) of deposit, etc.

3.2.6.1 Indicate adjustments, equipment purchases, and/or major repairs from 3.2.5 above.

Filter Building Valve Replacement, SCADA ,#2 boiler rebuild

3.3 What amount should be in your Replacement Fund? \$ 284,586.98

Please note: If you had a CWF loan, this amount was originally based on the Financial Assistance Agreement (FAA) and should be regularly updated as needed. Further calculation instructions and an example can be found by clicking the HELP link under Info in the left-side menu.

3.3.1 Is the December 31 Ending Balance in your Replacement Fund above, (#3.2.6) equal to, or greater than the amount that should be in it (#3.3)?

- Yes
- No

If No, please explain.

## 4. Future Planning

4.1 During the next ten years, will you be involved in formal planning for upgrading, rehabilitating, or new construction of your treatment facility or collection system?

- Yes - If Yes, please provide major project information, if not already listed below.
- No

Project #	Project Description	Estimated Cost	Approximate Construction Year
1	rehab. primary clarifier	25000	2013
2	Sludge Truck	120000	2013
3	Intermediate Clarifier rehab	100,000	2016
4	Sludge boiler rebuild	25000	2015
5	WWTP Valve replacements	20,000	2015
6	Centrifuge Rehab	10000	2015
7	WWTP Main Building Boiler	25000	2016
8	Non-potable water systems control	10000	2017

## 5. Financial Management General Comments

<b>Total Points Generated</b>	0
<b>Score (100 - Total Points Generated)</b>	100
<b>Section Grade</b>	<b>A</b>

# Compliance Maintenance Annual Report

Platteville Wastewater Treatment Facility

Last Updated: Reporting For:  
7/13/2015 2014

## Sanitary Sewer Collection Systems

### 1. CMOM Program

1.1 Do you have a Capacity, Management, Operation & Maintenance (CMOM) requirement in your WPDES permit?

- Yes
- No

1.2 Did you have a documented (written records/files, computer files, video tapes, etc.) sanitary sewer collection system operation & maintenance (O&M) or CMOM program last calendar year?

- Yes (Continue with question 1)
- No (30 points) (Go to question 2)

1.3 Check the elements listed below that are included in your O&M or CMOM program.

Goals

Describe the specific goals you have for your collection system:

I/I reduction, system cleaning/televising, collection system infrastructure.

Organization

Do you have the following written organizational elements (check only those that apply)?

- Ownership and governing body description
- Organizational chart
- Personnel and position descriptions
- Internal communication procedures
- Public information and education program

Legal Authority

Do you have the legal authority for the following (check only those that apply)?

Sewer use ordinance Last Revised Date (MM/DD/YYYY) 05/21/1985

Pretreatment/industrial control Programs

Fat, oil and grease control

Illicit discharges (commercial, industrial)

Private property clear water (sump pumps, roof or foundation drains, etc.)

Private lateral inspections/repairs

Service and management agreements

Maintenance Activities (provide details in question 2)

Design and Performance Provisions

How do you ensure that your sewer system is designed and constructed properly?

State plumbing code

DNR NR 110 standards

Local municipal code requirements

Construction, inspection, and testing

Others:

Platteville standard specifications.

Overflow Emergency Response Plan:

Does your emergency response capability include (check only those that apply)?

Alarm system and routine testing

Emergency equipment

Emergency procedures

Communications/notifications (DNR, internal, public, media, etc.)

Capacity Assurance:

How well do you know your sewer system? Do you have the following?

Current and up-to-date sewer map

Sewer system plans and specifications

# Compliance Maintenance Annual Report

Platteville Wastewater Treatment Facility

Last Updated: Reporting For:  
7/13/2015 **2014**

- Manhole location map
- Lift station pump and wet well capacity information
- Lift station O&M manuals

Within your sewer system have you identified the following?

- Areas with flat sewers
- Areas with surcharging
- Areas with bottlenecks or constrictions
- Areas with chronic basement backups or SSOs
- Areas with excess debris, solids, or grease accumulation
- Areas with heavy root growth
- Areas with excessive infiltration/inflow (I/I)
- Sewers with severe defects that affect flow capacity
- Adequacy of capacity for new connections
- Lift station capacity and/or pumping problems

Annual Self-Auditing of your O&M/CMOM Program to ensure above components are being implemented, evaluated, and re-prioritized as needed

Special Studies Last Year (check only those that apply):

- Infiltration/Inflow (I/I) Analysis
- Sewer System Evaluation Survey (SSES)
- Sewer Evaluation and Capacity Management Plan (SECAP)
- Lift Station Evaluation Report
- Others:

0

## 2. Operation and Maintenance

2.1 Did your sanitary sewer collection system maintenance program include the following maintenance activities? Complete all that apply and indicate the amount maintained.

Cleaning	<input type="text" value="19"/>	% of system/year
Root removal	<input type="text" value="1"/>	% of system/year
Flow monitoring	<input type="text" value="0"/>	% of system/year
Smoke testing	<input type="text" value="0"/>	% of system/year
Sewer line televising	<input type="text" value="20"/>	% of system/year
Manhole inspections	<input type="text" value="50"/>	% of system/year
Lift station O&M	<input type="text" value="52"/>	# per L.S./year
Manhole rehabilitation	<input type="text" value="0"/>	% of manholes rehabbed
Mainline rehabilitation	<input type="text" value="0"/>	% of sewer lines rehabbed
Private sewer inspections	<input type="text" value="10"/>	% of system/year
Private sewer I/I removal	<input type="text" value="0"/>	% of private services

Please include additional comments about your sanitary sewer collection system below:

Private I&I 2%

## 3. Performance Indicators

3.1 Provide the following collection system and flow information for the past year.

# Compliance Maintenance Annual Report

Platteville Wastewater Treatment Facility

Last Updated: Reporting For:  
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24.8	Total actual amount of precipitation last year in inches
36	Annual average precipitation (for your location)
52	Miles of sanitary sewer
4	Number of lift stations
0	Number of lift station failures
0	Number of sewer pipe failures
0	Number of basement backup occurrences
0	Number of complaints
.752	Average daily flow in MGD (if available)
.932	Peak monthly flow in MGD (if available)
	Peak hourly flow in MGD (if available)

### 3.2 Performance ratios for the past year:

0.00	Lift station failures (failures/year)
0.00	Sewer pipe failures (pipe failures/sewer mile/yr)
0.02	Sanitary sewer overflows (number/sewer mile/yr)
0.00	Basement backups (number/sewer mile)
0.00	Complaints (number/sewer mile)
1.2	Peaking factor ratio (Peak Monthly:Annual Daily Avg)
0.0	Peaking factor ratio (Peak Hourly:Annual Daily Avg)

## 4. Overflows

### LIST OF SANITARY SEWER (SSO) AND TREATMENT FACILITY (TFO) OFERFLOWS REPORTED \*\*

Date	Location	Cause	Estimated Volume (MG)
0 6/16/2014 12:00:00 AM - 9/11/2014 12:00:00 AM	North side of Business 151, 500 feet west of Highway 80/81. Leak occurred 30 feet up hill side.	Broken Sewer, Broken Sewer	0.0002 - 0.0005

\*\* If there were any SSOs or TFOs that are not listed above, please contact the DNR and stop work on this section until corrected.

What actions were taken, or are underway, to reduce or eliminate SSO or TFO occurrences in the future?

pipe was damaged from tornado and pipe is repaired

## 5. Infiltration / Inflow (I/I)

### 5.1 Was infiltration/inflow (I/I) significant in your community last year?

- Yes
- No

If Yes, please describe:

### 5.2 Has infiltration/inflow and resultant high flows affected performance or created problems in your collection system, lift stations, or treatment plant at any time in the past year?

- Yes
- No

If Yes, please describe:

### 5.3 Explain any infiltration/inflow (I/I) changes this year from previous years:

less I/I directly related to sewer main replacement

# Compliance Maintenance Annual Report

Platteville Wastewater Treatment Facility

Last Updated: Reporting For:  
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5.4 What is being done to address infiltration/inflow in your collection system?

continuous monitoring for bad areas

<b>Total Points Generated</b>	0
<b>Score (100 - Total Points Generated)</b>	100
<b>Section Grade</b>	<b>A</b>

# Compliance Maintenance Annual Report

Platteville Wastewater Treatment Facility

Last Updated: Reporting For:  
7/13/2015 2014

## Grading Summary

WPDES No: 0020435

SECTIONS	LETTER GRADE	GRADE POINTS	WEIGHTING FACTORS	SECTION POINTS
Influent	A	4	3	12
BOD/CBOD	A	4	10	40
TSS	A	4	5	20
Ammonia	A	4	5	20
Phosphorus	A	4	3	12
Biosolids	A	4	5	20
Staffing/PM	A	4	1	4
OpCert	A	4	1	4
Financial	A	4	1	4
Collection	A	4	3	12
<b>TOTALS</b>			<b>37</b>	<b>148</b>
<b>GRADE POINT AVERAGE (GPA) = 4</b>				

### Notes:

- A = Voluntary Range (Response Optional)
- B = Voluntary Range (Response Optional)
- C = Recommendation Range (Response Required)
- D = Action Range (Response Required)
- F = Action Range (Response Required)



# Compliance Maintenance Annual Report

Platteville Wastewater Treatment Facility

Last Updated: Reporting For:  
7/13/2015 2014

## Resolution or Owner's Statement

<b>Name of Governing Body or Owner:</b>	<input type="text"/>
<b>Date of Resolution or Action Taken:</b>	<input type="text"/>
<b>Resolution Number:</b>	<input type="text"/>
ACTIONS SET FORTH BY THE GOVERNING BODY OR OWNER RELATING TO SPECIFIC CMAR SECTIONS (Optional for grade A or B. Required for grade C, D, or F. Regardless of grade, required for Collection Systems if SSOs were reported):	
<b>Influent Flow and Loadings: Grade = A</b>	<input type="text"/>
<b>Effluent Quality: BOD: Grade = A</b>	<input type="text"/>
<b>Effluent Quality: TSS: Grade = A</b>	<input type="text"/>
<b>Effluent Quality: Ammonia: Grade = A</b>	<input type="text"/>
<b>Effluent Quality: Phosphorus: Grade = A</b>	<input type="text"/>
<b>Biosolids Quality and Management: Grade = A</b>	<input type="text"/>
<b>Staffing: Grade = A</b>	<input type="text"/>
<b>Operator Certification: Grade = A</b>	<input type="text"/>
<b>Financial Management: Grade = A</b>	<input type="text"/>
<b>Collection Systems: Grade = A</b>	<input type="text"/>
ACTIONS SET FORTH BY THE GOVERNING BODY OR OWNER RELATING TO THE OVERALL GRADE POINT AVERAGE AND ANY GENERAL COMMENTS (Optional for G.P.A. greater than or equal to 3.00, required for G.P.A. less than 3.00)	
G.P.A. = 4	<input type="text"/>

## **Joint Meeting: Platteville Public Library Board and Library Foundation**

**Tuesday, June 2, 2015 6p.m., City Council Chambers**

- I. Meeting called to order by Otto/Leahy
- II. Introductions: Hap Daus, John Hammermeister, Mary Huck, Steve Kleisath, Cindy Tang, Betsy Ralph-Tollefson, Marilyn Gottschalk, Page Leahy, Eileen Nickels, Anne Otto, Matt Sexton, Carol Ann Hood, Steve Swift Jessie Lee-Jones, Krista Ross
- III. Establishment of Building Committee: The Library Board voted to form a special Building Committee to review architectural renderings and work with Library Staff and architects from PRA to ensure that the Library is designed and built to a high standard. Leahy/Otto Building Committee appointee from Library Board: Page Leahy  
Building Committee appointee from Foundation: Steve Swift
- IV. Fundraising and Building Project discussion: Krista Ross, Director of SWLS, led the group through a brainstorm session to determine the different roles of Foundation and Library Board members throughout this process.
  - Everyone: communicating with the community, review vision/strategic planning
  - Board- approve FFE recommendations from Building Committee, determine funding goal (in conjunction with Building Committee), engage in marketing the Library
  - Building Committee- determine library furnishing, fixture, equipment and technology needs;
  - Foundation: fundraising campaign

## The Platteville Public Library Board of Trustees Board Meeting

Tuesday, June 2, 2015 \* 6:30 p.m.

\*Common Council Chambers

Attendance: Betsy Ralph-Tollefson, Page Leahy, Anne Otto, Marilyn Gottschalk, Eileen Nickels, Carol Ann Hood, Matt Sexton and Director Jessie Lee Jones. Absent Tim Durst

### AGENDA

I. Meeting called to order by Vice President Betsy Ralph-Tollefson 6:35pm

II. CONSIDERATION OF CONSENT AGENDA Approved Gottschalk/Leahy

- A. Meeting duly posted
- B. Acceptance of Agenda
- C. Approval of Minutes from May 5, 2015

III. CITIZENS' COMMENTS, OBSERVATIONS and PETITIONS, none

A. Municipal Financial report approved Hood/Nichols

B. Director's report discussed what they learned from touring other libraries. Copier is aging and needs to be replaced or lease another one.

C. City Council report

D. Foundation report

A. Approval of May bills-Leahy/Hood

B. FFE quote from PRA- the Board determined that we are not yet ready to enter into a Furniture Design agreement with the architects.

C. Block Development- Discussed options on how to give information to the community about the new Library.

D. Closed Session per Wisconsin Statute Chapter 19.85 (1) (c): Considering employment, the promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Director's Evaluation.

Gottschalk/Hood

E. Board convened in open session. Hood/Sexton.

The Board discussed 2016 goal setting with Lee-Jones.

Meeting adjourned 7:50pm Leahy/Sexton

Next Regular Library Board Meeting: July 7, 2015 6:00 p.m. at the Library

Respectfully Submitted,

Matt Sexton

**WATER & SEWER COMMISSION MINUTES**  
**Monday, June 8th, 2015**  
**4:00 P.M.**

Water and Sewer Commission President Sarah Fosbinder called the Regular Meeting of the City of Platteville Water and Sewer Commission to order on Monday, June 8th, 2015 at 4:00 p.m. in the Council Chambers of the Municipal Building.

**W/S Commission members present:** Ken Kilian, Barb Stockhausen, Tom Nall, Sarah Fosbinder & Caroline Kroll

**W/S Commission members excused:** Pete Davis & Mark Meyers

**W/S Commission members absent:**

**City Staff present:** Public Works Director Howard Crofoot & Finance Director Valerie Martin

**City Staff excused:** Utility Superintendent Irv Lupee

The Consent Calendar was presented for consideration. **Motion made by Kilian and seconded by Stockhausen to approve the Consent Calendar as presented:** May 11, 2015 Minutes, May Financial Report, May Bank Reconciliation and Investments Report, Payment of Bills (May 8th – June 4th) and May 2015 Water Quality Report. **Motion carried.**

**ACTION ITEMS:**

N/A

**ITEMS OF DISCUSSION:**

Jeff Belongia, the City's Bond Advisor from Hutchinson, Shockey, Erley & Co., came to the Water and Sewer Commission to discuss the utility's upcoming borrow. The Platteville Water and Sewer Department will be borrowing \$5,425,000, \$4,100,000 of which will be paying off a Bond Anticipation Note coming due this December and the other \$1,068,000 for 2015 W&S projects. Jeff explained the process of borrowing and what coupon rates for other municipalities (with the same rating level as us) have been coming in at. The sale is scheduled for June 9<sup>th</sup>.

Crofoot discussed the progress on current W&S projects.

- CMAR normally due on June 30, extended by DNR to July 31. It will be presented to the Commission to recommend approval by Common Council at next meeting.
- Fourth St. All Water & Sewer complete from Main to Adams. We will need to extend sewer west on Adams later. As soon as school is over, the contractor will begin work from Camp to Madison.
- Elm St. Lift Station. Complete and on line. They need to finish driveway apron, fencing and final landscaping. Talked about manhole replacement only instead of full replacement of the force main.
- Circle Drive. About 300 feet of sanitary sewer to be replaced from the 3 dorms on Circle Drive down to the South Interceptor line. This is easier since the tornado removed most of the trees. We are doing a cooperative project with UW-P to replace their storm sewer line, plus adding the Wal-Mart trail as a combined project.

**Motion made by Kilian and seconded by Nall to adjourn. Motion carried.** Meeting adjourned at 4:48 pm.

Respectfully Submitted,

Valerie I Martin  
Finance Director

**Platteville Community Safe Routes Committee (CSRC)**  
**Monday, June 15, 2015**  
**6:00 p.m.**  
**75 North Bonson Street, Platteville, Wisconsin**  
**G.A.R. Room**

**MINUTES**

Attendees:

CSRC: Kristina Fields, Lynn Verger, Robin Fatzinger, Maureen Vorwald, Tim Ingram  
Staff: Howard Crofoot

- I. Call to order at 6:05 p.m.
- II. Approval of Minutes for May 17, 2015 with minor edit – motion by Kristina Fields, second by Lynn Verger, motion passed unanimously.
- III. Citizen Comments, Observations & Petitions
  - a. Tim witnessed two young (7-10 years) girls trying to cross Hwy 80/81 near the trail. They looked unsure of when to cross safely.
  - b. Tim also witnessed a male with physical challenges using the sidewalk on College Avenue and reminds us of all the different uses and needs people have in our community.
  - c. Lynn saw pedestrians on the south side of Business 151 near Fleet Farm. Since there is no sidewalk, they were walking very close to the road.
  - d. Kristina and her daughter were cycling on Water Street and were at the Water/Business 151 intersection. Their bicycles did not trigger the left turn arrow, thus they could not cross for two cycles – until a motor vehicle came to turn left and triggered the signal.
  - e. Tim witness two youth (about 8 years old) on trying to cross Business 151 with their scooters. They were unsure of when to cross the road safely.
- IV. Old Business
  - a. Sidewalk discussions:
    - i) Business 151 Sidewalk Proposal Discussion
      - (1) Motion by Kristina Fields, second by Robin Fatzinger to have Council reconsider their decision to waive the sidewalk in front of McDonalds on Business 151 and Commercial Drive in light of the recent council decision to have Sherwin Williams install sidewalk along their Business 151 frontage. These sidewalks provide the beginnings of connectivity for pedestrians along the Business 151 corridor. (see attached sidewalk history document)
      - (2) Discussion on the Business 151 corridor from Mineral Street to Commercial drive (see attached drawings). The CSRC identified approximately 4400 linear feet of sidewalk to connect this corridor, at a cost of approximately \$20/LF – total cost of

approximately \$90,000. The CSRC will work on this proposal and address council later this summer to early fall.

- v. Meeting adjourned at 7:00 p.m. motion by Maureen, second by Tim Ingram, Motion passed unanimously.

Respectfully submitted by Kristina Fields

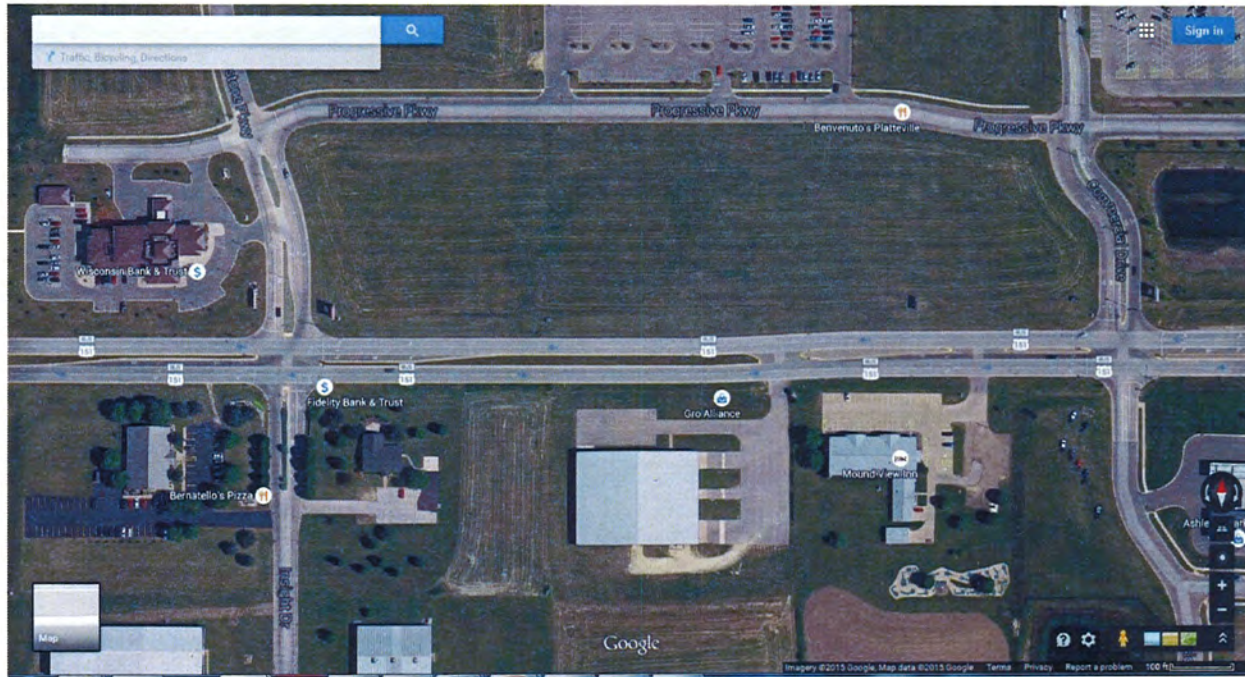
If your attendance requires special accommodation needs  
Write or call City Manager, P.O. Box 780, Platteville, WI 53818  
608/348-9741, Ext. 2226



Figure 1 Business 151 from Mineral to Aldi's (Google Maps)



Figure 2 Business 151 from Aldi's to Keystone Parkway (Google Maps)



**Figure 3 Business 151 from Keystone Parkway to Commercial Drive**



## Sidewalk History, 6/11/15

The Community Safe Routes Committee started with the Safe Routes to School plan adopted in 2009. After the plan was adopted, it was recognized that promoting pedestrian and bicycle transportation throughout the City was important, not just near K-8 schools.

The issue of sidewalks along Business 151 is confusing. Here is some background on how what seems as piecemeal came to be. When Walgreens built on the corner of Water Street and Bus 151 the Community Safe Routes Committee (CSRC) requested sidewalks be put in as this was a destination that people could easily walk to. However, the developer declined and there was not an ordinance requiring sidewalks on new developments. After this, the CSRC requested and Council approved an ordinance requiring new developments to install a sidewalk.

This ordinance was in place when Dunkin Donuts went in. Due to concerns that there was not a safe way to cross Bus 151 it was decided to grant an exemption to installing a sidewalk, but have the property graded to allow for a sidewalk in the future. A similar argument was made for the Culver's replacement and sidewalks were deferred until such time as sidewalk was extended to the property.

When the development around Wal-Mart/Menards and the development by Ubersox Chrysler were built, it was also before the ordinances requiring sidewalk. The developer agreed to install sidewalk on one side of the street only. When Ashley's Market came in, the sidewalk was already installed as part of the Ubersox development and Ashley's was required to fix any broken sidewalk as part of their construction. When Benvenutos was built, the sidewalk as agreed to in 2006, had been installed on the north side of Progressive Parkway. The original developer of the area was a business partner for the Benvenutos project and fought to ensure this development was "grandfathered" from his earlier agreement, thus no sidewalk was required.

When the fitness center was built they requested an exemption for installing a sidewalk. The CSRC was concerned that by continuing to give exemptions to new developments the safety of pedestrians along Bus 151 was being compromised and recommended the council not grant an exemption and uphold the ordinance. Additionally, there were existing sidewalks on Virgin and Ellen Streets that could be connected with new sidewalks along this frontage. The council agreed and a sidewalk was installed.

The plan for the new McDonalds came before Common Council before the CSRC could review it. The CSRC was unable to convene a quorum at the meeting it was going to review the plans. Had the CSRC reviewed it we would have recommended sidewalks to promote connectivity in this area. So, McDonald got a partial sidewalk exemption from the council. The primary argument for not placing sidewalk all the way along Commercial Drive and on Business 151 was that there are no pedestrian accommodations to cross Business 151 and it would be dangerous to direct pedestrians to that intersection.

The Sherwin Williams store west of the proposed McDonald's also requested a partial waiver. They agreed to extend sidewalk along Progressive Parkway to continue the McDonalds sidewalk. They requested the waiver along Bus 151 since McDonalds was granted a waiver due to safety concerns at the Bus 151 crossing. The CSRC requested the waiver not be granted and the Common Council agreed. Advance Auto Parts has an existing sidewalk along the E. Mineral Street frontage. Staff requested the developer to install sidewalk along the Bus 151 frontage. It was included in the plans and no waiver was requested.

The current approach to sidewalk connectivity along Bus 151 appears inconsistent and confusing to businesses, citizens and pedestrians who do walk along Bus 151 at their own risk. Clearly placing sidewalks one business at a time will prolong the development of a safe way for pedestrians and bicyclists to access businesses along Bus 151, an area that is increasingly being used. It is time have a comprehensive plan for a safe route along Bus 151. Staff has noted that sidewalk from E. Mineral Street to Commercial Drive is a TIF #5 eligible expense. The CSRC recommends starting with a continuous sidewalk from Mineral Street to Walmart and then addressing the other sections of Bus 151 over the next couple years.

## **PARKS, FORESTRY, & RECREATION COMMITTEE**

### **June 15, 2015 Minutes**

The regular meeting of the Platteville Parks, Forestry, and Recreation Committee of the City of Platteville was called to order by Brian Laufenberg at 7:00 p.m. in the G.A.R. Room of City Hall.

#### **ROLL CALL**

Present: Brian Laufenberg, Hap Daus, Caitlin Rosemeyer, Jessica Schulenburg, Jason Thompson and Jason Zeitler.

Not Present: Amy Seeboth-Wilson

Others in Attendance: Kathy Kopp, Mike Myers and Howard Crofoot

#### **APPROVAL OF MINUTES**

A motion was made by Hap Daus to approve the minutes of the May 18, 2015 meeting, second by Jason Zeitler. Motion carried.

#### **NEW BUSINESS**

- a. **Reservations – Moundview Campground:** Kathy Kopp spoke about changing the procedures to allow reservations at Moundview Campground. There was discussion regarding the ability of staff to reasonably accommodate reservations. Hap Daus explained about the DNR park system reservations. Howard Crofoot read Luke Peters' comments to Kathy Kopp on March 11, 2015. The consensus was to ask staff to bring the item back next time with occupancy rates for Moundview Park campground, an estimate of staff hours and associated costs to set a system up and implement it.
- b. **Vending Machines – Legion Park Concession Stand:** This item was not discussed. The persons who wanted to discuss the issue were not present.
- c. **City Park Lights – Flower Baskets:** Kathy Kopp and Mike Myers spoke about the confusing aspect of City Park. Building Platteville provided funding for many items in the park. The Veteran's Memorial Committee installed the Veteran's Honor Roll Memorial in the park and have an agreement regarding maintenance and mutual approvals between the City and the Veteran's Honor Roll Committee for installing new facilities in the park. Platteville Main Street Program is the Adopt-A-Park group. City staff maintains the lawn area, etc. This came to a head when a representative of Building Platteville attempted to install flower baskets on the lights in City Park. There may have been some misunderstandings between staff and this person regarding the extent of the project and who needs to grant approvals. These groups are requesting clarification on who can do what in City Park.

#### **OLD BUSINESS**

#### **NEXT MEETING**

Next meeting will be on Monday, July 20, 2015 at 7:00 p.m.

**ADJOURNMENT**

A motion was made by Jason Thompson to adjourn at 7:50 p.m., seconded by Hap Daus.  
Motion carried.

Submitted by,

Howard Crofoot  
Director of Public Works

# Platteville Museum Board

June 17, 2015

Members Present  
Suzanne Buchert  
Bill Van Deest  
Marilyn Gottschalk  
John Urness

Members Absent  
Dave Allen  
Barb Stockhausen  
Eric Fatzinger

Others Present  
Diana Bolander

1. Minutes of previous meeting  
President Van Deest called the meeting to order at 5:04 pm  
Marilyn moved with a second by Suzanne to approve the minutes of May 20, 2015. The motion passed.
2. Donations (None this month)
3. JMA Activities  
Ads for Heritage have been mailed and are up in store windows.  
The JMA has paid for the music and ads.
4. Planning  
TH Media has a publicity seminar on Monday, June 22 for suggestions about how to publicize news and information about your club or activity.
5. Museum Report  
The museum is planning for Heritage Day.  
Workers for activities are being required and scheduled by Mary Huck.
6. Announcements  
About 1400 students from area schools have toured the museum complex this spring.  
Members of the Wisconsin Tourism Council toured the museum last week. Many from the area attended their meeting.
7. Next Meeting  
The next meeting will be on **Wednesday July 15** at 5:00 pm.
8. Adjournment  
Suzanne moved with a second by Marilyn to adjourn. Motion passed at 5:58 pm.

John Urness  
Secretary



**Commission on Aging**  
**June 18, 2015**  
**Platteville Senior Center**

**Present:** Linda Appenzeller, Pauline Gerhardt, Ken Kilian, Josephine Kischer, Arlene Lee, Joyce McDermott, Delores Moen, Senior Center Director Connie Steinhoff  
**Excused:** Dick Bonin, Keith Kischer

- I. Meeting is called to order by Linda Appenzeller at 9:00 a.m.
- II. Election of Officers:  
President: Josephine nominates Dick Bonin, second Arlene  
Vice Pres.: Connie nominates Linda Appenzeller, second Josephine  
Secretary: Nominations were not accepted – position open. We will have to recruit two new members (hopefully one will accept the Secretary position).  
Linda makes motion to accept the nominations for Pres. and VP, Delores seconds, all in favor.
- III. Motion to accept Minutes of May 15<sup>th</sup> by Arlene, with the correction of Ken's last name to "Kilian", second Joyce, motion carried.
- IV. Reports: Connie
  1. Farmers Market vouchers are being distributed on the basis of age and income until the end of June, after that they will be given out regardless of income.  
We have a new oxygen holder for the Bus.  
We received \$2,500 from Community Fund of SW Wisconsin for an opener for the glass front door. We are waiting for other grants to come through to complete the \$5,000 project.  
Last Sunday's Jambalaya fundraiser was held at Smith Park and we received \$265.  
We had a full bus load for the trip to the Titanic exhibit at the River Museum in Dubuque.  
We are planning another trip in July.  
Matt Melby gave a presentation on "Planning your funeral"; it was good information.  
We will have another "End of Life" workshop in the Fall.  
Connie will be on vacation from June 24<sup>th</sup> to July 6<sup>th</sup>.
  2. Council: Ken  
Ken will ask Lois to prepare a packet of the meeting notes for the Senior Center.  
The new Museum Director is Diana Bolander.  
City will borrow \$5,425,000 for Water and Sewer systems.  
Adoption of Platteville Emergency Operations plan; headquarters are in the Police Building for now. EMS quarters will be built on the Hospital site.

Re-zoning is coming up for Eastside Road for gas and underground storage.  
CDBG: Purchase of Pioneer Ford property at \$982,000.  
Library block looks like it is a go. The buildings are all closed except for the Library and Health Clinic.

3. Senior Picnic:  
Next meeting at the Senior Center on July 14<sup>th</sup> at 9:00 a.m. Solicitation letters will be going out soon. Connie will check with Chad from Country Kitchen about menu, etc.

V. Business:

1. City Bus: We received an answer to Keith's letter regarding the bus route. They will have another meeting in December to consider recommendations. Connie will continue to try to have some input into the decisions by contacting committee members. It was suggested that those seniors affected by the absence of bus service may wish to attend the December meeting to appeal to the committee.
2. Meal delivery continues to be a challenge. We could use more volunteers to deliver the 50 – 60 lunches.
3. Purple Angel Project: There will be more efforts to inform businesses and the community about this project.
4. Recruitment of new members: Age is not a deciding factor.
5. Grants: We have not heard from Bader Foundation (ACES). Opening doors – we have received half of the cost and Eckstein will consider in August.

VI. Comments: None

VII. Agenda items for next meeting: Secretary recruitment

VIII. Announcements: Crafts is now on 4<sup>th</sup> Wednesday at 10:00 a.m.

Connie thanks Keith and Josephine Kischer for serving on the Commission;  
Josephine says they have enjoyed their time on the Board and will keep in touch.

IX. Motion by Josephine to adjourn, second Joyce, all in favor, meeting adjourns at 10:05 a.m.

Next meeting is on Friday, July 17<sup>th</sup> at 9:00 a.m.

Submitted by Josephine Kischer, Secretary

**City of Platteville**  
**DEPARTMENT PROGRESS REPORT**  
**Director of Administration**

**July 21, 2015**

**ACCOMPLISHMENTS**

- Pancake Breakfast was held at the Airport
- Training began on New Financial Software
- Airport Commission hired A&A Aviation as Airport Manager (3 Year Contract)
- Finance Director attended Municipal Treasurer's Institute
- Meetings Concerning Library Block Project
- Orientation Meeting with City Manager
- Council Agendas and Council Packets Compiled
- Processed City Council Minutes and W&S Commission Minutes
- Processed Health Insurance Claims and Flex Reimbursements
- Prepared Ordinance & Resolutions, and Published as Required
- Processed City and W&S Payrolls and Payments of Bills
- Cemetery Lot Sales and Burials Processed
- Attended Numerous Other Meetings

**MAJOR OBJECTIVES FOR THE COMING MONTH**

- Work on 2016 -2020 Capital Improvements Plan
- Work on 2016 Budget
- Compile Storm Damage Expenses for Insurance Claim
- Continue Process of Old Records Disposition
- Library Block Development Project
- Young Eagles Day from 4-8 pm at Airport on August 19
- Process Payment to TIF Developer Per Agreement
- Tax Settlement with County Treasurer
- MPO Trail Project
- Implementation of New Financial Software
- Continue Personal Property Taxes Collection Process
- Process Payrolls and Payments of Bills

**PUBLIC INFORMATIONAL ITEMS**

- W&S Information on City website

**THINGS THAT NEED ATTENTION (City Manager/City Council)**

- N/A

**COMMITTEE REPORT**

- N/A

**CITY OF PLATTEVILLE**

**DEPARTMENT PROGRESS REPORT**

**CITY ATTORNEY**

**Week Ending: July 17, 2015**

**ACCOMPLISHMENTS**

- Conferred with police officers on pending cases.
- Conferred with police command staff on pending cases.
- Conferred with several Department Heads and City Manager on various matters.
- Continued to process cases set for trial in July, August and September, 2015.
- Continued work on acquisition of Pioneer Ford property. Reviewed Title Commitment for the property. Discussed with Staff obtaining survey for the property.
- Continued work on acquisition of trail easements.
- Conferred with Bill Kloster on and reviewed Airport Manager Contract.
- Worked with Joe Carroll on completion of documentation for loan to Grant Platteville, Inc. low income housing project.
- Attended Council meeting on 7-14-15.
- Conferred with Attorney Pelletier and City Manager on Petition for Certiorari filed by Leonard Kallembach LLC with the United States Supreme Court.
- Conferred with Joe Carroll regarding requests to connect to City sanitary sewer system.

**MAJOR OBJECTIVES FOR THE COMING MONTH**

Attend Council meetings as needed.

**PUBLIC INFORMATION ITEMS**

None

**THINGS THAT NEED ATTENTION (City Manager/City Council)**

None

**COMMITTEE REPORT**

N/A



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## DEPARTMENT PROGRESS REPORT

Period ending: 20 July 2015

### ACCOMPLISHMENTS

- Ambulance calls for July – 64 (as of 07/20)
- ALS Ambulance calls for July – 18 (as of 07/20)
- Staff Meeting & Training
- Meeting with City Manager – Department Orientation
- Grant County EMS Association Meeting
- Attended Community Paramedicine Forum
- SH/EMS Meetings & Transition Prep work
- CPR classes
- Ambulance calls/assist

### MAJOR OBJECTIVES FOR THE COMING MONTH

- Continued AEMT level success and Quality Assurance/Quality Improvement

### PUBLIC INFORMATION ITEMS

- EMS calls for 2014 – 633 (as of 07/20)
  - ALS level calls – 180 (as of 07/20)
- EMS Calls for 2015 – 689 (as of 07/20)
  - ALS level calls – 173 (as of 07/20)

### THINGS THAT NEED ATTENTION (CITY MANAGER/CITY COUNCIL)

### COMMITTEE REPORT

**Director's Report**  
**July 7, 2015**

**LIBRARY NEWS:**

The "Library Past, Present and Future" open house at the historic Carnegie Library on June 20 was a huge success, thank you to all members of the Board and Foundation for their assistance with the planning and preparation. We greeted approximately 75 community members and had many meaningful discussions about what the Platteville Public Library means to them.

We welcomed Holly Feuling to the staff this month, she will be filling in for Deb Burkholder until July 24. It has been a steep learning curve, but Holly is doing an excellent job balancing circulation and reference responsibilities while still maintaining a basic level of delivery services to assisted living facilities and homebound patrons.

The Children's Department has set a new record of participants for the Summer Reading Program. The Summer Kick-off event at the Avalon theatre was very well attended, approximately 90 participants. Thanks to Erin, Lydia and Valerie for their excellent planning, and to Leanne and Everett for dressing up as Mr. and Mrs. Incredible. The "Celebrate America with Captain America" program was a huge hit- approximately 100 people came to the library to enjoy games, cake, and photo op with Uncle Sam. Thanks to Will for dressing up like Uncle Sam.

Following last month's board meeting, a Building Committee has been formed to guide the progress of the new building project. The group has not met officially yet, but has been in contact via email. We are waiting for news from the developer, lawyer and City Council before we schedule our first meeting. For a full list of names, see the most recent Frequently Asked Questions packet.

**TECHNOLOGY:**

We spent this month experimenting and learning more about the time management features of Envisionware. Our goal was to give adult patrons additional time on the computers, expanding from 90 minutes per day, up to two hours. We do not want to give this same permission to children, limited screen time is recommended by pediatricians. After experimenting, we have determined that it is not possible to provide two different timing options, so have returned to the 90 minutes per day allowance on all computers.

Luke has been investigating options for a new staff copier, we would hope to purchase in conjunction with the new building. He is also working on the Data Processing portion of the budget to determine technology needs for the 2016 budget.

**BUILDINGS & GROUNDS**

Due to the storm on Monday, June 15, we closed the Library for the entire day. We lost power at 9:30, staff continued to work with battery operated emergency lights for most of the day. Luke has suggested that we look into the purchase of a back-up generator for the new building. We currently are able to operate one circulation computer and phones for a limited time during a power outage. Staff members that did not work due to the storm had to use vacation and floating holiday hours to make up for the lost hours.

Our annual elevator inspection was completed, two minor items needed to be addressed, they were fixed within the week.

Fire Inspector came and reported no violations at this time. He did point out several areas that are in need of clearing—the staff work area is particularly crowded and the exits from that area become blocked quickly.

We continue to have difficulties with doors to the building not always latching/locking when staff departs. We have had the City look at them and provide short-term solutions.

Condensation is leaking from the A/C unit in the Mechanical Room (Luke's I/T room). Staff has informed me that this is a regular problem in the summer months.

#### **FOUNDATION:**

The Foundation Board of Directors welcomes two new members this month, Jessica Brogley and Zack Armstrong.

#### **PROGRAMMING:**

##### **Children's Services (Erin Isabell, Lydia Sigwarth, Valerie Curley)**

June 1 & 2- 5th grade class visits (5 groups)- 97  
June 1- Family resource night at Neal Wilkins- 21  
June 6- Summer kick-off- Incredible movie- Avalon- 90  
June 20- Create own super hero- (20- 2-6 years) (16- 7-11 years)  
June 23- Book club- Smith Park 4  
June 25- Mary Poppins preview- 28  
June 30- Celebrate America with Capt. America- 96

Preschool story time- 4 sessions- 64  
Infant/toddler story time- 5 sessions- 106  
Lunch bunch- 3 sessions- 46  
UWP childcare center- 4 visits- 43

##### **Adult/Outreach Services (Deb Burkholder/Holly Feuling-temp.)**

One on one contact with 19 people.  
There were 91 items checked out  
June Bookclub was cancelled  
Senior Reading Bookclub was cancelled

##### **Adult/Young Adult (Karina Zidon / Nancy Sagehorn)**

06/08/2015 Make it Monday - Lucky Pennies: 7 adults, 5 teens  
06/13/2015 Jane Austen Birthday Party: 12 adults  
06/15/2015 In Stitches: 2 adults, 1 teen, 1 child, 1 volunteer  
06/18/2015 OverDrive workshop: 3 adults  
06/23/2015 OverDrive workshop: 2 adults  
06/24/2015 World Record Setting Day: 8 teens  
06/29/2015 Movie McFarland USA 3 adults

##### **Director Meetings:**

6/1 Fire alarm  
6/1 Suzie Bartz, Open House planning Foundation  
6/1 PTO Summer Resource Fair at Neal Wilkins  
6/2 Krista Ross  
6/2 Foundation Meeting  
6/3 Board Meeting  
6/4 Amy Seeboth-Wilson  
6/4 RFID meeting with Bibliotecha

6/5 Proctor exam  
6/8 Jodie Richards, public relations  
6/9 Common Council  
6/10 Dept. Heads  
6/10 Christal Swigart- Graphic Design, Foundation  
6/11 Valerie Martin, wages for temporary staff  
6/16 Jessica Brogley, Foundation  
6/17 Jack Luedtke, Building Committee  
6/18 Foundation/Board planning/review @ Benvenutos  
6/19 Tom Mosgaller, Community building and engagement  
6/19 Foundation open house planning/prep  
6/20 Open House, Past, Present, and Future  
6/24 Community Leadership Alliance, graduation  
6/26 SWLS Best Practices/NetSW/PLAC  
6/30 Caitlin Rosemeyer, Foundation  
6/30 Angie Wright, grant planning, Foundation

**Dates to Remember:**

July 16- Trustee Orientation @ Fennimore (open to all trustees)  
July 16- Dine Out Nite @ Benvenuto's  
July 25- Library Trivia Night



City of Platteville  
DEPARTMENT PROGRESS REPORT  
**MUSEUM DEPARTMENT**  
July 21, 2015

ACCOMPLISHMENTS

**Museums**

- Young Pioneers was a success with 13 participants the first week and 10 the second. This year the Young Pioneers made beaded leather pouches, searched for lead in the candle-lit mine, smelted and cast the lead, created toy boats with hand tools, and cooked on an open fire.
- Attendance update: June 2015 attendance was 1366, up from 1054 in 2014. The average June attendance from 1987 through 2015 is 1158.

MAJOR OBJECTIVES FOR THE COMING MONTH

**Museums**

- Finish installing a new exhibit in the Rollo Jamison Museum on the history of local medicine by the end of August.
- Map out a new website and initiate content move to CMS. Launch new website by October 2015.
- Prepare exhibition plan for upcoming year and present to Exhibitions committee before end of August. Present exhibition plan to Museum Board and Jamison Museum Association Board in September.
- Finish planning and prep work for September's Historic Re-enactment.

**Gallery**

- Recruit campers for the upcoming Kids Art Camp – August 5-7, 2015.

PUBLIC INFORMATION ITEMS

**Museums**

- There is a fundraiser for Historic Re-Enactment on Monday, August 17, 2015 at Country Kitchen Restaurant from 5:00 – 8:00 pm. 15% of your purchase will benefit the Historic Re-Enactment when flyer is presented.
- The Platteville Historic Re-enactment is scheduled for September 11-13 in Mound View Park.
- The Mining and Rollo Jamison Museums are open 9:00 am to 5:00 pm daily between May and October. Tickets are \$10/Adult, \$8.50/Seniors, \$5/Child (ages 5 – 15), and free for those under five years old. Admission is always free for Jamison Museum Association Members. [www.mining.jamison.museum](http://www.mining.jamison.museum)

**Gallery**

- Artist's Reception for *Interiors: Sculpture and Painting by Brad Fautsch* Sunday, July 26, 1-3 pm



*presents*

## **Historic Re-Enactment Fundraiser**

**Monday, August 17th, 2015  
5:00pm to 8:00pm**

**15% of your total purchase will benefit  
the Historic Re-Enactment**

Flyer distribution on Country Kitchen property is prohibited and will result in the forfeiture of your organization's entire donation.

## **Historic Re-Enactment Fundraiser**

*Present this ticket to your Country Kitchen® server and 15% of your purchase will benefit the Historic Re-Enactment*

Proceed donation does not include gift certificate sales. One flyer per person. No coupons or discounts with this promotion, please.

*Valid only at*

Country Kitchen of Platteville  
65 E. Business Hwy 151  
608.348.3041



# POLICE STATISTICS

## AMBULANCE CALLS

	2014 June	2014 YTD	2015 June	2015 YTD
AMBULANCE CALL	86	395	79	448
AMBULANCE TRANSFER DISPATCH	21	106	24	141
<b>TOTAL AMBULANCE CALLS</b>	<b>107</b>	<b>501</b>	<b>103</b>	<b>589</b>

## CRIME CALLS

	2014 June	2014 YTD	2015 June	2015 YTD
AGGRAVATED ASSAULT (HANDS, FIST,	2	7	0	10
AGGRAVATED ASSAULT (KNIFE)	0	1	0	0
AGGRAVATED ASSAULT (OTHER)	1	1	0	1
ALL OTHER -CRIMINAL	6	21	4	33
ANIMAL COMPLAINTS (ALL OTHER)	5	15	6	18
ANIMAL COMPLAINTS (CATS)	4	19	4	24
ANIMAL COMPLAINTS (DOGS)	30	123	20	121
BURGLARY (ATTEMPTS)	0	3	0	0
BURGLARY (FORCED ENTRY)	0	8	0	5
BURGLARY (UNLAWFUL ENTRY)	1	2	1	3
CIVIL ASSIST -CODE VIOLATIONS	2	22	3	22
CRIMINAL DAMAGE TO PROPERTY	9	66	5	59
CURFEW VIOLATIONS	0	1	0	2
DISORDERLY CONDUCT (ALL OTHER)	31	188	28	160
DISORDERLY CONDUCT (FIGHTS)	5	41	5	40
DISORDERLY CONDUCT (NOISE)	9	89	15	96
DISORDERLY CONDUCT (PHONE	7	25	3	25
DRUG POSSESSION	4	9	0	7
DRUGS -ALL OTHER	3	20	0	10
FORGERY,COUNTERFEITING	1	6	0	2
FRAUD	2	26	5	26
LIQUOR VIOLATION	13	89	7	74
MOTOR VEHICLE THEFT	0	7	0	8
OFFENSES AGAINST FAMILY,	2	13	0	21
ROBBERY (FIREARM)	0	0	0	3
ROBBERY (KNIFE)	0	0	0	1
RUNAWAYS	1	2	2	4
SEX OFFENSES (EXCEPT RAPE)	0	2	0	3
SEXUAL ASSAULT	3	12	1	9
SIMPLE ASSAULT	0	2	0	1
SUICIDES (ATTEMPTED)	3	5	1	8
SUICIDES (THREATS)	5	24	5	22
SUSPICION	77	271	48	245
THEFT (ALL OTHER)	12	50	4	47
THEFT (BICYCLE)	1	3	0	4
THEFT (FROM A BUILDING)	1	10	3	19
THEFT (FROM VEHICLE)	0	1	0	15
THEFT (PURSE SNATCHING)	0	0	0	1
THEFT (SHOPLIFTING)	3	26	5	38
THEFT (VEHICLE PARTS)	0	2	0	9
TOBACCO VIOLATION	0	0	2	2
TRUANCY	3	15	8	28
WARRANT PICK UPS	4	52	4	62
WEAPON VIOLATION	1	3	0	0
<b>TOTAL CRIME CALLS</b>	<b>251</b>	<b>1282</b>	<b>189</b>	<b>1288</b>

## PARKING CALLS

	2014 June	2014 YTD	2015 June	2015 YTD
ALTERNATE SIDE PARKING	0	33	0	34
EXCUSED PERMIT PARKING	0	1	0	0
HANDICAPPED PARKING	0	2	1	9
MISCELLANEOUS PARKING	23	332	33	288
MISCELLANEOUS PARKING (UW-P)	0	2	0	0
OVERTIME PARKING	0	2	4	6
PARKING 2AM TO 6 AM	9	33	15	66
<b>TOTAL PARKING CALLS</b>	<b>32</b>	<b>405</b>	<b>53</b>	<b>403</b>

## FIRE CALLS

	2014 June	2014 YTD	2015 June	2015 YTD
FIRE CALL DISPATCH -CITY	8	43	9	35
FIRE CALL DISPATCH -OUT OF	0	6	0	5
FIRE CALL DISPATCH -RURAL	3	29	3	26
FIRE CALL -FALSE ALARM	1	3	2	5
<b>TOTAL FIRE CALLS</b>	<b>12</b>	<b>81</b>	<b>14</b>	<b>71</b>

## SERVICE CALLS

	2014 June	2014 YTD	2015 June	2015 YTD
ALARM	18	74	14	47
ALARM TEST	0	0	0	1
ALL OTHER -SERVICE	108	513	90	442
ATTEMPT TO LOCATE	4	16	6	26
BICYCLE PATROL	0	0	0	1
CIVIL ASSIST -CHILD EXCHANGE	1	6	2	6
CIVIL ASSIST -OTHER	23	105	10	104
CIVIL ASSIST -OTHER CITY	32	159	33	152
CIVIL ASSIST -PAPER SERVICE	6	39	3	27
CIVIL ASSIST -PROBATION & PAROLE	1	4	2	12
CIVIL ASSIST -SOCIAL SERVICES	0	5	0	78
COMMUNITY POLICING	44	273	28	149
COMMUNITY POLICING SCHOOLS	8	59	10	47
DEFERRED PROSECUTION	0	1	0	0
E911 HANG-UP / MIS DIAL	17	73	20	82
ELEVATOR ASSISTANCE CALL	0	2	0	2
FALSE ALARM	1	11	8	23
FOOT PATROL	19	109	17	98
FOUND ARTICLE	15	87	16	92
LAW ENFORCEMENT ASSIST	28	143	11	130
LOCKED VEHICLE/RESIDENCE ASSIST	43	280	37	239
LOST ARTICLE	11	66	15	73
MOTORIST ASSIST	8	70	7	70
OPEN DOOR	3	35	10	25
POLICE ESCORT	3	25	12	51
RIDE ALONG	4	38	0	20
SALVATION ARMY REQUEST	5	14	3	11
SECURITY CHECKS	59	327	72	398
SEX OFFENDER REGISTRATION	0	0	1	2
SPECIAL PATROL	6	77	23	146
SQUAD/EQUIPMENT MAINTENANCE	0	111	0	1
TAVERN CHECKS	6	56	3	36
TOWING	0	8	4	6
TRAFFIC DIRECTION	11	131	8	78
WARRANT ENTRY	15	338	29	135
<b>TOTAL SERVICE CALLS</b>	<b>499</b>	<b>3255</b>	<b>494</b>	<b>2810</b>



# TRAFFIC CALLS

	<b>2014 June</b>	<b>2014 YTD</b>	<b>2015 June</b>	<b>2015 YTD</b>
ALL OTHER -TRAFFIC	83	676	98	630
EQUIPMENT WARNING	30	480	46	295
MOVING WARNING	46	381	52	301
NON-HAZARDOUS VIOLATION -NO	8	50	47	83
OMVI -NO ACCIDENT	0	19	2	12
OTHER HAZARDOUS VIOLATION -NO	3	49	11	47
PDO ACCIDENT -NO CITATIONS	23	146	20	138
PDO ACCIDENT -NON-HAZARDOUS	1	4	1	4
PDO ACCIDENT -OMVI ARREST	1	1	1	4
PDO ACCIDENT -OTHER HAZARDOUS	2	11	1	20
PI ACCIDENT -NO CITATIONS	0	6	1	7
PI ACCIDENT -NON-HAZARDOUS	0	1	0	3
PI ACCIDENT -OTHER HAZARDOUS	1	3	0	3
RADAR/LIDAR OPERATION	24	164	21	135
TRAFFIC COMPLAINT	19	90	23	110
<b>TOTAL TRAFFIC CALLS</b>	<b>241</b>	<b>2081</b>	<b>324</b>	<b>1792</b>
<b>GRAND TOTAL POLICE CALLS</b>	<b>1142</b>	<b>7605</b>	<b>1177</b>	<b>6953</b>

## City of Platteville

### DEPARTMENT PROGRESS REPORT

Department of Public Works  
Howard B. Crofoot, P.E.

Period Ending: July 21, 2015

#### ACCOMPLISHMENTS

- Elm St Lift Station is complete.
- LEAN training was completed in June.
- Fourth Street Reconstruction began on April 9 and is proceeding well. Subject to weather, contractor to continue work between Madison and Camp.
- Opened Bids for MPO Bridge project.
- Opened Bids for Circle Drive/Keystone – WalMart bike path project

#### MAJOR OBJECTIVES FOR THE COMING MONTH

- Continue with Fourth Street Construction.
- Begin work on Industry Park project
- Begin work on MPO project.
- Begin work on Circle Drive/Keystone – WalMart bike path.
- Begin work on Street Maintenance (Thin Overlay) project.

#### PUBLIC INFORMATION ITEMS

#### THINGS THAT NEED ATTENTION (City Manager/City Council)

- Contract 10-15 Street Maintenance. This is for the Thin Overlay. Staff recommends award to Iverson Construction.
- Contract 6-15 MPO Bridge project. Staff recommends award to Rule Construction in August.
- Contract 7-15 Circle Drive/Keystone – WalMart bike path project. Staff recommends award to Iowa-Grant Trucking in August.
- Reconsideration of Sidewalk Waiver for McDonald's. CSRC recommended to go with Option A and asks the Common Council to direct McDonald's to install sidewalk on all frontages.

#### COMMITTEE REPORTS

- **Community Safe Routes Committee (CRSC):** The last meeting was on July 20, 2015. The next meeting will be August 17, 2015. See Staff Note and draft CSRC Minutes for full details on recommendations.
- **Park, Forestry & Recreation Committee (PFR):** The last meeting was on July 20, 2015. Next meeting will be on August 17, 2015. PFR recommends the proceeds for the Clayton trusts go into a managed account by the Community Foundation of Southern Wisconsin until such time as the PFR makes a recommendation whether to place any/all funds into an endowment.

- **Platteville Transit System Committee:** They held meetings on February 5 and 19, March 5 and 12, 2015. The Committee recommended a follow up meeting in early December to review the program.
- **Water & Sewer Commission:** See minutes.

## Project Update

7/7/2015

### 2014 Projects

Elm Street Lift Station & Force Main: The project is complete.

### 2015 Projects

Fourth Street: Bid Opening was on March 3, 2015. There were 8 bidders. The Contract is up for Information and Discussion on March 10 with Award on March 24. The Pre-construction meeting and Public Information meetings were held on March 30 and March 31 respectively. The project began on April 9. Project is complete from Main to Furnace. Water, sewer and storm sewer is complete from Furnace to Adams. Street excavation, initial gravel, curb & gutter and sidewalk are complete from Furnace to just short of Adams St. As it fits into the contractor's schedule he may add more gravel to bring to near final grade. We do not expect paving to occur until later. The contractor is working on the section between Madison & Camp Streets. He has completed all water and sanitary sewer work in this section - including service lines to houses. He should complete the storm sewer installation by July 24. He will excavate and install gravel the week of July 27. This will allow the concrete contractor to come in the week of August 3. Despite the recent rains, we are on track to be finished with this section before school reopens.

Industry Park Expansion: This project will use TIF funding as match for grants to do some infrastructure work in the new 39 acre Industry Park Expansion area formerly owned by Rosemeyer. We purchased the land for the storm water pond expansion and received a grant from EDA. Bid opening was on May 29. The bid was awarded to Miese Construction from Sauk City, subject to EDA approval. Contractor to start the week of August 3.

Wastewater Treatment Plant Studies: The Water & Sewer Commission approved a contract with MSA to conduct 3 studies. The first is to provide a Phosphorous Operational Evaluation Report (OER). This report is required by the DNR. Additionally, we are requesting a report to determine the actual capacity of the plant. Based on the conservative nature of the design and the excellent operators, we may be eligible to get our limits adjusted administratively saving money for rate payers. The final report ties with the second. It will identify the 5 limiting processes in our plant and give us cost estimates to remove the bottlenecks. This information can be used by PAIDC when a new cheese factory or other user wants to locate here. Instead of requiring them to put in pre-treatment facilities at a cost

of millions of dollars, we could offer them the opportunity to pay the City much less to increase our capacity. The Phosphorous report has been submitted to DNR. We are reviewing the draft of the capacity study. MSA recommends additional verification testing, but thinks we can administratively increase our limits for BOD and TSS.

**Moving Platteville Outdoors (MPO) Paving & Lighting:** The Common Council approved the total pledge of \$200,000 (\$50,000 from a previous pledge) and the City sponsored a grant request to the DNR. The project would pave and install lighting on the PCA trail from the Chestnut Street bridge out to the end of the Platteville - Belmont Trail behind Menards. The DNR recently awarded a matching grant of over \$642,000 and has submitted a grant to the Federal Government on our behalf for an additional \$45,000. The PCA and others are continuing to raise funds for the local share. There was a Public Information Meeting with property owners and businesses along the trail on February 23, 2015. There were a number of owners who attended and provided excellent feedback. There was a grant signing ceremony and groundbreaking on April 1. The paving & lighting portion is recommended to be awarded to Rule Construction from Dodgeville with work to begin in August. Bids for the bridge portion of the project are out and will be opened on July 21. These bids will go to Council for information on July 28 and approval on August 11. Rule Construction is the low bidder on this contract also.

**Platteville - Belmont Trail:** This would finish the non-motorized trail between Platteville & Belmont. Lafayette County is the agent for this. It is proceeding. This year is dedicated to final design, environmental reviews and land purchases/swaps. No lighting. It appears that the supplemental grant request was not approved by the DOT. Our legislators worked to allow the original funding to be used to complete the project. The project is still in design. Construction is now scheduled to begin in **2016**. The Platteville terminus will be the MPO trail behind Menards.

**Circle Drive San and Storm Sewer/ Wal-Mart Trail:** This is a combined project to replace sanitary and storm sewer on the tornado damaged hill from Circle Drive to Memorial Park, plus installing the bike/walking trail from Keystone Parkway between Wal-Mart & Menards. UW-P will pay for the storm sewer. City pays for sanitary sewer. We got a donation from Wal-Mart to help the trail expenses. The trail was declined late last year due to high bids. Bids were opened on July 16. It will need to be approved by the Water & Sewer Commission, UW-P and the Council. Low bidder is Iowa-Grant Trucking.

**City of Platteville**  
**DEPARTMENT PROGRESS REPORT**  
**Luke Peters**  
**Recreation Coordinator**

**Week Ending: July 21, 2015**

**ACCOMPLISHMENTS**

- Working on the Fall / Winter City Newsletter / Recreation Guide.
- Used two vacation days.
- Attended the Common Council meeting.
- Tour with City Manager.
- Met with Barb Daus to discuss options for the Orlo Clayton money with the Community Foundation of Southern Wisconsin.
- Held a conference call with Carrico Aquatics, Lachinvar, and Ingersoll to discuss the heater failure that the Platteville Family Aquatic Center.
- Luau Party and Flick 'n Float was well attended. We had over 120 paid participants.
- Attended the Safe Routes Committee.
- Attended the Parks, Forestry, and Recreation Committee Meeting.

**MAJOR OBJECTIVES FOR THE COMING MONTH**

- Continue to work with Carrico on setting up optimizing the VFD.
- Upcoming events include Soccer Tournament (Aug 1<sup>st</sup>), Platteville Triathlon (Aug 8<sup>th</sup>), Flick N Float (Aug 14<sup>th</sup>), and Doggy Dip (Aug 23<sup>rd</sup>)

**PUBLIC INFORMATION ITEMS**

**THINGS THAT NEED ATTENTION (City Manager/City Council)**

**COMITTEE REPORTS**

- **Community Safe Routes Committee (CSRC):** The next meeting will be on Monday, August 17, 2015 at 6:00 p.m. in the GAR Room of City Hall.
- **Parks, Forestry & Recreation Committee:** The next meeting will be on Monday, August 17, 2015 at 7:00 p.m. in the GAR Room of City Hall.

**City of Platteville**  
**DEPARTMENT PROGRESS REPORT**  
**Senior Center**

**Week Ending: July 18, 2015**

**ACCOMPLISHMENTS**

- 2015 Alice in Dairyland Teyanne Loether 7/6
- Card Bingo 7/8
- Toy Tractor Collection, Warren Resier 7/9
- Just Ask Judy w/Judy Pearce RN BSN, Topic: Multiple Sclerosis 7/10
- White House Conference on Aging Watch Party 7/13
- Cunningham Museum Fieldtrip 7/14
- July Birthday Party & Bingo 7/15
- Music with Tom Bedtka 7/17
- Meetings: City manager Orientation 7/8, Senior Citizens Association 7/10, Senior Picnic 7/14, Dept Head 7/15, WASC 7/17
- Regular Activities: Music w/Vera 7/8, 7/15 Exercise Classes, Bridge/Smear, Euchre, 500/Solo, Cribbage, What's in the Bag?, Mystery Person, Classic TV Tuesdays

**MAJOR OBJECTIVES FOR THE COMING MONTH**

- Connecting Broadband to center computers
- August Newsletter
- ACES program development
- Platteville Community Senior Picnic

**PUBLIC INFORMATION ITEMS**

- See our monthly newsletter for a full list of activities and event, as well as a meal site menu. Newsletters available the last Monday of each month and are distributed at the Senior Center, City Hall, and various business locations.

***Platteville Community Senior Picnic*** – August 26<sup>th</sup> @ Platteville High School. Doors open at 4pm. Meal served from 4:30-6:30pm (free to those over age 50 compliments of country Kitchen and Dairy Queen of Platteville. Bingo starts at 5:30pm. Music provided by Ken Kilian Musical Services (sponsored by Southwest Health). Transportation is available by calling the Center 348-9934. This event would not be possible without the generous support of local businesses and organizations – THANK YOU!

**THINGS THAT NEED ATTENTION (City Manager/City Council)**

The Commission on Aging currently has 2 vacancies.

**COMMITTEE REPORT**

The Commission on Aging (COA) was formed by resolution of the Common Council. The Commission's function is to determine the needs of Platteville senior citizens, to create community awareness of these needs, and to develop resources and services to meet these needs. This is accomplished by working with other area agencies and organizations.

Next meeting will be held on Friday, August 21, 2015 at the Platteville Senior Center @ 9am. Approved meeting minutes are available at [www.platteville.org/commissiononaging](http://www.platteville.org/commissiononaging) .

**City of Platteville  
STAFF REPORT AND FISCAL  
NOTE**

Original  Update

**Title:**

**Contract 10-15, Street Repairs & Maintenance**

**Policy Analysis Statement:**

**Brief Description And Analysis Of Proposal:**

The Common Council has allocated \$250,000 toward street maintenance. Staff has solicited bids for the 0.75 inch overlay as in the past. These are done by Iverson Construction. On July 1, 2015 Staff opened one bid from Iverson Construction for this work. The Bid Tab is enclosed. Last year we did roughly 34,000 SY at \$3.80/SY. This year we are doing over 54,000 SY and the price per SY is lower. I have included a list and map of streets to be worked on.

Staff solicited for a certain number of streets. Some are in prime condition for full 8 – 10 year life span. Others are in poor condition and will be used to extend the life for a few years until full reconstruction can be done. The remainder of the funding will be used in the fall for striping, crack filling and spot repairs.

**Recommendation:**

Staff recommends award of Contract 10-15, Street Repairs & Maintenance to Iverson Construction for the bid price of \$203,173.10.

**Impact Of Adopting Proposal:**

This work will maintain the life of the streets listed for 5 – 10 years depending on the underlying condition of the street. This will allow us to stretch our dollars accordingly.

**Fiscal Estimate:**

**Fiscal Effect (check/circle all that apply)**

- No fiscal effect
- Creates new expenditure account
- Creates new revenue account
- Increases expenditures
- Increases revenues
- Increases/decreases fund balance - \_\_\_\_\_ Fund

**Budget Effect:**

- Expenditure authorized in budget
- No change to budget required
- Expenditure not authorized in budget
- Budget amendment required

**Vote Required:**

- Majority
- Two-Thirds

**Narrative/assumptions About Long Range Fiscal Effect:**

This will postpone the need for full reconstruction of these streets.

**Expenditure/Revenue Changes:**

Budget Amendment No.				No Budget Amendment Required				
Account Number				Account Name	Budget Prior to Change	Debit	Credit	Amended Budget
Fund	CC	Account	Object					
				Totals				

**Prepared By:**

Department: Public Works

Prepared By:

Howard B. Crofoot, P.E.

Date: July 1, 2015



BIDDER'S PROPOSAL

FOR: Street Maintenance – Various Streets  
Contract 10-15

BID OPENING: Wednesday July 1, 2015, at 10:00am

TO: City Manager, Platteville, WI

The undersigned hereby proposes to furnish all labor, tools, equipment, and appliances and all materials, except as definitely specified to be furnished by others, and construct advertisement, plans, specifications, and contract, all as attached hereto and all of which the undersigned has examined, the following work for the compensation indicated:

QTY & ITEM	UNIT PRICE	TOTAL COST
Various Streets ¾" Thin Overlay		
1) Polymer Modified Asphalt	54,470 Square Yards	
<i>Three dollars &amp; seventy three cents</i> \$/SY (written unit cost)	\$ <i>3.73</i> SY (numerical)	\$ <i>203,173<sup>00</sup></i>

BASE BID TOTAL

\$ *203,173<sup>00</sup>*

*Two hundred three thousand one hundred seventy three dollars and 10/100<sup>00</sup>*

I have completed and attached the Bidder's Proposal, the Proposal Guaranty (bond or certified check), Affidavit of Organization and Authority, and List of Subcontractors.

NAME (Signature) *Clayton R. Mellem*

NAME (Print) *Clayton R. Mellem*

TITLE *Area Manager*

FIRM *Iverson Construction*

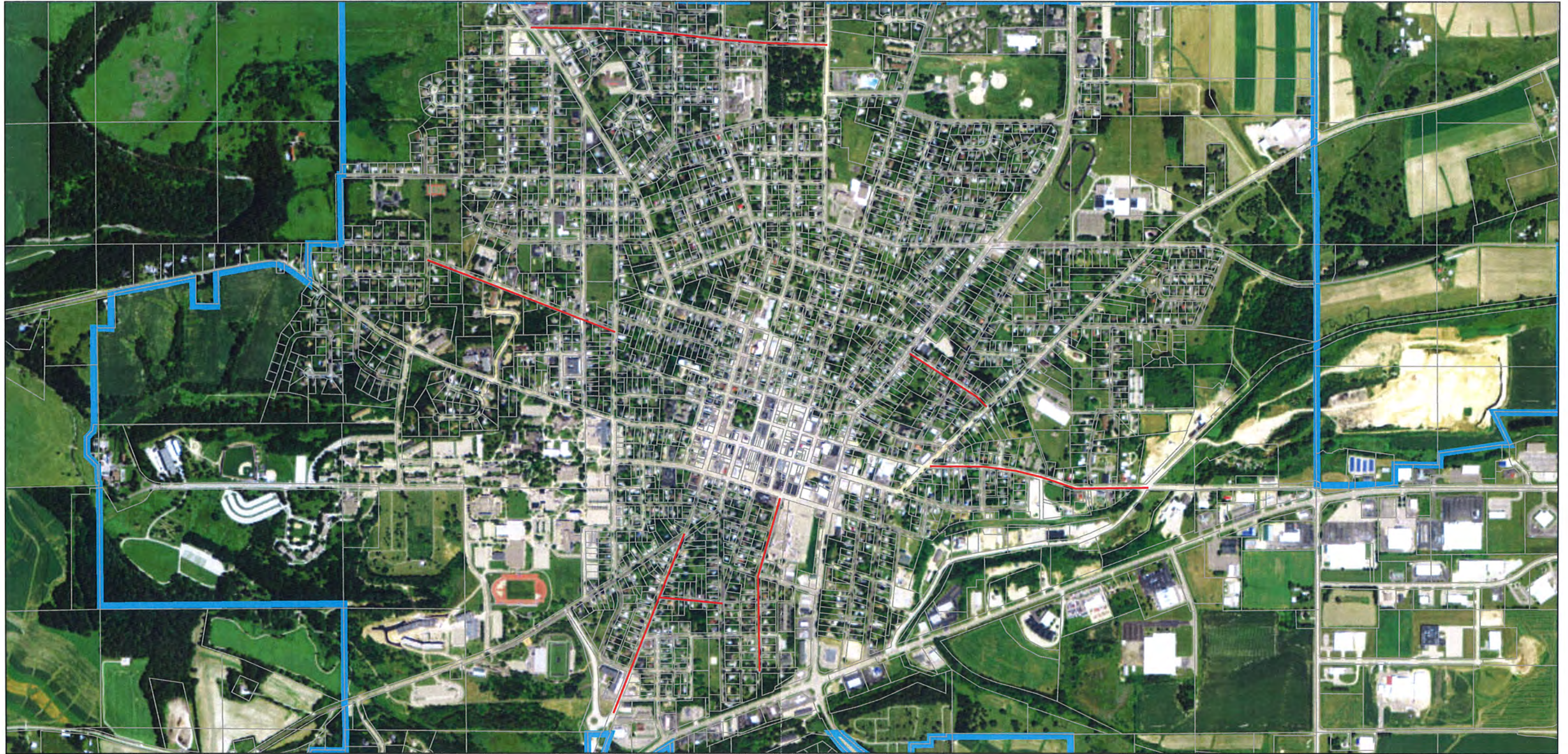
ADDRESS *P.O. Box 160*

*Kielor, WI 53812*

PHONE # ( *608* ) *778-2068*






	A	B	E	F
1	<b>Streets to consider for thin overlay - 2015</b>			
2				
3	<b>Street</b>		<b>SY</b>	<b>\$3.73/SY</b>
4	<b>Ridge Ave</b>	all- Fourth to Lancaster	12168.00	\$ 45,386.65
5	<b>S. Chestnut</b>	Southwest to concrete S of Richard	9568.89	\$ 35,691.95
6	<b>E. Mineral St</b>	Broadway - Valley	10525.67	\$ 39,260.74
7	<b>Union St</b>	Perry - Hickory	8419.44	\$ 31,404.53
8	<b>Rountree</b>	Pine to Mitchell	2220.00	\$ 8,280.60
9	<b>Rountree</b>	Mitchell to Alden	1994.67	\$ 7,440.11
10	<b>Rountree</b>	Alden to Gridley	3637.33	\$ 13,567.25
11	<b>Stevens</b>	Water to Broadway	4106.67	\$ 15,317.87
12	<b>Carlisle</b>	S. Chestnut to S. Court	1829.33	\$ 6,823.41
13			54470.00	\$ 203,173.10
14				
15	Streets above are in priority order and will only be done within the constraints of the budget.			

# Thin Overlay 2015

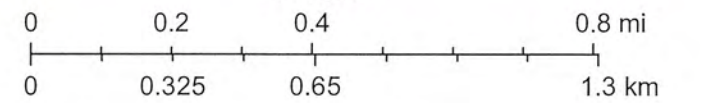


June 12, 2015

T923df85befcc48a08ce2a9753698d4fc

-  Override 1
-  Parcel
-  Voting Precinct
-  Masher
-  MunicipalBoundary

1:17,307



Source: Esri, DigitalGlobe, GeoEye, Earthstar Geographics, CNES/Airbus DS, USDA, USGS, AEX, Getmapping, Aerogrid, IGN, IGP, swisstopo, and the GIS User Community

Sources: USGS, FAO, NPS, EPA, ESRI, DeLorme, TANA, and other suppliers

**City of Platteville**  
**STAFF REPORT AND FISCAL NOTE**

<input type="checkbox"/> Original <input checked="" type="checkbox"/> Update	
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**Title: \$265,000 loan and \$100,000 grant to Grant Platteville, Inc.**

**Policy Analysis Statement:**

**Brief Description And Analysis Of Proposal:**

The Council has been asked to make a loan of \$265,000 to Grant Platteville, Inc. in connection with a tax credit financed low income housing project to be built by Grant Platteville, Inc. on property located at 1245 N. 4<sup>th</sup> Street in the City. This loan will be personally guaranteed by the shareholders of Grant Platteville, Inc. The Council requested the City Attorney review financial information of the shareholders of Grant Platteville, Inc. and ascertain whether these personal guarantees provide sufficient guarantee of payment for this loan.

The City Attorney met with Pete Mumm, SVP and Chief Lending Officer, Mound City Bank, on June 30, 2015. Mr. Mumm was authorized by Gary Fritz, Brian Fritz and Jim Bergmann, the shareholders of Grant Platteville, Inc. to disclose these individuals' most recent balance sheets and federal tax returns. All three balance sheets submitted by these individuals to the Mound City Bank are dated within the last 35 days. All the balance sheets disclosed each individual's net worth to be far in excess of the principal amount of the \$265,000 loan requested. Each tax return disclosed Adjusted Gross Income sufficient to pay the monthly payments due on the loan.

The Council has also been asked to make a cash grant of \$100,000 to Grant Platteville, Inc. to support this project. If approved, this grant will be provided at the time an occupancy permit is issued for the project.

The details regarding the project and the terms of the financial assistance provided by the City are set forth in a Loan and Development Agreement between the City and Grant Platteville, Inc. A revised draft of this agreement is attached. Based on the consensus of the Council at the 7/14 meeting, the agreement has been modified to remove the proposed language regarding additional security in the form of a mortgage on other property owned by the shareholders.

**Recommendation:**

Mr. Mumm indicated the Mound City Bank would be willing to make an unsecured loan of \$265,000 to these individuals collectively, based upon the information available to the Mound City Bank at this time. Assuming the information disclosed in the balance sheets and tax returns is accurate, the City Attorney believes the personal guarantees by Gary Fritz, Brian Fritz and Jim Bergmann of the loan to be made by the City to Grant Platteville, Inc. provide a meaningful and sufficient assurance the loan will be paid promptly and in full.

If the Council decides to make this loan, Staff recommends \$223,677 be transferred from the Capital Improvements fund balance and \$41,323 from the Street Construction CIP account to a new capital projects fund account for this expenditure.

If the Council decides to make the cash grant payment to support the project, Staff recommends the \$100,000 come from the funds remaining from the sale of the former Kallembach properties.

A motion to approve the Loan and Development Agreement will also approve the loan and cash grant. The motion should specify the source of the loan funds.

**Impact Of Adopting Proposal:**

Modifies the 2015 budget to allow for a loan and cash grant to developer per Resolution approved by the Council on November 14, 2014.

**Fiscal Estimate:**

**Fiscal Effect (check/circle all that apply)**

- No fiscal effect
- Creates new expenditure account
- Creates new revenue account
- Increases expenditures
- Increases revenues
- Decreases fund balance – \$223,627 CIP Fund
- Decreases Street Const. CIP Acct. \$41,323

**Budget Effect:**

- Expenditure authorized in budget
- No change to budget required
- Expenditure not authorized in budget
- Budget amendment required

**Vote Required:**

- Majority
- Two-Thirds

**Narrative/assumptions About Long Range Fiscal Effect:**

2015 loan will be paid back to the City in future years. The cash grant will not be repaid.

**Expenditure/Revenue Changes:**

Budget Amendment No. 2				No Budget Amendment Required _____				
Account Number				Account Name	Budget Prior to Change	Decrease	Increase	Amended Budget
Fund	CC	Account	Object					
110		31000		Fund Balance	N/A	223,677		N/A
110		60001		Street Construction	944,620	41,323		903,297
110		60001		Developer Loan	0		265,000	265,000
						265,000	265,000	
				<b>Totals</b>				

**Prepared By:**

Department: City Attorney and Planning & Development

Prepared By: Brian C. McGraw and Joe Carroll

Date: July 21, 2015

## LOAN AND DEVELOPMENT AGREEMENT

This agreement entered into this \_\_\_\_ day of \_\_\_\_\_, 2015 by and between Grant Platteville Inc., with its principal office located at 65 N. Elm Street, Platteville, WI 53818, (the forgoing as the "Developer"), and the City of Platteville, Grant County, Wisconsin, a municipality organized under the laws of the State of Wisconsin (the "City"). The term Developer shall include any subsequent fee title owner of the Property located at 1245 N. Fourth Street in the City of Platteville, Grant County, Wisconsin, further described in Exhibit A (the "Property"), subsequent to the date of this Agreement.

**WHEREAS**, the City has expressed a need to eliminate blight and expand the residential housing opportunities in the City to meet the needs of its citizens and to promote growth, and

**WHEREAS**, the participants in this Agreement wish to develop a residential housing facility and eliminate blight within the City of Platteville, and

**WHEREAS**, the City has found that the improvement of the Property as proposed by the Developer for the private development will be in furtherance of the goals of the City, and

**WHEREAS**, Developer wishes to undertake the development of the Property, located within the boundaries of the City of Platteville, Grant County, Wisconsin, and wishes to undertake construction of certain related building and site improvements; and

**WHEREAS**, in connection with its approval of the redevelopment, the City is willing to provide a loan and grant to the Developer for expenses as stated in this Agreement as authorized by Wisconsin Statutes 62.04 and 62.11(5), provided that the Developer proceeds with the private development as provided in this Agreement; and

**WHEREAS**, the parties believe it to be in their mutual best interest to enter into a written Development Agreement which sets forth the terms of understanding.

**NOW, THEREFORE**, it is hereby agreed as follows:

- I. **City Obligations.** In consideration of the construction to be undertaken by Developer, the City agrees to do the following:
  - A. The City shall provide a loan to the Developer to assist with the improvements proposed for the Property, as described in the project description documents, being attached hereto as EXHIBIT B, and incorporated herein by reference. The loan shall be in the amount of two hundred sixty five thousand dollars (\$265,000) and shall be

dispersed no later than at the time the building permit is issued for the Project. The loan shall be made at two and one half percent (2.5%) interest amortized over thirty (30) years with monthly payments beginning approximately one month after the loan proceeds are dispersed, with a balloon payment due after seventeen (17) years, and shall be evidenced by a Promissory Note as set forth in EXHIBIT C, which is attached hereto and incorporated herein by reference, and Personally Guaranteed by the shareholders of Grant Platteville, Inc.

- B. The City shall provide a cash grant to the Developer in the amount of one hundred thousand dollars (\$100,000) payable to the Developer upon the issuance of an occupancy permit from the City Building Inspector to the Developer for completion of the Project.
- C. The City and Developer recognize that the City provided, at no expense to the Developer, street and infrastructure improvements necessary to serve the Property as described in the infrastructure description documents, being attached hereto as EXHIBIT D, and incorporated herein by reference.
- D. The City and Developer recognize that the City provided, at no expense to the Developer, a shuttle bus stop near the intersection of Fourth Street and Sylvia Street in part to serve the future residents of the Project.

II. **Developer Obligations.** The Developer shall have the following duties and obligations:

- A. Developer shall undertake and complete building and site improvements on the Property as described in EXHIBIT B of this Agreement (the "Project").
- B. The Project improvements shall be substantially completed on or before December 1, 2016. Substantial completion shall be considered achieved when the building on the Property receives an occupancy permit from the City Building Inspector. Failure to achieve substantial completion of the Project by December 1, 2016 shall be considered an event of default under the Note.
- C. Developer shall obtain all necessary approvals and permits before undertaking the Project and shall comply with all applicable requirements of the Platteville Municipal Code.

- D. Developer shall keep the Property adequately insured against loss or damage occasioned by fire, extended coverage perils (to specifically include damage coverage for wind storm and similar natural disaster hazards as the City may reasonably require) and name the City as an insured party under the policy or policies for as long as this Agreement remains in force and the Promissory Note (EXHIBIT C) owed to the City remains unpaid. Adequate insurance shall mean the amounts sufficient to rebuild or repair the Project or to pay the Note in full, including any prior liens or encumbrances. Further, the Developer shall have the right to pay to the City the then outstanding balance of all debt owed to the City under this Agreement and, if so, will not be required to rebuild, repair or replace any building, improvements or related equipment damaged or destroyed.
  - E. The payments due the City by the Developer under the terms of the Promissory Note shall be made by automatic withdrawal from an account or accounts maintained by Developer made payable to the City of Platteville.
- III. **Term.** The term of this Agreement shall be seventeen (17) years from its date or until the Note in EXHIBIT C is paid in full, whichever is sooner. The duties, obligations and benefits of the parties as specified herein shall exist for the entire term of this Agreement unless otherwise provided herein.
- III. **Nonassignability.** The rights and obligations contained in this Agreement are non-assignable without written approval of both parties, which will not be unreasonably withheld. However, the Developer may transfer the rights and obligations contained in this document to any entity controlling, controlled by or under common control with Developer, without written approval from the City. During the term of this Agreement, Developer shall not transfer, sell or convey any legal or equitable interest in the Property, or any portion of the property (by deed, land contract, option, long term lease or in any way) or Developer's rights and obligations under this Agreement to a tax-exempt entity. Any sale or conveyance in violation of this Section III shall be void.



IV. **Complete Agreement.** This Agreement represents the complete agreement of the parties and may be amended only by a writing signed by both parties.

V. **Severability.** In the event that any single term of this document is found to be illegal or unenforceable, the remaining terms of the document shall be given full force and effect.

VI. **Applicable Law.** It is understood and agreed that the terms and conditions of this Agreement shall be governed by the laws of the State of Wisconsin and that in the event of a dispute, venue shall lie for all parties in Grant County, Wisconsin.

**IN WITNESS WHEREOF**, the parties hereto have set their hands below.

**CITY OF PLATTEVILLE, WISCONSIN**

By: \_\_\_\_\_  
Karen Kurt, City Manager

**ATTEST:** (SEAL)

\_\_\_\_\_  
Jan Martin, City Clerk

**ACKNOWLEDGEMENT**

STATE OF WISCONSIN )  
 ) ss.  
COUNTY OF GRANT )

BE IT REMEMBERED, that on this \_\_\_\_\_ day of \_\_\_\_\_, 2015, before me, the undersigned, a notary public in and for the county and state aforesaid, came Karen Kurt and Jan Martin, personally known to me to be the persons who executed the foregoing instrument and such persons duly acknowledged the same.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my notarial seal the day and year last above written.

\_\_\_\_\_  
Notary Public

My Commission Expires: \_\_\_\_\_

**IN WITNESS WHEREOF**, the parties hereto have set their hands below.

**GRANT PLATTEVILLE, INC., DEVELOPER**

By: \_\_\_\_\_  
Jim Bergman, President

**ACKNOWLEDGMENT**

STATE OF WISCONSIN    )  
  ) ss.  
COUNTY OF GRANT        )

Personally came before me on \_\_\_\_\_, the above named James Bergman to me known to be the person who executed the foregoing instrument and acknowledged the same.

\_\_\_\_\_  
\*  
\_\_\_\_\_

Notary Public, State of \_\_\_\_\_                      My Commission Expires: \_\_\_\_\_

**PERSONAL GUARANTEE**

The undersigned, for valuable consideration, hereby guarantees payment and performance of all obligations, including sums due or to become due by the Developer under the above Development Agreement including (without limitation) principal, interest and expenses of collection.

\_\_\_\_\_    Dated: \_\_\_\_\_, 2015  
Jim Bergman, Guarantor

**ACKNOWLEDGMENT**

STATE OF WISCONSIN    )  
  ) ss.  
COUNTY OF GRANT        )

Personally came before me on \_\_\_\_\_, the above named \_\_\_\_\_ to me known to be the person who executed the foregoing instrument and acknowledged the same.

\_\_\_\_\_  
\*  
\_\_\_\_\_

Notary Public, State of \_\_\_\_\_                      My Commission Expires: \_\_\_\_\_

**PERSONAL GUARANTEE**

The undersigned, for valuable consideration, hereby guarantees payment and performance of all obligations, including sums due or to become due by the Developer under the above Development Agreement including (without limitation) principal, interest and expenses of collection.

\_\_\_\_\_  
Brian Fritz, Guarantor

\_\_\_\_\_  
Gary Fritz, Guarantor

Dated: \_\_\_\_\_, 2015.

Dated: \_\_\_\_\_, 2015.

**ACKNOWLEDGMENT**

STATE OF WISCONSIN    )  
  ) ss.  
COUNTY OF GRANT     )

**ACKNOWLEDGMENT**

STATE OF WISCONSIN    )  
  ) ss.  
COUNTY OF GRANT     )

Personally came before me on \_\_\_\_\_,  
the above named Brian Fritz to me known to be  
the person who executed the foregoing  
instrument and acknowledged the same.

Personally came before me on \_\_\_\_\_,  
the above named Gary Fritz to me known to be  
the person who executed the foregoing  
instrument and acknowledged the same.

\_\_\_\_\_  
\*  
\_\_\_\_\_

\_\_\_\_\_  
\*  
\_\_\_\_\_

Notary Public, State of \_\_\_\_\_

Notary Public, State of \_\_\_\_\_

My Commission Expires: \_\_\_\_\_

My Commission Expires: \_\_\_\_\_

## **EXHIBIT A**

### **Property Description**

#### **PARCEL A - Property**

Commencing at a point that is 4.77 chains South and South  $82\ 1/2^\circ$  East 50.00 links from the center of Section 10, T 3 N, R 1 W of the 4<sup>th</sup> P.M., Grant County, Wisconsin; thence running South  $82\ 1/2^\circ$  East 727.00 links; thence South  $08\ 3/4^\circ$  West 2.84 chains; thence South 2.48 chains; thence West 6.71 chains to a point 50.00 links East of the Quarter Section line between the S.E. 1/4 and S.W.1/4 of said Section 10; thence North parallel with said Quarter Section line 6.17 chains to the place of beginning. The above described land corresponds in general location to Lot 1 in Block 20 in the Assessment Plat of the City of Platteville, Grant County, Wisconsin according to the recorded map or plat thereof.

## **EXHIBIT B**

### **Description of Project**

#### **Building Improvements:**

The Developer shall construct a multi-family apartment building on the Property that will contain a minimum of 34 dwelling units, consisting of a mixture of 1- bedroom, 2-bedroom 3-bedroom and 4-bedroom units. All units will contain a refrigerator, stove, dishwasher, garbage disposal, microwave, washing machine and dryer. The rent charged for the units will be affordable to families and individuals considered low-income or moderate-income based on the Grant County median income.

#### **Site Improvements:**

The Developer shall provide hard-surfaced parking on the Property to serve the apartment building. The number and design of the parking spaces provided shall be in conformance with the requirements of Chapter 22 of the Municipal Code.

#### **Other Details:**

The apartment building shall be supported by an on-site manager.

**EXHIBIT C**

**Promissory Note: \$265,000 Loan**

State Bar of Wisconsin Form 16-2003  
**FIXED RATE NOTE**

Document Number

Document Name

For value received, the undersigned ("Borrower"), (jointly and severally if more than one) promises to pay to the order of City of Platteville, Wisconsin ("Holder") the principal sum of \$ 265,000.00 together with interest on the unpaid principal balance from the date of this note ("Note") at the rate of 2.5 % per annum until this Note is paid in full. Interest shall be computed monthly based on a 360 day year. Payment shall be made as follows:

**CHOOSE ONE OF THE FOLLOWING OPTIONS; ONLY ONE SHALL APPLY:**

- A. **Single Payment.** In one payment on \_\_\_\_\_, plus interest payable \_\_\_\_\_.
- B. **Installments of Principal and Interest.** In 203 equal payments of \$ 1,047.07 due on \_\_\_\_\_, 2015, and on the same day of each succeeding month thereafter, plus a final payment of the unpaid principal and interest due on \_\_\_\_\_, 2032.
- C. **Installments of Interest Only.** In payments of interest of \$ \_\_\_\_\_ due on \_\_\_\_\_, and on the same day of each \_\_\_\_\_ month thereafter, plus a final payment of the unpaid principal due plus accrued interest on \_\_\_\_\_.
- D. **Other.** \_\_\_\_\_.

Payments shall be made to Holder at 75 N. Bonson Street, Platteville, WI 53818 or such other location as Holder shall designate by written notice to Borrower.

**CHOOSE THE FOLLOWING, IF APPLICABLE:**

- On execution of this Note, Borrower will prepay interest to \_\_\_\_\_.

**CHOOSE ONE OF THE FOLLOWING OPTIONS; IF NEITHER IS CHOSEN, OPTION A SHALL APPLY:**

- A. This Note may be prepaid in whole or part without premium or penalty at any time.
- B. There may be no prepayment of principal without permission of Holder.

**CHOOSE ONE OF THE FOLLOWING OPTIONS; IF NEITHER IS CHOSEN, OPTION A SHALL APPLY:**

- A. Any prepayment shall be applied to principal in the inverse order of maturity and shall not delay the due dates or change the amount of the remaining payments until unpaid balance of principal and interest is paid in full.
- B. In the event of any prepayment, this Note shall not be treated as in default with respect to payment so long as the unpaid balance of principal and interest (and in such case accruing interest shall be treated as unpaid principal) is less than the amount that said indebtedness would have been had the payments been made as

specified above; provided that payments shall continue in the event of credit of any proceeds of insurance or condemnation, the condemned premises being thereafter excluded from any mortgage given as security for this Note.

Holder may grant renewals or extensions or otherwise modify the terms of this Note or any instrument securing this Note without affecting the liability of the Borrower or any guarantor of this Note.

If Borrower fails to pay any installment payable hereunder within 10 days after it becomes due or if any other default, including a default under any security for this Note, is not cured within 30 days after notice of default is mailed to Borrower, Holder may at its option and without further notice accelerate the amount due under the Note and declare it immediately due and payable. If any installment payable hereunder is delinquent more than 10 days, Borrower shall pay a late charge to Holder of 5% of the delinquent amount. Borrower shall pay all costs and expenses, including reasonable attorney fees, of collection and enforcement of any security for the Note, unless prohibited by law.

Other provisions: In the event of default and acceleration, interest shall accrue on the total amount due on the Note at the rate of 10% computed monthly

Presentment, protest and notice of dishonor are hereby waived.

This Note is secured by a first mortgage on property described as Parcel B of Exhibit A which is attached to the Loan and Development Agreement dated \_\_\_\_\_

Dated \_\_\_\_\_, 2015 .

\_\_\_\_\_  
\* Grant Platteville, Inc., By: Jim Bergman, (SEAL)      \* Grant Platteville, Inc., By: Brian Fritz, (SEAL)  
\_\_\_\_\_  
\*Grant Platteville, Inc., By: Gary Fritz (SEAL)

### GUARANTY

The undersigned, for valuable consideration, hereby guarantees payment of all sums due and to become due under the above Note, including (without limitation) principal, interest and costs and expenses of collection.

Dated \_\_\_\_\_, 2015 .

GUARANTOR:

\_\_\_\_\_  
\* Jim Bergman, Individually (SEAL)      \* Brian Fritz, Individually (SEAL)  
\_\_\_\_\_  
\* Gary Fritz, Individually (SEAL)



City of Platteville/Grant Platteville, Inc.

Compound Period ..... : Monthly

Nominal Annual Rate .... : 2.500 %

*Proforma Amort  
Schedule*

## CASH FLOW DATA

Event	Date	Amount	Number	Period	End Date
1 Loan	06/26/2015	265,000.00	1		
2 Payment	07/26/2015	1,047.07	203	Monthly	05/26/2032
3 Payment	06/26/2032	140,380.41	1		

## AMORTIZATION SCHEDULE - Normal Amortization

	Date	Payment	Interest	Principal	Balance
Loan	06/26/2015				265,000.00
1	07/26/2015	1,047.07	552.08	494.99	264,505.01
2	08/26/2015	1,047.07	551.05	496.02	264,008.99
3	09/26/2015	1,047.07	550.02	497.05	263,511.94
4	10/26/2015	1,047.07	548.98	498.09	263,013.85
5	11/26/2015	1,047.07	547.95	499.12	262,514.73
6	12/26/2015	1,047.07	546.91	500.16	262,014.57
2015 Totals		6,282.42	3,296.99	2,985.43	
7	01/26/2016	1,047.07	545.86	501.21	261,513.36
8	02/26/2016	1,047.07	544.82	502.25	261,011.11
9	03/26/2016	1,047.07	543.77	503.30	260,507.81
10	04/26/2016	1,047.07	542.72	504.35	260,003.46
11	05/26/2016	1,047.07	541.67	505.40	259,498.06
12	06/26/2016	1,047.07	540.62	506.45	258,991.61
13	07/26/2016	1,047.07	539.57	507.50	258,484.11
14	08/26/2016	1,047.07	538.51	508.56	257,975.55
15	09/26/2016	1,047.07	537.45	509.62	257,465.93
16	10/26/2016	1,047.07	536.39	510.68	256,955.25
17	11/26/2016	1,047.07	535.32	511.75	256,443.50
18	12/26/2016	1,047.07	534.26	512.81	255,930.69
2016 Totals		12,564.84	6,480.96	6,083.88	
19	01/26/2017	1,047.07	533.19	513.88	255,416.81
20	02/26/2017	1,047.07	532.12	514.95	254,901.86
21	03/26/2017	1,047.07	531.05	516.02	254,385.84
22	04/26/2017	1,047.07	529.97	517.10	253,868.74
23	05/26/2017	1,047.07	528.89	518.18	253,350.56
24	06/26/2017	1,047.07	527.81	519.26	252,831.30
25	07/26/2017	1,047.07	526.73	520.34	252,310.96
26	08/26/2017	1,047.07	525.65	521.42	251,789.54
27	09/26/2017	1,047.07	524.56	522.51	251,267.03
28	10/26/2017	1,047.07	523.47	523.60	250,743.43
29	11/26/2017	1,047.07	522.38	524.69	250,218.74
30	12/26/2017	1,047.07	521.29	525.78	249,692.96

## City of Platteville/Grant Platteville, Inc.

Date	Payment	Interest	Principal	Balance
2017 Totals	12,564.84	6,327.11	6,237.73	
31 01/26/2018	1,047.07	520.19	526.88	249,166.08
32 02/26/2018	1,047.07	519.10	527.97	248,638.11
33 03/26/2018	1,047.07	518.00	529.07	248,109.04
34 04/26/2018	1,047.07	516.89	530.18	247,578.86
35 05/26/2018	1,047.07	515.79	531.28	247,047.58
36 06/26/2018	1,047.07	514.68	532.39	246,515.19
37 07/26/2018	1,047.07	513.57	533.50	245,981.69
38 08/26/2018	1,047.07	512.46	534.61	245,447.08
39 09/26/2018	1,047.07	511.35	535.72	244,911.36
40 10/26/2018	1,047.07	510.23	536.84	244,374.52
41 11/26/2018	1,047.07	509.11	537.96	243,836.56
42 12/26/2018	1,047.07	507.99	539.08	243,297.48
2018 Totals	12,564.84	6,169.36	6,395.48	
43 01/26/2019	1,047.07	506.87	540.20	242,757.28
44 02/26/2019	1,047.07	505.74	541.33	242,215.95
45 03/26/2019	1,047.07	504.62	542.45	241,673.50
46 04/26/2019	1,047.07	503.49	543.58	241,129.92
47 05/26/2019	1,047.07	502.35	544.72	240,585.20
48 06/26/2019	1,047.07	501.22	545.85	240,039.35
49 07/26/2019	1,047.07	500.08	546.99	239,492.36
50 08/26/2019	1,047.07	498.94	548.13	238,944.23
51 09/26/2019	1,047.07	497.80	549.27	238,394.96
52 10/26/2019	1,047.07	496.66	550.41	237,844.55
53 11/26/2019	1,047.07	495.51	551.56	237,292.99
54 12/26/2019	1,047.07	494.36	552.71	236,740.28
2019 Totals	12,564.84	6,007.64	6,557.20	
55 01/26/2020	1,047.07	493.21	553.86	236,186.42
56 02/26/2020	1,047.07	492.06	555.01	235,631.41
57 03/26/2020	1,047.07	490.90	556.17	235,075.24
58 04/26/2020	1,047.07	489.74	557.33	234,517.91
59 05/26/2020	1,047.07	488.58	558.49	233,959.42
60 06/26/2020	1,047.07	487.42	559.65	233,399.77
61 07/26/2020	1,047.07	486.25	560.82	232,838.95
62 08/26/2020	1,047.07	485.08	561.99	232,276.96
63 09/26/2020	1,047.07	483.91	563.16	231,713.80
64 10/26/2020	1,047.07	482.74	564.33	231,149.47
65 11/26/2020	1,047.07	481.56	565.51	230,583.96
66 12/26/2020	1,047.07	480.38	566.69	230,017.27
2020 Totals	12,564.84	5,841.83	6,723.01	
67 01/26/2021	1,047.07	479.20	567.87	229,449.40
68 02/26/2021	1,047.07	478.02	569.05	228,880.35
69 03/26/2021	1,047.07	476.83	570.24	228,310.11
70 04/26/2021	1,047.07	475.65	571.42	227,738.69
71 05/26/2021	1,047.07	474.46	572.61	227,166.08

## City of Platteville/Grant Platteville, Inc.

	Date	Payment	Interest	Principal	Balance
	72 06/26/2021	1,047.07	473.26	573.81	226,592.27
	73 07/26/2021	1,047.07	472.07	575.00	226,017.27
	74 08/26/2021	1,047.07	470.87	576.20	225,441.07
	75 09/26/2021	1,047.07	469.67	577.40	224,863.67
	76 10/26/2021	1,047.07	468.47	578.60	224,285.07
	77 11/26/2021	1,047.07	467.26	579.81	223,705.26
	78 12/26/2021	1,047.07	466.05	581.02	223,124.24
	2021 Totals	12,564.84	5,671.81	6,893.03	
	79 01/26/2022	1,047.07	464.84	582.23	222,542.01
	80 02/26/2022	1,047.07	463.63	583.44	221,958.57
	81 03/26/2022	1,047.07	462.41	584.66	221,373.91
	82 04/26/2022	1,047.07	461.20	585.87	220,788.04
	83 05/26/2022	1,047.07	459.98	587.09	220,200.95
	84 06/26/2022	1,047.07	458.75	588.32	219,612.63
	85 07/26/2022	1,047.07	457.53	589.54	219,023.09
	86 08/26/2022	1,047.07	456.30	590.77	218,432.32
	87 09/26/2022	1,047.07	455.07	592.00	217,840.32
	88 10/26/2022	1,047.07	453.83	593.24	217,247.08
	89 11/26/2022	1,047.07	452.60	594.47	216,652.61
	90 12/26/2022	1,047.07	451.36	595.71	216,056.90
	2022 Totals	12,564.84	5,497.50	7,067.34	
	91 01/26/2023	1,047.07	450.12	596.95	215,459.95
	92 02/26/2023	1,047.07	448.87	598.20	214,861.75
	93 03/26/2023	1,047.07	447.63	599.44	214,262.31
	94 04/26/2023	1,047.07	446.38	600.69	213,661.62
	95 05/26/2023	1,047.07	445.13	601.94	213,059.68
	96 06/26/2023	1,047.07	443.87	603.20	212,456.48
	97 07/26/2023	1,047.07	442.62	604.45	211,852.03
	98 08/26/2023	1,047.07	441.36	605.71	211,246.32
	99 09/26/2023	1,047.07	440.10	606.97	210,639.35
	100 10/26/2023	1,047.07	438.83	608.24	210,031.11
	101 11/26/2023	1,047.07	437.56	609.51	209,421.60
	102 12/26/2023	1,047.07	436.30	610.77	208,810.83
	2023 Totals	12,564.84	5,318.77	7,246.07	
	103 01/26/2024	1,047.07	435.02	612.05	208,198.78
	104 02/26/2024	1,047.07	433.75	613.32	207,585.46
	105 03/26/2024	1,047.07	432.47	614.60	206,970.86
	106 04/26/2024	1,047.07	431.19	615.88	206,354.98
	107 05/26/2024	1,047.07	429.91	617.16	205,737.82
	108 06/26/2024	1,047.07	428.62	618.45	205,119.37
	109 07/26/2024	1,047.07	427.33	619.74	204,499.63
	110 08/26/2024	1,047.07	426.04	621.03	203,878.60
	111 09/26/2024	1,047.07	424.75	622.32	203,256.28
	112 10/26/2024	1,047.07	423.45	623.62	202,632.66
	113 11/26/2024	1,047.07	422.15	624.92	202,007.74
	114 12/26/2024	1,047.07	420.85	626.22	201,381.52

## City of Platteville/Grant Platteville, Inc.

Date	Payment	Interest	Principal	Balance
2024 Totals	12,564.84	5,135.53	7,429.31	
115 01/26/2025	1,047.07	419.54	627.53	200,753.99
116 02/26/2025	1,047.07	418.24	628.83	200,125.16
117 03/26/2025	1,047.07	416.93	630.14	199,495.02
118 04/26/2025	1,047.07	415.61	631.46	198,863.56
119 05/26/2025	1,047.07	414.30	632.77	198,230.79
120 06/26/2025	1,047.07	412.98	634.09	197,596.70
121 07/26/2025	1,047.07	411.66	635.41	196,961.29
122 08/26/2025	1,047.07	410.34	636.73	196,324.56
123 09/26/2025	1,047.07	409.01	638.06	195,686.50
124 10/26/2025	1,047.07	407.68	639.39	195,047.11
125 11/26/2025	1,047.07	406.35	640.72	194,406.39
126 12/26/2025	1,047.07	405.01	642.06	193,764.33
2025 Totals	12,564.84	4,947.65	7,617.19	
127 01/26/2026	1,047.07	403.68	643.39	193,120.94
128 02/26/2026	1,047.07	402.34	644.73	192,476.21
129 03/26/2026	1,047.07	400.99	646.08	191,830.13
130 04/26/2026	1,047.07	399.65	647.42	191,182.71
131 05/26/2026	1,047.07	398.30	648.77	190,533.94
132 06/26/2026	1,047.07	396.95	650.12	189,883.82
133 07/26/2026	1,047.07	395.59	651.48	189,232.34
134 08/26/2026	1,047.07	394.23	652.84	188,579.50
135 09/26/2026	1,047.07	392.87	654.20	187,925.30
136 10/26/2026	1,047.07	391.51	655.56	187,269.74
137 11/26/2026	1,047.07	390.15	656.92	186,612.82
138 12/26/2026	1,047.07	388.78	658.29	185,954.53
2026 Totals	12,564.84	4,755.04	7,809.80	
139 01/26/2027	1,047.07	387.41	659.66	185,294.87
140 02/26/2027	1,047.07	386.03	661.04	184,633.83
141 03/26/2027	1,047.07	384.65	662.42	183,971.41
142 04/26/2027	1,047.07	383.27	663.80	183,307.61
143 05/26/2027	1,047.07	381.89	665.18	182,642.43
144 06/26/2027	1,047.07	380.51	666.56	181,975.87
145 07/26/2027	1,047.07	379.12	667.95	181,307.92
146 08/26/2027	1,047.07	377.72	669.35	180,638.57
147 09/26/2027	1,047.07	376.33	670.74	179,967.83
148 10/26/2027	1,047.07	374.93	672.14	179,295.69
149 11/26/2027	1,047.07	373.53	673.54	178,622.15
150 12/26/2027	1,047.07	372.13	674.94	177,947.21
2027 Totals	12,564.84	4,557.52	8,007.32	
151 01/26/2028	1,047.07	370.72	676.35	177,270.86
152 02/26/2028	1,047.07	369.31	677.76	176,593.10
153 03/26/2028	1,047.07	367.90	679.17	175,913.93
154 04/26/2028	1,047.07	366.49	680.58	175,233.35
155 05/26/2028	1,047.07	365.07	682.00	174,551.35

## City of Platteville/Grant Platteville, Inc.

	Date	Payment	Interest	Principal	Balance
156	06/26/2028	1,047.07	363.65	683.42	173,867.93
157	07/26/2028	1,047.07	362.22	684.85	173,183.08
158	08/26/2028	1,047.07	360.80	686.27	172,496.81
159	09/26/2028	1,047.07	359.37	687.70	171,809.11
160	10/26/2028	1,047.07	357.94	689.13	171,119.98
161	11/26/2028	1,047.07	356.50	690.57	170,429.41
162	12/26/2028	1,047.07	355.06	692.01	169,737.40
2028 Totals		12,564.84	4,355.03	8,209.81	
163	01/26/2029	1,047.07	353.62	693.45	169,043.95
164	02/26/2029	1,047.07	352.17	694.90	168,349.05
165	03/26/2029	1,047.07	350.73	696.34	167,652.71
166	04/26/2029	1,047.07	349.28	697.79	166,954.92
167	05/26/2029	1,047.07	347.82	699.25	166,255.67
168	06/26/2029	1,047.07	346.37	700.70	165,554.97
169	07/26/2029	1,047.07	344.91	702.16	164,852.81
170	08/26/2029	1,047.07	343.44	703.63	164,149.18
171	09/26/2029	1,047.07	341.98	705.09	163,444.09
172	10/26/2029	1,047.07	340.51	706.56	162,737.53
173	11/26/2029	1,047.07	339.04	708.03	162,029.50
174	12/26/2029	1,047.07	337.56	709.51	161,319.99
2029 Totals		12,564.84	4,147.43	8,417.41	
175	01/26/2030	1,047.07	336.08	710.99	160,609.00
176	02/26/2030	1,047.07	334.60	712.47	159,896.53
177	03/26/2030	1,047.07	333.12	713.95	159,182.58
178	04/26/2030	1,047.07	331.63	715.44	158,467.14
179	05/26/2030	1,047.07	330.14	716.93	157,750.21
180	06/26/2030	1,047.07	328.65	718.42	157,031.79
181	07/26/2030	1,047.07	327.15	719.92	156,311.87
182	08/26/2030	1,047.07	325.65	721.42	155,590.45
183	09/26/2030	1,047.07	324.15	722.92	154,867.53
184	10/26/2030	1,047.07	322.64	724.43	154,143.10
185	11/26/2030	1,047.07	321.13	725.94	153,417.16
186	12/26/2030	1,047.07	319.62	727.45	152,689.71
2030 Totals		12,564.84	3,934.56	8,630.28	
187	01/26/2031	1,047.07	318.10	728.97	151,960.74
188	02/26/2031	1,047.07	316.58	730.49	151,230.25
189	03/26/2031	1,047.07	315.06	732.01	150,498.24
190	04/26/2031	1,047.07	313.54	733.53	149,764.71
191	05/26/2031	1,047.07	312.01	735.06	149,029.65
192	06/26/2031	1,047.07	310.48	736.59	148,293.06
193	07/26/2031	1,047.07	308.94	738.13	147,554.93
194	08/26/2031	1,047.07	307.41	739.66	146,815.27
195	09/26/2031	1,047.07	305.87	741.20	146,074.07
196	10/26/2031	1,047.07	304.32	742.75	145,331.32
197	11/26/2031	1,047.07	302.77	744.30	144,587.02
198	12/26/2031	1,047.07	301.22	745.85	143,841.17

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City of Platteville/Grant Platteville, Inc.

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	Date	Payment	Interest	Principal	Balance
2031 Totals		12,564.84	3,716.30	8,848.54	
199	01/26/2032	1,047.07	299.67	747.40	143,093.77
200	02/26/2032	1,047.07	298.11	748.96	142,344.81
201	03/26/2032	1,047.07	296.55	750.52	141,594.29
202	04/26/2032	1,047.07	294.99	752.08	140,842.21
203	05/26/2032	1,047.07	293.42	753.65	140,088.56
204	06/26/2032	140,380.41	291.85	140,088.56	0.00
2032 Totals		145,615.76	1,774.59	143,841.17	
Grand Totals		352,935.62	87,935.62	265,000.00	

**EXHIBIT D**

**Street and Infrastructure Improvements**

Water Service upgrading and installation of fire hydrant	\$6,975
Water Main replacement and upgrade	\$30,240
Street reconstruction	\$59,000
Engineering	<u>\$13,785</u>
Total	\$110,000

**City of Platteville**

**STAFF REPORT AND FISCAL NOTE**

Original       Update

**Title:**

Conditional Use Permit: 1575 Edgewood Court

**Policy Analysis Statement:**

**Brief Description And Analysis Of Proposal:**

The applicant is requesting a conditional use permit to operate an intensive home occupation for a Massage Therapy business out of the residence. The primary hours of operation for the business would be Monday through Saturday – 12:00 p.m. to 8:00 p.m. All client appointments are scheduled beforehand, with no more than one customer at the location at the same time. Parking is available in the driveway, and no physical changes are proposed to the property or the structure. The applicant will be the only employee.

**Recommendation:**

The Plan Commission considered this request at their July 6<sup>th</sup> meeting and recommended approval.

Staff recommends approval of the Conditional Use Permit to allow an Intensive Home Occupation for a massage therapy business, as described above, at 1575 Edgewood Court.

**Impact Of Adopting Proposal:**

The impact of adopting the request will allow the home occupation as requested.

**Fiscal Estimate:**

**Fiscal Effect (check/circle all that apply)**

- No fiscal effect
- Creates new expenditure account
- Creates new revenue account
- Decreases expenditures
- Increases revenues
- Increases/decreases fund balance - \_\_\_\_\_ Fund

**Budget Effect:**

- Expenditure authorized in budget
- No change to budget required
- Expenditure not authorized in budget
- Budget amendment required

**Vote Required:**

- Majority       Two-Thirds

**Narrative/assumptions About Long Range Fiscal Effect:**

Approval of the request will have no fiscal impact.

**Expenditure/Revenue Changes:**

Budget Amendment No.				No Budget Amendment Required <input checked="" type="checkbox"/>				
Account Number				Account Name	Budget Prior to Change	Debit	Credit	Amended Budget
Fund	CC	Account	Object					
<b>Totals</b>								

**Prepared By:**

Department: Community Planning & Development  
 Prepared By: Joe Carroll

Date: July 7, 2015



**STAFF REPORT**

**CITY OF PLATTEVILLE**

Community Planning & Development Department



**Meeting Dates:** Plan Commission – July 6, 2015  
Common Council – July 14, 2015 (Information)  
July 28, 2015 (Action)

**Re:** Conditional Use Permit

**Case #:** PC15-CU03-17

**Applicant:** Sharon Lisle – Massage for Holistic Wellness LLC

**Location:** 1575 Edgewood Court

**Surrounding Uses and Zoning:**

Direction	Land Use	Zoning	Comprehensive Plan
Property in Question	Residential	R-2	High Density Residential
North	Residential	R-2	High Density Residential
South	Residential	R-3	High Density Residential
East	Residential/Vacant	R-2	High Density Residential
West	Residential/Vacant	R-3/R-2	High Density Residential

**I. BACKGROUND**

1. The applicant is requesting a conditional use permit to operate an intensive home occupation at 1575 Edgewood Court.

**II. PROJECT DESCRIPTION**

2. The applicant wants to operate a Massage Therapy business out of the residence. The primary hours of operation for the business would be Monday through Saturday - 12:00 p.m. to 8:00 p.m. All client appointments are scheduled beforehand, with no more than one customer at the location at the same time. The applicant is a licensed and certified massage therapist, and she will be the only employee.
3. The location has off-street parking available in the driveway of the residence. The applicant has designated an existing room in the house for business space. There will be no modifications to the structure and no exterior signage.

### **III. STAFF ANALYSIS**

4. When considering a Conditional Use permit, consideration must be given to the standards listed in Section 22.13. Specifically, this section allows for the issuance of a Conditional Use Permit when it is shown that the “uses and structures are in accordance with the purpose and intent of (the Zoning) Ordinance and are found not to be hazardous, harmful, offensive, or otherwise adverse to the environment or the value of the neighborhood or the community.” The proposed business use appears to be in compliance with these requirements.
5. Intensive home occupations are a conditional use in all residential districts. They are subject to all of the requirements of the district in which the use is located, and also to the requirements of Section 22.06 of the Zoning Ordinance. The proposed business would be in compliance with these requirements.

### **IV. STAFF RECOMMENDATION**

6. Staff recommends approval of the Conditional Use Permit to allow an Intensive Home Occupation for a massage therapy business, as described above, at 1575 Edgewood Court.

### **ATTACHMENTS:**

1. Location Map



**City of Platteville**

**STAFF REPORT AND FISCAL NOTE**

\_\_\_\_\_ Original      x   Update

**Title:**

City and RDA Loan Extension: Bayley Building – 85/87 E. Main Street

**Policy Analysis Statement:**

**Brief Description And Analysis Of Proposal:**

In 2007 the Common Council and Redevelopment Authority (RDA) approved a low-interest loan to assist with the renovation of the Bayley Building (Change of Seasons) at 85 East Main Street. The loan was made available through the Underutilized Property Improvement Program that was established to encourage the renovation and improvement of buildings in the downtown area.

The approved loan was for \$320,000, and was provided to assist with completing building improvements necessary to convert the then-vacant upper floor of the building into 8 apartments. The loan had the following terms: loan at 5.16%, amortized over 26 years, with a balloon payment due on August 1, 2012. The financial assistance was essentially a pass-through loan. The RDA/City borrowed the money from American Bank and passed it through to the applicant at the same interest rate and terms.

In 2012, the property owner requested a delay of this balloon payment by three years, until August 1, 2015, and also requested an additional \$36,500 to consolidate some debt on the property. The City and RDA agreed to both requests.

The current balance on the primary loan is approximately \$261,457 with an interest rate of 1.75%. This is a pass-thru loan that was made with Livingston State Bank. The balance on the secondary loan is approximately \$29,121, which was made utilizing RDA funds at 5.16%. The property owner has a total debt to the City of approximately \$290,578.

The property owner is now requesting a delay of this balloon payment by two years, until August 1, 2017. The property owner is hoping this additional time period will allow them to reduce the debt and increase the equity they have in the property enough to allow them to obtain conventional financing.

**Other Information:**

The property has a current assessed value of \$598,400, which has not changed in several years.

A private investor (Joe Grant) has a first mortgage on the property (\$492,203 current balance) and a fourth mortgage. The City and RDA have a second mortgage and a fifth mortgage. A previous City loan to the property owner has been paid off, which was secured by a third mortgage.

The building owner has met with Livingston State Bank, Mound City Bank and Clare Bank regarding obtaining conventional financing for the property. None of these entities are interested at this time due to the value of the property compared to the debt on the property. The banks suggested having an updated appraisal completed for the property, which has not been done.

Additional cash flow and expense information for the Bayley Group is attached. Tax return information for the Bayley Group is available if desired.

The RDA will be considering this request at their July 27<sup>th</sup> meeting.

If the loan extension is approved, Staff will need to work with the bank to draft new loan documents. It is anticipated that a new loan could be obtained for around 2%. Staff would also need to draft new loan documents for the extended loan to the Bayley Group.

The Council also needs to discuss the rate for a new loan to the Bayley Group.

**Impact Of Adopting Proposal:**

Approving the request would allow the property owner to delay the loan payment until August 1, 2017, which will provide more time to obtain long-term financing for the project.

**Fiscal Estimate:**

**Fiscal Effect (check/circle all that apply)**

- No fiscal effect
- Creates new expenditure account
- Creates new revenue account
- Increases expenditures
- Increases revenues
- Delays repayment of the loan.

**Budget Effect:**

- Expenditure authorized in budget (partially)
- No change to budget required
- Expenditure not authorized in budget
- Budget amendment required

**Vote Required:**

- Majority
- Two-Thirds

**Narrative/assumptions About Long Range Fiscal Effect:**

Approval will delay the payment, but since this is a pass-through loan, it will have limited fiscal impact on the City.

**Expenditure/Revenue Changes:**

Budget Amendment No. _____				No Budget Amendment Required <input checked="" type="checkbox"/>				
Account Number				Account Name	Budget Prior to Change	Debit	Credit	Amended Budget
Fund	CC	Account	Object					
				Totals				

**Prepared By:**

<b>Department:</b> Community Planning & Development <b>Prepared By:</b> Joe Carroll	<b>Date:</b> July 21, 2015
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**Bayley Group LLC**  
**Profit/Loss Comparison**

	Date	11/14/2014	2013	2012	2011	2010	2009
<b>Income</b>							
Rent		84,562.96	99,364.95	98,526.68	96,904.84	98,444.31	63,386.60
Interest Income							2.78
Misc Income							1,044.30
	<b>Total Income</b>	<b>84,562.96</b>	<b>99,364.95</b>	<b>98,526.68</b>	<b>96,904.84</b>	<b>98,444.31</b>	<b>64,433.68</b>
Return Security Deposit		2,960.00	2,876.00	500.00	2,394.32	1,933.36	0.00
	<b>Net Income</b>	<b>81,602.96</b>	<b>96,488.95</b>	<b>98,026.68</b>	<b>94,510.52</b>	<b>96,510.95</b>	<b>64,433.68</b>
<b>Expenses</b>							
Rental Inspection Fees			805.00				
Bank Service Charges		16.00	43.00	10.00	32.00	12.00	194.00
Depreciation			26,404.00				17,899.00
Garbage Disposal				930.00	1,173.32	1,298.20	1,239.11
Insurance		2,318.00	2,308.00	2,151.00	1,964.00	1,925.00	1,619.00
Interest Expense			47,036.75				54,477.51
Legal & Prof Fees		723.45	919.63	34.67	5,450.23	2,704.25	4,746.64
License/Permits		125.00		60.00	145.00	525.00	347.00
Meals & Ent						238.70	
Real Estate Taxes		6,678.92	9,451.68	13,759.69	7,174.68	10,318.52	6,885.13
*Real Estate Taxes		22,747.93					
Repairs & Maint		70.00		150.00			94.42
Sub Contractor		3,042.02	561.98	136.24	1,501.82	21,505.89	
Supplies		708.03	477.86	245.56	4,000.94	5,843.49	55.70
Utilities		3,593.00	4,290.57	2,778.30	24,111.39	8,643.54	1,321.72
	<b>Total Expenses</b>	<b>40,022.35</b>	<b>92,298.47</b>	<b>20,255.46</b>	<b>45,553.38</b>	<b>53,014.59</b>	<b>88,879.23</b>
	Subtotal	41,580.61	4,190.48	77,771.22	48,957.14	43,496.36	-24,445.55
	Net Income for tax purposes	41,580.61	4,190.48	77,771.22	48,957.14	43,496.36	-24,445.55

	" + Depreciation	0.00	26,404.00	0.00	0.00	0.00	17,899.00
	" + Interest	0.00	47,036.75	0.00	0.00	0.00	54,477.51
	Cashflow	41,580.61	77,631.23	77,771.22	48,957.14	43,496.36	47,930.96
**Mortgage Payments		91,994.00	91,994.00	91,994.00	91,994.00	91,994.00	91,994.00
	Cashflow after debt payments (CADA)	-50,413.39	-14,362.77	-14,222.78	-43,036.86	-48,497.64	-44,063.04
	Breakeven income	133,574.61	96,184.48	169,765.22	140,951.14	135,490.36	67,548.45
Assuming bldg is 1/2 residential and 1/2 Commercial sq/ ft/		21,000.00	21,000.00	21,000.00	21,000.00	21,000.00	21,000.00
	Floor 1 rents needed per square foot						
	Floor 3 residential rents per sq ft	\$ 9.64	\$ 9.64	\$ 9.64	\$ 9.64	\$ 9.64	\$ 9.64
	Floor 1 rents per square foot	\$ 4.63	\$ 4.63	\$ 4.63	\$ 4.63	\$ 4.63	\$ 4.63
	Basement rents	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Rent per square foot needed	\$ 6.36	\$ 4.58	\$ 8.08	\$ 6.71	\$ 6.45	\$ 3.22
Commercial rents needed per square foot above and basement		\$ 3.60	\$ 1.03	\$ 1.02	\$ 3.07	\$ 3.45	\$ 3.15
	New advertised rate	\$ 10.00	\$ 10.00	\$ 10.00	\$ 10.00	\$ 10.00	\$ 10.00
	Basement advertise rate	\$ 3.00	\$ 3.00	\$ 3.00	\$ 3.00	\$ 3.00	\$ 3.00
	New rents if commercial rents achieved	70,000.00	70,000.00	70,000.00	70,000.00	70,000.00	70,000.00
	New rents if basement achieved	21,000.00	21,000.00	21,000.00	21,000.00	21,000.00	21,000.00
	Advertised rates Highway 80 & 150	\$ 20.00	\$ 20.00	\$ 20.00	\$ 20.00	\$ 20.00	\$ 20.00
	Dubuque downtown	\$ 11.50	\$ 11.50	\$ 11.50	\$ 11.50	\$ 11.50	\$ 11.50
	Mount Horeb	\$ 13.00	\$ 13.00	\$ 13.00	\$ 13.00	\$ 13.00	\$ 13.00
RDA Loan Proceeds					36,250.00		
Joe Grant-Loan Proceeds		22,747.93				30,000.00	

June 19, 2015

Platteville RDA Committee

Dear RDA Committee,

We are writing to ask that you consider extending the City of Platteville sponsored RDA loan balloon payment deadlines to the Bayley Group for the Bayley building located at 87 E. Main Street in Platteville from August 2015 to August 2017.

In 2007, Mark Ihm and I began a project which would save the Bayley building from years of neglect and disrepair. The roof on the building was in desperate need of replacement, and water literally was pouring into the vacant second story of the structure. Our renovation of the project was done with an eye toward preserving the history of the building and its prominence as an anchor structure of Platteville's Main Street. In 2009, we began leasing the eight apartments created through the renovation and continued to rent to Change of Seasons - an established tenant that draws numerous shoppers to the downtown district.

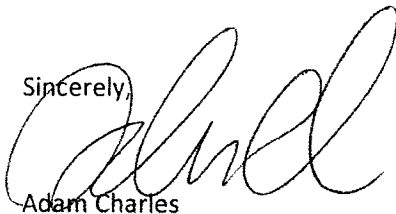
Due to the unforeseen economic downturn which occurred in 2008-2009, the resulting changes to the lending industry have made it increasingly difficult to secure permanent financing for the project. We have made progress toward paying down the debt on the project, but are still not at a point where we are able to secure permanent financing; this is primarily due to the low assessment of 87 E. Main Street which leaves us undercapitalized on the property. The low valuation of the property, which as we have mentioned in the past we believe is due to the undervaluing of the property based on the traditional method of valuing real estate. At the December 2014 meeting of the RDA committee we discussed the possibility of using the payment in lieu of taxes to have another assessment done on the property using other real estate valuation methods such as GRM (Gross Rent Multiplier) or the Cap Rate to provide a more realistic evaluation of the property's value if it were to be sold. It is our firm belief that the property should have a value of \$900,000 to \$1,000,000 based on these methods of valuation.

We continue to be in conversation with lenders to secure financing for the property, but believe in order for that financing effort to be successful, the RDA must stay financially involved in the project.

We will be happy to supply the committee with profit/loss statements, The Bayley Group, LLC income tax returns, and other necessary documentation as needed.

We would welcome the opportunity to speak with the committee in person on or before the July 27<sup>th</sup> meeting.

Sincerely,



Adam Charles



In 2007 Bayley Group, LLC was formed to renovate and create a higher and better use for the property located at 85 East Main Platteville, Wisconsin.

At that time the building was underutilized containing a commercial owner and tenant the Change of Seasons.

The tax assessed value of the property at that time was \$137,900.

The intent was to purchase the property and create downtown living spaces and a higher quality commercial use. At that time without public assistance the "But For" showed the ability to command a total investment of at most \$596,580. The public investment spurred the investment of over \$850,000 and has been catalytic to the Platteville area. Since then Hartig Drug, Super Walmart, Duncan Donuts, a new Bank building and, and other developments have happened due to this market confidence builder. Moreover, as many of you know a new Hotel, Library, and other development is on the horizon.

While the investment has paid area economic multiplier benefits a commercially increased value paying tenants have not be achieved.

The property did not achieve its intended RDA based value of over \$937,000- \$1,000,000 value.

The property is now assessed at \$598,400 (See Grant County Land records below) but has a capital investment load of \$790,841. Cash flows have incrementally increased but not achieved levels to support current capital investment nor an assessed value of \$900,000 to \$1,000,000.

The economic downturn hampered commercial tenant attraction, but residential apartments now totaling 8 create a significant spending multiplier in the area. An estimate of 16 resident at \$25,000 attracts \$400,000 in area spending that would have otherwise not been available!

**The project still needs the "But For" assistance of \$292,738 as the total investment to value continues to be \$192,441 below the assessed value at \$598,400 versus total investment of \$790,841. Just in additional property**

**tax dollars the property used to pay area property taxes of \$3,692.82 but now pays \$14,466.32, that is \$86,192 in additional area property tax revenues since project start. While we continue to bear the burden of this area economic driver we respectfully request an 18 month extension on our RDA loans.**

The plan moving forward is to do the following to create the higher and better use of the property and achieve the goals prescribed in the original business plan.

1. We have an architectural plan which would provide for better use of commercial condos.
2. Those plans also show better use of the lower level.
3. We have engaged JD Milburn, who is marketing the spaces to Department Stores that locate in college communities and that will make use of space. He has started a web presence and the building can be found on Yp.com, Yelp, Google, Facebook and other areas. He intends to build a website and will contact no less than 25 large tenants who consider downtown locations. Just the contact of those possible entities may provide a space user for the Bayley or ripple benefits to other parts of the community.
4. If additional tenant income can be achieved then the property should have no problem attracting private financing to extinguish and payoff the RDA and public help.

Lastly the RDA should be commended as this investment over the years has changed the landscape of a previously underused area of Wisconsin. Coming from abandoned gas stations, buildings, and other vacant lots to today's up and coming local economy has been although painfully rewarding, but something the Bayley Group, LLC and its members Mark Ihm and the Charles's intended to do.

We look for your input and questions. Attached is the original business plan.

The Parcel Tab allows you to search for Parcel Records, the Permit Tab for Permits, and the Document Tab for recorded documents. Enter your search criteria and click Search to view a list of results.

The public user name is **public**. The public password is **public**.  
 Effective 16March2015, the public **WILL** be able to search by name.

Search By: **Parcel** | Permit | Document Reset Search | Show Search

- Parcel
- Taxes
- Assessments**
- Documents
- Permits
- View GIS Map
- View Purchased Documents
- View Cart (0)

Tax Year	Prop Type	Parcel Number	Property Address	Owner
2006	Real Estate	271-00009-0000	85 MAIN ST	BAYLEY GROUP LLC
Tax Year Legend: <input type="checkbox"/> = owes prior year taxes <input checked="" type="checkbox"/> = not assessed <input type="checkbox"/> = not taxed Delinquent Current				
<b>Summary</b>				
Estimated Fair Market Value: 170600 Assessment Ratio: 0.8082 Legal Acres: 0.000				
<b>2006 valuations</b>				
Class	Acres	Land	Improvements	Total
G2 - COMMERCIAL	0.000	62100	75800	137900
ALL CLASSES	0.000	62100	75800	137900
<b>2005 valuations</b>				
Class	Acres	Land	Improvements	Total
G2 - COMMERCIAL	0.000	62100	75800	137900
ALL CLASSES	0.000	62100	75800	137900
<b>Print Assessment Details</b> Adobe Reader is required to view assessment details. Download Adobe Reader				

Type	Owner	Status	Parcel #	Property Address	Municipality	PLS/Tract	Alt. Parcel #
RE	BAYLEY GROUP LLC	CURRENT OWNER	271-00008-0000	85 E MAIN ST	CITY OF PLATTEVILLE		
RE	CAUFFMAN, BETTY LOU	CURRENT OWNER	271-00203-0000	85 W MAIN ST	CITY OF PLATTEVILLE		
Legend: <input checked="" type="checkbox"/> = owes prior year taxes <input type="checkbox"/> Current Parcel <input type="checkbox"/> Historical Parcel							

Search powered by

Louise Kattler, County Treasurer | Kattler@co.grant.wi.gov

The Parcel Tab allows you to search for Parcel Records, the Permit Tab for Permits, and the Document Tab for recorded documents. Enter your search criteria and click Search to view a list of results.

The public user name is public. The public password is public. Effective 16March2015, the public WILL be able to search by name.

Search By: **Parcel** Permit Document

Reset Search | Show Search

Tax Year	Prop Type	Parcel Number	Property Address	Owner
2015	Real Estate	271-00009-0000	88 E MAIN ST	BAYLEY GROUP LLC

Tax Year Legend:  = owes prior year taxes  = not assessed  = delinquent  = Current

**Summary**

Estimated Fair Market Value: 0 Assessment Ratio: 0.0000 Legal Acres: 0.0000

**2015 valuations**

Class	Acres	Land	Improvements	Total
G2 - COMMERCIAL	0.261	91900	598500	598400
ALL CLASSES	0.261	91900	598500	598400

**2014 valuations**

Class	Acres	Land	Improvements	Total
G2 - COMMERCIAL	0.261	91900	598500	598400
ALL CLASSES	0.261	91900	598500	598400

[Print Assessment Details](#) [Adobe Reader is required to view assessment details. Download Adobe Reader](#)

Type	Owner	Status	Parcel #	Property Address	Municipality	PLS/fract	Alt. Parcel #
RE	BAYLEY GROUP LLC	CURRENT OWNER	271-00009-0000	88 E MAIN ST	CITY OF PLATTEVILLE		
FE	CAUFFINAL, BETTY LOU	CURRENT OWNER	271-00209-0000	88 W MAIN ST	CITY OF PLATTEVILLE		

Legend:  = owes prior year taxes  = Current Parcel  = Historical Parcel

Search powered by

## Business Plan

The Bayley Group, LLC  
75 Maple Court  
Platteville, WI 53818  
Principal's  
Mark Ihm-608-348-7283, 608-778-7283 (Mobile)  
ihmbuilders@centurytel.net  
Amy & Adam Charles 608-574-6419  
amcrestoration@gmail.com

6/11/07

### PROJECT SUMMARY

**Project:** The Bayley Group, LLC (A Wisconsin Limited Liability Company) has purchased the building located at 85 East Main Street Platteville, Wisconsin. The principals intend to rehabilitate the two (2) stories building into upper floor apartments, and retain the bottom floors as retail condominiums.

#### **Description of our market:**

The project we believe will draw from three primary markets. A 5, 10, and 15 minute drive time from downtown Platteville. We analyze this market to determine if the apartment and retail component can sustain a financial feasible rent level to create and support our projected building costs. We also analyze the area to determine if the project spaces will be absorbed within a reasonable time. This helps our firm plan for financing, cash flow, and ultimately a first cut estimate of value.

Drive Time	5 Minutes	10 Minutes	15 Minutes
2006 Median HHI	\$46,156	\$46,148	\$45,552
Median Apartment Rents	\$379.00	\$376.00	\$373.00
Average Gross Apartment Rents	\$460.00	\$459.00	\$457.00

#### Rent Analysis

The 2000 Census reports the above rent rates. Those rates apply to 1-bedroom apartments. The area has supported rents of \$570 for a 2 bedroom including utilities as affordable. HUD guidelines for Grant County report \$519 for lower income rents, with the upper most at 65% of income at \$782. Using a 50% income guideline provides for \$617/mo 2 bedrooms with utilities. The project is using rents of \$600/mo as its rental income component.

HUD Community Development Block Grant (CDBG) suggest the 80% LMI as \$35,100 as the median income level. That income divided by 12 to account for monthly median income available for housing suggests \$2,925, using 30 of income dedicated to rental suggests upper most affordable rents at \$877.50. So in summary the 600/mo with utilities is a fair and acceptable rent estimate for the downtown Platteville rental housing market. This rent level should also serve to provide for an acceptable and feasible lease up period.

#### Absorption Analysis

To determine market absorption for a household, one must analyze, population growth, historical housing unit

## Business Plan

growth, and narrow those estimates down to a market person that might become a renter. In this market, one heavily influenced by the 5,900 seasonal university student populations, evaluation of student admission growth is another essential component to absorption.

- 1) Population growth: The 1990-2000 comparison report includes the following population facts.
  - a) 5 Minute range, reported 10,256 people in 1990 and 10,418 in 2000, for a (162) (.16%) growth rate.
    - i) The 5 minute range also reported 1,481 renter units in 1990 growing to 1,599 (118) (.77%) in 2000. The equates to an absorption rate of 11.8 units per year.
  - b) 10 Minute range, reported 11,873 in 1990 and 12,083 in 2000, for a (210) (.18%) growth rate.
    - i) The 10 minute range also reported 1,620 renter units in 1990 growing to 1,749 (129) (.77%) in 2000. The equates to an absorption rate of 12.9 units per year.
  - c) 15 Minute range, reported 14,131 in 1990 and 14,333 in 2000, for a (202) (.14%) growth rate.
    - i) The 15 minute range also reported 1,823 renter units in 1990 growing to 1,947 (124) (.66%) in 2000. The equates to an absorption rate of 12.4 units per year.

Vacancy of housing units has ranged as follows:

- 1) 5 Minute range, reported 174 units in 2000 (4.8%) that is projected to increase to 191 (5.2%) in 2011.
- 2) 10 Minute range, reported 212 units in 2000 (5%) that is projected to increase to 239 (5.4%) in 2011.
- 3) 15 Minute range, reported 275 units in 2000 (5.3%) that is projected to increase to 289 (5.4%) in 2011

UW-Platteville reports 5,700 students. Of these 5,300 are Platteville residents, and 2,200 are students living in the dorms. This equates to 42% of the enrolled population finding housing alternatives beside dorms.

The Tri-State Initiative of UW-Platteville is to grow student by 2,000 by the year 2011. This equates to 500 students per year, of which 210 per year will find housing outside of the dorms. Of course the University may commission additional dorm housing.

Based on the above analysis, a 7 unit upstairs apartment complex could be built and all of the room absorbed in one year. This is based on a historical absorption rate of approximately 12 rental units per year, and the need for 210 student housings need.

Building permits have ranged as follows:

Year	# Permits	YTY Change
2003	447	
2004	416	-31
2005	435	19
2006	421	-14

The permits are steady and don't show unusual spikes, indicating significant market speculation. Complete project details of the permits are listed below.

So it safe to say that this project, with its average rents should lease up in less than a year after completion. Of course, the project would find significant absorption stress if the area has rental projects on the drawing board to accommodate 250 new multi housing units for the area.

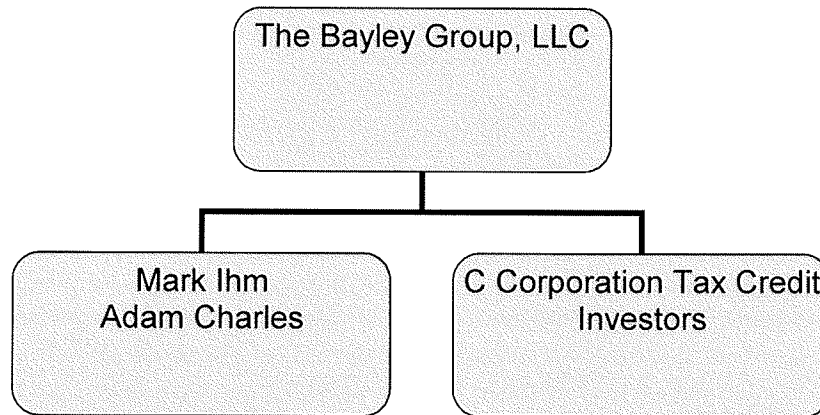
We find 3 main projects on the current drawing board. Fox Ridge, ATK Investments, and Oak Creek Woods. Those projects total approximately 245 units. With these planned projects, we feel absorption of these units will occur in a financially reasonable period (less than 18 months).

## Business Plan

### **Tenant Descriptions:**

The building is projected to house 7 units above; the units will range from 2-3 bedrooms, and be 1,200 sq. ft. The bottom retail floor contains 7,000 sq. ft. being rented for \$1/sq. ft. and locked up until April 2007. The basement contains 7,000 sq. ft. and forms a part of the present lease. It's estimated that market rents for this space could command \$3-4 per sq. ft. for the upper retail space, and \$1-2/sq. ft. for the basement space. This could add an additional \$26,000 - \$42,000 in annual income to the project.

**Current status:** The firm formed a Limited Liability Company (LLC) under chapter 180 of the Wisconsin Statutes its sole purpose would be to hold, and manage this real estate project and facilitate the sell the rights to the Historic Tax credits The firm is preparing pertinent information to facilitate the sale of the tax credits.



**Funding plans:** The projects present capitalization plan totals \$939,500 broken down as follows:  
(The budget and funding plan is subject to change based upon final negotiations)

USES	SOURCES						Totals
	TOTAL	Bank Loan	HTC Equity	Equity	RDA	CDBG	
Purchase Price	\$304,500	\$250,000	\$0	\$50,000	\$4,500		\$304,500
Develop 7 Apartments	\$359,874	\$0	\$114,500	\$0	\$140,374	\$105,000	\$359,874
Front Façade	\$100,000	\$0	\$20,500	\$69,500	\$10,000		\$100,000
Side & Rear Façade	\$35,000	\$0		\$0	\$35,000		\$35,000
Roof	\$45,000				\$45,000		\$45,000
Elevator	\$75,000	\$0	\$0	\$0	\$75,000		\$75,000
Contingency	\$20,126	\$0	\$0	\$0	\$20,126		\$20,126
<b>TOTAL</b>	<b>\$939,500</b>	<b>\$250,000</b>	<b>\$135,000</b>	<b>\$119,500</b>	<b>\$330,000</b>	<b>\$105,000</b>	<b>\$939,500</b>
<b>SOURCE PERCENTAGE</b>	<b>100%</b>	<b>27%</b>	<b>14%</b>	<b>13%</b>	<b>35%</b>	<b>11%</b>	<b>100%</b>

Addendum 1

(You are encouraged to review the larger attachment if these numbers are small to view)

### EXECUTIVE PROFILES

#### **Mark H. Ihm, Managing Member:**

He has been a self-employed carpenter/contractor for over 30 years. He presently owns an interest in 14 properties, of which 6 are listed on the national register of historic places by the National Park Service. He

## Business Plan

was instrumental in forming an organization Building Platteville, WI. This group raised over \$100,000 and recruited a developer to save the Avalon Theater. He has assisted Plateville, WI in securing protective preservation codes for the Platteville, WI National Register District. He is immediate past President of the Wisconsin Association for Historic Preservation Commissions. In 2001 he was instrumental in getting downtown Platteville designated a Wisconsin Main Street Community. Twice Ihm has served as board president. Mr. Ihm is a Wisconsin registered real estate broker and holds a BS degree from the University of Platteville (1975) in Political Science.

### **Adam Charles, Member:**

Mr. Charles has been actively interested in the restoration of historically significant buildings since 1990. He was an employee with the Lead Region Historic Trust for seven years, in which several important structures were restored, including the property located at 100 East Main Street in Platteville. Mr. Charles is currently the owner and operator of AMC Restoration Service, which is dedicated to quality construction and restoration of buildings in Southwest Wisconsin since 1999. Mr. Charles is married to his wife Amy and has two sons, Oren and Jack.

### **RISK MITIGATING PROFESSIONAL'S**

**Contractor:** The contractor will be Ihm Builders a firm established in 1972. This firm has completed over four (4) Historic Rehabilitation's that have met the standards as prescribed by Secretary of Interior. These projects all are presently listed on the national register of historic places. (See "*Executive Profiles*" biography of Mark H. Ihm, President of Ihm Builders listed above)

**Historical Character Inspector:** The project will be subject to intense scrutiny from the Wisconsin Historical Society and National Parks Service standards to quality and remain eligible for the Historic tax credits.



## Business Plan

### FINANCIAL INFORMATION

Period	Stabilized Value	12/31/2007	12/31/2008	12/31/2009	12/31/2010	12/31/2011	12/31/2012
<b>Space Usage</b>	Rental	Rental	Rental	Rental	Rental	Rental	Rental
Apartments	58250	5005	31340	50490	53340	53340	56520
Retail Space	42000	26000	32000	35000	38000	41000	42000
Gross Revenue	\$98,250	\$31,005	\$63,340	\$85,490	\$91,340	\$94,340	\$98,520
Vacancy	5.00%	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%
Vacancy Reduction	(\$4,913)	(\$3,101)	(\$6,334)	(\$8,549)	(\$9,134)	(\$9,434)	(\$9,852)
Expenses	\$23,000	\$6,500	\$12,300	\$15,000	\$20,000	\$23,000	\$23,000
NOI	\$70,338	\$21,405	\$44,706	\$61,941	\$62,206	\$61,906	\$65,668
CDBG Loan	\$5,316	\$3,150	\$3,150	\$5,316	\$5,316	\$5,316	\$5,316
Mound City	\$22,000	\$18,750	\$18,750	\$22,000	\$22,000	\$22,000	\$22,000
RDA Loan	\$23,581	\$17,600	\$17,600	\$23,581	\$23,581	\$23,581	\$23,581
RDA Façade	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000
Owner Equity	\$4,404	\$0	\$0	\$4,404	\$4,404	\$4,404	\$4,404
TDS (Total Debt Service)	\$57,301	\$41,500	\$41,500	\$57,301	\$57,301	\$57,301	\$57,301
Debt Coverage ratio	1.22751	0.51577	1.07725	1.08098	1.08560	1.08037	1.14602
Fair Market Value @ 7.5% Capitalization	\$937,833	\$285,393	\$596,080	\$825,880	\$829,413	\$825,413	\$875,573
Fair Market Value @ 9% Capitalization	\$781,528	\$237,828	\$496,733	\$688,233	\$691,178	\$687,844	\$729,644
Property Taxes @ \$26.49 Mill Rate 7.5% Cap	\$24,843	\$7,560	\$15,790	\$21,878	\$21,971	\$21,865	\$23,194
Property Taxes @ \$26.49 Mill Rate 9% Cap	\$20,703	\$6,300	\$13,158	\$18,231	\$18,309	\$18,221	\$19,328
LTV 7.5%	0.72	2.37	1.13	0.82	0.81	0.82	0.77
LTV 9%	0.86	2.84	1.36	0.98	0.98	0.98	0.93
Cash Flow Gap	\$13,037	(\$20,096)	\$3,206	\$4,640	\$4,905	\$4,605	\$8,367
Value Gap 7.5% Collateral Coverage	\$262,833	(\$389,607)	(\$78,920)	\$150,880	\$154,413	\$150,413	\$200,573
Value Gap 9% Collateral Coverage	\$106,528	(\$437,172)	(\$178,267)	\$13,233	\$16,178	\$12,844	\$54,644

#### Addendum 2

(You are encouraged to review the larger attachment if these numbers are small to view)

### FINANCIAL ANALYSIS

Breakeven stabilized rents are estimated at \$85,214 (Debt Service + Expenses).

The project needs at least two (2) full years of payment reprieve to establish a stable rental pattern. The main reason for this need is to move past the present lease requirement of the retail tenant. The lease terms were part of the purchase negotiation.

After 2 years, the project can seek market rate retail space rents. The apartments will be required to be maintained at the CDBG affordable rent level. Those rents can be modified and become market based after 5 years. We believe the present apartment rent structure is adequate because it is based on local affordability requirements. This project will continue to cater to the middle-income stream tenant, so upward apartment rent mobility will be limited unless we add significant amenities and market the units as such in future business plan realignment.

These limitations place significant cash flow stress on the project, therefore we have asked for public assistance to make the project work. Without this assistance, the project budget would need to be scaled back to the \$600K range, and still would be tight cash flow and have a hard time attracting conventional financing terms that would not stress the actual building of this project. In fact this project would not be market nor financially feasible in Platteville. (You are encouraged to read the benefits of the public assistance and need for help).

This analysis uses a capitalization rate (the "Income Capitalization Approach", one of the 3 traditional techniques of property valuation. This involves estimated market vacancy and credit loss, and subtracting all

## Business Plan

of the property's estimated operating income, or "NOI". The NOI is capitalized to produce an estimate of the value indicated via the income capitalization approach. The appraiser uses a capitalization rate, or "cap rate", to convert the NOI into a value). The capitalization rates were used to account for the liquidity risk of real estate in a small market like Platteville but are ample enough to amortize debt. The CAP rate for this project is low because of the myriad of financial sources used to make this project feasible. Real Estate Research Corp ([www.nerc.com](http://www.nerc.com)) a firm that nationally researches CAP rate reports the following rates the 1<sup>st</sup> quarter of 2007:

Retail Malls	6.7% CAP rates.
Neighborhood- Retail	6.6%
Multifamily	5.9%

These projects were in larger markets, and usually have higher profile tenants, or significant diversity in renter demand. We believe an initial CAP rate of 7.5% is a fair estimate for this project, and a long-term rate of 9% provides a rate to analyze sensitivity to interest rate and capital increases for the long term of this project.

Using the above figures and using straight capitalization after stabilization yields a value of \$937,833-\$781,528 for this project. The project shows a hard time reaching a 125% (1.25X) debt coverage ratio, which equates to a standard 75% bank loan to value. This is specifically why the project needs public capital assistance.

## Business Plan

### CAPITALIZATION RATE BUILD UP

Capital Type	Capital Amount	Capital %	Interest rate	Weighted Avg Rate	Interest rate/ Constant	Rate
CDBG (Housing)	\$105,000	11.18%	3.000%	0.335%	4.742110%	0.5300%
Loan Pool (Mound City)	\$250,000	26.61%	7.250%	1.929%	7.228070%	1.9234%
RDA Space Loan	\$320,000	34.06%	5.500%	1.873%	6.140870%	2.0916%
RDA Façade loan	\$10,000	1.06%	0.000%	0.000%	0.000000%	0.0000%
RTC Equity	\$135,000	14.37%	15.000%	2.155%	12.146500%	1.7454%
Developer Equity	\$119,500	12.72%	8.000%	1.018%	7.718160%	0.9817%
<b>Total/avg/Overall Cap Rate</b>	<b>\$939,500</b>	<b>100.00%</b>	<b>6.458%</b>	<b>6.458%</b>	<b>6.329%</b>	<b>7.27%</b>

We intend on using tax credits to secure project equity therefore we incorporate a lower CAP rate for this project.

### REAL ESTATE TAX IMPACT ANALYSIS

Period	Stabilized Value	12/31/2007	12/31/2008	12/31/2009	12/31/2010	12/31/2011	12/31/2012
<b>Space Usage</b>	Rental	Rental	Rental	Rental	Rental	Rental	Rental
Fair Market Value @ 7.5% Capitalization	\$937,833	\$285,393	\$596,080	\$825,880	\$829,413	\$825,413	\$875,573
Fair Market Value @ 9% Capitalization	\$781,528	\$237,828	\$496,733	\$688,233	\$691,178	\$687,844	\$729,644
Property Taxes @ \$26.49 Mill Rate 7.5% Cap	\$24,843	\$7,560	\$15,790	\$21,878	\$21,971	\$21,865	\$23,194
Property Taxes @ \$26.49 Mill Rate 9% Cap	\$20,703	\$6,300	\$13,158	\$18,231	\$18,309	\$18,221	\$19,328

#### Addendum 3

7.5% Capitalization assumption		12/31/2013	12/31/2014	12/31/2015	12/31/2016	12/31/2017	12/31/2018	12/31/2019	12/31/2020	12/31/2021	12/31/2022
Taxes 2007-2012 @ 7.5% Cap	\$112,258	\$24,843	\$24,843	\$24,843	\$24,843	\$24,843	\$24,843	\$24,844	\$24,845	\$24,846	\$24,847
Loan Amount	\$320,000	\$207,742	\$182,899	\$158,056	\$133,213	\$108,370	\$83,527	\$58,684	\$33,840	\$8,995	(\$15,851)
Less Taxes	\$112,258	\$24,843	\$24,843	\$24,843	\$24,843	\$24,843	\$24,843	\$24,844	\$24,845	\$24,846	\$24,847
Loan Balance	\$207,742	\$182,899	\$158,056	\$133,213	\$108,370	\$83,527	\$58,684	\$33,840	\$8,995	(\$15,851)	(\$40,688)
Time to recover principal	15 Years										
Total Taxes 25 TID years	\$584,279										

#### Addendum 3

The return on investment to the City from the RDA investment in property taxes is estimated at \$584,279 over 25 years. The project shows the ability to retire the loan principal in 15 years. Therefore, the TID would have an additional return of \$264,279 in taxes to repay other TID debt. The debt comes with an interest rate pass-through so the ROI is 83% or a 5.5 % return over the 15-year period. When the CDBG housing loan is incorporated, the return is the 3% interest for 30 years, estimated at \$94,500. The new net return is \$159,279. The return now falls to 60% or 4% each year over the 15 years.

9% Capitalization assumption	Stabilized Value	12/31/2013	12/31/2014	12/31/2015	12/31/2016	12/31/2017	12/31/2018	12/31/2019	12/31/2020	12/31/2021	12/31/2022	12/31/2023
Taxes 2007-2012 @ 9% Cap	\$93,548	\$20,703	\$20,703	\$20,703	\$20,703	\$20,703	\$20,703	\$24,844	\$24,845	\$24,846	\$24,847	\$24,848
Loan Amount	\$320,000	\$226,452	\$205,749	\$185,046	\$164,343	\$143,640	\$122,937	\$102,234	\$81,531	\$60,828	\$40,125	\$19,422
Less Taxes	\$93,548	\$20,703	\$20,703	\$20,703	\$20,703	\$20,703	\$20,703	\$20,703	\$20,703	\$20,703	\$20,703	\$20,704
Loan Balance	\$226,452	\$205,749	\$185,046	\$164,343	\$143,640	\$122,937	\$102,234	\$81,531	\$60,828	\$40,125	\$19,422	(\$1,282)
Time to recover principal	17 Years											
Total Taxes 25 TID years	\$486,905											

#### Addendum 3

## Business Plan

The return on investment to the City from the RDA investment in property taxes is estimated at \$486,905 over 25 years. The project shows the ability to retire the loan principal in 17 years. Therefore, the TID would have an additional return of \$166,905 in taxes, to repay other TID debt. The debt comes with an interest rate pass-through so the ROI is 52% or a 3.06 % return over the 17-year period. When the CDBG hosing loan is incorporated, the return is the 3% interest for 30 years, estimated at \$94,500. The new net return is \$156,405. The return now falls to 37% or 2% each year over the 17 years.

### FINANCING SUMMARY

We are seeking the following financing terms.

- ✓ The conventional bank loans receive a 1<sup>st</sup> paramount mortgage on the property.
- ✓ The tax credit buyers receive a clear 2<sup>nd</sup> mortgage for 5.5 years, to accommodate for tax recapture risk.
- ✓ The CDBG loan and RDA receive a shared pari passu third mortgage on the property. We ask that the RDA release its mortgage when it has secured total payoff of principal through tax collections.
- ✓ The equity providers will sign a standby and certify all payments are current, each year before taking a lump sum interest payment on deployed equity. No payment of equity principal will occur without the prior written consent of each debt holder. Borrowers to certify this each year in a signed notarized debt certificate affidavit, which will be mailed to each debtor long with a copy of the filed tax return.

Borrower will supply rent roll certificate, naming lessee, lessee's name and address, and phone number and other appropriate contact information to debtors every six (6) months.

Initial repayment will come from the sales of the tax credits, future payments will all come from tenant rents, and if need be from our personal wealth, and lastly from the foreclosure of the mortgage if needed. We ask that principal payments be deferred for two (2) years or until 95% lease up has occurred and a debt coverage ratio of 1.05X or higher occurs.

### COLLATERAL DESCRIPTION

	Value 7.5%	Value 9%
	\$937,833	\$781,528
Bank Loan	\$250,000	\$250,000
Margin	\$687,833	\$531,528
LTV	26.657%	31.989%
HTC Equity	\$135,000	\$135,000
Margin	\$552,833	\$396,528
LTV	41.052%	49.262%
RDA	\$320,000	\$320,000
CDBG	\$105,000	\$105,000
Total City	\$425,000	\$425,000
Margin	\$127,833	(\$28,472)
LTV	86.369%	103.643%

### NEED FOR and BENEFIT ANALYSIS FOR PUBLIC INCENTIVE

The project would not happen without public assistance. The project if all was perfect and acceptable real estate equity returns of 25% on investor capital were possible would show the ability to attract only \$596,580 in capital based on area economics. This is based on an 8% conventional loan paid over 30 years, with a loan to value of 75% and investor equity of 25% and a 25% return on investor capital. This inflates the

## Business Plan

capitalization rate to 11.80%. The public incentive provides for a fair return to the community based on real estate taxes, within a capital period 15- 17 years. The project provides affordable downtown living to residents making 80% of the County median income. Those 14 residents bring \$323,092 in potential spending to Downtown Platteville, which pays the property taxes via rents. It also brings the potential that 25% of that income \$80,773 will be spent in close proximity to the Downtown. Those 14 people may be new jobs in the area. The retail space provides for sales potential of \$875,000 (\$43,750 in area sales tax generation per year) at 125 sales per q. ft. using all of the 7,000 q. ft. as selling space. That sales potential could possible support 3 jobs. The building provides an example to spur other development, and makes efficient use of underutilized downtown real estate. Lastly, downtown living provides downtown safety and area income stability, as a captive downtown resident, and retail, good, and services buyer.

NOTE: In July, 2012 the RDA approved a motion to loan \$292,757.57 to Bayley Group to remodel their building. On August 14, 2012 the Council approved a motion to borrow \$292,757.27 from Livingston State Bank at the rate of 1.75%, with the payment coming due on August 1, 2015.

Today we received the notice from Livingston State Bank that this loan is coming due on August 1, 2015. Joe Carroll also received a request from the Bayley Group to extend this loan.

- Option 1: Bayley Group pays the City the amount due, and the City pays the bank the amount due at Livingston State Bank on August 1, 2015.
- Option 2: Bayley Group requests an extension of the loan, with the RDA's approving an extension of the loan and the Council approving another borrowing in the amount of \$262,046.34.
- Option 3: Bayley Group requests an extension of the loan, with the RDA and/or the Council not approving an extension of the loan. Bayley Group would then need to pay the City the amount owed on the City loan and get a loan from a bank.



Livingston, WI 53554  
(608) 943-6351

Platteville, WI 53818  
170 West Main Street • (608) 348-2900  
(Inside Super Wal-Mart) • (608) 348-6001



Loan Maturity Notice

DAM

Date Opened 10/15/12  
Interest Rate 1.7500  
Interest Pd YTD 2,309.64

Loan Balance 261,457.16  
Interest Due 589.18

\*Total Amt Due 262,046.34  
Please remit your payment

Your loan will mature in 45 days. Please contact your loan officer.

~~Tax ID      Date Due      Loan Number      Amount Due~~

On File      08/01/2015      93628      262,046.34

CITY OF PLATTEVILLE  
75 N BONSON ST  
PLATTEVILLE WI 53818

**City of Platteville  
STAFF REPORT AND FISCAL  
NOTE**

<input type="checkbox"/> Original <input checked="" type="checkbox"/> Update	
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**Title: Reconsideration of Sidewalk Waiver for McDonald's**

**Policy Analysis Statement:**

**Brief Description And Analysis Of Proposal:**  
 On March 24, 2015, the Common Council approved a partial waiver of sidewalks along Business Highway 151 and part of Commercial Drive for 1775 Progressive Parkway (McDonald's). On April 28, 2015 the Common Council voted 3-2 AGAINST granting a waiver for installation of sidewalk along Business Highway 151 for 1741 Progressive Parkway (Sherwin-Williams). The effect of these two actions is that Sherwin-Williams will be required to install a sidewalk that does not connect to other properties.

At the June 15, 2015 Community Safe Routes Committee (CSRC) meeting, the Committee voted 5 – 0 to recommend that the Common Council reconsider the waiver granted to 1775 Progressive Parkway (McDonald's). The effect of this would be to require them to install sidewalk on all three frontages, not just one and a half. It would provide connectivity to the sidewalk required to be installed by Sherwin-Williams to the west. Enclosed is a DRAFT copy of the Minutes from the July 20, 2015 Community Safe Routes Committee.

Both the McDonalds and Sherwin Williams developments are under construction and it would be better if all required sidewalks are constructed as part of the initial development.

Also enclosed is a plan that identifies where sidewalks and bike paths currently exist along the Business Highway 151 frontage and Keystone Development area. The plan also identifies what additional sidewalks are planned and where gaps exist in the sidewalk network. An optional plan is provided that gives an example of where sidewalks may not be required to provide the overall connectivity for this area. These plan options are intended to serve as a catalyst for discussion regarding sidewalks in this area.

**At the July 20, 2015 CSRC meeting, the Committee voted 5-0 on 3 different motions. The draft Minutes are enclosed.**  
**Motion 1 – The CSRC recommends that the Common Council require McDonald's install sidewalk on all frontages; Bus 151, Progressive Parkway and Commercial Drive.**  
**Motion 2 – The CSRC recommends that the Common Council approve Plan A of the June 17, 2015 Staff Memo to expand pedestrian and bicycle connectivity throughout the community.**  
**Motion 3 – The CSRC recommends that the Common Council uphold the existing sidewalk ordinance and that waivers no longer be granted. If, in a rare instance, a waiver is granted, the CSRC recommends that the Common Council require the property owner to contribute double the estimated cost of the sidewalk to a designated sidewalk fund.**

**Recommendation:**  
**Staff recommends the Common Council rectify the inconsistency between the decisions on March 24 and April 28 to require sidewalk along Business Highway 151 for both or neither of the properties.**

Staff also recommends the Council make some decisions where sidewalks should be required in this area as part of an overall plan, rather than making the decision individually for each new development.

**Impact Of Adopting Proposal:**  
 It will provide consistency to both businesses and allow Staff to provide better guidance to future developers.

**Fiscal Estimate:**

<p><b><u>Fiscal Effect (check/circle all that apply)</u></b>  <input checked="" type="checkbox"/> No fiscal effect  <input type="checkbox"/> Creates new expenditure account  <input type="checkbox"/> Creates new revenue account  <input type="checkbox"/> Increases expenditures  <input type="checkbox"/> Increases revenues  <input type="checkbox"/> Increases/decreases fund balance - _____ Fund</p>	<p><b><u>Budget Effect:</u></b>  <input checked="" type="checkbox"/> Expenditure authorized in budget                    No change to budget required  <input type="checkbox"/> Expenditure not authorized in budget                    Budget amendment required</p> <p><b><u>Vote Required:</u></b>  <input checked="" type="checkbox"/> Majority  <input type="checkbox"/> Two-Thirds</p>
--	--

**Narrative/assumptions About Long Range Fiscal Effect:**  
 This decision will impact connectivity and pedestrian access to future businesses along the Business Highway 151 corridor.



**Expenditure/Revenue Changes:**

Budget Amendment No. _____				No Budget Amendment Required <input checked="" type="checkbox"/>				
Account Number				Account Name	Budget Prior to Change	Decrease	Increase	Amended Budget
Fund	CC	Account	Object					

**Prepared By:**

Department: Public Works and Community Planning	
Prepared By: Howard B. Crofoot, P.E. and Joe Carroll	Date: <del>June 17, 2015</del> July 21, 2015

## BUSINESS HIGHWAY 151/KEYSTONE SIDEWALK PLAN – Option A

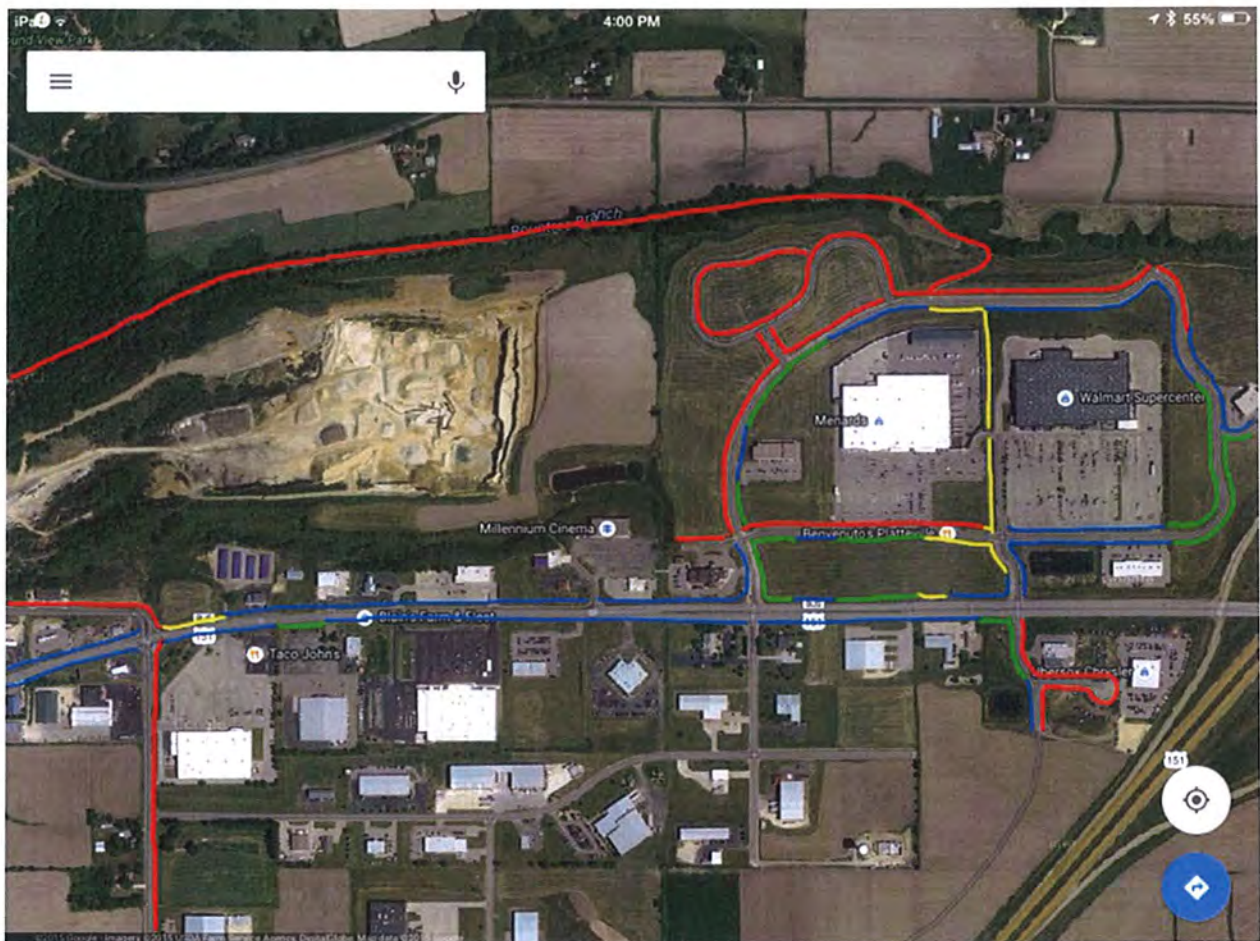
This option shows the Business Highway 151 & Keystone Development area as it would look if sidewalks are provided along both sides of all the streets where development exists or is planned.

**Red** – existing sidewalks and bike paths

**Yellow** – planned sidewalks and bike paths (sidewalks for Advanced Auto Parts, McDonald's, Sherwin Williams and a proposed bike path between Walmart and Menard's)

**Green** – vacant commercial parcels where sidewalks could be installed as part of the development

**Blue** – gaps where sidewalk could be installed by the City



## BUSINESS HIGHWAY 151/KEYSTONE SIDEWALK PLAN – Option B

This option is one example of how the Business Highway 151 & Keystone Development area could look if sidewalks are provided to all the areas where development exists or is planned, but not necessarily along both sides of every street.

**Red** – existing sidewalks and bike paths

**Yellow** – planned sidewalks and bike paths (sidewalks for Advanced Auto Parts, McDonald's, Sherwin Williams and a proposed bike path between Walmart and Menard's)

**Green** – vacant commercial parcels where sidewalks could be installed as part of the development

**Blue** – gaps where sidewalk could be installed by the City



DRAFT

**Platteville Community Safe Routes Committee (CSRC)**

**Monday, July 20, 2015**

**6:00 p.m.**

**75 North Bonson Street, Platteville, Wisconsin**

**G.A.R. Room**

**MINUTES**

Attendees:

CSRC: Kristina Fields, Lynn Verger, Robin Fatzinger, and Cindy Tang

Staff: Howard Crofoot, Luke Peters, and Amy Seeboth-Wilson

- I. Call to order at 6:05 p.m.
- II. Approval of Minutes for June 15, 2015 – motion by Lynn, second by Robin. Motion passed unanimously.
- III. Citizen Comments, Observations & Petitions
  - a. Cindy Tang relayed comments from 3 community members who have expressed concern for pedestrians crossing at the Bus. 151/Water St. intersection, going to the new Milio's location. This intersection continues to draw more pedestrian traffic where there is no safe crossing. At least 7 people encourage the City to address this situation. One suggestion is to put a push button for pedestrian crossing at this location.
- IV. Old Business
  - a. Sidewalk discussions:
    - i) Business 151 Sidewalk Proposal Discussion
      - (1) CSRC has been asked by Council to provide guidance in choosing one of two sidewalk plans provided by the June 17, 2015 staff memo, referred to as Plan A and Plan B. Discussion took place addressing planning for the future, connectivity, permanent infrastructure and the safety of pedestrians/bikers, etc... As a result of this discussion, three motions have been made and a Plan has been selected.
        - (2) Motion 1 made by Lynn, second by Robin – CSRC recommends that Council require McDonalds to install sidewalks along all frontages; Bus 151, Progressive Parkway, and Commercial Drive. Motion passed unanimously.
        - (3) Motion 2 made by Robin, second by Lynn – CSRC recommends to Council that sidewalks be installed according to **Plan A** of the June 17, 2015 staff memo. Our ultimate vision is for pedestrian/bicycle connectivity throughout the community. Motion passed unanimously.
        - (4) Motion 3 made by Cindy, seconded by Lynn – Additionally, CSRC recommends to Council that the existing sidewalk ordinance be upheld and

DRAFT

that waivers no longer be granted. If, in a rare instance, a waiver is granted, the CSRC recommends that Council require the property owner to contribute double the estimated installation cost of the sidewalk to a designated sidewalk fund. Motion passed unanimously.

- v. Meeting adjourned at 7:00 p.m. Motion by Lynn, second by Robin. Motion passed unanimously.

Respectfully submitted by Kristina Fields/Robin Fatzinger

If your attendance requires special accommodation needs  
Write or call City Manager, P.O. Box 780, Platteville, WI 53818  
608/348-9741, Ext. 2226

**City of Platteville  
STAFF REPORT AND FISCAL  
NOTE**

Original  Update

**Title: Contract 6-15 – Moving Platteville Outdoors (MPO) Bridge**

**Policy Analysis Statement:**

**Brief Description And Analysis Of Proposal:**

This is the second of the two contracts for the MPO project. Earlier, the Council approved a contract for the paving and lighting. This contract is to construct a new bridge over the Rountree Branch along Valley Road to connect parts of the trail. It was determined that some contractors may be more experienced at the paving and lighting and others more experienced in bridge construction. It would allow more contractors to bid on whichever portion they are most proficient in.

On July 21, 2015, Staff and Delta 3 Engineering opened 5 bids for this project. The bid tabulation and Delta 3 Engineering recommendation are enclosed. The low bidder was Rule Construction from Dodgeville, WI with a bid of \$177,438.45. There was an alternate bid to increase the bridge rating to allow light vehicles to cross the bridge for maintenance purposes. The Alternate bid would increase the price by \$3,500.00 – or \$180,938.45.

Staff has received concurrence from the MPO committee that we should include Alternate A to allow light vehicles on the bridge for maintenance purposes.

**Recommendation:**

Staff recommends the Common Council award Contract 6-15, MPO Bridge, including Alternate A to Rule Construction in the amount of \$180,938.45, subject to DNR approval.

**Impact Of Adopting Proposal:**

This project will allow the bridge to be completed.

**Fiscal Estimate:**

**Fiscal Effect (check/circle all that apply)**

- No fiscal effect
- Creates new expenditure account
- Creates new revenue account
- Increases expenditures
- Increases revenues
- Increases/decreases fund balance - \_\_\_\_\_ Fund

**Budget Effect:**

- Expenditure authorized in budget
- No change to budget required
- Expenditure not authorized in budget
- Budget amendment required

**Vote Required:**

- Majority
- Two-Thirds

**Narrative/assumptions About Long Range Fiscal Effect:**

This will complete the MPO project.

**Expenditure/Revenue Changes:**

Budget Amendment No. _____				No Budget Amendment Required				
Account Number				Account Name	Budget Prior to Change	Increase	Decrease	Amended Budget
Fund	CC	Account	Object					
				Totals				

**Prepared By:**

Department: Public Works

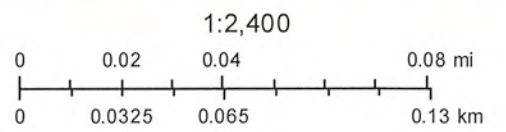
Prepared By:  
Howard B. Crofoot, P.E.

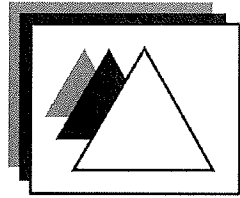
Date: July 21, 2015

# Platteville Places



July 21, 2015





# DELTA 3 ENGINEERING INC

July 21, 2015

Mr. Howard Crofoot, P.E.  
Director of Public Works  
City of Platteville  
75 N. Bonson Street  
Platteville, Wisconsin 53818

Re: Recommendation of Award of Bid  
Moving Platteville Outdoors Trail Rountree Branch Crossing at Valley Road,  
Contract #6-15  
City of Platteville

Dear Howard,

On Tuesday, July 21, 2015 bids were received for the Moving Platteville Outdoors Trail Rountree Branch Crossing at Valley Road project, Contract #6-15. A total of five bids were received, opened, and publically read aloud for the project, which consisted of a single contract plus one alternate. The "as-read" and confirmed low bidder for the base bid plus the alternate was Rule Construction, Ltd. of Dodgeville, Wisconsin. Their bid is as follows:

Contract #6-15, MPO Trail Rountree Branch Crossing:	=\$177,438.45
Alternate #6-15-A, Bridge with H-10 Load Rating:	=\$3,500.00

We have reviewed all of the bids submitted and Rule Construction is still the low bidder.

Alternate #6-15-A was the cost to increase the loading of the pedestrian bridge from an H-5 load rating to an H-10 load rating. The increase in load rating would allow a small truck to cross the structure in the event that it needed to be plowed in the winter time. Not accepting this bid would mean that snow removal on the bridge would need to be completed by hand or with smaller snow removal equipment. At this time there are no plans to perform snow removal on the remainder of the trail.

The initial estimate for this project was \$165,000. Since this project is funded by the PCA/MPO committee, they will be responsible for obtaining the necessary funds to make up the difference in the base bid (\$12,438.45) and the alternate if accepted.

Rule Construction has already been awarded the first portion of this project, Contract #14-14 MPO Trail Paving and Lighting. Since they are the low bidder for this project as

Phone: (608) 348-5355 • Fax: (608) 348-5455 • Email: [mail@delta3eng.biz](mailto:mail@delta3eng.biz)

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875 South Chestnut Street • Platteville, Wisconsin 53818 • Website: [www.delta3eng.biz](http://www.delta3eng.biz)



well, the amount of additional or unnecessary coordination between the two contracts will be eliminated.

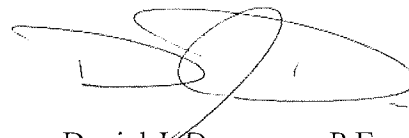
Our recommendation to the City of Platteville is to award Contract #6-15 to Rule Construction, Ltd. in the amount of \$177,438.45. While the price of Alternate #6-15-A is very reasonable, it is additional money that the PCA/MPO committee will need to acquire and the ability to drive a small truck across the bridge may not be necessary.

I have included the final bid tabulation for this project for your review and comparison. When the full bid breakdown is completed, I will forward that to you as well.

If you have any questions regarding this project or need any further information, please feel free to contact me at (608) 348-5355 at any time.

Sincerely,

**DELTA 3 ENGINEERING, INC.**

A handwritten signature in black ink, appearing to read 'D. Dreessens', with a large, stylized flourish extending from the end of the signature.

Daniel I. Dreessens, P.E.  
Civil Engineer / Vice-President

DD:dd  
Enclosures

cc: Mr. David Rule, Rule Construction, Ltd.  
Ms. Julie Neebel, IIW, P.C.

**City of Platteville  
 Moving Platteville Outdoors (MPO) Trail  
 Rountree Branch Crossing at Valley Road**



TUESDAY, JULY 21, 2015  
 10:00 AM  
 PLATTEVILLE MUNICIPAL BUILDING  
 75 N. BONSON STREET, PLATTEVILLE, WISCONSIN 53818

**BID TAB**

CORRECTED

<b>CONTRACTOR:</b>	<b>CONTRACT #6-15</b>	<b>ALTERNATE #6-15-A</b>	<b>CONTRACT #6-15 WITH ALTERNATE #6-15-A</b>
1. Tricon Construction Group (Bid Bond) (Cert. Check)	\$273,019.40	\$6,000.00	\$279,019.40
2. NuGen Johnson, LLC (Bid Bond) (Cert. Check)	\$349,434.20	\$5,000.00	\$354,434.20
3. Janke General Contractors, Inc. (Bid Bond) (Cert. Check)	\$279,133.30	\$3,000.00	\$282,133.30
4. Rule Construction, Ltd. (Bid Bond) (Cert. Check)	\$177,438.45	\$3,500.00	\$180,938.45
5. MZ Construction, Inc. (Bid Bond) (Cert. Check)	\$197,889.00	\$10,000.00	\$207,889.00

**City of Platteville  
STAFF REPORT AND FISCAL  
NOTE**

Original       Update

**Title:**

**Contract 7-15, Circle Drive Sewer Replacement & Keystone – Wal-Mart Bike Path**

**Policy Analysis Statement:**

**Brief Description And Analysis Of Proposal:**

This project is a compilation of a number of projects. See maps for locations.

1. **Circle Drive Sanitary & Storm Sewer Replacement.** There is a 180 foot long section of sanitary sewer that is old & undersized carrying waste from the 3 residence halls along Circle Drive to the south interceptor in Memorial Park. Running parallel to the sanitary sewer is storm sewer for the 3 buildings and roads. The storm sewer is owned by UW-Platteville, the sanitary sewer is owned by the City's utility. Last year's tornado removed most of the trees along this corridor. Now is the time to replace this pipe without the need for tree removal. The sanitary sewer is in red and the storm sewer is in green on the one map.
2. **Storm sewer outfall repairs.** There are 2 locations on campus that have the discharge of storm sewer pipes that need to be repaired. This is a cooperative effort between the City and UW-Platteville. We combined the project into the single bid package to hopefully get better prices. UW-Platteville will pay for the work being accomplished at these locations – shown as green dots on the map.
3. **Keystone – Wal-Mart Bike Path.** This project was bid in August last year. The low bid was more than \$15,000 over the budget and the project was cancelled without awarding the bid. This project will create a shared use bike/pedestrian path from the end of the existing connection behind Wal-Mart and Menards on Keystone Parkway, continue between Wal-Mart and Menards to Progressive Parkway across from the new McDonald's location. This pathway is in red on the second map.

On July 16, 2015, Staff and Delta 3 Engineering opened 5 bids for this combined project. The bid tabulation and Delta 3 Engineering recommendation are enclosed. The low bidder was Iowa-Grant Trucking from Livingston, WI with a bid of \$137,502.00. The cost breakdown is as follows:

UW-Platteville:	\$ 30,160.20	(Storm Sewer and outfall repairs)
W&S Utility:	\$ 31,123.51	(Circle Drive Sanitary Sewer)
City of Platteville:	\$ 76,148.29	(Keystone – Wal-Mart Bike Path)
Total Project	\$ 137,432.00	

Water & Sewer budgeted \$35,000 for their portion of the project, thus their portion is under budget.

UW-Platteville has determined that their portion is under budget and will provide their approval. The City will invoice UW-Platteville upon completion of the project.

The Bike Path project was budgeted at \$80,000. This project is also under budget.

**Recommendation:**

Staff recommends the Common Council award the bid to Iowa-Grant Trucking, Inc. in the amount of \$137,432.00, subject to approvals from the Water & Sewer Commission of the \$31,123.51 sanitary sewer project and UW-Platteville of the \$30,160.20 storm sewer projects.

**Impact Of Adopting Proposal:**

This project will combine a few projects together to give us some economies of scale. Last year, the bid for the path was over \$90,000. This year it is a little over \$76,000 – a savings of \$14,000. We will replace an old sanitary sewer line with minimal impact to trees on the slope and we are working with the University to address some of their storm sewer issues. The combined project saves them money as well.

**Fiscal Estimate:**

**Fiscal Effect (check/circle all that apply)**

- No fiscal effect
- Creates new expenditure account
- Creates new revenue account
- Increases expenditures

**Budget Effect:**

- Expenditure authorized in budget
- No change to budget required
- Expenditure not authorized in budget
- Budget amendment required

<input type="checkbox"/> Increases revenues <input type="checkbox"/> Increases/decreases fund balance - _____ Fund	<b>Vote Required:</b> <input checked="" type="checkbox"/> Majority <input type="checkbox"/> Two-Thirds
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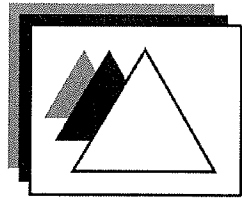
**Narrative/assumptions About Long Range Fiscal Effect:**  
 This will increase the number of trails in the City requiring maintenance.

**Expenditure/Revenue Changes:**

Budget Amendment No. _____				No Budget Amendment Required _____				
Account Number				Account Name	Budget Prior to Change	Increase	Decrease	Amended Budget
Fund	CC	Account	Object					
				<b>Totals</b>				

**Prepared By:**

Department: Public Works  Prepared By: Howard B. Crofoot, P.E.	Date: July 17, 2015
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# DELTA 3 ENGINEERING INC

July 20, 2015

Mr. Howard Crofoot, P.E.  
Director of Public Works  
City of Platteville  
75 N. Bonson Street  
Platteville, Wisconsin 53818

Re: Recommendation of Award of Bid  
Circle Drive Sewer Replacement and Keystone-Walmart Bike Path,  
Contract #7-15 City of Platteville

Dear Howard,

On Thursday, July 16, 2015 bids were received for the Circle Drive Sewer Replacement and Keystone-Walmart Bike Path, Contract #7-15. A total of five bids were received, opened, and publically read aloud for the project, which consisted of a single contract. The "as-read" and confirmed low bidder was Iowa-Grant Trucking, Inc of Livingston, Wisconsin.

We have reviewed all of the bids submitted and Iowa-Grant Trucking, Inc had a small mathematical error (\$70) but is still the low bidder. Their bid is as follows:

Contract #7-15, Circle Drive Sewer Replacement and Keystone-Walmart Bike Path =\$137,432.00

The engineer's estimate for this project was \$170,000.

Some of the work on this project is being done at the request of the University of Wisconsin Platteville. Their portions of the project are listed below:

Location A Storm Sewer Outfall Repair (Behind the Giese Maintenance Building)	= \$11,595.14
Location B Storm Sewer Outfall Repair (Memorial Park)	= \$4,617.54
Circle Drive Storm Sewer Replacement	= \$13,947.52
Total cost for all projects	= \$30,160.20.

We have reviewed this with Peter J. Nemmetz, Building and Grounds Superintendent University of Wisconsin-Platteville, and he has confirmed that the University would like all of their portions of the project to be completed.

Phone: (608) 348-5355 • Fax: (608) 348-5455 • Email: [mail@delta3eng.biz](mailto:mail@delta3eng.biz)

Iowa Grant Trucking, Inc has completed successful projects for the City of Platteville in the past. Our recommendation to the City of Platteville is to award Contract #7-15 to Iowa Grant Trucking Inc. in the amount of \$137,432.00.

I have included the final bid tabulation for this project for your review and comparison. When the full bid breakdown is completed, I will forward that to you as well.

If you have any questions regarding this project or need any further information, please feel free to contact me at (608) 348-5355 at any time.

Sincerely,

**DELTA 3 ENGINEERING, INC.**

A handwritten signature in black ink, appearing to read 'Daniel J. Dreessens', written over a horizontal line.

Daniel J. Dreessens, P.E.  
Civil Engineer / Vice-President

DD:dd  
Enclosures

cc: Mr. Jeff Nelson, Iowa-Grant Trucking, Inc

**City of Platteville  
Circle Drive Sewer Replacement and Keystone-  
Walmart Bike Path Project**



**BID TAB**  
Corrected

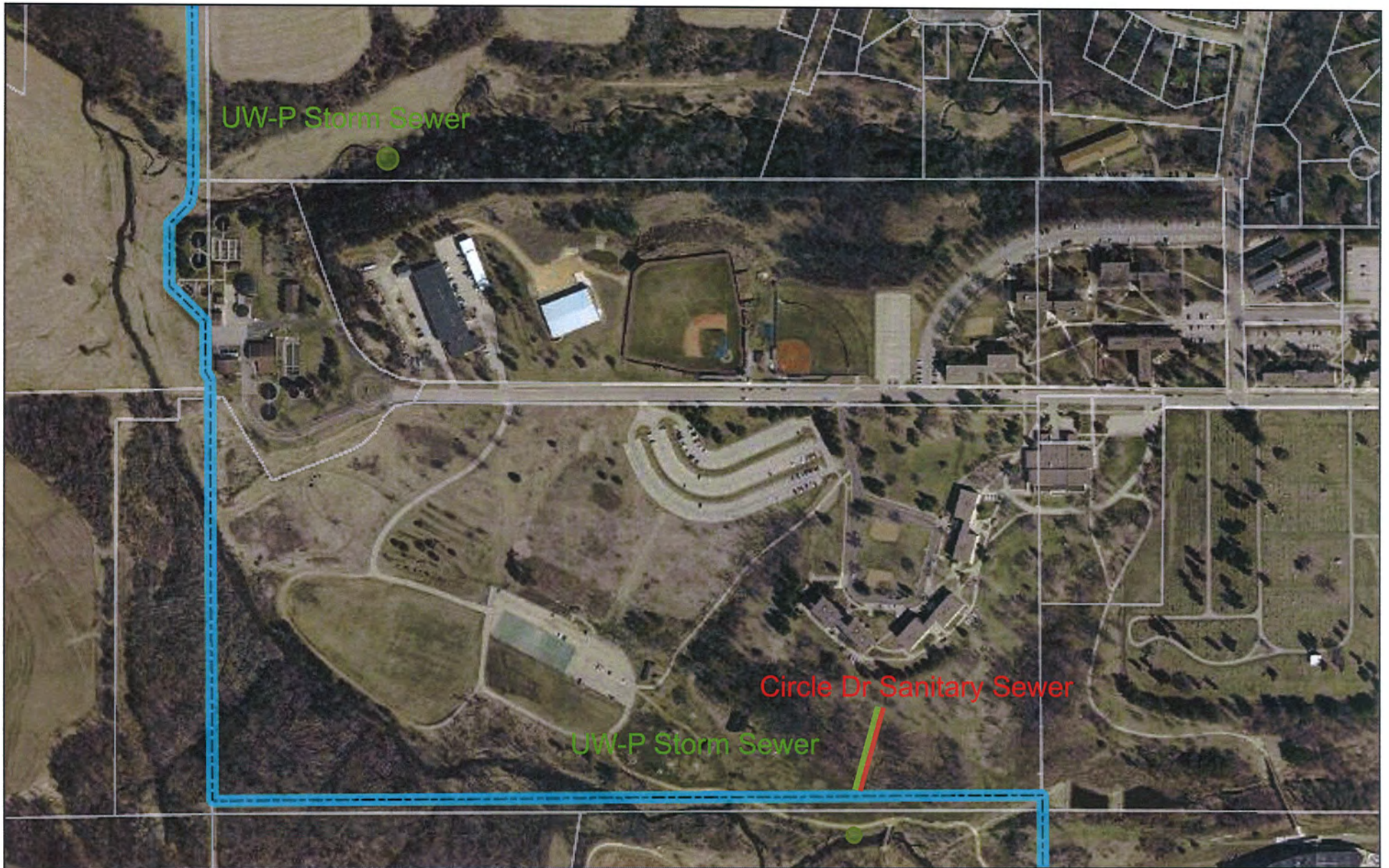
THURSDAY, JULY 16, 2015  
1:00 PM  
PLATTEVILLE MUNICIPAL BUILDING  
75 N. BONSON STREET, PLATTEVILLE, WISCONSIN 53818

**CONTRACT**  
#7-15

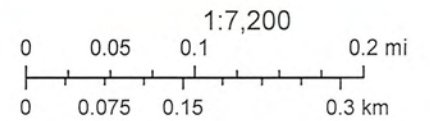
**CONTRACTOR:**

1. Iowa Grant Trucking, Inc. Bid Bond	\$137,432.00
2. WC Stewart Construction Inc. Bid Bond	\$144,323.72
3. Maddrell Excavating LLC Bid Bond	\$154,386.50
4. New Age Construction Bid Bond	\$158,299.25
5. Rule Construction, LTD Bid Bond	\$175,239.00

# Platteville Places

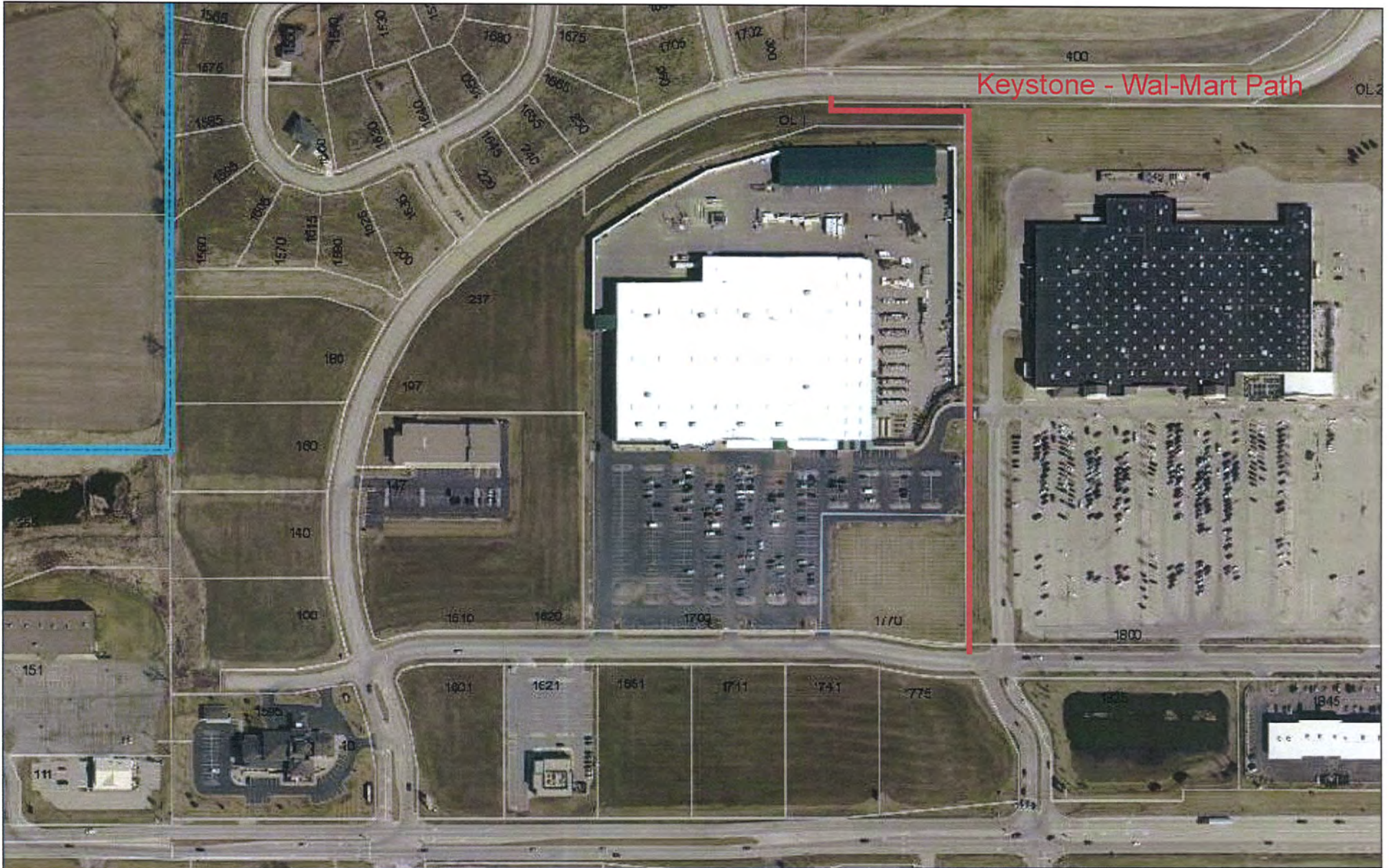


July 17, 2015

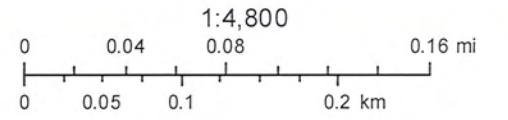




# Platteville Places



July 17, 2015



**City of Platteville**  
**STAFF REPORT AND FISCAL NOTE**

<input checked="" type="checkbox"/> Original	<input type="checkbox"/> Update
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**Title: Moving Platteville Outdoors (MPO) Funding**

**Policy Analysis Statement:**

**Brief Description And Analysis Of Proposal:**

Mr. Gene Weber from the MPO Steering Committee will address the Common Council on the current status of the project and request additional funding. A summary of his comments are as follows:

With recent bids coming in for the MPO Rountree Trail Project, Delta 3, IIW and the MPO Steering Committee group have been able to project a total cost of \$1.676 million and a shortfall of \$200,000. Just gaining this information this past week, MPO has 28 fundraisers out gaining additional funding now and has lowered the shortfall to \$156,000 as of July 22. Past donors and new potential donors are being asked to help with this shortfall. When the City initially committed their grand total of \$200,000; that was 1/6 of the 'hoped for \$1.2 million project'. Now that the Engineering is done and the bids are in higher than originally hoped for, MPO will be asking the city along with others to help cover this ~9% gap. Based on the fundraising status on Tuesday July 28, MPO will recommend the Common Council consider an appropriate amount.

Director of Administration Borgen reports that the funding sources for the \$200,000 City commitment is as follows:

1. \$50,000 paid to the Platteville Community Arboretum as matching funds in 2013
2. \$20,000 budgeted in 2015 CIP to come from impact fees
3. \$25,000 budgeted in 2015 CIP to come from the CIP fund balance from unused 2014 Parks CIP
4. \$105,000 budgeted in 2015 CIP to be transferred from TID #5

**Recommendation:**

Consider the request of the MPO Steering Committee.

**Impact Of Adopting Proposal:**

**Fiscal Estimate:**

<p><b>Fiscal Effect (check/circle all that apply)</b></p> <p><input type="checkbox"/> No fiscal effect</p> <p><input type="checkbox"/> Creates new expenditure account</p> <p><input type="checkbox"/> Creates new revenue account</p> <p><input checked="" type="checkbox"/> Increases expenditures</p> <p><input type="checkbox"/> Increases revenues</p> <p><input type="checkbox"/> Increases/decreases fund balance - _____ Fund</p>	<p><b>Budget Effect:</b></p> <p><input type="checkbox"/> Expenditure authorized in budget</p> <p><input type="checkbox"/> No change to budget required</p> <p><input checked="" type="checkbox"/> Expenditure not authorized in budget</p> <p><input type="checkbox"/> Budget amendment required</p>
<p><b>Vote Required:</b></p> <p><input type="checkbox"/> Majority</p> <p><input type="checkbox"/> Two-Thirds</p>	

**Narrative/assumptions About Long Range Fiscal Effect:**

This will complete the MPO project.

**Expenditure/Revenue Changes:**

Budget Amendment No. _____				No Budget Amendment Required _____				
Account Number				Account Name	Budget Prior to Change	Increase	Decrease	Amended Budget
Fund	CC	Account	Object					
				<b>Totals</b>				

**Prepared By:**

<b>Department:</b> Public Works and Administration	<b>Date:</b> July 23, 2015
<b>Prepared By:</b> Howard Crofoot and Duane Borgen	