

## **PUBLIC NOTICE**

PUBLIC NOTICE is hereby given that a regular meeting of the Common Council of the City of Platteville shall be held on Tuesday, January 23, 2018 at 7:00 PM in the Council Chambers at 75 North Bonson Street, Platteville, WI.

### **COMMON COUNCIL AGENDA**

#### **I. CALL TO ORDER**

#### **II. ROLL CALL**

#### **III. CONSIDERATION OF CONSENT CALENDAR** – The following items may be approved on a single motion and vote due to their routine nature or previous discussion. Please indicate to the Council President if you would prefer separate discussion and action.

- A. Council Minutes – 1/9/18 Regular
- B. Payment of Bills
- C. Appointments to Boards and Commissions
- D. Licenses – One-Year and Two-Year Operator License to Sell/Serve Alcohol
- E. MHTC Building Donation

#### **IV. CITIZENS' COMMENTS, OBSERVATIONS and PETITIONS, if any** – Please limit comments to no more than five minutes.

#### **V. REPORTS**

- A. Board/Commission/Committee Minutes (Council Representative)
  - 1. Museum Board (Westaby) 9/20/17, 11/15/17
  - 2. Water & Sewer Commission (Kilian, Nall, Stockhausen) 11/13/17
  - 3. Historic Preservation Commission (Kilian) 11/16/17
  - 4. Community Safe Routes Committee (Westaby) 11/20/17
  - 5. Housing Authority Board (Kilian) 11/28/17
  - 6. Airport Commission (Daus) 12/11/17
  - 7. Parks, Forestry, & Recreation Committee (Francis) 12/18/17

#### **VI. ACTION**

- A. Development Agreement – St. Augustine Redevelopment Project [1/9/18]
- B. PILOT Agreement – St. Augustine Redevelopment Project [1/9/18]
- C. IT Services Contract [1/9/18]
- D. 2018 City Goals [1/9/18]

#### **VII. INFORMATION AND DISCUSSION**

- A. Official Traffic Map – Richard Street [1/9/18]

## **VIII. WORK SESSION**

- A. Future Layout of City Hall
- B. City Interest in Armory Building

## **IX. ADJOURNMENT**

*If your attendance requires special accommodation, write City Clerk, P.O. Box 780, Platteville, WI 53818 or call (608) 348-9741 Option 9.*

**PLATTEVILLE COMMON COUNCIL PROCEEDINGS  
JANUARY 9, 2018**

The regular meeting of the Common Council of the City of Platteville was called to order by Council President Nickels at 7:00 PM in the Council Chambers of the Municipal Building.

**ROLL CALL**

Present: Ken Kilian, Eileen Nickels, Tom Nall, Katherine Westaby, Don Francis, and Barbara Stockhausen.  
Excused: Barbara Daus Absent: None.

**CONSIDERATION OF CONSENT CALENDAR**

Motion by Kilian, second by Westaby to approve the consent calendar as follows: December 12 Regular Council Minutes; Payment of Bills in the amount of \$6,875,922.05; December Financial Report; Appoint Mark Stead to Museum Board; One-year Operator License to Anna M Reuter and Karen T Welsh; Two-year Operator License to Kyle R Kosiboski, Emilee M Meincke, and Ann M Udelhofen; 2018 Taxi Driver License to Carl H Coates, Sally A Kirschbaum, Thomas G Genthe, Stacy R Bams, Robert F Hinderman, John H Risic, and Thomas A Green; 2018 Taxi Vehicle License to Russ Stratton Buses for 2012 Ford Starcraft, Plate #18713B, 2012 Ford Starcraft, Plate #18714B, 2016 Ford Starcraft, Plate #22135B, and Banner Permit to Platteville Fire Department Pancake Breakfast March 12 - March 26 and United Way of Platteville on September 10 - October 31. Motion carried 6-0 on a roll call vote.

**CITIZENS' COMMENTS, OBSERVATIONS AND PETITIONS, if any.**

William Hughes of 1225 N. Elm St expressed concern about a fire safety requirement to put a lock box on his business at Arthur House Restaurant, 9315 State Rd. 80 Platteville, WI. Mr. Hughes asked whether a variance might be possible and which authority would grant it, since the business is located outside the city limits. After some discussion, City Manager Karen Kurt indicated that the matter would be researched to determine which governing authority should review the request.

**REPORTS**

- A. Board/Commission/Committee Reports – Meeting reports were submitted by the Freudenreich Animal Care Trust Fund Committee, Police & Fire Commission, Historic Preservation Commission, Community Safe Routes Committee, Parks, Forestry, & Recreation Committee, Airport Commission, Commission on Aging, Housing Authority Board, and Library Board.
- B. December Reports – City Attorney Itemized Statement, Water and Sewer Financial Report, Airport Financial Report and Department Progress Reports.

**ACTION**

- A. *Resolution 18-01 Updating Fee Schedule* – Motion by Kilian, second by Westaby to approve Resolution 18-01 Updating Fee Schedule as presented. Motion carried 6-0 on a roll call vote.
- B. *Second Amended and Restated Real Estate Note – Rountree Hall Associates LP* – City Manager Karen Kurt explained the City of Platteville will receive \$200,000 upon the execution of the note, and the note will be extended by 10 years. Motion by Westaby, second by Kilian to approve the Second Amended and Restated Real Estate Note with Rountree Hall Associates LP. Motion carried 6-0 on a roll call vote.
- C. *Resolution 18-02 Conditional Use Permit for a Daycare at 285 Richard Street* – Public Works Director Howard Crofoot explained the proposed Conditional Use Permit for the daycare business at 285 Richard St. On January 8<sup>th</sup>, the Plan Commission recommended approval of the CUP with the recommendation that the applicant add off-street parking for parents in accordance with city ordinances, a sidewalk, and lighting to mitigate any issues with increased traffic due to the dropping

off and picking up of children. Applicants Mary McNair of 825 E Madison St and Cayla Redfearn of 720 N 4<sup>th</sup> St explained that a State licenser has reviewed the property, and that the State determines how many children can be in the daycare, around 35 children based on approval. Remodeling the garage would allow for another 10 children. Ms. McNair indicated they have a 4-foot fence with 2 gates at their current daycare and are considering a 6-foot wood fence, which is the maximum allowed by city ordinance. Jackson Pellett of 275 N Water St spoke against, expressing concern regarding the lack of off-street parking, and requesting the resolution be tabled until more information is gathered. Crofoot presented signage in front of another daycare in the area for permit parking or 15-minute parking 6am-6pm Mon-Fri, allowing for drop off and pick up time. He explained a normal driveway width is 30 feet but the ordinance also allows the Public Works Director to make exceptions, and that there are ordinances which determine the maximum percentages of front and side yards for potential off-street parking. Ms. Redfearn stated based on their current size of 27 children, there are no more than four cars coming at one time. Ms. McNair also stated they have children bused to and from their daycare. It was noted, while the bus is stopped, there is an arm and stop sign that is displayed from the bus. All drivers must stop during this time. Crofoot indicated employees could park on the street where it is legal or request additional permits. City Manager Karen Kurt asked that the permit parking sign change not be a condition but be a staff direction. Motion by Kilian, second by Stockhausen to approve Resolution 18-02 CUP for a Daycare at 285 Richard St with the conditions of fencing not less than four feet high, modify the Permit Parking signs to include 15-minute parking from 6 am-6 pm Mon-Fri, and add additional off-street parking as needed. Motion carried 6-0 on a roll call vote.

#### INFORMATION AND DISCUSSION

- A. *Development Agreement – St. Augustine Redevelopment Project* – In 2017, the Council approved a Planned Unit Development for St. Augustine Redevelopment with direction related to the development and PILOT agreements. City Attorney Bill Cole will draft a memo to respond to questions about the PILOT agreement. Action at next meeting.
- B. *IT Services Contract* – Proposed contract would renew IT Support Services with CompuNET International Inc. Action at next meeting.
- C. *Year-End 2017 Progress Update/2018 Goals* – City Manager Karen Kurt provided the last quarterly report for 2017. A slideshow reviewing 2017 City accomplishments is available on the City website and YouTube. Kurt presented the goals of 2018 and stated the Council would be provided quarterly progress reports.

Motion made by Stockhausen seconded by Kilian to remove the Mineral Street Parking Lot Reconfiguration and Downtown Leased Parking off the table and go into the work session.

#### WORK SESSION

- A. *Mineral Street Parking Lot Reconfiguration* – Public Works Director Howard Crofoot, City Manager Karen Kurt, and Dan Dreessens, Owner/Civil Engineer of Delta 3 met with the Common Council regarding parking lot reconfiguration options for the Mineral Street Parking Lot. Crofoot presented three different options along with illustrated handouts. The options have minimal cost difference among them. After some discussion, the Common Council selected Option 2. This option includes updating the handicapped parking stall to meet ADA requirements, making all stalls 10 feet wide, and a total of 44 parking spaces. This option also includes decorative fencing to match the current downtown fencing, improved landscaping, and signage to point visitors to the parking area. *It was the consensus of the Council to select Option 2.*
- B. *Downtown Leased Parking* – Public Works Director Howard Crofoot presented recommendations of the ad-hoc Downtown Parking Task Force which included all downtown parking lots allowing overnight parking to be converted to leased parking or 3-hour parking

during the day; leased stalls should be assigned consecutively within the lot and marked as leased parking; stalls not leased should be assigned the same rule as the rest of the lot. The Council discussed various options related to downtown leased parking.

ADJOURNMENT

Motion by Nall, second by Stockhausen to adjourn. Motion carried 6-0 on a roll call vote. The meeting was adjourned at 9:24 PM.

Respectfully submitted,

Candace Koch, City Clerk

DRAFT

## SCHEDULE OF BILLS

**MOUND CITY BANK:**

1/5/2018	Schedule of Bills (ACH payments)	2407-2411	\$	51,928.95
1/5/2018	Schedule of Bills	65885-65888	\$	938.68
1/5/2018	Payroll (ACH Deposits)	148376-148489	\$	108,134.94
1/12/2018	Schedule of Bills	65889-65893	\$	3,202,868.59
1/17/2018	Schedule of Bills (ACH payments)	2412-2442	\$	41,772.73
1/17/2018	Schedule of Bills	65894-65947	\$	107,665.40

(W/S Bills & payroll amount paid with City Bills & payroll)	\$	(41,377.25)
Total	\$	<u>3,471,932.04</u>

GL Period	Check Issue Date	Check Number	Payee	Description	Invoice Number	Invoice Seq	Invoice Amount	Check Amount	
<b>2407</b>									
01/18	01/05/2018	2407	INTERNAL REVENUE SE	FEDERAL INCOME TAX F	PR1230171	1	16,093.04	16,093.04	M
01/18	01/05/2018	2407	INTERNAL REVENUE SE	FEDERAL INCOME TAX S	PR1230171	2	9,974.90	9,974.90	M
01/18	01/05/2018	2407	INTERNAL REVENUE SE	FEDERAL INCOME TAX S	PR1230171	3	9,974.90	9,974.90	M
01/18	01/05/2018	2407	INTERNAL REVENUE SE	FEDERAL INCOME TAX	PR1230171	4	2,332.83	2,332.83	M
01/18	01/05/2018	2407	INTERNAL REVENUE SE	FEDERAL INCOME TAX	PR1230171	5	2,332.83	2,332.83	M
Total 2407:								40,708.50	
<b>2408</b>									
01/18	01/05/2018	2408	WI DEFERRED COMP BO	DEFERRED COMPENSAT	PR1230171	1	3,520.00	3,520.00	M
01/18	01/05/2018	2408	WI DEFERRED COMP BO	DEFERRED COMPENSAT	PR1230171	2	250.00	250.00	M
Total 2408:								3,770.00	
<b>2409</b>									
01/18	01/05/2018	2409	WI DEPT OF REVENUE	GARNISHMENT WI DEPT	PR1230171	1	25.00	25.00	M
Total 2409:								25.00	
<b>2410</b>									
01/18	01/05/2018	2410	WI DEPT OF REVENUE	STATE INCOME TAX STA	PR1230171	1	7,352.70	7,352.70	M
Total 2410:								7,352.70	
<b>2411</b>									
01/18	01/05/2018	2411	WI SCTF	CHILD SUPPORT CHILD	PR1230171	1	72.75	72.75	M
Total 2411:								72.75	
<b>2412</b>									
01/18	01/17/2018	2412	BADGER WELDING SUPP	MONTHLY CYLINDER RE	3447417	1	2.79	2.79	
01/18	01/17/2018	2412	BADGER WELDING SUPP	REFILL OXYGEN - PD	3448459	1	33.25	33.25	
Total 2412:								36.04	
<b>2413</b>									
01/18	01/17/2018	2413	BAKER IRON WORKS LL	PARKS DEPT CHARGES	74137	1	57.96	57.96	
Total 2413:								57.96	
<b>2414</b>									
01/18	01/17/2018	2414	CAREYS SEAMLESS GUT	FIRE DEPT CHARGES	4868	1	122.51	122.51	
Total 2414:								122.51	
<b>2415</b>									
01/18	01/17/2018	2415	CDW GOVERNMENT INC	COMPUTER SUPPLIES-LI	LHG0107	1	64.45	64.45	
01/18	01/17/2018	2415	CDW GOVERNMENT INC	COMPUTER SUPPLIES-LI	LHT5421	1	42.12	42.12	
Total 2415:								106.57	
<b>2416</b>									
01/18	01/17/2018	2416	CIESLEWICZ, PATRICK	REFUND UNION DUES	01/17/2018	1	41.80	41.80	
01/18	01/17/2018	2416	CIESLEWICZ, PATRICK	REFUND ADDITIONAL LIF	01/17/2018	2	6.60	6.60	
01/18	01/17/2018	2416	CIESLEWICZ, PATRICK	REFUND SPOUSE/DEP LI	01/17/2018	3	3.50	3.50	

GL Period	Check Issue Date	Check Number	Payee	Description	Invoice Number	Invoice Seq	Invoice Amount	Check Amount
Total 2416:								51.90
<b>2417</b>								
01/18	01/17/2018	2417	COMELEC SERVICES IN	RADIO MAINTENANCE-FI	459638-IN	1	962.55	962.55
01/18	01/17/2018	2417	COMELEC SERVICES IN	RADIO MAINTENANCE-P	459639-IN	1	1,633.50	1,633.50
01/18	01/17/2018	2417	COMELEC SERVICES IN	POLICE DEPT CHARGES	460119-IN	1	104.00	104.00
Total 2417:								2,700.05
<b>2418</b>								
01/18	01/17/2018	2418	COMPUNET INTERNATIO	IT SERVICES	44955	1	6,450.00	6,450.00
01/18	01/17/2018	2418	COMPUNET INTERNATIO	COMPUTER SUPPLIES-E	44960	1	3,140.99	3,140.99
01/18	01/17/2018	2418	COMPUNET INTERNATIO	COMPUTER SUPPLIES-S	44960	2	1,187.50	1,187.50
01/18	01/17/2018	2418	COMPUNET INTERNATIO	COMPUTER SUPPLIES-W	44960	3	1,187.50	1,187.50
Total 2418:								11,965.99
<b>2419</b>								
01/18	01/17/2018	2419	DEBS FASHIONS TO FIT	POLICE DEPT CHARGES	925525	1	19.50	19.50
01/18	01/17/2018	2419	DEBS FASHIONS TO FIT	ALTER POLICE UNIFORM	925527	1	12.50	12.50
Total 2419:								32.00
<b>2420</b>								
01/18	01/17/2018	2420	DELTA 3 ENGINEERING I	CITY HALL HVAC	13802	1	498.75	498.75
01/18	01/17/2018	2420	DELTA 3 ENGINEERING I	CITY HALL IMPROVEMEN	13809	1	166.25	166.25
01/18	01/17/2018	2420	DELTA 3 ENGINEERING I	INDUSTRY PARK LOT 43	13813	1	1,582.50	1,582.50
Total 2420:								2,247.50
<b>2421</b>								
01/18	01/17/2018	2421	EBSCO SUBSCRIPTION	LIBRARY CHARGES	P 1549713	1	417.04	417.04
01/18	01/17/2018	2421	EBSCO SUBSCRIPTION	LIBRARY CHARGES	P 1549713	2	137.15	137.15
01/18	01/17/2018	2421	EBSCO SUBSCRIPTION	LIBRARY CHARGES	P 1549713	3	2,356.75	2,356.75
01/18	01/17/2018	2421	EBSCO SUBSCRIPTION	LIBRARY CHARGES	P 1549713	4	341.87	341.87
Total 2421:								3,252.81
<b>2422</b>								
01/18	01/17/2018	2422	FASTENAL COMPANY	STREET DEPT CHARGES	WIPIA90535	1	50.00	50.00
Total 2422:								50.00
<b>2423</b>								
01/18	01/17/2018	2423	GALE/CENGAGE LEARNI	BOOKS-LIBRARY	62439650	1	38.92	38.92
01/18	01/17/2018	2423	GALE/CENGAGE LEARNI	BOOKS-LIBRARY	62451794	1	152.75	152.75
Total 2423:								191.67
<b>2424</b>								
01/18	01/17/2018	2424	GALLS LLC	UNIFORM ITEMS-POLICE	9011334	1	1,678.25	1,678.25
01/18	01/17/2018	2424	GALLS LLC	UNIFORM ITEMS-POLICE	9021499	1	314.05	314.05
Total 2424:								1,992.30



GL Period	Check Issue Date	Check Number	Payee	Description	Invoice Number	Invoice Seq	Invoice Amount	Check Amount
2425								
01/18	01/17/2018	2425	GENERAL COMMUNICATI	NEW SQUAD CAR SETUP	214881	1	6,625.00	6,625.00
			Total 2425:					6,625.00
<b>2426</b>								
01/18	01/17/2018	2426	INGERSOLL WINDOW WA	WINDOW WASHING-LIBR	1/7/2018	1	350.00	350.00
			Total 2426:					350.00
<b>2427</b>								
01/18	01/17/2018	2427	IVERSON CONSTRUCTIO	COLD MIX-WATER DEPT	5100009291	1	743.56	743.56
			Total 2427:					743.56
<b>2428</b>								
01/18	01/17/2018	2428	KEMIRA WATER SOLUTI	FERRIC CHLORIDE SOLU	9017573324	1	4,670.01	4,670.01
			Total 2428:					4,670.01
<b>2429</b>								
01/18	01/17/2018	2429	L W ALLEN INC	WATER DEPT CHARGES	104969	1	254.27	254.27
			Total 2429:					254.27
<b>2430</b>								
01/18	01/17/2018	2430	LIFELINE AUDIO VIDEO T	SERVICE CALL-SOUND S	60984	1	95.00	95.00
			Total 2430:					95.00
<b>2431</b>								
01/18	01/17/2018	2431	MARTIN, JAN	REFUND SPOUSE LIFE I	01/17/2018	1	3.50	3.50
			Total 2431:					3.50
<b>2432</b>								
01/18	01/17/2018	2432	MY TIRES INC	STREET DEPT CHARGES	1788	1	91.20	91.20
			Total 2432:					91.20
<b>2433</b>								
01/18	01/17/2018	2433	NCL OF WISCONSIN INC	WWTP SUPPLIES	400161	1	857.31	857.31
			Total 2433:					857.31
<b>2434</b>								
01/18	01/17/2018	2434	RICOH USA INC	COPIES-CITY MANAGER	5051836866	1	87.10	87.10
01/18	01/17/2018	2434	RICOH USA INC	LEASE COPIER-COUNCIL	99927745	1	15.00	15.00
01/18	01/17/2018	2434	RICOH USA INC	LEASE COPIER-CITY CLE	99927745	2	30.00	30.00
01/18	01/17/2018	2434	RICOH USA INC	LEASE COPIER-CITY MA	99927745	3	146.00	146.00
			Total 2434:					278.10
<b>2435</b>								
01/18	01/17/2018	2435	RINIKER, RICHARD	TRAINING REIMBURSEM	2/14-2/16/17	1	530.60	530.60
01/18	01/17/2018	2435	RINIKER, RICHARD	TRAINING REIMBURSEM	2/3-2/4/17	1	452.63	452.63

GL Period	Check Issue Date	Check Number	Payee	Description	Invoice Number	Invoice Seq	Invoice Amount	Check Amount
01/18	01/17/2018	2435	RINIKER, RICHARD	TRAINING REIMBURSEM	3/22-3/24/17	1	1,485.21	1,485.21
Total 2435:								2,468.44
<b>2436</b>								
01/18	01/17/2018	2436	RURAL EXCAVATING LLC	BACKHOE-WATER DEPT	8786	1	160.00	160.00
Total 2436:								160.00
<b>2437</b>								
01/18	01/17/2018	2437	SECURITY PRODUCTS O	QTRLY ALARM MONITORI	459858-IN	1	81.00	81.00
Total 2437:								81.00
<b>2438</b>								
01/18	01/17/2018	2438	SIRCHIE	POLICE DEPT CHARGES	330884-IN	1	84.13	84.13
Total 2438:								84.13
<b>2439</b>								
01/18	01/17/2018	2439	SOUTHWEST OPPORTU	JANITORIAL SERVICES-P	19481	1	1,514.00	1,514.00
Total 2439:								1,514.00
<b>2440</b>								
01/18	01/17/2018	2440	SYMBIONT	GRAPHIC INFO SYSTEM	46628	1	190.00	190.00
Total 2440:								190.00
<b>2441</b>								
01/18	01/17/2018	2441	TRICOM INC/RADIO SHA	UPS SHIPPING-SEWER D	10354239	1	26.96	26.96
01/18	01/17/2018	2441	TRICOM INC/RADIO SHA	UPS SHIPPING-SEWER D	10357848	1	14.95	14.95
Total 2441:								41.91
<b>2442</b>								
01/18	01/17/2018	2442	WEBER PAPER COMPAN	SUPPLIES-MUSEUM	D042547	1	280.18	280.18
01/18	01/17/2018	2442	WEBER PAPER COMPAN	SUPPLIES-CITY HALL	D042809	1	92.72	92.72
01/18	01/17/2018	2442	WEBER PAPER COMPAN	FIRE DEPT CHARGES	D043061	1	85.10	85.10
Total 2442:								458.00
<b>65885</b>								
01/18	01/05/2018	65885	STATE DISBURSEMENT	CHILD SUPPORT STATE	PR1230171	1	137.08	137.08
Total 65885:								137.08
<b>65886</b>								
01/18	01/05/2018	65886	VANTAGE TRANSFER AG	ICMA DEFERRED COMP	PR1230171	1	250.00	250.00
Total 65886:								250.00
<b>65887</b>								
01/18	01/05/2018	65887	WI MUNICIPAL CLERKS A	ANNUAL MEMBERSHIP D	2018 MEMB	1	50.00	50.00

GL Period	Check Issue Date	Check Number	Payee	Description	Invoice Number	Invoice Seq	Invoice Amount	Check Amount
Total 65887:								50.00
<b>65888</b>								
01/18	01/05/2018	65888	WPPA/LEER	UNION DUES POLICE U	PR1230171	1	501.60	501.60
Total 65888:								501.60
<b>65889</b>								
01/18	01/12/2018	65889	GRANT CTY CLERK OF C	BOND-ZACHARY A HOWA	21916741	1	150.00	150.00
Total 65889:								150.00
<b>65890</b>								
01/18	01/12/2018	65890	GRANT CTY TREASURER	TAX SETTLEMENT	TAXES 2017	1	777,226.57	777,226.57
Total 65890:								777,226.57
<b>65891</b>								
01/18	01/12/2018	65891	JOHNSON, BRUCE	REFUND OVRPYMT ON T	1119	1	375.88	375.88
Total 65891:								375.88
<b>65892</b>								
01/18	01/12/2018	65892	SCHOOL DISTRICT OF P	TAX SETTLEMENT	TAXES 2017	1	2,163,472.23	2,163,472.23
Total 65892:								2,163,472.23
<b>65893</b>								
01/18	01/12/2018	65893	SOUTHWEST TECHNICA	TAX SETTLEMENT	TAXES 2017	1	261,643.91	261,643.91
Total 65893:								261,643.91
<b>65894</b>								
01/18	01/17/2018	65894	ADVANCED SYSTEMS IN	COPIES-LIBRARY	590289	1	10.61	10.61
Total 65894:								10.61
<b>65895</b>								
01/18	01/17/2018	65895	ALLEGiant OIL LLC	FIRE DEPT CHARGES	76	1	28.50	28.50
Total 65895:								28.50
<b>65896</b>								
01/18	01/17/2018	65896	ALLIANT ENERGY/WP&L	ELECTRIC/HEATING-CITY	1/17/2018	1	19.51	19.51
01/18	01/17/2018	65896	ALLIANT ENERGY/WP&L	ELECTRIC/HEATING-FIRE	1/17/2018	2	1,257.99	1,257.99
01/18	01/17/2018	65896	ALLIANT ENERGY/WP&L	ELECTRIC/HEATING-EME	1/17/2018	3	6.42	6.42
01/18	01/17/2018	65896	ALLIANT ENERGY/WP&L	ELECTRIC/HEATING-STR	1/17/2018	4	587.31	587.31
01/18	01/17/2018	65896	ALLIANT ENERGY/WP&L	ELECTRIC/HEATING-STO	1/17/2018	5	759.72	759.72
01/18	01/17/2018	65896	ALLIANT ENERGY/WP&L	ELECTRIC/HEATING-MUS	1/17/2018	6	1,666.24	1,666.24
01/18	01/17/2018	65896	ALLIANT ENERGY/WP&L	ELECTRIC/HEATING-OLD	1/17/2018	7	526.82	526.82
01/18	01/17/2018	65896	ALLIANT ENERGY/WP&L	ELECTRIC/HEATING-PAR	1/17/2018	8	683.49	683.49
01/18	01/17/2018	65896	ALLIANT ENERGY/WP&L	ELECTRIC/HEATING-POO	1/17/2018	9	15.17	15.17
01/18	01/17/2018	65896	ALLIANT ENERGY/WP&L	ELECTRIC-WATER	1/17/2018	10	115.03	115.03
01/18	01/17/2018	65896	ALLIANT ENERGY/WP&L	GAS/HEATING-WATER	1/17/2018	11	116.86	116.86
01/18	01/17/2018	65896	ALLIANT ENERGY/WP&L	ELECTRIC-SEWER	1/17/2018	12	148.72	148.72

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Total 65896:								5,903.28
<b>65897</b>								
01/18	01/17/2018	65897	ANDERSON WELDING &	MUSEUM CHARGES	32112	1	30.00	30.00
01/18	01/17/2018	65897	ANDERSON WELDING &	SEWER DEPT CHARGES	32123	1	336.07	336.07
Total 65897:								366.07
<b>65898</b>								
01/18	01/17/2018	65898	APPLIED CONCEPTS INC	POLICE DEPT CHARGES	320111	1	10.00	10.00
Total 65898:								10.00
<b>65899</b>								
01/18	01/17/2018	65899	BAKER & TAYLOR	LIBRARY CHARGES	2033405509	1	61.58	61.58
01/18	01/17/2018	65899	BAKER & TAYLOR	LIBRARY CHARGES	2033405510	1	504.42	504.42
01/18	01/17/2018	65899	BAKER & TAYLOR	LIBRARY CHARGES	2033408841	1	234.06	234.06
01/18	01/17/2018	65899	BAKER & TAYLOR	LIBRARY CHARGES	2033408842	1	6.41	6.41
01/18	01/17/2018	65899	BAKER & TAYLOR	LIBRARY CHARGES	2033411689	1	1,372.89	1,372.89
01/18	01/17/2018	65899	BAKER & TAYLOR	LIBRARY CHARGES	2033411778	1	40.34	40.34
01/18	01/17/2018	65899	BAKER & TAYLOR	LIBRARY CHARGES	2033411779	1	51.84	51.84
Total 65899:								2,271.54
<b>65900</b>								
01/18	01/17/2018	65900	CARDMEMBER SERVICE	CITY MANAGER CHARGE	11/28-12/27/1	1	4,400.54	4,400.54
01/18	01/17/2018	65900	CARDMEMBER SERVICE	SEWER DEPT CHARGES	11/28-12/27/1	2	49.98	49.98
01/18	01/17/2018	65900	CARDMEMBER SERVICE	SEWER DEPT CHARGES	11/28-12/27/1	3	98.69	98.69
01/18	01/17/2018	65900	CARDMEMBER SERVICE	SEWER DEPT CHARGES	11/28-12/27/1	4	36.44	36.44
01/18	01/17/2018	65900	CARDMEMBER SERVICE	SEWER DEPT CHARGES	11/28-12/27/1	5	125.62	125.62
01/18	01/17/2018	65900	CARDMEMBER SERVICE	FIRE DEPT CHARGES	12/2-1/2/18	1	77.25	77.25
01/18	01/17/2018	65900	CARDMEMBER SERVICE	COUNCIL CHARGES	12/2-1/2/18	2	135.67	135.67
01/18	01/17/2018	65900	CARDMEMBER SERVICE	CLERK CHARGES	12/2-1/2/18	3	4.94	4.94
01/18	01/17/2018	65900	CARDMEMBER SERVICE	ELECTION CHARGES	12/2-1/2/18	4	26.99	26.99
01/18	01/17/2018	65900	CARDMEMBER SERVICE	ADMINISTRATION CHAR	12/2-1/2/18	5	32.68	32.68
01/18	01/17/2018	65900	CARDMEMBER SERVICE	STREET DEPT CHARGES	12/2-1/2/18	6	143.09	143.09
01/18	01/17/2018	65900	CARDMEMBER SERVICE	LIBRARY CHARGES	12/2-1/2/18	7	15.00	15.00
01/18	01/17/2018	65900	CARDMEMBER SERVICE	LIBRARY CHARGES	12/2-1/2/18	8	854.88	854.88
01/18	01/17/2018	65900	CARDMEMBER SERVICE	PARKS CHARGES	12/2-1/2/18	9	163.94	163.94
01/18	01/17/2018	65900	CARDMEMBER SERVICE	PARKS CHARGES	12/2-1/2/18	10	55.99	55.99
01/18	01/17/2018	65900	CARDMEMBER SERVICE	LIBRARY CHARGES	12/2-1/2/18	11	28.97	28.97
01/18	01/17/2018	65900	CARDMEMBER SERVICE	LIBRARY CHARGES	12/2-1/2/18	12	1,274.00	1,274.00
01/18	01/17/2018	65900	CARDMEMBER SERVICE	LIBRARY CHARGES	12/2-1/2/18	13	270.00	270.00
01/18	01/17/2018	65900	CARDMEMBER SERVICE	LIBRARY CHARGES	12/2-1/2/18	14	201.00	201.00
01/18	01/17/2018	65900	CARDMEMBER SERVICE	FIRE DEPT CHARGES	12/2-1/2/18	15	174.07	174.07
01/18	01/17/2018	65900	CARDMEMBER SERVICE	MUSEUM CHARGES	12/2-1/2/18	16	653.39	653.39
01/18	01/17/2018	65900	CARDMEMBER SERVICE	COUNCIL CHARGES	12/2-1/2/18	17	245.76	245.76
01/18	01/17/2018	65900	CARDMEMBER SERVICE	SUNSHINE FUND CHARG	12/2-1/2/18	18	263.90	263.90
01/18	01/17/2018	65900	CARDMEMBER SERVICE	COMPUTER CHARGES	12/2-1/2/18	19	1,305.01	1,305.01
01/18	01/17/2018	65900	CARDMEMBER SERVICE	STREET DEPT CHARGES	12/2-1/2/18	20	48.86	48.86
01/18	01/17/2018	65900	CARDMEMBER SERVICE	STREET DEPT CHARGES	12/2-1/2/18	21	600.73	600.73
01/18	01/17/2018	65900	CARDMEMBER SERVICE	STREET DEPT CHARGES	12/2-1/2/18	22	177.19	177.19
01/18	01/17/2018	65900	CARDMEMBER SERVICE	SENIOR CENTER CHARG	12/2-1/2/18	23	533.33	533.33
01/18	01/17/2018	65900	CARDMEMBER SERVICE	SENIOR CENTER CHARG	12/2-1/2/18	24	66.30	66.30
01/18	01/17/2018	65900	CARDMEMBER SERVICE	ENGINEERING CHARGE	12/2-1/2/18	25	109.00	109.00

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01/18	01/17/2018	65900	CARDMEMBER SERVICE	POLICE DEPT CHARGES	12/2-1/2/18	26	1,484.52	1,484.52
01/18	01/17/2018	65900	CARDMEMBER SERVICE	POLICE DEPT CHARGES	12/2-1/2/18	27	109.00	109.00
01/18	01/17/2018	65900	CARDMEMBER SERVICE	POLICE DEPT CHARGES	12/2-1/2/18	28	81.13	81.13
01/18	01/17/2018	65900	CARDMEMBER SERVICE	POLICE DEPT CHARGES	12/2-1/2/18	29	30.59	30.59
01/18	01/17/2018	65900	CARDMEMBER SERVICE	POLICE DEPT CHARGES	12/2-1/2/18	30	260.78	260.78
01/18	01/17/2018	65900	CARDMEMBER SERVICE	POLICE DEPT CHARGES	12/2-1/2/18	31	1,238.82	1,238.82
01/18	01/17/2018	65900	CARDMEMBER SERVICE	POLICE DEPT CHARGES	12/2-1/2/18	32	20.39	20.39
01/18	01/17/2018	65900	CARDMEMBER SERVICE	RECREATION CHARGES	12/2-1/2/18	33	59.01	59.01
01/18	01/17/2018	65900	CARDMEMBER SERVICE	RECREATION CHARGES	12/2-1/2/18	34	202.78	202.78
Total 65900:								15,660.23
<b>65901</b>								
01/18	01/17/2018	65901	CENTURYLINK	PHONE CHARGES-ADMI	1/03/2018	1	441.14	441.14
01/18	01/17/2018	65901	CENTURYLINK	PHONE CHARGES-POLIC	1/03/2018	2	905.06	905.06
01/18	01/17/2018	65901	CENTURYLINK	PHONE CHARGES-EMER	1/03/2018	3	149.60	149.60
01/18	01/17/2018	65901	CENTURYLINK	PHONE CHARGES-STRE	1/03/2018	4	103.57	103.57
01/18	01/17/2018	65901	CENTURYLINK	PHONE CHARGES-MUSE	1/03/2018	5	7.20	7.20
01/18	01/17/2018	65901	CENTURYLINK	PHONE CHARGES-PARK	1/03/2018	6	51.11	51.11
01/18	01/17/2018	65901	CENTURYLINK	PHONE CHARGES-POOL	1/03/2018	7	107.25	107.25
01/18	01/17/2018	65901	CENTURYLINK	PHONE CHARGES-LIBRA	1/03/2018	8	36.27	36.27
01/18	01/17/2018	65901	CENTURYLINK	PHONE CHARGES-AIRP	1/03/2018	9	191.55	191.55
01/18	01/17/2018	65901	CENTURYLINK	PHONE BILLS-WATER DE	1/03/2018	10	23.75	23.75
01/18	01/17/2018	65901	CENTURYLINK	PHONE BILLS-SEWER D	1/03/2018	11	23.74	23.74
01/18	01/17/2018	65901	CENTURYLINK	PHONE BILLS-WATER DE	1/03/2018	12	220.85	220.85
01/18	01/17/2018	65901	CENTURYLINK	PHONE BILLS-SEWER D	1/03/2018	13	194.36	194.36
Total 65901:								2,455.45
<b>65902</b>								
01/18	01/17/2018	65902	CENTURYLINK	AIRPORT LONG DISTANC	12/31/2017	1	.15	.15
01/18	01/17/2018	65902	CENTURYLINK	CITY MANAGER LONG DI	12/31/2017	2	.06	.06
01/18	01/17/2018	65902	CENTURYLINK	CITY CLERK LONG DISTA	12/31/2017	3	.06	.06
01/18	01/17/2018	65902	CENTURYLINK	ENGINEERING LONG DIS	12/31/2017	4	.07	.07
01/18	01/17/2018	65902	CENTURYLINK	LIBRARY LONG DISTANC	12/31/2017	5	6.54	6.54
01/18	01/17/2018	65902	CENTURYLINK	POLICE DEPT LONG DIST	12/31/2017	6	48.45	48.45
01/18	01/17/2018	65902	CENTURYLINK	SENIOR CENTER LONG	12/31/2017	7	2.14	2.14
01/18	01/17/2018	65902	CENTURYLINK	WATER LONG DISTANCE	12/31/2017	8	.19	.19
01/18	01/17/2018	65902	CENTURYLINK	SEWER LONG DISTANCE	12/31/2017	9	.19	.19
Total 65902:								57.85
<b>65903</b>								
01/18	01/17/2018	65903	CINTAS CORPORATION #	CLEANING SUPPLIES-PO	446303217	1	141.65	141.65
01/18	01/17/2018	65903	CINTAS CORPORATION #	CLEANING SUPPLIES-PO	446305967	1	140.05	140.05
Total 65903:								281.70
<b>65904</b>								
01/18	01/17/2018	65904	CORE & MAIN	4" REPR SLEEVE	I1267545	1	90.67	90.67
01/18	01/17/2018	65904	CORE & MAIN	6" REPR SLEEVE	I1267545	2	104.43	104.43
01/18	01/17/2018	65904	CORE & MAIN	6" X 12 1/2" REPR CLAMP	I1267545	3	138.94	138.94
01/18	01/17/2018	65904	CORE & MAIN	WATER DEPT CHARGES	I1267545	4	16.86	16.86
01/18	01/17/2018	65904	CORE & MAIN	4" REPR SLEEVE	I276164	1	107.66	107.66
01/18	01/17/2018	65904	CORE & MAIN	4 X 25 REPAIR SLEEVE	I276164	2	172.18	172.18
01/18	01/17/2018	65904	CORE & MAIN	WATER DEPT CHARGES	I292097	1	453.37	453.37

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Total 65904:								1,084.11
<b>65905</b>								
01/18	01/17/2018	65905	DORNER COMPANY	INFLUENT PUMP VALVES	138331-IN	1	3,000.00	3,000.00
Total 65905:								3,000.00
<b>65906</b>								
01/18	01/17/2018	65906	DUKES ROOT CONTROL	WWTP SUPPLIES	13662	1	320.00	320.00
Total 65906:								320.00
<b>65907</b>								
01/18	01/17/2018	65907	EASTMAN CARTWRIGHT	SUPPLIES - CEMETERY	20017592	1	77.44	77.44
01/18	01/17/2018	65907	EASTMAN CARTWRIGHT	STREET DEPT CHARGES	20017602	1	150.51	150.51
Total 65907:								227.95
<b>65908</b>								
01/18	01/17/2018	65908	EHLERS & ASSOCIATES I	FINANCE DEPT CHARGE	10/1-10/31/1	1	610.56	610.56
01/18	01/17/2018	65908	EHLERS & ASSOCIATES I	FINANCE DEPT CHARGE	11/1-11/30/17	1	590.93	590.93
01/18	01/17/2018	65908	EHLERS & ASSOCIATES I	FINANCE DEPT CHARGE	12/1-12/31/1	1	609.62	609.62
01/18	01/17/2018	65908	EHLERS & ASSOCIATES I	FINANCE DEPT CHARGE	9/1-9/30/17	1	483.05	483.05
Total 65908:								2,294.16
<b>65909</b>								
01/18	01/17/2018	65909	FREED, ANGIE	RETIREMENT CAKE	JAN 9 2018	1	43.00	43.00
Total 65909:								43.00
<b>65910</b>								
01/18	01/17/2018	65910	GRANT CTY CLERK OF C	FORFEITURES & FINES	1/12/2018	1	776.80	776.80
Total 65910:								776.80
<b>65911</b>								
01/18	01/17/2018	65911	GRANT CTY TRUCK BODI	SEWER DEPT CHARGES	62539	1	59.90	59.90
Total 65911:								59.90
<b>65912</b>								
01/18	01/17/2018	65912	GUNDERSEN HEALTH S	ANNUAL DRUG/ALCOHO	4-3075 1/6/2	1	88.00	88.00
01/18	01/17/2018	65912	GUNDERSEN HEALTH S	DRUG & ALCOHOL TESTI	4-3075 1/6/2	2	35.00	35.00
01/18	01/17/2018	65912	GUNDERSEN HEALTH S	NEW HIRE DRUG & ALCO	4-3075 1/6/2	3	35.00	35.00
Total 65912:								158.00
<b>65913</b>								
01/18	01/17/2018	65913	HOLZER, FRANCIS	APPRAISAL OLD SR CEN	SENIOR	1	700.00	700.00
Total 65913:								700.00
<b>65914</b>								
01/18	01/17/2018	65914	IHM LIVING TRUST AND	TID 7/515 E MAIN ST PRO	JANUARY 16	1	6,042.30	6,042.30

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Total 65914:								6,042.30
<b>65915</b>								
01/18	01/17/2018	65915	IWI MOTOR PARTS	STREET DEPT CHARGES	1322454	1	10.68	10.68
Total 65915:								10.68
<b>65916</b>								
01/18	01/17/2018	65916	MAC TOOLS	TOOLS-STREET DEPT	D 15257	1	1,089.93	1,089.93
Total 65916:								1,089.93
<b>65917</b>								
01/18	01/17/2018	65917	MADISON NATIONAL LIF	DISABILITY INSURANCE-	19686 JAN 2	1	65.47	65.47
01/18	01/17/2018	65917	MADISON NATIONAL LIF	DISABILITY INSURANCE-	19686 JAN 2	2	24.01	24.01
01/18	01/17/2018	65917	MADISON NATIONAL LIF	DISABILITY INSURANCE-	19686 JAN 2	3	61.47	61.47
01/18	01/17/2018	65917	MADISON NATIONAL LIF	DISABILITY INSURANCE-	19686 JAN 2	4	35.55	35.55
01/18	01/17/2018	65917	MADISON NATIONAL LIF	DISABILITY INSURANCE-	19686 JAN 2	5	82.66	82.66
01/18	01/17/2018	65917	MADISON NATIONAL LIF	DISABILITY INSURANCE-	19686 JAN 2	6	971.72	971.72
01/18	01/17/2018	65917	MADISON NATIONAL LIF	DISABILITY INSURANCE-	19686 JAN 2	7	29.17	29.17
01/18	01/17/2018	65917	MADISON NATIONAL LIF	DISABILITY INSURANCE-	19686 JAN 2	8	55.71	55.71
01/18	01/17/2018	65917	MADISON NATIONAL LIF	DISABILITY INSURANCE-	19686 JAN 2	9	54.46	54.46
01/18	01/17/2018	65917	MADISON NATIONAL LIF	DISABILITY INSURANCE-	19686 JAN 2	10	187.15	187.15
01/18	01/17/2018	65917	MADISON NATIONAL LIF	DISABILITY INSURANCE-	19686 JAN 2	11	4.52	4.52
01/18	01/17/2018	65917	MADISON NATIONAL LIF	DISABILITY INSURANCE-	19686 JAN 2	12	18.54	18.54
01/18	01/17/2018	65917	MADISON NATIONAL LIF	DISABILITY INSURANCE-	19686 JAN 2	13	49.11	49.11
01/18	01/17/2018	65917	MADISON NATIONAL LIF	DISABILITY INSURANCE-	19686 JAN 2	14	11.30	11.30
01/18	01/17/2018	65917	MADISON NATIONAL LIF	DISABILITY INSURANCE-	19686 JAN 2	15	185.23	185.23
01/18	01/17/2018	65917	MADISON NATIONAL LIF	DISABILITY INSURANCE-	19686 JAN 2	16	69.73	69.73
01/18	01/17/2018	65917	MADISON NATIONAL LIF	DISABILITY INSURANCE-	19686 JAN 2	17	88.83	88.83
01/18	01/17/2018	65917	MADISON NATIONAL LIF	DISABILITY INSURANCE-	19686 JAN 2	18	52.53	52.53
01/18	01/17/2018	65917	MADISON NATIONAL LIF	DISABILITY INSURANCE-	19686 JAN 2	19	3.59	3.59
01/18	01/17/2018	65917	MADISON NATIONAL LIF	DISABILITY INSURANCE-	19686 JAN 2	20	72.35	72.35
01/18	01/17/2018	65917	MADISON NATIONAL LIF	DISABILITY INSURANCE-	19686 JAN 2	21	243.03	243.03
01/18	01/17/2018	65917	MADISON NATIONAL LIF	DISABILITY INSURANCE-	19686 JAN 2	22	319.06	319.06
Total 65917:								2,685.19
<b>65918</b>								
01/18	01/17/2018	65918	MATCO TOOLS	TOOLS-STREET DEPT	67210	1	697.03	697.03
01/18	01/17/2018	65918	MATCO TOOLS	TOOLS-STREET DEPT	67374	1	2,000.00	2,000.00
Total 65918:								2,697.03
<b>65919</b>								
01/18	01/17/2018	65919	MENARDS	LIBRARY CHARGES	15840	1	883.87	883.87
01/18	01/17/2018	65919	MENARDS	LIBRARY CHARGES	15844	1	75.32	75.32
01/18	01/17/2018	65919	MENARDS	PARKS DEPT CHARGES	16217	1	17.42	17.42
01/18	01/17/2018	65919	MENARDS	STREET DEPT CHARGES	16719	1	213.58	213.58
01/18	01/17/2018	65919	MENARDS	POLICE DEPT CHARGE	17129 2018	1	99.82	99.82
01/18	01/17/2018	65919	MENARDS	POLICE DEPT CHARGE	17150	1	19.94	19.94
01/18	01/17/2018	65919	MENARDS	MUSEUM CHARGES	17196	1	9.41	9.41
Total 65919:								1,319.36

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<b>65920</b>								
01/18	01/17/2018	65920	MIDWEST BUSINESS PR	COPIES - MUSEUM	375804	1	24.77	24.77
01/18	01/17/2018	65920	MIDWEST BUSINESS PR	COPIES-POLICE DEPT	375847	1	224.30	224.30
Total 65920:								249.07
<b>65921</b>								
01/18	01/17/2018	65921	MILESTONE MATERIALS	STREET DEPT CHARGES	3500071237	1	419.44	419.44
01/18	01/17/2018	65921	MILESTONE MATERIALS	GRAVEL - STREET DEPT	3500071350	1	88.92	88.92
01/18	01/17/2018	65921	MILESTONE MATERIALS	WATER DEPT CHARGES	3500071351	1	361.74	361.74
Total 65921:								870.10
<b>65922</b>								
01/18	01/17/2018	65922	MORRISSEY PRINTING I	ENVELOPES-WATER/SE	38973	1	232.78	232.78
01/18	01/17/2018	65922	MORRISSEY PRINTING I	ENVELOPES-WATER/SE	38973	2	232.79	232.79
01/18	01/17/2018	65922	MORRISSEY PRINTING I	JMA NEWSLETTER-MUS	39012	1	210.00	210.00
Total 65922:								675.57
<b>65923</b>								
01/18	01/17/2018	65923	MORTON SALT INC	ROAD SALT-STREET DEP	5401472683	1	4,836.95	4,836.95
01/18	01/17/2018	65923	MORTON SALT INC	ROAD SALT-STREET DEP	5401475806	1	1,714.65	1,714.65
01/18	01/17/2018	65923	MORTON SALT INC	ROAD SALT-STREET DEP	5401475807	1	3,153.00	3,153.00
Total 65923:								9,704.60
<b>65924</b>								
01/18	01/17/2018	65924	MUNYONS AUTO SERVIC	TOW TO IMPOUND-POLI	T3889	1	200.00	200.00
Total 65924:								200.00
<b>65925</b>								
01/18	01/17/2018	65925	PLATTEVILLE CLEANERS	FIRE DEPT CHARGES	J 7859	1	33.25	33.25
Total 65925:								33.25
<b>65926</b>								
01/18	01/17/2018	65926	PLATTEVILLE JOURNAL,	ADVERTISING-FREUDEN	12/1-12/31/1	1	120.96	120.96
01/18	01/17/2018	65926	PLATTEVILLE JOURNAL,	ADVERTISING-FREUDEN	12/1-12/31/1	2	69.12	69.12
01/18	01/17/2018	65926	PLATTEVILLE JOURNAL,	ADVERTISING-LIBRARY	12/1-12/31/1	1	206.00	206.00
01/18	01/17/2018	65926	PLATTEVILLE JOURNAL,	SUBSCRIPTION-CLERK	21959 2018	1	34.00	34.00
01/18	01/17/2018	65926	PLATTEVILLE JOURNAL,	SUBSCRIPTION-ELECTIO	21959 2018	2	34.00	34.00
Total 65926:								464.08
<b>65927</b>								
01/18	01/17/2018	65927	PLATTEVILLE REGIONAL	GIFT CERTIFICATES-SUN	1001-18	1	400.00	400.00
01/18	01/17/2018	65927	PLATTEVILLE REGIONAL	GIFT CERTIFICATES-LIB	1126-17	1	25.00	25.00
01/18	01/17/2018	65927	PLATTEVILLE REGIONAL	CHAMBER DUES-LIBRAR	2018 DUES	1	150.00	150.00
Total 65927:								575.00
<b>65928</b>								
01/18	01/17/2018	65928	PLATTEVILLE TOWNSHIP	ANNEXED PARCELS IN 2	2017 TAXES	1	1,134.63	1,134.63
01/18	01/17/2018	65928	PLATTEVILLE TOWNSHIP	ANNEXED PARCELS IN 2	2017 TAXES	2	48.91	48.91



GL Period	Check Issue Date	Check Number	Payee	Description	Invoice Number	Invoice Seq	Invoice Amount	Check Amount
Total 65928:								1,183.54
<b>65929</b>								
01/18	01/17/2018	65929	PSYCHOLOGY CENTER	LAB-NEW HIRE(S)-POLIC	KENNAT96	1	438.00	438.00
Total 65929:								438.00
<b>65930</b>								
01/18	01/17/2018	65930	SCENIC RIVERS ENERG	ELECTRICITY-STREET LI	1/1/2018	1	398.12	398.12
01/18	01/17/2018	65930	SCENIC RIVERS ENERG	ELECTRICITY-TRAIL LIGH	1/1/2018	2	56.38	56.38
01/18	01/17/2018	65930	SCENIC RIVERS ENERG	ELECTRICITY-WATER DE	1426601 1/1/	1	4,001.00	4,001.00
Total 65930:								4,455.50
<b>65931</b>								
01/18	01/17/2018	65931	SCHEDULESPPLUS LLC	ANNUAL SUPPORT-SENI	1387	1	720.00	720.00
Total 65931:								720.00
<b>65932</b>								
01/18	01/17/2018	65932	SECURIAN FINANCIAL G	LIFE INSURANCE PREMI	047102 FEB	1	29.04	29.04
01/18	01/17/2018	65932	SECURIAN FINANCIAL G	LIFE INSURANCE PREMI	047102 FEB	2	2.97	2.97
01/18	01/17/2018	65932	SECURIAN FINANCIAL G	LIFE INSURANCE PREMI	047102 FEB	3	9.15	9.15
01/18	01/17/2018	65932	SECURIAN FINANCIAL G	LIFE INSURANCE PREMI	047102 FEB	4	10.67	10.67
01/18	01/17/2018	65932	SECURIAN FINANCIAL G	LIFE INSURANCE PREMI	047102 FEB	5	73.13	73.13
01/18	01/17/2018	65932	SECURIAN FINANCIAL G	LIFE INSURANCE PREMI	047102 FEB	6	209.92	209.92
01/18	01/17/2018	65932	SECURIAN FINANCIAL G	LIFE INSURANCE PREMI	047102 FEB	7	27.79	27.79
01/18	01/17/2018	65932	SECURIAN FINANCIAL G	LIFE INSURANCE PREMI	047102 FEB	8	53.00	53.00
01/18	01/17/2018	65932	SECURIAN FINANCIAL G	LIFE INSURANCE PREMI	047102 FEB	9	60.84	60.84
01/18	01/17/2018	65932	SECURIAN FINANCIAL G	LIFE INSURANCE PREMI	047102 FEB	10	24.75	24.75
01/18	01/17/2018	65932	SECURIAN FINANCIAL G	LIFE INSURANCE PREMI	047102 FEB	11	.37	.37
01/18	01/17/2018	65932	SECURIAN FINANCIAL G	LIFE INSURANCE PREMI	047102 FEB	12	6.25	6.25
01/18	01/17/2018	65932	SECURIAN FINANCIAL G	LIFE INSURANCE PREMI	047102 FEB	13	5.65	5.65
01/18	01/17/2018	65932	SECURIAN FINANCIAL G	LIFE INSURANCE PREMI	047102 FEB	14	.92	.92
01/18	01/17/2018	65932	SECURIAN FINANCIAL G	LIFE INSURANCE PREMI	047102 FEB	15	58.78	58.78
01/18	01/17/2018	65932	SECURIAN FINANCIAL G	LIFE INSURANCE PREMI	047102 FEB	16	36.98	36.98
01/18	01/17/2018	65932	SECURIAN FINANCIAL G	LIFE INSURANCE PREMI	047102 FEB	17	18.40	18.40
01/18	01/17/2018	65932	SECURIAN FINANCIAL G	LIFE INSURANCE PREMI	047102 FEB	18	36.80	36.80
01/18	01/17/2018	65932	SECURIAN FINANCIAL G	LIFE INSURANCE PREMI	047102 FEB	19	4.42	4.42
01/18	01/17/2018	65932	SECURIAN FINANCIAL G	LIFE INSURANCE PREMI	047102 FEB	20	.72	.72
01/18	01/17/2018	65932	SECURIAN FINANCIAL G	LIFE INSURANCE PREMI	047102 FEB	21	34.76	34.76
01/18	01/17/2018	65932	SECURIAN FINANCIAL G	LIFE INSURANCE PREMI	047102 FEB	22	64.92	64.92
01/18	01/17/2018	65932	SECURIAN FINANCIAL G	LIFE INSURANCE PREMI	047102 FEB	23	101.82	101.82
01/18	01/17/2018	65932	SECURIAN FINANCIAL G	LIFE INSURANCE PREMI	047102 FEB	24	246.11	246.11
01/18	01/17/2018	65932	SECURIAN FINANCIAL G	LIFE INSURANCE PREMI	047102 FEB	25	692.10	692.10
01/18	01/17/2018	65932	SECURIAN FINANCIAL G	LIFE INSURANCE PREMI	047102 FEB	26	136.50	136.50
Total 65932:								1,946.76
<b>65933</b>								
01/18	01/17/2018	65933	SHARP ELECTRONICS C	COPIES-COMM DEV & PL	11401950	1	88.77	88.77
Total 65933:								88.77

GL Period	Check Issue Date	Check Number	Payee	Description	Invoice Number	Invoice Seq	Invoice Amount	Check Amount
65934								
01/18	01/17/2018	65934	SLOAN IMPLEMENT	PARKS DEPT CHARGES	1186685	1	95.17	95.17
Total 65934:								95.17
<b>65935</b>								
01/18	01/17/2018	65935	SOLENIIS LLC	SLUDGE CHEMICALS-SE	131256999	1	3,014.37	3,014.37
Total 65935:								3,014.37
<b>65936</b>								
01/18	01/17/2018	65936	SOUTHWEST WI LIBRAR	SUPPLIES-LIBRARY	567	1	31.80	31.80
01/18	01/17/2018	65936	SOUTHWEST WI LIBRAR	SUPPLIES-LIBRARY	589	1	4,014.00	4,014.00
01/18	01/17/2018	65936	SOUTHWEST WI LIBRAR	SUPPLIES-LIBRARY	589	2	22,940.67	22,940.67
Total 65936:								26,986.47
<b>65937</b>								
01/18	01/17/2018	65937	SPEE-DEE	FREIGHT WATER DEPT	3434009	1	12.75	12.75
01/18	01/17/2018	65937	SPEE-DEE	FREIGHT WATER DEPT	3444407	1	17.70	17.70
Total 65937:								30.45
<b>65938</b>								
01/18	01/17/2018	65938	STRAND ASSOCIATES IN	WASTEWATER SCADA	135169	1	245.34	245.34
01/18	01/17/2018	65938	STRAND ASSOCIATES IN	WELL #4 REPLACEMENT	135331	1	2,028.79	2,028.79
Total 65938:								2,274.13
<b>65939</b>								
01/18	01/17/2018	65939	TRI-COUNTY PRESS	SUBSCRIPTION-LIBRARY	41690 2018	1	37.00	37.00
Total 65939:								37.00
<b>65940</b>								
01/18	01/17/2018	65940	UBERSOX CHRYSLER IN	SENIOR CENTER CHARG	132209	1	45.17	45.17
Total 65940:								45.17
<b>65941</b>								
01/18	01/17/2018	65941	US CELLULAR	CELL PHONE CHARGES-	226841409	1	79.23	79.23
Total 65941:								79.23
<b>65942</b>								
01/18	01/17/2018	65942	WC STEWART CONSTRU	BONSON AND SHORT ST	1-16 RETAIN	1	1,438.79	1,438.79
Total 65942:								1,438.79
<b>65943</b>								
01/18	01/17/2018	65943	WI DEPT OF REVENUE	MANUFACTURING PROP	2017 ASSES	1	1,282.42	1,282.42
01/18	01/17/2018	65943	WI DEPT OF REVENUE	MANUFACTURING PROP	2017 ASSES	2	15.71	15.71
01/18	01/17/2018	65943	WI DEPT OF REVENUE	MANUFACTURING PROP	2017 ASSES	3	384.81	384.81
Total 65943:								1,682.94

GL Period	Check Issue Date	Check Number	Payee	Description	Invoice Number	Invoice Seq	Invoice Amount	Check Amount
65944								
01/18	01/17/2018	65944	WI FEDERATION OF MUS	MEMBERSHIP-MUSEUM	DUES 2018	1	40.00	40.00
Total 65944:								40.00
<b>65945</b>								
01/18	01/17/2018	65945	WI POLICE LEADERSHIP	REGISTRATION-POLICE	REG 2018	1	320.00	320.00
Total 65945:								320.00
<b>65946</b>								
01/18	01/17/2018	65946	WI STATE LAB OF HYGIE	WATER DEPT CHARGES	533019	1	25.00	25.00
Total 65946:								25.00
<b>65947</b>								
01/18	01/17/2018	65947	WOODWARD COMMUNIT	ADVERTISING-POLICE D	153811-1712	1	224.20	224.20
01/18	01/17/2018	65947	WOODWARD COMMUNIT	ADVERTISING-POLICE D	153811-1712	2	214.60	214.60
Total 65947:								438.80
Grand Totals:								3,405,174.35



## **BOARDS AND COMMISSIONS VACANCIES LIST**

As of 1/10/18

**Board of Appeals (ET Zoning)** (3 year term ending 4/1/20)

**Board of Review** (5 year term ending after 2022 session)

**Historic Preservation Commission Alternate** (partial term ending 5/1/18)

**Redevelopment Authority Board** (5 year terms ending 7/1/22)

### **UPCOMING VACANCIES - None until April 2018**

Application forms for the City of Platteville Boards and Commissions are available in the City Clerk's office in the Municipal Building at 75 N Bonson Street, Platteville, WI or online at [www.platteville.org](http://www.platteville.org). Please note that most positions require City residency.

**PROPOSED LICENSES**  
**January 23, 2018**

**2 Year Operator License**

- Alec M Anderson
- Haley A Jannel
- Rebecca B Radtke
- Tianna J Robinson

**City of Platteville  
STAFF REPORT AND FISCAL  
NOTE**

Original       Update

**Title: MHTC Building Donation**

**Policy Analysis Statement:**

**Brief Description And Analysis Of Proposal:**

In 2003, the City leased a 20 foot by 20 foot section of property near the Industry Park Water Tower. MHTC built a small building to support internet customers in Platteville. A photo of the building is enclosed. MHTC no longer has need of the building or the leased ground and would like to donate the building to the City as is for no cost.

The building is in good condition and has internet connections and conduit from CenturyLink. If the City does not want this building, under the lease agreement MHTC would have to remove the structure.

**Recommendation:**

**Staff recommends that the City accept the no cost donation of the current MHTC structure and discontinue the ground lease agreement signed in 2003.**

**Impact Of Adopting Proposal:**

The City would accept a small structure in good condition near Well 5 and the Industry Park Water Tower at no cost.

**Fiscal Estimate:**

**Fiscal Effect (check/circle all that apply)**

- No fiscal effect
- Creates new expenditure account
- Creates new revenue account
- Increases expenditures
- Increases revenues
- Increases/decreases fund balance - \_\_\_\_\_ Fund

**Budget Effect:**

- Expenditure authorized in budget
- No change to budget required
- Expenditure not authorized in budget
- Budget amendment required

**Vote Required:**

- Majority
- Two-Thirds

**Narrative/assumptions About Long Range Fiscal Effect:**

The structure may require normal maintenance in the future.

**Expenditure/Revenue Changes:**

Budget Amendment No. _____				No Budget Amendment Required _____				
Account Number				Account Name	Budget Prior to Change	Debit	Credit	Amended Budget
Fund	CC	Account	Object					
<b>Totals</b>								

**Department: Public Works**

**Prepared By: Howard B. Crofoot, P.E.  
Director of Public Works**

**Date: January 12, 2018**



## BARGAIN SALE AGREEMENT

This Bargain Sale Agreement (“*Agreement*”) is made and effective as of January \_\_\_\_, 2018, by MH TELECOM, LLC, a Wisconsin limited liability company (“*MHTC*”), and the CITY OF PLATTEVILLE, a Wisconsin municipal corporation (“*City*”).

### RECITALS

A. MHTC is Lessee and City is Lessor under that certain Lease and Easement Agreement dated April 15, 2003 (the “*Lease*”) whereby MHTC leases from City a parcel of real estate measuring 20’ by 20’ (the “*Lease Site*”) located in the City of Platteville, Grant County, Wisconsin as described in the Lease; and

B. MHTC constructed certain improvements upon the Lease Site during the Term of the Lease which MHTC wishes to convey to City and City wishes to purchase from MHTC.

**NOW, THEREFORE**, in consideration of the Recitals above and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, MHTC and City hereby agree as follows:

1. Recitals. The above set forth recitals are true and correct and are incorporated herein as though set forth in their entirety.

2. Capitalized Terms. All capitalized terms referenced in this Amendment and not otherwise defined herein shall have the same meaning as stated and defined in the Agreement.

3. Transfer of Property. As part of a bargain sale, MHTC hereby sells, transfers, assigns, and conveys to City all right, title, and interest in and to any personal property, fixtures, buildings, and improvements located on the Lease Site including, but not limited to, an equipment shelter (the “*Property*”), free and clear of all liens and encumbrances for \$0.00.

4. Charitable Contribution. MHTC hereby contributes the Property to City. The parties agree the Property’s fair market value at the time of this contribution is \$16,000.

5. No Warranties. Except as to title to the Property, MHTC makes no warranty regarding the condition of the Property. City agrees to accept the Property **AS IS, WHERE IS, and WITH ALL FAULTS**.

6. Release. MHTC and City hereby acknowledge and agree that, notwithstanding Section 5.2 of the Lease, MHTC shall not be required to remove the Property from the Lease Site.

[Signature Page to Follow]

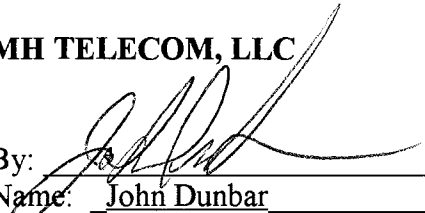


**IN WITNESS WHEREOF**, the undersigned has caused this Agreement to be executed by its duly authorized representative effective as of the date and year first above written.

**CITY OF PLATTEVILLE**

**MH TELECOM, LLC**

By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_

By:   
Name: John Dunbar  
Title: Asst General Manager

Attested:

By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_



## Platteville Museum Board Minutes

September 20, 2017

**Board Members Present:** Garrett Jones, Katherine Westaby, Bill Van Deest, Mike Hahn, Dee Woolf

**Absent:** Tracey Roberts, Herb Reichelt

**Others Present:** Director Diana Bolander (Board Liaison)

**Call to order** at 4:04 by acting President Bill Van Deest

**Minutes** of August 16, 2017 Museum Board meetings approved on motion by Katherine, seconded by Mike.

**Director's Monthly Report** – see attached.

The Museums received a \$24,954 Institute for Museums and Library Sciences (IMLS) grant in support of care for collections. This funding will provide for the hiring of a part-time collections manager (1 year) and summer paid interns, and allow the purchasing of closed shelving units. It was noted that the Museum Assessment Program (MAP) and the strategic planning positively influenced several reviewers. The Friends of the Mining and Rollo Jamison Museums have raised over \$35,000 toward our 2017 fundraising goal of \$50,000. Over 2,000 objects are now catalogued in PastPerfect. U.S. Senator Kind's office has nominated the Museums for the prestigious IMLS Medal of Honor.

**Collections Management Report** – see attached

### Accessions/Deaccessions

A donated "dogtag" from Liberty Mine and an Ipswitch Junction Switch stand were accessioned on motion from Mike and second from Dee (both items were deemed "outstanding and singular" and therefore accepted despite the current moratorium on accessions). Recommended items were deaccessioned on motion from Mike and second from Dee.

**Friends of the Mining and Rollo Jamison Museum Monthly Report** – see attached

A few donors were contacted by Friends Board members to express gratitude and invite feedback. Some specific feedback was discussed, including the possibility of increasing the visibility of the Museum's "open" signing.

### Subcommittees

The Friends Board is looking for sub-committee members to help plan and implement a signature fundraising event ("Miner's Ball") to be held in the spring. Katherine Westaby offered to participate.

A subcommittee of Train Show enthusiasts is forming to work on planning the train show.

### Old Business

The Board discussed the September adjustments to the 2018 draft museum operations budget plan. Director Bolander shared an annual calendar of events template, which will be used to track regular museum programs.

Saturday, October 7, 8 a.m. – 2 p.m., the museum will host a fall workday; several UW-Platteville student volunteers will assist in cleaning and landscaping projects.

### Announcements

#### Upcoming Events

September 23, 10:00 a.m. – 5:00 p.m. – Smithsonian Museum Day Live!

October 1, 6:00 – 7:30 p.m. – Exhibit Opening: African American Lead Miners in Wisconsin

November 16, 6:00 p.m. – Friends of the Mining and Rollo Jamison Museums Annual Meeting (speaker at 7:00 p.m.)

**Adjournment** at 5:05 on motion by Garrett, second from Dee.

Submitted by Garrett Jones, Board Secretary



## Platteville Museum Board Minutes

November 15, 2017

**Board Members Present:** Dave Allen, Garrett Jones, Bill Van Deest, Mike Hahn, Dee Woolf

**Others Present:** Director Diana Bolander (Board Liaison), Tracey Roberts, Dave Ralph, Marilyn Gottschalk

**Call to order** at 4:00 by acting President Bill Van Deest

**Minutes** of October 18, 2017 Museum Board meetings approved on motion by Mike, second from Dee.

**Director's Monthly Report** – see attached.

- The Friends of the Museums have raised over \$42,000 toward the \$50,000 2017 fundraising goal.
- The Platteville Parks Department has begun work on the new retaining wall along Main Street and Virgin Avenue. The first tier is done; it's already looking like a major improvement.
- Tracey Roberts has been hired as the collections manager (1 year position) and has already gotten a lot accomplished toward organizing and cataloging the collection. As collections manager, Tracey will be taking a leave of absence from the Museum Board. We discussed potential replacements to fill her (temporarily) vacated seat on the Board.
- Dave Allen has been appointed to serve out the vacated term of Herb Reichelt – ending June, 2018.
- The Board elected Bill Van Deest the new Board President on motion from Mike, second from Dee.

**Collections Management Report** – see attached

There are now more than 2,400 items documented in Past Perfect. Several items that were deemed duplicates, unrelated to the mission of the museums, or in poor condition were recommended for deaccession (see attachment). The board accepted this recommendation on a motion from Garrett, second from Dave.

**Friends of the Mining and Rollo Jamison Museum Monthly Report** – see attached

The Friends group continues to follow up with thank you calls to previous donors. The "Miner's Ball," the proposed signature fundraising event of the Friends of the Museums, is tentatively planned for January 2019.

### Old Business

The recommendations from the MAP Organizational Assessment Report were discussed. Based on the recommendation that the Museums consider a seasonal schedule, the Museum will experiment with weekend-only visiting hours during January 2018.

Board members visited the East Room to view and discuss the main mining exhibit in the East Room.

### Announcements

Upcoming Events

November 16, 6:00 p.m. – Friends of the Mining and Rollo Jamison Museums Annual Meeting (speaker at 7:00 p.m.)

December 2, 10 a.m. – 2 p.m. – Ornament Making at the Museums (part of "Stroll Down Main Street" Program)

December 20, 4 p.m. – Museums Board Meeting

**Adjournment** at 5:00 p.m. on motion by Bill, second from Garrett.

Submitted by Garrett Jones, Board Secretary

**WATER & SEWER COMMISSION MINUTES**  
**MONDAY, November 13<sup>th</sup>, 2017**  
**4:00 PM**

Water and Sewer Commission Secretary Davis called the Regular Meeting of the City of Platteville Water and Sewer Commission to order on Monday, November 13th at 4:00 pm in the Council Chambers of the Municipal Building.

**W/S Commission members present:** Pete Davis, Barb Stockhausen, Ken Kilian, Tom Nall, Austin Polebitski (4:05pm)

**W/S Commission members excused:** Sarah Fosbinder, Max Anderson

**W/S Commission members absent:**

**City Staff present:** Director of Public Works - Howard Crofoot, Utility Superintendent - Irv Lupee, and Financial Operations Manager - Barb Johnson

**City Staff absent:**

**Citizens' Comments** – None

The Consent Calendar was presented for consideration. **Motion by Nall, seconded by Stockhausen to approve the Consent Calendar:** October 9<sup>th</sup>, 2017 Minutes, October Financial Report, October Bank Reconciliation and Investments Report, Payment of Bills (10/5/2017 – 11/8/2017), **Discussion on Spring Green invoice for maintenance**, October Water Quality Report. **Motion carried.**

**ACTION ITEMS:**

**2018 Water / Sewer Budget and 2018-2022 CIP** – Discussion on line items and capital items.

- Line item regarding phosphorus.
- Capital item Well #4.
- Proposed chemical bids. Viking Chemical was awarded 3 bids, Hawkins Inc was awarded 3 bids, and Kemira Water Solutions was awarded 1 bid.

**Motion by Nall, seconded by Stockhausen to approved the proposed 2018 Water/Sewer Budget and 2018-2022 CIP Budget. Motion carried.**

**ITEMS OF DISCUSSION:**

**Lead Service Line Update** – Crofoot reported there are over 520 lead service lines located in Platteville. Applications received to date has reached 310 residents. There is currently enough money to do 430-460 homes.

**Motion made by Kilian, seconded by Stockhausen to adjourn. Motion carried.**

Meeting adjourned at 4:55 pm.

Respectfully Submitted:

Barb Johnson  
Financial Operations Manager

**MINUTES**  
**PLATTEVILLE HISTORIC PRESERVATION COMMISSION**  
**November 16, 2017, 6:00 PM**  
**Council Chambers at City Hall**

MEMBERS PRESENT: Ken Kilian, Bill Cramer, Arlene Siss

ALTERNATES PRESENT: Gary Prohaska

MEMBERS ABSENT: None

MEMBERS EXCUSED: Tammy Black, Paul Mariskanish

STAFF PRESENT: Ric Riniker, Building Inspector

OTHERS PRESENT: Jake Boreen, Shelly Augustine

MINUTES

10/26/17 - Motion by Cramer, second by Prohaska, to approve the minutes of the October 26, 2017 meeting with noted changes. Motion carried.

11/09/17 - Motion by Cramer, second by Prohaska, to approve the minutes of the November 9, 2017 meeting with noted changes. Motion carried.

CERTIFICATE OF APPROPRIATENESS

None

DISCUSSION

Gates Hotel - Prohaska stated that he feels tax credits are a problem for Tobin Murdock to do restoration of the Gates Hotel. He also expressed concern that both the City and General Capital are stalling. Prohaska said Murdock would have done the restoration if the structure could have remained on site. He suggested that the City or General Capital place a plaque at the Gates Hotel site. Kilian said he is concerned the City has no recourse if General Capital walks from the project after the Gates is demolished. Prohaska, not HPC, is asking Joe Derosé and Chip Brown to send a letter to the City recommending to keep the Gates Hotel until General Capital takes possession of land and shows completion of the project.

2018 WAHPC Conference

HPC members discussed the 2018 WAHPC conference. Prohaska announced the Museum is only available for one hour. Cramer will talk to Dianna (Museum) regarding April 20<sup>th</sup> and 21<sup>st</sup>, 2018. Prohaska sent Gene Hackbarth the worksheet. Mr. Hackbarth likes Platteville's plans of a 2-day conference. Platteville has a 2-day permission for our conference, just need a 2-day agenda to present to Hackbarth. Prohaska suggested tours of Stone Cottage, First Capital, Burg Mansion and the Museum. Cramer will present a slide presentation of the downtown historic district. Prohaska said 30 rooms at Super 8 will be reserved. All hotels are listed on the planning worksheet, including the Dorsey Bed & Breakfast.

BRICK SCHOOL BELL

Cramer wants to know if there is any money left in this year's HPC budget or what is available in next year's budget for a plaque for the bell. Cramer will work on determining what the costs would be for the plaque.

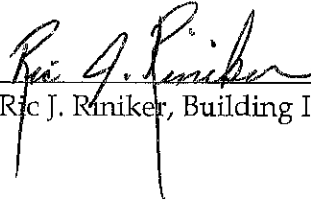
ANNOUNCEMENTS

The next meeting date shall be November 30, 2017 at 6:00 pm. HPC regular meetings will always be the Thursday following the Tuesday Council meeting.

ADJOURNMENT

Motion by Cramer, second by Prohaska, to adjourn the meeting, Motion carried.

Respectfully submitted,

  
\_\_\_\_\_  
Ric J. Riniker, Building Inspector

12/21/17  
Date Approved

**Community Safe Routes Committee**  
**November 20, 2017**  
**6:00 p.m.**  
**75 North Bonson Street, Platteville, WI**  
**G.A.R. – City Hall**

Minutes

Attendees: Kristina Fields, Kate Westaby, ~~Cindy Tang~~, ~~Tim Ingram~~, Maureen Vorward, Robin Fatzinger, Lynn Verger

Anticipated Staff Attendees: Howard Crofoot, Luke Peters

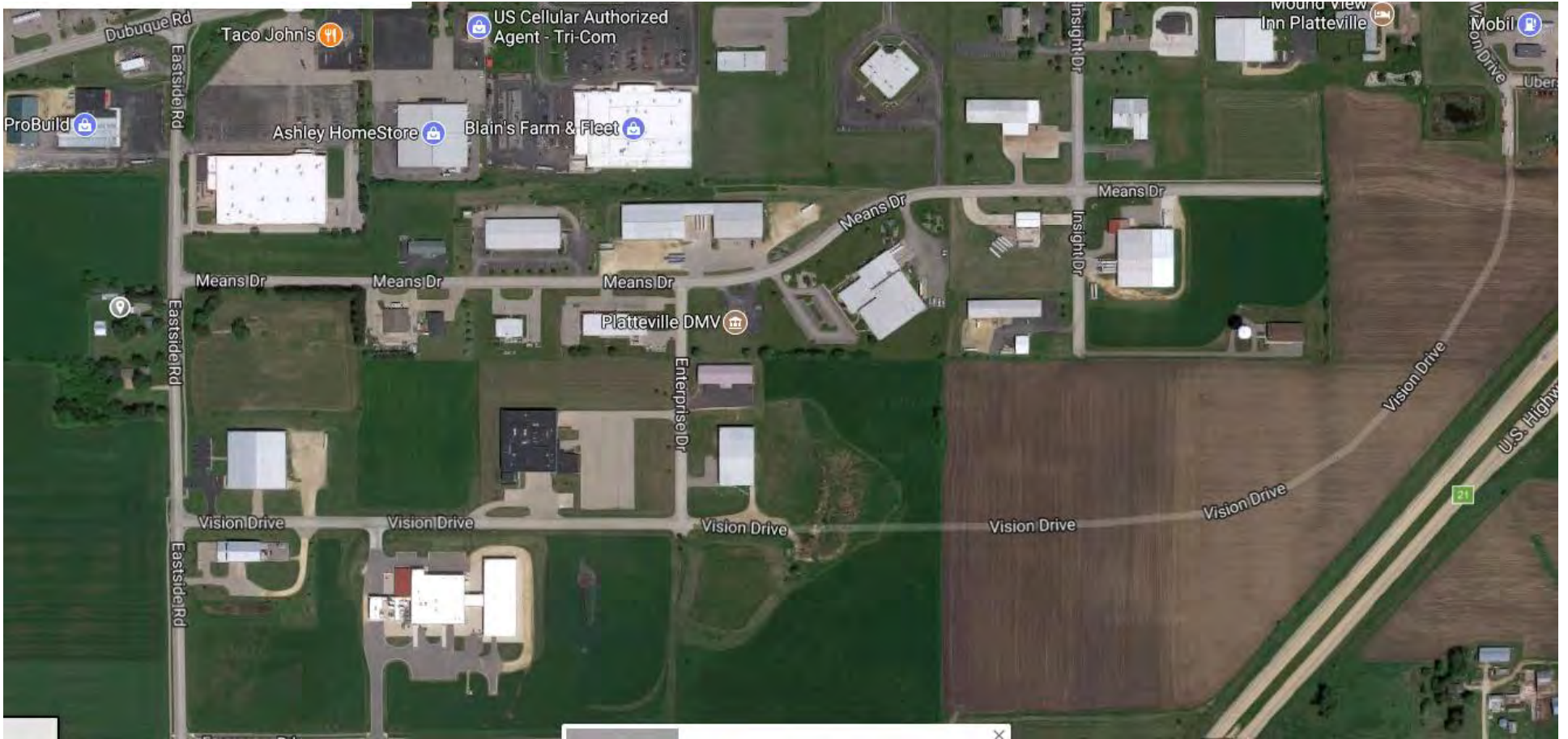
1. Call to order at 6:05 pm
2. Approval of Minutes — September 18, 2017, motion to approve as written by Lynn, second by Kate, motion passed unanimously.
3. Citizen Comments, Observations, & Petitions - none
4. New Business
  - a. Industry Park – discussed future trail or s/w on Vision Drive – CSRC will continue discussion to show the bike/ped connectivity on a map to assist with future planning (see second attached map for concept)
    - 1) To help estimate cost of trail, need bid tabulation of Mound View Park trail – obtained bid tabulation from Howard
    - 2) Health/wellness benefits so that Industry Park Director, Ela can use it with the board to get support from Industry Park Board
5. Old Business
  - a. Results of Traffic Calming (Kate)
    - i. Pre-traffic calming speed study showed 85<sup>th</sup> percentile speed of 25 mph
    - ii. Temporary mock-up of bike lanes with road narrowing had 85<sup>th</sup> percentile speed of 16 mph
    - iii. Temporary mock-up of chicanes had 85<sup>th</sup> percentile speed of 17 mph
  - b. Platteville Loop Trail - future of bike accommodation on Camp Street
    - i. City of Platteville/CSRC did not receive funding through Platteville Community Fund (PCF) (\$5000 request). The CSRC request for \$7500 made to the City of Platteville budget was submitted by Howard and approved, if the PCF grant was received. Since the PCF grant was not received, Kristina will ask Karen if the money can be 'banked' while we look for another match or to 'bank' for another year and have an additional request to cover the full cost of the installment.
    - ii. Maureen and Kristina will also propose a \$5000 cost match to Platteville School District, as the bike lanes are between two schools: Westview Elementary and Platteville Middle School.

- c. Pedestrian and bicycle access between Perry Drive and Waite Lane – when will this occur?
  - i. The development is requesting an amendment to their approved Planned Unit Development (PUD) to allow some duplex condominiums in addition to the single-family condominiums. This item is up for ‘action’ by the Common Council on Tuesday, November 28.
  - ii. The original PUD included a sidewalk and gate for the road connecting Perry Drive and Waite Lane, yet neither has been installed. This sidewalk and gate allows pedestrian and bicycle connectivity between the neighborhoods – connecting to Westview Elementary School, the tennis courts, and the disc golf course near Westview Elementary. Currently there are two barricades and a rope across Waite Lane – just south of Perry Drive. Pedestrians and bicycles now have to veer off of Waite Lane onto the un-graded lots next to the Lane to get around the barricade and rope. The current situation is undesirable and not accessible and should be remedied.
  - iii. The CSRC approved the following wording for the staff recommendation for the PUD amendment:
    - 1. “The sidewalk connection to Perry Drive shall be installed upon completion of the condominium buildings located where Units 4 and 5 are shown on the site plan or by November 1, 2019, whichever comes first.” Motion by Kristina, second by Lynn, motion passed unanimously.

6. Adjourn at 6:50 pm.

Respectfully submitted by Kristina Fields 11/21/17









Existing and Proposed Trails and Sidewalks – East side of Platteville; proposed road alignment - - -

PLATTEVILLE HOUSING AUTHORITY BOARD MEETING  
November 28, 2017

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The regular meeting of the Platteville Housing Authority Board was held on November 28, 2017 at 3:30 p.m. in the GAR Room. Let the records show that the meeting agenda was properly posted according to the Open Meeting Law. A quorum was met. Marilyn Gottschalk, Board Chair, called the meeting to order.

Members Present: Marilyn Gottschalk, Ken Kilian, Paula Langmeier, Melissa Duve, Christine Wunderlin

Others Present: Jen Weber

APPROVAL OF PREVIOUS MINUTES

Motion by Langmeier and second by Kilian to approve the October 31, 2017 board minutes. Motion Carried.

CLIENT UPDATE

The Board reviewed the current waiting and voucher lists. There are currently 100 families on the waiting list. The month of November 2017 included 3 applications, 2 vouchers were issued, 2 placements, 1 end of participation and a total of 94 current program participants. Motion by Kilian and second by Wunderlin to approve the client update. Motion Carried.

APPROVAL OF VOUCHERS AND OPERATIONAL EXPENSES

Landlord and operational expense checks were reviewed. Motion by Langmeier and second by Wunderlin to approve operational checks 2009-2015 and landlord checks 2016-2068. Motion Carried.

OLD BUSINESS

Weber presented Resolution 2017-3 which clarifies and adds content to the administrative plan **to describe the Platteville Housing Authority's (PHA's) policies on segregation of duties.** Motion by Wunderlin and second by Kilian to approve Resolution 2017-3. Resolution 2017-4 was also presented to the board. This clarifies and adds content to the administrative plan to describe the **PHA's policies on financial reporting. Motion by Kilian and second by Langmeier to approve** Resolution 2017-4. Weber will submit this information to Department of Housing and Urban Development (HUD) for review and approval. Weber gave a review of the HUD training she attended. The training proved to be exceptionally valuable and a vast amount of information was learned. Weber filled the board in on some of the main highlights.

NEW BUSINESS

Weber presented the board with the 2018 Utility Allowance. There were slight changes in natural gas, electric and fuel oil prices. Motion by Wunderlin and second by Langmeier to table Resolution 2017-5 until the December board meeting. Motion by Kilian and second by Wunderlin **to table Weber's employment contract until the December board meeting. Weber presented the** board with a request for an informal review. The review will take place on December 6, 2017 at 4:00 p.m.

Motion by Duve and second by Kilian to adjourn the meeting. Motion carried.

Respectfully submitted by Jen Weber.

Minutes of Dec. 11<sup>th</sup>, 2017 meeting, as approved at the Jan. 15<sup>th</sup>, 2018 meeting.  
Submitted by Doug Stephens, Jan. 16<sup>th</sup>, 2018.

Airport Commission Meeting  
Dec. 11th, 2017  
Platteville Municipal Airport  
5157 Highway 80, Platteville, Wisconsin 53818

- I. Commission Meeting Call to Order: by Chairman Bill Kloster @ 6:00PM.  
Attendance, Commission Members: Barb Daus (City of Platteville Common Council, Airport Representative) (P), Doug Du Plessis (P), Bill Kloster (P), L.D. Mueller (A), Chuck Runde (P), Doug Stephens (P), Kevin Wunderlin (P). Others: Alaine Olthafer-Lange (A&A Aviation, Airport Management), Nicola Maurer (City of Platteville, Administration Director), Dennis Cooley (Strand Associates, Client Liaison), Danny Xiao (UW-Platteville Assistant Professor, Civil and Environmental Engineering).
- II. Approval of Minutes: Stephens, Secretary
  - a. Motion to approve the Nov. 13<sup>th</sup>, 2017 by Runde, 2<sup>nd</sup> by Wunderlin. Passes unanimously.
- III. Citizen's Comments, Observations and Petitions: Kloster, Chairman
  - a. Danny Xiao, UW-Platteville Assistant Professor, Civil and Environmental Engineering, introduced himself. His professional area of interest is in flexible pavement design, including that at large and small airports. Runde asked if there were any questions regarding existing pavement, and Du Plessis asked about new pavement technologies. Xiao stated that his interest is in looking at the most economical way, meaning low money but following specifications.
  - b. Du Plessis asked about runway maintenance, and Kloster asked if there is anything regarding runway needs or issues. Kloster asked about technologies or products to help the airport maintain the runway, and to reduce any issues runway particles on engines/leading edges. Du Plessis asked about runaway pavement specs. Xiao stated that he has the WDOT specs. Cooley stated that they do things differently in different areas of the country, in the context of pavement design for weather extremes.
- IV. Update on Farm Land Rental Contracts and Projects: A&A Aviation, Manager
  - a. Olthafer-Lange spoke to Brandon (land renter). Olthafer-Lange will have things drafted, and ready for the January meeting materials. Will include marked-up aerial photos indicating the locations of the proposed cropland waterways.
  - b. Daus spoke about the City of Platteville's new legal counsel, Bill Cole. Kloster extended the opportunity for the City's new legal counsel to visit the airport.
- V. Treasurer's Report – November 2017: Runde, Treasurer
  - a. Monthly Income Review: Treasures report was distributed in meeting materials. Nice influx of cash, and are close to \$300,000 in treasurer's cash. Income of \$38,915 for land rent. Fuel sales of almost \$17,000. Income, month-to-date of \$60,000.
  - b. Monthly Expenses Review: Approx. \$12,000 in total expenses, will get it broken down further.

- c. Monthly Invoice Payments: PSSI doesn't pay in advance anymore. Jet-A fuel price increased. Tippett Lawn Care had sprayed for weeds on the front-most area of the airport.
- d. Wunderlin asked if the airport courtesy car will be repaired. Olthafer-Lange stated that they would take the car to Potosi for transmission repair.
- e. Motion to approve the Treasurers' Report and pay bills by Runde, 2<sup>nd</sup> by Daus. Passes unanimously.

VI. Manager's Report: A&A Aviation, Manager

a. General Airfield Operations:

- Was a good month, good weather, lots of training and flying.
- Bought ½ load of 100-LL fuel, a load of Jet-A fuel.
- Hanger status: 1 hanger available. No one on the waiting list.
- Santa fly-in was really nice. Thank you to everyone who was there. There were 126 goodie bags handed out. Ideas for next year may include an arts-and-crafts table for the kids, as it can be a long wait for Santa. Du Plessis suggested adding seating/folding chairs for next year.

b. Flight Operations

Flight Activity November 2017	Flight Activity November 2016
Total Flights 512	Total Flights 474
Personal 82	Personal 100
Business 128	Business 118
Instruction 302	Instruction 256

c. Fuel Sales

Fuel Sales for November 2017	Fuel Sales for November 2016
100LL 1,005 Gallons	100LL 885 Gallons
JetA 3,554 Gallons	JetA 2,994 Gallons

d. Fuel Prices

Fuel Type	Quan. Purchased	Current Price
100LL	4,500	\$4.15
JetA	7,705	\$3.70

e. Events

- Ski Plane Chili Feed - January 27<sup>th</sup>, 11:00 - 1:30 p.m.

VII. Southwest Airport Group Meeting – November 14, 2017: Kloster, Chairman

- a. The meeting was held at Southwest Tech. Bill Kloster, Larry Mueller and Dennis Cooley attended. The next meeting will be in January, at the Boscobel Airport. They have a really nice terminal building, and Paula Groom had helped them out a lot with her expertise. Bob O’Brian, Executive Director of Wisconsin Airport Managers Association (WAMA), has made a career out of managing larger airports.
- b. Cooley stated that Richland Center is working to get a new fuel farm. What Platteville has is something special. Cooley thanked Olthafer-Lange for the contacts at WAMA, and the Southwest Wisconsin Aviation Group. Olthafer-Lange said that it was nice to be able to talk to others and open up conversations
- c. Cooley noted that the annual economic impact of the small Southwest Wisconsin airport is \$20,000,000. This impact figure is based on a formula, and a template. Corporate customers complete the questionnaire, and this data is used to complete the template. Cooley advised that airport image and branding is important, and that the Platteville Airports economic impact is \$2,500,000.
- d. Cooley stated that the Boscobel Airport did an economical building, putting it out as a Request for Proposals (RFP), and doing the project management themselves. They did get Wisconsin Department of Transportation (WDOT) approval with the appropriate specifications, but used a different process. The end result was a 2,500 SF terminal building, with parking and ADA accessibility for \$600,000.
- e. Runde stated that the last building project the Airport had undertaken was a new hanger building, and this project involved a lot of red tape. Du Plessis asked if the RFP process helped drive things. Stephens stated that he likes the RFP process because it includes engineering economy from the start of the project.

VIII. Budget Action: Runde, Treasurer

- a. Runde stated that total income of \$386,415 was balanced by building in contingency. In terms of budgeting, a tricky part is buying fuel, then carrying it over as a previous year’s purchase, as fuel doesn’t get sold right away.
- b. Daus asked how the runway lighting was reduced. Olthafer-Lange stated that we have LED lighting now, and have a reserve stock of old lights.
- c. As an example contingency, there is \$15,000 in Buildings and Grounds, so we are prepared if an expense should come up. Last year we had a large fuel farm expense. Kloster stated that we do know that we will need \$100,000 for runway resurfacing.
- d. Motion by to “approve the proposed airport budget, with possibility of amendment” by Runde, 2<sup>nd</sup> by Daus, passes unanimously.

IX. January Meeting Date Changed: Kloster, Chairman

- a. Motion by Daus that the next Airport Commission meeting be moved to Monday, January 15<sup>th</sup>, 2<sup>nd</sup> by Runde, passes unanimously.

X. Adjournment: Chairman. Motion to adjourn by Runde, 2nd by Daus. Adjourned at 7:13 p.m.

Minutes submitted by Doug Stephens

## **PARKS, FORESTRY, & RECREATION COMMITTEE**

**December 18, 2017 Minutes**

The regular meeting of the Platteville Parks, Forestry, and Recreation Committee of the City of Platteville was called to order by Savion Kirk at 7:01 p.m. at in the Community Room of the Platteville Public Library.

### **ROLL CALL**

Present: Hap Daus, Josh Savoy, Molly Zuehlke, Duane Borgen, Savion Kirk, Don Francis  
Not Present: Rachel Culbertson  
Others in Attendance: Howard Crofoot, Luke Peters, Bennet Goldstein, Mark Mauthe, Kevin Bailey, Chris Mueller, Veronica Hooks, Robert Hooks, Luella Klann

**APPROVAL OF MINUTES:** A motion was made by Hap Daus to approve the minutes from November 20, 2017, seconded by Josh Savoy. Motion carried.

### **NEW BUSINESS**

- a. **Parks Master Plan – Public Input and Information Gathering:** Luke Peters directed a brainstorming session in which those in attendance generated a list of “Existing park features that should be renovated, replaced, or updated. These ideas were presented to the group and then everyone voted on their favorite ideas. Next, those in attendance generated a list of “New / Additional park features that should be added”. Once again the ideas were presented to the group and then everyone voted on their favorite ideas. The results were recorded for inclusion in the Parks Master Plan.

**NEXT MEETING – January 15, 2018 at 7:00 p.m. GAR Room of City Hall**

Motion to adjourn Hap Daus, seconded by Josh Savoy. Motion carried. Meeting was adjourned at 8:01 p.m.

Minutes submitted by Luke Peters

**City of Platteville  
STAFF REPORT AND FISCAL NOTE**

<input type="checkbox"/> Original <input checked="" type="checkbox"/> Update	
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**Title:**  
Development Agreement – St. Augustine Redevelopment Project

**Policy Analysis Statement:**

**Brief Description and Analysis of Proposal:**

The proposed St Augustine Redevelopment Project planned unit development (PUD) will involve the removal of all the buildings on the block bounded by Pine Street, Hickory Street, Greenwood Ave, and Bradford Street, and replacement with a new apartment building and a new chapel/student center building. The project will be done in two phases, with the apartment building being constructed first. The apartment building will be 3 stories tall, will contain 46 units (combination of 4-BR and 2-BR), and will have a maximum capacity of 144 tenants. In addition, there will be some lounge areas, offices, and other common areas on the main floor.

In June of 2016, the Council approved the PUD with the following conditions:

- a) approval is for the apartment building only – the church will need to be approved separately;
- b) some additional architectural detail and/or material changes should be provided on the south and west facades of the parking level of the building to break up the expanse of concrete wall – stone look stucco product;
- c) a certified survey map (SCM) shall be submitted for approval to reconfigure the boundaries of the properties which are a part of this development;
- d) an agreement shall be provided that indicates the parking on the St Mary’s property is available for use by the tenants of this building;
- e) additional landscaping and/or screening shall be provided for the expanded parking area on the St Mary’s property;
- f) a negotiated payment in lieu of taxes (PILOT) agreement shall be provided in the event the property is deemed tax exempt;
- g) the applicant shall submit detailed plans and enter into a development agreement with the City to govern the above items and other details for this project; and
- h) the City should look at the parking requirements on nearby streets and consider eliminating overnight parking to encourage renters to use the on-site and off-site parking alternatives as presented.

Attached is draft development agreement.

The four houses on the block have been removed, and an early start permit has been issued. This permit allows construction to begin on the footings and foundation only. The issuance of a building permit will not be done until all approvals are provided.

**Recommendation:**

Staff recommends approval of the development agreement.

**Impact of Adopting Proposal:**

The impact of adopting the request will allow the redevelopment of the site as proposed.

**Fiscal Estimate:**

<p><b><u>Fiscal Effect (check/circle all that apply)</u></b></p> <p><input type="checkbox"/> No fiscal effect</p> <p><input type="checkbox"/> Creates new expenditure account</p> <p><input type="checkbox"/> Creates new revenue account</p> <p><input type="checkbox"/> Decreases expenditures</p> <p><input checked="" type="checkbox"/> Increases revenues</p> <p><input type="checkbox"/> Increases/decreases fund balance - _____ Fund</p>	<p><b><u>Budget Effect:</u></b></p> <p><input type="checkbox"/> Expenditure authorized in budget</p> <p><input checked="" type="checkbox"/> No change to budget required</p> <p><input type="checkbox"/> Expenditure not authorized in budget</p> <p><input type="checkbox"/> Budget amendment required</p> <hr/> <p><b><u>Vote Required:</u></b></p> <p><input checked="" type="checkbox"/> Majority      <input type="checkbox"/> Two-Thirds</p>
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**Narrative/assumptions About Long Range Fiscal Effect:**

Approval of the request will result in either an increase in the tax value of the property after the development is completed, or a payment in lieu-of-taxes.





## DEVELOPMENT AGREEMENT

This Agreement entered into between Hickory Street Housing, LLC, (the Developer), a Wisconsin corporation, and the City of Platteville (City), a Wisconsin municipal corporation, on this \_\_\_\_ day of January, 2018.

### WITNESSETH:

**WHEREAS**, the Developer owns the property consisting of all the lands located within Block 1 of Rountrees Western Addition, which is the block bounded by Pine Street, Hickory Street, Greenwood Avenue and Bradford Street in the City of Platteville, Grant County, Wisconsin (“the Property”), as shown in Exhibit \_\_\_\_; and,

**WHEREAS**, the Developer has submitted an Application for approval of a Planned Unit Development (PUD) for the construction of an apartment building and related site improvements on the Property, and parking improvements to serve this development which is located on land owned by St. Mary’s Catholic Church at the southwest corner of Adams Street and Fourth Street (“the Project”); and,

**WHEREAS**, as a condition of the approval of the PUD application (Case No. PC16-PUD01-03), the Developer is required to enter into an agreement with the City concerning, among other things, the construction of the improvements in or about the Project.

**NOW, THEREFORE**, the City and the Developer hereby enter into this Agreement on the following terms and conditions and in consideration of the mutual covenants and agreements hereinafter set forth:

1. **PROJECT DESCRIPTION.** The Developer agrees on behalf of itself and its heirs, successors, legal representatives, executors and administrators (hereinafter, "successors"), to construct, install and complete, at its own expense or at the expense of its agents or assigns, the following improvements, consistent with the requirements described below:

A. Apartment Building

The Project shall include the construction of an apartment building on the Property as shown on the site plan drawn by Vierbicher, dated May 9, 2016, and the building elevations drawn by Plunkett Raysich Architects, dated \_\_\_\_\_, 2016, which are attached as Exhibits \_\_\_\_ and \_\_\_\_\_.

B. Building Occupancy

The Developer agrees that building shall have a maximum of one hundred forty four (144) resident tenants. In addition to the residential living spaces, the building may also contain ancillary uses for the benefit of the tenants and employees, including, but not limited to, storage

space, laundry facilities, exercise rooms, offices, vehicle and bike parking, and other common spaces.

C. Vehicle Parking

The Developer shall provide and maintain a minimum of one hundred eighteen (118) vehicle parking spaces that are available for use by the tenants, guests and employees of the Project. A minimum of eighty five (85) of these required vehicle parking spaces shall be constructed and maintained on the Property. The remaining spaces can be provided off-site on property owned by St. Mary's Catholic Church, or in cooperation with the University of Wisconsin – Platteville, or other entities. Such off-site spaces shall be available for the use of the tenants, guests, and employees of the residence hall. Written lease or use agreements between the Developer and the owner of the properties where these off-site spaces are located shall be provided to the City prior to the City issuing an occupancy permit for the residence hall. Such lease or use agreements shall indicate that these spaces are available for the use of the tenants, guests, and employees of the Project for as long as the Property is used as an apartment building. This parking requirement may be modified in the future by the City of Platteville Common Council as an amendment to the Planned Unit Development approval. These off-site parking spaces shall be located within 3,000 feet of the Property, unless transportation services, as deemed suitable by the City, are provided between the parking spaces and the Property.

D. Bike Parking

The Developer shall provide and maintain a minimum of thirty (30) bike parking spaces that are available for use by the tenants, guests and employees of the Project. The spaces shall be located on the Property, and shall comply with the requirements of Section 22.09(I) of the Platteville Municipal Code, which is attached as Exhibit \_\_\_\_\_.

E. Sidewalks

Pedestrian access to the Project shall include public sidewalks along the entire perimeter of the Property, as well as sidewalk connections to the apartment building and on-site parking area, all as shown on the site plan drawn by Vierbicher, dated May 9, 2016, or as amended through future approvals by the City of Platteville Common Council.

F. Landscaping and Site Amenities

At a minimum, the Project shall include trees, shrubs, lawns and other landscaping materials on the Property as shown on the landscaping plan by Vierbicher, dated May 9, 2016, which is attached as Exhibit \_\_\_\_\_, and landscaping improvements on the St. Mary's Catholic Church property as shown on the landscaping plan by Vierbicher, dated June 27, 2016, which is attached as Exhibit \_\_\_\_\_.

G. Visual Screening

Exterior dumpsters and rubbish collection areas and mechanical equipment, including emergency electrical generators and HVAC equipment, shall be screened by visual screens that comply with Section 22.062(D) of the Platteville Municipal Code, which is attached as Exhibit \_\_\_\_\_.

H. Site Lighting

Exterior site lighting shall be provided as shown on the plans drawn by Electric Construction, Inc., dated May 5, 2016. All exterior light fixtures shall meet the standards provided in Section 22.062(D) of the Platteville Municipal Code, which is attached as Exhibit \_\_\_\_\_.

I. Public and Private Utilities

The Developer shall provide and construct all water and sanitary sewer extensions and connections, and work with the individual utilities to provide and construct the private utility (gas, electric, telephone, cable, etc.) extensions and connections, which are necessary to serve the Project.

J. Fire Protection Improvements

The Project shall include the following improvements for providing fire protection:

- 1) An exterior connection to the building's sprinkler system shall be provided at a location approved by the Platteville Fire Department.
- 2) An additional fire hydrant shall be provided near the location of the exterior connection to the building sprinkler system, at a specific location approved by the Platteville Fire Department.
- 3) A fire department control room shall be provided on the inside of the building at a location approved by the Fire Department, which shall contain the controls for the building's fire detection and alarm system, a set of building plans, and other improvements and installations deemed necessary by the Platteville Fire Department.

K. Storm Water Management

The Developer shall construct, install and maintain storm water detention and/or infiltration facilities in sufficient size and capacity to meet the standards of the Wisconsin Department of Natural Resources. Prior to commencing construction of any improvements, Developer shall provide the City with plans and specifications showing that the Developer has designed storm water detention facilities of sufficient capacity to handle the conveyance and detention of the anticipated storm water runoff from the development, located on land either owned by the Developer or for which Developer has obtained perpetual easement(s) permitting the Developer to construct, maintain, repair and replace such facilities. Ownership of the storm water detention facilities, including the obligation to maintain, repair and replace same, shall remain with the Developer and its successors, assigns, or subsequent purchasers, unless a dedication of such facilities is specifically accepted by the City in a separate, written conveyance.

The City shall have the right, but not the obligation, to maintain, repair and replace the storm water detention facilities should Developer or its successors, assigns or subsequent purchasers fail to maintain, repair or replace the storm water detention facilities as required to keep the facilities functioning properly. Developer, its successors, assigns and subsequent purchasers agree that the cost of future maintenance, repair or replacement of the storm water detention facilities performed by the City may be levied and collected as a special charge for current services rendered against the property more particularly described in the attached Exhibit 1, under Wisconsin Statutes Section 66.0627. By executing this Agreement, Developer, its successors, assigns or subsequent purchasers grant to the City the right, but not the obligation to enter upon the Property and to utilize any and all easements obtained by the Developer for the purpose of construction, maintenance, repair and replacement of the storm water detention facilities. At the request of the City, Developer or its successors, assigns or subsequent purchasers shall execute such documents as may be necessary, convenient or required by the City to permit the city full access to the storm water detention facilities for maintenance, repair, or replacement of same.

**2. COMMENCEMENT OF CONSTRUCTION.** It is understood and agreed between the parties that prior to the Developer or its successors causing any work, construction or installation of the Project improvements to begin, the Developer must first receive or complete the following:

- A. The following items shall be completed or received prior to the beginning of work on the Property that involves excavating, footings & foundations, and work in the public right-of-way:
  - 1) Permits and approvals as required by the Platteville Municipal Code, State of Wisconsin Commercial Building Code, and the Wisconsin Department of Natural Resources.
  - 2) Written authorization from the City Engineer expressly stating that work to be conducted within the public right-of-way may commence. The City may require work completed prior to written authorization to be removed, reconstructed or replaced as determined by the City Engineer.
  - 3) Developer provides Financial Security.
  - 4) Erosion and sedimentation controls are installed.
  
- B. The following items shall be completed or received prior to the beginning of work on the Property that involves the building, parking or other site improvements:
  - 1) Permits and approvals as required by the Platteville Municipal Code, State of Wisconsin Commercial Building Code, and the Wisconsin Department of Natural Resources.
  - 2) Developer pays all fees required by City ordinances, regulations or other agreements.
  - 3) The approved Certified Survey Map for the Property is recorded with the Grant County Register of Deeds.
  - 4) This Agreement is duly signed, acknowledged, and delivered.
  - 5) A payment in lieu of taxes (PILOT) agreement between the Developer and the City duly signed, acknowledged, and delivered, if the property is granted tax exempt status at any point in time. If tax exempt status is granted after occupancy and property tax is due, for that year, the fully taxable period and tax exempt period shall be paid pro-rata based on days of each respectively divided by 365.

**3. SOIL EROSION, SEDIMENTATION CONTROL, AND CONTROL OF WATER POLLUTION.** No changes shall be made in the contours of the Property, and no grading, excavating, removing or destruction of topsoil, trees or other vegetative cover on the Property shall be made until such time as a plan for minimizing soil erosion and sedimentation has been reviewed and approved by the City. Developer shall comply with the plan during the course of construction. Developer shall use all care possible to prevent siltation and other pollution of the waters of the State of Wisconsin even if measures exceeding those set forth on approved plans prove necessary.

**4. FINANCIAL SECURITY.** The Developer further agrees, on behalf of itself and its successors, agents or assigns, to provide to the satisfaction of the City, security in the form of a Performance Bond, Letter of Credit or certified check (Financial Security), to insure that the work, construction, installation and completion of the improvements made within the City's street right-of-way are accomplished in a timely manner and according to and in compliance with the aforementioned standards.

- A. The Financial Security shall be in a form approved by the City's Attorney and shall be in an amount equal to or greater than the Certified Estimate of the City; a copy of the Certified Estimate being attached hereto as Exhibit 2 and incorporated herein by reference.
- B. The Financial Security provided to the City by the Developer must be approved by the City's Attorney and filed with the Office of the City Clerk prior to the Developer or its successors causing any work, construction or installation of the improvements to begin. In the event security satisfactory to the City's Attorney is not provided to the City within two (2) months from the date of the City Engineer's certified Estimate, the City Engineer may then revise and/or update his estimate and require the Developer or its successors to provide to the City additional amounts of security, if such be requested, over and above the amount of the initial Certified Estimate.
- C. All costs of providing the Financial Security shall be paid by the Developer.

**5. PROTECTION OF REASONABLE ACCESS DURING CONSTRUCTION.** At all times during the construction of the Development, Developer and its contractors and subcontractors as aforesaid, shall conduct their work in such manner as to insure that there is a minimum obstruction to traffic and inconvenience of the general public, the residences and/or the commercial establishments adjacent to the Property. No materials shall be stored upon any streets unless such storage is absolutely necessary and approved by the City. Any materials which must be stored upon such streets shall be placed so as to cause as little obstruction to traffic as possible. Fire hydrants on or adjacent to the Property shall be kept accessible to fire apparatus at all times, and no materials or obstructions shall be placed within fifteen (15) feet of any such hydrant. All storm drainage and storm sewer inlets shall be kept unobstructed at all times. Developer shall maintain such barricades, fences and warning lights or flares as are necessary during the course of construction to protect traffic and the public in general. Any work in a street which is unfinished for any reason whatsoever shall be left in such a condition as to make the Property accessible at all points to fire and other emergency apparatus.

**6. WASTE MATERIALS AND MAINTENANCE OF SANITARY FACILITIES DURING CONSTRUCTION.** Developer shall collect and properly discard all waste material, such as paper, cartons and the like, and shall prevent the same from being deposited, and then either thrown or blown upon the lands adjacent to the Property or upon the Property itself. In addition, Developer shall require that all contractors, subcontractors, and material suppliers shall comply with the provisions of this paragraph. All rubbish and unused materials and tools shall be removed promptly from the Project and, as work progresses, the Property shall be kept clean of any rubbish or refuse. Developer shall maintain the Property in a clean condition by removing all debris from the Property or otherwise disposing of such debris in an appropriate fashion. If Developer or any of its contractors, subcontractors or material suppliers shall fail to comply with any of these conditions, the City shall have the right to enter upon the Property and perform such cleaning and disposal with its own employees or with its contractors, and the City may draw upon Developer's Financial Security to reimburse itself for such expense.

**7. DAMAGE TO EXISTING STREETS AND OTHER FACILITIES.** In the event any existing City streets, sidewalks, curb & gutter, drainage structures, utilities, or other facilities are disturbed, subjected to excessive wear and tear, damaged or destroyed during the course of the development of the Project, including but not limited to damages resulting from openings into streets to install underground facilities or resulting from travel or use by vehicles or construction equipment, Developer agrees, at its cost, to repair or, if necessary, replace such facilities.

**8. COMPLETION OF CONSTRUCTION.**

A. The Developer further agrees, on behalf of itself and its successors that the improvements within the public right-of-way and improvements to the public utilities referenced herein shall be constructed, installed and satisfactorily completed by Developer, at its own expense, unless some other method of financing is agreed to in writing by the City. The Developer further agrees, on behalf of itself and its successors that the improvements referenced herein shall be constructed, installed and satisfactorily completed by it according to and in compliance with the City's standards. The Developer further agrees, on behalf of itself and its successors that the improvements referenced herein shall be constructed, installed and satisfactorily completed within eighteen (18) months from receiving written authorization to proceed from the City Engineer, unless the City, at the City's sole discretion, agrees in writing to extend the completion date for the improvements for an additional period of time not to exceed one (1) full year. Prior to seeking such an extension, the Developer shall submit to the City Engineer, at least sixty (60) days prior to the completion deadline, a written statement concerning the difficulty of completion, if any, that has been encountered regarding construction of the improvements. Thereafter, the City Engineer may either approve or deny in writing any requested extension. In the event the City Engineer recommends extending the completion date, such extension may be granted with certain conditions, including that the Developer or its successors providing extended security coverage in an additional amount for the construction and maintenance of the improvements. The Developer further agrees, on behalf of itself and its successors, that in the event the required improvements are not timely completed, for any

reason, within said eighteen (18) month period, unless extended as provided for herein; or the improvements are not constructed, installed or completed according to and in compliance with the City's standards; or the improvements do not endure without the need of any repairs; then the City may, at its option, cause such improvements to be constructed, installed, completed or maintained and recover the costs and expenses so incurred it from the Developer or its successors personally.

- B. The Developer further agrees, on behalf of itself and its successors, to provide as-built drawings for all water, sanitary sewer, storm sewer and other improvements, facilities and connection points installed within the public right-of-way as part of the Project.
- C. It is further understood and agreed to by the parties that the Certified Estimate of the City Engineer, which establishes the amount of the Financial Security required herein, is not a guarantee by the City that the improvements the Developer shall make can be constructed, installed or completed, for the amount set forth in the Certified Estimate. Therefore, it is further agreed to by the parties that in the event the Developer fails to timely or satisfactorily construct, install and complete, for any reason, the improvements required herein, then the Developer shall remain responsible for the improvements, notwithstanding the amount of money needed by the City to remedy the Developer's failure exceeds the amount of the Financial Security. Consequently, in the event the City draws upon the Financial Security and thereafter determines that the cost to satisfactorily construct, reconstruct, install or complete the improvements will exceed the amount of the security, then the City Engineer shall mail written notice thereof to the Developer, along with its construction bids, construction contracts or such other supporting documentation, setting forth the costs required to satisfactorily complete the improvements pursuant to and in compliance with the standards. Thereafter, the Developer agrees to pay the City, within twenty (20) days of the mailing of the notice, the amount of costs in excess of the Financial Security, which the City requires to satisfactorily complete the improvements.
- D. It is further understood and agreed to by the parties that the Certified Estimate shall include, but not be limited to, the following items:
  - 1) Sidewalks within the right-of-way for the street frontage of the Property.
  - 2) Repairs to Pine Street, Hickory Street, Greenwood Avenue and Bradford Street as needed only for work related to the Project.
  - 3) Disconnecting the old water services for the former buildings on the Property.
  - 4) New water and sanitary sewer services to the Property line.
  - 5) Parking improvements along the east side and south side of the Property.
  - 6) Cost of the fire hydrant near the southeast corner of the building.

**9. OTHER AGREEMENTS.** The Developer and the City shall execute an agreement for payments in lieu of taxes (PILOT Agreement) prior to Developer commencing work on the apartment building. Should Developer decide to proceed with construction of the Project under a Permission to Start Permit, Developer shall first execute an Agreement Regarding Permission to Start Permit satisfactory to the City.



**10. WAIVER OF LIENS.** It is further understood and agreed between the parties that following the completion of the construction and installation of the improvements, but prior to the written approval of same by the City Engineer, the Developer shall deliver to the City's Attorney, complete and legally effective release or waivers of all liens which could arise out of or be filed in connection with the construction installation and completion of the improvements referenced herein. The Developer shall also provide the City's Attorney with an affidavit signed by both the Developer and its Contractor(s), that the releases or waivers provided include all labor, services, material and equipment for which a lien could be filed, and that the payrolls, material and equipment bills, and any other indebtedness connected with the improvements, have been paid or otherwise satisfied. Any releases, waivers or affidavits shall be in a form satisfactory to and approved by the City's Attorney.

**11. SIGNS AND BARRICADES.** The Developer further agrees, on behalf of itself and its successors, that during the period of time the improvements are being worked upon, constructed or installed, the Developer shall insure that any roads being worked upon will be closed and made inaccessible to public travel. Toward that end, the Developer shall cause to be erected and maintained two (2) Type III barricades (10'), with a 48" x 30" "ROAD CLOSED" sign on each barricade, at each point where said roads intersect with a public road. The barricades may be staggered during work hours to allow entry of construction vehicles to the work site. During that period of time said improvements are being worked upon, constructed or installed, if work takes place near or adjacent to public roads, the Developer shall erect and maintain warning signs on the public roads to adequately warn the traveling public. All signing of every kind required herein shall be designed, erected and maintained according to and in compliance with the latest edition of the Manual of Uniform Traffic Control Devices (MUTCD), and must be approved by the City Engineer in writing prior to being erected. Further, all barricades and related warning signs shall be erected by the Developer prior to the Developer or its successors causing commencement of any work, construction or installation of said improvements to begin. All barricades and related warning signs shall be maintained by the Developer in good condition until the construction has been determined by the City Engineer, in writing, to have been completed in an acceptable manner.

**12. FIELD INSPECTIONS.** The City Engineer or his or her designate may make unannounced visits to the job site during various stages of the construction to observe the progress and quality of the work being done within the public right-of-way and improvements to the public utilities, and to determine in general if the work is proceeding according to and in compliance with the City's standards. It is also agreed between the parties that the City may, at its sole discretion, utilize a private consultant to perform construction inspections and observations, and that the actual costs of these inspections shall be billed to the Developer and shall be paid in full prior to the issuance of any occupancy permits for buildings located within the Development. The amount billed to the Developer shall not exceed \$10,000. It is further agreed between the parties, that neither the City nor any of its officers, employees or agents shall be held liable or responsible, in any manner whatsoever by the Developer or its successors, should it be determined by the City Engineer or his or her designate, at any time prior to final written approval of the improvements, that the Developer or its Contractor failed to cause the improvements to be constructed and installed according

to and in compliance with the City's standards and said improvements are therefore required to be removed and/or reconstructed in a manner satisfactory to the City, prior to receiving City approval.

**13. ENGINEER AND SURVEYOR.** It is further understood and agreed between the parties that the Developer shall employ, at its own expense, a licensed professional engineer to design any and all improvements within the public right-of-way and improvements to the public utilities according to and in compliance with the City's standards, and to inspect the construction to insure that the improvements are built according to the lines, grades and dimensions on the approved plans. All public improvements to be constructed and dedicated to the City shall be located within the right-of-way of the public streets or within public easements.

**14. INDEMNIFICATION, HOLD HARMLESS AND WARRANTY.** The Developer and its successors and assigns shall assume, pay and hold the City harmless from and against any and all claims, demands, suits, liens, or causes of action for injury or damage to persons or property (hereinafter "claims") which may be made or asserted against the City at any time, arising from or in connection with the Project, regardless of whether such claims are false, fraudulent, meritless or meritorious. The Developer further agrees, on behalf of itself and its successors and assigns to investigate, handle, respond to, provide defenses for and defend the City against any such claims at its sole expense and agrees to bear all costs and expenses related thereto, including the City's reasonable attorneys fees and other expenses, even if such claims are false, groundless or fraudulent. Developer further warrants the public improvements to be constructed and installed by the Developer shall endure without need for repair or replacement for a period of one year after final written approval by the City Engineer and the formal written acceptance by the City of the obligation to maintain such improvements, and should such improvements need repair or replacement during said time, to make such repairs or replacements at no charge to the City.

**15. SALE OF PROPERTY.** The Developer further agrees, on behalf of itself and its successors, that the sale of any portion of the Property made reference to herein, shall in no way affect or change the Developer or its successor's obligation to continue to comply with the terms of this Agreement unless and until any such purchaser(s) enter into a separate written agreement with the City to assume similar terms, covenants and obligations regarding the same improvements referred to herein.

**16. STATUS OF PARTIES.** It is understood and agreed between the parties that this Agreement does not and shall not be construed, interpreted or argued by either of them, in a court of law or otherwise, to create any principal/agent, master/servant, employer/employee or partnership relationship of any kind between the Developer or its successors and the City or its successors.

**17. MODIFICATION.** It is understood and agreed between the parties that there shall be no waiver or modification of this Agreement unless such waiver or modification is first reduced to writing and signed by both parties herein.

18. **SEVERANCE.** If any clause or provision of this Agreement is held to be illegal, invalid or unenforceable by a court of competent jurisdiction, then in that event, it is the intention of the parties hereto that the remainder of this Agreement shall not be affected thereby.

19. **SUCCESSORS.** The terms, provisions, conditions, covenants and obligations contained in this Agreement shall be binding upon and inure to the benefit of the Developer's successors. This Development Agreement shall be recorded to provide notice to Developer's successors, assigns, or subsequent purchasers of the property described in Exhibit \_\_, of the provisions of this Agreement.

20. **LAWS OF WISCONSIN/CHOICE OF FORUM.** It is understood and agreed between the parties that this Agreement, the performances required herein and all preceding that flow therefrom, shall be construed according to and controlled by the laws of the State of Wisconsin. In any proceeding that may be brought arising out of, in connection with, or by reason of this Agreement, the laws of the State of Wisconsin shall be applicable, controlling and shall govern any proceeding which shall be commenced in the Circuit Court for Grant County, Wisconsin.

21. **MATTERS DISREGARDED.** The titles of the several sections, subsections and paragraphs set forth in this Agreement are inserted for convenience of reference only and they shall be disregarded in construing or interpreting any of the provisions of this Agreement.

22. **SIGNATURE AUTHORITY.** The Developer hereby promises and states that in the event it is a corporation or partnership, the individual whose name and signature appears below for and on behalf of the corporation or partnership has in fact the authority to so bind the corporation or partnership to the terms and conditions of this Agreement.

23. **ASSIGNMENT.** The Developer may not assign, transfer or convey its interest in this agreement without the written consent of the City, prior to substantial completion of the improvements set forth in paragraph 1 of this Agreement. Any assignment, transfer or conveyance without the written consent of the City shall be void and of no force whatsoever.

24. **TIME.** Time is of the essence.

IN WITNESS WHEREOF, the parties hereto have set their hands below.

\_\_\_\_\_  
By:\_\_\_\_\_

Fr. John Del Priore, Vice-President of "St. Augustine University Parish", the sole-member of Hickory St Housing LLC  
"DEVELOPER"

**STATE OF WISCONSIN, COUNTY OF GRANT, SS:**

**BE IT REMEMBERED**, that on this \_\_\_\_\_ day of \_\_\_\_\_, 2018, before me, the undersigned, a notary public in and for the county and state aforesaid, came \_\_\_\_\_, who is personally known to me to be the same person who executed the within instrument of writing and such person duly acknowledged the execution of the same.

**IN WITNESS WHEREOF**, I have hereunto set my hand and affixed my notarial seal the day and year last above written.

\_\_\_\_\_  
Notary Public (SEAL)  
My Appointment Expires:\_\_\_\_\_

**CITY OF PLATTEVILLE, WISCONSIN**

**ATTEST:**

By:\_\_\_\_\_  
Karen Kurt, City Manager  
"CITY"

\_\_\_\_\_  
Candace Koch, City Clerk (SEAL)

**BE IT REMEMBERED**, that on this \_\_\_\_\_ day of \_\_\_\_\_, 2018, before me, the undersigned, a notary public in and for the county and state aforesaid, came Karen Kurt, who is personally known to me to be the same person who executed the within instrument of writing and such person duly acknowledged the execution of the same.

**IN WITNESS WHEREOF**, I have hereunto set my hand and affixed my notarial seal the day and year last above written.

\_\_\_\_\_  
Notary Public (SEAL)  
My Appointment Expires:\_\_\_\_\_

**City of Platteville  
STAFF REPORT AND FISCAL NOTE**

<input checked="" type="checkbox"/> Original	<input type="checkbox"/> Update
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**Title:**  
PILOT Agreement – St. Augustine Redevelopment Project

**Policy Analysis Statement:**

**Brief Description and Analysis of Proposal:**

The owners of the proposed St Augustine Redevelopment Project have submitted a request to the assessor to have the project/property designated as tax exempt. The assessor is currently reviewing the information on the project to determine if the project meets the criteria necessary to be considered tax exempt. If the project fails to meet the necessary criteria, the property will be taxable, and taxes will be paid based on the value of the property.

City Attorney Cole has provided a memo that further describes the process and statutes that are followed when determining if a property is tax exempt.

In the event the property is deemed tax exempt, the developer has agreed to make a payment in lieu of taxes (PILOT) to the City. This payment will help offset some of the costs the City will incur in providing necessary services to the property and project.

Attached is draft PILOT agreement.

**Recommendation:**

Staff recommends approval of the PILOT agreement.

**Impact of Adopting Proposal:**

The impact of adopting the request will allow for a payment in lieu of taxes if the project is determined to be tax exempt.

**Fiscal Estimate:**

**Fiscal Effect (check/circle all that apply)**

- No fiscal effect
- Creates new expenditure account
- Creates new revenue account
- Decreases expenditures
- Increases revenues
- Increases/decreases fund balance - \_\_\_\_\_ Fund

**Budget Effect:**

- Expenditure authorized in budget
- No change to budget required
- Expenditure not authorized in budget
- Budget amendment required

**Vote Required:**

- Majority
- Two-Thirds

**Narrative/assumptions About Long Range Fiscal Effect:**

Approval of the request will result in a payment in lieu-of-taxes.

**Expenditure/Revenue Changes:**

Budget Amendment No. _____				No Budget Amendment Required <input checked="" type="checkbox"/>				
Account Number				Account Name	Budget Prior to Change	Debit	Credit	Amended Budget
Fund	CC	Account	Object					
<b>Totals</b>								

**Prepared By:**

<b>Department:</b> Community Planning & Development <b>Prepared By:</b> Joe Carroll	<b>Date:</b> January 16, 2018
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## **PILOT AGREEMENT**

This AGREEMENT for payments in lieu of taxes (“PILOT Payments”) is made by and between HICKORY STREET HOUSING, LLC, a nonstock corporation, (“TAX EXEMPT”) and the City of Platteville, a Wisconsin municipal corporation (“CITY”), as of the \_\_\_\_\_ day of \_\_\_\_\_, 2018.

### **WITNESSETH**

WHEREAS, HICKORY STREET HOUSING, LLC (“TAX EXEMPT”) owns the real property which is legally described in Exhibit A attached hereto (the “PROPERTY”); and

WHEREAS, CITY has determined that, under the facts and circumstances currently disclosed or known to the CITY and the law currently existing, and under HICKORY STREET HOUSING, LLC’S ownership, and intended occupancy and usage, the PROPERTY could qualify for new real property tax exemptions under Section 70.11(4), Wis. Stats., as of January 1, beginning in the tax year during which the PROPERTY is determined to be exempt from taxation; and

WHEREAS, HICKORY STREET HOUSING, LLC recognizes that, notwithstanding the property tax status of the PROPERTY, valuable government services and benefits will be provided to it and the PROPERTY, which services and benefits directly or indirectly relate to the public health, safety and welfare, and which include, but are not limited to police protection, transportation services, recreation facilities and parks and street lights, but not including any service which is a “covered service” set forth in Wis. Stat. Section 66.0602; and

WHEREAS, TAX-EXEMPT agrees for itself and its successors and assigns to make PILOT Payments to CITY in recognition of such services and benefits that are not “covered services” set forth in Wis. Stat. Section 66.0602.

NOW, THEREFORE, FOR GOOD AND VALUABLE CONSIDERATION, the receipt and sufficiency of which are hereby acknowledged, the parties agree as follows:

1. INCORPORATION OF WHEREAS CLAUSES.

The parties hereby acknowledge that the above clauses are part of this AGREEMENT.

2. CITY SERVICES.

A. Services Covered by the PILOT Agreement.

It is the parties’ intent that CITY will provide certain public services other than “covered services” as defined in Wis. Stat. Section 66.0602 to TAX-EXEMPT and the PROPERTY subject to the same terms and conditions as apply to properties owned by citizens or the public generally. Such services and benefits include, but are not limited by specific enumeration herein, police protection, transportation services, recreation facilities and parks and street lighting. CITY shall not have breached its obligations hereunder if it is prevented from providing benefits and/or services to TAX-EXEMPT or the PROPERTY because of typical force majeure reasons (e.g., war, flood, fire, labor dispute, supply shortage, act of God, natural disaster, etc.), because of budgetary constraints, or because any person or entity shall assert a right which prevents delivery of such benefits and/or services.

TAX-EXEMPT acknowledges the amount of the annual PILOT payments to be made pursuant to this PILOT Agreement are fair and reasonable and will pay for services provided by CITY that are not “covered services” within the meaning of Wis. Stat. Section 66.0602. TAX-EXEMPT agrees to indemnify CITY and reimburse for all costs and expenses incurred by CITY in connection with any proceedings wherein CITY is called upon to defend the validity of the AGREEMENT or any of its terms or provisions. TAX-EXEMPT further agrees that such costs and expenses shall include CITY’S reasonable attorney’s fees, expenses and Court costs.

B. Special Assessments, Special Charges and Fees.

Notwithstanding paragraph 2.A., or property tax status of the PROPERTY, TAX-EXEMPT understands that it may be subject to special charges, and special taxes as defined in Section 74.01, Wis. Stats., (and as also referred to in Ch. 66, Wis. Stats.) and fees charged by CITY as the same manner that such special assessments, special charges, special taxes, and fees are charged for similar services and/or undertakings to commercial buildings within CITY. This provision shall not affect CITY’S powers, consistent with the law, to determine the services and benefits that shall be provided to the PROPERTY and/or similarly situated property pursuant to this paragraph 2B. Nothing contained herein shall preclude TAX-EXEMPT from appealing, as provided by law, the imposition of such special assessments, special charges, special taxes, or fees by CITY. TAX-EXEMPT specifically acknowledges the PROPERTY is subject to inspection and payment of licensing fees under CITY’S Rental Code (presently



Chapter 33) and impact fees under CITY'S Parks Impact Fee Code (presently Chapter 28).

3. PILOT PAYMENTS.

A. Commencement and Calculation of PILOT Payments

In recognition of those services and benefits covered by paragraph 2.A. of this AGREEMENT, beginning for the tax year during which the PROPERTY is determined to be exempt from property tax, until termination of this AGREEMENT, TAX-EXEMPT agrees to pay CITY an annual PILOT Payment for the PROPERTY for each tax year (or portion thereof). The PILOT Payment for the tax year during which the PROPERTY is determined to be exempt from property tax shall be \$40,000.00. For the following year, the PILOT payment shall be \$44,000.00. In each year of this AGREEMENT thereafter, the PILOT Payment shall be adjusted according to the increase in the Consumer Price Index for all Urban Consumers (U.S. City Average All Items [1982-84 equals 100]) published by the Bureau of Labor Statistics ("CPI") in effect on December 1 for the tax year which the PILOT Payment is to be adjusted. In the event that the CPI is changed or discontinued, the term CPI shall mean a comparable index, as reasonably approved by CITY'S Manager. PILOT Payments shall not be less than \$44,000.00 after the second year's payment.

B. Payment Due Date.

PILOT Payments for a tax year shall be due and payable in full on or before January 31 of the year following the tax year for which the PILOT Payment was calculated.

C. Mandatory Payment for Services to Offset PILOT Payment.

Notwithstanding anything herein to the contrary, if the State of Wisconsin enacts a mandatory payment for municipal services to be paid by owners of property exempt from general property tax or similarly situated owners of exempt property, PILOT Payments shall be reduced by any such mandatory payment paid by TAX-EXEMPT or its successors or assigns to CITY.

4. EXEMPT STATUS.

TAX-EXEMPT understands and acknowledges that: (i) the earliest date that the PROPERTY can qualify for a new tax exemption is January 1 of the year the exemption application is filed; (ii) under the preamble to Section 70.11, Wis. Stats., TAX-EXEMPT must, as a condition to securing an exemption, timely file an exemption application with CITY'S Assessor; and (iii) CITY reserves all rights under Wisconsin law to grant or deny TAX-EXEMPT'S application for exemption. In the event that CITY grants TAX-EXEMPT'S application for exemption, CITY Assessor's Office may review and reconsider the PROPERTY'S exempt status under Section 70.11, Wis. Stats., from time to time with the respective January 1 dates being the reference dates for those exemption reviews.

If for any reason, CITY determines that a portion of the PROPERTY does not qualify for exemption from property tax: (i) CITY shall provide written notice of such determination to TAX-EXEMPT no later than May 31 of that year; (ii) the PILOT Payments due under this AGREEMENT for that year and any subsequent years shall be reduced by an amount equal to the CITY'S portion of

the property taxes paid for the non-exempt portion of the PROPERTY with respect to any year for which exemption, in part, does not apply; (iii) the portion of the property which does not qualify for exemption shall be placed on the property tax rolls for that and any subsequent years for which an exemption has been determined not to apply. If TAX-EXEMPT disagrees with CITY'S determination that a portion of the property no longer qualifies for tax exemption, TAX-EXEMPT may challenge such determination by following any procedure provided by Wisconsin law.

5. TERM.

A. Termination of AGREEMENT.

This AGREEMENT shall terminate on the soonest of any of the following described dates:

(i) The day before the respective January 1 of the year for which the CITY determines that the PROPERTY no longer qualifies for property tax exemption.

(ii) The effective date of a repeal by the State of Wisconsin of the property tax exemption for the PROPERTY and other similarly situated property.

(iii) Upon a determination by the CITY that continuation of the AGREEMENT is not in the best interest of the CITY and after 30 days written notice to TAX-EXEMPT.

(B) Payments Due and Payable at Termination Survive Termination.

Notwithstanding any termination of this AGREEMENT, TAX-EXEMPT shall

continue to be liable to the CITY for all PILOT Payments due and payable under this AGREEMENT until the effective date of termination hereof.<sup>1</sup>

6. AMENDMENT.

This AGREEMENT may be modified and amended from time to time as CITY and TAX-EXEMPT shall mutually agree in writing, executed by both parties.

7. SEVERABILITY; GOVERNING LAW.

If any provision hereof is duly held by a court of competent jurisdiction to be invalid with respect to any circumstance or otherwise, the remainder of this AGREEMENT and/or the application of the AGREEMENT to any other circumstance, shall not be affected thereby. The parties intend that the laws of the State of Wisconsin and ordinances and regulations of the City of Platteville shall be the governing law with respect to this AGREEMENT.

8. BINDING EFFECT/NOTICE.

This AGREEMENT shall be binding upon and inure to the benefit of the parties hereto and their successors and assigns. Successors and assigns referred to in this AGREEMENT include any owner of the PROPERTY or improvements thereon. TAX-EXEMPT and its successors and assigns shall include a reference to this AGREEMENT in each future conveyance of all or any portion of the PROPERTY in order to give express notice of this AGREEMENT.

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<sup>1</sup> For example, if for year 2018, the CITY agrees that TAX-EXEMPT is exempt from property tax, then TAX-EXEMPT would owe the CITY a PILOT Payment for the tax year 2018, payable in calendar year 2019. TAX-EXEMPT would remain liable to pay said PILOT Payment for tax year 2018 DURING 2019 even though the AGREEMENT terminates pursuant to paragraph 5.A. of this AGREEMENT for tax year 2019.

9. AUTHORITY.

TAX-EXEMPT represents and warrants to CITY that its representative executing this AGREEMENT has been duly authorized to so execute and to cause TAX-EXEMPT to enter this AGREEMENT.

IN WITNESS WHEREOF, the parties hereto have caused this AGREEMENT to be executed by duly authorized representatives as of the date and year first written above.

CITY OF PLATTEVILLE, \_\_\_\_\_,

By: \_\_\_\_\_ By: \_\_\_\_\_  
Karen Kurt, City Manager

Attest: \_\_\_\_\_  
Candace Koch, City Clerk

CITY ATTORNEY'S OFFICE

Approved as to form, execution and content  
this \_\_\_\_ day of \_\_\_\_\_, 2018.

\_\_\_\_\_  
Bill Cole, City Attorney

[AUTHENTICATION AND NOTARY BLOCK ON NEXT PAGE]





LEGAL DESCRIPTION FOLLOWS:



**City of Platteville  
STAFF REPORT AND FISCAL  
NOTE**

Original       Update

**Title: IT Services Contract**

**Policy Analysis Statement:**

**Brief Description and Analysis of Proposal:**

The City of Platteville retains CompuNET International Inc. to provide IT Support Services, which include 24/7 proactive monitoring of PCs, servers, network devices and network performance; PC support/maintenance; printer connectivity; server support/maintenance; and vendor management support. Services are provided both remotely and via CompuNET on-site staff (David Nelson).

Services are provided under an annual contract which renews automatically at a rate not to exceed 105% of the previous rate, unless renegotiated or terminated by either party. The continuation of certain professional services is in accordance with City of Platteville Purchasing Guidelines (Policy III-5 section 8), with Council approval. The monthly rate for 2018 is \$5,949 and is included in the 2018 Budget.

**Recommendation:**

Approve the contract renewal with CompuNET International Inc. for the continuation of IT Support Services.

**Impact of Adopting Proposal:**

IT Support Services will continue to be provided by CompuNET.

**Fiscal Estimate:**

**Fiscal Effect (check/circle all that apply)**

- No fiscal effect
- Creates new expenditure account
- Creates new revenue account
- Increases expenditures
- Increases revenues
- Decreases fund balance

**Budget Effect:**

- Expenditure authorized in budget
- No change to budget required
- Expenditure not authorized in budget
- Budget amendment required

**Vote Required:**

- Majority
- Two-Thirds

**Expenditure/Revenue Changes:**

Budget Amendment No. _____				No Budget Amendment Required _____				
Account Number				Account Name	Budget Prior to Change	Debit	Credit	Amended Budget
Fund	CC	Account	Object					
				<b>Totals</b>				

**Prepared By:**

**Department:** Admin. Department  
**Prepared By:** Nicola Maurer

**Date:** January 2, 2018



## TECHNICAL SUPPORT AGREEMENT

**THIS SERVICES AGREEMENT** ("Agreement") is made this \_\_\_<sup>th</sup> day of \_\_\_\_\_ 2017 (the "Effective Date"), by and between **City of Platteville** acting as its agent ("Customer"), with a principal business location at: **75 N. Bonson Street, P.O. Box 780, Platteville, WI 53818** on behalf of itself and CompuNET International Inc ("Provider"), with a principal place of business at 5000 W. 36<sup>th</sup> Street, Suite 225, St. Louis Park, MN 55416 (each a "Party" and, collectively, the "Parties").

Accordingly, in consideration of the mutual promises set forth below and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties hereby agree as follows:

**INTRODUCTION:** Both parties desire to enter into this Agreement in order to set forth the general terms under which Provider is to provide Customer with Provider's Services ("Service" or "Services") to Customer, the scope and description to be specified below and in accompanying Exhibits.

All Services provided and work to be done under this Agreement shall be done and made in accordance with this Agreement and within the accompanying Exhibits. This Agreement will be effective after presentation by Provider to and acceptance by Customer.

**CHANGES, ADDITIONS OR NOTICES:** The Provider and Customer may mutually agree to make changes or additions within the general scope of this Agreement without invalidating this Agreement. Such deviations, changes or departure from Plans, Specifications, Schedule or Agreement shall have been put in writing; and, such written instrument shall have been agreed to by both Parties and signed by the duly authorized representative of the parties.

Any written notice which either party hereto may give the other concerning the subject matter of this Agreement may be given by mailing such notice to the Provider at: COMPUNET INTERNATIONAL, ATTN: OPERATIONS MANAGER, 5000 W. 36<sup>th</sup> Street, Suite 225, St. Louis Park, MN 55416 and mailing to the Customer at: City of Platteville, 75 N. Bonson Street, P.O. Box 780, Platteville, WI 53818.



## TECHNICAL SUPPORT AGREEMENT

There shall be no deviation, change or departure from the Plans, Specifications, or the terms and provisions of this Agreement unless the foregoing procedure shall have been fully performed, completed and attached.

**DESCRIPTION OF WORK:** Provider agrees to provide **Technical Support** related services to Customer as hereinafter defined in accompanying Exhibits.

**PAYMENT:** Customer agrees to make payment to Provider on time and in full each month for services delivered for the term that this Agreement is in effect, related to sales of Provider's Services as outlined and agreed to in accompanying Exhibits. Customer will make payment to Provider for services; including any applicable taxes, in advance and due upon receipt unless otherwise agreed to.

**SERVICE PERIOD:** The initial Service Period of this Service Agreement shall start on the Services Effective Date stated in Exhibit C – Contract Term and continue to the date which is one (1) years from the Effective Date. Upon expiration of the initial term, this Agreement shall automatically renew for another one (1) years, at a rate not to exceed 105% of the previous rate, unless either party terminates this Agreement by giving ninety (90) days prior written notice to the other party before the expiration of the current term.

Provider agrees to perform all Services needed to provide Technical Support under this Agreement as outlined in accompanying Exhibits. All persons used to carry out the obligations of Provider to Customer under this Agreement shall be employees, representatives or contractors exclusive to the Provider, and at no time shall be authorized to act as agents, servants or employees of the Customer.

**VENDOR MAINTENANCE/SUPPORT:** Separate Maintenance/Support contracts are required on all applications listed in Exhibit B and supported equipment that is critical to maintaining 24/7 availability including that which is Customer owned and must be purchased separately by the Customer for the length of this agreement. All such equipment is designated in Exhibit B. All other supported equipment and software must be at a minimum "supported" by its manufacture.

**CONFIDENTIALITY:** Provider and Customer hereby agree to keep confidential and not to disclose directly or indirectly to any third party, the terms of this Agreement or any other related Agreements, except as may be required by law.



## TECHNICAL SUPPORT AGREEMENT

**PERFORMANCE AND LEGAL COMPLIANCE:** Provider shall perform in a quality and workmanlike manner, in accordance with the obligations outlined in accompanying Exhibits, under the terms and provisions of this Agreement. Provider and Customer shall comply with all local and state laws, ordinances, rules and regulations as may be reasonably required.

**SEVERABILITY:** If any provision of this Agreement should be held invalid by an applicable statute or regulation or by decision of a court of competent jurisdiction, such invalidity shall not affect the other provisions of this Agreement that can be given effect without the invalid provision, and to this end, the provision hereof is severable.

**NO THIRD PARTY RIGHTS:** Nothing contained in this Agreement shall grant any right to any person, corporation, association or entity not a party to this Agreement.

**INSURANCE:** Each Party, at its sole expense, shall maintain public liability and property damage insurance in amounts deemed satisfactory by that Party to protect itself from liabilities for injuries to persons and damage to property of others relating in any way to the facilities or services. The Parties shall exchange with each other evidence of such coverage if requested. The insurance maintained by the policy holder shall be primary without any right of contribution from insurance which may be maintained by any other Party to this Agreement.

**FORCE MAJEURE EVENT:** A "Force Majeure Event" means an unforeseen event beyond the reasonable control of a Party. The obligations of the parties (except for the payment of money hereunder by Customer) are subject to force majeure and neither party shall be in default under this Agreement if any failure or delay in performance is caused by strike or other labor dispute; accidents; acts of God; fire; flood; earthquake; lightning; unusually severe weather; material or facility shortages or unavailability not resulting from such party's failure to timely place orders therefore; denial of use of poles or other facilities of a utility company or provider; lack of transportation; legal inability to access property; acts of any governmental authority; government codes, ordinances, laws, rules and regulations or restrictions; condemnation or the exercise of rights of eminent domain; acts of war, civil disorder or terrorism; vandalism, criminal, illegal or unlawful acts; or any other cause beyond the reasonable control of either party hereto. The excused party shall use its best



## **TECHNICAL SUPPORT AGREEMENT**

efforts under the circumstances to avoid or remove such causes of non-performance and shall proceed to perform with reasonable dispatch whenever such causes are removed or ceased. Notification of any such event or cause shall in all cases be given by the excused party to the other upon request and, when possible, the estimated duration.

**GENERAL INDEMNITY:** Provider and Customer hereby agree to indemnify, defend, protect and save and hold (including its directors, officers, agents, representatives and employees) each other harmless from and against any claim, damage, loss, liability, injury, cost and expense (including reasonable attorney's fees and expenses) in connection with any loss or damage to any property or facilities arising out of or resulting in any way from the acts or omissions to act, negligence or willful misconduct of either party, its directors, officers, employees, servants, contractors and/or agents in connection with the exercise of its rights and obligations under the terms of this Agreement.

**WAIVER OF GOVERNMENTAL OR SOVEREIGN NATION IMMUNITY:** Nothing contained in this Agreement shall be intended to nor constitute a waiver of Governmental or Sovereign Nation immunity or other defenses that a Party may be entitled to assert under law.

**DISCLAIMER OF WARRANTIES:** PROVIDER MAKES NO REPRESENTATIONS OR WARRANTIES TO CUSTOMER CONCERNING ANY SERVICES OR FACILITIES, AND PROVIDER HEREBY EXCLUDES AND DISCLAIMS, WITHOUT LIMITATION, ANY AND ALL WARRANTIES NOT EXPRESSLY SET FORTH IN THIS AGREEMENT, WHETHER EXPRESS OR IMPLIED, INCLUDING WITHOUT LIMITATION, ANY EXPRESS OR IMPLIED WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE, AND ANY EXPRESS OR IMPLIED WARRANTIES ARISING FROM COURSE OF PERFORMANCE, COURSE OF DEALING, OR FROM USAGE OF THE TRADE. CUSTOMER ACKNOWLEDGES PROVIDER HAS NOT REPRESENTED OR WARRANTED THAT THE SERVICES WILL BE UNINTERRUPTED OR ERROR-FREE. CUSTOMER UNDERSTANDS THAT SERVICE LEVELS MAY VARY AND THAT INTERNET SPEEDS MAY VARY FOR REASONS OUT OF THE CONTROL OF PROVIDER.

**REPRESENTATIONS:** Each Party represents and warrants that it: (a) is a corporation, partnership or proprietorship duly organized, validly existing and in good standing under the laws of the state of its organization and is qualified to do business and is in good standing under the laws of the state of its organization; (b) has full power, authority and legal right to sign, deliver and perform this Agreement; and (c)



**TECHNICAL SUPPORT AGREEMENT**

this Agreement and each related document has been fully signed and constitutes a legal, valid and binding obligation of each Party enforceable in accordance with its terms.

ENTIRE AGREEMENT: This Agreement contains the entire agreement between the Parties with respect to its subject matter and supersedes any prior agreement, understanding or representation of the Parties to the subject matter.

**Each Party warrants that the individuals signing this Agreement are duly authorized to execute this Agreement on behalf of the parties they represent.**

**IN WITNESS WHEREOF, the parties hereto agree to the terms and conditions of this Agreement and have signed this AGREEMENT on the date(s) indicated below:**

**Customer: City of Platteville**

**Provider: CompuNET International Inc**

**Signed:** \_\_\_\_\_  
**By:**     Karen Kurt      
**Date:** \_\_\_\_\_

**Signed:** \_\_\_\_\_  
**By:** \_\_\_\_\_  
**Date:** \_\_\_\_\_

**List of Exhibits:** *Exhibit A – Scope of Work; Exhibit B –City of Platteville Devices, Exhibit C - Contract Terms, Exhibit D – Support Contact and Escalation, Exhibit E – Out of Scope*



**TECHNICAL SUPPORT AGREEMENT**

**EXHIBIT A – SCOPE OF WORK**

This section serves as the Scope of Work (SOW) for the City of Platteville Information Technology Support services.

Item	Description
1	<p><b>Scope of Services:</b></p> <ul style="list-style-type: none"> <li>a) Proactive Monitoring CompuNET will monitor all PCs and Servers. This requires CompuNET to install an agent on every machine to be monitored. This monitoring will provide constant updates as to the health of the systems including: PC / Servers / Network devices:               <ul style="list-style-type: none"> <li>a. Availability(online/offline)</li> <li>b. Antivirus and Anti-spam running</li> <li>c. Disk Space Usage</li> <li>d. Hard Drive Health</li> <li>e. Security Patch Status</li> <li>f. Server Application/Process Availability</li> <li>g. Memory Availability and Paging</li> <li>h. Network Performance</li> <li>i. Processor Utilization</li> <li>j. Security Patch Status</li> </ul> </li> <li>b) PC Support and Maintenance CompuNET will provide specific support as described in Exhibit B. For Microsoft Windows environment this support includes:               <ul style="list-style-type: none"> <li>a. Availability and maintenance of desktops</li> <li>b. Anti-virus and Anti-spam definitions</li> <li>c. Operating system and security patches</li> <li>d. Internet browsers and connectivity</li> <li>e. Email configuration and access</li> <li>f. Use of network printer setup</li> <li>g. Shared drive and folders access</li> <li>h. New user desktop and user accounts setup</li> <li>i. User level access rights</li> </ul> </li> <li>c) Printer Support and Maintenance Support of printers is limited to making sure they are connected and/or reachable by the computers that use them. This includes:               <ul style="list-style-type: none"> <li>a. Network connectivity</li> <li>b. Driver Installation and Operation</li> <li>c. Management of vendor support as/if required</li> </ul> </li> <li>d) Server Support and Maintenance CompuNET will support the Servers identified in Exhibit B. This support will include:               <ul style="list-style-type: none"> <li>a. 24x7 server availability</li> <li>b. Health check and regular maintenance</li> <li>c. Antivirus and anti-spam definitions</li> <li>d. User account / Active Directory Administration</li> </ul> </li> </ul>



## TECHNICAL SUPPORT AGREEMENT

	<ul style="list-style-type: none"><li>e. Availability of Domain and DHCP for all users</li><li>f. Manage Print servers</li><li>g. Security patches</li><li>h. Spam Email maintenance</li><li>i. Event Log Monitoring</li><li>j. Log File Maintenance</li><li>k. Software installation with vendor support as required</li></ul> <p>e) Application Support and Maintenance CompuNET will provide support of the applications used at City of Platteville, as listed in Exhibit B. Unless otherwise noted in Exhibit B this support is limited to ensuring the applications are running and available to the user. CompuNET will not provide advanced or expert level support on the use of the applications like GIS, Caselle etc. It is the responsibility of the Application Owner as listed in Exhibit B to work with the applications technical support team to resolve any functional or operational issues.</p> <p>f) Leadership Support and Updates CompuNET will meet with designated City of Platteville leadership for an average of two hours every month. In addition, CompuNET will meet every week with identified point of contact in Exhibit C to review day to day issues and ongoing change requests.</p> <p>g) Vendor management support CompuNET will provide support for the management of the Internet Provider (WISCNET) and the manufactures of any supported hardware as required to achieve the scope of services and availability defined in this agreement. In addition CompuNET will support the management of the various application vendors.</p>
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**TECHNICAL SUPPORT AGREEMENT**

**EXHIBIT B – CITY OF PLATTEVILLE DEVICES**

**Servers**

Server	Purpose	Support Description	Vendor Support Required
PVDC2	DNS, DHCP, AD, Print server	Maintenance, 24x7 operational support	X
PVDBS	CardAccess3000	Maintenance, 24x7 operational support	X
PVDBS1	Tracs	Maintenance, 24x7 operational support	X
CLARITY2012	Clarity	Maintenance, 8x5 operational support	X
PVLF	Laser Fiche	Maintenance, 8x5 operational support	X

**PCs/Desktops/Laptops**

Name/Location	Count	Support Description
All Departments	73	Maintenance, 8x5 unlimited support

**Printers**

Printer	Support Description
All Departments	Availability of networked printers

**Application**

Application support is limited to ensuring the application is available. This includes ensuring server availability if hosted locally, network connectivity and the installation of and client software. Support of the applications functionality is the responsibility of the vendor as listed in the OEM Support column below.

Application	Department	Application Owner	OEM Support
Card Access	All	Tim Charles Monie Konecny	ComElec
VOIP	All	Nicola Mauer	CenturyLink 800-421-2271 Customer site ID 480524 Instance Number: 10078249
TIMS / Talon	Police Department	Tim Charles	800-338-2117 support@coretechcorp.com
TraCS	Police Department	Bruce Buchholtz	608-267-2096 BadgerTraCS@dot.state.wi.us
Mach	Police Department	Bruce Buchholtz	MACH@dot.wi.gov



**TECHNICAL SUPPORT AGREEMENT**

<b>VuVault</b>	Police Department	Jeff Haas	800-440-4947
<b>NICE Call Logger</b>	Police Department	Doug McKinley	Word Systems 800 425-7637
<b>911 System</b>	Police Department	Doug McKinley	CHECKING WITH DOUG OR JEFF
<b>Caselle Clarity</b>	Finance Department	Nicola Mauer	Civic Systems 888-241-1517  Caselle 800-228-9851
<b>GCS Municipal Collections Software</b>	Finance Department	Nicola Mauer	800-730-2434
<b>PSN Payment</b>	Finance Department	Nicola Mauer	Ann Marie Rutledge Integration/Support Specialist 866-917-7368 x 5039
<b>Sensus</b>	Water and Sewer Department	Nicola Mauer	800 638-3748 Ext: 2
<b>LaserFische</b>	City Clerk	Jan Martin	CT Access 262-789-8210
<b>MS Access Databases</b>	Cemetery Housing	Kim Lowery Joe Carroll	
<b>Design Layout program Plotter printer software</b>	Streets Department	Nick Seng	EMAILED JASON GENTHE FOR THIS
<b>Past Perfect</b>	Museum / Gallery	Diana Bolander	1-800-562-6080 support@museumsoftware.com <a href="http://www.museumsoftware.com/support.html">http://www.museumsoftware.com/support.html</a>
<b>GIS</b>	Engineering	Howard Crofoot	Symbiontonline.com Kyle Engelking GIS Specialist 414 755-1176 Mobile: 414 755-1224
<b>ESRI Arc Map</b>	Engineering	Howard Crofoot	<a href="http://www.esri.com/">http://www.esri.com/</a> 909 793-3774

**EXHIBIT C – CONTRACT TERMS**



## TECHNICAL SUPPORT AGREEMENT

SERVICES EFFECTIVE DATE: Jan 1<sup>st</sup>, 2018

CUSTOMER SERVICE ADDRESS: City of Platteville departments with a network connectivity (Airport, City Hall, Emergency Medical Service, Fire Department, Mining and Rollo Jamison Museums, Police Department, Senior Center, Water and Sewer, Transportation)

CUSTOMER INVOICING ADDRESS: 75 N. Bonson Street, P.O. Box 780, Platteville, WI 53818

CUSTOMER SITE CONTACT: Nicola Maurer Phone: 608-348-1824 Email: [maurern@platteville.org](mailto:maurern@platteville.org)

CUSTOMER LEADERSHIP CONTACT: Karen Kurt

PROVIDERS REPRESENTATIVE: Mr. T.J. Carter

### CUSTOMER RESPONSIBILITIES:

1. The Customer states that to the best of Customer's knowledge that their in-house or on premise systems are in good working order and in compliance with FCC regulations, NESC code and guidelines and, that all network cabling is certified compliant to the Cat6 standard and has been tested from the patch panel to the RJ45 at each endpoint.
2. Provide timely access to the premises, information and personnel required to complete the services. Delay in getting access to any of these can delay the resolution time of any issue.
3. Provide all Information technology related vendor contact information and contracts in order to provide vendor management support.
4. Customer Site Contact will be notified of any City of Platteville outages and will be required to communication with all the Department Directors.
5. To ensure consistency of the IT environment, all IT related purchases including hardware, software, applications etc. after this agreement is in place will require approval from Customer Site Contact and Provider Representative.

### PRICING:

The services listed in scope will be billed according to the following schedule:

Period	Rate
Months 1 – 12: Jan – Dec 2018	\$5,949.00



## TECHNICAL SUPPORT AGREEMENT

### ADDITIONAL PROVISIONS:

- Pricing will be reviewed and adjust after the implementation of any significant change to the IT environment and at least once a year to take into consideration the cumulative effect of smaller changes.
- Additional services not covered under this agreement will be billed at the rates defined in Exhibit E.
- All service payments are to be made on-time and on a monthly basis. Invoices will be issued on the 15<sup>st</sup> of the preceding month and are payable in Net 30 days.
- Adds, moves or changes will be negotiated in advance and may be subject to installation or upgrade charges at the current negotiated rate at the time of upgrade or as agreed upon in advance by both parties.



## TECHNICAL SUPPORT AGREEMENT

### EXHIBIT D – SUPPORT CONTACT AND ESCALATION

To report suspected problems with your service(s) contact CompuNET's **Network Operations Center** for support at: by entering a ticket on CompuNET's support portal (preferred) calling **800-767-9779** or emailing [support@compunetinc.com](mailto:support@compunetinc.com) between the hours of 8am and 5pm Central Standard Time, Monday to Friday excluding national holidays. Unlimited hours of support will be provided during the hours of operation for the scope of work identified in Exhibit A. Any after hours or out of scope services will be billed at our hourly rate for the skillset required as defined in Exhibit F.

#### **Trouble Reporting Process - Please provide the following information when calling or emailing the NOC:**

- Your contact call back phone number and email
- Service type effected and nature of observed trouble
- Time of trouble onset
- Access to the device that has the issue

**Once our NOC representative has received all of this information, a Customer Trouble Ticket will be assigned for tracking and investigation of your report will begin. After the status of your report has been determined, the NOC will contact your designated contact individual at the appropriate number or email address to discuss the findings/resolutions.**

#### **Emergency Response Time Goals**

Every effort is made by us to identify Critical/Emergency failures using our proactive monitoring tools. And we will notify the customer of these failures as soon as possible. Regardless, if there is a situation where the customer experiences a failure that they deem is a Critical/Emergency then a notification by both an email and a phone call should be made to CompuNET. Upon notification during regular business hours (M-F 8AM to 5PM CST), your ticket will be assessed and addressed immediately by a NOC Customer Service Engineer. If required, a field service technician will be engaged within 60 minutes or less and dispatched within 120 minutes or less if required.

All emergency notification after regular business hours, weekends and holidays, requires both an email and phone notification. Your ticket will be assessed and addressed as soon as possible by a NOC Customer Service Engineer. If required, a field service technician will be engaged within 90 minutes or less and dispatched within 120 minutes or less if required.

#### **Non-Emergency Response Time Goals**

Response time goals for non-emergency notifications during regular business hours is within 4 hours or less and next business day for notifications after regular business hours, weekends and holidays.



**TECHNICAL SUPPORT AGREEMENT**

**EXHIBIT E – OUT OF SCOPE**

This section serves as the Out of Scope Work for the City of Platteville Information Technology services. All services required to support any out of scope issues will be billed at hourly rates.

1. The Public Library department devices are not included in the scope of services listed in this document.
2. Support of old (age 4 to 5 years), obsolete and under resourced equipment and equipment that is not supported by its original manufacturer is not included in the scope of this agreement. This would include any computers older than Windows 7 operating system and Office 2007
3. Purchase of any future “white box” devices will not be supported under this service agreement.
4. Any issue resulting in repair or running a new network cable for any device is not in scope.
5. Personal printers that are not managed via the server will not be supported.
6. All consumable related issues for printers including cartridge replacement is not in scope. Any communication required to work with the copier/printer vendor will be handled by CompuNET.
7. All non-networked equipment and services like Cameras, and analog phone devices is out of scope.
8. Installation of server application updates. (Covered under application vendors support contract)
9. Major operating system updates. (requires extensive analysis to ensure application compatibility. Needs to be evaluated from a cost benefit perspective)
10. Back up of data stored on an individual user’s end device. (Critical individual end user data needs to be stored in an Office 365 folder to ensure it is backed up and available if an end user device/storage fails)
11. Training.

**OUT OF SCOPE Fees**

Task	Rate
Cabling/Racking and Stacking	\$60.00/Hour/Tech
Client Device Specialist	\$75.00/Hour
System Administrator	\$80.00/Hour
Application Engineer/Database Administrator	\$125.00/Hour
Network Engineer	\$150.00/Hour
Sr App/Network Engineer	\$200.00/Hour

Work performed outside of normal business hours, 8:00 am to 6:00 pm, M – F will be billed at time and one half.

**City of Platteville  
STAFF REPORT AND FISCAL NOTE**

___ Original	___ Update
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**Title: 2018 City Goals**

**Policy Analysis Statement:**

**Brief Description And Analysis Of Proposal:**  
City Manager Karen Kurt will present city-wide goals for 2018.

**Recommendation:**  
None

**Impact Of Adopting Proposal:**  
.

**Fiscal Estimate:**

<p><b><u>Fiscal Effect (check/circle all that apply):</u></b></p> <p>___ No fiscal effect</p> <p>___ Creates new expenditure account</p> <p>___ Creates new revenue account</p> <p>___ Increases expenditures</p> <p>___ Increases revenues</p> <p>___ Increases/decreases fund balance - _____ Fund</p>	<p><b><u>Budget Effect:</u></b></p> <p>___ Expenditure authorized in budget – No change to budget required</p> <p>___ Expenditure not authorized in budget – Budget amendment required</p> <hr/> <p><b><u>Vote Required:</u></b></p> <p>___ Majority</p> <p>___ Two-Thirds</p>
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**Narrative/assumptions About Long Range Fiscal Effect:**

**Expenditure/Revenue Changes:**

Budget Amendment No. _____				No Budget Amendment Required _____				
Account Number				Account Name	Budget Prior to Change	Debit	Credit	Amended Budget
Fund	CC	Account	Object					
<b>Totals</b>								

**Prepared By**

<p><b>Department: City Manager Office</b></p> <p><b>Prepared By: Karen Kurt, City Manager</b></p>	<p><b>Date: January 17, 2018</b></p>
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## 2018 City Goals

### Service Delivery

Over 90% of the City’s human and financial resources are dedicated to the delivery of services for Platteville residents and businesses. Those services include, but are not limited to:

- Protecting the safety of residents and visitors by responding to calls for police and fire services, engaging in crime or fire prevention activities and enforcing building codes,
- Maintaining the City’s street, trail and sidewalk network and public transportation system,
- Ensuring that residents have access to reliable and safe water and sewer services,
- Promoting the health, well-being and enrichment of residents by maintaining city parks, operating the aquatic and senior facilities, managing library resources and providing educational and recreational programming.
- Supporting our democracy with open decision-making, citizen outreach, transparent records, fair elections and by adhering to city, state and federal laws,
- Protecting property values through the enforcement of zoning and property maintenance codes,
- Promoting the region’s history and assisting with building tourism,
- Supporting economic development initiatives, and
- Planning for future infrastructure needs.

The 2017 and projected 2018 budgets call for funding reductions in certain service areas due to the City’s financial condition and the pressing need to adequately fund the City’s capital improvement plan. Most of the budget reductions are targeted for 2018 to give staff and citizen advisory boards adequate time to plan. City staff will report on the progress in each of the following service areas targeted for reduction:

Targeted Area	Progress as of
Museum	
Senior Center	
Street Division	

### Strategic Priorities

The Common Council partnered with City staff to create a three-year strategic plan for 2017-2019 period. The plan identifies six priority areas for the City’s limited discretionary time and money. The areas are financial sustainability, business, marketing, connections, housing and employee relations. The 2017 goals related to these strategic priorities are highlighted in the table below.



Strategic Goals	Progress as of...
<b>Business</b>	
Implement recommendations of Downtown Parking Task Force.	
Apply for grant for Business Hwy 151 sidewalk improvements.	
Quarterly library programs that target individuals seeking to start or grow a businesses or job seekers.	
<b>Marketing</b>	
Pursue PATH project funded through NEA "Our Town" grant	
Implement branding with new park signs, banners and hanging baskets	
Develop at least two "contests" to promote the city	
Develop testimonials to promote on social media and website	
<b>Connections</b>	
Schedule roundtable meetings with key partner groups.	
Host first community involvement fair	
Hold first annual "State of City" presentation and reception with key community stakeholders	
Develop three new auditorium events designed to attract different audiences	
<b>Housing</b>	
Continue work on the redevelopment of former Pioneer Ford site.	
Complete housing study.	
Reinvest available housing funds based on housing study recommendations	
<b>Employee Relations</b>	
Update employee handbook and related policies.	
Review paid leave benefits.	
Recruit and onboard anticipated vacancies due to retirements.	

<b>Fiscal Sustainability</b>	
Conduct training for staff on use of state purchasing contracts.	
Develop a city-wide equipment replacement schedule.	
Evaluate automated time and attendance module for payroll for potential implementation.	
Review student process studies for purchasing, rental inspections, and seasonal employee onboarding and implement related changes.	
Potentially lease City Hall Space currently housing clinic.	
<b>Other</b>	
Complete Parks Master Plan.	
Continue implementation lead service line replacement loan forgiveness program	
Evaluate grants for Rountree Branch flooding, Business Hwy 151 sidewalks, Public Transportation Bus Replacement	

## **Capital Projects**

<b>Project</b>	<b>Progress as of</b>
Airport Ramp Resurface	
Airport Fuel Farms	
Pine Street (Water to Virgin)	
Virgin Avenue (Main to Bus 151)	
Lutheran Street (Mineral to Furnace)	
Mineral Street Parking Lot	
Legion Field Parking Lot	
Hillside Cemetery Street	
Prairie View Soccer -Phase 1	
Art Hall Challenge	
Bike Lanes	
Pickle Ball Courts	
City Hall Exterior Stone Work	
City Hall Interior Remodel Work	

# Regulatory Compliance

Targeted Area	Progress as of
Implement MS4 Stormwater Regulations	
Complete revaluation process for City tax assessments	

**City of Platteville  
STAFF REPORT AND FISCAL  
NOTE**

Original       Update

**Title: Official Traffic Map – Richard Street**

**Policy Analysis Statement:**

**Brief Description And Analysis Of Proposal:**

During the discussion regarding a day care business at 285 Richard Street, it was determined that the Common Council was concerned about whether there was enough limited term parking to serve the needs of the day care business at that location and the home-based day care operation at 780 Staley Avenue. When the Permit Parking Ordinances went into effect, the Common Council approved 15-minute parking or permit parking only on the north side of Richard Street between South Chestnut Street and Staley Avenue. The remainder of the street was permit parking only.

The Common Council motion to approve the day care business at 285 Richard Street at the January 9, 2018 meeting included the provision that the parking ordinances be changed to allow permit parking or 15-minute parking on both sides of Richard Street from Staley Avenue to Straw Avenue. This is to allow for winter alternate side parking regulations. Staff has reviewed this and is proposing that the permit parking or 15-minute parking restrictions be extended to both sides of Richard Street from South Chestnut Street to Straw Avenue to cover possible alternate side parking in front of both day care facilities.

**Recommendation:**

Staff recommends that the Common Council pass the enclosed Ordinance to make Richard Street from South Chestnut Street to Straw Avenue as 15-Minute Parking from 6 AM to 6 PM Monday thru Friday or Permit Parking Only.

**Impact Of Adopting Proposal:**

Adopting this Ordinance would make changes to the parking in this residential area to support two day care businesses.

**Fiscal Estimate:**

**Fiscal Effect (check/circle all that apply)**

- No fiscal effect
- Creates new expenditure account
- Creates new revenue account
- Increases expenditures
- Increases revenues
- Increases/decreases fund balance - \_\_\_\_\_ Fund

**Budget Effect:**

- Expenditure authorized in budget
- No change to budget required
- Expenditure not authorized in budget
- Budget amendment required

**Vote Required:**

- Majority
- Two-Thirds

**Narrative/assumptions About Long Range Fiscal Effect:**

There would be some initial costs to change the current signage. This would be absorbed in the Street Department sign budget.

**Expenditure/Revenue Changes:**

Budget Amendment No. _____				No Budget Amendment Required _____				
Account Number				Account Name	Budget Prior to Change	Debit	Credit	Amended Budget
Fund	CC	Account	Object					
				<b>Totals</b>				

**Department: Public Works**

**Prepared By: Howard B. Crofoot, P.E.  
Director of Public Works**

**Date: January 16, 2018**

**ORDINANCE NO. 18-**

**AN ORDINANCE AMENDING THE OFFICIAL TRAFFIC MAP**

The Common Council of the City of Platteville do ordain as follows:

Section 1. Repeal Sections 39.20 (1) (o) and 39.20 (1) (p).

Section 2. Repeal and recreate Section 39.20 (3) (b) as follows:

Richard Street from S. Chestnut Street to Straw Avenue

Section 3. All other terms and provisions of Section 39 shall remain in full force and effect unless specifically modified herein.

Section 4. This ordinance shall be in full force and effect from and after its passage and publication as required by law. Notwithstanding the repeal of the sections set forth above, all violations of said sections arising prior to the date of repeal shall continue to be subject to prosecution to the same extent as prior to the repeal.

Approved and adopted by the Common Council of the City of Platteville on a vote of \_\_\_ to \_\_\_ this 13th day of February 2018.

CITY OF PLATTEVILLE

\_\_\_\_\_  
By: Eileen Nickels, Council President

Attest:

\_\_\_\_\_  
Candace Koch, City Clerk

Published:









