

THE CITY OF PLATTEVILLE, WISCONSIN COMMON COUNCIL AGENDA

PUBLIC NOTICE is hereby given that a regular meeting of the Common Council of the City of Platteville shall be held on Tuesday, March 24, 2020 at 7:00 PM in the Council Chambers at 75 North Bonson Street, Platteville, WI.

I. CALL TO ORDER

II. ROLL CALL

III. PUBLIC HEARING

1. Staff Presentation
 2. Applicant Statement
 3. Public Statements in Favor
 4. Public Statements Against
 5. Public Statements in General
 6. Council Discussion
 7. Close Public Hearing
 8. Common Council Action
- A. Resolution 20-05 - Conditional Use Permit – First English Lutheran Church at 170 S Chestnut Street [3-10-20]
- B. Resolution 20-06 - Conditional Use Permit – Alliant Energy at 1295 Southwest Road [3-10-20]

IV. CONSIDERATION OF CONSENT CALENDAR – The following items may be approved on a single motion and vote due to their routine nature or previous discussion. Please indicate to the Council President if you would prefer separate discussion and action.

- A. Payment of Bills
- B. Appointments to Boards and Commissions
- C. Licenses
1. Temporary Class “B” to Serve Fermented Malt Beverages to the Museums at 405 E Main for:
 - a. Mending Museums on April 16 from 6:00 PM to 8:00 PM
 - b. Sketching at the Museums on May 21 from 6:30 PM to 8:00 PM
 - c. Meeting at the Museums on June 18 from 6:30 PM to 8:00 PM
 - d. Mending at the Museums on September 17 from 6:30 PM to 8:00 PM
 - e. Sketching at the Museums on October 15 from 6:30 PM to 8:00 PM
 - f. Making at the Museums on December 3 from 6:30 PM to 8:00 PM
 2. One-Year and Two-Year Operator License to Sell/Serve Alcohol
- D. City of Platteville Emergency Declaration for COVID-19

V. CITIZENS' COMMENTS, OBSERVATIONS and PETITIONS, if any – Please limit comments to no more than five minutes.

VI. REPORTS

- A. Board/Commission/Committee Minutes (Council Representative)
1. Airport Commission (Daus) 1/13/20
 2. Museum Board (Stockhausen) 1/15/20

3. Platteville Transportation Committee (Shanley) 2/13/20

VII. ACTION

- A. Resolution 20-07 to Terminate Tax Incremental Financing District #4 [3/10/20]
- B. Development Agreement with Platteville School District – Lot 21 Oakhaven Subdivision [3/10/20]
- C. Petition for Detachment of Land – 1525/1535 N Elm Street [3/10/20]
- D. Affordable Housing Assistance Programs [3/10/20]
- E. Contract 1-20 Market Street Reconstruction [3/10/20]
- F. Aldi, Inc. (Wisconsin) Unlawful Tax Claim for Tax Year 2019 [3/10/20]

VIII. INFORMATION AND DISCUSSION

- A. Amendment to Chapter 6 – Animals [3/10/20]
- B. City Goals Quarterly Report
- C. Contract 3-20 Bradford & Irene
- D. Guest Wireless Network in Legion Park and the Platteville Family Aquatic Center

IX. WORK SESSION – Request for Proposal – Fire Department Comprehensive Analysis [3/10/20]

X. ADJOURNMENT

If your attendance requires special accommodation, write City Clerk, P.O. Box 780, Platteville, WI 53818 or call (608) 348-9741 Option 6.

COUNCIL SUMMARY SHEET

COUNCIL SECTION:
PUBLIC HEARING
ITEM NUMBER:
 III.A.

TITLE:
 Conditional Use Permit – 170 S. Chestnut Street

DATE:
 March 24, 2020
VOTE REQUIRED:
 Majority

PREPARED BY: Joe Carroll, Community Development Director

Description:

The First English Lutheran Church at 215 W. Pine Street owns the adjacent property at 170 S. Chestnut Street. This property was previously used as a group home, and most recently as a single-family home. The Church would like to maintain some residential use of the property but would also like to use the house for some church ministry and other church supported activities. This use requires the approval of a Conditional Use Permit.

The primary purpose would be to utilize the property as a Lutheran Campus Ministry house, which would support the UWP student group. This would involve residential space, as well as offices and meeting rooms. The Church is proposing a variety of other Church-related uses for the property, including knitting groups, quilters, nursery, book club, childcare, food pantry, meeting space, intern housing, etc.

The existing structure would remain the same. The only physical change that would be noticeable would be the installation of a 4' x 5' free-standing sign in the front yard. Parking would be available in the existing Church lot, and in the driveway of the property.

Budget/Fiscal Impact:

None

Recommendation:

Staff recommends approval of the Conditional Use Permit to allow the First English Lutheran Church to conduct various church related activities on the property at 170 S. Chestnut Street as proposed.

The Plan Commission considered this request at the March 2nd meeting and recommended approval.

Sample Affirmative Motion:

“Motion to approve a Conditional Use Permit to allow the First English Lutheran Church to conduct various church related activities on the property at 170 S. Chestnut Street as proposed.”

Attachments:

- Resolution 20-05
- Staff Report
- Location Maps
- Project Description

RESOLUTION NO. 20-

RESOLUTION APPROVING A CONDITIONAL USE PERMIT

WHEREAS, the First English Lutheran Church has applied for a Conditional Use Permit to operate a Lutheran Campus Ministry house which includes residential, office and meeting space, as well as conduct other church-related activities on the property at 170 S. Chestnut Street; and,

WHEREAS, the Church would like to install a 4' x 5' freestanding sign on the property, but will otherwise make no modifications to the exterior of the building or site; and

WHEREAS, the property is zoned R-3 Multi-Family Residential, which allows churches with an approved Conditional Use Permit; and

WHEREAS, the Planning Commission of the City of Platteville reviewed the request at their March 2, 2020 meeting and recommended approval.

NOW, THEREFORE, the Common Council of the City of Platteville hereby approves a Conditional Use Permit to allow a Lutheran Campus Ministry house and conduct other church-related activities on the property at 170 S. Chestnut Street.

Approved and adopted by the Common Council of the City of Platteville this 24th day of March, 2020, on a vote of ___ to ___.

THE CITY OF PLATTEVILLE,

By: Barbara Daus, Council President

ATTEST:

Candace Klaas, City Clerk

STAFF REPORT

CITY OF PLATTEVILLE

Community Planning & Development Department



Meeting Dates: Plan Commission – March 2, 2020
Common Council – March 10, 2020 (Information)
Common Council – March 24, 2020 (Action)

Re: Conditional Use Permit

Case #: PC20-CUP01-02

Applicant: First English Lutheran Church

Location: 170 S. Chestnut Street

Surrounding Uses and Zoning:

Direction	Land Use	Zoning	Comprehensive Plan
Property in Question	Residential	R-3	Medium High Density Residential
North	First English Lutheran Church	CBT	Mixed Use
South	Residential	R-3	Medium High Density Residential
East	Residential	R-2	Medium Density Residential
West	Residential	R-3	Medium High Density Residential

BACKGROUND

1. The First English Lutheran Church at 215 W. Pine Street owns the adjacent property at 170 S. Chestnut Street. This property was previously used as a group home, and most recently as a single-family home. The Church would like to maintain some residential use of the property but would also like to use the house for some church ministry and other church supported activities. This use requires the approval of a Conditional Use Permit.

PROJECT DESCRIPTION

2. The primary purpose would be to utilize the property as a Lutheran Campus Ministry house, which would support the UWP student group. This would involve residential space, as well as offices and meeting rooms. The Church is proposing a variety of other Church-related uses for the property, including knitting groups, quilters, nursery, book club, childcare, food pantry, meeting space, intern housing, etc.
3. The existing structure would remain the same. The only physical change that would be noticeable would be the installation of a 4' x 5' free-standing sign in the front yard. Parking would be available in the existing Church lot, and in the driveway of the property.

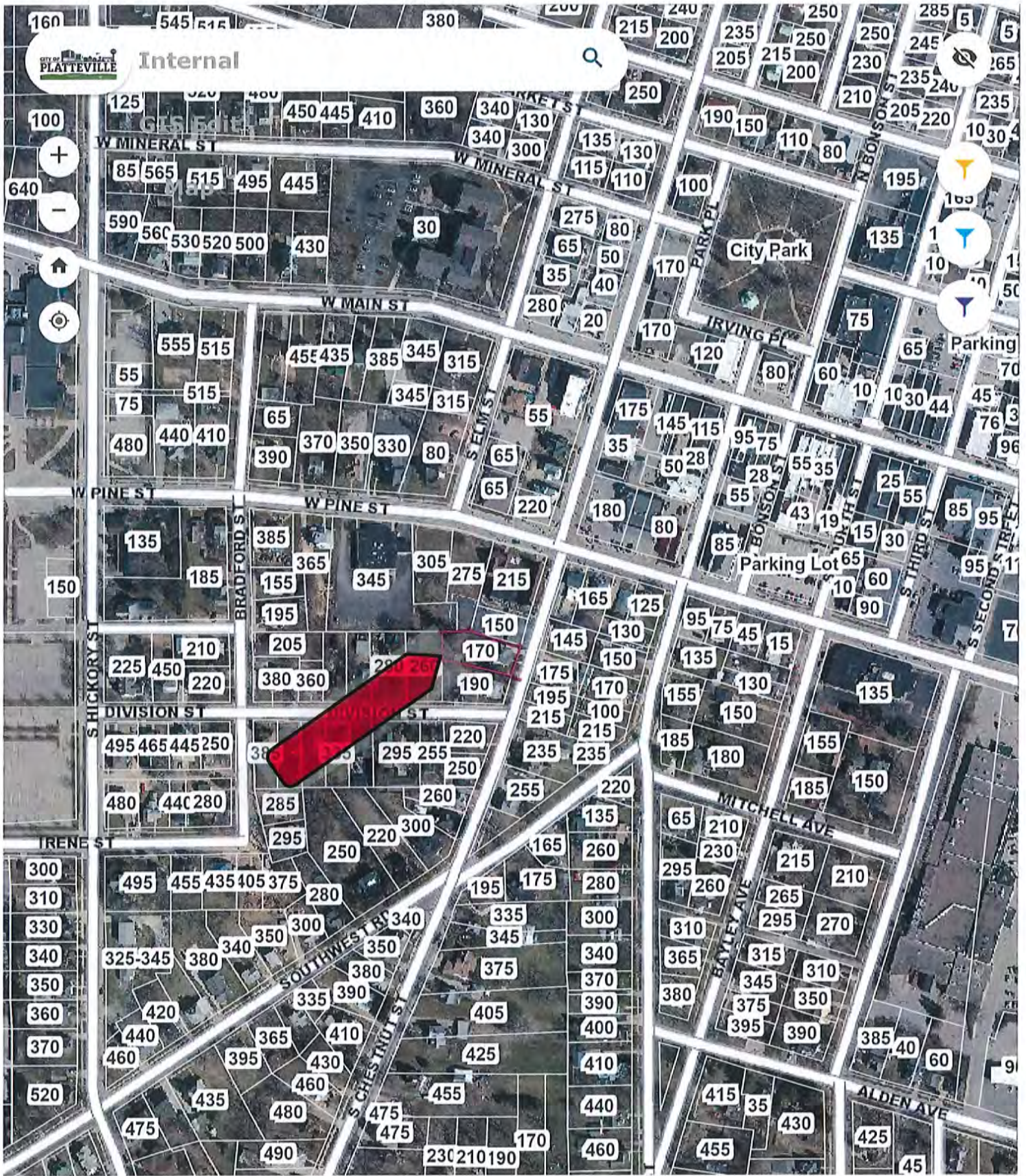
STAFF ANALYSIS

4. The use of the property for church activities is classified as a Conditional Use in the R-3 zoning district, so the request requires review by the Plan Commission and approval of the Council.
5. When considering a Conditional Use permit, consideration must be given to the standards listed in Section 22.13. Specifically, this section allows for the issuance of a Conditional Use Permit when it is shown that the "uses and structures are in accordance with the purpose and intent of (the Zoning) Ordinance and are found not to be hazardous, harmful, offensive, or otherwise adverse to the environment or the value of the neighborhood or the community." The proposed use appears to comply with these requirements.

RECOMMENDATION

6. Staff recommends approval of the Conditional Use Permit to allow the various church related activities on the property at 170 S. Chestnut Street as proposed.

ATTACHMENTS: Application, use description, house information, location map.



-90.481 42.733 Degrees

300ft





N ST

-90.481 42.733 Degrees



Conditional Use Permit Application – 170 S Chestnut Street

Legal Description - HENRYS ADD. LOT 1 & PRS LOT 2 & 3 DESC; COM N17D E60' FROM SE COR LOT 2 TO POB; W'LY TO PT ON W LN LOT 3 & 70' N OF SW COR LOT 3; N TO NW COR LOT 3; E'LY TO PT ON W LN CHESTNUT ST IE N17D E66' FROM POB; S 17D W66' TO POB (391/586)

Current Use of Property – The property was known as the Orion Group Home for many years. First English Lutheran Church purchased the property in October of 2017 to extend its ministry. After a couple months of renovations, it was utilized by the Gust family as they lost their home due to a fire. From December of 2018 to December of 2019 it was utilized by a single mother and family in need of housing.

Proposed Use of Property – First English Lutheran Church proposes to utilize the property at 170 South Chestnut in multiple ways to extend its ministry. A principle use would be to utilize the property as a Lutheran Campus Ministry house. First English has supported an active student group on the UW Platteville campus for many years. The house would provide an office, meeting rooms and housing needs for the students. Additional uses could include church supported activities such as knitting groups, quilters, nursery, book club, housing for interns, child care, food pantry to name a few. There are no proposed changes to the present lot or the two-story wood frame structure with the exception of a 4' X 5' non-illuminated sign on the front lawn.

Listing Details

MLS#: 1812294
Address: 170 S Chestnut St
 Platteville, WI 53818

Municipality: City of Platteville

Listing Type: Single Family - Active
Bedrooms: 7
Full Baths: 3
 Upper: 1
 Main: 1
 Lower: 1
Half Baths: 0

Finished Area: 2,800 sq ft
Year Built: Unknown
Type: 2 story
Style: National Folk/Farm
Interior Features: Wood or sim. wood floor, Walk-up Attic, Washer, Dryer, Cable available

Kitchen Features: Range/Oven, Refrigerator, Dishwasher

Basement: Full, Walkout to yard
Fireplace: None

HVAC: Forced air
Water & Waste: Municipal Water, Municipal Sewer

Garage: Carport
Lot Size: 0.25 Acres

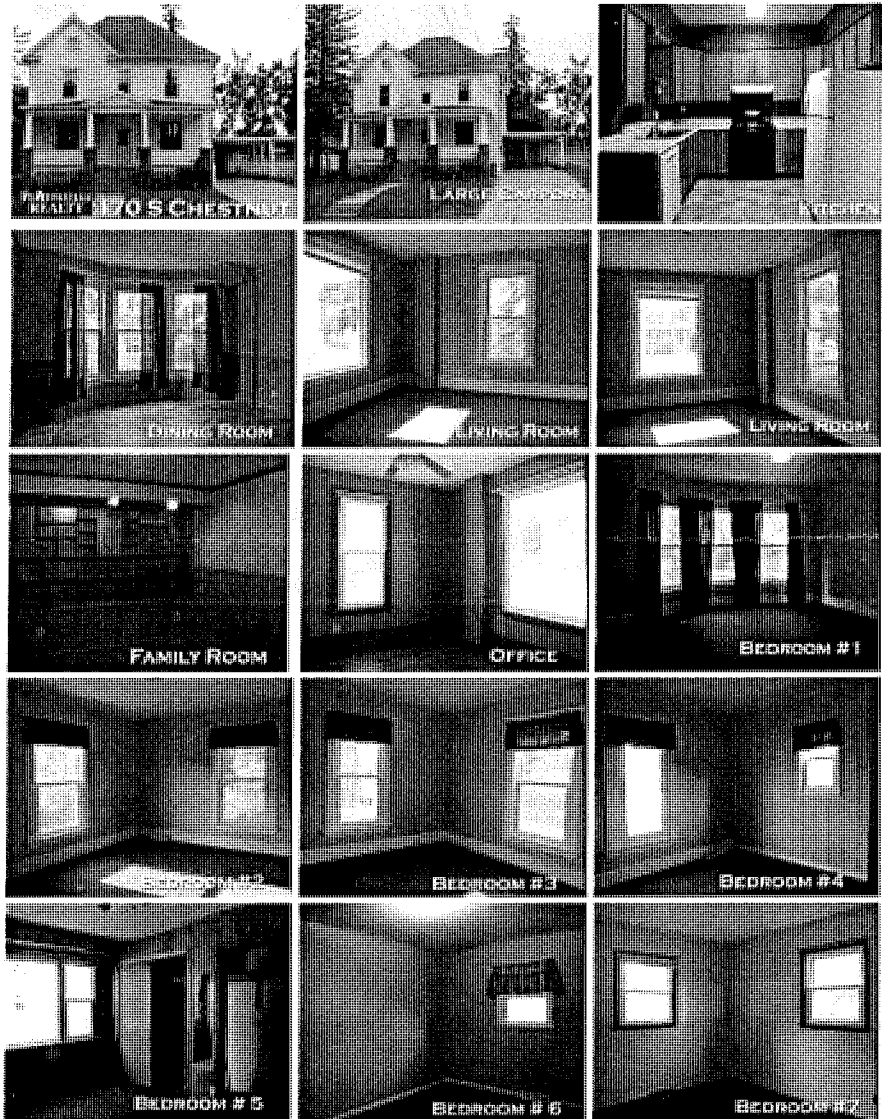
Subdivision: Henrys Additional
High School: Platteville

Middle School: Platteville
El. School: Call School District

County: Grant

ROOM	DIMENSION	LEVEL
Living/Great Room	12x14	Main
Dining Room	15x13	Main
Kitchen	10x17	Main
Family Room	12x13	Main
Master Bedroom	12x14	Upper
Bedroom 2	10x12	Upper
Bedroom 3	13x11	Upper
Bedroom 4	11x11	Upper
Bedroom 5	13x13	Main
Bedroom	13x11	Main
Bedroom	10x13	Main
Laundry		Lower

ROOM TO EXPAND! Large 7 bedroom, 3 bath home walk-able to downtown. The home has newer windows, aluminum siding, and has been weatherized for economical utilities. There is a large addition off of the back, with 2-3 bedrooms (or another office) and family room area. Just in case its not enough space, you can finish the walk up attic area for living space. The basement has been waterproofed in recent years. Outside, you'll find a carport and additional storage area, with a large yard.



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**THE CITY OF PLATTEVILLE, WISCONSIN
COUNCIL SUMMARY SHEET**

COUNCIL SECTION: PUBIC HEARING ITEM NUMBER: III.B.	TITLE: Conditional Use Permit – 1295 Southwest Road	DATE: March 24, 2020 VOTE REQUIRED: Majority
PREPARED BY: Joe Carroll, Community Development Director		

Description:

Alliant Energy currently operates the Pioneer Electrical Substation on the property at 1295 Southwest Road. They would like to undertake a rebuild and expansion of the substation, which requires the approval of a Conditional Use Permit.

The proposed reconstruction of the Pioneer Substation will replace the aging electrical equipment and raise the level of the substation to reduce the likelihood of impacts from local stormwater or regional flooding (from Rountree Branch). The substation will be elevated approximately 3-4' from the existing ground elevation. It will more closely match the existing grade of Southwest Rd. The existing substation is approximately 8,900 sq. ft. of gravel and the proposed work on site will result in an addition of 1,800 sq. ft. of area, all of which will be surrounded by a fence and vegetation. The area immediately surrounding the substation area will also be regraded to improve the water runoff. The total area disturbed by grading activities is estimated to be 0.56 acres.

Budget/Fiscal Impact:

None

Recommendation:

Staff recommends approval of the Conditional Use Permit to allow the substation expansion and rebuild as proposed.

The Plan Commission considered this request at the March 2nd meeting and recommended approval.

Sample Affirmative Motion:

“Motion to approve a Conditional Use Permit to allow the expansion and rebuild of the Pioneer Substation at 1295 Southwest Road.”

Attachments:

- Resolution 20-06
- Staff Report
- Location Maps
- Project Description

RESOLUTION NO. 20-

RESOLUTION APPROVING A CONDITIONAL USE PERMIT

WHEREAS, the Alliant Energy/Wisconsin Power & Light has applied for a Conditional Use Permit to rebuild and expand the Pioneer Substation at 1295 Southwest Road; and,

WHEREAS, the project would include replacing the aging equipment, raising the ground level of the substation approximately 4 feet, expanding the area of the substation by approximately 1,800 sq. ft., and regrading the area surrounding the substation to improve drainage; and

WHEREAS, the property is zoned I-1 Institutional, which allows utilities with an approved Conditional Use Permit; and

WHEREAS, the Planning Commission of the City of Platteville reviewed the request at their March 2, 2020 meeting and recommended approval.

NOW, THEREFORE, the Common Council of the City of Platteville hereby approves a Conditional Use Permit to allow the rebuild and expansion of the Pioneer Substation at 1295 Southwest Road.

Approved and adopted by the Common Council of the City of Platteville this 24th day of March, 2020, on a vote of ___ to ___.

THE CITY OF PLATTEVILLE,

By: Barbara Daus, Council President

ATTEST:

Candace Klaas, City Clerk

STAFF REPORT

CITY OF PLATTEVILLE

Community Planning & Development Department



Meeting Dates: Plan Commission – March 2, 2020
Common Council – March 10, 2020 (Information)
Common Council – March 24, 2020 (Action)

Re: Conditional Use Permit

Case #: PC20-CUP02-03

Applicant: Alliant Energy/Wisconsin Power & Light

Location: 1295 Southwest Road

Surrounding Uses and Zoning:

Direction	Land Use	Zoning	Comprehensive Plan
Property in Question	Pioneer Substation	I-1	Institutional/Low Density Residential/Floodplain
North	Vacant/UWP	I-1	Institutional
South	Vacant/Residential	R-1	Low Density Residential
East	Vacant/UWP	I-1	Institutional
West	Residential	R-2 (ET)	High Density Residential

BACKGROUND

1. The applicant currently operates the Pioneer Electrical Substation on the property. They would like to undertake a rebuild and expansion of the substation. This use requires the approval of a Conditional Use Permit.

PROJECT DESCRIPTION

2. The proposed reconstruction of the Pioneer Substation will replace the aging electrical equipment and raise the level of the substation to reduce the likelihood of impacts from local stormwater or regional flooding (from Rountree Branch). The substation will be elevated approximately 3-4' from the existing ground elevation. It will more closely match the existing grade of Southwest Rd. The existing substation is approximately 8,900 sq. ft. of gravel and the proposed work on site will result in an addition of 1,800 sq. ft. of area, all of which will be surrounded by a fence and vegetation. The area immediately surrounding the substation area will also be regraded to improve the water runoff. The total area disturbed by grading activities is estimated to be 0.56 acres.

STAFF ANALYSIS

3. The substation is located within the mapped regulatory floodplain (Zone AE) of the Rountree Branch. Most of the existing substation is located within the flood fringe area, however, a small portion of the driveway is located within the area mapped as floodway. Therefore, the proposed site construction is subject to the City of Platteville Ordinance Chapter 26 - Floodplain Zoning Ordinance. The site has been designed in conformance with these standards and a flood impacts analysis has been completed.
4. The use of the property for utilities is classified as a Conditional Use in the I-1 zoning district, so the request requires review by the Plan Commission and approval of the Council.
5. When considering a Conditional Use permit, consideration must be given to the standards listed in Section 22.13. Specifically, this section allows for the issuance of a Conditional Use Permit when it is shown that the "uses and structures are in accordance with the purpose and intent of (the Zoning) Ordinance and are found not to be hazardous, harmful, offensive, or otherwise adverse to the environment or the value of the neighborhood or the community." There is adequate space on the property to accommodate the proposed expanded and rebuilt substation. Overall, the proposed use appears to comply with these requirements.

RECOMMENDATION

6. Staff recommends approval of the Conditional Use Permit to allow the substation expansion and rebuild as proposed.

ATTACHMENTS: Application, Location Map, Project plans and photos.

APPLICATION FOR
CONDITIONAL USE PERMIT
 CITY OF PLATTEVILLE, WISCONSIN



General Information (please type or print clearly)

	Applicant/Agent	Owner
Name	Jerome Lund, RE Consultant	Wisconsin Power & Light Company
Address	4901 N Biltmore Ln Madison WI 53707	4901 N Biltmore Ln Madison WI 53707
Phone	608-458-6221	608-458-6221
Fax	608-458-5702	608-458-5702

Property Information (Attach additional sheets if necessary)

Address of Proposed Use: 1295 Southwest Road, Platteville, WI.

Legal Description: See attached legal descriptions.

Zoning of Property: I1, Institutional District

Comprehensive Plan Designation:

Current Use of Property: Electrical Distribution Substation

Proposed Use of Property: Electrical Distribution Substation; see attached site plan.

Signatures The undersigned person(s) hereby petition the Common Council of the City of Platteville, Wisconsin, to issue a Conditional Use Permit as described above.

APPLICANT: Jerome Lund DATE: 2/21/2020
 APPLICANT: _____ DATE: _____

OFFICE USE ONLY File Number: _____
 Date Application Filed: _____ Fee Paid/Receipt #: _____
 Plan Commission Action & Date: _____
 Conditions: _____
 Council Action & Date: _____
 Conditions: _____
 Permit Issued On (date/by whom): _____
 Permit Expires On: _____

Legal Description – Wisconsin Power and Light, Pioneer Substation

Tax Parcel No. 271-00928-0000

All that part of the Southwest Quarter (SW1/4) of the Southeast Quarter (SE1/4) of Section 16, T3N, R1W, City of Platteville, Grant County, Wisconsin, described as follows:

Beginning at the South Quarter corner (S1/4) of said Section 16, thence S89°30.9'E, 66.01 feet to an iron pipe; thence N0°36.5'W, 273.98 feet to an iron pipe on the South line of Southwest Road; thence S70°27.8'W, along the South line of said Southwest Road, 69.77 feet to an iron pipe on the North and South 1/4 line of said Section 16; thence S0°36.6'E, along the North and South 1/4 line of said Section 16, 205.12 feet to the point of beginning.

Tax Parcel No. 271-00927-0000

Outlot One (1), Blocks 3 and 4, Pioneer Heights #2, being a subdivision located in the Northwest Quarter (NW1/4) of the Northeast Quarter (NE1/4) of Section 21, and in the Southwest Quarter (SW1/4) of the Southeast Quarter (SE1/4) of Section 16, all in T3N, R1W, City of Platteville, Grant County, Wisconsin.



Map

Greenwood Cemetery

UWP

UWP

UWP

Outlot

FOX RIDGE RD
EDGEWOOD

SOUTHWEST LN

PIONEER RD

PYRITE RD

REDDY DRIVE

MANOJ DRIVE

VINEGAR HILL

CADILLAC DRIVE

Leibfried

K&K

-90.495 42.726 Degrees





Existing WP&L Facility - Pioneer Substation



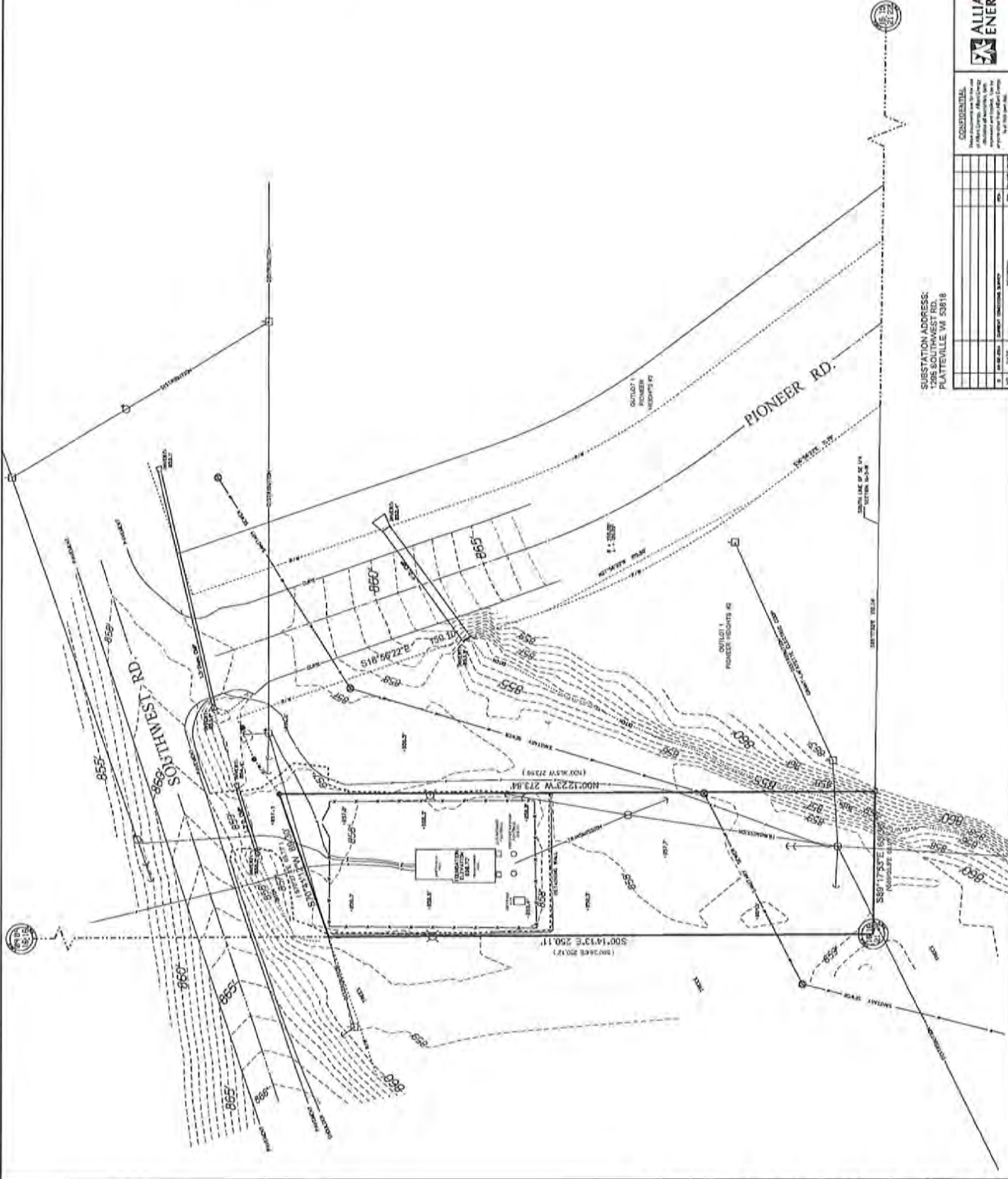


LEGEND

- 952' — EXISTING GROUND CONTOUR
- - - EXISTING FENCES
- - - EXISTING DRIVE, BASE
- - - EXISTING SPOT ELEVATION

Wisconsin 1830/1850 Contouring, South Zone
 Downloaded from www.dnr.wisconsin.gov
 Download Date: 04/22/2014 10:09:55 AM
 MapID: 2001546

Distances shown are (FOOTING)
 Preserve the north-south system and working units of 1/4" = 1'.



SUBSTATION ADDRESS:
 1205 SOUTHWEST RD.
 PLATTEVILLE WI 53818

NO.	DATE	REVISION	BY	CHK



CONFIDENTIAL
 These documents are the property of Alliant Energy. They are not to be distributed, copied, or used for any purpose other than that for which they were prepared.

PIONEER SUBSTATION WISCONSIN POWER AND LIGHT COMPANY, PLATTEVILLE, WI
CURRENT CONDITIONS SURVEY
 Location: 1205 SW 12th St, Platteville, WI 53818
 City of Platteville, Grant County, WI
 SCALE: 1" = 20'
 16139-02-01a

**THE CITY OF PLATTEVILLE, WISCONSIN
COUNCIL SUMMARY SHEET**

**COUNCIL SECTION:
CONSIDERATION OF
CONSENT CALENDAR
ITEM NUMBER:
IV.**

TITLE:
Payment of Bills, Appointment to Boards and
Commissions, Licenses, and City of Platteville Emergency
Declaration

DATE:
March 24, 2020
VOTE REQUIRED:
Majority

PREPARED BY: Candace Klaas, City Clerk

Description:

The following items may be approved on a single motion and vote due to their routine nature or previous discussion. Please indicate to the Council President if you would prefer separate discussion and action.

Budget/Fiscal Impact:

None

Sample Affirmative Motion:

"I move to approve all items listed under Consent Calendar"

Attachments:

- Payment of Bills
- Appointment of Boards and Commissions
- Licenses
- City of Platteville Emergency Declaration

SCHEDULE OF BILLS

MOUND CITY BANK:

3/13/2020	Schedule of Bills (ACH payments)	4776 void / 4795-4798	\$	45,157.26
3/13/2020	Schedule of Bills	70141-70149	\$	9,887.87
3/13/2020	Payroll (ACH Deposits)	155804-155823	\$	167,773.01
3/18/2020	Schedule of Bills (ACH payments)	4799-4829	\$	57,776.83
3/18/2020	Schedule of Bills	70150-70199	\$	90,310.22

	(W/S Bills amount paid with City Bills)	\$	(42,043.66)
	(W/S Payroll amount paid with City Payroll)	\$	(30,494.15)
Total		\$	<u>298,367.38</u>

GL Period	Check Issue Date	Check Number	Payee	Description	Invoice Number	Invoice Seq	Invoice Amount	Check Amount	
4776									
03/20	03/13/2020	4776	MACQUEEN EQUIPMENT	STREET DEPT CHARGES	P14124	1	61.86-	61.86-	V
Total 4776:								61.86-	
4795									
03/20	03/13/2020	4795	INTERNAL REVENUE SE	FEDERAL INCOME TAX F	PR0307201	1	10,246.56	10,246.56	M
03/20	03/13/2020	4795	INTERNAL REVENUE SE	FEDERAL INCOME TAX S	PR0307201	2	9,787.40	9,787.40	M
03/20	03/13/2020	4795	INTERNAL REVENUE SE	FEDERAL INCOME TAX S	PR0307201	3	9,787.40	9,787.40	M
03/20	03/13/2020	4795	INTERNAL REVENUE SE	FEDERAL INCOME TAX	PR0307201	4	2,288.95	2,288.95	M
03/20	03/13/2020	4795	INTERNAL REVENUE SE	FEDERAL INCOME TAX	PR0307201	5	2,288.95	2,288.95	M
Total 4795:								34,399.26	
4796									
03/20	03/13/2020	4796	WI DEFERRED COMP BO	DEFERRED COMPENSAT	PR0307201	1	574.41	574.41	M
03/20	03/13/2020	4796	WI DEFERRED COMP BO	DEFERRED COMPENSAT	PR0307201	2	3,035.00	3,035.00	M
Total 4796:								3,609.41	
4797									
03/20	03/13/2020	4797	WI DEPT OF REVENUE	STATE INCOME TAX STA	PR0307201	1	7,111.37	7,111.37	M
Total 4797:								7,111.37	
4798									
03/20	03/13/2020	4798	WI SCTF	CHILD SUPPORT CHILD	PR0307201	1	99.08	99.08	M
Total 4798:								99.08	
4799									
03/20	03/18/2020	4799	WI DEPT OF REVENUE	TAX INCREMENTAL DIST	L098085044	1	150.00	150.00	M
03/20	03/18/2020	4799	WI DEPT OF REVENUE	TAX INCREMENTAL DIST	L098085044	2	150.00	150.00	M
03/20	03/18/2020	4799	WI DEPT OF REVENUE	TAX INCREMENTAL DIST	L098085044	3	150.00	150.00	M
Total 4799:								450.00	
4800									
03/20	03/18/2020	4800	CARDMEMBER SERVICE	FIRE DEPT CHARGES	2/4-3/2/2020	1	1,520.50	1,520.50	M
03/20	03/18/2020	4800	CARDMEMBER SERVICE	FIRE DEPT CHARGES	2/4-3/2/2020	2	102.93	102.93	M
03/20	03/18/2020	4800	CARDMEMBER SERVICE	LIBRARY CHARGES	2/4-3/2/2020	3	30.00	30.00	M
03/20	03/18/2020	4800	CARDMEMBER SERVICE	LIBRARY CHARGES	2/4-3/2/2020	4	24.53	24.53	M
03/20	03/18/2020	4800	CARDMEMBER SERVICE	LIBRARY CHARGES	2/4-3/2/2020	5	24.00	24.00	M
03/20	03/18/2020	4800	CARDMEMBER SERVICE	LIBRARY CHARGES	2/4-3/2/2020	6	96.00	96.00	M
03/20	03/18/2020	4800	CARDMEMBER SERVICE	FIRE DEPT CHARGES	2/4-3/2/2020	7	23.02	23.02	M
03/20	03/18/2020	4800	CARDMEMBER SERVICE	FIRE DEPT CHARGES	2/4-3/2/2020	8	64.99	64.99	M
03/20	03/18/2020	4800	CARDMEMBER SERVICE	FIRE DEPT CHARGES	2/4-3/2/2020	9	21.77	21.77	M
03/20	03/18/2020	4800	CARDMEMBER SERVICE	FIRE DEPT CHARGES	2/4-3/2/2020	10	382.06	382.06	M
03/20	03/18/2020	4800	CARDMEMBER SERVICE	FIRE DEPT CHARGES	2/4-3/2/2020	11	24.95	24.95	M
03/20	03/18/2020	4800	CARDMEMBER SERVICE	FIRE DEPT CHARGES	2/4-3/2/2020	12	78.98	78.98	M
03/20	03/18/2020	4800	CARDMEMBER SERVICE	POLICE DEPT CHARGES	2/4-3/2/2020	13	19.41-	19.41-	M
03/20	03/18/2020	4800	CARDMEMBER SERVICE	STREET DEPT CHARGES	2/4-3/2/2020	14	499.43	499.43	M
03/20	03/18/2020	4800	CARDMEMBER SERVICE	STREET DEPT CHARGES	2/4-3/2/2020	15	216.11	216.11	M
03/20	03/18/2020	4800	CARDMEMBER SERVICE	STREET DEPT CHARGES	2/4-3/2/2020	16	12.99	12.99	M
03/20	03/18/2020	4800	CARDMEMBER SERVICE	STREET DEPT CHARGES	2/4-3/2/2020	17	238.71	238.71	M
03/20	03/18/2020	4800	CARDMEMBER SERVICE	SENIOR CENTER CHARG	2/4-3/2/2020	18	95.40	95.40	M

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03/20	03/18/2020	4800	CARDMEMBER SERVICE	SENIOR CENTER CHARG	2/4-3/2/2020	19	344.38	344.38	M
03/20	03/18/2020	4800	CARDMEMBER SERVICE	COMPUTER CHARGES	2/4-3/2/2020	20	119.88	119.88	M
03/20	03/18/2020	4800	CARDMEMBER SERVICE	ADMINISTRATION CHAR	2/4-3/2/2020	21	5.21	5.21	M
03/20	03/18/2020	4800	CARDMEMBER SERVICE	MAINTENANCE DEPT CH	2/4-3/2/2020	22	61.08	61.08	M
03/20	03/18/2020	4800	CARDMEMBER SERVICE	POLICE DEPT CHARGES	2/4-3/2/2020	23	185.00	185.00	M
03/20	03/18/2020	4800	CARDMEMBER SERVICE	ENGINEERING CHARGE	2/4-3/2/2020	24	5.20	5.20	M
03/20	03/18/2020	4800	CARDMEMBER SERVICE	RECREATION CHARGES	2/4-3/2/2020	25	5.20	5.20	M
03/20	03/18/2020	4800	CARDMEMBER SERVICE	COMMUNITY PLANNING	2/4-3/2/2020	26	5.21	5.21	M
03/20	03/18/2020	4800	CARDMEMBER SERVICE	CITY HALL RENOVATION	2/4-3/2/2020	27	321.65	321.65	M
03/20	03/18/2020	4800	CARDMEMBER SERVICE	RECREATION CHARGES	2/4-3/2/2020	28	1,506.28	1,506.28	M
03/20	03/18/2020	4800	CARDMEMBER SERVICE	MUSEUM CHARGES	2/4-3/2/2020	29	2.50	2.50	M
03/20	03/18/2020	4800	CARDMEMBER SERVICE	MUSEUM CHARGES	2/4-3/2/2020	30	32.71	32.71	M
03/20	03/18/2020	4800	CARDMEMBER SERVICE	MUSEUM CHARGES	2/4-3/2/2020	31	80.25	80.25	M
03/20	03/18/2020	4800	CARDMEMBER SERVICE	POLICE EXPLORERS CH	2/4-3/2/2020	32	216.00	216.00	M
03/20	03/18/2020	4800	CARDMEMBER SERVICE	POLICE DEPT CHARGES	2/4-3/2/2020	33	529.83	529.83	M
03/20	03/18/2020	4800	CARDMEMBER SERVICE	POLICE DEPT CHARGES	2/4-3/2/2020	34	1,654.84	1,654.84	M
03/20	03/18/2020	4800	CARDMEMBER SERVICE	POLICE DEPT CHARGES	2/4-3/2/2020	35	25.49	25.49	M
03/20	03/18/2020	4800	CARDMEMBER SERVICE	POLICE DEPT CHARGES	2/4-3/2/2020	36	29.99	29.99	M
03/20	03/18/2020	4800	CARDMEMBER SERVICE	PARKS CHARGES	2/4-3/2/2020	37	490.65	490.65	M
03/20	03/18/2020	4800	CARDMEMBER SERVICE	PARKS CHARGES	2/4-3/2/2020	38	21.98	21.98	M
03/20	03/18/2020	4800	CARDMEMBER SERVICE	MUSEUM CHARGES	2/4-3/2/2020	39	30.88	30.88	M
03/20	03/18/2020	4800	CARDMEMBER SERVICE	MUSEUM CHARGES	2/4-3/2/2020	40	35.99	35.99	M
03/20	03/18/2020	4800	CARDMEMBER SERVICE	MUSEUM CHARGES	2/4-3/2/2020	41	26.94	26.94	M
03/20	03/18/2020	4800	CARDMEMBER SERVICE	MUSEUM CHARGES	2/4-3/2/2020	42	139.00	139.00	M
03/20	03/18/2020	4800	CARDMEMBER SERVICE	MUSEUM CHARGES	2/4-3/2/2020	43	31.65	31.65	M
03/20	03/18/2020	4800	CARDMEMBER SERVICE	MUSEUM CHARGES	2/4-3/2/2020	44	125.34	125.34	M
03/20	03/18/2020	4800	CARDMEMBER SERVICE	COUNCIL CHARGES	2/4-3/2/2020	45	5.17	5.17	M
03/20	03/18/2020	4800	CARDMEMBER SERVICE	CLERK CHARGES	2/4-3/2/2020	46	69.12	69.12	M
03/20	03/18/2020	4800	CARDMEMBER SERVICE	ELECTION CHARGES	2/4-3/2/2020	47	232.04	232.04	M
03/20	03/18/2020	4800	CARDMEMBER SERVICE	ADMINISTRATION CHAR	2/4-3/2/2020	48	16.69	16.69	M
Total 4800:								9,793.11	
4801									
03/20	03/18/2020	4801	ACCESS SYSTEMS	COPIES-POLICE DEPT	INV850012	1	74.05	74.05	
Total 4801:								74.05	
4802									
03/20	03/18/2020	4802	BADGER WELDING SUPP	MONTHLY CYLINDER RE	3578450	1	2.61	2.61	
03/20	03/18/2020	4802	BADGER WELDING SUPP	MONTHLY CYLINDER RE	3578451	1	2.90	2.90	
Total 4802:								5.51	
4803									
03/20	03/18/2020	4803	BILLS PLUMBING & HEAT	SEWER DEPT CHARGES	35784	1	50.60	50.60	
Total 4803:								50.60	
4804									
03/20	03/18/2020	4804	CDW GOVERNMENT INC	COMPUTER SUPPLIES-LI	XCM4786	1	7,105.00	7,105.00	
Total 4804:								7,105.00	
4805									
03/20	03/18/2020	4805	CENGAGE LEARNING IN	BOOKS-LIBRARY	70064587	1	38.92	38.92	

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Total 4805:								38.92
4806								
03/20	03/18/2020	4806	COMELEC SERVICES IN	STREET DEPT CHARGES	471346-IN	1	94.00	94.00
Total 4806:								94.00
4807								
03/20	03/18/2020	4807	CROOK, KYLE	TRAINING REIMBURSEM	2/25-2/28/20	1	65.29	65.29
Total 4807:								65.29
4808								
03/20	03/18/2020	4808	DAVY LABORATORIES	SEWER DEPT CHARGES	20C0159	1	552.00	552.00
Total 4808:								552.00
4809								
03/20	03/18/2020	4809	FIRE & SAFETY EQUIP III	FIRE EXTINGUISHERS R	62403	1	31.45	31.45
Total 4809:								31.45
4810								
03/20	03/18/2020	4810	GLENDENNING, ETHAN	TRAVEL REIMBURSEME	1/5-1/31/202	1	67.55	67.55
03/20	03/18/2020	4810	GLENDENNING, ETHAN	TRAINING REIMBURSEM	1/5-1/31/202	1	226.12	226.12
03/20	03/18/2020	4810	GLENDENNING, ETHAN	TRAINING REIMBURSEM	2/2-2/28/202	1	131.53	131.53
03/20	03/18/2020	4810	GLENDENNING, ETHAN	TRAINING REIMBURSEM	2/2-2/28/202	1	20.00	20.00
03/20	03/18/2020	4810	GLENDENNING, ETHAN	TRAINING REIMBURSEM	2/4-2/5/2020	1	193.14	193.14
Total 4810:								638.34
4811								
03/20	03/18/2020	4811	INGERSOLL WINDOW WA	WINDOW WASHING-LIBR	03/07/2020	1	1,400.00	1,400.00
Total 4811:								1,400.00
4812								
03/20	03/18/2020	4812	J & R SUPPLY INC	WATER DEPT CHARGES	2002380-IN	1	30.60	30.60
03/20	03/18/2020	4812	J & R SUPPLY INC	WATER DEPT CHARGES	2002421-IN	1	36.00	36.00
Total 4812:								66.60
4813								
03/20	03/18/2020	4813	JOHNSON BLOCK & CO I	AUDIT CHARGES-WATER	471854	1	1,450.00	1,450.00
03/20	03/18/2020	4813	JOHNSON BLOCK & CO I	AUDIT CHARGES-SEWER	471854	2	1,450.00	1,450.00
03/20	03/18/2020	4813	JOHNSON BLOCK & CO I	HOUSING AUTHORITY A	471854	3	975.00	975.00
Total 4813:								3,875.00
4814								
03/20	03/18/2020	4814	L W ALLEN LLC	PUMP REPAIR	102407	1	3,210.18	3,210.18
Total 4814:								3,210.18

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4815	03/20	03/18/2020	4815	MILESTONE MATERIALS	WATER DEPT CHARGES	3500147680	1	918.99	918.99
Total 4815:								918.99	
4816	03/20	03/18/2020	4816	MORELL, SIMEON	TRAINING REIMBURSEM	2/16-2/20/20	1	198.36	198.36
Total 4816:								198.36	
4817	03/20	03/18/2020	4817	MSA PROFESSIONAL SE	WRRF UPGRADE DESIG	R00171048.0	1	10,371.50	10,371.50
	03/20	03/18/2020	4817	MSA PROFESSIONAL SE	WRRF CHEMICAL UPGR	R00171050.0	1	8,500.00	8,500.00
	03/20	03/18/2020	4817	MSA PROFESSIONAL SE	PLATTEVILLE INDUSTRIA	R00171051.0	1	3,555.75	3,555.75
Total 4817:								22,427.25	
4818	03/20	03/18/2020	4818	NCL OF WISCONSIN INC	SEWER DEPT CHARGES	436183	1	459.69	459.69
Total 4818:								459.69	
4819	03/20	03/18/2020	4819	OREILLY AUTO PARTS	STREET DEPT CHARGES	2324-420389	1	11.90	11.90
	03/20	03/18/2020	4819	OREILLY AUTO PARTS	STREET DEPT CHARGES	2324-421414	1	34.89	34.89
Total 4819:								46.79	
4820	03/20	03/18/2020	4820	PETERS, LUKE	HAND DRIERS FOR CON	03/18/2020	1	174.55	174.55
Total 4820:								174.55	
4821	03/20	03/18/2020	4821	PURKAPILE, KRISTINE	TRAINING REIMBURSEM	2/26-2/26/20	1	66.93	66.93
Total 4821:								66.93	
4822	03/20	03/18/2020	4822	REILLY PLUMBING & HEA	REPAIRS-LIBRARY	7701	1	94.00	94.00
Total 4822:								94.00	
4823	03/20	03/18/2020	4823	RUNNING INC	MONTHLY SHARED RIDE	22646	1	109.50	109.50
Total 4823:								109.50	
4824	03/20	03/18/2020	4824	RURAL EXCAVATING LLC	BACKHOE-WATER DEPT	12926	1	320.00	320.00
Total 4824:								320.00	
4825	03/20	03/18/2020	4825	SOUTHWEST OPPORTU	JANITORIAL SERVICES-P	22163	1	1,724.50	1,724.50

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Total 4825:								1,724.50
4826								
03/20	03/18/2020	4826	SOUTHWEST TECHNICA	FIRE DEPT CHARGES	22688	1	129.95	129.95
Total 4826:								129.95
4827								
03/20	03/18/2020	4827	STRAND ASSOCIATES IN	WATER SYSTEM MASTE	158097	1	3,135.26	3,135.26
Total 4827:								3,135.26
4828								
03/20	03/18/2020	4828	TRUE NORTH LUBRICAN	STREET DEPT CHARGES	58025-IN	1	75.24	75.24
Total 4828:								75.24
4829								
03/20	03/18/2020	4829	WEBER PAPER COMPAN	SUPPLIES-POLICE DEPT	D086969	1	116.74	116.74
03/20	03/18/2020	4829	WEBER PAPER COMPAN	SUPPLIES-LIBRARY	D087117	1	197.36	197.36
03/20	03/18/2020	4829	WEBER PAPER COMPAN	SUPPLIES-LIBRARY	D087120	1	131.67	131.67
Total 4829:								445.77
70141								
03/20	03/13/2020	70141	ALLIANT ENERGY/WP&L	ELECTRIC/HEATING-CITY	03/13/2020	1	18.26	18.26
03/20	03/13/2020	70141	ALLIANT ENERGY/WP&L	ELECTRIC/HEATING-FIRE	03/13/2020	2	934.48	934.48
03/20	03/13/2020	70141	ALLIANT ENERGY/WP&L	ELECTRIC/HEATING-EME	03/13/2020	3	5.91	5.91
03/20	03/13/2020	70141	ALLIANT ENERGY/WP&L	ELECTRIC/HEATING-STR	03/13/2020	4	263.58	263.58
03/20	03/13/2020	70141	ALLIANT ENERGY/WP&L	ELECTRIC/HEATING-STO	03/13/2020	5	575.22	575.22
03/20	03/13/2020	70141	ALLIANT ENERGY/WP&L	ELECTRIC/HEATING-MUS	03/13/2020	6	1,301.88	1,301.88
03/20	03/13/2020	70141	ALLIANT ENERGY/WP&L	ELECTRIC/HEATING-PAR	03/13/2020	7	133.35	133.35
03/20	03/13/2020	70141	ALLIANT ENERGY/WP&L	ELECTRIC-WATER	03/13/2020	8	49.11	49.11
03/20	03/13/2020	70141	ALLIANT ENERGY/WP&L	GAS/HEATING-WATER	03/13/2020	9	100.64	100.64
03/20	03/13/2020	70141	ALLIANT ENERGY/WP&L	ELECTRIC-SEWER	03/13/2020	10	88.47	88.47
Total 70141:								3,470.90
70142								
03/20	03/13/2020	70142	CARDMEMBER SERVICE	SEWER DEPT CHARGES	1/25-2/25/20	1	45.57	45.57
03/20	03/13/2020	70142	CARDMEMBER SERVICE	SEWER DEPT CHARGES	1/25-2/25/20	2	39.26	39.26
03/20	03/13/2020	70142	CARDMEMBER SERVICE	SEWER DEPT CHARGES	1/25-2/25/20	3	4.95	4.95
03/20	03/13/2020	70142	CARDMEMBER SERVICE	SEWER DEPT CHARGES	1/25-2/25/20	4	304.27	304.27
Total 70142:								394.05
70143								
03/20	03/13/2020	70143	CENTURYLINK	PHONE CHARGES-ADMI	3/3/2020	1	276.60	276.60
03/20	03/13/2020	70143	CENTURYLINK	PHONE CHARGES-POLIC	3/3/2020	2	684.67	684.67
03/20	03/13/2020	70143	CENTURYLINK	PHONE CHARGES-MUSE	3/3/2020	3	66.71	66.71
03/20	03/13/2020	70143	CENTURYLINK	PHONE CHARGES-LIBRA	3/3/2020	4	34.47	34.47
03/20	03/13/2020	70143	CENTURYLINK	PHONE CHARGES-AIRP	3/3/2020	5	211.99	211.99
03/20	03/13/2020	70143	CENTURYLINK	WATER DEPT PHONE CH	3/3/2020	6	250.73	250.73
03/20	03/13/2020	70143	CENTURYLINK	SEWER DEPT PHONE CH	3/3/2020	7	181.30	181.30

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Total 70143:								1,706.47
70144								
03/20	03/13/2020	70144	GRANT CTY CLERK OF C	FINE-SAMANTHA ROSE	3.040286 3/6	1	175.30	175.30
03/20	03/13/2020	70144	GRANT CTY CLERK OF C	FINE-D'ANGELO D ROSS	3.040298 3/9	1	200.50	200.50
03/20	03/13/2020	70144	GRANT CTY CLERK OF C	FINE-JON F SATTERLEE	3.040298 3/9	2	162.70	162.70
Total 70144:								538.50
70145								
03/20	03/13/2020	70145	KOHN LAW FIRM SC	GARNISHMENT-KOHN LA	PR0307201	1	234.50	234.50
Total 70145:								234.50
70146								
03/20	03/13/2020	70146	OWEN G DUNN CO INC/P	VOTING BOOTHS WITH L	20913	1	1,787.44	1,787.44
Total 70146:								1,787.44
70147								
03/20	03/13/2020	70147	SCENIC RIVERS ENERG	ELECTRICITY-STREET LI	1426600 3/1/	1	382.10	382.10
03/20	03/13/2020	70147	SCENIC RIVERS ENERG	ELECTRICITY-TRAIL LIGH	1426600 3/1/	2	52.91	52.91
03/20	03/13/2020	70147	SCENIC RIVERS ENERG	ELECTRICITY-WATER DE	1426601 3/1/	1	792.00	792.00
Total 70147:								1,227.01
70148								
03/20	03/13/2020	70148	VANTAGE TRANSFER AG	ICMA DEFERRED COMP	PR0307201	1	25.00	25.00
Total 70148:								25.00
70149								
03/20	03/13/2020	70149	WPPA/LEER	UNION DUES POLICE U	PR0307201	1	504.00	504.00
Total 70149:								504.00
70150								
03/20	03/18/2020	70150	ALL TRAFFIC SOLUTION	ANNUAL CONTRACT-POL	SIN025105	1	1,500.00	1,500.00
Total 70150:								1,500.00
70151								
03/20	03/18/2020	70151	ALLEGiant OIL LLC	GASOLINE-STREET DEP	80689	1	811.97	811.97
03/20	03/18/2020	70151	ALLEGiant OIL LLC	GASOLINE-STREET DEP	80690	1	417.00	417.00
03/20	03/18/2020	70151	ALLEGiant OIL LLC	DIESEL-STREET DEPT	82515	1	744.17	744.17
Total 70151:								1,973.14
70152								
03/20	03/18/2020	70152	ALLIANT ENERGY/WP&L	ELECTRIC/HEATING-STR	3/18/2020	1	41.41	41.41
03/20	03/18/2020	70152	ALLIANT ENERGY/WP&L	ELECTRIC/HEATING-STR	3/18/2020	2	155.93	155.93
03/20	03/18/2020	70152	ALLIANT ENERGY/WP&L	ELECTRIC/HEATING-PAR	3/18/2020	3	1,170.12	1,170.12
03/20	03/18/2020	70152	ALLIANT ENERGY/WP&L	ELECTRIC/HEATING-POO	3/18/2020	4	13.27	13.27
03/20	03/18/2020	70152	ALLIANT ENERGY/WP&L	ELECTRIC-WATER	3/18/2020	5	25.06	25.06

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Total 70152:								1,405.79
70153								
03/20	03/18/2020	70153	B L MURRAY CO INC	SUPPLIES-LIBRARY	13364	1	73.90	73.90
03/20	03/18/2020	70153	B L MURRAY CO INC	SUPPLIES-LIBRARY	13409	1	32.00	32.00
Total 70153:								105.90
70154								
03/20	03/18/2020	70154	BAKER & TAYLOR	SUPPLIES-LIBRARY	2035129908	1	51.27	51.27
03/20	03/18/2020	70154	BAKER & TAYLOR	SUPPLIES-LIBRARY	2035132899	1	197.28	197.28
03/20	03/18/2020	70154	BAKER & TAYLOR	SUPPLIES-LIBRARY	2035137066	1	26.52	26.52
03/20	03/18/2020	70154	BAKER & TAYLOR	SUPPLIES-LIBRARY	2035151988	1	30.57	30.57
03/20	03/18/2020	70154	BAKER & TAYLOR	SUPPLIES-LIBRARY	H44568990	1	91.96	91.96
Total 70154:								397.60
70155								
03/20	03/18/2020	70155	BEAR GRAPHICS INC	ELECTION SUPPLIES	842365	1	280.56	280.56
03/20	03/18/2020	70155	BEAR GRAPHICS INC	ELECTION SUPPLIES	842366	1	322.56	322.56
Total 70155:								603.12
70156								
03/20	03/18/2020	70156	CENTURYLINK	AIRPORT LONG DISTANC	1487311141	1	.15	.15
03/20	03/18/2020	70156	CENTURYLINK	CITY MANAGER LONG DI	1487311141	2	9.96	9.96
03/20	03/18/2020	70156	CENTURYLINK	CITY CLERK LONG DISTA	1487311141	3	9.95	9.95
03/20	03/18/2020	70156	CENTURYLINK	ENGINEERING LONG DIS	1487311141	4	.07	.07
03/20	03/18/2020	70156	CENTURYLINK	LIBRARY LONG DISTANC	1487311141	5	3.45	3.45
03/20	03/18/2020	70156	CENTURYLINK	POLICE DEPT LONG DIST	1487311141	6	37.02	37.02
03/20	03/18/2020	70156	CENTURYLINK	SENIOR CENTER LONG	1487311141	7	.29	.29
03/20	03/18/2020	70156	CENTURYLINK	WATER LONG DISTANCE	1487311141	8	.26	.26
03/20	03/18/2020	70156	CENTURYLINK	SEWER LONG DISTANCE	1487311141	9	.26	.26
Total 70156:								61.41
70157								
03/20	03/18/2020	70157	CINTAS CORPORATION #	MATS-LIBRARY	4044756027	1	72.42	72.42
Total 70157:								72.42
70158								
03/20	03/18/2020	70158	DUBUQUE HOSE & HYDR	SUPPLIES/REPAIRS-WW	611649	1	149.28	149.28
03/20	03/18/2020	70158	DUBUQUE HOSE & HYDR	SUPPLIES/REPAIRS-WW	612172	1	100.19	100.19
03/20	03/18/2020	70158	DUBUQUE HOSE & HYDR	SUPPLIES/REPAIRS-STR	612496	1	146.52	146.52
Total 70158:								395.99
70159								
03/20	03/18/2020	70159	FINDAWAY WORLD LLC	AUDIO VISUAL ITEMS-LIB	317198	1	223.96	223.96
Total 70159:								223.96
70160								
03/20	03/18/2020	70160	FIRST SUPPLY LLC-PLAT	TOILET SEATS-CITY HAL	1999837-00	1	110.48	110.48

GL Period	Check Issue Date	Check Number	Payee	Description	Invoice Number	Invoice Seq	Invoice Amount	Check Amount
03/20	03/18/2020	70160	FIRST SUPPLY LLC-PLAT	SUPPLIES-WATER DEPT	2376379-00	1	5.98	5.98
Total 70160:								116.46
70161								
03/20	03/18/2020	70161	FRANSYL EQUIPMENT C	STREET DEPT CHARGE	17019	1	1,162.39	1,162.39
Total 70161:								1,162.39
70162								
03/20	03/18/2020	70162	GFC LEASING WI	COPIER LEASE-WATER D	100570396	1	82.87	82.87
Total 70162:								82.87
70163								
03/20	03/18/2020	70163	GOBIN & ALLION FLOORI	IT ROOM	6948	1	462.48	462.48
Total 70163:								462.48
70164								
03/20	03/18/2020	70164	GRANT CTY CLERK OF C	BOND-JOHN JAMES CON	28199601	1	263.50	263.50
03/20	03/18/2020	70164	GRANT CTY CLERK OF C	FINE-RAYMOND K HILDE	3.040331 3/1	1	263.50	263.50
03/20	03/18/2020	70164	GRANT CTY CLERK OF C	FINE-TROY J DEITER	3.040333 3/1	1	100.00	100.00
03/20	03/18/2020	70164	GRANT CTY CLERK OF C	FINE-RYAN T SCHNELLE	3.040333 3/1	2	150.10	150.10
Total 70164:								777.10
70165								
03/20	03/18/2020	70165	GUNDERSEN HEALTH S	DRUG & ALCOHOL TESTI	4-482 03/06/	1	70.00	70.00
03/20	03/18/2020	70165	GUNDERSEN HEALTH S	DRUG & ALCOHOL TESTI	4-482 03/06/	2	35.00	35.00
03/20	03/18/2020	70165	GUNDERSEN HEALTH S	DRUG & ALCOHOL TESTI	4-482 03/06/	3	35.00	35.00
Total 70165:								140.00
70166								
03/20	03/18/2020	70166	GUYS TRUCK & TRACTO	REPAIRS DUMP TRUCK-	KWI028581	1	227.50	227.50
Total 70166:								227.50
70167								
03/20	03/18/2020	70167	INSPIRING COMMUNITY I	LEGION PARK EVENT CE	EVENT CTR	1	50,000.00	50,000.00
Total 70167:								50,000.00
70168								
03/20	03/18/2020	70168	INTERNATIONAL ROLLFO	MUSEUM CHARGES	03/16/2020	1	74.60	74.60
Total 70168:								74.60
70169								
03/20	03/18/2020	70169	IWI MOTOR PARTS	STREET DEPT CHARGES	15000330	1	10.74	10.74
03/20	03/18/2020	70169	IWI MOTOR PARTS	SUPPLIES-STREET DEPT	15000388	1	130.08	130.08
03/20	03/18/2020	70169	IWI MOTOR PARTS	SUPPLIES-STREET DEPT	15000487	1	200.41	200.41
03/20	03/18/2020	70169	IWI MOTOR PARTS	STREET DEPT CHARGES	1663655	1	33.98	33.98
03/20	03/18/2020	70169	IWI MOTOR PARTS	SUPPLIES-STREET DEPT	1665532	1	112.49	112.49
03/20	03/18/2020	70169	IWI MOTOR PARTS	SUPPLIES-STREET DEPT	1668014	1	94.43	94.43

GL Period	Check Issue Date	Check Number	Payee	Description	Invoice Number	Invoice Seq	Invoice Amount	Check Amount
03/20	03/18/2020	70169	IWI MOTOR PARTS	SUPPLIES-STREET DEPT	1669171	1	7.26	7.26
03/20	03/18/2020	70169	IWI MOTOR PARTS	SUPPLIES-STREET DEPT	1669526	1	42.26	42.26
Total 70169:								631.65
70170								
03/20	03/18/2020	70170	JOHNSON CONTROLS FI	ANNUAL MONITORING-P	21505375	1	408.00	408.00
Total 70170:								408.00
70171								
03/20	03/18/2020	70171	LANGSTON & ASSOCIAT	SITE VISIT	1_20	1	3,515.00	3,515.00
03/20	03/18/2020	70171	LANGSTON & ASSOCIAT	REPORT PREPARATION	1_20	2	2,590.00	2,590.00
03/20	03/18/2020	70171	LANGSTON & ASSOCIAT	TRAVEL EXPENSE	1_20	3	602.82	602.82
Total 70171:								6,707.82
70172								
03/20	03/18/2020	70172	LV LABORATORIES LLC	BACTERIOLOGICAL TES	19825	1	50.00	50.00
Total 70172:								50.00
70173								
03/20	03/18/2020	70173	MACQUEEN EQUIPMENT	STREET DEPT CHARGES	P14124	1	61.86	61.86
Total 70173:								61.86
70174								
03/20	03/18/2020	70174	MARTIN EQUIPMENT-DU	STREET DEPT CHARGES	468155	1	77.94	77.94
03/20	03/18/2020	70174	MARTIN EQUIPMENT-DU	STREET DEPT CHARGES	470382	1	27.78	27.78
03/20	03/18/2020	70174	MARTIN EQUIPMENT-DU	STREET DEPT CHARGES	470388	1	356.74	356.74
Total 70174:								462.46
70175								
03/20	03/18/2020	70175	MATCO TOOLS	TOOLS-STREET DEPT	87665	1	60.28	60.28
Total 70175:								60.28
70176								
03/20	03/18/2020	70176	MENARDS	MAINTANENCE DEPT CH	62399	1	25.32	25.32
03/20	03/18/2020	70176	MENARDS	PARKS DEPT CHARGES	62728	1	12.99	12.99
03/20	03/18/2020	70176	MENARDS	SEWER DEPT CHARGES	62814	1	19.91	19.91
03/20	03/18/2020	70176	MENARDS	FIRE DEPT CHARGES	62826	1	54.46	54.46
03/20	03/18/2020	70176	MENARDS	CEMETERY CHARGES	63047	1	16.99	16.99
03/20	03/18/2020	70176	MENARDS	SEWER DEPT CHARGES	63154	1	31.26	31.26
03/20	03/18/2020	70176	MENARDS	MUSEUM CHARGES	63174	1	30.05	30.05
03/20	03/18/2020	70176	MENARDS	MUSEUM CHARGES	63174	2	87.44	87.44
03/20	03/18/2020	70176	MENARDS	STREET DEPT CHARGES	63217	1	21.67	21.67
Total 70176:								300.09
70177								
03/20	03/18/2020	70177	MIDWEST RESTORATION	CARPET AND CHAIR CLE	10236	1	2,102.00	2,102.00

GL Period	Check Issue Date	Check Number	Payee	Description	Invoice Number	Invoice Seq	Invoice Amount	Check Amount
Total 70177:								2,102.00
70178								
03/20	03/18/2020	70178	MORRISSEY PRINTING I	ENVELOPES-WATER DE	43501	1	26.64	26.64
03/20	03/18/2020	70178	MORRISSEY PRINTING I	ENVELOPES-SEWER DE	43501	2	26.63	26.63
Total 70178:								53.27
70179								
03/20	03/18/2020	70179	NAPA AUTO PARTS-PLAT	SUPPLIES-STREET DEPT	827696	1	44.92	44.92
03/20	03/18/2020	70179	NAPA AUTO PARTS-PLAT	SUPPLIES-PARKS DEPT	827696	2	19.22	19.22
03/20	03/18/2020	70179	NAPA AUTO PARTS-PLAT	SUPPLIES-SEWER DEPT	828262	1	16.40-	16.40-
Total 70179:								47.74
70180								
03/20	03/18/2020	70180	PLATTEVILLE JOURNAL,	ADVERTISING-LIBRARY	226902	1	63.20	63.20
Total 70180:								63.20
70181								
03/20	03/18/2020	70181	RELIANT FIRE APPARAT	SUPPLIES-FIRE DEPT	CI001508	1	350.00	350.00
Total 70181:								350.00
70182								
03/20	03/18/2020	70182	RITCHIE IMPLEMENT INC	STREET DEPT CHARGES	83369U	1	3.42	3.42
Total 70182:								3.42
70183								
03/20	03/18/2020	70183	SCHMIDT ELECTRICAL C	ELECTRICAL WORK-SEW	2583	1	2,406.30	2,406.30
03/20	03/18/2020	70183	SCHMIDT ELECTRICAL C	ELECTRICAL WORK-SEW	2595	1	2,410.34	2,410.34
Total 70183:								4,816.64
70184								
03/20	03/18/2020	70184	SCHOOL DISTRICT OF P	OE GREY RENT: JANUAR	03/03/2020	1	2,280.00	2,280.00
Total 70184:								2,280.00
70185								
03/20	03/18/2020	70185	SCOTT IMPLEMENT	SUPPLIES-CEMETERY	47668	1	72.27	72.27
Total 70185:								72.27
70186								
03/20	03/18/2020	70186	SPEE-DEE	FREIGHT WATER DEPT	3946387	1	26.56	26.56
03/20	03/18/2020	70186	SPEE-DEE	FREIGHT-WATER DEPT	3955648	1	13.57	13.57
Total 70186:								40.13
70187								
03/20	03/18/2020	70187	STEEL MART	SEWER DEPT CHARGES	585148	1	78.08	78.08

GL Period	Check Issue Date	Check Number	Payee	Description	Invoice Number	Invoice Seq	Invoice Amount	Check Amount
Total 70187:								78.08
70188								
03/20	03/18/2020	70188	SYNCB/AMAZON	LIBRARY MATERIALS	03/10/2020	1	366.82	366.82
03/20	03/18/2020	70188	SYNCB/AMAZON	LIBRARY MATERIALS	03/10/2020	2	1,191.25	1,191.25
03/20	03/18/2020	70188	SYNCB/AMAZON	LIBRARY MATERIALS	03/10/2020	3	8.49	8.49
03/20	03/18/2020	70188	SYNCB/AMAZON	LIBRARY MATERIALS	03/10/2020	4	109.11	109.11
03/20	03/18/2020	70188	SYNCB/AMAZON	LIBRARY MATERIALS	03/10/2020	5	736.93	736.93
Total 70188:								2,412.60
70189								
03/20	03/18/2020	70189	TDS MEDIA DIRECT INC	ADVERTISING-MUSEUM	2020 ADV C	1	324.00	324.00
Total 70189:								324.00
70190								
03/20	03/18/2020	70190	THOMPSON TRUCK & TR	PARTS-STREET DEPT	X201082415:	1	197.50	197.50
03/20	03/18/2020	70190	THOMPSON TRUCK & TR	PARTS-STREET DEPT	X201082445:	1	14.72	14.72
Total 70190:								212.22
70191								
03/20	03/18/2020	70191	TRUCK COUNTRY OF IO	PARTS-STREET DEPT	X101496218:	1	74.02	74.02
Total 70191:								74.02
70192								
03/20	03/18/2020	70192	UNEMPLOYMENT INSUR	UNEMPLOYMENT - PARK	9987226	1	884.00	884.00
Total 70192:								884.00
70193								
03/20	03/18/2020	70193	VON GLAHN AUTO SALE	SERVICE/REPAIRS-FIRE	19681	1	197.15	197.15
Total 70193:								197.15
70194								
03/20	03/18/2020	70194	WALLS TO WOODWORK	STAIN/VARNISH TRIM-CIT	03/12/2020	1	2,202.45	2,202.45
Total 70194:								2,202.45
70195								
03/20	03/18/2020	70195	WI DEPT OF JUSTICE	RECORD CHECKS - POLI	L2205T 2/29/	1	84.00	84.00
Total 70195:								84.00
70196								
03/20	03/18/2020	70196	WI DEPT OF TRANSPORT	BUSINESS 151	395-0000164	1	3,942.51	3,942.51
Total 70196:								3,942.51
70197								
03/20	03/18/2020	70197	WI STATE LAB OF HYGIE	WATER DEPT CHARGES	628128	1	26.00	26.00

GL Period	Check Issue Date	Check Number	Payee	Description	Invoice Number	Invoice Seq	Invoice Amount	Check Amount
Total 70197:								26.00
70198								
03/20	03/18/2020	70198	WIEDERHOLT ENTERPRI	FILL FOR DUMP SITE-WA	14537	1	140.00	140.00
Total 70198:								140.00
70199								
03/20	03/18/2020	70199	WOODWARD COMMUNIT	ADVERTISING-MUSEUM	022018174	1	370.00	370.00
03/20	03/18/2020	70199	WOODWARD COMMUNIT	ADVERTISING-FINANCE	022018174	2	178.75	178.75
03/20	03/18/2020	70199	WOODWARD COMMUNIT	ADVERTISING-SEWER D	022018174	3	474.00	474.00
03/20	03/18/2020	70199	WOODWARD COMMUNIT	NEWSLETTER-COMMUNI	022018174	4	416.88	416.88
Total 70199:								1,439.63
Grand Totals:								203,132.18



BOARDS AND COMMISSIONS VACANCIES LIST

As of 3/11/20

Board of Appeals (ET Zoning) Alternate (3 year term ending 4/1/22)
Board of Appeals (Zoning) Alternate (partial term ending 10/1/21)
Board of Appeals (Zoning) Alternate (3 year term ending 10/1/22)
Community Development Board (2 - 3 year terms ending 10/1/22)
Historic Preservation Commission Alternate (partial term ending 5/1/21)
Housing Authority Board (partial term ending 5/1/20)
Redevelopment Authority Board (partial term ending 7/1/22)

UPCOMING VACANCIES - April 2020

Board of Appeals (ET Zoning) (2 - 3 year terms ending 4/1/23)

Application forms for the City of Platteville Boards and Commissions are available in the City Clerk's office in the Municipal Building at 75 N Bonson Street, Platteville, WI or online at www.platteville.org. Please note that most positions require City residency.

PROPOSED LICENSES

March 24, 2020

Temporary Class "B" to Sell Fermented Malt Beverages

- Museums at 405 E Main for:
 - o Mending Museums on April 16 from 6:00 PM to 8:00 PM
 - o Sketching at the Museums on May 21 from 6:30 PM to 8:00 PM
 - o Meeting at the Museums on June 18 from 6:30 PM to 8:00 PM
 - o Mending at the Museums on September 17 from 6:30 PM to 8:00 PM
 - o Sketching at the Museums on October 15 from 6:30 PM to 8:00 PM
 - o Making at the Museums on December 3 from 6:30 PM to 8:00 PM

-

Two Year Operator License

- Clare D Day
- Kaelibeth M Jandro
- Samantha R Richards
- McKenzie L Riemer

Application for Temporary Class "B" / "Class B" Retailer's License

RECEIVED
3/12/20

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$ 10.00 3.040315 BACKGROUND CHECK \$ ~~7.00 ea.~~

Application Date: 03/11/2020

Town Village City of PLATTEVILLE

County of GRANT

The named organization applies for: (check appropriate box(es).)

- A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.
 A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning (time) 6 pm 4/16/2020 and ending 8:30 pm 4/6/2020 and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

1. Organization (check appropriate box) →

- Bona fide Club Church Lodge/Society
 Veteran's Organization Fair Association or Agricultural Society
 Chamber of Commerce or similar Civic or Trade Organization organized under ch. 181, Wis. Stats.

(a) Name Friends of The Mining & Rollo Jamison Museums

(b) Address 405 E Main St., Platteville, WI 53818
(Street)

Town Village City

(c) Date organized 09/08/1980

(d) If corporation, give date of incorporation 09/08/1980

(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box:

(f) Names and addresses of all officers:

President Deb Jenny

Vice President Hap Daus

Secretary Dee Woolf

Treasurer Duane DeYoung

(g) Name and address of manager or person in charge of affair: Angie Wright or Jenny Smith, 405 E Main St. Platteville, WI 53818

2. Location of Premises Where Beer and/or Wine Will Be Sold, Served, Consumed, or Stored, and Areas Where Alcohol Beverage Records Will be Stored:

(a) Street number 405 E Main St.

(b) Lot _____ Block _____

(c) Do premises occupy all or part of building? all

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover: _____

3. Name of Event

(a) List name of the event Mending at the Museums

(b) Dates of event 4/16/2020, 6:30 pm - 8 pm

DECLARATION

An officer of the organization, declares under penalties of law that the information provided in this application is true and correct to the best of his/her knowledge and belief. Any person who knowingly provides materially false information in an application for a license may be required to forfeit not more than \$1,000.

Officer Dee Woolf 3-11-2020
(Signature / Date)

Friends of The Mining & Rollo Jamison Museums
(Name of Organization)

Date Filed with Clerk 3/12/20

Date Reported to Council or Board _____

Date Granted by Council _____

License No. _____

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3. Name of Event

(a) List name of the event Sketching at the Museums

(b) Dates of event 5/21/2020, 6:30 pm - 8 pm

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3. Name of Event

(a) List name of the event Meeting at the Museums

(b) Dates of event 6/18/2020, 6:30 pm - 8 pm

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RECEIVED
3/12/20

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$ 10.00 3.040315 BACKGROUND CHECK \$ 7.00 ea.

Application Date: 03/11/2020

Town Village City of PLATTEVILLE

County of GRANT

The named organization applies for: (check appropriate box(es).)

- A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.
 A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning (time) 6 pm 10/15/2020 and ending 8:30 pm 8/15/2020 and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

1. Organization (check appropriate box) →

- Bona fide Club Church Lodge/Society
 Veteran's Organization Fair Association or Agricultural Society
 Chamber of Commerce or similar Civic or Trade Organization organized under ch. 181, Wis. Stats.

(a) Name Friends of The Mining & Rollo Jamison Museums

(b) Address 405 E Main St., Platteville, WI 53818
(Street)

Town Village City

(c) Date organized 09/08/1980

(d) If corporation, give date of incorporation 09/08/1980

(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box:

(f) Names and addresses of all officers:

President Deb Jenny

Vice President Hap Daus

Secretary Dee Woolf

Treasurer Duane DeYoung

(g) Name and address of manager or person in charge of affair: Angie Wright or Jenny Smith, 405 E Main St. Platteville, WI 53818

2. Location of Premises Where Beer and/or Wine Will Be Sold, Served, Consumed, or Stored, and Areas Where Alcohol Beverage Records Will be Stored:

(a) Street number 405 E Main St.

(b) Lot _____ Block _____

(c) Do premises occupy all or part of building? all

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover: _____

3. Name of Event

(a) List name of the event Sketching at the Museums

(b) Dates of event 10/15/2020, 6:30 pm - 8 pm

DECLARATION

An officer of the organization, declares under penalties of law that the information provided in this application is true and correct to the best of his/her knowledge and belief. Any person who knowingly provides materially false information in an application for a license may be required to forfeit not more than \$1,000.

Officer Dee Woolf 3-11-2020 Friends of The Mining & Rollo Jamison Museums
(Signature / Date) (Name of Organization)

Date Filed with Clerk 3/12/20

Date Reported to Council or Board _____

Date Granted by Council _____

License No. _____

Application for Temporary Class "B" / "Class B" Retailer's License

RECEIVED
3/12/20

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$ 10.00 3.040315 BACKGROUND CHECK \$ 7.00 ea.

Application Date: 03/11/2020

Town Village City of PLATTEVILLE

County of GRANT

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- A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning (time) 6 pm 12/3/2020 and ending 8:30 pm 12/3/2020 and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

- 1. Organization** (check appropriate box) →
- Bona fide Club
 - Church
 - Lodge/Society
 - Veteran's Organization
 - Fair Association or Agricultural Society
 - Chamber of Commerce or similar Civic or Trade Organization organized under ch. 181, Wis. Stats.

(a) Name Friends of The Mining & Rollo Jamison Museums

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(c) Do premises occupy all or part of building? all

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover: _____

3. Name of Event

(a) List name of the event Making at the Museums

(b) Dates of event 12/3/2020, 6:30 pm - 8 pm

DECLARATION

An officer of the organization, declares under penalties of law that the information provided in this application is true and correct to the best of his/her knowledge and belief. Any person who knowingly provides materially false information in an application for a license may be required to forfeit not more than \$1,000.

Officer Dee Woolf 3-11-2020 Friends of The Mining & Rollo Jamison Museums
(Signature / Date) (Name of Organization)

Date Filed with Clerk 3/12/20

Date Reported to Council or Board _____

Date Granted by Council _____

License No. _____

**THE CITY OF PLATTEVILLE, WISCONSIN
COUNCIL SUMMARY SHEET**

COUNCIL SECTION: CONSENT CALENDAR ITEM NUMBER: IV.D.	TITLE: City of Platteville Declaration State of Emergency	DATE March 24, 2020 VOTE REQUIRED: Majority
PREPARED BY: Adam Ruechel, City Manager		

Description:

Since the last Common Council meeting the World Health Organization has declared a Public Health Emergency of International Concern, the United States Department of Health and Human Services has declared a Public Health Emergency and the State of Wisconsin has declared a Public Health Emergency in relations towards the novel strain of the coronavirus, named COVID-19.

As of March 17, 2020, the total confirmed cases of COVID-19 in the state are at 47. Grant County as of March 17, 2020, has yet to officially announce a confirmed case but with the current trend of COVID-19 cases the likelihood of a confirmed case is eminent.

The President of the United States has recommended limiting the number of individuals gathering/meeting to 10 which if the City were to practice would make it increasingly difficult for the Common Council to meet with promptness in regards to addressing COVID-19 along with other City issues.

Within the City of Platteville Emergency Operations Plan when a emergency situation affecting the Platteville Community reaches proportions that cannot be handled by routine procedures and outside resources are needed, the City Manager or Council President (by ordinance 3.21) may declare a local emergency by signing an emergency proclamation.

Due to the potential of increased social distancing causing difficulty for the Common Council to meet with promptness to address issues immediately a declaration of state of emergency was enacted on March 17, 2020.

The initial period for this emergency shall be thirty days (March 17, 2020 – April 17, 2020) and officially grants the City Manager in addition to all general and executive emergency powers, shall have the authority to issue all such orders as deemed necessary to protect public life, health and safety including but not limited to carrying out the following duties:

1. The power to direct emergency response activities by City departments.
2. The power to execute contracts for the emergency construction or repair of public improvements, when the delay of advertising and public bidding might cause serious loss or injury to the City.
 - a. This would be in the event the Common Council was not able to meet and an emergency repair to items such as water mains, water treatment plant operations, etc. would need to be granted.

3. The power to purchase or lease goods and services deemed necessary to the City's emergency response or for the repair of City facilities, or both.
 - a. This would occur for example if the City in efforts to decrease the spread of COVID-19 was recommended or required by state or federal agencies to have certain supplies or equipment not within a budgeted line item. (specific hazmat gear, increased medical supplies, etc.)
4. The power to lease real property, or structures, or both, that are deemed necessary for the continued operation of City government.
 - a. This would occur for example if in the event due to our building needed to be evacuated city operations had to find a temporary operations site if another city building would not be prudent to function out of.
5. The power to request additional funding and resources from county, state and federal governmental agencies.
6. The power to delegate any or all these duties to appropriate City personnel.

Budget/Fiscal Impact:

At this point in time the budget/fiscal impact is yet to be determined. As the City Manager I would make every effort to hold a Common Council meeting when prudent in regards to extreme budgetary purchases but in the event where the Common Council would be unable to convene promptly a decision would be made with consulting key department heads as well as common council leadership.

Recommendation:

City staff is asking for the Common Council to officially ratify the Declaration State of Emergency.

Sample Affirmative Motion:

I move to officially ratify the City of Platteville Declaration State of Emergency enacted March 17, 2020.

Attachments:

- City of Platteville Declaration State of Emergency.



City of Platteville

**DECLARATION
STATE OF EMERGENCY**

WHEREAS, a novel strain of the coronavirus, named COVID-19 has spread throughout numerous countries including the United States; and

WHEREAS, the World Health Organization has declared a Public Health Emergency of International Concern; and

WHEREAS, the United States Department of Health and Human Services has declared a Public Health Emergency; and

WHEREAS, the State of Wisconsin has declared a Public Health Emergency, and

WHEREAS, the conditions created by the proclamation of these public health emergencies pose a continuing and substantial threat to public order, life, health and safety of the citizens of the City of Platteville; and

WHEREAS, the City of Platteville in cooperation with the local, state and federal governmental entities desires to take action to prevent exposure to and spread of the COVID-19 coronavirus; and

WHEREAS, the City of Platteville Common Council is unable to meet with promptness due to said emergency conditions, specifically federal and state authorities are limiting the number of individuals gathering in a single location; and

WHEREAS, during periods of emergency, pursuant to the authority provided in Chapter 3 of the Platteville Municipal Code, the City Manager, in addition to all general and executive emergency powers, shall have the authority to issue all such orders as deemed necessary to protect public life, health and safety including but not limited to carrying out the following duties:

1. The power to direct emergency response activities by City departments.
2. The power to execute contracts for the emergency construction or repair of public improvements, when the delay of advertising and public bidding might cause serious loss or injury to the City.
3. The power to purchase or lease goods and services deemed necessary to the City's emergency response or for the repair of City facilities, or both.
4. The power to lease real property, or structures, or both, that are deemed necessary for the continued operation of City government.
5. The power to request additional funding and resources from county, state and federal governmental agencies.

6. The power to delegate any or all these duties to appropriate City personnel.

Now, therefore, pursuant to the authority granted to the City Manager under the provisions of the Platteville Municipal Code, Chapter 3, City Administration, the City Manager for the City of Platteville, Adam M. Ruechel, hereby declares a State of Emergency within the City of Platteville in response to the COVID-19 Coronavirus and directs as follows:

That the Police Chief, Public Works Director and Fire Chief of the City of Platteville shall assist the City Manager with Emergency Management during the period of this Emergency.


That the initial period for this emergency shall be thirty (30) days from the date of this Declaration.

That those City Officials/Department Heads who have charge and control of city facilities are hereby authorized and directed to take such actions, including but not limited to, the rescheduling and cancelling of events and limiting public access to portions of their facilities, as they deem reasonable and necessary to prevent exposure to and/or spread of the COVID-19 coronavirus.

That actions taken pursuant to the grant of authority contained in this ordinance shall be subject to ratification, alteration, modification or repeal by the Common Council as soon as that body can meet, but the subsequent action taken by the Common Council shall not affect the prior validity of the action taken.

THIS DECLARATION OF A STATE OF EMERGENCY enacted this 17th day of March 2020.

CITY OF PLATTEVILLE

By: 
Barb Daus, Platteville Council President

Attest: 
Candace Klass, Platteville City Clerk

**THE CITY OF PLATTEVILLE, WISCONSIN
COUNCIL SUMMARY SHEET**

**COUNCIL SECTION:
REPORTS
ITEM NUMBER:
VI.**

**TITLE:
Board, Commission, and Committee Minutes**

**DATE:
March 24, 2020
VOTE REQUIRED:
None**

PREPARED BY: Colette Steffen, Administrative Assistant II

Description:

Approved minutes from recent Boards and Commissions meetings. Council representative may give a summary of the meeting.

Budget/Fiscal Impact:

None

Attachments:

- Airport Commission
- Museum Board
- Platteville Transportation Committee

Approved Minutes of Jan. 13th, 2020
Submitted by Doug Stephens Mar. 4th, 2020

Airport Commission Meeting
Jan. 13th, 2020, 6:00 pm
Platteville Municipal Airport
5157 Highway 80, Platteville, Wisconsin 53818

- I. Commission Meeting Call to Order: by Cooley, Chairman @ 6:00 pm
 - a. Quorum achieved
 - b. Attendance, Commission Members: Dennis Cooley (P), Barb Daus (City of Platteville Common Council, Airport Representative) (A), Doug Du Plessis (P), Bill Kloster (A), Chuck Runde (P), Doug Stephens (P), Danny Xiao (A). Others: Alaine Olthafer and Andy Lange (A&A Aviation, Airport Management), Josh Holbrook (Wisconsin Dept. of Transportation, Bureau of Aeronautics, Airport Development Engineer), Adam Ruechel (Platteville City Manager)

- II. Approval of Minutes, December 9th, 2019: Stephens, Secretary
 - a. Cooley noted that in II.C. the acronym for PAIDC was misspelled/typo.
 - b. Motion by Runde to approve the Dec. 9th minutes as amended. 2nd by Du Plessis. Passes unanimously.

- III. Citizen's Comments, Observations and Petitions: Cooley, Chairman
 - a. Adam Ruechel, the new City Manager was introduced.
 - b. Cooley and Ruechel discussed the opportunity for an upcoming City and Airport work session. Brandon Herbert (Civil Engineer, Strand Associates) will be presenting the Airport Master Plan at the upcoming work session (Tuesday, Feb. 11th, 5:30 pm - 6:30 pm at the City of Platteville Police Dept. conference room).
 - c. The City will be doing a 3-year plan (2021-24). The Airport may mirror what the City is doing, and may try to do one for 2021-24

- IV. Fuel Farm Update: Cooley, Chairman
 - a. Josh Holbrook distributed a hard copy letter dated 1/7/2020, that he developed and sent to Chip Marty of METCO (the vendor of the Airport's troubled new fuel system). The letter instructs METCO to have the fuel system fully functional by 1/31/2020, and that METCO provide a progress schedule to BoA to show how meeting this date will be accomplished.
 - b. As a result of the letter, METCO was at the Airport today, and worked to rebuild one of the new fuel pumps. Lange observed the work and stated that after the rebuilt the pump now leaks somewhere else. Multiple problems with the fuel system exist in addition to the leaking pump, including but not limited to: (1) light indicator is not working correctly, (2) the pump will shut off suddenly during operation sometimes, (3) the pump suddenly won't shut off at other times, (4) pump is extremely loud to the point of the operator needing hearing protection, (5) the new fueling system is wholly unreliable, to the point where Lange takes it upon himself to physically fuel airport tenants himself because the system is not working right. As a result of the METCO

unreliable failed new fuel system, Lange has come to the Airport at 4:00 am in the dead of winter to fuel tenants aircraft, and has also had to leave during his family's Christmas gathering to respond to the failed new system, (6) the new above-ground fuel tanks installed in Fall 2019 are showing corrosion already (much too soon).

- c. Lange is hoping something will happen in the next few weeks to reach resolution. The Platteville Airport needs fuel, otherwise there is no reason for pilots to use the airport.
- d. Lange stated that the fuel system valves are engineered differently than what was spec'd. Holbrook spoke about going after METCO's performance bond. Olthafer stated that Lange knows more about the issues than others do. Lange stated that the M4000 credit card machine (card reader on the fuel system) may be part of the problem.
- e. Olthafer noted that the lack of 3-Phase power at the airport was the initial problem at the start, but that the phase converters are working now. Olthafer stated that there were certain things spec'd in the project that are unique.
- f. Holbrook stated that it seems that the fuel system was never tested. Olthafer noted that it was like it never went through a QA process, and that even the fuel hose reel freezes up because there was no gasket involved.
- g. Stephens asked if METCO promoted their warranty during their sales pitch, and if they did, but are now not standing behind their warranty it might be constructive fraud.
- h. Runde asked if the Commission needed to direct Holbrook to go after METCO's performance bond. Holbrook stated that by Feb. 10th (2020) we should know more.
- i. Cooley thanked Lange, Olthafer and Holbrook for their work thus far.
- j. Cooley stated to Ruechel that the Airport had a problem with support recently. When the Airport needed help, the City was silent. Holbrook said that the fuel system litigation may go through the state.

V. Airport Manager Contract, Discussion and Action: Cooley, Chairman

- a. Olthafer stated that it has been three years since A&A started as airport manager, and hopes that people have seen a change since that time.
- b. Olthafer noted that the City and local area is supposed to be a sponsor of the Airport. The City has liked the Airport but has not been a financial sponsor. Olthafer emphasized that she and Andy have carried the Airport and had left their home in Colorado to come here. It felt like an insult that people never followed up when the Commission was supposed to look at other airport manager's contracts.
- c. Olthafer handed out hardcopies of Airport Manager Contract Comparisons, emphasizing that A&A is displeased with their current contract and airport situation. The document compared the contracts of the following airport managers: Platteville, Monroe, Iowa County, and Clinton. Olthafer stated that this documented data shows A&A Aviation as being undercompensated. The lack of fuel flowage is a major issue. The Commission did provide some relief for lack of fuel flowage due to the Airport's failed fuel system, but there are other significant issues.
- d. Runde acknowledged the hours of uncompensated overtime. This figure was stated in A&A's Airport Manager Contract Comparisons document as 3,510 hours at a current contract rate of \$38.00 per hour, totaling \$133,380. Du Plessis noted that there are many other things that A&A

covers that the Commission would need to pay for otherwise. Olthafer notes that as of today (Monday, January 13th) that A&A almost has all their 25 hours/week in, and it is supposed to snow three more times this week. A&A feels like they are the personal sponsor of the Airport, including their time, that they cover some of the things financially, and uncompensated overtime.

- e. A&A gave written "Examples of Added Value of Going Above and Beyond". Du Plessis noted that there seems to be a disconnect between the existing contract and what additional things A&A is providing. Cooley stated that we need a win-win approach, to protect the Airport, City and A&A. Du Plessis asked about maybe providing funding for annual maintenance hours. Cooley said that the Commission would discuss this in Closed Session at the February meeting. Du Plessis noted that we did one time 64,000 for fuel flowage. Runde and Du Plessis asked what our fuel flowage would be if our fuel system was working properly. Olthafer stated that her best guess would be that the fuel flowage would be cut in half because PSSI is gone. Olthafer also stated that in the past, there was no incentive for more fuel flowage. A&A has worked for improving flowage. PSSI had told A&A that there was so much that A&A had done that was above and beyond, and that PSSI felt bad that they were leaving.
- f. Motion by Runde to table the discussion. 2nd by Runde. Passes unanimously.

VI. Update and Possible Action on Hanger Leases: Manager

- a. Olthafer sent out an edited hanger lease via email. The Commission will discuss next month.
- b. Discussion and Action: Motion by Runde to table the discussion until next month, with possible action on hanger leases. 2nd by Du Plessis. Motion passes unanimously.

VII. Update of Final Draft of Airport Master Plan: Cooley, Chairman

- a. Cooley mentioned Brandon Herbert of Strand Associates. At a future meeting, Josh Holbrook (WDOT, Bureau of Aeronautics (BoA), Airport Development Engineer) may bring Mark Graczykowski (WDOT, BoA, Airport Development Engineer) along.
- b. Cooley stated that the City's work session/planning meeting is 5:30 PM – 6:30 PM on Tuesday Feb. 11th, at the City of Platteville police Station Conference Room. The regular council meeting will follow.
- c. Holbrook said that we are just at the apex right now (in context of planning), and we will be what we can be).
- d. Olthafer stated that send a picture in for the airport brochure.

VIII. Treasurer's Report – December 31st, 2019: Du Plessis, Treasurer

- a. Monthly Income, from Financial Report: \$16,017.32
- b. Monthly Expense, from Financial Report: \$10,004.22
- c. Monthly Invoice Payment, from Financial Report: \$10,933.55
- d. Du Plessis noted that we are ending the year with a (\$65,055.56) balance, which is the hanger loan balance. We ran under target for fuel sales. Note that under the Manager's Contract there is one month that is booked, so this is not truly a year-end report, there are some other things still out there, there will be some more expense. Olthafer stated that there is still December

income coming in from December fuel sales. Du Plessis noted that we may be close toward breaking even.

- e. Motion to by Du Plessis to amend and approve the Treasurer’s Report and pay the vouchers. 2nd by Runde. Passes unanimously.

IX. Manager’s Report: Manager

- a. General Airfield Operations: Olthafer stated that we are getting more fuel delivered tomorrow. We are Planning for an Airport Poker Run in June, to entice flying into the Platteville Airport. Will be a very fun event. Runde asked if the low lead pump is still making noise. Olthafer confirmed that it is.

- b. Flight Operations:

Flight Activity December 2019	Flight Activity December 2018
Total Flights 504	Total Flights 440
Personal 74	Personal 60
Business 68	Business 02
Instruction 362	Instruction 288

- c. Fuel Sales:

Fuel Sales December 2019	Fuel Sales for December 2018
100LL 670 Gallons	100LL 848 Gallons
JetA 2,241 Gallons	JetA 2,509 Gallons

- d. Fuel Purchased and Current Price:

Fuel Type	Quan. Purchased	Current Price
100LL	0	\$4.40
JetA	0	\$4.00

Hanger Status: One available this month.

Events: Ski Plane Chili Feed – February 15th, 11:00 am – 2:00 pm. Will feature Culver’s Chili and homemade desserts.

WI Airport Poker Run- June 2020, exact dates TBD

X. Adjournment: Cooley, Chairman

- a. Motion to Adjourn by Runde, 2nd by Du Plessis. Adjourned at 7:16 PM

Platteville Museum Board Minutes

January 15, 2019

Board Members Present: Garrett Jones, Barb Stockhausen, Bill Van Deest, Mark Stead, Mike Hahn, Dee Woolf

Others Present: Erik Flesch (Board Liaison), Adam Ruechel (City Manager) **Call to order** at 4:44 by Bill Van Deest

Minutes of December 18, 2019 Museum Board meeting approved unanimously on motion by Dee Woolf, second from Barb Stockhausen.

Director's Monthly Report

- Director Flesch provided a museums progress report.
 - Internet is scheduled to be installed in the Rock School this week, which will allow the expansion of the Museum's temperature and humidity sensor network.
 - Staff are busy putting away the Christmas decorations.
 - The logo elements for the exterior signage have been painted and will be installed by the end of February.
 - Director Flesch has posted the seasonal tour guides job and applications are currently being accepted. A job description for Operations Assistant (formerly the weekend supervisor) is being updated and will then be posted.
 - As part of a comprehensive mine safety inspection by a geological engineer experienced with underground mining, a direct strength test of the resin bolts and split-set roof bolts will be conducted tomorrow, January 16. Results will help determine maintenance needs related to the safety of the mine.
 - Director Flesch is taking a broken miner mannequin to Sparta for FAST Corporations fiberglass sculpture specialists to repair. He will also investigate potential additions to the mine or museum.

Collections Monthly Report

- The Collections Assessment Program grant application has been submitted. If awarded, the museums will receive approximately 8,000 of the \$10-12,000 total cost. The museums expect to be notified of success within approximately two months.

Friends of The Mining and Rollo Jamison Museum Report

- Dee Woolf provided an update on the work and fundraising efforts of the Friends. The Friends continue to explore options for insurance coverage. The Friends are always looking for volunteers; currently they are seeking assistance in preparing the organization's 2019 taxes. The Friends are looking to recruit replacements for two outgoing members.

Old Business

- Director Flesch is working with Platteville Director of Public Works Howard Crofoot to stripe new handicap parking spots.
- Bill Van Deest shared updates related to the investigation into getting liability coverage for Friends events. With the knowledge that the city's naming of the Friends 501(c)(3) as an endorsed entity on the City's general liability policy would require funds to be under city control, the goal has shifted to acquiring insurance coverage independent of the City of Platteville.

New Business

- Director Flesch shared initial plans to create a bus tour of several regional mines and relevant cultural sites in August 2020. The tour would be led by *A Driving Tour of the Mines of Lafayette County* author Loren Farrey, who is collaborating on planning this new program.
- Director Flesch shared a plan to create an education task force of educators and museum staff. This small committee will be primarily tasked with exploring how the museums can support the public schools in teaching to state standards. The board authorized the creation of this task force with the expectation it will report back to the Museum Board annually, on a motion from Mike Hahn and second from Dee Woolf, passed unanimously.

Adjournment at 5:44 p.m. on motion by Mark Stead, second by Dee Woolf, passed unanimously.

Submitted by Garrett Jones, Board Secretary



PUBLIC TRANSPORTATION COMMITTEE

Thursday, February 13, 2020 6:30 PM

Council Chambers – City Hall – 75 N Bonson St

MINUTES

Call to Order

The meeting was called to order at 6:05 pm by Aulik.

- Members Present: Ericson, Luedtke, Hilfer, Wingert, Starr, Geyer, Elskamp
- Members Absent: Shanley, Andrews, & Fuellemann
- Staff Present: Aulik, Crofoot, Ruechel – City; Seeboth-Wilson - UWP
- Others Present: Aaron Plumer (Running Inc), Drew Stoutenborough (Stratton Buses), Rich Christensen

Approval of Minutes from November 14, 2019

Motion by Ericson, seconded by Geyer to approve the minutes. Voice vote. Motion carried.

Staff Reports

- The committee reviewed 2019 year-end stats and a map regarding ridership by stops.
- Aulik reported that the City will be receiving an 80/20 grant for a bus in 2020 and will be included in an 80/20 grant application for a new taxi in 2021.

Proposed additional stops on Main St and the Ruxton apartments

The Committee reviewed the pros/cons of possible additional stops on Main St (one near Garvey's) and near the Ruxton Apartments. Stratton Buses will review information regarding the impacts of adding/changing stops in this area and provide a recommendation at the next meeting. No action taken.

Discussion Items and Updates

- Transportation Mural: To promote public transportation and art, Seeboth-Wilson proposed having a mural created near the crosswalk in front of Ullsvik Hall. There is an interested faculty member who could design and possibly do the mural during the summer. The Committee suggested bringing a design to the next meeting so that it could be brought to the Council. Potential ordinance considerations will be researched.
- Rider Capacity on Buses: Legally the 3 buses on the orange route have 25, 25, and 26. There are issues with overcrowding on the buses from Rountree Hall and the Student Center and going over max capacity. After heavy discussion on how to address the issue now and for future planning, a mixed approach was decided on. This approach includes marketing to students that the buses cannot be overloaded, signage on campus and in the bus, and enforcement of capacity limits by the drivers. A date of March 30 was tentatively discussed as the enforcement date and will be brought back for action.
- Marketing on Buses: It was discussed as a funding mechanism regarding putting marketing material from business somewhere in the bus. Right now, the buses don't have anything that



PUBLIC TRANSPORTATION COMMITTEE
Thursday, February 13, 2020 6:30 PM
Council Chambers – City Hall – 75 N Bonson St

can easily host a sign. Stratton Buses will investigate if there is something that can be easily added to the front of the bus or back of the seats.

- Future Route and Budget Considerations: Decreased student enrollment will start affecting the 2021 budget and the Committee should start considering future route modifications for the next year now.

Citizen Comments

Rich Christensen commented on bus routes and low ridership.

Next Meeting Date

March 12, 2020 @ 6:30 pm

Adjourn

Motion by Hilfer, second by Luedtke to adjourn. Voice vote. Motion Carried.

Time: 8:01 pm

Submitted by: LMA

**THE CITY OF PLATTEVILLE, WISCONSIN
COUNCIL SUMMARY SHEET**

COUNCIL SECTION: ACTION ITEM NUMBER: VII.A.	TITLE: Resolution to Terminate Tax Incremental Financing District #4	DATE March 24, 2020 VOTE REQUIRED: Majority
PREPARED BY: Nicola Maurer, Administration Director		

Description:

The City of Platteville Tax Incremental Financing District #4 was created under the provisions of Wisconsin Statute Section 66.46. The purpose of that section is to allow a municipality to recover development and improvement costs in a designated area from the property taxes generated on the increased value of the property after the creation date of the district, called the tax increment.

The statutes allow the municipality to collect tax increments until the net project cost has been fully recovered or until 23 years after the creation date, whichever occurs first. The net project costs for TID #4 were fully recovered as of 2019, however TID #4 was extended by one year under the Affordable Housing Extension Resolution which was adopted on October 22, 2019. The extension allows the additional year of tax increment to be used improve the City's housing stock and benefit affordable housing.

Under the statutes, a final audit must be conducted within 12 months of the TID termination and any excess funds remaining in the TID must be distributed to the taxing jurisdictions based on their portion of the total tax rate. Staff estimate the TID's remaining fund balance to be distributed will be approximately \$15,000.

Update: Assembly Bill AB859 (Senate Bill 811) may increase the amount of time a city can extend the life of a tax incremental district to improve its affordable and workforce housing, if it were passed by the Senate and signed by the Governor. As of February 28th, AB859 has had the first reading and has been referred to the committee on Economic Development, Commerce and Trade. A Senate hearing has been scheduled for next week, and there is a possibility the Senate may take up the bill on its last floor day which is March 24.

Update 03.20.19: The Senate floor session scheduled for March 24th has been postponed due to COVID-19 concerns. As a result, AB859 will not move forward before the TID termination deadline of April 15th.

Budget/Fiscal Impact:

The value of the TID will be added to the tax base in 2020. The 2019 Equalized Value of TID #4 was \$13,717,800.

Recommendation:

Staff recommends approving the resolution to terminate Tax Incremental Financing District #4

Sample Affirmative Motion:

"Move to approve Resolution 20-07 to terminate Tax Incremental Financing District #4."

Attachments:

Resolution 20-07

Tax Incremental District Termination

_____ of _____ Resolution Number _____
(Town, Village, City) (Municipality)

Termination of Tax Incremental District (TID) # _____ and authorization to: (check one)

- Distribute excess increment to overlying taxing districts
 Transfer all remaining debts to the municipality

WHEREAS, the _____ of _____ created TID # _____ on _____, and adopted a project plan in the same year, and
(mm-dd-yyyy)

WHEREAS, all TID # _____ projects were completed in the prescribed allowed time; and:

- WHEREAS, sufficient increment was collected as of the _____ tax roll, payable _____, to cover TID # _____ project costs.
(year) (year)
 WHEREAS, insufficient increment was collected to cover project costs.

THEREFORE BE IT RESOLVED, that the _____ of _____ does dissolve/terminate TID # _____ ;
and

BE IT FURTHER RESOLVED, that the _____ Clerk shall notify the Wisconsin Department of Revenue (DOR), within sixty (60) days of this resolution or prior to the deadline of April 15, _____, whichever comes first, that the TID has been terminated; and
(year)

BE IT FURTHER RESOLVED, that the _____ Clerk shall sign the required DOR final accounting form (PE-223) agreeing on a date by which the _____ shall submit final accounting information to DOR; and:

- BE IT FURTHER RESOLVED, that the _____ Treasurer shall distribute any excess increment collected after providing for ongoing expenses of the TID, to the affected taxing districts with proportionate shares to be determined by the final audit by the _____'s auditors, _____.
- BE IT FURTHER RESOLVED, that the _____ of _____ shall accept all remaining debts for TID # _____ as determined by the final audit by the Municipality's auditors, _____.

Adopted this _____ day of _____, _____
(year)

Resolution introduced and adoption moved by alderperson _____

Motion for adoption seconded by alderperson _____

On roll call motion passed by a vote of _____ ayes to _____ nays

ATTEST:

Mayor/Head of Government Signature

Clerk Signature

**THE CITY OF PLATTEVILLE, WISCONSIN
COUNCIL SUMMARY SHEET**

COUNCIL SECTION: ACTION ITEM NUMBER: VII.B.	TITLE: Development Agreement – Lot 21 Oakhaven Subdivision	DATE: March 24, 2020 VOTE REQUIRED: None
PREPARED BY: Joe Carroll, Community Development Director		

Description:

In 2018, Bob Cody donated Lot 21 in the Oakhaven subdivision to the City. Mr. Cody believed that the vacant lot was not buildable without additional filling and grading due to the steep slope of the property. Rather than continue to fill the lot and maintain it until it could be made ready for construction, he donated the lot to the City. The original intent was that the City would transfer ownership of the lot to an adjoining property owner, however, the owner decided they were not interested in the lot.

The Platteville School District is working on expanding their building and trades program at the high school. To assist with that effort, they are looking for land where the students can build a single-family home as part of the curriculum. The District has looked at Lot 21 and believes that this would be a great lot to help them start this effort. The District is looking for the City to collaborate on the effort to construct a home on this lot by donating the lot to the School District. At the January 28th meeting, the Council voted to donate Lot 21 to the Platteville School District, subject to a Development Agreement between the City and the School District.

Attached is a draft Development Agreement that outlines the responsibilities of each party. The City agrees to donate the lot to the School District, in exchange the District agrees to maintain the property, to abide by all relevant codes and permit requirements, and also agrees to incorporate a variety of features that will make the home more accessible to individuals with physical impairments. The Agreement requires the construction to be substantially complete by January 1, 2025 or the District will donate the lot back to the City.

A few changes have been made to the draft agreement since the last meeting. The language regarding the donation of the land now includes a statement that the property is being conveyed “as is”. The accessibility features for the house are now listed as recommendations rather than requirements.

Budget/Fiscal Impact:

No direct costs.

Recommendation:

Staff recommends approval of the Development Agreement.

Sample Affirmative Motion:

“Motion to approve the Development Agreement with the Platteville School District regarding the construction of a single-family home on Lot 21 of the Oakhaven Subdivision.”

Attachments:

- Draft Development Agreement dated 3/18/2020

DEVELOPMENT AGREEMENT

This agreement entered into this _____ day of _____, 2020 by and between Platteville School District, a public school district organized under the laws of the State of Wisconsin (the "School") and the City of Platteville, Grant County, Wisconsin, a municipality organized under the laws of the State of Wisconsin (the "City"). Upon any sale, transfer or conveyance of all or any portion of the Property, the term School shall include any subsequent fee title owner.

WHEREAS, the City and School have expressed a desire to increase the tax base of the City and to promote residential growth; and

WHEREAS, the School desires to expand the curriculum at Platteville High School to provide more training in the building and skilled trades, and such training would include constructing new homes; and

WHEREAS, the participants in this Agreement wish to increase the development of residential property within the City of Platteville, and

WHEREAS, the City owns the property at 250 W. Knollwood Way, further described as Lot 21 of the Oakhaven Subdivision, City of Platteville, Grant County, Wisconsin (the "Property"); and

WHEREAS, School wishes to undertake the development of the Property by having students participate in the construction of a single-family home; and

WHEREAS, the parties believe it to be in their mutual best interest to enter into a written Development Agreement which sets forth the terms of understanding.

NOW, THEREFORE, it is hereby agreed as follows:

- I. **City Obligations.** In consideration of the Development Construction to be undertaken by School, the City agrees to do the following:
 - A. Transfer ownership of the Property to the School at no cost. The City shall convey the property by quit claim deed, and the City shall complete and execute the documents necessary to record the conveyance. The Property will be conveyed in the current as is condition.

- II. **School Obligations.** The School shall have the following duties and obligations:
- A. School shall keep the grass and weeds on the Property mowed and trimmed and maintain the Property free of junk and debris so as to comply with Chapter 5 and Chapter 23 of the Municipal Code.
 - B. School shall comply with all applicable requirements of Chapter 46 Construction Site Erosion and Sediment Control during filling, grading, and construction activities on the Property.
 - C. School shall apply for and obtain any necessary zoning approvals from the City and shall comply with all applicable requirements of the Platteville Municipal Code.
 - D. School shall obtain all necessary building permits from the City and construction shall comply with the State of Wisconsin Uniform Dwelling Code.
 - E. School shall undertake and complete Development Construction, in the form of site and building improvements to the Property as described in EXHIBIT A of this Agreement.
 - F. The Development Construction shall be substantially completed on or before January 1, 2025. Substantial completion shall be considered achieved when the property receives an occupancy permit from the City Building Inspector. This deadline can be extended by mutual written agreement of both parties.
 - G. School shall provide hard-surfaced, off-street parking for each dwelling unit as necessary to meet the requirements of Chapter 22 of the Platteville Municipal Code prior to the issuance of the Occupancy permit for each dwelling unit, or as soon as weather conditions allow, as determined by the City Building Inspector.
 - H. School shall not move, locate or construct any buildings or structures within the utility easement located on the Property.
- III. **Declaration of Covenants, Restrictions and Conditions.** By signing this Agreement, School acknowledges that the Property is subject to the “Declaration of Covenants, Restrictions and Conditions for all Lots in Oakhaven Subdivision - R. Cody R.E. Co., LLC”, recorded in Grant County, Wisconsin, Volume 1048, Pages 794 through 801, as document Number 674412.

- IV. **Non-performance.** If the School fails to provide the Development Construction on the Property as required in Section II of this Agreement, the School shall transfer ownership of the Property to the City at no cost. The School shall convey the property by quit claim deed, and the School shall complete and execute the documents necessary to record the conveyance.
- V. **Additional Non-performance Penalty.** If the School fails to maintain the Property as provided in Section II of this Agreement, the City may also issue citations for any code violations as set forth in the Municipal Code.
- VI. **Term.** The term of this Agreement shall be until the School obligations specified in Section II of this Agreement are completed. The duties, obligations and benefits of the parties as specified herein shall exist for the entire term of this Agreement unless otherwise provided herein.
- VII. **Nonassignability.** The rights and obligations contained in this Agreement are non-assignable without written approval of both parties, which will not be unreasonably withheld. School shall not transfer, sell or convey any legal or equitable interest in the Property, or any portion of the property (by deed, land contract, option, long term lease or in any way) or School's rights and obligations under this Agreement prior to completion of the Development Construction, unless agreed to in writing by the City.
- VIII. **Complete Agreement.** This Agreement represents the complete agreement of the parties and may be amended only by a writing signed by both parties.
- IX. **Severability.** In the event that any single term of this document is found to be illegal or unenforceable, the remaining terms of the document shall be given full force and effect.

X. **Applicable Law.** It is understood and agreed that the terms and conditions of this Agreement shall be governed by the laws of the State of Wisconsin and that, in the event of a dispute, venue shall lie for all parties in Grant County, Wisconsin.

IN WITNESS WHEREOF, the parties hereto have set their hands below.

CITY OF PLATTEVILLE, WISCONSIN

By: _____
Adam Ruechel, City Manager

ATTEST: (SEAL)

Candace Klaas, City Clerk

ACKNOWLEDGEMENT

STATE OF WISCONSIN)
) ss.
COUNTY OF GRANT)

BE IT REMEMBERED, that on this _____ day of _____, 2020, before me, the undersigned, a notary public in and for the county and state aforesaid, came Adam Ruechel and Candace Klaas, personally known to me to be the persons who executed the foregoing instrument and such persons duly acknowledged the same.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my notarial seal the day and year last above written.

Notary Public, State of _____

My Commission Expires: _____

IN WITNESS WHEREOF, the parties hereto have set their hands below.

PLATTEVILLE SCHOOL DISTRICT

By: _____

Jim Boebel, Superintendent of Schools
Platteville School District

ACKNOWLEDGMENT

STATE OF WISCONSIN)
) ss.
COUNTY OF GRANT)

BE IT REMEMBERED, that on this _____ day of _____, 2020, before me, the undersigned, a notary public in and for the county and state aforesaid, came Jim Boebel, personally known to me to be the persons who executed the foregoing instrument and such persons duly acknowledged the same.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my notarial seal the day and year last above written.

Notary Public, State of _____

My Commission Expires: _____

EXHIBIT A

Development Construction Description

The School shall complete the construction of a single-family dwelling on the Property that meets the following requirements:

1. The dwelling shall have a minimum of 1,550 square feet of enclosed floor area, not including open porches, decks and garage space.
2. The dwelling shall not exceed a height of two stories plus a basement that is exposed to the rear of the Property.
3. The dwelling will be designed to include features that allow improved accessibility and mobility for individuals with physical impairments, such as the following:
 - a. A zero-step entrance.
 - b. At least one bedroom on the first floor, which as a door with a minium opening width of 34”.
 - c. At least one bathroom on the first floor, which has a door with a minimum opening width of 34” and a floor plan layout that includes an internal 60” minimum turning radius. The bathroom includes solid blocking in walls adjacent to toilets and showers to allow for the future installation of grab bars and hand rails.
 - d. Lever handles on doors and faucets instead of knobs.
 - e. An open-style floor plan to allow easy access and manuevarability, and wider hallways.
 - f. A minimum of a one-car attached garage that is large enough to accommodate entering and exiting a vehicle from a wheelchair.

**THE CITY OF PLATTEVILLE, WISCONSIN
COUNCIL SUMMARY SHEET**

COUNCIL SECTION: ACTION ITEM NUMBER: VII.C.	TITLE: Petition for Detachment of Land – 1525/1535 N. Elm Street	DATE: March 24, 2020 VOTE REQUIRED: ¾ Majority
PREPARED BY: Joe Carroll, Community Development Director		

Description:

The City received a petition regarding a request to detach the properties at 1525 and 1535 N. Elm Street from the City. The properties were annexed to the City in 2004 when they were owned by Lon Pluckhahn, former City Manager. The detachment of property is essentially the opposite of annexation. If approved, the property would transfer from incorporated city status back to unincorporated town status. Any residents of the property would become residents of the Town of Platteville, rather than the City of Platteville. Property taxes from the property would go to the Town of Platteville rather than the City of Platteville.

The properties are further described as Lot 2 and Lot 3 of Certified Survey Map 1123, which includes 3.92 acres. The property at 1525 N. Elm Street is currently vacant and the property at 1535 N. Elm Street contains a single-family home. Although the properties are in the City, neither property is currently being served by City water or sewer. Irv Lupee, the owner of the properties and the applicant has been trying to sell the properties. Some of the individuals that have enquired about the properties have indicated a desire to install private well and septic systems on the vacant lot as part of a home construction project. This is primarily due to the cost and difficulty of connecting to the City’s water and sewer systems. A connection to the City’s water systems would require obtaining an easement from an adjacent property owner to allow the installation of the connecting laterals/mains and would require the installation of a significant length of laterals/mains.

The applicant submitted a request to the Water & Sewer Commission to allow the installation of a private well and septic system on the property. The Commission suggested that an attempt be made first to have the property detached from the City so there wouldn’t be a precedent set for allowing the installation of new private well and septic in the City. If this detachment request isn’t approved, they may reconsider the request.

Budget/Fiscal Impact:

Approval of the request would have a negative budget impact due to the reduction in property tax payments.

Recommendation:

Staff is concerned about the reduction in the tax base and with setting a precedent for any future detachment requests. Therefore, Staff recommends denial of the request.

Sample Affirmative Motion:

“Motion to deny the request to detach the properties at 1525 and 1535 N. Elm Street from the City.”

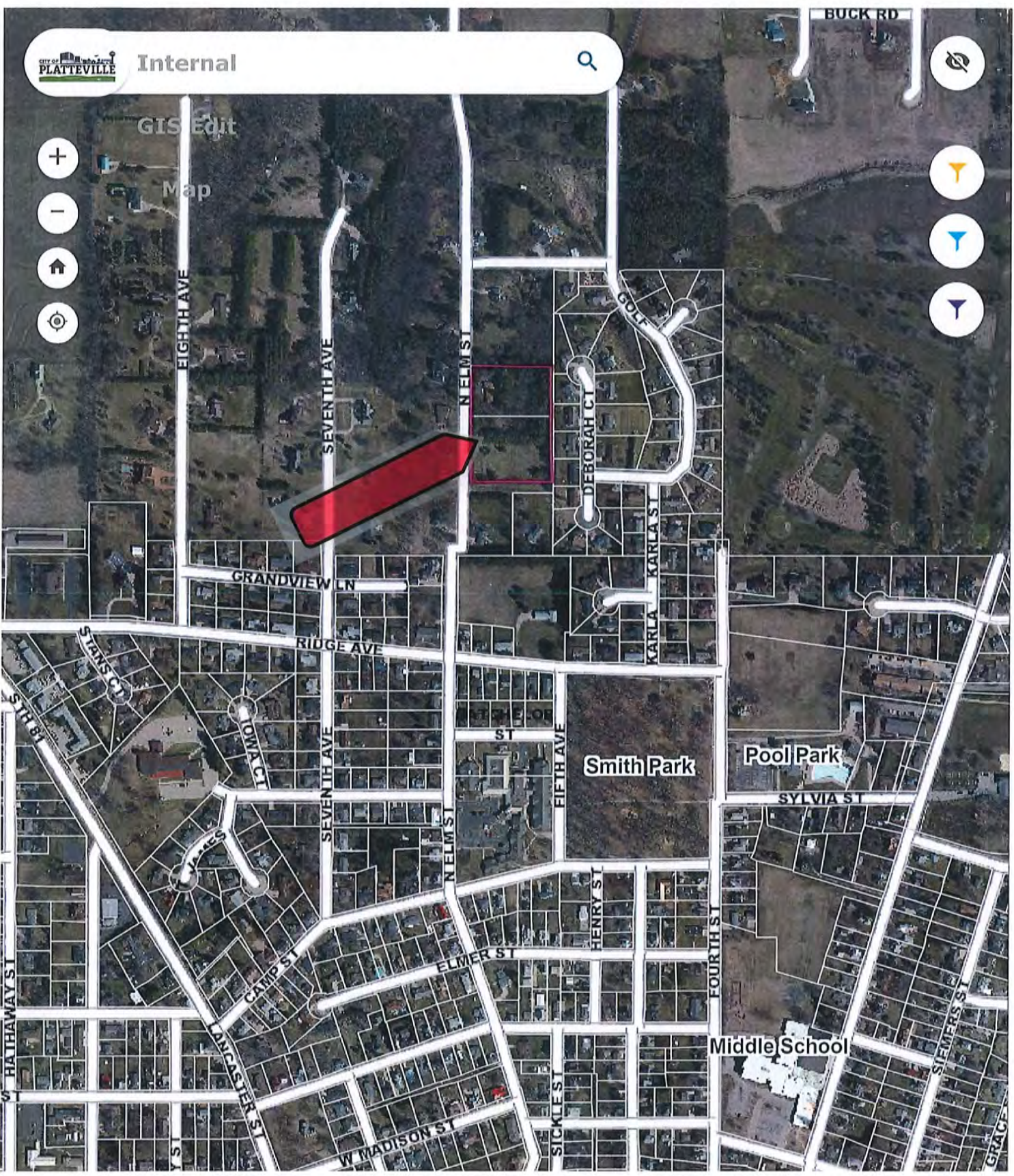
Attachments:

- Location Map
- Petition for Detachment
- CSM 1123
- Water/Sewer location map
- Water & Sewer Commission minutes – 1/8/2020



GIS Edit

Map



-90.479 42.748 Degrees



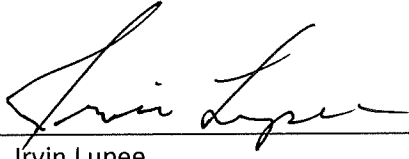
PETITION FOR DETACHMENT OF LAND FROM THE
CITY OF PLATTEVILLE GRANT COUNTY, WISCONSIN

PLEASE TAKE NOTICE, that the undersigned Owner of the following described Property lying and being in the City of Platteville, Grant County, Wisconsin, do hereby petition the City of Platteville to detach said Property from the City of Platteville and will then become a part of the Town of Platteville.

Lots Two (2) and Three (3) of Certified Survey Map #1123 Recorded in Volume 9 of Certified survey Maps, Page166, document #671986 on October 5, 2004 and located in the Southwest Quarter (SE 1/4) of the Northwest Quarter (NW1/4) of Section Ten (10), Township Three (3) North, Range One (1) West, City of Platteville, Grant County, Wisconsin.

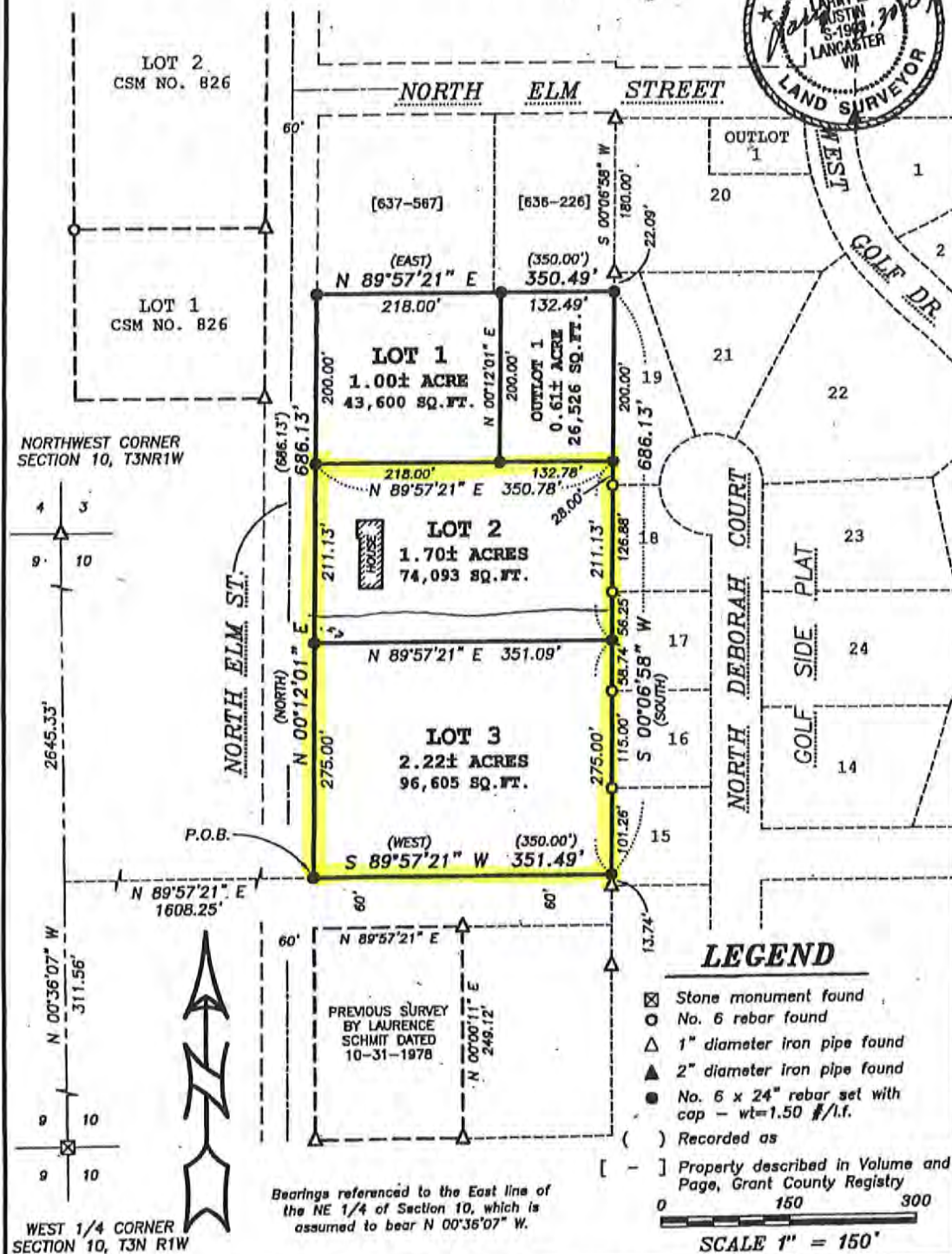
The undersigned verifies that this Property is owned in its entirety by the Irvin Lupee and contains approximately 3.92 acres more or less, with a current population of one (1) person as defined in Wis. Stats 66.0227. A survey map reasonably showing the boundaries of said territory in relation of said territory to the municipalities involved is attached hereto as Exhibit A.

Date this 24 day of February, 2020.

By: 
Irvin Lupee

CERTIFIED SURVEY MAP NO. 1123

LOCATED IN THE SE 1/4 OF THE NW 1/4 OF SECTION 10,
R1W, CITY OF PLATTEVILLE, GRANT COUNTY, WISCONSIN

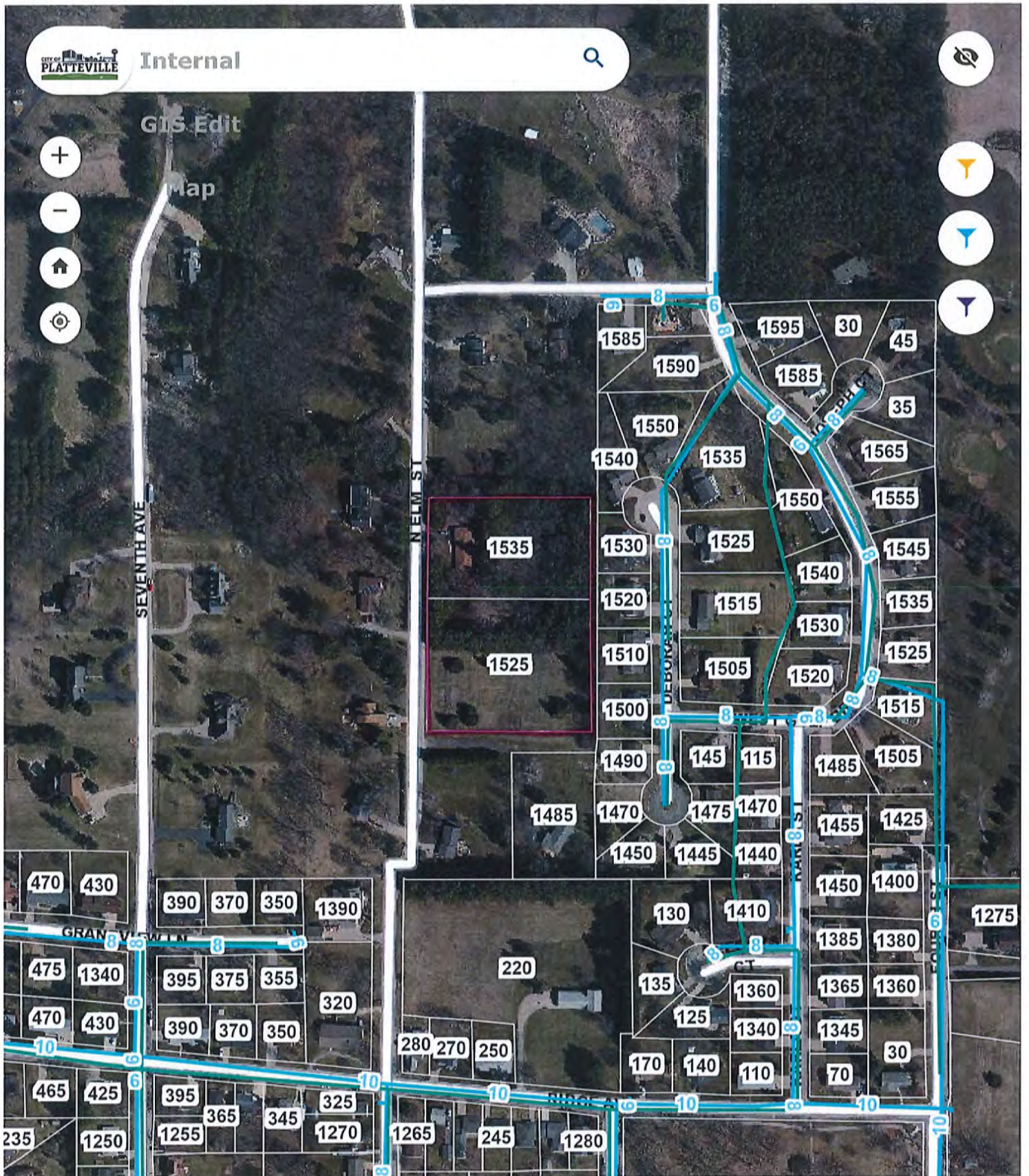


WEST 1/4 CORNER SECTION 10, T3N R1W



GIS Edit

Map



-90.479 42.749 Degrees



WATER & SEWER COMMISSION MINUTES
WEDNESDAY, January 8th, 2020
4:00 PM

Water and Sewer Commission President Shanley called the Regular Meeting of the City of Platteville Water and Sewer Commission to order on Wednesday, January 8th at 4:00 pm in the Council Chambers of the Municipal Building.

W/S Commission members present: Ken Kilian, Isaac Shanley, Eileen Nickels, Mark Meyers, Austin Polebitski, Chris Wilson, Brian Laufenberg

W/S Commission members excused/absent:

City Staff present: Public Works Director - Howard Crofoot, Utility Superintendent – Irv Lupee, Financial Operations Manager - Barb Johnson

City Staff excused: Administration Director – Nicola Maurer

Citizens' Comments – None

The Consent Calendar was presented for consideration. **Motion by Polebitski, second by Meyers to approve the Consent Calendar:** December 11th, 2019 Minutes, December Financial Report, December Bank Reconciliation and Investments Report, Payment of Bills (12/5/2019 – 12/18/2019), December Water Quality Report. **Motion carried.**

ACTION ITEMS:

NONE

ITEMS OF DISCUSSION:

Emmi Roth Update – Crofoot announced there was a meeting on 12/11/2019 with Lupee, Maurer, Emmi Roth representatives, and PAIDC representatives. Brief overview of the meeting included design and technology improvements to waste, while still increasing cheese production. Currently, Emmi Roth is not putting high strength waste in the digester. The waste is being hauled off to area fields. Emmi will continue to work with Water/Sewer to reduce the phosphorus levels. The smell is a byproduct of the digester. Its effects on surrounding properties can be reduced with additional businesses and optimizing its processes. August 2019 Emmi had been increasing the high strength waste going into its digester, then down to the WWTP. This high strength waste was the source of excessive amounts of Phosphorous. The WWTP was in imminent danger of violating its permit levels, therefore staff directed Emmi to stop discharging the high strength waste. Phosphorous levels returned to normal. Emmi and staff are coordinating closely to begin adding high strength waste back into the digester and increasing levels slowly in order to manage wastes while not violating effluent permit limits.

Lupee permission to put well/septic on N Elm St lot – Lupee has 2 pieces of property. He would like to move the property line, separate the lot, and put well & septic on the property. This will help to get the land developed. Water/Sewer commission told Lupee to check into having the property unannexed. If the property does not become unannexed, then may be considered for City water/sewer.

Discussion in regard to de-regulation of sewer with PSC.

Motion made by Wilson, second by Nickels to adjourn. Motion carried.

Meeting adjourned at 5:00 pm.

Respectively Submitted,

Barb Johnson
Financial Operations Manager

**THE CITY OF PLATTEVILLE, WISCONSIN
COUNCIL SUMMARY SHEET**

COUNCIL SECTION: ACTION ITEM NUMBER: VII.D.	TITLE: Affordable Housing Assistance Programs	DATE: March 24, 2020 VOTE REQUIRED: None
PREPARED BY: Joe Carroll, Community Development Director		

Description:

In 2019, the City of Platteville, in partnership with the Platteville School District, Platteville Area Industrial Development Corporation, Southwest Health and local banks, contracted with Vierbicher Associates to complete a Housing Study. After completion of the study, a subgroup conducted additional interviews, including outreach to other cities with housing programs.

While the study indicates continued demand for all types of housing, the group assumed that recent investments in large multi-family complexes and lower UW-P enrollments would make large multi-family complexes a lower priority. In general, the team felt that rebalancing the renter/owner-occupied ratio within the community by growing home ownership would be desirable.

The Council previously decided that the preferred housing programs would be incentives in the form of loans to home buyers who purchase pre-1950's affordable houses which are in need of rehabilitation, and grants for conversion of pre-1950's single-family rentals back to affordable owner-occupied homes. The Council also approved a resolution to extend the life of TID 4 for one year to support affordable housing projects. This extension will result in approximately \$230,000 of available funds in 2020 for these housing programs.

Staff has further developed the details regarding how these housing assistance programs could work. Attached is additional information on the Home Improvement Loan program and the Rental Conversion Grant program. The programs will be administered by a Staff committee that will review and approve the applications for the programs. An applicant that has issues with the decisions of the committee will be able to appeal these decisions to either the Plan Commission or Council. The Council needs to decide which body will hear the appeals.

Recommendation:

Staff recommends approving both housing assistance programs.

Budget/Fiscal Impact:

The project funds will come from the TID 4 increment.

Sample Affirmative Motion:

“Motion to approve the Home Improvement Loan program and the Rental Conversion Grant program, which will be administered by a Staff committee with appeals going to the _____. (Plan Commission or Council)”

Attachments:

- Draft program descriptions and applications

AFFORDABLE HOME IMPROVEMENT ASSISTANCE PROGRAMS

CITY OF PLATTEVILLE, WISCONSIN



The City of Platteville has two housing assistance programs designed to help with the cost of remodeling and renovating existing single-family homes. The programs are limited to older, affordable homes as further described below. The two programs may be used together.

PROPERTY AND PROJECT REQUIREMENTS

- Financial assistance is only available for building improvement projects to assist buyers that purchase a single-family house built prior to 1950 and located in the City of Platteville.
- Only properties that have an assessed value of \$150,000 or less are eligible (value determined at time of application).
- Only owner-occupied properties are eligible. Assistance is available to house “flippers” who sell the home for an owner-occupied residence.
- Must apply within 2 years of purchasing property. Applicants can apply prior to home purchase.
- Eligible improvements are limited to those made to the interior or exterior of the principal structure and must be a part of the structure and not moveable at time of sale. Furniture, furnishings, appliances, window blinds, etc. do not qualify.
- Application is based on cost estimates for proposed project, but funds are distributed to applicant as a reimbursement based on invoices/documentation for work completed or materials purchased. Staff will conduct a pre-construction inspection and inspections of property during the project to verify work that has been completed and materials purchased.
- A development agreement shall be executed prior to work being completed and the distribution of funds.

HOME IMPROVEMENT LOAN

- No interest loan up to \$25,000. Loan is secured with a mortgage on the property until loan is repaid (City will accept a position that is second to primary lender).
- Loan is repaid through monthly payments. Loan term is based on the loan amount: 48-month term for projects up to \$15,000, 60-month term for projects over \$15,000 and up to \$25,000.
- Loan payments are delayed until project is complete, up to 6 months from date of loan agreement.
- Full payment is due in full at any time the property is no longer the principle residence of the applicant or an immediate member of the applicant’s family.
- Property must be owner-occupied for a minimum period of 5 years after loan is awarded. A deed restriction shall be placed on the property to enforce owner-occupied requirement.

RENTAL CONVERSION GRANT

- Up to \$10,000 matching grant for single-family homes that are converted from a rental property to an owner-occupied home and that receive eligible improvements (50% of project costs).
- The house must have been a rental property for a minimum of 5 years prior to application.
- House must be owner-occupied for a period of 10 years after grant is awarded. A deed restriction shall be placed on the property to enforce owner-occupied requirement.

APPLICATION FOR
HOME IMPROVEMENT LOAN
 CITY OF PLATTEVILLE, WISCONSIN



APPLICANT INFORMATION

Applicant Name _____
 Address _____

 Phone _____
 Email _____

PROPERTY INFORMATION

Address _____

 Owner _____
 Date of Purchase _____
 Assessed Value _____ Year Built _____

PROJECT DESCRIPTION

COST ESTIMATE

Loan Amount Requested _____ (\$25,000 maximum)

TOTAL

Applicant Signature _____

Date _____

Applicant Signature _____

Date _____

CITY USE ONLY

Date Application Filed _____ Committee Review Date _____ Action _____

Year Built Verified Value Verified Development Agreement Signed Deed Restriction Recorded

Date of Preconstruction Inspection _____ Inspection Dates _____

Loan Distribution Amounts _____

Loan Distribution Dates _____

**APPLICATION FOR
RENTAL CONVERSION GRANT**
CITY OF PLATTEVILLE, WISCONSIN



APPLICANT INFORMATION

Applicant Name _____
 Address _____

 Phone _____
 Email _____

PROPERTY INFORMATION

Address _____

 Owner _____
 Date of Purchase _____
 Assessed Value _____ Year Built _____

PROJECT DESCRIPTION

COST ESTIMATE

Grant Amount Requested _____ (limited to 50% of TOTAL)

TOTAL _____

Applicant Signature _____

Date _____

Applicant Signature _____

Date _____

CITY USE ONLY

Date Application Filed _____ Committee Review Date _____ Action _____

Verifications – Year Built Value Rental Development Agreement Deed Restriction Recorded

Date of Preconstruction Inspection _____ Inspection Dates _____

Grant Distribution Amounts _____

Grant Distribution Dates _____

**THE CITY OF PLATTEVILLE, WISCONSIN
COUNCIL SUMMARY SHEET**

COUNCIL SECTION: ACTION ITEM NUMBER: VII.E.	TITLE: Award of Contract 1-20, Market Street Reconstruction	DATE March 24, 2020 VOTE REQUIRED: Majority
PREPARED BY: Howard B. Crofoot, P.E., Director of Public Works		

Description:

Market Street between Chestnut and Hickory Streets needs reconstruction. There is a 4-inch water main and deteriorating sanitary sewer line. This size water main no longer meets DNR codes. The street had an overlay placed on it a couple years ago to extend its life. The project will replace sidewalks and upgrade storm sewers also. Sidewalks will remain at 4 feet wide for most of the project. At driveways, crosswalks and certain carriage walks to the houses, the effective width of the sidewalk will be five feet to meet ADA guidelines. This is the minimum width to allow for passing wheelchairs.

Staff and Delta 3 Engineering conducted a bid opening for this project on Tuesday March 3, 2020 at 3:00 PM. There were 5 bidders. The low bidder is G-Pro Excavating with a bid of \$764,099.20. The bid tabulation is attached. Of this amount, \$331,772.00 is for water and sewer costs and \$432,327.20 is for City costs.

Budget/Fiscal Impact:

The 2020 Capital Improvement Program budgeted \$1,260,000 for engineering and construction to reconstruct Market Street, of that \$662,000 is from City borrowing and \$598,000 is from water and sewer utility funds. We budgeted \$152,000 in engineering costs and \$1,108,000 for construction costs. The low bid is within the budgeted amount.

Recommendation:

Staff recommends awarding Contract 1-20, Market Street reconstruction to G-Pro Construction at the bid price of \$764,099.20.

Sample Affirmative Motion:

“Move to award Contract 1-20, Market Street reconstruction to G-Pro Excavating at the bid price of \$764,099.20.”

Attachments:

- Bid Tabulation
- Recommendation Letter from Delta 3 Engineering

**City of Platteville
Market Street Reconstruction Project**

TUESDAY, MARCH 3, 2020
3:00 P.M.



PLATTEVILLE MUNICIPAL BUILDING
75 N. BONSON STREET, PLATTEVILLE, WI

**CONTRACT
#1-20**

CONTRACTOR:

1. JI Construction Bid Bond Certified Check	\$789,241.50
2. G-Pro Excavating Bid Bond Certified Check	\$764,099.20
3. Owen's Excavating Bid Bond Certified Check	\$827,191.00
4. Temperley Excavating Bid Bond Certified Check	\$826,655.70
5. Tschiggfrie Excavating Bid Bond Certified Check	\$1,068,115.60
6. Bid Bond Certified Check	
7. Bid Bond Certified Check	
8. Bid Bond Certified Check	
9. Bid Bond Certified Check	
10. Bid Bond Certified Check	

March 3, 2020

Mr. Howard Crofoot, P.E.
Director of Public Works
City of Platteville
75 N. Bonson Street
Platteville, Wisconsin 53818

Re: Recommendation of Award of Bid
Market Street Reconstruction, Contract #1-20
City of Platteville

Dear Howard,

On Tuesday, March 3, 2020 bids were received for the Market Street Reconstruction project, Contract #1-20. A total of five bids were received, opened, and publicly read aloud for the project, which consisted of a single base bid. The “as-read” and confirmed low bidder for the project was G-Pro Excavating, LLC of Montfort, Wisconsin with a bid of \$764,099.20. The bid tabulation for this project has been attached showing the full bid results.

The base bid for this project consists of the full reconstruction of Market Street from Hickory Street to Chestnut Street. This street has a four-inch water main located on it which will be replaced with a twelve-inch water main that will be a secondary feed out of the Furnace Street water tower to Hickory Street.

G-Pro Excavating’s bid, along with three of the other bids, was significantly less than the engineer’s estimate of \$950,000, which was based upon bid prices from 2019. The savings on this project may allow for all of the other projects that are scheduled to be bid in 2020 for the City to be fully funded.

G-Pro Excavating has completed several projects for the City of Platteville, most recently the Lutheran Street Reconstruction project completed in 2018. This project was completed under budget and according to the project’s schedule. They are currently working on the W. Golf Drive and Industry Park Manhole Replacement project.

Our recommendation is to award the Market Street Reconstruction project, Contract #1-20, in the amount of \$764,099.20 to G-Pro Excavating, LLC. Once the full bid breakdown has been completed, we will forward you a copy of it for your records.

If you have any questions regarding this project, please feel free to contact myself or my assistant, Katlyn Churchill, at your convenience.

Sincerely,

DELTA 3 ENGINEERING, INC.



Daniel J. Dreessens, P.E.
Vice-President/Civil Engineer

DD:dd
Enclosures

cc: Dustin Bollant, G-Pro Excavating, Inc.



**THE CITY OF PLATTEVILLE, WISCONSIN
COUNCIL SUMMARY SHEET**

COUNCIL SECTION: ACTION ITEM NUMBER: VII.F.	TITLE: Aldi, Inc. (Wisconsin) Unlawful Tax Claim for Tax Year 2019	DATE: March 24, 2020 VOTE REQUIRED: Majority
PREPARED BY: City Clerk Candace Klaas		

Description:

For the 2019 tax year city assessor Accurate Appraisal sent out the 2019 Notice of Personal Property Assessment to Aldi Inc. on May 2nd, 2019. The notice provided Aldi with the total assessed value of personal property and was based on the original Statement of Personal Property that was filed by Aldi in February 2019. The notice also included the dates for the Open Book (May 9th and 10th) and Board of Review. No objections to the assessed value were received by Accurate from Aldi Inc. at this time.

The Board of Review convened for the year on May 31st, 2019 without any objections heard. On June 10th, 2019 Accurate received an amended Statement from Ryan Tax Compliance Services, LLC on behalf of Aldi Inc., ten days after the Board of Review had adjourned for the year. Accurate Appraisal did not amend the assessed value as the request was not received prior to Board of Review.

On February 3, 2020 the City Clerk's Office received a letter from Ryan Tax Compliance Services, LLC via post office mail containing a claim for \$434.25 for unlawful taxes and requesting the claim be accepted based on the amended Statement of Personal Property and the exclusion of certain exempt machinery, equipment and computer assets therein. This claim was received late as the Wisconsin State Statute 74.35(5)(a) states that such claims are to be filed by January 31 of the year in which the tax is payable. Furthermore, the claim was received via mail and not served to the clerk as required by statute.

Budget/Fiscal Impact:

None.

Recommendation:

Staff recommends that the Council disallow the amended Statement of Personal Property for tax year 2019 to Aldi, Inc. and to not refund the amount of \$434.25 on the basis that this claim was untimely, not properly served, and to allow the claim would set a precedence for amendments to assessments which are not filed within the allowed time period.

Sample Affirmative Motion:

"Move to disallow the claim against the City of Platteville due to the claim not being filed by the due date of January 31, 2020 per Wisconsin State Statute 74.35(5)(a) and not properly served to the City Clerk."

Attachments:

- Ryan Tax Compliance Services Correspondences



Williams Tower
2800 Post Oak Boulevard
Suite 3700
Houston, TX 77056
Tel. 713.629.0090
Fax 713.629.0227

www.ryan.com

January 30, 2020

Platteville Clerk
75 N. Bonson Street PO Box 780
Platteville, WI 53818

To: Platteville Clerk
From: Matt Arroyos
Subject: Aldi, Inc. (Wisconsin) Tax Year 2019 Recovery of Unlawful Taxes – 74.35 Wis Stats
Parcel Account: 271-1001-0009

To Whom It May Concern,

An amended Statement of Personal Property for tax year 2019 was mailed to the Assessor's Office on June 5th of last year on behalf of our client. The amended statement was filed to exclude exempt Machinery & Equipment and Computer assets that were previously reported on the initial statement filed with the Assessor's Office. However, the Assessor's office did not accept the amended statement. This claim is being filed with your office due to exempt property by law being taxed, Wisconsin Statute 74.33(1)(c). The amount of the claim being seek is \$434.25

We respectfully request this claim be accepted with the tax associated to the exempt Machinery & Equipment and Computer Assets be refund to our client.

Enclosed you will find copies of the both initial statement and amended statement, along with the cover letter mailed with the amended statement.

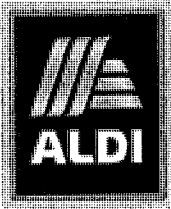
If there are any questions regarding this claim, please contact us at 866-866-4186 or via email at PTSCompliance@ryan.com.

Thank you for your assistance in this matter.

Sincerely,

A handwritten signature in black ink, appearing to read "M Arroyos".

Matt Arroyos
Senior Associate Consultant
Ryan Tax Compliance Services, LLC



ALDI Inc.

1200 NORTH KIRK ROAD
BATAVIA, IL 60510-1477

P: 630.879.8100
F: 630.879.9901

LETTER OF AUTHORIZATION FOR TAX REPRESENTATION

This letter serves as authorization for Ryan LLC and its affiliate Ryan Tax Compliance Services, LLC, to represent ALDI, Inc. in its affairs concerning all property tax matters for all parcels listed on the attached document. This includes, but is not limited to: filing property renditions, signing and filing of appeals, examining all property tax records, representation before the assessor, boards of equalization or review, and/or any other governmental agency responsible for the assessment of property.

This agency shall remain in effect until written notice of termination is issued by

ALDI Inc.
Ownership Entity

By: [Signature]
AUTHORIZED SIGNATURE

Tim Byrd, Assistant Treasurer
PRINT NAME, TITLE

Dated this 8th day of January, 2020.



[Signature]

I certify that the signature above is a true and correct signature provided as a duly appointed officer of the above referenced company. If a copy of this completed form is being submitted, I will produce the original form with original signature upon request. If a completed application for changed assessment attached to this authorization, I certify that a copy has been forwarded to the applicant named in this application.

Ryan LLC and its affiliate Ryan Tax Compliance Services, LLC

By: [Signature]

Date: 1/8/20

Site Name: All Sites
Jurisdiction: All Jurisdictions

Due date
March 1, 2019

Statement of Personal Property
Assessment date – January 1, 2019

2019

Filing Instructions – you must file this completed return with your local assessor on or before March 1, 2019. (sec. 70.35, Wis. Stats.) Report personal property not reported to the Wisconsin Department of Revenue's Manufacturing & Utility Bureau.

Confidentiality – under sec. 70.35(3), Wis. Stats., personal property returns filed with the local assessor are confidential records of the assessor's office.

Failure to File – if you do not file, your local assessor will estimate your property's value using the best information available. You will also be denied appeal rights with the Board of Review (BOR), under state law (sec. 70.35(4), Wis. Stats.).

Questions? – if you have questions on filing this form, contact your local assessor.

Aldi Inc. (Wisconsin)
c/o Ryan Tax Compliance Services, LLC
PO Box 460049
Houston, TX 77056

For Office Use Only	
School district	TID no.
Assessor name	Platteville City Assessor
Assessor address	Accurate Appraisal, Llc Po Box 415 Menasha, WI 54952

Property Owner and Property Information (agent, consignee or other representative)	
Property address: Aldi-Loc# 64078 1530 E Bus Hwy 151 <i>(if different from above)</i> Platteville, WI 53818-3843	FEIN 36-3498392 Account no. 271-1001-0009
Business type: Retail Grocer	NAICS code 445110 <input type="checkbox"/> Town <input type="checkbox"/> Village <input checked="" type="checkbox"/> City
Owner is: (check box that applies) <input type="checkbox"/> Sole Proprietorship <input type="checkbox"/> Partnership <input checked="" type="checkbox"/> Corporation <input type="checkbox"/> LLC <input type="checkbox"/> LLP	County _____ Municipality Platteville
New owner information – complete this section if there was a change in ownership or the business is no longer in operation.	New owner name _____
Type of change: (check box that applies) <input type="checkbox"/> Discontinued <input type="checkbox"/> Sold <input type="checkbox"/> Incorporated <input type="checkbox"/> Moved	Property address _____
Date of change: _____	Mailing address _____
	Phone no. _____
	Email _____

Preparer and Owner Information/Signature	
<i>I, the undersigned declare under penalties of law that I have personally examined this return and its completed schedules. To the best of my knowledge and belief, this return is true, correct and complete.</i>	
Preparer Matt Arroyos	Owner Aldi Inc. (Wisconsin)
Name (please print) c/o Ryan LLC	Name (please print) c/o Ryan Tax Compliance Services, LLC
Address Houston TX 77056	Address Houston TX 77056
Phone (866) 866-4186 Fax (800) 642-7689	Phone (866) 866-4186 Fax (972) 960-0613
Email ptscompliance@ryan.com	Email PTSCompliance@Ryan.com
Signature <i>Matt Arroyos</i> Date 02/11/2019	Signature _____ Date 02/11/2019

Schedule A – Personal Property Return (Assessment Summary as of January 1, 2019)				
This schedule summarizes all taxable personal property from Schedules B through H. Line 10, Col. 3 is the total value of your taxable personal property within this municipality.				
Col. 1 Property Type	Col. 2 Subtotal	Col. 3 Total	For Office Use Only	
			Class	Col. 4
1. Boats and watercraft (from Sch. B)			1	
2. Furniture, fixtures and equipment (from Sch. D)	91,169			
3. Multifunction fax machines, copiers, postage meters ... (from Sch. D2)				
4. Total of lines 2, 3		91,169	3	
5. Building on leased land (from Sch. E)			4B	
6. Leased equipment (property in charge of but not owned) (from Sch. F)				
7. Supplies (from Sch. G)	400			
8. All other personal property (from Sch. H)	1,877			
9. Total of lines 6, 7, 8		2,277	4A	
10. Total assessable – add lines 1, 4, 5, 9		93,446		

Schedule B – Boats and Watercraft					2019
Report: All boats and watercraft subject to general property taxation. Review the <i>Composite Conversion Factors</i> and <i>Composite Useful Lives Table</i> on various equipment: http://www.revenue.wi.gov/Pages/Report/p.aspx#personal .					
Col. 1 Description of Boats and Watercraft	Col. 2 Acquisition Year	Col. 3 Original Cost	Col. 4 Conversion Factor	Col. 5 Declared Value January 1	Col. 6 For Office Use Only
Total declared value					
(Note: Attach additional sheets if needed)				Enter Col. 5 Total on Sch. A, Line 1, Col. 3	

Schedule C – Machinery, Tools and Patterns							2019
Report: All machinery and shop equipment. Use the costs from your accounting records. Summarize the original asset costs by acquisition year as of January 1 of last year. Enter these costs in Col. 2. Enter any additions or deletions by acquisition year in Col. 3.							
Col. 1 Acquisition Year	Col. 2 Total Original Cost as of Jan. 1, 2018	Col. 3 Additions, Disposals, Transfers at Cost Since Jan. 1, 2018	Col. 4 Net Total Original Cost as of Jan. 1, 2019 (Col. 2 +/- Col. 3)	Col. 5 Conversion Factor (10-yr)	Col. 6 Indexed Net Value (Full Value) on Jan. 1, 2019 (Col. 4 x Col. 5)	Col. 7 For Office Use Only	
2018							
2017							
2016							
2015							
2014							
2013							
2012							
2011							
2010							
2009							
All prior years							
Total							

Do Not Report

Schedule D – Furniture, Fixtures and Equipment							2019
Report: All furniture, fixtures and equipment (e.g., office, store and professional furniture, fixtures and equipment, business and professional libraries, other assets related to the sales and administration of your business). Original Cost in Col. 4, should contain all costs of installation and freight, add-ons and sales tax.							
Col. 1 Acquisition Year	Col. 2 Total Original Cost as of Jan. 1, 2018	Col. 3 Additions, Disposals, Transfers at Cost Since Jan. 1, 2018	Col. 4 Net Total Original Cost as of Jan. 1, 2019 (Col. 2 +/- Col. 3)	Col. 5 Conversion Factor (10-yr)	Col. 6 Indexed Net Value (Full Value) on Jan. 1, 2019 (Col. 4 x Col. 5)	Col. 7 For Office Use Only	
2018		12,039	12,039	.925	11,136		
2017		17,221	17,221	.786	13,535		
2016	7,732		7,732	.668	5,165		
2015				.574			
2014				.497			
2013	63,193		63,193	.426	26,920		
2012	18,542		18,542	.370	6,861		
2011				.318			
2010	17,674		17,674	.270	4,772		
2009	6,293		6,293	.238	1,498		
All prior years	154,217		154,217	.138	21,282		
Total	267,651	29,259	296,910		91,169		
					Enter Col. 6 Total on Sch. A, Line 2, Col. 2		

**Schedule D1 – Exempt Computer Equipment & Software (Owned),
Cash Registers & Single Function Fax Machines**

2019

- **Report:** Mainframe computers, minicomputers, personal computers, networked personal computers, servers, terminals, monitors, disk drives, electronic peripheral equipment, tape drives, printers, basic operational programs, systems software, prewritten software, ATMs, cash registers, and single function fax machines. Review the *Computer Exemption Guidelines for Assessors and Property Owners* (revenue.wi.gov/DOR%20Publications/compexgd.pdf).
- **Do not report:** Custom software
- **Note:** Per state law (sec. 70.36(1m), Wis. Stats.), any person, firm or corporation that fails to include information on exempt property under sec. 70.11(39) and sec. (39m) will owe \$10 for every \$100 or major fraction that is not reported (sec. 70.35, Wis. Stats.).

Col. 1 Acquisition Year	Col. 2 Total Original Cost as of Jan. 1, 2018	Col. 3 Additions, Disposals, Transfers at Cost Since Jan. 1, 2018	Col. 4 Net Total Original Cost as of Jan. 1, 2019 (Col. 2 +/- Col. 3)	Col. 5 Conversion Factor (4-yr)	Col. 6 Indexed Net Value (Full Value) on Jan. 1, 2019 (Col. 4 x Col. 5)	Col. 7 For Office Use Only
2018						
2017						
2016						
2015						
2014						
2013						
2012						
All prior years						
Total						
Total leased equipment from Sch. F, Col. 7						
Combined totals						

Do Not Report

**Schedule D2 – Multifunction Faxes, Copiers, Postage Meters, Telephone Systems,
and Computerized Equipment**

2019

Report: All multifunction fax machines, copiers, postage meters, telephone systems (PBXs), and equipment with embedded computerized components.

Col. 1 Acquisition Year	Col. 2 Total Original Cost as of Jan. 1, 2018	Col. 3 Additions, Disposals, Transfers at Cost Since Jan. 1, 2018	Col. 4 Net Total Original Cost as of Jan. 1, 2019 (Col. 2 +/- Col. 3)	Col. 5 Conversion Factor (6-yr)	Col. 6 Indexed Net Value (Full Value) on Jan. 1, 2019 (Col. 4 x Col. 5)	Col. 7 For Office Use Only
2018				.875		
2017				.656		
2016				.492		
2015				.373		
2014				.285		
2013				.216		
All prior years				.122		
Total						
<i>Enter Col. 6 Total on Sch. A, Line 3, Col. 2</i>						

Schedule E – Buildings on Leased Land

2019

Report: Buildings, structures and other improvements you own, but are located on land that you do not own. They are valued in the same manner as improvements located on land that is owned by you. Enter your opinion of value in Col. 4.

Col. 1 Property Description	Col. 2 Acquisition Year	Col. 3 Original Cost	Col. 4 Opinion of Value January 1	Col. 5 For Office Use Only
Total declared value				
<i>Enter Col. 4 Total on Sch. A, Line 5, Col. 3</i>				

Schedule F – Leased Equipment (Property in charge of but not owned) 2019

Report: All leased equipment (e.g., business furniture, fixtures, equipment, machines, postage meters, tools, advertising devices) and similar items loaned, leased, stored or otherwise held and not owned by you. These items may or may not be assessed to you. Often, leases state whether the owner or the lessee is responsible for the personal property taxes. Review the *Composite Conversion Factors* and *Composite Useful Lives* on various equipment: <http://www.revenue.wi.gov/Pages/Report/p.aspx#personal>.

Col. 1 Name and Address of Leasing Company*	Col. 2 Equipment Type and Lease No.	Col. 3 Gross Annual Rent	Col. 4 Installation Year	Col. 5 Original Cost	Col. 6 Indexed Value Taxable Equipment	Col. 7 For Office Use Only

* Leasing Companies: To avoid duplication of assessment, provide the same information requested on this schedule including name and location of lessees. **Totals**

Enter Col. 6 Total on Sch. A, Line 6, Col. 2

Schedule G – Supplies 2019

Report: Your supplies inventory. Report items that are in your possession on January 1 and are expensed and not subject to resale, but are necessary in the conduct of business and are consumed in the operations of providing customer services. **Supplies include:** Items used for selling and advertising, office, shipping, medical, dental, janitorial and cleaning

Supplies inventory – January 1, 2019 \$ 400

Enter amount on Sch. A, Line 7, Col. 2

Schedule H – All Other Personal Property, Leasehold Improvements, Signs, Billboards, Logs and Forest Products, Improvements on Exempt Land, Improvements on Forest Cropland or Managed Forestland 2019

Report: All leasehold improvements and other personal property not previously reported on other schedules. Report improvements on exempt land and privately owned structures, billboards, cable television towers or special taxed land. Review the *Composite Conversion Factors* and *Composite Useful Lives Table* on various equipment: <http://www.revenue.wi.gov/Pages/Report/p.aspx#personal>.

Leasehold improvements – any alterations, additions or improvements, adding value, made by a tenant to leased or rented premises. Enter the total improvement cost in Col. 3.

Include: Logs and other forest products belonging to persons whose principal activity is not related to the buying, selling or manufacturing that type of property.

Exclude: Merchant's or manufacturing stock.

Col. 1 Acquisition Year	Col. 2 Property Description	Col. 3 Acquisition Cost	Col. 4 Conversion Factor	Col. 5 Declared Value January 1	Col. 6 For Office Use Only
	See Attached				
				1,877	

Lease or Asset Information *Enter Col. 5 Total on Sch. A, Line 8, Col. 2*

For each property you are leasing, provide the following: *(attach additional sheets if necessary)*

Property

Term	Start _____ End _____ <small>(mm-yyyy) (mm-yyyy)</small>	Square footage – leased area _____ Sq. Ft.	Annual base rent \$ _____ 0
-------------	---	--	--

Sales/rent
If your sales are the basis for your rent, enter percentage of sales you pay as rent. _____ % Amount paid \$ _____

Rent includes: *(check all that apply)* Electric Heat Real estate taxes Parking Common area maintenance

Other *(describe)* _____

Platteville, WI
2019 Business Personal Property Tax Return - 271-1001-0009

Taxpayer: Aldi Inc. (Wisconsin)
FEIN: 36-3498392
Location ID: 64078
Account #: 271-1001-0009

Aldi-Loc# 64078
1530 E Bus Hwy 151
Platteville, WI 53818-3843

Taxable - Detail

Form: Schedule D - Furniture, Fixtures and Office Equip **Depreciation:** 10 YR Sched D

Date Acq	Age	Asset ID	Asset Description	Cost	Dep Value	Assd Value
05-22-2018	1	500150159-0	STRADDLE STACKER	6,728	6,223	5,445
09-30-2018	1	500160356-0	18-Q3 USE TAX	859	795	695
11-25-2018	1	500171768-0	WIRELESS EQUIPEMENT	4,451	4,118	3,603
09-15-2017	2	500139274-0	SECURITY/ALARM SYSTEM-EAS	4,739	3,725	3,259
11-03-2017	2	500139303-0	SHELVING	12,482	9,811	8,585
05-25-2016	3	500046351-0	SAFEPOINT	7,732	5,165	4,520
04-22-2013	6	500045674-0	SHELVING	19,441	8,282	7,246
04-22-2013	6	500045748-0	MULTI DECK REACH IN	22,595	9,625	8,422
11-01-2013	6	500045824-0	SPOT MERCHANDISER	3,526	1,502	1,314
11-01-2013	6	500045825-0	SPOT MERCHANDISER	3,526	1,502	1,314
11-01-2013	6	500045826-0	SPOT MERCHANDISER	3,526	1,502	1,314
11-01-2013	6	500045827-0	SPOT MERCHANDISER	3,526	1,502	1,314
11-01-2013	6	500045828-0	SPOT MERCHANDISER	3,526	1,502	1,314
11-01-2013	6	500045829-0	SPOT MERCHANDISER	3,526	1,502	1,314
05-04-2012	7	500045082-0	STRADDLE STACKER	7,429	2,749	2,405
12-01-2012	7	500045170-0	MULTI DECK REACH IN	8,083	2,991	2,617
12-01-2012	7	500045234-0	DISPLAY TABLES	3,030	1,121	981
03-25-2010	9	500044289-0	FLOOR SCRUBBER	6,678	1,803	1,578
09-30-2010	9	500044372-0	MANAGED SWITCH & CABLING	3,998	1,080	945
09-24-2010	9	500044402-0	TIME CLOCKS	1,048	283	248
05-12-2010	9	500044528-0	FAN MOTOR-HIGH EFFICIENCY	5,951	1,607	1,406
07-24-2009	10	500044167-0	STRADDLE STACKER	6,293	1,498	1,311
12-01-2008	11	500111489-0	SHOPPING CARTS	14,007	1,933	1,691
01-30-2006	13	500043540-0	FLOW RACKS	1,478	204	178
05-31-2006	13	500043543-0	NEW LOOK REMODEL 2 - T	82,448	11,378	9,956
05-17-2006	13	500043548-0	CHECKLANE	3,323	459	401
05-17-2006	13	500043549-0	CHECKLANE	3,323	459	401
05-17-2006	13	500043550-0	CHECKLANE	3,323	459	401
05-17-2006	13	500043551-0	CHECKLANE	3,323	459	401
05-31-2006	13	500043552-0	REMODEL - GENERAL CONTRACTOR	1,560	215	188
03-03-2005	14	500043531-0	SECURITY SYSTEM	4,913	678	593
04-28-2004	15	500043483-0	SWEATMISER	2,620	362	316
03-12-2003	16	500043520-0	BALER	12,493	1,724	1,509
09-26-1995	24	500043495-0	DRAWER SAFE	620	86	75
09-26-1995	24	500043496-0	DRAWER SAFE	620	86	75
07-14-1992	27	500043489-0	SAFE	4,933	681	596
08-21-1992	27	500043490-0	ROLLER SHELVING	15,231	2,102	1,839
Form Subtotal:			37 Assets	296,910	91,169	79,773

Totals for Form: Furniture, Fixtures and Office Equip (Total of all assets subtotaled above in this form category)

2018	12,039	11,136	9,744
2017	17,221	13,535	11,844
2016	7,732	5,165	4,520
2013	63,193	26,920	23,555
2012	18,542	6,861	6,003
2010	17,674	4,772	4,176

Platteville, WI
2019 Business Personal Property Tax Return - 271-1001-0009

Taxpayer: Aldi Inc. (Wisconsin)
FEIN: 36-3498392
Location ID: 64078
Account #: 271-1001-0009

Aldi-Loc# 64078
 1530 E Bus Hwy 151
 Platteville, WI 53818-3843

2009		6,293	1,498	1,311
2008		14,007	1,933	1,691
2006		98,780	13,632	11,928
2005		4,913	678	593
2004		2,620	362	316
2003		12,493	1,724	1,509
1995		1,240	171	150
1992		20,164	2,783	2,435
Total		296,910	91,169	79,773

Form: Schedule G - Supplies		Depreciation: Not Depreciated				
Date Acq	Age	Asset ID	Asset Description	Cost	Dep Value	Assd Value
12-31-2018	1	07566756297-000381	Supplies	400	400	350
Form Subtotal:		1 Asset		400	400	350

Totals for Form: Supplies				<i>(Total of all assets subtotaled above in this form category)</i>		
2018				400	400	350
Total				400	400	350

Form: Schedule H - Other PP		Depreciation: 10 YR Sched H				
Date Acq	Age	Asset ID	Asset Description	Cost	Dep Value	Assd Value
01-21-2005	14	500043529-0	SIGN	3,701	518	453
10-25-2001	18	500043515-0	SIGNS	5,106	715	626
Form Subtotal:		2 Assets		8,807	1,233	1,079

Form: Schedule H - Other PP		Depreciation: 8 YR Sched H				
Date Acq	Age	Asset ID	Asset Description	Cost	Dep Value	Assd Value
03-23-2010	9	500044297-0	PALLET JACK-ELECTRIC	4,879	644	564
Form Subtotal:		1 Asset		4,879	644	564

Totals for Form: Other PP				<i>(Total of all assets subtotaled above in this form category)</i>		
2010				4,879	644	564
2005				3,701	518	453
2001				5,106	715	626
Total				13,687	1,877	1,642

Totals for Taxable				Original Cost	Dep Value	Assd Value
				310,997	93,446	81,765

* Percent Good is a composite of the percent good allowed and the trend factor if one is applicable

* Values may differ slightly from the return due to rounding issues

Add/Delete Amounts Included in Previous Section (Listed For Information Purposes Only)

Platteville, WI
2019 Business Personal Property Tax Return - 271-1001-0009

Taxpayer: Aldi Inc. (Wisconsin)
FEIN: 36-3498392
Location ID: 64078
Account #: 271-1001-0009

Aldi-Loc# 64078
1530 E Bus Hwy 151
Platteville, WI 53818-3843

Taxable-Add - Detail

Form: Schedule D - Furniture, Fixtures and Office Equip				Depreciation: 10 YR Sched D		
Date Acq	Age	Asset ID	Asset Description	Cost	Dep Value	Assd Value
05-22-2018	1	500150159-0	STRADDLE STACKER	6,728	6,223	5,445
09-30-2018	1	500160356-0	18-Q3 USE TAX	859	795	695
11-25-2018	1	500171768-0	WIRELESS EQUIPEMENT	4,451	4,118	3,603
09-15-2017	2	500139274-0	SECURITY/ALARM SYSTEM-EAS	4,739	3,725	3,259
11-03-2017	2	500139303-0	SHELVING	12,482	9,811	8,585
Form Subtotal:			5 Assets	29,259	24,671	21,587

Totals for Taxable-Add		
Cost	Dep Value	Assessed Value
29,259	24,671	21,587

Add

* Percent Good is a composite of the percent good allowed and the trend factor if one is applicable

* Values may differ slightly from the return due to rounding issues



Williams Tower
2800 Post Oak Boulevard
Suite 3700
Houston, TX 77056
Tel. 713.629.0090
Fax 713.629.0227

www.ryan.com

June 03, 2019

To: Property Tax Assessor
From: Matt Arroyos
Subject: Aldi, Inc. (Wisconsin) Tax Year 2019 Amended Statement of Personal Property

To Whom It May Concern,

Enclosed please find an amended Statement of Personal Property for tax year 2019 that is being submitted on behalf of our client. The enclosed amended return is being filed to exclude exempt Machinery & Equipment and Computer assets that were previously reported on the initial Statement filed with your office.

We respectfully request the amended Statement of Personal Property be accepted and the tax year 2019 assessed value be updated based on the enclosed amended return.

If there are any questions regarding the amended tax year 2019 Statement of Personal Property, please contact us at 866-866-4186 or via email at PTSCompliance@ryan.com.

Thank you for your assistance in this matter.

Sincerely,

A handwritten signature in black ink, appearing to read "Matt Arroyos". The signature is fluid and cursive, with a long horizontal stroke extending to the right.

Matt Arroyos
Associate Consultant
Ryan Tax Compliance Services, LLC

Amended Return

Due date
March 1, 2019

Statement of Personal Property
Assessment date – January 1, 2019

2019

Filing Instructions – you must file this completed return with your local assessor on or before March 1, 2019. (sec. 70.35, Wis. Stats.) Report personal property not reported to the Wisconsin Department of Revenue's Manufacturing & Utility Bureau.

Confidentiality – under sec. 70.35(3), Wis. Stats., personal property returns filed with the local assessor are confidential records of the assessor's office.

Failure to File – if you do not file, your local assessor will estimate your property's value using the best information available. You will also be denied appeal rights with the Board of Review (BOR), under state law (sec. 70.35(4), Wis. Stats.).

Questions? – if you have questions on filing this form, contact your local assessor.

Aldi Inc. (Wisconsin)
c/o Ryan Tax Compliance Services, LLC
PO Box 460049
Houston, TX 77056

For Office Use Only	
School district	TID no.
Assessor name	Platteville City Assessor
Assessor address	Accurate Appraisal, Llc Po Box 415 Menasha, WI 54952

Property Owner and Property Information (agent, consignee or other representative)

Property address: Aldi-Loc# 64078 1530 E Bus Hwy 151 <small>(if different from above)</small> Platteville, WI 53818-3843		FEIN 36-3498392	Account no. 271-1001-0009
Business type: Retail Grocer		NAICS code 445110	<input type="checkbox"/> Town <input type="checkbox"/> Village <input checked="" type="checkbox"/> City
Owner is: <small>(check box that applies)</small> <input type="checkbox"/> Sole Proprietorship <input type="checkbox"/> Partnership <input checked="" type="checkbox"/> Corporation <input type="checkbox"/> LLC <input type="checkbox"/> LLP		County _____	Municipality Platteville

New owner information – complete this section if there was a change in ownership or the business is no longer in operation.		New owner name _____
Type of change: <small>(check box that applies)</small> <input type="checkbox"/> Discontinued <input type="checkbox"/> Sold <input type="checkbox"/> Incorporated <input type="checkbox"/> Moved		Property address _____
Date of change: _____		Mailing address _____
		Phone no. _____
		Email _____

Preparer and Owner Information/Signature

I, the undersigned declare under penalties of law that I have personally examined this return and its completed schedules. To the best of my knowledge and belief, this return is true, correct and complete.

Preparer Matt Arroyos		Owner Aldi Inc. (Wisconsin)	
Name <small>(please print)</small> c/o Ryan LLC		Name <small>(please print)</small> c/o Ryan Tax Compliance Services, LLC	
Address Houston TX 77056		Address Houston TX 77056	
Phone (866) 866-4186	Fax (800) 642-7689	Phone (866) 866-4186	Fax (972) 960-0613
Email ptscompliance@ryan.com		Email PTSCCompliance@Ryan.com	
Signature <i>Matt Arroyos</i>	Date 05/23/2019	Signature _____	Date 05/23/2019

Schedule A – Personal Property Return (Assessment Summary as of January 1, 2019)

This schedule summarizes all taxable personal property from Schedules B through H. Line 10, Col. 3 is the total value of your taxable personal property within this municipality.

Col. 1 Property Type	Col. 2 Subtotal	Col. 3 Total	For Office Use Only	
			Class	Col. 4
1. Boats and watercraft <small>(from Sch. B)</small>			1	
2. Furniture, fixtures and equipment <small>(from Sch. D)</small>	70,580			
3. Multifunction fax machines, copiers, postage meters ... <small>(from Sch. D2)</small>				
4. Total of lines 2, 3		70,580	3	
5. Building on leased land <small>(from Sch. E)</small>			4B	
6. Leased equipment <small>(property in charge of but not owned) (from Sch. F)</small>				
7. Supplies <small>(from Sch. G)</small>	400			
8. All other personal property <small>(from Sch. H)</small>	1,233			
9. Total of lines 6, 7, 8		1,633	4A	
10. Total assessable – add lines 1, 4, 5, 9		72,213		

Schedule B – Boats and Watercraft						2019
Report: All boats and watercraft subject to general property taxation. Review the <i>Composite Conversion Factors</i> and <i>Composite Useful Lives Table</i> on various equipment: http://www.revenue.wi.gov/Pages/Report/p.aspx#personal .						
Col. 1 Description of Boats and Watercraft	Col. 2 Acquisition Year	Col. 3 Original Cost	Col. 4 Conversion Factor	Col. 5 Declared Value January 1	Col. 6 For Office Use Only	
Total declared value						
<i>(Note: Attach additional sheets if needed)</i>						<i>Enter Col. 5 Total on Sch. A, Line 1, Col. 3</i>

Schedule C – Machinery, Tools and Patterns							2019
Report: All machinery and shop equipment. Use the costs from your accounting records. Summarize the original asset costs by acquisition year as of January 1 of last year. Enter these costs in Col. 2. Enter any additions or deletions by acquisition year in Col. 3.							
Col. 1 Acquisition Year	Col. 2 Total Original Cost as of Jan. 1, 2018	Col. 3 Additions, Disposals, Transfers at Cost Since Jan. 1, 2018	Col. 4 Net Total Original Cost as of Jan. 1, 2019 <i>(Col. 2 +/- Col. 3)</i>	Col. 5 Conversion Factor (10-yr)	Col. 6 Indexed Net Value (Full Value) on Jan. 1, 2019 <i>(Col. 4 x Col. 5)</i>	Col. 7 For Office Use Only	
2018							
2017							
2016							
2015							
2014							
2013							
2012							
2011							
2010							
2009							
All prior years							
Total							

Do Not Report

Schedule D – Furniture, Fixtures and Equipment							2019
Report: All furniture, fixtures and equipment (e.g., office, store and professional furniture, fixtures and equipment, business and professional libraries, other assets related to the sales and administration of your business). Original Cost in Col. 4, should contain all costs of installation and freight, add-ons and sales tax.							
Col. 1 Acquisition Year	Col. 2 Total Original Cost as of Jan. 1, 2018	Col. 3 Additions, Disposals, Transfers at Cost Since Jan. 1, 2018	Col. 4 Net Total Original Cost as of Jan. 1, 2019 <i>(Col. 2 +/- Col. 3)</i>	Col. 5 Conversion Factor (10-yr)	Col. 6 Indexed Net Value (Full Value) on Jan. 1, 2019 <i>(Col. 4 x Col. 5)</i>	Col. 7 For Office Use Only	
2018		859	859	.925	795		
2017		17,221	17,221	.794	13,673		
2016	7,732		7,732	.675	5,219		
2015				.579			
2014				.497			
2013	63,193		63,193	.426	26,920		
2012	11,113		11,113	.366	4,067		
2011				.321			
2010	6,998		6,998	.275	1,925		
2009				.233			
All prior years	128,430		128,430	.140	17,980		
Total	217,466	18,080	235,546		70,580		
						<i>Enter Col. 6 Total on Sch. A, Line 2, Col. 2</i>	

Schedule D1 – Exempt Computer Equipment & Software (Owned), Cash Registers & Single Function Fax Machines						2019
<p>Report: Mainframe computers, minicomputers, personal computers, networked personal computers, servers, terminals, monitors, disk drives, electronic peripheral equipment, tape drives, printers, basic operational programs, systems software, prewritten software, ATMs, cash registers, and single function fax machines. Review the <i>Computer Exemption Guidelines for Assessors and Property Owners</i> (revenue.wi.gov/DOR%20Publications/compexgd.pdf).</p> <p>Do not report: Custom software</p> <p>Note: Per state law (sec. 70.36(1m), Wis. Stats.), any person, firm or corporation that fails to include information on exempt property under sec. 70.11(39) and sec. (39m) will owe \$10 for every \$100 or major fraction that is not reported (sec. 70.35, Wis. Stats.).</p>						
Col. 1 Acquisition Year	Col. 2 Total Original Cost as of Jan. 1, 2018	Col. 3 Additions, Disposals, Transfers at Cost Since Jan. 1, 2018	Col. 4 Net Total Original Cost as of Jan. 1, 2019 (Col. 2 +/- Col. 3)	Col. 5 Conversion Factor (4-yr)	Col. 6 Indexed Net Value (Full Value) on Jan. 1, 2019 (Col. 4 x Col. 5)	Col. 7 For Office Use Only
2018						
2017						
2016						
2015						
2014						
2013						
2012						
All prior years						
Total						
Total leased equipment from Sch. F, Col. 7						
Combined totals						

Do Not Report

Schedule D2 – Multifunction Faxes, Copiers, Postage Meters, Telephone Systems, and Computerized Equipment						2019
<p>Report: All multifunction fax machines, copiers, postage meters, telephone systems (PBXs), and equipment with embedded computerized components.</p>						
Col. 1 Acquisition Year	Col. 2 Total Original Cost as of Jan. 1, 2018	Col. 3 Additions, Disposals, Transfers at Cost Since Jan. 1, 2018	Col. 4 Net Total Original Cost as of Jan. 1, 2019 (Col. 2 +/- Col. 3)	Col. 5 Conversion Factor (6-yr)	Col. 6 Indexed Net Value (Full Value) on Jan. 1, 2019 (Col. 4 x Col. 5)	Col. 7 For Office Use Only
2018				.875		
2017				.663		
2016				.497		
2015				.376		
2014				.285		
2013				.216		
All prior years				.122		
Total						
Enter Col. 6 Total on Sch. A, Line 3, Col. 2						

Schedule E – Buildings on Leased Land				2019
<p>Report: Buildings, structures and other improvements you own, but are located on land that you do not own. They are valued in the same manner as improvements located on land that is owned by you. Enter your opinion of value in Col. 4.</p>				
Col. 1 Property Description	Col. 2 Acquisition Year	Col. 3 Original Cost	Col. 4 Opinion of Value January 1	Col. 5 For Office Use Only
Total declared value				
Enter Col. 4 Total on Sch. A, Line 5, Col. 3				

Schedule F – Leased Equipment (Property in charge of but not owned)

2019

Report: All leased equipment (e.g., business furniture, fixtures, equipment, machines, postage meters, tools, advertising devices) and similar items loaned, leased, stored or otherwise held and not owned by you. These items may or may not be assessed to you. Often, leases state whether the owner or the lessee is responsible for the personal property taxes. Review the *Composite Conversion Factors* and *Composite Useful Lives* on various equipment: <http://www.revenue.wi.gov/Pages/Report/p.aspx#personal>.

Col. 1 Name and Address of Leasing Company*	Col. 2 Equipment Type and Lease No.	Col. 3 Gross Annual Rent	Col. 4 Installation Year	Col. 5 Original Cost	Col. 6 Indexed Value Taxable Equipment	Col. 7 For Office Use Only

Totals						

* Leasing Companies: To avoid duplication of assessment, provide the same information requested on this schedule including name and location of lessees.

Enter Col. 6 Total on Sch. A, Line 6, Col. 2

Schedule G – Supplies

2019

Report: Your supplies inventory. Report items that are in your possession on January 1 and are expensed and not subject to resale, but are necessary in the conduct of business and are consumed in the operations of providing customer services. **Supplies include:** Items used for selling and advertising, office, shipping, medical, dental, janitorial and cleaning

Supplies inventory – January 1, 2019 \$ 400

Enter amount on Sch. A, Line 7, Col. 2

Schedule H – All Other Personal Property, Leasehold Improvements, Signs, Billboards, Logs and Forest Products, Improvements on Exempt Land, Improvements on Forest Cropland or Managed Forestland

2019

Report: All leasehold improvements and other personal property not previously reported on other schedules. Report improvements on exempt land and privately owned structures, billboards, cable television towers or special taxed land. Review the *Composite Conversion Factors* and *Composite Useful Lives Table* on various equipment: <http://www.revenue.wi.gov/Pages/Report/p.aspx#personal>.

Leasehold improvements – any alterations, additions or improvements, adding value, made by a tenant to leased or rented premises. Enter the total improvement cost in Col. 3.

Include: Logs and other forest products belonging to persons whose principal activity is not related to the buying, selling or manufacturing that type of property.

Exclude: Merchant's or manufacturing stock.

Col. 1 Acquisition Year	Col. 2 Property Description	Col. 3 Acquisition Cost	Col. 4 Conversion Factor	Col. 5 Declared Value January 1	Col. 6 For Office Use Only
<h1>See Attached</h1>					
Total					1,233

Enter Col. 5 Total on Sch. A, Line 8, Col. 2

Lease or Asset Information

For each property you are leasing, provide the following: (attach additional sheets if necessary)

Property

Term	Start _____ End _____ (mm-yyyy) (mm-yyyy)	Square footage – leased area _____ Sq. Ft.	Annual base rent \$ _____ 0
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Sales/rent

If your sales are the basis for your rent, enter percentage of sales you pay as rent. _____ % Amount paid \$ _____

Rent includes: (check all that apply) Electric Heat Real estate taxes Parking Common area maintenance
 Other (describe)

Platteville, WI
2019 Business Personal Property Tax Return - 271-1001-0009

Taxpayer: Aldi Inc. (Wisconsin)
FEIN: 36-3498392
Location ID: 64078
Account #: 271-1001-0009

Aldi-Loc# 64078
 1530 E Bus Hwy 151
 Platteville, WI 53818-3843

Taxable - Detail

Form: Schedule D - Furniture, Fixtures and Office Equip				Depreciation: 10 YR Sched D		
Date Acq	Age	Asset ID	Asset Description	Cost	Dep Value	Assd Value
09-30-2018	1	500160356-0	18-Q3 USE TAX	859	795	695
09-15-2017	2	500139274-0	SECURITY/ALARM SYSTEM-EAS	4,739	3,763	3,292
11-03-2017	2	500139303-0	SHELVING	12,482	9,911	8,672
05-25-2016	3	500046351-0	SAFEPOINT	7,732	5,219	4,567
04-22-2013	6	500045674-0	SHELVING	19,441	8,282	7,246
04-22-2013	6	500045748-0	MULTI DECK REACH IN	22,595	9,625	8,422
11-01-2013	6	500045824-0	SPOT MERCHANDISER	3,526	1,502	1,314
11-01-2013	6	500045825-0	SPOT MERCHANDISER	3,526	1,502	1,314
11-01-2013	6	500045826-0	SPOT MERCHANDISER	3,526	1,502	1,314
11-01-2013	6	500045827-0	SPOT MERCHANDISER	3,526	1,502	1,314
11-01-2013	6	500045828-0	SPOT MERCHANDISER	3,526	1,502	1,314
11-01-2013	6	500045829-0	SPOT MERCHANDISER	3,526	1,502	1,314
12-01-2012	7	500045170-0	MULTI DECK REACH IN	8,083	2,958	2,589
12-01-2012	7	500045234-0	DISPLAY TABLES	3,030	1,109	970
09-24-2010	9	500044402-0	TIME CLOCKS	1,048	288	252
05-12-2010	9	500044528-0	FAN MOTOR-HIGH EFFICIENCY	5,951	1,636	1,432
12-01-2008	11	500111489-0	SHOPPING CARTS	14,007	1,961	1,716
01-30-2006	13	500043540-0	FLOW RACKS	1,478	207	181
05-31-2006	13	500043543-0	NEW LOOK REMODEL 2 - T	82,448	11,543	10,100
05-31-2006	13	500043552-0	REMODEL - GENERAL CONTRACTOR	1,560	218	191
03-03-2005	14	500043531-0	SECURITY SYSTEM	4,913	688	602
04-28-2004	15	500043483-0	SWEATMISER	2,620	367	321
09-26-1995	24	500043495-0	DRAWER SAFE	620	87	76
09-26-1995	24	500043496-0	DRAWER SAFE	620	87	76
07-14-1992	27	500043489-0	SAFE	4,933	691	604
08-21-1992	27	500043490-0	ROLLER SHELVING	15,231	2,132	1,866
Form Subtotal:			26 Assets	235,546	70,580	61,757

Totals for Form: Furniture, Fixtures and Office Equip				(Total of all assets subtotaled above in this form category)		
2018				859	795	695
2017				17,221	13,673	11,964
2016				7,732	5,219	4,567
2013				63,193	26,920	23,555
2012				11,113	4,067	3,559
2010				6,998	1,925	1,684
2008				14,007	1,961	1,716
2006				85,486	11,968	10,472
2005				4,913	688	602
2004				2,620	367	321
1995				1,240	174	152
1992				20,164	2,823	2,470
Total				235,546	70,580	61,757

* Percent Good is a composite of the percent good allowed and the trend factor if one is applicable

* Values may differ slightly from the return due to rounding issues

Platteville, WI
2019 Business Personal Property Tax Return - 271-1001-0009

Taxpayer: Aldi Inc. (Wisconsin)
FEIN: 36-3498392
Location ID: 64078
Account #: 271-1001-0009

Aldi-Loc# 64078
 1530 E Bus Hwy 151
 Platteville, WI 53818-3843

Form: Schedule G - Supplies	Depreciation: Not Depreciated
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Date Acq	Age	Asset ID	Asset Description	Cost	Dep Value	Assd Value
12-31-2018	1	07566756297-000381	Supplies	400	400	350
Form Subtotal:			1 Asset	400	400	350

Totals for Form: Supplies	(Total of all assets subtotaled above in this form category)
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2018				400	400	350
Total				400	400	350

Form: Schedule H - Other PP	Depreciation: 10 YR Sched H
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Date Acq	Age	Asset ID	Asset Description	Cost	Dep Value	Assd Value
01-21-2005	14	500043529-0	SIGN	3,701	518	453
10-25-2001	18	500043515-0	SIGNS	5,106	715	626
Form Subtotal:			2 Assets	8,807	1,233	1,079

Totals for Form: Other PP	(Total of all assets subtotaled above in this form category)
----------------------------------	--

2005				3,701	518	453
2001				5,106	715	626
Total				8,807	1,233	1,079

Totals for Taxable	
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				Original Cost	Dep Value	Assd Value
				244,754	72,213	63,186

* Percent Good is a composite of the percent good allowed and the trend factor if one is applicable

* Values may differ slightly from the return due to rounding issues

Add/Delete Amounts Included in Previous Section (Listed For Information Purposes Only)

Platteville, WI
2019 Business Personal Property Tax Return - 271-1001-0009

Taxpayer: Aldi Inc. (Wisconsin)
FEIN: 36-3498392
Location ID: 64078
Account #: 271-1001-0009

Aldi-Loc# 64078
1530 E Bus Hwy 151
Platteville, WI 53818-3843

Taxable-Add - Detail

Form: Schedule D - Furniture, Fixtures and Office Equip **Depreciation:** 10 YR Sched D

Date Acq	Age	Asset ID	Asset Description	Cost	Dep Value	Assd Value
09-30-2018	1	500160356-0	18-Q3 USE TAX	859	795	695
09-15-2017	2	500139274-0	SECURITY/ALARM SYSTEM-EAS	4,739	3,763	3,292
11-03-2017	2	500139303-0	SHELVING	12,482	9,911	8,672
Form Subtotal:			3 Assets	18,080	14,468	12,659

Totals for Taxable-Add

Cost	Dep Value	Assessed Value
18,080	14,468	12,659

Add's

* Percent Good is a composite of the percent good allowed and the trend factor if one is applicable
* Values may differ slightly from the return due to rounding issues

**THE CITY OF PLATTEVILLE, WISCONSIN
COUNCIL SUMMARY SHEET**

**COUNCIL SECTION:
INFORMATION &
DISCUSSION
ITEM NUMBER:
VIII.A.**

**TITLE:
Chapter 6 Amendment – Animals**

**DATE:
March 24, 2020
VOTE REQUIRED:
None**

PREPARED BY: Joe Carroll, Community Development Director

Description:

Staff has been working with the Plan Commission on proposed amendments to Chapter 6, which provides a variety of regulations related to animals. The work involved a comprehensive review of the chapter, and the primary amendments that are recommended involve the following sections:

- 6.03 Animal Abuse and Abandonment
- 6.04 Keeping of Poultry and Fowl
- 6.05 Keeping Exotic and Farm Animals
- 6.10 Animal Establishment Licenses – which addresses private and business kennels and grooming establishments.
- 6.12 Keeping of Rabbits
- 6.40 Definitions.

Proposed changes to the document since the February 25th meeting includes the following:

- 6.05 Keeping Exotic and Farm Animals
 - a) Added llamas and alpacas to the list of farm animals that are allowed only if adequate land area is available.
 - d) Added wolf-dog hybrids to the list of illegal animals.
- 6.30 Appeals – moved the appeals language from the beekeeping section and created a new section for appeals that now applies to the entire chapter.

I also highlighted a few areas in yellow in the kennel section of 6.10 that were identified by a resident at the last meeting as being areas of concern.

The attached document shows the existing and proposed language.

Budget/Fiscal Impact:

No direct costs.

Recommendation:

Staff recommends approval of the code amendment.

The Plan Commission recommends approval of the code amendment.

Sample Affirmative Motion:

No action is required at this time. Staff is assuming this chapter will be reviewed at several meetings before a vote is scheduled.

Attachments:

- Chapter 6 with proposed changes identified
- Legal opinion from City Attorney

CHAPTER 6

ANIMALS

6.01 DOG LICENSE. (a) License Required. Every owner of a dog more than 5 months of age on January 1 of any year, or 5 months of age within the license year, or within 30 days from the date such dog becomes 5 months of age, shall pay the dog license tax and obtain a license therefore in the manner prescribed in by Wisconsin Statutes, with regard to dogs.

(b) License fees shall be established by the Common Council and amended from time to time via resolution for all dogs. The owner of a dog 5 months of age or over who fails to obtain a license prior to April 1 of each year or within 30 days of acquiring ownership of a licensable dog or who fails to obtain a license on or before the dog reached a licensable age shall pay a late fee.

(c) Issuance of License. Upon payment ~~to the Police Department or Veterinary Clinic~~ of the fees above set forth and upon proof being presented to the ~~Police Department~~~~City or Veterinary Clinic~~ that the dog for whom the license is intended has a current rabies vaccination, the ~~Police Department~~~~City or Veterinary Clinic~~ shall issue to such persons a dog license which shall be for a period of one year or until the next succeeding December 31, whichever shall be less, and such persons shall also be given a tag indicating the payment for said license, which tag shall be affixed to the collar or harness of such dog.

(d) Unlicensed Dogs. No unlicensed dog shall run at large and any person may seize or impound such dog found at large and the fact that a dog is without a proper license tag attached to it shall be presumptive evidence that it is unlicensed. Any police officer or an animal control officer or other employee of the City of Platteville appointed by the City Manager for such job may enter upon the premises of the owner or keeper of any unlicensed dog for the purpose of seizing it. The words "unlicensed dog" mean a dog not licensed pursuant to the provisions of Chapter 174, Wisconsin Statutes.

6.02 ANIMAL REGULATIONS. (a) Animal Behavior. It shall be unlawful to own, harbor or keep any animal which:

1. Habitually pursues any vehicle upon any public street, alley, or highway in the City;
2. Assaults or attacks any person;
3. Runs at large within the limits of this City. Animals shall be deemed to be running at large when found on any of the public streets, alleys, parks, or

other public grounds of the City or when off the premises of the owner or person having custody of said animal. Except as provided in subsection (5), an animal shall not be deemed running at large if held in leash;

4. Habitually barks, howls, yelps, growls or meows or in any manner creates continuous or intermittent noise or disturbance such as to offend the peace and quiet of any person or persons of ordinary sensibility in the neighborhood or passing the premises on the sidewalk or street;
 5. Is present, whether on or off a leash, in any public park of the City, with the exception of Moundview Park or the Dog Park, where animals on a leash shall not be deemed running at large;
 6. Inflicts a bite to a human being or injures, kills, or physically attacks a human being or a domesticated animal on either public or private property, or has a propensity, tendency, or disposition to attack a human being or a domesticated animal, in a manner which may cause death or injury or otherwise endanger the safety of a human being or domesticated animal. The provisions of this subsection 6 shall not be applicable under circumstances where the bite, injury, or attack was sustained by a person committing or attempting to commit a criminal violation upon a premise occupied by the owner of the animal, was abusing the animal, or who was committing an unjustified physical attack or assault upon the owner or keeper of the animal.
- (b) Animals Infected with Hydrophobia. 1. Any police or any County Health Officer of the City may kill or impound any animal which he believes, from the appearance or conduct of such animal, to be infected with the disease known as hydrophobia or rabies.
2. Any person who shall suspect that any animal is infected with hydrophobia or rabies shall report his or her suspicion to the police or health authorities, describing the animal and giving the name of the owner, if known; any such animal shall, upon demand of any police officer of the City, be delivered to such officer; if upon examination by a licensed veterinarian the animal shall exhibit symptoms or evidence of being infected with said disease, the animal shall be killed by any such officer or a veterinarian. The provisions of Wis. Stats. Section 95.21, Rabies Control Program, are hereby adopted and by this reference are incorporated herein as if set out in full.
 3. It shall be unlawful for any person knowingly to harbor or keep any animal infected with hydrophobia or rabies or any animal known to have been bitten by an animal known to have been infected with hydrophobia or rabies, or fail to report to the police or health authorities of the City the existence of an animal which he knows to be infected with hydrophobia or rabies.

- (c) Quarantine or Sacrifice of an Animal. The provisions of Wis. Stats. Section 95.21, Rabies Control Program, is hereby adopted as pertains to the quarantine or sacrifice of an animal. A quarantined animal shall be kept securely confined, tied, leashed or muzzled. Any animal not so kept is declared to be a public nuisance and shall be confined as provided by Section 6.02(1)7. Any person, firm or corporation which fails to comply with the provisions of this section requiring the confining, keeping, tying, holding in leash or muzzling of any such animal shall be subject to the forfeiture provisions hereinafter set forth.
- (d) Taking custody of animals. 1. INTAKE. (A) A law enforcement officer may take custody of an animal if the officer has reasonable grounds to believe that the animal is one of the following:
- (1) An abandoned or stray animal.
 - (2) An unwanted animal delivered to the law enforcement officer.
 - (3) A dog not tagged as required by this chapter.
 - (4) An animal not licensed in compliance with any ordinance.
 - (5) An animal not confined as required by a quarantine order under any statute, rule or ordinance relating to the control of any animal disease.
 - (6) An animal that has caused damage to persons or property.
 - (7) A participant in an animal fight intentionally instigated by any person.
 - (8) An animal mistreated in violation of Chapter 951.
 - (9) An animal delivered by a veterinarian under subdivision 2.
2. DELIVERY OF ANIMAL BY VETERINARIAN. (A) A law enforcement officer or a person contracting to provide care, treatment or disposal services may accept an animal delivered by a veterinarian, or his or her employee, if the animal has not been picked up by its owner and all of the following apply:
- (1) The veterinarian notified the owner of the animal by certified mail, return receipt requested, that the animal was ready to be picked up and the animal would be delivered to a law enforcement officer if not picked up within seven days.
 - (2) The veterinarian retained the animal for seven days after the date on which a return receipt was signed or until the letter was returned to the veterinarian as undeliverable.
 - (3) The veterinarian certifies in writing to the law enforcement officer that subdivisions (1) and (2) apply.
- (B) If an animal is accepted under paragraph (A), the veterinarian shall provide the person accepting the animal with any requested records concerning the animal's ownership, health or licensure.

3. NOTIFICATION OF OWNER. (A) If a law enforcement officer takes custody of an animal with the knowledge of the owner, the law enforcement officer shall explain the procedure by which the owner can recover the animal, including the procedure under 6.02(h), and the procedure to be followed if the animal is not returned to the owner.
- (B) If a law enforcement officer takes custody of an animal without the knowledge of the owner, the law enforcement officer shall promptly notify the owner in writing if he or she can be identified and located with reasonable effort. The notice shall explain the procedure by which the owner can recover the animal, including the procedure under 6.02(h), and the procedure to be followed if the animal is not returned to the owner. The notice shall also inform the owner that the owner must notify any person with a lien on the animal, that the animal has been taken into custody.
- (C) If the owner informs the law enforcement officer in writing that he or she will not claim the animal, it may be treated as an unclaimed animal under 6.02(i)2.
- (e) Records. A law enforcement officer taking custody of an animal on behalf of the City shall maintain or require any person to whom the animal is delivered under a contract providing for the provision of care, treatment or disposal services to maintain, as appropriate, records for each animal containing the following information:
- (1) A physical description of the animal.
 - (2) The date that custody was taken of the animal, the date that the animal was delivered into the possession of another person and the identity of the person to whom delivered.
 - (3) The reason for taking custody of the animal.
 - (4) The ultimate disposition of the animal, including the name and address of any person into whose custody the animal was ultimately released.
- (f) Animals considered unclaimed. The City or any person contracting to provide care, treatment or disposal services may treat any animal taken into custody under 6.02(d)1.(A)(1), (3), (4) or (9) as an unclaimed animal subject to 6.02(i)2, if, within seven days after custody is taken of the animal, it is not claimed by and returned to its owner under 6.02(i)1, except that an animal taken into custody under 6.02(d)1(A)(3) or (4) may not be treated as unclaimed if its owner files a petition under 6.02(h)1. within seven days after custody is taken.
- (g) Holding animals for cause. 1. GROUNDS. The City may withhold or direct persons contracting to provide care, treatment or disposal services to withhold, an animal in custody from an owner who makes an otherwise adequate claim for the

animal under Section 6.02(i)1. on any of the following grounds: (A) There are reasonable grounds to believe that the owner has mistreated the animal in violation of Chapter 951.

- (B) There are reasonable grounds to believe that the animal poses a significant threat to public health, safety or welfare.
- (C) The animal may be used as evidence in a pending prosecution.
- (D) A court has ordered the animal withheld for any reason.

- 2. EXAMINATION PERMITTED. If an animal is withheld under sub. 1, upon request by the owner, a veterinarian retained by the owner may examine the animal.
- 3. COSTS. The owner of an animal withheld under sub. 1 is not liable for any costs of custody, care or treatment except as provided by court order.
- 4. RETURN. The City or a person contracting to provide care, treatment or disposal services having custody of an animal withheld under sub. 1 shall release the animal to the owner at the direction of the law enforcement officer that took custody of the animal if the requirements of 6.02(i)(A) – (D) are satisfied.

(h) Review of seizure or withholding. 1. PETITION. A person claiming that an animal that he or she owns was improperly taken into custody under 6.02(d)1(A), (3), (4), (5), (6) or (8), or is wrongfully withheld under 6.02(g)1. may seek return of the animal by petitioning for an order from the circuit court for the county in which the animal was taken into custody or in which it is held.

- 2. NOTICE AND HEARING. The court shall provide notice of a petition under sub. 1 to the law enforcement officer who took the animal into custody or the City and shall hold a hearing on the issue whether the animal was improperly taken into custody or is wrongfully withheld.
- 3. ORDER. (A) If the animal was taken into custody under Section 6.02(d)1(A)(8), or is withheld under Section 6.02(g)1, the court shall order the animal returned to the owner unless it determines that one of the following conditions are satisfied:
 - (1) There are reasonable grounds to believe that the owner has mistreated the animal in violation of Chapter 951.
 - (2) There are reasonable grounds to believe that the animal poses a significant threat to public health, safety or welfare.
 - (3) The animal may be used as evidence in a pending prosecution.

- (4) A court has ordered the animal withheld for any reason.
 - (B) If the animal was taken into custody under Section 6.02(d)1(A)(3), the court shall order the animal returned to its owner if the court determines that the animal was tagged or was not required to be tagged under Chapter 174.
 - (C) If the animal was taken into custody under Section 6.02(d)1(A)(4), the court shall order the animal returned to its owner if the court determines that the animal was licensed or was not required to be licensed.
 - (D) If the animal was taken into custody under Section 6.02(d)1(A)(5), the court shall order the animal returned to its owner if the court determines that the animal was not subject to a quarantine order or was confined as required by a quarantine order.
 - (E) If the animal was taken into custody under Section 6.02(d)1(A)(6), the court shall order the animal returned to its owner if the court determines that the animal did not cause damage to persons or property.
- (i) Disposition of Animals. 1. CLAIM AND RETURN. Except as provided in sub. 4 or 6.02(g)1, the City or a person contracting to provide care, treatment or disposal services shall return an animal described in Section 6.02(d)1,(A)(1), (3), (4), (6), (8) or (9) to its owner upon the happening of all of the following: (A) The owner claims the animal and provides reasonable evidence of ownership.
- (B) If the licensure is required by statute or ordinance, the animal is licensed or assurance of licensure by prepayment is given, including payment of any late fee.
 - (C) If vaccination is required by statute or ordinance, the animal is vaccinated or assurance of vaccination by prepayment is given.
 - (D) All charges for custody, care, vaccination and treatment are paid.
2. UNCLAIMED ANIMALS. The City or a person contracting to provide care, treatment or disposal services that has custody of an animal considered unclaimed under sub. 7(C) or 8 or Section 6.02(d)3(C) or Section 6.02(f) or any unwanted animal may do any of the following: (A) Release the animal to any person other than the owner if all of the following apply:
- (1) The person provides his or her name and address.

- (2) If licensure is required by statute or ordinance, the animal's license or assurance of licensure is given by evidence of prepayment.
 - (3) If vaccination is required by statute or ordinance, the animal is vaccinated or assurance of vaccination is given by evidence of prepayment.
 - (4) Any charges imposed by the political subdivision or person contracting to provide care, treatment or disposal services for custody, care, vaccination and treatment are paid or waived.
 - (B) If the animal is not a dog or cat, sell the animal at public auction, including sale at a licensed livestock market.
 - (C) Euthanize the animal.
 - (D) If the animal is a stray or abandoned dog, release the dog under Wisconsin Statutes Section 174.13.
3. PROCEEDS OF SALE. If the owner of an animal sold under sub. 2(B) files a claim and provides proof of ownership within thirty days after the sale, the sale proceeds, less the cost of custody, care, treatment and sale shall be returned to the owner.
4. ANIMALS NOT RETURNED TO OWNER. If an animal in the custody of the City, other than an animal to which sub. (2) applies, is not returned to the owner under sub. 1 or 7(B) or Wisconsin Statutes Section 173.12(2), Section 6.02(g)4 or Section 6.02(h) or disposed of under sub. 6 or 7(A), or Wisconsin Statutes Section 173.12(3), it shall be disposed of under a court order under sub. 5 or Wisconsin Statutes Section 951.18(4).
5. COURT ORDER. (A) The City may petition the circuit court for an order doing any of the following with respect to an animal taken into custody by a law enforcement officer or withheld under Section 6.02(g):
- (1) Providing for payment for the custody, care or treatment of the animal.
 - (2) Requiring the owner of the animal to post bond for the costs of custody, care or treatment of the animal pending the outcome of any proceeding.
 - (3) Authorizing the sale, destruction or other disposal of the animal.
- (B) The petition shall set forth the basis for the petitioned-for relief.

- (C) The City shall serve a copy of the petition in the manner provided under Wisconsin Statutes Section 801.11, upon the owner of the animal, if known.
 - (D) The court shall conduct a hearing on the petition, the petition and any person upon whom a copy of the petition was served may appear as a party.
 - (E) The court shall issue its order after hearing and may grant, modify and grant or deny the petitioned-for relief, after considering the interests of the animal, the owner of the animal, the City and the public.
6. INJURED OR DANGEROUS ANIMALS. The City or a person contracting to provide care, treatment or disposal services who has custody of an animal may have the animal euthanized if there are reasonable grounds to believe any of the following apply: (A) The animal is hopelessly injured beyond any reasonable chance of recovery.
- (B) The animal poses an imminent threat to the public health or safety.
 - (C) The animal poses an imminent threat to the health or safety of itself or its custodian.
7. ANIMAL NOT CONFINED AS REQUIRED BY QUARANTINE ORDER. (A) The City or person contracting to provide care, treatment or disposal services that has custody of an animal that was not confined as required by a quarantine order issued under any statute, rule or ordinance relating to the control of any animal disease shall confine the animal for the duration of the quarantine or shall euthanize the animal with the written permission of the owner or, if the animal is determined to be diseased, at the direction of the person issuing the quarantine order.
- (B) Unless the person issuing the quarantine order directs that the animal be euthanized because it is diseased, at the end of the quarantine period the political subdivision or person contracting to provide care, treatment or disposal services shall return the animal to its owner if the owner complies with sub. 1(A) to (D) no later than the seventh day after the day the City or person contracting to provide care, treatment or disposal services demands that the owner claim the animal and pay for its custody, care and treatment.
 - (C) If the owner does not comply with sub. 1(A) to (D) within the time provided in paragraph (B), the animal is considered an unclaimed animal under sub. 2.

- (D) Before euthanizing an animal that is in custody because it was not confined as required by a quarantine order, the person with custody of the animal shall notify the person who issued the order. If the person who issued the order determines the testing of specimens is necessary to determine the disease status of the animal, the person with custody shall collect the specimens.
8. NONCOMPLIANCE BY OWNER. If an owner is ordered under sub. 5 to pay, or post bond for the payment of, costs of custody, care or treatment of an animal, and refuses to do so upon demand, the animal shall be treated as an unclaimed animal subject to sub. 2.
- (j) Reimbursement for Expenses. 1. A court shall assess the expenses under this section in any case in which there has been a search authorized under Wisconsin Statutes Section 173.10 or in which an animal has been seized because it is alleged that the animal has been used in or constitutes evidence of any crime under Chapter 951.
2. Expenses covered under this section include:
- (A) Investigative expenses of any search under Wisconsin Statutes Section 173.10 or any seizure under this chapter.
- (B) Any fees of a doctor of veterinary medicine.
- (C) Expenses of taking any animal into custody under this chapter, including expenses reasonably incident to taking the animal into custody.
- (D) Expenses of keeping or disposing of any animal taken into custody.
3. If the person alleged to have violated Chapter 951 is found guilty of the violation, the person shall be assessed the expenses under sub. 1 and 2. If the person is not found guilty, the county treasurer shall pay the expenses from the general fund of the county.

6.03 ANIMAL ABUSE AND ABANDONMENT

- a) Abuse of animal. No person shall beat, cruelly ill-treat, torment, overload, overwork or otherwise abuse an animal.
- b) Fighting animals. No person shall cause, instigate or permit any dogfight, cockfight or other combat between animals or between animals and humans and no person may own, possess, keep or train any animal with the intent that the animal be engaged in fighting with other animals or humans.

- c) Abandonment. No owner or caretaker of an animal shall abandon such animal.
- d) Forfeiture Penalty. The penalty for violation of this chapter shall be a forfeiture as set forth on the forfeiture schedule adopted by Section 1.10 of this code, together with costs of prosecution, and any penalty assessment imposed by Wisconsin Statutes Section 951.18.

6.043 KEEPING OF POULTRY AND FOWL. Any person having, keeping or maintaining poultry and fowl within the corporate limits of the City shall be in compliance with this Chapter, and other applicable requirements of the municipal code.

- a) No coop, pen or building used for the housing, keeping or maintaining of poultry and fowl shall be located within twenty-five (25) feet of any dwelling or residence within the City occupied by any person other than the owner, and at least five (5) feet from a lot line.
- b) A coop and any attached run/enclosure shall be located in the rear or side yard, and shall be enclosed with wire netting, fencing or equivalent material that will prevent poultry and fowl from leaving the property.
- c) No person shall have, keep or maintain, within the City, any poultry which are not provided with a run/enclosure of not less than ten (10)~~30~~ square feet for ~~to~~ each bird which has reached the age of six (6) months. All coops shall be sized to provide a minimum of three (3) square feet per bird.
- d) The person owning or having charge of any poultry or poultry house shall keep the poultry and poultry house in a sanitary condition and in a condition which will not, through offensive odors annoy or detract from the comfort of any other person residing in the City.
- e) Poultry and fowl shall be provided with access to feed and clean water at all times.
- f) All waste including manure shall be disposed of in a safe and adequate manner that does not create a public nuisance. Composting of manure shall be done in a dedicated, enclosed container at least twenty-five (25) feet from any residential structure on adjacent lots, at least five (5) feet from any residential structure on the permitted lot, and at least five (5) feet from all lot lines.
- g) The slaughtering of any permitted poultry and fowl may be conducted on the property only if conducted in a humane and sanitary manner, outside of the view of any public area or adjacent property, in accordance with all applicable laws, rules, and regulations, and for personal use only.

- h) No person may keep or harbor any poultry or fowl, which habitually creates excessive noise which disturbs the peace and quiet of persons in the vicinity. Roosters or other crowing fowl are not allowed.
- i) Feed shall be stored and kept in containers which make the feed unavailable to rodents, vermin, wild birds and predators.
- j) Owners shall register with the Wisconsin Department of Agriculture, Trade and Consumer Protection pursuant to §95.51, Wis. Stats., and provide proof of registration with the Department, or proof that registration is not required, upon request by a City official.
- k) Sales of birds or bird products from the property shall be in compliance with the zoning requirements for that location.
- l) Upon written complaint by any City official or resident of the City that the owner has violated any of the provisions of this section, the Building Inspector and/or Police Department shall conduct an investigation. If the investigation determines that violations are occurring, the owner shall be notified in writing of the specific violations then existing. The City shall allow the owner a reasonable time to correct the violations. Penalties for violations of this section that are not corrected within a reasonable time shall be as specified in Section 6.50.

6.054 KEEPING EXOTIC AND FARM ANIMALS WITHIN THE CITY. The Common Council of the City of Platteville finds that exotic, wild and certain other animals are inherently dangerous and/or do not adjust well to a captive, urban environment and are hereby regulated to protect the public against health and safety risks, and to minimize negative impacts on the community.

- a) No person shall keep or maintain any horses, cows, goats, sheep, alpacas, llamas, donkeys, ponies, or mules within the City of Platteville on a lot or property with an enclosure or pen that is less than one (1) acre in area for the first animal and an additional one-half (1/2) acre for each additional animal. The owner of the property where the animals are kept or maintained shall register with the Wisconsin Department of Agriculture, Trade and Consumer Protection pursuant to §95.51, Wis. Stats., and may be asked to provide proof of registration with the Department, or proof that registration is not required.
- b) No person shall keep or possess any snake or reptile in the city which is poisonous or in excess of six (6) feet in length.
- b)c) The keeping of swine in the city is not allowed.
 - 1. Exception. The keeping of a mini pig as a pet is allowed if the following conditions are met: No more than one pig per residential dwelling unit is permitted; No pig shall exceed a height of 22 inches at the shoulder or

exceed a weight of one hundred fifty (150) pounds; Pigs shall not be allowed to leave the property unless on a leash; All waste including manure shall be disposed of in a safe and adequate manner that does not create a public nuisance; Pigs which habitually create excessive noise which disturbs the peace and quiet of persons in the vicinity shall not be allowed.

d) No person shall keep, maintain or have within the city any wild or exotic animals, which shall include the following:

1. non-human primates (chimpanzee, monkey, baboon, orangutan, lemur);
2. felids (tiger, leopard, panther, jaguar, lion, bobcat, lynx) except domesticated cats;
3. canids (wolf, wolf-dog hybrids, coyote, fox) except domesticated dogs;
4. prairie dogs;
5. elephants;
6. crocodylians (alligator, crocodile);
7. marsupials (kangaroo, opossum);
8. ungulates (hippopotamus, rhinoceros);
9. hyenas;
10. mustelids (skunk, otter, badger) except ferrets;
11. procyonids (raccoon, coati);
12. dasypodidae (anteater, sloth, armadillo);
13. viverrids (mongoose, civet, genet);
14. bears;
15. ostriches;
16. emus.

i. Exceptions. The following persons or entities may possess exotic or wild animals: A person licensed by the state under Chapter 169 Wis. Stats.; a veterinarian for the purpose of providing medical treatment to exotic or wild animals; a public zoo or aquarium; an itinerant or transient circus as defined under Chapter 169 Wis. Stats.; a person authorized by the Wisconsin Department of Natural Resources.

6.065 NOISY ANIMALS. The keeping, harboring, or maintaining of any animal which by frequent or habitual howling, yelping, barking, crowing, or making of other noises shall greatly annoy or disturb a neighborhood or any considerable number of persons within the City, is hereby deemed a public nuisance.

6.076 ANIMAL ODORS. The keeping, harboring, or maintaining of any animal or animals which causes an undesirable odor of such intensity as to annoy neighbors is hereby deemed a public nuisance.

6.087 ABATEMENT. (a) Abatement of Public Nuisances. Upon receipt of a written complaint, it shall be the duty of the Police Department to determine whether a public nuisance exists and/or there is a danger to the health, safety or peace of the neighborhood caused by the keeping of animals. If it is determined that a public nuisance exists, the Police Department shall cause the same to be abated and charge the costs thereof, if any, to the owner, occupant or person causing, permitting or maintaining the nuisance, as the case may be.

(b) Abatement of Other Violations.

1. **ISSUANCE OF ORDER.** If a law enforcement officer after investigation has reasonable grounds to believe that a violation of a statute or ordinance is occurring and the violation is causing or has the potential to cause injury to an animal, the law enforcement officer may issue and serve an order of abatement directed to named persons. Any official designated to modify or withdraw abatement orders issued under this section shall not participate in the decision to issue the order or in any activity leading to that decision.
2. **CONTENT OF ORDER.** An abatement order issued under sub. 1 shall contain all of the following:
 - (A) The name and address of the person to whom directed.
 - (B) The statute or ordinance alleged to be violated.
 - (C) A prohibition on further violations.
 - (D) A description of measures necessary to correct the alleged violation.
 - (E) A description of the hearing and appeal provisions under subdivisions 3 and 5.
3. **HEARING.** A person named in an abatement order issued under sub. 1 may, within the ten-day period following service of the order, request a hearing before an official designated herein to modify or withdraw abatement orders issued under this section. The hearing shall be held within ten days after the request is made, unless the requester agrees to a later date. The hearing shall be informal in nature.
4. **DECISION.** Within ten days after a hearing under sub. 3, the official who conducts the hearing shall affirm the order, modify and affirm the order or withdraw the order.
5. **APPEAL.** Any person adversely affected by a decision under sub. 4 may seek judicial review by commencing an action in Circuit Court within thirty days after the day that the decision is issued.
6. **DESTINATION OF OFFICIALS TO HEAR APPEALS.** The City Manager shall be authorized to conduct the hearings under sub. 3.

6.098 CLEANING UP AFTER ANIMALS. The owner of every animal shall be responsible for the prompt removal of any excreta deposited by the owner's animal(s) in the City of Platteville outside the premises of its owner.

6.1009 ANIMAL ESTABLISHMENT LICENSE. The owner of any property on which is kept, maintained or operated a private kennel, business kennel, or animal grooming business, must obtain a license, and may be required to obtain a Conditional Use Permit following the provisions of Chapter 23.13. No more than one (1) kennel license is allowed per property.

(a) **PRIVATE KENNELS.** ~~(a)~~ Persons keeping, harboring, or maintaining more than four (4) dogs or cats over the age of five (5) months in one location shall, in addition to the individual license for each ~~dog~~ animal required by this chapter or state statutes, obtain an annual kennel license.

1. No more than eight (8) ~~four (4)~~ dogs or cats or a combination of each over the age of five (5) months shall be kept on any one premises. All animals kept on the property shall be owned by the resident of the property. Exception: The property may also have up to three (3) dogs or cats not owned by the property owner on an occasional, temporary basis, which shall not exceed seven (7) consecutive days and not more than four (4) occasions per year, however the maximum number of dogs or cats or a combination of each shall not exceed eight (8) at any time.

1.2. Any property having more than four (4) dogs or cats shall have an area of at least fifteen thousand (15,000) square feet, and the property shall have a minimum of three thousand (3,000) square feet for each additional animal.

2.3. ~~(b)~~—An annual private kennel license application shall be filed with the City Clerk and shall include the kennel owner's name, the kennel operator's name if different than the owner, the kennel address, the kennel capacity, a brief description of the kennel facility, ~~whether the kennel is for personal or business use,~~ the owner's signature and date. The fee for a kennel license shall be established by the Common Council and amended from time to time via resolution. The license shall be for one year and shall expire on December 31 of each year.

3.4. ~~(c)~~—Before issuance of a license, the application shall be reported to the County Health Officer, Building Inspector and a licensed veterinarian selected by the City, who shall conduct an inspection of the proposed kennel premises. They shall report any health problems or violations to the license applicant and City Manager. Any problems noted during said inspections shall be corrected prior to annual license approval or renewal.

5. ~~(d)~~—Kennels shelters and enclosures for the ~~dogs~~ animals shall be located a minimum of fifty (50) feet from any other habitable residential or commercial structure and at least ten (10) ~~5~~ feet from all lot lines.
 6. Kennels shall include an enclosed shelter and an exterior run/enclosure. The shelter shall be at least three (3) feet in height and shall contain at least eight (8) square feet for each animal. The shelter shall include a window, skylight or other opening for daylight and shall be adequately vented. Each kennel enclosure shall be surrounded by privacy fencing of sufficient height to contain the animals kept therein and shall contain at least thirty (30) square feet for one (1) animal, and ten (10) square feet for each additional animal. If any portion of the enclosure is covered by a roof or overhead screen, the roof or screen shall be at least three (3) feet in height.
 7. All animals shall be maintained in a healthy condition or, if ill, shall be given appropriate treatment immediately.
 8. The quarters in which animals are kept shall be maintained in a clean condition and in a good state of repair. Litter or bedding material shall be changed, and the floors and walls shall be cleaned and disinfected, as often as necessary to prevent an odor nuisance. Feces shall be removed from yards, pens and enclosures daily and stored in tightly covered containers until final disposal. No odor nuisance shall be permitted.
 9. Food supplies shall be stored in rodent proof containers, and food and water containers shall be kept clean. All animals shall have potable water available at all times.
 10. Yards, pens, premises and animals shall be kept free of insect and rodent infestations.
 11. The floor and walls of any room or shelter in which animals are kept shall be covered with impervious, smooth, cleanable surfaces.
 - 4.12. Upon written complaint by any City official or resident of the City that the licensee has violated any of the provisions of this section, the Building Inspector and/or Police Department shall conduct an investigation. ~~and if he finds that~~ the investigation determines that violations are occurring, ~~he shall inform~~ the licensee shall be notified in writing of the specific violations then existing. The ~~Building Inspector~~ City shall allow the licensee a reasonable time to correct the violations. Penalties for a violation of this section shall be as specified in Section 6.50.
- (b) **BUSINESS KENNELS.** Any property or establishment on which more than three (3) dogs, cats or other animals are housed, bred, boarded, trained, or sold, all for a fee or compensation is required to obtain an annual kennel license.

1. An annual business kennel license application shall be filed with the City Clerk and shall include the kennel owner's name, the kennel operator's name if different than the owner, the kennel address, the kennel capacity, a brief description of the kennel facility, the owner's signature and date. The fee for a kennel license shall be established by the Common Council and amended from time to time via resolution. The license shall be for one year and shall expire on December 31 of each year.
2. Before issuance of a license, the application shall be reported to the County Health Officer, Building Inspector and a licensed veterinarian selected by the City, who shall conduct an inspection of the proposed kennel premises. They shall report any health problems or violations to the license applicant and City Manager. Any problems noted during said inspections shall be corrected prior to annual license approval or renewal.
- 4.3. Shelters and enclosures for the animals shall be located a minimum of fifty (50) feet from any other habitable residential or commercial structure and at least ten (10) feet from all lot lines.
- 2.4. Kennels shall include an enclosed insulated shelter and an exterior run/enclosure.
 - a. The shelter shall be at least three (3) feet in height and shall contain at least eight (8) square feet for each animal. The shelter shall include a window, skylight or other opening for daylight and shall be adequately vented.
 - b. Each enclosure outside of a building shall be surrounded by fencing of sufficient height to contain the animals kept therein and shall contain at least thirty (30) square feet for one animal and ten (10) square feet for each additional animal. If any portion of the enclosure is covered by a roof or overhead screen, the roof or screen shall be at least three (3) feet in height.
5. Kennels shall be located on a property that is adequate in size for the number of animals kept within. The property shall have a minimum area of fifteen thousand (15,000) square feet, and shall have a minimum of three thousand (3,000) square feet per animal.
6. All animals shall be maintained in a healthy condition or, if ill, shall be given appropriate treatment immediately.
7. The quarters in which animals are kept shall be maintained in a clean condition and in a good state of repair. Litter or bedding material shall be changed, and the floors and walls shall be cleaned and disinfected, as often as necessary to prevent an odor nuisance. Feces shall be removed

from yards, pens and enclosures daily and stored in tightly covered containers until final disposal. No odor nuisance shall be permitted.

8. Food supplies shall be stored in rodent proof containers, and food and water containers shall be kept clean. All animals shall have potable water available at all times.
9. Yards, pens, premises and animals shall be kept free of insect and rodent infestations.
10. The floor and walls of any room in which animals are kept shall be covered with impervious, smooth, cleanable surfaces.
11. No dog or cat shall be accepted for boarding unless it has been vaccinated for rabies, and proof of such vaccination has been furnished to the kennel operation; provided, however, that this requirement shall not be necessary if the dog or cat is under five (5) months of age.
12. Building and shelter temperature shall be maintained at a comfortable level for the animals kept therein. Adequate ventilation shall be maintained to promote health and odor control. Kennels housing small breed dogs must house those dogs in indoor facilities minimally heated to fifty degrees Fahrenheit (50°F). Any questions concerning definition of breeds that are considered "small breed" in this procedure will be defined by the humane officer.
13. Upon written complaint by any City official or resident of the City that the licensee has violated any of the provisions of this section, the Building Inspector and/or Police Department shall conduct an investigation. If the investigation determines that violations are occurring, the licensee shall be notified in writing of the specific violations then existing. The City shall allow the licensee a reasonable time to correct the violations. Penalties for a violation of this section shall be as specified in Section 6.50.

(c) **ANIMAL GROOMING BUSINESS.** Any property or establishment on which dogs, cats, or domesticated animals are groomed, bathed, brushed and/or clipped for a fee or compensation is required to obtain an annual animal grooming license.

1. An annual grooming license application shall be filed with the City Clerk and shall include the owner's name, the operator's name if different than the owner, the address, a brief description of the facility, the owner's signature and date. The fee for a grooming license shall be established by the Common Council and amended from time to time via resolution. The license shall be for one year and shall expire on December 31 of each year.

2. Before issuance of a license, the application shall be reported to the County Health Officer, Building Inspector and a licensed veterinarian who shall conduct an inspection of the proposed grooming business premises. They shall report any health problems or violations to the license applicant and City Manager. Any problems noted during said inspections shall be corrected prior to annual license approval or renewal.
3. Shelters or animal enclosures shall be located a minimum of fifty (50) feet from any other residential or commercial structure and at least ten (10) feet from all lot lines. Each enclosure shall be surrounded by fencing of sufficient height to contain the animals kept therein.
4. No more than ten (10) animals over the age of five (5) months shall be kept on any one premises at a time.
5. The floor and walls in any room in which grooming operations are conducted or in which animals are kept shall be covered with an impervious, smooth, cleanable surface. Wood which animals can bite, chew, claw or any way have contact with is not considered impervious. Unsealed wood or rusted metal is not considered impervious. The floor shall be cleaned and disinfected daily.
6. All animal hair and feces shall be removed from the floors daily and shall be stored in tightly covered, waterproof containers in such a manner as to prevent a nuisance until final disposal.
7. No dogs or other animals shall be kept in any grooming shop between ten o'clock (10:00) P.M. and seven o'clock (7:00) A.M., provided this subsection shall not apply to an establishment where grooming is incidental to the operation of a veterinary clinic or licensed business kennel.
8. The premises shall be kept free from insect and rodent infestations.
9. The premises shall be maintained and operated in a nuisance free manner.
10. All animal pens or enclosures shall be sufficiently large to permit freedom of movement to the animals confined therein.
11. Any pens, enclosures, cages or surfaces upon which an animal is groomed, as well as grooming supplies, shall be sanitized between groomings.
12. Upon written complaint by any City official or resident of the City that the licensee has violated any of the provisions of this section, the Building

Inspector and/or Police Department shall conduct an investigation. If the investigation determines that violations are occurring, the licensee shall be notified in writing of the specific violations then existing. The City shall allow the licensee a reasonable time to correct the violations. Penalties for a violation of this section shall be as specified in Section 6.50.

6.110 BEEKEEPING. The purpose of this section is to permit and to establish certain requirements for sound beekeeping practices, which are intended to avoid problems that may otherwise be associated with the keeping of bees in populated areas.

- (a) **Definitions.** As used in this chapter, the following words and terms shall have the meanings ascribed in this chapter unless the context of their usage clearly indicates another meaning:
1. **Apiary.** The assembly of one or more colonies of bees at a single location.
 2. **Beekeeper.** A person who owns or has charge of one or more colonies of bees, and who has been issued a permit to maintain the bees within the City.
 3. **Beekeeping Equipment.** Anything used in the operation of an apiary, such as hive bodies, supers, frames, top and bottom boards and extractors.
 4. **Colony.** An aggregate of bees consisting principally of workers, but having, when perfect, one queen and at any time many drones, including brood, combs, honey and the hive inhabited by the bees.
 5. **Hive.** A structure intended for the housing of one bee colony. A single hive, including the attached honey supers, shall not exceed twenty (20) cubic feet in size.
 6. **Honey Bee.** All life stages of the common domestic honey bee, *Apis Mellifera* species.
 7. **Parcel.** A distinct or defined portion of land which is considered as a unit.
- (b) **Permit Required.** It is unlawful for any person to keep, control, harbor or maintain within the City any bees, bee colonies, or hives, without first obtaining a permit for that purpose from the City.
1. The permit process requires the submittal of a completed application; submittal of a nonrefundable fee in an amount as set from time to time by resolution of the Common Council; completion of an inspection to verify that the provisions of this chapter have or will be met; public notification; and, if

applicable, property owner permission. The permit issuance is also subject to a potential objection hearing pursuant to this chapter.

2. Written permission of the property owner is required if the applicant does not own the parcel on which the apiary will be located.
3. A permit shall allow the keeping of bees on one (1) parcel within the City of Platteville. If an individual desires to maintain bees at more than one location, then an additional permit shall be required for each additional parcel.
4. The permit shall remain in effect until such time as the applicant discontinues or alters (as set forth in an approved application) the beekeeping activity, or until the permit is revoked. Seasonal fluctuations in beekeeping activities due to weather shall not be construed as discontinuation or alteration of activity; provided that failure to actively engage in beekeeping activity on the parcel for a period in excess of twelve (12) calendar months, for whatever reason, shall be so construed.

(c) **Notification.** Before a permit is issued for the keeping of bees, the following procedures shall be followed:

1. Upon receipt of a completed beekeeping permit application and fee, the City shall provide written notice to all property owners within two hundred (200) feet of the parcel on which the bees will be kept.
2. The property owners notified shall have fifteen (15) days from the date the notice is sent to file with the City a written objection and request for a hearing if they object to the granting of the permit.
3. If a timely written objection is submitted to the City, then a hearing shall be scheduled before the Plan Commission. The objecting property owner(s) and the applicant shall be provided an opportunity to speak at the hearing. After the hearing, the Plan Commission shall approve, conditionally approve, or deny the issuance of the permit.
4. If no written objection is submitted, and if City Staff verifies that the conditions and standards of this chapter have been or will be met, the permit shall be issued.

(d) **Location and Standards.**

1. Location. All hives shall be located at least ten (10) feet from any adjoining property. No hive shall be located within twenty-five (25) feet of any dwelling or habitable building, except that of the beekeeper. The written permission

of the applicable property owner, building owner, or building tenant shall be required to locate hives closer than these distances.

2. Orientation. The entrance to any hive located closer than ten (10) feet to any adjoining property shall not face the nearest property line. The written permission of the applicable property owner shall be required to orient the entrance toward the property line.
3. Flyaway Barrier. In each instance in which a colony is situated within twenty five (25) feet of a public or private property line of the parcel upon which the apiary is situated, as measured from the nearest point on the hive to the property line, the beekeeper shall establish and maintain a flyway barrier at least six (6) feet in height consisting of a solid wall, fence, dense vegetation or combination thereof, that is parallel to the property line and extends ten (10) feet beyond the colony in each direction so that all bees are forced to fly at an elevation of at least six (6) feet above ground level over the property lines in the vicinity of apiary. A flyway barrier is not required if the lowest part of the colony is situated six (6) feet or more above grade.
4. Hive Type. All honey bee colonies shall be kept in hives with movable frames, which shall be kept in sound and usable condition.
5. Water. Each beekeeper shall ensure that a source of water is available to the bees within ten (10) feet of the hive, and on the same parcel on which the colony is located. The water shall be available at all times during the year when the bees are active so that the bees will not congregate at swimming pools, pet watering bowls, bird baths or other water sources where they may cause human, bird or domestic pet contact.
6. General Maintenance. Each beekeeper shall ensure that no bee comb or other materials are left upon the grounds of the apiary site. Upon their removal from the hive, all such materials shall promptly be disposed of in a sealed container or placed within a building or other bee-proof enclosure.
7. Queens. In any instance in which a colony exhibits unusual aggressive characteristics by stinging or attempting to sting without due provocation or exhibits an unusual disposition toward swarming, it shall be the duty of the beekeeper to promptly re-queen the colony with another queen. Queens shall be selected from European stock bred for gentleness and non-swarming characteristics.
8. Colony Density. It shall be unlawful to keep more than the following number of colonies on any parcel or lot within the City, based upon the size and configuration of the parcel or lot on which the apiary is situated:
 - a. One-half (1/2) acre or less – two (2) colonies.

- b. More than one-half (1/2) acre but less than one (1) acre – four (4) colonies.
 - c. One (1) acre or larger – six (6) colonies.
 - d. Regardless of parcel or lot size, for non-residential properties where all hives are situated at least two hundred (200) feet in any direction from all property lines of the tract on which the apiary is situated, there shall be no limit to the number of colonies.
9. Residential Property. Beekeeping activities conducted on property on which the principal use is residential shall be conducted in compliance with the home occupation standards in Section 22.06 of the Municipal Code.
10. Other Beekeeping Unlawful. Notwithstanding compliance with the various requirements of this chapter, it shall be unlawful for any beekeeper to keep any colony or colonies in such a manner, or of such disposition, as to cause any unhealthy conditions, interfere with the normal use and enjoyment of human or animal life of others, or interfere with the normal use and enjoyment of any public property or property of others.

(e) **Compliance.**

1. Upon receipt of information that any colony situated in within the City is not being kept in compliance with this chapter, the Building Inspector shall cause an investigation to be conducted. If the inspection discloses a violation of any provisions hereof, the Building Inspector or his designee shall inform the permit holder of the specific violations then existing. The Building Inspector shall allow the permit holder a reasonable time to correct the violations. Penalties for a violation shall be as specified in Section 6.50.
2. In addition to penalties as specified in Section 6.50, continued violations of this chapter may be cause for revocation of the beekeeping permit; provided that revocation shall be summarily made upon advice of the Building Inspector or his designee, and provided that, following written notice, the offender has failed to abate or correct the offense. No person having a permit revoked pursuant to this provision shall be granted a permit for beekeeping purposes for a period of two (2) years following revocation.

~~(f)(a) Appeals. The Board of Appeals, established to hear appeals under Chapters 22, 23 and 25 of the Municipal Code, shall also function as the Board of Appeals in matters related to this chapter, and shall entertain appeals in the manner prescribed in Chapter 22. The Board of Appeals shall have the following powers:~~

- ~~1. To hear and decide appeals where it is alleged there is an error in any order, requirement, decision or determination made by the Building Inspector.~~
- ~~2.1. To hear and decide special exceptions to the terms of this chapter upon which the Board of Appeals is required to pass.~~
- ~~3.1. To authorize, upon appeal in specific cases, such variance from the terms of this chapter as will not be contrary to the public interest where owing to special conditions, a literal enforcement will result in practical difficulty or unnecessary hardship, so that the spirit of these regulations shall be observed, public safety and welfare secured, and substantial justice done.~~
- ~~4.1. To reverse or affirm wholly or in part or to modify any order, requirement, decision or determination appealed from and to make such order, requirements, decision or determination as in its opinion ought to be made in the premises and to that end shall have all the powers of the Building Inspector. The concurring vote of four (4) members of the Board of Appeals shall be necessary to reverse any order, requirement, decision or determination appealed from or to decide in favor of the applicant on any matter on which it is required to pass or to effect any variation in the requirements of this chapter.~~
- ~~5.1. To call on any other City department for assistance in the performance of its duties, and it shall be the duty of such other departments to render such assistance as may be reasonable required.~~

6.124 KEEPING OF RABBITS. Any person having, keeping or maintaining rabbits within the corporate limits of the city shall be in compliance with this Chapter, and other applicable requirements of the municipal code.

- a) No cage, hutch or building used for the housing, keeping or maintaining of rabbits shall be located within twenty-five (25) feet of any dwelling or residence within the City occupied by any person other than the applicant, and at least five (5) feet from a lot line.
- b) A cage and any attached run/enclosure shall be located in the rear or side yard and shall be enclosed with wire netting or equivalent material that will prevent the rabbits from leaving the property.
- c) All cages, hutches and structures shall be sized to provide a minimum of five (5) square feet per animal.
- d) The person owning or having charge of any rabbits shall keep the property in a sanitary condition and in a condition which will not, through offensive odors annoy or detract from the comfort of persons residing in the City. All waste including

manure shall be disposed of in a safe and adequate manner that does not create a public nuisance.

- e) Rabbits shall be provided with access to feed and clean water at all times. Rabbit feed shall be stored and kept in containers which make the feed unavailable to rodents, vermin, wild birds and predators.
- f) Sales of rabbits or rabbit products from the property shall be in compliance with the zoning requirements for that location.
- g) Upon written complaint by any City official or resident of the City that the owner has violated any of the provisions of this section, the Building Inspector and/or Police Department shall conduct an investigation. If the investigation determines that violations are occurring, the owner shall be notified in writing of the specific violations then existing. The City shall allow the owner a reasonable time to correct the violations. Penalties for a violation of this section that are not corrected after a reasonable period of time shall be as specified in Section 6.50.

6.30 APPEALS Appeals.—The Board of Appeals, established to hear appeals under Chapters 22, 23 and 25 of the Municipal Code, shall also function as the Board of Appeals in matters related to this chapter, and shall entertain appeals in the manner prescribed in Chapter 22. The Board of Appeals shall have the following powers:

- a. To hear and decide appeals where it is alleged there is an error in any order, requirement, decision or determination made by the Building Inspector.
- b. To hear and decide special exceptions to the terms of this chapter upon which the Board of Appeals is required to pass.
- c. To authorize, upon appeal in specific cases, such variance from the terms of this chapter as will not be contrary to the public interest where owing to special conditions, a literal enforcement will result in practical difficulty or unnecessary hardship, so that the spirit of these regulations shall be observed, public safety and welfare secured, and substantial justice done.
- d. To reverse or affirm wholly or in part or to modify any order, requirement, decision or determination appealed from and to make such order, requirements, decision or determination as in its opinion ought to be made in the premises and to that end shall have all the powers of the Building Inspector. The concurring vote of four (4) members of the Board of Appeals shall be necessary to reverse any order, requirement, decision or determination appealed from or to decide in favor of the applicant on any matter on which it is required to pass or to effect any variation in the requirements of this chapter.

e. To call on any other City department for assistance in the performance of its duties, and it shall be the duty of such other departments to render such assistance as may be reasonable required.

6.40 DEFINITIONS

ANIMAL – Any live, vertebrate creature, domestic or wild, including mammals, reptiles and birds.

ANIMAL GROOMING BUSINESS - Any property or establishment on which dogs, cats, or domesticated animals are groomed, bathed, brushed and/or clipped for a fee or compensation.

ANIMAL SHELTER – Means a facility operated by a humane society, or municipal agency or its authorized agents, for impounding or caring for animals held under the authority of this chapter or state law or both.

AT LARGE - Means an animal that is off the premises of the owner and not under the restraint of the owner or another person.

ATTACK – Means to confront in an aggressive and hostile manner such that a reasonable person would believe that there is an imminent threat of bite or injury to the person or animal so confronted.

BODILY HARM - Bodily injury including, but not limited to, a laceration requiring stitches, any fracture of a bone, a concussion, a loss or fracture of a tooth or any temporary loss of consciousness, sight or hearing.

CAGE – An enclosure with bars, grating, or mesh for confining birds or animals.

CARETAKER - Any person who, in the absence of the owner, temporarily harbors, shelters, keeps or is in charge of a dog, cat or any other domesticated bird or animal.

CAT - A domesticated feline, regardless of age or sex.

CHICKEN – Means a domestic chicken of the subspecies Gallus gallus domesticus.

CITY - The City of Platteville, or the official, agent, or employee of the city designated by the City Manager.

COMMERCIAL STRUCTURE – A habitable structure that is used for the manufacture or sale of goods or services, and the protection of occupants for non-residential purposes.

COOP - An enclosed structure, building or pen within which poultry roost or are housed.

CRUEL - Causing unnecessary and excessive pain or suffering or unjustifiable injury or death.

DANGEROUS ANIMAL - Any of the following:

- (1) Any animal which, when unprovoked, inflicts bodily harm on a person, domestic pet or animal on public or private property.
- (2) Any animal which repeatedly chases or approaches persons in a menacing fashion or apparent attitude of attack, without provocation, upon the streets, sidewalks or any public grounds or on private property of another without the permission of the owner or person in lawful control of the property.
- (3) Any animal with a known propensity, tendency or disposition to attack, to cause injury to, or otherwise threaten the safety of humans or other domestic pets or animals.

DOG – A domestic canine, regardless of age or sex.

DOMESTIC ANIMAL - Any animal which normally can be considered tame and converted to home life.

DWELLING – A building designed or used as a residence or sleeping place.

ENCLOSURE – An enclosed space where dogs in a kennel or other animals spend the majority of time.

FARM ANIMAL - Any warm-blooded animal normally raised on farms in the United States and used for food or fiber.

FOWL – A bird kept and raised for its eggs, flesh and feathers.

HARBOR – To provide with care and shelter.

KENNEL, BUSINESS – An establishment in which more than three (3) dogs, cats or other animals are housed, bred, boarded, trained, or sold, all for a fee or compensation. Business kennels shall not include veterinary clinics or animal hospitals.

KENNEL, PRIVATE – The keeping, breeding, raising, showing, or training of more than four (4) but less than nine (9) dogs over five (5) months of age, which are owned by the property owner or occupant and are kept for the personal enjoyment of the owner or occupant of the property.

LAW ENFORCEMENT OFFICER - That meaning as appears in Sec. 967.02(5), Wis. Stats., and includes a humane officer under Sec. 58.07, Wis. Stats., but does not include a conservation warden appointed under Sec. 23.10, Wis. Stats.

LEASH - A cord, thong or chain by which a dog or cat is controlled by the person accompanying it.

NEUTERED - A dog or cat having nonfunctional reproductive organs.

OWNER - Any individual that has the right of property in an animal or who keeps, harbors, cares for, acts as its custodian or who knowingly permits an animal to remain on or about his premises/property for 10 or more consecutive days.

PEN – An enclosure for animals.

PET - An animal kept and treated as a pet, which is typically kept for pleasure rather than utility.

PET SHOP – Any business where animals, birds, amphibians and/or reptiles are kept or displayed for sale or free distribution.

POISONOUS - Having the ability to cause serious harm or death by the transfer of venom or poison to a person or animal.

POULTRY - A gallinaceous bird or hen of any age, including chicks, raised for meat, eggs, or feathers. This includes chickens, turkey, quail, pheasants, geese and ducks.

PROVOKED - Means an animal that is: a) teased, tormented, abused, or assaulted by a person or another animal; b) acting in defense of persons or property; or c) under the control of a law enforcement officer, and acting in performance of its duties.

RABBIT – A furry, long-eared, burrowing mammal of the family Leporidae.

REAR YARD – A yard extending across the full width of the lot (except on a corner lot, the width of the rear yard does not extend into the street yard), the depth of which shall be the minimum horizontal distance between the rear lot line and a line parallel thereto through the nearest point of the principal structure. This yard shall be opposite the street yard, or the front street yard on a corner lot.

RESIDENTIAL STRUCTURE / RESIDENCE – A habitable structure in which someone lives and/or uses as a dwelling.

ROOSTER – Means a male chicken of any age, including a capon or otherwise neutered male chicken.

RUN - The fenced or enclosed outdoor space provided for poultry or other animal.

SIDE YARD - A yard extending from the street yard to the rear yard of the lot, the width of which shall be the minimum horizontal distance between the interior side lot line and a line parallel thereto through the nearest point of the principal structure.

STRAY – A domestic animal found wandering at large or without an owner.

UNLICENSED DOG - A dog not licensed pursuant to the provisions of Chapter 174, Wisconsin Statutes.

6.50 PENALTY AND ENFORCEMENT. (a) Forfeiture Penalty. The penalty for violation of any provisions of this chapter shall be a forfeiture as hereinafter provided, together with the costs of prosecution and any penalty assessment imposed by Wisconsin Statutes.

(b) Forfeiture Schedule. The penalty for violation of any provision of this chapter shall be as set forth on the forfeiture schedule adopted by Section 1.10 of this code, ~~with a maximum forfeiture of \$500.~~



LEGAL MEMORANDUM

TO: Joe Carroll, Community Development Director
FROM: William S. Cole
DATE: February 26, 2020

RE: Animal Establishment Licensure Requirements

We understand the City of Platteville (“City”) Common Council (“Council”) is considering amending Chapter 6 (Animals) of the City of Platteville Municipal Code (“Code”). Included among the amendments to Ch. 6 (Animals) are changes to the City’s animal licensure requirements. In light of the proposed changes, you have asked how the new regulatory framework would affect existing license holders, if adopted. Specifically, you asked whether existing kennel license holders would be subject to the new licensure requirements.

It is our conclusion that, if adopted, existing kennel license holders would be required to comply with the City’s new licensure requirements under Ch. 6. However, should the Council adopt the proposed amendments to Ch. 6, we recommend that it also adopt a hearing and appeals process in order to facilitate the orderly adjudication of decisions under that section. Our analysis and recommendation for hearings and appeals language follows.

I. ANALYSIS

The City has broad authority to adopt ordinances for the keeping and regulating of dogs under Chapter 174, Stats. Under Chapter 6 of the Code, individuals keeping, harboring, or maintaining more than four dogs over the age of 5 months in one location are required to obtain a kennel license. Under proposed Section 6.10 (current Section 6.09), the owner of any property on which a private kennel, business kennel, or animal grooming business is kept, maintained, or operated must annually obtain an animal establishment license.

Under Ch. 6 (currently and as amended), a property owner must meet certain minimum criteria in order to be eligible to obtain a kennel license. Likewise, kennel license holders who are found to be in violation of the Code during the term of the license are subject to various penalties.

A. A Kennel License Does Not Confer A Vested Right Or Property Interest To Licensees.

A license is typically nothing more than a grant of privilege to engage in one or more acts on a particular parcel of property. Schwartz v. Evangelical Deaconess Society, 46 Wis.2d 432,

438-39, 175 N.W.2d 225, 228 (1970). Rarely does it create a vested right or a property interest. Where there is no vested right or property interest conferred, the City is free to amend or modify licensure requirements and may apply the amended or modified requirements to existing license holders.

Under Wisconsin law, (1) the ability to obtain a kennel license is not a fundamental right; (2) a kennel license holder does not have a vested right or property interest in the license; and (3) modifications or enhanced restrictions to kennel license requirements apply to new and existing license holders equally.

i. The ability to obtain a kennel license is not a fundamental right.

Although holding a license or permit that is essential to an individual's ability to pursue a livelihood can sometimes create a property interest, that is not the case here. First, the right to make a living in Wisconsin is not entirely dependent upon one's ability to obtain a kennel license. *See, e.g., Kopf v. State*, 158 Wis. 2d 208, 214, 461 N.W.2d 813 (Ct. App. 1990) (operating an auto is not fundamental to an individual's ability to earn a living, but is in the nature of a license or privilege); *State v. Strassburg*, 120 Wis. 2d 30, 39, 352 N.W.2d 215 (Ct. App. 1984). For instance, property owners who currently hold a kennel license may still use their property in numerous other ways, and the absence of a kennel license in no way prevents an individual from pursuing work elsewhere.

Second, the proposed amendments to Ch. 6 do not actually eliminate a property owner's ability to obtain a kennel license, nor do they suspend or revoke existing kennel licenses. Under the proposed amendments to Ch. 6, an existing license holder may still apply to renew his or her kennel license, albeit with added restrictions. Even if the added restrictions have a serious impact on existing kennel license holders' income, (and there is no evidence that they will), existing kennel licensees are not prohibited from keeping, maintaining, or operating a kennel under the proposed amendments. *LeClair v. Nat. Res. Bd.*, 168 Wis. 2d 227, 240, n.9, 483 N.W.2d 278 (Ct. App. 1992) (holding that permittees subject to new restrictions substantially affecting their income did not violate fundamental right to earn a livelihood).

Accordingly, the privilege of keeping, maintaining, or operating a kennel is not a fundamental right and, therefore, no vested right or property interest is conferred to existing license holders.

ii. Kennel licenses do not confer a vested right or property interest.

License holders are not afforded any vested right or property interest in their licenses absent specific language conferring such rights or otherwise specifying that renewal of the license is a mere formality and will be done simply as a matter of course. *Id.* at 242. There is nothing in the state statutes or the existing Code granting any "entitlement" to kennel licenses as a matter of right, nor are the current statutes or ordinances drafted to permit the renewal of kennel licenses as a matter of course. To the contrary, Section 6.09 of the Code requires that a property owner file a kennel license application each year, with licensure conditioned upon an applicant's ability

to demonstrate compliance with the restrictions contained in the ordinance. For instance, Section 6.09(c) states that “[a]ny problems ... shall be corrected prior to annual license approval or renewal.” Section 6.09(b) makes equally clear that kennel licenses are not automatically issued *or* renewed. It states that each kennel license “*shall* expire on December 31 of each year.” (Emphasis added.)

Thus, under the current Code, license holders and license applicants alike are on notice that the City will grant a license subject only to the applicant’s conformity with the Code’s restrictions and that licenses are not issued or renewed as a matter of right. In light of these conditions, existing license holders cannot establish a vested right or property interest in a kennel license.

iii. Modifications to Ch. 6 apply to existing kennel license holders.

Current kennel license holders cannot make a legitimate claim of entitlement allowing them to operate under the current regulations in perpetuity absent such a promise. LeClair, 168 Wis. 2d at 240 (Licensees do not have a property interest in the licenses they hold unless they can show that “they have a legitimate claim of entitlement to them. In this context, entitlement is something more than an abstract need or desire—or a unilateral expectation—that the [licenses] would continue unaltered.”) (internal marks omitted) (citing Bd. of Regents of State Colleges v. Roth, 408 U.S. 564, 577 (1972)).

The City’s current Code makes no promises—implicit or explicit—that existing kennel license holders are entitled to operate free from any new restrictions or modifications, and the Code explicitly represents that it will be amended from time to time. *See* Section 1.02 (describing ordinances as “[t]he ordinances of the City of Platteville and all amendments thereto, including this code.”). Furthermore, the license did not create any such claim of entitlement to operate the site free from any other restrictions or modifications.

Existing kennel license holders have not received any guarantee allowing them to operate under the existing regulatory framework in perpetuity. LeClair, 168 Wis. 2d at 242. As a result, the City is entitled to amend Ch. 6 and may require current kennel license holders to adhere to its amended restrictions.¹

II. CONCLUSION

The right to obtain a kennel license is not fundamental and Chapter 6 of the Code does not create any vested right or property interest in kennel licenses. Accordingly, all kennel license applicants—regardless of whether they currently hold a kennel license, or not—must comply with the new restrictions contained in the proposed amendments to Ch. 6 (Animals), if adopted.

¹ This conclusion applies equally to kennel license holders who operate subject to a CUP. A CUP is “merely a type of zoning regulation,” and does not create a property interest. Rainbow Springs Golf Co. v. Town of Mukwonago, 2005 WI App 163, ¶ 18, 284 Wis. 2d 519, 702 N.W.2d 40.

III. RECOMMENDED HEARINGS AND APPEALS LANGUAGE

Although Ch. 6 (currently and under the proposed amendments) does not create a vested right or property interest in kennel licenses, the City's decisions may still be reviewable under Wis. Stat. § 62.23(7)(e), (if a decision or order involves a CUP), or under Wis. Stat. § 68.13. As a result, it may be advisable to develop an orderly hearings and appeals process in order to facilitate the development of a record on review. As a result, we recommend including the following language under Section 6.09 (current Code) or Section 6.10 (proposed Code):²

Section 6.09(X)(x) APPEALS OF DECISION.

1. HEARING. Decisions under this section may be appealed within the ten-day period following the decision by requesting a hearing before an official designated herein to modify decisions under this section. The hearing shall be held within ten days after the request is made, unless the requester agrees to a later date.
2. DECISION. Within ten days after a hearing under sub. 1, the official who conducts the hearing shall affirm the decision, modify and affirm the decision, or withdraw the decision.
3. APPEAL. Any person adversely affected by a decision under sub. 2 may seek judicial review by commencing an action in Circuit Court within thirty days after the day that the decision is issued.
4. DESIGNATION OF OFFICIALS TO HEAR APPEALS. The City Manager or his or her designee(s) shall be authorized to conduct the hearings under sub. 1.

WSC:ECS

² The proposed language is similar to the hearing and appeals language included under Section 6.07(b) (current Code) and Section 6.08 (proposed Code).

**THE CITY OF PLATTEVILLE, WISCONSIN
COUNCIL SUMMARY SHEET**

**COUNCIL SECTION:
INFORMATION &
DISCUSSION
ITEM NUMBER:
VIII.B.**

**TITLE:
2020 City Goals Quarterly Report**

**DATE
March 24, 2020
VOTE REQUIRED:
None**

PREPARED BY: Adam Ruechel, City Manager

Description:

City Manager Adam Ruechel will give a short presentation on first quarter 2020 City Goals.

Recommendation:

None

Attachments:

- 2020 Goals – Q1 Report



2020 City Goals – Q1 Report

Strategic Priorities

The Common Council partnered with City staff to create a three-year strategic plan for 2017-2019 period. The plan identified six priority areas for the City’s limited discretionary time and money. The areas were financial sustainability, business, marketing, connections, housing and employee relations. The 2019 strategic priorities were modified to: Infrastructure, Marketing, Connections, Housing and Employee Relations. A new strategic planning process was scheduled to be conducted in 2019 but was postponed until the transition in City Managers was completed. The strategic priorities from the previous plan form the basis for the goals highlighted in the table below.

Strategic Goals	Progress as of March 20, 2020
Infrastructure	
City Hall - Complete HVAC work, space use plan and furniture installation for Phase 2	Work progressing on Phase 2. Work to be complete by May 31. Furniture is being reviewed.
Complete design work for Business Hwy 151 improvements	Work is progressing. There was a public information meeting and individual meetings on the impact to businesses. Construction still set for 2021.
Complete Oak St Parking Lot reconstruction	Contract awarded on March 10. Project to be completed in June- July.
Complete second phase of Airport Master Plan	Airport Commission is in the process of reviewing next steps regarding Airport Master Plan.
Complete water and sewer street projects: <ul style="list-style-type: none"> • Third Street - water only • S. Court Street – water only 	Contract awarded March 11.
Complete wastewater treatment plant projects: <ul style="list-style-type: none"> • Aeration system – Blowers and MCC • Standby generator - design • Manhole replacement – West Golf Dr. • Manhole replacement – industrial park 	Aeration system is in design Standby generator is in design Most manholes are replaced as of March 10 Manhole replacements to begin when West Golf is complete.
Complete Museum projects: <ul style="list-style-type: none"> • Rock School roof repair and recoat • Hanmer Robbins roof replacement 	<ul style="list-style-type: none"> • Rock School roof repair/recoat bids are in review. • One estimate on the Hanmer Robbins roof has been requested so far.

Upgrade downtown security camera system	Police Department has discussed with PCAN committee about upgrade potentials and is currently reviewing with multiple firms about the project.
Upgrade City IT server operating systems and databases for enhanced security	City Staff continues to work with provider/firms to review potential upgrades to the system.
Complete street reconstruction projects: <ul style="list-style-type: none"> Bradford St (Pine to Irene) Irene St (Hickory to Bradford) Market St (Chestnut to Hickory) 	<p>Bid opening on March 17</p> <p>Bid opening on March 17</p> <p>Award contract on March 24</p>
Fire Station Comprehensive Plan and Conceptual Planning	Draft Version of RFP has been created. Currently in the process of having it reviewed by staff, common council, fire district members and fire department. Work session scheduled for March 24 to review findings, concerns and alternatives.
Support private construction of the Legion Park Event Center in Legion Park	The Legion Park Event Center, which will be officially called the Broske Center, in recognition for a \$200,000 donation from Mary Lou Broske. Construction on the project is projected to wrap up in mid-April with the first events scheduled for mid-May.
Implement DNR grant received for Emerald Ash Borer to remove and replace ash trees on private property	The DNR has extended the grant through the end of 2020. Residents interested in the cost share program can reserve up to \$250 for the removal and replacement of an ash tree on their property.
Business	
Work to encourage the redevelopment of the vacant commercial sites: former McDonald's property, former Swiss Valley property, former truck stop property, Browning motors property, former Steve's Pizza building	Community Development Department continues to work with potential interested investors regarding the available properties. Former McDonald's lot has been approved to develop a Laundromat and further discussion continue with economic development partners such as PAIDC and Main Street Program for other sites.
Collaborate with PAIDC on Industrial Recruiter initiative to facilitate development in the industry park	Working with PAIDC on a potential Request for Information for available lots and current businesses to apply for New Market Tax Credits.
Marketing	
Explore feasibility of Highway 151 billboards to promote the Museums	Research is in the beginning phase.
Install landscaping around the new park signs	Landscaping will take place in the Spring of 2020.
Official roll out of the newly designed City logos	City Manager working with Communication Specialist on logo roll out, marketing and apparel campaigns
Connections	

Schedule roundtable meetings with key partner groups	City Manager has held onboarding meetings with UW-P, Platteville School District, Southwest Tech, PAIDC, Platteville Incubator to continue dialogue of connecting on a regular basis with key partners.
Host third community involvement fair	Community Involvement Fair was held on January 27, 2020 in which City Manager and various council members attending. Well over 30 different groups and organizations attended.
Reconnect with local and regional school districts through updated Museum programs which align with current curriculum standards	Field trip scholarships have reconnected the Museums with Grant County 4 th grades, most of which have participated in the program. Two new programs (Animal House at the Museums and STEAM at the Museums) on early release Wednesdays are updating offerings to include a wider curriculum and now serve middle school students as well as K-5 th grade students.
Reconnect with local and regional scouting troops through development of a merit badge Museum workshop	In progress. An Eagle Scout partnership has resulted in grant-supported construction of framed art racks.
Hold second annual “State of City” presentation and reception with key community stakeholders	Second Annual State of the City was held in January 2020. Positive turnout and the sharing of information occurred.
Implement a Community Resource Officer position jointly with the School District	Interviews are scheduled for 3/18 to select an officer to fill this position; a draft MOU with the School District and a Position Description have been created. A side-letter with the WPPA Union representing the police officers reference the position has been drafted. Once an officer is assigned to the position, they will be scheduled to attend training relevant to the new role.
Facilitate next strategic plan (2020-2022)	Working towards 2 nd quarter to start rolling out a timeline for strategic plan discussions to happen in 3 rd Quarter with 4 th Quarter finalization.
Begin inclusivity conversations with goal of developing an inclusivity plan	City Manager attended the inclusivity conference held by UW-P in February 2020. Held conference call with UW-P staff to start process of creating a committee group to meet on regular basis.
Housing	
Work on zoning ordinance modifications as recommended in the housing study to facilitate housing development	City Staff continues to review and work on implementing this goal.
Develop rental housing conversion, housing rehab and other housing improvement initiatives recommended in the housing study with TID 4 extension funding	City staff has created a loan program and a grant program for the refurbishment of older homes in the community to assist buyers and rental convertors. Will be reviewed by the council on March 24 th meeting.

Review the development regulations for changes that would allow more opportunities for multi-family housing development, allow smaller lot sizes, and allow other varieties of housing	City Staff continues to review and work on implementing this goal.
Employee Relations	
Update City administrative policies and procedures to align with employee handbook and roll-out to staff	City Staff continues to review and work on implementing this goal.
Complete and implement streamlined and enhanced onboarding of new employees	City Staff continues to review and work on implementing this goal. Official new onboarding process has been created and piloted.
Other	
Complete Rountree streambank restoration near Chamber of Commerce building	Due to the presence of endangered cricket frogs on UW-P lands, this project will be one in the window of April 8 – May 19.
Establish Solid Waste/Recycling Task Force for the development and implementation of a plan to address garbage/recycling collection and processing	Working with Common Council President to appoint the Committee.

**THE CITY OF PLATTEVILLE, WISCONSIN
COUNCIL SUMMARY SHEET**

COUNCIL SECTION: INFORMATION & DISCUSSION ITEM NUMBER: VIII.C.	TITLE: Award of Contract 3-20, Bradford and Irene Street Reconstruction	DATE March 24, 2020 VOTE REQUIRED: Majority
PREPARED BY: Howard B. Crofoot, P.E., Director of Public Works		

Description:

Bradford Street from Main to Irene Street needs reconstruction. Irene Street from Bradford to Hickory Street needs reconstruction. Both streets have undersize and old water and sewer lines. Due to budget, the block of Bradford Street from Pine to Main was bid as an alternate bid. If there are sufficient funds to complete that block staff will recommend that be included in the award. Sidewalks will remain at 4 feet wide for most of the project. At driveways, crosswalks and certain carriage walks to the houses, the effective width of the sidewalk will be five feet to meet ADA guidelines. This is the minimum width to allow for passing wheelchairs.

Staff and Delta 3 Engineering conducted a bid opening for this project on Tuesday March 17, 2020 at 3:00 PM. There were 2 bidders. The low bidder is JI Construction with a bid of \$658,775.05 for the base bid and \$183,754.80 for the alternate bid. The total bid is \$842,529.85. The bid tabulation is attached. Of the total bid amount, \$347,594.00 is for water and sewer costs and \$494,935.85 is for City costs.

Budget/Fiscal Impact:

The 2020 Capital Improvement Program budgeted \$842,650 for engineering and construction to reconstruct both Bradford and Irene Street (base bid), of that \$455,850 is from City borrowing and \$386,800 is from water and sewer utility funds. We budgeted \$136,000 in engineering costs and \$706,650 for construction costs. The low base bid is within the budgeted amount. We had low bids on our Market Street and Oak Street parking lot project. Enclosed is a spreadsheet reviewing the budgeted amounts and bid amounts for all our projects. Using the amount under budget from the other projects, the base and alternate bid can be done within the overall budgeted amounts.

Recommendation:

Staff recommends awarding Contract 3-20 Bradford and Irene Street reconstruction base bid and alternate A, to JI Excavating at the bid price of \$842,529.85.

Sample Affirmative Motion:

“Move to award Contract 3-20 Bradford and Irene Street reconstruction base bid and alternate A, to JI Excavating at the bid price of \$842,529.85.”

Attachments:

- Bid Tabulation
- Budget Spreadsheet
- Recommendation Letter from Delta 3 Engineering

City of Platteville
Bradford and Irene Street
Reconstruction Project
 TUESDAY, MARCH 17, 2020
 3:00 P.M.



BID TABULATION

PLATTEVILLE MUNICIPAL BUILDING
 75 N. BONSON STREET, PLATTEVILLE, WI

CONTRACTOR:	CONTRACT #3-20	ALTERNATE #3-20-A
1. G-Pro Excavating Bid Bond Certified Check	\$701,265.40	\$207,784.15
2. JI Excavating Bid Bond Certified Check	\$658,775.05	\$183,754.80
3. Bid Bond Certified Check		
4. Bid Bond Certified Check		
5. Bid Bond Certified Check		
6. Bid Bond Certified Check		
7. Bid Bond Certified Check		

City of Platteville
2020 Capital Projects
 March 17, 2020

Project Name	Contract Number	Sewer Budget (C&E)	Sewer Actual (C&E)	Water Budget (C&E)	Water Actual (C&E)	Street & Storm Budget (C&E)	Street & Storm Actual (C&E)	Total Budget (C&E)	Total Actual (C&E)
Market Street Reconstruction	1-20	\$243,000.00	\$181,106.50	\$355,000.00	\$226,665.50	\$662,000.00	\$508,327.20	\$1,260,000.00	\$916,099.20
Bradford & Irene Street Reconstruction	3-20	\$174,600.00	\$165,941.00	\$212,200.00	\$179,605.50	\$455,850.00	\$449,228.55	\$842,650.00	\$794,775.05
Alternate #3-20-A			\$21,611.25		\$48,436.25		\$113,707.30		\$183,754.80
S. Court & Third Street Water Main Replacement	4-20			\$155,000.00	\$204,989.00			\$155,000.00	\$204,989.00
Alternate #4-20-A (reimbursed by property owner)				\$10,100.00	\$10,100.00				
Alternate #4-20-B							\$20,341.25		
W. Golf Drive & Industry Park Manhole Replacement	5-20	\$165,000.00	\$204,268.00					\$165,000.00	\$204,268.00
Emmi Roth Reimbursement		\$43,515.00							
Lot #4 (Oak Street) Parking Lot Reconstruction	10-20					\$73,000.00	\$66,612.50	\$73,000.00	\$66,612.50
Total		\$626,115.00	\$572,926.75	\$732,300.00	\$669,796.25	\$1,190,850.00	\$1,158,216.80	\$2,549,265.00	\$2,370,498.55
			\$53,188.25		\$62,503.75		\$32,633.20		\$178,766.45
			9.3%		9.3%		2.8%		

Under Budget/Over Budget
 Percent Contingency

March 17, 2020

Mr. Howard Crofoot, P.E.
Director of Public Works
City of Platteville
75 N. Bonson Street
Platteville, Wisconsin 53818

Re: Recommendation of Award of Bid
Bradford & Irene Street Reconstruction, Contract #3-20
City of Platteville

Dear Howard,

On Tuesday, March 17, 2020 bids were received for the Bradford and Irene Street Reconstruction project, Contract #3-20. Two bids were received, opened, and publicly read aloud for the project, which consisted of a single base bid and one alternate. The “as-read” and confirmed low bidder for the project was JI Construction, LLC of Livingston, Wisconsin with a bid as follows:

Bradford & Irene Street Reconstruction:	\$658,775.05
<u>Alternate #3-20-A: Bradford Street (Pine to Main):</u>	<u>\$183,754.80</u>
Total Bid:	\$842,529.85

The bid tabulation for this project has been attached showing the bid of the other contractor.

The base bid for this project consists of the complete reconstruction of Bradford Street from Irene Street to Pine Street and the complete reconstruction of Irene Street from Hickory Street to Bradford Street. Complete reconstruction includes replacement of the sanitary sewer, water main, storm sewer, and street. Alternate #3-20-A consists of the complete reconstruction of Bradford Street from Pine Street to Main Street.

The engineer’s estimate for the base bid was \$740,000 and for Alternate #3-20-A was \$215,000, which were based on prices from the 2019 projects. JI Construction’s bid was lower than all of the estimates for this project.

JI Construction has completed one project in the City of Platteville, the Washington and Spring Street Reconstruction project in 2012, for which they were a subcontractor under M-Z Construction. For that project, they completed 90% of the work and the project was completed at budget and within the allotted timeframe. They have also completed several projects for Delta 3 Engineering in surrounding communities, including Shullsburg, Mineral Point, and Highland. These projects were similar in scope and size to the Bradford and Irene Reconstruction project. I have discussed these projects with the respective project engineers and in their opinions, JI Construction completed all of the projects to the satisfaction of the owners.

Therefore, if the budgetary funds are available, I would recommend that the City of Platteville award Contract #3-20 with Alternate #3-20-A in the amount of \$842,529.85 to JI Construction.

If you have any questions regarding this project, please feel free to contact myself or my assistant, Katlyn Churchill, at your convenience.

Sincerely,

DELTA 3 ENGINEERING, INC.



Daniel J. Dreessens, P.E.
Vice-President/Civil Engineer

DD:dd
Enclosures

cc: Jeremy Iverson, JI Construction, LLC



**THE CITY OF PLATTEVILLE, WISCONSIN
COUNCIL SUMMARY SHEET**

COUNCIL SECTION: INFORMATION & DISCUSSION ITEM NUMBER: VIII.D.	TITLE: Guest Wireless Network in Legion Park and the Platteville Family Aquatic Center	DATE: March 24, 2020 VOTE REQUIRED: Two Thirds
PREPARED BY: Luke Peters		

Description:

The purpose of this request is to fund equipment and installation for a wireless guest network at the Broske Center, Concession Stand, and Platteville Family Aquatic Center. The Platteville Family Aquatic Center already has fiber, but both locations in Legion Park will need a new run of fiber. Platteville Community Area Network (PCAN) has already approved running fiber for both new locations at an estimated cost of \$5,000. This funding is contingent upon the City approving funding to purchase and install the wireless equipment. The Common Council had previously voted to approve \$3,660.50 to add wireless guest networks at Concession Stand and the Platteville Family Aquatic Center. An additional \$3,693.71 is needed to complete the project for all three locations.

Budget/Fiscal Impact:

An additional \$3,693.71 would need to be allocated by the Common Council to complete these projects. Since these would be new additions to our parks, staff would recommend using Park Impact Fees. There is currently a balance of \$36,486.98 in this account.

Recommendation:

Staff would recommend approval.

Sample Affirmative Motion:

I make a motion to allocate an additional \$3,693.71 from the Park Impact Fees to establish wireless guest networks at the Broske Center, Concession Stand, and the Platteville Family Aquatic Center.

Attachments:

- CompuNET Quote # AAAQ2847



CompuNET
INTERNATIONAL

5000 36th Street W, Suite 225
Minneapolis, MN 55416
Office: 763-287-0422
Fax: 763-287-0949
Toll Free: 800-767-9779

Quote

City of Platteville
Luke Peters

Email:
Phone:
Fax:

Date	Quote #	Quote Valid	Ship Via
03/17/20	AAAQ2847	30 days	

Sales Rep: TJ Carter

Email: tjcarter@compunetinc.com
Phone: 763-287-0423
Fax: 763-287-0949

Qty	Manufacturer #	Description	Unit Price	Ext. Price
3	AP305C-FCC	Extreme Cloud IQ Indoor Wifi6 AP, 2x2:2	\$144.51	\$433.53
1	AP460C-FCC	Extreme Cloud IQ Outdoor Wifi6 AP, Tri Radio, 4x4, 2x2:2	\$933.08	\$933.08
4	AH-NGCS-SL-5Y	Extreme Cloud IQ 5 Year Cloud Subscription	\$393.75	\$1,575.00
2	16531	X440-G2-12p-10GE4	\$1,097.50	\$2,195.00
2	10057H	1000BASE-BX-U SFP 1310-nm TX/1490-nm RX wavelength Industrial Temp	\$366.90	\$733.80
2	10056H	1000BASE-BX-D SFP 1490-nm TX/1310-nm RX wavelength Industrial Temp	\$366.90	\$733.80
1	MISC	20M Outdoor Cat5e Cable and installation supplies	\$150.00	\$150.00
1		Installation and Configuration	\$600.00	\$600.00
			SubTotal	\$7,354.21
			Sales Tax	\$0.00
			Shipping & Handling	\$0.00
			Total	\$7,354.21

**THE CITY OF PLATTEVILLE, WISCONSIN
COUNCIL SUMMARY SHEET**

COUNCIL SECTION: WORK SESSION ITEM NUMBER: IX.	TITLE: Request for Proposal – Fire Department Comprehensive Analysis	DATE March 24, 2020 VOTE REQUIRED: N/A
PREPARED BY: Adam Ruechel, City Manager		

Description:

Talking with various staff, committee/council members and members of the public the concept of a new or renovated fire station has been an ongoing discussion. At the January 28, 2020 Common Council Meeting the 2020 City Goals were officially adopted. Within these goals under the heading of infrastructure is the development of a Fire Station Comprehensive & Conceptual Plan.

Within the 2020 Adopted Budget a capital line item was created for \$75,000 to be utilized towards the creation of a Fire Station Comprehensive & Conceptual Design Plan. The funds were to be disbursed with \$20,000-\$25,000 being allocated from the City and \$50,000-\$55,000 coming from other revenue sources.

Administration Director Maurer and I met on January 7, 2020 with Bill Kloster and Debra Rice who are members of an organizational group assisting in procuring the remaining \$50,000 for the study to be completed. During our discussion they indicated they felt confident they had a commitment from members to meet the funding required.

Working with Fire Chief Simmons I reached out to my Wisconsin City/Counties Management Association contacts and found municipalities have contracted with the following firms to conduct such a study:

Dr. Tim McGrath - McGrath Consulting Group, Inc. <https://www.mcgrathconsulting.com/>
Jeff Roemer - RW Management Group, Inc. <https://www.rwmanagementgroup.com/>

Both representatives from the above firms indicated they have conducted studies like the one the City would be looking for and expressed interest in responding to a formal RFP process.

Mike Jansen from IIW has been volunteering some consulting time for the organizational group and indicated another firm RDG (<https://rdgusa.com/markets/public-safety>) would also be interested in responding to a formal RFP process.

Based on sample RFP's received and researched by other municipalities I drafted the version attached to this summary sheet to kickstart the discussion.

The RFP drafted has the consultant reviewing 8 key scope of service items.

1. Future Service Delivery
2. Operational Alternatives
3. Right Size
4. Operating Costs
5. Location
6. Fire Station Conversion

7. Garage Space
8. Shared Facility

Items 1-4 are designed for the consultant to review and express to the City the current means by which service is provided by our Fire Department and project what the future entails for the delivery of service.

Items 5-8 are designed for the consultant to review and express to the City the best and most ideal location for a future Fire Safety Facility or whether the City has the ability to convert the existing buildings and infrastructure to meet the needs over the next 50 years.

Currently the draft RFP would require a consultant to attend two public meetings in order to make a presentation regarding a draft and final report to the Common Council. Additional meetings whether in person or otherwise to be coordinated by staff/committees as needed. Further discussion regarding what staff members and committees would comprise additional meetings will have to occur.

Budget/Fiscal Impact:

Fiscal impact at this point in time is hard to determine. Under the proposal section I have drafted a couple of different scenarios for a consultant to provide quotes on.

The draft RFP allows a consultant to provide an all-in cost quote to produce the entire RFP but also requires to provide a quote to phase out the discussion and focus first on phase 1 items 1-4 and phase 2 completing the remaining 5-8.

Further discussion needs to be had with parties such as the technical college, university, organizational group and surrounding fire district members to determine desired financial support and involvement.

Recommendation:

City Manager Ruechel is providing council members with a draft RFP as a starting template and asks them to review for items they would like added or removed. Once feedback has been received and a consensus has been determined (regarding scope items, timeline, financial support, etc.) staff can formally conduct RFP process and evaluate proposals to provide a recommendation to the Common Council.

Sample Affirmative Motion:

No motion needed at this time.

Attachments:

- Sample RFP – Fire Department Comprehensive Analysis

CITY OF

PLATTEVILLE



PLATTEVILLE

FIRE DEPARTMENT

Scope of Services

Fire Department
Comprehensive Analysis

February 1, 2020

City of Platteville
75 N. Bonson St.
Platteville, WI 53818

City of Platteville

Scope of Services

Fire Department Comprehensive Analysis

INTRODUCTION

The city of Platteville is in the southeast portion of Grant County amongst the rolling hills of southwestern Wisconsin. The current population of Platteville is 12,569. Platteville is home to 14 parks, the Mining and Rollo Jamison Museums, the Stone Cottage, the University of Wisconsin-Platteville campus, the Big M, and the historic downtown Main Street area. The city is serviced by WI State Highways 80 and 81 and US Highway 151, as well as the Platteville Municipal Airport. The City of Platteville has 80+ permanent employees supplemented by seasonal and intern employees. The City's primary departments include administration, community development, fire, library, museum, parks and recreation, police and public works. The 2017-2019 Strategic Plan, 2020 City Budget and 2018 Audit are available online at: <http://www.platteville.org>

Platteville's first organized fire protection came about in 1874. After a disastrous fire on the night of April 15, 1874, a paper was circulated and signed by some 60 businessmen of the village to meet and form an organization to protect the village against fire. On May 6, 1874, a committee met in the town clerk's office and drew up an application to the village board for the organization of the Hook & Ladder No. 1. On May 18, 1874, the organization was formed and adopted bylaws, elected officers, and established that the first Wednesday of September would be their annual meeting.

On November 6, 1874, another meeting took place to form an additional fire company. Using the constitution and bylaws from Galena, Illinois as a guide, the Mound City Engine Company No. 1 was formed. By December of that year, a fire engine or pumper was purchased. The first "truck" or wagon for the Hook and Ladder Co. was built in April 1875 by Alexander Butler of Platteville for a cost of \$300. It came complete with ladders, grappling hooks, water buckets, axes, and chains.

The two fire companies would drill together. Both the ladder wagon and the pumper wagon were housed in the first "Engine House". In 1883, the second fire station was constructed. It was an addition to the south end of City Hall. On February 8, 1919, the Forehand Block fire occurred. Eight people, including four Platteville firefighters lost their lives in that fire. On December 13, 1926, a fire destroyed City Hall. In 1927, a new City Hall was constructed with the north side of the building home to Platteville's third fire station. This building is still in use as City Hall. On June 13, 1944, the first merger attempt of the two fire companies lost on a 19 to 11 vote. Also discussed at that meeting was pay for the firefighters. In the fall of 1951, the Hook and Ladder Company and the Mound City Engine Company consolidated to form the Platteville Fire Department.

In 1964, the fourth fire station was built. This station, on the corner of East Main Street and Ellen Street, is still in use today as the fire department.

SCOPE OF SERVICES

The City has been studying certain facility improvements necessary for service delivery by its Fire Department. One of the objectives in determining space needs revolves around the future of our Fire Department and the challenges surrounding their ability to provide service to the community within the spaces presently provided. Several questions have arisen regarding the way Fire Safety Services are delivered warranting further study prior to conducting future facility designs. The Common Council desires to engage a Consultant to work with the council, departments, and the public on the following issues/challenges regarding ongoing service delivery of our Fire Department.

1. Future Service Delivery – The Study should review the current means by which service is provided by our Fire Department and project what the future entails for the delivery of service. This item should also address the format by which service is provided in order to consider various options such as full-time staffing, regional district creation, higher license threshold of emergency care, shared/joint department, etc. as applicable to the service listed. The Study should consider projects not fewer than 3 years nor more than 20 years into the future based upon the recommendation of the consultant.

2. Operational Alternatives – This item should review current services to make suggestions on the current operational delivery of service alternatives. Essentially, what are possible changes that could be made to current operations that help streamline service delivery, align services with best practices, and make suggestions that help with Fire Safety delivery.

3. Right Size – The Study should bring together necessary data and demographics to objectively demonstrate the facility needs to support Fire Safety Services. Types of data to be reviewed would include but not limited to personnel, equipment, consideration of adjacent communities, population, geographic growth, height of buildings, and our service responsibilities in relationship to other jurisdictions both municipal, county, and state.

4. Operating Costs – Based on what the future may hold for these services, the study should review, and project operating costs based upon the future staffing projections considered.

5. Location – This item would assist in trying to figure out what is the best and most ideal location in order to locate a Fire Safety Facility, regardless of current land uses and property ownership. The intent is to create a radius around this point based upon certain distances to assist in finding suitable sites to locate such a facility. The desire would be to consider response times, volunteer response ability, ISO minute coverage maps as available, and all other information as might be applicable. This should also review locations based on the idea that the Fire Safety facility would be a joint facility as well as a

standalone fire station. This item should also account for the city's growth pattern as it expands through new development and annexations.

6. Fire Station Conversion – The current fire station was constructed in 1964 and due to updates in technology, equipment and truck modifications increased space needs have become more challenging. Numerous discussions have occurred regarding the potential for future expansion of the current facility. Given the needs of Fire Safety Services and their future projections, this item would review whether that idea remains feasible.

7. Garage Space – This item would review the vehicle and equipment needs for fire services over the course of the next 20 years. This item should further study how these needs coincide with current space availability and possible options for expansion.

8. Shared Facility – This item should review the feasibility of a shared Fire Safety Facility that houses Fire, Training Center and potential retail/commercial space. Obviously, each of the three has different needs regarding their facilities and the study should consider whether it is realistic of the city to consider all three within one facility.

DELIVERABLES

The consultant will be required to attend two public meetings in order to make a presentation regarding a draft and final report to the Common Council. Additional meetings whether in person or otherwise to be coordinated by staff as needed. Both versions of the study will be submitted electronically to thoroughly address each of the seven points raised above in the Scope of Services. Both presentations regarding the study will be provided to the Common Council, Department Heads, and General Public upon the conclusion of the study.

PROJECT COMMUNICATION

This project will require an approach that supports a philosophy of shared information, openness, and collaboration between many different interests. The proposal should describe specifically how your team will support and sustain a high level of communication and collaboration. Further, it should demonstrate your ability to clearly and concisely communicate the protective service terminology into easy to understand public communications. The main point of contact for this RFP and the study shall be Adam Ruechel, City Manager, in association with Ryan Simmons, Fire Chief. They can be reached as follows:

Adam Ruechel, City Manager – citymanager@platteville.org, Phone – (608)-348-1821

Ryan Simmons, Fire Chief – firechief@platteville.org, Phone – (608)-348-7826

PROJECT TIMELINE

Please note the following All-In schedule:

Issue Scope of Services	April 6, 2020
Responses Due	May 6, 2020
Interviews (As Needed)	Week of May 11th
Decision Issued	May 19, 2020

Project Begin **June 1, 2020**

Draft Report Transmittal	July 21, 2020
Draft Report Presentation	August 11, 2020
Final Report Transmittal	September 1, 2020
Final Report Presentation	September 8, 2020

Project End **September 30, 2020**

***Schedules for a phased approach will be considered based on the consultant's recommendation to the Common Council. ***

PROPOSAL

Consultants shall review this Scope of Services and prepare a proposal for submittal to the Common Council for consideration. The proposal submitted should reflect the consultant's professional expertise and experience regarding their approach to complete this work to the sole satisfaction of the Common Council.

The proposal should include an all-in cost to complete Scope of Service items 1-8 as well as cost for breaking up the study into Phase 1 (Scope Items 1-4) and Phase 2 (Scope Items 5-8).

The consultant shall include a project approach and detailed timeline for completion of their work in comparison to the timeline requested by the City. The proposal should also be inclusive of the associated fees for service as is applicable. The Common Council will consider and select the proposal it feels in its sole discretion best meets the needs of the city in order to fully address the Scope of Services requested.