

THE CITY OF PLATTEVILLE, WISCONSIN

COMMON COUNCIL AGENDA

PUBLIC NOTICE is hereby given that a regular meeting of the Common Council of the City of Platteville shall be held on Tuesday, July 26, 2022 at 6:00 PM in the Council Chambers at 75 North Bonson Street, Platteville, WI.

***Please note - this meeting will be held in-person.**

The following link can be used to view the livestream of the meeting:

<https://us02web.zoom.us/j/89465034744>

I. CALL TO ORDER

II. ROLL CALL

III. PUBLIC HEARING – Ordinance 22-04 Planned Unit Development - 305 Eastside Road

- | | |
|-------------------------------|---------------------------------|
| 1. Staff Presentation | 5. Public Statements in General |
| 2. Applicant Statement | 6. Council Discussion |
| 3. Public Statements in Favor | 7. Close Public Hearing |
| 4. Public Statements Against | 8. Common Council Action |

IV. CONSIDERATION OF CONSENT AGENDA – The following items may be approved on a single motion and vote due to their routine nature or previous discussion. Please indicate to the Council President if you would prefer separate discussion and action.

- A. Council Minutes – 7/12/22 Regular
- B. Payment of Bills
- C. Appointments to Boards and Commissions
- D. Licenses – One-Year and Two-Year Operator License to Sell/Serve Alcohol
- E. Banner Permit – Platteville Dairy Days from August 22 to September 12

V. CITIZENS' COMMENTS, OBSERVATIONS and PETITIONS, if any – Please limit comments to no more than five minutes.

VI. REPORTS

- A. Board/Commission/Committee Minutes (Council Representative)
 - 1. Museum Board (Nickels) 4/20/22
 - 2. Airport Commission (Kopp) 5/9/22, 6/13/22, 6/20/22
 - 3. Historic Preservation Commission (Kilian) 5/17/22
 - 4. Zoning Board of Appeals (Kasper) 5/23/22

VII. ACTION

- A. Federal Awards Costs Allowability Policy [7/12/22]
- B. Award Video Camera System RFP [7/12/22]
- C. Award City Assessor RFP [7/12/22]
- D. Sidewalk Installation Exception – 1601 Progressive Parkway [7/12/22]
- E. Deed City-Owned Land – 275 Lilly Street/750 Valley Road [7/12/22]

VIII. INFORMATION AND DISCUSSION

- A. 2022 Quarterly Financial Report
- B. Fee Schedule

IX. CLOSED SESSION per Wisconsin Statute 19.85(1)(e) - Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session

- A. Platteville Armory
- B. Development Agreement

X. ADJOURNMENT

***Please note - this meeting will be held in-person.**

Please click the link below to join the webinar to view the livestream:

<https://us02web.zoom.us/j/89465034744>

or visit zoom.us, select "Join a Meeting" and enter the Webinar ID: 894 6503 4744

Connect by phone:

877 853 5257 (Toll Free) or

888 475 4499 (Toll Free)

Webinar ID: 894 6503 4744

If your attendance requires special accommodation, write City Clerk, P.O. Box 780, Platteville, WI 53818 or call (608) 348-9741 Option 6.

**THE CITY OF PLATTEVILLE, WISCONSIN
COUNCIL SUMMARY SHEET**

COUNCIL SECTION:
PUBLIC HEARING
ITEM NUMBER:
III.

TITLE:
Planned Unit Development – 305 Eastside Road

DATE:
July 26, 2022
VOTE REQUIRED:
Majority

PREPARED BY: Joe Carroll, Community Development Director

Description:

The applicant would like approval of a Planned Unit Development to construct a mixed-use building at 305 Eastside Road. The proposed project would involve the construction of a building that will provide office space for Family Advocates staff, as well as a domestic shelter. The shelter will provide housing and resources to individuals and families affected by abuse. All individuals who have experienced abuse and are in need of safety, resources, and counseling will be helped by this new facility.

The building will provide approximately 13,240 square feet of space that is entirely handicap accessible. The building will include offices, meeting rooms, kitchen/dining space, living areas, a laundry area, bedrooms/suites, and storage areas. There will be indoor and outdoor play areas for children, with the outdoor area being fenced in for privacy and security. Off-street parking will be provided for employees and tenants.

The current M-2 zoning allows the proposed office use, however, the proposed domestic shelter would be classified as a residential use, which is not permitted in that district. The PUD designation allows the flexibility needed to allow this use at this location. The adjacent properties contain a variety of residential, commercial, and industrial uses, so the proposed use would be compatible with the neighborhood.

Budget/Fiscal Impact:

None

Recommendation:

The Plan Commission considered this item at their July 11th meeting and recommended approval.

Staff recommends approval of the Planned Unit Development – General Development Plan as proposed.

Sample Affirmative Motion:

“Motion to approve the Planned Unit Development – General Development Plan for the Family Advocates office and shelter at 305 Eastside Road.”

Attachments:

- Ordinance 22-04
- Staff Report
- Location Maps
- Survey Map
- Preliminary Floor Plan and Elevations
- Family Advocates Concept Photos
- Letter from Landowner
- Letter from Family Advocates
- Memo from the City Manager

ORDINANCE NO. 22-04

ORDINANCE AMENDING THE ZONING MAP WHICH IS PART OF THE OFFICIAL ZONING ORDINANCE OF THE CITY OF PLATTEVILLE

The Common Council of the City of Platteville do ordain as follows:

Section 1. The Zoning Map, which is part of the Official Zoning Ordinance of the City of Platteville, is hereby amended as follows:

The following described area which was zoned M-2 Heavy Manufacturing District is hereby rezoned to Planned Unit Development – General Development Plan district (PUD/GDP).

Lot 4 of Certified Survey Map #1808, which is located in the NW ¼ of the SE ¼ and the SW1/4 of the SE ¼ of Section 14, T3N R1W, City of Platteville, Grant County, Wisconsin.

The property is located at 305 Eastside Road in the City of Platteville.

Section 2. This Ordinance shall be in full force and effect from and after its passage and publication as required by law.

Approved and adopted by the Common Council of the City of Platteville on a vote of _____ to _____ on this 26th day of July, 2022.

CITY OF PLATTEVILLE

Barbara Daus, Council President

Attest:

Candace Klaas, City Clerk

Published: _____, 2022

STAFF REPORT

CITY OF PLATTEVILLE

Community Planning & Development Department



Meeting Dates: Plan Commission - July 11, 2022
Common Council - July 12, 2022 (Information)
Common Council - July 26, 2022 (Action)

Re: Planned Unit Development

Case #: PC22-PUD01-04

Applicant: Family Advocates

Location: 305 Eastside Road

Surrounding Uses and Zoning:

Direction	Land Use	Zoning	Comprehensive Plan
Property in Question	Vacant	M-2	Manufacturing
North	Commercial/Vacant	M-2	Manufacturing
South	Manufacturing	M-4	Manufacturing
East	Vacant	M-4	Manufacturing
West	Residential	M-2	Manufacturing

BACKGROUND

1. The applicant would like approval of a Planned Unit Development to construct a mixed-use building at 305 Eastside Road. Generally, PUD's are reviewed and approved in two stages; first is a General Development Plan and later comes the Specific Implementation Plan. The General Development Plan establishes the land uses, the permissible densities, the general land plan, the general building design, and other general plan details. The second step is approval of a Specific Implementation Plan, which provides more information and detail on the project, primarily the specific building design and materials, landscaping plans, final grading, utilities, and other site details.

PROJECT DESCRIPTION

2. The project site is a vacant lot located on Eastside Road, between Means Drive and Vision Drive (Lot 4 of CSM 1808). The property is 3 acres (130,685 sq. ft.) in size and has 210 feet of frontage on Eastside Road.

3. The proposed project would involve the construction of a building that will provide office space for Family Advocates staff, as well as a domestic shelter. The shelter will provide housing and resources to individuals and families affected by abuse. All individuals who have experienced abuse and are in need of safety, resources, and counseling will be helped by this new facility.
4. The building will provide approximately 13,240 square feet of space that is entirely handicap accessible. The building will include offices, meeting rooms, kitchen/dining space, living areas, a laundry area, bedrooms/suites, and storage areas. There will be indoor and outdoor play areas for children, with the outdoor area being fenced in for privacy and security. Off-street parking will be provided for employees and tenants.

STAFF ANALYSIS

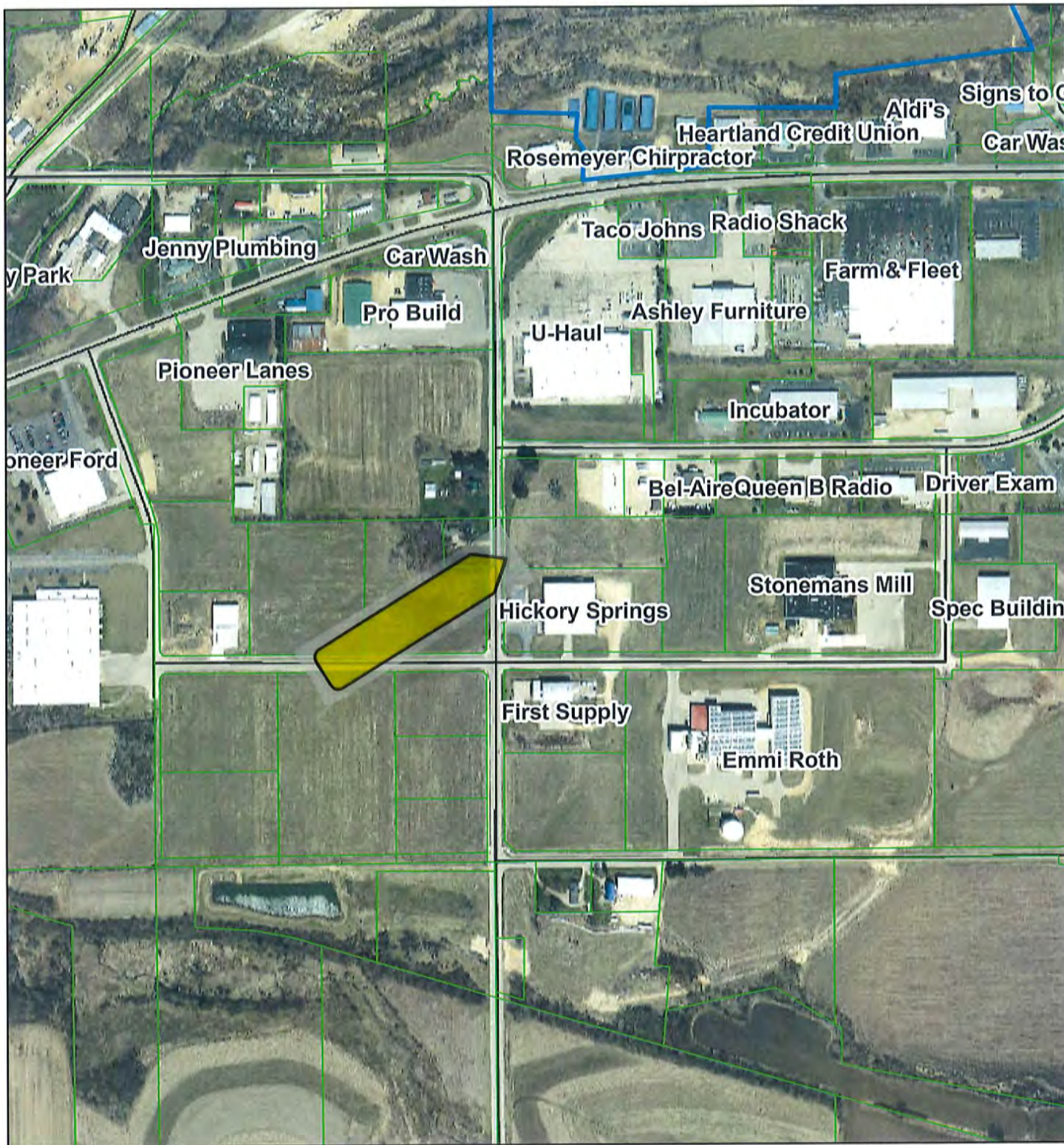
5. The current M-2 zoning allows the proposed office use, however, the proposed domestic shelter would be classified as a residential use, which is not permitted in that district. The PUD designation allows the flexibility needed to allow this use at this location. The adjacent properties contain a variety of residential, commercial, and industrial uses, so the proposed use would be compatible with the neighborhood.

STAFF RECOMMENDATION

6. Staff is in favor of this proposed redevelopment project and recommends approval. Additional information on the building design, building materials, and site design will be addressed at the Specific Implementation Plan approval.

ATTACHMENTS: Location Maps, Survey Map, Site Plan, Floor Plan and Elevations

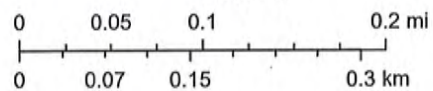
City of Platteville



6/20/2022, 11:25:52 AM

1:9,028

- Centerlines
- City Boundary
- Parcel Data (2022)
- Landmark Names









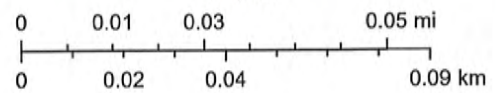
City of Platteville



6/20/2022, 11:24:24 AM

1:2,257

-  Centerlines
-  City Boundary
- Address Points (Data in Progress)
 -  Active
 -  Preliminary
 -  Question/Needs Review
 -  Parcel Data (2022)
 - Landmark Names



Certified Survey Map No. 1908

PART OF THE NW¼ OF THE SE¼ AND SW¼ OF THE SE¼ OF SECTION 14, TOWNSHIP 3 NORTH, RANGE 1 WEST, CITY OF PLATTEVILLE, GRANT COUNTY, WISCONSIN.

DATE: OCTOBER 7, 2015

SURVEYED FOR: SCOTT & TINA JONES
P.O. BOX 127
LANCASTER, WI 53803

JOB NUMBER: A56070

DRAWING FILE: S:\PROJECTS\A56070
ALLEGIANIT OIL - PLATTEVILLE SITE
DEVELOPMENT\CSM\A56070_CSM.DWG

SURVEYED BY: GREG A. JEWELL, P.L.S. S-1898
JEWELL ASSOCIATES ENGINEERS, INC.
560 SUNRISE DRIVE
SPRING GREEN, WI 53588

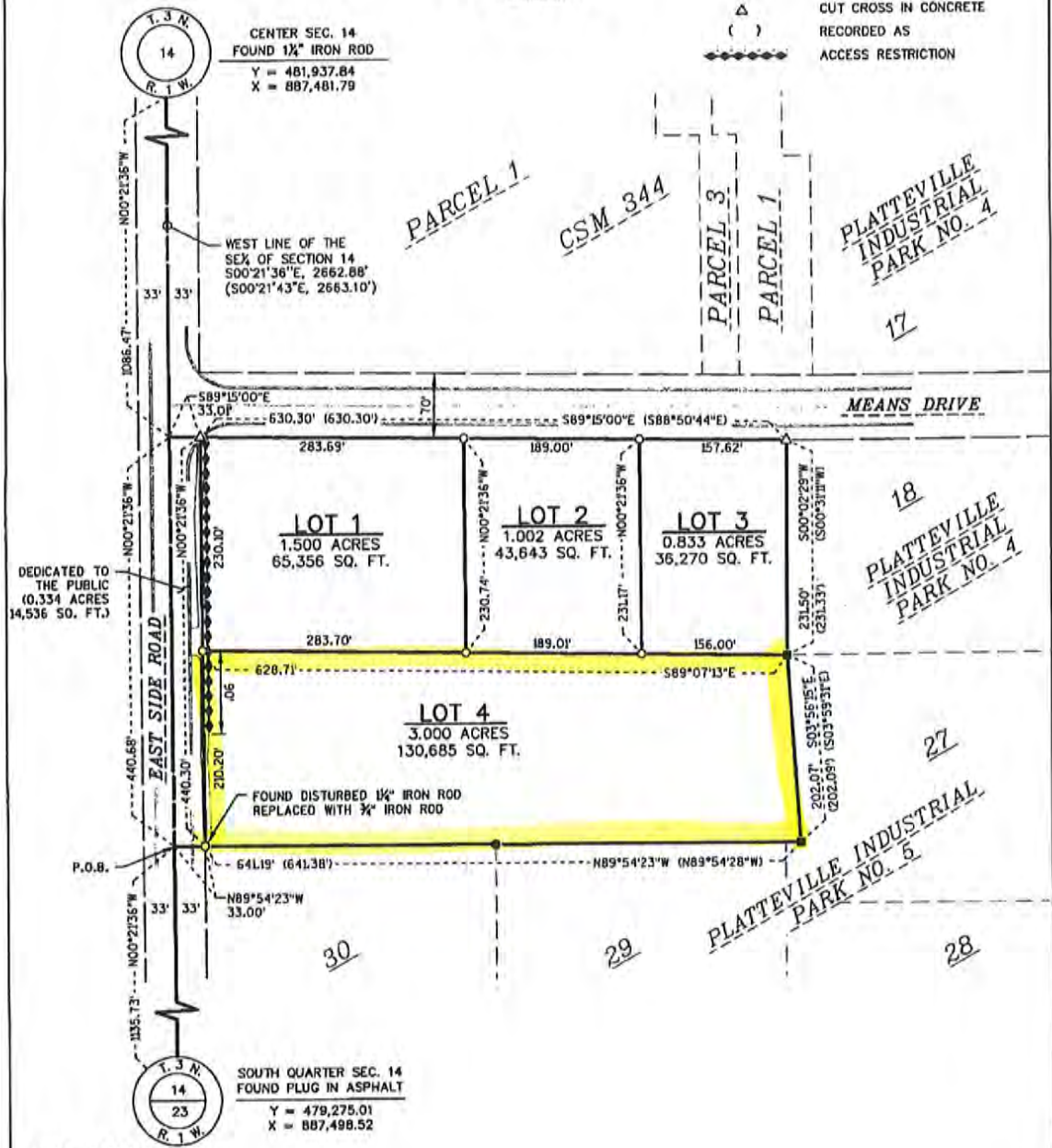


BEARINGS ARE REFERENCED TO THE WEST LINE OF THE SE¼ OF SECTION 14, WHICH BEARS S00°21'36"E ACCORDING TO THE WISCONSIN COUNTY COORDINATE SYSTEM, GRANT COUNTY.

NORTH

SCALE: 1"=100'

- LEGEND**
- FOUND ¾" IRON ROD
 - FOUND 1" IRON ROD
 - SET ¾" IRON ROD
 - △ CUT CROSS IN CONCRETE
 - () RECORDED AS
 - ⇄ ACCESS RESTRICTION



JEWELL
associates engineers, inc.

Engineers - Surveyors - Architects

30.00



▶ Platteville, Wisconsin
▶ Dubuque, Iowa

P 608.348.5355
P 563.542.9005

E mail@delta3eng.biz
W www.delta3eng.biz

Mr. Joe Carroll
City of Platteville
Plan Commission
75 N. Bonson Street
Platteville, Wisconsin 53818

Re: Platteville Family Advocates
305 Eastside Road Platteville, Wisconsin 53818
Delta 3 Project No. D20-146

Dear Mr. Carroll,

This letter is to inform you of the Planned Unit Development (PUD) being proposed by the owner of Family Advocates, which is located at Eastside Road. This PUD will consist of a 3.00-acre parcel of land that will be annexed into the City of Platteville and be zoned as Planned Unit Development. Within this parcel of land, a new facility for Family Advocates will be constructed. The facility will include offices and facilities to provide prevention and intervention services for victims and survivors of domestic, sexual, child, and elder abuse. The proposed facility will have approximately 13,107 square feet of floor area.

Currently the parcel of land includes an asphalt entrance and undeveloped pastureland/grassland. The existing asphalt entrance will be removed. As shown in the general development plan, the entrance to the development will be moved to the southwest side of the property. The relocation of this existing driveway will take the entrance out of the access restrictions as shown on CSM No. 1808 and line it up with the existing property across the street on Eastside Road.

All property adjacent to this development on the north side on Means Drive is currently owned by the Scott J and Tina R Jones Revocable Living Trust. The neighboring property to the northeast side of this development is currently owned by John P & Janet Duggan located at 63 Means Drive. The property to the east and southeast of this development is currently owned by the City of Platteville. The property to the south of this development is currently owned by 555 Eastside Road LLC, and is located on 555 Eastside Road.

This development will provide prevention and intervention services within Southwest Wisconsin with the target market being victims and survivors of domestic, sexual, child, and elder abuse. This development will provide green space on the eastside of the lot for any outdoor activities that Family Advocates wants to do.

At this time, the intent of the development would be that Family Advocates would manage the common areas surrounding the buildings and any storm water management features required by the City of Platteville's municipal code.

With regard to storm water management, the site layout shows stormwater being routed to the south along Eastside Road. The stormwater from this development will flow to an existing bioretention pond south of the intersection of Evergreen and Eastside Road for treatment. When this bioretention pond was constructed, this property was included in its drainage area.

Zoning requirements for R-3 Multi-Family Residential Housing will be utilized for this PUD. They are proposing a screened fence area (6' tall) on the north side of the building so that users of the facility may be outside without begin seen from Eastside Road.

Family Advocates is also investigating the installation of solar panels on the vacant property east of the proposed building.

If you have any questions regarding this project or need any further information, please feel free to contact me at (608) 348-5355 at anytime.

Sincerely,

DELTA 3 ENGINEERING, INC.

David Thering, EIT
Civil Engineer



 **DELTA 3**
EVERY ANGLE COVERED

July 20, 2022

To: Platteville City Council

Barb Daus, Council President Eileen Nickels, President Pro Tem

Ken Killian, District 4 Todd Kasper, District 1

Jason Artz, At Large Kathy Kopp, At Large

Lynne Parrott, At Large

I would like to address the City Council on the lot for Family Advocates. Not just because I am the owner of the lot, but as a resident, a business owner with two locations in Platteville and a tax payer, I believe that this location would be a perfect fit. With being so close to the hospital, grocery stores, DMV and other businesses and yet off the main road, it would be the most practical location for the people staying there.

I wanted to mention that my lot near the location is not even on the same road. Our driveway entrance is on Means Dr. My trucks only go in a couple of times a day to reload. They would have no interference with the Eastside Rd. location whatsoever.

The lot has sat empty for over 15 years and before that it was farm land. The amount of tax that has been paid for this lot for all of these years has been very minimal. I have not had many people interested in the property over the years, so if it is not built on in the near future, the city will still not get much tax money from the property for years to come. Local governments must also commit to help prevent and end homelessness in our area by not expecting the large tax burdens on the shelters. Without these programs, survivors may have no other option than to return to their abuser's home or face homelessness.

Finally, the building structure they are planning on building will be a professional looking building and will help improve the look of the industrial park area.

And a side note, they will have a great view of the spectacular "M"!

Sincerely,

Tina Hake

Owner of Allegiant Oil



Grant County Office/Shelter
250 N. Court St. PO Box 705
Platteville, WI 53818
608.348.5995
director@familyadv.org

Lafayette County Office
627 Main Street
Darlington, WI 53530
608.482.0582
lafayetteco@familyadv.org

Iowa County Office
305 North Iowa Street
Dodgeville, WI 53533
608.778.8714
iowaco@familyadv.org

July 18, 2022

To: Platteville City Council

Barb Daus, Council President	Eileen Nickels, President Pro-Tem
Ken Killian, District 4	Todd Kasper, District 1
Jason Artz, At-Large	Kathy Kopp, At-Large
	Lynne Parrott, At Large

From: Family Advocates, Inc. Board of Directors

Terri Fugate, Board President	Aaron Cullen, Board Treasurer
Kris Fleming, Board Secretary	Dennis Cooley
Jennifer Miller Kass	Lynne Parrott
Nancy Olson	Sheila Ruchti
Matthew Edge	Geri Zauche

Re: Family Advocates Inc. Rezoning Request for new facilities at 305 East Side Rd.

Dear Council Members:

We want to thank you for the City of Platteville's assistance in applying for and obtaining the Neighborhood Investment Fund grant through the Wisconsin Department of Administration. This assistance continued the long history between the City of Platteville and Family Advocates, Inc. (Family Advocates). In 1985, the City of Platteville used Community Development Block Grant funds to purchase the original Family Advocate's shelter for the agency. These Neighborhood Investment Fund grant dollars will make it possible for us to build a more modern facilities and provide higher quality assistance to victims of domestic violence and sexual assault crimes. Since this project will be 100% funded by the Neighborhood Investment Fund Grant and privately raised matching dollars there will be no immediate investment by the City of Platteville and thus no impact on city property owner's taxes.

Our non-profit agency is governed by a volunteer board of directors. Our board consists of a diverse group of business owners, community leaders, health care professionals and educators. In 2019 the board of directors voted to approve the development of a steering committee to investigate the possibility of our agency building a new facility to replace our current facility located at 250 N Court Street in Platteville. The board made this decision because our current facility is deteriorating and making it more difficult to sustain our operations. Our steering committee has spent the past two and a half years evaluating options for the location of a new facility, working with engineers and architects on building design options, floor plans and getting feedback from community members on our project.



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After considering several options our agency decided to focus on the vacant lot for sale at 305 Eastside Road. The steering committee and board of directors chose this site because it has many of the features we desire in a new location. A few of the key elements of the lot that meet our needs are below:

- 1) We have a property owner that is excited to work with us and sell us a lot. We also have a future neighbor, Skyway Precision, that we understand has no concerns about us be located near them. We have personally talked with Bill Mitchell, CFO of Skyway Precision and we were excited to hear his positive response regarding our project. We don't believe this could be said for some of the other lots we considered.
- 2) The lot is the correct size for our proposed project. Our engineering firm, Delta 3, estimates we need approximately 2 acres of land for our project as designed. The lot we chose is 3 acres, so we have adequate space but not too much. Some of the other options we considered were larger creating extra cost for land we would not utilize.
- 3) The lot on Eastside Rd is near city utilities and the storm water retention can be tied into the existing retention pond in the area. This will save our agency money, compared to other lots considered, and leave more money in the budget for building construction.
- 4) The lot is near many local amenities that are needed by our shelter tenants. They can walk to the hospital, groceries, shopping and other area businesses as needed. This location is along the bus route so tenants can utilize this service if needed.

We understand the council members have questions, and some concerns, on the proposed project and we will address those in this letter. We are also available to answer additional questions we may have missed in our letter or questions that come up as you continue to consider our rezoning request.

Questions / Answers

- 1) Why did Family Advocates focus on a location in an industrial area and not a residential area?: The board of directors thinks the proposed lot "checks the most boxes" for an ideal lot for our future home. Our building is dual purpose since it is our agency's office space as well as the emergency shelter. We want the exterior of the building to be professional in appearance to represent the professionalism our team works with daily. This will also allow us to blend into the surroundings and look like any other professional building that builds near us in the future. Our goal is to have the interior living space of the shelter designed and constructed to be more like residential living so the shelter tenants feel safe and at home. As the board discussed our lot options, we didn't think residents of the city would want a service agency such as ours in their neighborhoods.
- 2) Are there safety concerns for employees of Family Advocates or the shelter tenants at this location?: As we evaluated our lot options they all had pros and cons for consideration and we chose this lot. There are sidewalks already in the area for shelter tenants that need to walk for



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services, so they are not walking on the road. There are good sightlines with our proposed driveway location so we don't see traffic in this area being any more of a concern for our agency than it would be for the neighboring businesses. The speed limit is 25 mph on Eastside Rd and we are not aware of any issues with traffic accidents on Eastside Rd. We would expect our shelter tenants to respect the businesses and property boundaries around our new facility much like they do at our existing facility.

3) What about the possible impacts of the businesses in the area on Family Advocates?: We don't believe this is anymore of a concern with the location we have chosen than it would be at any other location we choose. All locations will have neighbors now or in the future and we want to be good stewards of the neighborhood. One of our board members, Aaron Cullen, has experience working in a professional building in an industrial setting. Aaron's accounting office at 1 Insight Drive has been flanked by industrial businesses for many years. Those businesses (Mil 3, L&M Corragated and Weber Metals) are not a disruption to the neighborhood nor do they impact the working climate at Aaron's office. We don't anticipate any issues or impact on our new facility from Skyway Precision or other surrounding businesses.

4) Should the city consider negotiating a payment in lieu of taxes (PILOT) on the new facility?: The board of directors of Family Advocates requests that you approve our zoning request with no PILOT requirement. The reasons for our request are as follows:

- a. Family Advocates, Inc. has occupied a facility in Platteville for almost 37 years and has never been required to make a PILOT payment on the current facility.
- b. We don't anticipate the new facility using any more city services than the current facility. It has the potential to need less services since the new facility will have a sprinkler system to reduce fire risk and is located closer to the hospital for easier access for our shelter tenants.
 - i. In her many years of service to Family Advocates, Darlene Masters can remember the fire department being called to the shelter one time to investigate a possible gas leak.
 - ii. The EMS has been called a handful of times for emergencies but we would not consider this a burden on city services given the almost four decades our agency has been located in the City of Platteville.
 - iii. The Platteville Police Department utilizes Family Advocates as a resource for assistance when they are dealing with victims of domestic abuse or sexual assault. We also call them when necessary and would consider this to be a mutually beneficial working relationship.
- c. The land has sat vacant for 15+ years with very little interest in development despite several different owners attempting to draw interest. The city currently receives approximately \$20 a year in property taxes so removing this property from the tax roll will change very little in terms of financing for TID #6.
- d. The current facility owned by Family Advocates, Inc. would be sold. This would most likely be purchased by a business or individual that is subject to taxes and go back on the city's tax roll to generate future tax revenue.



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- i. A recent example of this is the property located at 200 N Court Street. This was a church building, exempt from property taxes, that was sold and is now the home of a business paying approximately \$1,900 in annual property taxes.
- e. Business owners can purchase land for \$1/acre in the industrial park when meeting certain criteria, so they have more incentive to purchase industrial park land before purchasing this land that is adjacent to the industrial park. This could lead to this property remaining undeveloped for many years, if not for a project like this one for Family Advocates.
- f. TID #6 is projected to close in 2032 without any financial assistance from the City of Platteville. This is projected to be the case even with only \$20 of property tax dollars collected on the existing vacant lot.
- g. Shelter tenants often times find employment in the City of Platteville, enroll their children in our schools, purchase or rent long-term housing and become taxpaying citizens of our community. This can be especially true for the people that come to our shelter from outside of our community.
- h. Family Advocates, Inc. is primarily funded by Federal and state grants. These grants don't provide funding for "brick and mortar" and we wouldn't be allowed to use these grant funds to pay for a PILOT. This PILOT could become a financial burden that limits our ability to provide services to victims of sexual assault and domestic violence.

We appreciate the council's consideration of our request and hope this letter provides you with the information you need to vote yes for approval of our rezoning request with no PILOT requirement. If you have additional questions or need more information, please contact the chairperson of our building steering committee Aaron Cullen at acullen@honkamp.com or call 608-348-2611.

Respectfully submitted on behalf of the Board of Directors of Family Advocates, Inc.,

Terri Fugate, Family Advocates, Inc., Board President

Aaron Cullen, Family Advocates, Inc., Board Treasurer, Steering Committee Chairperson

Enclosure:
Building Rendering



**** Please note: fencing shown in this rendering is to see the playground; however, this will be a privacy fence.**

City of Platteville
75 N. Bonson St.
Platteville, WI 53818



Adam Ruechel
City Manager

MEMO:

TO: Common Council Members and Department Directors

DATE: July 26, 2022

FROM: Adam Ruechel, City of Platteville City Manager

RE: Family Advocates Planned Unit Development Public Hearing

Council Leadership requested I review and provide consideration for conditions to be included in consideration of Family Advocates Planned Unit Development (PUD) Request if approval were to be granted by the common council.

The Common Council could approve a Planned Unit Development on the condition of entering into a formal development agreement between City of Platteville and Family Advocates.

- I would recommend the Common Council include this condition within a formal approval of a PUD.
- This provides the opportunity to incorporate the Department of Administration Grant award agreement and requirements we received into an additional formal agreement between both parties.
- This would allow the ability to formalize financial procedures between Family Advocates and the City of Platteville. A development agreement would assist Family Advocates in the potential to use the agreement as a means for approval of financing from a local bank.
- I would recommend the development agreement have a condition if the property is ever sold to another nonprofit organization, they would be required to resubmit for PUD approval. Thus, the PUD approval is only for Family Advocates.
- Another condition would also be parameters the Council could consider placing in the agreement if the property were to be sold to a for-profit entity as well.

- I would recommend the Council consider a condition within the development agreement for a Payment in Lieu of Taxes (PILOT). This certainly is something that can be negotiated further with both parties but below are some examples to provide Common Council members with the potential tax implications:

For Profit Assessed Value Assumption	Tax Payment TIF Tax Rate \$22.07	Tax Payment City Rate \$8.27	Non Profit Reduction Consideration 50% TIF	Non Profit Reduction Consideration 50% City Only
\$ 3,500,000.00	\$ 77,245.00	\$ 28,945.00	\$ 38,622.50	\$ 14,472.50
\$ 3,000,000.00	\$ 66,210.00	\$ 24,810.00	\$ 33,105.00	\$ 12,405.00
\$ 2,500,000.00	\$ 55,175.00	\$ 20,675.00	\$ 27,587.50	\$ 10,337.50
\$ 2,000,000.00	\$ 44,140.00	\$ 16,540.00	\$ 22,070.00	\$ 8,270.00
\$ 1,500,000.00	\$ 33,105.00	\$ 12,405.00	\$ 16,552.50	\$ 6,202.50
\$ 1,000,000.00	\$ 22,070.00	\$ 8,270.00	\$ 11,035.00	\$ 4,135.00

As Common Council members and City Staff, we are tasked with the duty to be the financial stewards of tax dollars and to continually grow the tax base for the City of Platteville. Therefore, it would be prudent to request in a development agreement Family Advocates pay a PILOT amount in recognition of the potential loss or tax dollars. Consideration will also need to be made, due to Family Advocates being a nonprofit entity, that the financial hardship a larger PILOT may have on their operations. The Council will want to consider in the future how that PILOT will be structured such as only thru the life of the Tax Increment Financing District, for x number of years, or into perpetuity. This is not a decision that has to be made tonight unless there is majority consent from Council members.

- The Council also has the right to request additional items be added to the development agreement such as landscaping requirements, building requirements, or other items which can be discussed further later.

Respectfully,



Adam Ruechel
Platteville City Manager

**THE CITY OF PLATTEVILLE, WISCONSIN
COUNCIL SUMMARY SHEET**

**COUNCIL SECTION:
CONSIDERATION OF
CONSENT AGENDA
ITEM NUMBER:
IV.**

**TITLE:
Council Minutes, Payment of Bills, Appointment to Boards
and Commissions, Licenses, and Permit**

**DATE:
July 26, 2022
VOTE REQUIRED:
Majority**

PREPARED BY: Candace Klaas, City Clerk

Description:

The following items may be approved on a single motion and vote due to their routine nature or previous discussion. Please indicate to the Council President if you would prefer separate discussion and action.

Budget/Fiscal Impact:

None

Sample Affirmative Motion:

"I move to approve all items listed under Consent Calendar"

Attachments:

- Council Minutes
- Payment of Bills
- Appointment of Boards and Commissions
- Licenses
- Permits

PLATTEVILLE COMMON COUNCIL PROCEEDINGS
July 12, 2022

The regular meeting of the Common Council of the City of Platteville was called to order by Council President Barbara Daus at 6:00 PM in the Council Chambers of the Municipal Building.

ROLL CALL

Present: Barbara Daus, Eileen Nickels, Lynne Parrott, Kathy Kopp, Todd Kasper, Jason Artz, and Ken Kilian. Excused: None.

PUBLIC HEARING – *Resolution 22-17 Authorizing Submission of a Community Development Block Grant Application – Moundview Dairy* – City Manager Adam Ruechel explained that Ron Brisbois of Grant County Economic Development Corporation approached Staff about the potential of submitting a Community Development Block Grant Program-Economic Development (CDBG-ED) Request for a proposed expansion of Moundview Dairy, a business located within the City of Platteville’s Industrial Park. CDBG-ED grant funds are awarded to local governments to assist businesses to create or retain jobs for individuals with low and moderate incomes. Moundview Dairy has indicated they are looking to double its capacity by purchasing new equipment and creating approximately 20 jobs. Ron Brisbois has already received approval from the DEHCR in regards to an Environmental Certification Letter for the project. As part of the process of submitting a CDGB-ED application is the requirement to hold a public hearing. Ron Brisbois of Grant County Economic Development Corporation spoke in favor. James Niffenegger, Plant Manager of Moundview Dairy, spoke in favor. Motion by Kopp, seconded by Kilian to close the Public Hearing. Motion carried 7-0 on a roll call vote. Motion by Kasper, seconded by Kopp to approve the Resolution Authorizing Submission of a Community Development Block Grant Application for Moundview Dairy and to direct the City Manager to work with Grant County Economic Development Corporation on the fiscal and program reporting. Motion carried 7-0 on a roll call vote.

CONSIDERATION OF CONSENT AGENDA

Motion by Artz, second by Kopp to approve the consent agenda as follows: Council Minutes – 6/28/22 Special and Regular; Payment of Bills in the amount of \$429,676.35; Appointments to Boards and Commissions, Sheri Stewart to Freudenreich Animal Care Trust Fund, Lisa Haas to Historical Preservation Commission, Kathleen Connett to Museum Board, and Will LeSuer to the Police & Fire Commission; "Class A" Combination Beer & Liquor – contingent upon passing all inspections - Kwik Trip Inc., La Crosse (Molly R Johll, Agent), for premises at 1805 Vision Drive (Kwik Trip #1196) Class "B" Beer – contingent upon passing all inspections; Southern Wisconsin Huts LLC, Fort Wayne, IN (Elliott M Stubbendick, Agent), for premises at 230 Dubuque Road (Pizza Hut) Temporary Class “B” to serve Fermented Malt Beverages; Jaycees in Legion Park on Friday, July 29 from 4:00 PM to Midnight for 4th of July Postponed Events; One-Year Operator License to Sell/Serve Alcohol; Oliver R Barnes, Andrew P Copus, Justin D Erschen, Mason J Klaas, Ryan T Virnocle, Amanda L Williams; Two-Year Operator License to Sell/Serve Alcohol; Adam M Abing, John A Dank, Danielle MJ Evans, Daniel J Keil, Jennifer L Kerske, Mark A Kratzer, Lisa A McAllister, Connor M McKillip, Haley A Meunier, Austin W Pettlon, Heidi L Reed, Anastasia M Smith; Run/Walk permit, Bens Hope Organization – Ben’s Hope Walk/Run on Saturday, September 17 from 8:00 AM to Noon; Platteville Community Arboretum – Monster Dash 5K Walk/Run on Saturday, October 8 from 9:00 AM to Noon. Fireworks Permit – 4th of July Rescheduled Fireworks – Friday, July 29 Legion Field; Street Closing Permits, Irving Place, N Bonson Street and E Mineral Street on Saturday, August 27 from 6:30 AM to 7:00 PM for the Annual Chalk and Cheese Fest by PATH and Rountree Gallery; Main Street from 2nd to Oak Street on Saturday, September 17 from 10:00 AM to 10:00 PM for the Underground Annual Customer Appreciation Event, Mike Meyers the applicant spoke in favor. ; Grant County Highway Construction Aids 2023. Motion

carried 7-0 on a roll call vote.

CITIZENS' COMMENTS, OBSERVATIONS AND PETITIONS, if any.

Alderperson Kopp made several announcements regarding the rescheduling of 4th of July to Friday, July 29 at Legion Park and encouraged the community to attend.

An announcement was made for the next Council Meeting date on July 26 that there would be a work session at 4:30 PM to have a meet and greet with the interim UW-Platteville Chancellor.

Police Chief Doug McKinley spoke about Active Shooter training for the Police Department.

REPORTS

- A. Board/Commission/Committee Minutes – Plan Commission and Housing Authority Board
- B. Other Reports – Water and Sewer Financial Report – June, Airport Financial Report – June, Taskforce on Inclusion, Diversity, and Equity Update, and Department Progress Reports.

ACTION

- A. *Resolution 22-18 Requesting City Staff to be Permitted to Serve/Sell Fermented Malt Beverages at Designated Events* – Motion by Nickels, second by Parrott to approve Resolution 22-18 Requesting City Staff to be Permitted to Serve/Sell Fermented Malt Beverages at Designated Events. Motion carried 7-0 on a roll call vote.
- B. *Amend Motion Authorizing the Award of Contract 2-22: Cedar Street Reconstruction* – Motion by Kasper, second by Kilian to amend the motion awarding Contract 2-22 Cedar Street Reconstruction to Rule Construction with no Alternate bids at the bid price of \$1,269,893.00, such that the water/sewer overbudget amount of \$162,344 is funded through WS Revenue Bonds Series 2022B instead of ARPA funds. Motion carried 7-0 on a roll call vote.
- C. *Amend Motion Authorizing the Award of Contract 4-22: West Main Street Culvert* – Motion by Nickels, second by Kopp to amend the motion awarding Contract 4-22 West Main Street Culvert to Dane County Contracting at the bid price of \$441,744.00 such that the water/sewer overbudget amount of \$37,332 is funded through WS Revenue Bonds Series 2022B instead of ARPA funds. Motion carried 7-0 on a roll call vote.
- D. *Short-term Financing for Airport Hanger Project* – Airport Chair Dennis Cooley of 1035 Kamla Ct spoke in favor. Motion by Kopp, second by Artz to approve a short-term borrow by the Airport not to exceed \$700,000 to be repaid from Entitlement and BIL funds by the end of 2024. Motion carried 7-0 on a roll call vote.
- E. *Award Fire Department Mobile Radio Upgrade CIP Project Bid* – Motion by Kasper, seconded by Parrott to approve Bid FD 01-22, Platteville Fire Department Mobile Radio Replacement to Racom at a price not to exceed \$50,000. Motion carried 7-0 on a roll call vote.
- F. *2023 Proposed Budget Timeline* – Motion by Nickels, seconded by Artz to approve the 2023 Proposed Budget Timeline. Motion carried 7-0 on a roll call vote.

INFORMATION AND DISCUSSION

- A. *Federal Awards Costs Allowability Policy* – Administration Director Nicola Maurer explained that following the Wisconsin Department of Transportation Compliance Review, Staff was provided with the language for a policy that would meet the requirement for a cost allowability policy. If adopted, the policy will be included in the City’s Financial Management Policy.
- B. *Award Video Camera System RFP* – City Manager Adam Ruechel explained that in May City Staff worked on the creation of a Video Camera System RFP which was open for submissions from vendors during the month of June. The request for proposals was advertised on the City website, within the Platteville Journal, and on the League of Wisconsin Municipalities RFP website page. After the deadline date for submissions of Friday, June 24, 2022, the City of Platteville received submissions from the following firms: Telecom Technologies, Inc.- Headquarters in Eagan, Minnesota TC Networks- Headquarters in Platteville, Wisconsin. Staff recommendation would be to award the Video Camera System RFP to TC Networks and authorize the City Manager to enter into an official agreement with TC Networks in the amount not to exceed \$140,000.
- C. *Award City Assessor RFP* – City Manager Adam Ruechel explained that an assessor RFP was available for distribution on Wednesday, June 1, 2022, and placements were made on the City of Platteville website, League of Wisconsin Municipalities website, and within the Platteville Journal. We also provided information about the RFP to firms within the state who provide assessor services. The deadline to submit a proposal for consideration was Friday, July 1, 2022. The City of Platteville did receive one submission for consideration by Accurate Appraisals LLC.
- D. *Award Audio/Visual Provider RFP* - City Manager Adam Ruechel explained that the purpose of this Request for Proposal (RFP) is to invite prospective vendors to submit a proposal to supply Audio/Visual Virtual and Streaming solutions to the City of Platteville. The RFP was made available for distribution on Wednesday, June 1, 2022, and was added to the City of Platteville website, League of Wisconsin Municipalities website, and issued twice within the Platteville Journal. The deadline for submissions was Thursday, June 24, 2022. The City of Platteville received submissions from the following firms: Swagit Productions, LLC-Dallas, TX AVI SPL-Milwaukee, WI Advanced Systems Integration, LLC-Burnsville, MN Integral Building Systems-Madison, WI. City Staff will be looking to meet with UW-Platteville Information Technology Services to review the proposals further. The intention would be for City Staff to bring a formal recommendation to the Council for award authorization at the July 26 meeting.
- E. *Sidewalk Installation Exception – 1601 Progressive Parkway* – Director of Public Works Howard Crofoot explained that while the Zoning Ordinance was changed to require sidewalks or bike paths for new and expanded buildings in commercial areas, there is a procedure where a commercial developer may request an exception to installation of sidewalks. The developer has submitted a Sidewalk Installation Exception form detailing the property and why they should be granted an exception. They would be required to install sidewalk on three sides. There is no sidewalk on the east or west to connect to and with the corner, the utilities and signage, it would be difficult and costly to install a sidewalk. The property directly east of this parcel (1621 Progressive Parkway) was granted an exception to installing sidewalk at the developer’s cost when the building was constructed 10+ years ago. The Common Council has the option of installing sidewalk at city cost. The other properties to the east have or are planning to include

construction of sidewalk. This parcel would be the natural connection to the west. Community Development Director Joe Carroll explained this request has gone in front of the Plan Commission and their recommendation was to deny the request.

- F. Deed City-Owned Land – 275 Lilly Street/750 Valley Road – Community Development Director Joe Carroll explained that the City owns property at 750 Valley Road that contains the water utility. The western portion of this property extends into an area where the railroad used to be located many years ago but is now primarily a wooded area. Lawinger Brothers construction owns the property at 275 Lilly Street, which is just to the west of the City property. The Lawinger business operations have encroached onto a portion of the property owned by the City. This encroachment has been present for over 20 years. Lawinger Brothers is requesting the City deed the portion of the property where the encroachment has occurred to them. The amount of City land that is occupied by the Lawinger encroachment is approximately 0.44 acres. The area is flat land to the east of the Lawinger property and extends to the edge of the hill. From that point the land drops down approximately 30 feet to the main portion of the City property. Due to the approximately 30 feet of elevation difference between the main City property and the area of encroachment, it is not feasible for the City to directly access this area of land. Any access to this property would have to come from the Lawinger property or one of the adjacent properties, which would require an access easement. The City doesn't use the property, and there is no foreseeable use of the property for City purposes. Due to the shape and size of the occupied area, the potential uses as a standalone property are very limited. Staff recommends transferring ownership of this property to Lawinger Brothers, Inc. Tom Lawinger spoke in favor.
- G. Planned Unit Development -GDP – 305 Eastside Road – Community Development Director Joe Carroll explained that the applicant is seeking approval of a Planned Unit Development to construct a mixed-use building at 305 Eastside Road. The proposed project would involve the construction of a building that will provide office space for Family Advocates staff, as well as a domestic shelter. The shelter will provide housing and resources to individuals and families affected by abuse. All individuals who have experienced abuse and are in need of safety, resources, and counseling will be helped by this new facility.
- H. 2022 City Goals – 2nd Quarter – City Manager Adam Ruechel gave a short presentation on the second quarter update of the City goals for 2022.

ADJOURNMENT

Motion by Nickels, second by Artz to adjourn. Motion carried 7-0 on a roll call vote. The meeting was adjourned at 8:37 PM.

Respectfully submitted,

Candace Klaas, City Clerk

SCHEDULE OF BILLS

MOUND CITY BANK:

7/15/2022	Schedule of Bills (ACH payments)	7139-7142	\$	56,369.24
7/15/2022	Schedule of Bills	74251-74257	\$	3,572.94
7/15/2022	Payroll (ACH Deposits)	111888-112056	\$	214,628.26
7/20/2022	Schedule of Bills (ACH payments)	7143-7177	\$	70,971.96
7/20/2022	Schedule of Bills	74258-74322	\$	428,009.22
	(W/S Bills amount paid with City Bills)		\$	(43,070.80)
	(W/S Payroll amount paid with City Payroll)		\$	(31,707.42)
	Total		\$	<u>698,773.40</u>

GL Period	Check Issue Date	Check Number	Payee	Description	Invoice Number	Invoice Seq	Invoice Amount	Check Amount	
7139									
07/22	07/15/2022	7139	AFLAC	MONTHLY PREMIUMS N	PR0625221	1	313.67	313.67	M
07/22	07/15/2022	7139	AFLAC	MONTHLY PREMIUMS FL	PR0625221	2	466.92	466.92	M
07/22	07/15/2022	7139	AFLAC	MONTHLY PREMIUMS N	PR0709221	1	290.43	290.43	M
07/22	07/15/2022	7139	AFLAC	MONTHLY PREMIUMS FL	PR0709221	2	428.23	428.23	M
Total 7139:								1,499.25	
7140									
07/22	07/15/2022	7140	INTERNAL REVENUE SE	FEDERAL INCOME TAX F	PR0709221	1	14,010.14	14,010.14	M
07/22	07/15/2022	7140	INTERNAL REVENUE SE	FEDERAL INCOME TAX S	PR0709221	2	12,651.80	12,651.80	M
07/22	07/15/2022	7140	INTERNAL REVENUE SE	FEDERAL INCOME TAX S	PR0709221	3	12,651.80	12,651.80	M
07/22	07/15/2022	7140	INTERNAL REVENUE SE	FEDERAL INCOME TAX	PR0709221	4	2,958.91	2,958.91	M
07/22	07/15/2022	7140	INTERNAL REVENUE SE	FEDERAL INCOME TAX	PR0709221	5	2,958.91	2,958.91	M
Total 7140:								45,231.56	
7141									
07/22	07/15/2022	7141	WI DEFERRED COMP BO	DEFERRED COMPENSAT	PR0709221	1	1,448.00	1,448.00	M
07/22	07/15/2022	7141	WI DEFERRED COMP BO	DEFERRED COMPENSAT	PR0709221	2	1,163.98	1,163.98	M
Total 7141:								2,611.98	
7142									
07/22	07/15/2022	7142	WI DEPT OF REVENUE	STATE INCOME TAX STA	PR0709221	1	7,026.45	7,026.45	M
Total 7142:								7,026.45	
7143									
07/22	07/20/2022	7143	ENTERPRISE FLEET MA	ENTERPRISE FLEET LEA	FBN4500464	1	1,039.88	1,039.88	M
07/22	07/20/2022	7143	ENTERPRISE FLEET MA	ENTERPRISE FLEET LEA	FBN4500464	2	1,113.31	1,113.31	M
07/22	07/20/2022	7143	ENTERPRISE FLEET MA	ENTERPRISE FLEET LEA	FBN4500464	3	786.74	786.74	M
07/22	07/20/2022	7143	ENTERPRISE FLEET MA	ENTERPRISE FLEET LEA	FBN4500464	4	1,443.58	1,443.58	M
Total 7143:								4,383.51	
7144									
07/22	07/20/2022	7144	CARDMEMBER SERVICE	LIBRARY CHARGES	07.01.2022	1	88.47	88.47	M
07/22	07/20/2022	7144	CARDMEMBER SERVICE	CITY MANAGER CHARGE	07.01.2022	2	42.20	42.20	M
07/22	07/20/2022	7144	CARDMEMBER SERVICE	CITY MANAGER CHARGE	07.01.2022	3	140.00	140.00	M
07/22	07/20/2022	7144	CARDMEMBER SERVICE	CITY MANAGER CHARGE	07.01.2022	4	79.92	79.92	M
07/22	07/20/2022	7144	CARDMEMBER SERVICE	FINANCE CHARGES	07.01.2022	5	300.00-	300.00-	M
07/22	07/20/2022	7144	CARDMEMBER SERVICE	FIRE DEPT CHARGES	07.01.2022	6	69.75	69.75	M
07/22	07/20/2022	7144	CARDMEMBER SERVICE	MAINTENANCE CHARGE	07.01.2022	7	564.97	564.97	M
07/22	07/20/2022	7144	CARDMEMBER SERVICE	RECREATION CHARGES	07.01.2022	8	246.00	246.00	M
07/22	07/20/2022	7144	CARDMEMBER SERVICE	RECREATION CHARGES	07.01.2022	9	171.10	171.10	M
07/22	07/20/2022	7144	CARDMEMBER SERVICE	RECREATION CHARGES	07.01.2022	10	15.81	15.81	M
07/22	07/20/2022	7144	CARDMEMBER SERVICE	MUSEUM CHARGES	07.01.2022	11	1,775.57	1,775.57	M
07/22	07/20/2022	7144	CARDMEMBER SERVICE	CITY MANAGER CHARGE	07.01.2022	12	25.09	25.09	M
07/22	07/20/2022	7144	CARDMEMBER SERVICE	ADMINISTRATION CHAR	07.01.2022	13	131.86	131.86	M
07/22	07/20/2022	7144	CARDMEMBER SERVICE	POOL CHARGES	07.01.2022	14	224.15	224.15	M
07/22	07/20/2022	7144	CARDMEMBER SERVICE	ELECTION CHARGES	07.01.2022	15	21.01	21.01	M
07/22	07/20/2022	7144	CARDMEMBER SERVICE	POLICE DEPT CHARGES	07.01.2022	16	100.00	100.00	M
07/22	07/20/2022	7144	CARDMEMBER SERVICE	POLICE DEPT CHARGES	07.01.2022	17	621.60	621.60	M
07/22	07/20/2022	7144	CARDMEMBER SERVICE	POLICE DEPT CHARGES	07.01.2022	18	349.29	349.29	M
07/22	07/20/2022	7144	CARDMEMBER SERVICE	POLICE DEPT CHARGES	07.01.2022	19	219.59	219.59	M

GL Period	Check Issue Date	Check Number	Payee	Description	Invoice Number	Invoice Seq	Invoice Amount	Check Amount	
07/22	07/20/2022	7144	CARDMEMBER SERVICE	LIBRARY CHARGES	07.01.2022	20	1,271.41	1,271.41	M
07/22	07/20/2022	7144	CARDMEMBER SERVICE	LIBRARY CHARGES	07.01.2022	21	137.39	137.39	M
07/22	07/20/2022	7144	CARDMEMBER SERVICE	ELECTION CHARGES	07.01.2022	22	157.67	157.67	M
07/22	07/20/2022	7144	CARDMEMBER SERVICE	LIBRARY CHARGES	07.01.2022	23	19.99	19.99	M
07/22	07/20/2022	7144	CARDMEMBER SERVICE	MUSEUM CHARGES	07.01.2022	24	9.99	9.99	M
07/22	07/20/2022	7144	CARDMEMBER SERVICE	BROSKE CENTER CHAR	07.01.2022	25	72.10	72.10	M
07/22	07/20/2022	7144	CARDMEMBER SERVICE	LIBRARY CHARGES	07.01.2022	26	24.67	24.67	M
07/22	07/20/2022	7144	CARDMEMBER SERVICE	LIBRARY CHARGES	07.01.2022	27	11.00	11.00	M
07/22	07/20/2022	7144	CARDMEMBER SERVICE	FIRE DEPT CHARGES	07.01.2022	28	45.68	45.68	M
07/22	07/20/2022	7144	CARDMEMBER SERVICE	FIRE DEPT CHARGES	07.01.2022	29	74.17	74.17	M
07/22	07/20/2022	7144	CARDMEMBER SERVICE	FIRE DEPT CHARGES	07.01.2022	30	15.99	15.99	M
07/22	07/20/2022	7144	CARDMEMBER SERVICE	FIRE DEPT CHARGES	07.01.2022	31	16.88	16.88	M
07/22	07/20/2022	7144	CARDMEMBER SERVICE	FIRE DEPT CHARGES	07.01.2022	32	19.99	19.99	M
07/22	07/20/2022	7144	CARDMEMBER SERVICE	STREET DEPT CHARGES	07.01.2022	33	320.74	320.74	M
07/22	07/20/2022	7144	CARDMEMBER SERVICE	STREET DEPT CHARGES	07.01.2022	34	737.60	737.60	M
07/22	07/20/2022	7144	CARDMEMBER SERVICE	MUSEUM CHARGES	07.01.2022	35	7.27	7.27	M
07/22	07/20/2022	7144	CARDMEMBER SERVICE	STREET DEPT CHARGES	07.01.2022	36	143.49	143.49	M
07/22	07/20/2022	7144	CARDMEMBER SERVICE	SENIOR CENTER CHARG	07.01.2022	37	427.11	427.11	M
07/22	07/20/2022	7144	CARDMEMBER SERVICE	MUSEUM CHARGES	07.01.2022	38	70.00	70.00	M
07/22	07/20/2022	7144	CARDMEMBER SERVICE	MUSEUM CHARGES	07.01.2022	39	6.00	6.00	M
07/22	07/20/2022	7144	CARDMEMBER SERVICE	MUSEUM CHARGES	07.01.2022	40	141.06	141.06	M
07/22	07/20/2022	7144	CARDMEMBER SERVICE	PARKS CHARGES	07.01.2022	41	118.28	118.28	M
07/22	07/20/2022	7144	CARDMEMBER SERVICE	PARKS CHARGES	07.01.2022	42	1,075.40	1,075.40	M
07/22	07/20/2022	7144	CARDMEMBER SERVICE	PARKS CHARGES	07.01.2022	43	951.24	951.24	M
07/22	07/20/2022	7144	CARDMEMBER SERVICE	PARKS CHARGES	07.01.2022	44	59.94	59.94	M
07/22	07/20/2022	7144	CARDMEMBER SERVICE	PARKS CHARGES	07.01.2022	45	105.95	105.95	M
07/22	07/20/2022	7144	CARDMEMBER SERVICE	SENIOR CENTER CHARG	07.01.2022	46	7.67	7.67	M
07/22	07/20/2022	7144	CARDMEMBER SERVICE	SENIOR CENTER CHARG	07.01.2022	47	10.54	10.54	M
07/22	07/20/2022	7144	CARDMEMBER SERVICE	PICKELBALL COURT	07.01.2022	48	224.99	224.99	M
07/22	07/20/2022	7144	CARDMEMBER SERVICE	LIBRARY CHARGES	07.01.2022	49	39.24	39.24	M
07/22	07/20/2022	7144	CARDMEMBER SERVICE	WATER DEPT CHARGES	6/27/2022	1	2,000.00	2,000.00	M
07/22	07/20/2022	7144	CARDMEMBER SERVICE	WATER DEPT CHARGES	6/27/2022	2	2,000.00-	2,000.00-	M
07/22	07/20/2022	7144	CARDMEMBER SERVICE	SEWER DEPT CHARGES	6/27/2022	3	2,000.00	2,000.00	M
07/22	07/20/2022	7144	CARDMEMBER SERVICE	SEWER DEPT CHARGES	6/27/2022	4	2,000.00-	2,000.00-	M
07/22	07/20/2022	7144	CARDMEMBER SERVICE	SEWER DEPT CHARGES	6/27/2022	5	69.99	69.99	M
07/22	07/20/2022	7144	CARDMEMBER SERVICE	SEWER DEPT CHARGES	6/27/2022	6	99.99	99.99	M
Total 7144:								11,079.81	
7145									
07/22	07/20/2022	7145	WI DEPT OF REVENUE	SALES TAX-AIRPORT	JUNE 2022	1	60.65	60.65	M
07/22	07/20/2022	7145	WI DEPT OF REVENUE	SALES TAX-POLICE DEP	JUNE 2022	2	.85	.85	M
07/22	07/20/2022	7145	WI DEPT OF REVENUE	SALES TAX-LIBRARY	JUNE 2022	3	21.64	21.64	M
07/22	07/20/2022	7145	WI DEPT OF REVENUE	SALES TAX-PARK CAMPI	JUNE 2022	4	86.86	86.86	M
07/22	07/20/2022	7145	WI DEPT OF REVENUE	SALES TAX-MUSEUM	JUNE 2022	5	87.91	87.91	M
07/22	07/20/2022	7145	WI DEPT OF REVENUE	SALES TAX-POOL	JUNE 2022	6	403.80	403.80	M
07/22	07/20/2022	7145	WI DEPT OF REVENUE	SALE TAX-POOL CONCE	JUNE 2022	7	77.83	77.83	M
07/22	07/20/2022	7145	WI DEPT OF REVENUE	SALES TAX-RECREATION	JUNE 2022	8	41.25	41.25	M
07/22	07/20/2022	7145	WI DEPT OF REVENUE	SALES TAX-SHELTER RE	JUNE 2022	9	30.93	30.93	M
07/22	07/20/2022	7145	WI DEPT OF REVENUE	SALES TAX-BROSKE CTR	JUNE 2022	10	76.04	76.04	M
Total 7145:								887.76	
7146									
07/22	07/20/2022	7146	AMAZON CAPITAL SERVI	OFFICE SUPPLIES	1GXP-3DTW	1	19.61	19.61	
07/22	07/20/2022	7146	AMAZON CAPITAL SERVI	PROGRAM SUPPLIES	1GXV-F1KH-	1	5.89	5.89	

GL Period	Check Issue Date	Check Number	Payee	Description	Invoice Number	Invoice Seq	Invoice Amount	Check Amount
07/22	07/20/2022	7146	AMAZON CAPITAL SERVI	SENIOR CENTER	1H6Y-VN43-	1	57.11	57.11
07/22	07/20/2022	7146	AMAZON CAPITAL SERVI	SENIOR CENTER	1P67-RQJW-	1	49.96	49.96
07/22	07/20/2022	7146	AMAZON CAPITAL SERVI	SENIOR CENTER	1QMW-6J6V-	1	12.99	12.99
07/22	07/20/2022	7146	AMAZON CAPITAL SERVI	SENIOR CENTER	1WX1-HFKG	1	36.28	36.28
Total 7146:								181.84
7147								
07/22	07/20/2022	7147	BADGER WELDING SUPP	SUPPLIES	3716706	1	197.82	197.82
07/22	07/20/2022	7147	BADGER WELDING SUPP	MONTHLY CYLINDER RE	3719154	1	15.30	15.30
07/22	07/20/2022	7147	BADGER WELDING SUPP	SHOP SUPPLIES	3719155	1	6.00	6.00
Total 7147:								219.12
7148								
07/22	07/20/2022	7148	CENGAGE LEARNING IN	ADULT FICTION	78147664	1	38.92	38.92
Total 7148:								38.92
7149								
07/22	07/20/2022	7149	CRUISIN' KIDS LLC	BOOTS	1261	1	633.87	633.87
Total 7149:								633.87
7150								
07/22	07/20/2022	7150	DAVY LABORATORIES	TESTING	22F0274	1	262.50	262.50
07/22	07/20/2022	7150	DAVY LABORATORIES	TESTING	22F0289	1	125.25	125.25
07/22	07/20/2022	7150	DAVY LABORATORIES	DAVY LAB	22F0289	1	125.25	125.25
Total 7150:								513.00
7151								
07/22	07/20/2022	7151	EVOQUA WATER TECHN	WWTP	2022-536254	1	954.71	954.71
07/22	07/20/2022	7151	EVOQUA WATER TECHN	WWTP	905412131	1	954.71	954.71
Total 7151:								1,909.42
7152								
07/22	07/20/2022	7152	GENERAL COMMUNICATI	VEHICLE MAINTENANCE	302624	1	100.00	100.00
07/22	07/20/2022	7152	GENERAL COMMUNICATI	FD VEHICLE REPAIR	308053	1	124.00	124.00
Total 7152:								224.00
7153								
07/22	07/20/2022	7153	GRANEY ELECTRIC LLC	SWIMMING POOL ELECT	2274	1	363.55	363.55
Total 7153:								363.55
7154								
07/22	07/20/2022	7154	HARLEYS CAR CARE & T	TOW TO IMPOUND - PD	4458	1	100.00	100.00
07/22	07/20/2022	7154	HARLEYS CAR CARE & T	TOW TO IMPOUND - PD	4459	1	100.00	100.00
Total 7154:								200.00
7155								
07/22	07/20/2022	7155	HAWKINS INC	CHEMICALS-WWTP	6238449	1	20.00	20.00

GL Period	Check Issue Date	Check Number	Payee	Description	Invoice Number	Invoice Seq	Invoice Amount	Check Amount
07/22	07/20/2022	7155	HAWKINS INC	CHEMICALS-WWTP	6238449	2	10.00	10.00
Total 7155:								30.00
7156								
07/22	07/20/2022	7156	HEISER HARDWARE	SEWER DEPT CHARGES	06.29.2022	1	138.82	138.82
07/22	07/20/2022	7156	HEISER HARDWARE	SEWER DEPT CHARGES	06.29.2022	2	6.99	6.99
07/22	07/20/2022	7156	HEISER HARDWARE	FIRE DEPT CHARGES	06.29.2022	3	31.97	31.97
07/22	07/20/2022	7156	HEISER HARDWARE	FIRE DEPT CHARGES	06.29.2022	4	1.80	1.80
07/22	07/20/2022	7156	HEISER HARDWARE	LIBRARY CHARGES	06.29.2022	5	8.99	8.99
07/22	07/20/2022	7156	HEISER HARDWARE	MUSEUM CHARGES	06.29.2022	6	6.59	6.59
07/22	07/20/2022	7156	HEISER HARDWARE	MUSEUM CHARGES	06.29.2022	7	10.99	10.99
07/22	07/20/2022	7156	HEISER HARDWARE	MUSEUM CHARGES	06.29.2022	8	16.99	16.99
07/22	07/20/2022	7156	HEISER HARDWARE	MAINTANENCE DEPT CH	06.29.2022	9	8.48	8.48
07/22	07/20/2022	7156	HEISER HARDWARE	STREET DEPT CHARGES	06.29.2022	10	10.45	10.45
07/22	07/20/2022	7156	HEISER HARDWARE	STREET DEPT CHARGES	06.29.2022	11	6.59	6.59
07/22	07/20/2022	7156	HEISER HARDWARE	STREET DEPT CHARGES	06.29.2022	12	91.03	91.03
07/22	07/20/2022	7156	HEISER HARDWARE	STREET DEPT CHARGES	06.29.2022	13	4.36	4.36
07/22	07/20/2022	7156	HEISER HARDWARE	STREET LIGHTING CHAR	06.29.2022	14	71.05	71.05
07/22	07/20/2022	7156	HEISER HARDWARE	STORM SEWER CHARGE	06.29.2022	15	67.26	67.26
07/22	07/20/2022	7156	HEISER HARDWARE	LIBRARY CHARGES	06.29.2022	16	47.56	47.56
07/22	07/20/2022	7156	HEISER HARDWARE	SEWER DEPT CHARGES	06.29.2022	17	32.64	32.64
07/22	07/20/2022	7156	HEISER HARDWARE	PARKS CHARGES	06.29.2022	18	71.95	71.95
07/22	07/20/2022	7156	HEISER HARDWARE	POOL CHARGES	06.29.2022	19	4.59	4.59
07/22	07/20/2022	7156	HEISER HARDWARE	WATER DEPT CHARGES	06.29.2022	20	11.58	11.58
07/22	07/20/2022	7156	HEISER HARDWARE	WATER DEPT CHARGES	06.29.2022	21	25.99	25.99
07/22	07/20/2022	7156	HEISER HARDWARE	WATER DEPT CHARGES	06.29.2022	22	75.32	75.32
07/22	07/20/2022	7156	HEISER HARDWARE	WATER DEPT CHARGES	06.29.2022	23	110.95	110.95
07/22	07/20/2022	7156	HEISER HARDWARE	SEWER DEPT CHARGES	06.29.2022	24	13.99	13.99
07/22	07/20/2022	7156	HEISER HARDWARE	FIRE DEPT CHARGES	06.29.2022	25	5.72	5.72
Total 7156:								882.65
7157								
07/22	07/20/2022	7157	HOLDRIDGE, LEANNE	TRAVEL AND CONFEREN	7/8/2022	1	26.33	26.33
Total 7157:								26.33
7158								
07/22	07/20/2022	7158	IVERSON CONSTRUCTIO	WATER MAIN	5100013280	1	689.79	689.79
Total 7158:								689.79
7159								
07/22	07/20/2022	7159	J & R SUPPLY INC	6006167320	2105906-IN	1	125.00-	125.00-
07/22	07/20/2022	7159	J & R SUPPLY INC	MANHOLE	2205197-IN	1	1,855.44	1,855.44
07/22	07/20/2022	7159	J & R SUPPLY INC	HYDRANT	2206238-IN	1	7,660.00	7,660.00
Total 7159:								9,390.44
7160								
07/22	07/20/2022	7160	JOHNSON BLOCK & CO I	AUDIT & FINANCIAL SER	499472	1	4,650.00	4,650.00
07/22	07/20/2022	7160	JOHNSON BLOCK & CO I	AUDIT & FINANCIAL SER	499472	2	1,275.00	1,275.00
07/22	07/20/2022	7160	JOHNSON BLOCK & CO I	AUDIT & FINANCIAL SER	499472	3	1,275.00	1,275.00
07/22	07/20/2022	7160	JOHNSON BLOCK & CO I	HOUSING AUTHORITY A	499472	4	900.00	900.00
07/22	07/20/2022	7160	JOHNSON BLOCK & CO I	AUDIT CHARGES-RDA FU	499472	5	250.00	250.00

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07/22	07/20/2022	7160	JOHNSON BLOCK & CO I	AUDIT CHARGES-TIF #5	499472	6	250.00	250.00
07/22	07/20/2022	7160	JOHNSON BLOCK & CO I	AUDIT CHARGES-TIF #6	499472	7	250.00	250.00
07/22	07/20/2022	7160	JOHNSON BLOCK & CO I	ASSIST MANAGEMENT D	499472	8	450.00	450.00
07/22	07/20/2022	7160	JOHNSON BLOCK & CO I	AUDIT CHARGES-TIF #7	499472	9	250.00	250.00
07/22	07/20/2022	7160	JOHNSON BLOCK & CO I	SINGLE AUDIT CHARGES	499472	10	200.00	200.00
Total 7160:								9,750.00
7161								
07/22	07/20/2022	7161	KEMIRA WATER SOLUTI	PHOSPHORUS REMOVAL	9017759201	1	7,432.76	7,432.76
Total 7161:								7,432.76
7162								
07/22	07/20/2022	7162	KRAEMERS WATER STO	LAB	8706 6.30.20	1	65.05	65.05
Total 7162:								65.05
7163								
07/22	07/20/2022	7163	MAURER, NICOLA	TRAVEL/CONFERENCE	06/10/2022	1	774.52	774.52
Total 7163:								774.52
7164								
07/22	07/20/2022	7164	MILESTONE MATERIALS	WATER MAIN	3500286953	1	192.59	192.59
07/22	07/20/2022	7164	MILESTONE MATERIALS	WATER MAIN	3500287826	1	165.87	165.87
Total 7164:								358.46
7165								
07/22	07/20/2022	7165	NCL OF WISCONSIN INC	LAB	472026	1	40.68	40.68
07/22	07/20/2022	7165	NCL OF WISCONSIN INC	LAB	472425	1	90.66	90.66
07/22	07/20/2022	7165	NCL OF WISCONSIN INC	LAB	472599	1	243.42	243.42
07/22	07/20/2022	7165	NCL OF WISCONSIN INC	LAB	472600	1	745.84	745.84
Total 7165:								1,120.60
7166								
07/22	07/20/2022	7166	OREILLY AUTO PARTS	SUPPLIES	2324-111605	1	35.88	35.88
07/22	07/20/2022	7166	OREILLY AUTO PARTS	SHOP SUPPLIES	2324-114011	1	136.10-	136.10-
07/22	07/20/2022	7166	OREILLY AUTO PARTS	SHOP SUPPLIES	2324-114641	1	1.99	1.99
07/22	07/20/2022	7166	OREILLY AUTO PARTS	ROLLER	2324-117180	1	37.12	37.12
07/22	07/20/2022	7166	OREILLY AUTO PARTS	VEHICLE	2324-117201	1	72.48	72.48
07/22	07/20/2022	7166	OREILLY AUTO PARTS	VEHICLE	2324-117202	1	18.99	18.99
07/22	07/20/2022	7166	OREILLY AUTO PARTS	TRUCK #01	2324-117350	1	49.07	49.07
Total 7166:								79.43
7167								
07/22	07/20/2022	7167	PIONEER FORD SALES L	VEHICLE EXPENSE - PD	139003	1	547.80	547.80
07/22	07/20/2022	7167	PIONEER FORD SALES L	VEHICLE	27966	1	72.85	72.85
Total 7167:								620.65
7168								
07/22	07/20/2022	7168	RICOH USA INC	COPIES-COUNCIL	5064967258	1	109.47	109.47

GL Period	Check Issue Date	Check Number	Payee	Description	Invoice Number	Invoice Seq	Invoice Amount	Check Amount
07/22	07/20/2022	7168	RICOH USA INC	COPIES-CITY CLERK	5064967258	2	109.46	109.46
Total 7168:								218.93
7169								
07/22	07/20/2022	7169	SOUTHWEST OPPORTU	GARBAGE BAGS	24918	1	241.50	241.50
07/22	07/20/2022	7169	SOUTHWEST OPPORTU	JANITORIAL SERVICES-P	24938	1	1,894.00	1,894.00
07/22	07/20/2022	7169	SOUTHWEST OPPORTU	SHRED DOCUMENTS-CIT	24953	1	88.00	88.00
Total 7169:								2,223.50
7170								
07/22	07/20/2022	7170	STRAND ASSOCIATES IN	WATER CORROSION CO	0185292	1	4,132.96	4,132.96
07/22	07/20/2022	7170	STRAND ASSOCIATES IN	WATER SYSTEM COMPR	0185352	1	1,181.18	1,181.18
Total 7170:								5,314.14
7171								
07/22	07/20/2022	7171	TRICOR INC	2022 FIRE AUTO PREMIU	44566	1	446.00	446.00
Total 7171:								446.00
7172								
07/22	07/20/2022	7172	VIEWPOINT SCREEN PRI	STORE MERCHANDISE	06.30.2022	1	1,248.25	1,248.25
Total 7172:								1,248.25
7173								
07/22	07/20/2022	7173	WEBER PAPER COMPAN	JANITORIAL SUPPLIES	D125109	1	32.30	32.30
07/22	07/20/2022	7173	WEBER PAPER COMPAN	PAPER	D125109	2	172.36	172.36
Total 7173:								204.66
7174								
07/22	07/20/2022	7174	WI ELEVATOR INSPECTI	PROFESSIONAL SERVIC	16461	1	80.00	80.00
07/22	07/20/2022	7174	WI ELEVATOR INSPECTI	ELEVATOR INSPECTION-	16462	1	80.00	80.00
07/22	07/20/2022	7174	WI ELEVATOR INSPECTI	ELEVATOR INSPECTION-	16462	2	80.00	80.00
Total 7174:								240.00
7175								
07/22	07/20/2022	7175	WISNET	BROADBAND MEMBERS	19808	1	2,000.00	2,000.00
07/22	07/20/2022	7175	WISNET	BROADBAND NETWORK	19808	2	6,600.00	6,600.00
Total 7175:								8,600.00
7176								
07/22	07/20/2022	7176	WISCONSIN PUBLIC RAD	ADVERTISING - MUSEUM	MC-1220658	1	272.00	272.00
Total 7176:								272.00
7177								
07/22	07/20/2022	7177	WORKSPACE STUDIO	OFFICE CHAIR	11875	1	349.00	349.00
Total 7177:								349.00

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74251								
07/22	07/15/2022	74251	ALLIANT ENERGY/WP&L	ELECTRIC/HEATING-CITY	07.15.2022	1	27.23	27.23
07/22	07/15/2022	74251	ALLIANT ENERGY/WP&L	ELECTRIC/HEATING-STR	07.15.2022	2	223.16	223.16
07/22	07/15/2022	74251	ALLIANT ENERGY/WP&L	ELECTRIC/HEATING-STO	07.15.2022	3	171.55	171.55
07/22	07/15/2022	74251	ALLIANT ENERGY/WP&L	ELECTRIC/HEATING-PAR	07.15.2022	4	871.73	871.73
07/22	07/15/2022	74251	ALLIANT ENERGY/WP&L	ELECTRIC-WATER	07.15.2022	5	87.16	87.16
07/22	07/15/2022	74251	ALLIANT ENERGY/WP&L	GAS/HEATING-WATER	07.15.2022	6	14.70	14.70
07/22	07/15/2022	74251	ALLIANT ENERGY/WP&L	ELECTRIC-SEWER	07.15.2022	7	45.24	45.24
Total 74251:								1,440.77
74252								
07/22	07/15/2022	74252	CENTURYLINK	ADMIN PHONE CHARGE	07.03.2022	1	263.37	263.37
07/22	07/15/2022	74252	CENTURYLINK	POLICE PHONE CHARGE	07.03.2022	2	641.98	641.98
07/22	07/15/2022	74252	CENTURYLINK	MUSEUM DEPT PHONE C	07.03.2022	3	66.43	66.43
07/22	07/15/2022	74252	CENTURYLINK	LIBRARY PHONE CHARG	07.03.2022	4	34.47	34.47
07/22	07/15/2022	74252	CENTURYLINK	AIRPORT PHONE CHARG	07.03.2022	5	247.24	247.24
07/22	07/15/2022	74252	CENTURYLINK	PHONE BILLS-WATER DE	07.03.2022	6	291.19	291.19
07/22	07/15/2022	74252	CENTURYLINK	PHONE BILLS-SEWER D	07.03.2022	7	220.38	220.38
Total 74252:								1,765.06
74253								
07/22	07/15/2022	74253	CENTURYLINK	SEWER LONG DISTANCE	06.30.2022	1	1.04	1.04
07/22	07/15/2022	74253	CENTURYLINK	SENIOR CENTER LONG	06.30.2022	2	1.04	1.04
07/22	07/15/2022	74253	CENTURYLINK	POLICE DEPT LONG DIST	06.30.2022	3	49.21	49.21
07/22	07/15/2022	74253	CENTURYLINK	LIBRARY LONG DISTANC	06.30.2022	4	7.55	7.55
07/22	07/15/2022	74253	CENTURYLINK	ENGINEERING LONG DIS	06.30.2022	5	.08	.08
07/22	07/15/2022	74253	CENTURYLINK	CITY CLERK LONG DISTA	06.30.2022	6	8.62	8.62
07/22	07/15/2022	74253	CENTURYLINK	CITY MANAGER LONG DI	06.30.2022	7	8.62	8.62
07/22	07/15/2022	74253	CENTURYLINK	WATER LONG DISTANCE	06.30.2022	8	1.03	1.03
07/22	07/15/2022	74253	CENTURYLINK	AIRPORT LONG DISTANC	06.30.2022	9	.16	.16
Total 74253:								77.35
74254								
07/22	07/15/2022	74254	MONROE AREA SWIM TE	SWIM TEAM ENTRANCE	07/16/2022	1	50.00	50.00
Total 74254:								50.00
74256								
07/22	07/15/2022	74256	COLLECTION SERVICES	CHILD SUPPORT CHILD	PR0709221	1	214.76	214.76
Total 74256:								214.76
74257								
07/22	07/15/2022	74257	VANTAGE TRANSFER AG	ICMA DEFERRED COMP	PR0709221	1	25.00	25.00
Total 74257:								25.00
74258								
07/22	07/20/2022	74258	ADVANCE AUTO PARTS	VEHICLE MAINTENANCE	2584-453572	1	119.45	119.45
Total 74258:								119.45

GL Period	Check Issue Date	Check Number	Payee	Description	Invoice Number	Invoice Seq	Invoice Amount	Check Amount
74259								
07/22	07/20/2022	74259	ALLEGIANT OIL LLC	DIESEL FUEL - UWP	290660	1	732.72	732.72
07/22	07/20/2022	74259	ALLEGIANT OIL LLC	GASOLINE - UWP	290661	1	1,386.90	1,386.90
Total 74259:								2,119.62
74260								
07/22	07/20/2022	74260	ALLIANT ENERGY/WP&L	ELECTRIC/HEATING-PAR	07.20.2022	1	264.44	264.44
07/22	07/20/2022	74260	ALLIANT ENERGY/WP&L	ELECTRIC/HEATING-POO	07.20.2022	2	20.41	20.41
07/22	07/20/2022	74260	ALLIANT ENERGY/WP&L	ELECTRIC/HEATING-EVE	07.20.2022	3	1,074.74	1,074.74
Total 74260:								1,359.59
74261								
07/22	07/20/2022	74261	AT&T MOBILITY	FIRE - CELLULAR	2873130488	1	169.58	169.58
Total 74261:								169.58
74262								
07/22	07/20/2022	74262	AXLEY BRYNELSON LLP	GENERAL ATTORNEY	894644	1	2,292.50	2,292.50
07/22	07/20/2022	74262	AXLEY BRYNELSON LLP	LEGAL SERVICES WATE	894644	2	411.50	411.50
07/22	07/20/2022	74262	AXLEY BRYNELSON LLP	LEGAL SERVICES TIF6	894644	3	849.00	849.00
Total 74262:								3,553.00
74263								
07/22	07/20/2022	74263	BAKER & TAYLOR	TEEN BOOKS	2036851116	1	36.06	36.06
Total 74263:								36.06
74264								
07/22	07/20/2022	74264	BLACKSTONE PUBLISHI	SWLS RESOURCE LIBRA	2052147	1	34.95	34.95
Total 74264:								34.95
74265								
07/22	07/20/2022	74265	BOOKDEPOT	GRANT EXPENDITURES	IN000222301	1	500.88	500.88
Total 74265:								500.88
74266								
07/22	07/20/2022	74266	BUSY B'S BRANDING	STORE MERCHANDISE	10008	1	693.15	693.15
Total 74266:								693.15
74267								
07/22	07/20/2022	74267	BUTCHER, TANISHA	65 SLYVIA - BUTCHER	07.08.2022	1	5,307.19	5,307.19
07/22	07/20/2022	74267	BUTCHER, TANISHA	65 SLYVIA - BUTCHER	07.12.2022	1	2,584.51	2,584.51
Total 74267:								7,891.70
74268								
07/22	07/20/2022	74268	CHATTANOOGA LAPIDAR	GIFT SHOP SUPPLIES -M	6.24.2022	1	341.33	341.33
Total 74268:								341.33

GL Period	Check Issue Date	Check Number	Payee	Description	Invoice Number	Invoice Seq	Invoice Amount	Check Amount
74269								
07/22	07/20/2022	74269	COLONIAL LIFE & ACCID	INSURANCE PREMIUMS	7228216071	1	21.68	21.68
Total 74269:								21.68
74270								
07/22	07/20/2022	74270	CONWAY SHIELD	FD - EQUIPMENT	0494318	1	348.50	348.50
Total 74270:								348.50
74271								
07/22	07/20/2022	74271	CORE & MAIN LP	METER RADIOS	R107477	1	3,645.00	3,645.00
Total 74271:								3,645.00
74272								
07/22	07/20/2022	74272	DODGEVILLE CHAMBER	CHAMBER DUES - MARK	3482	1	125.00	125.00
Total 74272:								125.00
74273								
07/22	07/20/2022	74273	DUBUQUE HOSE & HYDR	WATER METERS	716738	1	12.97	12.97
Total 74273:								12.97
74274								
07/22	07/20/2022	74274	EASTMAN CARTWRIGHT	WWTP	3831	1	23.12	23.12
Total 74274:								23.12
74275								
07/22	07/20/2022	74275	EHLERS INVESTMENT P	MANAGEMENT FEES-CE	07.01.2022	1	8.82	8.82
07/22	07/20/2022	74275	EHLERS INVESTMENT P	MANAGEMENT FEES-WA	07.01.2022	2	19.09	19.09
07/22	07/20/2022	74275	EHLERS INVESTMENT P	MANAGEMENT FEES-SE	07.01.2022	3	61.45	61.45
Total 74275:								89.36
74276								
07/22	07/20/2022	74276	ERSCHENS FLORIST	FLOWERS-SUNSHINE FU	07.01.2022	1	65.95	65.95
Total 74276:								65.95
74277								
07/22	07/20/2022	74277	GOTTSCHALK, DILLON	1265 LANCASTER ST APT	24-0260-08	1	57.21	57.21
Total 74277:								57.21
74278								
07/22	07/20/2022	74278	GRANT CTY REGISTER O	AFFORDABLE HOUSING	830633	1	30.00	30.00
Total 74278:								30.00
74279								
07/22	07/20/2022	74279	GRANT CTY TRUCK BODI	TRUCK #43	66249	1	190.00	190.00

GL Period	Check Issue Date	Check Number	Payee	Description	Invoice Number	Invoice Seq	Invoice Amount	Check Amount
Total 74279:								190.00
74280								
07/22	07/20/2022	74280	GUNDERSEN HEALTH S	DRUG & ALCOHOL TESTI	4-0482 7/6/2	1	35.00	35.00
07/22	07/20/2022	74280	GUNDERSEN HEALTH S	DRUG & ALCOHOL TESTI	4-0482 7/6/2	2	35.00	35.00
07/22	07/20/2022	74280	GUNDERSEN HEALTH S	DRUG & ALCOHOL TESTI	4-0482 7/6/2	3	70.00	70.00
07/22	07/20/2022	74280	GUNDERSEN HEALTH S	DRUG & ALCOHOL TESTI	4-3075 7/6/2	1	35.00	35.00
Total 74280:								175.00
74281								
07/22	07/20/2022	74281	HAUBRECH, CHRISTIAN	WATER SEWER OVR PY	38-1415-14	1	122.80	122.80
Total 74281:								122.80
74282								
07/22	07/20/2022	74282	INSPIRING COMMUNITY I	GRANT WRITING	196	1	240.00	240.00
Total 74282:								240.00
74283								
07/22	07/20/2022	74283	IWI MOTOR PARTS	SHOP SUPPLIES	431-280633	1	40.24	40.24
Total 74283:								40.24
74284								
07/22	07/20/2022	74284	JACOBSON, MARTIN	EXPENSE REIMBURSEM	2482	1	40.88	40.88
Total 74284:								40.88
74285								
07/22	07/20/2022	74285	JC CROSS CO	WWTP	66099	1	82.55	82.55
Total 74285:								82.55
74286								
07/22	07/20/2022	74286	JOES OVERHEAD DOOR	PD DOORS	7/19/2022	1	263.00	263.00
Total 74286:								263.00
74287								
07/22	07/20/2022	74287	JOHNSON CONTROLS	FIRE ALARM PANEL BATT	88909838	1	197.08	197.08
Total 74287:								197.08
74288								
07/22	07/20/2022	74288	JOHNSTON, NOAH	HOUSING GRANT	07.13.2022	1	5,515.58	5,515.58
Total 74288:								5,515.58
74289								
07/22	07/20/2022	74289	KAPPA ALPHA SIGMA	WATER SEWER OVR PAY	16-0510-14	1	99.24	99.24
Total 74289:								99.24

GL Period	Check Issue Date	Check Number	Payee	Description	Invoice Number	Invoice Seq	Invoice Amount	Check Amount
74290								
07/22	07/20/2022	74290	KEIL ENTERPRISES	TRAINING	06/01/2022	1	747.00	747.00
Total 74290:								747.00
74291								
07/22	07/20/2022	74291	LV LABS WW LLC	WWTP	459	1	1,760.00	1,760.00
Total 74291:								1,760.00
74292								
07/22	07/20/2022	74292	MARTINEZ, ANDREW	WTR SWR OVR PYMT- 11	38-1434-07	1	42.96	42.96
Total 74292:								42.96
74293								
07/22	07/20/2022	74293	MENARDS	VEHICLE MAINTENANCE	1419	1	4.97	4.97
07/22	07/20/2022	74293	MENARDS	VEHICLE MAINTENANCE	1434	1	3.97	3.97
07/22	07/20/2022	74293	MENARDS	WWTP	2164	1	56.54	56.54
07/22	07/20/2022	74293	MENARDS	WWTP	2288	1	61.12	61.12
07/22	07/20/2022	74293	MENARDS	CATCH BASIN CONCRET	2765	1	229.95	229.95
07/22	07/20/2022	74293	MENARDS	SHOP SUPPLIES	3142	1	31.38	31.38
Total 74293:								387.93
74294								
07/22	07/20/2022	74294	MONONA PLBG & FIRE P	5 YEAR SPRINKLER INSP	2205452	1	925.00	925.00
07/22	07/20/2022	74294	MONONA PLBG & FIRE P	QUARTERLY FIRE SPRIN	2205459	1	175.00	175.00
Total 74294:								1,100.00
74295								
07/22	07/20/2022	74295	MORTON SALT INC	ROAD SALT-STREET DEP	5402532663	1	9,520.17	9,520.17
Total 74295:								9,520.17
74296								
07/22	07/20/2022	74296	NAPA AUTO PARTS-PLAT	TOOLS	880950	1	11.99	11.99
07/22	07/20/2022	74296	NAPA AUTO PARTS-PLAT	VEHICLE	881333	1	14.99	14.99
07/22	07/20/2022	74296	NAPA AUTO PARTS-PLAT	VEHICLE	881469	1	24.48	24.48
07/22	07/20/2022	74296	NAPA AUTO PARTS-PLAT	BACKHOE	881676	1	22.79	22.79
Total 74296:								74.25
74297								
07/22	07/20/2022	74297	PEASE, NICK	RENTAL CONVERSION G	07.18.2022	1	450.19	450.19
Total 74297:								450.19
74298								
07/22	07/20/2022	74298	PETTY CASH/POLICE DE	POSTAGE-POLICE DEPT	07.08.2022	1	30.85	30.85
Total 74298:								30.85
74299								
07/22	07/20/2022	74299	PIZZA HUT OF SOUTHER	ALCOHOL CLASS: B BEE	07.15.2022	1	200.00	200.00

GL Period	Check Issue Date	Check Number	Payee	Description	Invoice Number	Invoice Seq	Invoice Amount	Check Amount
07/22	07/20/2022	74299	PIZZA HUT OF SOUTHER	BACKGROUND CHECKS	07.15.2022	2	21.00	21.00
07/22	07/20/2022	74299	PIZZA HUT OF SOUTHER	PUBLICATION RENEWAL	07.15.2022	3	15.00	15.00
Total 74299:								236.00
74300								
07/22	07/20/2022	74300	PLATTEVILLE CLEANERS	FD - CLASS A UNIFORM	07.01.2022	1	3.70	3.70
Total 74300:								3.70
74301								
07/22	07/20/2022	74301	PLATTEVILLE JOURNAL,	ADOPTION NOTICE	06.30.2022 1	1	26.00	26.00
07/22	07/20/2022	74301	PLATTEVILLE JOURNAL,	ADVERTISING-CITY MAN	1646 6.30.20	1	158.30	158.30
07/22	07/20/2022	74301	PLATTEVILLE JOURNAL,	ADVERTISING-CITY MAN	1646 6.30.20	2	244.10	244.10
07/22	07/20/2022	74301	PLATTEVILLE JOURNAL,	ADVERTISING-CITY MAN	1646 6.30.20	3	179.76	179.76
07/22	07/20/2022	74301	PLATTEVILLE JOURNAL,	TIF5	1646 6.30.20	4	17.02	17.02
07/22	07/20/2022	74301	PLATTEVILLE JOURNAL,	TIF6	1646 6.30.20	5	17.02	17.02
07/22	07/20/2022	74301	PLATTEVILLE JOURNAL,	TIF7	1646 6.30.20	6	17.01	17.01
07/22	07/20/2022	74301	PLATTEVILLE JOURNAL,	ADVERTISING-COMMUNI	1646 6.30.20	7	128.70	128.70
07/22	07/20/2022	74301	PLATTEVILLE JOURNAL,	ADVERTISING-COUNCIL	1646 6.30.20	8	42.90	42.90
07/22	07/20/2022	74301	PLATTEVILLE JOURNAL,	ADVERTISING AND PUBL	344565	1	171.25	171.25
Total 74301:								1,002.06
74302								
07/22	07/20/2022	74302	PLATTEVILLE VETERINA	MONTHLY CHARGES-PO	65552	1	335.84	335.84
Total 74302:								335.84
74303								
07/22	07/20/2022	74303	PRESERVE DESIGN STU	MUSEUMS PRESERVATI	790	1	15,896.88	15,896.88
Total 74303:								15,896.88
74304								
07/22	07/20/2022	74304	QUILL LLC	LIBRARY OFFICE SUPPLI	26211113	1	266.85	266.85
Total 74304:								266.85
74305								
07/22	07/20/2022	74305	RICOH USA INC	LEASE COPIER-CITY CLE	106278102	1	76.00	76.00
07/22	07/20/2022	74305	RICOH USA INC	LEASE COPIER-CITY CO	106278102	2	77.00	77.00
07/22	07/20/2022	74305	RICOH USA INC	LEASE COPIER-CITY MA	106278102	3	19.00	19.00
07/22	07/20/2022	74305	RICOH USA INC	LEASE COPIER-ADMIN	106278102	4	19.00	19.00
Total 74305:								191.00
74306								
07/22	07/20/2022	74306	SCENIC RIVERS ENERG	ELECTRICITY-TRAIL LIGH	1426600 7/1/	1	13.63	13.63
07/22	07/20/2022	74306	SCENIC RIVERS ENERG	ELECTRICITY-STREET LI	1426600 7/1/	2	430.80	430.80
Total 74306:								444.43
74307								
07/22	07/20/2022	74307	SCOTT IMPLEMENT	SUPPLIES-CEMETERY	77262	1	121.22	121.22
07/22	07/20/2022	74307	SCOTT IMPLEMENT	SHOP	77376	1	15.13	15.13

GL Period	Check Issue Date	Check Number	Payee	Description	Invoice Number	Invoice Seq	Invoice Amount	Check Amount
Total 74307:								136.35
74308								
07/22	07/20/2022	74308	SHANNON MARIE PHOT	DIRECTOR'S DISCRETIO	2556	1	300.00	300.00
Total 74308:								300.00
74309								
07/22	07/20/2022	74309	SHERWIN WILLIAMS	WWTP	3810-3	1	415.68	415.68
07/22	07/20/2022	74309	SHERWIN WILLIAMS	WWTP	3989-5	1	676.80	676.80
07/22	07/20/2022	74309	SHERWIN WILLIAMS	WWTP	901-7	1	812.41	812.41
07/22	07/20/2022	74309	SHERWIN WILLIAMS	WWTP	948-8	1	683.78	683.78
07/22	07/20/2022	74309	SHERWIN WILLIAMS	WWTP	949-6	1	75.04	75.04
Total 74309:								2,663.71
74310								
07/22	07/20/2022	74310	SIGNS TO GO! INC	PICKLEBALL COURTS	30706	1	485.00	485.00
Total 74310:								485.00
74311								
07/22	07/20/2022	74311	SOUTHWEST HEALTH CE	ALCOHOL BLOOD DRAW	07.15.2022	1	28.00	28.00
07/22	07/20/2022	74311	SOUTHWEST HEALTH CE	DRUG & ALCOHOL EMPL	07.15.2022	2	80.00	80.00
07/22	07/20/2022	74311	SOUTHWEST HEALTH CE	DRUG TEST	285937 7/15/	1	115.00	115.00
07/22	07/20/2022	74311	SOUTHWEST HEALTH CE	DRUG TEST	285937 7/15/	2	35.00	35.00
07/22	07/20/2022	74311	SOUTHWEST HEALTH CE	DRUG TEST	285937 7/15/	3	35.00	35.00
Total 74311:								293.00
74312								
07/22	07/20/2022	74312	SPEE-DEE	SHIPPING	603520	1	16.87	16.87
07/22	07/20/2022	74312	SPEE-DEE	SHIPPING	606650	1	33.60	33.60
Total 74312:								50.47
74313								
07/22	07/20/2022	74313	STEINHARTS FARM SER	VEHICLE	95632-IN	1	140.00	140.00
Total 74313:								140.00
74314								
07/22	07/20/2022	74314	STRAIGHT ARROW	955 S CHESTNUT ST APT	29-0489-12	1	17.01	17.01
Total 74314:								17.01
74315								
07/22	07/20/2022	74315	STREICHERS	VESTS	11575017	1	7,278.00	7,278.00
07/22	07/20/2022	74315	STREICHERS	UNIFORM ALLOWANCE	11576341	1	64.99	64.99
07/22	07/20/2022	74315	STREICHERS	UNIFORM ALLOWANCE	11578142	1	57.99	57.99
07/22	07/20/2022	74315	STREICHERS	UNIFORM ALLOWANCE	11579279	1	109.98	109.98
07/22	07/20/2022	74315	STREICHERS	UNIFORM ALLOWANCE	11579293	1	49.99	49.99
Total 74315:								7,560.95

GL Period	Check Issue Date	Check Number	Payee	Description	Invoice Number	Invoice Seq	Invoice Amount	Check Amount
74316								
07/22	07/20/2022	74316	SW WI COMM ACT PROG	CDBG MONTHLY EXPEN	8732	1	198.33	198.33
Total 74316:								198.33
74317								
07/22	07/20/2022	74317	SYNCB/AMAZON	SWLS RESOURCE LIBRA	14869 07/10/	1	79.38	79.38
07/22	07/20/2022	74317	SYNCB/AMAZON	BUILDINGS AND GROUN	14869 07/10/	2	52.41	52.41
07/22	07/20/2022	74317	SYNCB/AMAZON	CHILDREN'S PROGRAM	14869 07/10/	3	49.20	49.20
07/22	07/20/2022	74317	SYNCB/AMAZON	TEEN PROGRAMMING	14869 07/10/	4	25.49	25.49
07/22	07/20/2022	74317	SYNCB/AMAZON	ADULT AV	14869 07/10/	5	15.98	15.98
Total 74317:								222.46
74318								
07/22	07/20/2022	74318	TRUCK COUNTRY OF IO	SHOP	X101575453:	1	178.72	178.72
Total 74318:								178.72
74319								
07/22	07/20/2022	74319	WALMART COMMUNITY/	MICROWAVES	463974826	1	143.40	143.40
Total 74319:								143.40
74320								
07/22	07/20/2022	74320	WI DEPT OF JUSTICE-TI	TIME SYSTEM QUARTER	455TIME-000	1	2,282.25	2,282.25
Total 74320:								2,282.25
74321								
07/22	07/20/2022	74321	WI DEPT OF TRANSPORT	BUSINESS 151 HSIP	395-0000267	1	325,875.71	325,875.71
07/22	07/20/2022	74321	WI DEPT OF TRANSPORT	BUSINESS 151 HSIP	395-0000267	2	26,727.28	26,727.28
Total 74321:								352,602.99
74322								
07/22	07/20/2022	74322	WORLDHARP TECHNOL	PARKING FEE COLLECTI	8003334	1	40.00	40.00
Total 74322:								40.00
Grand Totals:								558,923.36



BOARDS AND COMMISSIONS VACANCIES LIST

As of 7/13/22

- Board of Appeals (ET Zoning)** (partial term ending 4/1/24)
- Board of Appeals (ET Zoning)** (3 year term ending 4/1/25)
- Board of Appeals (ET Zoning) Alternate** (3 year term ending 4/1/25)
- Board of Appeals (Zoning)** (partial term ending 10/1/23)
- Board of Appeals (Zoning) Alternate** (2 - 3 year term ending 10/1/24)
- Board of Appeals (Zoning) Alternate** (partial term ending 10/1/22)
- Board of Review** (5 year term ending after 2027 meeting)
- Broske Center Care Committee** (5 - non-expiring terms)
- Commission on Aging** (3 year terms ending 7/1/25)
- Community Safe Routes Committee** (partial term ending 9/1/22)
- Historic Preservation Commission** (partial term ending 5/1/24)
- Historic Preservation Commission - Alternate** (partial term ending 5/1/24)
- Plan Commission** (partial term ending 5/1/24)
- Redevelopment Authority Board** (partial term ending 7/1/23)
- Redevelopment Authority Board** (2 - 5 year terms ending 7/1/27)

UPCOMING VACANCIES - August 2022

None

Application forms for the City of Platteville Boards and Commissions are available in the City Clerk's office in the Municipal Building at 75 N Bonson Street, Platteville, WI or online at www.platteville.org. Please note that most positions require City residency.

PROPOSED LICENSES

July 26, 2022

One Year Operator License

- Christine L Douglas
- Cloe E Sieckman
- Jesse S Udelhofen

Two Year Operator License

- Kathie J Bartels
- Crystal M Reed
- Trevor J Wilkinson
- Emma K Wiltzius

CITY OF PLATTEVILLE

BANNER PERMIT

Date Permit Requested 7-14-22

Name of Organization Requesting Permit Platteville Dairy

Days

Address PO Box 410

Contact Person Chris Mueller

Phone Number 608-732-2609

Dates for Banner to be Displayed Aug. 22nd Down Sept. 12th

Text of Message to be Displayed _____

Signature of Person Requesting Permit Chris Mueller

\$125.00 Fee Accompanies This Application*

Request \$125.00 Fee to Be Waived*

Date Approved by Common Council _____

Issued By _____
City Clerk

Fee (if charged) \$ _____

Receipt # _____

*Note Regarding City Banner Permit Fee: The City has determined that the actual cost to the City to erect and take down banners, in terms of the cost of personnel in wages/benefits and the cost of operating City equipment, is approximately \$225.00. The Common Council has decided to charge a lesser fee to organizations requesting this permission.

**THE CITY OF PLATTEVILLE, WISCONSIN
COUNCIL SUMMARY SHEET**

COUNCIL SECTION: REPORTS ITEM NUMBER: VI.A.	TITLE: Board, Commission, and Committee Minutes	DATE: July 26, 2022 VOTE REQUIRED: None
PREPARED BY: Colette Steffen, Administrative Assistant II		

Description:

Approved minutes from recent Boards and Commissions meetings. Council representative may give a summary of the meeting.

Budget/Fiscal Impact:

None

Attachments:

- Museum Board
- Airport Commission
- Historic Preservation Commission
- Zoning Board of Appeals

Platteville Museum Board Minutes

April 20, 2022

Board/Friends Members Present: Garrett Jones, Eileen Nickels, Mark Stead, Brad Brogley, Bill Van Deest

Others Present: Museums Director Erik Flesch (Board Liaison)

Call to order at 4:45 by Eileen Nickels

Minutes of the March 19, 2022 Museum Board meetings approved on motion by Brad, seconded by Eileen Nickels.

Director's Monthly Report

- Director Flesch provided a museums progress report covering buildings and grounds, planning, programs, education, and operations.
 - The Winter Lyceum series, which returned to an in-person program this year, was successful.
 - The Museum has hired a museum education specialist; Director Flesch intends to offer the museum services specialist role this week.
 - Fink Fencing will be back to correct and finish the railroad surround fence.
 - Preserve, LLC visited the campus to explore and observe the facilities in March, and will return in April. After the inspections are complete they will develop a facilities maintenance plan for the museums.
 - The plan to host Platteville School District enrichment summer school is postponed until 2023.
 - Director Flesch is working toward adding Pioneer Sweets ice cream to the retail store. The museums will request that the PCF cover the cost of two freezers.

Collections Monthly Report

- Director Flesch shared photographs of textiles “found in collection” (FIC) but not formally accessioned and recommended them for accession. Director Flesch shared information about an electrocardiogram used in a Platteville medical practice from the 1940s-1990s and recommended it for accession (pending confirmation of condition). The board accepted these recommendations on a motion from Garrett Jones, seconded by Brad Brogley.
 - The Board discussed but ultimately decided not to accession equipment used to locate new ore deposits in the Black Cloud Mine in Leadville, Colorado. This equipment comes from outside the Museums’ regional scope and there is no immediate or pending need for this equipment in the exhibitions or educational plans.
- The Minenwerfer Mortar will be transferred from Baker Iron Works to Droessler Restoration for further sandblasting and painting.
- Deteriorating storage facilities on the campus are accelerating the need for a potential new Collections Storage Building.

Friends of the Mining & Rollo Jamison Museums Report

- Director Flesch shared a final update on the pasty fundraising with the board. The sale raised approximately \$10,250. The Friends Board voted to hold the sale again next year.

New Business

- The Board discussed the Tommyknocker logo submissions to the City of Platteville.
- Director Flesch proposed inviting vendors to Mine Day (August). The Board vote to approve pursuing vendors related to the Museums mission and/or gems and mineral, as well as food vendors at 2022 Mine Day on motion from Garrett Jones, second from Bill Van Deest.
- Director Flesch shared the 2013 Museum Task Force recommendations, which were never formally implemented. The Board members will read the recommendations to consider how it may affect future staffing and budget deliberations.

Adjournment at 6:25 p.m. on motion by Mark Stead, second from Brad Brogley. Next meeting will be Wednesday, May 18.

Submitted by Garrett Jones, Board Secretary

Minutes of May 9th, 2022

Approved June 13th, 2022. Submitted by Doug Stephens, July 14th, 2022

Airport Commission Meeting

May 9th, 2022, 6:00 pm

Meeting held in-person, at the Platteville Airport, 5157 HWY 80, Platteville WI.

- I. Commission Meeting Call to Order: by Du Plessis, Acting Chair @ 6:01 pm
 - a. Quorum achieved.
 - b. Attendance, Commission Members: Dennis Cooley (P), Doug Du Plessis (P), Chuck Runde (P), Joe Sener (P), Doug Stephens (P), Danny Xiao (P). Others: Nicola Maurer (Administration Director), Kathy Kopp (Council Representative), Andy Lange (Airport Management). Guests: Brittany Boxrucker (Airport Management Help), Mark Graczykowski (Wisconsin Dept. of Transportation, Bureau of Aeronautics), Christina Curras (Civil and Environmental Engineering Faculty, UW-Platteville), Oliver Barnes, Brandon Nies, Eric Franzen, Carter Brehm, Matt Bradley, Isaac Lange
- II. Approval of Minutes, Apr. 9th: Stephens, Secretary
 - a. Motion by Runde to approve the May. 11th minutes. 2nd by Sener. Passes unanimously.
- III. Presentation by UW-Platteville Senior Design Team: Du Plessis, Acting Chair
 - a. A UW-Platteville Civil Engineering Student Senior Design team, consisting of students: Matt Bradley, Carter Brehm, Eric Franzen, Isaac Lange, Brandon Nies, under the instruction of Dr. Christina Curras, formally presented the project titled "Proposed Combined Terminal/Hangar Building". It was noted following the presentation that the neither the construction of a conference room space, nor classroom space would be eligible for federal funding.
- IV. Citizen's Comments, Observations and Petitions: Cooley, Chair
 - a.
- V. Discussion and Possible Action on Approving Purchase of a Flight Simulator for use in FBO: Du Plessis/Cooley
 - a. Basic Aviation Training Device (BATD). RealSimGear G1000 Suite. Figures of \$13,990 and \$15,865 were mentioned.
 - b. Will create an Airport Committee to create rules and parameters.
 - c. Motion to purchase, not exceed \$16,000 by Sener. 2nd by Runde. Passes Unanimously.
- VI. Discussion and Possible Action on Approving Interns for Marketing/Finance/General Operations: Du Plessis/Xiao
 - a. Oliver Barnes, 4th year Business Administration major.
- VII. Discussion and Possible Action on Approval of Fall Interns and Advertising for Effort: Du Plessis/Xiao/Kopp
 - a. Taylor has accepted the Airports offer.
- VIII. Discussion and Set Date for Marketing Sub-Committee Strategic Planning Session: Cooley/Kopp

IX. Discussion and Possible Action on Creation of Friends of the Platteville Municipal Airport Group: Sener/Cooley

X. Update on Youth Apprenticeship/Educational Opportunities: Cooley

XI. Update, Discussion and Possible Action on Bid Documents for New Hangar Project: Cooley/Herbert

XII. Update on Governmental Affairs Plan: Cooley

XIII. Update on Potential RCO Decommissioning: Lange

XIV. Treasurer's Report, April 30, 2022: Du Plessis, Treasurer

- a. Monthly Income, from Financial Report: \$30,018.77
- b. Monthly Expense, from Financial Report: \$49,355.16
- c. Monthly Invoice Payments: \$16,738.88
- d. Status of Project Payments:
- e. Motion by Du Plessis to pay the vouchers and approve the Treasurer's Report. 2nd by Stephens. Passes unanimously.

XV. Manager's Report: Lange, A&A Aviation Manager

- a. General Airfield Operations:
 - Things have been slow, due to bad weather. 1 hangar is available.
 - Fuel sales have been good, considering the fuel price.
- b. Flight Operations:

Flight Activity Apr. 2022		Flight Activity Apr. 2021	
Total Flights	1394	Total Flights	1738
Personal	71	Personal	274
Business	53	Business	72
Instruction	1272	Instruction	1392

c. Fuel Sales:

Fuel Sales Apr. 2022		Fuel Sales for Apr. 2021	
100LL	1291 Gallons	100LL	654 Gallons
JetA	1547 Gallons	JetA	1706 Gallons

d. Fuel Purchased and Current Price (Apr. 2022):

Fuel Type	Quan. Purchased	Current Price
100LL	0	\$5.00
JetA	0	\$5.75

- e. FVT Meeting October 13th follow-up
- f. CIP with BOA Update
- g. Hangar Status: Full, one on waiting list.

XVI. Airport CIP Plan: Lange

- a. Open Discussion, how to use entitlement
- b. Extra Funding from Infrastructure Legislation

XVII. Adjournment: Cooley, Chair

- a. Motion to adjourn by Runde, 2nd by Sener. Passes unanimously. Adjourned at 8:52 PM

If attendance requires special accommodation needs, please contact (608)348-9741, ext. 2238

Minutes of June 13th, 2022, as Recorded by Danny Xiao.
As Approved July 11th, 2022. Submitted by Doug Stephens, July 14th, 2022

Airport Commission Meeting Monday
June 13th, 2022, 6:00 pm
Meeting held in-person, at the Platteville Airport, 5157 HWY 80, Platteville WI.

- I. Commission Meeting Call to Order: by Cooley, Chair @ 6:00 pm
 - a. Quorum achieved.
 - b. Attendance, Commission Members: Dennis Cooley (P), Doug Du Plessis (P), Chuck Runde (A), Joe Sener (P), Doug Stephens (A), Danny Xiao (P). Others: Adam Ruechel (City Manager), Nicola Maurer (Administration Director), Kathy Kopp (Council Representative). Guests: Brittany Boxrucker (Airport Management Help), Taylor Gilbert (summer intern), Oliver Barnes (summer intern), Josh Holbrook (Wisconsin Dept. of Transportation, Bureau of Aeronautics), Brandon Herbert (Strand Associates).
- II. Approval of Minutes, May 9, 2022
 - a. Motion by Sener to approve the May 9th minutes. 2nd by Du Plessis. Passes unanimously.
- III. Citizens Comments, Observations and Petitions: Cooley, Chair
 - a. A pilot from Illinois, will move from Florida to Dubuque area. Served on EAA Board. He is interested in renting or investing in a hangar. RV-10 airplane, 30'*35' hangar size.
 - b. Brittany Boxrucker, Southwest Tech business major, is working as Airport Management help, and will help with mowing and plowing.
 - c. Oliver Barnes, Business Administration intern, will help with finance, and will be working on payment schedule for hangar loan, 5-year profitability, 5-year treasure report.
 - d. Taylor Gilbert, Marketing intern, will be working on events for the airport, 6-month Marketing Plan.
- IV. Update on Youth Apprenticeship/Educational Opportunities: Cooley
 - a. CESA 3 (Cooperative Educational Service Agency, District 3 consists of 31 Southwest Wisconsin School Districts).
- V. Update, Discussion and Possible Action on Bid Documents for New Hangar Project: Cooley/Herbert
 - a. Herbert: two bids were received for the 70*70 box hangar. Both bids are valid for 120 days.
 - b. Oliver Barnes showed the loan payment schedule.
 - c. Motion by Cooley to accept the lower bid from Tricon \$957,600, pending the City's approval to finance \$600,000. 2nd by Sener. Passes unanimously.
 - d. Cooley will work with the City to provide a letter of financial support, send it to BoA so that the bid can be officially accepted.
- VI. Update on Governmental Affairs Plan: Cooley
 - a. Taylor Gilbert will work on a marketing plan to spread the words of the upcoming \$1M hangar project.
 - b. Motion by Du Plessis, 2nd by Sener. Passes unanimously.
- VII. Treasurer's Report, May 31, 2022: Treasurer Du Plessis.
 - a. Monthly Income Review, from Financial Report: \$27,268.05
 - b. Monthly Expenses Review, from Financial Report: \$17,098.66

- c. Monthly Invoice Payments, from Financial Report: \$27,621.73
- d. Status of Project Payments

VIII. Manager’s Report: Brittany Boxrucker (Airport Management Help)

- a. General Airfield Operations: DNR was spraying bugs this month. The pancake breakfast will take place July 31st. That is the last day of EAA AirVenture Oshkosh 2022.

b. Flight Operations

Flight Activity May 2022		Flight Activity May 2021	
Total Flights	1624	Total Flights	1828
Personal	125	Personal	202
Business	73	Business	70
Instruction	1426	Instruction	1556

c. Fuel Sales

Fuel Sale May 2022		Fuel Sale May 2021	
100LL	1949 Gallons	100LL	1527 Gallons
JetA	3660 Gallons	JetA	1766 Gallons

d. Fuel Prices

Fuel Type	Quan. Purchased	Current Price
100LL	0	\$6.75
JetA	0	\$5.75

- e. FVT Meeting October 13th follow-up: A&A Aviation signed a contract with Fox Valley Technical College. Students from FVTC will take flights at Platteville Airport.
- f. CIP with BOA Update: Refer to Section IX.
- g. Update on interns: Interns are doing well.
- h. Simulator update: The flight simulator has been ordered.
- i. Hangar Status: One open, one on waiting list for new hangars

IX. Airport CIP Plan: Cooley

- a. Open Discussion, how to use entitlement
- b. Extra funding from Infrastructure Legislation
- c. To-do: The Commission will call for a meeting soon to develop a 20-years Master Plan, which will list desirable projects for the coming 20 years and prioritize them. The list will be sent to Brandon Herbert in August.

X. Adjournment: Cooley, Chair

- a. Motion to adjourn by Du Plessis, 2nd by Sener. Pass unanimously. Adjourned at 6:53pm

If attendance requires special accommodation needs, please contact (608)348-9741, ext. 2238

Minutes of Airport Commission Special Meeting, June 20th, 2022
As Approved July 11th. Submitted by Doug Stephens, July 14th, 2022

Airport Commission Special Meeting
June 20th, 2022, 4:30 pm
Meeting held via web conference/Zoom Meeting

- I. Special Meeting Call to Order: by Cooley, Chair @ 4:30 pm
 - a. Quorum achieved.
 - b. Attendance, Commission Members: Dennis Cooley (P), Doug Du Plessis (P), Chuck Runde (P), Joe Sener (P), Doug Stephens (P), Danny Xiao (P). Others: Nicola Maurer (Administration Director), Kathy Kopp (Council Representative), William S. Cole (City Attorney).
 - c. William Cole clarified that everyone has access to the Zoom meeting, noting that people are placed in a virtual Zoom waiting room before being let into the Zoom meeting.

- II. CLOSED SESSION per Wisconsin Statute 19.85(1)(c): Cooley, Chair
Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility – Airport Manager
 - a. Motion to enter Closed Session by Sener. 2nd by Runde. Passes unanimously via roll call vote. Enter Closed Session at 4:35 PM.
 - b. Motion to leave Closed Session by Runde. 2nd by Xiao. Passes unanimously. Leave Closed Session at 5:34 PM.

- III. Return to Special Meeting Open Session at 5:34 PM.

- IV. Adjournment
 - a. Motion to adjourn by Runde. 2nd by Sener. Passes unanimously. Meeting adjourned at 5:35 PM.

If attendance requires special accommodation needs, please contact (608)348-9741, ext. 2238

MINUTES

THURSDAY, MAY 17, 2022 – 6:00 P.M.

COUNCIL CHAMBERS IN CITY HALL – 75 N. BONSON STREET

MEMBERS PRESENT: Beth Frieders, Ken Kilian, Lori Laufenberg

ALTERNATES PRESENT: None

MEMBERS ABSENT: Ben Seigel

STAFF PRESENT: Ric Riniker, Joe Carroll

OTHERS PRESENT: Garry Prohaska

Call to Order

Chairman Kilian called the meeting to order at 6:05 pm.

Approval of Minutes – April 21, 2022

Motion by Frieders to approve the minutes. Second by Kilian. Motion to approve the minutes was approved.

Action Items

- a. Certificate of Appropriateness – 85 W. Main Street

Riniker presented the request. The request is to remove the metal panels from the side of the building. This is a safety issue with the metal blowing off so something needs to be done. He was working with the previous owner to have the necessary repairs made, but nothing was done. The new owner has agreed to have the metal removed and repair the brick as needed.

Prohaska mentioned that he has been in communication with the new owner and talked to her about exploring historic tax credits.

Motion by Laufenberg to approve the certificate for the metal removal and brick repair as needed. Second by Frieders. Motion approved.

- b. Chapter 27 Amendments

Review began again at section 27.06(D). The following changes were suggested:

Add language regarding an application and fee.

Change to a Class 1 notice.

Provide a notice to all the properties within the district being considered for rescinding.

3(b) change “caused” to “allowed”.

4(a) remove “postponed”.

27.09 – change “property” to “structure”.

Carroll will make all the changes discussed throughout the document and present at the next meeting.

- c. National Association of Preservation Commissions membership

No action.

Discussion Items

- a. None

Citizen Comments

Prohaska mentioned that grant applications are due in June.

Announcements/Upcoming Items

None

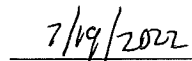
Next Meeting Date June 21, 2022 at 6 p.m.

Adjourn

Motion by Frieders to adjourn. Second by Laufenberg. Motion approved. Meeting adjourned at 7:05 p.m.



Joe Carroll, Community Development Director



Date Approved

MINUTES
CITY OF PLATTEVILLE ZONING BOARD OF APPEALS
May 23, 2022 at 6:00 p.m.
Council Chambers at City Hall

MEMBERS PRESENT: Joie Schoonover, Todd Kasper, Dana Niehaus, Gene Weber
ALTERNATE MEMBERS PRESENT: None
MEMBERS ABSENT: None
STAFF PRESENT: Joe Carroll (Community Development Director), Ric Riniker (Building Inspector)

A regular Board of Appeals meeting was held at 6:00 p.m., May 23, 2022.

APPROVAL OF MINUTES:

Motion by Schoonover, second by Kasper, to approve the minutes of the March 21, 2022 meeting.
Motion approved.

VARIANCE REQUEST:

Laura Roberts – 575 Camp Street

Carroll introduced the variance request from Laura Roberts who seeks permission to install a fence on the property at 575 Camp Street that will not be in conformance with Chapter 22.04(B)(3) of the City of Platteville Municipal Code.

The property is located on the southeast corner of Camp Street and Lancaster Street. The owner would like to install a 6' tall solid wood fence on the side (west) and rear (south) yards of the property. The portion of the fence to be installed to the side of the house will be located between the house and Lancaster Street. By definition, any portion of the property located between the house and the street is considered a street yard. The zoning ordinance limits the height of fences in the street yard of residential properties to 4 feet maximum. Since the applicant would like to install a fence that is 6 feet in height, a variance is required to allow an additional 2 feet of height.

Carroll addressed the three standards that must be considered for each variance request. He stated that it is questionable if the variance request meets all the standards needed for approval.

Riniker mentioned that the code requirement not allowing six foot tall fences in the street yard is very common in other communities. He also mentioned that he has had several requests recently from residents for building permits to install six foot tall fences in the street yard. He also discussed the several calls he has received from residents regarding concerns about a fence installed on a property on Elm Street that is only four feet tall, but the callers did not like the appearance of the fence and thought it was illegal.

Applicant statement.

Clay Skaggs was present to discuss the request. The shape of the lot doesn't provide much space in the rear yard, so they would like the fence to extend into the street yard along Lancaster Street. A shorter fence would not be tall enough to contain their dog, and they are also concerned about the safety of kids. The fence will not extend all the way to the property along Lancaster Street, and will not extend into the street yard along Camp Street. The fence will not create a sight line issue.

Public statements in favor. None

Public statements against. None

Public statements in general. None

Applicant Rebuttal. None

Board Discussion.

The Board had questions regarding the location of the fence. The applicant further described the location and showed the Board the fence location on the aerial photo.

There were some comments about the shape of the lot, the small back yard and the need for privacy from Lancaster Street. There were no concerns regarding blocking visibility from the intersection.

Motion by Weber to approve the variance as presented. Second by Niehaus. Upon roll call vote, motion was approved 4-0.

The Findings of Fact were discussed:

The property has an unusual shape and a small rear yard.

Only a small amount of the street yard will be impacted.


Lancaster Street is very busy and the need for screening is a real issue.

The fence will not be in the street yard in front of the house, which would have more of an impact on the appearance of the property.

The fence will not create a safety or visibility issue.

ADJOURN:

Motion by Schoonover, second by Kasper, to adjourn. Motion carried unanimously.



Joe Carroll
Community Development Director

Approved: 7/18/2022

**THE CITY OF PLATTEVILLE, WISCONSIN
COUNCIL SUMMARY SHEET**

COUNCIL SECTION: ACTION ITEM NUMBER: VII.A.	TITLE: Federal Awards Cost Allowability Policy	DATE: July 26, 2022 VOTE REQUIRED: Majority
PREPARED BY: Nicola Maurer, Administration Director		

Description:

In the spring of 2022, the City of Platteville Taxi/Bus transit program underwent a Wisconsin Department of Transportation Compliance Review, which is performed on a five-year cycle. One of the findings in the review results deals with cost allowability as follows:

FINDING: WisDOT advises the subrecipient to amend its Financial Management Policy to include the following FTA requirement.

- Procedures for determining the allowability of costs in accordance with Subpart E—Cost Principles of 2 CFR § 200 and the terms and conditions of the Federal award.

The compliance reviewer provided staff with the language for a policy that would meet the requirement for a cost allowability policy. That language is attached.

If adopted, the policy will be included in the City’s Financial Management Policy.

Budget/Fiscal Impact:

None

Recommendation:

Adopt the Federal Awards Cost Allowability Policy

Sample Affirmative Motion:

“I move to adopt the Federal Awards Cost Allowability Policy”

Attachments:

- Federal Awards Cost Allowability Policy

Federal Awards Allowability of Costs Policy

Charging of Costs to Federal Awards

Only costs that are reasonable, allowable and allocable to a federal award shall be charged to that award directly or indirectly. All unallowable costs shall be appropriately segregated from allowable costs in the general ledger in order to assure that unallowable costs are not charged to Federal awards.

Criteria for Allowability

All costs must meet the following criteria in order to be treated as allowable direct or indirect costs under a federal award:

The cost must be "reasonable" for the performance of the award, considering the following factors:

- Whether the cost is of a type that is generally considered as being necessary for the operation of the Organization or the performance of the award;
- Restraints imposed by such factors as generally accepted sound business practices, arm's length bargaining, federal and state laws and regulations, and the terms and conditions of the award;
- Whether the individuals concerned acted with prudence in the circumstances;
- Consistency with established policies and procedures of the Organization, deviations from which could unjustifiably increase the costs of the award.

The cost must be "allocable" to an award by meeting one of the following criteria:

- The cost is incurred specifically for a federal award;
- The cost benefits both the federal award and other work, and can be distributed in reasonable proportion to the benefits received; or
- The cost is necessary to the overall operation of the Organization, but where a direct relationship to any particular program or group of programs cannot be demonstrated.

The cost must conform to any limitations or exclusions of OMS Circular A-122 or the federal award itself.

Treatment of costs must be consistent with policies and procedures that apply to both federally financed activities and other activities of the Organization.

Costs must be consistent with Non Federal charges and be consistently treated over time.

The cost must be determined in accordance with generally accepted accounting principles.

Costs may not be included as a cost of any other federally financed program in the current or prior periods.

The cost must be adequately documented.

Personnel and Fringe Benefit Costs

The cost of fringe benefits in the form of compensation paid to employees during periods of authorized absences from the job, such as for vacation, family-related leave, sick leave, holidays, court leave, military leave, and other similar benefits, are allowed and provided for under the City of Platteville's employee handbook.

**THE CITY OF PLATTEVILLE, WISCONSIN
COUNCIL SUMMARY SHEET**

COUNCIL SECTION: ACTION ITEM NUMBER: VII.B.	TITLE: Award of Video Camera System RFP	DATE July 26, 2022 VOTE REQUIRED: Majority
PREPARED BY: Adam Ruechel, City Manager		

Description:

Within the 2022 City of Platteville operating budget the Common Council authorized the allocation of \$140,000 for the creation of a city wide camera system. The allocation was approved to be funded by \$100,000 of ARPA dollars and a \$40,000 carry over from the 2021 Capital Improvement Plan.

During the month of May City Staff worked on the creation of a Video Camera System RFP which was open for submissions from vendors during the month of June. The request for proposals was advertised on the City website, within the Platteville Journal, and on the League of Wisconsin Municipalities RFP website page.

After the deadline date for submissions of Friday, June 24, 2022, the City of Platteville received submissions from the following firms:

Telecom Technologies, Inc.-Headquarters in Eagan, Minnesota
TC Networks- Headquarters in Platteville, Wisconsin

Telecom provided they are a certified woman-owned business that has been operating out of Eagan, Minnesota since 1992. They are a Verkada certified provider and have been able to deploy some of the most trusted systems out there for their customers. They have done work in the City of Oconomowoc and Pewaukee.

TC Networks provided they have supported technology in SW Wisconsin for nearly 24-years. They have built relationships with many local school districts to handle their day-to-day technology needs. They currently partner with 22 school districts in a managed services capacity including the Platteville School District. TC Networks was sought out by security camera market leaders like Hanwha and Axis to provide security camera coverage in additional markets which include municipalities and manufacturing. They have done work in the City of Dodgeville and Prairie du Chien.

Budget/Fiscal Impact:

TC Networks provided a cost breakdown of the following:

- Phase 1 Upgrades \$55,930.55
- \$16,622.76 for Software and Hardware Recorders
- \$24,623.95 for Police Department Upgrade
- \$11,683.84 for City Hall Upgrade
- \$3,000 for contingency if needed.

TC Networks will work with City Staff on determining a cost breakdown for phase 1 upgrades made to city intersections, Broske Center, and inclusive playground. This was not officially quoted in RFP as they recommended starting with main locations and then reviewing further for cost reductions. Also, the RFP indicates the cameras come with a 5-year warranty.

Telecom Technologies, Inc. provided 4 different camera models with yearly licensing options:

CB51-E Outdoor Bullet Camera \$1,189.15
CD42 Indoor Dome Camera \$849.15
CD52-E Outdoor Dome Camera \$1,189.15
CF81-E Outdoor Fisheye Camera \$1,699.15

1 Year Camera Warranty \$169.15 per camera
3 Year Camera Warranty \$466.65 per camera
5 Year Camera Warranty \$764.15 per camera
10 year Camera Warranty \$1,529.15 per camera

To attempt a cost comparison, TC Networks proposed a total of 28 cameras in their Phase 1 cost. In referencing the pricing structure above by Telecom Technologies I estimated the cost of cameras as follows:

CB51-E Outdoor Bullet Camera $\$1,189.15 \times 4 = \$4,756.60$
CD42 Indoor Dome Camera $\$849.15 \times 24 = \$20,379.60$

5 Year Camera Warranty $\$764.15 \text{ per camera} \times 28 = \$21,396.20$

The estimated total of \$46,532.40 would be for cameras and a warranty only. Would have to review with the vendor about potential additional costs in regards to software and hardware requirements.

Recommendation:

On Tuesday, July 5 Staff met with members of UW-Platteville's Information Technology Services to review the proposed submissions from both TC Networks and Telecom Technologies. UW-Platteville ITS has had experience working with TC Networks but did indicate both companies seem very viable. After reviewing both of the submissions and discussing references of both firms UW-Platteville ITS agreed with City Staff to recommend entering into an agreement with TC Networks.

I have provided attachments of each RFP cost breakdown. If a Council member would like to see the full RFP Submissions they are available in my office.

Sample Affirmative Motion:

"I move to award the Video Camera System RFP to TC Networks and to authorize the City Manager to enter into an official agreement with TC networks in the amount not to exceed \$140,000."

Attachments:

- RFP Cost Submission



Integrating Ideas-Supporting Initiatives-Empowering End Users

June 24th, 2022

Subject: RFP for Video Camera System
Platteville, WI

To: City Manager Ruechel
Police Chief McKinley
Lieutenant Droessler

Dear Adam, Doug and Andrea,

TC Networks is pleased to present the following proposal for Phase 1 of the Platteville security camera upgrade project. Jason, Kyle and I all appreciated the time you spent with us discussing the City's security initiatives.

There are so many moving pieces with projects like this... Continuous, back-and-forth communication is key to the success of any type of technology roll-out.

We look forward to hearing back from you soon.

Thanks again,

Rick Haber
TC Networks
563-580-3178



Estimate

From **TC Networks, Inc**
 788 Main St.
 Suite 110
 Dubuque, IA 52001

Note: This estimate is valid for 30 days.

Estimate Id **4-1533**
 Issue Date **06/23/2022**
 Subject **Phase 1 Security Camera Upgrade Project - Total**

Estimate For **Platteville City Hall**

Item Type	Description	Quantity	Unit Price	Amount
Service	Estimate ID 4-1530 - Network Video Recorder -- Hanwha WAVE Server -- Project Labor <i>- stand alone video recorder</i>	1.00	\$16,622.76 USD	\$16,622.76 USD
Service	Estimate ID 4-1531 - Police Department Camera Upgrade Project -- Police Department cameras and accessories -- Project labor and materials -- WAVE licenses (one-time purchase only)	1.00	\$24,623.95 USD	\$24,623.95 USD
Service	Estimate ID 4-1532 - Platteville City Hall Camera Project -- City Hall cameras and accessories -- Project labor and materials -- WAVE licenses (one-time purchase only)	1.00	\$11,683.84 USD	\$11,683.84 USD
Service	Additional Project Allowance of \$3,000.00 - From experience, it is quite common to uncover additional areas of concern that end users which they would have covered during installation. This \$3,000.00 allowance will cover any additional areas at the Police Department of City Hall that may have been missed during the walk-thru. If none of the \$3,000 is utilized for additional cameras, TC Networks will not invoice the City of Platteville for said amount.	1.00	\$3,000.00 USD	\$3,000.00 USD
Service	As noted in the project scope details, TC Networks provides no-charge camera monitoring for the first year after installation when a system is purchased	1.00	\$0.00 USD	\$0.00 USD

through TC Networks. Although this value varies depending on the number of cameras, a safe estimate on value would be between \$3,500 and \$5,000 per year. This monitoring includes all network hardware associated with the camera system as well

Service	TC Networks recognizes that the RFP Scope presented by the City of Platteville includes a couple of intersections and parks and park pavilions. While performing due diligence, it is our recommendation to start with the above locations and then branch out from there. Reasoning - if any current location has access to fiber, the cost of adding cameras to intersections, parks, and other city buildings will be greatly reduced. We need to confirm fiber locations before estimating on additional locations	1.00	\$0.00 USD	\$0.00 USD
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Subtotal **\$55,930.55 USD**

Tax * (7%) **\$0.00 USD**

Tax2 ° (5.5%) **\$0.00 USD**

Estimate Total \$55,930.55 USD

Notes

Thank you for considering TC Networks for the City of Platteville's security initiatives.

To proceed, please sign: _____ date: _____



Estimate

From **TC Networks, Inc**
 788 Main St.
 Suite 110
 Dubuque, IA 52001

Note: This estimate is valid for 30 days.

Estimate Id **4-1531** Estimate For **Platteville City Hall**
 Issue Date **06/22/2022**
 Subject **Camera Upgrade Project - Police Department**

Item Type	Description	Quantity	Unit Price	Amount
Product	Hanwha Cameras - Wisenet XNV-6011 (3) - Wisenet XNO-6010R (bullet camera) (2) - Wisenet XND-6080RV (dome camera) (1) - Wisenet XND-6011F (flush dome camera) (3) - Wisenet XND-6081RF (flush dome camera) (3) - Wisenet XND-6081V (vandal dome) (4) - Wisenet PNM-7002VD (multi-sensor camera) (2) - All cameras come with a standard 5-year warranty	1.00	\$8,599.31 USD	\$8,599.31 USD
Product	Hanwha Camera Accessories - Lenses, Mounts & Caps - Wisenet SLA-2M3602D (lens) (4) - Wisenet SBP-300KMW1 (mount) (2) - Wisenet SBP-300WMW1 (arm) (2) - Wisenet SBP-201HMW (cap) (2)	1.00	\$450.98 USD	\$450.98 USD
Service	Hanwha WAVE Video Management Licenses - 13 Camera Licenses - Wave licenses are a 1-time purchase only. No renewals ever	1.00	\$1,209.78 USD	\$1,209.78 USD
Product	Viewing Station Hardware - 24" LED TV Display (1) - Rack Mount VESA (1) - SPD-151 (10) - Microphone Accessory kit (5)	1.00	\$2,714.99 USD	\$2,714.99 USD
Product	Project Material - Cat6 CMP, Cat6 Patch Cables, Cat6 Service Mount Keystones 24 Port Cat6 Patch Panel, Wiremold/Hardware, Misc	1.00	\$3,095.03 USD	\$3,095.03 USD

	conduit and hardware			
Service	Project Labor: - 100 total hours of engineering and technician time will be required to run all cable, set-up and install cameras along with configuring cameras into the NVR	1.00	\$8,392.96 USD	\$8,392.96 USD
Service	Shipping	1.00	\$160.90 USD	\$160.90 USD
Service	Please see camera placement and coverage maps in project scope	1.00	\$0.00 USD	\$0.00 USD

Subtotal **\$24,623.95 USD**

Tax * (7%) **\$0.00 USD**

Tax2 ° (5.5%) **\$0.00 USD**

Estimate Total \$24,623.95 USD

Notes

Thank you for considering TC Networks for your camera needs...

To proceed, please sign: _____ date: _____



Estimate

From **TC Networks, Inc**
 788 Main St.
 Suite 110
 Dubuque, IA 52001

Note: This estimate is valid for 30 days.

Estimate Id **4-1532**
 Issue Date **06/22/2022**
 Subject **Camera Upgrade Project - City Hall**

Estimate For **Platteville City Hall**

Item Type	Description	Quantity	Unit Price	Amount
Product	Hanwha Cameras - Wisenet XND-6011F (dome camera w/mic) (1) - Wisenet XNV-6011 (3) - Wisenet QND-6012R1 (IR Dome) (5) - Wisenet PNM-9000VD (multi-sensor camera) (1) - All cameras come with a standard 5-year warranty	1.00	\$2,392.49 USD	\$2,392.49 USD
Product	Hanwha Camera Accessories - Lenses, Mounts & Caps - Wisenet SLA-5M3700D (lens) (2) - Wisenet SBP-201HMW (cap) (1) - Wisenet SBP-300LMW (parapet mount) (1)	1.00	\$532.42 USD	\$532.42 USD
Service	Hanwha WAVE Video Management Licenses - 10 Camera Licenses - Wave licenses are a 1-time purchase only. No renewals ever	1.00	\$930.60 USD	\$930.60 USD
Product	Project Material - Cat6 CMP, Cat6 Patch Cables, Cat6 Service Mount Keystones 24 Port Cat6 Patch Panel, Wiremold/Hardware, Misc conduit and hardware	1.00	\$1,875.02 USD	\$1,875.02 USD
Service	Project Labor: - 70 total hours of engineering and technician time will be required to run all cable, set-up and install cameras along with configuring cameras into the NVR	1.00	\$5,832.91 USD	\$5,832.91 USD
Service	Shipping	1.00	\$120.40 USD	\$120.40 USD
Service		1.00	\$0.00 USD	\$0.00 USD



Estimate

From **TC Networks, Inc**
 788 Main St.
 Suite 110
 Dubuque, IA 52001

Note: This estimate is valid for 30 days.

Estimate Id **4-1530**
 Issue Date **06/22/2022**
 Subject **Camera Upgrade Project - Required Server**

Estimate For **Platteville City Hall**

Item Type	Description	Quantity	Unit Price	Amount
Product	Hanwha Network Video Recorder - WRR-P-S202S1-64TB -- This server will support all current security initiatives along with having the capacity for storing future data growth.	1.00	\$15,608.23 USD	\$15,608.23 USD
Service	Project Labor: - The configuration and installation of the NVR will take 6 hours of engineering time.	1.00	\$909.63 USD	\$909.63 USD
Product	Shipping	1.00	\$104.90 USD	\$104.90 USD
Product	* This network video recorder (NVR) is the backbone for the entire camera upgrade project and must be purchased and installed before any cameras are placed into either the Police Department or City Hall *	1.00	\$0.00 USD	\$0.00 USD

Subtotal **\$16,622.76 USD**

Tax * (7%) **\$0.00 USD**

Tax2 ° (5.5%) **\$0.00 USD**

Estimate Total \$16,622.76 USD

EAGAN: HEADQUARTERS

800.682.0253

P.651.456.5800
F.651-456-9600



Date: 6/24/2022

To: City of Platteville- Adam Ruechel & Doug McKinley

From: Telecom Technologies, Inc. – Tim Donohue

Re: RFP – Video Camera System

Cover Page

City of Platteville,

Telecom Technologies, Inc., is happy to present the following proposal with our great partner, Verkada. Telecom Tech, a Certified Woman-Owned Small Business, has been operating out of Eagan, Minnesota since 1992. Our vast experience has allowed us to cultivate some great relationships with local, state, and federal customers. Combining our experience with Verkada, the fastest growing cloud-managed building security solution, we have been able to deploy some of the most trusted systems out there for our customers. Being a small business, we rely on Verkada's robust product line, ease of use, and world class support when it comes to bringing the right solution to our users.

The following pages with layout exactly why Verkada is a highly trusted security solution for municipalities like Platteville. Our team will go above and beyond your expectations as a partner. As this process moves along, we are willing to come on site, offer in person demos, give free trials of our products, live training, and more. In addition to receiving the capacity of such a highly regarded company like Verkada, you will have the touch of a relationship based, small business with Telecom Technologies.

Again, we thank you for this opportunity to bring the best solution out there for your city, employees, and most importantly, your citizens of Platteville.



Verkada for Platteville, WI

Delivering a Safer Community





Below are 4 different camera models with yearly licensing options. We can provide more detailed specs on request, but this is purely for informational purposes and some sample pricing for Platteville. Each camera MUST have a licensed attached to be active and online.

Sample Options – 1-Year Subscription with Product Pricing *

mmeisen@telecom-tech.com

Model	Description	List Price	Sales Price	Quantity	Total Price
CB51-30E-HW	CB51-E Outdoor Bullet Camera, 128GB, 30 Days Max	\$1,399.00	\$1,189.15	1	\$1,189.15
CD42-256-HW	CD42 Indoor Dome Camera, 256GB, 30 Days Max	\$999.00	\$849.15	1	\$849.15
CD52-256E-HW	CD52-E Outdoor Dome Camera, 256GB, 30 Days Max	\$1,399.00	\$1,189.15	1	\$1,189.15
CF81-30E-HW	CF81-E Outdoor Fisheye Camera, 512GB, 30 Days Max	\$1,999.00	\$1,699.15	1	\$1,699.15
LIC-1Y	1-Year Camera License	\$199.00	\$169.15	4	\$676.60
Total Price					\$5,603.20
Shipping & Handling					\$68.00
Grand Total					\$5,671.20

3-Year Option with Product Pricing

Model	Description	List Price	Sales Price	Quantity	Total Price
CB51-30E-HW	CB51-E Outdoor Bullet Camera, 128GB, 30 Days Max	\$1,399.00	\$1,189.15	1	\$1,189.15
CD42-256-HW	CD42 Indoor Dome Camera, 256GB, 30 Days Max	\$999.00	\$849.15	1	\$849.15
CD52-256E-HW	CD52-E Outdoor Dome Camera, 256GB, 30 Days Max	\$1,399.00	\$1,189.15	1	\$1,189.15
CF81-30E-HW	CF81-E Outdoor Fisheye Camera, 512GB, 30 Days Max	\$1,999.00	\$1,699.15	1	\$1,699.15
LIC-3Y	3-Year Camera License	\$549.00	\$466.65	4	\$1,866.60
Total Price					\$6,793.20
Shipping & Handling					\$68.00
Grand Total					\$6,861.20

		full service provider and will perform the installation.
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EAGAN: HEADQUARTERS

800.682.0253

P.651.456.5800
F.651-456-9600



5-Year Option with Product Pricing

Model	Description	List Price	Sales Price	Quantity	Total Price
CB51-30E-HW	CB51-E Outdoor Bullet Camera, 128GB, 30 Days Max	\$1,399.00	\$1,189.15	1	\$1,189.15
CD42-256-HW	CD42 Indoor Dome Camera, 256GB, 30 Days Max	\$999.00	\$849.15	1	\$849.15
CD52-256E-HW	CD52-E Outdoor Dome Camera, 256GB, 30 Days Max	\$1,399.00	\$1,189.15	1	\$1,189.15
CF81-30E-HW	CF81-E Outdoor Fisheye Camera, 512GB, 30 Days Max	\$1,999.00	\$1,699.15	1	\$1,699.15
LIC-5Y	5-Year Camera License	\$899.00	\$764.15	4	\$3,056.60
Total Price					\$7,983.20
Shipping & Handling					\$68.00
Grand Total					\$8,051.20

10-Year Option with Product Pricing

Model	Description	List Price	Sales Price	Quantity	Total Price
CB51-30E-HW	CB51-E Outdoor Bullet Camera, 128GB, 30 Days Max	\$1,399.00	\$1,189.15	1	\$1,189.15
CD42-256-HW	CD42 Indoor Dome Camera, 256GB, 30 Days Max	\$999.00	\$849.15	1	\$849.15
CD52-256E-HW	CD52-E Outdoor Dome Camera, 256GB, 30 Days Max	\$1,399.00	\$1,189.15	1	\$1,189.15
CF81-30E-HW	CF81-E Outdoor Fisheye Camera, 512GB, 30 Days Max	\$1,999.00	\$1,699.15	1	\$1,699.15
LIC-10Y	10-Year Camera License	\$1,799.00	\$1,529.15	4	\$6,116.60
Total Price					\$11,043.20
Shipping & Handling					\$68.00
Grand Total					\$11,111.20



To whom it may concern,

I just wanted to take a minute to express my extreme satisfaction with the Verkada camera and environment monitoring systems. I have been working in I.T. for years, and this may be one of the most innovative solutions to video systems I have ever seen. Installation and configuration are so simple, anyone could do it. Adding users to the system is also a breeze. I love the fact that the cameras can store up to 30 days of fully searchable video, and that I can upload that video to the cloud as needed. We no longer need a clunky/slow DVR system on premise. Some of the things I like most about the cameras are the fact that when reviewing the footage, you can tie several cameras together to view the same footage from different angles. This may be possible on other camera systems, but I am not sure they are as easy/seamless as Verkada. I also love how I can search for a "person of interest" by the color of their shirt and gender. This is simply amazing and makes combing through footage a thing of the past.

The last thing I want to take a second to recognize is the 10-year warranty that is included on these devices. If I need support, I can just click the "Live Chat" button and I am good to go. I love that I can install this device and not really have to worry about it. I know if I have a failure, I will get a replacement fast.

I honestly cannot imagine anyone installing a full video system without at least giving Verkada a very hard look. There is just nothing else like this on the market, especially at this price. I cannot wait to discover all the additional features of this system as I get more familiar with it going forward.

- Dan Uribe
I.T. Supervisor – City of Oconomowoc, WI

**THE CITY OF PLATTEVILLE, WISCONSIN
COUNCIL SUMMARY SHEET**

COUNCIL SECTION: ACTION ITEM NUMBER: VII.C.	TITLE: Award of City Assessor RFP	DATE July 26, 2022 VOTE REQUIRED: Majority
PREPARED BY: Adam Ruechel, City Manager		

Description:

Within the 2022 City of Platteville City goal is the desire to conduct a request for proposals (RFP) for a variety of our contracted services. The City of Platteville currently contracts with Accurate Appraisals LLC for the duties of the City Assessor. The assessor is generally responsible for establishing the fair market value of all taxable property in the city (excluding manufacturing which is assessed by the State). The assessor is certified by the Department of Revenue and is responsible for the assessment process. The assessor is not involved in the determination of tax rates or the collection of property taxes.

The RFP was available for distribution on Wednesday, June 1, 2022, and placements were made on the City of Platteville website, League of Wisconsin Municipalities website, and twice within the Platteville Journal. We also provided information about the RFP to firms within the state who provide assessor services.

The deadline to submit a proposal for consideration was Friday, July 1, 2022. The City of Platteville did receive one submission for consideration by Accurate Appraisals LLC.

Budget/Fiscal Impact:

Within the submission proposal from Accurate Appraisals LLC are three service options open for consideration by the Common Council.

Their recommended service option is to do two years of maintenance assessment services in 2023 and 2024 followed by a market reevaluation in 2025. Within the RFP they provide a definition of what entails maintenance and market reevaluation.

Maintenance: They inspect all permits, new construction, and any demolitions. Every sale will be entered and reviewed. If there are changes to condition or missing information, they will update the data to reflect. Any request for inspection from the city will also be visited during a maintenance year.

Market Revaluation: During a market revaluation they will complete all their inspections, check permits, and review sales just as in a maintenance year. Each property is broken down by neighborhood, style, age, location, etc. Each will be evaluated and re-assessed to its new fair market value. Notice of new value will be mailed to the property owner. It is important that they start education by the fall of the previous year, to ensure everyone knows about the revaluation before it happens. Please see (Education page) in this proposal

The cost to provide their recommended service option would be \$93,000 or \$31,000 per year. The last contract for assessment services for 2020-2022 was two years of maintenance and then a market revaluation. The total cost of that contract was \$68,400 or \$22,800 per year. This will equate to an \$8,200 increase in funding needed towards the operation budget each year for 2023-2025.

Recommendation:

Due to only receiving one submission for assessor services the Council does have two options:

Option 1- Award the RFP to Accurate Appraisals as their firm did follow the process accordingly and submitted information by the deadline requested by the City of Platteville.

Option 2- Decline to award the RFP to Accurate and repost the RFP to see if additional firms will submit. This potentially could cause Accurate to withdraw their proposal and consideration would have to be made then if unable to secure a firm.

In my experience in other municipalities, I do know this is a widespread practice as in the past conducting RFP for assessor services it is common to only receive a submission from your current assessor as the amount of work for a new firm to provide services to a new municipality can be extensive.

With all the options and considerations in mind above staff would recommend awarding Assessor RFP to Accurate Appraisals LLC.

Sample Affirmative Motion:

"I move to award the Assessor RFP to Accurate Appraisals LLC and to authorize the City Manager to enter into an official agreement for assessment services to be provided in 2023 thru 2025."

Attachments:

- RFP Accurate Assessors



ASSESSMENT SERVICES PROPOSAL

PREPARED FOR:



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Accurate agrees to the entire scope of services and requests outlined by the City of Platteville laid out in the RFP. Accurate is an independent assessment firm and will never outsource our assessing services to an outside contractor.

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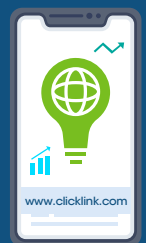
To navigate on a digital copy, please **click the page heading above to jump to the page you would like to review**. Click on the Accurate logo on each page to jump back to the Table of Contents.

This proposal is built to be INTERACTIVE!

Throughout this document you will see QR codes. Use your cell phone camera app and point your camera at the QR code. A link will pop up. Click on the link to watch videos, visit websites and much more!



Open your camera app and hover your phone over the QR Code. Your camera will automatically scan the QR code.



A clickable link will appear. Select the link and enjoy the content!

Test this link to our website!



Viewing this as a digital copy? You can click the QR codes to view the content in the proposal.

INTRODUCTION

We appreciate the opportunity to serve the City of Platteville!

For over 22 years, Accurate Appraisal has continuously improved the assessment experience through **innovation, education, and technology**. We understand that Platteville is a unique community, therefore we provide solutions tailored to fit your specific needs.



We firmly believe that every property owner comes first. They should be part of the assessment process and not just an end result. We work hard to make sure **everyone is treated fairly and equitably**.

TRANSPARENCY

is our core principle in educating and empowering those we serve.
our employees.
municipalities.
the community.

OUR CORE VALUES:



1. WE ARE FAMILY

We have an unwavering loyalty to each other and our customers. We Respect & Encourage each other and appreciate uniqueness. We value and support each other's health, safety and work/life balance.



4. BE ADMIRABLE

We guard our integrity by doing the right thing - ALWAYS. We strive for quality and precision in our work, our products, and our services. We act like owners and honor our word and commitments. We choose candor, respect, and kindness.



2. ALWAYS TRANSPARENT

We are Open & Honest in ALL interactions, sharing our data, processes, information, mistakes, and victories. We hold each other accountable. Our availability to our customers and family members is abundant.



5. WE ARE A BOATLOAD OF FUN!

Positivity is our attitude of choice. We have infectious spirits bringing enthusiasm and excitement to all we do. We are passionate and value diversity and inclusion. There's no reason too small to celebrate.



3. EMBRACE GROWTH & INNOVATION

We are comfortable being uncomfortable while striving to get better every day. We foster and enhance customer relationships while seeking to learn and develop. We offer to teach and mentor customers and family members.



Our Mission:

Engaging our employees to collaborate, educate, and deliver the most reliable and transparent assessment solutions through innovation, communication and technology.

ASSESSMENT TEAM

Your assessment team has access to over **195 YEARS** of assessing experience!

Our approach of the **Assessment Team** means each assessor coordinates their efforts from accountability officers to our field team and customer service. Throughout the entire assessment process - field work, attending open books and closing boards of review, our services are completed as a team. You will have full access to 1 account manager as your main point of contact.

34 EMPLOYEES

27 ASSESSOR I & II

3 ASSESSOR III

4 SOFTWARE/IT



Addie Ebert is our overall **operations manager**. She is an **assessor II & III** with over 15 years of experience. She mentors all of our assessors, meeting with them weekly. She works closely with each coordinator to ensure every team member completes their task.

Kyle Kabe will be your **main point of contact** for your internal staff. Kyle will manage the process of assessments. He is a certified assessor II & III and will be supervising the assessment schedule, managing the statutory assessor and reviewing the roll.

Colin Loughrin will be your **statutory assessor**. He will manage inspections, tracking sales and updating assessment data, attending the open book and signing the assessment roll. He is an assessor II.

Jamie Busha will be reviewing all data for quality & accuracy. This important measure ensures every step of our assessment process is checked for errors before notices are sent. She also manages the personal property department. Jamie is an assessor II.

Amy Baji will be collecting blotters, both printed and digital. She will verify personal property accounts and post the assessment roll online. Her #1 goal is to minimize dooimages She is assessor II.

Terri Muskevitsch will be managing our assessor certified customer service agents. Terri is in charge of tracking all correspondence to share with your team. Terri is assessor II.

Chris Plamann will be involved in building an intentional community education plan. He will build creative videos, mailings and social media content to educate property owners. He is assessor II.



PROUD PARTNERS WITH:



Wisconsin Association of Assessing Officers

OPERATIONS MANAGER



ADDIE EBERT

Operations Manager - Assessor II & III

addiee@accurateassessor.com 920.460.4688

ABOUT ME

I have come to realize that assessing is much more than numbers and values. On top of the detail and organization it takes to value a municipality, educating council members and building a progressive community education plan are necessary components of a good assessor. Both areas that I am extremely passionate about.

"I am a hard-working, mother of two boys (7-year-old and a 3-year-old). Balancing work and being a mom has been a fun challenge that I enjoy every day."

EXPERIENCE

- Determine values using the three approaches Market, Income, Cost
- Managed over 150 Market revaluations
- Statistically analyze market trends
- Land valuation review
- Personal property valuations
- Estimate valuations for TID creations
- GIS mapping
- Closing Boards of Review

EDUCATION

University of Wisconsin - Oshkosh 2006
Communication & Business

COMMUNITY INVOLVEMENT

Relay for Life

Relay for Life is a charity that is near and dear to our family that we participate in as much as possible, helping to support not only those battling cancer, but also those left behind.

Nubability Athletics

My husband and I choose to help send a local child to an athletic summer camp for those born with limb defects

STRENGTHS/SKILLS

Self-Motivation
Organization
Communication
Development

Creativity
Team Leadership
Management
Operations

CERTIFICATION



"I love being challenged in new ways and am very excited for the possibility to work with the residents of the Village of Vernon!"



ACCOUNT MANAGER



KYLE KABE

Account Manager - Assessor II & III

kylek@accurateassessor.com 920-749-8098

ABOUT ME

I am an energetic self-starter with professional success in the fields of Assessing, Compliance, Finance, Sales and Education. I am an effective communicator, dedicated to achieving goals while building professional relationships. I am a quick learner committed to maintaining open communication and building the best education plan for your community.

"Working for Accurate gives me an amazing opportunity to learn, educate, and grow with your community."

EXPERIENCE

- Determine values using the three approaches: Market, Income, Cost
- Creating Field Work Queries
- Real Estate and Commercial Revaluation
- Development of Neighborhood Mapping
- Participate in Open Book Sessions
- Represent Company at Boards of Review
- Help Customer Service with parcel specific questions
- Communicating with Property Owners & Clerks
- Validating Property Sales
- Entering and Reviewing Building Permits
- Preparing Assessor Forms for Board of Review

EDUCATION

UW Oshkosh- 2017
Business / Marketing

COURT PROCEEDINGS

None in the past 5 years

STRENGTHS/SKILLS

Work Ethic
Creative
Marketing
Ethical

Communication
Flexible
Relationship Building
Educating

CERTIFICATION



"The only way to do great work is to love what you do."

STATUTORY ASSESSOR



COLIN LOUGHRIN

Associate Assessor Support Specialist - Assessor II

colinl@accurateassessor.com 920.749.8098

ABOUT ME

I am a motivated individual with 5 years assessing experience. I enjoy using my background in communication to build professional relationships with my colleagues and building friendly, trustworthy relationships with everyone I interact with. I pride myself on being someone who is constantly looking to learn as much as possible, in order to accurately and fairly assess every property in your community.

"My passion is learning and sharing my knowledge of assessing with property owners."

EXPERIENCE

- Participate in Open Book Sessions
- Represent Company at Boards of Review
- Help Customer Service with parcel specific questions
- Communicating with Property Owners
- Validating Property Sales
- Entering and Reviewing Building Permits
- Reviewing New Construction in the Field
- Preparing Assessor Forms for Board of Review
- Determine values using the three approaches:
Market, Income, Cost

EDUCATION

UW Stevens Point - 2017
Communication

COURT PROCEEDINGS

None in the past 5 years

STRENGTHS/SKILLS

Communication	Organization
Work Ethic	Flexibility
Multi-Tasking	Prioritizing
Responsibility	Prompt

CERTIFICATION



CUSTOMER SERVICE TEAM

When property owners call us they get a live person.

Our agents are trained assessors that answer questions quickly and educate property owners on the assessment process. Our **online appointment scheduling tool** is available 24/7.

Property owners have full access to us on our main line, email address, and live chat on our website. We utilize a visual voicemail service which speeds up our response time. Voicemails are monitored daily to we make sure respond within 24 to 48 hours. All of these services are included at no additional cost to you.



MEET OUR CUSTOMER SERVICE TEAM MEMBERS:



"Being the first connection with property owners, my goal is to be able to help them understand the process of assessing and how it affects them. Being a property owner, I understand how confusing and daunting the process can seem. It is extremely rewarding when I answer their questions, help them understand the process, and make someone's day a little better."

TERRI MUSKEVITSCH since 2007

Customer Service Manager - Assessor II

terrim@accurateassessor.com 920.749.8098



"Talking with property owners on a daily basis gives me the opportunity to educate them on the assessment process. I take it as a challenge to convey positivity when not all of my interactions start out that way. Fairness and equity is paramount in my job and I take it very seriously."

AMY BAJI since 2011

Customer Service & Personal Property Coordinator- Assessor II

amyb@accurateassessor.com 920.749.8098



"The best feeling in the world is hanging up a phone and knowing I was able to help property owners understand their assessment. My background in hospitality gives me the tools I need to be empathetic to their needs. I have been known to make people laugh - because my laughter is infectious."

PATTI PETERS since 2010

Customer Service - Assessor I

pattip@accurateassessor.com 920.749-8098



WHO WE SERVE

ALL - PROPERTY OWNERS
ALL - EMPLOYEES
111 - MUNICIPALITIES
22 - COUNTIES

We serve a variety of municipalities across the state. From small towns to large cities, we focus on one thing. **Putting property owners first.** A phrase we often hear is, "You're not a typical assessor," and we are proud of that. We strive to be inclusive and understanding with everyone we serve. Our passion to embrace growth and innovation stems from low assessment standards.

We value **transparency** in everything we do. We work with board and council members, commercial property owners, homeowners, real estate agents, and the list goes on and on. The common theme is that no matter who you are, at Accurate we will work late or go the extra mile to serve property owners. Don't think of us as a contract assessor, think of us as **a trusted advisor here to serve you and your community.**

LIST OF PAST CLIENTS

within past 5 years

2017

T of Pine Lake
T of Rock

2018

C of Hartford

2019

T of Angelica
V of Kimberly
C of Lodi

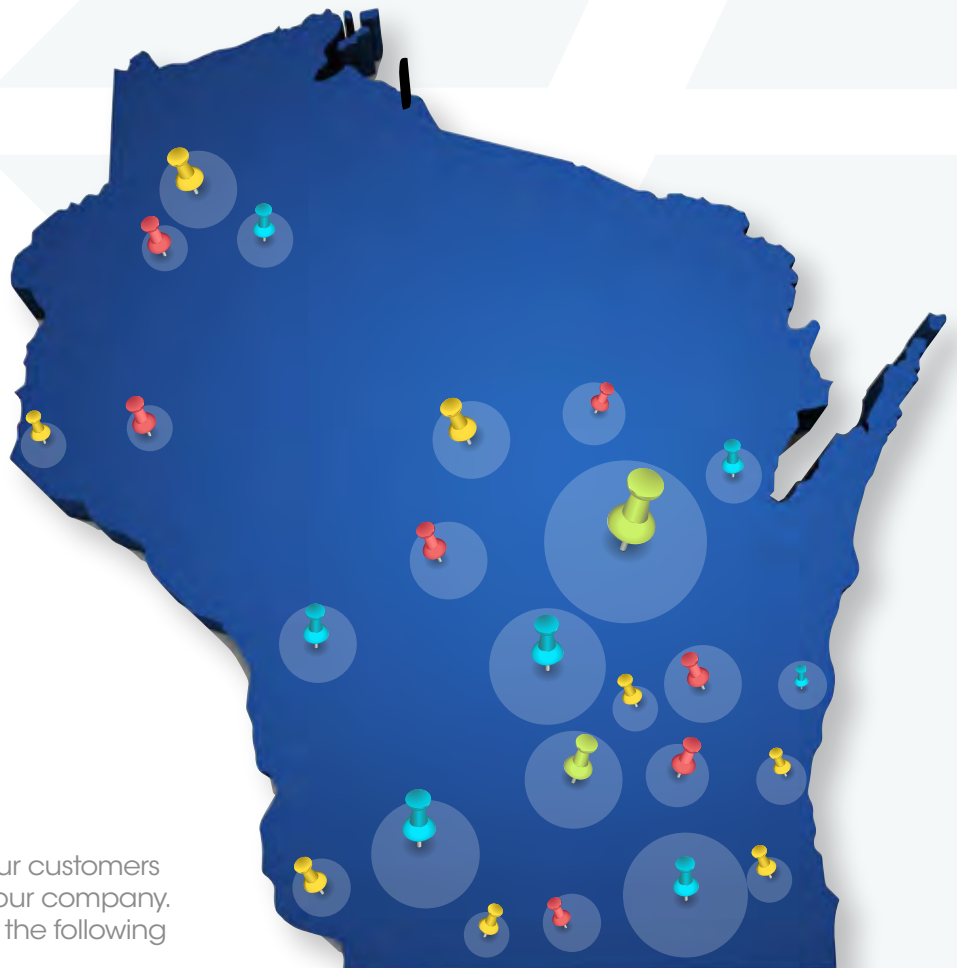
2020

T of Blue Mounds
C of St. Francis

2021

C of Brodhead
C of Lake Geneva

Our client retention rate is 99%. Many of our customers have been with us since the inception of our company. A list of all municipal clients we serve is on the following page of this proposal.



225,842 - IMPROVEMENTS



MUNICIPAL CLIENT LIST

MUNICIPALITY	TYPE	POPULATION	EQ VALUE	PARCELS	SERVICE
Franklin	City	35,451	3,608,867,300	11,971	FULL VALUE
Manitowoc	City	32,936	1,392,199,900	12,374	BLEND
De Pere	City	24,893	1,618,168,000	7,664	FULL VALUE
Watertown	City	22,926	1,203,821,500	7,351	BLEND
Fox Crossing	Village	18,892	1,198,650,600	6,246	FULL VALUE
Onalaska	City	18,712	1,405,385,500	5,895	BLEND
Cudahy	City	18,200	904,066,900	5,877	FULL VALUE
Oconomowoc	City	16,847	1,898,997,800	6,160	FULL VALUE
Beaver Dam	City	16,476	740,557,500	5,545	FULL VALUE
River Falls	City	15,800	934,801,400	1,368	BLEND
Whitewater	City	14,517	433,367,500	2,607	FULL VALUE
Shorewood	Village	13,338	1,418,231,600	3,848	BLEND
Stoughton	City	13,134	937,153,400	4,427	FULL VALUE
Glendale	City	12,779	1,065,226,500	5,030	BLEND
Baraboo	City	12,556	664,887,100	4,116	MAINTENANCE
Platteville	City	12,537	411,313,800	2,831	BLEND
Brown Deer	Village	11,964	674,445,400	4,264	BLEND
Greenville	Town	11,874	1,218,445,000	4,445	FULL VALUE
Harrison	Village	11,532	1,128,775,500	4,307	BLEND
Burlington	City	10,668	670,648,100	3,435	FULL VALUE
Monroe	City	10,661	559,462,700	4,055	BLEND
Oregon	Village	10,390	1,121,101,700	3,634	FULL VALUE
Portage	City	10,365	408,028,900	3,181	FULL VALUE
Elkhorn	City	9,853	556,333,700	3,163	FULL VALUE
Sparta	City	9,522	400,746,900	3,157	FULL VALUE
New Richmond	City	8,966	700,313,500	3,483	FULL VALUE
Altoona	City	8,929	510,581,300	2,666	BLEND
McFarland	Village	8,449	916,289,300	3,072	FULL VALUE
Delavan	Town	8,385	1,027,819,100	3,609	BLEND
Monona	City	8,179	985,590,300	2,944	FULL VALUE
Windsor	Village	7,795	901,574,900	2,836	BLEND
Sheboygan Falls	Town	7,435	154,644,400	772	BLEND
Mount Horeb	Village	7,421	676,653,100	2,484	BLEND
Vernon	Village	7,227	1,054,853,500	2,947	BLEND
Buchanan	Town	7,082	584,171,400	2,407	FULL VALUE
Beloit	Town	7,038	462,018,800	3,288	BLEND
Madison	Town	6,881	184,263,900	1,306	FULL VALUE
Twin Lakes	Village	6,064	875,373,400	3,087	BLEND
Prairie du Chien	City	5,718	224,486,400	2,202	FULL VALUE
Edgerton	City	5,552	364,170,300	2,140	FULL VALUE
Rothschild	Village	5,325	333,417,900	2,132	BLEND
Saukville	Village	4,419	300,885,500	1,449	BLEND
Prairie du Sac	Village	4,378	363,372,900	1,581	BLEND
Bayside	Village	4,377	595,016,700	1,622	FULL VALUE
Prescott	City	4,229	312,132,400	1,471	BLEND
Cross Plains	Town	4,148	249,319,100	663	MAINTENANCE
Geneva	Town	4,099	912,896,900	3,755	BLEND
Mosinee	City	4,063	212,596,800	1,726	BLEND
Sugar Creek	Town	3,973	382,156,500	1,953	BLEND
Chilton	City	3,828	177,642,000	1,493	BLEND
Lancaster	City	3,760	192,492,400	1,591	BLEND

MUNICIPALITY	TYPE	POPULATION	EQ VALUE	PARCELS	SERVICE
Combined Locks	Village	3,588	314,834,700	1,369	BLEND
Burke	Town	3,450	353,006,100	1,371	BLEND
Seymour	City	3,443	74,979,700	1,252	MAINTENANCE
Lyons	Town	3,440	388,811,700	1,782	BLEND
Menominee	Town	3,422	346,963,000	1,525	BLEND
Pleasant Springs	Town	3,387	481,121,500	1,435	FULL VALUE
Boscobel	City	3,231	103,974,100	1,176	BLEND
Fulton	Town	3,158	413,981,200	2,216	FULL VALUE
Wescott	Town	3,135	386,545,700	2,554	BLEND
Brillion	City	3,127	151,267,700	1,127	BLEND
Lodi	Town	3,059	504,898,900	1,646	BLEND
Dale	Town	2,842	252,326,200	1,151	BLEND
Walworth	Town	2,842	195,945,900	685	BLEND
Walworth	Village	2,824	164,495,100	955	BLEND
Union	Town	2,776	178,423,300	732	MAINTENANCE
Fox Lake	Town	2,709	203,679,900	938	BLEND
Dayton	Town	2,703	384,094,600	1,723	MAINTENANCE
Deerfield	Town	2,524	173,654,500	650	BLEND
Poynette	Village	2,494	170,308,900	880	BLEND
Caledonia	Town	2,491	180,754,800	974	BLEND
Fennimore	City	2,482	104,168,200	979	BLEND
Dekorra	Town	2,350	351,865,400	1,448	BLEND
Deerfield	Village	2,319	228,122,300	981	BLEND
Jefferson	City	2,231	400,186,600	2,747	FULL VALUE
Spring Prairie	Town	2,197	261,805,500	894	BLEND
New Glarus	Village	2,172	168,495,500	808	MAINTENANCE
Albion	Town	2,103	188,271,100	1,058	BLEND
Jamesstown	Town	2,077	174,781,600	1,023	BLEND
Pardeeville	Village	2,067	126,196,300	849	BLEND
Blooming Grove	Town	1,911	137,158,700	683	BLEND
Richmond	Town	1,835	228,604,700	1,039	BLEND
Randolph	Town	1,767	38,841,400	331	BLEND
Fontana	Village	1,713	1,303,832,100	2,712	BLEND
Darien	Town	1,588	126,297,100	565	MAINTENANCE
Springdale	Town	1,530	311,257,100	855	BLEND
Cambridge	Village	1,518	137,183,600	665	BLEND
Cleveland	Village	1,477	95,219,800	587	BLEND
Brooklyn	Village	1,466	115,985,800	495	BLEND
Eldorado	Town	1,443	99,975,300	618	BLEND
West Baraboo	Village	1,428	60,537,900	464	BLEND
Hazel Green	Village	1,200	60,805,000	398	MAINTENANCE
Berry	Town	1,188	176,335,000	544	MAINTENANCE
Bovina	Town	1,151	88,799,600	539	MAINTENANCE
Green Valley	Town	1,072	54,147,900	501	MAINTENANCE
Oregon	Town	1,053	432,821,500	1,258	BLEND
Marathon	Town	1,048	76,147,200	489	BLEND
Blue Mounds	Village	971	71,354,300	297	BLEND
Iron Ridge	Village	899	43,410,300	300	BLEND
Footville	Village	810	38,412,500	338	BLEND
Primrose	Town	774	67,890,400	341	BLEND
Saint Nazianz	Village	755	28,024,800	272	BLEND
Cambria	Village	753	29,585,400	326	BLEND
Perry	Town	737	59,221,900	353	BLEND
Sullivan	Village	669	37,904,600	232	BLEND
Upham	Town	647	169,759,000	942	BLEND
Rose	Town	595	59,950,200	488	BLEND
Courtland	Town	510	20,890,400	241	BLEND
Coloma	Village	456	17,531,000	252	BLEND
Friesland	Village	356	13,642,600	160	MAINTENANCE

BLEND

Years of maintenance with a market revaluation at least one year of the contract.

MAINTENANCE

Review of permits, new construction, splits, etc.

FULL VALUE

Annual Revaluations. A market revaluation performed every year.



OUR HISTORY

Accurate was **founded 22 years ago** on **complete Transparency and Communication.**

For many years it was common practice for assessment firms to suppress information from the public. This resulted in a lack of understanding and mistrust within the community. The founders of Accurate recognized these shortcomings and began pioneering **new innovative assessment standards.** Over the years we have developed web-based digital property record cards, created web based scheduling options, and built our own CAMA to update data digitally in the field. With a combined experience of **over 180 years** Accurate has continuously improved the assessment experience through **innovation, education, and technology.**

2000 - 2005

20 municipalities
Building digital data online
New Website
Full Value Service Options
Blend Options - more affordable and budget friendly

2010 - 2015

90 Municipalities
Started building proprietary CAMA
Still growing - added more employees

2005 - 2010

75 municipalities
Online scheduling available
Moved to new location on Midway Rd.
Growing - added new employees

2015 - PRESENT

100+ municipalities
Digital assessments in the field
CAMA software Prolorem launches
Live assessor certified customer service
Intentional community education plan

At Accurate we make a concerted effort to connect and learn the nuances of each community. There is no **"cookie-cutter"** way to assess unique communities. We tailor our services to fit the needs of everyone we serve. **Here is a small sample:**

UNIQUE ASSESSMENTS

Views of the Capital Building - Dane County
Views of the lake - Fontana
Bayshore Mall - Glendale
Access to the Chain of Lakes - Dayton
All of Menominee County
Dock-O-Miniums - Fontana

CORPORATE BUSINESS

Secura - Fox Crossing
Johnson Controls - Glendale
Foth - De Pere
Miron - Fox Crossing
Cleary Building - Greenville
Humana Insurance - De Pere

TAX EXEMPT EXPERIENCE

St. Norbert College - De Pere
Divine Savior Hospital - Portage
Skaalen Retirement Services - Stoughton

DISTRIBUTION/WAREHOUSING

WALMART Distribution center - Beaver Dam
Amazon - Greenville
TARGET - Oconomowoc

ALL-INCLUSIVE SERVICES

- Real and personal property roll books posted online
- FREE Online digital property record information, with photos
- Assessment data integrated into your website
- Telephone and Virtual Open Book appointments
- Cloud based CAMA system with dedicated support
- LIVE Customer Service - all assessor certified
- Online appointment scheduler
- Weekly social media, customized videos and educational materials

- FREE mailings, post cards, newsletter content, etc.
- Active live chat function available on our website
- Dedicated assessment review manager
- Virtual/over the phone walk-through options
- Access to a dedicated assessor certified Account Manager
- Maintenance inspections

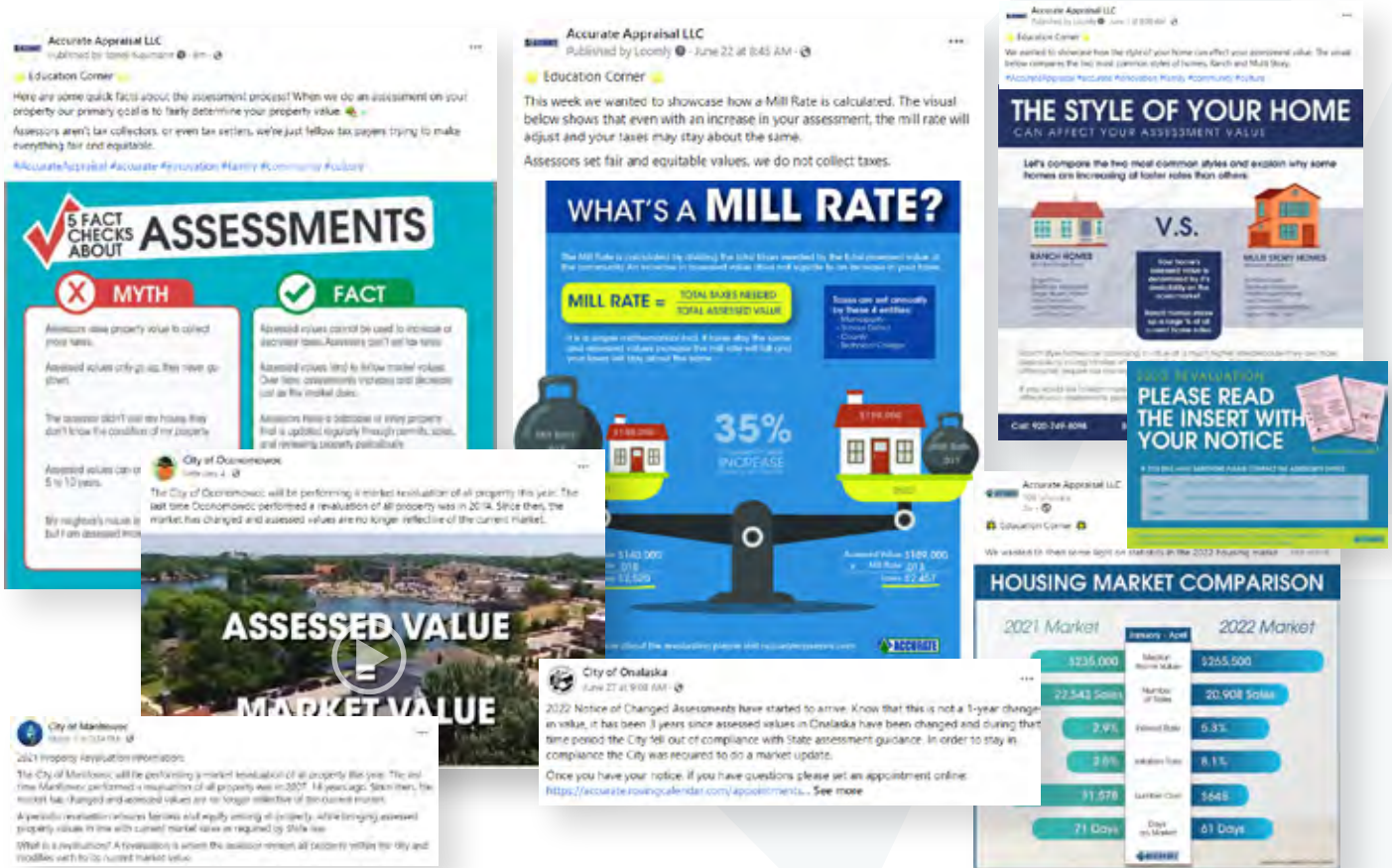
We never charge for additional services!



POSITIVE INTERACTION

Through **Social Media** we build a positive and informative **two-way communication** with your community.

We instantly connect with thousands of property owners to **quell the stigma of taxes and assessed values**. When you don't involve your community they feel left out and discouraged about the assessment process. **Our transparency ensures property owners are engaged** so they don't feel like they're just another un-informed taxpayer.



Accurate builds relationships with your community! For example our Personal Property department created an instructional video on our website showing how to fill out PP statements.

"Just wanted to let you know, I was not looking forward to filling out the form. But the instructional video and the information on your website made the process a lot easier than I thought it would be. Thank you!"

Barr Resort - Kika Barr



Our assessors go above and beyond just valuing property. The classification of land changed for this property owner. We helped him by working with the DOR on properly classifying his land.

"Paul at Accurate was very helpful with my land classification and working with the DOR. He was very gracious and professional through the journey."

Primrose Resident - Duane Wagner



EDUCATION

Most assessment firms notify property owners **40 days** before the board of review. The first time property owners hear about a revaluation is when they get their notice in the mail. Then the assessor waits for the community to contact them with questions and concerns.

This one-way channel of communication is not transparent and leaves property owners scrambling to figure out what is going on. Often times this creates a rift between property owners, the municipality and the assessor.

Our education plan puts your community first. We utilize your channels of communication to educate your community. Together we will create a **two-way channel of communication** through social media, council meetings, newsletters, post card mailings, custom videos, and much more!

EXPERIENCE OUR EDUCATION PLAN:

1. WEEKLY SOCIAL MEDIA



Every week we share content on social media for you to share with your community. We mix this with a schedule of postings over the coming year to let property owners know what to expect and the status of the current market. Involving the community ensures we have two-way communication through the assessment process.

2. COUNCIL MEETINGS



Your community will inevitably have questions about the how assessments work. We will attend board meetings to educate your members arming them with the knowledge they need to explain the assessment process with property owners.

3. NEWSLETTER/MAILING

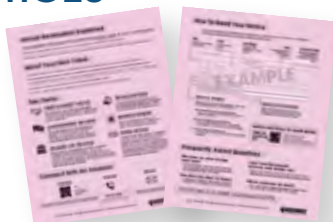
We have custom newsletter content that explains assessments, what to expect, and the schedule of social media postings to keep your community engaged. We will help you enhance the connection you have with your property owners.

4. WEBSITE



Updating your website with a custom video helps explain what a revaluation is and what to expect. We will build links to property record info and educational FAQ's for the revaluation. The community utilizes your website as a resource, we serve them best by keeping them up to date.

5. NOTICES



A notice of new value will be mailed to every property owner. Inserted with the notice will be an Understanding Your Assessment sheet explaining the assessment process with QR codes, links to videos, an online appointment scheduler, and access to our customer service team.

6. OPEN BOOK & BOR

Our Open Book process starts as soon as your property owners get their notices and ends 2 days before board of review. Appointments can be set online or they can call at their convenience. Rolls are posted online and we will prepare clerks for any cases before Board of Review.



ASSESSMENT TIMELINE

Before January of each year we will send you options for open book and board of review dates. Once these dates are set we work together to schedule new construction checks, field work, data entry, and the date notices are mailed. Below is a standard outline of what happens throughout the assessment timeline.

JANUARY

We start every year by visiting new construction to verify the % completion of new property. Trespass notices are mailed to property owners so they know we will be in the area.

If the property is not complete as of January 1st (each year) we update our records accordingly and flag the parcel/s for a final visit to measure and list the property as complete.



Personal Property post cards are mailed with digital submission options available.



This timeline may change depending on the service. Maintenance years tend to have an earlier statutory board of review, while revaluation years tend to have a later board of review.

FEB-MAR

New construction field checks are reviewed and verified by our office. Sales, permits, exemptions and any other assessment related data is updated in our records.

Initial DOR equalized values are reviewed. Personal Property is collected. Every PP record is saved digitally.

During a revaluation year education is implemented through social media, newsletters, and custom content.



APRIL

Properties are sorted and mapped for field inspections based on permits, sales, inspection requests, etc. Assessors update data on premise with their laptops.

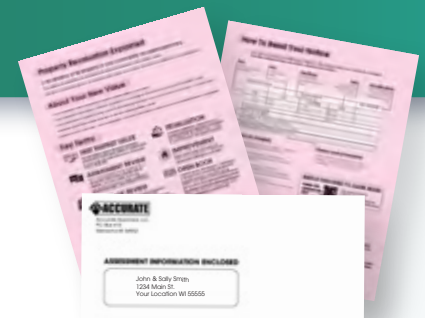
Initial market statistics from recent sales are calculated. Properties are segmented into neighborhoods to compare market values of like/similar property.



MAY

Initial values are forecasted. Value checks are performed and revisions are made. Our import/export team works with the county to verify assessment and mailing data. Initial statutory board meeting must be held.

Notices are printed and mailed. Every notice includes an educational insert with links to videos and FAQ's. Rolls are posted online.



JUNE-JULY

The assessment review period starts. Property owners can contact Accurate by phone, email, or online appointment. The open book period begins the day they receive their notice to the time board of review begins.

Final rolls are verified with the county and prepared for Board of Review. The assessor signs the final roll.



ASSESSMENT PROCEDURES

Accurate's philosophy is Transparency. We share our process by informing and educating property owners so they are involved in the process instead of making them feel like an end result of government and taxes. Our education plan creates a two-way connection with your community. If property owners ask for comparables or want to see our data we share it freely. We also have a strict review process that ensures accurate assessments. Our **CORE VALUES** really represent who we are as a company.

Permits are reviewed annually. During our field checks the assessor will inspect the improvement to determine it's status. Assessors will check with the owner to see if the project is complete or not. A property will be marked as a percentage completed until the project is done. Every permit it is flagged and reviewed internally and in the field until the project is complete.

Our customer service tracks every interaction they have with property owners. This includes all customer service adjustments to value as well as open book value changes. During a revaluation year our typical dispute rate is less than 5% (ie less than 50 per 1000 parcels). Of all the disputes, 30% are reduced and 68% are not changed or resolved through explanation of the assessment process. A total of less than 2% of all disputes advance to the Board of Review. We anticipate lower dispute numbers as we build a strong education plan for the City.

We provide interior and exterior inspections. We also inspect all new construction and building permits in the field. On top of that any request for inspection from a property owner will be performed, even in a maintenance year. A notice is mailed to the property owner at least a week before the inspection is started. We also create social media posts to alert people in your community that we will be in the area. When the assessor approaches the property they will be dressed in accurate apparel with an official badge. The assessor will review the current data and compare it with our data on file. They will take new images, sketch any additions and remove any no longer there. Conditions will be checked, measurements taken, and any material updates like siding or new window information will be updated. If there is only partial work completed the assessor will mark as a percentage complete. Every adjustment is made on the spot at the property. The record card is updated instantly as our CAMA is completely could based.

We field inspect any property that has changed from the previous year, and questionnaire post cards are mailed for every sale that occurs. This includes all new construction, sales, property splits, and properties that have been issued a building permit. We also inspect any property owner that requests an inspection. The goal is to keep properties updated and value them on a fair and equitable basis. We will only change a property's assessed value in a maintenance year if there is a change of condition on the property that warrants a change in data as outlined in the assessment handbook (WPAM).

We will rely on communication with you to ensure we have updated data for personal property. We will be in contact with you throughout the year for changes and additions, we receive building and occupancy permits as well. Also, during our field visits we will do our best to track the status of businesses located with the city.

We have 10 years of experience assessing for the City of Platteville. We have performed 2 revaluations in that time. We have modified the service levels over the years to best fit your community.

SOFTWARE

Our proprietary CAMA system is completely **CLOUD BASED.**

There are no costs for our software or to convert your current property record information. Prolorem converts your current Market Drive data easily and quickly. We will post your property information on our website **FREE** to you and your community **24/7**. They have detailed **images and information** about each parcel.



Our assessors are trained to **value and update properties on premise** eliminating errors from re-entering data. There is no need to take hand written notes back to the office. Once a change is made the online data is immediately updates. Our CAMA is the only software that updates online property record information in real time.

Anyone can access your assessment data from any computer or mobile device. Our CAMA integrates multiple platforms such as: GIS, Apex Sketching Tool, iWorQ, etc. This allows us to streamline our process. Because our software is proprietary we have the ability to create connections to your current programs for integration. All of this at no additional cost.

PROLOREM

A REVOLUTION IN ASSESSING SOFTWARE

SOFTWARE COST: \$0.00
LICENSING/MAINTENANCE: \$0.00
SOFTWARE:
INTEGRATION ABILITY: YES, \$0.00
CONVERSION ABILITY: YES, \$0.00

There are never additional costs for conversions, updates, licensing, integrations, additions, etc.



SERVICE OPTIONS

Our all-inclusive services mean that you will never see additional bills for mailings, community education, our customer service and any other additional services needed. The proposed options below are shown in a not-to-exceed sum that includes all assessor's costs. The City may retain 10% of the total fee subject to timely delivery of the certified tax roll.

3 YEAR BLEND

1 Market Revaluation and 2 Years of Maintenance

	2023	2024	2025	Total
Option 1				
FREE Web Data Access	Included	Included	Included	Included
Community Education	Included	Included	Included	Included
Customer Service	Included	Included	Included	Included
Assessment Services	Maintenance	Maintenance	Market Revaluation	Blend
Annual Service Cost	\$24,000	\$24,000	\$45,000	\$93,000
Amortized Annual Total	\$31,000	\$31,000	\$31,000	\$93,000

RECOMMENDED

Maintenance:

We will inspect all permits, new construction and any demolitions. Every sale will be entered and reviewed. If there are changes to condition or missing information we will update the data to reflect. Any request for inspection from your community will also be visited during a maintenance year.

3 YEAR BLEND

1 Full Walk Through Market Reval and 2 Years of Maintenance

	2023	2024	2025	Total
Option 2				
FREE Web Data Access	Included	Included	Included	Included
Community Education	Included	Included	Included	Included
Customer Service	Included	Included	Included	Included
Assessment Services	Maintenance	Maintenance	Market Revaluation	Blend
Annual Service Cost	\$24,000	\$24,000	\$45,000	\$93,000
Full Walk Through Cost	-	-	\$210,000	\$210,000
Amortized Annual Total	\$101,000	\$101,000	\$101,000	\$303,000

Market Revaluation:

During a market revaluation we will complete all of our inspections, check permits, and review sales just as in a maintenance year. We break down each property by neighborhood, style, age, location etc. Each will be evaluated and re-assessed to its new fair market value. A notice of new value will be mailed to the property owner. It is important that we start our education by the fall of the previous year, to ensure everyone knows about the revaluation before it happens. Please see (Education page) in this proposal.

3 YEAR MAINTENANCE

3 Years of Maintenance

	2023	2024	2025	Total
Option 3				
FREE Web Data Access	Included	Included	Included	Included
Community Education	Included	Included	Included	Included
Customer Service	Included	Included	Included	Included
Assessment Services	Maintenance	Maintenance	Maintenance	Maintenance
Annual Service Cost	\$24,000	\$24,000	\$24,000	\$72,000

Full Walk Through:

The interior and exterior inspection of property. The exterior of every property will be reviewed whether we gain access to the interior or not. New exterior images are taken and data is updated to reflect current condition.

We have included additional service options on the next page. Additionally should you want more options please contact Chris Plamann: 920-841-0711 or email chrisp@accurateassessor.com

SERVICE OPTIONS

The additional option of an exterior only walk through revaluation provides a more budget friendly way for us to update assessment data, while also considering the impact on the community. We have expanded services that are less intrusive and more cost effective.

3 YEAR BLEND

1 Exterior Walk Market Reval and 2 Years of Maintenance

		2023	2024	2025	Total
Option 4	FREE Web Data Access	Included	Included	Included	Included
	Community Education	Included	Included	Included	Included
	Customer Service	Included	Included	Included	Included
	Assessment Services	Maintenance	Maintenance	Market Revaluation	Blend
	Annual Service Cost	\$24,000	\$24,000	\$45,000	\$93,000
	Exterior Only Walk Cost	-	-	\$105,000	\$105,000
	Amortized Annual Total	\$66,000	\$66,000	\$66,000	\$198,000

Exterior Only Walk Through:

The exterior of every property is inspected to verify/update the assessment data on file. The exterior of every property will be reviewed in the field. A new image is taken and data is updated to reflect current condition. If the property owner is home we will verify their interior data is correct. Door hangers with our contact information are placed to let owners know we visited the property.

5 YEAR BLEND

1 Market Revaluation and 4 Years of Maintenance

		2023	2024	2025	2023	2024	Total
Option 5	FREE Web Data Access	Included	Included	Included	Included	Included	Included
	Community Education	Included	Included	Included	Included	Included	Included
	Customer Service	Included	Included	Included	Included	Included	Included
	Assessment Services	Maintenance	Maintenance	Market Revaluation	Maintenance	Maintenance	Blend
	Annual Service Cost	\$24,000	\$24,000	\$45,000	\$24,000	\$24,000	\$141,000
	Amortized Annual Total	\$28,200	\$28,200	\$28,200	\$28,200	\$28,200	\$141,000
	+ Full Walk Through	\$75,000	\$75,000	\$75,000	\$75,000	\$75,000	\$375,000
+ Exterior Walks	\$49,200	\$49,200	\$49,200	\$49,200	\$49,200	\$246,000	

Blending the contract through a 5 year option spreads the annual amortized cost to be more budget friendly. We can create any 3 or 5 year option by adding interior/exterior walk through options as well as adjusting the market revaluation year. We want you to know you have the flexibility to make any future changes to the contract option such as number of years of service, adding additional automatic renewals, or adjusting the year of the market revaluation.

INSURANCE

A copy of the current insurance for the City of Platteville is below. If you would like any changes or adjustments we can update them at any time.

Fax: (608)348-7812



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

02/04/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Fox Cities Insurance Agency Inc P.O. Box 2667 Appleton, WI 54912	CONTACT NAME: Theresa Vorpahl
	PHONE (A/C, No, Ext): (920)739-0424 FAX (A/C, No): (920)739-3536
	E-MAIL ADDRESS: Theresav@foxcitiesinsurance.com
	INSURER(S) AFFORDING COVERAGE
	NAIC #
INSURED Accurate Appraisal, LLC & Municipal Assessment Software Sol PO Box 415 Menasha, WI 54952	INSURER A: West Bend Mutual Insurance Company
	INSURER B: Houston Casualty Company
	INSURER C:
	INSURER D:
	INSURER E:
	INSURER F:

COVERAGES CERTIFICATE NUMBER: 00002738-3022833 REVISION NUMBER: 37

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVR	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR			1421930	02/22/2021	02/22/2022	EACH OCCURRENCE \$ 2,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 2,000,000 GENERAL AGGREGATE \$ 4,000,000 PRODUCTS - COMP/OP AGG \$ 6,000,000
A	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input checked="" type="checkbox"/> OWNED AUTOS ONLY <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY			1421930	02/22/2021	02/22/2022	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> EXCESS LIAB DED: RETENTION \$			1421930	02/22/2021	02/22/2022	EACH OCCURRENCE \$ AGGREGATE \$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE/OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below			1421932	02/22/2021	02/22/2022	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$ 100,000 E.L. DISEASE - EA EMPLOYEE \$ 100,000 E.L. DISEASE - POLICY LIMIT \$ 500,000
B	Professional E&O			H720-116134	09/15/2020	09/15/2021	Limits \$1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER City of Platteville Duane Borgen Director of Administration 75 N Bonson St Platteville, WI 53818	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE (TMV)
--	--



REFERENCES

Please reach out to our references. We build strong relationships with our municipalities. Many of our 100+ customers date back to our inception over 22 years ago.

To make things a bit easier for you we created a QR code for each contact, simply scan and connect.



Julie Hanson
CITY CLERK

www.spartawiconsin.org
clerk@spartawiconsin.org
608.269.4340

Project/Service: Annual Revaluations
Statutory Assessor: Matthew Sumnicht



CITY OF NEW RICHMOND
THE CITY BEAUTIFUL

It is with enthusiasm that I recommend Accurate Appraisal, LLC. We could not have asked for a better partner to go through a full revaluation with this year. Their depth of experience allows them to handle even the most complicated of situations and their professionalism is obvious to our team, but more importantly to our residents. A revaluation is a big deal to a community, but doesn't have to be strain on City Staff - Accurate will get you through every step.



Amy White
CLERK

www.rfcity.org
awhite@rfcity.org
715.426.3408

Project/Service: Maintenance and Market Revals
Statutory Assessor: Allana Williams



Michelle Scanlin
CLERK

www.newrichmondwi.gov
mscanlan@newrichmondwi.gov
(715) 246-4268

Project/Service: Annual Revaluations
Statutory Assessor: Paul Reynebeau



Accurate Appraisal has professionally served as the Assessor for the Village of Fox Crossing since 2015. Over the past several years, Accurate Appraisal expertly conducted a full revaluation of the Village in 2017, and has maintained the Village at full value since 2019. A full value contract with Accurate Appraisal has provided a tremendous benefit to Fox Crossing. With the large increase in property values over the past few years, having the Village's assessed value grow incrementally over the past several years rather than a large increase in value in one year, is much easier to explain to Village residents. Accurate Appraisal has been a great partner with Fox Crossing in managing the difficult task of assessing.



GREENVILLE

We have worked with Accurate over the last three years, who performed a total revaluation of our municipality. Their leadership in the industry is one of the reasons why we chose Accurate as our Assessor. Their friendly, reliable service is why we continue to utilize Accurate. Timely, professional response has been appreciated and we trust them to serve our residents with dependable service and fair assessments.



Jeffrey S. Sturgell
Village Manager

www.fccommunity.com
JSturgell@foxcrossingwi.gov
(920) 720-7101

Project/Service: Annual Revaluations
Statutory Assessor: Kyle Kabe



Wendy Helgeson
CLERK

www.townofgreenville.com
whelgeson@greenvillewi.gov
(920) 757-5151 ext 1100

Project/Service: Annual Revaluations
Statutory Assessor: Kyle Kabe



SUMMARY

Thank you for taking the time to look over our proposal. To make sure we clearly demonstrate and understand the work to be performed, we reviewed our past services. We also researched our accuracy in assessing all of our municipalities.

Our philosophy of Transparency as well as our core values guide our company and ensures that we are treating property owners fairly and equitably. Our assessment procedures keep us on task. We implement a rigorous review process to minimize assessment errors and we track every interaction with your community throughout the assessment process.

Implementing a progressive **education plan** and positive interactions within your community is paramount. No other assessment firm provides weekly educational content such as social media posts, educational videos, newsletter content and much more!

We have listened to feedback from our municipalities and made changes to provide the best customer service in the assessing industry. Our **three LIVE assessor certified customer service representatives** answer questions quickly and, if needed, make adjustments on the spot over the phone.

Our website offers a 24/7 online appointment calendar and hosts a chat feature. We also offer a **proactive education plan with social media posts, website updates, custom videos,** etc. The more your community knows about the assessment process the less they will fear how the process works.

Through innovation and technology we offer the most accessible CAMA system in the assessment world. All of your data is saved digitally online so you and your community can find property information quickly and easily. **The best part is, it's FREE to both you and the community.**

Our **Core Values** express who we are as a company. **We Are Family** - doesn't just mean our employees are family. **We embrace you and your community as our family.** We also believe in sharing the assessment process with everyone. Trust is important to us! **Transparency** between the property owners, the City of Platteville and the assessor is paramount in building a successful assessment program.



**THE CITY OF PLATTEVILLE, WISCONSIN
COUNCIL SUMMARY SHEET**

COUNCIL SECTION: ACTION ITEM NUMBER: VII.D.	TITLE: Sidewalk Installation Exception – 1601 Progressive Parkway	DATE July 26, 2022 VOTE REQUIRED: Majority
PREPARED BY: Howard B. Crofoot, P.E. Director of Public Works, Joe Carroll Community Planning & Development		

Description:

In 2019, the Zoning Ordinance Chapter 22.061 (I) was changed to require sidewalks or bike paths for new and expanded buildings in commercial areas. There is a procedure where a commercial development may request an exception to installation of sidewalks. The Director of Public Works shall present the request to the Community Safe Routes Committee and Plan Commission for input, then make a recommendation to the Common Council for final decision. Enclosed is a copy of the relevant pages of the Zoning Ordinance describing the sidewalk requirement and criteria for exceptions.

The developer has submitted the enclosed Sidewalk Installation Exception form detailing the property and why they should be granted an exception. They would be required to install sidewalk on three sides. There is no sidewalk on the east or west to connect to and with the corner, the utilities and signage, it would be difficult and costly to install a sidewalk.

This property is unique in that the southwest property pin (corner) is actually in the concrete radius in the intersection of Business 151 and Keystone Parkway. To install a sidewalk, the city would be required to obtain an easement or purchase right-of-way from the owner.

The property directly east of this parcel (1621 Progressive Parkway) was granted an exception to installing sidewalk at the developer's cost when the building was constructed 10+ years ago. The Common Council has the option of installing sidewalk at city cost. The other properties to the east have or are planning to include construction of sidewalk. This parcel would be the natural connection to the west.

There are five options:

1. Deny the exception and require sidewalks to be installed.
2. Allow sidewalks to be installed on one side of the street only.
3. Approve the exception.
4. Allow for a delayed sidewalk installation as part of a development agreement.
5. Allow for the payment of a fee-in-lieu-of sidewalk installation.

Option 2 does not apply. This would be for a development on both sides of a street.

If Option 1 is not palatable, then Staff would recommend Option 4 such that sidewalk be installed when directed by the Common Council. Enclosed are the draft Minutes from the Community Safe Routes Committee meeting of June 20, 2022, where they recommended Option 4. The Plan Commission recommends Option 1. Given the fact that the street is partially on the private property, let alone any future sidewalk, Staff believes it prudent to work with the developer on a Development Agreement – Option 4.

Budget/Fiscal Impact:

Any new sidewalk will be at the developer's cost. Even if the Common Council votes to allow an exception, the City always reserves the right to install a sidewalk at a future time and assess the costs back to the property owner.

City Manager Ruechel believes installation of sidewalk can be a TID (Tax Incremental District) 5 expense for the Pioneer Property Management parcel at 1621 Progressive Parkway and the vacant lot between their lot and the new Arby's lot.

Recommendation:

Staff recommends Option 4 such that the property owner pays for installation of sidewalk in the future when the City requires installation of sidewalk. The Development Agreement can specify easements for the road and sidewalk. One suggestion is to include a date certain for developments and to only install sidewalk on the north and south sides of the property, not on the Keystone Parkway frontage on the west side of the parcel.

If the developer is only required to install sidewalk on the north and south frontages, there would be no sidewalk connection from Business 151 to Progressive Parkway. Wisconsin Bank & Trust does not have any sidewalk. Options to consider:

1. Require the owner/developer of the 1601 Progressive Parkway parcel to install sidewalk on the third frontage on Keystone Parkway at his expense.
2. Install sidewalk on Keystone Parkway along the Wisconsin Bank & Trust frontage at their cost or TID 5 cost.
3. Install sidewalk at 1601 Progressive Parkway on the third frontage along Keystone Parkway and charge it to TID 5 as compensation for granting easement(s) for street and sidewalk on private property.

Sample Affirmative Motion:

"I move to recommend that the sidewalk installation exception for 1601 Progressive Parkway allow for a delayed sidewalk installation as part of a development agreement whereby the sidewalk is installed in 2023 on the Business 151 (south) frontage and the Progressive Parkway (north) frontage, with corresponding easements, and that the city install sidewalks on those frontages on the 1621 Progressive Parkway and 1651 Progressive Parkway parcels using TID 5 funding."

Attachments:

- Staff Report – Community Planning and Development Department
- Sidewalk Installation Exception Application
- Location Maps
- Project Site Plans
- Excerpt from Chapter 22, Zoning Ordinance
- Sidewalk Plan Maps
- Draft Minutes – Community Safe Routes Committee, June 20, 2022

STAFF REPORT

CITY OF PLATTEVILLE

Community Planning & Development Department



Meeting Date: Plan Commission - July 11, 2022

Re: Sidewalk Installation Exception

Case #: PC22-MI01-03

Applicant: John Holborow - PPP Development, LLC

Location: 1601 Progressive Parkway

Surrounding Uses and Zoning:

Direction	Land Use	Zoning	Comprehensive Plan
Property in Question	Business	B-3	Business
North	Vacant	B-3	Business
South	Business	B-3	Business
East	Business	B-3	Business
West	Business	B-3	Business

I. BACKGROUND

1. The property is currently under construction as the site for a new commercial building that will contain a Starbucks coffee shop and a U.S. Cellular location. Prior to this project, the property was vacant. The zoning ordinance requires sidewalks to be installed as part of new commercial development if there currently are no sidewalks along the street frontage. The applicant is requesting an exception to this requirement.

II. PROJECT DESCRIPTION

2. The property has frontage on Progressive Parkway (223'), Keystone Parkway (320') and Business Highway 151 (185'). There are no sidewalks currently located along any of the street frontages of this property. The closest sidewalk is located across the street from the property along the north side of Progressive Parkway. On the same block as the property, the sidewalk currently ends at the west side of the Sherwin Williams property, so there are currently four properties between the two sites without sidewalk. However, the sidewalk will be extended along two of these properties as part of the Arby's and Oak Park Dental projects, which will be completed later this year.

3. Section 22.061(I) of the zoning ordinance (attached) requires the installation of sidewalks within the public right-of-way along the frontage of the property as part of the construction project. The Council may provide exceptions to this requirement based on the below standards. The Plan Commission and Community Safe Routes Committee will each make a recommendation to the Council. The following criteria shall be used to guide decisions regarding exceptions to the sidewalk installation requirements.
 - a) Lack of available space in the public right-of-way, or other physical constriction does not allow for the construction of sidewalks to the current accessibility requirements or guidelines.
 - b) High construction costs due to technical challenges associated with topography, water drainage patterns, or obstructions.
 - c) The area is not identified as a Tier 1, 2, or 3 priority area on the most current Sidewalk Plan and Map (attached).

III. STAFF ANALYSIS

4. Based on the criteria, the following items should be considered:
 - a) The southwest corner of the site at the intersection of Business Highway 151 and Keystone Parkway does have an area where there is not enough right-of-way for a sidewalk. This area also has some obstructions due to traffic lights and utilities. The remainder of the frontage appears to be clear of obstructions and to have adequate width.
 - b) Other than the obstructions mentioned above, there do not appear to be areas that would cause unusual technical challenges or higher costs. However, the property has approximately 728 feet of frontage, so installing sidewalks along all the streets would be costly.
 - c) The Sidewalk plan identifies the Business Highway 151 frontage as a Tier Three priority. The other frontages are not identified on the plan.

IV. STAFF RECOMMENDATION

5. The zoning ordinance provides the following options regarding exception requests:
 1. Deny the exception and require sidewalks to be installed.
 2. Allow the sidewalks to be installed on one side of the street only.
 3. Approve the exception.
 4. Allow for a delayed sidewalk installation as part of a development agreement.
 5. Allow for the payment of a fee-in-lieu-of sidewalk installation as part of a development agreement. The fee will be used for the future installation of sidewalks in the vicinity of the project.
6. The Community Safe Routes Committee discussed this item at their June 20th meeting and recommended the City allow for a delayed sidewalk installation as part of a development

agreement whereby the sidewalk is installed at the property owner's expense when the City requires installation of sidewalk.

ATTACHMENTS: Application, Location Maps, Project Site Plans, Ordinance Excerpt, Sidewalk Plan Maps

APPLICATION FOR A
SIDEWALK INSTALLATION EXCEPTION
CITY OF PLATTEVILLE, WISCONSIN – www.platteville.org



APPLICANT INFORMATION

Applicant Name John Holborow

Phone 414.393.1800

Address 802 N. 109th Street
Milwaukee, WI, 53226

Email jholborow@evodevoinc.com

PROPERTY INFORMATION

Address 1601 Progressive Parkway
Platteville, WI, 53818

Zoning B-3

Current Use B-3

Owner PPP Development, LLC

Proposed Use No change

PROPERTY STREET FRONTAGE AND EXISTING SIDEWALK INFORMATION

Street US 151 Frontage Distance 185'-0" +/- Sidewalk Present No Yes Distance _____

Street Keystone Parkway Frontage Distance 320'-0" +/- Sidewalk Present No Yes Distance _____

Street Progressive Way Frontage Distance 223'-0" +/- Sidewalk Present No Yes Distance _____

Street _____ Frontage Distance _____ Sidewalk Present No Yes Distance _____

PROPOSED PROJECT TYPE

Property Development/ Redevelopment New Residential Subdivision New Commercial Subdivision

PROPOSED PROJECT DESCRIPTION

Development on a vacant lot for a new retail building approximately 5,087 sf total. Tenants for the building will be Starbucks and US Cellular. Starbucks will have an exterior patio approximately 415 sf.

Anticipated Project Start Date Spring 2022

Anticipated Completion Date Fall 2022

REQUESTED SIDEWALK EXCEPTION Describe your request for an exception to sidewalk installation requirements.

The cost of installing sidewalks on a corner lot for each street frontage is not feasible for this development. Currently the restaurant and vacant lots to the East do not have sidewalks and have no continuous connectivity to other buildings on this block or adjacent blocks. To the West Wisconsin State Bank Trust, A&W and other buildings do not have sidewalks to connect to. The properties across the street to the South also do not have sidewalks to connect to.

See next page

JUSTIFICATION FOR SIDEWALK INSTALLATION EXCEPTION

Explain in the spaces below how your exception request meets one or more of the following criteria. Include cost estimates if applicable and attach drawings, photos, and other information to support your request.

1) Lack of available space in the public right-of-way, or other physical constriction does not allow for the construction of sidewalks to the current accessibility requirements or guidelines.

Site would have issues at the corner of US 151 and Keystone Parkway with the monument sign for Menards/Burger King, traffic lights at the corner, site utilities manholes, storm water manhole and site drainage. See images attached.

2) Obstructions such as large utility facilities (i.e. power poles), retaining walls, culverts, signage, etc.


Current existing obstructions at US 151 and Keystone Parkway corner are, traffic lights, site utilities manholes, storm water manholes. These would have to be moved or altered for sidewalks to be added to this development. See attached images.

3) High construction costs due to technical challenges associated with topography and water drainage patterns.

Existing site drainage at the corner of US 151 and Keystone Parkway would have to be redesigned for the addition of sidewalks. The existing storm water manhole and grading on site would have to be altered. This would cause additional cost in site work, and re-engineering on previous approved designed plans.

Other Comments and Information

The cost of the sidewalk on 3 frontage roads, and maintaining them is not feasible for this development. With no direct site continuous connectivity to adjacent properties it does not make sense to build sidewalks on this property. Adjacent businesses on other blocks do not have sidewalks that would create continuous connectivity. Many of those businesses would have difficulty adding sidewalks to connect to our site. This would also be a high cost to those existing businesses to move existing monument signs, utilities, traffic lights, retaining walls, and etc.

Applicant Signature  Date 5/20/2022
 Applicant Signature _____ Date _____

CITY USE ONLY	Date Application Filed <u>5/20/2022</u>	Fee Paid/Receipt # _____	File # <u>PC22-M101-03</u>
Plan Commission Date <u>7/16/22</u>	Approve/Deny _____	Comments _____	
Safe Routes Com. Date _____	Approve/Deny _____	Comments _____	
Council Date <u>7/26/22</u>	Decision _____		

Questions can be directed to the Community Development Department: 608-348-9741 x 2235 or carrollj@platteville.org.

Image below shows areas of no sidewalks for neighboring properties and the no connectivity to other neighboring businesses (highlighted in yellow).

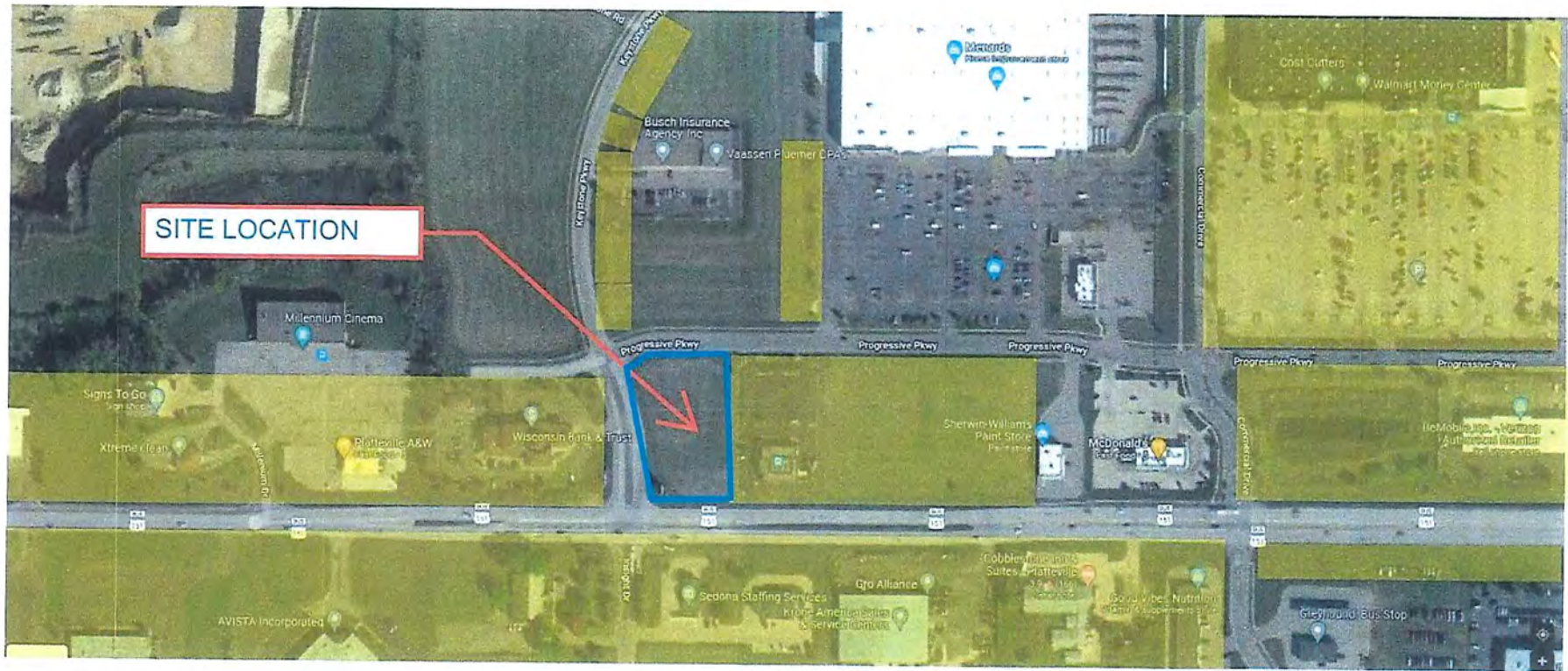


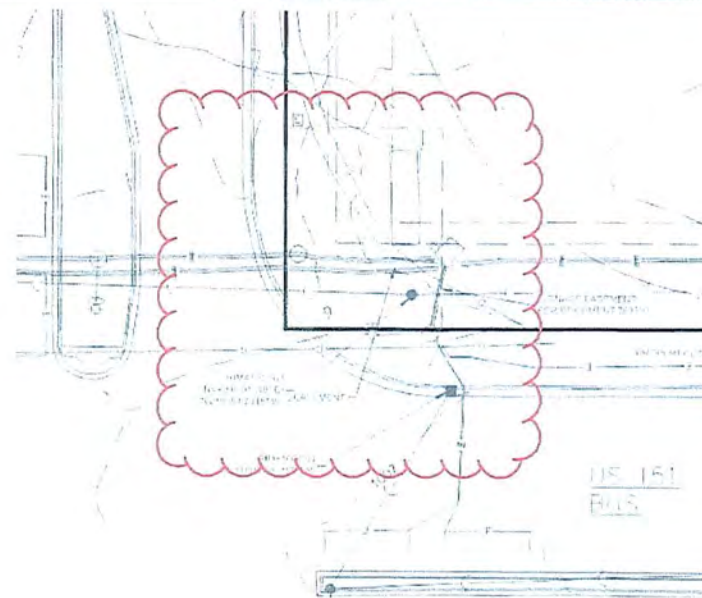
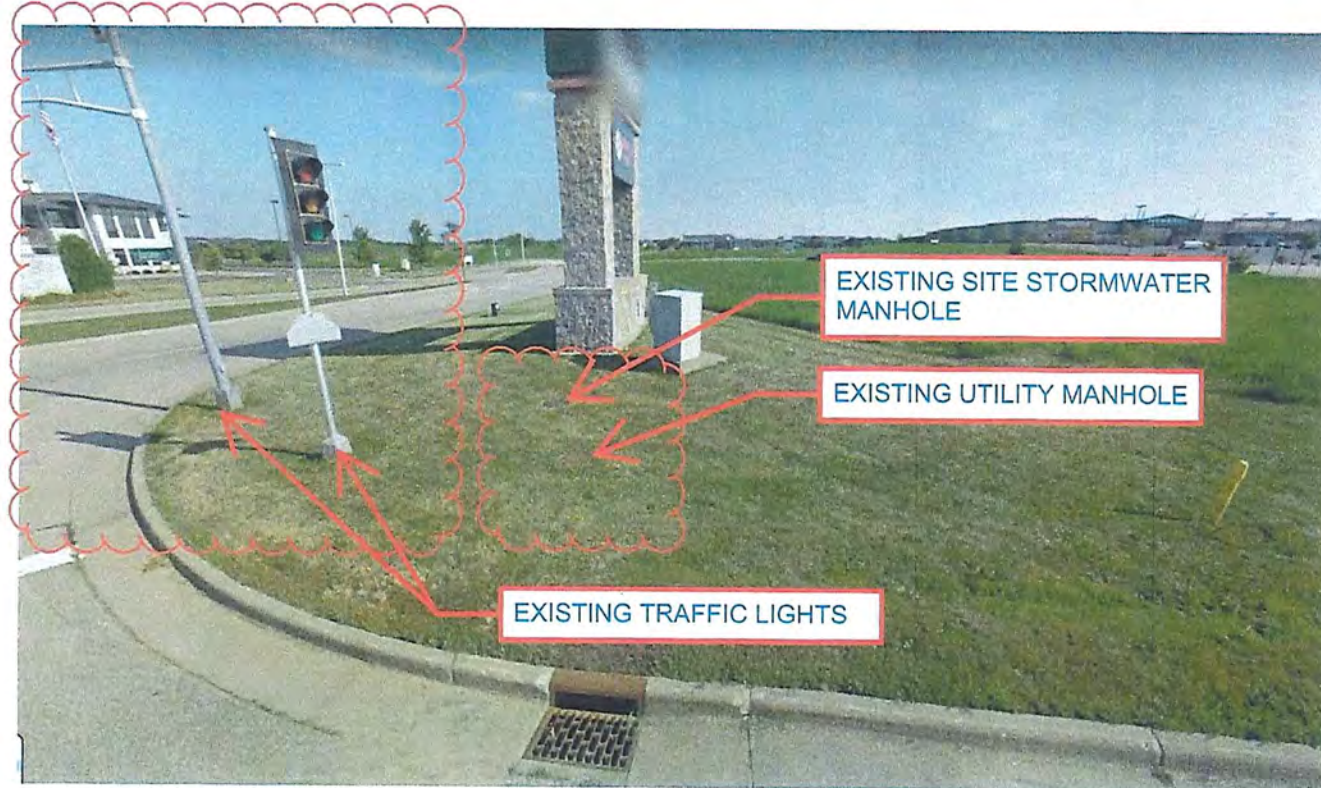
Image below shows properties to the South across US 151 the retaining walls would make future connection to our site difficult.



Image below shows properties to the West across Keystone Parkway their monument sign would make future connection to North difficult.



Images below shows existing traffic street lights would have to be moved and site storm water would most likely have to be moved/altered to accommodate a sidewalk.



CHAPTER 22 Zoning

- (c) The location and percent of slope of all proposed berms using one foot contours.
 - (d) Detailed sections showing elevations of all proposed architectural features, such as walls, lighting or water features.
- (G) Lighting and Utilities. (1) Light design and installation shall emphasize low-level, uniform lighting to avoid abrupt changes from bright lights to darkness. Design limits and intensity requirements may be placed on large establishments as a condition of a Conditional Use Permit.
- (2) Parking and security lighting poles shall not be taller than the maximum allowable building height allowed in the underlying zoning district for the property, or 35 feet, whichever is less.
 - (3) All exterior lighting shall be of full cutoff design, or shielded and positioned at a ninety-degree (90°) angle directly horizontal to the ground and away from adjoining property, so as to prevent unnecessary glare and avoid light pollution. Lighting photometrics and/or a detailed lighting plan and additional information may be required by the Zoning Administrator or the Council.
 - (4) On-Site Utilities. All on-site utilities, including but not limited to electrical, telephone, and cable, shall be installed as underground facilities. This shall apply to utilities running from the utility easement or street right-of-way to structures and to utilities supplying service between structures.
- (H) Natural Resources Protection. Each project shall meet the erosion control and storm water management standards of the City of Platteville and the Wisconsin Department of Natural Resources. Maintenance of any storm water detention or conveyance features are solely borne by the developer and/or owner unless dedicated to, and accepted by, the City.



- (I) Sidewalks and Bike Paths. Each project involving new and expanded buildings shall include the installation of sidewalks within the public right-of-way along the frontage of the property, which shall be installed by and at the expense of the developer/property owner. The Council may provide exceptions to this requirement as further provided below. If sidewalks are not required to be installed as part of the project, the Common Council maintains the right to construct sidewalks at a future date and assess the owner(s) of the adjacent land for the costs thereof.
- (a) Sidewalk Installation Exceptions. In situations where the installation of sidewalks would be significantly more difficult due to a physical characteristic of the proposed sidewalk location, an appeal may be made for an exception to the sidewalk installation requirements. Application for an exception shall be made on a form provided by the City and shall be accompanied by the applicable fee. The request

shall be submitted to the Director of Public Works and shall be accompanied by an explanation of the characteristics present that impact the ability to install the sidewalk, and a cost estimate of the proposed installation. The Director of Public Works shall present the request to the Community Safe Routes Committee and Plan Commission for input, and then make a recommendation to the Common Council. The Council shall determine if the sidewalk shall be installed. The following criteria shall be used to guide decisions regarding exceptions to the sidewalk installation requirements.

1. Lack of available space in the public right-of-way, or other physical constriction does not allow for the construction of sidewalks to the current accessibility requirements or guidelines.
2. High construction costs due to technical challenges associated with topography, water drainage patterns, or obstructions.
3. The area is not identified as a Tier 1, 2, or 3 priority area on the most current Sidewalk Plan and Map.









(b) The Common Council, after receiving input from the Director of Public Works, the Community Safe Routes Committee, and the Plan Commission, may take the following action:

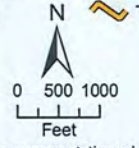
1. Deny the exception and require sidewalks to be installed.
2. Allow the sidewalks to be installed on one side of the street only.
3. Approve the exception.
4. Allow for a delayed sidewalk installation as part of a development agreement.
5. Allow for the payment of a fee-in-lieu-of sidewalk installation as part of a development agreement. The fee will be used for the future installation of sidewalks in the vicinity of the project.

(c) If an exception is approved, the developer/property owner shall still maintain the terrace area free of landscaping or other improvements that would inhibit the future installation of sidewalks.

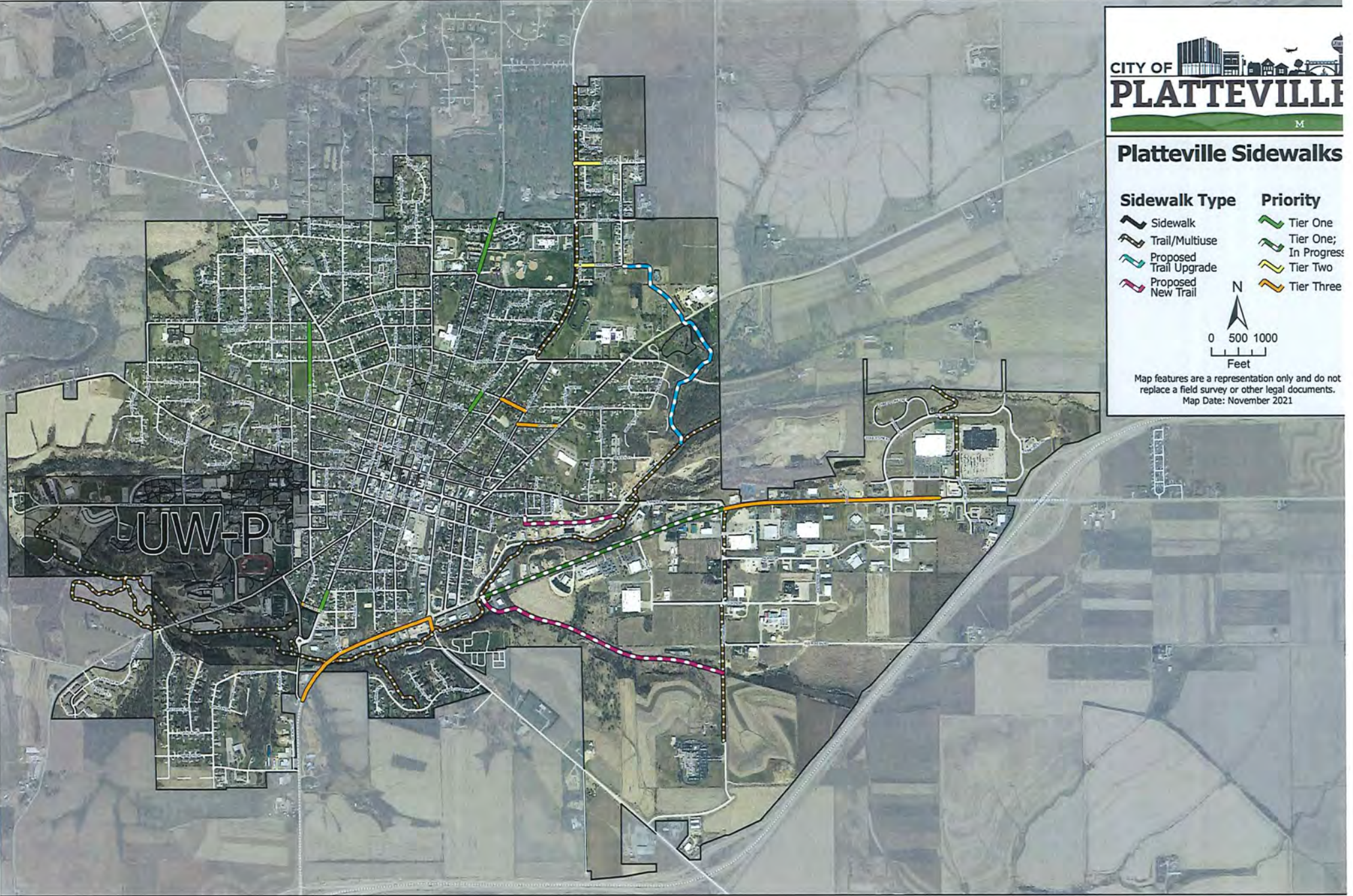
(2) Bike paths may be required to be installed on the property as part of a Conditional Use Permit approval. If installation of bike paths is required, the developer shall grant to the City such easements as would be reasonably necessary to allow

Platteville Sidewalks

Sidewalk Type	Priority
 Sidewalk	 Tier One
 Trail/Multiuse	 Tier One; In Progress
 Proposed Trail Upgrade	 Tier Two
 Proposed New Trail	 Tier Three



Map features are a representation only and do not replace a field survey or other legal documents.
 Map Date: November 2021

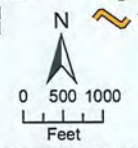


UW-P

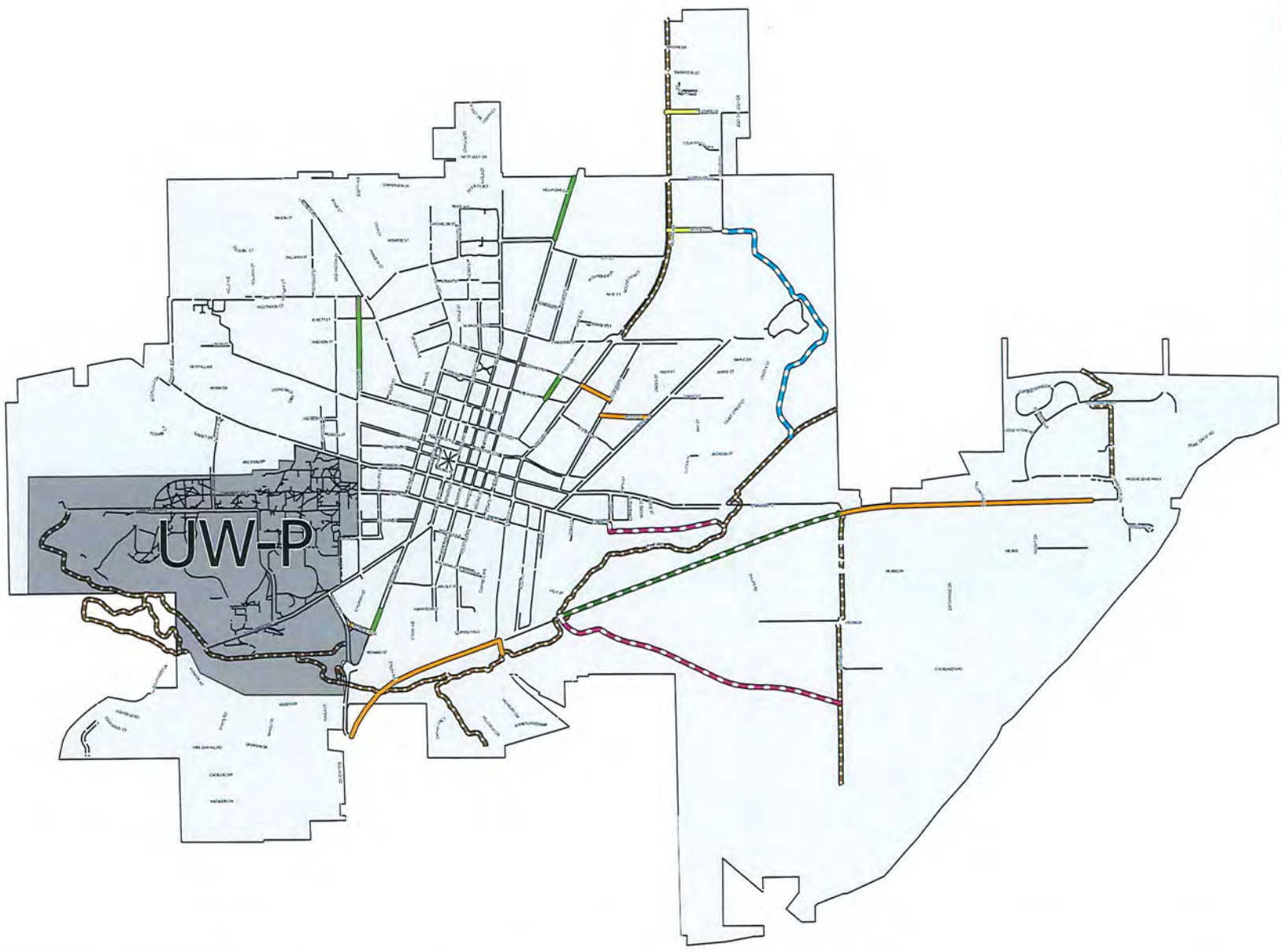


Platteville Sidewalks

Sidewalk Type	Priority
Sidewalk	Tier One
Trail/Multiuse	Tier One; In Progress
Proposed Trail Upgrade	Tier Two
Proposed New Trail	Tier Three



Map features are a representation only and do not replace a field survey or other legal documents.
Map Date: November 2021



City of Platteville

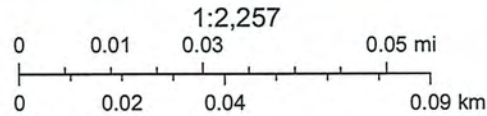


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- Centerlines
- City Boundary

- Address Points (Data in Progress)
- Active
 - Preliminary

- Question/Needs Review
- Landmark Names



City of Platteville

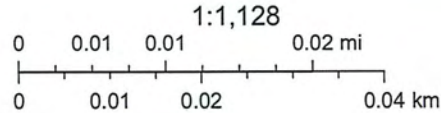


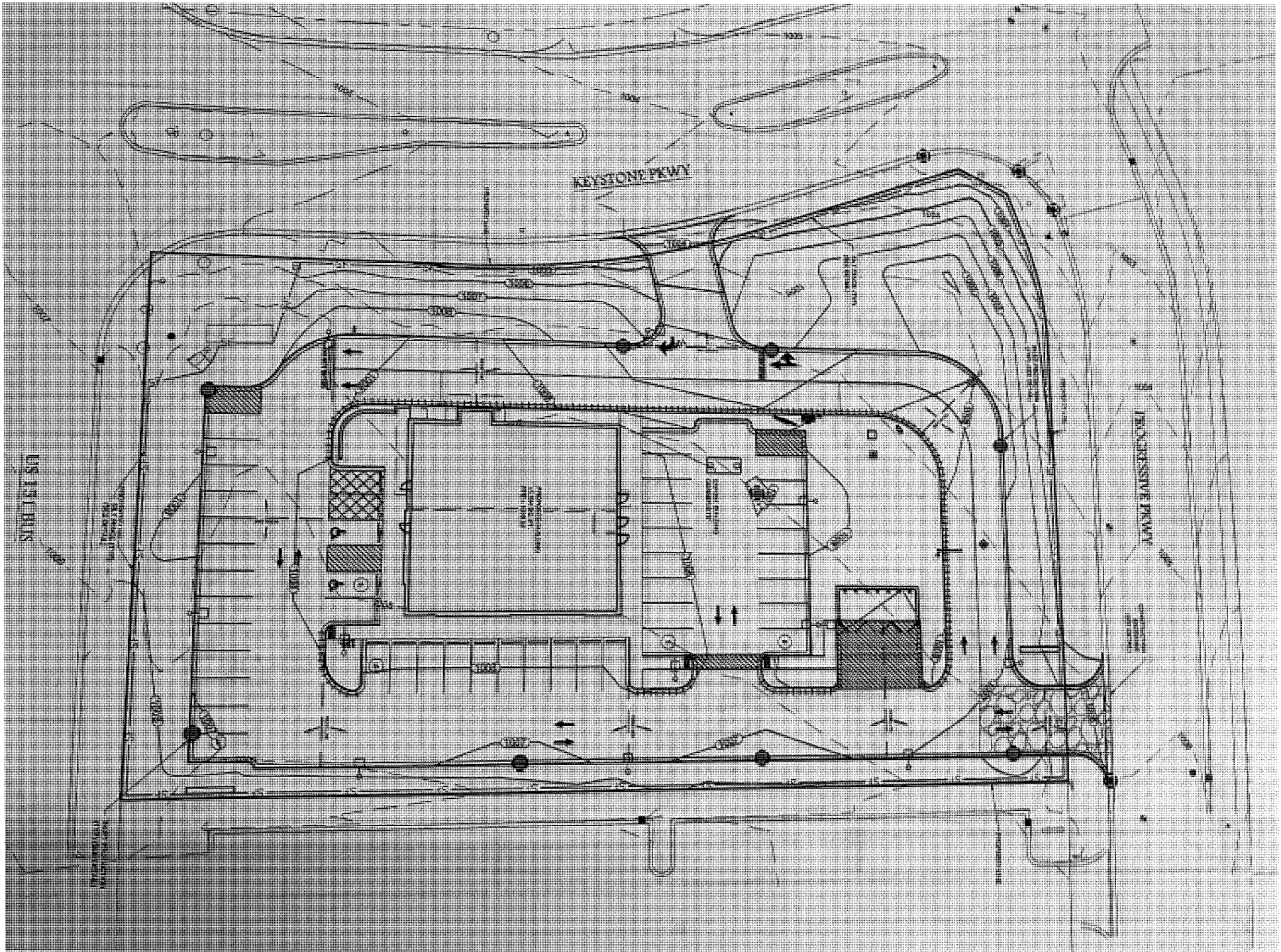
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- Centerlines
- City Boundary

Address Points (Data in Progress)

- Active
- Preliminary







Minutes

Prepared by Howard Crofoot, 06/30/2022

CSRC Attendees: Cindy Tang (Zoom), Danica Larson, Eileen McCartney, Jason Artz, Maureen Vorwald

CSRC Not Present: Robin Fatzinger – One vacancy

Staff Attendees: Howard Crofoot

Other Attendees: John Holborow, owner/developer of 1601 Progressive Parkway (Zoom) ; Mrs. Demmer and son Aiden (Boy Scout merit badge requirement)

1. Call to Order at 6:01 pm by Cindy Tang
2. Approval of Minutes: April 18, 2022 meeting: Motion to approve as written by Maureen, second by Eileen. Motion passed unanimously.
3. Citizen Comments, Observations, & Petitions:
 - a. Anecdotal information of citizens pleased with the new pedestrian crossings at Business 151 and Water St.
 - b. There was a concern about young bikers (under 10) riding on Main St in the Downtown. It sounded like they were riding properly in the sharrows, but it was still unnerving to witnesses seeing bikers and a line of traffic behind them. Howard reminded everyone that the Ordinances prohibit riding bicycles on sidewalks in Downtown due to the potential for injury for pedestrians.
 - c. Maureen mentioned that the school district received a \$2000 COVID grant for bikes at Westview. She will use them to start a bike safety class.
 - d. There was a concern about a crosswalk at Second and Pitt near the Pickleball courts. Howard mentioned that the CDBG-CV Inclusive Playground project included a sidewalk on the east side of Second St. This portion of the project will create a better, more defined crosswalk. If necessary later, the City could look at paint or signage.
4. New Business:
 - a. Sidewalk Installation Exception:
 - i. 1601 Progressive Parkway: Slated to be a Starbucks/US Cellular. It is on the corner between Platteville Property Management and Wisconsin Bank & Trust. Mr. Holborow as the

owner/developer submitted the forms to request a Sidewalk Exemption. This parcel has three frontages and no sidewalks. 1621 Progressive Parkway (directly east – Platteville Property Management) received an exemption long ago to require installation. If they are to be installed, the City would be required to pay for them on this property. Other parcels east of 1621 Progressive Parkway are installing sidewalks. There are five options:

1. Deny the exception and require sidewalks to be installed
2. Allow sidewalks to be installed on one side of the street only. (Not applicable.)
3. Approve the exception.
4. Allow for a delayed sidewalk installation as part of a development agreement.
5. Allow for the payment of a fee-in-lieu-of sidewalk installation.

Mr. Holborow spoke about the timeline and the difficulties in installing sidewalk. After discussion, Mr. Holborow said he could support Option 4 if approved by the city. Motion by Eileen, Second by Jason to recommend the sidewalk installation exception for 1601 Progressive Parkway allow for a delayed sidewalk installation as part of a development agreement whereby the sidewalk is installed at the property owner's expense when the City requires installation of sidewalk. Motion passed unanimously.

5. Old Business

a. Grant Updates TAP and DNR

- i. TAP: There was a second round of grants due on June 3. We were allowed to modify the existing grants or submit requests for planning projects/studies. Staff submitted an update to the Moundview Park Trail project to increase the cost estimate from \$1.7 million to \$2.3 million. Staff also submitted a request for a non-motorized transportation study by SW Wisconsin Regional Planning Commission. Cost would be \$46,000. Local share of \$9,200.
- ii. DNR: No change. DNR grant requests for up to 50% of the cost of the Moundview Park Trail and Main Street Connector Trail were submitted. The proposed increase to the DOT grant means the local share can still be covered by the DNR grant.



COMMUNITY SAFE ROUTES COMMITTEE
Monday June 20, 2022 6:00 PM
MEETING WAS HELD IN PERSON

6. Adjourn at 6:25 pm, motion by Eileen, second by Jason. Motion passed unanimously.

**THE CITY OF PLATTEVILLE, WISCONSIN
COUNCIL SUMMARY SHEET**

COUNCIL SECTION: ACTION ITEM NUMBER: VII.E.	TITLE: Deed City-owned Land – 275 Lilly Street/750 Valley Road	DATE: July 26, 2022 VOTE REQUIRED: Majority
PREPARED BY: Joe Carroll, Community Development Director		

Description:

The City owns property at 750 Valley Road that contains the water utility. The western portion of this property extends into an area where the railroad used to be located many years ago but is now primarily a wooded area. Lawinger Brothers construction owns the property at 275 Lilly Street, which is just to the west of the City property. The Lawinger business operations have encroached onto a portion of the property owned by the City. This encroachment has been present for over 20 years. Lawinger Brothers is requesting the City deed the portion of the property where the encroachment has occurred to them.

The amount of City land that is occupied by the Lawinger encroachment is approximately 0.44 acres. The area is flat land to the east of the Lawinger property and extends to the edge of the hill. From that point the land drops down approximately 30 feet to the main portion of the City property.

Due to the approximately 30 feet of elevation difference between the main City property and the area of encroachment, it is not feasible for the City to directly access this area of land. Any access to this property would have to come from the Lawinger property or one of the adjacent properties, which would require an access easement. The City doesn't use the property, and there is no foreseeable use of the property for City purposes. Due to the shape and size of the occupied area, the potential uses as a standalone property are very limited.

Budget/Fiscal Impact:

Transferring the land to private ownership would generate additional taxes.

Recommendation:

The Plan Commission considered this item at their July 11th meeting and recommended approval.

Staff recommends transferring ownership of this property to Lawinger Brothers, Inc.

Sample Affirmative Motion:

"Motion to approve deeding the portion of the property at 750 Valley Road that is occupied by Lawinger Brothers Construction to Lawinger Brothers, Inc."

Attachments:

- Location Maps
- Letter from Attorney Olds
- Survey Map
- Topography Map
- Railroad Map.

STAFF REPORT

CITY OF PLATTEVILLE

Community Planning & Development Department



Meeting Dates: Plan Commission – July 11, 2022
Common Council – July 12, 2022 (Information)
Common Council – July 26, 2022 (Action)

Request: Transfer of City-Owned Land

Case #: PC22-MI01-07

Applicant: Lawinger Brothers, Inc.

Surrounding Uses and Zoning:

Direction	Land Use	Zoning	Comprehensive Plan
Property in Question	Vacant/Commercial	M-2	Manufacturing
North	Storage building	M-2	Mixed Use
South	New Horizons Supply Coop	M-2	Manufacturing
East	City Water Utility	M-2	Manufacturing
West	Lawinger Brothers	M-2	Manufacturing

BACKGROUND

1. The City owns property at 750 Valley Road that contains the water utility. The western portion of this property extends into an area where the railroad used to be located many years ago but is now primarily a wooded area. Lawinger Brothers construction owns the property at 275 Lilly Street, which is just to the west of the City property. The Lawinger business operations have encroached onto a portion of the property owned by the City. This encroachment has been present for over 20 years. Lawinger Brothers is requesting the City deed the portion of the property where the encroachment has occurred to them.

PROJECT DESCRIPTION

2. The amount of City land that is occupied by the Lawinger encroachment is approximately 0.44 acres. The area is flat land to the east of the Lawinger property and extends to the edge of the hill. From that point the land drops down approximately 30 feet to the main portion of the City property.

STAFF ANALYSIS

3. Due to the approximately 30 feet of elevation difference between the main City property and the area of encroachment, it is not feasible for the City to directly access this area of land. Any access to this property would have to come from the Lawinger property or one of the adjacent properties, which would require an access easement. The City doesn't use the property, and there is no foreseeable use of the property for City purposes. Due to the shape and size of the occupied area, the potential uses as a standalone property are very limited.
4. According to Section 62.23(5) of Wisconsin Statutes, the Plan Commission must review and make a recommendation on the sale or transfer of public land. For this reason, the Plan Commission needs to make a recommendation regarding this requested property transfer before Council action.

STAFF RECOMMENDATION

5. Due to the size and shape of the land in question, and the elevation difference from the main City property, the potential use of this property by the City is extremely limited. Staff can identify no reason for the City to maintain ownership of this parcel. It would be beneficial to the City to have this land in private ownership and generating property taxes. It would also be beneficial to Lawinger Brothers to have ownership of this property for future private use. Staff recommends transferring ownership of this property to Lawinger Brothers, Inc.

ATTACHMENTS: Letter from Attorney Olds, Location Maps, Survey Map, Topography Map, Railroad Map



Kopp McKichan, LLP

Attorneys at Law - Established 1901

44 East Main Street, Platteville, WI 53818
Mailing Address: P.O. Box 253, Platteville, WI 53818

Telephone (608) 348-2615

Sheila Stuart Kelley*
Michael J. Olds*
Nathaniel W. Curry*

Ryan Kieler*
H. Brian Muller*
Spencer J. Wingert

Mac A. McKichan, Jr., of counsel
Thomas H. Geyer, of counsel
Kim John Skemp, of counsel

*Denotes Partner

[writer's email: MichaelO@kopplaw.net](mailto:MichaelO@kopplaw.net)

May 5, 2022

Adam Ruechel
Via Email Only: citymanager@platteville.org

Barbara Daus
Via Email Only: barbaradaus@platteville.org

Re: Lawinger Brothers, Inc.

Dear Ms. Daus and Mr. Ruechel:

This office represents Lawinger Brothers, Inc. I have attached a "Preliminary Plan" completed by Austin Engineering and prepared for Tom Lawinger concerning the Lawinger Brothers facilities on Lilly Street here in Platteville, Wisconsin. I direct your attention to the "occupied area." This area is actually owned by the City of Platteville. However, the Lawinger Brothers have utilized it for additional space for operations for well over 20 years. Upon my belief, the City has actually never used it. Part of this reason is quite obvious in that it is property that lies on the top of the bank of the City owned property lying adjacent to Valley Road.

Upon my recollection, a few years ago, the Lawinger Brothers property was reassessed. This is when Tom discovered the "occupied area" was owned by the City and not by Lawinger Brothers. Again, since the City of Platteville wasn't using it and the Lawinger Brothers continuously using it well over 20 years, he always presumed that Lawinger Brothers owned that property.

I have been directed by the Lawinger Brothers to ask that the City of Platteville deed the "occupied area" to the Lawinger Brothers. In addition to the continuous maintenance, operation and use of the property by the Lawinger Brothers for so many years, the act of actually deeding the property to the Lawinger Brothers would bring that "occupied area" onto the tax rolls, and presumptively, it would make the entire area more valuable commercially, which would naturally increase the real estate taxes. That would be the benefit to the City.

Please review and advise. If the City chooses this route, I would be glad to draft any and all necessary documents. I am currently waiting from Austin Engineering, the specific legal description to the "occupied area." As you can see with the "Preliminary Plans" that I have



Kopp McKichan, LLP

May 5, 2022

Page 2

provided to you, the Lawinger Brothers have already taken time and expense to facilitate this transaction.

Thank you for your prompt attention and consideration to this matter.

Sincerely,

KOPP McKICHAN, LLP

By:

A handwritten signature in black ink, appearing to read 'Michael J. Olds', written in a cursive style.

Michael J. Olds

MJO:jrb

Attachments

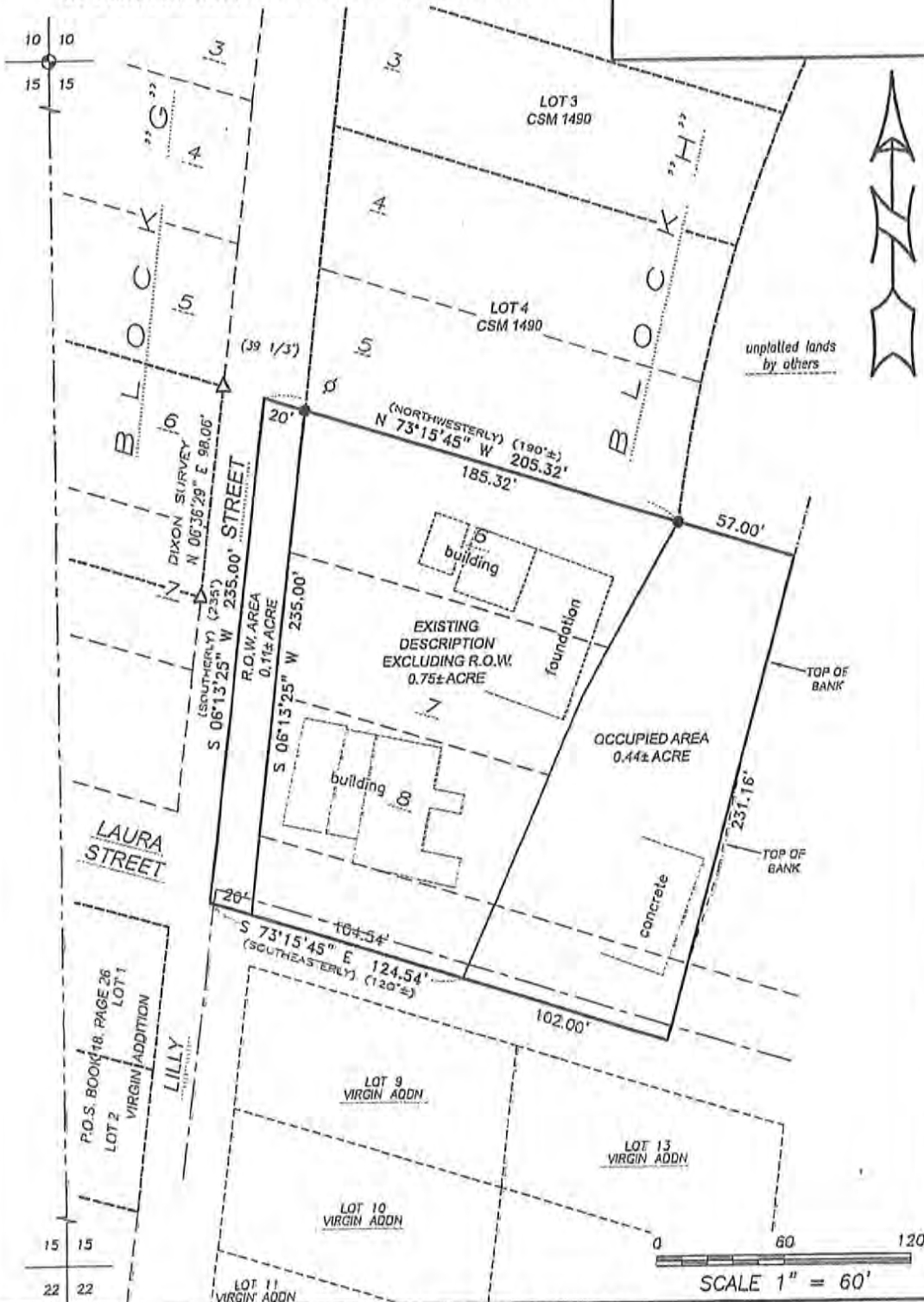
cc: Tom Lawinger (w/out attachments)

PRELIMINARY PLANS

ALL DIMENSIONS AND AREAS SHOWN ARE APPROXIMATE PENDING FINAL SURVEY

CERTIFIED SURVEY MAP NO. _____

LOCATED IN THE NW 1/4 OF THE SE 1/4 OF SECTION 15, T3N R1W, BEING A REPLAT OF PART OF BLOCK H OF ROUNTREE'S EASTERN ADDITION AND UNPLATTED LANDS IN THE CITY OF PLATTEVILLE, GRANT COUNTY, WISCONSIN



Austin Engineering LLC
austinengineeringllc.com

Prepared for: **TOM LAWINGER**

JOB NO: 20S211
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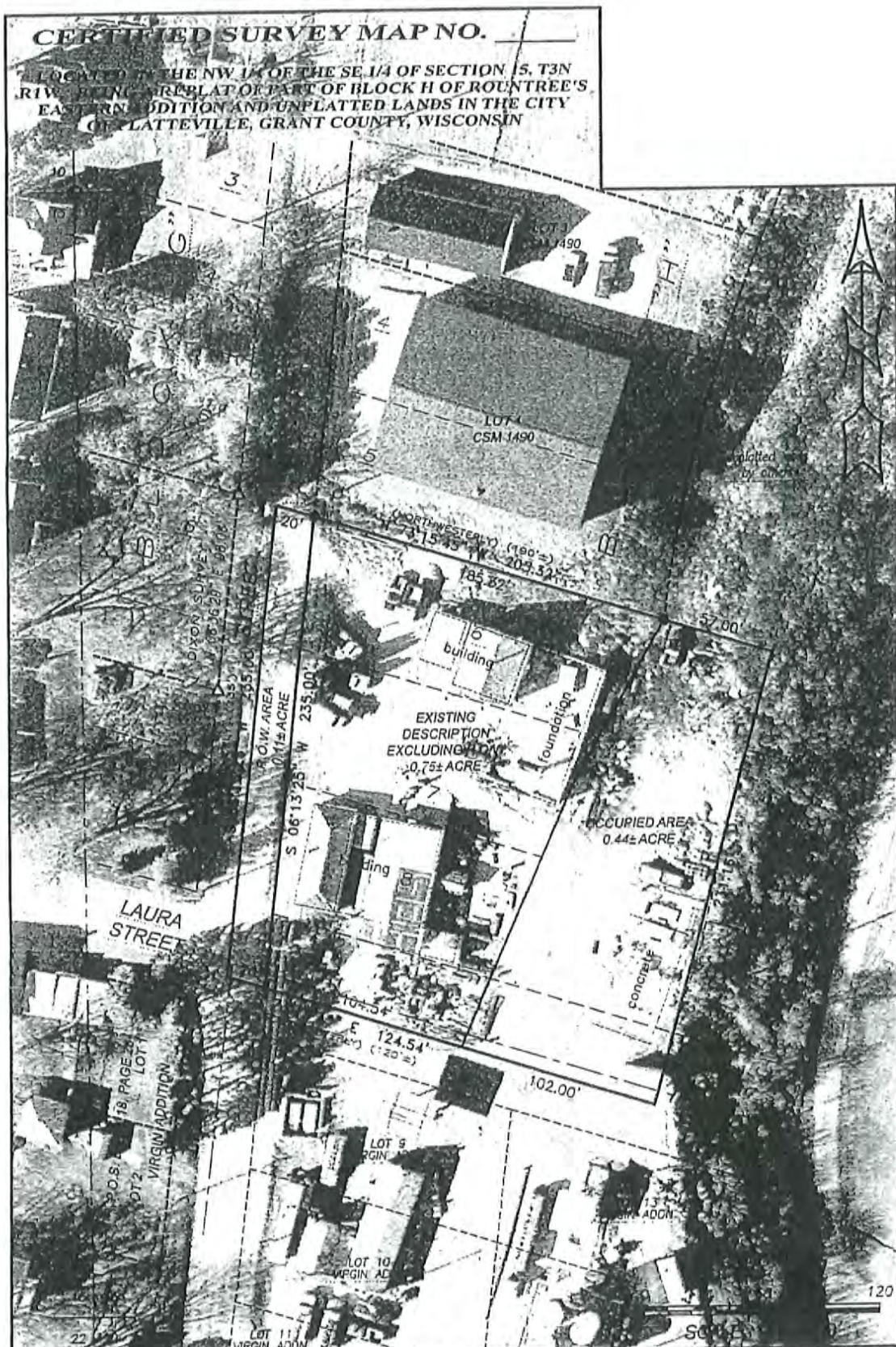
FIELDBOOK: TDSR
DRAWN BY: AJ AUSTIN
CREW: SHANE AUSTIN

4211 HWY 81 E, LANCASTER, WI 53813
PHONE: 608-723-6363 FAX: 608-723-6702

SHEET 1 OF 2

PRELIMINARY PLANS

ALL DIMENSIONS AND AREAS SHOWN ARE APPROXIMATE PENDING FINAL SURVEY



Austin Engineering LLC
austinengineeringllc.com

Prepared for: **TOM LAWINGER**

JOB NO: 205211
H:\CRD\205211
H:\PLAT\VILLE\ROUNTREES\EASTERN\205211-LAWINGER

FIELDBOOK: TDSR
DRAWN BY: AJ AUSTIN
CREW: SHANE AUSTIN

4211 HWY 81 E, LANCASTER, WI 53813
PHONE: 608-723-6363 FAX: 608-723-6702

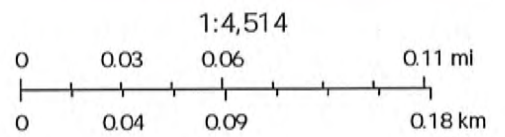
SHEET 1 OF 2

City of Platteville



6/23/2022, 11:12:00 AM

- Centerlines
- City Boundary
- Parcel Data (2022)
- Landmark Names



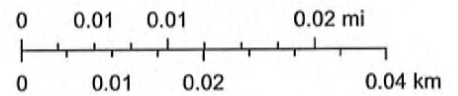
City of Platteville

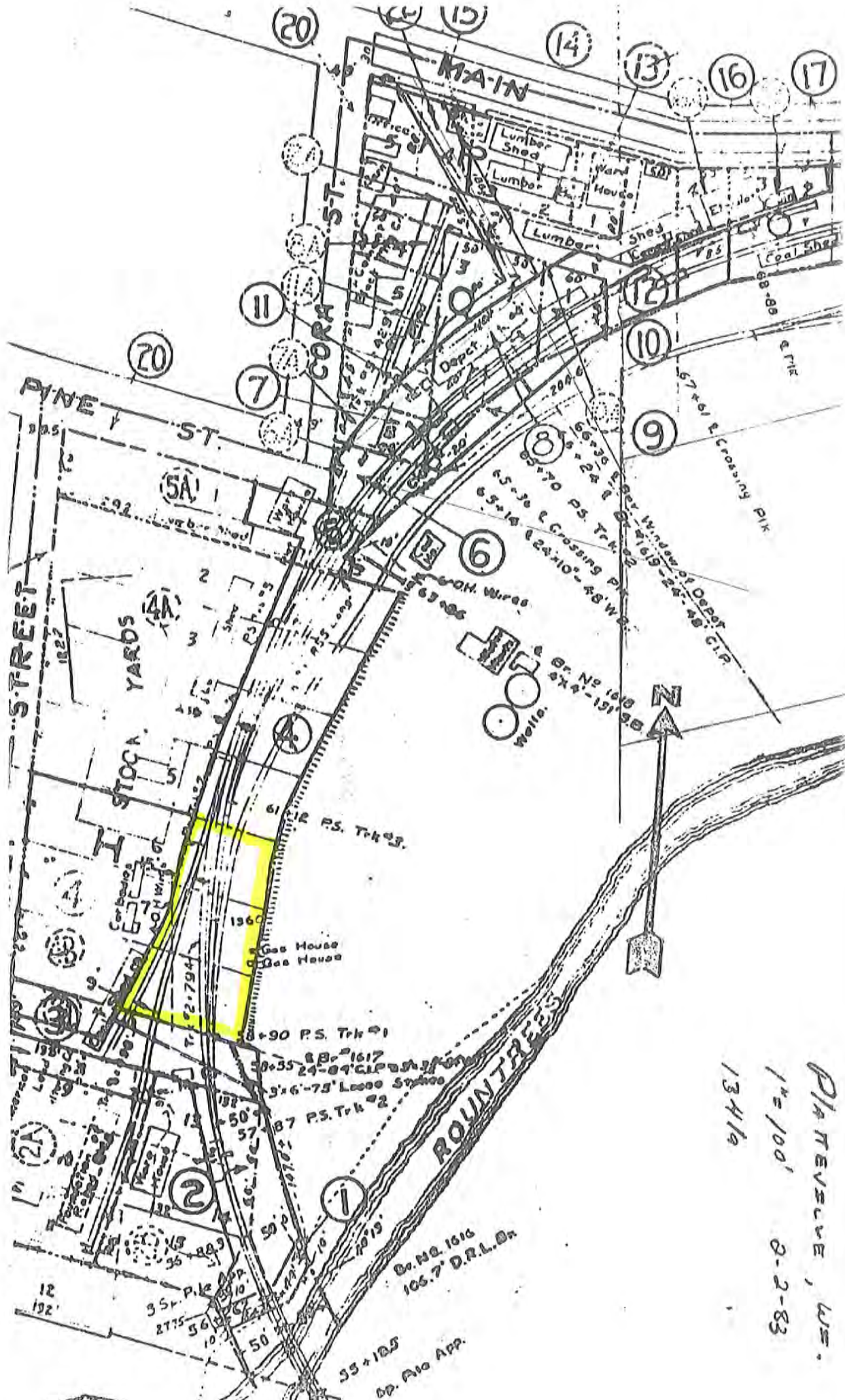


6/23/2022, 11:15:26 AM

1:1,128

- Centerlines
- 2ft Contours
- Index
- Index Depression
- Intermediate
- Intermediate Depression
- City Boundary
- Address Points (Data in Progress)
- Active
- Parcel Data (2022)





PLATEVILLE, W.V.
 1" = 100'
 8-2-83
 1341a

**THE CITY OF PLATTEVILLE, WISCONSIN
COMMON COUNCIL SUMMARY SHEET**

**COUNCIL SECTION:
DISCUSSION/ACTION
ITEM NUMBER:
VIII.A.**

**TITLE:
2022 City of Platteville Quarterly Financial Report**

**DATE
July 26, 2022
VOTE REQUIRED:
N/A**

PREPARED BY: Adam Ruechel, City Manager

Description:

This is part of a new council initiative to provide Council members and the community with a quarterly financial report to showcase areas where the City is exceeding, on track, or below revenue or expenditure projections.

Below is a breakdown of estimated revenues as of 6/30/2022:

REVENUES			
FUND	2022 Budget	06/30 Y-T-D	% of Budget
Taxes	\$ 3,708,975.00	\$ 3,378,762.76	91.10%
Special Assessment	\$ 21,700.00	\$ 6,860.76	31.62%
Intergovernmental	\$ 3,836,472.00	\$ 785,501.33	20.47%
Licenses & Permits	\$ 105,040.00	\$ 78,399.30	74.64%
Fines & Forfeitures	\$ 108,000.00	\$ 58,440.96	54.11%
Public Charges	\$ 608,778.00	\$ 400,642.52	65.81%
Intergovernmental Charges	\$ 177,603.00	\$ 40,299.04	22.69%
Miscellaneous	\$ 130,141.00	\$ 100,221.14	77.01%
Other Financing Sources	\$ 55,479.00	\$ 6,282.42	11.32%
Taxi/Bus	\$ 644,000.00	\$ 131,625.20	20.44%
Debt Service	\$ 1,649,399.00	\$ 1,601,181.85	97.08%
Capital Projects	\$ 3,521,692.00	\$ 286,425.50	8.13%
Redevelopment Authority	\$ 206,715.00	\$ 12,908.38	6.24%
Affordable Housing	\$ 1,000.00	\$ -	0.00%
Broske Center	\$ 15,000.00	\$ 10,050.75	67.01%
Airport	\$ 364,245.00	\$ 181,658.31	49.87%
Water & Sewer	\$ 5,034,648.00	\$ 2,279,970.85	45.29%

As you can see in the table some fund areas such as Taxes, Licenses & Permits, Public Charges, and Debt Services are showing as exceeding the quarterly average (50%). Other areas such as Special Assessment and Intergovernmental will showcase artificially low as most of those payments are not finalized till quarter 3 or later. Some accounts have fund transfer which occur throughout the course of the year and therefore will show as being artificially low in percentage.

Below is a breakdown of the estimated expenditures as of 6/30/2022:

EXPENDITURES			
FUND	2022 Budget	06/30 Y-T-D	% of Budget
General Fund	\$ 8,752,188.00	\$ 3,884,427.80	44.38%
Taxi/Bus	\$ 665,934.00	\$ 272,292.92	40.89%
Debt Service	\$ 1,649,399.00	\$ 572,676.21	34.72%
Capital Projects	\$ 3,521,692.00	\$ 405,273.63	11.51%
Redevelopment Authority	\$ 173,500.00	\$ 5,225.28	3.01%
Affordable Housing	\$ 46,000.00	\$ 16,220.85	35.26%
Broske Center	\$ 11,500.00	\$ 5,408.64	47.03%
Airport	\$ 338,783.00	\$ 138,965.84	41.02%
Water & Sewer	\$ 4,153,369.00	\$ 1,277,602.20	30.76%

As you can see in the table most expenditure accounts are showing to be in good standing in relation towards the % of budget quarterly average which would be 50%.

To provide the Common Council with a little more detail regarding general fund expenditures I have created the below table for your review to showcase how specific fund accounts are doing:

GENERAL FUND EXPENDITURES			
FUND ACCOUNT	2022 Budget	06/30 Y-T-D	% of Budget
General Government	\$ 1,035,674.00	\$ 457,192.01	44.14%
Municipal Buildings	\$ 175,419.00	\$ 106,288.62	60.59%
Insurance	\$ 169,600.00	\$ 179,972.70	106.12%
Police Department	\$ 2,855,427.00	\$ 1,315,309.19	46.06%
Fire Department	\$ 327,719.00	\$ 142,573.20	43.50%
Ambulance	\$ 118,000.00	\$ -	0.00%
Building Inspection	\$ 124,853.00	\$ 65,018.75	52.08%
Streets	\$ 1,163,836.00	\$ 507,898.89	43.64%
Refuse/Recycling	\$ 488,217.00	\$ 192,263.76	39.38%
Animal Control	\$ 3,745.00	\$ 258.70	6.91%
Cemeteries	\$ 137,069.00	\$ 48,103.73	35.09%
Library	\$ 833,825.00	\$ 390,183.05	46.79%
Museum	\$ 298,999.00	\$ 126,036.95	42.15%
Senior Center	\$ 78,824.00	\$ 27,828.99	35.31%
Parks	\$ 320,094.00	\$ 133,149.02	41.60%
Recreation	\$ 121,420.00	\$ 53,677.26	44.21%
Swimming Pool	\$ 162,440.00	\$ 30,278.33	18.64%
Forestry	\$ 32,262.00	\$ 159.00	0.49%
PCAN	\$ 5,000.00	\$ 6,300.00	126.00%
Room Tax	\$ 105,000.00	\$ 22,784.35	21.70%
Community Development	\$ 194,815.00	\$ 79,151.30	40.63%

As you can see most of our general fund account expenditures are showing as being in line with the quarterly average or well below.

The insurance account is currently at \$179,972.70 when we budgeted for \$169,600 and therefore is showing a larger % increase over the budget. City Staff received notification from our insurance carrier the premium costs were increasing over the previous estimate we had received during the budget cycle. One of the main factors for this is due to market fluctuations. Additionally, when reviewing our policy coverages staff identified and implemented additional coverage recommendations from our insurance carrier. City Staff will be planning during the budget process to incorporate these changes into the 2023 operating figures.

The Municipal buildings account is currently showing an increased % over the quarterly average. Historically this account will have ebb and flows due to the weather impacts. This is something City Staff is continuing to monitor due to increases we are seeing in utility prices as well as getting a better financial picture of the true utility costs for OE Gray Learning Center being this is the first full year under City ownership.

The PCAN account is also currently showing we are at \$6,300 when we budgeted for \$5,000 and therefore is showing a larger % increase over budget. Historically \$7,500 was budgeted in the past but in 2021 the City was billed for \$5,000. Due to a slight increase by PCAN in their annual rate fee City Staff will be reviewing how to factor this change into future budgets.




Below is a breakdown of estimated building utility costs and fuel usage costs as of 3/31/2022:


Building Utilities-All Funds		
2022 Budget	06/30 Y-T-D	% of Budget
\$207,400.00	\$104,527.33	50.40%
Fuel Usage- All Funds		
2022 Budget	06/30 Y-T-D	% of Budget
\$128,425.00	\$43,743.55	34.06%

As you can see from the table, we are currently in line to meet our budgeted figures for utilities and fuel costs.

Finally attached to this staff note you will find the 2nd Quarter Budget Monitoring Report for the City of Platteville thru 6/30/2022. This report's goal is to provide the Council members with a snapshot of 12 key general fund revenue and expenditure accounts City Staff continues to monitor on a regular basis.

The accounts are categorized with a status update of the following:

-  This sign indicates we have collected money above revenue projections or are currently forecasted to exceed.
-  This sign indicates we are on track to either hit budgeted amounts for revenue or expenditures.
-  This sign indicates this account is something city staff will continue to monitor as currently, projections are showing we may be below revenue projections or could be above expenditure projections.












-  This sign indicates this account has been confirmed it will end either below revenue projections or has been confirmed it will end above expenditure projections. This is something city staff will have to address in the future year budget proposal to determine appropriate next steps.

Please review the following attached document and if you have any questions, please let the City Manager know and I will work with staff to provide further clarification.












Attachments:

- 2nd Quarter Budget Monitoring Report

2nd Quarter Budget Monitoring Report, City of Platteville, WI thru 6/30/22

Item #	Title	2021 Budget	2021 % OF Budget	2022 Budget	2022 YTD	2022% OF BUDGET YTD	STATUS	Comments/Action Plan (if required)
GENERAL FUND REVENUES								
1	General Property Taxes	\$ 2,841,426	0.00%	\$ 3,022,201.00	\$ 3,022,201	100.00%		Have received entire amount budgeted.
2	Local Room Tax	\$ 100,000	0.00%	\$ 140,000.00	\$ 31,898	23.00%		Currently forecasted to collect \$127,592.32
3	State Shared Revenue	\$ 2,471,091	0.00%		\$ -	0%		Payment is usually made in Q3.
4	General Transportation Aid	\$ 632,126	24.97%	\$ 619,014.00	\$ 308,650	50.00%		Current projection is showing on track to come in at \$617,299.44 which would be a slight reduction but may change in Q4 payment.
5	St. Aid Muncipal Service Payment	\$ 182,421	100.02%	\$ 195,000.00	\$ 197,591	101.33%		Have received increase over budgeted amount.
6	Liquor & Malt Licenses	\$ 22,100	3.08%	\$ 22,100.00	\$ 21,190	96.00%		anticipate we will hit budgeted amount.
7	Building Inspection Permits	\$ 65,000	35.18%	\$ 65,000.00	\$ 44,663	68.71%		Currently on track to exceed budgeted amount.
8	Court Penalties & Costs	\$ 45,000	21.94%	\$ 55,000.00	\$ 23,800	43.27%		Currently forecasted to end year at \$47,599.22. Will be monitoring in Q3 for changes or adjustments.
9	Parking Violations	\$ 37,200	58.21%	\$ 50,500.00	\$ 34,641	68.60%		Currently forecasted to exceed revenue projections.
10	Museum Tour Admissions	\$ 30,000	1.48%	\$ 23,500.00	\$ 12,596	53.60%		On track to meet budgetary figures for year.
11	Pool Daily Admissions	\$ 30,000	0.00%	\$ 30,000.00	\$ 6,328	21.09%		Will continue to monitor with delayed opening of pool looking to stay open longer to make up for any revenue loss.
12	Interest General Fund	\$ 65,000	3.71%	\$ 10,000.00	\$ 14,349	143.49%		Have exceeded bugetary figures and will look to increase figure in 2023 budget.

2nd Quarter Budget Monitoring Report, City of Platteville, WI thru 6/30/22

Item #	Title	2021 Budget	2021 % OF Budget		2022 YTD	2022% OF BUDGET YTD	STATUS	Comments/Action Plan (if required)
GENERAL FUND EXPENDITURES								
1	Attorney Prof Services	\$ 40,000	6.91%	\$ 35,000.00	\$ 13,762	39.32%		Currently forecasted to be below budgeted amount.
2	Info Tech: Prof Services	\$ 85,666	16.77%	\$ 84,780.00	\$ 21,675	25.57%		Currently forecasted to be within budget.
3	OE Gray Utility/Refuse	\$ -	0.00%	\$ 24,000.00	\$ 17,566	73.19%		Currently monitoring unfortunately we have had issues with AC and HVAC system which have increased cost. Will be monitoring for any adjustments needed in 2023 budget
4	Insurance: Property & Liability	\$ 87,000	108.37%	\$ 95,700.00	\$ 107,862	112.71%		The actual premium cost came in higher than estimated renewal during budget cycle. During Quarter 1 review of policy coverages identified additional coverages recommended.
5	Insurance: Workers Compensation	\$ 62,000	128.18%	\$ 65,000.00	\$ 69,054	106.24%		The actual premium cost came in higher than estimated renewal during budget cycle.
6	Police: Gas and Oil	\$ 30,000	15.83%	\$ 25,000.00	\$ 14,886	59.55%		Continuing to monitor as current projection show potential to be over budget by roughly \$5,000.
7	Street Maintenance: Salt	\$ 100,000	70.28%	\$ 135,000.00	\$ 49,334	36.54%		Currently forecasted to be below budgeted amount.
8	Street Maintenance: Gas & Oil	\$ 40,000	30.36%	\$ 45,000.00	\$ 9,301	20.67%		Currently forecasted to be below budgeted amount.
9	Street Lighting: Stree Light Power	\$ 90,000	17.01%	\$ 85,000.00	\$ 38,903	45.77%		Currently forecasted to be below budgeted amount.
10	Refuse Collections	\$ 210,000	15.97%	\$ 203,000.00	\$ 84,365	41.56%		Currently forecasted to be below budgeted amount.
11	Pool: Utilities & Refuse	\$ 30,000	6.01%	\$ 30,000.00	\$ 4,574	15.25%		Currently forecasted to be below budgeted amount.
12	Forestry: Chipping	\$ 20,000	0.00%	\$ 20,000.00	\$ -	0.00%		anticipate we will hit budgeted amount.

**THE CITY OF PLATTEVILLE, WISCONSIN
COUNCIL SUMMARY SHEET**

COUNCIL SECTION: INFORMATION & DISCUSSION ITEM NUMBER: VIII.B.	TITLE: Resolution 22-xx City of Platteville 2023 Fee Schedule	DATE July 26, 2022 VOTE REQUIRED: Majority
PREPARED BY: City Clerk Candace Klaas		

Description:

Annually Staff reviews the fees charged by the City of Platteville for various licenses, permits, inspections, programming, etc., and has suggested the following changes below to the current Fee Schedule. All changes are highlighted in red and briefly pointed out in this staff note. Any questions related to the changes within the fee schedule should be directed to the staff within those departments.

Pg 1-2 – Administration – Decrease Renewal Liquor License Publication Fee to \$6 per applicant and Increase New Liquor License Publication Fee to \$49.50 per applicant. These adjustments are made based on the fees that the city is being charged by the Platteville Journal and as WI State Statute only allows the city to charge the applicant the cost of the publication and not anything beyond that.

Pg 3-4 – Building Inspection – Fees were increased under One & Two Family Residential, Accessory Structures & Site Improvements, Interior & Exterior Building Remodeling, and Commercial & Multi-Family Projects.

Pg 7-8 – Museum – Several updates have been made to the Museum’s Fee Schedule.

Pg 9-11 – Parks & Recreation – Fees related to the Broske Center have been increased.

Pg 12 – Planning & Development – A few fees were increased under Zoning and Development Requests.

Pg 14-15 – Public Works & Cemetery – Fees were increased under Driveway or Access Permit, Snow & Ice Removal, Recycling Bins, Brush Collection, Post-Construction Storm Water Management Permit, Downtown Reserved Parking, and Cemeteries.

Budget/Fiscal Impact:

Recommendation:

Staff recommends approval of the attached Resolution amending the City of Platteville Fee Schedule for 2023.

Sample Affirmative Motion:

“Move to approve Resolution 21-xx amending the City of Platteville Fee Schedule for 2023.”

Attachments:

- Resolution 21-xx
- 2023 Fee Schedule

RESOLUTION NO. 21-xx

CITY OF PLATTEVILLE 2023 FEE SCHEDULE

WHEREAS, the City of Platteville charges certain fees for certain services to ensure that residents and customers who do not use such services are not charged for their provision; and

WHEREAS, updating the fees for certain services on an annual basis helps to ensure that the City recovers corresponding costs associated with the expenses of providing certain services: and

NOW, THEREFORE BE IT RESOLVED that the Common Council of the City of Platteville hereby approves the attached 2023 Fee Schedule.

PASSED BY THE COMMON COUNCIL on the 9th day of August, 2022.

THE CITY OF PLATTEVILLE,

Barbara Daus, Council President

Attest:

Candace Klaas, City Clerk

CITY OF PLATTEVILLE
Platteville, Wisconsin

FEE SCHEDULE

As of 1/1/2023

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Fire Department	6
Library	7
Museum	8-9
Parks & Recreation	10-12
Planning & Development	13
Police	14
Public Works & Cemetery	15-16

Water & Sewer - Fees are regulated by the Wisconsin Public Service Commission (PSC). Please contact the Water & Sewer Dept at 608-348-9741 x1 for more information or visit our website at www.platteville.org.

Administration		Duration/Unit	Fees	Ordinance Reference	Notes
Alcohol Licenses				Chapter 36	WI Statutes 125
	Class "A" Beer	Annual	\$150	36.06	
	Class "B" Beer	Annual	\$100		maximum fee provided by State
	Class "C" Wine	Annual	\$100		"
	Retail "Class A" Liquor (off premises)	Annual	\$500		"
	Retail "Class B" Liquor (on premises)	Annual	\$500		"
	Retail "Class B" Liquor Reserve	Initial Application	annual fee		minimum fee provided by State
	Pro-Ration of Fees			36.06	
	Temporary (Picnic) "Class B" or Class "B"	Per Event	\$10		per statute
	Provisional Retail	60 Days	\$15	36.13(2)	per statute
	Change of Agent	Each	\$10		per statute
	Late Fee (Annual Renewal License)		\$100	36.06(10)	
	Renewal Liquor License Publication Fee	Each	15 \$7		per statute 985.08
	New Liquor License Publication Fee	Each	25 \$50.50		per statute 985.08
	Operator's Licenses (Bartenders)	1 year	\$23	36.07	
	Operator's Licenses (Bartenders)	2 year	\$33	36.07	
	Provision Operator's License (add'l 60 days)		\$10	36.13(1)	as needed to allow for Council
	Transfer of Retail License to Another Premise (by Same Owner)	As needed	\$15		
Animal Licenses				Chapter 6	
	Dog License				
	<i>Neutered/Spayed</i>	Annual	\$6	6.01(b)	
	<i>Other</i>	Annual	\$12		
	Late fee	Each	\$20		Per Statute 174.05(5)
	Kennel	Annual	\$35	6.09(b)	
	Dog Grooming	Annual	\$35	6.09(b)	
Background Check Fee		As needed	\$7		

Administration (cont.)		Duration/Unit	Fees	Ordinance Reference	Notes
Business Licenses/Permits					
	Banner Permit		\$125	Admin Policy I.5	
	Beekeeping Permit	Each	\$25	6.1(b)	
	Bike License (One time license)	Each	\$5	31.20(b)	
	Cigarette/Tobacco	July 1-June 30	\$100	31.24	maximum fee provided by State
	Direct Seller	1 year from date of	\$50	31.14(4)(c)	
	Fireworks Dealer	Annual	\$200	31.25(c)	1 year from date of issuance
	Hotel/Motel Permit		\$100	3.35(f)	Expires when business ceases
	Junk Dealer	July 1-June 30	\$50	31.14(4)(c)	
	Mobile Home Park License	Annual	\$5 per space	22.08	Minimum \$50
	Parade, Walk, Run Permit		\$50	41.07	
	Second Hand Dealer/Pawn Brokers		per WI Stats 134.71	31.23	
	Sidewalk Café	Annual	\$25	4.07	fee
	Taxi and/or Taxi Driver	Annual	\$13	31.19	Expires annually on Dec 31
	Provisional Taxi and/or Taxi Driver (add'l 60 days)		\$13	31.19	as needed to allow for Council
Entertainment Licenses - Adult					
	Application Fee		\$500	Chapter 32	
	Adult bookstore/adult video store	Annual	\$2,000	32.02(3)(d)	
	Adult theater	Annual	minimum of \$2,000	32.02(7)(e)	
	<i>having adult booth</i>	Annual	\$40 each	"	
	<i>having a hall or auditorium</i>	Annual	\$5 each	"	
	<i>vehicles</i>	Annual	\$5 each parking space	"	
	Adult motel	Annual	\$2,000	"	
	Adult dancing establishment	Annual	\$2,000	"	
	to each				
	Other adult establishments meeting the definition of adult entertainment in	Annual	\$2,000		
	Establishment Name Change		\$25	32.02(9)	
Non-Sufficient Funds Check Handling Charge					
		Per Check	\$35		
Public Records					
	Copies	Per Page	\$0.25		
	CD/DVD	As needed	\$15		
	Cost to Locate Record	As needed	Actual cost if exceeds \$50		
	Cost to Mail Records/Copies	As needed	Actual Cost		
	Prepayment of Fees	As needed	required if more than \$5		
	Property Information Search Fee	As needed	\$30		

Administration (cont.)		Duration/Unit	Fees	Ordinance Reference	Notes
Plots, Maps, and/or Digital Orthophotos					
	8.5 x 11 (black & white)	Per Page	\$1		
	8.5 x 11 (color)	Per Page	\$2		
	8.5 x 14 (black & white)	Per Page	\$1.25		
	8.5 x 14 (color)	Per Page	\$2.50		
	11 x 17 (black & white)	Per Page	\$2		
	11 x 17 (color)	Per Page	\$3		
	Plotter 26 x 36 (black & white)	Per Page	\$3		
	Plotter 26 x 36 (color)	Per Page	\$5		
	Special Projects Billed on Time and Material	Per Project	1 hour labor minimum \$35/hr plus materials		

as of 01/01/2023

Building Inspection		Duration/Unit	Fees	Ordinance Reference	Notes
One & Two Family Residential				Chapter 23	
New Principal Buildings & Additions		Per Application			
	Building Permit	per sq. ft.	\$0.12	23.02	minimum \$25-\$35
	Building Permit Re-issuance After Revocation	Per Application	\$100	23.17	
	Plumbing Permit	per sq. ft.	\$0.12	23.03	minimum \$25-\$35
	HVAC Permit	per sq. ft.	\$0.12	23.05	minimum \$25-\$35
	Electrical Permit	per sq. ft.	\$0.12	23.04	minimum \$25-\$35
	Plan Review	Per Application	\$50	23.09	
	New Home Permit Seal	Per Application	\$30		
New Accessory Buildings				23.02	
	(garages, sheds, storage buildings, etc.)	per sq. ft.	\$0.12		minimum \$25
Accessory Structures & Site Improvements				23.02	
	(driveways, decks, fences, retaining walls, etc.)	Per Application			
	Projects \$5,000 and less		\$25 \$35		
	Projects over \$5,000 and under \$10,000		\$50		
	Projects over \$10,000		\$100		
Interior & Exterior Building Remodeling		Per Application		23.02	
	Projects \$5,000 and less		\$25 \$35		
	Projects over \$5,000 and under \$10,000		\$50		
	Projects over \$10,000		\$100		
Commercial & Multi-Family Projects		Per Application		Chapter 23	
	Building Permits		\$3.50 per \$1,000 of value	23.02	minimum \$25-\$35
	Electrical Permits		\$10 per \$1,000 of value	23.04	minimum \$25-\$35
	Plumbing Permits		\$10 per \$1,000 of value	23.03	minimum \$25-\$35
	Heating/Ventilating/Air Conditioning Permits		\$10 per \$1000 of value	23.05	minimum \$25-\$35

Building Inspection (cont.)		Duration/Unit	Fees	Ordinance Reference	Notes
General & Miscellaneous Fees					
Permanent Signage				22.11	
	Projects \$5,000 and less		\$50		
	Projects over \$5,000 and under \$10,000		\$100		
	Projects over \$10,000		\$150		
Temporary Signage				22.11	
	Residential		\$10		
	Additional Business/Product Advertising		\$10		
	Special Event		\$25		
Moving of Buildings/Structures					
	Buildings <= 24 ft.		\$100	23.11	
	Buildings > 24 ft.		\$250		
Demolition/Razing Permit					
	Principal Structures		\$50	23.06	
	Accessory Structures		\$25		
Permit to Start Construction/Early Start Permit					
			\$75	23.09	
Erosion Control Permit					
	1 & 2 Family Residential	New	\$75	46.11	
	1 & 2 Family Residential	Addition	\$50		
	Commercial	Up to 1 Acre	\$150		
	Commercial	Each Add'l Acre or portion thereof	\$50		
Post-Construction Storm Water Management Permit					See Public Works Fees
Occupancy Permit					
			\$50	23.08	
Zoning Permit					
			\$25		
Park Impact Fee					
	Per Housing Unit		\$380	28.12	
General Notes:					
1. A Wisconsin Uniform Building Permit Seal is required for all new single family and two family dwellings					
2. All electrical work shall be done by a State of Wisconsin certified master or journeyman electrician. [Exception, a homeowner who owns and occupies his/her own dwelling					
3. Construction cost includes labor and materials					
4. The Building Inspector may estimate construction costs utilizing information provided by permit applicants.					
5. All permit fees are rounded to the nearest dollar.					
6. Areas included for fee calculation purposes shall include all floor levels, basement, attached garages, porches and all spaces enclosed and under roof. The Building					
7. The construction referred to in this section shall comply with all building, zoning and applicable codes regardless of building permit requirements.					
Construction Exempt from Building Permit Requirements					
1. Repairs necessary for building maintenance and upkeep which do not exceed a cost of \$500					

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EMS/Ambulance		Duration/Unit	Fees	Ordinance Reference	Notes
Patient Care Reports					
	Processing Fee	Each	\$20		Sec. 146.83(3f)(b), Stats., imposes a statutory limit on the amount health care providers can charge for health care records. The amount is revised annually based on CPI.
	Certification Fee	Each	\$8		
	CD/DVD	Each	\$15		
	Page for Pt Record	Per Page	\$1		
	Photographs	Per Page	\$2		
	Postage/Shipping Expedited Service	Each Each	Actual Cost 10% of fees		
Department and Item Description		Duration/Unit	Fees	Ordinance Reference	Notes
Fire Department					
Permit for Burning a Structure by Platteville Fire Department		Upon Application		Section 24.05	
	Principal Structure Building		\$100		
	Accessory Structure (one-story and 20'x20' or less)		\$50		
	Permit for Prescribed Vegetation Management Burn		\$25		
	Incident Reports		\$10 each		
	Photographs	CD	\$15 each		
	Postage		Actual Cost		
Fire Inspections					
	Initial inspection (up to one hour)	thereafter	\$70	Section 24.08	All buildings owned by a governmental unit shall be exempt from the initial and first re-inspection fees.
		billed \$35/hr in one quarter hour increments			
	First re-inspection		no charge		
	Second re-inspection	per inspection	\$150		
	Third re-inspection	per inspection	\$200		
	Fourth and subsequent re-inspection	per inspection	\$325		
	Administrative Fee	per parcel	\$15	Section 24.08(d)	Any fees unpaid as of Nov 1 of each year shall be placed on the tax roll for collection as a special charge, along with an admin fee.
Township Fire Calls			\$750.00		WI State Statute Section 101.14
Nuisance Fire Dept. Responses			\$750.00	Section 24.100	

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Library		Duration/Unit	Fees	Ordinance Reference	Notes
OVERDUE FINES					
	Adult Materials	per day per item	\$0.00	N/A	Fees set by Library Board with majority vote
	Juvenile Materials	per day per item	\$0.00		
	Overdue fines/fees	account	\$0.00		
	Art Prints	per day per item	\$0.00		
	Playaways	per day per item	\$0.00		
LIBRARY CARDS					
	Wisconsin Residents		No Charge		*Do not have access to the Wisconsin Digital Library
	* Out of State Residents				
	SWLS Full-Access Card		\$140		
	Platteville Public Library only		\$40		
	6 month Platteville Public Library only		\$20		
COPIES					
	Black & White	each	\$0.15		
	Color	each	\$0.50		
MISCELLANEOUS ITEMS					
	Earbuds	each	\$1		
	Lost Items	per item	Cost to replace		
	Replacement Library Card		\$1		
ROOM USE					
	Community Room – Social Gatherings or For-Profit Use	per hour	\$10		

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Museum	Duration/Unit	Fees	Notes
GENERAL ADMISSION			
May-October Admission – General (13+)	per person	\$12	Includes General Museum Admission, Guided Mine Tour & Train Ride (weather permitting)
May-October Admission – Seniors	per person	\$10	Includes General Museum Admission, Guided Mine Tour & Train Ride (weather permitting)
May-October Admission – Youth 5-12	per person	\$6	Includes General Museum Admission, Guided Mine Tour & Train Ride (weather permitting)
May-October Admission – Children Under 5	per person	\$3	Includes General Museum Admission, Guided Mine Tour & Train Ride (weather permitting)
Private Guided Mine Tour	per person/per hour	\$25	\$50 Minimum
Members of the Friends of The Mining & Rollo Jamison Museums	per person	Free	A year of unlimited General Museum Admission, Guided Mine Tour & Train Ride (weather permitting), plus 10% off Museum Store purchases and the Museum newsletter
Museums For All (for people receiving SNAP food assistance)	per person, up to four people	\$1	Must present SNAP Electronic Benefits Transfer (EBT) card or equivalent
Blue Star Museums (for active military personnel)	per person, Labor Day - Memorial Day	Free	Must present proof of active military engagement. Free admission for service member and their immediate families
Community Free Days (May 1 and October 31)	per person	Free for Platteville residents	Proof of residency required
GROUP TOUR RATES			
Platteville Public School Groups	per student	\$0	Chaperones, teachers, and student aides are free
Non-Platteville K-12 School per person	per student	\$4	Teachers and student aides are free
Non-Platteville K-12 School per person	per chaperone	\$8	Teachers and student aides are free
Group Tours – General	per person	\$10	Includes General Museum Admission, Guided Mine Tour & Train Ride (weather permitting)
Group Tours - Seniors	per person	\$8	Includes General Museum Admission, Guided Mine Tour & Train Ride (weather permitting)
Group Tours - Youth	per person	\$4	Includes General Museum Admission, Guided Mine Tour & Train Ride (weather permitting)
Group Tours - Children Under 5	per person	\$2	Includes General Museum Admission, Guided Mine Tour & Train Ride (weather permitting)

Museum (cont.)	Duration/Unit	Fees	Notes
PROGRAMS			
Lyceum	per lecture	\$4	Either in-person or virtual
Lyceum Season Pass	for all seven lectures	\$20	
Frozen Mine Experience - General (13+)	per person	\$12	
Frozen Mine Experience – Youth 5-12	per person	\$6	
Frozen Mine Experience – Under 5	per person	\$3	
Frozen Mine Experience – Seniors (65+)	per person	\$10	
Young Pioneers	per student	\$35	
Mini-Camp	per student	\$12	
College for Kids	per student	Per UW-Platteville	See www.uwplatt.edu/youth-programs
Holiday Mine Sing -- General (13+)	per person	\$15	
Holiday Mine Sing -- Seniors (65+)	per person	\$12	
Holiday Mine Sing -- Youth 5-12	per person	\$8	
Holiday Mine Sing - Children Under 5	per person	\$3.00	
Haunted Mine Tour – General (13+)	per person	\$14	
Haunted Mine Tour – Seniors (65+)	per person	\$12	
Haunted Mine Tour – Youth 6-12	per person	\$7	Not recommended for children 5 and under
Scouting Merit Badge Workshop	per student	\$20	Either in-person or virtual
Virtual Museum Tour - Google	per person	Free	
Virtual Museum Tour - Interactive	per person	Free	
Online Virtual Exhibition	per person	Free	
Pre-Recorded Virtual Programs	per person	Free	
Other (single-event or new) Programming that may be developed	per person	Pricing will be consistent with programming above.	
FACILITY RENTAL (Rental Policy at www.mining.jamison.museum/rentals)			
East Display Gallery	per hour	\$100	
Outdoor Campus Yard	per hour	\$50	
Underground Bevans Mine	per hour	\$100	
Hoist House \$ Headfram Building	per hour	\$50	
Board Room & Tour Guide Library	per hour	\$25	

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Parks & Recreation		Duration / Unit	Fees	Ordinance Reference	Notes
CITY FACILITY RENTAL FEES				3.20	
Auditorium					
	General Use	Per Day	\$150		
	Non-Profit Organization	Per Day	\$75		
	Rehearsal Use	Per Day	\$40		
	Deposit	Per Contract	\$100		
	Use of Sound & Light Box	Per Contract	\$50		
	Lights & Sound System Deposit	Per Contract	\$100		
Common Council Chambers					
	General Use	Per Day/Event	\$75		
	Non-Profit Organization	Per Day/Event	\$35		
	Deposit	Per Day/Event	\$50		
	Performance Package	Per Event	\$900		Includes one month (4-weeks) of unlimited rehearsals and performances plus the use of the lights & sound box. There will be a charge for additional weekend performances.
	Custodial Fee	Per Contract	\$25/per hour (4 hr min.)		
CANCELLATION POLICY					
	More than 2 weeks notice			Return all but 10% of deposit	
	Less than 2 weeks notice			25% of all fees will be withheld	
PARK SHELTER RESERVATION FEES					
Broske Event Center (300 + people)					
	<i>Hall Rental (Brodbeck or Reeves Halls)</i>	<i>0-50 attendees</i>	150 \$300		<i>*includes kitchen</i>
		<i>51-100 attendees</i>	200 \$400		<i>*includes kitchen</i>
		<i>101-150 attendees</i>	250 \$500		<i>*includes kitchen</i>
	<i>Broske Event Center</i>	<i>0-100 attendees</i>	300 \$600		<i>*includes kitchen</i>
		<i>101- 200 attendees</i>	400 \$800		<i>*includes kitchen</i>
		<i>201-300 attendees</i>	500 \$1,000		<i>*includes kitchen</i>
	<i>Bring Your Own Alcohol</i>		TBD		
	Meeting Special	2 hour time block	25 \$50		(Mon - Thurs ONLY)
	A/V Usage (Microphones, Speakers, TVs)	per event	50 \$100		
	Damage Deposit	per event	250-\$300 one side \$500 both sides		A separate check post dated for the day of the event. The check will be returned or destroyed if the Center is returned in good condition.
	Custodial Fee	per event	\$100 (and up)		We reserve the right to charge this fee after
Outdoor Shelters					
		per day	\$50		
PARTY PERMIT (to allow alcohol)					
		per event	\$50		Refundable after event

Parks & Recreation (cont.)		Duration / Unit	Fees	Ordinance Reference	Notes
CAMPGROUND FEES (MOUNDVIEW CAMPGROUND)					
	Campsite	per day	\$25/site		
DIAMOND/FIELD/COURT FEES					
BALL DIAMONDS - Lights					
BALL DIAMONDS - Prepped & Lined	General / Non-Profit Use	per hour	\$15		
BALL DIAMONDS - Practice	General / Non-Profit Use		\$50		
	General / Non-Profit Use	per day	\$50		
SOCCER FIELDS					
				First Come-First Served, Unless Reserved for City Recreation Program or Partner Program	
SAND VOLLEYBALL (Legion & Harrison Park)					
				First Come-First Served, Unless Reserved for City	
BASKETBALL COURTS (Smith Park)					
				First Come-First Served, Unless Reserved for City	
TENNIS COURTS (Westview Park)					
				First Come-First Served, Unless Reserved for City Recreation Program or Partner Program	Tennis has first priority over other racquet sports
PICKLEBALL COURTS (Legion Park)					
				First Come-First Served, Unless Reserved for City	Pickleball has first priority over other
HORSESHOE PITS (Legion Park)					
				First Come-First Served, Unless Reserved for City	

Parks & Recreation (cont.)		Duration / Unit	Fees	Ordinance Reference	Notes
PLATTEVILLE FAMILY AQUATIC CENTER					
POOL RENTAL					
	2 Hour minimum	\$150 per hour	\$300		Minimum of 2 hours
POOL PASSES					
	Individual	per person	Resident (R); Non-Resident (NR) \$50/R; \$75/NR		Under 2 years old free
	additional member pays the family rate	per person	\$25		Under 2 years old free
DAILY POOL FEES					
	Individual	per person	\$4		Under 2 years old free
SWIM PROGRAMS/LESSONS					
	Swimming Lessons		\$30/R; \$45/NR		
	Zumba/Water Aerobics	per person	\$75 or \$5 Drop In		
	Swim Team	per person	\$70 plus pool pass		
BIRTHDAY PARTIES					
			\$50		During Open Swim; Use of Shade Structure; 15
RECREATION PROGRAMS					
	Tier #1		Resident (R); Non-Resident (NR) \$25/R; \$40/NR		
	Tier #2		\$35/R; \$50/NR		
	(new) Tier #3		\$45/R; \$60/NR		Flag Football / Pickleball
TEAM PROGRAMS					
	Tier #1	per team	\$150		
	Tier #2	per team	\$200		

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Planning & Development		Duration/Unit	Fees	Ordinance Reference	Notes
Impact Fees				Chapter 28	
	Parkland Impact Fee	Per Dwelling Unit	\$380	28.12	Assessment
Subdivision Land Dedication				Chapter 21	
	Fee In-lieu-of Land Dedication	Upon Application	\$500 for each	21.10	
Zoning and Development Requests				Chapter 22	
	Certified Survey Map	Upon Application	150 \$200	21.20	
	Preliminary Plat	Upon Application	\$250	21.20	
	Final Plat	Upon Application	\$150	21.20	
	Street/Alley Discontinuance	Upon Application	\$200		
	Board of Appeals Variance/Appeal	Upon Application	150 \$200	22.14	
	Conditional Use Permits	Upon Application	200 \$250	22.13	
	Planned Unit Development - General Development Plan	Upon Application	200 \$250	22.07	
	Planned Unit Development - Specific Implementation Plan	Upon Application	\$100	22.07	
	Rezoning Request	Upon Application	200 \$250	22.16	

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Police		Duration/Unit	Fees	Ordinance/Resolution Reference	Notes
Accident Reports					
Accident Report - Reportable MV 4000 (Only Available from DOT)					
	Accident Report - Non-Reportable	Per Page	\$0.25		
CD/DVD					
	CD/DVD with Photos	Each	\$15		Cost Recovery Basis
	CD/DVD with 1-30 minutes of video	Each	\$15		Cost Recovery Basis
	CD/DVD with 31-60 minutes of video	Each	\$20		Cost Recovery Basis
	CD/DVD for over 1 hour of video	Each	\$25		Cost Recovery Basis
Dispatch Audio Recordings					
		Each	\$15		Cost Recovery Basis
Duplicating Costs					
		Per Page	\$0.25		
Fingerprinting					
	Resident	Per Card	\$24	Chapter 3 3.38	
	Non-Resident	Per Card	\$24	3.38	
Parking					
	Impounded Vehicle Storage	Per Day	\$10	Chapter 39 39.12	
	Abandoned Vehicle Administrative Fee	Per Vehicle	\$30	39.14	
Photographs					
	CD	Each	\$15		Cost Recovery Basis
Postage					
			Actual Cost	3.39	
Bike License (One time license)		Each	\$5	31.20(b)	
Temporary Plate Service Fee		Each	\$5		
Paper Service Fee (For 1st attempt)		Each	\$30		
Paper Service Fee (For each following attempt, up to 5 attempts total)		Each	\$15		

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Public Works & Cemetery		Duration/Unit	Fees	Ordinance Reference	Notes
Driveway or Access Permit					
	Curb Cut	Per Application	80 \$100		\$80 100 min or \$40/hour
	Curb Grind	Per foot	\$10		\$10 per foot / \$400 \$125 min
Erosion Control					
See Building Inspection Fees					
Right-of-Way - Excavation					
	Open Cut Pavement	per open cut	*See Notes		No Fee - just reimburse City actual costs to repair
	Failure to file permit before or after the fact		\$50		
Street Excavation Permit					
	Permit Fee		\$30	4.11	Plus time and materials
	Bond		*See Notes		\$5,000 bond
Snow & Ice Removal					
Fee as of 1/1/2020					
	Snow Removal	Per Parcel Admin Fee	40 \$50	4.09	The fee is in addition to contractor charge approved by Council. Any amount not paid within 30 days shall bear interest at the rate of one percent per month until fully paid.
	Ice & Packed Snow Removal	Per Parcel Admin Fee	40 \$50	4.09	The fee is in addition to contractor charge approved by Council. Any amount not paid within 30 days shall bear interest at the rate of one percent per month until fully paid.
Recycling Bins					
40 \$15					
Recycling Bags for Brush and Yard Waste (new to fee schedule)					
		per bag	\$1		Sold at Heiser Hardware, Piggly Wiggly and Finance office
Brush Collection (new)					
			\$25 per 30 mins		Minimum of 30 minutes and charged in 30 min. increments
Noxious Weeds & Tall Grass					
	Noxious Weeds Removal	Per Parcel Admin Fee	\$50	5.01	Fee as of 1/12/18 The fee is in addition to contractor charge/city charge approved by Council. Any amount not paid within 30 days shall bear interest at the rate of one percent per month until fully paid.
Post-Construction Storm Water Management Permit					
		Up to 1 Acre	150 \$200	47.12	Fee as of 1/1/2020
		Each Add'l Acre or portion thereof	200 \$250	47.12	

		Duration/Unit	Fees	Ordinance Reference	Notes
Public Works & Cemetery					
Downtown Reserved Parking		proposed fees and new contracts would go into effect on Sept 1, 2023			
	One Reserved Stall	per month	35 \$40		ACH monthly payment
		Acedemic Year Contract	268 \$306		%15 discount, one time payment. September - May
		Full Year Contract	357 \$408		%15 discount, one time payment. September - August
	New to fee schedule	Summer Contract	95 \$110		one time payment. June - August
	(New)	Winter Contract	149 \$136		%15 discount, one time payment. September - December
	(New)	Spring Contract	149 \$170		%15 discount, one time payment. January - May
	(New)	Leasing Contract	357 \$408		%15 discount, one time payment. June - May
CEMETERY GRAVE LOT				45.05	
Purchase of Burial Rights: (includes perpetual care and maintenance)					
	One Grave Site (4.5' x 10')		800 \$850		
	One Cremain Site (30" x 30")		\$600* \$625		Greenwood- new section only
Burial Cost (Weekdays)					
	Grave Opening		800 \$850		
	Additional Fee for all Grave Openings between November 1 and March 31		250 \$300		
	Grave Opening (infants)		\$400		
	Cremations	per person	550 \$600		
Burial Cost (Weekends/Holidays/After Hours)					
	Grave Opening		1200 \$1300		
	Additional Fee for all Grave Openings between November 1 and March 31		250 \$300		
	Grave Opening (infants)		400 \$450		
	Cremations		750 \$825		
Monument Marking Fee (new)		per monument/stone	30 \$50		billed to monument company
PRICE OF EXCAVATION			Work directly with funeral home		

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