

THE CITY OF PLATTEVILLE, WISCONSIN

COMMON COUNCIL AGENDA

PUBLIC NOTICE is hereby given that a regular meeting of the Common Council of the City of Platteville shall be held on Tuesday, March 14, 2023 at 6:00 PM in the Council Chambers at 75 North Bonson Street, Platteville, WI.

***Please note - this meeting will be held in-person.**

The following link can be used to view the livestream of the meeting:

<https://us02web.zoom.us/j/89465034744>

I. CALL TO ORDER

II. ROLL CALL

III. PUBLIC HEARING – CDBG-CV Grant [2/28/23]

1. Staff Presentation
 2. Public Statements in Favor
 3. Public Statements Against
 4. Public Statements in General
 5. Council Discussion
 6. Close Public Hearing
- A. Update on the status of the Community Development Block Grant (CDBG) project, including an overview of project activities completed to date and activities remaining to be completed.
 - B. Update on the status of any residential and/or business displacement and relocation assistance activities as a result of the CDBG project, if applicable.
 - C. Review housing needs in the community.
 - D. Public input and feedback from community residents on the CDBG project activities.

IV. CONSIDERATION OF CONSENT AGENDA – The following items may be approved on a single motion and vote due to their routine nature or previous discussion. Please indicate to the Council President if you would prefer separate discussion and action.

- A. Council Minutes – 2/27/23 Special and 2/28/23 Regular
- B. Payment of Bills
- C. Financial Report – February
- D. Appointments to Boards and Commissions
- E. Licenses
 1. Temporary Class “B”/“Class B” Licenses to Sell Fermented Malt Beverages and Wine to Platteville Public Library Foundation at 225 W Main Street on Saturday, April 22 from 6:00 P.M. to 10:00 P.M. for Loud at the Library

V. CITIZENS’ COMMENTS, OBSERVATIONS and PETITIONS, if any – Please limit comments to no more than five minutes.

VI. REPORTS

- A. Board/Commission/Committee Minutes (Council Representative)
 1. Historic Preservation Commission (Kilian) 12/20/2022
 2. Housing Authority Board (Nickels) 1/31/23

- B. Other Reports
 - 1. Water and Sewer Financial Report – February
 - 2. Airport Financial Report – February
 - 3. Department Progress Reports

VII. ACTION

- A. Contract 3-23 Keystone Development (TID 5) Sidewalk Construction [2/28/23]
- B. Contract 6-23 Sidewalk Repair [2/28/23]
- C. Employee Handbook Revisions [2/28/23]

VIII. INFORMATION AND DISCUSSION

- A. Resolution - Conditional Use Permit – Tidal Wave Carwash at 1651 Progressive Parkway
- B. Contract 1-23 Jefferson Street Reconstruction
- C. 2022 Annual Storm Water Report

IX. CLOSED SESSION per Wisconsin Statute 19.85(1)(c) - Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility - City Manager Contract

X. RECONVENE IN OPEN SESSION – Under Wisconsin Statute 19.85(2)

XI. ACTION ON CLOSED SESSION – City Manager Contract

XII. ADJOURNMENT

***Please note - this meeting will be held in-person.**

Please click the link below to join the webinar to view the livestream:

<https://us02web.zoom.us/j/89465034744>

or visit zoom.us, select "Join a Meeting" and enter the Webinar ID: 894 6503 4744

Connect by phone:

877 853 5257 (Toll Free) or

888 475 4499 (Toll Free)

Webinar ID: 894 6503 4744

If your attendance requires special accommodation, write City Clerk, P.O. Box 780, Platteville, WI 53818 or call (608) 348-9741 Option 6.

**THE CITY OF PLATTEVILLE, WISCONSIN
COUNCIL SUMMARY SHEET**

COUNCIL SECTION: PUBLIC HEARING ITEM NUMBER: III.A.	TITLE: CDBG-CV Grant – Second Required Public Hearing	DATE: March 14, 2023 VOTE REQUIRED: None
PREPARED BY: Joe Carroll, Community Development Director		

Description:

The City received a Community Development Block Grant for Coronavirus (CDBG-CV) funding to assist with the inclusive playground, parking, and trail extension project. A standard requirement of the CDBG grant program is for the City to undertake efforts to provide information to the public and allow for public comments regarding the project.

The City is required to hold two Citizen Participation Public Hearings to obtain input from and provide information to the public on the CDBG project. The first public hearing was held prior to the application being submitted for the CDBG funds. At least one other public hearing must be held during the project's performance period. During the second public hearing, the City must provide an update on the status and progress of the CDBG project and allow for public input and feedback. The required agenda topics for the public hearing are listed below:

1. Update on the status of the Community Development Block Grant (CDBG) project, including an overview of project activities completed to date and activities remaining to be completed.
2. Update on the status of any residential and/or business displacement and relocation assistance activities as a result of the CDBG project, if applicable.
3. Review housing needs in the community.
4. Public input and feedback from community residents on the CDBG project activities.

Budget/Fiscal Impact:

No impact.

Recommendation:

None

Sample Affirmative Motion:

No action required. The Council is only required to hold the public hearing and allow for comments and input.

Attachments: None

**THE CITY OF PLATTEVILLE, WISCONSIN
COUNCIL SUMMARY SHEET**

**COUNCIL SECTION:
CONSIDERATION OF
CONSENT AGENDA
ITEM NUMBER:
IV.**

**TITLE:
Council Minutes, Payment of Bills, Financial Report,
Appointment to Boards and Commissions, and Licenses**

**DATE:
March 14, 2023
VOTE REQUIRED:
Majority**

PREPARED BY: Candace Klaas, City Clerk

Description:

The following items may be approved on a single motion and vote due to their routine nature or previous discussion. Please indicate to the Council President if you would prefer separate discussion and action.

Budget/Fiscal Impact:

None

Sample Affirmative Motion:

"I move to approve all items listed under Consent Calendar"

Attachments:

- Council Minutes
- Payment of Bills
- Financial Report
- Appointment of Boards and Commissions
- Licenses

PLATTEVILLE COMMON COUNCIL PROCEEDINGS
February 27, 2023

The special meeting of the Common Council of the City of Platteville was called to order by Council President Barbara Daus at 4:30 PM in the Police Department Training Room, 165 N 4th Street, Platteville, WI.

ROLL CALL

Present: Barbara Daus, Eileen Nickels, Lynne Parrott, Kathy Kopp, Ken Kilian, Jason Artz, and Todd Kasper. Excused: None.

CLOSED SESSION- per Wisconsin Statute 19.85(1)(c) – **Motion** by Nickels, second by Kopp to enter into closed session. Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercise responsibility – Review City Manager Candidate Videos.

ADJOURNMENT

Motion by Nickels, second by Artz to adjourn. Motion carried 7-0 on a voice vote. The meeting was adjourned at 7:15 PM.

Respectfully submitted,

Candace Klaas, City Clerk

PLATTEVILLE COMMON COUNCIL PROCEEDINGS
February 28, 2023

The regular meeting of the Common Council of the City of Platteville was called to order by Council President Barbara Daus at 6:00 PM in the Council Chambers of the Municipal Building.

ROLL CALL

Present: Barbara Daus, Todd Kasper, Eileen Nickels, Kathy Kopp, Jason Artz, and Ken Kilian. Excused: Lynne Parrott

PRESENTATION – Annual Tourism Report – Executive Director of the Platteville Regional Chamber of Commerce Wayne Wodarz.

CONSIDERATION OF CONSENT AGENDA

Motion by Nickels, second by Kopp to approve the consent agenda as follows: Council Minutes – 2/14/23 Regular; Payment of Bills in the amount of \$5,552,216.20; Appointments to Boards and Commissions, Garrison Ledbury to Historic Preservation Commission; Operator License - One Year, Laura S Walker; Operator License - Two Year, Koralie C Reuter and Jared G Schulting; Run/Walk Permit – High Vibe Fitness – St. Paddy’s 5K Walk/Run on Saturday, March 18 from 10:30 A.M. to Noon. Motion carried 6-0 on a roll call vote.

CITIZENS’ COMMENTS, OBSERVATIONS AND PETITIONS, if any.

Sean Doran, Ruxton Apartments, spoke on the challenges of crossing Pine Street from Ruxton to McGregor Plaza. He stated that after being hit by a car, he would like to see better visibility to drivers to indicate when someone is using the crosswalk. Council President Daus has asked staff to address this concern.

Council President Daus made the announcement that the Armory has been transferred to the new owners. Daus also congratulated Public Works Director Howard Crofoot on his nomination for consideration for top 10 administrators for public works in the nation. As well as the Elks Lodge celebrating their 100th Anniversary this year.

REPORTS

- A. Board/Commission/Committee Minutes – Board of Appeals Zoning and Historic Preservation Committee.
- B. ARPA Funds Update

ACTION

- A. *Resolution 23-03 – Urging Legislature and Governor to Fix Broken System of Funding Critical Local Services* – Motion by Kilian, second by Kasper to adopt Resolution 23-03 Urging Legislature and Governor to Fix Broken System of Funding Critical Local Services. Motion carried 6-0 on a roll call vote.
- B. *Stormwater Pond Opportunity at the High School* – Motion by Kilian, second by Kopp to defer installation of a wet pond at the High School and request the School District continue with its plans to install a bioretention pond at its expense to manage stormwater runoff from its redevelopment. Motion carried 6-0 on a roll call vote.

- C. *Construction Management at Risk Services – Fire Station RFP – Motion* by Kilian, second by Nickels to authorize Interim City Manager Maurer, Fire Chief Simmons, and Fire Station Consultant Ruechel to negotiate with Kraemer Brothers on the finalization of a Construction Manager at Risk Services Agreement. Motion carried 6-0 on a roll call vote.

INFORMATION AND DISCUSSION

- A. *Contract 3-23 Keystone Development (TID 5) Sidewalk Construction* – Public Works Director Howard Crofoot explained that in the 2023 Budget, there is a project called TID 5 sidewalk. This will complete the sidewalk on the block that has frontage on both Progressive Parkway and Business 151. Sidewalk has been completed from McDonald’s west to Arby’s. This project would finish the sidewalks. The intent is to charge as a TID 5 expense and be reimbursed for the Progressive Parkway and Business 151 frontages for the vacant parcel and the Starbucks/US Cellular parcel. The sidewalk on Keystone Parkway and the sidewalk fronting the Pioneer Management property will be absorbed by TID 5. Staff recommends the Common Council pass a motion to award Contract 3-23 TID 5 Sidewalk Installation to Owen’s Excavating at the bid price of \$75,406.25. Staff recommends adjusting the budget to allow for the additional expenses from TID 5 with expected revenues to reduce the actual expense to TID 5.
- B. *Contract 6-23 Sidewalk Repair* – Public Works Director Howard Crofoot explained that staff recommends the Common Council pass a motion to award Contract 6-23 to G-Pro Excavating at the bid price of \$54,977.00 for sidewalk repair.
- C. *Employee Handbook Revisions* – Interim City Manager/Administration Director Nicola Maurer presented the proposed revisions to the employee handbook.
- D. *Set Public Hearing for March 14 for CDBG-CV Grant for Inclusive Playground Project* – Community Development Director Joe Carroll explained that the City received a Community Development Block Grant for Coronavirus (CDBG-CV) funding to assist with the inclusive playground, parking, and trail extension project. A standard requirement of the CDBG grant program is for the City to undertake efforts to provide information to the public and allow for public comments regarding the project. One public hearing has already taken place. The next public hearing is scheduled for March 14 and will provide an update on the status and progress of the CDBG project and allow for public input and feedback.

ADJOURNMENT

Motion by Kilian, second by Kopp to adjourn. Motion carried 6-0 on a roll call vote. The meeting was adjourned at 7:37 PM.

Respectfully submitted,

Candace Klaas, City Clerk

SCHEDULE OF BILLS

MOUND CITY BANK:

2/24/2023	Schedule of Bills (ACH payments)	7817-7821	\$	108,622.79
2/24/2023	Schedule of Bills	75348-75349	\$	239.76
2/24/2023	Payroll (ACH Deposits)	113849-113962	\$	193,880.54
2/28/2023	Schedule of Bills	75350	\$	1,539.93
3/3/2023	Schedule of Bills	75351-75353	\$	46,458.29
3/8/2023	Schedule of Bills (ACH payments)	7822-7860	\$	213,234.48
3/8/2023	Schedule of Bills	75354-75411	\$	1,194,104.61
			\$	-
	(W/S Bills amount paid with City Bills)		\$	(70,189.32)
	(W/S Payroll amount paid with City Payroll)		\$	<u>(33,759.61)</u>
	Total		\$	1,654,131.47

GL Period	Check Issue Date	Check Number	Payee	Description	Invoice Number	Invoice Seq	Invoice Amount	Check Amount	
7817									
02/23	02/24/2023	7817	INTERNAL REVENUE SE	FEDERAL INCOME TAX F	PR0218231	1	13,148.47	13,148.47	M
02/23	02/24/2023	7817	INTERNAL REVENUE SE	FEDERAL INCOME TAX S	PR0218231	2	11,347.68	11,347.68	M
02/23	02/24/2023	7817	INTERNAL REVENUE SE	FEDERAL INCOME TAX S	PR0218231	3	11,347.68	11,347.68	M
02/23	02/24/2023	7817	INTERNAL REVENUE SE	FEDERAL INCOME TAX	PR0218231	4	2,653.91	2,653.91	M
02/23	02/24/2023	7817	INTERNAL REVENUE SE	FEDERAL INCOME TAX	PR0218231	5	2,653.91	2,653.91	M
Total 7817:								41,151.65	
7818									
02/23	02/24/2023	7818	WI DEFERRED COMP BO	DEFERRED COMPENSAT	PR0218231	1	1,579.69	1,579.69	M
02/23	02/24/2023	7818	WI DEFERRED COMP BO	DEFERRED COMPENSAT	PR0218231	2	1,522.91	1,522.91	M
Total 7818:								3,102.60	
7819									
02/23	02/24/2023	7819	WI DEPT OF REVENUE	STATE INCOME TAX STA	PR0218231	1	6,949.57	6,949.57	
Total 7819:								6,949.57	
7820									
02/23	02/24/2023	7820	WI RETIREMENT SYSTE	WRS RETIREMENT ERR	PR0204231	1	1,880.48	1,880.48	
02/23	02/24/2023	7820	WI RETIREMENT SYSTE	WRS RETIREMENT ADD	PR0204231	2	25.00	25.00	
02/23	02/24/2023	7820	WI RETIREMENT SYSTE	WRS RETIREMENT EER	PR0204231	3	6,299.60	6,299.60	
02/23	02/24/2023	7820	WI RETIREMENT SYSTE	WRS RETIREMENT EER	PR0204231	4	3,800.93	3,800.93	
02/23	02/24/2023	7820	WI RETIREMENT SYSTE	WRS RETIREMENT EER	PR0204231	5	1,800.53	1,800.53	
02/23	02/24/2023	7820	WI RETIREMENT SYSTE	WRS RETIREMENT ERR	PR0204231	6	6,569.42	6,569.42	
02/23	02/24/2023	7820	WI RETIREMENT SYSTE	WRS RETIREMENT ERR	PR0204231	7	8,107.68	8,107.68	
02/23	02/24/2023	7820	WI RETIREMENT SYSTE	WRS RETIREMENT ERR	PR0204231A	1	13.14	13.14	
02/23	02/24/2023	7820	WI RETIREMENT SYSTE	WRS RETIREMENT ERR	PR0218231	1	1,817.25	1,817.25	
02/23	02/24/2023	7820	WI RETIREMENT SYSTE	WRS RETIREMENT ADD	PR0218231	2	25.00	25.00	
02/23	02/24/2023	7820	WI RETIREMENT SYSTE	WRS RETIREMENT EER	PR0218231	3	6,047.21	6,047.21	
02/23	02/24/2023	7820	WI RETIREMENT SYSTE	WRS RETIREMENT EER	PR0218231	4	3,725.06	3,725.06	
02/23	02/24/2023	7820	WI RETIREMENT SYSTE	WRS RETIREMENT EER	PR0218231	5	1,817.25	1,817.25	
02/23	02/24/2023	7820	WI RETIREMENT SYSTE	WRS RETIREMENT ERR	PR0218231	6	6,811.07	6,811.07	
02/23	02/24/2023	7820	WI RETIREMENT SYSTE	WRS RETIREMENT ERR	PR0218231	7	7,241.91	7,241.91	
Total 7820:								55,981.53	
7821									
02/23	02/24/2023	7821	AFLAC	MONTHLY PREMIUMS N	PR0204231	1	290.47	290.47	
02/23	02/24/2023	7821	AFLAC	MONTHLY PREMIUMS FL	PR0204231	2	428.31	428.31	
02/23	02/24/2023	7821	AFLAC	MONTHLY PREMIUMS N	PR0218231	1	290.43	290.43	
02/23	02/24/2023	7821	AFLAC	MONTHLY PREMIUMS FL	PR0218231	2	428.23	428.23	
Total 7821:								1,437.44	
7822									
03/23	03/08/2023	7822	WI DEPT OF REVENUE	SALES TAX-AIRPORT	FEB 2023	1	306.09	306.09	M
03/23	03/08/2023	7822	WI DEPT OF REVENUE	SALES TAX-POLICE DEP	FEB 2023	2	8.12	8.12	M
03/23	03/08/2023	7822	WI DEPT OF REVENUE	SALES TAX-LIBRARY	FEB 2023	3	16.17	16.17	M
03/23	03/08/2023	7822	WI DEPT OF REVENUE	SALES TAX-PARK CAMPI	FEB 2023	4	2.56	2.56	M
03/23	03/08/2023	7822	WI DEPT OF REVENUE	SALES TAX-MUSEUM	FEB 2023	5	13.00	13.00	M
03/23	03/08/2023	7822	WI DEPT OF REVENUE	SALES TAX-RECREATION	FEB 2023	6	10.01	10.01	M
03/23	03/08/2023	7822	WI DEPT OF REVENUE	SALES TAX-SHELTER RE	FEB 2023	7	5.10	5.10	M
03/23	03/08/2023	7822	WI DEPT OF REVENUE	SALES TAX-BROSKE CTR	FEB 2023	8	125.16	125.16	M

GL Period	Check Issue Date	Check Number	Payee	Description	Invoice Number	Invoice Seq	Invoice Amount	Check Amount
Total 7822:								486.21
7823								
03/23	03/08/2023	7823	COLONIAL LIFE & ACCID	INSURANCE PREMIUMS	7228216031	1	21.68	21.68
Total 7823:								21.68
7824								
03/23	03/08/2023	7824	ACCESS SYSTEMS	MUSEUM PRINTER/SCAN	INV1329863	1	102.64	102.64
Total 7824:								102.64
7825								
03/23	03/08/2023	7825	ACCURATE APPRAISAL L	ASSESSMENT PAYMENT	4139	1	2,254.55	2,254.55
Total 7825:								2,254.55
7826								
03/23	03/08/2023	7826	ALLEGIANT OIL LLC	GASOLINE - UWP	312291	1	1,033.82	1,033.82
03/23	03/08/2023	7826	ALLEGIANT OIL LLC	DIESEL FUEL - UWP	312294	1	1,085.54	1,085.54
03/23	03/08/2023	7826	ALLEGIANT OIL LLC	GASOLINE - UWP	312882	1	1,277.33	1,277.33
03/23	03/08/2023	7826	ALLEGIANT OIL LLC	DIESEL FUEL - UWP	313041	1	611.80	611.80
03/23	03/08/2023	7826	ALLEGIANT OIL LLC	FUEL	313313	1	293.00	293.00
03/23	03/08/2023	7826	ALLEGIANT OIL LLC	DIESEL FUEL - UWP	313314	1	431.00	431.00
03/23	03/08/2023	7826	ALLEGIANT OIL LLC	GASOLINE - UWP	313315	1	1,024.46	1,024.46
03/23	03/08/2023	7826	ALLEGIANT OIL LLC	DIESEL FUEL	313320	1	2,666.30	2,666.30
03/23	03/08/2023	7826	ALLEGIANT OIL LLC	GASOLINE	313321	1	1,990.80	1,990.80
03/23	03/08/2023	7826	ALLEGIANT OIL LLC	FUEL	313324	1	1,042.27	1,042.27
Total 7826:								11,456.32
7827								
03/23	03/08/2023	7827	BADGER WELDING SUPP	MONTHLY CYLINDER RE	3756994	1	14.28	14.28
03/23	03/08/2023	7827	BADGER WELDING SUPP	SHOP SUPPLIES	3756995	1	5.60	5.60
Total 7827:								19.88
7828								
03/23	03/08/2023	7828	BEC ENTERPRISES LLC	VACUUM	INV18418	1	1,758.87	1,758.87
Total 7828:								1,758.87
7829								
03/23	03/08/2023	7829	BILLS PLUMBING & HEAT	FURNACE & AIR COND-M	42566	1	303.67	303.67
Total 7829:								303.67
7830								
03/23	03/08/2023	7830	CAPITAL SANITARY SUP	PAPER	D132575A	1	119.22	119.22
Total 7830:								119.22
7831								
03/23	03/08/2023	7831	CDW GOVERNMENT INC	DATA PROCESSING	GT27890	1	512.40	512.40
03/23	03/08/2023	7831	CDW GOVERNMENT INC	DATA PROCESSING	GW79717	1	334.05	334.05

GL Period	Check Issue Date	Check Number	Payee	Description	Invoice Number	Invoice Seq	Invoice Amount	Check Amount
03/23	03/08/2023	7831	CDW GOVERNMENT INC	CIP SERVER PROJECT H	HB60516	1	57,999.50	57,999.50
Total 7831:								58,845.95
7832								
03/23	03/08/2023	7832	CENGAGE LEARNING IN	ADULT FICTION	80729798	1	38.92	38.92
Total 7832:								38.92
7833								
03/23	03/08/2023	7833	CLEAR REFLECTIONS	PROFESSIONAL SERVIC	02.21.2023	1	800.00	800.00
Total 7833:								800.00
7834								
03/23	03/08/2023	7834	COMPUNET INTERNATIO	EXTREME IQ AND NETW	46073	1	5,695.40	5,695.40
Total 7834:								5,695.40
7835								
03/23	03/08/2023	7835	DILLMAN, AMY	TRAINING REIMBURSEM	02.15.2023	1	105.01	105.01
Total 7835:								105.01
7836								
03/23	03/08/2023	7836	DRIVE LINE OF DUBUQU	SNOWBLOWER	14861	1	680.10	680.10
Total 7836:								680.10
7837								
03/23	03/08/2023	7837	DUBUQUE HOSE & HYDR	2021 CAT926M	747625	1	19.30	19.30
03/23	03/08/2023	7837	DUBUQUE HOSE & HYDR	2021 CAT 926M	747627	1	7.77	7.77
03/23	03/08/2023	7837	DUBUQUE HOSE & HYDR	WWTP	748995	1	209.91-	209.91-
03/23	03/08/2023	7837	DUBUQUE HOSE & HYDR	WWTP	749090	1	115.65	115.65
03/23	03/08/2023	7837	DUBUQUE HOSE & HYDR	SHOP	750318	1	363.60	363.60
Total 7837:								296.41
7838								
03/23	03/08/2023	7838	EAGLE ENGRAVING INC	FD MABAS TAGS	2023-0014	1	42.50	42.50
Total 7838:								42.50
7839								
03/23	03/08/2023	7839	ESRI INC	ARCGIS DESKTOP & ONL	26123665	1	1,306.25	1,306.25
03/23	03/08/2023	7839	ESRI INC	ARCGIS DESKTOP BASIC	26123665	2	1,306.25	1,306.25
03/23	03/08/2023	7839	ESRI INC	ARCGIS DESKTOP BASIC	26123665	3	1,306.25	1,306.25
03/23	03/08/2023	7839	ESRI INC	ARCGIS DESKTOP BASIC	26123665	4	1,306.25	1,306.25
Total 7839:								5,225.00
7840								
03/23	03/08/2023	7840	FAHERTY INC	UWP GARBAGE & RECY	360638	1	10,629.00	10,629.00
03/23	03/08/2023	7840	FAHERTY INC	DISPOSAL-CITY HALL	360639	1	61.60	61.60
03/23	03/08/2023	7840	FAHERTY INC	DISPOSAL-PARKS	360639	2	13.60	13.60
03/23	03/08/2023	7840	FAHERTY INC	GARBAGE SERVICE	360639	3	17,802.90	17,802.90

GL Period	Check Issue Date	Check Number	Payee	Description	Invoice Number	Invoice Seq	Invoice Amount	Check Amount
03/23	03/08/2023	7840	FAHERTY INC	RECYCLING CHARGES	360639	4	13,100.76	13,100.76
03/23	03/08/2023	7840	FAHERTY INC	DISPOSAL - BROSKE	360639	5	161.00	161.00
03/23	03/08/2023	7840	FAHERTY INC	DISPOSAL-MUSEUM	360639	6	69.00	69.00
Total 7840:								41,837.86
7841								
03/23	03/08/2023	7841	FASTENAL COMPANY	VEHICLE MAINTENANCE	WIPIA12025	1	3.50	3.50
Total 7841:								3.50
7842								
03/23	03/08/2023	7842	GALLS LLC	LOCKOUT TOOLS	023732067	1	110.31	110.31
Total 7842:								110.31
7843								
03/23	03/08/2023	7843	GORDON FLESCH COMP	OFFICE EQUIPMENT/MAI	IN14095012	1	27.80	27.80
03/23	03/08/2023	7843	GORDON FLESCH COMP	OFFICE EQUIPMENT/MAI	IN14106752	1	215.00	215.00
Total 7843:								242.80
7844								
03/23	03/08/2023	7844	GRANTLAND SAFETY IN	ANNUAL FIRE EXT INSPE	13900	1	289.50	289.50
Total 7844:								289.50
7845								
03/23	03/08/2023	7845	HAWKINS INC	CHEMICALS-WATER DEP	6409024	1	825.00	825.00
03/23	03/08/2023	7845	HAWKINS INC	CHEMICALS-WATER DEP	6409024	2	177.34	177.34
03/23	03/08/2023	7845	HAWKINS INC	CHEMICALS-WATER DEP	6409024	3	2,303.40	2,303.40
03/23	03/08/2023	7845	HAWKINS INC	CHEMICALS-WATER DEP	6409024	4	1,100.00	1,100.00
03/23	03/08/2023	7845	HAWKINS INC	CHEMICALS-WWTP CHL	6409024	5	2,412.00	2,412.00
03/23	03/08/2023	7845	HAWKINS INC	CHEMICALS-WATER DEP	6409024	6	4.00	4.00
Total 7845:								6,821.74
7846								
03/23	03/08/2023	7846	J & R SUPPLY INC	1" CORP STOP	2302090-IN	1	485.00	485.00
03/23	03/08/2023	7846	J & R SUPPLY INC	CURB BOX REPAIR LID	2302090-IN	2	42.00	42.00
03/23	03/08/2023	7846	J & R SUPPLY INC	6X1 CCT SADDLE	2302132-IN	1	1,032.00	1,032.00
03/23	03/08/2023	7846	J & R SUPPLY INC	TOOL	2302132-IN	2	195.00	195.00
Total 7846:								1,754.00
7847								
03/23	03/08/2023	7847	JOHNSON BLOCK & CO I	AUDIT & FINANCIAL SER	503853	1	550.00	550.00
03/23	03/08/2023	7847	JOHNSON BLOCK & CO I	AUDIT & FINANCIAL SER	503853	2	275.00	275.00
03/23	03/08/2023	7847	JOHNSON BLOCK & CO I	AUDIT & FINANCIAL SER	503853	3	275.00	275.00
Total 7847:								1,100.00
7848								
03/23	03/08/2023	7848	KRAEMERS WATER STO	LAB	8706 2.28.20	1	68.75	68.75

GL Period	Check Issue Date	Check Number	Payee	Description	Invoice Number	Invoice Seq	Invoice Amount	Check Amount
Total 7848:								68.75
7849								
03/23	03/08/2023	7849	LIQUI-SYSTEMS INC	TREATMENT SUPPLIES	20597	1	220.06	220.06
Total 7849:								220.06
7850								
03/23	03/08/2023	7850	LUPEE, IRVIN	LAB COSTS	03.07.2023	1	4.98	4.98
Total 7850:								4.98
7851								
03/23	03/08/2023	7851	LV LABS WW LLC	TESTING	1199	1	1,968.86	1,968.86
Total 7851:								1,968.86
7852								
03/23	03/08/2023	7852	M JOLMA INC	PLATTEVILLE INCLUSIVE	3-22A #7	1	32,465.26	32,465.26
Total 7852:								32,465.26
7853								
03/23	03/08/2023	7853	OREILLY AUTO PARTS	FD VEHICLE REPAIR	2324-146655	1	14.99	14.99
03/23	03/08/2023	7853	OREILLY AUTO PARTS	FD VEHICLE REPAIR	2324-146844	1	68.74	68.74
Total 7853:								83.73
7854								
03/23	03/08/2023	7854	PARTS AUTHORITY	SHOP SUPPLIES	431-356792	1	28.11	28.11
03/23	03/08/2023	7854	PARTS AUTHORITY	SHOP SUPPLIES	445-213746	1	19.90	19.90
Total 7854:								48.01
7855								
03/23	03/08/2023	7855	PEERLESS WELL & PUM	WATER PLANT EQUIPME	1272	1	20,520.00	20,520.00
Total 7855:								20,520.00
7856								
03/23	03/08/2023	7856	RUNNING INC	MONTHLY SHARED RIDE	27484	1	34,880.95	34,880.95
03/23	03/08/2023	7856	RUNNING INC	TAXI FARES	27484	2	19,484.50-	19,484.50-
Total 7856:								15,396.45
7857								
03/23	03/08/2023	7857	TRICOM INC/RADIO SHA	FD - UPS SHIPPING	10433928	1	13.87	13.87
Total 7857:								13.87
7858								
03/23	03/08/2023	7858	VISUAL LABS INC	BODY CAMERA HARDWA	23266	1	825.00	825.00
Total 7858:								825.00

GL Period	Check Issue Date	Check Number	Payee	Description	Invoice Number	Invoice Seq	Invoice Amount	Check Amount
7859								
03/23	03/08/2023	7859	WAYNES LOCK & KEY LL	SHOP DOO	9698	1	365.97	365.97
Total 7859:								365.97
7860								
03/23	03/08/2023	7860	WOOD LAW FIRM LLC	LEGAL FEES-POLICE DE	4421	1	841.50	841.50
Total 7860:								841.50
75348								
02/23	02/24/2023	75348	COLLECTION SERVICES	CHILD SUPPORT CHILD	PR0218231	1	214.76	214.76
Total 75348:								214.76
75349								
02/23	02/24/2023	75349	MISSIONSQUARE	ICMA DEFERRED COMP	PR0218231	1	25.00	25.00
Total 75349:								25.00
75350								
02/23	02/28/2023	75350	PLATTEVILLE POSTMAST	POSTAGE TO MAIL BILLS	02.28.2023	1	769.96	769.96
02/23	02/28/2023	75350	PLATTEVILLE POSTMAST	POSTAGE TO MAIL BILLS	02.28.2023	2	769.97	769.97
Total 75350:								1,539.93
75351								
03/23	03/03/2023	75351	ALLIANT ENERGY/WP&L	ELECTRIC/HEATING-CITY	03.03.2023	1	3,553.38	3,553.38
03/23	03/03/2023	75351	ALLIANT ENERGY/WP&L	ELECTRIC/HEATING-POLI	03.03.2023	2	3,609.93	3,609.93
03/23	03/03/2023	75351	ALLIANT ENERGY/WP&L	ELECTRIC/HEATING-FIRE	03.03.2023	3	1,525.48	1,525.48
03/23	03/03/2023	75351	ALLIANT ENERGY/WP&L	ELECTRIC/HEATING-STR	03.03.2023	4	1,365.21	1,365.21
03/23	03/03/2023	75351	ALLIANT ENERGY/WP&L	ELECTRIC/HEATING-STR	03.03.2023	5	169.05	169.05
03/23	03/03/2023	75351	ALLIANT ENERGY/WP&L	ELECTRIC/HEATING-STO	03.03.2023	6	809.56	809.56
03/23	03/03/2023	75351	ALLIANT ENERGY/WP&L	ELECTRIC/HEATING-TRAI	03.03.2023	7	60.73	60.73
03/23	03/03/2023	75351	ALLIANT ENERGY/WP&L	ELECTRIC/HEATING-LIBR	03.03.2023	8	3,543.94	3,543.94
03/23	03/03/2023	75351	ALLIANT ENERGY/WP&L	ELECTRIC/HEATING-MUS	03.03.2023	9	2,391.88	2,391.88
03/23	03/03/2023	75351	ALLIANT ENERGY/WP&L	ELECTRIC/HEATING-PAR	03.03.2023	10	508.71	508.71
03/23	03/03/2023	75351	ALLIANT ENERGY/WP&L	ELECTRIC/HEATING-POO	03.03.2023	11	660.53	660.53
03/23	03/03/2023	75351	ALLIANT ENERGY/WP&L	ELECTRIC/HEATING-EVE	03.03.2023	12	989.66	989.66
03/23	03/03/2023	75351	ALLIANT ENERGY/WP&L	ELECTRIC/HEATING-WEL	03.03.2023	13	40.45	40.45
03/23	03/03/2023	75351	ALLIANT ENERGY/WP&L	ELECTRIC/HEATING-OE	03.03.2023	14	4,160.28	4,160.28
03/23	03/03/2023	75351	ALLIANT ENERGY/WP&L	ELECTRIC-WATER	03.03.2023	15	2,154.02	2,154.02
03/23	03/03/2023	75351	ALLIANT ENERGY/WP&L	ELECTRIC-WATER	03.03.2023	16	5,111.16	5,111.16
03/23	03/03/2023	75351	ALLIANT ENERGY/WP&L	GAS/HEATING-WATER	03.03.2023	17	2,741.40	2,741.40
03/23	03/03/2023	75351	ALLIANT ENERGY/WP&L	ELECTRIC-SEWER	03.03.2023	18	4,788.44	4,788.44
03/23	03/03/2023	75351	ALLIANT ENERGY/WP&L	GAS/HEATING-SEWER	03.03.2023	19	2,862.73	2,862.73
03/23	03/03/2023	75351	ALLIANT ENERGY/WP&L	GAS/HEATING-SEWER	03.03.2023	20	4,567.41	4,567.41
Total 75351:								45,613.95
75352								
03/23	03/03/2023	75352	AT&T MOBILITY	POLICE-TELEPHONE	2872872010	1	784.34	784.34
Total 75352:								784.34

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75353								
03/23	03/03/2023	75353	PLATTEVILLE HOUSING	REFUND PAYMENT NOT	FIDLER, KA	1	60.00	60.00
Total 75353:								60.00
75354								
03/23	03/08/2023	75354	ADVANCE AUTO PARTS	LP	2584-466457	1	24.60	24.60
Total 75354:								24.60
75355								
03/23	03/08/2023	75355	AMAZON CAPITAL SERVI	CHILDREN'S PROGRAM	167T-KPWQ-	1	53.32	53.32
03/23	03/08/2023	75355	AMAZON CAPITAL SERVI	TEEN PROGRAMMING	167T-KPWQ-	2	15.39	15.39
03/23	03/08/2023	75355	AMAZON CAPITAL SERVI	MISC	16YL-94YR-4	1	11.66	11.66
03/23	03/08/2023	75355	AMAZON CAPITAL SERVI	OFFICE SUPPLIES	19KH-LWMC	1	15.74	15.74
03/23	03/08/2023	75355	AMAZON CAPITAL SERVI	SWLS RESOURCE LIBRA	19QR-NN9N-	1	111.47	111.47
03/23	03/08/2023	75355	AMAZON CAPITAL SERVI	JUVENILE AV	1C9G-GTWM	1	62.62	62.62
03/23	03/08/2023	75355	AMAZON CAPITAL SERVI	BUILDINGS AND GROUN	1C9G-GTWM	1	80.73	80.73
03/23	03/08/2023	75355	AMAZON CAPITAL SERVI	SWLS RESOURCE LIBRA	1CRQ-6MKK	1	136.78	136.78
03/23	03/08/2023	75355	AMAZON CAPITAL SERVI	ADULT PROGRAMMING	1FXH-4K3V-	1	119.88	119.88
03/23	03/08/2023	75355	AMAZON CAPITAL SERVI	BUILDINGS AND GROUN	1FXL-XX44-4	1	89.98	89.98
03/23	03/08/2023	75355	AMAZON CAPITAL SERVI	OFFICE SUPPLIES	1LWN-VH37-	1	11.97	11.97
03/23	03/08/2023	75355	AMAZON CAPITAL SERVI	BUILDINGS & GROUNDS	1LWN-VH37-	2	53.99	53.99
03/23	03/08/2023	75355	AMAZON CAPITAL SERVI	SWLS RESOURCE LIBRA	1MDC-11MX-	1	17.96	17.96
03/23	03/08/2023	75355	AMAZON CAPITAL SERVI	BUILDINGS & GROUNDS	1MF9-MYGK	1	21.99	21.99
03/23	03/08/2023	75355	AMAZON CAPITAL SERVI	OFFICE SUPPLIES	1NTR-C7XD-	1	20.91	20.91
03/23	03/08/2023	75355	AMAZON CAPITAL SERVI	OFFICE SUPPLIES	1NTR-C7XD-	2	8.15	8.15
03/23	03/08/2023	75355	AMAZON CAPITAL SERVI	OFFICE SUPPLIES	1NTR-C7XD-	3	8.14	8.14
03/23	03/08/2023	75355	AMAZON CAPITAL SERVI	OFFICE SUPPLIES	1P7R-RCD4-	1	16.99	16.99
03/23	03/08/2023	75355	AMAZON CAPITAL SERVI	SQUAD PRINTER PAPER	1R36-HG1H-	1	156.84	156.84
03/23	03/08/2023	75355	AMAZON CAPITAL SERVI	TEEN PROGRAMMING	1VPD-RCJG-	1	29.94	29.94
03/23	03/08/2023	75355	AMAZON CAPITAL SERVI	UNIFORM ALLOWANCE	1VT6-6TY7-7	1	127.49	127.49
03/23	03/08/2023	75355	AMAZON CAPITAL SERVI	UNIFORM ALLOWANCE	1WPD-MWY	1	138.97	138.97
Total 75355:								1,310.91
75356								
03/23	03/08/2023	75356	AMERICAN WATER WOR	ANNUAL DUES	7002091028	1	418.00	418.00
Total 75356:								418.00
75357								
03/23	03/08/2023	75357	ATTRACTIONS AND MOR	ADVERTISING	2023	1	300.00	300.00
Total 75357:								300.00
75358								
03/23	03/08/2023	75358	B L MURRAY CO INC	OPERATING AND CUSTO	21181	1	149.91	149.91
Total 75358:								149.91
75359								
03/23	03/08/2023	75359	BAKER & TAYLOR	CHILDREN'S BOOKS	2037323240	1	38.09	38.09
03/23	03/08/2023	75359	BAKER & TAYLOR	CHILDREN'S BOOKS	2037323241	1	356.12	356.12
03/23	03/08/2023	75359	BAKER & TAYLOR	TEEN BOOKS	2037330474	1	38.86	38.86
03/23	03/08/2023	75359	BAKER & TAYLOR	ADULT FICTION	2037339206	1	17.96	17.96

GL Period	Check Issue Date	Check Number	Payee	Description	Invoice Number	Invoice Seq	Invoice Amount	Check Amount
03/23	03/08/2023	75359	BAKER & TAYLOR	ADULT FICTION	2037339207	1	31.35	31.35
03/23	03/08/2023	75359	BAKER & TAYLOR	ADULT FICTION	2037339208	1	395.47	395.47
03/23	03/08/2023	75359	BAKER & TAYLOR	ADULT FICTION	2037339209	1	54.29	54.29
03/23	03/08/2023	75359	BAKER & TAYLOR	CHILDREN'S BOOKS	2037343107	1	13.83	13.83
03/23	03/08/2023	75359	BAKER & TAYLOR	CHILDREN'S BOOKS	2037343108	1	21.11	21.11
Total 75359:								967.08
75360								
03/23	03/08/2023	75360	BLACKSTONE PUBLISHI	ADULT FICTION	2087801	1	146.97	146.97
Total 75360:								146.97
75361								
03/23	03/08/2023	75361	BRANDON ROSKEN ROC	FRIENDS OF PARK CELE	00001	1	60.00	60.00
Total 75361:								60.00
75362								
03/23	03/08/2023	75362	BUILDERS FIRST SOURC	SENIOR CENTER SUPPLI	63767479	1	384.76	384.76
03/23	03/08/2023	75362	BUILDERS FIRST SOURC	SENIOR CENTER SUPPLI	63843566	1	246.97	246.97
03/23	03/08/2023	75362	BUILDERS FIRST SOURC	SENIOR CENTER SUPPLI	86853792	1	49.50	49.50
Total 75362:								681.23
75363								
03/23	03/08/2023	75363	CENTURYLINK	AIRPORT LONG DISTANC	03.01.2023	1	.16	.16
03/23	03/08/2023	75363	CENTURYLINK	CITY MANAGER LONG DI	03.01.2023	2	9.93	9.93
03/23	03/08/2023	75363	CENTURYLINK	CITY CLERK LONG DISTA	03.01.2023	3	9.93	9.93
03/23	03/08/2023	75363	CENTURYLINK	ENGINEERING LONG DIS	03.01.2023	4	.08	.08
03/23	03/08/2023	75363	CENTURYLINK	LIBRARY LONG DISTANC	03.01.2023	5	6.76	6.76
03/23	03/08/2023	75363	CENTURYLINK	POLICE DEPT LONG DIST	03.01.2023	6	24.64	24.64
03/23	03/08/2023	75363	CENTURYLINK	SENIOR CENTER LONG	03.01.2023	7	1.79	1.79
03/23	03/08/2023	75363	CENTURYLINK	WATER LONG DISTANCE	03.01.2023	8	.28	.28
03/23	03/08/2023	75363	CENTURYLINK	SEWER LONG DISTANCE	03.01.2023	9	.28	.28
03/23	03/08/2023	75363	CENTURYLINK	CPE RENT-SEWER DEPT	628988323	1	14.24	14.24
03/23	03/08/2023	75363	CENTURYLINK	CPE RENT-SR CENTER	628988323	2	14.24	14.24
03/23	03/08/2023	75363	CENTURYLINK	CPE RENT-POOL	628988323	3	14.24	14.24
03/23	03/08/2023	75363	CENTURYLINK	CPE RENT-POLICE DEPT	628988323	4	263.44	263.44
03/23	03/08/2023	75363	CENTURYLINK	CPE RENT-PARKS DEPT	628988323	5	7.12	7.12
03/23	03/08/2023	75363	CENTURYLINK	CPE RENT-MUSEUM	628988323	6	28.48	28.48
03/23	03/08/2023	75363	CENTURYLINK	CPE RENT-LIBRARY	628988323	7	142.40	142.40
03/23	03/08/2023	75363	CENTURYLINK	CPE RENT-STREET DEPT	628988323	8	14.24	14.24
03/23	03/08/2023	75363	CENTURYLINK	CPE RENT-FIRE DEPT	628988323	9	28.48	28.48
03/23	03/08/2023	75363	CENTURYLINK	CPE RENT-HOUSING AU	628988323	10	7.12	7.12
03/23	03/08/2023	75363	CENTURYLINK	CPE RENT-WATER DEPT	628988323	11	14.24	14.24
03/23	03/08/2023	75363	CENTURYLINK	CPE RENT-ADMINISTRAT	628988323	12	156.50	156.50
Total 75363:								758.59
75364								
03/23	03/08/2023	75364	COMELEC INTERNET SE	FD TOWER RENT FOR R	1250491-IN	1	500.00	500.00
Total 75364:								500.00

GL Period	Check Issue Date	Check Number	Payee	Description	Invoice Number	Invoice Seq	Invoice Amount	Check Amount
75365								
03/23	03/08/2023	75365	COMMUNICATIONS ENGI	SENIOR CENTER REMO	397847	1	468.50	468.50
Total 75365:								468.50
75366								
03/23	03/08/2023	75366	CORE & MAIN LP	2 -1" METER NEW	S372347	1	510.55	510.55
Total 75366:								510.55
75367								
03/23	03/08/2023	75367	CULVERS	DAMAGE DEPOSIT RETU	03.02.2023	1	300.00	300.00
Total 75367:								300.00
75368								
03/23	03/08/2023	75368	DUBUQUE AREA CHAMB	CHAMBER MEMBERSHIP	59941	1	339.00	339.00
Total 75368:								339.00
75369								
03/23	03/08/2023	75369	EASTMAN CARTWRIGHT	SENIOR CENTER REMO	4486	1	26.38	26.38
03/23	03/08/2023	75369	EASTMAN CARTWRIGHT	SENIOR CENTER REMO	4500	1	418.56	418.56
03/23	03/08/2023	75369	EASTMAN CARTWRIGHT	SENIOR CENTER REMO	4511	1	136.64	136.64
Total 75369:								581.58
75370								
03/23	03/08/2023	75370	EXPLORE LACROSSE	CHAMBER MEMBERSHIP	80	1	250.00	250.00
Total 75370:								250.00
75371								
03/23	03/08/2023	75371	FAMILY ADVOCATES	FAMILY ADVOCATES GR	03.07.2023	1	984,180.00	984,180.00
Total 75371:								984,180.00
75372								
03/23	03/08/2023	75372	FERRELLGAS	PROPANE	1122421390	1	37.00	37.00
Total 75372:								37.00
75373								
03/23	03/08/2023	75373	FIRST SUPPLY LLC-DUB	SENIOR CENTER WATER	3425813-00	1	695.68	695.68
Total 75373:								695.68
75374								
03/23	03/08/2023	75374	FRANCOTYP-POSTALIA I	SUPPLIES-MAILING MAC	RI105657315	1	643.21	643.21
Total 75374:								643.21
75375								
03/23	03/08/2023	75375	GFC LEASING WI	COPIER LEASE-SEWER	I00805088	1	41.38	41.38
03/23	03/08/2023	75375	GFC LEASING WI	COPIER LEASE-WATER D	I00805088	2	41.38	41.38

GL Period	Check Issue Date	Check Number	Payee	Description	Invoice Number	Invoice Seq	Invoice Amount	Check Amount
Total 75375:								82.76
75376								
03/23	03/08/2023	75376	GRANT CTY CLERK	DOG LICENSES FEB	FEB 2023	1	89.00	89.00
Total 75376:								89.00
75377								
03/23	03/08/2023	75377	HARLEQUIN READER SE	ADULT FICTION	760738624 0	1	29.97	29.97
Total 75377:								29.97
75378								
03/23	03/08/2023	75378	HD ACADEMY	REDEVELOPMENT AUTH	RDA LOAN 2	1	51,500.00	51,500.00
Total 75378:								51,500.00
75379								
03/23	03/08/2023	75379	INSKO ENVIRONMENTAL	WATER OPERATOR SUP	MARCH 202	1	2,800.00	2,800.00
Total 75379:								2,800.00
75380								
03/23	03/08/2023	75380	JOHNSON CONTROLS	GAS REGULATOR FOR G	1-127635645	1	1,657.02	1,657.02
Total 75380:								1,657.02
75381								
03/23	03/08/2023	75381	LANGUAGE LINE SERVIC	LANGUAGE INTERPRETA	10942379	1	552.63	552.63
Total 75381:								552.63
75382								
03/23	03/08/2023	75382	MENARDS	SENIOR CENTER	11997	1	157.24	157.24
03/23	03/08/2023	75382	MENARDS	BUTANE	12215	1	4.99	4.99
03/23	03/08/2023	75382	MENARDS	BUILDINGS & GROUNDS	12272	1	22.60	22.60
03/23	03/08/2023	75382	MENARDS	BUILDINGS & GROUNDS	12458	1	22.60	22.60
03/23	03/08/2023	75382	MENARDS	BUILDINGS & GROUNDS	12472	1	96.81	96.81
Total 75382:								304.24
75383								
03/23	03/08/2023	75383	MORRISSEY PRINTING I	ELECTION SUPPLIES	58164	1	125.00	125.00
03/23	03/08/2023	75383	MORRISSEY PRINTING I	ENVELOPES-ADMIN	58178	1	307.00	307.00
Total 75383:								432.00
75384								
03/23	03/08/2023	75384	MORTON SALT INC	ROAD SALT	5402766951	1	2,107.85	2,107.85
03/23	03/08/2023	75384	MORTON SALT INC	ROAD SALT	5402766952	1	4,151.45	4,151.45
03/23	03/08/2023	75384	MORTON SALT INC	ROAD SALT	5402768015	1	4,040.25	4,040.25
03/23	03/08/2023	75384	MORTON SALT INC	ROAD SALT	5402769122	1	6,667.85	6,667.85
03/23	03/08/2023	75384	MORTON SALT INC	ROAD SALT	5402769123	1	2,751.16	2,751.16
03/23	03/08/2023	75384	MORTON SALT INC	ROAD SALT	5402769124	1	1,336.87	1,336.87
03/23	03/08/2023	75384	MORTON SALT INC	ROAD SALT	5402770417	1	8,951.97	8,951.97

GL Period	Check Issue Date	Check Number	Payee	Description	Invoice Number	Invoice Seq	Invoice Amount	Check Amount
Total 75384:								30,007.40
75385								
03/23	03/08/2023	75385	MUELLER IMPLEMENT	MOWER AXLE FLUID CH	01-35644	1	335.45	335.45
03/23	03/08/2023	75385	MUELLER IMPLEMENT	HYDRO SERVICE	01-35722	1	588.95	588.95
Total 75385:								924.40
75386								
03/23	03/08/2023	75386	MUNICIPAL EMERGENCY	THERMAL CAMERAS	IN1839012	1	1,187.91	1,187.91
Total 75386:								1,187.91
75387								
03/23	03/08/2023	75387	ONSOLVE LLC	CODE RED-POLICE	15269136	1	2,500.00	2,500.00
03/23	03/08/2023	75387	ONSOLVE LLC	CODE RED-STR ADMIN	15269136	2	1,641.09	1,641.09
03/23	03/08/2023	75387	ONSOLVE LLC	CODE RED-COMMUNICA	15269136	3	200.00	200.00
Total 75387:								4,341.09
75388								
03/23	03/08/2023	75388	PLATTEVILLE JOURNAL,	ADVERTISING AND PUBL	380125 02.2	1	100.00	100.00
03/23	03/08/2023	75388	PLATTEVILLE JOURNAL,	ADVERTISING AND PUBL	380126 02.2	1	178.75	178.75
Total 75388:								278.75
75389								
03/23	03/08/2023	75389	PLATTEVILLE WATER & S	WATER/SEWER-CITY HA	02.28.2023	1	144.30	144.30
03/23	03/08/2023	75389	PLATTEVILLE WATER & S	WATER/SEWER-POLICE	02.28.2023	2	204.31	204.31
03/23	03/08/2023	75389	PLATTEVILLE WATER & S	WATER/SEWER-FIRE DE	02.28.2023	3	97.18	97.18
03/23	03/08/2023	75389	PLATTEVILLE WATER & S	WATER/SEWER-STREET	02.28.2023	4	91.90	91.90
03/23	03/08/2023	75389	PLATTEVILLE WATER & S	WATER/SEWER-CEMETE	02.28.2023	5	20.80	20.80
03/23	03/08/2023	75389	PLATTEVILLE WATER & S	WATER/SEWER-LIBRARY	02.28.2023	6	11.30	11.30
03/23	03/08/2023	75389	PLATTEVILLE WATER & S	WATER/SEWER-MUSEUM	02.28.2023	7	168.02	168.02
03/23	03/08/2023	75389	PLATTEVILLE WATER & S	WATER/SEWER-PARKS	02.28.2023	8	765.16	765.16
03/23	03/08/2023	75389	PLATTEVILLE WATER & S	WATER/SEWER-POOL	02.28.2023	9	355.12	355.12
03/23	03/08/2023	75389	PLATTEVILLE WATER & S	WATER/SEWER-OLD KAL	02.28.2023	10	22.60	22.60
03/23	03/08/2023	75389	PLATTEVILLE WATER & S	WATER/SEWER-OE GRA	02.28.2023	11	439.85	439.85
Total 75389:								2,320.54
75390								
03/23	03/08/2023	75390	PRECISION AUTOMOTIV	TOW TO IMPOUND-POLI	28281	1	150.00	150.00
03/23	03/08/2023	75390	PRECISION AUTOMOTIV	TOW TO IMPOUND-POLI	28293	1	100.00	100.00
Total 75390:								250.00
75391								
03/23	03/08/2023	75391	RICOH USA INC	LEASE COPIER - FINANC	5066866707	1	19.65	19.65
03/23	03/08/2023	75391	RICOH USA INC	LEASE COPIER - SEWER	5066866707	2	88.44	88.44
03/23	03/08/2023	75391	RICOH USA INC	LEASE COPIER - WATER	5066866707	3	88.44	88.44
Total 75391:								196.53

GL Period	Check Issue Date	Check Number	Payee	Description	Invoice Number	Invoice Seq	Invoice Amount	Check Amount
75392								
03/23	03/08/2023	75392	RUSS STRATTON BUSES	MONTHLY BUS BILLING	202298	1	33,500.79	33,500.79
03/23	03/08/2023	75392	RUSS STRATTON BUSES	MONTHLY BUS BILLING -	202298	2	76.00-	76.00-
Total 75392:								33,424.79
75393								
03/23	03/08/2023	75393	SCENIC RIVERS ENERG	ELECTRICITY-STREET LI	1426600 03.	1	390.61	390.61
03/23	03/08/2023	75393	SCENIC RIVERS ENERG	ELECTRICITY-TRAIL LIGH	1426600 03.	2	61.58	61.58
03/23	03/08/2023	75393	SCENIC RIVERS ENERG	ELECTRICITY-WATER DE	1426601 03.	1	2,812.00	2,812.00
Total 75393:								3,264.19
75394								
03/23	03/08/2023	75394	SCHMIDT ELECTRICAL C	SENIOR CENTER REMO	4542	1	19,058.35	19,058.35
03/23	03/08/2023	75394	SCHMIDT ELECTRICAL C	LIGHT	4550	1	179.50	179.50
03/23	03/08/2023	75394	SCHMIDT ELECTRICAL C	WELL 5	4567	1	919.41	919.41
Total 75394:								20,157.26
75395								
03/23	03/08/2023	75395	SCOTT IMPLEMENT	SUPPLIES	84429	1	173.74	173.74
Total 75395:								173.74
75396								
03/23	03/08/2023	75396	SHERWIN WILLIAMS	SUPPLIES	4253-9	1	492.60	492.60
03/23	03/08/2023	75396	SHERWIN WILLIAMS	SUPPLIES	9560-1	1	6.31	6.31
Total 75396:								498.91
75397								
03/23	03/08/2023	75397	SPEE-DEE	SHIPPING	757186	1	21.66	21.66
Total 75397:								21.66
75398								
03/23	03/08/2023	75398	STREICHERS	UNIFORM ALLOWANCE	11619291	1	35.97	35.97
Total 75398:								35.97
75399								
03/23	03/08/2023	75399	SYN-TECH SYSTEMS INC	FUELMASTER	260923	1	145.00	145.00
Total 75399:								145.00
75400								
03/23	03/08/2023	75400	TRUCK COUNTRY OF IO	TRUCK #230	X101600289:	1	246.77	246.77
Total 75400:								246.77
75401								
03/23	03/08/2023	75401	US CELLULAR	CELL PHONE CHARGES-	0564526532	1	41.68	41.68
Total 75401:								41.68

GL Period	Check Issue Date	Check Number	Payee	Description	Invoice Number	Invoice Seq	Invoice Amount	Check Amount
75402								
03/23	03/08/2023	75402	UW-PLATTEVILLE	UWP ITS OCT, NOV, DEC	2043	1	21,675.00	21,675.00
Total 75402:								21,675.00
75403								
03/23	03/08/2023	75403	WALMART COMMUNITY/	TRAVEL AND CONFEREN	614842 2.19.	1	45.96	45.96
Total 75403:								45.96
75404								
03/23	03/08/2023	75404	WEYGANTS APPLIANCE	CLOTHES WASHER REP	70727	1	64.95	64.95
Total 75404:								64.95
75405								
03/23	03/08/2023	75405	WI DEPT OF JUSTICE	RECORD CHECKS - POLI	L2205T 03.0	1	112.00	112.00
Total 75405:								112.00
75406								
03/23	03/08/2023	75406	WI DEPT OF TRANSPORT	BUSINESS 151 HSIP - PA	395-0000296	1	225.46	225.46
03/23	03/08/2023	75406	WI DEPT OF TRANSPORT	BUSINESS 151 HSIP - NO	395-0000296	2	11,667.76	11,667.76
03/23	03/08/2023	75406	WI DEPT OF TRANSPORT	BUSINESS 151 HSIP - NO	395-0000296	3	230.79-	230.79-
Total 75406:								11,662.43
75407								
03/23	03/08/2023	75407	WI STATE LAB OF HYGIE	TESTING	737230	1	28.00	28.00
Total 75407:								28.00
75408								
03/23	03/08/2023	75408	WOODWARD COMMUNIT	ADVERTISING-CONTRAC	18174 02.28.	1	619.00	619.00
03/23	03/08/2023	75408	WOODWARD COMMUNIT	53818 PRINTS	18174 02.28.	2	1,832.00	1,832.00
03/23	03/08/2023	75408	WOODWARD COMMUNIT	53818 PRINTS	18174 02.28.	3	449.00	449.00
03/23	03/08/2023	75408	WOODWARD COMMUNIT	ADVERTISING-MUSEUM	18174 02.28.	4	1,232.00	1,232.00
Total 75408:								4,132.00
75409								
03/23	03/08/2023	75409	WORLD BOOK INC	CHILDREN'S BOOKS	1648769	1	299.00	299.00
03/23	03/08/2023	75409	WORLD BOOK INC	CHILDREN'S BOOKS	1648773	1	299.00	299.00
Total 75409:								598.00
75410								
03/23	03/08/2023	75410	ALLIANT ENERGY/WP&L	ELECTRIC/HEATING-EME	03.08.2023	1	9.28	9.28
03/23	03/08/2023	75410	ALLIANT ENERGY/WP&L	ELECTRIC/HEATING-STR	03.08.2023	2	7,345.98	7,345.98
03/23	03/08/2023	75410	ALLIANT ENERGY/WP&L	ELECTRIC/HEATING-STO	03.08.2023	3	39.42	39.42
03/23	03/08/2023	75410	ALLIANT ENERGY/WP&L	ELECTRIC/HEATING-PAR	03.08.2023	4	21.43	21.43
Total 75410:								7,416.11
75411								
03/23	03/08/2023	75411	EHLERS INVESTMENT P	MANAGEMENT FEES-CE	02.01.2023	1	8.37	8.37

GL Period	Check Issue Date	Check Number	Payee	Description	Invoice Number	Invoice Seq	Invoice Amount	Check Amount
03/23	03/08/2023	75411	EHLERS INVESTMENT P	MANAGEMENT FEES-SE	02.01.2023	2	57.34	57.34
03/23	03/08/2023	75411	EHLERS INVESTMENT P	MANAGEMENT FEES-WA	02.01.2023	3	17.43	17.43
Total 75411:								83.14
Grand Totals:								1,564,199.86

CITY OF PLATTEVILLE

FINANCIAL REPORT

FEBRUARY 28, 2023

FUND 100 - GENERAL FUND
FUND 101 - TAXI/BUS FUND
FUND 105 - DEBT SERVICE FUND
FUND 110 - CAPITAL PROJECTS FUND
FUND 124 - TIF DISTRICT #4
FUND 125 - TIF DISTRICT #5
FUND 126 - TIF DISTRICT #6
FUND 127 - TIF DISTRICT #7
FUND 130 - REDEVELOPMENT AUTHORITY (RDA)
FUND 135 - AFFORDABLE HOUSING
FUND 140 - BROSKE CENTER
FUND 150 - ARPA FUND
FUND 151 - FIRE FACILITY
FUND 152 - NIF GRANT

CITY OF PLATTEVILLE

BALANCE SHEET
FEBRUARY 28, 2023

FUND 100 - GENERAL FUND

	BEGINNING BALANCE	CURRENT ACTIVITY	YTD ACTIVITY	ENDING BALANCE
<u>ASSETS</u>				
100-10001-000-000	(213,777.28)	1,098,575.12	301,292.31	87,515.03
100-10091-000-000	1,330.00	(300.00)	(300.00)	1,030.00
100-11111-000-000	8,781,454.12	(3,769,428.41)	(275,251.20)	8,506,202.92
100-11112-000-000	439,878.83	1,538.15	3,130.90	443,009.73
100-11113-000-000	106,060.93	256.39	652.59	106,713.52
100-11115-000-000	.00	.00	.00	.00
100-11116-000-000	23,338.94	81.61	166.12	23,505.06
100-11405-000-000	.00	.00	.00	.00
100-11612-000-000	.00	.00	.00	.00
100-12111-000-000	37,406.80	(1,206,207.61)	(6,966,664.58)	(6,929,257.78)
100-12115-000-000	7,664.75	(300.00)	(420.00)	7,244.75
100-12311-000-000	8,503.55	(8,217.82)	(9,182.34)	(678.79)
100-13900-000-000	.00	.00	.00	.00
100-13901-000-000	.00	.00	.00	.00
100-13909-000-000	10,485.89	137.57	149.87	10,635.76
100-13910-000-000	.00	.00	.00	.00
100-13911-000-000	435,556.56	(12,160.16)	(99,195.78)	336,360.78
100-13912-000-000	.00	.00	.00	.00
100-13913-000-000	24,835.36	(23,730.00)	(27,274.07)	(2,438.71)
100-14111-000-000	.00	.00	.00	.00
100-15000-000-000	.00	.00	.00	.00
100-15001-000-000	.00	.00	.00	.00
100-15010-000-000	.00	(10,352.26)	(3,438.45)	(3,438.45)
100-15020-000-000	55.96	.00	.00	55.96
100-15030-000-000	.00	(37.00)	(37.00)	(37.00)
100-15112-000-000	.00	.00	.00	.00
100-15800-000-000	.00	.00	.00	.00
100-16500-000-000	.00	.00	.00	.00
100-17103-000-000	.00	.00	.00	.00
100-17104-000-000	.00	.00	.00	.00
100-17105-000-000	.00	.00	.00	.00
100-17106-000-000	378,723.54	.00	.00	378,723.54
100-17107-000-000	.00	.00	.00	.00
100-17108-000-000	.00	.00	.00	.00
100-17200-000-000	217,247.08	(595.71)	(1,190.18)	216,056.90
100-17201-000-000	.00	.00	.00	.00
100-17202-000-000	.00	.00	.00	.00
100-17203-000-000	.00	.00	.00	.00
100-18000-000-000	59,469,829.24	.00	.00	59,469,829.24
100-19900-000-000	422,907.90	.00	.00	422,907.90
TOTAL ASSETS	70,151,502.17	(3,930,740.13)	(7,077,561.81)	63,073,940.36

CITY OF PLATTEVILLE

BALANCE SHEET
FEBRUARY 28, 2023

FUND 100 - GENERAL FUND

		BEGINNING BALANCE	CURRENT ACTIVITY	YTD ACTIVITY	ENDING BALANCE
<u>LIABILITIES AND EQUITY</u>					
<u>LIABILITIES</u>					
100-21211-000-000	VOUCHERS PAYABLE	(331,126.53)	70,359.30	295,256.01	(35,870.52)
100-21220-000-000	WAGES PAYABLE CLEARING	(155,863.02)	.00	80,810.68	(75,052.34)
100-21291-000-000	DELINQ.-UTIL BILL ON TAX	(293.42)	312.05	312.05	18.63
100-21311-000-000	FEDERAL TAX W/H PAYABLE	(3.92)	.00	.00	(3.92)
100-21312-000-000	STATE TAX W/H PAYABLE	.00	.00	.00	.00
100-21313-000-000	6.20% SOC. SEC. EES	.00	.00	.00	.00
100-21314-000-000	1.45% SOC. SEC. EES	3.92	.00	.00	3.92
100-21315-000-000	6.20% SOC. SEC. ERS	.00	.00	.00	.00
100-21316-000-000	1.45% SOC. SEC. ERS	.00	.00	.00	.00
100-21341-000-000	WATER & SEWER BENEFIT TRU	.00	.00	.00	.00
100-21343-000-000	W/S HEALTH INS. ERS	.00	.00	.00	.00
100-21520-000-000	GEN WRF EES	48.78	.00	.00	48.78
100-21521-000-000	W/S WRF EES	123.88	.00	.00	123.88
100-21522-000-000	GEN WRF ERS	.00	.00	.00	.00
100-21523-000-000	W/S WRF ERS	.00	.00	.00	.00
100-21524-000-000	WRF PROTECTIVE EES	.00	13.14	13.14	13.14
100-21525-000-000	WRF PROTECTIVE ERS	.00	.00	.00	.00
100-21527-000-000	VISION INSURANCE	29.96	(10.28)	(35.73)	(5.77)
100-21528-000-000	SUPPLEMENTAL LIFE	186.61	.00	.00	186.61
100-21529-000-000	ADDITIONAL LIFE	402.10	.00	.00	402.10
100-21530-000-000	DENTAL INS	716.41	(1.72)	(38.90)	677.51
100-21531-000-000	HEALTH INS (EES)	12,655.08	(444.12)	(623.20)	12,031.88
100-21532-000-000	DEPENDENT LIFE INS. EES	149.00	.00	.00	149.00
100-21533-000-000	W/S LIFE INS. ERS	.00	.00	.00	.00
100-21534-000-000	HEALTH INS PREMIUMS DUE	3,757.49	(761.65)	(46.79)	3,710.70
100-21535-000-000	DENTAL EMPLOYER	.00	.00	.00	.00
100-21536-000-000	COLONIAL LIFE INS.	.00	.00	.00	.00
100-21537-000-000	AMERICAN FAMILY LIFE ASSU	.00	.00	.00	.00
100-21551-000-000	UNION DUES DED PAYABLE	.00	.00	.00	.00
100-21555-000-000	FORFEITURES	(8,120.26)	.00	.00	(8,120.26)
100-21562-000-000	CREDIT UNION DED PAYABLE	.00	.00	.00	.00
100-21563-000-000	ADDITIONAL RETIREMENT WIT	.00	.00	.00	.00
100-21571-000-000	DEFERRED COMP DED PAYABLE	(8,321.55)	.00	.00	(8,321.55)
100-21575-000-000	DIRECT DEPOSIT	.00	.00	.00	.00
100-21582-000-000	MISC DEDUCTIONS PAYABLE	8,540.95	.00	.00	8,540.95
100-21586-000-000	NEW YORK LIFE INS.	.00	.00	.00	.00
100-21587-000-000	UNIFORM ALLOWANCES	.00	.00	.00	.00
100-21588-000-000	COLONIAL DIS./CANCER	.00	.00	.00	.00
100-21590-000-000	FLX MEDICAL/DAY CARE REIMBURS	(8,308.27)	1,342.44	2,139.48	(6,168.79)
100-21611-000-000	COUNTY & STATE TAXES	.00	1,091,648.26	1,800,214.51	1,800,214.51
100-21612-000-000	COUNTY-FAILED LOTTERY CREDIT	.00	.00	.00	.00
100-21700-000-000	COUNTY-FAILED LOTTERY CREDIT	.00	.00	.00	.00
100-21711-000-000	PLATTEVILLE SCHOOL DIST.	.00	2,479,750.51	4,089,305.11	4,089,305.11
100-21712-000-000	VO-TECH SCHOOL TAXES	.00	333,016.58	549,170.73	549,170.73
100-22211-000-000	ADVANCE TAX COLLECTIONS	(4,537,306.68)	.00	.00	(4,537,306.68)
100-23141-000-000	MUN. UTILITY AVAILABLE BA	.00	.00	.00	.00
100-23142-000-000	AIRPORT COMMISSION	.00	.00	.00	.00
100-23200-000-000	PARKING SPACE FEES	(68,773.00)	(383.25)	(838.25)	(69,611.25)
100-23221-000-000	AIRPORT SALES TAX ACCOUNT	.00	.00	.00	.00
100-23235-000-000	REFUSE: UWP GARBAGE BILL REIMB	.00	(7,813.12)	(7,813.12)	(7,813.12)

CITY OF PLATTEVILLE

BALANCE SHEET
FEBRUARY 28, 2023

FUND 100 - GENERAL FUND

	BEGINNING BALANCE	CURRENT ACTIVITY	YTD ACTIVITY	ENDING BALANCE
100-23340-000-000 HOUSING STUDY	.00	.00	.00	.00
100-23345-000-000 PARK CAMPING TRUST - HOMELESS	(300.00)	.00	.00	(300.00)
100-23347-000-000 M HARRISON MEMORIAL TRUST	.00	.00	.00	.00
100-23348-000-000 PARKS BEINING TRUST	(21,888.94)	(500.00)	(700.00)	(22,588.94)
100-23349-000-000 ICE RINK DONATIONS	.00	.00	.00	.00
100-23351-000-000 SOCCER DONATIONS	(15,415.11)	.00	.00	(15,415.11)
100-23352-000-000 SWIM TEAM DONATIONS TRUST ACCT	(21,593.52)	.00	.00	(21,593.52)
100-23353-000-000 TENNIS ASSOC. DONATIONS	.00	.00	.00	.00
100-23354-000-000 FORESTRY DONATIONS	(2,452.00)	.00	.00	(2,452.00)
100-23355-000-000 LEGION PARK ADV TRUST	(75,881.76)	.00	500.00	(75,381.76)
100-23359-000-000 ARMORY PROCEEDS	.00	(61,278.00)	(61,278.00)	(61,278.00)
100-23360-000-000 LIBRARY BUILDING FUND	(18,448.49)	.00	.00	(18,448.49)
100-23370-000-000 MUSEUM BEINING TRUST	(20,451.92)	.00	.00	(20,451.92)
100-23371-000-000 MUSEUM REVOLVING FUND	(38,904.01)	.00	.00	(38,904.01)
100-23372-000-000 MUSEUM TRUST FUND	(24,635.39)	.00	(129.50)	(24,764.89)
100-23373-000-000 JAMISON FUND	(100.45)	(5,967.80)	(11,161.31)	(11,261.76)
100-23374-000-000 MUSEUM BILLBOARD ADVERTISING	.00	.00	.00	.00
100-23375-000-000 MUSEUM PATH PROJECT FUND	.00	.00	.00	.00
100-23376-000-000 MUSEUM: DONATIONS	.00	.00	.00	.00
100-23377-000-000 AUDITORIUM REPLACEMENT FUND	(745.00)	.00	.00	(745.00)
100-23378-000-000 FIRE TOWNSHIP PMTS FOR BLDG	.00	.00	.00	.00
100-23379-000-000 AUTO PULSE DONATIONS	.00	.00	.00	.00
100-23382-000-000 AED FUND	(320.71)	.00	.00	(320.71)
100-23385-000-000 FIREWORKS FUND	(2,413.80)	.00	.00	(2,413.80)
100-23386-000-000 POOL DONATIONS	(3,211.00)	.00	.00	(3,211.00)
100-23387-000-000 SKATEBOARD PARK DONATIONS	(103.00)	.00	.00	(103.00)
100-23388-000-000 LEGION PARK EVENT CENTER	(8,950.00)	.00	.00	(8,950.00)
100-23391-000-000 EVERY CHILD PLAYS SCHOLARSHIP	(13,905.34)	(100.00)	(300.00)	(14,205.34)
100-23395-000-000 PARK IMPACT FEES	(46,764.19)	.00	.00	(46,764.19)
100-23397-000-000 GREENWOOD CEM (ESTHER BOL	(137,782.96)	.00	.00	(137,782.96)
100-23399-000-000 GREENWOOD CEM (ZIEGERT) T	(161,735.80)	.00	.00	(161,735.80)
100-23400-000-000 GREENWOOD CEM. PERPETUAL	(120,329.77)	.00	(200.00)	(120,529.77)
100-23401-000-000 HILLSIDE CEM. PERPETUAL C	(102,494.17)	.00	(225.00)	(102,719.17)
100-23402-000-000 HILLSIDE CEM., NOT PERPET	(5,690.72)	.00	.00	(5,690.72)
100-23403-000-000 GREENWOOD CEM. (KEIZER)	(15,000.00)	.00	.00	(15,000.00)
100-23404-000-000 CYRIL CLAYTON TRUST	(42,728.88)	.00	.00	(42,728.88)
100-23406-000-000 PREPAID MONUMENT MARKING FEE	(30.00)	.00	.00	(30.00)
100-23450-000-000 FIRE DEPT DESIGNATED FUND	(12,227.46)	.00	.00	(12,227.46)
100-23510-000-000 GOVERNMENT CASH DEPOSITS	.00	.00	.00	.00
100-23520-000-000 POLICE DONATIONS	(5,862.91)	.00	.00	(5,862.91)
100-23521-000-000 POLICE EXPLORERS FUND	(1,689.47)	.00	.00	(1,689.47)
100-23522-000-000 POLICE POP/ACADEMY	.00	.00	.00	.00
100-23532-000-000 AMBULANCE LOVELAND TRUST	.00	.00	.00	.00
100-23552-000-000 ROUNDTREE ART GALLERY	.00	.00	.00	.00
100-23553-000-000 ROUNDTREE CARMEN BEINING TRUST	.00	.00	.00	.00
100-23554-000-000 ROUNDTREE EVA BEINING TRUST	.00	.00	.00	.00
100-23555-000-000 HISTORIC PRESERVATION COMM.	(984.21)	.00	.00	(984.21)
100-23574-000-000 SENIOR CENTER TRIPS	(9,369.51)	.00	.00	(9,369.51)
100-23575-000-000 SENIOR CENTER BUS DONATIONS	.00	.00	.00	.00
100-23576-000-000 SENIOR CENTER DONATIONS	(19,583.41)	(133.49)	(53,659.56)	(73,242.97)
100-23577-000-000 SENIOR CENTER PICNICS	61.79	.00	.00	61.79
100-23578-000-000 SUPPORT OUR SENIORS DONATIONS	165.96	.00	.00	165.96
100-23579-000-000 SENIOR CENTER BUILDING SALE	(48,979.27)	.00	.00	(48,979.27)
100-23600-000-000 UW-P R.E.FOUNDATION TRUST	.00	.00	.00	.00
100-23700-000-000 TAXI FUNDS PENDING STATE AUDIT	.00	.00	.00	.00
100-25112-000-000 POSTPONED SPEC-ASSES-C/G/	.00	.00	.00	.00

CITY OF PLATTEVILLE

BALANCE SHEET
FEBRUARY 28, 2023

FUND 100 - GENERAL FUND

		BEGINNING BALANCE	CURRENT ACTIVITY	YTD ACTIVITY	ENDING BALANCE
100-25801-000-000	FREUDENRICH ANIMAL CARE	(1,300.29)	.00	.00	(1,300.29)
100-26000-000-000	DEFERRED (PREPAID) REVENUE	.00	.00	.00	.00
100-27000-000-000	NOTES ADV. ECON. DEV.	(217,247.08)	595.71	1,190.18	(216,056.90)
100-27001-000-000	NOTES ADVANCED PAIDC	.00	.00	.00	.00
100-27002-000-000	NOTES ADVANCE AIRPORT	.00	.00	.00	.00
100-27013-000-000	LONG-TERM ADV. TO TIF#3	.00	.00	.00	.00
100-27014-000-000	LONG-TERM ADV. TO TIF#4	.00	.00	.00	.00
100-27015-000-000	LONG-TERM ADV. TO TIF#5	.00	.00	.00	.00
100-27016-000-000	LONG-TERM ADV. TO TIF#6	(51,375.38)	.00	.00	(51,375.38)
100-27017-000-000	LONG-TERM ADV. TO TIF #7	(457,550.73)	.00	.00	(457,550.73)
100-27018-000-000	LONG-TERM ADV. TO TIF #8	.00	.00	.00	.00
100-27180-000-000	RESERVE FOR NEW AMBULANCE	(7,685.73)	(1,275.00)	(1,275.00)	(8,960.73)
100-27192-000-000	PARK DAMAGE DEPOSIT	(305.00)	.00	.00	(305.00)
100-27193-000-000	CITY HALL DAMAGE DEPOSITS	(620.00)	.00	.00	(620.00)
100-27356-000-000	GRAHAM COMMUNITY FUND	.00	.00	.00	.00
100-29620-000-000	ACCRUED EMPLOYEE BENEFITS	(422,907.90)	.00	.00	(422,907.90)
100-30000-000-000	BUDGET VARIANCE	.00	.00	.00	.00
	TOTAL LIABILITIES	(7,251,240.00)	3,898,369.56	6,680,587.53	(570,652.47)
	FUND EQUITY				
100-31000-000-000	FUND BALANCE	(3,424,612.38)	.00	.00	(3,424,612.38)
100-32000-000-000	CONTINGENCY RESERVE	.00	.00	.00	.00
100-33000-000-000	INVESTMENT IN CAPITAL ASSETS	(59,469,829.24)	.00	.00	(59,469,829.24)
100-34100-000-000	2016 DEV GRANT RESERVE	.00	.00	.00	.00
100-34110-000-000	P.O. ENCUMBRANCE	.00	.00	.00	.00
100-34133-000-000	LONG-TERM ADV. TO TIF #3	.00	.00	.00	.00
100-34134-000-000	LONG-TERM ADV. TO TIF #4	.00	.00	.00	.00
100-34135-000-000	LONG-TERM ADV. TO TIF #5	.00	.00	.00	.00
100-34136-000-000	LONG-TERM ADV. TO TIF #6	.00	.00	.00	.00
100-34137-000-000	LONG-TERM ADV. TO TIF #7	.00	.00	.00	.00
100-34138-000-000	LONG-TERM ADV. TO TIF #8	.00	.00	.00	.00
	NET INCOME/LOSS	.00	36,695.13	397,596.87	397,596.87
	TOTAL FUND EQUITY	(62,894,441.62)	36,695.13	397,596.87	(62,496,844.75)
	TOTAL LIABILITIES AND EQUITY	(70,145,681.62)	3,935,064.69	7,078,184.40	(63,067,497.22)

CITY OF PLATTEVILLE
 DETAIL REVENUES WITH COMPARISON TO BUDGET
 FOR THE 2 MONTHS ENDING FEBRUARY 28, 2023

FUND 100 - GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET	ENC BALANCE	UNENC BALANCE
<u>TAXES</u>							
100-41100-100-000	GENERAL PROPERTY TAXES	.00	.00	3,409,078.00	(3,409,078.00)	.00	.00 (3,409,078.00)
100-41210-135-000	LOCAL ROOM TAX	20,070.53	50,591.51	215,000.00	(164,408.49)	23.53	.00 (164,408.49)
100-41310-140-000	MUNICIPAL OWNED UTILITY	32,876.64	65,753.28	409,000.00	(343,246.72)	16.08	.00 (343,246.72)
100-41321-150-000	PAYMENTS IN LIEU OF TAXES	128,302.52	128,302.52	126,000.00	2,302.52	101.83	.00 2,302.52
100-41400-170-000	LAND USE VALUE TAX PENALTY	.00	.00	100.00	(100.00)	.00	.00 (100.00)
100-41800-160-000	INTEREST ON TAXES	136.92	276.27	1,000.00	(723.73)	27.63	.00 (723.73)
	TOTAL TAXES	181,386.61	244,923.58	4,160,178.00	(3,915,254.42)	5.89	.00 (3,915,254.42)
<u>SPECIAL ASSESSMENTS</u>							
100-42000-600-000	STR ADMIN: SNOW & ICE	1,050.00	1,050.00	6,500.00	(5,450.00)	16.15	.00 (5,450.00)
100-42000-601-000	WEEDS: ENFORCEMENT REVENU	.00	.00	3,000.00	(3,000.00)	.00	.00 (3,000.00)
100-42000-605-000	REFUSE: GARBAGE BILLINGS	.00	.00	25.00	(25.00)	.00	.00 (25.00)
100-42000-608-000	WEIGHTS & MEASURES	.00	.00	3,700.00	(3,700.00)	.00	.00 (3,700.00)
	TOTAL SPECIAL ASSESSMENTS	1,050.00	1,050.00	13,225.00	(12,175.00)	7.94	.00 (12,175.00)
<u>INTERGOVERNMENTAL REVENUE</u>							
100-43410-230-000	STATE SHARED REVENUES	.00	.00	2,491,219.00	(2,491,219.00)	.00	.00 (2,491,219.00)
100-43410-231-000	EXPENDITURE RESTRAINT PAY	.00	.00	122,918.00	(122,918.00)	.00	.00 (122,918.00)
100-43410-232-000	STATE AID EXEMPT COMPUTER	.00	.00	10,930.00	(10,930.00)	.00	.00 (10,930.00)
100-43410-233-000	PERSONAL PROPERTY AID	.00	.00	17,699.00	(17,699.00)	.00	.00 (17,699.00)
100-43420-240-000	2% FIRE INS. DUES STATE	.00	.00	33,636.00	(33,636.00)	.00	.00 (33,636.00)
100-43530-100-000	LEAD SERVICE LINES - DNR GRA	.00	39,900.00	57,000.00	(17,100.00)	70.00	.00 (17,100.00)
100-43531-260-000	GENERAL TRANS. AIDS	.00	150,369.76	601,400.00	(451,030.24)	25.00	.00 (451,030.24)
100-43533-270-000	CONNECTING HIGHWAY AIDS	.00	11,206.24	44,825.00	(33,618.76)	25.00	.00 (33,618.76)
100-43540-282-000	RECYCLE: RECYCLING GRANT	.00	.00	44,000.00	(44,000.00)	.00	.00 (44,000.00)
100-43551-256-000	SENIOR CENTER GRANT	.00	.00	5,000.00	(5,000.00)	.00	.00 (5,000.00)
100-43570-280-000	LIBRARY: SWLS GRANT AUDIOBO	5,625.00	5,625.00	5,625.00	.00	100.00	.00 .00
100-43570-285-000	S.W.L.S. LIBRARY GRANT	5,000.00	5,000.00	5,000.00	.00	100.00	.00 .00
100-43570-287-000	MUSEUM: GRANT	419.67	419.67	23,354.00	(22,934.33)	1.80	.00 (22,934.33)
100-43610-300-000	ST. AID MUN. SERVICE PMT.	139,432.41	139,432.41	143,000.00	(3,567.59)	97.51	.00 (3,567.59)
100-43630-310-000	LIEU OF TAXES DNR	.00	.00	39.00	(39.00)	.00	.00 (39.00)
100-43710-330-000	STREET MATCHING FUNDS-COUN	.00	.00	4,000.00	(4,000.00)	.00	.00 (4,000.00)
100-43720-551-000	COUNTY LIBRARY FUNDING	191,806.52	191,806.52	191,801.00	5.52	100.00	.00 5.52
	TOTAL INTERGOVERNMENTAL RE	342,283.60	543,759.60	3,801,446.00	(3,257,686.40)	14.30	.00 (3,257,686.40)

CITY OF PLATTEVILLE
 DETAIL REVENUES WITH COMPARISON TO BUDGET
 FOR THE 2 MONTHS ENDING FEBRUARY 28, 2023

FUND 100 - GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET	ENC BALANCE	UNENC BALANCE
<u>LICENSES & PERMITS</u>							
100-44100-610-000	LIQUOR & MALT LICENSES	20.00	20.00	22,400.00 (22,380.00)	.09	.00 (22,380.00)	
100-44100-611-000	OPERATOR'S LICENSES	89.00	244.00	5,000.00 (4,756.00)	4.88	.00 (4,756.00)	
100-44100-612-000	BUSINESS & OCCUPATIONAL L	143.00	143.00	500.00 (357.00)	28.60	.00 (357.00)	
100-44100-613-000	CIGARETTE LICENSES	.00	.00	1,400.00 (1,400.00)	.00	.00 (1,400.00)	
100-44100-615-000	SOLICITORS/VENDORS PERMITS	50.00	50.00	200.00 (150.00)	25.00	.00 (150.00)	
100-44200-620-000	BICYCLE LICENSES	.00	.00	50.00 (50.00)	.00	.00 (50.00)	
100-44200-621-000	DOG LICENSES	(165.00)	369.00	1,200.00 (831.00)	30.75	.00 (831.00)	
100-44300-630-000	BUILDING INSPECTION PERMIT	16,808.20	17,855.70	70,000.00 (52,144.30)	25.51	.00 (52,144.30)	
100-44300-633-000	PLANNING COMMISSION	200.00	200.00	1,000.00 (800.00)	20.00	.00 (800.00)	
100-44900-600-000	STORM WATER PERMIT	.00	200.00	3,000.00 (2,800.00)	6.67	.00 (2,800.00)	
100-44900-610-000	EROSION CONTROL PERMIT	3,190.00	3,190.00	1,500.00 1,690.00	212.67	.00 1,690.00	
	TOTAL LICENSES & PERMITS	20,335.20	22,271.70	106,250.00 (83,978.30)	20.96	.00 (83,978.30)	
<u>FINES & FORFEITURES</u>							
100-45100-640-000	COURT PENALTIES & COSTS	7,559.82	10,781.05	55,000.00 (44,218.95)	19.60	.00 (44,218.95)	
100-45100-641-000	PARKING VIOLATIONS	6,773.00	13,930.00	60,000.00 (46,070.00)	23.22	.00 (46,070.00)	
100-45100-643-000	UW-P PARKING CITATION VIOLATI	.00	.00	2,500.00 (2,500.00)	.00	.00 (2,500.00)	
	TOTAL FINES & FORFEITURES	14,332.82	24,711.05	117,500.00 (92,788.95)	21.03	.00 (92,788.95)	

CITY OF PLATTEVILLE
 DETAIL REVENUES WITH COMPARISON TO BUDGET
 FOR THE 2 MONTHS ENDING FEBRUARY 28, 2023

FUND 100 - GENERAL FUND

	PERIOD		BUDGET		% OF	ENC	UNENC
	ACTUAL	YTD ACTUAL	AMOUNT	VARIANCE	BUDGET	BALANCE	BALANCE
<u>PUBLIC CHARGES FOR SERVICE</u>							
100-46100-648-000	COBRA INSURANCE CHARGES	1.58	3.16	50.00 (46.84)	6.32	.00 (46.84)	
100-46100-650-000	ZONING BOOKS & BD. OF APP	.00	.00	750.00 (750.00)	.00	.00 (750.00)	
100-46100-652-000	LICENSE PUBLICATION FEES	.00	.00	600.00 (600.00)	.00	.00 (600.00)	
100-46100-656-000	REFUSE: SALE OF GARBAGE BAG	.00	.00	2,200.00 (2,200.00)	.00	.00 (2,200.00)	
100-46100-695-000	PROPERTY SEARCH CHARGE	350.00	350.00	5,000.00 (4,650.00)	7.00	.00 (4,650.00)	
100-46210-659-000	POLICE OTHER-SALES, ETC.	24.00	72.00	4,000.00 (3,928.00)	1.80	.00 (3,928.00)	
100-46210-660-000	POLICE COPIES	151.58	295.33	1,000.00 (704.67)	29.53	.00 (704.67)	
100-46210-661-000	TOWING	.00	115.00	3,000.00 (2,885.00)	3.83	.00 (2,885.00)	
100-46210-662-000	POLICE OTHER-BACKGROUND C	105.00	140.00	1,200.00 (1,060.00)	11.67	.00 (1,060.00)	
100-46210-664-000	POLICE DONATIONS	.00	.00	4,000.00 (4,000.00)	.00	.00 (4,000.00)	
100-46210-706-000	UW-P PARKING PERMIT FEES	.00	.00	21,600.00 (21,600.00)	.00	.00 (21,600.00)	
100-46220-638-000	FIRE INSPECTIONS	.00	.00	74,000.00 (74,000.00)	.00	.00 (74,000.00)	
100-46220-639-000	FIRE DEPT COPIES	.00	.00	100.00 (100.00)	.00	.00 (100.00)	
100-46230-665-000	AMBULANCE SPECIAL CHARGE	10,038.26	20,063.35	119,000.00 (98,936.65)	16.86	.00 (98,936.65)	
100-46310-430-000	STREET DEPARTMENT	.00	.00	2,000.00 (2,000.00)	.00	.00 (2,000.00)	
100-46420-464-000	REFUSE: GARBAGE FEE/TAXBILL	.00 (60.00)		160,000.00 (160,060.00)	(.04)	.00 (160,060.00)	
100-46540-007-000	GREENWOOD CEM. DON.,CNTY.	.00	.00	176.00 (176.00)	.00	.00 (176.00)	
100-46540-008-000	GREENWOOD CEM. LOT SALES	.00	600.00	3,500.00 (2,900.00)	17.14	.00 (2,900.00)	
100-46540-009-000	GREENWOOD CEM. BURIAL FEE	1,150.00	1,150.00	27,000.00 (25,850.00)	4.26	.00 (25,850.00)	
100-46540-010-000	HILLSIDE CEM. BURIAL FEES	2,300.00	2,300.00	26,500.00 (24,200.00)	8.68	.00 (24,200.00)	
100-46540-011-000	HILLSIDE CEM. LOT SALES	.00	625.00	2,000.00 (1,375.00)	31.25	.00 (1,375.00)	
100-46540-012-000	HILLSIDE CEM. DON.,CNTY.P	.00	.00	252.00 (252.00)	.00	.00 (252.00)	
100-46710-450-000	LIBRARY: FINES / LOST BOOKS	26.85	61.01	.00 61.01	.00	.00 61.01	
100-46710-451-000	LIBRARY: TAXABLE	297.06	678.01	5,000.00 (4,321.99)	13.56	.00 (4,321.99)	
100-46720-670-000	PARK CAMPING FEES	.00	.00	1,500.00 (1,500.00)	.00	.00 (1,500.00)	
100-46720-671-000	PARK CAMPING FEES TAXABLE	26.74	476.74	6,000.00 (5,523.26)	7.95	.00 (5,523.26)	
100-46750-670-000	MUSEUM: STORE SALES TAXABL	245.65	419.08	18,000.00 (17,580.92)	2.33	.00 (17,580.92)	
100-46750-671-000	MUSEUM: PROGRAM FEES	733.68	1,096.82	13,000.00 (11,903.18)	8.44	.00 (11,903.18)	
100-46750-672-000	MUSEUM: TOUR ADMISSION	(182.84)	(182.84)	26,000.00 (26,182.84)	(.70)	.00 (26,182.84)	
100-46750-673-000	SWIMMING POOL REVENUE	(10.34)	(10.34)	.00 (10.34)	.00	.00 (10.34)	
100-46750-673-100	POOL: DAILY ADMISSIONS	.00	.00	30,000.00 (30,000.00)	.00	.00 (30,000.00)	
100-46750-673-101	POOL: SEASONAL PASSES	.00	200.00	24,000.00 (23,800.00)	.83	.00 (23,800.00)	
100-46750-673-102	POOL: LESSONS	.00	.00	15,000.00 (15,000.00)	.00	.00 (15,000.00)	
100-46750-673-103	POOL: LIFEGUARD SUPPLIES	.00	.00	500.00 (500.00)	.00	.00 (500.00)	
100-46750-673-106	POOL: ZUMBA	.00	.00	900.00 (900.00)	.00	.00 (900.00)	
100-46750-674-000	MUNICIPAL POOL SALES/VEND	.00	.00	5,000.00 (5,000.00)	.00	.00 (5,000.00)	
100-46750-675-359	SOCCER (YOUTH)	.00	.00	6,500.00 (6,500.00)	.00	.00 (6,500.00)	
100-46750-675-361	TBALL (YOUTH)	.00	105.00	105.00 .00	100.00	.00 .00	
100-46750-675-362	YOUTH DIAMOND SPORTS	760.00	1,350.00	4,000.00 (2,650.00)	33.75	.00 (2,650.00)	
100-46750-675-363	YOUTH DIAMOND SPORTS LATE F	.00	.00	150.00 (150.00)	.00	.00 (150.00)	
100-46750-675-374	BASKETBALL (YOUTH)	.00	.00	400.00 (400.00)	.00	.00 (400.00)	
100-46750-675-389	TENNIS (YOUTH)	.00	.00	200.00 (200.00)	.00	.00 (200.00)	
100-46750-675-393	DANCE (YOUTH)	.00	45.00	1,000.00 (955.00)	4.50	.00 (955.00)	
100-46750-675-399	GOLF (YOUTH)	.00	.00	100.00 (100.00)	.00	.00 (100.00)	
100-46750-676-377	INDOOR VOLLEYBALL (YOUTH)	240.00	315.00	300.00 15.00	105.00	.00 15.00	
100-46750-676-382	FOOTBALL (YOUTH)	.00	.00	2,000.00 (2,000.00)	.00	.00 (2,000.00)	
100-46750-676-384	GYMNASTICS (YOUTH)	.00	.00	200.00 (200.00)	.00	.00 (200.00)	
100-46750-676-385	INTRO TO SPORTS (YOUTH)	45.00	60.00	700.00 (640.00)	8.57	.00 (640.00)	
100-46750-676-387	SWIM TEAM (YOUTH)	.00	.00	4,200.00 (4,200.00)	.00	.00 (4,200.00)	
100-46750-677-000	RECREATION TAXABLE	(16.53)	(16.53)	.00 (16.53)	.00	.00 (16.53)	
100-46750-677-500	PICKLEBALL (ADULT)	.00	.00	500.00 (500.00)	.00	.00 (500.00)	
100-46750-677-501	SOFTBALL (ADULT)	.00	.00	1,000.00 (1,000.00)	.00	.00 (1,000.00)	
100-46750-677-504	INDOOR VOLLEYBALL (ADULT)	51.00	281.00	1,000.00 (719.00)	28.10	.00 (719.00)	

CITY OF PLATTEVILLE
 DETAIL REVENUES WITH COMPARISON TO BUDGET
 FOR THE 2 MONTHS ENDING FEBRUARY 28, 2023

FUND 100 - GENERAL FUND

	PERIOD		BUDGET		% OF	ENC	UNENC
	ACTUAL	YTD ACTUAL	AMOUNT	VARIANCE	BUDGET	BALANCE	BALANCE
100-46750-677-505	SAND VOLLEYBALL (ADULT)	.00	.00	1,350.00	(1,350.00)	.00	.00 (1,350.00)
100-46750-677-508	HORSESHOE ASSOCIATION (ADU	.00	.00	650.00	(650.00)	.00	.00 (650.00)
100-46750-677-524	BASKETBALL (ADULT)	145.00	235.00	500.00	(265.00)	47.00	.00 (265.00)
100-46750-679-000	VENDING SALES	65.00	65.00	.00	65.00	.00	.00 65.00
100-46750-685-000	RECREATION DONATIONS	1,400.00	3,150.00	5,000.00	(1,850.00)	63.00	.00 (1,850.00)
100-46750-686-000	PARK DONATIONS	.00	.00	100.00	(100.00)	.00	.00 (100.00)
	TOTAL PUBLIC CHARGES FOR SE	17,946.69	33,981.79	632,783.00	(598,801.21)	5.37	.00 (598,801.21)
INTERGOVERNMENTAL CHARGE							
100-47230-536-000	UW-P ADMIN FEES	100.00	100.00	300.00	(200.00)	33.33	.00 (200.00)
100-47300-240-000	2% FIRE INS. DUES TOWNSHIPS	.00	.00	12,743.00	(12,743.00)	.00	.00 (12,743.00)
100-47300-480-000	FIRE DEPT. INS PMTS.	.00	.00	4,850.00	(4,850.00)	.00	.00 (4,850.00)
100-47300-481-000	FIRE DEPT. FIXED COSTS	.00	.00	76,560.00	(76,560.00)	.00	.00 (76,560.00)
100-47300-482-000	FIRE PER CALL CHARGES (\$450)	.00	.00	2,700.00	(2,700.00)	.00	.00 (2,700.00)
100-47305-552-000	SCHOOL/CITY CONTRACT	13,541.86	20,893.51	80,588.00	(59,694.49)	25.93	.00 (59,694.49)
100-47310-521-000	CROSSING GUARD SCHOOL REIM	258.36	258.36	2,132.00	(1,873.64)	12.12	.00 (1,873.64)
	TOTAL INTERGOVERNMENTAL CH	13,900.22	21,251.87	179,873.00	(158,621.13)	11.81	.00 (158,621.13)
MISCELLANEOUS REVENUES							
100-48110-810-000	INTEREST GENERAL FUND	35,268.92	68,806.29	94,500.00	(25,693.71)	72.81	.00 (25,693.71)
100-48110-811-000	INTEREST LIBRARY FUNDS	81.61	166.12	.00	166.12	.00	.00 166.12
100-48110-815-000	INTEREST GREENWOOD CEMETE	1,538.15	3,130.90	6,840.00	(3,709.10)	45.77	.00 (3,709.10)
100-48110-817-000	INTEREST HILLSIDE CEMETERY	256.39	652.59	1,416.00	(763.41)	46.09	.00 (763.41)
100-48130-822-000	INTEREST ON SNOW BILLS	.00	.00	100.00	(100.00)	.00	.00 (100.00)
100-48200-830-000	CITY BUILDING RENTAL	180.00	360.00	2,000.00	(1,640.00)	18.00	.00 (1,640.00)
100-48200-831-000	CITY BUILDING RENTAL TAXABLE	(2.59)	47.41	200.00	(152.59)	23.71	.00 (152.59)
100-48200-832-000	CITY BLDG RENT-OE GRAY-TAXAB	.00	.00	1,000.00	(1,000.00)	.00	.00 (1,000.00)
100-48200-833-000	CITY BLDG RENT-OE GRAY-NONP	4,075.00	8,525.00	36,000.00	(27,475.00)	23.68	.00 (27,475.00)
100-48200-840-000	SHELTER RENTAL TAXABLE	84.50	384.50	3,500.00	(3,115.50)	10.99	.00 (3,115.50)
100-48200-841-000	SHELTER RENTAL	.00	.00	500.00	(500.00)	.00	.00 (500.00)
100-48309-682-000	RECYCLE: SALE OF RECYCLE BIN	15.00	30.00	450.00	(420.00)	6.67	.00 (420.00)
100-48309-683-000	SALE OF STREET DEPT ITEMS	.00	.00	10,000.00	(10,000.00)	.00	.00 (10,000.00)
100-48309-684-000	SALE OF PARK DEPT ITEMS	.00	.00	3,500.00	(3,500.00)	.00	.00 (3,500.00)
100-48400-409-000	INSURANCE-OE GRAY PROP. LOS	.00	907.65	.00	907.65	.00	.00 907.65
100-48400-418-000	INSURANCE-INFO TECH PROP LO	.00	450.00	.00	450.00	.00	.00 450.00
100-48500-510-000	INTERNSHIP GRANTS	.00	2,000.00	2,000.00	.00	100.00	.00 .00
100-48500-551-000	MUSEUM: DONATIONS	.00	.00	47,000.00	(47,000.00)	.00	.00 (47,000.00)
100-48500-700-000	FREUDENREICH FUND REVENUE	3,241.00	3,241.00	3,200.00	41.00	101.28	.00 41.00
100-48900-870-000	WATER/SEWER CHARGES	.00	.00	6,000.00	(6,000.00)	.00	.00 (6,000.00)
	TOTAL MISCELLANEOUS REVENU	44,737.98	88,701.46	218,206.00	(129,504.54)	40.65	.00 (129,504.54)

CITY OF PLATTEVILLE
 DETAIL REVENUES WITH COMPARISON TO BUDGET
 FOR THE 2 MONTHS ENDING FEBRUARY 28, 2023

FUND 100 - GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET	ENC BALANCE	UNENC BALANCE
<u>OTHER FINANCING SOURCES</u>							
100-49200-013-000	TRNSFR- FREUDENREICH FUND	.00	.00	670.00 (670.00)	.00	.00 (670.00)	
100-49200-100-000	TRANSFER FROM OTHER FUNDS	.00	.00	75,000.00 (75,000.00)	.00	.00 (75,000.00)	
100-49210-800-000	GRANT PLATTEVILLE, INC LOAN	1,047.07	2,094.14	12,565.00 (10,470.86)	16.67	.00 (10,470.86)	
	TOTAL OTHER FINANCING SOUR	1,047.07	2,094.14	88,235.00 (86,140.86)	2.37	.00 (86,140.86)	
	TOTAL FUND REVENUE	637,020.19	982,745.19	9,317,696.00 (8,334,950.81)	10.55	.00 (8,334,950.81)	

CITY OF PLATTEVILLE
 DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 2 MONTHS ENDING FEBRUARY 28, 2023

FUND 100 - GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET	ENC BALANCE	UNENC BALANCE
<u>COMMON COUNCIL</u>							
100-51100-210-000	COUNCIL: PROF SERVICES	.00	.00	100.00	100.00	.00	100.00
100-51100-309-000	COUNCIL: POSTAGE	15.96	18.48	100.00	81.52	18.48	81.52
100-51100-320-000	COUNCIL: SUBSCRIPTION & DUE	.00	.00	3,500.00	3,500.00	.00	3,500.00
100-51100-330-000	COUNCIL: TRAVEL & CONFERENC	.00	.00	1,000.00	1,000.00	.00	1,000.00
100-51100-340-000	COUNCIL: OPERATING SUPPLIES	.00	20.67	2,000.00	1,979.33	1.03	1,979.33
100-51100-341-000	COUNCIL: ADV & PUB	.00	.00	1,800.00	1,800.00	.00	1,800.00
	TOTAL COMMON COUNCIL	15.96	39.15	8,500.00	8,460.85	.46	8,460.85
<u>ATTORNEY</u>							
100-51300-210-000	ATTORNEY: PROF SERVICES	2,746.00	2,746.00	35,000.00	32,254.00	7.85	32,254.00
100-51300-215-000	ATTORNEY: SPECIAL COUNSEL	.00	.00	10,000.00	10,000.00	.00	10,000.00
	TOTAL ATTORNEY	2,746.00	2,746.00	45,000.00	42,254.00	6.10	42,254.00
<u>CITY MANAGER'S OFFICE</u>							
100-51410-110-000	CITY MGR: SALARIES	.00	7,099.41	88,468.00	81,368.59	8.02	81,368.59
100-51410-111-000	CITY MGR: CAR ALLOWANCE	.00	100.00	1,200.00	1,100.00	8.33	1,100.00
100-51410-120-000	CITY MGR: OTHER WAGES	1,659.80	2,897.30	12,426.00	9,528.70	23.32	9,528.70
100-51410-131-000	CITY MGR: WRS (ERS	115.29	552.94	6,861.00	6,308.06	8.06	6,308.06
100-51410-132-000	CITY MGR: SOC SEC	110.36	734.53	6,329.00	5,594.47	11.61	5,594.47
100-51410-133-000	CITY MGR: MEDICARE	25.80	171.77	1,480.00	1,308.23	11.61	1,308.23
100-51410-134-000	CITY MGR: LIFE INS	(3.04)	7.52	132.00	124.48	5.70	124.48
100-51410-135-000	CITY MGR: HEALTH INS PREMIUM	(737.31)	1,441.01	21,817.00	20,375.99	6.60	20,375.99
100-51410-137-000	CITY MGR: HEALTH INS. CLAIMS	.00	1,561.86	304.00	(1,257.86)	513.77	(1,257.86)
100-51410-138-000	CITY MGR: DENTAL INS	40.14	80.28	1,329.00	1,248.72	6.04	1,248.72
100-51410-139-000	CITY MGR: LONG TERM DISABILIT	14.63	(29.41)	868.00	897.41	(3.39)	897.41
100-51410-210-000	CITY MGR: PROF SERVICES	9,200.00	9,200.00	.00	(9,200.00)	.00	(9,200.00)
100-51410-300-000	CITY MGR: TELEPHONE	10.40	71.90	725.00	653.10	9.92	653.10
100-51410-309-000	CITY MGR: POSTAGE	.00	.00	50.00	50.00	.00	50.00
100-51410-310-000	CITY MGR: OFFICE SUPPLIES	.00	.00	300.00	300.00	.00	300.00
100-51410-320-000	CITY MGR: SUBSCRIPTION & DUE	.00	.00	1,700.00	1,700.00	.00	1,700.00
100-51410-327-000	CITY MGR: GRANT WRITING	.00	.00	5,000.00	5,000.00	.00	5,000.00
100-51410-330-000	CITY MGR: TRAVEL & CONFEREN	.00	.00	5,000.00	5,000.00	.00	5,000.00
100-51410-346-000	CITY MGR: COPY MACHINES	.00	.00	200.00	200.00	.00	200.00
100-51410-420-000	CITY MGR: SUNSHINE FUND	373.04	567.45	3,000.00	2,432.55	18.92	2,432.55
100-51410-998-000	CITY MGR: WAGE/BNFT CONTING	247.50	247.50	1,000.00	752.50	24.75	752.50
100-51410-999-000	CITY MGR: CONTINGENCY FUND	.00	.00	10,000.00	10,000.00	.00	10,000.00
	TOTAL CITY MANAGER'S OFFICE	11,056.61	24,704.06	168,189.00	143,484.94	14.69	143,484.94

CITY OF PLATTEVILLE
 DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 2 MONTHS ENDING FEBRUARY 28, 2023

FUND 100 - GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET	ENC BALANCE	UNENC BALANCE
<u>COMMUNICATIONS</u>								
100-51411-120-000	COMMUNICATION: OTHER WAGE	4,180.00	7,272.41	54,046.00	46,773.59	13.46	.00	46,773.59
100-51411-131-000	COMMUNICATION: WRS (ERS)	288.81	558.72	3,675.00	3,116.28	15.20	.00	3,116.28
100-51411-132-000	COMMUNICATION: SOC SEC	238.22	468.78	3,351.00	2,882.22	13.99	.00	2,882.22
100-51411-133-000	COMMUNICATION: MEDICARE	55.71	109.63	784.00	674.37	13.98	.00	674.37
100-51411-134-000	COMMUNICATION: LIFE INS	7.06	14.12	95.00	80.88	14.86	.00	80.88
100-51411-135-000	COMMUNICATION: HEALTH INS P	1,943.75	3,887.50	23,325.00	19,437.50	16.67	.00	19,437.50
100-51411-137-000	COMMUNICATION: HLTH INS CLAI	.00	37.68	1,581.00	1,543.32	2.38	.00	1,543.32
100-51411-138-000	COMMUNICATION: DENTAL INS	124.41	248.82	1,493.00	1,244.18	16.67	.00	1,244.18
100-51411-139-000	COMMUNICATION: LONG TERM DI	35.93	71.86	465.00	393.14	15.45	.00	393.14
100-51411-364-000	COMMUNICATION: MARKETING	.00	.00	10,000.00	10,000.00	.00	.00	10,000.00
	TOTAL COMMUNICATIONS	6,873.89	12,669.52	98,815.00	86,145.48	12.82	.00	86,145.48
<u>CITY CLERK'S OFFICE</u>								
100-51420-110-000	CITY CLERK: SALARIES	5,267.20	9,217.60	68,474.00	59,256.40	13.46	.00	59,256.40
100-51420-120-000	CITY CLERK: OTHER WAGES	2,841.60	4,972.80	37,278.00	32,305.20	13.34	.00	32,305.20
100-51420-131-000	CITY CLERK: WRS (ERS)	563.26	1,096.20	7,191.00	6,094.80	15.24	.00	6,094.80
100-51420-132-000	CITY CLERK: SOC SEC	439.30	872.60	6,556.00	5,683.40	13.31	.00	5,683.40
100-51420-133-000	CITY CLERK: MEDICARE	102.74	204.08	1,534.00	1,329.92	13.30	.00	1,329.92
100-51420-134-000	CITY CLERK: LIFE INS	14.49	28.98	191.00	162.02	15.17	.00	162.02
100-51420-135-000	CITY CLERK: HEALTH INS PREMIU	3,024.54	6,049.08	36,295.00	30,245.92	16.67	.00	30,245.92
100-51420-137-000	CITY CLERK: HEALTH INS. CLAIM	263.73	351.94	4,140.00	3,788.06	8.50	.00	3,788.06
100-51420-138-000	CITY CLERK: DENTAL INS	176.55	353.10	2,119.00	1,765.90	16.66	.00	1,765.90
100-51420-139-000	CITY CLERK: LONG TERM DISABIL	70.72	141.44	850.00	708.56	16.64	.00	708.56
100-51420-300-000	CITY CLERK: TELEPHONE	10.39	21.90	150.00	128.10	14.60	.00	128.10
100-51420-309-000	CITY CLERK: POSTAGE	5.58	9.24	380.00	370.76	2.43	.00	370.76
100-51420-320-000	CITY CLERK: SUBSCRIPTION & D	130.00	130.00	70.00	(60.00)	185.71	.00	(60.00)
100-51420-330-000	CITY CLERK: TRAVEL & CONFERE	1,383.00	1,383.00	3,000.00	1,617.00	46.10	.00	1,617.00
100-51420-340-000	CITY CLERK: OPERATING SUPPLI	29.99	29.99	600.00	570.01	5.00	.00	570.01
100-51420-345-000	CITY CLERK: DATA PROCESSING	.00	.00	800.00	800.00	.00	.00	800.00
100-51420-346-000	CITY CLERK: COPY MACHINES	.00	.00	2,070.00	2,070.00	.00	.00	2,070.00
100-51420-381-000	CITY CLERK: LICENSE PUBLICATI	.00	.00	350.00	350.00	.00	.00	350.00
	TOTAL CITY CLERK'S OFFICE	14,323.09	24,861.95	172,048.00	147,186.05	14.45	.00	147,186.05
<u>ELECTIONS</u>								
100-51440-120-000	ELECTIONS: OTHER WAGES	54.00	173.25	4,000.00	3,826.75	4.33	.00	3,826.75
100-51440-132-000	ELECTIONS: SOC SEC	.00	.00	100.00	100.00	.00	.00	100.00
100-51440-133-000	ELECTIONS: MEDICARE	.00	.00	25.00	25.00	.00	.00	25.00
100-51440-309-000	ELECTIONS: POSTAGE	377.00	430.01	350.00	(80.01)	122.86	.00	(80.01)
100-51440-311-000	ELECTIONS: VOTING MACH. MAIN	.00	.00	2,600.00	2,600.00	.00	.00	2,600.00
100-51440-340-000	ELECTIONS: OPERATING SUPPLI	.00	.00	3,500.00	3,500.00	.00	.00	3,500.00
100-51440-341-000	ELECTIONS: ADV & PUB	.00	.00	200.00	200.00	.00	.00	200.00
	TOTAL ELECTIONS	431.00	603.26	10,775.00	10,171.74	5.60	.00	10,171.74

CITY OF PLATTEVILLE
 DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 2 MONTHS ENDING FEBRUARY 28, 2023

FUND 100 - GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET	ENC BALANCE	UNENC BALANCE	
<u>INFORMATION TECHNOLOGY</u>								
100-51450-210-000	INFO TECH: PROFESS SERVICES	.00	.00	87,350.00	87,350.00	.00	.00	87,350.00
100-51450-240-000	INFO TECH: REPAIR & MAINT	.00	450.00	1,000.00	550.00	45.00	.00	550.00
100-51450-340-000	INFO TECH: OPERATING SUPPLIE	219.92	219.92	14,700.00	14,480.08	1.50	.00	14,480.08
100-51450-345-000	INFO TECH: DATA PROCESSING	.00	.00	33,200.00	33,200.00	.00	.00	33,200.00
100-51450-500-000	INFO TECH: OUTLAY	.00	239.43	13,500.00	13,260.57	1.77	.00	13,260.57
	TOTAL INFORMATION TECHNOLO	219.92	909.35	149,750.00	148,840.65	.61	.00	148,840.65
<u>ADMINISTRATIVE EXPENSES</u>								
100-51451-110-000	ADMIN DIRECTOR: SALARIES	5,643.36	9,291.28	58,200.00	48,908.72	15.96	.00	48,908.72
100-51451-120-000	ADMIN DIRECTOR: OTHER WAGE	4,523.04	7,915.32	52,276.00	44,360.68	15.14	.00	44,360.68
100-51451-131-000	ADMIN DIRECTOR: WRS (ERS)	703.77	1,299.26	7,513.00	6,213.74	17.29	.00	6,213.74
100-51451-132-000	ADMIN DIRECTOR: SOC SEC	598.74	1,121.47	6,849.00	5,727.53	16.37	.00	5,727.53
100-51451-133-000	ADMIN DIRECTOR: MEDICARE	140.04	262.30	1,602.00	1,339.70	16.37	.00	1,339.70
100-51451-134-000	ADMIN DIRECTOR: LIFE INS	18.70	37.39	387.00	349.61	9.66	.00	349.61
100-51451-135-000	ADMIN DIRECTOR: HEALTH INS P	3,045.86	6,091.72	34,210.00	28,118.28	17.81	.00	28,118.28
100-51451-137-000	ADMIN DIRECTOR: HEALTH INS C	856.48	1,101.82	4,844.00	3,742.18	22.75	.00	3,742.18
100-51451-138-000	ADMIN DIRECTOR: DENTAL INS	194.96	389.92	1,662.00	1,272.08	23.46	.00	1,272.08
100-51451-139-000	ADMIN DIRECTOR: LONG TERM DI	68.96	137.92	951.00	813.08	14.50	.00	813.08
100-51451-320-000	ADMIN DIRECTOR: SUBSCR/DUES	50.00	50.00	650.00	600.00	7.69	.00	600.00
100-51451-330-000	ADMIN DIRECTOR: TRAVEL/CONF.	.00	.00	4,450.00	4,450.00	.00	.00	4,450.00
100-51451-340-000	ADMIN DIRECTOR: SUPPLIES	490.23	492.23	7,500.00	7,007.77	6.56	.00	7,007.77
100-51451-500-000	ADMIN DIRECTOR: OUTLAY	.00	.00	4,000.00	4,000.00	.00	.00	4,000.00
	TOTAL ADMINISTRATIVE EXPENS	16,334.14	28,190.63	185,094.00	156,903.37	15.23	.00	156,903.37
<u>ADMINISTRATIVE TELEPHONE</u>								
100-51452-300-000	TELEPHONE	263.26	683.02	4,564.00	3,880.98	14.97	.00	3,880.98
	TOTAL ADMINISTRATIVE TELEPH	263.26	683.02	4,564.00	3,880.98	14.97	.00	3,880.98

CITY OF PLATTEVILLE
 DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 2 MONTHS ENDING FEBRUARY 28, 2023

FUND 100 - GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET	ENC BALANCE	UNENC BALANCE	
<u>CITY TREASURER</u>								
100-51510-110-000	FINANCE: SALARIES	2,564.80	4,436.20	33,339.00	28,902.80	13.31	.00	28,902.80
100-51510-120-000	FINANCE: OTHER WAGES	7,280.00	12,567.06	96,460.00	83,892.94	13.03	.00	83,892.94
100-51510-124-000	FINANCE: OVERTIME	548.10	2,030.16	200.00	(1,830.16)	1,015.08	.00	(1,830.16)
100-51510-131-000	FINANCE: WRS (ERS)	722.71	1,464.31	8,840.00	7,375.69	16.56	.00	7,375.69
100-51510-132-000	FINANCE: SOC SEC	600.34	1,247.00	8,060.00	6,813.00	15.47	.00	6,813.00
100-51510-133-000	FINANCE: MEDICARE	140.39	291.64	1,884.00	1,592.36	15.48	.00	1,592.36
100-51510-134-000	FINANCE: LIFE INS	11.83	23.66	111.00	87.34	21.32	.00	87.34
100-51510-135-000	FINANCE: HEALTH INS PREMIUM	3,585.88	7,171.76	34,988.00	27,816.24	20.50	.00	27,816.24
100-51510-137-000	FINANCE: HEALTH INS. CLAIMS	99.72	499.79	1,948.00	1,448.21	25.66	.00	1,448.21
100-51510-138-000	FINANCE: DENTAL INS	222.72	445.44	2,673.00	2,227.56	16.66	.00	2,227.56
100-51510-139-000	FINANCE: LONG TERM DISABILI	84.96	169.92	1,117.00	947.08	15.21	.00	947.08
100-51510-210-000	FINANCE: PROF SERVICES	.00	.00	20,500.00	20,500.00	.00	.00	20,500.00
100-51510-309-000	FINANCE: POSTAGE	378.82	697.12	3,500.00	2,802.88	19.92	.00	2,802.88
100-51510-320-000	FINANCE: SUBSCRIPTION & DUE	.00	.00	275.00	275.00	.00	.00	275.00
100-51510-327-000	FINANCE: SUPPORT USER FEES	.00	5,107.00	12,500.00	7,393.00	40.86	.00	7,393.00
100-51510-330-000	FINANCE: TRAVEL & CONFERENC	.00	.00	2,000.00	2,000.00	.00	.00	2,000.00
100-51510-340-000	FINANCE: OPERATING SUPPLIES	38.78	38.78	3,000.00	2,961.22	1.29	.00	2,961.22
100-51510-346-000	FINANCE: COPY MACHINES	.00	53.28	1,200.00	1,146.72	4.44	.00	1,146.72
	TOTAL CITY TREASURER	16,279.05	36,243.12	232,595.00	196,351.88	15.58	.00	196,351.88
<u>ASSESSOR</u>								
100-51530-126-000	ASSESSOR: BOARD OF REVIEW	.00	.00	100.00	100.00	.00	.00	100.00
100-51530-132-000	ASSESSOR: SOC SEC	.00	.00	6.00	6.00	.00	.00	6.00
100-51530-133-000	ASSESSOR: MEDICARE	.00	.00	1.00	1.00	.00	.00	1.00
100-51530-210-000	ASSESSOR: PROF SERVICES	.00	6,200.00	31,000.00	24,800.00	20.00	.00	24,800.00
100-51530-341-000	ASSESSOR: ADV & PUB	.00	.00	300.00	300.00	.00	.00	300.00
100-51530-412-000	ASSESSOR:ST. MANUFACTURING	440.26	440.26	450.00	9.74	97.84	.00	9.74
	TOTAL ASSESSOR	440.26	6,640.26	31,857.00	25,216.74	20.84	.00	25,216.74

CITY OF PLATTEVILLE
 DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 2 MONTHS ENDING FEBRUARY 28, 2023

FUND 100 - GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET	ENC BALANCE	UNENC BALANCE
<u>MUNICIPAL BUILDING</u>							
100-51600-120-000	BLDG SVCS: OTHER WAGES	6,108.99	10,832.75	94,792.00	83,959.25	11.43	.00 83,959.25
100-51600-124-000	BLDG SVCS: OVERTIME	380.25	380.25	.00	(380.25)	.00	.00 (380.25)
100-51600-131-000	BLDG SVCS: WRS (ERS)	363.39	656.05	4,303.00	3,646.95	15.25	.00 3,646.95
100-51600-132-000	BLDG SVCS: SOC SEC	402.48	780.65	5,877.00	5,096.35	13.28	.00 5,096.35
100-51600-133-000	BLDG SVCS: MEDICARE	94.13	182.58	1,374.00	1,191.42	13.29	.00 1,191.42
100-51600-134-000	BLDG SVCS: LIFE INS	14.26	28.52	210.00	181.48	13.58	.00 181.48
100-51600-139-000	BLDG SVCS: LONG TERM DIS	36.91	73.82	544.00	470.18	13.57	.00 470.18
100-51600-210-000	BLDG SVCS: PROF SERVICES	2,269.95	2,269.95	15,000.00	12,730.05	15.13	.00 12,730.05
100-51600-220-000	BLDG SVCS: GAS,OIL,REPAIR	.00	.00	325.00	325.00	.00	.00 325.00
100-51600-300-000	BLDG SVCS: TELEPHONE	64.98	129.96	550.00	420.04	23.63	.00 420.04
100-51600-314-000	BLDG SVCS: UTILITY,REFUSE	4,650.73	4,650.73	29,000.00	24,349.27	16.04	.00 24,349.27
100-51600-340-000	BLDG SVCS: OPERAT. SUPPLY	111.48	111.48	4,500.00	4,388.52	2.48	.00 4,388.52
100-51600-347-000	BLDG SVCS: VENDING SUPPLIES	629.52	629.52	.00	(629.52)	.00	.00 (629.52)
100-51600-350-000	BLDG SVCS: BLDG & GROUNDS	574.35	(65.65)	13,000.00	13,065.65	(.51)	.00 13,065.65
100-51600-380-000	BLDG SVCS: VEHICLE INS	.00	453.00	500.00	47.00	90.60	.00 47.00
100-51600-500-000	BLDG SVCS: OUTLAY	1.99	1.99	15,000.00	14,998.01	.01	.00 14,998.01
	TOTAL MUNICIPAL BUILDING	15,703.41	21,115.60	184,975.00	163,859.40	11.42	.00 163,859.40
<u>OE GRAY</u>							
100-51650-120-000	OE GRAY: OTHER WAGES	1,244.15	2,282.15	16,728.00	14,445.85	13.64	.00 14,445.85
100-51650-131-000	OE GRAY: WRS (ERS)	37.41	72.11	478.00	405.89	15.09	.00 405.89
100-51650-132-000	OE GRAY: SOC SEC	77.15	144.29	1,037.00	892.71	13.91	.00 892.71
100-51650-133-000	OE GRAY: MEDICARE	18.05	33.75	243.00	209.25	13.89	.00 209.25
100-51650-134-000	OE GRAY: LIFE INS	.00	.00	25.00	25.00	.00	.00 25.00
100-51650-139-000	OE GRAY: LONG TERM DIS	.00	.00	60.00	60.00	.00	.00 60.00
100-51650-210-000	OE GRAY: PROF SERVICES	70.00	70.00	4,000.00	3,930.00	1.75	.00 3,930.00
100-51650-314-000	OE GRAY: UTILITY/REFUSE	5,244.72	5,244.72	30,000.00	24,755.28	17.48	.00 24,755.28
100-51650-340-000	OE GRAY: OPERATING SUPPLIES	.00	.00	250.00	250.00	.00	.00 250.00
100-51650-350-000	OE GRAY: BLDG & GROUNDS	.00	.00	2,000.00	2,000.00	.00	.00 2,000.00
	TOTAL OE GRAY	6,691.48	7,847.02	54,821.00	46,973.98	14.31	.00 46,973.98
<u>ERRONEOUS TAXES</u>							
100-51910-008-000	ERRONEOUS TAXES	.00	.00	250.00	250.00	.00	.00 250.00
	TOTAL ERRONEOUS TAXES	.00	.00	250.00	250.00	.00	.00 250.00
<u>JUDGMENTS & LOSSES</u>							
100-51920-001-000	JUDGMENTS & LOSSES	255.31	255.31	1,000.00	744.69	25.53	.00 744.69
	TOTAL JUDGMENTS & LOSSES	255.31	255.31	1,000.00	744.69	25.53	.00 744.69

CITY OF PLATTEVILLE
 DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 2 MONTHS ENDING FEBRUARY 28, 2023

FUND 100 - GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET	ENC BALANCE	UNENC BALANCE	
<u>INSURANCES</u>								
100-51930-380-000	INS: PROPERTY & LIABILITY INSU	.00	105,455.00	113,255.00	7,800.00	93.11	.00	7,800.00
100-51930-390-000	INS: WORKERS COMPENSATION	(6,942.00)	76,414.00	72,507.00	(3,907.00)	105.39	.00	(3,907.00)
100-51930-400-000	INS: EMPLOYEES BOND	.00	289.00	1,700.00	1,411.00	17.00	.00	1,411.00
100-51930-415-000	INS: FLEX SYSTEM & HRA SETUP	307.18	1,150.06	7,315.00	6,164.94	15.72	.00	6,164.94
	TOTAL INSURANCES	(6,634.82)	183,308.06	194,777.00	11,468.94	94.11	.00	11,468.94

CITY OF PLATTEVILLE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2023

FUND 100 - GENERAL FUND

	PERIOD		BUDGET		% OF	ENC	UNENC
	ACTUAL	YTD ACTUAL	AMOUNT	VARIANCE	BUDGET	BALANCE	BALANCE
<u>POLICE DEPARTMENT</u>							
100-52100-110-000	POLICE: SALARIES	11,672.82	22,214.02	191,645.00	169,430.98	11.59	.00 169,430.98
100-52100-111-000	POLICE: CAR ALLOWANCE(CHIEF)	191.67	(1,444.66)	2,300.00	3,744.66	(62.81)	.00 3,744.66
100-52100-114-000	POLICE: OTHER POLICE OFF. WA	94,935.76	167,753.51	1,247,618.00	1,079,864.49	13.45	.00 1,079,864.49
100-52100-115-000	POLICE: OVERTIME POLICE WAG	6,739.83	12,596.19	36,000.00	23,403.81	34.99	.00 23,403.81
100-52100-117-000	POLICE: DISPATCHER WAGES	18,366.46	32,992.38	227,553.00	194,560.62	14.50	.00 194,560.62
100-52100-118-000	POLICE: DISPATCHER OVERTIME	236.16	536.25	7,000.00	6,463.75	7.66	.00 6,463.75
100-52100-119-000	POLICE: SCHOOL PATROL WAGES	380.00	620.00	3,960.00	3,340.00	15.66	.00 3,340.00
100-52100-120-000	POLICE: OTHER WAGES	1,154.25	1,154.25	16,890.00	15,735.75	6.83	.00 15,735.75
100-52100-124-000	POLICE: OVERTIME	.00	.00	500.00	500.00	.00	.00 500.00
100-52100-129-000	POLICE: PROT. WRF (ERS)	14,531.38	28,177.02	182,894.00	154,716.98	15.41	.00 154,716.98
100-52100-131-000	POLICE: WRS (ERS)	1,575.41	3,201.76	22,228.00	19,026.24	14.40	.00 19,026.24
100-52100-132-000	POLICE: SOC SEC	7,794.39	16,033.22	107,478.00	91,444.78	14.92	.00 91,444.78
100-52100-133-000	POLICE: MEDICARE	1,822.86	3,749.65	25,133.00	21,383.35	14.92	.00 21,383.35
100-52100-134-000	POLICE: LIFE INS	159.23	318.46	2,679.00	2,360.54	11.89	.00 2,360.54
100-52100-135-000	POLICE: HEALTH INS PREMIUMS	39,579.34	79,158.68	462,762.00	383,603.32	17.11	.00 383,603.32
100-52100-137-000	POLICE: HEALTH INS. CLAIMS CU	3,843.02	7,644.93	48,609.00	40,964.07	15.73	.00 40,964.07
100-52100-138-000	POLICE: DENTAL INS	2,661.11	5,336.36	30,032.00	24,695.64	17.77	.00 24,695.64
100-52100-139-000	POLICE: LONG TERM DISABILITY	1,074.38	2,148.76	13,769.00	11,620.24	15.61	.00 11,620.24
100-52100-210-000	POLICE: PROF SERVICES	15,960.63	15,960.63	44,800.00	28,839.37	35.63	.00 28,839.37
100-52100-221-000	POLICE: GAS & OIL	1,642.55	3,601.60	25,000.00	21,398.40	14.41	.00 21,398.40
100-52100-230-000	POLICE: REPAIR OF VEHICLES	332.75	2,064.15	14,500.00	12,435.85	14.24	.00 12,435.85
100-52100-259-000	POLICE: WITNESS FEES	.00	.00	500.00	500.00	.00	.00 500.00
100-52100-260-000	POLICE: MISCELLANEOUS	166.63	116.83	5,000.00	4,883.17	2.34	.00 4,883.17
100-52100-263-000	POLICE: POLICE & FIRE COMMISS	297.75	297.75	6,000.00	5,702.25	4.96	.00 5,702.25
100-52100-300-000	POLICE: TELEPHONE	1,457.13	2,399.58	25,000.00	22,600.42	9.60	.00 22,600.42
100-52100-310-000	POLICE: OFFICE SUPPLIES	530.62	816.86	9,000.00	8,183.14	9.08	.00 8,183.14
100-52100-311-000	POLICE: RADIO MAINTENANCE	.00	2,241.98	13,350.00	11,108.02	16.79	.00 11,108.02
100-52100-312-000	POLICE: TIME SYSTEM TERMINAL	56.00	2,338.25	13,000.00	10,661.75	17.99	.00 10,661.75
100-52100-314-000	POLICE: UTILITIES & REFUSE	4,358.37	4,358.37	39,500.00	35,141.63	11.03	.00 35,141.63
100-52100-330-000	POLICE: TRAINING, TRAVEL, CON	1,788.51	3,572.91	14,500.00	10,927.09	24.64	.00 10,927.09
100-52100-334-000	POLICE: ORDNANCE/MUNITION	682.00	682.00	8,000.00	7,318.00	8.53	.00 7,318.00
100-52100-335-000	POLICE: UNIFORM ALLOWANCE	3,098.21	5,099.48	17,300.00	12,200.52	29.48	.00 12,200.52
100-52100-340-000	POLICE: OPERATING SUPPLIES	3,149.39	2,919.15	15,000.00	12,080.85	19.46	.00 12,080.85
100-52100-345-000	POLICE: DATA PROCESSING	2,984.99	3,046.98	19,000.00	15,953.02	16.04	.00 15,953.02
100-52100-350-000	POLICE: BUILDING,GROUND	1,621.15	1,621.15	11,500.00	9,878.85	14.10	.00 9,878.85
100-52100-360-000	POLICE: TOWING	700.00	795.00	3,000.00	2,205.00	26.50	.00 2,205.00
100-52100-370-000	POLICE: PARKING ENFORCEMEN	90.03	226.65	4,300.00	4,073.35	5.27	.00 4,073.35
100-52100-380-000	POLICE: VEHICLE INSURANCE	.00	14,650.00	12,000.00	(2,650.00)	122.08	.00 (2,650.00)
100-52100-401-000	POLICE: ANIMAL CONTROL	120.00	120.00	2,000.00	1,880.00	6.00	.00 1,880.00
100-52100-409-000	POLICE: COMMUNITY POLICING	.00	.00	1,000.00	1,000.00	.00	.00 1,000.00
100-52100-460-000	POLICE: DONATIONS SPENT	948.76	1,769.51	.00	(1,769.51)	.00	.00 (1,769.51)
100-52100-500-000	POLICE: OUTLAY	(650.00)	500.00	15,000.00	14,500.00	3.33	.00 14,500.00
TOTAL POLICE DEPARTMENT		246,053.54	451,389.61	2,947,300.00	2,495,910.39	15.32	.00 2,495,910.39

CITY OF PLATTEVILLE
 DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 2 MONTHS ENDING FEBRUARY 28, 2023

FUND 100 - GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET	ENC BALANCE	UNENC BALANCE	
<u>FIRE DEPARTMENT</u>								
100-52200-110-000	FIRE DEPT: SALARIES	5,926.40	10,371.20	77,043.00	66,671.80	13.46	.00	66,671.80
100-52200-120-000	FIRE DEPT: OTHER WAGES	4,409.62	7,872.04	52,979.00	45,106.96	14.86	.00	45,106.96
100-52200-129-000	FIRE DEPT: PROT. WRF (ERS)	818.21	1,557.64	10,185.00	8,627.36	15.29	.00	8,627.36
100-52200-131-000	FIRE DEPT: WRS (ERS)	306.34	596.64	3,349.00	2,752.36	17.82	.00	2,752.36
100-52200-132-000	FIRE DEPT: SOC SEC	614.67	1,222.18	8,062.00	6,839.82	15.16	.00	6,839.82
100-52200-133-000	FIRE DEPT: MEDICARE	143.76	285.84	1,885.00	1,599.16	15.16	.00	1,599.16
100-52200-134-000	FIRE DEPT: LIFE INS	15.27	30.54	198.00	167.46	15.42	.00	167.46
100-52200-135-000	FIRE DEPT: HEALTH INS PREMIUM	2,614.00	5,228.00	31,368.00	26,140.00	16.67	.00	26,140.00
100-52200-137-000	FIRE DEPT: HEALTH INS. CLAIMS	1,225.67	1,310.36	3,175.00	1,864.64	41.27	.00	1,864.64
100-52200-138-000	FIRE DEPT: DENTAL INS	160.51	321.02	1,926.00	1,604.98	16.67	.00	1,604.98
100-52200-139-000	FIRE DEPT: LONG TERM DISABILI	85.33	170.66	1,087.00	916.34	15.70	.00	916.34
100-52200-205-000	FIRE DEPT: CONTRACTUAL	500.00	7,150.00	22,300.00	15,150.00	32.06	.00	15,150.00
100-52200-211-000	FIRE DEPT: SMALL EQUIP. & SUPP	305.21	305.21	3,100.00	2,794.79	9.85	.00	2,794.79
100-52200-221-000	FIRE DEPT: GAS & OIL	501.22	889.85	8,250.00	7,360.15	10.79	.00	7,360.15
100-52200-230-000	FIRE DEPT: REPAIR OF VEHICLES	730.47	730.47	8,750.00	8,019.53	8.35	.00	8,019.53
100-52200-300-000	FIRE DEPT: TELEPHONE	222.20	250.68	3,500.00	3,249.32	7.16	.00	3,249.32
100-52200-308-000	FIRE DEPT: PUBLICATIONS	.00	.00	500.00	500.00	.00	.00	500.00
100-52200-310-000	FIRE DEPT: OFFICE SUPPLIES	.00	.00	1,100.00	1,100.00	.00	.00	1,100.00
100-52200-311-000	FIRE DEPT: RADIO MAINTENANCE	.00	.00	3,500.00	3,500.00	.00	.00	3,500.00
100-52200-314-000	FIRE DEPT: UTILITIES & REFUSE	1,043.47	1,043.47	13,000.00	11,956.53	8.03	.00	11,956.53
100-52200-330-000	FIRE DEPT: TRAVEL & CONFEREN	.00	.00	3,000.00	3,000.00	.00	.00	3,000.00
100-52200-335-000	FIRE DEPT: UNIFORM ALLOWANC	29.60	29.60	1,500.00	1,470.40	1.97	.00	1,470.40
100-52200-340-000	FIRE DEPT: OPERATING SUPPLIE	.00	.00	4,000.00	4,000.00	.00	.00	4,000.00
100-52200-345-000	FIRE DEPT: DATA PROCESSING	.00	.00	1,200.00	1,200.00	.00	.00	1,200.00
100-52200-350-000	FIRE DEPT: BUILDINGS & GROUN	74.99	74.99	3,000.00	2,925.01	2.50	.00	2,925.01
100-52200-355-000	FIRE DEPT: SAFETY ITEMS	.00	.00	250.00	250.00	.00	.00	250.00
100-52200-356-000	FIRE DEPT: ROPES/RESCUE EQUI	207.20	207.20	850.00	642.80	24.38	.00	642.80
100-52200-380-000	FIRE DEPT: VEHICLE INSURANCE	.00	10,021.00	10,000.00	(21.00)	100.21	.00	(21.00)
100-52200-402-000	FIRE DEPT: WI ST FIREMEN INS	.00	.00	1,500.00	1,500.00	.00	.00	1,500.00
100-52200-406-000	FIRE DEPT: TETANUS & FLU SHOT	.00	.00	750.00	750.00	.00	.00	750.00
100-52200-442-000	FIRE DEPT: LENGTH OF SERVICE	.00	.00	7,365.00	7,365.00	.00	.00	7,365.00
100-52200-460-000	FIRE DEPT: MEMBER APPRECIATI	.00	.00	17,750.00	17,750.00	.00	.00	17,750.00
100-52200-470-000	FIRE DEPT: FIRE PREVENTION	75.48	75.48	3,000.00	2,924.52	2.52	.00	2,924.52
100-52200-500-000	FIRE DEPT: OUTLAY	.00	.00	5,000.00	5,000.00	.00	.00	5,000.00
100-52200-501-000	FIRE DEPT: SAFETY UNIFORMS O	.00	.00	18,000.00	18,000.00	.00	.00	18,000.00
100-52200-535-000	FIRE DEPT: VEHICLE LEASE	710.20	1,420.40	7,802.00	6,381.60	18.21	.00	6,381.60
	TOTAL FIRE DEPARTMENT	20,719.82	51,164.47	340,224.00	289,059.53	15.04	.00	289,059.53
<u>AMBULANCE</u>								
100-52300-900-000	AMBULANCE: PAYMENT TO SWHC	.00	.00	119,000.00	119,000.00	.00	.00	119,000.00
	TOTAL AMBULANCE	.00	.00	119,000.00	119,000.00	.00	.00	119,000.00

CITY OF PLATTEVILLE
 DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 2 MONTHS ENDING FEBRUARY 28, 2023

FUND 100 - GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET	ENC BALANCE	UNENC BALANCE
<u>BUILDING INSPECTION</u>							
100-52400-110-000	BLDG INSP: SALARIES	.00	.00	16,729.00	16,729.00	.00	16,729.00
100-52400-111-000	BLDG INSP: CAR ALLOWANCE	100.00	200.00	1,200.00	1,000.00	16.67	1,000.00
100-52400-120-000	BLDG INSP: OTHER WAGES	4,766.40	8,341.20	61,963.00	53,621.80	13.46	53,621.80
100-52400-124-000	BLDG INSP: OVERTIME	1,105.95	1,105.95	6,000.00	4,894.05	18.43	4,894.05
100-52400-131-000	BLDG INSP: WRS (ERS)	406.30	719.58	4,621.00	3,901.42	15.57	3,901.42
100-52400-132-000	BLDG INSP: SOC SEC	357.51	642.93	4,288.00	3,645.07	14.99	3,645.07
100-52400-133-000	BLDG INSP: MEDICARE	83.61	150.36	1,002.00	851.64	15.01	851.64
100-52400-135-000	BLDG INSP: HEALTH INS PREMIU	1,441.05	2,882.10	17,293.00	14,410.90	16.67	14,410.90
100-52400-137-000	BLDG INSP: HEALTH INS. CLAIMS	11.60	11.60	2,620.00	2,608.40	.44	2,608.40
100-52400-138-000	BLDG INSP: DENTAL INS	69.52	139.04	834.00	694.96	16.67	694.96
100-52400-139-000	BLDG INSP: LONG TERM DISABILI	41.23	82.46	533.00	450.54	15.47	450.54
100-52400-261-000	BLDG INSP: INSPECTOR CERTIFI	.00	40.00	1,400.00	1,360.00	2.86	1,360.00
100-52400-310-000	BLDG INSP: OFFICE SUPPLIES	506.42	506.42	.00	(506.42)	.00	(506.42)
100-52400-320-000	BLDG INSP: SUBSCRIPTION & DU	.00	.00	350.00	350.00	.00	350.00
100-52400-330-000	BLDG INSP: TRAVEL & CONFEREN	.00	.00	1,000.00	1,000.00	.00	1,000.00
	TOTAL BUILDING INSPECTION	8,889.59	14,821.64	119,833.00	105,011.36	12.37	105,011.36
<u>SEALER WEIGHTS/MEASURES</u>							
100-52410-343-000	WEIGHTS & MEASURES	.00	.00	3,200.00	3,200.00	.00	3,200.00
	TOTAL SEALER WEIGHTS/MEASU	.00	.00	3,200.00	3,200.00	.00	3,200.00
<u>EMERGENCY MANAGEMENT</u>							
100-52900-314-000	EMERG MGMT: UTILITY, REFUSE	9.61	9.61	100.00	90.39	9.61	90.39
100-52900-344-000	EMERG MGMT: REPAIR & MAINTEN	.00	.00	2,000.00	2,000.00	.00	2,000.00
	TOTAL EMERGENCY MANAGEME	9.61	9.61	2,100.00	2,090.39	.46	2,090.39

CITY OF PLATTEVILLE
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FUND 100 - GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET	ENC BALANCE	UNENC BALANCE	
<u>STREET ADMINISTRATION</u>								
100-53100-110-000	STR ADMIN: SALARIES	3,558.40	6,227.20	41,633.00	35,405.80	14.96	.00	35,405.80
100-53100-111-000	STR ADMIN: CAR ALLOWANCE	118.92	237.84	1,427.00	1,189.16	16.67	.00	1,189.16
100-53100-120-000	STR ADMIN: OTHER WAGES	712.60	1,239.70	9,370.00	8,130.30	13.23	.00	8,130.30
100-53100-131-000	STR ADMIN: WRS (ERS)	296.68	576.75	3,468.00	2,891.25	16.63	.00	2,891.25
100-53100-132-000	STR ADMIN: SOC SEC	259.11	514.47	3,250.00	2,735.53	15.83	.00	2,735.53
100-53100-133-000	STR ADMIN: MEDICARE	60.60	120.33	761.00	640.67	15.81	.00	640.67
100-53100-134-000	STR ADMIN: LIFE INS	26.60	53.20	310.00	256.80	17.16	.00	256.80
100-53100-135-000	STR ADMIN: HEALTH INS PREMIU	1,080.79	2,161.58	12,105.00	9,943.42	17.86	.00	9,943.42
100-53100-137-000	STR ADMIN: HEALTH INS. CLAIMS	25.00	174.04	2,032.00	1,857.96	8.56	.00	1,857.96
100-53100-138-000	STR ADMIN: DENTAL INS	57.51	115.02	648.00	532.98	17.75	.00	532.98
100-53100-139-000	STR ADMIN: LONG TERM DISABILI	36.97	73.94	439.00	365.06	16.84	.00	365.06
100-53100-210-000	STR ADMIN: PROF SERVICES	.00	.00	3,200.00	3,200.00	.00	.00	3,200.00
100-53100-220-000	STR ADMIN: GAS, OIL, & REPAIRS	49.42	97.69	.00	(97.69)	.00	.00	(97.69)
100-53100-300-000	STR ADMIN: TELEPHONE	.08	.16	1.00	.84	16.00	.00	.84
100-53100-309-000	STR ADMIN: POSTAGE	.00	6.15	150.00	143.85	4.10	.00	143.85
100-53100-310-000	STR ADMIN: OFFICE SUPPLIES	.00	.00	100.00	100.00	.00	.00	100.00
100-53100-313-000	STR ADMIN: OFFICE EQUIPMENT	451.50	451.50	1,500.00	1,048.50	30.10	.00	1,048.50
100-53100-320-000	STR ADMIN: SUBSCRIPTION & DU	.00	510.00	600.00	90.00	85.00	.00	90.00
100-53100-330-000	STR ADMIN: TRAVEL & CONFERE	.00	.00	1,200.00	1,200.00	.00	.00	1,200.00
100-53100-340-000	STR ADMIN: OPERATING SUPPLIE	.00	.00	750.00	750.00	.00	.00	750.00
100-53100-345-000	STR ADMIN: DATA PROCESSING	.00	.00	2,000.00	2,000.00	.00	.00	2,000.00
100-53100-500-000	STR ADMIN: OUTLAY	.00	.00	1,000.00	1,000.00	.00	.00	1,000.00
	TOTAL STREET ADMINISTRATION	6,734.18	12,559.57	85,944.00	73,384.43	14.61	.00	73,384.43
<u>LEAD SERVICE LINES</u>								
100-53300-999-000	LEAD SERVICE LINES - REIMBUR	.00	.00	57,000.00	57,000.00	.00	.00	57,000.00
	TOTAL LEAD SERVICE LINES	.00	.00	57,000.00	57,000.00	.00	.00	57,000.00

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	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET	ENC BALANCE	UNENC BALANCE
<u>STREET MAINTENANCE</u>							
100-53301-110-000	STR MAINT: SALARIES	3,126.28	5,471.26	40,646.00	35,174.74	13.46	.00 35,174.74
100-53301-119-000	STR MAINT: CONSTRUCT. WAGES	.00	.00	8,000.00	8,000.00	.00	.00 8,000.00
100-53301-120-000	STR MAINT: MAINTENANCEWAGE	30,948.91	52,363.50	253,205.00	200,841.50	20.68	.00 200,841.50
100-53301-121-000	STR MAINT: SERVICE OTHER DEP	.00	.00	2,500.00	2,500.00	.00	.00 2,500.00
100-53301-124-000	STR MAINT: OVERTIME	1,764.89	3,435.52	12,798.00	9,362.48	26.84	.00 9,362.48
100-53301-127-000	STR MAINT: SERVICE OTHER PAR	.00	.00	500.00	500.00	.00	.00 500.00
100-53301-131-000	STR MAINT: WRS (ERS)	2,485.99	4,674.69	21,600.00	16,925.31	21.64	.00 16,925.31
100-53301-132-000	STR MAINT: SOC SEC	2,028.04	3,878.05	19,694.00	15,815.95	19.69	.00 15,815.95
100-53301-133-000	STR MAINT: MEDICARE	474.31	906.98	4,605.00	3,698.02	19.70	.00 3,698.02
100-53301-134-000	STR MAINT: LIFE INS	41.88	83.76	540.00	456.24	15.51	.00 456.24
100-53301-135-000	STR MAINT: HEALTH INS PREMIU	6,648.96	13,297.92	79,789.00	66,491.08	16.67	.00 66,491.08
100-53301-137-000	STR MAINT: HEALTH INS. CLAIMS	1,825.53	1,825.53	11,779.00	9,953.47	15.50	.00 9,953.47
100-53301-138-000	STR MAINT: DENTAL INS	538.62	1,077.24	6,464.00	5,386.76	16.67	.00 5,386.76
100-53301-139-000	STR MAINT: LONG TERM DISABILI	201.80	403.60	2,598.00	2,194.40	15.54	.00 2,194.40
100-53301-198-000	STR MAINT: DOWNTOWN PARKIN	.00	.00	500.00	500.00	.00	.00 500.00
100-53301-199-000	STR MAINT: EQUIPMENT REPAIRS	5,117.94	7,161.93	50,000.00	42,838.07	14.32	.00 42,838.07
100-53301-200-000	STR MAINT: MATERIAL & SUPPLIE	4,142.81	7,502.21	48,000.00	40,497.79	15.63	.00 40,497.79
100-53301-202-000	STR MAINT: CURB & GUTTER	.00	.00	1,500.00	1,500.00	.00	.00 1,500.00
100-53301-203-000	STR MAINT: SALT	30,781.66	30,781.66	135,000.00	104,218.34	22.80	139,647.56 (35,429.22)
100-53301-204-000	STR MAINT: STREET CRACK FILLI	.00	.00	3,500.00	3,500.00	.00	.00 3,500.00
100-53301-206-000	STR MAINT: BLACKTOP PATCH (C	1,759.00	1,759.00	2,400.00	641.00	73.29	.00 641.00
100-53301-207-000	STR MAINT: SAFETY EQUIPMENT	.00	.00	2,800.00	2,800.00	.00	.00 2,800.00
100-53301-208-000	STR MAINT: STREET SIGNS	2,191.52	2,191.52	16,500.00	14,308.48	13.28	.00 14,308.48
100-53301-209-000	STR MAINT: BLACK TOP HOT MIX	.00	.00	5,000.00	5,000.00	.00	.00 5,000.00
100-53301-221-000	STR MAINT: GAS & OIL	7,795.51	8,898.87	45,000.00	36,101.13	19.78	.00 36,101.13
100-53301-300-000	STR MAINT: TELEPHONE	133.32	280.88	2,500.00	2,219.12	11.24	.00 2,219.12
100-53301-314-000	STR MAINT: UTILITIES & REFUSE	1,787.12	1,787.12	9,000.00	7,212.88	19.86	.00 7,212.88
100-53301-330-000	STR MAINT: TRAVEL & CONFEREN	.00	.00	2,000.00	2,000.00	.00	.00 2,000.00
100-53301-335-000	STR MAINT: UNIFORM ALLOWANC	439.97	439.97	3,000.00	2,560.03	14.67	.00 2,560.03
100-53301-350-000	STR MAINT: BUILDINGS & GROUN	.00	.00	5,000.00	5,000.00	.00	.00 5,000.00
100-53301-380-000	STR MAINT: VEHICLE INSURANCE	1,699.00	16,714.00	14,000.00	(2,714.00)	119.39	(2,714.00)
100-53301-500-000	STR MAINT: OUTLAY	.00	.00	12,000.00	12,000.00	.00	.00 12,000.00
100-53301-530-000	STR MAINT: SNOW & ICE CONTRA	64.00	64.00	1,500.00	1,436.00	4.27	.00 1,436.00
100-53301-531-000	STR MAINT: CITY/UWP AGREEME	.00	.00	6,200.00	6,200.00	.00	.00 6,200.00
100-53301-534-000	STR MAINT: CONTRACT STREET	.00	.00	2,000.00	2,000.00	.00	.00 2,000.00
100-53301-535-000	STR MAINT: VEHICLE LEASE	4,698.62	8,483.80	25,000.00	16,516.20	33.94	.00 16,516.20
TOTAL STREET MAINTENANCE		110,695.68	173,483.01	857,118.00	683,634.99	20.24	139,647.56 543,987.43

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		PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET	ENC BALANCE	UNENC BALANCE
<u>STATE HIGHWAYS</u>								
100-53320-110-000	STATE HWY: SALARIES	568.13	994.49	7,390.00	6,395.51	13.46	.00	6,395.51
100-53320-131-000	STATE HWY: WRS (ERS)	39.47	76.84	503.00	426.16	15.28	.00	426.16
100-53320-132-000	STATE HWY: SOC SEC	33.00	65.60	458.00	392.40	14.32	.00	392.40
100-53320-133-000	STATE HWY: MEDICARE	7.72	15.34	107.00	91.66	14.34	.00	91.66
100-53320-134-000	STATE HWY: LIFE INS	.68	1.36	10.00	8.64	13.60	.00	8.64
100-53320-135-000	STATE HWY: HEALTH INS PREMIU	194.38	388.76	2,333.00	1,944.24	16.66	.00	1,944.24
100-53320-137-000	STATE HWY: HEALTH CLAIMS	.00	.00	160.00	160.00	.00	.00	160.00
100-53320-138-000	STATE HWY: DENTAL INS	12.44	24.88	149.00	124.12	16.70	.00	124.12
100-53320-139-000	STATE HWY: LONG TERM DISABIL	4.92	9.84	64.00	54.16	15.38	.00	54.16
100-53320-200-000	STATE HWY: MATERIAL & SUPPLI	(32.57)	(32.57)	2,000.00	2,032.57	(1.63)	.00	2,032.57
100-53320-220-000	STATE HWY: GAS, OIL, & REPAIRS	.00	.00	1,000.00	1,000.00	.00	.00	1,000.00
	TOTAL STATE HIGHWAYS	828.17	1,544.54	14,174.00	12,629.46	10.90	.00	12,629.46
<u>STREET LIGHTING</u>								
100-53420-345-000	STR LTG: DATA PROCESSING	340.16	680.32	3,600.00	2,919.68	18.90	.00	2,919.68
100-53420-435-000	STR LTG: DECORATIVE LIGHT MAI	467.15	467.15	4,600.00	4,132.85	10.16	.00	4,132.85
100-53420-502-000	STR LTG: STREET LIGHT POWER	8,419.37	8,555.43	85,000.00	76,444.57	10.07	.00	76,444.57
100-53420-503-000	STR LTG: STOP LIGHT POWER	729.03	729.03	6,500.00	5,770.97	11.22	.00	5,770.97
100-53420-504-000	STR LTG: STOP LIGHT MAINTENA	.00	.00	11,000.00	11,000.00	.00	.00	11,000.00
100-53420-505-000	STR LTG: TRAIL LIGHTING	175.46	175.46	1,250.00	1,074.54	14.04	.00	1,074.54
	TOTAL STREET LIGHTING	10,131.17	10,607.39	111,950.00	101,342.61	9.48	.00	101,342.61
<u>STORM SEWER MAINTENANCE</u>								
100-53441-110-000	STM SWR MAINT: SALARIES	284.59	497.77	3,695.00	3,197.23	13.47	.00	3,197.23
100-53441-119-000	STM SWR MAINT: CONSTRUCT W	.00	.00	3,000.00	3,000.00	.00	.00	3,000.00
100-53441-120-000	STM SWR MAINT: MAINT WAGES	.00	.00	23,582.00	23,582.00	.00	.00	23,582.00
100-53441-124-000	STM SWR MAINT: OVERTIME	.00	.00	6,786.00	6,786.00	.00	.00	6,786.00
100-53441-131-000	STM SWR MAINT: WRS (ERS)	19.77	38.45	2,520.00	2,481.55	1.53	.00	2,481.55
100-53441-132-000	STM SWR MAINT: SOC SEC	16.54	32.85	2,298.00	2,265.15	1.43	.00	2,265.15
100-53441-133-000	STM SWR MAINT: MEDICARE	3.87	7.68	537.00	529.32	1.43	.00	529.32
100-53441-134-000	STM SWR MAINT: LIFE INS	12.28	24.56	160.00	135.44	15.35	.00	135.44
100-53441-135-000	STM SWR MAINT: HEALTH INS PR	817.71	1,635.42	9,813.00	8,177.58	16.67	.00	8,177.58
100-53441-137-000	STM SWR MAINT: HEALTH INS. CL	380.58	380.58	1,880.00	1,499.42	20.24	.00	1,499.42
100-53441-138-000	STM SWR MAINT: DENTAL INS	40.98	81.96	492.00	410.04	16.66	.00	410.04
100-53441-139-000	STM SWR MAINT: LONG TERM DIS	20.16	40.32	261.00	220.68	15.45	.00	220.68
100-53441-200-000	STM SWR MAINT: MATERIAL & SU	.00	.00	3,500.00	3,500.00	.00	.00	3,500.00
100-53441-205-000	STM SWR MAINT: CONTRACTUAL	.00	.00	2,000.00	2,000.00	.00	.00	2,000.00
100-53441-210-000	STM SWR MAINT: PROF SERVICE	8,338.50	8,338.50	12,000.00	3,661.50	69.49	.00	3,661.50
	TOTAL STORM SEWER MAINTENA	9,934.98	11,078.09	72,524.00	61,445.91	15.28	.00	61,445.91

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	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET	ENC BALANCE	UNENC BALANCE	
<u>REFUSE COLLECTIONS</u>								
100-53620-002-000	REFUSE: COLLECTIONS	17,802.90	17,802.90	204,000.00	186,197.10	8.73	.00	186,197.10
	TOTAL REFUSE COLLECTIONS	17,802.90	17,802.90	204,000.00	186,197.10	8.73	.00	186,197.10
<u>RECYCLING PROGRAM</u>								
100-53635-110-000	RECYCLE: SALARIES	284.59	497.77	3,695.00	3,197.23	13.47	.00	3,197.23
100-53635-120-000	RECYCLE: OTHER WAGES	148.00	787.00	73,881.00	73,094.00	1.07	.00	73,094.00
100-53635-124-000	RECYCLE: OVERTIME	.00	.00	2,409.00	2,409.00	.00	.00	2,409.00
100-53635-131-000	RECYCLE: WRS (ERS	30.27	114.91	5,439.00	5,324.09	2.11	.00	5,324.09
100-53635-132-000	RECYCLE: SOC SEC	23.49	95.96	4,959.00	4,863.04	1.94	.00	4,863.04
100-53635-133-000	RECYCLE: MEDICARE	5.50	22.44	1,160.00	1,137.56	1.93	.00	1,137.56
100-53635-134-000	RECYCLE: LIFE INS	6.68	13.36	89.00	75.64	15.01	.00	75.64
100-53635-135-000	RECYCLE: HEALTH INS PREMIUM	3,012.81	6,025.62	36,154.00	30,128.38	16.67	.00	30,128.38
100-53635-137-000	RECYCLE: HEALTH INS. CLAIMS C	900.00	900.00	4,945.00	4,045.00	18.20	.00	4,045.00
100-53635-138-000	RECYCLE: DENTAL INS	192.84	385.68	2,315.00	1,929.32	16.66	.00	1,929.32
100-53635-139-000	RECYCLE: LONG TERM DISABILIT	52.44	104.88	668.00	563.12	15.70	.00	563.12
100-53635-205-000	RECYCLE: CONTRACTUAL	13,100.76	13,100.76	150,000.00	136,899.24	8.73	.00	136,899.24
100-53635-214-000	RECYCLE: BAGS & BAG SORTING	.00	.00	500.00	500.00	.00	.00	500.00
100-53635-220-000	RECYCLE: GAS, OIL, & REPAIRS	.00	.00	7,500.00	7,500.00	.00	.00	7,500.00
100-53635-316-000	RECYCLE: RECYCLING BINS	.00	.00	100.00	100.00	.00	.00	100.00
100-53635-340-000	RECYCLE: OPERATING SUPPLIES	.00	.00	2,500.00	2,500.00	.00	.00	2,500.00
	TOTAL RECYCLING PROGRAM	17,757.38	22,048.38	296,314.00	274,265.62	7.44	.00	274,265.62
<u>WEED CONTRACTUAL</u>								
100-53640-309-000	WEEDS: POSTAGE	.00	.00	10.00	10.00	.00	.00	10.00
100-53640-310-000	WEEDS: OFFICE SUPPLIES	.00	.00	10.00	10.00	.00	.00	10.00
	TOTAL WEED CONTRACTUAL	.00	.00	20.00	20.00	.00	.00	20.00
<u>FREUDENREICH ANIMAL CARE</u>								
100-54100-210-000	FREUDENRICH: PROF SERVICES	.00	.00	1,470.00	1,470.00	.00	.00	1,470.00
100-54100-375-000	FREUDENRICH: PETPOURRI	.00	.00	750.00	750.00	.00	.00	750.00
100-54100-376-000	FREUDENRICH: ADOPTION NOTIC	71.40	71.40	325.00	253.60	21.97	.00	253.60
100-54100-377-000	FREUDENRICH: EDUCATION MAT'	.00	.00	75.00	75.00	.00	.00	75.00
100-54100-462-000	FREUDENRICH: DONATIONS	.00	.00	1,000.00	1,000.00	.00	.00	1,000.00
100-54100-475-000	FREUDENRICH: KENNEL LICENSE	.00	.00	250.00	250.00	.00	.00	250.00
	TOTAL FREUDENREICH ANIMAL C	71.40	71.40	3,870.00	3,798.60	1.84	.00	3,798.60

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<u>CEMETERIES</u>								
100-54910-110-000	CEMETERIES: SALARIES	1,421.20	2,487.10	18,476.00	15,988.90	13.46	.00	15,988.90
100-54910-112-000	CEMETERIES: SEASONAL	.00	.00	27,950.00	27,950.00	.00	.00	27,950.00
100-54910-119-000	CEMETERIES: CONSTRUCT WAG	.00	.00	500.00	500.00	.00	.00	500.00
100-54910-120-000	CEMETERIES: MAINT WAGES	369.20	749.36	42,764.00	42,014.64	1.75	.00	42,014.64
100-54910-124-000	CEMETERIES: OVERTIME	.00	.00	653.00	653.00	.00	.00	653.00
100-54910-126-000	CEMETERIES: SEASONAL OVERTI	.00	.00	200.00	200.00	.00	.00	200.00
100-54910-131-000	CEMETERIES: WRS (ERS	124.72	266.73	6,143.00	5,876.27	4.34	.00	5,876.27
100-54910-132-000	CEMETERIES: SOC SEC	104.60	228.59	5,612.00	5,383.41	4.07	.00	5,383.41
100-54910-133-000	CEMETERIES: MEDICARE	24.46	53.47	1,312.00	1,258.53	4.08	.00	1,258.53
100-54910-134-000	CEMETERIES: LIFE INS	4.10	8.20	54.00	45.80	15.19	.00	45.80
100-54910-135-000	CEMETERIES: HEALTH INS PREMI	1,156.19	2,312.38	13,874.00	11,561.62	16.67	.00	11,561.62
100-54910-137-000	CEMETERIES: HEALTH INS. CLAIM	.00	37.19	1,352.00	1,314.81	2.75	.00	1,314.81
100-54910-138-000	CEMETERIES: DENTAL INS	67.20	134.40	806.00	671.60	16.67	.00	671.60
100-54910-139-000	CEMETERIES: LONG TERM DISAB	41.04	82.08	531.00	448.92	15.46	.00	448.92
100-54910-200-000	CEMETERIES: MATERIAL & SUPPL	.00	.00	7,000.00	7,000.00	.00	.00	7,000.00
100-54910-220-000	CEMETERIES: GAS, OIL, & REPAIR	.00	.00	3,500.00	3,500.00	.00	.00	3,500.00
100-54910-314-000	CEMETERIES: UTILITIES & REFUS	20.80	20.80	350.00	329.20	5.94	.00	329.20
100-54910-340-000	CEMETERIES: OPERATING SUPPL	9.25	9.25	3,500.00	3,490.75	.26	.00	3,490.75
100-54910-390-000	CEMETERIES: OTHER EXPENSE	.00	.00	1,800.00	1,800.00	.00	.00	1,800.00
100-54910-500-000	CEMETERIES: OUTLAY	.00	.00	8,500.00	8,500.00	.00	.00	8,500.00
	TOTAL CEMETERIES	3,342.76	6,389.55	144,877.00	138,487.45	4.41	.00	138,487.45

CITY OF PLATTEVILLE
 DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 2 MONTHS ENDING FEBRUARY 28, 2023

FUND 100 - GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET	ENC BALANCE	UNENC BALANCE	
<u>LIBRARY</u>								
100-55110-110-000	LIBRARY: SALARIES	5,628.80	9,850.40	73,174.00	63,323.60	13.46	.00	63,323.60
100-55110-120-000	LIBRARY: OTHER WAGES	32,090.60	56,881.82	441,976.00	385,094.18	12.87	.00	385,094.18
100-55110-131-000	LIBRARY: WRS (ERS)	1,741.29	3,417.08	27,354.00	23,936.92	12.49	.00	23,936.92
100-55110-132-000	LIBRARY: SOC SEC	2,217.07	4,436.20	31,936.00	27,499.80	13.89	.00	27,499.80
100-55110-133-000	LIBRARY: MEDICARE	518.51	1,037.48	7,470.00	6,432.52	13.89	.00	6,432.52
100-55110-134-000	LIBRARY: LIFE INS	100.42	197.24	1,183.00	985.76	16.67	.00	985.76
100-55110-135-000	LIBRARY: HEALTH INS PREMIUMS	5,617.95	11,235.90	67,415.00	56,179.10	16.67	.00	56,179.10
100-55110-137-000	LIBRARY: HEALTH INS. CLAIMS C	445.25	445.25	7,869.00	7,423.75	5.66	.00	7,423.75
100-55110-138-000	LIBRARY: DENTAL INS	375.23	750.46	4,502.00	3,751.54	16.67	.00	3,751.54
100-55110-139-000	LIBRARY: LONG TERM DISABILITY	200.16	400.32	2,658.00	2,257.68	15.06	.00	2,257.68
100-55110-240-500	LIBRARY: BOOKS-RESOURCELIB	238.46	238.46	3,000.00	2,761.54	7.95	.00	2,761.54
100-55110-240-600	LIBRARY: SWLS DISCRETIONARY	.00	.00	2,000.00	2,000.00	.00	.00	2,000.00
100-55110-240-800	LIBRARY: RESOURCE AUDIOBOO	.00	.00	5,624.00	5,624.00	.00	.00	5,624.00
100-55110-250-200	LIBRARY: PERIODICALS-CHILDRE	.00	.00	500.00	500.00	.00	.00	500.00
100-55110-250-400	LIBRARY: PERIODICALSYOUNGA	.00	.00	150.00	150.00	.00	.00	150.00
100-55110-250-600	LIBRARY: PERIODICALS-ADULT	109.00	128.98	3,300.00	3,171.02	3.91	.00	3,171.02
100-55110-250-900	LIBRARY: PERIODICALS-PROFES	.00	.00	1,000.00	1,000.00	.00	.00	1,000.00
100-55110-300-000	LIBRARY: TELEPHONE	41.73	222.04	2,200.00	1,977.96	10.09	.00	1,977.96
100-55110-309-000	LIBRARY: POSTAGE	.00	.00	800.00	800.00	.00	.00	800.00
100-55110-313-000	LIBRARY: OFFICE EQUIPMENT MA	235.45	235.45	3,000.00	2,764.55	7.85	.00	2,764.55
100-55110-314-000	LIBRARY: UTILITIES & REFUSE	3,990.62	3,990.62	.00	(3,990.62)	.00	.00	(3,990.62)
100-55110-327-000	LIBRARY: GRANT/DONATION EXP	384.26	384.26	.00	(384.26)	.00	.00	(384.26)
100-55110-340-000	LIBRARY: OPERATING SUPPLIES	20.78	20.78	1,500.00	1,479.22	1.39	.00	1,479.22
100-55110-341-000	LIBRARY: ADV & PUB	.00	.00	1,700.00	1,700.00	.00	.00	1,700.00
100-55110-342-800	LIBRARY: AV-DIGITAL MEDIA	.00	.00	6,217.00	6,217.00	.00	.00	6,217.00
100-55110-350-000	LIBRARY: BUILDINGS & GROUNDS	743.71	971.07	10,000.00	9,028.93	9.71	.00	9,028.93
100-55110-600-005	CTY FUND-PROF SERVICES	2,901.97	3,125.97	62,000.00	58,874.03	5.04	.00	58,874.03
100-55110-600-010	CTY FUND-CHILDREN'S BOOK MA	669.49	669.49	11,000.00	10,330.51	6.09	.00	10,330.51
100-55110-600-015	CTY FUND-YNG ADULT BOOK MAT	.00	.00	2,500.00	2,500.00	.00	.00	2,500.00
100-55110-600-020	CTY FUND-ADULT FICTION MAT	848.51	1,656.34	11,000.00	9,343.66	15.06	.00	9,343.66
100-55110-600-025	CTY FUND-ADULT NON FICT MAT	12.31	12.31	10,000.00	9,987.69	.12	.00	9,987.69
100-55110-600-030	CTY FUND-DIRECT DISCRETIONA	.00	.00	375.00	375.00	.00	.00	375.00
100-55110-600-035	CTY FUND-OFFICE SUPPLIES	236.97	636.65	6,500.00	5,863.35	9.79	.00	5,863.35
100-55110-600-037	CTY FUND-UTILITIES & REFUSE	329.00	329.00	41,228.00	40,899.00	.80	.00	40,899.00
100-55110-600-045	CTY FUND-SUBSCRIPTION & DUE	.00	.00	800.00	800.00	.00	.00	800.00
100-55110-600-050	CTY FUND-CHILDREN'S PROGRA	348.03	348.03	3,000.00	2,651.97	11.60	.00	2,651.97
100-55110-600-055	CTY FUND-YOUNG ADULT PROGR	94.61	94.61	1,000.00	905.39	9.46	.00	905.39
100-55110-600-060	CTY FUND-ADULT PROGRAMMIN	219.53	219.53	3,000.00	2,780.47	7.32	.00	2,780.47
100-55110-600-065	CTY FUND-OUTREACH	.00	.00	1,723.00	1,723.00	.00	.00	1,723.00
100-55110-600-070	CTY FUND-JUVENILE AV	.00	.00	1,500.00	1,500.00	.00	.00	1,500.00
100-55110-600-075	CTY FUND-ADULT AV	.00	.00	6,000.00	6,000.00	.00	.00	6,000.00
100-55110-600-080	CTY FUND-DATA PROCESSING	29.48	14,069.29	15,000.00	930.71	93.80	.00	930.71
100-55110-600-090	CTY FUND-OPERATING SUPPLIES	332.09	332.09	2,000.00	1,667.91	16.60	.00	1,667.91
100-55110-600-095	CTY FUND-TRAVEL & CONF	.00	.00	3,000.00	3,000.00	.00	.00	3,000.00
	TOTAL LIBRARY	60,721.28	116,337.12	888,154.00	771,816.88	13.10	.00	771,816.88

CITY OF PLATTEVILLE
 DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 2 MONTHS ENDING FEBRUARY 28, 2023

FUND 100 - GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET	ENC BALANCE	UNENC BALANCE	
<u>MUSEUM</u>								
100-55120-110-000	MUSEUM: SALARIES	5,480.00	9,590.01	72,203.00	62,612.99	13.28	.00	62,612.99
100-55120-112-000	MUSEUM: SEASONAL	2,553.66	4,121.48	21,577.00	17,455.52	19.10	.00	17,455.52
100-55120-120-000	MUSEUM: OTHER WAGES	3,834.14	6,527.21	131,484.00	124,956.79	4.96	.00	124,956.79
100-55120-124-000	MUSEUM: OVERTIME	.00	.00	100.00	100.00	.00	.00	100.00
100-55120-131-000	MUSEUM: WRS (ERS)	380.15	729.31	6,051.00	5,321.69	12.05	.00	5,321.69
100-55120-132-000	MUSEUM: SOC SEC	717.28	1,346.43	13,972.00	12,625.57	9.64	.00	12,625.57
100-55120-133-000	MUSEUM: MEDICARE	167.74	314.86	3,267.00	2,952.14	9.64	.00	2,952.14
100-55120-134-000	MUSEUM: LIFE INS	8.50	17.00	577.00	560.00	2.95	.00	560.00
100-55120-135-000	MUSEUM: HEALTH INS PREMIUMS	1,441.05	2,882.10	17,293.00	14,410.90	16.67	.00	14,410.90
100-55120-137-000	MUSEUM: HEALTH INS. CLAIMS C	.00	133.79	1,906.00	1,772.21	7.02	.00	1,772.21
100-55120-138-000	MUSEUM: DENTAL INS	69.52	139.04	834.00	694.96	16.67	.00	694.96
100-55120-139-000	MUSEUM: LONG TERM DISABILIT	41.18	82.36	621.00	538.64	13.26	.00	538.64
100-55120-212-000	MUSEUM: CUSTODIAL SUPPLIES	14.37	14.37	800.00	785.63	1.80	.00	785.63
100-55120-220-000	MUSEUM: GAS, OIL, & REPAIRS	.00	55.00	1,128.00	1,073.00	4.88	.00	1,073.00
100-55120-300-000	MUSEUM: TELEPHONE	64.58	157.64	1,139.00	981.36	13.84	.00	981.36
100-55120-309-000	MUSEUM: POSTAGE	.00	1.14	300.00	298.86	.38	.00	298.86
100-55120-310-000	MUSEUM: OFFICE SUPPLIES	135.74	135.74	2,000.00	1,864.26	6.79	.00	1,864.26
100-55120-314-000	MUSEUM: UTILITIES & REFUSE	1,601.80	1,823.74	22,832.00	21,008.26	7.99	.00	21,008.26
100-55120-319-000	MUSEUM: PROF DUES	.00	.00	942.00	942.00	.00	.00	942.00
100-55120-330-000	MUSEUM: TRAVEL & CONFERENC	.00	.00	600.00	600.00	.00	.00	600.00
100-55120-340-000	MUSEUM: OPERATING SUPPLIES	204.94	4.93	4,000.00	3,995.07	.12	.00	3,995.07
100-55120-341-000	MUSEUM: ADV & PUB	127.50	127.50	12,000.00	11,872.50	1.06	.00	11,872.50
100-55120-345-000	MUSEUM: DATA PROCESSING	47.08	52.08	2,250.00	2,197.92	2.31	.00	2,197.92
100-55120-350-000	MUSEUM: BUILDINGS & GROUND	8.98	8.98	7,500.00	7,491.02	.12	.00	7,491.02
100-55120-380-000	MUSEUM: VEHICLE INSURANCE	.00	35.00	45.00	10.00	77.78	.00	10.00
100-55120-390-000	MUSEUM: STORE EXPENSES	210.48	214.57	12,000.00	11,785.43	1.79	.00	11,785.43
100-55120-391-000	MUSEUM: PROGRAM EXPENSES	33.50	33.50	3,000.00	2,966.50	1.12	.00	2,966.50
100-55120-500-000	MUSEUM: OUTLAY	.00	.00	3,400.00	3,400.00	.00	.00	3,400.00
100-55120-505-000	MUSEUM: HISTORIC RE-ENACTM	.00	.00	5,000.00	5,000.00	.00	.00	5,000.00
100-55120-720-000	MUSEUM: GRANTS	.00	.00	3,283.00	3,283.00	.00	.00	3,283.00
	TOTAL MUSEUM	17,142.19	28,547.78	352,104.00	323,556.22	8.11	.00	323,556.22
<u>SENIOR CITIZENS CENTER</u>								
100-55190-120-000	SR CTR: OTHER WAGES	3,701.67	6,519.65	54,500.00	47,980.35	11.96	.00	47,980.35
100-55190-131-000	SR CTR: WRS (ERS)	571.33	813.02	2,895.00	2,081.98	28.08	.00	2,081.98
100-55190-132-000	SR CTR: SOC SEC	229.50	454.64	3,379.00	2,924.36	13.45	.00	2,924.36
100-55190-133-000	SR CTR: MEDICARE	53.68	106.33	791.00	684.67	13.44	.00	684.67
100-55190-134-000	SR CTR: LIFE INS	12.31	24.62	142.00	117.38	17.34	.00	117.38
100-55190-220-000	SR CTR: GAS, OIL, & REPAIRS	51.50	119.37	1,500.00	1,380.63	7.96	.00	1,380.63
100-55190-300-000	SR CTR: TELEPHONE	1.85	16.62	120.00	103.38	13.85	.00	103.38
100-55190-310-000	SR CTR: OFFICE SUPPLIES	174.98	174.98	.00	(174.98)	.00	.00	(174.98)
100-55190-327-000	SR CTR: GRANT EXPENSES	.00	.00	5,000.00	5,000.00	.00	.00	5,000.00
100-55190-340-000	SR CTR: OPERATING SUPPLIES	1,105.49	1,105.49	1,500.00	394.51	73.70	.00	394.51
100-55190-380-000	SR CTR: VEHICLE INSURANCE	.00	584.00	1,000.00	416.00	58.40	.00	416.00
	TOTAL SENIOR CITIZENS CENTER	5,902.31	9,918.72	70,827.00	60,908.28	14.00	.00	60,908.28

CITY OF PLATTEVILLE
 DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 2 MONTHS ENDING FEBRUARY 28, 2023

FUND 100 - GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET	ENC BALANCE	UNENC BALANCE
PARKS DEPARTMENT								
100-55200-112-000	PARKS: SEASONAL	.00	.00	36,438.00	36,438.00	.00	.00	36,438.00
100-55200-120-000	PARKS: OTHER WAGES	10,206.92	17,623.57	134,159.00	116,535.43	13.14	.00	116,535.43
100-55200-124-000	PARKS: OVERTIME	689.14	1,221.85	9,000.00	7,778.15	13.58	.00	7,778.15
100-55200-131-000	PARKS: WRS (ERS	756.73	1,453.27	9,735.00	8,281.73	14.93	.00	8,281.73
100-55200-132-000	PARKS: SOC SEC	644.21	1,261.80	11,135.00	9,873.20	11.33	.00	9,873.20
100-55200-133-000	PARKS: MEDICARE	150.66	295.10	2,604.00	2,308.90	11.33	.00	2,308.90
100-55200-134-000	PARKS: LIFE INS	26.57	53.14	393.00	339.86	13.52	.00	339.86
100-55200-135-000	PARKS: HEALTH INS PREMIUMS	3,408.25	6,816.50	31,650.00	24,833.50	21.54	.00	24,833.50
100-55200-137-000	PARKS: HEALTH INS. CLAIMS CUR	356.42	356.42	3,115.00	2,758.58	11.44	.00	2,758.58
100-55200-138-000	PARKS: DENTAL INS	138.11	276.22	1,256.00	979.78	21.99	.00	979.78
100-55200-139-000	PARKS: LONG TERM DISABILITY	89.33	178.66	1,154.00	975.34	15.48	.00	975.34
100-55200-220-000	PARKS: GAS, OIL, & REPAIRS	1,189.21	1,693.90	18,000.00	16,306.10	9.41	.00	16,306.10
100-55200-300-000	PARKS: TELEPHONE	31.09	69.30	400.00	330.70	17.33	.00	330.70
100-55200-314-000	PARKS: UTILITIES & REFUSE	1,681.60	1,681.60	20,000.00	18,318.40	8.41	.00	18,318.40
100-55200-330-000	PARKS: TRAVEL & CONFERENCE	.00	.00	500.00	500.00	.00	.00	500.00
100-55200-335-000	PARKS: UNIFORM ALLOWANCE	.00	.00	580.00	580.00	.00	.00	580.00
100-55200-338-000	PARKS: CAMPGROUND LICENSE	.00	.00	180.00	180.00	.00	.00	180.00
100-55200-349-000	PARKS: LEASED EQUIPMENT	.00	.00	10,000.00	10,000.00	.00	.00	10,000.00
100-55200-350-000	PARKS: BUILDINGS & GROUNDS	1,074.52	1,074.52	20,000.00	18,925.48	5.37	.00	18,925.48
100-55200-351-000	PARKS: TRAIL MAINTENANCE	.00	.00	2,000.00	2,000.00	.00	.00	2,000.00
100-55200-380-000	PARKS: VEHICLE INSURANCE	.00	4,052.00	3,600.00	(452.00)	112.56	.00	(452.00)
100-55200-444-000	PARKS: UNEMP COMP	.00	.00	4,500.00	4,500.00	.00	.00	4,500.00
100-55200-500-000	PARKS: OUTLAY	39.81	39.81	10,000.00	9,960.19	.40	.00	9,960.19
100-55200-535-000	PARKS: VEHICLE LEASE	2,081.62	4,187.90	15,250.00	11,062.10	27.46	.00	11,062.10
	TOTAL PARKS DEPARTMENT	22,564.19	42,335.56	345,649.00	303,313.44	12.25	.00	303,313.44
RECREATION DEPARTMENT								
100-55300-110-000	REC ADMIN: SALARIES	5,407.20	9,408.00	71,084.00	61,676.00	13.24	.00	61,676.00
100-55300-120-000	REC ADMIN: OTHER WAGES	3,238.40	5,667.20	61,908.00	56,240.80	9.15	.00	56,240.80
100-55300-124-000	REC ADMIN: OVERTIME	.00	.00	500.00	500.00	.00	.00	500.00
100-55300-131-000	REC ADMIN: WRS (ERS	599.96	1,152.69	9,077.00	7,924.31	12.70	.00	7,924.31
100-55300-132-000	REC ADMIN: SOC SEC	510.39	999.71	8,276.00	7,276.29	12.08	.00	7,276.29
100-55300-133-000	REC ADMIN: MEDICARE	119.36	233.80	1,936.00	1,702.20	12.08	.00	1,702.20
100-55300-134-000	REC ADMIN: LIFE INS	30.42	60.84	122.00	61.16	49.87	.00	61.16
100-55300-135-000	REC ADMIN: HEALTH INS PREMIU	2,882.10	5,764.20	43,233.00	37,468.80	13.33	.00	37,468.80
100-55300-137-000	REC ADMIN: HEALTH INS. CLAIMS	.00	42.39	5,400.00	5,357.61	.79	.00	5,357.61
100-55300-138-000	REC ADMIN: DENTAL INS	139.04	278.08	2,571.00	2,292.92	10.82	.00	2,292.92
100-55300-139-000	REC ADMIN: LONG TERM DISABIL	69.91	139.82	952.00	812.18	14.69	.00	812.18
100-55300-210-000	REC ADMIN: PROF SERVICES	84.87	399.57	3,000.00	2,600.43	13.32	.00	2,600.43
100-55300-300-000	REC ADMIN: TELEPHONE	.00	.00	100.00	100.00	.00	.00	100.00
100-55300-309-000	REC ADMIN: POSTAGE	2.91	42.08	300.00	257.92	14.03	.00	257.92
100-55300-310-000	REC ADMIN: OFFICE SUPPLIES	225.74	225.74	650.00	424.26	34.73	.00	424.26
	TOTAL RECREATION DEPARTMEN	13,310.30	24,414.12	209,109.00	184,694.88	11.68	.00	184,694.88

CITY OF PLATTEVILLE
 DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 2 MONTHS ENDING FEBRUARY 28, 2023

FUND 100 - GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET	ENC BALANCE	UNENC BALANCE	
<u>SUMMER RECREATION</u>								
100-55301-112-000	REC PRGM: SEASONAL	1,596.75	2,399.38	7,500.00	5,100.62	31.99	.00	5,100.62
100-55301-132-000	REC PRGM: SOC SEC	98.99	148.76	465.00	316.24	31.99	.00	316.24
100-55301-133-000	REC PRGM: MEDICARE	23.16	34.80	109.00	74.20	31.93	.00	74.20
100-55301-340-000	REC PRGM: OPERATING SUPPLIE	.00	.00	1,000.00	1,000.00	.00	.00	1,000.00
100-55301-359-000	REC PRGM: SOCCER (YOUTH)	.00	.00	200.00	200.00	.00	.00	200.00
100-55301-361-000	REC PRGM: BASEBALL (YOUTH)	.00	.00	100.00	100.00	.00	.00	100.00
100-55301-367-000	REC PRGM: BASKETBALL (YOUTH)	.00	.00	100.00	100.00	.00	.00	100.00
100-55301-372-000	REC PRGM: VOLLEYBALL (ADULT)	.00	.00	350.00	350.00	.00	.00	350.00
100-55301-373-000	REC PRGM: SAND VBALL (ADULT)	.00	.00	250.00	250.00	.00	.00	250.00
100-55301-374-000	REC PRGM: SOFTBALL (ADULT)	.00	.00	350.00	350.00	.00	.00	350.00
100-55301-382-000	REC PRGM: FOOTBALL (YOUTH)	.00	.00	3,000.00	3,000.00	.00	.00	3,000.00
100-55301-389-000	REC PRGM: TENNIS (YOUTH)	.00	.00	100.00	100.00	.00	.00	100.00
100-55301-530-000	REC PRGM: RENT EXPENSE	.00	.00	1,500.00	1,500.00	.00	.00	1,500.00
	TOTAL SUMMER RECREATION	1,718.90	2,582.94	15,024.00	12,441.06	17.19	.00	12,441.06
<u>SWIMMING POOL</u>								
100-55420-112-000	POOL: SWIM POOL WAGES	.00	.00	81,865.00	81,865.00	.00	.00	81,865.00
100-55420-113-000	POOL: SWIM TEAM INSTRUCTOR	.00	.00	3,135.00	3,135.00	.00	.00	3,135.00
100-55420-120-000	POOL: OTHER WAGES	452.96	792.68	5,888.00	5,095.32	13.46	.00	5,095.32
100-55420-131-000	POOL: WRS (ERS	31.42	61.20	400.00	338.80	15.30	.00	338.80
100-55420-132-000	POOL: SOC SEC	27.16	53.90	5,635.00	5,581.10	.96	.00	5,581.10
100-55420-133-000	POOL: MEDICARE	6.36	12.62	1,317.00	1,304.38	.96	.00	1,304.38
100-55420-134-000	POOL: LIFE INS	1.58	3.16	39.00	35.84	8.10	.00	35.84
100-55420-135-000	POOL: HEALTH INS PREMIUMS	144.11	288.22	1,729.00	1,440.78	16.67	.00	1,440.78
100-55420-137-000	POOL: HEALTH INS. CLAIMS CUR	159.44	159.44	146.00	(13.44)	109.21	(13.44)
100-55420-138-000	POOL: DENTAL INS	3.61	7.22	43.00	35.78	16.79	.00	35.78
100-55420-139-000	POOL: LONG TERM DISABILITY	3.91	7.82	51.00	43.18	15.33	.00	43.18
100-55420-201-000	POOL: POOL CHEMICALS	.00	.00	15,000.00	15,000.00	.00	.00	15,000.00
100-55420-300-000	POOL: TELEPHONE	.00	14.24	200.00	185.76	7.12	.00	185.76
100-55420-314-000	POOL: UTILITIES & REFUSE	1,174.56	1,174.56	30,000.00	28,825.44	3.92	.00	28,825.44
100-55420-330-000	POOL: TRAVEL & CONFERENCES	.00	.00	500.00	500.00	.00	.00	500.00
100-55420-340-000	POOL: OPERATING SUPPLIES	.00	.00	5,000.00	5,000.00	.00	.00	5,000.00
100-55420-350-000	POOL: BUILDINGS & GROUNDS	.00	.00	4,000.00	4,000.00	.00	.00	4,000.00
100-55420-410-000	POOL: SWIM TEAM	.00	.00	1,000.00	1,000.00	.00	.00	1,000.00
100-55420-500-000	POOL: OUTLAY	.00	.00	10,000.00	10,000.00	.00	.00	10,000.00
100-55420-514-000	POOL: CONCESSION EXPENSES	.00	.00	550.00	550.00	.00	.00	550.00
100-55420-515-000	POOL: EXERCISE/TRAINING	.00	.00	650.00	650.00	.00	.00	650.00
	TOTAL SWIMMING POOL	2,005.11	2,575.06	167,148.00	164,572.94	1.54	.00	164,572.94

CITY OF PLATTEVILLE
 DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 2 MONTHS ENDING FEBRUARY 28, 2023

FUND 100 - GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET	ENC BALANCE	UNENC BALANCE	
<u>FORESTRY</u>								
100-56110-210-000	FORESTRY: PROF SERVICES	.00	.00	1,250.00	1,250.00	.00	.00	1,250.00
100-56110-340-000	FORESTRY: MATERIALS/SUPPLIE	26.70	26.70	5,000.00	4,973.30	.53	.00	4,973.30
100-56110-341-000	FORESTRY: STUMP GRINDING	.00	.00	200.00	200.00	.00	.00	200.00
100-56110-342-000	FORESTRY: CHIPPING	.00	.00	20,000.00	20,000.00	.00	.00	20,000.00
	TOTAL FORESTRY	26.70	26.70	26,450.00	26,423.30	.10	.00	26,423.30
<u>PCAN</u>								
100-56300-341-000	PCAN PAYMENT	.00	6,900.00	5,670.00	(1,230.00)	121.69	.00	(1,230.00)
	TOTAL PCAN	.00	6,900.00	5,670.00	(1,230.00)	121.69	.00	(1,230.00)
<u>ROOM TAXES</u>								
100-56600-650-000	ROOM TAX ENTITY	.00	.00	150,500.00	150,500.00	.00	.00	150,500.00
	TOTAL ROOM TAXES	.00	.00	150,500.00	150,500.00	.00	.00	150,500.00
<u>URBAN DEVELOPMENT</u>								
100-56615-340-000	URBAN DEV - KALL.OPER.SUPPLI	22.60	22.60	248.00	225.40	9.11	.00	225.40
	TOTAL URBAN DEVELOPMENT	22.60	22.60	248.00	225.40	9.11	.00	225.40
<u>HOUSING DIVISION</u>								
100-56800-210-000	HSG DIV: PROF SERVICES	396.04	396.04	4,000.00	3,603.96	9.90	.00	3,603.96
	TOTAL HOUSING DIVISION	396.04	396.04	4,000.00	3,603.96	9.90	.00	3,603.96

CITY OF PLATTEVILLE
 DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 2 MONTHS ENDING FEBRUARY 28, 2023

FUND 100 - GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET	ENC BALANCE	UNENC BALANCE	
<u>COMMUNITY PLANNING/DEVELO</u>								
100-56900-110-000	COMM P&D: SALARIES	7,870.04	13,803.31	87,256.00	73,452.69	15.82	.00	73,452.69
100-56900-120-000	COMM P&D: OTHER WAGES	.00	.00	18,698.00	18,698.00	.00	.00	18,698.00
100-56900-131-000	COMM P&D: WRS (ERS)	466.13	907.19	5,933.00	5,025.81	15.29	.00	5,025.81
100-56900-132-000	COMM P&D: SOC SEC	463.80	922.68	6,569.00	5,646.32	14.05	.00	5,646.32
100-56900-133-000	COMM P&D: MEDICARE	108.47	215.79	1,536.00	1,320.21	14.05	.00	1,320.21
100-56900-134-000	COMM P&D: LIFE INS	38.84	77.68	501.00	423.32	15.50	.00	423.32
100-56900-135-000	COMM P&D: HEALTH INS PREMIU	1,943.75	3,887.50	23,325.00	19,437.50	16.67	.00	19,437.50
100-56900-137-000	COMM P&D: HEALTH INS. CLAIMS	500.72	573.99	944.00	370.01	60.80	.00	370.01
100-56900-138-000	COMM P&D: DENTAL INS	124.41	248.82	1,493.00	1,244.18	16.67	.00	1,244.18
100-56900-139-000	COMM P&D: LONG TERM DISABILI	58.05	116.10	750.00	633.90	15.48	.00	633.90
100-56900-210-000	COMM P&D: PROF SERVICES	.00	.00	10,000.00	10,000.00	.00	.00	10,000.00
100-56900-220-000	COMM P&D: GAS, OIL & REPAIRS	49.42	97.69	300.00	202.31	32.56	.00	202.31
100-56900-309-000	COMM P&D: POSTAGE	86.58	135.45	500.00	364.55	27.09	.00	364.55
100-56900-310-000	COMM P&D: OFFICE SUPPLIES	225.75	225.75	500.00	274.25	45.15	.00	274.25
100-56900-330-000	COMM P&D: TRAVEL & CONFERE	.00	.00	200.00	200.00	.00	.00	200.00
100-56900-380-000	COMM P&D: VEHICLE INSURANC	.00	1,287.00	.00	(1,287.00)	.00	.00	(1,287.00)
100-56900-403-000	COMM P&D: ZONING & PLANNING	.00	.00	1,600.00	1,600.00	.00	.00	1,600.00
100-56900-486-000	COMM P&D: HISTORIC PRESERVA	.00	.00	250.00	250.00	.00	.00	250.00
	TOTAL COMMUNITY PLANNING/D	11,935.96	22,498.95	160,355.00	137,856.05	14.03	.00	137,856.05
	TOTAL FUND EXPENDITURES	673,715.32	1,380,342.06	9,317,696.00	7,937,353.94	14.81	139,647.56	7,797,706.38
	NET REV OVER EXP	(36,695.13)	(397,596.87)	.00	(397,596.87)	.00	(139,647.56)	(537,244.43)

CITY OF PLATTEVILLE

BALANCE SHEET
FEBRUARY 28, 2023

FUND 101 - TAXI/BUS FUND

	BEGINNING BALANCE	CURRENT ACTIVITY	YTD ACTIVITY	ENDING BALANCE
<u>ASSETS</u>				
101-10001-000-000 TREASURER'S CASH	(127,302.98)	234,764.52	332,905.07	205,602.09
101-11111-000-000 GENERAL INVESTMENTS	.00	.00	.00	.00
101-12111-000-000 TAXES RECEIVABLE	.00	.00	.00	.00
101-13911-000-000 ACCOUNTS RECEIVABLE MISC.	260,477.84	(251,133.68)	(372,250.00)	(111,772.16)
	133,174.86	(16,369.16)	(39,344.93)	93,829.93
<u>LIABILITIES AND EQUITY</u>				
<u>LIABILITIES</u>				
101-21211-000-000 VOUCHERS PAYABLE	(19,183.60)	.00	19,183.60	.00
101-21220-000-000 WAGES PAYABLE CLEARING	(52.36)	.00	.00	(52.36)
101-21311-000-000 FEDERAL TAX W/H PAYABLE	.00	.00	.00	.00
101-21312-000-000 STATE TAX W/H PAYABLE	.00	.00	.00	.00
101-21313-000-000 6.20% SOC. SEC. EES	.00	.00	.00	.00
101-21314-000-000 1.45% SOC. SEC. EES	.00	.00	.00	.00
101-21315-000-000 6.20% SOC. SEC. ERS	.00	.00	.00	.00
101-21316-000-000 1.45% SOC. SEC. ERS	.00	.00	.00	.00
101-21520-000-000 GEN WRF EES	.00	.00	.00	.00
101-21522-000-000 GEN WRF ERS	.00	.00	.00	.00
	(19,235.96)	.00	19,183.60	(52.36)
<u>FUND EQUITY</u>				
101-30000-000-000 BUDGET VARIANCE	.00	.00	.00	.00
101-31000-000-000 FUND BALANCE	(113,938.90)	.00	.00	(113,938.90)
101-34110-000-000 P.O. ENCUMBRANCE	.00	.00	.00	.00
NET INCOME/LOSS	.00	16,369.16	20,161.33	20,161.33
	(113,938.90)	16,369.16	20,161.33	(93,777.57)
	(133,174.86)	16,369.16	39,344.93	(93,829.93)

CITY OF PLATTEVILLE
 DETAIL REVENUES WITH COMPARISON TO BUDGET
 FOR THE 2 MONTHS ENDING FEBRUARY 28, 2023

FUND 101 - TAXI/BUS FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET	ENC BALANCE	UNENC BALANCE
<u>INTERGOVERNMENTAL REVENUE</u>							
101-43229-225-000	FEDERAL TAXI/BUS GRANT	.00	.00	412,247.00	(412,247.00)	.00	.00 (412,247.00)
101-43537-226-000	STATE TAXI/BUS GRANT	.00	.00	115,550.00	(115,550.00)	.00	.00 (115,550.00)
	TOTAL INTERGOVERNMENTAL RE	.00	.00	527,797.00	(527,797.00)	.00	.00 (527,797.00)
<u>PUBLIC CHARGES FOR SERVICE</u>							
101-46350-100-000	BUS PASS SALES	240.00	800.00	1,000.00	(200.00)	80.00	.00 (200.00)
101-46350-105-000	BUS FARES REVENUE	104.00	104.00	.00	104.00	.00	.00 104.00
101-46350-110-000	TAXI FARES	18,681.50	37,142.75	115,000.00	(77,857.25)	32.30	.00 (77,857.25)
	TOTAL PUBLIC CHARGES FOR SE	19,025.50	38,046.75	116,000.00	(77,953.25)	32.80	.00 (77,953.25)
<u>INTERGOVERNMENTAL CHARGE</u>							
101-47230-621-000	UWP SHARE OF TAXI/BUS	27,589.36	41,384.04	222,523.00	(181,138.96)	18.60	.00 (181,138.96)
	TOTAL INTERGOVERNMENTAL CH	27,589.36	41,384.04	222,523.00	(181,138.96)	18.60	.00 (181,138.96)
<u>MISCELLANEOUS REVENUES</u>							
101-48200-830-000	TAXI PROPERTY RENT	.00	.00	12.00	(12.00)	.00	.00 (12.00)
	TOTAL MISCELLANEOUS REVENU	.00	.00	12.00	(12.00)	.00	.00 (12.00)
	TOTAL FUND REVENUE	46,614.86	79,430.79	866,332.00	(786,901.21)	9.17	.00 (786,901.21)

CITY OF PLATTEVILLE
 DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 2 MONTHS ENDING FEBRUARY 28, 2023

FUND 101 - TAXI/BUS FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET	ENC BALANCE	UNENC BALANCE
<u>TAXI SERVICE EXPENSES</u>							
101-53521-120-000 TAXI: OTHER WAGES	.00	.00	4,626.00	4,626.00	.00	.00	4,626.00
101-53521-131-000 TAXI: WRS (ERS)	.00	.00	315.00	315.00	.00	.00	315.00
101-53521-132-000 TAXI: SOC SEC	.00	.00	287.00	287.00	.00	.00	287.00
101-53521-133-000 TAXI: MEDICARE	.00	.00	67.00	67.00	.00	.00	67.00
101-53521-135-000 TAXI: HEALTH INS PREMIUM	.00	.00	865.00	865.00	.00	.00	865.00
101-53521-137-000 TAXI: HEALTH INS CLAIMS	.00	.00	176.00	176.00	.00	.00	176.00
101-53521-138-000 TAXI: DENTAL INS	.00	.00	42.00	42.00	.00	.00	42.00
101-53521-139-000 TAXI: LONG TERM DISABILITY	.00	.00	40.00	40.00	.00	.00	40.00
101-53521-621-000 TAXI SERVICE EXPENSES	38,770.42	75,378.52	600,000.00	524,621.48	12.56	.00	524,621.48
101-53521-622-000 BUS SERVICE EXPENSES	24,213.60	24,213.60	336,000.00	311,786.40	7.21	.00	311,786.40
101-53521-623-000 BUS PASS PRINTING EXPENSES	.00	.00	50.00	50.00	.00	.00	50.00
101-53521-624-000 BUS ADMIN EXPENSES	.00	.00	25.00	25.00	.00	.00	25.00
TOTAL TAXI SERVICE EXPENSES	62,984.02	99,592.12	942,493.00	842,900.88	10.57	.00	842,900.88
TOTAL FUND EXPENDITURES	62,984.02	99,592.12	942,493.00	842,900.88	10.57	.00	842,900.88
NET REV OVER EXP	(16,369.16)	(20,161.33)	(76,161.00)	55,999.67	(26.47)	.00	(20,161.33)

CITY OF PLATTEVILLE

BALANCE SHEET
FEBRUARY 28, 2023

FUND 105 - DEBT SERVICE FUND

	BEGINNING BALANCE	CURRENT ACTIVITY	YTD ACTIVITY	ENDING BALANCE
<u>ASSETS</u>				
105-10001-000-000 TREASURER'S CASH	53,327.80	(569,943.89)	(569,943.89)	(516,616.09)
105-10002-000-000 TIF #3 BOND CASH	.00	.00	.00	.00
105-11109-000-000 LOAN INVESTMENTS	.00	.00	.00	.00
105-11111-000-000 GENERAL INVESTMENTS	101,765.60	770.90	1,569.17	103,334.77
105-12111-000-000 TAXES RECEIVABLE	.00	.00	.00	.00
105-17103-000-000 LONG-TERM ADVANCE TO TIF	.00	.00	.00	.00
105-17202-000-000 NOTES REC. AIRPORT	.00	.00	.00	.00
	155,093.40	(569,172.99)	(568,374.72)	(413,281.32)
TOTAL ASSETS	155,093.40	(569,172.99)	(568,374.72)	(413,281.32)
 <u>LIABILITIES AND EQUITY</u>				
<u>LIABILITIES</u>				
105-21211-000-000 VOUCHERS PAYABLE	.00	.00	.00	.00
105-22212-000-000 WRF PRIOR SERVICE TRUST	.00	.00	.00	.00
105-27002-000-000 NOTES ADVANCE AIRPORT	(103,025.17)	.00	.00	(103,025.17)
105-27013-000-000 LONG-TERM ADVANCE TO TIF	.00	.00	.00	.00
105-29102-000-000 CORPORATE PURPOSE REDEMP.	.00	.00	.00	.00
	(103,025.17)	.00	.00	(103,025.17)
TOTAL LIABILITIES	(103,025.17)	.00	.00	(103,025.17)
 <u>FUND EQUITY</u>				
105-30000-000-000 BUDGET VARIANCE	.00	.00	.00	.00
105-31000-000-000 FUND BALANCE	(52,068.23)	.00	.00	(52,068.23)
105-32000-000-000 TIF #3 FUND BALANCE	.00	.00	.00	.00
NET INCOME/LOSS	.00	569,172.99	568,374.72	568,374.72
	(52,068.23)	569,172.99	568,374.72	516,306.49
TOTAL FUND EQUITY	(52,068.23)	569,172.99	568,374.72	516,306.49
TOTAL LIABILITIES AND EQUITY	(155,093.40)	569,172.99	568,374.72	413,281.32

CITY OF PLATTEVILLE
 DETAIL REVENUES WITH COMPARISON TO BUDGET
 FOR THE 2 MONTHS ENDING FEBRUARY 28, 2023

FUND 105 - DEBT SERVICE FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET	ENC BALANCE	UNENC BALANCE
<u>TAXES</u>							
105-41100-100-000 GENERAL PROPERTY TAXES	.00	.00	1,650,566.00	(1,650,566.00)	.00	.00	(1,650,566.00)
TOTAL TAXES	.00	.00	1,650,566.00	(1,650,566.00)	.00	.00	(1,650,566.00)
<u>MISCELLANEOUS REVENUE</u>							
105-48110-818-000 INTEREST FROM BONDS	770.90	1,569.17	.00	1,569.17	.00	.00	1,569.17
TOTAL MISCELLANEOUS REVENUE	770.90	1,569.17	.00	1,569.17	.00	.00	1,569.17
TOTAL FUND REVENUE	770.90	1,569.17	1,650,566.00	(1,648,996.83)	.10	.00	(1,648,996.83)

CITY OF PLATTEVILLE
 DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 2 MONTHS ENDING FEBRUARY 28, 2023

FUND 105 - DEBT SERVICE FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET	ENC BALANCE	UNENC BALANCE	
<u>PRINCIPAL ON NOTES</u>								
105-58100-013-000	PRINCIPAL LONG TERM NOTES	455,000.00	455,000.00	1,385,000.00	930,000.00	32.85	.00	930,000.00
	TOTAL PRINCIPAL ON NOTES	455,000.00	455,000.00	1,385,000.00	930,000.00	32.85	.00	930,000.00
<u>INTEREST AND FISCAL CHARGES</u>								
105-58200-005-000	INTEREST ON LONG TERM NOT	113,343.89	113,343.89	303,753.00	190,409.11	37.31	.00	190,409.11
105-58200-210-000	PROF SERVICES	.00	.00	3,800.00	3,800.00	.00	.00	3,800.00
105-58200-620-000	PAYING AGENT FEE	1,600.00	1,600.00	3,200.00	1,600.00	50.00	.00	1,600.00
	TOTAL INTEREST AND FISCAL CH	114,943.89	114,943.89	310,753.00	195,809.11	36.99	.00	195,809.11
	TOTAL FUND EXPENDITURES	569,943.89	569,943.89	1,695,753.00	1,125,809.11	33.61	.00	1,125,809.11
	NET REV OVER EXP	(569,172.99)	(568,374.72)	(45,187.00)	(523,187.72)	(1,257.83)	.00	(568,374.72)

CITY OF PLATTEVILLE

BALANCE SHEET
FEBRUARY 28, 2023

FUND 110 - CAPITAL PROJECTS FUND

	BEGINNING BALANCE	CURRENT ACTIVITY	YTD ACTIVITY	ENDING BALANCE
<u>ASSETS</u>				
110-10001-000-000	(1,722,929.15)	(105,870.67)	(277,566.29)	(2,000,495.44)
110-11111-000-000	162,794.42	.00	.00	162,794.42
110-11116-000-000	.00	.00	.00	.00
110-12111-000-000	.00	.00	.00	.00
110-13911-000-000	149,100.00	(14,430.00)	(14,430.00)	134,670.00
110-14111-000-000	.00	.00	.00	.00
110-15112-000-000	.00	.00	.00	.00
	(1,411,034.73)	(120,300.67)	(291,996.29)	(1,703,031.02)
<u>LIABILITIES AND EQUITY</u>				
<u>LIABILITIES</u>				
110-21211-000-000	(179,300.22)	.00	141,066.74	(38,233.48)
110-23352-000-000	.00	.00	.00	.00
110-23523-000-000	.00	.00	.00	.00
110-24500-000-000	.00	.00	.00	.00
110-27180-000-000	.00	.00	.00	.00
110-30000-000-000	.00	.00	.00	.00
110-34110-000-000	.00	.00	.00	.00
	(179,300.22)	.00	141,066.74	(38,233.48)
<u>FUND EQUITY</u>				
110-31000-000-000	1,590,334.95	.00	.00	1,590,334.95
	.00	120,300.67	150,929.55	150,929.55
	1,590,334.95	120,300.67	150,929.55	1,741,264.50
	1,411,034.73	120,300.67	291,996.29	1,703,031.02

CITY OF PLATTEVILLE
 DETAIL REVENUES WITH COMPARISON TO BUDGET
 FOR THE 2 MONTHS ENDING FEBRUARY 28, 2023

FUND 110 - CAPITAL PROJECTS FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET	ENC BALANCE	UNENC BALANCE
<u>MISCELLANEOUS REVENUE</u>							
110-48309-533-000	SALE OF STREET VEHICLES	.00	26,344.00	.00	26,344.00	.00	26,344.00
110-48500-843-000	INCLUSIVE PLAYGROUND DONATI	.00	100.00	.00	100.00	.00	100.00
110-48500-848-000	CIP: SENIOR CENTER DONATION	.00	1,000.00	.00	1,000.00	.00	1,000.00
	TOTAL MISCELLANEOUS REVENU	.00	27,444.00	.00	27,444.00	.00	27,444.00
	TOTAL FUND REVENUE	.00	27,444.00	.00	27,444.00	.00	27,444.00

CITY OF PLATTEVILLE
 DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 2 MONTHS ENDING FEBRUARY 28, 2023

FUND 110 - CAPITAL PROJECTS FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET	ENC BALANCE	UNENC BALANCE
<u>CAPITAL PROJECTS</u>							
110-60001-521-001	CAP PRJ: CITY WIDE CAMERA SY	.00	16,622.76	.00 (16,622.76)	.00	11,487.99	(28,110.75)
110-60001-533-004	CAP PRJ: END LOADER REPL #17	.00	.00	.00 .00	.00	3,400.00	(3,400.00)
110-60001-533-005	CAP PRJ: 2.5 TON DUMP TRUCK	.00	.00	.00 .00	.00	236,167.00	(236,167.00)
110-60001-533-009	CAP PRJ: FORKLIFT	.00	19,800.00	.00 (19,800.00)	.00	200.00	(20,000.00)
110-60001-533-010	CAP PRJ: TIRE MACHINE	.00	10,499.99	.00 (10,499.99)	.00	.00	(10,499.99)
110-60001-533-011	CAP PRJ: PAINT MACHINE	.00	.00	.00 .00	.00	11,500.00	(11,500.00)
110-60001-533-012	CAP PRJ: BRINE TANK TRAILER	.00	.00	.00 .00	.00	8,800.00	(8,800.00)
110-60001-535-004	CAP PRJ: TID 5 SIDEWALK	5,476.00	5,476.00	.00 (5,476.00)	.00	.00	(5,476.00)
110-60001-536-000	CAP PRJ: SIDEWALK (REPAIRS)	684.00	684.00	.00 (684.00)	.00	.00	(684.00)
110-60001-541-001	CAP PRJ: IT SERVER UPGRADE	.00	6,928.26	.00 (6,928.26)	.00	57,999.50	(64,927.76)
110-60001-553-003	CAP PRJ: PRESERVATION PLAN	.00	.00	.00 .00	.00	5,646.64	(5,646.64)
110-60001-553-005	CAP PRJ: SAFETY, SECURITY, AIR	.00	.00	.00 .00	.00	14,986.23	(14,986.23)
110-60001-557-000	CAP PRJ: SENIOR CITIZEN CENTE	23,555.76	23,797.63	.00 (23,797.63)	.00	3,700.00	(27,497.63)
110-60001-911-001	CAP PRJ: BUSHWY 151 SAFETY I	16,236.41	16,236.41	.00 (16,236.41)	.00	.00	(16,236.41)
110-60001-911-010	CAP PRJ: JEFFERSON ST-STREET	3,196.75	3,196.75	.00 (3,196.75)	.00	.00	(3,196.75)
110-60001-935-005	CAP PRJ: FLOOR CLEANING EQUI	.00	3,980.00	.00 (3,980.00)	.00	.00	(3,980.00)
110-60001-939-010	CAP PRJ: JEFFERSON ST-STORM	3,196.75	3,196.75	.00 (3,196.75)	.00	.00	(3,196.75)
110-60001-947-000	CAP PRJ: TAXI VEHICLE	209.00	209.00	.00 (209.00)	.00	.00	(209.00)
110-60001-947-001	CAP PRJ: TAXI VEHICLE	67,746.00	67,746.00	.00 (67,746.00)	.00	.00	(67,746.00)
	TOTAL CAPITAL PROJECTS	120,300.67	178,373.55	.00 (178,373.55)	.00	353,887.36	(532,260.91)
	TOTAL FUND EXPENDITURES	120,300.67	178,373.55	.00 (178,373.55)	.00	353,887.36	(532,260.91)
	NET REV OVER EXP	(120,300.67)	(150,929.55)	.00 (150,929.55)	.00	(353,887.36)	(504,816.91)

CITY OF PLATTEVILLE

BALANCE SHEET
FEBRUARY 28, 2023

FUND 124 - TIF DISTRICT #4 FUND

	BEGINNING BALANCE	CURRENT ACTIVITY	YTD ACTIVITY	ENDING BALANCE	
<u>ASSETS</u>					
124-10001-000-000	TREASURER'S CASH	.00	.00	.00	.00
124-11111-000-000	GENERAL INVESTMENTS	.00	.00	.00	.00
124-12111-000-000	TAXES RECEIVABLE	.00	.00	.00	.00
124-13911-000-000	ACCOUNTS RECEIVABLE MISC.	.00	.00	.00	.00
124-17106-000-000	ADVANCE DUE FROM GEN FUND	.00	.00	.00	.00
	TOTAL ASSETS	.00	.00	.00	.00
<u>LIABILITIES AND EQUITY</u>					
<u>LIABILITIES</u>					
124-21211-000-000	VOUCHERS PAYABLE	.00	.00	.00	.00
124-27015-000-000	LONG-TERM ADV. TO TIF#4	.00	.00	.00	.00
	TOTAL LIABILITIES	.00	.00	.00	.00
<u>FUND EQUITY</u>					
124-30000-000-000	BUDGET VARIANCE	.00	.00	.00	.00
124-31000-000-000	FUND BALANCE	.00	.00	.00	.00
	NET INCOME/LOSS	.00	.00	.00	.00
	TOTAL FUND EQUITY	.00	.00	.00	.00
	TOTAL LIABILITIES AND EQUITY	.00	.00	.00	.00

CITY OF PLATTEVILLE

BALANCE SHEET
FEBRUARY 28, 2023

FUND 125 - TIF DISTRICT #5 FUND

	BEGINNING BALANCE	CURRENT ACTIVITY	YTD ACTIVITY	ENDING BALANCE
<u>ASSETS</u>				
125-10001-000-000	TREASURER'S CASH	526,817.24	.00 (19,766.01)	507,051.23
125-11111-000-000	GENERAL INVESTMENTS	.00	.00	.00
125-12111-000-000	TAXES RECEIVABLE	.00	.00	.00
125-13911-000-000	ACCOUNTS RECEIVABLE MISC.	.00	.00	.00
	TOTAL ASSETS	526,817.24	.00 (19,766.01)	507,051.23
<u>LIABILITIES AND EQUITY</u>				
<u>LIABILITIES</u>				
125-21211-000-000	VOUCHERS PAYABLE	(3,379.67)	.00	3,379.67
125-27015-000-000	LONG-TERM ADV. TO TIF#5	.00	.00	.00
125-27018-000-000	ADVANCE DUE TO UTILITY	.00	.00	.00
	TOTAL LIABILITIES	(3,379.67)	.00	3,379.67
<u>FUND EQUITY</u>				
125-30000-000-000	BUDGET VARIANCE	.00	.00	.00
125-31000-000-000	FUND BALANCE	(523,437.57)	.00	.00 (523,437.57)
125-32005-000-000	TIF #5 FUND BALANCE	.00	.00	.00
125-34110-000-000	P.O. ENCUMBRANCE	.00	.00	.00
	NET INCOME/LOSS	.00	.00	16,386.34
	TOTAL FUND EQUITY	(523,437.57)	.00	16,386.34 (507,051.23)
	TOTAL LIABILITIES AND EQUITY	(526,817.24)	.00	19,766.01 (507,051.23)

CITY OF PLATTEVILLE
 DETAIL REVENUES WITH COMPARISON TO BUDGET
 FOR THE 2 MONTHS ENDING FEBRUARY 28, 2023

FUND 125 - TIF DISTRICT #5 FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET	ENC BALANCE	UNENC BALANCE
<u>TAXES</u>							
125-41120-115-000 TIF #5 DISTRICT TAXES	.00	.00	754,447.00	(754,447.00)	.00	.00	(754,447.00)
TOTAL TAXES	.00	.00	754,447.00	(754,447.00)	.00	.00	(754,447.00)
<u>INTERGOVERNMENTAL REVENUE</u>							
125-43410-234-000 TIF#5 EXEMPT COMPUTER ST.	.00	.00	7,181.00	(7,181.00)	.00	.00	(7,181.00)
125-43410-235-000 TIF#5 EXEMPT PERS PROP AID	.00	.00	4,287.00	(4,287.00)	.00	.00	(4,287.00)
TOTAL INTERGOVERNMENTAL RE	.00	.00	11,468.00	(11,468.00)	.00	.00	(11,468.00)
TOTAL FUND REVENUE	.00	.00	765,915.00	(765,915.00)	.00	.00	(765,915.00)

CITY OF PLATTEVILLE
 DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 2 MONTHS ENDING FEBRUARY 28, 2023

FUND 125 - TIF DISTRICT #5 FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET	ENC BALANCE	UNENC BALANCE
<u>TAX INCREMENT DISTRICT FEES</u>							
125-56600-290-000 TAX INCREMENT DISTRICT FEES	.00	.00	150.00	150.00	.00	.00	150.00
TOTAL TAX INCREMENT DISTRICT	.00	.00	150.00	150.00	.00	.00	150.00
<u>INCUBATOR</u>							
125-56721-509-000 PLATTEVILLE INCUBATOR	.00	10,000.00	10,000.00	.00	100.00	.00	.00
125-56721-510-000 GRANT CTY ECON DEV	.00	6,386.34	6,386.00	(.34)	100.01	.00	(.34)
TOTAL INCUBATOR	.00	16,386.34	16,386.00	(.34)	100.00	.00	(.34)
<u>PRINCIPAL ON TIF#5 NOTES</u>							
125-58100-018-000 PRINCIPAL ON TIF#5 NOTES	.00	.00	181,782.00	181,782.00	.00	.00	181,782.00
TOTAL DEPARTMENT 100	.00	.00	181,782.00	181,782.00	.00	.00	181,782.00
<u>INTEREST ON NOTES</u>							
125-58200-019-000 INTEREST ON TIF#5 NOTES	.00	.00	2,257.00	2,257.00	.00	.00	2,257.00
TOTAL INTEREST ON NOTES	.00	.00	2,257.00	2,257.00	.00	.00	2,257.00
<u>TIF #5 - CAPITAL PROJECTS</u>							
125-60005-210-000 PROFESSIONAL SERVICES	.00	.00	350.00	350.00	.00	.00	350.00
125-60005-802-000 PAYMENT TO TID #7	.00	.00	564,990.00	564,990.00	.00	.00	564,990.00
TOTAL TIF #5 - CAPITAL PROJECT	.00	.00	565,340.00	565,340.00	.00	.00	565,340.00
TOTAL FUND EXPENDITURES	.00	16,386.34	765,915.00	749,528.66	2.14	.00	749,528.66
NET REV OVER EXP	.00	(16,386.34)	.00	(16,386.34)	.00	.00	(16,386.34)

CITY OF PLATTEVILLE

BALANCE SHEET
FEBRUARY 28, 2023

FUND 126 - TIF DISTRICT #6 FUND

	BEGINNING BALANCE	CURRENT ACTIVITY	YTD ACTIVITY	ENDING BALANCE
<u>ASSETS</u>				
126-10001-000-000 TREASURER'S CASH	(128,001.25)	(2,039.92)	(73,971.45)	(201,972.70)
126-11111-000-000 GENERAL INVESTMENTS	.00	.00	.00	.00
126-12111-000-000 TAXES RECEIVABLE	.00	.00	.00	.00
126-13911-000-000 ACCOUNTS RECEIVABLE MISC.	.00	.00	.00	.00
126-17106-000-000 ADVANCE DUE FROM TIF#6	.00	.00	.00	.00
	(128,001.25)	(2,039.92)	(73,971.45)	(201,972.70)
TOTAL ASSETS	(128,001.25)	(2,039.92)	(73,971.45)	(201,972.70)
 <u>LIABILITIES AND EQUITY</u>				
<u>LIABILITIES</u>				
126-21211-000-000 VOUCHERS PAYABLE	(332.67)	.00	332.67	.00
126-27015-000-000 LONG-TERM ADV. TO TIF#6	(378,723.54)	.00	.00	(378,723.54)
126-27016-000-000 ADVANCE DUE CP FUND - TIF#6	.00	.00	.00	.00
126-27018-000-000 ADVANCE DUE TO UTILITIES	(65,552.30)	.00	.00	(65,552.30)
	(444,608.51)	.00	332.67	(444,275.84)
TOTAL LIABILITIES	(444,608.51)	.00	332.67	(444,275.84)
 <u>FUND EQUITY</u>				
126-30000-000-000 BUDGET VARIANCE	.00	.00	.00	.00
126-31000-000-000 FUND BALANCE	572,609.76	.00	.00	572,609.76
126-32006-000-000 TIF #6 FUND BALANCE	.00	.00	.00	.00
126-34110-000-000 P.O. ENCUMBRANCE	.00	.00	.00	.00
NET INCOME/LOSS	.00	2,039.92	73,638.78	73,638.78
	572,609.76	2,039.92	73,638.78	646,248.54
TOTAL FUND EQUITY	572,609.76	2,039.92	73,638.78	646,248.54
TOTAL LIABILITIES AND EQUITY	128,001.25	2,039.92	73,971.45	201,972.70

CITY OF PLATTEVILLE
 DETAIL REVENUES WITH COMPARISON TO BUDGET
 FOR THE 2 MONTHS ENDING FEBRUARY 28, 2023

FUND 126 - TIF DISTRICT #6 FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET	ENC BALANCE	UNENC BALANCE
<u>TAXES</u>							
126-41120-115-000 TIF #6 DISTRICT TAXES	.00	.00	629,213.00	(629,213.00)	.00	.00	(629,213.00)
TOTAL TAXES	.00	.00	629,213.00	(629,213.00)	.00	.00	(629,213.00)
<u>INTERGOVERNMENTAL REVENUE</u>							
126-43410-234-000 EXEMPT COMPUTER AID	.00	.00	1,013.00	(1,013.00)	.00	.00	(1,013.00)
126-43410-235-000 EXEMPT PERSONAL PROPERTY A	.00	.00	2,316.00	(2,316.00)	.00	.00	(2,316.00)
TOTAL INTERGOVERNMENTAL RE	.00	.00	3,329.00	(3,329.00)	.00	.00	(3,329.00)
TOTAL FUND REVENUE	.00	.00	632,542.00	(632,542.00)	.00	.00	(632,542.00)

CITY OF PLATTEVILLE
 DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 2 MONTHS ENDING FEBRUARY 28, 2023

FUND 126 - TIF DISTRICT #6 FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET	ENC BALANCE	UNENC BALANCE	
<u>ATTORNEY</u>								
126-51300-210-000	ATTORNEY: PROF SERVICES	709.50	709.50	5,000.00	4,290.50	14.19	.00	4,290.50
	TOTAL ATTORNEY	709.50	709.50	5,000.00	4,290.50	14.19	.00	4,290.50
<u>ASSESSOR</u>								
126-51530-412-000	ASSESSOR:ST. MANUFACTURING	1,283.57	1,283.57	1,309.00	25.43	98.06	.00	25.43
	TOTAL ASSESSOR	1,283.57	1,283.57	1,309.00	25.43	98.06	.00	25.43
<u>TAX INCREMENT DISTRICT FEE</u>								
126-56600-290-000	TAX INCREMENT DISTRICT FEES	.00	.00	150.00	150.00	.00	.00	150.00
	TOTAL TAX INCREMENT DISTRICT	.00	.00	150.00	150.00	.00	.00	150.00
<u>INCUBATOR</u>								
126-56721-509-000	PLATTEVILLE INCUBATOR	.00	10,000.00	10,000.00	.00	100.00	.00	.00
126-56721-510-000	GRANT CTY ECON DEV	.00	6,386.33	6,386.00	(.33)	100.01	.00	(.33)
	TOTAL INCUBATOR	.00	16,386.33	16,386.00	(.33)	100.00	.00	(.33)
<u>PRINCIPAL ON NOTES</u>								
126-58100-018-000	PRINCIPAL ON TIF#6 NOTES	.00	.00	582,423.00	582,423.00	.00	.00	582,423.00
	TOTAL PRINCIPAL ON NOTES	.00	.00	582,423.00	582,423.00	.00	.00	582,423.00
<u>INTEREST ON NOTES</u>								
126-58200-019-000	INTEREST ON TIF#6 NOTES	.00	.00	102,323.00	102,323.00	.00	.00	102,323.00
	TOTAL INTEREST ON NOTES	.00	.00	102,323.00	102,323.00	.00	.00	102,323.00
<u>TIF #6 CAPITAL PROJECTS</u>								
126-60006-210-000	TIF #6: PROFESSIONAL SERVICE	.00	.00	700.00	700.00	.00	.00	700.00
126-60006-314-000	TIF #6: UTILITIES AND REFUSE	46.85	46.85	450.00	403.15	10.41	.00	403.15
126-60006-567-000	TIF #6: PVILLE AREA IND DEV CO	.00	.00	77,050.00	77,050.00	.00	.00	77,050.00
126-60006-801-000	TAX INCREMENTS TO EMMI ROTH	.00	55,212.53	59,565.00	4,352.47	92.69	.00	4,352.47
	TOTAL TIF #6 CAPITAL PROJECTS	46.85	55,259.38	137,765.00	82,505.62	40.11	.00	82,505.62

CITY OF PLATTEVILLE

DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2023

FUND 126 - TIF DISTRICT #6 FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET	ENC BALANCE	UNENC BALANCE
TOTAL FUND EXPENDITURES	<u>2,039.92</u>	<u>73,638.78</u>	<u>845,356.00</u>	<u>771,717.22</u>	<u>8.71</u>	<u>.00</u>	<u>771,717.22</u>
NET REV OVER EXP	<u>(2,039.92)</u>	<u>(73,638.78)</u>	<u>(212,814.00)</u>	<u>139,175.22</u>	<u>(34.60)</u>	<u>.00</u>	<u>(73,638.78)</u>

CITY OF PLATTEVILLE

BALANCE SHEET
FEBRUARY 28, 2023

FUND 127 - TIF DISTRICT #7 FUND

	BEGINNING BALANCE	CURRENT ACTIVITY	YTD ACTIVITY	ENDING BALANCE	
<u>ASSETS</u>					
127-10001-000-000	TREASURER'S CASH	(496,396.66)	(607,246.03)	(660,565.02)	(1,156,961.68)
127-11111-000-000	GENERAL INVESTMENTS	43,623.19	152.54	310.49	43,933.68
127-12111-000-000	TAXES RECEIVABLE	.00	.00	.00	.00
127-13911-000-000	ACCOUNTS RECEIVABLE MISC.	.00	.00	.00	.00
127-17107-000-000	ADVANCE DUE FROM TIF #7	.00	.00	.00	.00
	TOTAL ASSETS	(452,773.47)	(607,093.49)	(660,254.53)	(1,113,028.00)
<u>LIABILITIES AND EQUITY</u>					
<u>LIABILITIES</u>					
127-21211-000-000	VOUCHERS PAYABLE	18,900.34	.00	(18,900.34)	.00
127-27015-000-000	LONG-TERM ADV. TO TIF#7	.00	.00	.00	.00
127-27017-000-000	ADVANCE DUE TO CP - TIF #7	.00	.00	.00	.00
127-27018-000-000	ADVANCE DUE TO UTILITIES	(199,306.09)	.00	.00	(199,306.09)
	TOTAL LIABILITIES	(180,405.75)	.00	(18,900.34)	(199,306.09)
<u>FUND EQUITY</u>					
127-30000-000-000	BUDGET VARIANCE	.00	.00	.00	.00
127-31000-000-000	FUND BALANCE	633,179.22	.00	.00	633,179.22
127-32007-000-000	TIF #7 FUND BALANCE	.00	.00	.00	.00
127-34110-000-000	P.O. ENCUMBRANCE	.00	.00	.00	.00
	NET INCOME/LOSS	.00	607,093.49	679,154.87	679,154.87
	TOTAL FUND EQUITY	633,179.22	607,093.49	679,154.87	1,312,334.09
	TOTAL LIABILITIES AND EQUITY	452,773.47	607,093.49	660,254.53	1,113,028.00

CITY OF PLATTEVILLE
 DETAIL REVENUES WITH COMPARISON TO BUDGET
 FOR THE 2 MONTHS ENDING FEBRUARY 28, 2023

FUND 127 - TIF DISTRICT #7 FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET	ENC BALANCE	UNENC BALANCE
<u>TAXES</u>							
127-41120-115-000 TIF #7 DISTRICT TAXES	.00	.00	399,964.00	(399,964.00)	.00	.00	(399,964.00)
TOTAL TAXES	.00	.00	399,964.00	(399,964.00)	.00	.00	(399,964.00)
<u>INTERGOVERNMENTAL REVENUE</u>							
127-43410-234-000 TIF#7 EXEMPT COMPUTER ST.	.00	.00	3,912.00	(3,912.00)	.00	.00	(3,912.00)
127-43410-235-000 TIF#7 EXEMPT PERS PROP AID	.00	.00	6,423.00	(6,423.00)	.00	.00	(6,423.00)
TOTAL INTERGOVERNMENTAL RE	.00	.00	10,335.00	(10,335.00)	.00	.00	(10,335.00)
<u>MISCELLANEOUS REVENUES</u>							
127-48110-817-000 INTEREST FROM TIF#7 BOND	152.54	310.49	500.00	(189.51)	62.10	.00	(189.51)
127-48500-840-000 DEVELOPER GUARANTEE	.00	.00	48,515.00	(48,515.00)	.00	.00	(48,515.00)
TOTAL MISCELLANEOUS REVENU	152.54	310.49	49,015.00	(48,704.51)	.63	.00	(48,704.51)
<u>OTHER FINANCING SOURCES</u>							
127-49200-989-000 ADVANCE FROM TID#5	.00	.00	564,990.00	(564,990.00)	.00	.00	(564,990.00)
TOTAL OTHER FINANCING SOUR	.00	.00	564,990.00	(564,990.00)	.00	.00	(564,990.00)
TOTAL FUND REVENUE	152.54	310.49	1,024,304.00	(1,023,993.51)	.03	.00	(1,023,993.51)

CITY OF PLATTEVILLE
 DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 2 MONTHS ENDING FEBRUARY 28, 2023

FUND 127 - TIF DISTRICT #7 FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET	ENC BALANCE	UNENC BALANCE	
<u>ATTORNEY</u>								
127-51300-210-000	ATTORNEY: PROF SERVICES	.00	.00	1,500.00	1,500.00	.00	.00	1,500.00
	TOTAL ATTORNEY	.00	.00	1,500.00	1,500.00	.00	.00	1,500.00
<u>ASSESSOR</u>								
127-51530-412-000	ASSESSOR:ST. MANUFACTURING	15.53	15.53	16.00	.47	97.06	.00	.47
	TOTAL ASSESSOR	15.53	15.53	16.00	.47	97.06	.00	.47
<u>TAX INCREMENT DISTRICT FEES</u>								
127-56600-290-000	TAX INCREMENT DISTRICT FEES	.00	.00	150.00	150.00	.00	.00	150.00
	TOTAL TAX INCREMENT DISTRICT	.00	.00	150.00	150.00	.00	.00	150.00
<u>INCUBATOR</u>								
127-56721-509-000	PLATTEVILLE INCUBATOR	.00	10,000.00	10,000.00	.00	100.00	.00	.00
127-56721-510-000	GRANT CTY ECON DEV	.00	6,386.33	6,386.00	(.33)	100.01	.00	(.33)
	TOTAL INCUBATOR	.00	16,386.33	16,386.00	(.33)	100.00	.00	(.33)
<u>COMM PLAN & DEVELOPMENT</u>								
127-56900-568-000	TIF #7 MAIN STREET PROGRAM	.00	37,500.00	37,500.00	.00	100.00	.00	.00
	TOTAL COMM PLAN & DEVELOPM	.00	37,500.00	37,500.00	.00	100.00	.00	.00
<u>PRINCIPAL ON NOTES</u>								
127-58100-018-000	PRINCIPAL ON TIF#7 NOTES	535,000.00	535,000.00	655,000.00	120,000.00	81.68	.00	120,000.00
	TOTAL PRINCIPAL ON NOTES	535,000.00	535,000.00	655,000.00	120,000.00	81.68	.00	120,000.00
<u>INTEREST ON NOTES</u>								
127-58200-019-000	INTEREST ON TIF#7 NOTES	53,397.50	53,397.50	121,671.00	68,273.50	43.89	.00	68,273.50
	TOTAL INTEREST ON NOTES	53,397.50	53,397.50	121,671.00	68,273.50	43.89	.00	68,273.50

CITY OF PLATTEVILLE
 DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 2 MONTHS ENDING FEBRUARY 28, 2023

FUND 127 - TIF DISTRICT #7 FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET	ENC BALANCE	UNENC BALANCE
<u>TIF #7 CAPITAL PROJECTS</u>							
127-60007-210-000	PROFESSIONAL SERVICES	500.00	500.00	.00 (500.00)	.00	.00 (500.00)	
127-60007-802-000	LEASE PMTS TO DEVELOPER	18,333.00	36,666.00	219,996.00 183,330.00	16.67	.00 183,330.00	
	TOTAL TIF #7 CAPITAL PROJECTS	18,833.00	37,166.00	219,996.00 182,830.00	16.89	.00 182,830.00	
	TOTAL FUND EXPENDITURES	607,246.03	679,465.36	1,052,219.00 372,753.64	64.57	.00 372,753.64	
	NET REV OVER EXP	(607,093.49)	(679,154.87)	(27,915.00) (651,239.87)	(2,432.94)	.00 (679,154.87)	

CITY OF PLATTEVILLE

BALANCE SHEET
FEBRUARY 28, 2023

FUND 130 - REDEVEL. AUTH (RDA) FUND

	BEGINNING BALANCE	CURRENT ACTIVITY	YTD ACTIVITY	ENDING BALANCE	
<u>ASSETS</u>					
130-10001-000-000	TREASURER'S CASH	110,554.98	2,010.55	4,021.10	114,576.08
130-11111-000-000	GENERAL INVESTMENTS	.00	.00	.00	.00
130-13911-000-000	ACCOUNTS RECEIVABLE MISC.	.00	.00	.00	.00
130-17200-000-000	NOTES REC. ECON. DEV.(ALLBE)	.00	.00	.00	.00
130-17400-000-000	RDA LOANS RECEIVABLE	288,226.33	(2,345.78)	(4,687.54)	283,538.79
	TOTAL ASSETS	398,781.31	(335.23)	(666.44)	398,114.87
<u>LIABILITIES AND EQUITY</u>					
<u>LIABILITIES</u>					
130-21211-000-000	VOUCHERS PAYABLE	.00	.00	.00	.00
130-26000-000-000	DEFERRED (PREPAID) REVENUE	.00	.00	.00	.00
130-26001-000-000	RDA LOANS RECEIVABLE	(288,226.33)	2,345.78	4,687.54	(283,538.79)
130-27000-000-000	NOTES ADV. ECON DEV.(ALLBE)	.00	.00	.00	.00
	TOTAL LIABILITIES	(288,226.33)	2,345.78	4,687.54	(283,538.79)
<u>FUND EQUITY</u>					
130-30000-000-000	BUDGET VARIANCE	.00	.00	.00	.00
130-31000-000-000	FUND BALANCE	(110,554.98)	.00	.00	(110,554.98)
130-34110-000-000	P.O. ENCUMBRANCE	.00	.00	.00	.00
	TOTAL FUND EQUITY	(110,554.98)	.00	.00	(110,554.98)
	TOTAL LIABILITIES AND EQUITY	(398,781.31)	2,345.78	4,687.54	(394,093.77)

CITY OF PLATTEVILLE

DETAIL REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2023

FUND 130 - REDEVEL. AUTH (RDA) FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET	ENC BALANCE	UNENC BALANCE
<u>OTHER FINANCING SOURCES</u>								
130-49210-920-000	LOS AMIGOS MKT LOAN	400.00	800.00	3,827.00	(3,027.00)	20.90	.00	(3,027.00)
130-49210-924-000	DRIFTLESS MARKET LOAN PMT	876.04	1,752.08	10,512.00	(8,759.92)	16.67	.00	(8,759.92)
130-49210-925-000	DEALS N DRAGONS LOAN PAYME	283.56	567.12	3,403.00	(2,835.88)	16.67	.00	(2,835.88)
130-49210-930-000	LMN INVESTMENT LOAN PMT.	1,321.83	2,643.66	15,862.00	(13,218.34)	16.67	.00	(13,218.34)
	TOTAL OTHER FINANCING SOUR	<u>2,881.43</u>	<u>5,762.86</u>	<u>33,604.00</u>	<u>(27,841.14)</u>	<u>17.15</u>	<u>.00</u>	<u>(27,841.14)</u>
	TOTAL FUND REVENUE	<u><u>2,881.43</u></u>	<u><u>5,762.86</u></u>	<u><u>33,604.00</u></u>	<u><u>(27,841.14)</u></u>	<u><u>17.15</u></u>	<u><u>.00</u></u>	<u><u>(27,841.14)</u></u>

CITY OF PLATTEVILLE
 DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 2 MONTHS ENDING FEBRUARY 28, 2023

FUND 130 - REDEVEL. AUTH (RDA) FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET	ENC BALANCE	UNENC BALANCE
<u>COMM. PLAN & DEVELOPMENT</u>							
130-56900-210-000 RDA: ATTORNEY-PROF SERVICE	.00	.00	500.00	500.00	.00	.00	500.00
130-56900-712-000 RDA: LOANS - OTHER	.00	.00	40,000.00	40,000.00	.00	.00	40,000.00
130-56900-800-000 RDA: GRANTS	.00	.00	2,000.00	2,000.00	.00	.00	2,000.00
130-56900-923-000 RDA: CITY LOAN PMTS-LMN INV	870.88	1,741.76	10,450.00	8,708.24	16.67	.00	8,708.24
TOTAL COMM. PLAN & DEVELOPM	870.88	1,741.76	52,950.00	51,208.24	3.29	.00	51,208.24
TOTAL FUND EXPENDITURES	870.88	1,741.76	52,950.00	51,208.24	3.29	.00	51,208.24
NET REV OVER EXP	2,010.55	4,021.10	(19,346.00)	23,367.10	20.79	.00	4,021.10

CITY OF PLATTEVILLE

BALANCE SHEET
FEBRUARY 28, 2023

FUND 135 - AFFORDABLE HOUSING

	BEGINNING BALANCE	CURRENT ACTIVITY	YTD ACTIVITY	ENDING BALANCE
<u>ASSETS</u>				
135-10001-000-000 TREASURER'S CASH	125,151.90	(33,486.66)	(34,284.29)	90,867.61
135-13911-000-000 ACCOUNTS RECEIVABLE MISC.	.00	320.00	320.00	320.00
TOTAL ASSETS	<u>125,151.90</u>	<u>(33,166.66)</u>	<u>(33,964.29)</u>	<u>91,187.61</u>
<u>LIABILITIES AND EQUITY</u>				
<u>LIABILITIES</u>				
135-21211-000-000 VOUCHERS PAYABLE	(1,951.22)	.00	1,951.22	.00
TOTAL LIABILITIES	<u>(1,951.22)</u>	<u>.00</u>	<u>1,951.22</u>	<u>.00</u>
<u>FUND EQUITY</u>				
135-30000-000-000 BUDGET VARIANCE	.00	.00	.00	.00
135-31000-000-000 FUND BALANCE	(123,200.68)	.00	.00	(123,200.68)
NET INCOME/LOSS	.00	33,166.66	32,013.07	32,013.07
TOTAL FUND EQUITY	<u>(123,200.68)</u>	<u>33,166.66</u>	<u>32,013.07</u>	<u>(91,187.61)</u>
TOTAL LIABILITIES AND EQUITY	<u>(125,151.90)</u>	<u>33,166.66</u>	<u>33,964.29</u>	<u>(91,187.61)</u>

CITY OF PLATTEVILLE
 DETAIL REVENUES WITH COMPARISON TO BUDGET
 FOR THE 2 MONTHS ENDING FEBRUARY 28, 2023

FUND 135 - AFFORDABLE HOUSING

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET	ENC BALANCE	UNENC BALANCE
<u>OTHER FINANCING SOURCES</u>							
135-49210-920-000 AFFORD HOUSING: LOANS	1,893.34	3,046.93	10,000.00	(6,953.07)	30.47	.00	(6,953.07)
TOTAL OTHER FINANCING SOUR	1,893.34	3,046.93	10,000.00	(6,953.07)	30.47	.00	(6,953.07)
TOTAL FUND REVENUE	1,893.34	3,046.93	10,000.00	(6,953.07)	30.47	.00	(6,953.07)

CITY OF PLATTEVILLE
 DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 2 MONTHS ENDING FEBRUARY 28, 2023

FUND 135 - AFFORDABLE HOUSING

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET	ENC BALANCE	UNENC BALANCE	
<u>AFFORDABLE HOUSING</u>								
135-56900-210-000	AFFORD HOUSING: ATTY-PROF S	60.00	60.00	120.00	60.00	50.00	.00	60.00
135-56900-712-000	AFFORD HOUSING: LOANS	25,000.00	25,000.00	25,000.00	.00	100.00	.00	.00
135-56900-800-000	AFFORD HOUSING: GRANTS	10,000.00	10,000.00	30,000.00	20,000.00	33.33	.00	20,000.00
	TOTAL AFFORDABLE HOUSING	35,060.00	35,060.00	55,120.00	20,060.00	63.61	.00	20,060.00
	TOTAL FUND EXPENDITURES	35,060.00	35,060.00	55,120.00	20,060.00	63.61	.00	20,060.00
	NET REV OVER EXP	(33,166.66)	(32,013.07)	(45,120.00)	13,106.93	(70.95)	.00	(32,013.07)

CITY OF PLATTEVILLE

BALANCE SHEET
FEBRUARY 28, 2023

FUND 140 - BROSKE CENTER

	BEGINNING BALANCE	CURRENT ACTIVITY	YTD ACTIVITY	ENDING BALANCE
<u>ASSETS</u>				
140-10001-000-000 TREASURER'S CASH	13,541.00	1,212.70	5,467.18	19,008.18
140-13911-000-000 ACCOUNTS RECEIVABLE MISC.	(4,540.00)	.00	7,540.00	3,000.00
TOTAL ASSETS	9,001.00	1,212.70	13,007.18	22,008.18
 <u>LIABILITIES AND EQUITY</u>				
<u>LIABILITIES</u>				
140-21211-000-000 VOUCHERS PAYABLE	(542.84)	197.32	542.84	.00
140-23356-000-000 BROSKE CENTER: TRUST/DONATIONS	(232.80)	.00	.00	(232.80)
140-23388-000-000 PREPAID BROSKE CENTER RENT	.00	.00	.00	.00
140-27192-000-000 BROSKE CENTER: DAMAGE DEPOSITS	(2,135.00)	(1,100.00)	(1,100.00)	(3,235.00)
TOTAL LIABILITIES	(2,910.64)	(902.68)	(557.16)	(3,467.80)
 <u>FUND EQUITY</u>				
140-30000-000-000 BUDGET VARIANCE	.00	.00	.00	.00
140-31000-000-000 FUND BALANCE	(6,090.36)	.00	.00	(6,090.36)
140-34110-000-000 P.O. ENCUMBRANCE	.00	.00	.00	.00
NET INCOME/LOSS	.00	(310.02)	(12,450.02)	(12,450.02)
TOTAL FUND EQUITY	(6,090.36)	(310.02)	(12,450.02)	(18,540.38)
TOTAL LIABILITIES AND EQUITY	(9,001.00)	(1,212.70)	(13,007.18)	(22,008.18)

CITY OF PLATTEVILLE
 DETAIL REVENUES WITH COMPARISON TO BUDGET
 FOR THE 2 MONTHS ENDING FEBRUARY 28, 2023

FUND 140 - BROSKE CENTER

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET	ENC BALANCE	UNENC BALANCE
<u>BROSKE CENTER REVENUES</u>							
140-46740-670-000	BROSKE CENTER: RENTAL	300.00	300.00	1,000.00	(700.00)	30.00	.00 (700.00)
140-46740-671-000	BROSKE CENTER: RENTAL TAXAB	1,822.63	13,962.63	15,000.00	(1,037.37)	93.08	.00 (1,037.37)
	TOTAL BROSKE CENTER REVENU	2,122.63	14,262.63	16,000.00	(1,737.37)	89.14	.00 (1,737.37)
	TOTAL FUND REVENUE	2,122.63	14,262.63	16,000.00	(1,737.37)	89.14	.00 (1,737.37)

CITY OF PLATTEVILLE
 DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 2 MONTHS ENDING FEBRUARY 28, 2023

FUND 140 - BROSKE CENTER

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET	ENC BALANCE	UNENC BALANCE	
<u>BROSKE CENTER EXPENSES</u>								
140-55130-314-000	BROSKE CENTER: UTILITY/REFU	1,024.36	1,024.36	7,000.00	5,975.64	14.63	.00	5,975.64
140-55130-340-000	BROSKE CENTER: OPER SUPPLIE	360.00	360.00	5,500.00	5,140.00	6.55	.00	5,140.00
140-55130-350-000	BROSKE CENTER: BLDG & GRND	353.25	353.25	.00	(353.25)	.00	.00	(353.25)
140-55130-500-000	BROSKE CENTER: OUTLAY	75.00	75.00	3,000.00	2,925.00	2.50	.00	2,925.00
	TOTAL BROSKE CENTER EXPENS	1,812.61	1,812.61	15,500.00	13,687.39	11.69	.00	13,687.39
	TOTAL FUND EXPENDITURES	1,812.61	1,812.61	15,500.00	13,687.39	11.69	.00	13,687.39
	NET REV OVER EXP	310.02	12,450.02	500.00	11,950.02	2,490.00	.00	12,450.02

CITY OF PLATTEVILLE

BALANCE SHEET
FEBRUARY 28, 2023

FUND 150 - ARPA FUND

	BEGINNING BALANCE	CURRENT ACTIVITY	YTD ACTIVITY	ENDING BALANCE
<u>ASSETS</u>				
150-10001-000-000 TREASURER'S CASH	1,112,798.82	58,158.98	58,158.98	1,170,957.80
TOTAL ASSETS	<u>1,112,798.82</u>	<u>58,158.98</u>	<u>58,158.98</u>	<u>1,170,957.80</u>
<u>LIABILITIES AND EQUITY</u>				
<u>LIABILITIES</u>				
150-21211-000-000 VOUCHERS PAYABLE	.00	.00	.00	.00
150-27000-000-000 UNEARNED REVENUE-ARPA	(620,234.41)	.00	.00	(620,234.41)
TOTAL LIABILITIES	(620,234.41)	.00	.00	(620,234.41)
<u>FUND EQUITY</u>				
150-31000-000-000 FUND BALANCE	(492,564.41)	.00	.00	(492,564.41)
TOTAL FUND EQUITY	(492,564.41)	.00	.00	(492,564.41)
TOTAL LIABILITIES AND EQUITY	<u>(1,112,798.82)</u>	<u>.00</u>	<u>.00</u>	<u>(1,112,798.82)</u>

CITY OF PLATTEVILLE
 DETAIL REVENUES WITH COMPARISON TO BUDGET
 FOR THE 2 MONTHS ENDING FEBRUARY 28, 2023

FUND 150 - ARPA FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET	ENC BALANCE	UNENC BALANCE
<u>INTERGOVERNMENTAL REVENUE</u>							
150-43100-216-000 ARPA:LOCAL FISCAL RECOV. FUN	58,158.98	58,158.98	348,670.00	(290,511.02)	16.68	.00	(290,511.02)
TOTAL INTERGOVERNMENTAL RE	58,158.98	58,158.98	348,670.00	(290,511.02)	16.68	.00	(290,511.02)
TOTAL FUND REVENUE	58,158.98	58,158.98	348,670.00	(290,511.02)	16.68	.00	(290,511.02)

CITY OF PLATTEVILLE
 DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 2 MONTHS ENDING FEBRUARY 28, 2023

FUND 150 - ARPA FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET	ENC BALANCE	UNENC BALANCE	
<u>ARPA FUND EXPENSES</u>								
150-57130-210-000	ARPA PROFESSIONAL SERVICES	.00	.00	17,000.00	17,000.00	.00	.00	17,000.00
	TOTAL ARPA FUND EXPENSES	.00	.00	17,000.00	17,000.00	.00	.00	17,000.00
<u>TRANSFER TO CIP</u>								
150-59240-915-000	TRANSFER TO GENERAL FUND	.00	.00	75,000.00	75,000.00	.00	.00	75,000.00
150-59240-990-000	TRANSFER TO CIP	.00	.00	256,670.00	256,670.00	.00	.00	256,670.00
	TOTAL TRANSFER TO CIP	.00	.00	331,670.00	331,670.00	.00	.00	331,670.00
	TOTAL FUND EXPENDITURES	.00	.00	348,670.00	348,670.00	.00	.00	348,670.00
	NET REV OVER EXP	58,158.98	58,158.98	.00	58,158.98	.00	.00	58,158.98

CITY OF PLATTEVILLE
 DETAIL REVENUES WITH COMPARISON TO BUDGET
 FOR THE 2 MONTHS ENDING FEBRUARY 28, 2023

FUND 151 - FIRE FACILITY

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET	ENC BALANCE	UNENC BALANCE
<u>FIRE FACILITY DONATIONS</u>							
151-48500-100-000 FIRE FACILITY DONATION	.00	.00	7,033,000.00	(7,033,000.00)	.00	.00	(7,033,000.00)
TOTAL FIRE FACILITY DONATIONS	.00	.00	7,033,000.00	(7,033,000.00)	.00	.00	(7,033,000.00)
TOTAL FUND REVENUE	.00	.00	7,033,000.00	(7,033,000.00)	.00	.00	(7,033,000.00)

CITY OF PLATTEVILLE
 DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 2 MONTHS ENDING FEBRUARY 28, 2023

FUND 151 - FIRE FACILITY

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET	ENC BALANCE	UNENC BALANCE
<u>FIRE FACILITY</u>							
151-57220-820-000 FIRE FACILITY DESIGN & CONST	19,637.90	19,637.90	7,000,000.00	6,980,362.10	.28	.00	6,980,362.10
TOTAL FIRE FACILITY	<u>19,637.90</u>	<u>19,637.90</u>	<u>7,000,000.00</u>	<u>6,980,362.10</u>	<u>.28</u>	<u>.00</u>	<u>6,980,362.10</u>
TOTAL FUND EXPENDITURES	<u>19,637.90</u>	<u>19,637.90</u>	<u>7,000,000.00</u>	<u>6,980,362.10</u>	<u>.28</u>	<u>.00</u>	<u>6,980,362.10</u>
NET REV OVER EXP	<u>(19,637.90)</u>	<u>(19,637.90)</u>	<u>33,000.00</u>	<u>(52,637.90)</u>	<u>(59.51)</u>	<u>.00</u>	<u>(19,637.90)</u>

CITY OF PLATTEVILLE

BALANCE SHEET
FEBRUARY 28, 2023

FUND 152 - NIF GRANT

ASSETS

152-10001-000-000	TREASURER'S CASH	.00	
	TOTAL ASSETS		.00

LIABILITIES AND EQUITY

LIABILITIES

152-21211-000-000	VOUCHERS PAYABLE	.00	
	TOTAL LIABILITIES		.00

FUND EQUITY

152-31000-000-000	FUND BALANCE	70,427.52	
	REVENUE OVER EXPENDITURES - YTD	(70,427.52)	
	TOTAL FUND EQUITY		.00
	TOTAL LIABILITIES AND EQUITY		.00

CITY OF PLATTEVILLE
 DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 2 MONTHS ENDING FEBRUARY 28, 2023

FUND 152 - NIF GRANT

		PERIOD		BUDGET		% OF	ENC	UNENC
		ACTUAL	YTD ACTUAL	AMOUNT	VARIANCE	BUDGET	BALANCE	BALANCE
<u>DEPARTMENT 500</u>								
152-57500-790-000	NIF GRANT DISTRIBUTIONS	70,427.52	70,427.52	.00	(70,427.52)	.00	.00	(70,427.52)
	TOTAL DEPARTMENT 500	70,427.52	70,427.52	.00	(70,427.52)	.00	.00	(70,427.52)
	TOTAL FUND EXPENDITURES	70,427.52	70,427.52	.00	(70,427.52)	.00	.00	(70,427.52)
	NET REV OVER EXP	(70,427.52)	(70,427.52)	.00	(70,427.52)	.00	.00	(70,427.52)

**BANK RECONCILIATION AND STATEMENT OF INVESTMENTS
FEBRUARY 2023**

<u>BANK ACCOUNTS</u>	<u>TREASURERS</u>			<u>TREASURERS</u>			<u>ADJ</u>	<u>BANK BALANCE</u>
	<u>BALANCE</u>	<u>RECEIPTS</u>	<u>DISBURSEMENTS</u>	<u>BALANCE</u>	<u>OUTSTANDING</u>	<u>OUTSTANDING</u>		
	<u>JANUARY</u>			<u>FEBRUARY</u>	<u>CHECKS</u>	<u>DEPOSITS</u>		<u>FEBRUARY</u>
CITY CASH	\$ (1,477,608.51)	\$ 5,870,977.25	\$ 6,093,571.67	\$ (1,700,202.93)	\$ 309,293.29	\$ 88,097.65	\$ 185.51	\$ (1,478,821.78)
W/S CASH	\$ 1,849,149.27	\$ 464,284.51	\$ 381,342.90	\$ 1,932,090.88	\$ 75,373.70	\$ 7,124.24	\$ -	\$ 2,000,340.34
TOTAL	\$ 371,540.76	\$ 6,335,261.76	\$ 6,474,914.57	\$ 231,887.95	\$ 384,666.99	\$ 95,221.89	\$ 185.51	\$ 521,518.56
AIRPORT	\$ 7,661.51	\$ 18,456.28	\$ 18,985.76	\$ 7,132.03	\$ 26,064.40	\$ -	\$ -	\$ 33,196.43
AIRPORT RESTRICTED CASH	\$ 38,234.85	\$ -	\$ -	\$ 38,234.85	\$ -	\$ -	\$ -	\$ 38,234.85
	\$ 45,896.36	\$ 18,456.28	\$ 18,985.76	\$ 45,366.88	\$ 26,064.40	\$ -	\$ -	\$ 71,431.28
WHNCP	\$ 13,488.89	\$ 31.04	\$ -	\$ 13,519.93	\$ -	\$ -	\$ -	\$ 13,519.93
COMMUNITY DEVELOPMENT	\$ 132,188.10	\$ 304.21	\$ -	\$ 132,492.31	\$ -	\$ -	\$ -	\$ 132,492.31

INVESTMENTS

GENERAL INVESTMENTS:

MidWest One Bank CD	\$ 250,000.00	State Investment (LGIP) #1 (General)	\$ 2,514,466.15
Dupaco (High Interest Savings)	\$ 250,000.00	Intrafi-Airport	\$ 309,668.75
Dupaco (Savings)	\$ 25.00	State Investment (LGIP) #4 (Library)	\$ 23,505.06
Mound City Bank CD	\$ 238,000.00	State Investment (LGIP) #7 (Greenwood)	\$ 443,009.80
Wisconsin Bank & Trust. CD	\$ 230,000.00	State Investment (LGIP) #8 (Hillside)	\$ 52,069.08
Marine Credit Union CD	\$ 130,071.52	State Investment (LGIP) #9 (2021A Bond)	\$ 171,288.39
Clare Bank CD	\$ 230,000.00	State Investment (LGIP) #10 (2022A Bond)	\$ 50,742.86
Mound City Bk MMIA (Library Littlefield Trust)	\$ 4,547.65	State Investment (LGIP) #15 (TIF Borrow)	\$ 43,933.68
Ehler's Misc Interest	\$ 267.86	IntraFi#1	\$ 4,655,901.44
Ehler's Investments (Senior Center)	\$ 51,565.20		
Ehler's Investments (Hillside) #8	\$ 54,644.46		

WATER AND SEWER INVESTMENTS:

CD-Heartland Credit Union	\$ 251,089.60	Holding-W&S CD
CD-Heartland Credit Union	\$ 25.00	Savings Acct - Membership
CD-Community First Bank	\$ 250,000.00	Repl.-Sewer CD
State Investment (LGIP) #3	\$ 2,597,596.60	Sewer Replacement
State Investment (LGIP) #6	\$ 1,282,707.25	W/S Operating Fund (Bond depr fund)
State Investment (LGIP) #11	\$ 48.25	W/S 2021B Bond
State Investment (LGIP) #12	\$ 182,702.66	W/S 2020C Bond
State Investment (LGIP) #13	\$ 874,415.10	W/S Depr Fund (restricted)
State Investment (LGIP) #14	\$ 979,027.66	W/S Debt Service Reserve
State Investment (LGIP) #16	\$ 381,091.75	W/S 2022B Bond
Ehler's Investments #3	\$ 262,932.25	Sewer Replacement
Ehler's Investments	\$ 225,319.53	W/S Debt Service Reserve

Respectfully Submitted,
Sheila Horner
Comptroller



BOARDS AND COMMISSIONS VACANCIES LIST

As of 3/1/23

- Board of Appeals (ET Zoning)** (partial term ending 4/1/24)
- Board of Appeals (ET Zoning)** (partial term ending 4/1/25)
- Board of Appeals (ET Zoning) Alternate** (partial term ending 4/1/25)
- Board of Appeals (Zoning) Alternate** (partial term ending 10/1/24)
- Board of Appeals (Zoning) Alternate** (partial term ending 10/1/25)
- Board of Review** (5 year term ending after 2027 meeting)
- Broske Center Care Committee** (5 - non-expiring terms)
- Community Safe Routes Committee** (partial term ending 9/1/25)
- Historic Preservation Commission** (partial term ending 5/1/24)
- Historic Preservation Commission - Alternate** (partial term ending 5/1/24)
- Plan Commission** (partial term ending 5/1/24)
- Public Transportation Committee** (3 year term ending 9/1/25)
- Redevelopment Authority Board** (partial term ending 7/1/23)
- Redevelopment Authority Board** (2 - partial terms ending 7/1/27)

UPCOMING VACANCIES - April 2023

None

Application forms for the City of Platteville Boards and Commissions are available in the City Clerk's office in the Municipal Building at 75 N Bonson Street, Platteville, WI or online at www.platteville.org. Please note that most positions require City residency.

PROPOSED LICENSES

March 14, 2023

Temporary Class "B"/"Class B" License to Sell Fermented Malt Beverages and Wine

- Platteville Public Library Foundation at 225 W Main Street on Saturday, April 22 from 6:00 P.M. to 10:00 P.M. for Loud at the Library

Application for Temporary Class "B" / "Class B" Retailer's License

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$ 10.00

BACKGROUND CHECK \$ 7.00 ea

Application Date: 2-24-23

Town Village City of PLATTEVILLE

County of GRANT

The named organization applies for: (check appropriate box(es).)

A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.

A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning (time) 6:00 pm and ending 10:00 pm and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

1. Organization (check appropriate box) → Bona fide Club Church Lodge/Society
 Veteran's Organization Fair Association or Agricultural Society
 Chamber of Commerce or similar Civic or Trade Organization organized under ch. 181, Wis. Stats.

(a) Name Platteville Public Library Foundation

(b) Address P.O. Box 358, Platteville, WI 53818
(Street) Town Village City

(c) Date organized 1976

(d) If corporation, give date of incorporation _____

(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box:

(f) Names and addresses of all officers:
President Lori Laufenberg, 585 Roundtree Ave., Platteville
Vice President Caitlin Rosemeyer, 1087 Buck, Platteville
Secretary Mary Huck
Treasurer Ruth Hinzmann

(g) Name and address of manager or person in charge of affair: Mary Huck

2. Location of Premises Where Beer and/or Wine Will Be Sold, Served, Consumed, or Stored, and Areas Where Alcohol Beverage Records Will be Stored:

(a) Street number 225 W. Main St.

(b) Lot _____ Block _____

(c) Do premises occupy all or part of building? All

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover: _____

3. Name of Event

(a) List name of the event Loud at the Library

(b) Dates of event 4-22-23

DECLARATION

An officer of the organization, declares under penalties of law that the information provided in this application is true and correct to the best of his/her knowledge and belief. Any person who knowingly provides materially false information in an application for a license may be required to forfeit not more than \$1,000.

Officer Lori Laufenberg
(Signature / Date)

Platteville Library Foundation
(Name of Organization)

Date Filed with Clerk 2/24/23

Date Reported to Council or Board _____

Date Granted by Council _____

License No. _____

**THE CITY OF PLATTEVILLE, WISCONSIN
COUNCIL SUMMARY SHEET**

**COUNCIL SECTION:
REPORTS
ITEM NUMBER:
VI.A.**

**TITLE:
Board, Commission, and Committee Minutes**

**DATE:
March 14, 2023
VOTE REQUIRED:
None**

PREPARED BY: Colette Steffen, Administrative Assistant II

Description:

Approved minutes from recent Boards and Commissions meetings. Council representative may give a summary of the meeting.

Budget/Fiscal Impact:

None

Attachments:

- Historical Preservation Commission
- Housing Authority Board

MINUTES

TUESDAY, DECEMBER 20, 2022 – 6:00 P.M.
COUNCIL CHAMBERS IN CITY HALL – 75 N. BONSON STREET

MEMBERS PRESENT: Beth Frieders, Ken Kilian
ALTERNATES PRESENT: Tracey Roberts
MEMBERS ABSENT: Lisa Haas, Michael Albees
ALTERNATES ABSENT: None
STAFF PRESENT: Ric Riniker, Joe Carroll
OTHERS PRESENT: None

Call to Order

Chairman Kilian called the meeting to order at 6:05 pm.

Approval of Minutes – September 20, 2022

Motion by Frieders to approve the minutes. Second by Roberts. Motion approved.

Action Items

- a. Certificate of Appropriateness – 100 E. Main Street

The HD Academy is currently located at 50 S. Oak Street. They have outgrown that facility and need additional space, so they bought this building. They want a sign that matches the existing signage on their Oak Street building. The request is for approval of a new projecting sign that will be 48" x 48", double-sided, non-illuminated, and mounted on an existing bracket on the Main Street façade.

Motion by Frieders to approve the signage. Second by Roberts. Motion approved.

Discussion Items

Mural at 55 N. Oak Street

This property is not located in a historic district, and is not designated individually, so this is a courtesy presentation to keep the Commission informed. Tammy Enz from the Platteville Main Street program had sent information regarding a proposed mural to be painted on the south side of the building at 55 N. Oak Street. This will be a Main Street project done in cooperation with the building owner.

The Commission had the following questions/comments: Need to spell "Platteville" correctly. Question regarding the hose going across the windows. Is that correct? Will look strange if window is open. Overall, will look nice.

Citizen Comments

None

Announcements/Upcoming Items

None

Next Meeting Date If needed, the next meeting will be on Tuesday, January 17, 2023 at 6 p.m. Roberts will not be at that meeting. The Chapter 27 update item that was tabled until this meeting will be delayed until the February 21st meeting.

Adjourn

Motion by Frieders to adjourn. Second by Roberts. Motion approved. Meeting adjourned at 6:27 p.m.



Joe Carroll, Community Development Director

2/21/2023

Date Approved

PLATTEVILLE HOUSING AUTHORITY BOARD MEETING

Held January 31, 2023, in the Council Chambers

The regular board meeting of the Platteville Housing Authority Board was held on January 31, at 3:30 p.m. in the Council Chambers. Let the records show that the meeting agenda was properly posted according to the Open Meeting Law. A quorum was met. Joyce Bos, Board Chair, called the meeting to order.

Members Present: Eileen Nickels, Joyce Bos & Dr. Joanne Wilson

Members Absent: James Wages & Melissa Kelly

Others Present: Jen Weber

APPROVAL OF PREVIOUS MINUTES

Motion by Wilson and second by Nickels to approve the December 2022 board minutes. Motion Carried.

CLIENT UPDATE

The Board reviewed the waiting list and voucher lists. There are currently 48 families on the waiting list. The month of January 2023 included 12 applications, 6 vouchers were issued, 2 placements, 1 end of participation and a total of 92 current program participants. Motion by Wilson and second by Nickels to approve the client update. Motion Carried.

APPROVAL OF VOUCHERS AND OPERATIONAL EXPENSES

Landlord and operational expense checks were reviewed. Motion by Nickels and second by Wilson to approve operational checks 5796-5804 and 5805-5850. No security deposit checks were issued.

OLD BUSINESS

The board reviewed HUD's response to Wages program ideas. It was determined that we are unable to expand our program with the program ideas presented.

NEW BUSINESS

The board presented Weber with her 2022 performance review. Weber informed the board that we will need to complete a Section Eight Management Assessment Program (SEMAP) submission in March. Wilson and Bos agreed to come in to complete the file samples necessary for SEMAP.

INFORMATIONAL

Weber gave the board information on details concerning an applicant whose name came up on the waiting list.

Respectfully submitted by Jen Weber.

**THE CITY OF PLATTEVILLE, WISCONSIN
COUNCIL SUMMARY SHEET**

COUNCIL SECTION: REPORTS ITEM NUMBER: VI.B.	TITLE: Water and Sewer, Airport Financials, and Department Progress Reports	DATE: April 12, 2023 VOTE REQUIRED: None
PREPARED BY: Colette Steffen, Administrative Assistant II		

Description:

Monthly Water and Sewer/Airport Financials, and Department Progress reports for Council Review.

PLATTEVILLE WATER AND SEWER COMMISSION

FINANCIAL REPORT

FEBRUARY 28, 2023

CITY OF PLATTEVILLE
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 2 MONTHS ENDING FEBRUARY 28, 2023

FUND 600 - WATER & SEWER FUND

	PERIOD ACT	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>INTEREST INCOME</u>					
600-61419-000-00	4,568.13	12,758.35	3,000.00	(9,758.35)	425.3
600-61425-000-00	.00	.00	27,826.00	27,826.00	.0
600-61461-100-00	72,822.42	72,773.27	877,000.00	804,226.73	8.3
600-61461-200-00	21,517.83	21,517.83	272,000.00	250,482.17	7.9
600-61461-300-00	12,435.03	12,435.03	132,000.00	119,564.97	9.4
600-61461-400-00	20,372.71	20,372.71	242,000.00	221,627.29	8.4
600-61461-500-00	14,851.02	14,851.02	135,000.00	120,148.98	11.0
600-61462-000-00	7,418.20	7,418.20	89,000.00	81,581.80	8.3
600-61463-000-00	57,306.14	114,429.74	686,000.00	571,570.26	16.7
600-61467-000-00	.00	.00	2,000.00	2,000.00	.0
600-61470-000-00	565.96	1,065.92	7,000.00	5,934.08	15.2
600-61472-000-00	2,302.79	8,326.18	49,308.00	40,981.82	16.9
600-61473-000-00	.00	.00	3,600.00	3,600.00	.0
600-61474-000-00	3,412.70	3,412.70	60,000.00	56,587.30	5.7
TOTAL INTEREST INCOME	217,572.93	289,360.95	2,585,734.00	2,296,373.05	11.2
<u>INTEREST INCOME</u>					
600-62419-000-00	15,056.78	34,458.92	5,800.00	(28,658.92)	594.1
600-62421-010-00	.00	.00	500.00	500.00	.0
600-62622-000-00	231,685.91	231,522.18	3,034,046.00	2,802,523.82	7.6
600-62625-000-00	.00	.00	13,500.00	13,500.00	.0
600-62626-000-00	.00	.00	4,200.00	4,200.00	.0
600-62631-000-00	553.93	1,034.22	5,800.00	4,765.78	17.8
600-62635-000-00	.00	.00	3,700.00	3,700.00	.0
TOTAL INTEREST INCOME	247,296.62	267,015.32	3,067,546.00	2,800,530.68	8.7
TOTAL FUND REVENUE	464,869.55	556,376.27	5,653,280.00	5,096,903.73	9.8

CITY OF PLATTEVILLE
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 2 MONTHS ENDING FEBRUARY 28, 2023

FUND 600 - WATER & SEWER FUND

	PERIOD ACT	YTD ACTUAL	BUDGET	UNEXPENDE	PCNT
<u>TAXES</u>					
600-61408-000-00 TAX EXPENSE/ TAXES	2,085.97	4,253.40	441,000.00	436,746.60	1.0
TOTAL TAXES	2,085.97	4,253.40	441,000.00	436,746.60	1.0
<u>INCOME DEDUCTION</u>					
600-61426-000-00 INC DED BONDS/LOANS PRINCIPAL	.00	.00	622,742.00	622,742.00	.0
600-61426-020-00 INCOME DEDUCT OTR-CONTRIB	.00	.00	74,000.00	74,000.00	.0
TOTAL INCOME DEDUCTION	.00	.00	696,742.00	696,742.00	.0
<u>LONG TERM DEBT</u>					
600-61427-000-00 LONG TERM DEBT INTEREST	.00	(33,353.08)	179,690.00	213,043.08	(18.6)
TOTAL LONG TERM DEBT	.00	(33,353.08)	179,690.00	213,043.08	(18.6)
<u>AMORTIZATION PREMIUM ON DEBT-C</u>					
600-61429-000-00 AMORTIZATION PREMIUM ON DEBT-C	.00	.00	(9,376.00)	(9,376.00)	.0
TOTAL DEPARTMENT 429	.00	.00	(9,376.00)	(9,376.00)	.0
<u>PUMPING SUPERVISION</u>					
600-61620-000-00 PUMPING SUPERVISION/ENG LABOR	754.93	1,321.60	9,660.00	8,338.40	13.7
TOTAL PUMPING SUPERVISION	754.93	1,321.60	9,660.00	8,338.40	13.7
<u>ELECTRICITY</u>					
600-61623-200-00 ELECTRICITY-MAIN PLANT	2,620.00	2,620.00	37,900.00	35,280.00	6.9
600-61623-300-00 ELECTRICITY-WELL #6	1,851.67	1,851.67	15,700.00	13,848.33	11.8
600-61623-400-00 ELECTRICITY-WELL #5	5,453.12	5,453.12	53,300.00	47,846.88	10.2
TOTAL ELECTRICITY	9,924.79	9,924.79	106,900.00	96,975.21	9.3
<u>PUMPING-LABOR</u>					
600-61624-100-00 PUMPING-LABOR	3,237.00	5,168.91	47,775.00	42,606.09	10.8
TOTAL DEPARTMENT 624	3,237.00	5,168.91	47,775.00	42,606.09	10.8

CITY OF PLATTEVILLE
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 2 MONTHS ENDING FEBRUARY 28, 2023

FUND 600 - WATER & SEWER FUND

		PERIOD ACT	YTD ACTUAL	BUDGET	UNEXPENDE	PCNT
	<u>PUMPING</u>					
600-61626-100-00	MISC PUMPING-LABOR	.00	766.80	.00	(766.80)	.0
600-61626-700-00	MISC PUMPING-MISCELLANEOUS	3,300.10	3,300.10	20,400.00	17,099.90	16.2
	TOTAL PUMPING	3,300.10	4,066.90	20,400.00	16,333.10	19.9
	<u>MAINTENANCE SUPERVISION</u>					
600-61630-000-00	MAINT SUPERVISION/ENG LABOR	754.35	1,320.28	9,660.00	8,339.72	13.7
	TOTAL MAINTENANCE SUPERVISION	754.35	1,320.28	9,660.00	8,339.72	13.7
	<u>MAINTENANCE OF STRUCTURES</u>					
600-61631-200-00	MAINT OF STRUCTURES-SUPPLIES &	405.22	405.22	13,900.00	13,494.78	2.9
	TOTAL MAINTENANCE OF STRUCTURES	405.22	405.22	13,900.00	13,494.78	2.9
	<u>MAINTENANCE OF POWER EQUIP</u>					
600-61632-200-00	MAINT OF POWER EQUIP-SUPPLIES	.00	111.28	5,200.00	5,088.72	2.1
	TOTAL MAINTENANCE OF POWER EQUIP	.00	111.28	5,200.00	5,088.72	2.1
	<u>MAINTENANCE OF PUMPING EQUIP</u>					
600-61633-100-00	MAINT OF PUMP EQUIP-LABOR	.00	.00	3,990.00	3,990.00	.0
600-61633-200-00	MAINT OF PUMP EQUIP-SUPPLIES &	257.20	257.20	4,400.00	4,142.80	5.9
	TOTAL MAINTENANCE OF PUMPING EQUIP	257.20	257.20	8,390.00	8,132.80	3.1
	<u>WATER TREATMENT SUPERVISION</u>					
600-61640-000-00	WATER TREAT SUPERVISION/ENG LA	754.64	1,320.94	9,660.00	8,339.06	13.7
	TOTAL WATER TREATMENT SUPERVISION	754.64	1,320.94	9,660.00	8,339.06	13.7
	<u>CHEMICALS</u>					
600-61641-700-00	CHEMICALS-CHLORINE	1,237.50	1,237.50	11,100.00	9,862.50	11.2
600-61641-800-00	CHEMICALS-FLOURIDE	443.35	443.35	10,400.00	9,956.65	4.3
600-61641-900-00	CHEMICALS-ALL OTHER CHEMICALS	4,725.40	4,725.40	46,400.00	41,674.60	10.2
	TOTAL CHEMICALS	6,406.25	6,406.25	67,900.00	61,493.75	9.4

CITY OF PLATTEVILLE
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 2 MONTHS ENDING FEBRUARY 28, 2023

FUND 600 - WATER & SEWER FUND

		PERIOD ACT	YTD ACTUAL	BUDGET	UNEXPENDE	PCNT
	<u>TREATMENT</u>					
600-61642-100-00	TREATMENT-LABOR	3,576.79	6,627.76	52,920.00	46,292.24	12.5
600-61642-200-00	TREATMENT-SUPPLIES & EXPENSE	1,091.00	1,091.00	7,100.00	6,009.00	15.4
	TOTAL TREATMENT	4,667.79	7,718.76	60,020.00	52,301.24	12.9
	<u>MISCELLANEOUS TREATMENT</u>					
600-61643-100-00	MISC TREATMENT-LABOR	99.76	99.76	400.00	300.24	24.9
600-61643-600-00	MISC TREATMENT-INDUSTRIAL TOWE	.00	.00	400.00	400.00	.0
	TOTAL MISCELLANEOUS TREATMENT	99.76	99.76	800.00	700.24	12.5
	<u>WATER TREATMENT</u>					
600-61650-000-00	WATER TREAT SUPERVISION/ENG LA	754.93	1,321.23	9,660.00	8,338.77	13.7
	TOTAL WATER TREATMENT	754.93	1,321.23	9,660.00	8,338.77	13.7
	<u>MAINT OF STRUCTURE IMPR</u>					
600-61651-100-00	MAINT OF STRUCTURE IMPR-LABOR	.00	.00	315.00	315.00	.0
600-61651-200-00	MAINT OF STRUCTURE IMP-SUPPLIE	35.96	35.96	6,100.00	6,064.04	.6
	TOTAL MAINT OF STRUCTURE IMPR	35.96	35.96	6,415.00	6,379.04	.6
	<u>MAINT OF WATER TREATMENT EQU</u>					
600-61652-100-00	MAINT OF W TREATMENT EQUIP-LAB	249.40	249.40	2,100.00	1,850.60	11.9
600-61652-200-00	MAINT OF W TREAT EQUIP-SUPPLIE	587.81	587.81	6,200.00	5,612.19	9.5
	TOTAL MAINT OF WATER TREATMENT EQU	837.21	837.21	8,300.00	7,462.79	10.1
	<u>OPERATIONS</u>					
600-61660-000-00	OPERATIONS-SUPERVISION/ENG LAB	755.38	1,322.34	9,700.00	8,377.66	13.6
	TOTAL OPERATIONS	755.38	1,322.34	9,700.00	8,377.66	13.6
	<u>STORAGE FACILITIES</u>					
600-61661-100-00	STORAGE FACILITIES-LABOR	.00	.00	200.00	200.00	.0
600-61661-200-00	STORAGE FACILITIES-SUPPLIES &	.00	.00	900.00	900.00	.0
	TOTAL STORAGE FACILITIES	.00	.00	1,100.00	1,100.00	.0

CITY OF PLATTEVILLE
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 2 MONTHS ENDING FEBRUARY 28, 2023

FUND 600 - WATER & SEWER FUND

	PERIOD ACT	YTD ACTUAL	BUDGET	UNEXPENDE	PCNT
<u>TRANSMISSION & DISTRIBUTION</u>					
600-61662-100-00	TRANS & DISTRIBUTION-LABOR	408.96	408.96	1,100.00	691.04 37.2
	TOTAL TRANSMISSION & DISTRIBUTION	408.96	408.96	1,100.00	691.04 37.2
<u>METERS</u>					
600-61663-100-00	METERS-LABOR	1,914.78	3,299.77	12,400.00	9,100.23 26.6
	TOTAL METERS	1,914.78	3,299.77	12,400.00	9,100.23 26.6
<u>CUSTOMER INSTALLATION</u>					
600-61664-100-00	CUSTOMER INSTALLATION-LABOR	715.68	1,584.72	18,800.00	17,215.28 8.4
	TOTAL CUSTOMER INSTALLATION	715.68	1,584.72	18,800.00	17,215.28 8.4
<u>MISCELLANEOUS</u>					
600-61665-100-00	MISCELLANEOUS-LABOR	2,751.55	5,426.65	26,900.00	21,473.35 20.2
600-61665-102-00	MISCELLANEOUS-LABOR OT	.00	.00	100.00	100.00 .0
600-61665-200-00	MISCELLANEOUS-SUPPLIES & EXPEN	.00	310.80	4,300.00	3,989.20 7.2
	TOTAL MISCELLANEOUS	2,751.55	5,737.45	31,300.00	25,562.55 18.3
<u>MAINTENANCE</u>					
600-61670-000-00	MAINTENANCE-SUPERVISION/ENG LA	756.25	1,323.21	9,700.00	8,376.79 13.6
	TOTAL MAINTENANCE	756.25	1,323.21	9,700.00	8,376.79 13.6
<u>MAINT OF RESERVOIR/TOWER</u>					
600-61672-100-00	MAINT RESERVOIR/TOWER-LABOR	.00	.00	1,400.00	1,400.00 .0
600-61672-200-00	MAINT RESERVOIR/TOWER-SUPPLIES	.00	.00	1,100.00	1,100.00 .0
600-61672-300-00	MAINT RESERVOIR/TOWER-PAINT	.00	.00	47,500.00	47,500.00 .0
	TOTAL MAINT OF RESERVOIR/TOWER	.00	.00	50,000.00	50,000.00 .0
<u>MAINTENANCE OF MAINS</u>					
600-61673-100-00	MAINT OF MAINS-LABOR	2,698.36	4,301.25	27,000.00	22,698.75 15.9
600-61673-200-00	MAINT OF MAINS-SUPPLIES & EXPE	1,315.03	2,438.48	60,467.00	58,028.52 4.0
	TOTAL MAINTENANCE OF MAINS	4,013.39	6,739.73	87,467.00	80,727.27 7.7

CITY OF PLATTEVILLE
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 2 MONTHS ENDING FEBRUARY 28, 2023

FUND 600 - WATER & SEWER FUND

	PERIOD ACT	YTD ACTUAL	BUDGET	UNEXPENDE	PCNT
<u>MAINTENANCE OF SERVICES</u>					
600-61675-100-00	MAINT OF SERVICES-LABOR	.00	598.56	4,700.00	4,101.44 12.7
600-61675-101-00	MAINT OF SERVICES-LEAD SERVICE	.00	.00	400.00	400.00 .0
600-61675-200-00	MAINT OF SERVICES-SUPPLIES & E	2,104.79	2,104.79	4,600.00	2,495.21 45.8
	TOTAL MAINTENANCE OF SERVICES	2,104.79	2,703.35	9,700.00	6,996.65 27.9
<u>MAINTENANCE OF METERS</u>					
600-61676-100-00	MAINT OF METERS-LABOR	.00	74.82	300.00	225.18 24.9
600-61676-200-00	MAINT OF METERS-SUPPLIES & EXP	188.00	188.00	800.00	612.00 23.5
	TOTAL MAINTENANCE OF METERS	188.00	262.82	1,100.00	837.18 23.9
<u>MAINTENANCE OF HYDRANTS</u>					
600-61677-100-00	MAINT OF HYDRANTS-LABOR	1,003.56	1,050.31	13,619.00	12,568.69 7.7
600-61677-200-00	MAINT OF HYDRANTS-SUPPLIES & E	48.00	(253.20)	17,700.00	17,953.20 (1.4)
	TOTAL MAINTENANCE OF HYDRANTS	1,051.56	797.11	31,319.00	30,521.89 2.6
<u>MAINTENANCE OF OTHER PLANT</u>					
600-61678-100-00	MAINT OF OTR PLANT-LABOR	124.70	124.70	.00	(124.70) .0
	TOTAL MAINTENANCE OF OTHER PLANT	124.70	124.70	.00	(124.70) .0
<u>TRANSPORTATION-VEHICLE LEASE</u>					
600-61828-300-00	TRANSPORTATION-VEHICLE LEASE	.00	.00	12,460.00	12,460.00 .0
	TOTAL DEPARTMENT 828	.00	.00	12,460.00	12,460.00 .0
<u>CUSTOMER ACCOUNTS</u>					
600-61901-000-00	CUSTOMER ACCTS-SUPERVISION	755.96	1,322.92	9,700.00	8,377.08 13.6
	TOTAL CUSTOMER ACCOUNTS	755.96	1,322.92	9,700.00	8,377.08 13.6
<u>METER READING</u>					
600-61902-000-00	METER READING-LABOR	.00	.00	2,100.00	2,100.00 .0
	TOTAL METER READING	.00	.00	2,100.00	2,100.00 .0

CITY OF PLATTEVILLE
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 2 MONTHS ENDING FEBRUARY 28, 2023

FUND 600 - WATER & SEWER FUND

	PERIOD ACT	YTD ACTUAL	BUDGET	UNEXPENDE	PCNT	
<u>CUSTOMER COLLECTIONS</u>						
600-61903-100-00	CUSTOMER COLLECT-SUPPLIES	1,159.96	4,762.51	24,300.00	19,537.49	19.6
600-61903-600-00	CUSTOMER COLLECT-ACCT CLERK	808.10	1,463.41	10,400.00	8,936.59	14.1
600-61903-700-00	CUSTOMER COLLECT-COMPTROLLER	641.20	1,109.05	8,400.00	7,290.95	13.2
	TOTAL CUSTOMER COLLECTIONS	2,609.26	7,334.97	43,100.00	35,765.03	17.0
<u>ADMINISTRATIVE & GENERAL</u>						
600-61920-100-00	ADMIN & GEN-CITY MANAGER	.00	1,183.33	14,415.00	13,231.67	8.2
600-61920-200-00	ADMIN & GEN-PUB WRK DIRECTOR	1,779.20	3,113.60	23,129.00	20,015.40	13.5
600-61920-500-00	ADMIN & GEN-SECRETARY	712.60	1,239.71	4,685.00	3,445.29	26.5
600-61920-600-00	ADMIN & GEN-ACCOUNT CLERK	808.11	1,463.42	10,332.00	8,868.58	14.2
600-61920-700-00	ADMIN & GEN-COMPTROLLER	641.20	1,109.05	8,335.00	7,225.95	13.3
600-61920-800-00	ADMIN & GEN-ADMIN DIRECTOR	1,660.00	2,759.28	19,588.00	16,828.72	14.1
	TOTAL ADMINISTRATIVE & GENERAL	5,601.11	10,868.39	80,484.00	69,615.61	13.5
<u>OFFICE SUPPLIES & EXPENSE</u>						
600-61921-500-00	OFFICE SUPPLIES & EXP-TELEPHON	531.35	1,076.90	7,900.00	6,823.10	13.6
600-61921-600-00	OFFICE SUPPLIES & EXP-POSTAGE	219.25	411.14	2,100.00	1,688.86	19.6
600-61921-700-00	OFFICE SUPPLIES & EXP-OFFICE S	41.38	82.76	3,400.00	3,317.24	2.4
600-61921-800-00	OFFICE SUPPLIES & EXP-ENGINEER	.00	.00	1,900.00	1,900.00	.0
	TOTAL OFFICE SUPPLIES & EXPENSE	791.98	1,570.80	15,300.00	13,729.20	10.3
<u>OUTSIDE SERVICES EMPLOYED</u>						
600-61923-100-00	OUTSIDE SERVICES-AUDIT	19.37	19.37	7,300.00	7,280.63	.3
600-61923-200-00	OUTSIDE SERVICES-CONSULTANTS	.00	.00	26,100.00	26,100.00	.0
600-61923-300-00	OUTSIDE SERVICES-WATER CONSULT	.00	.00	18,000.00	18,000.00	.0
	TOTAL OUTSIDE SERVICES EMPLOYED	19.37	19.37	51,400.00	51,380.63	.0
<u>PROPERTY INSURANCE</u>						
600-61924-000-00	PROPERTY INSURANCE	.00	12,218.75	13,400.00	1,181.25	91.2
	TOTAL PROPERTY INSURANCE	.00	12,218.75	13,400.00	1,181.25	91.2
<u>INJURIES & DAMAGES</u>						
600-61925-000-00	INJURIES & DAMAGES	(676.00)	7,301.12	7,500.00	198.88	97.4
	TOTAL INJURIES & DAMAGES	(676.00)	7,301.12	7,500.00	198.88	97.4

CITY OF PLATTEVILLE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2023

FUND 600 - WATER & SEWER FUND

		PERIOD ACT	YTD ACTUAL	BUDGET	UNEXPENDE	PCNT
<u>EMPLOYEE BENEFITS</u>						
600-61926-200-00	EMPLOYEE BENEFIT - HEALTH/LIFE	12,525.84	23,069.87	140,400.00	117,330.13	16.4
600-61926-400-00	EMPLOYEE BENEFIT - RETIREMENT	1,996.85	3,929.79	25,800.00	21,870.21	15.2
600-61926-500-00	EMPLOYEE BENEFIT - VACATION	.00	.00	3,700.00	3,700.00	.0
600-61926-700-00	EMPLOYEE BENEFIT - HRA & FSA	17.06	63.89	800.00	736.11	8.0
600-61926-800-00	EMPLOYEE BENEFIT - UNIFORMS	539.88	539.88	1,600.00	1,060.12	33.7
	TOTAL EMPLOYEE BENEFITS	15,079.63	27,603.43	172,300.00	144,696.57	16.0
<u>MISCELLANEOUS GENERAL</u>						
600-61930-100-00	MISC GENERAL-LABOR	35.95	64.40	500.00	435.60	12.9
600-61930-300-00	MISC GENERAL-CONFERENCES	35.00	35.00	2,900.00	2,865.00	1.2
	TOTAL MISCELLANEOUS GENERAL	70.95	99.40	3,400.00	3,300.60	2.9
<u>RENT EXPENSE</u>						
600-61931-000-00	RENT EXPENSE	90.00	180.00	1,300.00	1,120.00	13.9
	TOTAL RENT EXPENSE	90.00	180.00	1,300.00	1,120.00	13.9
<u>TRANSPORTATION CLEARING</u>						
600-61933-200-00	TRANSPORTATION CLEARING-SUPPLI	1,980.31	8,124.27	.00	(8,124.27)	.0
	TOTAL TRANSPORTATION CLEARING	1,980.31	8,124.27	.00	(8,124.27)	.0
<u>TAX EXPENSE</u>						
600-62408-000-00	TAX EXPENSE	2,542.14	5,179.68	53,900.00	48,720.32	9.6
	TOTAL TAX EXPENSE	2,542.14	5,179.68	53,900.00	48,720.32	9.6
<u>INCOME DEDUCTION</u>						
600-62426-000-00	INC DED BONDS/LOANS PRINCIPAL	.00	.00	632,742.00	632,742.00	.0
	TOTAL INCOME DEDUCTION	.00	.00	632,742.00	632,742.00	.0
<u>LONG TERM DEBT</u>						
600-62427-000-00	LONG TERM DEBT INTEREST	.00	(52,845.70)	259,957.00	312,802.70	(20.3)
	TOTAL LONG TERM DEBT	.00	(52,845.70)	259,957.00	312,802.70	(20.3)

CITY OF PLATTEVILLE
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 2 MONTHS ENDING FEBRUARY 28, 2023

FUND 600 - WATER & SEWER FUND

	PERIOD ACT	YTD ACTUAL	BUDGET	UNEXPENDE	PCNT	
<u>SUPERVISION & LABOR</u>						
600-62820-000-00	SUPERVISION PLANT-LABOR	23,883.74	41,331.16	296,300.00	254,968.84	14.0
	TOTAL SUPERVISION & LABOR	23,883.74	41,331.16	296,300.00	254,968.84	14.0
<u>PUMPING & HEAT/LIGHTS</u>						
600-62821-000-00	PUMPING EXPENSE	4,838.16	4,838.16	55,800.00	50,961.84	8.7
600-62821-100-00	POWER & FUEL EXP FOR PUMPING	4,832.02	4,832.02	26,700.00	21,867.98	18.1
	TOTAL PUMPING & HEAT/LIGHTS	9,670.18	9,670.18	82,500.00	72,829.82	11.7
<u>AERATION EQUIPMENT</u>						
600-62822-000-00	POWER & FUEL EXP FOR AERATION	2,910.23	2,910.23	32,400.00	29,489.77	9.0
	TOTAL AERATION EQUIPMENT	2,910.23	2,910.23	32,400.00	29,489.77	9.0
<u>CHLORINE</u>						
600-62823-000-00	CHLORINE CHEMICALS EXPENSE	140.00	280.00	36,700.00	36,420.00	.8
	TOTAL CHLORINE	140.00	280.00	36,700.00	36,420.00	.8
<u>PHOSPHORUS</u>						
600-62824-000-00	PHOSPHORUS REMOVAL CHEMICALS E	11,627.79	11,627.79	63,800.00	52,172.21	18.2
600-62824-100-00	PHOSPHORUS PAYMENT	16,832.45	.00	5,900.00	5,900.00	.0
	TOTAL PHOSPHORUS	28,460.24	11,627.79	69,700.00	58,072.21	16.7
<u>SLUDGE CHEMICALS</u>						
600-62825-000-00	SLUDGE COND CHEMICALS EXP	.00	.00	21,300.00	21,300.00	.0
	TOTAL SLUDGE CHEMICALS	.00	.00	21,300.00	21,300.00	.0
<u>OTHER CHEMICALS</u>						
600-62826-000-00	OTR CHEMICALS FOR SEWAGE TREAT	.00	.00	800.00	800.00	.0
	TOTAL OTHER CHEMICALS	.00	.00	800.00	800.00	.0

CITY OF PLATTEVILLE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2023

FUND 600 - WATER & SEWER FUND

		PERIOD ACT	YTD ACTUAL	BUDGET	UNEXPENDE	PCNT
<u>SUPPLIES</u>						
600-62827-400-00	OTR OP SUPPLIES & EXPENSES	1,747.09	1,780.92	22,800.00	21,019.08	7.8
600-62827-600-00	INDUSTRIAL TOWELS EXPENSE	.00	.00	400.00	400.00	.0
	TOTAL SUPPLIES	1,747.09	1,780.92	23,200.00	21,419.08	7.7
<u>TRANSPORTATION</u>						
600-62828-100-00	TRANSPORTATION-LABOR	.00	.00	200.00	200.00	.0
600-62828-200-00	TRANSPORTATION-SUPPLIES & EXPE	3,237.40	11,363.39	27,600.00	16,236.61	41.2
600-62828-300-00	TRANSPORTATION-VEHICLE LEASE	3,095.38	6,190.76	12,460.00	6,269.24	49.7
	TOTAL TRANSPORTATION	6,332.78	17,554.15	40,260.00	22,705.85	43.6
<u>MAINT OF SEWER COLLECTION</u>						
600-62831-100-00	MAINT OF COLLECTION-LABOR	.00	145.49	22,300.00	22,154.51	.7
600-62831-200-00	MAINT OF COLLECTION-SUPPLIES &	393.00	258.50	42,600.00	42,341.50	.6
600-62831-300-00	MAINT OF COLLECTION-TELEVISIONING	.00	.00	13,300.00	13,300.00	.0
	TOTAL MAINT OF SEWER COLLECTION	393.00	403.99	78,200.00	77,796.01	.5
<u>MAINTENANCE OF LIFT STATION</u>						
600-62832-100-00	MAINT OF LIFT STATION-LABOR	112.06	325.67	4,500.00	4,174.33	7.2
600-62832-200-00	MAINT OF LIFT STATION-SUPPLIES	.00	.00	2,400.00	2,400.00	.0
	TOTAL MAINTENANCE OF LIFT STATION	112.06	325.67	6,900.00	6,574.33	4.7
<u>MAINTENANCE OF TREATMENT PLANT</u>						
600-62833-100-00	MAINT OF TREAT PLT-LABOR	.00	.00	14,500.00	14,500.00	.0
600-62833-200-00	MAINT OF TREAT PLT-SUPPLIES &	5,644.77	11,907.00	101,400.00	89,493.00	11.7
600-62833-300-00	MAINT OF TREAT PLT-MAINTENANCE	.00	25.85	.00	(25.85)	.0
	TOTAL MAINTENANCE OF TREATMENT PLA	5,644.77	11,932.85	115,900.00	103,967.15	10.3
<u>MAINTENANCE OF BLDGS & GROUNDS</u>						
600-62834-100-00	MAINT BLDG & GROUNDS-LABOR	.00	.00	200.00	200.00	.0
600-62834-200-00	METER REPAIR-LABOR	1,914.78	3,477.05	14,600.00	11,122.95	23.8
600-62834-300-00	MAINT BLDG & GROUNDS-SUPPLIES	2,674.52	2,678.93	43,100.00	40,421.07	6.2
	TOTAL MAINTENANCE OF BLDGS & GROUN	4,589.30	6,155.98	57,900.00	51,744.02	10.6

CITY OF PLATTEVILLE
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 2 MONTHS ENDING FEBRUARY 28, 2023

FUND 600 - WATER & SEWER FUND

	PERIOD ACT	YTD ACTUAL	BUDGET	UNEXPENDE	PCNT	
<u>BILLING, COLLECTING & ACCTG</u>						
600-62840-200-00	BILLING, COLLECTING-SUPPLIES &	1,195.92	4,826.91	24,800.00	19,973.09	19.5
600-62840-600-00	ACCOUNT CLERK	808.11	1,463.26	10,332.00	8,868.74	14.2
600-62840-700-00	COMPTRROLLER	641.20	1,109.05	8,335.00	7,225.95	13.3
	TOTAL BILLING, COLLECTING & ACCTG	2,645.23	7,399.22	43,467.00	36,067.78	17.0
<u>METER READING - LABOR/EXPENSE</u>						
600-62842-000-00	METER READING-LABOR & EXPENSES	.00	.00	2,100.00	2,100.00	.0
	TOTAL METER READING - LABOR/EXPENSE	.00	.00	2,100.00	2,100.00	.0
<u>UNCOLLECTIBLE ACCOUNTS</u>						
600-62843-000-00	UNCOLLECTIBLE ACCOUNTS	.00	.00	100.00	100.00	.0
	TOTAL UNCOLLECTIBLE ACCOUNTS	.00	.00	100.00	100.00	.0
<u>ADMINISTRATION & OFFICE WAGES</u>						
600-62850-100-00	ADMIN & GEN-CITY MANAGER	.00	1,183.33	14,415.00	13,231.67	8.2
600-62850-200-00	ADMIN & GEN-PUB WRK DIRECTOR	1,779.20	3,113.60	23,130.00	20,016.40	13.5
600-62850-500-00	ADMIN & GEN-SECRETARY	712.60	1,239.71	4,685.00	3,445.29	26.5
600-62850-600-00	ADMIN & GEN-ACCOUNT CLERK	808.10	1,463.25	10,332.00	8,868.75	14.2
600-62850-700-00	ADMIN & GEN-COMPTRROLLER	641.20	1,109.05	8,335.00	7,225.95	13.3
600-62850-800-00	ADMIN & GEN-ADMIN DIRECTOR	1,660.00	2,760.11	19,589.00	16,828.89	14.1
	TOTAL ADMINISTRATION & OFFICE WAGES	5,601.10	10,869.05	80,486.00	69,616.95	13.5
<u>OPERATING EXPENSES</u>						
600-62851-500-00	OP EXPENSES-TELEPHONE	704.51	1,423.24	10,700.00	9,276.76	13.3
600-62851-600-00	OP EXPENSES-POSTAGE	219.25	411.15	2,100.00	1,688.85	19.6
600-62851-700-00	OP EXPENSES-OFFICE SUPPLIES	41.38	82.76	2,000.00	1,917.24	4.1
600-62851-800-00	OP EXPENSES-ENGINEERING SUPPLI	.00	.00	1,900.00	1,900.00	.0
	TOTAL OPERATING EXPENSES	965.14	1,917.15	16,700.00	14,782.85	11.5
<u>OUTSIDE SERVICES</u>						
600-62852-100-00	AUDIT EXPENSES	63.62	63.62	7,500.00	7,436.38	.9
600-62852-200-00	CONSULTANTS EXPENSES	.00	.00	15,900.00	15,900.00	.0
600-62852-300-00	CONSULTANTS EXPENSES-WWTP	.00	.00	10,000.00	10,000.00	.0
	TOTAL OUTSIDE SERVICES	63.62	63.62	33,400.00	33,336.38	.2

CITY OF PLATTEVILLE
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 2 MONTHS ENDING FEBRUARY 28, 2023

FUND 600 - WATER & SEWER FUND

	PERIOD ACT	YTD ACTUAL	BUDGET	UNEXPENDE	PCNT
<u>INSURANCE</u>					
600-62853-100-00	PROPERTY INSURANCE EXPENSE	.00	32,512.25	35,700.00	3,187.75 91.1
600-62853-200-00	WORKER'S COMPENSATION EXPENSE	(884.00)	9,535.88	9,800.00	264.12 97.3
	TOTAL INSURANCE	(884.00)	42,048.13	45,500.00	3,451.87 92.4
<u>EMPLOYEE BENEFITS</u>					
600-62854-200-00	EMPLOYEE BENEFIT - HEALTH/LIFE	17,652.32	33,362.10	196,400.00	163,037.90 17.0
600-62854-400-00	EMPLOYEE BENEFIT - RETIREMENT	.00	1,144.22	32,800.00	31,655.78 3.5
600-62854-500-00	EMPLOYEE BENEFIT - VACATION	.00	.00	2,900.00	2,900.00 .0
600-62854-700-00	EMPLOYEE BENEFIT - HRA & FSA	17.07	63.89	900.00	836.11 7.1
600-62854-800-00	EMPLOYEE BENEFIT - UNIFORM	83.99	83.99	2,200.00	2,116.01 3.8
	TOTAL EMPLOYEE BENEFITS	17,753.38	34,654.20	235,200.00	200,545.80 14.7
<u>MISCELLANEOUS EXPENSE</u>					
600-62856-100-00	MISC (SHOP/LOCATES)-LABOR	2,751.33	5,426.21	26,900.00	21,473.79 20.2
600-62856-200-00	MISC (SHOP/LOCATES)-SUPPL& EXP	2,207.71	2,518.51	40,400.00	37,881.49 6.2
	TOTAL MISCELLANEOUS EXPENSE	4,959.04	7,944.72	67,300.00	59,355.28 11.8
<u>RENT EXPENSE</u>					
600-62857-000-00	RENT EXPENSE	90.00	180.00	8,400.00	8,220.00 2.1
	TOTAL RENT EXPENSE	90.00	180.00	8,400.00	8,220.00 2.1
<u>DEPARTMENT 926</u>					
600-62926-400-00	EMPLOYEE BENEFIT - RETIREMENT	2,454.77	3,696.97	.00	(3,696.97) .0
	TOTAL DEPARTMENT 926	2,454.77	3,696.97	.00	(3,696.97) .0
	TOTAL FUND EXPENDITURES	195,457.52	277,244.15	4,710,138.00	4,432,893.85 5.9
	NET REVENUE OVER EXPENDITURES	269,412.03	279,132.12	943,142.00	664,009.88 29.6

**BANK RECONCILIATION AND STATEMENT OF INVESTMENTS
FEBRUARY 2023**

BANK ACCOUNTS	TREASURERS			TREASURERS			ADJ	BANK BALANCE FEBRUARY
	BALANCE JANUARY	RECEIPTS	DISBURSEMENTS	BALANCE FEBRUARY	OUTSTANDING CHECKS	OUTSTANDING DEPOSITS		
CITY CASH	\$ (1,477,608.51)	\$ 5,870,977.25	\$ 6,093,571.67	\$ (1,700,202.93)	\$ 309,293.29	\$ 88,097.65	\$ 185.51	\$ (1,478,821.78)
W/S CASH	\$ 1,849,149.27	\$ 464,284.51	\$ 381,342.90	\$ 1,932,090.88	\$ 75,373.70	\$ 7,124.24	\$ -	\$ 2,000,340.34
TOTAL	\$ 371,540.76	\$ 6,335,261.76	\$ 6,474,914.57	\$ 231,887.95	\$ 384,666.99	\$ 95,221.89	\$ 185.51	\$ 521,518.56

INVESTMENTS

WATER AND SEWER INVESTMENTS:

CD-Heartland Credit Union	\$ 251,089.60	Holding-W&S CD
CD-Heartland Credit Union	\$ 25.00	Savings Acct - Membership
CD-Community First Bank	\$ 250,000.00	Repl.-Sewer CD
State Investment (LGIP) #3	\$ 2,597,596.60	Sewer Replacement
State Investment (LGIP) #6	\$ 1,282,707.25	W/S Operating Fund (Bond depr fund)
State Investment (LGIP) #11	\$ 48.25	W/S 2021B Bond
State Investment (LGIP) #12	\$ 182,702.66	W/S 2020C Bond
State Investment (LGIP) #13	\$ 874,415.10	W/S Depr Fund (restricted)
State Investment (LGIP) #14	\$ 979,027.66	W/S Debt Service Reserve
State Investment (LGIP) #16	\$ 381,091.75	W/S 2022B Bond
Ehler's Investments	\$ 262,932.25	Sewer Replacement
Ehler's Investments	\$ 225,319.53	W/S Debt Service Reserve

Respectfully Submitted,
Sheila Horner
Comptroller

CITY OF PLATTEVILLE AIRPORT COMMISSION
FINANCIAL REPORT
FEBRUARY 28, 2023

CITY OF PLATTEVILLE

BALANCE SHEET
FEBRUARY 28, 2023

FUND 200 - AIRPORT FUND

		BEGINNING BALANCE	CURRENT ACTIVITY	YTD ACTIVITY	ENDING BALANCE
<u>ASSETS</u>					
200-10001-000-000	ALLOCATED CASH	.00	4,190.81	4,190.81	4,190.81
200-10002-000-000	TREASURER'S CASH	346,348.02	(529.48)	(339,215.99)	7,132.03
200-10003-000-000	AIRPORT CASH - RESTRICTED BAL	38,234.85	.00	.00	38,234.85
200-11110-000-000	AIRPORT INVESTMENTS	8,911.44	493.67	300,757.31	309,668.75
200-13911-000-000	ACCOUNTS RECEIVABLE MISC.	14,485.54	(8,381.62)	(18,676.35)	(4,190.81)
200-16120-000-000	AIRPORT FUEL INVENTORY	39,678.87	.00	.00	39,678.87
200-17238-000-000	AIRPORT LOAN RECEIVABLE	.00	.00	.00	.00
	TOTAL ASSETS	447,658.72	(4,226.62)	(52,944.22)	394,714.50
<u>LIABILITIES AND EQUITY</u>					
<u>LIABILITIES</u>					
200-21211-000-000	VOUCHERS PAYABLE	(29,628.06)	145.39	29,628.06	.00
200-21220-000-000	WAGES PAYABLE CLEARING	.00	.00	.00	.00
200-21313-000-000	6.20% SOC. SEC. EES	.00	.00	.00	.00
200-21314-000-000	1.45% SOC. SEC. EES	.00	.00	.00	.00
200-21315-000-000	6.20% SOC. SEC. ERS	.00	.00	.00	.00
200-21316-000-000	1.45% SOC. SEC. ERS	.00	.00	.00	.00
200-21700-000-000	1.45% SOC. SEC. ERS	.00	.00	.00	.00
200-23160-000-000	PREPAYMENTS	.00	.00	.00	.00
200-26000-000-000	DEFERRED (PREPAID) REVENUE	.00	.00	.00	.00
200-27015-000-000	ADVANCE FROM GENERAL FUND	.00	.00	.00	.00
200-27238-000-000	AIRPORT SHORT-TERM LOAN	.00	.00	.00	.00
	TOTAL LIABILITIES	(29,628.06)	145.39	29,628.06	.00
<u>FUND EQUITY</u>					
200-30000-000-000	BUDGET VARIANCE	.00	.00	.00	.00
200-31110-000-000	AIRPORT FUND BALANCE	(418,030.66)	.00	.00	(418,030.66)
200-34000-000-000	RESERVE FOR ADV. FROM GEN	.00	.00	.00	.00
200-34110-000-000	P.O. ENCUMBRANCE	.00	.00	.00	.00
	NET INCOME/LOSS	.00	4,081.23	23,316.16	23,316.16
	TOTAL FUND EQUITY	(418,030.66)	4,081.23	23,316.16	(394,714.50)
	TOTAL LIABILITIES AND EQUITY	(447,658.72)	4,226.62	52,944.22	(394,714.50)

CITY OF PLATTEVILLE
 DETAIL REVENUES WITH COMPARISON TO BUDGET
 FOR THE 2 MONTHS ENDING FEBRUARY 28, 2023

FUND 200 - AIRPORT FUND

		PERIOD		BUDGET		% OF	ENC	UNENC
		ACTUAL	YTD ACTUAL	AMOUNT	VARIANCE	BUDGET	BALANCE	BALANCE
<u>PUBLIC CHARGES FOR SERVICE</u>								
200-46340-460-000	AVIATION FUEL CASH SALES	5,242.59	6,176.86	123,378.00	(117,201.14)	5.01	.00	(117,201.14)
200-46340-461-000	AVIATION FUEL CREDIT CARD	2,714.05	5,351.55	185,068.00	(179,716.45)	2.89	.00	(179,716.45)
200-46340-463-000	LAND RENT FOR PRIVATE HANGA	.00	.00	6,177.00	(6,177.00)	.00	.00	(6,177.00)
200-46340-464-000	HANGAR RENT	5,991.81	13,811.59	36,000.00	(22,188.41)	38.37	.00	(22,188.41)
200-46340-466-000	INTEREST AIRPORT INVESTMENT	493.67	757.31	.00	757.31	.00	.00	757.31
200-46340-467-000	INTEREST - NOW ACCOUNT	176.16	771.44	3,132.00	(2,360.56)	24.63	.00	(2,360.56)
200-46340-468-000	LAND RENTAL PARCEL A	.00	.00	134,500.00	(134,500.00)	.00	.00	(134,500.00)
200-46340-470-000	LAND RENTAL PARCEL B	.00	.00	7,400.00	(7,400.00)	.00	.00	(7,400.00)
200-46340-471-000	LAND RENTAL PARCEL C	.00	.00	795.00	(795.00)	.00	.00	(795.00)
200-46340-473-000	MISCELLANEOUS	.00	60.00	.00	60.00	.00	.00	60.00
200-46340-480-000	A & A HANGAR RENT	167.07	167.07	1,455.00	(1,287.93)	11.48	.00	(1,287.93)
200-46340-485-000	CIP PAYMENT FROM CITY	.00	.00	15,000.00	(15,000.00)	.00	.00	(15,000.00)
200-46750-675-000	AIRPORT VENDING SALES	39.78	39.78	.00	39.78	.00	.00	39.78
TOTAL PUBLIC CHARGES FOR SE		14,825.13	27,135.60	512,905.00	(485,769.40)	5.29	.00	(485,769.40)
TOTAL FUND REVENUE		14,825.13	27,135.60	512,905.00	(485,769.40)	5.29	.00	(485,769.40)

CITY OF PLATTEVILLE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2023

FUND 200 - AIRPORT FUND

	PERIOD		BUDGET		% OF	ENC	UNENC	
	ACTUAL	YTD ACTUAL	AMOUNT	VARIANCE	BUDGET	BALANCE	BALANCE	
<u>AIRPORT</u>								
200-53510-120-000	AIRPORT: OTHER WAGES	3,180.00	3,180.00	10,000.00	6,820.00	31.80	.00	6,820.00
200-53510-132-000	AIRPORT: SOC SEC	197.16	197.16	600.00	402.84	32.86	.00	402.84
200-53510-133-000	AIRPORT: MEDICARE	46.11	46.11	150.00	103.89	30.74	.00	103.89
200-53510-804-000	AIRPORT: ATTORNEY FEES	.00	.00	1,500.00	1,500.00	.00	.00	1,500.00
200-53510-805-000	AIRPORT: FUEL 100LL	.00	.00	113,012.00	113,012.00	.00	.00	113,012.00
200-53510-806-000	AIRPORT: FUEL JET-A PURCHASE	.00	31,463.94	161,065.00	129,601.06	19.53	.00	129,601.06
200-53510-807-000	AIRPORT: FUEL MAINTENANCE	98.00	98.00	1,100.00	1,002.00	8.91	.00	1,002.00
200-53510-809-000	AIRPORT: FAHERTY RECYCLING	69.00	69.00	700.00	631.00	9.86	.00	631.00
200-53510-810-000	AIRPORT: BUILDINGS & GROUND	1,433.48	1,433.48	60,000.00	58,566.52	2.39	.00	58,566.52
200-53510-814-000	AIRPORT: FUEL PURCHASES	407.09	407.09	6,400.00	5,992.91	6.36	.00	5,992.91
200-53510-815-000	AIRPORT: FUEL FLOWAGE (TO M	.00	.00	10,000.00	10,000.00	.00	.00	10,000.00
200-53510-816-000	AIRPORT: FED/WI GRANT PROJEC	.00	.00	10,000.00	10,000.00	.00	.00	10,000.00
200-53510-817-000	AIRPORT: CREDIT CARD FEES	65.99	147.45	4,000.00	3,852.55	3.69	.00	3,852.55
200-53510-820-000	AIRPORT: GENERAL SUPPLIES	1,389.94	1,389.94	600.00	(789.94)	231.66	.00	(789.94)
200-53510-821-000	AIRPORT: PROPANE	.00	.00	6,500.00	6,500.00	.00	.00	6,500.00
200-53510-823-000	AIRPORT: LIABILITY INS	2,807.00	2,807.00	6,800.00	3,993.00	41.28	.00	3,993.00
200-53510-824-000	AIRPORT: AIRPORT MGR'S CONT	6,114.00	6,114.00	85,000.00	78,886.00	7.19	.00	78,886.00
200-53510-827-000	AIRPORT: POSTAGE	5.13	5.13	50.00	44.87	10.26	.00	44.87
200-53510-828-000	AIRPORT: PR & ADVERTISING	.00	.00	500.00	500.00	.00	.00	500.00
200-53510-830-000	AIRPORT: SALES TAX	404.11	404.11	2,500.00	2,095.89	16.16	.00	2,095.89
200-53510-833-000	AIRPORT: TELEPHONE	356.61	356.61	3,000.00	2,643.39	11.89	.00	2,643.39
200-53510-836-000	AIRPORT: ALLIANT	1,045.76	1,045.76	7,600.00	6,554.24	13.76	.00	6,554.24
200-53510-841-000	AIRPORT: TRAVEL & CONFERENC	641.30	641.30	.00	(641.30)	.00	.00	(641.30)
200-53510-847-000	AIRPORT: AVIATION FUEL TAX	.00	.00	2,500.00	2,500.00	.00	.00	2,500.00
200-53510-848-000	AIRPORT: EQUIPMENT EXPENSES	645.68	645.68	15,000.00	14,354.32	4.30	.00	14,354.32
	TOTAL AIRPORT	18,906.36	50,451.76	508,577.00	458,125.24	9.92	.00	458,125.24
	TOTAL FUND EXPENDITURES	18,906.36	50,451.76	508,577.00	458,125.24	9.92	.00	458,125.24
	NET REV OVER EXP	(4,081.23)	(23,316.16)	4,328.00	(27,644.16)	(538.73)	.00	(23,316.16)

**THE CITY OF PLATTEVILLE, WISCONSIN
COUNCIL SUMMARY SHEET**

COUNCIL SECTION: REPORTS ITEM NUMBER: VI.B.4.	TITLE: Department Progress Reports	DATE: March 14, 2023 VOTE REQUIRED: Majority
PREPARED BY: Colette Steffen, Deputy City Clerk		

Description:

Monthly reports from each department are provided.

Attachments:

- Administration Department
- City Manager
- Community Planning & Development Department
- Fire Department
- Platteville Public Library
- Museum Department
- Police Department
- Public Works Department
- Parks & Recreation Department



Department Progress Report
Administration Department
Nicola Maurer, Director
February 2023

ACCOMPLISHMENTS:

- Finance division:
 - Issuance of 1095's
 - Wisconsin retirement reconciliation
 - Completed implementation of Time & Attendance system with City Hall staff
 - Year end accounting work
 - Preparation of a wide variety of workpapers, documents, spreadsheets and reconciliations for the preliminary audit fieldwork
 - Continued work on grant reporting and accounting for ARPA, CDBG, and Neighborhood Investment Grant
 - Continued work on Budget Book
 - Assist with financial review of Inclusivity Playground project
 - Creation of ARPA funds report for Council packet

- Clerk division:
 - Preparation for and conducting of February primary election
 - Respond to licensing inquiries
 - Respond to open records requests

- Information Technology:
 - Provided oversight for City Hall AV CIP project
 - Roll-out of Multi-Factor Authentication across all city employees
 - Refreshed phishing email training for enhanced security

- Airport:
 - Provided support for airport assistant
 - Assisted with pasture ground leases
 - Assist Airport Commission with airport operation oversight

MAJOR OBJECTIVES FOR THE COMING MONTH:

- Finance division:
 - Completion of WRS retirement system year end reconciliation
 - Begin implementation Time/Attendance implementation work for Library/Museum
 - Continue work on Budget Book
 - Continue work on grant reporting and accounting for ARPA, CDBG, and Neighborhood Investment Grant
 - Continue year end accounting for non-utility funds
 - Coordination and calculation of carryover request amounts
 - Preparation for second phase of audit fieldwork

- Clerk division:
 - Preparation for spring election on April 4, 2023
 - Meeting statutory tasks and/or deadlines including multiple publishings
 - Absentee ballots and voting
 - Planning supplies, communications, election worker scheduling/training, and poll location preparation
 - Respond to licensing and other public inquiries

- Information Technology:
 - Installation of Server equipment and software
 - Continue roll-out of Multi-Factor Authentication across all city employees

- Airport:
 - Continue support for interim airport manager and airport assistant
 - Assist Airport Commission with airport operation oversight



Department Progress Report
City Manager
Nicola Maurer, Interim City Manager
February 2023

ACCOMPLISHMENTS:

- Work on PSD stormwater pond opportunity
- Fire Station project support including coordination of documentation with USDA to procure the \$7 million
- Assisted with Armory closing
- Continued oversight for utility staffing initiatives
- Assistance with Senior Center remodel donations and coordination of parking options
- Response to HR inquiries
- Coordinate response to Walmart assessment claim
- Work with legal counsel on various matters
- Response to media inquiries and council requests
- Coordination of planning for ice-storm and City Hall closure

MAJOR OBJECTIVES FOR THE COMING MONTH:

- Fire Station project support
- Work on parking plan for new Senior Center
- Work on utility staffing recruitment and transition
- Continue work on Emmi Roth land agreement
- Coordination of city-wide surveillance camera project
- Support for HR matters
- Support for City Manager recruitment and transition

DEPARTMENT PROGRESS REPORT
Community Planning & Development



March 2023

ACCOMPLISHMENTS

- Worked on administering the affordable housing assistance programs for several properties.
- Continued work on the administration of the CDBG-CV grant for the inclusive playground and related projects.
- Completed the zoning approval for the proposed Fire Station project.
- Worked on the RDA loan documents related to a building improvement project at 100 E. Main Street.
- Worked on the final CDI Grant application that will assist with the Updraft Brewery project.

MAJOR OBJECTIVES FOR THE COMING MONTHS

- Continue promoting the affordable housing incentive programs utilizing funds from the extension of TID 4.
- Continue administering the CDBG-CV grant for the inclusive playground project.
- Work on administering the Neighborhood Investment Fund grant for the Family Advocates project.

PUBLIC INFORMATION ITEMS

- The required second public hearing regarding the inclusive playground grant will be held on March 14th.
- A public hearing related to a Conditional Use Permit for a carwash facility at 1651 Progressive Parkway will be held on March 28th.

THINGS THAT NEED ATTENTION (City Manager/City Council)

- None

OTHER INFORMATION

- None

Building Permits - 2023

#	Address	Name	Parcel ID	Zone	Date	Permit Type	Project Value	Fee	Fee Total	Description	Comments
February											
18	810 Fremont St	Obsidian Estates	3009-0000	R-3	2/3/2023	Building Alterations	\$ 12,000.00	\$ 100.00	\$ 100.00	Remodeling bathroom and kitchen, electric	
19	110 Moonlight Dr	John Connett	1616-0000	R-1	2/7/2023	Electrical Alterations	\$ 33,793.00	\$ 340.00	\$ 340.00	Roof mounted solar	
20	975 Highbury Cr	William Kloster	1843-0000	R-1	2/7/2023	Electrical Alterations	\$ 29,526.00	\$ 300.00	\$ 300.00	Roof mounted solar	
21	530 S Water St	Suite Investments LLC	1738-0000	B-3	2/8/2023	Sign	\$ 1,225.00	\$ 50.00	\$ 50.00	Replace face on free-standing sign	
22	150 Ellen St	BSNB LLC	2346-0000	R-2	2/13/2023	Building Alterations	\$ 5,000.00	\$ 25.00	\$ 25.00	Install deck	
23	45 S Chestnut St	ONEIRO LLC	221-0000	B-2	2/16/2023	Sign	\$ 2,800.00	\$ 50.00	\$ 50.00	Wall sign for Updraft Brewery	
24	975 Hillcrest Cr	Bruce Carr	1826-0000	R-1	2/16/2023	Building Alterations	\$ 5,212.00	\$ 50.00	\$ 50.00	Window replacement	
25	610 S Chestnut St	Tanner Arndt	2776-0000	R-2	2/20/2023	Building Alterations	\$ 5,000.00	\$ 25.00	\$ 25.00	Bathroom remodel	
26	1700 Greenwood Ave	City of Platteville	943-0000	M-2	2/20/2023	Electrical Alterations	\$ 1,800,000.00	\$ -	\$ -	Upgrade electrical at WWTP	
27	425 Sowden St	Josh Savory	1069-0000	R-2	2/22/2023	Building Alterations	\$ 14,000.00	\$ 100.00	\$ 100.00	Replace deck	
28	850 Jewett St	Matt Stephens	2071-0000	R-3	2/23/2023	Building Alterations	\$ 4,399.00	\$ 25.00	\$ 25.00	Replace 5 windows	
29	910 Jewett St	Dean Wilson	1894-0000	R-3	2/24/2023	Building Alterations	\$ 14,187.00	\$ 100.00	\$ 100.00	Replace windows and patio door	
30	855 Lancaster St	Russell Gaylord	806-0000	R-1	2/27/2023	Building Alterations	\$ 3,100.00	\$ 25.00	\$ 25.00	Replace 4 windows	
31	1040 Fox Ridge Rd	Joe Weber	940-0100	R-3	2/25/2023	BPEH	\$ 155,000.00	\$ 1,915.40	\$ 1,915.40	New attached duplex	
32	1040 Fox Ridge Rd	Joe Weber	940-0100	R-3	2/25/2023	BPEH	\$ 155,000.00	\$ 1,915.40	\$ 1,915.40	New attached duplex	
33	1040 Fox Ridge Rd	Joe Weber	940-0100	R-3	2/25/2023	BPEH	\$ 155,000.00	\$ 1,915.40	\$ 1,915.40	New attached duplex	
34	1040 Fox Ridge Rd	Joe Weber	940-0100	R-3	2/25/2023	BPEH	\$ 155,000.00	\$ 1,915.40	\$ 1,915.40	New attached duplex	
35	105 E Main St	Jimmy Johns	5-0000	B-2	2/22/2023	Sign	\$ 10,000.00	\$ 150.00	\$ 150.00	Replace wall sign	
36	506 Mitchell Hollow Rd	Amos Stolfus	50-422-0000	AT ET	2/28/2023	Zoning	\$ -	\$ 25.00	\$ 25.00	Zoning permit for chicken building	
37	523 Co Rd B	Abner Stolfus	50-394-0000	AT ET	2/28/2023	Zoning	\$ -	\$ 25.00	\$ 25.00	Zoning permit for chicken building	
February Totals							\$ 2,560,242.00		\$ 9,051.60		

BUILDING PERMIT SUMMARY 2023

	PROJECT VALUATION		# OF PERMITS		FEES COLLECTED		NEW S.F. HOMES		TOTAL HOUSING UNITS	
	MONTH	Y-T-D	MONTH	Y-T-D	MONTH	Y-T-D	MONTH	Y-T-D	MONTH	Y-T-D
JANUARY	\$ 1,693,200	\$ 1,693,200	17	17	\$ 20,999	\$ 20,999	8	8	8	8
FEBRUARY	\$ 2,560,242	\$ 4,253,442	20	37	\$ 9,052	\$ 30,050	0	8	8	16
MARCH										
APRIL										
MAY										
JUNE										
JULY										
AUGUST										
SEPTEMBER										
OCTOBER										
NOVEMBER										
DECEMBER										

MAJOR COMMERCIAL PROJECTS	VALUE
Stop N Go Remodel	\$ 130,000

NEW RESIDENTIAL PROJECTS	VALUE
1575 Cornerstone Circle	\$ 195,000
1686 Cornerstone Circle	\$ 195,000
1635 Cornerstone Circle	\$ 175,000
1615 Cornerstone Circle	\$ 175,000
1565 Cornerstone Circle	\$ 205,000
1605 Cornerstone Circle	\$ 185,000
1585 Cornerstone Circle	\$ 185,000
1625 Cornerstone Circle	\$ 185,000
1040 Fox Ridge Road	\$ 620,000

AFFORDABLE HOME IMPROVEMENT ASSISTANCE PROGRAM

APPROVED PROJECTS 1/11/2023

Property Address	Approved		Total Approved Funds	Payment 1	Payment 2	Payment 3	Payment 4	Payment 5	Payment 6	Payment 7	Payment 8	Total		Project Status	
	Grant Amount	Loan Amount										Payments	Funds Remaining		
360 E. Lewis Street	\$ 10,000.00	\$ 25,000.00	\$ 35,000.00	\$ 10,000.00	\$ 7,295.16	\$ 1,000.00	\$ 450.19	\$ 620.60					\$ 19,365.95	\$ 15,634.05	Ongoing
175 Jewett Street	\$ 10,000.00	\$ -	\$ 10,000.00	\$ 3,032.17	\$ 5,627.72	\$ 1,340.11							\$ 10,000.00	\$ -	Complete
921 E. Madison Street	\$ 10,000.00	\$ -	\$ 10,000.00	\$ 6,338.49	\$ 3,661.51								\$ 10,000.00	\$ -	Complete
620 Lancaster Street	\$ 10,000.00	\$ -	\$ 10,000.00	\$ 7,081.29	\$ 406.95	\$ 548.48	\$ 1,963.28						\$ 10,000.00	\$ -	Complete
65 Sylvia Street	\$ 10,000.00	\$ 25,000.00	\$ 35,000.00	\$ 3,622.62	\$ 3,094.05	\$ 1,244.07	\$ 2,039.76	\$ 7,891.70	\$ 8,207.82	\$ 909.00	\$ 1,951.22		\$ 28,960.24	\$ 6,039.76	Ongoing
655 Camp Street	\$ 10,000.00	\$ -	\$ 10,000.00	\$ 1,341.87	\$ 5,515.58								\$ 6,857.45	\$ 3,142.55	Ongoing
795 Broadway	\$ 10,000.00	\$ 20,000.00	\$ 30,000.00	\$ 27,000.00									\$ 27,000.00	\$ 3,000.00	Ongoing
415 W. Cedar Street	\$ 10,000.00		\$ 10,000.00												Pending
110 Jewett Street	\$ 10,000.00	\$ 25,000.00	\$ 35,000.00												Pending
Total			\$ 185,000.00										\$ 112,183.64	\$ 27,816.36	

Total Beginning Program Funds	\$ 236,197.00	
Total Funds Approved	\$ 185,000.00	
Attorney Expenses	\$ 8,465.46	\$ 8,465.46
Funds Available	\$ 42,731.54 (less administrative fees)	\$ 199,915.18 (less administrative fees)

DEPARTMENT PROGRESS REPORT
Fire Department
February 2023



ACCOMPLISHMENTS

- Call Response - The fire department responded to 14 incidents in February. FD response summary is as follows:

Fires.....	2
Vehicle Crashes.....	3
Gas Odor/CO Alarms.....	3
Alarm System Activation.....	0
EMS Lift Assist.....	3
Other	3

- Fire Station Project Update – The Council awarded the RFP for Construction Manager @ Risk to Kraemer Brothers at the February 28th meeting. Schematic design is nearing completion and a schematic design and schematic design estimate are being prepared and are anticipated to be presented and available to the Council late March or Early April.
- Township Meetings - Council President Daus, Chief Simmons, and Advisor Adam Ruechel are on the meeting schedule of each of the seven townships that the fire department provides services to all or part of their township over the next 6 weeks.

The townships are being provided with an update on the project to ensure they are informed as to the status of the project. We are also providing some scenarios for examples of what each township’s cost share could look like based on a range of \$3M-\$5M. These are preliminary high-level estimates currently, and we hope to have a more accurate estimate of costs by the end of March.

In February, we met with 4 of the townships and will meet with the 3 remaining townships in March.

- Radio Repeater Update – The capital project cost for a new radio repeater was approved by the Common Council for 2023. The equipment has been ordered by the vendor and we are waiting for it to arrive. The County’s radio tower is up and the vendor is just waiting on some of the equipment to arrive to get power to the tower site. We are still hopeful of an early to mid-summer target date for bringing the new repeater online.

City staff and the City’s attorney have reviewed a MOU between Grant County and the City for our equipment to be located free of charge on the tower with no operational costs. The document is being finalized for signatures.

MAJOR OBJECTIVES FOR THE COMING MONTH

- Fire Station Design – We will be working on the schematic design report and estimate. The report should be finalized by the end of March.
- Policy and Procedure Review – Chief Simmons and Deputy Chief Pickel will continue to review existing policies and procedures and work to update outdated policies or create missing policies and procedures. This is an ongoing project that we hope to complete by the end of 2023.

PUBLIC INFORMATION ITEMS

- Inspiring Community, Inc. has opportunities for community members to assist in various means to support the fundraising efforts for the new fire station. Any community member who shows interest should be referred to Inspiring Community, Inc.

THINGS THAT NEED ATTENTION (City Manager/City Council)

- Nothing at this time.

COMMITTEE REPORT

- Next regular meeting of the PFC is tentatively scheduled for Tuesday, April 4, 2023, at 5:00pm in the Police Department Training Room.

Platteville Public Library

Director's Report

February 22, 2023

LIBRARY NEWS

- Due to retirement and scheduling conflicts Library Board Trustee Karen Utley has submitted her resignation. School Superintendent Jim Boebel has District Librarian Page Leahy as her replacement.
- The Youth Services team is expanding and relocating our Large Print Juvenile and Teen collections. The collections can be found on the 1st floor by the Adult Large Print collection.
- Youth Services Manager Erin and Specialist Valerie have started a Laundromat literacy corner at Hometown Laundry
- Programs have been planned and published for March, April, and May. Some of our favorite programs, including egg dying and peeps-o-rama will return again this year.
- Outreach Coordinator Mela and Specialist Rachel have been working on refining our volunteer program. We have welcomed 10 volunteers, and they completed 165 hours of volunteer work in 2022.
- Library Specialist Nancy coordinated our first-ever Tiny Art Show. Approximately 50 art kits were distributed, and the returned pieces are now on exhibit.
- I/T Specialist Luke installed Large print keyboards on two adult computers based on patron feedback. The new keyboards are certified by USA accessibility standards.
- Library Intern Laura is working with Outreach Coordinators Mela and Maggie to create a Social Story to be used as a tool to help individuals with ASD better anticipate what to expect when visiting our library.

STAFF NEWS

- Library Director Jessie received confirmation from Wisconsin DPI that her Librarian Certification has been renewed until 2027.
- Custodian Shauheen recently completed a 12 CEU course to become a certified custodial technician.
- Custodian Shauheen submitted his resignation and will be done at the library on Friday, February 24. Applications for this vacancy will be accepted through March 1, or until filled.
- Due to busy schedules and the anticipated departure of Assistant Bailey, the library will be hiring a Library Assistant, applications will be accepted through March 10, or until filled.
- Library Assistant Kalle resigned from her seasonal position. Kalle has worked or volunteered with the library for almost 6 years, and returned during summer and winter breaks throughout her college career.
- Annual evaluations have been completed for all Adult Services and Youth Services team members.

BUILDINGS AND GROUNDS

- Annual fire sprinkler inspection took place on January 11,
- Business Manager Cheryl ordered and received our new carpet cleaner, purchased as part of our CIP projects for 2022. Unfortunately, the machine did malfunction and has been returned for repairs.
- An appraiser toured the library, hotel, and clinic on behalf of Miners Development (owner of the real estate). This is the first step towards securing the library building donation to the City.

SWLS NEWS

- A new rotating collection of Spanish-language materials will begin circulating throughout the System in 2023. Platteville Public Library will participate in the rotation and will receive about 30 Spanish-language items including books for children and adults. The bin will also include Spanish-language marketing materials and library card applications in Spanish.
- SWLS and PPL are partnering on a two-day STEAM learning event. We will offer a student/homeschool learning experience on Friday, March 3, and a parent/educator/librarian workshop on Saturday, March 4. Gearbox Labs will provide lessons on engineering, electronics, and coding using Arduino. Each attendee will receive a full-day workshop, a 240-page book, the Arduino Classroom STEAM Starter Kit, and free lunch.

FOUNDATION UPDATES

- The Library Foundation is pleased to welcome community member Julie Pluemer as their newest member.
- Approximately 20 donors attended our donor appreciation event on February 10. The wine, cheese, and chocolate tasting event was a great opportunity to build relationships with our donors, and show how their donations are put to good use.
- The Library Foundation donated over \$12,000 to the Platteville Public Library in 2022. Projects funded by their donations

included:

- Non-fiction collection development
- Outreach services buttonmaker
- Summer Library Program (magician, princess party, prizes)
- Senior Little Library collection update
- Hillmen Art Collection display
- Dial-A-Story
- December “Festive Fridays” take and make kits

PATRON SERVICES ACTIVITY	
Karina Zidon, Nancy Sagehorn, Roxanne Boardman, Mela Lewandowski, Binga Manwiller, Rachel McFall	
Programs	Community outreach, partnerships, volunteers
1/03 Monthly Morning Book Chat - 6 1/10 Genealogy Table - 3 1/17 Book Club: Down the River Unto the Sea - 7 1/21 So, you have a Cricut...Now What? - 7 1/25 Make it Midweek: Cat Castles - 6 1/28 Community Involvement Fair - 24 organizations represented, estimated 70 total attendees	Lazlo C - Organizing toddler books, straightening, taking off new stickers Jamie Chulafich - Taking off new stickers, straightening Susan Lee Cooke - Read Dial-a-Story Zo H - Library card stickers, staple tax forms, putting carts in order, organizing toddler books and large books Sierra K - Looking for items with exceptions, straightening Amanda Mohawk - Shelfreading adult BOCD and nonfiction Olumuyiwa O - Cleaning DVDs, inventory scanning Nathan P - Cleaning Madi Pertzborn - Looking for items with exceptions, stapling tax forms, straightening and facing books Zoe X - Cleaning LDS missionaries - FamilySearch presentation
Self-directed activities	Professional Development
1/31 Puzzle Swap - 49 1/31 Adult winter reading - 21	1/12 Senior Center visit (Library events announcements, newsletter sign up) - Mela 1/16 Jamie Chulafich (Volunteer orientation) - Mela 1/19 Lisa Lloyd, Rebecca Gottlieb (English language learning kits planning) - Mela, Maggie 1/19 Jessica Brogley (Drop-in tech planning) - Mela 1/20 Susan Lee Cooke (Volunteer orientation) - Mela 1/24 Austin Rickels, Lindsay Hollingsworth (UW-Platteville student teacher children's program planning) - Mela, Erin 1/24 Getting started with LIBBY Overdrive training - Nancy 1/25 Tara Cobb (Volunteer orientation) - Mela

YOUTH SERVICES ACTIVITY	
Erin Isabell, Valerie Curley, Maggie Bahn Denowski, Bailey Watson	
Programs	Community outreach, partnerships, volunteers
Early Release (3 sessions) 59 Make your own hot chocolate 52 Head Start storytime 15 Teen Exam Cram (2 sessions) 71	Head Start Dunkin Donuts/Baskin Robbins- prize tokens for winter read Platteville HS DSA- cookie decoration at Exam Cram Platteville Veterinary Clinic

Kid's Book Club 5 Teen Book Club 2	
Self-directed activities	Professional Development
Let's Pretend Vet's Office- 200 Snowy Day scavenger hunt- 88 Year of the rabbit coloring- 241 Dial-A-Story 172 All the Feels winter read 24 Early Literacy calendars- 6 Teen Spotify vote 9	1/11/23 Ornerly Teenagers webinar- Bailey 1/17/23 Unattended children webinar- Bailey

LIBRARY DIRECTOR MEETINGS	USE STATISTICS
1/3 One-on-one, Erin 1/3 One-on-one, Karina 1/5 Library leadership team 1/5 One-on-one, Cheryl 1/5 Community enrichment team 1/6 Building Maintenance Specialist Shannon 1/9 Library Board President Kelly 1/10 Main Street Promotions Committee 1/10 One-on-one, Cheryl 1/10 Library Foundation 1/10 Common Council 1/11 City Dept. Director meeting 1/12 Librayr leadership team 1/12 Ryan Dowd webinar 1/12 Reference desk coverage 1/13 One-on-one, Erin 1/14 Circ desk coverage 1/17 System and Resource Library AdministratorsAssociation of Wisconsin (SRLAAW) 1/19 Librayr leadership team 1/20 System Director Kranz, call 1/23 Custodial team meeting 1/23 One-on-one, Cheryl 1/23 Library Intern Laura, orientation 1/24 Large print children's book planning meeting 1/24 One-on-one, Erin 1/24 One-on-one, Karina 1/24 TIDE 1/24 Common council4 1/25 City Dept. Director meeting 1/25 Challenges and Success in the Post-Pandemic Library, webinar 1/25 New employee orientation 1/26 Library leadership team 1/27 SWLS Tech Committee 1/28 Community Involvement Fair 1/31 One-on-one, Erin 1/31 One-on-one, Karina 1/31 One-on-one, Cheryl	Room Reservations: 154 Items checked out: 7,283 New cardholders: 58 Visitors: 4,976



City of Platteville Museum Department Progress Report for February 2023 Prepared March 8, 2023

ACCOMPLISHMENTS

Attendance, Education & Programs

- In-person and off-site or virtual program/virtual tour/virtual exhibition/virtual school field trip attendance for February 2023 was 1,944 vs. 1,316 in 2022 and 459 in 2021.
 - In-Person and Ticketed Online Attendance: 359 vs. 395 in 2022 and 0 in 2021.
 - Miners Ball Feb. 4 welcomed 185 gala attendees and 24 dance-only guests
 - Badger Lapidary and Geological Society Group Tour on Feb. 5 welcomed 24
 - Hills and Dales Group Tours on Feb. 15 welcomed 20 guests
 - BSA Merit Badge Midway “Mining in Society” course premiered on Feb. 18 to six Scouts
 - Winter Lyceum 1 of 7 on February 19: Archeologist Tim Scarlett Presents “Abandoned Mines as Tools of Economic Revitalization: Converting Liabilities into Assets for Post-Mining Communities” welcomed 42
 - Winter Lyceum 2 of 7 on February 26: A Panel of Regional Energy Experts Presents “Mining for Energy: The Story of Southwest Wisconsin's Electricity Journey” welcomed 58
 - Virtual Tours: 1,405
 - Virtual Programs: 32
 - Virtual Exhibitions: 123
 - Virtual School Field Trips: 25
- Year-to-Date In-Person and Off-Site or Virtual Program/Virtual Tour/Virtual Exhibition/Virtual School Field Trip attendance was 3,434 vs. 1,920 in 2022 and 536 in 2021.
 - Year-to-Date In-Person and Ticketed Online Attendance: 359 vs. 395 in 2022 and 0 in 2021.
- Continued alternative program delivery per digital strategy
 - Google Analytics Website Metrics: 2,466 users, 2,867 sessions, (2,395 / 90.3% new users), 5,642 page views, 1.97 pages per session, 1:14 session average duration, 63.93% bounce rate (a bounce is a single-page session on the site)
 - Google Search Console: 140 Clicks (web), 846 Impressions (web), 16.5% Average Click-Through Rate (Percentage of impressions that resulted in a click), Average Position: 7, 17 pages with first impressions
 - Top performing queries:
 - platteville mining museum, mining museum Platteville, mining museum
 - Social media remote learning campaign:
 - Facebook Page Reach for February: 19,269
 - We shared 33 Facebook posts. The following posts had an organic post reach of 1,000 or more:
 - 2/19/23 – “Today the online Winter Lyceum launches” post reached 4,597.
 - 2/22/23 – “Badger Hollow Solar Farm. Cardinal-Hickory Creek Transmission Line Project. Montfort Wind Energy Center. Southwest Wisconsin is bursting with energy projects like these” post reached 4,523.
 - 2/17/23 – “Celebrate the birth of Wisconsin and its Badger State Identity” post reached 3.7K.
 - 2/0/23 – “In honor of Black History Month” post reached 3.2K.

- 2/25/23 – “Help us solve a mystery” post reached 2.4K.
- 2/3/23 – “Dust off those dancing shoes” post reached 2.4K.
- 2/7/23 – “A great time was had by all at Saturday night’s Miners Ball” post reached 2.1K.
- 2/24/23 – “This Sunday we will feature the following regional energy experts in “Mining for Energy” post reached 2.1K.
- New Facebook page likes in February: 22
- Lifetime Total Facebook page likes: 2,472
- Instagram Reach for February: 232
- Instagram Followers: 219
- YouTube views in February: 291 views, 38.6 hours watch time, 3 new subscribers, (92 channel subscribers total)
- YouTube views year to date: 538 views, 86.8 hours watch time, 3 new subscribers

Earned Income Revenue – City of Platteville Museum Department

- Museum total net earned income revenue: \$1,694 year to date, which is 3% of the annual budget of \$57,000.
- Museum Store sales year to date: \$419.08, which is 2% of annual budget of \$18,000.
- Tour Admission year to date: \$182.84, which is <1% of annual budget of \$26,000.
- Program revenues year to date: \$1,093, which is 8.4% of annual budget of \$13,000.

Contributed Income Revenue, Development and PR

- Friends of The Mining & Rollo Jamison Museums income for February 2023 totaled \$30,007.64
 - 2023 Friends Income to date totals \$300,055.73
 - Year-to-date Unrestricted Gifts of General Support, Sponsorships, Membership Dues, and Special Events income totals \$22,986.73. This is:
 - 29% of Friends’ \$78,105 Annual Budget for these categories of income
 - Cash on hand is \$ 58,297.19 (Mound City Bank Super NOW).
 - Year-to-date Special Project Restricted Gifts total \$277,070.40 (1,000% of \$27,595 Annual Budget for this category of income).
 - Year-to-date gifts to the Endowment total \$0 (0% of the \$8,300 Annual Budget for this category of income).
- The Miners Ball was successful, earning net income of \$12,539.34.
- First Pasty Sale of the new year was successful, with 1,015 pasties sold for a net income of approximately \$3,333. Pick up on March 4 took place at the parking lot of A&W Restaurant and the Millennium Cinema at 111 Millennium Drive, Platteville.

Operations

- Education staff delivered new “Mining in Society” course for BSA Merit Badge Midway on February 4, booked school field trips for spring, began preparing revised Native American program, and began training new staff members for guided tours.
- Communications Assistant Amanda Zasada continued the drum beat of drafting social media posts, advertisements, posters, press releases, and website updates. Besides driving program registrations for upcoming programs, she edited Winter Lyceum video recordings and disseminated each week together with reminders of upcoming talks.
- Museum Custodial Technician Sharon Trentz continued improving Museum cleanliness. Museum Facilities Technician Emma Larson made headway in re-organizing the facilities maintenance shop and various repair and maintenance tasks.

Buildings and Grounds

- Museum Director met with two electricians to request estimates to install a mini-split heat pump for Education Storage.

- Received and oversaw assembly and installation of historic armaments safe storage cabinets.
- Preserve Design Studio LLC continued work on a preservation and long-term facilities maintenance plan.

Collections

- Collections stewardship work resumed with a new team consisting of Museum Specialist-Collections Management Christina Grev and Collections Assistant Heidi Dyas-McBeth.
 - Total cataloged in February 2022: 0 artifacts
 - Total cataloged to date under 2020-2022 IMLS grant: 7,000 (100% of goal)
 - Total cataloged since the start of cataloging in PastPerfect (since February 2016): 11,921. This is 34% of our roughly 35,000-piece collection.

Museum Volunteers

- 8 volunteers worked 50.25 volunteer hours for the month (111 hours total in 2023).
 - Thanks to the Miners Ball Committee for many hours worked to make the event a success.

MAJOR OBJECTIVES FOR THE COMING MONTH

- Operations and Buildings and Grounds:
 - Continue off-season schedule. During the off-season of February through April, the Museum public spaces are closed to the public for tours except for ticketed special events and virtual programs. The administrative office will be open Monday-Friday 10-5.
 - Continue working with Preserve Design Studio, LLC to complete preservation plan.
 - Continue recruiting and interviewing for Museum Specialist-Visitor Services and Museum Specialist-Collections Management.
- Programs
 - Complete preparations for and drive registration to Miners Ball and Winter Lyceum, both of which begin in February.
- Development
 - Distribute pasties for the first pasty sale of the year on Feb. 4.
 - Prepare for Pick and Gad Raffle
- Collections:
 - Engage new IMLS-supported team to start digging into the new two-year project that expires Aug. 31, 2024.

PUBLIC INFORMATION ITEMS

2022 Museum Hours:

- During the off-season of February through April, the Museums are closed for tours except for ticketed special events, special advertised hours, and virtual programs. The Museum offers daily admission, train rides and mine tours May 1 through October 31, 10 a.m. – 5 p.m.
- Shop for merchandise online at www.mining.jamison.museum/shop. We offer year-round in-store or curbside pickup (no delivery) for online orders. Call us at (608) 348-3301 to schedule a pickup time.

Upcoming Events (See www.mining.jamison.museum/programs/ for more information and to register):

- **Winter Lyceum.** Each year, the Museum invites a series of speakers to share their unique stories and insights on topics that shed fresh light on various facets of our mission, collection, and areas of interpretation. The 2023 Winter Lyceum will run each Sunday from February 19 to April 2 at 5 p.m., and will feature seven engaging hour-long lectures. Registration is \$4 each or \$20 for all seven. By popular demand, the talks will be held online via Zoom just as in 2021 and 2022, and a link will be provided upon registration. Each roughly 45-minute talk will be followed by a Q&A period. This year's electrifying lineup covers topics that explore the realm of "energy" in the context of our place. To register for the

Winter Lyceum, call (608) 348-3301 or visit www.mining.jamison.museum/programs. A Zoom link will be provided by email upon registration.

- **March 5: Engineer Camie Platner Presents "EaglePicher's NASA Launch Silver Zinc Batteries: The Power Behind the Mercury, Gemini, Apollo, and Skylab Missions."** Locally mined zinc in outer space? Since the beginning of the Space Age, EaglePicher silver zinc batteries have been trusted to power historical NASA launches, including Mercury, Gemini, Apollo, and Skylab. Today, with more than 50 years of silver zinc battery production heritage, and more than 200 battery designs, EaglePicher continues to produce reliable, complex systems for the missile, aerospace, and maritime industries. EaglePicher initiated development of automatic and remote-activated silver zinc batteries in the early 1950s. The early systems EaglePicher developed were simple, single-section batteries with one voltage output. By maintaining flexible engineering, which ensures custom design, development, qualification, production, and delivery, EaglePicher continues to meet the requirements of each unique application.
- **March 12: Engineer Mark Nussbaum Presents "Greening From the Ground Up: Integration of Ground Source Heat Pumps into Historic Buildings."** This leading engineer specializing in historic properties and the integration of energy-efficient technologies will review the basic concepts of ground source heat pump systems, how they work to provide climate control for buildings, and what specific features often make them an excellent choice in historic buildings. We will look at some of the challenges of integrating modern systems into historic buildings, work-around strategies for these challenges, and the need to sometimes compromise system performance to allow the preservation of historic building fabric. We will review case studies of historically significant projects including Unity Temple, the Glessner House, and Pleasant Home, among others.
- **March 19: Biological Farmer Gary Zimmer Presents "Energy and Biological Farming: How Farmers Can Reduce Energy Use and Build Soil Carbon by Farming Differently."** Renowned farmer, author, and biological farming consultant Gary Zimmer presents the farmer's role in energy conservation and carbon building. With incentives and guidance, farmers have a role in reducing energy use and impacting climate change by planting cover crops, organic farming, reducing fertilizer use, making methane with on-farm digesters, making compost, and producing bio char.
- **March 26: Designer Aris Georges Presents "Nature Patterns: Generating Creative Energy Through Geometric Abstraction in the Tradition of Frank Lloyd Wright's Taliesin."** Knowledge of using geometry and pattern as a language of composition has been developing for decades at Taliesin, the rural Driftless Area-based design studio of architect Frank Lloyd Wright, coming together for practice and creation in a long-standing design workshop known as "nature patterns." When Aris Georges trained in nature patterns as a student in the '80s, his love for geometry, born in the vigorous Greek secondary curriculum, found new wind. With a growing conviction that geometry is an essential exercise in design education, Aris Georges started teaching the class when he became a member of the senior fellowship in the '90s. He dubbed the workshop "design etudes" to emphasize that the nature of the exercise is to practice design moves, not unlike the musical etudes, as studies of ideas independent of a larger composition (in this case, architectural design). The digital design tools emerging in recent decades and spreading like a wildfire bring a layer of challenge to the exercise. The speed and precision with which the computer can map complex patterns in relatively simple steps brings new excitement and energy to the process.
- **April 2: Kevin Watson Presents "Not So Easily Lead: From Weardale to Wisconsin with the Miners of the North Pennines."** Just off one of the highest stretches of road in the north of England in a place called Killhope there stands an impressive wrought-iron water wheel. Nearly 34 feet in diameter and six feet wide, it stands as a testament to Victorian ingenuity and, in the case of lead mining in the area, the ability of the Victorians to use and reuse not steam but water to power the industrial revolution in this part of the world. In his talk, Kevin Watson will give an overview of lead mining in the North Pennines of England, showing how the dominance of two companies allowed for an efficient and effective use of resources. The talk will also explore what

life was like for those who worked in the mines and what ultimately led some to seek out new beginnings in the lead mining region of Wisconsin.

General Information:

MISSION

Our mission is to continue in the pursuit of excellence in the areas of regional and mining history. To achieve that purpose, the museums are commissioned to be custodians of the past; to interpret the rich lead and zinc mining heritage of the region, as well as to preserve, interpret, and display the artifacts that help define Southwest Wisconsin.

VISION

The Mining & Rollo Jamison Museums aspires to be the premiere mining and regional history museum in the Upper Midwest and to instill an appreciation of the past and a sense of place for the future.

City of Platteville

DEPARTMENT PROGRESS REPORT

Police Department

Week Ending: Saturday, March 4, 2023

ACCOMPLISHMENTS

- Officer Larissa Klemm is progressing well during her Field Training process.
- The PD's 2022 Annual Report has been completed and shared with the Common Council, the PFC and the public.
- Interviews to fill an existing Police Officer vacancy will be held on March 16th.
- A department meeting was held on Tuesday, February 21st. We recognized several Officers and Telecommunicators for their lifesaving actions and meritorious service. Administrative Assistant Alex Watson was named the 2022 Employee of the Year. Alex has consistently gone above and beyond by working outside of her job classification as a Telecommunicator while the Dispatch Center is short staffed.
- Jennifer Baker has started employment as a part-time Telecommunicator in the Dispatch Center.
- Two training days for the Officers of the PD were held. Topics included a first aid refresher, Defensive And Arrest Tactics (DAAT), TASER recertification and Officer wellness topics.

MAJOR OBJECTIVES FOR THE COMING MONTH.

- Take part in the annual UW-Platteville Criminal Justice Career Day on March 14th.
- Wrap up phase I of the City's camera project. Begin work on Phase II of this project.
- Progress continues with the purchase of equipment for two extensive radio projects; (1) install a new Police radio repeater on the Grant Co. radio tower which is being constructed on Cty D (2) purchase and install 2 new radio consoles in the PD's Dispatch Center

PUBLIC INFORMATION ITEMS

Alternate side parking and emergency route parking enforcement went into effect on November 15th.

THINGS THAT NEED ATTENTION (City Manager/City Council)

Nothing at this time.

COMMITTEE REPORT

- The Police and Fire Commission met on February 7th and it is scheduled to meet again on Thursday, March 16th in the Training Room at the Police Department. The PFC will not be meeting on March 7th due to the lack of a quorum.

City of Platteville
DEPARTMENT PROGRESS REPORT
Department of Public Works
Howard B. Crofoot, P.E.

Period Ending: March 8, 2023

ACCOMPLISHMENTS

- Bid Opening for TID 5 (Progressive Parkway/Bus 151) sidewalk on February 21
- Bid Opening for Sidewalk Repair on February 21.
- Bid Opening for McGregor Plaza Sewer replacement on March 1
- Bid Opening for Jefferson Street Reconstruction on March 3

MAJOR OBJECTIVES FOR THE COMING MONTH

- Bid Opening for the Business 151 (Fastenal) Storm Sewer on March 21.
- Submit TAP Grant requests by March 24 to split up the Moundview Park Trail project into three segments.
- Begin projects.

PUBLIC INFORMATION ITEMS

THINGS THAT NEED ATTENTION (City Manager/City Council)

COMMITTEE REPORTS

Project Update

03/08/2023

Lead Service Lines (LSL): The 2022 program is complete. The request for reimbursement has been submitted to the DNR and is scheduled to be paid this month. There were 35 LSL removed in 2022. There are 106 known lines remaining. The 2023 paperwork has been submitted. (No Change)

2022 Projects

Rountree Branch Streambank Stabilization: Staff submitted a grant request last spring for the 2021-2022 DNR grant program. Last summer, staff were informed that our project would not be funded. Late January, staff were informed by DNR staff that there was additional funding for the program and our grant request will be funded. The local match will be a part of the 2022 budget request for project completion in 2022. There are four locations along the Rountree that were selected for grant funding. This will be similar to the earlier project on UW-Platteville and Chamber properties. The DNR sent the official award document on July 1 for 3 of the 4 locations. The final location out past the JN Stone railroad bridge was deleted from the project. Staff conducted bid opening for this project. Rule Construction is the low bidder. Due to endangered cricket frogs, the work can only be completed between August and October of this year. DNR came out with a new requirement to NOT use rip-rap on streambanks. Staff and Delta 3 are working with the DNR for alternatives. The DNR granted a request for an extension until 12/31/2023 to complete the project. (No Change)

Hickory & Gridley Reconstruction: The project is complete. We will hold a small retainage until spring to ensure landscaping will grow. (No Change)

Cedar St Reconstruction: The project is complete. We will hold a small retainage for spring to ensure the landscaping grows. (No Change)

UW-P Sewer: The project is complete. We will hold a small retainage for spring to ensure the landscaping grows. (No Change)

W. Main St Culvert: The original contractor was declared in default as of October 21. As of October 31 the City and Bonding company signed an agreement to terminate the previous contractor's contract and assign it to the Bond company. They have hired S&L Underground to complete the work. This firm was a subcontractor for underground utility work on Broadway in 2014. The work is complete for the winter and the driving lanes open. Items to be done in the spring include curb & gutter, sidewalk, final layer of asphalt pavement and landscaping. (No Change)

BIL Projects: The first round of BIL grant applications were sent to the DOT for possible 2022 funding/2023 construction in the Industry Park and Golden Heights. Staff learned that none of Platteville's projects were selected for the 2022 funding. The only projects awarded for the 2023 – 2027 timeframe are E. Main Street from Water to Broadway and Camp Street from Elm

to Lancaster. These are scheduled for design in 2024/2025 and construction in 2026. There was a recent solicitation by the DOT for additional BIL funding due in March 2023 for projects that have been designed but not constructed. There was a webinar on December 7, 2022 to review the details. There is \$2 million available statewide for projects with grant funding available for up to \$500,000. It is extremely unlikely that we would get one of the four projects to be awarded statewide. Staff does not recommend going to the effort to submit a request for a project – like Henry Street – to compete for one of four projects to be awarded statewide. (No Change)

TAP Grants/DNR Grants: The DNR grants were declined. There is a supplemental round of grants announced recently with applications due in March 2023. The focus of this funding is for communities under 5,000 population, but some limited funding may be available for other communities. There was a webinar on December 6 that confirmed the focus on non-infrastructure projects like Safe Routes to School planning and education focused on communities under 5,000 population. Guidance from the WI Bike Federation is that our projects are very competitive. If the “under 5,000” communities do not submit enough requests to use all the funding available, we may be eligible. Staff will be submitting three grant requests to break up the Moundview Park Trail Connector project into segments: Railroad bridge to Mitchell Hollow Road; Mitchell Hollow Road to Broadway/County B; and Broadway/County B to Fairfield Drive. This would be an 80/20 grant. We will also submit grant requests for the remaining 20% to be funded by the DNR. That deadline is May 1. Staff cautions the Council that we could be denied the 80% DOT TAP funding and be forced to decline the DNR grants again.

2023 Projects

Jefferson St Reconstruction: This will reconstruct Jefferson St from Madison St to the cul-de-sac. The Community Safe Routes Committee recommends installing sidewalk on the west side of the street from Madison to Sowden to connect existing sidewalks. It will also replace storm sewer and sanitary sewer through back yards up to Kase Street. Delta 3 has completed surveying and has developed preliminary designs for public information meetings. There was a Public Information Meeting on January 19. It was well attended. There have been follow up meetings with residents affected by the proposed realignment of the easements in the back yards. Bids were opened on March 3. Bids are under budget with Temperley Excavating as the low bidder.

McGregor Plaza Sanitary Sewer: This will replace sanitary sewer from Rountree Ave, under the loading areas by McGregor Plaza, between the car wash and new tower to the previous project behind Mast Water. Delta 3 has completed surveying and is developing preliminary designs for public information meetings. Bids were opened on March 1. Bids are significantly under budget with G-Pro Excavating as the low bidder.

Alley Reconstruction: The budget will only allow a small section of alleys to be reconstructed. The intent for this year will be to do the alley from the north end of Oak Street to Fourth Street. This alley is north of and runs parallel to Furnace St. Delta 3 has completed surveying and is developing preliminary designs for public information meetings.

TID 5 (Keystone) Sidewalk: This will install new sidewalk on Bus 151, Keystone and Progressive Parkway from the current termini at the new Arby's over to the new Starbuck's. Delta 3 has completed surveying and is developing preliminary designs for public information meetings. Bids were opened on February 22. Bids are slightly over budget. Owen's Excavation is the low bidder.

Fastenal (Bus 151) Storm Sewer: This will replace storm sewer near Domino's, closing the new open ditch by Fastenal's, increasing the size of culvert under the driveway and continuing under the PCA trail to the Rountree. Delta 3 has completed surveying and is developing preliminary designs for public information meetings. Bid opening is scheduled for March 21.

Future Projects

High School Storm Water Pond: Due to cost, this project was declined. This is the last update on this project.

Adams Street Water & Sewer: The current water main in Adams Street between Chestnut and Court next to OE Gray is a 6" line with a fire hydrant from 1939. The expected life of a fire hydrant is 75 years. Staff believes the water main was installed at the same time as the hydrant. If the Water and Sewer budget can replace the water and sewer lines in at least this section of Adams Street, they can also remove the severe crown in the street surface and avoid spending the money from the Fore Station budget. Staff is reviewing information on the N. Court Street water and sewer infrastructure to determine if that needs to be replaced also. The other streets surrounding the OE Gray site have been reconstructed in the last 20 years. The under budget from the McGregor Plaza Sewer project may allow this project to be added. Staff will discuss the possibility with the Water and Sewer Commission on March 8.

City of Platteville

DEPARTMENT PROGRESS REPORT

Parks & Recreation

Period Ending: February 2023

ACCOMPLISHMENTS

General

- Oversaw the Armory transfer from the Department of Military Affairs to the City and then the City to RFK Armory LLC. This negotiation took a great deal of time and planning as the City did not have to use any of its own funds to acquire the transaction and yet netted several thousand dollars. This will also put the property on the real estate tax role which is a long term net for the tax payers of Platteville.
- First annual Friends of the Park Celebration was held on the 23rd of February. The event was held at the Broske Event Center. Despite the bad weather we had a good turnout. The celebration was to honor all those who make the Parks possible. Staff, with the help of IT work by Intern Gustin, presented a power point that related all the responsibilities and activities to all the volunteers needed to make it all work.
- Planning for the Family Aquatic Center has is now in full swing. Ads went out for Lifeguards and once again Dr. Lizzy Gates Family is assisting in hiring a new swim coach as well as arranging for certifications, etc. Currently working with Kelsey Stramm to solidify some Lifeguard certification classes at UWP. To date 14 returning to the pool (5 returning guards, 4 attendants want to learn to be guards) 1 Rec Ref returning (1 pool attendant is interested in rec attendant work).
- Staff unload the 26 picnic tables PIP ordered. Staff began to assemble them last week. We are hoping PIP have plans for volunteers to assemble them but will do our best to work on them as time permits.
- Staff created a inventory list of all the playground equipment in all parks. The intent is to use the list for identification of repairs and CIP plans for replacement.
- On the February 27th we got official notice that the Alliant Tree Forever grant application of \$5000 was approved. This grant will go directly to buying and planting trees throughout Platteville.
- Senior Center space in City Hall continues its remodel. Shannon Butson reported all framing is done and plumbing and HVAC work should wrap up next week.
- Broske Center rentals continue at a good pace. In February we passed the 2022 level of reservations and now set a new record for reserved event rentals.
- Staff met with PYDS Director Johnson, and we will be offering summer T-ball as well. Our spring session is always full and this will give us the opportunity to give more kids a chance.
- Staff also met with representatives from the Schools Athletics. Parks will be adding 5-6 grade level to its NFL flag fall program.

- Dance (Ballot and Beyond) wrapped up last week. Abby Williams our instructor did a great job, and all three classes were full.

MAJOR OBJECTIVES FOR THE COMING MONTH

- Prepare Staff note for Council on Pool repair plan just received from engineers.
- Complete due diligence on storage shed rentals at Legion Park.
- Continue Senior Center remodel and moving plan.
- Continue hiring process for all 72 seasonal workers needed.

COMMITTEE REPORTS

- **Parks, Forestry & Recreation Committee:** The next meeting will be 7pm on March 20, 2022.

**THE CITY OF PLATTEVILLE, WISCONSIN
COUNCIL SUMMARY SHEET**

COUNCIL SECTION: ACTION ITEM NUMBER: VII.A.	TITLE: Contract 3-23 TID 5 Sidewalk Installation	DATE March 14, 2023 VOTE REQUIRED: Majority
PREPARED BY: Howard B. Crofoot, P.E. Director of Public Works		

Description:

In the 2023 Budget, there is a project called TID 5 sidewalk. This will complete the sidewalk on the block that has frontage on both Progressive Parkway and Business 151. Sidewalk has been completed from McDonald’s west to Arby’s. This project would finish the sidewalks in this block. The intent is to charge as a TID 5 expense and be reimbursed for the Progressive Parkway and Business 151 frontages for the Starbucks/US Cellular parcel. The sidewalk on Keystone Parkway and the sidewalk fronting the Pioneer Management property will be absorbed by TID 5.

There is a developer coming in to develop the vacant parcel west of Arby’s. In our bid package, it was listed as Alternate A. The developer has indicated that he would prefer to install sidewalk at his expense and coordinate installation with our plans. Staff recommends that Alternate A not be awarded.

Budget/Fiscal Impact:

The project was budgeted at \$60,000 from TID 5 revenues. The base bid is \$75,406.25, plus Engineering costs of \$15,000.00 for a total of \$90,406.25. The allocation of costs to the Starbucks/US Cellular parcel (PPP Development LLC) is \$29,367.50. The unreimbursed portion of the project that is to be allocated to TID 5 is \$61,038.75.

Recommendation:

Staff recommends the Common Council pass a motion to award Contract 3-23 TID 5 Sidewalk Installation to Owen’s Excavating at the bid price of \$75,406.25. Staff recommends adjusting the budget to increase the allocation from TID 5 from the budgeted cost of \$60,000 to \$61,038.75.

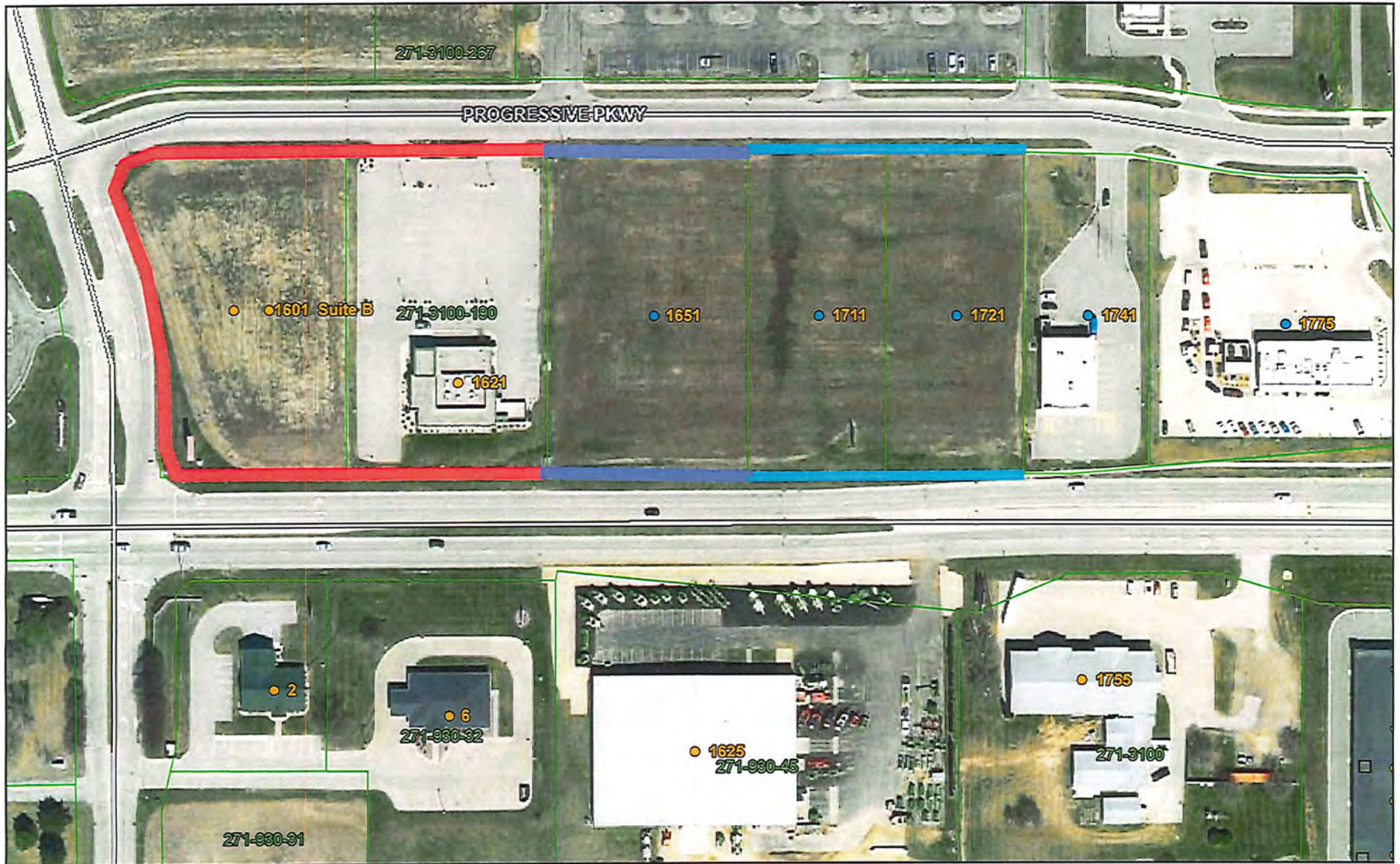
Sample Affirmative Motion:

“Move to award Contract 3-23 Sidewalk Installation to Owen’s Excavating at the bid price of \$75,406.25 with budget adjustments as described above.”

Attachments:

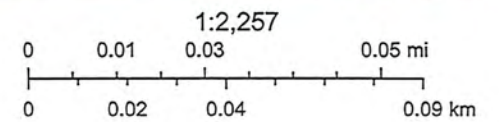
- Map
- Bid Tab – Contract 3-23
- Allocation

TID 5 Sidewalks



2/21/2023, 12:09:43 PM

- | | | | |
|-------------|---------------------|-----------------------------------|--------------------|
| Centerlines | Contract 3-23 | Address Points (Data in Progress) | Preliminary |
| Lines | Developer Installed | Active | Parcel Data (2022) |
| Existing | City Boundary | Inactive/Retired | Landmark Names |



Bid Tabulation

PROJECT: Keystone Development (TID 5) Sidewalk Construction, Contract #3-23

LOCATION: Platteville, Wisconsin

DATE: February 21, 2023

Contractor	Base Bid	Alternate #3-23-A
Owen's Excavating and Trenching, Inc.	\$75,406.25	\$21,375.00
R & T Voegeli Excavating, LLC	\$88,525.50	\$25,233.75
G-Pro Excavating LLC	\$92,866.25	\$28,297.50



Keystone Development (TID 5) Sidewalk Construction, Contract #3-23

Breakdown of Costs

February 21, 2023

Contract #3-23				Owen's Excavating and Trenching, Inc Extension	City of Platteville	PPPDEV LLC
Item Description	Quantity	Unit Price				
1 Sidewalk Excavation	Lump Sum	1	\$12,500.00	\$12,500.00	\$8,125.00	\$4,375.00
Crushed Aggregate Base Course						
2 (1.25" dia.)	Tons	300	\$18.00	\$5,400.00	\$3,870.00	\$1,530.00
3 Curb and Gutter Grind	Ln Ft	72	\$20.00	\$1,440.00	\$1,080.00	\$360.00
4" Concrete Sidewalk installed as						
4 specified and indicated.	Sq Ft	5,425	\$5.25	\$28,481.25	\$18,243.75	\$10,237.50
Cast Iron Detectable Warning Fields						
5 (2'x2')	Each	24	\$125.00	\$3,000.00	\$2,250.00	\$750.00
6 Landscaping	Sq Yd	1,550	\$5.50	\$8,525.00	\$5,401.00	\$3,124.00
7 Relocate Hydrant	Lump Sum	1	\$3,100.00	\$3,100.00	\$3,100.00	\$0.00
8 Adjust Handhole	Each	2	\$500.00	\$1,000.00	\$500.00	\$500.00
Sediment Log in Curb Installed and						
9 Maintained	Each	12	\$75.00	\$900.00	\$750.00	\$150.00
Type D Inlet Protection Installed and						
10 Maintained	Each	7	\$150.00	\$1,050.00	\$750.00	\$300.00
Type A Inlet Protection Installed and						
11 Maintained	Each	7	\$250.00	\$1,750.00	\$1,500.00	\$250.00
Landscape Stone, Edging, and						
12 Landscaping Fabric for 1621	Each	1	\$1,000.00	\$1,000.00	\$1,000.00	\$0.00
13 Implementation of Traffic Control	Lump Sum	1	\$1,500.00	\$1,500.00	\$975.00	\$525.00
14 Mobilization, Bonds, and Insurance	Lump Sum	1	\$5,760.00	\$5,760.00	\$3,744.00	\$2,016.00
				\$75,406.25	\$51,288.75	\$24,117.50
Engineering				\$15,000.00	\$9,750.00	\$5,250.00
Total with Engineering				\$90,406.25	\$61,038.75	\$29,367.50

**THE CITY OF PLATTEVILLE, WISCONSIN
COUNCIL SUMMARY SHEET**

COUNCIL SECTION: ACTION ITEM NUMBER: VII.B.	TITLE: Contract 6-23 Sidewalk Repair	DATE March 14, 2023 VOTE REQUIRED: Majority
PREPARED BY: Howard B. Crofoot, P.E. Director of Public Works		

Description:

This is our annual sidewalk repair contract. Last year we had no bidders. Staff will be requesting to carry over the balance of the \$30,000 from 2022 to add to the \$30,000 in the 2023 CIP budget. This is a level of effort project where we do what we can within the budget. This will remove broken sidewalk sections at various locations in the city and replace them.

Staff opened two bids on February 21, 2023. The Bid Tabulation is enclosed. The low bidder is G-Pro Excavating. They have done many projects recently including Hickory & Gridley and UW-P Sewer in 2022. The low bid is \$54,977.00.

Budget/Fiscal Impact:

As discussed above, the 2022 balance is \$27,720.20, plus \$30,000 in 2023 budget is \$57,720.20. This leaves room for a Delta 3 inspector or a few additional squares of sidewalk if required. The carry over request will come later with other carry overs as recommended by the City Manager.

Recommendation:

Staff recommends the Common Council pass a motion to award Contract 6-23 to G-Pro Excavating at the bid price of \$54,977.00.

Sample Affirmative Motion:

“Move to award Contract 6-23 to G-Pro Excavating at the bid price of \$54,977.00.”

Attachments:

- Bid Tab – Contract 6-23

CITY OF PLATTEVILLE
Department of Public Works
Bid Tab

Contract: 6 – 23 Sidewalk Repair
Bid Opening: Tuesday, February 21, 2023 9:00 AM

	R & T Voegeli Excavating, LLC 1446 Mansion Dr. Monroe, WI 53566	G-Pro Excavating, LLC 101 S. Fountain St. Montfort, WI 53569			
Sidewalk Repair:	\$ 58, 827.00	\$ 54, 977.00			

THE CITY OF PLATTEVILLE, WISCONSIN COMMON COUNCIL SUMMARY SHEET

COUNCIL SECTION: ACTION ITEM NUMBER: VII.C.	TITLE: Employee Handbook Revisions	DATE March 14, 2023 VOTE REQUIRED: Majority
PREPARED BY: Nicola Maurer, Interim City Manager, Chad Wilson, HR Manager		

Description:

During 2018 and early 2019 the Employee Handbook was rewritten due to out-of-date information and the need to add policies that were not previously included, such as the Family and Medical Leave policy. This process included a review of the new draft Handbook by City legal counsel, insurance advisors, an employee advisory team, Department Directors, and the Common Council. Changes recommended by these stakeholders were incorporated into the new Handbook where necessary and appropriate. The rewritten Handbook was unanimously approved by the Council on February 26, 2019.

From time to time it is prudent to update the Handbook to keep it current and reflective of City policies that may have changed. The revisions below are being presented to the Council for approval.

1. Pronoun usage has been updated throughout the document. As part of the City of Platteville pledging to become a more inclusive community all references of he/she, his/her have been removed and replaced with they/their/them/themselves.
2. Edits to punctuation, spelling, and grammar throughout document.
3. Page 7: Personnel File Access has been updated to reflect the Human Resource Manager's position and responsibilities.
4. Page 8: Background Checks has been updated to reflect the Human Resource Manager's position and responsibilities.
5. Page 14: Floating Holiday has been updated from 16 hours to 32 hours per previous Common Council approval. Language has been added to provide clarity for the purpose of this leave type, to identify the hour increments in which this leave can be utilized and that this leave must have been earned for it to qualify for payout upon separation.
6. Page 15: Vacation Table has been updated to new parameters based per previous Common Council approval.
7. Page 17: Unused Sick Leave Upon Termination: Language added to clarify that employees must have worked for the City for at least seven years to qualify for payout of unused sick leave. It previously read as either retiring from employment or working at least seven years.
8. Page 17: Original Footnote: Removed footnote as no longer applicable to any current employee.
9. Page 17: Footnote: Added for Unused Sick Leave Upon Termination for employees hired prior to 1/1/2023. Under previous policy, employees who retired from City employment, even without seven years of service were granted payout of sick leave. This language grandfathers' current staff to that policy.
10. Page 18: Footnote: Removed footnote as no longer applicable to any current employee.
11. Page 19: Funeral Leave: Re-classified stepsibling to be considered as immediate family.
12. Page 20: Special Leave of Absence With or Without Pay: Edited language for clarity.
13. Page 23: Overtime: Added dispatch employee language to include work schedule.
14. Page 29: Harassment and Respectful Behavior: Corrected the policy title reference.

Budget/Fiscal Impact:

None

Recommendation:

Staff recommendation is to approve the revisions to the City of Platteville Employee Handbook as presented.

Sample Affirmative Motion:

"I move to approve the revisions to the City of Platteville Employee Handbook as presented."

Attachments:

- Employee Handbook with revisions noted

CITY OF PLATTEVILLE EMPLOYEE HANDBOOK

Revised: February ~~2019~~ 2023



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CHAPTER 1: GENERAL EMPLOYMENT PRACTICES

Purpose

The Employee Handbook is provided to help employees of the City of Platteville become acquainted with City policies and procedures. It is intended to serve as a guideline and may be amended at any time without notice. Neither the contents of the handbook nor any amendments, guidelines, or procedures create or constitute an employment contract, an assurance of continued employment, or a guarantee of any other rights or benefits. An employee can terminate [his/her/their](#) employment with the City at any time for any reason and the City reserves that same right to terminate an employee at the will of the City unless otherwise specifically prohibited by law. This handbook replaces and revokes all previous handbooks. Updates to the Employee Handbook can be found on the Employee Shared Drive or by contacting your supervisor or [the Administration Department Human Resources](#). To ensure all City employees carry out their job duties in accordance with the City's standards, expectations, and values, all City employees are expected to familiarize themselves and comply with this Handbook. This Handbook is subject to final interpretation by the Common Council or City Manager and the final determination of the Council shall prevail in the event of a conflict.

Scope

The Employee Handbook applies to all employees of the City of Platteville. Except where specifically noted, this handbook does not apply to or give any benefit, compensation, or remuneration to elected officials, board and commission members, or City volunteers. Managers and supervisors may implement more specific guidelines and procedures for their work groups that do not contradict the provisions of this Handbook. If any aspect of this Handbook differs from state or federal law or regulations, the law or regulation will be followed. To the extent this Handbook conflicts with specific language in applicable collective bargaining agreements covering certain personnel or where the collective bargaining agreement provides for a benefit or compensation for an employee, then the specific language of the collective bargaining agreement shall control over the language of this Handbook when required. For example, any fringe and wage benefits set forth in this Handbook do not apply to employees subject to a collective bargaining agreement but rules and expectations of conduct as to use do apply. Any wages, hours, and working conditions referenced in this Handbook that are subject to the mandatory duty to bargain are not binding on those parties unless specifically addressed by the collective bargaining agreement or upon fulfillment of the duty to bargain between the Union and the City or upon waiver. However, any rules and regulations contained in this Handbook apply to employees subject to a collective bargaining agreement, as such rules and regulations are promulgated under the City's authority within the collective bargaining agreement to set forth reasonable rules and regulations.

Violations of this Handbook committed by personnel subject to the Police and Fire Commission under Section 62.13(5), Wis. Stats. or subject to the Library Board will be addressed by those respective bodies within the authority of their jurisdiction.

Definitions

City Manager: The City Manager is the chief executive officer of the City of Platteville. The City Manager is responsible for the proper administration of all affairs relating to the City and overseeing the day-to-day operations of City [staff/employees](#). The City Manager has the ultimate authority regarding all employment decisions for the City of Platteville.

Department Director: Department Directors report directly to the City Manager and oversee all functions and employees in a defined department that typically consists of several divisions.

Division Manager: Division managers oversee all functions and employees of a defined division within a department.

Supervisor: A supervisor is the person to whom an employee directly reports.

Exempt Employee: Exempt employees meet the definition of “exempt” under the Fair Labor Standards Act (FLSA). Exempt employees are paid to perform a job regardless of the number of hours worked. Exempt employees are not eligible for overtime pay.

Non-exempt Employee: Non-exempt employees meet the definition of “non-exempt” under the Fair Labor Standards Act (FLSA). Work for non-exempt employees is recorded and compensated on an hourly basis. Non-exempt employees are paid time and one-half for overtime hours worked.

Base Rate of Pay: The rate of pay assigned to the employee regardless of specific job assignment or schedule. Base pay excludes all other pay including call in or on call pay. Base pay can be expressed as a base hourly rate of pay or as an annual salary.

Regular Rate of Pay: All compensation that is attributed to a certain period of time (e.g.e.g., a work week), as the term regular rate is defined by the FLSA.

Equal Employment Opportunity

The City of Platteville provides equal employment opportunity to all employees and applicants in accordance with applicable state and federal laws. The City does not discriminate in employment on the basis of race, color, creed, religion, sex (including pregnancy), national origin, ancestry, marital status, sexual orientation (including by definition, gender identity including transgender status), disability, age, genetic information or history, participation in the military reserve and veteran status, arrest and conviction record, use of lawful products off the employer’s premises during nonworking hours, or declining to attend a meeting or to participate in any communication about religious or political matters, or any other category protected by law. This policy applies to all employees and applicants for employment and includes but is not limited to recruitment, hiring, placement, promotion, demotion, transfer, layoff, compensation, and selection for training. It is also City policy to provide equal opportunity in the use of all City facilities and participation in City-sponsored events. The failure of any City employee to perform in a manner consistent with this policy may result in disciplinary action. In addition, such failure may expose the employee, as well as the City, to liability under the law.

Any employee who feels that ~~he or she~~they ~~has~~have been subjected to or has witnessed discriminatory behavior should report the incident immediately. Incidents can be reported to any of the contacts identified in the Harassment Prevention and Respectful Behavior Policy located in Appendix D.

Disability Accommodation

The City of Platteville is committed to complying with all state and federal laws regarding the employment of individuals with disabilities. It is the City’s policy not to discriminate against qualified applicants or employees with regard to any term or condition of employment because of such individual’s disability, perceived disability, or record of disability, so long as the employee can perform his/her/their job with or without reasonable accommodation. Consistent with this policy, the City will provide reasonable accommodations to

otherwise qualified disabled applicants or employees, as required by applicable laws, provided that such accommodation does not constitute an undue hardship on the City.

Any employee with a disability who believes [he/she/they](#) may need an accommodation to perform [his/her/their](#) job should contact their supervisor and/or their Department Director. Upon receipt of an accommodation request, the City will work with the employee to identify functional limitations and possible accommodations. Consistent with applicable law, appropriate medical documentation may be requested to support any request for accommodation. The City reserves the right to choose among reasonable accommodations.

Personnel File Access

Each employee has a personnel file. Information retained in the personnel file includes personal information such as address and phone number, and specific work-related information such as application for employment, resume, performance evaluations, salary adjustments, job changes, and other designated records. An employee may request an opportunity to review the records ~~in in his or her~~ [their](#) personnel file that the employee has a lawful right to review by submitting a written request to ~~the Administration Director~~ [Human Resources](#). Requests for inspection will be scheduled at a mutually convenient time and within the timeframes required by law. Employee files contain records maintained by the ~~City Manager~~ [Human Resources](#) office. As a result, original documents contained in an employee's personnel file may not be taken outside of the custody of the [Human Resources Manager or](#) City Manager.

The City will use employee medical information only in a manner that is lawful, job-related, and consistent with business necessity. Employee medical information will be maintained in separate medical files and will be treated confidentially to the extent required by law. Normally, medical information may be disclosed to someone other than the employee in the following circumstances:

- Supervisors, managers and/or elected officials may be informed regarding necessary restrictions on the work or duties of the employee and necessary accommodations;
- First aid and safety personnel may be informed, when appropriate, if the employee's medical condition might require emergency treatment.

Employment Status

Positions at the City of Platteville (and consequently the employees who hold the positions) are assigned an employment status as part of the budget process. The employment status is based on assigned hours of the position and determines benefit eligibility. Changes to employment status must be approved in advance by the City Manager. No position eligible for health and dental benefits (regular full-time or regular part-time positions of .75 FTE or greater) can be established without prior approval of the Common Council.

Regular Full-Time: Employees designated by the City as regular full-time employees and who work at least forty hours per week for a standard work year. Regular full-time employees are eligible for all employee benefits outlined in the handbook.

Regular Part-time: Employees designated by the City as regular part-time employees and who normally work less than forty hours but at least twenty hours per week for a standard work year. Regular part-time employees must be assigned thirty hours per week (.75 FTE) to qualify for pro-rated health and dental benefits. Regular part-time employees are eligible for other pro-rated benefits, including paid leave time, *when specified* in the handbook (see Health and Retirement Benefits in Chapter 3 for details).

Part-time/Temporary/Seasonal (PTS): PTS employees generally fall into the following categories:

- Employees who work in a seasonal position, regardless of assigned hours;
- Employees who regularly are expected to work less than twenty hours per week;
- Employees in a work-study or internship position, regardless of assigned hours; or
- Employees who work in a temporary position or of finite duration, regardless of hours.

PTS employees are not designated as regular part- or full-time employees and do not qualify for benefits unless specified in an employment agreement. Previous tenure in a PTS position does not count as time served for the purpose of determining benefit eligibility in a regular full- or part-time position.

Volunteers: Volunteers provide services to the City either for a nominal fee or without receiving compensation. Volunteers do not qualify for benefits unless specifically stated in the handbook.

Recruitment and Selection

Generally, an official announcement of a regular full-time or part-time position opening at the City of Platteville will be posted on the City's web site. Each announcement will typically include specific information about the position, the application process, and the application deadline, if any.

Selection Process

The Department Director will work with ~~the City Manager~~ [Human Resources](#) to develop the selection process for any vacancies. The process may include written/performance tests, evaluation of training and experience, oral interviews, developmental assessment, or any combination of these. The process may include checking references before any job offer is made. The selection process for police, fire and library personnel is governed by the Police & Fire Commission and Library Board in accordance with Wisconsin State Statutes.

Physical or Psychological Exams

Some applicants may also be required to complete a physical examination, psychological examination, and/or drug and alcohol test as a condition of employment. The City will select the physician or psychologist to assess the candidate's ability to perform the essential functions of the job. The cost of the examination or drug and alcohol test will be paid by the City.

Background Checks

It is the policy of the City to conduct a criminal history background investigation on the applicants for regular full-time, regular part-time and PTS employees. The City of Platteville Police Department is authorized to access data in accordance with applicable law for positions at the City in which the City is required to, or chooses to, conduct a criminal history background investigation in order to screen employment applicants. Any data that is accessed and acquired will be maintained at the Police Department [or in the Human Resources office](#) under the care and custody of the Chief of Police, [Human Resources Manager](#), or ~~his or her~~ [their](#) designee(s). A summary of the results of the criminal history data may be released by the Police Department [or Human Resources office](#) to the hiring authority, including the City Manager or other City [staff-employees](#) involved in the hiring process. All information obtained during the background investigation will be confidential except to the extent required by Chapter 19, Wis. Stats. or other applicable law. After having served the purpose for which they are intended, the reports will be filed and maintained as a confidential [staff-employee](#)-management planning record, to the extent permitted by law, and separate from the employee's personnel file.

Before the investigation is undertaken, the applicant must authorize the City by written consent to undertake the investigation.

The City will not reject an applicant for employment on the basis of the applicant's prior conviction or pending charge unless the circumstances of such conviction or pending charge are substantially related to the position of employment sought. If the City rejects the applicant's request on this basis, the City shall notify the applicant in writing of the following:

- The grounds and reasons for the denial;
- The applicant complaint and grievance procedure;
- The earliest date the applicant may reapply for employment;
- That all competent evidence of rehabilitation will be considered upon reapplication.

Residency

In accordance with Wis. Stats 66.0502, the City has established a residency requirement that all full-time Police Officers, Police Sergeants, Police Lieutenants; Full-time Firefighters, Assistant Fire Chiefs, Deputy Fire Chiefs; the Police Chief and the Fire Chief must live within 15 miles of the City limits. An exception to this policy may be made on a case-by-case basis by the Common Council for employees who are promoted from within the City to one of these positions. An employee who is complying with the residency requirement covering their current position is eligible to apply for one of these positions. If appointed, the employee may continue to live at the same residence until such time as they move. Once the employee chooses to leave the "grandfathered" residence, they must live within 15 miles of the City limits. This residency requirement does not apply to volunteer law enforcement, fire, or emergency personnel who are otherwise employees of the City of Platteville.

Employment of Relatives

Relatives of current City employees may be considered for employment unless there is a conflict of interest. For the purposes of this policy, relative will mean spouse, mother, father, son, daughter, brother, sister, grandchild, grandparent, legal guardian, domestic ~~partner~~[partner](#), or any of these met by a step or in-law relationship.

Examples of situations that would potentially constitute a conflict of interest include, but are not limited to:

- When an employee would directly or indirectly supervise or take part in the decision to hire, retain, promote, or evaluate a relative;
- When an employee would be responsible for auditing the work of a relative;
- When confidentiality of information held by the City would be jeopardized;
- When there is the potential for or appearance of inappropriate influence relating to policy decisions.

Exceptions may be made in the employment of part-time seasonal employees on a case-by-case basis with City Manager approval.

Grievance Procedure

General Description

The City of Platteville has established this Grievance Procedure for an employee to utilize for matters concerning corrective action, termination, or ~~work place~~[workplace](#) safety that are covered by this policy. This policy is intended to comply with Section 66.0509, Wis. Stats., and provides an employee with the individual opportunity to address concerns regarding corrective action, ~~termination~~[termination](#), or workplace safety

matters, to have those matters reviewed by an Impartial Hearing Officer, and to appeal to the Common Council of the City of Platteville.

This policy applies to all employees covered under Section 66.0509, Wis. Stats., other than as to disciplinary or termination matters of police and fire chiefs and subordinates when subject to Section 62.13(5), Wis. Stats. An employee may appeal any level of corrective action under this Grievance Procedure. For purposes of this Grievance Procedure, "workplace safety" is defined as conditions of employment affecting an employee's physical health or safety, the safe operation of workplace equipment and tools, safety of the physical work environment, personal protective equipment, workplace violence, and training related to same. For purposes of this Grievance Procedure, the term "corrective action" only includes documented reprimands, demotions, and unpaid suspensions implemented for disciplinary reasons. The term "corrective action" does not include performance evaluations, performance improvement plans, verbal counseling, written counseling, or any other action implemented or taken for non-disciplinary reasons.

The City expects employees and management to exercise reasonable efforts to resolve any questions, ~~problems~~problems, or misunderstandings prior to utilizing this policy. An employee subject to a contractual grievance procedure shall follow the contractual grievance procedure to the extent those procedures cover the matters covered by the Grievance Procedure. An employee subject to statutory dispute resolution procedures shall be subject to those procedures to the extent those procedures cover the matters covered by the Grievance Procedure.

The City reserves all ~~rights~~rights, and this Grievance Procedure does not create a contract of employment or any other legally binding contract. Employees of the City of Platteville are employed at-will and may resign or be terminated with lawful reason or without reason. The City may terminate the employment relationship at any time with or without reason and without violation of applicable law.

Grievance Steps

The grievance steps are outlined below. If the employee fails to meet the deadlines identified for each step, the grievance will be considered resolved as to the decision implemented and time-barred from proceeding through the remaining steps of the procedure.

Step 1 - Written Grievance Submission

The employee must prepare and file a written grievance with their Department Director within ten business days of when the employee knows, or should have known, of the events giving rise to the grievance. The written grievance must contain the name and position of the employee filing it, a statement of the grievance, the issue involved, the relief sought, the date the event giving rise to the grievance took place, the employee's steps to orally review the matter with the employee's supervisor and the employee's signature and the date. The Department Director will investigate the facts giving rise to the grievance and inform the employee of ~~his~~ or her~~their~~ decision, if ~~possible~~possible, within ten business days of receipt of the grievance. In the event the grievance involves the Department Director, the grievance shall be filed with the City Manager and the City Manager shall conduct the Step 1 investigation.

Step 2 – City Manager Review

If the grievance is not settled at the first step, the employee may request in writing, within five business days following receipt of the Department Director's decision, a request for written review by the City Manager. The City Manager or ~~his/her~~their designee will investigate the facts giving rise to the grievance and inform the employee of ~~his or her~~their decision, if ~~possible~~possible, within ten business days of receipt of the grievance. In

the event the grievance involves the City Manager, the grievance shall be filed with the Common Council President and the Council President or [his/her/their](#) designee shall conduct the Step 2 investigation.

Step 3 – Impartial Hearing Officer Review

If the grievance is not settled at the second step, the employee may request in writing, within five business days following receipt of the City Manager's decision, a request for written review by an impartial hearing officer. The City of Platteville shall select the impartial hearing officer. The hearing officer shall not be a City employee. The impartial hearing officer will determine whether the City acted in an arbitrary and capricious manner. In all cases, the grievant shall have the burden of proof to support the grievance. If the grievant does not meet [his/her/their](#) burden, then the impartial hearing officer shall deny the grievance. This process does not involve a hearing before a court of law; thus, the rules of evidence will not be followed. Depending on the issue involved, the impartial hearing officer will determine whether a hearing is necessary, or whether the case may be decided based on a submission of written documents. The impartial hearing officer shall prepare a written decision. The impartial hearing officer may only consider the matter presented in the initial grievance filed by the grievant.

Step 4 – Governing Body Review

If the grievance is not resolved after Step 3, the employee or the City Manager shall request within five business days of receipt of the written decision from the hearing officer a written review by the Governing Body. For Library employees, the appeal shall be filed with the Library Board. For all other employees, the appeal shall be filed with the Common Council. The Council shall not take testimony or evidence; it may only determine whether the hearing officer reached an arbitrary or incorrect result based on a review of the record before the hearing officer. The matter will be scheduled for the Council's next regular meeting. The Council will inform the employee of its findings and decision in writing within ten business days of the Council meeting. The Council shall decide the matter by majority vote and this decision shall be final and binding.

Department Director Termination

In the circumstance of a Department Director dismissal by the City Manager, the Department Director may appeal the decision, in writing, to the City Manager for reconsideration before the Common Council within ten days of the action. The appeal must contain documentation or extenuating circumstances of which the City Manager may not have formerly been aware and which could affect the decision to terminate.

Corrective Action

Employees are expected to maintain high standards of performance and conduct, and to comply with all City policies and procedures and federal, [statestate](#), and local laws, rules and regulations governing the conduct of public employees. When an employee's conduct or performance falls below these standards, or violates any applicable law, rule, regulation, or City policy or procedure, the employee may be subject to corrective action. An employee will be informed by [his or her/their](#) supervisor or Department Director of any corrective action, as well as the necessary steps to meet expectations moving forward.

Corrective action may include, but is not limited to the following:

- Verbal counseling,
- Mandatory participation in training and/or counseling,
- Written reprimand,
- Performance improvement plan,
- Suspension (paid or unpaid),

-
- Demotion,
 - Salary reduction,
 - Discharge.

Although one or more corrective action measures may be taken in connection with a particular performance problem, no formal order or sequence of actions or steps will be followed in all cases. Some acts, particularly those that are intentional or serious, warrant more severe action on the first or a subsequent offense. Consideration may be given to the seriousness of the offense, the employee's ~~intent~~intent, and motivation to change the performance, and the environment in which the offense took place. An employee may use the grievance procedure if ~~he or she~~they wishes/wish to appeal a corrective action, provided such corrective action is subject to the grievance procedure.

Resignation or Retirement

In order to resign in good standing, an employee must provide ~~his or her~~their supervisor with a written resignation stating the last date of work and reason for leaving at least fourteen calendar days prior to the resignation date. The City may accept lesser notice if, in the City's determination, the fourteen-calendar day notice cannot be reasonably given. Retiring employees and employees in management-level positions who are leaving employment are strongly encouraged to give one month of notice prior to resignation. In order to leave in good standing an employee must also return all City property and cooperate with requests for work-related information and planning.

All employees who accrue vacation and who leave employment with the City in good standing as described above will be compensated for all accrued and unused vacation leave at the date of separation. Vacation leave will be cashed out at the employee's base rate of pay as described in the Vacation Leave policy in the Attendance & Leave section of the Employee Handbook on page 15. Any vacation used during the last two weeks of employment must be approved by the Department Director.

Regular full-time and part-time employees who have worked for the City at least seven years and who retire or separate in good standing will be compensated for unused sick leave. ~~Regular full-time and part-time employees who retire from employment with the City and/or have worked for the City at least seven years and who leave in good standing will be compensated for unused sick leave~~ as described in the Sick Leave policy in the Attendance & Leave section of the Employee Handbook on page 17.

An unauthorized absence from work for a period of three consecutive working days will be considered a voluntary resignation not in good standing.

Reduction in Force

When determined appropriate by the City Manager, reductions in the number of regular employees may occur. The City Manager will determine which job classes within a department are subject to the reduction. Within a department and job class, the City Manager, after consulting with Department Directors as ~~he or she~~they deems/deem appropriate, will use factors such as qualifications, job performance, length of service, and organizational needs when determining which employees within a particular job class will be affected.

If a reduction in force were to occur, employees would be given as much notice as practical and typically at least one month in advance.



CHAPTER 2: ATTENDANCE AND LEAVE BENEFITS

Attendance

All employees are hired to do a job that is important to the daily operations of the City. Therefore, it is critical to our success that employees reduce unplanned absences to the extent possible. Regular attendance is an essential component of employee performance and may be considered when making recommendations for promotions, transfers, salary increases, or disciplinary action. However, legally protected absences (e.g., military leave or leave under the Family Medical Leave Act) are excluded from this consideration.

Employees who are going to be absent from, or late to, work are required to notify their supervisor as soon as possible in advance of the absence. In the case of an unexpected absence, the employee should call [his/her/their](#) supervisor or specified department contact before the scheduled start time. If the supervisor is not available at that time, the employee should leave a message that includes a telephone number where [he/she/they](#) can be reached. The employee must call the supervisor on each day of an absence unless other arrangements have been made with the supervisor.

Individual departments may establish more specific reporting procedures. Failure to follow established reporting procedures may be grounds for disciplinary action.

Work Schedules

Regular full-time employees are generally expected to work forty hours per week. Work schedules are based on organization needs as determined by supervisors and Department Directors. Work schedules may vary depending on the position and department. City Hall office hours are Monday through Friday from 8:00 a.m. to 4:30 p.m.

Work schedules for individual employees may change from time to time depending on operational needs. A schedule change could occur when a supervisor changes the assigned hours of work within a work week, or when a supervisor approves a temporary change based on an employee request. Supervisors will notify employees of a required schedule change at least one week in advance whenever possible.

Break Periods

All employees may take one paid ~~fifteen-minute~~[fifteen-minute](#) break for every four consecutive hours worked. In addition, employees are typically expected to take a ~~thirty-minute~~[thirty-minute](#) unpaid lunch break for every six consecutive hours worked. For example, an employee scheduled 8:00 am to 4:30 pm would take a ~~thirty-minute~~[thirty-minute](#) unpaid lunch and may take two ~~fifteen-minute~~[fifteen-minute](#) paid breaks.

Break periods are not cumulative and may not be banked. Break periods not taken in any particular day are lost. During heavy workloads employees may be required to work through a break period.

Adverse Weather/Emergency Closing

The City has a responsibility to the public to operate during regularly scheduled business hours. However, in rare circumstances, operating during severe weather or other emergencies can put our employees or customers at risk of harming themselves or others. In these situations, the City Manager will determine if it is appropriate to close services to the public. In the absence of the City Manager, the Administration Director will make decisions with respect to emergency closings.

When the decision is made to close City services, all non-essential employees are expected to vacate the workplace for their safety and the safety of others. The City Manager will evaluate the emergency by reviewing weather conditions and referring to the Emergency Operations Plan to determine which divisions are essential and must remain open and which divisions may be closed.

Employees will be notified by their supervisor of any decisions relative to building closures or non-essential personnel made by the City Manager. The City will also notify the public via radio, press releases, City webpage, social media, and by posting a sign visible to customers in the principal building of closed divisions.

Non-exempt employees may use accrued floating holiday, compensation time, or vacation time to cover periods away from work under this policy or make up the hours at a time acceptable to their supervisor.

Holiday Leave

Regular full-time and part-time employees receive a total of nine holidays per year. For each of the nine holidays, regular full-time employees receive eight hours of paid holiday leave. Regular part-time employees receive pro-rated paid holiday leave. PTS employees do not receive paid holiday leave.

City Holidays

The nine observed holidays are New Year's Day, Memorial Day, July Fourth, Labor Day, Veteran's Day, Thanksgiving Day, the Friday after Thanksgiving, Christmas [EveEve](#), and Christmas Day.

If an observed holiday falls on a Sunday, City offices will be closed on the following Monday. If an observed holiday falls on a Saturday, offices will be closed on the preceding Friday, except for Christmas Day which will be observed the following Monday.

For most employees, the holidays listed above will be days off work. To receive paid holiday leave, an employee must be at work or on approved paid leave the scheduled days or shifts immediately preceding and following the City holiday. Eligible employees will receive leave with pay for City holidays at their base rate of pay.

Overtime for Hours Worked on a Holiday

Regular full-time and part-time employees required to work on a holiday will receive time and one-half (overtime) for the actual hours worked on the holiday. For the purposes of overtime, each holiday commences at 12:00 am and ends at 11:59 pm. If the actual and observed holiday differs, overtime will be paid on the actual holiday and not the observed holiday. For example, if July 4th is a Saturday, which the City would observe on Friday, July 3, an employee would receive overtime for hours worked on Saturday, July 4 but would not receive overtime pay for working on Friday July 3.

Certain public safety employee groups do not participate in the above holiday schedule due to the nature of their jobs. Employees in these groups usually work rotating shifts. Additional paid time off, in lieu of holidays, has been incorporated into the schedules of these groups. Please see Appendix A for details.

Regular full-time and part-time employees required to work on Easter Sunday will be paid time and one-half.

Floating Holidays

All regular full-time employees will also be given fourtwo floating holidays (thirty-twosixteen hours) per calendar year accrued during the first pay period of the calendar year, or pro-rated upon hire. Regular part-time employees receive prorated floating holiday leave. [This leave type is provided to allow employees the opportunity to observe personal holidays/dates for which City offices are not closed. These events could be](#)

[related to, but are not limit to, religious observances, community service, mental health, family needs, family events, celebrations, etc.](#) When utilized, floating holiday must be approved in the same manner as vacation [and can be used in quarter hour increments](#). The floating holiday is paid only if used. If the floating holiday is not used during the calendar year, it is forfeited. If an employee retires or separates from service, any [earned](#), unused floating holidays will be paid upon termination.

Vacation Leave

Vacation leave is available for employees to use at their discretion to cover absences from work because of vacation, family needs, school programs, and other personal needs. Because vacation leave is to be used for rest, relaxation, and time away from work, vacation leave does not have an independent cash value, or a wage automatically payable, if the vacation is not used or paid out at separation from employment. Requests to use vacation leave (other than for emergencies) must be made in advance and approved by the employee’s supervisor.

Vacation usage may be in quarter hour increments and will be deducted from the vacation balance in the pay period it is used. Vacation balances may not go below zero.

Regular full-time employees will receive annual paid vacation based on the table below. Vacation for regular part-time employees will be pro-rated based on established hours for pay periods worked by the employee.

<u>Years of Service</u>	<u>Non-Exempt (Eligible for Overtime)</u>		<u>Exempt (Not Eligible for Overtime)</u>	
	<u>Annual Vacation</u>	<u>Maximum Accrual</u>	<u>Annual Vacation</u>	<u>Maximum Accrual</u>
<u>0</u>	<u>80 (3.33)</u>	<u>160</u>	<u>120 (5.00)</u>	<u>200</u>
<u>1</u>	<u>88 (3.67)</u>	<u>168</u>	<u>128 (5.33)</u>	<u>208</u>
<u>2</u>	<u>96 (4.00)</u>	<u>176</u>	<u>136 (5.67)</u>	<u>216</u>
<u>3</u>	<u>104 (4.33)</u>	<u>184</u>	<u>144 (6.00)</u>	<u>224</u>
<u>4</u>	<u>112 (4.67)</u>	<u>192</u>	<u>152 (6.33)</u>	<u>232</u>
<u>5</u>	<u>120 (5.00)</u>	<u>200</u>	<u>160 (6.67)</u>	<u>240</u>
<u>7</u>	<u>136 (5.67)</u>	<u>216</u>	<u>176 (7.33)</u>	<u>256</u>
<u>10</u>	<u>160 (6.67)</u>	<u>240</u>	<u>200 (8.33)</u>	<u>280</u>
<u>15</u>	<u>184 (7.67)</u>	<u>264</u>	<u>224 (9.33)</u>	<u>304</u>
<u>20</u>	<u>200 (8.33)</u>	<u>280</u>	<u>240 (10.00)</u>	<u>320</u>

Years of Service	Annual Hours of Vacation	Pay Period Accrual (hire date on/after 9/1/2017)	Maximum Vacation Accrual Level (all employees)
1st through 6th year of service	80	3.33	160
7th through 14th year of service	120	5.00	200
15th through 20th year of service	160	6.67	240
21st year of service	168	7.00	248
22nd year of service	176	7.33	256
23rd year of service	184	7.67	264
24th year of service	192	8.00	272
25th year and additional years	200	8.33	280

Employees accrue vacation differently, depending on their date of hire:

Employees hired after 9/1/2017:

- Vacation will be prorated over twenty-four pay periods for the total annual allocation shown above. This proration will commence with the employee’s date of hire.
- Employees may accrue up to the maximum for the relevant service level indicated in the table above. Once the maximum level of vacation is reached, additional vacation leave will not be accrued until the balance falls below the maximum accrual level.
- Employees will be compensated for all accrued and unused vacation leave at the date of separation, up to the accrual limits, if the employee resigns in good standing.

Employees hired before 9/1/2017:

- Annual vacation hours will be applied to employee banks on the anniversary of their date of hire.
- Employee vacation banks may not exceed the maximum for the relevant service level indicated in the table above. On anniversary dates, vacation will be added only up to the maximum. Any amount which exceeds the maximum will be forfeited.
- Upon resignation in good standing, the employee’s annual vacation hours will be prorated based on the employee’s anniversary date to determine the amount actually earned, and the employee will be compensated for earned but unused vacation.
- If vacation already used is in excess of the prorated amount for the year, the vacation time will be deducted from the employee’s final [pay check](#) or from any vacation accrued from previous years. If the final [pay check](#) is insufficient to cover the excess used vacation, the employee will be required to reimburse the City.

Employees are responsible for knowing their vacation leave balance.

Vacation time is only accrued during a pay period when the employee works the pay period or uses paid time off or has a full combination thereof. Accordingly, an employee using paid leave will accrue vacation during such use. Employees not fully working and on a partial paid leave will receive accruals on a prorated basis. Vacation will not accrue during leaves of absence without pay. Vacation banks of employees hired before 9/1/2017 will be adjusted accordingly. Approved leaves of absence will count as time served for the purpose of determining vacation accrual rates based on years of service.

Sick Leave

Accrual

Full-time employees receive eight hours of sick leave each month worked and can have a maximum unused sick leave balance of 480 hours.¹ Hours and balances will be prorated for regular part-time employees. Once the maximum level of sick leave is reached, additional sick leave will not be accrued until the balance falls below the maximum accrual level. Any employee transitioning from a full-time to a part-time position will be able to retain accrued sick leave but will not accrue additional sick time until their balance falls below the part-time maximum.

An employee working or using any earned paid time during a leave will accrue sick leave during such use. Sick leave will not accrue during leaves of absence without pay. Employees working part of the month or using partial paid leave will receive accruals on a prorated basis.

Sick leave may be used in quarter hour increments.

Sick Leave Use

Accrued sick leave may be utilized in the following circumstances:

- Personal illness, injury, or disability of the employee or of the employee's spouse, child, sibling, parent, grandparent, grandchild, father-in-law, mother-in-law, [stepchild/stepchild](#), or stepparent for which the employee's attendance may be necessary.
- Personal medical and dental appointments for the employee that cannot be scheduled outside the regular [work day/workday](#). These appointments should be scheduled at the beginning or end of the workday whenever possible to avoid disruption of work.
- Medical and dental appointments for the employee's spouse, child, sibling, parent, grandparent, grandchild, father-in-law, mother-in-law, [stepchild/stepchild](#), or stepparent that cannot be scheduled outside the regular [work day/workday](#). These appointments should be scheduled at the beginning or end of the workday whenever possible to avoid disruption of work.
- When an employee has been exposed to a contagious disease of such a nature that [his/her/their](#) presence at the workplace could endanger the health of others.
- In conjunction with funeral leave upon approval of the City Manager.

Use of sick leave for a purpose other than those listed above may result in corrective action. For the purposes of this section a "child" includes a stepchild, biological, adopted, and/or foster child. A "grandchild" includes a step grandchild, biological, adopted, and/or foster grandchild.

¹ Full-time employees hired prior to July 1, 1982 receive eight hours each month and can have a maximum unused sick leave balance of 960 hours.

An employee should report ~~his or her absence~~their absence to the supervisor as soon as possible and prior to the beginning of the shift. Supervisors may implement more specific reporting guidelines. Employees are required to report each day of their absence with their supervisor as soon as the need for leave arises unless approval for an extended absence has been given.

Employees may be required to provide medical documentation as proof of illness for absences in excess of three consecutive days or if overall attendance is cause for concern. The medical documentation must include the dates of the absence and verify the necessity of the absence.

An employee who is absent on approved vacation leave or other scheduled time off may not retroactively change the time off to sick leave.

When an insufficient sick leave balance remains to cover the absence of an employee, the remaining hours of absence will be charged to accumulated vacation, then to other accumulated paid leave, and lastly to leave without pay.

Sick Leave Usage and Worker's Compensation

See Worker's Compensation under the Employee Safety section of Employee Responsibilities on page 3.

Unused Sick Leave Upon Termination

Regular full-time employees who ~~retire from employment with the City and/or~~ have worked for the City at least seven years and who ~~leave~~retire or separate in good standing will be compensated for unused sick leave up to 480 hours.² Regular part-time employees will be paid the unused accumulated sick leave prorated based on established hours. Payments will be calculated using the employee's final pay rate.

Light Duty and Modified Duty Assignment

This policy is to establish guidelines for temporary assignment of work to temporarily disabled employees who are medically unable to perform their regular work duties. Light duty is evaluated by the City on a case-by-case basis. This policy does not guarantee assignment to light duty. Such assignments are short-term, episodic, non-recurring, and temporary in nature and will generally not extend beyond six months. The Department Director, in consultation with the City Manager, reserves the right to determine when and if light duty work will be assigned.

When an employee is unable to perform the essential requirements of ~~his/her~~their job due to a temporary disability, the employee will notify their Department Director in writing as to the nature and extent of the disability and the reason why ~~he/she/they are~~is unable to perform the essential functions, duties, and requirements of the position. This notice must be accompanied by a physician's report containing a diagnosis, current treatment, work restrictions and the expected duration of the restrictions.

The City may require a medical exam conducted by a physician selected by the City to verify the diagnosis, current treatment, expected length of temporary disability, and work restrictions. If the City offers a light duty

²~~Employees hired prior to January 1, 2023 who retire from City employment with less than seven years' service will be granted sick leave payout in accordance with the prior policy language stated in the February 2019 version of the City of Platteville Employee Handbook. Full-time employees hired prior to July 1, 1982 will be paid the unused accumulated sick leave up to 480 hours at the employee's final pay rate. Any accumulated sick leave over 480 hours will be paid at 1/2 the pay rate.~~

assignment to an employee who is out on worker’s compensation leave, the employee may be subject to penalties if ~~he/she~~[they refuses/refuse](#) such work. The City will not require an employee who is otherwise qualified for protection under the Family and Medical Leave Act to accept a light duty assignment in lieu of using FMLA leave. The circumstances of each disabled employee performing light duty work will be reviewed regularly by the Department Director and City Manager. Any light duty/modified work assignment may be discontinued at any time.

The City will make every effort to assist female employees who request reasonable accommodations for health conditions related to pregnancy or childbirth, including more frequent restroom, food, and water breaks; limits on lifting; seating and/or temporary transfer to a less strenuous or hazardous position, should one be available. Employees should contact their Department Director to discuss reasonable accommodations.

Family and Medical Leave

The City grants eligible employees leave in accordance with the Wisconsin Family and Medical Leave Act (WFMLA) and the Federal Family and Medical Leave Act (FMLA). For more specific details on leave available in accordance with these Acts, please refer to the policy in Appendix C.

Wisconsin FMLA

Employees who have been employed with the City for more than fifty-two weeks (for a minimum of 1,000 paid hours within the fifty-two weeks) are eligible for unpaid leave under this Act. Employees may, but are not required to, substitute paid leave benefits for unpaid leave time (~~e-g-e.g.~~[paid vacation](#)). The amount of unpaid leave available in a calendar year is as follows:

Purpose	Type of Leave	Leave Available per 12 months
Birth or adoption of child	Family Leave	Up to six weeks
Care for a family member (as defined in Appendix C)	Family Leave	Up to two weeks
Employee serious health condition	Medical Leave	Up to two weeks

Federal FMLA

Any City employee who has worked for more than twelve months (for a minimum of 1,250 hours within the year) is eligible for unpaid leave under this Act. An employee may substitute paid leave benefits for unpaid leave. The amount of unpaid leave available during a ~~twelve month~~[twelve-month](#) period for any covered purpose is twelve weeks.

Funeral Leave

Leave with pay may be taken by regular full-time and part-time employees to make necessary arrangements and attend the funeral in connection with a death in the family, according to the following schedule:

- Up to three days, if scheduled to work, for immediate family. Immediate family for purposes of this policy is spouse, parent, ~~step-parent~~[stepparent](#), parent-in-law, child, ~~step-child~~[stepchild](#), sibling,

[stepsibling](#), brother-in-law, sister-in-law, grandparent and grandchild of the employee or employee's spouse.

- One day, if scheduled to work, for extended family. Extended family for purposes of this policy is ex-spouse, [step-sibling](#), aunt, uncle, niece, nephew and first cousin.

Under certain circumstances, a guardian or foster-parent arrangement may [exist](#), and such a relationship may be considered on the same level as a biological parent. Under these circumstances, the City Manager has the discretion to approve funeral leave.

Military Leave

Leave will be granted for various duties of service in the military as provided by law. Military leaves will be without pay. An employee may use vacation or compensatory time for military leave.

Civil Leave

Employees will be granted leave without loss of pay when performing jury duty, appearing as a witness, attending court in the course of official duties, and performing emergency civilian duty in connection with national defense, as provided by law and upon providing proof of reason for absence. Employees performing jury duty must submit any fees received (other than meal or travel allowance) to the City. When dismissed from performing these duties, employees must return to their jobs to complete the regular [work day](#) if half or more of the [work day](#) remains.

Special Leave of Absence With or Without Pay

In certain situations, the City Manager may grant an employee a leave of absence outside of, or after exhaustion of legally protected leave such as FMLA or Military Leave. Vacation and sick leave will not accrue during leave without pay.

Employees will have the option of [continuing to carry](#) [ing elected](#) benefits ~~on an individual cost basis~~ at the employee's expense if permitted by the plan. Employee contributions to any benefit premiums will be required either through payroll deduction or by direct payment to the Administration Department. The employee will be advised in writing as to the amount and method of payment. Employee contribution amounts are subject to any change in rates that occur while the employee is on leave. If an employee's contribution is more than sixty days late or as determined by the plan, then such late payment may result in termination of the employee's coverage. If the absence begins after a scheduled insurance premium payment, then the City will not recoup that premium payment.

CHAPTER 3: COMPENSATION AND OTHER EMPLOYEE BENEFITS

Compensation Administration

The City of Platteville compensation system is designed to attract, retain and reward highly talented [employees](#) who can help the City excel at its service-based mission and achieve its strategic goals. The City also strives to use its financial resources as efficiently and effectively as possible. Through the effective allocation of compensation dollars, the City will advance its compensation purpose and principles without placing an unreasonable burden on Platteville citizens. Employees can refer to the City's Compensation Policy for additional detail.

Compensation Adjustments

Regular full-time and part-time employees typically receive salary adjustments in one of four ways:

- Base Adjustments – When the ranges are adjusted (typically at the beginning of each calendar year), employees receive the amount of the range adjustment so that they remain on the same step within the range.
- Step Adjustments – Employees with salaries below target rate may receive step adjustments the pay period following their position anniversary date until their salary reaches the target rate of their salary range (assuming positive performance). Once the employee reaches the target rate, they will only receive base adjustments moving forward. Employees who have not demonstrated positive performance in their role during the preceding year may have their step adjustment withheld.
- Merit Adjustments (exempt only) – Exempt employees who have reached step 7 of their range, may qualify for merit adjustments. Merit adjustments will be determined by the City Manager based on individual performance. The percentage of the amount given in merit adjustments will not exceed the percentage of the amount given in steps during the same year.
- Lump Sum Payments - The City also may award non-base adjustments in the form of a lump sum payment in return for continued service or in order to keep payroll costs consistent with City resources.

New Hires

The City Manager has the discretion to assign new hires anywhere within the salary range. Ideally new hires will be assigned to a step that is lower than the control point (step 6), although this may not always be possible. The City Manager will weigh the following factors when determining starting salaries:

- Candidate skills and experience;
- Pay at candidate's previous organization;
- Pay of other incumbents currently in the role;
- Current labor market conditions.

Promotions

A promotion occurs when an employee accepts a new role or position in a higher salary grade. In the case of a promotion, the employee will typically move to the step or portion of the new salary grade that provides a minimum of a 5% increase from ~~his or her~~their current salary. When determining promotion increases, the following factors may also be considered:

- Scope of the position change;
- Pay of any positions supervised;
- Pay of other incumbents currently in the role;
- Current labor market conditions.

Demotions

A demotion occurs when an employee accepts or is moved to a position in a lower salary grade. When a demotion occurs, the incumbent will move to the closest step to their current salary in the new range (which may be the maximum).

Transfers

A transfer occurs when an employee accepts or is moved to a new position assigned to the same salary grade. Transfers will not typically result in any change in salary.

Position Reclassification

A position reclassification occurs when a position is reevaluated based on a change or expansion of job duties. When a reclassification occurs, the City Manager may recommend an appropriate step progression for the impacted employee(s).

Position Anniversary Date

An employee's position anniversary date is the date the employee started their current regular full-time or part-time job classification. Position anniversary dates change when employees are promoted or demoted. The position anniversary date does not change when a position is reclassified to a new salary range or transferred to another position or job classification within the same salary range.

Pay Periods and Paychecks

For most positions, the payroll week is defined as Sunday through Saturday. There are two weeks in a pay period. Employees are paid every other Friday. When a payday falls on a holiday, employees are paid on the preceding ~~work day~~workday. Earnings are deposited into the account(s) designated by the employee.

The pay period for sworn law enforcement officers is set forth in the collective bargaining agreement governing such employees. The work period for sworn law enforcement officers under the FLSA for overtime purposes is not the same as the pay period and may be up to 28 calendar days.

Employees will receive an email notification of each paycheck, with a link to an electronic copy of their direct deposit advice. The direct deposit advice details wages earned for the pay period as well as deductions for taxes, insurance premiums, deferred compensation, pension, etc. as applicable by law or authorized by the employee. Employees should review the advice for accuracy and contact the [Administration Department Accounting Specialist-Payroll](#) as soon as possible regarding any potential errors. Any employee who is unable to access the direct deposit advice can request a copy from the [Administration Department Accounting Specialist-Payroll](#).

Time Reporting

Employee Responsibilities

All employees must turn in a pay record on a bi-weekly basis in the format determined by the Administration Department. For non-exempt employees, time of hours worked must be entered to the nearest one-quarter hour. All non-exempt employees shall record all hours worked including hours worked in excess of forty hours per week.

Exempt employees are salaried and paid eighty hours per pay period. Exempt employees are required to report the amount of paid leave or unpaid leave taken each pay period, in the format determined by the Administration Department. Employees are required to report all hours worked accurately and completely and submit their completed ~~time card~~timecard to their supervisor on their last day worked for the pay period or as directed by their supervisor. Employees taking vacation time or other extended leaves should prepare and submit ~~time card~~timecards in advance of their leave.

Supervisor Responsibilities

Supervisors are responsible for reviewing the ~~time card~~timecard for accuracy, including ensuring all hours worked are recorded appropriately, paid leave time has been used and recorded appropriately, and that all relevant provisions of the City's Employee Handbook and any applicable union contract have been followed. Questions regarding application of the Employee Handbook or a union contract should be directed to the [Administration Department Human Resources](#). Supervisors are responsible for collecting missing ~~time~~

~~cards~~[timecards](#) and working with employees to make necessary corrections to the ~~time card~~[timecard](#). ~~Time cards~~[Timecards](#) must be approved by the employee's supervisor or designated alternate and submitted to Payroll no later than noon on the Monday following the close of a pay period.

Time worked is rounded to the nearest quarter hour. Falsification of time entry is grounds for termination of employment. Failure to meet employee and/or supervisor responsibilities may result in errors or a delay in pay.

Overtime

Supervisors are responsible for determining if overtime is appropriate for employees based on workload, customer service, and scheduling issues. Employees may at times be required to work overtime depending on City needs. The City's overtime policy complies with applicable state and federal laws governing the accrual and use of overtime, including the Fair Labor Standards Act (FLSA).

As part of the City's compensation plan, each position is designated as "exempt" or "non-exempt." Non-exempt employees are paid on an hourly basis and are eligible to earn overtime. Exempt employees are paid according to an annual salary and are not eligible for overtime pay.

Most non-exempt employees will be compensated for "hours worked" in excess of forty hours per workweek at a rate equal to one and one-half times their regular rate of pay as defined by the Fair Labor Standards Act. Except in emergencies, the employee's supervisor must approve overtime hours in advance. An employee who works overtime without prior approval may be subject to disciplinary action.

The following count as hours worked for the purpose of calculating overtime within a workweek:

- Hours actually worked;
- Paid holiday leave taken on the observed holiday;
- Vacation leave, sick leave, and floating holiday leave used to replace hours that the employee was scheduled to work.

Schedule changes do not result in overtime if the change does not result in additional hours worked as defined above.

For most ~~employees~~[employees](#), the workweek begins at 12:00 a.m. on Sunday and runs until the following Saturday at 11:59 p.m. In certain situations, different workweeks may be established based on the needs of the division, subject to the approval of the City Manager. See "Holiday Leave" in the Attendance and Leave section for overtime guidelines for hours worked on City Holidays.

[Dispatch employees' workweek begins at 11:00 p.m. on Saturday and runs until the following Saturday at 10:59 p.m.](#)

Non-exempt employees engaged in sworn law enforcement activities work a ~~twenty-eight day~~[twenty-eight-day](#) period under the extended workweek exemption of the FLSA. These employees will receive overtime only as identified in the collective bargaining agreement and as required by law.

For non-exempt employees in the Street Division please reference the Street Division Availability and Overtime Policy in the Appendix.

[Reporting Concerns or Errors](#)

The City will promptly investigate and correct any improper payroll deductions or other payroll practices that do not comply with the FLSA. If an employee believes that an improper payroll practice has occurred, ~~he or she~~ they should send a written complaint to ~~the Administration Department~~ [Human Resources](#) for review. Employees will be reimbursed for any inappropriate deductions taken. In cases where overtime payments are owed to the employee, the amount reimbursed will be based on FLSA guidelines only. Since some of the City's overtime policies are more generous than that required by law, payments already made to employees under City policy will be credited against any amounts due to the employee under the FLSA.

Employees should review their pay notices regularly and must report any potential overpayment or underpayment to the ~~Administration Department~~ [Accounting Specialist-Payroll](#) as soon as it is discovered.

For specific information regarding the correction of improper payroll deductions applied to exempt employees, please reference the FLSA Safe Harbor Policy ~~immediately below the "Overtime" section~~ [in Appendix E](#).

Compensatory Time

Non-exempt employees may request the accrual of compensatory time (comp time) in lieu of approved overtime pay. Both the accrual and use of comp time require prior supervisor approval and must be recorded on ~~time cards~~ [time cards](#). If comp time is approved by the supervisor, one and one-half hours of comp time will be accrued for every hour of overtime worked.

Accrued but unused comp time as of October 31 will be paid out to the employee on or before December 31. Accrued but unused comp time will also be paid out upon termination of employment. Any cash out will be paid at the rate that is in effect at the time of the cash out or termination from employment.

The maximum balance of comp time allowed is sixty hours. Once an employee reaches sixty hours of accrued comp time, further overtime will be paid in cash until the balance falls below sixty.

The FLSA governs both "traditional" compensatory time off and "other" compensatory time off. Because the City does not follow traditional rules for earning overtime under the FLSA and instead offers a more generous overtime earning program, the City only permits employees to accrue compensatory time that is classified as "other" compensatory time under the FLSA. As a result, compensatory time may be used only with the discretionary approval of the employee's supervisor. The City reserves the right to cash out an employee's compensatory time bank at any time.

Exempt Employee Absences

Exempt employees are expected to work the number of hours necessary to fulfill their responsibilities and effectively perform their duties, which often requires work in excess of forty hours per week or eighty hours per pay period. Exempt employees earn a weekly salary which is paid on a bi-weekly basis and are not eligible for overtime, compensatory time, or other supplemental pay.

Exempt employees will not be allowed to track time and use "informal comp time" on an hour for hour basis. If an exempt employee is not consistently accounting for at least eighty hours per pay period (of time actually worked and accrued leave time taken) the situation will be treated as a performance and/or workload concern.

An absence of four hours or more will require use of paid leave unless approved by the employee's supervisor because the employee has worked an extensive ~~amount~~ [number](#) of additional hours.

It is the policy of the City to fully comply with the Fair Labor Standards Act (FLSA). In keeping with this commitment, the City will pay exempt employees their full salary for any workweek in which they perform work, regardless of the number of days or hours worked, subject only to deductions that are permitted by law. Full-day deductions from pay that are permitted by law include, but are not limited to, deductions for infractions of written workplace conduct rules, salary for the employee's first and last weeks of employment and use of leave under the Family and Medical Leave Act (FMLA). If ongoing use of intermittent FMLA leave is needed, deductions may be required on an hour for hour basis. Contact [the Administration Department Human Resources](#) for more information. The City has created a Safe Harbor Policy for employees who are classified as exempt under the FLSA. Please see Appendix E for this policy.

Call-In Pay

Call in pay is intended to compensate employees for having to report in emergencies and unforeseen circumstances. Regular full-time and regular part-time non-exempt employees called back to work following the completion of the regular working day or on a scheduled day off will receive a minimum of two hours pay at one and one-half times their regular rate of pay. Call-ins must be approved by the employee's supervisor. Reporting early for a shift, shift extensions, scheduled meetings, or schedule changes do not qualify for call-in pay. Eligibility for call-in pay is determined based on the work requirements and schedules of each division:

Police Department

Telecommunicators receive call-in pay when called in to work in addition to their regularly scheduled hours. Regularly scheduled hours include weekends and holidays on a rotating basis. This provision will not apply to the two consecutive hours worked prior to or immediately following the employee's regular schedule of hours which constitute no break in service.

Utilities Division

Utilities division employees receive call-in pay when called in to work in addition to their regularly scheduled hours. Regularly scheduled hours include weekends and holidays on a rotating basis.

Street Division

Street division employees receive call-in pay for hours worked before 5:00am or after 6:00pm and on Saturdays and Sundays, unless given a twelve-hour advance notice to report to work. For examples of when and how call-in pay is applicable, please reference the Street Division Availability and Overtime Policy in Appendix B.

Employees working in support of Street Division employees will work under the Street Division rules above.

Employees who are called in to work due to an emergency for a neighboring municipality will receive two times the normal rate of pay for a minimum of two hours. The municipality will be billed accordingly.

Uniform Allowances

The City may provide uniforms for certain employee groups. Uniforms provided by the City are to be worn while working for the City, but not at other times. Certain employee groups may be granted a uniform allowance or may be reimbursed for uniform expenses they incur. In some circumstances, the employee may be required to pay taxes on the uniform allowance. Under IRS code §162, if the clothing is specifically required as a condition of employment and is not worn or adaptable to general usage as ordinary clothing, then the

reasonable uniform payment would be tax free. In all other cases, the employee would be required to pay tax on the uniform allowance or reimbursement. Uniform policies and allowances will be approved by the Department Director.

Health and Retirement Benefits

The information in this section is intended to provide employees with a general overview of City benefits. Please see the City of Platteville Employee Benefits Summary and individual benefit plan documents for more details. In the event of a conflict, information contained in the Benefit Summary or specific summary plan documents prevail. The City of Platteville's benefit package is periodically reviewed and may be changed or updated. Contact [the Administration Department Human Resources](#) for questions related to benefits.

Benefit Eligibility

Regular full-time employees and regular part-time employees who are assigned thirty hours per week or more are eligible for the City's benefit program which includes health, dental, vision, life and long-term disability insurances, Wisconsin retirement, deferred [compensation](#), and the employee assistance program. Eligible dependents are spouses and children under age twenty-six.

Benefits for regular part-time employees will be prorated according to the employee's assigned full-time equivalent (FTE). Flexible Part-time/Temporary/Seasonal (PTS) employees and Paid On-Call Firefighters do not qualify for benefits unless specifically noted.

Benefit Enrollment

The benefit year begins January 1 and ends December 31. New employees are eligible for benefits on the first of the month following the 15th day of employment, unless noted otherwise, and must elect their benefits within thirty days of hire. Current employees can make changes to benefit elections during open enrollment, which occurs in the fall of each year. Employees may also be able to make changes to benefits when a qualifying life event occurs. Qualifying life events are certain changes in the status of the employee or member of the employee's family such as getting married, having a baby or loss of other health insurance. Employees have thirty days after a qualifying life event to make a change in benefit coverages.

See below for a summary of the available insurance options:

Type of Insurance	Premium Payment	Additional Details
Health	Premium cost is shared between employee and City.	City self-funds a portion of the employee medical deductible and coinsurance via HRA plan.
Dental	Premium cost is shared between employee and City.	
Vision	Premium cost is paid by employee.	
Life	Premium cost is paid by City for the employee. Premium for optional additional coverage for employee or dependents is paid by employee.	Effective first day of month following thirty days employment.
Long-Term Disability	Premium cost paid by City.	Effective after thirty days continuous service. Provides income protection for illness/injury absence beyond forty-five <u>forty-five</u> consecutive days.

Flexible Spending Account

Flexible spending accounts allow employees to annually set aside pretax dollars from earnings to pay for qualified health care and ~~child care~~ childcare expenses. Set-aside funds should be used by the end of the year. Any funds not used by the end of the grace period are forfeited.

Employee Assistance Program

The City provides confidential assessment and referral services to assist eligible employees in solving problems through an independent organization. Employees have access to certified social service counselors 24 hours a day. These counselors can assist employees with personal and work concerns, family issues, addiction concerns, legal concerns, financial ~~planning~~ planning, and many other issues that may cause stress or concern, at no cost to the employee. This program is available for all regular full-time and part-time employees covered under the long-term disability plan.

Wisconsin Retirement System

Employees who work at least 600 or 1,200 hours, depending on prior eligibility and participation in the WRS, in a twelve-month period will participate in a retirement plan offered through the Wisconsin Retirement System (WRS). WRS is a defined benefit plan, funded through a combination of City contributions and employee contributions deducted through payroll. Employees are vested after five years of service. Upon retirement, WRS offers seven payment (annuity) options for the employee’s lifetime. An employee’s benefit depends on age at retirement, average ~~salary~~ salary, and years of credited service.

An employee who ends [his or her their](#) career in public service and remains out of public employment in Wisconsin for more than thirty days can request a return of [his or her their](#) contributions with interest or can leave the contributions in the WRS until reaching age fifty-five or later.

Deferred Compensation

Deferred compensation is a voluntary program made available by the City for regular full-time and part-time employees. The Section 457 deferred compensation plan allows employees to invest a portion of their earnings for retirement before or after taxes are deducted. Employees can sign up for the City's deferred compensation program or make changes to contribution amounts at any time.

Careful Selection of Benefits and Notification of Changes

It is important that each employee's personal information and decisions regarding benefit selection be accurate at all times. It is each employee's responsibility to promptly notify [the Administration Department Human Resources](#), in writing, of any change in personal information including name, address, telephone number, marital status (for benefits and withholding purposes), names, addresses and phone numbers of the employee's spouse and dependents (for benefits purposes) and emergency contact information.

CHAPTER 4: EMPLOYEE RESPONSIBILITIES

Employee Conduct

In accepting City employment, employees become representatives of the City and are responsible for assisting and serving the residents for whom they work. Each employee is part of the greater City team and should work in a manner that supports both the objectives of their work group, as well as the City as a whole. Employees should be mindful that, as public servants, they are generally held to higher standards than the general public with regard to their on-duty and off-duty conduct, professionalism, and ethics.

The following are job requirements for every position at the City of Platteville. All employees are responsible for and expected to:

- Refrain from any acts that bring the employee or City into disrepute, including unlawful acts, both on and off the job;
- Provide excellent service to both internal and external customers;
- Conduct themselves respectfully toward both residents and [employeesstaff](#) and respond to inquiries and information requests with patience and courtesy;
- Perform assigned duties to the best of their ability at all times;
- Not give special treatment to, or discriminate against, any person in the performance of their duties;
- Report any and all unsafe conditions to a supervisor;
- Maintain good attendance; and
- Act as good stewards of City resources. Resources may be physical (buildings and equipment), financial or human (efficiency and effectiveness).

Harassment and Respectful Behavior

The City is committed to providing a work environment that is free from harassment, violence, ~~discrimination~~[discrimination](#), or other offensive behavior. Maintaining a respectful workplace is a responsibility shared by all employees. The City's Harassment [Prevention](#) and Respectful Behavior policy identifies types of inappropriate behavior, procedures to be followed in the circumstance of inappropriate behavior and responsibilities of employees, ~~supervisors~~[supervisors](#), and officeholders in such circumstance. Please refer to the Harassment Prevention and Respectful Behavior Policy in Appendix D.

Conflict of Interest

It is expected that all employees exercise good judgment in avoiding outside activities or situations where a conflict of interest with City business exists or could be perceived to exist. The following are some examples of situations where a conflict of interest may occur:

- If an employee's official capacity with the City and with an outside organization enable ~~him or her~~[them](#) to influence City business, which allows ~~him or her~~[them](#) to directly or indirectly gain something of value;
- If an employee accepts a paid or unpaid position elsewhere and performs an activity that interferes with the employee's duties or job performance at the City;
- If an employee uses information not generally available to the public, in the employee's personal affairs which ~~allows~~[allow](#) ~~him or her~~[them](#) to directly or indirectly gain something of value;
- If an employee's personal relationship has the potential for inappropriate influence on City business decisions.

Outside Employment and Business Activity

The City is considered the primary employer for all regular full-time and regular part-time employees. Employment and other business activity outside of the employee's work for the City must not interfere with the employee's City work schedule, work performance, availability for overtime, call back duty or pertinent meetings the employee is expected to attend.

The following types of conduct are prohibited:

- Engaging in outside employment or business activity during work time;
- Using City equipment, resources, or [employeesstaff](#) in the course of outside employment or business activity;
- Violating City personnel policies as a result of outside employment or business activity;
- Receiving compensation from another individual or employer for services performed during hours for which the employee is also being compensated by the City - work performed for others while on approved vacation or compensatory time is not a violation of policy unless that work creates a conflict of interest or the perception of a conflict;
- Working for another employer or business while using paid sick leave from the City for the same hours.

Departments may establish more specific policies as appropriate, subject to approval of the City Manager. In addition, outside employment or business activity must not present a real or perceived conflict of interest. Employees should talk with their Department Director upon hire with the City, or before obtaining outside employment or engaging in outside business activity, to determine if there is a potential for a conflict of interest.

Political Activity

City employees have the right to express their views and to pursue legitimate involvement in the political system outside of work time. Employees must remain neutral and cannot engage in political activity while at work or by using City resources.

Any employee who becomes a candidate for federal, [statestate](#), or municipal elective office, or assumes a federal, [statestate](#), or municipal elective office is expected to properly fulfill [his or hertheir](#) normal duties during such candidacy and while holding such office.

An employee may not use official authority or influence to compel a person to apply for membership in or become a member of a political organization, or to compel a person to pay or promise to pay a political contribution, or to compel a person to take part in political activity.

Confidential Information

During the course of employment, employees may learn, [seeseee](#), or acquire confidential information about the City of Platteville, other employees, or our citizens. Such information is to be handled in strict confidence and is to be shared only with those employees or officeholders within the City of Platteville who need to know such information. Employees are expected to handle confidential information in a manner which complies with state and federal laws and regulations. Unauthorized use of, or access to, confidential information is prohibited, and confidential information may only be used in the interests of the City. Confidential information may include, but is not limited to, medical records, employee records, other personal information regarding City employees or former employees, records of criminal investigations, and certain business records.

Employees who are uncertain whether information is confidential or not should consult with their supervisor or Department Director before releasing or using such information.

Requests for Information or References

The City of Platteville is committed to operating openly and transparently, and to providing requested information whenever possible. If information is confidential, it must not be disclosed (see Confidential Information in this chapter). If information is being requested on behalf of a potential litigant against the City, employees should refer the request to the City Manager.

Requests to provide a reference for a former City employee should be referred to the Department Director. Employees who choose to provide a personal reference for a former City employee are acting in their own capacity and not as an agent, official or employee of the City. In this circumstance, employees should inform the inquiring party that they are not speaking on behalf of or representing the City.

Media Relations

Except for routine inquiries, questions from the media should be directed to the Communications Specialist, Department ~~Directors~~[Directors](#), or the City Manager. Police and Fire Department employees and volunteers should refer to procedures for their specific department.

Some employees may serve as administrators on the City's web or social media sites. Employees serving in this capacity are responsible for following the City's Social Media Administration Policy (pending).

Social Media

The City of Platteville respects employee's rights to engage with traditional (letters to the editor) or social (personal websites, blogs, social media pages etc.) media on their own devices during non-work hours. Employees should exercise caution with content that references City personnel, policies, ~~operations~~[operations](#), or property. Employees may not use a City brand, logo, or other City identifier in their personal content or distribute information that purports to be the position of the City without prior authorization.

City employees are discouraged from identifying themselves as City employees when responding to or commenting on media content with personal opinions or views. If an employee chooses to identify ~~him or herself~~[themselves](#) as a City of Platteville employee and comments on a matter related to City business, a disclaimer similar to the following must be used "These are my own opinions and do not represent those of the City."

There may be times when personal content shared through the media or social media, even if off-duty and using the employee's own devices, may impact work performance and become the basis for employee coaching or corrective action. Employees should be very cautious about sharing content that may adversely impact the public's confidence in the employee's or City's ability to carry out their respective missions.

Examples of situations where this might occur include:

- Cyber-bullying, stalking or harassment;
- Discriminatory or defamatory remarks or the threat of violence;
- Airing of workplace concerns or issues;
- Negative comments about co-workers, ~~leaders~~[leaders](#), or elected officials;
- Release of confidential or private data; or
- Unlawful activities.

Training and Development

The City is committed to providing quality service to its citizens and recognizes the need to provide training and conference opportunities for employees to enhance their job-related skills and personal development. The City may also approve memberships for employees in certain trade and professional associations for the purpose of individual and organizational development.

External training, professional/trade memberships or conferences must be requested and approved through the Department Director. Priority will be given to training required for licensures and certifications. Local training opportunities will be given first consideration, followed by state or regional programs.

Employee participation in training and professional association activities will be considered as hours worked for pay purposes, up to the number of hours in the employee's normal [work day](#) for exempt employees. Non-exempt employees will be compensated for each hour spent in attendance and for travel time.

Internal training may also be offered on topics such as safety, City policies and conduct, and should be treated as any other work assignment. As a relatively small organization, cross training between individual employees is critical for continuity in the City's operations. Employees are expected to actively participate in cross training by documenting work process and procedures, sharing their knowledge with co-workers and embracing related assignments.

Expense Reimbursement

The City reimburses employees for certain authorized extra expenses they incur when required by the City to attend conferences, meetings, training sessions or similar events. Reimbursable expenses are those expenses over and above what the employee would have normally incurred had they not been required to attend. Travelers should verify that planned travel is eligible for reimbursement before making travel arrangements. Detailed information can be found in the City of Platteville's Hotel and Meals & Tips policies.

Gifts

All public officials and City employees are prohibited from directly or indirectly receiving any payment of expense, compensation, gift, reward, favor, service, promise of future employment, loan, advance or other future benefit from any source. This includes free meals and/or beverages, alcohol, [outings](#), or tickets to any sporting or special event. City employees may not accept any gratuity from any vendors, contractors, suppliers, companies, agents or consultants and it is expected that when appropriate, employees inform individuals or companies of the City policy regarding gifts.

Limited exceptions include the following:

- Gifts of nominal value (trinkets such as a pen, mug, magnet, etc.);
- A plaque or similar item recognizing service or an award;
- Items given as part of a membership in a group, a majority of whose members are not officials, where all members receive the same gift (e.g., a gift given to all conference attendees, food/treats given to the Police Department from residents, etc.);
- Travel reimbursement for an event where the employee is a guest speaker;
- Donations of money, equipment, etc. to a department or City as a whole;
 - Items of substantial monetary value will be officially accepted by the Common Council at a Council meeting.

Dress Code

The City's image is a direct result of our [employees, staff](#) both individually and collectively. Quality service, positive attitude, good customer relations and a professional appearance are key factors in creating and maintaining a favorable image. Each employee represents the City in [his or her their](#) daily contacts with residents, [vendors vendors](#), and members of the business community. The City expects employees to use good judgment in choosing their attire and in their grooming and personal hygiene.

Employees who spend the majority of their time in an office environment should wear business attire Monday through Thursday. Unless informed otherwise, jeans are allowed on Friday. Employees should use discretion when participating in external meetings or other situations where jeans may not be appropriate. Clothes should be clean, wrinkle-free and in good condition.

Office employees should avoid:

- Clothes purchased with or clothes containing deformities ([e.g.e.g.](#), rips and/or fraying);
- Clothing with advertising or logos other than City of Platteville;
- Shirts or pants which reveal undergarments;
- Shorts; and
- Informal footwear including flip flop sandals, such as the type one would wear to a beach.

The ultimate goal is for all City [employees staff members](#) to look professional in order to build a positive impression with our citizens and co-workers. Unless approved by the supervisor due to the nature of the work, clothing that is damaged, heavily stained or torn should not be worn. Employees should not wear shirts, buttons, [hatshats](#), or other clothing with obscene or offensive words, terms, logos, pictures. If you are uncertain about what is acceptable, ask your supervisor.

City Property

Employees have a responsibility to protect public property and City resources. Unauthorized destruction, defacement or misuse of City property is prohibited. Knowingly stealing or taking property belonging to the City, residents, or employees for personal use, sale, or solicitation is strictly prohibited at all times.

Personal areas such as offices, lockers, [work stations workstations](#) and City vehicles are the property of the City. As such, the City has the right to enter or inspect them without employee consent to the extent permitted by law. Employees have no expectation of privacy when using the aforementioned City property or in any personal property brought on to City premises or used for City business.

Weapons

Possession or use of dangerous weapons, including handguns and firearms, by City employees and volunteers is prohibited on City property and while performing work or training on behalf of the City, in City vehicles, while driving or while riding as a passenger in a personal vehicle.

Exceptions to this policy are as follows:

- Employees may possess firearms in City-owned parking areas if the employee holds a valid permit (provided one is required) and if the firearm is secured within an attended personal vehicle or concealed from view within a locked, unattended personal vehicle while the employee is working on City property.

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- This policy does not apply to an employee who is showing or transferring the weapon or firearm to law enforcement officers as part of an investigation.
 - This policy does not apply to sworn law enforcement officers, either on or off duty.

Employee Safety

Employee and visitor safety is a priority for the City of Platteville. Creating and maintaining a safe and healthy environment is the responsibility of every employee. Employees are expected to follow established work practices, to take the time to perform jobs safely and to comply with the following safety rules:

- All established safety procedures must be followed.
- All personal protective equipment must be used in any area for which it has been issued. If proper protective equipment is not available, the employee should ask the appropriate supervisor before proceeding.
- Employees may not operate, ~~adjust~~, or repair machines or equipment unless authorized to do so.
- If an employee is unsure how to perform an assigned task or operate a machine, the employee should ask the appropriate supervisor before proceeding.
- Only the proper tool(s) should be used for the job. If the proper equipment is not available, the employee should ask the appropriate supervisor before proceeding.
- Employees should use proper techniques in lifting and ask for assistance in lifting any object that is too bulky, ~~awkward~~, or heavy to be lifted safely by one person.
- Equipment should be kept clean and work areas orderly.

Prompt notification of unsafe conditions will help the City prevent future injuries or illnesses. An employee will not be subjected to retaliation for reporting safety problems or concerns. All employees are encouraged to make suggestions for improvement of workplace conditions and/or related policies.

Workers' Compensation Insurance

The City provides Workers' Compensation insurance for all of its employees. If an employee or volunteer is injured on the job, ~~he or she~~ they must report the accident immediately to ~~his or her~~ their supervisor. If the condition is potentially life-threatening, emergency services should be called first. The supervisor will place a phone call to the on-call nurse to provide details of the injury and will receive an injury assessment, treatment recommendation and referral to a treatment facility when needed. If the supervisor is not available, the employee should call the on-call nurse.

The on-call nurse service will complete the insurance reporting requirements and will provide a triage incident report to ~~the Administration Department~~ [Human Resources](#). A City of Platteville Accident Report Form must be completed by the employee, which will record all of the known details and circumstances pertaining to the injury, as well as the names of all and any witnesses to the accident. The completed form must be forwarded to ~~the Administration Department~~ [Human Resources](#) within 10 days of the accident. The supervisor will notify the City Manager of the accident and will keep the City Manager apprised on a continuing basis.

If the Workers' Compensation claim is accepted and the employee has been disabled for more than three calendar days, the City's Workers' Compensation Provider will pay wage-loss benefits to the employee. The first three days of lost time after an injury are only paid if the employee is disabled for eight or more calendar days. Compensation benefit rates are based on two-thirds of the employee's average gross weekly wage earned at the time of injury. The employee will be eligible to use accrued sick leave up to the limit of the

accumulated benefit, and then other available paid leave, if necessary, up to the limit of the accumulated benefit to supplement the Workers' Compensation payment. In no event will the total of the Workers' Compensation payment and the supplement from the accrued paid leave exceed the normal gross pay. No deductions will be taken from the Workers' Compensation payments. However, any payments made through accrued paid leave will be treated as regular pay and subject to all required payroll deductions.

Under circumstances where Workers' Compensation payments are initially denied, the employee must use ~~his or her~~their accumulated sick or vacation leave or take time off without pay if no accrued leave time is available. If the decision is reversed and the employee is later deemed eligible to receive Workers' Compensation payments, some or all of the accrued leave time may be credited, depending on how long ~~he or she~~they was/were away from work.

If the work-related injury or illness also qualifies as a serious medical condition as defined in the Family and Medical Leave Act, any lost time incurred shall also count toward leave available under the Family and Medical Leave Act Policy, as they run concurrently. Additionally, if the employee is eligible for any other leaves as provided for in this handbook, the Workers' Compensation leave and the Family and Medical Leave Act leave will also count toward the leave time available with respect to those policies, as well as run concurrently until eligibility for any of the leaves expire.

Vehicle Safety

Where a position requires the driving of a motor vehicle, the employee must have the appropriate valid driver's license and a good driving record. The City of Platteville provides insurance for City vehicles. Employees are expected to drive safely and courteously and abide by all State and City traffic regulations. Costs for traffic citations are the responsibility of the driver. Any accident involving a City vehicle must be reported to the employee's supervisor.

The use of seat belts is required for all occupants of a City-owned vehicle, City equipment where seat belts are provided, and non-City owned vehicles used for City business. Certain exceptions exist under Wisconsin Statutes 347.48 (2m) (dm) and (dr).

Non-emergency use of all cell phones while operating a City vehicle or operating any vehicle while in the service of the City is prohibited. In such occurrences, employees should pull out of traffic to a safe location when using a cell phone. In addition, texting and e-mailing while operating a City vehicle or operating any vehicle while in the service of the City is prohibited.

Criminal Charges

Employees are expected to report any arrests and/or formal charges for illegal conduct (other than minor class C traffic violations) to ~~his or her~~their Department Director within five business days of the arrest or filing of charges. At that time, the case will be reviewed to determine if the charges are substantially related to the employee's position with the City and if the charges impact the employee's ability to perform their job. The matter may also be independently investigated by the City for the City's own independent determination of whether City policy or expectations of conduct have been violated. The employee may be required to provide regular reports of the disposition of the charges or court case to assist in this determination. Failure to report criminal charges may be grounds for termination of employment.

Controlled Substance-Free Workplace

It is the policy of the City of Platteville to provide and to make a good faith effort to maintain a controlled substance-free workplace. The City's goal is to establish and maintain a healthy and efficient work force free from the effects of controlled substance and alcohol abuse. The policy is in compliance with the requirements of the federal Drug-Free Workplace Act of 1988 and applicable State law.

The City recognizes that controlled substance abuse poses potential health, [safety](#), and security problems. The manufacture, distribution, storage, purchase, dispensation, possession, consumption, or use of any illegal drug, controlled substance, or alcohol while at the workplace or in a City vehicle is strictly prohibited. Employees shall not use illegal substances or abuse legal substances in a manner which may impair their ability to perform job duties safely and productively, or that might impair senses, coordination, or judgment. Under no circumstances may an employee perform employment-related duties, whether on or off City premises, while under the influence of alcohol or illegal substances. An employee taking a prescribed drug or medication that may adversely affect such employee's ability to perform work in a safe and productive manner must report such use to [his or her](#) supervisor so that a determination can be made on the ability of such employee to commence work.

If alcoholic beverages are served at a City sanctioned function or gathering, all employees are expected to behave responsibly. In no event shall a City employee operate a City vehicle after consuming any amount of alcohol at such a function or gathering.

Employees may be required to undergo random drug testing, depending on the position held in the organization. Typical positions subject to random testing are public safety jobs, Commercial Driver's License (CDL) holders, and other safety sensitive jobs. Employees may be required to undergo mandatory drug testing upon reasonable suspicion that the employee has been consuming drugs or alcohol or is under the influence of drugs or alcohol. Also, employees may be required to undergo mandatory testing upon application for employment, upon promotion, [demotion](#), or transfer, after a workplace accident involving City personnel or equipment (including motor vehicles), or during or following a drug/alcohol treatment or rehabilitation program.

Any employee that fails to cooperate with the testing process or who tests positive for any of the prohibited substances shall be deemed unqualified to work and immediately removed from the job when the City is notified of the positive test result or failure to cooperate with the testing process. The City will take disciplinary actions, up to and including discharge, based on noncompliance with this policy by an employee and specifically for actions as follows:

- A positive verified controlled substances test result;
- A positive alcohol test result of .02 or greater;
- A positive drug test result;
- Engaging in prohibited conduct under this policy;
- Refusal to submit to testing, which will result in discharge.

If the employee is retained following a positive test, then the employee will be placed on an unpaid leave of absence and will not be allowed to return to duty until the situation has been investigated and the requirements of a conditional reinstatement agreement (if instituted) have been satisfied, which may include the employee testing negative for prohibited substances.

Employees are required to notify the City Manager within five calendar days following conviction of a criminal drug statute.

Employees needing help in dealing with controlled substance problems are encouraged to make use of the resources available through their health insurance and the employee assistance program.

CHAPTER 5: INFORMATION AND COMMUNICATION TECHNOLOGY

This policy is intended to govern the use of City of Platteville information and communication systems, and workplace monitoring. The City encourages its employees to use information and communication technology to its fullest potential in order to provide a service of the highest quality to its customers. The guidelines and prohibitions established in this policy are meant to protect the City of Platteville information and communication systems from damage caused by unauthorized users, access by third parties, and improper use of the system.

Information systems are defined as:

- All City owned computer equipment and software, and all data entered, ~~maintained or~~ maintained or transmitted on such equipment and software.

Communication Systems are defined as:

- Telephone, voice mail, copy machines and fax devices;
- Electronic mail (email) systems;
- Voice and video recorders and players;
- Radio and paging systems;
- Bulletin boards, ~~in-boxes~~ in-boxes, and other places where documents, paper mail and messages are posted or stored.

Hardware and Software

The Department Director and IT must approve all hardware and software prior to acquisition to ensure consistency and compatibility in the City's IT network. Employees are prohibited from installing, ~~downloading~~ downloading, or acquiring hardware and software, including product demonstrations, without prior approval from IT.

Employees are required to abide by software and documentation copyright laws and licensing agreements. Any questions about the legality of the software and documentation should be directed to the Department Director. At no time should any users make copies of City-owned software and documentation. All City software licensing and documentation is managed by IT or at the department-level.

Data Management and Protection

Storage

All information developed by or introduced to a City technology system by an employee in conjunction with employment with the City is the property of the City. Electronic documents, including e-mails, electronic communication and business-related materials created on an employee's home or personal computer must be stored in the employee's Office 365 account or appropriate Office 365 Sharepoint site, and/or in Laserfiche, in accordance with City records retention policies and WI State Statutes. These documents should not be stored on an employee's home or personal devices. Employees are responsible for deleting outdated files that are no longer needed for compliance with the City Records Retention Schedule; this includes data files and e-

mail messages. The City Clerk or [his/her/their](#) designee should be contacted with questions regarding the classification of public and private data.

Privacy

Any use of the City of Platteville information or communication systems by an employee constitutes a waiver of any right to privacy concerning such use, including any personal communication using these systems. Employees should remember that emails are public records and are subject to the open records law. This includes electronic communications including emails and other messages sent on personal internet accounts regarding official City business. The City reserves the right to review, audit, intercept and disclose all communications on these systems at any time without prior notice to employees. The City further reserves the right to review and disclose all communications related to official City business sent from personal accounts.

Protection

All users must use and maintain unique City-issued login IDs for computer and network-related access. Login IDs are not to be shared with others, and corresponding passwords must remain confidential.

When setting up and/or using work, [portable/portable](#), or personal devices to access City of Platteville data or the City of Platteville network, employees agree to take all reasonable and appropriate precautions to protect and control their devices from unauthorized physical access, tampering, [loss/loss](#), or theft. Such reasonable and appropriate precautions include, but are not limited to:

- Securing the device with a password - while such password is enforced via Exchange, users agree to always protect, and not share, the password for their devices;
- Physically securing the device when not in use and never leaving the device unattended in an unsecured place such as an unlocked car, in conference rooms, on an office desktop or in public areas when traveling;
- Not storing confidential information on the device;
- Configuring the device to automatically power-off or “time out” after a period of inactivity;
- Notifying IT Support immediately if the device is stolen or lost - it is important that any data on the device be removed as soon as it is believed to be stolen or lost.

Prohibited Use

Employees are responsible for preserving the integrity of the information and communication systems, and are directed not to interfere with or disrupt such systems. Interference or disruption includes but is not limited to the following:

- Copying unauthorized system files or copyright material such as third-party software;
- Attempting to “crash” systems or programs;
- Attempting to secure unauthorized higher-level privileges or access to remote systems;
- Willful or negligent introduction of computer viruses or destructive programs that could damage or adversely affect these systems;
- Sharing password or password information with a person not authorized;
- Deleting, examining, or modifying files or work product belonging to other users without authorization or as part of standard operating procedures;
- Engaging in activities that could cause unnecessary congestion or disruption of the system.

Employees must not engage in any conduct using information systems that is a violation of the City of Platteville’s policies, including but not limited to:

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- Communication with abusive or obscene language;
 - Harassment, ~~intimidation~~intimidation, or threats of violence;
 - Images or words of a lewd or sexually suggestive nature, even if the recipient has consented to or requested such material;
 - Jokes, ~~comments~~comments, or other material that are offensive or discriminatory;
 - Disseminating classified, confidential, sensitive, ~~proprietary~~proprietary, or private information to unauthorized persons or organizations;
 - Using any systems for personal gain, solicitation, to send junk mail or “for profit” messages;
 - Political activity.

Users may receive inappropriate and unsolicited e-mail messages. Such messages should be deleted immediately and reported to the employee’s supervisor. If the activity continues, the supervisor should notify IT Support.

Personal Use

The City recognizes that some personal use of City-owned computers and related equipment has and will occur. Personal use should be extremely limited and never preempt or interfere with the employee’s work or the use of technology for City business. Personal use of City-owned computers and equipment is subject to the prohibited uses outlined in this policy. Personal email or social media use should be undertaken from non-work accounts.

Cell Phones

The City issues City-owned cell phones for those employees whose Department Directors have found an operational need for these devices. Limited personal use (less than thirty minutes during the course of a month) of City-issued cell phones is allowed. Employees are responsible for exercising care in the transport and storage of these phones. Broken, lost or stolen phones must be reported to the employee’s supervisor and IT Support immediately.

Some employees choose to use their personal cell phones for City purposes, such as accessing City email. The City Clerk’s office will maintain a master list of cell phone numbers for emergency purposes. The personal cell phone numbers of employees will not be given directly to the public. However, it is reasonable to expect that as an employee performs City work on a personal cell phone such as returning customer calls, ~~his or her~~their personal phone number may become accessible to certain members of the public. It is also reasonable to expect that personal numbers may be shared with contractors or vendors.

APPENDIX A

Hours Worked on a Holiday – Public Safety

Police Sergeants

Police Sergeants will be compensated at the rate of eight hours off for holidays, plus half an hour of holiday time off for each hour worked on a holiday, in addition to normal straight time pay for time worked on holidays. If a holiday falls on a sergeant's regularly scheduled day off or vacation day, the sergeant will receive eight hours off in lieu of the holiday.

Sergeants may choose to be paid for the holiday hours earned. If a sergeant's compensatory time accrual is at the maximum level (sixty hours), the holiday time will be paid out.

Police Telecommunicators

Police Telecommunicators will be compensated at the rate of eight hours off for holidays (six hours for part-time telecommunicators), plus half an hour of holiday time off for each hour worked on a holiday, in addition to normal straight time pay for time worked on holidays. If a holiday falls on a telecommunicator's regularly scheduled day off or vacation day, the telecommunicator will receive eight hours off in lieu of the holiday. Telecommunicators may choose to be paid for the holiday hours earned. If a telecommunicator's compensatory time accrual is at the maximum level (sixty hours), the holiday time will be paid out.

APPENDIX B

Street Division Availability and Overtime Policy

Purpose

A fundamental responsibility of the Street Division is to maintain the transportation system and related public works infrastructure. This includes snow removal and responding to emergencies. This policy covers availability and overtime for Street Division employees.

Availability

To meet the mission of the Street Division, employees have a duty to perform work outside of scheduled working hours. Street Division employees are assumed to be available for weekend and evening response during snow/ice season, unless the supervisor has pre-approved an employee's request to be unavailable for response. Only a limited number of employees can be unavailable when the Division is expecting to respond to a weather-related event, and there may be situations when an employee's request is denied ~~to ensure~~ensuring adequate ~~staff~~employee coverage. Since the Division works as a team and snow/ice response is a critical function of the team, requests to be unavailable for response should be carefully considered and infrequent in nature due to the burden it places on other team members.

Employees are also required to respond in a timely manner to calls and other communications from the City. Employees must provide all phone numbers at which the employee may be reached when on duty and off duty, including cell phones and land lines.

Overtime

Due to the Division's important responsibilities affecting public safety and the modifications that occur to employee schedules, the City has a more generous overtime policy for non-exempt (hourly) Street Division employees than required by law. Non-exempt employees are eligible for overtime (time and one-half) for hours worked in excess of 40 hours worked in a work week as required under the FLSA. In addition, the City provides overtime in certain circumstances even though the 40-hours worked threshold has not been exceeded. This overtime is not legally required and is at the discretion of and is subject to change by the City. Overtime may be taken in the form of pay or compensatory time, as outlined in the employee handbook.

The overtime-eligible situations under City policy are outlined below:

- Extended/Modified Shifts with Twelve Hours' Notice: An employee who is given twelve hours or more notice of a shift change and works an extended or modified shift differing from the employee's scheduled shift will be eligible for overtime for those hours worked prior to 5am or after 6pm on that ~~work day~~workday.
- Extended/Modified Shifts without Twelve Hours' Notice: An employee who is given less than twelve ~~hours notice~~hours' notice of a shift change and works an extended or modified shift differing from the employee's scheduled shift will be eligible for overtime for those hours worked prior to 7am or after 6pm on that ~~work day~~workday.
- Reporting for Duty During Off Hours: An employee called in to work outside of the employee's scheduled or extended/modified working hours, as determined by the employee's supervisor or Department Director, will generally receive two hours of pay at the overtime rate as a minimum for work performed by the employee as a result of the call-in if the employee reports for duty. The two-hour minimum pay constitutes pay for up to two hours of work. Employees are required to perform any call-in responsibilities in the most effective and efficient manner possible.—.

By providing overtime pay not required by law, the City does not intend for the pyramiding of overtime to occur, meaning overtime is not earned on top of overtime. The FLSA permits the City to credit these amounts or not count these amounts when calculating overtime required by the FLSA. As such, the non-FLSA overtime will be used to offset FLSA overtime liability to the extent permitted by law, including 207 U.S.C. § 207(e) and (h).

The failure to prepare accurate time records, the failure to perform work responsibilities in an efficient and resourceful manner, and the failure to receive or respond to calls or provide requested contact information will be treated as a performance issue and may result in discipline up to and including discharge.

Employees should direct any questions regarding this policy or any questions about earnings under this policy to the Street Superintendent or Department Director.

Overtime Examples:

Example A: Employee is given at least twelve hours’ notice of a modified shift from 5am to 1pm to salt/plow.

Total Hours Worked	8	Hours worked counted towards 40 hours for FLSA overtime
Straight Time Hours worked	8	5am to 1pm
Overtime Eligible Hours	0	No policy-based overtime or FLSA overtime is earned

Example B: Employee is given at least twelve hours’ notice to work a modified shift from 3am to 11am to salt/plow.

Total Hours Worked	8	Hours worked counted towards 40 hours for FLSA overtime
Straight Time Hours worked	6	5am to 11am
Overtime Eligible Hours	2 at overtime	3am to 5am. Two non-FLSA required overtime hours have been earned resulting in the equivalent of three hours pay or comp time.

Example C: Employee is given less than twelve hours' notice to work from 3am to 11am to salt/plow snow and to work their ~~eight hour~~eight-hour shift.

Total Hours Worked	8	Hours worked counted towards 40 hours for FLSA overtime
Straight Time Hours worked	4	7am to 11am
Overtime Eligible Hours	4 at overtime	3am to 7am. Four non-FLSA required overtime hours have been earned resulting in the equivalent of six hours pay or comp time.

Example D: Employee is called in off hours to work at 5pm on a Tuesday after the employee completed the ~~work day~~workday and left for the day. The employee works from 5:30pm until 6:30pm.

Total Hours Worked	1	Hours worked counted towards 40 hours for FLSA overtime
Straight Time Hours worked	0	
Overtime Eligible Hours	2 at overtime	5:30pm to 6:30pm. Two non-FLSA required overtime hours have been earned resulting in the equivalent of three hours pay or comp time (as a result of the two hour <u>two-hour</u> minimum).

Example E: Employee is called in off hours to work from 6am to noon on a Sunday which was not a scheduled ~~work day~~workday for that employee.

Total Hours Worked	6	Hours worked counted towards 40 hours for FLSA overtime
Straight Time Hours worked	0	
Overtime Eligible Hours	6 at overtime	6am to 12:00pm. Six non-FLSA required overtime hours have been earned resulting in the equivalent of nine hours pay or comp time.

Example F: Employee works an extended shift from 7am to 8pm on a Wednesday to salt/plow snow after working their typical ~~eight-hour~~eight-hour day from 7am to 3pm.

Total Hours Worked	13	Hours worked counted towards 40 hours for FLSA overtime
Straight Time Hours	11	7am to 6pm
Overtime Eligible Hours	2 at overtime	6pm to 8pm. Two non-FLSA required overtime hours have been earned resulting in the equivalent of three hours pay or comp time.

APPENDIX C

Family and Medical Leave Act

The City's Family and Medical Leave Act Policy is intended to conform to, and not exceed, the requirements of the federal and, if applicable, the state Family and Medical Leave Act ("FMLA"); however, this policy is intended to comply with applicable laws and does not necessarily incorporate all provisions of such laws directly into the City's personnel policies. This policy does not specifically repeat every provision of FMLA's statutory or regulatory requirements. Posters summarizing the benefits required to be provided under federal and state law can be found with other employment related postings. Family and medical leave taken under this policy may be covered by federal law, by state law, or both.

When leave taken by employees under this policy is governed by both federal and state law, the more generous provision will control in the event of a conflict. However, when leaves are governed by state or federal law, but not both, the applicable law will control under this policy. In this regard, employees should note that certain leave may be covered by both state and federal law for only a portion of the leave. Employees may be required to provide advance notice and certain information as set forth below to be eligible for family or medical leave under this policy. Employees may also be required to submit leave requests in writing when circumstances and applicable law permit. Employees' use of other leave provided by the City for the reasons covered by law, when appropriate, will be treated as use of family and/or medical leave whenever applicable laws allow.

Eligibility Requirements

To be eligible for leave under federal law, an employee must have been employed by the City for at least twelve months and have worked at least 1,250 hours during the twelve-month period immediately preceding the commencement of the requested leave.

To be eligible for leave under state law, an employee must have been employed for more than fifty-two consecutive weeks and have been paid for at least 1,000 hours. The kind and amount of leave available to an employee under this policy, as well as an employee's rights during leave, depends on whether the employee meets one or both of these requirements. Exceptions to these requirements will be made only by separate written policy of the City.

Types of Leave Available

It is City policy to treat use of family or medical leave under this policy as simultaneous use of state and federal leave entitlements whenever appropriate and permitted by law.

The City provides family and medical leave for eligible employees under the following circumstances.

- Birth of the eligible employee's child and to care for a newborn child;
- Placement with the eligible employee of a child for adoption and, under federal law, foster care;
- Care administered to an eligible employee's spouse, son, daughter, parent, parent-in-law~~law~~, and domestic partner (§103.10(1)(ar), Wis. Stat.), with a serious health condition;
- Inability of the eligible employee to perform the functions of ~~his/her~~their job because of a serious health condition;
- Care for a service member – up to twenty-six workweeks (Form WH-385) (29 CFR 825.127(c));
- Leave because of a qualifying exigency (Form WH-384) (29 CFR 825.126);

- When receiving continuing treatment (29 CRF 825.115): Employee is treated two or more times within thirty days (of the first day of incapacity) and employee is treated on at least one occasion within seven days (of the onset of the condition) and requires continuing treatment;
- Leave for bone marrow and organ donation. The Wisconsin Bone Marrow and Organ Donation Leave Act provides qualifying employees with the right to take up to six weeks in a ~~twelve-month~~twelve-month period of job-protected leave, with continued medical benefits, when they need time off from work for the purpose of serving as a bone marrow or organ donor. To qualify for Bone Marrow and Organ Donation Leave an employee must have worked for the City of Platteville for more than fifty-two consecutive weeks and have worked at least 1,000 hours during the preceding ~~fifty-two-week~~fifty-two-week period. If an employee intends to take leave for the purpose of serving as a bone marrow or organ donor, the employee must do the following:
 - Make a reasonable effort to schedule the bone marrow or organ donation procedure so that it does not unduly disrupt the City's operations, subject to the approval of the health care provider of the bone marrow or organ donor.
 - Give the City advance notice of the bone marrow or organ donation.
 - Submit a request for Family Medical Leave.

Amount of Leave Available

Under **federal** law, an eligible employee is entitled to a total of twelve weeks of leave during a ~~twelve-month~~twelve-month period. The ~~twelve-month~~twelve-month period utilized by the City in applying this policy is defined as the twelve-month period immediately preceding the commencement of the requested leave.

Under **state** law, an eligible employee is generally entitled to:

- In a calendar year, six weeks of family leave for:
 - The birth of the employee's natural child if the leave begins within sixteen weeks of the child's birth;
 - The placement of a child with the employee for adoption or as a precondition to adoption under §48.90(2), Wis. Stat., but not both, if the leave begins within sixteen weeks of the child's placement.
- In a calendar year, two weeks of family leave to care for the employee's child, spouse, domestic partner, or parent, if the child, spouse, domestic partner, or parent has a serious health condition;
- In a calendar year, two weeks of leave to care for the employee's own serious health condition;
- In a calendar year no employee may take more than ten weeks of family leave for any combination of reasons.

Manner in Which Leave Can Be Taken

Leave available under this policy may be taken in full, but may also be taken intermittently (e.g., one week at a time) or on a reduced leave schedule (e.g., consecutive hours at a time) under certain circumstances.

Compensation During Leave

Generally, leave taken under this policy is unpaid, with the following exceptions:

- For leave governed exclusively by federal law, the City does not provide paid leave for leave taken under this policy in any situation where the City would not normally provide such paid leave. Further, in such cases, the City reserves the right to require an employee to substitute or use accrued paid leave for leave taken under this policy whenever permitted by law. However, for leave exclusively governed by federal law, employees may use the following leaves provided by the employer, if available:
 - Vacation or floating holiday, if available, for any family or medical leave;

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- Accrued paid medical or sick leave, if available, to care for a seriously ill family member, or for the employee's own serious health condition.
 - For leave governed by state law, employees may substitute any accrued paid leave or take unpaid leave for leave taken under this policy. This includes paid vacation, sick leave, or floating holiday provided by separate policy of the City, if available. Generally, though not always, this will include leave time that employees earn and accumulate through the course of their employment with the City but does not include leave which is not progressively earned and banked through continuing service to the City. For those portions of FMLA leave covered by state law, employees may substitute accrued paid leave for unpaid leave e.g., substituting accrued sick leave for the care of a newborn.

Continuation and Accrual of Benefits

Employees will remain eligible for health insurance benefits under the City's group health plan during leave taken under this policy under the same conditions as coverage would have been provided if the employee had been continuously employed during the entire leave.

During leave taken under this policy, the City will pay any portion of the premiums for coverage that it was responsible for paying immediately prior to the leave. The employee must continue to pay [his/her/their](#) share of health coverage as provided in the City health plan. If paid leave is not substituted for unpaid leave, the employee must pay [his/her/their](#) share of premiums to the ~~Administration Department~~[Accounting Specialist- AP/AR](#) by the same time payment would have been made for such premiums through payroll deduction. If paid leave is substituted for unpaid leave, the employee's share of the premiums will be paid by the same method used during paid leaves of absence, i.e., by payroll deduction. Employees should check with the ~~Administration Department~~[Human Resources](#) concerning arrangements for making employee payments for health insurance during leaves.

The City reserves the right to require employees to place up to eight weeks of premiums in escrow prior to leave, pursuant to state law, or to discontinue coverage if premiums are received from employees more than thirty days late, pursuant to federal law, to the extent permitted by law.

Employees will not accrue any employment benefit during leave taken under this policy, except that such benefits will accrue if employees elect to use other leaves provided by the City and if such benefits would normally accrue during that leave. For employees hired before 9/1/2017, vacation banks will be adjusted for vacation which did not accrue due to the leave.

Required Advance Notice

Employees must provide the City with notice in a reasonable and practicable manner before leave taken under this policy is to begin if the need for leave is foreseeable, e.g., an expected birth, placement or adoption or foster care, or planned medical treatment for a serious health condition of the employee or of a family member. When requesting partial or intermittent leave in connection with ~~child birth~~[childbirth](#) or adoption, the employee must provide at least as much notice as the City requires for making other non-emergency or non-medical leave, as well as a definite schedule for the leave. When advance notice is not practicable due to uncertainty as to when leave will be required to begin, a change in circumstances, or medical emergency, notice must be given as soon as practicable. Employees are encouraged to provide a written request for leave, the reasons for the requested leave, and the anticipated beginning date and duration of the leave.

When planning medical treatment, the employee should consult with the City and make a reasonable effort to schedule the leave so as not to disrupt unduly the City's operations, subject to the approval of the employee's

health care provider. Employees are ordinarily expected to consult with the City in order to work out a treatment schedule which best suits the needs of both the City and the employee.

When an employee is absent for three consecutive days or more, [the Administration Department Human Resources](#) must be notified so that the employee can be placed on Family Medical Leave.

Medical Information Required

The City requires that an employee's request for leave to care for the employee's seriously ill spouse, domestic partner, son, daughter, or parent, or due to the employee's own serious health condition that makes the employee unable to perform the functions of the employee's positions, be supported by certification issued by the health care provider of the employee or the employee's ill family member. The City reserves the right to require certification consistent with the Department of Labor form related to certification of leave and definition of a serious health condition (Certification of Physician Form). That form is available from [the Administration Department Human Resources](#).

An employee's failure to make a timely and responsive certification may result in denial of the leave requested until such certification is provided. Further, failure to provide such certification may be the basis for denial of continued leave or qualification of the leave as FMLA leave. The City will be entitled to receive re-certification to the extent permitted by law. An employee on family or medical leave will report, orally or in writing, to [the Administration Department Human Resources](#) every thirty days concerning [his/her/their](#) status and intention to return to work.

Light Duty

Time spent performing light duty is not FMLA leave.

Employer Notice Requirements

General Notice. Must be accessible to applicants and employees, and distribution to employee must be via handbook or each new hire (can be electronic).

Eligibility and Rights and Responsibilities Notice. Must be given within five business days of an employee request for leave for an FMLA qualifying reason. The appropriate certification form should be sent with the notice.

Designation Notice. The designation must indicate that the leave is FMLA qualifying or does not qualify and specify the reasons for not qualifying and must also specify the amount of leave that will be FMLA and must state whether a fitness for duty certification will be required.

Medical Certification Forms. Leave can be denied if certification is not submitted within fifteen days (39 CFR 825.305). If it is incomplete, the employee has seven days to cure the deficiencies (39 CFR 825.305(c)).

Certification of the Need for Leave

The City may contact the employee's health care provider for verification or clarification purposes, ~~using a health care professional, Administration or Department Director, but not the employee's direct supervisor.~~ [The City Manager and/or Human Resources are authorized to make such contact.](#) Permission is not required by the employee to contact the provider for verification purposes. Employee permission must be obtained for clarification of individually identifiable health information.

Leave may be denied to an employee who refuses to release information for a second or third opinion. The City has five days to provide the employee with a copy of the second/third opinion. If the City requires the employee to obtain either a second or third opinion the City must reimburse the employee or family member for any reasonable "out of pocket" travel expenses incurred to obtain the second and third medical opinions.

The City may not require the employee or family member to travel outside normal commuting distance for purposes of obtaining the second or third medical opinions except in very unusual circumstances.

Recertification may be requested every six months. The City may seek recertification at any time: if an extension of leave is requested, circumstances described in the last certification have changed, and if information is obtained that casts doubt on the employee's stated reason for an absence or the continuing validity of the last certification. Employers may request the same information on recertification as is permitted during the initial certification.

Fitness for Duty Certification

Employees must be notified by the City in the designation notice whether a fitness-for-duty certification will be required in order to return to work and whether it must address the ability to perform the essential job functions. The certification does not have to be provided after each intermittent leave absence, but it may be requested every thirty days (if intermittent leave was used during that period) and reasonable safety concerns exist regarding the employee's ability to perform [his/her/their](#) duties.

The City may contact the employee's health care provider for purposes of clarifying and authenticating the fitness-for-duty certification. Clarification may be requested only for the serious health condition for which FMLA leave was taken. The City may delay restoration to employment until the employee submits a required fitness-for-duty certification unless the City has failed to provide the required notice. So long as the City provided the required notice, an employee who does not provide a fitness-for-duty certification or request additional FMLA leave is no longer entitled to reinstatement under FMLA.

Definitions Used in the FMLA Policy

Absence plus treatment means a period of incapacity of more than three consecutive calendar days (including any subsequent treatment or period of incapacity relating to the same condition), that also involves:

- Treatment two or more times by a health care provider, by a nurse or physician's assistant under direct supervision of a health care provider, or by a provider of health care services (e.g., physical therapist) under orders of, or on referral by, a health care provider; or
- Treatment by a health care provider on at least one occasion which results in a regimen of continuing treatment under the supervision of the health care provider.

Authorized to practice in the State means that the provider must be authorized to diagnose and treat physical or mental health conditions under applicable state law.

Chronic conditions requiring treatments means chronic condition which:

- Requires periodic visits for treatment by a health care provider, or by a nurse or physician's assistant under direct supervision of a health care provider;
- Continues over an extended period of time (including recurring episodes of a single underlying condition); and
- May cause episodic rather than a continuing period of incapacity (e.g., asthma, diabetes, epilepsy, etc.).

Continuing treatment means continuing treatment by a health care provider that involves any of the following:

- A period of incapacity of more than three consecutive, full calendar days, and any subsequent treatment or period of incapacity relating to the same condition, that also involves:
 - Treatment two or more times, within thirty days of the first day of incapacity, unless extenuating circumstances exist, by a health care provider, by a nurse under direct supervision of a health care

provider, or by a provider of health care services (e.g., physical therapist) under orders of, or on referral by, a health care provider; or

- Treatment by a health care provider on at least one occasion, which results in a regimen of continuing treatment under the supervision of the health care provider;
 - * The requirement in paragraphs one and two is an in-person visit to a health care provider. The first in-person treatment visit must take place within seven days of the first day of incapacity.
- Pregnancy or prenatal care;
- Chronic conditions;
- Permanent or long-term conditions;
- Conditions requiring multiple treatments.

Extenuating circumstances means circumstances beyond the employee's control that prevent the follow-up visit from occurring as planned by the health care provider.

Health care provider means a ~~doctor of medicine~~[Doctor of Medicine](#) or osteopathy who is authorized to practice medicine or surgery (as appropriate) by the State in which the doctor practices; any other person determined by the Secretary of the US Department of Labor to be capable of providing health care services.

Inpatient care means an overnight stay in a hospital, hospice, or residential medical care facility, including any period of incapacity or subsequent treatment in connection with or consequent to such inpatient care.

Multiple treatments (non-chronic conditions) means any period of absence to receive multiple treatments (including any period of recovery wherefrom) by a health care provider or by a provider of health care services under orders of, or on referral by, a health care provider, either for restorative surgery after an accident or other injury, or for a condition that would likely result in a period of incapacity of more than three consecutive calendar days in the absence of medical intervention or treatment, such as cancer (chemotherapy, radiation, etc.), severe arthritis (physical therapy), kidney disease (dialysis).

Others “capable of providing health care services” include only:

- Podiatrists, dentists, clinical psychologists, optometrists, and chiropractors (limited to treatment consisting of manual manipulation of the spine to correct a subluxation as demonstrated by X ray to exist) authorized to practice in the State and performing within the scope of their practice as defined under State law;
- Nurse practitioners, nurse midwives, clinical social workers and physician assistants who are authorized to practice under State law and who are performing within the scope of their practice as defined under State law;
- Christian Science Practitioners listed with the First Church of Christ, Scientist in Boston, Massachusetts. Where an employee or family member is receiving treatment from a Christian Science practitioner, an employee may not object to any requirement from an employer that the employee or family member submit to examination (though not treatment) to obtain a second or third certification from a health care provider other than a Christian Science practitioner except as otherwise provided under applicable State or local law or collective bargaining agreement;
- Any health care provider from whom an employer or the employer’s group health plan’s benefits manager will accept certification of the existence of a serious health condition to substantiate a claim for benefits; and

-
- Any health care provider listed above who practices in a country other than the United States, who is authorized to practice in accordance with the law of that country, and who is performing within the scope of ~~his or her~~[their](#) practice as defined under such law.

Permanent/long-term conditions requiring supervision means a period of incapacity which is permanent or long-term due to a condition for which treatment may not be effective. The employee or family member must be under the continuing supervision of, but need not be receiving active treatment by, a health care provider (e.g., Alzheimer's, a severe stroke, or the terminal stages of a disease).

Pregnancy means any period of incapacity due to pregnancy, or for prenatal care.

Qualifying exigency means leave due to a qualifying exigency may be taken on an intermittent or reduced leave schedule basis.

Serious health condition means an illness, injury, impairment or physical or mental condition that involves inpatient care (defined as an overnight stay in a hospital, ~~hospice~~[hospice](#), or residential medical care facility; any overnight admission to such facilities is an automatic trigger for FMLA eligibility) or continuing treatment by a health care provider.

Regimen of Continuing Treatment includes, for example, a course of prescription medication (~~e.g.~~[e.g.](#), antibiotic) or therapy requiring special equipment to resolve or alleviate the health condition. A regimen of treatment does not include the taking of over-the-counter medications such as aspirin, antihistamines, or salves; or bed rest, drinking fluids, exercise, and other similar activities that can be initiated without a visit to a health care provider.

APPENDIX D

Harassment Prevention and Respectful Behavior Policy

The City is committed to providing a work environment that is free from harassment, violence, [discrimination](#), or other offensive behavior. Maintaining a respectful workplace is a responsibility shared by all employees.

Inappropriate behavior can be categorized as:

Discrimination: Unlawful conduct, employment decisions or inappropriate remarks that are made based on a person's protected status including race, color, creed, religion, sex (including pregnancy), national origin, ancestry, marital status, sexual orientation (including by definition, gender identity and transgender status), disability, age, genetic information or history, participation in the military reserve and veteran status, arrest and conviction record, declining to attend a meeting about religious or political matters, declining to participate in any communication about religious or political matters, use of lawful products off the employer's premises during nonworking hours, or any other category protected by law.

Harassment: Verbal or physical conduct that is threatening or hostile toward an individual because of a person's protected status.

Sexual Harassment: Unwelcome sexual advances, requests for sexual favors and other verbal, visual or physical conduct of a sexual nature when:

- Submission to such conduct by an employee is made, either explicitly or implicitly, a term or condition of employment;
- Submission to or rejection of such conduct by an employee is used as the basis for employment decisions affecting such employee; or
- Such conduct has the purpose or effect of unreasonably interfering with an employee's work performance or creating an intimidating, hostile or offensive working environment.

Sexual harassment may include a range of subtle and not so subtle behaviors and may involve individuals of the same or different genders. Examples of sexual harassment include, but are not limited to:

- Unwelcome sexual advances, [flirtations](#), or propositions;
- Subtle pressure or requests for sexual favors;
- Sexually explicit or offensive jokes or innuendo;
- Verbal abuse of a sexual nature;
- Commentary about an individual's body, sexual [prowess](#), or sexual deficiencies;
- Visual conduct such as leering, making sexual gestures, displaying sexually suggestive objects, pictures, [cartoons](#), or posters, suggestive or obscene letters, [notes](#), or invitations;
- The use of the internet, cell phones or e-mail system to transmit, communicate or receive sexually suggestive, [pornographic](#), or sexually explicit pictures, [messages](#), or material.

It is important to understand that stories, cartoons, gifts, [nicknames](#), and comments of a sexual nature may be offensive to others and will not be tolerated.

Harassment can happen regardless of the individuals' gender, including gender identity or sexual orientation, and can, for example, occur between same-sex individuals as well as between opposite-sex individuals, and does not require that the harassing conduct be motivated by sexual desire. Likewise, these same principles

hold true for harassment based on other protected statuses where the offending party possesses the same or similar protected status as the victim.

The excuses of the offending party, while important, are not necessarily forgiving or tolerable. For example, “I was joking” or “I didn’t mean it that way” are not defenses to allegations of harassment or inappropriate behavior. Nor is being under the influence of alcohol or other substances an excuse for violating this policy.

Retaliation: Harassment, discrimination, or a tangible employment action against any person who complains, ~~reports~~reports, or participates in an investigation of discrimination, ~~harassment~~harassment, or other misconduct.

Offensive Behavior: Unwelcome work-related actions such as angry outbursts, inappropriate joking, name-calling, bullying or using disrespectful language.

Officeholder: Individuals elected to serve in public office as council members and those persons appointed to serve on a commission or committee.

Violent Behavior: The use of authority, physical force, threats of force or intimidation to cause fear or harm.

This policy applies to conduct at work and at work-related social events, office parties, off-site work-related activities, and other matters where the work environment is affected by such behavior. Employees and elected and appointed officeholders are expected to be particularly careful about what they say and do in these circumstances and when interacting with one another.

Responsibilities of All Employees and Officeholders

Each employee and officeholder ~~is~~is responsible for assisting in the prevention of unlawful harassment, ~~discrimination~~discrimination, and retaliation by ~~the following acts:~~

- Refraining from conduct prohibited by this policy as defined above, including the participation in or encouragement of actions that could be perceived as harassment, discrimination or retaliation based on a protected status;
- Behaving courteously and professionally toward others;
- Reading this policy and fully understanding and complying with its requirements;
- Immediately and thoroughly reporting acts of harassment, discrimination or retaliation or other prohibited conduct through the reporting procedure identified in this policy;
- Encouraging any person who confides that ~~he or she~~they ~~is~~is being harassed, ~~retaliated~~retaliated, or discriminated against to report these acts; and
- reporting these acts if they are observed or not reported.

Employees and officeholders are expected to cooperate fully in any investigation, whether or not they are directly involved in the incident. They shall not take any action that would discourage another person from reporting prohibited conduct or cooperating in an investigation of alleged prohibited conduct.

Responsibilities of Supervisors

Each supervisor shall be responsible for preventing prohibited activities as defined above by complying with the above-referenced responsibilities and by:

- Monitoring the work environment for signs of harassment, discrimination, ~~retaliation~~retaliation, and other prohibited conduct;
- Informing employees of the types of prohibited behavior, and the procedures for reporting and resolving complaints of harassment, ~~discrimination~~discrimination, and retaliation;

-
- Stopping any observed behavior that may be prohibited conduct and taking appropriate steps to intervene and report behavior, whether or not the involved employees are within ~~his or her~~their line of supervision; and
 - Taking immediate action to prevent retaliation toward the complaining party or witnesses and to eliminate a hostile work environment where there has been a complaint of harassment, discrimination or retaliation pending the investigation.

Each supervisor has the responsibility to assist any employee who comes to that supervisor with a complaint of harassment, discrimination or retaliation by documenting and filing a complaint in accordance with this policy. Failure to carry out these responsibilities may be grounds for discipline.

Procedures

Any employee or officeholder experiencing or observing harassment, discrimination or retaliation is encouraged, but not required, to inform the person that ~~his or her~~their actions are unwelcome and offensive, and that the person should stop such behavior. This initial contact can be either verbal or in writing. The employee or officeholder should document all incidents in order to provide the fullest basis for investigation if needed.

Any employee who believes that ~~he or she~~they ~~is~~are being harassed, discriminated or retaliated against or who witnesses such conduct is expected to report the incident as soon as possible to any of the following persons so that preventative measures may be considered and taken to end any prohibited harassment, discrimination or retaliation, and so that appropriate investigative and corrective actions may be initiated:

- City Manager;
- Common Council President, Chief of Police, or City Attorney, if such conduct is engaged in by the City Manager;
- Common Council President or City Attorney, if such conduct is engaged in by a Council member/officeholder.

A supervisor who receives this information from a subordinate must report the information to the appropriate individual designated above.

An officeholder with a complaint of harassment, discrimination or retaliation based on protected status against another officeholder should report the incident to the Common Council President or City Attorney. An officeholder with a complaint of harassment, discrimination or retaliation based on protected status against a City employee or third party should report the incident to the City Manager or City Attorney.

The City will determine the appropriate course of action to promptly address the complaint, including any immediate remediation of the behavior. The City may initiate its investigation or have the victim and the accused engage in conciliatory efforts to resolve the matter if acceptable to the victim. The conciliation process is not appropriate for all situations and will not resolve all issues. The conciliation process may be initiated before or after the employee has filed an internal complaint. The conciliation process is voluntary and seeks to resolve problems by allowing the affected parties to present their issues and then assisting them in arriving at effective, reasonable solutions agreeable to all. When solutions have been identified, management will follow up to ensure that the implementation has been carried out and is effective.

Through adoption of this Policy, the Common Council has authorized the Common Council President in conjunction with the City Manager, or the City Manager with the approval of the Common Council President, to initiate an investigation and designate an investigator for any matter involving allegations against Common

Council members or any other appointed officeholder who is not also an employee. If the allegations are against the Common Council President, the Common Council reserves its right to address such allegations in the manner it deems necessary. If the allegations are against the City Manager, then the Common Council may initiate an investigation and designate an investigator with regard to such allegations. The City Manager may initiate an investigation and designate an investigator in other circumstances.

If an investigation is conducted, then the investigator will meet with the victim and other persons having information and document the facts surrounding the incident complained of, including the specific conduct complained of, the persons performing or participating in the conduct, any witnesses to the incident, the dates on which the incidents occurred, and other factual information. The investigator will immediately notify the City Manager or Common Council President, whomever is applicable, if the complaint contains allegations that may rise to the level of criminal activity, such as battery, ~~rape~~rape, or threats. The investigator will maintain appropriate records of the investigation. Upon completion of the investigation, the investigator will inform the complainant of the outcome of the investigation and will present a reporting of the investigation and its results to the body or person that initiated the investigation. The confidentiality of the investigation will be maintained throughout the investigatory process to the extent practical and appropriate under the circumstances.

The City will take prompt and effective remedial action designed to end the prohibited behavior, which may include appropriate responsive and disciplinary action, up to and including termination or removal. Responsive action may include, for example, training, referral to counseling, or reassignment. Disciplinary action may include, but is not limited to warning, reassignment, suspension, ~~termination~~termination, or removal. If the City does not employ the subject involved in the harassing or inappropriate conduct, then that individual will be informed of the City's policy and appropriate remedial action will be taken.

Further, the City will correct any adverse employment action an employee experienced due to conduct prohibited by this policy. In all cases, the City will make follow-up inquiries to make sure the harassment, discrimination or retaliation has stopped. If an employee is not satisfied with the results, or if further harassment or other unacceptable conduct occurs, then the employee should promptly follow the reporting process identified above. If the complainant is an officeholder, or the allegations are against an officeholder, the officeholder may file an appeal with the Common Council President if they disagree with the investigation or disposition.

The complainant or employees accused of harassment may file an appeal with the City Manager if they disagree with the investigation or disposition. If the allegations are against the City Manager, the complainant or City Manager may file an appeal with the Common Council President if they disagree with the investigation or disposition.

Retaliation

Retaliation against any employee for filing a harassment, ~~discrimination~~discrimination, or retaliation complaint, or for assisting, ~~testifying~~testifying, or participating in the investigation of such a complaint, is prohibited by the City and may be prohibited by state and federal law.

Retaliation is a form of misconduct. Any evidence of retaliation shall be considered a separate violation of this policy and shall be handled by the same complaint procedures established for harassment and discrimination complaints. Employees who are found to have retaliated against a complainant or witness will subject themselves to severe discipline which shall be separate from, and in addition to, any discipline determined to be appropriate as a result of the City's findings on the initial complaint. Because of the City's commitment to

prohibiting retaliatory behavior, employees and officeholders should expect that consequences for retaliation will be severe and will likely result in discipline up to and including discharge or pursuit of removal.

This policy does not protect employees from being disciplined for filing frivolous or fraudulent complaints, or for untruthfulness, misleading ~~behavior~~behavior, or lack of candor, nor does it protect them from personal sanctions stemming from defamation suits.

Training

The City will provide periodic and refresher training concerning the nature of harassment, discrimination and retaliation in the workplace and prohibitions on such actions defined in this policy. Any employee who has any questions or concerns about this policy should talk with ~~his or her~~their supervisor or the City Manager.

Outside Agencies

Employees also have the ability to promptly report any violations of law, including assault, rape, ~~battery~~battery, or other harm to appropriate criminal law enforcement authorities. Employees may also report their harassment, ~~discrimination~~discrimination, or retaliation claims to both State and Federal Agencies. Those contacts are as follows: The Equal Rights Division, Department of Workforce Development, 201 East Washington Avenue, P.O. Box 8928, Madison, WI 53708, Telephone: (608)266-6860; and the U.S. Equal Employment Opportunity Commission, 310 West Wisconsin Avenue, Suite 800, Milwaukee, WI 53203, Telephone: (414)297-1111.

APPENDIX E

FLSA Salary-Exempt Safe Harbor Policy

The City has created this Safe Harbor Policy for employees who are classified as exempt under the FLSA. This Policy's purpose is to:

- Announce the City's "good faith" commitment to comply with the regulations and commitment to reimburse employees for any improper deductions;
- Clearly state and inform employees of the procedures and exceptions surrounding permissible salary deductions;
- Define "actual practice" in relation to improper salary deductions; and
- Inform employees of a complaint mechanism if the employee believes that pay has been improperly deducted.

Good Faith Commitment

The City is committed to complying with the pay practices governed by the Fair Labor Standards Act. Questions about this policy or the regulations defining this policy should be directed to [the Administration Department/Human Resources](#). The City will work with employees to help them understand the regulations and their impact on employees.

Permissible Salary Deductions

Being an exempt employee means not being entitled to receive overtime pay regardless of how many hours are worked each week. Exempt status also means being guaranteed a salary of a "predetermined amount" which amount cannot be reduced because of variations in the quality or quantity of work that is performed.

There are certain instances when the City is allowed to deduct wages from an exempt employee's salary.

These permissible deductions are as follows:

- When an employee is absent from work for one or more full days for personal reasons, other than sickness or disability and the employee has no vacation or personal time off remaining for the year;
- When an employee is absent from work for one or more full days due to sickness or disability if the deductions are made under a bona fide plan, policy, or practice of providing wage replacement benefits for these types of absences, such as Long-Term Disability, and the employee has no vacation or personal time off remaining for the year;
- Proportionate part of an employee's full salary may be paid for time actually worked in the first and last weeks of employment;
- To offset any amounts received as payment for jury fees, witness fees, or military pay;
- Penalties imposed in good faith for violating safety rules of "major significance";
- Unpaid disciplinary suspension of one or more full days imposed in good faith for violations of workplace conduct rules such as insubordination, sexual harassment, workplace violence, or other violations as stated in this Handbook;
- Unpaid leave taken under the Family and Medical Leave Act, including partial day deductions when intermittent leave is used;
- Pursuant to principles of public accountability, under which the employee accrues paid time off and which require the employee pay to be reduced, or such employee to be placed on leave without pay, for absences for personal reasons, ~~illness~~ [illness](#), or injury of less than one ~~work-day~~ [workday](#) when accrued leave is not used by an employee because:
 - permission for its use has not been sought or has been sought and denied;

-
- accrued leave has been exhausted; or
 - the employee chooses to use leave without pay;
 - Deductions from the pay of an employee of a public agency for absences due to a budget-required furlough;
 - As otherwise permitted by law.

Actual Practice of Improper Deductions

Isolated or inadvertent improper deductions will not result in the loss of an employee's exempt status if the employer reimburses the employee. However, an "actual practice" of making improper deductions from salary will result in the loss of the exemption:

- During the time period in which improper deductions were made;
- For employees in the same job classifications working for the same managers responsible for the actual improper deductions.

Factors that may suggest an actual practice of improper salary deductions include:

- The number of improper deductions, particularly as compared to the number of employee infractions warranting discipline;
- The time period during which the employer made improper deductions;
- The number and geographic location of both the employees whose salaries were improperly reduced and the managers responsible; or
- Whether the employer has a clearly communicated policy permitting or prohibiting improper deductions.

Filing a Complaint

Improper deductions are a serious violation of this Policy. An exempt employee who feels improper deductions have been made from their paycheck should contact ~~the Administration Department~~ [Human Resources](#) immediately. Once notified, the City will work with the employee to resolve the issue and reimburse them if an improper deduction had in fact been made.

Employees who feel the resolution offered by the City is unsatisfactory or unlawful, may file a complaint with the U.S. Department of Labor, Wage and Hour Division either by mail or in person.

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EMPLOYEE ACKNOWLEDGEMENT

I have received a copy of the Employee Handbook. I have read and I understand its contents. I acknowledge that it is my responsibility to ask questions about anything I do not understand.

I understand that it is my responsibility to comply with all City policies, rules and expectations as set forth in this Handbook, as well as policies, ~~rules~~rules, and expectations that the City may otherwise establish or change from time to time. I further understand and acknowledge that this Handbook provides guidelines and information, but this Handbook is not, nor is it intended to constitute, an employment contract of any kind. I understand that any contract or employment agreement must be in writing, intended to be a contract, and authorized and approved by the Common Council at a ~~duly-noticed~~duly noticed meeting. I acknowledge that I have not entered into any such individual agreement or contract by acknowledging receipt of this Handbook or by following any of the provisions of this Handbook. I understand that the contents of this Handbook and my compensation and benefits may be changed by the City at any time, with or without notice to the extent permitted by law.

I understand that, unless I am otherwise subject to an individual employment contract, collective bargaining agreement or statutory provision providing a specific process for discipline or removal, I am an at-will employee and my employment can be terminated at the option of either the City or me, at any time for no reason or any lawful reason.

Supervisor's Signature

Date

Employee's Signature

Date

After you have read and signed this page, please detach the page from the Handbook and return to ~~the City~~ Manager office Human Resources for placement in your personnel file.

**THE CITY OF PLATTEVILLE, WISCONSIN
COUNCIL SUMMARY SHEET**

COUNCIL SECTION: INFORMATION & DISCUSSION ITEM NUMBER: VIII.A.	TITLE: Conditional Use Permit – Tidal Wave Carwash at 1651 Progressive Parkway	DATE: March 14, 2023 VOTE REQUIRED: Majority
PREPARED BY: Joe Carroll, Community Development Director		

Description:

Kensington Development Partners are interested in purchasing the property at 1651 Progressive Parkway and constructing a carwash facility at that location. The carwash use requires a conditional use permit.

The 1.49-acre lot has frontage on Progressive Parkway and Business Highway 151; however, all vehicular access will be from Progressive Parkway. The development will include the main carwash building, an entrance kiosk/pay station building, a vehicle vacuum area that is partially covered by a canopy, equipment enclosures and a dumpster enclosure. The carwash building is 18' x 147' in size and will be entered from the north and exited to the south.

Budget/Fiscal Impact:

The project will have a positive budget impact due to the additional property value being added.

Recommendation:

The Plan Commission considered this item at their March 6th meeting and recommended approval with conditions:

- 1) Sidewalks shall be installed along both street frontages of the property.
- 2) On-site storm water management be provided if the lot coverage exceeds the design limit for the regional pond serving the development area.

There is adequate space on the property to accommodate the carwash, there is adequate vehicle stacking area, and the proposed use is compatible with the surrounding businesses. The only code item identified is the lack of a sidewalk along the Business Highway 151 frontage. Staff recommends approval of the Conditional Use Permit to allow the carwash as proposed with the conditions suggested by the Plan Commission.

Sample Affirmative Motion:

“Motion to approve the Conditional Use Permit for a carwash at 1651 Progressive Parkway with conditions that a public sidewalk be installed along both street frontages of the property, and that on-site storm water management be provided if the lot coverage exceeds the design limit for the regional pond serving the development area.”

Attachments:

- Staff Report
- Location Map
- Narrative, Site Plans
- Building Elevations
- Noise Studies
- Draft Resolution.

STAFF REPORT
CITY OF PLATTEVILLE
 Community Planning & Development Department



Meeting Dates: Plan Commission - March 6, 2023
 Common Council- March 14, 2023 (Information)
 March 28, 2023 (Action)

Re: Conditional Use Permit

Case #: PC23-CUP01-03

Applicant: Kensington Development Partners

Location: 1651 Progressive Parkway

Surrounding Uses and Zoning:

Direction	Land Use	Zoning	Comprehensive Plan
Property in Question	Business	B-3	Business
North	Business	B-3	Business
South	Business	B-3	Business
East	Business	B-3	Business
West	Business	B-3	Business

I. BACKGROUND

1. The property in question is currently vacant property. The applicant is interested in purchasing the property and constructing a carwash building and vacuum facilities. The carwash use requires approval of a conditional use permit.

II. PROJECT DESCRIPTION

2. The 1.49-acre lot has frontage on Progressive Parkway and Business Highway 151; however, all vehicular access will be from Progressive Parkway. The development will include the main carwash building, an entrance kiosk/pay station building, a vehicle vacuum area that is partially covered by a canopy, equipment enclosures and a dumpster enclosure. The carwash building is 18' x 147' in size and will be entered from the north and exited to the south.

III. STAFF ANALYSIS

3. When considering a Conditional Use permit, consideration must be given to the standards listed in Section 22.13. Specifically, this section allows for the issuance of a Conditional Use Permit when it is shown that the "uses and structures are in accordance with the purpose

and intent of the Ordinance and are found not to be hazardous, harmful, offensive, or otherwise adverse to the environment or the value of the neighborhood or the community.” There is adequate space on the property to accommodate the carwash, there is adequate vehicle stacking area, and the proposed use is compatible with the surrounding businesses. Overall, the proposed use appears to be in compliance with these requirements.

4. Section 22.06(I) of the zoning ordinance has specific requirements for carwash facilities (listed below). The proposed layout appears to meet these requirements.

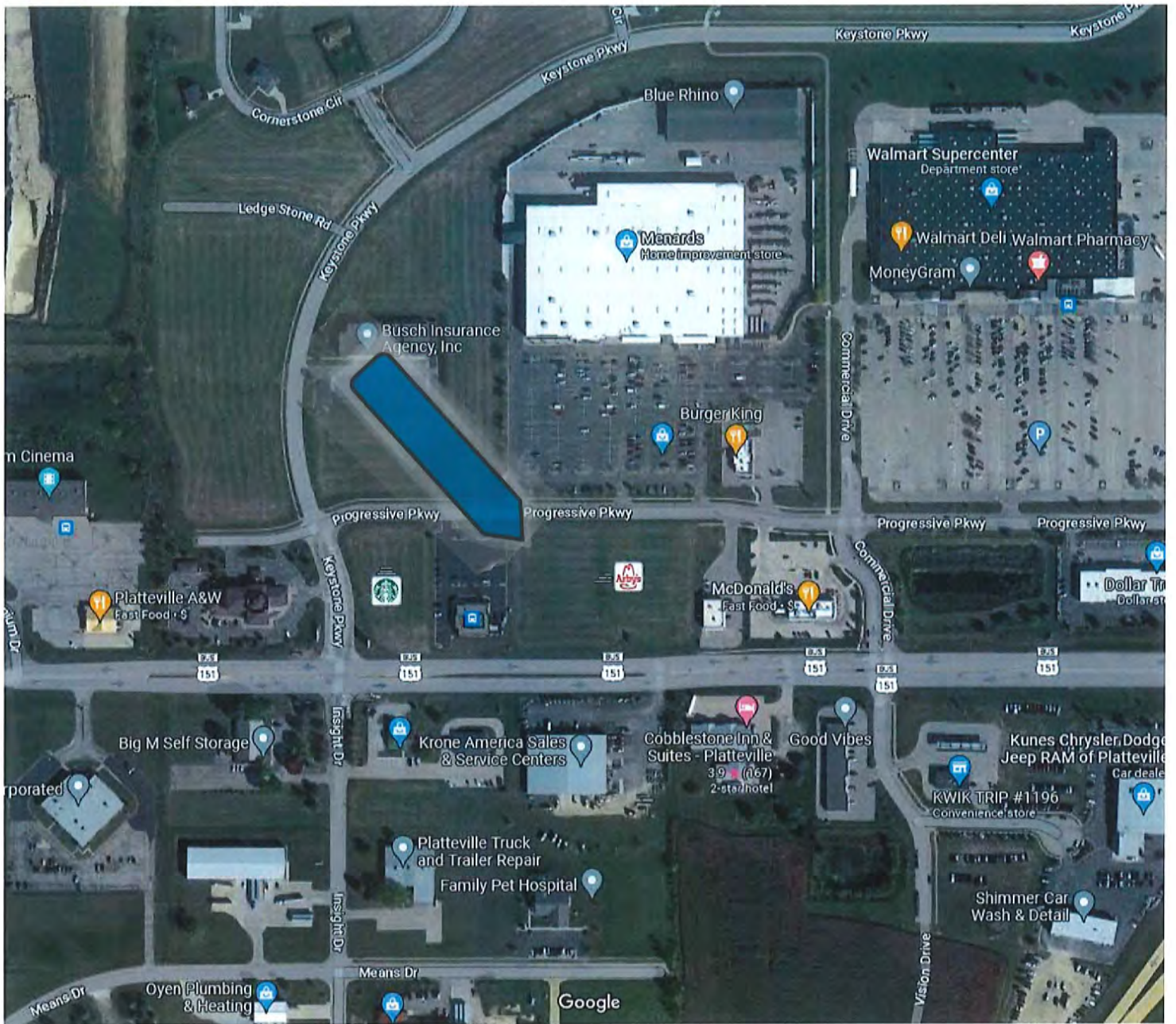
(I) VEHICLE WASHING FACILITIES.

- (1) There shall be no less than three vehicle stacking spaces per bay, not including the bay itself. The site shall be designed so that all stacking is on the site and no vehicles are required to stack on the public right-of-way.
- (2) The facility shall be designed so that any runoff is contained on the site. Provisions shall be made to contain water dripping from vehicles to the greatest degree possible.

IV. RECOMMENDATION

5. Staff recommends approval of the Conditional Use Permit to allow the carwash with a condition that a public sidewalk be included along the Business Highway 151 street frontage.

ATTACHMENTS: Location Map, Narrative, Site Plans, Building Elevations, Noise Studies.





Narrative

Tidal Wave Auto Spa is pleased to provide an opportunity for commercial development of the currently vacant 1.49 acre lot located at 1651 Progressive Parkway, Platteville, Wisconsin, Parcel ID: 271-03100-0200.

The auto spa would utilize a full access point on Progressive Parkway similar to the adjacent developments. The proposed structures on the project consists of the carwash tunnel, vacuum bays with canopy, vacuum house dumpster enclosure as well as pay kiosk stations. The exterior façade of the carwash tunnel will consist of masonry (stone or brick) and glass with a standing seam metal pitched roof. One of the corporate philosophies of Tidal Wave Auto Spa is to be the most attractive business in the community; which is accomplished by constructing a quality facility and intense landscaping.

The proposed use will promote water conservation as it will utilize a sophisticated water reclamation system, computer controlled systems and high-pressure nozzles and pumps which significantly minimize the amount of 'fresh' water needed to provide a quality exterior wash. Another benefit of the proposed use is that the professional wash will empty filtered waste into the sewer system for further treatment. Versus introducing harmful cleaning chemicals and phosphates from the road film into the storm drain that is intended to deliver rain run-off into rivers and streams thereby hurting the plant and animal life in those ecosystems.

To emphasize their commitment to the community, Tidal Wave partners with local schools, athletic teams and their booster clubs, service organizations, churches and other 501(c)(3) organizations to help raise funds. The third Friday of September is designated as 'Charity Day' with 100% of ALL proceeds donated to special needs charities.

Conditional Use Permit Approval Criteria

The carwash will be located in the keystone development master plan. This development contains similar commercial uses and will not impair or be detrimental to the public health, safety, morals or general welfare of persons residing or working in the vicinity.

The proposed self-service car wash facility will be maintained and operated in a manner consistent with other neighboring commercial uses and will not negatively impact or conflict with neighboring land uses or negatively affect the value of neighboring property.

The proposed project will be in harmony with the surrounding retail and commercial land uses that serve the community and the special use will not conflict with the general goals and objectives of Platteville's comprehensive planning documents.

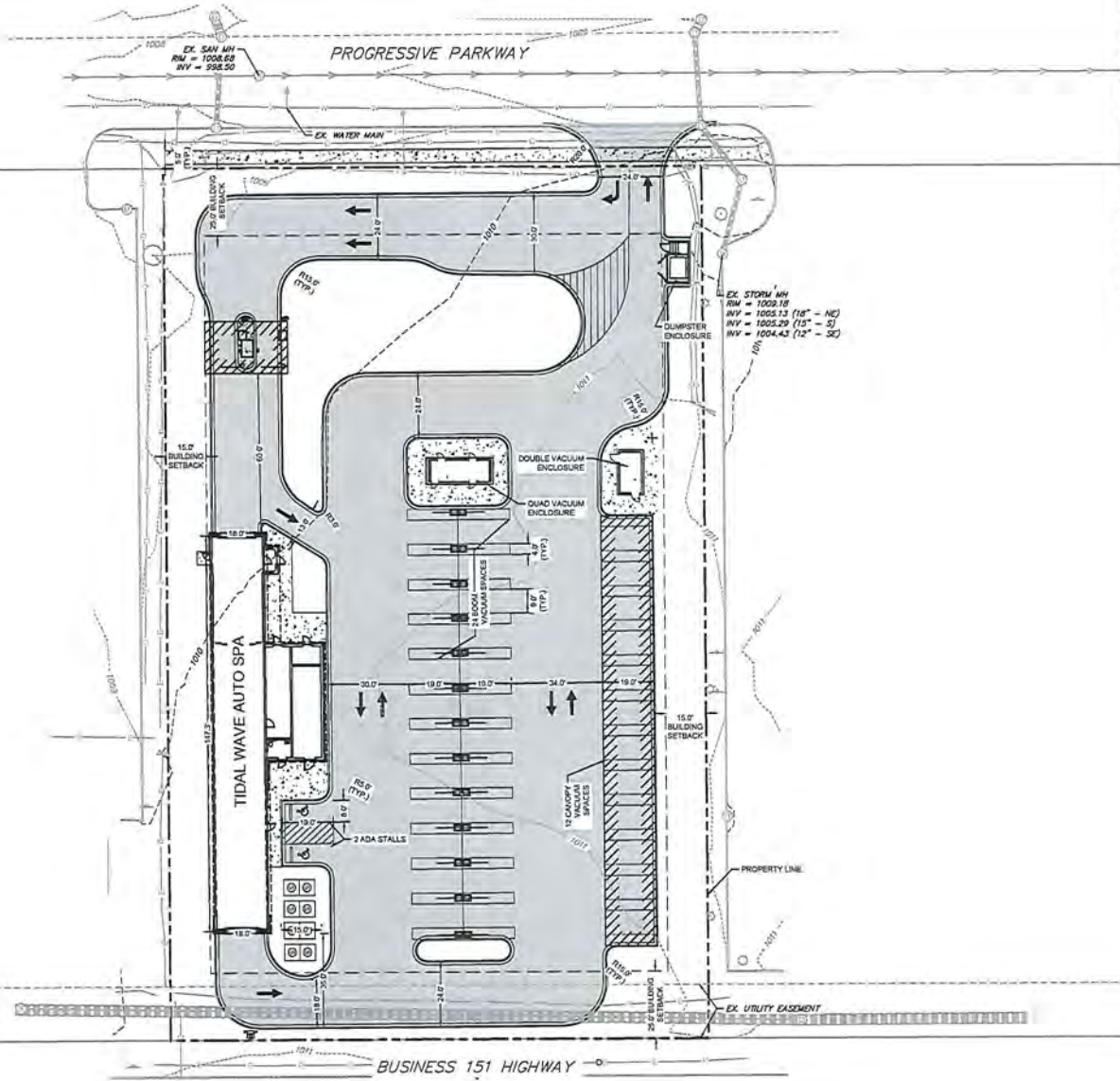


Progressive Parkway will provide sufficient access to the outlot and traffic generated from the carwash will not be detrimental to public safety and welfare.

The proposed use will be in line regional needs and is appropriate adjoining the commercial thoroughfare.

The site is located in a commercial corridor with existing public utilities adequate to serve the intended use of the property as a self-service car wash facility.

The conditional use will comply with applicable City ordinances unless varied or waived by the City Council as part of the conditional use permit approval process.



SITE DATA TABLE

ZONING CLASS	BD HIGHWAY BUSINESS
NOTE: CARWASHES ARE A CONDITIONAL USE	
ADJACENT ZONING	BD HIGHWAY BUSINESS
SITE AREA	1.48 AC
PARKING	12 VACUUM STALLS 24 BOOM STALLS 2 ADA STALLS 38 TOTAL STALLS
BUILDING SETBACKS (ZONING, THROUGH LOT)	FRONT: 25 FT SIDE: 15 FT
LANDSCAPE BUFFER: BECAUSE THE PROPERTY DOES NOT ABUT RESIDENTIALLY ZONED LOTS, NO LANDSCAPE BUFFER IS REQUIRED.	
STACKING: THERE SHALL BE NO LESS THAN THREE VEHICLE STACKING SPACES PER BAY, NOT INCLUDING THE BAY ITSELF. THE SITE SHALL BE DESIGNATED SO THAT ALL STACKING IS ON THE SITE AND NO VEHICLES ARE REQUIRED TO STACK ON THE PUBLIC RIGHT-OF-WAY.	
NOTE: NO VARIANCES FROM ZONING ORDINANCE WILL BE REQUIRED	

2020 COUNTY DRIVE
SUITE 205
LAKE KILBUCK
P. O. BOX 10001
WINTHROP, WI 53091



REVISIONS

NO.	DATE	DESCRIPTION

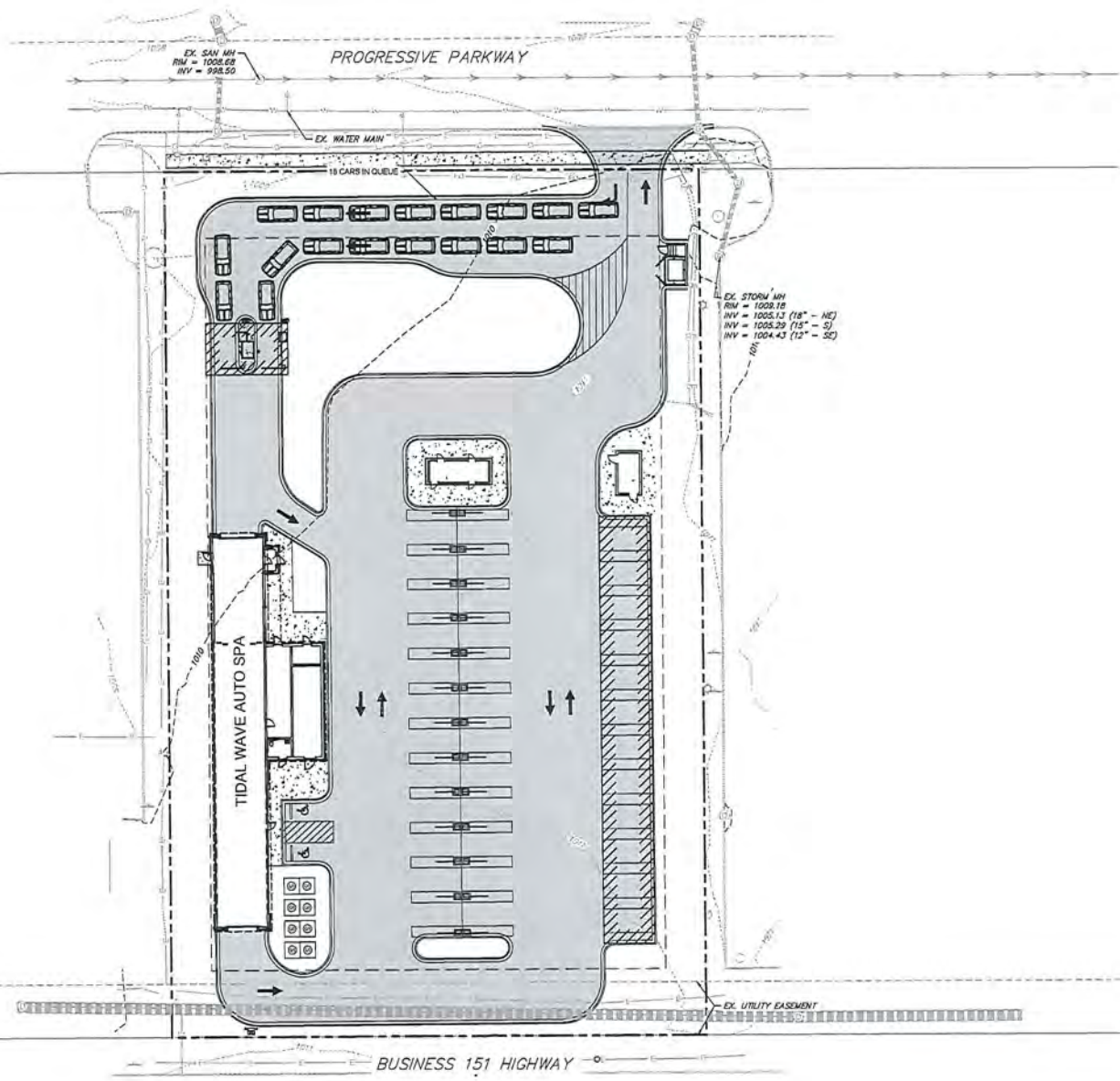
PRELIMINARY ENGINEERING FOR
TIDAL WAVE AUTO SPA
1651 PROGRESSIVE PARKWAY
PLATTEVILLE, WISCONSIN

PROJECT NO.	20051
DATE	MCK
DATE	10/10/2025

14807 TITLE
SITE ON SURVEY

EX-1





2200 CABOT DRIVE
 SUITE 305
 PLATTEVILLE, WI 53153-0007
 P. 262.553.0007
 WWW.CAGECIVIL.COM



REVISIONS Δ

PRELIMINARY ENGINEERING FOR
TIDAL WAVE AUTO SPA
 1651 PROGRESSIVE PARKWAY
 PLATTEVILLE, WISCONSIN

PROJECT: 202281
 FIRM: MCK
 DATE: 10/1/2023

SHEET TITLE
STACKING EXHIBIT

SHEET NUMBER
EX-1

REQUIRED LANDSCAPE CALCULATIONS

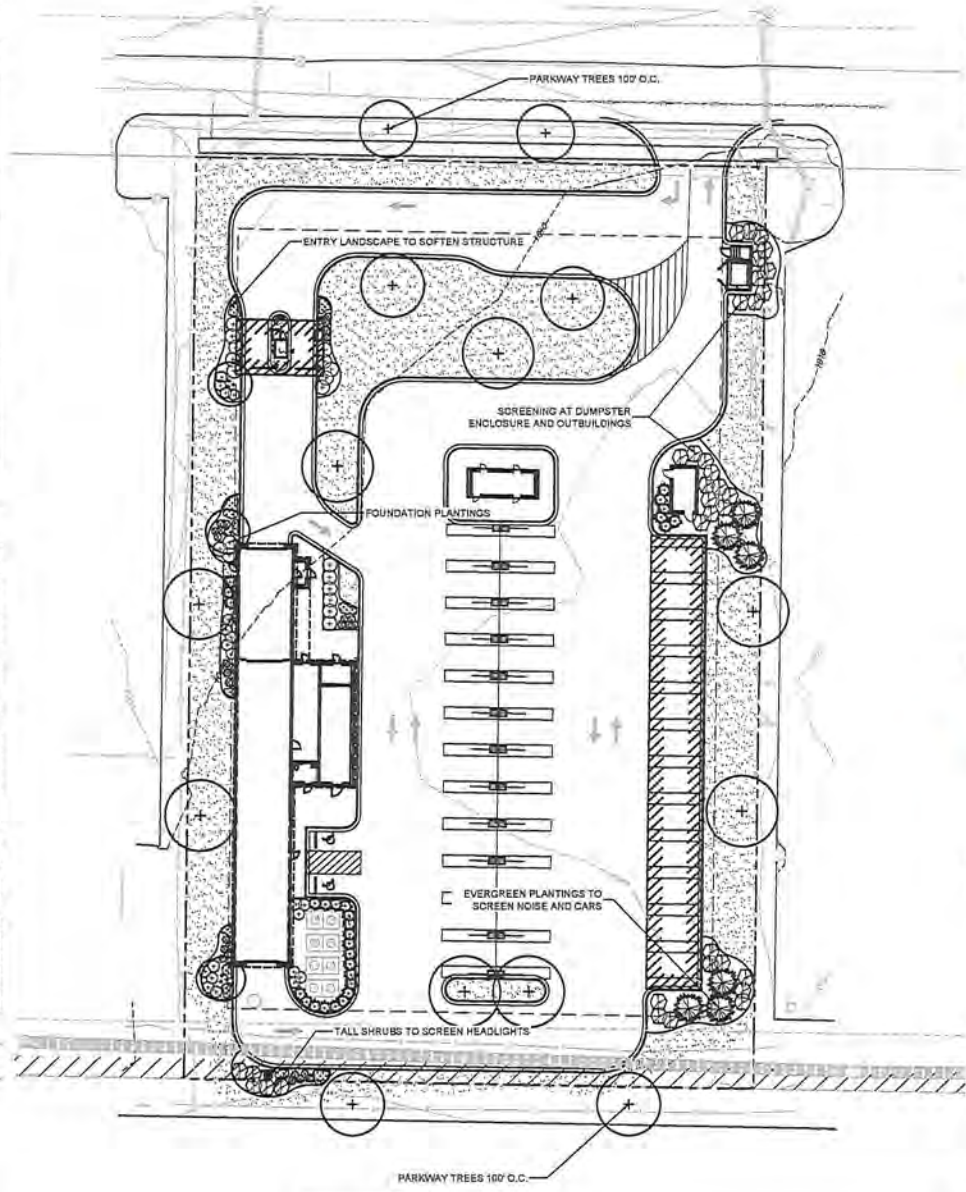
DESCRIPTION	REQUIREMENT	AREA / LENGTH	DETAILS
TOTAL SITE		84,977 SQ. FT.	
TOTAL BUILDING COVERAGE		4,364 SQ. FT.	
TOTAL PARKING	SQUARE FOOTAGE OF PARKING AREA / VEHICLE USE AREA	50,864 SQ. FT. 38 SPOTS	
STREET TREES	1 CANOPY PER 100 L.F.	400 L.F. / 100 = 4 TREES	4 SHADE TREES
BUFFER AREAS	NO BUFFER AREAS REQUIRED		
INTERIOR LANDSCAPE	A COMBINATION OF LANDSCAPING IN ADDITION TO THE REQUIRED CANOPY TREES TO EQUAL TEN POINTS FOR EACH ONE-THOUSAND SQUARE FEET OF ENCLOSED GROUND FLOOR BUILDING AREA.	4,364 / 1000 = 4.36 * 10 = 40.36 POINTS	2 - 2" SHADE TREES = 60 14 - 30" HT. SHRUBS = 70
PARKING LANDSCAPE	A COMBINATION OF LANDSCAPING TO EQUAL FIVE POINTS PER PARKING SPACE FOR PARKING AREAS THAT CONTAIN UP TO FIFTY PARKING SPACES	38 SPOTS X 5 = 190 POINTS	6 - 2" SHADE TREES = 180 6 - 4" EVER TREES = 180 24 - 30" HT. SHRUBS = 360
BUILDING FOUNDATION	A COMBINATION OF LANDSCAPING TO EQUAL FIVE POINTS FOR EACH TEN FEET OF BUILDING FRONTAGE	FRONTAGE = 80 L.F. / 10 = 8 8 * 5 = 40	5 - 5" DRNA TREES = 100 5 - 30" HT. SHRUBS = 300 26 - 18" HT. SHRUBS = 130

PLANT LIST

SYM	SIZE	QTY	BOTANICAL NAME	COMMON NAME	COMMENT
DECIDUOUS SHADE TREES					
ARC	7' 0" cal		<i>Acer rubrum</i> 'Redspire'	Redspire Red Maple	R4B
ASO	7' 0" cal		<i>Acer rubrum</i> 'Sugar Maple'	Sugar Maple	R4B
CRD	7' 0" cal		<i>Crataegus oxyacantha</i>	Common Hawthorn	R4B
GRS	7' 0" cal		<i>Gymnocladia dioica</i> 'Empress'	Empress Kentucky Coffeetree	R4B
GTS	7' 0" cal		<i>Gleditsia triacanthos</i> 'Shademaster'	Shademaster Honeylocust	R4B
TAM	7' 0" cal		<i>Tilia americana</i> 'McKenzie'	American Sandch Linden	R4B
ORNAMENTAL TREES					
ADP	1' 5" multi		<i>Amelanchier alnifolia</i> 'Princess D'	Princess Diana Serviceberry	R4B
MDW	5" multi		<i>Malus 'ornicola'</i>	Ornamental Crabapple	R4B
EVERGREEN TREES					
PGD	1' 5" m		<i>Pinus strobus</i> 'Greenata'	Black Hills Spruce	R4B
DECIDUOUS SHRUBS					
AAB	30" ht		<i>Abutilon 'Brilliantissima'</i>	Brilliant Red Chokeberry	R4B
AMA	24" ht		<i>Amelanchier 'Alba'</i>	Alba Chokeberry	R4B
CAI	30" ht		<i>Chaenactis 'Argenteomarginata'</i>	Variiegated Tartarian Dogwood	R4B
HVA	24" ht		<i>Hedera 'Aureo-Variegata'</i>	Aureo-Variegated Ivy	R4B
POB	30" ht		<i>Physocarpus 'Opulifolium'</i>	Diablo Ninebark	R4B
RAQ	18" ht		<i>Rhus aromatica</i> 'Zinklow'	Glacier Sumac	R4B
SYM	24" ht		<i>Syringa 'Miss Kim'</i>	Miss Kim Lilac	R4B
VTC	30" ht		<i>Viburnum 'Tristatum'</i>	Alfreda American Cranberry Bark	R4B
EVERGREEN SHRUBS					
JCS	18" ht		<i>Juniperus chinensis</i> 'Sea Green'	Sea Green Juniper	R4B
TMT	18" ht		<i>Taxus 'media'</i> 'Tussock'	Tussock Yew	R4B
ORNAMENTAL GRASSES					
CAA	#3 cont		<i>Calamagrostis acutifolia</i> 'Sticium'	Sticium Feather Reed Grass	
PAV	#3 cont		<i>Panicum 'Viposum'</i> 'Shanandoah'	Shanandoah Red Switch Grass	
GROUND COVER / PERENNIALS					
ACH	#1 cont		<i>Asplenium 'Panicum'</i>	Panicum Yarrow	18" o.c.
ALS	#1 cont		<i>Allium 'Summer Beauty'</i>	Summer Beauty Wild Onion	18" o.c.
CVM	#1 cont		<i>Coreopsis 'Moonbeam'</i>	Moonbeam Coreopsis	18" o.c.
GRM	#1 cont		<i>Geranium 'Blossom Time'</i>	Max Frae Blossom Geranium	18" o.c.
HDM	#1 cont		<i>Hemerocallis 'Stella De Oro'</i>	Stella De Oro Daylily	18" o.c.
NLM	#1 cont		<i>Nepeta 'Walker's Low'</i>	Walker's Low Catmint	24" o.c.
SED	#1 cont		<i>Sedum 'Autumn Joy'</i>	Autumn Joy Sedum	18" o.c.
SO	50' YD.			Sodded Lawn	

LANDSCAPE LEGEND

	EXISTING TREE		PROPOSED LARGE SHRUB
	PROPOSED SHADE TREE		PROPOSED MEDIUM SHRUB
	PROPOSED EVERGREEN TREE		PROPOSED EVERGREEN SHRUB
	PROPOSED ORNAMENTAL TREE		PROPOSED LOW SHRUB
	PROPOSED EVERGREEN SHRUB		PROPOSED ORNAMENTAL GRASS
	PROPOSED ORNAMENTAL TREE		PROPOSED PERENNIAL PLANTING
			SODDED LAWN



1 LANDSCAPE PLAN

SHEET SCALE 1"=20'
0' 10' 20' 40' 60'

LG Workshop, LLC
Landscape Architecture
Site Planning
Illustration
2224 W. Armitage Avenue
Chicago, IL 60647
PH: 773.697.4388
WWW.LGWA.COM



PROJECT TEAM
CIVIL ENGINEER:
CAGE
CIVIL ENGINEERS



Progressive Parkway
Platteville, WI
DRAWING ISSUED
NO. TITLE DATE
1. Preliminary Review 02/13/2023

SET TYPE
LANDSCAPE PLANS

PROJECT NUMBER
2301014

DATE
02-10-2023
DRAWN BY: LCC
APPROVED BY: LCC

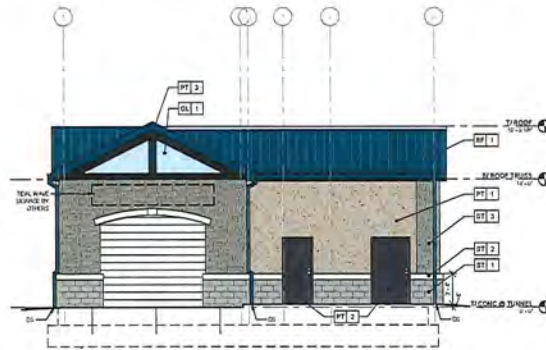
SHEET TITLE
LANDSCAPE PLAN
SHEET NUMBER

L.2

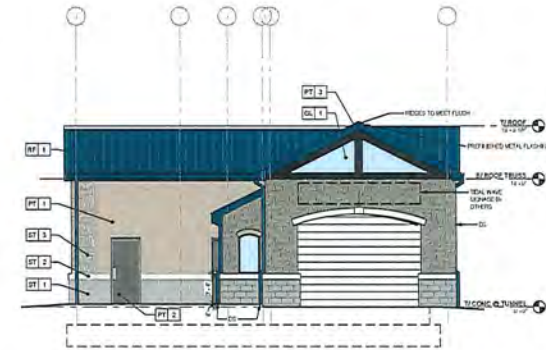
EXTERIOR FINISH PERCENTAGE CALCULATIONS

ELEVATION	CULTURED STONE	CAST STONEDGK	GFBS	GLASS	METAL
EXIT	208 SF 15%	2418 SF 17%	385 SF 28%	1225 SF 88%	27 SF 2%
FOOT	428 SF 31%	4637 SF 34%	137 SF 1%	1771 SF 13%	207 SF 15%
REAR ENTRY	165 SF 12%	3817 SF 28%	123 SF 1%	4737 SF 35%	23 SF 2%
REAR EXIT	103 SF 8%	628 SF 5%	158 SF 1%	3637 SF 27%	28 SF 2%
TOTAL	706 SF 5%	14150 SF 10%	603 SF 4%	12637 SF 92%	432 SF 3%

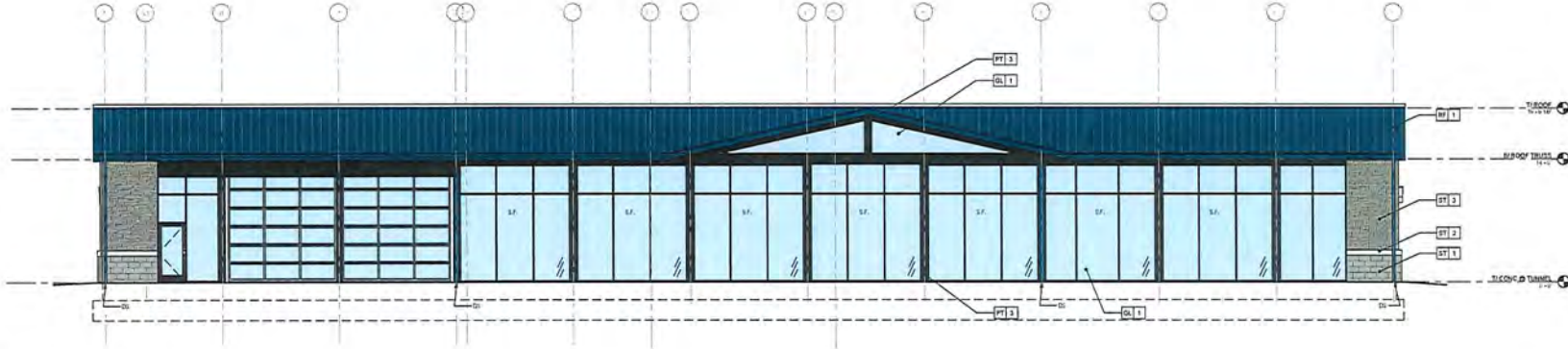
NET AREA: 14150 SQ FT (130,000 SQ FT) (100,000 SQ FT)



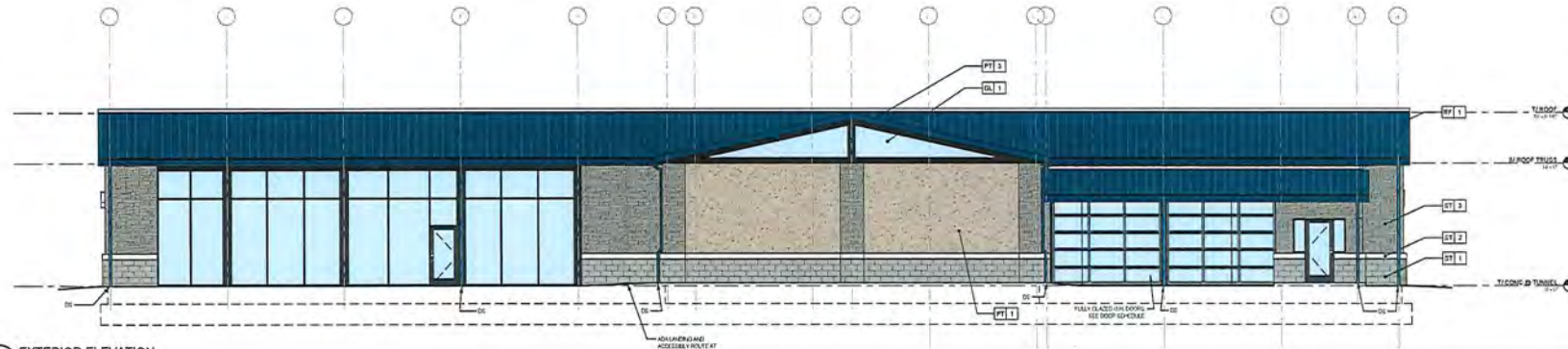
40
A802
3/19" x 1/4"



50
A802
3/19" x 1/4"



20
A802
3/19" x 1/4"



3
A802
3/19" x 1/4"

ARCHITECT

rezark

REZARK DESIGN STUDIO, LLC
301 MAIN STREET SUITE 200
CHAPEL HILL, NC 27514
919.233.5100

PROJECT



TIDAL WAVE AUTO SPA
MULTI-LEVEL DRIVEWAY
PLATTEVILLE, MISSOURI 63080

CLIENT

NEWPORTS DESIGN GROUP, LLC
ONE HUNTER STREET
LAWRENCE, MO 64801

CONSULTANT

STRUCTURAL
TECHNOLOGIES + ASSOCIATES
2105 N. RIVER AVENUE, SUITE 200
ST. LOUIS, MO 63107
636.360.0000

MEP
MEP CONSULTING
FOR NEWPORTS GROUP, LLC
1401 N. RIVER AVENUE, SUITE 200
ST. LOUIS, MO 63107
636.360.0000

DATE
ARCHITECTURE OWNER CONTRACT
ONE HUNTER STREET
LAWRENCE, MO 64801

SEAL

NOT FOR
CONSTRUCTION

PROJECT REVISIONS

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PROJECT INFORMATION

TIDAL WAVE
AUTO SPA

ADDRESS 151 PROGRESSIVE PARKWAY
PLATTEVILLE, MISSOURI 63080

ARCHITECT REZARK DESIGN STUDIO, LLC

PROJECT NO. 2021-001

DATE 03/19/2021

SHEET NO. 38 OF 47

SHEET TITLE & NUMBER

COLOR ELEVATIONS

A802

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Arpeggio, LLC
1947 Aspen Dr. NE
Atlanta, GA 30345
(404) 277-6528 (DIRECT)
(404) 417-0100
(404) 806-6104 (FAX)

December 4, 2017

Mr. Thomas A. Wells
Keystone Development Services, LLC
4335 South Lee Street, Suite B
Buford, Georgia 30518

Re: Tidal Wave Auto Spa Sharpsburg Acoustic Measurements

Dear Thomas:

We have completed our measurements and analysis of sound levels at the Tidal Wave Auto Spa located at 5040 East Highway 54 in Sharpsburg, Georgia and offer the following summary.

INTRODUCTION

I visited the site on Wednesday, November 29, 2017 to perform sound level measurements at several locations in the vicinity of the car wash dryers and the vacuum pump house. Specifically, with respect to the dryers, measurements were made in a southeastern line path at distances of 25', 50', 75', and 100' from the exit of the car wash building. Sound levels were also measured on axis with the exit of the building at distances of 25' and 50'. With respect to the vacuum pump house, measurements were made along a northwestern line path at distances of 25', 50', 75', and 100' from the west façade of the building. Figure 1 shows the locations of measurements.



Figure 1 – Sound Level Measurement Locations

Sound measurements were made with a Larson•Davis System 824 sound level meter and real time analyzer (SN 1771) with a Larson•Davis Model 2560 ½" random incidence microphone (SN 3249) and Larson•Davis Model PRM902 preamplifier (SN 2276). This system was calibrated with a Larson•Davis Model CAL250 precision acoustic calibrator (SN 4096).

While measurements were made, the temperature was approximately 60°F and there was no wind or precipitation.

RESULTS

Table 1 shows the broadband A-weighted sound levels measured at each measurement location.

Table 1 – Sound Levels (dBA) at Measurement Locations

Distance	Southeast of Dryers	South of (On Axis With) Dryers	Northwest of Vacuum Pump House
25'	82.8	89.7	62.4
50'	78.3	82.7	59.9
75'	75.7	N/A	58.2
100'	71.0	N/A	56.6

As expected, sound levels were lower with increased distance from the sound sources. In theory, sound levels are reduced by approximately 6 decibels for each doubling of distance due to geometric spreading of sound waves. Measurement results show some deviation from this at certain points. This is most readily seen with the vacuum pump house measurements. In this case, the levels generated by the source were relatively low such that it was difficult to filter out traffic noise. This became more pronounced with increased distance to the point that, at 100', the sound of traffic was comparable to that of the vacuum pump house. Measurements southeast of the dryers also exhibit some anomalies due to differing traffic levels during the respective measurements. In general, the closer 25' measurements should be viewed as being the most accurate as they are least influenced by environmental sounds such as that due to traffic.

Given the fact that, as previously discussed, one can expect a 6 decibel reduction with each doubling of distance, it is simple to calculate the distance from each sound source where the sound level could be expected to be 68 dBA. To southeast, the sound level due to the dryers would be 68 dBA at a distance of approximately 139'. This was calculated using the 25' and 100' measurements as reference points and averaging the results. On axis with the car wash the sound level would be 68 dBA at a distance of approximately 288'. This was calculated using the 25' and 50' measurements as reference points and averaging the results. Using the 25' distance as the reference point for the vacuum pump house, one would calculate the distance at which the sound level was 68 dBA to be approximately 13'.

Table 2 shows approximate sound levels produced by some common sources.

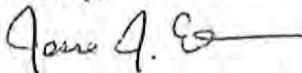
Table 2 – Average Sound Levels Produced by Common Sources

Source	Sound Level, dBA
Passenger (non hybrid) car at 50' (55 mph)	71
Large truck at 50' (55 mph)	86
Lawnmower (gas) at 5'	86
Wind in trees (10 mph)	43
Vacuum cleaner at 3'	81
Garbage disposal at 2'	69
Normal conversational speech at 3'	63

Note: Drawn from M. David Egan's "Architectural Acoustics," 1988

Please do not hesitate to contact me at 404-277-6528 if you have any questions or need additional assistance.

Sincerely,



Jesse J. Ehnert, INCE Bd. Cert.
Arpeggio, LLC



Arpeggio
1947 Aspen Dr. NE
Atlanta, GA 30345
(404) 277-6528 (DIRECT)
(404) 417-0100
(404) 806-6104 (FAX)

September 21, 2018

Mr. Brian H. Braun, P.E.
Albany Branch Manager
EMC Engineering Services, Inc.
1344 U.S. Hwy. 19 South, Suite A
Leesburg, Georgia 31763

Re: Flower Mound, Texas Tidal Wave Auto Spa Conceptual Noise Analysis

Dear Mr. Braun:

Please accept this a summary of our conceptual acoustic analysis of the potential impact of the Tidal Wave Auto Spa, with proposed location at 1001 Flower Mound Road in Flower Mound, Texas, upon the residential property immediately adjacent to the east.

Our analysis is based on actual field measurements conducted at a Tidal Wave Auto Spa located at 5040 East Highway 54 in Sharpsburg, Georgia. During that visit, I performed sound level measurements at several locations in the vicinity of the car wash dryers and the vacuum pump house. Specifically, with respect to the dryers (in the lower right corner in Figure 1), measurements were made in a southeastern line path at distances of 25', 50', 75', and 100' from the exit of the car wash building. Sound levels were also measured on axis with the exit of the building at distances of 25' and 50'. Figure 1 shows the locations of all measurements.



Figure 1 – Sound Level Measurement Locations at Sharpsburg, Georgia Tidal Wave

Sound measurements were made with a Larson•Davis System 824 sound level meter and real time analyzer (SN 1771) with a Larson•Davis Model 2560 ½" random incidence microphone (SN 3249) and Larson•Davis Model PRM902 preamplifier (SN 2276). This system was calibrated with a Larson•Davis Model CAL250 precision acoustic calibrator (SN 4096). While measurements were made, the temperature was approximately 60°F and there was no wind or precipitation.

Table 1 shows the broadband A-weighted sound levels measured at each measurement location near the car wash dryers.

Table 1 – Sound Levels (dBA) at Measurement Locations During Sharpsburg, Georgia Survey

Distance	Southeast of Dryers	South of (On Axis With) Dryers
25'	82.8	89.7
50'	78.3	82.7
75'	75.7	N/A
100'	71.0	N/A

The focus herein is on the measurement results with respect to the car wash dryers given that that is the noise source that would be closest to the residential neighbor to the east. In fact, the layout and orientation of the Flower Mound site are nearly identical to the Sharpsburg site with the carwash blowers located toward the southeast of the property, as shown in Figure 2.

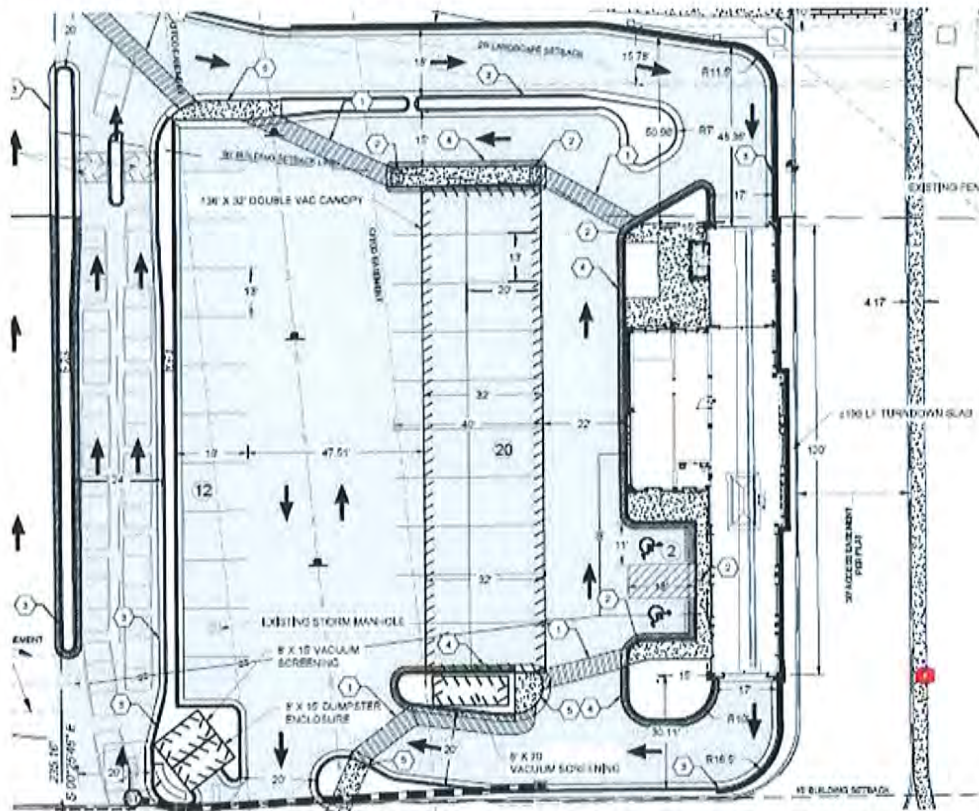
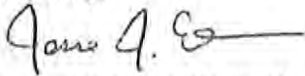


Figure 2 – Site Plan of Proposed Flower Mound Tidal Wave

Scaling from this site plan, we estimate that the property line to the east is approximately 48' due east of the center of the car wash tunnel exit (the point of reference for the Sharpsburg site survey). Given this fact, we calculate that the sound level at the property line immediately adjacent to this exit (shown with a red circle in Figure 2) would be approximately 77 dBA while the blowers are operational.

Please do not hesitate to contact me at 404-277-6528 if you have any questions or need additional assistance.

Sincerely,

A handwritten signature in black ink, appearing to read "Jesse J. Ehnert", with a long horizontal flourish extending to the right.

Jesse J. Ehnert, INCE Bd. Cert.
Arpeggio













RESOLUTION NO. 23-xx

RESOLUTION APPROVING A CONDITIONAL USE PERMIT

WHEREAS, Kensington Development Partners proposes to install and operate a carwash as part of the development of the property at 1651 Progressive Parkway; and,

WHEREAS, the property is zoned B-3 Highway Business, which allows carwash facilities with the approval of a Conditional Use Permit (CUP); and

WHEREAS, Section 22.06(I) of the Zoning Ordinance provides specific standards for the location and operation of vehicle washing facilities; and

WHEREAS, the Planning Commission of the City of Platteville reviewed the request at their March 6, 2023 meeting and recommended approval with conditions.

NOW, THEREFORE, the Common Council of the City of Platteville hereby approves a Conditional Use Permit to allow a carwash facility at 1651 Progressive Parkway with conditions that a public sidewalk be installed along both street frontages of the property, and that on-site storm water management be provided if the lot coverage exceeds the design limit for the regional pond serving the development area..

Approved and adopted by the Common Council of the City of Platteville this ____ day of March 2023, on a vote of ____ to ____.

THE CITY OF PLATTEVILLE,

By: Barb Daus, Council President

ATTEST:

Candace Klaas, City Clerk

**THE CITY OF PLATTEVILLE, WISCONSIN
COUNCIL SUMMARY SHEET**

COUNCIL SECTION: INFORMATION & DISCUSSION ITEM NUMBER: VIII.B.	TITLE: Contract 1-23 Jefferson Street Reconstruction	DATE March 14, 2023 VOTE REQUIRED: Majority
PREPARED BY: Howard B. Crofoot, P.E. Director of Public Works		

Description:

This is the major street project for the year. We assigned CIP funding in anticipation of getting BIL projects this year. It did not happen, so our street reconstruction was reduced from the 0.51 miles for the entire length of Jefferson to 0.15 miles for the portion from Madison to the cul-de-sac. Additionally, the project includes replacement, relocation, and upsizing of sanitary and storm sewers from Kase Street through back yards to the bend in Jefferson Street.

Staff opened three bids on March 3, 2023. The low bidder is Temperley Excavating. The most recent project they completed was the South Court St Water Main replacement in 2020. The low bid is \$959,730.20. Delta 3 Engineering has provided a recommendation letter and bid tabulation.

Budget/Fiscal Impact:

The City budgeted \$1,200,000 for construction and engineering. The Engineering cost is estimated at \$144,000 – leaving \$1,056,000 for construction. All three bids were lower than the construction budget. If there are no change orders, the project will come in \$96,269.80 under budget – combined water, sewer, and City funded. Staff proposes to wait until the Business 151 storm sewer project bids are opened on March 21 before we decide whether to allocate funding elsewhere. The attached spreadsheet shows the allocation between city and utility funded portions and comparison to each budget.

Recommendation:

Staff recommends the Common Council pass a motion to award Contract 1-23 Jefferson Street Reconstruction to Temperley Excavating for the bid price of \$959,730.20.

Sample Affirmative Motion:

“Move to award Contract 1-23 Jefferson Street Reconstruction to Temperley Excavating for the bid price of \$959,730.20.”

Attachments:

- Delta 3 Recommendation Letter with Bid Tab
- Budget Breakout spreadsheet



▸ Platteville, Wisconsin
▸ Dubuque, Iowa

P 608.348.5355
P 563.542.9005

E mail@delta3eng.biz
W www.delta3eng.biz

March 6, 2023

Mr. Howard Crofoot, P.E.
Director of Public Works
City of Platteville
75 N. Bonson Street
Platteville, Wisconsin 53818

Re: Recommendation of Award of Bid
Jefferson Street 2023 Reconstruction, Contract #1-23
City of Platteville

Dear Howard,

On Friday, March 3, 2023, bids were received for the Jefferson Street 2023 Reconstruction project, Contract #1-23. A total of three bids were received, opened, and publicly read aloud for the project, which consisted of a single base bid. The "as-read" and confirmed low bidder for the base bid was Temperley Excavating, Inc. of East Dubuque, Illinois with a bid amount of \$959,730.20. The Engineer's Estimate for this project was \$1,060,000.00.

The final bid tabulation with all received bids has been attached for your review.

Contract #1-23 is the full reconstruction of Jefferson Street from Madison Street to the cul-de-sac on the north end. It includes adding a 4' sidewalk to the west side of the street from Madison Street to Sowden Street. This project also includes the replacement of the sanitary sewer and storm sewer in the easement area between Jefferson Street and Kase Street.

This project will be able to begin as soon as the weather permits, more than likely in May, and the deadline in the contract documents for the base bid is the end of September. The contract documents state that the restoration in the easement area between Jefferson Street and Kase Street needs to be completed immediately after the sanitary sewer and storm sewer have been installed.

Temperley Excavating has completed many projects in Southwest Wisconsin over the past 5 years and completed the S. Court Street and Third Street Water Main Replacement project for the City of Platteville in 2020. Therefore, we are recommending that the City of Platteville award Contract #1-23 to Temperley Excavating, Inc.



If you have any questions regarding this project, please feel free to contact me, at your convenience.

Sincerely,

DELTA 3 ENGINEERING, INC.

A handwritten signature in black ink, appearing to read 'D. Dreessens', with a stylized flourish at the end.

Daniel J. Dreessens, P.E.
Vice-President/Civil Engineer

DD:dd
Enclosures

cc: Luke Temperley, Temperley Excavating, Inc.





▶ Platteville, Wisconsin
▶ Dubuque, Iowa

P 608.348.5355
P 563.542.9005

E mail@delta3eng.biz
W www.delta3eng.biz

Bid Tabulation

PROJECT: Platteville Jefferson Street 2023 Reconstruction

LOCATION: Platteville, Wisconsin

DATE: March 3, 2023

Contractor	Contract #1-23:		
1 Temperley Excavating, Inc. BB	\$959,730.20		
2 Rule Construction, Ltd BB	\$1,006,908.95		
3 G-Pro Excavating LLC BB	\$970,516.45		
4			
5			
6			
7			
8			
9			
10			



Contract 1-23 Jefferson Street Reconstruction

Funding	Overall Budget	Engineering	Construction Budget	Construction Bid	Engineering + Construction	Difference
City - Street		\$ 14,400.00		\$ 305,807.70	\$ 320,207.70	
City - Storm		\$ 14,400.00		\$ 260,050.00	\$ 274,450.00	
City Subtotal	\$ 600,000.00	\$ 28,800.00	\$ 571,200.00	\$ 565,857.70	\$ 594,657.70	\$ 5,342.30
Water	\$ 312,000.00	\$ 57,600.00	\$ 254,400.00	\$ 154,560.00	\$ 212,160.00	\$ 99,840.00
San Sewer	\$ 288,000.00	\$ 57,600.00	\$ 230,400.00	\$ 239,312.50	\$ 296,912.50	\$ (8,912.50)
Utility Subtotal	\$ 600,000.00	\$ 115,200.00	\$ 484,800.00	\$ 393,872.50	\$ 509,072.50	\$ 90,927.50
Total	\$ 1,200,000.00	\$ 144,000.00	\$ 1,056,000.00	\$ 959,730.20	\$ 1,103,730.20	\$ 96,269.80

**THE CITY OF PLATTEVILLE, WISCONSIN
COUNCIL SUMMARY SHEET**

COUNCIL SECTION: INFORMATION & DISCUSSION ITEM NUMBER: VIII.C.	TITLE: 2022 Annual Report – Storm Water Management	DATE March 14, 2023 VOTE REQUIRED: Majority
PREPARED BY: Howard B. Crofoot, P.E., Director of Public Works		

Description:

Enclosed is a copy of the 2022 Annual Report under Municipal Separate Storm Sewer System (MS4) Permit regarding storm water management. It is similar to the 2021 report with revised data for budgets, amount of salt applied during the winter, the number of storm water management permits and erosion control permits granted. This is an annual requirement and part of that requirement is that the governing body be made aware of the report prior to its submission by March 31 of each year.

If the City makes an expanded effort to reduce storm water pollution in any of the six categories: Public Education and Outreach; Public Involvement and Participation; Illicit Discharge Detection and Elimination; Construction Site Pollutant Control; Post-Construction Storm Water Management; and Pollution Prevention; we are to summarize the activities in this report.

Budget/Fiscal Impact:

The 2022 budget included funds for Delta 3 Engineering to review our Illicit Discharge Detection and Elimination program by inspecting and documenting all the outfall locations where storm water enters the Rountree Branch or other stream, and to assist us in completing this report. The Outfall inspection report is 147 pages and available on request. The other funds were allocated for storm sewer repairs and maintenance in the General Fund budget. The report asks for the 2022 budget versus actual expenditures in these areas and asks for the 2023 budget.

Recommendation:

None. This report is for information only.

Sample Affirmative Motion:

None. No action is necessary.

Attachments:

- 2022 MS4 Annual Report



Submittal of Annual Reports and Other Compliance Documents for Municipal Separate Storm Sewer System (MS4) Permits

NOTE: Missing or incomplete fields are highlighted at the bottom of each page. You may save, close and return to your draft permit as often as necessary to complete your application. After 120 days your draft is **deleted**.

Home	Contacts	Measures	Evaluation	Assistance	Attachments	Submit
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Form 3400-224(R8/2021)

Reporting Information :

Will you be completing the Annual Report or other submittal type? Annual Report Other

Project Name: 2022 Annual Report

County: Grant ▾

Municipality: Platteville City ▾

Permit Number: S050075

Facility Number: 52336

Reporting Year: 2022 ▾

Is this submittal also satisfying an Urban Nonpoint Source Grant funded deliverable? Yes No

Under s. 283.53(3)(a), a general MS4 permittee is required to reapply for permit coverage at least 180 days prior to the expiration date of the permit .

In order to acknowledge that you are reapplying for permit coverage, please check the following box:

Continue to Next Section

Required Attachments and Supplemental Information

Please complete the contents of each tab to submit your MS4 permit compliance document. The information included in this checklist is necessary for a complete submittal. A complete and detailed submittal will help us review about your MS4 permit document. To help us make a decision in the shortest amount of time possible, the following information must be submitted:

Annual Report

- Review related web site and instructions for [Municipal storm water permit eReporting](#) [Exit Form]
- Complete all required fields on the annual report form and upload required attachments
- Attach the following other supporting documents as appropriate using the attachments tab above
 - Public Education and Outreach Annual Report Summary
 - Public Involvement and Participation Annual Report Summary
 - Illicit Discharge Detection and Elimination Annual Report Summary
 - Construction Site Pollution Control Annual Report Summary
 - Post-Construction Storm Water Management Annual Report Summary
 - Pollution Prevention Annual Report Summary
 - Leaf and Yard Waste Management
 - Municipal Facility (BMP) Inspection Report
 - Municipal Property SWPPP
 - Municipally Property Inspection Report
 - Winter Road Maintenance
 - Storm Sewer Map Annual Report Attachment
 - Storm Water Quality Management Annual Report Attachment
 - TMDL Attachment
 - Storm Water Consortium/Group Report
 - Municipal Cooperation Attachment
 - Other Annual Report Attachment
- Attach the following permit compliance documents as appropriate using the attachments tab above
 - Storm Water Management Program
 - Public Education and Outreach Program
 - Public Involvement and Participation Program
 - Illicit Discharge Detection and Elimination Program
 - Construction Site Pollutant Control Program
 - Post-Construction Storm Water Management Program
 - Pollution Prevention Program
 - Municipal Storm Water Management Facility (BMP) Inventory
 - Municipal Storm Water Management Facility (BMP) Inspection and Maintenance Plan

- Total Maximum Daily Load documents (**If applicable, see permit for due dates.*)
 - TMDL Mapping*
 - TMDL Modeling*
 - TMDL Implementation Plan*
 - Fecal Coliform Screening Parameter*
 - Fecal Coliform Inventory and Map (*S050075-03 general permittees Appendix B B.5.2 – document due to the department by March 31, 2022*)
 - Fecal Coliform Source Elimination Plan (*S050075-03 general permittees Appendix B - document due to the department by October 31, 2023*)
- Sign and Submit form



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Save

Do not close your work until you SAVE.



Close

Home	Contacts	Measures	Evaluation	Assistance	Attachments	Submit
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Form 3400-224 (R8/2021)

Municipal Contact Information- Complete

Notice: Pursuant to s. NR 216.07(8), Wis. Adm. Code, an owner or operator of a Municipal Separate Storm Sewer System (MS4) is required to submit an annual report to the Department of Natural Resources (Department) by March 31 of each year to report on activities for the previous calendar year ("reporting year"). This form is being provided by the Department for the user's convenience for reporting on activities undertaken in each reporting year of the permit term. Personal information collected will be used for administrative purposes and may be provided to the extent required by Wisconsin's Open Records Law [ss. 19.31-19.39, Wis. Stats.].

Note: Compliance items must be submitted using the Attachments tab.

Municipality Information

Name of Municipality: Platteville City

Facility ID # or (FIN): 52336

Updated Information: Check to update mailing address information

Mailing Address: PO Box 780

Mailing Address 2:

City: Platteville City

State: WI

Zip Code: 53818-0780 xxxxx or xxxxx-xxxx**Primary Municipal Contact Person (Authorized Representative for MS4 Permit)**

The "Authorized Representative" or "Authorized Municipal Contact" includes the municipal official that was charged with compliance and oversight of the permit conditions, and has signature authority for submitting permit documents to the Department (i.e., Mayor, Municipal Administrator, Director of Public Works, City Engineer).

 Select to **create new** primary contact

First Name: Nicola

Last Name: Maurer

 Select to **update** current contact information

Title: Interim City Manager

Mailing Address: 75 N Bonson St

Mailing Address 2:

City: Platteville

State: Wisconsin

Zip Code: 53818 xxxxx or xxxxx-xxxxPhone Number: 608-348-1821 Ext: xxx-xxx-xxxx

Email: citymanager@platteville.org

Additional Contacts Information (Optional)

- Individual with responsibility for: I&E Program
 (Check all that apply) IDDE Program
 IDDE Response Procedure Manual
 Municipal-wide Water Quality Plan
 Ordinances
 Pollution Prevention Program
 Post-Construction Program
 Winter roadway maintenance

First Name: Howard

Last Name: Crofoot

Title: Dir. of Public Works

Mailing Address: 75 N. Bonson Street, P.O. Box 780

Mailing Address 2:

City: Platteville

State: Wisconsin

Zip Code: 53818 xxxxx or xxxxx-xxxxPhone Number: 608-348-1826 Ext: xxx-xxx-xxxx

Email: crofooth@platteville.org

- Individual with responsibility for:** (Check all that apply)
- I&E Program
 - IDDE Program
 - IDDE Response Procedure Manual
 - Municipal-wide Water Quality Plan
 - Ordinances
 - Pollution Prevention Program
 - Post-Construction Program
 - Winter roadway maintenance

First Name: Nick
Last Name: Seng
Title: Street Supervisor
Mailing Address: 75 N. Bonson Street
Mailing Address 2:
City: Platteville
State: Wisconsin
Zip Code: 53818
Phone Number: 608-348-8828
Email: sengn@platteville.org

Add contact

Municipal Billing Contact Person (Authorized Representative for MS4 Permit)

Select to **create new** Billing contact

First Name: Nicola
Last Name: Maurer

Select to **update** current contact information

Title: Interim City Manager
Mailing Address: 75 N Bonson St
Mailing Address 2:
City: Platteville
State: Wisconsin
Zip Code: 53818
Phone Number: 608-348-1821
Email: citymanager@platteville.org

1. Does the municipality rely on another entity to satisfy some of the permit requirements?

Yes No

- Public Education and Outreach
- Public Involvement and Participation
- Illicit Discharge Detection and Elimination Delta 3 Engineering, Inc.
- Construction Site Pollutant Control
- Post-Construction Storm Water Management
- Pollution Prevention

2. Has there been any changes to the municipality's participation in group efforts towards permit compliances (i.e., the municipality has added or dropped consortium membership)?

Yes No

Missing Information

[Press to Refresh Missing Fields](#)

Save

Continue to Next Section



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Save

Do not close your work until you **SAVE**.

Close

Home	Contacts	Measures	Evaluation	Assistance	Attachments	Submit
Section 1	Section 2	Section 3	Section 4	Section 5	Section 6	Section 7

Note: For the minimum control measures, you must fill out all questions in sections 1 through 7.

Form 3400-224 (R8/2021)

Minimum Control Measures- Section 1 : Complete

1. Public Education and Outreach

- a. Does MS4 conduct any educational efforts or events independently (not with a group) Yes No
- b. How many total educational events were held during the reporting year:
- c. The permit requires that both passive and interactive mechanisms are utilized. How many interactive mechanisms were used during the reporting year?

Topics Covered	Target Audience
<input type="checkbox"/> Illicit discharge detection and elimination	<input type="checkbox"/> General Public
<input type="checkbox"/> Household hazardous waste disposal/pet waste management/vehicle washing	<input type="checkbox"/> Public Employees
<input type="checkbox"/> Yard waste management/pesticide and fertilizer application	<input type="checkbox"/> Residents
<input type="checkbox"/> Stream and shoreline management	<input type="checkbox"/> Businesses
<input type="checkbox"/> Residential infiltration	<input type="checkbox"/> Contractors
<input type="checkbox"/> Construction sites and post-construction storm water management	<input type="checkbox"/> Developers
<input type="checkbox"/> Pollution prevention	<input type="checkbox"/> Industries
<input type="checkbox"/> Green infrastructure/low impact development	<input type="checkbox"/> Public Officials
<input checked="" type="checkbox"/> Other: N/A	<input checked="" type="checkbox"/> Other

Add Event (Ctrl D to remove event)

- d. Will additional information/summary of education events be attached to the annual report? Yes No

If no, please provide additional comment in the brief explanation box below. *Limit response to 250 characters and/or attach supplemental information on the attachments page.*

There was not an event this year. However, the Platteville Community Arboretum (PCA) created a brochure in 2021 to educate the public on stormwater management, and the PCA will continue to distribute to the public.

Missing Information

[Press to Refresh Missing Fields](#)

Save

Continue to Next Section



Save

Do not close your work until you SAVE. Close

Home	Contacts	Measures	Evaluation	Assistance	Attachments	Submit
Section 1	Section 2	Section 3	Section 4	Section 5	Section 6	Section 7

Note: For the minimum control measures, you must fill out all questions in sections 1 through 7

Form 3400-224 (R8/2021)

Minimum Control Measures - Section 2 : Complete

2. Public Involvement and Participation

a. Permit Activities. Complete the following information on Public Involvement and Participation Activities related to storm water. Select the Delivery Mechanism that best describes how the permit activities were conveyed to your population. Use the Add Event to add additional entries.

Event Start Date	3/14/2023		
Project/Event Name	Public City Council Meeting		
Delivery Mechanism	Government Event (Public Hearing, Council Meeting, etc) ▼		
Topics Covered	Target Audience	Estimated People Reached (Optional)	Regional Effort (Optional)
<input checked="" type="checkbox"/> MS4 Annual Report <input type="checkbox"/> Storm Water Management Program <input type="checkbox"/> Storm Water related ordinance <input type="checkbox"/> Other:	<input checked="" type="checkbox"/> General Public <input checked="" type="checkbox"/> Public Employees <input type="checkbox"/> Residents <input type="checkbox"/> Businesses <input type="checkbox"/> Contractors <input type="checkbox"/> Developers <input type="checkbox"/> Industries <input checked="" type="checkbox"/> Public Officials <input type="checkbox"/> Other	11-50 ▼	<input type="radio"/> Yes <input type="radio"/> No

Add Event

b. Volunteer Activities. Complete the following information on Public Involvement and Participation Activities related to storm water. Select the Delivery Mechanism that best describes how volunteer activities were conveyed to your population. Use the Add Event to add additional entries.

Event Start Date	9/17/2022	<input type="checkbox"/> NA (Individual Permittee).	
Project/Event Name	PCA Planting Trees Event		
Delivery Mechanism	Other hands-on event ▼		
Topics Covered	Target Audience	Estimated People Reached (Optional)	Regional Effort (Optional)
Volunteer Opportunity	<input checked="" type="checkbox"/> General Public <input type="checkbox"/> Public Employees <input type="checkbox"/> Residents <input type="checkbox"/> Businesses <input type="checkbox"/> Contractors <input type="checkbox"/> Developers <input type="checkbox"/> Industries <input type="checkbox"/> Public Officials <input type="checkbox"/> Other	11-50 ▼	<input type="radio"/> Yes <input type="radio"/> No

Add Event

c. Brief explanation on Public Involvement and Participation reporting. *Limit response to 250 characters and/or attach supplemental information on the attachments page.*

Missing Information

[Press to Refresh Missing Fields](#)

[Save](#)

[Continue to Next Section](#)



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Do not close your work until you SAVE.



Close

Home	Contacts	Measures	Evaluation	Assistance	Attachments	Submit
Section 1	Section 2	Section 3	Section 4	Section 5	Section 6	Section 7

Note: For the minimum control measures, you must fill out all questions in sections 1 through 7

Form 3400-224 (R8/2021)

Minimum Control Measures - Section 3 : Complete

3. Illicit Discharge Detection and Elimination

- a. How many total outfalls does the municipality have? Unsure
- b. How many outfalls did the municipality evaluate as part of their routine ongoing field screening program? Unsure
- c. From the municipality's routine screening, how many were confirmed illicit discharges? Unsure
- d. How many illicit discharge complaints did the municipality receive? Unsure
- e. From the complaints received, how many were confirmed illicit discharges? Unsure
- f. How many of the identified illicit discharges did the municipality eliminate in the reporting year (from both routine screening and complaints)? Unsure

(If the sum of 3.c. and 3.e. does not equal 3.f., please explain below.)

- g. How many of the following enforcement mechanisms did the municipality use to enforce its illicit discharge ordinance? Check all that apply and enter the number of each used in the reporting year. Unsure

- Verbal Warning
- Written Warning (including email)
- Notice of Violation
- Civil Penalty/ Citation

Additional Information:

- h. Brief explanation on Illicit Discharge Detection and Elimination reporting. *If you marked Unsure for any questions above, justify the reasoning. Limit response to 250 characters and/or attach supplemental information on the attachments page.*

Missing Information

[Press to Refresh Missing Fields](#)

Save

Continue to Next Section



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Close

Home	Contacts	Measures	Evaluation	Assistance	Attachments	Submit
Section 1	Section 2	Section 3	Section 4	Section 5	Section 6	Section 7

Note: For the minimum control measures, you must fill out all questions in sections 1 through 7

Form 3400-224 (R8/2021)

Minimum Control Measures - Section 4 : Complete

4. Construction Site Pollutant Control

- a. How many total construction sites with one acre or more of land disturbing construction activity were active at any point in the reporting year? Unsure
- b. How many construction sites with one acre or more of land disturbing construction activity did the municipality issue permits for in the reporting year? Unsure
- c. How many erosion control inspections did the municipality complete in the reporting year (at sites with one acre or more of land disturbing construction activity)? Unsure

- d. What types of enforcement actions does the municipality have available to compel compliance with the regulatory mechanism? Check all that apply and enter the number of each used in the reporting year. Unsure

- No Authority
- Verbal Warning
- Written Warning (including email)
- Notice of Violation
- Civil Penalty/ Citation
- Stop Work Order
- Forfeiture of Deposit
- Other - Describe below

- e. Brief explanation on Construction Site Pollutant Control reporting. *If you marked Unsure for any questions above, justify the reasoning. Limit response to 250 characters and/or attach supplemental information on the attachments page.*

Erosion control inspections were only counted for City Projects. Private projects were inspected, but the number of inspections is unknown.

Missing Information

[Press to Refresh Missing Fields](#)

Save

Continue to Next Section



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Close

Home	Contacts	Measures	Evaluation	Assistance	Attachments	Submit
Section 1	Section 2	Section 3	Section 4	Section 5	Section 6	Section 7

Note: For the minimum control measures, you must fill out all questions in sections 1 through 7

Form 3400-224 (R8/2021)

Minimum Control Measures - Section 5 : Complete

5. Post-Construction Storm Water Management

a. How many sites with new structural storm water management Best Management Practice (BMP) have received local approval? Unsure

*Engineered and constructed systems that are designed to provide storm water quality control such as wet detention ponds, constructed wetlands, infiltration basins, grassed swales, permeable pavement,

b. Does the MS4 have procedures for inspecting and maintaining private storm water facilities? Yes No Unsure

c. If Yes, how many privately owned storm water management facilities were inspected in the reporting year? Unsure
 Inspections completed by private landowners should be included in the reported number.

d. Does the municipality utilize privately owned storm water management BMP in its pollutant reduction analysis? Yes No Unsure

e. If yes, does MS4 have maintenance authority on these privately owned BMPs? Unsure

f. How many municipally owned storm water management BMPs were inspected in the reporting year? Unsure

g. What types of enforcement actions does the municipality have available to compel compliance with the regulatory mechanism? Check all that apply and enter the number of each used in the reporting year.

- No Authority
- Verbal Warning
- Written Warning (including email)
- Notice of Violation
- Civil Penalty/ Citation
- Forfeiture of Deposit
- Complete Maintenance
- Bill Responsible Party
- Other - Describe below

e. Brief explanation on Post-Construction Storm Water Management reporting. *If marked 'Unsure' on any questions above, justify your reasoning. Limit your response to 250 characters and/or attach supplemental information on the attachments page.*

Missing Information



Save



Close

Do not close your work until you SAVE.

Home	Contacts	Measures	Evaluation	Assistance	Attachments	Submit
Section 1	Section 2	Section 3	Section 4	Section 5	Section 6	Section 7

Note: For the minimum control measures, you must fill out all questions in sections 1 through 7

Form 3400-224 (R8/2021)

Minimum Control Measures - Section 6 : Complete

6. Pollution Prevention

Storm Water Management Best Management Practice Inspections Not Applicable

- a. Enter the total number of municipally owned or operated structural storm water management best management practices. Unsure
- b. How many new municipally owned storm water management best management practices were installed in the reporting year? Unsure
- c. How many municipally owned storm water management best management practices were inspected in the reporting year? Unsure
- d. What elements are looked at during inspections (250 character limit)?

Influent, Outfall Structures, and Overflow Structures

- e. How many of these facilities required maintenance? Unsure
- f. Brief explanation on Storm Water Management Best Management Practice inspection reporting. *If you marked Unsure for any questions above, justify the reasoning. Limit response to 250 characters and/or attach supplemental information on the attachments page.*

Public Works Yards & Other Municipally Owned Properties (SWPPP Plan Review) Not Applicable

- g. How many municipal properties require a SWPPP? Unsure
- h. How many inspections of municipal properties have been conducted in the reporting year? Unsure
- i. Have amendments to the SWPPPs been made? Yes No Unsure
- j. If yes, describe what changes have been made. Limit response to 250 characters and/or attach supplemental information on the attachment page:
Added sections corresponding to the most up to date Sample SWPPP.
- k. Brief explanation on Storm Water Pollution Prevention Plan reporting. *If you marked Unsure for any questions above, justify the reasoning. Limit response to 250 characters and/or attach supplemental information on the attachments page.*

Collection Services - Street Sweeping / Cleaning Program Not Applicable

- l. Did the municipality conduct street sweeping/cleaning during the reporting year? Yes No Unsure
- m. If known, how many tons of material was removed? Unsure
- n. Does the municipality have a low hazard exemption for this material? Yes No
- o. If street cleaning is identified as a storm water best management practice in the pollutant loading analysis, was street cleaning completed at the assumed frequency?
 Yes - Explain frequency Monthly
 No - Explain _____
 Not Applicable

Collection Services - Catch Basin Sump Cleaning Program Not Applicable

Collection Services - Leaf Collection Program Not Applicable

- u. Does the municipality conduct curbside leaf collection? Yes No Unsure
- v. Does the municipality notify homeowners about pickup? Yes No Unsure
- w. Where are the residents directed to store the leaves for collection?
 Pile on terrace Pile in street Bags on terrace Unsure
 Other - Describe _____
- x. Bags - Weekly during spring/summer, Terrace pickup - From 10/15-12/1
What is the frequency of collection? _____
- y. Is collection followed by street sweeping/cleaning? Yes No Unsure

- z. Brief explanation on Collection Services reporting. *If you marked Unsure for any questions above, justify the reasoning. Limit response to 250 characters and/or attach supplemental information on the attachments page*

Winter Road Management Not Applicable

*Note: We are requesting information that goes beyond the reporting year, answer the best you can.

- aa. How many lane-miles of roadway is the municipality responsible for doing snow and ice control? (One mile of a two-way road equals two lane miles.) Unsure
- ab. Provide amount of de-icing products used by month last winter season?
Solids (tons) (ex. sand, or salt-sand)

Product	Oct	Nov	Dec	Jan	Feb	Mar
Salt	0	0	466	300	498	0

Liquids (gallons) (ex. brine)

	Oct	Nov	Dec	Jan	Feb	Mar
None						

- ac. Was salt applying machinery calibrated in the reporting year? Yes No Unsure
- ad. Have municipal personnel attended salt reduction strategy training in the reporting year? Yes No Unsure

Training Date	Training Name	# Attendance

- ae. Brief explanation on Winter Road Management reporting. *If you marked Unsure for any questions above, justify the reasoning. Limit response to 250 characters and/or attach supplemental information on the attachments page*

Internal (Staff) Education & Communication

- af. Has the municipality provided an opportunity for internal training or education to staff implementing the municipality's procedures for each of the pollution prevention program element? Yes No Unsure

If yes, describe what training was provided (250 character limit):

When:

How many attended:

- ag. Describe how the municipality has kept the following local officials and municipal staff aware of the municipal storm water discharge permit programs, procedures and pollution prevention program requirements.

Elected Officials

Elected Officials were involved with the approval of storm water management ordinances. They were informed of the 2021 Annual Report and will be informed of the 2022 Annual Report.

Municipal Officials

The City of Platteville City Manager has been informed of the Annual Reports from 2016-2022.

Appropriate Staff (such as operators, Department heads, and those that interact with public)

The Department Heads were informed during Common Council Meetings and during regular Department Head Meetings with the City Manager.

- ah. Brief explanation on Internal Education reporting. *If you marked Unsure for any questions above, justify the reasoning. Limit response to 250 characters and/or attach supplemental information on the attachments page.*

Missing Information

[Press to Refresh Missing Fields](#)

[Save](#)

[Continue to Next Section](#)



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Do not close your work until you SAVE.



Close

Home	Contacts	Measures	Evaluation	Assistance	Attachments	Submit
Section 1	Section 2	Section 3	Section 4	Section 5	Section 6	Section 7

Note: For the minimum control measures, you must fill out all questions in sections 1 through 7

Form 3400-224 (R8/2021)

Minimum Control Measures - Section 7 : Complete

7. Storm Sewer System Map

a. Did the municipality update their storm sewer map this year?

- Yes
- No
- Unsure

If yes, check the areas the map items that got updated or changed:

- Storm water treatment facilities
- Storm pipes
- Vegetated swales
- Outfalls
- Other - Describe below

b. Brief explanation on Storm Sewer System Map reporting. If you marked Unsure for an question for any questions above, justify the reasoning. Limit response to 250 characters and/or attach supplemental information on the attachments page.

See Attached Map

Missing Information

[Press to Refresh Missing Fields](#)

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Continue to Next Section



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Close

- Home
- Contacts
- Measures
- Evaluation
- Assistance
- Attachments
- Submit

Form 3400-224 (R8/2021)

Final Evaluation - Complete

Fiscal Analysis

Complete the fiscal analysis table provided below. For municipalities that do not break out funding into permit program elements, please enter the monetary amount to your best estimate of what funding may be going towards these programs.

Annual Expenditure Reporting Year	Budget Reporting Year	Budget Upcoming Year	Source of Funds
-----------------------------------	-----------------------	----------------------	-----------------

Element: Public Education and Outreach

0	0	0	General revenue fund
---	---	---	----------------------

Add Program Element

Element: Public Involvement and Participation

0	0	0	General revenue fund
---	---	---	----------------------

Add Program Element

Element: Illicit Discharge Detection and Elimination

0	0	0	General revenue fund
---	---	---	----------------------

Add Program Element

Element: Construction Site Pollutant Control

1,800	1,000	1,500	Permit fee and/or deposit/escr
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Add Program Element

Element: Post-Construction Storm Water Management

4,000	1,000	3,000	Permit fee and/or deposit/escr
-------	-------	-------	--------------------------------

Add Program Element

Element: Pollution Prevention

36,367	56,283	60,524	General revenue fund
--------	--------	--------	----------------------

Add Program Element

Other (describe) Storm Water Quality Management

8,859	20,000	12,000	General revenue fund
-------	--------	--------	----------------------

Add Program Element

Please provide a justification for a "0" entered in the Fiscal Analysis. Limit response to 250 characters. Items with 'zero' values are included in the Pollution Prevention budget.

Water Quality

a: Were there any known water quality improvements in the receiving waters to which the municipality's storm sewer system directly discharges to?

Yes No (selected) Unsure If Yes, explain below:

b: Were there any known water quality degradation in the receiving waters to which the municipality's storm sewer system directly discharges to?

Yes No (selected) Unsure If Yes, explain below:

c: Have any of the receiving waters that the municipality discharges to been added to the impaired waters list during the reporting year?

Yes No (selected) Unsure

d: Has the municipality evaluated their storm water practices to reduce the pollutants of concern?

Yes No (selected) Unsure

Storm Water Quality Management

a. Has the municipality completed or updated modeling in the reporting year (relating to developed urban area performance standards of s. NR 151.13(2)(b)1., Wis. Adm. Code)?

Yes No (selected)

b. If yes, enter percent reduction in the annual average mass discharging from the entire MS4 to surface waters of the state as compared to implementing no storm water management controls:

Total suspended solids (TSS)

Total phosphorus (TP)

Additional Information

Based on the municipality's storm water program evaluation, describe any proposed changes to the municipality's storm water program. *If your response exceeds the 250 character limit, attach supplemental information on the attachments page.*



Save

Do not close your work until you SAVE.



Close

Home	Contacts	Measures	Evaluation	Assistance	Attachments	Submit
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Form 3400-224 (R8/2021)

Requests for Assistance on Understanding Permit Programs

Would the municipality like the Department to contact them about providing more information on understanding any of the Municipal Separate Storm Sewer Permit programs?

Please select all that apply:

- Public Education and Outreach
- Public Involvement and Participation
- Illicit Discharge Detection and Elimination
- Construction Site Pollutant Control
- Post-Construction Storm Water Management
- Pollution Prevention
- Storm Water Quality Management
- Storm Sewer System Map
- Water Quality Concerns
- Compliance Schedule Items Due
- MS4 Program Evaluation

**THE CITY OF PLATTEVILLE, WISCONSIN
COUNCIL SUMMARY SHEET**

COUNCIL SECTION: CLOSED SESSION ITEM NUMBER: VIII.	TITLE: Approve City Manager Agreement	DATE: March 14, 2023 VOTE REQUIRED: None
PREPARED BY: Nicola Maurer, Acting City Manager		

Description:

Per Wisconsin Statute 19.85(1)(c) - Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility – City Manager