

PUBLIC NOTICE

PUBLIC NOTICE is hereby given that a regular meeting of the Common Council of the City of Platteville shall be held on Tuesday, November 22, 2016 at 7:00 PM in the Council Chambers at 75 North Bonson Street, Platteville, WI.

COMMON COUNCIL AGENDA

I. CALL TO ORDER

II. ROLL CALL

III. PUBLIC HEARING – 2017 Budget Hearing – Resolution 16-21 Appropriating the Necessary Funds for the Operation and Administration of the City of Platteville for the Year 2017 [11-08-16]

- | | |
|---------------------------------|--------------------------|
| 1. Staff Presentation | 5. Council Discussion |
| 2. Public Statements in Favor | 6. Close Public Hearing |
| 3. Public Statements Against | 7. Common Council Action |
| 4. Public Statements in General | |

IV. CONSIDERATION OF CONSENT CALENDAR – The following items may be approved on a single motion and vote due to their routine nature or previous discussion. Please indicate to the Council President if you would prefer separate discussion and action.

- A. Council Minutes – 11/1/16 Special and 11/8/16 Regular
- B. Payment of Bills
- C. Appointments to Boards and Commissions
- D. Licenses - One-Year and Two-Year Operator License to Sell/Serve Alcohol
- E. Resolution 16-23 Authorized Representative to File DNR Applications

V. CITIZENS' COMMENTS, OBSERVATIONS and PETITIONS, if any – Please limit comments to no more than five minutes.

VI. REPORTS

- A. Board/Commission/Committee Minutes (Council Representative)
 - 1. Plan Commission (Nickels, Nall) 10/3/16
 - 2. Water and Sewer Commission (Kilian, Seebth-Wilson, Nall) 10/10/16

VII. ACTION

- A. Contract 13-16 Snow and Ice Removal and Related Sidewalk Snow Removal Policy [11/8/16]
- B. Ordinance 16-18 Amending Section 2.05 Council Salaries [11/8/16]
- C. Ambulance Service Fee Policy and Allocation [11/8/16]

VIII. INFORMATION AND DISCUSSION

- A. Public Urination/Defecation Ordinance and Amendment of 1.10 Schedule of Cash Deposits

IX. ADJOURNMENT

If your attendance requires special accommodation, write City Clerk, P.O. Box 780, Platteville, WI 53818 or call (608) 348-9741 Option 6.

Policy Analysis Statement:

Brief Description and Analysis of Proposal:

The Public Hearing Notice for the 2017 City of Platteville budget, as proposed by the Common Council, has a General Fund Revenue and Expense Budget totaling \$8,201,758 and a total Revenue and Expense Budget of \$16,692,079 for all funds.

A summary of the Proposed Budget Amendments is included with this Staff Report. These proposed budget amendments are the result of direction given by the Common Council at their final work session, which was after the Public Hearing Notice was published. With the Proposed Budget Amendments, the new General Fund Revenue and Expense Budget totals \$8,141,758 with the total Revenue and Expense Budget being \$16,686,579 for all funds.

The tax levy proposed is \$4,155,319, with \$2,372,302 allocated to the General Fund, \$43,000 to the Taxi/Bus Special Revenue Fund, \$1,473,517 to the Debt Service Fund, and \$266,500 to the Capital Improvement Fund. The assessed tax rate is estimated to be \$7.96 per \$1,000 assessed value, a 3.5% increase from last year. (NOTE: This percentage is lower than the 5% levy dollar increase because the City's overall assessed and equalized valuations both increased).

Recommendation:

Staff recommends the Common Council make a motion to approve the 2017 Budget Resolution No. 16-21 in the amount of \$16,692,079 **plus the Proposed Budget Amendments for a total 2017 City Budget of \$16,686,579.**

Impact of Adopting Proposal:

Adopts a 2017 Budget for the City of Platteville.

Fiscal Estimate:

Fiscal Effect (check/circle all that apply)

- No fiscal effect
- Creates new expenditure account
- Creates new revenue account
- Creates 2017 City of Platteville Budget
- Increases revenues
- Increases/decreases fund balance - _____ Fund

Budget Effect:

- Implements 2017 Budget
- No change to budget required
- Expenditure not authorized in budget
- Budget amendment required

Vote Required:

- Majority
- Two-Thirds

Narrative/assumptions About Long Range Fiscal Effect:

Expenditure/Revenue Changes:

Budget Amendment No. _____				No Budget Amendment Required <input checked="" type="checkbox"/>				
Account Number				Account Name	Budget Prior to Change	Debit	Credit	Amended Budget
Fund	CC	Account	Object					
Totals								

Prepared By:

Department: Administration Prepared By: Valerie I. Martin, Administration Director	Date: November 16, 2016
---	-------------------------

RESOLUTION: 16-21

RESOLUTION APPROPRIATING THE NECESSARY FUNDS FOR THE OPERATION AND ADMINISTRATION OF
THE CITY OF PLATTEVILLE FOR THE YEAR 2017

REVENUES:

Property Taxes	\$	2,372,302.00
Other Taxes	\$	604,170.00
Special Assessments	\$	15,880.00
Intergovernmental Revenues	\$	3,710,728.00
Licenses & Permits	\$	227,230.00
Forfeits & Penalties	\$	161,500.00
Public Charges For Services	\$	549,668.00
Intergovernmental Charges	\$	63,880.00
Miscellaneous Revenues	\$	286,399.00
Other Financing Sources	\$	150,001.00
TOTAL GENERAL FUND	\$	8,141,758.00
Taxi/Bus Special Revenue - Property Taxes	\$	43,000.00
Taxi/Bus Special Revenue - Other	\$	530,205.00
TOTAL TAXI/BUS SPECIAL REVENUE FUND	\$	573,205.00
Debt Service Fund - Property Taxes	\$	1,473,517.00
Debt Service Fund - Other	\$	-
TOTAL DEBT SERVICE	\$	1,473,517.00
Capital Projects Fund - Property Taxes	\$	266,500.00
Capital Projects Fund - Other	\$	2,527,126.00
TOTAL CAPITAL PROJECTS	\$	2,793,626.00
TIF District #4 Fund (Ind. Park Phase 2)	\$	186,713.00
TIF District #5 Fund (Menards, Walmart, Etc.)	\$	1,022,737.00
TIF District #6 Fund (Eastside Rd, Evergreen Rd, Etc.)	\$	642,862.00
TIF District #7 Fund (Downtown Area)	\$	1,523,927.00
Redevelopment Authority Fund	\$	328,234.00
GRAND TOTAL REVENUES:	\$	16,686,579.00

EXPENDITURES:

General Government	\$	1,269,943.00
Public Safety	\$	3,197,069.00
Public Works	\$	1,729,918.00
Health & Human Services	\$	115,879.00
Culture, Recreation, & Education	\$	1,560,987.00
Conservation & Development	\$	267,962.00
Total General Fund	\$	8,141,758.00

Proposed Budget Amendments - 2017

General Fund - 100		
<u>Revenues</u>	\$	(8,201,758.00)
Reduce Tax Levy - Go to CIP Fund	\$	43,500.00
Eliminate Council Salary Reimb Line	\$	16,500.00
	\$	(8,141,758.00)
<u>Expenses</u>	\$	8,201,758.00
Increase Info Tech - Profess Service (IT Contract)	\$	6,000.00
Add FLEX/HRA Benefit Outsourcing	\$	6,000.00
Salary Error from Public Hearing	\$	2,821.00
Add Contingency Fund	\$	24,969.00
Increase Assessor Budget for Revaluation	\$	31,500.00
Increase Council Travel and Conference	\$	3,000.00
Add Wage/Fringe Contingency Fund	\$	20,000.00
Switch to Unity Health Insurance	\$	(129,687.00)
Switch to Lincoln Dental Insurance	\$	(5,226.00)
Remove Council Salaries	\$	(19,377.00)
	\$	8,141,758.00

CIP Fund - 110		
<u>Revenues</u>	\$	(2,739,126.00)
Increase Tax Levy	\$	(43,500.00)
Increase Museum Revolving Fund Trn	\$	(8,500.00)
Increase Museum Grant	\$	(2,500.00)
	\$	(2,793,626.00)
<u>Expenses</u>	\$	2,739,126.00
Add Museum Project	\$	14,500.00
Add Sidewalks Project	\$	10,000.00
Add Overlays	\$	30,000.00
	\$	2,793,626.00

**PLATTEVILLE COMMON COUNCIL PROCEEDINGS
NOVEMBER 1, 2016**

The special meeting of the Common Council of the City of Platteville was called to order by Council President Eileen Nickels at 7:02 PM in the Police Department Conference Room at 165 N 4th Street.

ROLL CALL

Present: Barbara Daus, Don Francis, Ken Kilian, President Eileen Nickels, Amy Seeboth-Wilson, and Katherine Westaby. Tom Nall arrived at 7:13 PM.

WORK SESSION

2017 Budget Review Session

- *Cleaning Contract* – Public Works Director Howard Crofoot addressed Kilian’s question from the 10/25/16 Council meeting on whether the City should have an employee on staff rather than a contracted service for cleaning and maintenance. Crofoot stated that the City could employ 2 part-time custodians (25 hrs/week at \$13/hr) at a cost of \$45,000, but the City would have to additionally take on the responsibility of purchasing cleaning equipment and supplies and have a vehicle to transport the cleaning equipment and supplies to the various sites, which is currently part of the cleaning contract. He noted that the University’s starting wage was \$11.50/hr and they have problems retaining staff. Discussion was held regarding custodial/cleaning duties vs. maintenance duties. Action at the 11/8/16 Council meeting.
- *Ambulance Fee* – Administration Director Valerie Martin addressed the proposed \$117,658 ambulance fee for 2017 and solicited Council direction for implementation of the fee. Martin explained that the fee could go on water/sewer bills as a non-utility charge, but would not be able to be put on the property tax roll at the end of the year if delinquent, instead needing to go through collections. Two options were presented – equally split among all water/sewer customers (\$33.32/yr or \$2.78/mo) or split by type of water/sewer customers (commercial, industrial, multifamily, public authority, and residential) with four scenarios presented for the split by type. Much discussion was held regarding the split by customer type option and problem with being able to treat all customers equally. *It was the consensus of the Council to use the split by type of water/sewer customers (commercial \$10/mo, industrial \$10/mo, multifamily \$10/mo, public authority \$10/mo, and residential \$1.64/mo).*

City Manager Karen Kurt updated the Council on the following budget items:

- Information Technology – CompuNet contract increase – 100-51450-210-000 from \$75,000 to \$81,000 (+\$6,000)
- Administration – Add new account to outsource flexible benefits (+\$6,000)
- Common Council – Decrease Council salaries 100-51100-110-000 from \$18,000 to \$0 (-\$18,000)
100-51100-132-000 from \$1,116 to \$0 (-\$1,116)
100-51100-133-000 from \$261 to \$0 (-\$261)
- Health Insurance – Possible significant savings with health insurance change to Unity Insurance rather than offering the choice of Dean Insurance or Medical Associates Insurance (-\$130,000). Kurt was meeting with TriCor later this week to review the specifics and will also meet with the City’s HR team. Noted that this would be a one year savings, that the projected increase would be approximately 9% in 2018.

Kurt asked for direction from the Council regarding the CIP in the event that the health insurance savings works out. An updated 2017 Capital Project Summary was distributed, along with an Unfunded Capital Project Summary (doesn’t include underfunded). Discussion included options for the backhoe replacement for the Public Works/W&S Equipment (determined to stay with the current schedule), sidewalk repair added back in, street overlays added back in, assessor services for city wide reevaluation (options provided

at next meeting), contingency fund, Airport runway and ramp resurface, Museum handicap accessible doors, and creating a contingency fund. No consensus was reached by the Council.

There will be a Budget Review work session after the next Council meeting on November 8.

ADJOURN

Motion by Nall, second by Seeboth-Wilson to adjourn. Motion carried 7-0 on a roll call vote. The meeting was adjourned at 8:45 PM.

Respectfully submitted,

Jan Martin, City Clerk

DRAFT

PLATTEVILLE COMMON COUNCIL PROCEEDINGS
November 8, 2016

The regular meeting of the Common Council of the City of Platteville was called to order by Council President Nickels at 7:00 PM in the Council Chambers of the Municipal Building.

President Nickels mentioned the election was still going on and that everyone should get out and vote and that the budget is on the City website for anyone interested.

ROLL CALL

Present: Eileen Nickels, Barbara Daus, Katherine Westaby, Ken Kilian, Don Francis, and Tom Nall. Amy Seeboth-Wilson arrived just after roll call was taken. Absent: None

CONSIDERATION OF CONSENT CALENDAR

Motion by Kilian, second by Daus to approve the consent calendar as follows: October 17 Special and October 25 Regular Council Minutes: Payment of Bills in the amount of \$864,281.41; October Financial Report; Appointment of Lynn Verger to the Community Safe Routes Committee (3 year term) and Karen Lynch to the Redevelopment Authority Board (5 year term); One-Year Operator License to Elliot A Christiansen, Jennifer S Fure, and Haley E Koehn; and Two-Year Operator License to Mark E Palmer and Domingo R Vidal; Street Closing Permit for the Regional Chamber on Saturday, July 29, 2017 from Noon – 2:30 AM for Southwest Music Festival; and a Letter Opposing Proposed Platteville Route for the Cardinal-Hickory Creek Transmission Line. Motion carried 7-0 on roll call vote.

CITIZENS' COMMENTS, OBSERVATIONS and Petitions, IF ANY.

None.

REPORTS

- A. Board/Commission/Committee Reports – Meeting reports were submitted by the Museum Board and the Historic Preservation Commission. Alderperson Kilian commented on last weekend's open house of 5-6 houses. He commented the residence at Main & Elm was extraordinary.
- B. Other Reports – Reports were submitted by the City Attorney, Water and Sewer Financial Report, Airport Financial Report and Department Progress Reports. Alderman Kilian questioned the Police Department Progress report as he would like further information on the new 911 equipment and software upgrade. Police Chief McKinley stated this project is a carryover project from last year and involves the CIP. Alderperson Kilian also questioned the downtown tenant parking availability.

ACTION

- A. *Ordinance 16-17 Creating Section 3.48 Providing for a Motor Vehicle Registration Fee.* Administration Director Martin stated this involves a Motor Vehicle Registration Fee (Wheel Tax) which will begin in March, 2017. Bicycles and motorcycles are exempt from this fee. This will be a \$5.00 per wheel tax which would be a \$20.00 per vehicle. Automobiles and trucks weighing under 8,000 lbs and kept within the city limits are subject to this tax. WI DOT will collect this fee with each new registration and every subsequent renewal registration. Motion by Daus, second by Francis to approve Ordinance 16-17 Creating Section 3.48 Providing for a \$20 Motor Vehicle Registration fee. Motion carried 7-0 on roll call vote.

- B. *Contract 14-16 – Cleaning Services for 2017-2019.* Public Works Director Crofoot explained the Request for Proposal for Cleaning Services included City Hall, Library (current building and new building) and Senior Center for calendar years 2017-2019. This would be a 3 year fixed contract price. Alternate bids were also requested for the Police Department and Museum properties. Five bids were received. The Police Department is satisfied with their current cleaning service and will stay with them. The Mining Museum has their own staff do the cleaning. The low bid was \$4,400.00 per month for the three facilities. Motion by Daus, second by Seeboth-Wilson to award the 3-year contract to Sparkling Clean Cleaning Service for \$4,400.00 per month for all three facilities. Motion carried 5-2 on roll call vote with Francis and Nall voting in the negative.

INFORMATION AND DISCUSSION

- A. *Contract 13-16 Snow & Ice Removal and Related Sidewalk Snow Removal Policy.* Public Works Director Crofoot commented that every year the City contracts out for the removal of snow and ice on sidewalks in front of properties that don't shovel their walks. The snow/ice removal charge plus a \$20 administrative fee is then billed to the property owner. One bid was received from Four Seasons Landscaping. Staff recommends award of Contract 13-16 Snow & Ice Removal to Four Seasons Landscaping at the bid price of \$.20 per square foot or \$40 minimum for snow only. The price for hard packed snow & ice removal is \$.25 per square foot or \$55 minimum. Action at next meeting.
- B. *Ordinance Amending Section 2.05 Council Salaries.* City Attorney McGraw commented that at the 10/17/16 Budget Work Session, it was the general consensus of the Common Council to eliminate the Council salaries in good faith in order to help with the budget issues. This change would take effect thirty days before the next taxable year and would need to be filed every year after. Action at next meeting.
- C. *Ambulance Service Fee Policy & Allocation.* Director of Administration Martin explained a service fee is being proposed for the 2017 Budget. This would be billed monthly to the Water and Sewer invoice, but is not part of the water and sewer fee schedule. This fee would help support the annual support fee the City pays to the Southwest Health Center. This fee will be billed to residents on water and sewer invoices beginning the last week of December, 2016 and will be due the 20th of January, just like the water and sewer fees. Action at next meeting.

WORK SESSION

Budget Review Session - The Council discussed the following:

Health Insurance Savings – City Manager Karen Kurt discussed transitioning health insurance from Dean Health Plans and Medical Associates Inc to Unity Health Insurance. It is estimated to save the City \$125,000 in the budget year 2017. The new coverage is similar to the City's current coverage with the exception of the prescription drug coverage. The savings would be distributed as follows:

- \$50,000 – line item adjustments in the 2017 budget
 - \$ 6,000 – CompuNet – professional services
 - \$ 6,000 – FLEX/HRA benefit outsourcing
 - \$ 6,000 – salary adjustment
 - \$32,000 – contingency for terminated staff, long term financial plan, other transitions & unexpected costs
- \$75,000 – CIP expenditures
 - \$10,000 – sidewalk repair
 - \$30,000 – increase to street overlays
 - \$31,500 – re-assessment process
 - \$ 3,500 – museum doors

Sidewalk repair / street overlays – funds to be used to maintain yearly improvement to the City’s sidewalks and streets. Sidewalk repair was initially not funded. This action would increase the funding by \$10,000 from \$0 to \$10,000. Street Overlays was initially cut back to \$75,000. This action would increase the funding for street overlays by \$30,000 from \$75,000 to \$105,000.

Re-assessment process – Jim Danielson from Accurate handed out options for Assessment Services and Pricing to bring the City back into compliance per State Guidelines. The City is 3 years out of compliance for Commercial Market Revaluation. The Revaluation will be completed for each home-owner and commercial business, and will bring the assessed value of each property up to date. 4 options were presented for the current contract for 2017-2018. The Council requested a 5th option (Option E) – which would be Option D (\$124,600 – Regular Maintenance and Full Revaluation) plus another year of Regular Maintenance and disburse the cost over 3 years. Option E would be a total of \$139,600 (approximately \$46,500 per year).

Museum doors – Discussion took place to keep the museum doors in the budget. Reducing the number of doors from 5 to 4. Diana will get a new quote. Monies for the doors will come from the Museum Community Fund, Grants, and City Funds. Council approved \$3,500 from the City.

Senior Center update – There was discussion regarding the increase in expenses over the years, with minimal increases to revenue, with the exception of a \$12,000 grant received in 2014. The \$10,000 reduction in the 2017 budget is a reduction in hours for one employee.

It was the consensus of the Council to distribute the estimated savings from transitioning health insurance carriers as listed above in the 2017 proposed budget.

ADJOURNMENT

Motion by Seeboth-Wilson, seconded by Westaby to adjourn. Motion carried 7-0 on a voice vote. The meeting was adjourned at 9:10 PM.

Respectfully submitted,

Kim Lowery
Deputy City Clerk

SCHEDULE OF BILLS

MOUND CITY BANK:

11/10/2016	Schedule of Bills (ACH payments)	1141-1147	\$	49,014.83
11/10/2016	Schedule of Bills	63521-63533	\$	7,881.58
11/10/2016	Payroll (ACH Deposits)	144593-144744	\$	163,910.51
11/10/2016	Payroll	Expense reimbursement	\$	-
11/14/2016	Schedule of Bills (ACH payments)	void 1125	\$	(160.00)
11/16/2016	Schedule of Bills (ACH payments)	1148-1178	\$	11,410.34
11/16/2016	Schedule of Bills	63534-63584	\$	43,707.81

	(W/S Bills now paid with City Bills)		\$	(15,147.76)
Total			\$	260,617.31

11/10/2016 Travel Reimbursements

NONE

	\$		-
	\$		-
	\$		-
	\$		-

	\$		-
--	----	--	---

GL Period	Check Issue Date	Check Number	Payee	Description	Invoice Number	Invoice Seq	Invoice Amount	Check Amount	
1125									
11/16	11/14/2016	1125	PLATTEVILLE FAMILY RE	MEDICAL PMTS	11/02/2016	1	64.00-	64.00-	V
11/16	11/14/2016	1125	PLATTEVILLE FAMILY RE	MEDICAL PMTS	11/02/2016	2	96.00-	96.00-	V
Total 1125:								160.00-	
1141									
11/16	11/10/2016	1141	INTERNAL REVENUE SE	FEDERAL INCOME TAX F	PR1105161	1	14,541.02	14,541.02	M
11/16	11/10/2016	1141	INTERNAL REVENUE SE	FEDERAL INCOME TAX S	PR1105161	2	9,486.28	9,486.28	M
11/16	11/10/2016	1141	INTERNAL REVENUE SE	FEDERAL INCOME TAX S	PR1105161	3	9,486.28	9,486.28	M
11/16	11/10/2016	1141	INTERNAL REVENUE SE	FEDERAL INCOME TAX	PR1105161	4	2,218.60	2,218.60	M
11/16	11/10/2016	1141	INTERNAL REVENUE SE	FEDERAL INCOME TAX	PR1105161	5	2,218.60	2,218.60	M
Total 1141:								37,950.78	
1142									
11/16	11/10/2016	1142	WI DEFERRED COMP BO	DEFERRED COMPENSAT	PR1105161	1	3,592.30	3,592.30	M
11/16	11/10/2016	1142	WI DEFERRED COMP BO	DEFERRED COMPENSAT	PR1105161	2	170.00	170.00	M
Total 1142:								3,762.30	
1143									
11/16	11/10/2016	1143	WI DEPT OF REVENUE	STATE INCOME TAX STA	PR1105161	1	6,815.30	6,815.30	M
Total 1143:								6,815.30	
1144									
11/16	11/10/2016	1144	WI SCTF	CHILD SUPPORT CHILD	PR1105161	1	218.00	218.00	M
Total 1144:								218.00	
1145									
11/16	11/10/2016	1145	CROFOOT, HOWARD	FLEX MEDICAL CLAIM R	11/10/2016	1	70.00	70.00	
Total 1145:								70.00	
1146									
11/16	11/10/2016	1146	EXACT SCIENCES LABO	106023179 ACCT	11/10/2016	1	109.80	109.80	
Total 1146:								109.80	
1147									
11/16	11/10/2016	1147	KAUFFMAN, BARBARA	FLEX MEDICAL CLAIM R	11/10/2016	1	88.65	88.65	
Total 1147:								88.65	
1148									
11/16	11/16/2016	1148	BADGER WELDING SUPP	MONTHLY CYLINDER RE	3373634	1	2.79	2.79	
11/16	11/16/2016	1148	BADGER WELDING SUPP	REFILL OXYGEN & MISC	3375069	1	40.65	40.65	
Total 1148:								43.44	
1149									
11/16	11/16/2016	1149	BAKER IRON WORKS LL	WWTP EXP.	69497	1	733.45	733.45	

GL Period	Check Issue Date	Check Number	Payee	Description	Invoice Number	Invoice Seq	Invoice Amount	Check Amount
Total 1149:								733.45
1150								
11/16	11/16/2016	1150	BILLS PLUMBING & HEAT	REPAIRS WATER DEPT	29110	1	26.18	26.18
Total 1150:								26.18
1151								
11/16	11/16/2016	1151	BOLANDER, DIANA	PEST MANAGEMENT KIT-	11/10/2016	1	163.76	163.76
Total 1151:								163.76
1152								
11/16	11/16/2016	1152	BRAND L EMBROIDERY L	POLICE EXPLORERS CH	16584	1	247.50	247.50
Total 1152:								247.50
1153								
11/16	11/16/2016	1153	BUCKAT OUTDOORS LLC	AMUNITION/BULLETS-PO	1226	1	1,196.00	1,196.00
Total 1153:								1,196.00
1154								
11/16	11/16/2016	1154	CENTRISYS CORPORATI	WWTP SUPPLIES	PSI-17060	1	61.88	61.88
Total 1154:								61.88
1155								
11/16	11/16/2016	1155	DILLMAN, AMY	TRAINING REIMBURSEM	9/21-9/23/20	1	50.31	50.31
Total 1155:								50.31
1156								
11/16	11/16/2016	1156	FAHERTY INC	GARBAGE & RECYCLING	128554	1	84.35	84.35
Total 1156:								84.35
1157								
11/16	11/16/2016	1157	FASTENAL COMPANY	SUPPLIES-STREET DEPT	WIPIA84346	1	86.23	86.23
Total 1157:								86.23
1158								
11/16	11/16/2016	1158	FIRE & SAFETY EQUIP III	FIRE EXTINGUISHERS R	49972	1	59.95	59.95
Total 1158:								59.95
1159								
11/16	11/16/2016	1159	FROISETH, MATTHEW	TRAINING REIMB-POLIC	10/30-11/2/20	1	84.48	84.48
Total 1159:								84.48
1160								
11/16	11/16/2016	1160	GALLS LLC	UNIFORM ITEMS-GRABA	6278891	1	260.82	260.82
11/16	11/16/2016	1160	GALLS LLC	UNIFORM ITEMS-POLICE	6278891	2	36.72	36.72

GL Period	Check Issue Date	Check Number	Payee	Description	Invoice Number	Invoice Seq	Invoice Amount	Check Amount
11/16	11/16/2016	1160	GALLS LLC	UNIFORM ITEMS-KOCH,	6298170	1	69.90	69.90
Total 1160:								367.44
1161								
11/16	11/16/2016	1161	GORDON FLESCH COMP	COPIES-COUNCIL	IN11724223	1	15.00	15.00
11/16	11/16/2016	1161	GORDON FLESCH COMP	COPIES-CLERK	IN11724223	2	30.00	30.00
11/16	11/16/2016	1161	GORDON FLESCH COMP	COPIES-CITY MANAGER	IN11724223	3	583.44	583.44
11/16	11/16/2016	1161	GORDON FLESCH COMP	COPIES-WWTP	IN11724703	1	1.97	1.97
Total 1161:								630.41
1162								
11/16	11/16/2016	1162	HARTWIG, AMY	TRAINING REIMBURSEM	11/6-11/8/201	1	52.65	52.65
Total 1162:								52.65
1163								
11/16	11/16/2016	1163	J & R SUPPLY INC	STOP BOX TOP	1611951-IN	1	367.50	367.50
11/16	11/16/2016	1163	J & R SUPPLY INC	STOP BOX TOP 30T	1611951-IN	2	164.00	164.00
11/16	11/16/2016	1163	J & R SUPPLY INC	STOP BOX TOP 152 EXT	1611951-IN	3	150.00	150.00
11/16	11/16/2016	1163	J & R SUPPLY INC	STOP BOX EXTENSION	1611951-IN	4	330.00	330.00
11/16	11/16/2016	1163	J & R SUPPLY INC	STOP BOX BOTTOM	1611951-IN	5	250.00	250.00
11/16	11/16/2016	1163	J & R SUPPLY INC	VALVE BOX TOPS	1611951-IN	6	425.00	425.00
Total 1163:								1,686.50
1164								
11/16	11/16/2016	1164	JOHNSON, BARBARA A	TRAINING REIMBURSEM	10/20/2016	1	8.10	8.10
11/16	11/16/2016	1164	JOHNSON, BARBARA A	TRAINING REIMBURSEM	10/20/2016	2	4.05	4.05
11/16	11/16/2016	1164	JOHNSON, BARBARA A	TRAINING REIMBURSEM	10/20/2016	3	4.05	4.05
11/16	11/16/2016	1164	JOHNSON, BARBARA A	TRAINING REIMBURSEM	11/2/2016	1	16.20	16.20
Total 1164:								32.40
1165								
11/16	11/16/2016	1165	KNOX, DUANE	REIMB WORK BOOTS	11/07/2016	1	187.79	187.79
Total 1165:								187.79
1166								
11/16	11/16/2016	1166	MY TIRES INC	REPAIRS - SENIOR CENT	105244	1	154.81	154.81
Total 1166:								154.81
1167								
11/16	11/16/2016	1167	PLATTEVILLE AUTO SUP	SUPPLIES-STREET DEPT	10/31/2016	1	193.97	193.97
11/16	11/16/2016	1167	PLATTEVILLE AUTO SUP	SUPPLIES-STREET DEPT	10/31/2016	2	18.05	18.05
11/16	11/16/2016	1167	PLATTEVILLE AUTO SUP	SUPPLIES-PARKS	10/31/2016	3	47.40	47.40
11/16	11/16/2016	1167	PLATTEVILLE AUTO SUP	WATER DEPT SUPPLIES	10/31/2016	4	136.65	136.65
11/16	11/16/2016	1167	PLATTEVILLE AUTO SUP	WWTP SUPPLIES	10/31/2016	5	12.58	12.58
Total 1167:								408.65
1168								
11/16	11/16/2016	1168	PLATTEVILLE FAMILY RE	MEDICAL PMTS	11/02/2016	1	64.00	64.00

GL Period	Check Issue Date	Check Number	Payee	Description	Invoice Number	Invoice Seq	Invoice Amount	Check Amount
11/16	11/16/2016	1168	PLATTEVILLE FAMILY RE	MEDICAL PMTS	11/02/2016	2	96.00	96.00
Total 1168:								160.00
1169								
11/16	11/16/2016	1169	QUILL CORPORATION	OFFICE SUPPLIES-BLDG	1511276	1	27.55	27.55
11/16	11/16/2016	1169	QUILL CORPORATION	OFFICE SUPPLIES-COM	1511276	2	27.55	27.55
11/16	11/16/2016	1169	QUILL CORPORATION	OFFICE SUPPLIES-ELEC	1511418	1	29.13	29.13
11/16	11/16/2016	1169	QUILL CORPORATION	OFFICE SUPPLIES-ADMI	1511418	2	13.05	13.05
11/16	11/16/2016	1169	QUILL CORPORATION	OFFICE SUPPLIES-COM	1554267	1	5.97	5.97
11/16	11/16/2016	1169	QUILL CORPORATION	OFFICE SUPPLIES-FINAN	1593589	1	121.14	121.14
11/16	11/16/2016	1169	QUILL CORPORATION	OFFICE SUPPLIES-FINAN	1656941	1	26.59	26.59
Total 1169:								250.98
1170								
11/16	11/16/2016	1170	SOUTHWEST OPPORTU	JANITORIAL SERVICES-P	18027	1	1,654.50	1,654.50
Total 1170:								1,654.50
1171								
11/16	11/16/2016	1171	TAPCO	SUPPLIES FOR STOP LIG	1545328	1	1,015.89	1,015.89
Total 1171:								1,015.89
1172								
11/16	11/16/2016	1172	TIMMERMAN, MIKE	FLEX MEDICAL CLAIM RE	11/16/2016	1	114.10	114.10
Total 1172:								114.10
1173								
11/16	11/16/2016	1173	TRICOM INC/RADIO SHA	WATER DEPT SUPPLIES	10334128	1	27.98	27.98
11/16	11/16/2016	1173	TRICOM INC/RADIO SHA	UPS SHIPPING-WATER D	10335196	1	18.14	18.14
Total 1173:								46.12
1174								
11/16	11/16/2016	1174	TRI-STATE TOURISM CO	MEMBERSHIP DUES-MU	1312	1	550.00	550.00
Total 1174:								550.00
1175								
11/16	11/16/2016	1175	USABLUEBOOK	WWTP SUPPLIES	94169	1	230.44	230.44
Total 1175:								230.44
1176								
11/16	11/16/2016	1176	VIEWPOINT SCREEN PRI	SHIRTS TO SALE-MUSEU	11/02/2016	1	377.00	377.00
Total 1176:								377.00
1177								
11/16	11/16/2016	1177	VIKING CHEMICAL COMP	CHEMICALS	38978	1	256.60	256.60
11/16	11/16/2016	1177	VIKING CHEMICAL COMP	CHEMICALS	38978	2	243.66	243.66

GL Period	Check Issue Date	Check Number	Payee	Description	Invoice Number	Invoice Seq	Invoice Amount	Check Amount
Total 1177:								500.26
1178								
11/16	11/16/2016	1178	WEBER PAPER COMPAN	SUPPLIES-MUSEUM	D017593	1	104.81	104.81
11/16	11/16/2016	1178	WEBER PAPER COMPAN	SUPPLIES-CITY HALL	D017931	1	48.06	48.06
Total 1178:								152.87
63521								
11/16	11/10/2016	63521	CHIROPRACTIC ASSOCI	ACCT #9413-DEAN	11/10/2016	1	19.20	19.20
11/16	11/10/2016	63521	CHIROPRACTIC ASSOCI	ACCT #13235-DEAN	11/10/2016	2	38.40	38.40
Total 63521:								57.60
63522								
11/16	11/10/2016	63522	DEAN CLINIC	ACCT #101143126	11/10/2016	1	47.14	47.14
11/16	11/10/2016	63522	DEAN CLINIC	ACCT #100348926	11/10/2016	2	82.04	82.04
Total 63522:								129.18
63523								
11/16	11/10/2016	63523	GRANT CTY CLERK OF C	FORFEITURES	11/03/2016	1	653.00	653.00
11/16	11/10/2016	63523	GRANT CTY CLERK OF C	FORFEITURES	11/04/2016	1	527.00	527.00
Total 63523:								1,180.00
63524								
11/16	11/10/2016	63524	MASKI & MASKI MD	ACCT #1121	11/10/2016	1	192.00	192.00
Total 63524:								192.00
63525								
11/16	11/10/2016	63525	MEDICAL ASSOCIATES C	5523006 ACCT	11/10/2016	1	106.29	106.29
11/16	11/10/2016	63525	MEDICAL ASSOCIATES C	3201449 ACCT	11/10/2016	2	410.45	410.45
11/16	11/10/2016	63525	MEDICAL ASSOCIATES C	5687017 ACCT	11/10/2016	3	30.04	30.04
11/16	11/10/2016	63525	MEDICAL ASSOCIATES C	6763429 ACCT	11/10/2016	4	106.43	106.43
11/16	11/10/2016	63525	MEDICAL ASSOCIATES C	7154313 ACCT	11/10/2016	5	240.89	240.89
Total 63525:								894.10
63526								
11/16	11/10/2016	63526	PATHOLOGY ASSOCIATE	69660 ACCT	11/10/2016	1	22.18	22.18
Total 63526:								22.18
63527								
11/16	11/10/2016	63527	PLATTEVILLE PODIATRY	4314 ACCT	11/10/2016	1	100.00	100.00
Total 63527:								100.00
63528								
11/16	11/10/2016	63528	RADIATION ONCOLOGY	1500000206 ACCT	11/10/2016	1	27.38	27.38
Total 63528:								27.38

GL Period	Check Issue Date	Check Number	Payee	Description	Invoice Number	Invoice Seq	Invoice Amount	Check Amount
63529								
11/16	11/10/2016	63529	SCENIC RIVERS ENERG	ELECTRICITY-STREET LI	11/01/2016	1	414.92	414.92
11/16	11/10/2016	63529	SCENIC RIVERS ENERG	ELECTRICITY-TRAIL LIGH	11/01/2016	2	52.02	52.02
11/16	11/10/2016	63529	SCENIC RIVERS ENERG	ELECTRICITY-WATER DE	1426601 11/0	1	4,064.00	4,064.00
Total 63529:								4,530.94
63530								
11/16	11/10/2016	63530	SOUTHWEST HEALTH CE	842063 ACCT	11/10/2016	1	29.92	29.92
Total 63530:								29.92
63531								
11/16	11/10/2016	63531	UPLAND HILLS HOMETO	14193 ACCT	11/10/2016	1	11.78	11.78
Total 63531:								11.78
63532								
11/16	11/10/2016	63532	VANTAGE TRANSFER AG	ICMA DEFERRED COMP	PR1105161	1	250.00	250.00
Total 63532:								250.00
63533								
11/16	11/10/2016	63533	WPPA/LEER	UNION DUES POLICE U	PR1105161	1	456.50	456.50
Total 63533:								456.50
63534								
11/16	11/16/2016	63534	1ST AYD CORPORATION	STREET DEPT CHARGES	PSI75985	1	191.09	191.09
Total 63534:								191.09
63535								
11/16	11/16/2016	63535	ALLIANT ENERGY/WP&L	ELECTRIC/HEATING-CITY	11/16/2016	1	50.87	50.87
11/16	11/16/2016	63535	ALLIANT ENERGY/WP&L	ELECTRIC/HEATING-FIRE	11/16/2016	2	499.55	499.55
11/16	11/16/2016	63535	ALLIANT ENERGY/WP&L	ELECTRIC/HEATING-EME	11/16/2016	3	6.06	6.06
11/16	11/16/2016	63535	ALLIANT ENERGY/WP&L	ELECTRIC/HEATING-STR	11/16/2016	4	346.88	346.88
11/16	11/16/2016	63535	ALLIANT ENERGY/WP&L	ELECTRIC/HEATING-STO	11/16/2016	5	549.73	549.73
11/16	11/16/2016	63535	ALLIANT ENERGY/WP&L	ELECTRIC/HEATING-MUS	11/16/2016	6	711.78	711.78
11/16	11/16/2016	63535	ALLIANT ENERGY/WP&L	ELECTRIC/HEATING-SR	11/16/2016	7	602.93	602.93
11/16	11/16/2016	63535	ALLIANT ENERGY/WP&L	ELECTRIC/HEATING-PAR	11/16/2016	8	786.54	786.54
11/16	11/16/2016	63535	ALLIANT ENERGY/WP&L	ELECTRIC/HEATING-POO	11/16/2016	9	11.31	11.31
11/16	11/16/2016	63535	ALLIANT ENERGY/WP&L	ELECTRIC-WATER	11/16/2016	10	70.83	70.83
11/16	11/16/2016	63535	ALLIANT ENERGY/WP&L	GAS/HEATING-WATER	11/16/2016	11	25.36	25.36
11/16	11/16/2016	63535	ALLIANT ENERGY/WP&L	ELECTRIC-SEWER	11/16/2016	12	135.71	135.71
Total 63535:								3,797.55
63536								
11/16	11/16/2016	63536	AMERICAN ALLIANCE OF	MEMBERSHIP DUES-MU	MEMB DUES	1	125.00	125.00
Total 63536:								125.00
63537								
11/16	11/16/2016	63537	BUSCH, CONNIE	SENIOR CTR CHARGES	11/15/2016	1	119.88	119.88

GL Period	Check Issue Date	Check Number	Payee	Description	Invoice Number	Invoice Seq	Invoice Amount	Check Amount
Total 63537:								119.88
63538								
11/16	11/16/2016	63538	CARDMEMBER SERVICE	POLICE DEPT CHARGES	10/4-11/01/20	1	5.15	5.15
11/16	11/16/2016	63538	CARDMEMBER SERVICE	POLICE DEPT CHARGES	10/4-11/01/20	2	273.20	273.20
11/16	11/16/2016	63538	CARDMEMBER SERVICE	POLICE DEPT CHARGES	10/4-11/01/20	3	474.13	474.13
11/16	11/16/2016	63538	CARDMEMBER SERVICE	POLICE DEPT CHARGES	10/4-11/01/20	4	35.79	35.79
11/16	11/16/2016	63538	CARDMEMBER SERVICE	FIRE DEPT CHARGES	10/4-11/01/20	5	297.00	297.00
11/16	11/16/2016	63538	CARDMEMBER SERVICE	RECREATION DEPT CHA	10/4-11/01/20	6	84.75	84.75
11/16	11/16/2016	63538	CARDMEMBER SERVICE	COUNCIL CHARGES	10/4-11/01/20	7	385.60	385.60
11/16	11/16/2016	63538	CARDMEMBER SERVICE	LIBRARY CHARGES	10/4-11/01/20	8	11.99	11.99
11/16	11/16/2016	63538	CARDMEMBER SERVICE	LIBRARY CHARGES	10/4-11/01/20	9	40.93	40.93
11/16	11/16/2016	63538	CARDMEMBER SERVICE	LIBRARY CHARGES	10/4-11/01/20	10	150.00	150.00
11/16	11/16/2016	63538	CARDMEMBER SERVICE	POLICE DEPT CHARGES	10/4-11/01/20	11	236.61	236.61
11/16	11/16/2016	63538	CARDMEMBER SERVICE	PARKS CHARGE	10/4-11/01/20	12	13.77	13.77
11/16	11/16/2016	63538	CARDMEMBER SERVICE	PARKS CHARGE	10/4-11/01/20	13	31.99	31.99
11/16	11/16/2016	63538	CARDMEMBER SERVICE	PARKS CHARGE	10/4-11/01/20	14	507.96	507.96
11/16	11/16/2016	63538	CARDMEMBER SERVICE	RECREATION DEPT CHA	10/4-11/01/20	15	89.28	89.28
11/16	11/16/2016	63538	CARDMEMBER SERVICE	ENTRANCE SIGN EXPEN	10/4-11/01/20	16	168.30	168.30
11/16	11/16/2016	63538	CARDMEMBER SERVICE	LIBRARY CHARGES	10/4-11/01/20	17	59.95	59.95
11/16	11/16/2016	63538	CARDMEMBER SERVICE	MUSEUM CHARGES	10/4-11/01/20	18	215.16	215.16
11/16	11/16/2016	63538	CARDMEMBER SERVICE	FIRE DEPT CHARGES	10/4-11/01/20	19	305.91	305.91
11/16	11/16/2016	63538	CARDMEMBER SERVICE	MUSEUM CHARGES	10/4-11/01/20	20	50.97	50.97
11/16	11/16/2016	63538	CARDMEMBER SERVICE	MUSEUM CHARGES	10/4-11/01/20	21	22.95	22.95
11/16	11/16/2016	63538	CARDMEMBER SERVICE	COUNCIL CHARGES	10/4-11/01/20	22	95.00	95.00
11/16	11/16/2016	63538	CARDMEMBER SERVICE	COMPUTER CHARGES	10/4-11/01/20	23	1,387.43	1,387.43
11/16	11/16/2016	63538	CARDMEMBER SERVICE	STREET DEPT CHARGES	10/4-11/01/20	24	18.80	18.80
11/16	11/16/2016	63538	CARDMEMBER SERVICE	STREET DEPT CHARGES	10/4-11/01/20	25	11.37	11.37
11/16	11/16/2016	63538	CARDMEMBER SERVICE	RECYCLING CHARGES	10/4-11/01/20	26	110.00	110.00
11/16	11/16/2016	63538	CARDMEMBER SERVICE	GALLERY CHARGES	10/4-11/01/20	27	38.10	38.10
11/16	11/16/2016	63538	CARDMEMBER SERVICE	SENIOR CENTER CHARG	10/4-11/01/20	28	90.79	90.79
11/16	11/16/2016	63538	CARDMEMBER SERVICE	SENIOR CENTER CHARG	10/4-11/01/20	29	16.58	16.58
11/16	11/16/2016	63538	CARDMEMBER SERVICE	SENIOR CENTER CHARG	10/4-11/01/20	30	12.62	12.62
Total 63538:								5,242.08
63539								
11/16	11/16/2016	63539	CENTURYLINK	PHONE CHARGES-ADMI	11/03/2016	1	638.89	638.89
11/16	11/16/2016	63539	CENTURYLINK	PHONE CHARGES-POLIC	11/03/2016	2	1,021.34	1,021.34
11/16	11/16/2016	63539	CENTURYLINK	PHONE CHARGES-FIRE	11/03/2016	3	153.76	153.76
11/16	11/16/2016	63539	CENTURYLINK	PHONE CHARGES-EMER	11/03/2016	4	142.38	142.38
11/16	11/16/2016	63539	CENTURYLINK	PHONE CHARGES-STRE	11/03/2016	5	98.50	98.50
11/16	11/16/2016	63539	CENTURYLINK	PHONE CHARGES-MUSE	11/03/2016	6	49.57	49.57
11/16	11/16/2016	63539	CENTURYLINK	PHONE CHARGES-ROUN	11/03/2016	7	38.86	38.86
11/16	11/16/2016	63539	CENTURYLINK	PHONE CHARGES-SENI	11/03/2016	8	39.76	39.76
11/16	11/16/2016	63539	CENTURYLINK	PHONE CHARGES-PARK	11/03/2016	9	52.21	52.21
11/16	11/16/2016	63539	CENTURYLINK	PHONE CHARGES-POOL	11/03/2016	10	35.31	35.31
11/16	11/16/2016	63539	CENTURYLINK	PHONE CHARGES-RECR	11/03/2016	11	48.51	48.51
11/16	11/16/2016	63539	CENTURYLINK	PHONE CHARGES-LIBRA	11/03/2016	12	111.66	111.66
11/16	11/16/2016	63539	CENTURYLINK	PHONE CHARGES-AIRP	11/03/2016	13	183.48	183.48
11/16	11/16/2016	63539	CENTURYLINK	PHONE BILLS-WATER DE	11/03/2016	14	21.21	21.21
11/16	11/16/2016	63539	CENTURYLINK	PHONE BILLS-SEWER D	11/03/2016	15	21.21	21.21
11/16	11/16/2016	63539	CENTURYLINK	PHONE BILLS-WATER DE	11/03/2016	16	104.50	104.50
11/16	11/16/2016	63539	CENTURYLINK	PHONE BILLS-WATER DE	11/03/2016	17	255.21	255.21
11/16	11/16/2016	63539	CENTURYLINK	PHONE BILLS-SEWER D	11/03/2016	18	178.15	178.15

GL Period	Check Issue Date	Check Number	Payee	Description	Invoice Number	Invoice Seq	Invoice Amount	Check Amount
Total 63539:								3,194.51
63540								
11/16	11/16/2016	63540	CINTAS CORPORATION #	CLEANING SUPPLIES-PO	446137934	1	136.28	136.28
11/16	11/16/2016	63540	CINTAS CORPORATION #	BROWN MATS - POLICE	446137934	2	18.51	18.51
11/16	11/16/2016	63540	CINTAS CORPORATION #	CLEANING SUPPLIES-PO	446140611	1	139.28	139.28
Total 63540:								294.07
63541								
11/16	11/16/2016	63541	CITY OF PLATTEVILLE	MONEY FOR TAX COLLE	TAX MONEY	1	317.50	317.50
Total 63541:								317.50
63542								
11/16	11/16/2016	63542	COMMUNITY LEADERSHI	ENROLLMENT FEE-MUS	11/07/2016	1	375.00	375.00
11/16	11/16/2016	63542	COMMUNITY LEADERSHI	ENROLLMENT FEE-PD	11/7/2016	1	375.00	375.00
Total 63542:								750.00
63543								
11/16	11/16/2016	63543	DAO LIMESTONE	LODGING FOR POLICE T	6223B	1	130.00	130.00
Total 63543:								130.00
63544								
11/16	11/16/2016	63544	DUBUQUE HOSE & HYDR	SUPPLIES/REPAIRS-STR	490193	1	14.39	14.39
Total 63544:								14.39
63545								
11/16	11/16/2016	63545	FAMILY HEALTH OF LAFA	ACCT #33955	11/16/2016	1	56.49	56.49
Total 63545:								56.49
63546								
11/16	11/16/2016	63546	FOUR SEASONS LANDS	TREE-MUSEUM	27728	1	100.00	100.00
Total 63546:								100.00
63547								
11/16	11/16/2016	63547	GRANT CTY CLERK OF C	FORFEITURES	11/10/2016	1	200.50	200.50
11/16	11/16/2016	63547	GRANT CTY CLERK OF C	FORFEITURES	11/7/2016	1	515.50	515.50
11/16	11/16/2016	63547	GRANT CTY CLERK OF C	BOND-PETER T BLOCK	18948680	1	150.00	150.00
11/16	11/16/2016	63547	GRANT CTY CLERK OF C	BOND-PENNY S SHERWI	19004865	1	641.50	641.50
Total 63547:								1,507.50
63548								
11/16	11/16/2016	63548	GUNDERSEN HEALTH S	RANDOM DRUG & ALCO	4-3075 11/6/2	1	70.00	70.00
Total 63548:								70.00
63549								
11/16	11/16/2016	63549	HEER OIL CO INC	FUEL-SEWER DEPT	9648	1	1,064.50	1,064.50

GL Period	Check Issue Date	Check Number	Payee	Description	Invoice Number	Invoice Seq	Invoice Amount	Check Amount
Total 63549:								1,064.50
63550								
11/16	11/16/2016	63550	HOLZER, FRANCIS	330 W FURNACE APPRAI	PVILLEMT	1	500.00	500.00
Total 63550:								500.00
63551								
11/16	11/16/2016	63551	IWI MOTOR PARTS	SUPPLIES-STREET DEPT	3014179	1	25.50	25.50
Total 63551:								25.50
63552								
11/16	11/16/2016	63552	JOHNSON, BRUCE	REFUND OVRPYMT ON R	11/14/2016	1	220.00	220.00
Total 63552:								220.00
63553								
11/16	11/16/2016	63553	KEMIRA WATER SOLUTI	FERRIC CHLORIDE SOLU	9017519383	1	4,435.10	4,435.10
Total 63553:								4,435.10
63554								
11/16	11/16/2016	63554	MADISON RADIOLOGIST	715773-1 ACCT	11/16/2016	1	18.24	18.24
11/16	11/16/2016	63554	MADISON RADIOLOGIST	715773-1 ACCT	11/16/2016	2	18.24	18.24
Total 63554:								36.48
63555								
11/16	11/16/2016	63555	MAST WATER TECHNOL	SOLAR SALT-POLICE DE	412510	1	29.35	29.35
Total 63555:								29.35
63556								
11/16	11/16/2016	63556	MCGRAW PEST CONTRO	PEST CONTROL-POLICE	10/28/2016	1	35.00	35.00
Total 63556:								35.00
63557								
11/16	11/16/2016	63557	MENARDS	WWTP SUPPLIES	89281	1	36.30	36.30
Total 63557:								36.30
63558								
11/16	11/16/2016	63558	MERCY HEALTH SERVIC	23031 ACCT	11/16/2016	1	3.22	3.22
Total 63558:								3.22
63559								
11/16	11/16/2016	63559	MIDWEST BUSINESS PR	COPIES - PD	339121	1	143.87	143.87
Total 63559:								143.87
63560								
11/16	11/16/2016	63560	MORRISSEY PRINTING I	TIME CARDS-POLICE DE	36666	1	67.72	67.72

GL Period	Check Issue Date	Check Number	Payee	Description	Invoice Number	Invoice Seq	Invoice Amount	Check Amount
Total 63560:								67.72
63561								
11/16	11/16/2016	63561	NATURES WAY PORTABL	PORTA POTTY RENTAL-P	37814	1	651.25	651.25
Total 63561:								651.25
63562								
11/16	11/16/2016	63562	OFFICE DEPOT	OFFICE SUPPLIES-PD	8742030310	1	41.00	41.00
Total 63562:								41.00
63563								
11/16	11/16/2016	63563	OVERHEAD DOOR CO O	DOOR REPAIR	189772	1	409.00	409.00
Total 63563:								409.00
63564								
11/16	11/16/2016	63564	PLATTEVILLE REGIONAL	GIFT CERTIFICATES-SR	1030-16	1	100.00	100.00
11/16	11/16/2016	63564	PLATTEVILLE REGIONAL	GIFT CERTIFICATES-REC	1033-16	1	250.00	250.00
11/16	11/16/2016	63564	PLATTEVILLE REGIONAL	GIFT CERTIFICATES-REC	1033-16	2	85.00	85.00
11/16	11/16/2016	63564	PLATTEVILLE REGIONAL	GIFT CERTS-POLL WORK	1034-16	1	720.00	720.00
Total 63564:								1,155.00
63565								
11/16	11/16/2016	63565	PLATTEVILLE VETERINA	MONTHLY CHARGES-PO	10/27/2016	1	88.60	88.60
Total 63565:								88.60
63566								
11/16	11/16/2016	63566	PRECISION AUTOMOTIV	TOW TO IMPOUND-POLI	24455	1	127.50	127.50
Total 63566:								127.50
63567								
11/16	11/16/2016	63567	SCHMIDT ELECTRICAL C	SUPPLIES-WWTP	694	1	133.50	133.50
Total 63567:								133.50
63568								
11/16	11/16/2016	63568	SECURIAN FINANCIAL G	MONTHLY LIFE INS PRE	047102 DEC	1	29.04	29.04
11/16	11/16/2016	63568	SECURIAN FINANCIAL G	MONTHLY LIFE INS PRE	047102 DEC	2	2.01	2.01
11/16	11/16/2016	63568	SECURIAN FINANCIAL G	MONTHLY LIFE INS PRE	047102 DEC	3	38.09	38.09
11/16	11/16/2016	63568	SECURIAN FINANCIAL G	MONTHLY LIFE INS PRE	047102 DEC	4	3.74	3.74
11/16	11/16/2016	63568	SECURIAN FINANCIAL G	MONTHLY LIFE INS PRE	047102 DEC	5	64.51	64.51
11/16	11/16/2016	63568	SECURIAN FINANCIAL G	MONTHLY LIFE INS PRE	047102 DEC	6	.48	.48
11/16	11/16/2016	63568	SECURIAN FINANCIAL G	MONTHLY LIFE INS PRE	047102 DEC	7	202.82	202.82
11/16	11/16/2016	63568	SECURIAN FINANCIAL G	MONTHLY LIFE INS PRE	047102 DEC	8	23.36	23.36
11/16	11/16/2016	63568	SECURIAN FINANCIAL G	MONTHLY LIFE INS PRE	047102 DEC	9	53.00	53.00
11/16	11/16/2016	63568	SECURIAN FINANCIAL G	MONTHLY LIFE INS PRE	047102 DEC	10	73.19	73.19
11/16	11/16/2016	63568	SECURIAN FINANCIAL G	MONTHLY LIFE INS PRE	047102 DEC	11	80.39	80.39
11/16	11/16/2016	63568	SECURIAN FINANCIAL G	MONTHLY LIFE INS PRE	047102 DEC	12	3.65	3.65
11/16	11/16/2016	63568	SECURIAN FINANCIAL G	MONTHLY LIFE INS PRE	047102 DEC	13	9.59	9.59
11/16	11/16/2016	63568	SECURIAN FINANCIAL G	MONTHLY LIFE INS PRE	047102 DEC	14	19.36	19.36

GL Period	Check Issue Date	Check Number	Payee	Description	Invoice Number	Invoice Seq	Invoice Amount	Check Amount
11/16	11/16/2016	63568	SECURIAN FINANCIAL G	MONTHLY LIFE INS PRE	047102 DEC	15	11.41	11.41
11/16	11/16/2016	63568	SECURIAN FINANCIAL G	MONTHLY LIFE INS PRE	047102 DEC	16	69.29	69.29
11/16	11/16/2016	63568	SECURIAN FINANCIAL G	MONTHLY LIFE INS PRE	047102 DEC	17	52.26	52.26
11/16	11/16/2016	63568	SECURIAN FINANCIAL G	MONTHLY LIFE INS PRE	047102 DEC	18	11.78	11.78
11/16	11/16/2016	63568	SECURIAN FINANCIAL G	MONTHLY LIFE INS PRE	047102 DEC	19	29.26	29.26
11/16	11/16/2016	63568	SECURIAN FINANCIAL G	MONTHLY LIFE INS PRE	047102 DEC	20	15.88	15.88
11/16	11/16/2016	63568	SECURIAN FINANCIAL G	MONTHLY LIFE INS PRE	047102 DEC	21	.71	.71
11/16	11/16/2016	63568	SECURIAN FINANCIAL G	MONTHLY LIFE INS PRE	047102 DEC	22	34.49	34.49
11/16	11/16/2016	63568	SECURIAN FINANCIAL G	MONTHLY LIFE INS PRE	047102 DEC	23	49.28	49.28
11/16	11/16/2016	63568	SECURIAN FINANCIAL G	MONTHLY LIFE INS PRE	047102 DEC	24	117.79	117.79
11/16	11/16/2016	63568	SECURIAN FINANCIAL G	MONTHLY LIFE INS PRE	047102 DEC	25	225.29	225.29
11/16	11/16/2016	63568	SECURIAN FINANCIAL G	MONTHLY LIFE INS PRE	047102 DEC	26	760.31	760.31
11/16	11/16/2016	63568	SECURIAN FINANCIAL G	MONTHLY LIFE INS PRE	047102 DEC	27	145.25	145.25
Total 63568:								2,126.23
63569								
11/16	11/16/2016	63569	SLOAN IMPLEMENT	PARTS - PARKS DEPT	834367	1	44.73	44.73
Total 63569:								44.73
63570								
11/16	11/16/2016	63570	SOUTHWEST HEALTH CE	LABS-POLICE DEPT	825289 10/3	1	56.00	56.00
11/16	11/16/2016	63570	SOUTHWEST HEALTH CE	RANDOM DRUG & ALCO	825289 10/3	2	93.00	93.00
Total 63570:								149.00
63571								
11/16	11/16/2016	63571	SOUTHWEST HEALTH CE	849773 ACCT	11/16/2016	1	9.98	9.98
11/16	11/16/2016	63571	SOUTHWEST HEALTH CE	1028934 ACCT	11/16/2016	2	203.23	203.23
11/16	11/16/2016	63571	SOUTHWEST HEALTH CE	1028934 ACCT	11/16/2016	3	203.22	203.22
11/16	11/16/2016	63571	SOUTHWEST HEALTH CE	847253 ACCT	11/16/2016	4	18.65	18.65
11/16	11/16/2016	63571	SOUTHWEST HEALTH CE	847253 ACCT	11/16/2016	5	29.92	29.92
11/16	11/16/2016	63571	SOUTHWEST HEALTH CE	847253 ACCT	11/16/2016	6	29.92	29.92
11/16	11/16/2016	63571	SOUTHWEST HEALTH CE	886765 ACCT	11/16/2016	7	327.82	327.82
Total 63571:								822.74
63572								
11/16	11/16/2016	63572	SPEE-DEE	FREIGHT	3159167	1	10.50	10.50
11/16	11/16/2016	63572	SPEE-DEE	FREIGHT	3168754	1	15.03	15.03
Total 63572:								25.53
63573								
11/16	11/16/2016	63573	STREICHERS	UNIFORM ITEMS-POLICE	11234667	1	1,437.83	1,437.83
Total 63573:								1,437.83
63574								
11/16	11/16/2016	63574	SUNFLOWER ENTERPRI	RIVER ROCK-PARKS DEP	2105	1	427.95	427.95
Total 63574:								427.95
63575								
11/16	11/16/2016	63575	UNEMPLOYMENT INSUR	UNEMPLOYMENT - POLI	8017949	1	869.95	869.95

GL Period	Check Issue Date	Check Number	Payee	Description	Invoice Number	Invoice Seq	Invoice Amount	Check Amount
Total 63575:								869.95
63576								
11/16	11/16/2016	63576	US CELLULAR	CELL PHONE CHGS. - FI	161631357	1	77.83	77.83
Total 63576:								77.83
63577								
11/16	11/16/2016	63577	UW-PLATTEVILLE	INTERGOVERNMENTAL	11/07/2016	1	7,546.86	7,546.86
Total 63577:								7,546.86
63578								
11/16	11/16/2016	63578	VERIZON WIRELESS	POLICE DEPT CHARGES	9774196148	1	280.21	280.21
Total 63578:								280.21
63579								
11/16	11/16/2016	63579	WISCONSIN - DNR	PUMP INSTALLER LICEN	6754 2017	1	25.00	25.00
Total 63579:								25.00
63580								
11/16	11/16/2016	63580	WI INDEPENDENT NETW	INSTALL HDPE DUCTS F	26763	1	3,812.00	3,812.00
Total 63580:								3,812.00
63581								
11/16	11/16/2016	63581	WI STATE LAB OF HYGIE	WATER TESTING	479162-1	1	25.00	25.00
Total 63581:								25.00
63582								
11/16	11/16/2016	63582	WILSON, BRET	MOWING @ HIGHLAND P	112	1	100.00	100.00
Total 63582:								100.00
63583								
11/16	11/16/2016	63583	WISCONSIN LOGOS LLC	ADVERTISING-MUSEUM	1996-112016	1	120.00	120.00
11/16	11/16/2016	63583	WISCONSIN LOGOS LLC	ADVERTISING-MUSEUM	1997-112016	1	120.00	120.00
11/16	11/16/2016	63583	WISCONSIN LOGOS LLC	ADVERTISING-MUSEUM	1998-112016	1	120.00	120.00
11/16	11/16/2016	63583	WISCONSIN LOGOS LLC	ADVERTISING-MUSEUM	1999-112016	1	120.00	120.00
Total 63583:								480.00
63584								
11/16	11/16/2016	63584	WOODWARD COMMUNIT	ADVERTISING-STREET D	153811-1610	1	344.00	344.00
Total 63584:								344.00
Grand Totals:								111,854.56



BOARDS AND COMMISSIONS VACANCIES LIST

As of 11/10/16

Board of Appeals (Zoning) Alternate (partial term ending 10/1/18)

Board of Appeals (Zoning) Alternate (3 year term ending 10/1/19)

Board of Review (5 year term ending after 2021 session)

Commission on Aging (3 year terms ending 7/1/19)

Historic Preservation Alternate (3 year term ending 5/1/19)

Museum Board (partial term ending 7/1/18)

UPCOMING VACANCIES - for 2016

None

Application forms for the City of Platteville Boards and Commissions are available in the City Clerk's office in the Municipal Building at 75 N Bonson Street, Platteville, WI or online at www.platteville.org. Please note that most positions require City residency.

PROPOSED LICENSES
November 22, 2016

One Year Operator License

- Kyle P Dagens

Two Year Operator License

- None

**City of Platteville
STAFF REPORT AND FISCAL
NOTE**

Original Update

Title: Authorized Representative Resolution

Policy Analysis Statement:

Brief Description And Analysis Of Proposal:

The City of Platteville has submitted requests for financial assistance with the DNR for Principal Forgiveness Loans (grants) for replacement of Lead Service Lines (LSL) in the City. The DNR requested an updated copy of a Resolution designating an Authorized Representative to file and sign documents for the City. Enclosed is a Resolution based on the DNR sample Resolution designating the position of City Manager as the Authorized Representative.

Recommendation:

Staff recommends approving the Resolution.

Impact Of Adopting Proposal:

It would allow the City Manager to act for the City with regard to any financial assistance programs in either water, waste water or storm water areas.

Fiscal Estimate:

Fiscal Effect (check/circle all that apply)

- No fiscal effect
- Creates new expenditure account
- Creates new revenue account
- Increases expenditures
- Increases revenues
- Increases/decreases fund balance - _____ Fund

Budget Effect:

- Expenditure authorized in budget
- No change to budget required
- Expenditure not authorized in budget
- Budget amendment required

Vote Required:

- Majority
- Two-Thirds

Narrative/assumptions About Long Range Fiscal Effect:

The City was awarded a \$300,000 grant for replacement of LSL in 2016. The City submitted an Intent to Apply for \$250,000 grant for replacement of LSL in 2017. Together, these grants would be able to reimburse the full cost of LSL replacement for the vast majority of residential homes with LSL.

Expenditure/Revenue Changes:

Budget Amendment No. _____				No Budget Amendment Required _____				
Account Number				Account Name	Budget Prior to Change	Debit	Credit	Amended Budget
Fund	CC	Account	Object					
Totals								

Prepared By:

Department: Public Works

Prepared By: Howard B. Crofoot, P.E.

Date: November 15, 2016

RESOLUTION 16-23

**AUTHORIZED REPRESENTATIVE TO FILE APPLICATIONS
FOR FINANCIAL ASSISTANCE FROM
STATE OF WISCONSIN ENVIRONMENTAL IMPROVEMENT FUND**

WHEREAS, it is the desire of the City of Platteville, Wisconsin, a municipal corporation, to file several applications for state financial assistance for its water, sanitary sewer and storm sewer facilities under the Wisconsin Environmental Improvement Fund (ss. 281.58, 281.59, 281.60, and 281.61, Wis. Stats.);

WHEREAS, it is necessary to designate a representative for filing said applications;

BE IT THEREFORE RESOLVED by the Common Council of the City of Platteville that the **City Manager** is hereby appointed as the authorized representative for the City of Platteville for the purpose of filing these applications, and that the representative is further authorized and empowered to do all things necessary in connection with said applications.

PASSED BY THE COMMON COUNCIL on the 22nd day of November, 2016.

Eileen Nickels, Council President

ATTEST:

Jan Martin, City Clerk

PLAN COMMISSION
Monday, October 3, 2016

The regular meeting of the Plan Commission of the City of Platteville was called to order by Council President Eileen Nickels at 7:00 PM in the Common Council Chambers of the Municipal Building.

ROLL CALL:

Present: Jeremy Johnson, Julie Loeffelholz, Scott MacDowell, Mary Miller, Gary Munson, Eileen Nickels, Tom Nall, and Tom Nelson. Excused: Joyce Bos.

APPROVE MINUTES: September 12, 2016 Meeting

Motion by Miller, second by MacDowell to approve the September 12, 2016 minutes as presented. Motion carried 7-0 on a roll call vote.

MOTION:

- A. Rezoning – 200 N Court Street (PC16-RZ02-13)** – Consider a request to change the zoning of the property at 200 N Court Street from I-1 Institutional District to CBT Central Business Transition District. Community Planning Director Joe Carroll explained that the property, which has historically been used as a church and zoned Institutional, is for sale. The buyer would like to use the property as a music store, which would require a change to the property zoning, and has submitted a request to rezone the property to CBT – Central Business Transition District. This district allows most of the uses that the B-2 Central Business district and the Institutional district allow, but also allows some residential uses. The potential uses would provide more flexibility with the use of the property and would make it easier to sell the property. Staff believes the CBT district is appropriate for the property based on the location, and on the current and proposed use for the property. Staff recommends approval. No applicant statement. No public statements in favor, against, or in general. Plan Commission discussion included a comment that it was a good fit for the property and that the property would not be tax exempt anymore after it was sold. Motion by Miller, second by Munson to recommend approval of the request to rezone the property at 200 N Court Street to CBT Central Business Transition as presented. Motion carried 7-0 on a roll call vote.

Public Works Director Howard Crofoot notified the Plan Commission that they will be asked to review three ordinances over the next couple months related to the storm water management plan (SWMP) the Council recently adopted.

ADJOURN:

Motion by Nelson, second by Munson to adjourn. Motion carried 7-0 on a roll call vote. The meeting was adjourned at 7:18 PM.

Respectfully submitted,

Jan Martin, City Clerk

WATER & SEWER COMMISSION MINUTES
MONDAY, October 10th, 2016
4:00 P.M.

Water and Sewer Commission President Davis called the Regular Meeting of the City of Platteville Water and Sewer Commission to order on Monday, October 10th at 4:00 p.m. in the Council Chambers of the Municipal Building.

W/S Commission members present: Pete Davis, Amy Seeboth-Wilson, Austin Polebitski, Ken Kilian, Tom Nall, Max Anderson

W/S Commission members excused:

W/S Commission members absent: Sarah Fosbinder arrived at 4:15 pm

City Staff present: Director of Public Works - Howard Crofoot, Utility Superintendent - Irv Lupee (left at 4:35 pm), and Financial Operations Manager - Barb Johnson (arrive at 4:15 pm)

City Staff absent:

Election of President – Elect Austin Polebitski as President. **Motion by Seeboth-Wilson, seconded by Kilian. Motion carried.**

Election of Secretary – Elect Pete Davis as Secretary. **Motion by Seeboth-Wilson, seconded by Nall. Motion carried.**

Citizens' Comments – Mr. Lonnie Holtze spoke about his property at 685 Camp Street. August 12 – as a result of a no water pressure complaint, it was discovered that a piece of cast iron was stuck between the main line and the curb stop. This resulted in a \$325.75 bill from Ingersoll Plumbing to correct the problem. Mr. Holtze wants the City of Platteville to reimburse him for the bill. There was discussion, and it was determined that this matter will be brought up at the next meeting.

The Consent Calendar was presented for consideration. **Motion by Kilian, seconded by Davis to approve the Consent Calendar as presented, with the exception of the September Water Quality Report missing:** September 12th 2016 Minutes, September Financial Report, September Bank Reconciliation and Investments Report, Payment of Bills (9/8/2016 – 10/5/2016). **Motion carried.** September Water Quality Report was missing, and will be presented at the November 14th meeting.

ACTION ITEMS:

NONE

ITEMS OF DISCUSSION:

2016 Project Update – Street projects, all water and sewer work is done. The Cedar Street project is in the completion phase, currently working on pavement.

Lead Service Line Update – Crofoot gave a brief overview of the lead service line grant and what it entails to bring Anderson up to date.

Motion made by Nall, seconded by Fosbinder to adjourn. Motion carried.

Meeting adjourned at 4:45 p.m.

Respectfully Submitted:

Barb Johnson
Financial Operations Manager

**City of Platteville
STAFF REPORT AND FISCAL
NOTE**

Original Update

Title: Contract 13-16 Snow & Ice Removal

Policy Analysis Statement:

Brief Description And Analysis Of Proposal:

Every year the City contracts out the removal of snow and ice on sidewalks in front of properties that do not shovel their walks. This charge, plus a \$20.00 administrative fee per parcel is billed to the owner. Staff provided bid packages to 5 local firms who have worked with the City before. We received 1 bid from **Four Seasons Landscaping**. The bid tabulation is enclosed. Four Seasons Landscaping is the only price at **\$.20 per square foot or \$ 40.00 minimum for snow only. The price for hard packed snow & ice removal is \$.25 per square foot or \$ 55.00 minimum.**

Also enclosed is a copy of the proposed procedure for implementing this contract. In brief, Public Works Staff will document and measure snowfalls. When a snowfall is two (2) inches or more, Staff will document with a photo, then go around to all sidewalks after 24 hours to document potential violations of the Ordinance. Staff will place a door hangar on each parcel and document the address. This list of addresses will be provided to the Contractor. The contractor will only go to those documented locations. If the sidewalk has been cleared, there is no further action. If the sidewalk has NOT been cleared, the contractor removes the snow/ice and the property owner is billed for the cost of service.

Recommendation:

Staff recommends award of Contract 13-16 Snow & Ice Removal to. Four Seasons Landscaping at the bid price of. **\$.20 per square foot or \$ 40.00 minimum for snow only. The price for hard packed snow & ice removal is \$.25 per square foot or \$55.00 minimum.**

Impact Of Adopting Proposal:

Allow City to contract for snow removal service.

Fiscal Estimate:

Fiscal Effect (check/circle all that apply)

- No fiscal effect
 - Creates new expenditure account
 - Creates new revenue account
 - Increases expenditures
 - Increases revenues
 - Increases/decreases fund balance - _____
- Fund _____

Budget Effect:

- Expenditure authorized in budget
- No change to budget required
- Expenditure not authorized in budget
- Budget amendment required

Vote Required:

- Majority
- Two-Thirds

Narrative/assumptions About Long Range Fiscal Effect:

Included in the budget. The cost of snow removal is billed to the property owner.

Expenditure/Revenue Changes:

Budget Amendment No.				No Budget Amendment Required _____					
Account Number				Account Name		Budget Prior to Change	Debit	Credit	Amended Budget
Fund	CC	Account	Object						
Totals									

Prepared By:

Department: Public Works

Prepared By: Howard B. Crofoot

Date: November 1, 2016

Snow Removal:

Facts:

State Law:

66.0907 (5) SNOW AND ICE. The board of public works shall keep the sidewalks of the city clear of snow and ice in all cases where the owners or occupants of abutting lots fail to do so, and the expense of clearing in front of any lot or parcel of land shall be included in the statement to the comptroller required by sub. (3) (f), in the comptroller's statement to the city clerk and in the special tax to be levied. The city may also impose a fine or penalty for neglecting to keep sidewalks clear of snow and ice.

Municipal Code:

4.09 SHOVELING SIDEWALKS. (a) No owner of land within the City of Platteville shall allow accumulations of snow or ice on any public sidewalk within the City for more than 36 hours.

(b) The Director of Public Works shall be responsible for seeing that all public sidewalks within the City are kept free of accumulations of snow and ice. If there is an accumulation of snow or ice on any public sidewalk within the City for more than 36 hours, the Director of Public Works shall cause the same to be removed, either directing City personnel to make such removal or by contracting with private parties for such removal. The actual cost of such removal shall be charged against the owner of the property and shall be due and payable to the City within 30 days after the work is performed. Any amounts not paid within 30 days shall bear interest at the rate of 1% per month until fully paid.

(c) A per parcel administration charge, in an amount as set from time to time by a resolution of the Common Council, shall be added to bills where the property owner fails to shovel the public sidewalk, requiring the City to perform the work and that any amount not paid within 30 days shall bear interest at the rate of one percent per month until fully paid.

Previous procedure:

1. Public Works solicits contractors to remove snow & ice from sidewalks and have contract for cost of snow/ice removal approved by Council.
2. Public Works (Dan) would document snow events on his calendar with approximate depth and approximately when the event ended.
3. 36 hours or more after the snow event ended, Dan would notify DPW of the potential for Code violations and ask for guidance.
4. DPW would check weather.gov for 24 hour forecast and if additional snow likely in the next 24 hours, would delay enforcement. If no snow likely in the next 24 hours, would give approval for snow removal.
5. Contractor is notified and told to check the entire city and remove snow from those parcels where it is obvious there was no effort made to remove snow. (Do not shovel walks that appear to be shoveled and subsequently drifted over, or snow from the street plowed back onto a previously shoveled walk.)
6. Contractor identifies potential violations within the above guidance, takes before photo with date/time stamp. Clears sidewalk. Takes after photo with date/time stamp.
7. If there is a questionable situation, contractor to contact Dan at DPW office.
8. Upon completion of all the sidewalks that meet the guidance, the contractor submits the invoice and before/after photos for payment. If, in the judgement of Public Works, the photos indicate that a sidewalk may have been done that did not meet guidance, the contractor is not paid for that sidewalk shoveling.
9. Dan Allen uses a spreadsheet to identify the property, property owner and the amount charged to each property. He submits to Finance who pays the contractor's invoice and sends out invoices to property owners. We wish Finance would also send a courtesy copy to tenants, but that is not being done.
10. Property owners receive the invoice. If a rental, they forward to a tenant for payment.
11. Tenants or owners sometimes come to Public Works to challenge the invoice. They review the before & after photos. Arguments generally fall in one of the following categories:
 - a. The City didn't wait the full 36 hours. Dan can show when the snow stopped and when the contractor was sent out. The date/time stamp tells when the contractor did the work.
 - b. The City should give warnings. That has not been the policy in the past. It will change with new Council guidance.

- c. It was just a little bit of snow. We use the "accumulations of snow and ice" very strictly. The Council is looking to change this.
 - d. The City plowed snow back onto the sidewalk. Generally, we let those go the first time around. Sometimes we make errors and snow gets rolled over & we forgive those.
 - e. It was a one-time thing, please forgive me. Sometimes we waive the admin fee if there is no evidence of multiple offences and they are contrite.
 - f. Sometimes folks get belligerent and we stick to our guns. Sometimes they want to appeal to the City Manager, etc.
12. Other sidewalks are done on complaint basis. If a walk has not been cleared - after plowing or drifting and it is evident that the owner has not cleared it, they will get cleared.

Council Guidance from last winter (paraphrased):

1. Give warnings to people in violation prior to shoveling.
2. Enforce when the depth of snow reaches two (2) inches or greater.
3. In those areas that are less than 50% developed, forgo shoveling, unless there is evidence of heavy sidewalk usage (tracks in the snow).
4. Adjust procedures and contracts accordingly.

Given the Council guidelines, how will the procedures and Ordinances need to change (if any)?

Proposed new Procedure:

1. Public Works will solicit contractors to remove snow & ice from walks and have contract for cost of snow/ice removal approved by Council.
2. Public Works staff will document snow events on a calendar with approximate depth and approximately when the event ended.
3. **24 hours** after a snowfall of **two (2) or more inches** has ended, Public Works staff verifies the snowfall of 2 inches or more at City Hall with a photo to document the depth. Despite the possibility that snowfall across the City may vary, the "official" depth will be as measured by Staff at City Hall.
4. Public Works staff looks at ALL sidewalks in the City. If there is a potential violation, staff documents the address of the potential violation, fills out the pertinent information on a "door hanger" and places the door hanger on the door of the property with the potential violation and takes a photo of the door with the door hanger with a date/time stamp. The door hanger is placed to give the owner/occupant 24 hours to correct the potential violation.
5. Upon completion of the 24 hour time limit (total 48 hours), Public Works staff notifies DPW of the potential for Code violations and asks for guidance.
6. DPW checks weather.gov for 24 hour forecast and if additional snow likely in the next 24 hours, would delay enforcement. If no snow likely in the next 24 hours, would give approval for snow removal.
7. Contractor is given the list of addresses documented in step 4. above. The contractor checks only those addresses for violations. If the snow has not been shoveled, takes before photo with date/time stamp. Clears sidewalk. Takes after photo with date/time stamp.
8. If there is a questionable situation, contractor to contact Public Works staff at DPW office.
9. Upon completion of all the sidewalks on the documentation provided by Public Works staff, the contractor submits the invoice and before/after photos for payment. If, in the judgement of Public Works, the photos indicate that a sidewalk may have been done that did not meet guidance, the contractor is not paid for that sidewalk shoveling.
10. Public Works staff uses a spreadsheet to identify the property, property owner and the amount charged to each property. Public Works staff submits to Finance who pays the contractor's invoice and sends out invoices to property owners.

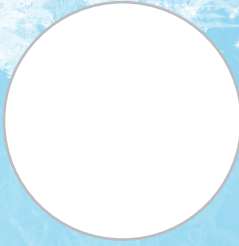
11. Property owners receive the invoice. If a rental, they forward to a tenant for payment.

Issues:

1. Staff proposes that the "official" 2" measurement be taken at City Hall versus relying on the Contractor or staff to get proof at individual houses.
2. It is the policy of the City of Platteville that the placement of a door hanger on a particular property is a courtesy only and not receiving or noticing a door hanger will not be accepted as grounds for waiving any special charge related to snow removal.
3. Staff suggests an increase in Administrative Fees from \$20 to \$40. The additional fee is to cover Staff time to provide door hangers and the snow depth measurement.

Proposed Door Hanger (attached):

Public Works staff writes in the date, time and address on the pre-printed form and places it on what appears to be the door of the property. The Address of the property is documented on a sheet of paper that will be provided to the contractor. Public Works staff Dan takes a photo of the door with door hanger to confirm that the hanger was placed at least 24 hours before enforcement.



Friendly Reminder

Don't get Snowed Under with an Unexpected Charge

City ordinances require that snow is removed from sidewalks within 36 hours of a snow event.

As of _____ your sidewalk was not cleared. If the sidewalk remains unclear after _____, contractors will remove the snow and you will be charged for the service.

Visit www.platteville.org for more information or contact Dan Allen at allend@platteville.org or 348-9741 extension 2241.

On behalf of the residents of Platteville, thank you for keeping your sidewalk clear so pedestrians in our community can travel safely.

Excerpt from 1/26/16 Work Session

WORK SESSION

- A. *Sidewalk Snow Removal* – City Manager Karen Kurt and Public Works Director Howard Crofoot met with the Council to discuss sidewalk snow removal within the City of Platteville at the behest of Council member Denn. Denn’s concern was that the City wasn’t following the snow removal ordinance consistently and that contractors were not allowed to work on Sunday during a snow event. Kurt distributed a handout entitled “Sidewalk Snow Removal” and proceeded to provide an overview of the document which started with the current ordinance language – Chapter 4.09 which basically states that no owner of land within the City shall allow accumulations of snow or ice on any public sidewalk for more than 36 hours. If they do, the City will have it cleaned and charge the owner for the time spent clearing the walks and an administrative charge. The purpose of the ordinance is to set the expectation or standard and provide an enforcement mechanism. The City decides how proactively they wish to enforce the ordinance. Kurt provided a speed limit enforcement example that ranged between reactive enforcement (such as street observation only) vs proactive enforcement (officers assigned to traffic detail daily), or somewhere in the middle (targeted enforcement in complaint areas). She contacted other comparison cities to find out how they handle sidewalk snow removal asking who identifies the issue and how, who clears the sidewalks, and do they issue warnings. Of the 7 cities that responded, all of them have their staff identify the issue – 3 with CSOs, 2 with Streets employees, and one with a part-time code enforcer and the majority was identified by complaints and street observation. 2 of the 7 contract the service, with one more wanting to but couldn’t get any bids. 6 of the 7 do some type of warning, some send letters, others door hangers. All 7 of the cities said when to enforce was a judgement call, with examples including using a wheelchair as a barometer in terms of snow depth and width shoveled, 2” – same as plowing the streets, don’t enforce until city sidewalks are completed, and 2 people should be able to pass – give one foot leeway for snow banking. She believes the City is in the proactive snow removal enforcement range. She feels the majority of residents contacting her complained about overly aggressive snow removal enforcement. Crofoot explained that the City currently contracts for snow and ice removal and the contractor is provided with a map of all the public sidewalks in the City. When he gives the contractor the go ahead to start removing snow (after the 36 hour timeline), they remove snow from all the sidewalks that are apparent that have not been touched. If it appears that they have been attempted to be cleared, the contractor doesn’t clean them on the initial go around. After the initial clearing, then they fall into the reactive mode – mainly complaint based. No warnings are issued.

The Council discussed four proposed enforcement triggers under the current contract:

- 1) Depth of snow – *Consensus was to enforce after 2” of snow.*
- 2) Width of sidewalk – *Consensus was to enforce 3’ (wheelchair accessible).*
- 3) Undeveloped areas – *Consensus was to enforce undeveloped areas after 50% developed or when visible pedestrian activity is present*
- 4) Areas alongside streets – *Consensus was if street snow is plowed onto sidewalks that have not previously been cleared, enforcement action should be taken. If plowed onto sidewalks after sidewalks cleared, staff discretion to start with a warning.*

Council discussion also included comments that people feel they are over-enforced and that there is a lack of consistent enforcement. City Attorney Brian McGraw stated that he only prosecuted 2 or 3 violations in the last 20 years.

Considerations for future contracts included the following:

- 1) Institute warnings – may require staff (vs contractor) to identify violations – *Consensus was the Council would like to look at possibly implementing one warning per season.*

- 2) Weekend enforcement/removal – *Consensus that the contract shouldn't prohibit work on Sunday but require work on Sunday.*
- 3) Consideration whether to contract or use staff to clear walks – staff may need more time or hire seasonal workers – *Staff will evaluate potential options for next season.*
- 4) Consideration whether to institute a different payment scheme. Currently the contractor is paid per square foot cleared with a minimum charge and no consideration of depth. There is a separate charge for snow only vs snow and ice (salting). *Consensus was not to change current practice.*
- 5) Staff discretion on when to begin enforcement based on weather forecast. *Consensus was not to change current practice.*

The last issue discussed was a complaint from Platteville Development Corporation regarding a \$5,600 snow removal bill for the housing development at Keystone. The development has 3 houses built so far, with the remainder of the property undeveloped. This year the contractor was sent to the development to clear sidewalks on the undeveloped portion without contacting the owner ahead of time to give him a heads up that this was going to happen. *It was the consensus of the Council to forgive the \$5,600 snow removal bill for Mr. Schneller and implement the enforcement of sidewalk clearing for undeveloped areas when 50 % of the development is completed.*

**City of Platteville
STAFF REPORT AND
FISCAL NOTE**

Original Update

Title: Ordinance 16-18 Amending Section 2.05 Council Salaries

Policy Analysis Statement:

Brief Description And Analysis Of Proposal:

It was the consensus of the Council at the October 17 Budget Work Session to eliminate Council salaries in a good faith effort to help with the budget going forward. The attached ordinance amends Section 2.05 Council Salaries to read “Each duly elected and qualified Alderperson of the City of Platteville, including the Council President, shall receive an annual salary in the sum of \$0, effective for terms commencing on or after April 18, 2017.”

According to Wis Stats 66.0505, Council members are entitled to the salary that was in place at the time they took office. Therefore, current Council members will need to provide written notification at least 30 days before January 1 of each year for the remainder of their term if they wish to refuse their salary.

Recommendation:

Propose to approve Ordinance Amending Section 2.05 Council Salaries as presented.

Impact Of Adopting Proposal:

Eliminates salary compensation for future Council members.

Fiscal Estimate:

Fiscal Effect (check/circle all that apply)

- No fiscal effect
- Creates new expenditure account
- Creates new revenue account
- Increases expenditures
- Increases revenues
- Increases/decreases fund balance - _____

Budget Effect:

- Expenditure authorized in budget
- No change to budget required
- Expenditure not authorized in budget
- Budget amendment required

Vote Required:

- Majority
- Two-Thirds

Narrative/assumptions About Long Range Fiscal Effect:

Expenditure/Revenue Changes:

Budget Amendment No. _____				No Budget Amendment Required <input checked="" type="checkbox"/>				
Account Number				Account Name	Budget Prior to Change	Debit	Credit	Amended Budget
Fund	CC	Account	Object					
				Totals				

Prepared By

Department: City Clerk

Prepared By: Jan Martin

Date: November 15, 2016

ORDINANCE NO. 16-18

AN ORDINANCE AMENDING SECTION 2.05 COUNCIL SALARIES

The Common Council of the City of Platteville do ordain as follows:

Section 1. Section 2.05 Council Salaries is hereby amended as follows:

2.05 COUNCIL SALARIES. (a) Each duly elected and qualified Alderperson of the City of Platteville, with the exception of the Council President, shall receive an annual salary as set by the Common Council from time to time. Such salaries shall be paid out of the City Treasury in monthly installments.

(b) The Common Council President shall receive an annual salary as set by the Common Council from time to time. Such salary shall be paid out of the City Treasury in monthly installments.

(c) Each duly elected and qualified Alderperson of the City of Platteville, including the Council President, shall receive an annual salary in the sum of \$0, effective for terms commencing on or after April 18, 2017.

Section 2. All other terms and provisions of Section 2 shall remain in full force and effect unless specifically modified herein.

Section 3. This ordinance shall be in full force and effect from and after its passage and publication as required by law.

Approved and adopted by the Common Council of the City of Platteville on a vote of ___ to ___ this 22nd day of November, 2016.

CITY OF PLATTEVILLE

By: Eileen Nickels, Council President

Attest:

Jan Martin, City Clerk

Published: November 30, 2016

Title: Ambulance Service Fee Policy & Allocation

Policy Analysis Statement:

Brief Description and Analysis of Proposal:

An Ambulance Service Fee is being proposed for the 2017 Budget. It is the City's intent to only collect enough revenue with this fee to offset the annual support fee paid to Southwest Health Center. The support fee is to help cover capital expenses related to the construction of the new EMS facility. The fee will be billed on the monthly water and sewer invoice. This fee is not part of the Water and Sewer Fee schedule; however, the water and sewer bill will be the delivery mechanism for the charge. Based on the Council consensus at the 11/1/16 Budget Work Session, the plan is to allocate the new ambulance service fee to water and sewer customers according to customer type:

	<u>MONTHLY</u>
Commercial Customers	\$10/month
Industrial Customers	\$10/month
Multifamily Customers	\$10/month
Public Authority Customers	\$10/month
Residential Customers	Remainder of fee divided by number of residential customers (The current estimate for 2017 is \$1.64/month for residential customers)

Recommendation:

Staff recommends that Council approves the attached Ambulance Service Fee Policy and the allocation schedule listed above.

Impact Of Adopting Proposal:

Increase revenue which will offset annual support fee to Southwest Health Center.

Fiscal Estimate:

Fiscal Effect (check/circle all that apply)

- No fiscal effect
- Creates new expenditure account
- Creates new revenue account
- Increases expenditures
- Increases revenues
- Increases/decreases fund balance - _____ Fund

Budget Effect:

- Expenditure authorized in budget
- No change to budget required
- Expenditure not authorized in budget
- Budget amendment required

Vote Required:

- Majority
- Two-Thirds

Narrative/assumptions About Long Range Fiscal Effect:

Expenditure/Revenue Changes:

Budget Amendment No. _____				No Budget Amendment Required _____				
Account Number				Account Name	Budget Prior to Change	Debit	Credit	Amended Budget
Fund	CC	Account	Object					
Totals								

Prepared By:

Department: Administration
Prepared By: Valerie I. Martin

Date: 11/2/2016

Overview

Starting in 2017, the City of Platteville will apply an ambulance service fee to City of Platteville residents, which will be billed as part of the monthly Water and Sewer invoice. This fee is not part of the water and sewer fee schedule; however, the water and sewer bill will be the delivery mechanism.

With the ambulance service now at Southwest Health Center, the City of Platteville is incurring a yearly Annual Support Fee to help support some of the anticipated unreimbursed costs related to capital expenses. Per the agreement with Southwest Health Center, this Annual Support Fee will continue until December 31, 2034. The ambulance service fee will cover 100% of the City's annual support fee to Southwest Health Center.

Procedure

1. The first ambulance service fee will be billed to residents on water and sewer invoices beginning the last week of December 2016 and will be due January 20th. The fees will be due on the 20th of every month, just like the water and sewer fees.
2. Water and Sewer customers currently on auto pay will be able to continue this form of payment as the allocation of the revenues for this fee will be done internally after collection of payment.
3. Each water and sewer customer will be charged per the following customer types:

Commercial	\$10/month
Industrial	\$10/month
Multifamily	\$10/month
Public Authority	\$10/month
Residential	Remainder of the fee / # of residential customers.

Exclusions/Exceptions

All City of Platteville water and sewer customers will be subject to this fee.

Failure to Comply

Any unpaid fees will be forwarded to collections.

**City of Platteville
STAFF REPORT AND FISCAL
NOTE**

Original Update

Title:
Public Urination/Defecation Ordinance and Amendment of 1.10 Schedule of Cash Deposits

Policy Analysis Statement:

Brief Description And Analysis Of Proposal:

The City of Platteville does not currently have a specific ordinance prohibiting public urination and defecation. Historically the Platteville PD Officers have written citations for Disorderly Conduct for these offenses but recently the Grant Co. Courts have determined that our Disorderly Conduct Ordinance does not specifically prohibit these acts. Additionally, the PD is seeking to establish the cash deposit for the offense of Public Urination/Defecation and we would also like to adjust the cash deposit for the offense of Open Intoxicants in Public Places to more accurately reflect the nature and severity of the violation.

Recommendation:

I recommend the City adopt the proposed Ordinance and amend the Schedule of Cash Deposits as requested for this Ordinance and for the offense of Open Intoxicants in Public Places.

Impact Of Adopting Proposal:

The Officers of the Platteville PD will have a specific Ordinance to use to cite offenders who engage in these offensive behaviors. Additionally, the cash deposits will be set for this offense and the cash deposit will be adjusted for violations of the Open Intoxicants in Public Places Ordinance.

Fiscal Estimate:

Fiscal Effect (check/circle all that apply)

- No fiscal effect
- Creates new expenditure account
- Creates new revenue account
- Increases expenditures
- Increases revenues
- Increases/decreases fund balance - _____ Fund

Budget Effect:

- Expenditure authorized in budget
- No change to budget required
- Expenditure not authorized in budget
- Budget amendment required

Vote Required:

- Majority
- Two-Thirds

Narrative/assumptions About Long Range Fiscal Effect:

None

Expenditure/Revenue Changes:

Budget Amendment No. _____				No Budget Amendment Required				
Account Number				Account Name	Budget Prior to Change	Debit	Credit	Amended Budget
Fund	CC	Account	Object					
Totals								

Prepared By: Doug McKinley

Department:
Platteville PD
Prepared By: DFM #300

Date: November 9, 2016

ORDINANCE NO. _____

**AN ORDINANCE CREATING SECTION 41.03 PROHIBITING
URINATING/DEFACATING IN PUBLIC AND AMENDING
SECTION 1.10 SCHEDULE OF CASH DEPOSITS**

The Common Council of the City of Platteville, Wisconsin do ordain as follows:

Section 1. Section 41.03 (2) of the Ordinances of the City of Platteville is hereby created as follows:

41.03 (2) URINATING/DEFACATING IN PUBLIC PROHIBITED.

It shall be unlawful for any person to urinate or defecate on private property in view of, or where they could be viewed by, the public, or on any sidewalk, street, alley, parking lot, playground, cemetery or other public area, except in a sanitary facility designated for that purpose.

Section 2. Section 1.10 Schedule of Cash Deposits is hereby amended to add Section 41.03 (2) under Chapter 41 – Disorderly Conduct as follows:

41.03 (2) URINATING/DEFACATING IN PUBLIC PROHIBITED.

Offenses Within One Year:

1 st	2 nd	3 rd
\$30.00	\$100.00	\$150.00

Section 3. Section 1.10 Schedule of Cash Deposits is hereby amended to revise the deposits for violations of Chapter 36 – Intoxicating Liquor, Fermented Malt Beverages and Other Beverages, as follows:

Chapter 36 – Intoxicating Liquor, Fermented Malt Beverages and Other Beverages

The cash deposit permitted for violations of Chapter 36 shall be as set forth in Wisconsin Revised Deposit Schedules adopted by the Wisconsin Judicial Conference, or if not specified therein, as follows:

36.15 Intoxicants in Public Places	Offenses Within One Year		
	1 st	2 nd	3 rd
	\$20.00	\$30.00	\$50.00
All Other Violations of Chapter 36	\$100.00	\$300.00	\$500.00

In addition to the money penalties set forth above, for the second and all subsequent violations of Chapter 36 within any 12 month period there shall be a mandatory suspension of all Class A and Class B licenses which shall be imposed by the Court. The periods of suspension are as follows:

Second Violation Within One Year	3 days
Third Violation Within One Year	7 days
Fourth Violation Within One Year	15 days
All Subsequent Violations Within One Year	30 to 90 days

Section 4. This ordinance shall be in full force and effect from and after its passage and publication as required by law.

Approved and adopted by the Common Council of the City of Platteville by a vote of _____ to _____ this _____ day of December, 2016.

CITY OF PLATTEVILLE,

By: Eileen Nickels, Council President

ATTEST:

Jan Martin, City Clerk