

FREUDENREICH ANIMAL CARE TRUST FUND MEETING

Monday, March 9, 2020 – 4:30 P.M.

In the Council Chambers at City Hall

75. N Bonson St, Platteville, WI 53818

AGENDA

1. Roll Call
2. Approval of Minutes
3. Financial Report
 - a. 2019 results and fund balance
 - b. 2020 as of February 29
4. Petpourri
5. Citizen's Comments, Observations and Petitions (if any)
6. Meeting Date (June 8th 2020 suggested)
7. Adjournment

If your attendance requires **special accommodation needs**, please call or write Nicola Maurer, PO Box 780, Platteville, Wisconsin 53818, (608) 348.9741, Ext. 2227; for TDD accessibility, call (608) 348.2313.

MEMBERS: *If you are unable to attend, please email Nicola Maurer at mauern@platteville.org*

FREUDENREICH ANIMAL CARE TRUST FUND COMMITTEE

MEETING MINUTES

Monday, December 9, 2019

The Freudenreich Animal Care Trust Fund Committee was called to order by Chairman Rolwes at 4:30 p.m. in the Council Chambers at City Hall.

Members present were Dr. Jeff Rolwes, Dr. Jackie Kieler, and Ms. Angie Donovan.

Also present was City of Platteville representative Administration Director Nicola Maurer and Chief of Police Doug McKinley.

Approve Minutes: September 9, 2019 meeting

Motion by Kieler, second by Donovan to approve the minutes as presented. Motion carried.

Financial Report:

The 2019 YTD Financial report through November 30, 2019 was presented by Administration Director Maurer and reviewed by the committee. Maurer also reviewed the historical and projected changes to the fund balance on hand. Motion by Donovan, second by Kieler to accept the Financial Report as presented. Motion carried.

Petpourri:

Upcoming Petpourri articles were discussed. Articles to be published are as follows: Christmas hazards in December and dental health in January.

Citizen's Comments, Observations, and Petitions:

None.

Next meeting date:

The 1st Quarter 2020 meeting will be held on March 9th 2020 at 4:30pm.

Adjourn:

Motion by Kieler, second by Donovan to adjourn. Motion carried.

The meeting was adjourned at 4:40pm.

Respectfully submitted,
Nicola Maurer
Administration Director

Freudenreich Animal Care Trust Fund
2019 YTD Financial Statements
December 31, 2019

<u>Account Title</u>	12/31/2016 2016 Actual	12/31/2017 2017 Actual	12/31/2018 2018 Budget	12/31/2018 2018 Actual	12/31/2019 2019 Budget	12/31/2019 2019 YTD Actual	Budget to Actual	
<u>Revenues</u>								
TRANS. FROM FREUDENRICH FUNDS	(1,940)	(2,455)	(4,041)	(4,148)	(2,520)	(2,625)	105	104%
<u>Expenditures</u>								
FREUDENRICH: PROF SERVICES	1,004	-	1,092	1,092	1,195	1,944	749	163%
FREUDENRICH: OPER SUPPLIES	-	-	521	656	-	-		
FREUDENRICH: PETPOURRI	311	357	400	166	400	240	(160)	60%
FREUDENRICH: ADOPTION NOTICES	279	276	500	741	500	312	(188)	62%
FREUDENRICH: EDUCATION MAT'L	121	-	75	52	75	72	(3)	96%
FREUDENRICH: DONATIONS	100	175	1,328	1,316	200	200	-	100%
FREUDENRICH: KENNEL LICENSE	125	125	125	125	150	125	(25)	83%
ANIMAL: TRANSFER TO TRUST ACCOUNT	-	1,521	-	-	-	-		
TOTAL EXPENSES ANIMAL TRUST	1,940	934	4,041	4,148	2,520	2,892	372	115%
							267	Net use of fund balance
<u>Fund Account</u>								
FREUDENRICH ANIMAL CARE	1,661	3,182	-	1,554	-	1,554	1,288	Remaining fund balance

Freudenreich Animal Trust Fund

Fund balance analysis

Balance 12/31/17	3,182
Use approved for 2018 budget	(1,521)
Additional funds	<u>(107)</u>
Balance 12/31/18	1,554

Motion at July 1, 2019 fund up to \$2,249

Prof. svc. budget remaining at 7/1/19	695
Fund balance remaining	<u>1,554</u>
Total	2,249

Stray cat program support - Aug	314
Stray cat program support - Sept	238
Stray cat program cost Oct	307
Stray cat program cost Nov	358
Stray cat program cost Dec	<u>228</u>
Total	1,444

Net fund balance remaining at 12/31/19 1,288

Freudenreich Animal Care Trust Fund
2020 YTD Financial Statements
February 29, 2020

<u>Account Number</u>	<u>Account Title</u>	12/31/2017 2017 Actual	12/31/2018 2018 Actual	12/31/2019 2019 Budget	12/31/2019 2019 YTD Actual	12/31/2020 2020 Budget	2/29/2020 2020 YTD Actual	
<u>Revenues</u>								
100-48500-700-000	TRANS. FROM FREUDENRICH FUNDS	(2,455)	(4,148)	(2,520)	(2,625)	(2,745)	(2,745)	100%
<u>Expenditures</u>								
100-54100-210-000	FREUDENRICH: PROF SERVICES	-	1,092	1,195	1,944	1,445	-	0%
100-54100-340-000	FREUDENRICH: OPER SUPPLIES	-	656	-	-	-	-	
100-54100-375-000	FREUDENRICH: PETPOURRI	357	166	400	240	300	304	101%
100-54100-376-000	FREUDENRICH: ADOPTION NOTICES	276	741	500	312	300	26	9%
100-54100-377-000	FREUDENRICH: EDUCATION MAT'L	-	52	75	72	75	-	0%
100-54100-462-000	FREUDENRICH: DONATIONS	175	1,316	200	200	500	-	0%
100-54100-475-000	FREUDENRICH: KENNEL LICENSE	125	125	150	125	125	-	0%
100-54100-999-000	ANIMAL: TRANSFER TO TRUST ACCOUNT	1,521	-	-	-	-	-	
	TOTAL EXPENSES ANIMAL TRUST	934	4,148	2,520	2,892	2,745	330	12%

Date	Journal	Reference Number	Payee or Description	Account Number	Debit Amount	Credit Amount	Balance
TRANS. FROM FREUDENRICH FUNDS			12/31/2019 (14/19) Balance	100-48500-700-000			.00
01/28/2020	CR	13003468	FREUDENREICH ANIMAL CARE FUND - CO Description: FREUDENREICH ANIMAL CARE FUND - COMMUNITY FOUNDATION OF S WI			2,745.43-	
YTD Encumbrance		.00	YTD Actual -2,745.43 Total -2,745.43	YTD Budget -2,745.00	Unearned	(.43)	
FREUDENRICH: PROF SERVICES			12/31/2019 (14/19) Balance	100-54100-210-000			.00
YTD Encumbrance		.00	YTD Actual .00 Total .00	YTD Budget 1,445.00	Unexpended	1,445.00	
FREUDENRICH: PETPOURRI			12/31/2019 (14/19) Balance	100-54100-375-000			.00
01/31/2020	AP	502	PLATTEVILLE JOURNAL, THE **VendorNo: 16005 **Inv. No: 10199 1/31/2020 **Desc: ADVERTISING-FREUDENREICH ANIMAL CARE **Inv. Date: 1/31/2020 **Remit Name: PLATTEVILLE JOURNAL, THE		103.50		
01/31/2020	AP	503	PLATTEVILLE JOURNAL, THE **VendorNo: 16005 **Inv. No: 10199 1/31/2020 **Desc: ADVERTISING-FREUDENREICH ANIMAL CARE **Inv. Date: 1/31/2020 **Remit Name: PLATTEVILLE JOURNAL, THE		96.60		
01/31/2020	AP	506	PLATTEVILLE JOURNAL, THE **VendorNo: 16005 **Inv. No: 1646 1.1-1.31.2020 **Desc: ADVERTISING-FREUDENREICH ANIMAL CARE **Inv. Date: 1/31/2020 **Remit Name: PLATTEVILLE JOURNAL, THE		103.50		
YTD Encumbrance		.00	YTD Actual 303.60 Total 303.60	YTD Budget 300.00	Unexpended	(3.60)	
FREUDENRICH: ADOPTION NOTICES			12/31/2019 (14/19) Balance	100-54100-376-000			.00
01/31/2020	AP	504	PLATTEVILLE JOURNAL, THE **VendorNo: 16005 **Inv. No: 10199 1/31/2020 **Desc: ADVERTISING-FREUDENREICH ANIMAL CARE **Inv. Date: 1/31/2020 **Remit Name: PLATTEVILLE JOURNAL, THE		26.00		
02/29/2020	AP	139	PLATTEVILLE JOURNAL, THE **VendorNo: 16005 **Inv. No: 10199 2/29/2020 **Desc: ADVERTISING-FREUDENREICH ANIMAL FUND **Inv. Date: 2/29/2020 **Remit Name: PLATTEVILLE JOURNAL, THE		26.00		
YTD Encumbrance		.00	YTD Actual 52.00 Total 52.00	YTD Budget 300.00	Unexpended	248.00	
FREUDENRICH: EDUCATION MAT'L			12/31/2019 (14/19) Balance	100-54100-377-000			.00
YTD Encumbrance		.00	YTD Actual .00 Total .00	YTD Budget 75.00	Unexpended	75.00	
FREUDENRICH: DONATIONS			12/31/2019 (14/19) Balance	100-54100-462-000			.00
YTD Encumbrance		.00	YTD Actual .00 Total .00	YTD Budget 500.00	Unexpended	500.00	
FREUDENRICH: KENNEL LICENSE			12/31/2019 (14/19) Balance	100-54100-475-000			.00
YTD Encumbrance		.00	YTD Actual .00 Total .00	YTD Budget 125.00	Unexpended	125.00	
Number of Transactions: 6 Number of Accounts: 7					Debit	Credit	Proof
Total GENERAL FUND:					355.60	2,745.43-	2,389.83-