

FREUDENREICH ANIMAL CARE TRUST FUND MEETING

Monday, June 15, 2020 – 4:30 P.M.

This meeting will take place via Zoom:

<https://us02web.zoom.us/j/86739064898>

AGENDA

1. Roll Call
2. Approval of Minutes
3. Financial Report
4. Petpourri
5. Citizen's Comments, Observations and Petitions (if any)
6. Meeting Date (September 14th 2020 suggested)
7. Adjournment

If your attendance requires **special accommodation needs**, please call or write Nicola Maurer, PO Box 780, Platteville, Wisconsin 53818, (608) 348.9741, Ext. 2227; for TDD accessibility, call (608) 348.2313.

MEMBERS: *If you are unable to attend, please email Nicola Maurer at mauern@platteville.org*

FREUDENREICH ANIMAL CARE TRUST FUND COMMITTEE

MEETING MINUTES

Monday, March 9, 2020

The Freudenreich Animal Care Trust Fund Committee was called to order by Chairman Rolwes at 4:30 p.m. in the Council Chambers at City Hall.

Members present were Dr. Jeff Rolwes, Dr. Jackie Kieler, Dr. Terry Beebe, Mr. Dave Ralph and Ms. Angie Donovan. Also present was Council Representative Barb Stockhausen, City of Platteville representative Administration Director Nicola Maurer, Chief of Police Doug McKinley and members of the public Maegan Kruscher and Lizzy Martino.

This is Council Representative Barb Stockhausen's last meeting before retiring from office.

Approve Minutes: December 9, 2019 meeting

Motion by Kieler, second by Donovan to approve the minutes as presented. Motion carried.

Financial Report:

The 2019 YTD Financial report through December 31, 2019 and 2020 YTD Financial report through February 20, 2020 were presented by Administration Director Maurer and reviewed by the committee. Maurer also reviewed the historical and projected changes to the fund balance on hand. Motion by Donovan, second by Beebe to accept the Financial Report as presented. Motion carried.

Petpourri:

Upcoming Petpourri articles were discussed. Articles to be published are as follows: Heartworm in March, vaccinations in April and the dog park in May. The March and April articles will be submitted by Dr. Kieler and the May article by Council Representative Stockhausen.

Citizen's Comments, Observations, and Petitions:

UWP students Maegan Kruscher and Lizzy Martino gave a presentation to the Committee regarding a project to trap, vaccinate, microchip and release stray cats in the City. The students have funding for the needed equipment, vaccinations and scanner but are also pursuing discounts and/or donations from the suppliers. If the program is successful, it may be able to be continued by the UWP Pre-Vet Club. The Committee provided input on aspects of the proposed program and recommended safety measures to be undertaken by the students including being vaccinated for rabies.

Next meeting date:

The 2nd Quarter 2020 meeting will be held on June 8th 2020 at 4:30pm.

Adjourn:

Motion by Kieler, second by Donovan to adjourn. Motion carried.

The meeting was adjourned at 5:00pm.

Respectfully submitted,
Nicola Maurer
Administration Director

Freudenreich Animal Care Trust Fund
2020 YTD Financial Statements
May 31, 2020

<u>Account Number</u>	<u>Account Title</u>	12/31/2017 2017 Actual	12/31/2018 2018 Actual	12/31/2019 2019 Budget	12/31/2019 2019 YTD Actual	12/31/2020 2020 Budget	5/31/2020 2020 YTD Actual	
<u>Revenues</u>								
100-48500-700-000	TRANS. FROM FREUDENRICH FUNDS	(2,455)	(4,148)	(2,520)	(2,892)	(2,745)	(2,745)	100%
<u>Expenditures</u>								
100-54100-210-000	FREUDENRICH: PROF SERVICES	-	1,092	1,195	2,836	1,445	-	0%
100-54100-340-000	FREUDENRICH: OPER SUPPLIES	-	656	-	-	-	-	
100-54100-375-000	FREUDENRICH: PETPOURRI	357	166	400	240	300	547	182%
100-54100-376-000	FREUDENRICH: ADOPTION NOTICES	276	741	500	312	300	104	35%
100-54100-377-000	FREUDENRICH: EDUCATION MAT'L	-	52	75	72	75	-	0%
100-54100-462-000	FREUDENRICH: DONATIONS	175	1,316	200	200	500	-	0%
100-54100-475-000	FREUDENRICH: KENNEL LICENSE	125	125	150	125	125	-	0%
100-54100-999-000	ANIMAL: TRANSFER TO TRUST ACCOUNT	1,521	-	-	-	-	-	
	TOTAL EXPENSES ANIMAL TRUST	934	4,148	2,520	3,784	2,745	651	24%

Date	Journal	Reference Number	Payee or Description	Account Number	Debit Amount	Credit Amount	Balance			
TRANS. FROM FREUDENRICH FUNDS			12/31/2019 (14/19) Balance	100-48500-700-000			.00			
01/28/2020	CR	13003468	FREUDENREICH ANIMAL CARE FUND - CO Description: FREUDENREICH ANIMAL CARE FUND - COMMUNITY FOUNDATION OF S WI			2,745.43-				
YTD Encumbrance		.00	YTD Actual	-2,745.43	Total	-2,745.43	YTD Budget	-2,745.00	Unearned	(.43)
FREUDENRICH: PROF SERVICES			12/31/2019 (14/19) Balance	100-54100-210-000			.00			
YTD Encumbrance		.00	YTD Actual	.00	Total	.00	YTD Budget	1,445.00	Unexpended	1,445.00
FREUDENRICH: PETPOURRI			12/31/2019 (14/19) Balance	100-54100-375-000			.00			
01/31/2020	AP	502	PLATTEVILLE JOURNAL, THE **VendorNo: 16005 **Inv. No: 10199 1/31/2020 **Desc: ADVERTISING-FREUDENREICH ANIMAL CARE **Inv. Date: 1/31/2020 **Remit Name: PLATTEVILLE JOURNAL, THE		103.50					
01/31/2020	AP	503	PLATTEVILLE JOURNAL, THE **VendorNo: 16005 **Inv. No: 10199 1/31/2020 **Desc: ADVERTISING-FREUDENREICH ANIMAL CARE **Inv. Date: 1/31/2020 **Remit Name: PLATTEVILLE JOURNAL, THE		96.60					
01/31/2020	AP	506	PLATTEVILLE JOURNAL, THE **VendorNo: 16005 **Inv. No: 1646 1.1- 1.31.2020 **Desc: ADVERTISING- FREUDENREICH ANIMAL CARE **Inv. Date: 1/31/2020 **Remit Name: PLATTEVILLE JOURNAL, THE		103.50					
03/31/2020	AP	633	PLATTEVILLE JOURNAL, THE **VendorNo: 16005 **Inv. No: 1646 3/31/2020 **Desc: ADVERTISING-FREUDENREICH ANIMAL FUND **Inv. Date: 3/31/2020 **Remit Name: PLATTEVILLE JOURNAL, THE		243.00					
YTD Encumbrance		.00	YTD Actual	546.60	Total	546.60	YTD Budget	300.00	Unexpended	(246.60)
FREUDENRICH: ADOPTION NOTICES			12/31/2019 (14/19) Balance	100-54100-376-000			.00			
01/31/2020	AP	504	PLATTEVILLE JOURNAL, THE **VendorNo: 16005 **Inv. No: 10199 1/31/2020 **Desc: ADVERTISING-FREUDENREICH ANIMAL CARE **Inv. Date: 1/31/2020 **Remit Name: PLATTEVILLE JOURNAL, THE		26.00					
02/29/2020	AP	139	PLATTEVILLE JOURNAL, THE **VendorNo: 16005 **Inv. No: 10199 2/29/2020 **Desc: ADVERTISING-FREUDENREICH ANIMAL FUND **Inv. Date: 2/29/2020 **Remit Name: PLATTEVILLE JOURNAL, THE		26.00					
03/31/2020	AP	108	PLATTEVILLE JOURNAL, THE **VendorNo: 16005 **Inv. No: 10199 3/1- 3/31/2020 **Desc: ADVERTISING- FREUDENREICH ANIMAL FUND **Inv. Date: 3/31/2020 **Remit Name: PLATTEVILLE JOURNAL, THE		26.00					
04/30/2020	AP	553	PLATTEVILLE JOURNAL, THE **VendorNo: 16005 **Inv. No: 10199 4/30/2020 **Desc: ADVERTISING-FREUDENREICH ANIMAL CARE **Inv. Date: 4/30/2020 **Remit Name: PLATTEVILLE JOURNAL, THE		26.00					
YTD Encumbrance		.00	YTD Actual	104.00	Total	104.00	YTD Budget	300.00	Unexpended	196.00

Date	Journal	Reference Number	Payee or Description	Account Number	Debit Amount	Credit Amount	Balance
FREUDENRICH: EDUCATION MAT'L			12/31/2019 (14/19) Balance	100-54100-377-000			.00
YTD Encumbrance		.00 YTD Actual	.00 Total	.00 YTD Budget	75.00 Unexpended	75.00	
FREUDENRICH: DONATIONS			12/31/2019 (14/19) Balance	100-54100-462-000			.00
YTD Encumbrance		.00 YTD Actual	.00 Total	.00 YTD Budget	500.00 Unexpended	500.00	
FREUDENRICH: KENNEL LICENSE			12/31/2019 (14/19) Balance	100-54100-475-000			.00
YTD Encumbrance		.00 YTD Actual	.00 Total	.00 YTD Budget	125.00 Unexpended	125.00	

Number of Transactions: 9 Number of Accounts: 7

Total GENERAL FUND:

Number of Transactions: 9 Number of Accounts: 7

Grand Totals:

Debit	Credit	Proof
650.60	2,745.43-	2,094.83-
650.60	2,745.43-	2,094.83-