

FREUDENREICH ANIMAL CARE TRUST FUND MEETING

Tuesday, September 8, 2020 – 4:30 P.M.

This meeting will take place via Zoom:

<https://us02web.zoom.us/j/87493405577>

AGENDA

1. Roll Call
2. Approval of Minutes
3. Financial Report and Stray Cat Program Support
4. 2021 Budget
5. Educational Materials for Schools and Educators at Home
6. Petpourri
7. Citizen's Comments, Observations and Petitions (if any)
8. Meeting Date (December 7th 2020 suggested)
9. Adjournment

If your attendance requires **special accommodation needs**, please call or write Nicola Maurer, PO Box 780, Platteville, Wisconsin 53818, (608) 348.9741, Ext. 2227; for TDD accessibility, call (608) 348.2313.

MEMBERS: *If you are unable to attend, please email Nicola Maurer at maurern@platteville.org*

FREUDENREICH ANIMAL CARE TRUST FUND COMMITTEE

MEETING MINUTES

Monday, June 15, 2020

The Freudenreich Animal Care Trust Fund Committee was called to order by Chairman Rolwes at 4:30 p.m. via Zoom,

Members present were Dr. Jeff Rolwes, Dr. Jackie Kieler, Mr. Dave Ralph.

Members excused were Dr. Terry Beebe and Marcia Cordts.

Also present was Council Representative Robin Cline and City of Platteville representative Administration Director Nicola Maurer.

Approve Minutes: March 9, 2020 meeting

Motion by Kieler, second by Ralph to approve the minutes as presented. Motion carried.

Financial Report:

The 2020 YTD Financial report through May 31, 2020 was presented by Administration Director Maurer and reviewed by the committee. Dr. Kieler inquired about the amount already expended for Petpourri articles. Maurer will investigate for the next meeting. Motion by Ralph, second by Kieler to accept the Financial Report as presented. Motion carried.

Petpourri:

Upcoming Petpourri articles were discussed. Since the budget for Petpourri is showing as fully utilized, articles to be published will be limited to Summer Tips until the next meeting.

Citizen's Comments, Observations, and Petitions:

Dave Ralph asked about educational materials – whether there might be some free resources that could be provided to schools and parents educating at home. Dr. Kieler suggested looking at AVMA website. Dr. Rolwes looked at the website and found some potential materials. He will reach out to the school district to determine options for making the materials available to parents and students. Dr. Kieler will reach out to Parks & Rec Director Luke Peters to review options for distribution of materials. This will be an action agenda item for the next meeting.

Next meeting date:

The 3rd Quarter 2020 meeting will be held on Tuesday September 8th 2020 at 4:30pm.

Adjourn:

Motion by Kieler, second by Ralph to adjourn. Motion carried.

The meeting was adjourned at 4:50pm.

Respectfully submitted,
Nicola Maurer
Administration Director

Freudenreich Animal Care Trust Fund
2020 YTD Financial Statements
August 31, 2020

<u>Account Title</u>	12/31/2018 2018 Actual	12/31/2019 2019 Budget	12/31/2019 2019 YTD Actual	12/31/2020 2020 Budget	8/31/2020 2020 YTD Actual	Proposed 2021 Budget
<u>Revenues</u>						
TRANS. FROM FREUDENRICH FUNDS	4,148	2,520	2,892	2,745	2,745	2,745
<u>Expenditures</u>						
FREUDENRICH: PROF SERVICES	1,092	1,195	2,836	1,445	-	1,470
FREUDENRICH: OPER SUPPLIES	656	-	-	-	-	-
FREUDENRICH: PETPOURRI	166	400	240	300	660	300
FREUDENRICH: ADOPTION NOTICES	741	500	312	300	182	325
FREUDENRICH: EDUCATION MAT'L	52	75	72	75	-	75
FREUDENRICH: DONATIONS	1,316	200	200	500	-	450
FREUDENRICH: KENNEL LICENSE	125	150	125	125	125	125
ANIMAL: TRANSFER TO TRUST ACCOUNT	-	-	-	-	-	-
TOTAL EXPENSES ANIMAL TRUST	4,148	2,520	3,784	2,745	967	2,745
<u>Fund Account</u>						
FREUDENRICH ANIMAL CARE	1,554		1,554	-	1,288	

Date	Journal	Reference Number	Payee or Description	Account Number	Debit Amount	Credit Amount	Balance
TRANS. FROM FREUDENRICH FUNDS			01/01/2020 (00/20) Balance	100-48500-700-000			.00
01/28/2020	CR	13003468	FREUDENREICH ANIMAL CARE FUND - CO Description: FREUDENREICH ANIMAL CARE FUND - COMMUNITY FOUNDATION OF S WI			2,745.43-	
YTD Encumbrance		.00 YTD Actual	-2,745.43 Total	-2,745.43 YTD Budget	-2,745.00 Unearned	(.43)	
FREUDENRICH: PROF SERVICES			01/01/2020 (00/20) Balance	100-54100-210-000			.00
YTD Encumbrance		.00 YTD Actual	.00 Total	.00 YTD Budget	1,445.00 Unexpended	1,445.00	
FREUDENRICH: PETPOURRI			01/01/2020 (00/20) Balance	100-54100-375-000			.00
01/31/2020	AP	502	PLATTEVILLE JOURNAL, THE **VendorNo: 16005 **Inv. No: 10199 1/31/2020 **Desc: ADVERTISING-FREUDENREICH ANIMAL CARE **Inv. Date: 1/31/2020 **Remit Name: PLATTEVILLE JOURNAL, THE		103.50		
01/31/2020	AP	503	PLATTEVILLE JOURNAL, THE **VendorNo: 16005 **Inv. No: 10199 1/31/2020 **Desc: ADVERTISING-FREUDENREICH ANIMAL CARE **Inv. Date: 1/31/2020 **Remit Name: PLATTEVILLE JOURNAL, THE		96.60		
01/31/2020	AP	506	PLATTEVILLE JOURNAL, THE **VendorNo: 16005 **Inv. No: 1646 1.1- 1.31.2020 **Desc: ADVERTISING- FREUDENREICH ANIMAL CARE **Inv. Date: 1/31/2020 **Remit Name: PLATTEVILLE JOURNAL, THE		103.50		
03/31/2020	AP	633	PLATTEVILLE JOURNAL, THE **VendorNo: 16005 **Inv. No: 1646 3/31/2020 **Desc: ADVERTISING-FREUDENREICH ANIMAL FUND **Inv. Date: 3/31/2020 **Remit Name: PLATTEVILLE JOURNAL, THE		243.00		
06/30/2020	AP	685	PLATTEVILLE JOURNAL, THE **VendorNo: 16005 **Inv. No: 06/30/2020 **Desc: ADVERTISING-FREUDENREICH **Inv. Date: 6/30/2020 **Remit Name: PLATTEVILLE JOURNAL, THE		113.85		
YTD Encumbrance		.00 YTD Actual	660.45 Total	660.45 YTD Budget	300.00 Unexpended	(360.45)	
FREUDENRICH: ADOPTION NOTICES			01/01/2020 (00/20) Balance	100-54100-376-000			.00
01/31/2020	AP	504	PLATTEVILLE JOURNAL, THE **VendorNo: 16005 **Inv. No: 10199 1/31/2020 **Desc: ADVERTISING-FREUDENREICH ANIMAL CARE **Inv. Date: 1/31/2020 **Remit Name: PLATTEVILLE JOURNAL, THE		26.00		
02/29/2020	AP	139	PLATTEVILLE JOURNAL, THE **VendorNo: 16005 **Inv. No: 10199 2/29/2020 **Desc: ADVERTISING-FREUDENREICH ANIMAL FUND **Inv. Date: 2/29/2020 **Remit Name: PLATTEVILLE JOURNAL, THE		26.00		
03/31/2020	AP	108	PLATTEVILLE JOURNAL, THE **VendorNo: 16005 **Inv. No: 10199 3/1- 3/31/2020 **Desc: ADVERTISING- FREUDENREICH ANIMAL FUND **Inv. Date: 3/31/2020 **Remit Name: PLATTEVILLE JOURNAL, THE		26.00		
04/30/2020	AP	553	PLATTEVILLE JOURNAL, THE **VendorNo: 16005 **Inv. No: 10199 4/30/2020 **Desc: ADVERTISING-FREUDENREICH		26.00		