

FREUDENREICH ANIMAL CARE TRUST FUND MEETING

Monday, December 13, 2021 – 4:30 P.M.

This meeting will take place via Zoom:

<https://us02web.zoom.us/j/87142202905>

AGENDA

1. Roll Call
2. Approval of Minutes
3. Financial Report
4. Petpourri
5. Citizen's Comments, Observations and Petitions (if any)
6. Meeting Date (March 7th 2022 suggested)
7. Adjournment

If your attendance requires **special accommodation needs**, please call or write Nicola Maurer, PO Box 780, Platteville, Wisconsin 53818, (608) 348.9741, Ext. 2227; for TDD accessibility, call (608) 348.2313.

MEMBERS: *If you are unable to attend, please email Nicola Maurer at mauern@platteville.org*

FREUDENREICH ANIMAL CARE TRUST FUND COMMITTEE

MEETING MINUTES

Monday, September 13, 2021

The Freudenreich Animal Care Trust Fund Committee was called to order by Chairman Rolwes at 4:35 p.m. via Zoom.

Members present were Dr. Jeff Rolwes, Dr. Jackie Kieler and Barbara Stockhausen.

Members absent were Dr. Terry Beebe and Ms. Marcia Cordts.

Also present was City of Platteville Council representative Lynne Parrott, Administration Director Nicola Maurer and Dr. Cari Schaffer.

Approve Minutes: June 14, 2021 meeting

Motion by Kieler, second by Stockhausen to approve the minutes as presented. Motion carried.

Financial Report:

The 2021 Financial report through August 31 was presented by Administration Director Maurer and reviewed by the committee.

Motion by Kieler, second by Stockhausen to accept the Financial Report as presented. Motion carried.

2022 Budget:

The 2022 draft budget was presented by Administration Director Maurer and reviewed by the committee.

Motion by Kieler to adjust the proposed donation for Grant Co. Humane Society from \$500 to \$1,000 with the remainder of the budget adopted as presented. Second by Stockhausen. Motion carried.

Petpourri:

The upcoming Petpourri article will be Winter tips.

Citizen's Comments, Observations, and Petitions:

Dr. Cari Schaffer explained that there was a movement to establish a humane society in Platteville, but the funding fell through. Instead, she is considering a service which would be smaller in scope any potentially would involve transporting stray animals from Platteville to Lancaster using a van. Dr. Schaffer inquired as to ways in which the Lancaster project may be able to help with animals eligible for adoption in Platteville and how that might intersect with the Freudenreich Fund. When more details are established, Dr. Schaffer will bring this matter back to the Committee.

Next meeting date:

The 4th Quarter 2021 meeting will be held in person on Monday December 13th 2021 at 4:30pm.

Adjourn:

Motion by Kieler, second by Stockhausen to adjourn. Motion carried.

The meeting was adjourned at 5:15pm.

Respectfully submitted,
Nicola Maurer
Administration Director

Freudenreich Animal Care Trust Fund
2021 YTD Financial Statements
November 30, 2021

| <u>Account Number</u> | <u>Account Title</u> | 12/31/2019 2019 Budget | 12/31/2019 2019 Actual | 12/31/2020 2020 Budget | 12/31/2020 2020 YTD Actual | 12/31/2021 2021 Budget | 11/30/2021 2021 YTD Actual |
|----------------------------|------------------------------------|------------------------------|------------------------------|------------------------------|----------------------------------|------------------------------|----------------------------------|
| <u>Revenues</u> | | | | | | | |
| 100-48500-700-000 | FREUDENREICH FUND REVENUE | 2,520 | 2,892 | 2,745 | 2,745 | 2,745 | 2,831 |
| 100-48500-701-000 | FREUDENRICH DONATIONS | - | - | - | 100 | - | - |
| | TOTAL REVENUES ANIMAL TRUST | 48,369 | 48,741 | 2,745 | 2,845 | 2,745 | 2,831 |
| <u>Expenditures</u> | | | | | | | |
| 100-54100-210-000 | FREUDENRICH: PROF SERVICES | 1,195 | 1,944 | 1,445 | 826 | 1,470 | 1,752 |
| 100-54100-340-000 | FREUDENRICH: OPER SUPPLIES | - | - | - | - | - | - |
| 100-54100-375-000 | FREUDENRICH: PETPOURRI | 400 | 240 | 300 | 693 | 1,000 | 242 |
| 100-54100-376-000 | FREUDENRICH: ADOPTION NOTICES | 500 | 312 | 300 | 286 | 325 | 260 |
| 100-54100-377-000 | FREUDENRICH: EDUCATION MAT'L | 75 | 72 | 75 | 75 | 75 | - |
| 100-54100-462-000 | FREUDENRICH: DONATIONS | 200 | 200 | 500 | 500 | 450 | 500 |
| 100-54100-475-000 | FREUDENRICH: KENNEL LICENSE | 150 | 125 | 125 | 125 | 125 | 125 |
| 100-54100-999-000 | ANIMAL: TRANSFER TO TRUST ACCOUNT | - | - | - | - | - | - |
| | TOTAL EXPENSES ANIMAL TRUST | 2,520 | 2,892 | 2,745 | 2,506 | 3,445 | 2,878 |
| <u>Fund Account</u> | | | | | | | |
| 100-25801-000-000 | FREUDENRICH ANIMAL CARE | - | 1,288 | | 1,628 | | |

| Journal | Reference Number | Payee or Description | Debit Amount | Credit Amount | Balance | | | | |
|--|------------------|---|--------------|---------------|-----------------|----------------------|--------------------|---------|--|
| 100-48500-700-000 FREUDENREICH FUND REVENUE | | | | | | | | | |
| | | 01/01/2021 (00/21) Balance | | | .00 | | | | |
| CR | 14005313 | FREUDENREICH ANIMAL CARE FUND - COM | | -2,830.58 | | | | | |
| | | Description: FREUDENREICH ANIMAL CARE FUND - COMMUNITY FOUNDATION | | | | | | | |
| | | 01/31/2021 (01/21) Period Totals and Balance | .00 * | -2,830.58 * | 2,830.58- | | | | |
| | | 12/31/2021 (12/21) Period Totals and Balance | .00 * | .00 * | 2,830.58- | | | | |
| YTD Encumbrance | .00 | YTD Pending | .00 | YTD Actual | 2,830.58- Total | 2,830.58- YTD Budget | 2,745.00- Unearned | 85.58- | |
| 100-48500-701-000 FREUDENRICH DONATIONS | | | | | | | | | |
| | | 01/01/2021 (00/21) Balance | | | .00 | | | | |
| | | 12/31/2021 (12/21) Period Totals and Balance | .00 * | .00 * | .00 | | | | |
| YTD Encumbrance | .00 | YTD Pending | .00 | YTD Actual | .00 Total | .00 YTD Budget | .00 Unearned | .00 | |
| 100-54100-210-000 FREUDENRICH: PROF SERVICES | | | | | | | | | |
| | | 01/01/2021 (00/21) Balance | | | .00 | | | | |
| JE | 9 | TO REALLOCATE ANIMAL CONTROL STRAY | 933.69 | | | | | | |
| | | 08/31/2021 (08/21) Period Totals and Balance | 933.69 * | .00 * | 933.69 | | | | |
| JE | 25 | Stray Cat Program Support | 818.08 | | | | | | |
| | | 11/30/2021 (11/21) Period Totals and Balance | 818.08 * | .00 * | 1,751.77 | | | | |
| | | 12/31/2021 (12/21) Period Totals and Balance | .00 * | .00 * | 1,751.77 | | | | |
| YTD Encumbrance | .00 | YTD Pending | .00 | YTD Actual | 1,751.77 Total | 1,751.77 YTD Budget | 1,470.00 Unearned | 281.77 | |
| 100-54100-340-000 FREUDENRICH: OPER SUPPLIES | | | | | | | | | |
| | | 01/01/2021 (00/21) Balance | | | .00 | | | | |
| | | 12/31/2021 (12/21) Period Totals and Balance | .00 * | .00 * | .00 | | | | |
| YTD Encumbrance | .00 | YTD Pending | .00 | YTD Actual | .00 Total | .00 YTD Budget | .00 Unearned | .00 | |
| 100-54100-375-000 FREUDENRICH: PETPOURRI | | | | | | | | | |
| | | 01/01/2021 (00/21) Balance | | | .00 | | | | |
| AP | 411 | PLATTEVILLE JOURNAL, THE | 106.95 | | | | | | |
| | | **VendorNo: 16005 **Inv. No: June 2021 1646 **Desc: ADVERTISING-ADMINISTRATION **Inv. Date: 8/17/2021 **PO No: **Remit Name: PLATTEVILLE JOURNAL, THE **Merchant Vendor No: 16005 **Merchant Vendor Name: PLATTEVILLE JOURNAL, THE **Invoice Created By: Elizabeth VanNatta | | | | | | | |
| | | 08/31/2021 (08/21) Period Totals and Balance | 106.95 * | .00 * | 106.95 | | | | |
| AP | 222 | PLATTEVILLE JOURNAL, THE | 134.55 | | | | | | |
| | | **VendorNo: 16005 **Inv. No: 1646 8/31/2021 **Desc: ADVERTISING-ADMINISTRATION **Inv. Date: 8/31/2021 **PO No: **Remit Name: PLATTEVILLE JOURNAL, THE **Merchant Vendor No: 16005 **Merchant Vendor Name: PLATTEVILLE JOURNAL, THE **Invoice Created By: Elizabeth VanNatta | | | | | | | |
| | | 09/30/2021 (09/21) Period Totals and Balance | 134.55 * | .00 * | 241.50 | | | | |
| | | 12/31/2021 (12/21) Period Totals and Balance | .00 * | .00 * | 241.50 | | | | |
| YTD Encumbrance | .00 | YTD Pending | .00 | YTD Actual | 241.50 Total | 241.50 YTD Budget | 1,000.00 Unearned | 758.50- | |
| 100-54100-376-000 FREUDENRICH: ADOPTION NOTICES | | | | | | | | | |
| | | 01/01/2021 (00/21) Balance | | | .00 | | | | |
| AP | 438 | PLATTEVILLE JOURNAL, THE | 26.00 | | | | | | |
| | | **VendorNo: 16005 **Inv. No: 10199 1.31.2021 **Desc: ADVERTISING-FREUDENREICH **Inv. Date: 1/31/2021 **PO No: **Remit Name: PLATTEVILLE JOURNAL, THE **Merchant Vendor No: 16005 **Merchant Vendor Name: PLATTEVILLE JOURNAL, THE **Invoice Created By: BETH | | | | | | | |
| | | 02/28/2021 (02/21) Period Totals and Balance | 26.00 * | .00 * | 26.00 | | | | |
| AP | 548 | PLATTEVILLE JOURNAL, THE | 26.00 | | | | | | |

**VendorNo: 16005 **Inv. No: 10199 2.28.2021 **Desc: ADVERTISING-FREUDENREICH **Inv. Date: 2/28/2021 **PO No: **Remit Name:
PLATTEVILLE JOURNAL, THE **Merchant Vendor No: 16005 **Merchant Vendor Name: PLATTEVILLE JOURNAL, THE **Invoice Created
By: BETH

| Journal | Reference Number | Payee or Description | Debit Amount | Credit Amount | Balance | | | | | |
|-----------------|------------------|--|--------------|---------------|--------------|--------|------------|--------|----------|--------|
| | | 03/31/2021 (03/21) Period Totals and Balance | 26.00 * | .00 * | 52.00 | | | | | |
| AP | 598 | PLATTEVILLE JOURNAL, THE **VendorNo: 16005 **Inv. No: 03.31.2021 10199 **Desc: ADVERTISING-FREUDENREICH **Inv. Date: 3/31/2021 **PO No: **Remit Name: PLATTEVILLE JOURNAL, THE **Merchant Vendor No: 16005 **Merchant Vendor Name: PLATTEVILLE JOURNAL, THE **Invoice Created By: BETH | 26.00 | | | | | | | |
| | | 04/30/2021 (04/21) Period Totals and Balance | 26.00 * | .00 * | 78.00 | | | | | |
| AP | 537 | PLATTEVILLE JOURNAL, THE **VendorNo: 16005 **Inv. No: 10199 4.30.2021 **Desc: ADVERTISING-FREUDENREICH ANIMAL CARE **Inv. Date: 4/30/2021 **PO No: **Remit Name: PLATTEVILLE JOURNAL, THE **Merchant Vendor No: 16005 **Merchant Vendor Name: PLATTEVILLE JOURNAL, THE **Invoice Created By: BETH | 26.00 | | | | | | | |
| | | 05/31/2021 (05/21) Period Totals and Balance | 26.00 * | .00 * | 104.00 | | | | | |
| AP | 488 | PLATTEVILLE JOURNAL, THE **VendorNo: 16005 **Inv. No: 10199 5.31.2021 **Desc: ADOPTION NOTICE **Inv. Date: 5/31/2021 **PO No: **Remit Name: PLATTEVILLE JOURNAL, THE **Merchant Vendor No: 16005 **Merchant Vendor Name: PLATTEVILLE JOURNAL, THE **Invoice Created By: Elizabeth VanNatta | 26.00 | | | | | | | |
| | | 06/30/2021 (06/21) Period Totals and Balance | 26.00 * | .00 * | 130.00 | | | | | |
| AP | 633 | PLATTEVILLE JOURNAL, THE **VendorNo: 16005 **Inv. No: 10199 6/30/2021 **Desc: ADOPTION NOTICE **Inv. Date: 6/30/2021 **PO No: **Remit Name: PLATTEVILLE JOURNAL, THE **Merchant Vendor No: 16005 **Merchant Vendor Name: PLATTEVILLE JOURNAL, THE **Invoice Created By: Elizabeth VanNatta | 26.00 | | | | | | | |
| | | 07/31/2021 (07/21) Period Totals and Balance | 26.00 * | .00 * | 156.00 | | | | | |
| AP | 219 | PLATTEVILLE JOURNAL, THE **VendorNo: 16005 **Inv. No: 10199 7/30/2021 **Desc: ADOPTION NOTICE **Inv. Date: 7/30/2021 **PO No: **Remit Name: PLATTEVILLE JOURNAL, THE **Merchant Vendor No: 16005 **Merchant Vendor Name: PLATTEVILLE JOURNAL, THE **Invoice Created By: Elizabeth VanNatta | 26.00 | | | | | | | |
| | | 07/31/2021 (07/21) Period Totals and Balance | 26.00 * | .00 * | 156.00 | | | | | |
| AP | 218 | PLATTEVILLE JOURNAL, THE **VendorNo: 16005 **Inv. No: 10199 08.31.2021 **Desc: ADOPTION NOTICE **Inv. Date: 8/31/2021 **PO No: **Remit Name: PLATTEVILLE JOURNAL, THE **Merchant Vendor No: 16005 **Merchant Vendor Name: PLATTEVILLE JOURNAL, THE **Invoice Created By: Elizabeth VanNatta | 26.00 | | | | | | | |
| | | 09/30/2021 (09/21) Period Totals and Balance | 52.00 * | .00 * | 208.00 | | | | | |
| AP | 565 | PLATTEVILLE JOURNAL, THE **VendorNo: 16005 **Inv. No: 10199 9.30.2021 **Desc: ADOPTION NOTICE **Inv. Date: 9/30/2021 **PO No: **Remit Name: PLATTEVILLE JOURNAL, THE **Merchant Vendor No: 16005 **Merchant Vendor Name: PLATTEVILLE JOURNAL, THE **Invoice Created By: Elizabeth VanNatta | 26.00 | | | | | | | |
| | | 10/31/2021 (10/21) Period Totals and Balance | 26.00 * | .00 * | 234.00 | | | | | |
| AP | 505 | PLATTEVILLE JOURNAL, THE **VendorNo: 16005 **Inv. No: 10.31.2021 10199 **Desc: ADOPTION NOTICE **Inv. Date: 10/29/2021 **PO No: **Remit Name: PLATTEVILLE JOURNAL, THE **Merchant Vendor No: 16005 **Merchant Vendor Name: PLATTEVILLE JOURNAL, THE **Invoice Created By: Elizabeth VanNatta | 26.00 | | | | | | | |
| | | 11/30/2021 (11/21) Period Totals and Balance | 26.00 * | .00 * | 260.00 | | | | | |
| | | 12/31/2021 (12/21) Period Totals and Balance | .00 * | .00 * | 260.00 | | | | | |
| YTD Encumbrance | .00 | YTD Pending | .00 | YTD Actual | 260.00 Total | 260.00 | YTD Budget | 325.00 | Unearned | 65.00- |

100-54100-377-000 FREUDENRICH: EDUCATION MAT'L

| | | | | | | | | | | |
|-----------------|-----|--|-------|------------|-----------|-----|------------|-------|----------|--------|
| | | 01/01/2021 (00/21) Balance | | | .00 | | | | | |
| | | 12/31/2021 (12/21) Period Totals and Balance | .00 * | .00 * | .00 | | | | | |
| YTD Encumbrance | .00 | YTD Pending | .00 | YTD Actual | .00 Total | .00 | YTD Budget | 75.00 | Unearned | 75.00- |

100-54100-462-000 FREUDENRICH: DONATIONS

| | | | | | | | | | | |
|-----------------|-----|---|----------|------------|--------------|--------|------------|--------|----------|-------|
| | | 01/01/2021 (00/21) Balance | | | .00 | | | | | |
| AP | 737 | GRANT CTY HUMANE SOCIETY **VendorNo: 31871 **Inv. No: 06.16.2021 **Desc: DONATION FROM FREUDENREICH ANIMAL CARE **Inv. Date: 6/28/2021 **PO No: **Remit Name: GRANT CTY HUMANE SOCIETY **Merchant Vendor No: 31871 **Merchant Vendor Name: GRANT CTY HUMANE SOCIETY **Invoice Created By: Elizabeth VanNatta | 500.00 | | | | | | | |
| | | 07/31/2021 (07/21) Period Totals and Balance | 500.00 * | .00 * | 500.00 | | | | | |
| | | 12/31/2021 (12/21) Period Totals and Balance | .00 * | .00 * | 500.00 | | | | | |
| YTD Encumbrance | .00 | YTD Pending | .00 | YTD Actual | 500.00 Total | 500.00 | YTD Budget | 450.00 | Unearned | 50.00 |

100-54100-475-000 FREUDENRICH: KENNEL LICENSE

| | | | | | | | | | | | |
|-----------------|--|-------------|-----|------------|--------|-------|--------|------------|--------|----------|-----|
| | 01/01/2021 (00/21) Balance | | | | | | | | .00 | | |
| AP | 236 PLATTEVILLE VETERINARY CLINIC LLP | 125.00 | | | | | | | | | |
| | **VendorNo: 16325 **Inv. No: 61094 **Desc: KENNEL LICENSE **Inv. Date: 8/26/2021 **PO No: **Remit Name: PLATTEVILLE VETERINARY CLINIC LLP **Merchant Vendor No: 16325 **Merchant Vendor Name: PLATTEVILLE VETERINARY CLINIC LLP **Invoice Created By: Elizabeth VanNatta | | | | | | | | | | |
| | 09/30/2021 (09/21) Period Totals and Balance | 125.00 * | | .00 * | | | | | 125.00 | | |
| | 12/31/2021 (12/21) Period Totals and Balance | .00 * | | .00 * | | | | | 125.00 | | |
| YTD Encumbrance | .00 | YTD Pending | .00 | YTD Actual | 125.00 | Total | 125.00 | YTD Budget | 125.00 | Unearned | .00 |

| Journal | Reference Number | Payee or Description | Debit Amount | Credit Amount | Balance |
|---------|------------------|----------------------------|--------------|---------------|---------|
| | | Number of transactions: 17 | Debit | Credit | Proof |
| | | Number of accounts: 9 | | | |
| | | Grand Totals: | 2,878.27 | -2,830.58 | 47.69 |