

MINUTES

THURSDAY, NOVEMBER 16, 2021 – 6:00 P.M.
COUNCIL CHAMBERS IN CITY HALL – 75 N. BONSON STREET

MEMBERS PRESENT: Beth Frieders, Ken Kilian, Ben Seigel, Garry Prohaska, Bill Cramer
ALTERNATES PRESENT: None
MEMBERS ABSENT: None
STAFF PRESENT: Ric Riniker, Joe Carroll
OTHERS PRESENT: None

Call to Order

Chairman Kilian called the meeting to order at 6:02 pm

Approval of Minutes – October 21, 2021

Motion by Prohaska to approve the minutes with some additions. Prohaska provided a handout with proposed amended minutes and read the amended minutes. Kilian had a minor suggestion to the proposed amended minutes.

Second by Frieders to approve the minutes with the proposed amendments.

There was some discussion regarding the consideration of an alternate sign location at 130 Market Street. Motion to approve the minutes was approved 5-0.

Action Items

- a. None

Discussion Items

- a. Potential Intern Assistance

Cramer mentioned that his contact regarding a potential intern did not show for the meeting. Prohaska feels there is a need for some assistance with various projects that an intern could help with. No action.

- b. Maintenance and Repair Approval Policy amendments

Carroll had previously presented suggestions for modifying the maintenance approval policy.

Kilian mentioned his copy of the policy in his manual is dated 2007. Carroll commented that the 2007 version is the first policy that was adopted, and it was then revised in 2010.

Prohaska asked about the mural that is being painted on the side of the Badger Brothers building, and if this was approved. Carroll mentioned that his recollection is that this item was presented years ago and the Commission didn't have any concerns with the proposal but they stated they would like to know more about the topic.

Prohaska suggested that the staff provides a report to the Commission monthly on projects that were approved by staff. Kilian agreed that monthly reports should be provided, including any projects that are denied. There was consensus to make the amendments to the record keeping by staff.

Prohaska also suggested that a Certificate of Appropriateness form should be provided for all projects. This can be an amendment to the first paragraph on page 1.

There was a suggestion to use the most current standards that are available. What version is being used, what version should be used? Prohaska will send a link to the standards.

Prohaska asked if we should have a working meeting to just review the policy?

c. Potential Chapter 27 Amendments

No action

Citizen Comments

None

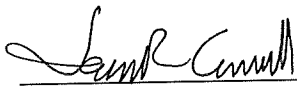
Announcements/Upcoming Items

None

Next Meeting Date November 30, 2021 at 6 pm just to review policy.

Adjourn

Motion by Cramer to adjourn. Second by Seigel. Motion approved 5-0. Meeting adjourned at 7:18 p.m.



Joe Carroll, Community Development Director

11/30/2021

Date Approved