

## MINUTES

TUESDAY, APRIL 18, 2023 – 6:00 P.M.

COUNCIL CHAMBERS IN CITY HALL – 75 N. BONSON STREET

MEMBERS PRESENT: Beth Frieders, Ken Kilian, Garrison Ledbury, Michael Albees

ALTERNATES PRESENT: None

MEMBERS ABSENT: None

ALTERNATES ABSENT: Tracey Roberts

STAFF PRESENT: Ric Riniker, Joe Carroll

OTHERS PRESENT: Garry Prohaska

### Call to Order

Chairman Kilian called the meeting to order at 6:05 pm.

Introductions were made for new member Garrison Ledbury.

### Approval of Minutes – March 21, 2023

Motion by Frieders to approve the minutes. Second by Albees. Motion approved.

### Action Items

- a. Certificate of Appropriateness – 100 E. Main Street

Request to install new gutters, downspouts, storm windows on first floor windows, snow guards on roof, signage at rear of building to show parking location and rear building entrance.

Questions related to the storm windows - appearance, how installed, located on doors themselves, etc.? More information desired related to snow guards. More information desired related to gutters and how installed.

Motion by Albees to approve signage with the conditions that the metal sign be mounted to the building into mortar joints rather than brick and that the sign include a ½ inch spacer to keep metal off of brick face. Second by Frieders. Motion approved.

Motion by Frieders to table the remaining items for more information. Second by Ledbury. Motion approved.

- b. Certificate of Appropriateness – 30 N. Second Street

Request to replace old metal fence around beer garden with cedar boards. A customer was cut on the old fence and it was very rusty so it needed to be replaced. The metal frame was reused but was repainted black. The lower portion of the fence is concrete that remains but was painted. The fence boards will be treated with a clear coat finish.

Motion by Albees to table the fence until more research can be found regarding the historic standards that may apply to fences. Second by Ledbury. Motion approved.

c. Chapter 27 Amendments

Prohaska provided a handout related to the review process. No action.

**Discussion Items**

No action.

**Citizen Comments**

Prohaska submitted an application to the Commission. The WAHPC meeting is this week. Prohaska will try to provide a video of the conference.

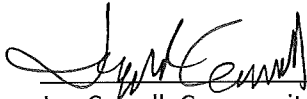
**Announcements/Upcoming Items**

Frieders may have a conflict with the regular meeting time in the Fall.

**Next Meeting Date** If needed, the next meeting will be on Tuesday, May 16, 2023 at 6 p.m.

**Adjourn**

Motion by Albees to adjourn. Second by Ledbury. Motion approved. Meeting adjourned 7:23 p.m.



Joe Carroll, Community Development Director

5/11/2023

Date Approved