HISTORIC PRESERVATION COMMISSION
OF THE CITY OF PLATTEVILLE

THURSDAY, OCTOBER 10, 2019 AT 5:30 P.M.
COUNCIL CHAMBERS – CITY HALL
75 N. BONSON STREET

AGENDA

1. Roll call

2. Approve minutes: June 27, 2019

3. Actions to be taken by the Commission
   a. CERTIFICATE OF APPROPRIATENESS
      i. None
         1. Staff Presentation
         2. Applicant Statement
         3. Public Statements
         4. Historic Preservation Commission Discussion and Action

4. Reports/Updates/Discussion Items
   a. Potential Mural at 10 E. Main Street (Badger Brothers)
   c. Nomination Grant
   d. Indian Park update (Sidewalk completed in August, nothing was discovered)
   e. City Hall Renovations Update
   f. Division Street Historic Easement
   g. Historic District Signage
   h. Certificate of Appropriateness Questions

5. Citizen Comments/Announcements

6. Adjourn

If your attendance requires special accommodation, please call (608) 348-9741 Ext 2238
HISTORIC PRESERVATION COMMISSION
OF THE CITY OF PLATTEVILLE

THURSDAY, JUNE 27, 2019 AT 5:30 P.M.
COUNCIL CHAMBERS – CITY HALL
75 N. BONSON STREET

Minutes

Members present: Tammy Black, Garry Prohaska Ken Kilian
Members not present: Nathan Popp, Arlene Siss, Paul Mariskanish,
Staff present: Katherine A. Westaby, Ric Riniker
Others Present: none

Meeting called to order at 5:36 pm, chaired by Ken Kilian.

Approve minutes: May 30, 2019
Motion by Black, second by Kilian, to approve May 30, 2019 minutes. Motion approved. Prohaska abstained.

CAMP Conference Summary

1) Staff review of signage
   Staff requested to have staff level review of signage to better serve our applicants by reducing the wait time to install their business signage. If an unusual sign request is submitted, staff still has the option to have HPC review the request. Staff will provide updates of approved signs at meetings. Staff will update the maintenance and repair policy with this approval and provide to HPC members. Members also discussed Historic District signage. This is a topic for another meeting.
   a. Motion by Prohaska, second by Black to approve the staff level review of business signage in the Main Street Commercial Historic District. Motion approved.

2) Work Plan
   Staff presented several options for HPC to consider for the next few years. HPC discussed the items below:
   a. Staff will work to identify when new building owners are present in the Historic District. Staff will send letters and brochures about what it means to be in the district. Staff will send letters and brochures to all owners every two years as a reminder. This will be done after the annual report is presented to HPC. That way the annual report can also be sent to the owners.
   b. Public Education – See if the Museum is interested in having a winter lyceum about historic buildings. Page Leahy is also interested in having her school group present information they learn about historic buildings. This could be an interesting lyceum event to have. Additional things to consider. How can the Library be involved? Do we celebrate buildings over 100 years or turning 100 years old?
   c. Fundraising – Tour of Homes with four homes and the stone cottage. Possibly review the 2014 Expo that was completed.
   d. Prepare a budget and identify funding requests. HPC members also understand that fundraising will show the council their participation. HPC would like to include the request for the difference in the recent proposal and the grant funds for the nominations. In future years, HPC could request funds for the Historic District signs/plaques.

3) Annual Report
   a. Staff will produce an annual report in January each year with the following
      i. Total Meetings
      ii. Total Certificate of Appropriateness reviewed
      iii. Promotions and advertising
      iv. Membership: Annual membership to Wisconsin Historic Assoc of Historic Preservation Commissions
      v. Grants
      vi. Register nominations
      vii. Training
viii. Next year’s goals/look forward

4) Communications
   a. Staff reviewed walking quorums and communicating with applicants or the applicant’s representative. Members are to discuss questions with staff and staff can contact the applicant for any additional information.

b) Motion
   a. Staff provided an example motion worksheet that will be used at future meetings for Certificate of Appropriateness.

Comments
Prohaska stated that Amy Watts with National Alliance of Preservation Commissions is looking to have webinars available for CAMP materials.

Adjourn
Motion by Prohaska, second by Black to adjourn at 6:35pm. Motion approved

Respectfully submitted by Katherine A. Westaby, AICP
Approved: