

**PLATTEVILLE HOUSING AUTHORITY ANNUAL BOARD MEETING**  
**January 24, 2017**

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The monthly meeting of the Platteville Housing Authority Board was held on January 24, 2017 at 3:30 p.m. in the GAR room. Let the records show that the meeting agenda was properly posted according to the Open Meeting Law. A quorum was met. Marilyn Gottschalk, Board Chair, called the meeting to order.

**Members Present:** Ken Kilian, Marilyn Gottschalk, Melissa Duve

**Members Absent:** Liz Throop, Christine Wunderlin

**Others Present:** Jen Weber

**APPROVAL OF PREVIOUS MINUTES**

Motion by Kilian and second by Duve to approve the December, 2016 regular board minutes. Motion Carried.

**CLIENT UPDATE**

The Board reviewed the current waiting and voucher lists. There are currently 69 families on the waiting list. The month of January, 2017 included 6 applications, 5 vouchers were issued, 1 placement and 0 end of participations. Motion by Duve and second by Kilian to approve the client update. Motion Carried.

**APPROVAL OF VOUCHERS AND OPERATIONAL EXPENSES**

Landlord and operational expense checks were reviewed. Motion by Kilian and second by Duve to approve operational checks 1427-1434 and landlord checks 1435-1485. Motion Carried.

**OLD BUSINESS**

**NEW BUSINESS**

Weber gave a budget update. Administrative cuts were successful and Weber ended 2016 with a large UNP (Unrestricted Net Position) or administrative reserves. Fraud recovery collections had a significant impact on the UNP as well.

Motion by Kilian and second by Duve to adjourn the meeting. Motion carried.

Respectfully submitted by Jen Weber.