

PLATTEVILLE HOUSING AUTHORITY BOARD MEETING
August 29, 2017

The special meeting of the Platteville Housing Authority Board was held on August 29, 2017 at 3:30 p.m. in the GAR room. Let the records show that the meeting agenda was properly posted according to the Open Meeting Law. A quorum was met. Marilyn Gottschalk, Board Chair, called the meeting to order.

Members Present: Marilyn Gottschalk, Ken Kilian, Christine Wunderlin, Paula Langmeier

Members Absent: Melissa Duve

Others Present: Jen Weber

APPROVAL OF PREVIOUS MINUTES

Motion by Kilian and second by Langmeier to approve the July 25, 2017 board minutes. Motion Carried.

CLIENT UPDATE

The Board reviewed the current waiting and voucher lists. There are currently 107 families on the waiting list. The month of August, 2017 included 18 applications, 3 vouchers were issued, 3 placements and 0 end of participations. Kilian requested Weber start reporting the number of participants active on the program each month. Weber will begin to report this at the September board meeting and each month moving forward. Motion by Langmeier and second by Kilian to approve the client update. Motion Carried.

APPROVAL OF VOUCHERS AND OPERATIONAL EXPENSES

Landlord and operational expense checks were reviewed. Motion by Kilian and second by Wunderlin to approve operational checks 1824-1831 and landlord checks 1832-1878. Motion Carried.

OLD BUSINESS

Chapter 10 (Inspections) of the Administrative Plan was discussed. It was agreed that a landlord not in compliance with Housing Quality Inspections (HQS) would have rent abated up to 6 months. If repairs were not completed within this timeframe, a tenant would be issued a voucher to move. Discussion was held over General Capital Group's request for 8 Project Based Vouchers (PBV)s. There was a unanimous agreement that the Section 8 program was intended to allow participants the freedom of choice in the rental market. There is no desire to limit any of the vouchers to one development and there is minimal benefit to the program to do so. A brief report was given on the FES Credit Counseling Service workshops that were held. A few tenants attended and some value was taken from the information presented.

NEW BUSINESS

Review and approval was done for the Johnson Block 2016 Audit. Overall program administration, reporting and GAAP requirements are being met. Weber requested permission to attend a Hawkins, Ash, CPA financial workshop being held in the Wisconsin Dells in October. Motion by Kilian and second by Wunderlin to approve attendance. Weber informed the board there will be a new director/refresher training held by HUD in November. More information will be given at the September board meeting and attendance will be considered.

Motion by Langmeier and second by Kilian to adjourn the meeting. Motion carried.

Respectfully submitted by Jen Weber.