

PLATTEVILLE HOUSING AUTHORITY BOARD MEETING
October 31, 2017

The regular meeting of the Platteville Housing Authority Board was held on October 31, 2017 at 3:30 p.m. in the GAR Room. Let the records show that the meeting agenda was properly posted according to the Open Meeting Law. A quorum was met. Marilyn Gottschalk, Board Chair, called the meeting to order.

Members Present: Marilyn Gottschalk, Ken Kilian, Paula Langmeier, Melissa Duve

Members Absent: Christine Wunderlin

Others Present: Jen Weber

APPROVAL OF PREVIOUS MINUTES

Motion by Kilian and second by Langmeier to approve the September 26, 2017 board minutes. Motion Carried.

CLIENT UPDATE

The Board reviewed the current waiting and voucher lists. There are currently 107 families on the waiting list. The month of October 2017 included 4 applications, 5 vouchers were issued, 1 placement, 1 end of participation and a total of 93 current program participants. Motion by Kilian and second by Duve to approve the client update. Motion Carried.

APPROVAL OF VOUCHERS AND OPERATIONAL EXPENSES

Landlord and operational expense checks were reviewed. Motion by Langmeier and second by Duve to approve operational checks 1949-1955 and landlord checks 1956-2007. Motion Carried.

OLD BUSINESS

Weber gave a review of the Hawkins, Ash, CPA Financial Workshop. Weber learned valuable information. An in person meeting with our accountant was beneficial. Weber presented the board with HUD requirements needed to address the audit findings in our Administrative Plan. Weber learned the audit findings are typical of small Public Housing Authorities (PHAs. HUD just wants to be sure these are approved and added to each PHA's Administrative Plan. Weber will draft documentation and a resolution for action at the November board meeting.

NEW BUSINESS

Weber gave a year to date budget update.

Motion by Kilian and second by Duve to adjourn the meeting. Motion carried.

Respectfully submitted by Jen Weber.