

**PLATTEVILLE HOUSING AUTHORITY BOARD MEETING**  
**March 27, 2018**

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The regular meeting of the Platteville Housing Authority Board was held on March 27, 2018 at 3:30 p.m. in the GAR Room. Let the records show that the meeting agenda was properly posted according to the Open Meeting Law. A quorum was met. Marilyn Gottschalk, Board Chair, called the meeting to order.

**Members Present:** Marilyn Gottschalk, Ken Kilian & Paula Langmeier

**Members Absent:** Christine Wunderlin & Melissa Duve

**Others Present:** Jen Weber

**APPROVAL OF PREVIOUS MINUTES**

Motion by Langmeier and second by Kilian to approve the February 27, 2018 board minutes. Motion Carried.

**CLIENT UPDATE**

The Board reviewed the current waiting and voucher lists. There are currently 70 families on the waiting list. The month of March 2018 included 7 applications, 0 vouchers were issued, 0 placements, 1 end of participations and a total of 96 current program participants. Motion by Langmeier and second by Kilian to approve the client update. Motion Carried.

**APPROVAL OF VOUCHERS AND OPERATIONAL EXPENSES**

Landlord and operational expense checks were reviewed. Motion by Langmeier and second by Kilian to approve operational checks 2273-2277 and landlord checks 2278-2336. Motion Carried.

**OLD BUSINESS**

Further discussion was held over the employee evaluation process. Weber provided the board with a HUD Revitalization Specialist suggestion as well as Evansville Housing Authority's Executive Director, Toni Coats, procedures for reviews. Further discussion will be held at future meetings.

**NEW BUSINESS**

Weber gave a brief budget update. No vouchers are currently being issued due to pro-rated HAP funding, HHR requests and projected shortfall. Corrective action is being taken by Weber and HUD to decrease spending and discontinue voucher issuance until projections improve.

Motion by Kilian and second by Langmeier to adjourn the meeting. Motion carried.

Respectfully submitted by Jen Weber.