

**PLATTEVILLE HOUSING AUTHORITY BOARD MEETING**  
**May 30, 2018**

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The regular meeting of the Platteville Housing Authority Board was held on May 30, 2018 at 3:30 p.m. in the GAR Room. Let the records show that the meeting agenda was properly posted according to the Open Meeting Law. A quorum was met. Marilyn Gottschalk, Board Chair, called the meeting to order.

**Members Present:** Marilyn Gottschalk, Ken Kilian & Christine Wunderlin

**Members Absent:** Melissa Duve & Paula Langmeier

**Others Present:** Jen Weber

**APPROVAL OF PREVIOUS MINUTES**

Motion by Kilian and second by Wunderlin to approve the April 24, 2018 board minutes. Motion Carried.

**CLIENT UPDATE**

The Board reviewed the current waiting and voucher lists. There are currently 83 families on the waiting list. The month of May 2018 included 11 applications, 0 vouchers were issued, 0 placements, 1 end of participations and a total of 94 current program participants. Motion by Wunderlin and second by Kilian to approve the client update. Motion Carried.

**APPROVAL OF VOUCHERS AND OPERATIONAL EXPENSES**

Landlord and operational expense checks were reviewed. Motion by Wunderlin and second by Kilian to approve operational checks 2402-2409 and landlord checks 2410-2462. Motion Carried.

**OLD BUSINESS**

Further discussion was held over updates to the administrative plan. Weber summarized all of the changes and will provide the board with a written summary. Board members will review the administrative plan and offer any suggestions or changes necessary at the June board meeting.

**NEW BUSINESS**

Weber presented the board with the 2018 income limits set forth by HUD. Our program is currently projected to go into shortfall or overspend in 2018. This was caused because the spending bill has not yet been passed and HUD is using a 96% proration for Housing Assistance Payment (HAP) funding. Revitalization Specialist, Sally Czarnecki, contacted Weber to advise her many Public Housing Authority's (PHA's) went into shortfall due to unknown funding and the proration amount being used. Weber informed the board of progress made during the May 15<sup>th</sup> shortfall call with HUD. The shortfall team advised Weber to contact housing authorities currently billing for ports and request they absorb the tenants in order to reduce HAP. She was advised no moves or ports would be allowed unless it is a move in Platteville with a reasonable cost. No new vouchers can be issued until we come out of shortfall. June spending projections were added to the 2-year tool and sent to the shortfall team prior to the conference call. Our program has already begun to come out of shortfall. The shortfall team is requiring at least one more conference call on June 12<sup>th</sup> at 11:00 a.m. to be sure this progress is accomplished.

Motion by Kilian and second by Wunderlin to adjourn the meeting. Motion carried.

Respectfully submitted by Jen Weber.